

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
July 16, 2019**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, July 16, 2019 at 7:31 p.m., roll call was taken.

Present: Trustees Matthew Posthuma, Scott Banke, Luke Stifflear, Gerald J. Hughes, Laurel Haarlow, Neale Byrnes, and President Tom Cauley

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Assistant Village Manager Emily Wagner, Finance Director Darrell Langlois, Police Chief Brian King, Deputy Police Chief Tom Lillie, Fire Chief John Giannelli, Assistant Fire Chief Tim McElroy, Director of Public Services George Peluso, Village Engineer Dan Deeter, Superintendent of Parks & Recreation Heather Bereckis, Management Analyst Jean Bueche and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Regular Meeting of June 11, 2019**

There being no changes to the draft minutes, Trustee Posthuma moved to **approve the draft minutes of the regular meeting of June 11, 2019, as presented.** Trustee Hughes seconded the motion.

AYES: Trustees Posthuma, Banke, Hughes and Byrnes

NAYS: None

ABSTAIN: Trustees Stifflear and Haarlow

ABSENT: None

Motion carried.

b) **Special Meeting of June 13, 2019**

Following changes to the draft minutes, Trustee Hughes moved to **approve the draft minutes of the special meeting of June 13, 2019, as amended.** Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Stifflear, Hughes and Byrnes

NAYS: None

ABSTAIN: Trustees Banke and Haarlow

ABSENT: None

Motion carried.

c) **Special Meeting of June 18, 2019**

Following changes to the draft minutes, Trustee Posthuma moved to **approve the draft minutes of the special meeting of June 18, 2019, as amended.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear and Byrnes

NAYS: None

ABSTAIN: Trustees Hughes and Haarlow

ABSENT: None

Motion carried.

VILLAGE PRESIDENT'S REPORT

President Cauley thanked everybody from all departments for their help with the Fourth of July Parade and festivities. From Parks & Recreation he thanked Heather Bereckis, Maggie South, Jillian Boger, Sammy Hanzel and Brian Powell. From Public Services he thanked John Finnell, Wes Phenegar, Don Miller, Logan Albanese, Vern Gilot, Griffin Driscoll, Pete Lambert, Juan Marin, Rich Roehn, George Peluso, Brendon Mendoza and Eric Kasperski. He thanked the Police Department for parade enforcement and street closures, and the Fire Department for organizing all the fire departments in the parade and housing the turtles for the turtle races. He also acknowledged other staff volunteers; Brad Bloom, Emily Wagner, Jean Bueche, Darrell Langlois, Allena Kraft, Michele Larson, Anna McClean, Grace Castro, Ashley Piontkowski, Jason Pacanowski, Ceara Sheehan, Meghan Deitrich, Lexi Berquist and Maria Chagoya. He also thanked the Rotarians, and noted the passing of Mr. Greg Donnelly. The turtle race was held in his honor this year.

PROCLAMATION – PARKS & RECREATION

President Cauley read the proclamation announcing that July is Parks & Recreation month. He also pointed out that Hinsdale does not have a Park District, which is a benefit to tax payers.

CITIZENS' PETITIONS

None.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve an Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to the Village's Fiscal Year**

Trustee Hughes introduced the item and reminded the Board this issue had been discussed at the joint Committee of the Whole and Finance Commission meeting, and there are good reasons to change the fiscal year from April 30 to a calendar year. He explained that a lot of work straddles the fiscal year, which is always disruptive, but with the ERP conversion, this is the time to make the change.

President Cauley added it may be rough for the 'stub' year (2019), but worth it in the long run. Finance Director Darrell Langlois confirmed the budget and CIP process for next year will start right away. Village Manager Gargano added the Board will be provided the same CIP binder, but it may not be as thorough as in the past.

The Board agreed to move this item forward for a Second reading at their next meeting.

b) Approve an Ordinance Authorizing Transfers of Appropriations within Departments and Agencies of the Village

Trustee Hughes introduced the item and explained this is an annual housekeeping item that trues up the dollars in accounts within departments.

The Board agreed to move this item forward for a Second reading at their next meeting.

c) Approve an Ordinance Amending Subsection 3-3-13A of the Village Code of Hinsdale Related to the Number of Liquor Licenses

Trustee Hughes introduced the item that will change the allocation of Class B liquor licenses. The B2 license will increase by one, and the B1 license will decrease by one. Baldinelli's has requested permission to add spirits to their current beer and wine license to accommodate customer requests. Mr. Vince Distasio, owner, addressed the Board and explained they are trying to increase revenue and be more competitive in the town.

The Board agreed to move this item to the Consent agenda of their next meeting.

Environment & Public Services (Chair Byrnes)

d) Award the design engineering services for the 2020 Infrastructure Project to HR Green, Inc. in the amount not to exceed \$141,870

Trustee Byrnes introduced the item that is the design and engineering project for 2020. This will include resurfacing of Chicago Avenue between Stough Street and the water plant on Symonds Drive, as well as the resurfacing of Chicago Avenue from Route 83 to Garfield Street. The Village will receive federal Surface Transportation Program funding for this project. The vendor must be chosen using the Qualifications Based Selection (QBS); HR Green meets those requirements.

President Cauley added QBS is a highly systematized process to pick a vendor. Strand was leading, but couldn't reach a resolution on numbers. HR Green had the best price after negotiations. Discussion followed regarding the pricing and the use of the same vendor too often. This project is slightly over budget because of the addition of a water main line at the BNSF tracks. Trustee Byrnes noted the Village did the water main south of the tracks last year, and will do the north side of Chicago Avenue this year. Director of Public Services George Peluso explained they didn't want to leave old pipe connected to new pipes at this location. This is a 1923 pipe, and this is the opportune time to replace. Mr. Peluso said he hopes to use trenchless technology, and other techniques as the process moves forward. Following the design phase, he believes we will get good pricing on the construction bidding.

The Board agreed to move this item to the Consent agenda of their next meeting.

Zoning and Public Safety (Chair Stifflear)

- e) **Approve an Ordinance Approving A Second Major Adjustment to a Planned Development Final Plan, Site Plan And Exterior Appearance Plan for an Emergency Backup Generator at 306 West 4th Street – St. Isaac Jogues Parish**

Trustee Stifflear introduced the item to install an emergency gas generator slightly larger than that which is allowed in residential areas at St. Isaac Jogues church.

He believes the proposed generator is well-secluded from neighbors; screened by the building on three sides and a new fence on the fourth side. With respect to the sound, this generator is within the allowable limits. The Plan Commission held a public hearing; there were no comments from neighbors. They unanimously approved the item with the condition that the monthly testing of the generator be performed between 10:00 a.m. and 2:00 p.m. as is customary in residential neighborhoods.

The Board agreed to move this item forward for a Second reading at their next meeting.

- f) **Approve an Ordinance Approving an Exterior Appearance Plan for Facade Improvements at 24 W. Hinsdale Avenue**

Trustee Stifflear introduced the item which is a façade improvement to the old Hartley's bicycle shop which is being converted to a clothing store. This property is located in the B-2 Central Business District; the proposed changes will not affect building height, setbacks or lot coverage. He described the proposed changes to the building, designed by Michael Abraham Architects, which are in keeping with the historic nature of the building. There were no public comments at the Plan Commission public hearing, resulting in unanimous approval. Although, the Village Board does not have approval on signage, the Plan Commission and the Historic Preservation Commission approved and recommended the signage.

The Board agreed to move this item forward for a Second reading at their next meeting.

- g) **Approve an Ordinance Amending Sections 6-12-3 (“Schedule III; Stop Intersections”) and 6-12-4 (“Schedule IV; Yield Right of Way Intersections”) of the Village Code of Hinsdale**

Trustee Stifflear introduced an item to change nine (9) intersections from two-way yield to two-way stop signs. He explained that the Police Department uses the Manual of Uniform of Traffic Control Devices (MUTCO) meets standards, site distances, traffic volumes and crash history. It was noted there has been a small increase in resident requests for signage, but the MUTCO standards must be met.

Assistant Deputy Chief Tom Lillie explained these requests have come from residents and Village Board suggestions; and Trustee Byrnes commented he believes it is a good idea to make the intersections more consistent.

The Board agreed to move this item to the Consent agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Posthuma moved **Approval and payment of the accounts payable for the period of June 12, 2019 to July 16, 2019, in the aggregate amount of \$2,365,456.78 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- b) **Approve an agreement with Avolin, LLC for software hosting and maintenance on the Village's financial accounting applications in the amount of \$84,405.36** (*First Reading – June 11, 2019*)

Environment & Public Services (Chair Byrnes)

- c) **Approve a Resolution approving the 2019 Infrastructure project contract Change Order Number 1 in the amount of \$418,453 to G&M Cement Construction, Inc.** (*First Reading – June 11, 2019*)
- d) **Award the 2019 Crack Sealing Project to Denler, Inc. of Joliet, IL in the amount not to exceed \$99,390** (*First Reading – June 11, 2019*)
- e) **Waive the competitive bidding requirement in favor of the Sourcewell Joint Purchasing Contract #032119-CAT with Altorfer Cat of Elmhurst, Illinois and approve the purchase of a new front loader not to exceed \$145,663*****
- f) **Approve an Ordinance Authorizing the Vacation of Certain Portion of an Unimproved Alley Situated east of and adjoining 233 South Quincy Street in the Village of Hinsdale, DuPage and Cook Counties, Illinois at a purchase price of \$18,000*****

Zoning and Public Safety (Chair Stifflear)

- g) **Approve an Ordinance Amending Parking Regulations in Section 6-12-8, Schedule VIII ('No Parking Zones') Relating to the East Side of Blaine Street between Addresses of 15 and 37 Blaine; and**
- h) **Approve an Ordinance amending Parking Regulations in Section 6-12-9(C), Schedule IX; ('Limited Parking Zones'), Two Hour Parking, 9AM to 6PM; relating to the west side of Blaine Street between Addresses of 18-38 Blaine** (*First Reading – June 11, 2019*)
- i) **Authorize the purchase of two (2) new Police Department patrol fleet vehicles to Currie Motors in the amount of \$73,174** (*First Reading – June 11, 2019*)
- j) **Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale**

- k) **Approve the purchase of a vehicle exhaust extraction system from MagneGrip Group (dba Clean Air Concepts) located at 11449 Deerfield Road, Cincinnati, Ohio, for an amount not to exceed \$43,265**

Trustee Byrnes moved to **approve the Consent Agenda, as presented.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve an Annual Appropriations Ordinance for the Fiscal Year of May 1, 2019 to April 30, 2020 (First Reading – June 11, 2019)**

Trustee Hughes moved to **Approve an Annual Appropriations Ordinance for the Fiscal Year of May 1, 2019 to April 30, 2020.** Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- b) **Approve the award of Bid #1657 for the Katherine Legge Memorial Park & Burns Field Platform Tennis Court Resurfacing to Reilly Green Mountain Platform Tennis in the amount not to exceed \$42,319.55**

Trustee Hughes introduced the item and noted there was no first reading on this item due to time sensitivity. Last year this bid was over budget, the Village went out to bid again, but there was still only one bidder and the price did not go down. As we transition to the new operating arrangement with HPTA, this work needs to get done. It was noted that Reilly Green Mountain is the same bidder as last year. Finance Director Darrell Langlois explained the new bid is a slightly better price because of different materials.

Trustee Hughes moved to **Approve the award of Bid #1657 for the Katherine Legge Memorial Park & Burns Field Platform Tennis Court Resurfacing to Reilly Green Mountain Platform Tennis in the amount not to exceed \$42,319.55.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Environment & Public Services (Chair Byrnes)

- c) **Approve an ordinance amending Title 12 (Flood Control Regulations), Chapter 1 (General Regulations), Section 7 (Flood Insurance Rate Maps and Flood Insurance Studies) of the Village Code of Hinsdale to adopt the August 1, 2019 DuPage County Flood Insurance Rate Maps and Flood Insurance Study (First Reading – June 11, 2019)**

Trustee Byrnes introduced the item stating this action is required because Hinsdale participates in the National Flood Insurance Program (NFIP), and is budget neutral.

Trustee Byrnes moved to **Approve an ordinance amending Title 12 (Flood Control Regulations), Chapter 1 (General Regulations), Section 7 (Flood Insurance Rate Maps and Flood Insurance Studies) of the Village Code of Hinsdale to adopt the August 1, 2019 DuPage County Flood Insurance Rate Maps and Flood Insurance Study.** Trustee Hughes seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Zoning and Public Safety (Chair Stifflear)

- d) **Approve rejecting competitive bids received on bid #1656 for the purchase and installation of eight GETAC V110 Convertible Laptops and approve the purchase of eight GETAC V110 Convertible Laptops, adaptors, and docking stations under the terms of the OMNIA Government Purchasing Cooperative, from Insight Public Sector, 6820 S. Harl Ave., Tempe, Arizona, in the amount not to exceed \$31,378.22 (First Reading – June 11, 2019)**

Trustee Stifflear introduced the item and reminded the Board there were questions on this matter at the first reading, the Request for Board Action (RBA) attempts to address those concerns, and explains the change in the recommended vendor. This item is for the purchase of eight GETAC convertible laptops to be installed in fire department vehicles. These are the primary communication with DuComm, and are preferred because of the size of the screen, the functionality of the keyboard, the rotating screen, and the ruggedness and high temperature ratings of the units.

This RBA attempts to remedy the price comparison between three different models and provide a more 'apples to apples' comparison; these prices do not include installation. Following the June meeting of the Board, staff was able to get a price from a public sector cooperative. Trustee Stifflear noted the price is within the capital budget, and believes the everyday use of the computer warrants the higher price. Although Downers Grove purchased a cheaper computer, over 500 other municipalities use the model staff is recommending. Discussion followed regarding clarification of the details of the RBA.

Trustee Stifflear moved to **Approve rejecting competitive bids received on bid #1656 for the purchase and installation of eight GETAC V110 Convertible Laptops and approve the purchase of eight GETAC V110 Convertible Laptops, adaptors, and**

docking stations under the terms of the OMNIA Government Purchasing Cooperative, from Insight Public Sector, 6820 S. Harl Ave., Tempe, Arizona, in the amount not to exceed \$31,378.22. Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

None.

DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Community Development – May and June
- c) Engineering
- d) Parks & Recreation
- e) Police
- f) Public Services – May and June

Mr. Langlois highlighted revenue and expenditure numbers included in the Treasurer's Report. He noted the auditors will be in the office next week. Village Manager Gargano acknowledged the work of staff on the parking deck, and thanked Public Services staff in advance for their work moving forward. Office Mike Coughlin is retiring in August; she acknowledged his positive impact on the community. He will be going to work at Hinsdale Central, and Officer Karen Kowal will replace him as the D.A.R.E. officer. She mentioned Parks & Recreation summer activities. She met with exchange students from China last week and chatted about local government. She updated the Board on Sterigenics activities, and will continue to stay on top of this matter.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn to Closed Session. Trustee Banke moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of July 16, 2019 into closed session under 5 ILCS 120/2(c)(2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, not to reconvene into open session.** Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 8:20 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk