



## MEETING AGENDA

### VILLAGE BOARD OF TRUSTEES

Tuesday, December 10, 2019

7:30 P.M.

**MEMORIAL HALL – MEMORIAL BUILDING**  
**19 E. CHICAGO AVENUE, HINSDALE, ILLINOIS**  
*(Tentative and Subject to Change)*

**1. CALL TO ORDER/ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

a) Regular Meeting of November 19, 2019

**4. VILLAGE PRESIDENT'S REPORT**

**5. CITIZENS' PETITIONS\*** (Pertaining to items appearing on this agenda)

**6. FIRST READINGS – INTRODUCTION\*\***

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by \*\*.)*

**Administration & Community Affairs (Chair Hughes)**

- a) Approve a lobbying services agreement with Chris Nybo LLC, 444 Mitchell Avenue, Elmhurst, effective January 1, 2020 through July 1, 2020 at a cost not to exceed \$30,000

**Zoning & Public Safety (Chair Stifflear)**

- b) Approve An Ordinance Amending Section 14-5-3 (Application) of Chapter 5 (Certificate of Appropriateness), Title 14 (Historic Preservation), Relative to Applications for Certificates of Appropriateness \*\*
- c) Reject all bids, waive the competitive bidding process and approve the purchase of (24) Self-contained Breathing Apparatus (SCBA), (3) Rapid Intervention Team SCBA's, (44) 4,500psi 30-minute air cylinders, and (27) full face piece masks to Municipal Emergency Services (MES) d/b/a 3M Scott brand, 132 Eisenhower Lane South, Lombard, Illinois in an amount not to exceed \$168,713
- d) Approve an Intergovernmental Agreement (IGA) with Hinsdale Township High School District No. 86 for reciprocal reporting of Criminal Offenses
- e) Approve an Intergovernmental Agreement (IGA) with Hinsdale Township High School District No. 86 for School Resource Officer Services

## 7. CONSENT AGENDA

*All items listed below have previously had a First Reading of the Board or are considered Routine\*\*\* and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

### **Administration & Community Affairs (Chair Hughes)**

- a) Approval and payment of the accounts payable for the period of November 20, 2019 to December 10, 2019, in the aggregate amount of \$3,199,544.36 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk\*\*\*
- b) Approve the CY2020 Pay Plan (*First Reading November 19, 2019*)

### **Zoning & Public Safety (Chair Stifflear)**

- c) Approve the purchase of one new patrol vehicle for the amount of \$44,000 (*First Reading November 19, 2019*)

## 8. SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included as Non-Consent items and have not had the benefit of a First Reading due to emergency nature or time sensitivity, or when the item is a referral to another Board or Commission\*\*\*\**

### **Administration & Community Affairs (Chair Hughes)**

- a) Waive the First Reading and Approve a Resolution Amending Resolution No. R2019-12, Approved on November 5, 2019, Entitled “Resolution Determining Amounts Of Money to be Raised through Ad Valorem Property Taxes,” to Correct a Scrivener’s Error Therein\*\*\*\*
- b) Waive the First Reading and Approve an Ordinance Amending Ordinance No. O2019-19, Adopted July 16, 2019, Entitled “Annual Appropriation Ordinance for the Fiscal Year May 1, 2019 to April 30, 2020” to Correct Certain Scrivener’s Errors Therein\*\*\*\*
- c) Approve the CY2020 Annual Performance Budget (*Committee of the Whole November 19, 2019*)
- d) Approve an Ordinance providing for the issue of not to exceed \$2,750,000 general obligation limited tax bonds to finance capital projects in and for the Village and refund outstanding bonds of the Village, providing for the levy of taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof (*First Reading November 19, 2019*)
- e) Approve an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois Commencing on May 1, 2019 and Ending on December 31, 2019 in the aggregate amount of \$13,712,494 (*First Reading November 19, 2019*)
- f) Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading November 19, 2019*)
- g) Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading November 19, 2019*)

- h) Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading November 19, 2019*)
- i) Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading November 19, 2019*)
- j) Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading November 19, 2019*)
- k) Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading November 19, 2019*)

## **9. DISCUSSION ITEMS**

- a) Parking deck update
- b) Tollway update

## **10. DEPARTMENT AND STAFF REPORTS**

- a) Community Development
- b) Parks & Recreation
- c) Police
- d) Economic Development

## **11. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS**

## **12. OTHER BUSINESS**

## **13. NEW BUSINESS**

## **14. CITIZENS' PETITIONS\*** (Pertaining to any Village issue)

## **15. TRUSTEE COMMENTS**

## **16. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)**

## **17. ADJOURNMENT**

\*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

***\*\*The Village Board reserves the right to take final action on an Item listed as a First Reading if, pursuant to motion, the Board acts to waive the two reading policy.***

***\*\*\*Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

***\*\*\*\*Items included on the Non-Consent Agenda due to “emergency nature or time sensitivity” are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Darrell Langlois, ADA Coordinator, at 630-789-7014 **or by TDD at 630-789-7022** to allow the Village of Hinsdale to make reasonable accommodations for those persons.

**Website <http://villageofhinsdale.org>**

**VILLAGE OF HINSDALE  
VILLAGE BOARD OF TRUSTEES  
MINUTES OF THE MEETING  
November 19, 2019**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, November 19, 2019 at 7:33 p.m., roll call was taken.

Present: Trustees Matthew Posthuma, Scott Banke, Luke Stifflear, Gerald J. Hughes, Laurel Haarlow, Neale Byrnes, and President Tom Cauley

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Assistant Village Manager Emily Wagner, Police Chief Brian King, Fire Chief John Giannelli, Finance Director Darrell Langlois, Director of Community Development Robb McGinnis, Director of Public Services George Peluso, Management Analyst Jean Bueche and Village Clerk Christine Bruton

**PLEDGE OF ALLEGIANCE**

President Cauley led those in attendance in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**a) Regular Meeting of November 5, 2019**

There being no changes to the draft minutes, Trustee Hughes moved to **approve the draft minutes of the regular meeting of November 5, 2019, as presented.** Trustee Byrnes seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**VILLAGE PRESIDENT'S REPORT**

- 1. PUBLIC HEARING - to receive public comments on the proposal to sell in the amount of not to exceed \$2,750,000 General Obligation Limited Tax Bonds for the purpose of financing various capital projects and other lawful expenditures in and for the Village and refunding certain outstanding bonds of the Village**

President Cauley called to order the Public Hearing to receive public comments on the proposal to sell in the amount of not to exceed \$2,750,000 General Obligation Limited Tax Bonds for the purpose of financing various capital projects and other lawful expenditures in

and for the Village and refunding certain outstanding bonds of the Village. At the joint meeting between the Committee of the Whole and the Finance Commission on October 15, 2019, there was consensus to move forward with the bond sale. The required notice for the public hearing was published in accordance with State statutes in the Hinsdalean on October 31, 2019 and posted at Village Hall. The proposed bonds will have a maximum life of 20 years and proceeds will be used to refund the outstanding 2009 General Obligation Limited Tax bonds and to finance capital projects in the Capital Improvement Plan (CIP). Village Trustees had no further questions, no written testimony had been received, and there were no questions from the public present.

Trustee Hughes moved to close the Public Hearing **on the proposal to sell in the amount of not to exceed \$2,750,000 General Obligation Limited Tax Bonds.** Trustee Banke seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

## **CITIZENS' PETITIONS**

None.

## **FIRST READINGS – INTRODUCTION**

### **Administration & Community Affairs (Chair Hughes)**

- a) **Approve an Ordinance providing for the issue of not to exceed \$2,750,000 general obligation limited tax bonds to finance capital projects in and for the Village and refund outstanding bonds of the Village, providing for the levy of taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof**

Trustee Hughes introduced the item for which the public hearing was just concluded. In brief, the current bond issue is 11 years in, but by reissuing and extending the maturity to 20 years, the Village will realize lower interest rates. These savings will fund departmental capital expenditures; the bond amount is based on keeping the tax levy flat.

President Cauley added the payment will be the same, but the Village will realize \$1.25 million in funds for CIP projects.

The Board agreed to move this item forward for a second reading at their next meeting.

- b) **Approve an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois Commencing on May 1, 2019 and Ending on December 31, 2019 in the aggregate amount of \$13,712,494**

Trustee Hughes introduced Items B-H explaining these are annual housekeeping items as part of the tax levy process. Amounts from the levies are allocated into specific accounts related to specific bond issuances. Finance Director Darrell Langlois added this is a two-step process. The authorization ordinance set by the Board was previously approved; this is the process to levy the tax.

- c) **Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- d) **Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- e) **Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- f) **Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- g) **Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- h) **Approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**

The Board agreed to move Agenda Items B – H forward for a second reading at their next meeting.

i) **Approve the CY2020 Pay Plan**

Trustee Hughes introduced the pay plan which includes an increase of pay rates of 2.25% which is normal practice dictated by the agreement with the Fraternal Order of Police (FOP). A new full-time senior accountant has been added; it has become increasingly difficult to hire the quality part-time help necessary. He noted the position is included in the draft budget, and added that if Mr. Langlois needs the help, we should get him the help. Trustee Hughes noted one of the Finance Commissioners at the Committee of the Whole meeting held earlier this evening, questioned how we make sense of adding a new full-time position when it is expected we will find efficiencies in the Finance Department upon completion of the new ERP system. Trustee Hughes explained the Village does expect to realize efficiencies, but there is more work to do before there is less work to do. Over the next couple years, the Board will have greater visibility about where efficiencies arise, and as a result the potential of a reduction in staffing. In the meantime, we are helping this person build a resume, and the Village can develop great financial professionals. The Board agreed to move this item to the consent agenda of their next meeting.

**Zoning & Public Safety (Chair Stifflear)**

**j) Approve the purchase of one new patrol vehicle for the amount of \$44,000**

Trustee Stifflear introduced the item that is the purchase of new Police Department vehicle. In September 2019 a 2017 Ford Explorer with 63,000 was totaled. The Village will receive \$17,000 in insurance proceeds to cover this loss. The vehicle is scheduled for replacement in 2020, however, due to long lead times staff is advising the new vehicle be purchased now to take delivery in 2020.

The Board agreed to move this item to the consent agenda of their next meeting.

**CONSENT AGENDA**

**Administration & Community Affairs (Chair Hughes)**

**a) Trustee Stifflear moved Approval and payment of the accounts payable for the period of November 6, 2019 to November 19, 2019, in the aggregate amount of \$5,050,333.09 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. Trustee Hughes seconded the motion.**

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**b) Approve an Ordinance Amending Section 3-3-11 (Classification of Local Liquor Licenses) of the Village of Hinsdale Relative to Allowing Extended Hours for Establishments with Class B Restaurant Liquor Licenses on the Evening Prior to Thanksgiving (First Reading November 5, 2019)**

President Cauley introduced the only Consent Agenda item that will amend liquor service hours on the night before Thanksgiving.

Trustee Byrnes moved to **approve the Consent Agenda, as presented.** Trustee Posthuma seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**SECOND READINGS / NON-CONSENT AGENDA – ADOPTION**

**Administration & Community Affairs (Chair Hughes)**

**a) Accept the Village's Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2019 (First Reading November 5, 2019)**



Trustee Hughes introduced the item noting it is a second read instead of a consent agenda item because of the magnitude of dollars involved, but there were no issues with the CAFR. Trustee Hughes moved to **Accept the Village's Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2019.** Trustee Banke seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

- b) **Approve the CY2020 through CY2024 Capital Improvement Plan (First Reading November 5, 2019)**

Trustee Hughes moved to **Approve the CY2020 through CY2024 Capital Improvement Plan.** Trustee Byrnes seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**Zoning and Public Safety (Chair Stifflear)**

- c) **Approve an Ordinance approving a Second Major Adjustment to a Site Plan and Exterior Appearance Plan for Property Located at 336 E. Ogden Avenue – Bill Jacobs Group d/b/a Bill Jacobs Jaguar/Land Rover Hinsdale (First Reading October 15, 2019, Second Reading November 5, 2019)**

Trustee Stifflear introduced the item and noted that Mr. Kevin Jacobs is present by telephone. He explained that this item had been tabled at the last meeting of the Village Board after residents voiced new concerns about the installation of the fence and possible safety issues. This major adjustment includes the relocation of the fence along the southern property line, minimizing the removal of trees, reduction of one parking space, relocation of light pole, and a finalized landscape plan, agreed to by the neighborhood group and Land Rover. At the first reading, the Board agreed these minor changes could be approved at the Board level, and Plan Commission Chairman Steve Cashman did not believe there would be any value to further Plan Commission review. At the last meeting, neighbors insisted that since the fence would not be installed prior to the scheduled opening on December 2, the Village should not issue the certificate of occupancy until the fence is completely installed.

**Mr. Scott Selfridge, CFO for the Bill Jacobs Group,** addressed the Board and provided updated timelines. The week of November 18, the asphalt should be completed, however, it rained today and the surface was cleaned only. The arborvitae on the south side will be planted this week. The construction fence will remain up, except when the arborvitae is planted, and then it will be reinstalled. He emphasized this is the plan for the week, but the

weather will play a factor. The week of November 25, there is no work planned for the south site, building work only, the chain link fence will remain up. They plan to commence dealership operations on December 2. The wall will not be complete, due to weather delays. The chain link fence will remain up, and is secured to the steel pillars that will hold up the concrete wall. The pillars are in 5' feet deep cement. They believe this is a very secure barrier. He noted that Continental Ferrari, which borders residential property, has a wooden fence. The now Land Rover property was a GM Training facility, and their partial wooden fence was accepted as a proper barrier for many years. He noted that the south end will include a driveway, but it is not the main driveway, and speed bumps will be installed. Further, their dealership policy is a 5 mile/per hour speed limit. They feel the fence on the steel poles is a proper barrier, and would be sufficient to protect the residences in the remote chance a car would hit the fence. Mr. Selfridge said if Trustees want more of a barrier, they will park cars parallel to the southern barrier. Cars will be convenient to move when the concrete fence is installed, and will not damage the asphalt. President Cauley said the jersey barriers could damage the parking lot because of weight and could delay installation of the permanent fence because of removal.

Redmond Group has said they expect the fence to be installed the week of December 9. Discussion followed regarding the process of curing the fence. It will take a week to completely install the panels once they arrive; there are no issues with temperature for installation.

The hardwood trees cannot be installed because of weather, per the recommendation of the nursery, but the arborvitae can be planted. So the trees north of the fence will be installed in the spring.

**Ms. Debra Braselton of 802 Franklin Street** addressed the Board and referenced an email she had sent to the Trustees. She believes the pressing question is when the fence was ordered. Trustee Stifflear said the fence was ordered on October 4. Ms. Braselton would like the other questions in her email answered by the contractor not the CFO.

**Mr. Dave Garber, Redmond Group site superintendent**, in response to Ms. Braselton's questions, explained that the concrete fence sections are being poured, but they don't know how many have been poured. The curing process takes six days; the estimated delivery is December 9, it will take one week to complete installation, and all the prep work for installation is complete. The crane will arrive the morning of December 9, but if there are high winds or lightening, installation will be delayed as that would be unsafe for crane operations. Despite complaints from the residents about when work takes place, they will work on Saturday the week the fence is delivered.

**Mr. Pontus Mattsson of 805 Franklin** addressed the Board and is distressed that there is no definitive answer as to when the fence will be complete. He accused the Board of disregarding the safety of residents. He believes the Jacobs group is in violation of the code and the agreement, they haven't done anything they've been asked to do, they can't be trusted to provide a secure fence, and Village staff has not been on site sufficiently to enforce regulations, including work hours.

President Cauley asked that representations from the fence fabricator be sent to the Board so that information can be passed on to the neighbors. He would like to know as soon as possible if the date changes from December 9.

Trustee Stifflear moved to **Approve an Ordinance approving a Second Major Adjustment to a Site Plan and Exterior Appearance Plan for Property Located at 336 E. Ogden Avenue – Bill Jacobs Group d/b/a Bill Jacobs Jaguar/Land Rover Hinsdale.** Trustee Byrnes seconded the motion.

Trustee Hughes clarified the item before the Board for approval has nothing to do with occupancy; this is only about approving the plan that includes agreement on landscaping and other points.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

- d) **Approve an Ordinance Amending Sections 6-12-3 (“Schedule III; Stop Intersections”) and 6-12-4 (“Schedule IV; Yield Right of Way Intersections”) of the Village Code of Hinsdale**

Trustee Stifflear introduced the item that pertains to the installation of two-way stop signs at certain residential intersections. Discussion followed regarding the direction of the streets included; Chief Brian King acknowledged the confusion, but explained the ordinance follows the format of previous ordinances that make this type of change.

Trustee Stifflear moved to **Approve an Ordinance Amending Sections 6-12-3 (“Schedule III; Stop Intersections”) and 6-12-4 (“Schedule IV; Yield Right of Way Intersections”) of the Village Code of Hinsdale.** Trustee Hughes seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

- e) **Approve an Ordinance Amending Chapter 6 (“Office Districts”), Section 60106 (“Special Uses”), of the Hinsdale Zoning Code as it relates to Special Uses in the O-3 General Office Zoning District – Design Work for Home or Office Remodeling Business and Related Showrooms; and**
- f) **Approve an Ordinance Approving Special Use Permits for Business Performing Design Work for Home and Office Remodeling, and an Accompanying Showroom, in the O-3 General Office Zoning District at 11 Salt Creek Lane – Normandy Design Build Remodeling (First Reading November 5, 2019)**

Trustee Stifflear introduced the two items for Normandy Builders reminding the Board they were reviewed by the Plan Commission in October, and approved 6-1 at that time. Staff confirmed there will be no warehousing, manufacturing or assembly at this location.

Trustee Stifflear moved to **Approve an Ordinance Amending Chapter 6 (“Office Districts”), Section 60106 (“Special Uses”), of the Hinsdale Zoning Code as it relates to Special Uses in the O-3 General Office Zoning District – Design Work for Home or Office Remodeling Business and Related Showrooms; and Approve an Ordinance Approving Special Use Permits for Business Performing Design Work for Home and Office Remodeling, and an Accompanying Showroom, in the O-3 General Office Zoning District at 11 Salt Creek Lane – Normandy Design Build Remodeling.** Trustee Banke seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

## **DISCUSSION ITEMS**

### **a) Parking deck update**

Assistant Village Manager/Director of Public Safety Brad Bloom reported the Village is on target so far for the June 2020 completion, but Ms. Gargano cautioned this is weather dependent. On December 2, southbound Garfield will be closed for the installation of a drain pipe, and the precast materials should be delivered on December 9.

### **b) Tollway update**

Mr. Bloom reported the Tollway has requested a change to the Intergovernmental Agreement (IGA); he will provide a memo to the Board in Manager’s Notes, with respect to the sequencing and access to the Peirce Park noise walls. This is due to a change in design and the installation of drainage. It was confirmed this is an amendment to the IGA only, and staff believes this is the best outcome for the Village. Although there will be no sound wall for approximately two months, the work area does not abut any residences, a temporary fence will be in place, and Little League activities will not be impacted.

### **c) 5G Antennas**

Trustee Stifflear began discussion stating the Village has not as yet received a formal application from Verizon to install 5G equipment. He reported STOP 5G held a resident meeting earlier this evening and there was a good turnout. He said that Manager Gargano had reached out to Representatives Glowiak and Mazzochi, who had representatives in attendance.

**Ms. Christine Turner, representing STOP 5G,** addressed the Board stating there were as many as 75 people in attendance at tonight’s meeting. She stated she wanted to follow up on the issue of noise, at 40-50 decibels similar to a small restaurant. Discussion followed

regarding the existing noise ordinance in Hinsdale which was characterized as a 'reasonableness' ordinance. Ms. Turner said that even though the Board can't address health issues, they need to push back. Ms. Gargano stated this matter is on the DuPage Mayor and Manager's agenda for a meeting she will attend tomorrow, and she will pose Ms. Turner's questions to representatives from Verizon, and AT&T. Ms. Gargano said she has also reached out to the Audubon Society for migratory bird patterns in response to Ms. Turner's concerns about the birds. Ms. Turner proceeded to talk about the Illinois Environmental Protection Act (IEPA) and air pollution, and referenced a passage on harmful radiation. President Cauley cautioned that if the Board keeps having discussion about these and other health and safety issues, it could be argued the Village is not really policing aesthetics. He does not want the Village to be accused of using aesthetics as a pretext. While he sympathizes, the Board can't have impact if they take on safety. She said she still wants the Board to push back and support them, and wants the Village to hire a lobbyist. President Cauley explained the Board can consider hiring a lobbyist, but to date no one has filed an application. Hiring a lobbyist at large is a waste of money. Ms. Gargano added DuPage Mayor's and Manager's has a lobbyist that represents 60 communities, as opposed to one, which is more effective.

**An unidentified resident** who recently moved to Hinsdale from California addressed the Board stating that she works for Apple, but warned of the health risks 5G poses. She explained that small towns in California similar to Hinsdale are fighting hard on this matter and representing the rights of their residents opposing more than just the aesthetics. She thinks the Board needs to be more aggressive, and pay attention to what these other communities in California are doing. She encouraged the school union get involved as they are powerful lobbyists.

**Ms. Julie Grieve of 609 S. Bruner Street** addressed the Board stating more people would attend these meetings if they were better informed of the issue. Regarding aesthetics, she wondered if any additional exemptions apply because this is historic Village. She also believes that it is reasonable for our community to expect that a for-profit company has no right to set up shop without Village consent.

**Ms. Nancy Perlman representing Illinois for Safe Technology** thanked the Board for sending letters to legislators urging the repeal of Senate Bill 1451. She referenced a model wireless telecommunications ordinance for the Board to review noting that permit applications could include a requirement for certification by an independent radio engineer, making sure the small cell installation is in compliance with FCC standards, and a master plan for the location of all small cells be included. It also requires documentation that all residents within 500' feet are notified, and no installation can be located any less than 1,500' feet from a permanent residential dwelling or another cellular installation. She learned today of a Federal law called the National Environmental Protection Act (NEPA) that requires the FCC provide an environmental impact assessment of any action taken, but they had delegated this to the wireless companies. In 2017, the wireless companies complained this was expensive, time-consuming and unnecessary, so the FCC released them from submitting the analysis in March 2018. In August 2019, Federal judges ruled the deployment of antennas could have a major environmental impact, so now the wireless companies are required to do the NEPA analysis. An application is incomplete without the

NEPA assessment. President Cauley thanked her for this information and said he will review the case.

d) **2020 Budget**

Trustee Hughes said the Committee of the Whole and the Finance Commission met earlier this evening to review the draft budget. He recapped items discussed, but said that nothing changed in the budget. For the next budget year, efficiencies from the ERP implementation will be reviewed, as well as the level of funding for the MIP. He said it was a pretty good presentation, and there is nothing else of note to report.

**DEPARTMENT AND STAFF REPORTS**

- a) Treasurer's Report
- b) Fire
- c) Engineering

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

**REPORTS FROM ADVISORY BOARDS AND COMMISSIONS**

No reports.

**OTHER BUSINESS**

None.

**NEW BUSINESS**

None.

**CITIZENS' PETITIONS**

None.

**TRUSTEE COMMENTS**

None.

**ADJOURNMENT**

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Stifflear moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of November 19, 2019 into closed session under 5 ILCS 120/2(c)(11) litigation, filed or pending before a court or administrative tribunal or**

**when an action is probable or imminent, not to reconvene into open session.** Trustee Hughes seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

Meeting adjourned at 8:50 p.m.

ATTEST: \_\_\_\_\_  
Christine M. Bruton, Village Clerk



**REQUEST FOR BOARD ACTION**  
Administration

**AGENDA SECTION:** First Reading - ACA  
**SUBJECT:** Lobbyist Services Related to Grants and Local Control of 5G Antennas  
**MEETING DATE:** December 10, 2019  
**FROM:** Kathleen A. Gargano, Village Manager  
Bradley Bloom, Assistant Village Manager/Director of Public Safety

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**Recommended Motion**

Approve a lobbying services agreement with Chris Nybo LLC, 444 Mitchell Avenue, Elmhurst, effective January 1, 2020 through July 1, 2020 at a cost not to exceed \$30,000.

**Background**

The Village Board approved an agreement with Chris Nybo LLC on May 21, 2019 to advocate on behalf of the Village against proposed legislation that would have jeopardized the sales tax the Village derives from businesses at the Hinsdale Oasis. At this point in time, the proposed legislation (House Bill 3172) has not advanced out of committee and is not anticipated to move out of committee in the Spring legislative session.

**Discussion & Recommendation**

The Village has other legislative interests that Chris Nybo LLC can assist us with that include the disposition of unused grant funding awarded to the Village for the Oak Street Bridge projects as well as other pending grant requests received as part of the Illinois Capital Bill and legislation that would expand local control and lobbying efforts related to the roll out of the 5G network.

The agreement with Chris Nybo LLC is for a six-month period at a cost of \$5,000 per month and covers the Spring legislative session. The agreement provides 30 days' notice of cancellation for either party.

**Budget Impact**

The amount of the agreement is for \$30,000 (\$5,000 per month for six months and includes a rate reduction of \$1,000 per month less than the current agreement expiring on December 31, 2019).

This is a budgeted expense included in account in 1013-7299 (Other Professional Services).

**Village Board and/or Committee Action**

N/A

**Documents Attached**

1. Lobbyist services agreement Chris Nybo LLC



## **LOBBYING SERVICES AGREEMENT**

This Lobbying Services Agreement (this "Agreement") is entered into this \_\_\_ day of December, 2019 by and between Chris Nybo LLC, a consulting firm with offices at 444 Mitchell Avenue, Elmhurst, Illinois 60126 ("CNL"), and the Village of Hinsdale ("Client") (together, the "Parties").

WHEREAS, Client wishes to retain CNL to perform certain lobbying services (hereinafter more particularly described) on behalf of Client; and

WHEREAS, CNL has represented to Client that it is capable and is willing to undertake the performance of lobbying services in the State of Illinois.

NOW THEREFORE, in consideration of the payments to be made to CNL, as herein provided, and the mutual agreements herein contained, the Parties agree as follows:

### **1. Terms and Termination.**

(a) This Agreement shall be effective as of January 1, 2020 and shall continue in full force and effect through July 1, 2020; provided, however, that either Party may terminate this agreement at any time without liability, upon thirty days (30) written notice. In the event of termination, any monthly invoices already billed and owing shall be paid, and the final thirty (30) day period shall be prorated accordingly.

(b) For and in consideration of CNL's performance of services in accordance with the terms and conditions of this agreement, Client shall pay CNL a fee of \$5,000 per month payable upon monthly invoice.

(c) It is understood and agreed that the compensation recited within this section includes usual and ordinary costs and expenses. If CNL determines that there is a need to incur extraordinary costs and expenses in the performance of services hereunder, then in that event, Client shall reimburse CNL for the same, provided the nature, amount and circumstances thereof are fully disclosed to and approved by an authorized representative designated by Client prior to the time the same are incurred, and upon receipt of a detailed accounting of all such extraordinary costs and expenses.

### **2. Governmental Relations/Lobbying Services.**

Client hereby retain CNL, and CNL, hereby undertakes to exercise its best effort to protect and promote Client's business, products, services, reputation and interests in the State of Illinois by, in conjunction with the consulting firm of Alfred G. Ronan, Ltd., performing the following services (collectively, the "Services"):

- (a) Monitoring and keeping Client apprised on a regular basis of all bills and amendments now pending or proposed or which may be proposed during the term hereof, in the Illinois state legislature, pertaining to Client's business, projects, reputation or interests.
- (b) Providing Client with information and guidance as to the matters described herein and making recommendations as to the appropriate actions which should be taken consistent with the objectives of this Agreement;

- (c) Lobbying efforts with key legislative officials and their staffs, on matters pertaining to Client's business, products, services, reputation or interests; and
- (d) On instructions from an authorized representative, undertaking such actions as to Client may deem appropriate and consistent with the objectives of this Agreement, which actions shall include, but not limited to, appearing and/or testifying at hearings and promote Client's interests with respect to matters and/or proceedings proposed or pending before the Illinois state legislature.
- (e) CNL shall maintain close liaison and frequent communication with the authorized representatives designated by Client, particularly during critical periods or on priority items.

### **3. Conflicts of Interest.**

In the event that a possible conflict of interest arises at any time during the term of this Agreement between Client's interests and those of CNL's other clients, CNL agrees to notify the thereof promptly Client and shall, if so directed by Client refrain from performing services with respect to such area of competing interest. CNL agrees that Client shall have the right to terminate this Agreement without liability upon written notice to CNL, if, in Client's sole judgment, upon reasonable basis, CNL's representation of its other client conflicts with Client's best interests.

### **4. Compliance with State and Federal Laws.**

The Parties recognize and agree that it has been the other's long – standing policy to comply fully with all applicable federal, state and local laws regulative corporate political and governmental relationships/lobbying activities, and each of the Parties agrees that he/she/it will fully comply with all federal, state or local governmental or judicial body, agency or official pertaining to its performing services.

### **5. Confidentiality.**

Inasmuch as in the rendering of Services hereunder, CNL, its associates and employees may acquire confidential information and data concerning the business and operations of, or belonging to Client, and additional information and data will be made available to or developed by CNL; CNL agrees to treat and maintain all such information and data as Client's confidential property and not to divulge it to others at any time or use it for private purposes or otherwise, except as such use or disclosure may be required in connection with performance of the Services or as may be consented to by Client, unless and until such information becomes a part of the public domain or CNL legally acquires such information without restriction on disclosure from sources other than Client or other companies with whom Client has a business relationship.

### **6. Independent Contractor.**

CNL is and shall act as an independent contractor in performing the Services hereunder.

7. **Non-Assignment.**

This Agreement shall be personal to the Parties hereto and no Party shall (by operation of law or otherwise) transfer or assign its rights or delegate its performance hereunder; and any such transfer, assignment or delegation shall be void and of no effect. Notwithstanding the foregoing, Client acknowledges and agrees that the consulting firm of Alfred G. Ronan, Ltd., will assist in the performance of the Services.

8. **Miscellaneous.**

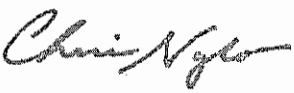
(a) This agreement constitutes the full understanding of the Parties and a complete allocation of risks between them and a complete and exclusive statement of the terms and conditions of their agreement relating to CNL's performing services hereunder and supersedes any and all prior agreements, whether written or oral between the Parties. No waiver by any Party with respect to any breach or default or of any right or remedy, nor any course of dealing, shall be deemed to constitute a continuing waiver or any other breach or default or of any other right or remedy, unless such waiver be expressed in writing and signed by the Party to be bound.

(b) All provisions of this Agreement are severable and any provision which may be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the date first above written.

Chris Nybo LLC

Village of Hinsdale

By   
\_\_\_\_\_  
Christopher Nybo  
President

By \_\_\_\_\_  
Kathleen Gargano  
Village Manager



**REQUEST FOR BOARD ACTION**  
**Community Development**

**AGENDA SECTION:** First Reading – ZPS

**SUBJECT:** Text Amendment to Municipal Code Title 14 Historic Preservation – Certificate of Appropriateness Application Requirements pertaining to Demolition Requests – Section 14-5-3(A)

**MEETING DATE:** December 11, 2019

**FROM:** Chan Yu, Village Planner

---

**Recommended Motion**

Approve An Ordinance Amending Section 14-5-3 (Application) of Chapter 5 (Certificate of Appropriateness), Title 14 (Historic Preservation), Relative to Applications for Certificates of Appropriateness.

**Background**

The Village of Hinsdale has two historic districts on the National Register of Historic Places. The Downtown Hinsdale Historic District, established in 2006, and Robbins Park Historic District, established in 2008. Attachment 1 illustrates the boundaries of both historic districts. Currently, a Certificate of Appropriateness (COA) application is required for any building permit applications for new single family homes or demolitions in historic districts. The COA application requirements are in Title 14, Section 14-5-3(A), of the municipal code (Attachment 2).

The Historic Preservation Commission (HPC) has expressed that it is critical and necessary to their decision-making or recommendations on certificates of appropriateness for demolition, to have a full understanding of what will replace a demolished structure. Thus, it has requested that an application for a COA for demolition be required to include proposed plans for the subject property, including the new structure, landscaping and additional information pertaining to the site and streetscape. An application without such accompanying information is not complete, and is not eligible for a public hearing on the COA absent a waiver of the requirement by the HPC. Denial of a waiver is appealable to the Board of Trustees. The attached Ordinance suggests adding the following new language in Title 14, Section 14-5-3(A), to the list of COA application requirements: *"In the case of a demolition, plans and specifications for the proposed replacement structure, including information pertaining to landscaping, massing, relationship to site and streetscape, scale, and signs. No application for demolition shall be deemed complete without inclusion of such information absent a waiver of this requirement by the commission. In the event that the commission denies a requested waiver of the requirement to provide such information, the applicant may appeal the Commission's denial of the waiver to the Village Board by filing an appeal in writing to the Village Manager within fifteen (15) days after the Commission's denial. The Village Board may affirm the decision not to waive the application requirement, or may overturn the Commission's decision, with or without conditions. If the waiver is granted, an otherwise completed application for a certificate of appropriateness shall be considered by the Commission."*

**Discussion & Recommendation**

N/A

**Village Board and/or Committee Action**

N/A



## REQUEST FOR BOARD ACTION

### **Documents Attached**

Draft Ordinance

Attachment 1 – Maps of the Robbins Park Historic District and Downtown Historic District

Attachment 2 – Title 14, Section 14-5-3(A): Application (COA Application Requirements)

**DRAFT 12-04-19**

**VILLAGE OF HINSDALE**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 14-5-3 (APPLICATION) OF CHAPTER 5  
(CERTIFICATE OF APPROPRIATENESS), TITLE 14 (HISTORIC PRESERVATION),  
RELATIVE TO APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS**

**WHEREAS**, the State of Illinois has delegated to local governments certain authority relative to historic preservation, based in part on findings and declarations of the Illinois General Assembly, as set forth in Section 11-48.2-1 of the Illinois Municipal Code (65 ILCS 5/11-48.2-1), that movements and shifts of population and the changes in residential, commercial and industrial uses and customs threaten the destruction of areas, places, structures, works of art, and other objects having special historic, community, architectural or aesthetic importance, interest, or value and whose preservation and continued utilization are necessary and desirable for the enjoyment and beauty of the residents of the State; and

**WHEREAS**, the Village of Hinsdale contains many buildings, structures and areas that embody a sense of time and place unique to the Village or which exemplify or reflect the cultural, social, economic, political or architectural history of the nation, the State of Illinois, DuPage and Cook Counties, or the Village; and

**WHEREAS**, the President and Board of Trustees of the Village have, pursuant to the authority delegated to the Village in 65 ILCS 5/11-48.2-1 *et seq.* and elsewhere under Illinois law, previously enacted an Ordinance creating a Historic Preservation Commission, and providing for certain processes and protections relative to buildings, structures and areas designated as historic landmarks or within historic districts (the "Historic Preservation Title"); and

**WHEREAS**, the Historic Preservation Commission is charged with, among other things, assessing, through a certificate of appropriateness process and procedure, the impact of the alteration, demolition, signage, or any other physical modification to the exterior architectural appearance of any structure or, building designated as a local landmark or located in a designated historic district; and

**WHEREAS**, the President and Board of Trustees find that, in the case of a proposed demolition, review of plans and specifications for a proposed new replacement structure by the Historic Preservation Commission is critical to the Historic Preservation Commission's ability to make a reasoned decision or recommendation on the proposed demolition or addition, and find the amendment of the Historic Preservation Title to require such plans and specifications as part of an application for a certificate of appropriateness in demolition cases, as set forth below, to be in the best interests of the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**SECTION 1: Recitals.** The foregoing recitals are incorporated into this Ordinance by this reference.

**SECTION 2:** Section 3 (Application) of Chapter 5 (Certificate of Appropriateness) of Title 14 (Historic Preservation) of the Hinsdale Village Code is hereby amended to read in its entirety as follows:

**14-5-3: APPLICATION:**

A. Formal Application Requirements: Any person proposing an alteration to, or seeking a building, demolition, sign, or other permit for, any designated landmark, or for any structure, building, site, or area within a designated historic district, shall submit a formal application for a certificate of appropriateness as a precondition to commencing such alteration or obtaining such permit. The formal application for a certificate of appropriateness shall include the following information and specifications:

1. Applicant's name;
2. Owner's name, if different from applicant;
3. Street address and legal description of the site;
4. An overall site plan of the site, including front, side, and rear elevation drawings in the case of alteration or partial demolition;
5. Brief description of the structures, buildings, and objects on the site and the structures, buildings, and objects on site adjacent to and across from such original site;
6. Detailed description of the proposed alteration or demolition, together with any architectural drawings, sketches, and photographs indicating how and to what extent such alteration or demolition shall affect a landmark or historic district;
7. Names and addresses of the owners of property adjacent to and access from the site;
8. A list and photographs of significant architectural features in relation to the structures, buildings, or objects on the site previously designated by the commission as being worthy of protection and preservation;
9. Identification of any architect or developer involved in the alteration or demolition;
10. In the case of a demolition, plans and specifications for the proposed replacement structure, including information pertaining to landscaping, massing, relationship to site and streetscape, scale,

and signs. No application for demolition shall be deemed complete without inclusion of such information absent a waiver of this requirement by the commission. In the event that the commission denies a requested waiver of the requirement to provide such information, the applicant may appeal the Commission's denial of the waiver to the Village Board by filing an appeal in writing to the Village Manager within fifteen (15) days after the Commission's denial. The Village Board may affirm the decision not to waive the application requirement, or may overturn the Commission's decision, with or without conditions. If the waiver is granted, an otherwise completed application for a certificate of appropriateness shall be considered by the Commission; and

11. \_\_\_\_\_ Such other relevant information as requested by the village manager or the commission.

