



MEETING AGENDA

**SPECIAL MEETING
VILLAGE BOARD OF TRUSTEES
Tuesday, November 30, 2021
6:30 P.M.
MEMORIAL HALL – MEMORIAL BUILDING
19 East Chicago Avenue, Hinsdale, Illinois
(Tentative & Subject to Change)**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES – None**
- 4. VILLAGE PRESIDENT'S REPORT**
- 5. CITIZENS' PETITIONS*** (Pertaining to items appearing on this agenda)

6. FIRST READINGS – INTRODUCTION**

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by **.)*

Administration & Community Affairs (Chair Posthuma)

- a) Approve an Ordinance Amending Title 1 (Administration), Chapter 6 (Village Board of Trustees), Section 1-6-5(A) (Meetings of the Board) of the Village code relative to start time for the Village Board of Trustees meetings
- b) Review the draft 2022 Annual Budget, for approval on December 14, 2021

7. SECOND READINGS / NON-CONSENT AGENDA – ADOPTION – None

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included as Non-Consent items and have not had the benefit of a First Reading due to emergency nature or time sensitivity, or when the item is a referral to another Board or Commission*****

8. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

9. CITIZENS' PETITIONS* (Pertaining to any Village issue)

10. TRUSTEE COMMENTS

11. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

12. ADJOURNMENT

*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

*****The Village Board reserves the right to take final action on an Item listed as a First Reading if, pursuant to motion, the Board acts to waive the two reading policy.***

******Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously budgeted items that fall within budgetary limitations, has been competitively bid or is part of a State Contract, and have a total dollar amount of less than \$100,000.***

*******Items included on the Non-Consent Agenda due to “emergency nature or time sensitivity” are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Brad Bloom, ADA Coordinator, at 630-789-7007 **or by TDD at 630-789-7022** to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Website <http://villageofhinsdale.org>

Administration

AGENDA SECTION: First Reading-ACA
SUBJECT: Change start time for Village Board meetings
MEETING DATE: November 30, 2021
FROM: Christine Bruton, Village Clerk

Recommended Motion

Approve an Ordinance Amending Title 1 (Administration), Chapter 6 (Village Board of Trustees), Section 1-6-5(A) (Meetings of the Board) of the Village code relative to start time for the Village Board of Trustees meetings

Background

Historically, meetings of the Village Board of Trustees, as well as other Boards and Commissions have commenced at 7:30 p.m. Over the past several years, many Commissions have elected to begin their meetings earlier than 7:30 p.m. For example:

- Parks & Recreation 7:00 p.m.
- Historic Preservation 6:30 p.m.
- Zoning Board of Appeals 6:30 p.m.
- Economic Development 8:45 a.m.
- Committee of the Whole 6:30 p.m.

These bodies have determined that an earlier start time suits their needs, provides flexibility, and additional time when necessary for a lengthier discussion of presented items, or public hearings. Staff has received no feedback indicating objection to the start time of any aforementioned Board or Commission.

The Village Board was polled to determine whether an earlier start time would similarly provide the benefits realized by other bodies, and not interfere with personal schedules. There was consensus of the Board of Trustees for a 7:00 p.m. start time.

Discussion & Recommendation

The Village Board is the only body whose start time, location or day of a meeting is regulated by the municipal code. Therefore, a text amendment is required to make the recommended change in the start time of regular meetings of the Village Board. The following is the applicable code section:

Regular Meetings: The board of trustees shall hold its regular meetings on the first and third Tuesday of each month at seven thirty o'clock (7:30) (7:00) P.M., and no notice of such regular meetings shall be required; provided, however, that if the meeting date shall fall on a legal holiday, the board of trustees shall meet on the day following. Unless otherwise provided for, the meetings of the board of trustees shall be held in the Memorial Building.

It is important to note that when it is necessary to conduct a meeting on a different day or time, those meetings can, and are, published as a 'special' meeting.

Budget Impact

N/A

Documents Attached

1. Draft Ordinance – to be provided following attorney review



AGENDA ITEM #6B
REQUEST FOR BOARD ACTION

Administration

AGENDA SECTION: First Reading – ACA
SUBJECT: 2022 Annual Budget
MEETING DATE: November 30, 2021
FROM: Trevor Bosack, Assistant to the Village Manager

Recommended Motion

Approve the 2022 Annual Budget.

Background

Staff has prepared the draft 2022 Annual Budget for consideration.

Discussion & Recommendation

The draft 2022 Annual Budget document is presented herewith for review and discussion by the Village Board. Any feedback and edits will be incorporated into the budget document for a Second Reading and adoption at the December 14, 2021 meeting of the Board.

Budget Impact

The 2022 Annual Budget will be the financial plan that the Village operates under for 2022. The 2022 Annual Budget will also form the basis for the Appropriations Ordinance, which must be adopted during the first quarter of the fiscal year and establishes the legal spending authority of the Village.

Village Board and/or Committee Action

N/A

Documents Attached

1. Draft 2022 Annual Budget

Village Hall
19 East Chicago Avenue
Hinsdale, Illinois 60521-3431
630-789-7000



Fire & Police Departments
121 Symonds Drive
Hinsdale, Illinois 60521-3744
Fire 630-789-7060
Police 630-789-7070

November 24, 2021

To the Village President, Trustees, Finance Commission and Residents of the Village of Hinsdale:

On behalf of the Village staff, we are pleased to submit for your review and consideration the proposed Village of Hinsdale 2022 Annual Budget covering the Village's fiscal year period from January 1, 2022 to December 31, 2022. The proposed budget aligns everyday operations and Village resources with community priorities. This budget is the culmination of months of effort by Village staff to balance available resources with delivering exceptional services at a value to residents, businesses, and other stakeholders.

The proposed 2022 budget reflects an improving local economy. The Village remains financially healthy, with strong reserves, a AAA bond rating and a committed Village President and Village Board who are willing to address financial challenges proactively and with a long-term perspective. The long-term approach was evidenced in 2021 as the Village contemplated continued investment into the water and sewer infrastructure through the creation of a stable revenue source, solely dedicated to the reinvestment of critical water infrastructure. Additionally, the infusion of resources from the federal government, including \$1.2 million in 2021 and \$1.2 million in 2022, as part of the American Rescue Plan Act (ARPA), will allow the Village to further its investment in infrastructure with less impact on local taxpayers.

The pandemic continued to impact our organization in unprecedented ways, as 2020 transitioned into 2021. Hinsdale faced challenges, both financially and in how services were delivered to the community; however, the vital role of local government was reinforced. For example, 2021 showed the community the benefit of positive intergovernmental relationships. The Village, through its relationship with District 86, was able to assist in providing COVID-19 vaccine clinics to the community. These clinics not only fulfilled a public need, but as an initial municipality to host an event, developed a replicated template, mirrored across DuPage County municipalities.

The Village has consistently implemented long-term financial planning to ensure that budget decisions have a positive impact on long-term sustainability. After making significant budgetary reductions in the late 2000s brought on by the global economic recession, the Village has made strategic budget decisions as revenues have rebounded. This approach has enabled the Village to maintain appropriate fund balance reserves and ensure that unexpected events and/or actions do not require immediate reactive budget cuts. In fact, both the 2021 actual expenditures and projected 2022 budget are anticipated to end with general fund balance reserves well in excess of the minimum 25% fund balance, despite the financial challenges of COVID-19.

The Village of Hinsdale engages in a thoughtful review of its fiscal policies, practices and funding priorities. We continually search for ways to more effectively and efficiently meet the service level demands of our residents. Village staff actively seek outside funding for capital projects. When setting the 2022 budget, each Village department met with the budget team to review 2021 estimates and 2022 requests. These comprehensive meetings highlight the professional staff's commitment to detail in reviewing annual expenses.

The 2022 Annual Budget provides the resources to maintain Hinsdale's position as a premiere community. Maintaining an exceptional, quality community requires a strong partnership between the Village's elected officials, appointed Commission members and staff in unison with its residents and the business community. The guide to determine a community's values and goals lies within its annual budget as it serves as a resource for all stakeholders to understand the mission of the Village and how the Village plans to achieve certain goals as established by the Village Board.

The 2022 Annual Budget is aligned with the Village Board's clearly identified goals: (1) improving the Village's infrastructure focusing on its roads, water mains and sewers, (2) holding the line on spending, (3) supporting and, when necessary, revitalizing the business districts, and (4) providing high quality services to its residents. Consistent with these goals, the Village has now resurfaced or reconstructed 93.5% of Village streets since the inception of the MIP in December 2009. In addition, the current vacancy rate for retail in the Village's commercial districts is at 1.3%. The draft 2022 Annual Budget complies with these Village Board established goals as outlined above.

Before moving forward, it is important to reflect on the challenges and accomplishments of 2021.

COVID-19 Pandemic

The pandemic was a shock to the national, state, and local economies in 2020. Given the uncertain economic outlook, the Village budgeted for a significant reduction in economically sensitive revenues for 2021. Fortunately, revenues such as federal and state taxes have exceeded expectations and other revenues have returned to, or in some cases exceeded, pre-pandemic levels.

However, the pandemic's impact on long-term consumer behaviors, as well as on the State of Illinois' budget, are unknown and could impact major revenue sources moving forward. Additionally, the impact of current pandemic restrictions, as well as consumer hesitation remain as risks.

As a response to the pandemic, one of the benefits recognized by Hinsdale has been the creation, adoption, and execution of outdoor dining. The positive community response to outdoor dining has been reflected in the 2022 budget, with a capital expense of \$150,000 budgeted to enhance the Central Business District streetscape, with a focus on improving the outdoor dining experience.

Certain parking related revenues directly impacted by the pandemic continue to perform below pre-pandemic levels. Commuter parking permits historically maintained a waiting list but dropped to a low of 7% in sales at the start of 2021. Commuter permits have now rebounded to 60% sold by the third quarter of 2021. Similar results have occurred with Merchant permits that were at a low of 13% and now are at 37%. Ambulance fees are still trending below pre pandemic levels but have also started to see recovery in the 3rd quarter of 2021.

The Village Staff will closely monitor the impacts of the pandemic throughout the course of 2022 and provide regular financial updates to the Village Board to ensure we are able to quickly adapt to changes in the economic outlook.

Calendar Year 2021 Year End Review-General Fund

As of December 31, 2021, the Village projects an operating budget surplus that is approximately \$1,283,412 million above the 2021 Budget forecast. This variance is attributed to operating revenues significantly outperforming estimates by \$1,497,037, and budgeted expenses performing \$213,625 above budget. The increase in expenses above budget is related to the positive revenue performance that allowed the reinstatement of certain positions and expenses at the mid-year, that were not included in the 2021 Budget. A detailed revenue summary for the General Fund can be found on pages 7-9.

In September, Village staff recommended increasing the budgeted transfer from \$1.72 million to \$1.92 million for the MIP Fund and increasing the transfer to the CIP from \$625,000 to \$1,250,000. These changes are recommended due to the amount of reserves in the General Fund and revenues outperforming estimates that were not expected at the start of 2021.

In 2012, the Village created a "Capital Reserve," which is a sub-fund of the General Fund. The purpose of the Capital Reserve is to set aside funds for the systematic replacement of departmental capital outlay items, which are capital items that are non-recurring and exceed \$10,000 in cost. In 2021, the Village projects to fund \$1,839,943 in departmental capital expenditures. These investments are required in order to continue to provide Village services. Major departmental capital expenditures that will be completed in 2021 include:

- \$227,000 for the third year of implementation of the Village's ERP system
- \$853,928 for the replacement and improvement of certain components at the Hinsdale Community Pool
- \$128,750 to replace the shared police/fire department boiler
- \$157,550 in Police Equipment including the deployment of a body camera system along with the replacement of in-car laptops and printers, AEDs, and duty pistols
- Platform Tennis Hut improvements in the amount of \$361,800

In December 2009, the Village approved the Master Infrastructure Plan (MIP). The MIP included a work plan for infrastructure improvements for the next 15 years. Since that time, the Village had scheduled infrastructure work in accordance with this plan. During the summer of 2017, in response to citizen feedback, the Village Board indicated that they wanted to accelerate the completion of the MIP. Village staff provided a plan to complete the remaining MIP work over an accelerated schedule through 2024. Money has been budgeted in 2022 to engage a consultant to develop a scope of projects which will result in a 2025-2040 Master Infrastructure Plan.

Financing of the MIP is partially funded by a transfer from the General Fund in the amount of \$1.92 million annually. The MIP is also funded by motor fuel taxes, non-home rule sales taxes, and a portion of utility tax revenues when needed, debt has been utilized to supplement operating resources. As a reminder, the Village sold bonds totaling approximately \$30 million in 2017 and 2018 to finance the acceleration of the MIP work and the downtown parking deck. In August 2021 the Village took advantage of historic low interest rates and refunded the 2012A bond issuance for a present value savings of \$183,998 over the remaining ten-year term of the bond. By December 31, 2021, the Village will have resurfaced or reconstructed 61.7 of the 66 miles (93.5%) of Village roadways since the inception of the MIP as well as completed the parking deck project.

The community can feel confident that their local tax dollars are well managed, and the Village Board is appropriately responding to the observed financial trends. The Village maintains a AAA-

stable rating with both Standard & Poor's and Fitch Ratings, which ensures access to very low interest rates.

Congress passed the State and Local Coronavirus Fiscal Recovery Funds legislation, part of the American Rescue Plan Act (ARPA). This Act was signed into law on March 11. As part of the funds allocated to local governments for economic recovery, the Village will receive \$2.4 million in funding allocated in two tranches.

During the revenue setting meeting in September 2021, staff highlighted the receipt of a one-time \$1.2 million ARPA distribution. The remaining funds will be received in 2022.

These funds will be used to partially offset the negative revenue in 2020 which resulted in a decreased transfer to the Village's MIP and CIP Funds.

The ARPA funds are recommended to be transferred to the MIP resulting in a projected ending fund balance in the General Fund, for year-end 2021, to be \$5,911,169 which equates to 32.9% of operating expenses.

Upcoming Calendar Year 2022 Annual Budget

Budget Formulation

The Village of Hinsdale's budget administration is a yearlong process. The Finance Department monitors revenues and expenditures throughout the year and discusses any significant variances with the Village Manager and each Department Head. The Village's Annual Budget is developed by Village staff using revenue assumptions that have been reviewed by the finance commission and Village Board.

Revenues

The Village's major revenue sources are permit fees, sales tax, property tax, utility taxes, and the state income tax (a revenue source shared by the State of Illinois on a per capita basis). Total budgeted revenues for the 2022 General Fund are projected to increase by \$1,015,411 or 5.0% from the 2021 budget amount. A detailed list of revenue sources for the General Fund may be found beginning on page 7.

Property tax revenue remains the largest single source of revenue in the General Fund. The 2022 Annual Budget is based on the 2022 tax levy that is recommended for approval by the Village Board on December 14, 2021, whereby the Village tax levy for existing property will be increased by 2.3%, which is the maximum amount allowed by law under the Property Tax Extension Limitation Law (or "tax cap") for Illinois Non-Home Rule municipalities. After including the tax levy amount allowed for new growth, property tax revenues are projected to increase by \$151,922.

In June 2019, Governor JB Pritzker signed legislation that changed the way Retailers' Occupational Taxes, (ROT, aka sales taxes) and Use Taxes are collected in the State of Illinois. In May 2018, Illinois enacted legislation that allowed for the required collection of the state's Use Tax. The legislation required remote retailers (who make 200 or more annual transaction or \$100,000 or more in annual gross receipts) to collect Use Tax on purchases made for use or consumption in Illinois. While the required collection of the state's Use Tax on certain remote sellers was a step in the right direction, Use Tax failed to fully level the playing field between brick-

and-mortar retailers and their online counterparts. It also did not allow municipalities to collect any locally imposed sales taxes on products being used or consumed in their communities. The amended "Leveling the Playing Field for Illinois Retail Act" was passed by the General Assembly on November 14, 2019, to require both Remote Retailers and Marketplace Facilitators to collect and remit the state and locally imposed Retailers' Occupations Tax for the jurisdictions where the item is delivered (its destination) starting January 1, 2021. This change has resulting in significant growth in sales tax revenue for the Village.

Certain other revenues are forecasted below 2021 levels as the rebound in fines associated with parking enforcement and services fees other (parking permits and ambulance fees) are just starting to recover in the 3rd quarter of 2021.

Expenses

Each Department budget includes Department goals and objectives that tie to specific capital and operating budget requests and a summary of prior year accomplishments. Additionally, all Department budget presentations include activity measures, which provide information regarding volumes of activity. Departments also have performance measures for those departments in which service delivery to the residents may be quantified. The performance measures are considered dynamic and may be altered to meet the service expectations and goals of the Village Board and community.

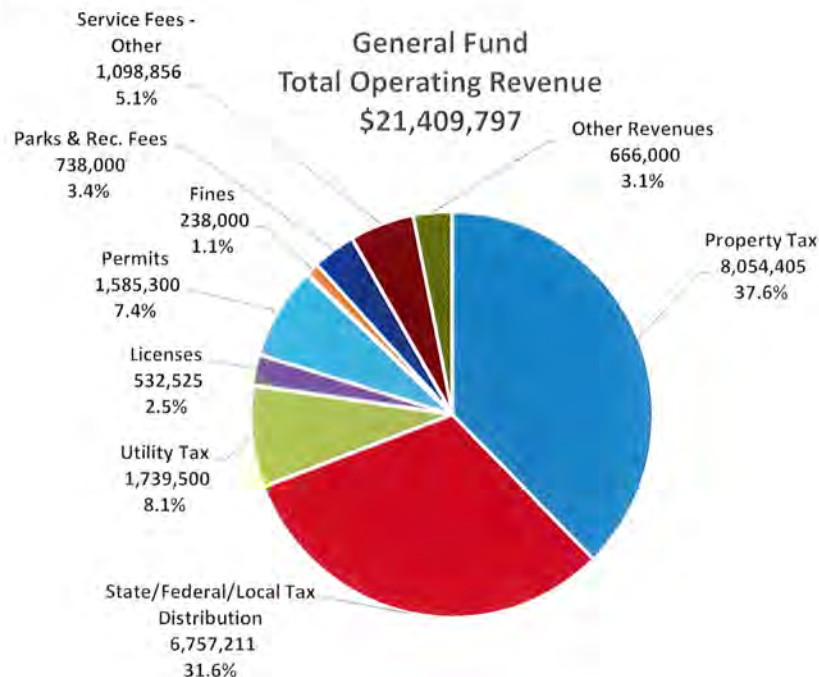
For the 2022 Budget, staff recommends maintaining the MIP transfer of \$1,920,000 and the CIP transfer of \$1,250,000. After making these adjustments, staff is pleased to report that the proposed 2022 Annual Budget is balanced and provides for an ending unrestricted operating fund balance reserve of 29.8%, which continues to exceed the minimum target of 25%. Staff would like to highlight the following:

- The 2022 Annual Budget maintains all existing Village services.
- The 2022 Annual Budget includes a \$200,000 contingency amount. This amount is recommended due to continued uncertainty of revenues and expenditures due to the pandemic and the national economy.
- The 2022 Annual Budget restores personnel staffing to pre-pandemic levels.
- The 2022 Annual Budget provides \$30,000 to fund incentives designed to preserve historic structures within the community.
- The 2022 Annual Budget provides for \$3.85 million in MIP funding for critical infrastructure improvements in the Village, including:
 - \$2,806,000 for the Garfield Street Project
 - \$615,000 for the annual street resurfacing project
 - \$120,000 for the replacement of sidewalks in areas throughout the Village, consisting of the Village's normal \$85,000 contribution to the 50/50 sidewalk program as well as \$20,000 in contributions expected from residents. There is an additional \$15,000 budgeted for sidewalk saw cutting.
 - \$38,400 to upgrade the pedestrian bridge over the tollway
 - \$40,000 for street crack sealing and \$15,000 for sidewalk saw cutting

The 2022 Annual Budget also provides for Departmental Capital expenditures of \$2,572,705. All of the proposed Departmental Capital expenditures are included in the 2022-2026 Capital Improvement Plan (CIP), which was reviewed at the September 19, 2021 Committee of the Whole meeting. The following are some of the more significant Departmental Capital items scheduled for 2022:

- Continued implementation of the Enterprise Resource Planning (ERP) Project in the amount of \$66,000
- Parking Deck Pedestrian Walkway Improvements of \$200,000. It is anticipated that this project will be funded through grant resources
- \$150,000 for Historic Downtown Streetscape and Outdoor Dining improvements
- Continued investment in IT with \$30,000 in PC replacements
- \$580,000 budgeted for the police/fire roof repairs
- Police and Fire vehicle replacements in the amount of \$142,500
- \$248,000 for Public Services vehicle replacements including \$190,000 for roadway truck #5 and \$58,000 to replace skid steer #93
- Annual street light pole and lamp replacement in the amount of \$12,500
- South Post Office Parking Lot Resurfacing in the amount of \$40,000
- Lincoln Street Parking Lot Resurfacing in the amount of \$30,000
- Highland Train Station Improvements were deferred to 2022 and are expected to be fully funded through grant proceeds of \$225,000 from METRA
- Tuck Pointing at the Montessori School Building in the amount of \$75,000
- Pool improvements and maintenance in the amount of \$167,000

Operating Revenues

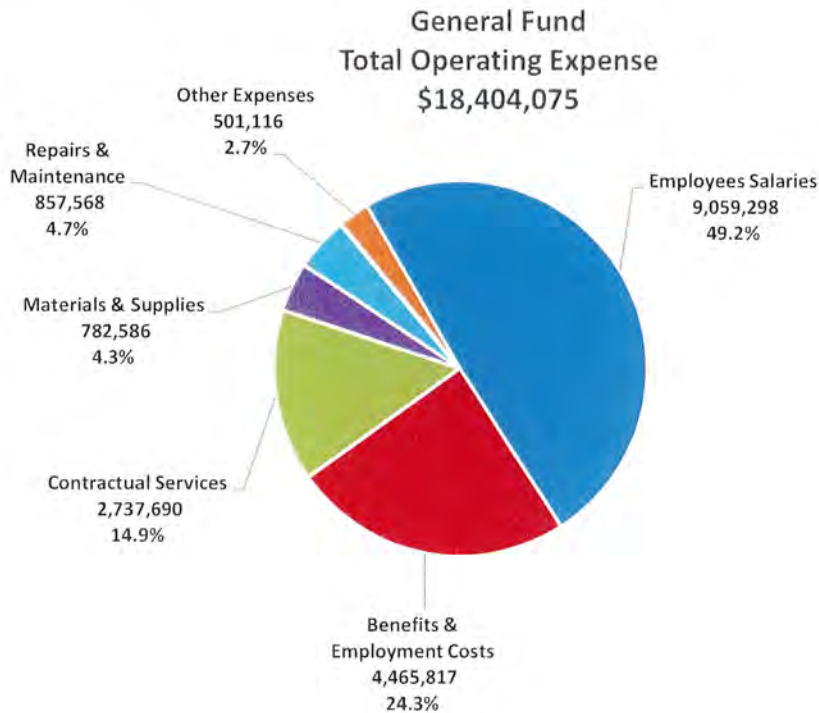


The total revenues of the Village's General Fund are projected to be \$21,409,797, which is an increase of \$1,015,411 (5.0%) over the prior year budget amount. The significant factors affecting major revenue categories have been discussed previously in this letter.

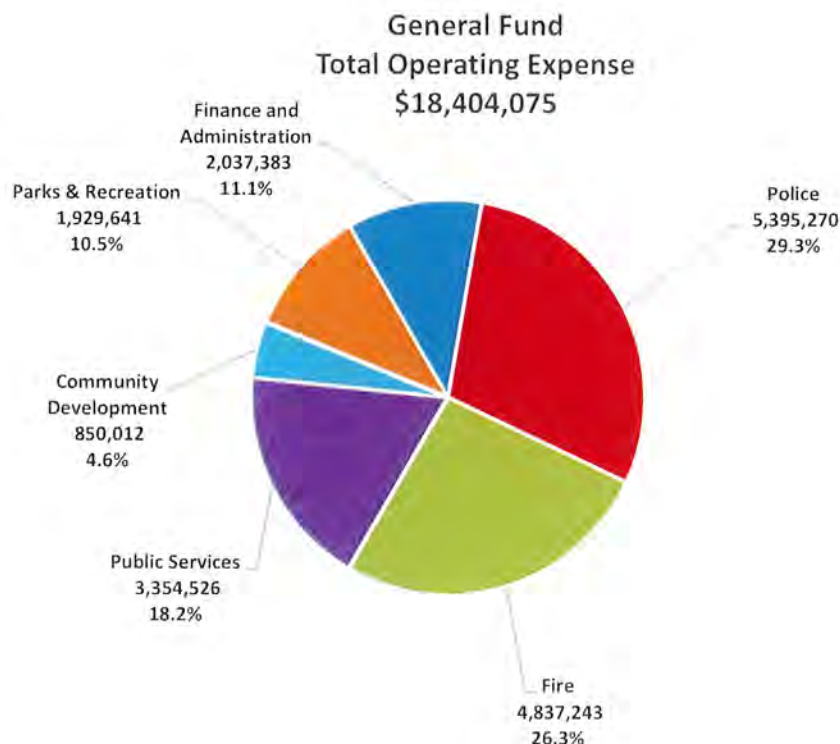
It is worthwhile to note that as an Illinois Non-Home Rule municipality, the Village is subject to a restriction that ties annual property tax increases to the Consumer Price Index (CPI). As stated above, for the 2022 Annual Budget and the corresponding 2021 tax levy, the CPI increase will be 2.3%. It is important to note that the Village only receives about 7.3% of the overall property tax bill paid by residents.



Operating Expenses



The operating expenses for the General Fund are budgeted at \$18,404,075, reflecting an increase of \$623,449 (3.5%) over the prior year. The following chart depicts total operating expense by department:



The operating expense amount of \$18,404,075 reported in the chart above relates to the cost of ongoing operations of Village services. In addition to these operating expenses, the 2022 Annual Budget includes a total of \$3,434,200 related to “other financing sources and uses” that include budgeted transfers to support departmental capital and the MIP, contingency, and other non-operating expenses.

Total expenses related to employee salaries are projected to increase by \$478,398 or 5.6%. The budget provides for merit/step increases and pay plan adjustments. Staff levels have been reinstated to pre-pandemic levels while also reflecting a temporary increase from the historical complement of 25 to 26 patrol officers. It is expected that through attrition the Department will return to the historical staffing level of 25 officers, and this will yield a 1% savings when this occurs. Benefits and employment costs are projected to increase by \$9,590 or 0.2%. While some benefit costs are increasing slightly in 2022, the increases are offset by the decrease of the Illinois Municipal Retirement Fund (IMRF) contribution rate decreasing from 11% in 2021 to 8% in 2022. More than half of Village employees are participants in the IMRF fund.

The 2022 Annual Budget provides for 99 full-time employees. In terms of full time equivalent (FTE) staffing, which includes both full time, permanent part time employees and seasonal employees, the 2022 Annual Budget for FTE is at 117.93, a decrease of 1.2 FTE from the prior year. A detailed listing of staff positions for each department for the last two years is included in the "All Programs Summary" page that is located in each department's section of the budget book.

Calendar Year 2021 Year End Review-Water and Sewer Funds

The financial presentation for the Water and Sewer Funds begins on page 89. The financial presentation for the Water and Sewer Fund is broken down into three sub-funds: Operation and Maintenance Fund, Capital Fund, and Debt Service Fund. For the year ending December 31, 2020, there was an ending fund balance of \$690,619 in the Operation and Maintenance Fund. Please note that these results include the payment of \$371,732 in departmental capital costs and funding of \$218,600 in debt service costs. The 2021 Budget assumed an increase in water rates for 2020 that did not occur, but there was still a modest operating surplus due to increased water demand during the second half of 2020.

Upcoming Year 2022

For the 2022 Annual Budget, Water and Sewer revenues are estimated at \$10.1 million; this reflects the growth from the 2021 water rate adjustment. The water rate adjustment aligned with recommendations included in the Village commissioner water study to restructure the rate to have a variable and fixed rate. The fixed rate known as the Infrastructure Maintenance and Improvement Fee (IMIF) is restricted to those improvements needed to upgrade and maintain the Village's aging water and sewer mains. On the expense side, total operating expenses are budgeted at \$8.2 million, an increase of \$387,528 or 4.9%, of which the bulk of the expense is attributed to budgeting for a potential rate increase from the DuPage Water Commission.

The Water Capital Fund is used to account for the cost of infrastructure improvements benefiting the Water and Sewer utility. In 2022, there are no water and sewer infrastructure related improvements associated with the accelerated infrastructure program. The MIP includes monies for localized drainage solutions for the sewer water system in the amount of \$40,000 and the capital improvement program includes \$301,500 for various water related improvements including: upgrades to the Village's water management system, rehabilitation of Village well #2, hydrant replacement and an engineering study in advance of the standpipe repainting slated for 2023.

A detailed listing of projects included may be found on page 90.

In 2021, \$800,000 is recommended to be transferred from the general fund to water capital. For 2022, it is expected that a transfer of \$500,000 from the Master Infrastructure Projects Fund will be required to assist with funding of the Water and Sewer Fund's share of the MIP program in support of building resources to cover the cost of the upcoming standpipe project.

Pensions

Qualifying Village employees are covered by three defined-benefit pension plans. These include two locally managed funds, the Police Pension Fund (covering sworn police officers) and the Firefighters Pension Fund (covering sworn members of the Fire Department), as well as one statewide fund, the Illinois Municipal Retirement Fund (IMRF), which covers all other qualified public employees. The benefit levels of all three of these pension plans are governed by state law and may only be amended through acts of the Illinois General Assembly.

In 2010, the General Assembly took its first steps toward controlling these costs by implementing a new two-tier pension system for all municipal employees. Insofar as the Village is concerned, this impacts all new IMRF plan participants, as well as all police officers and firefighters hired on and after January 1, 2011. Plan participants in the new tier are required to work additional years to qualify for benefits, those benefits are capped as a percentage of a maximum income, and there are to new rules to prevent “double-dipping” and other practices that increase costs.

For the two locally managed pension funds (Police and Fire), actuarial assumptions are necessary in determining employer contributions. The principal assumptions that have the greatest impact are salary growth, rates of retirement, mortality rates and investment rate of return. Information regarding the Police and Fire Pension Funds may be found on pages 86 and 87.

Statewide Fire and Police Pension Fund Consolidation

Illinois currently has more than 650 individual police and firefighter pension funds. Each of these pension funds consists of five-member boards, meaning there are roughly 3,300 pension fund trustees across the state, which contributes to redundant administrative costs and lower investment returns for pension funds. Most funds employ their own investment manager, which adds to the administrative cost burden.

On November 14, 2019, the General Assembly passed legislation regarding pension reform. The primary result of this new legislation will be the consolidation of the investments from the hundreds of pensions into two State-wide funds – one for police and another for firefighters.

The legislation provides that the police and fire pensions follow the IMRF model whereby assets would be co-mingled, but each fund would retain its own liabilities. The IMRF model ensures that a well-funded pension fund will not be subsidizing a poorly funded pension fund.

The state consolidation process is well underway, and it is occurring in phases. The state Firefighters' Pension funds began the consolidation process in the second half of 2021.

The Hinsdale Firefighters' Pension Fund is scheduled to consolidate their pension holdings into the new State-wide Fund in the January 2022 tranche. The Police Pension Funds do not have scheduled transition dates as of the writing of this document.

Beginning July 1, 2022, pursuant to 40 ILCS 5/1A-111 the state Firefighters' Pension Fund actuary will begin preparing annual actuarial valuations for each Participating Pension Fund to determine the required minimum employer contribution. Actuarial valuations must be completed within 9 months following the close of each Participation Pension Fund's fiscal year end. Local municipalities will be bound by the state's actuarial calculation, depending on a municipality's funding assumptions, this new actuarial calculation could result in increases above historical

contributions. To offset the immediate impact to municipalities, a five-year phase-in is planned for the new valuation rates.

Risks to the Adopted Budget

As discussed in previous years, the biggest risk to the adopted budget had been that the State of Illinois would decrease or divert certain funding to municipalities due to the State's ongoing budget issues. The negative financial impact of the pandemic on state and national revenue streams, and the length and severity of recent inflationary pressures remains unknown. In response, staff has budgeted revenues conservatively, but the true impact of inflation and the pandemic remain unknown.

Village staff will be closely monitoring revenues during the course of 2022 to help guide future financial considerations. Recognizing that revenues are only one component to responsible budgeting, the Village has and will continue to closely monitor expenditures and proactively implement changes as appropriate to minimize the Village's reliance on economically sensitive revenue growth without impacting core services. If revenues are performing below budget projections, staff will apprise the Village Board and make recommendations as to how to address the shortfalls; staff believes that the contingency amount of \$200,000 would be sufficient to mitigate the potential impact on Village operations.

Going forward, we are mindful of the upcoming financial impact of the Illinois Toll Highway Authority's project to widen I-294 and its impact on Hinsdale. The Hinsdale Oasis restaurants closed permanently in September 2021; the impact of this closure has been factored in the revenue projections for 2022. During the construction period, the gas stations and convenience stores remain operational. From a long-term perspective, we are hopeful that the eventual redevelopment of the Oasis will replace and hopefully expand on the revenues received from this area of the Village.

Acknowledgements

The Annual Budget is one of the Village's most important documents. In line with Village Board priorities, the budget includes continued investment in Village's infrastructure, improved process efficiencies, and economic development initiatives. The proposed financial plan achieves these initiatives and balances total revenues with expenditures. In order to maintain the village's positive financial position, the village will continue to monitor the actions of the State and the impact of the pandemic on revenues and expenses.

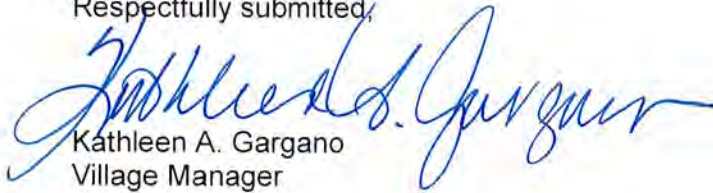
While there has been economic recovery at the national, state, and local levels from the impact of the pandemic, the Village's tradition of maintaining conservative financial practices continues to position the Village to continue to move forward to improve the Village's infrastructure, maintain high level service delivery to residents and plan for the future while weathering the impacts of the pandemic and economic challenges.

The Department Directors, in conjunction with their staff, work to treat each year's budget as an economic plan subject to continuous improvement throughout the year. This is truly a team effort. Specifically, I would like to recognize the tremendous effort of Finance Director Andrea Lamberg, Assistant Finance Director Alison Brothen, and Assistant to the Village Manager Trevor Bosack. These individuals invested many hours over a six-month period to prepare this comprehensive financial document for your review and consideration. I am most appreciative of their efforts.

Finally, I want to express our gratitude to the Village Board for their shared commitment to the Village. The community continues to benefit from your collective direction and support. Your thoughtful, respectful, and informed leadership and decision-making has never been more important as we continue to navigate these unprecedented times.

The Village staff looks forward to working with the Village Board to implement the initiatives outlined in this budget and continuing to provide quality services to the Hinsdale residents.

Respectfully submitted,



Kathleen A. Gargano
Village Manager

SCHEDULE I

VILLAGE OF HINSDALE ALL FUNDS BUDGET SUMMARY 2022

	Total Operating Revenues	Total Operating Expenses	Operating Excess (Deficiency)	Departmental Capital	Infrastructure Capital	Transfers/Loans In (Out)	Debt Issuance (Payments)	Net Change In Fund Balance	Beginning Fund Balance	Ending Fund Balance
<u>Governmental Funds:</u>										
General Fund	23,059,797	(18,668,275)	4,391,522	(2,572,705)	0	(3,520,000)	0	(1,701,183)	8,570,966	6,869,783
Motor Fuel Tax Fund	1,050,413	0	1,050,413	0	0	(1,250,000)	0	(199,587)	605,006	405,419
MIP Infrastructure Projects Fund	3,341,000	0	3,341,000	0	(3,851,400)	1,522,466	0	1,012,066	1,689,651	2,701,717
Debt Service Fund	436,788	(3,325)	433,463	0	0	2,747,534	(3,182,981)	(1,984)	413,177	411,193
Total Governmental Funds	27,887,998	(18,671,600)	9,216,398	(2,572,705)	(3,851,400)	(500,000)	(3,182,981)	(890,688)	11,278,800	10,388,112
<u>Enterprise Fund:</u>										
Water & Sewer Funds										
Operation & Maintenance	9,630,000	(8,094,835)	1,535,165	(301,500)	0	(170,500)	0	1,063,165	1,949,706	3,012,871
Capital	540,000	0	540,000	0	(340,000)	500,000	0	700,000	(125,543)	574,457
Debt Service	100	0	100	0	0	170,500	(170,500)	100	(14,227)	(14,127)
Total Enterprise Fund	10,170,100	(8,094,835)	2,075,265	(301,500)	(340,000)	500,000	(170,500)	1,763,265	1,809,936	3,573,201
<u>Pension Funds:</u>										
Police Pension Fund	4,305,780	(2,327,669)	1,978,111	0	0	0	0	1,978,111	34,635,594	36,613,705
Firefighters' Pension Fund	3,064,339	(2,006,307)	1,058,032	0	0	0	0	1,058,032	25,020,433	26,078,465
Total Pension Funds	7,370,119	(4,333,976)	3,036,143	0	0	0	0	3,036,143	59,656,027	62,692,170
<u>Other Funds:</u>										
Foreign Fire Insurance Fund	79,242	(76,600)	2,642	0	0	0	0	2,642	173,218	175,860
Total Other Funds	79,242	(76,600)	2,642	0	0	0	0	2,642	173,218	175,860
Total All Funds	45,507,459	(31,177,011)	14,330,448	(2,874,205)	(4,191,400)	0	(3,353,481)	3,911,362	72,917,981	76,829,343

SCHEDULE II
VILLAGE OF HINSDALE
CY 2022 BUDGET-EXPENSES BY CATEGORY
CORPORATE FUND SUMMARY

	2020 Actuals	2021 Budget	2021 Estimated Actuals	2022 Budget	Change From 2021 Budget	% Change From 2021 Budget
<u>Operating Revenues:</u>						
Property Taxes	7,632,665	7,902,483	7,902,483	8,054,405	151,922	1.9%
State/Federal/Local Tax Distributions	6,216,985	5,691,200	7,184,554	6,757,211	1,066,011	18.7%
Utility Taxes	1,679,702	1,739,500	1,757,633	1,739,500	0	0.0%
Licenses	548,878	521,100	528,150	532,525	11,425	2.2%
Permits	1,460,386	1,585,300	1,562,300	1,585,300	0	0.0%
Fines	237,025	346,800	229,000	238,000	(108,800)	-31.4%
Service Fees-Parks and Recreation	465,421	687,500	837,945	738,000	50,500	7.3%
Service Fees-Other	1,005,100	1,275,236	1,077,431	1,098,856	(176,380)	-13.8%
Other Income	741,588	645,267	811,927	666,000	20,733	3.2%
Total Operating Revenues	19,987,750	20,394,386	21,891,423	21,409,797	1,015,411	5.0%
<u>Operating Expenses:</u>						
Employee Salaries	8,591,458	8,580,900	8,808,057	9,059,298	478,398	5.6%
Benefits & Employment Costs	4,079,534	4,456,227	4,381,827	4,465,817	9,590	0.2%
Contractual Services	3,003,277	2,860,520	3,009,017	2,737,690	(122,830)	-4.3%
Materials & Supplies	600,065	701,047	707,948	782,586	81,539	11.6%
Repairs & Maintenance	578,444	731,999	692,789	857,568	125,569	17.2%
Other Expenses	543,364	449,933	394,613	501,116	51,183	11.4%
Total Operating Expenses	17,396,142	17,780,626	17,994,251	18,404,075	623,449	3.5%
Operating Excess (Deficiency)	2,591,608	2,613,760	3,897,172	3,005,722	391,962	15.0%
<u>Other Financing Sources (Uses)</u>						
Contingency	0	(200,000)	0	(200,000)		
Tollway/Lobbying Expenses	(106,640)	(58,000)	(84,200)	(64,200)		
CARES Act/ARPA Grants	880,020	0	1,200,000	1,200,000		
CARES Act/ARPA Grant Transfer to MIP	0	0	(1,200,000)	(1,200,000)		
Transfer (to) Capital Reserve	(625,000)	(625,000)	(1,250,000)	(1,250,000)		
Budgeted Transfer (to) MIP Fund	(1,720,000)	(1,720,000)	(1,920,000)	(1,920,000)		
Transfer to Water Fund	0	0	(800,000)	0		
Total Other Financing Sources (Uses)	(1,571,620)	(2,603,000)	(4,054,200)	(3,434,200)		
Excess(Deficiency) After Transfers	1,019,988	10,760	(157,028)	(428,478)		
Beginning Fund Balance	5,048,209	5,710,081	6,068,197	5,911,169		
Ending Fund Balance	6,068,197	5,720,841	5,911,169	5,482,691		
Total Expense/Fund Balance Ratio	34.9%	32.2%	32.9%	29.8%		
<u>Capital Reserve:</u>						
Beginning Fund Balance	3,199,057	2,549,593	2,475,105	2,659,797		
Transfers In/(Out)	625,000	625,000	1,250,000	1,250,000		
Transfer to MIP for Parking Deck	0	0	0	(400,000)		
Grants/Reimbursements	0	839,433	414,635	450,000		
Contribution	0	374,850	360,000	0		
Departmental Capital	(1,348,952)	(2,942,900)	(1,839,943)	(2,572,705)		
Ending Capital Reserve Fund Balance	2,475,105	1,445,976	2,659,797	1,387,092		
Total Ending Corporate Fund Balance	8,543,302	7,166,817	8,570,966	6,869,783		
Total Expense/Fund Balance Ratio	44.66%	34.58%	43.68%	32.75%		

SCHEDULE III
VILLAGE OF HINSDALE
CY 2022 BUDGET-EXPENSES BY DEPARTMENT
CORPORATE FUND SUMMARY

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From 2021 Budget	% Change From 2021 Budget
<u>Operating Revenues:</u>						
Property Taxes	7,632,665	7,902,483	7,902,483	8,054,405	151,922	1.9%
State/Federal/Local Tax Distributions	6,216,985	5,691,200	7,184,554	6,757,211	1,066,011	18.7%
Utility Taxes	1,679,702	1,739,500	1,757,633	1,739,500	0	0.0%
Licenses	548,878	521,100	528,150	532,525	11,425	2.2%
Permits	1,460,386	1,585,300	1,562,300	1,585,300	0	0.0%
Fines	237,025	346,800	229,000	238,000	(108,800)	-31.4%
Service Fees-Parks and Recreation	465,421	687,500	837,945	738,000	50,500	7.3%
Service Fees-Other	1,005,100	1,275,236	1,077,431	1,098,856	(176,380)	-13.8%
Other Income	741,588	645,267	811,927	666,000	20,733	3.2%
Total Operating Revenues	19,987,750	20,394,386	21,891,423	21,409,797	1,015,411	5.0%
<u>Operating Expenses:</u>						
General Government	2,368,068	1,941,984	2,197,971	2,037,383	95,399	4.9%
Police Department	5,076,748	5,067,628	5,221,610	5,395,270	327,642	6.5%
Fire Department	4,824,195	4,898,424	4,931,446	4,837,243	(61,181)	-1.2%
Public Services	2,873,946	3,200,065	3,186,205	3,354,526	154,461	4.8%
Community Development	829,600	854,398	758,774	850,012	(4,386)	-0.5%
Parks & Recreation	1,423,585	1,818,127	1,698,244	1,929,641	111,514	6.1%
Total Operating Expenses	17,396,142	17,780,626	17,994,251	18,404,075	623,449	3.5%
Operating Excess (Deficiency)	2,591,608	2,613,760	3,897,172	3,005,722	391,962	15.0%
<u>Other Financing Sources (Uses)</u>						
Contingency	0	(200,000)	0	(200,000)		
Tollway/Lobbying Expenditures	(106,640)	(58,000)	(84,200)	(64,200)		
CARES Act/ARPA Grants	880,020	0	1,200,000	1,200,000		
CARES Act/ARPA Grant Transfer (to) MIP	0	0	(1,200,000)	(1,200,000)		
Transfer (to) Capital Reserve	(625,000)	(625,000)	(1,250,000)	(1,250,000)		
Budgeted Transfer (to) MIP Fund	(1,720,000)	(1,720,000)	(1,920,000)	(1,920,000)		
Transfer to Water Fund	0	0	(800,000)	0		
Total Other Financing Sources (Uses)	(1,571,620)	(2,603,000)	(4,054,200)	(3,434,200)		
Excess(Deficiency) After Transfers	1,019,988	10,760	(157,028)	(428,478)		
Beginning Unrestricted Fund Balance	5,048,209	5,710,081	6,068,197	5,911,169		
Ending Unrestricted Fund Balance	6,068,197	5,720,841	5,911,169	5,482,691		
Operating Expense/Fund Balance Ratio	34.9%	32.2%	32.9%	29.8%		
<u>Capital Reserve:</u>						
Beginning Fund Balance	3,199,057	2,549,593	2,475,105	2,659,797		
Transfers In/(Out)	625,000	625,000	1,250,000	1,250,000		
Transfer to MIP for Parking Deck	0	0	0	(400,000)		
Grants/Reimbursements	0	839,433	414,635	450,000		
Contribution	0	374,850	360,000	0		
Departmental Capital	(1,348,952)	(2,942,900)	(1,839,943)	(2,572,705)		
Ending Capital Reserve Fund Balance	2,475,105	1,445,976	2,659,797	1,387,092		
Total Ending Corporate Fund Balance	8,543,302	7,166,817	8,570,966	6,869,783		
Total Expense/Fund Balance Ratio	44.66%	34.58%	43.68%	32.75%		

Schedule IV
Village of Hinsdale
For Calendar Year 2022
Capital Expenditures by Department

Department	Project Description	2022	Funding Source
Administrative Services	Enterprise Resource Planning (ERP) System Software	40,000	General Fund
	ERP Implementation Services	26,000	General Fund
	Office Space Needs Analysis HCS Space	25,000	General Fund
	Personal Computer Replacement Program	30,000	General Fund
Total		121,000	General Fund

Department	Project Description	2022	Funding Source
Economic Development	Parking Deck Pedestrian Enhancements	200,000	General Fund/Grant Funded
	Historic Robbins Park Signs	35,000	General Fund
	Historic Downtown Streetscape / Outdoor Dining	150,000	General Fund
Total		385,000	General Fund

Department	Project Description	2022	Funding Source
Police Department	Replace Electronic Fingerprint ID System	30,000	General Fund
	Police/Fire Building Roof Replacement (50% of Cost)	290,000	General Fund
	Additional Parking Payboxes	171,000	General Fund
	Replace Patrol Vehicle #44	49,000	General Fund
	Replace Non-Marked Patrol Vehicle #32	49,000	General Fund
Total		589,000	General Fund

Department	Project Description	2022	Funding Source
Fire Department	Police/Fire Building Roof Replacement (50% of Cost)	290,000	General Fund
	Replace Staff Vehicle #84	50,000	General Fund
Total		340,000	General Fund

Department	Project Description	2022	Funding Source
Public Services	Replace Public Services Office Furniture	25,000	General Fund
	Replace Roadway Truck #5	190,000	General Fund
	Replace Street Light Poles/Lamps	12,500	General Fund
	Replace Roadway Skid Steer Unit #93	58,000	General Fund
	South Post Office Parking Lot Resurfacing	40,000	General Fund
	Lincoln Street Parking Lot Resurfacing	30,000	General Fund
	Replace Forestry Stump Grinder #18	60,000	General Fund
	Highlands Train Station Improvements	225,000	METRA Grant/General Fund
	Repairs to Memorial Building Wooden columns (3)	35,000	General Fund
Total		675,500	METRA Grant/General Fund

Department	Project Description	2022	Funding Source
Parks & Recreation	Irma Butler Tot Playground	121,855	General Fund
	Replace Truck Unit #37	38,350	General Fund
	Tuckpointing - 5903 S. County Line Rd. Building (Montessori)	75,000	General Fund
	Ductwork Replacement	60,000	General Fund
	Pump Motor & Filter Media Maintenance	17,000	General Fund
	Replace Pool Canopy in Wading Pool	20,000	General Fund
	Pool Climbing Wall	20,000	General Fund
	Pool Improvement Phase 3	110,000	General Fund / OSLAD Grant
Total		462,205	General Fund

Total - General Fund		2,572,705	
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Department	Project Description	2022	Funding Source
Water / Sewer	Fire Hydrant Replacement	25,000	Water/Sewer Fund
	Fire Hydrant Maintenance	20,500	Water/Sewer Fund
	Standpipe Engineering	75,000	Water/Sewer Fund
	Interconnect Engineering Study	25,000	Water/Sewer Fund
	Upgrade SCADA System	25,000	Water/Sewer Fund
	Well #2 Rehabilitation	70,000	Water/Sewer Fund
	Well #10 Abandonment	15,000	Water/Sewer Fund
	Replace Water/Sewer Truck Unit #32	46,000	Water/Sewer Fund
Total Water/Sewer Fund		301,500	Water/Sewer Fund

Total - All Funds		2,874,205	
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**Schedule V
Village of Hinsdale
Debt Summary
2022**

	Beginning Balance	Issuances	Retirements	Ending Balance
Governmental Activities				
<u>Bonds</u>				
2012A GO Alternate Bonds	-	-	-	-
2013A GO Library Alternate Bonds	1,320,000	-	240,000	1,080,000
2014B GO Bonds	3,460,000	-	245,000	3,215,000
2017A GO Bonds	8,350,000	-	415,000	7,935,000
2018A GO Bonds	17,970,000	-	820,000	17,150,000
2019A GO Bonds	2,465,000	-	115,000	2,350,000
2021 GO Bonds	2,470,000	-	185,000	2,285,000
	36,035,000	-	2,020,000	34,015,000
				-
Total Governmental Activities	36,035,000	-	2,020,000	34,015,000
Business-Type Activities				
<u>Bonds</u>				
2014A GO Alternate Revenue	1,175,000	-	135,000	1,040,000
	1,175,000	-	135,000	1,040,000
<u>IEPA Loans</u>				
EPA Loan L17-4509	1,945,362	-	168,685	1,776,677
EPA Loan L17-4511	241,086	-	22,793	218,293
	2,186,448	-	191,478	1,994,970
Total Business-Type Activities	3,361,448	-	326,478	3,034,970
Total-All Funds	39,396,448	-	2,346,478	37,049,970

SCHEDULE VI
VILLAGE OF HINSDALE
INFRASTRUCTURE PROJECTS FUNDING SUMMARY
2022

	Motor Fuel Tax Fund	MIP Infrastr. Projects Fund	Water Capital Fund	Total MIP Funds
<u>Revenues</u>				
Recurring MIP Revenues				
Motor Fuel Tax	400,000	-	-	400,000
Motor Fuel Tax-Trsp Renewal Bill	280,000	-	-	280,000
Motor Fuel Tax-Build Illinois	369,413	-	-	369,413
Utility Taxes	-	520,000	-	520,000
Non-Home Rule Sales Tax	-	1,735,000	-	1,735,000
Transfer From General Fund	-	3,520,000	-	3,520,000
Water Operating Revenue Allocation	-	-	-	-
Total Recurring MIP Revenues	1,049,413	5,775,000	-	6,824,413
Other Revenues				
Infrastructure & Maintenance Fee	-	-	540,000	540,000
Sidewalk Contributions	-	105,000	-	105,000
Downtown SSA#14 Property Tax	-	70,000	-	70,000
Grants	-	906,000	-	906,000
Interest on Investments	1,000	5,000	-	6,000
Total Other Revenues	1,000	1,086,000	540,000	1,627,000
Total Revenues	1,050,413	6,861,000	540,000	8,451,413
<u>Expenditures</u>				
Engineering	-	388,000	-	388,000
Garfield Street Reconstruction	-	2,650,000	-	2,650,000
2022 Resurfacing Project	-	615,000	300,000	915,000
Street Crack Sealing	-	40,000	-	40,000
Upgrade Tollway Pedestrian Bridge	-	38,400	-	38,400
Debt Service	-	2,747,534	-	2,747,534
Localize Drainage Solutions	-	-	40,000	40,000
Sidewalk Saw Cutting	-	15,000	-	15,000
50/50 Sidewalk Program	-	105,000	-	105,000
Total Expenditures	-	6,598,934	340,000	6,938,934
Excess of Revenue over Expenses	1,050,413	262,066	200,000	1,512,479
<u>Other Financing Sources/Uses</u>				
MFT Transfer	(1,250,000)	1,250,000	-	-
Water Capital Transfer	-	(500,000)	500,000	-
Excess of Revenue over Expenses	(199,587)	1,012,066	700,000	1,512,479
Beginning Fund Balance	605,006	1,689,651	(125,543)	2,169,114
Ending Fund Balance	405,419	2,701,717	574,457	3,681,593

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
ALL PROGRAM REVENUE - 1000

Account Number	Revenue Description	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From 2021 Budget	% Change From '2021 Budget
<u>5000-Property Taxes</u>							
5003	Police Protection Tax	2,656,749	2,778,974	2,778,974	2,863,815	84,841	3.1%
5005	Fire Protection Tax	2,656,749	2,778,974	2,778,974	2,863,815	84,841	3.1%
5007	Police Pension Tax	666,711	637,514	637,514	646,214	8,700	1.4%
5009	Firefighters Pension Tax	1,124,225	1,168,067	1,168,067	1,141,607	(26,460)	-2.3%
5011	Handicapped Rec. Programs	78,791	78,954	78,954	78,954	0	0.0%
5021	Road & Bridge Tax	449,440	460,000	460,000	460,000	0	0.0%
	Total	7,632,665	7,902,483	7,902,483	8,054,405	151,922	1.9%
<u>5100-State/Federal/Local Tax Revenue</u>							
5101	Sales Taxes	2,893,368	2,696,000	3,635,000	3,400,000	704,000	26.1%
5104	Local Use Tax	750,889	678,700	600,000	726,956	48,256	7.1%
5105	State Income Tax	1,827,377	1,682,000	2,125,542	1,900,000	218,000	13.0%
5107	State Replacement Taxes	232,600	229,000	360,000	275,000	46,000	20.1%
5109	Road & Bridge Replace. Tax	6,337	5,700	7,500	6,500	800	14.0%
5113	Places For Eating Tax	344,516	359,600	390,000	390,000	30,400	8.5%
5117	Cannabis Tax	9,759	10,200	23,500	28,755	18,555	181.9%
5131	State/Local Grants	152,139	30,000	43,012	30,000	0	0.0%
	Total	6,216,985	5,691,200	7,184,554	6,757,211	1,066,011	18.7%
<u>5200-Utility Taxes</u>							
5201	Utility Tax - Electric	605,021	616,000	680,000	690,000	74,000	12.0%
5203	Utility Tax - Gas	188,410	212,000	225,000	249,500	37,500	17.7%
5205	Utility Tax - Telephone	499,976	499,500	477,633	400,000	(99,500)	-19.9%
5207	Utility Tax - Water	386,295	412,000	375,000	400,000	(12,000)	-2.9%
	Total	1,679,702	1,739,500	1,757,633	1,739,500	0	0.0%
<u>5300-Licenses</u>							
5301	Vehicle Licenses	368,306	365,000	355,000	355,000	(10,000)	-2.7%
5303	Animal Licenses	5,980	7,000	5,500	5,500	(1,500)	-21.4%
5305	Liquor Licenses	78,550	54,000	55,000	55,000	1,000	1.9%
5307	Business Licenses	48,436	40,000	42,000	45,000	5,000	12.5%
5309	General Contractor License	44,767	40,000	60,000	25	(39,975)	-99.9%
5311	Cab Drivers Licenses	0	100	25	60,000	59,900	59900.0%
5313	Caterer's Licenses	2,839	15,000	10,625	12,000	(3,000)	-20.0%
	Total	548,878	521,100	528,150	532,525	11,425	2.2%

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
ALL PROGRAM REVENUE - 1000

Account Number	Revenue Description	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From 2021 Budget	% Change From '2021 Budget
<u>5400-Permits</u>							
5401	Building Permits	1,168,160	1,254,600	1,225,000	1,254,600	0	0.0%
5411	Electric Permits	83,565	101,200	105,000	101,200	0	0.0%
5413	Plumbing Permits	146,077	165,600	166,000	165,600	0	0.0%
5415	Storm Water Permits	38,979	39,400	50,000	39,400	0	0.0%
5421	Overweight Permits	18,605	13,000	13,000	13,000	0	0.0%
5423	Cook County Food Permits	5,000	6,500	700	6,500	0	0.0%
5425	Commercial Film Permits	0	5,000	2,600	5,000	0	0.0%
	Total	1,460,386	1,585,300	1,562,300	1,585,300	0	0.0%
<u>5500-Fines</u>							
5501	Court Fines	116,673	132,000	135,000	135,000	3,000	2.3%
5503	Meter Fines	48,713	60,000	30,000	31,500	(28,500)	-47.5%
5511	Vehicle Ordinance Fines	(11,978)	24,000	12,000	15,000	(9,000)	-37.5%
5513	Animal Ordinance Fines	1,368	1,000	1,000	1,000	0	0.0%
5515	Parking Ordinance Fines	49,624	84,000	30,000	30,000	(54,000)	-64.3%
5517	Other Ordinance Fines	1,000	200	1,000	500	300	150.0%
5519	Impound Fees	31,625	45,600	20,000	25,000	(20,600)	-45.2%
	Total	237,025	346,800	229,000	238,000	(108,800)	-31.4%
<u>5600-Service Fees-Parks and Recreation</u>							
5601	General Interest	6,045	17,000	28,500	20,000	3,000	17.6%
5603	Athletics	67,583	85,000	150,000	110,000	25,000	29.4%
5605	Cultural Arts	5,646	12,000	11,900	12,000	0	0.0%
5607	Early Childhood	4,050	4,000	6,150	6,000	2,000	50.0%
5609	Fitness	9,336	15,000	9,200	10,000	(5,000)	-33.3%
5611	Paddle Tennis	0	0	-	-	0	-
5613	Special Events	12,315	20,000	18,800	18,000	(2,000)	-10.0%
5615	Picnics	3,620	11,000	9,100	10,000	(1,000)	-9.1%
5631	Pool Resident Fees	22,059	95,000	85,100	85,000	(10,000)	-10.5%
5633	Pool Non-Resident Fees	6,432	50,000	73,600	65,000	15,000	30.0%
5635	Pool Daily Fees	78,450	60,000	88,000	75,000	15,000	25.0%
5637	Pool Ten-Visit Passes	140	20,000	23,541	21,500	1,500	7.5%
5639	Pool Concessions	0	5,000	3,700	4,000	(1,000)	-20.0%
5641	Pool Resident Class Fees	5,846	20,000	11,409	20,000	0	0.0%
5643	Pool Non-Resident Class Fees	2,485	6,500	6,643	6,500	0	0.0%
5645	Pool Private Lessons Class	34,443	12,000	41,749	10,000	(2,000)	-16.7%
5647	Misc. Pool Revenue	122,119	35,000	72,458	55,000	20,000	57.1%
5649	Town Team Fees	1,053	20,000	8,095	20,000	0	0.0%
5663	KLM Lodge Rental Fees	43,195	145,000	155,000	150,000	5,000	3.4%
5665	Field Use Charges	40,602	55,000	35,000	40,000	(15,000)	-27.3%
	Total	465,421	687,500	837,945	738,000	50,500	7.3%

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
ALL PROGRAM REVENUE - 1000

Account Number	Revenue Description	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From 2021 Budget	% Change From '2021 Budget
	<u>5700-Service Fees-Other</u>						
5711	Library Accounting	29,562	30,153	30,153	30,756	603	2.0%
5713	Copy Sales	0	50	30	50	0	0.0%
5721	Downtown Meters	120,153	180,000	120,000	120,000	(60,000)	-33.3%
5723	Commuter Meters	41,097	30,000	25,000	25,000	(5,000)	-16.7%
5725	Commuter Permits	132,738	186,000	150,000	150,000	(36,000)	-19.4%
5727	Merchant Permits	57,963	70,000	60,000	60,000	(10,000)	-14.3%
5731	Handicapped Permits	90	50	68	50	0	0.0%
5741	Rent Proceeds	90,486	105,402	100,155	102,000	(3,402)	-3.2%
5743	Cell Tower Leases	86,212	90,900	91,000	94,500	3,600	4.0%
5745	Transcription/Zoning Appeals	24,454	26,400	28,000	28,000	1,600	6.1%
5747	Pre Plan Reviews	500	500	525	500	0	0.0%
5751	Ambulance Service	358,267	465,000	400,000	415,000	(50,000)	-10.8%
5753	Fire Service Fee-Non Resident	0	1,281	-	-	(1,281)	-100.0%
5755	False Alarm Fees	5,050	7,600	2,500	2,500	(5,100)	-67.1%
5757	Annual Alarm Fees	35,105	38,900	38,000	38,000	(900)	-2.3%
5759	Fire Inspection Fees	21,329	38,000	30,000	30,000	(8,000)	-21.1%
5761	Police/Fire Reports	2,095	5,000	2,000	2,500	(2,500)	-50.0%
	Total	1,005,100	1,275,236	1,077,431	1,098,856	(176,380)	-13.8%
	<u>5800-Other Income</u>						
5801	Interest on Investments	117,788	25,000	5,000	5,000	(20,000)	-80.0%
5803	Interest on Property Taxes	89	100	-	-	(100)	-100.0%
5821	Cable TV Franchise Fees	353,338	349,367	359,000	370,000	20,633	5.9%
5823	Reimbursed Activity	161,589	197,300	336,500	210,000	12,700	6.4%
5851	IPBC Surplus	0	0	-	-	0	0.0%
5825	Sale of Property	49,300	35,000	38,245	25,000	(10,000)	-28.6%
5827	Donations	6,768	15,000	12,212	10,000	(5,000)	-33.3%
5899	Miscellaneous Income	52,716	23,500	38,470	21,000	(2,500)	-10.6%
5901	Loan Proceeds	0	0	0	0	0	
NEW	PEG Fees			22,500	25,000	25,000	
	Total	741,588	645,267	811,927	666,000	20,733	3.2%
				0			
	Total Revenues	19,987,750	20,394,386	21,891,423	21,409,797	1,015,411	5.0%

ALL PROGRAMS SUMMARY

DEPARTMENT 11: Finance and Administration

GOAL: To coordinate the implementation of Board policies and to ensure effective use of Village resources in all Village Departments for delivery of municipal services in a manner that is consistent with Board philosophy and resident satisfaction.

NARRATIVE: Finance and Administration is the Administrative Department of the Village. It incorporates Boards and Commissions, the Village Manager's Office, Finance, Information Technology, and Economic Development.

	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimate	CY 2022 Budget	Change From Prior Budget	% Change From Prior Budget
Employee Salaries	148,310	165,357	240,001	333,501	168,144	101.7%
Benefits & Employment Costs	354,479	478,881	457,045	479,725	844	0.2%
Contractual Services	1,526,491	1,028,829	1,261,542	898,059	(130,770)	-12.7%
Materials & Supplies	114,034	118,990	111,029	147,590	28,600	24.0%
Repairs & Maintenance	15,317	14,752	15,300	13,312	(1,440)	-9.8%
Other Expenses	316,074	393,175	397,253	429,392	36,217	9.2%
Total Operating Expenses	2,474,705	2,199,984	2,482,171	2,301,579	101,595	4.6%
Capital Outlay	325,949	525,000	221,552	506,000	(19,000)	0.0%
Grand Total	2,800,655	2,724,984	2,703,723	2,807,579	82,595	3.0%

PERSONNEL

JOB CLASSIFICATION	2021	2022
Village Manager	1.00	1.00
Assistant Village Manager	1.00	1.00
Finance Director	1.00	1.00
Assistant Finance Director	1.00	1.00
Assistant Village Manager (vacant and unfunded in 2021)	1.00	0.00
Management Analyst (vacant and unfunded in 2021)	1.00	0.00
Assistant to the Village Manager	0.00	1.00
Human Resources Director (added July 2021)	0.00	0.63
Village Clerk	0.80	0.80
Payroll-HR Generalist	1.00	1.00
Accounting Supervisor	1.00	0.00
Accountant	1.00	1.77
Accounting Clerk	2.77	2.77
Channel 6 Broadcast Technician	0.25	0.25
Total	12.82	12.22

**Village of Hinsdale
For Calendar Year 2022
Capital Expenditures by Department**

Department	Project Description	2022	Funding Source
Administrative Services	Enterprise Resource Planning (ERP) System Software	40,000	General Fund
	ERP Implementation Services	26,000	General Fund
	Office Space Needs Analysis HCS Space	25,000	General Fund
	Personal Computer Replacement Program	30,000	General Fund
Total		121,000	General Fund

Department	Project Description	2022	Funding Source
Economic Development	Parking Deck Pedestrian Enhancements	200,000	General Fund/Grant Funded
	Historic Robbins Park Signs	35,000	General Fund
	Historic Downtown Streetscape / Outdoor Dining	150,000	General Fund
Total		385,000	General Fund

VILLAGE OF HINSDALE

CY 2022 BUDGET

GENERAL FUND

**ADMINISTRATIVE SERVICES DEPARTMENT - DEPT 11 (INCLUDES ADMINISTRATION, FINANCE,
ECONOMIC DEVELOPMENT, INFORMATION TECHNOLOGY, AND BOARDS AND COMMISSIONS)**

ALL PROGRAM SUMMARY

Acct Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7000-Employee Salaries</u>						
7001	Full-Time Salaries	923,635	968,187	1,034,935	1,149,100	180,913	18.7%
7003	Part-Time Salaries	42,357	36,654	51,350	52,650	15,996	43.6%
7005	Longevity Pay	1,300	1,300	700	700	(600)	-46.2%
7009	Vehicle Allowance	13,428	9,800	5,600	5,600	(4,200)	-42.9%
7011	Overtime	5,233	8,000	6,000	5,500	(2,500)	-31.3%
7023	Water Fund Cost Allocation	(837,643)	(858,584)	(858,584)	(880,049)	(21,465)	2.5%
	Total	148,310	165,357	240,001	333,501	168,144	101.7%
	<u>7100-Benefits & Employment Costs</u>						
7101	Social Security	51,808	55,466	68,112	75,271	19,805	35.7%
7103	Medicare	13,685	14,570	15,871	17,544	2,974	20.4%
7105	IMRF	107,960	109,559	119,857	106,471	(3,088)	-2.8%
7111	Health Insurance	141,600	169,219	158,101	161,500	(7,719)	-4.6%
7113	Dental Insurance	3,323	3,696	3,300	3,350	(346)	-9.4%
7115	Life Insurance	2,285	2,224	2,100	2,150	(74)	-3.3%
7117	IPBC Surplus	(22,338)	-	(12,441)	-	-	0.0%
7119	Unemployment Compensation	-	-	-	-	-	0.0%
7131	Tuition Reimbursement	8,791	5,000	-	20,000	15,000	300.0%
7133	Mileage Reimbursement	19	200	-	200	-	0.0%
7135	Brd of Police/Fire Comm.	10,288	64,650	51,363	15,000	(49,650)	-76.8%
7137	Employment Advertising	2,225	2,500	1,200	2,500	-	0.0%
7139	Personnel Expenses	2,220	2,680	2,680	17,869	15,189	566.8%
7141	Staff Development & Training	6,814	14,400	11,000	18,600	4,200	29.2%
7143	Membership Dues/Subscriptions	16,392	22,917	22,617	25,170	2,253	9.8%
7145	Uniforms & Apparel	-	-	1,485	2,200	2,200	-
7149	Village-Wide Employee Relations	9,408	11,800	11,800	11,900	100	0.8%
	Total	354,479	478,881	457,045	479,725	844	0.2%
	<u>7200-Contractual Services</u>						
7201	Legal Expenses	773,787	350,000	500,000	350,000	-	0.0%
7207	Auditing Services	32,270	35,126	33,726	39,586	4,460	12.7%
7209	Accounting Services	18,242	-	62,533	21,000	21,000	-
7211	Actuarial Services	14,950	16,400	16,520	14,000	(2,400)	-14.6%
7213	Consulting Services	205,499	216,750	240,712	100,000	(116,750)	-53.9%
7215	Tollway /Lobbying Expenditures	106,637	58,000	84,200	64,200	6,200	10.7%
7221	IT Service Contract	190,888	190,000	190,000	190,000	-	0.0%
7223	IT Contracts & Service Agreements	105,953	82,678	70,000	35,618	(47,060)	-56.9%
7225	Utility Billing Expenses	15,087	15,400	13,250	15,200	(200)	-1.3%
7227	Vehicle License Expenses	12,995	13,300	-	18,400	5,100	38.3%
7231	Telecommunications	17,040	17,175	17,200	19,175	2,000	11.6%

VILLAGE OF HINSDALE

CY 2022 BUDGET

GENERAL FUND

**ADMINISTRATIVE SERVICES DEPARTMENT - DEPT 11 (INCLUDES ADMINISTRATION, FINANCE,
ECONOMIC DEVELOPMENT, INFORMATION TECHNOLOGY, AND BOARDS AND COMMISSIONS)**

ALL PROGRAM SUMMARY

Acct Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7200-Contractual Services (cont)</u>						
7233	Cable/Internet	18,191	18,800	18,901	19,400	600	3.2%
7247	Licenses & Permits	-	-	-	-	-	-
7249	Record Retention & Doc Mgmt	40	1,000	1,000	580	(420)	-42.0%
7251	Recording Fees-County	3,652	2,500	5,000	3,500	1,000	40.0%
7269	Parking System Expenses	3,640	2,200	1,500	2,200	-	0.0%
7299	Other Services	7,620	9,500	7,000	5,200	(4,300)	-45.3%
	Total	1,526,491	1,028,829	1,261,542	898,059	(130,770)	-12.7%
	<u>7300-Materials & Supplies</u>						
7301	Postage	14,170	14,000	8,750	20,800	6,800	48.6%
7303	Office Supplies	8,844	11,400	9,450	8,300	(3,100)	-27.2%
7305	Breakroom Supplies	768	1,200	850	2,000	800	66.7%
7307	Printing and Publications	7,949	11,800	11,500	11,000	(800)	-6.8%
7311	Gasoline & Oil	82,263	-	-	-	-	-
7391	Computer Hrdwre, Software, Supplies	40	80,590	80,479	105,490	24,900	30.9%
7399	Non-Capitalized Equipment	-	-	-	-	-	-
	Total	114,034	118,990	111,029	147,590	28,600	24.0%
	<u>7400-Repairs & Maintenance</u>						
7405	Comp./Off. Equip. Maint.	15,317	14,752	15,300	13,312	(1,440)	-9.8%
	Total	15,317	14,752	15,300	13,312	(1,440)	-9.8%
	<u>7500-Other Expenses</u>						
7501	Plan Commission	-	1,000	-	1,000	-	0.0%
7503	Historical Preservation Comm.	15,593	10,000	10,000	40,000	30,000	300.0%
7505	Economic Development Comm.	85,450	90,000	100,000	90,000	-	0.0%
7507	Ceremonial & Special Events	-	1,500	-	-	(1,500)	-100.0%
7513	Bank Fees	60,632	60,000	60,000	62,000	2,000	3.3%
7523	IRMA Premiums	15,895	20,675	1,553	21,192	517	2.5%
7525	Self-Insured Deductible	18,101	10,000	12,500	15,000	5,000	50.0%
7591	Contingency	-	200,000	200,000	200,000	-	0.0%
7593	Covid 19 Expenses	120,403	-	13,000	-	-	-
7599	Miscellaneous Expenses	-	-	200	200	200	-
	Total	316,074	393,175	397,253	429,392	36,217	9.2%
	Total Operating Expenses	2,474,705	2,199,984	2,482,171	2,301,579	101,595	4.6%

VILLAGE OF HINSDALE

CY 2022 BUDGET

GENERAL FUND

**ADMINISTRATIVE SERVICES DEPARTMENT - DEPT 11 (INCLUDES ADMINISTRATION, FINANCE,
ECONOMIC DEVELOPMENT, INFORMATION TECHNOLOGY, AND BOARDS AND COMMISSIONS)**

ALL PROGRAM SUMMARY

Acct Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7900-Capital Outlay</u>						
7901	General Equipment	50,715	69,000	21,552	60,000	(9,000)	-13.0%
7903	Computer Equipment	274,234	306,000	200,000	96,000	(210,000)	-68.6%
7909	Buildings	1,000	150,000	-	350,000	200,000	133.3%
	Total	325,949	525,000	221,552	506,000	(19,000)	-3.6%
	Total Expenses	2,800,655	2,724,984	2,703,723	2,807,579	82,595	3.0%

FINANCE AND ADMINISTRATION DEPARTMENT

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Continue implementation of the Enterprise Resource Planning (ERP) financial management system replacement project. Anticipated efficiencies include online payments and digital pay advices. Implementation will begin for Community Development in 2022.
2. Evaluate the staffing model of the Village as the various ERP applications are implemented in order to assess where efficiencies can be gained in terms of FTE staffing levels.
3. Evaluate and research the Village's telephone system and capabilities and determine if a remotely hosted IP based system is a cost-effective alternative to our current system.
4. Continue to negotiate the terms of an agreement with the Tollway covering the redevelopment of the Tollway Oasis.
5. Continue to monitor Village-wide staffing changes as a result of reorganizations in all Village departments to ensure effectiveness and efficiency.
6. Continue to provide training opportunities to employees, including quarterly supervisor training and regular meetings between staff and the Village Manager.
7. Continue to monitor the Central Tri-State widening project for compliance with the Village's IGA with the Tollway to minimize the impact on the Village and its residents.
8. Continued evaluation of the Village's emergency communications capabilities with residents and develop an implementation plan for improvements.
9. Continue to coordinate a Village wide plan to assure the continuity of operations and the safety of Village staff during COVID-19 pandemic.
10. Continued review of organization-wide overtime costs by reviewing on a consistent basis.
11. In an effort to mitigate worker's compensation injuries, present quarterly safety training for all employees in the areas of work location safety preparation, ergonomics and proper lifting and stretching techniques.
12. Educate employees regarding the total compensation of the salary and benefits package as Village employees by designing and providing a comprehensive Total Compensation Statement for each employee.
13. Review benefit vendors to insure value in terms of service and pricing for the offering.
14. Build bench strength through cross training and enhanced process documentation.

15. Develop and implement standardized monthly financial reporting for all stakeholders.
16. Monitor progress of pension consolidation, as well as proposed legislation that may impact pension funding.
17. Engage Historic Preservation Commission on planning for Hinsdale's 150th Anniversary (2023)
18. Review and implement an updated outdoor dining solution for the Central Business District.

Reviewing The Year: 2021 Objectives

1. Continue implementation of the Enterprise Resource Planning (ERP) financial management system replacement project, staying on target with the implementation schedule as agreed to by the Village and Tyler/Munis with oversight from an implementation services consultant, Baecore. In 2021, staff will complete human resources, cash receipts and utility billing modules; implementation will begin for Community Development in May of 2021.

Staff transitioned to Dave Vannorsdel as a project consultant and made continued progress in implementation. Human resources, cash receipts, and utility billing have completed the majority of the implementation components, with additional functionality to review and deploy. Community Development implementation will occur in 2022.

2. Evaluate the staffing model of the Village as the various ERP applications are implemented in order to assess where efficiencies can be gained in terms of FTE staffing levels.

This evaluation is ongoing. No positions were eliminated or reduced in 2021 as a result of the ERP implementation and is more likely to occur later, as full functionality is obtained.

3. Evaluate and research the Village's telephone system and capabilities and determine if a remotely hosted IP based system is a cost-effective alternative to our current system.

Two handsets were deployed for testing within the Village Manager's office and evaluation of an IP phone system continues.

4. Continue to negotiate the terms of an agreement with the Tollway covering the redevelopment of the Tollway Oasis.

Negotiations continue.

5. Continue to monitor Village-wide staffing changes as a result of reorganizations in all Village departments to ensure effectiveness and efficiency.

Staffing levels and configurations are continually being evaluated, especially as vacancies arise. The full-time Plans Examiner position was eliminated in early 2021 when service demand and operational considerations warranted the elimination.

6. Continue to provide training opportunities to employees, including quarterly supervisor training and regular meetings between staff and the Village Manager.

Due to the mitigations implemented due to COVID-19, quarterly supervisory training sessions did not occur. The Village provided all legally mandated training. In addition, virtual leadership training was offered for developing management staff.

7. Continue to monitor the Central Tri-State widening project for compliance with the Village's IGA with the Tollway to minimize the impact the widening has on the Village.

Two IGA's between the Village and the Illinois Tollway were developed including one related to a pedestrian bridge and one related to temporary land use.

8. Evaluate the Village's emergency communications capabilities with residents and develop an implementation plan for improvements.

The Village uses CodeRed for emergency communications and have expanded the CodeRed database to ensure timely emergency notifications.

9. Continue to coordinate a Village wide plan to assure the continuity of operations and the safety of Village staff during COVID-19 pandemic.

Staff continuously monitors COVID as it impacts our workplace and service operations and implements and adjusts mitigation measures as needed. The Village coordinated with Hinsdale Township High School District 86 to provide employees with COVID-19 vaccines in early 2021. Additionally, COVID-19 booster vaccines were offered onsite at Hinsdale Village Hall in November 2021.

10. Assist other departments in reducing their overtime costs by reviewing on a consistent basis.

Staff has completed an initial overtime review, utilizing MUNIS, with the recommendation to further define overtime uses (i.e. specific special events such as 4th of July or Uniquely Thursday's) in order to determine opportunities for savings.

VILLAGE MANAGER'S OFFICE

Activity Measures

Calendar Year	2017	2018	2019	2020	2021***
Freedom of Information Requests	373	348	403	330	183
Ordinances/Resolutions Adopted	72	66	58	49	29
Liquor Licenses	30	32	43	26	13
# Meetings/Minutes (1)	41	35	34	41	25
Employee Recruitments	25	23	13	6	8
Employee Promotions	7	9	2 (2)	1	5
Business Site Visits	127	129	59	0	26

Risk Management

General Liability Claims	5	9 (3)	14 (4)	1	3
Property Claims	1	2	4	1	8
Workers Compensation Claims	12	11	14	17	7
Auto Liability	4	5	2	1	4
Auto Physical Liability	1	5	7	3	2

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

- (1) Meetings/Minutes includes Board of Trustees, Board of Trustees closed sessions, Committee of the Whole, and Zoning Board of Appeals.
- (2) Employee Promotions: 2 Administration/Finance.
- (3) Six of the nine General Liability Claims were denied by IRMA, resulting in no loss financially.
- (4) Ten of the fourteen General Liability Claims were denied by IRMA, resulting in no loss financially.

FINANCE DEPARTMENT

Activity Measures

Calendar Year	2017	2018	2019	2020	2021**
Utility Bills Issued	35,051	35,114	35,169	35,275	17,687
Vehicle Licenses Issued	10,063	9,927	9,601	8,548	7,90
Animal Licenses Issued	1,537	1,366	1,309	1,108	967
Business Licenses Issued*	564	536	542	628	168
General Contractor Licenses Issued	219	158	205	198	124
Alarm Permits Issued	2,173	1,725	1,938	1,746	793
Payroll Checks/Direct Deposits Issued	4,909	4,693	4,895	4,197	2,179
Accounts Payable Checks Issued	3,867	3,902	4,058	3,243	1,412
Number of Invoices Issued	905	877	882	827	*(1)*
Number of Food & Beverage Returns	436	441	447	425	198

(1) Processed invoices in Munis began in August 2021. Comprehensive totals will be provided starting in 2022.

*The number of Business Licenses issued is reported based on when paid not the year to which it applies.

** 2021 Activity Measures only include two quarters of information (January – June).

CABLE TELEVISION

Activity Measures

Calendar Year	2017	2018	2019	2020 (1)	2021***
Number Public Meetings Broadcast	70	63	56	62	44
Hours of Programming Aired	5,061	5,760	5,621	5,708	3,468
Hours of Live Broadcast	80	87	83	50	42
Hours of Public Meetings Broadcast (2)	3,619	3,265	3,301	3,495	2,646
Village Board	336	392	297	1,094	547
Committee of the Whole	0	180	163	548	274
Economic Development Commission	56	225	207	366	183
Committee of the Whole joint meeting with Finance Commission	44	263	227	112	0
Historic Preservation Commission	540	371	325	310	274
Park and Recreation Commission	823	369	312	312	274
Plan Commission	888	510	581	444	547
Zoning Board of Appeals	932	428	328	309	547
Other Meetings/Forums	20	0	0	0	0

*** 2021 Activity Measures only include two quarters of information (January – June).

- (1) 2020 was the first year of the COVID-19 pandemic, where meetings were held remote and broadcast via Zoom, as well.
- (2) Hours of Public Meeting Broadcast are hours per quarter that recorded meetings are played on Channel 6.

ECONOMIC DEVELOPMENT PROGRAM

OBJECTIVES & ACCOMPLISHMENTS

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Looking Forward: 2022 Objectives

1. Continue ongoing efforts to attract new businesses and retain existing businesses, and conduct special events and promotions in partnership with the Hinsdale Chamber of Commerce.
2. Contingent on budget allocations, the following items will be implemented as part of the five-year capital plan:
 - a. Design, bid and construct Historic Robbins Parks signs
 - b. Design, bid, and implement Historic Downtown Streetscape/Outdoor Dining
 - c. Design, bid, and implement a parking deck beautification project complete with a new pedestrian friendly walkway, signage and lighting.
3. Serve as liaison to the business community and utilize the Hinsdale Outreach email as appropriate to communicate important information.
4. Implement new Economic Development Commission (EDC) framework, as designed in 2020, to better assist the business community. Restart quarterly business meetings.
5. Continue the business site visit program in which a representative from the Village conducts visits of Hinsdale businesses. This program is intended to provide an informal opportunity for business owners to engage in a dialogue with the Village, with a goal of visiting 12 businesses each quarter.
6. Continue to oversee in-house marketing campaigns promoting local businesses, including print, social media, and newsletters.
7. Oversee the annual Health & Wellness week, and Restaurant Week.

Reviewing The Year: 2021 Objectives

1. Continue ongoing efforts to attract new businesses and retain existing businesses, and conduct special events and promotions in partnership with the Hinsdale Chamber of Commerce.

This year, staff worked with the contracted marketing agency, Direct Advantage, to put together the third annual Hinsdale Restaurant Week that took place in late May. The Village had 13 local restaurants participate in the event. Overall, it was a very successful event and the Village will continue this event in 2022. Staff also continued to collaborate with the EDC, Direct Advantage and the Hinsdale Chamber of Commerce to update the marketing campaign to promote shopping local. The campaign has been well -received, and the local business community asked for the Shop Local portion to continue and transition with each season. Staff also collaborated with the Hinsdale Chamber of Commerce to continue local efforts in promoting the local businesses with creation of the Hinsdale TO-GO Facebook page. The Shop Local campaign transitions to Shop Hinsdale for the Holidays during the months of November and December. Light pole banners,

flyers, posters, local newspaper ads, and social media posts were used to promote this campaign. In addition to the marketing component, staff shared small business highlights on social media and the website. The new highlights were called "Faces to Places" and including highlighting staff, and business owners. Staff also created a Hinsdale Gift Card program, that launched in June 2021. Staff continues to collaborate with the Chamber to promote the Small Business Saturday event. Staff also collaborated with the Chamber and local businesses to offer an inaugural health & wellness week. This week was successful and planned to occur again in 2022. Current data shows that the retail vacancies, throughout Hinsdale are currently at an all-time low of 0.6% as of August 2021.

2. Contingent on budget allocations, the following items will be implemented as part of the five-year capital plan:
 - a. Design, bid and construct six new entry markers to replace the old, weathered wood entry markers. *Completed under budget.*
 - b. Design, bid, and implement a parking deck beautification project complete with a new pedestrian friendly walkway, signage and lighting. *Deferred to 2022.*
3. Serve as liaison to the business community and utilize the Hinsdale Outreach email as appropriate to communicate important information.
In an effort to continue our role as a liaison to the business community and the Hinsdale Chamber of Commerce, staff attended eleven Chamber Board meetings, eleven Chamber marketing and membership committee meetings and three quarterly business meetings. Staff has also utilized the Hinsdale Outreach email to connect with the business community for items ranging from COVID19 grants to marketing surveys and more. Staff also hosted meetings to gather feedback from local restaurateurs regarding outdoor dining. Staff also assisted with operations of Uniquely Thursdays and the Hinsdale Wine Walk.
4. Implement new Economic Development Commission (EDC) framework, as designed in 2020, to better assist the business community. Continue with quarterly business meetings.
EDC meetings have been held on a quarterly basis and meeting times have been at 8:45am to allow for members to more easily participate prior to store or office hours. The new framework has included a rolling calendar of events and educational opportunities that is shared with the commission and local businesses every quarter. Businesses are also regularly surveyed for information to help build the calendar. Feedback has been very positive and many business owners have stated they feel more connected to their community and town than ever before.
5. Continue the business site visit program in which a representative from the Village conducts visits of Hinsdale businesses. This program is intended to provide an informal opportunity for business owners to engage in a dialogue with the Village, with a goal of visiting 12 businesses each quarter.
Staff, along with EDC Chairman Jill Sunderson, completed quarterly business site visits to 53 total businesses.
6. Assist with maintaining the permanent downtown outdoor dining.
Staff has assisted with permanent outdoor dining meetings, contributed feedback for designs, and designed banners to cover the concrete barriers until new permanent dining features are in place.
7. Assist with the Village-wide software implementation project as needed.
Staff has assisted with the implementation and training on the MUNIS system as required.

ECONOMIC DEVELOPMENT PERFORMANCE MEASURES

	<u>GOAL</u>	<u>2020</u>	<u>2021</u>				<u>2021 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Business License Compliance in Commercial Retail Districts</u>							
<i>Reach 90% compliance of retail businesses in commercially-zoned districts</i>							
Business License Compliance	90%	87%	87%	87%			
<i>*collection was delayed due to COVID19</i>							
	<u>GOAL</u>	<u>2020</u>	<u>2021</u>				<u>2021 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Retail Space Vacancy:</u>							
<i>Maintain at or below 10% retail vacancy rate</i>							
<i>Data obtained through Choose DuPage</i>							
Retail Space Vacancy	< 10%	3.8%	3.8%	3.0%			
	<u>GOAL</u>	<u>2020</u>	<u>2021</u>				<u>2021 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Business Site Visits:</u>							
<i>12 business site visits per quarter</i>							
Business Site Visits	60	36	10	16			
	<u>GOAL</u>	<u>2020</u>	<u>2021</u>				<u>2021 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Business Prospects/Development Inquiries:</u>							
<i>12 business development contacts per quarter (one per week)</i>							
Bus. Prospects/Develop. Inquiries	48	12	0	0			
<i>*Staff Vacancy during 2nd qtr and COVID19 prevented this goal from being met</i>							
	<u>GOAL</u>	<u>2020</u>	<u>2021</u>				<u>2021 Yr-End</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
<u>Business Directory Listings:</u>							
<i>100% of retail businesses listed on website within 10 days of issuance of a business license.</i>							
Business Listings	100%	100%	100%	100%			
<i>Number of retail businesses</i>							

INFORMATION SERVICES PROGRAM

Activity Measures

Calendar Year	2017	2018	2019	2020	2021***
Computers Maintained	89	130(1)	130(1)	140(1)	156
Computers Replaced	14	3	3	17	9
Physical Servers Maintained	7	7	7	7	10
Virtual Servers Maintained	13	13	13	13	21
eHinsdale Subscribers	1,171	1,239	1,532	1,532	3,850(2)
Unique visits to website	172,294	169,476	205,935	197,458	137,547
Avg # of pages viewed	4.56	4.38	4.27	4.43	2.47
Most popular pages	Village of Hinsdale home page, Parks and Recreation, Police Department, Katherine Legge Memorial Park and Lodge, Employment Opportunities, Public Services				

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

(1) Listing has been updated to include computers and mobile data terminals located in Police and Fire vehicles which are all maintained by the Information Services Division.

(2) Total number of eHinsdale Subscribers as of October 2021.

ALL PROGRAMS SUMMARY

DEPARTMENT 21: Police

GOAL: The goal and mission of the Hinsdale Police Department is to provide the community with impartial law enforcement, community-oriented services and police protection, while maintaining the highest ethical and professional standards.

NARRATIVE: The Police Department consists of three budget programs employing 26 sworn police officers. This is one above the historical staffing level and is expected that it will revert back to 25 through attrition. This Department also includes 1 full time records clerk, 1 full time administrative analyst, 50% of a full time management analyst (reclassified from Administrative Services Coordinator), .31 FTE clerks/aides, 2.88 of community service and parking enforcement officer. Expenditures for police support services (2100), patrol operations (2200) and parking operations (2300) are included in this department.

	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimate	CY 2022 Budget	Change From Prior Budget	% Change From Prior Budget
Employee Salaries	3,237,290	3,099,475	3,242,268	3,277,696	178,221	5.8%
Benefits & Employment Costs	1,244,635	1,273,358	1,289,582	1,353,780	80,422	6.3%
Contractual Services	375,272	470,258	491,322	505,318	35,060	7.5%
Materials & Supplies	115,188	93,566	93,302	109,681	16,115	17.2%
Repairs & Maintenance	58,157	49,015	52,844	65,790	16,775	34.2%
Other Expenses	46,206	81,956	52,292	83,005	1,049	1.3%
Total Operating Expenses	5,076,748	5,067,628	5,221,610	5,395,270	327,642	6.5%
Capital Outlay	491,845	313,050	243,836	589,000	275,950	88.1%
Grand Total	5,568,593	5,380,678	5,465,446	5,984,270	603,592	11.2%

PERSONNEL		
JOB CLASSIFICATION	2021	2022
Chief	1.00	1.00
Deputy Chief	1.00	1.00
Sergeants	5.00	5.00
Sworn Officers	18.00	19.00
Administrative Analyst	1.00	1.00
Administrative Services Coordinator	0.50	0.00
Management Analyst	0.00	0.50
Record Clerk	1.00	1.00
Investigative Aide	0.31	0.31
Community Service / Parking Enforcement Officer***	2.88	2.88
Total	30.69	31.69

**Village of Hinsdale
For Calendar Year 2022
Capital Expenditures by Department**

Department	Project Description	2022	Funding Source
Police Department	Replace Electronic Fingerprint ID System	30,000	General Fund
	Police/Fire Building Roof Replacement (50% of Cost)	290,000	General Fund
	Additional Parking Payboxes	171,000	General Fund
	Replace Patrol Vehicle #44	49,000	General Fund
	Replace Non-Marked Patrol Vehicle #32	49,000	General Fund
Total		589,000	General Fund

**VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
POLICE DEPARTMENT - DEPT 21
ALL PROGRAM SUMMARY**

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
<u>7000-Employee Salaries</u>							
7001	Full-Time Salaries	2,650,112	2,714,600	2,755,240	2,907,685	193,085	7.1%
7003	Part-Time Salaries	98,258	97,347	100,000	112,500	15,153	15.6%
7005	Longevity Pay	6,400	6,800	6,800	6,800	-	0.0%
7009	Vehicle Allowance	566	1,400	1,400	1,400	-	0.0%
7011	Overtime	477,887	250,000	365,500	270,500	20,500	8.2%
7013	Reimbursable Overtime	6,061	50,000	16,000	-	(50,000)	-100.0%
7015	Reimbursable Overtime-Grants	18,174	-	18,000	-	-	-
7023	Water Fund Cost Allocation	(20,168)	(20,672)	(20,672)	(21,189)	(517)	2.5%
	Total	3,237,290	3,099,475	3,242,268	3,277,696	178,221	5.8%
<u>7100-Benefits & Employment Costs</u>							
7101	Social Security	20,071	21,925	23,046	25,749	3,824	17.4%
7103	Medicare	45,003	45,126	46,820	52,212	7,086	15.7%
7105	IMRF	33,835	35,827	40,702	36,547	720	2.0%
7107	Police Pension Contributions	667,074	637,514	637,514	646,624	9,110	1.4%
7111	Health Insurance	442,395	446,486	488,481	498,500	52,014	11.6%
7113	Dental Insurance	12,579	12,425	13,300	13,500	1,075	8.7%
7115	Life Insurance	5,283	5,902	5,965	6,100	198	3.4%
7117	IPBC Surplus	(60,881)	-	(32,826)	-	-	-
7133	Mileage Reimbursement	771	1,000	800	1,000	-	0.0%
7139	Personnel Expenses	792	500	530	-	(500)	-100.0%
7141	Staff Development & Training	27,372	27,050	21,000	28,050	1,000	3.7%
7143	Membership Dues/Subscriptions	18,439	12,851	17,000	18,001	5,150	40.1%
7145	Uniforms	30,306	25,752	26,252	26,497	745	2.9%
7149	Employee Recog & Relations	1,597	1,000	1,000	1,000	-	0.0%
	Total	1,244,635	1,273,358	1,289,582	1,353,780	80,422	6.3%
<u>7200-Contractual Services</u>							
7213	Consulting Services	2,085	2,325	3,500	2,325	-	0.0%
7223	Data Processing Services	26,455	49,302	55,402	64,802	15,500	31.4%
7231	Telecommunications	43,523	38,500	37,500	39,900	1,400	3.6%
7233	Cable/Internet	2,801	2,840	2,795	2,840	-	0.0%
7235	Electric	1,442	1,650	2,429	2,700	1,050	63.6%
7237	Natural Gas	5,479	5,300	6,482	7,000	1,700	32.1%
7239	FLAGG Creek Sewer Charge	-	300	-	-	(300)	-100.0%
7241	Custodial Services	17,398	16,900	16,900	16,900	-	0.0%
7247	Licenses & Permits	2,256	1,400	1,400	1,780	380	27.1%
7249	Record Retention & Doc Mgmt	3,024	3,000	1,000	4,382	1,382	46.1%
7263	Dispatch Services	228,027	305,876	311,049	317,324	11,448	3.7%
7269	Parking System Expenses	17,536	17,500	27,500	17,500	-	0.0%
7277	Contribution to Other Agencies	4,745	20,620	4,745	4,745	(15,875)	-77.0%
7276	CALEA Accreditation Fee	20,500	4,745	20,620	23,120	18,375	387.2%
7299	Other Services	-	-	-	-	-	-
	Total	375,272	470,258	491,322	505,318	35,060	7.5%

**VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
POLICE DEPARTMENT - DEPT 21
ALL PROGRAM SUMMARY**

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7300-Materials & Supplies</u>						
7301	Postage	782	1,000	1,000	-	(1,000)	-100.0%
7303	Office Supplies	5,634	6,000	6,000	6,000	-	0.0%
7307	Printing and Publications	2,233	3,500	3,000	3,000	(500)	-14.3%
7311	Gasoline & Oil	45,325	39,000	37,202	42,000	(36,000)	-92.3%
7327	Building & Maintenance Supplies	1,999	2,000	2,000	2000	40,000	2000.0%
7341	Citizen's Police Academy	-	250	250	250	-	0.0%
7343	Range Supplies	9,175	8,800	8,800	10,000	1,200	13.6%
7351	Emergency Management Supplies	-	-	-	-	-	-
7353	Medical/Safety Supplies	979	1,000	1,200	1,500	500	50.0%
7359	Police Department Supplies	12,033	9,000	9,000	9,000	-	0.0%
7391	Computer Hrdwre, Software, Supplies	28,592	23,016	24,850	35,931	12,915	56.1%
7399	Non-Capitalized Equipment	8,435	-	-	-	-	-
	Total	115,188	93,566	93,302	109,681	17,115	18.3%
	<u>7400-Repairs & Maintenance</u>						
7401	Building Maintenance	17,864	16,000	9,500	26,000	10,000	62.5%
7403	General Equipment Maintenance	2,254	4,850	6,079	4,550	(300)	-6.2%
7405	Comp./Off. Equip. Maint.	7,411	6,765	6,765	9,740	2,975	44.0%
7407	Motor Vehicle Maintenance	28,972	19,000	30,000	25,000	6,000	31.6%
7409	Radio Maintenance	1,522	1,400	-	-	(1,400)	-100.0%
7417	Parking System Maintenance	134	1,000	500	500	(500)	-50.0%
	Total	58,157	49,015	52,844	65,790	16,775	34.2%
	<u>7500-Other Expenses</u>						
7523	IRMA Premiums	31,392	41,956	2,292	43005	1,049	2.5%
7525	Self-Insured Deductible	14,814	40,000	50,000	40000	-	0.0%
	Total	46,206	81,956	52,292	83,005	1,049	1.3%
	Total Operating Expenses	5,076,748	5,067,628	5,221,610	5,395,270	327,642	6.5%
	<u>7900-Capital Outlay</u>						
7901	General Equipment	345,745	68,050	85,030	171000	102,950	151.3%
7903	Computer Equipment	294	89,500	59,500	30000	(59,500)	-66.5%
7907	Motor Vehicles	142,806	93,000	99,306	98000	5,000	5.4%
7909	Buildings	3,000	62,500	-	290000	227,500	364.0%
	Total	491,845	313,050	243,836	589,000	275,950	88.1%
	Total Expenses	5,568,593	5,380,678	5,465,446	5,984,270	603,592	11.2%

SUPPORT SERVICES (POLICE)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

- 1) Implement policies and training associated with deployment of new firearms.
- 2) Continue the implementation of the Body Worn Camera program. Develop the acting directives into policy.
- 3) Complete a study of the use of civilian staff at the police department as a response to transitions out of the organization and anticipated retirements.
- 4) Study options for local adjudication.
- 5) Review overtime and identify ways to reduce costs.

Reviewing the Year: 2021 Objectives

- 1) Implement policies and training associated with deployment of a new model of Tasers.

The training and implementation of the new tasers occurred in the first quarter of 2021.

- 2) Develop a training plan to meet the short and long term needs of the department.

The development of a training plan is ongoing as COVID closed down training opportunities and the ability to assess their value as a department-wide requirement.

- 3) Study options for local adjudication.

This was deferred.

- 4) Review overtime and identify ways to reduce costs.

This objective is ongoing and will continue into 2022.

POLICE DEPARTMENT

Activity Measures

	2017	2018	2019	2020	2021***
Calls for Service	16,450	15,924	16,254	14,590	7,533
Part I Offenses (1)	119	100	183	364	52
Other Offenses (2)	2,381	1,968	1,895	2,266	938
Traffic / Warning Citations	5,762	5,256	5,275	4,203	2,434
Meter Citations	10,674	17,551	18,742	4,931	1,870
All Other Citations	5,393	4,415	3,605	1,035	648
Adult Arrests (3)	285	252 (6)	287	237	124
Juvenile Arrests (4)	58	19 (6)	45	48	22
Diversion Programs (5)	20	7	13	18	8
DUI Arrests	67	75	67	71	38

Footnotes

(1) Part I Offenses as defined by the FBI include: criminal homicide, rape, armed robbery, robbery, aggravated battery, aggravated assault, burglary, burglary to a motor vehicle, theft, motor vehicle theft, arson, and human trafficking.

(2) Other Offenses are based upon Call For Service (CFS) reports which include: simple battery, simple assault, domestic violence, deception, criminal damage, weapons offenses, offenses involving children, criminal trespass, drug offenses, disorderly conduct, disturbance, harassment, and identity theft.

(3) Adult arrests and juvenile arrests include any local ordinance, misdemeanor or felony offense. It also includes driver license offenses such as driving with a suspended driver license, expired driver's license, and mandatory insurance violations. Juvenile arrests also include incidents where juveniles have received an informal station adjustment.

(4) Juvenile arrests assigned to a diversion program include Peer Jury, STAAT, and station adjustment.

(5) Effective June 18, 2019, HPD implemented the new countywide computer aided dispatch (CAD) system and records management system (RMS)

(6) Coronavirus (COVID-19) impact on 2020 YTD Totals.

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

POLICE DEPARTMENT PERFORMANCE MEASURES

Performance measures were implemented in 2013

CALENDAR YEAR	<u>GOAL</u>	<u>'17 - '20</u>	<u>2021</u>			
<u>Calls for Service</u>			Q1	Q2	Q3	Q4
<i>Police response time for in progress Part I offenses. (Homicide, sexual assault, armed robbery, robbery, aggravated battery, burglary, arson, etc.) ≤ 5 year historical average.</i>	75% under 2min 48 sec	2020=2min 17 sec 2019= 2min 26 sec 2018= 2min 28 sec 2017= 3min 16 sec	86%	83%		
<hr/>						
	<u>GOAL</u>	<u>'17 - '20</u>	<u>2021</u>			
<u>Vehicle Crash Reduction Efforts</u>			Q1	Q2	Q3	Q4
Maintain crashes below previous 3-yr avg utilizing public education, enforcement & engineering	612	2020=371 2019=596 2018=667 2017 = 574	100	129		
			<u>2020</u>			
			Q1	Q2	Q3	Q4
			113	51	107	100
						<u>2020</u>
						371

*** Due to the change from Fiscal Year to Calendar Year, 2021 Performance Measures only include two quarters of information (January – June).

PATROL OPERATIONS (POLICE)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

- 1) Continue to study and make recommendations to the Village Board on parking controls and enforcement in the Business District.
- 2) Study and make recommendations on emergency notification platforms for Village residents.
- 3) Develop systems to collaboratively address regional crime patterns impacting Hinsdale and the DuPage County Communities.

Reviewing the Year: 2021 Objectives

- 1) Initiate a hiring cycle in coordination and compliance with the Board of Fire and Police Commissioners and with the continued relationship with the Illinois Commission of Diversity and Human Relations.

The police department recruited and hired a 25th and 26th position in anticipation of retirement.

- 2) Study and make recommendations to the Village Board on parking controls and enforcement in the Business District.

Initial progress was made toward this objective and continues in 2022. The police began to study parking usage in the Village Center in the post COVID era. Options for future Village Board consideration are being drafted.

- 3) Develop systems to collaboratively address regional crime patterns impacting Hinsdale and the DuPage County Communities

The police department ran a number of task forces to address regional crime issues in 2021.

ALL PROGRAMS SUMMARY

DEPARTMENT 31: Fire

GOAL: To provide professional service in the areas of medical services, fire suppression and specialized rescue with emphasis in fire prevention, code enforcement, public safety fire education and community support with a vision to enhance the quality and depth of the service the department provides.

NARRATIVE: The Fire Department (3100) personnel is comprised of 23 sworn members, 50% of a full time Management Analyst (position reclassified for 2022 Budget year), and 2 part-time Fire Inspectors. Emergency services are provided in 3 categories – fire related, emergency medical services (EMS) related, and emergency/service related. This function also provides overall fire administration, training, fire prevention & inspection, and emergency management.

	CY 2020 <u>Actuals</u>	CY 2021 <u>Budget</u>	CY 2021 <u>Estimate</u>	CY 2022 <u>Budget</u>	Change From Prior Budget	% Change From Prior Budget
Employee Salaries	2,795,891	2,748,324	2,773,723	2,726,311	(22,013)	-0.8%
Benefits & Employment Costs	1,584,696	1,706,368	1,687,806	1,660,342	(46,026)	-2.7%
Contractual Services	166,811	202,709	194,706	199,377	(3,332)	-1.6%
Materials & Supplies	56,025	75,033	81,496	83,796	8,763	11.7%
Repairs & Maintenance	126,750	99,312	116,602	97,772	(1,540)	-1.6%
Other Expenses	94,022	66,678	77,113	69,645	2,967	4.4%
Total Operating Expenses	4,824,195	4,898,424	4,931,446	4,837,243	(61,181)	-1.2%
Capital Outlay	168,287	107,000	64,375	340,000	233,000	217.8%
Grand Total	4,992,482	5,005,424	4,995,821	5,177,243	171,819	3.4%

PERSONNEL		
JOB CLASSIFICATION	2021	2022
Chief	1.00	1.00
Deputy Chief	0.00	1.00
Assistant Chief	1.00	0.00
Captain	3.00	3.00
Lieutenant	3.00	3.00
Firefighter / Paramedic	15.00	15.00
Fire Prevention Inspectors Part-Time	0.65	0.65
Administrative Services Coordinator	0.50	0.00
Management Analyst	0.00	0.50
Total	24.15	24.15

**Village of Hinsdale
For Calendar Year 2022
Capital Expenditures by Department**

Department	Project Description	2022	Funding Source
Fire Department	Police/Fire Building Roof Replacement (50% of Cost)	290,000	General Fund
	Replace Staff Vehicle #84	50,000	General Fund
Total		340,000	General Fund

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
FIRE DEPARTMENT - DEPT 31
FIRE AND EMS-PROGRAM 3100

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
<u>7000-Employee Salaries</u>							
7001	Full-Time Salaries	2,437,344	2,500,844	2,435,080	2,468,900	(31,944)	-1.3%
7003	Part-Time Salaries	49,320	50,252	55,000	56,500	6,248	12.4%
7005	Longevity Pay	10,600	11,300	10,500	10,500	(800)	-7.1%
7009	Vehicle Allowance	2,281	5,600	5,600	5,600	-	0.0%
7011	Overtime	311,158	191,000	272,215	206,000	15,000	7.9%
7013	Reimbursable Overtime	5,356	10,000	16,000	-	(10,000)	-100.0%
7015	Reimbursable Overtime-Grants	-	-	-	-	-	-
7023	Water Fund Cost Allocation	(20,168)	(20,672)	(20,672)	(21,189)	(517)	2.5%
	Total	2,795,891	2,748,324	2,773,723	2,726,311	(22,013)	-0.8%
<u>7100-Benefits & Employment Costs</u>							
7101	Social Security	16,056	13,224	15,538	15,757	2,533	19.2%
7103	Medicare	39,135	39,177	36,340	36,852	(2,325)	-5.9%
7105	IMRF	23,820	23,354	36,340	36,852	13,498	57.8%
7109	Firefighters' Pension Contributions	1,124,225	1,168,077	1,168,077	1,084,541	(83,536)	-7.2%
7111	Health Insurance	368,231	375,972	395,098	403,000	27,028	7.2%
7113	Dental Insurance	11,002	11,324	12,000	12,000	676	6.0%
7115	Life Insurance	5,528	5,631	5,500	5,600	(31)	-0.6%
7117	IPBC Surplus	(52,616)	-	(27,642)	-	-	-
7139	Personnel Expenses	1,259	500	275	-	(500)	-100.0%
7141	Staff Development & Training	15,076	22,150	13,424	27,510	5,360	24.2%
7143	Membership Dues/Subscriptions	12,025	8,755	2,652	8,105	(650)	-7.4%
7145	Uniforms	20,901	38,204	29,243	29,125	(9,079)	-23.8%
7149	Employee Recog and Relations	54	-	961	1000	1,000	-
	Total	1,584,696	1,706,368	1,687,806	1,660,342	(46,026)	-2.7%
<u>7200-Contractual Services</u>							
7231	Telecommunications	17,454	20,100	19,000	19,500	(600)	-3.0%
7233	Cable/Internet	836	840	840	900	60	7.1%
7235	Electric	244	300	310	350	50	16.7%
7237	Natural Gas	6,241	5,800	6,460	6,950	1,150	19.8%
7239	FLAGG Creek Sewer Charge	-	-	-	-	-	-
7241	Custodial Services	1,117	1,170	1,118	1,170	-	0.0%
7247	Licenses & Permits	193	415	505	428	13	3.1%
7249	Record Retention & Doc Mgmt	280	480	740	480	-	0.0%
7251	Recording Fees-County	140,445	-	-	-	-	-
7263	Dispatch Services	-	173,604	165,733	169,599	(4,005)	-2.3%
7299	Other Services	-	-	-	-	-	-
	Total	166,811	202,709	194,706	199,377	(3,332)	-1.6%

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
FIRE DEPARTMENT - DEPT 31
FIRE AND EMS-PROGRAM 3100

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7300-Materials & Supplies</u>						
7301	Postage	1,026	1,000	876	500	(500)	-50.0%
7303	Office Supplies	4,244	4,470	4,240	4,080	(390)	-8.7%
7305	Breakroom Supplies	-	-	-	700	700	-
7307	Printing and Publications	698	1,070	946	675	(395)	-36.9%
7311	Gasoline & Oil	9,904	10,000	17,285	18,000	8,000	80.0%
7313	Motor Vehicle Supplies	386	347	317	345	(2)	-0.6%
7327	Building & Maintenance Supplies	6,294	7,640	7,041	7,840	200	2.6%
7329	Tools & Hardware	7,344	10,070	9,303	10,375	305	3.0%
7351	Emergency Management Supplies	471	492	450	400	(92)	-18.7%
7353	Medical/Safety Supplies	7,916	14,976	15,658	15,950	974	6.5%
7355	Hazmat Supplies	2,597	5,193	5,652	2,400	(2,793)	-53.8%
7357	Fire Department Supplies	4,764	6,015	5,972	5,100	(915)	-15.2%
7391	Computer Hrdwre, Software, Supplies	10,380	13,760	13,755	17,431	3,671	26.7%
7399	Non-Capitalized Equipment	-	-	-	-	-	-
	Total	56,025	75,033	81,496	83,796	8,763	11.7%
	<u>7400-Repairs & Maintenance</u>						
7401	Building Maintenance	21,064	26,400	26,400	14,000	(12,400)	-47.0%
7403	General Equipment Maintenance	12,204	10,570	9,590	11,260	690	6.5%
7405	Comp./Off. Equip. Maint.	3,523	4,812	4,812	4,812	-	0.0%
7407	Motor Vehicle Maintenance	54,210	41,100	72,999	57,300	16,200	39.4%
7409	Radio Maintenance	15,418	15,800	2,640	10,400	(5,400)	-34.2%
7423	Water System Maintenance	20,332	630	160	-	(630)	-100.0%
	Total	126,750	99,312	116,602	97,772	(1,540)	-1.6%
	<u>7500-Other Expenses</u>						
7523	IRMA Premiums	28,940	38,678	2,113	39,645	967	2.5%
7525	Self-Insured Deductible	65,082	28,000	75,000	30,000	2,000	7.1%
	Total	94,022	66,678	77,113	69,645	2,967	4.4%
	Total Operating Expenses	4,824,195	4,898,424	4,931,446	4,837,243	(61,181)	-1.2%
	<u>7900-Capital Outlay</u>						
7901	General Equipment	168,287	-	-	-	-	-
7903	Computer Equipment	-	-	-	-	-	-
7907	Motor Vehicles	-	44,500	-	50,000	5,500	12.4%
7909	Buildings	-	62,500	64,375	290,000	227,500	364.0%
	Total	168,287	107,000	64,375	340,000	233,000	217.8%
	Total Expenses	4,992,482	5,005,424	4,995,821	5,177,243	171,819	3.4%

FIRE DEPARTMENT

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Engine 85 Replacement (*continuation from 2021*)
Develop the specifications for the Engine 85 replacement, solicit bids, and award a bid in 2022 in order for production to begin for an anticipated CY 2023 delivery.
2. Implement and train staff on the use of a new schedule timekeeping software program, Vector Scheduling. This program will benefit the department by tracking benefits and hours worked. Vector Scheduling is compatible with MUNIS and will migrate into the payroll system.
3. Implement and train on new incident reporting software, Image Trend. The implementation and training will begin in December 2021 and continue through early 2022.
4. Plan an Emergency Management Workshop in early 2022 for department heads and secondary supervisors to participate in an Emergency Operation Center (EOC) activation scenario discussion.
5. Work with the Board of Fire and Police Commissioners, and Human Resources, to fill two vacancies in the Fire Department due to a retirement and a resignation.
6. Provide career development to the newly appointed Deputy Chief and other personnel.
7. Replace Staff Vehicle #84 as outlined in the Capital Improvement Plan (CIP).
8. Work with the Community Development department to update the building and fire codes. The Village is currently using the 2006 addition of these codes.

Looking Back: 2021 Objectives

1. A component of the GIS system has been purchased that will map fire hydrants and integrates the information into the DuPage County CAD system. The Fire Department is currently working with the water and engineering departments on the system. The Fire Department will number 200 fire hydrants in the Village to facilitate maintenance. While this is a very small piece of a complete GIS system, the hydrant mapping that it will be used for will not incur overtime or a need of additional personnel. This was left over from 2020 due to COVID-19.

This was postponed in 2020 due to COVID-19 and will continue for the next three (3) years (200 hydrants per year) until all hydrants within the Village are numbered and mapped out.

2. Each year the probationary training handbook is reviewed and updated to the current Office of the State Fire Marshall (OSFM) objectives. Every level from probationary firefighter, apparatus operator, and current officer development standards are reviewed by the Chief and training officer to reflect current OSFM standards. Current officers are required to attend Dale Carnegie Leadership for Managers Certification to expand and expose them to other leadership styles outside of the fire service.

This is complete and will continue to be evaluated each year.

3. Continue to work with the County and State on COVID-19 related issues. When a vaccine is developed Hinsdale has been identified as a distribution hub, and the Fire Department will assist Illinois Department of Public Health (IDPH) with this process.

The vaccine has been distributed to all department members except one who requested an exemption. The booster doses are coming out November 2, 2021. The Fire Department worked with Hinsdale High School to host vaccination clinics at the school.

4. Through our Emergency Management team, the department will continue to research any and all COVID-19 reimbursement opportunities from the state and federal government.

The Village received over \$800,000 in Cares Act money from the Federal Government. The Fire Department worked with Finance to collect the number needed for the reimbursement.

5. Implement the supplemental Medicaid payment program known as GEMT (Ground Emergency Medical Transportation). This will supplement revenues for Medicaid patients transported to the hospital directly to the Village.

The supplemental Medicaid payment program is still being evaluated with the Finance Director, with a decision forthcoming on when to begin the program.

6. Work with the Board of Fire and Police Commissioners (BOFPC) to establish a new promotional list for Captain and Lieutenant. This list expires in March of 2021.

Worked with BOFPC to establish a new promotional list on June 26, 2021. There has been one promotion since the establishment of the list.

7. Work with the BOFPC to establish a new candidate list for firefighters. This list expires in July of 2021.

A new list was established on October 5, 2021. The Fire Department is in the process of hiring two candidates from the list.

8. Implement, and train on the use of a new software program Target Solutions. This program will track and meet the training documentation required by the State Fire Marshal. This is the preferred system of the State Fire Marshal, and will make training and record keeping more efficient for the future. The cost of this program is \$2,531

annually, and does not replace the Firehouse reporting system that is used for the National Fire Incident Reporting System (NFIRS).

Implementation is complete.

9. Research and begin the process of replacing Engine 85. This is in the CIP for budget year 2022. This vehicle is currently 20 years old, and repair costs are averaging \$10,000 over normal maintenance every year due to its age.

A committee has been established to determine the requisite specifications for the new engine. Several dealers have brought out their vehicle for the department to evaluate.

10. Work with the Community Development department to update the building and fire codes. The Village is currently using the 2006 addition of these codes.

This has been deferred to 2022.

11. Review overtime costs with the Finance Department on a consistent basis and identify ways to reduce overtime.

Reduction in overtime has been accomplished by the Chief Officers covering shift during the day. When AC McElroy announced his retirement, the department was proactive with initiating the hiring of an additional Firefighter to lessen the impact of future overtime due to internal promotions.

FIRE DEPARTMENT

Activity Measures

Calendar Year	2018	2019	2020	2021**
Fire Responses				
Fires	25	24	33	18
Fire Alarms	459	401	347	205
Smoke/Fire Reports	4	7	5	7
Mutual Aid Fire Alarms/Structure Fire/Smoke & Fire Response	157	199	206	77
Total Fire Responses	645	631	591	307
Emergency Medical Services Responses				
General Ambulance Call	1,123	1,258	1,072	559
Accidents/ Rescue/Extrication	137	118	68	52
Mutual Aid Ambulance/Motor Vehicle Crash	60	59	33	24
Total Emergency Medical Services Responses	1,320	1,435	1,173	635
Emergency/Service Responses				
Carbon Monoxide Alarm	43	52	51	23
Dispatched/Cancelled	207	172	139	98
Down/ Arcing Power Equipment	62	71	60	30
Elevator Emergencies	10	13	6	5
Hazard Investigations	23	17	14	15
Lock in/Lock out	33	29	20	9
Mutual Aid Requests (Fire Change & AMB Quarters/Specialty Team/Engine Assist WSPGS	57	29	75	28
Service Calls	89	81	72	31
Spills/Leaks	56	56	39	22
Total Emergency/Service Responses	580	520	476	261
Simultaneous Calls				
Simultaneous Calls	405	424	289	180
Total Fire Department Responses	2,545	2,586	2,240	1,203

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January - June).

FIRE DEPARTMENT PERFORMANCE MEASURES

Response Times - Emergency Calls in Town

	<u>GOAL</u>	<u>2020 Yr. End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr. End</u>
Less than 8 Minutes from Time of Call to First Hinsdale Unit on Scene	90%	96%	96%	95%			
Average Time of Call to First HFD Unit on Scene	Less than 8 minutes	4 min 35 sec	4 min 48 sec	4 min 56 sec			
<i>Number of Responses</i>		1,621	329	485			

HFD Incident Timing Analysis Detail

Turnout Times - All Incidents

	<u>GOAL</u>	<u>2020 Yr. End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr. End</u>
Average Time of Call to First HFD Unit Going Enroute	<90 sec	77 sec	69 sec	65 sec			
<i>Number of Responses</i>		3,982	666	649			

HFD Unit Response / Reaction Summary

Initial Fire Plan Reviews:

	<u>GOAL</u>	<u>2020 Yr. End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr. End</u>
Time from Receiving Request for Fire Plan Review to Completion and Return to Community Development <5 Business Days	95%	100%	100%	100%			
Average Review Turnaround (days)		3.58	3	2			
Number of Requests		51	17	20			
Number Forwarded to Consultant		0	0	0			
Number Completed and Returned		51	19	20			

HFD Summary of Plan Reviews

*** Due to the change from Fiscal Year to Calendar Year, 2021 Performance Measures only include two quarters of information (January – June).

ALL PROGRAMS SUMMARY

DEPARTMENT 41: Public Services

GOAL: To maintain the Village pavements, walks, trees, parkways, traffic signs, and buildings.

NARRATIVE: Public Services includes engineering, building maintenance, street repair, tree preservation, snow and ice control, parks maintenance, water and sewer maintenance and distribution, traffic signs, flood control, street & sidewalk sweeping, equipment maintenance, and work order requests. Expenditures for Parks Maintenance are contained in the Parks and Recreation Budget (3301), and Water and Sewer expenditures are included in the Water and Sewer Fund Budget (6100).

	CY 2020 <u>Actuals</u>	CY 2021 <u>Budget</u>	CY 2021 <u>Estimate</u>	CY 2022 <u>Budget</u>	Change From <u>Prior Budget</u>	% Change From <u>Prior Budget</u>
Employee Salaries	1,281,520	1,310,704	1,332,126	1,407,446	96,742	7.4%
Benefits & Employment Costs	474,314	529,123	507,654	513,273	(15,850)	-3.0%
Contractual Services	685,010	734,764	713,541	693,911	(40,853)	-5.6%
Materials & Supplies	195,110	251,108	276,234	286,985	35,877	14.3%
Repairs & Maintenance	187,416	308,480	315,018	382,279	73,799	23.9%
Other Expenses	50,576	65,886	41,633	70,633	4,747	7.2%
Total Operating Expenses	2,873,946	3,200,065	3,186,205	3,354,526	154,461	4.8%
Capital Outlay	243,738	225,000	10,837	675,500	450,500	200.2%
Grand Total	3,117,684	3,425,065	3,197,042	4,030,026	604,961	17.7%

PERSONNEL					
JOB CLASSIFICATION	2021	2022	Public Services	Parks & Rec	Water
Director of Public Services	1.00	1.00	1.00	0.00	0.00
Superintendents	3.00	3.00	1.50	0.50	1.00
Administrative Analyst	1.00	0.00	0.00	0.00	0.00
Management Analyst	0.00	1.00	1.00	0.00	0.00
Supervisors	4.00	4.00	2.00	1.00	1.00
Village Engineer	1.00	1.00	1.00	0.00	0.00
Assistant Village Engineer	1.00	1.00	0.00	0.00	1.00
Civil Engineer	1.00	1.00	1.00	0.00	0.00
Horticulturalist Technician	1.00	1.00	0.00	1.00	0.00
Public Services Workers	10.63	10.63	7.00	1.63	2.00
Building Maintenance Electrician	1.00	1.00	0.00	0.00	1.00
Mechanic (2021 & 2022 0.63 vacant and unfunded)	1.63	1.63	1.63	0.00	0.00
Lead Water Operator	1.00	1.00	0.00	0.00	1.00
Seasonal Help (2021 1.6 vacant and unfunded)	2.60	2.60	1.60	1.00	0.00
Total	29.86	29.86	17.73	5.13	7.00

**Village of Hinsdale
For Calendar Year 2022
Capital Expenditures by Department**

Department	Project Description	2022	Funding Source
Public Services	Replace Public Services Office Furniture	25,000	General Fund
	Replace Roadway Truck #5	190,000	General Fund
	Replace Street Light Poles/Lamps	12,500	General Fund
	Replace Roadway Skid Steer Unit #93	58,000	General Fund
	South Post Office Parking Lot Resurfacing	40,000	General Fund
	Lincoln Street Parking Lot Resurfacing	30,000	General Fund
	Replace Forestry Stump Grinder #18	60,000	General Fund
	Highlands Train Station Improvements	225,000	METRA Grant/General Fund
	Repairs to Memorial Building Wooden columns (3)	35,000	General Fund
Total		675,500	METRA Grant/General Fund

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
PUBLIC SERVICES - DEPT 41
ALL PROGRAM SUMMARY

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7000-Employee Salaries</u>						
7001	Full-Time Salaries	1,338,716	1,362,048	1,378,490	1,457,193	95,145	7.0%
7003	Part-Time Salaries	-	14,570	-	-	(14,570)	-100.0%
7005	Longevity Pay	3,900	4,000	4,000	4,000	-	0.0%
7009	Vehicle Allowance	3,430	8,400	8,400	8,400	-	0.0%
7011	Overtime	75,293	65,000	84,550	84,750	19,750	30.4%
7023	Water Fund Cost Allocation	(139,819)	(143,314)	(143,314)	(146,897)	(3,583)	2.5%
	Total	1,281,520	1,310,704	1,332,126	1,407,446	96,742	7.4%
	<u>7100-Benefits & Employment Costs</u>						
7101	Social Security	82,843	88,586	86,235	91,115	2,529	2.9%
7103	Medicare	19,617	20,962	20,168	17,823	(3,139)	-15.0%
7105	IMRF	156,426	157,199	152,311	129,325	(27,874)	-17.7%
7111	Health Insurance	217,026	217,466	224,172	229,500	12,034	5.5%
7113	Dental Insurance	6,795	6,841	7,350	7,650	809	11.8%
7115	Life Insurance	2,837	3,015	3,065	3,100	85	2.8%
7117	IPBC Surplus	(31,132)	-	(15,988)	-	-	-
7119	Unemployment Compensation	-	-	-	-	-	-
7139	Personnel Expenses	64	500	395	-	(500)	-100.0%
7141	Staff Development & Training	1,355	7,220	3,975	7,650	430	6.0%
7143	Membership Dues/Subscriptions	8,289	9,750	9,486	9,470	(280)	-2.9%
7145	Uniforms	8,646	15,384	14,285	15,440	56	0.4%
7147	Overtime Meals	1,547	2,200	2,200	2,200	-	0.0%
7149	Employee Recog & Relations	-	-	-	-	-	-
	Total	474,314	529,123	507,654	513,273	(15,850)	-3.0%
	<u>7200-Contractual Services</u>						
7203	Engineering & Architects	990	10,000	2,700	10,000	-	0.0%
7205	Bi-Annual Bridge Inspections	-	5,000	3,975	5,000	-	0.0%
7213	Consulting Services	18,753	5,000	-	5,000	-	0.0%
7231	Telecommunications	7,808	7,850	8,075	8,150	300	3.8%
7235	Electric	106,267	107,000	98,455	101,750	(5,250)	-4.9%
7237	Natural Gas	19,178	19,000	19,173	20,250	1,250	6.6%
7239	Flagg Creek Sewer Charge	-	1,500	-	-	(1,500)	-100.0%
7241	Custodial Services	52,748	54,262	53,752	58,362	4,100	7.6%
7245	Dumping/Refuse Removal	9,653	19,000	21,752	21,150	2,150	11.3%
7247	Licenses & Permits	121	325	259	396	71	21.8%
7253	Street Sweeping	34,948	60,750	60,750	63,203	2,453	4.0%
7255	Mosquito Abatement	55,496	55,496	55,496	55,496	-	0.0%
7257	Tree Removals	72,712	67,000	71,250	67,000	-	0.0%
7259	Tree Pruning	64,747	74,717	61,404	83,544	8,827	11.8%
7261	Elm/Ash Tree Treatments	156,310	177,572	148,831	123,540	(54,032)	-30.4%
7267	Third Party Review	70,793	55,000	65,000	55,000	-	0.0%
7271	Equipment Rental	-	900	2,510	1,500	600	66.7%
7275	Holiday Decorating	7,627	10,092	10,826	11,271	1,179	11.7%
7299	Other Services	6,861	4,300	29,332	3,300	(1,000)	-23.3%
	Total	685,010	734,764	713,541	693,911	(40,853)	-5.6%

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
PUBLIC SERVICES - DEPT 41
ALL PROGRAM SUMMARY

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7300-Materials & Supplies</u>						
7301	Postage	943	1,000	1,158	-	(1,000)	-100.0%
7303	Office Supplies	1,250	2,825	4,138	2,825	-	0.0%
7305	Breakroom Supplies	1,312	1,100	1,055	1,400	300	27.3%
7307	Printing and Publications	1,725	2,375	1,712	2,320	(55)	-2.3%
7311	Gasoline & Oil	22,309	22,700	41,611	38,450	15,750	69.4%
7313	Motor Vehicle Supplies	1,073	1,300	1,016	2,300	1,000	76.9%
7323	Chemicals	84,696	100,053	100,027	112,930	12,877	12.9%
7325	Laboratory Supplies	-	75	-	75	-	0.0%
7327	Building Maintenance Supplies	2,986	6,200	4,814	6,200	-	0.0%
7329	Tools & Hardware	6,873	12,385	9,961	15,385	3,000	24.2%
7331	Trees	71,027	92,495	95,206	90,100	(2,395)	-2.6%
7353	Medical/Safety Supplies	917	600	1,335	1,300	700	116.7%
7391	Computer Hrdwre, Software, Supplies	-	3,000	4,700	6,700	3,700	123.3%
7399	Non-Capitalized Equipment	-	5,000	9,500	7,000	2,000	40.0%
	Total	195,110	251,108	276,234	286,985	35,877	14.3%
	<u>7400-Repairs & Maintenance</u>						
7401	Building Maintenance	32,395	62,886	74,605	50,386	(12,500)	-19.9%
7403	General Equipment Maintenance	1,559	5,100	2,573	10,600	5,500	107.8%
7405	Comp./Off. Equip. Maint.	3,252	5,240	3,997	6,204	964	18.4%
7407	Motor Vehcile Maintenance	29,600	33,745	54,438	41,797	8,052	23.9%
7409	Radio Maintenance	1,366	800	-	800	-	0.0%
7411	Landscaping & Grounds Maint	58,377	72,735	69,278	91,690	18,955	26.1%
7413	Street & Sidewalk Maintenance	23,066	57,174	41,081	56,074	(1,100)	-1.9%
7415	Traffic & Street Light Maint	31,700	50,800	47,714	54,370	3,570	7.0%
7427	Parking Deck Maintenance	6,100	20,000	21,332	70,358	50,358	251.8%
	Total	187,416	308,480	315,018	382,279	73,799	23.9%
	<u>7500-Other Expenses</u>						
7523	IRMA Premiums	22,362	29,886	1,633	30,633	747	2.5%
7525	Self-Insured Deductible	28,214	36,000	40,000	40,000	4,000	11.1%
7599	Miscellaneous Expenses	-	-	-	-	-	-
	Total	50,576	65,886	41,633	70,633	4,747	7.2%
	Total Operating Expenses	2,873,946	3,200,065	3,186,205	3,354,526	154,461	4.8%
	<u>7900-Capital Outlay</u>						
7901	General Equipment	9,235	-	10,837	37,500	37,500	-
7907	Motor Vehicles	51,357	-	-	308,000	308,000	-
7909	Buildings	183,146	225,000	-	260,000	35,000	15.6%
7913	Parking Lots	-	-	-	70,000	70,000	-
	Total	243,738	225,000	10,837	675,500	450,500	200.2%
	Total Expenses	3,117,684	3,425,065	3,197,042	4,030,026	604,961	17.7%

SUPPORT SERVICES (PUBLIC SERVICES)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Provide administrative support to solicit and formalize bids for various capital purchases, contracts and projects. Listed below are the contracts and projects that Public Services Support Services will conduct or assist other Departments with during CY 2022;

Roadway Division

- Assist with obtaining pricing for the thermal plastic striping program.
- Assist with the Annual County and State salt contracts.
- Solicit pricing for Parking Deck snow removal.
- Assist with the purchase of fleet vehicles Truck #5 and Skid Steer #93.

Forestry Division

- Assist with the rebidding or renewal of various forestry related service contracts.
- Assist with the replacement purchase of Forestry Unit #18.

Buildings Maintenance Division

- Assist with the formal bid for the renovations/repairs at Highland Station.
- Coordinate grant management with Metra.

Water & Sewer Division

- Assist with the Well #10 Abandonment.
- Assist with the rebidding of the Sewer Cleaning, Televising, and Root Cutting Contract.

Parks Department

- Assist with Phase 3 of the Hinsdale Community Pool Improvements.
- Assist with the close out of the Hinsdale Community Pool OSLAD Grant.

Administration Department

- Assist with the implementation of the Enterprise Resource Planning ("ERP") as needed.
- Review/renew the Village's holiday lighting contract. This contract includes holiday lighting throughout Burlington Park, the Central Business District, and the Holiday Tree.
- Facilitate the replacement of Public Services office furniture.

2. Public Services will continue to hold interdepartmental Safety Committee meetings and follow safety guidelines as stated within the IRMA Member Service Plan. The Public Services Safety Committee will also continually identify and address safety concerns within the Department. Ongoing Department wide safety training to be conducted in CY 2022 include the following;

- Continue to complete Department safety goals and objectives as identified through the IRMA I-MAP report.
 - Work Zone Safety
 - Snow Plow Training
 - Continuation of training on various pieces of equipment, such as tools, and new equipment.
3. Continue to monitor and evaluate overtime staffing levels.

Reviewing the Year: 2021 Accomplishments

1. Complete construction of the Phase 1 and 2 renovations to the Hinsdale Community Pool. The project will be bid out in spring of 2021.
Construction is underway on Phases 1 & 2 of the Hinsdale Community Pool Improvement Project. The project should be substantially completed by the end of 2021.
2. Provide administrative support to solicit and formalize bids for various capital purchases, contracts and projects. Listed below are the contracts and projects that Public Services Support will conduct or assist other Departments with during CY 2021;

Roadway Division

- Assist with obtaining pricing for the thermal plastic striping program.
This item was removed from the CY 2021 Budget prior to approval. Staff will budget for this program in CY 2022.
- Assist with the annual County and State salt contracts.
Village continued contracting for salt with the County and State.
- Solicit pricing for Parking Deck snow removal.
Village contracted for snow removal at the Parking Deck.

Forestry Division

- Assist with the rebidding and award of the Village's Elm Injection Contract.
Public Services staff solicited public bids for the Village's Elm Injection Contract in February 2021. The Village Board awarded the contract to Kinnucan Tree Experts in February 2021.
- Assist with the solicitation of quotes for the Village's Ash Trunk and Soil Injection Contract.
Public Services staff solicited quotes for this project and the work is was completed in the spring of 2021.
- Assist with the rebidding of the Village's Tree Removal Contract.
Public Services staff solicited public bids for the Village's Tree Removal Contract in February 2021. The Village Board awarded the contract to Steve Piper & Sons in February 2021.

Buildings Maintenance Division

- Assist with the formal bid for the installation of the Fire/Police Station boiler.
Public Services staff solicited public bids for the Fire/Police Station Boiler in March 2021. The Village Board awarded the contract to Oakbrook Mechanical in April 2021. The project was completed in October 2021.

Water & Sewer Division

- Assist with the Veeck CSO Generator Coolant System Repair.

Village contracted with Cummins Sales and Service in September to repair the Veeck CSO generator for the cooling system.

- Assist with the Well #10 Abandonment.
This item was deferred.
- Assist with the rebidding of the Sewer Cleaning, Televising, and Root Cutting Contract.

Public Services staff solicited public bids for the Sewer Cleaning, Televising, and Root Cutting in August 2021. The Village Board awarded the contract to Sewer Cleaning, Televising, and Root Cutting in September 2021. The work will take place late fall 2021.

Parks Department

- Assist with the replacement of the Village Pool Heaters.
Pool heaters were installed in September 2021.

Administration Department

- Assist with the implementation of the Enterprise Resource Planning (“ERP”) as needed.
Public Services has provided support as needed for the implementation of the new ERP.
- Rebidding the Village’s holiday lighting contract. This contract includes holiday lighting throughout Burlington Park, the Central Business District, and the Holiday Tree.
The Village renewed its holiday lighting contract with McFarlane Douglass for the 2021 season.

3. Public Services will continue to hold interdepartmental Safety Committee meetings and follow safety guidelines as stated within the IRMA Member Service Plan. The Public Services Safety Committee will also continually identify and address safety concerns within the Department. Ongoing Department wide safety training to be conducted in CY 2021 include the following;

- Continue to complete Department safety goals and objectives as identified through the IRMA I-MAP report.
Public Services continues to look for ways to adhere to IRMA’s COVID-19 safety recommendations.
- Work Zone Safety
Public Services held an on-site IRMA training for flagger certification. BNSF Training will be held in October/November 2021.
- Snow Plow Training
Public Services will be conducting snow plow training in November 2021.
- Continuation of training on various pieces of equipment, such as tools, and new equipment.
Public Services has conducted tailgate talks.

4. Continue to monitor and evaluate overtime staffing levels.

SUPPORT SERVICES (PUBLIC SERVICES)

Activity Measures

Calendar Year	2016	2017	2018	2019	2020	2021*** YTD
Perform Preventative Maintenance (hours)	312	256	210	215	211	108
Perform Road Call Service (hours)	3	6	2.5	8	0	0
Cleaning Vehicles (hours)	158	112	46	42	65	128
Complete Unscheduled Repairs (hours)	1,013	715	609	687	670	248
Contractual Repairs (numbers)	6	7	10	5	5	4
Prepare Fuel Report (hours)	13	12	5	7	20	14
Floor cleaning/ Lift Inspections (hours)	95	74	47	68	56	28

***Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

PUBLIC SERVICES PERFORMANCE MEASURES

	<u>GOAL</u>	<u>2020 Yr-End</u>	<u>2021</u>				<u>2021 YTD</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
All Public Services							
<u>Work Orders</u>							
<i>Responded to within 24 hours</i>	95%	97%	99%	99%			
<i>Number of Work Orders</i>		1063	339	449			
<i># Responded to within 24 hours</i>		510	335	445			

	<u>GOAL</u>	<u>2020 Yr-End</u>	<u>2021</u>				<u>2021 YTD</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
All Public Services, On-Call Respondents							
<u>Emergency Service Requests</u>							
<i>Responded to within 1 hour of request</i>	95%	100%	100%	100%			
<i>Emergency service requests</i>		73	43	14			
<i>Responded to within 1 hour</i>		73	43	14			

	<u>GOAL</u>	<u>2020 Yr-End</u>	<u>2021</u>				<u>2021 YTD</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
Support Services							
<u>Preventative Vehicle Maintenance</u>							
<i>Performed on schedule</i>	100%	100%	100%	100%			
<i>Number of maintenance performed</i>		118	22	30			
<i>Maintenance performed per schedule</i>		118	22	30			

	<u>GOAL</u>	<u>2020 Yr-End</u>	<u>2021</u>				<u>2021 YTD</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
Roadway Maintenance							
<u>Snowplowing</u>							
<i>Cycles for all Village streets completed within 12 hours after snowfall ends</i>	95%	100%	100%	100%			
<i>Number of Snow or Ice Callouts</i>		27	26	1			
<i>Cycles completed in 12 hrs</i>		27	26	1			

	<u>GOAL</u>	<u>2020 Yr-End</u>	<u>2021</u>				<u>2021 YTD</u>
			<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	
Tree Preservation							
<u>Inoculation of American Elm Trees</u>							
<i>Elm trees treated</i>	100%	100%	0	58%			
		371	0	231			

	<u>GOAL</u>	<u>2020 Yr-End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 YTD</u>
Water and Sewer Operations and Maintenance							
<u>Water Main Break Repair:</u>							
<i>Respond to emergency requests within</i>	100%	100%	100%	100%			
<i>Emergency service requests</i>		31	8	12			
<i>Responded to within 1 hour</i>		31	8	12			

ROADWAY MAINTENANCE (PUBLIC SERVICES)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Continue upgrading Village street signage to meet current standards as specified by the federal Manual on Uniform Traffic Control Devices ("MUTCD"). The MUTCD calls for all replacement signage to meet certain specified criteria such as replacing street poles from U-channel to breakaway, installing signage at correct heights, and installing signage at the correct locations. The Roadway Maintenance Division and the Police Department are working on the intersection sign replacement program.
2. Continue to update the Village's vehicle fleet.
 - Purchase replacement Skid Steer Unit #93.
 - Purchase replacement Truck Unit #5.
3. Continue to coordinate with the Engineering and Water & Sewer Divisions to address problem sump pump discharges by connecting the problem sump pumps to the Village storm sewers as part of MIP work and other projects.
4. The Roadway Division will replace two (2) street light poles and convert the remaining high pressure sodium street lights to LED at Katherine Legge Memorial Park.
5. The Roadway Division will develop a sidewalk grinding program. The sidewalk grinding program will identify sidewalk slabs that require grinding to eliminate potential hazards.
6. Expand the use of the cost effective thermal plastic program for in-house roadway striping, which has already been utilized in past years for school zones, stop bars, and crosswalks. Thermal plastic lasts up to four (4) years compared to water-based paint, which typically only lasts between six (6) and twelve (12) months.
7. The Roadway Division will install approximately 200 feet of storm sewer at 7th and Washington to alleviate ice buildup caused by a sump pump.
8. The Roadway Division will rebuild the wood retaining wall on the 5800 block of S. Garfield.
9. Review alternative road maintenance solutions, specifically focusing on pavement sealing, crack filling, and road resurfacing.

Reviewing the Year: 2021 Accomplishments

1. Continue upgrading Village street signage to meet current standards as specified by the federal Manual on Uniform Traffic Control Devices ("MUTCD"). The MUTCD calls for all

replacement signage to meet certain specified criteria such as replacing street poles from U-channel to breakaway, installing signage at correct heights, and installing signage at the correct locations. The Roadway Maintenance Division and the Police Department are working on the intersection sign replacement program.

The Roadway Division completed 665 total signs in 2021, which includes 188 new signs for updating uncontrolled intersections, 40 new street name signs and new signage for the Highland Train Station.

2. Continue to coordinate with the Engineering and Water & Sewer Divisions to address problem sump pump discharges by connecting the problem sump pumps to the Village storm sewers.
In 2021, the Roadway Division addressed three residential sump pump issues located on the 800 block of W. 8th Street, the 10 block of S. Stough, and the 600 block of S. Thurlow.
3. The Roadway Division will convert twenty-one (21) high pressure sodium street lights to LED at Katherine Legge Memorial Park.
The Village electrician was able to convert eight (8) of the twenty-one (21) high pressure sodium street lights to LED. The other thirteen (13) have been deferred until 2022.
4. The Roadway Division will develop a sidewalk grinding program. The sidewalk grinding program will identify sidewalk slabs that require grinding to eliminate potential hazards.
Program was deferred until 2022.
5. Expand the use of the cost effective thermal plastic program for in-house roadway striping, which has already been utilized in past years for school zones, stop bars, and crosswalks. Thermal plastic lasts up to four (4) years compared to water-based paint, which typically only lasts between six (6) and twelve (12) months.
Program was deferred until 2022.
6. The Roadway Division will restore the Jackson Street headwall grate area. This project involves the removal of surrounding trees and brush as well as the excavation of accumulated sediment around the headwall grate to allow for improved storm water flow.
The Roadway Division removed brush and erosion buildup around the headwall to improve storm water flow.

ROADWAY MAINTENANCE (PUBLIC SERVICES)

Activity Measures

Calendar Year	2018	2019	2020	2021***
Signs Installed	577	584	666	186
Posts	242	284	311	61
Signs Repaired	47	60	77	37
Cold Mix (tons)	54	55	41	34
Hot Mix (tons)	230	72	89	33
Gravel for Alleys (tons)	12	12	31	12
White Paint (gallons)	31	45	47	15
Yellow Paint (gallons)	15	0	0	0
Basin Top Cleaning (hours)	595	431	259	192
Alley Grading (hours)	209	252	228	214
Alley Trimming (hours)	26	68	25	16
Concrete (yards)	10	13	20	13
Snow & Ice Call-Outs (Jan. 1 - Dec. 31)	42	44	27	27
Road Salt Used (tons)	1181	1082	670	1120
Sand Used (tons)	0	0	0	0
Salt & Calcium for walks, stairs, etc. (tons)	98	78	45	44
Leaves Swept Up (yards)	1325	1300	370	220
Central Business District Sweeps	33	20	28	11
Complete Town Sweeps	3	3	3	1
Parking Lot Sweeps	3	3	0	1
Street Light Poles Repaired	17	9	16	5
Requests For Service Completed	1282	1233	524	479
Sump Pump Issues	117	330	106	94
Parking Meters Repaired/Oiled	818	344	15	3
Parkway Restorations	136	92	75	48
Special Events (Hours)	494	566	270	170

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

FORESTRY (PUBLIC SERVICES)

OBJECTIVES AND ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Continue rain garden improvements and revitalization to existing rain gardens using both Public Services staff and contractors.
2. Maintain the landscape areas on the parking deck in accordance with provisions in the parking deck IGA.
3. Continue to work with residents, Village staff, and Tollway staff to minimize the proposed construction impacts to the Village's park space and resident's landscapes as part of the Tollway improvements.
4. Continue Ash Tree and Elm Tree Preservation Programs through trunk and soil injections and monitor the success rate.
5. Secure tree replacement for approximately 220 trees lost in 2021. The primary factors for trees lost include age related decline, storm damage, Emerald Ash Borer, and Dutch Elm Disease.
6. Prune approximately 1300 public trees to minimize hazards and promote healthy growth using both Public Services staff and contractors.
7. Work with the Building Department and Engineering Division to minimize tree damage during construction activities.
8. Support the Village's Tree Board by providing assistance with tree condition reports and ordinance changes, if required.
9. Per the Five-Year Capital Improvement Plan, solicit pricing and purchase the replacement of the Forestry Unit #18.
10. Assist with the implementation of the Enterprise Resource Planning ("ERP") as required.

Reviewing the Year: 2021 Accomplishments

1. Continue rain garden improvements and revitalization to existing rain gardens using both Public Services staff and contractors.

Rain Gardens were maintained on a monthly basis by the Village's landscape contractor. The hardscape at the rain garden on 7th and Taft was restored following repeated storm damage. Public Services staff assisted in monthly maintenance and will assist in fall clean-up of the rain gardens.

2. Monitor maintenance by the Contractor and prepare to maintain the landscape areas at the parking deck.

Plantings were maintained by the contractor through August. The Village will investigate opportunities to maintain the landscape beds through the 2022 landscape maintenance contract.

3. Continue to work with residents, Village staff, and Tollway staff to minimize the proposed construction impacts to the Village's park space and resident's landscapes as part of the Tollway improvements.

Staff continues to assist in developing landscape plans for Peirce Park and Veeck Park, including the new pedestrian bridge that will be implemented upon completion of the tollway improvements.

4. Continue Ash Tree and Elm Tree Preservation Programs through trunk and soil injections and monitor the success rate.

Treated 260 Ash trees with soil injection method to improve resiliency to infestation by Emerald Ash Borer.

Treated 399 American elm trees through trunk injection to improve resiliency to Dutch elm disease. Infection and removal rates have continued to decline since the program was initiated in 2007.

5. Secure tree replacement for approximately 250 trees lost in 2020, including 41 trees lost in the August wind storm.

186 trees have been planted to date in the Village's parkways and parks. An additional 90 trees are scheduled for planting this fall.

6. Prune approximately 1300 public trees to minimize hazards and promote healthy growth using both Public Services staff and contractors.

A total of 464 trees have been pruned this year. 385 trees were pruned by contract and 79 trees were pruned by the Village staff to date. Additional pruning is scheduled throughout the remainder of the year.

7. Work with the Building Department and Engineering Division to minimize tree damage during construction activities.

Reviewed and commented on 74 Tree Preservation Plans to date as part of new construction permits.

Staff worked closely with the Engineering Division and the consultant engineers on water and sewer main installation projects to minimize damage to public trees from construction activity.

8. Support the Village's Tree Board by providing assistance with tree condition reports and ordinance changes, if required.

Consulted with the Village Tree Board on two tree inquiries to date:

- 439 N. Bruner Street
- 626 Woodland Avenue

9. Assist with the development and implementation of the Enterprise Resource Planning ("ERP") as required.

Public Services has provided support to the Administration Department as needed for the Village's new ERP system.

FORESTRY (PUBLIC SERVICES)

Activity Measures

Calendar Year	2018	2019	2020	2021***
Contractual Tree Pruning	1,072	1,391	960	385
In-House Tree Pruning	153	201	199	48
In-House Small Tree Pruning	530	379	725	843
Contractual Tree Removal	74	65	79	21
In-House Tree Removal	209	178	219	35
Trees Planted	275	309	191	221
Dutch Elm Disease Losses (Private)	38	4	0	0
Elm Losses (Public)	16	14	17	9
Elm Injections	307	317	371	231
Ash Losses (Public) (1)	64	37	43	5
Ash Losses (Private)	0	13	0	0
Ash Injections	307	279	291	260
Tree Plans Reviewed	95	119	92	50

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

- (1) Number of Ash losses continues to decline as there are fewer trees as a result of the Emerald Ash Borer infestation.

BUILDING MAINTENANCE (PUBLIC SERVICES)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Continue to provide support to other Departments as requested throughout the year pertaining to facilities and Capital Improvement Projects. The Building Maintenance Division will continue to conduct repairs as reported by each Department.
2. Continue to update building certificates that are mandated by the State of Illinois Fire Marshall such as; elevator inspections and boiler inspections.
3. Coordinate with METRA for repairs to the Highland Train Station Building.
4. Coordinate repairs to the Memorial Building wooden columns.
5. Coordinate tuckpointing at the KLM Montessori Building (5903 S. County Line Road).
6. Assist with the relocation process of the HCS Family Services Food Pantry into the old Humane Society building.
7. Convert Memorial Hall South Pavilion lighting to LED.

Reviewing the Year: 2021 Accomplishments

1. Coordinate with METRA for repairs to the Highland Train Station Building.
This project was deferred to CY 2022 due to METRA grant requirements.
2. Continue to provide support to other Departments as requested throughout the year pertaining to facilities and Capital Improvement Projects. The Building Maintenance Division will continue to conduct repairs as reported by each Department.
The maintenance division provided support and made repairs as necessary.
3. Continue to update building certificates that are mandated by the State of Illinois Fire Marshall such as; elevator inspections and boiler inspections.
The required inspections were conducted and certifications obtained. The Village is up to code.
4. Assist with the relocation process of the HCS Family Services Food Pantry into the old Humane Society building.
The maintenance division assisted with building walkthroughs and provided support to HCS.
5. Coordinate the replacement of the boiler at the Fire/Police Station.
The maintenance division oversaw demolition of the old boiler as well as installation of the replacement boilers.
6. Improve the locks at the Brush Hill Station to improve security.

New locks were installed at the Brush Hill Station.

7. Continue to assist with the development and implementation of the Enterprise Resource Planning ("ERP") as required.

Public Services assisted with MUNIS implementation when necessary.

8. Convert Memorial Hall South Pavilion lighting to LED.

This item was deferred and will be completed in 2022.

BUILDING MAINTENANCE (PUBLIC SERVICES)

Activity Measures

Calendar Year	2018	2019	2020	2021***
Building Inspections*	64	88	88	24
Building RPZs Inspected and Installed	25	40	40	12
Emergency Generator Inspections	77	81	104	48
Fire Suppression System Inspections	38	45	40	16

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

ENGINEERING (PUBLIC SERVICES)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Subject to funding, complete the 2022 projects including the S. Garfield Reconstruction Project, 2022 Resurfacing Project, 50/50 Sidewalk Project, and Street Crack Filling Project on-time and under budget while minimizing the impacts to Village residents and businesses.
2. Provide engineering oversight for engineering studies, design phase, and/or Village review for the following projects;

▪ 2023 Resurfacing Project	Design
▪ The Tri-State Tollway improvements.	Village Review
▪ The Land Drainage Study	Drainage Study
3. Manage the design development for the Master Infrastructure Project.
4. Provide input, guidance, and direction on the initial review of projects as determined for the 2025-2040 Master Infrastructure Program.
5. Continue to provide recommendations for individual resident drainage issues, identify solutions for localized drainage area issues, and address nuisance sump pumps as resources become available.
6. Monitor Village adherence to federal, state and local environmental standards including Sanitary Sewer Overflows (SSOs), ILR0066818 (Combined Sewer Overflow (CSO) discharges), ILR40 (Municipal Small Storm Sewer Systems (MS4)), Clean Construction/ Demolition Debris (CCDD) disposal, and MWRD I/I Control Plan, ILR10 (NPDES Permit for Construction Activities) and review of sidewalks to meet ADA requirements.
 - Submit environmental information on-time per the appropriate permit and reviewing agency requirements.
 - Continue to improve the Village policies/ procedures to meet the permit goals.
 - Manage environmental issues as necessary including Potential Impacted Properties (PIPs), Recognized Environmental Conditions (RECs), Leaking Underground Storage Tanks (LUSTs), TACO agreements, and Highway Authority Agreement.
 - Participate in local environmental agency activities including DuPage River/ Salt Creek Workgroup (DRSCW) and the Lower Des Plaines Watershed Workgroup (LDWG).
7. Continue to provide public and private development plan review and inspection services in a timely manner.

8. Assist with the development and implementation of the Enterprise Resource Planning (“ERP”) as required.

Reviewing the Year: 2021 Accomplishments

1. Completed projects funded in 2021 – Chicago Water Main Phase 2, Chicago Resurfacing, E. Eighth Street Reconstruction, the 2021 Maintenance, 50/50 Sidewalk and 2021 Street Crack Filling projects.

All projects to be completed on time by the fall of 2021. The 2021 construction improved 2.7 miles of streets and replaced 5,864 feet of watermain.

2. Provide engineering oversight for the design and/or construction observation for the following projects;
 - The Tri-State Tollway improvements.
 - On-going coordination.
 - 2022 S. Garfield Reconstruction Project
 - Design coordination continued throughout 2021 with an IDOT letting in January 2022.
 - 2022 Resurfacing project.
 - Design to begin 4Q2021.

3. Manage the design development for the Master Infrastructure Project.

Developed proposals and bidding for engineering consultant to conduct a pavement management review and Master Infrastructure Plan.

4. Continue to provide recommendations for individual resident drainage issues, identify solutions for localized drainage area issues, and address nuisance sump pumps as resources become available.

Engineering staff has worked with Village staff, consultants, residents, and local businesses to address solutions for localized drainage issues improving drainage in areas on W. Hickory, N. Elm, S. Stough, and E. Eighth Streets.

5. Submit environmental information on-time per the appropriate permit and reviewing agency requirements. Continue to improve the Village policies and procedures to meet the permit goals.

All environmental information was submitted to the Metropolitan Water Reclamation District (MWRD) and the Illinois Environmental Protection Agency (IEPA) on time. Completed first year goals included in the new ILR0066818, Combined Sewer Overflow permit.

6. Continue to provide private development plan review and inspection services in a timely manner.

Provided timely engineering plan review and/or inspection services.

7. Assist with the development and implementation of the Enterprise Resource Planning ("ERP") as required.

Continue to support ERP project as needed.

PROGRAM SUMMARY

DEPARTMENT 51: Community Development

PROGRAM: Community Development – 5100

GOAL: To provide professional direction and exemplary public assistance with development review, code enforcement and interpretation, current and long-range planning, capital improvements and technical support.

NARRATIVE:

In 2022, the Community Development Department is staffed with will consist of 6 full-time employees and up to 2 part-time employees. The department is responsible for code and regulatory review of construction and development proposals, building inspection, permitting activities, property maintenance and site management, contractor licensure, and preparation of documents, exhibits, and reports for Village advisory and advocacy groups.

	<u>CY 2020</u> <u>Actuals</u>	<u>CY 2021</u> <u>Budget</u>	<u>CY 2021</u> <u>Estimate</u>	<u>CY 2022</u> <u>Budget</u>	<u>Change From</u> <u>Prior Budget</u>	<u>% Change From</u> <u>Prior Budget</u>
Employee Salaries	514,682	512,522	471,702	530,117	17,595	3.4%
Benefits & Employment Costs	224,915	235,569	209,739	217,048	(18,521)	-7.9%
Contractual Services	63,533	78,425	63,710	78,000	(425)	-0.5%
Materials & Supplies	14,133	13,425	10,761	9,725	(3,700)	-27.6%
Repairs & Maintenance	5,835	5,340	0	5,840	500	9.4%
Other Expenses	6,501	9,117	2,862	9,282	165	1.8%
Total Operating Expenses	829,600	854,398	758,774	850,012	(4,386)	-0.5%
Capital Outlay	0	0	0	0	0	-
Grand Total	829,600	854,398	758,774	850,012	(4,386)	-0.5%

PERSONNEL		
JOB CLASSIFICATION	2021	2022
Director of Community Development / Bldg Commissi	1.00	1.00
Secretary	1.60	2.00
Deputy Building Commissioner	1.00	1.00
Village Planner	1.00	1.00
Plan Reviewer	1.00	0.00
Building Inspector	1.70	1.70
Total	7.30	6.70

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
COMMUNITY DEVELOPMENT DEPARTMENT - DEPT 51
COMMUNITY DEVELOPMENT PROGRAM 5100

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
<u>7000-Employee Salaries</u>							
7001	Full-Time Salaries	604,690	575,139	561,290	625,700	50,561	8.8%
7003	Part-Time Salaries	58,407	93,771	69,000	65,000	(28,771)	-30.7%
7005	Longevity Pay	2,000	2,200	-	2,200	-	0.0%
7009	Vehicle Allowance	1,715	4,200	4,200	4,200	-	0.0%
7011	Overtime	7,662	5,000	5,000	5,000	-	0.0%
7023	Water Fund Cost Allocation	(159,793)	(167,788)	(167,788)	(171,983)	(4,195)	2.5%
	Total	514,682	512,522	471,702	530,117	17,595	3.4%
<u>7100-Benefits & Employment Costs</u>							
7101	Social Security	39,349	40,835	39,338	43,220	2,385	5.8%
7103	Medicare	9,480	9,772	9,200	10,108	336	3.4%
7105	IMRF	75,486	73,793	69,477	61,345	(12,448)	-16.9%
7111	Health Insurance	100,560	101,560	90,615	92,500	(9,060)	-8.9%
7113	Dental Insurance	2,322	2,359	2,400	2,450	91	3.9%
7115	Life Insurance	1,293	1,250	1,100	1,125	(125)	-10.0%
7117	IPBC Surplus	(14,373)	-	(7,467)	-	-	-
7119	Unemployment Compensation	7,184	-	-	-	-	-
7133	Mileage Reimbursement	-	100	-	100	-	0.0%
7139	Personnel Expenses	65	150	75	-	(150)	-100.0%
7141	Staff Development & Training	1,860	3,250	3,251	3,200	(50)	-1.5%
7143	Membership Dues/Subscriptions	907	1,500	1,000	2,250	750	50.0%
7145	Uniforms	782	750	750	750	-	0.0%
7149	Employee Recog and Relations	-	250	-	-	(250)	-100.0%
	Total	224,915	235,569	209,739	217,048	(18,521)	-7.9%
<u>7200-Contractual Services</u>							
7213	Consulting Services	5,028	20,000	6,000	15,000	(5,000)	-25.0%
7223	Data Processing Services	12,125	12,125	12,760	12,800	675	5.6%
7231	Telecommunications	6,097	6,300	6,450	7,200	900	14.3%
7249	Record Retention & Doc Mgmt	5,780	5,000	6,000	7,500	2,500	50.0%
7265	Outside Inspectors	28,090	25,000	22,500	25,500	500	2.0%
7267	Third Party Review	6,413	10,000	10,000	10,000	-	0.0%
7299	Other Services	-	-	-	-	-	-
	Total	63,533	78,425	63,710	78,000	(425)	-0.5%
<u>7300-Materials & Supplies</u>							
7301	Postage	6,084	5,000	2,500	-	(5,000)	-100.0%
7303	Office Supplies	5,588	5,000	5,000	5,000	-	0.0%
7305	Breakroom Supplies	455	400	600	400	-	0.0%
7307	Printing and Publications	232	350	713	1,200	850	242.9%
7311	Gasoline & Oil	957	2,050	1,080	1,500	(550)	-26.8%
7329	Tools & Hardware	255	250	250	250	-	0.0%
7353	Medical/Safety Supplies	563	375	618	375	-	0.0%
7399	Non-Capitalized Equipment	-	-	-	1,000	1,000	-
	Total	14,133	13,425	10,761	9,725	(3,700)	-27.6%

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
COMMUNITY DEVELOPMENT DEPARTMENT - DEPT 51
COMMUNITY DEVELOPMENT PROGRAM 5100

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7400-Repairs & Maintenance</u>						
7405	Comp./Off. Equip. Maint.	5,717	4,340	-	4,340	-	0.0%
7407	Motor Vehicle Maintenance	118	1,000	-	1,500	500	50.0%
	Total	5,835	5,340	-	5,840	500	9.4%
	<u>7500-Other Expenses</u>						
7523	IRMA Premiums	4,951	6,617	362	6,782	165	2.5%
7525	Self-Insured Deductible	1,550	2,500	2,500	2,500	-	0.0%
	Total	6,501	9,117	2,862	9,282	165	1.8%
	Total Operating Expenses	829,600	854,398	758,774	850,012	(4,386)	-0.5%
	<u>7900-Capital Outlay</u>						
7901	General Equipment	-	-	-	-	-	-
	Total	-	-	-	-	-	0.0%
	Total Expenses	829,600	854,398	758,774	850,012	(4,386)	-0.5%

COMMUNITY DEVELOPMENT

OBJECTIVES & ACCOMPLISHMENTS

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Looking Forward: Calendar Year 2022 Objectives

1. Continue to provide plan review, inspection, and material support as needed on the Hinsdale Meadows project.
2. Continue to provide plan review, inspection, and material support as needed on the Kensington School and the eight lot residential development project.
3. Provide material support on the redevelopment of the former IBLP property at 707 E. Ogden.
4. Maintain plan review lead times at 3-4 weeks.
5. Maintain all inspection lead times at 48 hours or less.
6. Assist with the development and implementation of the Enterprise Resource Planning ("ERP") as required.
7. Continue to work with the Hinsdale Police Department in exploring joint local adjudication for local ordinance violations.
8. Provide material support on any changes to the Zoning Code and Historic Preservation Ordinance.
9. Continue to monitor staffing levels to ensure adequate service delivery levels while being responsive to revenue pressures.
10. Continue to provide staff support to the Plan Commission, Historic Preservation Commission, and Zoning Board of Appeals and any code revisions proposed.

Reviewing the Year: 2021 Accomplishments

1. Continue to provide plan review, inspection, and material support as needed on the Hinsdale Meadows project.
Project is underway and the department is providing plan review and inspection services as needed.
2. Continue to provide plan review, inspection, and material support as needed on the Kensington School and the eight lot residential development project.
Kensington School portion of project is complete. Single family lots have been improved and are currently being marketed.
3. Provide material support on the redevelopment of the former IBLP property at 707 E. Ogden.
Staff continues to monitor, providing direction and support as able.

4. Maintain plan review lead times at 3-4 weeks.

Plan review lead times have been maintained at 3-4 weeks.

5. Maintain all inspection lead times at 48 hours or less.

Inspection lead times have been maintained at 48 hours or less.

6. Continue to work with the Hinsdale Police Department in exploring joint local adjudication for local ordinance violations.

This is still being evaluated as an alternative to field court.

7. Provide material support on any changes to the Zoning Code and Historic Preservation Ordinance.

Staff has been actively working towards the creation of a Historic Overlay District this year.

8. Continue to monitor staffing levels to ensure adequate service delivery levels while being responsive to revenue pressures.

Staff continually monitors staffing levels against service delivery expectations while permit revenue continually exceeds departmental budget allocation and revenue projections.

9. Continue to provide staff support to the Plan Commission, Historic Preservation Commission, and Zoning Board of Appeals and any code revisions proposed.

Staff is currently providing support to several commissions, moving 32 cases through the entitlement process through the end of the third quarter.

COMMUNITY DEVELOPMENT DEPARTMENT

2021 Activity Measures

Number of Projects/Cases/Inspections	2017	2018	2019	2020	2021***
Projects/Permits	999	1077	1054	1076	590
ZBA Cases	12	10	6	6	6
PC Cases	80	75	58	46	18
Inspections	4355	4012	3791	3986	1943
Code Enforcement Cases	860	807	794	861	428

Number of Projects/Cases/Inspections	2017	2018	2019	2020	2021***
New Single Family	29	52	40	37	28
New Multi-Family	0	0	0	0	0
Residential Additions/Alterations	162	166	203	172	87
Commercial New	0	1	1	0	0
Commercial Additions/Alterations	68	75	53	41	28
Demolitions	27	43	36	34	19
Electrical	181	174	194	200	110
Plumbing	199	214	194	208	116
Miscellaneous (fences, flatwork,	337	337	333	378	189

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

Commissions / Committees Supported

Zoning & Public Safety

Environment & Public Services

Zoning Board of Appeals

Plan Commission

Historic Preservation Commission

COMMUNITY DEVELOPMENT PERFORMANCE MEASURES

Plan Review Turnaround: *Review plans within 15 days of submittal*

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Zoning, Bldg., Mech., Elec., Plumb.	15 Days	90%	100%	80%			
<i>Number of reviews</i>		2152	424	756			
<i>Average # of days to complete review</i>		16.5	15	18			

Inspections Performed: *Inspections performed within 48 hours of request*

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Inspections (Bldg., Elec., Mech., Plumb., Eng.)	95%	100%	100%	100%			
<i>Number of inspections</i>		3982	794	1149			

Code Enforcement:

85% percent of code enforcement violations brought into compliance through voluntary means

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Code Enforcement	95%	97%	98%	98%			
<i>Number of violations confirmed</i>		861	184	244			
<i>Number resolved voluntarily</i>		839	180	238			

*** Due to the change from Fiscal Year to Calendar Year, 2021 Performance Measures only include two quarters of information (January – June).

ALL PROGRAMS SUMMARY

DEPARTMENT 61: Parks & Recreation

GOAL: To deliver quality, innovative park and recreation services by providing leisure opportunities for residents across the age spectrum and to maintain Village Parks in a safe, clean and aesthetically appealing manner.

NARRATIVE: The Parks and Recreation Department is responsible for providing quality leisure services to Village residents, as well as maintenance and improvements to Village parks and grounds. The Department is composed of five (5) Programs funded by the Corporate Fund. Contracted services continue to be utilized for implementation of an Integrated Pest Management program; landscape maintenance of Veeck Park, Eleanor's Park, Burlington Park, and the Community Swimming Pool grounds; and mowing of Village parks and public areas.

Recreation Services includes membership in the Gateway Special Recreation Association, community special events such as Fourth of July activities, Bunny Bash, etc. Program fees partially offset the expenses incurred in conducting recreation programs. The budgeted revenue from Recreation Services, KLM Lodge, and the Swimming Pool is \$738,000 for CY 2022.

	<u>CY 2020 Actuals</u>	<u>CY 2021 Budget</u>	<u>CY 2021 Estimate</u>	<u>CY 2022 Budget</u>	<u>Change From Prior Budget</u>	<u>% Change From Prior Budget</u>
Employee Salaries	613,765	744,518	748,237	784,227	39,709	5.3%
Benefits & Employment Costs	196,497	232,928	230,000	241,646	8,718	3.7%
Contractual Services	292,800	403,535	368,396	427,225	23,690	5.9%
Materials & Supplies	114,009	148,925	135,126	144,809	(4,116)	-2.8%
Repairs & Maintenance	176,532	255,100	193,025	292,575	37,475	14.7%
Other Expenses	29,982	33,121	23,460	39,159	6,038	18.2%
Total Operating Expenses	1,423,585	1,818,127	1,698,244	1,929,641	111,514	6.1%
Capital Outlay	66,751	1,772,850	1,299,342	462,205	(1,310,646)	0.0%
Grand Total	1,490,336	3,590,977	2,997,586	2,391,846	(1,199,131)	-33.4%

PERSONNEL		
JOB CLASSIFICATION	2021	2022
Parks & Recreation Superintendent	1.00	1.00
Administrative Assistant	1.00	1.00
Recreation/Marketing Communications Manager	1.00	1.00
Part-Time Summer Recreation Staff	1.19	1.19
KLM Reservation Clerks and Hosts	2.00	2.00
Pool Manager	0.63	0.63
Assistant Pool Manager	0.30	0.30
Pool Lifeguards	5.54	5.54
Cashiers	0.65	0.65
Pool Maintenance Workers	1.00	0.00
Total	14.31	13.31

Schedule IV
Village of Hinsdale
For Calendar Year 2022
Capital Expenditures by Department

Department	Project Description	2022	Funding Source
Parks & Recreation	Irma Butler Tot Playground	121,855	General Fund
	Replace Truck Unit #37	38,350	General Fund
	Tuckpointing - 5903 S. County Line Rd. Building (Montessori)	75,000	General Fund
	Ductwork Replacement	60,000	General Fund
	Pump Motor & Filter Media Maintenance	17,000	General Fund
	Replace Pool Canopy in Wading Pool	20,000	General Fund
	Pool Climbing Wall	20,000	General Fund
	Pool Improvement Phase 3	110,000	General Fund / OSLAD Grant
Total		462,205	General Fund

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
PARKS & RECREATION - DEPT 61
ALL PROGRAM SUMMARY

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7000-Employee Salaries</u>						
7001	Full-Time Salaries	447,848	463,960	473,025	493,100	29,140	6.3%
7003	Part-Time Salaries	173,837	288,927	282,750	298,900	9,973	3.5%
7005	Longevity Pay	1,100	1,100	1,100	1,200	100	9.1%
7009	Vehicle Allowance	1,715	4,200	4,200	4,200	-	0.0%
7011	Overtime	8,942	6,500	7,331	7,500	1,000	15.4%
7023	Water Fund Cost Allocation	(19,677)	(20,169)	(20,169)	(20,673)	(504)	2.5%
	Total	613,765	744,518	748,237	784,227	39,709	5.3%
	<u>7100-Benefits & Employment Costs</u>						
7101	Social Security	38,835	45,284	47,187	49,439	4,155	9.2%
7103	Medicare	9,082	10,590	11,036	11,562	972	9.2%
7105	IMRF	56,493	58,022	55,709	47,203	(10,819)	-18.6%
7111	Health Insurance	89,229	98,873	106,005	110,000	11,127	11.3%
7113	Dental Insurance	2,944	2,832	2,950	3,300	468	16.5%
7115	Life Insurance	967	942	1,015	1,060	118	12.5%
7117	IPBC Surplus	(12,295)	-	(7,269)	-	-	-
7119	Unemployment Compensation	1,251	-	-	-	-	-
7133	Mileage Reimbursement	200	400	300	400	-	0.0%
7137	Employment Advertising	-	150	400	-	(150)	-100.0%
7139	Personnel Expenses	-	200	110	-	(200)	-100.0%
7141	Staff Development & Training	1,557	5,950	2,720	7,475	1,525	25.6%
7143	Membership Dues/Subscriptions	1,244	1,745	2,508	2,692	947	54.3%
7145	Uniforms	6,990	7,940	7,331	8,515	575	7.2%
	Total	196,497	232,928	230,000	241,646	8,718	3.7%
	<u>7200-Contractual Services</u>						
7223	Data Processing Services	14,912	15,250	15,250	15,250	-	0.0%
7231	Telecommunications	10,522	10,740	11,435	12,550	1,810	16.9%
7233	Cable/Internet	2,942	3,125	3,100	3,150	25	0.8%
7235	Electric	52,285	55,000	60,080	62,750	7,750	14.1%
7237	Natural Gas	19,448	22,300	25,066	26,050	3,750	16.8%
7239	Flagg Creek Sewer Charge	-	1,200	-	-	(1,200)	-100.0%
7241	Custodial Services	13,450	21,500	21,925	21,750	250	1.2%
7245	Dumping/Refuse Removal	13,494	15,000	15,000	15,000	-	0.0%
7247	Licenses & Permits	3,215	3,470	1,722	6,200	2,730	78.7%
7271	Equipment Rental	4,157	7,200	6,950	7,875	675	9.4%
7273	Recreation Programming	158,375	248,750	207,868	256,650	7,900	3.2%
7299	Other Services	-	-	-	-	-	-
	Total	292,800	403,535	368,396	427,225	23,690	5.9%

VILLAGE OF HINSDALE
CY 2022 BUDGET
GENERAL FUND
PARKS & RECREATION - DEPT 61
ALL PROGRAM SUMMARY

Account Number	Expense Description	CY 2020 Actuals	CY 2021 Budget	CY 2021 Estimated Actuals	CY 2022 Budget	Change From CY 2021 Budget	% Change From CY 2021 Budget
	<u>7300-Materials & Supplies</u>						
7301	Postage	2,728	3,200	1,500	-	(3,200)	-100.0%
7303	Office Supplies	2,099	3,700	2,739	4,550	850	23.0%
7307	Printing and Publications	36,089	42,855	40,000	32,440	(10,415)	-24.3%
7311	Gasoline & Oil	9,245	8,400	9,824	9,000	600	7.1%
7323	Chemicals	17,576	20,250	18,100	19,600	(650)	-3.2%
7327	Building Maintenance Supplies	4,349	9,650	8,530	17,200	7,550	78.2%
7329	Tools & Hardware	1,545	2,000	1,678	1,850	(150)	-7.5%
7353	Medical/Safety Supplies	1,338	1,620	1,343	1,420	(200)	-12.3%
7363	KLM Event Supplies	25,185	4,100	38,374	37,000	32,900	802.4%
7361	Recreation Supplies	621	39,650	3,865	6,350	(33,300)	-84.0%
7391	Computer Hrdwre, Software, Supplies	-	-	-	-	-	-
7399	Non-Capitalized Equipment	13,235	13,500	9,172	15,399	1,899	14.1%
	Total	114,009	148,925	135,126	144,809	(4,116)	-2.8%
	<u>7400-Repairs & Maintenance</u>						
7401	Building Maintenance	35,393	41,700	27,075	62,525	20,825	49.9%
7403	General Equipment Maintenance	338	9,950	-	19,700	9,750	98.0%
7405	Comp./Off. Equip. Maint.	1,627	4,000	4,000	4,000	-	0.0%
7407	Motor Vehcile Maintenance	2,176	1,950	4,450	2,500	550	28.2%
7409	Radio Maintenance	-	-	-	-	-	-
7411	Landscaping & Grounds Maint	128,493	192,500	157,000	201,350	8,850	4.6%
7419	Parks Maintenance	8,505	5,000	500	2,500	(2,500)	-50.0%
	Total	176,532	255,100	193,025	292,575	37,475	14.7%
	<u>7500-Other Expenses</u>						
7513	Bank Fees	8,189	10,600	12,503	13,700	3,100	29.2%
7523	IRMA Premiums	13,110	17,521	957	17,959	438	2.5%
7525	Self-Insured Deductible	8,683	5,000	10,000	7,500	2,500	50.0%
7599	Miscellaneous Expenses	-	-	-	-	-	-
	Total	29,982	33,121	23,460	39,159	6,038	18.2%
	Total Operating Expenses	1,423,585	1,818,127	1,698,244	1,929,641	111,514	6.1%
	<u>7900-Capital Outlay</u>						
7901	General Equipment	-	28,000	20,492	117,000	89,000	317.9%
7905	Park Equipment	-	-	-	38,350	38,350	-
7909	Buildings	59,951	1,474,850	1,127,850	185,000	(1,289,850)	-87.5%
7911	Land/Grounds	6,800	270,000	151,000	121,855	(148,146)	-54.9%
	Total	66,751	1,772,850	1,299,342	462,205	(1,310,646)	-73.9%
	Total Expenses	1,490,336	3,590,977	2,997,586	2,391,846	(1,199,131)	-33.4%

PARKS AND RECREATION DEPARTMENT

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Continue to seek opportunities to incorporate feedback received from the 2015-2016 Community Survey into future planning efforts, focusing largely on expanding and increasing special events and free family programming opportunities.
2. Complete projects that are approved in the Capital Improvement Plan (CIP) on time and within budget.
 - *Replace Truck Unit #37*
 - *Tuckpointing-5903 S. County Line Rd. Building (Montessori)*
 - *Lodge Ductwork Replacement*
 - *Pool Pump Motor Replacement*
 - *Pool Canopy Replacement*
 - *Pool Climbing Wall*
 - *Pool Improvements Phase 3*
3. Continue to work to increase the utilization of the Lodge at KLM park, including adding rental space to the Zook Studio, and using permits for wedding photos on the Lodge/Zook House grounds.
4. Continue to expand the department's oversight of social media, newsletters, and the website, including obtaining verified accounts on social media.
5. Expand upon the department's current sponsorship and donation requests. Work to increase the amount of items and in-kind donations that are received for the year in order to alleviate budget constraints related to programming and events.
6. Continue to work to provide new and trendy programming opportunities for the community, through cooperative programming and third party vendors.
7. Continue to apply for applicable Parks & Recreation grants; including the Open Space and Land Acquisition (OSLAD) and Park and Recreational Facility Construction (PARC) grants. As well as providing quarterly updates on the \$400,000 OSLAD Grant for the renovation of the Community Pool.

Reviewing the Year: 2021 Accomplishments

1. Continue to seek opportunities to incorporate feedback received from the 2015-2016 Community Survey into future planning efforts, focusing largely on expanding and increasing special events and free family programming opportunities.

Staff planned 8 new events and 31 new programs for 2021.

Special Events include:

- *Book Walk-Play Outside!*
- *Book Walk-Over in a River, Flowing out to Sea*
- *Book Walk-Plants Can't Sit Still*
- *Book Walk-All Are Welcome*
- *Health & Wellness Week*
- *Pizza with Santa*
- *The Great Hinsdale Eggs-ploration*
- *Cupids Courier*

Adult, Teen, Family and Youth Programming includes:

- *Virtual Ageless Yoga*
- *Zoom Spanish*
- *Feed My Starving Children- Volunteer Trip*
- *Taxidermy for Beginners*
- *Painting Club*
- *Papermaking workshop*
- *Science of Theme Parks & Spring Science*
- *Valen-Slime Lab*
- *Community Campfire*
- *Messy Art Lab*
- *Body Boost*
- *Community Garden Plots*
- *Strides 360*
- *Guided Nature Tours*
- *Stroller Barre & Mix Up*
- *Olympics Camp*
- *Enchanted Castle-Lock-in*
- *Co-Ed Beach Volleyball*
- *Code Ninjas*
- *Cooking Camp*
- *Creative Writing*
- *Historical Society Fun Days*
- *Med School 4 Teens & Little Medical School*
- *Discover Dance*
- *Fun Friday Dance*
- *Going Green*
- *Holiday Table Settings*
- *Drumming Tots*

2. Complete projects that are approved in the Capital Improvement Plan (CIP) on time and within budget.

The following items were completed or started in 2021.

- Parking Lot Resurfacing for Robbins Park (Eighth St.)-*completed within budget*
- Roof Replacement for 5905 S. County Line Rd (Humane Society Bldg)-*completed under budget*
- Replacement of the Irma Butler Tot Lot Playground-*started, completion expected in early 2022*
- Replace Pool Heaters & Motors-*completed under budget*
- Pool Improvements Phase 1 & 2-*started, currently under budget, completion expected in early 2022*
- Platform Tennis Hut Construction- *completed under budget*

3. Continue to work to increase the utilization of the Lodge at KLM through expanded marketing, specifically web-based and social media.

Staff hired a marketing and event intern for summer 2021 that created a number of social marketing pieces. Social media engagement for The Lodge has tripled since 2020, with now over 1,000 followers on social media up from just under 300. The Lodge has rebounded from the COVID-19 pandemic and is seeing revenue reach a 5 year high.

4. Complete phase one & two of the pool improvements, as well as providing updated zero depth entry pool designs for review by the Village Board and Parks & Recreation Commission.

Staff applied for and received an OSLAD (Open Space and Land Acquisition Development) Grant in the amount of \$400,000. Construction for phases 1&2 of the pool improvements began in September 2021, and are expected to be complete in spring 2022. Work is currently under budget.

5. Continue to expand the department's use of social media as a marketing tool for the Community Pool, and department programs.

Social media has been used heavily as the main form of marketing for the department. Current Activity and Performance Measures indicate that social media usage has increased over the previous budget year. Staff also created two new social media segments to educate followers on the day to day work done in the Parks Department and at the Pool. These segments are called Fridays with Finnell, and Poolside with Powell.

6. Expand upon the department's current sponsorship and donation requests. Work to increase the amount of items and in-kind donations that are received for the year in order to alleviate budget constraints related to programming and events.

Staff continues to look for new opportunities to obtain sponsorships and donations. Currently all special events are being sponsored in some capacity, as well as park bench and equipment donations. Staff worked with Eagle Scouts to finalize the Nature Playground installation at KLM park, as well as secured a donation of a public-use AED in Burns Field Park; both at no cost to the Village.

7. Continue to work to provide new and trendy programming opportunities for the community, through cooperative programming and third party vendors.

Staff added thirty-one new programs this year with cooperative programming and third party vendors.

8. Continue to apply for all applicable Parks & Recreation grants available; including the Open Space and Land Acquisition (OSLAD) and Park and Recreational Facility Construction (PARC) grants. As well as providing quarterly updates on OSLAD Grant.

Staff completed a grant application for the PARC Grant early in 2021, requesting 2.5 million dollars to rehab The Lodge at KLM and make it ADA accessible. However, this project was not awarded to the Village. Staff continues to seek grant funds and to provide quarterly updates to the Finance Department and IDNR on the OSLAD award.

PARKS AND RECREATION DEPARTMENT

2021 Activity Measures

CALENDAR YEAR

RECREATION SERVICES	2017	2018	2019	2020	2021***
Recreation Programs Offered	303	437	445	396	417
Program Registrations Processed	2,099	2,253	2,077	1,247	1,349
In Office Registrations	997	1,056	983	444	379
Web Based Registrations	1,102	1,197	1,094	803	970
Community Events Offered	12	18	22	18	9

Permits/Rentals	2017	2018	2019	2020	2021***
Picnic Shelter Permits	135	90	69	49	58
Revenue	\$14,500	\$12,240	\$8,870	\$3,500	\$5,800
Katherine Legge Memorial Lodge					
Rentals (Total)	99	111	101	67	57
Revenue	\$131,783	\$172,164	\$156,387	\$36,445	\$64,940

Pool Passes Issued	2017	2018	2019	2020	2021***
Resident Individual	25	17	13	0	9
Resident Family	294	279	273	0	1,145
Resident Senior	29	38	38	0	36
Nanny	86	71	71	0	57
Total Resident Passes Sold	434	405	395	0	1,247
Neighborhood Family	89	90	133	0	737
Neighborhood Individual	1	3	4	0	8
Total Neighborhood Passes Sold	90	93	137	0	745
Non-Resident Individual	2	2	1	0	5
Non-Resident Family	2	3	1	0	50
Non-Resident Senior	6	7	13	0	11
Non-Resident Nanny	12	19	29	0	26
Total Non-Resident Passes Sold	22	31	44	0	92
Super Passes	103	100	100	0	0
Total 10-Visit Adult Pass	251	242	231	0	0
Total Passes Sold	900	871	907	8,462	2,084
Passes Processed In-Office	695	752	759	8,462	2,239
Passes Processed On-Line	205	119	148	67	0
Total Pass Revenue	\$164,816	\$162,126	\$168,488	\$78,611	\$172,737

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January - June).

PARKS & RECREATION PERFORMANCE MEASURES

Katherine Legge Memorial Lodge Rental

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Friday, Saturday, Sunday rentals	100	67	35	22			
<i>Average of 95 per year over the last 10 years</i>							

Community Pool

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Number of swim lesson program participants	450	349	0	234			

Lessons include youth, private, parent-tot, diving, and tot swim programs

Program Services

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Participants Registered for programs	2,200	1247	321	1,029			

*Program registrations continue to drop due to oversaturation of the market. Staff has started co-oping classes with other local entity's to help prevent redundancy of offerings.

Park Permits Issued

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Permits issued	75	49	11	47			

Social Media Updates:

	<u>GOAL</u>	<u>2020 Yr End</u>	<u>Q1</u>	<u>2021</u> <u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2021 Yr End</u>
Unique Updates Posted on the Parks & Recreation Social Media Sites	1,100	1,068	319	251			

FUND SUMMARY

DEPARTMENT: Motor Fuel Tax Fund - 200

GOAL: To maintain streets classified as improved pursuant to the Village's street policy, including pavement, curb and gutters.

NARRATIVE: Financing for this fund comes from Motor Fuel Tax (MFT) allotments which are based upon population. The Village also receives a second monthly MFT distribution that is attributed to local revenue sharing associated with the State of Illinois Transportation Renewal Bill that was imposed as of July 1, 2019. The Village will also be receiving \$369,413 in 2022 from its share of proceeds from Build Illinois bonds issued by the State. These funds are grants made from bond proceeds that must be used for capital projects and spent by July 1, 2025. Please note that the locally imposed tax of \$0.03 per gallon that was intended to only apply to the Cook County portion of the Village was repealed effective January 1, 2021.

Motor Fuel Tax funds are collected, then transferred to the Master Infrastructure Project (MIP) Capital fund as projects are identified. There are \$1,250,000 of MFT expenditures programmed for 2022.

BUDGET SUMMARY

	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget
Revenues					
Motor Fuel Tax	358,903	388,500	380,000	400,000	11,500
Motor Fuel Tax-Trsp Renewal Bill	253,053	274,100	275,000	280,000	5,900
Motor Fuel Tax-Build Illinois	369,413	369,413	369,413	369,413	0
Local Cook County MFT	148,712	0	0	0	0
Interest on Investments	4,908	2,000	1,000	1,000	(1,000)
Total Revenues	1,134,989	1,034,013	1,025,413	1,050,413	16,400
Expenses					
Street Improvements	0	0	0	0	0
Total Expenses	0	0	0	0	0
Excess of Revenues over Expenses	1,134,989	1,034,013	1,025,413	1,050,413	16,400
Other Finance Sources (Uses)					
Transfer to Infrastructure Fund	0	(1,793,000)	(1,793,000)	(1,250,000)	543,000
Excess of Revenues over Expenses and Other Financing Sources (Uses)	1,134,989	(758,987)	(767,587)	(199,587)	559,400
Beginning Fund Balance	237,604	1,252,017	1,372,593	605,006	
Ending Fund Balance	1,372,593	493,030	605,006	405,419	

FUND SUMMARY**FUND:** MIP Infrastructure Projects Fund - 400

GOAL: To provide a financial mechanism to account for the Village's Master Infrastructure Plan (MIP), which was prepared by the Finance Commission during FY 2010 and most recently updated in January 2015. Funding is provided by a portion of the Village's utility tax, grants, discretionary transfers from the General Corporate Fund, periodic transfers from the Motor Fuel Tax Fund, and the non-home rule sales tax that was authorized by referendum in November 2010. Costs associated with the construction of the downtown parking deck are also included in this fund.

NARRATIVE: The Village accounts for infrastructure improvements in this fund as described above. In the summer of 2017, the Village Board decided to accelerate the completion of the remaining eight years of the MIP so that much of the work would be completed in the next three fiscal years. As part of this program, there are a number of additional infrastructure improvements that were not in the original MIP that are also included, including the downtown parking deck. The Village sold \$30 million in bonds in 2017 and 2018 to finance much of this work, with the repayment of these bonds coming from dedicated MIP funding sources.

In 2021 the Village implemented an Infrastructure Fee. This \$15 fee is charged to customers each water billing cycle (six times per year). Revenue from this fixed fee is dedicated to the upkeep and maintenance of the Village's water and sewer infrastructure.

BUDGET SUMMARY

	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	From Prior Budget
Revenues					
Utility Taxes	513,756	521,000	505,000	520,000	(1,000)
Non-Home Rule Sales Tax	1,406,849	1,423,000	1,650,000	1,735,000	312,000
Sidewalk Contributions	0	105,000	105,000	105,000	0
Grants/Reimbursements	500,000	787,000	0	906,000	119,000
Downtown SSA #14 Property Tax	70,581	70,000	70,000	70,000	0
Tollway Contribution	2,128,571	0	0	0	0
Interest on Investments	84,514	20,000	0	5,000	(15,000)
Total Revenues	4,704,271	2,926,000	2,330,000	3,341,000	415,000
Expenses					
Engineering	419,046	688,645	663,125	388,000	(300,645)
General Equipment	136,399	0	0	0	0
Street Improvements	21,229	2,646,140	2,632,421	3,343,400	697,260
Sidewalks	0	120,000	122,000	120,000	0
Parking Deck	3,529,427	0	0	0	0
Total Expenses	4,106,101	3,454,785	3,417,546	3,851,400	396,615
Excess of Revenues over Expense	598,170	(528,785)	(1,087,546)	(510,400)	18,385
Other Finance Sources (Uses)	-				
Tollway Contribution True Up	0	0	(783)	0	0
Transfer from General Fund	1,720,000	1,720,000	3,120,000	3,520,000	1,800,000
Transfer from MFT Fund	0	1,793,000	1,793,000	1,250,000	(543,000)
Transfer to Water Fund	(2,750,000)	(1,650,000)	(1,650,000)	(500,000)	1,150,000
Transfer to Debt Service	(2,762,299)	(2,767,200)	(2,725,414)	(2,747,534)	19,666
Excess of Revenues over Expenses	(3,194,129)	(1,432,985)	(550,743)	1,012,066	2,445,051
Beginning Fund Balance	5,434,523	2,314,544	2,240,394	1,689,651	
Ending Fund Balance	2,240,394	881,559	1,689,651	2,701,717	

MIP INFRASTRUCTURE PROJECTS FUND SUMMARY

FUND: **MIP Infrastructure Projects Fund Summary – 400**

2022 PROJECTS

AMOUNT

Engineering

Garfield Project Observation	\$ 156,000
Sewer Overflow Construction Monitoring	12,000
2022 Maintenance Project Design	25,000
2022 Maintenance Project Observation	40,000
Misc. Drainage Studies	40,000
2023 Resurfacing Design Engineering	45,000
MIP Pavement Study	70,000
	<hr/>
	\$ 388,000

Construction

Garfield Street Reconstruction	\$ 2,650,000
2022 Maintenance Project	615,000
Street Crack Sealing	40,000
Upgrade Tollway Pedestrian Bridge	38,400
	<hr/>
	\$ 3,343,400

Sidewalks

50/50 Sidewalk	\$ 105,000
Sidewalk Saw Cutting	15,000
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	\$ 120,000

Total	<u>\$ 3,851,400</u>
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FUND SUMMARY

FUND: Debt Service Funds – Funds 300-310

GOAL: To generate revenues sufficient to retire general obligation and corporate purpose debts of the Village.

NARRATIVE: Tax levy and payment schedules are determined at the time of each bond issue. For 2022, there are six debt obligations in the Debt Service Fund: the 2014B Alternate Revenue Bonds, the 2017A Alternate Revenue Bonds, the 2018A Alternate Revenue Bonds and the 2021 Alternate Revenue Bonds (all supported by revenue in the MIP Infrastructure Projects Fund), the 2013A Alternate Revenue Bonds (reimbursed by a transfer from the Hinsdale Public Library), and the 2019 Limited Tax Bonds (supported by property taxes). For these six issues, the total principal outstanding at the end of 2022 will be \$34,015,000. This year's payments total \$3,182,982. In accordance with generally accepted accounting standards, and since the 2013A Library Refunding Bonds were issued in the name of the Village on behalf of the Library, these bonds are reflected in the Village's financial statements. The annual debt service payments are reimbursed by the Library.

BUDGET SUMMARY

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget
Revenues					
Property Taxes	168,455	170,275	170,275	167,975	(2,300)
Interest on Investments	12,005	1,750	300	300	(1,450)
Total Revenues	180,460	172,025	170,575	168,275	(3,750)
Expenses					
Principal	1,970,000	2,030,000	2,010,000	2,020,000	(10,000)
Interest	1,210,893	1,160,483	1,165,664	1,162,982	2,499
Bank and Bond Fees	2,850	2,775	3,325	3,325	550
Total Expenses	3,183,743	3,193,258	3,178,989	3,186,307	(6,951)
Other Financing Sources					
Transfer In-Library Fund	247,112	252,912	252,912	268,513	15,601
Transfer In-Capital Projects	2,762,299	2,767,200	2,725,414	2,747,534	(19,666)
Total Other Financing Sources	3,009,411	3,020,112	2,978,326	3,016,047	(4,066)
Excess Revenues over Expenses	6,129	(1,121)	(30,088)	(1,986)	(865)
Beginning Fund Balance	437,136	448,685	443,265	413,177	
Ending Fund Balance	443,265	447,564	413,177	411,191	

DEBT SERVICE FUND BREAKDOWN

<u>Debt Issue</u>	<u>Rate</u>	<u>Final Payment</u>	<u>Principal & Interest Payable In 2022</u>
G.O. Bonds-2013A Alternate Revenue*	2.00%-2.35%	December 15, 2026	268,513
G.O. Bonds-2014B Alternate Revenue	1.00%-4.00%	December 15, 2033	357,843
G.O. Bonds-2017A Alternate Revenue	3.00%-3.375%	December 15, 2037	672,488
G.O. Bonds-2018A Alternate Revenue	3.00%-4.00%	December 15, 2038	1,410,163
G.O. Bonds-2019 Limited Tax	2.00%-2.40%	December 15, 2039	167,975
G.O. Bonds-2021 Alternate Revenue	5.00%-5.00%	December 15, 2031	306,000

Total Debt Service \$3,182,982

*This 2013A Bond issued was issued on behalf of the Hinsdale Public Library and the annual debt service amount is reimbursed via a transfer from the Hinsdale Public Library

FUND SUMMARY

FUND: Police Pension - 700

GOAL: To properly fund the Pension Fund in accordance with 40 ILCS 5/3 of the Illinois Compiled Statutes.

NARRATIVE: The Police Officers contribute to the fund on a deferred compensation basis 9.91% of their base salary plus longevity if applicable. Overtime is excluded from the contribution requirement. The Village, through a tax levy, is responsible to fund the pension obligation based on independent actuarial computations. This Fiscal Year, 25 members will be contributing to the pension fund and 30 participants will be receiving pension payments. Based on the most recent actuarial study, the Police Pension Fund was 77.80% funded on a market value basis at December 31, 2020.

BUDGET SUMMARY

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget
<u>Revenues:</u>					
Employee Contributions	312,683	229,172	210,066	216,368	(12,804)
Employer Contributions	666,853	637,514	637,514	646,624	9,110
Investment Earnings	1,033,202	2,159,852	3,358,818	3,442,788	1,282,936
Total Revenues	2,012,738	3,026,538	4,206,398	4,305,780	1,279,242
<u>Expenses:</u>					
Pension Payments	2,142,175	2,168,725	1,981,036	2,040,467	(128,258)
Disability Payments	127,060	123,230	109,536	112,822	(10,408)
Pension Refunds	23,903	0	0	0	0
Legal Expenses	8,865	10,000	10,000	10,000	0
Misc. Professional Services	144,558	159,200	148,141	152,585	(6,615)
Dues & Subscriptions	795	795	795	795	0
Educational Training	2,305	3,500	3,500	3,500	0
Bank and Bond Fees	0	1,000	1,000	1,000	0
Miscellaneous Expenses	0	6,500	6,500	6,500	0
Total Expense	2,449,661	2,472,950	2,260,508	2,327,669	(145,281)
Excess (Deficiency)	(436,923)	553,588	1,945,890	1,978,111	1,424,523
Beginning Fund Balance	33,126,627	30,855,030	32,689,704	34,635,594	
Ending Fund Balance	32,689,704	31,408,618	34,635,594	36,613,705	

FUND SUMMARY

FUND: Firefighters Pension - 710

GOAL: To properly fund the Pension Fund in accordance with 40 ICLS 5/4 of the Illinois Compiled Statutes.

NARRATIVE: The Firefighters contribute to the fund on a deferred compensation basis at a rate of 9.455% of their base salary plus longevity, if applicable. Overtime is excluded from the contribution requirement. The Village, through a tax levy, is responsible to fund the pension obligation based on independent actuarial computations. This year, 22 members will be contributing to the pension fund and 30 participants will be receiving pension payments. Based on the most recent actuarial study, the Firefighters' Pension Fund is approximately 67.44% funded on a market value basis at December 31, 2020.

BUDGET SUMMARY

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget
<u>Revenues:</u>					
Employee Contributions	208,858	222,798	214,548	228,368	5,570
Employer Contributions	1,124,697	1,168,077	1,168,077	1,084,541	(83,536)
Investment Earnings	3,114,544	1,499,576	2,000,000	1,751,430	251,854
Total Revenues	4,448,099	2,890,451	3,382,625	3,064,339	173,888
<u>Expenses:</u>					
Pension Payments	1,554,486	1,591,277	1,573,916	1,621,133	29,856
Disability Payments	284,907	289,951	289,024	297,695	7,744
Pension Refunds	0	0	0	0	0
Legal Expenses	8,831	10,000	8,000	8,240	(1,760)
Misc. Professional Services	69,017	76,400	72,761	74,944	(1,456)
Dues & Subscriptions	795	795	550	795	0
Educational Training	500	2,500	190	2,500	0
Bank and Bond Fees	4,410	1,000	530	1,000	0
Total Expense	1,922,946	1,971,923	1,944,971	2,006,307	34,384
Excess (Deficiency)	2,525,153	918,528	1,437,654	1,058,032	139,504
Beginning Fund Balance	21,057,626	21,422,507	23,582,779	25,020,433	
Ending Fund Balance	<u>23,582,779</u>	<u>22,341,035</u>	<u>25,020,433</u>	<u>26,078,465</u>	

FUND SUMMARY

FUND: Foreign Fire Insurance Fund - 210

GOAL: To direct the expenditure of money collected from the Foreign Fire Insurance Tax collected by the Illinois Municipal League for the maintenance, use and benefit of the fire department.

NARRATIVE: The Foreign Fire Insurance Tax applies to businesses not incorporated in the State of Illinois that provide Fire Insurance in Hinsdale. The Foreign Fire Insurance Board annually reviews the needs of the fire department and approves expenditures to be included in the annual budget and appropriations ordinance.

OBJECTIVE: For 2022, the Foreign Fire Insurance Tax funds will be used for expenditures related to public education of fire safety, to purchase wellness equipment, certain fire station amenities, and to provide additional clothing and uniforms for firefighters.

BUDGET SUMMARY

	2020	2021	2021	2022	Change from
	Actual	Budget	Estimated	Budget	Prior Budget
Revenues					
Foreign Fire Tax	79,459	78,123	79,142	79,142	1,019
Interest on Investments	118	100	100	100	0
Total Revenues	79,577	78,223	79,242	79,242	1,019
Expenses					
Benefits & Employment Costs	65,165	29,000	29,000	21,000	(8,000)
Materials and Supplies	8,371	32,000	32,000	55,000	23,000
Other Expenses	570	600	570	600	0
Total Expenses	74,106	61,600	61,570	76,600	15,000
Excess of Revenues over Expenses	5,471	16,623	17,672	2,642	(13,981)
Capital Outlay	0	0	0		0
Excess Revenues over Expenses	5,471	16,623	17,672	2,642	(13,981)
Beginning Fund Balance	150,075	163,802	155,546	173,218	
Ending Fund Balance	155,546	180,425	173,218	175,860	

ALL FUNDS SUMMARY

FUND: WATER AND SEWER – 600-632

GOAL: To operate and maintain the water and sewer system effectively and to manage the financial resources of the system consistent with prudent fiscal principles.

NARRATIVE: The Village is served by the DuPage Water Commission as its sole source of supply of Lake Michigan water. Equipment at the water plant and several wells are maintained in a standby mode to supplement this supply if necessary. Capital improvements in this fund include utility replacements related to street projects, as well as necessary improvements to the Village's Stormwater Drainage System. Water and Sewer full-time equivalent staffing is 7.0 employees for 2022 and is itemized in the schedule of Public Service personnel. The Village implemented tiered water rates along with a fixed infrastructure fee in 2021. Revenue generated from the infrastructure fee is dedicated to improving and maintaining the Village's water and sewer systems.

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
<u>Revenues:</u>						
Water Sales	7,778,824	8,425,000	8,400,015	8,657,000	232,000	2.8%
Sewer Sales	829,400	897,000	900,000	921,500	24,500	2.7%
Lost Customer Discount	51,590	51,000	43,000	50,000	(1,000)	-2.0%
Infrastructure Fee	0	0	175,000	540,000	540,000	100.0%
Interest	7,417	3,200	1,300	1,600	(1,600)	-50.0%
Miscellaneous	25,792	2,000	40	0	(2,000)	-100.0%
Total Revenues	8,693,024	9,378,200	9,519,355	10,170,100	791,900	8.4%
<u>Expenses:</u>						
Employee Salaries	1,908,508	1,960,887	1,954,833	2,013,580	52,693	2.7%
Benefits & Employment Costs	40,586	229,692	229,281	220,952	(8,740)	-3.8%
Contractual Services	129,857	131,666	139,259	140,430	8,764	6.7%
Materials and Supplies	4,483,213	4,444,285	4,710,333	4,771,645	327,360	7.4%
Repairs and Maintenance	222,287	230,449	225,632	231,994	1,545	0.7%
Other Expenses	446,135	493,191	415,954	497,633	4,442	0.9%
Debt Service	384,713	387,637	387,637	389,101	1,464	0.4%
Total Operating Expenses	7,615,299	7,877,807	8,062,929	8,265,335	387,528	4.9%
Excess (deficiency)	1,077,725	1,500,393	1,456,426	1,904,765	404,372	
Capital Outlay	3,272,377	2,522,000	1,834,882	641,500	(1,880,500)	-74.6%
Excess (deficiency)	(2,194,652)	(1,021,607)	(378,456)	1,263,265	2,284,872	
<u>Transfers In/(Out):</u>						
Transfer From Infrast. Fund	2,750,000	1,649,861	1,650,000	500,000	(1,149,861)	
Excess/(Deficiency)	555,348	628,254	1,271,544	1,763,265	1,135,011	
Beginning Fund Balance	(16,955)	635,335	538,392	1,809,936		
Ending Fund Balance	538,392	1,263,589	1,809,936	3,573,201		

All Program Capital Outlay Summary

<u>Account</u>	<u>Item</u>	<u>Amount</u>
Operation & Maintenance-4600		
7901	Fire Hydrant Replacement	\$ 25,000
7901	Fire Hydrant Maintenance	\$ 20,500
7901	Standpipe Engineering	\$ 75,000
7901	Interconnect Engineering Study	\$ 25,000
7901	Update SCADA System	\$ 25,000
7901	Well #2 Rehabilitation	\$ 70,000
7901	Well #10 Abandonment	\$ 15,000
7907	Replace Water/Sewer Truck #32	\$ 46,000
Total Operations & Maintenance		<u>\$ 301,500</u>
Water & Sewer Capital-4610		
Water Mains		
7917	Annual Watermain Program	<u>300,000</u>
Total Water Main Projects		<u>\$ 300,000</u>
Sewer		
7919	Localized Drainage Solutions	<u>\$ 40,000</u>
Total Sewer Projects		<u>\$ 40,000</u>
Total Water & Sewer Capital		<u>\$ 340,000</u>
Total Water & Sewer Fund		<u><u>\$ 641,500</u></u>

WATER AND SEWER OPERATIONS AND MAINTENANCE (PUBLIC SERVICES)

OBJECTIVES & ACCOMPLISHMENTS

Looking Forward: 2022 Objectives

1. Meet or exceed State and Federal water quality standards.
2. Continue professional education and training of personnel in the water and wastewater fields.
3. Clean and maintain sewer lines both in-house and with use of contractors.
4. Assist the Engineering Division and contractors with the completion of the utility projects in the upcoming Village Capital Improvement Plan through plan design, review, and in-field implementation.
5. Respond and repair emergency water main breaks efficiently with minimal disruption of water service to residents and business owners.
6. Work with the Engineering Division to identify and resolve storm water management issues.
7. Continue the fire hydrant replacement program, which is to replace outdated hydrants that are not included in the Master Infrastructure Plan (“MIP”).
8. Continue the root cutting program to maintain flow through root-infested sewers.
9. Institute sewer main lining to uphold the structural integrity of the aging sanitary and storm sewer system when possible.
10. Continue to assist with the implementation of the Village’s Pool Facility repairs as recommended by the Pool Audit that was completed by Williams Architecture.
11. Coordinate the Standpipe Inspection and assist with the Engineering and Bid Specs for the Standpipe Painting and Safety Enhancement Project.
12. Execute the Water Plant SCADA Upgrade.
13. Continual compliance with the State of Illinois Lead Service Line Replacement and Notification Act.
14. Continual compliance with the Illinois Department of Natural Resources Lake Michigan Allocation Program.

Reviewing the Year: 2021 Accomplishments

1. Meet or exceed State and Federal water quality standards.

All distributed water has met or exceeded state and federal water quality standards.

2. Continue professional education and training of personnel in the water and wastewater fields.

Presently, the department has: one (1) Class B Water Operator, one (1) Class C Water Operator, and two (2) Class C Water Operators-in-Training. Staff has continued to gain important job knowledge and continuing education credits by attending various classes and seminars.

3. Clean and maintain sewer lines both in-house and with use of contractors.

Current Footage as of September 30, 2021

Sewers Cleaned (In-house) – 4,225 ft. of the Village's total 418,652 ft. of sewer lines. Sewers Cleaned (Contracted) – 0 ft. of the Village's total 418,652 ft. of sewer lines.

Sewers Televised (Contracted) – 5,683 ft. of the Village's total 418,652 ft. of sewer lines.

Projected Footage after October 2021 completion of the sewer cleaning contract

Sewers Cleaned (Contracted) – 130,702 ft. of the Village's total 418,652 ft. of sewer lines.

Sewers Televised (Contracted) – 3,475 ft. of the Village's total 418,652 ft. of sewer lines.

4. Assist the Engineering Division and contractors with the completion of the utility projects in the upcoming Village Capital Improvement Plan through plan design, review, and in-field implementation.

All 2021 plan design/reviews and field implementations have been completed.

5. Respond and repair emergency water main breaks efficiently with minimal disruption of water service to residents and business owners.

Twenty-Three (32) water main breaks have been repaired as of September 30, 2021.

6. Work with the Engineering Division to identify and resolve storm water management issues.

Staff continually assists the Engineering Division in the identification and resolution of storm water issues.

7. Continue the fire hydrant replacement program, which is to replace outdated hydrants that are not included in the Master Infrastructure Plan ("MIP").

Staff is obtaining pricing and work will be scheduled in November 2021.

8. Continue the root cutting program to maintain flow through root-infested sewers.

34,548 ft. of sewers are to be root cut after the completion of the sewer cleaning contract in December of 2021.

9. Institute sewer main lining to uphold the structural integrity of the aging sanitary and storm sewer system when possible.

No Sewer Lining completed in 2021.

10. Assist with the planning and implementation of the Village's Pool Facility repairs as recommended by the Pool Audit that was completed by Williams Architecture.

Field work on this project started in September 2021 and is currently on-going.

WATER AND SEWER OPERATIONS AND MAINTENANCE – (PUBLIC SERVICES)

Activity Measures

Calendar Year	2018	2019	2020	2021***
Underground Utility Locates (JULIE)	5,905	6,032	5,657	3,083
Water Main Break Repairs	47	26	31	20
Water Service Leak/ Buffalo Box repairs	24	18	24	3
Hydrant Replacements/Repairs	49	72	64	30
New Water Service Connection/ Inspections	41	52	44	25
Valve Installations/Repairs	6	5	4	1
Water Meter Service Calls	617	523	495	309

Catch Basin Replacements/Repairs	2	3	1	0
Inlet Replacements/Repairs	3	2	1	0
Manhole Replacements/Repairs	5	5	0	2
Catch Basins/ Inlets Cleaned	104	85	145	62
Sewers Cleaned – Public Works (feet)	8,186	7,360	5,735	200
Sewers Cleaned – Contractual (feet) (1)	124,048	112,411	135,350	0

*** Due to the change from Fiscal Year to Calendar Year, 2021 Activity Measures only include two quarters of information (January – June).

(1) Due to favorable pricing the Village was able to clean more sewers in 2020.

**VILLAGE OF HINSDALE
WATER AND SEWER FUND
2022 BUDGET
TOTAL ALL FUNDS**

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
<u>Revenues:</u>						
Water Sales	7,778,824	8,425,000	8,400,015	8,657,000	232,000	2.8%
Sewer Sales	829,400	897,000	900,000	921,500	24,500	2.7%
Lost Customer Discount	51,590	51,000	43,000	50,000	(1,000)	-2.0%
Infrastructure Fee	0	0	175,000	540,000	540,000	100.0%
Interest	7,417	3,200	1,300	1,600	(1,600)	-50.0%
Miscellaneous	25,792	2,000	40	0	(2,000)	-100.0%
Total Revenues	8,693,024	9,378,200	9,519,355	10,170,100	791,900	8.4%
<u>Expenses:</u>						
Employee Salaries	1,908,508	1,960,887	1,954,833	2,013,580	52,693	2.7%
Benefits & Employment Costs	40,586	229,692	229,281	220,952	(8,740)	-3.8%
Contractual Services	129,857	131,666	139,259	140,430	8,764	6.7%
Materials and Supplies	4,483,213	4,444,285	4,710,333	4,771,645	327,360	7.4%
Repairs and Maintenance	222,287	230,449	225,632	231,994	1,545	0.7%
Other Expenses	446,135	493,191	415,954	497,633	4,442	0.9%
Debt Service	384,713	387,637	387,637	389,101	1,464	0.4%
Total Operating Expenses	7,615,299	7,877,807	8,062,929	8,265,335	387,528	4.9%
Excess (deficiency)	1,077,725	1,500,393	1,456,426	1,904,765	404,372	
Capital Outlay	3,272,377	2,522,000	1,834,882	641,500	(1,880,500)	-74.6%
Excess (deficiency)	(2,194,652)	(1,021,607)	(378,456)	1,263,265	2,284,872	
<u>Transfers In/(Out):</u>						
Transfer From Infrast. Fund	2,750,000	1,649,861	1,650,000	500,000	(1,149,861)	
Excess/(Deficiency)	555,348	628,254	1,271,544	1,763,265	1,135,011	
Beginning Fund Balance	(16,955)	635,335	538,392	1,809,936		
Ending Fund Balance	538,392	1,263,589	1,809,936	3,573,201		

VILLAGE OF HINSDALE
WATER AND SEWER FUND
2022 BUDGET
OPERATION & MAINTENANCE FUND - 600

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
<u>Revenues:</u>						
Water Sales	7,778,824	8,425,000	8,400,015	8,657,000	232,000	2.8%
Sewer Sales	829,400	897,000	900,000	921,500	24,500	2.7%
Lost Customer Discount	51,590	51,000	43,000	50,000	(1,000)	-2.0%
Interest	4,144	2,000	1,000	1,500	(500)	-25.0%
Miscellaneous	25,792	2,000	40	0	(2,000)	-100.0%
Total Revenues	8,689,750	9,377,000	9,344,055	9,630,000	253,000	0.0%
<u>Expenses:</u>						
Employee Salaries	1,908,508	1,960,887	1,954,833	2,013,580	52,693	2.7%
Benefits & Employment Costs	40,586	229,692	229,281	220,952	(8,740)	-3.8%
Contractual Services	129,857	131,666	139,259	140,430	8,764	6.7%
Materials and Supplies	4,483,213	4,444,285	4,710,333	4,771,645	327,360	7.4%
Repairs and Maintenance	222,287	230,449	225,632	231,994	1,545	0.7%
Other Expenses	446,135	493,191	415,954	497,633	4,442	0.9%
Debt Service	218,600	218,736	218,736	218,601	(135)	-0.1%
Total Operating Expenses	7,449,186	7,708,906	7,894,028	8,094,835	386,064	5.0%
Excess (deficiency)	1,240,564	1,668,094	1,450,027	1,535,165	(133,064)	
Capital Outlay	371,732	85,000	22,341	301,500	216,500	254.7%
Excess (deficiency)	868,832	1,583,094	1,427,686	1,233,665	(349,564)	
<u>Transfers In/(Out):</u>						
Trans (to) from Water Capital	0	(800,000)	0	0	800,000	
Trans to Alt. Bond P and I	(165,230)	(168,738)	(168,599)	(170,500)	(1,762)	
Bond Proceeds	0	0	0	0	0	
Total Transfers In (Out)	(165,230)	(968,738)	(168,599)	(170,500)	798,238	
Excess/(Deficiency)	703,602	614,356	1,259,087	1,063,165	448,674	
Beginning Fund Balance	(12,983)	556,748	690,619	1,949,706		
Ending Fund Balance	690,619	1,171,104	1,949,706	3,012,871		

**VILLAGE OF HINSDALE
WATER AND SEWER FUND
2022 BUDGET
WATER CAPITAL FUND - 620**

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
<u>Revenues:</u>						
Infrastructure Fee	0	0	175,000	540,000	(540,000)	0%
Interest	2,748	1,000	250	0	1,000	100%
Total Revenues	2,748	1,000	175,250	540,000	(539,000)	100%
<u>Expenses:</u>						
Personnel Services	0	0	0	0	0	0%
Professional Services	0	0	0	0	0	0%
Contractual Services	0	0	0	0	0	0%
Purchased Services	0	0	0	0	0	0%
Materials and Supplies	0	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
Risk Management Costs	0	0	0	0	0	0%
Total Operating Expenses	0	0	0	0	0	0%
Excess (deficiency)	2,748	1,000	175,250	540,000	(539,000)	-53900%
Capital Outlay	2,900,645	2,437,000	1,812,541	340,000	(2,097,000)	-86%
Excess (deficiency)	(2,897,897)	(2,436,000)	(1,637,291)	200,000	1,558,000	-64%
<u>Transfers In/(Out):</u>						
Transfer from General Fund	0	0	.	0	0	0%
Transfer from Water O&M	0	800,000	0	0	(800,000)	-100%
Transfer From Infrastructure	2,750,000	1,650,000	1,650,000	500,000	(1,150,000)	-70%
Total Transfers In (Out)	2,750,000	2,450,000	1,650,000	500,000	(1,950,000)	-170%
Excess/(Deficiency)	(147,897)	14,000	12,709	700,000	(392,000)	-234%
Beginning Fund Balance	9,645	62,445	(138,252)	(125,543)		
Ending Fund Balance	(138,252)	76,445	(125,543)	574,457		

VILLAGE OF HINSDALE
WATER AND SEWER FUND
2022 Budget
2014 ALTERNATE REVENUE BOND-632
BONDS PAYABLE THROUGH DECEMBER 15, 2029

	2020 Actuals	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
<u>Revenues:</u>						
Water Sales	0	0	0	0	0	0%
Sewer Sales	0	0	0	0	0	0%
Lost Customer Discount	0	0	0	0	0	0%
State/Local Grants	0	0	0	0	0	0%
Interest	525	200	50	100	(100)	-50%
Miscellaneous	0	0	0	0	0	0%
Total Revenues	525	200	50	100	(100)	-50%
<u>Expenses:</u>						
Personnel Services	0	0	0	0	0	0%
Professional Services	0	0	0	0	0	0%
Contractual Services	0	0	0	0	0	0%
Purchased Services	0	0	0	0	0	0%
Materials and Supplies	0	0	0	0	0	0%
Repairs and Maintenance	0	0	0	0	0	0%
Other Expenses	166,113	168,901	168,901	170,500	1,599	1%
Risk Management Costs	0	0	0	0	0	0%
Total Operating Expenses	166,113	168,901	168,901	170,500	1,599	1%
Excess (deficiency)	(165,588)	(168,701)	(168,851)	(170,400)	(1,699)	1%
Capital Outlay	0	0	0	0	0	0%
Excess (deficiency)	(165,588)	(168,701)	(168,851)	(170,400)	(1,699)	1%
<u>Transfers In/(Out):</u>						
Transfer from Water O&M	165,230	168,599	168,599	170,500	1,901	1%
Excess/(Deficiency)	(358)	(102)	(252)	100	202	-198%
Beginning Fund Balance	(13,617)	16,142	(13,975)	(14,227)		
Ending Fund Balance	(13,975)	16,040	(14,227)	(14,127)		

VILLAGE OF HINSDALE
2022 BUDGET
WATER AND SEWER FUND
WATER AND SEWER - DEPT 71
WATER AND SEWER SERVICES-PROGRAM 4600

Account Number	Expense Description	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
<u>70-Employee Salaries</u>							
7001	Full-Time Salaries	625,693	645,688	644,000	667,500	21,812	3.4%
7005	Longevity Pay	3,700	4,000	4,000	4,000	0	0.0%
7011	Overtime	81,847	80,000	75,634	80,000	0	0.0%
7023	Water Fund Cost Allocation	1,197,268	1,231,199	1,231,199	1,262,080	30,881	2.5%
	Total	1,908,508	1,960,887	1,954,833	2,013,580	52,693	2.7%
<u>71-Benefits & Employment Costs</u>							
7101	Social Security	42,011	44,993	44,865	46,593	1,600	3.6%
7103	Medicare	9,825	10,522	10,493	10,897	375	3.6%
7105	IMRF	(98,129)	79,463	79,238	66,132	(13,331)	-16.8%
7111	Health Insurance	76,139	76,673	77,830	79,487	2,814	3.7%
7113	Dental Insurance	2,794	2,831	2,961	3,025	194	100.0%
7115	Life Insurance	1,380	1,460	1,420	1,448	(12)	100.0%
7117	IPBC Surplus	(11,002)	0	0	0	0	0.0%
7141	Staff Development & Training	61	1,150	384	1,000	(150)	-13.0%
7143	Membership Dues/Subscriptions	13,339	8,200	8,315	8,320	120	1.5%
7145	Uniforms	3,894	4,000	3,440	3,700	(300)	-7.5%
7147	Overtime Meals	274	400	335	350	(50)	-12.5%
	Total	40,586	229,692	229,281	220,952	(8,740)	-3.8%
<u>72-Contractual Services</u>							
7201	Legal Expenses	0	2,500	0	0	(2,500)	-100.0%
7203	Engineering and Architects	3,168	3,700	5,418	6,300	2,600	70.3%
7223	Data Processing Services	11,075	11,100	11,418	12,600	1,500	13.5%
7231	Telecommunications	38,268	20,000	19,000	21,000	1,000	5.0%
7233	Cable/Internet	1,790	1,800	1,781	1,800	0	100.0%
7235	Electric	54,712	55,000	51,356	53,000	(2,000)	-3.6%
7237	Natural Gas	7,834	6,700	9,914	10,250	3,550	100.0%
7239	FLAGG Creek Sewer Charge	605	1,000	5,586	5,600	4,600	460.0%
7241	Custodial Services	8,760	7,800	7,800	7,800	0	0.0%
7245	Dumping	3,645	15,300	20,220	15,800	500	3.3%
7299	Other Services	0	6,766	6,766	6,280	(486)	-7.2%
	Total	129,857	131,666	139,259	140,430	8,764	6.7%

VILLAGE OF HINSDALE
2022 BUDGET
WATER AND SEWER FUND
WATER AND SEWER - DEPT 71
WATER AND SEWER SERVICES-PROGRAM 4600

Account Number	Expense Description	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
	<u>73-Materials & Supplies</u>						
7301	Postage	14,164	14,800	14,941	15,000	200	1.4%
7303	Office Supplies	301	500	399	400	(100)	-20.0%
7305	Breakroom Supplies	297	300	650	400	100	33.3%
7307	Printing and Publications	2,265	2,775	2,737	2,625	(150)	-5.4%
7311	Gasoline & Oil	9,701	8,000	10,130	10,000	2,000	25.0%
7321	DWC Costs	4,437,599	4,385,000	4,650,000	4,710,000	325,000	7.4%
7323	Chemicals	0	3,000	1,410	3,000	0	0.0%
7325	Laboratory Supplies	163	350	340	350	0	0.0%
7327	Building & Maintenance Supplies	1,012	750	730	750	0	0.0%
7329	Tools & Hardware	8,083	3,210	3,196	3,270	60	1.9%
7353	Medical/Safety Supplies	428	500	800	750	250	50.0%
7391	Computer Hrdwre, Software, Supplies	0	100	0	100	0	0.0%
7399	Non-Capitalized Equipment	9,200	25,000	25,000	25,000	0	0.0%
	Total	4,483,213	4,444,285	4,710,333	4,771,645	327,360	7.4%
	<u>74-Repairs & Maintenance</u>						
7401	Building Maintenance	14,943	15,316	15,588	14,816	(500)	-3.3%
7403	General Equipment Maintenance	16,636	5,425	3,772	4,325	(1,100)	-20.3%
7405	Comp./Off. Equip. Maint.	448	350	299	350	0	0.0%
7407	Motor Vehicle Maintenance	4,399	3,582	6,500	5,082	1,500	41.9%
7409	Radio Maintenance	0	1,000	0	0	(1,000)	-100.0%
7423	Water System Maintenance	111,710	129,985	129,334	133,130	3,145	2.4%
7425	Sewer System Maintenance	74,151	74,791	70,139	74,291	(500)	-0.7%
	Total	222,287	230,449	225,632	231,994	1,545	0.7%
	<u>75-Other Expenses</u>						
7511	Utility Tax	386,295	412,000	410,500	414,750	2,750	0.7%
7523	IRMA Premiums	59,840	77,691	4,954	79,633	1,942	2.5%
7525	Self-Insured Deductible	0	2,500	0	2,500	0	0.0%
7599	Miscellaneous Expenses	0	1,000	500	750	(250)	-25.0%
	Total	446,135	493,191	415,954	497,633	4,442	0.9%
	<u>76-Debt Service</u>						
7603	Loan Principal Expense	186,764	189,246	189,246	191,478	2,232	1.2%
7605	Interest Expense	31,836	29,490	29,490	27,123	(2,367)	-8.0%
	Total	218,600	218,736	218,736	218,601	(135)	-0.1%
	Total Operating Expenses	7,449,186	7,708,906	7,894,028	8,094,835	385,929	5.0%

VILLAGE OF HINSDALE
2022 BUDGET
WATER AND SEWER FUND
WATER AND SEWER - DEPT 71
WATER AND SEWER SERVICES-PROGRAM 4600

Account Number	Expense Description	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	Change From Prior Budget	% Change From Prior Budget
	<u>79-Capital Outlay</u>						
7901	General Equipment	0	40,000	22,341	255,500	215,500	538.8%
7907	Motor Vehicles	0	45,000	0	46,000	1,000	100.0%
7909	Buildings	0	0	0	0	0	0.0%
	Total	0	85,000	22,341	301,500	216,500	254.7%
	Total Expenses	7,449,186	7,793,906	7,916,369	8,396,335	602,429	7.7%