

**VILLAGE OF HINSDALE
MINUTES
PARK AND RECREATION COMMISSION
Monday, September 16, 2011 6:30 PM
Memorial Hall Board Room**

Chairman Kluchenek called the meeting of the Park and Recreation Commission to Order at 6:33 p.m. at the Memorial Hall board room.

Members Present: Chairman Matt Kluchenek, Commissioners Scott Banke, Diane Griffin, Kathleen Mulligan, William Otto and Susan Owens

Members Absent: Commissioners Mary Beth Dougherty, Ed McCarthy and Ed Opler

Others Present: Trustee Doug Geoga

Staff Present: Gina Hassett, Director of Parks and Recreation
Linda Copp, Secretary

Commissioner Banke and Chairman Kluchenek mentioned some changes to the minutes. Commissioner Banke moved approval of the July 25, 2011 Park and Recreation Commission meeting minutes with corrections. Commissioner Otto seconded and the motion passed unanimously.

Monthly Reports

August 2011 Revenue/Expense Reports

Ms. Hassett commented on the expenditures. The majority of the pool expenses have been posted, but there will still be some revenue. KLM revenue is down about \$23,000 from last year. Ms. Hassett reported that Dena Reetz commented that there have been some big events that were cancelled. Chairman Kluchenek asked if we are going out for marketing. Ms. Hassett stated that memorial luncheons have been very popular. The Lodge lacks some amenities like wifi and AV equipment to attract businesses. The website is linked to the village website, so it is not as good as it could be.

Commissioner Banke asked about wifi capability and reaching out to internet services at a reduced cost for the lodge. Ms. Hassett stated that it would be difficult to get wifi to the 2nd floor and the computer system does go down a lot at KLM. Ms. Hassett stated that there will be a new phone system installed and hopefully that will help. Commissioner Otto commented on the memorial service marketing and perhaps we could reach out to local funeral homes.

Ms. Hassett commented that next month there should be more pool numbers. She stated that in November the pool memberships are usually included. The 10 visit pass was popular and the non-resident memberships were down as a result.

Trustee Geoga asked about the operating expenses at the pool and how it would close out. Ms. Hassett stated that she believes that it will be under \$250,000 for operating expenses.

Trustee Geoga asked if the operating profit would be around \$100,000. Gina stated that believes that it should be close.

Recreation Program Report

Ms. Hassett stated that there are no action items. The next meeting will have 10 year plan included. Fall brochure has been sent and there has been signups from the Facebook page. KLM shelter is still delayed because the contractor is in the middle of another project.

Ms. Hassett explained about the company that would supply dog waste bags at KLM. They would be supplied for free and the company sells company sponsorships for the cost. Staff currently has to fill the bags. The question is if we should put them in other parks even though no dogs are allowed in those parks. Chairman Kluchenek commented that most don't know where dogs are allowed and having bags in the other parks would be a mixed message to dog owners that they are allowed.

Ms. Hassett stated that she met with other communities about the July 4th parade. She will prepare a report for the Commissioners. Ms. Hassett stated that we are guaranteed a minimum of \$3000 from the craft fair. We don't have data on the crafters and Ms. Hassett is suggesting that Dena Reetz could help with that portion of the fair if staff decides to run the craft fair. Ms. Hassett reported on some of the fees charged by the other communities.

Mr. Hassett reported that field usage is under way. Falcon football has requested for a new scoreboard and they would pay for it. They have requested it to be moved a foot but that may require Plan Commission permission. She is waiting for a photo of the scoreboard. Chairman Kluchenek asked if the old scoreboard could still be used in another capacity. Ms. Hassett commented that only parts of it work and stated that the new one would have led lights.

Ms. Hassett stated that signs have not been put out and the police don't want to have to check for permits. Commissioner Otto suggested that the police should drive slower in the parking lots when checking on kids at the skate park. Commissioner Banke stated that adults are a lot harder on the fields and we need to be compensated for the usage.

Ms. Hassett explained about an issue at Robbins tennis courts with someone teaching lessons on the courts. She will look at policies regarding usage. Chairman Kluchenek asked if there was an Ordinance, but the courts should not be used for personal gain. Ms. Hassett reported that there is no Ordinance and the police would need to call her to see if there was permission given.

Commissioner Banke asked if a motion would need to be put forward for future meetings for an Ordinance. Ms. Hassett will find some drafts to share with the Commissioners.

Ms. Hassett reported that the Fall Festival is in October and is a community event with other Hinsdale organizations. There are 500 pumpkins that we give away and all will be given away. The village pays for the straw, pumpkins and inflatables. Commissioner Otto

stated that he thought we should charge for the pumpkins. Chairman Kluchenek asked how the event is advertised. Ms. Hassett explained all the areas where it is advertised.

Park & Recreation Commission Follow Up Items

Veeck Park Update

Ms. Hassett stated that 600 truckloads of dirt have been removed from Veeck Park. Village Manager Dave Cook, Trustee Laura LaPlaca and AYSO representatives will be meeting tomorrow regarding the cost of restoring the soccer fields. There is still some excavating that needs to be done at the north end of the park.

Commissioner Otto asked how much approval is needed for the restoration. He stated that the season ends in November and the perfect time to take Veeck off line would be at the end of this season and spring would be the time to have the fields off line. Ms. Hassett has two quotes of about \$50,000. Trustee Geoga explained that the hold up would not be at the board approval level.

Commissioner Banke asked if there was a men's soccer league on Sunday's and he stated that they are there when fall ball is completed. Ms. Hassett stated that there is a team on Sunday morning but did not know about any other one on Sunday. Commissioner Otto stated that Hinsdale has the reputation of not enforcing field usage. Commissioner Otto stated that the police are diligent about the key fob's but not checking field contracts. Ms. Hassett will talk to the police about the issue.

Ms. Hassett reported on the new fall baseball league at Veeck. Ms. Hassett would like to have a Sports Summit inviting all the athletic organizations to attend.

Ms. Hassett commented on ideas that John Banke mentioned that could be done to the skate park that would be free. The labor would be in moving a piece in the park. There would be some park benches that could be moved there as well. Commissioner Mulligan thanked Scott Banke for his son's help with the skate park.

KLM and Shelter Update

Ms. Hassett reported that the shelter project has not started because the contractor is still finishing up on another project. The shelter took longer than expected to be delivered. The contractor has a change order in the amount of \$4,000 because the original shelter required smaller footings. We changed manufacturers which increased the footing size resulting in increased costs.

Platform Tennis Court Project

Ms. Hassett reported that the platform courts are about 50% done. Problems have occurred during the construction, like electric and gas having to be upgraded. Chairman Kluchenek asked how the remainder of the expenses will be paid. Ms. Hassett stated that HPTA is working out a payment arrangement with the village for the out of pocket expenses of about \$50,000. Trustee Geoga stated that the village does not want to sell so many lifetime memberships that there is not enough money to cover the operating expenses for each year. Commissioner Mulligan commented on some of the revenue sources that HPTA has. Mr. Hassett explained on how many lifetime memberships would still be needed to cover the

expenses and how that would impact the operating expenses. There is some maintenance required about every three years for capital expenses.

Commissioner Griffin asked what agreement Mary Doten accepted. Ms. Doten was given 85/15 split or a flat amount of \$5700. Ms. Doten agreed to the flat rate amount for one year. Ms. Doten has been demanding with her requests and a link to her lessons has been provided for her on the reservation website.

New Business

Sports Summit

Ms. Hassett stated that she would like the Commissioner's recommendation about having a Sports Summit. Commissioner Otto stated that some of the Commissioners would come and the discussion was about who needed the fields more. The teams would have the opportunity to voice their concerns and issues.

Ms. Hassett stated that Burns Fields needs new lights and some feel the lights are not safe. The summit could be more of a joint venture between the teams rather than allocation of the fields. The recreational level of Hinsdale residents would come first and then competitive programs after the recreational and travel teams.

Chairman Kluchenek asked if Ms. Hassett could put together an agenda of what would be discussed at the Summit. Commissioner Otto stated that the best thing that came out of the meetings was needs of other teams as well and needs from other organizations could be the same. Ms. Hassett stated that there is a lot of overlap of sports. She will have an agenda for the Commissioners for a meeting in January.

Commissioner Banke asked if it would make sense to find out what level of authority each particular sport would have. Ms. Hassett stated that it is time for a formal letter from the Village Manager to Little League because there still is no user agreement for the Pitchin Kitchin.

Correspondence

None

5K Race Healthy Parks Healthy Patients

Ms. Hassett explained the partnership with RML for the race in April 2012. People will have the opportunity to participate individually or in groups. The village will do the logistics and setting up the street closures. Commissioner Mulligan mentioned that there will be a lot of school involvement for the event.

Liaison Reports

Gateway SRA

The village is putting together the tax levy and Ms. Hassett has stated to Gateway that the increase can not be higher than the CPI and the non-residents fee are still being addressed. The camp transportation for day camp was very successful this summer. Ray Graham offered the day camp transportation and the cost changed from \$44,000 to \$16,000.

Adjournment

Since there was no further business to come before the Commission, Commissioner Banke moved to adjourn. Commissioner Mulligan seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission meeting was declared adjourned at 7:38 p.m. Next meeting will be October 17 at 6:30 pm.

Respectfully submitted,

Linda Copp, Secretary