

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
April 26, 2022**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, April 26, 2022, at 7:00 p.m., roll call was taken.

Present: President Tom Cauley, Trustees Matthew Posthuma, Luke Stifflear, Michelle Fisher, and Neale Byrnes

Absent: Trustees Laurel Haarlow and Scott Banke

Also Present: Village Manager Kathleen A. Gargano, Village Attorney Michael Marrs, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Brian King, Acting Finance Director Alison Brothen, Director of Public Services George Peluso, Village Planner Bethany Salmon, Assistant to the Village Manager Trevor Bosack, Human Resources Director Tracy McLaughlin and Village Clerk Christine Bruton

Present electronically: Fire Chief John Giannelli, Director of Community Development Robb McGinnis, and Superintendent of Parks & Recreation Heather Bereckis

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Special meeting of April 12, 2022**

Following changes to the draft minutes, Trustee Posthuma moved to **approve the minutes of the special meeting of April 12, 2022, as amended.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried.

VILLAGE PRESIDENT'S REPORT

President Cauley announced that vehicle stickers and animal tags should be purchased prior to May 1 to avoid late fees. Early bird pool passes are on sale through April 30. More information can be found on the Village website.

Road construction will begin on Garfield Street next week. The Illinois Tollway is reconfiguring the northbound exit and entrance ramps at Ogden Avenue and I-294. Additional roadway improvements to Ogden Avenue are occurring as well. He said project status and updates can be found on the Tollway website.

PROCLAMATION – ARBOR DAY

President Cauley read the proclamation announcing April 29, 2022 as Arbor Day in Hinsdale.

CITIZENS' PETITIONS

None.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Posthuma)

a) Approve the 2022 Pay Plans for Full-time, Part-time, Public Services and Seasonal employees effective May 1, 2022 - April 30, 2023

Trustee Posthuma introduced the item to approve the 2022 Pay Plans for all Village employees except police officers covered by a collective bargaining agreement. Pay plan ranges and steps of pay are based on seniority and responsibility, but generally increasing by 2.5%. Some of the salaried positions starting pay or top end were adjusted to be competitive with the market, as was year round part-time salaries. The seasonal employee salary, such as for pool staff, was significantly increased from \$12.00 to \$15.00. This is due to issues finding qualified people at the lower rate. He noted that all salary increases are within budget. HR Director Tracy McLaughlin confirmed that when we moved to \$15.00 for seasonal employees, we were able to fill all positions. She explained that she had also surveyed all contiguous private and public pools, and found that to be competitive it was necessary to start at \$15.00.

The Board agreed to move this item to the Consent agenda of their next meeting.

Environment & Public Services (Chair Byrnes)

b) Award the contract for construction of the 2022 Resurfacing Project to M&J Asphalt Paving Company, Inc. in an amount not to exceed \$719,599

Trustee Byrnes introduced the item and explained that the project was originally budgeted at \$615,000 in 2021, however, before the bidding process began in 2022, HR Green predicted the bids would come in at over \$1 million because of increased labor and material costs, particularly asphalt. Public Works staff divided the project into two bids, the base bid was all those roads in most need of repair. The alternate bid included those roads not included in the base bid that were originally planned for this year. However, M&J Asphalt came in at \$719,000 for both bids. Although this bid is \$104,000 over the budgeted amount, the Village has realized some savings on the Garfield project. Trustee Byrnes added that M&J has not worked for Hinsdale in the past, but area municipalities have been satisfied with their work. Director of Public Services George Peluso added that they are also IDOT pre-certified.

The Board agreed to move this item to the Consent agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Posthuma)

a) Trustee Byrnes moved Approval and payment of the accounts payable for the period of April 7, 2022 through April 20, 2022 in the aggregate amount of \$800,517.18 as set forth

on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried.

Trustee Stifflear asked that Item f be removed from the Consent Agenda, and taken separately. All other items were approved by omnibus vote.

Environment & Public Services (Chair Byrnes)

- b) **Award Designer-Led Design Build contract to Burke LLC in the GMAX amount of \$476,288 for the reconstruction of the four separate roofing system at the Police and Fire Department Building (First Reading – April 12, 2022)**
- c) **Approve “An ordinance authorizing the vacation of a certain portion of an unimproved alley situated east of and adjoining 619 South Monroe Street in the Village of Hinsdale, DuPage and Cook Counties, Illinois” at a purchase price of \$12,000**
- d) **Approve “An ordinance authorizing the vacation of a certain portion of an unimproved alley situated west of and adjoining 630 South Bruner Street in the Village of Hinsdale, DuPage and Cook Counties, Illinois” at a purchase price of \$11,000**
- e) **Approve the award of Tree Pruning Bid #1684 to Smitty’s Tree Service Inc. for tree pruning services in the amount not to exceed the budgeted amount of \$83,544**

Trustee Byrnes moved to **approve Consent Agenda Items b-e, as presented.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried.

Zoning & Public Safety (Chair Stifflear)

- f) **Approve An Ordinance Amending Various Sections in Title 6 (Motor Vehicles and Traffic) of the Village Code of Hinsdale Relative to the Creation of a Central Business District Time Limit Parking Zone (First Reading – April 12, 2022)**

Trustee Stifflear explained this item refers to changing parking times, and the creation of a three hour free time limit in the CBD. The draft ordinance included in the Board packet was a previous draft, and did not include the following language: ‘ the hours between which such maximum allowed time limitations apply, shall be determined by the Chief of Police, in consultation with the Village Manager’.

Trustee Stifflear moved to **Approve An Ordinance Amending Various Sections in Title 6 (Motor Vehicles and Traffic) of the Village Code of Hinsdale Relative to the Creation of a Central Business District Time Limit Parking Zone.** Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried

Police Chief Brian King said implementation of the new regulations will begin on June 1. The meters will be bagged, and new signage will be installed by Public Services staff. He added the Chamber of Commerce will do publicity to businesses in town.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Environment & Public Services (Chair Byrnes)

- a) **Approve an Ordinance Amending Title 7 (Public Ways and Properties), Chapter 1 (Streets and Sidewalks), Section 5.1 (Commercial Use of Sidewalk Space) of the Village Code of Hinsdale relative to the Use of Streets and Sidewalks for Outdoor Dining Purposes** (*First Reading – April 12, 2022*)

Trustee Byrnes introduced the item regarding outdoor dining regulations in the public right-of-way and design standards. Village Planner Bethany Salmon outlined additional requirements included in the ordinance that regulate service of alcohol, and require that applicants be in good financial standing with the Village. She said that permit applications have been distributed to businesses, and feedback has been good. Trustee Byrnes added that the planters are on order and should be timely supplied.

Trustee Byrnes moved to **Approve an Ordinance Amending Title 7 (Public Ways and Properties), Chapter 1 (Streets and Sidewalks), Section 5.1 (Commercial Use of Sidewalk Space) of the Village Code of Hinsdale relative to the Use of Streets and Sidewalks for Outdoor Dining Purposes.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried

Zoning & Public Safety (Chair Stifflear)

- b) **Approve a Referral to the Plan Commission for Consideration of a Map Amendment and Text Amendment to Article 8, Section 11-503, Section 3-110, and Section 10-104 of the Hinsdale Zoning Ordinance and Amendments to Chapters 1, 2, 6, 7 of Title 14 of the Village Code to allow for the creation of an Historic Overlay District and related**

code amendments *(Discussed at Committee of the Whole: May 4, 2021, May 18, 2021, June 15, 2021, August 10, 2021, September 7, 2021, October 18, 2021, January 18, 2022)*

Trustee Stifflear introduced the item which is a result of the work done with the Historic Preservation Commission (HPC) at several joint Committee of the Whole meetings that will create an historic overlay district. Additionally, the ordinance will allow historic preservation to be a consideration for variation cases before the Zoning Board of Appeals, and changes to the bulk regulations for historically significant structures. The goal is to offer voluntary preservation incentives to historically significant structures within the overlay district. He noted that properties within the overlay district are not automatically included, but would need to have been identified as qualifying, however, a property owner can petition to be included. Preservation incentives include fee waivers, expedited processes, property tax rebates, alternative bulk zoning regulations and historic preservation fund matching grants. Trustee Stifflear noted that the HPC will administer the applications, but any grant or property tax rebate will be reviewed by the Board for approval. Eligible improvements include costs related to construction, excluding interior improvements, painting, fencing, paving, and landscaping. Funding for the program will be reviewed by the Village Board on an annual basis during the budget cycle process; \$30,000 has been allocated for the first year for grants, and is included in the 2022 budget. He added that tax rebates will be monitored.

Mr. Michael Marrs, Village Attorney, addressed the Board stating this matter has been discussed on a number of occasions conceptually and in draft format, and has been further refined by staff and himself to the final form before the Board. Most of the changes are to the municipal code, but some are still in the zoning code by necessity. The idea is to identify the boundaries and historically significant properties and create a list to incentivize property owners to rehabilitate these homes and extend the useful life of these properties. He outlined the approval process that will include review by the Plan Commission and a public hearing because of the changes that are still included in the zoning code. The HPC will create the initial list of properties within six months, as noted in the ordinance; staff has provided resources to assist this process. A hearing will be held on the list with final approval by the Village Board.

Village Planner Bethany Salmon explained that staff has been working on application materials, and elaborated on the information in various exhibits included in the Board packet, including the program information packet and submittal requirements. She explained that after the initial list is approved, additional properties within the overlay district can be added by approval of the HPC. List information will be maintained on the Village website. Once a property is on the list, the owner can apply for a preservation incentive. The application would go to the HPC, to make sure the applicant is proposing good preservation practices and meeting the intent of the ordinance. Applications for financial incentives would go to the Village Board, and the applicant would sign an agreement. She noted the draft zoning map excludes the O3, B3, R5 and R6 districts and explained why they are not included in the map. However, the map can be amended. Ms. Salmon explained that the zoning code does not align with historic properties, and the alternate zoning regulations will allow property owners a few extra feet for a larger kitchen, or an extra bedroom that would make the property more 'modern' and livable by today's standards.

Trustee Stifflear referenced meetings with builders several months ago, and said that one of the things that came out at those meetings was the desire to remodel as a matter of right if they had an identified home. Ms. Salmon estimated a request for alternative zoning and a building permit would likely take about a month to get approvals. She pointed out that staff had reviewed

previous Zoning Board of Appeals cases to determine the appropriate numbers for certain types of zoning relief.

Mr. James Prisby, Historic Preservation Commissioner, said that he had sent comments to Ms. Salmon that have been discussed and incorporated in the documents. He said the HPC is good with the proposal. HPC Chairman John Bohnen had no additional comment.

Trustee Posthuma suggested putting actual dollar amounts into the ordinance itself, those numbers are not currently included. The Board discussed the actual numbers and requirements to receive grant dollars and the timing for distribution. Ms. Salmon pointed out grants and property tax rebates would be tracked to understand the effectiveness and the financial impact. Additionally, the property tax rebate can run with the land if a developer wanted to realize the benefit, however, all improvements must remain in place for five years.

There being no further questions from the Board, Trustee Stifflear moved to **Approve a Referral to the Plan Commission for Consideration of a Map Amendment and Text Amendment to Article 8, Section 11-503, Section 3-110, and Section 10-104 of the Hinsdale Zoning Ordinance and Amendments to Chapters 1, 2, 6, 7 of Title 14 of the Village Code to allow for the creation of an Historic Overlay District and related code amendments.** Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried.

President Cauley thanked the Historic Preservation Commission members, Trustee Stifflear and Trustees for their work on this project.

DISCUSSION ITEMS

a) **Tollway update**

Assistant Village Manager/Director of Public Safety Brad Bloom reported there were no updates at this time.

DEPARTMENT AND STAFF REPORTS

a) **Community Development**

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Byrnes moved to **adjourn the specially scheduled meeting of the Hinsdale Village Board of Trustees of April 26, 2022.** Trustee Stifflear seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes

NAYS: None

ABSTAIN:

ABSENT: Trustee Haarlow and Banke

Motion carried.

Meeting adjourned at 7:42 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk