

**VILLAGE OF HINSDALE
MINUTES
PARK AND RECREATION COMMISSION
Monday, April 18, 2011 6:30 PM
MEMORIAL HALL BOARD ROOM**

Chairman Curran called the meeting of the Park and Recreation Commission to Order at 6:47 p.m. at the Memorial Hall board room.

Members Present: Chairman Jeff Curran, Commissioners Scott Banke, Kathleen Mulligan, Ed Opler, and William Otto (arrived at 6:45)

Members Absent: Commissioners John Deppe, MaryBeth Dougherty, Diane Griffin & Ed McCarthy

Also Present: Trustee Doug Geoga; Bridget Doyle, Trib Local;

Staff Present: Gina Hassett, Director of Parks and Recreation
Linda Copp, Secretary

Commissioner Mulligan moved approval of the February 14, 2011 Park and Recreation Commission meeting minutes with corrections. Commissioner Banke seconded and the motion passed unanimously.

Monthly Reports

March 2011 Revenue/Expense Reports

Ms. Hassett stated that there still is no word on the OSLAD grant. She is submitting the bid information to Village Manager Dave Cook this week. Ms. Hassett hopes the project will go out to bid in June so construction can start by July. Chairman Curran stated that the governor's office has borrowed money from this grant fund and thanked those on the Commission who called the governors office regarding that matter. There has been no commitment on when the funds will be returned or what impact it will have on the grant award.

Commissioner Otto stated that he saw on the IAPD website that no funds would be distributed for 2011. Ms. Hassett will research on the funding for 2011. Chairman Curran stated that if the funds are not available, that the Lyons Township funds would be used for the south pavilion.

Ms. Hassett stated that a teen egg hunt was held on Friday, April 15 and was successful. This event did not go last year, but was well attended this year. This weekend will be the bunny bash and egg hunt. There will be a new t-ball league starting this week and coached by parent volunteers.

Recreation Program Report

Ms. Hassett stated that the KLM painting and floor are finished. The retaining wall project will start this week. Pool memberships are on target and the on line renewals are working

well. She is working with the Chamber regarding pool and recreational programs and Uniquely Thursdays to advertise in the local papers.

Ms. Hassett explained that even though our non-resident rates are high, they are cheaper than Western Springs because of a one-time enrollment fee that is added to any of their memberships. Ms. Hassett explained about the pool foundation repairs. The project had to be abandoned because of the gravel that is back filled around the foundation. A change order has been drafted but the recommendation is that it may not be able to be done at this point in the season. It is too close to the opening of the pool.

Chairman Curran asked the risks of foregoing the project. Ms. Hassett stated that the project was budgeted for this year but feels that the pool could be at risk of opening on time if the project continues in this fiscal year. Chairman Curran asked if the work can be done at the end of the season. Commissioner Otto stated that if the money isn't used, it should be rolled over to the next fiscal year. Ms. Hassett stated that staff will have to request an increase from the board. Trustee Georga explained how the budget process works and that unused funds in the budget do not carry over to the next fiscal year.

Chairman Curran asked what the new bid would be. Ms. Hassett stated that the company hired for the current project would do the new project for the same price but the foundation sinking would be a more important project.

Ms. Hassett commented on some other repairs and maintenance issues that will be done at the pool. There will be some expenses still being paid out for KLM.

Park & Recreation Commission Follow Up Items

Spring Field Use

Ms. Hassett explained about the Duncan Field situation stating that the annual permit had been permitted to Western Springs little league. Hinsdale Little League has asked Western Springs why they were requesting the field now. Hinsdale Little League will have the field Friday – Sunday. Ms. Hassett has told the Forest Preserve that Village staff will no longer mow the property or collect the trash there since it is not permitted to the Village during the week. Chairman Curran asked what the seasonal costs are for maintaining it. Ms. Hassett will research this. Commissioner Banke commented on why he thinks Western Springs requested the field.

Commissioner Banke asked if there has been an increase of requests for Veeck. Ms. Hassett commented that she is still not at the communication level with Hinsdale Little League that she would like to be. Ms. Hassett stated that men's softball will again be back at Veeck. The Village still needs a contractual agreement with Hinsdale Little League. Commissioner Banke commented that the demand for fields will probably escalate, especially for the fields with lights.

Gateway Update

Ms. Hassett stated that Dave Cook attended the March meeting with her and the Gateway board voted to have no more than a 5% increase. Village Manager Cook suggested that

Gateway buy gas from the village to save on gas expenses. Ms. Hassett explained some other options that would reduce costs.

Skate Park Update

Ms. Hassett stated the skate park is open for the season and a sign will be posted with the non-emergency police number on it. Some equipment may be removed with the help of the users. A turnstile costs \$7200 and there will be skateboarding lessons offered this summer. Commissioner Banke stated that the users were disappointed with the ACA decision to not invest any money in the park. The users were appreciative of the opportunity to speak to the Village Board and Commissioners.

Chairman Curran stated that he talked with some adults about the disk golf that could be built at KLM if the grant funds are received. Chairman Curran will continue to follow up on this issue if the funds are available.

Veeck Park Update

Chairman Curran asked for an update of the dirt removal. Ms. Hassett stated the village is working on a solution for the majority of the dirt being hauled off. The process will probably not start until June when the ground is dryer. The west field is in bad shape but Commissioner Otto commented that it is not being rested and is still being used. Ms. Hassett stated that the field is booked five nights per week.

Commissioner Otto stated to Trustee Geoga that the field does need a lot of work. Ms. Hassett stated that the soil is clay and needs good top soil in order to be restored.

Chairman Curran asked what the time frame would be for use of the field once the dirt is removed. Ms. Hassett stated it probably could be seeded and be off line for the fall. Revenue would be down for that period. Commissioner Otto stated that he recommends to play on it for the fall and then close it down around November 1st. He stated that Veeck is needed in the fall because of the lights and that Falcon football also uses the park. Ms. Hassett stated that travel teams have been lost because of the condition of the park. Chairman Curran asked what could be gained by using the baseball outfield in the fall for soccer. Commissioner Otto stated that AYSO could get through 4th grade with the outfield.

Ms. Hassett stated that all fields would need to be torn up at the same time. She mentioned that temporary lights could be used. The lights would be good enough for practices and this issue will continue to be reviewed with AYSO. Chairman Otto asked Ms. Hassett to get quotes for options and any ordinances that would need to be considered for the temporary lights.

New Business

2012 5K Run

Ms. Hassett explained about the meeting on May 18 for the 5K Run with RML. The village will be primarily responsible for the logistics of the event. It has a lot of potential to be a

good event. Ms. Hassett suggested having the May Parks and Rec meeting after the kick off meeting on May 18.

HPTA

Commissioner Mulligan stated the fund raising amount of \$150,000 has been committed. Letters are being sent out for the donations. One of the donations is an in-kind donation of landscaping of approximately \$10,000. The goal is to have the courts on line by the fall. Commissioner Mulligan requested HPTA fees to be on the agenda for next month.

Commissioner Opler asked if fund raising is the way to go for funding projects. Ms. Hassett believes that the paddle is a unique situation and fund raising would not work for all things. Ms. Hassett stated that the unique thing about the paddle courts is that they are unused during the warm weather and that they are not damaged during that time. Staff costs would go up if other venues would be staffed. Commissioner Opler stated that we should pursue that option if there are users willing to do it. Ms. Hassett stated that a Parks Foundation could be established for this reason.

Commissioner Banke mentioned that he hopes the Village is open to others who want to raise money.

Trustee Geoga mentioned that HPTA pays capital expenditures as well for the courts. Chairman Curran stated that the parking lot is getting very crowded and asked Ms. Hassett what options are available for expanding the parking. Ms. Hassett stated the problem is that lacrosse program keeps growing and from 4-7:30 there are a lot of cars dropping off or picking up the girls in the program.

Registration forms for July 4th are being prepared and there will not be any judging of categories. The theme is America's Birthday. Staff is encouraging family participation. Ms. Hassett is looking for volunteers from the Commissioners. There will be different inflatables at the craft fair. Chairman Curran asked about sponsoring the craft fair internally. Ms. Hassett stated that we would take a hit to do it and we don't have the staff to run it. She will report next month what the revenue is for the craft fair.

Correspondence

None

Liaison Reports

ACA Committee Report

Ms. Hassett stated that there is nothing except for a special use permit use fee to be waived from Hinsdale Hospital. Chairman Curran asked if there is any communication with 181 before summer. Ms. Hassett stated that we send flyers in the virtual backpack every few weeks.

New Business

Commissioner Opler requested follow up for a model for fund raising. Chairman Curran suggested the Commissioners come up with ideas for fund raising. Trustee Geoga will take

up the idea with ACA for partnering opportunities. Commissioner Otto stated his frustration about trying to give money to the village for 4 years. Commissioner Opler stated that if HPTA can raise \$150,000 he believes that others could do the same for other opportunities.

Commissioner Opler asked if there is a way to secure landscaping services in exchange for a small sign designating the donation. Ms. Hassett stated that we have a contractual agreement for mowing once per week and that we only pay when they mow and there is a year left on the contract. Ms. Hassett stated that the painting and manpower to stripe the fields has become very expensive.

Gateway Special Recreation Association

Ms. Hassett and Sheila from Gateway will be meeting with the Superintendent of the school district to discuss Gateway and how it can be coordinated with the school district. Ms. Hassett stated that staff did attend the Green event at CHPD a few weeks ago and passed out flyers there.

Commissioner Opler stated again about fund raising opportunities that could be explored and that a policy should be established so there could be a process to follow.

Adjournment

Since there was no further business to come before the Commission, Commissioner Otto moved to adjourn. Commissioner Banke seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission meeting was declared adjourned at 8:02 p.m.

Next meeting will be Wednesday, May 18 at KLM.

Respectfully submitted,

Linda Copp, Secretary

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

April 2011

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

| DEPT. 3101 ADMIN. AND SUPPORT | FY 10-11 BUDGET | FY 10-11 TO DATE | FY 10-11 % of Budget | FY 09-10 BUDGET | FY 09-10 TO DATE | FY 09-10 % of Budget |
|----------------------------------|--------------------|---------------------|-------------------------|--------------------|---------------------|-------------------------|
| Personal Services | 205,997 | 198172 | 96% | 198,351 | 193085 | 97% |
| Professional Services | 0 | 0 | | 1,500 | 0 | 0% |
| Contractual Services | 0 | 0 | | 0 | 0 | |
| Other Services | 7,800 | 6839 | 88% | 7,800 | 10040 | 129% |
| Materials & Supplies | 3,100 | 2116 | 68% | 4,600 | 2219 | 48% |
| Repairs & Maintenance | 650 | 178 | 27% | 650 | 141 | 22% |
| Other Expenses | 2,395 | 1497 | 62% | 2,595 | 2092 | 81% |
| Risk Management | 49,665 | 30250 | 61% | 49,665 | 33995 | 68% |
| Total-Operating Expenses | 269,607 | 239052 | 89% | 265,161 | 241,571 | 91% |
| Capital Outlay | 0 | 0 | | 0 | 0 | 0% |
| Total Expenses | 269,607 | 239052 | 89% | 265,161 | 241,571 | 91% |

| DEPT. 3301 PARKS MAINTENANCE | FY 10-11 BUDGET | FY 10-11 TO DATE | FY 10-11 % of Budget | FY 09-10 BUDGET | FY 09-10 TO DATE | FY 09-10 % of Budget |
|---------------------------------|--------------------|---------------------|-------------------------|--------------------|---------------------|-------------------------|
| Revenues | | | | | | |
| Field Fees | 30,000 | 33152 | 111% | 20,000 | 12,050 | 60% |
| Total Revenues | 30,000 | 33152 | | 20,000 | 12,050 | |
| Expenses | | | | | | |
| Personal Services | 384,241 | 367020 | 96% | 426,983 | 350,200 | 82% |
| Contractual Services | 118,500 | 101579 | 86% | 154,274 | 120,777 | 78% |
| Other Services | 3,400 | 2766 | 81% | 3,400 | 2,939 | 86% |
| Materials & Supplies | 43,800 | 41856 | 96% | 36,100 | 30,071 | 83% |
| Repairs & Maintenance | 34,500 | 30905 | 90% | 46,500 | 32,706 | 70% |
| Other Expenses | 500 | 1953 | 391% | 400 | 548 | 137% |
| Total-Operating Expenses | 584,941 | 546079 | 93% | 667,657 | 537,241 | 80% |
| Capital Outlay | 200,000 | 13361 | 7% | 51,500 | 48,842 | |
| Total Expenses | 784,941 | 559440 | 71% | 719,157 | 586,083 | 81% |

| DEPT. 3420 RECREATION SERVICES | FY 10-11 BUDGET | FY 10-11 TO DATE | FY 10-11 % of Budget | FY 09-10 BUDGET | FY 09-10 TO DATE | FY 09-10 % of Budget |
|-----------------------------------|--------------------|---------------------|-------------------------|--------------------|---------------------|-------------------------|
| Revenues | | | | | | |
| Registration & Memberships | 308,500 | 303025 | 98% | 381,200 | 317,372 | 83% |
| Misc Income | 6,000 | 8752 | 146% | 6,000 | 2,970 | 50% |
| Total Revenues | 314,500 | 311777 | 99% | 387,200 | 320,342 | 83% |
| Total Expenses | | | | | | |
| Personal Services | 93,017 | 79261 | 85% | 100,417 | 92,489 | 92% |
| Contractual Services | 284,900 | 234881 | 82% | 309,000 | 267,963 | 87% |
| Other Services | 85,000 | 55787 | 66% | 92,650 | 87,461 | 94% |
| Materials & Supplies | 11,800 | 11721 | 99% | 15,300 | 7,283 | 48% |
| Other Expenses | 9,200 | 13586 | 148% | 9,020 | 7,095 | 79% |
| Repairs & maintenance | 3,000 | 1943 | 65% | 8,000 | 0 | 0% |
| Total Expenses | 486,917 | 397180 | 82% | 534,387 | 462,291 | 87% |

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

April 2011

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

| DEPT.34-BY DEPARTMENT RECREATION SERVICES | FY 10-11 BUDGET | FY 10-11 TO DATE | FY 10-11 % of Budget | FY 09-10 BUDGET | FY 09-10 TO DATE | FY 09-10 % of Budget |
|--|----------------------------|-----------------------------|---------------------------------|----------------------------|-----------------------------|---------------------------------|
| 3421 General Interest | | | | | | |
| Revenues | 16,000 | 3923 | 25% | 13,000 | 12,481 | 96% |
| Expenses | | | | | | |
| Personal Services | 5,921 | 200 | 3% | 0 | 4,249 | |
| Contractual Services | 3,500 | 4103 | 117% | 12,000 | 10,736 | 89% |
| Other Services | 2,200 | 0 | 0% | 2,350 | 7,439 | 317% |
| Materials & Supplies | 0 | 0 | | 300 | 350 | 117% |
| Repairs & Maintenance | 0 | 7 | 0% | 0 | 0 | |
| Other Expenses | 0 | 0 | 0% | 0 | 402 | |
| Total Expenses | 11,621 | 4310 | 37% | 14,650 | 23,175 | 158% |
| 3422 Athletics | | | | | | |
| Revenues | 145,000 | 115287 | 80% | 190,000 | 144,700 | 76% |
| Expenses | | | | | | |
| Personal Services | 6,459 | 4464 | 69% | 3,230 | 4259 | 132% |
| Contractual Services | 107,500 | 67701 | 63% | 110,000 | 100967 | 92% |
| Other Services | 0 | 0 | 0% | 0 | 0 | |
| Materials & Supplies | 2,000 | 2385 | 119% | 3,300 | 490 | 15% |
| Other Expenses | 0 | 0 | 0% | 0 | 0 | |
| Total Expenses | 115,959 | 74549 | 64% | 116,530 | 105,716 | 91% |
| 3423 Cultural Arts | | | | | | |
| Revenues | 9,500 | 7270 | 77% | 10,200 | 12,236 | 120% |
| Expenses | | | | | | |
| Personal Services | 2,153 | 3100 | 0% | 0 | 5,921 | |
| Contractual Services | 2,500 | 1232 | 49% | 1,300 | 1,400 | 108% |
| Other Services | 0 | 0 | 0% | 0 | 0 | |
| Materials & Supplies | 0 | 0 | 0% | 0 | 0 | |
| Other Expenses | 0 | 0 | 0% | 0 | 0 | |
| Total Expenses | 4,653 | 4332 | 93% | 1,300 | 7,321 | |
| 3424 Early Childhood | | | | | | |
| Revenues | 42,000 | 39886 | 95% | 60,000 | 36,299 | 60% |
| Expenses | | | | | | |
| Personal Services | 10,765 | 9911 | 92% | 16,000 | 11,364 | 71% |
| Contractual Services | 18,500 | 16535 | 89% | 22,000 | 20,650 | 94% |
| Other Services | 0 | 0 | 0% | 0 | 0 | |
| Materials & Supplies | 2,300 | 403 | 18% | 2,200 | 1,066 | 48% |
| Other Expenses | 0 | 0 | 0% | 0 | 0 | |
| Total Expenses | 31,565 | 26850 | 85% | 40,200 | 33,080 | 82% |

