

# AGENDA

## VILLAGE OF HINSDALE HISTORIC PRESERVATION COMMISSION MEETING Tuesday, December 10, 2013 – 5:00pm

Memorial Hall – Memorial Building  
19 East Chicago Avenue, Hinsdale  
Tentative and Subject to Change

1. **Minutes** – Review and approval of the minutes from November 12, 2013.
2. **Public Hearings** – Recommendations forwarded to next Zoning & Public Safety Committee Meeting. All those wishing to provide public testimony must be sworn in and after the applicant makes their presentation will be recognized by the Chair to speak.
  - HPC-02-2013 – 319 North Washington Street – Barrow Residence – Withdrawal of Local Land marking - **CONTINUE TO JANUARY 14<sup>TH</sup>**.
3. **Discussion**
  - Discussion regarding Tax Freeze Process – Presentation and Q & A from Susan Benjamin.
  - Map project in coordination with Hinsdale Historic Society (HHS):
    - Looking at an interactive map.
    - Looking to model the site based on the model of a real estate website.
    - Looking to secure the original historic photos and the current photos.
    - HHS to confirm the design and the steps to input to the information.
  - Village email newsletter is issued weekly; Friday's. Need to provide documents one week in advance. Can use text and photos and a link to the HPC web site. Looking to include HPC Preservation monthly information in late January/early February.
  - Landmark documents
    - The flow sheet for the local landmark process is completed.
    - Review the progress to complete the detailed outline required to provide a tax freeze.
    - Current homeowners have been provided with the State contact to start the review of the tax freeze. The current State contacts are Catherine O'Connor and Andrew Heckencamp.
    - Need to finalize what documents should be added to the HPC web site.

- Local Requests for Landmark Status/Tax Freeze.
  - 212 East First Street is ready to move forward.
  - 138 East Fourth Street is ready to move forward.
  - 405 East Seventh Street is ready to move forward.
- Historic Preservation Month (May 2014).
  - Member responsibilities and updates on progress.
    - Commissioners Bohnen – Public Relations
    - Commissioners Gonzalez and Hutter – Contest Coordinators
    - Commissioners Harlow-Mowery and Peterson – Home Judging and Awards
  - Will need to review the proposed prizes. Review the awards recap from March 16, 2011.
  - Home awards
    - Historic Houses
    - Good Neighbor
    - Compatible addition
  - Update on the school contacts for 2014.
    - Grade Schools: Need to get the coloring contest into the grade school electronic backpacks. Do we have contacts for teachers or principal?
    - HMS: Teacher has agreed to participate.
    - CHMS: Teacher has agreed to participate.
    - High School: Teacher has agreed to participate.
    - Commissioner Hutter will work with the teachers on the projects.
    - Pre-school and Elementary-coloring contest. Display at Kramer's and maybe other places in town. Need to select a picture? Review of use of optional media. Age groups in the past: 4-5 year olds, 6-8 year olds, 9-10 year olds.
    - Middle School (Jr High) – Photos of historic elements in the downtown?
    - High Schools – Drawing looking at black and white or color of historic elements in the downtown?
  - Draft Time Line
    - January 13, 2014 – provide final details and schedule to the schools.
    - March 3, 201 – start the promotion for houses and schools.
    - April 18, 2014 – due date for schools and houses.
    - April 21, 2014 to May 5, 2014 – judging.
    - May 5, 2014 to May 16, 2014 – prepare awards.
    - May 20, 2014 – awards date before the Village Trustee Meeting – 6:30pm
  - Recap of methods to promote the events.
    - Review the flyer and invitation.
    - Review using posters for store front windows.
    - Review the ads for the Hinsdalean.
    - Review the use of the Patch.

- Working on increasing the membership of the Commission from 5 to 7.

#### 4. Adjournment

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website: [www.villageofhinsdale.org](http://www.villageofhinsdale.org)