

**VILLAGE OF HINSDALE
MINUTES
PARK AND RECREATION COMMISSION
Monday, September 20 at 7:15 PM
MEMORIAL HALL OLD BOARD ROOM**

Chairman Curran called the meeting of the Park and Recreation Commission to Order at 7:32 p.m. at the Memorial Hall old board room.

Members Present: Chairman Jeff Curran, Commissioners Banke, Deppe, Dougherty, Griffin, Mulligan, Opler & Otto

Members Absent: Commissioner Ed McCarthy

Also Present: Don Grigas, Liberty Suburban Newspaper, Bridget Doyle, Trib Local and 15 young people representing the skate park

Staff Present: Gina Hassett, Director of Parks and Recreation
Linda Copp, Secretary

Commissioner Deppe moved approval of the July 19, 2010 Park and Recreation Commission meeting minutes. Commissioner Banke seconded and the motion passed unanimously.

Chairman Curran suggested moving Veeck Park skate park up on the Agenda since there were skate park users present addressing that issue.

Skate Park Discussion

Chairman Curran gave a background on the skate park. He thanked the young people for coming. Chairman Curran stated that the Commissioners had visited the skate park before the meeting. Chairman Curran asked for their input on improvements or needs of the skate park. Ms. Hassett stated that ACA wants a recommendation and has not said the park needs to be shut down.

Chairman Curran stated Facebook could be used for a venue for the students. Commissioner Dougherty asked if Parks and Rec has a Facebook page. Ms. Hassett stated currently the department does not have one and she will review the policy for using that option. Charlie Banke, 427 N Vine, Hinsdale spoke regarding the skate park. He stated that skate boarding is misunderstood. He provided some statistics about the sport. He stated the average age is 14. Charlie stated that there could be as many as 849 skate boarders in the area or the same amount that attend the middle school. Attached to these minutes is the speech Charlie presented.

Commissioner Mulligan thanked Charlie for his presentation and asked when they mostly use the skate park. Ryan Lowe, 918 S Bodin Street stated that he would be there whenever he could get a ride or take his bike, generally after school. He stated that in the summer most of their time is spent there.

Commissioner Otto thanked the skate board users for coming and asked about the BMX bikes that are there. Most of the users that were present preferred that no bikes would be there. Joe Foley, 225 Sunset Ridge, Willowbrook stated that when he goes to Veeck the kids stay together and have fun. Steve Dietrich, 332 Ridge Ave, Clarendon Hills stated that there are not usually bikers there. There are also roller bladders there. Commissioner Otto asked if the boys thought the bikes were causing damage and asked if the bikes be banned from the park.

Chris Chenery, 220 Meadowbrook Lane, Hinsdale stated that it is a rule that no bikes are supposed to be there. The pegs on the bikes are what cause the damage. Ms. Hassett asked if the bikers come back when the police leave. Alfonso Lopez-Yanez, 21 Spinning Wheel Rd, Hinsdale stated that there have been bikers and they come back as soon as the police leave. He stated that police should come by more often and not only once per day. During the summer it sometimes would not even be open by the police. The poor condition of the park has stopped some users. Only one student thought it should remain open for bikes. Everyone else voted to have it be for skate boarders only. Chris Chenery stated that cement parks hold up better.

Commissioner Otto asked if there was a way to build the ramps that would be unusable for bikers. Charlie Banke stated that if Veeck was to stay, he would suggest not having bikers unless it was concrete. Alfonso Lopez-Yanez stated that the concrete skate parks in the long run would last longer. It would be a safer environment. He suggested it was safe for BMX's and boarders. Another student stated that the BMX bikes have caused damage. Commissioner Griffin asked about the ages listed in Chief Bloom's memo regarding the age of the users. She stated it appeared that most of the users were adult aged. Alfonso stated the age in the room is 13 – 19. One student stated that others can learn from the experienced boarders. Alfonso stated that they also use it for other things like filming for snow boarding.

Charlie Banke stated that some young kids come on with scooters. Commissioner Otto asked Charlie what could be done with the existing equipment if it was replaced. Charlie stated that it could be extended or rearranged. Charlie suggested installing a turnstile and a security light. Ryan Lowe also suggested rearranging the equipment as well and said the rail by the stairs is unusable. Alfonso stated that the park is an old style for skate boarding. He suggested the skate park be extended or rearranged. Commissioner Otto asked if that would be an issue in 5 – 7 years if it was concrete. Ms. Hassett stated that the park could still have some moveable parts even if the park was concrete. Ms. Hassett also stated that the skate park has about the same life span as playgrounds. Ms. Hassett stated that there was no plan in place for maintenance of the skate park.

Alfonso explained how Lemont Skate Park was built. The youth liked the design of that park. He suggested adding to ours. He suggested that if money was the issue, perhaps the users of the park could raise the money that could help. Chairman Curran asked if any of them attended competitions. Alfonso stated that none of them are that good and have not done competitions. Ms. Hassett stated that Darien has closed their park due to drug sales on the location. Commissioner Opler asked if there has been vandalism at other parks like the skate park. Ms. Hassett stated that some of the others have, but not like the skate park. The maintenance at the other parks has been less. Ms. Hassett stated that we don't have the man power to monitor and maintain the skate park.

Ryan Lowe stated that the users could help if clean up is needed. Commissioner Banke stated that these young people are a community. Commissioner Banke mentioned that it is unbelievable that we are talking about taking the park apart and a solution should be talked

about. Chairman Curran thanked the 15 young people for coming. He asked how many others use the skate park that could not attend the meeting. Alfonso stated that there are others who could not attend that use the park. There are also users from Clarendon Hills. The users were passing out flyers to let others know about the meeting tonight. He stated that everyone there has at least 5 friends that skate board. Some of the others have other activities that kept them from coming.

Commissioner Mulligan stated that it is a great showing of users. She asked if there is still room for more users and is there a way to reach out to the community to grow the sport if money is invested in the skate park. Ryan Lowe stated that more kids skate on the street because of the poor condition of the park. The police don't like them doing that so he feels that the use would increase if the park was in good condition. Chris Chenery stated that new items and rearranging of the park would have more users come back. Commissioner Dougherty asked how many in attendance live in Hinsdale. 13 out of 15 in attendance live in Hinsdale. She asked if there was a group, how many would help with suggestions and maintenance. They thought possibly 100. Justin Johnson stated that items like stairs, rails, and newer items could be helpful and that staffing the park would help. Ms. Hassett asked if they would staff it for free, since the Village does not have the personnel or the funds to staff it. One attendee suggested that staffing it would bring in more kids. Ms. Hassett asked about the Burr Ridge park and if smaller components would be feasible. Ryan Lowe stated that Citizens Park in Burr Ridge has a good set up even though it is small. The set up was mentioned and the kids are willing to help with the design.

Ms. Hassett asked if having two separate parks in two different locations could be an alternative. Most of the teens in attendance didn't object to that option. Ms. Hassett also stated that there is no line item for the maintenance of the skate park. All maintenance items are from park maintenance line item. There is no money this year to fix it. Ms. Hassett stated that it will close for the season when the weather is cold and will not reopen until the spring. Chairman Curran asked if any other skate parks are open in the winter. Alfonso mentioned that there is an indoor park in Tinley Park. It costs \$110 per year to be a member in Tinley Park or you can pay as you go. Alfonso stated that smaller ramps can help teach smaller kids how to skate board.

Chairman Curran suggested getting a turnstile estimate and he believes that Ms. Hassett should get some design alternatives including concrete. Commissioner Banke asked for an assessment of replacing items over time and replacing something each year and look at alternate locations. Chairman Curran asked Ms. Hassett if any work has been done. She stated that she has not found any information on any work being done at the park recently. Commissioner Mulligan suggested the user have a Facebook page or ways to work together to restore the park. Commissioner Banke suggested that the users can also go to a Board meeting. Ms. Hassett stated that the next step is a suggestion to ACA, but she feels it is premature for the users to attend a board meeting. The Commission needs to develop a plan. Ms. Hassett stated that the question is has the skate park lived it's live in this location and should it be moved or reinvest at Veeck. Ms. Hassett stated that smaller parks should be considered.

Commissioner Opler asked for more information about the costs. What is the range to get it to a level that the users would be happy? Commissioner Opler wants a range of suggestions before he can make a decision regarding a recommendation. Users do need to help to maintain it if they care about it. Commissioner Deppe stated that he is impressed with the group that was in

attendance and suggested that they talk to the parents since the parents are the ones that will be involved in writing letters or phone calls to the Trustees.

Commissioner Dougherty asked if the young people in attendance are going to organize a Facebook page for the users. They stated that they could help with rearranging items and they want to help with whatever they can for the short term. Chairman Curran stated this is a good first step and stated the earliest any work would be done was April of 2011. Chairman Curran stated that maintenance should be an item in the budget for the future.

One young man stated that many of the users would be able to help with building ramps and suggested that they could design a park as a team if needed. They would help with installing items if they could. Commissioner Griffin asked if they would rather have smaller parks instead of the one big one. Most of the young people said yes. Chairman Curran thanked the group for coming. The young people in attendance left at 8:30 pm.

Commissioner Discussion

Chairman Curran stated that he wants this to be used as a communication tool. Ms. Hassett stated that a Facebook page would be a one-way page because the Village would not want others using it to post comments. Commissioner Otto asked why we haven't had these kids involved and stated that if a FOB system was installed there, staff would not have to rely on the police or public services staff to open and close the park. Ms. Hassett stated the defacing is happening after hours. The two options are moving the skate park into community parks or fixing this one. Commissioner Banke stated that it is a different sport now. He stated that in the last 7 years the idea of having a skate park in other parks has changed. Seven years ago, no one wanted a skate park in any park except at Veeck Park. Ms. Hassett stated that two smaller parks are a better option than repairing Veeck. Chairman Curran stated that the officers are beginning to count the number of users when they check the park. The numbers are low now that school is in session. There also has been less activity because the park was closed for 18 months. Commissioner Griffin asked when the headcount was done. Ms. Hassett commented that the police will check evenings and weekends. Commissioner Dougherty stated that if the bushes were removed that the park could be seen from the street.

Commissioner Opler asked if Western Springs or Clarendon Hills have parks. Ms. Hassett stated they neither town has a skate park. Commissioner Opler suggested that perhaps these towns could cooperate with Hinsdale to help with possible funding since they have residents that use the park. Ms. Hassett stated that approximately \$10,000 has been spent for repairs at the skate park. Ms. Hassett commented that some things can be done to help with the maintenance but it does cost more to maintain the skate park. Commissioner Banke commented that this is the one place for the youth of that age.

Ms. Hassett suggested to the Commission that the recommendation to ACA should be to replace the pieces at about \$15,000 in materials, not including man power hours and talking with working with the youth. Ms. Hassett stated that the Board is concerned with dollars and there is no money in the budget to fix the skate park. Chairman Curran mentioned that the kids have offered to volunteer and provide labor hours and time. Chairman Curran asked Ms. Hassett to ask Public Services if that is a feasible option. Commissioner Otto asked how staff can work with the users of the park to see what can be done with the existing equipment.

Commissioner Otto suggested throwing it back to the users to see what can be done with the existing equipment with no money. Chairman Curran asked Ms. Hassett what can be done in

the next fiscal year if we have some money. Commissioner Deppe asked if the users can be put under Parks as staff and if there would be any legal ramifications. Chairman Curran stated this project equates to the boy scouts asking to do a volunteer project in the park and the users should be allowed to help in any way they can. Commissioner Dougherty suggested having an adult with to supervise the project and waivers can be signed. Commissioner Opler asked if there have been injuries at the skate park. Ms. Hassett stated that if there are, they have been unreported and that injuries are part of the sport.

Monthly Reports

July & August 2010 Revenue/Expense Reports

Ms. Hassett presented the July & August revenue/expense reports. Ms. Hassett stated that there is still about \$6500 of pool revenue to be received and there will be some expenses. Chairman Curran asked about the expansion of hours. Ms. Hassett stated that we made a profit of about \$500.

Recreation Program Report

Ms. Hassett commented about the pool users that were angry about the pool being closed during the week, even though the reduced hours had been advertised with the pool membership information. She explained that a compromise was made and the pool was open those days for four hours but everyone had to pay \$5. This made a lot of members angry. Ms. Hassett stated that Clarendon Hills went to back to school hours at the same time but they were open during the week, not just weekends.

Ms. Hassett stated that Clarendon Hills has been contacted regarding sharing back to school hours for the future. They asked if there could be some changes. The concern is that residents could no longer walk to the pool. The Clarendon Hills Park District Commissioners are still considering this option. Ms. Hassett presented the draft of the survey that will go to the pool members. There will not be an incentive to fill it out. Staff would like for it to go out this week. Ms. Hassett calculated that it would take 10-15 visits to the pool for the season to justify a \$30 fee increase. Chairman Curran asked if the software can show visits per family. Ms. Hassett stated that the software does not have that capability.

Commissioner Mulligan commented on the question about the reduced hours on the survey. She suggested two separate questions regarding the hours on weekends and back to school hours. Chairman Curran asked about feedback about the concessions. Ms. Hassett stated that there was only one complaint regarding the concession stand. She also stated that there were two private rentals and the pool was rented to swim clubs to try to generate more revenue during the times the pool was closed. Commissioner Banke also asked about season pool attendance. Ms. Hassett stated that those numbers are not complete yet.

Commissioner Opler asked if the capital outlay will be spent and if staff has the right to allocate that differently. Ms. Hassett stated that the Board would have to make that decision. Ms. Hassett wants a pool facility audit done but has not heard back if funds can be spent for that. Chairman Curran asked if there are any other items needed. Ms. Hassett stated that Hinsdale Swim Club gave a \$4000 donation towards lane lines and she hopes there will be funds for the remainder of the cost. Commissioner Deppe asked if there were any problems this year. Ms. Hassett that there were no personnel issues for the first time and swim lessons registrations were up. Commissioner Deppe commented that he heard no complaints either.

Ms. Hassett believed that the pool memberships were down because of the cold summer last year and she is hopeful that the reduced hours will not affect the memberships for 2011.

Ms. Hassett stated that the baseball field looks good at Veeck and hopes to hear in September or October on the Grant for KLM. Chairman Curran asked about the timing on the shelter. Ms. Hassett stated that all picnic shelter rentals have been postponed until February.

Park & Recreation Commission Follow Up Items

Hinsdale Platform Tennis Association Update

The Village Trustees have put together a letter to Burr Ridge and we have not received a letter from Burr Ridge regarding the new courts. No effort can be done with lifetime memberships until we receive this letter.

Correspondence

None

New Business

Ms. Hassett stated that the money from Duncan Field was diverted to KLM for paving but only the entrance and exit have been done. Staff received no notice about the work getting done. The road to the platform courts will not be done. Commissioner Dougherty commented on how bad the road is that goes back to HCA and the platform tennis courts. Chairman Curran asked Ms. Hassett to talk to Village Manager Dave Cook about getting this work done. It would be a project that would need to go out to bid. Ms. Hassett stated that there was a communication breakdown regarding the paving. Commissioner Mulligan stated that it is difficult to get up the road when there is snow and ice.

Commissioner Griffin asked about someone getting bit by a dog. Ms. Hassett stated that it was a police matter and handled by the police. Ms. Hassett did not know the details.

Liaison Reports

ACA

Ms. Hassett stated that the skate park was addressed at ACA but no funds will be spent without a recommendation from the Parks and Recreation Commission. Commissioner Banke will attend the next meeting on October 4.

Gateway SRA

Ms. Hassett stated that there was a question about Gateway at ACA. President Cauley asked for the numbers if the families participated on their own. The Village can only tax what is going to be used. If the family participated the cost would be \$23,000 however the special recreation tax can only be levied from a participating SRA organization. Hinsdale is the second most used community and the Village contribution is \$66,000. Ms. Hassett stated that the number is increasing and currently there are 25 participants. Chairman Curran asked what would happen if the village dropped out. Ms. Hassett stated that the \$66,000 can't be used for anything else because it is a special recreation tax levy. Basically the participants are happy with the program

and the day camp is very popular. A lot of the programming is based on location. The tax levy is based on population. Commissioner Banke asked if the village could subsidize these 25 participants versus levying the expenditure. Ms. Hassett stated that the fee would come out of the general fund from the Village and the tax payers would no longer be charged the special tax.

Commissioner Dougherty stated how good the letter to the editor was in the Hinsdalean regarding the pool. Ms. Hassett commented that the paper wrote that article because of all the negative articles published by residents.

Commissioner Otto stated some boys were playing football at Robbins and were hanging upside down and destroyed the net. Commissioner Otto called police and they were busy. He was told that soccer was not an emergency call. Ms. Hassett stated to call 911 and not the non-emergency number and she will check with the police department about why no one responded.

Adjournment

Commissioners will meet at Burns before the next meeting in October with the meeting at 7 pm. Since there was no further business to come before the Commission, Commissioner Dougherty moved to adjourn. Commissioner Deppe seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission meeting was declared adjourned at 9:32 pm.

Respectfully submitted,

Linda Copp

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

September 2010

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

DEPT. 3101 ADMIN. AND SUPPORT	FY 10-11 BUDGET	FY 10-11 TO DATE	FY 10-11 % of Budget	FY 09-10 BUDGET	FY 09-10 TO DATE	FY 09-10 % of Budget
Personal Services	205,997	72192	35%	198,351	74,408	38%
Professional Services	0	0		1,500	0	0%
Contractual Services	0	0		0	3,286	
Other Services	7,800	2305	30%	7,800	839	11%
Materials & Supplies	3,100	464	15%	4,600	0	0%
Repairs & Maintenance	650	0	0%	650	0	0%
Other Expenses	2,395	0	0%	2,595	56	2%
Risk Management	49,665	0	0%	49,665	0	0%
Total-Operating Expenses	269,607	74962	28%	265,161	78,589	30%
Capital Outlay	0	0		0	0	-
Total Expenses	269,607	74962	28%	265,161	78,589	-170302604%
DEPT. 3301 PARKS MAINTENANCE	FY 10-11 BUDGET	FY 10-11 TO DATE	FY 10-11 % of Budget	FY 09-10 BUDGET	FY 09-10 TO DATE	FY 09-10 % of Budget
Revenues						
Field Fees	30,000	29297	98%	20,000	8,487	42%
Total Revenues	30,000	29297		20,000	8,487	
Expenses						
Personal Services	384,241	148436	39%	426,983	136,581	32%
Contractual Services	118,500	69408	59%	154,274	68,460	44%
Other Services	3,400	1080	32%	3,400	1,795	53%
Materials & Supplies	43,800	22714	52%	36,100	13,983	39%
Repairs & Maintenance	34,500	14451	42%	46,500	22,602	49%
Other Expenses	500	445	89%	400	0	0%
Total-Operating Expenses	584,941	256534	44%	667,657	243,420	216%
Capital Outlay	200,000	4861	2%	51,500	0	
Total Expenses	784,941	261395	33%	719,157	243,420	34%
DEPT. 3420 RECREATION SERVICES	FY 10-11 BUDGET	FY 10-11 TO DATE	FY 10-11 % of Budget	FY 09-10 BUDGET	FY 09-10 TO DATE	FY 09-10 % of Budget
Revenues						
Registration & Memberships	308,500	181908	59%	381,200	198,931	52%
Misc Income	6,000	8352	139%	6,000	0	0%
Total Revenues	314,500	190260	60%	387,200	198,931	#DIV/0!
Total Expenses						
Personal Services	93,017	38943	42%	100,417	49,264	49%
Contractual Services	284,900	136234	48%	309,000	146,304	47%
Other Services	85,000	19274	23%	92,650	28,059	30%
Materials & Supplies	11,800	6682	57%	15,300	5,022	33%
Other Expenses	9,200	6276	68%	9,020	2,538	28%
Repairs & maintenance	3,000	0	0%	8,000	0	0%
Total Expenses	486,917	207409	43%	534,387	231,186	43%

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

September 2010

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

DEPT.34-BY DEPARTMENT RECREATION SERVICES	FY 10-11 BUDGET	FY 10-11 TO DATE	FY 10-11 % of Budget	FY 09-10 BUDGET	FY 09-10 TO DATE	FY 09-10 % of Budget
3421 General Interest						
Revenues	16,000	2904	18%	13,000	8,591	66%
Expenses						
Personal Services	5,921	200	3%	0	4,249	
Contractual Services	3,500	25192	720%	12,000	4,023	34%
Other Services	2,200	0	0%	2,350	4,246	181%
Materials & Supplies	0	437		300	372	124%
Repairs & Maintenance	0	0	0%	0	0	
Other Expenses	0	184	0%	0	1110	
Total Expenses	11,621	26012	224%	14,650	13,999	96%
3422 Athletics						
Revenues	145,000	78522	54%	190,000	97,066	51%
Expenses						
Personal Services	6,459	770	12%	3,230	623.52	19%
Contractual Services	107,500	28636	27%	110,000	64470.35	59%
Other Services	0	0	0%	0	0	
Materials & Supplies	2,000	713	36%	3,300	182	6%
Other Expenses	0	0	0%	0	0	
Total Expenses	115,959	30119	26%	116,530	65,276	56%
3423 Cultural Arts						
Revenues	9,500	4047	43%	10,200	4,875	48%
Expenses						
Personal Services	2,153	1636	0%	0	4,457	
Contractual Services	2,500	1232	49%	1,300	1,400	108%
Other Services	0	0	0%	0	0	
Materials & Supplies	0	0	0%	0	0	
Other Expenses	0	0	0%	0	0	
Total Expenses	4,653	2868	62%	1,300	5,857	
3424 Early Childhood						
Revenues	42,000	33750	80%	60,000	31,699	53%
Expenses						
Personal Services	10,765	9811	91%	16,000	11,364	71%
Contractual Services	18,500	10636	57%	22,000	12,571	57%
Other Services	0	0	0%	0	0	
Materials & Supplies	2,300	403	18%	2,200	1,066	48%
Other Expenses	0	0	0%	0	0	
Total Expenses	31,565	20851	66%	40,200	25,002	62%

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

September 2010

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

DEPT.3420-BY DEPARTMENT RECREATION SERVICES	FY 10-11 BUDGET	FY 10-11 TO DATE	FY 10-11 % of Budget	FY 09-10 BUDGET	FY 09-10 TO DATE	FY 09-10 % of Budget
3425 Fitness						
Revenues	23,000	23149	101%	28,000	17,539	63%
Expenses						
Personal Services	0	0	0%	0	0	
Contractual Services	15,000	6172	41%	22,000	6,788	31%
Other Services	0	0	0%	0		
Materials & Supplies	0	0	0%	450	408	91%
Other Expenses	0	0	0%	0		
Total Expenses	15,000	6172	41%	22,450	7,196	32%
3426 Paddle Tennis						
Revenues	53,000	30101	57%	40,000	25,094	63%
Expenses						
Personal Services	0	0	0%	0	0	
Contractual Services	17,500	3307	19%	14,100	1,235	9%
Other Services	3,000	608	20%	7,500	422	6%
Materials & Supplies	300	65	22%	500	0	0%
Repairs and Maintenance	3,000	0	0%	8,000	0	0%
Other Expenses	200	50	0%	0	152	
Total Expenses	24,000	4030	17%	30,100	1,809	6%
3427 Special Events						
Revenues	20,000	9435	47%	40,000	14,067	35%
Expenses						
Personal Services	2,153	766		0	0	
Contractual Services	40,400	21960	54%	55,000	21,657	39%
Other Services	4,300	1865	43%	13,700	1,734	13%
Materials & Supplies	5,300	3711	70%	5,300	1,999	38%
Other Expenses	0	0		0		
Total Expenses	52,153	28302	54%	74,000	25,391	34%
3428 General Recreation Administration						
Revenues						
Expenses						
Personal Services	65,566	25760	39%	81,187	28,571	35%
Contractual Services	80,000	39099	49%	72,600	34,160	47%
Other Services	75,500	16802	22%	69,100	21,656	31%
Materials & Supplies	1,900	1353	71%	3,250	994	31%
Other Expenses	9,000	6042	67%	9,020	1,276	14%
Total Expenses	231,966	89055	38%	235,157	86,657	37%
Capital Outlay						
Total Expenses	200,000	4861	2%	51,500	0	

PARK AND RECREATION REVENUE/EXPENSE SUMMARY

September 2010

FY 10/11 (May 1 - April 30)

PRELIMINARY NUMBERS ONLY

DEPT. 3724	FY 10-11	FY 10-11	FY 10-11	FY 09-10	FY 09-10	FY 09-10
KLM LODGE	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
KLM Lodge Revenue	160,000	71703	45%	150,000	89,493	60%
Caterer's Licenses	18,000	14000	78%	17,400	17,000	98%
Total Revenues	178,000	85703	48%	167,400	106,493	64%
Expenses						
Personal Services	57,982	23595	41%	56,885	21,376	38%
Contractual Services	23,000	7634	33%	25,000	13,124	52%
Other Services	39,200	11156	28%	41,000	14,961	36%
Materials & Supplies	10,700	4095	38%	10,700	4,976	47%
Repairs & Maintenance	16,500	2489	15%	19,500	4,545	23%
Other Expenses	600	312	52%	600	288	48%
Total-Operating Expenses	147,982	49281	33%	153,685	59,269	39%
Capital Outlay	150,000	0	-	6,000	0	-
Total Expenses	297,982	49281	17%	159,685	59,269	37%
DEPT. 3951						
SWIMMING POOL						
Revenues						
Pool Resident Pass	185,000	168,820	91%	196,000	170,003	87%
Non-Resident Pass	18,000	10,500	58%	19,000	16,880	89%
Pool Daily Fee	52,000	61,470	118%	50,000	50,070	100%
Pool Lockers	300	98	33%	1,000	278	28%
Pool Concession	7,000	7,000	100%	6,000	3,500	58%
Pool Class-Reg -Resident	24,885	29,803	120%	47,000	49,949	106%
Pool Class-Reg Non-Resident	2,500	3,563	143%	2,400	1,797	75%
Private Lessons	10,735	9,929	92%	8,200	9,373	114%
Misc. Revenue	5,500	12,469	227%	4,000	12,349	309%
Town Team	25,200	23,882	95%	0	0	
Total Revenues	331,120	327,534	99%	333,600	314,200	94%
Expenses						
Personal Services	166,858	145,301	87%	145,710	181,347	124%
Contractual Services	26,625	22,099	83%	50,170	13,291	26%
Other Services	54,350	27,465	51%	54,650	42,356	78%
Materials & Supplies	37,375	29,291	78%	40,100	30,396	76%
Repairs & Maintenance	19,900	10,608	53%	25,350	11,637	46%
Other Expenses	10,100	7,666	76%	10,680	7,525	70%
Risk Management	0	0		0	0	
Total-Operating Expenses	315,208	242,431	77%	326,660	286,553	88%
Capital Outlay	90,000	9,700	11%	51,000	0	
Total Expenses	405,208	252,131	62%	377,660	286,553	76%
FY 10-11						
	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Capital Expenses	290,000	14561	5%	102,500	0	0%
Operating Expenses	1,804,655	830617	46%	1,947,550	899,017	46%
Total Expenses	2,224,428	845178	38%	2,224,428	899,017	40%
Total Revenues	921,100	632794	69%	921,100	628,110	68%
Revenue Offset Difference	(1,303,328)	(212,384)		(1,303,328)	(270,906)	

MEMORANDUM

To: Chairman Curran and Members of the Parks & Recreation Commission

FROM: Gina Hassett, Director of Parks and Recreation

DATE: October 15, 2010

SUBJECT: September Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of September 2010.

Recreation Services

- Crews have worked to stripe the soccer, football and lacrosse fields. Crews are painting 5 lacrosse fields at KLM, 4 practice/flag football fields and 23 soccer fields on a weekly basis.
- Staff is seeking prices for a unilock patio for Brook Park patio. This will not require a permit from MWRD.
- Activity at KLM Park is very high in the evening hours. There have been parking tickets issued for people parking in the grass areas. Staff continues to work with athletic groups to address the parking issues and remind them of the appropriate parking.
- The RML Specialty hospital inquired about offering a 5K race out of KLM in the spring of 2011. Staff will work with them to select a date that would not impact park users and rental rates for the lodge.
- The 3rd Annual Fall Family Festival was held Saturday, October 16th at Burlington Park.
- The Winter/Spring brochure has been sent out for layout.
- Staff has been in contact with Hinsdale Little League regarding field use for the spring. HLL has taken over the Red Dog travel program. They are requesting use of Veeck for games. Staff will work HLL to maximize the use of the fields at Veeck for travel and HLL teams. Staff will also work to resolve the usage agreement for the Pitchen Kitchen.
- Field Revenue should be up this year as staff is working with additional soccer clubs to rent out Veeck Park. AYSO has paid their annual fees of \$20,000 fall 2010 and spring 2011.
- Staff is working with The Community House to co-operatively offer winter/spring programs and trips
- Staff is working with Hinsdale Center for the Arts on the upcoming event "Make A Difference Day: Support our Troops". This event is Saturday, October 23. A number of community groups are involved in the days events. This event replaces the former YES Committee spring event.

- Upcoming events are listed.
 - Teen Scavenger Hunt (new) – Tuesday, October 12
 - Turkey Shoot Free Throw Contest (new) – Saturday, November 13th
 - Polar Express (2 seatings) - Sunday, December 5
 - Breakfast with Santa – Saturday, December 18

Platform Tennis

- Staff will work with the HPTA Board to ensure all league members have purchased a membership.
- Minimal maintenance has been done to keep the screens in playing condition. The 2011-12 will need to include court resurfacing and screen replacement.

Platform Membership Summary	2010 Fees	2010 New Members as of 9/1/10	2010 Re-newal as of 9/1/10	Total Members	2010 Revenue
Resident Individual	\$120	16	67	83	\$9,863
Resident Family	\$175	8	37	45	\$7,864
Resident Family Secondary	\$0	31	105	136	\$0
Non-Resident Individual	\$289	4	31	35	\$10,096
Non-Resident Family	\$345	3	11	14	\$4,807
Non-Resident Secondary	\$0	16	30	46	\$0
Lifetime	\$0	8	145	153	\$0
Total		86	426	512	\$32,630

New Lifetime members would be children in the household that may now be old enough to have pass. No new lifetime memberships have been sold.

Platform Membership Summary	Fees	2009 Memberships	2009 Revenue	2008 Memberships	2008 Revenue	2007 Memberships	2007 Revenue
Resident Individual	\$112	97	\$10,895	71	\$7,840	82	\$7,560
Resident Family	\$164	53	\$9,184	70	\$8,610	67	\$8,774
Resident Family Secondary	\$0	186	\$0	159	\$0	176	\$0
Non-Resident Individual	\$270	53	\$13,820	32	\$8,640	37	\$8,370
Non-Resident Family	\$322	21	\$6,762	17	\$5,152	24	\$5,635
Non-Resident Secondary	\$0	65	\$0	46	\$0	57	\$0
Lifetime	\$0	176	\$0	159	\$0	165	\$0
Total		651	\$40,461	554	\$30,242	608	\$30,339

KLM REPORT

The cleaning/setup bid will go to ACA for approval in November. The new contract would begin December 1st.

The locks at KLM have been changed. This has not been addressed for a number of years and was completed as a house keeping issue.

Estimates have been received for repairs to the roof. The roof repairs will go out in the spring. Estimated repairs total \$25,000 but do not include duct work that is needed.

KLM Rental Slots	Slots Available	Slots Used	Percentage
Weekday am slots	22	14	63.64%
Weekend am slots	9	1	11.11%
Weekday evening slots	18	0	0.00%
Weekend PM Slots	13	9	69.23%

Friday evening counts as part of the weekend

RENTAL GROUPS	
Residents	3
Non-Resident	8
Community Service	2
Resident NFP	3
Non-Resident NFP	8
Village Functions	
Cancellations	2
	26

EXPENSE

September		Expense		2010-11 Annual Budget	FY 10-11 % of budget	2009-10 Annual Budget	FY 09-10 % of budget
Prior Year	Current Year	Prior Year	Current Year				
\$16,929	\$8,431	\$59,269	\$49,282	\$147,982	33%	\$159,685	37%

Revenue	September		Actual Revenue		2010-11 Annual Budget	FY 10-11 % of budget	2009-10 Annual Budget	FY 09-10 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
KLM Lodge Rental	\$24,068	\$16,656	\$89,493	\$88,359	\$180,000	55%	\$150,000	60%
Caterer's Licenses	\$300	\$0	\$17,000	\$14,000	\$18,000	78%	\$17,400	98%

Community Pool Report

The pool report and membership fees will be presented at the November monthly meeting.


The pool survey is currently posted on the Park & Recreation page of the Village's web site. The link was sent to pool members via email and through a letter in the mail. To date we have received 200 responses. The survey results will be provided for your review.

Staff has received quotes to have a pool facility audit. The item is not budgeted for but the frugal spending by staff and reduced cost to have the pool painted would allow funding in the budget. The lap pool wall has had problems in the past and this summer it was also an issue again. The other issues needed to be researched are the condition of the pump house foundation. A facility audit would give us a gauge of potential cost associated with repairs to the facility. Pricing is at \$7500 for a facility audit.

Staff followed up with the Clarendon Hills Park District regarding the possibility of Inter-Governmental agreement regarding pool usage. A decision would be needed quickly to address the issue for 2011 passes and operating hours. In an effort to review the issue thoroughly, we have agreed that it would continue discussion and review for 2012 season.

Memo

Date: Monday, September 27, 2010
To: Chairman Geoga and Members of the ACA Committee
From: Gina Hassett, Director of Parks & Recreation
RE: Skate Park



The Parks & Recreation Commission discussed the condition and status of the Veeck Park Skate Park at the monthly September meeting. Prior to the meeting the Parks & Recreation Commission met at the park to tour the facility.

The current condition of the skate park is poor. The majority of the skating surface needs replacement. The cost to replace the skating materials is estimated to be \$6,000 and does not include in house labor costs which would be several thousand dollars.

The Commission strongly feels there is a need for the skate park in the community. There is an understanding that funds are not available in the current budget for replacement pieces or for a new park. The current pieces are aging and will continue to require repairs and/or replacements.

Staff and the Commission feel that the Skate Park should continue to operate until its useful life is met. Minimal repairs will be made to keep the park safe and as pieces are unsafe they will be removed from the park. Staff and the Commission will continue to work to look at the budget to incorporate options for a new skate park into the Capital budget.

The commission is looking at a number of items related to improving or maintaining the current skate park.

- The possibility of adding a turnstile that would likely reduce the number of bikes in the park. The bikes do a great deal of damage to the skating surface. This could extend the life of the park. Staff is seeking price quotes.
- Add motion lights that would discourage after hours attendance and vandalism.

In attendance at the meeting was group of young adults advocating on behalf of the skate park. They shared their concerns and feel strongly that there is a need for the park. They did note that the park is outdated, needs repairs and is in a poor location. The group has started a face book page to show their support and express the need for a skate park in Hinsdale. Currently they have 282 members.

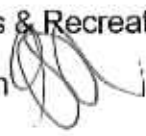
The group noted if a new park was to be built they would like to be included in the design component. They would assist if possible with construction and fundraising. Discussions were held about the possibility of smaller skate parks that could be added to community parks. Or

Memo

replacing the equipment at Veeck with permanent concrete components. The trend in parks is to go with the concrete structures that require less maintenance.

At this time Staff and the Commission feel that the Skate Park should continue to operate until its useful life is met. Minimal repairs will be made to keep the park safe. Staff and the Commission will continue to work to look at the budget to incorporate options for a new skate park into the Capital budget.

Memo

Date: 10/15/2010
To: Chairman Curran and Members of the Parks & Recreation Commission
From: Gina Hassett, Director of Parks & Recreation 
RE: Melin Ice Rink

Attached is an email from John Mulligan and Jim Swoyer requesting to construct the ice rink at Melin Park for the upcoming winter season. They are hopeful that the Village Board will grant them permission and their request to have the rink filled with water from the hydrant. Their request will go to ACA in November.

Gina Hassett

From: John Mulligan [REDACTED]

Sent: Saturday, October 02, 2010 8:37 PM

To: Gina Hassett

Cc: [REDACTED]

Subject: Melin Park Ice rink

Gina,

I hope you had a good summer.

I'm writing you for permission to move forward with the Melin Park ice rink this year. My neighbor Jim Swoyer and I will set up, tear down, and maintain the rink throughout the winter.

We've had several successful years of skating and many families are already asking about the 2010/2011 season.

Can you please confirm that it's OK by the Hinsdale Parks and Recreation Board to proceed this year as done last?

PS -> We would like to use the village water supply again as the rink was filled in about 1 hour last year. We can schedule this when our plan solidifies and the weather cooperates.

Thank you,

John Mulligan
[REDACTED]

Jim Swoyer
[REDACTED]

10/4/2010

ILLINOIS PARK AND RECREATIONAL FACILITY
CONSTRUCTION GRANT PROGRAM
(PARC)

PROGRAM GUIDELINES
AND
APPLICATION FORMS

ILLINOIS PARK AND RECREATIONAL FACILITY CONSTRUCTION GRANT PROGRAM

INTRODUCTION AND PROGRAM OBJECTIVES

The Park and Recreational Facility Construction Grant Program (PARC) provides for grants to be disbursed by the Illinois Department of Natural Resources (DNR) to eligible local governments for park and recreation unit construction projects. The program was created by Public Act 096-0820, effective November 18, 2009. IDNR is authorized to award grants for park or recreation unit construction projects with funds appropriated from the Build Illinois Bond Fund.

A park or recreation unit construction project is defined as the acquisition, development, construction, reconstruction, rehabilitation, improvement, architectural planning, and installation, of:

- (i) capital facilities consisting of buildings, structures, and land for park or recreation purposes, and;
- (ii) open spaces and natural areas, as those terms are defined in Section 10 of the Open Land Trust Act.

This packet contains necessary grant application forms and the administrative rule governing the PARC program. Criteria for evaluating project proposals are outlined in the administrative rule. It is DNR's intent to award funds to projects on the basis of a review and prioritization of written applications submitted to DNR by the specified application deadline established for the program. Awarding of grants will be on a competitive basis and will be made under authority of the Director of the Department of Natural Resources.

NOTE: THE APPLICATION PERIOD FOR THE FY 2011 PARC PROGRAM IS OCTOBER 15, 2010 TO NOVEMBER 29, 2010. APPLICATIONS MUST BE RECEIVED BY THE DNR NO LATER THAN 5:00 PM ON NOVEMBER 29, 2010 TO BE ELIGIBLE FOR CONSIDERATION. The maximum grant amount available per project for FY 2011 grant cycle is 2.5 million. Applications received before or after the application period dates will be returned as ineligible. There is no limit on the number of applications an agency may submit.

To access the application forms, go to <http://www.dnr.state.il.us/ocd/newparc1.htm>. Forms may be filled out electronically and submitted as a hard copy. Only one copy of the application, *containing original signatures*, is required for submittal.

Before completing an application, it is highly recommended that the DNR grant staff be contacted at 217/782-7481 to discuss the proposed project informally. Inquiries regarding this program should be directed to the DNR, Division of Grant Administration, One Natural Resources Way, Springfield, Illinois 62702-1271. Telephone: 217/782-7481, FAX: 217/782-9599 or email: dnr.grants@illinois.gov.

PROGRAM GUIDELINES AND GENERAL PROCEDURES

1. Agencies eligible for assistance under this program are any unit of local government with the authority to expend public funds for the acquisition and development of land for public outdoor park, recreation, or conservation purposes. This includes, but is not limited to, counties, townships, municipalities, park districts, conservation districts, forest preserve districts and river conservancy districts.
2. The PARC grant program will operate on a reimbursement basis and can provide up to 75% state funding assistance on total approved project costs. Local governments defined as “disadvantaged” in the administrative rule shall be eligible for up to 90% funding assistance, provided that no more than 10% of the amount so appropriated in any fiscal year is made available for such governments.
3. “Disadvantaged” is defined as:
 - an eligible local government located within a Standard Metropolitan Statistical Area (SMSA) with a per capita equalized assessed valuation (EAV) less than 60% of the State average and more than 15% of the population below the national poverty level and not containing a University in the community; or
 - an eligible local government located outside an SMSA with an EAV less than 50% of the State average and more than 20% of its population below the poverty level and not containing a University in the community.

The Department may consider a unit of local government’s request for inclusion as a disadvantaged applicant. If so requested, the unit of local government must submit verifiable data to justify its request. The Department may consider other available data in its calculations, but reserves the final determination on whether an applicant meets the definition of a disadvantaged community.

4. No single construction project may be eligible to receive more than 10% of the amount so appropriated for any fiscal year, and no more than 10% of the total appropriation may be committed or expended on any one project. Of the total amount of funds for projects awarded statewide, 20% shall be awarded to the Chicago Park District and 80% shall be awarded to local government units outside the City of Chicago.

5. Rehabilitation or construction projects must consist of capital expenditures that are bondable. A capital expenditure is an outlay of capital that confers long-term benefits that permanently improves property value or usefulness. Eligible project types include, but are not limited to:

- demolition in preparation for additional indoor/outdoor recreation purposes
- site preparation and improvements for indoor/outdoor recreation purposes
- utility work for indoor/outdoor recreation purposes
- reconstruction or improvement of existing buildings or structures for indoor/outdoor recreation purposes
- expansion of existing buildings or facilities for indoor/outdoor recreation purposes
- new construction of buildings and structures for indoor/outdoor recreation purposes

DNR will have final decision making authority regarding eligibility and the determination of what constitutes a bondable project.

6. Eligible development projects include, but are not limited to, the following:

Development, construction, reconstruction, rehabilitation, improvement, architectural planning and installation of buildings, structures and related infrastructure for park or recreation purposes.

- Examples of buildings and facilities that support outdoor/indoor recreation include but are not limited to sports fieldhouses, gymnasiums, natatoriums, recreation centers, indoor shooting/archery ranges, clubhouses/golfing, nature interpretive centers, bathhouses, warming shelters, announcer/scorer booths for outdoor fields, indoor batting cages, indoor golf facility, indoor soccer fields and tennis courts.
- Outdoor recreation facilities such as playgrounds, trails, sport fields, shelters, etc.

For proposed development projects, the local sponsor must possess adequate "control & tenure" over the project site by the time of application submittal. The application will be returned if proof of ownership is not included.

7. Billing requests for grant reimbursement are processed after 100% project completion, unless otherwise approved by the DNR. This means the local agency must possess the ability to initially finance the entire cost of an approved project prior to receipt of grant reimbursement. Approved projects should be completed by the grant agreement expiration date. Upon satisfactory project completion, the local agency submits a final project billing request to the DNR showing proof of project completion and project cost/payment. Once the billing request is approved, reimbursement should be issued to

the local agency within 30 - 45 days. (Detailed instructions for project billings are sent to the local agency at the time of project grant approval.)

8. Costs claimed for reimbursement must be reviewed and attested to by an independent CPA in accordance with the *Statement on Standards for Attestation Engagements* as established by the American Institute of Certified Public Accountants. The independent Attestation will be based on the "Agreed Upon Procedures" developed by DNR. A copy of the document completed by the independent CPA based on the "Agreed Upon Procedures" should be submitted.

NOTE: The cost of having the independent attestation of the Project Billing conducted is considered an eligible project cost and may be claimed for 75% or 90% grant reimbursement if the sponsor qualifies as a "disadvantaged community". See PARC-1/General Project Data, #1.

9. Eligible acquisition projects include the following:
 - Acquisition of capital facilities consisting of buildings, structures and land for park; or
 - Acquisition of open spaces and natural areas, as defined in Section 3050.10 of the Illinois Open Land Trust Act. The Act provides for grants to be disbursed for the purpose of acquiring lands for the protection of lakes, rivers, streams, open space, parks, natural lands, wetlands, prairies, forests, watersheds, resource-rich areas, greenways, significant fish and wildlife resources, endangered or threatened species habitat, and for public outdoor natural resource related recreation purposes.

All properties acquired with PARC assistance are required to have a covenant placed on the deed at the time of the recording that stipulates the property must be used, in perpetuity, solely for indoor/outdoor recreation purposes. Appraisal costs, up to a maximum of \$4,000 per appraisal, necessary to fulfill program requirements to establish a property's "market value" for an approved acquisition grant project are considered eligible project costs.

10. PARC grant funds cannot be used to match other state or federal grant funds. Example: An agency cannot use OSLAD funds as match for PARC. Applicants may submit the same project under PARC and OSLAD but if the project receives funding under one program the applicant will not be eligible to receive funding from the other program. PARC priorities differ from OSLAD and separate rating instruments are used.

11. All project costs incurred prior to DNR approval, with the exception of eligible project architectural/engineering costs, are ineligible for PARC assistance. Only PROPOSED acquisition and development projects are eligible for grant assistance.
12. Project proposals must be for a single site; **multi-site projects are not eligible**. There is no limit on the number of applications an agency may submit.
13. Easements, both above and below ground, on property to be acquired or developed with PARC assistance must be made known to the DNR prior to State approval of the project to avoid potential conversion from outdoor recreation use. PLEASE NOTE, once property is acquired or developed with PARC assistance; the local agency cannot use, grant easements on, or transfer title to, the property, in whole or part, for non-outdoor recreation purposes (e.g., indoor recreation centers, libraries, school buildings, community centers, etc.). Such granting of easements or non-outdoor recreation use of the property constitutes a program conversion.
14. If a proposed project consists of the construction of a new building or the expansion of an existing building (with the exception of support facilities, i.e., restrooms, concession buildings) and the park site has received previous OSLAD or LWCF grant assistance, the application will result in a conversion of use and the applicant will be required to provide replacement property of equal or higher value. If an agency is not aware if a site has received previous assistance, contact the Division of Grant Administration.
15. The main intent of the program is to construct or rehabilitate/renovate existing recreation buildings/structures. Unless otherwise approved by DNR, the local agency shall retain the services of a registered professional engineer to make necessary field surveys, prepare detailed plans and specifications, and contract agreements; furnish necessary field supervision of the project construction; and provide other service that may be necessary for the proper design and construction of the approved project. These professional services shall be obtained pursuant to the Local Government Professional Services Selection Act (50 ILCS 510/1 et seq.).
16. All necessary project construction permits and review sign-offs must be secured prior to PARC project approval and/or the construction start date. Costs incurred for any permit fees are not eligible for reimbursement. The local agency shall be responsible for and obtain all necessary permits, licenses or forms of consent, from, but not limited to, the following agencies. **(Failure to do so can jeopardize grant reimbursement.)**
 - U.S. Department of the Army, Corps of Engineers.
 - IL Dept. of Transportation (Division of Highways).

- IL Environmental Protection Agency
For development sites that are one (1) acre or more, a "Storm Water Pollution Prevention Control Plan" and a permit are required from IEPA. Contact (217) 782-0610.
- IL Dept. of Natural Resources regarding "Interagency Wetlands Policy Act" (20 ILCS 830); "State Endangered Species Act" (520 ILCS 10/11); cultural resource impacts (20 ILCS 34/20, *coordinated with the IL Historic Preservation Agency*); and through the Office of Water Resources at IDNR, impacts to state waterways (615 ILCS 5/5).
- IL Dept. of Public Health (Campground Licensing & Recreational Area Act, 210 ILCS 95/1).
- Local Building or Zoning Agencies or Boards, where applicable.

Constructing or rehabilitating swimming pools. Contact: Illinois Department of Public Health, Division of Engineering, 535 West Jefferson Street, Springfield, IL 62761, 217/782-5830.

17. Complete rules and regulations for the PARC program are provided in the attached copy of the Illinois Administrative Code, Chapter 17, part 3070, contained within these guidelines.
18. The individual indicated in the grant application as the contact person for an agency should be available for telephone contact during normal working hours (8:00 A.M. - 5:00 P.M.). The designated contact person serves as liaison with the DNR and should always be aware of the proposed project's status. All correspondence from DNR regarding a local agency's grant application should be read thoroughly and responded to promptly.

AGENDA

Gateway Special Recreation Association

Board Meeting
Thursday, October 14, 2010
3:00 PM

Oak Brook Family Recreation Center
1450 Forest Gate Road
Oak Brook, IL 60523

I. CALL TO ORDER/ROLL CALL

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

- A. Approval of September 2010 Regular Meeting Minutes
- B. Approval of October 2010 Check Register
- C. Approval of October 2010 Treasurer's Report

VI. REPORTS

- A. RGA Monthly Report
- B. Consumer Parent Advisory Committee
- C. Advisory Oversight Group Reports
 - 1. Fundraising
 - 2. Program
 - 3. Staffing
 - 4. Transportation

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. OPEN FORUM

X. ADJOURNMENT

**Gateway Special Recreation Association
Board of Directors Meeting
September 9, 2010**

- I. CALL TO ORDER:** Vice President Gina Hassett called the Gateway Special Recreation Association Board of Directors Meeting to order at 3:03 p.m. on Thursday, September 9, 2010 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road, Oakbrook, Illinois. A quorum was present. **ROLL CALL:** Board Members Present: Jim Rogers, Elmhurst; Jim Pacanowski, Burr Ridge; Cindy Yelich, Pleasant Dale; Gina Hassett, Hinsdale; Walter Righton Willowbrook; Laure Kosey, Oak Brook; Gary Kasanders, Westchester; and Kathy Leonard, York Center.

Board Members Absent: Sharon Peterson, Countryside

Staff Present: Gateway Staff, Shelia Swann-Guerrero, RGA Staff Kathleen Carmody

Visitor: Terry Jorwic

- II. OPEN FORUM:** None

- III. BOARD MEMBER COMMENTS:** None

- IV. COMMUNICATIONS:** The board was thanked for sending alternates to the meetings.

- V. OMNIBUS AGENDA:** Motion made by Jim Pacanowski and motion seconded by Cindy Yelich. On a voice vote, motion carried.

A. Approval of September 2010 Regular Meeting Minutes

B. Approval of August 2010 Check Register-Check #6106 being held

C. Approval of August 2010 Treasurer's Report:

VI. REPORTS:

- a. **RGA MONTHLY REPORT:** Shelia Swann-Guerrero presented the RGA monthly report. Summer camp was very successful. Participants attended the state tournament in softball. Contact information distributed on transition programming at schools as well as the policy on 1 to 1 aid.
- b. **CONSUMER PARENT ADVISORY COMMITTEE:** No report
- c. **ADVISORY OVERSIGHT GROUP REPORTS:**
 - i. Fundraising: Restaurant contact and cooperation has been challenging
 - ii. Program: None
 - iii. Personnel: None
 - iv. Transportation: None

VII. OLD BUSINESS:

- a. Audit: Budgeted \$2,500 for audit and Knutte & Associates were the lowest, responsible proposal. Gina Hassett made a motion to approve & hire Knutte & Associates. Jim Pacanowski seconded the motion.
- b. 1 to 1 policy is stated in the contract with the Hansen Center & the Gateway Association. Lengthy discussion pursued to clarify who was obligated to pay the expense of the aid.
- c. Transition Program is looking to start out small and expand in the future. A life skill instructor would lead the program.

VIII. NEW BUSINESS:

- a. A transportation committee was formed including Jim Rogers, Gina Hassett and Sheila Swann-Guerrero.
- b. A room change at Oak Brook Park District is necessary for the October Meeting.

- IX. OPEN FORUM:** Gina Hassett thanked Sheila Swann-Guerrero for getting information to

X. ADJOURNMENT: There being no further business, a motion made by Kathy Leonard adjourned the meeting at 4:20 p.m. and motion seconded by Jim Rogers. On a voice vote, motion passed.

Respectfully Submitted By,

Laure L. Kosey
Secretary

**Gateway SRA Board Meeting
Oak Brook Park District
October 14, 2010**

RGA Report

Fall Program Registration:

- Fall Registrations are 454 as of October 6, 2010
- Registration breakdown is 118 for per member districts/agencies.

Staffing

- Coordinator hours for direct involvement of July programs are as follows:
 - Ryan Cortez – 13 hours for Weekly programs, 5 hours for Special Events and 8 hours for Special Olympics.
 - Mike Baig- 32 hours in weekly programs and 58 hours for Special Olympics.
 - Ross Oberlin – 27 hours for Special Olympics weekly programs, 38 hours for Special Olympics competitions, 2 hours for Special Events and 9 hours for Weekly programs.

Weekly Programs

- Tuesday Travelers went to a movie, Brookfield Zoo, had a picnic, and did some ceramic painting this month. We had great weather for the outdoor events and had a wonderful painting!
- Community Cruisers enjoyed Portillo's, park games, Cicis pizza, and a nature walk at Grue Mill.
- Drama has started to practices for their performance which will be Gilligan's Island.
- Etiquette class is focusing on etiquette skills for recreation activities such as, restaurant etiquette to proper interaction.
- Northern Social Club went to Silverado for dinner and planned activities for entire season.
- Southern Social Club went to the Lyons-Hinsdale football game.
- Teen North Social Club went to York High School football game
- Teen South Social Club went to the Hinsdale South/Central football games.

- Weekend Warriors participated in a variety of activities, ranging from learning about dinosaur fossils, visiting an art museum in Elmhurst and to helping Countryside celebrate its 50th anniversary.
- Guys Night out enjoyed conversation and a meal at Steak and Shake to decide activities for the fall session.
- Saturday Explorers enjoyed a night of music/dancing at the Garden Center in Cicero! The event was put on by Seguin.
- Bowling has both returning and new participants for the Monday and Saturday Bowling program! Two volunteers are assisting during the Monday evening bowl.
- Girls Night Out met for the first time this season on Saturday, September 25. The group went to Potbelly for dinner and discussed future girl's night out events for the fall season. Some of the ideas were, jewelry making, pottery, spa night and out to dinner. The coordinator took those ideas and will make a up a schedule for the rest of the season and mail out to the families.
- Recreation Sensation was a huge success. Three participants attend the first day of the program with registration now up to 4 individuals. The program content includes sensory related activities that involved different textured balls, shaving cream, fun games, outdoors exploration and fitness. The group participated in the Willowbrook Recreation Department Fishing Derby at Willow Pond on September 25. We started out the day by heading to in Willowbrook for a fishing derby. We did catch some little blue gill fish, went for a walk around the pond and ended the afternoon with a hot dog cookout. The participants enjoyed fishing.
- Swim lessons at the Elmhurst YMCA are going well. We expanded the number of youth taking lessons from 2 to 6 children. We have a volunteer who assists the coordinator weekly. Each swimmer has shown marked progress from week-to-week.
- Martial Arts is a partnership program with SEASPAR and Flying High Gym. The program is running smoothly.

Special Events

- September 26th Meal and A Movie at Hollywood Blvd. had 11 participants in attendance for this event. The group went to see Legends of the Guardians and the participants also ordered their lunch at the same time. The event was a success for its first month.
- Upcoming Special Events:
 - Oktoberfest, the Lion King Musical, Hollywood Blvd, Classic Movie Sunday and Monster Mash.

- Gateway Camp Snowflake has 12 registrations (includes both weeks). Contact is being made with the different school district special education administrators in the area for summer camp to discuss possible summer camp options for students who will be enrolled in summer school but would also like to attend camp.

Special Olympics

- The Gateway Softball Team took third place at the Outdoor Sports Festival, September 11-12 in Decatur, IL. The first day of competition was rained out. All games were played on Sunday.
- The Volleyball team is a short season in comparison to other sports. The team progressed a lot this year with the most improvement seen in the past 3 seasons. There is a very real possibility that we will be expanding to 2 teams next year.
- Special Olympics Swim Team has 10 participants swimming at different levels. We now have 2 staff and 2 volunteers for this program, resulting in a swim session that really meets the needs of the athletes who are working on both conditioning and technique.
- Special Olympics Gymnastics is going very well. After working on form and basic techniques the first few weeks, we are now focusing on competition specific drills: waiting for judge's start command, saluting judges before and after exercises, mount/dismount, etc. The district competition is March 20. We would like to run a 4 week camp with the athletes before this program begins.
- Special Olympics Youth Athletes is a program focusing on basic skills of several S.O. sports as well as other traditional sports.
- Basketball Conditioning Program is running well. Athletes have been working on skills needed for the basketball team season as well as athletes not on the team are preparing for Special Olympics Basketball Individual Skills competition which is a new opportunity for Gateway athletes.

Transition Program

- A meeting for families was held on September 29 to discuss the RGA Monarch Academy, a transition program and other program offerings. Monarch Academy will run Tuesday-Thursday from 10 am to 3 pm. Real World will offer programs on Mondays and Fridays. As a component of Real World, Gateway will offer a class on Friday afternoon, Leisure Does A Body Good. This class will use the Therapeutic Recreation leisure education model. Sheila Swann-Guerrero and Ryan Cortez will be instructing this class.

Other:

- Excel training on September 20th was attended by Sheila.
- RGA Individual Recognition Awards Night was a wonderful event on September 16th to honor the achievements of many individuals with disabilities including Gateway participants Andy Argiris and Matt Marschalk.