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

April 2011

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

| DEPT.3420-BY DEPARTMENT RECREATION SERVICES | FY 10-11 BUDGET | FY 10-11 TO DATE | FY 10-11 % of Budget | FY 09-10 BUDGET | FY 09-10 TO DATE | FY 09-10 % of Budget |
|--|----------------------------|-----------------------------|---------------------------------|----------------------------|-----------------------------|---------------------------------|
| 3425 Fitness | | | | | | |
| Revenues | 23,000 | 38480 | 167% | 28,000 | 28,887 | 103% |
| Expenses | | | | | | |
| Personal Services | 0 | 0 | 0% | 0 | 0 | |
| Contractual Services | 15,000 | 12949 | 86% | 22,000 | 17,365 | 79% |
| Other Services | 0 | 0 | 0% | 0 | | |
| Materials & Supplies | 0 | 0 | 0% | 450 | 42 | 9% |
| Other Expenses | 0 | 0 | 0% | 0 | | |
| Total Expenses | 15,000 | 12949 | 86% | 22,450 | 17,407 | 78% |
| 3426 Paddle Tennis | | | | | | |
| Revenues | 53,000 | 78750 | 149% | 40,000 | 59,507 | 149% |
| Expenses | | | | | | |
| Personal Services | 0 | 0 | 0% | 0 | 0 | |
| Contractual Services | 17,500 | 22109 | 126% | 14,100 | 15,599 | 111% |
| Other Services | 3,000 | 4198 | 140% | 7,500 | 4,001 | 53% |
| Materials & Supplies | 300 | 65 | 22% | 500 | 542 | 108% |
| Repairs and Maintenance | 3,000 | 1937 | 65% | 8,000 | 0 | 0% |
| Other Expenses | 200 | 50 | 0% | 0 | 1,887 | |
| Total Expenses | 24,000 | 28360 | 118% | 30,100 | 22,028 | 73% |
| 3427 Special Events | | | | | | |
| Revenues | 20,000 | 19429 | 97% | 40,000 | 23,262 | 58% |
| Expenses | | | | | | |
| Personal Services | 2,153 | 839 | | 0 | 236 | |
| Contractual Services | 40,400 | 27768 | 69% | 55,000 | 26,480 | 48% |
| Other Services | 4,300 | 2327 | 54% | 13,700 | 1,648 | 12% |
| Materials & Supplies | 5,300 | 6291 | 119% | 5,300 | 2,991 | 56% |
| Other Expenses | 0 | 33 | | 0 | | |
| Total Expenses | 52,153 | 37258 | 71% | 74,000 | 31,354 | 42% |
| 3428 General Recreation Administration | | | | | | |
| Revenues | | | | | | |
| Expenses | | | | | | |
| Personal Services | 65,566 | 60747 | 93% | 81,187 | 66,460 | 82% |
| Contractual Services | 80,000 | 82484 | 103% | 72,600 | 74,768 | 103% |
| Other Services | 75,500 | 49262 | 65% | 69,100 | 74,374 | 108% |
| Materials & Supplies | 1,900 | 2576 | 136% | 3,250 | 1,802 | 55% |
| Other Expenses | 9,000 | 11610 | 129% | 9,020 | 4,806 | 53% |
| Total Expenses | 231,966 | 206679 | 89% | 235,157 | 222,210 | 94% |
| Capital Outlay | | | | | | |
| Total Expenses | 200,000 | 13361 | 7% | 51,500 | 48,842 | |

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

April 2011


FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

| DEPT. 3724 | FY 10-11 | FY 10-11 | FY 10-11 | FY 09-10 | FY 09-10 | FY 09-10 |
|---------------------------------|------------------|-----------------|--------------------|------------------|------------------|--------------------|
| KLM LODGE | BUDGET | TO DATE | % of Budget | BUDGET | TO DATE | % of Budget |
| Revenues | | | | | | |
| KLM Lodge Revenue | 160,000 | 141007 | 88% | 150,000 | 128,912 | 86% |
| Caterer's Licenses | 18,000 | 14900 | 83% | 17,400 | 19,000 | 109% |
| Total Revenues | 178,000 | 155907 | 88% | 167,400 | 147,912 | 88% |
| Expenses | | | | | | |
| Personal Services | 57,982 | 59301 | 102% | 56,885 | 56,549 | 99% |
| Contractual Services | 23,000 | 18870 | 82% | 25,000 | 22,674 | 91% |
| Other Services | 39,200 | 33685 | 86% | 41,000 | 35,969 | 88% |
| Materials & Supplies | 10,700 | 11229 | 105% | 10,700 | 8,522 | 80% |
| Repairs & Maintenance | 16,500 | 17939 | 109% | 19,500 | 9,131 | 47% |
| Other Expenses | 600 | 589 | 98% | 600 | 521 | 87% |
| Total-Operating Expenses | 147,982 | 141613 | 96% | 153,685 | 133,366 | 87% |
| Capital Outlay | 150,000 | 74741 | - | 6,000 | 3,076 | - |
| Total Expenses | 297,982 | 216354 | 73% | 159,685 | 136,441 | 85% |
| DEPT. 3951 | | | | | | |
| SWIMMING POOL | | | | | | |
| Revenues | | | | | | |
| Pool Resident Pass | 185,000 | 168,820 | 91% | 196,000 | 170,148 | 87% |
| Non-Resident Pass | 18,000 | 10,415 | 58% | 19,000 | 16,885 | 89% |
| Pool Daily Fee | 52,000 | 62,405 | 120% | 50,000 | 50,070 | 100% |
| Pool Lockers | 300 | 98 | 33% | 1,000 | 278 | 28% |
| Pool Concession | 7,000 | 7,000 | 100% | 6,000 | 3,500 | 58% |
| Pool Class-Reg -Resident | 24,885 | 29,803 | 120% | 47,000 | 49,949 | 106% |
| Pool Class-Reg Non-Resident | 2,500 | 3,563 | 143% | 2,400 | 1,797 | 75% |
| Private Lessons | 10,735 | 9,929 | 92% | 8,200 | 9,373 | 114% |
| Misc. Revenue | 5,500 | 12,469 | 227% | 4,000 | 12,349 | 309% |
| Town Team | 25,200 | 23,882 | 95% | 0 | 0 | |
| Total Revenues | 331,120 | 328,384 | 99% | 333,600 | 314,350 | 94% |
| Expenses | | | | | | |
| Personal Services | 166,858 | 146,047 | 88% | 145,710 | 182,663 | 125% |
| Contractual Services | 26,625 | 26,507 | 100% | 50,170 | 26,422 | 53% |
| Other Services | 54,350 | 39,194 | 72% | 54,650 | 51,501 | 94% |
| Materials & Supplies | 37,375 | 33,394 | 89% | 40,100 | 34,202 | 85% |
| Repairs & Maintenance | 19,900 | 23,316 | 117% | 25,350 | 15,818 | 62% |
| Other Expenses | 10,100 | 10,336 | 102% | 10,680 | 12,202 | 114% |
| Risk Management | 0 | 0 | | 0 | 0 | |
| Total-Operating Expenses | 315,208 | 278,794 | 88% | 326,660 | 322,809 | 99% |
| Capital Outlay | 90,000 | 19,159 | 21% | 51,000 | 37,426 | |
| Total Expenses | 405,208 | 297,953 | 74% | 377,660 | 360,235 | 95% |
| | FY 10-11 | FY 10-11 | FY 10-11 | FY 09-10 | FY 09-10 | FY 09-10 |
| | BUDGET | TO DATE | % of Budget | BUDGET | TO DATE | % of Budget |
| Capital Expenses | 290,000 | 32520 | 11% | 102,500 | 86,268 | 84% |
| Operating Expenses | 1,804,655 | 1602718 | 89% | 1,947,550 | 1,697,278 | 87% |
| Total Expenses | 2,224,428 | 1635238 | 74% | 2,224,428 | 1,783,545 | 80% |
| Total Revenues | 921,100 | 829220 | 90% | 921,100 | 794,654 | 86% |
| Revenue Offset Difference | (1,303,328) | (806,018) | | (1,303,328) | (988,892) | |

