

**VILLAGE OF HINSDALE  
ENVIRONMENT AND PUBLIC SERVICES COMMITTEE MINUTES  
MONDAY, APRIL 14, 2014**

Chairman Laura LaPlaca called the meeting of the Environment and Public Services Committee to order at 7:40 P.M., Monday April 14, 2014, in Memorial Hall of the Memorial Building, 19 East Chicago Avenue, Hinsdale, IL.

PRESENT: Chairman Laura LaPlaca, Trustee William Haarlow, Trustee Gerald Hughes, Trustee Bob Saigh

ABSENT: None

ALSO PRESENT: George Franco, Director of Public Services; Tom Bueser, Deputy Director of Public Services; John Finnell, Village Arborist; Dan Deeter, Village Engineer.

**Approval of Minutes – March 10, 2014**

The EPS Committee reviewed the minutes from the March 10, 2014 meeting. Chairman LaPlaca revised the wording concerning the roadway grinding program. Trustee Saigh motioned for approval of the March 10, 2014 minutes. Trustee Haarlow seconded. The motion passed unanimously.

**Proposed Parkway Tree Removals at 737 S. Elm Street**

Chairman LaPlaca opened the discussion of the proposed request for tree removals at the residence of 737 S. Elm St. Chairman LaPlaca noted that this building permit was issued before the approval of the ordinance currently in use for requests for tree removal. Therefore, she recommended that this tree removal request should be considered using the previous ordinance criteria. Trustee Hughes inquired about the previous ordinance to which Chairman LaPlaca explained that the previous ordinance for these requests was subjective and “ad-hoc”. Under the previous policy if the tree was unhealthy or inappropriate, approval would be granted. However, if the tree was healthy, modification to the building plans would be requested.

Mr. Burrridge, the resident at 737 S. Elm, addressed Committee and noted the family’s sensitivity to the Village’s tree protection policy and ordinance. The Burridges are requesting the removal of a 15” diameter Ash tree which has been granted due to the infestation of EAB. Also requested is the removal of a 14” Kentucky coffee tree along the 8<sup>th</sup> St. parkway of their residence. The Burridges claim that the tree is alive. However, it is not in great condition which poses a visibility issue when backing onto 8<sup>th</sup> St. They are willing to replace these two trees with two more approved trees.

Trustee Haarlow requested clarification if the two trees to be planted would fit on the parkway of the residence due to spacing of already existing trees. Mr. Finnell

commented that there is room for one tree. But, staff would have to measure for spacing requirements on the second tree or place it at another location within the Village.

Using the previous tree protection policy, Committee decided that removal of the two trees is granted. The Burridges were directed to work in conjunction with Mr. Finnell to purchase and install two 6" diameter trees. At least one would be planted adjacent to the property and one would be planted at a location directed by the Village Arborist. The trees' species would be decided by mutual agreement between the Village and the Burridges.

### **Public Services Monthly Report**

Mr. Franco provided Committee an update on the Village's salt supply which is approximately 50 tons of bulk road salt. He noted there were 2,226 hours of overtime and 1,653 tons of salt utilized during the winter season. The water main break at 107 E. Walnut St. during March will be replaced during this year's MIP improvements. He also noted the Highland Station LED platform lights were failing. These lights were installed during rehabilitation of the platform area two years ago by Metra. Public Services staff has installed temporary lighting while Metra searches for a new vendor to complete the lighting repairs.

### **To approve the issuance of a purchase order to Automatic Systems Company in the amount \$13,261.90 for upgrades to the water distribution SCADA computer system.**

Chairman LaPlaca introduced the agenda item. Mr. Franco provided summary detail on this item which includes new computers, software licensing, and software updates to the computers utilized in regulating the water distribution system. After Mr. Franco answered questions from Chairman LaPlaca, Trustee Saigh moved to approve. Trustee Hughes seconded. The motion passed unanimously.

### **To award Bid #1551 Elm and Ash Treatments as follows:**

- **Balanced Environments Inc the service of elm inoculation in the bid comparison amount of \$10.81 per diameter inch not to exceed the proposed budgeted amount of \$146,268**
- **Sav-A-Tree the service of ash tree soil injection in the bid comparison amount of \$1.50 per diameter inch not to exceed the proposed budgeted amount of \$12,140**
- **Winkler's Tree Service the service of ash tree trunk injection in the bid comparison amount of \$6.99 per diameter inch not to exceed the proposed budgeted amount of \$7,110**

Chairman LaPlaca provided summary information on this item which includes tree preservation measures of Elm tree inoculations, Ash tree injections, and Ash tree soil drenching. Chairman LaPlaca inquired about the effectiveness of the Ash tree

treatments. Mr. Finnell noted that it is too early to tell but the injection of Ash trees has shown promise and the soil drenching process is showing no visible signs of decline in treated trees. With no further questions, Trustee Haarlow moved to approve. Trustee Hughes seconded. The motion passed unanimously.

**To award bid #1552 for the service of gasoline delivery, to Warren Oil Company with the fuel delivery bid comparison quantity of \$12,931.50 plus the cost of gasoline and diesel per the Oil Price Information Service Index.**

Chairman LaPlaca introduced the agenda item. Mr. Franco provided summary on this item which provides the Village delivery of gasoline and diesel fuels. Fuel costs are fixed per the OPIS index. With no further questions, Trustee Saigh moved to approve. Trustee Haarlow seconded. The motion passed unanimously.

**To award Bid #1554 Contract A, required plumbing for business district planting bed irrigation, to Masters Irrigation in the amount of \$7,780.**

Chairman LaPlaca introduced the agenda item. Mr. Franco provided summary details of this item. Chairman LaPlaca inquired why there was such a deviation between the bids received. She directed that staff consult with the bidders to ensure all services to be provided are correct. Since this item is time sensitive, Chairman LaPlaca directed that, after contact with bidders, a memo should be written for this item to go directly to the Board of Trustees on April 29, 2014 or the May EPS meeting. This item was not voted on.

**To award Bid #1554 Contract B, Burlington Park wall irrigation, to Aquamist in the amount of \$15,840.88.**

Chairman LaPlaca introduced the agenda item. Mr. Franco provided summary details of this item. Chairman LaPlaca again inquired why there was such a deviation between the bids received. She directed staff to consult with the bidders to ensure all services to be provided are correct. Since this item is time sensitive, Chairman LaPlaca directed that, after contact with bidders, a memo should be written for this item to go directly to the Board of Trustees on April 29, 2014 or the May EPS meeting. This item was not voted on.

**To award Bid #1557-Tree Maintenance: to Homer Tree Service not to exceed the proposed budgeted amount of \$133,000.**

Chairman LaPlaca introduced the agenda item. Mr. Franco provided summary detail of this item which provides the service of tree and stump removal services for Village owned trees. Mr. Franco noted that the bids include prices for emergency work in the event of a storm and trim tickets for tree limb removal which are unreachable by staff and the Village's current equipment. Trustee Hughes inquired regarding the per unit

pricing and the comparative price of \$91,402 while the budgeted amount is \$133,000. Mr. Franco noted that the pricing is based off of per inch pricing of the diameter of the tree planned to be removed. The planned quantities in the bid are based on numbers from previous years. Chairman LaPlaca requested a revision to the motion to read as: To award bid #1557-Tree Maintenance: to Homer Tree Service at unit pricing per inch as stated in bid #1557 in an amount not to exceed the budgeted amount of \$133,000. With no further questions, Trustee Hughes moved to approve the revised motion. Trustee Saigh seconded. The motion passed unanimously.

**To recommend to the Board of Trustee's the approval of Clarke Mosquito Control's EarthRight program for the FY 2014-15 in the of \$55,496.**

Chairman LaPlaca introduced the agenda item. Mr. Franco provided background information on this item, which was presented to Committee at the February meeting. Trustee Saigh asked if spraying for adult mosquitoes was included in the pricing of services. Mr. Franco confirmed that this service would incur extra fees. These extra fees are included in the proposal and would need approval from the Village Manager and/or Board of Trustees. Chairman LaPlaca noted that pricing is locked in for a term of 3 years. With no further questions, Trustee Saigh moved to approve the revised motion. Trustee Hughes seconded. The motion passed unanimously.

**To Award the Engineering Services for Construction Observation of the 2014 Infrastructure Project to James J. Benes & Associates the Amount Not to Exceed \$177,069.00.**

Chairman LaPlaca introduced this agenda item. Mr. Deeter noted that the Board of Trustees had approved the contract with James J. Benes & Associates in February 2013 for the design of the 2014 Infrastructure Project. Benes has agreed to honor their proposed costs for construction observation from the February proposal. Chairman LaPlaca reminded the committee members that it is the Village's preference to retain the same consultant from design engineering to construction observation if they have provided satisfactory service during the design phase. With no questions from the committee members, Trustee Hughes moved to approve. Trustee Haarlow seconded. The motion passed unanimously

**Engineering Monthly Report**

**Capital Project Status.** Chairman LaPlaca noted that the staff and Board of Trustees had been addressing a variety of infrastructure issues in recent years. These issues include 1) the deteriorating condition of the Village's water mains, 2) the Master Infrastructure Plan (MIP), and 3) streets/roads that have experienced accelerated deterioration due the recent harsh winter. The water mains are being address with additional water main repair projects in 2013 and 2014 as well as in MIP projects. Because the MIP was first developed in 2009, Chairman LaPlaca directed staff to re-evaluate the MIP in the Fall of 2014 and report their findings to the committee. The

third issue is being addressed through the recently identified and approved “2014 Street Improvement Project”. The committee discussed the current street conditions and asked questions concerning the development of the list of streets impacted by the last winter. The committee directed staff to review all the Village’s streets to ensure the list includes all streets currently at a designated pavement condition. Alternate streets should be added to the 2014 Street Improvement Project in case the construction bids come in low.

Chairman LaPlaca stated that a fourth infrastructure category that should be considered within the scope of future improvements is the brick streets in the Village. The committee discussed a variety of issues impacting the brick streets including the different improvements that can be made, their associated costs, and funding issues. Trustee Hughes asked if the brick streets should be considered an amenity for the Village as a whole as well as being an amenity for the residents on those streets. The committee directed staff to identify the amount of brick street reconstruction needed and to research cost effective reconstruction techniques to better understand the total costs.

**Oak Street Bridge Phase 2 (Design Engineering) Schedule.** Mr. Deeter noted that the Oak Street Bridge Phase 2 design process was on track. There will be a public meeting on April 29<sup>th</sup> during the Village Board of Trustees’ meeting to update the public on the bridge design progress. Chairman LaPlaca and Village Manager, Kathleen Gargano, also commented on the public meeting.

**County Stormwater Management Ordinances.** In 2010, the Village Board adopted the DuPage Countywide Stormwater & Floodplain Ordinance to be applied to both the DuPage and Cook County portions of the Village. With Cook County’s adoption of a new Watershed Management Ordinance, the Village staff is working with MWRD to develop an intergovernmental agreement (IGA) to formalize our use of the DuPage County Ordinance across the Village. Once the IGA is developed, staff will bring it to the board of trustees for approval. The Village staff will continue to enforce the Countywide Stormwater & Floodplain Ordinance in both DuPage and Cook County portions of the Village

### **Adjournment**

With no further issues to be brought before the Committee, Trustee Haarlow moved to adjourn. Trustee Saigh seconded. Motion carried and the meeting was adjourned at 10:03 P.M.

Respectfully submitted,

Dan Deeter  
Village Engineer