- B. Preliminary Application Requirements: Preliminary applications for ~~nominations~~certificates of appropriateness shall be filed with the village manager, on forms provided by the village manager and shall include such information required by subsection A of this section as are necessary to allow review by the commission. No applicant shall be required to file a preliminary application prior to filing a formal application. (Ord. 02000-7, 4-18-2000, eff. 5-1-2000)

**SECTION 3: Severability and Repeal of Inconsistent Ordinances.** Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

**SECTION 4: Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.



**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, and attested to by  
the Village Clerk this same day.

\_\_\_\_\_  
Thomas K. Cauley, Jr., Village President

**ATTEST:**

\_\_\_\_\_  
Christine M. Bruton, Deputy Village Clerk

# ROBBINS PARK HISTORIC DISTRICT

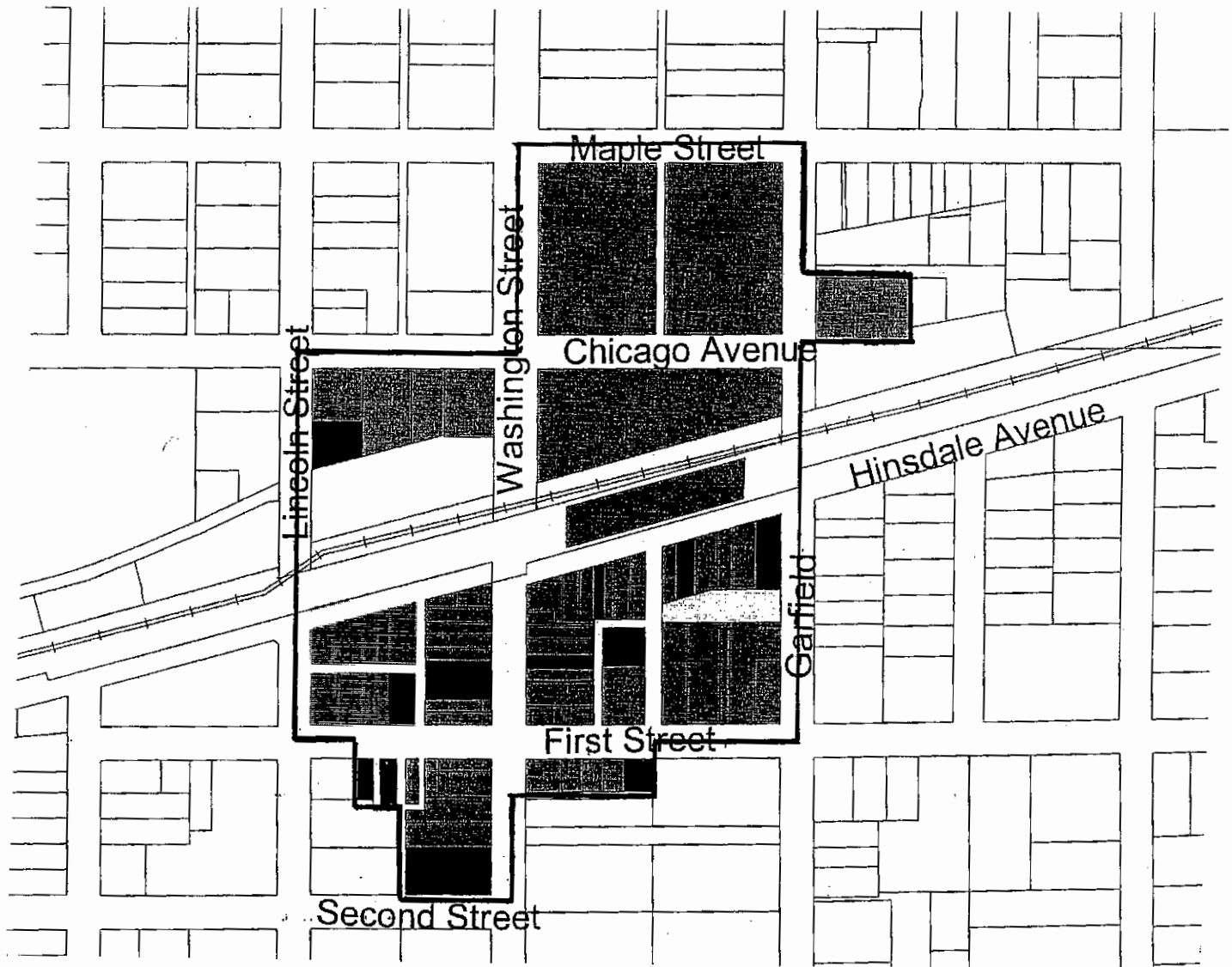


GRANACKI  
HISTORIC CONSULTANTS

0 250 500 1,000 Feet



MAP OF DOWNTOWN HINSDALE  
NATIONAL REGISTER  
HISTORIC DISTRICT



Contributing  
Non-Contributing



GRANACKI  
HISTORIC CONSULTANTS

### **14-5-3: APPLICATION:**

- A. Formal Application Requirements: Any person proposing an alteration to, or seeking a building, demolition, sign, or other permit for, any designated landmark, or for any structure, building, site, or area within a designated historic district, shall submit a formal application for a certificate of appropriateness as a precondition to commencing such alteration or obtaining such permit. The formal application for a certificate of appropriateness shall include the following information and specifications:
1. Applicant's name;
  2. Owner's name, if different from applicant;
  3. Street address and legal description of the site;
  4. An overall site plan of the site, including front, side, and rear elevation drawings in the case of alteration or partial demolition;
  5. Brief description of the structures, buildings, and objects on the site and the structures, buildings, and objects on site adjacent to and across from such original site;
  6. Detailed description of the proposed alteration or demolition, together with any architectural drawings, sketches, and photographs indicating how and to what extent such alteration or demolition shall affect a landmark or historic district;
  7. Names and addresses of the owners of property adjacent to and access from the site;
  8. A list and photographs of significant architectural features in relation to the structures, buildings, or objects on the site previously designated by the commission as being worthy of protection and preservation;
  9. Identification of any architect or developer involved in the alteration or demolition; and
  10. Such other relevant information as requested by the village manager or the commission.



**REQUEST FOR BOARD ACTION**  
Fire Department

**AGENDA SECTION:** First Reading – ZPS

**SUBJECT:** Purchase of Self Contained Breathing Apparatus

**MEETING DATE:** December 10, 2019

**FROM:** John Giannelli, Fire Chief

---

**Recommended Motion**

Reject all bids, waive the competitive bidding process and approve the purchase of (24) Self Contained Breathing Apparatus (SCBA), (3) Rapid Intervention Team SCBAs, (44) 4,500psi 30 minute air cylinders, and (27) full face piece masks to Municipal Emergency Services(MES) d/b/a 3M Scott brand, 132 Eisenhower Lane South, Lombard, Illinois, in an amount not to exceed \$168,713.

**Background**

The FY2019/2020 Capital Improvement Plan (CIP) budget includes the replacement of the Fire Department's SCBAs in the amount of \$200,000.

The SCBA is essential, life safety equipment that provides a supply of breathable air to firefighters working in an environment containing smoke, gas or other toxic chemicals. SCBAs are worn daily by every firefighter on duty for any type of fire and fire alarm. This equipment is an integral part of the firefighter's personal protective equipment (PPE).

Given the critical importance of this life safety equipment, SCBAs are scheduled for replacement every 15 years to conform to National Fire Protection Association (NFPA) standards, equipment upgrades, and routine wear and tear attributed to the impact of daily use of the SCBA. Historically, the Fire Department has purchased the MSA brand of SCBA, because members of the department were trained to repair them with parts kept on hand. Due to the complexity of the existing SCBAs, and the potential liability of repairing the SCBAs in-house, it was determined that best practice is to have a certified vendor perform the testing and repairs of the SCBAs.

**Discussion & Recommendation**

Staff is requesting to replace the existing 15 year old SCBAs. The Village issued a request for proposals (RFP) on October 4, 2019 for (24) complete SCBAs with spare air cylinders. The bid packet was picked up at the Fire Department by three vendors; Drager, 3M Scott, and the current provider, MSA. These are the only brands that comply with the 2018 NFPA standard for SCBAs, which is a requirement for purchase. The RFP was advertised in the Daily Herald, and responses were due to the Village 25 days after their release. The bids came back as follows:

<b>Manufacturer</b>	<b>Air One Equipment (MSA brand)</b>	<b>Municipal Emergency Services (3M-Scott brand)</b>	<b>Drager</b>
<b>Price</b>	\$144,545 (\$55,455 under budget)	\$168,287 (\$31,713 under budget)	Bid was not submitted

Department members performed onsite testing in the form of wearing the SCBAs while performing training evolutions to simulate real-life situations to report any issues they may have noticed with both the MSA brand and 3M Scott brand. Members did not test the Drager unit, as this is a very obscure brand not used by most departments. However, the Drager apparatus was reviewed at the Fire Department Instructors Conference, and it was determined these were not a good fit for our department. It is also moot as Drager did not respond to the RFP.

A 37-page report was produced by the Department SCBA coordinator describing the testing process and the results of the tests. In summary, there was one safety concern identified with the MSA brand. The MSA brand does not have a redundant regulator, and the equipment has been known to fail if debris infiltrates the system. The regulator is what supplies air to the wearer. And, in firefighting situations debris is commonplace. There were also several other functional drawbacks with the MSA brand, including wearability, communication, and comfort issues. All members found the 3M Scott SCBA superior to the MSA brand. The 3M Scott brand is fully interoperable with the SCBAs used by neighboring towns that we have auto-aid agreements with. This is important as at a fully involved fire, there are times when other departments may be working alongside our members and the 3M Scott SCBA is able to supply emergency air to any downed Firefighter using a NFPA rated SCBA via a buddy breathing hose.

The disparity between the costs of both units can be justified by the cost of ownership between the two brands over a 12-year period. The findings are attached. In general the difference is as follows:

<b>Brand</b>	<b>3M Scott</b>	<b>MSA</b>
<b>Final Bid</b>	\$168,287	\$144,545
<b>12-year repair estimate</b>	\$3,456	\$26,952
<b>Total</b>	\$171,743	\$171,497

Over a 12-year period it is anticipated that the total cost of ownership is only a difference of \$246.

**Budget Impact**

Due to not purchasing during the 2019/2020 Budget year, funds for this purchase were re-budgeted in the CY2020 (Acct. 3100-7901).

**Village Board and/or Committee Action**

Please note: Due to the fact that the competitive bidding process is being waived, a motion to approve will require the approval of 2/3 (4 of 6) of the Trustees, and the Village President may not vote.

**Documents Attached**

1. SCBA Field Performance Evaluation
2. FY 2019/2020 Capital Budget
3. CIP Priority List
4. Five-Year CIP
5. 12-Year Cost of Ownership
6. Bids

**S.C.B.A.  
FIELD PERFORMANCE  
EVALUATION  
2019**





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## Purpose

The Department's Self-Contained Breathing Apparatus (SCBA) units (aka air packs) purchased in 2004 are quickly approaching their 15 year "end-of-service-life" date. The importance of a dependable SCBA in an "Immediately Dangerous to Life and Health" (IDLH) atmosphere cannot be over emphasized. It is the single most important piece of equipment on the fireground. The decision on which units that will serve as our lifeline in IDLH atmospheres for the next 15 years necessitates a thorough evaluation of the various styles and options offered by different manufacturers. It is impossible to look at spec sheet and understand the operational characteristics of something as complex as an SCBA unit. Also, attempting to objectively explain the way one manufacturer's SCBA "feels" compared to another is difficult to objectively measure. Therefore, a field performance test has been created that will simulate all of the functions/motions a firefighter would perform on scene of a structure fire without placing the evaluators into an IDLH atmosphere. Evaluators will complete a score sheet after the assignment to assign a numerical assessment for each portion of the test.

## NFPA Standards

The National Fire Protection Association (NFPA) is the organization that develops the standards for the fire service. NFPA 1981 (Standard on Open-Circuit Self-Contained Breathing Apparatus for Emergency Services) has undergone three updates with significant changes since the Department last purchased SCBA units. The main changes are summarized as follows;

### 2007 Revision

- The complete SCBA ensembles are required to pass specific testing parameters. The only facepiece requirement in this test is to maintain visual acuity and positive pressure after a five minute oven test at 200 degrees and a 10 second direct flame impingement test.
- A standard was set for voice intelligibility. Testing is performed with five listeners recording words read by a speaker outfitted with the unit being tested. This is done with 70 decibels of background noise. A score higher than 85 was required for passing with distances between the speaker and listeners being 15 feet.

### 2013 Revision

- The most noticeable change with the 2013 revision of standard was the new requirements for the End of Service Time Indicator (EOSTI) commonly referred to as the "low air alarm." The requirement for the EOSTI has been 25% of the cylinder's rated capacity. The new requirement will mandate that the alarm now sound at the point when 33% of the cylinders rated capacity is reached. Along the lines of this change, Heads Up Display (HUD) indicators will now be required to display signals at 75%, 50% and 33% as opposed to just 50% in previous editions.
- The 2013 NFPA revision will call for specific tests for the facepiece itself. A high heat and flame test which will utilize convected heat to test the SCBA after a five minute

oven test at 500 degrees and 10 second direct flame impingement test both while maintaining a flow rate of 40 liters per minute, which is the estimated average breathing rate, according to the National Institute for Occupational Safety and Health (NIOSH.) There will be no requirements for visual acuity, but the SCBA must maintain positive pressure for a time period of 24 minutes.

- A second test for the facepiece using radiant heat will also be utilized. While flowing 40 LPM the facepiece will be exposed to radiant heat at rate of 15 Kilowatts per square meter for a five minute interval. Again, positive pressure must be maintained for a period of 24 minutes afterward.

#### 2018 Revision

- Design requirements will be added to require two distinct actions for disconnection prior to withdrawal of the regulator from the facepiece. Where a double-release mechanism is utilized, actuation of a single-release mechanism shall not cause disconnection of the regulator.
- The regulator must withstand a 250 N (56 lbf) load, applied in 5 directions, without disconnection or partial disconnection of the regulator interface from the facepiece.
- Design requirements will be added to specify SCBA data logging for the following events: Initial activation pressure, pressure when HUD deactivates, cylinder pressure during use, and transmission of visual information signals (HUD). SCBA pressure data logging intervals will not exceed 30 seconds. SCBA shall retain a minimum of 36 hours of data before data points are overwritten. The SCBA wearer's breathing rate in liters per minute shall be reported at least every 30 seconds (this information is post processed after use, not available real time since cylinder duration must be entered by user to produce this data).
- Design requirements will be added to require interoperability between different SCBA manufacturers' Emergency Breathing Support Systems (EBSS). The design requirements will specify a common operating pressure range between 80 and 150 psi. Furthermore, the design requirements will specify common male and female couplings that allow bi-directional airflow with a check valve to prevent contamination from entering the air circuit. The minimal length for the hose is 20 inches and must be accessible using only one hand and be able to be deployed by pulling in a single direction.
- Requirements to remove subjectivity from the voice intelligibility testing process were added. Specialized testing equipment will replace humans to simulate sounds and communications. These tests will also be performed for mechanical as well as amplified communication performance.

NFPA 1982 is the Standard on Personal Alert Safety Systems (PASS). The 2013 edition of NFPA 1982 instituted a standard PASS alarm sound for all PASS devices. This was aimed at improving firefighter safety and interoperability on the fire ground.

Following the release of this new sound pattern the NFPA Committee began hearing comments from firefighters that the new standard alarm sound was harder to hear than older versions. To answer the demands of the fire service a more effective sound pattern has since been identified and incorporated into the 2018 edition of the standard. The 2018 revisions to NFPA 1982 related to radio frequency (RF) transmissions of a PASS activation, to say, a computer-aided dispatching system or incident command software at a command post, include two new RF PASS tests to improve reliability.

- Multi-hop – Wireless networks that use two or more wireless hops to convey information from a source to a destination.
- Multipath – Propagation phenomenon that results in radio signals reaching the receiving antenna by two or more paths.

### Objective

The ultimate objective of Field Performance Evaluation is to select the best equipment available for the members of the Hinsdale Fire Department. The modifications in NFPA 1981, NFPA 1982, and technological advances have changed the SCBA units significantly from the model the Department currently uses. Unfortunately, the aforementioned changes have moved the industry standard to an SCBA that is far heavier and bulkier than what our members have achieved proficiency with. The operation of the Mask-Mounted Regulator (MMR) has changed entirely requiring demonstration and trials to determine which would best suit our needs. Therefore, members of the Department will perform simulated fireground functions while wearing different manufacturers' SCBA units. The ease of operation, weight, facepiece design, communication ability/intelligibility, emergency features, freedom of movement, and factors to reduce fatigue/stress will all be evaluated and scored in a qualitative assessment that can be used to compare the SCBA units across the different manufacturers. These scores will be broken down into specific categories so that a single aspect of the SCBA unit can be rated and compared across all manufacturers in the test. There will also be an opportunity to write down any subjective comments about anything that the scoring process fails to cover. In the end, a clear expression of what the members of the department prefer to use for the next 15 years will be evident.

## Manufacturers Tested

While all manufacturers air packs were initially looked at at FDIC (Fire Department Instructors Conference) in April, only MSA and Scott made it to the evaluation stage. This is due to the fact that some brands such as Interspiro and Avon have no detachable 2nd stage regulator from the mask. It is always connected and the user has to flip a valve to switch between ambient air and bottle air. This set-up deviates from the standard practice for the area and would create a safety issue during Rapid Intervention Team (RIT) situations. This also would not suit the Hinsdale Fire Department since we operate as "Jump Companies" meaning that members will move or "jump" from rig to rig throughout the course of the shift depending on the type of call or during simultaneous calls. This requires the crew members to move their gear, which includes their individually assigned SCBA facepiece, to from rig to rig. Therefore a MMR is a necessity for our Department. Other companies such as Honeywell offered similar new features and technology to other companies, however their mask and MMR was significantly longer than other brands. This would be taking a step backwards from the model we currently use and therefore disqualified their model accordingly. Dräger's air pack seemed to have the most advanced communications system available, however, the bottle felt significantly larger and heavier than other companies. The construction of the harness was extremely simple but uncomfortable and the shoulder straps had a tacky material on them which would make donning an issue. Our members pride themselves on being able to don their SCBA in less than 1 minute. We also train on doffing the pack in a confined space with zero visibility and then donning it again. Therefore, extra friction in the shoulder straps would cause a significant challenge in our operations. All models of air packs have become heavier and bulkier but the extreme bulkiness of the Dräger is counter-productive to fireground operations by causing excessive fatigue and greater likelihood of becoming entangled. This presents a safety issue for the members of the of the Department and the citizens we are protecting.

After looking at all companies, MSA and Scott were the only two that had equipment that would be operationally sufficient to suit our needs. Both MSA and Scott are recognized as the two national industry leaders when it comes to SCBA units. The companies that supply and service them are well established in the area and have built a rapport with the local departments.

# MSA G1





The first SCBA pack that was evaluated was MSA's newest model the G1. The G1 is two generations newer than the department's current model and there have been many upgrades and changes since then.

MSA seemed to focus much of their new technology on the harness system of the unit as well as including some "bells and whistles." An articulating lumbar pad that is mounted to a ball joint is adjustable to three heights to accommodate differing sizes in users. This lumbar pad allows the wearer to bend and move at the hips better than with previous generation of packs. It also bears almost all of the weight of the pack on the hips of the user improving the comfort, balance, and fit of the unit. The packframe is made of lightweight plastic. The shoulder straps are wrapped in removable padding that can be put into a gear extractor for easy decontamination of carcinogens and debris. The harness, itself sits lower on the back of the wearer to allow greater range of motion while in full gear as well as keeping the weight of the pack on the hips.

The harness has 4 buddy lights located on all sides that display four colors based upon the amount of air left in the bottle. There are two buddy lights on the PASS device. A major change in the technology is the HUD no longer is mounted on the exterior of the mask. It is now located in the MMR and fiber optic "tubes" display the light into the wearer's mask. Included in the HUD are three warning lights that inform the user of PASS alarm activation, low battery, and a malfunction in the device. The MMR is seated in the mask by pushing straight in without rotation and does not have the ability to rotate once seated (like our current models do). It has two microphones that are activated when the user "pulls" the first breath and pressurizes the mask. This microphone deactivates when the regulator is disarmed. The microphone is advertised as being able to filter out the sounds of the user's inspirations. The voice amplifier speaker is located on the left shoulder strap to keep weight off of the mask. The amplifier can be turned off by holding down the button located on top of it.



All electronics on the pack are run off of a central battery (either alkaline or lithium ion) that sit in the center of the harness. These batteries are rechargeable by means of a charging station or dock. The male end of the waist buckle doubles as the key to remove the battery from the harness. The electronics system is centralized around the batteries and include the option to be paired to the Starcom radios via bluetooth.



The bottle is suspended in the harness in a similar manner as the previous generation of MSA packs, however, the bottle can now be removed from either the 12 o'clock or 6 o'clock direction. The bottle is connected to the pack using

the standard CGA (Compressed Gas Association) thread which can be upgraded to a quick-connect attachment that allows for the bottle to simply snap in but requires a quarter-turn to remove. The bottle can be upgraded to include the Department's logo.

The facepiece has evolved significantly from the generation we currently use. The profile of the mask has become smaller and the MMR sits closer to the user's mouth. A larger opening for the MMR creates less restriction during inspiration. All electronics have been removed so that it may be completely submerged during decontamination.



The PASS alarm and controls have the ability to be upgraded to include a Thermal Imaging Camera (TIC) and software that communicates users' air consumption and PASS alarm activations to a computer for command to monitor. Additional software can be purchased that will give real-time data to Incident Command alerting situations where there is a PASS activation. It also gives air pressure readings which include estimated time left based on the user's air consumption.

The EOSTI or "low air alarm" is a bell that is activated by air pressure in the bottle. The air spins a hammer inside the bell and then is discharged into the atmosphere. There are two available options for the EBSS. There is a "trans-fill" hose that can be plugged into the Universal RIT Connection (URC) that equalizes the pressure in the bottles. There is also a "Buddy Breather" option which connects the two bottles but does not equalize or "dump" air into the cylinder that is low. Instead, it activates at 150 psi allowing the firefighter with the empty cylinder to now breathe the air in the rescuer's bottle. In either circumstance, the EBSS is designed to be used while evacuating the IDLH atmosphere.

MSA offers a 15 year "bumper-to bumper" warranty not including "wear and tear." Air One Equipment in South Elgin is the supplier and servicer for MSA.



# Scott X3 Pro



The next SCBA pack evaluated was Scott's newest model the X3 Pro. Scott has a pneumatic system that is unparalleled in the industry and there has been little to no changes in the last three models.

Scott's pneumatic system is unique in the way that the first stage regulator has a redundancy built into it that activates if the primary system fails. At that time, a piston will close the primary first stage regulator system and the secondary system takes over and sends a signal to the MMR activating the Vibralert. This causes the MMR to vibrate letting the user know that the primary system has failed even though it is "open" and still providing air to the mask. The failure in the "open" position adds a level of safety since air is still being provided to the mask but the user is alerted to that there is a problem.

Scott's harness has been upgraded to include a swiveling lumbar pad that is fixed to the unit via four laminated kevlar straps that allow the pad to articulate with the user's hip movement while minimizing wear and tear found in mechanical articulation. The back frame is made of lightweight aluminum alloy. The shoulder pads are wrapped in a removable padding that can be put into the gear extractor for decontamination of carcinogens and debris. All of the straps are laminated kevlar that prevents the absorption of water and contaminants into the material. The straps can be removed and put into the gear extractor. The buckles on the shoulder and waist straps have been upgraded to prevent inadvertent loosening and provide a secure fit. All tubing has been moved to the center of the unit which creates a slim profile. There is a Drag Rescue Loop (DRL) attached to the back frame that is designed to pull a downed firefighter similar to the Drag Rescue Device (DRD) in our bunker coats. The DRL has is rated at 1000 lbs of horizontal pulling strength.

The harness has 4 buddy lights located on all sides that display four colors based upon the amount of air left in the bottle. There are two buddy lights on the PASS device. The MMR is seated into the facepiece by inserting the regulator and turning it 90 degrees so that the bypass valve is on the right. The HUD is located on the MMR and rests outside of the facepiece up against the lens. The MMR acts as the EOSTI via the Vibralert system which begins to vibrate the front of the facepiece. It is activated by the air in the bottle and is then discharged into the facepiece which adds time for the user to evacuate from the IDLH atmosphere.

All electronics on the pack are run off of a six AA batteries located on the rear of the pack. The electronic boards and components are entirely encased in epoxy creating a solid shell. This prevents damage from water or vibration. The PASS alarm electronics are encased in the same manner.

The bottle was upgraded to include a "Snap Change" port that seats directly into the 1st stage regulator. A laminated Kevlar strap secures the top of the bottle to the harness. The







bottle has a threaded CGA connection that is fitted with a ball valve inside which remains closed when under pressure. This allows for the bottle to be filled without needing an adaptor and the bottle can remain "closed." This reduces time and simplifies the filling process. To remove the bottle from the air pack, two large "pull rings" are on either side of the 1st stage regulator. All that is required to change the bottle is to pull the rings and loosen the Kelvar strap (via a hinged lock). A fresh bottle just needs to be snapped into place. Scott offers a cylinder sleeve made of a fire retardant grade of clear, high durometer, PVC/Plastisol that meets or exceeds the standards of ATSM D-568 and is NFPA 1981 complaint. This sleeve increases durability and extended cylinder life. The bottle is opened/closed with a large knob that requires the user to press in while turning. This prevents the bottle from accidentally being opened/closed inadvertently while

crawling in a confined space. The bottle can be upgraded to include the Department's logo.

The facepiece has a very low profile and has an open port where the MMR connects which flows air freely requiring less work for the user during respiration reducing fatigue. There are no electronics in the mask so it can be submerged during decontamination. Diaphragms on either side of the mask transmit the user's voice mechanically. Scott is the only manufacturer to meet NFPA's voice intelligibility standard without electronic amplification. An external voice amplifier can be added to one of the diaphragms. It can be removed via a 90 degree turn and the mask still remains a sealed unit. The amplifier can be paired with the Starcom radios via bluetooth. Various canisters or filters can be used with the mask for CBRN or particulate protection without using the cylinder's air.



The PASS alarm controls are simple with large buttons and there is a large, backlit, analog pressure gauge. The PASS device can be upgraded to include an Electronic Personnel Accountability Report (E-PAR) device which can allow company officers to communicate a PAR with Incident Command. This requires the purchase of software that also monitors all of the Scott SCBA units on the scene. It sends various alerts to command that include situations such as an air pack that is not flowing air or free flowing air.

Scott's only EBSS is the "Buddy Breather" system that was described earlier. However, an upgrade is available in which the low pressure line connected to the MMR can be dissociated from the wearer's harness and connected to a "Buddy Breather" on a rescuer's SCBA or the low pressure line on the RIT pack.



A Pak-Tracker device can be purchased that will locate up to 26 different units that have PASS alarm activated. This works using light display that changes as the user gets closer/further from the signal. This works with any Scott pack and requires no programming. It is designed to be used in a situation in which a downed firefighter is unable to communicate with rescuers. The rescue team would be given the Pak-Tracker and use it to minimize the amount of time spent searching.

Scott offers a complete bumper-to-bumper warranty on the entire pack including normal wear and tear for "as long as you own it." The only thing not covered is misuse and batteries. MES in Lombard is the supplier and servicer for Scott.

## Evaluation Process

Different manufacturers of SCBA units will be allowed to provide “demo packs” and give a briefing to the duty crews on the new technology integrated into the unit and how to operate it. After the presentation, the participants in the evaluation will be briefed on the evaluations and the scoring process. An explanation of the actual testing course and process will be given so that questions can be answered and the scoring criteria can be kept in mind throughout the evaluations.

There are two evaluations for each manufacturer that are to be performed and scored by all members of the Hinsdale Fire Department. There is some redundancy that is intentionally placed into the assessments in both of the evaluations. The intent is to be able to identify which SCBA unit performs with the most consistency while at rest, working lightly, and working hard.

The evaluations will be performed by the duty crew during the day’s drill period. FF McDonough will proctor the evaluations to ensure that they are being done with consistency and accuracy across all three shifts. When the duty crew has completed the evaluation courses, they will record their assessments of the SCBA units on the score sheets provided by FF McDonough. The crew will then be encouraged to explore the SCBA units further on their own to discover any benefits or flaws that were not apparent during the completion of the obstacle course. Each crew member was given a score sheet with numerical values as well as a “comments” section on the back.

## Evaluation Scoring

Each evaluation is broken down in to categories so that specific components or functions of the SCBA units can be compared across the different manufacturers. Within the categories are specific assessments that are to be scored on point scale ranging from 0 to 5. Below is the point scale with examples of what would meet each score.

0	1	2	3	4	5
Critical Failure / Unsafe	Failed Expectation	Below Expectation	Neutral	Meets Expectation	Surpasses Expectation
Regulator unable to dock in mask	Difficult to dock regulator to mask and port is difficult to locate	Difficult to dock regulator to mask but port is easily located		Regulator docks with same effort as current mask model	Regulator docks with minimal effort

Scoring for each assessment will be averaged by taking the total number of points scored and dividing it by the amount of evaluations performed. This will provide a quick numerical overview of each assessment between the two manufacturers. The total amount of points for each category will be added together to give the overall point total for the entire evaluation. This number will be divided by the maximum points available for that evaluation. The totals for both evaluations will be added together and divided by the maximum points available. This will give a total grade (percentage) for the manufacturer. It is similar to a high school report card. Think of each assessment score as the score for individual homework assignments and quizzes given in each chapter of the text book. Think of the categories as the chapter test scores in the textbook throughout the semester. Think of the evaluation total as midterm grade. Think of the final class grade as the manufacturer's total score.

<b>Visibility</b>						<b>0.56</b>	<b>10</b>	<b>10</b>
Field of View While Working	5	5				3.33	10	10
Field of View with Regulator In						0.00	0	0
Field of View (Straight)						0.00	0	0
Field of View (Periphery)						0.00	0	0
Remote Gauge Visibility						0.00	0	0
Heads Up Display (HUD) Location						0.00	0	0
<b>RIT/Rescue Operations</b>						<b>2.71</b>	<b>57</b>	<b>70</b>
Crew's SCBA Visibility	3	4				2.33	7	10
Ease of PASS Activation/Deactivation	5	5				3.33	10	10
Crew's Remote Gauge Visibility	5	5				3.33	10	10
Functionality of EBSS	4	5				3.00	9	10
Functionality of RIT Systems	3	3				2.00	6	10
Ease of Cylinder Change	4	4				2.67	8	10
Ease of Regulator Change	3	4				2.33	7	10
<b>Doffing and Cleaning</b>						<b>3.17</b>	<b>38</b>	<b>40</b>
Ease of Regulator Air Shut Off and Doffing	5	4				3.00	9	10
Harness Easy to Loosen and Doff	5	5				3.33	10	10
Simplicity of Facepiece Cleaning Procedure	5	5				3.33	10	10
Regulator Decon Time Between FFs	4	5				3.00	9	10
<b>Totals</b>						<b>0.76</b>	<b>105</b>	<b>120</b>

	Average	Score	Possible	Grade
<b>Evaluation 1</b>	0.31	16	20	80.00%
<b>Evaluation 3</b>	0.76	105	120	87.50%
<b>Total Score</b>	1.08	121	140	86.43%

## Evaluation Courses

### General and Overall Opinion (Evaluation 1)

The purpose of this evaluation is to provide an overview of the air packs' overall presentation, construction, and "feel" during operation. These assessments are used to create a "baseline" score that can be compared to similar assessments performed while the wearer is at rest and while working through various levels of exertion. This evaluation is performed during and after the introduction to the unit by the manufacturer or SCBA coordinator. The course simply consists of going through the "morning function test" that crew members perform when reporting for duty. Members will then don the unit in full turnout gear and assess the functionality of the unit while at rest and under no stress.

### Advanced Operations Evaluation (Evaluation 2)

The purpose of the Advanced Course is to evaluate specific areas of performance for the SCBA unit while the wearer is working with as much exertion as could be expected on the fire ground while crawling, climbing, searching, forcing entry, and deploying hose. The facepiece must be donned and doffed more than once throughout the evaluation to simulate exiting and re-entering an IDLH atmosphere as happens when fireground assignments are completed and new ones are given. Communication is required throughout the entire evaluation to simulate communication with crew members, as well as, with Incident Command or Dispatch. Though physically and mentally demanding, this is not an evaluation of the firefighter's individual skills or fitness level. In fact, the user will be relatively unfamiliar with the pack and some "clumsiness" is to be expected. While performing the tasks in this evaluation, it is important keep in mind the evaluation criteria so that the performance of the unit can be recorded. It is not about speed. It's about the assessment and opinion of how the pack measures up to the wearer's expectations and demands on the fireground.



-Testing Course-

FFs will be in full gear including department issued Starcom radios on Fire Ground Blue channel. The air packs will be in the seat brackets in one of the rigs charged to 2000 psi (so that the EOSTI eventually activates). The course is to be completed in teams of 2.

-FFs will sit in the seat, don the harness, and step out of the rig with unit charged but the mask off.

-Walk to the Keiser Sled and hit it HARD 6 times and then rotate. Repeat x1 for 12 total swings per FF.

-Walk to the force entry door prop and mask up. While still on ambient air, force the door as a team. Concentrate on efficiency and communication.

-Clip in (on air) and deploy the charged 1.75" hand line through the door to the compressor room, turn right, and advance the hose to the south door adjacent to the tool room. Advance the hose through the door and turn right bringing the nozzle back to near where you entered.

-Disconnect your regulator, grab the irons and head to the hose tower basement.

-When you get to the hose line/search rope, clip your regulator in and follow the line through the diminished clearance tunnel to a "downed" FF (rescue dummy) with the PASS activated. Perform downed FF assessment and radio the air pressure and his location to "command" (test proctor). Await and follow orders given.

-Drag the dummy out of the SCBA maze and leave it for the next crew. Grab the irons

-Exit the basement and doff your mask.

-Throw the 16' roof ladder to 2nd story north side window of the hose tower for VEIS.

-FF1- Mask up, climb ladder, clip in, sound the floor, enter the window. Radio a MAYDAY transmission to FF2 acting as command and await his response. Activate PASS alarm after transmission from "command" (FF2). Silence PASS alarm and exit the basement, doff mask, shut down the air pack and PASS alarm. Heel ladder for FF1 and listen for FF 2's MAYDAY and act as "command."

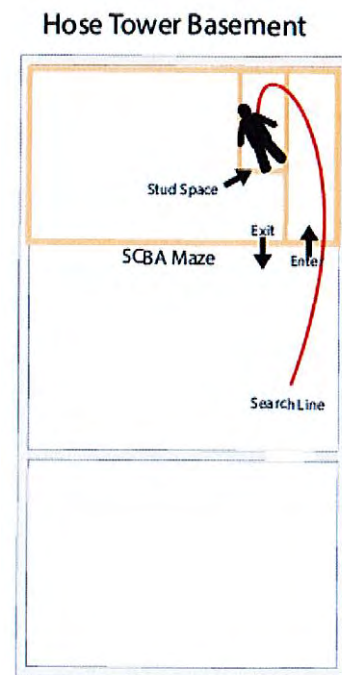
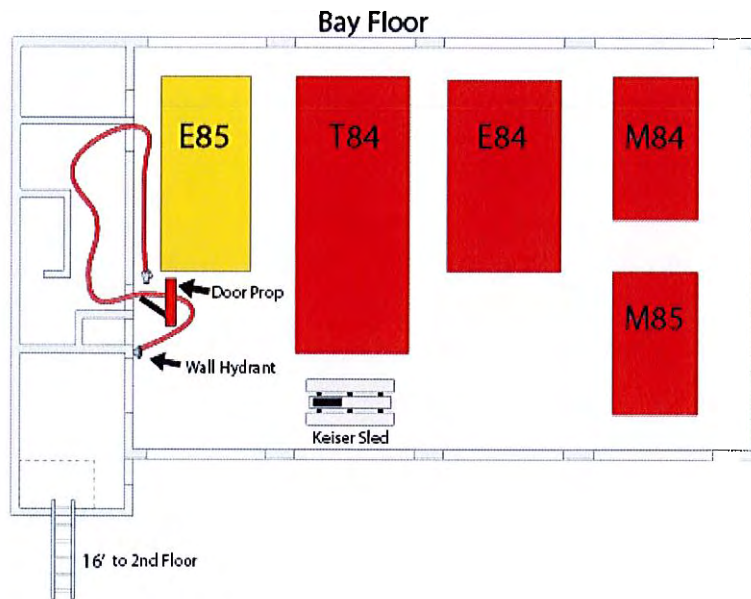
-FF2- Heal the ladder until FF1 calls MAYDAY. Act as command and reply to MAYDAY call. When FF1 heels ladder mask up, climb ladder, clip in, sound the floor, enter window. Radio MAYDAY to FF1 (outside) await his response. Activate PASS alarm after transmission from "command" (FF1). Silence PASS alarm and exit the basement with hose pack, doff mask, and shut down air pack and PASS alarm.

-Both FFs assist each other in swapping bottles. Doff the packs and refill them in the compressor to 2000 psi.

-End of Course-



-Course Diagram-



## Evaluation Results

A total of 16 members of the Department participated in the official testing and scoring process for both SCBA models. All of those that participated are trained in the use of SCBA and working in IDLH atmospheres. Everyone involved was eager to learn about and try the new technology with the understanding of the importance this decision holds for the future of the Department.

The first model tested was the MSA G1. The evaluators were given a briefing to explain the functions of the unit and main differences between the G1 and the current model the Department uses. Evaluators were given time to get familiar with the unit and ask any questions before testing began.

During the testing process, most evaluators made comments about the increased size and weight of the units but stated it was surprisingly comfortable. All of the evaluators made positive remarks about the new mask design and comfort, however, the MMR connection and length of the low pressure line was disliked by nearly all evaluators. The voice amplification speaker was received with mixed feelings. A handful of evaluators ended up turning it off because the exhalation noise made communicating and concentrating difficult.



During the diminishing clearance portion of the SCBA maze, most of the evaluators were unable to fit through it without removing the air pack. One evaluator ended up rolling the valve stem knob to the closed position while crawling through. He had to dissociate his MMR from the mask to prevent suffocation and attempted to continue but ended up having to back out and take the pack off in order to make it through. The voice amplifier fed back a bit while the evaluators squeezed through the maze but once they reached the downed firefighter prop, there was little to no feedback. Most evaluators had to work harder than usual to squeeze through the open stud space portion of the maze. The speaker was clear and intelligible through the radio but the exhalation noise was made more evident now that the evaluators were breathing harder after exertion.

Multiple evaluators had the by-pass valve open during exertion portions of the test. Some were in the maze due to the mask rubbing against the maze walls but other times the by-pass would open after donning or doffing which seemed to be due to the rotation of the MMR as it was handled.

The overall impression on the MSA G1 packs was positive however there were a few things that were disliked. After the evaluation course and scoring process the demo packs were made available for the crews to use and "play with" at their leisure. A few issues were discovered that were not found during the testing course:

- The waist strap buckle can be pulled apart if given a forceful "yank."

- The low pressure line can be kinked like a garden hose, stopping air flow.

- The shoulder straps are shorter than our current model packs making it difficult to roll into the pack while donning it in a confined area.

- The low pressure line for the MMR is too short and flimsy.

The MSA G1 scored 5250 out of 6800 possible points giving it a grade of 77.21%. The average score for each assessment was 3.63.

Below is a summary of the written comments given by the evaluators:

## 2019 SCBA Evaluation

Manufacturer :MSA G1

### Subjective Comments

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After an officially scored evaluation course and 2 weeks to familiarize and work with the SCBA packs, each member of the department was able to give a written summary of what they liked and disliked about it.

#### Pros:

- 7 people stated that they felt the unit was comfortable while wearing it and working.

- 6 people liked the feel or functionality of the mask.

- 3 people commented on the ease of breathing thorough the mask improved from current masks used by the Department.

- 3 people liked the ease of the bottle change with the quarter-turn adaptor.

#### Cons:

- 6 people disliked the overall size

- 6 people disliked the bypass valve, specifically its tendency to open on its own.

- 5 people disliked the bulkiness and location the buddy breather and trans-fill lines.

- 4 people disliked the voice amplifier, specifically the audible exhalation.

- 4 people disliked the wait bucket, specifically it ability to be yanked apart.

- 3 people disliked the awkwardness of the MMR.

- 3 people disliked the short length of the shoulder straps.

- 2 people disliked the overall weight of the unit.

- 1 person disliked the overall comfort of the unit.



The Scott X3 Pro demo packs were evaluated next. The evaluators were given a briefing to explain the functions of the unit and main differences between the X3 Pro and the current model the Department uses. Evaluators were given time to get familiar with the unit and ask any questions before testing began.

During the test most evaluators immediately made positive comments about the difference in ease of breathing through the open port in the mask. Many commented that the field of vision was superior to any mask they've worn. Evaluators tested the mask mounted voice amplifier speaker. Those that turned off the amplifier during the MSA evaluations were instructed to turn off the Scott amplifier at the same part of the course for continuity sake.

During the diminishing clearance portion of the SCBA maze all evaluators were able to make it through without removing the pack (not including the evaluators that are unable to fit through that portion of the maze without taking off the current SCBA that the department uses). All evaluators were able to make it through the stud space with minimal difficulty. During the downed firefighter portion of the maze, the radio communication was clear and intelligible whether the evaluator was using the amplifier or not. When the Vibralert activated, some evaluators commented that they were surprised at how they preferred the Vibralert over the bells for the EOSTI.

Only one evaluator had the by-pass valve open while crawling through the diminishing clearance portion of the maze. Most evaluators made comments on the clumsiness of mounting the MMR, however, they all mentioned that it was more of a training issue than a defect of the unit.

The overall impression of the Scott X3 Pro packs was almost entirely positive. The preference of the Scott mask over the MSA mask was unanimous. So was positive feedback on the lower profile of the entire unit. The "Snap Change" feature on the cylinder was also unanimously liked and commented on. Specifically, the ability to refill the cylinder without opening it, which saves time. One evaluator was unable to reach the knob that opens/closes the cylinder while it was on his back but he stated that he could charge the unit before donning it and he still preferred the Scott unit to the MSA.



After the evaluation course and scoring process the demo packs were made available for the crews to use and “play with” at their leisure. The only issue found was that portion of the shoulder and waist straps that are designed to act as pull tabs are too short and easily get lost in the buckle making it difficult to tighten it with a gloved hand. When the demo packs were returned, the Scott representative stated that the short pull tabs were a common complaint by users and they are in the process of lengthening them by 2 inches and replacing them at no cost to the departments. He stated that the 2018 version of the air packs would have the longer tabs standard.

The Scott X3 Pro scored 5909 out of 6800 possible points giving it a grade of 86.90%. The average score for each assessment was 4.09.

Below is a summary of the written comments given by the evaluators:

## **2019 SCBA Evaluation**

**Manufacturer :Scott X3 Pro**

### **Subjective Comments**

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After an officially scored evaluation course and 2 weeks to familiarize and work with the SCBA packs, each member of the department was able to give a written summary of what they liked and disliked about it.

#### **Pros:**

- 7 people stated that they preferred it over the MSA.
- 7 people stated that they felt it was comfortable on the back.
- 5 people commented on the ease of breathing through the mask.
- 4 people commented on the comfort of the mask.
- 4 people stated they liked the visibility of the mask.
- 4 people liked the “Snap Change” bottle.
- 3 people stated that the pack sat more comfortably on the back than other packs.
- 3 people liked the lower profile of the unit.
- 2 people prefer the “Virbralet” to bells.

#### **Cons:**

- 3 people disliked the strap length stating it should be longer.
- 2 people disliked the need to push in the bottle valve to open or close it.
- 1 person disliked the PASS alarm sensor location on the back of the unit.

At the conclusion of the evaluation, the Scott X3 Pro out performed the MSA G1 in every category. The numbers as well as the subjective comments show a significant preference for the Scott pack by the members of the Department.

Attached are the results of the scoring process.

## General and Overall Opinion

Evaluation 1	Average	Total	Possible	Average	Total	Possible
	<b>MSA G1</b>			<b>Scott X3 Pro</b>		
<b>Overall Unit</b>	<b>3.25</b>	<b>387</b>	<b>560</b>	<b>4.05</b>	<b>482</b>	<b>560</b>
Overall Package Profile	2.94	50	80	4.47	76	80
Components Protected from Damage	3.29	56	80	4.29	73	80
Overall Weight/Balance	2.65	45	80	4.18	71	80
Ease of Operation	3.59	61	80	3.71	63	80
Durability	3.47	59	80	4.18	71	80
Fits in Rig Brackets	3.24	55	80	3.76	64	80
Functionality w/ Gloves On	3.59	61	80	3.76	64	80
<b>Harness Assembly</b>	<b>3.73</b>	<b>570</b>	<b>720</b>	<b>4.24</b>	<b>649</b>	<b>720</b>
Straps Well-Constructed	3.76	64	80	4.18	71	80
Straps Sufficient Length	3.29	56	80	3.88	66	80
Buckles/Fasteners Operate Smoothly	3.29	56	80	4.24	72	80
Comfort	3.88	66	80	4.29	73	80
Weight Distribution	3.71	63	80	4.18	71	80
Ease of Donning/Doffing	3.59	61	80	4.35	74	80
Ease of Cylinder Change	4.18	61	80	4.59	78	80
Cylinder Securely Fastens to Backframe	4.06	69	80	4.35	74	80
Cylinder Gauge Easy to Read in Back-frame	3.76	64	80	4.12	70	80
<b>Facepiece</b>	<b>3.85</b>	<b>589</b>	<b>720</b>	<b>4.46</b>	<b>683</b>	<b>720</b>
View						
Straight Ahead	4.00	68	80	4.71	80	80
Periphery	4.12	70	80	4.71	80	80
Communication						
Receiving	3.53	60	80	4.47	76	80
Transmitting	3.71	63	80	4.59	78	80
Comfort	3.94	67	80	4.53	77	80

## 2019 SCBA Evaluation

## Final Results

Heads Up Display (HUD)	3.65	62	80	4.06	69	80
Airflow	3.88	66	80	4.41	75	80
Mask Seal	3.82	65	80	4.29	73	80
Ease of Breathing	4.00	68	80	4.41	75	80
<b>PASS Device</b>	<b>3.91</b>	<b>133</b>	<b>160</b>	<b>4.03</b>	<b>137</b>	<b>160</b>
Ease of Operation	3.76	64	80	3.94	67	80
Visibility of Gauge	4.06	69	80	4.12	70	80
<b>Emergency Breathing Support System</b>	<b>3.10</b>	<b>158</b>	<b>240</b>	<b>3.86</b>	<b>197</b>	<b>240</b>
Accessibility	3.00	51	80	3.88	66	80
Ease of Operation	3.18	54	80	3.82	65	80
RIT/ Survival Options	3.12	53	80	3.88	66	80
<b>Totals</b>	<b>3.60</b>	<b>1837</b>	<b>2400</b>	<b>4.21</b>	<b>2148</b>	<b>2400</b>



## Operational Performance

Evaluation 2	Average	Total	Possible	Average	Total	Possible
	<b>MSA G1</b>			<b>Scott X3 Pro</b>		
<b>Donning and Off Air Breathing</b>	<b>3.47</b>	<b>236</b>	<b>320</b>	<b>3.72</b>	<b>253</b>	<b>320</b>
Deploys from Rig Bracket	3.18	54	80	3.71	63	80
Comfort of Harness and Backframe	3.65	62	80	4.00	68	80
Weight Distribution and Balance	3.76	64	80	3.94	67	80
Cylinder Valve Easy to Reach and Operate	3.29	56	80	3.24	55	80
<b>Facepiece</b>	<b>3.72</b>	<b>695</b>	<b>880</b>	<b>3.98</b>	<b>744</b>	<b>880</b>
Mask Staging Location	2.82	48	80	3.47	59	80
Facepiece Harness Opens Enough for Donning	3.59	61	80	3.88	66	80
Facepiece Harness Adjustment	3.76	64	80	4.00	68	80
Comfort of Facepiece	3.94	67	80	4.24	72	80
Comfort of Seal Against Face	4.00	68	80	4.12	70	80
Resists Fogging (Off Air)	4.00	68	80	4.12	70	80
Ease of Communication (Off Air)	3.94	67	80	4.35	74	80
Heads Up Display (HUD)	3.71	63	80	4.00	68	80
Hood Easily Fits Around Mask Without Gaps	3.76	64	80	4.00	68	80
Helmet Fits Well	3.76	64	80	3.82	65	80
Compatibility with Radio/TIC/Flashlights/Tools	3.59	61	80	3.76	64	80
<b>Dexterity</b>	<b>3.63</b>	<b>309</b>	<b>400</b>	<b>4.02</b>	<b>342</b>	<b>400</b>
Freedom of Arm Movement	3.82	65	80	4.00	68	80
Ability to Bend and Twist	3.76	64	80	4.06	69	80
Ability to Crawl	3.71	63	80	4.24	72	80
Straps Well-Constructed	3.59	61	80	4.06	69	80



## 2019 SCBA Evaluation

## Final Results

Straps Sufficient Length	3.29	56	80	3.76	64	80
<b>On Air &amp; Pre-entry Test</b>	<b>3.47</b>	<b>177</b>	<b>240</b>	<b>3.80</b>	<b>194</b>	<b>240</b>
Regulator Dismounts from Holder	3.71	63	80	3.67	64	80
Regulator Docks Easily with Facepiece (Gloves On)	3.47	59	80	3.65	62	80
Bypass/Purge Valve Operates Easily (Gloves On)	3.24	55	80	4.00	68	80
<b>Negotiating Obstacles</b>	<b>3.11</b>	<b>216</b>	<b>320</b>	<b>3.85</b>	<b>262</b>	<b>320</b>
Ease of Shifting Pack	3.12	53	80	3.94	67	80
Ease of Removing Pack	3.14	58	80	3.94	67	80
Ease of Re-donning/Retightening	3.00	51	80	3.94	67	80
Cylinder Valve Easy to Reach and Operate	3.18	54	80	3.59	61	80
<b>Communications</b>	<b>3.72</b>	<b>316</b>	<b>400</b>	<b>4.20</b>	<b>357</b>	<b>400</b>
Ability to Transmit via Radio	4.06	69	80	4.24	72	80
Ability to Head Radio	3.53	60	80	4.12	70	80
Ability to Speak to Crew	3.94	67	80	4.29	73	80
Ability to Understand Crew	3.71	63	80	4.18	71	80
Ability to Hear Surroundings	3.35	57	80	4.18	71	80
<b>Operational Performance</b>	<b>3.72</b>	<b>379</b>	<b>480</b>	<b>4.18</b>	<b>426</b>	<b>480</b>
Facepiece Stays Secured	3.82	65	80	4.24	72	80
Harness Stay Centered and Secured on Back	3.71	63	80	4.24	72	80
Weight Distribution and Comfort	3.59	61	80	4.18	71	80
Ability to Don/Doff Quickly	3.29	56	80	3.82	65	80
Resists Fogging (Off Air)	3.94	67	80	4.24	72	80
Resists Fogging (On Air)	3.94	67	80	4.35	74	80
<b>Visibility</b>	<b>3.94</b>	<b>402</b>	<b>480</b>	<b>4.32</b>	<b>441</b>	<b>480</b>
Field of View While Working	4.06	69	80	4.41	75	80
Field of View with Regulator In	4.06	69	80	4.41	75	80

## 2019 SCBA Evaluation

## Final Results

Field of View (Straight)	4.00	68	80	4.47	76	80
Field of View (Periphery)	3.94	67	80	4.41	75	80
Remote Gauge Visibility	3.94	67	80	4.24	72	80
Heads Up Display (HUD) Location	3.65	62	80	4.00	68	80
<b>RIT/Rescue Operations</b>	<b>3.68</b>	<b>438</b>	<b>560</b>	<b>4.02</b>	<b>478</b>	<b>560</b>
Crew's SCBA Visibility	3.88	66	80	4.00	68	80
Ease of PASS Activation/Deactivation	3.59	61	80	3.94	67	80
Crew's Remote Gauge Visibility	3.65	62	80	4.00	68	80
Functionality of EBSS	3.41	58	80	3.71	63	80
Functionality of RIT Systems	3.29	56	80	3.88	66	80
Ease of Cylinder Change	4.18	71	80	4.41	75	80
Ease of Regulator Change	3.76	64	80	4.18	71	80
<b>Doffing and Cleaning</b>	<b>3.61</b>	<b>245</b>	<b>320</b>	<b>3.88</b>	<b>264</b>	<b>320</b>
Ease of Regulator Air Shut Off and Doffing	3.65	62	80	3.71	63	80
Harness Easy to Loosen and Doff	3.47	59	80	3.94	67	80
Simplicity of Facepiece Cleaning Proceedure	3.65	62	80	3.94	67	80
Regulator Decon Time Between FFs	3.65	62	80	3.94	67	80
<b>Totals</b>	<b>3.65</b>	<b>3413</b>	<b>4400</b>	<b>4.02</b>	<b>3761</b>	<b>4400</b>

**MSA G1**

	Average	Score	Possible	Grade
Evaluation 1	3.60	1837	2400	76.54%
Evaluation 2	3.65	3413	4400	77.57%
<b>Total Score</b>	3.63	5250	6800	<b>77.21%</b>

**Scott X3 Pro**

	Average	Score	Possible	Grade
Evaluation 1	4.21	2148	2400	89.50%
Evaluation 2	4.02	3761	4400	85.48%
<b>Total Score</b>	4.09	5909	6800	<b>86.90%</b>

### Local Department's Experiences

After the testing process was complete, nearby fire departments that have recently purchased the G1 and X3 Pro were contacted and the SCBA technician was able to give their experiences and advice for purchasing. Both of these departments purchased the version of the packs that were NFPA 1981 (2013) compliant.

Lombard Fire Department recently purchased the Scott X3 Pro units after having Interspiro units. The SCBA technician had nothing but positive things to say about their purchase. He recommended that the voice amplifier not be purchased because the mask has such a clear and effective mechanical amplifier built into it already. The supplier and servicer, MES has a location in Lombard but they typically perform maintenance on-site at the fire department to minimize down time. He also stressed that Scott's warranty is better than any other on the market because they cover wear and tear. According to him, the stitching in the shoulder/waist straps and foam in the lumbar pad are not covered under MSA's warranty when they become worn. He stated that his department has "gotten our money's worth" from the warranty alone. In his exact words "I am confident that we picked the right pack. Their design was better than the others and you can't beat that warranty." When asked why they chose the Scott over MSA, the SCBA technician expressed safety concerns. One example is the low pressure line that feeds into the MMR being able to kink and occlude air flow. He stated that an evaluator got the low pressure line caught on something in the burn tower and when he pulled away it was enough to stop the flow of air to his mask.

Addison Fire Department was one of the first in the area to purchase the MSA G1 units. According to their SCBA technician the department had decided to go with the Scott SCBA units after all of their testing was complete. MSA decided to introduce them to the G1 (2013) platform which had yet to be released. Representatives from MSA flew in to give a presentation to the department and ultimately, the department decided that the G1 was the top-of-the-line at the time. Addison purchased 4500 psi, 45 minute cylinders. The technician stressed that it only seems to increase the on-air working time by 3 minutes and he suggested that it was not worth the extra weight and size. He stated that there were a few issues at first with the air packs such as the batteries draining quickly and the exhalation valve in the mask seizing shut. However, MSA performed a software upgrade to correct the battery issue and they discovered that a different type of rubber in the mask was needed so they replaced it. He stated that they were one of the first to go with the G1's so MSA assured that they were satisfied with them. "We got them pretty early so they bent over backwards." When asked why they chose MSA over Scott the SCBA technician stated that they initially liked the Scott packs because they evaluated an older version of the MSA pack. When MSA found out, they brought in the G1 air packs and nothing could compare to it since it was the newest technology at the time.

## Conclusion

Based on the results of a thorough research and evaluation process it is my recommendation that the Hinsdale Fire Department purchase the Scott X3 Pro SCBA unit to replace the current units that will reach the end of their service life this year. The Scott packs have proven to be a superior unit in every test or evaluation that the Department put it through. Of the 20 operational evaluations conducted as well as the interviews with surrounding departments, the main reasons for choosing the Scott SCBAs can be summarized into 3 critical factors; safety, operability, and maintenance cost.

As stated earlier in this report, the importance of a reliable SCBA unit in an IDLH atmosphere cannot be overstated. The products of combustion in today's building materials and vehicles are incredibly toxic, especially when compared to 20 years ago. A single breath of smoke from a house or car fire is enough to prove fatal. Long term exposure to less-lethal chemicals has proven to be extremely carcinogenic. The fire service has reached point in which there are more firefighters dying from cancer than there are dying from traumatic injuries on the fire ground. While there is more to prevention of illness or fatality than respiratory protection, however, it is still the primary means of personal protection on the fireground.

Scott's SCBA units have redundancy in their pneumatic system that has proven so reliable that they have not needed to change it in decades. The Vibralert EOSTI, commonly referred to as a "low air alarm," uses the air in the cylinder to power it much like every other manufacturer's unit. However, the Vibralert uses the air and then expends it into the user's mask allowing them to breathe every last cubic inch of the air in the cylinder. The MSA unit's EOSTI is a bell that works on the air in the cylinder but then expends it into the atmosphere, essentially waisting it. The picture to the right was taken from a video on YouTube that demonstrates how air is being wasted as the EOSTI bell rings by placing an EMS glove over the bell. In an emergent situation, such as a downed or trapped firefighter, every single breath matters and the Scott system doesn't waste any air. While both manufacturers have the same "buddy breather" rescue devices, the Scott packs have the option to upgrade to a detachable low pressure line that feeds the MMR. This proves optimal while performing operations to rescue a downed or injured firefighter due to the speed and ease of changing his/her air supply. The Drag Rescue Loop located on the harness adds a means of quickly moving a downed firefighter to a safe area.



Two critical failures our testing process discovered in the MSA SCBAs was the ability for the low pressure line to be kinked in a manner that cuts off air flow to the mask and the cylinder closing while the wearer was in a confined space. The likelihood of the low pressure line kinking during normal fireground operations is low but it is not impossible. Lombard had an evaluator accidentally do it while in the burn tower as stated earlier. A collapse situation could easily replicate this kind of kink in the line. The obvious goal is to recognize the collapse situation and remain in an area that avoids cave-in however that is not always possible. A collapse is a life threatening situation regardless of which SCBA unit the victim is using but if the low pressure line is kinked closed there is no chance to make a rescue as the trapped firefighter will immediately be deprived of air and suffocate. The likelihood of the air cylinder valve rolling closed is relatively low but possible enough to warrant concern. The most likely times this would happen during normal operations would be while the firefighter is going downstairs low visibility. Since the proper technique is to go down feet first the bottle valve is in a position to make contact with the stairs and could close. Correcting it would be simply require reaching back and reopening the valve but it would cause as a momentary distraction from the task at hand that requires concentration. The less likely situations in which this could occur is during a rescue of a downed firefighter. The proper technique involves rolling the victim onto his/her back and dragging them on the bottle to minimize friction. If their bottle rolls closed, there will be no way to tell until the low air alarm goes off. Even if the rescuer recognized the situation, it would require stopping to open the valve which would impede on the rescue effort and take valuable time.

A real-life example of the MSA G1 air pack failing to provide air to the wearer happened in Indiana. The Pike Township Fire Department received grant money for new air packs roughly four years ago. They went through their own evaluation process and decided to get MSA G1 air packs. During a training exercise one of the users experienced his his mask “suck to his face.” Which is the term used when the user attempts to inspire a breath but there is no air in the system. It creates a negative pressure situation and the mask physically pulls into the wearer’s face. Luckily, it was only a training situation and he was able to remove the mask without exposure to heat or toxins. They attempted to troubleshoot the pack but eventually sent it out for repairs. The pack failed its flow test and the technicians were unable to correct the issue. It was sent to MSA’s lab and they found that a filter in the quick connect coupler was clogged with drywall dust. Further evaluation found that drywall slurry was present on the valve stem of the air bottle. It built up enough over time to clog the filter and fail to provide air.

Below is a copy of the report sent back to Pike Township Fire Department from the MSA labs.



December 22, 2016

Pike Township Fire Department  
4881 W. 71<sup>st</sup> Street  
Indianapolis, IN 46268

Attention: Deputy Chief Joe Amis

MSA North America  
Ryan Lab  
1100 Cranberry Woods Drive  
Cranberry Township, PA 16066

724.776.7700

**Subject# G1 SCBA Air Flow Issue**

Dear Chief Amis,

This letter is in response to your product issue on a G1 SCBA that stopped providing air during a training exercise. MSA engineers evaluated the product that was delivered to by Pike Township Fire Department personnel and these are our findings. The G1 SCBA in question was first visually evaluated to determine the condition of the unit, nothing was found that would have led to the described malfunction. The G1 SCBA was then placed on a PosiChek USD Dynamic SCBA Tester and a performance test was conducted. The G1 SCBA failed the intermediate pressure, high flow performance test. A series of trouble shooting measures were instituted along with an evaluation of the data log information that was retrieved from the SCBA. Based on all of the data gathered it was concluded that there was some form of blockage in the SCBA's cylinder connection area.

The evaluation team focused their investigation in this area, specifically on the inlet sintered filter in the SCBA's female Quick-Connect Coupler. The filter was removed from the Quick-Connect Assembly and inspected. Upon removal from the SCBA, it was immediately evident that the filter assembly had been completely encased with a foreign material that had been introduced into the air flow stream. (Figure #1)

**Figure 1: Inlet Sintered Filter Encased With Contamination.**



MSA materials experts conducted XRF (X-ray Fluorescence) and FTIR (Fourier Transform Infrared Spectroscopy) on a clean filter and then on the contaminated filter. The clean filter result showed it is primarily made of copper. The contaminated filter was then analyzed using XRF, and the results found that it contained the following elemental components in addition to copper: Si, Al, Fe, K, and Ca. The outer surface of the sintered filter had a piece of debris that was fairly hard and looked like the remnants of a mineral from either drywall, cement or clay. The elements detected in the testing matched up with the composition of these types of materials. FTIR analysis was also conducted on the debris and the findings concluded that it matched aluminum silicate which is a primary ingredient in clay or filler material found in dry wall.

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Cranberry Township, PA 16066  
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Cranberry Township, PA 16066

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The amount of contamination on the sintered filter was sufficient to impede the flow of air into the SCBA and is the cause of the disruption in airflow in the SCBA that was documented.

The removal of the hand wheel assembly on one of the cylinders that was identified as being involved in the documented incident had contamination along the surface of the valve stem that matched the material found in the sintered filter.

In conclusion, at some point during an incident, this SCBA was immersed in a slurry that somehow contaminated the airflow pathway in the SCBA. The gross contamination of the system's inlet sintered filter was sufficient enough to impede the flow of air into the SCBA resulting in the no air condition that was described. The G1 SCBA's cylinder connection must be clean and free of contamination when making a cylinder connection. Insuring the Quick-Connect Assembly is clean before making a connection will prevent any foreign material from entering the airflow path and plugging the systems particulate filters.

If you have any questions relate to this response or our findings, please do not hesitate in contacting me via email at [shane.bray@MSAsafety.com](mailto:shane.bray@MSAsafety.com) or by phone at (724) 741-7695.

Sincerely,

A handwritten signature in black ink that reads "Shane Bray". The signature is written in a cursive, flowing style.

Shane Bray  
Product Manager – NFPA SCBA and Thermal Imaging Cameras

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1000 Cranberry Woods Drive  
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After that incident, they had 3 additional emergencies which a user's air pack failed to deliver breathing air to the mask. They also have had multiple issues with the exhalation valve in the mask failing closed. As of the time this document is being written, their department is switching back to Scott air packs.

I cannot, in good faith, recommend a product that has safety issues such as the ones described above. The Scott SCBA units have a redundancy built into the first stage regulator that continues to provide air to the wearer if it fails. They do not have a low pressure hose that will easily kink and the bottle valve requires it to be pressed in to rotate the knob, similar to a child proof medicine bottle. While the likelihood of these failures occurring on an incident in an IDLH atmosphere is very low, the consequences of it happening are too great to justify taking the risk.

When it comes to operability, every evaluator preferred the Scott X3 Pro over the MSA G1 in every category tested. The largest differential in the scoring was in the "Facepiece" categories. The evaluators gave 94 more points to the Scott masks than the MSA masks. The open design, low profile, and peripheral vision was by-far superior. Evaluators noticed the ease of breathing in the Scott masks immediately upon donning it. There is less effort required to "pull" air into the mask while working on-air which decreases fatigue for the user. The peripheral vision increases safety. The mechanical voice amplification diaphragms in the mask were impressive enough that the evaluators felt that an added electronic amplifier was not needed. The design of how air enters the mask prevents it from fogging up which adds to the overall safety of the pack.

The low profile of the entire unit was a unanimous statement made by all evaluators. The "Harness Assembly" category for Scott received 79 points more than MSA. All SCBA units have increased in size and weight compared to our current models. The MSA units were so large that members were unable to fit through the SCBA maze with it on like they can with the current model pack. The Scott unit's profile was small enough that those same evaluators were able to fit through the maze with the pack on. The Scott pack fit comfortably on the backs of the evaluators without having to re-adjust the lumbar setting which evaluators preferred. The smaller profile is more comfortable and provides less opportunity of entanglement during fireground operations, thus it is a safer option.

The maintenance cost on the units is continually on-going. Our Department used to train members to be able to perform maintenance and repairs to the SCBA units, however the liability that carries is great. Therefore, any repair or maintenance is sent out for service to ensure it is properly "flow tested." So, when a unit goes out of service, Air One (in South Elgin) is contacted. They come to the station and pick up the broken/malfunctioning units and bring them to their facility, fix them, flow test them, and then bring them back when they are in the area. This has worked well and Air One does an excellent job but the down time for a pack is typically 2 weeks. MES is the company that services the Scott packs and they are located in Lombard. The turn around time for them to repair an SCBA unit would be less due to the proximity to Hinsdale. Scott's warranty is unparalleled in the industry because they cover wear and tear for as long as the pack is owned. A single facepiece costs around \$400 to replace so we make due with lenses that are scratched as long as they pass "flow testing" and vision is not too obscured. Wear and tear on facepiece is also covered including scratched lenses in Scott's warranty. They cover stitching on all of the harness straps,

the foam in the lumbar pad, and the o-rings in the MMR. The amount of “nickel and dime” repair costs for all of that add up over time. Everything that is electronic is completely encased in epoxy. This prevents any damage due to water, heat, or vibration. It essentially protects the “brains” of the unit should it be exposed to corrosive gasses. There is also no required yearly maintenance other than annual flow testing. Scott has built a pack that is essentially “bulletproof” and their warranty backs it up. With a lifetime warranty on the pack that includes normal wear and tear, these air packs could, theoretically, last forever. The only reoccurring purchase should be replacement AA batteries.

In conclusion, it is my recommendation, on behalf of the Hinsdale Fire Department, that we choose the Scott X3 Pro SCBA units. We have, historically, used MSA's SCBA packs because “that’s what we’ve always used” and we had the spare parts to maintain and repair them in-house. Today, we are sending all of the repairs out to a service provider due to liability issues. Our neighboring departments also used MSA so the interoperability was always a major factor in remaining with the same manufacturer. With the new NFPA standard, our mutual aid companies will have attachments to ensure interoperability regardless of the make and model of their SCBA pack. Now is the perfect opportunity to make the switch to Scott’s SCBA unit. The simplicity and safety built into their design was unanimously preferred by everyone that tested the air packs. Our department prides itself on going above and beyond on every call to service. Our equipment should reflect the high standard that has been set by those that came before us as we try to raise the bar even higher for those that will follow us.

FF/PM Nick McDonough  
SCBA Coordinator

## Definitions

In order they appear in this document

SCBA- Self Contained Breathing Apparatus- Commonly referred to as an Air Pack. The device worn by rescuers to supply breathable air while in an IDLH atmosphere.

IDLH- Immediately Dangerous to Life and Health- The term immediately dangerous to life or health is defined by the US National Institute for Occupational Safety and Health as exposure to airborne contaminants that is "likely to cause death or immediate or delayed permanent adverse health effects or prevent escape from such an environment

NFPA- National Fire Protection Agency- a United States trade association, albeit with some international members, that creates and maintains private, copyrighted standards and codes for usage and adoption by local governments.

EOSTI- End Of Service Time Indicator- Commonly referred to as a Low Air Alarm. An audible/tactile alarm that alerts the user that they have reached the point in which there is 33% of the air cylinder's capacity left. When this alarm is activated, it is time to exit the IDLH atmosphere.

HUD- Heads Up Display- A display of air pressure and air pack malfunctions that can be seen without lowering the eyes, through being projected through the front of the SCBA facepiece.

NIOSH- National Institute of Occupational Safety and Health- United States federal agency responsible for conducting research and making recommendations for the prevention of work-related injury and illness.

EBSS- Emergency Breathing Support Systems- A means in which air can be transferred to a user with low/no air from a rescuer with more air in his/her cylinder.

PASS- Personal Alert Safety System-A personal safety device used primarily by firefighters entering a hazardous (IDLH) environment that sounds a shrill alarm when activated so the wearer can be located by rescuers. The alarm can be manually activated or will automatically activate after the wearer stops moving.

RF- Radio Frequency- Refers to the rate of oscillation of electromagnetic radio waves in the range of 3 kHz to 300 GHz, as well as the alternating currents carrying the radio signals. This is the frequency band that is used for communications transmission and broadcasting.

MMR- Mask Mounted Regulator- Second stage regulator that brings the pressure of compressed air in the line from 150psi to about 80psi. It connects to the wearer's mask when in use.

**FDIC- Fire Department Instructors Conference-** An annual conference and exhibition held at the Indiana Convention Center and Lucas Oil Stadium in Indianapolis, Indiana. It hosts classes, seminars, and a 2 day exhibition of fire service equipment and apparatus.

**RIT- Rapid Intervention Team-** A team of firefighters who's only assignment on the fireground is to quickly rescue a downed or distressed firefighter.

**CGA- Compressed Gas Association-** an American trade association for the industrial and medical gas supply industries. The CGA publishes standards and practices that codify industry practices. In cases where government regulation is inspecific, CGA documents are considered authoritative. In this document, it refers to the threading on the air cylinders.

**TIC- Thermal Imaging Camera-** Used to see heat signatures in low visibility environments.

**URC- Universal RIT Connection-** Provides a standard connection that allows a rescue breathing air supply to be connected to a victim firefighter or other emergency services responder's SCBA to replenish the breathing air in the SCBA breathing air cylinder when the victim can not be rapidly moved to a safe atmosphere.

**DRL- Drag Rescue Loop-** A device for rescuing incapacitated firefighters, emergency workers comprising a loop of ribbon-shaped kevlar that can fit a gloved hand. In this instance it is permanently affixed to the back of an SCBA harness.

**DRD- Drag Rescue Device-** A device for rescuing incapacitated firefighters, emergency workers comprising a loop of ribbon-shaped kevlar that can fit a gloved hand. In this instance it is woven within the turnout coat and hidden under the collar.

**PAR- Personnel Accountability Report-** Radio reports that are periodically requested by command to ensure that each crew is intact and all crew members are accounted for.

**VEIS- Vent Enter Isolate Search-** A tactic for rescuing victims in a structure fire that involves entering through an exterior window or opening. The sequence of the tactic is to Ventilate (open the window to allow smoke and heat out, Enter (enter the room), Isolate (close the door between the window and the fire), and Search (perform systematic search of the room to look for victims).

**MAYDAY-** An international radio distress signal used on the fireground to inform command that the transmitter is in a life threatening situation.



Village of Hinsdale  
CURRENT BUDGET YEAR- FY 2019-20  
October 8, 2019

Critical/Recommend ed/Contingent	Priority Rank	Description	Department	Budgeted Amount	Estimated 12/30/19	Status	Status
Critical	1	ERP System Software	Finance/IT	\$250,000	\$ 110,000	NFY	Multi-Year project spanning three fiscal years
Critical	2	ERP Implementation Services	Finance/IT	\$150,000	\$ 60,000	NFY	Multi-Year project spanning three fiscal years
Critical	3	Replace Self Contained Breathing Apparatuses (SCBA) (25)	Fire Department	\$200,000	\$ 200,000	EOFY	Not yet complete, expected to be done by end of year
Critical	4	Fire Hydrant Replacement	Water/Sewer	\$25,000	\$ 25,000	EOFY	Complete
Critical	5	Replace Exhaust Extraction System	Fire Department	\$50,000	\$ 43,265	EOFY	Complete
Critical	6	Replace Storage Area Network (SAN)	Finance/IT	\$20,000	\$ -	NFY	deferred to Next Year
Critical	7	Replace Servers (3)	Finance/IT	\$36,000	\$ -	NFY	deferred to Next Year
Critical	8	Replace Forestry Chopper #57	Public Services	\$80,000	\$ 60,000	EOFY	Unit has been ordered
Critical	9	Resurface Tennis and Basketball Courts, add Pickle Ball Courts Brook Park	Parks and Recreation	\$79,234	\$ 79,234	EOFY	Complete
Critical	10	Resurface Tennis and Basketball Courts, Peirce Park	Parks and Recreation	\$43,000	\$ 43,000	EOFY	complete
Critical	11	Replace Vactor Unit #15 and Sewer Jet Unit #30	Water/Sewer	\$350,000	\$ 346,890	EOFY	Vehicle has been ordered
Critical	12	Replace Mobile Data Terminals (MDTs) (8)	Fire Department	\$40,000	\$ 37,700	EOFY	Not yet complete, expected to be done by end of year
Critical	13	Pump Motor Maintenance	Parks and Recreation	\$13,000	\$ 15,000	EOFY	Complete
Critical	14	Replace Pool Heater	Parks and Recreation	\$12,000	\$ 13,950	EOFY	Recently ordered
Critical	15	Fuel Tank/Pump Evaluation and Upgrade	Public Services	\$250,000	\$ -	NFY	Evaluation will be done this year, work deferred to next year
Critical	16	Replace Electronic Fingerprint Identification System	Police Department	\$30,000	\$ -	NFY	Deferred to Next Year
Critical	17	Replace Supervisor Vehicle Unit #40	Police Department	\$35,000	\$ 43,000	EOFY	Vehicles have been ordered
Critical	18	KLM Lodge Roof Repairs	Parks and Recreation	\$35,000	\$ 35,000	EOFY	Bid has been awarded
Critical	19	Gutters & Soffit Replacement - KLM Lodge	Parks and Recreation	\$30,000	\$ 21,000	EOFY	Bid has been awarded
Recommended	20	Replace Garage Doors and Operators	Police Department	\$20,000	\$ 16,950	EOFY	Complete
Recommended	21	Replace Roadway Front Loader Unit #8	Public Services	\$150,000	\$ 145,663	EOFY	Vehicle has been ordered
Recommended	22	Security Improvements	Police Department	\$36,000	\$ 38,949	EOFY	Complete
Recommended	23	Resurface Road & Parking Lots - KLM	Parks and Recreation	\$307,000	\$ 307,000	EOFY	Complete
Recommended	24	Repair Brush Hill Train Station Roof	Public Services	\$41,400	\$ 6,200	EOFY	Complete
Recommended	25	Memorial Building Electrical Upgrades	Public Services	\$30,000	\$ 5,125	EOFY	Complete
Contingent on Funding	26	Replace Patrol Vehicle Unit #43	Police Department	\$35,000	\$ 43,000	EOFY	Vehicles have been ordered
Contingent on Funding	27	Resurface Platform Tennis Courts at KLM & Burns Field	Parks and Recreation	\$37,500	\$ 42,320	EOFY	Complete
Contingent on Funding	28	Parking Deck Pedestrian Enhancements	Economic Development	\$81,500	\$ -	NFY	Deferred to next year
Contingent on Funding	29	Replace Park Bleachers	Parks and Recreation	\$12,000	\$ 12,000	EOFY	Complete
Contingent on Funding	30	Replace Street Poles/Lamps	Public Services	\$12,500	\$ 16,683	EOFY	Complete
Contingent on Funding	31	Gateway Entry Marker Signs (6)	Economic Development	\$19,000	\$ 19,000	EOFY	Expected by end of year
Contingent on Funding	32	Platform Tennis Hut	Parks and Recreation	\$200,000	\$ 15,000	NFY	Architect completed this year, construction will take place next year
Contingent on Funding	33	Aquatic Climbing Wall	Parks and Recreation	\$17,000	\$ -	NFY	Deferred to next year
Not In CIP		Police Surveillance System	Police Department	\$120,000	\$ -	NFY	Deferred to next year
Not In CIP		Pool Audit	Parks and Recreation	\$0	\$ 7,800	EOFY	Was expected to be completed in FY2018-19 but was not complete until current year
Not In CIP		Board Room Broadcast Equipment	Parks and Recreation	\$39,500	\$ -	NFY	Deferred to next year
		<b>Total</b>	<b>Total</b>	<b>\$ 2,886,634</b>	<b>\$ 1,808,729</b>		

	Budgeted	Estimated	Deferred to Next Year	Savings
Corporate Fund Total	\$ 2,511,634	\$ 1,436,839	\$ 1,009,000	\$ 65,795
Water/Sewer Fund Total	\$ 375,000	\$ 371,890	\$ -	\$ 3,110
FY 2018-19 CIP Total	\$ 2,886,634	\$ 1,808,729	\$ 1,009,000	\$ 68,905

NFY = Anticipated to be completed in next calendar year (December 31, 2020)

EOFY = Anticipated to be completed by end of calendar year (December 31, 2019)

\$1,009,000 Amount Deferred to Next Fiscal Year

Village of Hinsdale  
Five-Year Departmental Capital  
CY 2020 - 2024

N = New Item Added Since 2019-20 Capital Plan		Fire - 1500							
U = New Item Updated Since 2019-20 Capital Plan									
Fund - Corporate									
Item		Year 0 Projected FY 2019-20	Year 0 Est. Actual FY 2019-20	Year 1 Projected CY 2020	Year 2 Projected CY 2021	Year 3 Projected CY 2022	Year 4 Projected CY 2023	Year 5 Projected CY 2024	Five-Year Plan Total
<b>Building Maintenance</b>									
N	Painting/Carpet Apparatus Bay and Rooms							31,500	31,500
	Replace Exhaust Extraction System	50,000	43,265						-
	Repair/Replace Police/Fire Building Roof					290,000			290,000
<b>Equipment</b>									
	Replace Automated Chest Compression Devices (2)								-
	Replace Self Contained Breathing Apparatuses (25)	200,000	200,000						-
	Replace Mobile Data Terminals (MDTs) (8)	40,000	37,700						-
	Replace Cardiac Monitors (2) M84 & M85						77,000		77,000
<b>Vehicles</b>									
	Refurbish Truck #T84								-
U	Replace Staff Vehicle #84			43,000					43,000
	Replace Fire Engine #E85					595,000			595,000
	Replace Utility Truck #U84						75,000		75,000
	Replace Medic #M85							278,000	278,000
<b>Grand Total</b>		<b>290,000</b>	<b>280,965</b>	<b>43,000</b>	<b>-</b>	<b>885,000</b>	<b>152,000</b>	<b>309,500</b>	<b>1,389,500</b>

## SCBA COST OF OWNERSHIP ANALYSIS

### Warranty

#### MSA

15 Years-free from defects in workmanship

Does not cover normal wear items

Best Data = Past Service Invoices

#### Scott

New for '18 Edition X3 Pro: **As Long as you own it.**

3M/Scott has long history of warranty support for normal wear & tear of **ALL** parts on SCBA.

Only Exclusion: Misuse or Abuse

### Overhaul

#### MSA

Required every 600hrs (PASS = clock timer)

600hrs/12 yrs = 50 hrs/Year

50hrs = 3000 mins

3000 = 8.2 mins/day

Cost for Overhaul Kits \$483/unit

Service Center Labor \$ 80/unit/hr

Total Cost \$ 563/unit

24 SCBA over 12 year life = **\$13,512**

#### Scott

No Mandatory Parts Overhaul

### Firmware Upgrades

#### MSA

\$80hr labor

24 SCBA (2 upgrades at .5 hrs ea) over 12 yr life = **\$1920**

#### Scott

No Firmware Upgrades Required

### Batteries

#### MSA

##### Rechargeable

Useful Life = 400 Charge Cycles

Estimated Replacement Schedule = 4 years

Battery cost = \$240 from recent bids

\$240 x 24 packs=\$5760

\$5760 every 4 years for 12 years = **\$11,520**

#### Scott

##### AA Batteries

6 ea AA batteries for 200 hour run time

Replace twice a year or less

\$1 per battery = \$6 2 changes/yr = \$12/yr/unit

24 units/year = \$288 for 12 years = **\$3456**

**Village of Hinsdale Fire Department**  
**Proposal Sheet for Self-Contained Breathing Apparatus**

All equipment, Training, and warranty for proposed <b>Self-Contained Breathing Apparatus.</b>	<b><u>Extended Cost</u></b>
Including all new equipment:	
2018 Certified SCBA per RFP (Bid #1665)	\$214,133.00
As Long as You own it Warranty included	
Trade in value of current equipment	
	\$45,846.00

\*\* Bids must be returned to the *Hinsdale Fire Department* by November 1, 2019 by 3:30 PM CST.

Specify anticipated completion date of project: 4 weeks from time of order

Specify the length of time it will take to complete work: 4 weeks from time of order



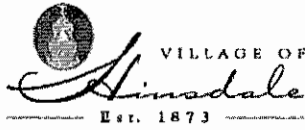
**Village of Hinsdale Fire Department**  
**Proposal Sheet for Self-Contained Breathing Apparatus**

<b>All equipment, Training, and warranty for proposed Self-Contained Breathing Apparatus.</b>	<b><u>Extended Cost</u></b>
Including all new equipment:	148,145.00
Trade in value of current equipment	- 3,600.00
<b>Total Cost:</b>	<b>144,545.00</b>

\*\* Bids must be returned to the *Hinsdale Fire Department* by November 1, 2019 by 3:30 PM CST.

Specify anticipated completion date of project: 12/31/2019 ARO

Specify the length of time it will take to complete work: 60 Days



REQUEST FOR BOARD ACTION

**AGENDA SECTION:** First Reading - ZPS

**SUBJECT:** Reciprocal Reporting Agreement with District 86

**MEETING DATE:** December 10, 2019

**FROM:** Brian King, Police Chief

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**Recommended Motion**

Approve an Intergovernmental Agreement (IGA) with Hinsdale Township High School District No. 86 for reciprocal reporting of Criminal Offenses.

**Background**

The Hinsdale Police Department and School District 86 operate within a Reciprocal Reporting System Agreement which ensures that information sharing between the entities is conducted in compliance with applicable federal and state laws. District 86 recently requested that Village of Hinsdale sign a revised agreement to reflect changes in the state law. An attorney working on behalf of the Village, Jason A. Guisinger, has reviewed the document and is in agreement with the changes.

**Discussion**

The School Resource Officer (SRO) Agreements with the Village of Hinsdale and Hinsdale Township High School District No. 86 are updated to incorporate legal changes, including enhanced records access. The term of this Agreements will run until June 30, 2021.

**Budget Impact**

None

**Village Board and/or Committee Action**

n/a

**Documents Attached**

1. Reciprocal Reporting Agreement By and Between District 86 and the Village of Hinsdale

Final  
10-17-19

**INTERGOVERNMENTAL AGREEMENT  
BOARD OF EDUCATION OF  
HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT NO. 86  
AND  
THE VILLAGE OF HINSDALE  
  
FOR THE  
RECIPROCAL REPORTING OF CRIMINAL OFFENSES  
COMMITTED BY STUDENTS**

**THIS AGREEMENT** is by and between the BOARD OF EDUCATION OF HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT NO. 86, DUPAGE AND COOK COUNTIES, ILLINOIS (hereinafter referred to as "School District" or "District") and the VILLAGE OF HINSDALE POLICE DEPARTMENT, DUPAGE AND COOK COUNTIES, ILLINOIS (hereinafter referred to as "the Department") (collectively the "Parties").

**WITNESSETH:**

**WHEREAS**, the Department has responsibility for law enforcement within the boundaries of the School District or a portion thereof; and

**WHEREAS**, the School District and the Department have mutually determined that it would be in the best interest of the safety and welfare of students and employees of the School District to have a reciprocal reporting system between the School District and the Department regarding criminal offenses committed by students enrolled in the School District; and

**WHEREAS**, this Agreement is authorized by the Illinois Constitution of 1970 and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1 *et seq.*, providing for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

**WHEREAS**, Section 10-20.14 of *The School Code* mandates and authorizes that the School District's parent-teacher advisory committee develop and maintain, along with the School Board, a reciprocal reporting system between the School District and local law enforcement agencies regarding criminal offenses committed by students; and

**WHEREAS**, the *Family Educational Rights and Privacy Act* (20 USC 1232g(b)) provides that confidential student record information may be disclosed without parental consent to state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to State statute if (1 ) the allowed reporting or disclosure concerns the juvenile justice system and such system's ability to effectively serve, prior to adjudication, the student whose records are released; and (2) the officials and authorities to whom such

information is disclosed certify in writing to the educational agency or institution that the information will not be disclosed to any other party except as provided under State law without the prior written consent of the parent of the student; and

**WHEREAS**, in furtherance of the foregoing, the *Illinois School Student Records Act* (105 ILCS 10/6(a)(6.5)) provides that confidential student record information may be disclosed without parental consent to juvenile authorities when necessary for the discharge of their official duties who request information prior to the adjudication of the student and who certify in writing that the information will not be disclosed to any other party except as provided by law or order of court; and further defines juvenile authorities, which definition includes, but is not limited to, judges, probation officers, law enforcement officers and prosecutors, and individuals authorized by court.

**WHEREAS**, the Parties wish to memorialize the authority and parameters of their exchanges of information and the necessary written certification pursuant to the foregoing State and federal laws.

**NOW, THEREFORE**, in consideration of the foregoing, as well as the mutual covenants and agreements hereinafter set forth, the School District and the Department hereby agree as follows:

**1. LIAISON**

The District's parent-teacher advisory committee shall designate an administrative contact person to act as a liaison between the School District and the Department for the purpose of reciprocal reporting of criminal offenses committed by students. The Department shall likewise designate an administrative contact person to act as a liaison between the Department and the School District for the purpose of reciprocal reporting of criminal offenses committed by students.

**2. CRIMINAL OFFENSES/REPORTING AND RECORDS DISCLOSURE**

**A.** The School District will release information to the Department as follows:

- 1) The School District shall report to the Department specific conduct of students when required by law, including, but not limited to, possession of firearms on school property (105 ILCS 5/10-27.1A), battery of a staff member (105 ILCS 5/10-21.7), or defined drug incidents on school property (105 ILCS 127/).
- 2) Whenever the School District receives information that a student may have committed a criminal offense on school grounds, off school grounds,

at a school sponsored activity, or against school personnel, the School District liaison may notify the Department liaison, subject to any limitations imposed by law.

- 3) The School District may release student record information to the Department in an emergency when necessary to protect the health or safety of the student or other individuals.

To the extent information reported by the School District to the Department constitutes a student record or is derived from a school student record, the School District will provide prior written notice to the student's parents, or the student if applicable, when required by law.

**B.** The Department will release information as follows:

Whenever the Department receives information that a student may have committed a criminal offense, as limited by Section 2.E and 2.F of this Agreement, if applicable, the Department liaison shall notify the School District liaison. In addition, the Department shall notify the School District liaison if the Department or an officer believes that there is an imminent threat of physical harm to students, school personnel or others who are present in the school or on school grounds.

- C.** Information reported pursuant to this Agreement shall include information pertaining to activity or suspected activity which would jeopardize the safe, orderly and violence-free environment of a school, including any criminal or gang-related activity.
- D.** Upon request of the School District, the Department shall provide access to the criminal records of students, subject to the limitations in Section 2.E of this Agreement, if applicable.
- E.** The Department's provision of and the School District's access to the Department's records relating to a minor who has been arrested before his or her 18th birthday, for purposes of inspection and copying of said records, shall be limited to situations in which the Department believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds, and the records shall pertain to minors enrolled in the School District who have been arrested or taken into custody for any of the following offenses:

- (i) any violation of Article 24 of the Criminal Code of 1961 or the Criminal

Code of 2012 (i.e., weapons violations);

- (ii) a violation of the Illinois Controlled Substances Act;
- (iii) a violation of the Cannabis Control Act;
- (iv) a forcible felony as defined in Section 2-8 of the Criminal Code of 1961 or the Criminal Code of 2012 (e.g., murder, criminal sexual assault, robbery, burglary, arson, kidnapping, aggravated battery and any other felony that involves the use or threat of physical force or violence);
- (v) a violation of the Methamphetamine Control and Community Protection Act;
- (vi) a violation of Section 1-2 (harassment through electronic communications) of the Harassing and Obscene Communications Act;
- (vii) a violation of the Hazing Act (recategorized and renumbered as Section 12C-50 of the *Criminal Code*); or
- (viii) a violation of Section 12-1 (assault), 12-2 (aggravated assault), 12-3 (battery), 12-3.05 (aggravated battery), 12-3.1 (battery of an unborn child; aggravated battery of an unborn child), 12-3.2 (domestic battery), 12-3.4 (violation of an order of protection), 12-3.5 (interfering with the reporting of domestic violence), 12-5 (reckless conduct), 12-7.3 (stalking), 12-7.4 (aggravated stalking), 12-7.5 (cyberstalking), 25-1 (mob action), or 25-5 (unlawful contact with streetgang members) of the Criminal Code of 1961 or the Criminal Code of 2012.

The information derived from the law enforcement records shall be kept separate from and shall not become a part of the official school record of that child and shall not be a public record. The information shall be used solely by the appropriate school official or officials whom the school has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school. If the designated law enforcement and school officials deem it to be in the best interest of the minor, the student may be referred to in-school or community based social services if those services are available. "Rehabilitation services" may include interventions by school support personnel, evaluation for eligibility for special education, referrals to community-based agencies such as youth services, behavioral healthcare service providers, drug and alcohol prevention or treatment programs, and other interventions as deemed appropriate for the student.

- F.** Except as provided in 2.E. and 2.H, the Department's provision of and the School District's access to the Department's information relating to a minor who is the subject of a current police investigation that is directly related to school safety shall consist of oral information only, and not written law enforcement records, and shall be used solely by the appropriate school official or officials to protect the safety of students and employees in the school and aid in the proper rehabilitation of the child. The information derived orally from the local law enforcement officials shall be kept separate from and shall not become a part of the official school record of the child and shall not be a public record. For purposes of this paragraph, "investigation" means an official systematic inquiry by the Department or any other law enforcement agency into actual or suspected criminal activity.

The limitations of this paragraph and paragraph 2.E shall be expanded or further restricted in accordance with any subsequent amendments to the *Juvenile Court Act of 1987* (705 ILCS 405/1-7, 5-905) or other laws.

- G.** Pursuant to 705 ILCS 405/5-901(1)(b)(v), court files of juvenile delinquency proceedings, redacted to remove any information identifying the victim or alleged victim of any sex offense, will be disclosed to the School District if the District provides educational, medical or mental health services to the juvenile and disclosure is necessary for the discharge of the District's official duties.
- H.** Notwithstanding the restrictions in Section 2.E above on the provision of and access to the Department's records, in accordance with Section 22-20 of *The School Code* (105 ILCS 5/22-20), the Department shall report to the Principal or School District liaison, if identified as designee for the School District's principals, whenever a child enrolled therein is detained for proceedings under the *Juvenile Court Act of 1987*, as heretofore and hereafter amended, or for any criminal offense or any violation of a municipal ordinance. The report shall include the basis for detaining the child, circumstances surrounding the events which led to the child's detention, and status of proceedings. The report shall be updated as appropriate to notify the Principal School District liaison of developments and the disposition of the matter. The information transmitted to the School District pursuant to this paragraph shall be kept separate from and shall not become a part of the official school record of such child and shall not be a public record. Such information shall be used solely by the appropriate school official or officials whom the School District has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of the students and employees in the school.

- I. The Department's duty to disclose information and documents to the School District pursuant to the law and this Agreement shall be separate from and in addition to the duty of the State's Attorney to provide information to the School District pursuant to Section 5-901 of the *Juvenile Court Act of 1987* (705 ILCS 405/5-901) regarding adjudications of delinquency.
- J. Pursuant to the *Juvenile Court Act of 1987* (705 ILCS 405/5-901), following any adjudication of delinquency for a crime which would be a felony if committed by an adult, or following any adjudication of delinquency for a violation of Section 24-1, 24-3, 24-3.1, or 24-5 of the Criminal Code of 1961 or the Criminal Code of 2012, the State's Attorney shall ascertain whether the minor respondent is enrolled in school in the District and, if so, shall provide a copy of the sentencing order to the principal of the school. Access to such juvenile records shall be limited to the principal of the school and any guidance counselor designated by him or her.
- K. Nothing contained in this Agreement is intended to prevent the sharing or disclosure of information or records relating or pertaining to juveniles subject to the provisions of the Serious Habitual Offender Comprehensive Action Program when that information is used to assist in the early identification and treatment of habitual juvenile offenders and such sharing is otherwise allowed by law.
- L. In accordance with the *Law Enforcement Officer-Worn Body Camera Act* (50 ILCS 701/10-1 et seq.) and other applicable federal and Illinois law, if the Village commences usage of officer-worn body cameras, the Village shall provide to the District a copy of the Police Department's written policy regarding the use of body cameras adopted in accordance with the foregoing Act, including, but not limited to, the Police Department's policy for when the cameras will be turned on while an officer is on duty in the schools and the expectations of privacy of the District's students, invitees, and employees, and the District and Village shall determine appropriate procedures for flagging recordings related to incidents in the schools for retention by the Village and for access by the District as otherwise allowed by law.

3. **CONFIDENTIALITY**

Any and all information received by the School District as a result of this Agreement shall be kept confidential by the School District as and to the extent required by law. In accordance with the *Illinois School Student Records Act* (ISSRA) and the regulations implementing the federal *Family Educational Rights and Privacy Act* (34 C.F.R. 99) (FERPA), any and all information constituting student records or education records under those laws that is received by the Department as a result of this Agreement shall be kept confidential by the Department and shall not be disclosed by the Department to another



party, except as provided under state and federal law, without the prior written consent of the parent of the student (or consent of the student if he or she has assumed rights under the law). This representation shall be deemed to constitute the written certification by the Department, as required by ISSRA and FERPA, to acknowledge and agree to the Department's ongoing compliance with the confidentiality requirements related to receipt of student record information pursuant to this Agreement.

4. **TERM**

The parties to this Agreement understand and agree that this Agreement shall commence the day and year on which the Agreement is signed by all parties. This Agreement shall remain in effect from year-to-year thereafter, as may be modified pursuant to Section 6 of this Agreement, until terminated by written notice of either party. The Parties shall review and discuss the terms of this Agreement every two years, with the first such review to occur at the end of the 2020-2021 school term.

5. **NOTIFICATION**

- A. Any and all notices required hereunder to be sent to the School District shall be served in writing to the following address:

Office of the Superintendent  
Hinsdale Township High School District No. 86  
5500 S. Grant Street  
Hinsdale, IL 60521

Service shall be made by the United States certified mail, postage prepaid, return receipt requested, or by personal delivery of any such notice delivered to an employee of the School District at its District administration office during the regular business hours of said office.

Any and all notices required hereunder to be sent to the Department shall be served in writing to the following address:

To the Village:  
Hinsdale Police Department  
121 Symonds Drive  
Hinsdale, IL 60521  
Attn: Chief of Police

Service shall be made by the United States certified mail, postage prepaid, return

receipt requested, or by personal delivery of any such notice delivered to an employee of the Department at its administration office during the regular business hours of said office.

**6. MODIFICATION**

The agreements, covenants, terms and conditions herein contained may be modified only through written mutual consent of the parties hereto.

**7. ASSIGNMENT**

Neither party may assign, transfer or otherwise convey its rights or obligations under this Agreement without the prior written consent of the other party.

**IN WITNESS WHEREOF**, the parties have entered into this Agreement as of the day and year the Agreement is fully executed by both Parties.

**BOARD OF EDUCATION  
HINSDALE TOWNSHIP HIGH  
SCHOOL DISTRICT NO. 86  
DUPAGE AND COOK COUNTIES,  
ILLINOIS**

**By: \_\_\_\_\_  
Its President**

**Date: \_\_\_\_\_**

**Attest: \_\_\_\_\_  
Secretary**

**HINSDALE POLICE DEPARTMENT  
  
DUPAGE AND COOK COUNTIES,  
ILLINOIS**

**By: \_\_\_\_\_**

**Date: \_\_\_\_\_**

**Attest: \_\_\_\_\_**



## REQUEST FOR BOARD ACTION

**AGENDA SECTION:** First Reading– ZPS

**SUBJECT:** School Resource Officer Services Agreement

**MEETING DATE:** December 10, 2019

**FROM:** Brian King, Chief of Police

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**Recommended Motion**

Approve an Intergovernmental Agreement (IGA) with Hinsdale Township High School District No. 86 for School Resource Officer Services.

**Background**

The Hinsdale Police Department and School District 86 operate within a School Resource Officer (SRO) Agreement which delineates the responsibilities of the SRO and ensures that we are in compliance with applicable federal and state laws. District 86 recently requested that Village of Hinsdale sign a revised agreement to reflect changes in the state law. An attorney working on behalf of the Village, Jason A. Guisinger, has reviewed the document and is in agreement with the changes.

**Discussion**

The School Resource Officer Agreements with the Village of Hinsdale and Hinsdale Township High School District No. 86 are updated to incorporate legal changes, including enhanced records access provisions and statutory training requirements for school resource officers which becomes effective January 1, 2021. The terms of these agreements will run until June 30, 2021.

**Budget Impact**

None

**Village Board and/or Committee Action**

n/a

**Documents Attached**

1. IGA Agreement By and Between District 86 and the Village of Hinsdale

**INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN  
THE BOARD OF EDUCATION OF HINSDALE TOWNSHIP HIGH SCHOOL  
DISTRICT NO. 86  
AND  
THE VILLAGE OF HINSDALE  
FOR SCHOOL RESOURCE OFFICER SERVICES  
2019-2021**

This Intergovernmental Agreement is made by and between the Board of Education of Hinsdale Township High School District No. 86, DuPage and Cook Counties, Illinois ("Board" or "District") and The Village of Hinsdale ("Village").

**WITNESSETH:**

**WHEREAS**, the Board operates Hinsdale Central High School ("School"), located at 5500 South Grant Street Hinsdale, IL 60521, within the Village's jurisdiction; and

**WHEREAS**, the Village operates the Hinsdale Police Department, which provides police services within the Village's jurisdiction; and

**WHEREAS**, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1 *et seq.*, provides that units of local government and school districts may contract with one another to perform any activity authorized by law; and

**WHEREAS**, pursuant to Section 10-20.14 of the School Code (105 ILCS 5/10-20.14), school districts are encouraged to create memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools; and

**WHEREAS**, the Village and the Board are public agencies pursuant to Section 2 of the *Intergovernmental Cooperation Act*, 5 ILCS 220/2; and

**WHEREAS**, the Board desires to have the services of one of the Village's police officers to perform the duties of a School Resource Officer ("SRO") at the School; and

**WHEREAS**, the Village and the Board have determined it to be in the best interests of both Parties to enter into this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises, covenants, conditions, and other valuable consideration, the receipt and sufficiency whereof is herein acknowledged, the parties hereto agree as follows:

**1. Incorporation of Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Agreement.

2. **Term.** This Agreement shall commence on the date fully executed by both Parties, and shall continue in full effect until June 30, 2021. This Agreement may be extended by mutual written agreement of the Parties. Either Party may terminate this Agreement for convenience upon thirty (30) days' written notice. Upon the commencement of this Agreement, any prior Agreement between the Parties for the Village's provision of SRO services to the District shall be deemed terminated.

3. **Assignment and Selection of the SRO.** The Village shall assign one police officer to act as an SRO at the School. To select the police officer, the Village shall provide the Superintendent of the District (or designee) with a list of police officers who meet the minimum qualifications set forth in Exhibit A, which is attached hereto and incorporated herein by reference. The Superintendent (or designee) will then select the police officer who will serve as the SRO. The Superintendent (or designee) may request to hold interviews of the eligible police officers. At any time during the term of this Agreement, the Village shall replace the SRO with another police officer who meets the criteria set forth in this Agreement, if, after consultation with the Village, the District provides the Village with a written request setting forth the rationale for the requested replacement.

4. **Employment of the SRO.** The SRO shall remain an employee of the Village and shall be subject to the administration, supervision, and control the Village, except as such administration, supervision and control is subject to the terms and conditions of this Agreement. The Village shall at all times be considered the SRO's employer and the Village shall retain direction and control of the work and conduct of the SRO and shall be solely responsible for payment and provision to the SRO of salary any other benefits, including overtime, to which the SRO is entitled as an employee of the Village. The Village is responsible for making necessary tax and other withholdings from the SRO's pay, and for making all necessary tax and other employment-related payments and filings. The Village shall also maintain payroll, attendance, and performance evaluation records of the SRO. The SRO shall be covered by the Village's worker's compensation insurance.

Because the SRO is an employee of the Village, the Village, in its sole discretion, shall have the power and authority to hire, discharge and discipline the SRO. With regard to disciplinary actions related to services provided under this Agreement, the Village shall have the sole discretion and power to discipline the SRO.

5. **Compensation.** The Board agrees to reimburse the Village one hundred percent (100%) of the SRO's per diem rate of salary and benefits for any days that the SRO performs SRO duties for the School during the normal work hours set forth in Paragraph 6 below. In addition, to the extent the SRO performs SRO duties for the School outside of normal work hours, when authorized under Paragraph 6 below, the Board agrees to reimburse the Village for the overtime pay of the SRO for such authorized extra duty hours. On a monthly basis, the Village shall send the Board an invoice for the amount of reimbursement owed by the Board for the prior month, which invoice shall provide the amounts due in detail. The District shall pay the amounts due in accordance with the *Local Government Prompt Payment Act* (50 ILCS 505/1 *et seq.*).

6. **SRO Work Schedule.** The SRO shall perform SRO duties for the School from 7:30 a.m. until 3:30 p.m., or any generally adjusted start/end time schedule followed by the School,

on every day that the students of the District are required to be in attendance ("normal work hours"). The SRO presence at the School during school hours is a fundamental premise of this Agreement, and the SRO is expected to remain on location at the School unless his SRO duties necessitate his presence elsewhere. In addition, the SRO may perform duties for the School outside normal work hours when required as a direct result of a school-related issue for which the SRO's presence is needed. The SRO is authorized to perform duties outside normal work hours only in the event of an emergency or when approved in advance by a school administrator. Any adjustment to the SRO's schedule shall be subject to the agreement of the Village and the District.

If, for any reason, the SRO is absent on a day that he/she is assigned to work at the Schools, the Village shall assign another police officer to special patrols in and around the school particular attention to open and closing. Any additional patrols will be conducted from patrol staffing and will not result in an additional cost to the District. For longer term absences, the Village will endeavor to assign a replacement SRO with the qualifications set forth in Exhibit A; if this is not feasible, the Parties will discuss the options to best provide coverage during such absence. In order to maintain consistency in services to students, the SRO will be asked to use reasonable efforts to schedule his or her vacations and time off on school holidays and during school breaks.

7. **SRO Duties and Firearm Storage.** The SRO shall perform the duties described on Exhibit B, which is attached hereto and incorporated herein by reference. The SRO shall not conduct investigations that are non-criminal in nature such as residency, or serve as security for Board of Education meetings. Storage of firearms on school property will follow the protocols agreed to by the School and the Police Department, which will be attached to this Agreement as Exhibit C.

8. **Compliance with Board Policies and Procedure.** The SRO shall comply with applicable Board policies and procedures in the course of his/her duties, and any other operating procedures that are agreed upon by the Parties.

9. **Compliance with Laws.** The Parties shall comply with all applicable laws, ordinances, rules, regulations and codes in performing their respective obligations hereunder.

10. **Access to Records.** The School District and the SRO will have access to education records and law enforcement records relating to students under the terms set forth in Exhibit D and as otherwise allowed or restricted by applicable law.

11. **Insurance.** Each Party shall keep in force at all times during the term of this Agreement, Commercial General Liability Insurance, on an occurrence basis, with limits of not less than \$3,000,000 per occurrence and in the aggregate. Within seven (7) days of the last Party's execution of this Agreement, each Party shall furnish to the other a certificate of the insurance evidencing the insurance required under this Agreement. Each party may satisfy the insurance obligations under this Paragraph by utilizing excess or umbrella insurance. For purposes of this Paragraph, insurance may be provided through a self-insured intergovernmental risk pool or agency. Each Party shall name the other party's Indemnitees (as defined in Paragraph 12) as additional insureds on all insurance required hereunder. To the fullest extent permitted by each insurance policy and without invalidating any coverage thereunder, the Parties waive any right of subrogation that they or any of their agents may have against any of the other Party's Indemnitees.

**12. Mutual Indemnification.** The District shall indemnify and hold the Village and its officers, agents, and employees ("Village Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions or causes of action, including reasonable attorney's fees arising out of, proximately caused by or incurred by reason of any of negligent acts or omissions of the District and its employees related to this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

The Village shall indemnify, defend and hold the District, its individual Board member, agents, and employees ("District Indemnitees") harmless of and from any and all liabilities, losses, costs, demands, damages, actions or causes of action, including reasonable attorneys' fees arising out of, proximately caused by or incurred by reasons of any negligent act or omission by the SRO, or breach of this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

**13. Notices.** Any notices required under this Agreement may be sent to the respective parties at the following respective addresses:

To the Board:  
Hinsdale Township High School District 86  
5500 South Grant Street  
Hinsdale, IL 60521  
Attn: Superintendent

With a copy to:  
Heather K. Brickman  
Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP  
3030 Salt Creek Lane, Ste. 202  
Arlington Heights, IL 60005

To the Village:  
Hinsdale Police Department  
121 Symonds Drive  
Hinsdale, IL 60521  
Attn: Chief of Police

With a copy to:  
Klein, Thorpe, and Jenkins  
20 N. Wacker Drive, Suite 160  
Chicago, IL 60606-2903

or at such other addresses as the parties may indicate in writing to the other either by personal delivery, courier, overnight delivery with proof of delivery, or by registered mail, return receipt



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requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the day of deposit; all other notices shall be effective when delivered.

**14. Complete Understanding and Amendments.** This Agreement sets forth all the terms and conditions, and agreements and understandings between the Parties relative to the subject matter hereof. No modifications, amendments, or waiver of any provision hereto shall be valid and binding unless in writing and signed by all Parties.

**15. Successors and Assigns.** This Agreement shall be binding upon, apply and inure to the benefit of each Party and their respective legal representatives, successors and assigns.

**16. Governing Law.** This Agreement and the rights and responsibilities of the parties hereto shall be interpreted and enforced in accordance with the laws of the State of Illinois.

**17. Authority to Execute.** Each signatory hereto represents and warrants that he/she has the proper and necessary corporate authority to execute this Agreement and bind his/her entity to the terms and conditions of this Agreement.

**18. Waiver.** The failure of either party to demand strict performance of the terms and conditions of this Agreement on any one occasion shall not be deemed a waiver to demand strict performance on any future occasion.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals all as of the day and year first written above.

**BOARD OF EDUCATION OF  
HINSDALE TOWNSHIP HIGH SCHOOL  
DISTRICT NO. 86, DUPAGE AND COOK  
COUNTIES, ILLINOIS**

**VILLAGE OF HINSDALE**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Its:** \_\_\_\_\_

**Its:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**ATTEST:**

**ATTEST:**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Its:**           **Secretary**

**Its:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**EXHIBIT A**

**QUALIFICATIONS OF THE SRO**

1. Be a certified police officer Hinsdale Police Department;
2. Have at least two (2) years of experience working as a police officer;
3. Have strong verbal, written, and interpersonal skills, including public speaking;
4. Be able to function as a strong role model for students in the District;
5. Possess a sufficient knowledge of the applicable Federal and State laws, Village ordinances, and Board policies and regulations;
6. Be capable of conducting in depth criminal investigations; and
7. Possess an even temperament and set a good example for students.
8. Possess competent computer skills to review and manage District 86 resources that support safety & security on our campuses; i.e. video surveillance equipment and software.
9. Attain Rifle Qualified Status.
10. Have completed the following training regarding the duties and responsibilities of a school resource officer:
  - a. Prior to January 1, 2021, either:
    - i. Certification through the Illinois Law Enforcement Training and Standards Board as a Juvenile Police Officer under 705 ILCS 405/1-3(17); or
    - ii. The Basic School Resource Officer Course provided by the National Association of School Resource Officers.
  - b. Commencing on January 1, 2021, either:
    - i. Certification through the school resource officer course provided by the Illinois Law Enforcement Training and Standards Board under 50 ILCS 705/10.22; or
11. If acceptable to the School District, one of the certifications in Paragraph 10(a) above, provided the Police Department certifies that the school resource officer has prior experience and training which satisfies the training requirement in 10(b)(i).

**EXHIBIT B**

**DUTIES OF THE SRO**

The SRO shall perform the following duties with due diligence and to the best of his/her ability:

1. Serve as a counselor and/or referral source for students with problems in which the SRO's law enforcement expertise may be helpful;
2. Provide and encourage programs and presentations designed to promote student and faculty understanding of the law and other public safety issues with the intended goal of allowing young people to become better informed and effective citizen within and outside the academic environment, including conducting presentations and/or trainings on law, law enforcement issues, individual liberties and social responsibilities;
3. Be available to students, faculty, parents, and School and community organizations as a resource;
4. Work with parents, law enforcement, and social service agencies on matters that may affect the School;
5. Work cooperatively with other law enforcement agencies, including neighboring law enforcement entities, to fulfill the duties described hereunder;
6. Enforce State and Local criminal laws and ordinances and to take appropriate action in response to violations of the law;
7. When feasible, officers are encouraged to maintain a high level of visibility during school entrance and dismissal times as well as during passing periods;
8. Meet with building administrators to advise them of potentially dangerous situations and plan for the safe resolution of those situations;
9. Follow building and district behavior policies, deferring to school administration for discipline and enforcement of student handbook and policies, referring students for further law enforcement processing when requested by the School District or required by law, and using law enforcement authority in necessary situations;
10. Protect school property, students, school personnel and visitors from criminal activity by patrolling the school building and grounds and attending school functions during and outside the school day (athletic events, dance, parent-teacher conferences) as reasonably required;
11. Assist in the development, review, and implementation of the School District Emergency Plan;
12. Present lessons in appropriate courses, as requested by the School District (e.g., driver's education, government);

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13. Serve as a liaison between the Schools and the Police Department;
14. Assist with safety and emergency drills pursuant to the School Safety Drill Act, including specifically observing the active-shooter law enforcement drill as required by that Act;
15. Assist the school administration in the development of plans and strategies which minimize dangerous situations including those related to student or community unrest which impact the schools;
16. Provide students and their families, administrators, staff and faculty with information concerning various community support agencies, including:
  - a. family counseling services
  - b. drug and alcohol treatment facilities
  - c. psychological services
  - d. legal assistance
  - e. others which may be appropriate under given circumstances; and
17. The SRO shall provide information, records, and testimony when the SRO is directly involved in an incident and when requested by the School District administration for student expulsion proceedings.

Notwithstanding the above, the Parties acknowledge that the SRO is responsible for criminal law issues, not school discipline issues. Thus, absent a real and immediate threat to student, teacher, or public safety, incidents involving public order offenses including, but not limited to, disorderly conduct; disturbance/disruption of the Schools or public assembly; trespass; loitering; profanity; and fighting that does not involve immediate physical injury or a weapon, shall be considered school discipline issues to be solely handled by School officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest). If the SRO becomes aware of a student discipline issue, he/she shall refer the issue to the School's principal. If the SRO does proceed with law enforcement actions, he/she shall adhere to School Board policy, police policy and legal requirements with regard to investigations, interviews of students and arrests of students that occur or are planned to occur on School District property. Neither the SRO nor the District shall be precluded from referring students or their parents to the State's Attorney's Office if the student or parents desire to press charges.

The Village and the School District acknowledge that the SRO must receive appropriate and current training in order to fulfill his/her duties as a school resource officer. As a result, the Parties shall work cooperatively to ensure the SRO receives appropriate in-service training, such as updates in the law, in-service firearm training, and training specific to the duties of a school resource officer and working with high school age students. The School District also may require the SRO to attend other relevant trainings, including but not limited to, trainings about appropriate use of restraint involving special needs students, use of opioid antagonists, implementation of Board policies, and the School District's regulations and procedures.

## EXHIBIT D

### ACCESS TO RECORDS

- A. District Records.** The Parties acknowledge and agree that all student, personnel, medical, and District-related business records generated by District employees or students shall be the property of the District. The Parties agree to comply with all state and federal laws, including, but not limited to, the Illinois School Student Records Act (105 ILCS 10/1 et seq.), the Illinois Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1 et seq.), the federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 C.F.R. Part 99), Health Insurance Portability and Accountability Act of 1996 (45 C.F.R. Parts 160 and 164), the Illinois Personnel Records Review Act (820 ILCS 40/1 et seq.), and all rules and regulations governing the release of student, personnel, and medical records. The SRO may have access to personally identifiable information ("PII") in student records as follows:
- 1) The SRO may have access to "directory information" of students as needed to perform duties.
  - 2) The SRO may have access to live feed of security cameras in the District pursuant to authorization of the Superintendent or Principal. Recorded camera footage may constitute student record information if identifiable students are the focus of the footage. As such, recorded camera footage will be treated as student record information pursuant to Paragraph A.3 below.
  - 3) The SRO may have access to other (non-directory) student record information pursuant to the following legal guidelines, as interpreted and approved by the Superintendent or Principal:
    - i) The SRO may receive PII from the District as a "school official" performing SRO duties under this Agreement when the SRO has a direct and legitimate educational interest in the student. A "legitimate educational interest" shall include promoting school safety and physical security of the students. The PII must remain under the direct control of the District, and the SRO may use information obtained as a school official only for the purposes for which it is obtained, and will not disclose such information to third parties, including other employees of the Police Department who are not acting as school officials, unless consent of the parent (or student age 18 or older) is obtained or an exception to the statutory consent rule applies.
    - ii) The SRO may receive from the District PII related to student criminal activity pursuant to an applicable reciprocal reporting agreement entered into between the District and the Village ("Reciprocal Reporting Agreement"), when necessary for the discharge of his official duties to effectively serve, prior to adjudication, the student whose records are released. Such a record release is subject to the terms of the Reciprocal Reporting Agreement, and the SRO will not disclose that information to

third parties outside the Police Department.

- iii) in an emergency, as determined by the Superintendent or School Principal.

Notwithstanding the termination of this Agreement for any reason, the confidentiality provisions set forth in this Agreement shall continue in full force and effect following such termination.

- B. Law Enforcement Records.** The Parties acknowledge and agree that all records generated by the SRO in connection with the performance of services under this Agreement may constitute law enforcement records. In accordance with law, all records generated and maintained solely by the SRO and the Village shall not constitute student records. If the SRO utilizes a body camera, it shall be used in accordance with the *Law Enforcement Officer-Worn Body Camera Act* (50 ILCS 701/10-1 et seq.) and other applicable federal and Illinois law. Prior to the SRO's use of a body camera in the District, the Village shall provide to the District a copy of the Police Department's written policy regarding the use of body cameras adopted in accordance with the foregoing Act, including, but not limited to, the Police Department's policy for when the cameras will be turned on while the officer is on duty in the schools and the expectations of privacy of the District's students, invitees, and employees, and the District and Village shall determine appropriate procedures for flagging recordings related to incidents in the schools for retention by the Village and for access by the District as otherwise allowed by law. Prior to use of body cameras in the District, the Village will provide written information and training to appropriate school employees concerning the objectives and procedures for the use of body cameras in the District. If the SRO is equipped with a body camera, he/she shall be trained in the operation of the equipment prior to its use.
- C. Other Applicable Agreements.** This records and confidentiality provisions in this Agreement shall be interpreted in conjunction with other applicable agreements in effect between the District and the Village, including, but not limited to, the Reciprocal Reporting Agreement.

REQUEST FOR BOARD ACTION  
Finance

**AGENDA SECTION:** Consent – ACA  
**SUBJECT:** Accounts Payable-Warrant #1709  
**MEETING DATE:** December 10, 2019  
**FROM:** Darrell Langlois, Finance Director

---

**Recommended Motion**

Approve payment of the accounts payable for the period of November 20, 2019 through December 10, 2019 in the aggregate amount of \$3,199,544.36 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

**Background**

At each Village Board meeting the Village Treasurer submits a warrant register that lists bills to be paid and to ratify any wire transfers that have been made since the last Village Board meeting. Supporting materials for all bills to be paid are reviewed by Village Treasurer and one Village Trustee prior to the Village Board meeting.

**Discussion & Recommendation**

After completion of the review by the Village Treasurer and Village Trustee approval of Warrant #1709 is recommended.

**Budget Impact**

N/A

**Village Board and/or Committee Action**

Village Board agenda policy provides that the Approval of the Accounts Payable should be listed on the Consent Agenda

**Documents Attached**

1. Warrant Register #1709



**VILLAGE OF HINSDALE**

**ACCOUNTS PAYABLE WARRANT REGISTER #1709**

**FOR PERIOD November 20, 2019 through December 10, 2019**

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$3,199,544.36 reviewed and approved by the below named officials.

APPROVED BY  DATE 12/6/19  
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
VILLAGE MANAGER

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
VILLAGE TRUSTEE

**Village of Hinsdale**  
**#1709**  
**Summary By Fund**

Report By Fund	Fund	Revenue Checks	Revenue Transfer	Total
General Fund	10000	581,261.72	165,601.05	746,862.77
Capital Project Fund	45300	1,597,114.09	-	1,597,114.09
Water & Sewer Operations	61061	280,365.18	-	280,365.18
Water & Sewer Capital	61062	228,454.45	-	228,454.45
Escrow Funds	72100	118,459.00	-	118,459.00
Payroll Revolving Fund	79000	4,184.21	224,104.66	228,288.87
Library Operating Fund	99000	18.00	-	18.00
<b>Total</b>		<b>2,809,856.65</b>	<b>389,705.71</b>	<b>3,199,544.36</b>

**Village of Hinsdale**  
**Schedule of Bank Wire Transfers and ACH Payments**  
**1709**



Electronic Federal Tax Payment Systems			
11/27/2019	Village Payroll #24 - Calendar 2019	FWH/FICA/Medicare	\$ 89,301.23
Illinois Department of Revenue			
11/27/2019	Village Payroll #24 - Calendar 2019	State Tax Withholding	\$ 18,997.77
ICMA - 457 Plans			
11/27/2019	Village Payroll #24 - Calendar 2019	Employee Withholding	\$ 18,038.13
HSA PLAN CONTRIBUTION			
11/27/2019	Village Payroll #24 - Calendar 2019	Employer/Employee Withholding	\$ -
Intergovernmental Personnel Benefit Cooperative		Employee Insurance	\$ 165,601.05
Illinois Municipal Retirement Fund		Employer/Employee	\$ 97,767.53
<b>Total Bank Wire Transfers and ACH Payments</b>			<b><u>\$ 389,705.71</u></b>

ipbc-general	165,601.05
payroll	<u>224,104.66</u>
	389,705.71

## WARRANT REGISTER: 1709

DATE: 12/10/19

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>AMERICAN EXPRESS</b>			
232352	VAST CONF SUBSCRIPTION	OCT2019	\$2.94
232353	REALTY TRAC SUBSCRIP	OCT2019	\$49.95
232354	8 INTEL COMPUTERS	OCT2019	\$4,376.00
232355	4 DELL MONITORS	OCT2019	\$959.92
232356	GO DADDY.COM SUBSCRIP	OCT2019	\$21.17
232357	I CLOUD/I TUNES	OCT2019	\$0.99
232358	SURVEY MONKEY SUBSCRIP	OCT2019	\$35.00
232359	CASH BACK	OCT2019	\$1.92-
<b>Total for Check: 119968</b>			<b>\$5,444.05</b>
<b>AT &amp; T</b>			
232350	VEECK PARK-WP 10/14-11/13	63032338639258	\$315.92
<b>Total for Check: 119969</b>			<b>\$315.92</b>
<b>CALL ONE</b>			
232394	PHONE CHARGES	NOV2019	\$236.84
232394	PHONE CHARGES	NOV2019	\$1,203.69
232394	PHONE CHARGES	NOV2019	\$128.46
232394	PHONE CHARGES	NOV2019	\$209.34
232394	PHONE CHARGES	NOV2019	\$127.56
232394	PHONE CHARGES	NOV2019	\$2,337.79
<b>Total for Check: 119970</b>			<b>\$4,243.68</b>
<b>HOME DEPOT CREDIT SERVICE</b>			
232395	LUMBER/TRNG SIMULATOR	2014260	\$32.82
232396	REPLACEMENT WINDOW	5971737	\$291.24
232397	ROOFING MATERIALS	4015558	\$543.89
232398	WINDOW TAPE	2015938	\$42.98
232399	LED LAMPS	1340174	\$70.24
232400	TOOLS	9010100	\$29.91
232401	TAPE & LUTH STAKES	9010100	\$42.92
232402	TOOLS	8011917	\$17.47
<b>Total for Check: 119971</b>			<b>\$1,071.47</b>
<b>COMCAST</b>			
232351	POLICE/FIRE 11/16-12/15	8771201110009242	\$69.47
232351	POLICE/FIRE 11/16-12/15	8771201110009242	\$69.47
<b>Total for Check: 119972</b>			<b>\$138.94</b>
<b>NATIONWIDE RETIREMENT SOL</b>			
232429	USCM/PEBSCO	1127190000000000	\$525.00
232430	USCM/PEBSCO	1127190000000000	\$103.73
<b>Total for Check: 119974</b>			<b>\$628.73</b>
<b>NATIONWIDE TRUST CO.FSB</b>			
232431	PEHP UNION 150	1127190000000000	\$407.81
232432	PEHPPD	1127190000000000	\$570.85

VOID 114973

## WARRANT REGISTER: 1709

DATE: 12/10/19

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232433	PEHP REGULAR	112719000000000	\$2,346.05
Total for Check: 119975			\$3,324.71
<b>STATE DISBURSEMENT UNIT</b>			
232434	CHILD SUPPORT	112719000000000	\$230.77
Total for Check: 119976			\$230.77
<b>TOSHIBA BUSINESS</b>			
232435	MAINT COPY-SCH1FJ15876-FD	5121811	\$252.41
232436	MAIN COPY-SCH1FJ15879-PW	5121810	\$77.73
Total for Check: 119978			\$330.14
<b>TOSHIBA FINANCIAL SERVICE</b>			
232437	LEASE SC1FJ15876-FD OCT	396784860	\$252.30
232438	LEASE SC1FJ15876-FD NOV	397182627	\$269.12
232439	LEASE SC1FJ15876-FD DEC	399532266	\$269.12
232440	LEASE SC1FJ15879-PW NOV	400164372	\$269.12
Total for Check: 119979			\$1,059.66
<b>IL DEPT EMPLOY SECURITY</b>			
232569	UNEMPLOY BENEFITS	694000677	\$324.00
Total for Check: 119981			\$324.00
<b>535 WALKER ST PARTNERS LL</b>			
232403	STMWR BD-529 WALKER RD	16526	\$1,657.00
Total for Check: 119983			\$1,657.00
<b>A &amp; B LANDSCAPING</b>			
232457	LAW MAINTENANCE-OCT19	2019-572	\$3,586.32
232457	LAW MAINTENANCE-OCT19	2019-572	\$7,829.10
232457	LAW MAINTENANCE-OCT19	2019-572	\$51.50
232457	LAW MAINTENANCE-OCT19	2019-572	\$344.00
232487	TURF REPAIR-KLM	2019-582	\$850.00
232488	12.5 HOURS LABOR-TULIPS	2019-583	\$1,375.00
Total for Check: 119984			\$14,035.92
<b>AIR ONE EQUIPMENT</b>			
232243	AIR TEST-PAD MUFFLER CO	149964	\$238.82
Total for Check: 119985			\$238.82
<b>ALTORFER CAT</b>			
232521	FRONT LOADER REPLACE	S8779701	\$145,663.00
Total for Check: 119986			\$145,663.00
<b>ANTHONY JAMES BUILDERS</b>			
232404	CONT BD-210 N VINE	25480	\$500.00
Total for Check: 119987			\$500.00

VOID 119977

VOID 119980

VOID 119982

## WARRANT REGISTER: 1709

DATE: 12/10/19

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>ARROWHEAD BRICK PAVERS</b>			
232161	CONT BD-522 N VINE	25487	\$500.00
Total for Check: 119988			\$500.00
<b>ATLAS RESTORATION</b>			
232160	CONT BD-712 E THIRD	25435	\$1,000.00
Total for Check: 119989			\$1,000.00
<b>AVOLIN, LLC</b>			
232366	SOFTWARE MAIN-JULY19	583585353276667	\$7,048.02
232367	SOFTWARE MAIN-AUG19	583585353276668	\$7,048.02
232368	SOFTWARE MAIN-SEPT19	583585353276669	\$7,048.02
232369	SOFTWARE MAIN-OCT19	583585353276670	\$7,048.02
232370	SOFTWARE MAIN-NOV19	583585353276671	\$7,048.02
232461	JOURNAL REP-ERP CONVER	583585353276011	\$225.00
232499	PROF SVCS-STEVE KARALL	583585353273794	\$3,318.75
Total for Check: 119990			\$38,783.85
<b>AXON ENTERPRISES, INC</b>			
232137	TASER CARTRIDGES	SI-1620911	\$1,900.00
232257	TASER BATTERIES	SI-1619845	\$195.00
232480	TASER BATTERIES	SI-1622347	\$260.00
Total for Check: 119991			\$2,355.00
<b>BACKE, LOURDES</b>			
232338	REIM FOR ICC CERTIFICATIO	3250041	\$400.00
Total for Check: 119992			\$400.00
<b>BANNERVILLE USA</b>			
232138	CORKS & FORKS POSTER	28188	\$95.00
232139	WINTER/SPRING POSTER	28188	\$95.00
Total for Check: 119993			\$190.00
<b>BASS, DEAN</b>			
232460	FALL 19 BILLIARDS CLASSES	4	\$600.00
Total for Check: 119994			\$600.00
<b>BE PREPARED</b>			
232459	NOV19 BABYITTER CLASS	214023-A-NOV19	\$120.00
Total for Check: 119995			\$120.00
<b>BENNETT &amp; BROUSSEAU ROOFIN</b>			
232406	CONT BD-120 S LINCOLN	25384	\$5,000.00
Total for Check: 119996			\$5,000.00
<b>BERGER, KRISTIN</b>			
232422	STMWR BD-413 E 57TH	24242	\$6,000.00
Total for Check: 119997			\$6,000.00

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DATE: 12/10/19

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>BORG, KEVIN</b>			
232405	CONT BD-316 N COUNTY LN	25443	\$500.00
Total for Check: 119998			\$500.00
<b>BROTHEN, ALISON</b>			
232371	PETTY CASH	NOV19	\$18.27
232371	PETTY CASH	NOV19	\$69.48
232371	PETTY CASH	NOV19	\$329.13
232371	PETTY CASH	NOV19	\$23.78
232371	PETTY CASH	NOV19	\$77.85
232371	PETTY CASH	NOV19	\$20.00
232371	PETTY CASH	NOV19	\$40.00
232371	PETTY CASH	NOV19	\$69.61
232371	PETTY CASH	NOV19	\$24.23
Total for Check: 119999			\$672.35
<b>BUILDING &amp; FIRE CODE</b>			
232244	2018 INTL FIRE CODE-MCDON	51468	\$640.00
232448	2018 FIRE CODE-MCDONOUGH	51468	\$640.00
Total for Check: 120000			\$1,280.00
<b>C.T.R. SYSTEMS INC</b>			
232385	CUT GROUND ROD	2271	\$2,500.00
Total for Check: 120001			\$2,500.00
<b>CARDIAC SCIENCE CORP.</b>			
232494	BATTERY REPLACE FEE	7376560	\$60.00
Total for Check: 120002			\$60.00
<b>CARGILL INCORPORATED</b>			
232590	BULK ROCK SALT	2905100636	\$1,472.60
Total for Check: 120003			\$1,472.60
<b>CASTILLO, PRISCILLA</b>			
232375	KLM SECURITY DEP-EN200822	26672	\$450.00
Total for Check: 120004			\$450.00
<b>CCP INDUSTRIES INC</b>			
232314	LATEX GLOVES	IN02422134	\$50.00
232314	LATEX GLOVES	IN02422134	\$39.09
232314	LATEX GLOVES	IN02422134	\$50.00
Total for Check: 120005			\$139.09
<b>CDW-GOVERNMENT INC.</b>			
232234	TROY MICR TONER	VNM6460	\$619.66
232235	TROY MICR TONER	VPH3058	\$306.85
232236	TROY MICR TONER	VHM1243	\$382.72



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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232556	AEROHIVE WIRELESS AP	VQM0330	\$663.71
Total for Check: 120006			\$1,972.94
<b>CENTER FOR EDUCATION &amp;</b>			
232342	ANNUAL SUBSCRIPTION	A274846804	\$159.00
Total for Check: 120007			\$159.00
<b>CHICAGOLAND CIRCULATION</b>			
232506	PARK DISTRICT BROCHURES	2242	\$1,006.50
Total for Check: 120008			\$1,006.50
<b>CHICAGOLAND POOL MGMT INC</b>			
232505	REPLACE LAP POOL HEATER	199995SRO	\$13,950.00
Total for Check: 120009			\$13,950.00
<b>CINTAS CORPORATION 769</b>			
232215	UNIFORM ALLOW-FINNELL	1900852879	\$183.92
232216	UNIFORM ALLOW-VERNONS	1900856272	\$20.35
232319	UNIFORM ALLOW-LAMBERT	1900869115	\$104.93
Total for Check: 120010			\$309.20
<b>CINTAS FIRST AID &amp; SAFETY</b>			
232469	MEDICAL SUPPLIES	5015418805	\$48.19
232469	MEDICAL SUPPLIES	5015418805	\$48.20
Total for Check: 120011			\$96.39
<b>CITI CARDS</b>			
232483	MEMBERSHIP RENEWALS	NOV2019	\$184.62
232483	MEMBERSHIP RENEWALS	NOV2019	\$73.84
232483	MEMBERSHIP RENEWALS	NOV2019	\$110.77
232483	MEMBERSHIP RENEWALS	NOV2019	\$73.85
232483	MEMBERSHIP RENEWALS	NOV2019	\$36.92
232484	PARKS & ADMIN SUPPLIES	930200009043	\$82.97
232484	PARKS & ADMIN SUPPLIES	930200009043	\$86.30
232485	TV FOR TRAINING RM	930500006151	\$584.98
Total for Check: 120012			\$1,234.25
<b>CLARENDON HILLS PARK DIST</b>			
232140	LITTLE ACTORS FALL SESSIO	214020-A-19	\$60.00
232386	FALL 19 TOT ROCK	FALL2019	\$530.00
Total for Check: 120013			\$590.00
<b>CLARK BAIRD SMITH LLP</b>			
232592	LABOR GENERAL-#12929	12011	\$1,250.00
Total for Check: 120014			\$1,250.00
<b>COLLEY ELEVATOR COMPANY</b>			
232362	SERVICE TO ELEVATOR	190096	\$690.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232477	ELEVATOR SERVICE	190098	\$345.00
232588	INSPECT FEE 6 MONTH-WP	190097	\$570.00
Total for Check: 120015			\$1,605.00

## COMED

232263	57TH STREET	0015093062	\$358.44
232264	WARMING HOUSE/PADDLE HUT	0203017056	\$288.66
232265	CHESTNUT PARKING	0203065105	\$56.51
232266	CLOCK TOWER	0381057101	\$29.00
232267	STREET LIGHTS	0395122068	\$52.21
232268	314 SYMONDS DR	0417073048	\$326.86
232269	FOUNTAIN	0471095066	\$117.75
232270	BURLINGTON PARK	0499147045	\$33.94
232271	ROBBINS PARK	0639032045	\$22.01
232272	STREET LIGHTS	0697168013	\$34.67
232273	PD CAMERA-440 E OGDEN	0825110049	\$34.50
232274	LANDSCAPE LIGHTS 650	1107024145	\$31.19
232275	RADIO EQUIPMENT FD	1993023010	\$163.33
232276	WASHINGTON	2378029015	\$43.67
232277	VEECK PARK	2425068008	\$2,132.95
232278	VEECK PARK-WP	3454039030	\$993.19
232279	BURLINGTON PARK	6583006139	\$29.00
232280	NS CBQ RR	7011157008	\$34.10
232281	PIERCE PARK	7011378007	\$145.83
232282	WALNUT STREET	7011481018	\$29.82
232283	KLM LODGE 80/20	7093551008	\$939.26
232284	KLM LODGE 80/20	7093551008	\$234.82
232285	ROBBINS PARK	8521083007	\$524.75
232286	TRAIN STATION	8521342001	\$563.53
232287	BROOK PARK	8605174005	\$348.63
232288	POOL	8605437007	\$383.65
232289	ELEANOR PARK	8689206002	\$38.50
232290	STOUGH PARK	8689480008	\$21.61
232291	BURNS FIELD	8689640004	\$22.08
232328	ELEARNOR PARK	0075151076	\$966.53
232383	SAFETY TOWN	7261620005	\$22.57
232384	WATER PLANT	8521400008	\$37.16
Total for Check: 120016			\$9,060.72

\* NOTE: Overflow check number 120017 processed

## COMMERCIAL COFFEE SERVICE

232587	COFFEE CREAM & SUGAR	156039	\$147.35
Total for Check: 120018			\$147.35

## COMMUNICATIONS DIRECT

232347	NEW MDT DOCK STATIONS-VEH	SR118239	\$1,825.00
Total for Check: 120019			\$1,825.00

## CONSTELLATION NEWENERGY

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232293	TRANSFORMER 10/16-11/14	16163054301	\$1,886.59
232486	53 VILLAGE PL-10/15-11/15	16183451301	\$472.64
232557	908 ELM 10/16-11/14/19	16162992301	\$197.97
232572	2E STOUGH-10/21-11/19 ELE	16197171801	\$7,219.21
232573	2E N STOUGH-8/21-9/20 ELE	15849869001	\$7,145.82
Total for Check: 120020			\$16,922.23
<b>CONSTELLATION NEWENERGY</b>			
232218	121 SYMONDS PD-10/1-10/31	2745179	\$371.37
232219	121 SYMONDS FD	2745179	\$371.37
232220	217 SYMONDS	2745179	\$498.87
232221	225 SYMONDS	2745179	\$561.40
232222	500 W HINSDALE	2745179	\$270.40
232223	5901 S COUNTY LINE RD	2745179	\$531.45
Total for Check: 120021			\$2,604.86
<b>CONWAY SHIELD</b>			
232341	HELMET SHIELD-HLADIK	0448605-IN	\$164.17
Total for Check: 120022			\$164.17
<b>CORE &amp; MAIN LP</b>			
232227	WATER METERS FOR STOCK	L477307	\$3,548.00
232228	TAPPING CLAMP	L477333	\$170.98
Total for Check: 120023			\$3,718.98
<b>CRIME ANALYST IL ASSO NFP</b>			
232251	MEMBERSHIP FEE-RUSULIS	110419	\$35.00
Total for Check: 120024			\$35.00
<b>CS TURF, INC</b>			
232504	OVERSEED & AERATE	19-246	\$1,200.00
232504	OVERSEED & AERATE	19-246	\$1,600.00
232504	OVERSEED & AERATE	19-246	\$1,200.00
232504	OVERSEED & AERATE	19-246	\$1,600.00
232504	OVERSEED & AERATE	19-246	\$1,000.00
232504	OVERSEED & AERATE	19-246	\$1,200.00
Total for Check: 120025			\$7,800.00
<b>CUMMINS NPOWER, LLC</b>			
232441	BACK-UP GENERATOR SVC CAL	F2-32142	\$444.37
232441	BACK-UP GENERATOR SVC CAL	F2-32142	\$444.38
Total for Check: 120026			\$888.75
<b>DAILY HERALD PADDOCK PUB</b>			
232340	BID POSTINGS	17756	\$128.80
232453	LEGAL BID-TREE PRUNING	11873	\$70.15
232454	LEGAL AD-BID #1657	19783	\$85.10
Total for Check: 120027			\$284.05

Run date: 06-DEC-19

Village of Hinsdale

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>DAWRAVOO, LESLEY</b>			
232364	CLASS CANCEL	209874	\$185.00
	<b>Total for Check:</b>	<b>120028</b>	<b>\$185.00</b>
<b>DEMCO, INC.</b>			
232387	REPLACE FLUE STACK-POOL	5558	\$2,800.00
	<b>Total for Check:</b>	<b>120029</b>	<b>\$2,800.00</b>
<b>DEPENDENT SPECIALIST INC</b>			
232582	DEPENDENT VERIFI IMPLEMEN	1876	\$1,000.00
	<b>Total for Check:</b>	<b>120030</b>	<b>\$1,000.00</b>
<b>DIRECT ADVANTAGE INC</b>			
232600	CONSULTING FEE NOV	1868	\$3,290.00
	<b>Total for Check:</b>	<b>120031</b>	<b>\$3,290.00</b>
<b>DISCOUNT FENCE</b>			
232591	FENCE REPLACE-MADISON ST	309675	\$3,440.00
	<b>Total for Check:</b>	<b>120032</b>	<b>\$3,440.00</b>
<b>DM OUTDOOR LIVING SPACES</b>			
232330	CONT BD-604 W MAPLE	25322	\$700.00
	<b>Total for Check:</b>	<b>120033</b>	<b>\$700.00</b>
<b>DOCU-SHRED, INC.</b>			
232495	EMPTY DOCUMENT BINS	45444	\$145.00
	<b>Total for Check:</b>	<b>120034</b>	<b>\$145.00</b>
<b>DOTY NURSERIES LLC</b>			
232326	CBD TREE REPLACE	175073	\$760.00
232327	DELIVERY FOR TREES	175073	\$125.00
	<b>Total for Check:</b>	<b>120035</b>	<b>\$885.00</b>
<b>DUDEK, RYAN</b>			
232379	TUITION REIMBURSEMENT	111919	\$846.29
	<b>Total for Check:</b>	<b>120036</b>	<b>\$846.29</b>
<b>DUPAGE COUNTY RECORDER</b>			
232339	RECORDING FEES	OCTOBER19	\$1,804.00
	<b>Total for Check:</b>	<b>120037</b>	<b>\$1,804.00</b>
<b>DUPAGE WATER COMMISSION</b>			
232609	WATER CHARGES 10/31-11/30	01-1200-00-NOV	\$258,807.78
	<b>Total for Check:</b>	<b>120038</b>	<b>\$258,807.78</b>
<b>ECK, KAREN</b>			
232329	CONT BD-400 PAMELA CIR	25454	\$500.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		<b>Total for Check: 120039</b>	<b>\$500.00</b>
<b>ECO CLEAN MAINTENANCE INC</b>			
232451	CLEANING SVC-NOV	8320	\$1,700.00
232451	CLEANING SVC-NOV	8320	\$1,200.00
232451	CLEANING SVC-NOV	8320	\$322.00
232451	CLEANING SVC-NOV	8320	\$1,898.00
232451	CLEANING SVC-NOV	8320	\$322.00
232451	CLEANING SVC-NOV	8320	\$740.00
		<b>Total for Check: 120040</b>	<b>\$6,182.00</b>
<b>ELINEUP LLC</b>			
232258	SUBSCRIPTION	704	\$600.00
		<b>Total for Check: 120041</b>	<b>\$600.00</b>
<b>EXPERT CHEMICAL &amp; SUPPLY</b>			
232294	UNIFORM ALLOW-DEREKS	850308	\$64.00
232295	UNIFORM ALLOW-VERNON'S	850307	\$66.00
232296	UNIFORM ALLOW-RYAN'S	850309	\$136.50
232297	UNIFORM ALLOW-JOSE	850369	\$64.00
232298	UNIFORM ALLOW-LOGAN	850368	\$52.50
232299	UNIFORM ALLOW-ERIC	850359	\$77.00
232300	UNIFORM ALLOW-GRIFFIN	850367	\$195.50
		<b>Total for Check: 120042</b>	<b>\$655.50</b>
<b>FACTORY MOTOR PARTS CO</b>			
232311	WIPER BLADES	50-2607376	\$30.56
232312	WIPER BLADES	502607376	\$26.16
232313	UNIT #96 TURN SIGNAL SWIT	50-2621661	\$144.44
		<b>Total for Check: 120043</b>	<b>\$201.16</b>
<b>FCWRD</b>			
232581	SEWER-OCT	009575-000-OCT	\$25.30
		<b>Total for Check: 120044</b>	<b>\$25.30</b>
<b>FEDEX</b>			
232596	BMO HARRIS-DARRELL	6-851-61646	\$75.64
232597	TORTICAL VIDEO-PD	6-851-61646	\$53.60
232598	CONGRESS-BUECHE	6-851-61646	\$326.75
232599	PACKING MATERIAL-PD	6-851-61646	\$4.27
		<b>Total for Check: 120045</b>	<b>\$460.26</b>
<b>FINNEGAN, JAY</b>			
232407	CONT BD-313 W FOURTH	25446	\$750.00
		<b>Total for Check: 120046</b>	<b>\$750.00</b>
<b>FIRESTONE STORES</b>			
232256	NEW TIRES #43	130954	\$571.36

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232307	UNIT #1 TIRES	131039	\$160.38
232482	#31 MAINTENANCE	130480	\$116.05
Total for Check: 120047			\$847.79

## FULLERS SERVICE CENTER IN

232141	CAR WASHES	OCT19	\$120.00
232245	CAR WASH DIAZ	13911459616	\$8.99
232334	REFUSE REMOVAL OCT	23	\$1,620.00
Total for Check: 120048			\$1,748.99

## G &amp; M CEMENT CONST CO.

232608	2019 INFRASTRUCTURE PROG	PAYMENT #7	\$26,409.42
232608	2019 INFRASTRUCTURE PROG	PAYMENT #7	\$368,028.69
232608	2019 INFRASTRUCTURE PROG	PAYMENT #7	\$124,666.26
232608	2019 INFRASTRUCTURE PROG	PAYMENT #7	\$103,788.19
Total for Check: 120049			\$622,892.56

## GALLAGHER, TOM

232321	OT PLOW MEAL 11/11/19	201900	\$10.65
Total for Check: 120050			\$10.65

## GALLS

232142	UNIFORM ALLOW-DZIERZEGA	014074435	\$156.12
232143	UNIFORM ALLOW-BERLAND	014102535	\$105.18
232144	UNIFORM ALLOWANCE	014101411	\$106.60
232479	JACKET FOR RUSULIS	014155387	\$75.39
232491	NINA-BASE LAYER SHIRTS	014257264	\$37.12
232507	UNIFORM ALLOW-RODRIGUEZ	014254703	\$733.25
232508	UNIFORM ALLOW-SMITH	014256432	\$142.41
232509	UNIFORM ALLOW-G MCELROY	014230771	\$400.69
232510	UNIFORM ALLOW-SUSMARSKI	014243360	\$360.95
232511	UNFIROM ALLOW-WODKA	014222975	\$16.44
232512	UNIFORM ALLOW-SWARD	014201363	\$331.90
232513	UNIFORM ALLOW-HOLECEK	014141182	\$52.52
232514	UNIFORM ALLOW-SMITH	014140560	\$246.09
232515	UNIFORM ALLOW-GRAHN	014140261	\$444.39
232516	UNIFORM ALLOW-LITRENTA	014154861	\$783.85
232517	UNIFORM ALLOW-KOWAL	014148631	\$118.47
Total for Check: 120051			\$4,111.37

## GLIOT, VERNON

232302	UNIFORM ALLOW-GLOVES	130126	\$34.54
232303	UNIFORM ALLOW-BOOTS	130125	\$102.55
Total for Check: 120052			\$137.09

## GLOBAL EMERGENCY PRODUCTS

232344	PARTS FOR E85	AG73153	\$63.07
Total for Check: 120053			\$63.07

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>GLOBAL EMERGENCY PRODUCTS</b>			
232602	3 ELECTRICAL MODULES	AGJ14415	\$8,639.95
	<b>Total for Check:</b>	<b>120054</b>	<b>\$8,639.95</b>
<b>GODZICKI, ANNE</b>			
232374	KLM SECURITY DEP-EN201002	26664	\$450.00
	<b>Total for Check:</b>	<b>120055</b>	<b>\$450.00</b>
<b>GRAPHIC TICKETS &amp; SYSTEMS</b>			
232261	PARKING TICKET PAPER	5292	\$1,005.03
	<b>Total for Check:</b>	<b>120056</b>	<b>\$1,005.03</b>
<b>GRIMES, STEVE</b>			
232408	CONT BD-415 N BRUNER	25184	\$1,500.00
	<b>Total for Check:</b>	<b>120057</b>	<b>\$1,500.00</b>
<b>HANZEL, BRAD</b>			
232455	PLAN-DESIGN FEE/CBD ANNUA	1	\$500.00
	<b>Total for Check:</b>	<b>120058</b>	<b>\$500.00</b>
<b>HANZEL, SAMANTHA</b>			
232503	MILEAGE REIMBURSEMENT	SEP2019	\$69.02
	<b>Total for Check:</b>	<b>120059</b>	<b>\$69.02</b>
<b>HARN, ALYSSA</b>			
232377	KLM SECURITY DEP-EN191024	26663	\$450.00
	<b>Total for Check:</b>	<b>120060</b>	<b>\$450.00</b>
<b>HAWKINS, INC.</b>			
232322	VEECK PARK CSO CHLORINE	4607461	\$784.50
	<b>Total for Check:</b>	<b>120061</b>	<b>\$784.50</b>
<b>HINSDALE PLATFORM TENNIS</b>			
232456	HPTA SUBSIDY PER AGREEMEN	AGREEMENT	\$24,500.00
	<b>Total for Check:</b>	<b>120062</b>	<b>\$24,500.00</b>
<b>HR GREEN INC</b>			
232502	2017-18 VEECK PK OPERATOR	131047	\$174.25
232574	OWNERS REP-9-14 PRKG DECK	131045	\$4,162.50
232593	2019 INFRAC PROJ CONS OBS	130786	\$31,586.10
232594	2019 E CHGO DRAIN DESIGN	131043	\$5,089.08
232595	2020 INFRASTRUCTURE DESIG	131044	\$52,693.80
	<b>Total for Check:</b>	<b>120063</b>	<b>\$93,705.73</b>
<b>HUEBNER ROOFIONG INC.</b>			
232145	KLM ROOF REPAIRS	19-73	\$56,300.00
	<b>Total for Check:</b>	<b>120064</b>	<b>\$56,300.00</b>



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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>ILICO, INC.</b>			
232332	WINTERIZATION-PKS BATHROO	2487544	\$369.00
232333	WINTERIZATION PARKS BATH	2487659	\$246.00
Total for Check: 120065			\$615.00
<b>INTERNATIONAL EXTERMINATO</b>			
232324	PEST CONTROL	11-610	\$40.00
232324	PEST CONTROL	11-610	\$40.00
232324	PEST CONTROL	11-610	\$113.00
232324	PEST CONTROL	11-610	\$40.00
232324	PEST CONTROL	11-610	\$40.00
Total for Check: 120066			\$273.00
<b>INTERSTATE BATTERY SYSTEM</b>			
232308	UNIT #57 BATTERY	44446836	\$135.95
Total for Check: 120067			\$135.95
<b>IRMA</b>			
232583	OCT DEDUCTIBLE	SALES0017890	\$1,473.74
232584	OCT DEDUCTIBLE	SALES0017890	\$3,010.20
232585	OCT 19 CLOSED EVENTS	SALES0017928	\$983.73
Total for Check: 120068			\$5,467.67
<b>IRON SLEEK, INC</b>			
232146	ICE RINK LINER	30853	\$2,214.00
Total for Check: 120069			\$2,214.00
<b>ITOA</b>			
232253	TACTICAL CONF-BERLAND	7701	\$325.00
Total for Check: 120070			\$325.00
<b>J. JORDAN HOMES</b>			
232550	STMWR BD-418 S PARK	24363	\$10,370.00
Total for Check: 120071			\$10,370.00
<b>JAMES J BENES &amp; ASSOC INC</b>			
232501	19-20 3RD PARTY REVIEWS	1209-677	\$800.00
Total for Check: 120072			\$800.00
<b>JLC</b>			
232262	JOURNAL OF LIGHT CONSTRUC	1109472895	\$49.95
Total for Check: 120073			\$49.95
<b>JOHNSON CONTROLS SECURITY</b>			
232345	KELTRON RADIO MONITOR-LEA	33425160	\$62.10
232345	KELTRON RADIO MONITOR-LEA	33425160	\$62.10
Total for Check: 120074			\$124.20

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>KATHLEEN W BONO CSR</b>			
232363	SPECIAL HPC HEARING	8330	\$867.40
Total for Check: 120075			\$867.40
<b>KENNA BUILDERS</b>			
232551	ST MGMT-311 S OAK	24607	\$3,000.00
232552	CONT BD-311 S OAK	24608	\$10,000.00
Total for Check: 120076			\$13,000.00
<b>KLEIN, THORPE, JENKINS LTD</b>			
232500	LEGAL FEES THRU 10/31/19	206722-206731	\$29,076.70
Total for Check: 120077			\$29,076.70
<b>KNUTSON, SUSAN</b>			
232409	CONT BD-426 N QUINCY	25441	\$500.00
Total for Check: 120078			\$500.00
<b>KROESCHELL SERVICE, INC</b>			
232147	BOILER SERVICE	62964	\$785.00
232147	BOILER SERVICE	62964	\$785.00
232147	BOILER SERVICE	62964	\$1,570.00
232147	BOILER SERVICE	62964	\$2,560.00
232147	BOILER SERVICE	62964	\$1,570.00
232147	BOILER SERVICE	62964	\$1,570.00
232349	CHANGE OUT FD THERMOSTATS	63004	\$318.00
232476	THERMOSTAT-JAIL CELLS	63005	\$318.00
Total for Check: 120079			\$9,476.00
<b>LENOVO INC.</b>			
232566	3 NOTEBOOK THINKPADS	6453138503	\$4,923.00
Total for Check: 120080			\$4,923.00
<b>LETANG-HORTON, RUTH</b>			
232372	KLM SECURITY DEP-EN191129	26670	\$150.00
Total for Check: 120081			\$150.00
<b>LINDCO EQUIPMENT SALES IN</b>			
232316	SCHMIDT BEARINGS & SHOES	191106P	\$1,513.63
Total for Check: 120082			\$1,513.63
<b>M E SIMPSON CO INC</b>			
232570	TEST/MAINTENANCE FEE	34381	\$9,212.00
Total for Check: 120083			\$9,212.00
<b>MAGIC OF GARY KANTOR</b>			
232554	NOV19 CLASS REIMBURSE	212230-B-11/19	\$28.00
Total for Check: 120084			\$28.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>MANGANIELLO, JIM</b>			
232331	METER READINGS	NOV2019	\$87.50
		<b>Total for Check: 120085</b>	<b>\$87.50</b>
<b>MARS, ROBERT</b>			
232549	CONT BD-844 N WASHINGTON	25324	\$1,000.00
		<b>Total for Check: 120086</b>	<b>\$1,000.00</b>
<b>MEDINA, JOSE</b>			
232301	UNIFORM ALLOWANCE	1137507653772021	\$485.92
		<b>Total for Check: 120087</b>	<b>\$485.92</b>
<b>MICRO CENTER A/R</b>			
232497	RAM FOR FD TRAINING	4840317	\$42.99
		<b>Total for Check: 120089</b>	<b>\$42.99</b>
<b>MICROSYSTEMS, INC.</b>			
232241	PERMIT SCANNING-PAPERVISI	081828	\$4,963.05
		<b>Total for Check: 120090</b>	<b>\$4,963.05</b>
<b>MIKE LASLO LANDSCAPING</b>			
232410	CONT BD-122 W WALNUT	25485	\$500.00
		<b>Total for Check: 120091</b>	<b>\$500.00</b>
<b>MIRANDA, ELVIRA</b>			
232496	ADMIN TOW FEE DISMISSED	112519	\$500.00
		<b>Total for Check: 120092</b>	<b>\$500.00</b>
<b>MK CONSTRUCTION</b>			
232162	CONT BD-722 CLEVELAND	26997	\$6,000.00
		<b>Total for Check: 120093</b>	<b>\$6,000.00</b>
<b>MOTOROLA SOLUTIONS</b>			
232260	STARCOM FEES NOVEMBER	456411022019	\$34.00
		<b>Total for Check: 120094</b>	<b>\$34.00</b>
<b>MURRAY &amp; TRETTEL INC</b>			
232315	CONTRACTED WEATHER NOTIFI	1119-06	\$1,300.00
		<b>Total for Check: 120095</b>	<b>\$1,300.00</b>
<b>NAPA AUTO PARTS</b>			
232305	AIR HOSES 3" IMPACT	4343-635087	\$72.99
232306	STOCK FILTERS	4343-635083	\$12.13
232306	STOCK FILTERS	4343-635083	\$29.60
232306	STOCK FILTERS	4343-635083	\$33.42
232306	STOCK FILTERS	4343-635083	\$159.87
232306	STOCK FILTERS	4343-635083	\$337.74

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232306	STOCK FILTERS	4343-635083	\$12.08
232306	STOCK FILTERS	4343-635083	\$12.13
232306	STOCK FILTERS	4343-635083	\$16.52
232306	STOCK FILTERS	4343-635083	\$17.97
<b>Total for Check: 120096</b>			<b>\$704.45</b>
<b>NAPERVILLE READY MIX INC</b>			
232318	CONCRETE	68497	\$273.50
<b>Total for Check: 120097</b>			<b>\$273.50</b>
<b>NEUCO INC</b>			
232217	VH-HVAC REPLACE CONTROL	4049297	\$396.50
232360	PADDLE HUT HEAT REPAIR	4049306	\$32.32
<b>Total for Check: 120098</b>			<b>\$428.82</b>
<b>NICOR GAS</b>			
232292	350 N VINE-10/15-11/15/19	13270110003	\$260.54
232450	HUMANE SOC 10/15-11/14	120761100001	\$190.35
232466	VH 10/20-11/14/19	47370110000	\$1,754.91
232471	5905S CNTY LN-10/15-11/15	12952110000	\$233.66
232472	PLATFORM TEN-10/15-11/15	06677356575	\$790.20
232473	121 SYMONDS-10/15-11/14	38466010006	\$62.54
232473	121 SYMONDS-10/15-11/14	38466010006	\$62.54
232474	YOUTH CTR-10/14-11/15	90077900000	\$187.26
<b>Total for Check: 120099</b>			<b>\$3,542.00</b>
<b>NOELL, MEGAN</b>			
232411	CONT BD-138 E SIXTH	25169	\$5,500.00
<b>Total for Check: 120100</b>			<b>\$5,500.00</b>
<b>NORMANDY CONSTRUCTION</b>			
232163	CONT BD-6 CHARLESTON RD	25155	\$2,800.00
<b>Total for Check: 120101</b>			<b>\$2,800.00</b>
<b>NOVAK CONSTRUCTION</b>			
232603	CONT BD-12 SALT CREEK LN	21594	\$10,000.00
232604	STMWR BD-12 SALT CREEK LN	21595	\$9,563.00
232605	CONT BD-12 SALT CREEK LN	21619	\$5,500.00
232606	CONT BD-12 SALT CREEK LN	21719	\$2,500.00
<b>Total for Check: 120102</b>			<b>\$27,563.00</b>
<b>NUCO2 INC</b>			
232388	CHEMICALS	61286962	\$100.69
<b>Total for Check: 120103</b>			<b>\$100.69</b>
<b>ONE STEP</b>			
232249	WINTER/SPRING 2020 POSTER	150280	\$95.00
232250	KLM POSTCARDS	150280	\$134.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 120104	\$229.00
<b>ORACLE AMERICA INC</b>			
232555	SQL DATABASE LICENSE RENE	44659127	\$43.31
		Total for Check: 120105	\$43.31
<b>P &amp; G KEENE</b>			
232343	TOWER 84 GENERATOR	211975	\$2,506.40
		Total for Check: 120106	\$2,506.40
<b>PANVENO, BRETT</b>			
232412	CONT BD-115 E FOURTH	25094	\$1,500.00
		Total for Check: 120107	\$1,500.00
<b>PENSINGER, SARA</b>			
232489	CLASS CANCEL-SOCCER	209950	\$70.00
		Total for Check: 120108	\$70.00
<b>PERMA SEAL</b>			
232415	CONT BD-433 S LINCOLN	25284	\$500.00
232416	CONT BD-204 S VINE	25236	\$500.00
		Total for Check: 120109	\$1,000.00
<b>PICCININI, PATRICIA</b>			
232376	KLM SECURITY DEP-EN191102	24825	\$500.00
		Total for Check: 120110	\$500.00
<b>PJESKY, STEVEN</b>			
232413	CONT BD-507 S WASHINGTON	25181	\$500.00
		Total for Check: 120111	\$500.00
<b>PJESKY, STEVEN</b>			
232414	CONT BD-507 S WASHINGTON	24671	\$500.00
		Total for Check: 120112	\$500.00
<b>POHLENZ, JENNIFER</b>			
232586	OVERPAID ON ACCT	0404955	\$127.87
		Total for Check: 120113	\$127.87
<b>PREMIER LANDSCAPE CONTRAC</b>			
232541	CONT BD-809 S BRUNER	24610	\$500.00
232542	CONT BD-741 W 8TH ST	24634	\$500.00
232543	CONT BD-420 N WASHINGTON	24193	\$500.00
232544	CONT BD-830 S THURLOW	24943	\$1,000.00
232545	CONT BD-11 N MADISON	26928	\$2,000.00
232546	CONT BD-211 N VINE	25249	\$500.00
232547	CONT BD-306 E THIRD	25254	\$500.00
232548	CONT BD-226 N LINCOLN	25052	\$2,000.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		<b>Total for Check: 120114</b>	<b>\$7,500.00</b>
<b>RAINBOW FARMS ENTERPRISES</b>			
232148	LEAF HAULING	70560	\$1,890.00
232389	WOOD CHIP HAULING	70569	\$500.00
		<b>Total for Check: 120115</b>	<b>\$2,390.00</b>
<b>RAY O'HERRON CO INC</b>			
232149	ALTERATIONS TO VEST	1962284-IN	\$9.00
232150	UNIFORM WODKA	1962283-IN	\$53.98
232255	SIMUNITION	1961242-IN	\$498.40
232442	UNIFORM ALLOW-HLADIK	1964583-IN	\$129.98
232443	UNIFORM ALLOW-ZIEMER	1964850-IN	\$88.00
232444	FLAG PATCH-BAKER	1964851-IN	\$2.99
232445	SAMPLE COAT	1964583-IN	\$41.99
232446	SAMPLE COAT RETURN	1964583-IN	\$41.99-
232447	SAMPLES COATS RETURNED	1965073-CM	\$83.98-
232478	PATCHES/RUSULIS JACKET	1964362-IN	\$10.00
		<b>Total for Check: 120116</b>	<b>\$708.37</b>
<b>RED WING BUSINESS ADVANTA</b>			
232449	UNIFORM BOOTS-BAKER	38517	\$188.58
		<b>Total for Check: 120117</b>	<b>\$188.58</b>
<b>REIFF, KARA</b>			
232418	CONT BD-729 S GRANT	25347	\$600.00
		<b>Total for Check: 120118</b>	<b>\$600.00</b>
<b>REIFF, KARA</b>			
232421	CONT BD-729 S GRANT	25329	\$500.00
		<b>Total for Check: 120119</b>	<b>\$500.00</b>
<b>REVIZE, LLC</b>			
232475	ANNUAL FEE/TECH SUPPORT	9145	\$1,335.00
		<b>Total for Check: 120120</b>	<b>\$1,335.00</b>
<b>ROMANELLI, JOHN</b>			
232417	CONT BD-1409 BURR OAK302A	25451	\$500.00
		<b>Total for Check: 120121</b>	<b>\$500.00</b>
<b>ROMEONVILLE FIRE ACADEMY</b>			
232348	TRUCK CO OPERATION-LORUSS	2019-737	\$450.00
		<b>Total for Check: 120122</b>	<b>\$450.00</b>
<b>RUHLE, LAUREN</b>			
232373	KLM SECURITY DEP-EN191029	26655	\$250.00
		<b>Total for Check: 120123</b>	<b>\$250.00</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>RYDIN SIGN &amp; DECAL</b>			
232579	2020 PARKING PERMITS	364813	\$939.40
Total for Check: 120124			\$939.40
<b>SCHULTZ SUPPLY</b>			
232151	REFRIGERATOR-KLM	296260	\$4,037.00
232152	RANGE/STOVE	289317	\$8,059.00
Total for Check: 120125			\$12,096.00
<b>SCOTT STOMPER</b>			
232153	WINTER/SPRING 2020	67	\$1,250.00
Total for Check: 120126			\$1,250.00
<b>SEBA SIGNS AND PRINTING</b>			
232492	NAME PLATE ENGRAVING	14721	\$16.50
Total for Check: 120127			\$16.50
<b>SERVICE FORMS &amp; GRAPHICS</b>			
232240	BUSINESS CARDS-BLOOM	0077370	\$56.65
232465	1099 FORMS/W2 FORMS/ENVEL	0078114	\$409.68
Total for Check: 120128			\$466.33
<b>SIRCHIE</b>			
232254	ET SUPPLIES	0421563-IN	\$357.46
232481	FINGERPRINTING SUPPLIES	0423988-IN	\$29.22
Total for Check: 120129			\$386.68
<b>SOUTH WATER SIGNS</b>			
232378	WELCOME SIGN	7024350-D	\$8,782.50
Total for Check: 120130			\$8,782.50
<b>SPARKS, CHARLES</b>			
232539	CONT BD-706 W NORTH	25427	\$500.00
Total for Check: 120131			\$500.00
<b>SPORTS R US</b>			
232567	NOV19 CLASSES	2458	\$1,920.00
Total for Check: 120132			\$1,920.00
<b>SPRINT</b>			
232553	PHONE CHARGES NOV19	977740515-214	\$128.59
232553	PHONE CHARGES NOV19	977740515-214	\$44.16
232553	PHONE CHARGES NOV19	977740515-214	\$618.28
232553	PHONE CHARGES NOV19	977740515-214	\$353.30
232553	PHONE CHARGES NOV19	977740515-214	\$44.16
232553	PHONE CHARGES NOV19	977740515-214	\$44.16
232553	PHONE CHARGES NOV19	977740515-214	\$44.16
232553	PHONE CHARGES NOV19	977740515-214	\$88.33



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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232553	PHONE CHARGES NOV19	977740515-214	\$88.31
232553	PHONE CHARGES NOV19	977740515-214	\$176.65
232553	PHONE CHARGES NOV19	977740515-214	\$88.33
232553	PHONE CHARGES NOV19	977740515-214	\$88.33
232553	PHONE CHARGES NOV19	977740515-214	\$390.69
<b>Total for Check: 120133</b>			<b>\$2,197.45</b>
<b>STEVE PIPER &amp; SONS</b>			
232390	TREE REMOVAL CONTRACT	14096	\$5,481.00
232391	TREE REMOVAL CONTRACT	14089	\$11,900.65
<b>Total for Check: 120134</b>			<b>\$17,381.65</b>
<b>STEVENS, EVA</b>			
232540	CONT BD-809 N MADISON	25440	\$700.00
<b>Total for Check: 120135</b>			<b>\$700.00</b>
<b>STREICHERS</b>			
232518	VESTS-3 NEW POLICE OFFICE	11396307	\$2,074.47
<b>Total for Check: 120136</b>			<b>\$2,074.47</b>
<b>SUBURBAN BUILDING</b>			
232561	SBOC CHRISTMAS PROGRAM	121319	\$125.00
<b>Total for Check: 120137</b>			<b>\$125.00</b>
<b>SUPERIOR ROAD STRIPING</b>			
232154	ROADWAY STRIPING	727619	\$3,717.94
<b>Total for Check: 120138</b>			<b>\$3,717.94</b>
<b>SWARD, CARTER</b>			
232493	UNIFORM ALLOW-SWARD	112519	\$404.73
<b>Total for Check: 120139</b>			<b>\$404.73</b>
<b>TATE ENTERPRISES</b>			
232419	CONT BD-549 E SEVENTH	26955	\$7,500.00
<b>Total for Check: 120140</b>			<b>\$7,500.00</b>
<b>TELCOM INNOVATIONS GROUP</b>			
232498	REPLACEMENT PHONE BASES	70507	\$30.00
<b>Total for Check: 120141</b>			<b>\$30.00</b>
<b>THE HINSDALEAN</b>			
232214	#HPC-10-2019	6751	\$148.00
232239	PUBLIC HEARING	6712	\$106.00
232467	#HPC-11-2019	6789	\$172.00
<b>Total for Check: 120142</b>			<b>\$426.00</b>
<b>THE LAW OFFICES OF</b>			
232468	ADMIN HEARINGS-TOWINGS	H-11-21-2019	\$150.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		<b>Total for Check: 120143</b>	<b>\$150.00</b>
<b>THE SWIM STORE</b>			
232420	STMWR BD-411 CANTERBURY C	21289	\$1,319.00
		<b>Total for Check: 120144</b>	<b>\$1,319.00</b>
<b>THIRD MILLENIUM</b>			
232242	UTILITY BILLING-11/4/19	24077	\$1,105.29
		<b>Total for Check: 120145</b>	<b>\$1,105.29</b>
<b>THOMSON REUTERS WEST</b>			
232252	OCT CLEAR CHARGES	841222121	\$201.75
		<b>Total for Check: 120146</b>	<b>\$201.75</b>
<b>TOSHIBA FINANCIAL SERVICE</b>			
232562	LEASE-SCHAH24813-COM DEV	400676276	\$193.13
232563	LEASE-SCHAH24813-PARKS	400676276	\$82.77
232564	LEASE COPY SCHHG21157-PD	400676276	\$269.12
232565	LEASE SCHKG22685-ADMIN	400676276	\$275.90
		<b>Total for Check: 120147</b>	<b>\$820.92</b>
<b>TRAFFIC CONTROL &amp; PROTECT</b>			
232335	WATER MAIN BK-OGDEN	31941	\$950.00
232336	STREET NAME SIGNS	102406	\$231.15
232337	NUTS AND BOLTS	102407	\$500.00
		<b>Total for Check: 120148</b>	<b>\$1,681.15</b>
<b>TRAFFIC SERVICES INC</b>			
232323	STREET NAME SIGN POLES	84365	\$965.00
		<b>Total for Check: 120149</b>	<b>\$965.00</b>
<b>TYLER TECHNOLOGIES, INC</b>			
232462	TALENT MGMT SESS&UAT	045-282256	\$2,560.00
232463	SIGNATURE KEY FOBS/CK PRI	045-281799	\$1,650.00
232464	3 DAY-TRAIN THE TRAINER	045-283195	\$3,840.00
		<b>Total for Check: 120150</b>	<b>\$8,050.00</b>
<b>ULINE</b>			
232233	SAFETY MIRRORS-VH	114030324	\$232.41
		<b>Total for Check: 120151</b>	<b>\$232.41</b>
<b>VERIZON WIRELESS</b>			
232246	MDT/IPAD FD	9841061299	\$178.98
232247	MDT/IPADS PARKING, CAMERA	9841061299	\$470.88
232248	WATER PLANT ROUTER	9841061299	\$86.37
232575	WATER IPADS 10/24-11/23	9842775292	\$115.36
232576	FIRE-IPAD	9842775292	\$38.44
232577	POLICE-IPAD	9842775292	\$115.30

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232578	POLICE SECURITY CAM	9842775292	\$115.30
<b>Total for Check: 120152</b>			<b>\$1,120.63</b>
<b>VESPIDAE CORPORATION</b>			
232164	CONT BD-607 JUSTINA	24985	\$10,000.00
<b>Total for Check: 120153</b>			<b>\$10,000.00</b>
<b>VILLAGE OF LEMONT</b>			
232259	RANGE RENTAL 10/1 & 10/2	2020-00008044	\$200.00
<b>Total for Check: 120154</b>			<b>\$200.00</b>
<b>VILLAGE TRUE VALUE HDWE</b>			
232317	PIPE FITTINGS	231898	\$17.33
232490	VH SAFETY MIRROR BRACKET	232341	\$4.04
<b>Total for Check: 120155</b>			<b>\$21.37</b>
<b>WAGEWORKS</b>			
232237	OCT 2019 ADMIN FEE	INV1753537	\$27.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$18.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$18.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$36.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$9.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$8.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$18.00
232237	OCT 2019 ADMIN FEE	INV1753537	\$18.00
<b>Total for Check: 120156</b>			<b>\$152.00</b>
<b>WAREHOUSE DIRECT INC</b>			
232156	OFFICE & EVENT SUPPLIES	4464226-0	\$50.23
232156	OFFICE & EVENT SUPPLIES	4464226-0	\$2.80
232157	JANITORIAL SUPPLIES	4483020-0	\$66.51
232158	OFFICE SUPPLIES	4483086-0	\$123.80
232159	OFFICE SUPPLIES	4483011-0	\$468.30
232224	BINDER INDEXES	4483842-0	\$20.30
232225	OFFICE SUPPLIES-MISC	4483845-0	\$303.54
232226	PAPER, TONER, ETC	4473277-0	\$128.99
232232	JANITORIAL VILLAGE HALL	4485436-0	\$334.78
232361	MEM HALL-REPLACE STRAP	4481221-0	\$15.99
232392	LODGE EVENT SUPPLIES	4487956-0	\$58.29
232393	OFFICE/EVENT SUPPLIES	4480403-0	\$4.70
232393	OFFICE/EVENT SUPPLIES	4480403-0	\$47.80
232452	JANITORIAL SVCS-PW	4476361-0	\$138.45
232470	WIPES, OFFC SUPPLY	4377225-0	\$71.69
232519	JANITORIAL SUPPLIES	4485875-0	\$188.58
232520	EVENT SUPPLIES	4490419-0	\$37.96
232558	OFFICE SUPPLIES	4498213-0	\$101.39
232559	OFFICE SUPPLIES	4498206-0	\$9.62
232560	KLM JANITOR SUPPLIES	4490323-0	\$58.53

## WARRANT REGISTER: 1709

DATE: 12/10/19

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
232568	KLM JANITORIAL SUPPLIES	4495860-0	\$19.60
232568	KLM JANITORIAL SUPPLIES	4495860-0	\$32.75
Total for Check: 120157			\$2,284.60
<b>WESTMONT PARK DISTRICT</b>			
232155	FALL SYMNASTICS	13112019	\$504.00
Total for Check: 120158			\$504.00
<b>WEX BANK</b>			
232589	NOVEMBER FUEL	62571753	\$106.68-
232589	NOVEMBER FUEL	62571753	\$3,130.64
232589	NOVEMBER FUEL	62571753	\$306.52
232589	NOVEMBER FUEL	62571753	\$645.38
232589	NOVEMBER FUEL	62571753	\$211.60
232589	NOVEMBER FUEL	62571753	\$155.07
232589	NOVEMBER FUEL	62571753	\$75.99
232589	NOVEMBER FUEL	62571753	\$146.77
232589	NOVEMBER FUEL	62571753	\$475.32
232589	NOVEMBER FUEL	62571753	\$552.61
Total for Check: 120159			\$5,593.22
<b>WIGHT CONSTRUCTION</b>			
232365	PAYMENT APPLICATION #13	PAYMENT #13	\$1,135,553.92
Total for Check: 120160			\$1,135,553.92
<b>WILLIAMS, DAN</b>			
232304	UNIFORM ALLOW	111419	\$189.21
Total for Check: 120161			\$189.21
<b>WILLOWBROOK FORD INC</b>			
232309	#843 PURGE VALVE	5142629	\$38.87
232310	REAR WIPER BLADES	5142373	\$54.76
232346	INDICATOR PART	5142603	\$44.55
Total for Check: 120162			\$138.18
<b>WILSON, MICHAEL</b>			
232580	TUITION REIMBURSE-ENGLISH	FALL19	\$496.80
Total for Check: 120163			\$496.80
<b>WINTER, ROBERT</b>			
232601	SANTA SERVICE	120719	\$80.00
Total for Check: 120164			\$80.00
<b>YIAYIAS PANCAKE HOUSE</b>			
232229	PLOW MEAL-11/12/19	209822	\$57.41
232230	PLOW MEAL-11/11/19	209743	\$76.98
Total for Check: 120165			\$134.39

Run date: 06-DEC-19

Village of Hinsdale

Page: 23

WARRANT REGISTER: 1709

DATE: 12/10/19

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>ZIEMER, ANDREW</b>			
232607	TUITION REIMBURSE	FALL19	\$680.00
Total for Check: 120166			\$680.00
<b>MENARDS</b>			
232611	FILLINGS FOR CAL TANK	37343	\$51.22
232612	SPARK PLUG GENERATOR	37577	\$11.07
232613	ROBBINS PK-WATER METER	37893	\$12.79
Total for Check: 120168			\$75.08
<b>UNITED STATES POSTAL SVC</b>			
232614	MAIL MACHINE POSTAGE-DEC	77997582	\$3,000.00
Total for Check: 120169			\$3,000.00

VOID 120167

REPORT TOTAL \$2,809,856.65

END OF REPORT



**REQUEST FOR BOARD ACTION**  
Administration

**AGENDA SECTION:** Consent Agenda – ACA  
**SUBJECT:** Approval of CY 2020 Pay Plan  
**MEETING DATE:** December 10, 2019  
**FROM:** Darrell Langlois, Finance Director

---

**Recommended Motion**

Approval of the CY 2020 Pay Plan.

**Background**

Attached please find an updated pay plan for CY 2020 that is aligned with the draft CY 2020 Budget. This pay plan assumes a 2.25% across the board adjustment to the minimum and maximum salary ranges for all non-union positions.

**Discussion & Recommendation**

The salaries for sworn police officers (FOP) are contained in the respective collective bargaining agreement. The FOP contract expires April 30, 2022. The Village is using the same pay plan format used previously with the Public Services union. As you will recall, the Public Services union decertified in spring of 2017.

The following adjustments have been made to the CY 2020 Pay Plan as a means of preparation for any future staffing decisions. Please note that adding these positions to the pay plan **does not** indicate that the position may be filled. Rather, this allows staff some flexibility should staffing models change due to attrition and turnover. Staff will inform the Village Board of any proposed staffing models prior to implementation.

- Full-time Senior Accountant

**Budget Impact**

The cost of the 2.25% across the board increase for non-union employees is estimated at \$162,000 for CY 2020. The Village recently negotiated a three-year agreement with the FOP which runs from May 1 to April 30 each year at annual increases of 2.25%, 2.25% and 2.5%. Consistent with this time frame, the salary increases for all Village employees are still budgeted to run from May 1 to April 30 each year. Thus, the effective date for the salary increases affected by the CY 2020 will not be effective until May 1, 2020.

As a reminder, the state passed the Illinois Minimum Wage law in February 2019 to increase minimum wage to \$15/hour by 2025 for employees over the age of 18 and lower amounts for employees under the age of 18 and who work less than 650 hours per year. The following is a summary of the scheduled increases in the minimum wage:

Date	Regular Minimum Wage	Youth Wage
	(18 years old)	(Under age 18)
January 1, 2020	\$9.25	\$8.00
July 1, 2020	\$10.00	\$8.00
January 1, 2021	\$11.00	\$8.50
January 1, 2022	\$12.00	\$9.25
January 1, 2023	\$13.00	\$10.50
January 1, 2024	\$14.00	\$12.00
January 1, 2025	\$15.00	\$13.00

Consistent with the minimum wage change, the minimum hourly rates for several positions in the seasonal pay plan have been adjusted to comply with new minimum wage rates that will go into effect on July 1, 2020. For calendar year 2020, it is estimated that the cost of the complying with the new minimum wage will be approximately \$5,600, with additional increases in the coming years.

#### **Village Board and/or Committee Action**

At their meeting of November 19, 2019, the Board agreed to move this item to the Consent Agenda of their last meeting.

#### **Documents Attached**

1. Proposed CY 2020 Pay Plans for the following employee groups: full-time employees, part-time employees, seasonal employees and Public Services employees



**DRAFT**  
**VILLAGE OF HINSDALE**  
**CY 2020 PAY SCALE**

**FULL-TIME EMPLOYEES - 2.25% ACROSS THE BOARD INCREASE**

**NON-UNION**

Classification	Grade	Annual Hours	Exempt from OT	Title	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum
Management	M145	2080	Y	Deputy Village Manager	\$ 131,804	\$ 195,582	\$63.37	\$94.03
Management	M140	2080	Y	Assistant Village Manager/ Director of Finance Assistant Village Manager/ Director of Public Safety	\$ 125,528	\$ 186,268	\$60.35	\$89.55
Management	M135	2080	Y	Assistant Village Manager Finance Director	\$ 119,253	\$ 176,954	\$57.33	\$85.07
Management	M130	2080	Y	Director of Community Development/ Building Commissioner Director of Public Services Police Chief Fire Chief Director of Parks & Recreation	\$ 113,289	\$ 168,106	\$54.47	\$80.82
Management	M125	2080	Y		\$ 107,625	\$ 159,701	\$51.74	\$76.78
Management	M120	2080	Y		\$ 102,244	\$ 151,717	\$49.16	\$72.94
Management	M115	2080	Y	Director of Economic Development Village Engineer Administration Manager Human Resources Director Assistant Director of Public Services Deputy Police Chief Deputy Fire Chief	\$ 97,132	\$ 144,131	\$46.70	\$69.29
Management	M110	2080	Y	Assistant Fire Chief	\$92,274	\$136,924	\$44.36	\$65.83
Management	M105	2080	Y	Assistant Finance Director Public Services Superintendent Water/Sewer Superintendent Forestry and Parks Superintendent  Assistant to the Village Manager/Finance Director/Public Services Director/Fire Chief/Police Chief IT Coordinator Assistant Village Engineer Village Planner	\$84,485	\$130,078	\$40.62	\$62.54
Management	M104	2080	Y	Civil Engineer Human Resources Generalist Parks & Recreation Superintendent Senior Accountant	\$69,940	\$103,512	\$33.63	\$49.77
Management	M103	2080	Y	Management Analyst Accountant	\$63,288	\$93,665	\$30.43	\$45.03

**VILLAGE OF HINSDALE  
CY 2020 PAY SCALE**

**FULL-TIME EMPLOYEES - 2.25% ACROSS THE BOARD INCREASE**

**NON-UNION**

Classification	Grade	Annual Hours	Exempt from OT	Title	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum
Management	M101	2080	Y	Administrative Services Analyst Human Resources/Payroll Specialist Parks & Recreation Manager	\$53,947	\$78,438	\$25.94	\$37.71
Management	M100	2080	Y	Recreation Supervisor	\$49,042	\$71,308	\$23.58	\$34.28
Supervisory	S203	2080	N	Police Sergeant	\$80,784	\$122,873	\$38.84	\$59.07
Supervisory	S202	2764	N	Fire Captain	\$80,784	\$122,873	\$29.23	\$44.45
Supervisory	S201	2764	N	Fire Lieutenant	\$73,424	\$111,678	\$26.56	\$40.40
Supervisory	S200	2080	N	Roadway Supervisor Village Forester Village Horticulturist Building Maintenance Supervisor	\$73,424	\$111,678	\$35.30	\$53.69
Non-Management	NM370	1950	N	Deputy Building Commissioner	\$72,128	\$109,708	\$36.99	\$56.26
Non-Management	NM365	1950	N		\$68,835	\$104,698	\$35.30	\$53.69
Non-Management	NM360	1950	N	Plan Reviewer	\$67,639	\$102,880	\$34.69	\$52.76
Non-Management	NM355	2764	N	Firefighter/Paramedic	\$67,944	\$102,196	\$24.58	\$36.97
Non-Management	NM350	1950	N	Code Enforcement Officer Fire Inspector	\$63,698	\$95,809	\$32.67	\$49.13
Non-Management	NM345	1950	N	Economic Development & Communications Specialist	\$60,007	\$87,251	\$30.77	\$44.74
Non-Management	NM340	1950	N		\$58,725	\$85,386	\$30.12	\$43.79
Non-Management	NM335	1950	N	Village Clerk/Executive Assistant	\$56,771	\$82,545	\$29.11	\$42.33
Non-Management	NM330	1950	N		\$54,599	\$79,388	\$28.00	\$40.71
Non-Management	NM325	1950	N		\$52,000	\$75,609	\$26.67	\$38.77
Non-Management	NM320	1950	N	Economic Development/Finance Clerk Administrative Services Coordinator	\$49,042	\$71,308	\$25.15	\$36.57
Non-Management	NM315	1950	N	Account Clerk Records Clerk Secretary	\$46,919	\$68,221	\$24.06	\$34.99
Non-Management	NM310	1950	N		\$44,217	\$64,291	\$22.68	\$32.97
Non-Management	NM305	1950	N	Administrative Assistant Community Service Officer	\$42,796	\$62,110	\$21.95	\$31.85
Non-Management	NM304	1950	N	Parks & Recreation Coordinator	\$41,537	\$60,228	\$21.30	\$30.89
Non-Management	NM300	1950	N		\$39,997	\$58,157	\$20.51	\$29.82

Non-Management	NM320	2080	N	Administrative Services Coordinator	\$52,311.65	\$76,062.00	\$25.15	\$36.57
Non-Management	NM315	2080	N	Records Clerk	\$50,047.42	\$72,769.28	\$24.06	\$34.99
Non-Management	NM305	2080	N	Community Service Officer	\$45,648.76	\$66,250.37	\$21.95	\$31.85

**VILLAGE OF HINSDALE  
CY2020 PAY SCALE  
PERMANENT PART-TIME EMPLOYEES**

Classification	Grade	Title	Hourly Minimum	Hourly Maximum
Non-Management	NM 1	KLM Hosts	\$11.60	\$17.40
Non-Management	NM 2	Parking Enforcement Officer	\$13.01	\$20.11
Non-Management	NM 3	IT Assistant Broadcasting Technician KLM Assistant Manager	\$15.39	\$23.66
Non-Management	NM 4	Records Clerk Cashier/Receptionist Administrative Assistant Secretary Finance Clerk Investigations Assistant Community Services Officer I Administrative Intern	\$17.74	\$27.23
Non-Management	NM 5	Community Services Officer II	\$20.45	\$31.29
Non-Management	NM 6	KLM Manager	\$22.47	\$34.32
Non-Management	NM 7	Account Clerk/Data Clerk Administrative Analyst Economic Development Coordinator	\$23.66	\$35.49
Non-Management	NM 8	Building Inspector	\$29.58	\$44.97
Non-Management		Fire Inspector		
Non-Management		Investigative Aide		
Non-Management		Code Enforcement Officer		
Non-Management		Engineering Inspector		
Non-Management		Accreditation Manager		
Non-Management		Accountant		
Management	M1	Administration Manager	\$40.24	\$60.34

**VILLAGE OF HINSDALE  
CY 2020 PAY SCALE  
SEASONAL EMPLOYEES**

Department	Title	Hourly Minimum - Under Age 18 and work less than 650 hours in a calendar year	Hourly Minimum - 18 Years + or workers under 18 who work more than 650 hours in a calendar year	Hourly Maximum - All
Public Services	Crew Worker*	\$10.00	\$10.00	\$12.75
	Engineering Intern	\$8.00	\$10.00	\$15.00
Parks & Recreation	Cashier	\$8.00	\$10.00	\$12.38
	Lifeguard**	\$9.00	\$10.00	\$13.50
	Intern	\$8.00	\$10.00	\$13.50
	Head Cashier	\$10.00	\$10.00	\$15.00
	Assistant Pool Manager	\$13.00	\$13.00	\$20.00
	Dive Coach	\$14.00	\$14.00	\$21.00
	Pool Manager	\$15.00	\$15.00	\$23.00
	Aquatics Coordinator	\$16.00	\$16.00	\$24.00
	Swim team coaches	\$1500-\$3000 annual stipend		\$1500-\$3000 annual stipend
	Head team swim coach	\$5000-\$7000 annual stipend		\$5000-\$7000 annual stipend
All Departments	Seasonal Intern	\$8.00	\$10.00	\$15.00

*Employees who are rehired for the same position the following summer earn a \$.25/hour raise upon demonstration of successful performance.*

*Seasonal pay scale is not subject to annual across the board increase.*

*\*Crew Worker increased to \$10 starting summer 2019*

*\*\*Lifeguard hourly wage increased to \$9/hour in April 2017; communicated to VBOT in April 21, 2017, Manager's Notes*

**PUBLIC SERVICES  
WAGE SCHEDULE  
CY 2020**

<b>CY 2020 Public Services Pay Plan</b>															
<b>Steps</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
Water/Sewer Supervisor	\$68,685.45	\$70,919.40	\$72,869.69	\$74,873.60	\$76,932.63	\$79,048.28	\$81,222.10	\$83,455.71	\$85,750.74	\$88,108.89	\$90,531.88	\$93,021.51	\$95,579.60	\$98,208.04	\$100,908.76
Lead Water Operator	\$61,455.40	\$63,454.20	\$65,199.19	\$66,992.17	\$68,834.46	\$70,727.40	\$72,672.41	\$74,670.90	\$76,724.35	\$78,834.27	\$81,002.21	\$83,229.77	\$85,518.59	\$87,870.35	\$90,286.79
Mechanic/Elec Maint Mech	\$61,341.72	\$63,336.83	\$65,078.59	\$66,868.25	\$68,707.13	\$70,596.57	\$72,537.98	\$74,532.77	\$76,582.42	\$78,688.44	\$80,852.37	\$83,075.81	\$85,360.40	\$87,707.81	\$90,119.77
Crew Leader	\$56,908.20	\$58,759.11	\$60,374.98	\$62,035.30	\$63,741.27	\$65,494.15	\$67,295.24	\$69,145.86	\$71,047.37	\$73,001.17	\$75,008.71	\$77,071.45	\$79,190.91	\$81,368.66	\$83,606.30
Crew Workers	\$52,679.31	\$54,392.67	\$55,888.47	\$57,425.40	\$59,004.60	\$60,627.23	\$62,294.48	\$64,007.57	\$65,767.78	\$67,576.40	\$69,434.75	\$71,344.20	\$73,306.17	\$75,322.09	\$77,393.45
PT Mechanics Helper (hourly)	\$17.75	\$18.32	\$18.83	\$19.35	\$19.88	\$20.42	\$20.99	\$21.56	\$22.16	\$22.76	\$23.39	\$24.03	\$24.70	\$25.37	\$26.07
PT Crew Worker (hourly)	\$17.75	\$18.32	\$18.83	\$19.35	\$19.88	\$20.42	\$20.99	\$21.56	\$22.16	\$22.76	\$23.39	\$24.03	\$24.70	\$25.37	\$26.07



**REQUEST FOR BOARD ACTION**  
Police Department

**AGENDA SECTION:** Consent Agenda - ZPS  
**SUBJECT:** Replacement of patrol vehicle #41  
**MEETING DATE:** December 10, 2019  
**FROM:** Brian King, Police Chief

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**Recommended Motion**

Approve the purchase of one new patrol vehicle for the amount of \$44,000. This cost includes outfitting the vehicle with interior equipment, electronic/video swap and vehicle wrapping.

**Background**

Patrol Squad #41 is a 2017 Ford Explorer XLT Police Interceptor. It has 63,000 miles. On September 3, 2019 this vehicle was involved in an accident and deemed totaled by our insurance carrier.

The Village has received \$16,775 from our insurance provider to be used towards replacement costs.

**Discussion & Recommendation**

This vehicle is slated for replacement in fiscal year 2020 as outlined in the Capital Improvement Plan. Due to lengthy production times, the vehicle is not expected to be delivered until 2020.

Staff is requesting approval to order the vehicle now.

**Budget Impact**

\$44,000 is budgeted for this purchase in the Capital Improvement Plan. The cost after insurance is expected to be 27,225.

**Village Board and/or Committee Action**

At their meeting of November 19, 2019, the Board agreed to move this item to the Consent Agenda of their next meeting.

**Documents Attached**

1. Capital Improvement Plan

Village of Hinsdale  
Five-Year Departmental Capital  
CY 2020 - 2024

N = New Item Added Since FY 2019-20 Capital Plan		Police - Department 21							
U = New Item Updated Since 2019-20 Capital Plan									
Fund - Corporate									
Item	Year 0 Projected FY 2019-20	Year 0 Est. Actual FY 2019-20	Year 1 Projected CY 2020	Year 2 Projected CY 2021	Year 3 Projected CY 2022	Year 4 Projected CY 2023	Year 5 Projected CY 2024	Five-Year Plan Total	
<b>Building Maintenance</b>									
	Replace/Upgrade Surveillance System	120,000	-	120,000				120,000	
	Replace Garage Doors and Operators	20,000	16,950					-	
	Replace Police/Fire Building Roof					290,000		290,000	
<b>Equipment</b>									
	Replace Electronic Fingerprint Identification System	30,000	-	30,000				30,000	
N	Security Improvements	36,000	38,949	30,000	30,000	30,000	30,000	150,000	
U	Additional Parking Payboxes (19)				171,000			171,000	
	Replace In-Car Laptops & Printers (9)			59,500				59,500	
	Replace Duty Pistols (30)				22,050			22,050	
	Body Camera System					30,000		30,000	
	Replace AEDs (9)				12,000			12,000	
N	Update Railroad Camera System Network			120,000				120,000	
								-	
<b>Vehicles</b>									
	Replace Supervisor Patrol Vehicle Unit #40	35,000	43,000			46,000		46,000	
	Replace Patrol Vehicle Unit #41			44,000			48,000	92,000	
	Replace Patrol Vehicle Unit #42				45,000			45,000	
	Replace Patrol Vehicle Unit #43	35,000	43,000				47,000	47,000	
	Replace Patrol Vehicle Unit #44			44,000			48,000	92,000	
	Replace Patrol Vehicle Unit #45				45,000			45,000	
	Replace Patrol Vehicle Unit #46				45,000			45,000	
	Replace Non Marked Patrol Vehicle Unit #32					42,000		42,000	
	Replace Non-Patrol Pool Vehicle #31						39,000	39,000	
	Replace Deputy Chief Vehicle # 33					38,000		38,000	
	Replace Non-Patrol Pool Vehicle # 50						39,000	39,000	
	<b>Grand Total</b>	<b>276,000</b>	<b>141,899</b>	<b>447,500</b>	<b>370,050</b>	<b>446,000</b>	<b>185,000</b>	<b>1,574,550</b>	

**REQUEST FOR BOARD ACTION**  
**Finance**

**AGENDA SECTION:** Second Reading – ACA

**SUBJECT:** Resolution to Correct Scrivener's Error in Tax Levy Resolution

**MEETING DATE:** December 10, 2019

**FROM:** Darrell Langlois, Finance Director

---

**Recommended Motion**

To Waive First Reading and Approve "A Resolution Amending Resolution No. R2019-12, Approved on November 5, 2019, Entitled 'Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes,' to Correct a Scrivener's Error Therein"

**Background**

On March 19, 2019, there was a joint Committee of the Whole/Finance Commission meeting to review the proposed Fiscal Year May 1, 2019 to April 30, 2020 Budget. At this meeting, Village staff made a recommendation to change the Village's fiscal year end from April 30 to December 31. The timing of this change was recommended to coincide with the implementation of the new ERP system; as a result of this change, there would be a short eight-month year that would run from May 1, 2019 to December 31, 2019 and moving forward the budget year would be on an annual basis starting on January 1, 2020.

In preparation for the filing of the tax levy at the end of this month and the required paperwork, Staff asked the Village Attorney's office to review all of the steps taken to date to change the Village's fiscal year. As part of this review, the Village Attorney noted that the Tax Levy Resolution, which sets forth the maximum amount of property taxes that can be levied for the upcoming year and was adopted on November 5, 2019, has an incorrect date due to the change in the fiscal year. Other than correcting the date, there are no other changes; all of the amounts that were included in the Tax Levy Resolution were correct as originally presented.

**Discussion & Recommendation**

Since there are no changes in amounts and the required correction only involves revising one date in the resolution due the fiscal year change, the Village Attorney's office has deemed this change a "Scrivener's Error". Attached is a Resolution that provides for correcting this Scrivener's Error. Please note that this Resolution needs to be adopted prior to the adoption of the tax levy, and due to the time sensitivity this is being place on the second reading agenda.

**Budget Impact**

N/A





## REQUEST FOR BOARD ACTION

### Village Board and/or Committee Action

N/A

### Documents Attached

N/A

VILLAGE OF HINSDALE

RESOLUTION NO. R2019- \_\_\_\_\_

**A RESOLUTION AMENDING RESOLUTION NO. R2019-12, APPROVED ON NOVEMBER 5, 2019, ENTITLED “RESOLUTION DETERMINING AMOUNTS OF MONEY TO BE RAISED THROUGH AD VALOREM PROPERTY TAXES,” TO CORRECT A SCRIVENER’S ERROR THEREIN**

WHEREAS, the President and Board of Trustees (the “Corporate Authorities”) of the Village of Hinsdale (the “Village”), approved Resolution No. R2019-12 on November 5, 2019, entitled “RESOLUTION DETERMINING AMOUNTS OF MONEY TO BE RAISED THROUGH AD VALOREM PROPERTY TAXES” (the “Resolution”); and

WHEREAS, it has come to the attention of the Corporate Authorities of the Village that the Resolution inadvertently contained a scrivener’s error in Section 1 thereof, in that it referenced “fiscal year 2019-2020,” instead of the actual fiscal year of May 1, 2019 to December 31, 2019; and

WHEREAS, it is in the best interests of the Village that the aforementioned scrivener’s error be corrected;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Correction of Scrivener’s Error. The Resolution is hereby amended to correct the scrivener’s error referenced in the Second “WHEREAS” clause above, by changing the reference to “fiscal year 2019-2020” as contained in Section 1 thereof, to read “fiscal year 2019 (May 1, 2019 to December 31, 2019).”

Section 2. Remaining Provisions. All other provisions of the Resolution, not amended hereby, shall remain in full force and effect as if set forth herein.

Section 3.     Effective Date. This resolution shall be in full force from and after its passage and approval in the manner provided by law.

PASSED: This 10th day of December, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

APPROVED by me this 10th day of December, 2019.

\_\_\_\_\_  
Thomas Cauley, Village President

ATTEST:

\_\_\_\_\_  
Christine Bruton, Village Clerk

**REQUEST FOR BOARD ACTION**  
**Finance**

**AGENDA SECTION:** Second Reading – ACA

**SUBJECT:** Ordinance to Correct Scrivener's Errors in Annual Appropriations Ordinance

**MEETING DATE:** December 10, 2019

**FROM:** Darrell Langlois, Finance Director

---

**Recommended Motion**

To Waive First Reading and Approve "An Ordinance Amending Ordinance No. O2019-019, Adopted July 16, 2019, Entitled 'Annual Appropriations Ordinance for the Fiscal Year May 1, 2019 to April 30, 2020' to Correct Certain Scrivener's Errors Therein."

**Background**

On March 19, 2019, there was a joint Committee of the Whole/Finance Commission meeting to review the proposed Fiscal Year May 1, 2019 to April 30, 2020 Budget. At this meeting, Village staff made a recommendation to change the Village's fiscal year end from April 30 to December 31. The timing of this change was recommended to coincide with the implementation of the new ERP system; as a result of this change, there would be a short eight-month year that would run from May 1, 2019 to December 31, 2019 and moving forward the budget year would be on an annual basis starting on January 1, 2020.

Following the budget adoption, the Village is required to pass an "Annual Appropriations Ordinance" that sets forth the legal spending limit for the Village. This Ordinance, which is based on the approved budget, was adopted on July 16, 2019. When staff prepared the Appropriation Ordinance, staff used the fiscal period of May 1, 2019 to April 30, 2020 for purposes of the ordinance.

In preparation for the filing of the tax levy at the end of this month and the required paperwork, Staff asked the Village Attorney's office to review all of the steps taken to date to change the Village's fiscal year. As part of this review, the Village Attorney noted that the ending date of the Annual Appropriations Ordinance period adopted by the Village Board on July 16, 2019 should have been for a fiscal year ending December 31, 2019, rather than a fiscal year ending on April 30, 2020. Other than correcting the date references, there are no other changes; the amounts that were included in the Annual Appropriations Ordinance were correct as originally presented.

**Discussion & Recommendation**

Since there are no changes in amounts and the required corrections only involve revising dates due the fiscal year change, the Village Attorney's office has deemed these changes "Scrivener's Errors". Attached is an Ordinance that provides for correcting these Scrivener's Errors and there are four dates that need to be revised in the Annual Appropriations Ordinance. Please note that this Ordinance needs to be adopted prior to the adoption of the



## REQUEST FOR BOARD ACTION

tax levy, and due to the time sensitivity this is being place on the second reading agenda. Once adopted, this Ordinance will be filed with both DuPage County and Cook County since the original Annual Appropriations Ordinance was filed with these agencies as required by law.

### **Budget Impact**

N/A

### **Village Board and/or Committee Action**

N/A

### **Documents Attached**

N/A

**VILLAGE OF HINSDALE**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE NO. O2019-019,  
ADOPTED JULY 16, 2019, ENTITLED “ANNUAL APPROPRIATION ORDINANCE  
FOR THE FISCAL YEAR MAY 1, 2019, TO APRIL 30, 2020”  
TO CORRECT CERTAIN SCRIVENER’S ERRORS THEREIN**

WHEREAS, the President and Board of Trustees (the “Corporate Authorities”) of the Village of Hinsdale (the “Village”), approved Ordinance No. O2019-019, on July 16, 2019, entitled “ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR MAY 1, 2019, TO APRIL 30, 2020” (the “Ordinance”); and

WHEREAS, it has come to the attention of the Corporate Authorities of the Village that the Ordinance inadvertently contained certain scrivener’s errors in the Title, first Whereas paragraph, and in Section 2 thereof, in that the actual Fiscal Year to which the Ordinance applies ends on December 31, 2019, and not April 30, 2020; and

WHEREAS, it is in the best interests of the Village that the aforementioned scrivener’s errors be corrected;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1.      Recitals. The foregoing recitals are incorporated herein as findings of the Board of Trustees.

Section 2.      Correction of Scrivener’s Errors. The Ordinance is hereby amended to correct the Scrivener’s errors referenced in the Second “WHEREAS” clause above, as follows:

- A. The reference to “April 30, 2020,” in the title of the Ordinance, is hereby revised to read, “December 31, 2019.”
- B. The reference to “April 30, 2020,” as contained in the first “WHEREAS” clause of the Ordinance, is hereby revised to read, “December 31, 2019.”

C. The reference to “April, 30, 2020,” as contained in the opening language of Section 2 of the Ordinance, is hereby revised to read, “December 31, 2019.”

D. The reference to “FY 2019-20,” as contained in the heading of the appropriations list, as set forth in Section 2 of the Ordinance, is hereby revised to read, “FY 2019 (May 1, 2019 to December 31, 2019).”

Section 3. The Scrivener’s errors corrections, as set forth in Section 2 above, do not make any changes to any of the appropriations items or appropriation amounts referenced in the Ordinance.

Section 4. Remaining Provisions. All other provisions of the Ordinance, not amended hereby, shall remain in full force and effect as if set forth herein.

Section 5. Submission to County Clerks. A certified copy of this Scrivener’s Error Ordinance shall be filed with the DuPage and Cook County Clerks by the Village Clerk.

Section 6. Effective Date. This Scrivener’s Error Ordinance shall be in full force and effect from and after its passage and approval, in the manner provided by law.

PASSED this 10<sup>th</sup> day of December 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 10<sup>th</sup> day of December 2019.

\_\_\_\_\_  
Thomas Cauley, Village President

ATTEST:

\_\_\_\_\_  
Christine Bruton, Village Clerk

**REQUEST FOR BOARD ACTION**  
Finance

**AGENDA SECTION:** Second Reading – ACA

**SUBJECT:** CY 2020 Annual Performance Budget

**MEETING DATE:** April 23, 2019

**FROM:** Darrell Langlois, Finance Director

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**Recommended Motion**

Move to Approve the CY 2020 Annual Performance Budget.

**Background**

On November 15, 2019, the draft CY 2020 Annual Performance Budget was distributed to the Village Board and Finance Commission and was posted on the Village's Website. On November 19, 2019 the draft document was reviewed in detail at a joint Committee-of-the-Whole and Finance Commission meeting.

**Discussion & Recommendation**

There were no changes to the Budget document based on the joint meeting on November 19, 2019. Village staff recommends revising Page 15 of the budget book to include a 2020 objective (objective #8) to draft a pension fund funding policy for consideration by the Village Board. Other than adding this additional objective, staff recommends approval of the document as originally presented.

**Budget Impact**

The CY 2020 Annual Performance Budget will be financial plan that the Village operates under for CY 2020. The CY 2020 Annual Performance Budget will also form the basis for the Appropriations Ordinance, which must be adopted during in the first quarter of the fiscal year, that establishes the legal spending authority of the Village.

**Village Board and/or Committee Action**

The draft CY 2020 Annual Performance Budget received a favorable review at the joint meeting, which constitutes a first reading under the Village's meeting policy and thus this item has been placed.

**Documents Attached**

1. Revised Page 15 of the Budget book, which was previously distributed on November 15, 2019.



## OBJECTIVES & ACCOMPLISHMENTS

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### Looking Forward: 2020 Objectives

1. Continue implementation of the Enterprise Resource Planning (ERP) financial management system replacement project, staying on target with the implementation schedule as agreed to by the Village and Tyler/Munis with oversight from an implementation services consultant, Baecore. In 2020, staff will complete financials, payroll and human resources modules; implementation will begin for Community Development in August of 2020.
2. Evaluate the staffing model of the Village as the various ERP applications are implemented in order to assess where efficiencies can be gained in terms of FTE staffing levels.
3. Continue an analysis of the Village's health and dental insurance coverage for employees in order to maintain consistent, quality coverage at the lowest possible cost to both employees and the Village.
4. Continue to oversee the Village's contract for refuse, recycling and yard waste/composting services with Republic Services.
5. Continue to monitor Village-wide staffing changes as a result of reorganizations in all Village departments to ensure effectiveness and efficiency.
6. Continue to provide training opportunities to employees, including quarterly supervisor training and regular meetings between staff and the Village President.
7. Complete the Village's website redesign. This includes training staff and updating website content to give the website a refreshed aesthetic appearance.
8. Prepare a draft Police and Firefighters' Pension funding policy for consideration by the Village Board.

### Reviewing The Year: 2019- 2020 Objectives

1. Commence implementation of the Enterprise Resource Planning (ERP) financial management system replacement project, staying on target with the implementation schedule as agreed to by the Village and Tyler/Munis with oversight from an implementation services consultant. It is anticipated that implementation will commence in January of 2019.

*ERP implementation started in January of 2019. It is anticipated that Village financials (including general ledger, accounts payable, and the chart of accounts) will go live in January of 2020. Staff is also preparing for a payroll/human resources go live date in May of 2020.*

2. Continue an analysis of the Village's health and dental insurance coverage for employees in order to maintain consistent, quality coverage at the lowest possible cost to both employees and the Village.

REQUEST FOR BOARD ACTION  
Finance

**AGENDA SECTION:** Second Reading – ACA  
**SUBJECT:** 2019 Bond Issue  
**MEETING DATE:** December 10, 2019  
**FROM:** Darrell Langlois, Finance Director

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**Recommended Motion**

Move to approve an ordinance providing for the issue of not to exceed \$2,750,000 general obligation limited tax bonds to finance capital projects in and for the Village and refund outstanding bonds of the Village, providing for the levy of taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof.

**Background**

Currently, there is a refinancing opportunity available on the Village's 2009 Limited Tax Bonds that would generate a present value savings of approximately \$92,000 over nine years remaining (net of issuance costs) due to lower interest rates. The 2009 Limited Tax Bonds are the only Village bonds that are funded by property taxes since the Village has a small amount of tax levy authority for bonds that does not require referendum approval. If the 2009 bonds are refinanced, the savings would be in the form of a small annual reduction in the Village's debt service property tax levy and would not have an impact on the rest of the Village budget, only a nominal reduction on individual tax bills (estimated at around \$2 per household).

If the Village were to refinance these bonds to realize the savings, there is an opportunity to take advantage of today's low interest rates and add ten more years of debt service payments to the new bond issue (bonds would be issued for 20 years instead of the nine years remaining on the 2009 Bonds).

If the Village were to issue bonds for 20 years and keep its annual debt service and related tax levy at its current level (about \$170,000 per year), this would generate approximately \$1.25 million in additional bond proceeds that could be earmarked for capital projects in the Five-Year Capital Improvement Plan (CIP), particularly the pool and other improvements with a long-term useful life.

**Discussion & Recommendation**

This financing option was discussed at the joint Committee of the Whole/Finance Commission meeting whereby it was the consensus to move forward with the bond sale. The attached ordinance has been prepared by Chapman and Cutler (bond counsel) and has been reviewed by the Village Attorney's office. The ordinance is in draft form as many of the amounts and terms will not be known until the actual competitive bond sale takes place on December 10, 2019. Chapman and Cutler will update the bond ordinance following the sale and a final draft of the ordinance will be presented at the meeting on December 10. Please note that the not to exceed amount of \$2,750,000 was arrived at by estimating interest rates and maintaining the annual debt service payments at current levels; after



## REQUEST FOR BOARD ACTION

refunding the 2009 Limited Tax Bonds and paying issuance costs, it is estimated that the Village will receive approximately \$1,250,000 prior to December 31, 2019.

### **Budget Impact**

Net proceeds from this bond issue will be used for funding items in the CIP, particularly the pool.

### **Village Board and/or Committee Action**

This financing plan item was discussed at the was discussed at the joint Committee of the Whole/Finance Commission meeting on October 15, 2019

### **Documents Attached**

1. Bond Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE providing for the issuance of \$\_\_\_\_\_ General Obligation Limited Tax Bonds, Series 2019, of the Village of Hinsdale, DuPage and Cook Counties, Illinois, to finance capital projects within the Village and refund certain outstanding obligations of the Village, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

\* \* \*

WHEREAS, the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Illinois Municipal Code (the "*Municipal Code*"), and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"); and

WHEREAS, the President and Board of Trustees of the Village (the "*Board*") has determined that it is advisable, necessary and in the best interests of the Village to borrow money to finance capital projects within the Village (the "*Project*"), in accordance with the preliminary plans and the estimate of cost on file in the office of the Village Clerk of the Village; and

WHEREAS, the estimated cost of the Project, including legal, financial, bond discount, printing and publication costs and other expenses is not less than \$\_\_\_\_\_, and there are insufficient funds on hand and lawfully available to pay the costs of the Project; and

WHEREAS, the Board has determined that in order to pay the costs of the Project, it is necessary and in the best interests of the Village to borrow the sum of \$\_\_\_\_\_ and issue bonds of the Village therefor; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the Village President, on the 24th day of October, 2019,

called a public hearing (the "*Hearing*") for the 19th day of November, 2019, concerning the intent of the Board to sell bonds to finance the Project; and

WHEREAS, notice of the Hearing was given by (i) publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in *The Hinsdalean*, the same being a newspaper of general circulation in the Village, and (ii) posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 19th day of November, 2019, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 19th day of November, 2019, and at least 7 days have passed since said adjournment; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the Village to issue bonds in the amount of \$\_\_\_\_\_ for the Project; and

WHEREAS, the Village has outstanding General Obligation Limited Tax Bonds, Series 2009 (collectively, the "*Prior Bonds*"); and

WHEREAS, it is necessary and desirable to refund a portion of the Prior Bonds (said portion of the Prior Bonds to be refunded being referred to herein as the "*Refunded Bonds*") in order to restructure the debt burden of the Village; and

WHEREAS, the Refunded Bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the Village; and

WHEREAS, in accordance with the terms of the Prior Bonds, the Refunded Bonds may be called for redemption in advance of their maturity, and it is necessary and desirable to make such

call for redemption of the Refunded Bonds on their earliest practicable call date, and provide for the giving of proper notice to the registered owners of the Refunded Bonds; and

WHEREAS, the Board has determined that in order to refund the Refunded Bonds, it is necessary to borrow \$\_\_\_\_\_ at this time and issue bonds of the Village therefor; and

WHEREAS, it is in the best interest of the Village to issue bonds in the amount of \$\_\_\_\_\_ for the Project (the "*Project Bonds*") and bonds in the amount of \$\_\_\_\_\_ for refunding purposes (the "*Refunding Bonds*") together as one issue of bonds in an aggregate principal amount of \_\_\_\_\_; and

WHEREAS, the bonds so authorized shall be issued as limited bonds under the provisions of Section 15.01 of the Debt Reform Act, and as such it is not necessary to submit the proposition of the issuance of the bonds to the voters of the Village for approval; and

WHEREAS, the Board does hereby find and determine that upon the borrowing of said sum and the issuance of bonds of the Village in the amount of \$\_\_\_\_\_, all in accordance with the provisions of Section 8-5-16 of the Municipal Code; the aggregate outstanding bonds of the Village issued pursuant to said Section, including the bonds herein authorized, will not exceed one-half of one per-cent of the assessed value of all of the taxable property located within the Village, and accordingly, the Board is authorized to issue such bonds without submitting the question of such issuance to the electors of the Village:

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are true, correct and complete and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$\_\_\_\_\_ upon the credit of the Village and as evidence of such indebtedness to issue bonds of the Village in said amount, the proceeds of said bonds to be used for the Project, and that it is necessary to borrow \$\_\_\_\_\_ of said authorized sum and issue the Project Bonds in evidence thereof for the purpose of paying costs of the Project, and that the Board has been authorized by law to borrow the sum of \$\_\_\_\_\_ upon the credit of the Village and as evidence of such indebtedness to issue bonds of the Village in said amount, the proceeds of said bonds to be used to refund the Refunded Bonds, and that it is necessary to borrow \$\_\_\_\_\_ of said authorized sum and issue the Refunding Bonds in evidence thereof for the purpose of refunding the Refunded Bonds, and that it is necessary and for the best interests of the Village that there be issued at this time \$\_\_\_\_\_ of the bonds so authorized for the Project and for refunding the Refunded Bonds.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the Village the sum of \$\_\_\_\_\_ for the purposes aforesaid; and that bonds of the Village (the "*Bonds*") shall be issued in said amount and shall be designated "General Obligation Limited Tax Bonds, Series 2019." The Bonds shall be dated December 19, 2019, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds and shall become due and payable serially (subject to prior redemption as hereinafter described) on December 15 of each of the years and in the amounts and bearing interest at the rates per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT (\$)	RATE OF INTEREST (%)
2020		
2021		
2022		
2023		
2024		
2025		
2026		
2027		
2028		
2029		
2030		
2031		
2032		
2033		
2034		
2035		
2036		
2037		
2038		
2039		

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 15 and December 15 of each year, commencing on June 15, 2020. Interest on each Bond shall be paid by check or draft of Amalgamated Bank of Chicago, Chicago, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 1st day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signature of the President and be attested by the manual or facsimile signature of the Village Clerk, as they shall determine, and the



seal of the Village shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar, as authenticating agent of the Village and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners. (a) General.* The Village shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the Village for the Bonds. The Village is authorized to prepare, and the Bond Registrar or such other agent as the Village may designate shall keep custody of, multiple Bond blanks executed by the Village for use in the transfer and exchange of Bonds.

Upon surrender for transfer or exchange of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner

or his or her attorney duly authorized in writing, the Village shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees, or in the case of any exchange, the registered owner, a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the Village of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made to any registered owner of Bonds for any transfer or exchange of Bonds, but the Village or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer

or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns ("*DTC*"). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. Any officer of the Village who is a signatory on the Bonds, along with the Director of Finance of the Village, is authorized to execute and deliver, on behalf of the Village, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "*Representation Letter*"), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the Village and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*DTC Participant*") or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the Village and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice

of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The Village and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the Village's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the Village to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 1st day of the month of the applicable interest payment date, the name "Cede" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the Village determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the Village, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the Village determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the Village shall notify DTC and DTC

Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the Village may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the Village, or such depository's agent or designee, and if the Village does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

*Section 5. Redemption.* The Bonds due on or after December 15, 20\_\_, shall be subject to redemption prior to maturity at the option of the Village as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the Village (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 15, 20\_\_, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The Village shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method of lottery as the Bond Registrar

shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the Village in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

*Section 6. Redemption Procedure.* Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the Village by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and

(6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the Village shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the Village, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the Village shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the Village shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the Village shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

*Section 7. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [11] shall be inserted immediately after paragraph [1]:



[Form of Bond - Front Side]

REGISTERED  
No. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF DUPAGE AND COOK

VILLAGE OF HINSDALE

**GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2019**

See Reserve Side for  
Additional Provisions

Interest                      Maturity                      Dated  
Rate: \_\_\_\_\_%      Date: December 15, 20\_\_\_\_      Date: December 19, 2019      CUSIP: 433416 \_\_\_\_

Registered Owner:      Cede & Co.

Principal Amount:

[1]      KNOW ALL PERSONS BY THESE PRESENTS, that the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 15 and December 15 of each year, commencing June 15, 2020, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America at the principal corporate trust office of Amalgamated Bank of Chicago, Chicago, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the Village maintained by the Bond Registrar at the close of

business on the 1st day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the Village, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the Village and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the Village shall not exceed the debt service extension base (as defined in the Law) of the Village (the "*Base*"), as more fully described in the proceedings of the Village providing for the issue of this Bond. The Village is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the Village's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been manually signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Village of Hinsdale, DuPage and Cook Counties, Illinois, by its President and Board of Trustees, has caused its corporate seal to be hereunto affixed or printed hereon, and this Bond to be signed by the manual or duly authorized facsimile signature of the President and be attested by the manual or duly authorized facsimile signature of the Village Clerk, all as of the Dated Date identified above.

\_\_\_\_\_  
President, Village of Hinsdale  
DuPage and Cook Counties, Illinois

ATTEST:

\_\_\_\_\_  
Village Clerk, Village of Hinsdale  
DuPage and Cook Counties, Illinois

[SEAL]

Date of Authentication: December 19, 2019

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
Amalgamated Bank of Chicago  
Chicago, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Bonds, Series 2019, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

AMALGAMATED BANK OF CHICAGO,  
as Bond Registrar

By \_\_\_\_\_  
Authorized Officer

[Form of Bond - Reverse Side]

**VILLAGE OF HINSDALE**

**DUPAGE AND COOK COUNTIES, ILLINOIS**

**GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2019**

[6] This Bond is one of a series of bonds issued by the Village to finance capital projects within the Village and refund certain outstanding obligations of the Village, pursuant to and in full compliance with the provisions of the Illinois Municipal Code, the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the President and Board of Trustees of the Village by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] Bonds of the issue of which this Bond is one due on or after December 15, 20\_\_, are subject to redemption prior to maturity at the option of the Village as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the Village (less than all the Bonds of a single maturity to be selected by lot by the Bond Registrar), on December 15, 20\_\_, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[8] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the Village maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[9] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in

Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[11] The Village and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the Village nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 8. Sale of Bonds.* The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Village, and be by said Treasurer delivered to \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being \$ \_\_\_\_\_; the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the Village and that no person holding any office of the Village, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by said purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds and before the Board at the time of the adoption hereof is hereby ratified, approved and authorized; the execution and delivery of said final Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the Village to consummate the transactions contemplated by said purchase contract, this Ordinance, said Preliminary Official Statement, said final Official Statement and the Bonds.

*Section 9. Tax Levy.* In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at

maturity, there be and there is hereby levied upon all the taxable property within the Village a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the Village, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:
2019	\$ for interest and principal up to and including December 15, 2020
2020	for interest and principal
2021	for interest and principal
2022	for interest and principal
2023	for interest and principal
2024	for interest and principal
2025	for interest and principal
2026	for interest and principal
2027	for interest and principal
2028	for interest and principal
2029	for interest and principal
2030	for interest and principal
2031	for interest and principal
2032	for interest and principal
2033	for interest and principal
2034	for interest and principal
2035	for interest and principal
2036	for interest and principal
2037	for interest and principal
2038	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the Village, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The Village covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the Village will take no action or fail to take any action which in any way would adversely affect the ability of the Village to levy and collect the



foregoing tax levy and the Village and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

*Section 10. Filing of Ordinance and Certificate of Reduction of Taxes.* Forthwith upon the passage and effective date of this Ordinance, the Village Clerk is hereby directed to file a certified copy of this Ordinance with the County Clerks of The Counties of DuPage and Cook, Illinois (the "*County Clerks*"), and it shall be the duty of the County Clerks annually in and for each of the years 2019 to 2038 inclusive, to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the Village in connection with other taxes levied in each of said years for Village purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general purposes of the Village, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Bond and Interest Fund of 2019" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

The President and Village Clerk be and the same are hereby directed to prepare and file with the County Clerks, a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Prior Bonds being refunded and directing the abatement of the taxes heretofore levied for the years 2019 to 2027, inclusive, to pay the Refunded Bonds.

*Section 11. Use of Taxes Heretofore Levied.* All proceeds received or to be received from any taxes heretofore levied to pay principal and interest on the Refunded Bonds, including the proceeds received or to be received from the taxes levied for the year 2018 for such purposes, shall

be used to pay the principal of and interest on the Refunded Bonds and to the extent that such proceeds are not needed for such purpose, the same shall be deposited into the Bond Fund and used to pay principal and interest on the Bonds in accordance with all of the provisions of this Ordinance.

*Section 12. Limitation on Extension; General Obligation Pledge; Additional Obligations.* Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerks to pay the Prior Bonds, the Bonds and all other limited bonds (as defined in the Debt Reform Act) hereafter issued by the Village shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the Village (the “Base”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the Village.

The Village is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the Village’s limited bonds.

*Section 13. Use of Bond Proceeds; Call of the Refunded Bonds.* Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Simultaneously with the delivery of the Bonds, the principal proceeds of the Project Bonds, together with any premium received from the sale of the Project Bonds, are hereby appropriated to pay the costs of issuance of the Bonds and the costs of the Project and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into a special fund designated as the “Series 2019 Project Fund” (the “*Project Fund*”), hereby created; and disbursements shall be made from the Project

Fund only for the payment of costs of the Project and for which said principal proceeds are hereby appropriated.

Simultaneously with the delivery of the Bonds, the principal proceeds of the Refunding Bonds and any premium received on the delivery of the Refunding Bonds, together with such additional amounts as may be necessary from the general funds of the Village, are hereby appropriated for the purpose of refunding the Refunded Bonds and is hereby ordered deposited with Amalgamated Bank of Chicago, Chicago, Illinois, as paying agent for the Prior Bonds, for the purpose of paying the principal of and interest on the Refunded Bonds up to and including the redemption date thereof.

At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the Village from the proceeds of the Bonds.

In accordance with the redemption provisions of the ordinance authorizing the issuance of the Prior Bonds, the Village by the Board does hereby make provision for the payment of and does hereby call (subject only to the delivery of the Bonds) the Refunded Bonds for redemption on January \_\_, 2020.

*Section 14. Non-Arbitrage and Tax-Exemption.* The Village hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The Village acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from Federal income taxation for interest paid on the Bonds, under present rules,

the Village may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The Village also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the Village responsible for issuing the Bonds, the same being the President and Village Clerk, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the Village and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the Village in such compliance.

*Section 15. Designation of Issue.* The Village hereby designates each of the Bonds as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 16. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 17. Duties of Bond Registrar.* If requested by the Bond Registrar, the President and Village Clerk are authorized to execute the Bond Registrar's standard form of agreement between the Village and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the Village upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the Village at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the Village at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 18. Continuing Disclosure Undertaking.* The President or Treasurer of the Village is hereby authorized, empowered and directed to execute and deliver the Continuing Disclosure Undertaking (the "*Continuing Disclosure Undertaking*") in substantially the same form as now before the Board, or with such changes therein as the individual executing the Continuing Disclosure Undertaking on behalf of the Village shall approve, the official's execution thereof to constitute conclusive evidence of the approval of such changes. When the Continuing Disclosure Undertaking is executed and delivered on behalf of the Village as herein provided, the Continuing Disclosure Undertaking will be binding on the Village and the officers, employees and

agents of the Village, and the officers, employees and agents of the Village are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedies for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the Village to comply with its obligations under the Continuing Disclosure Undertaking.

*Section 19. Record-Keeping Policy and Post-Issuance Compliance Matters.* On August 14, 2012, the Board adopted a record-keeping policy (the "*Policy*"), in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the Bonds and other debt obligations of the Village, the interest on which is excludable from "gross income" for federal income tax purposes or which enable the Village or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the Village hereby reaffirm the Policy.

*Section 20. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 21. Repealer and Effective Date.* All ordinances or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect immediately upon its passage and approval.

Adopted: December 10, 2019.

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED on December 10, 2019.

\_\_\_\_\_  
President, Village of Hinsdale  
DuPage and Cook Counties, Illinois

ATTEST:

\_\_\_\_\_  
Village Clerk, Village of Hinsdale  
DuPage and Cook Counties, Illinois

[SEAL]

**REQUEST FOR BOARD ACTION**  
**Finance**

**AGENDA SECTION:** Second Reading – ACA  
**SUBJECT:** Tax Levy Documents  
**MEETING DATE:** December 10, 2019  
**FROM:** Darrell Langlois, Finance Director

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**Recommended Motions**

1. To approve an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois Commencing on May 1, 2019 and Ending on December 31, 2019 in the aggregate amount of \$13,712,494.
2. To approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
3. To approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
4. To approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
5. To approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
6. To approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
7. To approve a Resolution abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

**Background**

In order to comply with the regulations under the Truth in Taxation Act, on November 5, 2019 the Village Board passed a resolution requesting the levying of property taxes in the aggregate amount of \$10,537,299. The attached tax levy documents include the ordinance that will actually levy the taxes for Tax Levy Year 2019 (received in 2020) as well as six (6) separate resolutions that will abate the property tax levy associated with six different bond issues since the Village has pledged alternative revenue source for the debt service payments that is payable on these bond issues.



**Discussion & Recommendation**

Attached please find a background memorandum that provides summary information on the tax levy; please also note that the tax levy request and Municipal Compliance Reports from the Police Pension Fund and Firefighters' Pension Fund were previously distributed as part of the first reading materials and have not be reproduced as part of the second reading materials.

**Budget Impact**

Property tax revenue provides funding for 35.3% of General Fund operations and 97.2% of Library operations.

**Village Board and/or Committee Action**

N/A

**Documents Attached**

1. Tax levy ordinance
2. Six different abatement resolutions
3. Summary memorandum

## VILLAGE OF HINSDALE

### ORDINANCE NO. O2019-

#### AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES FOR THE FISCAL YEAR OF THE VILLAGE OF HINSDALE, ILLINOIS, COMMENCING ON MAY 1, 2019 AND ENDING ON DECEMBER 31, 2019

WHEREAS, the President and Board of Trustees of the Village of Hinsdale, Cook and Du Page Counties and State of Illinois, did on July 16, 2019, adopt and approve Hinsdale Ordinance No.O2019-19, the Annual Appropriation Ordinance for the Village for the fiscal year commencing May 1, 2019 and ending December 31, 2019 the amount of such appropriations being the aggregate sum of \$59,153,024, and

WHEREAS, the Corporate Authorities of the Village of Hinsdale have ascertained that the total amount of appropriations budgeted for in 2019 and amounts deemed necessary to defray additional expenses and liabilities for all corporate purposes to be provided for by the tax levy for the fiscal year commencing May 1, 2019, and ending December 31, 2019, amounts to \$13,712,494 and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, Cook and DuPage Counties and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Tax Levy. There shall be and is hereby levied on all taxable property within the corporate limits of the Village of Hinsdale for the fiscal year commencing May 1, 2019, and ending December 31, 2019, the sum of \$13,712,494 for General Corporate purposes including Police Protection, Fire Protection, Recreation Programs for Handicapped, Debt Service Fund, Police Pension Fund, Firefighters Pension Fund and Library Funds, making a combined levy of \$13,712,494 as set forth in the attached Exhibit A, which Exhibit A is by this reference hereby fully incorporated into and made a part of this Ordinance.

Section 3. Unexpended Balance. Any unexpended balance of any item or items levied in and by this Ordinance may be expended in making up any deficiency in any items under the same general budget and levy for the same general purpose.

Section 4. Filing with County Clerk. The Village Clerk is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois, and the County Clerk of DuPage County, Illinois, prior to December 31, 2019, and in accordance with law, so that said tax may be extended and collected according to law.

Section 5. Severability. Should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or of any part of this Ordinance other than the part so declared to be invalid.

Section 6. Effective Date. This Ordinance shall take effect and be in full force and effect immediately on and after its passage and approval and publication in the manner required by law.

PASSED this 10<sup>th</sup> day of December 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December 2019.

---

Thomas Cauley, Village President

ATTEST:

---

Christine Bruton, Village Clerk

## Exhibit A - 2019 Tax Levy Ordinance

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<b>Corporate Fund - 10000</b>			<b>Tax Levy</b>
<b><u>General Government Department - 1000</u></b>		<b><u>Appropriation</u></b>	<b><u>Amount</u></b>
7001	Salaries & Wages	1,070,716	
7002	Overtime	10,000	
7003	Temporary Help	117,846	
7005	Longevity Pay	1,200	
7099	Water Fund Cost Allocation	(821,219)	
7101	Social Security	66,105	
7102	IMRF	107,297	
7105	Medicare	17,397	
7111	Employee Insurance	164,819	
7201	Legal Services	250,000	
7204	Auditing	32,877	
7294	Tollway Expenditures	50,000	
7299	Misc. Professional Services	40,740	
7309	Data Processing	135,207	
7316	IT Service Contract	183,110	
7399	Misc. Contractual Services	33,235	
7401	Postage	16,500	
7402	Utilities	3,100	
7403	Telephone	15,225	
7414	Legal Publications	5,500	
7415	Employment Advertising	3,500	
7419	Printing & Publications	10,150	
7499	Misc. Services	4,850	
7501	Office Supplies	13,900	
7508	Licenses	2,550	
7520	Computer Equipment Supplies	27,600	
7539	Software Purchases	55,400	
7599	Misc. Supplies	1,700	
7602	Office Equipment	16,052	
7606	Computer Equipment	5,000	
7701	Conferences & Staff Development	15,125	
7702	Memberships & Subscriptions	24,663	
7703	Employee Relations	12,600	
7705	Village Training/Tuition Reimbursement	19,633	
7706	Plan Commission	500	
7707	Historic Preservation Commission	10,000	
7709	Board of Fire & Police Commissioners	40,500	
7710	Economic Development Commission	90,000	
7711	Zoning Board of Appeals	500	
7725	Ceremonial Occasions	1,500	
7735	Educational Training	1,250	
7736	Personnel	920	
7737	Mileage Reimbursement	200	
7795	Bank & Bond Fees	62,550	
7797	Contingency for Unforeseen Expenses	200,000	

## Exhibit A - 2019 Tax Levy Ordinance

7810	IRMA Premiums	29,665	
7812	Self-Insured Deductible	5,000	
7899	Other Insurance	400	
7909	Buildings	100,500	
7918	General Equipment	39,500	
7919	Computer Equipment	456,000	
7990	Contingency for Unforeseen Expenses	0	
	Total General Government Department	2,751,363	0

### Corporate Fund - 10000

#### Police Department - 1200

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	2,579,234	2,579,234
7002 Overtime	250,000	82,972
7003 Temporary Help	130,431	
7005 Longevity Pay	8,500	
7008 Reimbursable Overtime	50,000	
7099 Water Fund Cost Allocation	(19,773)	
7101 Social Security	22,445	
7102 IMRF	27,866	
7105 Medicare	43,568	
7106 Police Pension	597,357	
7111 Employee Insurance	477,718	
7299 Misc. Professional Services	7,745	
7306 Building & Grounds	750	
7307 Custodial	27,420	
7308 Dispatch Service	300,354	
7309 Data Processing	23,708	
7399 Misc. Contractual Services	81,134	
7401 Postage	1,000	
7402 Utilities	8,200	
7403 Telephone	38,000	
7419 Printing & Publications	10,500	
7501 Office Supplies	7,200	
7503 Gasoline & Oil	41,300	
7504 Uniforms	34,100	
7507 Building Supplies	150	
7508 Licenses	800	
7509 Janitor Supplies	2,250	
7514 Range Supplies	14,300	
7515 Camera Supplies	400	
7520 Computer Equipment Supplies	500	
7525 Emergency Management	1,250	
7530 Medical Supplies	450	
7539 Software Purchases	450	
7599 Misc. Supplies	22,650	
7601 Buildings	18,000	

## Exhibit A - 2019 Tax Levy Ordinance

7602	Office Equipment	8,069	
7603	Motor Vehicles	19,000	
7604	Radios	1,000	
7611	Parking Meters	1,500	
7618	General Equipment	1,100	
7701	Conferences & Staff Development	7,450	
7702	Memberships & Subscriptions	7,980	
7719	HSD Sewer Use Charge	300	
7735	Educational Training	22,000	
7736	Personnel	1,000	
7737	Mileage Reimbursement	1,100	
7810	IRMA Premiums	60,199	
7812	Self-Insured Deductible	40,000	
7902	Motor Vehicles	70,000	
7918	General Equipment	206,000	
7990	Contingency for Unforeseen Expenses	262,833	
	Total Police Department	5,519,488	2,662,206

### Corporate Fund - 10000

#### Fire Department - 1500

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	2,408,439	2,408,439
7002 Overtime	205,000	205,000
7003 Temporary Help	47,110	47,110
7005 Longevity Pay	10,900	
7099 Water Fund Cost Allocation	(19,773)	
7101 Social Security	16,231	
7102 IMRF	20,236	
7105 Medicare	38,736	
7107 Firefighters Pension	1,013,321	
7111 Employee Insurance	391,551	1,657
7306 Building & Grounds	600	
7307 Custodial	3,000	
7308 Dispatch Service	234,980	
7399 Misc. Contractual Services	21,420	
7401 Postage	1,000	
7402 Utilities	6,500	
7403 Telephone	16,000	
7419 Printing & Publications	900	
7501 Office Supplies	4,700	
7503 Gasoline & Oil	10,500	
7504 Uniforms	20,500	
7506 Motor Vehicle Supplies	250	
7507 Building Supplies	6,950	
7508 Licenses	800	
7510 Tools	7,500	
7515 Camera Supplies	200	

## Exhibit A - 2019 Tax Levy Ordinance

7520	Computer Equipment Supplies	1,000	
7525	Emergency Management	2,000	
7530	Medical Supplies	7,550	
7531	Fire Prevention Supplies	2,200	
7532	Oxygen & Air Supplies	800	
7533	Hazmat Supplies	4,350	
7534	Fire Suppression Supplies	4,150	
7535	Fire Inspection Supplies	375	
7536	Infection Control Supplies	2,035	
7537	Safety Supplies	500	
7539	Software Purchases	8,000	
7601	Buildings	14,000	
7602	Office Equipment	4,812	
7603	Motor Vehicles	45,800	
7604	Radios	10,000	
7606	Computer Equipment	800	
7618	General Equipment	11,400	
7701	Conferences & Staff Development	3,800	
7702	Memberships & Subscriptions	8,910	
7719	HSD Sewer Use Charge	250	
7735	Educational Training	22,940	
7736	Personnel	700	
7810	IRMA Premiums	55,497	
7812	Self-Insured Deductible	18,000	
7902	Motor Vehicles	40,000	
7909	Buildings	50,000	
7918	General Equipment	200,000	
7990	Contingency for Unforeseen Expenses	249,371	
	Total Fire Department	5,236,791	2,662,206

### Corporate Fund - 10000

#### Public Services Department - 2000

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	1,295,034	
7002 Overtime	65,000	
7003 Temporary Help	54,579	
7005 Longevity Pay	4,100	
7099 Water Fund Cost Allocation	(137,077)	
7101 Social Security	86,855	
7102 IMRF	122,083	
7105 Medicare	20,571	
7111 Employee Insurance	231,627	
7202 Engineering	1,000	
7299 Other Professional Services	10,500	
7301 Street Sweeping	47,589	
7303 Mosquito Abatement	55,496	
7304 D E D Removals	74,436	

## Exhibit A - 2019 Tax Levy Ordinance

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7306	Building & Grounds	10,000
7307	Custodial	56,882
7310	Traffic Signals	400
7312	Landscaping	56,381
7313	Third Party Review	55,000
7319	Tree Trimming	73,906
7320	Elm Tree Fungicide Program	162,603
7399	Misc. Contractual Services	82,633
7401	Postage	1,100
7402	Utilities	151,000
7403	Telephone	8,600
7405	Dumping	18,300
7409	Equipment Rental	1,300
7411	Holiday Decorating	10,060
7419	Printing & Publishing	875
7501	Office Supplies	3,325
7503	Gasoline & Oil	17,300
7504	Uniforms	13,990
7505	Chemicals	109,018
7506	Motor Vehicle Supplies	1,300
7507	Building Supplies	3,300
7508	Licenses	189
7509	Janitor Supplies	2,900
7510	Tools	15,660
7518	Laboratory Supplies	75
7519	Trees	107,055
7530	Medical Supplies	600
7539	Software Purchases	3,000
7599	Misc. Supplies	6,950
7601	Buildings	28,300
7602	Office Equipment	4,800
7603	Motor Vehicles	31,630
7604	Radios	1,400
7605	Grounds	3,256
7615	Streets & Alleys	28,825
7618	General Equipment	1,600
7619	Traffic & Street Lights	7,000
7622	Traffic & Street Signs	37,000
7699	Misc. Repairs	500
7701	Conferences & Staff Development	1,520
7702	Dues & Subscriptions	8,515
7719	HSD Sewer Use Charge	1,500
7735	Educational Training	5,725
7736	Personnel	1,000
7810	IRMA Premium	42,882
7812	Self Insurance Deductible	40,000
7902	Motor Vehicles	230,000



## Exhibit A - 2019 Tax Levy Ordinance

7909	Buildings	321,400	
7918	General Equipment	12,500	
7990	Contingency for Unforeseen Expenses	185,742	
	Total Public Services Department	<u>3,900,590</u>	<u>0</u>

### Corporate Fund - 10000

#### Community Development Department - 2400

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	588,496	
7002 Overtime	5,000	
7003 Temporary Help	90,583	
7005 Longevity Pay	1,900	
7099 Water Fund Cost Allocation	(156,660)	
7101 Social Security	41,188	
7102 IMRF	60,406	
7105 Medicare	9,947	
7111 Employee Insurance	104,117	
7299 Misc. Professional Services	30,000	
7309 Data Processing	10,500	
7311 Inspectors	30,250	
7313 Commercial Review	10,000	
7401 Postage	3,500	
7403 Telephone	6,500	
7419 Printing & Publishing	750	
7499 Misc. Services	7,500	
7501 Office Supplies	6,250	
7502 Publications	1,200	
7503 Gasoline & Oil	1,700	
7504 Uniforms	850	
7510 Tools	300	
7599 Misc. Supplies	200	
7602 Office Equipment	5,400	
7603 Motor Vehicles	1,000	
7701 Conferences & Staff Development	750	
7702 Dues & Subscriptions	2,275	
7735 Educational Training	2,500	
7736 Personnel	200	
7737 Mileage Reimbursement	100	
7810 IRMA Premiums	7,492	
7812 Self-Insured Deductible	2,500	
7990 Contingency for Unforeseen Expenses	43,835	
Total Community Development Department	<u>920,529</u>	<u>0</u>

### Corporate Fund - 10000

#### Parks & Recreation Department - 3000

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	436,078	

## Exhibit A - 2019 Tax Levy Ordinance

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7002	Overtime	5,300	
7003	Temporary Help	283,693	
7005	Longevity Pay	1,000	
7099	Water Fund Cost Allocation	(19,291)	
7101	Social Security	45,016	
7102	IMRF	44,352	
7105	Medicare	10,528	
7111	Employee Insurance	87,246	
7302	Refuse Removal	12,500	
7306	Buildings & Grounds	41,150	
7307	Custodial	38,000	
7309	Data Processing	15,680	
7312	Landscaping	106,428	
7314	Recreation Programs	225,250	78,954
7399	Misc. Contractual Services	19,618	
7401	Postage	3,200	
7402	Utilities	90,700	
7403	Telephone	9,500	
7406	Citizen Information	22,890	
7409	Equipment Rental	6,450	
7415	Employment Advertisements	200	
7419	Printing & Publications	24,300	
7501	Office Supplies	4,550	
7503	Gasoline & Oil	7,500	
7504	Uniforms	7,485	
7505	Chemicals	20,350	
7507	Building Supplies	3,000	
7508	Licenses	3,775	
7509	Janitorial Supplies	6,350	
7510	Tools	1,550	
7511	KLM Event Supplies	2,200	
7517	Recreation Supplies	36,750	
7530	Medical Supplies	800	
7537	Safety Supplies	750	
7599	Misc. Supplies	50	
7601	Buildings	65,250	
7602	Office Equipment	3,900	
7603	Motor Vehicles	1,950	
7605	Grounds	16,550	
7617	Recreation Equipment	11,000	
7618	General Equipment	8,640	
7699	Misc. Repairs	150	
7701	Conferences & Staff Development	4,900	
7702	Memberships & Subscriptions	2,434	
7708	Park & Recreation Commission	50	
7719	Flagg Creek Sewer Charge	3,500	
7735	Educational Training	2,665	

## Exhibit A - 2019 Tax Levy Ordinance

7736	Personnel	510	
7737	Mileage Reimbursement	650	
7795	Bank & Bond Fees	11,100	
7810	IRMA Premiums	25,141	
7812	Self-Insured Deductible	5,000	
7903	Park - Playground Equipment	12,000	
7908	Land & Grounds	666,734	
7909	Buildings	65,000	
7918	General Equipment	42,000	
7990	Contingency for Unforeseen Expenses	127,701	
	Total Parks & Recreation Department	2,681,723	78,954

### **Motor Fuel Tax Fund - 23000**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7990 Contingency for Unforeseen Expenses	0	
Total	0	0

### **Foreign Fire Insurance Fund - 25000**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7504 Uniforms	5,000	
7735 Educational Training	8,000	
7802 Officials Bonds	600	
7918 General Equipment	48,000	
7990 Contingency for Unforeseen Expenses	6,160	
Total	67,760	0

### **Debt Service Funds - 37000**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7729 Bond Principal Payment	1,620,000	1,765,000
7749 Interest Expense	1,548,833	1,165,645
7795 Bank & Bond Fees	2,625	
7990 Contingency for Unforeseen Expenses	158,573	
Total	3,330,031	2,930,645

### **MIP Infrastructure Projects Fund - 45300**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7202 Engineering	503,300	
7904 Sidewalks	105,000	
7906 Street Improvements	4,958,200	
7911 Parking Deck	7,062,100	
7990 Contingency for Unforeseen Expenses	631,430	0
	13,260,030	0

### **Annual Infrastructure Project Fund - 45400**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7906 Street Improvements	0	0
7990 Contingency for Unforeseen Expenses	0	

## Exhibit A - 2019 Tax Levy Ordinance

		0	
			Tax Levy
<b><u>Water &amp; Sewer Operations Fund - 61061</u></b>		<b><u>Appropriation</u></b>	<b><u>Amount</u></b>
7001	Salaries & Wages	603,057	
7002	Overtime	80,000	
7005	Longevity Pay	3,700	
7099	Water Fund Cost Allocation	1,174,275	
7101	Social Security	42,579	
7102	IMRF	60,847	
7105	Medicare	9,958	
7111	Employee Insurance	82,155	
7201	Legal Services	2,500	
7202	Engineering	4,000	
7299	Misc. Professional Services	11,210	
7306	Buildings & Grounds	1,500	
7307	Custodial Services	9,380	
7309	Data Processing	11,100	
7330	DWC Costs	4,360,000	
7399	Misc. Contractual Services	110,833	
7401	Postage	14,280	
7402	Utilities	56,200	
7403	Telephone	31,000	
7405	Dumping	18,800	
7406	Citizens Information	2,300	
7419	Printing & Publishing	500	
7499	Misc. Services	15,218	
7501	Office Supplies	600	
7503	Gasoline & Oil	9,700	
7504	Uniforms	4,672	
7505	Chemicals	7,000	
7509	Janitor Supplies	675	
7510	Tools	2,940	
7518	Laboratory Supplies	350	
7520	Computer Equipment and Supplies	100	
7530	Medical Supplies	550	
7599	Misc. Supplies	850	
7601	Buildings	15,380	
7602	Office Equipment	450	
7603	Motor Vehicles	7,181	
7604	Radios	500	
7608	Sewers	5,191	
7609	Water Mains	72,259	
7614	Catchbasins	4,612	
7618	General Equipment	7,400	
7699	Miscellaneous Repairs	1,500	
7701	Conferences & Staff Development	1,500	
7702	Memberships & Subscriptions	8,010	

## Exhibit A - 2019 Tax Levy Ordinance

7713	Utility Tax	411,000	
7719	HSD Sewer Use Charge	1,000	
7735	Educational Training	765	
7736	Personnel	192	
7748	Loan Principal	184,589	
7749	Interest Expense	34,011	
7810	IRMA Premiums	111,478	
7812	Self-Insured Deductibles	2,500	
7902	Motor Vehicles	350,000	
7912	Fire Hydrants	25,000	
7990	Contingency for Unforeseen Expenses	398,867	
	Total	8,376,214	0

### **Water & Sewer Capital Fund - 61062**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7905	Sewers	2,625,000
7907	Water Mains	1,206,500
7990	Contingency for Unforeseen Expenses	191,575
	Total	4,023,075

### **Water & Sewer Debt Service Fund - 61064**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7729	Bond Principal Payment	600,000
7749	Interest Expense	62,738
7795	Bank & Bond Fees	875
7990	Contingency for Unforeseen Expenses	33,181
	Total	696,794

### **Police Pension Fund - 71100**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7011	Pension Payments	1,979,126
7012	Disability Payments	122,223
7201	Legal Expenses	10,000
7299	Misc. Professional Services	158,200
7702	Memberships & Subscriptions	795
7735	Educational Training	3,500
7795	Bank & Bond Fees	1,000
7799	Miscellaneous Expenses	6,025
7990	Contingency for Unforeseen Expenses	228,087
	Total	2,508,956

### **Firefighters' Pension Fund - 71200**

	<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7011	Pension Payments	1,523,620
7012	Disability Payments	282,311
7201	Legal Expenses	10,000
7299	Misc. Professional Services	61,150
7702	Memberships & Subscriptions	795

## Exhibit A - 2019 Tax Levy Ordinance

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7735	Educational Training	2,500	
7795	Bank & Bond Fees	1,000	
7990	Contingency for Unforeseen Expenses	188,138	
	Total	<u>2,069,514</u>	<u>1,127,027</u>

## Exhibit A - 2019 Tax Levy Ordinance

<b><u>Library Capital Projects Fund - 95000</u></b>		<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7729	Bond Principal Payment	0	
7748	Loan Principal	0	0
7749	Interest Expense	0	0
7909	Buildings	145,000	145,000
7990	Contingency for Unforeseen Expenses	100,000	0
Total		245,000	145,000

<b><u>Library Operations Fund - 99000</u></b>		<b><u>Appropriation</u></b>	<b><u>Tax Levy Amount</u></b>
7001	Salaries & Wages	1,485,885	1,485,885
7002	Overtime	400	400
7003	Temporary Help	2,000	2,000
7101	Social Security Expense	92,868	78,000
7102	IMRF	143,500	55,500
7105	Medicare	21,545	21,545
7111	Employee Insurance	170,000	170,000
7114	Conferences & Staff Development	25,000	25,000
7115	Staff Recognition	3,000	3,000
7121	Citizen Information	36,000	36,000
7125	Library Programs - Youth	22,000	22,000
7126	Library Programs - Adult	8,000	8,000
7127	Books - Youth & YA	66,000	66,000
7128	Adult Materials - Books/Audio/Video	181,000	181,000
7130	Periodicals	17,000	17,000
7134	E-Books	58,000	58,000
7135	Technical Services - Cards/Bindery	15,000	15,000
7144	Software Purchases	32,000	32,000
7146	Computer Support - Maintenance	76,000	76,000
7161	Custodial	30,000	30,000
7163	Utilities	13,000	13,000
7165	Janitorial - Maintenance Supplies	6,000	6,000
7167	Maintenance Contracts	7,500	7,500
7169	Misc. Repairs - Improvements	37,000	37,000
7181	Legal Expenses	5,500	5,500
7182	Planning Services	5,000	5,000
7183	Misc. Contractual Services	14,000	14,000
7184	Postage	1,000	1,000
7185	Telephone	7,000	7,000
7186	Accounting	60,000	60,000
7187	Misc. Services	1,400	1,400
7188	Office Supplies	12,000	12,000
7189	Copier Supplies	1,300	1,300
7191	Office Equip Maintenance	2,750	2,750
7192	Memberships & Subscriptions	3,000	3,000
7193	Special - Ceremonial Events	5,000	5,000

## Exhibit A - 2019 Tax Levy Ordinance

7195	Helen O'Neill Scholarship	500	500
7197	Friends Pledges Exp	50,000	50,000
7199	Misc Expnses	1,000	1,000
7295	Myrtle Bequest	20,000	20,000
7297	Donations Expenses	50,000	50,000
7298	Foundation Expenses	15,000	15,000
7795	Credit Card/Bank fees	600	600
7810	IRMA Premiums	36,200	36,200
7812	IRMA Deductible	10,000	10,000
7909	Buildings	0	0
7909	Art Acquistions	5,000	5,000
9032	Transfer-Debt Service	241,112	247,113
9095	Transfer-Capital Reserve	145,000	
7990	Contingency for Unforeseen Expenses	324,106	271,773
	Total	3,565,166	3,270,966

### All Funds Summary

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
Departments - 1000 thru 4000	21,010,484	5,403,366
Foreign Fire Insurance Fund - 25000	67,760	0
Debt Service Funds - 37000	3,330,031	2,930,645
Capital Projects Fund - 45300	13,260,030	0
Water & Sewer Operations Fund - 61061	8,376,214	0
Water & Sewer Capital Fund - 61062	4,023,075	0
Water & Sewer Debt Service Fund - 61063	696,794	166,238
Police Pension Fund - 71100	2,508,956	669,252
Firefighters' Pension Fund - 71200	2,069,514	1,127,027
Library Funds - 95000 & 99000	3,810,166	3,415,966
Total All Funds	59,153,024	13,712,494



## Exhibit A - 2019 Tax Levy Ordinance

<u>Levy Summary</u>	<u>Amount</u>
Police Protection	2,662,206
Fire Protection	2,662,206
Police Pension	669,252
Firefighters Pension	1,081,077
Firefighters Pension P.A. 93-0689 Contribution	45,950
Recreation Programs for Handicapped	78,954
Bond & Interest	3,096,883
Total Village Levy	<u>10,296,528</u>
 Total Library Levy	 <u>3,415,966</u>
 Total Levy	 13,712,494
Less: Debt Service Abatements	<u>(3,175,195)</u>
Total Levy Less Abatements	<u><u>10,537,299</u></u>

### Tax Levy Amount

Police Protection--for a portion of the cost of police service, there is hereby levied a special tax for Police Protection in addition to all other taxes in the sum of \$2,662,206

(a) Included in Appropriation Number		
1200-7001	2,579,234	
1200-7002	82,972	
Total	<u>2,662,206</u>	2,662,206

Fire Protection--for a portion of the cost of fire service, there is hereby levied a special tax for Fire Protection in addition to all other taxes in the sum of \$2,662,206

(b) Included in Appropriation Number		
1500-7001	2,408,439	
1500-7002	205,000	
1500-7003	47,110	
1500-7111	1,657	
Total	<u>2,662,206</u>	2,662,206

## Exhibit A - 2019 Tax Levy Ordinance

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### **Tax Levy Amount**

Recreation Programs for Handicapped, for cost of joint actions on programs for the handicapped, there is hereby levied a special tax for Recreation programs for Handicapped in addition to all other taxes in the sum of \$78,954

(c) Included in Appropriation  
Number 3000-7314

Total 78,954

Police Pension-for the cost of pension coverage, there is hereby levied a special tax for Police Pension in addition to all other taxes in the sum of \$669,252

(d) Included in Appropriation  
Number 7173-7011

Total 669,252

Firefighters' Pension-for the cost of pension coverage, there is hereby levied a special tax for Firefighters' Pension in addition to all other taxes in the sum of \$1,078,395

(e) Included in Appropriation  
Number 7176-7011

Total 1,078,395

Firefighters Pension P.A. 93-0689 Contribution-for the cost of pension coverage that is exempt from the tax cap, there is hereby levied a special tax for Firefighters Pension P.A. 93-0689 Contribution in addition to all other taxes in the sum of \$48,632

(f) Included in Appropriation  
Number 7176-7011

Total 48,632

## Exhibit A - 2019 Tax Levy Ordinance

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	<b><u>Tax Levy Amount</u></b>
Library IMRF-for cost of pension coverage, there is hereby levied a special tax for Library IMRF in addition to all other taxes in the sum of \$55,500	
	0
(g) Included in Library Appropriation Number 9900-7102	
Total	55,500
Library Social Security-for cost of pension coverage, there is hereby levied a special tax for Library Social Security in addition to all other taxes in the sum of \$99,545	
(h) Included in Library Appropriation Number 9900-7101 & 7105	
Total	99,545
Library Services--for a portion of the cost of library services, there is hereby levied a special tax for Library Services in addition to all other taxes in the sum of \$3,013,808	
(j) Included in Library Appropriation Numbers 9500-7001 through Numbers 9900-9095	
Total	3,013,808

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-\_\_\_\_\_

**A RESOLUTION abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.**

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2012-35, adopted on the 14th day of August, 2012 (the "*Ordinance*"), did provide for the issue of \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2020 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2019 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2020 is hereby abated in its entirety in the amount of \$320,662.50.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2019 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 10<sup>th</sup> day of December 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December 2019.

---

Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-\_\_\_\_\_

**A RESOLUTION abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.**

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2013-02, adopted on the 22th day of January, 2013 (the "*Ordinance*"), did provide for the issuance of up to \$2,800,000 General Obligation Refunding Bonds (Library Fund Alternate Revenue Source) Series 2013A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS pursuant to the authorization granted by Ordinance O2013-02, on March 5, 2013 Village officials approved a Bond Order for the sale of bonds in the aggregate amount of \$2,710,000 and the levy of a direct annual tax sufficient to pay the principal and interest on the Bonds; and

WHEREAS the Village has determined that there are sufficient Pledged Revenues (as defined in the Ordinance) pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2020; and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2019 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2020 is hereby abated in its entirety in the amount of \$247,112.50.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2019 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 10<sup>th</sup> day of December, 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December, 2019.

---

Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-\_\_\_\_\_

**A RESOLUTION abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,025,000 General Obligation Alternate Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.**

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2014-12, adopted on the 8th day of April, 2014 (the "*Ordinance*"), did provide for the issue of \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source) Series 2014A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2020 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2019 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2020 is hereby abated in its entirety in the amount of \$166,237.50.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2019 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.



PASSED this 10<sup>th</sup> day of December, 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December, 2019.

---

Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-\_\_\_\_\_

**A RESOLUTION abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.**

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2014-22, adopted on the 17th day of June, 2014 (the "*Ordinance*"), did provide for the issue of \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2020 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2019 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2020 is hereby abated in its entirety in the amount of \$357,582.50.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2019 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 10<sup>th</sup> day of December 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December 2019.

---

Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-\_\_\_\_\_

**A RESOLUTION abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.**

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2017-31, adopted on the 11th day of July, 2017 (the "*Ordinance*"), did provide for the issue of \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2020 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2019 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2020 is hereby abated in its entirety in the amount of \$671,187.50.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2019 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 10<sup>th</sup> day of December 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December 2019.

---

Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2019-\_\_\_\_\_

**A RESOLUTION abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.**

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2018-30, adopted on the 12th day of June, 2018 (the "*Ordinance*"), did provide for the issue of \$20,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2018A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2020 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2019 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2020 is hereby abated in its entirety in the amount of \$1,412,412.50.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2019 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 10<sup>th</sup> day of December 2019.

AYES:

NAYS:

ABSENT:

APPROVED this 10<sup>th</sup> day of December 2019.

---

Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

## MEMORANDUM

**Date:** December 10, 2019  
**To:** Village President and Board of Trustees  
**From:** Darrell J. Langlois, Assistant Village Manager/Finance Director  
**RE:** 2019 Proposed Tax Levy

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At its November 5, 2019 meeting, the Village Board approved the tentative 2019 Village and Library tax levy of \$10,537,299 net of abatements, which represents a 2.70% increase over the 2019 extended tax levy. Under the requirements of the Truth-In-Taxation Act (35 ILCS 200/18) the Village is not required to hold a public hearing as the increase in the levy is less than the 5% increase required to mandate a public hearing on the tax levy.

The Police and Firefighters' Pension Fund contributions included in the Tax Levy Ordinance are based on actuarial studies performed by actuary MWM Consulting, who was retained by the Village. Based the Village's actuarial study, the statutory minimum contribution to the Police Pension Fund for the 2018 tax levy is \$669,252, an increase of \$71,895 from the prior year. The statutory minimum contribution to the Firefighter's Pension Fund is \$1,127,027, an increase of \$113,703 from the prior year. Of this contribution amount, \$1,078,395 is subject to the tax cap and \$48,632 is exempt from the tax cap. Copies of the Village's actuarial studies have been distributed previously to the Village Board.

By law the pension funds are required to formally request a tax levy contribution amount from the Village. For the 2019 tax levy, the Police Pension Fund has requested a Village contribution of \$1,052,323; the Firefighters' Pension Fund has requested a Village contribution of \$1,706,943. In formulating their tax levy requests, both funds have based their request on data calculated by an independent actuary retained by the respective fund, and in both cases some of the actuarial methods and assumptions used are different than those used by MWM Consulting as well as those used by the Illinois Department of Insurance. In the case of the both funds, in addition to differing actuarial assumptions they have based their tax levy request on funding to 2040 at 100% (statutes require 90% funding) and utilize the "entry age normal" costing method (statutes require the "projected unit credit" costing method for determining the minimum contributions).

The background information supporting the Police and Firefighters' Pension Fund tax levy requests, as well as the statutory required "Municipal Compliance Reports", were previously distributed as part of the first reading meeting materials. Should the Board consider any increase over the amount calculated by MWM Consulting, an offsetting reduction in other categories would be required as the total tax levy is limited by the tax cap.





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## MEMORANDUM

**DATE:** November 20, 2019  
**TO:** President Cauley and the Village Board of Trustees  
**CC:** Kathleen A. Gargano, Village Manager  
**FROM:** Robert McGinnis, Community Development Director/Building Commissioner *RM*  
**RE:** Community Development Department Monthly Report-October 2019

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In the month of October the department issued 79 permits including 1 new single family home and 3 commercial alterations. The department conducted 462 inspections and revenue for the month came in at just under \$91,000.

There are approximately 86 applications in house, including 11 single family homes and 11 commercial alterations. There are 29 permits ready to issue at this time, plan review turnaround is running approximately 3-4 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the department in order to complete site inspections and respond to drainage complaints. In total, 47 engineering inspections were performed for the month of October by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 23 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

**COMMUNITY DEVELOPMENT MONTHLY REPORT October 2019**

<b>PERMITS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>FEEs</b>	<b>FY TO DATE</b>	<b>TOTAL LAST FY TO DATE</b>
New Single Family Homes	1	4			
New Multi Family Homes	0	0			
Residential Addns./Alts.	18	17			
Commercial New	0	0			
Commercial Addns./Alts.	3	7			
Miscellaneous	39	47			
Demolitions	0	2			
<b>Total Building Permits</b>	<b>61</b>	<b>77</b>	<b>\$ 82,088.00</b>	<b>\$727,344.00</b>	<b>\$752,496.00</b>
<b>Total Electrical Permits</b>	<b>7</b>	<b>12</b>	<b>\$ 3,496.00</b>	<b>\$ 55,718.00</b>	<b>\$62,809.00</b>
<b>Total Plumbing Permits</b>	<b>11</b>	<b>17</b>	<b>\$ 5,032.00</b>	<b>\$ 94,636.00</b>	<b>\$114,181.00</b>
<b>TOTALS</b>	<b>79</b>	<b>106</b>	<b>\$ 90,616.00</b>	<b>\$877,698.00</b>	<b>\$ 929,486.00</b>

<b>Citations</b>			<b>\$0</b>		
<b>Vacant Properties</b>	<b>23</b>				

<b>INSPECTIONS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>			
Bldg, Elec, HVAC	295	236			
Plumbing	54	64			
Property Maint./Site Mgmt.	66	68			
Engineering	47	43			
<b>TOTALS</b>	<b>462</b>	<b>411</b>			

**REMARKS:**

**VILLAGE OF HINSDALE - October 1, 2019**

<i>Name</i>	<i>Ticket NO.</i>	<i>Location</i>	<i>Violation</i>	<i>Ord Fine</i>	<i>Result</i>
Arminio, Matt	12105	329 Springlake	Expired permit	500	Continued
Beyer, Duane	12660	231 S. Adams	Property maintenance	250	continued
Close, Gordon	12663	316 E. 55th Street	property maintenance	250	continued
Injerdote, Karghuria	12661	710 Wilson	property maintenance		Default
Kathuria, Seema	12662	710 Wilson	property maintenance		Default
Smutny, Glenn	12658	27 S. Garfield	Property maintenance	250	continued

**Total:** 1,250

**MONTHLY TOTAL:** 0



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## MEMORANDUM

**DATE:** December 10, 2019

**TO:** President Cauley and Members of the Village Board of Trustees

**FROM:** Heather Bereckis, Superintendent of Parks & Recreation

**RE:** November Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of November.

### The Lodge at KLM Park

Preliminary gross rental and catering revenue for the fiscal year-to-date is \$136,879. Rental revenue for the seventh month of the 2019/20 fiscal year is \$13,365. In November, there were eight events held at The Lodge, which was the same amount as the previous year. Expenses for November are lower than the previous year due to timing of invoices.

REVENUES	November		YTD		Change Over the Prior year	2019-20 Annual Budget	FY 19-20 % of budget	2018-19 Annual Budget	FY 18-19 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
The Lodge Rentals	\$13,450	\$13,365	\$122,879	\$120,529	(\$2,350)	\$150,000	80%	\$150,000	82%
Caterer's Licenses	\$0	\$0	\$14,000	\$11,500	(\$2,500)	\$15,000	77%	\$13,000	108%
<b>Total Revenues</b>	\$13,450	\$13,365	\$136,879	\$132,029	(\$4,850)	\$165,000	80%	\$163,000	84%

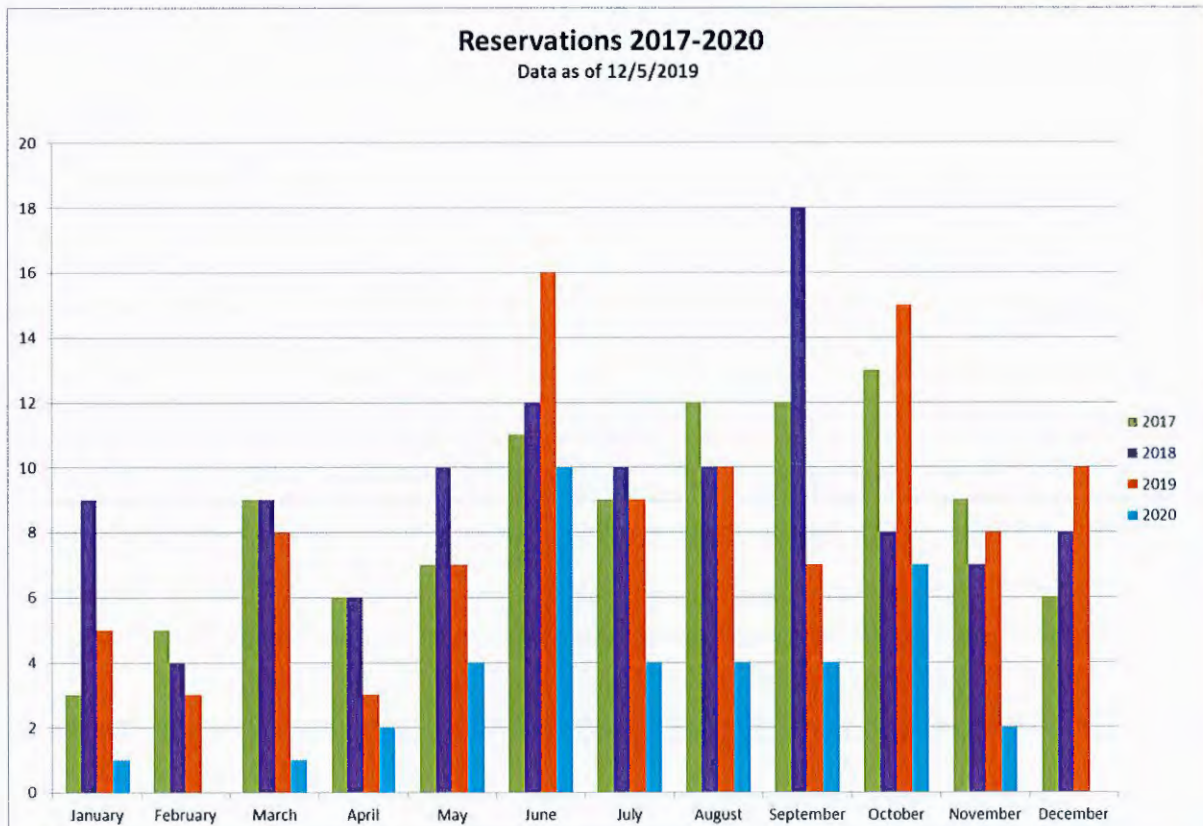
  

EXPENSES	November		YTD		Change Over the Prior year	2019-20 Annual Budget	FY 19-20 % of budget	2018-19 Annual Budget	FY 18-19 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
<b>Total Expenses</b>	\$15,386	\$10,899	\$82,213	\$69,030	(\$13,183)	\$236,243	29%	\$195,839	42%
<b>Net</b>	(\$1,936)	\$2,466	\$54,666	\$62,999	\$8,333				

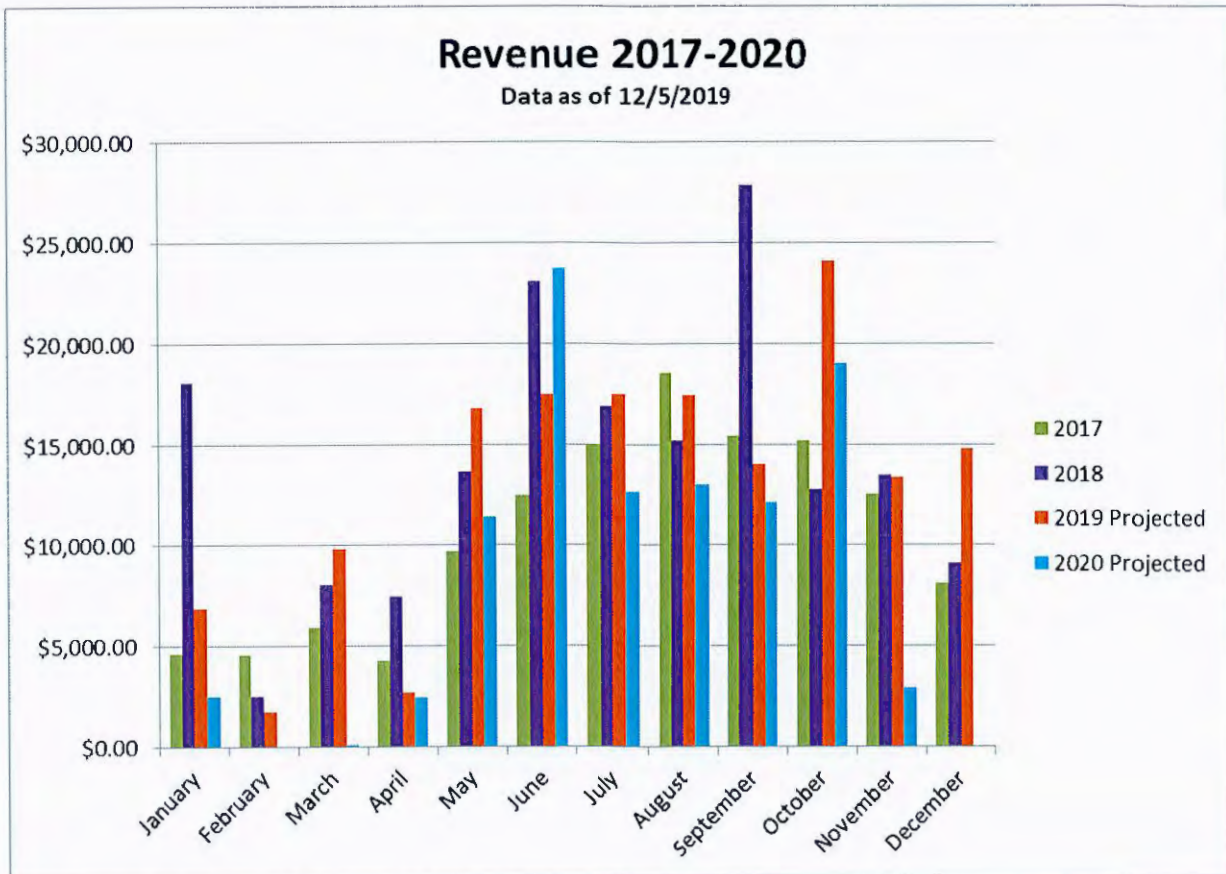
## MEMORANDUM

The Lodge Gross Monthly Revenues									
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY	2018/19 FY	2019/20 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,725	\$ 13,675	\$ 16,744
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,495	\$ 23,045	\$ 17,494
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 15,000	\$ 16,874	\$ 17,466
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 11,500	\$ 18,555	\$ 15,205	\$ 17,395
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 12,645	\$ 15,410	\$ 27,860	\$ 13,980
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,045	\$ 15,180	\$ 12,770	\$ 24,085
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	\$ 12,500	\$ 13,450	\$ 13,365
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	\$ 8,125	\$ 9,125	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	\$ 18,089	\$ 6,855	
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	\$ 2,495	\$ 1,725	
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	\$ 8,045	\$ 9,804	
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	\$ 7,482	\$ 2,700	
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,360	\$ 143,101	\$ 153,088	\$ 120,529

The graph below shows the past three years of lodge revenue and the upcoming years' projections. Future projections are based on what is currently booked. Also included is a graph indicating the number of monthly reservations so far for 2019 and 2020. Typically events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.







Staff is currently working with the approved marketing plan for the 2019/20 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. A sub-committee was started and held its fifth meeting in June where the new brochure and logo were reviewed. The committee is working on expanding the detailed marketing plan, specific to The Lodge.; including rebranding marketing materials and upgrading the website. The next committee meeting is scheduled for December 12<sup>th</sup>. A final version of the new logo, brochure, and business cards will be presented at the October Parks & Recreation Commission meeting.

## Upcoming Brochure & Activities

### Brochure & Programming

The winter/spring brochure was delivered to residents on December 2<sup>nd</sup>. Registration will begin on December 9<sup>th</sup>. Programs for winter/spring will begin in late December. The



## MEMORANDUM

summer brochure is now being planned, with delivery to residents scheduled for March 16<sup>th</sup>, 2019

### **Special Events**

Currently taking place for the 2019 Holiday season is a new pop-up special event called 12 Days of Holiday Cheer. This event is a joint venture with the Parks & Recreation (P&R) and Economic Development (ED) Departments. Staff was able to collect over \$3,000 in sponsorship from local business. Residents have been extremely excited to watch for the daily clues posted on social media, and then hunt for prizes.

Breakfast with Santa was held at The Lodge on December 7<sup>th</sup>. The event was sold out and received with over 90 people in attendance. The event provided a full breakfast, crafts, and the opportunity to take photos with Santa.

The Holiday Express took place on December 8<sup>th</sup>, with nearly 300 Hinsdale residents riding to the North Pole (Aurora Roundhouse). Participants disembarked the train and were treated to either a breakfast or lunch buffet, took photos with Santa and Mrs. Claus, watched a holiday magic show and decorated crafts.

Spring special events will include the Egg Hunt, Park Clean-up Day, and the new Corks & Forks event at The Lodge. This new event will include five wine and food pairings, as well as a bit of wine education. The event is sponsored by Hinsdale Wine Academy and Taste of Home Catering.

### **Field & Park Updates**

#### **Fields/Parks**

Staff is now taking request for spring 2020 field space. Public Service staff has finalized wintering park bathrooms. Pierce Park will have new flooring installed in the bathrooms starting on December 11<sup>th</sup>. New flooring at Burns is scheduled for early March.

#### **Ice Rink**

The new ice rink liner has arrived and staff will work to install it once temperatures are consecutively below freezing for six or more days and fall sports have ended. The Warming Hut will again be staffed on weekends and will provide fires and hot chocolate.



## MEMORANDUM

**DATE:** December 3, 2019

**TO:** Thomas K. Cauley, Village President  
Village Board of Trustees  
Kathleen A. Gargano, Village manager

**FROM:** Brian King, Chief of Police

**RE:** Executive Summary – Police Department Activity Report October 2019

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Attached please find the Activity Report for October.

Of note: Detectives arrested two individuals in separate investigations for auto burglaries. One was a 30 year old subject from unincorporated Burr Ridge for burglaries that occurred in the garage at 21 Spinning Wheel. The second was a 44 year old Chicago resident charged with a burglary on the RML property. A 37 year old Wheaton man was arrested and charged with package thefts that occurred in the 200 block of North Washington.

As always, please contact me directly if you have any questions or concerns.





VILLAGE OF HINSDALE – POLICE DEPARTMENT  
MONTHLY POLICE ACTIVITY REPORT  
OCTOBER 2019

POLICE ACTIVITY OVERVIEW				
	October 2019	2019 YTD*	2018 Totals	2017 Totals
Total Calls For Service (CFS)*	1,476	13,810	15,924	16,451
Total Arrests*	24	237	271	308
Total Traffic Stops*	342	3,959	4,386	5,172
Total Traffic Violations**	414	4,522	5,257	5,781

\* Totals are updated as they are dispositioned by the reporting officer. Totals are also dependent on report approvals. YTD may not reflect the actual total at the time of the report query.

\*\* (Includes warnings and citations)

SELECTED OFFENSES (Based on Incident Reports)				
	October 2019	2019 YTD	2018 Totals	5 Year Average (2014-2018)
<b>Burglary</b>				
Motor Vehicles	2	43	47	36
Residential	1	5	16	13
Other	0	11	8	10
<b>Theft</b>				
Auto Theft	0	12	15	8
Theft	23	124	88	90
<b>Other</b>				
Assault/Battery	7	37	45	50
Robbery	0	1	0	5

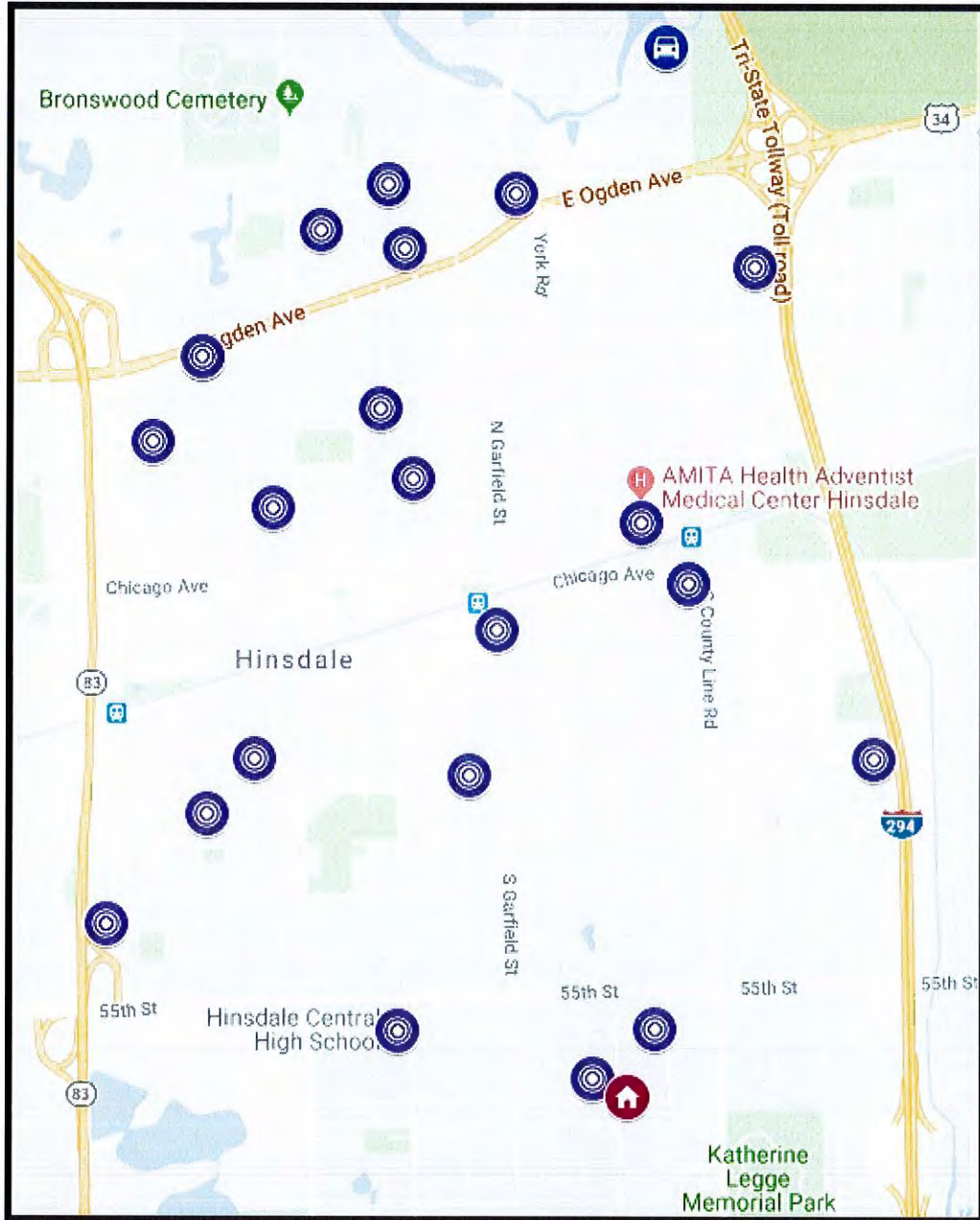
ARREST ACTIVITIES*	
Battery	1
Burglary	2
Domestic Battery	1
Driving Under the Influence	4
No Driver's License / Suspended or Revoked Driver's License	14
Theft	1
Traffic	1
<b>TOTAL ARRESTS</b>	<b>24</b>

\* (Arrest actions include On-View Arrests, Taken Into Custody, and Summoned/Cited)



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CRIME MAP



**MAP LEGEND**

-  RESIDENTIAL BURGLARY
-  BURGLARY TO MOTOR
-  THEFT