MEMORANDUM

To: Chairman Curran and Members of the Parks & Recreation Commission

FROM: Gina Hassett, Director of Parks and Recreation 

DATE: May 18, 2011

SUBJECT: April Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of April 2011.

RECREATION SERVICES

- The Village and the Chamber of Commerce have collaborated on a promotional 6 x 8 postcard. One side advertises the pool and programs and the other side will have Chamber programs. The post cards will be inserted in the Hinsdalean and Suburban Life newspaper. Print ads for KLM Lodge and pool memberships are in the June/July addition of Suburban Focus magazine.
- It has been suggested through circulated emails that the 2011 OSLAD grants will not be awarded as the state has pulled the funding. The IDNR office said they hope that announcements will be made no later than end of May on the final status.
- The KLM shelter project has gone out to bid.
- Dan Deeter has submitted a second draft of changes to MWRD for the storm water plans for the KLM Park related to the construction of two new paddle courts and pavilion construction.
- Hinsdale Platform Tennis Association has had pledges totaling \$150,000 to build the new courts with a portion being in-kind landscaping from Wingren Landscaping. To date we have collected \$103,550.
- The July 4th Parade applications are available and have been sent to past parade participants. Contracts have been sent to entertainers. We are continuing to look for food vendors to participate in the family festival. Rotary will be running the annual turtle races. We have eliminated the judging aspect of the entries which will reduce some work.
- The spring rains have complicated the athletic field use. We have worked with teams to find alternate locations and indoor space for the girl's lacrosse program.
- Dave Cook and Gina Hassett will be meeting with representatives from Hinsdale Little League at the end of May to discuss issues related to third party contractors, permit use and field conditions.

- The new T-ball program this year has had one week but it is very successful. The feedback is great and we are looking to offer the league for fall. The age group is 4-6 years old, this does not conflict with the Little League program.
- The Teen Egg Hunt was offered with the Community House. This was the first year with 35 attendees. The event went well and we anticipate growth for next year.
- The Bunny Brunch and Egg Hunt were held on April 23rd. The weather was very cooperative. We had 500 people join us for the day. Photos from the event can be viewed on our facebook page.

KLM REPORT

Roof repairs and duct work are 85% complete. The weather has not been cooperative.

Spring improvement plans include securing prices for fireplace brick cleaning, painting of the kitchen cabinets and rug cleaning.

EXPENSE

| April | | April | | 2010-11 Annual Budget | FY 10-11 % of budget | 2009-10 Annual Budget | FY 09-10 % of budget |
|---------------|-----------------|---------------|-----------------|-----------------------------|----------------------------|-----------------------------|-------------------------|
| Prior Year | Current Year | Prior Year | Current Year | | | | |
| \$13,821 | \$15,498 | \$136,441 | \$141,613 | \$147,982 | 96% | \$153,685 | 89% |

| Revenue | April | | Actual Revenue | | 2010-11 Annual Budget | FY 10-11 % of budget | 2009-10 Annual Budget | FY 09-10 % of budget |
|--------------------|---------------|-----------------|----------------|-----------------|-----------------------------|----------------------------|-----------------------------|-------------------------|
| | Prior Year | Current Year | Prior Year | Current Year | | | | |
| KLM Lodge Rental | \$2,613 | \$6,043 | \$128,912 | \$141,007 | \$160,000 | 88% | \$150,000 | 86% |
| Caterer's Licenses | \$0 | \$0 | \$19,000 | \$14,900 | \$18,000 | 83% | \$17,400 | 109% |

| KLM Rental Slots | Slots Available | Slots Used | Percentage |
|-----------------------|--------------------|---------------|------------|
| Weekday am slots | 21 | 5 | 23.81% |
| Weekend am slots | 9 | 3 | 33.33% |
| Weekday evening slots | 16 | 0 | 0.00% |
| Weekend PM Slots | 14 | 4 | 28.57% |

Friday evening counts as part of the weekend

| RENTAL GROUPS | |
|-------------------|----|
| Residents | 1 |
| Non-Resident | 2 |
| Community Service | 2 |
| Resident NFP | 3 |
| Non-Resident NFP | 3 |
| Village Functions | 1 |
| Cancellations | 0 |
| | 12 |

COMMUNITY POOL REPORT

Staff training is well underway. The Public Service Department has been busy getting pumps repaired and replaced. The pools will be filled the week of May 16th. The pergola's will be painted and annual spring maintenance is underway.

A meeting was held with the Illinois Environmental Protection Agency regarding the Village's pool permit. Staff is working to streamline the process of testing water that is dumped into the storm drains. This process is a collaborative effort between the Parks & Recreation Staff and Public Service staff. Staff is confident that the process will be in line with Village's permit.

Pool Pass Sales

Current pool pass sales are listed below. Additional press will be circulated to promote pool pass sales. A number of local papers have called to gather information regarding pool passes and will be writing upcoming stories. Pass sales are down over last year at this same time.

Feb 28-April 27

| Type | 2010 | | 2010 | | 2011 | | 2011 | | Type |
|-------------------------------|------------|--------------|-------------|------------------|------------|--------------|-------------|-----------------|-------------------------------|
| | New Passes | Renew Passes | Total | Revenue | New Passes | Renew Passes | Total | Revenue | |
| Nanny Pass | 0 | 1 | | \$0 | 24 | 4 | 28 | \$1,620 | Nanny Pass |
| Family Primary | 70 | 301 | 371 | \$91,750 | 48 | 193 | 241 | \$69,310 | Family Primary |
| Family Secondary | 244 | 991 | 1235 | \$0 | 147 | 618 | 765 | \$0 | Family Secondary |
| Family Super | 8 | 25 | 33 | \$8,100 | 3 | 22 | 25 | \$8,500 | Family Super |
| Family Super Secondary | 8 | 28 | 36 | \$1,590 | 8 | 22 | 30 | \$1,285 | Family Super Secondary |
| Family Super Third | 16 | 50 | 66 | \$990 | 12 | 55 | 67 | \$1,050 | Family Super Third |
| Guest Pass Adult | 0 | 1 | 1 | \$0 | 14 | 1 | 15 | \$935 | Guest Pass Adult |
| Guest Pass Child | 2 | 0 | 2 | \$150 | 5 | 0 | 5 | \$300 | Guest Pass Child |
| Individual Pass | 5 | 22 | 27 | \$3,810 | 3 | 11 | 14 | \$1,650 | Individual Pass |
| Senior Super Pass | 0 | 0 | 0 | \$0 | 0 | 0 | 0 | \$0 | Senior Super Pass |
| Individual Super Pass | 2 | 4 | 6 | \$690 | 2 | 3 | 5 | \$510 | Individual Super Pass |
| Non Resident Family | 7 | 8 | 15 | \$7,175 | 4 | 2 | 6 | \$3,090 | Non Resident Family |
| Non Resident Family Secondary | 26 | 24 | 50 | \$0 | 11 | 5 | 16 | \$0 | Non Resident Family Secondary |
| Non Resident Individual | 1 | 1 | 2 | \$480 | 0 | 2 | 2 | \$520 | Non Resident Individual |
| Non Resident Senior | 0 | 0 | 0 | \$0 | 0 | 1 | 1 | \$155 | Non Resident Senior |
| Senior Pass | 2 | 10 | 12 | \$900 | 3 | 12 | 15 | \$1,200 | Senior Pass |
| Total | 391 | 1466 | 1857 | \$115,635 | 284 | 951 | 1235 | \$90,125 | Total |

*Note 2010 Pool Passes went on sale 4 weeks earlier than 2011

Memo

Date: 05/09/2011
To: Chairman Curran and Members of the Parks & Recreation Commission
From: Gina Hassett, Director of Parks & Recreation
RE: Senior Pool Memberships

A resident called requesting that the Senior rate for the pool be available for those 55 and over instead of our current age of 62. The Village Manager asked that the Commission discuss and recommend if they feel a change is needed.

Below is a summary of surrounding communities Senior pass age ratings.

| Agency | Senior Age |
|---------------------|------------|
| Clarendon Hills | 60 & over |
| Glen Ellyn | 55 & over |
| Oak Brook | 55 & over |
| Palos Heights | 60 & over |
| Wheaton | 60 & over |
| Western Spring Club | 60 & over |

An Individual Resident pass is \$165 and the Senior pass rate is \$80.

Platform Tennis – Expansion Update 4/18/11

- HPTA Fundraising: Reached Goal of \$150,000 (102%)
 - Letters requesting payment will go out shortly
 - Includes:
 - 59 Donation/Lifetime Memberships (38 Residents/21 Non-Residents)
 - 22 Donation/One Year Membership Waived
 - \$23,000 Landscaping Donation (in kind) by Wingren Landscaping
 - Plus additional donations from current lifetime members, others
- Building Plan
 - Goal: Courts on line by early Fall for 2011/12 season
 - Building Permits: Village pursuing
 - Courts: Talking to multiple suppliers to scope out & build / Charlie & Andy Usher coordinating
 - Would like to 'break ground' in July – Wingren Landscaping to move dirt and ready space.
 - Need update from Village on permits, Water Rec. approval, etc.
- Revenue Implications for P&R based on current membership fees (estimate based on weighted average of current membership fees for 2010/11 season):
 - Lifetime Memberships: -\$12,700 / year ongoing
 - One Year Membership Waiver: -\$4,000 / 2011-12 only
 - Potential Revenue Growth from additional 2 courts:
 - 10% to 20% membership growth: +\$4,300 to +\$8,600
 - 10% to 20% increase in in house league participation and lessons: +\$1,700 to +\$3,400
 - **Net: A 20% increase in membership and lesson/league fees mostly offsets loss from lifetime memberships WITHOUT an additional increase in annual membership fees.**
- HPTA Recommends holding membership fees at same level as 2010/11.
 - The goal of membership fees is to offset ongoing maintenance and periodic upgrades of the facility and should not be required to generate significant profit beyond its costs.
 - Ongoing costs are typically around \$10,000/year with periodic 'major' repairs & improvement costing an additional \$5,000 to \$10,000. Current revenues are in excess of \$50,000 per year and will only increase with the addition of two more courts.
 - While there may be a temporary drop in revenue in 2011/12 – ongoing revenue is expected to continue to grow and quickly offset any shortfall – without a raise in membership fees.
 - A significant increase in fees, especially for the non-resident fees which are already very high, could negatively impact membership growth as many members belong to both the park district as well as Salt Creek and the Golf Club, which also offer paddle courts.

| Platform Membership Summary | Fees | 2010 Memberships | 2010 Revenue | 2009 Memberships | 2009 Revenue | 2008 Memberships | 2008 Revenue | 2007 Memberships | 2007 Revenue |
|-----------------------------|-------|------------------|-----------------|------------------|-----------------|------------------|-----------------|------------------|-----------------|
| Resident Individual | \$112 | 102 | \$12,239 | 97 | \$10,695 | 71 | \$7,840 | 82 | \$7,560 |
| Resident Family | \$164 | 58 | \$9,975 | 53 | \$9,184 | 70 | \$8,610 | 67 | \$8,774 |
| Resident Family Secondary | \$0 | 192 | \$0 | 186 | \$0 | 159 | \$0 | 176 | \$0 |
| Non-Resident Individual | \$270 | 47 | \$13,439 | 53 | \$13,820 | 32 | \$8,640 | 37 | \$8,370 |
| Non-Resident Family | \$322 | 18 | \$6,210 | 21 | \$6,762 | 17 | \$5,152 | 24 | \$5,635 |
| Non-Resident Secondary | \$0 | 59 | \$0 | 65 | \$0 | 46 | \$0 | 57 | \$0 |
| Non-Resident Lifetime | \$0 | 153 | \$0 | 176 | \$0 | 159 | \$0 | 165 | \$0 |
| Total | | 629 | \$41,863 | 651 | \$40,461 | 554 | \$30,242 | 608 | \$30,339 |

| Platform Membership | 2010 Fees | Potential 2011 New Members | 2011 Renewal minus new lifetime members | Total Members | Potential 2011 Revenue |
|---------------------------|-----------|----------------------------|---|---------------|------------------------|
| Resident Individual | \$120 | 24 | 52 | 76 | \$9,120 |
| Resident Family | \$175 | 12 | 30 | 42 | \$7,350 |
| Resident Family Secondary | \$0 | 52 | 90 | 142 | \$0 |
| Non-Resident Individual | \$289 | 9 | 15 | 24 | \$6,936 |
| Non-Resident Family | \$345 | 3 | 10 | 13 | \$4,485 |
| Non-Resident Secondary | \$0 | 16 | 30 | 46 | \$0 |
| Non-Resident Lifetime | \$0 | 140 | 147 | 287 | \$0 |
| Total | | 256 | 374 | 630 | \$27,891 |

| Membership Fees # of Courts | 2009-10 | 2010-11 Hinsdale Fees | % Increase | Glen Ellyn PD (new '09) | Lake Bluff PD (new '09) | Winnetka (WPTC) |
|-----------------------------|------------|-----------------------|------------|-------------------------|-------------------------|---|
| Resident Individual | 6 \$112 | 6 \$120 | 7% | 2 \$95 | 3 \$400 | 6 \$425** Includes league & other fees |
| Resident Family | \$164 | \$175 | 7% | | | |
| Non-Res. Individual | \$270 | \$289 | 7% | \$170 | \$450 | \$525** Includes league & other fees |
| Non-Res. Family | \$322 | \$345 | 7% | | | |

AGENDA

Gateway Special Recreation Association

Board Meeting
Thursday, May 12, 2011
3:00 PM

Oak Brook Family Recreation Center
1450 Forest Gate Road
Oak Brook, IL 60523

I. CALL TO ORDER/ROLL CALL

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

- A. Approval of April 2011 Regular Meeting Minutes
- B. Approval of May 2011 Check Register
- C. Approval of May 2011 Treasurer's Report

VI. REPORTS

- A. RGA Monthly Report
- B. Consumer Parent Advisory Committee
- C. Advisory Oversight Group Reports
 - 1. Fundraising
 - 2. Program
 - 3. Staffing
 - 4. Transportation

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Scholarships
- B. Paralympics Bocce
- C. One-on-One Aides
- D. Intergovernmental Agreement with the Village of Hinsdale for Fuel
- E. RGA Budget Discussion
- F. Gateway Audit

IX. OPEN FORUM

X. ADJOURNMENT

**Gateway SRA Board Meeting
Oak Brook Park District
May 12, 2011
RGA Report**

Staffing

- Coordinator hours for direct involvement in April 2011 programs is as follows:
 - **Mike Baig**- 48 hours for Weekly Programs and 19 hrs hours for Special Olympics.
 - **Ryan Cortez** – 48 hrs hours for Weekly Programs, 13 hours for Special Events and 4 hours for Special Olympics.
 - **Carolyn Strasen** - 18 hours for Weekly Programs and 33 hours for Special Olympics.

Weekly Programs

- **Fun with Fitness** continues to keep Gateway participants active, flexible and strong. Nancy Knopp was added step and core exercises to the lesson plan.
- **New Horizons** is an active program with each session beginning with exercises, then adapted sport, a craft and a game.
- **Tuesday Travelers** went to the beautiful Navy Pier on one of the few sunny days in April! We also painted pottery and learned about Elmhurst history at the Museum!
- **Community Cruisers** did a new activity Frisbee Golf that everyone loved! The participants also made a healthy snack of fresh fruit and vegetable juice with the Champion juicer. The group enjoyed a nature walk and a snack at Subway
- **Hang-time** enjoyed a Gateway favorite bowling and went to Enchanted Castle.
- **Northern Social Club** participants really enjoyed a nice dinner at Kappys, and learned also about the stars and moon at Cernan Space Center!
- **Southern Social Club** took in a little theatre and saw the movie Hop and enjoyed a nice dinner at J.C. Georges!
- **Teen North Social Club** enjoyed dinner and a movie!
- **Teen South Social Club** went to Magic Quest and had an unbelievable good time, slaying dragons, helping the queen, and saving the kingdom from the goblin!!
- **Weekend Warriors** enjoyed a variety of activities that ranged from going to interpret art at Elmhurst museum, viewing SRA art at Bloomingdale, nature at the Arboretum, and animals at Cosley zoo!

- **Guys Night Out** participants enjoyed a delicious barbeque at Uncle Bubs.
- **Girls Night Out** met on Saturday, April 16th and headed out to Cheeseburger In Paradise for dinner and discuss future girls night out plans. The ladies were treated to dinner and island style music. Everyone had a great time.
- **Lunch Box Bunch** provides an opportunity for participants to socialize with their friends after bowling and before Weekend Warriors. After lunch, participants choose up to three different activities to play before the group heads out with the Warrior program.
- **Bowling** on Monday and Saturday participants improved their consistency and scores. Two participants, who have had difficulty bowling for more than a frame, are now bowling 5-10 frames a game! Saturday bowling new location has been working out!
- **Saturday Explorers** enjoyed the movie Soul Surfer, and played some games at Safari land!!!
- **Recreation "Sense"ation** program participants continue to build on sensory, social, communication and positive supports that we have learned in the previous season along with continuing our swimming each week and community outings. This month we had 2 community outings to Suburbanite Bowling Alley where the participants are continuing to develop their bowling skills and bowl an entire game. The participants really like to go out in the community and explore new and different places.
- **Cooking 103** Cooking started out this spring with a fresh new look on spring inspired health snacks.
- **Creative Arts** has been a successful new program this season. Participants have been working on creating different styles of pottery with the assistance of a professional pottery maker and parent of one of our participants. The participants have really been looking forward each week in creating their masterpieces out of lumps of clay. A local pottery artist who is the mother of a Gateway participant has volunteered her time for three consecutive weeks to teach pottery to our budding artists!
- **Drama** program has been practicing very hard for our upcoming play in May ***Gilligan's Island*** our actors were given the script to start practicing during our fall program season and have studying and memorizing ever since. The actors will be practicing at the actual site of the play in preparation for their upcoming performance on May 19!
- **Chorus** program participants have been working hard practicing proper singing techniques, notes and scales and learning new song lyrics.

Special Events

- **Classic Movie Sunday** met at the Hanson Center to watch two Elvis movies Jail House Rock and Viva Las Vegas. Everyone was exciting to see these favorites.
- **Meal and A Movie** headed out to Hollywood Blvd for a viewing of Rio 3D. These are very popular outings and Sundays and the participants really look forward to them.
- **Horseback** riding lessons through the RGA program Horsemanship program continues to be enjoyed by the 6 riders who take a full half hour lesson once a month.
- **Upcoming Special Events:**
 - Horseback Riding Lessons on Wednesday, May 4 and 18 2011.
 - Classic Movie Sunday, May 1, 2011.
 - Spring Formal on May 13, 2011.
 - Meal and a Movie on Sunday, May 15, 2011.
 - Mini-Golfers on May 22, 2011.

Special Olympics

- **Swim Lessons** started up in April for our Spring season. We have a new participant in Level I. We also have many returning swimmers. The swimmers are progressing and improving with each swim lesson.
- **Softball** started in April. Because of the rainy weather, we practiced indoors at Oak Brook Park District. The first game will be in May. We have a large team consisting of 17 total players. We have a few new athletes joining our returning seasoned team. This looks to be an exciting season for softball! The team is very excited about the new season.
- **S.O. Power lifting** looks to be a force to be reckoned with at Spring Games. Our team is ready to compete! They have been working hard to build the strength needed to be contenders this season.
- **Gators Swim Team** Swim team continued to practice. We are honing in on technique and turns.
- **The Gator Outdoor Track and Field** has all of our Indoor Track athletes returning to the track. We had 3 first place finishes at the WDSRA Track meet. Our adult relay 4X100 team is a strong contender for the Spring Games competition. We also have several sprinters who are definite contenders for State.

- **Gator Soccer** has qualified for the State Summer Games! Both of the Area Qualifying games went into overtime, but the Gateway Gators pulled it out with a score of 2-1 in each game. Our soccer team is undefeated. We hope to continue our winning streak into May. The team has come together as a unit and this is one of the major reasons why we have been so successful this season.
- **S.O. Swim team** continued to practice. The state qualifiers continue to progress in their individual events.

**Gateway Special Recreation Association
Board of Directors Meeting
April 14th, 2011**

- I. CALL TO ORDER:** President, Sharon Peterson called the called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:07 p.m. on Thursday, April 14th, 2011 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road, Oakbrook, Illinois. A quorum was present. ROLL CALL: Board Members Present: Gina Hassett, Hinsdale, Jim Rogers, Elmhurst; Jim Pacanowski, Burr Ridge; Cindy Yelich, Pleasant Dale; Laure Kosey, Oak Brook; Brian Kaspar, Westchester; Walter Righton, Willowbrook; and Sharon Labak-Neubauer, York Center.

Staff Present: RGA Staff Kathleen Carmody; Gateway Staff, Shelia Swann-Guerrero

II. OPEN FORUM: None

III. BOARD MEMBER COMMENTS:

- a. Kristen Violante will be the part-time superintendent of recreation at Willowbrook starting in May.
- b. A request for Gateway Board Orientation was made by Laure Kosey. In the past, this orientation is conducted by the president of the association. Gina Hassett and Jim Rogers will research this topic and prepare for any new board members in the future.

IV. COMMUNICATIONS: None

- V. OMNIBUS AGENDA:** Motion to approve agenda presented by Jim Rogers and motion seconded by Gina Hassett. On a voice vote, motion carried.

- A. Approval of March 2011 Regular Meeting Minutes**
- B. Approval of March 2011 Check Register**
- C. Approval of April 2011 Treasurer's Report**

VI. REPORTS:

- a. **RGA MONTHLY REPORT:** Five programs are full; preparing for Special Olympics as well as soccer and softball (May 1st start)
- b. **CONSUMER PARENT ADVISORY COMMITTEE:** No report
- c. **ADVISORY OVERSIGHT GROUP REPORTS:**
 - i. Fundraising: Around 50 items sold with \$400 in fundraising.
 - ii. Program: Resident vs. Non-resident rates with a "grandfather clause" for non-residents who have participated over the past 8 years.
 - iii. Personnel: None
 - iv. Transportation: None

VII. OLD BUSINESS:

- a. 2011 Summer Camp Transportation – RGA will provide door to door transportation with a third party will provide field trip transportation.
- b. Uniform Purchasing Policy Discussion – 3 options (see uniform plan memo) Board would like to see a uniform flat rate of \$25.00 or incorporate the fee into the program depending on the actual cost of the uniform.
- c. Update on Hinsdale Request – Hinsdale will be staying with the association.

VIII. NEW BUSINESS:

- a. Sheila distributed information on summer camps and Gateway area school districts. Each agency is researching marketing space to promote Gateway.

IX. OPEN FORUM: The board wished Wally Righton congratulations on his retirement.

X. ADJOURNMENT: A motion made by Wally Righton to adjourn at 4:10 p.m. and motion seconded by Sharon Labak-Neubauer. On a voice vote, motion passed.

Respectfully Submitted By,

Laure L. Kosey
Secretary