



MEETING AGENDA

SPECIAL MEETING OF THE VILLAGE BOARD OF TRUSTEES

Tuesday, January 28, 2020

7:30 P.M.

MEMORIAL HALL – MEMORIAL BUILDING
19 E. CHICAGO AVENUE, HINSDALE, ILLINOIS

(Tentative and Subject to Change)

REVISED (01.27.20)

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

- a) Regular Meeting of January 7, 2020

4. VILLAGE PRESIDENT'S REPORT

5. CITIZENS' PETITIONS* (Pertaining to items appearing on this agenda)

6. FIRST READINGS – INTRODUCTION**

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by **.)*

Administration & Community Affairs (Chair Hughes)

- a) Waive the competitive bidding process and approve the purchase of proprietary software and information technology security managed services from Infogressive Cyber Security of Lincoln NE at a cost not to exceed \$25,423.20
- b) Approve the blanket purchase orders for Calendar Year 2020 totaling \$736,700 and waiving the competitive bidding requirements where applicable
- c) ~~Removed - Approve an Ordinance Amending Section 6-1-4 ("License Fees") of Title 6 ("Motor Vehicles and Traffic"), Chapter 1 ("Vehicle Licenses") of the Village Code of Village of Hinsdale Relative to Vehicles License Fees~~

Environment & Public Services (Chair Byrnes)

- d) Approve an Ordinance Authorizing Execution of the Illinois Public Works Mutual Aid Network Agreement (IPWMAN)
- e) Approve an Illinois Department of Transportation (IDOT) Resolution for Improvement Under the Illinois Highway Code and Local Public Agency Agreement for Federal Participation to partially fund the 2020 Infrastructure Project with Surface Transportation Program (STP) funds

Zoning & Public Safety (Chair Stifflear)

- f) Waive Competitive Bidding and Approve a Professional Services Agreement with MSA Municipal Services Associates, Inc.

7. CONSENT AGENDA

*All items listed below have previously had a First Reading of the Board or are considered Routine*** and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

Administration & Community Affairs (Chair Hughes)

- a) Approval and payment of the accounts payable for the period of January 8, 2020 to January 28, 2020, in the aggregate amount of \$3,690,420.06 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk***

Environment & Public Services (Chair Byrnes)

- b) Award Trees R Us, Inc. the Elm Injection contract for Calendar Year 2020 in the extended price comparison amount of \$147,166.65 not to exceed the proposed budgeted amount of \$161,012***
- c) Waive the competitive bidding procedure to Approve a three-year contract with Clarke Environmental Mosquito Management, Inc. for annual mosquito abatement services in an amount not to exceed \$55,496***

8. SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included as Non-Consent items and have not had the benefit of a First Reading due to emergency nature or time sensitivity, or when the item is a referral to another Board or Commission*****

Environment & Public Services (Chair Byrnes)

- a) Award the engineering services for the 2020 Maintenance Project to Rempe-Sharpe & Associates, Inc. in the amount not to exceed \$76,510 (*First Reading – January 7, 2020*)

Zoning & Public Safety (Chair Stifflear)

- b) Refer the application packet to the Plan Commission for a hearing and consideration of a map amendment, text amendment to Section 3-106(B)(1) and concurrent planned development concept plan by Ryan Companies, US Inc.; **or**
Deny the map amendment, text amendment to Section 3-106(B)(1) and concurrent planned development concept plan by Ryan Companies, US Inc.

9. DISCUSSION ITEMS

- a) Parking deck update
- b) Tollway update

10. DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Economic Development
- c) Community Development

11. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

12. OTHER BUSINESS

13. NEW BUSINESS

14. CITIZENS' PETITIONS* (Pertaining to any Village issue)

15. TRUSTEE COMMENTS

16. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

17. ADJOURNMENT

*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

*****The Village Board reserves the right to take final action on an Item listed as a First Reading if, pursuant to motion, the Board acts to waive the two reading policy.***

******Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

*******Items included on the Non-Consent Agenda due to “emergency nature or time sensitivity” are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Darrell Langlois, ADA Coordinator, at 630-789-7014 **or by TDD at 630-789-7022** to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Website <http://villageofhinsdale.org>

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
January 7, 2020**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, January 7, 2020 at 7:30 p.m., roll call was taken.

Present: Trustees Matthew Posthuma, Scott Banke, Luke Stifflear, Gerald J. Hughes, Laurel Haarlow, Neale Byrnes, and President Tom Cauley

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Assistant Village Manager Emily Wagner, Police Chief Brian King, Fire Chief John Giannelli, Finance Director Darrell Langlois, Director of Community Development Robb McGinnis, Director of Public Services George Peluso, Village Engineer Dan Deeter, Village Planner Chan Yu, and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) Regular Meeting of December 10, 2019

Following changes to the draft minutes, Trustee Hughes moved to **approve the draft minutes of the regular meeting of November 19, 2019, as amended.** Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Banke, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: Trustee Stifflear

ABSENT: None

Motion carried.

VILLAGE PRESIDENT'S REPORT

No report.

CITIZENS' PETITIONS

None.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) **Waive the competitive bidding process and approve the purchase of proprietary software and information technology security managed services from Infogressive Cyber Security of Lincoln NE at a cost not to exceed \$25,423.20**

This item was postponed to the following meeting of the Village Board.

Environment & Public Services (Chair Byrnes)

- b) **Award the Design Engineering phase of the 2020 Maintenance Project to Rempe-Sharpe & Associates, Inc. in the amount not to exceed \$45,452**

Trustee Byrnes said 2020 is the year roadwork would be a 'scale back year' and only doing one mile of roads and a couple of parking lots. Rempe-Sharpe is qualified, and staff has been satisfied with their work in the past. The construction supervision for the project will be awarded at a later date. He noted that some of the roads scheduled for work this year are in fair condition, which underscores the effectiveness of MIP program.

President Cauley recalled that when he was a Trustee the Board agreed that there are advantages to having the same firm do the design and the construction observation, and that a later time the Board asked that the two phases be bid separately. He asked if the contractor is committed to their estimate for the observation. Village Engineer Dan Deeter said the estimate is based on a number of days, but it is a year out from the actual project. He has been assured they can do it for these numbers. Trustee Hughes would like to know why there is such a big difference between these two bidders.

President Cauley suggested we get one contract for both phases. Mr. Deeter said we had been hesitant to do that in the past, so as to make sure the contractor did a good job on the first half of the project, but he will gather more information and share his findings with the Board.

The Village Board agreed to move this item forward for a second reading at their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Byrnes moved **Approval and payment of the accounts payable for the period of December 11, 2019 to December 27, 2019, in the aggregate amount of \$962,599.09 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- b) **Approve a lobbying services agreement with Chris Nybo LLC, 444 Mitchell Avenue, Elmhurst, effective January 1, 2020 through July 1, 2020 at a cost not to exceed \$30,000** *(First Reading - December 10, 2019)*

Zoning & Public Safety (Chair Stifflear)

- c) **Reject all bids, waive the competitive bidding process and approve the purchase of (24) Self-contained Breathing Apparatus (SCBA), (3) Rapi**
d) **d Intervention Team SCBA's, (44) 4,500psi 30-minute air cylinders, and (27) full face piece masks to Municipal Emergency Services (MES) d/b/a 3M Scott brand, 132 Eisenhower Lane South, Lombard, Illinois in an amount not to exceed \$168,713** *(First Reading - December 10, 2019)*
e) **Approve an Intergovernmental Agreement (IGA) with Hinsdale Township High School District No. 86 for reciprocal reporting of Criminal Offenses** *(First Reading - December 10, 2019)*
f) **Approve an Intergovernmental Agreement (IGA) with Hinsdale Township High School District No. 86 for School Resource Officer Services** *(First Reading - December 10, 2019)*

Trustee Hughes moved to **approve the Consent Agenda, as presented.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve a Resolution Authorizing Submission, by the Village of Hinsdale, of a Park & Recreation Facility Construction Program (PARC) grant application**

Trustee Hughes introduced the item which is approval of a grant submission to acquire \$2.5 million to provide ADA compliance, HVAC and other upgrades to the Katherine Legge Memorial Lodge (KLM). The RBA explains that if the grant is awarded the Village needs to be prepared to spend approximately \$600,000. Mr. Bloom explained that the Village would make their share of the expenditure beginning in the third quarter of 2020 and the following two years. Trustee Hughes noted this expenditure is not in the 5-year Capital Improvement Plan (CIP), but there are some offsets, as outlined in the RBA. President Cauley said these improvements would raise KLM revenues; in his opinion we have to make a commitment or let it go. Further, if there is money to fix the Lodge, we should take advantage of it. There are lots of places for the money to go, but this could double Lodge income. If the buildings aren't upgraded, no one will rent it, and we won't be able to maintain the buildings.

Trustee Hughes moved to **Approve a Resolution Authorizing Submission, by the Village of Hinsdale, of a Park & Recreation Facility Construction Program (PARC) grant application.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Zoning & Public Safety (Chair Stifflear)

- b) **Approve an Ordinance Amending Section 14-5-3 (Application) of Chapter 5 (Certificate of Appropriateness), Title 14 (Historic Preservation), Relative to Applications for Certificates of Appropriateness** *(First Reading - December 10, 2019)*

Trustee Stifflear introduced the item relative to Applications for a Certificate of Appropriateness pertaining to demolition requests in historic districts on the National Register of Historic Places. This is for residential buildings, and will require submission of plans for the home that will replace the one being demolished to be included with the application. This will allow the Historic Preservation Commission (HPC) to make a more informed decision regarding the demolition. The applicant can appeal these decisions to the Village Board of Trustees.

Trustee Stifflear moved to **Approve an Ordinance Amending Section 14-5-3 (Application) of Chapter 5 (Certificate of Appropriateness), Title 14 (Historic Preservation), Relative to Applications for Certificates of Appropriateness.** Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- c) **Move the request for a Major Adjustment for Exterior Plan changes for brick façade color for the commercial building at 24 W. Hinsdale forward for a second reading; or Move to refer the request to the Plan Commission for further hearing and review**

Trustee Stifflear introduced the item that is a major adjustment relative to the brick façade color for the property at 24 W. Hinsdale, the old Hartley building. This Board can approve or deny the matter or refer it to the Plan Commission. The exterior appearance was approved, and included removing the canopy in the front and some additional work. When it was removed, some of the brickwork could not be replaced, and there were problems with the mortar and joints. He noted there are three architects on the Historic Preservation and Plan Commissions, and he recommends this be referred to the Plan Commission to work through the details. This matter is on the Plan Commission agenda for tomorrow, in the event this Board agrees to move it forward.

Mr. Mike Abraham, architect for the project, addressed the Board and explained that they found no reference in the code requiring a permit for painting or staining the façade, and further, in looking at other similar completed projects in the downtown, there was no record of permitting for painting or staining the brick. President Cauley explained changing the use triggers the need for a permit, but acknowledged the code is complex. Mr. Abraham said he didn't find anything to indicate they couldn't stain the brick, and further, the stain can't be removed without destruction to the brick. He explained there were several mortar colors under the canopy, much of the brick had been replaced. Matching the brick and mortar would require a lot of patching and repair; their intent was to unify the façade of the front. Discussion followed as to whether or not the stain could be removed. Trustee Stifflear and President Cauley agree this matter would be best served going back to the Plan Commission. Trustee Stifflear pointed out the revised elevation illustrated in the Board materials, and explained the timeline for review and approvals. Mr. Abraham said this will impact completion of the exterior of the project, as they were hoping to open at the end of the month.

Trustee Stifflear moved **to refer the request for a Major Adjustment for Exterior Plan changes for brick façade color for the commercial building at 24 W. Hinsdale to the Plan Commission for further hearing and review.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- d) **Refer the application packet to the Plan Commission for a hearing and consideration of a map amendment, text amendment to Section 3-106(B)(1) and concurrent planned development concept plan by Ryan Companies, US Inc.; or**
Deny the map amendment, text amendment to Section 3-106(B)(1) and concurrent planned development concept plan by Ryan Companies, US Inc.

Trustee Stifflear introduced the item that relates to the northwest corner of Adams and Ogden Avenue, commonly referred to as the Institute of Basic Life Principles (IBLP). This application is for a portion of the property only; 16 acres of the 60 total. Ryan Companies is proposing a 330,000' square foot building that will include 245 senior living units; 122 independent living units, 85 assisted living units, and 38 memory care units. He said the applicant will present on the total project including height, density, building setbacks, the need for this type of use in the community, and requested waivers. Although a referral only requires one reading, he recommends a second reading because of the complexity of the project and to provide the Board more time to review the materials. The application will concurrently consider a map amendment to change 7.6 acres on the corner of Adams and Ogden from an Institutional Building (IB) district to R2; a text amendment to change the code requirement from a minimum of 20 acres to 15 acres for a Planned Unit Development (PUD) in a residential district; and a PUD for the project on the entire 16 acre site. Trustee Stifflear explained that the process will include a referral of the concept plan, map amendment and text amendment to the Plan Commission for a public hearing likely in March. After the hearing, the Plan Commission would provide a recommendation to the

Village Board for a vote on the approval of the concept plan. If it is approved, the Board will provide specific direction to the applicant with regard to all relative matters including use of the property, density and building height. At that time, the applicant would produce a detailed plan for review by the Plan Commission. The detailed plan would be referred to the Village Board for a third time for possible final approval. Trustee Stifflear reviewed the general criteria for a PUD as found in Section 11-602 of the Village code.

President Cauley commented in favor of two readings stating that relative to the amount of time the entire process takes, two more weeks are insignificant. If the Board has strong views on any aspect of the project, they can talk about them again. Director of Community Development Robb McGinnis said public notification would occur as part of the Plan Commission hearing process.

Mr. Dave Erickson, Vice President of Real Estate Development for Ryan Companies, representing Clarendale of Hinsdale provided an overview for the Board. He described the Clarendale brand stating this is their tenth project and a \$95 million private equity investment. The plan has evolved over 6-8 months and will include 262 senior care units, and still maintain 60% green space. He talked about Ryan Companies and their partnership with Life Care Services, LCS. He addressed the need in this area for this type of facility stating there are 23,000 seniors within a 15 minute radius of the subject property; a nationally recognized firm did a market analysis and demand is high. This location is a good address and easily accessible. It will take about two years to fully lease the project. With respect to the site, residential Oak Brook is to the north, to the east is a vacant flood plain, to the south is residential Hinsdale, and to the west is Route 83. There are some challenges with the proposed site as 23% is flood plain and wetlands, and will need to go through FEMA to remap. There is stormwater drainage under the existing building, but environmental remediation will be required. When the stormwater management aspect of the project is complete, it will be better than it is currently. He illustrated the site plan, and explained that the four-story portion of the building would be at the far northwest corner, and would not be visible from Ogden Avenue. Facing Ogden Avenue the building will be only two stories tall, and the middle of the building will be three stories. He described the vehicular access to the building to be located on the north side of the proposed building. He added seniors drive during off-peak hours, and the employee shift change is not during peak traffic hours, either. The project will include a pedestrian path that crosses the creek, landscaping will meet or exceed code; there will be four courtyard areas, and lots of green space to the north. All the units are rentals, with villas in Hinsdale and Oak Brook. Mr. McGinnis said he talked with his counterpart in Oak Brook, they saw no fatal flaws with the proposed project, but they have a process, too. Mr. Erickson provided an overview of on-site parking, which will be 12 spaces less than required by code, they will work with staff, but based on experience there will be sufficient parking.

Mr. Brian Pugh, architect for the project, walked the Board through the renderings. Existing berming and the view from Ogden will remain the same. They took their cues from the community and customized the building to the neighborhood. It will be in the Craftsman style which is compatible with other area developments. The existing berm will screen the taller sections of the building. The building is set back 58' feet from Ogden Avenue.

Mr. Erickson added 35% of the building interior is amenity space for residents. A map amendment will be required to rezone the IB section to R2. A text amendment will be necessary to reduce the acreage requirement for a PUD from 20 acres to 15. Discussion

followed regarding building regulations, work start times, and a request to waive the park requirement. Relief will be required for height, FAR, and some setbacks, but will comply with other R2 requirements such as building and lot coverage. The configuration of the lot requires some setback modifications.

In terms of public benefit, during the 18 month anticipated construction period, there will be 400 construction jobs. The facility will employ a cross-section of 104 full-time equivalent jobs, provide a new high quality senior living facility, improve stormwater management, replace an aging building with improved architecture, and provide a walking path and significant green space. Mr. Erickson stated they are proud to present this plan, they believe it is a good one, and they appreciate the feedback of the Board. He respectfully requests a referral when the time is right.

Trustee Hughes asked about the price point for the units. Mr. Erickson explained there is no buy-in fee, and rentals will be at the market rate, but he can provide numbers. Trustee Banke asked about traffic flow and EMT impact. Fire Chief John Giannelli referenced a memo he had prepared siting the effect of the assisted living at 10 N. Washington, and other area facilities. He said there is no significant impact with respect to the independent living residents, but for the assisted living and memory care residents, he estimates 10-15 more calls per month. He stated that his department would be able to handle this increase. Mr. Erickson added IDOT will have to review the traffic flow. Trustee Hughes suggested looking at Bethlehem Woods in LaGrange Park as a comparable. Mr. Erickson said the building will be for 62 and older people only, and reviewed why they believe the park requirement should be waived. Trustee Stiffear reminded the Board of the contributions made by Eve Assisted Living and Hinsdale Meadows.

The Board agreed to move this item forward for a second reading at their next meeting.

DISCUSSION ITEMS

Relative to the previously discussed item for the PARC grant for KLM, Mr. Bloom confirmed that the Village does not have to move forward with the project should the grant be received and matching funds are unavailable.

a) Parking deck update

Mr. Bloom stated the deck is in place, and contractors will move on with electrical and plumbing work. Southbound Garfield will be closed for about a week, and the project continues on schedule.

b) Tollway update

Mr. Bloom reported per the change to the IGA, the process to remove the soundwalls has begun, fences are still up. The Tollway has promised the new soundwall will be up before Little League begins in April 2020.

Village Manager Kathleen Gargano provided a 5G update stating Stop 5G would be meeting on January 15 at the Community House, and will host a fundraising drive at Plate 28 on January 10. Details can be found on their Facebook page, and will be added to the Village website.

DEPARTMENT AND STAFF REPORTS

a) Fire

- b) Police
- c) Engineering
- d) Parks & Recreation
- e) Community Development

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Hughes moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of January 7, 2020**. Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 9:11 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk



REQUEST FOR BOARD ACTION
Administration

AGENDA SECTION: First Reading - ACA
SUBJECT: Information Technology Security Managed Services Purchase
MEETING DATE: January 7, 2019
FROM: Bradley Bloom, Assistant Village Manager/Director of Public Safety

Recommended Motion

Waive the competitive bidding process and approve the purchase of proprietary software and information technology security managed services from Infogressive Cyber Security of Lincoln NE at a cost not to exceed \$25,423.20.

Background

Over the past year, Village staff has noted an increase in cyber-attacks aimed at municipalities. In August 2019, the New York Times reported that more than 40 municipalities have been the victim of cyber-attacks that have included malicious malware being sent via e-mail and ransomware extortion, where the municipality's data has been maliciously encrypted and held in exchange for a ransom payment demand to provide an encryption key to unlock the municipality's encrypted data.

Village staff requested that the Village's Information Technology (IT) contractor Orbis Solutions, review the adequacy of the Village current IT security products. Orbis Solutions recommends the managed IT security service products from Infogressive Cyber Security. Managed security products differ from standard security software in that they are monitored by security professionals and better able to detect and respond to security breaches and attempts. Managed security products are typically more expensive than standard security software. Infogressive's products will provide e-mail security, endpoint detection and response services and log analysis. Additionally, Infogressive will provide end user training on detecting e-mail phishing scams and security awareness and will actually test and report on end users ability to detect suspicious e-mails. Orbis Solutions has deployed Infogressive's IT security products at many of their other customer locations and are confident in the capabilities to provide a secure IT environment. Infogressive claims that clients using their services have never had an incident that resulted in data loss or ransomware executed in the 13 years they have been in business.

Discussion & Recommendation

The Village's insurance provider, IRMA requires that their municipal clients must have protections in place to deter and detect cyber-attacks and ransomware demands in order to make an insurance claim for a cyber or ransomware attack. Additionally, the Criminal Justice Information System requires a two-step security verification process that the Infogressive security products provide.

Based upon the increased cyber threats aimed at municipalities and the Village's increased reliance on information technology staff recommends entering into a one-year agreement with Infogressive Cyber Security at a cost not to exceed \$25,423.20.

Budget Impact

This is a budgeted request. The 2020 budget includes \$28,000 for this purchase. This represents an \$13,000 increase over the previous year's budget which did not include managed security products or the software to train end users on cyber security and phishing scams.

Village Board and/or Committee Action

N/A

Documents Attached

1. Infogressive Cyber Security of Lincoln bid



Friday, December 27, 2019

Village of Hinsdale
Brad Bloom
19 E. Chicago Avenue
Hinsdale, IL 60521
bbloom@villageofhinsdale.org

Dear Brad,

Infogressive was founded upon a single focus: Information security. We reduce risks by creating defense-in-depth networks and assisting in implement industry best practices. We achieve this mission through three primary means:

1. We acquire and continually train elite talent that prioritizes customer service and executing our standards of excellence.
2. We identify market leading, effective technologies that reduce risk economically. We become experts on these technologies to help our clients learn and leverage them into their environments.
3. We build and maintain a network of close, trusted relationships with people involved in the cybersecurity space all over the world. These relationships include: Information security experts, government, law enforcement, private industry, and academia. These relationships help us stay aware of what is going on in our industry now and in the future. This enables us to engage these relationships when needed, as we are the first to admit we can't know everything.

We know you have a lot of options for your Managed Security Services Provider, below are three advantages partnering with Infogressive will bring you:

1. Our security effectiveness is proven by our record of **ZERO data breaches** since we began in 2006, for our clients that invest in our defense-in-depth approach.
2. We have superior customer responsiveness. Our average ticket response is **less than 15 minutes** and our average resolution time is **less than 2 hours**.
3. We have saved our customer's on **average 50%** on their security spending over a 3-year period.

We live and breathe security. Some call us paranoid, some call us nerds; we call ourselves vigilant cybersecurity experts. While the world is being educated about what we do through daily headlines about breaches, we work tirelessly to make sure our clients aren't part of the media frenzy that is sure to continue for decades to come.

Travis Ray
Channel Account Manager
Infogressive



<https://infogressive.com/>

P: 402-261-0123
E: travis.ray@infogressive.com

Security Bundles

| Item | Description | Price | Qty | Ext. Price |
|-----------------|---|-------------|-----|--------------------|
| | Infogressive Custom Bundle Number of Workstations - 126 Number of Servers/network devices: 5 Number of Employees - 92 Contract Term - 12 months Pay Up Front - Yes Security Services: Email Security - Platinum package Endpoint Detection & Response (EDR) Log Analysis Service (SIEM) Phishing and Security Awareness Training Subtotal \$22,998 (Includes set up costs) Bundle 3-4 Services Discount: 5% Pay Up Front Discount: 5% Total: \$20698.2 for 12 months paid up front annually. Term is calendar year 2020 | \$20,698.20 | 1 | \$20,698.20 |
| Subtotal | | | | \$20,698.20 |



<https://infogressive.com/>

P: 402-261-0123
E: travis.ray@infogressive.com

Cylance Renewal

| Item | Description | Price | Qty | Ext. Price |
|-----------------|--|------------|-----|-------------------|
| | Infogressive Managed Advanced Malware Prevention 7 Month Remainder of 2019 and full year 2020 renewal term paid up front on 1/1/2020, Total: \$4,725 2021: Total: \$8,100 2022: Total: 8,8100 | \$4,725.00 | 1 | \$4,725.00 |
| Subtotal | | | | \$4,725.00 |



<https://infogressive.com/>

P: 402-261-0123
E: travis.ray@infogressive.com

Hinsdale/Orbis Custom Bundle w/SAT (2020)

Prepared for:

Village of Hinsdale
Brad Bloom
19 E. Chicago Avenue
Hinsdale, IL 60521
bbloom@villageofhinsdale.org
(630) 789-7007

Prepared by:

Infogressive
Travis Ray
402-261-0123
Fax
travis.ray@infogressive.com

Details:

Quote #: 006186
Version: 2
Delivered: 12/27/2019
Expires: 01/26/2020

Quote Summary

| Description | Amount |
|------------------|--------------------|
| Security Bundles | \$20,698.20 |
| Cylance Renewal | \$4,725.00 |
| Total | \$25,423.20 |

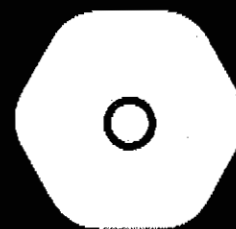
Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature _____

Date _____

ENDPOINT DETECTION & RESPONSE

*Know when an attacker is
on your network.*



DETECT THE UNKNOWN

Discover known & unknown
elements of an attack



PREVENTION FAILS

Even the best security can't
provide 100% prevention



KNOW WHAT HAPPENED

Comprehensive attack timeline
Helps reduce investigation time
after an incident

Ransomware begins encrypting files in

SECONDS

1/3

of cyber attacks bypass
traditional security solutions

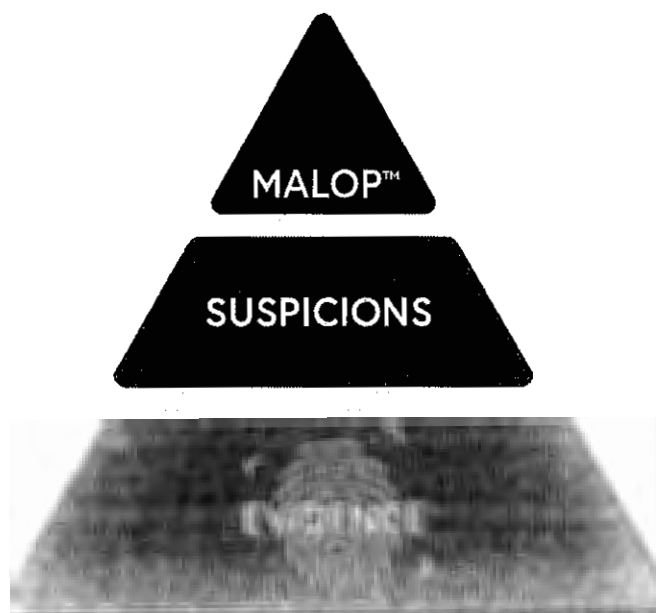
77%

of successful attacks
utilize fileless techniques

Contact us today. Sleep soundly tonight.



We detect the path of an
attack as it happens.



IOC HUNTING



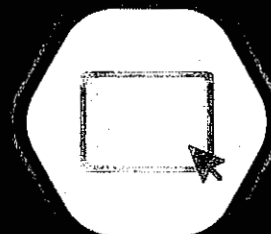
(USERS, MACHINES, PROCESSES, REGISTRY, MEMORY, ETC.)

RAW ENDPOINT DATA

Don't take our word for it. Test it yourself.

EMAIL SECURITY

Prevent your email system from becoming a threat-delivery system.



ANTI-SPAM & ANTI-VIRUS

Keep unwanted & malicious emails out of your users' inboxes



of breaches start with an email



SANDBOXING

Detonate threats in a contained environment to keep your users safe



48.8 MILLION

new malware variants were discovered in one month alone

#1

Email attacks are attackers' preferred point of entry



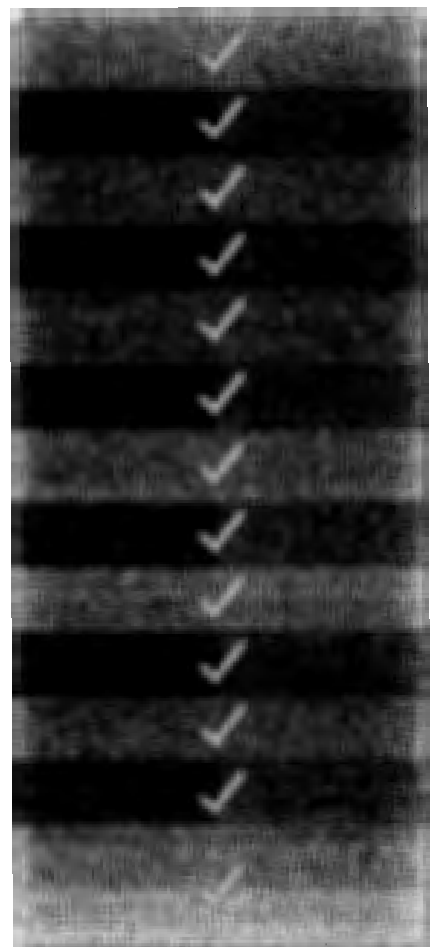
Contact us today. Sleep soundly tonight.

Email has become mission-critical.

FEATURES

ADVANCED

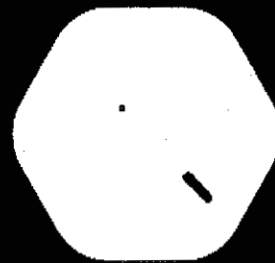
PLATINUM



Email security is hard. Trust the experts.

LOG ANALYSIS

The central nervous system of your network.



REAL-TIME MONITORING

Seconds matter when you're detecting threats



CORRELATION & AUTOMATION

Actionable insights from advanced analytics



LOG MANAGEMENT

Millions of logs are created, only a few matter.

Do you have time to look through millions of logs every day?

Individual Workstation

6,500 LOGS PER DAY

Windows Server

100 THOUSAND LOGS PER DAY

Domain Controller

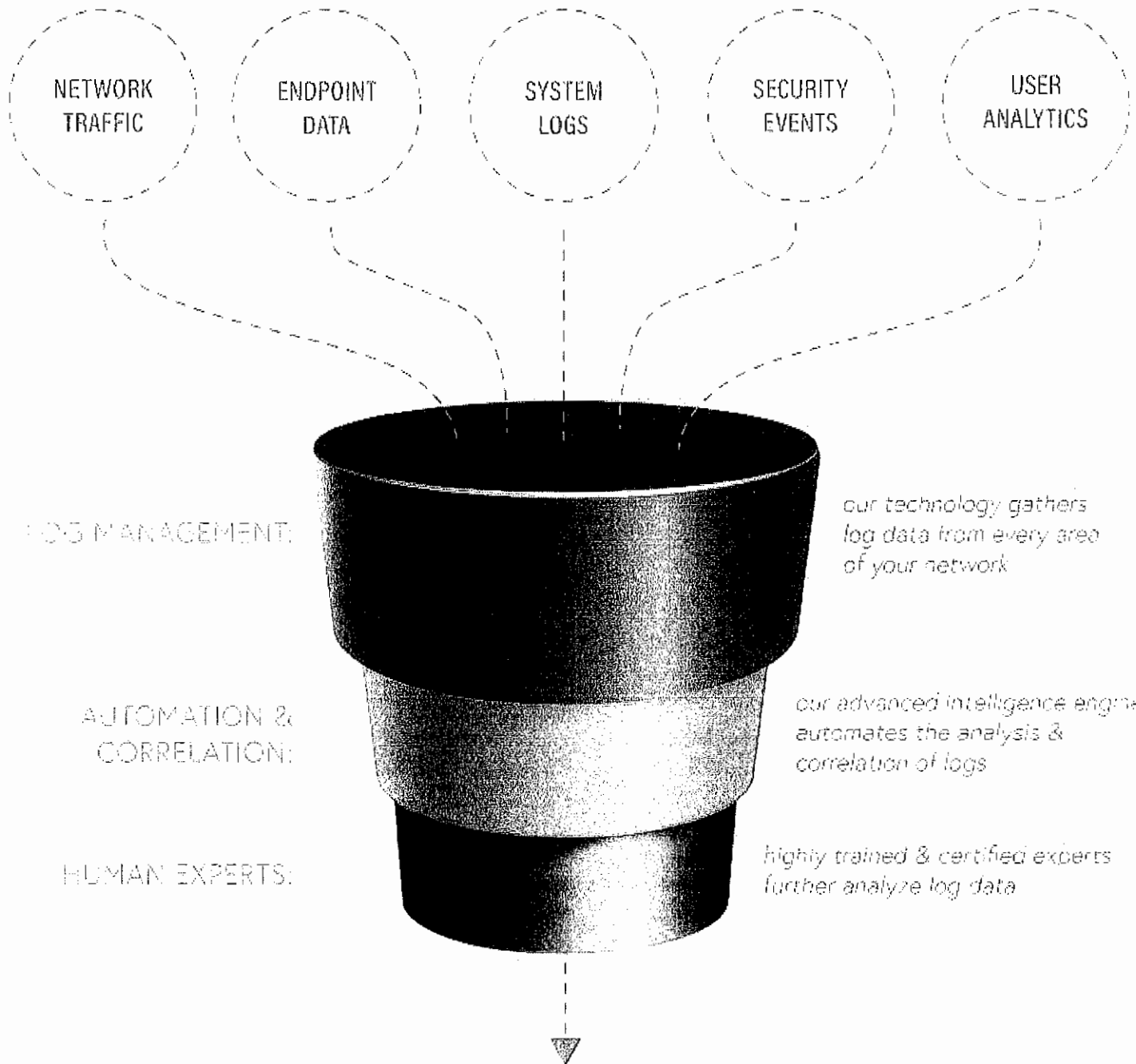
650 THOUSAND LOGS PER DAY

Firewall

4 MILLION LOGS PER DAY

Are you confident you can find the one log that matters?

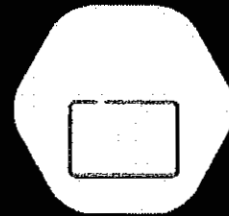
HOW IT WORKS



ACTION: respond & remediate

PHISHING & SECURITY AWARENESS

*Comprehensive testing & training.
Conquering human error.*



TEST

Simulated attacks establish a baseline



TRAIN

Continuous security training & simulated attacks



SEE RESULTS

Track performance & see improvement



of breaches start with an email



more than half of cyber attacks are due to human error

businesses see a significant

DECREASE

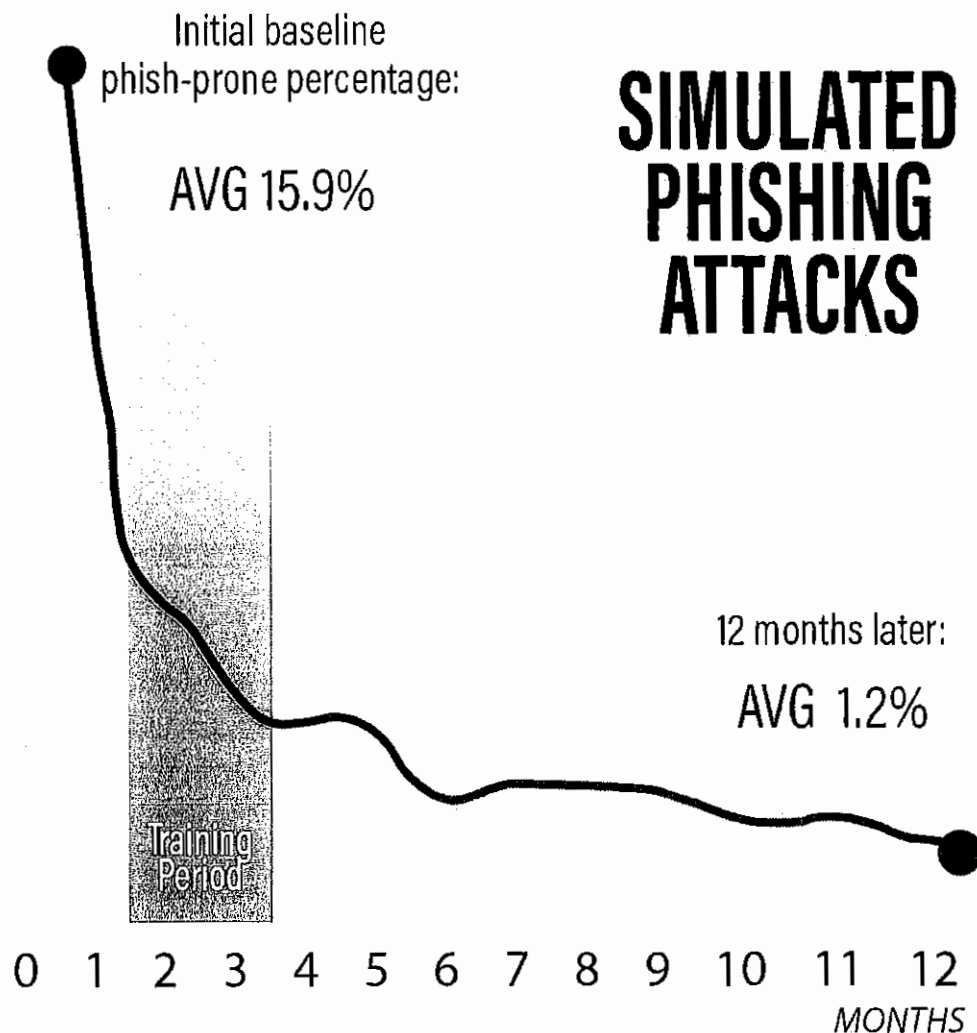


in risk after implementing a security training program

Contact us today. Sleep soundly tonight.



Reduce the human variable of
your security risk.



*Equip your users to think before they click with access to the
world's largest library of security awareness training programs.*

Don't take our word for it. Test it yourself.

REQUEST FOR BOARD ACTION
Finance

AGENDA SECTION: First Reading – ACA

SUBJECT: Blanket Purchase Orders

MEETING DATE: January 28, 2020

FROM: Darrell Langlois, Assistant Village Manager/Finance Director

Recommended Motion

To approve the attached list of blanket purchase orders for Calendar Year 2020 totaling \$736,700 and waiving the competitive bid requirements, where applicable.

Background

Attached for the Village Board's consideration are requested Blanket Purchase Orders for Calendar Year 2020, which would exceed the Village Manager's purchasing authority of \$20,000. Blanket purchase orders are normally issued to vendors where frequent purchases are made throughout year in order to streamline purchasing procedures for routine purchases, proprietary items, or sole-source vendors.

Discussion & Recommendation

The issuance of blanket purchase orders does not relieve the departments of following all of the purchasing procedures required in the Purchasing Policy Manual; this action is only required as it is expected that we may spend in excess of \$20,000 to these particular vendors in the next fiscal year.

The listing of vendors is substantially the same as last year with the exception of two vendors. As a result of two employee vacancies, it is recommended that the Village secure the use of temporary services to cover the ERP project management and use GovTemps USA to cover Human Resource functions and clerical work. It is recommended that Mr. David Vannorsdel (an independent contractor, copy of resume attached) provide ERP project management services for the next six months with an option to extend to get through the next phase of the ERP project. The blanket purchase order amount includes funding for the remainder of the year. Please also note that the GovTemps USA blanket purchase order request also includes budgeted funds for temporary services in the Community Development Department. For all temporary staffing items, the Village is not obligated to use these services for the entire year; these services are billed as we use them and the amounts are set based on the maximum amount we would expect to incur for the entire year.

Budget Impact

Sufficient budgeted funds exist in the various line items to support this request or offsets are available in salary and benefit line items to offset the costs of temporary staffing.

Village Board and/or Committee Action

N/A

Documents Attached

1. Blanket Purchase Order List

**Village of Hinsdale
Blanket Purchase Orders Over \$20,000
Calendar Year 2020**

| Vendor | Department | Description | Amount |
|---|--------------------|--|------------------|
| Andres Medical Billing | Finance | Ambulance Billing Service | \$28,000 |
| Cargill (State of Illinois Joint Purchasing Salt) | Public Services | Roadway Salt | \$44,800 |
| Compass Minerals America (DuPage Co. Joint Bid) | Public Services | Roadway Salt | \$57,400 |
| Core & Main | Public Services | Water Main and Sewer Parts and Supplies, Meters | \$71,600 |
| David Vannorsdel | General Government | Temporary ERP Project Management | \$92,000 |
| Direct Advantage | EDC Initiatives | Hinsdale Business Promotions | \$60,000 |
| GovTemps USA | General Government | Temporary HR, Community Dev, and Clerical | \$76,400 |
| Hawkins, Inc. | Public Services | Veeck CSO and Pool Chemicals | \$26,500 |
| Kroeschell Service Inc | Public Services | HVAC Repairs and Service | \$26,600 |
| Ryan & Ryan | Administration | Legal Services Related to Tollway | \$50,000 |
| Sprint/Nextel | All Departments | Cell Phones | \$30,000 |
| Suburban Tree Consortium | Public Services | Trees | \$107,000 |
| Third Millennium | General Government | Water Bill Printing and Mailing/Vehicle Licenses | \$25,400 |
| Warehouse Direct | All Departments | Office Supplies | \$41,000 |
| Total | | | \$736,700 |



AGENDA ITEM # 6c
REQUEST FOR BOARD ACTION
Finance

Removed

Public Services & Engineering

AGENDA SECTION: First Reading–EPS
SUBJECT: Enrollment in IPWMAN
MEETING DATE: January 28, 2020
FROM: Garrett Hummel, Administrative Analyst

Recommended Motion

Approve an Ordinance Authorizing Execution of the Illinois Public Works Mutual Aid Network (IPWMAN).

Background

Established in 2009, IPWMAN was founded to promote intergovernmental cooperation by developing a statewide network of Public Works agencies to provide mutual aid response and recovery assistance in the event of natural or man-made emergencies and disasters.

Discussion & Recommendation

Membership to IPWMAN provides the Village the opportunity to give or receive resources, including personnel and equipment, access to a network of responding agencies with a wide array of assets, and access to a state-wide network of aid during times of need when local resources could become overwhelmed. IPWMAN has 26 DuPage County members including Downers Grove, Westmont, Clarendon Hills, and Glen Ellyn.

The agreement does not obligate any agency to respond. An agency is not expected to send resources if it impacts its own ability to effectively manage daily operations or response to an emergency. Resources remain under the authority of the responding agency and can be recalled at any time. The responding organization is encouraged to provide assistance for the first five (5) days after an event without reimbursement. After five days, the responding agency may bill the requesting agency. The Village can withdraw from the agreement at any time.

Budget Impact

Membership to IPWMAN requires an annual fee of \$250. This amount will be applied to the Membership Dues/Subscriptions line item (4100-7143).

Village Board and/or Committee Action

N/A

Documents Attached

1. IPWMAN Ordinance
2. IPWMAN Mutual Aid Agreement

VILLAGE OF HINSDALE
ORDINANCE NO. _____

**An Ordinance Authorizing Execution of the
Illinois Public Works Mutual Aid Network Agreement (IPWMAN)**

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the Village President and the Board of Trustees of Hinsdale, have determined that it is in the best interests of the Village of Hinsdale and its residents to enter into an intergovernmental agreement to secure to each the benefits of mutual aid in public works and the protection of life and property from an emergency or disaster and to provide for public works assistance, training and other necessary functions to further the response and recovery from said emergency or disaster. The principal objective of the public works mutual aid assistance being the

response to and recovery from any emergency or disaster and the return of the community to as near normal as quickly as possible.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois as follows:

Section 1: That the President and the Board of Trustees be and are hereby authorized to execute an Agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN), a copy of said Agreement being attached hereto and being made a part hereof.

PASSED this _____ day of January 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of January 2020.

Thomas K. Cauley, Jr. Village President

ATTEST:

Christine M. Bruton, Village Clerk

Illinois Public Works Mutual Aid Network Agreement

This Public Works Agreement (hereinafter "Agreement") is entered into by the Village of Hinsdale which has, by executing this Agreement, manifested its intent to participate in an Intrastate Program for Mutual Aid and Assistance, hereinafter entitled the "Illinois Public Works Mutual Aid Network (IPWMAN)"; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, (hereinafter "Act") authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, any community that is a home rule unit of local government under the 1970 Constitution of the State of Illinois and as such may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Act provides that any one or more public agencies may contract with any one or more other public agencies to set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting Parties; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including a unit of local government from another state; and

WHEREAS, the Parties to this Agreement may voluntarily agree to participate in mutual aid and assistance activities conducted under the State of Illinois Intrastate Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC). Parties may voluntarily agree to participate in an interstate Mutual Aid and Assistance Program for public works related agencies including, but not limited to; local municipal public works departments, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other governmental entity that performs a public works function through this Agreement if such a program were established.

WHEREAS, the Parties hereto are units of local government as defined by the Constitution of the State of Illinois and the Intergovernmental Cooperation Act; and

WHEREAS, the Parties recognize that they are vulnerable to a variety of potential, natural and man-made disasters; and

WHEREAS, the Parties to this Agreement wish to provide mutual aid and assistance to one another during times of disaster or public works emergencies.

NOW, THEREFORE, the Parties agree as follows:

SECTION I: PURPOSE

The Illinois Public Works Mutual Aid Network (IPWMAN) program is hereby established to provide a method whereby public works related agencies, including, but not limited to, local municipal public works departments, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other governmental entity that performs a public works function in need mutual aid assistance may request aid and assistance in the form of personnel, equipment, materials and/or other associated services as necessary from other public works related agencies. The purpose of this Agreement is to formally document such a program.

SECTION II: DEFINITIONS

The following definitions will apply to the terms appearing in this Agreement.

A. *"AGENCY"* means any municipal public works agency, township road district, unit road district, county highway departments, publicly-owned water organization and publicly-owned wastewater organization or any other governmental entity that performs a public works function that abides by the provisions as found in this Agreement.

B. *"AID AND ASSISTANCE"* includes, but is not limited to, personnel, equipment, facilities, services, materials and supplies and any other resources needed to provide mutual aid response.

C. *"AUTHORIZED REPRESENTATIVE"* means a Party's employee who, by reason of his or her position, has been authorized, in writing by that Party, to request, offer, or provide aid and assistance pursuant to this Agreement. Each Party's initial authorized representative, and the representative's title, is listed on the contact list. If the title of the authorized representative as listed by name on the contact list has changed, such change shall have no effect on the authority of the authorized representative and the named person shall continue to be the authorized representative until a different person is named as the authorized representative in writing by the Party. In the event that the person who is listed as authorized representative is no longer employed by the Party, the successor in the office formerly held by the authorized representative shall automatically become the authorized representative unless the Party indicates otherwise in writing. Each Party's authorized representative shall be responsible to designate someone to supervise that Party's employees who are engaged in the receipt or furnishing of aid and assistance, including, but not limited to, opening of public ways; removal of debris; building of protective barriers; management of physical damage to structures and terrain; transportation of persons, supplies, and equipment; and repair and operation of municipal utilities.

D. *"BOARD OF DIRECTORS"* is a group of representatives from the Parties to the IPWMAN Agreement elected to organize and maintain the program. The Board of Directors shall consist of members of the IPWMAN. Qualifications and terms for the Board members shall be defined in the By-Laws of the Illinois Public Works Mutual Aid Network, Inc.

E. *"BOARD MEMBER"* is a representative of the Association (IPWMAN) serving on the Board of Directors.

F. *"DISASTER"* means a calamitous incident threatening loss of life or significant loss or damage to property, including, but not limited to flood, winter storm, hurricane, tornado, dam break, or other naturally-occurring catastrophe or man-made, accidental, military, or paramilitary incident, or biological or health disasters or a natural or manmade incident that is, or is likely to be, beyond the control of the services, personnel, equipment and facilities of a Party that requires assistance under this Mutual Aid and

Assistance Agreement, but must be coordinated through the appropriate local accredited/certified Emergency Management Agency coordinator.

G. "*IPWMAN*" is the acronym for the Illinois Public Works Mutual Aid Network.

H. "*LOCAL EMERGENCY*" is defined as an urgent need requiring immediate action or attention beyond normal capabilities, procedures and scope for aid and assistance by an agency.

I. "*MUTUAL AID RESOURCE LIST*" means the list of the equipment, personnel and other resources that each Party has available for the provision of aid and assistance to other Parties. This list shall be periodically updated in accordance with the Operational Plan.

J. "*NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)*" a Presidential directive that provides a consistent nationwide approach that allows federal, state, local and tribal governments as well as private-sector and nongovernmental organizations to work together to manage incidents and disasters of all kinds.

K. "*PARTY*" means an agency which has adopted and executed this Agreement.

L. "*PERIOD OF ASSISTANCE*" means a specified period of time when a Responding Agency assists a Requesting Agency. The period commences when personnel, equipment, or supplies depart from a Responding Agency's facility and ends when the resources return to their facility (portal to portal). All protections identified in the Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an emergency, as previously defined.

M. "*RESPONDING AGENCY*" means the Party or Agency which has received a request to furnish aid and assistance from another Party and has agreed to provide the same.

N. "*REQUESTING AGENCY*" means the Party or Agency requesting and receiving aid and assistance from a Responding Agency.

SECTION III: RESPONSIBILITY OF PARTIES

A. *PROVISION OF AID.* Each Party recognizes that it may be requested to provide aid and assistance at a time when it is necessary to provide similar aid and assistance to the Party's own constituents. This Agreement shall not be construed to impose any unconditional obligation on any Party to provide aid and assistance. A Party may choose not to render aid and assistance at any time, for any reason.

B. *RECRUITMENT.* The Parties hereby encourage each other to enlist other agencies to adopt and execute this Agreement.

C. *AGREEMENT FOR BENEFIT OF PARTIES.* All functions and activities performed under this Agreement are for the benefit of the Parties to this Agreement. Accordingly, this Agreement shall not be construed to be for the benefit of any third parties and no third parties shall have any right or cause of action against the Parties to this Agreement.

D. *IMMUNITIES.* All immunities provided by law to the Parties shall be fully applicable to the Parties providing or receiving aid and assistance pursuant to this Agreement, including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq.

E. *MEMBERSHIP.* To be a member in good standing, a Party shall be responsible for dues and other obligations as specified in the IPWMAN By-Laws and Operational Plan.

SECTION IV: ANNUAL REVIEW

At a minimum, the Board of Directors shall meet annually at a meeting place designated by the Board of Directors to review and discuss this Agreement and, if applicable, to recommend amendments to this Agreement. The Board of Directors shall have the power and signing authority to carry out the purposes of this Agreement, including but not limited to the power to: adopt by-laws; execute agreements and documents approved by the Board of Directors; develop specific operating plans, procedures and protocol for requesting assistance; organize meetings; operate a website; disseminate information; create informational brochures; create subcommittees; maintain lists of the Parties; maintain equipment and supply inventory lists; and deal with Party issues.

SECTION V: PROCEDURES FOR REQUESTING ASSISTANCE

The Board of Directors will promulgate and regularly update procedures for requesting assistance through the Illinois Public Works Mutual Aid Network (IPWMAN) Operational Plan.

SECTION VI: RESPONDING AGENCY'S ASSESSMENT OF AVAILABILITY OF RESOURCES

The Board of Directors will promulgate and regularly update procedures for responding agency's assessment of availability of resources through IPWMAN Operational Plan.

SECTION VII: SUPERVISION AND CONTROL

A. *DESIGNATION OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL.* Responding Agency shall designate a representative who shall serve as the person in charge of coordinating the initial work assigned to the Responding Agency's employees by the Requesting Agency. The Requesting Agency shall direct and coordinate the work being assigned to the Responding Agency(s) and the Requesting Agency's employees. All actions shall be consistent with and in accordance with the National Incident Management System (NIMS) and the IPWMAN Operational Plan.

B. *RESPONSIBILITIES OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL.* The Board of Directors will promulgate and regularly update procedures for Responding Agency's supervisory personnel through the IPWMAN Operational Plan.

SECTION VIII: LENGTH OF TIME FOR AID AND ASSISTANCE; RENEWABILITY; RECALL

The Board of Directors will promulgate and regularly update procedures for length of time for aid and assistance; renewability; recall through the Illinois Public Works Mutual Aid Network (IPWMAN) Operational Plan.

It is presumed that a Responding Agency's aid and assistance shall be given for an initial minimum period of twelve (12) hours. Thereafter, assistance shall be extended as the Responding Agency and Requesting Agency shall agree. The twelve (12) hour period shall start when the aid and assistance departs from Responding Agency's location with the intent of going to Requesting Agency's location. The aid and assistance shall end when it returns to Responding Agency's location with the understanding between the Responding Agency and Requesting Agency that provision of aid and assistance is complete.

Responding Agency may recall its aid and assistance at any time at its sole discretion. Responding Agency shall make a good faith effort to give the Requesting Agency as much advance notice of the recall as is practical under the circumstances.

SECTION IX: DOCUMENTATION OF COST & REIMBURSEMENT OF COST

A. *PERSONNEL* – Responding Agency shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and collective bargaining agreements. At the conclusion of the period of aid and assistance, the Responding Agency shall document all direct and indirect payroll costs plus any taxes and employee benefits which are measured as a function of payroll (i.e.; FICA, unemployment, retirements, etc.).

B. *RESPONDING AGENCY'S TRAVELING EMPLOYEE NEEDS* – Responding Agency shall document the basic needs of Responding Agency's traveling employees, such as reasonable lodging and meal expenses of Responding Agency's personnel, including without limitation transportation expenses for travel to and from the stricken area during the period of aid and assistance.

C. *EQUIPMENT* – Responding Agency shall document the use of its equipment during the period of aid and assistance including without limitation all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in safe and operational condition, fuels, miscellaneous supplies, and damages directly caused by provision of the aid and assistance.

D. *MATERIALS AND SUPPLIES* – Responding Agency shall document all materials and supplies furnished by it and used or damaged during the period of aid and assistance.

E. *REIMBURSEMENT OF COSTS* – Equipment, personnel, materials, supplies and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Agency, unless the aid and assistance is requested for more than five (5) calendar days. If aid and assistance is requested from the State of Illinois to be activated as a State asset, the Responding Agency will be reimbursed for personnel, materials, supplies and equipment from the first day of the response to the event by the State of Illinois. Materials and supplies will be reimbursed at the cost of replacement of the commodity. Personnel will be reimbursed at Responding Agency rates and equipment will be reimbursed at an appropriate equipment rate based upon either pre-existing locally established rates, the Federal Emergency Management Agency Equipment Rate Schedule or that published by the Illinois Department of Transportation. In the event that there is no such appropriate equipment rate as described above, reimbursement shall be at the actual cost incurred by the Responding Agency.

SECTION X: RIGHTS AND PRIVILEGES OF RESPONDING AGENCY'S EMPLOYEES

Whenever Responding Agency's employees are rendering aid and assistance pursuant to this Agreement, such employees shall retain the same powers, duties, immunities, and privileges they would ordinarily possess if performing their duties within the geographical limits of Responding Agency.

SECTION XI: WORKERS' COMPENSATION

The Parties agree that Requesting Agency shall be responsible for payment of workers' compensation benefits owed to Requesting Agency's employees and that Responding Agency shall be responsible for payment of workers' compensation benefits owed to Responding Agency's employees.

SECTION XII: INSURANCE

Each Party shall bear the risk of liability for its agency and its agency's employees' acts and omissions and shall determine for itself what amount of insurance it should carry, if any. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under Section XIII of this Agreement to indemnify and hold the other Parties to this Agreement harmless from such liability.

SECTION XIII: INDEMNIFICATION

Each Party hereto agrees to waive all claims against all other Parties hereto for any loss, damage, personal injury or death occurring in consequence of the performance of this Mutual Aid Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party hereto or its personnel.

Each Party requesting aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify and defend the Party rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third party provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the Party rendering aid or its employees shall be the sole and exclusive responsibility of the Party rendering aid; and further provided that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement.

SECTION XIV: NON-LIABILITY FOR FAILURE TO RENDER AID

The rendering of assistance under the terms of this Agreement shall not be mandatory if local conditions of the Responding Agency prohibit response. It is the responsibility of the Responding Agency to immediately notify the Requesting Agency of the Responding Agency's inability to respond; however, failure to immediately notify the Requesting Agency of such inability to respond shall not constitute evidence of noncompliance with the terms of this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party hereto, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided pursuant to the terms of this Agreement.

SECTION XV: NOTICE OF CLAIM OR SUIT

Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties of this Agreement shall provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

SECTION XVI: AMENDMENTS

Proposed amendments to this Agreement shall be submitted to the Board of Directors. Amendments shall be approved by majority vote of the Board of Directors.

SECTION XVII: ADDITIONAL PARTIES

Additional agencies may become Parties to this Agreement, provided that such agencies:

- (1) Approve and execute this Agreement.
- (2) Provide a fully executed copy of this Agreement to the Board of Directors.
- (3) Provide the name and title of an authorized representative to the Board of Directors.
- (4) Annually provide a list of mutual aid resources to its local accredited/certified Emergency Management Agency. If requested, the agency may need to assist its local accredited/certified Emergency Management Coordinator with data entry of its mutual aid resources into a web-based format (NIMS Source).

Upon submission of the items enumerated above to the Board of Directors and receipt of acknowledgement from the Board of Directors, the submitting agency shall be regarded as a Party to the Agreement.

SECTION XVIII: NOTICES

Notices and requests as provided herein shall be deemed given as of the date the notices are deposited, by First Class Mail, addressed to the Board of Directors who will notify each of the Parties' representatives.

SECTION XIX: INITIAL TERM OF AGREEMENT; RENEWAL; TERMINATION

The initial term of this Agreement shall be one (1) year from its effective date. Thereafter, this Agreement shall automatically renew for additional one-year terms commencing on the anniversary of the effective date of this Agreement. Any Party may withdraw from this Agreement at any time by giving written notification to the Board of Directors. The notice shall not be effective until ninety (90) days after the notice has been served upon the Board of Directors by First Class mail. A Party's withdrawal from this Agreement shall not affect that Party's liability or obligation incurred under this Agreement prior to the date of withdrawal. This Agreement shall continue in force and effect as to all other Parties until such time as a Party withdraws. Failure to adopt any amended agreement within ninety (90) days of said amended agreement will signify a Party's withdrawal from the Agreement.

SECTION XX: HEADINGS

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement or their interpretation.

SECTION XXI: SEVERABILITY

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. Each of the Parties declares that it would have entered into this Agreement irrespective of the fact that any one or more of this Agreement's clauses, sentences, provisions, paragraphs, or other parts have been declared invalid. Accordingly, it is the intention of the Parties that the remaining portions of this Agreement shall remain in full force and effect without regard to the clause(s), sentence(s), provision(s), paragraph(s), or other part(s) invalidated.

SECTION XXII: EFFECTIVE DATE

This Agreement shall be effective on the date of the acknowledgement letter sent by the Board of Directors.

SECTION XXIII: WAIVER

Failure to enforce strictly the terms of this Agreement on one or more occasions shall not be deemed a waiver of the right to enforce strictly the terms of this Agreement on any other occasion.

SECTION XXIV: EXECUTION OF COUNTERPARTS

This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

SECTION XXV: PRIOR IPWMAN AGREEMENTS

To the extent that provisions of prior IPWMAN Agreements between signatories to this Agreement are inconsistent with this Agreement, all prior agreements for mutual aid and assistance between the Parties hereto are suspended.

SECTION XXVI: PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-Party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and must be without effect.

NOW, THEREFORE, each of the Parties have caused this IPWMAN Mutual Aid Agreement to be executed by its duly authorized representative who has signed this Agreement as of the date set forth below.

Approved and executed this 7th day of January, 2020

For the Agency

By: _____

Attest: _____

APPROVED (as to form):

By: _____

On behalf of the Illinois Public Works Mutual Aid Network

Approved and executed this _____ day of _____, 20____.

By: _____
President of IPWMAN Board of Directors

Attest: _____
IPWMAN Secretary/Treasurer

Approved by the IPWMAN Interim Board of Directors on September 17, 2008. Amended by the IPWMAN Interim Board of Directors on August 19, 2009. Amended by the IPWMAN Board of Directors on June 16, 2010

REQUEST FOR BOARD ACTION
PUBLIC SERVICES & ENGINEER

AGENDA SECTION: First Read - EPS

SUBJECT: Resolution for Improvement Under the Illinois Highway Code and Local Public Agency Agreement for Federal Participation

MEETING DATE: January 28, 2020

FROM: Dan Deeter, PE Village Engineer

Recommended Motion

Approve an Illinois Department of Transportation (IDOT) "Resolution for Improvement Under the Illinois Highway Code" and "Local Public Agency Agreement for Federal Participation" to partially fund the 2020 Infrastructure Project with Surface Transportation Program (STP) funds.

Background

The 2020 Infrastructure project includes resurfacing of the following streets:

- Chicago Avenue from IL Route 83 to Garfield Street
- Post Office Circle from Garfield Street to Symonds Drive
- Third Street from Grant Street to Washington Street

These are the scheduled improvements as part of the Accelerated Master Infrastructure Plan and are a separate project from the annual maintenance project. Design of the 2020 Infrastructure Project was approved by the Village Board of Trustees in August 2019.

Discussion & Recommendation

Hinsdale was awarded \$532,000 of Federal STP funds to partially fund the 2020 Infrastructure resurfacing of Chicago Avenue. To meet the STP funding requirements, Staff recommends approval of the "Resolution for Improvement Under the Illinois Highway Code" and "Local Public Agency Agreement for Federal Participation".

Budget Impact

This recommendation is consistent with how the Village intends to fund the accelerated infrastructure plan and will have no adverse Budget impact.

Village Board and/or Committee Action

N/A

Documents Attached

1. IDOT BLR 09110, Resolution for Improvement Under the Illinois Highway Code.
2. IDOT BLR 05310 "Local Public Agency Agreement for Federal Participation"



Resolution for Improvement
Under the Illinois Highway Code



| Resolution Type | Resolution Number | Section Number |
|-----------------|-------------------|----------------|
| Original | | 19-00098-00-RS |

BE IT RESOLVED, by the President and Board of Trustees of the Village
Governing Body Type Local Public Agency Type
of Hinsdale Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street Improvements:

| Name of Street(s)/Road(s) | Length (miles) | Route | From | To |
|---------------------------|----------------|----------|---------------------------|-------------------|
| Chicago Avenue | 0.93 | FAU 1487 | IL Route 83 (Kingery Hwy) | Garfield Street |
| Post Circle | 0.11 | Local | Garfield Street | Symonds Street |
| 3rd Street | 0.16 | Local | Grant Street | Washington Street |

For Structures:

| Name of Street(s)/Road(s) | Existing Structure No. | Route | Location | Feature Crossed |
|---------------------------|------------------------|-------|----------|-----------------|
| N/A | | | | |

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Pavement Rehabilitation including milling of bituminous surface course, pavement patching, structure adjustments, concrete curb & gutter replacement, and HMA surface paving, & ADA sidewalk ramp improvements.

2. That there is hereby appropriated the sum of three hundred fifty four thousand two hundred and forty one & 00/100
Dollars (\$354,241.00) for the improvement of
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Christine M. Bruton Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Hinsdale in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency
statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
President and Board of Trustees of Hinsdale at a meeting held on _____
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____
Day Month, Year



**Illinois Department
of Transportation**

(SEAL)

**Resolution for Improvement
Under the Illinois Highway Code**



Clerk Signature

Date

| |
|--|
| |
|--|

| |
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| |
|--|

Approved

Regional Engineer

Department of Transportation

Date

| |
|--|
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|--|
| |
|--|

Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

| | |
|-------------------------------------|--|
| Resolution Number | Enter the resolution number as assigned by the LPA, if applicable. |
| Resolution Type | From the drop down box choose the type of resolution: <ul style="list-style-type: none">- Original would be used when passing a resolution for the first time for this project.- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.- Amended would be used when a previously passed resolution is being amended. |
| Section Number | Insert the section number of the improvement the resolution covers. |
| Governing Body Type | From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town. |
| LPA Type | From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village. |
| Name of LPA | Insert the name of the LPA. |
| Contract or Day Labor | From the drop down choose either Contract or Day Labor. |
| Roadway/Street Improvements: | |
| Name Street/Road | Insert the name of the Street/Road to be improved. For additional locations use the Add button. |
| Length | Insert the length of this segment of roadway being improved in miles. |
| Route | Insert the Route Number of the road/street to be improved if applicable. |
| From | Insert the beginning point of the improvement as it relates to the Street/Road listed to the left. |
| To | Insert the ending point of the improvement as it relates to the Street/Road listed to the left. |
| Structures: | |
| Name Street/Road | Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button. |
| Existing Structure No. | Insert the existing structure number this resolution covers, if no current structure insert n/a. |
| Route | Insert the Route number on which the structure is located. |
| Location | Insert the location of the structure. |
| Feature Crossed | Insert the feature the structure crosses. |
| 1 | Insert a description of the major items of work of the proposed improvement. |
| 2 | Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the (). |
| Name of Clerk | Insert the name of the LPA clerk. |
| LPA Type | Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village. |
| Name of LPA | Insert the name of the LPA. |
| Governing Body Type | Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town |
| Name of LPA | Insert the name of the LPA. |
| Date | Insert the date of the meeting. |
| Day | Insert the day Clerk is signing the document. |
| Month, Year | Insert the month and year of the Clerk's signature. |

Instructions for BLR 09110 - Page 2 of 2

Seal

The Clerk shall seal the document here.

Clerk Signature

Clerk shall sign here.

Approved

The Department of Transportation shall sign and date here once approved.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office.
Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District



Local Public Agency Agreement for Federal Participation



LOCAL PUBLIC AGENCY

| | | | |
|---------------------|----------------------------|----------------|----------------|
| Local Public Agency | | County | Section Number |
| Village of Hinsdale | | DuPage | 19-00098-00-RS |
| Fund Type | ITEP, SRTS, HSIP Number(s) | | MPO Name |
| Federal Aid | | | CMAP |
| | | MPO TIP Number | |
| | | | |

☒ Construction on State Letting ☐ Construction Local Letting ☐ Day Labor ☐ Local Administered Engineering ☐ Right-of-Way

| Construction | | Engineering | | Right of Way | |
|--------------|----------------|-------------|----------------|--------------|----------------|
| Job Number | Project Number | Job Number | Project Number | Job Number | Project Number |
| C-91-076-20 | H6BQ(234) | | | | |

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

| | | | | |
|------------------------|-----------|------------|------------|-------|
| Local Street/Road Name | Key Route | Length | Stationing | |
| Chicago Avenue | FAU 1487 | 0.93 (net) | From | To |
| | | | 10.94 | 11.92 |

Location Termini

From IL 83 (Kingery Hwy) to Garfield Street

| | | |
|----------------------|------------------------------|--------------|
| Current Jurisdiction | Existing Structure Number(s) | Add Location |
| Local | N/A | Remove |

LOCATION

| | | | | |
|------------------------|-----------|--------|------------|------|
| Local Street/Road Name | Key Route | Length | Stationing | |
| Post Circle | | 0.11 | From | To |
| | | | 0.00 | 0.11 |

Location Termini

Garfield St. to Symonds Drive

| | | |
|----------------------|------------------------------|--------------|
| Current Jurisdiction | Existing Structure Number(s) | Add Location |
| Local | N/A | Remove |

LOCATION

| | | | | |
|------------------------|-----------|--------|------------|------|
| Local Street/Road Name | Key Route | Length | Stationing | |
| 3rd Street | | 0.16 | From | To |
| | | | 0.08 | 0.24 |

Location Termini

Grant St. to Washington St.

| | | |
|----------------------|------------------------------|--------------|
| Current Jurisdiction | Existing Structure Number(s) | Add Location |
| Local | N/A | Remove |

PROJECT DESCRIPTION

Roadway rehabilitation including milling, patching and resurfacing, & ADA ramp improvements

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the **LPA** will pay the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA's** estimated obligation incurred under this agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the agreement has been paid. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - **LPA's** Share \$354,240.80 divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to complete the project.
11. (Preliminary Engineering) In the event that right-of-way acquisition for, or construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following **FHWA** authorization, the **LPA** will repay the **STATE** any Federal funds received under the terms of this agreement.
12. (Right-of-Way Acquisition) In the event construction has not commenced by the close of the twentieth fiscal year following **FHWA** authorization using right-of-way acquired this agreement, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this agreement.
13. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA/**

railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.

14. Certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
15. To include the certifications, listed in item 14 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
16. (**STATE** Contracts). That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
17. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the **LPA's** certification that:
 - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
22. (Reimbursement Requests) For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
23. (Final Invoice) The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
24. (Project Closeout) The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
26. (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
27. That the **LPA** is required to register with the System for Award Management or SAM, which is a web-enabled government-wide

application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website:

<https://www.sam.gov/SAM/>

28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.
4. (Local Contracts) For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or construction work:
 - a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | 1. Location Map |
| <input checked="" type="checkbox"/> | 2. Division of Cost |
| <input checked="" type="checkbox"/> | 3. BLR 09110 Resolution for Improvements Under Illinois Highway Code |
| Add Row | |

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Title of Official

Signature

Date

The above signature certifies the agency's Tin number is

_____ conducting business as a Governmental Entity.

Duns Number 069964427

APPROVED

State of Illinois
Department of Transportation

Omer Osman P.E., Acting Secretary

Date

By:

Director of Planning & Programming

Date

Director of Planning & Programming

Date

Philip C. Kaufmann, Chief Counsel

Date

Chief Fiscal Officer (CFO)

Date

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

ADDENDA NUMBER 2

| | | |
|--|------------------|----------------|
| Local Public Agency Village of Hinsdale | County DuPage | Section Number |
|--|------------------|----------------|

| Construction | | Engineering | | Right of Way | |
|--------------|----------------|-------------|----------------|--------------|----------------|
| Job Number | Project Number | Job Number | Project Number | Job Number | Project Number |
| | | | | | |

DIVISION OF COST

| | | Federal Funds | | | State Funds | | | Local Public Agency | | | |
|----------------------------------|--|---------------|--------------|---|-------------|--------|---|---------------------|--------------|---|----------------|
| Type of Work | | Fund Type | Amount | % | Fund Type | Amount | % | Fund Type | Amount | % | Totals |
| - Participating Construction | | STU | \$532,000.00 | | State Funds | | | Local | \$196,000.30 | | \$728,000.30 |
| - Non-Participating Construction | | | | | | | | Local | \$158,240.50 | | \$158,240.50 |
| - Preliminary Engineering | | | | | | | | Local | \$142,000.00 | | \$142,000.00 |
| - Construction Engineering | | | | | | | | Local | \$175,000.00 | | \$175,000.00 |
| Total | | | \$532,000.00 | | Total | \$0.00 | | Total | \$671,240.80 | | \$1,203,240.80 |
| Add | | | | | | | | | | | |

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

Instructions for BLR 05310 - Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency

| | |
|--------------------------------|---|
| Name of LPA | Insert the name of the LPA |
| County | Insert the name of the county in which the LPA is located. |
| Section Number | Insert the section number applied to this project. |
| Fund Type | Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.) |
| ITEP, SRTS, HSIP Number | Insert the ITEP, SRTS, HSIP number assigned to this project. |
| MPO Name | Insert the name of the Metropolitan Planning Organization (MPO) in which the LPA is located if applicable. If not applicable, select "N/A". |
| MPO Tip Number | Insert the MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A". |
| Construction on State Letting | Check this box if the construction portion of this project will be on a state held letting. |
| Day Labor | Check this box if the project will be constructed using day labor. |
| Local Administered Engineering | Check this box if the LPA is administering the engineering locally. |
| Right-of-Way | Check this box if Right-Of-Way is part of the project. |
| Construction | |
| Job Number | Insert the job number assigned for the construction portion, the number will begin with a "C" |
| Project Number | Insert the project number assigned to the construction portion of this project. |
| Engineering | |
| Job Number | Insert the job number assigned for the engineering portion of this project. |
| Project Number | Insert the project number assigned to the engineering portion of this project. |
| Right-of-Way | |
| Job Number | Insert the job number assigned for Right-of-Way for the project, if applicable. The number will begin with a "R". |
| Project Number | Insert the project number assigned to the Right-of-Way for the project, if applicable. |
| <u>Location</u> | Use the add location button to add additional locations if needed for up to a total of five location. If there are more than five locations, use various. |
| Local Street/Road Name | Insert the local street/ road name. |
| Key Route | Insert the key route of the street/road listed above. |
| Length | Insert the length in miles as it pertains to the location listed above. For a structure insert 0.01. |
| Station | |
| From | Insert the beginning station of the project as it pertains to the key route for this location for this project. |
| To | Insert the ending station of the project as it pertains to the key route for this location for this project. |
| Location Termini | Insert the beginning and ending termini as it pertains to this location for this project. |
| Existing Structure Number(s) | Insert the existing structure number(s) for this project. |

Instructions for BLR 05310 - Page 2 of 3

| | |
|---------------------|--|
| Add Location | Use this button to add additional locations. A total of four additional locations can be added. If there are more than 5 locations, do not add each location. Instead, insert "Various" in the first location field. |
| Project Description | Insert a description of the work to be accomplished by this project. |
| Method of Financing | This area is for state-let-contracts only. Check one. |
| Method A | If this box is checked insert the dollar amount equal to 80% of the LPA's total obligation. |
| Method B | If this box is checked insert the number of monthly payments needed to repay 80% of the LPA's estimated obligation. |
| Method C | If this box is checked insert the dollar amount of the LPA's share of the construction costs for this project. |

For State Let Construction Projects:

Addenda

Within the Addenda table, check the box as applicable. Insert the item number of the addenda and a description of the item.

- | | |
|--|---|
| 1. Location Map | Attach a location map to this agreement showing all locations being improved by this project. |
| 2. Division of Cost | Insert the division of cost page (see separate instructions for completing this document). |
| 3. LPA Appropriation Resolution | For State-Let construction projects, the LPA must pass an appropriation resolution covering the local share of the project. Attach the resolution for this appropriation. |
| 4. IDOT Fiscal Approval Signature Page | |

Approved

- | | |
|---------------------------------|---|
| Local Public Agency | The appropriate LPA official shall insert their name, sign and date. Insert the LPA's TIN number and DUNS Number. |
| Illinois Dept of Transportation | The appropriate IDOT official shall sign and date here. |

For Local Let Projects:

- | | |
|---------------------|---|
| 1. Location Map | Attach a location map to this agreement showing all locations being improved by this project. |
| 2. Division of Cost | Insert the division of cost page (see separate instructions for completing this document) |

For additional addenda, check this box and insert a description of the item and attach it to the agreement.

Approved

- | | |
|---------------------------------|--|
| Local Public Agency | The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number and DUNS Number. |
| Illinois Dept of Transportation | The appropriate IDOT officials shall sign and date here. |

Division of Cost Table:

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

Example:

Maximum STR participation 80% not to exceed \$100,000
Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

Instructions for BLR 05310 - Page 3 of 3

Division of Cost Table:

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

| | |
|---------------------------|--|
| Type of Work | Choose the type of work from the drop down list. Types to choose from are: Participating Construction, Non-Participating Construction, Preliminary Engineering, Construction Engineering, Right-of-Way, Railroads, Utilities, and Materials. |
| Federal Funds | If federal funds are being used on this project complete the following for federal funds. |
| Fund Type | Choose the type of federal fund type form the drop down. |
| Amount | Insert the amount of federal funds for the type listed under fund type. |
| % | Insert the percentage of federal funds for this type. |
| State Funds | If state funds are being used on this project complete the following for state funds. |
| Fund Type | Choose the type of State Funds from the drop down. |
| Amount | Insert the amount of state funds for the type listed under fund type. |
| % | Insert the percentage of state funds for this type. |
| Local Public Agency Funds | |
| Fund Type | Insert the type of LPA funds being used on this project. |
| Amount | Insert the amount of LPA funds for the type listed under fund type. |
| % | Insert the percentage of local funds for this type. |
| Explanation | Insert any necessary additional information as to how the funding is being applied for this project. |

A minimum of three (3) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. Distribution will be as follows:

District file
Bureau of Local Roads Central Office (2)

VILLAGE OF HINSDALE 2020 INFRASTRUCTURE PROJECT



LEGEND

- LAFO/STIP ELIGIBLE
- VILLAGE FUNDED

| | | | | | | | | | | | | | | | |
|--|--|--------------------------------------|--|--|--|---|--|----------------------|--|---|--|---|--|-----------------------------|--|
| | | DESIGNED DRAWN CHECKED DATE | | REVISIONS REVISIONS REVISIONS REVISIONS | | STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION | | PROJECT LOCATION MAP | | SCALE: 1" = 200' SHEET NO. 0F SHEETS 1 STA. TO STA. | | SECTION NO. COUNTY DUTAGE CONTRACT NO. | | TOTAL SHEETS SHEET NO. 1 | |
|--|--|--------------------------------------|--|--|--|---|--|----------------------|--|---|--|---|--|-----------------------------|--|

REQUEST FOR BOARD ACTION
Administration

AGENDA SECTION: First Reading – ZPS

SUBJECT: Contract with MSA Municipal Services Associates, Inc.

MEETING DATE: January 28, 2020

FROM: Kathleen A. Gargano, Village Manager

Recommended Motion

Waive Competitive Bidding and Approve a Professional Services Agreement with MSA Municipal Services Associates, Inc.

Background

Last year, the Village had been made aware of the possible installation of small cell towers by telecommunication companies. The State mandates the Village must permit these in the public right-of-way with time restrictions referred to as 'shot clocks'. In order to safeguard the aesthetic integrity of the Village, the Board developed design standards for this purpose to apply to any and all permit applications of this nature. On March 19, 2019, the Board adopted these standards by resolution. In November 2019, the Board agreed to allow the Village Manager to revise the design standards per her authority, following a discussion of those revisions at their meeting of November 5. (Documents attached.)

In recent months, the Board has become aware of resident concerns regarding the possible installation of 5G in Hinsdale.

Discussion & Recommendation

The Village has not yet received a formal application from any telecommunications provider for 5G installation or any other small cell installation. However, in the event the Village does, and due to the expected complexity of such an application, staff feels it is prudent to employ the expertise of a subject matter expert for comprehensive review of an application.

MSA will bill the Village on a sliding scale depending on the type of application review necessary, according to the cost specified by the State. Please see Page 3 of the attached agreement for these fees. Any other services are billed at an hourly rate of \$170.00/per hour. Because the fee paid to MSA will be the same as received from the wireless provider pursuant to State law, the review by MSA will be budget neutral. The Village may terminate this agreement with 30 days written notice.

Given the importance of possible future 5G installations and demonstrated resident concerns, staff recommends retaining the services of this MSA Municipal Services Associates. MSA has performed similar work for other entities including the Village of Niles that highly recommend Mr. Chapman. Village Attorney Michael Marrs has reviewed the agreement and supports this recommendation.

Budget Impact

This is an unbudgeted expense, but should be budget neutral for the application review costs, as they will be covered by the application fees paid by the wireless provider pursuant to State law.

Village Board and/or Committee Action

N/A

Documents Attached

1. Mr. Stuart Chapman, President - biography
2. MSA Municipal Services Associates, Inc. proposed agreement
3. Resolution R2019-04, excluding original design standards
4. Revised and current design standards

MSA MUNICIPAL SERVICES ASSOCIATES, INC.

Stuart G. Chapman, M.PA
MUNICIPAL SERVICES ASSOCIATES, INC.
President

Stuart G. Chapman is President of Municipal Services Associates, Inc. (MSA). Mr. Chapman has a substantive background of more than 39 years experience in working on telecommunications related projects. Since founding MSA in 1992, Mr. Chapman has served more than 250 communities and not-for-profit agencies in 11 states on a wide variety of activities concerning wired and wireless communications. Mr. Chapman has been advising municipal governments, special use governments, and not-for-profit agencies since 1996 on wireless telecommunications activities. These activities involving wireless communications include community telecommunications needs ascertainment studies, tower and wireless facilities lease preparation and negotiation, wireless facilities plan review, wireless deployment legislative analysis, and antenna/tower siting.

Among MSA's projects which Mr. Chapman directed include wireless telecommunications ordinance preparation and tower site inventory service for communities in Iowa and metropolitan Chicago, including ongoing tower and antenna siting reviews, tower and antenna site lease negotiations, and research on wireless Internet and wireless broadband technology. MSA's telecommunications includes wired and wireless consulting work for cities in California, Colorado, Idaho, Illinois, Indiana, Tennessee, Virginia, and Wisconsin.

Mr. Chapman has addressed the Illinois, Indiana, and Kentucky Municipal Leagues, the Illinois Government Finance Officers Association, the Illinois Association of Regional Councils, the Illinois Association of County Board Members, the United Counties Council of Illinois, and the Chicago Metropolitan Mayors Caucus on telecommunications issues, including wireless technology and legislation. He has spoken at National Association of Telecommunications Officers and Advisors (NATOA) conferences and Illinois NATOA conferences, and has also been a lecturer at the University of Wisconsin Seminar on Municipal Telecommunications Regulation. Additionally, Mr. Chapman is a member of the Small Cell Antenna Working Group of the Northwest Municipal Conference, and is a technical advisor to the Illinois Municipal League Home Rule Attorneys Committee. Mr. Chapman also served with municipal and wireless industry representatives in negotiating the Illinois Small Wireless Facilities Deployment Act (P.A. 100-0585).

Mr. Chapman holds a Masters degree in Public Administration from the University of Nebraska, and a Bachelor of Arts degree in Political Science from The Ohio State University, and has a LEED Certification in Distributed Antenna Systems. He is a member of the Illinois City/County Management Association, the Illinois Municipal Broadband Communications Association (IMBCA), the National Association of Telecommunications Officers and Advisors (NATOA) and is a past President of the Illinois Chapter of NATOA.

3 Golf Center, # 311 • Hoffman Estates, Illinois 60169
TEL-847-882-7773 FAX-847-310-9275 MOBILE-847-867-6117
E-Mail: MSASchapman@cs.com
www.msatelecom.com

MUNICIPAL SERVICES ASSOCIATES, INC.
WIRELESS SITING PROJECTS AND PRESENTATIONS

TOWER SITING PROJECTS

| | | |
|----------------------------------|----------------------------------|---------------------------------|
| Village of Arlington Hts., IL | City of Aurora, Illinois | Village of Barrington, Illinois |
| Village of Bartlett, Illinois | Village of Berkeley, Illinois | Village of Bloomingdale, IL |
| Village of Downers Grove, IL | Village of Elk Grove Village, IL | Village of Elburn, Illinois |
| Village of Elwood, Illinois | Village of Homer Glen, IL | Village of Itasca, Illinois |
| Village of Lisle, Illinois | Village of Morton Grove, IL | Village of Mundelein, Illinois |
| City of Naperville, Illinois | Village of Niles, Illinois | Village of North Aurora, IL |
| Village of Oak Brook, Illinois | Village of Oak Park, Illinois | Village of Oswego, Illinois |
| City of Plano, Illinois | Village of Roselle, Illinois | City of Sandwich, Illinois |
| Village of South Elgin, Illinois | Village of Sugar Grove, IL | City of Yorkville, Illinois |
| City of Dubuque, Iowa | | |

Ravenswood United Church of Christ, Chicago, Illinois Special Assets, Inc., Chicago, IL

SMALL CELL WIRELESS SITING PROJECTS

| | | |
|-------------------------------|--------------------------------|-----------------------------|
| Village of Berkeley, Illinois | Village of Itasca, Illinois | Village of Morton Grove, IL |
| Village of Niles, Illinois | Village of Oak Brook, Illinois | |

TOWER/ANTENNA ORDINANCE PROJECTS

| | | |
|-------------------------------|----------------------------------|--------------------------------|
| Village of Elburn, Illinois | Village of Elk Grove Village, IL | Village of Hoffman Estates, IL |
| Village of Homer Glen, IL | Village of Itasca, Illinois | Village of Niles, Illinois |
| Village of Morton Grove, IL | Village of North Aurora, IL | Village of Oak Brook, Illinois |
| Village of Oswego, Illinois | Village of Plano, Illinois | Village of Roselle, Illinois |
| Village of Sandwich, Illinois | City of West Chicago, IL | City of Yorkville, Illinois |

WIRELESS BACKHAUL PROJECTS

| | | |
|-------------------------------|-----------------------------------|-----------------------------|
| Village of Berkeley, Illinois | Village of Itasca, Illinois | Village of Morton Grove, IL |
| Village of Niles, Illinois | Village of River Forest, Illinois | |

WIRELESS LEASE AND NEGOTIATION PROJECTS

| | | |
|-----------------------------|--------------------------------|----------------------------------|
| City of Alton, Illinois | Village of Bartlett, Illinois | Village of Berkeley, Illinois |
| Village of Bloomingdale, IL | Village of Elburn, Illinois | Village of Elk Grove Village, IL |
| Village of Elwood, Illinois | Village of Itasca, Illinois | City of Joliet, Illinois |
| Village of Morton Grove, IL | Village of Mundelein, Illinois | Village of Niles, Illinois |
| Village of North Aurora, IL | Village of Roselle, Illinois | Village of Sugar Grove, IL |
| Itasca Park District, IL | Niles Park District, IL | Wood Dale Park District, IL |

WIRELESS INTERNET PROJECTS

City of Aurora, Illinois

WIRELESS TOWER SITING AND WIRELESS TECHNOLOGY PRESENTATIONS

| | |
|--|-------------------------------------|
| DuPage Mayors and Managers Conference | Kane County Bar Association |
| Illinois Association of Municipal Management Assistants | Illinois Municipal League |
| Illinois Government Finance Officers Association | Metropolitan Mayors Caucus |
| Illinois Association of County Board Members | United Counties Council of Illinois |
| Illinois Association of Regional Councils | |
| National Association of Telecommunications Officers and Advisors–Illinois Chapter (IL NATOA) | |
| National Association of Telecommunications Officers and Advisors–National Conference | |

PUBLICATIONS

Public Safety and Wireless Communications Frequencies - Issues of Interference, Local Government Official's e-Guide to Facilities Siting, National Association of Telecommunications Officers and Advisors, Alexandria, VA, May 2009.

MSA MUNICIPAL SERVICES ASSOCIATES, INC.

January 9, 2020

Ms. Kathleen Gargano
Village Manager
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, Illinois 60521

Dear Kathleen:

Enclosed for your review is a Professional Services Agreement between the Village and Municipal Services Associates, Inc. (MSA) as requested. The Agreement includes a Scope of Work proposed by MSA after conferring with you earlier this week.

MSA proposes a Scope of Work which focuses on plan review, particularly for small wireless facilities ("Small cells"), however, the Scope of Work also includes review of larger wireless facilities ("Macrocells") that are mounted on monopole towers, rooftops, or other structures. The plan review includes examination of drawings, structural evaluations, and equipment specifications, and analysis of the proposed project with regard to location in relation to residences, buildings, or commercial facilities, and where applicable, location within the Right-of-Way and compliance with the Village Zoning Ordinance. Where deficiencies are found, the Scope of Work includes preparation of correspondence to the wireless provider identifying the deficiencies and requesting curative action. The review includes a report to be sent to the Public Services and Engineering Department or Community Development Department depending on the project, and to the Village Manager's Office.

In addition, MSA proposes as an option, review of proposed fiber optic installations in the Right-of-Way. The Wired Communications Plan Review includes examination of drawings for burial or aerial installation of fiber optic lines and aboveground location of associated equipment, comparison with GIS maps, analysis of equipment specifications, and visual inspection of proposed locations. The review includes preparation of correspondence to the applicant requesting that errors identified in fiber cable burial drawings or aerial installation be corrected prior to continued consideration of the application for use of the Right-of-Way.

Fees for small cell plan review are based on the schedule stated in the Illinois Small Cell Wireless Deployment Act. Fees for macrocell review are "Flat" fees established by MSA based on the cost of reviews conducted in multiple communities since 2017. Regardless of whether the project is for a small cell, macrocell, or fiber installation, the applicant is responsible for the payment of review fees.

Please review the enclosed documents. Should you have any questions or need further clarification, please contact me at your earliest opportunity. MSA looks forward to working with the Village of Hinsdale on this project.

Sincerely,

Stuart Chapman

Stuart Chapman
President

enclosure

3 Golf Center, # 311 • Hoffman Estates, Illinois 60169
TEL-847-882-7773 FAX-847-310-9275 MOBILE-847-867-6117
E-Mail: MSASchapman@cs.com
www.msatelecom.com

**PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN THE VILLAGE OF HINSDALE, ILLINOIS AND
MUNICIPAL SERVICES ASSOCIATES, INC.
FOR TELECOMMUNICATIONS RELATED CONSULTING SERVICES**

THIS AGREEMENT is dated as of the ____ day of _____, 2020 ("Agreement") by and between the VILLAGE OF HINSDALE, an Illinois municipal corporation ("Village") and Municipal Services Associates, Inc. ("Consultant").

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village's statutory powers, the parties agree as follows:

1. PARTIES: The parties to this Agreement and the address and contact information for each is as follows:

Village: Village of Hinsdale
19 East Chicago Avenue
Hinsdale, IL 60521-3431
Contact: Kathleen Gargano
Village Manager ("Village Representative")
630-789-7013
kgargano@villageofhinsdale.org

Consultant: Municipal Services Associates, Inc.
3 Golf Center #311
Hoffman Estates, Illinois 60169
Contact: Stuart Chapman
President
847-882-7773 & 847-867-6117
msaschapman@cs.com

2. PERFORMANCE OF SERVICES

- 2.1. Project Description. The Consultant will provide all necessary services to perform the work in connection with the Scope of Work dated January 9, 2020, a copy of which is attached as Exhibit A to this Agreement (hereafter referred to as "services"). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the services set forth in Exhibit A in a manner consistent with the standards of professional practice recognized by the industry providing services of a similar nature.

- 2.2 Time of Performance. The Consultant's provision of Services shall commence upon signature of the contract by both parties, but no later than February 7, 2020 (the "Commencement Date"). The Consultant shall diligently and continuously prosecute the Services until the completion of the work in accordance with deadlines established for particular tasks from time to time ("Time of Performance") The Time of Performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on December 31, 2020. A determination of completion shall not constitute a waiver of any rights or claims the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.
- 2.3 Early Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 30 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for services satisfactorily performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the services completed as determined as provided in this Agreement.
- 2.4 Suspension of Services. Village may, at any time, with or without cause, suspend all or any portion of services for a period of up to 90 days ("Suspended Services"). Consultant shall immediately stop the performance of the Suspended Services, until such time as Village issues direction to Consultant to resume the Suspended Services. Consultant shall take such action as is reasonably necessary to protect the Suspended Services, and take such additional action as directed by Village.
- 2.5 Force Majeure. Village shall not be responsible for delay in the performance of its obligations under this Agreement caused by a force majeure event. To the extent that a Contracted Service is delayed by a force majeure event, Consultant will be entitled to an equitable adjustment of the time for performance. For purposes of this Agreement, a "Force Majeure Event" is an occurrence or circumstance beyond the control of the claiming party and may include, but is not limited to extraordinary weather conditions, or other natural catastrophes, war, riots, strikes, lockouts, or other industrial disturbances.
- 2.6 Assignments; Coordination; Reporting. Assignments and tasks will be assigned to the Consultant by Village Representative or his designee. Consultant shall regularly report to and will coordinate all work through Village Representative or his designee.

- 2.7 **Warranty of Services.** The Consultant warrants that the services shall be performed in accordance with the highest standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The warranty expressed shall be in addition to any other warranties expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.
- 2.8 **Mutual Cooperation.** The Village agrees to cooperate with the Consultant in the performance of the services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the services. The Consultant agrees to cooperate with the Village in the performance of the services and with any other Consultants engaged by the Village.
- 2.9 **Amendment.** No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is approved in writing by the Village Manager and the Consultant.
- 2.10 **No Additional Obligation.** The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant, or with any vendor solicited or recommended by the Consultant.

3. COMPENSATION AND METHOD OF PAYMENT

- 3.1 **Agreement Amount.** The total amount billed by the Consultant for the Services under this Agreement shall be based on the following rates:

Small Wireless Facilities Review:

| | |
|--|----------------------|
| 1 st application - | \$650.00 |
| 2 nd through 5 th application - | \$325.00/application |
| New Small Wireless Facility Utility Pole Where No Pole Previously Existed: | \$1,000.00 |

Macrocell Wireless Facilities Review:

| | |
|---|------------|
| Radio and/or Antenna Panel Swap on Existing Tower or Rooftop | \$2,200.00 |
| Generator Installation at Cell Site | \$2,500.00 |
| New Cell Tower, Water Tower or Rooftop Installation* | \$3,000.00 |

* A new installation includes those where no tower or wireless antenna array and base station installation previously existed.

Other services shall be billed at an hourly rate of \$170.00 per hour. The Village, at its discretion, may seek reimbursement of Consultant's fees and costs by wireless providers or tower construction companies for the review of documents, plans, diagrams, or telecommunications service plans and supporting information, including research, reporting and subsequent inspection.

A. In the event that the amount billed for the Consultant's services exceeds the amount of any escrow or prepayment as may be required by the Village of a wireless provider or tower construction company, the Village shall compensate the Consultant for the entire billed amount and recover any amount exceeding the escrow or prepayment from the wireless services or other telecommunications provider.

- 3.2 Invoices and Payment. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The Consultant shall submit invoices to the Village no later than once every sixty (60) days specifying the work that has been performed within that prior period. The Village shall pay to the Consultant the amount billed for completed and approved work within thirty (30) days after its receipt and approval of an invoice for same. Such invoices shall include rates stated for the review service rendered or the hours and hourly rate for other services rendered along with any reimbursable expenses, including but not limited to, materials, supplies, photocopying and printing, and costs of postage or overnight mail.
- 3.3 Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.
- 3.4 Claim For Additional Compensation. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within seven (7) days after occurrence of such action, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement amount shall be valid only upon written amendment of this Agreement approved by the Village Manager. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the services required to complete the services under this Agreement as determined by the Village without interruption.

- 3.5 Taxes, Benefits and Royalties. The Consultant shall be responsible for paying all applicable federal, state, and local taxes of every kind and nature applicable to the services as well as applicable taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions from its billings for each project. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees, is hereby waived and released by Consultant.

4. PERSONNEL AND SUBCONTRACTORS

- 4.1 Key Project Personnel. Key Project Personnel identified in Exhibit A shall be primarily responsible for carrying out the Services on behalf of the Consultant. The key project personnel shall not be changed without the Village's prior written approval.
- 4.2 Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or after receiving notice of the resignation of, any key project personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charge as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.
- 4.3 Approval and Use of Subcontractors. The Consultant shall perform the services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. If any personnel or subcontractor fails to perform the services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the time of performance as a result of any such removal or replacement.

The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the services as required by the Agreement. All services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

- 4.4 Village Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to any subcontractor, vendor or third party shall be subject to the approval of the Village. The Village shall not be liable to any subcontractor, vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village.
- 4.5 Lien Waiver. Consultant shall promptly pay for all services, labor, materials and equipment used or employed by Consultant in the performance of the services and shall maintain all materials, equipment, structures, buildings, premises and property of Village free and clear of mechanics' or other liens. Consultant shall, if requested, provide Village with reasonable evidence that all services, labor, materials and equipment have been paid in full.
- 4.6 Safety and Hazardous Materials.
 - A. Consultant acknowledges that there may be hazardous substances, wastes, or materials as defined by applicable law ("Hazardous Materials") at the project site or otherwise associated with the services. In such cases, Consultant shall take appropriate precautions to protect and shall be solely and continuously responsible for the health, safety and welfare associated with its employees, subcontractors, agents and those people under the supervision and control of the Consultant with the performance of the services.
 - B. Consultant's employees, agents, subcontractors and all employees of Consultant's employees, agents, subcontractors who perform the services shall be experienced and properly trained to perform the services under such conditions and shall take adequate precautions to protect human health and the environment in the performance of the services.
 - C. In the event that Consultant observes a potentially hazardous condition relating to the services, Consultant shall bring such condition to the attention of Village.

5. RELATIONSHIP OF THE PARTIES

- 5.1 Independent Contractor. The Consultant shall act as an independent contractor in providing and performing the services. Nothing in, nor done pursuant to, this Agreement shall be construed:
- A. To create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or
 - B. To create any relationship between the Village and any subcontractor of the Consultant.
- 5.2 Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge:
- A. No employee or agent of the Village is interested in the business of the Consultant or this Agreement;
 - B. Neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and
 - C. Neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtains or acquires any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.
- 5.3 No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of federal, state or local government as a result of:
- A. A delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax; or
 - B. A violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*

C. The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or a corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or a corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

5.4 No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

6. INSURANCE AND INDEMNIFICATION

6.1 Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates and policies of insurance, all with coverages and limits acceptable to the Village, in a form acceptable to the Village and from companies with a general rating of A, and a financial size category of Class X or better, in Best's Insurance Guide. Such insurance policies shall provide that no change, modification in, or cancellation of, any insurance shall become effective until the expiration of thirty (30) days after written notice thereof shall have been given by the insurance company to the Village. The Consultant shall at all times during the term of this Agreement, maintain and keep the insurance coverage provided above in force, at the Consultant's expense.

6.2 Indemnification. The Consultant shall, without regard to the availability or unavailability of any insurance, either of the Village or the Consultant, indemnify, save harmless, and defend the Village, and its respective officials, employees, agents, volunteers and attorneys against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that arise, or may be alleged to have arisen, out of or in connection with, the Consultant's performance of, or failure to perform, the services or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of the Consultant, except to the extent caused by the sole negligence of the Village. The Consultant further agrees that to the extent that money is due the Consultant by virtue of this contract as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

7. USE AND DISCLOSURE OF INFORMATION

- 7.1 Confidential Information. The term "Confidential Information" shall mean information in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; property of the Village; user information, including, without limitation, any information pertaining to usage of the Village's computer systems, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time the Village disclosed said information to the Consultant under this Agreement ("Time of Disclosure"); (ii) to have been in the public domain prior to the Time of Disclosure; or (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant.
- 7.2 No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. To the extent allowed by law, the Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village. The Consultant shall use reasonable measures at least as strictly as those the Consultant uses to protect its own Confidential Information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.
- 7.3 Illinois Freedom of Information Act (FOIA). FOIA applies to public records in the possession of a party with whom the Village has contracted. The Village will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information. Consultant will comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Consultant's possession and will provide the requested public records to the Village within two (2) business days of the request being made by the Village. The undersigned agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Agreement.

- 7.4 GIS Data. The Village has developed digital map information through Geographic Information Systems Technology ("GIS data") concerning the real property located within the Village. If necessary to the performance of the services and if requested to do so by the Consultant, the Village may supply the Consultant with access to the GIS data. In such case the Consultant agrees as follows:
- A. Limited Access to and use of GIS data. The GIS data provided by a Village shall be limited to the scope of the work that the Consultant is to provide for the Village, and the Consultant shall limit its use of the GIS data to its intended purpose of furtherance of the work;
 - B. Trade Secrets of the Village. The GIS data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;
 - C. Consent of the Village Required. The Consultant will not provide or make available GIS data in any form to anyone without the prior written consent of the Village Manager or his designee;
 - D. Supply to Village. At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS data;
 - E. No Guarantee of Accuracy. The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS data in regard to the Consultant's intended use thereof; and
 - F. Discontinuation of Use. At such time as the Services have been completed to the satisfaction of or terminated by the Village, the Consultant shall cease its use of the GIS data for any purpose whatsoever. Upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS data has been discontinued.
- 7.5 Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the services to be performed under this Agreement ("Documents") shall be and remains the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

- 7.6 News Releases. The Consultant shall not issue any news releases or other public statements regarding the Services without prior approval from the Village Manager.

8. COMPLIANCE WITH LAWS AND GRANTS

- 8.1 General Compliance. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors' performance of, or failure to perform, the services or any part thereof. Every provision required by law to be inserted into this Agreement shall be deemed to be inserted herein.
- 8.2 Grant Compliance. Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or Consultant with respect to this Agreement or the services if any portion of this Agreement or the Services contained therein are funded in whole or in part by any federal, state, or local grant.
- 8.3 Sexual Harassment Policy. The Consultant represents and warrants that it has and follows a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).
- 8.4 Patriot Act Compliance. The Consultant represents and warrants that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, are persons or entities named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person.

The Consultant further represents and warrants that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its respective corporate authorities, and elected or appointed officials, officers, employees, agents, representatives, engineers, volunteers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.

- 8.5 Equal Employment Opportunity Compliance. During the performance of this Agreement, Consultant as follows:
- A. That it will not discriminate against any employee or applicant for employment on the basis of race, age, marital status, color, religion, sex, sexual orientation, physical or mental disability unrelated to ability, national origin or ancestry or an unfavorable discharge from military service. Further, that it will examine all job classifications to determine if minorities or women are underutilized and shall take appropriate affirmative action to rectify any such underutilization.
 - B. That, if it hires additional employees in order to perform the services or any portion hereof, it shall determine the availability (in accordance with the Village's rules) of minorities and women in the area(s) from which they may reasonably recruit, and it will hire for each applicable job classification for which employees are hired in such a manner that minorities and women are not underutilized.
 - C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination based on race, color, religion, sex, sexual orientation, national origin or ancestry, marital status, age, physical or mental disability unrelated to ability, or unfavorable discharge from the military.
 - D. That it shall submit reports as required by the Village's rules and furnish all relevant information as may from time to time be requested by the Village or the Village, and in all respects comply with the Illinois Human Rights Act and the Village's Rules.

- E. That it shall permit access to all relevant books, records, accounts and work sites by personnel of the Village and the Village for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Village's rules.
- F. That it shall include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portions of the contract obligations are undertaken or assumed so that such provisions will be binding upon such subcontractors. In the same manner as with other provisions of this Agreement, the Consultant will be liable for compliance with applicable provisions of this clause by such subcontractors. Further, it will promptly notify the Village in the event that any subcontractor shall fail or refuse to comply therewith. In addition, Consultant shall not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.
- G. If the Consultant has not complied with all provisions of the Illinois Human Rights Act, or the Rules and Regulations of the Illinois Department of Human Rights, the Consultant may be declared ineligible for future contracts or subcontracts with the Village and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

9. DEFAULT AND DISPUTE RESOLUTION

- 9.1 Default. If it should appear at any time that the Consultant has failed, refused or delayed performing, the Services or any other requirement of this Agreement with diligence at a rate that assures completion of the Services and full compliance of this Agreement, ("Event of Default"), and fails to cure any such Event of Default within ten (10) business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:
 - A. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the services into compliance with this Agreement.

- B. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.
 - C. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any event of default by the Consultant or as a result of actions taken by the Village in response to any event of default by the Consultant.
- 9.2 Dispute Resolution. Any dispute related to this Agreement shall, upon request by either party, be submitted to a panel consisting of at least one representative of each party who shall have the authority to enter into an agreement to resolve the dispute. In the event that the panel is unable to reach a mutual resolution of the dispute, or has failed to convene within two weeks of the request of either party, either party may refer the matter to a court of appropriate jurisdiction. All communications between the parties or their representatives in connection with the attempted resolution of any dispute shall be confidential and deemed to have been delivered in furtherance of dispute settlement and shall be exempt from discovery and production, and shall not be admissible in evidence whether as an admission or otherwise, in any arbitration, judicial or other proceeding for the resolution of the dispute.
- 9.3 During the dispute resolution period, or if litigation ensues, pending any final judicial decision or settlement, Consultant shall proceed diligently with the services.
- 9.4 General Provisions Notice.
- A. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally to an authorized representative of the party; (ii) by certified mail addressed to the contact person listed in Section 1 of this Agreement, return receipt requested, and deposited in the U.S. Mail, postage prepaid; (iii) by facsimile ("Fax") to a number provided by the contact person listed in Section 1 of this Agreement, and deposited in the U.S. Mail, postage prepaid by the recipient, or; (iv) by electronic internet mail ("e-mail") addressed to the contact person listed in Section 1 of this Agreement, and deposited in the U.S. Mail, postage prepaid.

- B. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of actual receipt or three (3) business days following deposit in the U.S. Mail.
 - C. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received. Notices and communications to the Village shall be addressed to the party listed in Section 1 of this Agreement.
- 9.5 Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.
- 9.6 Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or a corporation other than the Consultant shall be made or be valid against the Village.
- 9.7 Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.
- 9.8 Time. Time is of the essence in the performance of this Agreement.
- 9.9 Governing Laws. This Agreement shall be interpreted according to the laws of the State of Illinois.
- 9.10 Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.
- 9.11 Entire Agreement. This Agreement constitutes the entire Agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between either of the Village and the Consultant with respect to the Proposal and the Services.
- 9.12 Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

- 9.13 Remedies. No remedies or rights conferred upon Village by this Agreement are intended to be exclusive of any remedy or right provided by law or equity, but each shall be cumulative and shall be in addition to every other remedy or right given herein or now or hereafter existing at law or in equity.
- 9.14 Survival of Terms. Articles on Indemnity, Confidential Information and Rights in Data shall survive termination of this Agreement.
- 9.15 Exhibit. Exhibit A (Consultant's proposal dated January 9, 2020) is attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.
- 9.16 Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.
- 9.17 Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

VILLAGE OF HINSDALE, ILLINOIS
by: Kathleen A. Gargano, Village Manager

DATE

MUNICIPAL SERVICES ASSOCIATES, INC.
By: Stuart Chapman, its President

DATE

Exhibit A
PROPOSAL OF MUNICIPAL SERVICES ASSOCIATES, INC.
DATED JANUARY 9, 2020

Definitions:

- Small Wireless Facilities: Wireless facilities that meet both of the following qualifications: (i) each antenna is located inside an enclosure of no more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than 6 cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.
- Wireless Services Provider: A communications provider that uses technology based on radio frequency (RF) spectrum segments to transmit voice, video, and/or data signals to and from antennas mounted on poles or other structures, and whose signals are controlled by a base station that is either pole-mounted, mounted on platforms, or located in an enclosed shelter. Examples of such providers include cellular companies, such as AT&T Mobility, T-Mobile, Verizon Wireless, and Sprint, or other wireless carriers, such as paging services, dispatchers, or two-way radio services.
- Wireless Facilities Provider: A company that constructs poles, towers, or other structures designed primarily for the installation of wireless and/or wired services equipment. Examples of such providers include companies that build towers, such as Crown Castle, SBA, and American Tower, and companies that erect poles, such as Mobilitie.

Wired Services Provider: A communications provider that uses technology based on a variety of radio frequency (RF) channels to transmit voice, video, and/or data signals by wire from transmission sites to customer receivers. Wired services providers transmit such signals by wires which may be aerially-mounted or located underground. Examples of such providers include wireless cellular providers and their subsidiaries, tower companies that install fiber optic networks such as Crown Castle and SBA Communications, or wired Internet providers, such as Google.

Key Project Personnel: Stuart Chapman will be the Key Project Personnel assigned to perform services under this Scope of Work and under the Professional Services Agreement.

Proposed Services to be Performed:

Wireless Communications Services:

Activities:

1. Plan Review Tasks:
 - A. Review plans of wireless providers for the installation of small wireless facilities, and larger wireless facilities, such as those mounted on monopole towers or rooftops, or support systems necessary for the operation of such facilities, on public or private property within the boundaries of the Village of Hinsdale.
 - (1) Reviews include examination of drawings, structural evaluations, and equipment specifications. Analysis of the proposed project with regard to location in relation to residences, buildings, or commercial facilities, and where applicable, location within the Right-of-Way and compliance with the Village Zoning Ordinance.
 - (2) Where necessary, conduct research regarding equipment proposed for use on the wireless facility installation for the purpose of project clarification, potential impact on the service area within the Village, or for comparison with existing equipment proposed for replacement or disconnection.

- (3) In the event that plans for larger wireless facilities submitted by the wireless services provider require a Special Use Permit, meet with Community Development Department, Public Services and Engineering staff, and the Village Manager's Office as needed, and if necessary, attend Plan Commission and Zoning Board, and Village Board meetings.
 - (3) If necessary, attend any other meetings with the Community Development Department, the Public Services and Engineering Department, and the Village Manager's Office and where applicable, with the wireless services provider or its designee, to discuss various aspects of the proposed project and any modifications to the proposed plans.
- B. Prepare correspondence to the Community Development Department, or Public Services and Engineering Department, and the Village Manager's Office identifying deficiencies in the proposed plans or missing information that is necessary for the completion of the review. The Community Development Department, or Public Services and Engineering Department will transmit such correspondence to the wireless services provider or its designee.
- C. Review information by the wireless provider or its designee submitted in response to earlier correspondence. From this response, the Consultant will:
 - (1) Identify any remaining information that is missing or requires further clarification, and prepare correspondence to the wireless services provider or its designee.
 - (2) Prepare a project report, including recommendations, to the Community Development Department, or Public Services and Engineering Department, and the Village Manager's Office.

Service Fees:

Small Wireless Facilities Review:

| | |
|--|----------------------|
| 1 st application - | \$650.00 |
| 2 nd through 5 th application - | \$325.00/application |
| New Small Wireless Facility Utility Pole Where No Pole Previously Existed: | \$1,000.00 |

Service Fees:

Macrocell Wireless Facilities Review:

| | |
|---|------------|
| Radio and/or Antenna Panel Swap on Existing Tower or Rooftop | \$2,200.00 |
| Generator Installation at Cell Site | \$2,500.00 |
| New Cell Tower, Water Tower or Rooftop Installation* | \$3,000.00 |

* A new installation includes those where no tower or wireless antenna array and base station installation previously existed.

OPTIONAL SERVICE: Wired Communications Services

Activities:

1. Wired Communications Plan Review Tasks.
 - A. Review plans of wired communications providers for the installation of wired communications facilities, or support systems necessary for the operation of such facilities, on public or private property within the boundaries of the Village of Hinsdale. The review includes examination of drawings for burial or aerial installation of fiber optic lines and aboveground location of associated equipment, comparison with GIS maps, analysis of equipment specifications, and visual inspection of proposed locations.
 - (1) If necessary, attend any other meetings with the Public Services and Engineering Department, and the Village Manager's Office, and where applicable, with the wired services provider or its designee, to discuss various aspects of the proposed project and any modifications to the proposed plans.
 - B. Prepare correspondence to the Public Services and Engineering Department and the Village Manager's Office identifying deficiencies in the proposed plans or missing information that is necessary for the completion of the review. Such correspondence will be sent by the Consultant to the wired communications provider or its designee.
 - C. Review information by the wired provider or its designee submitted in response to earlier correspondence. From this response, the Consultant will:
 - (1) Identify any remaining information that is missing or requires further clarification, and prepare correspondence to the Public Services and Engineering Department, and the Village Manager's Office, for transmittal to the provider or its designee.

- (2) Prepare a project report, including recommendations, to the Public Services and Engineering Department and the Village Manager's Office.

Service Fees: Hourly rate of \$170.00 per hour.

IMPORTANT NOTE: The Village, at its discretion, may seek reimbursement of its fees and costs, including consultant costs, by wired or wireless providers for the review of applications, including documents, plans, diagrams, and supporting information, including research, reporting and subsequent inspection.

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-04

**RESOLUTION ADOPTING WRITTEN DESIGN STANDARDS FOR SMALL
WIRELESS FACILITIES**

WHEREAS, Public Act 100-585, known as the Small Wireless Facilities Deployment Act, acts to impose certain additional requirements on municipalities, including the Village, regarding the permitting, construction, deployment, regulation, operation, maintenance, repair and removal of certain defined small wireless facilities both within public rights-of-way and in other locations within the jurisdiction of the Village; and

WHEREAS, Title 13 (Telecommunications) of the Village Code of Hinsdale has been previously amended by the Board of Trustees by adding a new Chapter 8 (Small Wireless Facilities), in order to regulate the permitting, construction, deployment, regulation, operation, maintenance, repair and removal of small wireless facilities within the Village in conformance with the Small Wireless Facilities Deployment Act; and

WHEREAS, both the Small Wireless Facilities Deployment Act and Chapter 8 of Title 13 of the Village Code of Hinsdale, as well as rules adopted by the Federal Communications Commission relative to the deployment of small wireless facilities, authorize the adoption of written design standards governing the installation of small wireless facilities and associated wireless support structures within the Village; and

WHEREAS, the President and Board of Trustees of the Village find it to be in the best interests of the Village to adopt, as the written design standards of the Village, the General Guidelines and Small Wireless Facility Design, Stealth and Concealment

Standards for small wireless facilities attached hereto as **Exhibit A** and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: The General Guidelines and Small Wireless Facility Design, Stealth and Concealment Standards attached hereto as **Exhibit A** and made a part hereof are hereby approved and adopted as the written design standards of the Village. These standards, once adopted, may be amended at the direction of the Village Manager as deemed necessary without further Board of Trustees review or approval, so long as such amendments are consistent with the purpose and intent of Chapter 8 (Small Wireless Facilities), Title 13 (Telecommunications) of the Village Code of Hinsdale.

SECTION 5: This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 19th day of March, 2019,
pursuant to a roll call vote as follows:

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma, Byrnes

NAYS: None

ABSENT: None

APPROVED by me this 19th day of March, 2019,
and attested to by the Village Clerk this same day.



Christine M. Bruton
Christine M. Bruton, Village Clerk

for Cauley
Thomas K. Cauley, Jr., Village President

REVISED AND UPDATED – 10-31-19



REVISED AND UPDATED – 10-31-19

General Guidelines and Small Wireless Facility Design, Aesthetic, Stealth and Concealment Standards

The public right-of-way of the Village of Hinsdale is a uniquely valuable public resource, closely linked with the Village's small town character, natural beauty and historic charm. Unregulated or disorderly deployment of small wireless facilities within the Village represents an ever-increasing and true threat to those attributes, and to the health, welfare and safety of the Village. Unregulated installation of small wireless facilities in the right-of-way may be harmful for a variety of reasons, including potential adverse consequences from placements along sidewalks and streets that could have negative impacts on both pedestrian and vehicle safety from visual cluttering and physical impediments stemming from such placements, negative impacts on the Village's goal of fostering a pedestrian-oriented environment and the Village's design and character, including aesthetic and accessibility concerns from intrusive installations of equipment mounted on poles or at ground level, negative impacts on property values resulting from poor placements and noise impacts from facilities that contain outdoor generators or other equipment.

The following general guidelines and design, aesthetic, stealth and concealment standards apply to the placement of small wireless facilities within the Village, and attempt to ensure that all small wireless facilities are installed using the least intrusive means possible. Small wireless facilities are, in addition, generally regulated by Title 13 (Telecommunications), Chapter 8, Small Wireless Facilities of the Village Code and all terms used herein are as defined in that Chapter.

General Standards. Every small wireless facility collocation shall comply with the following standards.

A. Small Wireless Facilities

1. Antennas and their related mounting equipment, including brackets, shall be mounted no less than twelve (12) feet above ground level, as measured to lowest most point of the installation.
2. Antennas shall, to the extent technically feasible, be designed and installed to appear hidden within the utility pole or to appear like an original part of the utility pole or wireless support structure.
3. Unless otherwise approved by the Village Engineer and/or Village Planner, each antenna not hidden within a utility pole shall be located entirely within a shroud enclosure not more than six (6) cubic feet in volume that is capable of accepting paint to match the approved color of the small wireless facility. In the case of an approved antenna that has exposed elements, the antenna and all of its exposed elements

REVISED AND UPDATED – 10-31-19

shall be able to fit within an imaginary enclosure of no more than six (6) cubic feet.

4. Top-mounted antennas and their enclosures shall not extend beyond the diameter of the utility pole or wireless support structure at the level of the antenna attachment unless otherwise approved by the Village Engineer and/or Village Planner. There must be a smooth transition between the utility pole and antenna and enclosure. See Section H, Exhibit 1.
5. Side-mounted small wireless facility antennas within a shroud enclosure and side-mounted small wireless facility equipment enclosures shall be, if possible, flush mounted to the utility pole or wireless support structure at the level of the attachment. If not flush mounted, metal flaps or "wings" shall extend from the enclosure to the utility pole or wireless support structure to conceal any gap between the small wireless facility and the utility pole or wireless support structure. The design of the flaps shall be integrated with the design of the small wireless facility, and shall be the same color. See Section H, Exhibits 3A, 3D & 3E.
6. Small wireless facilities located on street light poles or traffic control structures shall not block light emanating from the street light fixture or otherwise interfere with the purpose of the street light fixture or traffic control structure.
7. Small wireless facilities shall be attached to the utility pole or wireless support structure using rigid steel clamping mounts or stainless steel banding to the exterior of any metal pole. All mounts and banding shall be of the same color as the utility pole or wireless support structure, except as otherwise approved by the Village Engineer and/or Village Planner. Care should be taken to integrate the mounting elements into the small wireless facility design. Through-bolting or use of lag bolts on Village-owned utility poles is prohibited.
8. For attachments to existing utility poles, wires serving the small wireless facility shall be concealed within the hollow interior of the utility pole, or if concealment is not technically feasible, flush mounted to an existing utility pole in an enclosed wire chase on which the facilities are collocated, which is painted or otherwise colored to match the existing pole. For new utility poles or wireless support structures, wires serving the small wireless facility shall be concealed

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within the hollow interior of the utility pole or wireless support structure, except as otherwise approved by the Village Engineer and/or Village Planner. See Section H, Exhibits 3A thru 3E.

9. All small wireless facilities shall be installed in accordance with all applicable Village codes. No wiring or cabling shall interfere with any existing wiring or cabling installed by the Village, a utility or a wireless services provider.
10. No guy or other support wires will be used in connection with a small wireless facility unless the small wireless facility is to be attached to an existing utility pole or wireless support structure that incorporates guy wires prior to the date the applicant has applied for a permit.
11. The small wireless facility, including the antenna, and all related equipment when attached to an existing or new utility pole or wireless support structure, must be designed to withstand a wind force and ice loads in accordance with the applicable standards established in Article 25 of the National Electric Safety Code for utility poles, Rule 250-B and 250-C standards governing wind, ice, and loading forces on utility poles, in the American National Standards Institute (ANSI) in TIA/EIA Section 222-G established by the Telecommunications Industry Association (TIA) and the Electronics Industry Association (EIA) for steel wireless support structures and the applicable industry standard for other existing structures. For any small wireless facility attached to a Village-owned utility pole or, in the discretion of the Village, to a non Village-owned utility pole or wireless support structure, the operator of the small wireless facility must provide the Village with a structural evaluation of each specific location containing a recommendation that the proposed installation passes the standards described above. The evaluation must be prepared by a professional structural engineer licensed in the State of Illinois.
12. The Village will not authorize any attachments of small wireless facilities to a Village-owned utility pole that negatively impacts the structural integrity of the pole. The Village may condition approval of the collocation on replacement or modification of the Village-owned utility pole if necessary to meet Village standards.
13. Small wireless facilities shall be located in a manner that meets the Americans with Disabilities Act of 1990 and does not obstruct, impede or hinder the usual pedestrian or vehicular path of travel.

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14. Small wireless facilities collocated on Village-owned utility poles may not use the same power or communication source providing power and/or communication for the existing infrastructure, except as otherwise approved by the Village Engineer and/or Village Planner. The wireless provider shall coordinate, establish, maintain and pay for all power and communication connections with private utilities.
15. A four (4) inch by six (6) inch plate with the wireless provider's name, location identifying information, and emergency telephone number shall be permanently fixed to the small wireless facility equipment enclosure or shroud.
16. Small wireless facility equipment shall not be mounted on any Village-owned ornamental street lights in the B-2 Central Business District, or in any Historic District.
17. Small wireless facilities shall not be mounted within two hundred (200) feet of any residence.
18. The order of preference for the location for small wireless facilities from most preferred to least preferred is:
 - a. Collocation with existing small wireless facilities;
 - b. Roof-mounted;
 - c. Building-mounted;
 - d. Mounted on an existing wireless support structure or utility pole;
 - e. Mounted on a new wireless support structure or utility pole that will replace an existing wireless support structure or utility pole;
 - f. Mounted on a new wireless support structure.
19. Small wireless facility equipment not mounted on a utility pole or wireless support structure other than an antenna and any electric meter or other equipment that must be placed above ground to function, shall be installed underground. Undergrounded equipment shall be installed flush to the ground, within three (3) feet of the associated utility pole or wireless support structure. Accessory equipment such as radios and computers that require an environmentally-controlled underground vault to function are not exempt from this subsection and shall be undergrounded. For equipment that must be placed above ground to function,

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landscaping shall be required to help mitigate the effects of the installation of any ground-mounted equipment. All ground-mounted equipment must be fully screened at all times.

20. Small wireless facilities other than those placed on wooden, electric utility poles, may not be powered by above-ground wire connections from other utility poles.
21. Any landscape features damaged or displaced by the construction, installation, operation, maintenance or other work performed by a wireless provider or their agents shall be replaced. If any trees are damaged or displaced, the provider shall hire and pay for a licensed arborist to select, plant and maintain replacement landscaping in an appropriate location for the species. Only International Society of Arboriculture certified workers under the supervision of a license arborist shall be used to install the replacement tree(s). Any replacement tree must be substantially the same size as the damaged tree and preapproved by the Village's arborist. All replacement landscaping shall be maintained by the wireless provider.
22. The Village, in its sole discretion, and at any time, may: (1) change any street grade, width or location; (2) add, remove or otherwise change any improvements in, on, under or along any street owned by the Village or any other public agency, which includes without limitation any sewers, storm sewers or drains, conduits, pipes, vaults, boxes, cabinets, poles and utility systems for gas, water, electric or telecommunications; and/or (3) perform any other work deemed necessary, useful or desirable by the Village (collectively, "Village work"). The Village reserves the rights to do any and all Village work without any admission on its part that the Village would not have such rights without this express reservation. If the Village Engineer and/or the Village Planner determine that any Village work will require a small wireless facility located in the public right-of-way to be rearranged and/or relocated, the wireless provider shall, at its sole cost and expense, do or cause to be done all things necessary to accomplish such rearrangement and/or relocation, limited only by Village requirements as set forth in State or federal law. If the wireless provider fails or refuses to either permanently or temporarily rearrange and/or relocate the small wireless facility within a reasonable time after the Village's notice, the Village may (but will not be obligated to) cause the rearrangement or relocation

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to be performed at the wireless provider's sole cost and expense. The Village may exercise its rights to rearrange or relocate the wireless provider's small wireless facility without prior notice to the wireless provider when the Village Engineer and/or Village Planner determines that the Village work is immediately necessary to protect public health or safety. The wireless provider shall reimburse the Village for all costs and expenses in connection with such work within ten (10) days after a written demand for reimbursement and receipt of reasonable documentation to support such costs.

23. Small wireless facilities may not be collocated on the following structures, whether located in the public right-of-way or not:
 - a. any utility pole scheduled for removal or relocation within twelve (12) months from the time the Village acts on the application;
 - b. new, non-replacement wood poles.

B. Replacement of Existing Street Light Poles

The following standards apply when replacing an existing street light pole (including ornamental lights) with a combination small wireless facility and street light pole. Such replacements should only be located where an existing street light pole can be removed and replaced, or at a new location where it has been identified that a street light is necessary. All such replacements shall meet the following standards:

1. All replacement street light poles shall be a similar design, material, and color as the replaced existing street light pole and other poles within the immediate area, unless an alternative design is approved by the Village Engineer and/or Village Planner. See Below. Note the difference between a typical street light and ornamental light.

Typical Street Light



Typical Ornamental Light



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2. All replacement street light poles and foundations for each shall conform to the Village's standards and specifications for street light design and construction.
3. Replacement street light poles shall be an equal distance from other street light poles based upon the average distance between existing street light poles within the designated area.
4. Street light poles shall be designed and engineered to support a luminaire and/or mast arm of length equal to that of the existing pole to be replaced or of a length approved by the Village Engineer and/or Village Planner based upon the location of the replacement street light pole.
5. All luminaires and/or mast arms shall match the arc and style of the original luminaire and mast arm, unless otherwise approved by the Village Engineer and/or Village Planner.
6. The replacement luminaire and mast arm shall be at the same height above the ground as the existing luminaire and mast arm.
7. All replacement street light poles shall have new light emitting diode (LED) light fixtures of the same manufacturer, model and light output as the removed fixture and nearby light fixtures, or as otherwise approved by the Village Engineer and/or Village Planner.
8. Replacement street light poles, including but not limited to the pole itself, head, fixtures, mast arm (If applicable) and electrical components, shall have a five (5) year manufacturer's replacement warranty.
9. Replacement street light poles shall meet American Association of State Highway and Transportation Officials structural guidelines for roadway applications and the American National Standards Institute requirements for vibrations.
10. Street light pole height shall be measured from the ground to the top of the street light pole.
11. All replacement street light pole heights shall be consistent with those of existing street lights.
12. The small wireless facility components shall be sized appropriately to the scale of the street light pole.

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13. A decorative transition shall be installed over the equipment enclosure upper bolts, or a decorative base cover shall be installed to match the equipment enclosure size. All hardware connections shall be hidden from view. Each street light pole component shall be architecturally compatible to create a cohesive aesthetic.
14. Replacement street light poles shall continue to be owned by the Village, unless otherwise mutually agreed to by the parties.
15. Existing ornamental light poles must be replaced with matching poles with respect to design and size. (See next page).

Typical Ornamental
Light



Typical Ornamental Light
with Appurtenance



C. Installation of New Wireless Support Structures, Where Allowed.

1. In the interest of administrative efficiency, the proposed location and design of new wireless support structures shall be reviewed with the Village Engineer and Village Planner prior to application. Such review does not constitute approval, but is instead designed to identify existing utility conflicts and other issues that might be readily identified and/or resolved by communication between the applicant and Village staff.
2. A new wireless support structure shall be designed to minimize the visual and aesthetic impact of the new vertical element and

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associated small wireless facilities upon the surrounding area and shall blend in with the surrounding streetscape with minimal visual impact. The Village may require a new wireless support structure to be constructed of a specific material that will enhance the stealth and concealment of the structure.

3. New wireless support structures shall match the design, size, material and color of existing utility poles, including street light poles and ornamental lights, within the immediate area, except as otherwise approved by the Village Engineer and/or Village Planner.
4. Within residentially zoned areas, new wireless support structure installations shall be located at a corner intersection on an existing utility pole. Where a corner intersection collocation is not possible, new wireless support structures shall be located at a corner intersection with an existing utility pole. If location of a new wireless support structure at a corner intersection is not possible, new wireless support structures shall be located where the shared property line between two residential parcels intersect the right-of-way whenever possible, unless an unsafe condition, cluttered appearance, or other violation of these standards will result.
5. New wireless support structures shall be equal distance from other utility poles based upon the average distance between existing utility poles within the designated area. If a new wireless support structure cannot be located the average distance from other utility poles, a new wireless support structure may be approved if such wireless support structure is designed as a stealth pole and the design and location is approved by the Village Engineer and/or Village Planner.
6. The centerline of a new wireless support structure shall be in alignment with existing utility poles where present, or with street or parkway trees along the same side of the right-of-way. If no such centerline currently exists, the wireless provider shall coordinate with the Village to identify a mutually agreed upon location.
7. New wireless support structures shall be located a minimum of twelve (12) feet from driveway aprons unless otherwise approved by the Village Engineer and/or Village Planner.
8. New wireless support structures shall be sited outside the critical root zone of existing trees having a six (6) inch diameter at breast height located in the immediate vicinity.

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9. The outside diameter of any new wireless support structure shall not exceed the diameter of existing utility poles located within 300 feet of the location of the new wireless support structure.
10. New wireless support structures shall not exceed the heights as authorized by Section 13-8-8 of the Village Code.
11. New wireless support structures shall be round in shape with a smooth pole shaft, the exception being when being installed adjacent to, or nearby ornamental lights. In this case, the support structure shaft shall be similar in shape to the existing ornamental lights and of a design approved by the Village Engineer and/or Village Planner.
12. New wireless support structures incorporating pole-mounted small wireless facilities shall be uniformly tapered in diameter from the base to the top, with a maximum diameter of twelve (12) inches at the base and a maximum diameter of eight (8) inches at the top, unless an alternative design is approved by the Village Engineer and/or Village Planner. Incorporation of equipment within an equipment enclosure in the base or other portion of the pole is preferred.
13. New wireless support structures incorporating small wireless facilities in an equipment enclosure within a base may utilize poles tapered in diameter or poles having a consistent outside diameter, unless an alternative design is approved by the Village Engineer and/or Village Planner.
14. All new wireless support structures must be supported with a reinforced concrete foundation designed, stamped, sealed and signed by a professional engineer licensed and registered in the State of Illinois, and subject to the Village Engineer's and/or Village Planner's approval. Optionally, screw in foundations are acceptable with stamped and sealed drawings from a professional engineer licensed and registered in the State of Illinois, and subject to the Village Engineer's and/or Village Planner's approval.
15. All anchor bolts must be concealed from public view, with an appropriate pole boot or cover powder-coated to match the wireless support structure color.
16. If multiple requests are received to install two (2) or more wireless support structures in approximately the same location, in a manner that would violate these requirements or other Village requirements,

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the Village shall resolve such conflict through whatever reasonable and nondiscriminatory manner it deems appropriate.

D. Stealth and Concealment Requirements.

Wireless providers shall comply with the design and construction standards that are generally applicable to utility installations in the public right-of-way, as set forth Title 13, Telecommunications of the Village Code, in Chapter 7-1G of the Village Code, Construction of Utility Facilities in Rights-of-Way, as well as these standards, any other written design standards for decorative utility poles, or reasonable stealth, concealment, and aesthetic requirements that are otherwise identified by the Village in an ordinance, written policy adopted by the Village Board of Trustees, in the Village's comprehensive plan, or in another written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district and any requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act, or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 et seq., and the regulations adopted to implement those laws. In addition:

1. The use of stealth technology in the location and construction of small wireless facilities is required whenever and wherever possible. Stealth technology means using the least visually and physically intrusive design and equipment that is not technologically or commercially impracticable under the facts and circumstances, to employ methods that blend into surroundings and not be visible; and to minimize adverse aesthetic and visual impacts on the right-of-way, property, building and/or other facilities adjacent to, surrounding and in generally the same area as the requested location of such small wireless facilities.
2. Small wireless facilities, including but not limited to antennas, equipment enclosures, mounting brackets and hardware, mounting posts, cables, and shrouds, shall be of a color that is identical to the utility pole or of a neutral color compatible with the color of the utility pole and any surrounding elements so as to camouflage or conceal their appearance, create consistency among right-of-way infrastructure, and to make such small wireless facilities as unobtrusive as possible. The Village Engineer and/or Village Planner may approve compatible color schemes for antennas and small wireless facilities. A clear, color digital photo simulation of the utility pole or wireless support structure location providing "before and after"

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views demonstrating the true visual impact of the proposed small wireless facilities on the surrounding environment shall be included in the application.

3. Mechanical equipment and devices shall be concealed underground, mounted within a concealment box designed as a decorative pole base or within unobtrusive equipment enclosures or other devices mounted directly to the pole a minimum of eight (8) feet above ground level and screened by means of Village approved concealment methods. See subsection A.19. above for further undergrounding requirements.
4. Small wireless facilities must be located and oriented in such a way as to minimize view blockage.
5. The wireless provider shall use the smallest suitable wireless facilities then in industry use, regardless of location, for the particular application.
6. Landscaping or fencing shall be required to help mitigate the effects of the installation of any ground-mounted equipment. All ground-mounted equipment must be fully screened at all times.
7. Small wireless facilities shall not be artificially lighted or marked, except as required by law.
8. Small wireless facilities, other than top-mounted antennas, shall be mounted on the side of the utility pole or wireless support structure opposite the direction of vehicular traffic along the same side of the right-of-way.
9. Alternative measures for concealment may be proposed by the wireless provider and approved by the Village Engineer and/or Village Planner, if the Village Engineer and/or Village Planner determines that the optional measures will be at least as effective in concealing the small wireless facilities as the measures required above.

E. Historic Districts and Landmarks

For areas designated as historic districts, or on buildings or structures designated as historic landmarks pursuant to Title 14 Historic Preservation of the Village Code, in addition to the stealth, concealment and design requirements referenced above, following additional restrictions/conditions apply to the installation of small wireless facility:

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1. Small wireless facilities shall not be mounted on any Village-owned ornamental street lights in any district;
2. Small wireless facilities shall not be mounted on any historic landmark or on contributing structures in any historic district;
3. Small wireless facilities within the right-of-way or on private property in any designated historic district shall be collocated on existing utility poles unless an applicant is able to demonstrate that such collocation is not technically feasible. Where such collocation utilize stealth technology and be designed in such a manner so as to preserve the character of the district, ensure consistency with the surrounding elements, blend architecturally with any buildings or structures designated as historic landmarks or located within a designated historic district, and shall be designed to blend with the surrounding historical landmarks and/or district in design and color.

F. Historic District or Historic Landmark Limitations

1. The above design or concealment measures with respect to a historic district or historic landmark, including restrictions on a specific category of utility poles, may not have the effect of prohibiting any provider's technology. Such design and concealment measures shall not be considered a part of the small wireless facility for purposes of the size restrictions of a small wireless facility.
2. This subsection shall not be construed to limit the Village's enforcement of historic preservation in conformance with the requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 *et seq.*, and the regulations adopted to implement those laws.

G. Severability

Each section, paragraph, clause and provision of these guidelines and standards is separable and if any portion is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of these guidelines and standards, nor any part thereof, other than that part affected by such decision.

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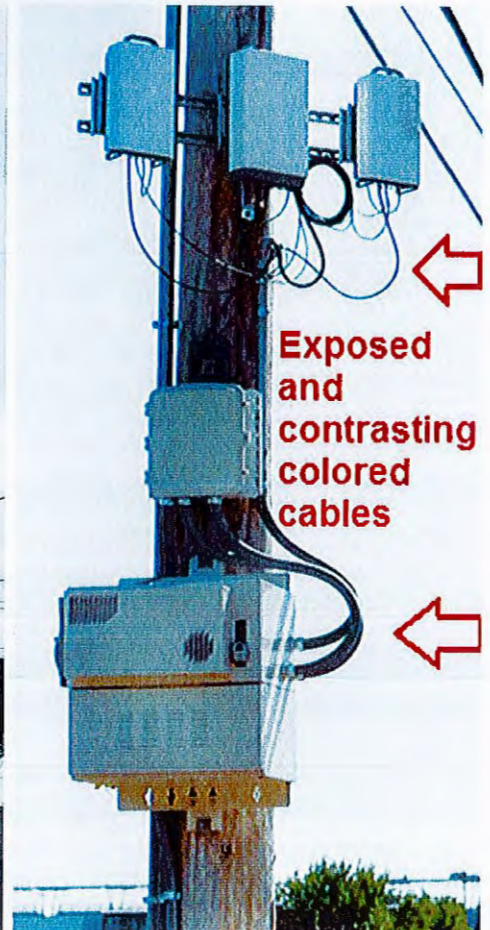
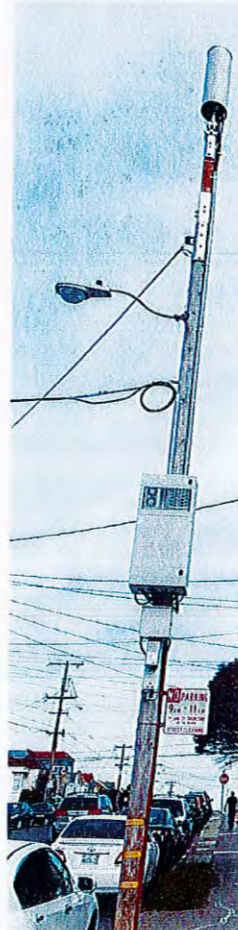
H. Exhibits

Exhibit 1. Antennas

Permitted Example



Not Permitted Examples



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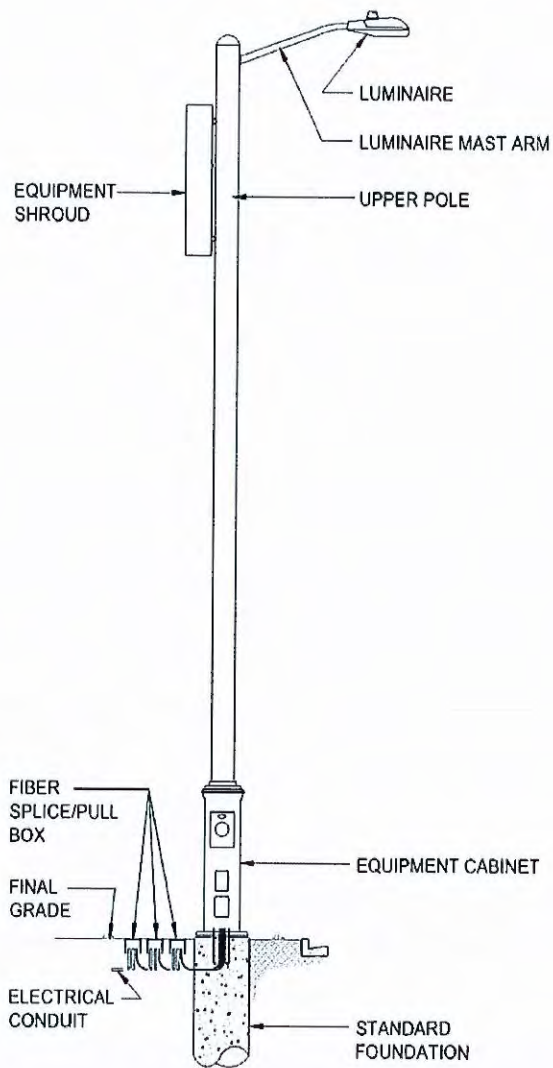
Exhibit 2. Typical ornamental light pole



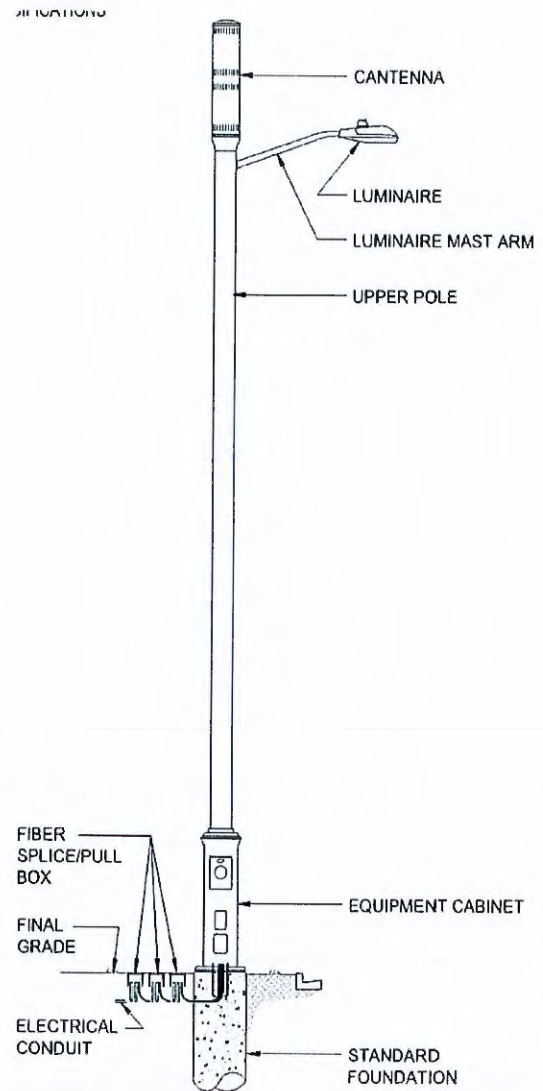
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Exhibit 3. Examples of Acceptable Methods of Concealment

A. Combination Pole with
Equipment Shroud

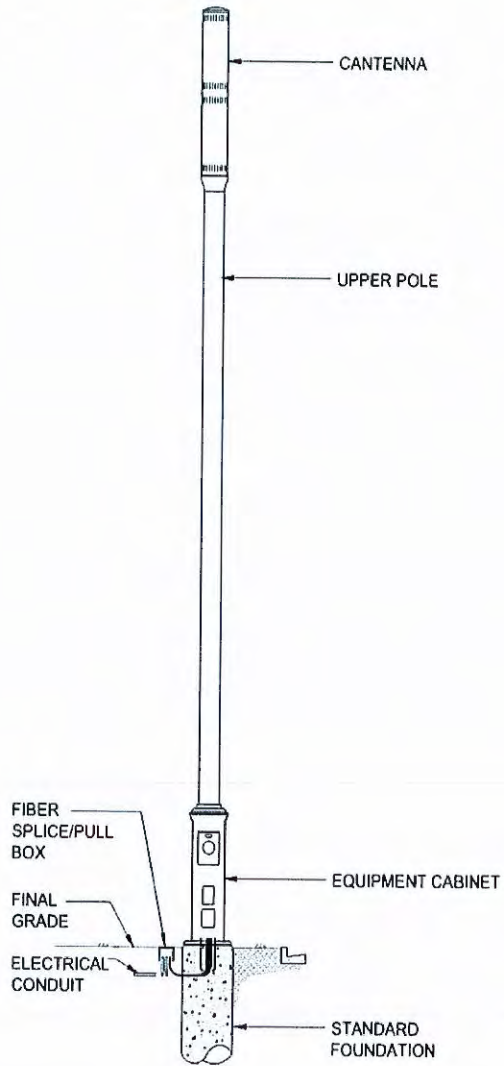


B. Combination Pole with
Antenna

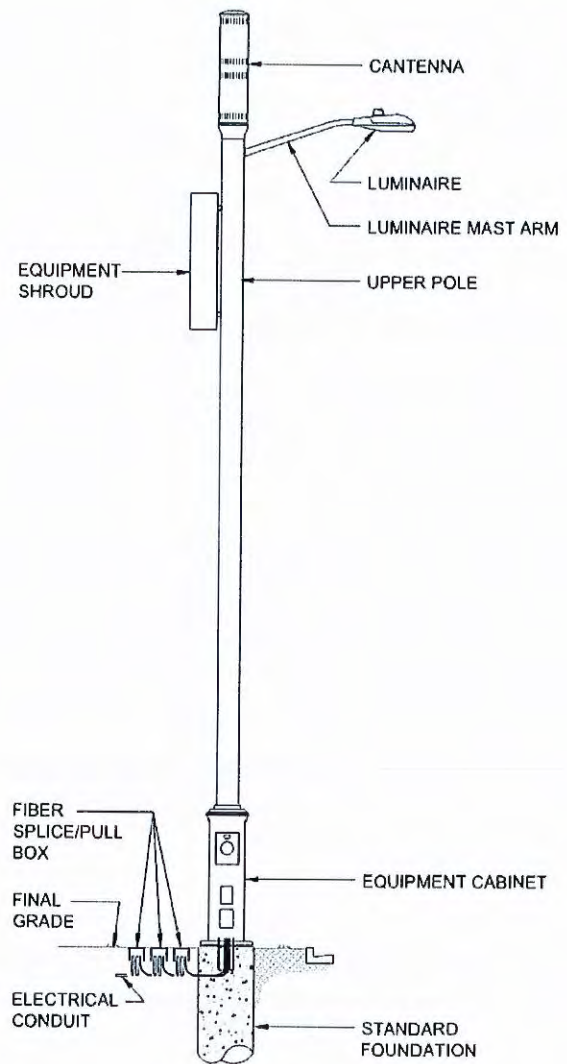


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C. Freestanding Small Cell



D. Combination Pole with Cantenna



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E. Examples of Landscape buffer for grade level equipment (where allowed)



VILLAGE OF HINSDALE

RESOLUTION NO. R2019-04

**RESOLUTION ADOPTING WRITTEN DESIGN STANDARDS FOR SMALL
WIRELESS FACILITIES**

WHEREAS, Public Act 100-585, known as the Small Wireless Facilities Deployment Act, acts to impose certain additional requirements on municipalities, including the Village, regarding the permitting, construction, deployment, regulation, operation, maintenance, repair and removal of certain defined small wireless facilities both within public rights-of-way and in other locations within the jurisdiction of the Village; and

WHEREAS, Title 13 (Telecommunications) of the Village Code of Hinsdale has been previously amended by the Board of Trustees by adding a new Chapter 8 (Small Wireless Facilities), in order to regulate the permitting, construction, deployment, regulation, operation, maintenance, repair and removal of small wireless facilities within the Village in conformance with the Small Wireless Facilities Deployment Act; and

WHEREAS, both the Small Wireless Facilities Deployment Act and Chapter 8 of Title 13 of the Village Code of Hinsdale, as well as rules adopted by the Federal Communications Commission relative to the deployment of small wireless facilities, authorize the adoption of written design standards governing the installation of small wireless facilities and associated wireless support structures within the Village; and

WHEREAS, the President and Board of Trustees of the Village find it to be in the best interests of the Village to adopt, as the written design standards of the Village, the General Guidelines and Small Wireless Facility Design, Stealth and Concealment

Standards for small wireless facilities attached hereto as **Exhibit A** and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: The General Guidelines and Small Wireless Facility Design, Stealth and Concealment Standards attached hereto as **Exhibit A** and made a part hereof are hereby approved and adopted as the written design standards of the Village. These standards, once adopted, may be amended at the direction of the Village Manager as deemed necessary without further Board of Trustees review or approval, so long as such amendments are consistent with the purpose and intent of Chapter 8 (Small Wireless Facilities), Title 13 (Telecommunications) of the Village Code of Hinsdale.

SECTION 5: This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 19th day of March, 2019,
pursuant to a roll call vote as follows:

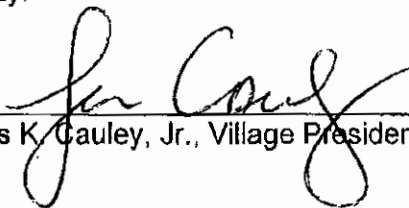
AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma, Byrnes

NAYS: None

ABSENT: None

APPROVED by me this 19th day of March, 2019,
and attested to by the Village Clerk this same day.




Thomas K. Cauley, Jr., Village President


Christine M. Bruton, Village Clerk

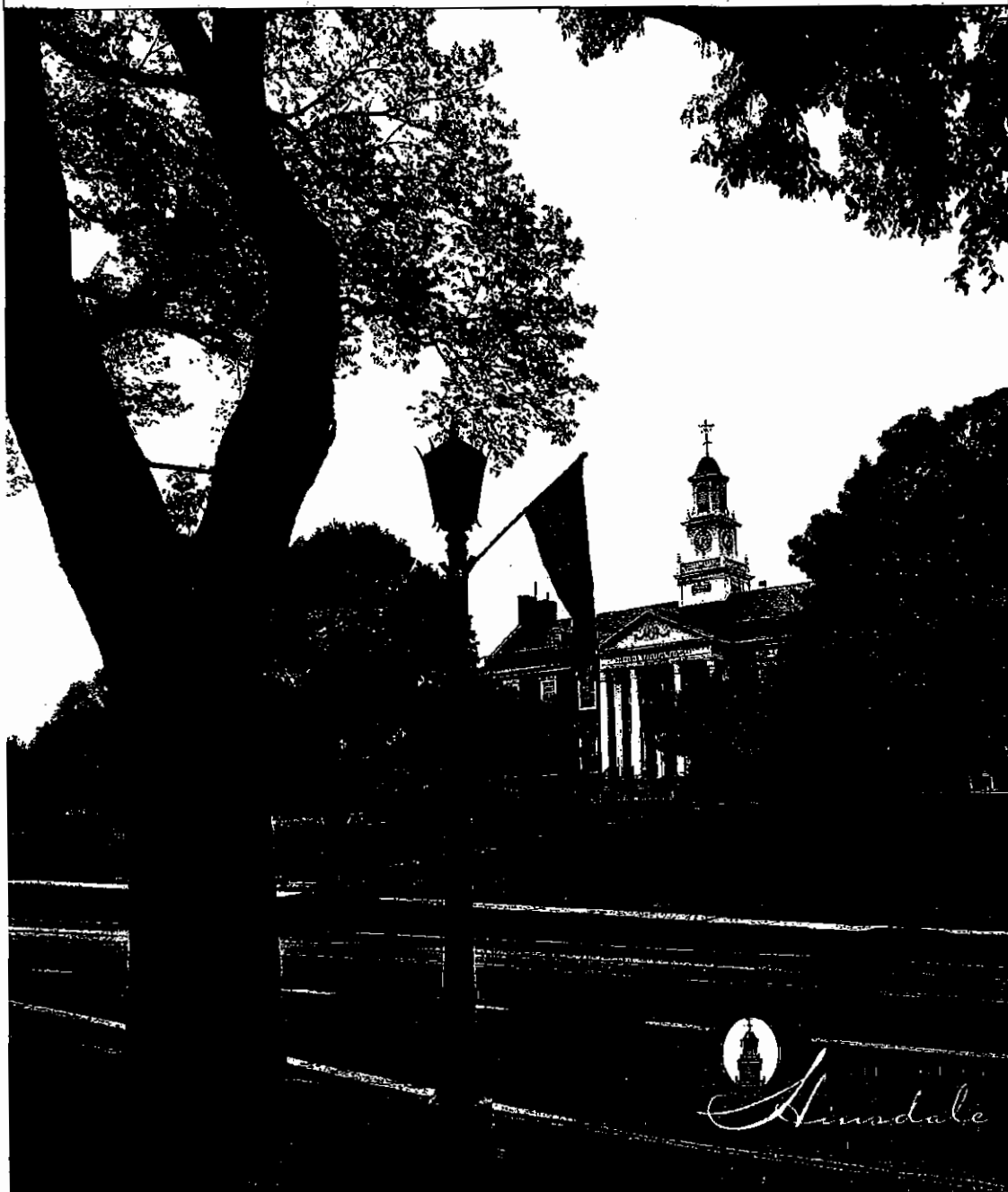
EXHIBIT A

**GENERAL GUIDELINES AND SMALL WIRELESS FACILITY DESIGN, STEALTH AND
CONCEALMENT STANDARDS**

(ATTACHED)

DRAFT 9-24-18 – Village of Hinsdale

General Guidelines and Small Wireless Facility Design, Stealth and Concealment Standards



DRAFT 9-24-18

General Guidelines and Small Wireless Facility Design, Aesthetic, Stealth and Concealment Standards

The following general guidelines and design, aesthetic, stealth and concealment standards apply to the placement of small wireless facilities within the Village. Small wireless facilities are generally regulated by Title 13 (Telecommunications), Chapter 8, Small Wireless Facilities of the Village Code and all terms used herein are as defined in that Chapter.

General Standards. Every small wireless facility collocation shall comply with the following standards.

A. Small Wireless Facilities

1. Antennas shall be mounted no less than twelve (12) feet above ground level, as measured to lowest most point of the installation.
2. Antennas shall, to the extent technically feasible, be designed and installed to appear hidden within the utility pole or to appear like an original part of the utility pole or wireless support structure.
3. Each antenna not hidden within a utility pole shall be located entirely within a shroud enclosure not more than six (6) cubic feet in volume that is capable of accepting paint to match the approved color of the small wireless facility. In the case of an antenna that has exposed elements, the antenna and all of its exposed elements shall be able to fit within an imaginary enclosure of no more than six (6) cubic feet.
4. Top-mounted antennas and their enclosures shall not extend beyond the diameter of the utility pole or wireless support structure at the level of the antenna attachment unless otherwise approved by the Village Engineer and/or Village Planner. There must be a smooth transition between the utility pole and antenna and enclosure. See Section H, Exhibit 1.
5. Side-mounted small wireless facility antennas within a shroud enclosure and side-mounted small wireless facility equipment enclosures shall be, if possible, flush mounted to the utility pole or wireless support structure at the level of the attachment. If not flush mounted, metal flaps or "wings" shall extend from the enclosure to the utility pole or wireless support structure to conceal any gap between the between the small wireless facility and the utility pole or wireless support structure. The design of the flaps shall be integrated

with the design of the small wireless facility, and shall be the same color. See Section H, Exhibits 3A, 3D & 3E.

6. Small wireless facilities located on street light poles or traffic control structures shall not block light emanating from the street light fixture or otherwise interfere with the purpose of the street light fixture or traffic control structure.
7. Small wireless facilities shall be attached to the utility pole or wireless support structure using rigid steel clamping mounts or stainless steel banding to the exterior of any metal pole. All mounts and banding shall be of the same color as the utility pole or wireless support structure, except as otherwise approved by the Village Engineer and/or Village Planner. Care should be taken to integrate the mounting elements into the small wireless facility design. Through-bolting or use of lag bolts on Village-owned utility poles is prohibited.
8. For attachments to existing utility poles, wires serving the small wireless facility shall be concealed within the hollow interior of the utility pole, or if concealment is not technically feasible, flush mounted to an existing utility pole in an enclosed wire chase on which the facilities are collocated, which is painted or otherwise colored to match the existing pole. For new utility poles or wireless support structures, wires serving the small wireless facility shall be concealed within the hollow interior of the utility pole or wireless support structure, except as otherwise approved by the Village Engineer and/or Village Planner. See Section H, Exhibits 3A thru 3E.
9. All small wireless facilities shall be installed in accordance with all applicable Village codes. No wiring or cabling shall interfere with any existing wiring or cabling installed by the Village, a utility or a wireless services provider.
10. No guy or other support wires will be used in connection with a small wireless facility unless the small wireless facility is to be attached to an existing utility pole or wireless support structure that incorporates guy wires prior to the date the applicant has applied for a permit.
11. The small wireless facility, including the antenna, and all related equipment when attached to an existing or new utility pole or wireless support structure, must be designed to withstand a wind force and ice loads in accordance with the applicable standards established in Article 25 of the National Electric Safety Code for utility poles, Rule

250-B and 250-C standards governing wind, ice, and loading forces on utility poles, in the American National Standards Institute (ANSI) in TIA/EIA Section 222-G established by the Telecommunications Industry Association (TIA) and the Electronics Industry Association (EIA) for steel wireless support structures and the applicable industry standard for other existing structures. For any small wireless facility attached to a Village-owned utility pole or, in the discretion of the Village, to a non Village-owned utility pole or wireless support structure, the operator of the small wireless facility must provide the Village with a structural evaluation of each specific location containing a recommendation that the proposed installation passes the standards described above. The evaluation must be prepared by a professional structural engineer licensed in the State of Illinois.

12. The Village will not authorize any attachments of small wireless facilities to a Village-owned utility pole that negatively impacts the structural integrity of the pole. The Village may condition approval of the collocation on replacement or modification of the Village-owned utility pole if necessary to meet Village standards.
13. Small wireless facilities shall be located in a manner that meets the Americans with Disabilities Act of 1990 and does not obstruct, impede or hinder the usual pedestrian or vehicular path of travel.
14. Small wireless facilities collocated on Village-owned utility poles may not use the same power or communication source providing power and/or communication for the existing infrastructure. The wireless provider shall coordinate, establish, maintain and pay for all power and communication connections with private utilities.
15. A four (4) inch by six (6) inch plate with the wireless provider's name, location identifying information, and emergency telephone number shall be permanently fixed to the small wireless facility equipment enclosure or shroud.
16. Small wireless facility equipment shall not be mounted on any Village-owned ornamental street lights in the B-2 Central Business District, or in any Historic District.
17. Small wireless facility equipment not mounted on a utility pole or wireless support structure shall be installed underground. If undergrounding is not possible, landscaping shall be required to help mitigate the effects of the installation of any ground-mounted

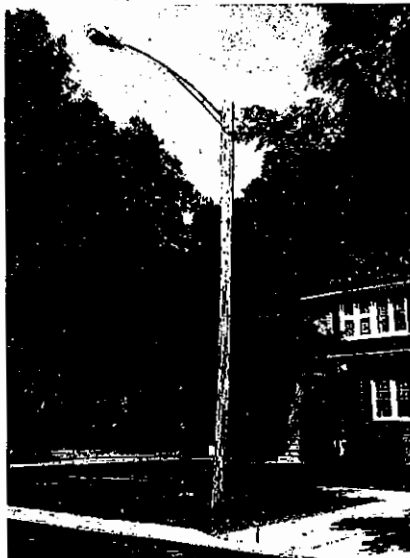
equipment. All ground-mounted equipment must be fully screened at all times.

B. Replacement of Existing Street Light Poles

The following standards apply when replacing an existing street light pole (including ornamental lights) with a combination small wireless facility and street light pole. Such replacements should only be located where an existing street light pole can be removed and replaced, or at a new location where it has been identified that a street light is necessary. All such replacements shall meet the following standards:

1. All replacement street light poles shall be a similar design, material, and color as the replaced existing street light pole and other poles within the immediate area, unless an alternative design is approved by the Village Engineer and/or Village Planner. See Below. Note the difference between a typical street light and ornamental light.

Typical Street Light



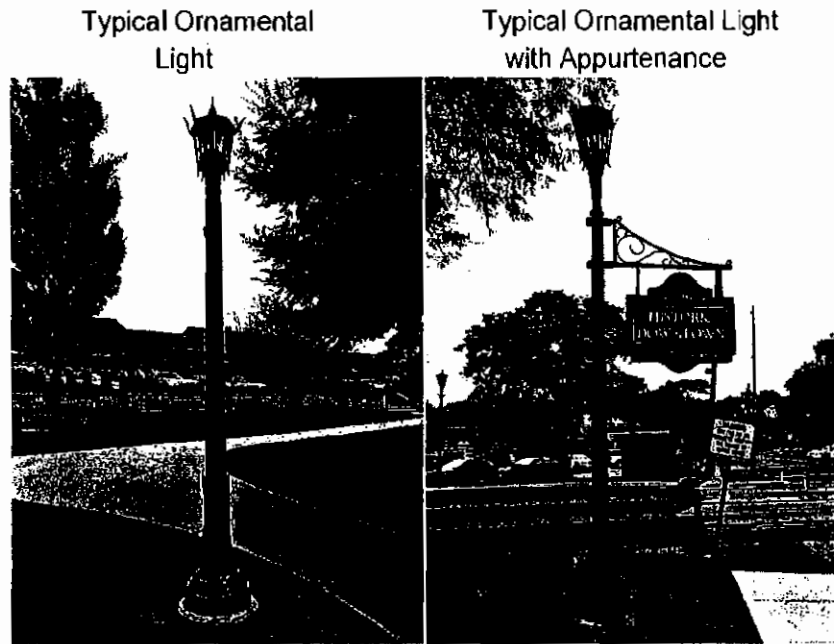
Typical Ornamental Light



2. All replacement street light poles and foundations for each shall conform to the Village's standards and specifications for street light design and construction.
3. Replacement street light poles shall be an equal distance from other street light poles based upon the average distance between existing street light poles within the designated area.

4. Street light poles shall be designed and engineered to support a luminaire and mast arm of length equal to that of the existing pole to be replaced or of a length approved by the Village Engineer and/or Village Planner based upon the location of the replacement street light pole.
5. All luminaires and mast arms shall match the arc and style of the original luminaire and mast arm, unless otherwise approved by the Village Engineer and/or Village Planner.
6. The replacement luminaire and mast arm shall be at the same height above the ground as the existing luminaire and mast arm.
7. All replacement street light poles shall have new light emitting diode (LED) light fixtures of the same manufacturer, model and light output as the removed fixture and nearby light fixtures, or as otherwise approved by the Village Engineer and/or Village Planner.
8. Replacement street light poles shall have a five (5) year manufacturer's replacement warranty.
9. Replacement street light poles shall meet American Association of State Highway and Transportation Officials structural guidelines for roadway applications and the American National Standards Institute requirements for vibrations.
10. Street light pole height shall be measured from the ground to the top of the street light pole.
11. All replacement street light pole heights shall be consistent with those of existing street lights.
12. The small wireless facility components shall be sized appropriately to the scale of the street light pole.
13. A decorative transition shall be installed over the equipment enclosure upper bolts, or a decorative base cover shall be installed to match the equipment enclosure size. All hardware connections shall be hidden from view. Each street light pole component shall be architecturally compatible to create a cohesive aesthetic.
14. Replacement street light poles shall continue to be owned by the Village.

15. Existing ornamental light poles must be replaced with matching poles with respect to design and size. (See next page).



C. Installation of New Wireless Support Structures, Where Allowed.

1. A new wireless support structure shall be designed to minimize the visual and aesthetic impact of the new vertical element and associated small wireless facilities upon the surrounding area and shall blend in with the surrounding streetscape with minimal visual impact. The Village may require a new wireless support structure to be constructed of a specific material that will enhance the stealth and concealment of the structure.
2. New wireless support structures shall match the design, size, material and color of existing utility poles, including street light poles and ornamental lights, within the immediate area, except as otherwise approved by the Village Engineer and/or Village Planner.
3. Within residentially zoned areas, new wireless support structure installations shall be located where the shared property line between two residential parcels intersect the right-of-way whenever possible,

unless an unsafe condition, cluttered appearance, or other violation of these standards will result.

4. New wireless support structures shall be equal distance from other utility poles based upon the average distance between existing utility poles within the designated area. If a new wireless support structure cannot be located the average distance from other utility poles, a new wireless support structure may be approved if such wireless support structure is designed as a stealth pole and the design and location is approved by the Village Engineer and/or Village Planner .
5. The centerline of a new wireless support structure shall be in alignment with existing utility poles where present, or with street or parkway trees along the same side of the right-of-way.
6. New wireless support structures shall be located a minimum of twelve (12) feet from driveway aprons unless otherwise approved by the Village Engineer and/or Village Planner.
7. New wireless support structures shall be sited outside the critical root zone of existing trees having a six (6) inch diameter at breast height located in the immediate vicinity.
8. The outside diameter of any new wireless support structure shall not exceed the diameter of existing utility poles located within 300 feet of the location of the new wireless support structure.
9. New wireless support structures shall not exceed the heights as authorized by Section 13-8-8 of the Village Code.
10. New wireless support structures shall be round in shape with a smooth pole shaft, the exception being when being installed adjacent to, or nearby ornamental lights. In this case, the support structure shaft shall be similar in shape to the existing ornamental lights and of a design approved by the Village Engineer and/or Village Planner.
11. New wireless support structures incorporating pole-mounted small wireless facilities shall be uniformly tapered in diameter from the base to the top, with a maximum diameter of twelve (12) inches at the base and a maximum diameter of eight (8) inches at the top, unless an alternative design is approved by the Village Engineer and/or Village Planner. Incorporation of equipment within an equipment enclosure in the base or other portion of the pole is preferred.

12. New wireless support structures incorporating small wireless facilities in an equipment enclosure within a base may utilize poles tapered in diameter or poles having a consistent outside diameter, unless an alternative design is approved by the Village Engineer and/or Village Planner.
13. All new wireless support structures must be supported with a reinforced concrete foundation designed, stamped, sealed and signed by a professional engineer licensed and registered in the State of Illinois, and subject to the Village Engineer's and/or Village Planner's approval. Optionally, screw in foundations are acceptable with stamped and sealed drawings from a professional engineer licensed and registered in the State of Illinois, and subject to the Village Engineer's and/or Village Planner's approval.
14. All anchor bolts must be concealed from public view, with an appropriate pole boot or cover powder-coated to match the wireless support structure color.
15. If multiple requests are received to install two (2) or more wireless support structures in approximately the same location, in a manner that would violate these requirements or other Village requirements, the Village shall resolve such conflict through whatever reasonable and nondiscriminatory manner it deems appropriate.

D. Stealth and Concealment Requirements.

Wireless providers shall comply with the design and construction standards that are generally applicable to utility installations in the public right-of-way, as set forth Title 13, Telecommunications of the Village Code, in Chapter 7-1G of the Village Code, Construction of Utility Facilities in Rights-of-Way, as well as these standards, any other written design standards for decorative utility poles, or reasonable stealth, concealment, and aesthetic requirements that are otherwise identified by the Village in an ordinance, written policy adopted by the Village Board of Trustees, in the Village's comprehensive plan, or in another written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district and any requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act, or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 et seq., and the regulations adopted to implement those laws. In addition:

1. The use of stealth technology in the location and construction of small wireless facilities is required whenever and wherever possible. Stealth technology means using the least visually and physically intrusive design and equipment that is not technologically or commercially impracticable under the facts and circumstances, to employ methods that blend into surroundings and not be visible; and to minimize adverse aesthetic and visual impacts on the right-of-way, property, building and/or other facilities adjacent to, surrounding and in generally the same area as the requested location of such small wireless facilities.
2. Small wireless facilities, including but not limited to antennas, equipment enclosures, mounting brackets and hardware, mounting posts, cables, and shrouds, shall be of a color that is identical to the utility pole or of a neutral color compatible with the color of the utility pole and any surrounding elements so as to camouflage or conceal their appearance, create consistency among right-of-way infrastructure, and to make such small wireless facilities as unobtrusive as possible. The Village Engineer and/or Village Planner may approve compatible color schemes for antennas and small wireless facilities. A clear, color digital photo simulation of the utility pole or wireless support structure location providing "before and after" views demonstrating the true visual impact of the proposed small wireless facilities on the surrounding environment shall be included in the application.
3. Mechanical equipment and devices shall be concealed underground, mounted within a concealment box designed as a decorative pole base or within unobtrusive equipment enclosures or other devices mounted directly to the pole a minimum of eight (8) feet above ground level and screened by means of Village approved concealment methods.
4. Small wireless facilities must be located and oriented in such a way as to minimize view blockage.
5. The wireless provider shall use the smallest suitable wireless facilities then in industry use, regardless of location, for the particular application.

6. Landscaping or fencing shall be required to help mitigate the effects of the installation of any ground-mounted equipment. All ground-mounted equipment must be fully screened at all times.
7. Small wireless facilities shall not be artificially lighted or marked, except as required by law.
8. Small wireless facilities, other than top-mounted antennas, shall be mounted on the side of the utility pole or wireless support structure opposite the direction of vehicular traffic along the same side of the right-of-way.
9. Alternative measures for concealment may be proposed by the wireless provider and approved by the Village Engineer and/or Village Planner, if the Village Engineer and/or Village Planner determines that the optional measures will be at least as effective in concealing the small wireless facilities as the measures required above.

E. Historic Districts and Landmarks

For areas designated as historic districts, or on buildings or structures designate as historic landmarks pursuant to Title 14 Historic Preservation of the Village Code, in addition to the stealth, concealment and design requirements referenced above, following additional restrictions/conditions apply to the installation of small wireless facility:

1. Small wireless facilities shall not be mounted on any Village-owned ornamental street lights in any district;
2. Small wireless facilities shall not be mounted on any historic landmark or on contributing structures in any historic district;
3. Small wireless facilities within the right-of-way or on private property in any designated historic district shall utilize stealth technology and be designed in such a manner so as to preserve the character of the district, ensure consistency with the surrounding elements, blend architecturally with any buildings or structures designated as historic landmarks or located within a designated historic district, and shall be designed to blend with the surrounding historical landmarks and/or district in design and color.

F. Historic District or Historic Landmark Limitations

1. The above design or concealment measures with respect to a historic district or historic landmark, including restrictions on a specific category of utility poles, may not have the effect of prohibiting any provider's technology. Such design and concealment measures shall not be considered a part of the small wireless facility for purposes of the size restrictions of a small wireless facility.
2. This subsection shall not be construed to limit the Village's enforcement of historic preservation in conformance with the requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 *et seq.*, and the regulations adopted to implement those laws.

H. Exhibits

Exhibit 1. Antennas

Permitted Example



Not Permitted Examples

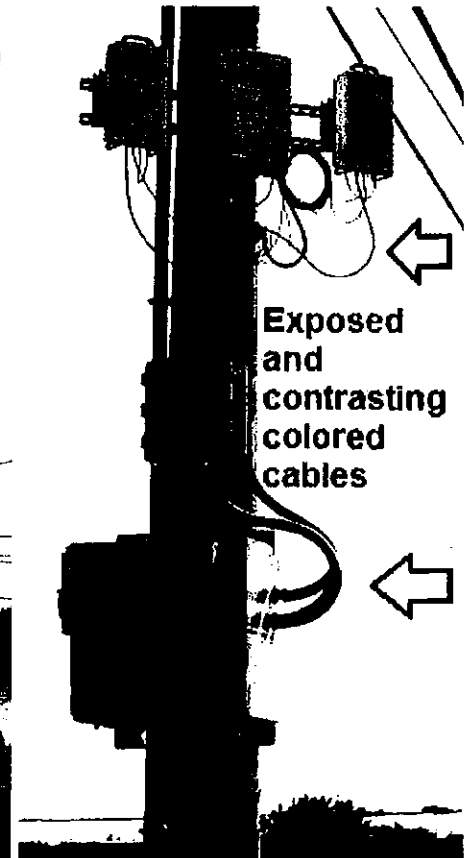
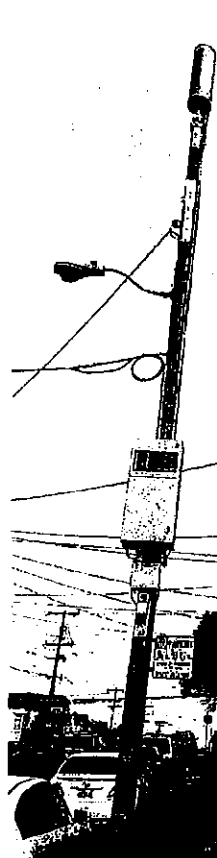
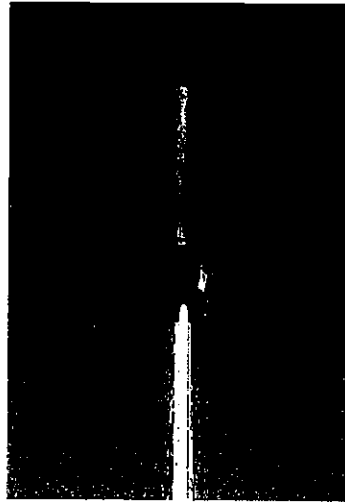


Exhibit 2. Typical ornamental light pole

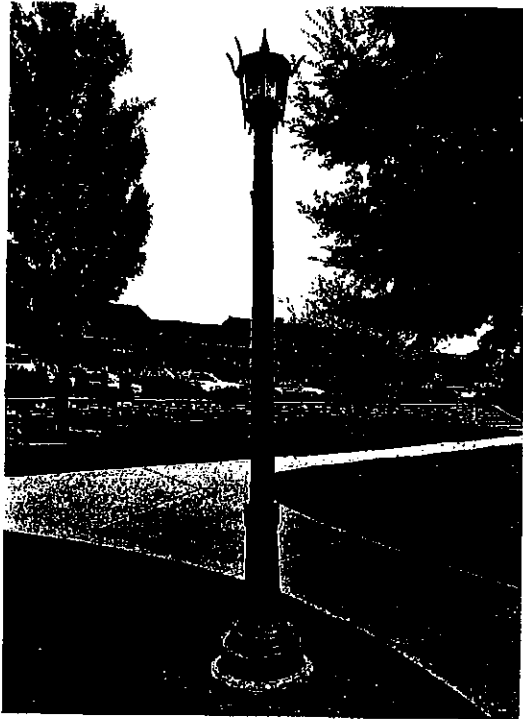
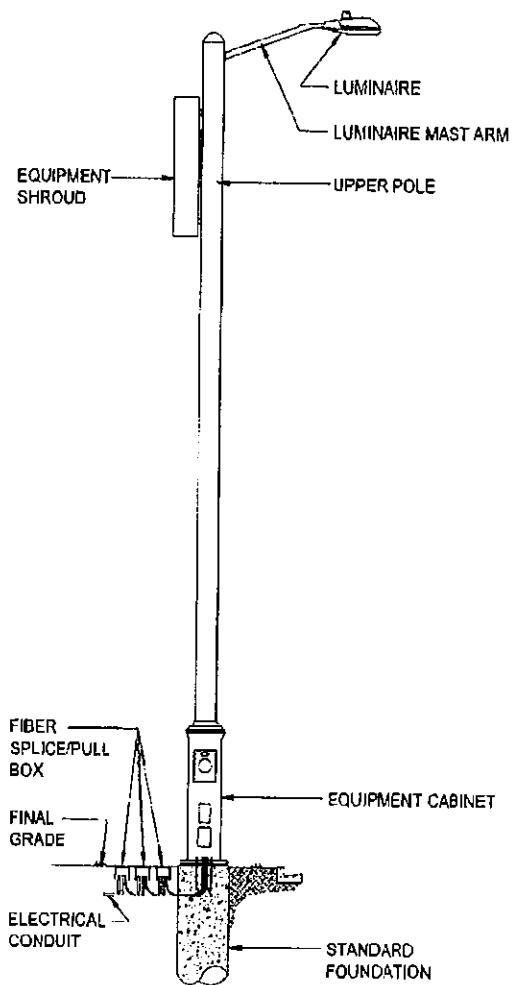
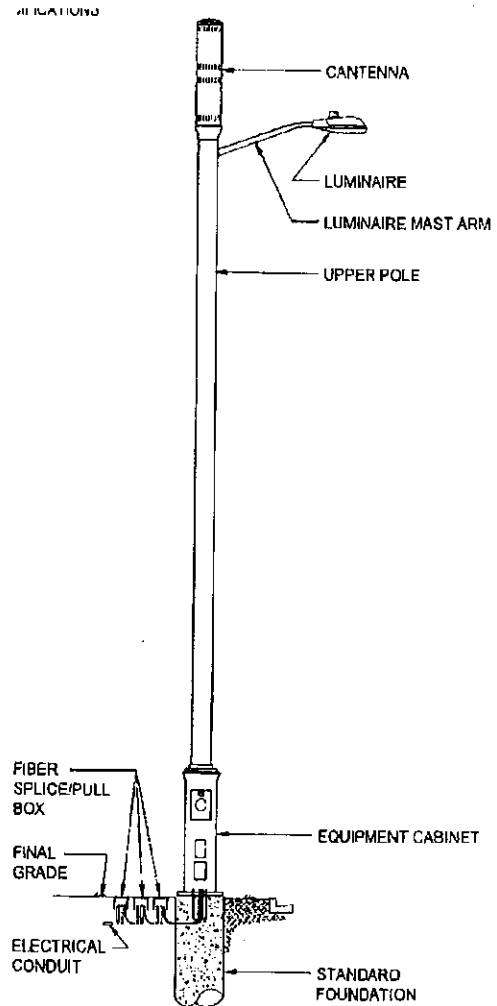


Exhibit 3. Examples of Acceptable Methods of Concealment

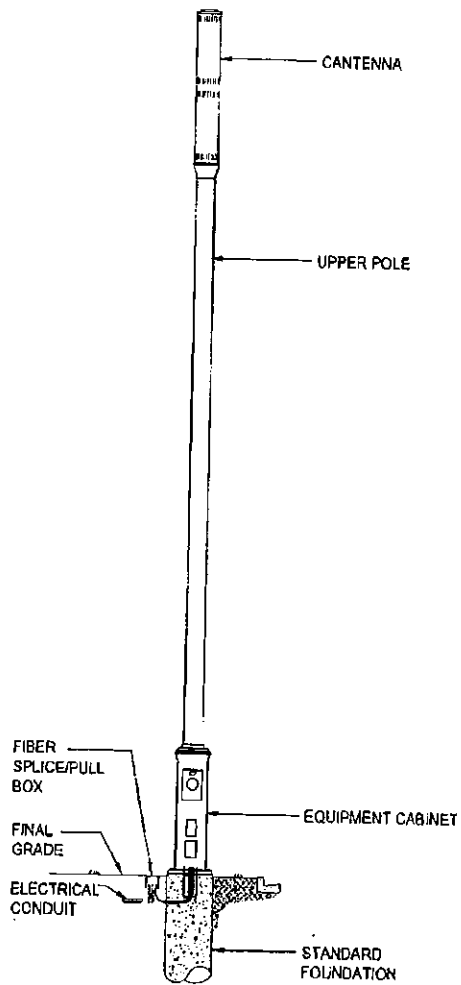
A. Combination Pole with
Equipment Shroud



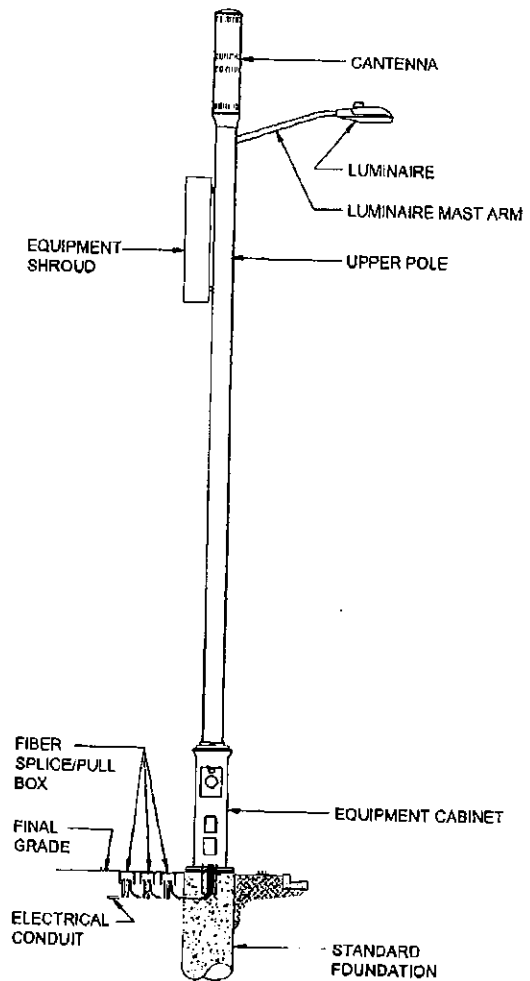
B. Combination Pole with
Antenna



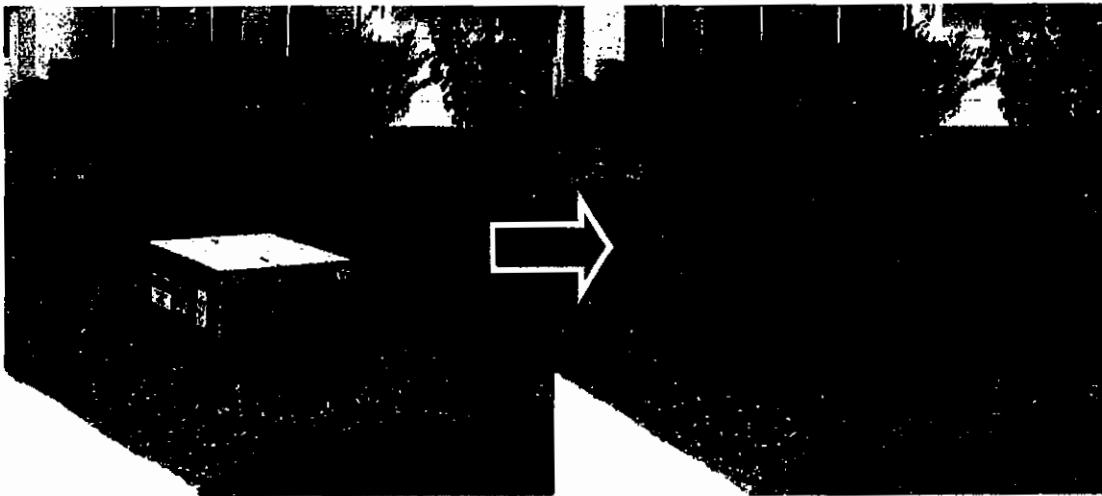
C. Freestanding Small Cell



D. Combination Pole with Antenna



E. Examples of Landscape buffer for grade level equipment



AGENDA SECTION: Consent – ACA
SUBJECT: Accounts Payable-Warrant #1711
MEETING DATE: January 28, 2020
FROM: Darrell Langlois, Finance Director

Recommended Motion

Approve payment of the accounts payable for the period of January 8, 2019 through January 28, 2020 in the aggregate amount of \$3,690,420.06 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

Background

At each Village Board meeting the Village Treasurer submits a warrant register that lists bills to be paid and to ratify any wire transfers that have been made since the last Village Board meeting. Supporting materials for all bills to be paid are reviewed by Village Treasurer and one Village Trustee prior to the Village Board meeting.

Discussion & Recommendation

After completion of the review by the Village Treasurer and Village Trustee approval of Warrant #1711 is recommended.

Budget Impact

N/A

Village Board and/or Committee Action

Village Board agenda policy provides that the Approval of the Accounts Payable should be listed on the Consent Agenda

Documents Attached

1. Warrant Register #1711

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1711

FOR PERIOD January 8, 2020 through January 28, 2020

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$3,690,420.06 reviewed and approved by the below named officials.

APPROVED BY *David J. Taylor* DATE 1/29/20
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE MANAGER

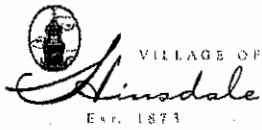
APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

Village of Hinsdale
#1711
Summary By Fund

| Fund | Fund | Revenue | Expenditure | Balance |
|--------------------------|-------|---------------------|-------------------|---------------------|
| General Fund | 10000 | 772,548.21 | - | 772,548.21 |
| Capital Project Fund | 45300 | 1,874,158.52 | - | 1,874,158.52 |
| Water & Sewer Operations | 61061 | 384,532.79 | - | 384,532.79 |
| Water & Sewer Capital | 61062 | 3,800.00 | - | 3,800.00 |
| Escrow Funds | 72100 | 285,827.50 | - | 285,827.50 |
| Payroll Revolving Fund | 79000 | 30,054.70 | 339,498.34 | 369,553.04 |
| Library Operating Fund | 99000 | 18,834.00 | - | 18,834.00 |
| Total | | 3,369,755.72 | 339,498.34 | 3,690,420.06 |

| Item | Description | Quantity | Unit |
|------|-------------|----------|------|
|------|-------------|----------|------|

| | |
|--------------|-------------------|
| ipbc-general | - |
| payroll | <u>339,498.34</u> |
| | 339,498.34 |



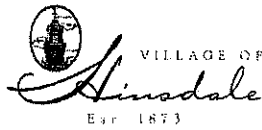
Warrant Register 1711

| Invoice | Description | Invoice/Amount |
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| FIRST COMMUNICATIONS, LLC | | |
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| 118812859 | PHONE CHARGES DEC19 | 93.58 |
| 118812859 | PHONE CHARGES DEC19 | 197.38 |
| 118812859 | PHONE CHARGES DEC19 | 54.44 |
| 118812859 | PHONE CHARGES DEC19 | 372.65 |
| 118812859 | PHONE CHARGES DEC19 | 159.71 |
| 118812859 | PHONE CHARGES DEC19 | 590.14 |
| 118666867 | NOV19 PHONE SERVICES | 272.83 |
| 118666867 | NOV19 PHONE SERVICES | 93.58 |
| 118666867 | NOV19 PHONE SERVICES | 197.38 |
| 118666867 | NOV19 PHONE SERVICES | 54.44 |
| 118666867 | NOV19 PHONE SERVICES | 372.65 |
| 118666867 | NOV19 PHONE SERVICES | 159.71 |
| 118666867 | NOV19 PHONE SERVICES | 590.85 |
| Check Date 1/9/2020 Total For Check # 10000 | | 3,482.17 |
| SPRINT | | |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 229.94 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 44.62 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 624.67 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 356.95 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 44.62 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 44.62 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 44.62 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 89.24 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 178.48 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 89.24 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 89.24 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 394.73 |
| 977740515-215 | PHONE CHARGES 11-24/12-23-19 | 89.23 |
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| TOSHIBA FINANCIAL SERVICE | | |
| 403119043 | DEC COPIER LEASE | 193.13 |
| 403119043 | DEC COPIER LEASE | 82.77 |
| 403119043 | DEC COPIER LEASE | 269.12 |
| 403119043 | DEC COPIER LEASE | 275.90 |
| 403119043 | DEC COPIER LEASE | 269.12 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
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| 403119043 | DEC COPIER LEASE | 269.12 |
| 403119043 | DEC COPIER LEASE | 30.91 |
| 403119712 | COPIER LEASE | 161.47 |
| Check Date 1/9/2020 Total For Check # 10002 | | 1,551.54 |
| VERIZON WIRELESS | | |
| 9844852970 | IPADS & MODEMS | 115.58 |
| 9844852970 | IPADS & MODEMS | 38.54 |
| 9844852970 | IPADS & MODEMS | 115.58 |
| 9844852970 | IPADS & MODEMS | 115.58 |
| Check Date 1/9/2020 Total For Check # 10003 | | 385.28 |
| COMCAST | | |
| 8771201110037136- JAN | POOL 1/4-2/3/20 | 148.35 |
| Check Date 1/9/2020 Total For Check # 10004 | | 148.35 |
| IL DEPT OF NATURAL RESOURCES | | |
| 010820 | GRANT APPLICATION FEE | 300.00 |
| Check Date 1/9/2020 Total For Check # 10005 | | 300.00 |
| AFLAC-FLEXONE | | |
| 011020 | AFLAC OTHER | 270.51 |
| 011020 | AFLAC OTHER | 385.26 |
| 011020 | AFLAC OTHER | 190.88 |
| Check Date 1/10/2020 Total For Check # 10006 | | 846.65 |
| COLONIAL LIFE PROCCESING | | |
| 011020 | COLONIAL S L A C | 92.36 |
| Check Date 1/10/2020 Total For Check # 10007 | | 92.36 |
| ILLINOIS FRATERNAL ORDER | | |
| 011020 | UNION DUES | 768.00 |
| Check Date 1/10/2020 Total For Check # 10008 | | 768.00 |
| NATIONWIDE RETIREMENT SOL | | |
| 011020 | USCM/PEBSCO | 525.00 |
| 011020 | USCM/PEBSCO | 101.82 |
| Check Date 1/10/2020 Total For Check # 10009 | | 626.82 |
| NATIONWIDE TRUST CO FSB | | |
| 011020 | PEHP | 409.59 |
| 011020 | PEHP | 2,371.43 |
| 011020 | PEHP | 589.76 |
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Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|---------|-------------|----------------|
|---------|-------------|----------------|

NCPERS GRP LIFE INS#3105

| | | |
|--|----------------|--------|
| 011020 | LIFE INSURANCE | 256.00 |
| Check Date 1/10/2020 Total For Check # 10011 | | 256.00 |

STATE DISBURSEMENT UNIT

| | | |
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| 011020 | CHILD SUPPORT | 230.77 |
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COMED

CK# 10013-10039 NOT USE

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| 0015093062-DEC19 | 57TH STREET | 402.93 |
| 0203017056-DEC19 | WARMING HOUSE-PADDLE HUT | 394.42 |
| 0203065105-DEC19 | CHESTNUT PARKING | 55.60 |
| 0381057101-DEC19 | CLOCK TOWER | 29.00 |
| 0395122068-DEC19 | STREET LIGHTS | 62.33 |
| 0417073048-DEC19 | 314 SYMONDS DR | 449.50 |
| 0471095066-DEC19 | FOUNTAIN | 96.35 |
| 0499147045-DEC19 | BURLINGTON PARK | 76.36 |
| 0639032045-DEC19 | ROBBINS PARK | 21.93 |
| 0697168013-DEC19 | STREET LIGHTS | 39.73 |
| 0825110049-DEC19 | PD CAMERA-440 E OGDEN | 35.66 |
| 2378029015-DEC19 | WASHINGTON | 45.61 |
| 2425068008-DEC19 | VEECK PARK | 434.48 |
| 6583006139-DEC19 | BURLINGTON PARK | 29.00 |
| 7011157008-DEC19 | NS CBQ RR | 35.04 |
| 7011378007-DEC19 | PIERCE PARK | 182.01 |
| 7011481018-DEC19 | WALNUT STREET | 59.76 |
| 7261620005-DEC19 | SAFETY TOWN | 22.57 |
| 8521083007-DEC19 | ROBBINS PARK | 733.28 |
| 8521400008-DEC19 | WATER PLANT | 37.16 |
| 8605174005-DEC19 | BROOK PARK | 389.03 |
| 8605437007-DEC19 | POOL | 557.79 |
| 8689206002-DEC19 | ELEANOR PARK | 40.62 |
| 8689480008-DEC19 | STOUGH PARK | 21.61 |
| 8689640004-DEC19 | BURNS FIELD | 25.08 |
| Check Date 1/24/2020 Total For Check # 10040 | | 4,276.85 |

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| | | |
|------------------|---------------|----------|
| 0075151076-DEC19 | ELEANOR PARK | 1,038.94 |
| 3454039030-DEC19 | VEECK PARK-WP | 977.33 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
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| 7093551008-DEC19 | KLM LODGE | 965.34 |
| 7093551008-DEC19 | KLM LODGE | 241.34 |
| 8521342001-DEC19 | TRAIN STATON | 862.98 |
| Check Date 1/24/2020 Total For Check # 10041 | | 4,085.93 |
| NICOR GAS | | |
| 13270110003-DEC19 | 350 N VINE-11/15-12/14/19 | 293.35 |
| 12952110000-DEC19 | 5905 S CNTY LINE-11/15-12/16/19 | 230.31 |
| 06677356575-DEC19 | PLATFORM TENNIS-11/15-12/15/19 | 772.53 |
| 38466010006-DEC19 | 121 SYMONDS 11/14-12/16/19 | 62.53 |
| 38466010006-DEC19 | 121 SYMONDS 11/14-12/16/19 | 62.53 |
| 90077900000-DEC19 | YOUTH CENTER-11/15-12/14/19 | 214.50 |
| Check Date 1/24/2020 Total For Check # 10042 | | 1,635.75 |
| 5 STAR SOCCER CAMPS, INC | | |
| 1320 | WINTER CAMP 2019 SOCCER | 832.00 |
| Check Date 1/24/2020 Total For Check # 10043 | | 832.00 |
| A & B LANDSCAPING | | |
| 2019-692 | NOV19 LANDSCAPE MAIN | 2,487.89 |
| 2019-692 | NOV19 LANDSCAPE MAIN | 158.00 |
| 2019-692 | NOV19 LANDSCAPE MAIN | 23.00 |
| 2019-692 | NOV19 LANDSCAPE MAIN | 5,405.90 |
| 2019-691 | DEC19 LANDSCAPE MAINTENANCE | 1,698.78 |
| 2019-691 | DEC19 LANDSCAPE MAINTENANCE | 575.00 |
| 2019-691 | DEC19 LANDSCAPE MAINTENANCE | 403.00 |
| 2019-691 | DEC19 LANDSCAPE MAINTENANCE | 7,115.50 |
| 2019-693 | NOV MOWING | 120.00 |
| Check Date 1/24/2020 Total For Check # 10044 | | 17,987.07 |
| A BLOCK MARKETING INC | | |
| LC00014899 | LOG DISPOSAL | 30.00 |
| LC00014953 | WOODCHIP DISPOSAL | 30.00 |
| LC00014988 | LOG DISPOSAL | 30.00 |
| MC00040148 | WOODCHIP DISPOSAL | 30.00 |
| LC00014869 | LOG DISPOSAL | 30.00 |
| LC00014862 | WOODCHIP DISPOSAL | 30.00 |
| LC00014946 | LOG DISPOSAL | 30.00 |



Warrant Register 1711

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| | Check Date 1/24/2020 Total For Check # 10045 | 210.00 |
| AFLAC-FLEXONE | | |
| 012420 | AFLAC OTHER | 270.51 |
| 012420 | AFLAC OTHER | 190.88 |
| 012420 | AFLAC OTHER | 385.26 |
| | Check Date 1/24/2020 Total For Check # 10046 | 846.65 |
| ALLIED GARAGE DOOR INC | | |
| 145071 | REPAIRS DOOR #3 | 361.40 |
| | Check Date 1/24/2020 Total For Check # 10047 | 361.40 |
| AMITA HEALTH | | |
| 012008 | DRUG SCREENINGS | 145.00 |
| 012008 | DRUG SCREENINGS | 90.00 |
| | Check Date 1/24/2020 Total For Check # 10048 | 235.00 |
| ANDRES MEDICAL BILLING LT | | |
| 24661 | MAY COLLECTIONS | 1,763.61 |
| 247046-20 | OCT COLLECTIONS | 2,385.89 |
| 247845 | NOV COLLECTIONS | 2,691.88 |
| | Check Date 1/24/2020 Total For Check # 10049 | 6,841.38 |
| APPLIED CONCEPTS, INC | | |
| 359804 | REPLACE MISSING RADAR REMOTE | 134.00 |
| | Check Date 1/24/2020 Total For Check # 10050 | 134.00 |
| ASCAP | | |
| 010320 | ANNUAL MUSIC LICENSE | 363.00 |
| | Check Date 1/24/2020 Total For Check # 10051 | 363.00 |
| AVOLIN, LLC | | |
| 583585353280685 | RENEWAL MAINTENANCE 1/1-1/31/20 | 7,048.02 |
| 583585353278530 | PROF SVC-KARALL | 562.50 |
| 583585353278491 | RENEWAL MAIN 12/1-12/31/19 | 7,033.78 |
| | Check Date 1/24/2020 Total For Check # 10052 | 14,644.30 |
| BACKGROUNDS ONLINE | | |
| 519238 | PARKS/REC BACKGROUND | 79.95 |
| | Check Date 1/24/2020 Total For Check # 10053 | 79.95 |
| BAECORE GROUP | | |
| 153-09 | PROJ MGMT-FEB-MAR-APR | 22,940.16 |
| | Check Date 1/24/2020 Total For Check # 10054 | 22,940.16 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|--|----------------------------|----------------|
| BANNERVILLE USA | | |
| 28426 | BANNERS | 100.00 |
| 28426 | BANNERS | 200.00 |
| Check Date 1/24/2020 Total For Check # 10055 | | 300.00 |
| BEACON SSI INCORPORATED | | |
| 90873 | MONTH INSP FUEL TANK DEC19 | 125.00 |
| 90778 | OSFM ANNUAL INSPECT | 512.00 |
| Check Date 1/24/2020 Total For Check # 10056 | | 637.00 |
| BENSON, ANNA | | |
| DEC19 | PETTY CASH DEC | 137.64 |
| DEC19 | PETTY CASH DEC | 16.75 |
| DEC19 | PETTY CASH DEC | 359.10 |
| DEC19 | PETTY CASH DEC | 32.51 |
| Check Date 1/24/2020 Total For Check # 10057 | | 546.00 |
| BIO-TRON, INC. | | |
| 39730 | ANNUAL MAINTENANCE | 339.24 |
| Check Date 1/24/2020 Total For Check # 10058 | | 339.24 |
| BMO HARRIS BANK N.A. PYMT | | |
| DEC19 | DEC19 CREDIT CARD | 2,798.50 |
| DEC19 | DEC19 CREDIT CARD | 17.74 |
| DEC19 | DEC19 CREDIT CARD | 19.94 |
| DEC19 | DEC19 CREDIT CARD | 11.46 |
| DEC19 | DEC19 CREDIT CARD | -17.74 |
| DEC19 | DEC19 CREDIT CARD | -11.46 |
| DEC19 | DEC19 CREDIT CARD | 8.99 |
| DEC19 | DEC19 CREDIT CARD | 225.00 |
| DEC19 | DEC19 CREDIT CARD | 42.50 |
| DEC19 | DEC19 CREDIT CARD | 16.00 |
| DEC19 | DEC19 CREDIT CARD | 24.99 |
| DEC19 | DEC19 CREDIT CARD | 1,230.38 |
| DEC19 | DEC19 CREDIT CARD | 304.70 |
| DEC19 | DEC19 CREDIT CARD | 128.84 |
| DEC19 | DEC19 CREDIT CARD | 102.43 |
| DEC19 | DEC19 CREDIT CARD | 155.95 |
| DEC19 | DEC19 CREDIT CARD | 30.00 |
| DEC19 | DEC19 CREDIT CARD | 109.00 |
| DEC19 | DEC19 CREDIT CARD | 15.96 |

**Warrant Register 1711**

| Invoice | Description | Invoice/Amount |
|---|-----------------------------|-----------------------|
| DEC19 | DEC19 CREDIT CARD | 19.49 |
| DEC19 | DEC19 CREDIT CARD | 15.96 |
| DEC19 | DEC19 CREDIT CARD | 31.95 |
| DEC19 | DEC19 CREDIT CARD | 679.36 |
| DEC19 | DEC19 CREDIT CARD | -6.80 |
| DEC19 | DEC19 CREDIT CARD | 8.00 |
| DEC19 | DEC19 CREDIT CARD | 19.99 |
| DEC19 | DEC19 CREDIT CARD | 859.60 |
| DEC19 | DEC19 CREDIT CARD | 54.00 |
| DEC19 | DEC19 CREDIT CARD | 7.99 |
| DEC19 | DEC19 CREDIT CARD | 7.99 |
| DEC19 | DEC19 CREDIT CARD | 121.83 |
| DEC19 | DEC19 CREDIT CARD | 15.54 |
| DEC19 | DEC19 CREDIT CARD | 284.30 |
| DEC19 | DEC19 CREDIT CARD | 1.68 |
| DEC19 | DEC19 CREDIT CARD | -78.30 |
| DEC19 | DEC19 CREDIT CARD | 20.69 |
| DEC19 | DEC19 CREDIT CARD | 105.39 |
| DEC19 | DEC19 CREDIT CARD | 460.00 |
| DEC19 | DEC19 CREDIT CARD | 164.88 |
| DEC19 | DEC19 CREDIT CARD | 260.48 |
| DEC19 | DEC19 CREDIT CARD | 59.13 |
| DEC19 | DEC19 CREDIT CARD | 15.03 |
| DEC19 | DEC19 CREDIT CARD | 85.97 |
| DEC19 | DEC19 CREDIT CARD | 30.82 |
| DEC19 | DEC19 CREDIT CARD | 137.50 |
| DEC19 | DEC19 CREDIT CARD | 45.76 |
| DEC19 | DEC19 CREDIT CARD | 36.75 |
| DEC19 | DEC19 CREDIT CARD | 100.84 |
| DEC19 | DEC19 CREDIT CARD | 390.00 |
| DEC19 | DEC19 CREDIT CARD | 500.00 |
| DEC19 | DEC19 CREDIT CARD | 45.00 |
| Check Date 1/24/2020 Total For Check # 10059 | | 9,714.00 |
| BURR RIDGE PARK DISTRICT | | |
| 01062020 | FALL CLASSES-ANIMAL CLASSES | 513.40 |
| Check Date 1/24/2020 Total For Check # 10060 | | 513.40 |
| CALL ONE | | |
| 167779 | DEC19 PHONE CHARGES | 1,053.29 |



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| Invoice | Description | Invoice/Amount |
|--|--------------------------|----------------|
| 167779 | DEC19 PHONE CHARGES | 2,803.15 |
| 167779 | DEC19 PHONE CHARGES | 209.24 |
| 167779 | DEC19 PHONE CHARGES | 127.77 |
| 167779 | DEC19 PHONE CHARGES | 236.83 |
| 167779 | DEC19 PHONE CHARGES | 128.57 |
| Check Date 1/24/2020 Total For Check # 10061 | | 4,558.85 |
| CAPRIO PRISBY ARCHITECTUA | | |
| 1529 | PROJ #19012AC TENNIS | 2,780.30 |
| 1532 | PROJ #19012 AC-CONST DOC | 1,571.39 |
| 1525 | KLM WARMING HUT ADDITION | 1,350.00 |
| 1525 | KLM WARMING HUT ADDITION | 2,700.00 |
| Check Date 1/24/2020 Total For Check # 10062 | | 8,401.69 |
| CARGILL INCORPORATED | | |
| 2905181663 | BULK SALT | 1,536.62 |
| 2905182982 | BULK SALT | 7,740.03 |
| Check Date 1/24/2020 Total For Check # 10063 | | 9,276.65 |
| CCP INDUSTRIES INC | | |
| IN02443199 | SHELLED GLOVES | 20.00 |
| IN02443199 | SHELLED GLOVES | 20.00 |
| IN02443199 | SHELLED GLOVES | 19.71 |
| IN02443199 | SHELLED GLOVES | 20.00 |
| Check Date 1/24/2020 Total For Check # 10064 | | 79.71 |
| CHRIS NYBO LLC | | |
| 150 | CONSULTING JAN2020 | 11,000.00 |
| Check Date 1/24/2020 Total For Check # 10065 | | 11,000.00 |
| CINTAS CORPORATION 769 | | |
| 5015590939 | REFILL CABINET WP | 87.60 |
| 4038472737 | MATS & GLOVES | 22.85 |
| 4038472737 | MATS & GLOVES | 27.42 |
| 4038472737 | MATS & GLOVES | 21.39 |
| 4038472737 | MATS & GLOVES | 12.15 |
| 4038472737 | MATS & GLOVES | 46.07 |
| 4038472737 | MATS & GLOVES | 42.97 |
| 4037206171 | MATS & GLOVES | 22.85 |
| 4037206171 | MATS & GLOVES | 27.42 |
| 4037206171 | MATS & GLOVES | 21.39 |
| 4037206171 | MATS & GLOVES | 12.15 |



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| Invoice | Description | Invoice/Amount |
|--|------------------------------------|----------------|
| 4037206171 | MATS & GLOVES | 46.07 |
| 4037206171 | MATS & GLOVES | 42.97 |
| 1900797947 | UNIFORM ALLOWANCE LAMBER | 168.24 |
| 1900768010 | UNIFORM ALLOW-LAMBERT | 127.67 |
| 1900768010-1 | UNIFORM ALL-SEDLACEK | 129.99 |
| 1900667982 | UNIFORM ALLOW-GLIOIT | 119.15 |
| 1900913602 | EMPLOYEE UNIFORM | 80.14 |
| Check Date 1/24/2020 Total For Check # 10066 | | 1,058.49 |
| CLARK BAIRD SMITH LLP | | |
| 12095 | LEGAL-FILE LABOR #12929 DEC | 982.50 |
| Check Date 1/24/2020 Total For Check # 10067 | | 982.50 |
| COLLEY ELEVATOR COMPANY | | |
| 192968 | LOCK FAILURE MEM HALL | 196.00 |
| Check Date 1/24/2020 Total For Check # 10068 | | 196.00 |
| COLLISION CRAFT AUTO BODY | | |
| 3750414 | #42 REPAIRS | 3,200.00 |
| Check Date 1/24/2020 Total For Check # 10069 | | 3,200.00 |
| COLLISION CRAFT AUTO BODY | | |
| 3517177 | REPAIRS TO SQUAD #31 | 3,001.73 |
| Check Date 1/24/2020 Total For Check # 10070 | | 3,001.73 |
| COMCAST | | |
| 8771201110036781- J20 | POLICE 1/5-2/4/20 | 162.90 |
| 8771201110036807- J20 | KLM 1/5-2/4/20 | 108.35 |
| 8771201110036756- J20 | VILLAGE HALL 1/5-2/4/20 | 258.35 |
| 8771201110036815- J20 | WATER 1/5-2/4/20 | 148.35 |
| Check Date 1/24/2020 Total For Check # 10071 | | 677.95 |
| COMMUNITY CONSOLIDATED | | |
| P28988 | CONDUIT FOR PARKING DECK | 17,998.00 |
| Check Date 1/24/2020 Total For Check # 10072 | | 17,998.00 |
| CONSTELLATION NEWENERGY | | |
| 16389064201 | 908 ELM 11/14-12/17/19 | 563.80 |
| 16412177601 | ST LIGHT 1653148050 11/19-12/20/19 | 7,284.59 |
| 16378629401 | TRANSFORMER 11/14-12/17/19 | 2,031.53 |
| 16398008601 | 53 VILLAGE PL 11/15-12/16/19 | 646.65 |



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| Invoice | Description | Invoice/Amount |
|--|------------------------------------|----------------|
| Check Date 1/24/2020 Total For Check # 10073 | | 10,526.57 |
| CONSTELLATION NEWENERGY | | |
| 2777676 | GAS 11/1-11/30/19 | 655.58 |
| 2777676 | GAS 11/1-11/30/19 | 655.58 |
| 2777676 | GAS 11/1-11/30/19 | 1,144.08 |
| 2777676 | GAS 11/1-11/30/19 | 1,205.44 |
| 2777676 | GAS 11/1-11/30/19 | 393.69 |
| 2777676 | GAS 11/1-11/30/19 | 1,052.13 |
| Check Date 1/24/2020 Total For Check # 10074 | | 5,106.50 |
| CORE & MAIN LP | | |
| L679811 | TAPPING/REPAIR CLAMPS | 1,043.00 |
| L707465 | SEWER PIPE/FITTINGS SEWER PROJ | 694.94 |
| L604087 | SENSUS LOGIC YR MAINT SUP | 11,075.00 |
| Check Date 1/24/2020 Total For Check # 10075 | | 12,812.94 |
| CSI3000 | | |
| 191230-26 | HAUL MAIN BREAK SPOILS | 10,880.00 |
| Check Date 1/24/2020 Total For Check # 10076 | | 10,880.00 |
| DIRECT ADVANTAGE INC | | |
| 1874 | DEC MONTHLY RETAINER | 6,190.00 |
| Check Date 1/24/2020 Total For Check # 10077 | | 6,190.00 |
| DOCU-SHRED, INC. | | |
| 45617 | DOCUMENT DESTRUCTION | 40.00 |
| 45619 | DOCUMENT SHREDDING | 40.00 |
| Check Date 1/24/2020 Total For Check # 10078 | | 80.00 |
| DU-COMM | | |
| 17042 | QTR DISPATCH 2-1-20/4-30/20 | 55,748.25 |
| 17085 | QTR NEW FACILITY LEASE 2-1/4-30-20 | 2,791.76 |
| Check Date 1/24/2020 Total For Check # 10079 | | 58,540.01 |
| DUPAGE COUNTY 911 ETSB | | |
| 19-PRMS113 | EQUIP REPLACE CONTRIB | 16,404.46 |
| Check Date 1/24/2020 Total For Check # 10080 | | 16,404.46 |
| DUPAGE WATER COMMISSION | | |
| 01-1200-00-JAN20 | WATER CHARGES 11/30-12/31 | 287,688.45 |
| Check Date 1/24/2020 Total For Check # 10081 | | 287,688.45 |
| ECO CLEAN MAINTENANCE INC | | |
| 8417 | DEC19 JANITORIAL CLEANING | 1,898.00 |
| 8417 | DEC19 JANITORIAL CLEANING | 322.00 |



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| Invoice | Description | Invoice/Amount |
|--|-----------------------------|----------------|
| 8417 | DEC19 JANITORIAL CLEANING | 322.00 |
| 8417 | DEC19 JANITORIAL CLEANING | 740.00 |
| 8417 | DEC19 JANITORIAL CLEANING | 1,200.00 |
| 8417 | DEC19 JANITORIAL CLEANING | 1,700.00 |
| Check Date 1/24/2020 Total For Check # 10082 | | 6,182.00 |
| ENCORE GARAGE | | |
| 106163 | PIERCE BATHROOM FLOOR | 2,139.00 |
| Check Date 1/24/2020 Total For Check # 10083 | | 2,139.00 |
| EXCELL FASTENER SOLUTIONS | | |
| 23610 | STREET LIGHT POLE ANCHORS | 294.20 |
| Check Date 1/24/2020 Total For Check # 10084 | | 294.20 |
| FEDEX | | |
| 6-878-68492 | FED EXPRESS MAILINGS | 49.90 |
| 6-878-68492 | FED EXPRESS MAILINGS | 31.17 |
| 6-878-68492 | FED EXPRESS MAILINGS | 67.66 |
| 6-878-68492 | FED EXPRESS MAILINGS | 67.66 |
| 6-878-68492 | FED EXPRESS MAILINGS | 17.24 |
| Check Date 1/24/2020 Total For Check # 10085 | | 233.63 |
| FULLERS SERVICE CENTER IN | | |
| 175-DEC19 | CAR WASHES-DEC | 221.00 |
| Check Date 1/24/2020 Total For Check # 10086 | | 221.00 |
| G & M CEMENT CONST CO. | | |
| PAYMENT #6-FINAL | 2019 MAINT PROJ | 16,898.14 |
| PAYMENT #8 | 2019 INFRASTRUCTURE PROJ | 333,756.27 |
| Check Date 1/24/2020 Total For Check # 10087 | | 350,654.41 |
| GALLS | | |
| 014528474 | UNIFORMS-GALLIK | 51.87 |
| Check Date 1/24/2020 Total For Check # 10088 | | 51.87 |
| GLOBAL EMERGENCY PRODUCTS | | |
| AG74137 | LATCH-HYDRAULIC LIFT | 222.99 |
| Check Date 1/24/2020 Total For Check # 10089 | | 222.99 |
| GLOBAL INDUSTRIAL | | |
| 115322512 | 12X14 FLAME RETARDANT TARPS | 871.03 |
| Check Date 1/24/2020 Total For Check # 10090 | | 871.03 |
| GOVTEMPS USA, LLC | | |
| 2934329 | MIKE D'OMOFRIO TEMP TEMP | 204.75 |
| Check Date 1/24/2020 Total For Check # 10091 | | 204.75 |



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| Invoice | Description | Invoice/Amount |
|----------------------------------|--|----------------|
| GRANICUS | | |
| 110172 | MTG WEB SVC MAR19 | 1,200.00 |
| 113518 | MTG WEB SVC JUNE19 | 1,200.00 |
| | Check Date 1/24/2020 Total For Check # 10092 | 2,400.00 |
| GREAT LAKES CONCRETE, LLC | | |
| 236783 | ADJUSTING RINGS | 572.60 |
| | Check Date 1/24/2020 Total For Check # 10093 | 572.60 |
| HINSDALE HUMANE SOCIETY | | |
| 24902 | STMWR BD-21 SALT CREEK LN | 19,000.00 |
| | Check Date 1/24/2020 Total For Check # 10094 | 19,000.00 |
| HOLLAND HARDWARE | | |
| 031252 | VH SCREEN | 33.03 |
| | Check Date 1/24/2020 Total For Check # 10095 | 33.03 |
| IAM STARGUARD ELITE | | |
| 2313 | INSTRUCTOR TRAINING | 150.00 |
| | Check Date 1/24/2020 Total For Check # 10096 | 150.00 |
| ILCMA | | |
| 2002 | JOB POSTING | 50.00 |
| | Check Date 1/24/2020 Total For Check # 10097 | 50.00 |
| ILLINOIS SHOTOKAN KARATE | | |
| 719 | FALL 19 KARATE | 3,103.20 |
| | Check Date 1/24/2020 Total For Check # 10098 | 3,103.20 |
| INTERNATIONAL EXTERMINATO | | |
| 101-1298 | PEST CONTROL JAN | 40.00 |
| 101-1298 | PEST CONTROL JAN | 40.00 |
| 101-1298 | PEST CONTROL JAN | 113.00 |
| 101-1298 | PEST CONTROL JAN | 40.00 |
| 101-1298 | PEST CONTROL JAN | 40.00 |
| | Check Date 1/24/2020 Total For Check # 10099 | 273.00 |
| IRMA | | |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 15,469.54 |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 31,392.37 |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 28,940.03 |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 22,361.69 |



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| Invoice | Description | Invoice/Amount |
|-------------------------------|--|----------------|
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 4,951.19 |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 13,110.18 |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 58,131.00 |
| 2020 CONTRIBUTION | 2020 IRMA CONTRIBUTION | 18,834.00 |
| SALES0017956 | NOV DEDUCTIBLE | 1,049.98 |
| SALES0017956 | NOV DEDUCTIBLE | 182.34 |
| SALES0017956 | NOV DEDUCTIBLE | 2,622.94 |
| SALES0018021 | DEC DEDUCTIBLE | 4.30 |
| SALES0018021 | DEC DEDUCTIBLE | 31.00 |
| SALES0018065 | DEC 2019 ALL EVENTS | 29,765.15 |
| SALES0018065 | DEC 2019 ALL EVENTS | 217.29 |
| SALES0018065 | DEC 2019 ALL EVENTS | 1,200.00 |
| SALES0018065 | DEC 2019 ALL EVENTS | 15,386.23 |
| | Check Date 1/24/2020 Total For Check # 10100 | 243,649.23 |
| J P COOKE CO. | | |
| 605064 | ANIMAL TAGS LICENSE | 303.95 |
| | Check Date 1/24/2020 Total For Check # 10101 | 303.95 |
| JLD CONSULTING GROUP | | |
| 12101 | DEC19 CONSULTING FEE | 3,000.00 |
| | Check Date 1/24/2020 Total For Check # 10102 | 3,000.00 |
| JSN CONTRACTORS SUPPLY | | |
| 83206 | JULIE LOCATING PAINT/FLAGS | 225.93 |
| | Check Date 1/24/2020 Total For Check # 10103 | 225.93 |
| KATHLEEN W BONO CSR | | |
| 8371 | #V-05-19 | 281.50 |
| 8347 | REGULATION REVIEW | 1,596.70 |
| 8334 | #V-02-19 | 596.50 |
| | Check Date 1/24/2020 Total For Check # 10104 | 2,474.70 |
| KINGS LANDSCAPING CO | | |
| 24005 | CONT BD-607 WALKER | 900.00 |
| 25501 | CONT BD-412 S MONROE | 600.00 |
| 25382 | CONT BD-736 S BRUNER | 1,000.00 |
| 25526 | CONT BD-506 WOODLAND AVE | 500.00 |
| 25475 | CONT BD-412 S MONROE | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10105 | 3,500.00 |



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| Invoice | Description | Invoice/Amount |
|------------------------------------|--|----------------|
| KLEIN, THORPE, JENKINS LTD | | |
| 207323-207329 | LEGAL FEES THRU 11/30/19 | 17,506.70 |
| 207275 | TAX BONDS SERIES 2019 | 4,000.00 |
| | Check Date 1/24/2020 Total For Check # 10106 | 21,506.70 |
| KRAMER FOODS | | |
| 03088350 | LUNCHEON | 49.93 |
| | Check Date 1/24/2020 Total For Check # 10107 | 49.93 |
| LAKESHORE RECYCLING SYS | | |
| PS306271 | STREET SWEEPING CONTRACTED | 5,462.10 |
| | Check Date 1/24/2020 Total For Check # 10108 | 5,462.10 |
| LANDMARK ENGINEERING LLC | | |
| 113148 | ENGINEERING IMPROVE PLANS | 1,850.00 |
| | Check Date 1/24/2020 Total For Check # 10109 | 1,850.00 |
| LINCHPIN SEO | | |
| 16083 | KLM MARKETING JAN 2020 | 400.00 |
| | Check Date 1/24/2020 Total For Check # 10110 | 400.00 |
| LITHOPRINT, INC | | |
| 43008 | PATIENT PADS FOR EMS | 129.93 |
| | Check Date 1/24/2020 Total For Check # 10111 | 129.93 |
| MABAS DIV 10-WESTMONT | | |
| JAN6 2020 | MEMBERSHIP DUES 2020 | 4,847.00 |
| | Check Date 1/24/2020 Total For Check # 10112 | 4,847.00 |
| MANGANIELLO, JIM | | |
| JAN-READING | JAN READINGS | 87.50 |
| | Check Date 1/24/2020 Total For Check # 10113 | 87.50 |
| MARIN, JUAN | | |
| 9356000012168 | UNIFORM ALLOWANCE-JUAN | 57.12 |
| | Check Date 1/24/2020 Total For Check # 10114 | 57.12 |
| MATERIAL SERVICE CORP | | |
| 5793818 | 3 LOADS OF CA-6 STONE | 796.47 |
| | Check Date 1/24/2020 Total For Check # 10115 | 796.47 |
| MCFARLANE DOUGLASS & CO | | |
| 308877 | HOLIDAY DECORATIONS-LIGHTS | 987.50 |
| 305341 | HOLIDAY DECORATIONS 2019 | 23,495.00 |
| | Check Date 1/24/2020 Total For Check # 10116 | 24,482.50 |



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| Invoice | Description | Invoice/Amount |
|-----------------------------------|--|----------------|
| MCGINNIS, ROBERT | | |
| 100817533 | ICC CERTIFICATE RENEWAL | 130.00 |
| | Check Date 1/24/2020 Total For Check # 10117 | 130.00 |
| MCMASTER-CARR | | |
| 25807261 | PARTS REPAIR SUMP PUMP | 63.75 |
| 25807261 | PARTS REPAIR SUMP PUMP | 63.76 |
| | Check Date 1/24/2020 Total For Check # 10118 | 127.51 |
| MENARDS | | |
| 40417 | TOOLS-RAKES & HARDWARE | 106.45 |
| 40652 | TOOLS-HARDWARE | 2.98 |
| 39994 | WOOD/FENCE INSTALL PUB SVC | 62.38 |
| 39998 | WOOD-FENCE INSTALL PUB SVC | 48.67 |
| | Check Date 1/24/2020 Total For Check # 10119 | 220.48 |
| MICRO CENTER A/R | | |
| 4863577 | KEYBOARD & MOUSE | 57.87 |
| | Check Date 1/24/2020 Total For Check # 10120 | 57.87 |
| MIDCO | | |
| 341398 | DOOR AND PANEL INSTALL | 2,815.48 |
| 341044 | DOOR AND PANEL INSTALL | 2,815.48 |
| | Check Date 1/24/2020 Total For Check # 10121 | 5,630.96 |
| MIDWEST SPORT SURFACES | | |
| 2 | PARTIAL PYMT #2 COMPLETED 9/2/19 | 114,484.00 |
| | Check Date 1/24/2020 Total For Check # 10122 | 114,484.00 |
| MIDWEST TIME RECORDER | | |
| 171129 | DEC TIME CLOCK PUB SVC | 103.00 |
| | Check Date 1/24/2020 Total For Check # 10123 | 103.00 |
| NAMEPLATE & PANEL TECH | | |
| 252836 | TRIBUTE TREE TAGS | 75.00 |
| | Check Date 1/24/2020 Total For Check # 10124 | 75.00 |
| NAPA AUTO PARTS | | |
| 6306-528526 | SOCKET WRENCH | 10.15 |
| | Check Date 1/24/2020 Total For Check # 10125 | 10.15 |
| NATIONAL TEK SERVICES | | |
| 5787 | BOSCH CAMERAS | 4,916.00 |
| | Check Date 1/24/2020 Total For Check # 10126 | 4,916.00 |



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| Invoice | Description | Invoice/Amount |
|--|-------------------------------|----------------|
| NATIONWIDE RETIREMENT SOL | | |
| 012420 | USCM/PEBSCO 457 | 525.00 |
| 012420 | USCM/PEBSCO 457 | 101.52 |
| Check Date 1/24/2020 Total For Check # 10127 | | 626.52 |
| NATIONWIDE TRUST CO FSB | | |
| 012420 | PEHP CONTRIBUTIONS | 409.59 |
| 012420 | PEHP CONTRIBUTIONS | 2,371.44 |
| 012420 | PEHP CONTRIBUTIONS | 18,275.08 |
| 012420 | PEHP CONTRIBUTIONS | 589.76 |
| Check Date 1/24/2020 Total For Check # 10128 | | 21,645.87 |
| NEUCO INC | | |
| 4011412 | REPLACE DAMPER MOTOR VH | 396.50 |
| 4053529 | PADDLE HUT REPAIR FURNACE | 253.53 |
| Check Date 1/24/2020 Total For Check # 10129 | | 650.03 |
| NICOR GAS | | |
| 120761100001-DEC | HUMANE SOCIETY 11/14-12/14/19 | 230.33 |
| 47370110000-DEC | VH 11-14/12-17-19 | 3,465.61 |
| Check Date 1/24/2020 Total For Check # 10130 | | 3,695.94 |
| NORTH EAST MULTI-REGIONAL | | |
| 267619 | JUVENILE COURSE | 225.00 |
| Check Date 1/24/2020 Total For Check # 10131 | | 225.00 |
| NUCO2 INC | | |
| 61617573 | CO2 TANK LEASE | 100.89 |
| Check Date 1/24/2020 Total For Check # 10132 | | 100.89 |
| ANDREWS, MICHELLE | | |
| 210394 | CLASS CANCEL | 110.00 |
| Check Date 1/24/2020 Total For Check # 10133 | | 110.00 |
| BEHLING, JAMES | | |
| 210227 | CLASS CANCEL-ENGINEERING | 63.00 |
| Check Date 1/24/2020 Total For Check # 10134 | | 63.00 |
| BITYTE, GABRIELE | | |
| 210372 | CLASS CANCEL | 63.00 |
| Check Date 1/24/2020 Total For Check # 10135 | | 63.00 |
| BOMHER, FRANCIS | | |
| 2310024 | OVERPAID FINAL BILL | 50.63 |
| Check Date 1/24/2020 Total For Check # 10136 | | 50.63 |



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| Invoice | Description | Invoice/Amount |
|------------------------------------|--|----------------|
| BRADFORD & KENT | | |
| 25162 | CONT BD-327 PHILLIPPA | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10137 | 500.00 |
| BURTON, MATTHEW | | |
| 25358 | CONT BD-606 S BODEN | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10138 | 500.00 |
| COBB, RICHARD | | |
| 24612 | ST MGMT-207 FULLER | 3,000.00 |
| | Check Date 1/24/2020 Total For Check # 10139 | 3,000.00 |
| DOUBLE EAGLE PROPERTIES LLC | | |
| 3007907 | OVERPAID FINAL BILL | 23.92 |
| | Check Date 1/24/2020 Total For Check # 10140 | 23.92 |
| FUREY, JENNIFER | | |
| 26656 | KLM SECURITY DEP-EN191221 | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10141 | 500.00 |
| FUSSARO, THOMAS | | |
| 25527 | CONT BD-7 N MONROE | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10142 | 500.00 |
| GALINSKAS, SAULIUS | | |
| 24780 | STMWR BD-20 N ADAMS | 6,875.00 |
| | Check Date 1/24/2020 Total For Check # 10143 | 6,875.00 |
| HANSEN, JANDE | | |
| R-034 | RETURN PARKING PASS | 180.00 |
| | Check Date 1/24/2020 Total For Check # 10144 | 180.00 |
| LANE, MEGAN | | |
| 210400 | CHECKMATE CLASS CANCEL | 112.00 |
| | Check Date 1/24/2020 Total For Check # 10145 | 112.00 |
| LI J & SHI N | | |
| 25557 | CONT BD-819 WILSON | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10146 | 500.00 |
| LI, J | | |
| 25582 | CONT BD-819 WILSON LANE | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10147 | 500.00 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|---------------------------------------|--|----------------|
| MURAIDA, MARY | | |
| 210328 | CLASS CANCEL-CORKS | 128.00 |
| | Check Date 1/24/2020 Total For Check # 10148 | 128.00 |
| MYRAN, SAMINA | | |
| 210251 | CLASS CANCEL | 70.00 |
| | Check Date 1/24/2020 Total For Check # 10149 | 70.00 |
| OAKLEY HOME BUILDERS | | |
| 25257 | CONT BD-11 PRINCETON | 4,500.00 |
| | Check Date 1/24/2020 Total For Check # 10150 | 4,500.00 |
| PIRRERA, CHRISTOPHER | | |
| 24095 | STMWR BD-408 THE LANE | 7,000.00 |
| | Check Date 1/24/2020 Total For Check # 10151 | 7,000.00 |
| POHLENZ, JULIUS | | |
| 0404955-19 | PD INACTIVE ACCOUNT | 145.00 |
| | Check Date 1/24/2020 Total For Check # 10152 | 145.00 |
| POROD, WAYNE | | |
| 25488 | CONT BD-133 SPRINGLAKE | 1,900.00 |
| | Check Date 1/24/2020 Total For Check # 10153 | 1,900.00 |
| POWELL FUNERAL DIRECTORS | | |
| 26682 | KLM SECURITY DEP-EN200103 | 250.00 |
| | Check Date 1/24/2020 Total For Check # 10154 | 250.00 |
| PURCELL, GERARD | | |
| 2806080 | OVERPAID FINAL BILL | 230.89 |
| | Check Date 1/24/2020 Total For Check # 10155 | 230.89 |
| SOMERSET DEVELOPMENT | | |
| 24203 | CONT BD-744 TAFT | 10,000.00 |
| | Check Date 1/24/2020 Total For Check # 10156 | 10,000.00 |
| SOMERSET DEVELOPMENT | | |
| 24202 | ST MGMT-744 TAFT | 3,000.00 |
| | Check Date 1/24/2020 Total For Check # 10157 | 3,000.00 |
| THATCHER RETRACTABLE PROD, INC | | |
| 25452 | CONT BD-712 N COUNTY LINE RD | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10158 | 500.00 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|----------------------------------|--|----------------|
| US WATERPROOFING | | |
| 25486 | CONT BD-5523 BARTON LN | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10159 | 500.00 |
| WEBER, PATRICIA A. | | |
| 24835 | KLM SECURITY DEP-EN191222 | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10160 | 500.00 |
| ORBIS SOLUTIONS | | |
| 5569676 | WILSON PRO ELECTRONICS | 2,500.00 |
| 5569702 | IT SUPPORT | 750.00 |
| 5569702 | IT SUPPORT | 13,744.00 |
| | Check Date 1/24/2020 Total For Check # 10161 | 16,994.00 |
| PRAXAIR DISTRIBUTION, INC | | |
| 93811214 | CO2 TANK LEASE | 112.50 |
| | Check Date 1/24/2020 Total For Check # 10162 | 112.50 |
| PREMIER OCCUPATIONAL HLTH | | |
| 83804 | DRUG SCREEN 10/21/19 | 100.00 |
| | Check Date 1/24/2020 Total For Check # 10163 | 100.00 |
| RAINBOW FARMS ENTERPRISES | | |
| 70686 | LEAF HAULING | 1,260.00 |
| | Check Date 1/24/2020 Total For Check # 10164 | 1,260.00 |
| RAY O'HERRON CO INC | | |
| 1970170-IN | 100 UNIFORM PATCHES/SHIRTS | 275.00 |
| 1970845-IN | UNIFORM CAP-RUSSELL | 57.08 |
| | Check Date 1/24/2020 Total For Check # 10165 | 332.08 |
| RED WING BUSINESS ADVANTA | | |
| 20200110019991 | UNIFORM ALLOWANCE | 281.48 |
| 20200110019991 | UNIFORM ALLOWANCE | 170.99 |
| 20200110019991 | UNIFORM ALLOWANCE | 69.99 |
| | Check Date 1/24/2020 Total For Check # 10166 | 522.46 |
| ROEHN, RICH | | |
| 144 | SNOW/ICE TRAINING PUB SVC | 162.54 |
| | Check Date 1/24/2020 Total For Check # 10167 | 162.54 |
| RUNNION EQUIPMENT CO | | |
| 150580 | UNIT #12 BOOM COVERS/LEVEL | 495.29 |
| | Check Date 1/24/2020 Total For Check # 10168 | 495.29 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|-------------------------------------|--|----------------|
| SERVICE FORMS & GRAPHICS | | |
| 80641 | INSPECTION SLIPS | 229.34 |
| | Check Date 1/24/2020 Total For Check # 10169 | 229.34 |
| SHI, NANCY | | |
| 300101 | LOCAL DRAINAGE SOLUTION | 3,800.00 |
| | Check Date 1/24/2020 Total For Check # 10170 | 3,800.00 |
| SOCCER MADE IN AMERICA | | |
| CA20-001 | WINTER BREAK SOCCER | 218.00 |
| | Check Date 1/24/2020 Total For Check # 10171 | 218.00 |
| SOIL AND MATERIAL CONSULT | | |
| 44894 | QA/QC MATERIALS TESTING DECK | 3,915.00 |
| 44949 | QA/QC MATERIALS TESTING DECK | 2,995.00 |
| | Check Date 1/24/2020 Total For Check # 10172 | 6,910.00 |
| STATE DISBURSEMENT UNIT | | |
| 012420 | CHILD SUPPORT PAYMENT | 230.77 |
| | Check Date 1/24/2020 Total For Check # 10173 | 230.77 |
| STEVE PIPER & SONS | | |
| 14381 | TREE REMOVAL | 2,978.60 |
| 14382 | STUMP GRINDING | 3,888.15 |
| | Check Date 1/24/2020 Total For Check # 10174 | 6,866.75 |
| STEVEN COLLINS PAINTING | | |
| 010420 | EXTERIOR PAINT WORK | 500.00 |
| | Check Date 1/24/2020 Total For Check # 10175 | 500.00 |
| STREICHERS | | |
| I1404366 | TRAUMA PLATES | 119.98 |
| I1403431 | GO BAG SUPPLIES | 529.50 |
| | Check Date 1/24/2020 Total For Check # 10176 | 649.48 |
| STRYKER SALES CORP | | |
| 2892015M | LUCAS DISPOSABLE SUCTION CUPS | 388.72 |
| | Check Date 1/24/2020 Total For Check # 10177 | 388.72 |
| SUBURBAN BUILDING | | |
| JAN19 | 2020 MEMBERSHIP RENEWAL | 75.00 |
| | Check Date 1/24/2020 Total For Check # 10178 | 75.00 |
| SUBURBAN DOOR CHECK | | |
| IN521988 | VH LOCK REPAIR | 179.00 |
| IN522150 | VH BOARD ROOM LOCK | 259.00 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|----------------------------------|--|----------------|
| IN522434 | MEM HALL 2ND FLOOR LOCKS | 296.00 |
| | Check Date 1/24/2020 Total For Check # 10179 | 734.00 |
| TAMELING INDUSTRIES | | |
| 0137626-IN | DIRT FOR TURF KLM | 64.00 |
| 0137694-IN | BLACK DIRT | 64.00 |
| | Check Date 1/24/2020 Total For Check # 10180 | 128.00 |
| TASC-CLIENT INVOICES | | |
| IN1672269 | COBRA ADMIN FEES | 207.48 |
| | Check Date 1/24/2020 Total For Check # 10181 | 207.48 |
| TASTE OF HOME CATERING | | |
| E35942 | BREAKFAST WITH SANTA CATERING | 1,002.50 |
| | Check Date 1/24/2020 Total For Check # 10182 | 1,002.50 |
| THE HINSDALEAN | | |
| 6936 | #A-39-2019 | 810.00 |
| 6975 | #HPC-12-2019 | 208.00 |
| 6975-1 | #HPC-11-2019 | 172.00 |
| 6975-2 | #HPC-09-2019 | 182.00 |
| 33471 | CORKS AND FORKS AD | 695.00 |
| | Check Date 1/24/2020 Total For Check # 10183 | 2,067.00 |
| THE LAW OFFICES OF | | |
| H-1-16-2020 | ADMIN HEARINGS-TOWINGS | 150.00 |
| | Check Date 1/24/2020 Total For Check # 10184 | 150.00 |
| THE POLICE & SHERIFFS | | |
| 128671 | ID CARDS FOR RETIREES | 158.80 |
| | Check Date 1/24/2020 Total For Check # 10185 | 158.80 |
| THE REDMOND COMPANY | | |
| 25538 | CONT BD-336 E OGDEN | 223,552.50 |
| | Check Date 1/24/2020 Total For Check # 10186 | 223,552.50 |
| THIRD MILLENIUM | | |
| 24293 | VEH STICKER MAINT FEE 2/14/20 | 1,190.00 |
| 24294 | V-PAY ONLINE PMT | 1,800.00 |
| | Check Date 1/24/2020 Total For Check # 10187 | 2,990.00 |
| THOMSON REUTERS WEST | | |
| 841568092 | CLEAR CHARGES DEC | 201.75 |
| | Check Date 1/24/2020 Total For Check # 10188 | 201.75 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|--|-------------------------------|----------------|
| TPI BLDG CODE CONSULTANT | | |
| 201912 | 3RD PARTY PLUMBING INSP | 2,300.00 |
| 201912 | 3RD PARTY PLUMBING INSP | 252.00 |
| Check Date 1/24/2020 Total For Check # 10189 | | 2,552.00 |
| TRAFFIC CONTROL & PROTECT | | |
| 103028 | SIGNS | 592.50 |
| 103029 | STREET NAME SIGNS | 738.65 |
| Check Date 1/24/2020 Total For Check # 10190 | | 1,331.15 |
| TRANE | | |
| 7467732 | CLEAN HEAT & COOL COILS | 15.74 |
| Check Date 1/24/2020 Total For Check # 10191 | | 15.74 |
| TREE TOWNS IMAGING | | |
| 282286 | WATER/SEWER ATLASES | 939.60 |
| 282348 | WATER ATLAS COPIES | 108.00 |
| Check Date 1/24/2020 Total For Check # 10192 | | 1,047.60 |
| TRESSLER, LLP | | |
| 412002 | PROF FEES THRU 12/31/19 | 1,500.00 |
| 412003 | PROF FEES THRU 12/31/19 | 987.71 |
| Check Date 1/24/2020 Total For Check # 10193 | | 2,487.71 |
| TRUSTWORTHY CLEANING | | |
| 12 | DEC KLM CLEANING | 2,160.00 |
| Check Date 1/24/2020 Total For Check # 10194 | | 2,160.00 |
| TYLER TECHNOLOGIES, INC | | |
| 045-287500 | ORIGINAL SAAS IMPLEMENTATION | 1,280.00 |
| 045-287500 | ORIGINAL SAAS IMPLEMENTATION | 1,280.00 |
| 045-288386 | ORIG SAAS CONT-IMPLEMENTATION | 3,840.00 |
| 045-288155 | API/ACCTG GL CONVERSIONS | 2,200.00 |
| 045-288993 | APPLICATOIN SVC 1/1-3/31/20 | 20,584.25 |
| Check Date 1/24/2020 Total For Check # 10195 | | 29,184.25 |
| US GAS | | |
| 328250 | MEDICAL OXYGEN | 98.44 |
| Check Date 1/24/2020 Total For Check # 10196 | | 98.44 |
| USA BLUE BOOK | | |
| 097162 | PH BUFFER-LAB GLASS | 227.94 |
| Check Date 1/24/2020 Total For Check # 10197 | | 227.94 |
| VERIZON WIRELESS | | |
| 9844900720 | DATA CHARGES 11/24-12/23 | 88.05 |



Warrant Register 1711

| Invoice | Description | Invoice/Amount |
|---|------------------------------|-----------------|
| 9845195862 | MDT'S & IPADS 11-29/12-26-19 | 188.99 |
| 9845195862 | MDT'S & IPADS 11-29/12-26-19 | 409.57 |
| 9845195862 | MDT'S & IPADS 11-29/12-26-19 | 122.38 |
| Check Date 1/24/2020 Total For Check # 10198 | | 808.99 |
| VILLAGE TRUE VALUE HDWE | | |
| 176245 | BABY CHANGE STATION | 17.47 |
| 233162 | SUMP PUMP REPAIR | 18.45 |
| 233162 | SUMP PUMP REPAIR | 18.44 |
| 282889 | BABY CHANGING STATION | 13.49 |
| 282798 | BABY CHANGING STATION | 25.17 |
| Check Date 1/24/2020 Total For Check # 10199 | | 93.02 |
| VSP ILLINOIS - 30048087 | | |
| 012420 | VSP ALL EMPLOYEES | 148.47 |
| 012420 | VSP ALL EMPLOYEES | 365.04 |
| Check Date 1/24/2020 Total For Check # 10200 | | 513.51 |
| WAREHOUSE DIRECT INC | | |
| 4530049-0 | OFFICE SUPPLIES | 110.82 |
| 4526042-0 | OFFICE/EVENT SUPPLIES | 52.88 |
| 4531261-0 | OFFICE SUPPLIES | 114.18 |
| 4527231-0 | OFFICE SUPPLIES | 18.00 |
| 4532299-0 | OFFICE SUPPLIES | 110.12 |
| 4531389-0 | OFFICE SUPPLIES | 90.33 |
| 4531389-0 | OFFICE SUPPLIES | 28.99 |
| 4534501-0 | 11 SETS DESK CALENDARS | 35.09 |
| 4538177-0 | EVENT SUPPLIES | 18.02 |
| 4542650-0 | JANITORIAL SUPPLIES | 77.66 |
| 4542650-0 #2 | EVENT SUPPLIES | 13.62 |
| 4543699-0 | ADMIN OFFICE SUPPLIES | 115.94 |
| 4536234-0 | ADMIN OFFICE SUPPLIES | 116.98 |
| 4527995-0 | SUPPLIES | 58.11 |
| 4528564-0 | MISC OFFICE SUPPLIES | 350.78 |
| Check Date 1/24/2020 Total For Check # 10201 | | 1,311.52 |
| WEX BANK | | |
| 63077002 | DEC19 UNLEADED FUEL | 151.60 |
| 63077002 | DEC19 UNLEADED FUEL | 422.70 |
| 63077002 | DEC19 UNLEADED FUEL | 3,552.56 |
| 63077002 | DEC19 UNLEADED FUEL | 515.00 |

**Warrant Register 1711**

| Invoice | Description | Invoice/Amount |
|---|-------------------------|---------------------|
| 63077002 | DEC19 UNLEADED FUEL | 122.90 |
| 63077002 | DEC19 UNLEADED FUEL | 118.60 |
| 63077002 | DEC19 UNLEADED FUEL | 71.96 |
| 63077002 | DEC19 UNLEADED FUEL | 474.40 |
| 63077002 | DEC19 UNLEADED FUEL | 540.52 |
| 63077002 | DEC19 UNLEADED FUEL | -111.09 |
| Check Date 1/24/2020 Total For Check # 10202 | | 5,859.15 |
| WICKLANDER ZULAWSKI & ASSOC | | |
| 19330 | CRIMINAL INTERVIEW | 495.00 |
| 19331 | CRIMINAL INTERVIEW | 270.00 |
| Check Date 1/24/2020 Total For Check # 10203 | | 765.00 |
| WIGHT CONSTRUCTION | | |
| PAYMENT #14 | PARKING LOTS | 1,516,594.11 |
| Check Date 1/24/2020 Total For Check # 10204 | | 1,516,594.11 |
| WINSTON & STRAWN | | |
| 2720465 | LEGAL FEES | 67,369.18 |
| Check Date 1/24/2020 Total For Check # 10205 | | 67,369.18 |
| WIRFS INDUSTRIES, INC. | | |
| 32509 | NEW AC COMPRESSOR ENG84 | 1,303.00 |
| Check Date 1/24/2020 Total For Check # 10206 | | 1,303.00 |
| YIAYIAS PANCAKE HOUSE | | |
| 215045 | OT PLOW MEAL 12/31/19 | 51.52 |
| Check Date 1/24/2020 Total For Check # 10207 | | 51.52 |
| Total For ALL Checks | | 3,369,755.72 |



Warrant Summary by Fund:

| RECAP BY FUND | FUND NUMBER | FUND TOTAL |
|-------------------------------|--------------------|---------------------|
| GENERAL FUND | 100 | 772,548.21 |
| CAPITAL PROJECTS FUND | 400 | 1,874,158.52 |
| WATER & SEWER OPERATIONS FUND | 600 | 384,532.79 |
| WATER & SEWER CAPITAL FUND | 620 | 3,800.00 |
| ESCROW FUND | 720 | 285,827.50 |
| PAYROLL REVOLVING FUND | 740 | 30,054.70 |
| LIBRARY OPERATIONS | 900 | 18,834.00 |
| | TOTALS: | 3,369,755.72 |

END OF REPORT



REQUEST FOR BOARD ACTION
Public Services &
Engineering

AGENDA SECTION: Consent Agenda – Budgeted Fund

SUBJECT: Award – Elm Treatments– Contract #1640

MEETING DATE: January 28, 2020

FROM: John Finnell, Superintendent of Parks and Forestry
Garrett Hummel, Administrative Analyst

Recommended Motion

To award Trees R Us, Inc. the Elm Injection contract for Calendar Year 2020 in the extended price comparison amount of \$147,166.65 not to exceed the proposed budgeted amount of \$161,012.00.

Background

On March 12, 2018 Staff opened 6 sealed bids for elm injection services. Staff developed bid specifications and required bidders to provide pricing that would remain constant for a two-year term. Should the contractor perform satisfactorily, Staff could recommend approval from the Board of Trustees to continue a third year of the contract dependent on available funding. The Board of Trustees approved Year 2 of the contract on March 19, 2019.

Discussion & Recommendation

After reviewing the work performed by the contractor, Public Services staff recommends to the Board of Trustees award Year 3 for Contract #1640.

Budget Impact

In the approved Calendar Year 2020 budget there is \$161,012.00 budgeted in the Elm Preservation Fund (4300-7261) to contract treatment of an estimated 437 parkway American elm trees. The treatment is viable for three years of prevention against Dutch elm disease.

Village Board and/or Committee Action

Per the Village's approved meeting policy, this award is included on the Consent Agenda without the benefit of a First Reading because it meets the definition for a routine item: it is included in the approved budget, is under budget, and is less than \$500,000.

Documents Attached

1. Trees R Us, Inc. Proposal
2. Elm & Ash Treatments Bid #1640 – Bid Tabulation



Trees "R" Us Inc.

COMPLETE TREE SERVICE

RESIDENTIAL & COMMERCIAL

PO BOX 6014
Wauconda, IL 60084

www.treesrusinc.com
Phone: 847-913-9069
Fax: 847-487-3753

October 10, 2019

Village of Hinsdale
225 Symonds Dr
Hinsdale, IL 60521
Attn: John Finnell

RE: Extension of Contract #1640 – Elm Treatments

Mr Finnell,

Per the terms of above contract, there is an option to renew the contract for three (3) additional one (1) year periods. Trees "R" Us, Inc. is interested in a one year renewal.

The renewal term would be from April 10, 2020 to April 10, 2021. All terms, conditions and pricing would remain the same.

We look forward to continuing our relationship with the Village of Hinsdale. If you have any questions, please let me know.

Sincerely,

Nick Willis
Vice President
Trees "R" Us, Inc.

Village of Hinsdale
 BID NUMBER: 1640
 PROJECT NAME: Elm and Ash
 Treatments
 DATE: 3/12/2018

Item

No.

1

2

3

Description

Elm Tree Fungicide

Trees Injected/week

Ash Tree Soil Injection

Ash Tree Trunk Injection

| 2016-18 Pricing | | | |
|-----------------|----------|----------|------------|
| Qty | Unit | Extended | |
| Est | Price | Total | |
| 12213 | \$ 10.45 | \$ | 127,625.85 |
| | | | 100 |
| 5696 | \$ 1.15 | \$ | 6,550.40 |
| 866 | \$ 8.82 | \$ | 7,638.12 |

Item

No. Description

- 1 Elm Tree Fungicide
Trees Injected/week
- 2 Ash Tree Soil Injection
- 3 Ash Tree Trunk Injection

| Trees R Us PO Box 6014 Wauconda IL 60084 5% bond | | |
|---|----------------|------------|
| Unit Price | Extended Total | |
| \$ 12.05 | \$ | 147,166.65 |
| | | 100 |
| \$ 1.89 | \$ | 10,765.44 |
| \$ 6.29 | \$ | 5,447.14 |

| TruGreen LP 7650 W 99th St. Hickory Hills, IL 60457 10% bond | | |
|---|----------------|----------|
| Unit Price | Extended Total | |
| N/A | | |
| \$ 1.10 | \$ | 6,265.60 |
| \$ 8.40 | \$ | 7,274.40 |

| Landscape Concepts Management 31745 N Alleghany Rd Grayslake, IL 60030 5% bond | | |
|---|----------------|------------|
| Unit Price | Extended Total | |
| \$ 14.82 | \$ | 180,996.66 |
| | | 50 |
| \$ 1.89 | \$ | 10,765.44 |
| \$ 8.89 | \$ | 7,698.74 |

Item

No. Description

- 1 Elm Tree Fungicide
Trees Injected/week
- 2 Ash Tree Soil Injection
- 3 Ash Tree Trunk Injection

| SavATree 30W310 Butterfield Rd Warrenville, IL 60555 5% bond | | |
|---|----------------|------------|
| Unit Price | Extended Total | |
| \$ 18.82 | \$ | 229,848.66 |
| | | 140 |
| \$ 1.28 | \$ | 7,290.88 |
| \$ 8.33 | \$ | 7,213.78 |

| Nels Johnson Tree Experts, Inc. 912 Pitner Ave. Evanston, IL 60202 5% bond | | |
|---|----------------|------------|
| Unit Price | Extended Total | |
| \$ 14.50 | \$ | 177,088.50 |
| | | 100 |
| \$ 2.25 | \$ | 12,816.00 |
| \$ 8.25 | \$ | 7,144.50 |

| Homer Tree Care, Inc 14000 S Archer Avenue Lockport, IL 60441 5% bond | | |
|--|----------------|------------|
| Unit Price | Extended Total | |
| \$ 12.10 | \$ | 147,777.30 |
| | | 25 |
| \$ 1.65 | \$ | 9,398.40 |
| \$ 11.25 | \$ | 9,742.50 |



Public Services & Engineering

AGENDA SECTION: Consent Agenda – EPS
SUBJECT: Contract Renewal – Clarke Environmental Mosquito Management
MEETING DATE: January 28, 2020
FROM: John Finnell, Superintendent of Parks and Forestry
Garrett Hummel, Administrative Analyst

Recommended Motion

Waive competitive bidding procedure to approve a three-year contract with Clarke Environmental Mosquito Management, Inc. for annual mosquito abatement services in an amount not to exceed \$55,496.

Background

The Calendar Year 2020 budget includes a total of \$55,496 allocated in the Public Services Department budget line item 4100-7255 for mosquito abatement services. The Village awarded a three (3) year contract to Clarke Environmental Mosquito Management, Inc. on March 22, 2017.

Highlights of these services include: treatment of 1,705 catch basins and inlets to manage the mosquito population, larval monitoring at twenty-four (24) various sites throughout the Village, inspections of sites called in by residents, access to the mosquito hotline, operation of mosquito traps to monitor and evaluate adult mosquito activity, public relations, and educational brochures.

Discussion & Recommendation

Clarke Environmental Mosquito Management, Inc. has provided the Village professional services for mosquito abatement. There have been no issues and no resident complaints with these services. In addition, Clarke's proposal includes no price increases from their previous three (3) year contract with the Village. The Public Services Department recommends proceeding with approval of the proposed contract.

Budget Impact

There is a total of \$55,496 for these services included in the Calendar Year 2020 budget (4100-7255).

Village Board and/or Committee Action

This item is included on the Consent Agenda as a routine item, as it meets the criteria specified in the meeting policy; purchases that are in the approved budget, within budget and under \$500,000.

Documents Attached

1. Service agreement with Clarke Environmental Mosquito Management, Inc. for mosquito abatement services from 2020-2022.



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for 2020-2022
Village of Hinsdale
EarthRight™ Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the Village of Hinsdale additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods.
- B. Arbovirus Surveillance:
 - 1. Gravid Trap: Operation of one (1) trap to collect *Culex* mosquitoes. Mosquitoes will be collected, identified to species, and pooled for disease assay. Samples will be tested at Clarke laboratories utilizing RAMP® technology for West Nile Virus.
 - 2. Clarke New Jersey Light Trap Network: Operation of one (1) trap within the Village of Hinsdale to monitor and evaluate adult mosquito activity.
 - 3. Clarke New Jersey Light Trap Network to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: 17 inspections
 - 1. Fourteen (14) complete inspections of up to 24 sites as outlined by most recent Clarke GIS Survey.
 - 2. Three (3) targeted inspections of up to 15 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with Natular™ mosquito larvicide as described in the following sections.
 - 1. Larval Control: The program provides for 51 acres of single brood or 30 day residual product with backpack or hand equipment.
 - 2. Larval Control: Stocking of 1,000 mosquito fish or minnows for biological control.



EarthRight™

3. Catch Basins: One treatment of up to 1,705 catch basins, inlets and manholes using an extended residual slow release insecticide (Natular™) for up to 180 day control.
4. Catch Basins: One treatment (Booster) of up to 1,705 catch basins, inlets and manholes using an extended residual slow release insecticide (Natular™ T30) for late season control.

Part IV. Adult Control

- A. Adulticiding in mosquito harborage areas:
 1. As authorized by the Village of Hinsdale, scheduled truck Ultra Low Volume (ULV) treatments using Merus™ a botanical insecticide (pyrethrin) for any community special events will be charged at \$385.00.
- B. Adulticiding in Residential Areas:
 1. As authorized by the Village of Hinsdale, community-wide truck ULV treatments of up to 74.7 miles of streets using Merus™ a botanical insecticide (pyrethrin). Any authorized applications will be priced at \$5,976.00 per treatment.
- C. Adulticiding Operational Procedures
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

2020-2022 EarthRight™ Payment Total Price for Parts I, II, III, IV \$55,496.00**

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



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**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for 2020-2022
Village of Hinsdale
EarthRight™ Program**

- I. **Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2020-2022 Professional Services Price Outline, the total for the 2020-2022 program is \$55,496.00. The payments will be due according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed.

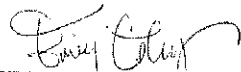
PROGRAM PAYMENT PLAN

| Month | 2020 | 2021 | 2022 |
|--------------|--------------------|--------------------|--------------------|
| June 1 | \$13,874.00 | \$13,874.00 | \$13,874.00 |
| July 1 | \$13,874.00 | \$13,874.00 | \$13,874.00 |
| August 1 | \$13,874.00 | \$13,874.00 | \$13,874.00 |
| September 1 | \$13,874.00 | \$13,874.00 | \$13,874.00 |
| TOTAL | \$55,496.00 | \$55,496.00 | \$55,496.00 |

For Village of Hinsdale:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name:  Title: Key Accounts Manager Date: 9/24/2019
Emily Glasberg



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Client Authorization for 2020-2022
Village of Hinsdale
EarthRight™ Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Office Phone: _____ Fax: _____ P.O. # _____
E-mail: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an
Email address that the invoices should be sent to.****

Treatment Address (if different from above):

County: _____

Address: _____
City: _____ State: _____ Zip: _____

Contact Person for Village of Hinsdale:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for Village of Hinsdale:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Emily Glasberg
675 Sidwell Ct. St Charles, IL 60174 or email to eglasberg@clarke.com.

REQUEST FOR BOARD ACTION

Public Services & Engineering

AGENDA SECTION: Second Read – EPS

SUBJECT: 2020 Maintenance Project

MEETING DATE: January 28, 2020

FROM: Dan Deeter, PE Village Engineer

Recommended Motion

Award the engineering services for the 2020 Maintenance Project to Rempe-Sharpe & Associates, Inc. in the amount not to exceed \$76,510.

Background

Annually under the accelerated Master Infrastructure Project, the Village conducts a Maintenance Project. This project consists primarily of resurfacing streets within the Village. Attachment 2 shows the streets and parking lots that Staff has identified for resurfacing in the 2020 Maintenance Project. Staff sent requests for proposals to eight engineering consultants who have previous design and construction observation experience with the Village of Hinsdale. Two of these consultants, HR Green and Rempe-Sharpe & Associates, responded with proposals.

| Engineering Consultant | Project Total | Design | Construction Observation |
|---------------------------|------------------|-----------|-----------------------------|
| • Rempe-Sharpe | \$76,510 | \$ 45,452 | \$31,058 |
| • HR Green | \$99,580 | \$ 30,695 | \$68,885 |

Discussion & Recommendation

Rempe-Sharpe provided design and construction observation services for the 2013 Resurfacing and Reconstruction Projects totaling +/- \$4.5M. Rempe-Sharpe provided satisfactory engineering services for the two projects, which were completed on-time and under-budget. Attachment 3 includes a letter from Mr. James Bibby, a Rempe-Sharpe principal, stating that he is confident that the project can be complete within their estimated construction observation hours and fee. Staff recommends awarding the engineering services contract to Rempe-Sharpe & Associates, Inc.

Budget Impact

The overall Staff budgets engineering as 15% of the total project for engineering. Actual engineering costs have been between 8 – 13% depending on the size, reporting requirements, and complexity of the project. For the 2020 Maintenance Project, the Rempe-Sharpe proposal is 12% of the total budget. This is an acceptable amount for a relatively small project. It is staff's opinion that the overall project can be completed within the project budget of \$635,000.

Village Board and/or Committee Action

At the 01/07/20 Board of Trustees meeting, the Board approved the item to be moved to the Second Read agenda.

During the 01/07/20 meeting, Trustees directed staff to research the difference between the construction observation costs between HR Green and Rempe-Sharpe. HR Green assumed a maximum project duration of +/-17-weeks and budgeted a Resident Engineer for that entire time. Rempe-Sharpe assumed a maximum project duration of +/-6-weeks and budgeted a resident engineer for that time. It is Staff's opinion that the 6-week estimate proposed by Rempe-Sharpe is a reasonable duration to conduct the resurfacing improvements for 1.25 miles of streets and two small parking lots.

Documents Attached

1. 2020 Design Engineering Contract for the 2020 Maintenance Project
2. Scope of the 2020 Maintenance Project
3. Rempe-Sharpe letter

VILLAGE OF HINSDALE
19 E. Chicago Ave.
Hinsdale, IL 60521

ENGINEERING PROFESSIONAL SERVICES
AGREEMENT
2020 Maintenance Project
Engineering Services

PROJECT #: 1667

PROFESSIONAL SERVICES AGREEMENT

BETWEEN THE VILLAGE OF HINSDALE AND REMPE-SHARPE & ASSOCIATES, INC.

This Professional Services Agreement is entered into this ___th day of _____, 2020 by and between the Village of Hinsdale, an Illinois Municipal corporation (hereinafter referred to as the "Village") and Rempe-Sharpe & Associates, Inc. (hereinafter referred to as the "Engineer") (collectively referred to as the "Parties").

Whereas, the Village is seeking professional services for the 2020 Maintenance Project (herein referred to as the "Project");

Whereas, Engineer submitted a Proposal dated December 12, 2019 to provide said services for the Project;

Whereas, based upon Engineer's competence and the Village's prior experience with Engineer's work quality, the Village, through the Engineering Division, has chosen Engineer for the Project; and,

NOW THEREFORE, Engineer agrees to perform the services set forth herein and the Village agrees to pay for said services under the following terms and conditions:

SECTION 1. DEFINITIONS.

Whenever used in this Agreement, the following terms shall have the meanings indicated and the singular shall be read to include the plural and vice versa.

- A. The term "Agreement" shall mean the entire integrated agreement between Engineer and the Village setting forth the terms and conditions governing the performance of the Project.
- B. The term "Change Order" the document signed by Engineer and the Village which authorizes the performance of services beyond the Scope of Work to be supplied under the Agreement, which is issued on or after the Effective Date of this Agreement.
- C. The "Engineer" shall mean Rempe-Sharpe & Associates Inc., its employees, agents, subcontractors, duly authorized representatives or others performing work on its behalf. To the extent any work performed under this Agreement is performed by subcontractors, the term "Engineer" shall include such subcontractors.
- D. The term "Deliverable" shall mean the plans, specifications, documents, reports, or other item to be prepared and completed by Engineer pursuant to this Agreement.
- E. The terms "Includes" and "Including" shall not be construed as limited to.
- F. The term "May" is permissive; except the phrase "no person may" shall mean that no person is required, authorized, or permitted to do the act prohibited.

G. The terms "Provide" "Furnish" and "Perform" shall be deemed to imply an obligation on the part of Engineer to obtain, deliver and pay for any material, product, service or other incidental item required under the Agreement, and includes an obligation on the part of Engineer to supply and pay for all labor and services necessary to properly complete the Work, and/or put into and otherwise make ready for its intended use any deliverable, service, item or other Work required by the Agreement.

H. The term "Shall" is imperative.

I. The term "Project" means the scope, extent, or amount of services, deliverables, items, or labor related to the engineering services for the 2020 Maintenance Project including design engineering and construction observation as more fully described of Exhibit "A" attached hereto.

J. The terms "Statute," "Law," "Regulation" and "Ordinance" shall be deemed to include all revisions, amendments, and supplements.

K. The term "Village" shall mean the Village of Hinsdale, an Illinois Municipal Corporation, its officers, directors, trustees, authorized representatives and employees.

L. The term "Work" shall mean the all services, labor, materials, equipment, and services provided or to be provided by the Engineer under the Agreement.

SECTION 2. GENERAL REQUIREMENTS-ENGINEER.

A. Engineer agrees to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. Engineer shall have sole responsibility for developing design engineering and construction observation services that meet the Village's performance expectations and satisfies any applicable state, federal or local laws or regulations.

B. Engineer's role with respect to the Project is solely that of an independent contractor. No right of review; requirement of approval; or other provision of this Agreement or subsequent conduct between the Parties shall be construed to create a relationship between the Parties as that of employer-employee principal and agent, partners, or joint ventures. Engineer shall have no authority or right to enter into any contract, or incur any debt or liability of any nature in the name of, or on behalf of, the Village.

C. Engineer shall not be performing any services with respect to construction oversight. Accordingly, Engineer shall have neither control over or charge of, nor be responsible for the means, methods, techniques, performance or sequence of construction, nor the assurance of site or employee safety. The Village shall cause these contractor responsibilities to be set forth in any subsequent contract to be entered into for construction and installation. It shall be the authority of the Village, not the Engineer, to stop the work of any contractor or any subcontractor on the Project.

D. Engineer to the best of its knowledge represents that it shall have the Intellectual Property rights (including, but not limited to, patent, copyright, trademark, service mark, or trade secret

rights) to any Deliverable that will be provided to the Village during the performance of this Agreement and that transfer of said Deliverables to the Village shall not violate or infringe upon the Intellectual Property rights of any third party.

E. Engineer agrees to perform no professional services during the term of the contract for any person, firm or corporation, for any project or work that may be subject to the Village's review/inspection, to occur or occurring within the corporate limits of the Village, or contiguous to the corporate limits of the Village without notification to the Village prior to rendering services. Engineer agrees to provide the Village with written notification whenever the services provided under this Agreement shall require Engineer to review or inspect work performed by any other firm or corporation for whom Engineer is or has within the previous twelve (12) months provided professional services, or with any of Engineer's partners or principals have a financial interest. The Village may at its discretion disqualify Engineer from participation as representative of the Village in such projects.

F. Engineer represents that its employees, agents and subcontractors currently hold, and shall maintain throughout the completion of the Work, all required licenses, permits and certificates, and have duly registered and otherwise complied in all respects with any applicable federal, state and local laws, regulations and ordinances applicable to the performance of this Agreement.

G. Engineer agrees to perform the services contemplated under this Agreement within the agreed upon schedule, with completion (construction contract bid opening) no later than April 30, 2020.

SECTION 3. GENERAL REQUIREMENTS-VILLAGE.

A. The Village agrees to provide full information regarding requirements for and about the Project, including the Village's objectives, schedule, constraints, criteria, special equipment, systems and site requirements. To the extent additional information readily available to the Village is requested by Engineer during the performance of the Project, the Village shall provide said information within 15 business days and without cost or expense to the Engineer.

B. The Village agrees to provide review of any reports, drafts or other materials as requested by Engineer within 15 business days.

SECTION 4. SCOPE OF SERVICES.

A. As more fully set forth in its proposal dated December 12, 2019, attached hereto as Exhibit "A", Engineer agrees to provide all labor, materials, expertise, services and consultation related to design engineering, construction document development, bidding, construction observation, and related services for the Project. Exhibit "A" is incorporated herein by reference except for the General Terms and Conditions attached thereto and except to the extent any term in Exhibit "A" is inconsistent with the terms in this Agreement.

B. Engineer shall have the sole and ultimate responsibility for designing and drafting documents and conducting construction observation services that meet the Village's performance expectations and satisfy applicable laws, regulations and requirements of any federal, state, local or other regulatory authority.

SECTION 5. COMPENSATION AND PAYMENT FOR ENGINEER'S SERVICES.

A. Contract Amount.

Engineer agrees to provide the professional services and deliverables set forth in the Scope of Work, and the Village agrees to compensate Engineer for said performance, the Contract Amount of not-to-exceed \$76,510.00.

B. Hourly Rates and Costs.

Compensation for the services set forth in the Scope of Work shall be computed on the basis of the schedule of hourly rates for the professional services set forth in Exhibit "A." The Contract Amount includes Engineer's direct costs.

C. The Village agrees to make payments and to pay interest on unpaid balances under the provisions of the Local Government Prompt Payment Act. However, in no event shall Engineer be reimbursed for work performed that exceeds the Contract Amount without the Village's prior written consent and authorization.

D. Engineer shall submit invoices no more than once per month. Invoices shall provide a detailed breakdown of the amount billed, including the name, title, rate of pay, hours worked and services rendered by each individual during the period stated. Invoices shall be submitted in duplicate and shall reflect all prior amounts billed and paid to date. Invoices shall be accompanied by a progress report setting forth the rates of completion for all tasks scoped and for all deliverable products. Invoices shall not be deemed due unless and until a progress report has been submitted.

SECTION 6. DELIVERY AND OWNERSHIP OF DOCUMENTS.

A. All Deliverables, including but not limited to, any plans, specifications, reports, or other project documents prepared by Engineer pursuant to this Agreement shall be the exclusive property of the Village and Engineer shall provide such work product to the Village immediately upon request or upon the expiration or termination of this Agreement.

B. The Deliverables prepared by Engineer pursuant to this Agreement are intended for the express and sole use of the Village for this Project only. Any reuse by the Village on extensions of the Project or any other project or, any modification of the Deliverables by the Village without the specific written verification or adaptation by Engineer, shall be at Village's sole risk. Engineer shall not be liable for any damage or loss resulting from said reuse or modification by the Village.

C. Engineer shall provide the Village with the Deliverables both printed form and electronically. All reports and related information shall be compatible with "Microsoft Word 2003," by Microsoft Corporation, or latest version; all spreadsheets and related information shall be compatible with "Microsoft Excel 2003" by Microsoft Corporation, or latest version; and all CAD related information shall be compatible with "AutoCAD 2008" by Autodesk Corporation, or latest version. Deliverables in printed form shall be of a quality that assures total reproducibility by the Village.

D. Upon the condition that Engineer has received the prior written consent of the Village, Engineer shall have the right to include representations of the design of the Project,

including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Village's confidential and proprietary information if the Village has previously advised the Engineer in writing of the specific information considered by the Village to be confidential and proprietary.

SECTION 7. INSURANCE.

A. Scope of Coverage and Amounts.

During the term of the Project, Engineer shall procure and maintain insurance against all claims for injury to or death of a person or persons or damage to property, which are caused from the performance of the services hereunder by Engineer. The scope of coverage shall be at least as broad as, and shall be in amounts not less than, the following:

1. Comprehensive General Liability, with the Village as an additional insured, \$1,000,000 per occurrence for personal bodily injury and property damage. The general aggregate shall be no less than \$2,000,000.
2. Business Auto Liability, \$1,000,000 combined single limit for bodily injury and property damage;
3. Workers Compensation and Employers' Liability in amounts required by statute (the policy shall include a 'waiver of subrogation');
4. Umbrella Coverage- \$2,000,000 per occurrence; and,
5. Professional Liability – \$1,000,000 each claim covering negligent acts, errors, and omissions in connection with professional services to be provided by Engineer under this Agreement, and providing for indemnification for injuries arising out of same, with a deductible not-to-exceed \$50,000 without prior written approval.

If the policy is written on a claims-made form, the retroactive date must be equal to or preceding the effective date of this Agreement. In the event the policy is cancelled, not renewed or switched to an occurrence form, then Engineer shall purchase supplemental extending reporting period coverage for a period of not less than three (3) years.

B. Upon execution of this Agreement, Engineer shall furnish to the Village satisfactory proof of coverage of the above insurance requirements. Such proof shall consist of certificates executed by the respective insurance companies together with executed copies of an "Additional Insured Endorsement" in a form acceptable to the Village. Said certificates shall expressly provide that, for the duration of the Agreement, the insurance policy shall not be cancelled. In addition, said certificates shall list the Village and its corporate authorities, officers, agents and employees as an additional insured on all required insurance policies except the policy for professional liability and Workmen's Compensation.

1. All insurance required herein of Engineer shall be valid and enforceable policies, insured by insurers licensed and permitted to do business by the State of Illinois or surplus line carriers qualified to do business in the State of Illinois. All insurance carriers and surplus line carriers shall be rated A-, VII or better by A.M. Best Company.
2. Engineer shall require all subcontractors not protected under the Engineer's policies to

take out and maintain insurance of the same nature, in the same amounts and under the same terms as required herein of Engineer. Engineer shall confirm subcontractor compliance with the requirements stated herein prior to the performance of any Work by a subcontractor.

3. Engineer expressly understands and agrees that any insurance policies required to be maintained pursuant to this Agreement shall in no way limit the degree, amount, or extent of Engineer's responsibility to indemnify, keep and save harmless the Village, their officers, agents, employees, representatives and assigns. Engineer's insurance coverage (both primary and excess) shall be primary as respect to any insurance or self-insurance maintained by the Village, which said insurance of the Village shall solely be excess of Engineer's insurance and shall not contribute with Engineer's insurance coverage.

SECTION 8. CHANGES IN WORK.

A. The Village reserves the right to request additional work or services beyond that stated in the Scope of Work or, to delete certain work or services currently set forth in the Scope of Work. Any such changes by the Village shall not invalidate the Agreement or relieve the Engineer of any obligations under this Agreement. Changes to the Work shall be authorized in writing and executed by the Parties. Engineer shall not proceed with any extra work unless and until a Change Order is executed by the Parties.

B. Unless otherwise agreed, the Village shall compensate Engineer for any extra work according to the rates set forth in Exhibit "A" to this Agreement. Engineer shall not be entitled to an adjustment to the Contract Amount for any work performed outside the scope of the Agreement and for which no prior written authorization by the Village was obtained; or, for work which exceeds the Contract Amount or other agreed upon pricing and for which no Change Order was executed prior to exceeding the Contract Amount.

SECTION 9. USE OF SUBCONTRACTORS AND CONFLICTS OF INTEREST.

Except as otherwise stated herein, Engineer may elect to use subcontractors to perform certain portions of the services to be provided under this Agreement; however, Engineer shall perform the majority of the work on the Project. Any use of subcontractors shall require the prior written approval of the Village, said approval shall not be unreasonably withheld. Engineer shall not be entitled to any payment for services performed by subcontractors for whom prior written approval of the Village was not obtained. Engineer shall remain ultimately responsible for all work performed with respect to the Project and shall ensure that subcontractors comply with the terms stated in this Agreement.

SECTION 10. INDEMNIFICATION.

A. Engineer shall hold harmless, and indemnify the Village, its corporate authorities, trustees, officers, directors, and employees from and against any and all injury, death, loss, property damage, judgments, liens, claims, suits, liabilities, actions, causes of action, demands, expenses, costs, or other liabilities of any character (including reasonable attorneys fees) caused by the: (a) failure to comply with, or violation of, any federal, state or local law, statute, regulation, rule, ordinance, order, or governmental directive; (b) negligent acts, omissions or willful misconduct; (c) failure to comply with the terms, conditions, or representations in the Agreement; (d) infringement of any patent, trademark or copyright; and, e) performance under this

Agreement by Engineer, its Subcontractors, or others performing or furnishing any Work directly or indirectly on Engineer's behalf. The terms of this indemnity shall survive the suspension, expiration or termination of this Agreement.

B. The Village shall hold harmless, and indemnify Engineer, its corporate authorities, trustees, officers, directors, agents, assigns, and employees from and against any and all injuries, deaths, losses, judgments, claims, suits, liabilities, actions, demands, expenses, costs, including reasonable attorneys' fees, arising in whole or in part or relating to any act, omission, or performance under this Agreement by the Village, its employees, officers, directors, agents, or others working on its behalf, except that arising out of the sole legal cause of the Engineer. Nothing in this paragraph, however, shall be construed to create an obligation, right of action, or right of recovery that would otherwise not exist at law or in equity. Nor shall the terms of this paragraph be construed as a waiver by the Village of any right or defense it has, or otherwise would have had at law or in equity, but for this paragraph.

C. Kotecki Waiver. Engineer (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees and waives any limitation of liability defense based upon the Worker's Compensation Act and cases decided there under. Engineer agrees to indemnify the Village from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, which the Village may sustain as a result of personal injury claims by Engineer's employees, except to the extent those claims arise as a result of the Village's or own negligence.

D. In any contract the Village may subsequently enter into for construction related to the Project, the Village agrees to use its best efforts to require the contractor to indemnify, hold harmless, and defend the Engineer, its officers, employees and agents from and against any and all claims, suits, demands, liabilities, losses, damages, and costs, including but not limited to costs of defense, arising in whole or in part out of any act or omission of the contractor, its employees, agents, and subcontractors, or anyone for whose acts contractor may be liable.

SECTION 11. COMPLIANCE WITH LAWS.

A. Engineer agrees and represents to the best of its ability that it will comply with all applicable laws, regulations and rules promulgated by any federal, state, local, or other governmental authority or regulatory body, now in effect or which may be in effect during this Project. The scope of the laws, regulations, and rules referred to in this paragraph include, but in no way are limited to, the Illinois Human Rights Act, Illinois Equal Pay Act of 2003, Occupational Safety & Health Act, all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, Prevailing Wage Laws, USA Security Act, federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Department of Transportation, Illinois Department of Human Rights, Human Rights Commission, or EEOC.

B. Without limiting the generality of the foregoing, pursuant to the requirements of Illinois law concerning public contracts, Engineer shall comply with each of the following as may be applicable:

1. Sexual Harassment Policy. Engineer represents that it has a written sexual harassment policy defining sexual harassment as required in Section 2-105 of the Ill. Human Rights Act. 775 ILCA 5/1-105, *et seq.*

2. Tax Payments. Engineer represents that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as set forth in 65 ILCS 5/11-42.1-1.

3. Equal Pay Act of 2003. Engineer, and all subcontractors thereof, shall at all times comply with the provisions of the Illinois Equal Pay Act of 2003, 820 ILCS 112/1, *et seq.*

4. Public Works Employment Discrimination Act. The Engineer represents that it will comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/0.01, *et seq.*) which prohibits unlawful discrimination by any entity in the contracting for or performance of all public contracts with the State of Illinois and all of its political subdivisions. As required by this State Act, all of its provisions are incorporated herein by reference and are reprinted below.

5. Illinois Human Rights Act-Equal Opportunity Clause. Engineer represents that it is an "Equal Opportunity Employer" as defined by federal and state laws and regulations, and agrees to comply with the Illinois Department of Human Rights (IDHR) Equal Opportunity clause as required by the IDHR's Regulations (44 Ill. Admin. Code, Part 750, Appendix A), which is considered to be part of any public contract or purchase agreement. As required by State law and IDHR Regulation, the Equal Opportunity clause is reprinted below.

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Engineer's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Engineer may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Engineer agrees as follows:

1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, military status, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the areas from which it may reasonably recruit and Engineer will make a good faith effort to hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, military status, or an unfavorable discharge from military service.

4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding,

a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules, the Engineer will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations hereunder.

5) That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.

6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.

7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Engineer will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

ILLINOIS PUBLIC WORKS EMPLOYMENT DISCRIMINATION ACT

10/1. Discrimination in employment prohibited

§ 1. (a) No person shall be refused or denied employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor be subjected to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of this State, or of any department, bureau, commission, board, or other political subdivision or agency thereof.

§ 1. (b) The Illinois Human Rights Act applies to all contracts identified in subsection (a).

10/2. Deemed incorporated in contract

§ 2. The provisions of this Act shall automatically enter into and become a part of each and every contract or other agreement hereafter entered into by, with, for, on behalf of, or for the benefit of this State, or of any department, bureau, commission, board, other political subdivision or agency, officer or agent thereof, providing for or relating to the performance of any of the said work or services or of any part thereof.

10/3. Includes independent contractors, etc.

§ 3. The provisions of this Act also shall apply to all contracts entered into by or on behalf of all independent contractors, subcontractors, and any and all other persons, association or corporations, providing for or relating to the doing of any of the said work or the performance of any of the said services, or any part thereof.

10/4. Deduction from compensation

§ 4. No Engineer, subcontractor, nor any person on his or her behalf shall, in any

manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the State or for any department, bureau, commission, board, other political subdivision or agency, officer or agent thereof, on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the Engineer by the State of Illinois or by any municipal corporation thereof, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this Act.

10/5. Recovery by injured person

§ 5. Any person, agency, corporation or association who violates any of the provisions of this Act, or who aids, abets, incites or otherwise participates in the violation of any of the provisions, whether the violation or participation therein occurs through action in a private, public or in any official capacity, shall be guilty of a petty offense for each and every violation or participation therein with respect to each person aggrieved thereby, to be recovered by each such aggrieved person, or by any other person to whom such aggrieved person shall assign his cause of action, in the circuit court in the county in which the plaintiff or the defendant shall reside.

10/6. Violations: punishment

§ 6. Any person who or any agency, corporation or association which shall violate any of the provisions of the foregoing sections, or who or which shall aid, abet, incite or otherwise participate in the violation of any of the said provisions, whether the said violation or participation therein shall occur through action in a private, in a public, or in any official capacity, shall also be deemed guilty of a petty offense for each and every said violation or participation or, in the case of non-corporate violators, or participators, of a Class 8 misdemeanor.

10/7. To be inscribed in contract

§ 7. The provisions of this Act shall be printed or otherwise inscribed on the face of each contract to which it shall be applicable, but their absence therefrom shall in no wise prevent or affect the application of the said provisions to the said contract.

10/8. Partial invalidity: construction

§ 8. The invalidity or unconstitutionality of any one or more provisions, parts, or sections of this Act shall not be held or construed to invalidate the whole or any other provision, part, or section thereof, it being intended that this Act shall be sustained and enforced to the fullest extent possible and that it shall be construed as liberally as possible to prevent refusals, denials, and discriminations of and with reference to the award of contracts and employment hereunder, on the ground of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin.

SECTION 12. SUSPENSION AND TERMINATION OF SERVICES.

A. Suspension of Work

The Village may, at any time, by written notice to the Engineer require the Engineer to stop all, or any part, of the Work required by the Agreement. Upon receipt of such a notice, the Engineer shall immediately comply with its terms and take all steps to minimize the occurrence of costs allocable to the Work covered by the notice. Engineer shall, upon receipt of notice of suspension, identify in writing all Work that must be completed prior to suspension of the Work, including all Work associated with suspension that must be performed. With respect to Work so identified by Engineer and approved by the Village, the Village will pay for the necessary and reasonable

costs associated with that Work. Engineer shall not be entitled to any claim for lost profits due to the suspension of the Work by the Village.

B. Termination of Agreement

1. The Village reserves the right to terminate the whole or any part of this Agreement, without cause, upon ten (10) calendar day's written notice to the Engineer.

2. The Village reserves the right to terminate the whole or any part of this Agreement, upon ten (10) calendar day's written notice to the Engineer in the event of default by the Engineer.

a. Default is defined as the failure by Engineer to correct defective Work as required; the persistent failure to carry out the Work in accordance with the Agreement; or, the failure to make sufficient progress to endanger timely completion of the Work.

b. Engineer shall also be deemed in default if the Engineer: 1) is adjudged bankrupt or insolvent, or makes a general assignment for the benefit of creditors or if a trustee or receiver is appointed for the Engineer or for any of the Engineer's property on account of the Engineer's insolvency, and the Engineer or its successor in interest does not provide adequate assurance of future performance in accordance with the Agreement within 10 days of receipt of a request for assurance from the Village; 2) repeatedly fails to supply sufficient skilled workmen or suitable materials or equipment; 3) repeatedly fails to make prompt payments to Subcontractors or suppliers at any tier, or for labor, materials or equipment; 4) disregards laws, ordinances, rules, codes, regulations, orders or similar requirements of any public entity having jurisdiction; or 5) otherwise violates any material term of the Agreement.

c. If Engineer shall assign this Agreement or abandon the Work or shall neglect or refuse to comply with the instructions of the Village relative thereto or shall fail in any manner to comply with the specifications or stipulations herein contained or if at any time the Village shall be of the opinion that the Work is unnecessarily delayed and will not be finished within the prescribed time, or that unnecessary inconvenience is being imposed upon the public or unnecessary expense is being incurred by the Village for inspection and supervision, the Village shall notify the Engineer, in writing, to that effect. If the Engineer does not, within five (5) calendar days thereafter, take such measures as will in the judgment of the Village ensure the satisfactory completion of the Work within the prescribed time or prevent unnecessary inconvenience to the public or prevent unnecessary expense to the Village, then the Village may take such actions as deemed necessary, at the cost to the Engineer, to correct such delay or, the may declare the Engineer to be in default and terminate the Agreement.

3. Upon receipt of notice of termination, Engineer shall identify in writing all Work that must be completed prior to termination of the Work, including all Work associated with termination that must be performed. Only with respect to Work so identified by Engineer and pre-approved by the Village, the Village will pay for the necessary and reasonable costs associated with that Work. Engineer shall not be entitled to any claim for lost profits due to the termination of the Work by the Village.

SECTION 13. NOTICES.

All notices, communications and/or demands given pursuant hereto shall be in writing and shall be deemed sufficient if sent by certified mail, return receipt requested, addressed as set forth at the following addresses, or at such other addresses as the Parties may

designate by written notice in the manner aforesaid:

If to Village:

Village Manager
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, Illinois 60521

If to Engineer:

Village Engineer
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, Illinois 60521

The date of mailing shall be deemed the date of service. Either Party may change the address for notice by the aforesaid procedure.

SECTION 14. MISCELLANEOUS PROVISIONS.

A. Assignment.

Engineer shall not assign this Agreement or any portion thereof. The merger, consolidation, or liquidation of Engineer or any change in the ownership of or power to vote 33 and 1/3% or more of Engineer's capital stock, as held as of the date of execution of this Agreement, shall be deemed an assignment, provided however, that transfer of ownership of shares of capital stock between persons who, on the date of this Agreement, are owners of Engineer's capital stock, shall not constitute an assignment.

B. Governing Law.

For any legal action between the Parties concerning the interpretation, construction and enforcement of this Agreement, or subject matter thereof, venue shall be in Cook County, Illinois and the laws of the State of Illinois shall govern the cause of action. In any action involving the interpretation or construction of the terms herein, this Agreement shall not be construed in favor of, or against, either Party.

C. Captions.

The captions set forth herein are inserted solely for ease and convenience of reference and are not intended to provide a basis for the construction and interpretation of this Agreement.

D. Entire Agreement.

This Agreement contains all negotiations, agreements, covenants and understandings between the Parties and supersedes any such prior written or oral agreement. This Agreement may not be modified or amended unless such modification or amendment is evidenced in writing, signed by both Parties and dated on the same date as, or later date than, the date of this Agreement.

E. Waiver.

The failure of either Party to enforce any term, condition, or covenant (herein referred to as "provision") of this Agreement shall not be deemed a waiver or limitation of that Party's right to subsequently enforce and compel strict compliance with such provision and every other provision of this Agreement. No provision of this Agreement shall be deemed to have been waived by either Party unless such waiver is in writing by said Party.

F. Third Party Beneficiaries.

Nothing contained in this Agreement shall be construed to create enforceable rights in favor of any third party not a party hereto, or a contractual relationship with, or a cause of action in favor of, any third party against either the Village or Engineer.

G. Survival.

The aforesaid covenants, agreements, representations and warranties shall survive the expiration or termination of the Agreement.

IN WITNESS WHEREOF, the Village of Hinsdale and Engineer, by their duly authorized representatives, have hereunto set their hands.

Accepted this ____ day of _____ 2020

Engineering Consultant

By: _____

(Printed Name and Title)

Accepted this ____ day of _____ 2020

The Village of Hinsdale, Illinois

By: _____

Kathleen A. Gargano, Village Manager

**ATTACHMENT A – REMPE-SHARPE & ASSOCIATES PROPOSAL FOR
HINSDALE 2020 MAINTENANCE PROJECT – RFP# 1667
DATED: December 12, 2019**



REMPE-SHARPE

& Associates, Inc.

Principals

CONSULTING ENGINEERS

J. Bibby P.E. S.E.
D. A. Watson P.E.

324 West State Street
Geneva, Illinois 60134
Phone: 630/232-0827 – Fax: 630/232-1629

.....
B. Aderman P.E.
B. Bennett P.E., CFM
L. Vo P.E.

December 20, 2019
Revised January 10, 2020
Revised January 15, 2020

Village of Hinsdale
19 East Chicago Avenue
Hinsdale, Illinois 60521-3489

Attn: Mr. Dan Deeter, P.E.
Village Engineer

Re: Village of Hinsdale
2020 Maintenance Project – revised 01/15/2020

Dear Mr. Deeter,

Please find attached our Proposal for Phase I and II (Design) and Phase III (Construction Observation) Engineering Services in support of the Village of Hinsdale's 2020 Street Maintenance Project. It is our understanding that the 2020 Project will consist of removal and replacement of 2" HMA Surface on the following streets: approximately 620 LF on Eighth Street from Jackson to Quincy; 1,850 LF on Maple from Monroe to Grant; 660 LF Bruner from Sixth to Seventh Streets; 830 LF on Phillippa Street from Fuller to Minneola; 585 LF on Quincy Street from Stough to Maple; 420 LF on Quincy from Eighth to Melin Park; 640 LF on Washington from Seventh to Eighth; 660 LF on Oak Street from Seventh to Eighth; and 490 LF on York Road from the Village Boundary to Ogden Avenue. In addition, 2" of HMA removal and replacement at the Robbins Park Eighth Street Parking Lot (approximately 33,000 SF) and the Post Office Parking Lot (South) (approximately 14,000 SF) will be included. Engineering Services will include the removal and replacement of damaged or sunken concrete curb and gutter where necessary and the improvement of associated sidewalks to meet ADA Standards. Rempe-Sharpe understands there are nuisance sump pump discharge issues throughout the project area and will provide engineering/observation to connect the sump pump discharges to storm sewers when possible.

Rempe-Sharpe shall comply with the Illinois Fair Employment Practices Commission's Rules and Regulations, the Americans with Disabilities Act of 1990, Public Act 87-1257 regarding sexual harassment, all current OSHA Rules and Regulations and the Federal Drug Free Work Place Act. Rempe-Sharpe will comply with all laws of the United States, State of Illinois and all Ordinances and Regulations of the Village of Hinsdale in the performance of the work for this

Project. Rempe-Sharpe is a registered Professional Engineering Design Firm in Illinois (License No. 184.000895).

Our Scope of Consultant Services to be provided include: preliminary and final design and specifications; preparation of contract documents; coordination and management of all permits; and manage the bidding and bid opening process. Construction Observation services will include coordination and conduct of the pre-construction meeting, a resident engineer (per Agreement Provision 1.k of IDOT BLR 05512, and quality assurance for materials testing as required.

Rempe-Sharpe understands the Village will be using Village funds for this project and that construction in the vicinity of a school will be scheduled during the summer break.

A. BACKGROUND

Rempe-Sharpe recognizes that the 2020 Maintenance Project is part of the Village of Hinsdale's Master Infrastructure Plan (MIP), and the work required on each street is as follows:

| Street | Existing Condition | Work to be carried out |
|---|-------------------------------|------------------------|
| Eighth Street from Jackson to Quincy Street | +/- 620-feet of HMA pavement | HMA R&R 2" surface |
| Maple Street from Monroe to Grant Streets | +/- 1850-feet of HMA pavement | HMA R & R 2" surface |
| Removed | +/- 660-feet of HMA pavement | HMA R & R 2" surface |
| Phillipa from Fuller to Minneola | +/- 830 -feet of HMA pavement | Patching |
| Quincy Street from Stough to Maple Street | +/- 585-feet of HMA pavement | HMA R & R 2" surface |
| Quincy Street from Eighth Street to Melin Park | +/- 420-feet of HMA Pavement | HMA R & R 2" surface |
| Washington Street from Seventh to Eighth Street | +/- 640-feet of HMA Pavement | HMA R & R 2" surface |
| Removed | +/- 660-feet of HMA pavement | HMA R & R 2" surface |
| York Road from Village Boundary to Ogden Ave. | +/- 490-feet of HMA Pavement | HMA R & R 2" surface |
| Robbins Park Eighth Street Parking Lot | +/- 33,000-SF of HMA Pavement | HMA R & R 2" surface |
| Post Office Parking Lot (south) | +/- 14,000-SF of HMA Pavement | HMA R & R 2" surface |

****INCLUDES PAVEMENT PATCHING – 2" HMA R&R**

| |
|---|
| Addition: 830' Phillipa Street (Patched Only) |
|---|

B. SCOPE OF PROFESSIONAL SERVICES

GENERAL

Rempe-Sharpe understands the project will consist of:

1. The removal and replacement of 2" hot mix asphalt surface course consisting of approximately 6,755 LF of streets and 47,000 SF of parking lots.

2. Removal and replacement of damaged or sunken concrete curb & gutter as necessary.
3. Handle nuisance sump pump discharge issues in the project area by connecting the sump pump discharges to storm sewer when possible.
4. Rempe-Sharpe will provide Phase I and II "Design" engineering consultant services including preliminary and final design and specifications; preparation of contract documents; coordination and management of any permits; and manage the bidding and bid opening process. Phase III "Construction Observation" engineering services will include the coordination and conduct of the pre-construction meeting, providing a resident engineer (per Agreement Provision 1.k of IDOT BLR 05512) and quality assurance for material testing as required by IDOT.
5. Rempe-Sharpe realizes the Village will be using Village funds for this project,

RESTRICTIONS:

Rempe-Sharpe knows that construction in the vicinity of a school will be scheduled during the summer break

VILLAGE RESPONSIBILITIES

Rempe-Sharpe understands that the Village of Hinsdale will make available to the consulting engineer such atlases, plans, specifications and details that are available and germane to the project including the Village Wide Environmental Record Search dated April 2013 by Huff and Huff / EDR to facilitate identification of locations where CCDD disposal may be of concern.

ENGINEERING RELATED REQUIREMENTS

1. Rempe-Sharpe has provided engineering services for over 100 years to municipalities and similar governmental bodies.
2. Rempe-Sharpe will conduct field surveys as necessary to provide the appropriate construction drawings. All surveys will use the NAVD 88 vertical datum and state plain coordinate system. An AutoCad copy of the survey will be provided to the Village Engineering Division. Rempe-Sharpe understands that the Village documentation has little information on infrastructure and it will be Rempe-Sharpe's responsibility to provide design details including pipe slopes and material, structure materials, rim and inverts, and the existence of drop manholes.

3. Rempe-Sharpe will have soil borings conducted to determine soil bearing conditions and the presence of unsuitable soils within the project area. At a minimum, one soil boring will be conducted per block requiring road reconstruction, earth excavation or trenching.
 - a. The Village Wide Environmental Record Search dated April 2013 by Huff & Huff/EDR is located at the Village's engineering office.
 - b. No soil borings will be provided by the engineer for this 2020 Road Maintenance Program.
4. Design will include the repair and adjustment (as required) of utility structures based on the Village of Hinsdale guidelines including the replacement of all brick manholes, valve vaults, inlets, etc.
5. Rempe-Sharpe understands existing driveway aprons and sidewalks will remain unless disturbed by construction activities.
 - a. Sidewalk ramps and sidewalks will be improved to meet IDOT and ADA/PROWAG Standards, or as directed by the Village. The project may include curbs integral to the sidewalk or block retaining walls to minimize the impact of transitions on the surrounding tree roots. Unilock Rivercrest stone or similar stacked-block retaining wall will be used for transitions 1-foot or higher.
 - b. Sidewalks at street corners with pedestrian crossings will include details showing proposed sidewalk spot elevations and slopes that meet ADA/PROWAG Standards.
 - c. Carriage walk steps impacted by the improvements will be removed. All other steps not impacted by the improvements will remain in place.
 - d. Driveway aprons will be replaced in kind. Rempe-Sharpe will provide existing and proposed driveway apron slopes for all driveways on the cross-section sheets.
 - i. Proposed apron slopes will not be back-pitched towards the residence if at all possible. Rempe-Sharpe will consult with the Engineering Division when this condition is encountered.
 - ii. Existing apron slopes steeper than 8% will not be exceeded by the proposed apron slope. Again, Rempe-Sharpe will consult the Engineering Division which this condition is encountered.
6. Rempe-Sharpe will consider the impact to existing trees during the design. Tree protection measures, such as root pruning and tree protection fencing, will be

specified to protect trees during construction per the Village's standard guidelines (unit of measure = linear foot).

7. It will be noted in the construction plans and specifications that it will be the responsibility of the Contractor to protect, repair or replace all irrigation systems and invisible dog fences encountered on private or public property.
8. All parkways impacted by construction activities will be restored with new sod.
9. Rempe-Sharpe will provide a detailed an Engineer's Opinion of Probable Construction Costs.
10. Bidding services will include preparation, printing and distribution of bid/construction documents, verifying bid prices, contractor recommendations, attendance at bid opening, summarizing all bids received, and verification of bid documents.
11. Rempe-Sharpe will provide a full-time Resident Engineer for the duration of the project. The Resident Engineer's responsibilities will include, but not be limited to:
 - a. Attendance at project meetings including pre-bid, pre-construction, and weekly construction meetings;
 - b. On-site observation of the contractor's operations to ensure conformance with the contract documents;
 - c. Maintain a project diary and provide a written weekly progress report to the Village. Our Resident Engineer will keep field notes for documentation of payable work as well as allow for verification of the contractor's submitted Record Drawing and will advise the Village of any changes or conditions that impact the project in a timely manner;
 - d. Serve as the Village's liaison with the Contractor, public/private utilities, various jurisdictional agencies, and the general public;
 - e. Documentation of quantities, quality assurance, arranging for materials testing, and other documentation as may be required by IDOT Standards;
 - f. Daily review and inspection of traffic control items and erosion control plans implementation/maintenance;
 - g. Alert the Contractor's field superintendent when un-approved materials or equipment are being used and advise the Village of such occurrences;

- h. Meet the requirements of Public Act 96-1416 to include certification of the site of origin and ensuring that all construction debris taken from the site is monitored by a photo-ionization detector (PID) for volatile chemicals, as necessary;
 - i. Review and provide recommendations to the Village concerning applications for payment by the Contractor and change order requests;
 - j. Upon substantial completion, inspect the improvements and develop and monitor completion of the final punch-list;
 - k. Coordinate with the contractor to provide a complete set of record drawings including rim/invert of structures, pipe length, material, and slope;
 - l. Track project costs;
 - m. Monitor and inform the Village Engineer of any change to the construction Contractor's scope of work to support the "Village of Hinsdale Infrastructure Change Order Policy" dated September 2012 including:
 - i. Notify Village Engineering of change orders prior to their execution. Construction cannot be conducted on that change until approval is received from the Village Manager or Trustee(s);
 - ii. Provide a weekly update to the Village Engineer for change orders; and,
 - iii. Review, approve and forward change order documentation to the Village Engineer in a timely manner.
 - n. Provide a pre-construction video of the construction site and adjacent property features;
 - o. Assist the Village with resident notifications as required; and,
 - p. Coordinate with Village Public Services for utility conflicts, main breaks, water main filling/flushing, interim record drawings, etc., as necessary.
12. Rempe-Sharpe will inform the Village of Hinsdale of any changes to the scope of the Engineering Services Contract in a timely manner prior to the execution of the action/activity. Rempe-Sharpe understands changes must be approved by the Village Manager or Trustee(s) prior to the services being provided.
13. Rempe-Sharpe will provide the Village of Hinsdale a copy of:
- a. Final construction documents (AutoCAD format for plans and Word format for Specifications;

- b. Record Drawings (Auto CAD format for plans and Word format for Specifications); including as-built rim, invert, and dimensions for all constructed gravity sewers.
- c. Project Files (job boxes) at the completion of the project.

PROJECT SCHEDULE

Rempe-Sharpe knows the Village's intent is to design and construction this project in 2020. Accordingly, Rempe-Sharpe:

1. Will develop bid documents and permit the project during the January – February of 2020.
2. Coordination of construction bidding in March 2020.
3. Understands the Village Board of Trustees will review and approve the bids in two (2) meetings during the month of April 2020.
4. Recognizes construction will end no later than October 1, 2020

Our fee for Outside Consultant Coordination, Design Engineering Services, Pre-final and Final Plans, and Construction Phase Resident Engineering Scope as itemized above shall be hourly:

| | |
|---|---------------------------|
| Preliminary Engineering Topo & Base Sheets | \$ 4,902.00 |
| Design Engineering | \$ 37,382.00 |
| Bidding | \$ 3,168.00 |
| Construction (Resident Engineering) | \$ 22,534.00 |
| AsBuilts/Final Paper Work | \$ 2,524.00 |
| Coordination with Outside Services | <u>\$ 6,000.00</u> |

TOTAL PROJECT NOT TO EXCEED ENGINEERING BUDGET \$ 76,510.00

The Village of Hinsdale's financing source for the 2020 Maintenance Project has been verified to be Village funds.

B. EXCLUSIONS

The scope and fee itemized excludes detailed line and grade staking (to be provided by Contractor), test of soil borings for heavy metals or volatile contamination, and design of replacement of lawn sprinkler systems placed in public R.O.W.

C. ADDITIONAL SERVICES

Owner shall pay Engineer for any Additional Services rendered under this Agreement as follows:

- For additional services which are performed by the Engineer and his Staff, the Owner shall pay the Engineer at the Engineer's Hourly Rates and Expense Charges as stipulated in EXHIBIT "A" attached to this Agreement. Full payment shall be due and payable upon receipt of a detailed statement from the Engineer.
- For additional services which are not normally performed by the Engineer and are subcontracted to other parties, the Engineer shall be paid all his actual costs and expenses. Full payment shall be due and payable upon receipt of a detailed statement from the Engineer.

D. DEFINITION OF DIRECT PROJECT EXPENSES

Direct Project Expenses shall mean the actual expenses incurred by the Engineer directly or indirectly in connection with the Project for subsistence and transportation costs, postage, reproduction of reports, Drawings, Specifications and similar project related documents, and construction staking supplies.

E. PERIOD OF SERVICE

Rempe-Sharpe has provided the following proposed schedule for design and construction of the project which identifies key milestone dates as noted:

- | | |
|---|-------------------------|
| a. Construction Documents & Permitting | January - February 2020 |
| b. Construction Bidding | March 2020 |
| c. Review and Approval by Board of Trustees | April 2020 |
| d. Construction Begins | May 2020 |
| e. Construction Ends | October 1, 2020 |

F. OWNER'S RESPONSIBILITIES

The Village of Hinsdale shall make available to the consulting engineer such atlases, plans, specifications and details that are available and germane to the project. This include a Village Wide Environmental Record Search dated April 2013 by Huff & Huff/EDR to facilitate identification of locations where CCDD disposal may be of concern.

Village of Hinsdale shall furnish to the Engineer, as required for performance of Engineer's Basic Construction Phase Services, data prepared by services of others including without limitation borings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, material and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys. All of which Engineer shall rely upon to complete the construction phase scope.

Arrange for access to and make all provisions for the Engineer to enter upon public and private property as required for the Engineer to perform his construction phase services.

Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Engineer, and render decisions pertaining thereto within a reasonable time so as not to delay the services of the Engineer as construction of the 2020 Maintenance Project progresses.

Designate a person to act as the Owner's Representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define the Owner's policies and decision with respect to materials, equipment, elements and systems pertinent to the Engineer's services. (It is the understanding of the Engineer that Mr. Dan Deeter, P.E. shall act as the Village of Hinsdale representatives on this project.)

Give prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any development that affects the scope or timing of the Engineer's services.

Furnish, or direct the Engineer to provide, necessary Additional Services as stipulated in this Agreement or other services as required.

Require the construction contractor(s) who implement Engineer's designs, drawings and specifications to name the Engineer as additional insured while construction work is in progress.

G. TERMINATION

This Agreement may be terminated by Owner at its sole discretion upon thirty (30) days written notice. In addition, the Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. In the event of termination hereunder, Engineer shall be paid for all services actually performed to the date of termination.

H. GENERAL CONSIDERATIONS

1. REUSE OF DOCUMENTS

All documents including Inspector Daily Reports, Shop Drawings, Materials Testing Reports and miscellaneous construction phase documents prepared by Engineer pursuant to this Agreement are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by Owner or others on extension of the Project or on any other project. Any reuse without written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Engineer; and Owner shall indemnify and hold harmless Engineer from all claims, damages, losses and expenses including attorney's fees arising or resulting therefrom. Any such verification or adaptation will entitle Engineer to further compensation at rates to be agreed upon by Owner and Engineer.

2. CONTROLLING LAW

This Agreement is to be governed by applicable laws of the State of Illinois.

3. SUCCESSORS AND ASSIGNS

Owner and Engineer each bind himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements and obligations of this Agreement.

Village of Hinsdale
Attn: Mr. Dan Deeter, P.E.

2020 Maintenance Project
Rev. 1/15/2020 Revised January 10, 2020 ~~December 20, 2019~~
Page 12 of 14

Neither Owner nor Engineer shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except as stated above and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assigner from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Engineer from employing such independent consultants, associates and subcontractors as he may deem appropriate to assist him in the performance of services hereunder. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Owner and Engineer.

If this engineering proposal meets with your approval, please sign in the space provided and return a signed copy to us. This proposal is open to acceptance until January 10, 2020.

Very truly yours,

REMPE-SHARPE & ASSOCIATES, INC.
BY:

James J. Bibby, P.E., S.E.
Principal

This proposal from Rempe-Sharpe & Associates, Inc. setting forth certain Design and Construction Phase Engineering Services and Fees relative to the Village of Hinsdale 2020 Maintenance Project is hereby accepted and Rempe-Sharpe is authorized to proceed with design services.

Signed this _____ day of _____, 2020

By: _____
Mr. Dan Deeter, P.E. Date

Attest: _____
Date

EXHIBIT "A"
SCHEDULE OF ENGINEERING SERVICE CHARGES BY
REMPE-SHARPE & ASSOCIATES, INC.

EFFECTIVE TIME PERIOD FOR THIS SCHEDULE:
JANUARY 1, 2019 TO DECEMBER 31, 2019

A-1 SCHEDULE OF ENGINEER'S HOURLY RATE CHARGES

| <u>EMPLOYEE CLASSIFICATION</u> | <u>MAXIMUM HOURLY RATE</u> |
|---|--------------------------------|
| PRINCIPAL ENGINEER | \$142.00/HR |
| SENIOR PROJECT ENGINEER | \$115.00/HR |
| PROJECT ENGINEER | \$111.00/HR |
| DESIGN OR CONSTRUCTION ENGINEER (GRADE 1) | \$105.00/HR |
| DESIGN OR CONSTRUCTION ENGINEER (GRADE 2) | \$90.00/HR |
| SENIOR TRAFFIC ENGINEER | \$94.00/HR |
| DESIGN TECHNICIAN (GRADE 1) | \$90.00/HR |
| DESIGN TECHNICIAN (GRADE 2) | \$73.00/HR |
| CADD DRAFTING TECHNICIAN (GRADE 1) | \$77.00/HR |
| DRAFTING TECHNICIAN (GRADE 2) | \$62.00/HR |
| DRAFTING TECHNICIAN (GRADE 3) | \$48.00/HR |
| SURVEYING PARTY CHIEF | \$84.00/HR |
| SURVEYING TECHNICIAN (GRADE 1) | \$68.00/HR |
| SURVEYING TECHNICIAN (GRADE 2) | \$48.00/HR |
| CONSTRUCTION INSPECTOR (GRADE 1) | \$86.00/HR |
| CONSTRUCTION INSPECTOR (GRADE 2) | \$73.00/HR |
| CONSTRUCTION TECHNICIAN | \$59.00/HR |
| ADMINISTRATIVE ASSISTANT | \$65.00/HR |
| CLERK TYPIST | \$51.00/HR |

A-2 COMPENSATION FOR DIRECT PROJECT REIMBURSABLE COSTS

THE ENGINEER SHALL BE REIMBURSED AT HIS ACTUAL COST FOR ALL EXPENSES AND/OR COSTS INCURRED DIRECTLY OR INDIRECTLY IN CONNECTION WITH THIS PROJECT, SUCH AS PRINTING, TRAVEL, STAKING SUPPLIES, ETC.

THE ENGINEER'S REIMBURSEMENT FOR TRAVEL EXPENSES SHALL BE IRS STANDARD PER MILE OF TRAVEL.

A-3 COMPENSATION FOR SUB-CONTRACTED SERVICES

THE ENGINEER SHALL BE REIMBURSED FOR ALL COSTS AND EXPENSES INCURRED BY THE ENGINEER FOR ALL SERVICES NOT NORMALLY PERFORMED BY THE ENGINEER WHICH ARE SUB-CONTRACTED TO OTHER PARTIES WITH THE OWNER'S APPROVAL.

Rempe-Sharpe & Associates, Inc.
Civil Engineering • Structural Engineering
Surveying Services • Design & Construction
324 w. State Street, Geneva, IL 60134 WWW.RSAENGR.COM
P/630.232.0827 F/630.232.1629

IN SUBMITTING THIS PROPOSAL, THE CONSULTANT CERTIFIES THAT:

1. The cost of services in this proposal has been arrived at independently, without consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other consultant or with any competitor.
2. This proposal has not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; and
3. Has not directly or indirectly induced or solicited any other bidder to submit a false or sham proposal; has not solicited or induced any person, firm or corporation to provide a proposal or refrain from providing a proposal; and has not sought by collusion to obtain for itself any advantage over any other bidder or over the Village.

Signed and sworn this 12th day of December, 2019.

By: _____
(Signature)

By: James Bibby, P.E., S.E.
(Printed Name)

d/b/a Rempe-Sharpe & Associates, Inc.

Business Address: 324 West State Street

Business phone #: 630-232-0827 Ext 212

Cell Phone #: 630-846-0827

E-Mail Address: jbibby@rsaengr.com

Subscribed and sworn before me
This _____ day of _____ 2019.

Notary Public:

HINSDALE 2020 MAINTENANCE PROJECT – RFP# 1667
SCOPE OF WORK

| Street | Existing Condition | Work to be performed |
|---|---------------------------------|----------------------|
| Eighth Street from Jackson to Quincy Street | • +/- 620-feet of HMA pavement | • HMA R&R 2" surface |
| Maple Street from Monroe to Grant Streets | • +/- 1850-feet of HMA pavement | • HMA R&R 2" surface |
| Phillippa Street from Fuller to Minneola Street | • +/- 830-feet of HMA pavement | • HMA patching |
| Quincy Street from Stough to Maple Street | • +/- 585-feet of HMA pavement | • HMA R&R 2" surface |
| Quincy Street from Eighth St to Melin Park | • +/- 420-feet of HMA pavement | • HMA R&R 2" surface |
| Washington Street from Seventh to Eighth Street | • +/- 640-feet of HMA pavement | • HMA R&R 2" surface |
| York Road from Village Boundary to Ogden Ave. | • +/-490-feet of HMA pavement | • HMA R&R 2" surface |
| Robbins Park Eighth Street Parking Lot | • +/-33,000-SF of HMA pavement | • HMA R&R 2" surface |
| Post Office Parking lot (south) | • +/-14,000-SF of HMA pavement | • HMA R&R 2" surface |

Table 1.1 (Rev1)

SCOPE OF WORK NOTES:

1. Remove and replace 2" hot mix asphalt surface course.
2. Remove and replace damaged or sunken concrete curb & gutter as necessary.
3. Improve associated sidewalks to meet ADA standards.
4. There are nuisance sump pump discharge issues in the project area. Connect sump pump discharges to storm sewers throughout the project areas when possible.



REMPE-SHARPE

& Associates, Inc.

Principals

CONSULTING ENGINEERS

J. Bibby P.E. S.E.
D. A. Watson P.E.

324 West State Street
Geneva, Illinois 60134
Phone: 630/232-0827 - Fax: 630/232-1629

B. Ademan P.E.
B. Bennett P.E., CFM
L. Vo P.E.

January 9, 2020

Village of Hinsdale
19 East Chicago Avenue
Hinsdale, Illinois 60521-3489

Attn: Mr. Dan Deeter, P.E.
Village Engineer

Re: Village of Hinsdale
2020 Maintenance Project Engineering

Dear Dan,

Rempe-Sharpe has reviewed our projected staffing, man hours and total requested budget for the 2020 Hinsdale Streets project. We have again confirmed that our requisite professional staff is available and the total budget requested matches the project scope and schedule.

Thank you for your consideration, and it will be a pleasure to again serve the Village of Hinsdale.

Very truly yours,

REMPE-SHARPE & ASSOCIATES, INC.

BY:



James J. Bibby, P.E., S.E.
Principal

Community Development

AGENDA SECTION: Second Reading – ZPS
Map Amendment, Text Amendment and Planned Development
Concept Plan to develop the 16.8 Acre “IBLP” site at 707 W. Ogden
Ave. (Northwest corner of W. Ogden Ave. and Adams St.)
SUBJECT: New 4-story, 330,000 SF, 245-unit Senior and Assisted Living
Development and 9 single story duplex villas for Independent Living
Seniors Request by Ryan Companies, US Inc. – Case A-40-2019
MEETING DATE: January 28, 2020
FROM: Chan Yu, Village Planner

Recommended Motion

Move to refer the application packet to the Plan Commission for a hearing and consideration for a map amendment, text amendment to Section 3-106(B)(1) and concurrent planned development concept plan by Ryan Companies, US Inc.;

or

Move to deny the map amendment, text amendment to Section 3-106(B)(1) and concurrent planned development concept plan by Ryan Companies, US Inc.

Background

The Village received a Concept Plan application, as well as related map and text amendment applications, submitted by Ryan Companies US (Ryan), seeking approvals for a Map Amendment, Text Amendment and Planned Development, concurrently, to develop the 16.8 acre site at the Northwest corner of the Village (Northeast and Northwest Corner of Ogden Ave. and Adams St.), and commonly referred to as the “IBLP site”. The subject property is west of Adams Street and has unique challenges, including 23% of the area comprised of floodplain/floodway/wetlands and a topography variation of 32 feet across the property. At the January 7, 2020, the applicant stated the wetlands would be improved and managed.

The application proposes to develop a 330,000 SF, 245 unit senior living building to provide independent living (122 units), assisted living (85 units), and memory care (38 units) services. Ryan will be a co-owner, general contractor and developer, and Life Care Services (LCS) will be a co-owner and operator for the assisted living services, to be called Clarendale of Hinsdale.

Established in 1971, LCS is a national senior housing owner and operator, headquartered in Des Moines, Iowa. Per the application, LCS is the second largest operator serving seniors in the country, and manages over 130 communities for over 32,000 residents. This proposed plan would be the 11th Ryan/LCS partnership. Some of the amenities and services to be offered, for example, include: meal plans, fitness activities, transportation for events, salon, housekeeping, and laundry service.

The proposed 330,000 SF, 245 unit senior living building ranges in height from 1 to 4 stories. Per the applicant, the design of the building layout was driven by a 2-story height along Ogden Avenue, with an increase in height from 2 to 3 and 3 to 4 stories as the distance increases from Ogden Avenue. The setback distance from the 2-story portion and south property line ranges from 39.5 feet and 58.5 feet (although the 39.5 feet measurement is skewed due to an angled lot line and is over 58.5 feet from Ogden Avenue). The 3-story portion of the building is 226 feet from the south lot line (adjacent to Ogden Avenue) and the 4-story portion of the building is 253 feet from the south lot line (adjacent to Ogden Avenue).

For context with buildings in the vicinity, ManorCare (600 W. Ogden Ave.) is approximately 54 feet from its front lot line and 2 stories tall and Hinsdale Orthopaedics (550 W. Ogden Ave.) is approximately 51 feet from its front lot line and 2 stories tall. There are various views of the proposed building from Ogden Avenue included in Attachment 1. In regards to density by dwelling units per acre (DU/A), the proposed planned development would have approximately 15.6 DU/A. To compare with existing assisted living facilities in Hinsdale, Eve Assisted Living at 10 N. Washington Street features approximately 71 DU/A, and ManorCare at 600 W. Ogden Avenue has approximately 65 DU/A.

The plan also proposes 8 duplex villas and 1 single villa structures for 17 independent senior living homes (43,800 SF). The single story villas would be north of the assisted living building on Cheval Drive. It should be noted that Cheval Drive is currently in the Village of Oak Brook. However, the plan is to extend Cheval Drive westward, across the municipal boundary into Hinsdale to develop the aforementioned 9 duplex villas. The applicant is also proposing to construct 7 duplex villas (14 independent senior living homes) on the east side of Cheval Drive in the Village of Oak Brook. The applicant has stated that the project would move forward even if the 7 duplex villas in Oak Brook are not approved.

This is a preliminary consideration by the Board of Trustees (BOT) for a determination as to whether the application packet merits a hearing and consideration by the Plan Commission (PC). The Map Amendment application is a request to change a 7.6 acre parcel from IB Institutional Buildings District to a R-2 Single Family Residential District to be contiguous with the rest of the R-2 zoning of the proposed development and area north of Ogden Avenue. The proposed Text Amendment is to amend Section 3-106(B)(1), to allow applications for planned developments in the residential districts with a minimum lot area of 15 acres, versus the current 20 acre lot minimum. Per the applicant, the requested planned development waivers are labeled "Concept Level", dated December 9, 2019, and primarily height oriented requests for zoning relief.

The purpose for the Planned Development Concept Plan application is to provide the applicant an opportunity to show the basic scope, character, and nature of the entire proposed plan without incurring undue cost. It is the initial step towards public hearings for the applicant to present the plan and allow for changes based on the input received throughout the process of approval. Approval of a Concept Plan binds both the applicant and the Village with respect to various basic elements of the development, such as categories of uses to be permitted, general location of uses, density, architectural style, etc. Contingent on an approved Concept Plan, a subsequent Planned Development Detailed Plan would be submitted to refine the elements of the Concept Plan. It should be noted that the applicant has included a traffic impact study

(dated 12.06.19), draft fiscal impact analysis (dated 11.18.19), and a demand analysis study (dated 09.06.19).

Discussion & Recommendation

Should the Board feel the request merits a hearing and consideration by the PC, the Board should refer the application packet for the PC to schedule a public hearing for review and recommendation.

Should the Board find the request does not merit a hearing and consideration by the PC, the vote of four (4) members of the Board shall be necessary to summarily deny the application.

Village Board and/or Committee Action

At the January 7, 2020, Board of Trustees meeting, the applicant gave a PowerPoint presentation (Attachment 1) and reviewed topics such as: company background, market need, subject property challenges, proposed requests, concept site plan and building elevations. The Village Board had no issues with the application and moved the item forward for Second Reading, however, suggested taking a look at comparables before referring the application to the Plan Commission. Attachment 2 compares the Clarendale's in the Midwest region in regards to building square footage, number of residential units and parking spaces.

Documents Attached

The following related materials were provided for the Board of Trustees of this item on January 7, 2020, and can be found on the Village website at:

https://www.villageofhinsdale.org/document_center/VillageBoard/2020/VBOT%20packet%2001%2007%2020.pdf

1. PowerPoint presented to the Village Board by the applicant on January 7, 2020
2. Comparison between Clarendale Senior Residences in the Midwest



Clarendale of Hinsdale

Village of Hinsdale Board of Trustees | Development Concept Plan
January 7, 2020



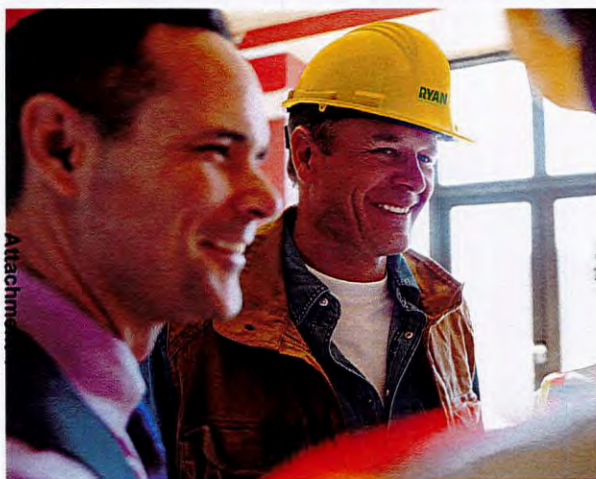
Development Overview

Clarendale of Hinsdale

- 16.8 acres uniquely positioned along Ogden Avenue & Route 83 at the NW corner of the Village
- Replace existing IBLP facility with an upscale senior living community that meets market demand
- \$95M private investment in Hinsdale
- A plan that respects the scale along Ogden Avenue (2-story along Ogden)
- Quality Sponsorship: Ryan Companies US, Inc. & Life Care Services
- 262 Senior Living Suites & Villas
 - 122 Independent senior suites
 - 85 (105 beds) assisted living suites
 - 38 (40 beds) memory care suites
 - 17 Independent senior villas
- 60% greenspace



Clarendale of Hinsdale Ownership Team



Ryan Companies US, Inc.

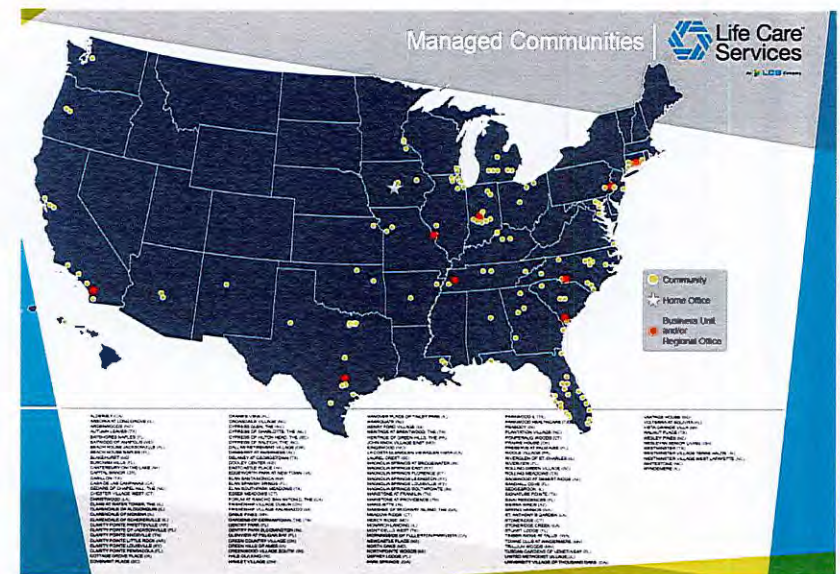
Co-owner, Developer & Builder for Clarendale Senior Living

- National developer, designer, capital investment consultant, builder and real estate manager; founded in 1938
- Product-type specialties: Senior living, healthcare, corporate build-to-suit, retailers, industrial, office, mixed-use, hospitality, multi-housing, medical office and more
- Current annual revenue: \$2.0 billion
- Locations: 14 offices across the US; regionally based in Naperville, IL
- Employees: 1,400+
- Developed \$900M of senior living the past 5 years

Life Care Services® (LCS)

Co-owner & Property Manager for Clarendale Senior Living

- A leading provider of high-quality senior lifestyle products and services
- Established in 1971; based in Des Moines, Iowa
- Experienced:
 - 2nd largest senior living operator nationally & top 20 in senior living units owned
 - Independent living, assisted living, memory care and nursing units managed: 33,600
 - People employed by managed communities: 23,400
 - States with senior living communities under management: 32

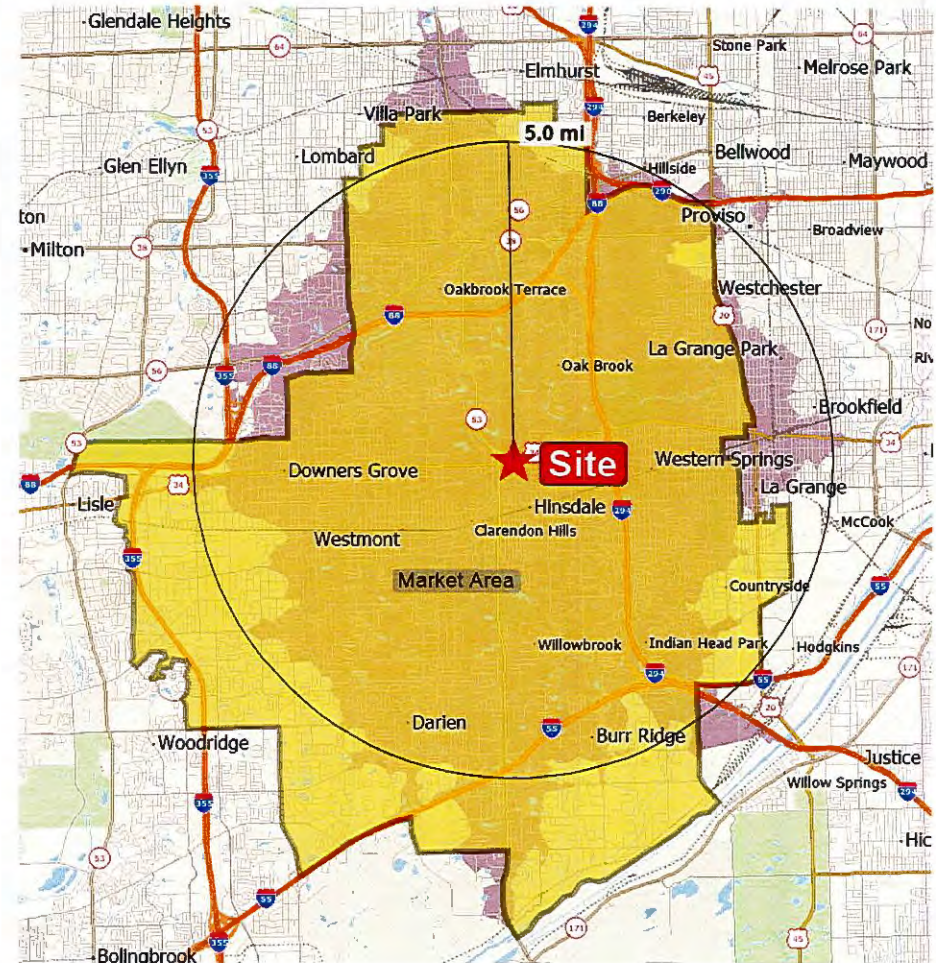


Clarendale of Hinsdale Plan Overview

Market Need

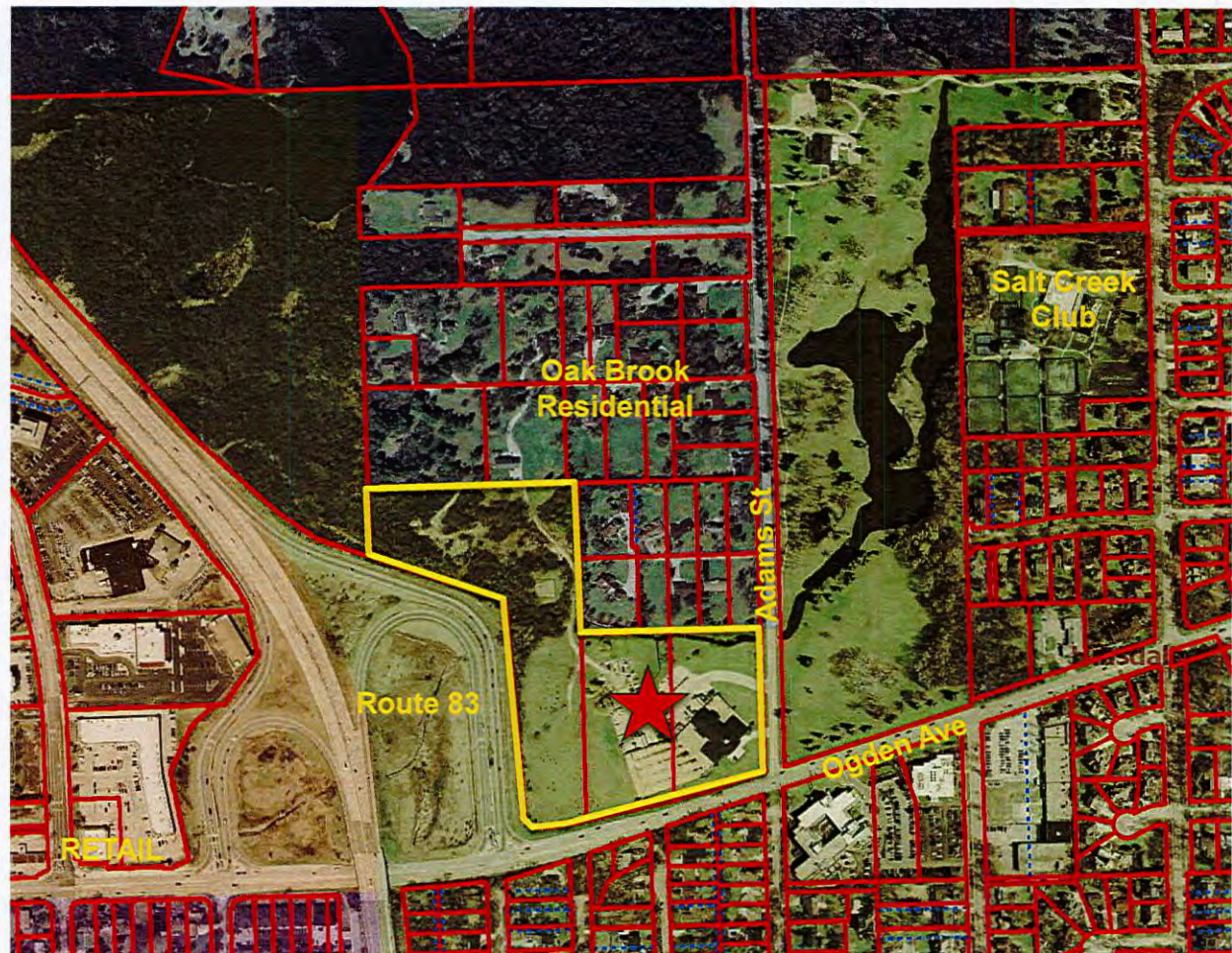
Within 15-minute drive of property:

- 23,428 seniors age 75+, with a 2024 projection of 24,929
- Current Supply (with weighted occupancy for communities not in initial lease-up):
 - 1,275 independent living (97%)
 - 1,356 assisted living/memory care (92%)
- 2022 Demand:
 - 532 independent living units
 - 466 assisted living units
 - 146 memory care units
- Advantage of Clarendale compared to others
 - New construction and amenities
 - No large buy-in fee
 - Location – accessibility & Hinsdale
 - Continuum of care



Location Clarendale of Hinsdale

- Existing Institute in Basic Life Principles (IBLP)
- 707 West Ogden Avenue (NW Corner of Village)
- 16.8 acres in Hinsdale, and additional 6 acres in Oak Brook to north
- Built & annexed into Hinsdale in early 1970's
- 2 story building from Ogden Avenue, 3 story building from the north



Property Challenges

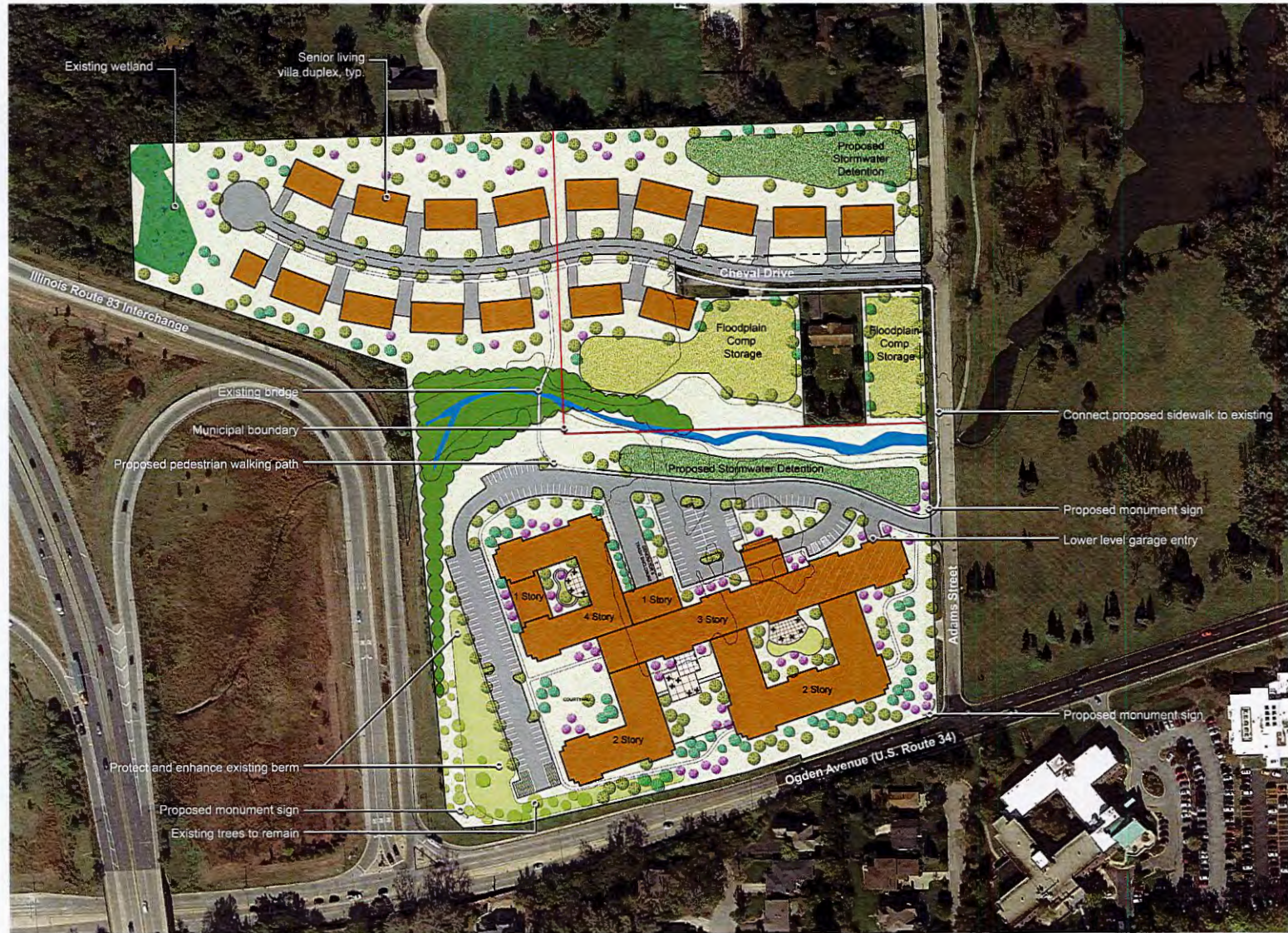


- Floodplain/Floodway/Wetlands cover approx. 23% of property
- Stormwater drainage beneath existing building
- Environmental remediation
- 32 feet of topography variation across property
- Vehicular access during peak hours

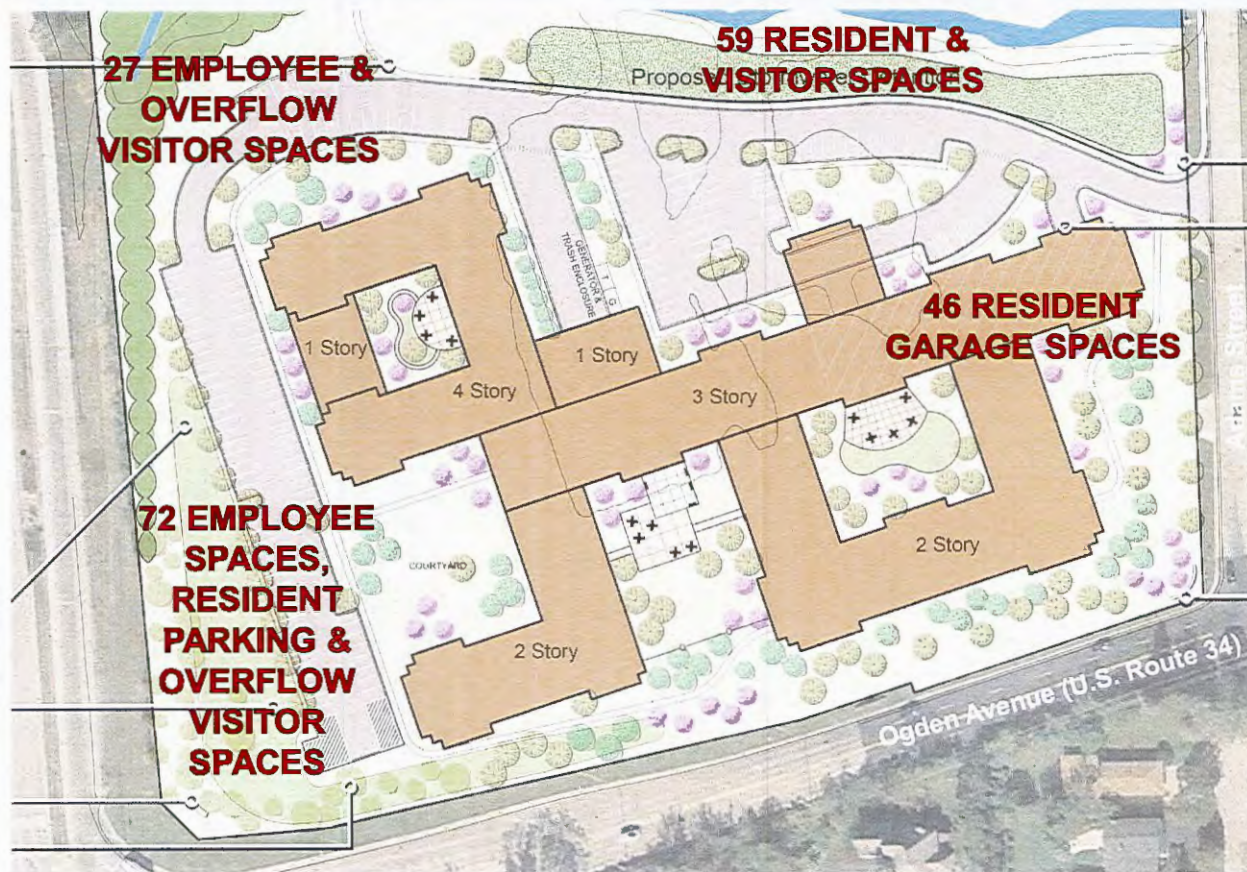


Site Plan

- Hinsdale / Oak Brook Boundary
- Building Use
- Building Height
 - 3-Story 200+ feet from Ogden
 - 4-Story 250+ feet from Ogden
- Vehicular Access & Circulation
- Parking
- Storm Water
- Pedestrian Path
- Landscaping / Courtyards
- 60% Greenspace



Parking



Attachment 1

Parking Required Based on Experience:

- 92 0.75 spaces per 122 IL units (includes visitors)
- 32 0.30 spaces per 105 AL beds (includes visitors)
- 10 0.25 spaces per 40 MC beds (includes visitors)
- 63 0.60 spaces per 104 FTE

197 Total Parking Spaces Needed for Operations

204 Total Parking Spaces Provided
(extra provided for villa residents & buffer)

Parking Per Section 9-104(J)(1) Zoning Code:

Independent Living: "Senior Citizen Housing"

- 167 1 for each dwelling unit (112) plus 1 for each 2 employees (110 1st & 2nd shift employees including part-time)

Assisted Living/Memory Care: "Nursing & Personal Care Facilities"

- 1 for each 3 beds (145) plus 1 for each licensed practitioner, not including nurses and assistants (0), plus 1 for each additional 2 employees (included in calculation above)

49

216 Total Parking Spaces Per City Code

204 Total Parking Spaces Provided

Clarendale of Hinsdale Architecture

Architecture – View from Ogden & Adams



Architecture – View from Ogden & Route 83 Interchange



Architecture – View from the North



South & North Building Elevations



South Elevation – Ogden Avenue



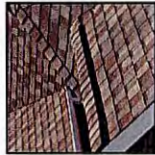
North Elevation – Main Entry

Building Materials

PANELIZED
STONE



ARCHITECTURAL
SHINGLES



FIBER CEMENT
TRIM BOARD



FIBER CEMENT
LAP SIDING / SHAKE



Elevation – Villas





Amenities & Services

- Hospitality-oriented services
- Upscale dining & deli bistro
- Club bar & game room
- Movie theatre for movies & parties
- Continuing education
- Exercise & cardio wellness center
- Whole-person health & wellness programs
- Concierge & activities director
- Housekeeping cleaning services
- 24-hour staff, health and nursing related services
- Transportation to local shopping, events, medical appointments
- Wi-Fi, maintenance & utilities
- Community room – available for public w/ management approval
- Art studio
- Salon
- Garage parking

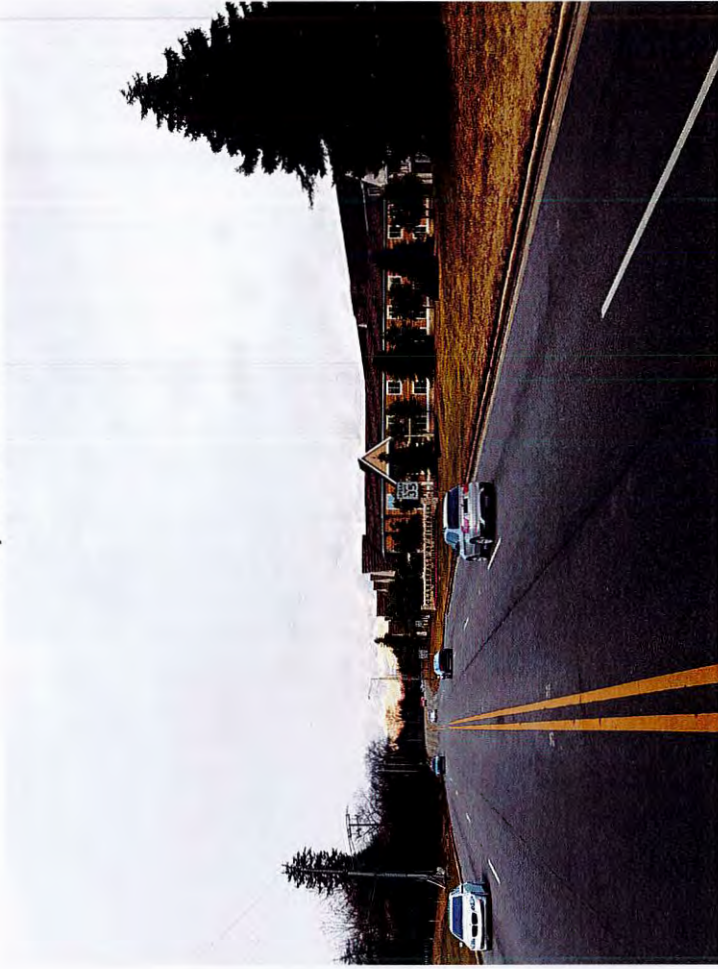


Perspective From Ogden 600-ft East of Property

Current View

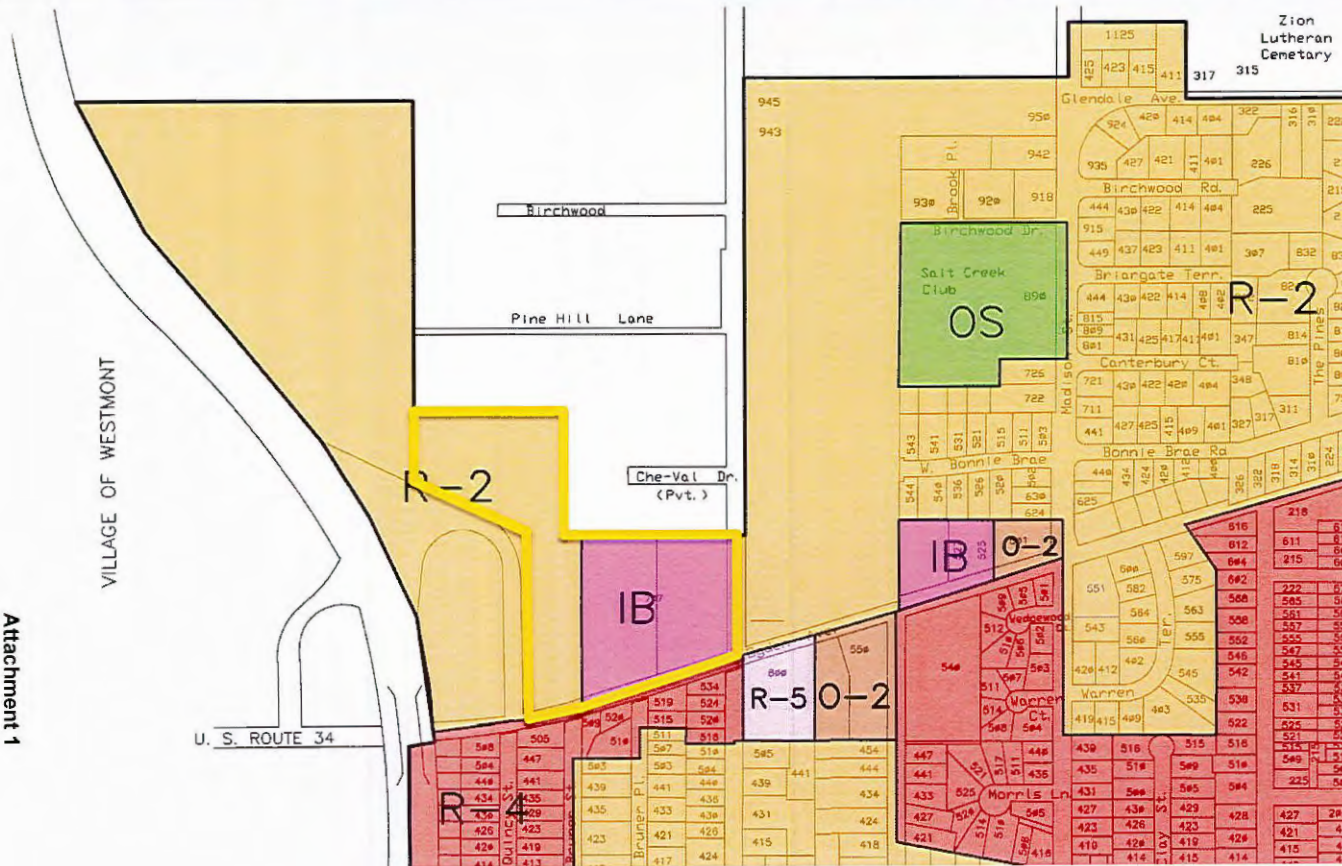


Improved View



Clarendale of Hinsdale Benefits & Zoning

2019 Zoning Map



- R-2 Residential District
- R-4 Residential District
- R-5 Residential District
- O-2 Limited Office District
- I-B Institutional Buildings District
- Open Space District

Request rezones all of the property to R-2PD with underlying R-2 zoning

Zoning Requests

- Zoning Code Map Amendment: Rezone IB to R-2 & then R-2 to R-2PD
- Zoning Code Text Amendment: Reduce the minimum lot area for a planned development from 20 acres to 15 acres
- Special Use Permit, Planned Development, Site Plan, Exterior Appearance Approval
- Next Step Request by Applicant – Referral from Board of Trustees to Plan Commission

Zoning Modifications

- Work hours during construction adjusted so that work can commence starting at 7:00AM Monday-Saturday
- Work hours during construction shall be added for Sundays commencing at 8:00AM and ending at 5:00PM
- Site improvements and architecture per submitted plans
- Bulk regulations per attached chart
- The applicant shall adhere to the Village code applicable upon the date of zoning application, and have the option to adhere to Village code adopted between application and permit
- The park requirement for the site shall be satisfied in full by the property owner committing to:
 - Providing the maintenance of the creek and floodplain area located on the property.
 - Providing & maintaining the three large courtyard spaces that are being created for the residents to enjoy outdoor spaces.
 - Providing a sidewalk extension to tie the west side of Adams Street to the 20.9 acres of open space/ponds/walking trails along the east side of Adams.

Zoning Bulk Regulation Modifications

| | R-2 | Proposed |
|----------------------------------|--|---|
| Minimum Lot Area Per Unit | 20,000 sf | 2,800 sf |
| Minimum Total Side Yard | 30% of lot width | 35-ft: senior main 10-ft: senior villa |
| Minimum Rear Yard – Interior Lot | 50 feet | 25-ft: senior villa (no modification for senior main) |
| Maximum FAR | 0.20 of lot area + 2,000 sf | 0.46 |
| Minimum Parking | 216 | 204 |
| Maximum Height (Mean Roof) | 33-ft with 24-ft side setback 35-ft with 44-ft setback | 39-ft with 35-ft side setback (East Main Building) 51-ft with 113-ft side setback (West Main Building) |
| Maximum Stories | 3 | 4 (250+-ft from Ogden Ave; 2-story along Ogden) |
| Maximum Elevation | 43-ft with 34-ft side setback 44-ft with 44-ft side setback | 51' (Mean Roof) |

Complying Zoning Bulk Regulations

- Minimum Lot Area
- Minimum Lot Width
- Minimum Lot Depth
- Minimum Front/Corner/Interior Side Yard Setbacks
- Maximum Building Coverage (21.4% vs. 25% max)
- Maximum Lot Coverage (40% vs. 50% max)
- For main senior living building only: Rear Yard Setback
- For senior villas only: Building Height, Building Elevation, Maximum Stories

Public Benefits

- Jobs
 - Approximately 400 construction jobs
 - Approximately 104 full time equivalent permanent jobs
 - Variety of jobs
- New high quality market rate senior housing provides a continuum of care not currently available in Hinsdale and meets market demand for aging population
- Improves the stormwater management in the area
- Replaces the current aging building with substantially improved architecture from Ogden Ave
- Invests \$95M of private capital into a property with development challenges
- Adds revenue to village & schools
 - \$1.4M to village over 20 years
 - \$6.4M additional to School District 86 over 20 years
 - \$11.4M additional to School District 181 over years
- Pedestrian walking path & 60% greenspace



Summary

Clarendale of Hinsdale

- Replace existing IBLP facility with an upscale senior living community that meets market demand
- \$95M private investment in Hinsdale
- A plan that respects the scale along Ogden Avenue (2-story along Ogden) with 60% greenspace
- A use with minimal traffic during peak hours
- Quality Sponsorship: Ryan Companies US, Inc. & Life Care Services
- Rezone to R-2 PD
- Respectfully request a referral to Village Plan Commission

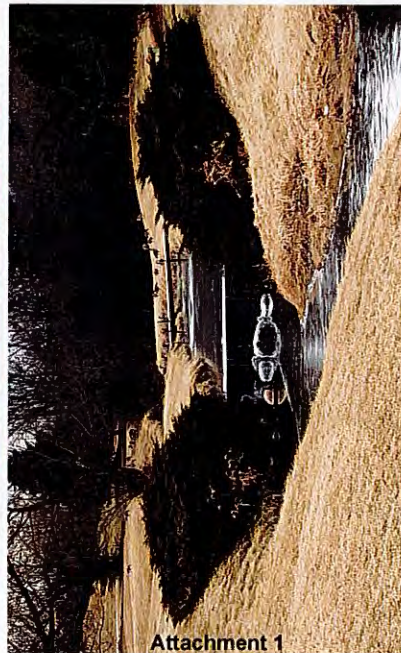




Clarendale of Hinsdale

Village of Hinsdale Board of Trustees | Development Concept Plan

January 7, 2020



Attachment 1

Comparison Between Clarendale Senior Residences in the Midwest
1/22/2020

| | No. of Units (w/o villas) | Main Building SF (w/Garage) | Main Building SF (w/o Garage) | Main Building SF (w/o Garage) Per Unit | Parking Stalls For Senior Living | Parking Stalls Per Unit |
|--------------------|------------------------------|-----------------------------------|-------------------------------------|---|--|----------------------------|
| Hinsdale, IL | 245 | 330,000 | 300,000 | 1,224 | 204 | 0.83 |
| Clayton, MO | 281 | 404,200 | 323,800 | 1,152 | 223 | 0.79 |
| St Peters, MO | 198 | 218,000 | 209,000 | 1,056 | 150 | 0.76 |
| Bellevue, TN | 195 | 220,800 | 208,300 | 1,068 | 152 | 0.78 |
| Addison, IL | 188 | 207,500 | 197,550 | 1,051 | 150 | 0.80 |
| Hendersonville, TN | 189 | 218,900 | 206,400 | 1,092 | 152 | 0.80 |
| Schererville, IN | 177 | 206,700 | 196,800 | 1,112 | 152 | 0.86 |
| Algonquin, IL | 186 | 203,500 | 195,300 | 1,050 | 157 | 0.84 |
| Mokena, IL | 156 | 171,100 | 156,800 | 1,005 | 125 | 0.80 |

VILLAGE OF HINSDALE
TREASURER'S REPORT
OCTOBER 31, 2019

**Village of Hinsdale
Treasurer's Report Highlights
As of October 31, 2019**

| Revenue and Expense Summary As of October 31, 2019 | | | | |
|---|----------------------|-------------------|------------------------------------|---------------------------------|
| Category | Annual Budget | YTD Actual | YTD Budget(adj. for timing) | YTD Actual to YTD Budget |
| Operating Revenues | 20,954,010 | 13,836,981 | 13,600,508 | 101.74% |
| Operating Expenses | | | | |
| Personnel | 12,414,932 | 6,161,522 | 5,752,427 | 107.11% |
| All Other Operating | 5,214,439 | 2,716,992 | 3,362,705 | 80.80% |
| Total Operating Expenses | 17,629,371 | 8,878,551 | 9,215,132 | 96.35% |
| Transfers Budgeted for capital (1.25M) and MIP (1.92M) | 3,170,000 | 1,585,000 | 1,585,000 | |
| Surplus/ (Deficit) Before Discretionary Transfers | 154,639 | 3,373,429 | 2,800,376 | |
| Discretionary Y/E Transfer | - | - | | |
| Surplus/ (Deficit) | 154,639 | 3,373,429 | 2,800,376 | 0 |

| Key Revenue Summary As of October 31, 2019 | | | | |
|---|----------------------|-------------------|------------------------------------|---------------------------------|
| Category | Annual Budget | YTD Actual | YTD Budget(adj. for timing) | YTD Actual to YTD Budget |
| Property Taxes | 7,394,011 | 6,726,546 | 6,714,849 | 100.17% |
| Sales Taxes | 3,358,000 | 1,740,893 | 1,620,695 | 107.42% |
| Income Taxes | 1,767,000 | 992,486 | 920,582 | 107.81% |
| Utility Taxes | 1,934,000 | 899,002 | 968,583 | 92.82% |
| Permits | 1,664,200 | 919,242 | 973,473 | 94.43% |

| Category | Annual Budget | YTD Actual | YTD Budget(adj. for timing) | YTD Actual to YTD Budget |
|---------------------------------|----------------------|-------------------|------------------------------------|---------------------------------|
| Employee FT&PT Wages | 9,102,241 | 4,059,455 | 4,219,234 | 96.21% |
| Overtime Expense | 540,300 | 467,061 | 245,213 | 190.47% |
| Pension Expenses | 1,992,919 | 1,629,893 | 1,632,827 | 99.82% |
| Employee Insurance | 1,457,078 | 681,124 | 700,591 | 97.22% |
| Legal | 250,000 | 182,135 | 125,000 | 145.71% |
| Professional Services | 172,862 | 110,991 | 86,431 | 128.42% |
| Contractual Services | 2,229,620 | 1,206,776 | 1,328,749 | 90.82% |

MEMORANDUM

Date: January 24, 2020

To: Village President and Board of Trustees

From: Darrell Langlois, Assistant Village Manager/Finance Director

RE: October, 2019 Treasurer's Report

Attached is the October 2019 Treasurer's Report. This report covers the sixth month of the 2019-20 fiscal year (50.00% on a straight-line basis). Additional information on major revenues received through the date of this report is also addressed in some of the narrative sections.

SIGNIFICANT BUDGET ITEMS

Sales Tax Receipts

Base Sales Tax receipts for the months of November (August sales) and December (September sales) amounted to \$245,302 and \$238,623 as compared to prior year receipts of \$242,640 and \$214,858 respectively. This represents an increase of \$2,662 (1.1%) for November and an increase of \$23,765 (11.1%) for December. Year-to-date base sales tax receipts for the first eight months of FY 2019-20 total \$1,959,964 as compared to \$1,872,856 for the same period last fiscal year, an increase of \$87,108 (4.7%). This variance is favorable when compared to budget as this revenue source was projected to increase 2%. Total Sales Tax receipts (including local use taxes) for the first eight months of the fiscal year total \$2,317,981 as compared to \$2,178,354 for last fiscal year, an increase of \$139,627 (6.4%).

Income Tax Receipts

Income Tax revenue for the months of November and December amounted to \$116,512 and \$110,098 as compared to prior year receipts of \$115,525 and \$ 95,754 respectively. This represents an increase of \$987 (0.9%) for November and \$14,344 (15.0%) for December. The budget assumed an increase of 7% due to a 2% increase in base collections and what was expected to be a 5% increase from a return to the normal distribution formula (this did not happen as part of the State Budget). Total Income Tax receipts for the first eight months of FY 2019-20 total \$1,219,096 as compared to the prior year amount of \$1,061,866, which is \$157,231 (14.8%) above the prior year and well above the budgeted increase of 7%, due partially to an unusually high May payment amount (\$107,000 or 46% over the prior year).

Food and Beverage Tax Receipts

Food and Beverage tax revenue for October amounted to \$38,482 as compared to the prior year amount of \$42,641, a decrease of \$ 4,159 (-9.8%). Year to date Food and Beverage taxes earned for FY 2019-20 amount to \$ 306,512 as compared to the prior year amount of \$ 294,428, an increase of \$ 12,084 (4.1%).

OTHER ITEMS

Investments

As of October, 2019 the Village's available funds were primarily invested in pooled funds. The October, 2019 Illinois Funds average yield was 2.34% as compared to the October 90-day Treasury bill rate of 2.15%. The IMET 1-3 year fund posted a one-month return of 0.29% (3.48% annualized) for October. The IMET convenience fund posted an annualized return of 2.23% for October.

Variance Analysis-Corporate Fund:

The following is an analysis of the October Financial Report of the Village's Corporate Fund.

REVENUES:

- **Property Tax Distributions**— Approximately 90% of the Village's property tax base is located within DuPage County. Property tax collections through October amounted to \$6,726,546 which is approximately 91.0% of the Village's \$7.4 million tax levy.
- **State Distributions**—
 - **Utility Taxes**— Combined Gas, Electric, Telecommunications, and Water Utility
 - Taxes for October were \$145,829, which is \$14,110 or 8.82% below previous year's receipts. Year to date utility tax revenues amount to \$899,002, a decrease of \$66,477 or 6.9% from the prior year.
 - **Permits**— Building Permit revenues for October were \$ 97,084, which is \$20,061 or 17.1% below the prior year. For the first six months of the year, total Building Permit revenue stands at \$919,242, a decrease of \$46,042 or 4.8% from the prior year. Building permit revenue is difficult to predict on a monthly basis, so we need to wait further into the year to assess this revenue trend.
 - **Fines**—Fines consist of Circuit Court fines received from the County as well as citations issued by the Village. For October, revenue from fines totaled \$55,973, which is \$16,115 or 40.4% above prior year. Year to date revenue from fines amounts to \$252,515 an increase of \$9,184 or 3.8%.
 -

OPERATING EXPENDITURES:

As October is only the sixth month of the fiscal year, operating expenditures for all Departments are still well within budgetary expectations.

cc: President Cauley and Board of Trustees
Finance Commission
Department Heads

VILLAGE OF HINSDALE
FY 2019-20
CORPORATE FUND SUMMARY
AS OF OCTOBER 31, 2019

| | YTD Actual FY 2018-19 | YTD Actual FY 2019-20 | YTD Budget FY 2019-20 | Annual Budget FY 2019-20 | YTD \$ Change | YTD % Change | % of Annual Budget |
|---|-----------------------------|-----------------------------|-----------------------------|--------------------------------|------------------|-----------------|--------------------------|
| Operating Revenues: | | | | | | | |
| Property Taxes | 6,545,204 | 6,726,546 | 6,714,849 | 7,394,011 | 181,342 | 2.8% | 91.0% |
| Sales Tax | 1,640,538 | 1,740,893 | 1,620,695 | 3,358,000 | 100,355 | 6.1% | 51.8% |
| Income Tax | 850,587 | 992,486 | 920,582 | 1,767,000 | 141,900 | 16.7% | 56.2% |
| Utility Taxes | 965,479 | 899,002 | 968,583 | 1,934,000 | (66,477) | -6.9% | 46.5% |
| Other Taxes and Grants | 354,466 | 465,266 | 354,669 | 689,400 | 110,801 | 31.3% | 67.5% |
| Licenses | 83,098 | 84,841 | 94,214 | 506,800 | 1,743 | 2.1% | 16.7% |
| Permits | 965,284 | 919,242 | 973,473 | 1,664,200 | (46,042) | -4.8% | 55.2% |
| Park and Recreation User Fees | 642,939 | 597,259 | 621,503 | 785,600 | (45,680) | -7.1% | 76.0% |
| Parking Fees and Permits | 392,398 | 378,498 | 377,549 | 755,125 | (13,900) | -3.5% | 50.1% |
| Other Service Fees | 375,068 | 372,810 | 390,850 | 781,699 | (2,258) | -0.6% | 47.7% |
| Fines | 243,331 | 252,515 | 229,150 | 458,300 | 9,184 | 3.8% | 55.1% |
| Other Income | 400,213 | 407,622 | 334,390 | 859,875 | 7,409 | 1.9% | 47.4% |
| Total Operating Revenues | 13,458,604 | 13,836,981 | 13,600,508 | 20,954,010 | 378,377 | 2.7% | 66.0% |
| Operating Expenses: | | | | | | | |
| Personnel Services: | | | | | | | |
| Full Time Salaries & Wages | 3,755,464 | 3,733,348 | 3,802,322 | 8,377,998 | (22,116) | -0.6% | 44.6% |
| Overtime | 295,830 | 467,061 | 245,213 | 540,300 | 171,231 | 57.9% | 86.4% |
| Part-Time Wages | 378,967 | 326,107 | 416,912 | 724,243 | (32,860) | -13.9% | 45.0% |
| Longevity Pay | 0 | 0 | 0 | 27,600 | 0 | 0.0% | 0.0% |
| Reimbursable Overtime | 27,630 | 26,264 | 22,692 | 50,000 | (1,366) | -4.9% | 52.5% |
| Water Fund Cost Allocation | (572,817) | (587,138) | (586,897) | (1,173,793) | (14,320) | 2.5% | 50.0% |
| Social Security/Medicare | 181,709 | 184,862 | 196,700 | 418,587 | 3,153 | 1.7% | 44.2% |
| Pension Expenses | 1,604,295 | 1,629,893 | 1,632,827 | 1,992,919 | 25,598 | 1.6% | 81.8% |
| Health and Dental Insurance | 672,264 | 681,124 | 700,591 | 1,457,078 | 8,861 | 1.3% | 46.7% |
| Unemployment Comp | 0 | 0 | 0 | 0 | 0 | 0.0% | 0.0% |
| Total Personnel Services | 6,343,342 | 6,461,522 | 6,430,361 | 12,414,932 | 118,180 | 1.8% | 52.0% |
| Legal Fees | 96,223 | 182,135 | 125,000 | 250,000 | 85,912 | 47.2% | 72.9% |
| Professional Services | 102,118 | 110,991 | 86,431 | 172,862 | 8,873 | 8.7% | 64.2% |
| Contractual Services | 1,243,107 | 1,206,776 | 1,328,749 | 2,229,620 | (36,330) | -2.9% | 54.1% |
| Purchased Services | 238,710 | 196,646 | 253,825 | 507,650 | (42,064) | -17.6% | 38.7% |
| Materials & Supplies | 289,304 | 289,348 | 393,170 | 701,582 | 44 | 0.0% | 41.2% |
| Repairs & Maintenance | 247,289 | 189,205 | 226,454 | 414,684 | (58,084) | -23.5% | 45.6% |
| Other Expenses | 274,474 | 157,273 | 215,691 | 406,265 | (117,200) | -42.7% | 38.7% |
| Risk Management | 20,001 | 84,656 | 55,450 | 331,776 | 64,655 | 0.0% | 25.5% |
| Total Operating Expenses | 8,854,567 | 8,878,553 | 9,115,132 | 17,429,371 | 23,986 | 0.3% | 50.9% |
| Operating Excess (Deficiency) | 4,604,038 | 4,958,429 | 4,485,376 | 3,524,639 | 354,391 | 7.1% | |
| Contingency/Transfers Out: | | | | | | | |
| Contingency | 0 | 0 | (100,000) | (200,000) | | | |
| Transfer (to) Capital Reserve | (600,000) | (625,000) | (625,000) | (1,250,000) | | | |
| Transfer (to) Ann. Infrastr. Proj. Fund | 0 | 0 | 0 | 0 | | | |
| Transfer (to) MIP Infr. Proj. Fund | (860,000) | (960,000) | (960,000) | (1,920,000) | | | |
| Total Contingency/Transfers Out | (1,460,000) | (1,585,000) | (1,685,000) | (3,370,000) | | | |
| Excess(Deficiency) After Transfers | 3,144,038 | 3,373,429 | 2,800,376 | 154,639 | | | |
| Beginning Fund Balance | 4,501,880 | 4,688,130 | 4,557,092 | 4,557,092 | | | |
| Ending Fund Balance | 7,645,918 | 8,061,559 | 7,357,468 | 4,711,731 | | | |

Village of Hinsdale Corporate Fund Budget Summary

May 1 through October 31st

Fiscal Year 2019-20 Totals

| Revenues: | | | | | | | | | | |
|--|--------------------|--------------------|--------------------|----------------|--------------|--------------------|--------------------|--------------------|----------|-------------|
| Property Taxes | 6,545,204 | 6,714,849 | 6,726,546 | 11,697 | 0.2% | 7,206,910 | 7,394,011 | 7,394,011 | - | 0.0% |
| State/Federal Distributions | 2,845,591 | 2,895,946 | 3,198,646 | 302,700 | 10.5% | 5,734,335 | 5,814,400 | 5,814,400 | - | 0.0% |
| Utility Taxes | 965,479 | 968,583 | 899,002 | (69,581) | -7.2% | 1,934,490 | 1,934,000 | 1,934,000 | - | 0.0% |
| Licenses | 83,098 | 94,214 | 84,841 | (9,373) | -9.9% | 507,751 | 506,800 | 506,800 | - | 0.0% |
| Permits | 965,284 | 973,473 | 919,242 | (54,231) | -5.6% | 1,651,257 | 1,664,200 | 1,664,200 | - | 0.0% |
| Service Fees | 1,410,404 | 1,389,902 | 1,348,567 | (41,335) | -3.0% | 2,331,026 | 2,322,424 | 2,322,424 | - | 0.0% |
| Fines | 243,331 | 229,150 | 252,515 | 23,365 | 10.2% | 522,176 | 458,300 | 458,300 | - | 0.0% |
| Other Income | 400,213 | 334,390 | 407,622 | 73,232 | 21.9% | 956,411 | 859,875 | 859,875 | - | 0.0% |
| Total Revenues | 13,458,604 | 13,600,508 | 13,836,981 | 236,473 | 1.7% | 20,844,356 | 20,954,010 | 20,954,010 | - | 0.0% |
| Operating Expenses: | | | | | | | | | | |
| General Government | 771,693 | 910,683 | 809,943 | 100,741 | 11.1% | 1,819,628 | 1,955,362 | 1,955,362 | - | 0.0% |
| Police Department | 2,604,085 | 2,632,791 | 2,730,704 | (97,913) | -3.7% | 4,924,380 | 4,980,658 | 4,980,658 | - | 0.0% |
| Fire Department | 2,722,551 | 2,643,194 | 2,761,451 | (118,257) | -4.5% | 4,672,990 | 4,697,419 | 4,697,419 | - | 0.0% |
| Public Services | 1,398,786 | 1,532,352 | 1,326,231 | 206,121 | 13.5% | 2,942,427 | 3,150,948 | 3,150,948 | - | 0.0% |
| Community Development | 411,973 | 402,180 | 366,572 | 35,608 | 8.9% | 842,043 | 876,694 | 876,694 | - | 0.0% |
| Parks & Recreation | 945,478 | 993,931 | 883,652 | 110,279 | 11.1% | 1,636,639 | 1,768,290 | 1,768,290 | - | 0.0% |
| Contingency | - | 100,000 | - | 100,000 | - | - | 200,000 | 200,000 | - | 0.0% |
| Total Operating Expenses | 8,854,567 | 9,215,132 | 8,878,553 | 336,579 | 3.7% | 16,838,106 | 17,629,371 | 17,629,371 | - | 0.0% |
| Excess (Deficiency) prior to Transfers | 4,604,038 | 4,385,376 | 4,958,429 | 573,053 | 13.1% | 4,006,250 | 3,324,639 | 3,324,639 | - | 0.0% |
| Other Financing Sources (Uses) | (1,460,000) | (1,585,000) | (1,585,000) | - | | (3,820,000) | (3,170,000) | (3,170,000) | - | |
| Excess (Deficiency) | 3,144,038 | 2,800,376 | 3,373,429 | 573,053 | | 186,250 | 154,639 | 154,639 | - | |
| Beginning Fund Balance - Operating | 4,501,880 | 4,557,092 | 4,688,130 | | | 4,501,880 | 4,557,092 | 4,688,130 | | |
| Ending Fund Balance - Operating | 7,645,918 | 7,357,468 | 8,061,559 | | | 4,688,130 | 4,711,731 | 4,842,769 | | |
| Beginning Fund Balance - Capital | 1,461,270 | 1,533,754 | 1,620,533 | | | 1,461,270 | 1,533,754 | 1,620,533 | | |
| Transfers In/(Out) | (300,000) | 625,000 | 625,000 | | | 1,200,000 | 1,250,000 | 1,250,000 | | |
| Grants/Reimbursements | - | - | - | | | - | 39,500 | 39,500 | | |
| Expenses | (407,673) | (1,180,817) | (474,699) | | | (1,040,737) | (2,511,634) | (2,511,634) | | |
| Ending Fund Balance - Capital | 753,597 | 977,937 | 1,770,834 | | | 1,620,533 | 311,620 | 398,399 | | |
| Total Ending Fund Balance | 8,399,514 | 8,335,405 | 9,832,394 | | | 6,308,662 | 5,023,351 | 6,283,113 | | |
| Operating reserves as a percentage of | | | | | | | | | | |
| Operating Expenditures (excludes Contingency) | | | | | | 27.84% | 27.03% | 27.79% | | |
| Total reserves as a percentage of | | | | | | | | | | |
| Total Expenditures (excludes Contingency) | | | | | | 35.29% | 25.19% | 31.51% | | |

Village of Hinsdale
All Funds Summary
Budget to Actual Detail
For The Period Ending October 31, 2019

| Fund | 2019-2020 Budget | | | | | 2019-2020 Actual | | | | |
|----------------------------------|------------------------|------------|------------|--------------------|---------------------|------------------------|------------|------------|--------------------|---------------------|
| | Beginning Fund Balance | Revenue | Expenses | Transfers In/(Out) | Ending Fund Balance | Beginning Fund Balance | Revenue | Expenses | Transfers In/(Out) | Ending Fund Balance |
| Corporate Fund - Operating | 4,557,092 | 20,954,010 | 17,629,367 | (3,170,000) | 4,711,735 | 4,688,130 | 13,836,981 | 8,878,553 | (1,585,000) | 8,061,558 |
| Corporate Fund - Capital Reserve | 1,533,754 | 39,500 | 2,511,634 | 1,250,000 | 311,620 | 1,620,533 | | (474,699) | 625,000 | 1,770,834 |
| Total Corporate Fund | 6,090,846 | 20,993,510 | 20,141,001 | (1,920,000) | 5,023,355 | 6,308,663 | 13,836,981 | 8,403,854 | (960,000) | 9,832,394 |
| <u>Special Revenue Funds</u> | | | | | | | | | | |
| Motor Fuel Tax Fund | 614,183 | 432,000 | - | - | 1,046,183 | 610,974 | 210,115 | | - | 821,089 |
| Foreign Fire Insurance Fund | 121,581 | 62,100 | 61,600 | | 122,081 | 123,414 | 77 | 18,339 | - | 105,151 |
| Total Special Revenue | 735,764 | 494,100 | 61,600 | - | 1,168,264 | 734,388 | 210,192 | 18,339 | - | 926,240 |
| <u>Debt Service Funds</u> | | | | | | | | | | |
| Debt Service Levy Funds | 1,573,455 | 169,346 | 2,929,946 | 2,508,503 | 1,321,358 | 1,576,036 | 176,721 | 907,674 | 1,083,175 | 1,928,258 |
| <u>Capital Projects Funds</u> | | | | | | | | | | |
| MIP Infrastructure Fund | 12,692,636 | 4,101,253 | 12,628,600 | (2,820,003) | 1,345,286 | 13,080,755 | 3,146,776 | 3,889,544 | (2,433,175) | 9,904,812 |
| <u>Enterprise Funds</u> | | | | | | | | | | |
| Water & Sewer Operations Fund | (184,640) | 9,290,500 | 7,977,346 | (1,256,905) | (128,391) | (184,640) | 4,425,698 | 3,336,657 | (331,369) | 573,032 |
| Water & Sewer Capital Fund | 48,008 | 1,500 | 3,831,500 | 3,831,500 | 49,508 | 24,979 | 847 | 2,301,574 | 2,310,000 | 34,252 |
| Water 2008 Bond D/S | 238,982 | 1,000 | 494,400 | 288,167 | 33,749 | 246,897 | 4,197 | 9,500 | 247,000 | 488,594 |
| Water 2014 Bond D/S | 51,994 | 1,500 | 169,213 | 168,738 | 53,019 | 54,083 | 1,052 | 21,869 | 84,369 | 117,635 |
| Total Water & Sewer | 154,344 | 9,294,500 | 12,472,459 | 3,031,500 | 7,885 | 141,319 | 4,431,793 | 5,669,599 | 2,310,000 | 1,213,513 |
| Total Village | 8,554,409 | 30,951,456 | 35,605,006 | 3,620,003 | 7,520,862 | 21,841,161 | 21,802,463 | 18,889,011 | (0) | 23,805,217 |
| Library Funds | 2,965,367 | 3,136,150 | 3,341,460 | - | 2,760,057 | 2,964,335 | 2,878,678 | 1,195,377 | - | 4,647,637 |
| Total Village & Library | 11,519,776 | 34,087,606 | 38,946,466 | 800,000 | 10,280,919 | 24,805,496 | 24,681,141 | 20,084,388 | (0) | 28,452,854 |

Village of Hinsdale
Summary of Corporate Fund Expenses
For The Period of October 31, 2019

| Department | FY 2019-20 Budget | Expense To Date | Remaining Balance | Percent Expended |
|--------------------------------------|------------------------------|----------------------------|------------------------------|-----------------------------|
| General Government | 2,155,362 | 809,943 | 1,345,419 | 37.6% |
| <u>Public Safety</u> | | | | |
| Police Department | 4,980,658 | 2,730,705 | 2,249,953 | 54.8% |
| Fire Department | 4,697,418 | 2,761,451 | 1,935,967 | 58.8% |
| Total | 9,678,076 | 5,492,156 | 4,185,920 | 56.7% |
| Public Services | 3,150,949 | 1,326,231 | 1,824,718 | 42.1% |
| Community Development | 876,694 | 366,572 | 510,122 | 41.8% |
| <u>Parks & Recreation</u> | | | | |
| Parks & Recreation Administration | 216,720 | 81,085 | 135,635 | 37.4% |
| Parks Maintenance | 628,266 | 265,577 | 362,689 | 42.3% |
| Recreation Services | 435,456 | 212,483 | 222,973 | 48.8% |
| KLM Lodge | 171,243 | 66,845 | 104,398 | 39.0% |
| Swimming Pool | 316,605 | 257,663 | 58,942 | 81.4% |
| Total | 1,768,290 | 883,652 | 884,637 | 50.0% |
| Total Operating Expenses | 17,629,371 | 8,878,553 | 8,750,816 | 50.4% |
| <u>Capital Projects</u> | | | | |
| Departmental Capital | 2,511,634 | 474,699 | 2,036,935 | 18.9% |
| Total | 2,511,634 | 474,699 | 2,036,935 | 18.9% |
| Transfers | 3,170,000 | 1,585,000 | 1,585,000 | 50.0% |
| Fund Total | 23,311,005 | 10,938,252 | 12,372,751 | 47.0% |
| <u>Object Type</u> | | | | |
| Personnel Services | 12,414,932 | 6,461,522 | 5,953,410 | 52.0% |
| Professional Services | 422,862 | 293,126 | 129,736 | 69.3% |
| Contractual Services | 2,229,620 | 1,206,776 | 1,022,844 | 54.1% |
| Other Services | 507,650 | 196,646 | 311,004 | 38.7% |
| Materials & Supplies | 701,582 | 289,388 | 412,194 | 41.2% |
| Repairs & Maintenance | 414,684 | 189,205 | 225,479 | 45.6% |
| Other Expenses | 606,265 | 157,235 | 449,030 | 25.9% |
| Risk Management | 331,776 | 84,656 | 247,120 | 25.5% |
| Capital Outlay | 2,511,634 | 474,699 | 2,036,935 | 18.9% |
| Transfers | 3,170,000 | 1,585,000 | 1,585,000 | 50.0% |
| Total | 23,311,005 | 10,938,252 | 12,372,752 | 47.0% |

Straight Line 50.00%

Village of Hinsdale
Debt Service Levy Funds
Budget To Actual Detail
For The Period Ending October 31, 2019

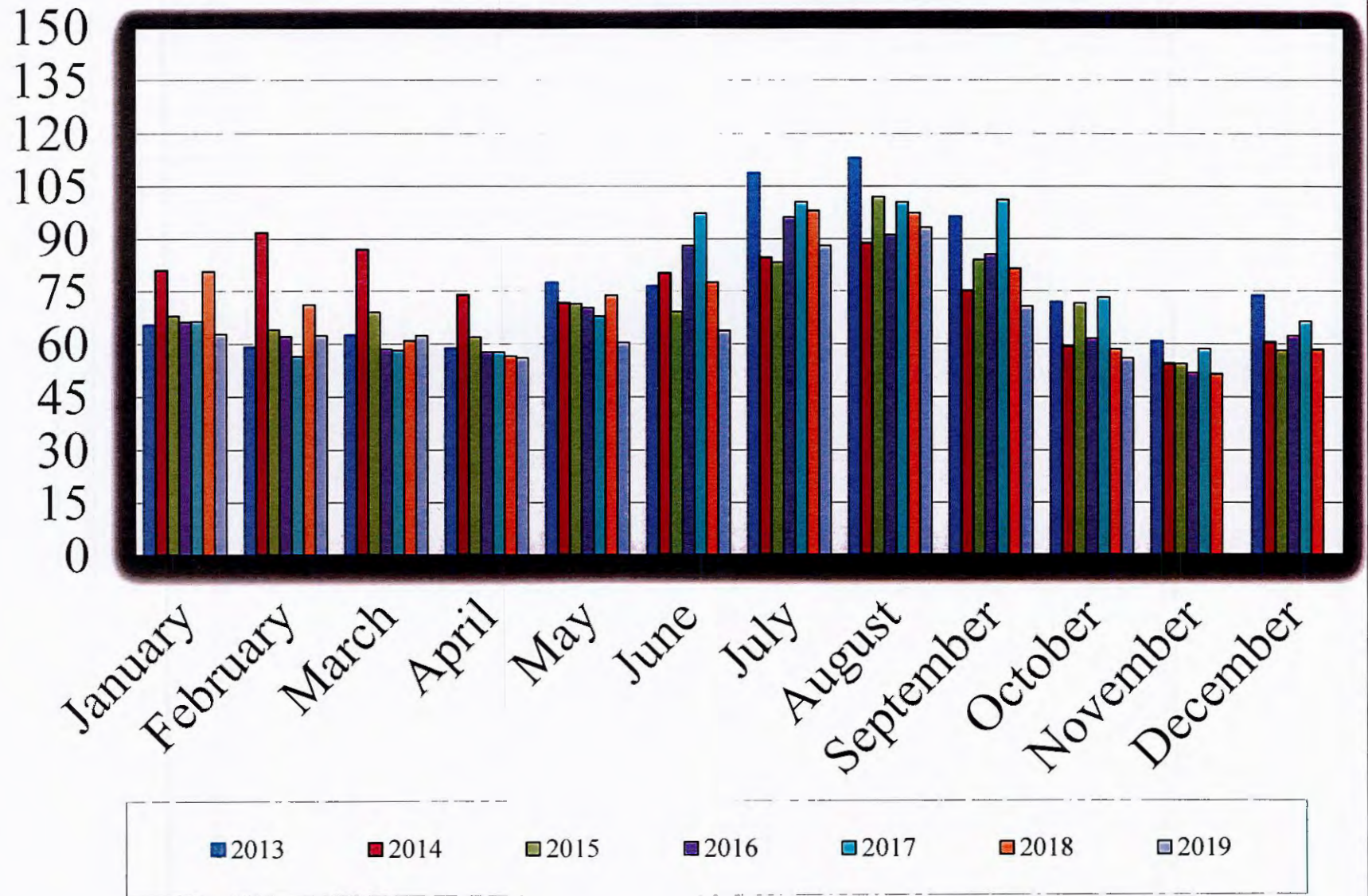
| Fund | 2019-2020 Budget | | | | | Actual | | | | |
|--------------------------------|------------------------|---------|-----------|--------------------|---------------------|------------------------|---------|----------|--------------------|---------------------|
| | Beginning Fund Balance | Revenue | Expenses | Transfers In/(Out) | Ending Fund Balance | Beginning Fund Balance | Revenue | Expenses | Transfers In/(Out) | Ending Fund Balance |
| <u>Debt Service Levy Funds</u> | | | | | | | | | | |
| Excess Tax Proceeds Fund | 55,845 | 300 | - | - | 56,145 | 55,939 | 701 | - | - | 56,640 |
| 1999 G. O. Refunding Bonds | 39,256 | 200 | - | - | 39,456 | 39,322 | 493 | - | - | 39,815 |
| 2003 G.O. Bonds | 3,508 | 50 | - | - | 3,558 | 3,514 | 44 | - | - | 3,558 |
| 2009 Limited Source Bonds | 59,224 | 167,996 | 167,996 | - | 59,224 | 59,843 | 160,958 | 26,298 | - | 194,504 |
| 2012A G.O. Bonds | 131,583 | - | 320,938 | 320,546 | 131,191 | 130,862 | 1,969 | 40,706 | 160,231 | 252,356 |
| 2014B G.O. Bonds | 154,000 | - | 357,657 | 357,349 | 153,692 | 153,288 | 2,107 | 64,066 | 178,591 | 269,920 |
| 2017A G.O Bond | 286,989 | 400 | 673,063 | 672,004 | 286,330 | 286,148 | 3,681 | 146,769 | 336,294 | 479,354 |
| 2018 GO Bond | 843,050 | 400 | 1,410,292 | 1,158,604 | 591,762 | 847,120 | 6,767 | 629,835 | 408,059 | 632,110 |
| Total Debt Service Levy | 1,573,455 | 169,346 | 2,929,946 | 2,508,503 | 1,321,358 | 1,576,036 | 176,721 | 907,674 | 1,083,175 | 1,928,258 |

**Village of Hinsdale
Library Funds
Budget To Actual Detail
For The Period Ending October 31, 2019**

| Fund | 2019-2020 Budget | | | | | Actual To Date | | | | |
|-------------------------|------------------------|-----------|-----------|--------------------|---------------------|------------------------|-----------|-----------|--------------------|---------------------|
| | Beginning Fund Balance | Revenues | Expenses | Transfers In/(Out) | Ending Fund Balance | Beginning Fund Balance | Revenues | Expenses | Transfers In/(Out) | Ending Fund Balance |
| Capital Reserve Fund | 1,583,376 | - | 245,000 | 145,000 | 1,483,376 | 1,583,376 | 18,641 | 19,931 | | 1,582,086 |
| Library Operating Fund | 1,283,908 | 3,136,150 | 2,854,948 | (386,112) | 1,178,998 | 1,283,908 | 2,858,480 | 1,154,890 | (120,556) | 2,866,942 |
| Library 2013A Bond Fund | 98,084 | - | 241,512 | 241,112 | 97,684 | 97,052 | 1,557 | 20,556 | 120,556 | 198,609 |
| Total Library | 2,965,367 | 3,136,150 | 3,341,460 | - | 2,760,057 | 2,964,335 | 2,878,678 | 1,195,377 | - | 4,647,637 |

Water Purchased from DWC

(Data in Millions of Gallons)

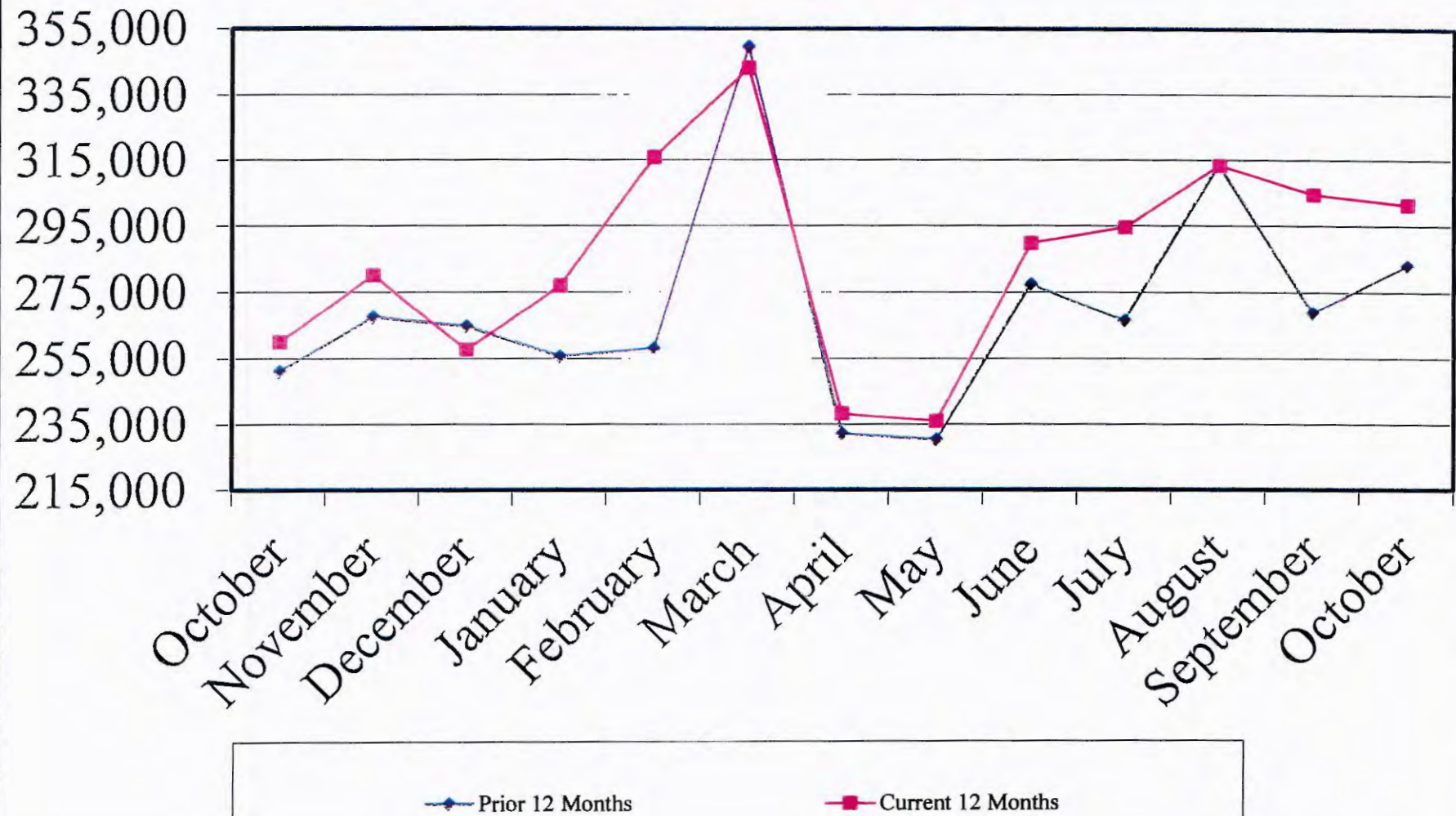


**Village of Hinsdale
Sales Tax Revenue
10 Year History By Month**

| Sales Month | Receipt Month | FY 10-11 Receipts | FY 11-12 Receipts | FY 12-13 Receipts | FY 13-14 Receipts | FY 14-15 Receipts | FY 15-16 Receipts | FY 16-17 Receipts | FY 17-18 Receipts | FY 18-19 Receipts | FY 19-20 Receipts | FY 19-20 Increase/ (Decrease) | FY 19-20 % Increase/ (Decrease) |
|-------------|---------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------------------|---------------------------------|
| February | May | 189,151 | 210,487 | 211,523 | 227,065 | 213,467 | 253,912 | 237,319 | 220,707 | 230,364 | 236,169 | 5,805 | 2.5% |
| March | June | 206,274 | 222,514 | 251,311 | 228,116 | 267,859 | 238,570 | 257,204 | 242,698 | 277,485 | 289,938 | 12,453 | 4.5% |
| April | July | 196,915 | 217,770 | 243,174 | 261,758 | 276,991 | 259,120 | 232,350 | 270,428 | 266,663 | 294,777 | 28,114 | 10.5% |
| May | August | 214,624 | 224,861 | 249,702 | 272,597 | 279,158 | 267,322 | 318,358 | 268,505 | 313,690 | 313,586 | (104) | 0.0% |
| June | September | 236,023 | 236,584 | 261,434 | 261,473 | 265,796 | 241,439 | 271,479 | 275,264 | 269,080 | 304,748 | 35,668 | 13.0% |
| July | October | 226,665 | 227,263 | 236,574 | 259,609 | 269,768 | 272,659 | 242,368 | 251,121 | 283,257 | 301,676 | 18,419 | 7.3% |
| August | November | 211,552 | 244,663 | 213,184 | 267,351 | 287,123 | 272,526 | 255,172 | 267,662 | 280,047 | | 0 | 0.0% |
| September | December | 231,825 | 241,037 | 246,790 | 250,338 | 246,115 | 263,168 | 272,130 | 264,905 | 257,769 | | 0 | 0.0% |
| October | January | 218,576 | 234,383 | 221,189 | 254,493 | 270,351 | 270,394 | 247,000 | 255,747 | 276,983 | | 0 | 0.0% |
| November | February | 228,058 | 238,161 | 305,260 | 232,352 | 251,913 | 244,737 | 254,990 | 258,122 | 315,855 | | 0 | 0.0% |
| December | March | 272,816 | 297,609 | 313,238 | 304,716 | 308,309 | 298,475 | 316,367 | 349,611 | 343,252 | | 0 | 0.0% |
| January | April | 188,182 | 210,144 | 217,477 | 243,874 | 236,982 | 221,687 | 239,452 | 232,169 | 238,298 | | 0 | 0.0% |
| Adjustment | | - | - | 111,934 | - | - | - | - | - | - | - | - | - |
| | Total | 2,620,661 | 2,805,477 | 3,082,790 | 3,063,742 | 3,173,832 | 3,104,009 | 3,144,189 | 3,156,939 | 3,352,742 | 1,740,894 | 100,355 | 7.4% |

| | | | | | | | | | | |
|-------------|---------|---------|---------|----------|---------|----------|--------|--------|---------|---------|
| Change From | 243,772 | 184,816 | 277,313 | (19,048) | 110,090 | (69,823) | 40,180 | 12,750 | 195,803 | 100,355 |
| Prior Year | 10.3% | 7.1% | 9.9% | -0.6% | 3.6% | -2.2% | 1.3% | 0.4% | 6.2% | 7.4% |

Total Sales Tax Receipts



**Village of Hinsdale
FY 2019-20 Summary of Legal Expenses**

| Description | May | June | July | August | September | October | November | December | January | February | March | April | FY Total |
|--|------------------|------------------|------------------|------------------|------------------|------------------|----------|----------|---------|----------|-------|-------|-------------|
| Klein, Thorpe and Jenkins, Ltd. | | | | | | | | | | | | | |
| Billable General Representation | 16,600.06 | 18,061.27 | 20,959.72 | 22,085.52 | 20,793.98 | 16,599.10 | | | | | | | 115,099.65 |
| Labor Matters | | 420.00 | 968.68 | 138.00 | | 323.90 | | | | | | | 1,850.58 |
| Reimbursable | | - | 661.50 | 49.00 | 509.00 | 1,865.50 | | | | | | | 3,085.00 |
| Hinsdale Middle School Parking Deck | 8,402.00 | 5,046.20 | 882.00 | 1,197.00 | 714.00 | 381.20 | | | | | | | 16,622.40 |
| Trinity Sober Living | | | | | 3,186.00 | 9,907.00 | | | | | | | 13,093.00 |
| MIH, LLC vs Anglin | | - | | | | | | | | | | | - |
| Total Klein, Thorpe and Jenkins, Ltd. | 25,002.06 | 23,527.47 | 23,471.90 | 23,469.52 | 25,202.98 | 29,076.70 | - | - | - | - | - | - | 149,750.63 |
| | | - | | | | | | | | | | | |
| Clark Baird Smith, LLP | | | | | | | | | | | | | |
| Labor Matters | 14,742.50 | 18,302.50 | 6,415.00 | 1,657.50 | 6,507.50 | 2,230.00 | | | | | | | |
| Total Clark Baird Smith, LLP | 14,742.50 | 18,302.50 | 6,415.00 | 1,657.50 | 6,507.50 | 2,230.00 | - | - | - | - | - | - | 49,855.00 |
| | | | | | | | | | | | | | |
| The Law Offices of Aaron H. Reinke | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | | | | | | | 900.00 |
| | | | | | | | | | | | | | |
| Tressler LLP - Prosecution | 2,238.00 | 2,042.50 | 1,519.87 | 1,500.00 | 3,287.00 | 2,916.00 | | | | | | | 13,503.37 |
| | | | | | | | | | | | | | |
| Ryan & Ryan | 475.00 | 403.75 | 2,873.75 | 1,591.25 | - | - | | | | | | | 5,343.75 |
| | | | | | | | | | | | | | |
| Seyfarth Shaw LLP | - | - | - | - | - | - | - | | | - | | | - |
| | | | | | | | | | | | | | |
| Winston & Strawn, LLP | | | | | | | | | | | | | - |
| | | | | | | | | | | | | | |
| Grand Total | 42,607.56 | 44,426.22 | 34,430.52 | 28,368.27 | 35,147.48 | 34,372.70 | - | - | - | - | - | - | 219,352.75 |

Village of Hinsdale
Cash and Investments
October 2019

| Fund | Cash and Cash Equivalents | Pooled Investments | Total Cash and Investments | October Earnings | YTD Earnings |
|-----------------------------|------------------------------|-------------------------|----------------------------------|---------------------|----------------------|
| General Fund | \$ 625,510.53 | \$ 6,586,024.87 | \$ 7,211,535.40 | \$ 22,051.62 | \$ 132,142.93 |
| Motor Fuel Tax Fund | 67,999.36 | 715,967.87 | 783,967.23 | 1,226.76 | 8,075.43 |
| Foreign Fire Insurance Fund | 105,151.09 | - | 105,151.09 | 11.28 | 76.78 |
| Debt Service Funds | 184,479.08 | 1,942,387.46 | 2,126,866.54 | 3,373.47 | 18,567.74 |
| MIP Infrastructure Fund | 871,982.27 | 9,181,135.45 | 10,053,117.72 | 19,475.99 | 160,286.65 |
| Water & Sewer Funds | | | | | |
| Operations | 39,266.28 | 413,436.16 | 452,702.44 | 10.17 | 1,026.63 |
| Capital | 25,279.86 | 266,172.61 | 291,452.47 | 490.92 | 846.61 |
| DS - Alternate Bonds | 54,638.54 | 575,291.31 | 629,929.85 | 974.82 | 5,248.36 |
| Escrow Funds | 275,530.73 | 2,901,073.86 | 3,176,604.59 | - | - |
| Total Village Funds | 2,249,837.74 | 22,581,489.59 | 24,831,327.33 | 47,615.03 | 326,271.13 |
| Library Funds | 251,509.00 | 4,201,135.64 | 4,452,644.64 | 7,889.15 | 43,803.45 |
| Total Library Funds | 251,509.00 | 4,201,135.64 | 4,452,644.64 | 7,889.15 | 43,803.45 |
| Total All Funds | \$ 2,501,346.74 | \$ 26,782,625.23 | \$ 29,283,971.97 | \$ 55,504.18 | \$ 370,074.58 |

| | Monthly Return | Yield to Maturity | 12 Month Return | Market Value |
|---|-------------------|----------------------|--------------------|-------------------------|
| Cash and Cash Equivalents: | | | | |
| Pooled Checking - Harris Bank N.A. | | | | \$ 1,070,400.92 |
| Pooled Checking - Hinsdale Bank & Trust | | | | 944,505.04 |
| Payroll Checking - Harris Bank N.A. | | | | 129,780.69 |
| Library Checking - Harris Bank N.A. | | | | 251,509.00 |
| Foreign Fire Insurance Checking | | | | 105,151.09 |
| Total Cash and Cash Equivalents | | | | 2,501,346.74 |
| Pooled Investments: | | | | |
| IMET 1-3 yr Fund | 0.29% | N/A | 3.99% | 5,730,532.13 |
| IMET Convenience Fund | 0.16% | 2.27% | 2.23% | 4,978,545.46 |
| Illinois Funds | 0.16% | 1.92% | 2.34% | 13,543,917.44 |
| Harris Bank Money Market | 0.17% | N/A | 2.02% | 2,529,630.20 |
| Total Pooled Investments | | | | 26,782,625.23 |
| Total Cash and Investments | | | | \$ 29,283,971.97 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
ALL PROGRAM REVENUE - 500**

| Account Number | Revenue Description | Actual Prior Year | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------------------|---------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| <u>Property Taxes</u> | | | | | | | | |
| 5003 | Liability Insurance Tax | - | - | - | - | - | - | - |
| 5005 | Police Protection Tax | 84,391 | 88,359 | 2,336,675 | 2,387,310 | 2,387,998 | 2,631,085 | 2,631,085 |
| 5007 | Fire Protection Tax | 84,391 | 88,359 | 2,336,675 | 2,387,310 | 2,387,998 | 2,631,085 | 2,631,085 |
| 5021 | Police Pension Tax | 20,373 | 20,480 | 551,130 | 541,003 | 540,848 | 597,357 | 597,357 |
| 5023 | Firefighters Pension Tax | 30,457 | 34,941 | 836,387 | 930,659 | 918,500 | 1,013,321 | 1,013,321 |
| 5025 | Handicapped Recreation Programs | 2,499 | 2,615 | 69,205 | 70,650 | 69,964 | 77,028 | 77,028 |
| 5051 | Road & Bridge Tax | 15,069 | 15,532 | 415,133 | 409,614 | 409,541 | 444,135 | 444,135 |
| | Total | 237,181 | 250,286 | 6,545,204 | 6,726,546 | 6,714,849 | 7,394,011 | 7,394,011 |
| <u>State Distributions</u> | | | | | | | | |
| 5251 | State Income Tax | 160,400 | 178,519 | 850,587 | 992,486 | 920,582 | 1,767,000 | 1,767,000 |
| 5252 | State Replacement Taxes | 30,936 | 62,168 | 112,445 | 162,648 | 104,934 | 213,000 | 213,000 |
| 5253 | Sales Taxes | 283,257 | 301,676 | 1,640,538 | 1,740,893 | 1,620,695 | 3,358,000 | 3,358,000 |
| 5255 | Road & Bridge Replacement Taxes | 830 | 1,461 | 3,104 | 4,328 | 2,963 | 5,400 | 5,400 |
| 5271 | State/Local Grants | 2,618 | 39,160 | 9,422 | 57,857 | 15,000 | 30,000 | 30,000 |
| 5273 | Food and Beverage Tax | 42,641 | 38,482 | 229,494 | 240,434 | 231,772 | 441,000 | 441,000 |
| | Total | 520,681 | 621,466 | 2,845,591 | 3,198,646 | 2,895,946 | 5,814,400 | 5,814,400 |
| <u>Utility Taxes</u> | | | | | | | | |
| 5351 | Utility Tax - Electric | 61,644 | 56,066 | 330,848 | 309,028 | 330,637 | 629,000 | 629,000 |
| 5352 | Utility Tax - Gas | - | - | 61,499 | 58,250 | 63,859 | 239,000 | 239,000 |
| 5353 | Utility Tax - Telephone | 61,862 | 56,617 | 347,682 | 333,988 | 321,855 | 655,000 | 655,000 |
| 5354 | Utility Tax - Water | 36,433 | 33,146 | 225,450 | 197,737 | 252,234 | 411,000 | 411,000 |
| | Total | 159,939 | 145,829 | 965,479 | 899,002 | 968,583 | 1,934,000 | 1,934,000 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
ALL PROGRAM REVENUE - 500**

| Account Number | Revenue Description | Actual Prior Year | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|----------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Licenses</u> | | | | | | | |
| 5401 | Vehicle Licenses | 2,538 | 1,540 | 51,643 | 59,509 | 54,587 | 356,000 | 356,000 |
| 5402 | Animal Licenses | 45 | 45 | 1,100 | 1,415 | 1,093 | 8,300 | 8,300 |
| 5403 | Business Licenses | 545 | 332 | 3,780 | 1,292 | 3,117 | 41,000 | 41,000 |
| 5405 | Liquor Licenses | | 2,300 | 4,800 | 2,850 | 4,778 | 54,250 | 54,250 |
| 5407 | Cab Drivers Licenses | 25 | | 125 | 25 | 139 | 250 | 250 |
| 5408 | Caterer's Licenses | 500 | | 14,500 | 11,500 | 14,500 | 15,000 | 15,000 |
| 5410 | General Contractor License | 1,500 | 250 | 7,150 | 8,250 | 16,000 | 32,000 | 32,000 |
| | Total | 5,153 | 4,467 | 83,098 | 84,841 | 94,214 | 506,800 | 506,800 |
| | <u>Permits</u> | | | | | | | |
| 5601 | Electric Permits | 7,472 | 3,496 | 62,135 | 55,718 | 64,792 | 110,000 | 110,000 |
| 5602 | Building Permits | 86,866 | 82,088 | 748,418 | 727,692 | 761,883 | 1,319,000 | 1,319,000 |
| 5603 | Plumbing Permits | 16,530 | 5,032 | 114,282 | 99,667 | 104,416 | 174,000 | 174,000 |
| 5605 | Storm Water Permits | 1,800 | 4,060 | 20,400 | 19,876 | 25,439 | 31,600 | 31,600 |
| 5606 | Overweight Permits | 1,528 | 1,908 | 10,750 | 6,939 | 7,826 | 10,600 | 10,600 |
| 5607 | Cook County Food Permits | | | | 1,500 | - | 6,000 | 6,000 |
| 5608 | Commercial File Permit | 2,950 | 550 | 9,250 | 7,850 | 9,117 | 13,000 | 13,000 |
| 5610 | Block Party permits | - | 50 | 50 | | - | - | - |
| | Total | 117,145 | 97,084 | 965,284 | 919,242 | 973,473 | 1,664,200 | 1,664,200 |
| | <u>Service Fees</u> | | | | | | | |
| 5811 | Library Accounting | 2,300 | 2,415 | 13,801 | 14,491 | 14,491 | 28,982 | 28,982 |
| 5812 | Copier Sales | 5 | | 43 | 18 | 25 | 50 | 50 |
| 5821 | General Interest | 213 | (151) | 15,332 | 10,670 | 13,797 | 17,000 | 17,000 |
| 5822 | Athletics | 1,526 | 2,314 | 64,804 | 74,889 | 74,717 | 100,000 | 100,000 |
| 5823 | Cultural Arts | 349 | 277 | 8,619 | 10,049 | 7,430 | 10,000 | 10,000 |
| 5824 | Early Childhood | 110 | 23 | 1,378 | 3,599 | 2,500 | 5,000 | 5,000 |
| 5825 | Fitness | 717 | 893 | 12,763 | 8,201 | 12,060 | 20,000 | 20,000 |
| 5826 | Paddle Tennis | 26,742 | | 69,349 | 25 | 66,347 | 78,600 | 78,600 |

VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
ALL PROGRAM REVENUE - 500

| Account Number | Revenue Description | Actual Prior Year | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|-------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 5827 | Special Events | 1,521 | 8,024 | 12,749 | 22,442 | 13,157 | 20,000 | 20,000 |
| 5829 | Picnic | 240 | | 10,410 | 10,669 | 14,000 | 14,000 | 14,000 |
| 5831 | Pool Resident Fees | | | 101,279 | 90,044 | 104,917 | 105,000 | 105,000 |
| 5832 | Pool Non-Resident Fees | | | 38,930 | 55,615 | 39,075 | 39,000 | 39,000 |
| 5833 | Pool Daily Fees | | 4,908 | 63,503 | 65,855 | 60,000 | 60,000 | 60,000 |
| 5834 | Pool 10-Visit Passes | | | 19,312 | 20,211 | 20,000 | 20,000 | 20,000 |
| 5835 | Pool Concessions | | 2,050 | 4,054 | 5,260 | 4,264 | 5,000 | 5,000 |
| 5836 | Pool Resident Class Fees | | | 21,928 | 20,784 | 19,738 | 20,000 | 20,000 |
| 5837 | Pool Non-Resident Class Fees | | | 6,483 | 7,889 | 6,000 | 6,000 | 6,000 |
| 5838 | Pool Private Lessons Class | | | 6,820 | 8,000 | 10,000 | 10,000 | 10,000 |
| 5839 | Misc. Pool Revenue | | 780 | 29,686 | 35,009 | 30,000 | 30,000 | 30,000 |
| 5840 | Town Team Fees | | | 20,345 | 18,786 | 21,000 | 21,000 | 21,000 |
| 5841 | Downtown Meters | 24,987 | 22,159 | 133,590 | 136,551 | 125,000 | 250,000 | 250,000 |
| 5842 | Commuter Meters | 13,652 | 13,084 | 85,292 | 68,955 | 77,500 | 155,000 | 155,000 |
| 5843 | Commuter Permits | 157 | 252 | 107,312 | 112,657 | 107,811 | 220,000 | 220,000 |
| 5844 | Merchant Permits | 91 | 364 | 66,203 | 60,335 | 67,174 | 130,000 | 130,000 |
| 5901 | Rent Proceeds | 8,735 | 7,429 | 47,210 | 47,726 | 46,099 | 92,198 | 92,198 |
| 5902 | Cell Tower Leases | 4,741 | 7,194 | 34,512 | 42,831 | 42,180 | 84,360 | 84,360 |
| 5938 | KLM Lodge Rental Fees | 13,200 | 31,680 | 108,306 | 101,495 | 75,000 | 150,000 | 150,000 |
| 5939 | Field Use Fees | 2,400 | | 26,892 | 27,768 | 27,500 | 55,000 | 55,000 |
| 5962 | Ambulance Service | 63,075 | 46,552 | 237,661 | 228,724 | 225,000 | 450,000 | 450,000 |
| 5963 | Transcription/Zoning Appeals | 3,425 | 3,950 | 17,940 | 15,401 | 15,000 | 30,000 | 30,000 |
| 5964 | Police/Fire Reports | 288 | 421 | 2,123 | 2,940 | 2,250 | 4,500 | 4,500 |
| 5972 | Fire Service Fee-Non Resident | | | 1,110 | 1,144 | 555 | 1,109 | 1,109 |
| 5973 | False Alarm Fees | 1,100 | 750 | 4,100 | 3,725 | 5,050 | 10,100 | 10,100 |
| 5974 | Annual Alarm Fees | 20 | 40 | 463 | 690 | 20,200 | 40,400 | 40,400 |
| 5975 | Fire Inspection Fees | 6,325 | 7,535 | 16,105 | 15,120 | 20,000 | 40,000 | 40,000 |
| | Total | 175,919 | 162,944 | 1,410,404 | 1,348,567 | 1,389,902 | 2,322,424 | 2,322,424 |

VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
ALL PROGRAM REVENUE - 500

| Account Number | Revenue Description | Actual Prior Year | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|--------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Fines</u> | | | | | | | |
| 6001 | Court Fines | 11,696 | 17,297 | 88,050 | 68,069 | 69,000 | 138,000 | 138,000 |
| 6002 | Meter Fines | 7,606 | 12,609 | 39,753 | 54,784 | 40,000 | 80,000 | 80,000 |
| 6003 | Vehicle Ordinance Fines | 2,310 | 2,118 | 17,048 | 19,699 | 19,500 | 39,000 | 39,000 |
| 6004 | Animal Ordinance Fines | | 325 | 660 | 1,115 | 550 | 1,100 | 1,100 |
| 6005 | Parking Ordinance Fines | 13,246 | 17,324 | 70,220 | 77,113 | 74,000 | 148,000 | 148,000 |
| 6006 | Other Ordinance Fines | | | | 1,435 | 100 | 200 | 200 |
| 6007 | Impound Fees | 5,000 | 6,300 | 27,600 | 30,300 | 26,000 | 52,000 | 52,000 |
| | Total | 39,858 | 55,973 | 243,331 | 252,515 | 229,150 | 458,300 | 458,300 |
| | <u>Other Income</u> | | | | | | | |
| 6219 | Interest on Property Taxes | 1,533 | | 8,429 | 336 | 8 | 15 | 15 |
| 6221 | Interest on Investments | 18,531 | 22,052 | 97,583 | 132,143 | 94,500 | 189,000 | 189,000 |
| 6225 | Cable TV Franchise | | 14,049 | 91,655 | 120,496 | 92,452 | 376,000 | 376,000 |
| 6235 | Code Sales | | | 10 | | 25 | 50 | 50 |
| 6236 | Elm Tree Fungicide Program | | | | | - | - | - |
| 6239 | Pre Plan Reviews | | 100 | 200 | 300 | 150 | 300 | 300 |
| 6311 | Donations | 1,700 | | 18,748 | 3,564 | 7,500 | 15,000 | 15,000 |
| 6403 | IPBC Surplus | | | | | - | - | - |
| 6550 | Intergovernmental Revenue | | | | | - | - | - |
| 6453 | Proceeds From Sale of Property | 986 | | 66,487 | 24,077 | 15,000 | 30,000 | 30,000 |
| 6596 | Reimbursed Activity | 13,260 | 21,894 | 103,123 | 112,708 | 112,405 | 224,810 | 224,810 |
| 6598 | Cash over/short | 10 | 28 | (61) | 20 | - | - | - |
| 6599 | Miscellaneous Income | 2,220 | 4,735 | 14,039 | 13,978 | 12,350 | 24,700 | 24,700 |
| | Total | 38,238 | 62,857 | 400,213 | 407,622 | 334,390 | 859,875 | 859,875 |
| | Total Revenues | 1,294,114 | 1,400,905 | 13,458,604 | 13,836,981 | 13,600,508 | 20,954,010 | 20,954,010 |

**FY 2019-20 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|-----------------|--------------------|------------------|------------------------------|---------------------------------|-------------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 613,594 | 658,326 | 3,755,464 | 3,733,348 | 3,802,322 | 8,377,998 | 8,377,998 |
| 7002 | Overtime | 54,798 | 92,522 | 295,830 | 467,061 | 245,213 | 540,300 | 540,300 |
| 7003 | Temporary | 40,055 | 29,239 | 378,967 | 326,107 | 416,912 | 724,243 | 724,243 |
| 7005 | Longevity Pay | - | - | - | - | - | 27,600 | 27,600 |
| 7008 | Reimbursible Overtime | 7,494 | 3,650 | 15,282 | 12,132 | 22,692 | 50,000 | 50,000 |
| 7009 | Extra Detail - Grant | - | 475 | 12,348 | 14,133 | - | - | - |
| 7099 | Water Fund Cost Allocation | (95,470) | (97,856) | (572,817) | (587,138) | (586,897) | (1,173,793) | (1,173,793) |
| 7101 | Social Security | 17,772 | 18,106 | 121,264 | 121,852 | 131,547 | 277,840 | 277,840 |
| 7102 | IMRF Pension | 36,842 | 27,413 | 216,778 | 158,231 | 173,479 | 382,241 | 382,241 |
| 7105 | Medicare | 10,030 | 10,731 | 60,445 | 63,011 | 65,153 | 140,747 | 140,747 |
| 7106 | Police Pension | 20,373 | 20,480 | 551,130 | 541,003 | 540,848 | 597,357 | 597,357 |
| 7107 | Firefighters Pension | 30,457 | 34,941 | 836,387 | 930,659 | 918,500 | 1,013,321 | 1,013,321 |
| 7111 | Health Insurance | 115,425 | 112,551 | 672,264 | 681,124 | 700,591 | 1,457,078 | 1,457,078 |
| 7112 | Unemployment Compensation | - | - | - | - | - | - | - |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 851,371 | 910,578 | 6,343,342 | 6,461,522 | 6,430,361 | 12,414,932 | 12,414,932 |
| | <u>Professional Services</u> | | | | | | | |
| 7201 | Legal Expenses | 28,339 | 58,617 | 96,223 | 182,135 | 125,000 | 250,000 | 250,000 |
| 7202 | Engineering | - | - | - | - | 500 | 1,000 | 1,000 |
| 7204 | Auditing | 4,800 | 20,500 | 30,000 | 25,300 | 16,439 | 32,877 | 32,877 |
| 7206 | Planning Services | - | - | - | - | - | - | - |
| 7294 | Tollway Expenditures | 6,572 | - | 22,417 | 5,344 | 25,000 | 50,000 | 50,000 |
| 7299 | Misc Professional Services | 9,873 | 28,582 | 49,701 | 80,347 | 44,493 | 88,985 | 88,985 |
| | Total | 49,584 | 107,699 | 198,340 | 293,126 | 211,431 | 422,862 | 422,862 |

**FY 2019-20 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|-----------------------------|-------------------|-----------------|--------------------|-----------------|------------------------------|---------------------------------|------------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Contractual Services</u> | | | | | | | |
| 7301 | Street Sweeping | 3,761 | 16,236 | 23,796 | 20,163 | 23,795 | 47,589 | 47,589 |
| 7302 | Refuse Removal | 1,985 | 1,800 | 8,285 | 6,840 | 6,250 | 12,500 | 12,500 |
| 7303 | Mosquito Abatement | - | - | 55,496 | 55,496 | 55,496 | 55,496 | 55,496 |
| 7304 | DED Removals | 12,663 | 6,645 | 27,671 | 17,794 | 37,218 | 74,436 | 74,436 |
| 7306 | Buildings and Grounds | 6,747 | 1,751 | 16,714 | 11,221 | 25,962 | 52,500 | 52,500 |
| 7307 | Custodial | 18,926 | 10,191 | 60,729 | 44,282 | 63,651 | 125,302 | 125,302 |
| 7308 | Dispatch Services | 127,892 | 133,868 | 384,255 | 401,744 | 401,501 | 535,334 | 535,334 |
| 7309 | Data Processing | 6,699 | 2,448 | 95,827 | 76,203 | 117,492 | 185,095 | 185,095 |
| 7310 | Traffic Signals | - | - | - | - | 200 | 400 | 400 |
| 7311 | Inspectors | 2,100 | 2,800 | 13,845 | 13,748 | 15,125 | 30,250 | 30,250 |
| 7312 | Landscape Maintenance | 17,490 | 22,210 | 97,719 | 104,336 | 82,567 | 162,809 | 162,809 |
| 7313 | Third Party Review | 3,038 | 500 | 45,492 | 17,426 | 32,500 | 65,000 | 65,000 |
| 7314 | Recreation Programs | 8,852 | 8,780 | 123,556 | 121,888 | 138,100 | 225,250 | 225,250 |
| 7316 | IT Service Contract | 15,259 | 13,744 | 90,657 | 83,933 | 91,555 | 183,110 | 183,110 |
| 7319 | Tree Trimming | - | - | - | - | 36,953 | 73,906 | 73,906 |
| 7320 | Elm Tree Fungicide | - | 23,907 | 117,130 | 115,700 | 81,302 | 162,603 | 162,603 |
| 7399 | Misc. Contractual Services | 4,490 | 40,284 | 81,934 | 116,004 | 119,084 | 238,040 | 238,040 |
| | Total | 229,901 | 285,163 | 1,243,107 | 1,206,776 | 1,328,749 | 2,229,620 | 2,229,620 |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 1,827 | 1,411 | 11,482 | 10,847 | 13,150 | 26,300 | 26,300 |
| 7402 | Utilities | 22,478 | 14,904 | 105,585 | 87,380 | 129,750 | 259,500 | 259,500 |
| 7403 | Telephone | 7,885 | 12,614 | 41,428 | 53,936 | 46,913 | 93,825 | 93,825 |
| 7405 | Dumping | 574 | 2,788 | 4,235 | 5,131 | 9,150 | 18,300 | 18,300 |
| 7406 | Citizen Information | 12 | - | 6,981 | 7,048 | 11,445 | 22,890 | 22,890 |
| 7409 | Equipment Rental | 616 | 350 | 4,408 | 4,476 | 3,875 | 7,750 | 7,750 |
| 7411 | Holiday Decorating | - | - | - | - | 5,030 | 10,060 | 10,060 |
| 7414 | Legal Publications | 1,680 | 474 | 4,040 | 1,088 | 2,750 | 5,500 | 5,500 |
| 7415 | Employment Advertising | 332 | 50 | 2,056 | 374 | 1,850 | 3,700 | 3,700 |
| 7419 | Printing and Publications | 4,419 | 6,269 | 22,722 | 21,586 | 23,738 | 47,475 | 47,475 |
| 7499 | Miscellaneous Services | 10,416 | 45 | 35,774 | 4,702 | 6,175 | 12,350 | 12,350 |
| | Total | 50,237 | 38,925 | 238,710 | 196,646 | 253,825 | 507,650 | 507,650 |

**FY 2019-20 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|-------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Materials and Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 3,302 | 3,605 | 20,388 | 15,401 | 20,563 | 39,925 | 39,925 |
| 7502 | Publications | 133 | 135 | 1,227 | 150 | 600 | 1,200 | 1,200 |
| 7503 | Gasoline and Oil | 6,163 | 6,922 | 38,740 | 34,044 | 39,150 | 78,300 | 78,300 |
| 7504 | Uniforms | 4,920 | 10,037 | 32,061 | 45,392 | 40,313 | 76,925 | 76,925 |
| 7505 | Chemicals | 917 | 1,060 | 23,344 | 11,959 | 74,684 | 129,368 | 129,368 |
| 7506 | Motor Vehicle Supplies | 18 | 81 | 507 | 154 | 775 | 1,550 | 1,550 |
| 7507 | Building Supplies | 1,529 | 1,675 | 6,034 | 5,532 | 6,700 | 13,400 | 13,400 |
| 7508 | License Supplies | 978 | 72 | 3,305 | 2,885 | 4,057 | 8,114 | 8,114 |
| 7509 | Janitor Supplies | 458 | 1,097 | 7,050 | 6,431 | 7,175 | 11,500 | 11,500 |
| 7510 | Tools | 604 | 6,748 | 3,058 | 14,260 | 12,505 | 25,010 | 25,010 |
| 7511 | KLM Event Supplies | 313 | 211 | 852 | 896 | 1,100 | 2,200 | 2,200 |
| 7514 | Range Supplies | 5,050 | 1,003 | 7,666 | 6,889 | 7,150 | 14,300 | 14,300 |
| 7515 | Camera Supplies | - | - | 466 | 70 | 300 | 600 | 600 |
| 7517 | Recreation Supplies | 12,328 | 2,975 | 24,008 | 18,759 | 18,375 | 36,750 | 36,750 |
| 7518 | Laboratory Supplies | - | - | - | - | 38 | 75 | 75 |
| 7519 | Trees | - | - | 79,494 | 66,743 | 82,032 | 107,055 | 107,055 |
| 7520 | Computer Equipment | 353 | 630 | 14,120 | 9,018 | 14,550 | 29,100 | 29,100 |
| 7525 | Emergency Management | - | 317 | - | 492 | 1,625 | 3,250 | 3,250 |
| 7530 | Medical Supplies | (164) | 258 | 7,076 | 7,986 | 5,900 | 11,800 | 11,800 |
| 7531 | Fire Prevention | 475 | 399 | 850 | 1,511 | 1,100 | 2,200 | 2,200 |
| 7532 | Oxygen & Air Supplies | - | 91 | 203 | 200 | 400 | 800 | 800 |
| 7533 | Hazmat Supplies | 310 | - | 2,060 | 280 | 2,175 | 4,350 | 4,350 |
| 7534 | Fire Supression Supplies | 280 | 854 | 2,483 | 1,398 | 2,075 | 4,150 | 4,150 |
| 7535 | Fire Inspection Supplies | - | 119 | - | 171 | 188 | 375 | 375 |
| 7536 | Infection Control Supplies | - | - | 1,071 | 1,486 | 1,018 | 2,035 | 2,035 |
| 7537 | Safety Supplies | - | 194 | 238 | 1,045 | 625 | 1,250 | 1,250 |
| 7539 | Software Supplies | - | 1,320 | 1,609 | 6,560 | 33,425 | 66,850 | 66,850 |
| 7599 | Other Supplies | 1,845 | 11,604 | 11,394 | 29,635 | 14,575 | 29,150 | 29,150 |
| | Total | 39,811 | 51,406 | 289,304 | 289,348 | 393,170 | 701,582 | 701,582 |

**FY 2019-20 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|----------------------------------|-------------------|---------------|--------------------|----------------|------------------------|---------------------------|----------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Repairs and Maintenance</u> | | | | | | | |
| 7601 | Buildings | 17,913 | 17,250 | 73,440 | 58,966 | 73,612 | 125,550 | 125,550 |
| 7602 | Office Equipment | 2,305 | 3,524 | 12,156 | 15,798 | 21,517 | 43,033 | 43,033 |
| 7603 | Motor Vehicles | 5,799 | 9,109 | 48,137 | 53,546 | 49,690 | 99,380 | 99,380 |
| 7604 | Radios | 1,015 | 311 | 2,724 | 3,292 | 6,200 | 12,400 | 12,400 |
| 7605 | Grounds | 680 | 193 | 21,044 | 11,656 | 18,178 | 19,806 | 19,806 |
| 7606 | Computers | 2,143 | 1,002 | 2,663 | 5,904 | 2,900 | 5,800 | 5,800 |
| 7608 | Sewers | - | (41) | - | - | - | - | - |
| 7611 | Parking Meters | - | 134 | 173 | 134 | 750 | 1,500 | 1,500 |
| 7615 | Streets and Alleys | 4,992 | 2,317 | 24,753 | 12,077 | 14,413 | 28,825 | 28,825 |
| 7617 | Parks - Playground Equipment | 9,052 | - | 16,665 | 1,536 | 5,500 | 11,000 | 11,000 |
| 7618 | General Equipment | 513 | 2,604 | 13,749 | 12,574 | 11,370 | 22,740 | 22,740 |
| 7619 | Traffic and Street Lights | 1,115 | 21 | 4,388 | 866 | 3,500 | 7,000 | 7,000 |
| 7622 | Traffic and Street Signs | 454 | 1,711 | 27,045 | 12,459 | 18,500 | 37,000 | 37,000 |
| 7699 | Miscellaneous Repairs | - | - | 352 | 398 | 325 | 650 | 650 |
| | Total | 45,981 | 38,136 | 247,289 | 189,205 | 226,454 | 414,684 | 414,684 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Dev. | 2,980 | 4,409 | 9,802 | 13,221 | 16,773 | 33,545 | 33,545 |
| 7702 | Dues and Subscriptions | 4,573 | 1,821 | 30,872 | 32,943 | 39,947 | 54,777 | 54,777 |
| 7703 | Employee Relations | 55 | 2 | 5,266 | 1,999 | 6,300 | 12,600 | 12,600 |
| 7705 | Village Training/Tuition Reimb | 5,087 | 3,750 | 5,924 | 5,195 | 9,817 | 19,633 | 19,633 |
| 7706 | Plan Commission | - | - | - | - | 250 | 500 | 500 |
| 7707 | Historic Preservation Commission | 627 | 1,621 | 2,123 | 4,105 | 5,000 | 10,000 | 10,000 |
| 7708 | Park & Recreation Commission | - | - | - | - | 25 | 50 | 50 |
| 7709 | Board of Fire & Police Comm | 2,400 | 2,895 | 29,264 | 17,349 | 20,250 | 40,500 | 40,500 |
| 7710 | Economic Development Comm | 2,250 | 2,064 | 9,555 | 7,653 | 45,000 | 90,000 | 90,000 |
| 7711 | Zoning Board of Appeals | - | - | - | - | 250 | 500 | 500 |
| 7719 | HSD Charges | - | - | 1,469 | - | 2,775 | 5,550 | 5,550 |
| 7725 | Ceremonial Occasions | - | - | - | - | 750 | 1,500 | 1,500 |
| 7729 | Bond Principal Payment | - | - | 105,817 | - | - | - | - |
| 7735 | Educational Training | (335) | 9,969 | 28,583 | 29,159 | 28,540 | 57,080 | 57,080 |

**FY 2019-20 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|--------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7736 | Personnel | - | 329 | 1,744 | 1,165 | 2,165 | 4,330 | 4,330 |
| 7737 | Mileage Reimbursement | 437 | 170 | 1,077 | 679 | 1,025 | 2,050 | 2,050 |
| 7749 | Interest Expense | - | - | 1,984 | - | - | - | - |
| 7795 | Bank & Bond Fees | 5,266 | 5,635 | 40,995 | 43,806 | 36,825 | 73,650 | 73,650 |
| 7799 | Misc Expenses | - | - | - | - | 100,000 | 200,000 | 200,000 |
| | Total | 23,340 | 32,666 | 274,474 | 157,273 | 315,691 | 606,265 | 606,265 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA Premiums | - | - | - | - | - | 220,876 | 220,876 |
| 7812 | Self Insured Liability | - | 55,818 | 20,001 | 84,656 | 55,250 | 110,500 | 110,500 |
| 7899 | Other Insurance | - | - | - | - | 200 | 400 | 400 |
| | Total | - | 55,818 | 20,001 | 84,656 | 55,450 | 331,776 | 331,776 |
| | Total Operating Expenses | 1,290,225 | 1,520,390 | 8,854,567 | 8,878,553 | 9,215,132 | 17,629,371 | 17,629,371 |
| | <u>Capital Outlay</u> | | | | | | | |
| 7902 | Motor Vehicles | 27,802 | 78,264 | 250,780 | 83,738 | 170,000 | 340,000 | 340,000 |
| 7903 | Park - Playground Equipment | - | 8,432 | - | 8,432 | 6,000 | 12,000 | 12,000 |
| 7904 | Sidewalks | - | - | - | - | - | - | - |
| 7906 | Street Improvements | - | - | - | - | - | - | - |
| 7908 | Land/Grounds | 11,018 | 36,778 | 30,510 | 165,075 | 333,367 | 666,734 | 666,734 |
| 7909 | Buildings | 17,686 | 5,138 | 26,525 | 11,338 | 268,450 | 536,900 | 536,900 |
| 7911 | Parking Lots | - | 1,050 | - | 1,900 | - | - | - |
| 7917 | Alley Improvements | - | - | - | - | - | - | - |
| 7918 | General Equipment | 25,639 | 33,695 | 68,747 | 81,382 | 175,000 | 500,000 | 500,000 |
| 7919 | Computer Equipment | 2,000 | 49,924 | 31,112 | 122,833 | 228,000 | 456,000 | 456,000 |
| | Total | 84,146 | 213,282 | 407,673 | 474,699 | 1,180,817 | 2,511,634 | 2,511,634 |
| | <u>Transfers Out</u> | | | | | | | |
| | Dept. Capital Reserve Transfer | 100,000 | 104,167 | 600,000 | 625,000 | 625,000 | 1,250,000 | 1,250,000 |
| 9041 | Capital Improvement Transfer | 143,333 | 160,000 | 860,000 | 960,000 | 960,000 | 1,920,000 | 1,920,000 |
| 9042 | Annual Infrastructure Transfer | - | - | - | - | - | - | - |
| | Total | 243,333 | 264,167 | 1,460,000 | 1,585,000 | 1,585,000 | 3,170,000 | 3,170,000 |
| | Total Expenses | 1,617,705 | 1,997,839 | 10,722,240 | 10,938,251 | 11,980,949 | 23,311,005 | 23,311,005 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
GENERAL GOVERNMENT DEPARTMENT - 1000**

| Account Number | Expense Description | Actual This Month | | Actual This Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|--------------|------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 76,116 | 84,049 | 451,979 | 484,287 | 485,940 | 1,070,716 | 1,070,716 |
| 7002 | Overtime | 530 | 613 | 2,613 | 2,017 | 4,538 | 10,000 | 10,000 |
| 7003 | Temporary | 10,553 | 2,819 | 55,679 | 15,392 | 53,484 | 117,846 | 117,846 |
| 7005 | Longevity Pay | - | - | - | - | - | 1,200 | 1,200 |
| 7099 | Water Fund Cost Allocation | (66,766) | (68,435) | (400,595) | (410,610) | (410,610) | (821,219) | (821,219) |
| 7101 | Social Security | 3,574 | 3,499 | 27,668 | 27,412 | 30,001 | 66,104 | 66,104 |
| 7102 | IMRF Pension | 9,971 | 7,444 | 57,658 | 42,413 | 48,696 | 107,297 | 107,297 |
| 7105 | Medicare | 1,226 | 1,226 | 7,077 | 6,964 | 7,896 | 17,397 | 17,397 |
| 7111 | Health Insurance | 12,706 | 11,781 | 73,497 | 70,525 | 82,410 | 164,819 | 164,819 |
| 7112 | Unemployment Compensation | - | - | - | - | - | - | - |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 47,910 | 42,996 | 275,577 | 238,400 | 302,356 | 734,160 | 734,160 |
| | <u>Professional Services</u> | | | | | | | |
| 7201 | Legal Services | 28,339 | 58,617 | 96,223 | 182,135 | 125,000 | 250,000 | 250,000 |
| 7202 | Engingeering | - | - | - | - | - | - | - |
| 7204 | Auditing | 4,800 | 20,500 | 30,000 | 25,300 | 16,439 | 32,877 | 32,877 |
| 7294 | Tollway Expenditures | 6,572 | - | 22,417 | 5,344 | 25,000 | 50,000 | 50,000 |
| 7299 | Misc. Professional Services | 6,961 | 28,263 | 30,293 | 69,027 | 20,370 | 40,740 | 40,740 |
| | Total | 46,672 | 107,380 | 178,932 | 281,806 | 186,809 | 373,617 | 373,617 |
| | <u>Contractual Services</u> | | | | | | | |
| 7309 | Data Processing | 6,699 | 2,448 | 51,299 | 27,067 | 67,604 | 135,207 | 135,207 |
| 7316 | IT Service Contract | 15,259 | 13,744 | 90,657 | 83,933 | 91,555 | 183,110 | 183,110 |
| 7399 | Misc. Contractual Services | 1,133 | 1,161 | 7,120 | 7,009 | 16,618 | 33,235 | 33,235 |
| | Total | 23,091 | 17,353 | 149,076 | 118,008 | 175,776 | 351,552 | 351,552 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
GENERAL GOVERNMENT DEPARTMENT - 1000**

| Account Number | Expense Description | Actual This Month | | Actual This Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|----------------------------------|-------------------|--------------|------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 1,542 | 710 | 6,466 | 5,784 | 8,250 | 16,500 | 16,500 |
| 7402 | Utilities | 255 | 257 | 1,529 | 1,541 | 1,550 | 3,100 | 3,100 |
| 7403 | Telephone | 1,212 | 2,842 | 6,965 | 10,309 | 7,613 | 15,225 | 15,225 |
| 7414 | Legal Publications | 1,680 | 474 | 4,040 | 1,088 | 2,750 | 5,500 | 5,500 |
| 7415 | Employment Advertising | 332 | 50 | 2,056 | 180 | 1,750 | 3,500 | 3,500 |
| 7419 | Printing & Publications | 2,266 | - | 6,512 | 4,164 | 5,075 | 10,150 | 10,150 |
| 7499 | Misc. Services | 2,078 | 45 | 3,781 | 3,394 | 2,425 | 4,850 | 4,850 |
| | Total | 9,364 | 4,377 | 31,350 | 26,459 | 29,413 | 58,825 | 58,825 |
| | <u>Materials & Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 1,401 | 500 | 7,038 | 3,493 | 6,950 | 13,900 | 13,900 |
| 7502 | Publications | (20) | (15) | (5) | - | - | - | - |
| 7503 | Gasoline & Oil | - | - | - | - | - | - | - |
| 7504 | Uniforms | (222) | - | - | - | - | - | - |
| 7508 | License Supplies | 978 | - | 1,080 | 1,085 | 1,275 | 2,550 | 2,550 |
| 7520 | Computer Supplies | 219 | 752 | 12,908 | 7,800 | 13,800 | 27,600 | 27,600 |
| 7539 | Software Purchases | - | - | 1,609 | 3,868 | 27,700 | 55,400 | 55,400 |
| 7599 | Other Supplies | 202 | 4,564 | 1,110 | 6,145 | 850 | 1,700 | 1,700 |
| | Total | 2,557 | 5,801 | 23,739 | 22,390 | 50,575 | 101,150 | 101,150 |
| | <u>Repairs & Maintenance</u> | | | | | | | |
| 7602 | Office Equipment | 1,118 | 1,913 | 3,713 | 7,654 | 8,026 | 16,052 | 16,052 |
| 7606 | Computer Equipment | 2,143 | 1,002 | 2,527 | 5,227 | 2,500 | 5,000 | 5,000 |
| | Total | 3,261 | 2,915 | 6,241 | 12,880 | 10,526 | 21,052 | 21,052 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Dev. | 913 | 2,180 | 3,913 | 5,412 | 7,563 | 15,125 | 15,125 |
| 7702 | Dues & Subscriptions | 1,649 | 88 | 16,613 | 19,165 | 24,890 | 24,663 | 24,663 |
| 7703 | Employee Relations | 55 | 2 | 5,266 | 1,999 | 6,300 | 12,600 | 12,600 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
GENERAL GOVERNMENT DEPARTMENT - 1000**

| Account Number | Expense Description | Actual This Month | | Actual This Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|--------------------------------|-------------------|--------------|------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7705 | Village Training/Tuition Reimb | 5,087 | 3,750 | 5,924 | 5,195 | 9,817 | 19,633 | 19,633 |
| 7706 | Plan Commission | - | - | - | - | 250 | 500 | 500 |
| 7707 | Historic Preservation Comm | 627 | 1,621 | 2,123 | 4,105 | 5,000 | 10,000 | 10,000 |
| 7709 | Bd. Of Fire/Police Comm | 2,400 | 2,895 | 29,264 | 17,349 | 20,250 | 40,500 | 40,500 |
| 7710 | Economic Develop. Comm | 2,250 | 2,064 | 9,555 | 7,653 | 45,000 | 90,000 | 90,000 |
| 7711 | Zoning Board of Appeals | - | - | - | - | 250 | 500 | 500 |
| 7725 | Ceremonial Occasions | - | - | - | - | 750 | 1,500 | 1,500 |
| 7729 | Bond Principal Payment | - | - | - | - | - | - | - |
| 7735 | Educational Training | (4,431) | 85 | 579 | 264 | 625 | 1,250 | 1,250 |
| 7736 | Personnel | - | 27 | 448 | 435 | 460 | 920 | 920 |
| 7737 | Mileage Reimbursement | 15 | - | 15 | 81 | 100 | 200 | 200 |
| 7749 | Interest Expense | - | - | - | - | - | - | - |
| 7795 | Bank Fees | 4,375 | 5,287 | 33,080 | 36,225 | 31,275 | 62,550 | 62,550 |
| 7799 | Misc Expenses | - | - | - | - | 100,000 | 200,000 | 200,000 |
| | Total | 12,939 | 17,999 | 106,779 | 97,881 | 252,529 | 479,941 | 479,941 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA Premiums | - | - | - | - | - | 29,665 | 29,665 |
| 7812 | Self Insured Liability | - | - | - | 12,118 | 2,500 | 5,000 | 5,000 |
| 7899 | Other Premiums | - | - | - | - | 200 | 400 | 400 |
| | Total | - | - | - | 12,118 | 2,700 | 35,065 | 35,065 |
| | Total Operating Expenses | 145,795 | 198,821 | 771,693 | 809,943 | 1,010,683 | 2,155,362 | 2,155,362 |
| | <u>Capital Outlay</u> | | | | | | | |
| 7909 | Buildings | - | 10 | - | 10 | 50,250 | 100,500 | 100,500 |
| 7911 | Parking Lots | - | 1,050 | - | 1,900 | - | - | - |
| 7918 | General Equipment | - | - | - | - | 19,750 | 39,500 | 39,500 |
| 7919 | Computer Equipment | 2,000 | 49,924 | 31,112 | 122,833 | 228,000 | 456,000 | 456,000 |
| | Total | 2,000 | 50,984 | 31,112 | 124,743 | 298,000 | 596,000 | 596,000 |
| | Total Expenses | 147,795 | 249,805 | 802,805 | 934,686 | 1,308,683 | 2,751,362 | 2,751,362 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
POLICE DEPARTMENT-1200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 186,666 | 209,019 | 1,113,924 | 1,137,639 | 1,170,576 | 2,579,235 | 2,579,235 |
| 7002 | Overtime | 30,289 | 46,295 | 167,779 | 254,575 | 113,462 | 250,000 | 250,000 |
| 7003 | Temporary | 10,662 | 9,155 | 49,408 | 50,031 | 59,196 | 130,432 | 130,432 |
| 7005 | Longevity Pay | - | - | - | - | - | 8,500 | 8,500 |
| 7008 | Reimbursable Overtime | 7,494 | 3,650 | 15,282 | 12,132 | 22,692 | 50,000 | 50,000 |
| 7009 | Extra Detail - Grant | - | 475 | 12,348 | 14,133 | - | - | - |
| 7099 | Water Fund Cost Allocation | (1,608) | (1,648) | (9,645) | (9,887) | (9,887) | (19,773) | (19,773) |
| 7101 | Social Security | 1,524 | 1,644 | 8,196 | 9,348 | 10,187 | 22,446 | 22,446 |
| 7102 | IMRF Pension | 2,556 | 2,101 | 15,146 | 11,919 | 12,647 | 27,866 | 27,866 |
| 7105 | Medicare | 3,284 | 3,494 | 18,412 | 19,965 | 19,773 | 43,568 | 43,568 |
| 7106 | Police Pension Contribution | 20,373 | 20,480 | 551,130 | 541,003 | 540,848 | 597,357 | 597,357 |
| 7111 | Health Insurance | 37,285 | 36,348 | 206,628 | 221,832 | 229,800 | 477,718 | 477,718 |
| 7112 | Unemployment Compensation | - | - | - | - | - | - | - |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 298,526 | 331,013 | 2,148,609 | 2,262,689 | 2,169,294 | 4,167,349 | 4,167,349 |
| | <u>Professional Services</u> | | | | | | | |
| 7299 | Other Professional Services | - | 425 | 5,470 | 7,228 | 3,873 | 7,745 | 7,745 |
| | Total | - | 425 | 5,470 | 7,228 | 3,873 | 7,745 | 7,745 |
| | <u>Contractual Services</u> | | | | | | | |
| 7306 | Buildings and Grounds | 40 | 40 | 387 | 646 | 375 | 750 | 750 |
| 7307 | Custodial | 4,187 | 1,792 | 13,246 | 8,961 | 13,710 | 27,420 | 27,420 |
| 7308 | Dispatch Services | 72,921 | 75,088 | 218,763 | 225,265 | 225,266 | 300,354 | 300,354 |
| 7309 | Data Processing | - | - | 20,843 | 23,708 | 23,708 | 23,708 | 23,708 |
| 7399 | Other Contractual Services | 2,566 | 22,038 | 55,122 | 62,284 | 40,567 | 81,134 | 81,134 |
| | Total | 79,714 | 98,958 | 308,360 | 320,865 | 303,626 | 433,366 | 433,366 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
POLICE DEPARTMENT-1200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|----------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 38 | 41 | 358 | 338 | 500 | 1,000 | 1,000 |
| 7402 | Utilities | 391 | 440 | 2,195 | 2,466 | 4,100 | 8,200 | 8,200 |
| 7403 | Telephones | 3,355 | 4,948 | 17,044 | 22,380 | 19,000 | 38,000 | 38,000 |
| 7419 | Printing & Publications | 519 | 691 | 8,043 | 5,176 | 5,250 | 10,500 | 10,500 |
| 7499 | Miscellaneous Services | - | 20 | - | 80 | - | - | - |
| | Total | 4,304 | 6,140 | 27,639 | 30,440 | 28,850 | 57,700 | 57,700 |
| | <u>Materials & Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 1,164 | 1,279 | 4,119 | 4,109 | 3,600 | 7,200 | 7,200 |
| 7503 | Gasoline & Oil | 3,565 | 3,515 | 20,827 | 17,740 | 20,650 | 41,300 | 41,300 |
| 7504 | Uniforms | 6,305 | 4,572 | 11,234 | 15,008 | 17,050 | 34,100 | 34,100 |
| 7507 | Building Supplies | - | - | - | - | 75 | 150 | 150 |
| 7508 | License Supplies | - | - | 101 | - | 400 | 800 | 800 |
| 7509 | Janitor Supplies | 244 | 267 | 924 | 1,117 | 1,125 | 2,250 | 2,250 |
| 7514 | Range Supplies | 5,050 | 1,003 | 7,666 | 6,889 | 7,150 | 14,300 | 14,300 |
| 7515 | Camera Supplies | - | - | 400 | 70 | 200 | 400 | 400 |
| 7520 | Computer Equipment Supplies | - | - | 72 | - | 250 | 500 | 500 |
| 7525 | Emerg Op Disaster Supplies | - | - | - | - | 625 | 1,250 | 1,250 |
| 7530 | Medical Supplies | 105 | - | 279 | 369 | 225 | 450 | 450 |
| 7539 | Software Purchases | - | - | - | - | 225 | 450 | 450 |
| 7599 | Other Supplies | 1,401 | 6,868 | 7,312 | 21,425 | 11,325 | 22,650 | 22,650 |
| | Total | 17,833 | 17,504 | 52,935 | 66,727 | 62,900 | 125,800 | 125,800 |
| | <u>Repairs & Maintenance</u> | | | | | | | |
| 7601 | Buildings | 4,844 | 893 | 13,055 | 4,360 | 9,000 | 18,000 | 18,000 |
| 7602 | Office Equipment | 361 | 606 | 4,075 | 2,514 | 4,035 | 8,069 | 8,069 |
| 7603 | Motor Vehicles | 2,117 | 1,066 | 11,763 | 8,003 | 9,500 | 19,000 | 19,000 |
| 7604 | Radios | 59 | - | 675 | 331 | 500 | 1,000 | 1,000 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
POLICE DEPARTMENT-1200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|-------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7611 | Parking Meters | - | 134 | 173 | 134 | 750 | 1,500 | 1,500 |
| 7618 | General Equipment | - | 1,717 | 35 | 1,717 | 550 | 1,100 | 1,100 |
| | Total | 7,381 | 4,416 | 29,775 | 17,059 | 24,335 | 48,669 | 48,669 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Development | 190 | 525 | 1,441 | 2,238 | 3,725 | 7,450 | 7,450 |
| 7702 | Dues & Subscriptions | 125 | 105 | 4,218 | 4,562 | 3,990 | 7,980 | 7,980 |
| 7719 | HSD Charges | - | - | - | - | 150 | 300 | 300 |
| 7735 | Educational Training | 1,059 | 555 | 9,858 | 12,347 | 11,000 | 22,000 | 22,000 |
| 7736 | Personnel | - | 36 | 520 | 180 | 500 | 1,000 | 1,000 |
| 7737 | Mileage Reimbursement | - | 170 | 448 | 437 | 550 | 1,100 | 1,100 |
| | Total | 1,374 | 1,391 | 16,485 | 19,764 | 19,915 | 39,830 | 39,830 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA | - | - | - | - | - | 60,199 | 60,199 |
| 7812 | Self-Insured Liability | - | 1,668 | 14,811 | 5,932 | 20,000 | 40,000 | 40,000 |
| | Total | - | 1,668 | 14,811 | 5,932 | 20,000 | 100,199 | 100,199 |
| | Total Operating Expenses | 409,132 | 461,516 | 2,604,085 | 2,730,704 | 2,632,791 | 4,980,658 | 4,980,658 |
| | <u>Capital Outlay</u> | | | | | | | |
| 7902 | Motor Vehicles | 27,802 | - | 33,062 | - | 35,000 | 70,000 | 70,000 |
| 7909 | Buildings | - | - | - | - | - | - | - |
| 7918 | General Equipment | 25,639 | 16,950 | 43,859 | 55,969 | 103,000 | 206,000 | 206,000 |
| 7919 | Computerization | - | - | - | - | - | - | - |
| | Total | 53,441 | 16,950 | 76,921 | 55,969 | 138,000 | 276,000 | 276,000 |
| | Total Expenses | 462,574 | 478,466 | 2,681,006 | 2,786,674 | 2,770,791 | 5,256,658 | 5,256,658 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
FIRE DEPARTMENT - 1500**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D | FY 2020 | Annual Budget |
|----------------|-----------------------------|-------------------|--------------|--------------------|--------------|------------------|-------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | Estimated Budget | Estimated Actuals | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 177,312 | 185,944 | 1,155,573 | 1,075,262 | 1,093,061 | 2,408,439 | 2,408,439 |
| 7002 | Overtime | 22,508 | 43,563 | 99,436 | 184,569 | 93,038 | 205,000 | 205,000 |
| 7003 | Temporary Help | 3,369 | 3,988 | 25,580 | 21,218 | 21,381 | 47,110 | 47,110 |
| 7005 | Longevity Pay | - | - | - | - | - | 10,900 | 10,900 |
| 7099 | Water Fund Cost Allocation | (1,608) | (1,648) | (9,645) | (9,887) | (9,887) | (19,773) | (19,773) |
| 7101 | Social Security | 1,162 | 1,242 | 7,091 | 7,008 | 7,366 | 16,231 | 16,231 |
| 7102 | IMRF Pension | 1,855 | 1,400 | 10,746 | 8,021 | 9,184 | 20,236 | 20,236 |
| 7105 | Medicare | 2,828 | 3,271 | 16,639 | 17,820 | 17,580 | 38,736 | 38,736 |
| 7107 | Firefighter's Pension | 30,457 | 34,941 | 836,387 | 930,659 | 918,500 | 1,013,321 | 1,013,321 |
| 7111 | Health Insurance | 32,333 | 31,442 | 198,569 | 185,615 | 179,139 | 391,551 | 391,551 |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 270,217 | 304,144 | 2,340,376 | 2,420,285 | 2,329,363 | 4,131,751 | 4,131,751 |
| | <u>Contractual Services</u> | | | | | | | |
| 7306 | Buildings & Grounds | 40 | 40 | 302 | 240 | 300 | 600 | 600 |
| 7307 | Custodial | 397 | 86 | 2,249 | 430 | 1,500 | 3,000 | 3,000 |
| 7308 | Dispatch Services | 54,971 | 58,779 | 165,492 | 176,478 | 176,235 | 234,980 | 234,980 |
| 7399 | Misc. Contractual Services | - | 10,030 | 120 | 10,444 | 10,710 | 21,420 | 21,420 |
| | Total | 55,407 | 68,935 | 168,163 | 187,592 | 188,745 | 260,000 | 260,000 |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 30 | 83 | 629 | 424 | 500 | 1,000 | 1,000 |
| 7402 | Utilities | 278 | 265 | 1,343 | 1,491 | 3,250 | 6,500 | 6,500 |
| 7403 | Telephone | 1,349 | 2,254 | 7,074 | 9,254 | 8,000 | 16,000 | 16,000 |
| 7419 | Printing & Publications | - | - | 623 | 881 | 450 | 900 | 900 |
| | Total | 1,658 | 2,601 | 9,669 | 12,050 | 12,200 | 24,400 | 24,400 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
FIRE DEPARTMENT - 1500**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|----------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Materials & Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 147 | 883 | 3,445 | 1,714 | 2,350 | 4,700 | 4,700 |
| 7503 | Gasoline & Oil | 633 | 861 | 5,237 | 5,107 | 5,250 | 10,500 | 10,500 |
| 7504 | Uniforms | 792 | 3,256 | 10,003 | 18,533 | 10,250 | 20,500 | 20,500 |
| 7506 | Motor Vehicle Supplies | 18 | 45 | 18 | 45 | 125 | 250 | 250 |
| 7507 | Building Supplies | 504 | 333 | 4,773 | 3,572 | 3,475 | 6,950 | 6,950 |
| 7508 | Licenses | - | 72 | 1,434 | 1,677 | 400 | 800 | 800 |
| 7510 | Tools | (455) | 3,075 | 734 | 3,595 | 3,750 | 7,500 | 7,500 |
| 7515 | Camera Supplies | - | - | 66 | - | 100 | 200 | 200 |
| 7520 | Computer Equipment Supplies | 135 | - | 141 | 1,217 | 500 | 1,000 | 1,000 |
| 7525 | Emergency Management Supplies | - | 317 | - | 492 | 1,000 | 2,000 | 2,000 |
| 7530 | Medical Supplies | - | - | 5,914 | 6,704 | 3,775 | 7,550 | 7,550 |
| 7531 | Fire Prevention Supplies | 475 | 399 | 850 | 1,511 | 1,100 | 2,200 | 2,200 |
| 7532 | Oxygen & Air Supplies | - | 91 | 203 | 200 | 400 | 800 | 800 |
| 7533 | HazMat Supplies | 310 | - | 2,060 | 280 | 2,175 | 4,350 | 4,350 |
| 7534 | Fire Suppression Supplies | 280 | 854 | 2,483 | 1,398 | 2,075 | 4,150 | 4,150 |
| 7535 | Fire Inspection Supplies | - | 119 | - | 171 | 188 | 375 | 375 |
| 7536 | Infection Control Supplies | - | - | 1,071 | 1,486 | 1,018 | 2,035 | 2,035 |
| 7537 | Safety Supplies | - | 194 | (343) | 644 | 250 | 500 | 500 |
| 7539 | Software Purchases | - | 95 | - | 1,467 | 4,000 | 8,000 | 8,000 |
| | Total | 2,840 | 10,596 | 38,090 | 49,813 | 42,180 | 84,360 | 84,360 |
| | <u>Repairs & Maintenance</u> | | | | | | | |
| 7601 | Buildings | 5,814 | 2,636 | 14,222 | 9,335 | 7,000 | 14,000 | 14,000 |
| 7602 | Office Equipment | 85 | 300 | 425 | 1,175 | 2,406 | 4,812 | 4,812 |
| 7603 | Motor Vehicles | 2,206 | 5,103 | 21,890 | 32,240 | 22,900 | 45,800 | 45,800 |
| 7604 | Radios | 463 | 311 | 1,342 | 2,468 | 5,000 | 10,000 | 10,000 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
FIRE DEPARTMENT - 1500**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|-------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7606 | Computer Equipment | - | - | 135 | 677 | 400 | 800 | 800 |
| 7618 | General Equipment | 145 | 579 | 998 | 3,190 | 5,700 | 11,400 | 11,400 |
| | Total | 8,713 | 8,930 | 39,012 | 49,085 | 43,406 | 86,812 | 86,812 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Development | 197 | 100 | 740 | 555 | 1,900 | 3,800 | 3,800 |
| 7702 | Dues & Subscriptions | 1,490 | - | 1,966 | 759 | 4,455 | 8,910 | 8,910 |
| 7719 | HSD Charge | - | - | - | - | 125 | 250 | 250 |
| 7729 | Bond Principal Payment | - | - | 105,817 | - | - | - | - |
| 7735 | Educational Training | 2,945 | 7,923 | 15,544 | 12,817 | 11,470 | 22,940 | 22,940 |
| 7736 | Personnel | - | 231 | 440 | 375 | 350 | 700 | 700 |
| 7749 | Interest Expense-Loan | - | - | 1,984 | - | - | - | - |
| | Total | 4,632 | 8,254 | 126,491 | 14,507 | 18,300 | 36,600 | 36,600 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA | - | - | - | - | - | 55,497 | 55,497 |
| 7812 | Self Insured Liability | - | 27,615 | 749 | 28,119 | 9,000 | 18,000 | 18,000 |
| | Total | - | 27,615 | 749 | 28,119 | 9,000 | 73,497 | 73,497 |
| | Total Operating Expenses | 343,466 | 431,075 | 2,722,551 | 2,761,451 | 2,643,194 | 4,697,418 | 4,697,418 |
| | <u>Capital Outlay</u> | | | | | | | |
| 7902 | Motor Vehicles | - | 25,957 | 2,259 | 31,431 | 20,000 | 40,000 | 40,000 |
| 7909 | Buildings | 17,774 | - | 26,525 | - | 25,000 | 50,000 | 50,000 |
| 7918 | General Equipment | - | 62 | 24,888 | 62 | 25,000 | 200,000 | 200,000 |
| 7919 | Computerizaiton | - | - | - | - | - | - | - |
| | Total | 17,774 | 26,019 | 53,672 | 31,493 | 70,000 | 290,000 | 290,000 |
| | Total Expenses | 361,240 | 457,094 | 2,776,223 | 2,792,944 | 2,713,194 | 4,987,420 | 4,987,420 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PUBLIC SERVICES - 2200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|-----------------|--------------------|-----------------|------------------------------|---------------------------------|------------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 96,840 | 100,187 | 577,471 | 587,479 | 587,746 | 1,295,034 | 1,295,034 |
| 7002 | Overtime | 505 | 2,019 | 15,881 | 18,344 | 29,500 | 65,000 | 65,000 |
| 7003 | Temporary | 1,629 | | 20,596 | 10,629 | 24,770 | 54,579 | 54,579 |
| 7005 | Longevity Pay | | | | | - | 4,100 | 4,100 |
| 7099 | Water Fund Cost Allocation | (11,145) | (11,423) | (66,867) | (68,538) | (68,539) | (137,077) | (137,077) |
| 7101 | Social Security | 5,991 | 6,145 | 36,370 | 36,556 | 39,418 | 86,854 | 86,854 |
| 7102 | IMRF Pension | 11,934 | 8,792 | 71,343 | 51,703 | 55,407 | 122,083 | 122,083 |
| 7105 | Medicare | 1,401 | 1,437 | 8,508 | 8,549 | 9,336 | 20,571 | 20,571 |
| 7111 | Health Insurance | 20,176 | 17,279 | 118,292 | 111,483 | 115,814 | 231,627 | 231,627 |
| 7113 | IPBC Surplus | | | | | - | - | - |
| | Total | 127,332 | 124,436 | 781,592 | 756,205 | 793,453 | 1,742,771 | 1,742,771 |
| | <u>Professional Services</u> | | | | | | | |
| 7202 | Engineering | - | | - | | 500 | 1,000 | 1,000 |
| 7299 | Other Professional Services | | (162) | 6,931 | 3,103 | 5,250 | 10,500 | 10,500 |
| | Total | - | (162) | 6,931 | 3,103 | 5,750 | 11,500 | 11,500 |
| | <u>Contractual Services</u> | | | | | | | |
| 7301 | Street Sweeping | 3,761 | 16,236 | 23,796 | 20,163 | 23,795 | 47,589 | 47,589 |
| 7303 | Mosquito Abatement | | | 55,496 | 55,496 | 55,496 | 55,496 | 55,496 |
| 7304 | Tree Removals | 12,663 | 6,645 | 27,671 | 17,794 | 37,218 | 74,436 | 74,436 |
| 7306 | Buildings and Grounds | 1,663 | 1,638 | 5,395 | 7,089 | 5,000 | 10,000 | 10,000 |
| 7307 | Custodial | 9,955 | 6,648 | 30,432 | 23,011 | 28,441 | 56,882 | 56,882 |
| 7310 | Traffic Signals | | | | | 200 | 400 | 400 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PUBLIC SERVICES - 2200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|-------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7312 | Landscape Maintenance | 7,122 | 12,943 | 30,315 | 36,004 | 28,191 | 56,381 | 56,381 |
| 7313 | Third Party Review | | 500 | 32,425 | 16,401 | 27,500 | 55,000 | 55,000 |
| 7319 | Tree Trimming | | | | | 36,953 | 73,906 | 73,906 |
| 7320 | Elm Tree Fungicide | | 23,907 | 117,130 | 115,700 | 81,302 | 162,603 | 162,603 |
| 7399 | Misc. Contractual Services | 2,115 | 7,330 | 13,650 | 27,470 | 41,317 | 82,633 | 82,633 |
| | Total | 37,280 | 75,846 | 336,310 | 319,128 | 365,411 | 675,326 | 675,326 |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 24 | 102 | 527 | 558 | 550 | 1,100 | 1,100 |
| 7402 | Utilities | 11,772 | 8,296 | 56,080 | 35,770 | 75,500 | 151,000 | 151,000 |
| 7403 | Telephone | 673 | 751 | 3,345 | 3,813 | 4,300 | 8,600 | 8,600 |
| 7405 | Dumping | 574 | 2,788 | 4,235 | 5,131 | 9,150 | 18,300 | 18,300 |
| 7409 | Equipment Rental | 266 | | 266 | | 650 | 1,300 | 1,300 |
| 7411 | Holiday Decorating | | | | | 5,030 | 10,060 | 10,060 |
| 7419 | Printing and Publications | | | | 109 | 438 | 875 | 875 |
| 7499 | Miscellaneous Services | (392) | | 87 | | - | - | |
| | Total | 12,916 | 11,936 | 64,540 | 45,380 | 95,618 | 191,235 | 191,235 |
| | <u>Materials and Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 38 | 156 | 753 | 975 | 1,663 | 3,325 | 3,325 |
| 7503 | Gasoline and Oil | 1,280 | 1,750 | 7,641 | 7,119 | 8,650 | 17,300 | 17,300 |
| 7504 | Uniforms | 1,382 | 1,375 | 5,658 | 5,645 | 6,995 | 13,990 | 13,990 |
| 7505 | Chemicals | 762 | 737 | 3,492 | (1,688) | 54,509 | 109,018 | 109,018 |
| 7506 | Motor Vehicle Supplies | | 36 | 489 | 109 | 650 | 1,300 | 1,300 |
| 7507 | Building Supplies | 730 | 1,230 | 730 | 1,430 | 1,650 | 3,300 | 3,300 |
| 7508 | License Supplies | | | - | 123 | 95 | 189 | 189 |
| 7509 | Janitor Supplies | (516) | | 1,304 | 246 | 1,450 | 2,900 | 2,900 |
| 7510 | Tools | 1,059 | 3,673 | 2,258 | 10,645 | 7,830 | 15,660 | 15,660 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PUBLIC SERVICES - 2200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|--------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7515 | Camera Supplies | | | | | - | - | |
| 7518 | Laboratory Supplies | | | | | 38 | 75 | 75 |
| 7519 | Trees | | | 79,494 | 66,743 | 82,032 | 107,055 | 107,055 |
| 7520 | Computer Supplies | | | | | | | |
| 7530 | Medical Supplies | 77 | 189 | 258 | 514 | 300 | 600 | 600 |
| 7539 | Software Purchases | | 1,225 | | 1,225 | 1,500 | 3,000 | 3,000 |
| 7599 | Other Supplies | 204 | 172 | 2,819 | 1,661 | 3,475 | 6,950 | 6,950 |
| | Total | 5,016 | 10,543 | 104,897 | 94,746 | 170,835 | 284,662 | 284,662 |
| | <u>Repairs and Maintenance</u> | | | | | | | |
| 7601 | Buildings | 2,997 | 9,688 | 16,980 | 18,577 | 14,150 | 28,300 | 28,300 |
| 7602 | Office Equipment | | | 1,082 | 1,556 | 2,400 | 4,800 | 4,800 |
| 7603 | Motor Vehicles | 1,429 | 2,659 | 13,559 | 10,750 | 15,815 | 31,630 | 31,630 |
| 7604 | Radios | 493 | | 708 | | 700 | 1,400 | 1,400 |
| 7605 | Grounds | 340 | 105 | 2,335 | 1,650 | 1,628 | 3,256 | 3,256 |
| 7608 | Sewers | | (41) | | | | | |
| 7615 | Streets and Alleys | 4,992 | 2,317 | 24,753 | 12,077 | 14,413 | 28,825 | 28,825 |
| 7618 | General Equipment | 170 | | 185 | 2,284 | 800 | 1,600 | 1,600 |
| 7619 | Traffic and Street Lights | 1,115 | 21 | 4,388 | 866 | 3,500 | 7,000 | 7,000 |
| 7622 | Traffic and Street Signs | 454 | 1,711 | 27,045 | 12,459 | 18,500 | 37,000 | 37,000 |
| 7699 | Miscellaneous Repairs | | | 352 | 398 | 250 | 500 | 500 |
| | Total | 11,992 | 16,460 | 91,387 | 60,616 | 72,156 | 144,311 | 144,311 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Dev. | 144 | | 641 | 290 | 760 | 1,520 | 1,520 |
| 7702 | Dues and Subscriptions | 744 | 636 | 6,491 | 6,366 | 4,258 | 8,515 | 8,515 |
| 7719 | HSD Charges | | | 113 | | 750 | 1,500 | 1,500 |
| 7735 | Educational Training | (117) | 585 | 1,444 | 1,825 | 2,863 | 5,725 | 5,725 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PUBLIC SERVICES - 2200**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7736 | Personnel | | 17 | | 85 | 500 | 1,000 | 1,000 |
| | Total | 771 | 1,238 | 8,688 | 8,566 | 9,130 | 18,260 | 18,260 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA Premiums | - | | | | | 42,882 | 42,882 |
| 7812 | Self Insured Liability | | 26,534 | 4,441 | 38,487 | 20,000 | 40,000 | 40,000 |
| | Total | - | 26,534 | 4,441 | 38,487 | 20,000 | 82,882 | 82,882 |
| | | - | | | | | | |
| | Total Operating Expenses | 195,307 | 266,832 | 1,398,786 | 1,326,231 | 1,532,352 | 3,150,947 | 3,150,947 |
| | <u>Capital Outlay</u> | | | | | | | |
| 7902 | Motor Vehicles | - | 52,307 | 215,459 | 52,307 | 115,000 | 230,000 | 230,000 |
| 7909 | Buildings | (87) | 5,128 | | 11,328 | 160,700 | 321,400 | 321,400 |
| 7918 | General Equipment | - | 16,683 | | 15,159 | 6,250 | 12,500 | 12,500 |
| | Total | (87) | 74,118 | 215,459 | 78,794 | 281,950 | 563,900 | 563,900 |
| | | | | | | | | |
| | Total Expenses | 195,220 | 340,950 | 1,614,245 | 1,405,025 | 1,814,302 | 3,714,847 | 3,714,847 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
COMMUNITY DEVELOPMENT - 2400**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 43,474 | 46,379 | 259,574 | 265,398 | 267,087 | 588,496 | 588,496 |
| 7002 | Overtime | 928 | | 3,749 | 2,487 | 2,269 | 5,000 | 5,000 |
| 7003 | Temporary | 6,897 | 6,101 | 38,586 | 34,651 | 41,111 | 90,583 | 90,583 |
| 7005 | Longevity Pay | | | | | - | 1,900 | 1,900 |
| 7099 | Water Fund Cost Allocation | (12,737) | (13,055) | (76,419) | (78,330) | (78,330) | (156,660) | (156,660) |
| 7101 | Social Security | 3,090 | 3,147 | 18,104 | 18,133 | 18,693 | 41,188 | 41,188 |
| 7102 | IMRF Pension | 6,137 | 4,501 | 36,008 | 25,963 | 27,415 | 60,406 | 60,406 |
| 7105 | Medicare | 723 | 736 | 4,234 | 4,241 | 4,514 | 9,947 | 9,947 |
| 7111 | Health Insurance | 6,670 | 9,009 | 37,088 | 51,813 | 52,059 | 104,117 | 104,117 |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 55,182 | 56,819 | 320,924 | 324,357 | 334,818 | 744,977 | 744,977 |
| | <u>Professional Services</u> | | | | | | | |
| 7202 | Engineering | - | - | - | - | - | - | - |
| 7299 | Other Professional Services | 2,912 | 56 | 7,007 | 988 | 15,000 | 30,000 | 30,000 |
| | Total | 2,912 | 56 | 7,007 | 988 | 15,000 | 30,000 | 30,000 |
| | <u>Contractual Services</u> | | | | | | | |
| 7309 | Data Processing | | | 10,380 | 10,950 | 10,500 | 10,500 | 10,500 |
| 7311 | Inspectors | 2,100 | 2,800 | 13,845 | 13,748 | 15,125 | 30,250 | 30,250 |
| 7313 | Third Party Review | 3,038 | | 13,067 | 1,025 | 5,000 | 10,000 | 10,000 |
| | Total | 5,138 | 2,800 | 37,292 | 25,723 | 30,625 | 50,750 | 50,750 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
COMMUNITY DEVELOPMENT - 2400**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|--------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 107 | 275 | 1,989 | 2,146 | 1,750 | 3,500 | 3,500 |
| 7403 | Telephone | 524 | 555 | 2,674 | 2,746 | 3,250 | 6,500 | 6,500 |
| 7419 | Printing and Publications | | | 1,350 | 154 | 375 | 750 | 750 |
| 7499 | Miscellaneous Services | 8,730 | | 31,905 | 1,307 | 3,750 | 7,500 | 7,500 |
| | Total | 9,361 | 830 | 37,918 | 6,354 | 9,125 | 18,250 | 18,250 |
| | <u>Materials and Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 498 | 256 | 2,688 | 2,740 | 3,125 | 6,250 | 6,250 |
| 7502 | Publications | 153 | 150 | 1,232 | 150 | 600 | 1,200 | 1,200 |
| 7503 | Gasoline and Oil | 182 | 119 | 928 | 808 | 850 | 1,700 | 1,700 |
| 7504 | Uniforms | | | 226 | | 425 | 850 | 850 |
| 7510 | Tools | | | | 10 | 150 | 300 | 300 |
| 7530 | Medical Supplies | (345) | 69 | | 364 | - | - | - |
| 7599 | Other Supplies | 38 | | 150 | 359 | 100 | 200 | 200 |
| | Total | 524 | 594 | 5,224 | 4,431 | 5,250 | 10,500 | 10,500 |
| | <u>Repairs and Maintenance</u> | | | | | | | |
| 7602 | Office Equipment | 518 | 493 | 1,578 | 2,193 | 2,700 | 5,400 | 5,400 |
| 7603 | Motor Vehicles | | | 69 | 75 | 500 | 1,000 | 1,000 |
| | Total | 518 | 493 | 1,647 | 2,269 | 3,200 | 6,400 | 6,400 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Dev. | 55 | 299 | 55 | 739 | 375 | 750 | 750 |
| 7702 | Dues and Subscriptions | 140 | 542 | 1,089 | 1,622 | 1,138 | 2,275 | 2,275 |
| 7735 | Educational Training | 209 | | 593 | | 1,250 | 2,500 | 2,500 |
| 7736 | Personnel | | 18 | 224 | 90 | 100 | 200 | 200 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
COMMUNITY DEVELOPMENT - 2400**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| 7737 | Mileage Reimbursement | - | - | - | - | 50 | 100 | 100 |
| | Total | 404 | 859 | 1,961 | 2,451 | 2,913 | 5,825 | 5,825 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA Premiums | - | - | - | - | - | 7,492 | 7,492 |
| 7812 | Self Insured Liability | - | - | - | - | 1,250 | 2,500 | 2,500 |
| | Total | - | - | - | - | 1,250 | 9,992 | 9,992 |
| | Total Operating Expenses | 74,039 | 62,451 | 411,973 | 366,572 | 402,180 | 876,694 | 876,694 |
| | Total Expenses | 74,039 | 62,451 | 411,973 | 366,572 | 402,180 | 876,694 | 876,694 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PARKS AND RECREATION - 3000**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D | FY 2020 | Annual Budget |
|----------------|-------------------------------------|-------------------|--------------|--------------------|--------------|------------------|-------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | Estimated Budget | Estimated Actuals | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 33,186 | 32,746 | 196,943 | 183,283 | 197,912 | 436,078 | 436,078 |
| 7002 | Overtime | 37 | 32 | 6,372 | 5,068 | 2,405 | 5,300 | 5,300 |
| 7003 | Temporary | 6,945 | 7,176 | 189,117 | 194,184 | 216,970 | 283,693 | 283,693 |
| 7005 | Longevity Pay | - | - | - | - | - | 1,000 | 1,000 |
| 7099 | Water Fund Cost Allocation | (1,608) | (1,648) | (9,645) | (9,887) | (9,646) | (19,291) | (19,291) |
| 7101 | Social Security | 2,430 | 2,428 | 23,835 | 23,395 | 25,881 | 45,017 | 45,017 |
| 7102 | IMRF Pension | 4,389 | 3,174 | 25,878 | 18,213 | 20,129 | 44,353 | 44,353 |
| 7105 | Medicare | 568 | 568 | 5,574 | 5,471 | 6,053 | 10,528 | 10,528 |
| 7111 | Health Insurance | 6,256 | 6,693 | 38,189 | 39,857 | 41,371 | 87,246 | 87,246 |
| 7112 | Unemployment Compensation | - | - | - | - | - | - | - |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 52,204 | 51,169 | 476,264 | 459,586 | 501,077 | 893,924 | 893,924 |
| | <u>Professional Services</u> | | | | | | | |
| 7299 | Miscellaneous Professional Services | - | - | - | - | - | - | - |
| | <u>Contractual Services</u> | | | | | | | |
| 7302 | Refuse Removal | 1,985 | 1,800 | 8,285 | 6,840 | 6,250 | 12,500 | 12,500 |
| 7306 | Buildings and Grounds | 5,004 | 33 | 10,631 | 3,245 | 20,287 | 41,150 | 41,150 |
| 7307 | Custodial | 4,386 | 1,665 | 14,802 | 11,880 | 20,000 | 38,000 | 38,000 |
| 7309 | Data Processing | - | - | 13,306 | 14,478 | 15,680 | 15,680 | 15,680 |
| 7312 | Landscaping | 10,368 | 9,267 | 67,403 | 68,333 | 54,376 | 106,428 | 106,428 |
| 7314 | Recreation Programming | 8,852 | 8,780 | 123,556 | 121,888 | 138,100 | 225,250 | 225,250 |
| 7399 | Misc. Contractual Services | (1,325) | (274) | 5,922 | 8,798 | 9,873 | 19,618 | 19,618 |
| | Total | 29,271 | 21,271 | 243,905 | 235,462 | 264,566 | 458,626 | 458,626 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PARKS AND RECREATION - 3000**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|---------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 86 | 201 | 1,513 | 1,596 | 1,600 | 3,200 | 3,200 |
| 7402 | Utilities | 9,781 | 5,647 | 44,438 | 46,112 | 45,350 | 90,700 | 90,700 |
| 7403 | Telephone | 771 | 1,264 | 4,325 | 5,434 | 4,750 | 9,500 | 9,500 |
| 7406 | Citizen Information | 12 | - | 6,981 | 7,048 | 11,445 | 22,890 | 22,890 |
| 7409 | Equipment Rental | 350 | 350 | 4,142 | 4,476 | 3,225 | 6,450 | 6,450 |
| 7415 | Employment Advertisements | - | - | - | 194 | 100 | 200 | 200 |
| 7419 | Printing & Publications | 1,634 | 5,578 | 6,195 | 11,104 | 12,150 | 24,300 | 24,300 |
| | Total | 12,634 | 13,040 | 67,594 | 75,963 | 78,620 | 157,240 | 157,240 |
| | <u>Materials & Supplies</u> | | | | | | | |
| 7501 | Office Supplies | 54 | 530 | 2,345 | 2,370 | 2,875 | 4,550 | 4,550 |
| 7503 | Gasoline & Oil | 503 | 676 | 4,106 | 3,270 | 3,750 | 7,500 | 7,500 |
| 7504 | Uniforms | (3,338) | 833 | 4,940 | 6,206 | 5,593 | 7,485 | 7,485 |
| 7505 | Chemicals | 155 | 324 | 19,852 | 13,647 | 20,175 | 20,350 | 20,350 |
| 7507 | Building Supplies | 295 | 112 | 532 | 530 | 1,500 | 3,000 | 3,000 |
| 7508 | License Supplies | - | - | 690 | - | 1,888 | 3,775 | 3,775 |
| 7509 | Janitor Supplies | 730 | 830 | 4,822 | 5,067 | 4,600 | 6,350 | 6,350 |
| 7510 | Tools | - | - | 66 | 10 | 775 | 1,550 | 1,550 |
| 7511 | KLM Event Supplies | 313 | 211 | 852 | 896 | 1,100 | 2,200 | 2,200 |
| 7517 | Recreation Supplies | 12,328 | 2,975 | 24,008 | 18,759 | 18,375 | 36,750 | 36,750 |
| 7520 | Computer Equipment | - | (122) | 999 | - | - | - | - |
| 7530 | Medical Supplies | - | - | 624 | 36 | 400 | 800 | 800 |
| 7537 | Safety Supplies | - | - | 581 | 401 | 375 | 750 | 750 |
| 7599 | Other Supplies | - | - | 3 | 46 | 25 | 50 | 50 |
| | Total | 11,040 | 6,369 | 64,419 | 51,240 | 61,430 | 95,110 | 95,110 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PARKS AND RECREATION - 3000**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|----------------------------------|-------------------|-----------------|--------------------|-----------------|------------------------------|---------------------------------|------------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Repairs & Maintenance</u> | | | | | | | |
| 7601 | Buildings | 4,258 | 4,033 | 29,183 | 26,695 | 43,462 | 65,250 | 65,250 |
| 7602 | Office Equipment | 222 | 211 | 1,282 | 706 | 1,950 | 3,900 | 3,900 |
| 7603 | Motor Vehicles | 47 | 281 | 856 | 2,478 | 975 | 1,950 | 1,950 |
| 7604 | Radios | - | - | - | 493 | - | - | - |
| 7605 | Grounds | 340 | 88 | 18,709 | 10,006 | 16,550 | 16,550 | 16,550 |
| 7617 | Parks-Playground Equipment | 9,052 | - | 16,665 | 1,536 | 5,500 | 11,000 | 11,000 |
| 7618 | General Equipment | 197 | 308 | 12,531 | 5,382 | 4,320 | 8,640 | 8,640 |
| 7699 | Miscellaneous Repairs | - | - | - | - | 75 | 150 | 150 |
| | Total | 14,116 | 4,921 | 79,226 | 47,296 | 72,832 | 107,440 | 107,440 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Dev. | 1,481 | 1,305 | 3,012 | 3,987 | 2,450 | 4,900 | 4,900 |
| 7702 | Dues & Subscriptions | 425 | 450 | 495 | 470 | 1,217 | 2,434 | 2,434 |
| 7708 | Park/Rec Commission | - | - | - | - | 25 | 50 | 50 |
| 7719 | HSD Charges | - | - | 1,356 | - | 1,750 | 3,500 | 3,500 |
| 7735 | Educational Training | - | 822 | 565 | 1,906 | 1,333 | 2,665 | 2,665 |
| 7736 | Personnel | - | - | 112 | - | 255 | 510 | 510 |
| 7737 | Mileage Reimbursement | 423 | - | 615 | 161 | 325 | 650 | 650 |
| 7795 | Bank and Bond Fee | 891 | 349 | 7,915 | 7,581 | 5,550 | 11,100 | 11,100 |
| | Total | 3,220 | 2,925 | 14,070 | 14,105 | 12,905 | 25,809 | 25,809 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA Premiums | - | - | - | - | - | 25,141 | 25,141 |
| 7812 | Self Insured Liability | - | - | - | - | 2,500 | 5,000 | 5,000 |
| | Total | - | - | - | - | 2,500 | 30,141 | 30,141 |
| | Total Operating Expenses | 122,486 | 99,696 | 945,478 | 883,652 | 993,931 | 1,768,290 | 1,768,290 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
CORPORATE FUND
PARKS AND RECREATION - 3000**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|-------------------|---------------------------|-------------------|-----------------|--------------------|-----------------|------------------------------|---------------------------------|------------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Capital Outlay</u> | | | | | | | |
| 7902 | Motor Vehicles | - | - | - | - | - | - | - |
| 7903 | Park/Playground Equipment | - | 8,432 | - | 8,432 | 6,000 | 12,000 | 12,000 |
| 7908 | Lands/Grounds | 11,018 | 36,778 | 30,510 | 165,075 | 333,367 | 666,734 | 666,734 |
| 7909 | Buildings | - | - | - | - | 32,500 | 65,000 | 65,000 |
| 7918 | General Equipment | - | - | - | 10,192 | 21,000 | 42,000 | 42,000 |
| | Total | 11,018 | 45,210 | 30,510 | 183,699 | 392,867 | 785,734 | 785,734 |
| | Total Expenses | 133,504 | 144,906 | 975,988 | 1,067,350 | 1,386,798 | 2,554,024 | 2,554,024 |

VILLAGE OF HINSDALE
FY 2019-20 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|---------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Property Taxes</u> | | | | | | | |
| 5001 | Property Taxes | 1,002 | | 4,565 | | - | - | - |
| | | 1,002 | - | 4,565 | - | - | - | - |
| | <u>Service Fees</u> | | | | | | | |
| 5801 | Water Sales | 728,401 | 661,991 | 4,506,739 | 3,974,892 | 5,131,370 | 8,316,000 | 8,316,000 |
| 5802 | Sewer Usage Fee | 98,087 | 89,018 | 485,789 | 422,750 | 578,497 | 915,000 | 915,000 |
| 5803 | Broken Meter Surcharge | 1,175 | | 5,165 | 196 | - | - | - |
| 5809 | Lost Customer Discount | 4,850 | 5,515 | 23,815 | 26,434 | 24,181 | 50,000 | 50,000 |
| | Total | 832,512 | 756,524 | 5,021,507 | 4,424,272 | 5,734,048 | 9,281,000 | 9,281,000 |
| | <u>Other Income</u> | | | | | | | |
| 6221 | Interest on Investments | 69 | 10 | 558 | 1,027 | 2,250 | 4,500 | 4,500 |
| 6403 | IPBC Surplus | | | | | - | - | - |
| 6405 | IRMA Suplus Credit | | | | | - | - | - |
| 6451 | Loan Proceeds | | | | | - | - | - |
| 6453 | Sale of Property Proceeds | | | | | - | - | - |
| 6596 | Reimbursed Activity | 250 | 150 | 400 | 400 | - | - | - |
| 6599 | Miscellaneous Income | - | | - | | 2,500 | 5,000 | 5,000 |
| | Total | 319 | 160 | 958 | 1,427 | 4,750 | 9,500 | 9,500 |
| | Total Operating Revenues | 833,833 | 756,684 | 5,027,030 | 4,425,698 | 5,738,797 | 9,290,500 | 9,290,500 |

**VILLAGE OF HINSDALE
FY 2019-20 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100**

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D | FY 2020 | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|--------------|------------------|-------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | Estimated Budget | Estimated Actuals | |
| | <u>Personal Services</u> | | | | | | | |
| 7001 | Salaries & Wages | 43,815 | 46,972 | 260,294 | 270,333 | 273,695 | 603,057 | 603,057 |
| 7002 | Overtime | 6,144 | 5,324 | 32,325 | 30,662 | 36,308 | 80,000 | 80,000 |
| 7003 | Temporary Help | - | - | - | - | - | - | - |
| 7005 | Longevity Pay | - | - | - | - | - | 3,700 | 3,700 |
| 7099 | Water Fund Cost Allocation | 95,470 | 97,856 | 572,817 | 587,138 | 587,138 | 1,174,275 | 1,174,275 |
| 7101 | Social Security | 2,913 | 3,080 | 17,513 | 18,133 | 19,324 | 42,579 | 42,579 |
| 7102 | IMRF Pension | 5,872 | 4,463 | 35,278 | 26,272 | 27,615 | 60,847 | 60,847 |
| 7105 | Medicare | 681 | 720 | 4,096 | 4,241 | 4,519 | 9,958 | 9,958 |
| 7111 | Health Insurance | 6,587 | 6,566 | 40,520 | 39,806 | 41,078 | 82,155 | 82,155 |
| 7112 | Unemployment Compensation | - | - | - | - | - | - | - |
| 7113 | IPBC Surplus | - | - | - | - | - | - | - |
| | Total | 161,482 | 164,980 | 962,843 | 976,584 | 989,677 | 2,056,571 | 2,056,571 |
| | <u>Professional Services</u> | | | | | | | |
| 7201 | Legal Services | - | - | - | - | 1,250 | 2,500 | 2,500 |
| 7202 | Engineering | 288 | 288 | 2,615 | 1,845 | 2,000 | 4,000 | 4,000 |
| 7299 | Other Professional Services | - | 635 | 3,488 | 4,440 | 5,605 | 11,210 | 11,210 |
| | Total | 288 | 923 | 6,104 | 6,285 | 8,855 | 17,710 | 17,710 |
| | <u>Contractual Services</u> | | | | | | | |
| 7306 | Buildings and Grounds | 40 | 105 | 580 | 313 | 750 | 1,500 | 1,500 |
| 7307 | Custodial | 1,616 | 740 | 4,966 | 3,700 | 4,690 | 9,380 | 9,380 |
| 7309 | Data Processing | - | - | - | - | 5,550 | 11,100 | 11,100 |
| 7330 | DWC Cost | 402,842 | 351,488 | 2,116,968 | 1,870,166 | 2,222,147 | 4,360,000 | 4,360,000 |
| 7399 | Misc. Contractual Services | 156 | - | 14,818 | 10,845 | 55,417 | 110,833 | 110,833 |
| | Total | 404,655 | 352,333 | 2,137,332 | 1,885,024 | 2,288,554 | 4,492,813 | 4,492,813 |

VILLAGE OF HINSDALE
FY 2019-20 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D Estimated Budget | FY 2020 Estimated Actuals | Annual Budget |
|----------------|--------------------------------|-------------------|--------------|--------------------|--------------|------------------------|---------------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | | | |
| | <u>Purchased Services</u> | | | | | | | |
| 7401 | Postage | 1,085 | 1,124 | 6,840 | 6,957 | 7,140 | 14,280 | 14,280 |
| 7402 | Utilities | 3,007 | 3,358 | 16,274 | 22,368 | 28,100 | 56,200 | 56,200 |
| 7403 | Telephone | 2,565 | 4,176 | 14,680 | 20,095 | 15,500 | 31,000 | 31,000 |
| 7405 | Dumping | - | - | - | 7,480 | 9,400 | 18,800 | 18,800 |
| 7406 | Citizen Information | - | - | 2,247 | 2,245 | 1,150 | 2,300 | 2,300 |
| 7419 | Printing and Publications | 243 | - | 243 | - | 250 | 500 | 500 |
| 7499 | Miscellaneous Services | 2,283 | 1,690 | 8,232 | 6,115 | 7,609 | 15,218 | 15,218 |
| | Total | 9,183 | 10,348 | 48,515 | 65,261 | 69,149 | 138,298 | 138,298 |
| | <u>Materials and Supplies</u> | | | | | | | |
| 7501 | Office Supplies | - | 144 | 162 | 191 | 300 | 600 | 600 |
| 7503 | Gasoline and Oil | 915 | 720 | 5,797 | 4,607 | 4,850 | 9,700 | 9,700 |
| 7504 | Uniforms | 307 | - | 1,614 | 2,708 | 2,336 | 4,672 | 4,672 |
| 7505 | Chemicals | - | - | 6,105 | 2,009 | 3,500 | 7,000 | 7,000 |
| 7509 | Janitor Supplies | 11 | 278 | 442 | 492 | 338 | 675 | 675 |
| 7510 | Tools | 310 | 113 | 952 | 1,190 | 1,470 | 2,940 | 2,940 |
| 7518 | Laboratory Supplies | - | - | - | - | 175 | 350 | 350 |
| 7520 | Computer Equipment Supplies | - | - | - | - | 50 | 100 | 100 |
| 7530 | Medical Supplies | 114 | 80 | 225 | 386 | 275 | 550 | 550 |
| 7599 | Other Supplies | 35 | - | 276 | 188 | 425 | 850 | 850 |
| | Total | 1,693 | 1,336 | 15,573 | 11,771 | 13,719 | 27,437 | 27,437 |
| | <u>Repairs and Maintenance</u> | | | | | | | |
| 7601 | Buildings | 2,005 | 884 | 9,255 | 3,285 | 7,690 | 15,380 | 15,380 |
| 7602 | Office Equipment | - | - | 398 | - | 225 | 450 | 450 |
| 7603 | Motor Vehicles | 41 | 567 | 4,840 | 1,313 | 3,591 | 7,181 | 7,181 |
| 7604 | Radios | 493 | - | 708 | - | 250 | 500 | 500 |

VILLAGE OF HINSDALE
FY 2019-20 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D | FY 2020 | Annual Budget |
|----------------|------------------------------|-------------------|--------------|--------------------|--------------|------------------|-------------------|---------------|
| | | Prior Year | Current Year | Prior Year | Current Year | Estimated Budget | Estimated Actuals | |
| 7608 | Sewers | - | - | 1,229 | 3,527 | 2,596 | 5,191 | 5,191 |
| 7609 | Water Mains | 7,483 | 9,644 | 42,084 | 43,394 | 36,130 | 72,259 | 72,259 |
| 7614 | Catchbasins | - | 850 | 38 | 2,215 | 2,306 | 4,612 | 4,612 |
| 7615 | Streets & Alleys | - | - | - | - | - | - | - |
| 7618 | General Equipment | 622 | 540 | 789 | 2,850 | 3,700 | 7,400 | 7,400 |
| 7699 | Miscellaneous Repairs | - | - | 1,189 | 1,108 | 750 | 1,500 | 1,500 |
| | Total | 10,643 | 12,485 | 60,530 | 57,691 | 57,237 | 114,473 | 114,473 |
| | <u>Other Expenses</u> | | | | | | | |
| 7701 | Conferences/Staff Dev. | - | - | - | 133 | 750 | 1,500 | 1,500 |
| 7702 | Dues and Subscriptions | - | - | 7,009 | 7,069 | 4,005 | 8,010 | 8,010 |
| 7713 | Utility Tax | 36,433 | 33,146 | 225,450 | 197,737 | 205,500 | 411,000 | 411,000 |
| 7719 | HSD Charges | 132 | 25 | 488 | 1,827 | 500 | 1,000 | 1,000 |
| 7735 | Educational Training | - | - | 195 | - | 383 | 765 | 765 |
| 7736 | Personnel | - | - | - | - | - | - | - |
| 7737 | Mileage Reimbursement | - | - | 224 | - | 96 | 192 | 192 |
| 7748 | Loan Principal | - | - | 90,867 | 92,007 | 92,295 | 184,589 | 184,589 |
| 7749 | Interest Expense | - | - | 18,433 | 17,293 | 17,006 | 34,011 | 34,011 |
| | Total | 36,565 | 33,171 | 342,665 | 316,066 | 320,534 | 641,067 | 641,067 |
| | <u>Risk Management Costs</u> | | | | | | | |
| 7810 | IRMA Premiums | - | - | - | - | 93,284 | 111,478 | 111,478 |
| 7812 | Self Insured Liability | - | - | - | 65 | 1,250 | 2,500 | 2,500 |
| | Total | - | - | - | 65 | 94,534 | 113,978 | 113,978 |
| | Total Operating Expenses | 624,508 | 575,576 | 3,573,562 | 3,318,747 | 3,842,257 | 7,602,347 | 7,602,347 |

VILLAGE OF HINSDALE
FY 2019-20 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100

| Account Number | Expense Description | Actual This Month | | Actual Fiscal Year | | Y-T-D | FY 2020 | Annual Budget |
|-------------------|-----------------------|-------------------|-----------------|--------------------|-----------------|---------------------|----------------------|------------------|
| | | Prior Year | Current Year | Prior Year | Current Year | Estimated Budget | Estimated Actuals | |
| | <u>Capital Outlay</u> | | | | | | | |
| 7902 | Motor Vehicles | 22,024 | - | 22,024 | - | 175,000 | 350,000 | 350,000 |
| 7909 | Buildings | - | - | - | - | 12,500 | 25,000 | 25,000 |
| 7910 | Water Meters | - | - | 5,088 | - | - | - | - |
| 7912 | Fire Hydrants | - | - | - | 6,750 | - | - | - |
| 7913 | Water Resources | - | - | - | 11,160 | - | - | - |
| 7918 | General Equipment | 3,528 | - | 39,380 | - | - | - | - |
| | Total | 25,552 | - | 66,492 | 17,910 | 187,500 | 375,000 | 375,000 |
| | Total Expenses | 650,060 | 575,576 | 3,640,054 | 3,336,657 | 4,029,757 | 7,977,347 | 7,977,347 |



MEMORANDUM

DATE: January 28, 2020

TO: President Cauley and the Village Board of Trustees
Kathleen A. Gargano, Village Manager

FROM: Anna Martch, Economic Development and Communications Specialist
Emily Wagner, Assistant Village Manager

RE: December 2019 Economic Development Monthly Report

The following economic development updates are for your review:

- The next EDC meeting is scheduled for Wednesday, February 19, 2020. The newly appointed EDC Commission held its first meeting on November 13, 2019, and will meet on a quarterly basis.
- During the first week of December, staff printed and mailed approximately 5,000 total annual invoices for business licenses, contractor licenses, alarm permits, overnight-parking permits and Cook County food permits.
- On December 6, staff attended the Chamber of Commerce Christmas Walk. Staff assisted with coordinating the holiday tree lighting ceremony.
- On December 7 and 14, the EDC hosted the Holidays in Hinsdale event in Burlington Park. Families decorated gingerbread cookies, rode the horse drawn carriage and visited Santa. This year approximately 650-700 children decorated cookies, making this the most attended Holidays in Hinsdale event to date.
- On December 12, staff attended the Chamber Board of Directors meeting. Staff reviewed the parking deck status, new businesses opening in town and construction updates of various projects taking place around town.
- New businesses opening in Hinsdale over the next few months are as follows:
 - Turkoise, a home décor business will be opening in January at 10 E. First Street
 - Workshop, a home décor and women's retail business will be opening at 14 W. First Street
 - Guaranteed Rate, an office business will be opening on the second floor of 14 W. Hinsdale Avenue
 - Burdi, a men's retail business will be opening at 24 W. Hinsdale Avenue
 - Ma Belle Avenue, a women's retail business is opening at 50 S. Washington Street
- During the month of December, staff along with Public Service staff has been coordinating with South Water Signs to have the new welcome sign fabricated. The sign fabrication is expected to take eight weeks with installation taking place in 2020.
- During the month of December, staff assisted the Parks and Recreation Department with obtaining business participation for the new 12 Days of Holiday Cheer event sponsored by the Parks and Recreation Department.
- During the month of December, staff managed the 2020 business licenses program.



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MEMORANDUM

DATE: January 21, 2020
TO: President Cauley and the Village Board of Trustees
CC: Kathleen A. Gargano, Village Manager
FROM: Robert McGinnis, Community Development Director/Building Commissioner *RM*
RE: Community Development Department Monthly Report-December 2019

In the month of December the department issued 85 permits including 3 new single family homes and 7 commercial alterations. The department conducted 271 inspections and revenue for the month came in at just over \$106,000.

There are approximately 74 applications in house, including 12 single family homes and 9 commercial alterations. There are 32 permits ready to issue at this time, plan review turnaround is running approximately 2-3 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the department in order to complete site inspections and respond to drainage complaints. In total, 30 engineering inspections were performed for the month of December by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 21 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT December 2019

| PERMITS | THIS MONTH | THIS MONTH LAST YEAR | FEES | FY TO DATE | TOTAL LAST FY TO DATE |
|---------------------------------|-------------------|-----------------------------|----------------------|-----------------------|------------------------------|
| New Single Family Homes | 3 | 3 | | | |
| New Multi Family Homes | 0 | 0 | | | |
| Residential Addns./Alts. | 13 | 5 | | | |
| Commercial New | 0 | 0 | | | |
| Commercial Addns./Alts. | 7 | 8 | | | |
| Miscellaneous | 16 | 10 | | | |
| Demolitions | 5 | 4 | | | |
| Total Building Permits | 44 | 30 | \$ 91,425.00 | \$921,948.00 | \$961,492.00 |
| Total Electrical Permits | 25 | 11 | \$ 7,284.00 | \$ 69,569.00 | \$76,769.00 |
| Total Plumbing Permits | 16 | 10 | \$ 7,361.00 | \$ 111,980.00 | \$140,520.00 |
| TOTALS | 85 | 51 | \$ 106,070.00 | \$1,103,497.00 | \$ 1,178,781.00 |

| | | | | | |
|--------------------------|-----------|--|------------|--|--|
| Citations | | | \$0 | | |
| Vacant Properties | 21 | | | | |

| INSPECTIONS | THIS MONTH | THIS MONTH LAST YEAR | | | |
|----------------------------|-------------------|-----------------------------|--|--|--|
| Bldg, Elec, HVAC | 169 | 152 | | | |
| Plumbing | 46 | 84 | | | |
| Property Maint./Site Mgmt. | 26 | 42 | | | |
| Engineering | 30 | 21 | | | |
| TOTALS | 271 | 299 | | | |

REMARKS: