



MEETING AGENDA

**SPECIAL MEETING OF THE
VILLAGE BOARD OF TRUSTEES
Tuesday, December 18, 2018
7:30 P.M.
MEMORIAL HALL – MEMORIAL BUILDING
(Tentative & Subject to Change)**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

- a) Regular meeting of November 20, 2018

4. CITIZENS' PETITIONS (Pertaining to items appearing on this agenda)*

5. VILLAGE PRESIDENT'S REPORT

6. FIRST READINGS – INTRODUCTION**

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by **.)*

Zoning and Public Safety (Chair Stifflear)

- a) Approve an Ordinance amending the Hinsdale Zoning Code, Chapter 6 (Office Districts), Section 6-111 (Bulk, Space and Yard Requirements) to change certain height, bulk, yard and coverage requirements for O-2 Zoning District Lots adjoining three or more lots with single-family detached dwellings**
- b) Approve an Ordinance approving Exterior Appearance and Site Plans for Parking Lot Improvements – 550 W. Ogden Avenue**

7. CONSENT AGENDA

*All items listed below have previously had a First Reading of the Board or are considered Routine*** and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

Administration & Community Affairs (Chair Hughes)

- a) Approval and payment of the accounts payable for the period of November 21, 2018 to December 18, 2018, in the aggregate amount of \$4,663,671.41 as set forth on the list

provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk***

- b) Approve a three year license agreement with Hinsdale Swim Club to the use of the Hinsdale Community Pool for their competitive swim program (*First Reading – November 20, 2018*)
- c) Accept the Village's Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2018 (*First Reading – November 20, 2018*)

Zoning and Public Safety (Chair Stifflear)

- d) Approve the issuance of a purchase order to WatchGuard in the amount of \$62,346 for the WatchGuard 4RE in-car video camera system***

8. SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included on the Non-Consent Agenda that have not had the benefit of a First Reading due to emergency nature or time sensitivity. *****

Administration & Community Affairs (Chair Hughes)

- a) Approve an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois Commencing on May 1, 2018 and Ending on April 30, 2019 in the aggregate amount of \$13,829,446 (*First Reading – November 20, 2018*)
- b) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$3,500,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2008C, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)
- c) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)
- d) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)
- e) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)
- f) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)
- g) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)
- h) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Alternate Revenue Source),

Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (*First Reading – November 20, 2018*)

- i) Approve a three-year agreement with Tyler Technologies for an enterprise resource planning (ERP) system in the amount of \$282,668, and three years of annual maintenance costs totaling \$247,011, for a total amount not to exceed \$529,679; **and**
- j) Approve a two-year agreement with Baecore Consulting Group for enterprise resource planning implementation services in the amount of \$183,522, and for business process, desktop procedures, data integration, support and contingency totaling \$108,748, for a total amount not to exceed \$292,270 (*Committee of the Whole – August 14, 2018, First Reading – August 14, 2018, Second Reading - October 2, 2018*)
- k) Approve the 2019 Annual Meeting Schedule****

Environment & Public Services (Chair Byrnes)

- l) Approve an easement and construction agreement by and between the Village of Hinsdale and Kensington Hinsdale Building, LCC (*First Reading – November 20, 2018*)

Zoning and Public Safety (Chair Stifflear)

- m) Approve an Ordinance Approving a Third Major Adjustment to a Planned Development – Hinsdale Meadows (Southeast Corner of 55th Street and County Line Road) – Hinsdale Meadows, LLC** (*First Reading – November 20, 2018*)
- n) Approve a Referral to the Plan Commission for review and consideration of the second major adjustment to a site plan/exterior appearance plan request at 330 Chestnut – Hinsdale Land Restoration and Preservation, LLC**

9. DISCUSSION ITEMS

- a) Commercial Filming

10. DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Police
- c) Parks & Recreation
- d) Economic Development

11. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

12. OTHER BUSINESS

13. NEW BUSINESS

14. CITIZENS' PETITIONS (Pertaining to any Village issue)*

15. TRUSTEE COMMENTS

16. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

17. ADJOURNMENT

*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of

Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

*****The Village Board reserves the right to take final action on an Item listed as a First Reading if, pursuant to motion, the Board acts to waive the two reading policy.***

******Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

*******Items included on the Non-Consent Agenda due to “emergency nature or time sensitivity” are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Darrell Langlois, ADA Coordinator, at 630-789-7014 **or by TDD at 630-789-7022** to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Website <http://villageofhinsdale.org>

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
November 20, 2018**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, November 20, 2018 at 7:30 p.m., roll call was taken.

Present: Trustees Christopher Elder, Michael Ripani, Luke Stifflear, Gerald J. Hughes, Matthew Posthuma, and President Tom Cauley

Absent: Trustee Neale Byrnes

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Assistant Village Manager/Finance Director Darrell Langlois, Chief Brian King, Chief John Giannelli, Director of Public Services George Peluso, Director of Community Development/Building Commissioner Robb McGinnis, Superintendent of Parks & Recreation Heather Bereckis, Administration Manager Emily Wagner and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Special meeting of November 8, 2018**

There being no changes to the draft minutes, Trustee Elder moved to **approve the draft minutes of the special meeting of November 8, 2018, as presented.** Trustee Posthuma seconded the motion.

AYES: Trustees Elder, Stifflear, Posthuma and President Cauley

NAYS: None

ABSTAIN: Trustees Ripani and Hughes

ABSENT: Trustee Byrnes

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) Approve a three year license agreement with Hinsdale Swim Club to the use of the Hinsdale Community Pool for their competitive swim program**

Trustee Hughes introduced the item which is essentially a new three year agreement with the Hinsdale Swim Club for annual use of the pool. He explained that with the prior agreement the rate reflected real costs. Looking again at costs, \$19,000 is largely personnel and utility costs, including a 3% escalator clause for the next three years. There are some minor changes to the parameters and dates for hosting swim meets. It was confirmed that this agreement does not reflect capital improvements, and represents less than 20% of the total operating cost.

The Board agreed to move this item to the consent agenda of their next meeting.

- b) Approve an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois Commencing on May 1, 2018 and Ending on April 30, 2019 in the aggregate amount of \$13,829,446**
- c) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$3,500,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2008C, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- d) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
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- h) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**
- i) Approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Alternate**

Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois

Trustee Hughes introduced Items 6b through 6i explaining that they are all related, and are annual housekeeping items. At their last meeting, the Board approved the resolution that set the maximum levy. These items start to parse out the money; the first ordinance levies the taxes which are then reduced by all of the following abatement resolutions. It was noted these numbers include the Village and the library.

The Board agreed to move these items forward for a second reading at their next meeting.

j) Accept the Village's Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2018

Trustee Hughes introduced the item which accepts the CAFR, adding this was a very 'clean' review of Village finances. It was noted that the Village has been with this accountant for more than 10 years, but the partners are rotated every three or four years. This is common practice in municipalities.

The Board agreed to move this item to the consent agenda of their next meeting.

Environment & Public Services (Chair Byrnes)

k) Approve an easement and construction agreement by and between the Village of Hinsdale and Kensington Hinsdale Building, LCC

President Cauley introduced the item and explained how it relates to the long-term flooding on Madison Street. There has been a serious problem on Madison, just south of Ogden Avenue, going back as far as the early 1980's, when there was as much as four feet of water and would be closed for days. Today, an average of 5,100 vehicles travel on this road per day. The opportunity to correct the flooding on Madison was always looked at in connection with the redevelopment of the Amlings property. Therefore, a condition for Kensington for the rezoning and subdividing they needed would be a drainage easement to the Village. He referenced materials in the packet that illustrate where the drains and pipes will be located, and how water will be routed to the Kensington property vault. There will be a new 36' pipe that will be located, in part, on private property. He thanked residents Chris and Terry Blake of 511 Warren Court, and Max and Sara Jin of 514 Warren Court for their cooperation. President Cauley explained that trenching will be used instead of directional boring; he believes this is a good plan, and added that Christopher Burke Engineering thinks this will work. Trustee Ripani would like to know if it is feasible to move the vault to the residential property in this area, because we don't know what will happen in the future and the use of the school property could change. Discussion followed. It was pointed out that if the vault is moved it would change the property owner's economics, because certain of the single family homes would not have a basement.

The Board agreed to move this item forward for a second reading at their next meeting.

Zoning and Public Safety (Chair Stifflear)

l) Approve a an Ordinance Approving a Third Major Adjustment to a Planned Development – Hinsdale Meadows (Southeast Corner of 55th Street and County Line Road) – Hinsdale Meadows, LLC**

Trustee Stifflear introduced the item for the third major adjustment to the Hinsdale Meadows development. The Board can approve the proposed changes if they find them in substantial conformance with the original detailed plan. If not, they can recommend the item to the Plan Commission for a full hearing. The proposed changes are to the duplex Villa homes, and include the addition of a second floor window, a change to an existing second floor window, and adjustments to the interior staircase. These requested changes do not affect the bulk space and yard requirements. He commented that he views these changes as more minor than those in the second major change. He stated that he has talked to Plan Commission Chair Steve Cashman, who does not think the Plan Commission can add any value to the discussion. A representative from Hinsdale Meadows confirmed that there likely will be more of these types of changes in the future. Trustee Stifflear explained that with residential developments there are more changes not contemplated by the code, he is discussing with Community Development Director Robb McGinnis what could be approved at the staff level. President Cauley agreed these types of changes need not be taken up at the Board level.

The Board agreed to move this item forward for a second reading at their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) **Approval and payment of the accounts payable for the period of November 7, 2018 to November 20, 2018, in the aggregate amount of \$942,699.08 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. *Item taken out of order.***

The following items were approved by omnibus vote:

Environment & Public Services (Chair Byrnes)

- b) **Approve a Resolution Approving the 2018 South Infrastructure Project Contract Change Order Number 1 in the amount of \$57,000 to G&M Cement Construction, Inc. (First Reading – November 8, 2018)**
- c) **Award State of Illinois joint bid purchase of bulk winter de-icing salt to Cargill Incorporated in the amount of \$45,269 (First Reading – November 8, 2018)**
- d) **Reject the bid proposal for bid #1649 for KLM Lodge Roof and Brush Hill Station Roofs Project as submitted by Mortenson Roofing Co., Inc. (First Reading – November 8, 2018)**

Trustee Elder moved to **approve the Consent Agenda, as presented.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Posthuma

NAYS: None

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Zoning and Public Safety (Chair Stifflear)

- a) **Approve an Ordinance approving a First Major Adjustment to a Site Plan and Exterior Appearance Plan for Property Located at 336 E. Ogden Avenue - Bill Jacobs Group d/b/a Bill Jacobs Jaguar/Land Rover Hinsdale** *(First Reading – November 8, 2018)*

Trustee Stifflear introduced this item which is the approval of five adjustments to the original approved plan. The Plan Commission voted unanimously to approve these changes, and the two variations required were unanimously approved by the Zoning Board of Appeals.

Trustee Stifflear moved to **Approve an Ordinance approving a First Major Adjustment to a Site Plan and Exterior Appearance Plan for Property Located at 336 E. Ogden Avenue - Bill Jacobs Group d/b/a Bill Jacobs Jaguar/Land Rover Hinsdale**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Posthuma

NAYS: None

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

- b) **Approve an Ordinance Approving Sign Variations for Various Signs at 336 East Ogden Avenue – J & L Hinsdale, LLC d/b/a Bill Jacobs Jaguar/Land Rover Hinsdale – Case Number V-07-18** *(First Reading – November 8, 2018)*

Trustee Stifflear explained this item is an approval of Land Rover signage. The Plan Commission approved the request unanimously, and the Zoning Board of Appeals voted to recommend Board approval with the exception of the signage on the west side of the building.

Trustee Hughes moved to **Approve an Ordinance Approving Sign Variations for Various Signs at 336 East Ogden Avenue – J & L Hinsdale, LLC d/b/a Bill Jacobs Jaguar/Land Rover Hinsdale – Case Number V-07-18**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Posthuma

NAYS: None

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

Administration & Community Affairs (Chair Hughes)

- c) **Approve a Third Amendment to the Land Rover Hinsdale, LLC Economic Development and Sales Tax Revenue Sharing Agreement** *(First Reading – November 8, 2018)*

Trustee Hughes introduced the item related to the Land Rover agreement that has been amended to account for the addition of the Jaguar dealership. He explained the structure of the agreement is largely the same as a year ago with regards to the threshold level beyond which the sales tax revenue is subject to a split, however the cap has gone up to give us a share of the additional business. This agreement preserves our baseline and gives the Village a share of the additional business and sales tax revenue.

Trustee Hughes moved to **Approve a Third Amendment to the Land Rover Hinsdale, LLC Economic Development and Sales Tax Revenue Sharing Agreement.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Posthuma

NAYS: None

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

d) **Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 22, 2018** *(First Reading –November 8, 2018)*

Trustee Hughes introduced the item and noted it does not appear on the Consent Agenda so as to allow Trustee Ripani an opportunity to weigh in on the matter. This is an ordinance to permit Class B liquor license holders the option to extend their hours on Thanksgiving Eve to mimic regular weekend hours. He noted there were no issues or complaints last year.

Trustee Ripani remarked that he was glad there were no injuries or issues last year, but he still won't support this item. He finds it a disturbing fact that the eve before Thanksgiving is second only to New Years' Eve with drunk driving. The police have announced a crackdown, and he believes this undermines that initiative.

Trustee Hughes moved to **Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 22, 2018.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes and Posthuma

NAYS: Trustee Ripani

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

DISCUSSION ITEMS

a) **Land Rover- off-site parking**

Trustee Stifflear began discussion explaining this is in regards to the property located 110 East Ogden Avenue. The property is zoned O-2 on the east and west sides. It has been for sale for a year, and the Village has received requests for use, but none were O-2 uses. At

one point there was a request across the street for a car wash; the Board at the time was not in favor of the request because of increased traffic. He noted it is a busy intersection on the weekends, and in his opinion, an intensive use retail business would not work.

Mr. Kevin Jacobs addressed the Board, stating as part of the sharing agreement he cannot use his current location at 300 Ogden Avenue for any purpose, but the proximity of the 110 E. Ogden property is good. He said now that there are two brands at the new property, space is a little tight. His business would use the property primarily to photograph new and used inventory. The existing building is small enough to accommodate an inside photo booth and some office space. The rest of the lot would be used for inventory parking. This would not be a high traffic area; two or three employees would be there daily, and a porter would go back and forth from the main location. Customers would not be sent there. He anticipates some renovation to the existing building. Mr. Jacobs said he will use what he learned from the neighbors during the 336 Ogden planning; he has already sent letters to area neighbors. His plan is to involve the neighbors as much as they want.

Trustee Stifflear asked about inventory turns. Mr. Jacobs said for used inventory they need to stock double the monthly sales as used cars turn quicker than new ones. President Cauley explained the Village did not want Land Rover to use their old location as a parking lot, because there would be no sales tax revenue. The plan was to get another high end dealership on the old property, however, the 110 E. Ogden property is different, it is closer to homes, and closer to Ogden Avenue and York Road. Even so, he would not want this property to look like a storage place for cars. Mr. Jacobs asked if at the rear of the lot they could park vehicles tandem to give them more capacity. Trustee Stifflear pointed out Village code prohibits tandem parking, the code would have to be changed; he would like to see this move through the Plan Commission. Trustee Posthuma asked about lighting. Mr. Jacobs said he would improve the lighting and would work with neighbors. They would keep it as minimal as possible but still provide adequate security. Trustee Elder added he is leery about storing a lot of cars on this property, but there were no firm no's from the Board for this proposal.

DEPARTMENT AND STAFF REPORTS

- a) Engineering
- b) Public Services
- c) Community Development
- d) Fire

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

Item taken out of order:

Administration & Community Affairs (Chair Hughes)

Mr. Langlois confirmed that Trustee Byrnes found no issues when he reviewed the payables. Trustee Elder moved **Approval and payment of the accounts payable for the period of November 7, 2018 to November 20, 2018, in the aggregate amount of \$942,699.08 as set**

forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Posthuma

NAYS: None

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

None.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn to Closed Session. Trustee Stifflear moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of November 20, 2018 into closed session under 5 ILCS 120/2(c)(6) setting of a price for sale or lease of property owned by the public body, and 5 ILCS 120/2(c)(11) litigation, filed or pending before a court or administrative tribunal or when an action is probable or imminent, not to reconvene into open session.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Posthuma

NAYS: None

ABSTAIN: None

ABSENT: Trustee Byrnes

Motion carried.

Meeting adjourned at 8:23 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk

REQUEST FOR BOARD ACTION
Community Development

AGENDA SECTION: First Reading – ZPS

SUBJECT: Text Amendment to change certain height, bulk, yard and coverage requirements for O-2 Zoning Lots adjoining three or more lots with single-family detached homes
Request by the Village of Hinsdale

MEETING DATE: December 18, 2018

FROM: Chan Yu, Village Planner

Recommended Motion

Approve an Ordinance amending the Hinsdale Zoning Code, Chapter 6 (Office Districts), Section 6-111 (Bulk, Space and Yard Requirements) to change certain height, bulk, yard and coverage requirements for O-2 Zoning District Lots adjoining three or more lots with single-family detached dwellings.

Background

On March 14, 2018, the Plan Commission (PC) reviewed a Tentative Plat of Subdivision and Map Amendment request from Charles Marlas, of Kensington School, at 540 W. Ogden Avenue (Case A-44-2017). The application proposed to subdivide 1.74 acres of the northern half of the lot facing Ogden Avenue, and amend the zoning from R-4 single family residential to an O-2 limited office district.

Per the code, the bulk and height regulations of the O-2 district encourage development that is architecturally consistent with smaller sites and compatible with nearby residential uses. However, during the public hearing at the PC meeting and Board of Trustees meeting on April 17, 2018, neighborhood residents stated concerns over the long-term development implications of the subject property under the O-2 zoning classification, if Kensington School were to move and the site be redeveloped.

In response to the concerns voiced by the local residents at the PC and Village Board meetings, the Village of Hinsdale is requesting a Text Amendment to Section 6-111(H), Exceptions and Explanatory Notes to the height, bulk, yard and coverage requirements for O-2 zoned lots (over 1 acre) adjoining three or more single family lots.

Of note, the text amendment would:

- Limit the maximum structure height from 40 feet to 25 feet (homes in the residential districts are allowed up to 30 feet or more).
- Require minimum lot coverage and setback requirements 30% increased than current.
 - ▶ Front yard setback from 25 feet to 32.5 feet
 - ▶ Side yard setback from 10 feet to 13 feet
 - ▶ Rear yard setback from 20 feet to 26 feet
- Limit the maximum floor area ratio (F.A.R) from .50 to .25 (the O-1 is limited to .40 and a comparable lot size in the R-4 district is allowed .20 plus 2,000 SF)

It should be noted at the April 17, 2018, Village Board meeting, the applicant for the Kensington School application, stated that he is willing to work with the Village on additional restrictions on redevelopment of the site in the future in order to address the concerns of the residents in the area.

Discussion & Recommendation

The PC considered the application on July 11, 2018, and had essentially two concerns. First, which O-2 lots would this text amendment affect; and second, the PC believed this request can be interpreted as spot zoning. To this end, the Village Attorney provided a memorandum in regards to the spot zoning concern (Attachment 1) and the Village Planner provided a zoning analysis with respect to the potentially affected O-2 lots by the text amendment (Attachment 2). In conclusion to the zoning analysis, the text amendment would only affect 1 lot, 540 W. Ogden Avenue.

On November 14, 2018, the PC held a public hearing to review the requested information with Village staff, and unanimously recommended to deny the text amendment from the Village of Hinsdale to Zoning Code Section 6-111, 7-0, 2 absent. There were no public comments from the audience at the PC meetings (Attachment 4).

The PC stated the requested regulations are arbitrary and would set a bad precedent. The application is too site specific and is potentially spot zoning. And the PC believes the current zoning application process is already in place to carefully review future requests, rationally, and with input by the public.

Village Board and/or Committee Action

On May 15, 2018, the Board referred this item for public hearing, review and recommendation by the PC.

Documents Attached

Draft Ordinance

1. O-2 Zoning District Regulations Memorandum by Village Attorney
2. PC Requested O-2 Zoning Analysis Data
3. Transcript of PC Public Meeting on July 11, 2018
4. Transcript of PC Public Hearing on November 14, 2018
5. Text Amendment and Plan Commission Applications by the Village
6. Zoning Ordinance Section 6-111
7. O-2 Limited Office District Map

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE HINSDALE ZONING CODE, CHAPTER 6
(OFFICE DISTRICTS), SECTION 6-111 (BULK, SPACE AND YARD
REQUIREMENTS) TO CHANGE CERTAIN HEIGHT, BULK, YARD AND COVERAGE
REQUIREMENTS FOR O-2 ZONING DISTRICT LOTS ADJOINING THREE OR MORE
LOTS WITH SINGLE-FAMILY DETACHED DWELLINGS**

WHEREAS, the Village of Hinsdale Board of Trustees (the "Applicant") has filed an application (the "Application") pursuant to Section 11-601(C) of the Hinsdale Zoning Code for an amendment to the text of Section 6-111 of the Hinsdale Zoning Code to more accurately tailor the bulk, height and yard requirements for properties in the O-2 Zoning District that adjoin three (3) or more lots containing detached single-family dwellings (the "Proposed Text Amendments"); and

WHEREAS, the Board of Trustees has transmitted the Application for the Proposed Text Amendments to the Village Manager pursuant to Section 11-601(D)(1) of the Hinsdale Zoning Code, who has referred the Application to the Plan Commission of the Village of Hinsdale (the "Village") for consideration and a hearing, and the Application has otherwise been processed in accordance with the Hinsdale Zoning Code, as amended; and

WHEREAS, the Plan Commission held a public hearing on the Application on November 14, 2018 (the "Public Hearing"). After considering all of the testimony and evidence presented at the Public Hearing, the Plan Commission recommended denial of the Proposed Text Amendments by a unanimous vote of seven (7) in favor of denial, and zero (0) opposed to denial, with two (2) members absent, as set forth in the Plan Commission's Findings and Recommendation relative to the Proposed Text Amendments for Plan Commission Case No. A-24-2018 ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village have duly considered the Findings and Recommendation of the Plan Commission, the factors set forth in Section 11-601(E) of the Hinsdale Zoning Code and all of the facts and circumstances affecting the Application.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1: Incorporation. Each whereas paragraph set forth above is incorporated by reference into this Section 1.

Section 2: Findings. The President and Board of Trustees, after considering the Findings and Recommendation of the Plan Commission, and other matters properly before it, rejects the Findings and Recommendation of the Plan Commission, and

makes its own finding that the Proposed Text Amendments set forth below are demanded by and required for the public good.

Section 3: Amendment. Chapter 6 (Office Districts), Section 6-111 (Bulk, Space and Yard Requirements) Subsection 6-111(H) (*Exceptions and Explanatory Notes*) of the Hinsdale Zoning Code shall be amended in relevant part as follows:

"H. *Exceptions And Explanatory Notes*:

1. *Height Exceptions Special Height Standards*:

[. . .]

d. O-2 Lots Adjoining Three or More Single-Family Lots:

- i. This Subsection 6-111(H)(1)(d) applies only to those lots in an O-2 Zoning District that:
 - a. are over one (1) acre in size; and
 - b. adjoin three (3) or more lots containing a single-family detached dwelling (even if the single-family detached dwelling is legal nonconforming in use or structure) for at least twenty (20) lineal feet.
- ii. If any lot in the O-2 Zoning District meets the standards in Subsection 6-111(H)(1)(d)(i) above, then the allowed height of any structure located in that O-2 zoned lot shall be a maximum of twenty-five feet (25'), as opposed to the maximum of forty feet (40') generally allowed in the O-2 Zoning District.

[. . .]

10. Special Rear Lot, Yard, Setback, Floor Area Ratio Exception Standards for Certain Lots In The O-2 Zoning District:

- a. No rear yard or rear setback shall be required on any lot zoned in the O-2 district when the rear lot line of such lot is contiguous to a railroad right of way and such lot is not contiguous to any lot zoned in any residential district.
- b. For any lot in the O-2 Zoning District that is situated according to the standards in Subsection 6-111(H)(1)(d)(i) above, all minimum lot, yard and setback requirements shall be thirty percent (30%) higher than would otherwise be allowed in the O-2 Zoning District; and all maximum floor area ratio requirements

shall be fifty percent (50%) lower than would be otherwise allowed in the O-2 Zoning District.

[. . .]"

Section 4: Amendment. The "Bulk, Space And Yard Requirements" Matrix in Chapter 6 (Office Districts), Section 6-111 (Bulk, Space and Yard Requirements) of the Hinsdale Zoning Code shall be amended to reference the text amendments reflected in **Section 3** of this Ordinance, as appropriate.

Section 5: Amendment. Title 12 (Applicability and Interpretation), Article 2 (Interpretations), Section 12-206 (Definitions) of the Hinsdale Zoning Code, shall be amended to include the following definition:

Adjoin: When two lots touch, lie immediately next to, or share a common wall or lot line, they *adjoin* each other and are *adjoining* lots; and in contrast to abutting lots, lots do not *adjoin* if they are fully separated by an improved public right-of-way, alley, or other public land such that no part of the lots physically touch.

Section 6: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 7: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2018.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2018, and attested to by the Village Clerk this same day.

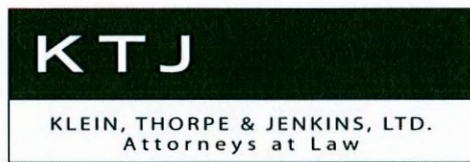
Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the _____ day of _____, 2018.

Christine M. Bruton, Village Clerk



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MEMORANDUM

TO: Hinsdale Plan Commission

FROM: Lance Malina, Village Attorney

DATE: September 12, 2018

RE: O2 Zoning District Regulations

The Plan Commission at its July meeting raised concerns about the proposed amendments to the O2 Zoning District regulations. Staff has asked that I address the legal aspects of those concerns. I have reviewed the transcript of the meeting and I see two legal issues that have been raised: (1) so-called "spot zoning" concerns; and (2) concerns regarding no direct notice being given to specific property owners.

Regarding spot zoning, it is important to know that there really is no such thing as spot zoning, per se. What I mean by that is that a zoning district can contain only one lot in an area or a municipality and a text amendment can end up affecting only one lot and still be legal. What really matters is whether the result that is legislated is a rational approach to the overall plan for the Village. Having said that, the concern raised by the Plan Commission about whether the effect of the proposed regulations has been studied as applied to all properties is a good one. If the proposed protections are just as important to residential use abutting other commercial districts, then the regulations could be argued to be irrational and arbitrary, and challenged on that basis. The key, therefore, is whether or not the proposed new regulations make sense in the overall land-use plan of the Village and not how many properties they affect.

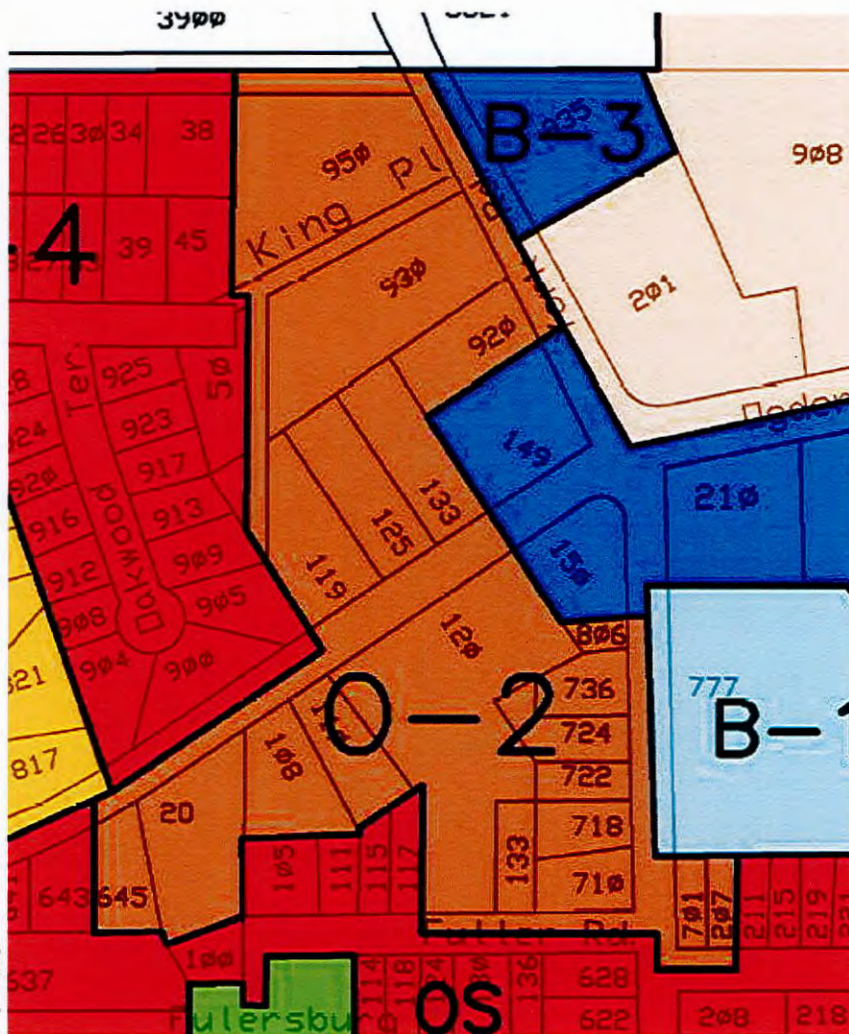
Regarding the notice question, the Municipal Code is quite clear that direct notice to property owners potentially affected by a text amendment is not required. Part of the reason for this is that it is often not possible to figure out which properties might be affected by a regulation (unlike a map amendment), and giving notice to some and not others would create a legal problem of its own. Having said this, there appears to be less of a problem giving direct notice in this particular case because the set of all property owners in an O2 District affected by the proposed regulations is more easily determined. Also, notice could even be sent to all property owners in an O2 District to completely avoid the due process problem that I pointed out above.

If you have any questions or concerns regarding this matter, please feel free to contact me.

KLEIN, THORPE & JENKINS, LTD.

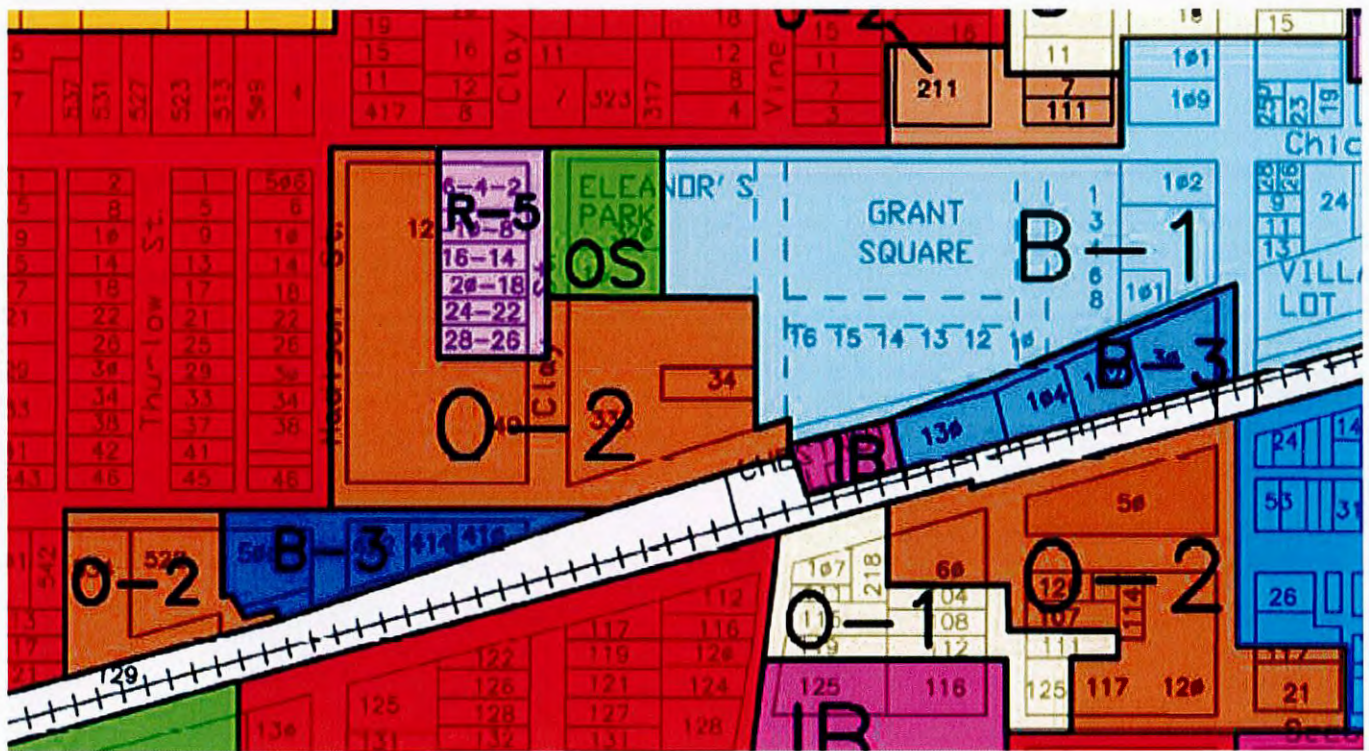
A handwritten signature in cursive script, reading "Lawrence C. Jenkins", is written over a solid horizontal line.

Attachment 2 – Analysis Data (part 1 of 3)



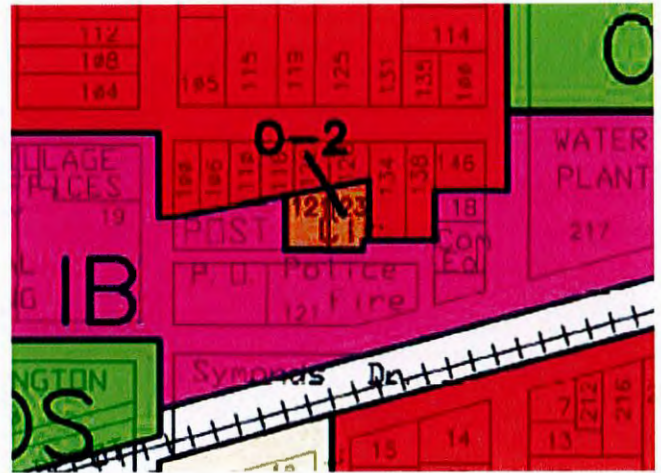
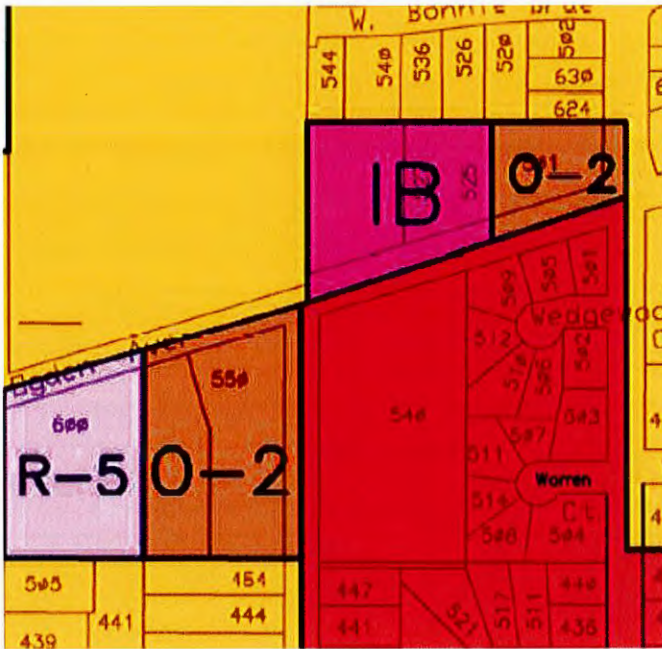
O-2 Address	Over 1 Acre	Adjoins 3 or more single family lots	Affected by Text Amendment?
950 N. York Rd.	Yes (1.6 acres)	No	No
930 York Rd.	Yes (1.8 acres)	No	No
920 Yorkd Rd.	No	No	No
133 E. Ogden Ave.	No	No	No
123 E. Ogden Ave.	No	No	No
119 E. Ogden Ave.	No	No	No
207 Fuller Rd.	No	No	No
133 Fuller Rd.	No	No	No
701 N. York Rd.	No	No	No
710 N. York Rd.	No	No	No
718 N. York Rd.	No	No	No
736 York Rd.	No	No	No
806 N. York Rd.	No	No	No
150 E. Ogden Ave.	No	No	No
120 E. Ogden Ave.	Yes (2.5 acres)	No	No
110 Ogden Ave.	No	No	No
108 E. Ogden Ave.	No	Yes	No
20 E. Ogden Ave.	No (1 acre)	Yes	No
645 N. Washington	No	No	No

Attachment 2 – Analysis Data (part 2 of 3)



O-2 Address	Over 1 Acre	Adjoins 3 or more single family lots	Affected by Text Amendment?
7 N. Grant St.	No	No	No
111 Chicago Ave.	No	No	No
211 W. Chicago Ave.	No	No	No
40 S. Clay St.	Yes (3.3 Acres)	No	No
333 Chestnut St.	Yes (2.7 Acres)	No	No
34 Chestnut St.	No	No	No
534 Chestnut St.	No	Yes	No
522 Chestnut St.	No	No	No
60 S. Grant St.	No	No	No
107 S. Grant St.	No	No	No
50 S. Lincoln St.	No (.99 Acres)	No	No
126 W. 1st St.	No	No	No
118 W. 1st St.	No	No	No
114 W. 1st St.	No	No	No
120 S. Lincoln St.	Yes (1.1 Acres)	No	No
21 W. 2nd St.	No	No	No

Attachment 2– Analysis Data (part 3 of 3)



O-2 Address	Over 1 Acre	Adjoins 3 or more single family lots	Affected by Text Amendment?
501 W. Ogden Ave.	No	No	No
550 N. Ogden Ave.	Yes (1.8 Acres)	No	No
600 W. Ogden Ave.	Yes (1.3 Acres)	No	No
540 W. Ogden Ave.	Yes (1.74 Acres)	Yes (per map amendment)	Yes
121 Post Cir.	No	No	No
123 Post Cir.	No	Yes	No

BEFORE THE VILLAGE OF HINSDALE
PLAN COMMISSION

In the Matter of:)
)
Case A-24-2018 - Village of Hinsdale -)
Zoning Code Text Amendment to)
Section 6-111(H) Exceptions and Explanatory)
Notes for the O-2 Limited Office District.)

REPORT OF PROCEEDINGS had and testimony taken at the public hearing of the above-entitled matter before the Hinsdale Plan Commission at 19 East Chicago Avenue, Hinsdale, Illinois, on the 11th day of July, 2018, at the hour of 8:00 p.m.

BOARD MEMBERS PRESENT:

MR. STEPHEN CASHMAN, Chairman;

MS. DEBRA BRASELTON, Member;

MS. JULIE CRNOVICH, Member;

MR. GERALD JABLONSKI, Member;

MR. JIM KRILLENBERGER, Member;

MR. SCOTT PETERSON, Member.

1 ALSO PRESENT:

2 MR. CHAN YU, Village Planner and
3 Applicant.

4

5 CHAIRMAN CASHMAN: Our next public
6 hearing is Case A-24-2018. It's from the
7 Village of Hinsdale. This is a Zoning Code Text
8 Amendment to Section 6-111(H) Exceptions and
9 Explanatory Notes for the O-2 Limited Office
10 District.

11 Chan, I imagine you are the
12 applicant?

13 MR. YU: Yes, sir.

14 CHAIRMAN CASHMAN: You want to tell us
15 where you live and what your name is.

16 (Mr. Yu sworn.)

17 MR. YU: My home address or work
18 address?

19 MS. BRASELTON: Work is good.

20 MR. YU: 19 East Chicago Avenue,
21 Village Hall. That's where I spend most of my
22 day.

1 MR. YU: And to the max, you know, the
2 residents did show some concern. So this really
3 was spearheaded by some of the Board of Trustees
4 members to say we will look at the Zoning Code
5 to see if we can provide some relief in the
6 footnotes of the bulk regs in the O-2 District.

7 And so really these are some of
8 the footnotes. Officially they are called the
9 "Exceptions and Explanatory Notes to the height,
10 bulk, yard and coverage requirements for O-2
11 lots." And some examples, minimum required lot
12 coverage and setback requirements are increased
13 30 percent than current.

14 So if this text amendment moves
15 forward, the front yard setback would go from
16 25 feet to 32.5 feet. So a new potential
17 building would be further away from the front
18 street. The side yard setback goes from 10 to
19 13 feet so the sides of it will be further away.

20 The rear setback, from 20 to 26 feet. And the
21 FAR is reduced. Lot coverage is also reduced.

22 So really the maximum building and

1 CHAIRMAN CASHMAN: Chan, give us a
2 history of where -- And I read the package and
3 I understand this came because of the Kensington
4 project. But it seems like this came from the
5 trustees because there wasn't really any
6 discussion related to this at our level.

7 MR. YU: Correct. So during the public
8 comment period, the Board of Trustees meeting,
9 and I think there were a couple of neighborhood
10 meetings as well with maybe a couple of the
11 trustees, a few neighbors were really concerned
12 about the text amendment, particularly the O-2
13 District abutting residential. Not so much
14 Kensington School, but the future of whether or
15 not the school would stay here forever.

16 And understanding that Kensington
17 School was really built below the what is
18 maximum allowed for the site, you know, a lot of
19 the neighbors were concerned that maybe a new
20 landowner would demolish the building and
21 construct to the max on the site.

22 CHAIRMAN CASHMAN: Right.

1 site plan that a potential applicant can ask to
2 construct would be much smaller adjacent to a
3 residential lot.

4 CHAIRMAN CASHMAN: My question is when
5 I read this is, if I look at this and I'm
6 thinking just about Kensington, that's one
7 thing. But one thing that I think is completely
8 missing in this is an analysis of every other
9 O-2 property in the Village and how many, each
10 one, what the analysis would be, what they
11 currently are. Because without that, this feels
12 like spot zoning to me.

13 MR. YU: Right.

14 CHAIRMAN CASHMAN: Just because the
15 people living around that location made a fuss,
16 I just don't think I would have the information
17 to actually vote on this because how many
18 O-2 lots are there. How many are there that
19 abut and have --

20 MR. JABLONSKI: O-2 lots adjoining 3 or
21 more.

22 CHAIRMAN CASHMAN: I know but how many.

1 MR. JABLONSKI: That was going to be my
2 point exactly. Without a more macroanalysis, I
3 think it's impossible.

4 CHAIRMAN CASHMAN: Yes. What if you
5 are going to do something that is going to hurt
6 an O-2 use?

7 Deb had a good case, what about
8 commercial properties.

9 MS. BRASELTON: What about B-3s that

08 03 30PM 10 about residential areas? Particularly the Land
11 Rover development that was recently approved
12 that, you know, there were tons of neighbors who
13 are, I would submit, much more dramatically
14 affected by a B-3. So this feels to me like a
15 special privilege that I can't vote in favor of.

16 CHAIRMAN CASHMAN: Just for that lot.

17 And it's hard to say. Maybe there is one of
18 these, maybe there are ten of these.

19 MS. BRASELTON: Maybe there are.

08 03 42PM 20 CHAIRMAN CASHMAN: I think as a
21 minimum, we would need to see an analysis of
22 every single location graphically in some kind

1 of tablet or form to see.

2 MR. JABLONSKI: That would be B-3.

3 MS. CRNOVICH: I would like to see
4 office 1 added, O-1.

5 CHAIRMAN CASHMAN: To be honest, to be
6 fair to businesses, I would want those people
7 notified that this is being considered, because
8 think of all the property owners.

9 MR. JABLONSKI: The property owners.

08 04 06PM 10 CHAIRMAN CASHMAN: Property owners,
11 think of how many there could be. We don't even
12 know. This could be impacting these people and
13 suddenly the value of their property has been
14 diminished. Because if they knock down an old
15 building, say a 1950s building or something, and
16 they knock it down. They think they know what
17 they can build. And now it's restricted, and
18 they didn't hear about this meeting. It's a
19 weird situation. I just think it has more -- I
08 04 27PM 20 really don't know what the ramifications are. I
21 just don't know how we could vote in good
22 conscience and approve it. That's just my

1 personal opinions.

2 MS. CRNOVICH: Some of these other
3 areas in O-2 have been hotspots before. Like
4 Chestnut, that office building years ago the
5 neighbors weren't notified about things.

6 CHAIRMAN CASHMAN: Is that where the
7 Du Page Medical is?

8 MS. CRNOVICH: No. This spot is
9 further west.

08 04 50PM 10 CHAIRMAN CASHMAN: Oh, yes.

11 MS. CRNOVICH: And I think that is
12 where we got the text amendment that any
13 residential neighbors had to be notified about
14 any exterior appearance.

15 MS. BRASELTON: You are right.

16 MS. CRNOVICH: So it's also an issue
17 for other, you know, residential neighborhoods.
18 And again, I urge you to look at O-1.

19 And then I had a question --

08 05 15PM 20 CHAIRMAN CASHMAN: What about --

21 MS. CRNOVICH: O-3, though, that's
22 mainly, if you look at the definition, O-3 is a

1 little bit different. I think that's more,
2 Accommodate the needs of business and
3 professional offices and related businesses used
4 as required, a somewhat wider range of office
5 space with a somewhat higher intensity of
6 pedestrian and traffic movement.

7 So I think that's more, I don't
8 think that's -- There is too many --

9 CHAIRMAN CASHMAN: In town?

08 06 02PM 10 MS. CRNOVICH: No. O-1 is more like in
11 town. O-3 -- Do we have the big zoning map?

12 MR. KRILLENBERGER: There is one in the
13 back of Chan's application. O-3 is mostly the
14 Spinning Wheel --

15 MS. CRNOVICH: You are talking about
16 the big board. But you know what I'm talking
17 about, I think O-3 is more business.

18 MR. YU: Right. No. Yes, I mean I
19 think staff, the Village, understands that there
08 06 16PM 20 is probably other zoning districts they could
21 also take another look at. However, I think
22 this is really driven by the Board to focus on

1 the O-2 in particular only because of that
2 particular case.
3 CHAIRMAN CASHMAN: I just think
4 that's -- I don't think we should look at it
5 for one particular case. I mean personally, I
6 think our Code -- I just think who knows what
7 the ramifications there are. It could be great.
8 Conceptually it sounds like good for the
9 neighborhood, but I think we have to weigh
10 everyone's --

08 06 48PV

11 MS. CRNOVICH: I think it could be
12 tightened up, too.

13 MR. JABLONSKI: One concern I have the
14 way it's written makes it really like it's
15 targeted zoning. We request an analysis, it
16 says, for O-2 zoned lots, parenthesis, over
17 1 acre.

18 MS. CRNOVICH: Is that combined lots or
19 just one lot?

08 07 04PV

20 MR. JABLONSKI: Is it only ones over
21 1 acre?

22 MS. CRNOVICH: That's what I was

1 confused with. Does the lot have to be 1 acre
2 or more than --

3 MR. JABLONSKI: When we get that
4 specific, I'm really worried about that, the
5 issue you bring up.

6 CHAIRMAN CASHMAN: Right. That's just
7 unique to that one. So I guess that would be my
8 only comments. I know you are going to be busy
9 and not going to be getting any sleep in a
10 month. But, you know, just some more homework
11 by staff to -- So at least we could evaluate
12 this thing.

08 07 27PV

13 MR. YU: Right.

14 MS. BRASELTON: It's not that it's not
15 well-meaning. I think it is --

16 CHAIRMAN CASHMAN: The intention is.

17 MS. BRASELTON: But I think it needs to
18 be looked at for the bigger perspective of other
19 properties, other residents, other rights.

08 07 45PV

20 MR. JABLONSKI: We are not here to
21 destroy property.

22 CHAIRMAN CASHMAN: Right. If I owned

1 an O-2 piece, I would want to be sitting here.

2 MR. JABLONSKI: It needs to be heard.

3 CHAIRMAN CASHMAN: That would be
4 terrible. You go to sell it. And you think you
5 know what it is, and then there has been a text
6 amendment to change what you would do.

7 MR. KRILLENBERGER: Was the intention,
8 Chan, by saying the greater than 1 acre to make
9 it -- and we have kind of done this with the
10 County Line and 55th property designating by

08 08 06PV

11 acreage -- to kind of identify this particular
12 property. And I am with you, I don't like that.

13 CHAIRMAN CASHMAN: That's why I think
14 that spreadsheet, we would want to see how many
15 acres we are talking about for every O-2 parcel.

16 MR. KRILLENBERGER: Yes. I mean there
17 is clearly --

18 CHAIRMAN CASHMAN: So we can see which
19 fall or which don't. Maybe the 1 acre makes it
20 so it makes more sense.

08 08 25PV

21 MS. CRNOVICH: And then, too, you might
22 want to add, institutional, IB, because you

1 have -- whatchamacallit -- on Ogden. It's Basic
2 Life. So there is all these different ways.

3 CHAIRMAN CASHMAN: All right.

4 MS. CRNOVICH: And I have one more
5 comment. It says for, let's see, Lots over
6 1 acre adjoining 3 or more single-family lots.

7 I think I would prefer if the wording was
8 abutting, which is in definitions. And that
9 means -- I know you know, Chan -- but it could
10 be property across the street. It doesn't have
11 to be right next door.

08 08 09PV

12 CHAIRMAN CASHMAN: But would you want
13 it to attach something across the street?

14 MS. CRNOVICH: Usually in our Code
15 abutting is used.

16 CHAIRMAN CASHMAN: Which would be
17 touching.

18 MS. BRASELTON: Share the property
19 line.

08 08 23PV

20 CHAIRMAN CASHMAN: No right-of-way
21 between.

22 MS. CRNOVICH: No right-of-way.

1 Because if you look at --

2 CHAIRMAN CASHMAN: There are so many
3 possible things.

4 MS. CRNOVICH: It's abut, touch, to lie
5 immediately next to, to share a common wall or
6 lot line, or to be separated by only a street,
7 alley, or drainage course.

8 CHAIRMAN CASHMAN: This could be
9 properties across the street?

08:09:41PM 10 MS. CRNOVICH: And that's how our Code
11 is now, though. Anything like this abuts --

12 CHAIRMAN CASHMAN: That's why I'm just
13 wondering what's wrong with our O-2 right now.
14 This, obviously, was designed with a purpose to
15 be a transitional district. So why is it not
16 expected?

17 Because even if I was the
18 Kensington owner, I mean, hopefully, they will
19 be successful; but by this being passed reduces
20 the value of that property.

08:10:04PM 21 MR. JABLONSKI: And even if you look at
22 the first suggestion, limit it from 40 to 25. A

1 house is going to be 30 feet.

2 CHAIRMAN CASHMAN: I know, it's not
3 even as small as a house.

4 MR. JABLONSKI: You use the roof line.
5 So a house can be 40 feet tall.

6 MS. CRNOVICH: Right.

7 CHAIRMAN CASHMAN: Right.

8 MR. JABLONSKI: So you are adversely
9 selecting offices.

08:10:20PM 10 CHAIRMAN CASHMAN: Right. And you
11 actually would be hard-pressed to build a
12 building, a commercial building, at 25 feet. A
13 good floor-to-floor height of a commercial
14 building is 15 feet so we already, if you had
15 one --

16 MR. JABLONSKI: Your neighbor can abut.

17 MS. CRNOVICH: I think if you look at
18 the O-2, if you look at the purposes, I think
19 you start with O-1 being, you know, the least

08:10:49PM 20 amount of use next to a residential
21 neighborhood, then you have O-2, and then O-3.
22 So all of a sudden O-2 has stricter guidelines

1 than O-1. That just doesn't make sense to me
2 for some things.

3 CHAIRMAN CASHMAN: I mean I think it's
4 interesting, too, there is no one here for the
5 neighbors around Kensington.

6 MR. JABLONSKI: Well, they thought the
7 Board --

8 CHAIRMAN CASHMAN: Unless you think
9 you've got more discussion, I kind of would like
10 to continue this.

11 MR. JABLONSKI: I agree.

12 CHAIRMAN CASHMAN: And, Chan, you can
13 talk with Robb and get some more information.
14 And then what I just don't know is I mean it
15 seems like a change, this is a big change to a
16 district, and how is no one notified. It seems
17 wrong to me.

18 MR. JABLONSKI: Well, it might turn out
19 that there is more than one O-2 with more than
20 1 acre.

08:11:04PM 21 CHAIRMAN CASHMAN: Well, maybe.
22 MR. JABLONSKI: And then it's really a

1 problem, and you are exposing yourself to a
2 lawsuit.

3 CHAIRMAN CASHMAN: Yes.

4 MS. CRNOVICH: Then it is spot zoning.

5 CHAIRMAN CASHMAN: Yes. Right.

6 Because I thought when we -- and this goes back
7 to Hinsdale Meadows -- that question came up
8 about that property.

9 MS. CRNOVICH: Yes. I brought that up.

08:11:08PM 10 CHAIRMAN CASHMAN: There was something
11 specific. And there was more than one location.
12 It was basically that location and then over by
13 Basic Life Institute and Basic Life Principles,
14 they both fell under that.

15 MS. CRNOVICH: And that right there,
16 the Institute of Basic Life, we have the O-2 and
17 the IP so --

18 MS. BRASELTON: Yes. I think it bears
19 repeating that the reason we pass text
20 amendments should be to protect residents, all
21 residents, and not just a subset.

08:12:19PM 22 CHAIRMAN CASHMAN: Well, I know, and

1 you made a good point. All the challenges with
 2 Land Rover. And there you had one, two, three,
 3 four houses immediately adjacent to it.
 4 MS. BRASELTON: Right.
 5 CHAIRMAN CASHMAN: And there was no
 6 text amendment.
 7 MS. BRASELTON: Well, there was another
 8 property right next door.
 9 CHAIRMAN CASHMAN: Right. If Land
 10 Rover knocked that building down, they could
 11 build a much bigger building.
 12 MS. BRASELTON: Right. Exactly. So
 13 looking around corners and thinking about it
 14 before we vote on it.
 15 CHAIRMAN CASHMAN: Sorry, Chan.
 16 MR. YU: Oh, no.
 17 MS. BRASELTON: So we need a motion to
 18 continue it to our September meeting?
 19 CHAIRMAN CASHMAN: Could I have a
 20 motion to continue.
 21 MS. BRASELTON: To September, right?
 22 We don't meet in August.

1 CHAIRMAN CASHMAN: To September,
 2 correct.
 3 MS. BRASELTON: So moved.
 4 MR. JABLONSKI: Second.
 5 CHAIRMAN CASHMAN: Julie?
 6 MS. CRNOVICH: Aye.
 7 CHAIRMAN CASHMAN: Aye.
 8 MR. JABLONSKI: Aye.
 9 MR. PETERSON: Aye.
 10 MS. BRASELTON: Aye.
 11 MR. KRILLENBERGER: Aye.
 12 * * *
 13 (Which were all the proceedings had
 14 in the above-entitled cause.)
 15
 16
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 22

1 STATE OF ILLINOIS)
) ss.
 2 COUNTY OF DU PAGE)
 3
 4 I, JANICE H. HEINEMANN, CSR, RDR, CRR,
 5 do hereby certify that I am a court reporter
 6 doing business in the State of Illinois, that I
 7 reported in shorthand the testimony given at the
 8 hearing of said cause, and that the foregoing is
 9 a true and correct transcript of my shorthand
 10 notes so taken as aforesaid.
 11
 12
 13
 14 Janice H. Heinemann CSR, RDR, CRR
 License No 084-001391
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1 1 [8] - 7:2, 10:15, 10:19, 10:21, 12:6, 12:17, 13:4, 16:15 10 [1] - 4:16 13 [1] - 4:17 15 [1] - 15:10 1950s [1] - 7:13	amount [1] - 15:15 analysis [4] - 5:6, 5:8, 6:19, 10:13 appearance [1] - 8:12 applicant [1] - 4:21 application [1] - 9:11 approve [1] - 7:20 approved [1] - 6:9 areas [2] - 6:8, 8:1 attach [1] - 13:11 August [1] - 18:17 Aye [6] - 18:22, 19:1, 19:2, 19:3, 19:4, 19:5	12:1, 12:11, 12:16, 13:1, 13:10, 13:14, 13:17, 13:20, 14:4, 14:8, 14:20, 15:3, 15:6, 15:20, 16:3, 16:7, 16:16, 16:20, 16:22, 17:5, 17:17, 17:22, 18:4, 18:10, 18:14, 18:18, 18:21, 19:1 challenges [1] - 17:18 Chan [4] - 12:6, 13:7, 16:7, 18:10 Chan's [1] - 9:11 change [3] - 12:4, 16:10 Chestnut [1] - 8:2 clearly [1] - 12:15 Code [4] - 4:2, 10:4, 13:12, 14:6 combined [1] - 10:16 comment [1] - 13:3 comments [1] - 11:6 commercial [3] - 6:6, 15:8, 15:9 common [1] - 14:1 completely [1] - 5:5 conceptually [1] - 10:6 concern [1] - 10:11 confused [1] - 10:21 conscience [1] - 7:20 considered [1] - 7:5 construct [1] - 4:22 continue [3] - 16:5, 18:13, 18:15 corners [1] - 18:8 correct [1] - 18:18 County [1] - 12:8 course [1] - 14:3 coverage [3] - 4:8, 4:10, 4:19 CRNOVICH [23] - 7:1, 7:22, 8:6, 8:9, 8:14, 8:19, 9:8, 9:13, 10:9, 10:16, 10:20, 12:19, 13:2, 13:12, 13:18, 13:22, 14:6, 15:2, 15:12, 16:21, 17:4, 17:10, 18:22 current [1] - 4:11	development [1] - 6:9 different [2] - 8:21, 12:22 diminished [1] - 7:12 discussion [1] - 16:4 district [2] - 14:11, 16:11 District [1] - 4:4 districts [1] - 9:18 done [1] - 12:7 door [2] - 13:9, 18:3 down [3] - 7:12, 7:14, 18:5 drainage [1] - 14:3 dramatically [1] - 6:11 driven [1] - 9:20 Du [1] - 8:4	H hard [2] - 6:15, 15:7 hard-pressed [1] - 15:7 hear [1] - 7:16 heard [1] - 11:22 height [2] - 4:7, 15:9 higher [1] - 9:3 Hinsdale [1] - 17:2 homework [1] - 11:8 honest [1] - 7:3 hopefully [1] - 14:14 hotspots [1] - 8:1 house [3] - 14:19, 14:21, 15:1 houses [1] - 17:20 hurt [1] - 6:3
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STATE OF ILLINOIS)
) ss.
COUNTY OF DU PAGE)

BEFORE THE VILLAGE OF HINSDALE
PLAN COMMISSION

In the Matter of:)
)
Case A-24-2018 - Zoning Code)
Text Amendment to Section 6-111(H))
Exceptions and Explanatory Notes)
for the O-2 Limited Office District)

REPORT OF PROCEEDINGS had and testimony taken at the continued public hearing of the above-entitled matter before the Hinsdale Plan Commission at 19 East Chicago Avenue, Hinsdale, Illinois, on the 14th day of November, 2018, at the hour of 7:55 p.m.

BOARD MEMBERS PRESENT:

MR. STEPHEN CASHMAN, Chairman;

MS. DEBRA BRASELTON, Member;

MS. JULIE CRNOVICH, Member;

MR. GERALD JABLONSKI, Member;

MR. JIM KRILLENBERGER, Member;

MR. MARK WILLOBEE, Member;

MR. TROY UNELL, Member.

1 ALSO PRESENT:

2 MR. CHAN YU, Village Planner;

3 MR. LANCE MALINA, Village Attorney.

4 * * *

5 CHAIRMAN CASHMAN: Our first case is
6 A-24-2018 from the Village of Hinsdale. It's a
7 Zoning Code Text Amendment to Section 6-111(H),
8 Exceptions and Explanatory Notes for the 0-2
9 Limited Office District. This we continued from
10 our July 11 PC meeting.

07:55:36PM

11 I believe we continued it because
12 of lack of notification?

13 MR. UNELL: That's correct.

14 CHAIRMAN CASHMAN: So are you the
15 applicant, Chan?

16 MR. YU: Yes.

17 CHAIRMAN CASHMAN: Yes. I think you
18 are. It's fallen to you. Do you want to
19 explain this to us, and then we will grill you.

07:56:22PM

20 MR. YU: So essentially the context of
21 this arose --

22 CHAIRMAN CASHMAN: Does Chan need to be

1 the height of the building will be reduced, and
2 the FAR.

3 CHAIRMAN CASHMAN: Questions of the
4 applicant?

5 MS. BRASELTON: It's nice that we have
6 the Village attorney here.

7 CHAIRMAN CASHMAN: Yes.

8 MS. BRASELTON: Can you comment on the
9 precedential nature of this if it's passed, if
10 any, for other areas, other zoning districts?

07:58:13PM

11 MR. MALINA: Well, I think Chan
12 commented on that. Like the way the amendments
13 are drafted, where they would apply in the 0-2
14 and because of the lot size, the minimum lot
15 size, and another couple requirements, they
16 would only apply to this particular property.

17 And then the question came up
18 before is if something applies to one property
19 doesn't that mean it's spot zoning, and I
20 addressed that in my memo to you.

07:58:48PM

21 So there are occasions where you
22 use logical planning principles, and it may be

1 sworn in?

2 MR. MALINA: No.

3 MR. YU: Right. So there was a map
4 amendment at Kensington School for that case
5 number to amend an R-4 Single-Family Residential
6 to Office Limited District. And as part of the
7 public comment period, some of the residents
8 expressed concern to the Board of Trustees in
9 regards to the intensity of what might happen if
10 Kensington School went out of business, a new
11 owner came in and demolished the school, and
12 constructed a new building.

07:58:47PM

13 So this was sort of driven by the
14 Board of Trustees as a part of the -- because of
15 the concerns by the neighbors that expressed
16 themselves at that public meeting and that this
17 was something that the Village would consider to
18 reduce the bulk regulations, such as lot
19 coverage, building height, FAR, to be less
20 intense versus what's allowed in the 0-2
21 District as permitted. So some of the things
22 that we are changing are regarding the setbacks,

07:57:29PM

1 because of the way everything is districted it
2 might only apply to one lot or one property at
3 least at this time.

4 MR. KRILLENBERGER: So how did you pick
5 these proportions from 40 to 25 feet? Does that
6 match Kensington's proposed building and use?

7 MR. YU: Yes. So what's here now is at
8 least what Kensington School has.

9 MR. JABLONSKI: It's shorter than the
10 adjoining homes are allowed to be.

07:59:26PM

11 MR. YU: Correct. Right. So the homes
12 I think would be allowed up to --

13 MR. JABLONSKI: 30 feet.

14 MR. YU: Right, 30 feet, 3 stories. So
15 this text amendment would for this site allow a
16 building to be maximum 1 story.

17 MR. JABLONSKI: In the interest of
18 continuity, should we have the attorney write up
19 an amendment that houses abutting an area like
20 this should be a maximum of 25 feet?

07:59:53PM

21 Discontinuity could be upsetting.

22 MR. MALINA: That's right. You could

1 look at it that way. The other way to look at
2 it is a commercial use or an industrial use is
3 always considered more intense than single-
4 family use. So that's another way to look at
5 it.

6 CHAIRMAN CASHMAN: In our zoning
7 ordinance, we allow in O-2, we feel like 40 feet
8 is acceptable.

9 MR. MALINA: Right.

08:00:11PM 10 CHAIRMAN CASHMAN: Just in this one
11 property because of -- But I can count three
12 people that don't even live adjacent to it.
13 They are all on North Street or north Monroe. I
14 just find it bothers me. I think it just seems
15 so --

16 I liked your letter. I thought you
17 had a couple things in there, Lance, that where
18 it spoke to me where it says -- You know, it
19 talked about spotting. But he said, you know,
08:00:43PM 20 that the regulations could be argued to be
21 irrational and arbitrary. I would contend that
22 these are completely irrational and arbitrary

1 because where is the data. I mean we, just
2 because 3 -- We had an issue.

3 And I went back and listened to
4 this board meeting, and it was interesting.
5 This was something that never came before us
6 when we did the text amendment. There was
7 discussion in the open board meeting about
8 creating an O-2A, that was a phrase that was
9 tossed out, to create another zoning district.

08:01:09PM 10 And that's before the text amendment occurred.

11 In my mind, you know, either it
12 made sense to split it off in O-2. And there is
13 a lot of -- There were a lot of trustees
14 speaking to that issue, that they thought this
15 made complete sense to make this an O-2. And
16 the O-2 comes with everything that an O-2 is.
17 And they all felt because of the fact that this
18 thing sat undeveloped for years that no one
19 wanted to build a house. There were
08:01:35PM 20 homebuilders that actually spoke to the board
21 and said they couldn't build a house there, and
22 this was the best use to change the zoning. And

1 we had the 3 trustees, 3 commissioners at least,
2 that voted no against this because of just the
3 idea of going from the residential zoning
4 district to O-2. But, again, we had a majority
5 that voted yes. It went to the trustees, they
6 voted yes.

7 So that kind of bothers me, okay.
8 Now we decided O-2 is good, and now we think
9 it's not and we are going to change the O-2?

08:02:02PM 10 And we think it's -- If I was the Kensington
11 owner, which I can't believe they are not here,
12 I mean you are diminishing the value of the
13 property.

14 I do think it's unusual property.
15 And I think Robb spoke to this. And I think
16 some other commissioners or people at the board
17 meeting, which I couldn't see them, they were on
18 TV. It's a small site. It's a corner lot. And
19 it has stormwater requirements. So basically
08:02:32PM 20 between I think the parking, the balance between
21 parking and building size, and stormwater, you
22 are not going to really build anything much

1 bigger than what's there. So I think, number
2 one, that's I think into play and that was
3 discussed by the trustees previously.
4 And then I think you look at the
5 whole process we had. If somebody came back --
6 We are talking about something that may never
7 happen. And changing our zoning laws for
8 something that's not even happened yet to me
9 just seems completely arbitrary and --

08:03:33PM 10 MR. JABLONSKI: Irrational.

11 CHAIRMAN CASHMAN: -- irrational.
12 Thank you.

13 So we have, if someone came back,
14 and I asked Chan and Robb this, a citizen comes
15 back and they want to come back and they are
16 doing a code-compliant new project, they would
17 have to come back for site plan. We would go
18 through the whole process, and we could hear
19 from the neighbors and whatever they are
08:03:59PM 20 proposing. We have the tools already I believe
21 in our zoning ordinance to deal with that, both
22 in the Plan Commission and with the variances

1 and with the trustees that I'm not afraid if
2 something happened.

3 And I think it's interesting, if
4 you go back and listen to the trustees' tape,
5 they all felt this is a good use. This is going
6 to be around. This is not a one-off early
7 childhood facility. This is a company that has
8 demonstrated that they build these things and
9 they do well. It's a great, I think a

08 03 41PM 10 phenomenal transition. If they have parking
11 issues, we will resolve them just like we are
12 working with Hinsdale Orthopaedics.

13 That's a couple things. I have a
14 few more. I mean think about this, and this is
15 what Gerry was getting to. The adjacent
16 properties can be 3 stories, and we are
17 restricting this one building to a 1-story
18 building. It is crazy to me that the
19 residential setbacks are 35 front, 35 corner,
08 04 01PM 20 8 side, rear, and we are changing these things.
21 And based on what data? Like what percentage?
22 Who came up with these numbers? It just seems

1 completely arbitrary. I don't see any science
2 behind this. I don't see anything that decides
3 that this is going to make it better. And I
4 think it's, I say it creates a terrible
5 precedent.

6 I mean when we did the General
7 Motors for Land Rover Jaguar, I mean why didn't
8 we start applying all kinds of zoning changes to
9 that property? Next thing you know, every time
08 04 42PM 10 we have a property that's adjacent to
11 residential, which I do agree residential trumps
12 everything -- I think we already have the
13 things in place to do this. And I think it
14 speaks volumes that no one on Madison that
15 backup to this property ever came before us.
16 It's in their backyard.

17 MR. KRILLENBERGER: Nor are they here
18 tonight.

19 CHAIRMAN CASHMAN: Nor are they here
08 05 01PM 20 tonight.

21 MR. JABLONSKI: Because they are
22 embarrassed.

1 CHAIRMAN CASHMAN: I understand, and
2 I'm sympathetic. I think the trustees are
3 trying to be good about it. I think listening
4 and deliberating and responding, and we have
5 done this for so many different projects.

6 I mean we have even knocked down a
7 building, an existing building, to create
8 more -- The mechanism is there. Hinsdale
9 Meadows, think of all the different things that
08 05 34PM 10 went through and were discussed there. I just
11 feel like we already have what we need in our
12 ordinance. And to make this change, I do think
13 it sets a terrible precedent. Because if I had
14 something next to me and I didn't like it, I
15 would be like, well, come on, let's get enough
16 trustees in favor of this thing and try to get
17 it to the Plan Commission and put it through. I
18 just don't like it.

19 I'm sympathetic to these people.
08 05 41PM 20 I'm really hopeful that Kensington will do a
21 good job. I'm excited even to see construction
22 going on there now. It's going to be such an

1 improvement. And if everything works out the
2 way it was proposed and traffic does not become
3 a nightmare, this could be a really great thing
4 for us; but I just don't think this is how we
5 solve the problem.

6 MS. CRNOVICH: I noticed, too, in the
7 proposed text amendment it was for properties
8 that adjoin. And what's the definition of
9 adjoin? And actually, if it would have been
08 06 15PM 10 what we use in the Code usually is abut, I think
11 there would have been other parcels that this
12 would have pertained to. But this, I agree with
13 everything Steve is saying, you know.

14 MS. BRASELTON: I do, too.

15 MS. CRNOVICH: It's one zoning lot.

16 CHAIRMAN CASHMAN: I would feel better
17 if it was multiple zoning lots, if it had some
18 rationale.

19 MS. CRNOVICH: Yes.

08 06 35PM 20 MR. MALINA: Right.

21 CHAIRMAN CASHMAN: If it made sense.
22 If we decided 0-2 is too big, and it's

1 systematically -- 0-2 is always important.
 2 When you look at this District, it always abuts
 3 these residential areas. But if we decided that
 4 somehow we need to change it, just like we
 5 change the downtown, the height of the buildings
 6 in downtown, because we realized it was too
 7 tall.

8 MS. CRNOVICH: And these setbacks would
 9 be greater for 0-2 versus 0-1. And 0-1 is

08:27:29PM 10 supposed to have, you know, the larger setback.
 11 So it's kind of throwing that whole thing off,
 12 too, then. I mean what do you do, go back and
 13 change that? And that's not what the Code
 14 states.

15 MS. BRASELTON: It's well-intentioned.
 16 Nobody questions the intention.

17 CHAIRMAN CASHMAN: Oh, no. Absolutely
 18 well-intentioned.

19 MS. BRASELTON: I think it's a huge
 08:27:29PM 20 problem, and I respectfully disagree with the
 21 spot zoning.

22 MS. CRNOVICH: And I think you also may

1 consider some of the 0-1 districts then and some
 2 of the business districts, which there is
 3 residential next to those, too. You know, like
 4 I said, anybody can come in saying, well, you
 5 know --

6 CHAIRMAN CASHMAN: I always think about
 7 one, the cases that we hear that are in those
 8 districts. Those are always the most
 9 challenging because it's transitioning from a
 08:27:47PM 10 commercial area to a residential area. And you
 11 really want to make that transition as good as
 12 possible.

13 This was reverse where, to be
 14 honest, to have a house right on Ogden Avenue on
 15 that corner would not be a primo spot for a
 16 house. I certainly wouldn't want to live there.
 17 And so because of the speed and noise of Ogden,
 18 in a way it forced it to go the other way where
 19 it created a transition from Ogden to this
 08:28:13PM 20 residential.

21 It's interesting. And even
 22 Kensington, I mean they went out of their way.

1 I think they are buying a new fence for those
 2 people.

3 MS. BRASELTON: Yes.

4 MR. MALINA: Right. And Ogden has
 5 always been a challenge.

6 CHAIRMAN CASHMAN: Oh, it has been.
 7 They are not here, one of the commissioners
 8 asked about the -- or it must have been a
 9 trustee asked about the animal hospital property
 10 that they'll vacate when they open up their new
 11 place. That's residential. There are 4 lots up
 12 for sale, and that's staying residential.
 13 That's completely surrounded. I think that's a
 14 completely different situation. Hopefully, that
 15 won't sit empty for decades. But if developed
 16 properly, maybe they can buffer it. This one
 17 just bothers me.

18 Troy?

19 MR. UNELL: I agree with all your
 08:28:36PM 20 positions on it.

21 CHAIRMAN CASHMAN: Mark, I didn't mean
 22 to jump past you.

1 MR. WILLOBEE: No, that's all right.
 2 No. I underlined in your memo rational
 3 approach and irrational and arbitrary. I think
 4 to your point, our process is rational. As we
 5 go through the change, I think what you are
 6 saying, Steve, some of the changes that we are
 7 having, it's like we have a desired use in mind
 8 if it does change; but we don't even know what
 9 that would be. Right? So why are we trying to
 08:29:21PM 10 look at a crystal ball to make changes for a use
 11 that we don't know what's going to walk in the
 12 door, at Kensington at least.

13 CHAIRMAN CASHMAN: It's just a fear.
 14 It's a fear based on nondata or experience.

15 MR. WILLOBEE: Right.

16 CHAIRMAN CASHMAN: If we had a problem
 17 with 0-2s where this kept happening, then I
 18 would be in favor of doing a detailed study of
 19 the whole 0-2 district and say, okay, what do we
 08:29:47PM 20 need to do to make 0-2 a better transitional
 21 district.

22 MR. WILLOBEE: Right. And to your

1 other point, I feel like we are effectively deed
2 restricting property through this change; and I
3 don't think that's fair to the property owner as
4 well.

5 MR. YU: And I think that's one thing I
6 want to point out. This is not a counter to
7 everything that you are saying. Chuck Marlas,
8 he's the person that purchased the property.
9 And to show his flexibility and for the
10 neighbors' concerns, he was okay with the

08-10-28PM

11 Village applying for this amendment.

12 CHAIRMAN CASHMAN: Okay.

13 MR. YU: Just an aside.

14 MR. MALINA: But then again, that
15 doesn't obviate your duty to look at this as a
16 text amendment, not as a deed restriction. So
17 you are doing the right -- That's what you are
18 supposed to do.

19 CHAIRMAN CASHMAN: I think Chuck is

08-10-28PM

20 confident in his business and thinks it will be
21 succeeding. And he doesn't see -- Which
22 actually makes me feel even more confident that

1 this is more than necessary that he has no
2 trepidation about this. He went through the
3 whole process across Ogden on the north side,
4 and then that just became too tricky with IDOT
5 and the turns that he wanted there. So he then
6 came to this property. So in a way, it was
7 beneficial to us.

8 Any other comments? Jim?

9 MR. KRILLENBERGER: Well-put, Steve. I
10 trust future Plan Commission members.

08-10-28PM

11 CHAIRMAN CASHMAN: Right. Yes. This
12 won't be our problem.

13 MR. JABLONSKI: I will just add
14 philosophically that my impression is Zoning and
15 the Plan Commission are here to enhance value in
16 the Village. And to write such a specific
17 amendment will impugn the value of this
18 property.

19 When you say the fellow who is
20 developing business, he doesn't care about it, I
21 would be interested to know what his bank that
22 is lending against that property would think

08-11-22PM

1 about it because they are ultimately the ones
2 who have to work on it if the business fails.
3 So there is no way that I could ever vote for
4 something written like this.

5 CHAIRMAN CASHMAN: Okay. Thanks, Chan.
6 Thanks, Lance.

7 Do I have a motion regarding case
8 Case A-24-2018? I guess first do I have a
9 motion to approve.

08-11-23PM

10 MR. MALINA: You can go right to denial
11 based on your discussion.

12 CHAIRMAN CASHMAN: Just checking the
13 wind.

14 MR. MALINA: You don't need to.

15 CHAIRMAN CASHMAN: Do I have a motion
16 to deny Case A-24-2018 from the Village of
17 Hinsdale for the Zoning Code Text Amendment to
18 Section 6-111.

19 MR. UNELL: So moved.

08-11-23PM

20 MR. JABLONSKI: Second.

21 CHAIRMAN CASHMAN: Jim?

22 MR. KRILLENBERGER: Aye.

1 MS. BRASELTON: Aye.

2 MR. JABLONSKI: Aye.

3 CHAIRMAN CASHMAN: Aye.

4 MS. CRNOVICH: Aye.

5 MR. WILLOBEE: Aye.

6 MR. UNELL: Aye.

7 CHAIRMAN CASHMAN: Thank you.

8 * * *

9 (Which were all the proceedings had
10 in the above-entitled cause.)

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1 STATE OF ILLINOIS)
) ss.
2 COUNTY OF DU PAGE)

3

4 I, JANICE H. HEINEMANN, CSR, RDR, CRR,
5 do hereby certify that I am a court reporter
6 doing business in the State of Illinois, that I
7 reported in shorthand the testimony given at the
8 hearing of said cause, and that the foregoing is
9 a true and correct transcript of my shorthand
10 notes so taken as aforesaid.

11

12

Janice H. Heinemann CSR, RDR, CRR
License No 084-001391

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**VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT**

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant
Name: <u>Village of Hinsdale</u>
Address: <u>19 E. Chicago Avenue</u>
City/Zip: <u>Hinsdale, Il. 60521</u>
Phone/Fax: (<u>630</u>) <u>789-7036</u> / _____
E-Mail: <u>N/A</u>

Owner
Name: <u>N/A</u>
Address: _____
City/Zip: _____
Phone/Fax: (____) _____ / _____
E-Mail: _____

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: <u>N/A</u>
Title: _____
Address: _____
City/Zip: _____
Phone/Fax: (____) _____ / _____
E-Mail: _____

Name: <u>N/A</u>
Title: _____
Address: _____
City/Zip: _____
Phone/Fax: (____) _____ / _____
E-Mail: _____

<p>Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)</p> <p>1) <u>Robert McGinnis - Director of Community Development/Building Commissioner</u></p> <p>2) <u>Chan Yu - Village Planner</u></p> <p>3) _____</p>

II. SITE INFORMATION

Address of subject property: N/A

Property identification number (P.I.N. or tax number): N/A - - -

Brief description of proposed project: Text Amendment to Section 6-111(H), to change certain height, bulk, yard and coverage requirements for O-2 Zoning Lots over one (1) acre in size, adjoining three or more lots with single-family detached homes

General description or characteristics of the site: N/A

Existing zoning and land use: N/A

Surrounding zoning and existing land uses:

North: N/A

South: N/A

East: N/A

West: N/A

Proposed zoning and land use: N/A

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

☐ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☐ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E
Special Use Requested:

☒ Map and Text Amendments 11-601E
Amendment Requested: Text Amendment to Section 6-111(H)

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: Text Amendment - N/A

The following table is based on the N/A Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	N/A	N/A
Minimum Lot Depth		
Minimum Lot Width		
Building Height		
Number of Stories		
Front Yard Setback		
Corner Side Yard Setback		
Interior Side Yard Setback		
Rear Yard Setback		
Maximum Floor Area Ratio (F.A.R.)*		
Maximum Total Building Coverage*		
Maximum Total Lot Coverage*		
Parking Requirements		
Parking front yard setback		
Parking corner side yard setback		
Parking interior side yard setback		
Parking rear yard setback		
Loading Requirements		
Accessory Structure Information	↓	↓

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: N/A



**COMMUNITY DEVELOPMENT
DEPARTMENT
ZONING CODE TEXT AND MAP
AMENDMENT APPLICATION**

Must be accompanied by completed Plan Commission Application

Is this a: **Map Amendment** ☐ **Text Amendment** ☒

Address of the subject property 19 E. Chicago Avenue

Description of the proposed request: Text Amendment to Section 6-111(H) to change certain height, bulk, yard and coverage requirements in the O-2 adjoining 3+ R. lots (Request by the Village of Hinsdale)

REVIEW CRITERIA

Section 11-601 of the Hinsdale Zoning Code regulates Amendments. The amendment process established is intended to provide a means for making changes in the text of the Zoning Code and in the zoning map that have more or less general significance or application. It is not intended to relieve particular hardships nor to confer special privileges or rights. Rather, it is intended as a tool to adjust the provisions of the Zoning Code and the zoning map in light of changing, newly discovered, or newly important conditions, situations, or knowledge. The wisdom of amending the text of the Zoning Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the below criteria.

Below are the 14 standards for amendments that will be the criteria used by the Plan Commission and Board of Trustees in determining the merits of this application. Please respond to each standard as it relates to the application. Please use an additional sheet of paper to respond to questions if needed. If the standard is not applicable, please mark N/A.

1. The consistency of the proposed amendment with the purpose of this Code.
Per Section 1-102 and specifically (A) and (B), the proposed text amendment will preserve and promote detached single family homes as the principal land use in the Village; and limit the bulk and density of new and existing structures to preserve the existing scale of development.
2. The existing uses and zoning classifications for properties in the vicinity of the subject property.
N/A
3. The trend of development in the vicinity of the subject property, including changes, if any, such trend since the subject property was placed in its present zoning classification.
N/A

4. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.

N/A

5. The extent to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

N/A

6. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

The intent is to encourage compatibility between different land uses, and protect and preserve the residential districts of Hinsdale.

7. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.

N/A

8. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.

N/A

9. The suitability of the subject property for uses permitted or permissible under its present zoning classification.

N/A

10. The availability of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

N/A

11. The availability of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under the present zoning classification.

N/A

12. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

N/A

13. The community need for the proposed amendment and for the uses and development it would allow.

Village driven text amendment based on the community concerns raised at Plan Commission (03.14.18) and Village Board (04.17.18) meetings for map amendment request from an R-4 Single Family Residential District to an O-2 Limited Office District (Case A-44-2017)

14. The reasons, where relevant, why the subject property should be established as part of an overlay district and the positive and negative effects such establishment could be expected to have on persons residing in the area.

N/A

Sec. 6-111: Bulk, Space, And Yard Requirements:

The building height, lot, yard, setback, floor area ratio, and coverage requirements applicable in the office districts are set forth in the following table. Footnote references appear in subsection H of this section at the end of the table.

						O-1	O-2	O-3
A. Maximum Height ^{1,13} :								
1.	Principal structures:							
	(a)	Feet				30	40	60
	(b)	Stories				2.5	3	5
	(whichever is less)							
2.	Accessory structures					15	15	15
B. Minimum Lot Area And Dimensions ² :								
1.	Total lot area (square feet)					8,500	25,000	20,000
2.	Lot width (feet) ⁵					60	100	80
3.	Lot depth (feet) ⁵					125	125	125
C. Minimum Yards ^{2,3,4,5,6,7,8,13} :								
1.	Front and corner side (feet)					35	25	25
2.	Side (feet) ⁹					10	10	10
3.	Rear (feet) ^{9,10}					25	20	20
D. Minimum Setbacks ^{4,5,6,7,8} :								
1.	Setback from Ogden Avenue centerline ⁹ :							
	(a)	Structure height <u>0-30</u> feet				n/a	100	100
	(b)	Structure height <u>31-46</u> feet				n/a	200	200
	(c)	Structure height more than 46 feet				n/a	n/a	300

2.	Setback from York Road centerline ⁹ :				
	(a)	Structure height <u>0-30</u> feet	n/a	75	75
	(b)	Structure height <u>31-46</u> feet	n/a	200	200
	(c)	Structure height more than 46 feet	n/a	n/a	300
3.	Setback from property owned by Cook County forest preserve district ⁹ :				
	(a)	Structure height <u>0-30</u> feet	n/a	n/a	100
	(b)	Structure height <u>31-46</u> feet	n/a	n/a	100
	(c)	Structure height more than 46 feet	n/a	n/a	100
4.	All other setbacks:				
	(a)	Front and corner side ¹³	35	25	40
	(b)	Side ⁹	10	10	10
	(c)	Rear ^{9,10,13}	25	20	40
E. Maximum Floor Area Ratio ¹³ :			0.40	0.50	0.35 ¹¹
F. Maximum Total Lot Coverage ¹³ :			80 percent	80 percent	50 percent ¹²
G. Maximum Total Building Coverage:			35 percent	n/a	n/a

H. Exceptions And Explanatory Notes:

1. Height Exceptions:

(a) *Parking Structures*: Parking structures in the O-3 district may extend to a height of thirty feet (30').

(b) *Flagpoles*: Flagpoles may extend to a height of ten feet (10') above the highest point of the roof of the principal structure to which they are attached.

(c) *Personal Wireless Services*: Personal wireless services antennas, with or without antenna support structures, and related electronic equipment and equipment structures, may extend to the following heights:

(i) Personal wireless services antenna support structures of a tower design may extend to a height of seventy feet (70') in height in the O-3 district;

(ii) Omnidirectional or whip antennas may extend to a height of fifteen feet (15') above the highest point of the roof of the building or structure to which they are attached in the O-2 and O-3 districts;

(iii) Directional or panel antennas may not extend above the highest point of the building or structure to which they are attached or more than two feet (2') from the exterior of any wall or roof of the building or structure to which they are attached in the O-2 and O-3 districts; and

(iv) Related electronic equipment and equipment structures shall not exceed applicable district height limitations.

2. *Nonconforming Lots*: See section [10-105](#) of this code for lot requirements with respect to legal nonconforming lots of record.
3. *Yard Requirements For Uses Without Structures*: On any lot occupied by a use without structures, the minimum front, side, and rear yard requirements that would otherwise be required for such lot shall be provided and maintained.
4. *Visibility Across Corners*: Any other provision of this code to the contrary notwithstanding, nothing shall be erected, placed, planted, allowed to grow, or maintained on any corner lot in any office district in violation of the provisions of [title 7, chapter 1, article D](#) of the village code.
5. *Special Yard And Setback Requirements In Planned Developments*: Special perimeter open space, setback, and spacing requirements for planned developments are set forth in subsections [11-603E2\(f\)](#) and [E2\(g\)](#) of this code. Such requirements shall not be waived under any circumstances.
6. *Special Setbacks For Signs*: Special setbacks established for some signs by subsections [9-106F](#), [H](#), [I](#), and [J](#) of this code shall control over the yards and setbacks established in the table.
7. *Specified Structures And Uses In Required Yards*: The following structures and uses, except as limited below, may be located in any required yard:
 - (a) Statuary, arbors, trellises, and ornamental light standards having a height of eight feet (8') or less; and
 - (b) Eaves and gutters projecting not more than three feet (3') from an exterior wall or, in the case of telecommunications equipment facility, four feet (4') from an exterior wall; and
 - (c) Awnings, canopies, bay windows, and balconies projecting not more than three feet (3') from an exterior wall for a distance not more than one-third ($\frac{1}{3}$) of the length of such wall; provided, however, that in side yards in the O-1 district such projections shall not exceed two feet (2') for a distance not more than one-fourth ($\frac{1}{4}$) of the length of such wall and provided further, however, that all such projections shall come entirely within planes drawn from the main corners of the building at an interior angle of twenty two and one-half degrees ($22\frac{1}{2}^\circ$) with the wall in question; and
 - (d) Chimneys, flues, belt courses, leaders, sills, pilasters, lintels, ornamental features, cornices, and

the like projecting not more than two feet (2') from an exterior wall; and

- (e) Outside stairways projecting from an exterior wall not more than three feet (3') and having a height of four feet (4') or less; and
- (f) Flagpoles; and
- (g) Terraces; and
- (h) Recreational devices accessory to daycare services; and
- (i) Fitness trails; and
- (j) Fences, walls, and hedges, subject to the limitations of section [9-107](#) of this code; and
- (k) Driveways, subject to the limitations of subsection [9-104C](#) of this code.

8. *Platted Building Lines*: See subsection [12-101F](#) of this code.

9. *Side And Rear Yard Regulations For Accessory Structures And Uses*: Accessory parking areas and lots wherever located and other detached accessory structures and uses when located within the rear twenty percent (20%) of the lot shall not be required to maintain an interior side or rear yard or setback in excess of ten feet (10') if such interior side or rear yard is contiguous to any property zoned in any residential district or in excess of five feet (5') if no part of such interior side or rear yard is contiguous to any property zoned in any residential district; provided, however, that this regulation shall not apply to antennas and antenna support structures and provided further, however, that no accessory structure or use, or combination of such structures or uses, located within an otherwise required side or rear yard pursuant to this paragraph shall occupy more than forty percent (40%) of such required yard.

10. *Special Rear Yard And Setback Exception In O-2 District*: No rear yard or rear setback shall be required on any lot zoned in the O-2 district when the rear lot line of such lot is contiguous to a railroad right of way and such lot is not contiguous to any lot zoned in any residential district.

11. *Floor Area Ratio Increase For Parking Structures In O-3 District*: An increase of 0.25 to the maximum floor area ratio established in subsection E of this section shall be permitted in the O-3 district, provided that such increase shall be solely for the purposes of developing parking spaces for passenger automobiles within an enclosed parking garage or structure.

12. *Special Lot Coverage Calculation Standards*: Sidewalks, patios, decks, terraces, porches, gazebos, and other special architectural features designed for passive recreational use and intended for use by the general public shall not be considered for purposes of calculating maximum total lot coverage in the O-3 district.

13. *Exceptions For Telecommunications Equipment Facilities Approved As A Special Use In The O-2 District*:

(a) Maximum Height: Forty seven feet (47').

(b) Minimum yards:

(i) Front and corner side: Ten feet (10').

(ii) Rear: Ten feet (10').

Note: Accessory parking areas may be located in rear or interior side (but not corner side) yards up to the lot line.

(c) Minimum setbacks:

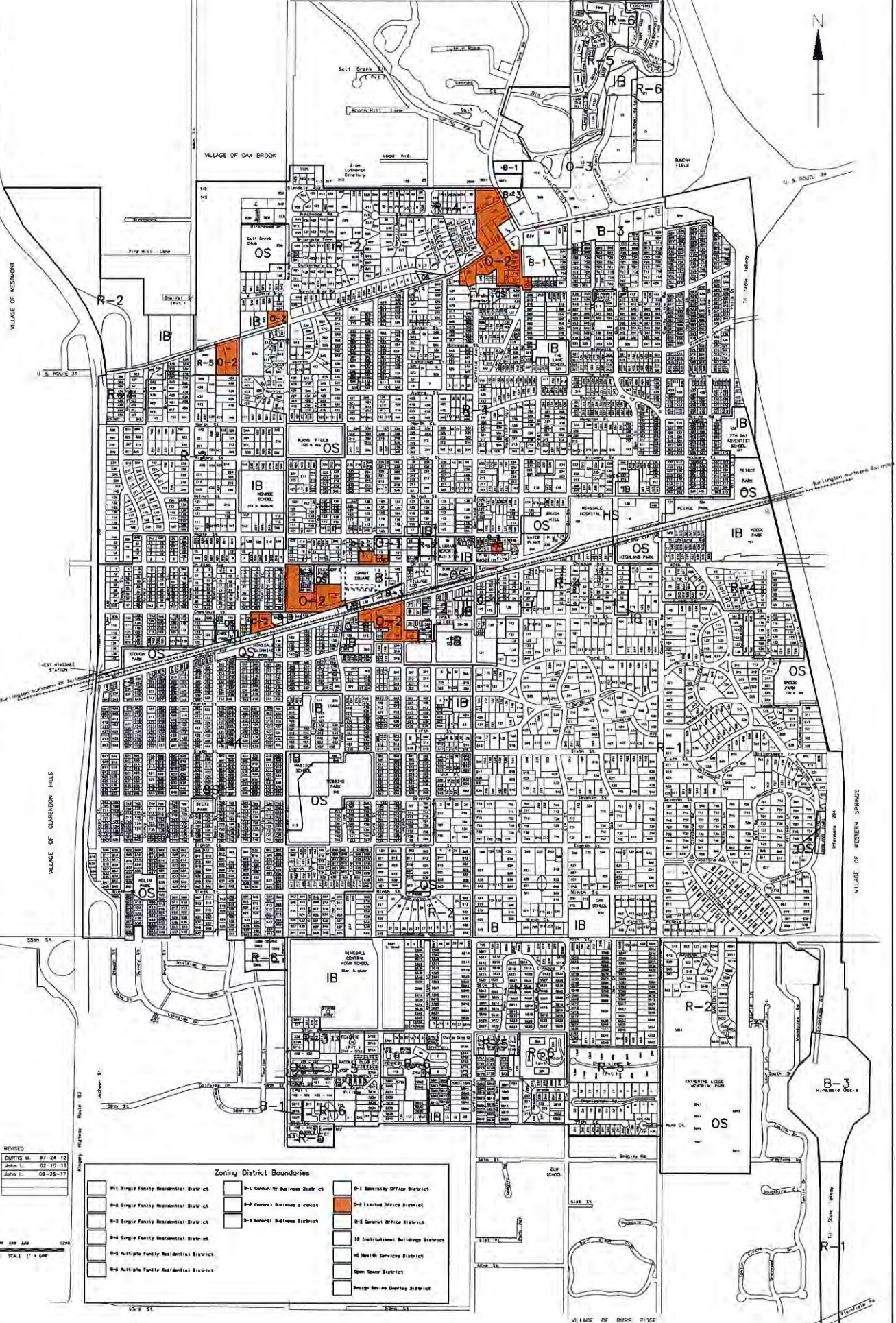
(i) Front and corner side: Ten feet (10').

(ii) Rear: Ten feet (10').

(d) Maximum floor area ratio: 1.1.

(e) Maximum total lot coverage: Eighty five percent (85%). (Ord. 97-4, § 4C, i, ii, 3-4-1997; Ord. 2000-10, §§ 3-5, 5-2-2000)

VILLAGE OF HINSDALE 2017



REQUEST FOR BOARD ACTION
Community Development

AGENDA SECTION: First Reading – ZPS

SUBJECT: Exterior Appearance and Site Plan for Parking Lot Improvements at
Hinsdale Orthopedics in the O-2 Limited Office District
550 W. Ogden Avenue – Case A-40-2018

MEETING DATE: December 18, 2018

FROM: Chan Yu, Village Planner

Recommended Motion

Approve an Ordinance approving Exterior Appearance and Site Plans for Parking Lot Improvements – 550 W. Ogden Avenue.

Background

The Village of Hinsdale has received an Exterior Appearance/Site Plan review application from Morgan/Harbour Construction, on behalf Hinsdale Orthopedics, requesting approval for the removal of an interior parking lot landscape island, proposed parking lot landscape plan and parking lot lighting plan. The interior parking lot landscape island, per the applicant, was removed because it blocked the view of the buildings main entrance, was an unpleasant obstacle in the parking lot and provided an additional 5 parking spaces.

The parking lot green space island was approximately 36' by 24' and had a concrete wall with an average height of 1.5 feet. Per the Code, the maximum lot coverage is 80 percent in the O-2 Limited Office District. The removal of the landscape island increased the lot coverage from 68 percent to 69 percent. It should be noted that the applicant worked with the Village Forestry and Parks Superintendent, John Finnell, on the proposed landscaping along Monroe Street. The proposed landscape plan includes 4 new parking lot interior trees, 60 bushes along Monroe Street to create a buffer between the parking lot and Monroe Street, and 28 bushes around various areas in the parking lot.

The applicant has provided a lighting and photometric plan, illustrating the existing and 2 proposed 14' tall light poles at the west side of the subject property parking lot. The 2 new proposed light poles face and illuminate eastward. Per the request by the Plan Commission, the applicant is removing an existing noncompliant parking lot light pole. The proposed light pole height and photometric plan are code compliant. Exhibits of the light fixture, pole and lighting data are also included in the application.

Discussion & Recommendation

On October 10, 2018, the PC continued this request for the November 14, 2018, meeting for an updated photometric plan to include the data for the existing parking lot lights, a site plan showing the removal of the east (noncompliant) light pole, location of the light poles in relation to the east lot line, light pole details, glare shield information and updated landscape plan. This information is included in Attachment 1, from pages 1 to 16.

On November 14, 2018, the PC was satisfied with the updated exhibits, and unanimously recommended approval, 7-0 (2 absent), for the exterior appearance and site plan application, as submitted. There were no comments from the audience at the PC meetings.

Village Board and/or Committee Action

N/A

Documents Attached

Draft Ordinance

1. Exterior Appearance/Site Plan Application Request and Exhibits
2. Zoning Map and Project Location
3. Street View of 550 W. Ogden Avenue
4. Birds Eye View of 550 W. Ogden Avenue
5. Parcel View of 550 W. Ogden Avenue

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING EXTERIOR APPEARANCE AND SITE PLANS FOR
PARKING LOT IMPROVEMENTS—550 W. OGDEN AVE.**

WHEREAS, Andrew MacMillan of Morgan/Harbour Construction, on behalf of owner Hinsdale Orthopedics (the "Applicant"), has submitted an application (the "Application") seeking exterior appearance and site plan approval related to parking lot improvements at 550 W. Ogden Ave. (the "Subject Property"). The Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Subject Property is located in the Village's O-2 Limited Office Zoning District and is currently improved with a two-story commercial building and a parking lot. The Applicant seeks retroactive approval for the removal of an interior parking lot landscape island on the Subject Property. According to the Applicant, the island blocked the view of the building's main entrance, was unpleasant, and its removal created five (5) additional parking spaces. The Applicant also seeks to install two fourteen (14) feet tall light poles at the west side of the Subject Property parking lot and removal of an existing light pole. Finally, the Applicant wishes to install four (4) new interior parking lot trees, sixty (60) new bushes along Monroe Street, and twenty eight (28) new bushes throughout the parking lot. The proposed work is depicted in the Exterior Appearance and Site Plans attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the Application has been referred to the Plan Commission of the Village and has been processed in accordance with the Hinsdale Zoning Code ("Zoning Code"), as amended; and

WHEREAS, on October 10 and November 14, 2018, the Plan Commission of the Village of Hinsdale reviewed the Application at public meetings pursuant to notice given in accordance with the Zoning Code; and

WHEREAS, the Plan Commission, after considering all of the testimony and evidence presented at the public meeting, recommended approval of the proposed Exterior Appearance and Site Plans on a vote of seven (7) ayes, zero (0) nays, and two (2) absent, as set forth in the Plan Commission's Findings and Recommendation in this case ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit C** and made a part hereof. The Plan Commission has filed its report of Findings and Recommendation regarding the approval sought in the Application with the President and Board of Trustees; and

WHEREAS, the President and Board of Trustees have duly considered the Findings and Recommendation of the Plan Commission, and all of the materials, facts and circumstances affecting the Application, and find that the Application satisfies the standards established in subsection 11-604F of the Zoning Code governing site plan

review, and the standards established in subsection 11-606E of the Zoning Code governing exterior appearance review, subject to the conditions stated in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Exterior Appearance and Site Plans. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, adopts the Findings and Recommendation of the Plan Commission, and approves the Exterior Appearance and Site Plans attached to, and by this reference, incorporated into this Ordinance as **Exhibit B** (the "Approved Plans"), subject to the conditions set forth in Section 3 of this Ordinance.

SECTION 3: Conditions on Approvals. The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the exterior of the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit B**.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, or of any applicable code, ordinance, or regulation of the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other

than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict are hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

ADOPTED this _____ day of _____, 2018, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2018, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: _____

Its: _____

Date: _____, 2018

EXHIBIT A

LEGAL DESCRIPTION OF THE SUBJECT PROPERTY

LOT 2 IN HINSDALE PARTNERSHIP ASSESSMENT PLAT OF PART OF BLOCK 2 IN D.S. ESTABROOK'S ADDITION TO HINSDALE IN SECTION 2, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF HINSDALE PARTNERSHIP ASSESSMENT PLAT RECORDED NOVEMBER 24, 1980 AS DOCUMENT R80-73055, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 09-02-212-007-0000

COMMONLY KNOWN AS: 550 W. OGDEN AVENUE, HINSDALE, IL 60521

EXHIBIT B

APPROVED EXTERIOR APPEARANCE AND SITE PLANS

(ATTACHED)

EXHIBIT C

FINDINGS AND RECOMMENDATION OF THE PLAN COMMISSION

(ATTACHED)

HINSDALE PLAN COMMISSION

RE: Case A-40-2018 – Applicant: Hinsdale Orthopedics

Request: Exterior Appearance and Site Plan Review for Parking Lot Improvements

DATE OF PLAN COMMISSION (PC) REVIEW: October 10, 2018 and November 14, 2018

DATE OF BOARD OF TRUSTEES 1ST READING: December 11, 2018

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. The Plan Commission (PC) heard testimony from the applicant, Mr. Dave Kanzler. He explained the retroactive nature of the interior parking lot landscape plan, which helped them gain 6 parking spaces after removing the parking island greenspace. (11-604(F) and 9-104(J))
2. A Plan Commissioner asked if the neighbors were notified. The applicant responded yes, and added that Hinsdale Orthopedics has worked hard to make sure the employees are not parking in the residential streets. (11-604(E)(3))
3. At the October 10, 2018, PC meeting, the PC stated they had difficulty seeing the small print of the photometric plan, and requested a revised plan to clearly show the data for the existing lights for the November 14, 2018, PC meeting. The additional information requested include: the orientation of the glare shields, location/dimensions of the light pole bases in relation to the lot line and removal of any light poles. The additional information provided at the November 14, 2018, PC meeting satisfied their requests to move forward for review. (11-604(C))
4. Chairman Cashman asked if Hinsdale Orthopedics will keep the lights on all night. Mr. Dave Kanzler replied yes, but stated that he is happy to turn off the lights at 10 PM. At the November 14, 2018, PC meeting, Mr. Marrico Crum stated at 10 PM the lighting would dim to a security lighting mode. A Plan Commissioner asked how much the lights would be dimmed. Chan, Village Planner and Mr. Crum acknowledged security lighting is not defined in the Code, however, Mr. Kanzler stated he would do whatever Hinsdale Orthopedics needs to do, including dimming and turning the lights off. (11-604(F)(1) and 9-104(H)(2)(h))
5. At the November 14, 2018, PC meeting, Mr. Dave Kanzler returned with a lighting expert from Morgan Harbour Construction, Mr. Marrico Crum to answer questions. Mr. Crum confirmed the correct photometric plan is code compliant, indicating less than 0.5 at the residential lot line. The new light poles would also be 14' tall (1-foot less than the maximum allowed per the Code). ((11-604(F)(1)/and (C) and 9-104(H)(2)(h) and 6-111(A)(2))
6. A Plan Commissioner asked about the gate on the site plan. Mr. Dave Kanzler spoke to that, however, it is not possible due to Fire Department code, and is not part of the request (it was noted that it could be considered in the future).
7. Chairman Cashman appreciated and complimented the applicant for the additional landscaping, as requested from the October 10, 2018, PC meeting, on the updated landscape plan. ((11-604(F)(1))
8. There were no public hearing comments from the audience for this application. (11-604(E)(3))

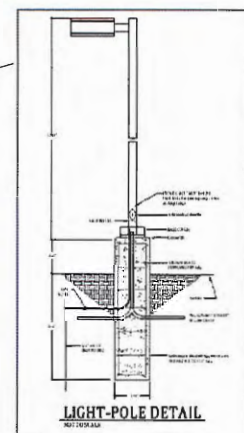
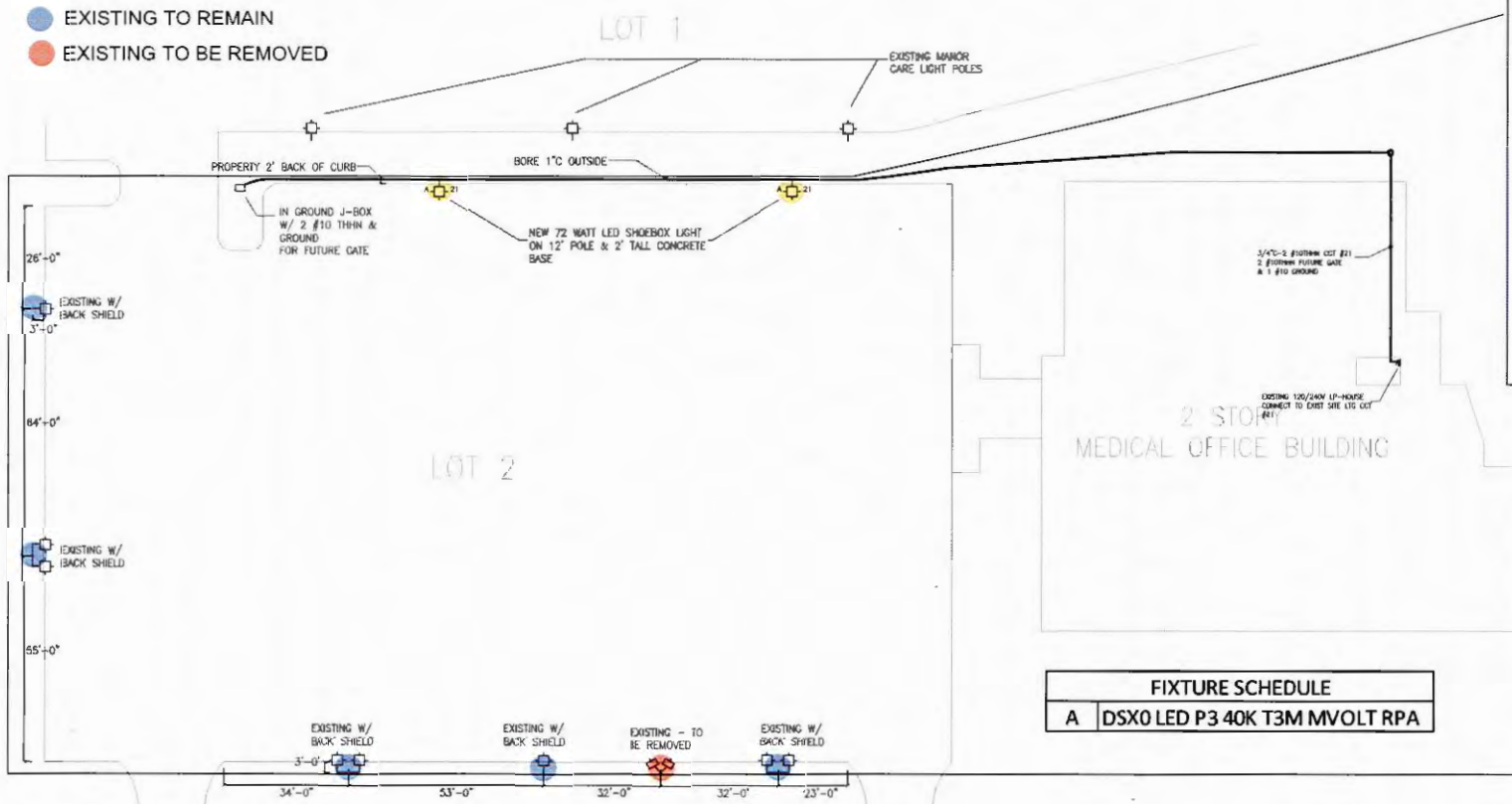
II. RECOMMENDATIONS

Following a motion to approve the proposed exterior appearance/site plan application, as submitted, the Village of Hinsdale Plan Commission, on a vote of seven (7) "Ayes," and two (2) "Absent," recommends that the President and Board of Trustees approve the application as submitted.

THE HINSDALE PLAN COMMISSION By: _____, Chairman

Dated this _____ day of _____, 2018.

- NEW
- EXISTING TO REMAIN
- EXISTING TO BE REMOVED



FIXTURE SCHEDULE	
A	DSX0 LED P3 40K T3M MVOLT RPA

- NOTES:
- EXISTING LIGHTS INSTALLED IN 2017. BACK SHIELDS INSTALLED AS REQUESTED BY CODE ENFORCEMENT OFFICER LOURDES BACKE IN NOV 2017
 - NO LIGHT FROM (2) NEW FIXTURES WILL REACH SOUTH & EAST PROPERTY LINES
 - NEW FIXTURES:
 - COLOR TEMP: 4000K
 - 7,846 LUMEN OUTPUT

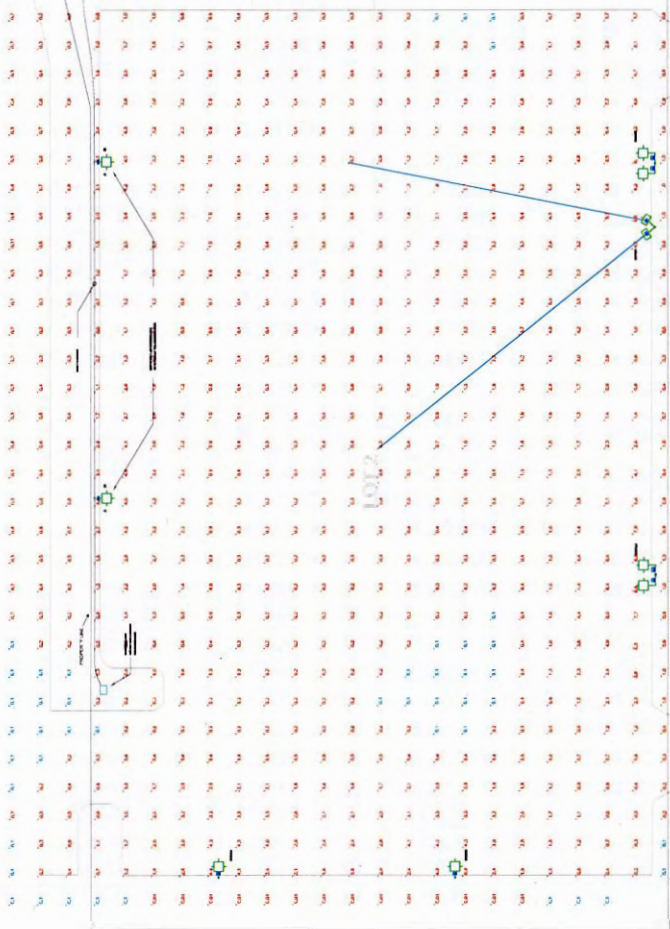
SITE LIGHTING PLAN SCALE: 1/32"=1'-0"

PROJECT INFORMATION Hinsdale Orthopaedic 550 W. Ogden Ave Hinsdale, IL 60527		HINSDALE ELECTRIC CO. E A DIVISION OF TRI-COUNTY ELECTRIC 1143 N. MAIN STREET LOMBARD, IL 60148 PH: 630-629-8050 FAX: 630-629-8089	
Drawing Description: SITE LIGHTING PLAN		SCALE: 1/32"=1'-0" DATE: 11/7/2018 DRAWN BY: — CHECKED BY: —	SHEET NUMBER: S-E1

Symbol	Legend	Quantity	Material	Comments	Unit	Notes	Remarks	Quantity	Material	Unit	Notes	Remarks
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9	9	9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10	10	10



100'

Chan Yu

From: Andrew MacMillan <amacmillan@morganharbour.com>
Sent: Thursday, November 08, 2018 12:23 PM
To: Chan Yu
Cc: Rico Crum
Subject: Fwd: 550W Ogden Revised Drawings

Chan - FYI on the glare shields.

Andy MacMillan - Team Leader
O: 630-734-8800 D: 630-734-7747
M: 630-888-5401

Begin forwarded message:

From: Steve Tagliere <stagliere@hinsdaleelectric.com>
Date: November 8, 2018 at 11:52:17 AM CST
To: Andrew MacMillan <amacmillan@morganharbour.com>, Nicholas Tagliere <ntagliere@hinsdaleelectric.com>
Subject: RE: 550W Ogden Revised Drawings

Andy, The glare shields are already installed on the existing light fixtures. They are in back below the light fixtures. As we have told them our (2) new lights will not produce any light at the south and east property lines so we do not plan on installing glare shields, there is no reason to. The only thing they would do on our new lights is reduce the light bleeding into the Manor Care parking lot but we are literally 5' from the Manor Care light poles and they do not have glare shields.

Steve Tagliere | President

Hinsdale Electric Company | 1143 North Main Street | Lombard, IL 60148 | www.hinsdaleelectric.com
☎ 630.629.8050 | 📠 630.675.9311 | F. 630.629.8089 | ✉ stagliere@hinsdaleelectric.com



From: Andrew MacMillan <amacmillan@morganharbour.com>
Sent: Thursday, November 08, 2018 9:21 AM
To: Nicholas Tagliere <ntagliere@hinsdaleelectric.com>; Steve Tagliere <stagliere@hinsdaleelectric.com>
Subject: Fwd: 550W Ogden Revised Drawings

Can u answer the below please?

Andy MacMillan - Team Leader
O: 630-734-8800 D: 630-734-7747
M: 630-888-5401

Begin forwarded message:

From: Chan Yu <cyu@villageofhinsdale.org>
Date: November 8, 2018 at 9:11:28 AM CST
To: Andrew MacMillan <amacmillan@morganharbour.com>, Robert McGinnis <rmcginnis@villageofhinsdale.org>
Cc: "Moon, Mimi K. (Mmoon@pretzel-stouffer.com)" <Mmoon@pretzel-stouffer.com>, "Dave Kanzler (Dave.Kanzler@hoasc.com)" <Dave.Kanzler@hoasc.com>, Rico Crum <mcrum@morganharbour.com>, George Olmos <golmos@morganharbour.com>
Subject: RE: 550W Ogden Revised Drawings

Hi Andy, do you know the orientation for the glare shields?

Chairman Cashman asked this at the meeting last month, whether it would be in front or below/behind the light.

Thanks, -Chan

From: Andrew MacMillan [<mailto:amacmillan@morganharbour.com>]
Sent: Wednesday, November 07, 2018 12:04 PM
To: Chan Yu; Robert McGinnis
Cc: Moon, Mimi K. (Mmoon@pretzel-stouffer.com); Dave Kanzler (Dave.Kanzler@hoasc.com); Rico Crum; George Olmos
Subject: RE: 550W Ogden Revised Drawings

Chan – please see the attached revised and/or marked up lighting specification sheet, site lighting plan, and landscaping plan as requested below.

Andy MacMillan *Sr. Project Manager/Team Leader*
Morgan/Harbour Construction LLC
www.morganharbour.com
D: 630-734-7747 | O: 630-734-8800
C: 630-888-5401 | F: 630-734-8099

From: Chan Yu [<mailto:cyu@villageofhinsdale.org>]
Sent: Monday, November 05, 2018 11:44 AM
To: Andrew MacMillan; Robert McGinnis
Cc: Moon, Mimi K. (Mmoon@pretzel-stouffer.com); Dave Kanzler (Dave.Kanzler@hoasc.com); Rico Crum; George Olmos
Subject: RE: 550W Ogden Revised Drawings
Importance: High

Andy,

For the Site Lighting Plan, it's difficult to tell which lights are existing, proposed, and the pole that will be removed. Could you please color code to differentiate the 3?

The Chair expressed concerns about shielding the light fixtures from the south and east properties. Can you confirm that the "External Glare Shield" (on page 2 of the fixture packet) will be installed, and where (front, back of fixture?), as well as put a red asterisk next to the "Ordering Information" and lumen output that you/Hinsdale Ortho would be ordering? (keep in mind, the Plan Commission/Village Board will be expecting the warmest color temperature options).

You need 1 additional tree in the parking lot interior to be code compliant. We cannot count the 3 trees on the east side of the subject property.

Please have the above covered, and you'll meet the Plan Commission's requests from the Oct. 10 meeting. (the video will soon be posted here: http://www.villageofhinsdale.org/government/committees_and_commissions/planning_commission.php)

As you may recall, the Plan Commission mentioned it was difficult to read the sheets. To that end, please deliver 10 hardcopies on large paper by this Thurs. morning, Nov. 8.

Thank you, -Chan

From: Andrew MacMillan [<mailto:amacmillan@morganharbour.com>]

Sent: Thursday, November 01, 2018 12:21 PM

To: Robert McGinnis; Chan Yu

Cc: Moon, Mimi K. (Mmoon@pretzel-stouffer.com); Dave Kanzler (Dave.Kanzler@hoasc.com); Rico Crum; George Olmos

Subject: 550W Ogden Revised Drawings

Robert / Chan – please see the attached revised drawings per your request for Hinsdale Orthopaedic at 550 W Ogden. Please let us know if anything else is required.

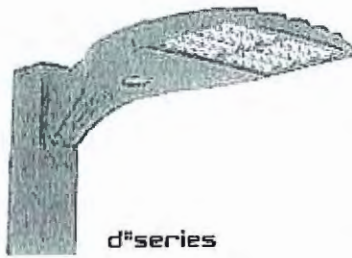
Andy MacMillan *Sr. Project Manager/Team Leader*

Morgan/Harbour Construction LLC

www.morganharbour.com

D: 630-734-7747 | O: 630-734-8800

C: 630-888-5401 | F: 630-734-8099

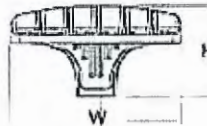
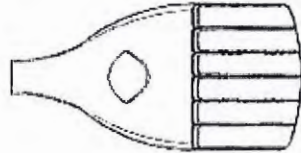


D-Series Size 0 LED Area Luminaire



Specifications

EPA:	0.95 ft ² (0.09 m ²)
Length:	26" (661 mm)
Width:	13" (330 mm)
Height:	7" (178 mm)
Weight (max):	16 lbs (7.3 kg)



Color Number	DSX0 LED P3 ^{50K} T3M MVOLT RPA
Notes	Mount on 12" Pole
Items	

Capable Luminaire

This item is an A+ capable luminaire, which has been designed and tested to provide consistent color appearance and system-level interoperability.

- All configurations of this luminaire meet the Acuity Brands' specification for chromatic consistency
- This luminaire is A+ Certified when ordered with DTL controls marked by a shaded background. DTL DLL equipped luminaires meet the A+ specification for luminaire to photocontrol interoperability¹
- This luminaire is part of an A+ Certified solution for ROAM[®] or XPoint[™] Wireless control networks, providing out-of-the-box control compatibility with simple commissioning, when ordered with drivers and control options marked by a shaded background¹

To learn more about A+, visit www.acuitybrands.com/aplus.

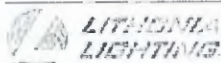
- See ordering tree for details.
- A+ Certified Solutions for ROAM require the order of one ROAM node per luminaire. Sold Separately:

A+ Capable options indicated by shaded background.

EXAMPLE: DSX0 LED P6 40K T3M MVOLT SPA DDBX0

DSX0 LED	P3	50K	T3M	MVOLT	RPA	
DSX0 LED	Forward optics P1 P4 P7 P2 P5 P3 P6 Rotated optics P10 ¹ P12 ¹ P11 ¹ P13 ¹	30K 3000 K 40K 4000 K 50K 5000 K AMBPC Amber phosphor converted ¹	T1S Type I short T2S Type II short T2M Type II medium T3S Type III short T3M Type III medium T4M Type IV medium T5TMA Forward throw medium T5VS Type V very short	T5S Type V short T5M Type V medium T5W Type V wide BLC Backlight control ² LCCO Left corner cutoff ¹ RCCO Right corner cutoff ²	MVOLT ^{3,4} 120 ^{3,4} 208 ^{3,4} 240 ^{3,4} 277 ^{3,4} 347 ^{3,4,5} 480 ^{3,4,5}	Shipped included SPA Squeeze pole mounting RPA Round pole mounting WBA Wall bracket SPUMBA Squeeze pole universal mounting adaptor ⁶ RPUMBA Round pole universal mounting adaptor ⁶ Shipped separately YMAS DDBX0 U Mescon mounting bracket adaptor (Specify level) ⁷

DSX0 LED	P3	50K	T3M	MVOLT	RPA
Shipped installed	DLTAIR2 nLight AIR generation 2 enabled ⁸ PER DHMA (pass-lock acceptable only (control ordered separately)) ⁹ PER5 Low-voltage receptacle only (control ordered separately) ^{10,11} PER7 Seven-wire receptacle only (control ordered separately) ^{10,11} GAG On-IGV dimming external back of housing for external control (control ordered separately) PIR Bi-level, motion/ambient sensor, 8-15' mounting height, ambient sensor enabled at 5' (1) ¹² PIRH Bi-level, motion/ambient sensor, 15-30' mounting height, ambient sensor enabled at 5' (1) ¹² PIRHH Network, Bi-level motion/ambient sensor ¹³ PIRHC3V Bi-level, motion/ambient sensor, 8-15' mounting height, ambient sensor enabled at 15' (1) ¹²		PIRHC3V Bi-level, motion/ambient sensor, 15-30' mounting height, ambient sensor enabled at 15' (1) ¹² BL30 Bi-level switched dimming, 30% (1) ¹⁴ BL50 Bi-level switched dimming, 50% (1) ¹⁴ PIRMTD3 Part night, dim 10' down (1) ¹⁵ PIRMTSD3 Part night, dim 5 hrs (1) ¹⁵ PIRMT6D3 Part night, dim 6 hrs (1) ¹⁵ PIRMT7D3 Part night, dim 7 hrs (1) ¹⁵ FAO Field adjustable output ¹⁶	Shipped installed HS House-side shield ¹⁷ SF Single fuse (120, 277, 347) ¹⁸ DF Double fuse (208, 240, 480) ¹⁸ L90 Left rotated optics ¹⁹ R90 Right rotated optics ¹⁹ ODL Diffused optics ²⁰ Shipped separately BS End spikes ²¹ EGS External glare shield ²²	OBBX0 Dark bronze OBLX0 Black OALX0 Natural aluminum OWHX0 White OBBX0 Textured dark bronze OBLX0 Textured black OALX0 Textured natural aluminum OWHX0 Textured white



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Accessories

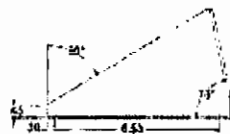
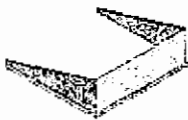
Order and shipping separately

DS10015V	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)
DS10015VH	15' x 15' x 15' (4.57m x 4.57m x 4.57m)

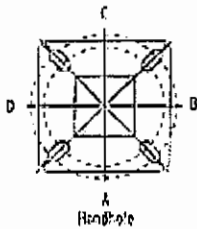
For more information, visit www.lithonia.com

NOTES

1. P10, P11, P12 and P13 with options 650 or 660 only available together
2. ANBPC is not available with BLC, LCCO, PCCO, P4, P5 or P13
3. Not available with P5 or P13
4. MVCLT driver operates on the voltage from 120-277V AC/50 Hz
5. Any P10 with BLC, BLS or P10MT is not available with 200V, 240V, 347V, 600V or MVCLT. It is only available in 120V or 277V locations.
6. Single Line (SL) requires 120V, 277V or 347V. Double Line (DL) requires 200V, 240V or 347V.
7. Not available with P4, P5 or P13. Not available with BLC, BLS or P10MT option.
8. Existing drilled hole only. Also hole as a separate combination accessory for repair use only. P10MT (drill) is 1.5 G vibration feed rating per ANSI B36.1.
9. Must order fixture with EDA mounting. Must be ordered as a separate accessory. See Accessories information. For use with 2.5/8" max. arm included.
10. Must be ordered with P10MT.
11. Photocell delivered and shipped as a separate line item from Acuity Brands Controls. See accessories. Shipping Cap included.
12. HROAMV mode required. It must be ordered and shipped as a separate line item from Acuity Brands Controls. Shipping Cap included.
13. Reference Motion Sensor table on page 3.
14. Reference PER table on page 3 to see functionality.
15. Must be ordered with P10MT.
16. Requires (1) separately installed circuit.
17. Not available with 347V, 600V or P10MT. For P10 or P13 use PER table on page 3. Requires isolated neutral.
18. Not available with 347V, 600V, BLS and BLC. For P10 or P13 use PER table on page 3. Separate Disk to Dim required.
19. Not available with other dimming controls options.
20. Not available with BLC, LCCO and PCCO distribution. Also available as a separate accessory. See Accessories information.
21. Must be ordered with fixture for factory pre-drilling.
22. Requires luminaire to be specified with P10, P11 or P13 option. See PER table on page 3.
23. For retrofit use only.



HANDHOLE ORIENTATION



Tenon Mounting Slipfitter**

2-3/8"	AST20-190	AST20-280	AST20-290	AST20-320	AST20-390	AST20-430
2-7/8"	AST25-190	AST25-280	AST25-290	AST25-320	AST25-390	AST25-430
4"	AST35-190	AST35-280	AST35-290	AST35-320	AST35-390	AST35-430

DIM1PAS	DIM2PAS	DIM3PAS	DIM4PAS	DIM5PAS	DIM6PAS
1 x 10"	2 x 12"	2 x 10"	3 x 12"	1 x 10"	4 x 10"
Side B	Side B & D	Side B & C	Round girth only	Side A, C, & D	Side A, B, C, & D

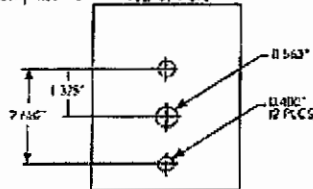
Note: Review luminaire specifications for specific non-compatibility

DSX SPA	Y	Y	Y	N	-	-	-	-	-
DSX RPL	Y	Y	Y	N	Y	Y	Y	Y	Y
DSX SPUMBA	Y	Y	Y	N	Y	Y	Y	Y	Y
DSX RPLUMBA	Y	Y	Y	N	Y	Y	Y	Y	Y

*1 fixture, 120 luminaire per luminaire

Temple: 100

Top of Pole

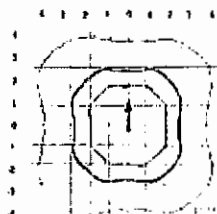
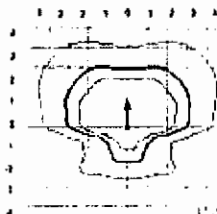
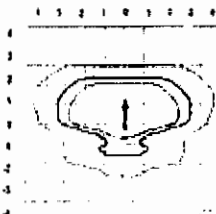


To see complete photometric reports or download files for this product, visit lithonia-lighting.com

Isolux candle plots for the DSX LED 40C 1000-40K. Distances are in units of mounting height (10')

LEGEND

0.1 fc
0.5 fc
1.0 fc



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Lumen Ambient Temperature (LAT) Multipliers

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

0°C	32°F	1.00
5°C	41°F	1.00
10°C	50°F	1.00
15°C	59°F	1.00
20°C	68°F	1.00
25°C	77°F	1.00
30°C	86°F	0.99
35°C	95°F	0.98
40°C	104°F	0.97

Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the platforms used in a 25°C ambient, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

To calculate LM, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

25,000	30,000	100,000
0.99	0.97	0.95

Electrical Load

				120	200	240	277	347	480
Forward Optics (Non-Reticle)	P1	25	570	35	0.32	0.16	0.45	0.15	0.10
	P2	20	750	49	0.41	0.23	0.30	0.19	0.14
	P3	20	1035	71	0.60	0.37	0.32	0.27	0.21
	P4	20	1400	92	0.77	0.45	0.39	0.35	0.28
	P5	40	700	80	0.74	0.43	0.38	0.34	0.26
	P6	40	1050	134	1.13	0.63	0.55	0.43	0.39
	P7	40	1300	165	1.33	0.70	0.62	0.61	0.50
Reticle Optics (Reticle 11450 or 095)	P10	10	510	53	0.45	0.26	0.23	0.21	0.16
	P11	10	700	71	0.60	0.35	0.30	0.27	0.20
	P12	30	1050	104	0.98	0.50	0.44	0.39	0.31
	P13	30	1300	128	1.08	0.62	0.54	0.48	0.37

Option	Dimmed State	High Level (when triggered)	Photocell Operation	Down Time	Warm-up Time	Recovery Time
FOR & PIRH	3V (17%) Output	10V (100%) Output	Enabled > 5FC	5 min	1 sec	5 min
*PIR1FCV or PIR1FCV2	3V (17%) Output	10V (100%) Output	Enabled > 1FC	5 min	1 sec	5 min

*See use with InLine Buck to Down or Micro.

Platform	Feature	Wired	Wireless	Wired	Wireless	Wired	Wireless
Proactive Drysdale	✓	▲	Wired to existing backbone	▲	Wired to existing backbone	Wired to existing backbone	Wired to existing backbone
TDMA	✓	▲	Wired to existing backbone	▲	Wired to existing backbone	Wired to existing backbone	Wired to existing backbone
100MHz (100MHz)	✓	▲	Wired to existing backbone	▲	Wired to existing backbone	Wired to existing backbone	Wired to existing backbone
100MHz (100MHz)	✓	▲	Wired to existing backbone	▲	Wired to existing backbone	Wired to existing backbone	Wired to existing backbone
100MHz (100MHz)	✓	▲	Wired to existing backbone	▲	Wired to existing backbone	Wired to existing backbone	Wired to existing backbone

✓ Enabled
▲ Active

Wired to existing backbone

Lumen values are from photometric tests performed in accordance with IESNA L16-79-08. Data is considered to be representative of the configurations shown, within the tolerances allowed by lighting facts. Contact factory for performance data on any configurations not shown here.

ATHENA LIGHTING

Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-03. Data is considered to be representative of the configurations shown, within the tolerances allowed by Lighting Facts. Contact factory for performance data on any configurations not shown here.

40	200	P5	18W	F15	10,631	2	0	2	122	11,663	2	0	2	131	11,816	2	0	2	133
				F25	10,120	2	0	2	122	11,696	2	0	2	131	11,893	2	0	2	133
				F30A	10,476	2	0	2	122	11,716	2	0	2	132	11,864	2	0	2	133
				F35	10,332	2	0	2	122	11,346	2	0	2	127	12,450	2	0	2	125
				F30A	10,549	2	0	2	122	11,637	2	0	2	131	11,835	2	0	2	133
				F40	10,611	2	0	2	119	15,434	2	0	2	121	11,520	2	0	2	130
				F70M	10,842	2	0	2	122	11,630	2	0	2	131	11,820	2	0	2	133
				F50S	11,276	3	0	1	127	12,148	3	0	1	135	12,102	3	0	1	134
				F55	11,246	3	0	1	127	12,158	3	0	1	133	12,132	3	0	1	134
				F50M	11,252	3	0	1	127	12,127	3	0	1	134	12,280	3	0	1	134
10	1050	P6	134W	F70V	11,341	4	0	2	127	12,221	4	0	2	137	12,175	4	0	2	137
				B16	11,890	1	0	2	100	9,576	1	0	2	109	9,698	1	0	2	109
				LECO	6,615	1	0	3	74	7,126	1	0	3	85	7,116	1	0	3	81
				LECO	6,615	1	0	3	74	7,126	1	0	3	85	7,116	1	0	3	81
				F15	14,825	3	0	3	110	15,939	3	0	3	119	16,151	3	0	3	121
				F25	14,789	3	0	3	110	15,932	3	0	3	119	16,134	3	0	3	120
				F30A	14,765	3	0	3	111	16,014	3	0	3	120	16,212	3	0	3	121
				F35	14,716	3	0	3	107	15,509	3	0	3	116	15,705	3	0	3	117
				F30A	14,839	3	0	3	111	15,935	3	0	3	119	16,177	3	0	3	121
				F40	14,507	2	0	3	108	15,638	3	0	3	117	15,835	3	0	3	118
40	1300	P7	166W	F70M	14,820	2	0	3	113	15,935	3	0	3	119	16,147	3	0	3	121
				F50S	15,113	4	0	1	115	16,584	4	0	1	124	16,515	4	0	1	125
				F55	15,426	3	0	1	115	16,518	4	0	1	121	16,178	4	0	1	126
				F30A	15,387	4	0	2	115	16,526	4	0	2	124	16,286	4	0	2	125
				F30V	15,366	4	0	2	116	16,266	4	0	2	125	16,315	4	0	2	126
				SEC	17,151	1	0	2	91	13,090	1	0	2	98	12,255	1	0	2	99
				LECO	9,041	1	0	3	67	9,240	1	0	3	73	9,583	1	0	3	74
				LECO	9,041	1	0	3	67	9,240	1	0	3	73	9,243	1	0	3	74
				F15	17,023	3	0	3	103	18,334	3	0	3	110	18,530	3	0	3	112
				F25	17,005	3	0	3	102	18,319	3	0	3	110	18,551	3	0	3	112
				F30A	17,012	3	0	3	103	18,313	3	0	3	110	18,546	3	0	3	112
40	1300	P7	166W	F35	18,553	3	0	3	120	17,812	3	0	3	107	13,058	3	0	3	109
				F30A	17,059	3	0	3	103	18,319	3	0	3	111	18,601	3	0	3	112
				F40	16,581	3	0	3	100	17,969	3	0	3	101	18,197	3	0	3	110
				F70M	17,040	2	0	3	101	18,357	3	0	3	111	18,550	3	0	3	112
				F50S	17,723	4	0	2	107	19,002	4	0	2	115	19,114	4	0	2	116
				F55	17,737	4	0	2	107	19,100	4	0	2	115	19,349	4	0	2	117
				F50M	17,697	4	0	2	107	19,059	4	0	2	115	19,301	4	0	2	116
				F50V	17,629	5	0	2	107	19,207	5	0	2	116	19,450	5	0	2	117
				B16	13,971	2	0	2	84	15,081	2	0	2	91	15,283	2	0	2	92
				LECO	10,395	1	0	3	69	11,169	1	0	3	67	11,341	1	0	3	68
				LECO	10,395	1	0	3	69	11,169	1	0	3	67	11,341	1	0	3	68

ATTENTION:
1/25/17

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Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-09. Data is considered to be representative of the configurations shown, within the tolerances allowed by Lighting Facts. Contact factory for performance data on any configurations not shown here.

10	516	P10	51W	T25	6,227	2	0	3	127	7,247	3	0	3	117	7,332	3	0	3	138
				T25	6,639	3	0	3	126	7,285	3	0	3	136	7,392	3	0	3	138
				T2M	4,809	1	0	3	126	7,335	3	0	3	136	7,426	3	0	3	140
				T2S	6,585	3	0	3	124	7,044	3	0	3	134	7,183	3	0	3	136
				T2W	6,405	3	2	3	122	7,231	3	0	3	130	7,424	3	0	3	140
				T2W	6,677	3	0	3	124	7,193	3	0	3	136	7,254	3	0	3	137
				TFM	6,855	3	0	3	127	7,339	3	0	3	132	7,482	3	0	3	141
				TSVS	6,875	3	0	0	130	7,433	3	0	0	140	7,525	3	0	0	142
				TSS	6,842	2	0	1	129	7,388	2	0	1	139	7,461	2	0	1	143
				TSAL	6,835	3	0	1	126	7,346	3	0	2	135	7,480	3	0	2	143
				TSW	6,777	3	0	2	128	7,300	3	0	2	132	7,393	3	0	2	139
				BLC	5,075	2	0	2	104	6,040	3	0	2	114	6,137	2	0	2	116
10	720	P11	72W	LECO	1,018	1	0	2	76	4,328	1	0	2	82	4,383	1	0	2	83
				RECO	4,018	3	0	3	76	4,323	3	0	3	82	4,377	3	0	3	83
				T1S	8,594	3	0	3	119	9,258	3	0	3	129	9,326	3	0	3	130
				T2S	8,545	3	0	3	119	9,208	3	0	3	128	9,322	3	0	3	129
				T2M	8,629	3	0	3	121	9,371	3	0	3	130	9,495	3	0	3	132
				T2S	8,472	3	0	3	117	9,062	3	0	3	126	9,177	3	0	3	127
				T2W	8,694	3	0	3	121	9,366	3	0	3	130	9,484	3	0	3	132
				TSW	8,530	3	0	3	118	9,189	3	0	3	126	9,305	3	0	3	129
				TFM	8,750	3	0	3	122	9,427	3	0	3	131	9,546	3	0	3	133
				TSVS	8,512	3	0	0	122	9,243	3	0	0	132	9,413	3	0	0	134
				TSAL	8,718	3	0	1	121	9,413	3	0	1	131	9,532	3	0	1	132
				TSW	8,735	3	0	2	121	9,411	3	0	2	131	9,528	3	0	2	132
10	1010	P12	106W	TSW	8,657	4	0	2	130	9,336	4	0	2	135	9,444	4	0	2	137
				BLC	7,187	3	0	3	120	7,742	3	0	3	108	7,809	3	0	3	109
				RECO	5,132	3	0	2	71	5,539	3	0	2	77	5,599	3	0	2	78
				LECO	5,128	3	0	3	71	5,522	3	0	3	77	5,592	3	0	3	78
				T1S	12,149	3	0	3	117	13,085	3	0	3	126	13,151	3	0	3	127
				T2S	12,079	4	0	4	116	12,982	4	0	4	125	13,177	4	0	4	127
				T2M	12,292	4	0	4	118	13,217	4	0	4	127	13,335	4	0	4	129
				T2S	11,671	4	0	4	114	12,310	4	0	4	123	12,973	4	0	4	125
				T2W	12,290	4	0	4	118	13,230	4	0	4	127	13,307	4	0	4	129
				TFM	12,058	4	0	4	116	12,995	4	0	4	125	13,154	4	0	4	126
				TSVS	12,169	4	0	4	119	13,125	4	0	4	128	13,184	4	0	4	129
				TSAL	12,456	4	0	4	120	13,419	4	0	4	129	13,580	4	0	4	131
10	1310	P13	132W	TSVS	12,351	4	0	1	119	13,356	4	0	1	128	13,474	4	0	1	130
				TSAL	12,349	4	0	2	119	13,109	4	0	2	128	13,171	4	0	2	130
				TSW	12,238	4	0	1	118	12,183	4	0	1	127	13,230	4	0	1	128
				BLC	10,159	3	0	3	95	10,944	3	0	3	105	11,033	3	0	3	107
				LECO	7,255	3	0	3	70	7,816	3	0	3	75	7,915	3	0	3	76
				RECO	7,248	3	0	3	70	7,806	3	0	3	75	7,895	3	0	3	76
				T1S	14,438	4	0	4	113	15,134	4	0	4	122	15,751	4	0	4	123
				T2S	14,355	4	0	4	112	15,065	4	0	4	121	15,660	4	0	4	122
				T2M	14,614	4	0	4	114	15,244	4	0	4	123	15,943	4	0	4	125
				T2S	14,172	4	0	4	110	15,224	4	0	4	119	15,417	4	0	4	120
				TFM	14,606	4	0	4	114	15,235	4	0	4	123	15,934	4	0	4	124
				TSW	14,330	4	0	4	112	15,219	4	0	4	121	15,613	4	0	4	122
10	1310	P13	132W	TFM	14,701	4	0	4	115	15,816	4	0	4	124	16,017	4	0	4	125
				TSVS	14,804	4	0	1	116	15,918	4	0	1	125	16,130	4	0	1	126
				TSS	14,679	3	0	1	115	15,314	3	0	1	124	16,014	3	0	1	125
				TSAL	14,678	4	0	2	115	15,410	4	0	2	124	16,010	4	0	2	125
				TSW	14,544	4	0	3	114	15,668	4	0	3	122	15,566	4	0	3	124
				BLC	7,919	3	0	3	62	8,511	3	0	3	67	8,639	3	0	3	67
10	1310	P13	132W	RECO	5,845	3	0	2	43	5,543	3	0	2	43	5,613	3	0	2	44
				LECO	5,817	3	0	3	40	5,516	3	0	3	43	5,606	3	0	3	44

Acuity Brands Lighting Inc.

One Lithonia Way • Conyers, Georgia 30612 • Phone: 800 279 5311 •
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OSX01-LED
Rev 03/21/13
Page 6 of 7

FEATURES & SPECIFICATIONS

INTENDED USE

The sleek design of the D-Series Size 0 reflects the embedded high performance LED technology. It is ideal for many commercial and municipal applications, such as parking lots, plazas, campuses, and pedestrian areas.

CONSTRUCTION

Single piece die cast aluminum housing has integral heat sink fins to optimize thermal management through conductive and convective cooling. Modular design allows for ease of maintenance and future light engine upgrades. The LED driver is mounted in direct contact with the casting to promote low operating temperature and long life. Housing is completely sealed against moisture and environmental contaminants (IP65). Low EMI (0.95 Hz) for optimized pole wind loading.

FINISH

Exterior parts are protected by a zinc-infused Super Durable IGC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a minimum 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling. Available in both textured and non-textured finishes.

OPTICS

Precision-molded proprietary acrylic lenses are engineered for superior area lighting distribution, uniformity, and pole spacing. Light engines are available in 3000 K, 4000 K or 5000 K (70 CRI) configurations. The D-Series Size 0 has zero uplight and qualifies as a Nightingale Friendly™ product, meaning it is consistent with the LEED® and Green Globes™ criteria for eliminating wasteful uplight.

ELECTRICAL

Light engine(s) configuration(s) consist of high efficiency LEDs mounted to metal core circuit boards to maximize heat dissipation and promote long life (up to L85/100,000 hours at 25°C). Class 1 electronic drivers are designed to have a power factor >90%, THD <20%, and an expected life of

100,000 hours with <1% failure rate. Easily serviceable 10kV surge protection device meets a minimum Category C Low operation per ANSI/IEEE C62.41.2).

INSTALLATION

Included mounting block and integral arm facilitate quick and easy installation. Stainless steel bolts secure the mounting block directly to poles and walls, enabling the D-Series Size 0 to withstand up to a 3.0 G vibration load rating per ANSI C135.31. The D-Series Size 0 utilizes the AEPISM™ series pole drilling pattern (template #6). Optional terminal block and NEMA photocontrol receptacle are also available.

LISTINGS

UL Listed for wet locations. Light engines are IP65 rated, luminaires are IP65 rated. Rated for -40°C minimum ambient. U.S. Patent No. 0672,472 S. International patent pending.

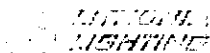
DesignLights Consortium (DLC) Premium qualified product and DLC qualified product. Not all versions of this product may be DLC Premium qualified or DLC qualified. Please check the DLC Qualified Products List at www.dlc.com to confirm which versions are qualified.

International Dark-Sky Association (IDA) Fixture Seal of Approval (PSA) is available for all products on this page including 3000K color temperature only.

WARRANTY

5-year limited warranty. Complete warranty terms located at:

Note: Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.



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DSX0-LED
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FEATURES & SPECIFICATIONS

INTENDED USE — These specifications are for USA standards only. Check with factory for Canadian specifications. Round Straight Steel is a general purpose light pole for up to 35-foot mounting heights. This pole provides a robust yet cost effective option for mounting area lights and floodlights.

CONSTRUCTION — Pole Shaft: The pole shaft is of 0.129" uniform wall thickness and is made of malleable grade, hot-rolled, commercial-quality steel tubing with a minimum yield of 42,000 psi. Shaft is one-piece with a full-length longitudinal high-frequency electric resistance weld. Uniformly round in cross-section down length of shaft with no taper. Standard shaft diameters are 3", 4", 4.5" and 5". 6" diameter shaft available by quote. Shaft wall thickness of .180" and .250" are available with certain tube diameters.

Pole Top Options include: rafter top, drilled for sole mount fixture, rafter with drilling flanges, extra hanchole and open top. Side drilled and open top poles include a removable press-fit, black, low density polyethylene top cap.

Handhole: A reinforced handhole with grounding provision is provided at 12" from the base end of the pole assembly on side A. Every handhole includes a cover and cover attachment hardware. 2.5" x 5" rectangular handhole is provided on pole.

Base Covers: A two-piece ABS plastic full base cover is provided with each pole assembly. Additional base cover options are available upon factory request. Options include fabricated two-piece sheet steel or heavy duty two-piece cast aluminum full base cover. All base covers are finished to match pole.

Anchor Base/ Bolts: Anchor base is fabricated from hot-rolled carbon steel plate that conforms with ASTM A36. Anchor bolts conform to ASTM F1554 Grade 55 and are provided with two hex nuts and two flat washers. Bolts have an "L" thread on one end. All anchor bolts are hot-dipped galvanized a minimum of 12" nominal on the threaded end. Anchor bolts are made of steel rod having a minimum yield strength of 55,000 psi and a yield strength of 75,000 psi to 95,000 psi.

Hardware — All structural fasteners are high-strength galvanized carbon steel. All non-structural fasteners are galvanized or zinc-plated carbon steel or stainless steel.

Finish — Extra durable standard powder-coat finishes include Dark Bronze, White, Black, Medium Bronze and Natural Aluminum colors. Classic finishes include Sandstone, Charcoal Gray, Teal's Green, Bright Red and Steel Blue colors. Architectural Colors and Special Finishes are available by quote and include, but are not limited to: Hot-dipped Galvanized, Paint over Hot-dipped Galvanized, RAL Colors, Custom Colors and Extended Warranty Finishes. Factory-applied primer paint finish is available for customer field-paint applications.

WARRANTY — 1-year limited warranty. Complete warranty terms located at: www.searaybrands.com/CustomerResources/Forms_and_documents.aspx

NOTE: Actual performance may differ as a result of end-user environment and application. Specifications subject to change without notice.

Catalog Number	RSS 12 3B DM19 BDXB
Notes	
Type	



Anchor Base Poles

RSS

ROUND STRAIGHT STEEL

RSS Round Straight Steel Pole

10/10/10 10/10/10

Lead times will vary depending on options selected. Consult with your sales representative.

Example: RSS 20-4-5B DM19 DDB

RSS	12	313	DM19		Options	DDBXD
Series	Nominal fixture mounting height	Nominal shaft base size/wall thickness ¹	Mounting ¹			Finish ¹¹
RSS	8'-10" (per 1/2 ft increments, add 6 to the pole height. Ex: 20-6 equals 20 ft 6 in.) (See technical information table for complete ordering information.)	3B 3" (120") 4B 4" (120") 4-5B 4 1/2" (120") 5B 5" (120") (See technical information table for complete ordering information.)	<u>Common mounting</u> PT Open top T20 2-3/8" O.D. (2" NPS) T25 2-7/8" O.D. (2-1/2" NPS) T30 3-1/2" O.D. (3" NPS) ¹ T35 4" O.D. (3-1/2" NPS) ¹ <u>RAC/KAX/CSF/KSFC/XVH/ZVT Drill mounting¹</u> DM19 1 at 90° DM20 2 at 180° DM20P1 2 at 180° with one side dropped DM20 2 at 90° DM32 3 at 120° DM40 4 at 90° <u>CSX/DSS/AERIS/OMERO™/HLA/KAX Drill mounting¹</u> DM19AS 1 at 90° DM28AS 2 at 180° DM29AS 2 at 90° DM32AS 2 at 120° DM39AS 3 at 90° DM49AS 4 at 90° <u>AERIS™ Suspended drill mounting^{1,4}</u> DM19AST_ 1 at 90° DM28AST_ 2 at 180° DM29AST_ 2 at 90° DM39AST_ 3 at 90° DM49AST_ 4 at 90° <u>OMERO™ Suspended drill mounting^{1,4}</u> DM19AST_ 1 at 90° DM28AST_ 2 at 180° DM29AST_ 2 at 90° DM39AST_ 3 at 90° DM49AST_ 4 at 90°		<u>Shipped installed</u> L1AD Less anchor bolts (include when anchor bolts are not needed) VD Vibration damper TP Tamper resistant handle cover fasteners HAXX Horizontal arm bracket (1 Asture) ^{1,2} FD1xy Festoon outlet (less electrical) ¹ CFL12/xy 1/2" coupling ¹ CFL24/xy 3/4" coupling ¹ CFL18/xy 1" coupling ¹ NPL12/xy 1/2" threaded nipple ¹ NPL14/xy 3/4" threaded nipple ¹ NPL16/xy 1" threaded nipple ¹ H11xy Extra handle hole ^{1,2} H11EX Match existing ¹ USPDM United States point of manufacture ¹ IC Insulator coating ¹ UL UL listed with label (includes NEC compliant cover) NEC NEC 410.30 compliant gasketed handle hole (per UL Labeled) <u>Shipped separately (replace mount kit, see label)</u> (blank) FBC Full base cover (plastic) (blank) IC Top cap (blank) HHC Handhole cover	<u>Standard colors</u> DDBX Dark bronze DDBW White DDBL Black DDBM Medium bronze DDBA Natural aluminum GALV Galvanized finish <u>Classic colors</u> DSS Sandstone DGC Charcoal gray DTG Teal green DBR Angled DSB Steel blue <u>Architectural colors (see order form)</u> Galvanized, Paint over Galvanized, RAL Colors, Custom Colors and Extended Warranty Finishes available.

NOTES

- Wall thickness will be signified with a "C" (11 Gauge) or a "G" (16 Gauge) in nomenclature. "C" = 0.1194" (3" O.D.)
- 7' open top poles include top cap. When ordering top mounting and drill mounting for the same pole, follow this example: DM25T35. The combination includes a required extra handle hole.
- Refer to the Lamp spec sheet for the correct drilling template pattern and orientation compatibility.
- Insert "1" or "2" to designate fixture size, e.g. DM19AS2.
- Specify location and orientation when ordering option "H". Specify the height above the base of pole in feet and inches separate feet and inches with a "+". Example: 5ft = 5 and 20in 5ft = 20-1 For "g": Specify orientation from the side (A, B, C, D). Refer to the Handhole Orientation diagram below. Example: 1/2" coupling at 5' 8", orientation C = CFL12S-BC.
- Horizontal arm is 15" x 2-3/8" O.D. from standard with radius curve providing 12 in. of working free horizontal arm at the same height, specify with HAXX. Example: HAXX00.
- Combination of base-top and drill mount includes extra handle hole.
- Blank additional order number of existing poles.
- Use when mill finish is required.
- Provides enhanced corrosion resistance.
- Additional colors available; see below. Blank is galvanized or Architectural Colors. Purchase Form No. 25-135. Available by formal quote via email factory details.

LITHONIA LIGHTING

PAGE 2/3

OUTDOOR: 100 Lithonia Way, Dalton, GA 30702 Phone: 706-922-9000 Fax: 706-922-9001

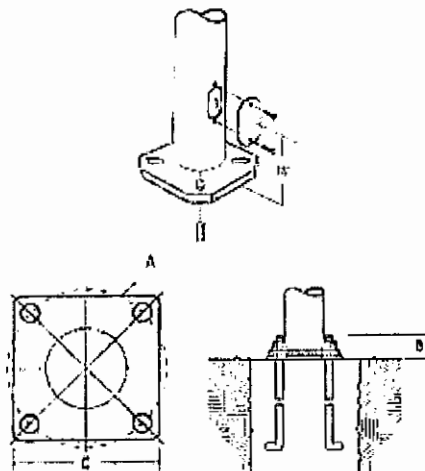
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RSS Round Straight Steel Pole

TECHNICAL INFORMATION — EPA (ft²) with 1.3 gust											
Catalog number	Flominal shaft length (ft)*	Pole shaft size (in x ft)	Wall thickness (in)	80 mph	Max weight	90 mph	Max weight	100 mph	Max weight	Bolt size (in. x in. x in.)	Approximate ship weight (lbs.)
RSS 8 4-SB	8	4.5 x 8.0	0.120	24.7	530	19.7	495	16.0	430	3/4 x 18 x 3	55
RSS 10 3B	10	3.0 x 10.0	0.120	10.0	250	7.7	195	6.0	175	3/4 x 18 x 3	55
RSS 10 4B	10	4.0 x 10.0	0.120	19.1	480	15	375	12.2	305	3/4 x 18 x 3	70
RSS 10 4-SB	10	4.5 x 10.0	0.120	24.5	615	19.5	490	15.8	395	3/4 x 18 x 3	75
RSS 12 3B	12	3.0 x 12.0	0.120	7.7	195	5.8	145	4.4	130	3/4 x 18 x 3	60
RSS 12 4B	12	4.0 x 12.0	0.120	15.6	390	11.8	300	9.5	240	3/4 x 18 x 3	80
RSS 12 4-SB	12	4.5 x 12.0	0.120	19.8	495	15.7	395	12.7	320	3/4 x 18 x 3	85
RSS 14 3B	14	3.0 x 14.0	0.120	6.6	175	4.4	130	3.3	90	3/4 x 18 x 3	70
RSS 14 4B	14	4.0 x 14.0	0.120	12.2	305	9.9	250	7.6	195	3/4 x 18 x 3	90
RSS 14 4-SB	14	4.5 x 14.0	0.120	16.2	405	12.3	320	10.3	260	3/4 x 18 x 3	95
RSS 15 4-SB	15	4.5 x 15.0	0.120	12.8	300	9.5	250	7.5	200	3/4 x 18 x 3	95
RSS 16 3B	16	3.0 x 16.0	0.120	5.6	125	3.2	100	2.3	60	3/4 x 18 x 3	80
RSS 16 4B	16	4.0 x 16.0	0.120	9.6	250	7.4	185	5.9	190	3/4 x 18 x 3	100
RSS 16 4-SB	16	4.5 x 16.0	0.120	13.1	330	10.2	265	8.2	205	3/4 x 18 x 3	105
RSS 18 3B	18	3.0 x 18.0	0.120	5.4	90	2.3	60	1.4	70	3/4 x 18 x 3	70
RSS 18 4B	18	4.0 x 18.0	0.120	7.6	190	5.7	160	4.5	130	3/4 x 18 x 3	110
RSS 18 4-SB	18	4.5 x 18.0	0.120	10.5	265	8.2	210	6.5	165	3/4 x 18 x 3	115
RSS 20 3B	20	3.0 x 20.0	0.120	2.4	100	1.4	75	—	—	3/4 x 18 x 3	100
RSS 20 4B	20	4.0 x 20.0	0.120	6.0	150	4.45	150	3.45	125	3/4 x 18 x 3	120
RSS 20 4-SB	20	4.5 x 20.0	0.120	8.5	215	6.6	165	5.2	130	3/4 x 18 x 3	130
RSS 20 5B	20	5.0 x 20.0	0.120	11.75	300	9.1	230	7.25	180	3/4 x 18 x 3	145
RSS 22 4-SB	22	4.5 x 22.0	0.120	6.0	150	4.5	125	3.25	100	3/4 x 18 x 3	130
RSS 25 4B	25	4.0 x 25.0	0.120	2.85	100	1.85	75	1.25	75	3/4 x 18 x 3	145
RSS 25 4-SB	25	4.5 x 25.0	0.120	4.8	130	3.6	90	2.7	90	3/4 x 18 x 3	145
RSS 25 5B	25	5.0 x 25.0	0.120	7.25	180	5.5	150	4.25	130	3/4 x 18 x 3	180
RSS 30 4-SB	30	4.5 x 30.0	0.120	2.3	80	1.6	75	1.0	60	3/4 x 18 x 3	185
RSS 30 5B	30	5.0 x 30.0	0.120	4.2	150	3	125	2.25	100	3/4 x 18 x 3	210

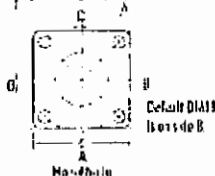
* (P) values are based ASCE 7-02 wind speed. For 157 ft in increments, add .6 in to the pole height. For 20 ft equals 20 ft 4 in.

BASE DETAIL



POLE DATA					
Shaft base size	Bolt circle A	Bolt projection B	Base plate diameter	Template description	Anchor bolt description
3"	7.5" - 8.5"	3.50" - 3.75"	10.50"	ABTEM/PLATE PJ50041	AB18-D
4"	7.5" - 8.5"	3.50" - 3.75"	10.50"	ABTEM/PLATE PJ50041	AB18-D
4.5"	7.5" - 8.5"	3.50" - 3.75"	10.50"	ABTEM/PLATE PJ50041	AB18-D
5"	7.5" - 8.5"	3.50" - 3.75"	10.50"	ABTEM/PLATE PJ50041	AB18-D

HANDHOLE ORIENTATION



IMPORTANT INSTALLATION NOTES:

- Do not erect poles without having anchors installed.
- Factory-supplied templates must be used when setting anchor bolts. Lithonia Lighting will not accept liability for incorrect anchor placement due to failure to use factory template.
- If poles are stored outside, all protective wrapping must be removed immediately upon delivery to prevent finish damage.
- Lithonia Lighting is not responsible for the foundation design.

VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT DEPARTMENT
19 East Chicago Avenue
Hinsdale, Illinois 60521-3489
630.789.7030

Application for Certificate of Zoning Compliance

You must complete all portions of this application. If you think certain information is not applicable, then write "N/A." If you need additional space, then attach separate sheets to this form.

Applicant's name: Andrew MacMillan

Owner's name (if different): Hinsdale Orthopedics Association

Property address: 550 W. Ogden Ave.

Property legal description: [attach to this form]

Present zoning classification: O-2, Limited Office District

Square footage of property: 81,210

Lot area per dwelling: _____

Lot dimensions: 481 x 271

Current use of property: Medical Offices

Proposed use: ☐ Single-family detached dwelling
☒ Other: Medical offices

Approval sought: ☐ Building Permit ☐ Variation
☐ Special Use Permit ☐ Planned Development
☐ Site Plan ☒ Exterior Appearance
☐ Design Review
☐ Other: _____

Brief description of request and proposal:

Remove landscape barricade and covert to parking spots

Plans & Specifications: [submit with this form]

Provided: Required by Code:

Yards:

front:	<u>N/A</u>	<u>N/A</u>
interior side(s)	<u> </u> / <u> </u>	<u> </u> / <u> </u>

Required by Code:

N/A
N/A

N/A
/
N/A
N/A
N/A
N/A
N/A
N/A

N/A
N/A

N/A
N/A

N/A

N/A

no change

N/A

Number of loading spaces required: _____

Dated: 8/28, 2018.



**VILLAGE
OF HINSDALE** FOUNDED IN 1831

**VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT**

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant

Name: Andrew MacMillan
Address: 7510 S. Madison St.
City/Zip: Willowbrook 60527
Phone/Fax: (630) 888 / 5404
E-Mail: amacmillan@morganharbour.com

Owner

Name: Hinsdale Orthopedics Associates
Address: 550 W. Ogden Ave.
City/Zip: Hinsdale 60521
Phone/Fax: (630) 323 / 6116
E-Mail: dave.kanzler@hoasc.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: Mimi K. Moon
Title: Attorney
Address: 1 S. Wacker Dr. Suite 2500
City/Zip: Chicago, 60606
Phone/Fax: (312) 578 / 7425
E-Mail: Mmoon@pretzel-stouffer.com

Name: _____
Title: _____
Address: _____
City/Zip: _____
Phone/Fax: (____) _____ / _____
E-Mail: _____

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1) _____
- 2) _____
- 3) _____

II. SITE INFORMATION

Address of subject property: 550 W.Ogden Ave

Property identification number (P.I.N. or tax number): 09 - 02 - 007 - 0000

Brief description of proposed project: Removal of landscape barrier in parking lot.

General description or characteristics of the site: Existing, in use, asphalt parking lot. There is an island of grass and trees.

The island is approx. 36' x24'. The walls of the island are concrete, with an average of 18" in height.

Existing zoning and land use: Medical Office

Surrounding zoning and existing land uses:

North: Residential

South: Residential

East: Parking Lot

West: Retirement Home

Proposed zoning and land use: Parking lot

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

☐ Site Plan Approval 11-604

☐ Map and Text Amendments 11-601E
Amendment Requested: _____

☐ Design Review Permit 11-605E

☐ Exterior Appearance 11-606E

☐ Planned Development 11-603E

☐ Special Use Permit 11-602E

Special Use Requested: _____

☐ Development in the B-2 Central Business
District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 550 W. Ogden Rd Hinsdale IL 60521

The following table is based on the 0-2 Zoning District.

You may write "N/A" if the application does NOT affect the building/subject property.	Minimum Code Requirements	Existing Development	Proposed Development
Lot Area (SF)		81,210	81,210
Lot Depth		481'	481'
Lot Width		217'	217'
Building Height		N/A	N/A
Number of Stories		N/A	N/A
Front Yard Setback		N/A	N/A
Corner Side Yard Setback		N/A	N/A
Interior Side Yard Setback		N/A	N/A
Rear Yard Setback		N/A	N/A
Maximum Floor Area Ratio (F.A.R.)*		N/A	N/A
Maximum Total Building Coverage*		N/A	N/A
Maximum Total Lot Coverage*		No Change	No Change
Parking Requirements		100 Parking stalls	Addition of five more parking stalls
Parking front yard setback		No Change	No Change
Parking corner side yard setback		No Change	No Change
Parking interior side yard setback		No Change	No Change
Parking rear yard setback		No Change	No Change
Loading Requirements		No Change	No Change
Accessory Structure Information		No Change	No Change

* Must provide actual square footage number and percentage.

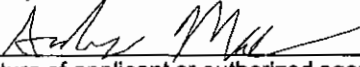
Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: _____

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
 1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
 4. Location, size, and arrangement of all outdoor signs and lighting.
 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 28th day of August, 2018, I/We have read the above certification, understand it, and agree to abide by its conditions.



Signature of applicant or authorized agent

Andrew MacMillan

Name of applicant or authorized agent

Signature of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN
to before me this _____ day of _____

Notary Public



**COMMUNITY DEVELOPMENT
DEPARTMENT
EXTERIOR APPEARANCE AND
SITE PLAN REVIEW CRITERIA**

Address of proposed request: 550 W. Ogden Ave Hinsdale, IL 60521

REVIEW CRITERIA

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

*****PLEASE NOTE***** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.

FEES for Exterior Appearance/Site Plan Review:

Standard Application: \$600.00

Within 250 feet of a Single-Family Residential District: \$800

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.

Agreed -- To remain the same

2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.

Agreed -- to remain the same.

3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.

Agreed -- Will improve the visibility of all parties.

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

Agreed -- All removed landscape to be replaced, with similar and or matching by end of project.

5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.

N/A

6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.

N/A

7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.

N/A

8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.

N/A

9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.

Agreed

10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.

N/A

11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.

N/A

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

N/A

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

Agreed

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

N/A

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

Agreed -- Existing

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

Clean view of up kept well maintained entrance to building main lobby.

REVIEW CRITERIA – Site Plan Review

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development; including special use standards where applicable.

Zoning is not changing

2. The proposed site plan interferes with easements and rights-of-way.

Once completed the site will be cleared of an existing obstacle, that blocks the view of the buildings main entrance.

3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.

All removed landscaping, is to be replaced by end of project.

4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.

An unpleasant obstacle is being removed.

5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.

By end of project, the view will be clear of a hazardous object.

6. The screening of the site does not provide adequate shielding from or for nearby uses.

N/A

7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.

All removed landscaping, is to be replaced by end of project.

8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.

Current maintenance provision is in use and will continue to be.

9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

There is no change in the grading of the site.

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

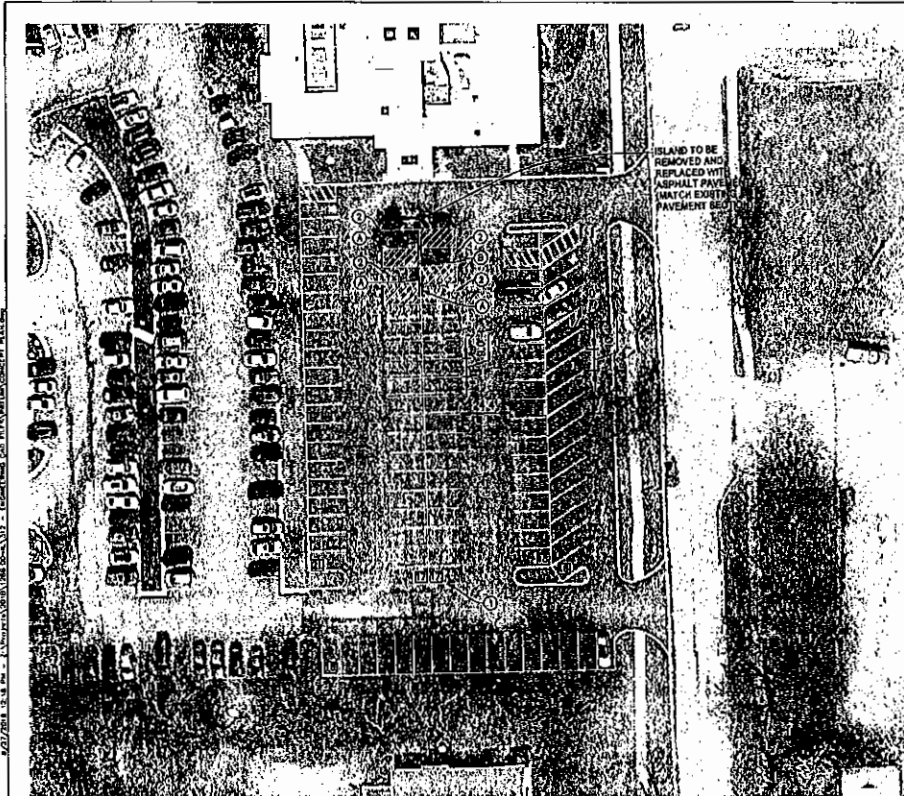
Size of change is minimal as to burdens towards the Village.

11. The proposed site plan does not provide for required public uses designated on the Official Map.

Existing site with code in effect.

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

It will help for visibility.



PARKING TABLE

- ① HANDICAP/ADA STALLS: 4 STALLS
- ② REGULAR STALLS: 101 STALLS

TOTAL STALLS = 105 STALLS

STRIPING/SIGNAGE LEGEND

- ① 4" YELLOW LINE
- ② YELLOW LETTERS AND SYMBOLS PAVEMENT MARKINGS
- (A) R7-8 & R7-8P HANDICAP SIGN
- (B) R7-8 & R7-8P HANDICAP SIGN WITH VAN ACCESSIBLE SIGN

NOTES:

1. CONTRACTOR SHALL CONSTRUCT ALL HANDICAP ACCESSIBLE ROUTES IN ACCORDANCE WITH LOCAL AND STATE ADA REQUIREMENTS.
2. PAVEMENT SLOPES THROUGH HANDICAP ACCESSIBLE PARKING AREAS SHALL BE 2.00% MAXIMUM IN ANY DIRECTION.
3. ALL PARKING LOT DIMENSIONS HAVE BEEN DETERMINED BY AERIAL IMAGE AND ARE APPROXIMATE.



SCALE: 1"=40'



HINSDALE ORTHOPAEDICS STRIPING PLAN
PINNACLE ENGINEERING GROUP

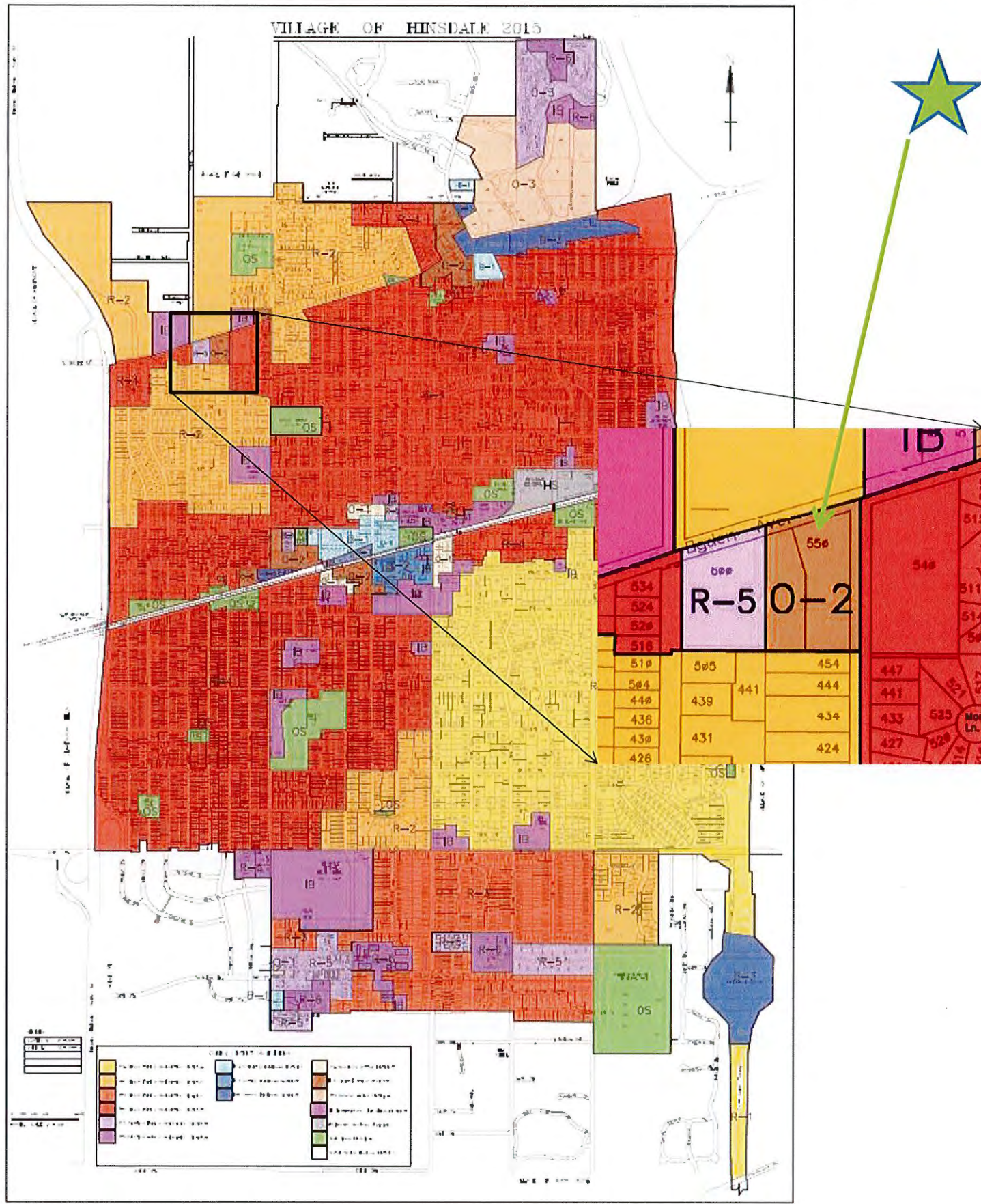
1051 E. MAIN STREET | SUITE 217 | EAST OUNDEE, IL 60118 | WWW.PINNACLE-ENG.COM | CHICAGO@PINNACLE-ENG.COM

JOB NO. 1266.00-IL

8/27/18

PLAN | DESIGN | DELIVER

Attachment 2: Village of Hinsdale Zoning Map and Project Location



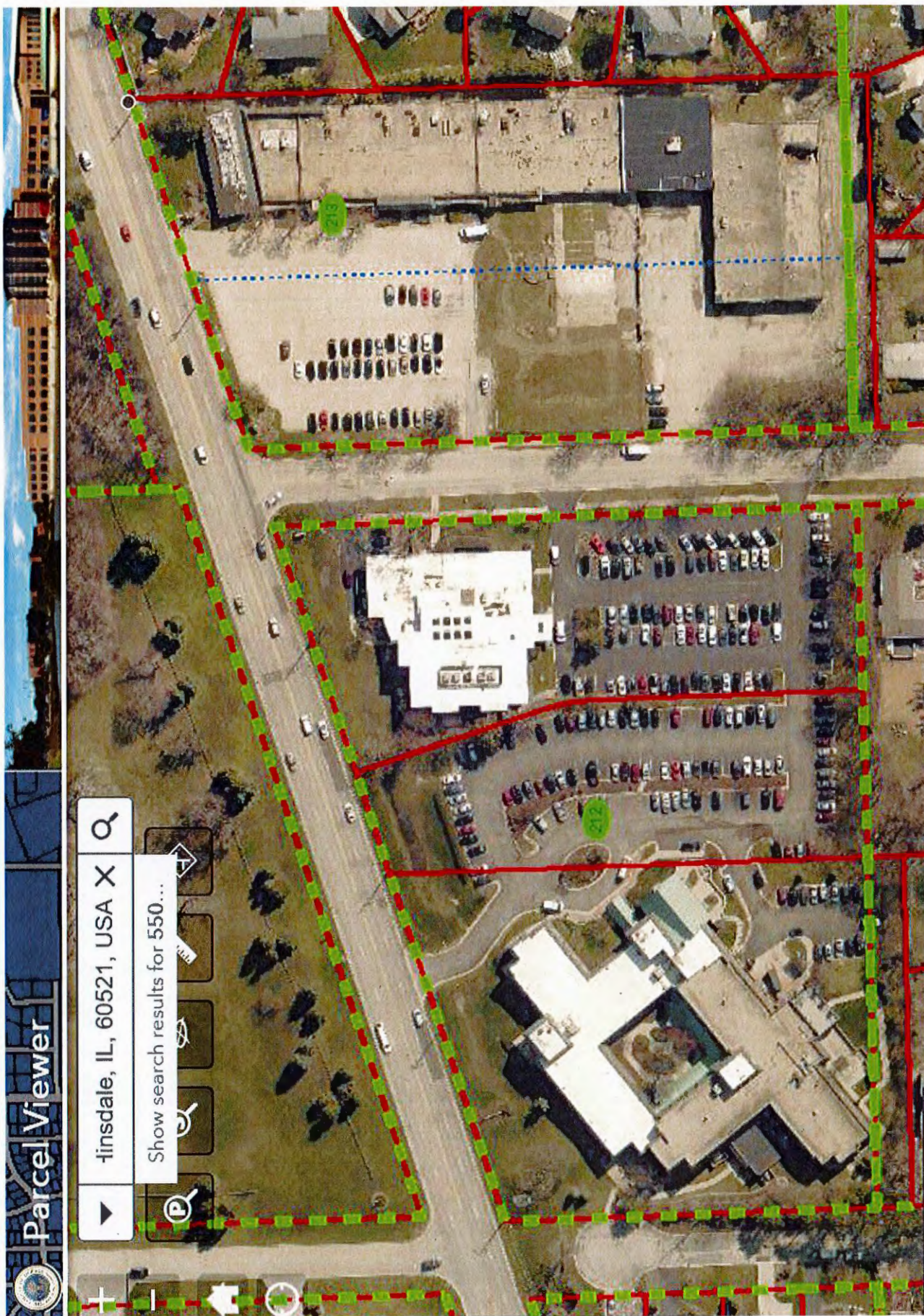
Attachment 3: Street View of 550 W. Ogden Ave. (on Monroe St. facing north west)



Attachment 4: Birds Eye View of 550 W. Ogden Ave. (Facing West)



Attachment 5: Parcel View of 550 W. Ogden Ave.



AGENDA SECTION: Consent – ACA

SUBJECT: Accounts Payable-Warrant #1659

MEETING DATE: December 18, 2018

FROM: Darrell Langlois, Assistant Village Manager/Finance Director



Recommended Motion

Move to approve payment of the accounts payable for the period of November 21, 2018 through December 18, 2018 in the aggregate amount of \$4,663,671.41 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

Background

At each Village Board meeting the Village Treasurer submits a warrant register that lists bills to be paid and to ratify any wire transfers that have been made since the last Village Board meeting. Supporting materials for all bills to be paid are reviewed by Village Treasurer and one Village Trustee prior to the Village Board meeting.

Discussion & Recommendation

After completion of the review by the Village Treasurer and Village Trustee approval of Warrant #1659 is recommended.

Budget Impact

N/A

Village Board and/or Committee Action

Village Board agenda policy provides that the Approval of the Accounts Payable should be listed on the Consent Agenda

Documents Attached

1. Warrant Register #1659

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1659

FOR PERIOD November 21, 2018 through December 18, 2018

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$4,663,671.41 reviewed and approved by the below named officials.

APPROVED BY *David Hayler* DATE 12/13/18
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1659

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems			
11/30/2018	Village Payroll #24 - Calendar 2018	FWH/FICA/Medicare	\$ 93,207.03
12/14/2018	Village Payroll #25 - Calendar 2018	FWH/FICA/Medicare	\$ 86,684.09
Illinois Department of Revenue			
11/30/2018	Village Payroll #24 - Calendar 2018	State Tax Withholding	\$ 19,488.36
12/14/2018	Village Payroll #25 - Calendar 2018	State Tax Withholding	\$ 18,405.00
ICMA - 457 Plans			
11/30/2018	Village Payroll #24 - Calendar 2018	Employee Withholding	\$ 16,965.02
12/14/2018	Village Payroll #25 - Calendar 2018	Employee Withholding	\$ 15,740.67
HSA PLAN CONTRIBUTION			
11/30/2018	Village Payroll #24 - Calendar 2018	Employer/Employee Withholding	\$ -
12/14/2018	Village Payroll #25 - Calendar 2018	Employer/Employee Withholding	\$ 1,531.25
Intergovernmental Personnel Benefit Cooperative		Employee Insurance	\$ 171,575.28
Illinois Municipal Retirement Fund		Employer/Employee	\$ 119,319.06
Total Bank Wire Transfers and ACH Payments			\$ 542,915.76

ipbc-general	171,575.28
payroll	371,340.48
	<u>542,915.76</u>

Village of Hinsdale
#1659
Summary By Fund

Recap By Fund	Fund	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	253,301.95	171,575.28	424,877.23
Motor Fuel Tax Fund	23000	1,170.00	-	1,170.00
2009 Limited Source Bonds	32754	143,080.00	-	143,080.00
2012A Bond Fund	32755	277,581.25	-	277,581.25
2013A Bond Fund	32756	207,406.25	-	207,406.25
2014B GO Bond Fund	32757	295,891.25	-	295,891.25
2017A GO Bond Fund	32758	405,118.75	-	405,118.75
Capital Project Fund	45300	1,068,729.96	-	1,068,729.96
Water & Sewer Operations	61061	331,690.78	-	331,690.78
Water & Sewer Capital	61062	430,182.31	-	430,182.31
W/S 2008 Bond Fund	61064	473,600.00	-	473,600.00
W/S 2014 Bond Fund	61065	143,068.75	-	143,068.75
Escrow Funds	72100	76,700.00	-	76,700.00
Payroll Revolving Fund	79000	13,234.40	371,340.48	384,574.88
Total		4,120,755.65	542,915.76	4,663,671.41

Run date: 13-DEC-18

Village of Hinsdale

Page: 1

WARRANT REGISTER: 1659

DATE: 12/18/18

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
COMED			
222740	PUMPING HOUSE	0189121079	\$56.41
222741	PUMPING HOUSE	0189121079	\$695.92
222742	LANDSCAPE LIGHTS	1107024145	\$36.84
222743	RADIO EQUIPMENT	1993023010	\$87.26
Total for Check: 116107			\$876.43
ILLINOIS CHESS TEACHERS			
222744	SUMMER 18-CHESS CAMP REIM	1423	\$1,338.40
Total for Check: 116108			\$1,338.40
COMCAST			
222745	PD/FIRE-11/16 TO 12/15	8771201110009242	\$63.24
222745	PD/FIRE-11/16 TO 12/15	8771201110009242	\$63.25
Total for Check: 116109			\$126.49
AMERICAN EXPRESS			
222755	MISC CHARGES OCT	8-03003-111118	\$30.47
222755	MISC CHARGES OCT	8-03003-111118	\$35.00
222755	MISC CHARGES OCT	8-03003-111118	\$2.47-
222755	MISC CHARGES OCT	8-03003-111118	\$20.17
222755	MISC CHARGES OCT	8-03003-111118	\$49.95
Total for Check: 116111			\$133.12
NATIONWIDE RETIREMENT SOL			
222929	USCM/PEBSO	113018000000000	\$725.00
222930	USCM/PEBSO	113018000000000	\$99.50
Total for Check: 116113			\$824.50
NATIONWIDE TRUST CO.FSB			
222931	PEHP REGULAR	113018000000000	\$2,312.67
222932	PEHP UNION 150	113018000000000	\$377.22
222933	PEHPPD	113018000000000	\$582.80
Total for Check: 116114			\$3,272.69
STATE DISBURSEMENT UNIT			
222934	CHILD SUPPORT	113018000000000	\$230.77
Total for Check: 116115			\$230.77
STATE DISBURSEMENT UNIT			
222935	CHILD SUPPORT	113018000000000	\$672.45
Total for Check: 116116			\$672.45
STATE DISBURSEMENT UNIT			
222936	CHILD SUPPORT	113018000000000	\$91.50
Total for Check: 116117			\$91.50
STATE DISBURSEMENT UNIT			

Run date: 13-DEC-18

Village of Hinsdale

Page: 2

WARRANT REGISTER: 1659

DATE: 12/18/18

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222937	CHILD SUPPORT	113018000000000	\$102.44
Total for Check: 116118			\$102.44
AT & T			
222916	VEECK PARK-10-14/11/-13	63032338639258	\$250.49
Total for Check: 116121			\$250.49
CITI CARDS			
222917	RENEWAL MEMBERSHIPS	7843	\$163.62
222917	RENEWAL MEMBERSHIPS	7843	\$32.73
222917	RENEWAL MEMBERSHIPS	7843	\$65.46
222917	RENEWAL MEMBERSHIPS	7843	\$65.46
222917	RENEWAL MEMBERSHIPS	7843	\$32.73
Total for Check: 116122			\$360.00
HOME DEPOT CREDIT SERVICE			
222918	PAINT & SUPPLIES TRAILER	25498	\$44.31
222919	MINERAL SPIRITS/PAINT MAC	9014466	\$41.96
222920	GROUPS/BURLINGTON FTN	9020971	\$3.12
222921	OUTLET COVERS/BURLINGTON	5020858	\$131.72
222922	KITCHEN ITEMS	4021975	\$7.35
222923	LED LAMPS	4021976	\$44.80
222924	STATION SUPPLIES	3024584	\$98.00
222925	TOOLS-MARKING PAINT	2022397	\$50.64
222926	WINDOW SOLVENT-TRUCKS	5011157	\$5.91
Total for Check: 116123			\$427.81
AMALGAMATED BK OF CHICAGO			
222902	INTEREST GO BOND 2008C	3943	\$18,600.00
Total for Check: 116124			\$18,600.00
AMALGAMATED BK OF CHICAGO			
222903	PRINCIPAL GO BOND 2008C	3943	\$455,000.00
Total for Check: 116125			\$455,000.00
AMALGAMATED BK OF CHICAGO			
222904	INTEREST GO BOND 2009	3962	\$28,080.00
Total for Check: 116126			\$28,080.00
AMALGAMATED BK OF CHICAGO			
222905	PRINCIPAL GO BOND 2009	3962	\$115,000.00
Total for Check: 116127			\$115,000.00
AMALGAMATED BK OF CHICAGO			
222906	INTEREST ALT REV 2012A	4992	\$42,581.25
Total for Check: 116128			\$42,581.25
AMALGAMATED BK OF CHICAGO			

VOID 116119 + 116120

WARRANT REGISTER: 1659

DATE: 12/18/18

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222907	PRINCIPAL ALT REV 2012A	4992	\$235,000.00
		Total for Check: 116129	\$235,000.00
AMALGAMATED BK OF CHICAGO			
222908	INTER GO REF SERIES 2013A	5164	\$22,406.25
		Total for Check: 116130	\$22,406.25
AMALGAMATED BK OF CHICAGO			
222909	PRINC GO REF SERIES 2013A	5164	\$185,000.00
		Total for Check: 116131	\$185,000.00
AMALGAMATED BK OF CHICAGO			
222910	INT GO BD SERIES 2014 W/S	5421	\$23,068.75
		Total for Check: 116132	\$23,068.75
AMALGAMATED BK OF CHICAGO			
222911	PRIN GO BD SERIES 2014W/S	5421	\$120,000.00
		Total for Check: 116133	\$120,000.00
AMALGAMATED BK OF CHICAGO			
222912	INT GO BOND SERIES 2014B	5503	\$65,891.25
		Total for Check: 116134	\$65,891.25
AMALGAMATED BK OF CHICAGO			
222913	PRIN GO BOND SERIES 2014B	5503	\$230,000.00
		Total for Check: 116135	\$230,000.00
AMALGAMATED BK OF CHICAGO			
222914	INT GO BOND SERIES 2017A	6569	\$150,118.75
		Total for Check: 116136	\$150,118.75
AMALGAMATED BK OF CHICAGO			
222915	PRIN GO BOND SERIES 2017A	6569	\$255,000.00
		Total for Check: 116137	\$255,000.00
610 OAK LLC			
223063	CONT BD-610 S OAK	22078	\$10,000.00
		Total for Check: 116139	\$10,000.00
610 OAK LLC			
223064	ST MGMT-610 S OAK	22077	\$3,000.00
		Total for Check: 116140	\$3,000.00
610 OAK LLC			
223065	CONT BD-750 WILSON LANE	19622	\$1,000.00
		Total for Check: 116141	\$1,000.00
ABBOTT RUBBER COMPANY INC			

WARRANT REGISTER: 1659

DATE: 12/18/18

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222861	PIPING-COUPLER-PRE WET SY	5296685	\$37.18
	Total for Check:	116142	\$37.18
ABC COMMERCIAL MAINT SERV			
222928	KLM FLOOR CLEANING-OCT	132	\$1,464.00
	Total for Check:	116143	\$1,464.00
AIR ONE EQUIPMENT			
222638	FIRE HUNTER BOOTS	137602	\$305.00
	Total for Check:	116144	\$305.00
ALEXANDER, BOZANA			
222738	STMWR BD-829 PHILLIPPA	23517	\$6,800.00
	Total for Check:	116145	\$6,800.00
ALLIED 100			
222860	AED BATTERY REPLACEMENT	985805	\$1,001.00
	Total for Check:	116146	\$1,001.00
ALLIED GARAGE DOOR INC			
222637	REPAIRS TO BAY DOOR	120853	\$358.00
	Total for Check:	116147	\$358.00
ALTORFER INDUSTRIES INC			
222694	REPAIR PWR STEERING PUMP	PM800013203	\$1,758.05
	Total for Check:	116148	\$1,758.05
AMITA HEALTH			
222858	DRUG SCREENINGS	111808	\$90.00
222858	DRUG SCREENINGS	111808	\$145.00
	Total for Check:	116149	\$235.00
APPLIED CONCEPTS, INC			
222639	HARDWARD TO REPAIR RADAR	337215	\$18.00
	Total for Check:	116150	\$18.00
ARAMARK UNIFORM SERVICES			
222640	MAT SERVICE	2081786316	\$126.93
222641	CARPET SERVICE	2081795779	\$132.19
222675	MAT SERVICE	2081805123	\$126.93
222676	MAT SERVICE	2081795786	\$126.93
222805	SHOP TOWELS	2081805115	\$22.40
222805	SHOP TOWELS	2081805115	\$30.67
222805	SHOP TOWELS	2081805115	\$15.15
222806	FLOOR MATS	2081758130	\$209.50
222807	FLOOR MATS	2081767520	\$209.50
222808	FLOOR MATS	2081776995	\$209.50
222809	FLOOR MATS	2081786315	\$209.50

WARRANT REGISTER: 1659

DATE: 12/18/18

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222810	FLOOR MATS	2081795785	\$209.50
222811	FLOOR MATS	2081805122	\$209.50
222859	CARPET CLEANING SERVICE	2081805116	\$132.19
223014	MAT SERVICE	208184538	\$126.93
223023	SHOP TOWELS	2081786308	\$22.40
223023	SHOP TOWELS	2081786308	\$30.67
223023	SHOP TOWELS	2081786308	\$15.15
223024	SHOP TOWELS	2081795778	\$22.40
223024	SHOP TOWELS	2081795778	\$30.67
223024	SHOP TOWELS	2081795778	\$15.15
223025	SHOP TOWELS	2081767513	\$22.40
223025	SHOP TOWELS	2081767513	\$30.67
223025	SHOP TOWELS	2081767513	\$15.15
223026	SHOP TOWELS	2081776988	\$22.40
223026	SHOP TOWELS	2081776988	\$30.67
223026	SHOP TOWELS	2081776988	\$15.15
223042	MAT SERVICE	2081814531	\$132.19
223079	SHOP TOWELS	2081814530	\$22.40
223079	SHOP TOWELS	2081814530	\$30.67
223079	SHOP TOWELS	2081814530	\$15.15
Total for Check: 116151			\$2,570.61
ATLAS BOBCAT LLC			
222812	BOBCAT FILTERS	BE8574	\$83.90
Total for Check: 116152			\$83.90
BEHRENS, CHRISTOPHER			
223049	CONT BD-423 S WASHINGTON	24601	\$500.00
Total for Check: 116153			\$500.00
BERGER, KRISTEN			
223121	CONT BD-413 E 57TH ST	24241	\$8,250.00
Total for Check: 116154			\$8,250.00
BILLINGS, DEBORAH			
222899	KLM SECURITY DEP-EN181027	24511	\$500.00
Total for Check: 116155			\$500.00
BUONA HOMES			
222729	CONT BD-727 S COUNTY LINE	24149	\$500.00
Total for Check: 116156			\$500.00
BUTTREY RENTAL SERVICE IN			
222642	EQUIP WINTERIZE PK BATHRO	263608	\$120.75
222643	EQUIP WINTERIZE PK BATHRO	263277	\$135.33
222764	EQUIP-WINTERIZE PK RESTRO	263943	\$120.00
Total for Check: 116157			\$376.08

WARRANT REGISTER: 1659

DATE: 12/18/18

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
CALL ONE			
222644	PHONE CHARGES-NOV	1213105-1136113	\$681.40
222644	PHONE CHARGES-NOV	1213105-1136113	\$1,243.70
222644	PHONE CHARGES-NOV	1213105-1136113	\$262.62
222644	PHONE CHARGES-NOV	1213105-1136113	\$57.66
222644	PHONE CHARGES-NOV	1213105-1136113	\$115.10
222644	PHONE CHARGES-NOV	1213105-1136113	\$57.66
222644	PHONE CHARGES-NOV	1213105-1136113	\$299.06
222644	PHONE CHARGES-NOV	1213105-1136113	\$170.54
222644	PHONE CHARGES-NOV	1213105-1136113	\$1,809.58
Total for Check: 116158			\$4,697.32
CARDINAL TRACKING			
222645	ORANGE ENVEL-PARKING TICK	117632	\$136.85
Total for Check: 116159			\$136.85
CARTERSON PUBLIC SAFETY			
222695	OFFICER SEMINIAR	1588	\$250.00
Total for Check: 116160			\$250.00
CBC RESTAURANT CORP			
222889	ERP INTERVIEWS-COFFEE	751652	\$84.80
Total for Check: 116161			\$84.80
CENTRAL PARTS WAREHOUSE			
222813	PLOW GUIDE STICK-SPREADER	486247A	\$305.89
222814	SALTING SCOOPS	486815A	\$92.06
Total for Check: 116162			\$397.95
CHICAGO PARTS & SOUND LLC			
222646	REMOVE EMERG EQUIP-SQUAD	2J0000529	\$375.00
Total for Check: 116163			\$375.00
CHIRA, ROBERTA			
223050	CONT BD-115 E FIFTH	24320	\$500.00
Total for Check: 116164			\$500.00
CINTAS CORPORATION 769			
222878	UNIFORM ALLOWANCE	769521551	\$122.94
222879	UNIFORM ALLOWANCE	769521550	\$124.91
222880	UNIFORM ALLOWANCE	769521552	\$107.52
222881	UNIFORM ALLOWANCE	769521556	\$19.49
222882	UNIFORM ALLOWANCE	769521553	\$69.78
222886	UNIFORMS	769521555	\$111.69
222887	UNIFORM	769521554	\$129.02
223066	UNIFORM ALLOWANCE	769525094	\$98.91
223067	UNIFORM ALLOWANCE	769525095	\$55.93
223068	UNIFORM ALLOWANCE	769525096	\$166.90

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
223069	UNIFORM ALLOWANCE	769525098	\$125.94
223070	UNIFORM ALLOWANCE	769525097	\$52.03
223080	UNIFORM ALLOWANCE	769525099	\$103.73
Total for Check: 116165			\$1,288.79
CINTAS FIRST AID & SAFETY			
222815	FIRST AID CABINET	5012283083	\$66.23
223013	RESTOCK FIRST AID	5012283088	\$107.61
223029	MEDICAL SUPPLIES	5012406511	\$60.43
223029	MEDICAL SUPPLIES	5012406511	\$60.44
Total for Check: 116166			\$294.71
CLARENDON HILLS PARK DIST			
222938	FALL 2018 HIP HOP	214004-B	\$136.50
Total for Check: 116167			\$136.50
COLLEY ELEVATOR COMPANY			
222647	ELEVATOR INSP-VH-MEM HALL	178322	\$690.00
222677	PD ELEVATOR SERVICE	178324	\$345.00
223076	INSP WATER PLANT ELEVATOR	178323	\$570.00
Total for Check: 116168			\$1,605.00
COLLINS, J ROBERT			
223051	CONT BD-5728 SULTON PL	24657	\$500.00
Total for Check: 116169			\$500.00
COMED			
222771	57TH STREET	0015093062	\$190.56
222772	ELEANOR PARK	0075151076	\$408.86
222773	WARMING HOUSE-PADDLE HUT	0203017056	\$186.95
222774	CHESTNUT PARKING	0203065105	\$50.45
222775	CLOCK TOWER	0381057101	\$36.31
222776	STREET LIGHTS	0395122068	\$48.77
222777	314 SYMONDS DR	0417073048	\$291.68
222778	FOUNTAIN	0471095066	\$109.19
222779	BURLINGTON PARK	0499147045	\$39.44
222780	ROBBINS PARK	0639032045	\$24.48
222781	STREET LIGHTS	0697168013	\$40.17
222782	WASHINGTON	2378029015	\$51.31
222783	VEECK PARK	2425068008	\$2,278.54
222784	VEECK PARK-WP	3454039030	\$1,329.90
222785	BURLINGTON PARK	6583006139	\$33.69
222786	NS CBQ RR	7011157008	\$38.85
222787	PIERCE PARK	7011378007	\$341.44
222788	WALNUT STREET	7011481018	\$34.50
222789	KLM LODGE 80/20	7093551008	\$888.35
222790	KLM LODGE 80/20	7093551008	\$222.09
222791	SAFETY TOWN	726620005	\$25.02

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222792	ROBBINS PARK	8521083007	\$611.23
222793	TRAIN STATION	8521342001	\$546.04
222794	WATER PLANT	8521400008	\$39.42
222795	BROOK PARK	8605174005	\$394.70
222796	POOL	8605437007	\$545.11
222797	ELEANOR PARK	8689206002	\$41.31
222798	BURNS FIELD	8689640004	\$24.57
Total for Check: 116170			\$8,872.93

* NOTE: Overflow check number 116171 processed

COMMERCIAL COFFEE SERVICE

222648	BREAKFAST COFFEE	150594	\$37.50
222648	BREAKFAST COFFEE	150594	\$37.50
222649	COFFEE	150360	\$140.85
222898	PUBLIC SVC COFFEE	150497	\$37.50
Total for Check: 116172			\$253.35

COMMUNITY CONSOLIDATED

222756	REIMB PARKING DECK CONST	APP NO 9	\$37,642.30
Total for Check: 116173			\$37,642.30

CONSERV FS

222939	BULK LIGHTING ICE MELT	66024627	\$2,200.00
223018	LIGHTING MIX BULK SALT	66024627	\$64.90
223019	FREIGHT CHARGE FOR SALT	66024626	\$205.90
Total for Check: 116174			\$2,470.80

CONSTELLATION NEWENERGY

223027	STREET LIGHTS-10/19-11/19	13475707201	\$8,816.95
223028	53 VILLAGE PL-10/15-11/13	13467163701	\$489.30
Total for Check: 116175			\$9,306.25

CONSTELLATION NEWENERGY

222698	121 SYMONDS 10/1-10/31 PD	2452057	\$400.91
222699	121 SYMONDS FD	2452057	\$400.92
222700	217 SYMONDS	2452057	\$721.75
222701	225 SYMONDS	2452057	\$864.94
222702	500 W HINSDALE	2452057	\$48.02
222703	5901 S COUNTY LINE RD	2452057	\$699.68
222799	500 W HINSDALE	2452057-1	\$215.42
Total for Check: 116176			\$3,351.64

CORE & MAIN LP

222864	WATER FOUNTAIN REPAIR	J745652	\$99.90
223073	WATER METERS-HOSP CHG OUT	J775474	\$2,185.00
Total for Check: 116177			\$2,284.90

DANZINGER, KEN

222671	REPAIR DAMAGE IRRIGATION	110618	\$389.00
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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 116178	\$389.00
DAVE KNECHT HOMES LLC			
223052	CONT BD-610 S OAK	24374	\$500.00
		Total for Check: 116179	\$500.00
DAVIDSON, RICH			
222803	REFUND PADDLE CLASS	188719	\$187.00
		Total for Check: 116180	\$187.00
DAVIN INDUSTRIES, INC			
222883	SWEeper HAULINGS	16097	\$545.00
222884	SWEeper HAULINGS	16102	\$545.00
		Total for Check: 116181	\$1,090.00
DESIGN A DECK			
223122	CONT BD-413 W WALNUT	25062	\$1,500.00
		Total for Check: 116182	\$1,500.00
DOCU-SHRED, INC.			
222650	DOCUMENT DESTRUCT	43363	\$40.00
		Total for Check: 116183	\$40.00
DON'S SEALCOATING			
222877	SEALCOATING-ENGINEERING	2	\$190.00
		Total for Check: 116184	\$190.00
DUPAGE MAYORS & MANAGERS			
222890	ATTEND OCT 18 CBM-BLOOM	10629	\$30.00
222891	ATTEND SEPT 18 CBM-BLOOM	10587	\$40.00
		Total for Check: 116185	\$70.00
DUPAGE WATER COMMISSION			
223130	WATER CHARGES-NOV 18	01-1200-00-NOV	\$254,874.36
		Total for Check: 116186	\$254,874.36
DYNEGY ENERGY SERVICES			
222651	19 E CHGO AV-10/16-11/13	14702971811	\$1,788.22
		Total for Check: 116187	\$1,788.22
ECO CLEAN MAINTENANCE INC			
223071	CUSTODIAL SVC-ALL FACILIT	7477	\$1,700.00
223071	CUSTODIAL SVC-ALL FACILIT	7477	\$1,200.00
223071	CUSTODIAL SVC-ALL FACILIT	7477	\$2,542.00
223071	CUSTODIAL SVC-ALL FACILIT	7477	\$740.00
		Total for Check: 116188	\$6,182.00
EDWARD R JAMES, LLC			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222768	HINSDALE MEADOWS PERMIT	112618	\$6,750.00
222769	HINSDALE MEADOWS PERMIT	112618	\$2,610.00
222770	HIUNSDALE MEADOWS PERMIT	112618	\$7,200.00
Total for Check: 116189			\$16,560.00
ETP LABS, INC			
222863	VEECK CSO SAMPLES	18-52141	\$316.00
223075	MONTHLY BACTERIA SAMPLE	18-133459	\$195.50
Total for Check: 116190			\$511.50
EXCELL FASTENER SOLUTIONS			
222816	FLOW HARDWARE-SHOP SUPPLI	21230	\$258.96
Total for Check: 116191			\$258.96
EXPERT CHEMICAL & SUPPLY			
222885	UNIFORM ALLOWANCE	846602	\$187.50
222885	UNIFORM ALLOWANCE	846602	\$62.00
222885	UNIFORM ALLOWANCE	846602	\$127.00
222885	UNIFORM ALLOWANCE	846602	\$200.00
222885	UNIFORM ALLOWANCE	846602	\$296.50
Total for Check: 116192			\$873.00
FACTORY MOTOR PARTS CO			
222817	TOWELS FOR CLEANING TRUCK	50-2216833	\$36.75
222866	MASS AIR FLOW SENSOR CONN	50-2212785	\$35.18
222867	FUEL INJECTOR & IGNITION	50-2212336	\$82.12
Total for Check: 116193			\$154.05
FAHEY, BRIDGET & THOMAS			
223053	CONT BD-7 N VINE	25077	\$500.00
Total for Check: 116194			\$500.00
FCWRD			
223115	SEWER-NOVEMBER	08919-000	\$89.26
Total for Check: 116195			\$89.26
FEDEX			
223131	SHIPPING-SEC OF STATE	6-383-40837	\$29.79
Total for Check: 116196			\$29.79
FIGUEROA, DAVID			
222893	KLM SECURITY DEP-EN181123	24806	\$500.00
Total for Check: 116197			\$500.00
FIRE PROTECTION COMPANY			
223099	REPAIR WATER SPRINK SYS	25229	\$652.00
Total for Check: 116198			\$652.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
FIRE SAFETY CONSULTANTS			
222761	3RD PTY SUPPSN/DET REVIEW	2018-1893-R	\$450.00
222762	3RD PTY SUPPSN/DET REVIEW	2018-1894R	\$450.00
222763	3RD PTY SUPPSN/DET REVIEW	2018-1941R	\$470.00
Total for Check: 116199			\$1,370.00
FIRESTONE STORES			
222678	NEW TIRES	126916	\$569.36
222679	CAR ALIGNMENT	126938	\$60.00
222818	TIRES & ALIGNMENT	126943	\$624.56
223037	ALIGNMENT SERVICE	126938	\$60.00
Total for Check: 116200			\$1,313.92
FIRST COMMUNICATIONS, LLC			
223128	PHONE CHARGES-NOV	116906814	\$338.81
223128	PHONE CHARGES-NOV	116906814	\$895.11
223128	PHONE CHARGES-NOV	116906814	\$526.91
223128	PHONE CHARGES-NOV	116906814	\$225.82
223128	PHONE CHARGES-NOV	116906814	\$116.87
223128	PHONE CHARGES-NOV	116906814	\$243.95
223128	PHONE CHARGES-NOV	116906814	\$66.09
Total for Check: 116201			\$2,413.56
FULLERS HOME & HARDWARE			
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$2.51
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$5.39
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$10.78
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$19.33
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$11.69
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$20.25
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$42.75
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$25.52
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$16.16
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$8.54
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$47.93
223140	MISCELLANEOUS HARDWARE	NOVEMBER18	\$3.23
Total for Check: 116202			\$214.08
FULLERS SERVICE CENTER IN			
222895	CAR PASTE-FIRE.DEPT	8204888713	\$17.99
222901	CAR WASH-DIAZ	61376036900	\$24.99
222940	CAR WASHES-OCT	175-OCT	\$152.00
Total for Check: 116203			\$194.98
FUN EXPRESS, LLC			
222941	SPECIAL EVENT SUPPLIES	691424803-02	\$134.28
Total for Check: 116204			\$134.28

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
G & M CEMENT CONST CO.			
223120	2018 S INFRASTRUCTURE PRO	PAYOUT #6	\$840,817.15
223120	2018 S INFRASTRUCTURE PRO	PAYOUT #6	\$176,118.17
223120	2018 S INFRASTRUCTURE PRO	PAYOUT #6	\$254,064.14
Total for Check: 116205			\$1,270,999.46
GALLS			
222942	OVAL SHIELD PATCHES	011274952	\$236.00
222943	OVAL SHIELD PATCHES	011274951	\$236.00
222944	UNIFORM ALLOWANCE	011236207	\$47.95
222945	UNIFORM ALLOWANCE	011236262	\$47.95
222946	UNIFORM ALLOWANCE	011239167	\$31.60
222947	UNIFORM ALLOWANCE	011246700	\$47.95
222948	UNIFORM ALLOWANCE	011247260	\$131.12
222949	CREDIT UNIFORM ALLOWANCE	011264295	\$254.97-
222950	UNIFORM ALLOWANCE	011305377	\$146.51
222951	UNIFORM ALLOWANCE	011293099	\$53.15
222952	UNIFORM ALLOWANCE	011294266	\$96.75
222953	UNIFORM ALLOWANCE	011305217	\$48.79
222954	UNIFORM ALLOWANCE	011305218	\$96.76
222955	UNIFORM ALLOWANCE	011305378	\$97.91
222956	UNIFORM ALLOWANCE	011305379	\$96.73
222957	UNIFORM ALLOWANCE	011305380	\$141.27
222958	UNIFORM ALLOWANCE	011305381	\$184.41
222959	UNIFORM ALLOWANCE	011305386	\$145.70
222960	UNIFORM ALLOWANCE	011305432	\$48.40
223011	UNIFORM ALLOWANCE	011305387	\$100.83
223012	UNIFORM ALLOWANCE	011294265	\$99.20
Total for Check: 116206			\$1,880.01
GLOBAL IMAGING PRODUCTS			
223092	TONER	20066	\$318.71
Total for Check: 116207			\$318.71
GOVTEMPS USA, LLC			
222800	D'ONOFRIO HR-10/28 & 11/4	2656337	\$1,683.50
Total for Check: 116208			\$1,683.50
GRAINGER, INC.			
223044	FUSES & WINDSHIELD SOLVEN	9007743165	\$27.96
223045	TRUCK TIRE GAUGES	9009501546	\$24.24
Total for Check: 116209			\$52.20
GRANICUS			
223085	INTERNET VIDEO HOSTING	98191	\$1,200.00
223086	INTERNET VIDEO HOSTING	98188	\$1,200.00
223087	INTERNET VIDEO HOSTING	98187	\$4,726.56
223088	INTERNET VIDEO HOSTING	98190	\$1,200.00

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223089	INTERNET VIDEO HOSTING	101121	\$1,200.00
223090	INTERNET VIDEO HOSTING	104702	\$1,200.00
223091	INT VIDEO HOSTING-CREDIT	13589	\$1,200.00-
Total for Check: 116210			\$9,526.56
GREEN GRASS, INC			
222730	CONT BD-212 N GRANT	24977	\$1,500.00
Total for Check: 116211			\$1,500.00
GURTLE, ALAN & LINDA			
223054	CONT BD-719 S THURLOW	25006	\$500.00
Total for Check: 116212			\$500.00
H2O SERVICES, INC.			
223100	STEAM BOILERS VH	4189	\$466.50
Total for Check: 116213			\$466.50
HANNAH'S MAINTENANCE			
222731	CONT BD-564 WARREN TERR	25058	\$500.00
Total for Check: 116214			\$500.00
HANZEL, SAMANTHA			
223015	MILEAGE REIMBURSE	112618	\$33.79
Total for Check: 116215			\$33.79
HEALY ASPHALT COMPANY LLC			
222819	COLD PATCH	16722	\$931.60
Total for Check: 116216			\$931.60
HEIN, JOSHUA			
223055	CONT BD-628 S COUNTY LINE	25049	\$800.00
Total for Check: 116217			\$800.00
HILDEBRAND SPORTING GOODS			
222801	WOODTONE NAME PLATES	25905	\$24.00
Total for Check: 116218			\$24.00
HINSDALE NURSERIES, INC.			
222862	TREE PLANTING	1625319	\$95.00
Total for Check: 116219			\$95.00
HONEY BUCKET			
222655	SERVICE AT KLM	62223	\$350.00
Total for Check: 116220			\$350.00
HR GREEN INC			
223082	17-18 VEECK PARK OPERATOR	122407	\$460.00
223083	ORCHARD/ELM DRAINAGE 1	122406	\$8,454.81

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
223098	19 INFRAST PROJ-DESIGN EN	3-122851	\$23,810.86
	Total for Check:	116221	\$32,725.67
IAPEM			
222680	MEMBERSHIP DUES-HOMOLKA	56842	\$35.00
	Total for Check:	116222	\$35.00
IL OFFICE OF THE STATE			
223005	BOILER INSPECTIONS	9605131	\$70.00
223005	BOILER INSPECTIONS	9605131	\$140.00
223005	BOILER INSPECTIONS	9605131	\$140.00
	Total for Check:	116223	\$350.00
ILLCO, INC.			
222669	WINTERIZING BATHROOMS	2459994	\$197.40
	Total for Check:	116224	\$197.40
ILLINOIS FIRE CHIEF ASSOC			
223036	PROMOTION LEADERSHIP	BP-18011	\$480.00
	Total for Check:	116225	\$480.00
ILLINOIS FIRE INSPECTORS			
222652	ANNUAL MEMBERSHIP	20086	\$95.00
	Total for Check:	116226	\$95.00
INDUSTRIAL ELECTRIC			
222820	STREET LIGHT REPAIRS	259039	\$746.00
222869	BATTERIES	258841	\$62.00
222870	PADDLE COURT LIGHTS	258845	\$1,021.94
222871	PINE TREE OUTLET TWR SUPP	258836	\$136.70
222872	STREET LIGHT REPAIR	258848	\$186.03
222873	WELL #5 ELECRTIC REPAIR	258834	\$227.75
222874	STREET LIGHT REPAIR	258844	\$60.00
222875	ELEC REP-ENGIN 131-W QUIN	258842	\$43.50
222876	LGHT/LOWER GARG PW WALL	258843	\$22.00
223095	NETWORK SUPPLIES	258846	\$89.73
223096	VH-REPLACE LAMP'S LED	259435	\$182.20
223097	PARKS & KLM LAMPS	259433	\$126.00
	Total for Check:	116227	\$2,903.85
INTERSTATE BATTERY SYSTEM			
222821	BATTERY	10066988	\$108.85
	Total for Check:	116228	\$108.85
JAMES J BENES & ASSOC INC			
223084	18-19 3RD PARTY REVIEWS	103018	\$5,152.89
	Total for Check:	116229	\$5,152.89

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
JOHN SAKASH COMPANY INC.			
222822	LIFTING CABLES & STRAPS	398379	\$201.84
Total for Check: 116230			\$201.84
JOHNSON CONTROLS SECURITY			
223041	QTRLY KELTRON RADIO RENT	31469484	\$62.10
223041	QTRLY KELTRON RADIO RENT	31469484	\$62.10
Total for Check: 116231			\$124.20
K-FIVE CONSTRUCTION CORP			
223118	DEPOSIT	METER #83880252	\$2,000.00
223119	WATER USED	METER #83880252	\$585.75
Total for Check: 116232			\$1,414.25
KATHLEEN W BONO CSR			
222656	#HPC-07-2018	7956	\$327.30
223117	#A-24-2018	7979	\$736.80
Total for Check: 116233			\$1,064.10
KATZ, EVAN			
223081	CLASS CANCEL	188774	\$86.00
Total for Check: 116234			\$86.00
KH KIMS TAE KWON DO			
223126	FALL TAEKWONDO 2018	FALL 2018	\$1,320.00
Total for Check: 116235			\$1,320.00
KISSINGER, MARK			
222733	CONT BD-23 CENTER ST	25059	\$500.00
Total for Check: 116236			\$500.00
KLEIN, THORPE, JENKINS LTD			
222658	LEGAL FEES THRU 10/31/18	199118-199126	\$24,214.10
Total for Check: 116237			\$24,214.10
KNAPP, CHRISTOPHER			
222732	CONT BD-5 E AYRES	24788	\$750.00
Total for Check: 116238			\$750.00
KROESCHELL SERVICE, INC			
222653	HVAC SVC-BOILER ROOM	61037	\$1,106.00
222654	HVAC PRE-SEASON SVC	61038	\$3,160.00
Total for Check: 116239			\$4,266.00
LAGEDROST, JOHN			
222734	CONT BD-122 W WALNUT	24945	\$3,000.00
Total for Check: 116240			\$3,000.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
LAKESHORE RECYCLING SYS			
222831	CONTRACTED STREET SWEEP	PS236223	\$918.00
Total for Check: 116241			\$918.00
LAPICA, AXEL E.			
223056	CONT BD-924 CLEVELAND	24703	\$10,000.00
Total for Check: 116242			\$10,000.00
LAPKUS, DOMAS			
223123	CONT BD-19 E 57TH ST	25045	\$500.00
Total for Check: 116243			\$500.00
MADISON SCHOOL			
222657	REFUND OF 50/50 SIDEWALK	111918	\$910.00
Total for Check: 116244			\$910.00
MANGANIELLO, JIM			
222802	METER READING	NOVEMBER	\$95.00
Total for Check: 116245			\$95.00
MARATHON SPORTSWEAR			
222760	SPIRIT WEAR	30402	\$120.55
Total for Check: 116246			\$120.55
MARLEY SERVICES, INC			
222962	6 ACRES AERATION-VEECK PK	1218	\$2,400.00
Total for Check: 116247			\$2,400.00
MARTINI, MAEN			
223057	CONT BD-24604	24604	\$1,000.00
Total for Check: 116248			\$1,000.00
MCLEAN, ANNA			
222659	PETTY CASH	NOVEMBER	\$6.91
222659	PETTY CASH	NOVEMBER	\$17.58
222659	PETTY CASH	NOVEMBER	\$102.11
222659	PETTY CASH	NOVEMBER	\$179.12
222659	PETTY CASH	NOVEMBER	\$100.66
222659	PETTY CASH	NOVEMBER	\$87.16
Total for Check: 116249			\$493.54
MEDINA, JOSE			
222823	UNIFORM ALLOWANCE	862	\$395.22
Total for Check: 116250			\$395.22
MENARDS			
222832	PARK BENCHES-PAD SUPPLIES	13392	\$41.28
223072	TOOL BOX-WATER TRAILER	13424	\$308.99

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 116251	\$350.27
MICHAEL TODD & CO INC			
223078	BOBCAT BROOM BRUSHES	163783	\$564.82
		Total for Check: 116252	\$564.82
MICROSYSTEMS, INC.			
223094	YEARLY SUB PAPERVISION	1000079603	\$399.00
		Total for Check: 116253	\$399.00
MIDWEST AIR PRO INC			
222660	EXHAUST SYS REPAIRS	13329	\$2,980.80
		Total for Check: 116254	\$2,980.80
MILLER, BRIAN			
222735	CONT BD-106 S QUINCY	20720	\$500.00
		Total for Check: 116255	\$500.00
MILLER, SCOTT			
222736	CONT BD-19 BLAINE ST	25061	\$500.00
		Total for Check: 116256	\$500.00
MOTOROLA SOLUTIONS			
222661	STARCOM RADIO FEE NOV	387629282018	\$34.00
		Total for Check: 116257	\$34.00
MUELLER, ANN			
223008	KLM SECURITY DEP-EN181124	24553	\$500.00
		Total for Check: 116258	\$500.00
MURRAY & TRETTEL INC			
222865	WEATHER NOTIFICATION	1118-20	\$1,300.00
		Total for Check: 116259	\$1,300.00
NAPA AUTO PARTS			
222824	CABIN FILTER	4343-577273	\$23.81
222825	OIL FILTERS	4343-577592	\$47.19
222826	THERMOSTAT HOUSING	4343-578040	\$72.49
222827	MECHANICS WIRE-WREATHS	4343-578370	\$105.96
222828	OIL FILTERS	4343-578632	\$47.19
222829	FLEXIBLE SPOUT FUNNEL	4343-578639	\$12.49
222830	FILTERS OIL & AIR STOCK	4343-577134	\$11.83
222830	FILTERS OIL & AIR STOCK	4343-577134	\$48.22
222830	FILTERS OIL & AIR STOCK	4343-577134	\$270.99
222830	FILTERS OIL & AIR STOCK	4343-577134	\$282.09
222830	FILTERS OIL & AIR STOCK	4343-577134	\$12.88
222830	FILTERS OIL & AIR STOCK	4343-577134	\$17.11
		Total for Check: 116260	\$952.25

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
NEOPOST USA INC			
223129	4 PACK SURE SEAL	15577866	\$40.70
Total for Check: 116261			\$40.70
NEUCO INC			
223016	VH BOILER-REPLACE VALVE	3375900	\$399.58
223017	VH BOILER-ADD RESET CONTR	3375904	\$300.42
223035	VH BOILER-ADD RESET BUT	3375902	\$44.38
Total for Check: 116262			\$744.38
NICOR GAS			
222704	350 N VINE-10/16-11/13/18	13270110003	\$232.42
222705	121 SYMONDS 10/16-11/13	38466010006	\$48.35
222705	121 SYMONDS 10/16-11/13	38466010006	\$48.35
222706	YOUTH CENTER-10/16-11/13	90077900000	\$180.35
223030	5905 S CNTY-10/17-11/15	12952110000	\$179.53
223031	PLATFORM TENN-10/17-11/15	06677356575	\$585.39
223032	HUMANE SOC-10/16-11/14	120761100001	\$202.06
223033	VH 10/14-11/14	47370110000	\$2,834.48
Total for Check: 116263			\$4,310.93
NIMBUS COMMUNICATION			
222668	PICKLEBALL WORKSHOP	2718	\$21.00
Total for Check: 116264			\$21.00
NORMANDY CONSTRUCTION			
223058	CONT BD-620 N WASHINGTON	24430	\$4,000.00
223059	CONT BD-33 E BIRCHWOOD	24995	\$4,700.00
Total for Check: 116265			\$8,700.00
NUCO2 INC			
222961	CHEMICALS	57708705	\$37.98
Total for Check: 116266			\$37.98
NUTOYS LEISURE PRODUCTS			
222662	2 STEEL BENCHES/PK DONATE	48491	\$3,272.00
Total for Check: 116267			\$3,272.00
ONE STEP			
222663	WINTER/SPRING 19 POSTCARD	131961	\$244.34
Total for Check: 116268			\$244.34
ORACLE AMERICA INC			
223093	SUBSCRIP ORACLE DATABASE	44304306	\$41.65
Total for Check: 116269			\$41.65
OSANLOO, MARY			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222804	REFUND HOLIDAY EXPRESS	188710	\$147.00
Total for Check: 116270			\$147.00
PADDLE IN THE PARKS			
223125	NOVEMBER COURT MGMT	NOVEMBER	\$1,071.42
Total for Check: 116271			\$1,071.42
PEERLESS FENCE			
222834	PLAYGROUND FENCE REPAIR	78920	\$206.40
Total for Check: 116272			\$206.40
PERSONNEL STRATEGIES LLC			
222664	SGT CANDIDATE CAREER DEV	110618	\$150.00
222665	PSYC EVAL-MCINTYRE	110618	\$500.00
Total for Check: 116273			\$650.00
PESCARA, D.G.			
223061	CONT BD-4 CHARLESTON	25039	\$500.00
Total for Check: 116274			\$500.00
PLATT, STEVEN KEITH			
223124	CONT BD-631 E SIXTH	24645	\$1,000.00
Total for Check: 116275			\$1,000.00
POWER EQUIPMENT LEASING			
222838	BUCKET TRUCK RENTAL	26434-01	\$315.00
Total for Check: 116276			\$315.00
PREMIER OCCUPATIONAL HLTH			
222888	RANDOM DRUG TESTING	72841	\$100.00
Total for Check: 116277			\$100.00
PRESCIENT SOLUTIONS INC			
222666	MONTHLY IT SV-11/14-12/14	1118051	\$15,259.20
Total for Check: 116278			\$15,259.20
PROVEN BUSINESS SYSTEMS			
223047	NOV-FEB COPIER MAINTENANC	540058	\$675.00
223048	QTRLY MAINT AUG-NOV	540059	\$198.45
Total for Check: 116279			\$873.45
RADZIESWEWSKI, ROBERT			
222667	REFUND 50/50 SIDEWALK	111418	\$260.00
Total for Check: 116280			\$260.00
RAY O'HERRON CO INC			
223101	STATION WEAR	1859507-IN	\$194.00
223102	STATION WEAR	1857975-IN	\$83.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
223103	STATION WEAR	1855560-IN	\$121.99
223104	STATION WEAR	1854132-IN	\$43.50
223105	REPAIR NAME ON COAT	1861980-IN	\$6.00
223106	STATIONWEAR	1860779-IN	\$113.98
223107	STATION WEAR	1860247-IN	\$23.00
223108	STATION WEAR	1857973-IN	\$49.99
223109	STATION WEAR	1859245-IN	\$374.95
223110	STATION WEAR-OPEN HOUSE	1857128-IN	\$48.00
223111	LOGO SET-UP	1856465-IN	\$60.00
223112	STATION WEAR	1854048-IN	\$73.00
223113	STATION WEAR	1854047-IN	\$493.87
223114	CREDIT INV. 1854047-IN	1853378-CM	\$219.96-
Total for Check: 116281			\$1,465.32
RED WING SHOE STORE			
222839	UNIFORM ALLOWANCE	20181110019991	\$4.50-
222839	UNIFORM ALLOWANCE	20181110019991	\$296.99
222839	UNIFORM ALLOWANCE	20181110019991	\$224.99
Total for Check: 116282			\$517.48
REGIONAL TRUCK EQUIPMENT			
222841	PLOW CONTROL MODULE	212548	\$119.85
Total for Check: 116283			\$119.85
RELIABLE FIRE & SECURITY			
222896	IRMA INSP INSTALL/COM SER	721188	\$478.83
222896	IRMA INSP INSTALL/COM SER	721188	\$478.83
222896	IRMA INSP INSTALL/COM SER	721188	\$478.84
Total for Check: 116284			\$1,436.50
RPTC, LLC			
222963	REPAIRS PLATFORM TENNIS	15841	\$7,500.00
223003	REPAIRS AT KLM COURTS	15841	\$855.00
Total for Check: 116285			\$8,355.00
RYAN AND RYAN			
223007	LEGAL SVCS 7/31-11/26/18	TW5-16-068-A,B,C	\$16,007.50
Total for Check: 116286			\$16,007.50
SAJJAD, ISAAC			
222697	KLM SECURITY DEP-EN181115	24817	\$250.00
Total for Check: 116287			\$250.00
SEBA SIGNS AND PRINTING			
222696	NAME PLAQUES	14251	\$17.00
Total for Check: 116288			\$17.00
SERVICE FORMS & GRAPHICS			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222707	WATER SERVICE FORMS	166277	\$237.07
223034	WINDOW ENVELOPES(20,000)	166329	\$897.00
Total for Check: 116289			\$1,134.07
SEWERTECH LLC			
222900	CONTRACTED SEWER CLEANING	112	\$59,999.80
Total for Check: 116290			\$59,999.80
SIKICH , LLP			
222766	FINAL BILL-AUDIT FEES-APR	363732	\$2,005.00
Total for Check: 116291			\$2,005.00
SOOT YOURSELF CHIMNEY			
222682	KLM FIREPLACE CLEANING	2869834	\$175.00
Total for Check: 116292			\$175.00
SOS TECHNOLOGIES			
222897	AED BATTERY & PADS	154651	\$146.83
Total for Check: 116293			\$146.83
SPORTS R US			
222964	FALL 18 SOCCER/BASKETBALL	2367	\$1,680.00
Total for Check: 116294			\$1,680.00
SPRINT			
223127	PHONE CARGES-NOV	977740515-202	\$223.16
223127	PHONE CARGES-NOV	977740515-202	\$44.63
223127	PHONE CARGES-NOV	977740515-202	\$624.84
223127	PHONE CARGES-NOV	977740515-202	\$357.05
223127	PHONE CARGES-NOV	977740515-202	\$44.63
223127	PHONE CARGES-NOV	977740515-202	\$44.63
223127	PHONE CARGES-NOV	977740515-202	\$44.63
223127	PHONE CARGES-NOV	977740515-202	\$89.26
223127	PHONE CARGES-NOV	977740515-202	\$89.26
223127	PHONE CARGES-NOV	977740515-202	\$178.53
223127	PHONE CARGES-NOV	977740515-202	\$89.26
223127	PHONE CARGES-NOV	977740515-202	\$89.27
223127	PHONE CARGES-NOV	977740515-202	\$401.68
Total for Check: 116295			\$2,320.83
STARFISH AQUATICS INSTITU			
223009	LIFEGUARD INSTRUCT COURSE	18024	\$125.00
Total for Check: 116296			\$125.00
STERLING CODIFIERS INC			
223116	2019 HOSTING FEE	21441	\$500.00
Total for Check: 116297			\$500.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
STRADA CONSTRUCTION CO.			
223141	2018 50/50 SIDEWALK PROG	18-871 1826	\$103,105.65
Total for Check: 116298			\$103,105.65
STREICHERS			
222965	PD VESTS	11338536	\$2,074.47
Total for Check: 116299			\$2,074.47
SUBURBAN BUILDING			
223020	SBOC HOLIDAY PROGRAM	112618	\$100.00
Total for Check: 116300			\$100.00
TAMELING INDUSTRIES			
222843	PLAYGROUND-IRMA BUTLER	0128481-IN	\$136.00
Total for Check: 116301			\$136.00
TERPSTRA, RYAN			
222670	CANCELLED EVENT	188705	\$109.00
Total for Check: 116302			\$109.00
THE HINSDALEAN			
222674	#HPC-08-2018	4973	\$132.84
223046	#A-37-2018	5003	\$273.78
Total for Check: 116303			\$406.62
THE LAW OFFICES OF			
222765	ADMIN HEARINGS-TOWINGS	H-11-21-2018	\$100.00
Total for Check: 116304			\$100.00
THE WEEKLEY GROUP OF			
222739	STMWR BD-954 S MADISON	23761	\$11,900.00
Total for Check: 116305			\$11,900.00
THOMSON REUTERS WEST			
222683	CLEARs CHARGES OCT	839173191	\$192.14
Total for Check: 116306			\$192.14
TOSHIBA FINANCIAL SERVICE			
222892	FINANCE COPIER-SCHHH29973	371364720	\$344.12
223132	LEASE COPIER-COM DEV& PKS	371876087	\$137.95
223132	LEASE COPIER-COM DEV& PKS	371876087	\$137.95
223133	LEASE COPIER-ADMIN	371876046	\$275.90
Total for Check: 116307			\$895.92
TRANE			
223074	HVAC SERVICES	5262276	\$42.00
223074	HVAC SERVICES	5262276	\$6.86
223074	HVAC SERVICES	5262276	\$31.08

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 116308	\$79.94
TS DISTRIBUTORS INC.			
223077	STEEL -PLATE ROLLER TRAIL	1641300	\$165.00
		Total for Check: 116309	\$165.00
U.S. WATERPROOFING			
222737	CONT BD-24766	24766	\$500.00
		Total for Check: 116310	\$500.00
UNIVERISTY OF ILLINOIS			
223040	FIRE INSPECTOR I CLASS	UFIN1758	\$400.00
		Total for Check: 116311	\$400.00
US GAS			
223043	MEDICAL OXYGEN	305667	\$114.94
		Total for Check: 116312	\$114.94
VAN SLAMBROUCK, CHARLES			
222894	OVERPAID WATER ACCT	0300796	\$308.62
		Total for Check: 116313	\$308.62
VERIZON WIRELESS			
222685	MONTHLY CHG 9/14-10/23	9817113778	\$50.04
222686	MONTHLY CHG 9/29-10/28	9817378182	\$318.29
222686	MONTHLY CHG 9/29-10/28	9817378182	\$178.98
222686	MONTHLY CHG 9/29-10/28	9817378182	\$86.42
223134	WATER DEP-10/24-11/23	9818963522	\$112.56
223135	FIRE-IPAD	9818963522	\$40.52
223136	POLICE-IPAD	9818963522	\$112.56
223137	POLICE SECURITY CAM	9818963522	\$112.56
		Total for Check: 116314	\$1,011.93
VERMONT SYSTEMS, INC.			
222966	REC TRAC SOFTWARE	60735	\$394.46
223038	BALANCE OF ADDL LICENSE	60735	\$955.14
		Total for Check: 116315	\$1,349.60
VILLAGE OF DOWNERS GROVE			
223010	PEER JURY UPFRONT FEES	112018	\$600.00
		Total for Check: 116316	\$600.00
VILLAGE OF LEMONT			
222681	USE OF RANGE 10/2 & 10/3	2019-0000034	\$200.00
		Total for Check: 116317	\$200.00
WAREHOUSE DIRECT INC			
222687	PAPER CERTIF-OFFICE SUPPL	4101394-0	\$87.84

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
222688	COPY PAPER	4101322-0	\$166.25
222688	COPY PAPER	4101322-0	\$166.25
222689	LABELS	4101296-0	\$13.40
222690	OFFICE SUPPLIES	4101278-0	\$16.39
222691	LABELS	4102782-0	\$22.44
222757	OFFICE SUPPLIES	4091500	\$166.81
222758	OFFICE SUPPLIES	4101288	\$236.41
222759	OFFICE SUPPLIES	4101282	\$235.12
222844	OFFICE SUPPLIES	4103034-0	\$107.33
222984	OFFICE SUPPLIES	4102448-0	\$28.36
222994	JANITORIAL SUPPLIES	4102454-0	\$275.79
222996	ADMIN SUPPLIES	4101274-0	\$4.53
222997	CLEANING SUPPLIES	4108193-0	\$32.65
222999	OFFICE SUPPLIES	4103987-0	\$19.12
223138	OFFICE SUPPLIES	4115619-0	\$238.76
223139	OFFICE SUPPLIES CREDIT	C4115619-0	\$22.50-
Total for Check: 116318			\$1,794.95
WARREN OIL COMPANY			
222692	UNLEADED FUEL & DIESEL	W1180912	\$10,376.93
222693	DIESEL FUEL	W1180912	\$8,472.45
Total for Check: 116319			\$18,849.38
WESTERN REMAC, INC			
222845	VEHICLE STICKERS	55583	\$46.00
222845	VEHICLE STICKERS	55583	\$335.00
222845	VEHICLE STICKERS	55583	\$92.00
Total for Check: 116320			\$473.00
WILLOWBROOK FORD INC			
222847	TIE ROD KIT	5135758	\$32.87
Total for Check: 116321			\$32.87
WILLOWBROOK/BURR RIDGE			
223039	KLM ANNUAL MEMBERSHIP	110318	\$210.00
Total for Check: 116322			\$210.00
WOULFE, JAMES			
223062	CONT BD-418 E HICKORY	24741	\$500.00
Total for Check: 116323			\$500.00
XEROX CORPORATION			
222684	MONTHLY MAIN FEE-OCT FD	94973886	\$85.00
Total for Check: 116324			\$85.00
YIAYIAS PANCAKE HOUSE			
223021	OT MEAL WATER PLANT-11/14	169954	\$50.06
223022	OT PLOW MEAL 11/9	169328	\$98.64

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 116325	\$148.70
YOUNG REMBRANDTS			
222672	PRESCHOOL ART FALL 2018	1637	\$650.00
222673	YOUTH ART FALL 2018	1638	\$200.00
		Total for Check: 116326	\$850.00
DIRECT ADVANTAGE INC			
223171	NOV RETAINER FEE & MISC	1750	\$3,861.00
		Total for Check: 116328	\$3,861.00
GSG CONSULTANTS			
223169	18 S INFRASTRUCTURE PROJ	BILL #18-1021-04	\$46,745.00
223170	18 N INFRASTRUCTURE PROJ	BILL #18-1014-05	\$16,220.00
		Total for Check: 116329	\$62,965.00
ABSOLUTELY SEALED INC.			
223236	BATHROOM FLOOR	1821	\$2,884.25
		Total for Check: 116331	\$2,884.25
BMO HARRIS BANK N.A.			
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$325.00
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$150.00
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$101.66
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$427.56
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$49.99
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$43.46
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$249.50
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$347.50
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$750.00
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$185.59
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$30.00
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$129.00
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$2.36
223230	MISCELLANEOUS CHARGES	NOVEMBER 18	\$107.72
		Total for Check: 116332	\$2,899.34
LILLIE, THOMAS			
223231	REIM TUITION LILLIE	110218	\$280.00
		Total for Check: 116333	\$280.00
RAINBOW FARMS ENTERPRISES			
223237	WOOD CHIP HAULING	36659	\$1,750.00
		Total for Check: 116334	\$1,750.00
COMCAST			
223232	POLICE 12/5-1/4/19	8771201110036781	\$162.90
		Total for Check: 116335	\$162.90

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
COMCAST			
223233	KLM 12/5-1/4/19	8771201110036807	\$104.85
		Total for Check: 116336	\$104.85
COMCAST			
223234	WATER 12/5 - 1/4/19	8771201110036815	\$144.85
		Total for Check: 116337	\$144.85
COMCAST			
223235	VILLAGE HALL-12/5-1/4/19	8771201110036757	\$254.85
		Total for Check: 116338	\$254.85
AFLAC-FLEXONE			
223314	AFLAC OTHER	1214180000000000	\$292.86
223315	AFLAC SLAC	1214180000000000	\$412.83
223316	ALFAC OTHER	1214180000000000	\$259.61
		Total for Check: 116340	\$965.30
COLONIAL LIFE PROCESSING			
223306	COLONIAL S L A C	1214180000000000	\$92.36
		Total for Check: 116341	\$92.36
ILLINOIS FRATERNAL ORDER			
223308	UNION DUES	1214180000000000	\$774.00
		Total for Check: 116342	\$774.00
NATIONWIDE RETIREMENT SOL			
223309	USCM/PEBSO	1214180000000000	\$83.81
223310	USCM/PEBSO	1214180000000000	\$725.00
		Total for Check: 116343	\$808.81
NATIONWIDE TRUST CO.FSB			
223317	PEHP REGULAR	1214180000000000	\$2,320.97
223318	PEHP UNION 150	1214180000000000	\$342.05
223319	PEHPPD	1214180000000000	\$585.59
		Total for Check: 116344	\$3,248.61
NCPERS GRP LIFE INS#3105			
223307	LIFE INS	1214180000000000	\$224.00
		Total for Check: 116345	\$224.00
STATE DISBURSEMENT UNIT			
223320	CHILD SUPPORT	1214180000000000	\$230.77
		Total for Check: 116346	\$230.77
STATE DISBURSEMENT UNIT			
223321	CHILD SUPPORT	1214180000000000	\$672.45

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 116347	\$672.45
STATE DISBURSEMENT UNIT			
223322	CHILD SUPPORT	1214180000000000	\$91.50
		Total for Check: 116348	\$91.50
STATE DISBURSEMENT UNIT			
223323	CHILD SUPPORT	1214180000000000	\$102.44
		Total for Check: 116349	\$102.44
V.O.H. FLEX BENEFITS			
223311	DEP CARE REIMBURSEMENT	1214180000000000	\$125.00
223312	MEDICAL REIMBURSEMENT	1214180000000000	\$353.33
223313	MEDICAL REIMBURSEMENT	1214180000000000	\$351.48
		Total for Check: 116350	\$829.81
CLARK BAIRD SMITH LLP			
223304	LEGAL FILE/LAB GEN #12929	10646	\$481.25
		Total for Check: 116352	\$481.25
CODDINGTON, DANIEL			
223305	OVERPAYMENT FROM PPO INSU	120618	\$859.08
		Total for Check: 116353	\$859.08
J.S. WHITE & ASSOCIATES,			
223301	1/2 FEE/CHART ACCTS PROJ	121118	\$1,320.00
		Total for Check: 116354	\$1,320.00
READY REFRESH BY NESTLE			
223302	BOTTLE WATER-DEC	18K0120706023	\$55.88
		Total for Check: 116355	\$55.88
COMCAST			
223303	POOL 12/4/18-1/3/19 INTER	8771201110037136	\$144.85
		Total for Check: 116356	\$144.85

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REPORT TOTAL \$4,120,755.65

END OF REPORT

REQUEST FOR BOARD ACTION
Parks & Recreation

AGENDA SECTION: Consent – ACA

SUBJECT: Hinsdale Swim Club License Agreement

MEETING DATE: December 18, 2018

FROM: Heather Bereckis, Superintendent of Parks & Recreation

Recommended Motion

Approve a three year license agreement with Hinsdale Swim Club to the use of the Hinsdale Community Pool for their competitive swim program.

Background

The Hinsdale Swim Club (HSC) utilizes the Community Pool for its competitive swim program. The current license agreement between HSC and the Village of Hinsdale expired at the end of the 2018 pool season. HSC uses six lanes of the pool Monday through Friday from 5:30 am-9:00 am June 1-August 10th of each year, and the entire facility for a three-day swim meet in late June or early July.

During the renewal process in 2012, direction from the Village Board was that HSC pay 100% of its cost to use the Community Pool. A cost analysis was done at that time and again when the agreement for the period of 2016-2018 was prepared. It was found that HSC's usage cost was approximately \$18,000, which included lap swim, swim meets, and took into account the lost revenue due to the facility closure. The past three years fees are included in the chart below, each year included a 3% increase to fees to cover any increases in personnel, utilities and equipment costs.

	2016	2017	2018
Morning Lap Swim	\$ 12,600	\$ 12,978	\$ 13,367
3 Day Swim Meet	\$ 5,300	\$ 5,459	\$ 5,623
Total Due	\$ 17,900	\$ 18,437	\$ 18,990

Discussion & Recommendation

Staff is proposing another three year agreement between the Village and HSC. The cost analysis for HSC's usage for 2018 is estimated to be \$19,000. Staff is recommending a rate of \$19,560 for HSC's 2019 usage, which continues with the 3% increase of the previous years. Staff also recommends 3% increase for the two subsequent years of the agreement to cover any potential increases in personnel, utilities and equipment. A summary is provided below. The P&R Commission recommended the proposed terms be forwarded to the Village Board for final approval at their November 13th meeting. HSC has also been closely involved in the

process and is amenable to the terms. Finally, the Village attorney has reviewed and approve the agreement as presented.

		2019		2020	2021
Morning Lap Swim	\$	14,749	\$	15,191	\$ 15,647
3 Day Swim Meet	\$	4,811	\$	4,956	5,104
Total Due	\$	19,560	\$	20,147	\$ 20,751

Budget Impact

Village Board and/or Committee Action

The Board discussed the License Agreement at its meeting of Tuesday, November 20th. The Board recommended including this item on the Consent agenda at its next meeting.

Documents Attached

1. Proposed HSC License Agreement

VILLAGE OF HINSDALE
LICENSE AGREEMENT
FOR
HINSDALE COMMUNITY SWIMMING POOL

THIS LICENSE AGREEMENT FOR HINSDALE COMMUNITY POOL ("Agreement") is dated as of _____, 2019, by and between the **VILLAGE OF HINSDALE**, an Illinois municipal corporation (the "Village"), and the **HINSDALE SWIM CLUB**, an Illinois not-for-profit corporation (the "Swim Club").

WITNESSETH:

WHEREAS, the Village is the owner of a 50 meter swimming pool located at 500 West Hinsdale Avenue, Hinsdale, Illinois (the "Property"); and

WHEREAS, for many years the Village ran a competitive swim club program as part of its Park and Recreation Department programming; and

WHEREAS, a determination was made by the Village that such a program would be more effectively conducted through a privately operated, Village-based swim club with experience running competitive swimming on a year-round basis; and

WHEREAS, the Swim Club began operating the competitive swim team program at the Property; and

WHEREAS, the Swim Club and the Village have previously entered into a licensing arrangement enabling the Swim Club to use the Village's swimming pool facilities for practice and competitive purposes; and

WHEREAS, the Swim Club desires to continue to use the Property for the purpose of swimming practice sessions and a swim meet; and

WHEREAS, the Village has the authority to enter into this Agreement pursuant to 65 ILCS 5/11-76-1 and other applicable authority, and the Village has the authority to charge fees for the use of swimming pool facilities pursuant to 65 ILCS 5/11-95-2 and other applicable authority; and

WHEREAS, the Swim Club has the authority to enter into this Agreement pursuant to its corporate charter and by-laws;

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Village and the Swim Club hereby agree as follows:

1. **Recitals.** The foregoing recitals are incorporated in and made a part of this Agreement as substantive provisions by this reference.
2. **License.** The Village hereby conveys and grants to the Swim Club a license to enter on, across and over the Property for the following purposes and no others:

A. **Swimming Practices.** Swim Club swimming practices may be held on the Property at the following dates and times:

Dates: June 1, 2019 through August 10, 2019
June 1, 2020 through August 10, 2020
June 1, 2021 through August 10, 2021

Hours: 5:30 a.m. to 9:00 a.m. Monday through Friday (6 lanes)
Dive well hours prior to 9:00am, as agreed upon with Pool Supervisor

Only Swim Club members including the Masters Swimmers participate in these practices. Prior to the start of the season HSC will provide a list of members of the Club with signed waivers.

B. **Swim Meets.** One swim meet may be held each year on the last weekend of June or 2nd weekend of July, and shall be subject to the terms and limitations in **Exhibit A** attached to and by this reference incorporated in and made a part of this Agreement. Specific dates will be determined no later than January 15th of each calendar year. In addition, the Swim Club must provide and pay the cost to provide an alternate location in the area for Hinsdale pool members and residents to swim at for the duration of the three day swim meet.

3. **Term.** This Agreement shall be for the years 2019, 2020 and 2021 unless sooner terminated as provided in this Agreement.

4. **Condition and Upkeep of the Property.** The Swim Club hereby acknowledges and agrees that (a) it has examined and knows the condition of the Property and the structures thereon and that the same are in good order and repair, and (b) no representations as to the condition and repair of the Property or the structures thereon have been made by the Village prior to or at the execution of this Agreement that are not expressed herein, and (c) the Property is suitable for the purposes for which the Swim Club intends to use it. The Swim Club shall ensure that the Property and the structures thereon are left in good repair and in a safe, clean and sightly condition following each period of use by the Swim Club. The Swim Club shall promptly pay all expenses for damage to the Property and the structures thereon caused by Swim Club or its officers, agents or members, injury by fire or other casualty beyond the Swim Club's control excepted.

5. **Use of the Property.** The Swim Club shall not use or permit the Property or the structures thereon to be used for any purpose or activity other than as specified in Section 2 of this Agreement. The Swim Club shall not use the Property or allow the same to be used for any unlawful purpose or in violation of any permit or certificate, or any law, ordinance or regulation covering or affecting the use thereof, or allow any act to be done or any condition to exist on the Property or any article to be brought thereon, which may be dangerous, unless properly safeguarded, or which may, in law, constitute a nuisance. The Swim Club shall require, and receive, a Program Waiver and Release of All Claims, in substantially the form attached to and by this reference incorporated in and made a part of this Agreement as Exhibit B, from all participants in the Swim Club activities to be conducted on the Property or, with respect to all participants that have not yet reached the age of majority, their legal guardians prior to entry upon the Property for the purposes of participating in the Swim Club's activities.

6. **License Fee.** The Swim Club shall pay a fee for the License. The fee for the lap swim shall be paid on or before June 1 of each calendar and 10 days prior to the swim meet for the three day swim meet. The rate schedule is as follows.

		2019		2020	2021
Morning Lap Swim	\$	14,749	\$	15,191	\$ 15,647
3 Day Swim Meet	\$	4,811	\$	4,956	5,104
Total Due	\$	19,560	\$	20,147	\$ 20,751

7. **Release, Waiver, Assumption of Risk, Hold Harmless and Indemnification.** The Swim Club covenants and agrees to the following:

- A. **Hold Harmless and Indemnification.** The Swim Club does hereby agree to protect, indemnify and save and hold harmless forever the Village and all of its elected and appointed officials, officers, employees, agents, representatives, volunteers, engineers, insurer's and attorneys ("Village Affiliates") from and against all claims, damages, suits, liabilities, judgments, causes of action, penalties, costs and expenses asserted by any person, including the Swim Club and its officers, officials, employees, contractors, subcontractors, volunteers, agents, invitees and club participants against the Village Affiliates or any of them, and any administrative costs and attorneys' fees incidental thereto, on account of illness, injury or death of any person or persons whomsoever or on account of damage to any property caused by, connected with, or in any way attributable to, the rights herein granted, the Swim Club's use of the Property or any public rights-of-way related thereto, the Swim Club's failure to comply with any of the terms and conditions of this Agreement or any other matters arising out of or related to matters covered by this Agreement.. The Swim Club shall undertake the defense of the Village in any such litigation through counsel of the Village's choice, if the Village requests the Swim Club to do so. The Village's right to indemnity and right to be held harmless shall survive termination of this Agreement, and shall not be limited by the limits of any policies of insurance required to be maintained under this Agreement.
- B. **Risk of Injury.** The Swim Club assumes the full risk of death, illness and personal injuries of any kind and all damages or losses of any kind which it or its officers, officials, employees, contractors, subcontractors, volunteers, agents, invitees, club participants and members of the public who attend Swim Club lap swim and Swim Club meets, may sustain out of or relating to the rights granted herein granted, the Swim Club's use of the Property or any public rights-of-way related thereto or any other matter arising out of matters covered by this Agreement.
- C. **Waiver of Claims.** The Swim Club agrees to waive and relinquish any and all claims or causes of action of any kind that it or its officers, officials, employees, contractors, subcontractors, volunteers, agents, invitees and club participants may have against the Village and the Village Affiliates arising out of or relating to the rights herein granted, the Swim Club's use of the Property or any public rights-of-way related thereto, the Swim Club's failure to comply with any of the terms and conditions of this Agreement or any other matter arising out of matters covered by this Agreement.
- D. **Release from Liability.** The Swim Club fully releases and discharges the Village and the Village Affiliates from any and all claims or causes of action of any kind, including but not limited to illness, injury, death, damages or losses which the Swim Club or its officers, officials, employees, contractors, subcontractors, volunteers, agents, invitees, club participants and members of the public who attend Swim Club lap swim and Swim Club meets, may have or which arise out of or relate to the rights herein granted, the Swim Club's use of the Property or any public rights-of-way related thereto, the Swim Club's failure to comply with any of the terms and conditions of this Agreement or any other matter arising out of matters covered by this Agreement.

8. **Insurance.** The Village shall maintain property damage, insurance, fire and extended coverage on buildings on the Property as the Village may determine. The Swim Club shall furnish certificates of insurance for the insurance required under this Agreement, with premiums paid in full, prior to the effective date of this Agreement. The Swim Club shall obtain and maintain the following minimum insurance coverages and limits, issued by an insurer with no less than an A rating by the most recent "AM Best Insurance Rating Guide," and the Village shall be named as additional insured on the commercial general liability coverage's:

COVERAGE:

LIMITS:

Comprehensive General Liability, with coverage written on an "occurrence" basis and including Premises/Operations, Products/Completed Operations, Independent Contractors, Personal Injury, Employment Practices Liability, Broad Form	\$4,000,000 per occurrence
Property Damage Endorsement, Bodily Injury and Property Damage, and all participants and employees shall be insured	\$8,000,000 aggregate

Such insurance shall provide that no change, modification in or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Swim Club shall maintain and keep in force insurance in the minimum coverages and limits stated in this Section at all times while this Agreement is in effect, and shall provide evidence thereof to the Village. The Swim Club shall also carry, during the life of this Agreement, a Worker's Compensation Insurance Policy with coverage in the statutory amount conforming to the current laws of the State of Illinois and shall furnish to the Village a Certificate of Insurance evidencing such coverage.

The Swim Club's policy or policies of insurance shall specifically recognize and cover the Swim Club's indemnification obligations under this Agreement, and shall contain cross-liability endorsements. Said insurance shall provide that the insurance provided by the Swim Club shall be primary and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Swim Club's insurance.

The required coverage may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

The parties acknowledge that the Village does not, and is not obligated to, maintain any insurance which in any manner protects the Swim Club, occupancy of the Property and the structures thereon by the Swim Club or any activities carried on at the Property by the Swim Club, its agents, officers, employees or contractors, for any risk, loss, cost or claim.

9. **Non-Exclusive Use.** The Swim Club acknowledges that the Property will be used by other persons during the times of use designated by this Agreement, and agrees to cooperate in its use so as not to unduly impair the use of the remainder of the Property by others.

10. **Notices.** All notices required in this Agreement shall be in writing. Personal delivery, or mailing by certified or registered mail with proper postage prepaid, of a notice or demand to the addresses listed below, or to such other addresses as the parties may, in writing, from time to time designate shall constitute proper notice in accordance with this Agreement.

Notices to the Village:

Village of Hinsdale
19 East Chicago Avenue
Hinsdale, IL 60521-3489
Attention: Director of Parks & Rec

Notices to the Swim Club:

Hinsdale Swim Club
P.O. Box 126
Hinsdale, Illinois 60522-0126
Attention: President

11. No Waiver; Termination. The failure of the Village, at any time, to insist upon performance or observance of any term, covenant, agreement or condition contained in this Agreement shall not be construed as a release of any right of the Village hereunder or as a waiver of any right to enforce any term, covenant, agreement or condition herein contained.

The neglect or failure of the Swim Club to keep the terms, covenants, agreements or conditions contained in this Agreement shall constitute a forfeiture of all rights under this Agreement, whereupon the Swim Club shall immediately surrender possession of the Property to the Village.

12. Attorneys' Fees. In case suit should be brought by the Village for recovery of the Village Property, or because of any act, which may arise out of the use or possession of the Village Property or to enforce the terms of this Agreement, the Village shall be entitled to all costs incurred in connection with such action, including reasonable attorneys' fees and litigation fees and expenses.

13. Venue. The Parties agree that, for the purpose of any litigation relative to this Agreement and its enforcement, venue shall be in the Circuit Court of DuPage County, Illinois and the Parties consent to the in personal jurisdiction of said Court for any such action or proceeding. This Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois.

14. Severability. Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law; but if any provision of this Agreement shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.

15. Authority. Each person signing this Agreement hereby states and covenants that he or she has read and understood this Agreement, that he or she has the authority to execute this Agreement on behalf of the party represented by him or her, and that such party intends to be legally bound by the provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

VILLAGE OF HINSDALE

By: _____
Village President

ATTEST:

By: _____
Village Clerk

HINSDALE SWIM CLUB

By: _____
President

ATTEST:

By: _____
Secretary

EXHIBIT A

Swim Meet Terms and Limitations

Property shall be available for the swim meet on these times and dates:

Dates

2019 June 28 – June 30

2020 June 27 – June 29

2021 June 28 – June 30 or July 9 – July 11

Hours of Facility Access

Thursday after pool closes to set up

Friday 6:00 a.m. until 7:00 p.m.

Saturday 6:00 a.m. until 7:00 p.m.

Sunday 6:00 a.m. until 7:00 p.m.

Meet Hours

Friday

- Warm-up 7:00 a.m., swimming 8:00 a.m. – 2:00 p.m.
- Warm-ups 2:00 p.m., swimming 3:00 p.m. – 7:00 p.m.

Saturday and Sunday – warm-up prior to 7:00 a.m.

- P.A. System may only be used prior to 8:00 a.m. on a limited basis
- Building will open no earlier than 5:45 a.m.

No set up may occur until after the 5:00 p.m. closing on Thursday, provided, however, that those items, such as the installation of starting blocks and tent set-up, that do not interfere with the pool operation, may occur prior to 8:00 p.m. **Swim Club shall be responsible for all security measures it deems necessary to protect any of equipment left at the Pool overnight.**

EXHIBIT B

Form of Program Waiver and Release of All Claims

PROGRAM WAIVER AND RELEASE OF ALL CLAIMS HINSDALE SWIM CLUB MEMBERS

I, the undersigned, Parent or Guardian of _____, a minor, for and in consideration of said minor, being permitted to participate in the following activity of the Hinsdale Swim Club that **is not** sponsored by the Village of Hinsdale in whole or in part to wit: Hinsdale Swim Club's use of the Hinsdale Community Swimming Pool (hereinafter referred as the "Program"). I am waiving and releasing all claims for myself and my minor child/ward arising out of participation in the Program. In consideration of the Hinsdale Swim Club accepting me and/or my minor child as a participant in the Program, I hereby agree as follows:

ACKNOWLEDGMENT AND ASSUMPTION OF RISK INJURY AND LOSS: I have fully informed myself of all of the details of the Program and have received satisfactory answers to all questions I have concerning the Program and the risks inherent in the Program and believe and represent that I and /or my minor child/ward have the necessary abilities, skills and knowledge to participate in the Program. I recognize and acknowledge that the Program involves risks of bodily injury, death and property loss, I hereby agree to, and do assume the full risk of any injuries, including death, and of any property loss, and of all expenses, costs, damages and losses that I, or my minor child/ward on whose behalf I am signing, may sustain as a result of participation in any and all activities connected with or associated with the Program.

WAIVER OF AND RELEASE OF CLAIMS: I hereby agree to, and do, waive, release and relinquish all claims, demands, rights of action, damages, liabilities and controversies of every kind, known and unknown, present and future, that I, or my minor child/ward on whose behalf I am signing, may have against the Village and its officers, agents, servants, employees, insurers, related or affiliated individuals or entities, successor and assign arising out of, connected with, or in any way related to the program or my minor child/ward's participation therein.

INDEMNITY AND DEFENSE: I hereby further agree to indemnify and hold harmless and defend the Village and it's officers, agents, servants, employees, insurers, related or affiliated individuals or entities, successors and assigns from any and all claims, lawsuits, demands, damages, liabilities, losses and expenses, including attorney's fees and administrative expenses, of every kind, known or unknown, present and future, arising out of, connected with, or in any way related to my or my minor child/ward's participation in the Program, except those resulting from the reckless or intentional acts of the Village.

I have read and fully understand the above WAIVER AND RELEASE OF ALL CLAIMS and execute it of my own free will and without any reservation whatsoever.

Signature of parent or guardian: _____ Date: _____

Print name of parent or guardian: _____ Telephone: _____

Address: _____

EXHIBIT C

Swim Meet Responsibilities

(2018 Example)

Village Public Service

- 4 bleachers (the big ones) inside the pool grass area
- 15 Cardboard Trash Cans (these are in addition to what is at the pool now)
- 15 safety cones plus 10 large cones
- Drain the baby pool back for Friday, July 6th at 6:30 am (do during Uniquely Thursday)
- Turn off sprinkler system for the grass area at the north end of the pool. July 6-8
- Extra rolling trash cans and recyclers at the trash gate (2 of each).
- Schedule additional Trash pickup for Saturday morning, July 7th.
- Change Chemical delivery date to Thursday, July 5th
- Turn Pool Heaters off (date dependent on weather)

-Pick up items on Monday, July 9 first thing and refill baby pool by 9:00AM

Village Pool Staff

Deck chairs and lounges are all stacked in the north end of the baby pool.

Move bleachers inside the pool deck Thursday Evening at closing time.

Village Police

Post no parking signs on South side of Hinsdale Ave from Madison St. to Monroe St.

Hinsdale Swim Club

- Chicago Party Rental dropping off additional chairs and tables Thursday. They usually leave them by the garbage gate, Gate D.
- Thursday evening a trailer with all timing equipment will arrive and park in the driveway to the pump house for the weekend.
- HSC will be dropping off equipment Thursday. Leave tents etc inside the gate by the garbage (Gate D).

Set-Up of Pool Deck

- Tables (18) to be arranged by Swim Club and will be delivered on Thursday
- Canopies set up outside pool office (Hospitality Area) to be installed by Swim Club on Friday morning – no holes in building shall be made
- Two tents to be set up by Swim Club on Thursday afternoon.
- TV Monitor set up (location to be determined)

Additional Village Responsibilities

- Staff to be provided will include locker room attendants, guard on duty in diving well and pool maintenance personnel.
- Eight (8) starting blocks, fifteen (15) trash cans, four (4) sets of bleachers, and ten (15) safety cones and Starting blocks to be tested prior to the Meet. (based on availability)
- Check microphone/P.A. system.
- Remove ladders from Pool
- Turn Pool Heaters off
- Extra Garbage Pick-up set for Saturday

Concessions

- Food concessions to be provided by the Village Concessionaire.

Clean-up

- Clean up of the facility shall be performed each evening; trash should be set outside the south end of the building near bathhouse.
- The final clean up shall be made so the facility is ready for Monday opening.
- All bleachers shall be moved off the deck and kept on the lawn area Sunday night.

REQUEST FOR BOARD ACTION
Finance

AGENDA SECTION: Consent Agenda – ACA

SUBJECT: Comprehensive Annual Report and Management Letter

MEETING DATE: December 18, 2018

FROM: Darrell Langlois, Assistant Village Manager/Finance Director

Recommended Motion

Move to Accept of the Village's Comprehensive Annual Financial Report and Management Letter for the Fiscal Year Ended April 30, 2018.

Background

On November 20, 2018 the Village Board was provided a copy of the Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2018. The Village intends to submit the CAFR to the Government Finance Officers Association (GFOA) for their consideration for a Certificate for Excellence in Financial Reporting award, which the Village has received for 24 consecutive years.

The audit was conducted by the CPA firm of Sikich, LLP of Naperville. Prior to publication of the audit, ACA Chairman Hughes and Village Manager Gargano were provided with opportunities to review and comment on drafts of the CAFR, MD&A, and Management Letter prior to being issued by the auditor.

There were no unusual items that came up associated with this year's audit. The management letter, which is attached, did not have any comments this year. Also attached is the "Auditors Communication to the Trustees" which communicates, among other things, internal control "deficiencies" that are suggestions for improvement. As indicated on page 9, there was one item noted this year related to the accounts payable cut-off as during the audit they noted that a large bill from April 2018 had been posted to FY 2019 instead of FY 2018. This was corrected during the audit and there were no other deficiencies noted this year.

Discussion & Recommendation

Village staff recommends approval of the Comprehensive Annual Financial Report and Management Letter

Budget Impact

N/A

Village Board and/or Committee Action

The first reading of this item was held on November 20, 2018 whereby it was the consensus of the Village Board to place this item on the consent agenda for December 11, 2018.

Documents Attached

None-The FY 2018 Comprehensive Annual Financial Report and Management Letter were provided in the meeting materials for the November 20, 2018 Village Board meeting.



REQUEST FOR BOARD ACTION
Police Department

AGENDA SECTION: Consent Agenda - ZPS

SUBJECT: Replacement of patrol fleet in-car camera system

MEETING DATE: December 18, 2018

FROM: Thomas Lillie, Deputy Chief of Police

Recommended Motion

Approve the purchase of the WatchGuard 4RE in-car video camera system from WatchGuard, Inc. in the amount of \$53,451, and installation charges of \$5,600 and \$3,295 for the office disc writer.

Background

The police department's current in-car video and audio recording system is L3 Mobile Vision and was purchased in 2011. The existing hardware has reached its end-of-life set by the manufacturer and its wireless access points, microphone, and in-car video recorders are in imminent need of replacement. The replacement of the in-car camera system was originally scheduled in the FY 16/17, but was postponed last budget year due to on-going research with body cameras. Attached is a memorandum that provides background information on the replacement of the in-car video system for the police patrol fleet and the various components associated with its replacement.

Discussion & Recommendation

Reputable vendors of the in-car camera market were researched by Village staff, including L3 Mobile Vision (the existing manufacturer), Panasonic Arbitrator (CDS Technology) and WatchGuard 4RE. These vendors are market leaders within the industry and are known for their reliability, ease of use, and body-camera integration.

Based on staff research, it is recommended that the Police Department purchase the WatchGuard 4RE system. This system meets the objectives of a replacement system, which includes: future body-camera integration, ease-of-use, competitive cost, live streaming capabilities, a panoramic HD camera and a proprietary feature called, "Record-After-the-Fact". This feature is used to retrieve and save recordings when it is later determined a video was needed, even if the camera was not in a recording status.

Competitive pricing for the base in-car camera units has been established by the State of Illinois via the Illinois "BidBuy" program (Contract #PSD4018250) which is valid through April 14, 2020. The total cost of the WatchGuard 4RE System is \$53,451 which includes equipment for eight (8) units, a new server, viewing software and a wireless access point to transfer data from the squad cars to the on-site server. Also included in this cost is a five (5) year software/system maintenance agreement, and three (3) days of system implementation. The implementation process will include on-site configuration, testing and training.

The Police Department places a strong emphasis on traffic safety and conducts over 5,000 traffic stops on an annual basis. The camera/audio system is a necessary component to police services, officer safety, prosecution and professional review. It is imperative that staff utilize current and upgraded technology to meet departmental needs

Budget Impact

The budget amount for this project is \$70,000 and is budgeted in account 1211-7918. The total estimated cost of the replacement system is \$62,346 and is broken down in three parts: the hardware and software of the in-car system (\$53,451), installation (\$5,600), and a disc publisher (\$3,295). Since the recommended purchase of the hardware and software is over \$20,000, this requires approval by the Village Board.

Village Board and/or Committee Action

Per the Village's approved meeting policy, this award is included on the Consent Agenda without benefit of a First Reading, because it meets the definition for a routine item: it is included in the approved budget, is under budget, and is less than \$500,000.

Documents Attached

1. Request to Purchase Memo
2. WatchGuard Price Quote
3. Capital Improvement Plan



4RE/VISTA Price Quote

CUSTOMER: Hinsdale Police Department

ISSUED: 11/2/2018 9:46 AM

EXPIRATION: 1/2/2019 12:00 AM

TOTAL PROJECT ESTIMATED AT:
\$53,451.00

ATTENTION: Tom Lillie

SALES CONTACT: Dan Freveletti

PHONE: 630-789-7070

DIRECT:

E-MAIL:

E-MAIL: DFreveletti@WatchGuardVideo.com

4RE and VISTA Proposal

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	8.00	\$150.00	\$30.00	\$960.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-ELT-AMZ-200	4RE Audio Mezzanine DVR Camera System with support for dual HiFi microphones. Includes an integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket.	8.00	\$4,895.00	\$118.00	\$38,216.00
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	8.00	\$200.00	\$0.00	\$1,600.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	8.00	\$200.00	\$0.00	\$1,600.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, SXT, AP	2.00	\$250.00	\$0.00	\$500.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	8.00	\$0.00	\$0.00	\$0.00
WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	8.00	\$100.00	\$100.00	\$0.00
WAR-4RE-CAR-3RD	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	8.00	\$200.00	\$200.00	\$0.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st	8.00	\$0.00	\$0.00	\$0.00

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

Year (Months 1-12)

SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	8.00	\$0.00	\$0.00	\$0.00
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Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-003	Server, Tower, Intel i7-6700 3.4Ghz, 8GB RAM, 2x256GB SSD 6GB/S MLC drives (Boot), 4X6TB 7200 RPM HDD RAID 6, (Storage) Windows 10 Pro 64-bit, SQL Server 2012 (5CAL), 3-Year full service (on-site or reimbursed) warranty	1.00	\$4,285.00	\$0.00	\$4,285.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$1,050.00	\$1,450.00
BRK-DV1-MIC-100	Software Maintenance, Years 2-5	32.00	\$120.00	\$0.00	\$3,840.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$275.00	\$275.00	\$0.00
					\$53,451.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts \$4,909.00

Additional Quote Discount \$0.00

Total Amount \$53,451.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



MEMORANDUM

Date: November 7, 2018

To: President Cauley and Village Board of Trustees
Kathleen A. Gargano, Village Manager

From: Thomas Lillie, Deputy Police Chief

CC: Brian King, Police Chief
Bradley Bloom, Assistant Village Manager/Director of Public Safety

Subject: **Capital Purchase – Replacement of Patrol Fleet Camera System**

In accordance with the FY 18/19 Budget, staff is requesting approval to purchase and replace the patrol fleet's in-car camera and audio system. The Budget allocated \$70,000 for this replacement which includes equipment for eight (8) units, installation and a replacement DVD disc writer/duplicator.

The Police Department's current in-car video and audio recording system were both purchased and installed in 2011. The existing hardware and software has reached the end of its useful life set by the manufacturer. The system's wireless access points, microphone, and in-car video recorders are in imminent need of replacement. The current equipment continues to break and replacement parts are no longer being manufactured. Additionally, the squad car videos have had problems syncing with the server, which causes the internal memory cards to fill up. When this occurs, this requires manual downloading of the video data, and on occasion this has prevented traffic stops and police incidents from being recorded.

Reputable vendors of the in-car camera market were researched by Village staff, including L3 Mobile Vision (the existing manufacturer), Panasonic Arbitrator (CDS Technology) and WatchGuard 4RE. These vendors are market leaders within the industry and are known for their reliability, ease of use, and body-camera integration.

Based on staff research, it is recommended that the Police Department purchase the WatchGuard 4RE system. This system meets the objectives of a replacement system, which includes: future body-camera integration, ease-of-use, competitive cost, live streaming capabilities, a panoramic HD camera and a proprietary feature called, "Record-After-the-Fact". This feature is used to retrieve and save recordings when it is later determined a video was needed, even if the camera was not in a recording status. Competitive pricing for the base units has been established by the State of Illinois via the Illinois "BidBuy" program (Contract #PSD4018250) which is valid through April 14, 2020. The total cost of the WatchGuard 4RE System is \$53,451 which includes equipment for eight (8) units, a new server, viewing software and a wireless access point to transfer data from the squad cars to the on-site server. Also included in this cost is a five (5) year software/system maintenance agreement, and three (3) days of system implementation. The implementation process will include on-site configuration, testing and training. In addition to the WatchGuard 4RE costs, additional costs of \$5,600 are expected in order to



MEMORANDUM

install the in-car cameras in the patrol vehicles. The installation of these units will be outsourced to Police Department Systems (PDS), who is the vendor that currently maintains all of the internal and external equipment within our squad cars.

Our current disc publisher unit is a Primera BravoPro Xi which was purchased in 2011 alongside the current L3 Mobile Vision system. This unit has served its purpose; however, upgraded systems are currently available in the market. As a part of replacing and upgrading the camera/evidence system, staff requests to purchase a Rimage Allegro 100 disc publishing system for \$3,295. This disc publisher is the new vendor's recommendation and will provide for a quicker and significantly more reliable DVD creation process. This is essential for evidence collection and court purposes, in addition to any complaints generated from traffic enforcement.

The total cost of the in-car camera replacement is \$62,346, which is below the budget amount of \$70,000 established for this project. Staff may elect to install a second wireless access point at the police department used for transferring data from squad to the server. This will be determined after testing and has a cost of \$250.

The Hinsdale Police Department conducts over 5,000 traffic stops on an annual basis and has a strong focus on traffic safety enforcement. It is imperative that an in-car camera and back office technology be current and efficient to meet the needs of the department for safety and integrity purposes. Staff is requesting that the board approve the purchase for the WatchGuard 4RE system which has an estimated lead time of two to three months.

Village of Hinsdale
Five-Year Departmental Capital
FY 2018-19 - FY 2022-23

N = New Item Added Since FY 2017-18 Capital Plan Fund - Corporate		Department - Police--1200							
	Item	Year 0 Projected FY 2017-18	Year 0 Est. Actual FY 2017-18	Year 1 Projected FY 2018-19	Year 2 Projected FY 2019-20	Year 3 Projected FY 2020-21	Year 4 Projected FY 2021-22	Year 5 Projected FY 2022-23	Five-Year Plan Total
	<u>Building Maintenance</u>								
	Replace/Upgrade Surveillance System	60,000	-	120,000					120,000
	Repair Entranceway Limestone Pillars	20,000	19,000						-
	Repair/Replace Police/Fire Building Roof	26,000	27,000						-
N	Replace Garage Doors and Operators				20,000				20,000
	Replace Police/Fire Roof							290,000	290,000
	<u>Equipment</u>								
	Replace Electronic Fingerprint Identification System	30,000	-	30,000					30,000
	Replace 8 In-Car Radar Units	12,000	11,296						-
N	Security Improvements	-	85,000	65,000					65,000
	Replace In-Car Cameras			70,000					70,000
	19 Additional Parking Payboxes				247,000				247,000
N	Replace In-Car Laptops					47,700			47,700
N	Replace Duty Pistols						22,050		22,050
	Body Cameras							30,000	30,000
	<u>Vehicles</u>								
	Replace Supervisor Patrol Vehicle Unit #40			34,000		36,000		38,000	108,000
	Replace Patrol Vehicle Unit #41					36,000			36,000
	Replace Patrol Vehicle Unit #42	33,000	33,000				37,000		37,000
	Replace Patrol Vehicle Unit #43				35,000				35,000
	Replace Patrol Vehicle Unit #44				35,000				35,000
	Replace Patrol Vehicle Unit #45	33,000	33,000				37,000		37,000
	Replace Patrol Vehicle Unit #46					36,000			36,000
	Replace Non Marked Patrol Vehicle Unit #32				35,000			38,000	73,000
	Replace Non-Patrol Vehicles (9 vehicles total)			19,000		30,000	30,000		79,000
	Grand Total	214,000	208,296	338,000	372,000	185,700	126,050	396,000	1,417,750

Police

Equipment	2018-19
Replace In-Car Cameras	\$70,000

Original Purchase Date

2011



Current In-Car Camera System

Project Description & Justification

In-car camera recording equipment has been utilized by the Department for approximately 20 years. The existing eight-camera, in-car camera system was last replaced in 2011. The industry standard, useful life of a camera system is five years. The Department has an annual maintenance agreement in place that escalates in cost each year. Cameras are used for documenting traffic and criminal offenses, investigating citizen complaints, surveillance, and provide a valuable resource to demonstrate officer performance.

Project Update

There are no changes to this project.

Project Alternative

Delay the purchase and continue to use the current equipment.



REQUEST FOR BOARD ACTION
Finance

AGENDA SECTION: Second Reading – ACA

SUBJECT: Tax Levy Documents

MEETING DATE: December 18, 2018

FROM: Darrell Langlois, Assistant Village Manager/Finance Director

Recommended Motions

1. To approve an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois Commencing on May 1, 2018 and Ending on April 30, 2019 in the aggregate amount of \$13,829,446.
2. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$3,500,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2008C, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
3. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
4. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
5. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
6. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
7. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.
8. To approve a Resolution abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

Background

In order to comply with the regulations under the Truth in Taxation Act, on November 8, 2018 the Village Board passed a resolution requesting the levying of property taxes in the aggregate amount of \$10,192,951. The attached tax levy documents include the ordinance that will actually levy the taxes for Tax Levy Year 2018 (received in 2019) as well as seven (7) separate resolutions that will abate the property tax levy associated with seven different bond issues since the Village has pledged alternative revenue source for the debt service payments that is payable on these bond issues. Please note the amount of taxes that will actually be levied has been reduced since the resolution was adopted to \$10,165,472. This change is being made since the Library Board reduced its operating tax levy at its meeting on November 27, 2018 from \$3,075,480 to \$3,048,000.

Discussion & Recommendation

Background information and the formal tax levy requests from the Police Pension Fund and Firefighters' Pension Fund were included with the first reading materials.

Budget Impact

Property tax revenue provides funding for 35.4% of General Fund operations and 93.8% of Library operations.

Village Board and/or Committee Action

The first reading of these items occurred on November 20, 2018 whereby it was the consensus of the Village Board to place these items on the second reading agenda for December 11, 2018.

Documents Attached

1. Tax levy ordinance
2. Seven different abatement resolutions

VILLAGE OF HINSDALE

ORDINANCE NO. O2018-

**AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES FOR
THE FISCAL YEAR OF THE VILLAGE OF HINSDALE, ILLINOIS,
COMMENCING ON MAY 1, 2018 AND ENDING ON APRIL 30, 2019**

WHEREAS, the President and Board of Trustees of the Village of Hinsdale, Cook and Du Page Counties and State of Illinois, did on July 17, 2018, adopt and approve Hinsdale Ordinance No.O2018-33, the Annual Appropriation Ordinance for the Village for the fiscal year commencing May 1, 2018 and ending April 30, 2019 the amount of such appropriations being the aggregate sum of \$61,841,950, and

WHEREAS, the Corporate Authorities of the Village of Hinsdale have ascertained that the total amount of appropriations budgeted for in 2018 and amounts deemed necessary to defray additional expenses and liabilities for all corporate purposes to be provided for by the tax levy for the fiscal year commencing May 1, 2018, and ending April 30, 2019, amounts to \$13,829,446 and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, Cook and DuPage Counties and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Tax Levy. There shall be and is hereby levied on all taxable property within the corporate limits of the Village of Hinsdale for the fiscal year commencing May 1, 2018, and ending April 30, 2019, the sum of \$13,829,446 for General Corporate purposes including Police Protection, Fire Protection, Recreation Programs for Handicapped, Debt Service Fund, Police Pension Fund, Firefighters Pension Fund and Library Funds, making a combined levy of \$13,829,446 as set forth in the attached Exhibit A, which Exhibit A is by this reference hereby fully incorporated into and made a part of this Ordinance.

Section 3. Unexpended Balance. Any unexpended balance of any item or items levied in and by this Ordinance may be expended in making up any deficiency in any items under the same general budget and levy for the same general purpose.

Section 4. Filing with County Clerk. The Village Clerk is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois, and the County Clerk of DuPage County, Illinois, prior to December 25, 2018, and in accordance with law, so that said tax may be extended and collected according to law.

Section 5. Severability. Should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or of any part of this Ordinance other than the part so declared to be invalid.

Section 6. Effective Date. This Ordinance shall be in full force and effect immediately on, and after, its passage by a vote of two-thirds of all Corporate Authorities now holding office and approval, the Corporate Authorities hereby finding and declaring that the matters contained herein are matters of urgency. The Village Clerk is hereby authorized and directed to immediately cause this Ordinance to be published in pamphlet form in the manner provided by law.

PASSED this 18th day of December 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

Exhibit A - 2018 Tax Levy Ordinance

Corporate Fund - 10000

General Government Department - 1000

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	1,057,267	
7002 Overtime	10,000	
7003 Temporary Help	101,919	
7005 Longevity Pay	600	
7099 Water Fund Cost Allocation	(801,189)	
7101 Social Security	61,414	
7102 IMRF	140,580	
7105 Medicare	16,962	
7111 Employee Insurance	152,000	
7201 Legal Services	250,000	
7204 Auditing	34,000	
7206 Planning Services	0	
7299 Misc. Professional Services	43,300	
7309 Data Processing	121,459	
7316 IT Service Contract	183,110	
7399 Misc. Contractual Services	33,521	
7401 Postage	16,500	
7402 Utilities	3,000	
7403 Telephone	15,225	
7414 Legal Publications	6,000	
7415 Employment Advertising	4,000	
7419 Printing & Publications	9,600	
7499 Misc. Services	4,850	
7501 Office Supplies	14,400	
7503 Gasoline & Oil	250	
7508 Licenses	2,500	
7520 Computer Equipment Supplies	28,800	
7539 Software Purchases	37,500	
7599 Misc. Supplies	1,700	
7602 Office Equipment	13,800	
7603 Motor Vehicles	0	
7606 Computer Equipment	2,000	
7701 Conferences & Staff Development	15,500	
7702 Memberships & Subscriptions	24,068	
7703 Employee Relations	13,600	
7705 Village Training/Tuition Reimbursement	20,220	
7706 Plan Commission	500	
7707 Historic Preservation Commission	10,000	
7709 Board of Fire & Police Commissioners	51,500	
7710 Economic Development Commission	90,000	
7711 Zoning Board of Appeals	500	
7712 Design Review Commission	0	
7714 Zoning Code Task Force	0	
7720 Contributions	0	

Exhibit A - 2018 Tax Levy Ordinance

7725	Ceremonial Occasions	1,500	
7729	Principal Expense	0	0
7735	Educational Training	800	
7736	Personnel	750	
7737	Mileage Reimbursement	200	
7749	Interest Expense	0	0
7765	Sr. Taxi Program	0	
7795	Bank & Bond Fees	60,550	
7797	Contingency for Unforeseen Expenses	225,000	
7799	Misc Expenses	0	
7810	IRMA Premiums	27,546	
7812	Self-Insured Deductible	5,000	
7899	Other Insurance	400	
7901	Office Equipment	0	
7909	Buildings	40,000	
7918	General Equipment	39,500	
7919	Computer Equipment	468,000	
7990	Contingency for Unforeseen Expenses	0	
	Total General Government Department	2,660,202	0

Corporate Fund - 10000

Police Department - 1200

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001	Salaries & Wages	2,544,231
7002	Overtime	120,000
7003	Temporary Help	179,708
7005	Longevity Pay	10,100
7008	Reimbursable Overtime	50,000
7099	Water Fund Cost Allocation	(19,291)
7101	Social Security	21,140
7102	IMRF	34,474
7105	Medicare	42,093
7106	Police Pension	615,640
7111	Employee Insurance	443,813
7112	Unemployment Compensation	0
7299	Misc. Professional Services	7,745
7302	Refuse Removal	0
7306	Building & Grounds	750
7307	Custodial	28,000
7308	Dispatch Service	291,684
7309	Data Processing	21,504
7399	Misc. Contractual Services	62,844
7401	Postage	1,400
7402	Utilities	7,500
7403	Telephone	41,700
7404	Teletype/Pagers	0

Exhibit A - 2018 Tax Levy Ordinance

7407	Dog Pound	0	
7419	Printing & Publications	9,500	
7422	Rent	0	
7501	Office Supplies	7,700	
7503	Gasoline & Oil	38,000	
7504	Uniforms	34,018	
7505	Chemicals	0	
7507	Building Supplies	150	
7508	Licenses	1,000	
7509	Janitor Supplies	2,500	
7510	Tools	0	
7514	Range Supplies	10,300	
7515	Camera Supplies	500	
7520	Computer Equipment Supplies	500	
7525	Emergency Management	1,250	
7530	Medical Supplies	450	
7539	Software Purchases	2,450	
7599	Misc. Supplies	14,250	
7601	Buildings	14,000	
7602	Office Equipment	8,800	
7603	Motor Vehicles	24,000	
7604	Radios	1,000	
7611	Parking Meters	1,500	
7618	General Equipment	1,100	
7701	Conferences & Staff Development	12,550	
7702	Memberships & Subscriptions	7,980	
7719	HSD Sewer Use Charge	300	
7735	Educational Training	22,000	
7736	Personnel	1,000	
7737	Mileage Reimbursement	1,100	
7810	IRMA Premiums	33,466	
7812	Self-Insured Deductible	40,000	
7902	Motor Vehicles	53,000	
7909	Buildings	0	
7918	General Equipment	285,000	
7919	Computer Equipment	0	
7990	Contingency for Unforeseen Expenses	256,720	
	Total Police Department	5,391,119	2,631,085

Corporate Fund - 10000

Fire Department - 1500

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001	Salaries & Wages	2,339,628
7002	Overtime	215,000
7003	Temporary Help	59,503
7004	Stand-By Time	0

Exhibit A - 2018 Tax Levy Ordinance

7005	Longevity Pay	12,500	
7099	Water Fund Cost Allocation	(19,291)	
7101	Social Security	15,607	
7102	IMRF	24,889	
7105	Medicare	38,086	
7107	Firefighters Pension	918,944	
7111	Employee Insurance	402,778	16,954
7112	Unemployment Compensation	0	
7302	Refuse Removal	0	
7306	Building & Grounds	600	
7307	Custodial	3,000	
7308	Dispatch Service	219,882	
7399	Misc. Contractual Services	6,670	
7401	Postage	750	
7402	Utilities	6,100	
7403	Telephone	16,500	
7404	Teletype/Pagers	0	
7409	Equipment Rental	0	
7419	Printing & Publications	750	
7501	Office Supplies	4,400	
7503	Gasoline & Oil	10,500	
7504	Uniforms	17,500	
7505	Chemicals	0	
7506	Motor Vehicle Supplies	250	
7507	Building Supplies	6,200	
7508	Licenses	800	
7509	Janitor Supplies	0	
7510	Tools	8,500	
7515	Camera Supplies	200	
7520	Computer Equipment Supplies	1,000	
7525	Emergency Management	3,500	
7530	Medical Supplies	7,550	
7531	Fire Prevention Supplies	2,400	
7532	Oxygen & Air Supplies	800	
7533	Hazmat Supplies	4,350	
7534	Fire Suppression Supplies	4,150	
7535	Fire Inspection Supplies	375	
7536	Infection Control Supplies	1,400	
7537	Safety Supplies	500	
7539	Software Purchases	6,500	
7601	Buildings	14,000	
7602	Office Equipment	1,350	
7603	Motor Vehicles	47,000	
7604	Radios	14,250	
7606	Computer Equipment	1,200	
7618	General Equipment	11,500	

Exhibit A - 2018 Tax Levy Ordinance

7701	Conferences & Staff Development	3,800	
7702	Memberships & Subscriptions	8,910	
7719	HSD Sewer Use Charge	250	
7729	Bond Principal Repayment	105,535	
7735	Educational Training	27,440	
7736	Personnel	700	
7749	Interest Expense - Loan	1,942	
7810	IRMA Premiums	46,971	
7812	Self-Insured Deductible	12,500	
7902	Motor Vehicles	30,000	
7909	Buildings	37,800	
7919	Computer Equipment	0	
7918	General Equipment	25,000	
7990	Contingency for Unforeseen Expenses	236,646	
	Total Fire Department	4,969,565	2,631,085

Corporate Fund - 10000

Public Services Department - 2000

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001	Salaries & Wages	1,249,560
7002	Overtime	65,000
7003	Temporary Help	53,236
7005	Longevity Pay	3,500
7099	Water Fund Cost Allocation	(133,734)
7101	Social Security	83,790
7102	IMRF	163,784
7105	Medicare	19,884
7111	Employee Insurance	223,512
7202	Engineering	1,000
7299	Other Professional Services	18,500
7301	Street Sweeping	46,665
7302	Refuse Removal	0
7303	Mosquito Abatement	55,496
7304	D E D Removals	84,157
7306	Building & Grounds	10,000
7307	Custodial	63,432
7310	Traffic Signals	400
7312	Landscaping	56,381
7313	Third Party Review	45,000
7319	Tree Trimming	73,906
7320	Elm Tree Fungicide Program	120,983
7399	Misc. Contractual Services	61,133
7401	Postage	1,200
7402	Utilities	146,000
7403	Telephone	9,200
7404	Teletype/Pagers	0

Exhibit A - 2018 Tax Levy Ordinance

7405	Dumping	17,800	
7409	Equipment Rental	1,300	
7410	Fall Leaf P/Up Program	0	
7411	Holiday Decorating	10,060	
7419	Printing & Publishing	875	
7499	Misc. Services	0	
7501	Office Supplies	5,250	
7503	Gasoline & Oil	15,500	
7504	Uniforms	13,660	
7505	Chemicals	94,310	
7506	Motor Vehicle Supplies	2,500	
7507	Building Supplies	4,450	
7508	Licenses	189	
7509	Janitor Supplies	3,000	
7510	Tools	8,325	
7515	Camera Supplies	0	
7518	Laboratory Supplies	75	
7519	Trees	107,055	
7520	Computer Supplies	0	
7530	Medical Supplies	500	
7539	Software Purchases	2,500	
7599	Misc. Supplies	10,150	
7601	Buildings	30,490	
7602	Office Equipment	1,000	
7603	Motor Vehicles	31,130	
7604	Radios	3,000	
7605	Grounds	3,316	
7615	Streets & Alleys	32,875	
7618	General Equipment	1,250	
7619	Traffic & Street Lights	7,000	
7622	Traffic & Street Signs	38,975	
7699	Misc. Repairs	400	
7701	Conferences & Staff Development	1,520	
7702	Dues & Subscriptions	8,075	
7719	HSD Sewer Use Charge	1,500	
7735	Educational Training	7,645	
7736	Personnel	2,550	
7810	IRMA Premium	42,782	
7812	Self Insurance Deductible	33,466	
7902	Motor Vehicles	370,000	
7909	Buildings	369,000	
7918	General Equipment	12,500	
7990	Contingency for Unforeseen Expenses	182,898	
	Total Public Services Department	4,000,856	0

Exhibit A - 2018 Tax Levy Ordinance

Corporate Fund - 10000

Community Development Department - 2400

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	566,347	
7002 Overtime	5,000	
7003 Temporary Help	87,243	
7005 Longevity Pay	1,900	
7099 Water Fund Cost Allocation	(152,839)	
7101 Social Security	39,632	
7102 IMRF	80,789	
7105 Medicare	9,577	
7111 Employee Insurance	72,592	
7202 Engineering	0	
7299 Misc. Professional Services	0	
7309 Data Processing	10,000	
7311 Inspectors	30,250	
7313 Commercial Review	10,000	
7401 Postage	3,500	
7403 Telephone	6,500	
7406 Citizen Information	0	
7419 Printing & Publishing	750	
7499 Misc. Services	7,500	
7501 Office Supplies	6,250	
7502 Publications	1,200	
7503 Gasoline & Oil	1,500	
7504 Uniforms	850	
7510 Tools	300	
7515 Camera Supplies	0	
7520 Computer Equipment Supplies	0	
7539 Software Purchases	0	
7599 Misc. Supplies	100	
7602 Office Equipment	3,900	
7603 Motor Vehicles	1,000	
7604 Radios	0	
7699 Misc. Repairs	0	
7701 Conferences & Staff Development	750	
7702 Dues & Subscriptions	2,275	
7735 Educational Training	2,500	
7736 Personnel	200	
7737 Mileage Reimbursement	100	
7810 IRMA Premiums	7,492	
7812 Self-Insured Deductible	2,500	
7901 Office Equipment	0	
7990 Contingency for Unforeseen Expenses	40,483	
Total Community Development Department	<u>850,141</u>	<u>0</u>

Exhibit A - 2018 Tax Levy Ordinance

Corporate Fund - 10000		Tax Levy	
<u>Parks & Recreation Department - 3000</u>		<u>Appropriation</u>	<u>Amount</u>
7001	Salaries & Wages	427,545	
7002	Overtime	5,300	
7003	Temporary Help	276,796	
7005	Longevity Pay	1,400	
7099	Water Fund Cost Allocation	(18,820)	
7101	Social Security	44,023	
7102	IMRF	60,203	
7105	Medicare	10,296	
7111	Employee Insurance	85,402	
7302	Refuse Removal	12,500	
7306	Buildings & Grounds	42,600	
7307	Custodial	33,100	
7309	Data Processing	14,580	
7312	Landscaping	111,428	
7314	Recreation Programs	211,700	77,028
7399	Misc. Contractual Services	18,318	
7401	Postage	3,000	
7402	Utilities	89,000	
7403	Telephone	9,500	
7404	Teletype/Pagers	0	
7405	Dumping	0	
7406	Citizen Information	22,890	
7409	Equipment Rental	6,125	
7415	Employment Advertisements	0	
7419	Printing & Publications	20,000	
7501	Office Supplies	5,000	
7503	Gasoline & Oil	7,500	
7504	Uniforms	6,985	
7505	Chemicals	19,850	
7507	Building Supplies	3,600	
7508	Licenses	3,475	
7509	Janitorial Supplies	5,650	
7510	Tools	2,150	
7511	KLM Event Supplies	2,200	
7515	Camera Supplies	0	
7517	Recreation Supplies	37,750	
7520	Computer Equipment	1,000	
7530	Medical Supplies	800	
7537	Safety Supplies	750	
7599	Misc. Supplies	50	
7601	Buildings	65,000	
7602	Office Equipment	4,550	
7603	Motor Vehicles	1,750	
7604	Radios	660	

Exhibit A - 2018 Tax Levy Ordinance

7605	Grounds	16,550	
7617	Recreation Equipment	11,000	
7618	General Equipment	13,640	
7699	Misc. Repairs	150	
7701	Conferences & Staff Development	3,300	
7702	Memberships & Subscriptions	2,198	
7708	Park & Recreation Commission	50	
7719	Flagg Creek Sewer Charge	3,500	
7735	Educational Training	2,045	
7736	Personnel	410	
7737	Mileage Reimbursement	650	
7795	Bank & Bond Fees	11,100	
7810	IRMA Premiums	20,257	
7812	Self-Insured Deductible	5,000	
7902	Motor Vehicles	36,000	
7903	Park - Playground Equipment	0	
7908	Land & Grounds	275,500	
7909	Buildings	35,000	
7916	Furniture and Fixtures	0	
7918	General Equipment	52,000	
7990	Contingency for Unforeseen Expenses	107,198	
	Total Parks & Recreation Department	2,251,154	77,028

Motor Fuel Tax Fund - 23000

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7202	Engineering	0
7299	Misc. Professional Services	0
7904	Sidewalks	0
7906	Street Improvements	0
7990	Contingency for Unforeseen Expenses	0
	0	0

Foreign Fire Insurance Fund - 25000

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7406	Citizen Information	0
7504	Uniforms	5,000
7510	Tools	0
7520	Computer Supplies	0
7599	Misc Supplies	0
7735	Educational Training	8,000
7795	Bank & Bond Fees	0
7802	Officials Bonds	500
7909	Buildings	0
7918	General Equipment	48,000
7990	Contingency for Unforeseen Expenses	6,150
	Total	67,650

Exhibit A - 2018 Tax Levy Ordinance

<u>Debt Service Funds - 37000</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7729 Bond Principal Payment	1,020,000	1,420,000
7749 Interest Expense	734,080	1,507,719
7795 Bank & Bond Fees	2,100	
7990 Contingency for Unforeseen Expenses	87,809	
Total	1,843,989	2,927,719

<u>MIP Infrastructure Projects Fund - 45300</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7201 Legal Services	0	
7202 Engineering	1,256,100	
7299 Other Professional Services	0	
7750 Bond issuance Costs	0	
7901 Office Equipment	0	
7904 Sidewalks	105,000	
7906 Street Improvements	11,654,000	
7909 Building Improvements	0	
7911 Parking Deck	1,970,000	
7913 Graue Mill Improvements	45,000	
7990 Contingency for Unforeseen Expenses	751,505	0
	15,781,605	0

<u>Annual Infrastructure Project Fund - 45400</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7906 Street Improvements	0	0
7990 Contingency for Unforeseen Expenses	0	
	0	

<u>Water & Sewer Operations Fund - 61061</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	574,859	
7002 Overtime	80,000	
7703 Temporary	0	
7005 Longevity Pay	4,300	
7099 Water Fund Cost Allocation	1,145,634	
7101 Social Security	40,868	
7102 IMRF	78,638	
7105 Medicare	9,558	
7111 Employee Insurance	76,502	
7201 Legal Services	2,500	
7202 Engineering	4,500	
7299 Misc. Professional Services	11,477	
7302 Refuse Removal	0	
7306 Buildings & Grounds	1,500	
7307 Custodial Services	8,250	

Exhibit A - 2018 Tax Levy Ordinance

7309	Data Processing	11,100	
7330	DWC Costs	4,347,000	
7399	Misc. Contractual Services	111,833	
7401	Postage	13,000	
7402	Utilities	60,100	
7403	Telephone	30,000	
7405	Dumping	18,850	
7406	Citizens Information	2,400	
7419	Printing & Publishing	600	
7499	Misc. Services	18,044	
7501	Office Supplies	550	
7503	Gasoline & Oil	9,000	
7504	Uniforms	5,500	
7505	Chemicals	6,000	
7507	Building Supplies	0	
7509	Janitor Supplies	675	
7510	Tools	10,790	
7515	Camera Supplies	0	
7518	Laboratory Supplies	400	
7520	Computer Equipment and Supplies	100	
7530	Medical Supplies	1,100	
7599	Misc. Supplies	1,050	
7601	Buildings	30,280	
7602	Office Equipment	450	
7603	Motor Vehicles	12,291	
7608	Sewers	14,961	
7609	Water Mains	82,559	
7614	Catchbasins	5,958	
7618	General Equipment	18,550	
7699	Miscellaneous Repairs	2,000	
7701	Conferences & Staff Development	1,500	
7702	Memberships & Subscriptions	7,912	
7713	Utility Tax	403,000	
7719	HSD Sewer Use Charge	400	
7735	Educational Training	765	
7736	Personnel	250	
7748	Loan Principal	182,303	
7749	Interest Expense	36,297	
7810	IRMA Premiums	93,284	
7812	Self-Insured Deductibles	2,500	
7902	Motor Vehicles	22,000	
7910	Water Meters	0	
7912	Fire Hydrants	25,000	
7918	General Equipment	126,000	
7990	Contingency for Unforeseen Expenses	386,647	
	Total	8,141,585	0

Exhibit A - 2018 Tax Levy Ordinance

<u>Water & Sewer Capital Fund - 61062</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7201 Legal Services	0	
7202 Engineering	0	
7905 Sewers	2,305,000	
7907 Water Mains	4,344,000	
7990 Contingency for Unforeseen Expenses	332,450	
Total	6,981,450	0

<u>Water & Sewer Debt Service Fund - 61064</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7729 Bond Principal Payment	575,000	600,000
7749 Interest Expense	83,338	62,738
7795 Bank & Bond Fees	875	
7990 Contingency for Unforeseen Expenses	32,961	
Total	692,174	662,738

<u>Police Pension Fund - 71100</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7011 Pension Payments	1,850,887	597,357
7012 Disability Payments	121,619	
7013 Pension Refunds	0	
7201 Legal Expenses	10,000	
7299 Misc. Professional Services	161,000	
7702 Memberships & Subscriptions	795	
7735 Educational Training	3,500	
7795 Bank & Bond Fees	1,000	
7799 Miscellaneous Expenses	6,025	
7990 Contingency for Unforeseen Expenses	215,483	
Total	2,370,309	597,357

<u>Firefighters' Pension Fund - 71200</u>	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7011 Pension Payments	1,374,398	1,013,321
7012 Disability Payments	268,759	
7201 Legal Expenses	10,000	
7299 Misc. Professional Services	58,150	
7702 Memberships & Subscriptions	795	
7735 Educational Training	2,500	
7795 Bank & Bond Fees	1,000	
7990 Contingency for Unforeseen Expenses	171,560	
Total	1,887,162	1,013,321

Exhibit A - 2018 Tax Levy Ordinance

Library Capital Projects Fund - 95000	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7729 Bond Principal Payment	0	
7748 Loan Principal	50,000	50,000
7749 Interest Expense	985	985
7909 Buildings	125,000	125,000
7990 Contingency for Unforeseen Expenses	100,000	0
Total	275,985	175,985

Library Operations Fund - 99000	<u>Appropriation</u>	<u>Tax Levy Amount</u>
7001 Salaries & Wages	1,431,401	1,431,401
7002 Overtime	500	500
7003 Temporary Help	2,000	2,000
7101 Social Security Expense	89,463	89,463
7102 IMRF	140,000	133,000
7105 Medicare	20,755	13,537
7111 Employee Insurance	155,000	155,000
7114 Conferences & Staff Development	24,000	24,000
7115 Staff Recognition	3,000	3,000
7116 Personnel Recruitment	0	0
7121 Citizen Information	36,000	36,000
7125 Library Programs - Youth	24,000	24,000
7126 Library Programs - Adult	9,000	9,000
7127 Books - Youth & YA	67,250	67,250
7128 Adult Materials - Books/Audio/Video	186,000	186,000
7130 Periodicals	18,000	18,000
7134 E-Books	50,000	50,000
7135 Technical Services - Cards/Bindery	15,000	15,000
7144 Software Purchases	26,552	26,552
7146 Computer Support - Maintenance	73,952	73,952
7161 Custodial	30,000	30,000
7163 Utilities	13,000	13,000
7165 Janitorial - Maintenance Supplies	35,000	35,000
7167 Maintenance Contracts	8,000	8,000
7169 Misc. Repairs - Improvements	38,000	38,000
7181 Legal Expenses	5,500	5,500
7182 Planning Services	11,000	11,000
7183 Misc. Contractual Services	12,000	12,000
7184 Postage	650	650
7185 Telephone	6,000	6,000
7186 Accounting	52,061	52,061
7187 Misc. Services	1,500	1,500
7188 Office Supplies	13,000	13,000
7189 Copier Supplies	1,350	1,350
7191 Office Equip Maintenance	3,000	3,000

Exhibit A - 2018 Tax Levy Ordinance

7192	Memberships & Subscriptions	3,000	3,000
7193	Special - Ceremonial Events	9,000	9,000
7194	HPL Foundation	0	0
7195	Helen O'Neill Scholarship	500	500
7196	Library Development	0	0
7197	Friends Pledges Exp	50,000	50,000
7198	Grant Expenses	0	0
7199	Misc Expnses	1,000	1,000
7295	Myrtle Bequest	135,000	
7297	Donations Expenses	50,000	50,000
7298	Foundation Expenses	50,000	50,000
7729	Principal	0	
7749	Interest Expense	0	
7795	Credit Card/Bank fees	0	0
7803	Liability Insurance	300	300
7810	IRMA Premiums	36,200	25,000
7812	IRMA Deductible	10,000	10,000
7901	Computer Equipment	0	0
7909	Buildings	15,000	15,000
9032	Transfer-Debt Service	229,812	241,113
9095	Transfer-Capital Reserve	150,985	
7990	Contingency for Unforeseen Expenses	334,273	70,499
	Total	3,677,004	3,113,128

All Funds Summary

	<u>Appropriation</u>	<u>Tax Levy Amount</u>
Corporate Fund - 10000		
Departments - 1000 thru 4000	20,123,037	5,339,198
Motor Fuel Tax Fund - 23000	0	0
Foreign Fire Insurance Fund - 25000	67,650	0
Debt Service Funds - 37000	1,843,989	2,927,719
Capital Projects Fund - 45300	15,781,605	0
Annual Infrastructure Projects Fund-45400	0	
Water & Sewer Operations Fund - 61061	8,141,585	0
Water & Sewer Capital Fund - 61062	6,981,450	0
Water & Sewer Debt Service Fund - 61063	692,174	662,738
Police Pension Fund - 71100	2,370,309	597,357
Firefighters' Pension Fund - 71200	1,887,162	1,013,321
Library Funds - 95000 & 99000	3,952,989	3,289,113
Total All Funds	61,841,950	13,829,446

Exhibit A - 2018 Tax Levy Ordinance

<u>Levy Summary</u>	<u>Amount</u>
Police Protection	2,631,085
Fire Protection	2,631,085
Police Pension	597,357
Firefighters Pension	967,371
Firefighters Pension P.A. 93-0689 Contribution	45,950
Recreation Programs for Handicapped	77,028
Bond & Interest	3,590,457
Total Village Levy	<u>10,540,333</u>
 Total Library Levy	 <u>3,289,113</u>
 Total Levy	 13,829,446
Less: Debt Service Abatements	<u>(3,663,974)</u>
Total Levy Less Abatements	<u><u>10,165,472</u></u>

Tax Levy Amount

Police Protection--for a portion of the cost of police service, there is hereby levied a special tax for Police Protection in addition to all other taxes in the sum of \$2,631,085

(a) Included in Appropriation Number

1200-7001	2,544,231	
1200-7002	86,854	
Total	<u>2,631,085</u>	2,631,085

Fire Protection--for a portion of the cost of fire service, there is hereby levied a special tax for Fire Protection in addition to all other taxes in the sum of \$2,631,085

(b) Included in Appropriation Number

1500-7001	2,339,628	
1500-7002	215,000	
1500-7003	59,503	
1500-7111	16,954	
Total	<u>2,631,085</u>	2,631,085

Exhibit A - 2018 Tax Levy Ordinance

Tax Levy Amount

Recreation Programs for Handicapped, for cost of joint actions on programs for the handicapped, there is hereby levied a special tax for Recreation programs for Handicapped in addition to all other taxes in the sum of \$77,028

(c) Included in Appropriation
Number 3000-7314

Total

77,028

Police Pension-for the cost of pension coverage, there is hereby levied a special tax for Police Pension in addition to all other taxes in the sum of \$597,357

(d) Included in Appropriation
Number 7173-7011

Total

597,357

Firefighters' Pension-for the cost of pension coverage, there is hereby levied a special tax for Firefighters' Pension in addition to all other taxes in the sum of \$962,655

(e) Included in Appropriation
Number 7176-7011

Total

962,655

Firefighters Pension P.A. 93-0689 Contribution-for the cost of pension coverage that is exempt from the tax cap, there is hereby levied a special tax for Firefighters Pension P.A. 93-0689 Contribution in addition to all other taxes in the sum of \$50,666

(f) Included in Appropriation
Number 7176-7011

Total

50,666

Exhibit A - 2018 Tax Levy Ordinance

Tax Levy Amount

Library IMRF-for cost of pension coverage, there is hereby levied a special tax for Library IMRF in addition to all other taxes in the sum of \$133,000

(g) Included in Library Appropriation
Number 9900-7102

Total

133,000

Library Social Security-for cost of pension coverage, there is hereby levied a special tax for Library Social Security in addition to all other taxes in the sum of \$103,000

(h) Included in Library Appropriation
Number 9900-7101 & 7105

Total

103,000

Library Services--for a portion of the cost of library services, there is hereby levied a special tax for Library Services in addition to all other taxes in the sum of \$2,812,000

(j) Included in Library Appropriation
Numbers 9500-7001 through
Numbers 9900-9095

Total

2,812,000

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$3,500,000 General Obligation Alternate Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2008C, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2008-64, adopted on the 9th day of December, 2008 (the "*Ordinance*"), did provide for the issue of \$3,500,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source) Series 2008C (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$494,000.00.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December, 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December, 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-_____

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2012-35, adopted on the 14th day of August, 2012 (the "*Ordinance*"), did provide for the issue of \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019 and

WHEREAS it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$320,462.50.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-_____

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2013-02, adopted on the 22th day of January, 2013 (the "*Ordinance*"), did provide for the issuance of up to \$2,800,000 General Obligation Refunding Bonds (Library Fund Alternate Revenue Source) Series 2013A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS pursuant to the authorization granted by Ordinance O2013-02, on March 5, 2013 Village officials approved a Bond Order for the sale of bonds in the aggregate amount of \$2,710,000 and the levy of a direct annual tax sufficient to pay the principal and interest on the Bonds; and

WHEREAS the Village has determined that there are sufficient Pledged Revenues (as defined in the Ordinance) pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019; and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$241,112.50.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December, 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December, 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-_____

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$2,025,000 General Obligation Alternate Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2014-12, adopted on the 8th day of April, 2014 (the "*Ordinance*"), did provide for the issue of \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source) Series 2014A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019 and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$168,737.50.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December, 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December, 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-_____

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2014-22, adopted on the 17th day of June, 2014 (the "*Ordinance*"), did provide for the issue of \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019 and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$357,182.50.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-_____

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$9,775,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2017A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2017-31, adopted on the 11th day of July, 2017 (the "*Ordinance*"), did provide for the issue of \$9,775,000 General Obligation Bonds (Alternate Revenue Source), Series 2017A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019 and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$672,587.50.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

VILLAGE OF HINSDALE

RESOLUTION NO. R2018-_____

A RESOLUTION abating the tax hereto levied for the year 2018 to pay the principal of and interest on \$20,000,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois.

WHEREAS the President and Board of Trustees (the "*Corporate Authorities*") of the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "*Village*"), by Ordinance Number O2018-30, adopted on the 12th day of June, 2018 (the "*Ordinance*"), did provide for the issue of \$20,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2018A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Village has the Pledged Revenues (as defined in the Ordinance) in the appropriate account or fund pursuant to the Ordinance for the purpose of paying the principal of and interest on the Bonds up to and including December 15, 2019 and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance for the purpose of paying the principal of and interest on said Bonds to December 15, 2019 is hereby abated in its entirety in the amount of \$1,409,891.67.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Village Clerk shall file a certified copy hereof with the County Clerks of The Counties of DuPage and Cook, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 3. Effective Date. This Resolution shall be in full force and effect forthwith upon its passage by the Corporate Authorities and approval by the President.

PASSED this 18th day of December 2018.

AYES:

NAYS:

ABSENT:

APPROVED this 18th day of December 2018.

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

Administration

AGENDA SECTION: Second Read – ACA

SUBJECT: Enterprise Resource Planning (ERP) System

MEETING DATE: December 18, 2018

FROM: Emily Wagner, Administration Manager
Jean Bueche, Management Analyst

Recommended Motion

Move to approve a three-year agreement with Tyler Technologies for an enterprise resource planning system in the amount of \$282,668, and three years of annual maintenance costs totaling \$247,011, for a total amount not to exceed \$529,679; and,

Move to approve a two-year agreement with the Baecore Consulting Group for enterprise resource planning implementation services in the amount of \$183,522, and for business process, desktop procedures, data integration, support and contingency totaling \$108,748, for a total amount not to exceed \$292,270.

Background

At the October 2 Village Board meeting, the Village Board directed staff to prepare a formal request for qualifications (RFQ) process for the procurement of an ERP implementation consultant. The following timeline was utilized to allow consultants four weeks to prepare a response:

- 10/17/18: Village released the RFQ
- 10/26/18: Pre-response meeting (non-mandatory); in person and via conference call
- 11/2/18: Deadline to e-mail questions to the Village – 12:00 p.m. CST
- 11/6/18: Village issued response to questions – posted on Village website and emailed
- 11/14/18: Final proposals due to Village at 12:00 p.m. CST
- Week of November 26/December 3: Finalist interviews

The RFQ notice was published in the Chicago Tribune, Daily Herald, GovWin website (national exposure) and the Village website.

Staff received five proposals from the following firms: Baecore Consulting Group (Schaumburg), Baker Tilly (Chicago), ClientFirst (Schaumburg), RelMap (South Elgin) and SoftResources (Washington state). Staff conducted interviews of all five firms during the weeks of November 26 and December 3 to provide an opportunity for the firm to explain the proposal. Trustee Chris Elder participated in four of the five interviews.

A committee comprised of Village employees from each department participated in all five interviews and rated each firm using identical questions and criteria. Each firm could earn up to 540 points in total from the nine Village employees. The results are as follows:

Baecore (Schaumburg) – 485 points
ClientFirst (Schaumburg) – 392 points
Baker Tilly (Chicago) – 372 points
Soft Resources (Washington state) – 355 points
RelMap (South Elgin) – 342 points

Recommendation

Implementation Consultant

To reiterate, Village staff members are not subject matter experts in the areas of information technology or ERP software implementation. One of the most important factors in a successful implementation for Hinsdale is utilizing a consulting firm with substantial Tyler/Munis software implementation experience; Baecore has the most Tyler/Munis implementation experience of the firms we have interviewed.

Staff's recommendation is a 24-month agreement with Baecore due to the following:

- Extensive Tyler/Munis experience; positive recommendations regarding completed implementation projects
- The cost proposal is fixed and the firm does not invoice for travel expenses
- Local and will work onsite
- The number of hours included in the proposal is unlimited for the scope of work proposed
- Recommended by GovHR, Sikich and other comparable municipalities

Due to the significant scope of this project, staff recommends a 24-month agreement with a contingency. All five firms that staff interviewed provided two recommendations regardless of which firm is selected:

- Contingency (to plan for the unexpected)
- Backfilling positions (to assist with training, day-to-day tasks, etc.)

Staff has included two "buckets" of contingency funds totaling \$34,000 in the attached Baecore agreement. All of the attached proposals include an estimated 15% contingency. Staff will also consider adding a temporary position, such as an Intern, in the FY 19/20 Budget to assist with data entry and general day-to-day tasks. Staff will provide project and budget updates at regular intervals throughout the project.

During the course of interviewing the other four firms, staff identified several issues that precluded their recommendation:

- Cost prohibitive; proposals are estimates; any increase to the proposal requires a change order
- Invoices for time and materials
- Invoices separately for travel expenses regardless of location
- Limited or no government experience; limited or no Tyler/Munis experience
- Geographically challenging

The contract with Baecore consulting is written in such a manner that the Village may cancel the contract with 60 days' notice for any reason. Baecore requested the timeframe be increased from 30 days to 60 days for the firm's planning purposes. This cancellation language allows the Village to cancel the contract for any reason.

Software

Staff recommends the Tyler/Munis ERP software product. Munis, owned by Tyler Technologies, is known nationwide and has acquired several smaller ERP systems and data solutions over the years. This software system is the most cost efficient over a 10-year period and will be cloud-hosted (also called Software as a service – Saas).

To reiterate, the current financial software system is failing. As you will recall in the November 2 edition of Manager's Notes, Finance Director Darrell Langlois informed the Village Board that the current software system has been sold again. This is the fourth change in ownership in 10 years. The software is well past its useful life. Due to the age of the software and number of users, the software may not be properly supported either.

Both contracts for the ERP software system and the implementation consultant should be approved simultaneously. The Village will incur costs from Tyler Technologies as soon as the contract is signed. These items are timely in that staff wants to start the new payroll/HR module on January 1, 2020. Staff also wants to change the fiscal year from May 1 to January 1.

Budget Impact

The FY 2019-2024 Capital Improvement Plan includes the following:

- Tyler/Munis: \$100,00 in FY 18-19; \$250,000 in FY 19-20; and \$100,000 in FY 20-21
- Consultant: \$65,000 in FY 18-19; \$150,000 in FY 19-20; and \$85,000 in FY 20-21

The following Baecore recommendations have resulted in significant cost savings to the Village:

- The attached contract with Tyler/Munis does not include the adjudication/parking ticket contract. This contract was negotiated separately and should be executed separately as it is the most fiscally responsible choice for the Village. As soon as the contract is executed, the Village incurs the license fees; as such, it is most beneficial to wait until the Village plans to implement the parking ticket program.
- Please note that the original total contract with Tyler/Munis was in the amount of \$541,879. Staff has worked with Baecore to reduce the standard set of Tyler/Munis data conversion costs and specifically tailor these costs to the Village. This action reduced some unnecessary services, thereby reducing the total contract cost over \$12,000.

Village Board and/or Committee Action

The Committee of the Whole and Village Board reviewed these items on August 14 and October 2. The Village Board directed staff to follow a formal request for qualification process at the October 2 meeting.

Documents Attached

- Cost analysis
- Trustee email – Q&A
- Tyler Technology agreement
- Baecore Consulting agreement

Village of Hinsdale: ERP Consultant Price Proposal Review

Consultant Name	12-month price	24-month price	Estimated Hours	Number of Implementations
Baecore Consulting - Schaumburg				
Pre-Work \$	38,615	\$ 54,470		16 Years of Munis Implementations
Data Conversion \$	6,000	\$ 6,000		
Implementation/Project Management \$	98,573	\$ 183,521		
Training and Desktop Procedures \$	12,628	\$ 14,278		
Contingency (Approx. 15%) \$	34,000	\$ 34,000		
Total \$	189,816	\$ 292,269	Unlimited for Project Scope	

Proposal is not-to-exceed

Baecore does not invoice for any travel expenses

Consultant Name	12-month price	24-month price	Estimated Hours	Number of Implementations
Baker Tilly - Chicago				
Ongoing Project Management \$	50,199	\$ 116,600		3 Tyler
Pre-Work \$	14,045	\$ 21,280		3 Munis
Data Conversion \$	48,600	\$ 81,000		3 Public Sector
Implementation \$	15,153	\$ 26,030		
Training and Desktop Procedures \$	81,938	\$ 109,250		
Contingency (15%) \$	31,490	\$ 53,124		
Misc. Expenses* \$	2,500	\$ 5,000		
Total \$	243,925	\$ 412,284	18-22/week	

Additional hours require a change order

Travel expenses are billed separately and not included in estimate

Consultant Name	12-month price	24-month price	Estimated Hours	Number of Implementations
ClientFirst - Schaumburg/Rockford				
Implementation Management \$	188,704	\$ 366,192		1 Tyler
Travel Expenses Estimated* \$	44,000	\$ 44,000		5 Munis
Contingency (15%) \$	34,906	\$ 61,529		15 Total Public Sector
Total \$	267,610	\$ 471,721	22.5/week	

Cost proposal may change due to schedule, Village staffing or additional work

**2 to 3 trips per month*

Consultant Name	12-month price	24-month price	Estimated Hours	Number of Implementations
RelMap - South Elgin				
Pre-Work \$	57,360	\$ -		0 Tyler
Data Conversion \$	100,800	\$ 100,800		0 Munis
Implementation \$	256,800	\$ 154,080		0 Total Public Sector
Training and Desktop Procedures \$	-	\$ 63,000		
Contingency (15%) \$	62,244	\$ 47,682		
Total \$	477,204	\$ 365,562	60/week	

Cost proposal is time/materials; proposal is an estimate

Proposal was for 18 months

RelMap does not invoice for travel expenses

Consultant Name	12-month price	24-month price	Estimated Hours	Number of Implementations
SoftResources - Kirkland, WA				
Pre-Work \$	26,950	\$ 30,450		4 Tyler
Data Conversion \$	42,000	\$ 73,500		2 Munis
Implementation \$	8,750	\$ 15,750		6 Total Public Sector
Training and Desktop Procedures \$	10,500	\$ 21,000		
Estimated Travel Expenses \$	28,494	\$ 50,802		
Contingency (15%) \$	17,504	\$ 28,725		
Total \$	134,198	\$ 220,227	7-9/week	

Additional hours require a change order

Travel expenses are estimates

These results are based on proposals and interviews

Village of Hinsdale: ERP Consultant Price Proposal Review

Consultant Name	12-month price	24-month price	Estimated Hours	Number of Implementations
Baecore Consulting - Schaumburg				
Pre-Work	\$ 38,615	\$ 54,470		16 Years of Munis Implementations
Data Conversion	\$ 6,000	\$ 6,000		
Implementation/Project Management	\$ 98,573	\$ 183,521		
Training and Desktop Procedures	\$ 12,628	\$ 14,278		
Contingency (Approx. 15%)	\$ 34,000	\$ 34,000		
Total	\$ 189,816	\$ 292,269	Unlimited for Project Scope	

Proposal is not-to-exceed

Baecore does not invoice for any travel expenses

			Estimated Hours	Number of Implementations
Baker Tilly - Chicago				
Ongoing Project Management	\$ 50,199	\$ 116,600		3 Tyler
Pre-Work	\$ 14,045	\$ 21,280		3 Munis
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Implementation	\$ 15,153	\$ 26,030		
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Contingency (15%)	\$ 31,490	\$ 53,124		
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Total	\$ 243,925	\$ 412,284	18-22/week	

Additional hours require a change order

Travel expenses are billed separately and not included in estimate

			Estimated Hours	Number of Implementations
ClientFirst - Schaumburg/Rockford				
Implementation Management	\$ 188,704	\$ 366,192		1 Tyler
Travel Expenses Estimated*	\$ 44,000	\$ 44,000		5 Munis
Contingency (15%)	\$ 34,906	\$ 61,529		15 Total Public Sector
Total	\$ 267,610	\$ 471,721	22.5/week	

Cost proposal may change due to schedule, Village staffing or additional work

**2 to 3 trips per month*

			Estimated Hours	Number of Implementations
RelMap - South Elgin				
Pre-Work	\$ 57,360	\$ -		0 Tyler
Data Conversion	\$ 100,800	\$ 100,800		0 Munis
Implementation	\$ 256,800	\$ 154,080		0 Total Public Sector
Training and Desktop Procedures	\$ -	\$ 63,000		
Contingency (15%)	\$ 62,244	\$ 47,682		
Total	\$ 477,204	\$ 365,562	60/week	

Cost proposal is time/materials; proposal is an estimate

Proposal was for 18 months

RelMap does not invoice for travel expenses

			Estimated Hours	Number of Implementations
SoftResources - Kirkland, WA				
Pre-Work	\$ 26,950	\$ 30,450		4 Tyler
Data Conversion	\$ 42,000	\$ 73,500		2 Munis
Implementation	\$ 8,750	\$ 15,750		6 Total Public Sector
Training and Desktop Procedures	\$ 10,500	\$ 21,000		
Estimated Travel Expenses	\$ 28,494	\$ 50,802		
Contingency (15%)	\$ 17,504	\$ 28,725		
Total	\$ 134,198	\$ 220,227	7-9/week	

Additional hours require a change order

Travel expenses are estimates

These results are based on proposals and interviews

Emily Wagner

Subject:

FW: ERP Follow Up

The following questions were raised by a Trustee. The answers are below. Thank you.

1. Why the huge disparity in data conversion cost between Baecore and SoftResources?
2. Same question for implementation costs.
3. How many people in Baecore?
4. How many in SoftResources?
5. Is this going to be on the agenda Tuesday as a 1st or 2nd Read?

Jean and I called Mary Smith from Baecore and the representatives from Soft Resources to gather more details. Generally speaking, the firms provided proposals based on where they thought their time would be needed.

1. The data conversion quote provided by Soft Resources is to develop a plan for staff to extract the data from the existing system, clean up the data into a logical order and create identical naming conventions, but they said that they are not doing the extracting or scrubbing. They said that they would develop a data conversion plan for us, but would not be doing the actual hands-on work of cleaning/extracting this data.

The data conversion quoted by Baecore is for coaching and guiding staff on how to extract data, clean data, and input it into the new system. Mary said that the work is not necessarily technical and she sees her role as a coach to staff to guide us on how to extract it, how to clean it and then recommend how much data to put in the new system.

2. The Implementation cost from Soft Resources is based on what they said is their best guess as to what resources the Village would need based on the RFQ. This Implementation cost includes user acceptance training. When we asked what the Village would need to do if we needed to add more hours – which we anticipate that we would – they said that they would adjust the contract through a change order. That would require Village Board approval.

The Implementation cost for Baecore is where the firm's money is dedicated because this is truly the heart of the project. Baecore will be working directly and onsite with staff to ensure that Tyler and staff members stay on schedule, deadlines are met and the software is thoroughly tested before it goes live. This is typically where the most questions arise from staff and where the most "hand holding" is needed.

As was stated in the cost comparison that was emailed to the Village Board last week, Baecore provides unlimited hours for the entire scope of the entire project. Soft Resources' quote provides for a total of 90 hours over 24 months for Implementation project management. If attempting to compare to Baecore with unlimited hours, you may assume the following:

- Assume a full time employee works 2080 hours per year
 - Subtract the 90 hours that Soft Resources already included in its quote over 24 months
 - That leaves 1990 hours – multiply by Soft Resources hourly rate of \$175 = that totals \$348,250, which doesn't include the needed increase to travel expenses
 - This cost estimate may be what the Village would need to pay Soft Resources for a full-time project management consultant
3. Baecore employs between 11-15 employees. The employee number is based on the firm's project workload.
 4. Soft Resources currently employs six people. They said they are in the process of hiring a seventh employee.
 5. This is a second read, and we need four votes of a super majority.



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. ("Tyler") and the Village of Hinsdale, Illinois ("Client").

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Services Agreement.
- **"Additional Work"** means services not described in the Investment Summary.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means the Village of Hinsdale, Illinois.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Concurrent Users"** means the number of concurrent users that are authorized to use the SaaS Services. The Defined Concurrent Users for the Agreement are as identified in the Investment Summary.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date on which your authorized representative signs the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the products and services attached as Exhibit A.
- **"Invoicing and Payment Policy"** means the invoicing and payment policy. A copy of our current

Invoicing and Payment Policy is attached as Exhibit B.

- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.
- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **“Statement of Work”** means the industry standard implementation plan describing how our professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as Exhibit E.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable and attached as Exhibit D.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. **Rights Granted**. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Concurrent Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(8).
2. **SaaS Fees**. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy (Exhibit B) and Section E(1). The SaaS Fees are based on the number of Defined Concurrent Users and amount of Data Storage Capacity. You may add additional concurrent users or additional Data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Concurrent Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).

3. Ownership.

3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.

3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.

3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.

4. Database Instances. During the term of the implementation, prices include three (3) complete database instances for Munis including: test, training, and a production database. Tyler will provide a fourth environment to Client upon Client's request if Client determines it is necessary but only during the term of the implementation. The same Munis and/or Tyler software and applications will be installed or configured on all instances. The test and training database instances will be optimized such that they will not impede, interrupt or cause delays during implementation sessions or completion of implementation tasks and testing.

4.2 After the completion of the implementation, prices include three (3) complete database instances for Munis: test, training, and a production database. The same Munis and/or Tyler software and applications will be installed or configured on all instances with the sole exception including the temporary circumstance in which Client requests an upgrade to an application(s) be installed in one environment for testing before installation on all environments. The test and training database instances will be optimized such that they will not impede, interrupt or cause delays during implementation sessions or completion of implementation tasks and testing.

5. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party's business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement. The foregoing notwithstanding, Hinsdale may provide Tyler Software or Documentation to third parties retained by Hinsdale for purposes of providing services to Hinsdale directly related to the use and/or implementation of the Tyler Software on the following conditions:

5.1 Client gives advance notice to Tyler of Client's intent to disclose Tyler Software or Documentation to a third party;

5.2 Tyler has the absolute right to require any such third party sign a nondisclosure agreement with Tyler;

5.3 Any use of the Tyler Software or Documentation by a third party is strictly limited to those uses directly related to Client's permitted use under this Agreement and is otherwise subject to the terms and conditions of this Agreement; and

5.4 Client shall be responsible for any violation of the terms of this Agreement by the third party in connection with the disclosure or use of the Tyler Software or Documentation.

6. Database Access. Client is entitled to read only ODBC access to its databases for all Tyler Software and applications hosted on Tyler infrastructure pursuant to this Agreement. Upon request, Client is entitled to all applicable Munis technical Documentation (to the extent the Documentation exists and is made available to Clients who request such Documentation), if any, that describes, in detail, the Munis data model, database schemas, database inter-relationships, and field/object definitions. Tyler may require Client sign a mutually agreeable non-disclosure agreement prior to disclosure to Client of such information. In no event shall Client disclose the technical Documentation to third parties without complying with the nondisclosure requirement herein, as well as the requirements in Section B(5) above.
7. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(8), below, the SLA and our then current Support Call Process.

- a. Tyler warrants that it will use commercially reasonable efforts to configure and optimize the hosted environments that are used by the Tyler Software.
- b. Client understands and agrees that it has the responsibility for ensuring third party products and environments (including, but not limited to, file and printer servers, web servers, local area networks, MS SQL Server) are configured appropriately for the demand that the Tyler Software will place on them, but will be relying on Tyler to provide the appropriate specifications required for the functioning of the Tyler Software.

8. SaaS Services.

8.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 18. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information.

8.2 You will be hosted on shared hardware in a Tyler data center, but in a database dedicated to you, which is inaccessible to our other customers.

8.3 We have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event any of your Data has been lost or damaged due to an act or omission of Tyler or its subcontractors or due to a defect in Tyler's software, we will use best commercial efforts to restore all the Data on servers in accordance with the architectural design's capabilities and with the goal of minimizing any Data loss as greatly as possible. In no case shall the recovery point objective ("RPO") exceed a maximum of twenty-four (24) hours from declaration of disaster. For purposes of this subsection, RPO represents the maximum tolerable

period during which your Data may be lost, measured in relation to a disaster we declare, said declaration will not be unreasonably withheld.

- 8.4 Tyler warrants in the event we declare a disaster, our Recovery Time Objective ("RTO") is twenty-four (24) hours. For purposes of this subsection, RTO represents the amount of time, after we declare a disaster, within which your access to the Tyler Software must be restored.
- 8.5 Tyler warrants that it conducts annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
- 8.6 Tyler warrants that we test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule.
- 8.7 Tyler warrants that we will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.
- 8.8 Tyler warrants that we will provide secure Data transmission paths between each of your workstations and our servers.
- 8.9 Tyler warrants that for at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies. Our data centers are accessible only by authorized personnel with a unique key entry. All other visitors must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.
- 8.10 Where applicable with respect to our applications that take or process card payment data, Tyler warrants that we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Other Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy (Exhibit B) and Section E (1). You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If travel is required, we will make all reasonable efforts to schedule travel for our personnel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date. For access to secure areas of Hinsdale facilities, Tyler staff may contact the Hinsdale Project Manager for initial access and will be provided a security badge for the day if needed to allow access to those areas designated and/or reserved for the implementation for that day.
7. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

8. Scheduled Sessions. Sessions will be scheduled with Client as full day or half day sessions. Sessions greater than four (4) hours will be invoiced as a full day. Tyler resources arranging travel to or from the Client site on the same day as a confirmed implementation day will discuss any adjustments to the scheduled session times and agenda with the Tyler and Client project managers in advance of such travel. If sessions end earlier than planned, the Tyler resource will be available (and will remain onsite, unless otherwise agreed by the parties) for the entire duration of the scheduled implementation day to answer questions and provide support for Client users working to complete system configuration and system practice exercises for the module focused on during the day.
9. Per Diem. The per diem amount that shall be paid to Tyler for travel as a result of onsite sessions at Hinsdale shall be the rate published at www.gsa.gov/perdiem for DuPage County.
10. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy and Section E(1), then in addition to the terms set forth in the SLA and the Support Call Process, we will:
 - 10.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (limited to the then-current version and the immediately prior version);
 - 10.2 provide telephone support during our established support hours;
 - 10.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 10.4 make available to you all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 10.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide Tyler with reasonable and necessary access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless

Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy and Section E (1).
2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.

3. Third Party Products Warranties.

3.1 We are authorized by each Developer to grant access to the Third Party Software.

3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.

3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy (Exhibit B), subject to Section E(2). Payments by the Village of undisputed invoices shall conform to the requirement of the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within forty-five (45) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. **Term.** The initial term of this Agreement is three (3) years from the first day of the first month following the Effective Date, unless earlier terminated as set forth below. No less than sixty (60) days before the three (3) year anniversary of the commencement of the Term, Tyler will provide written notice to the Client of the upcoming renewal period and pricing in the form of an invoice for the renewal term. The Client may renew this Agreement in writing submitted to Tyler. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of the Agreement, or any applicable renewal period. As set forth in the Invoicing and Payment Policy, Tyler agrees not to increase the SaaS Fees for the first four (4) one-year renewals following the initial term (Years 4-7). Thereafter, Tyler agrees to cap increases to three percent (3%) for the next three (3) one-year renewal periods (Years 8-10). Following Year 10, Client's annual SaaS Fees will be re-negotiated in good faith by the parties. For the avoidance of doubt, the increased quarterly SaaS fees in year eight (8) shall remain constant through year ten (10).
2. **Termination.** This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).
 - 2.1 **Failure to Pay SaaS Fees.** You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.
 - 2.2 **For Cause.** If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).
 - 2.3 **Force Majeure.** Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of thirty (30) days or more.
 - 2.4 **Lack of Appropriations.** If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.
 - 2.5 **Fees for Termination without Cause during Initial Term.** If you terminate this Agreement during the initial term for any reason other than cause, Force Majeure, or lack of appropriations, or if we terminate this Agreement during the initial term for your failure to pay SaaS Fees, you shall pay us the following early termination fees:
 - a. if you terminate during the first year of the initial term, 100% of the SaaS Fees through

the date of termination plus 15% of the SaaS Fees then due for the remainder of the initial term;

- b. if you terminate during the second year of the initial term, 100% of the SaaS Fees through the date of termination plus 10% of the SaaS Fees then due for the remainder of the initial term; and
- c. if you terminate after the second year of the initial term, 100% of the SaaS Fees through the date of termination plus 5% of the SaaS Fees then due for the remainder of the initial term.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense. We will not agree to a settlement that requires you to perform or abstain from any action (including but not limited to making a payment) without your consent, not to be unreasonably withheld, and we will not agree to any other settlement without giving you advance notice thereof and a reasonable opportunity to provide feedback on that proposed settlement, which feedback we will consider in good faith.
- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent or (d) terminate this Agreement and refund you the prepaid but unused SaaS Fees for the year in which the Agreement terminates.

2. General Indemnification.

- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including

reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense. We will not agree to a settlement that requires you to perform or abstain from any action (including but not limited to making a payment) without your consent, not to be unreasonably withheld, and we will not agree to any other settlement without giving you advance notice thereof and a reasonable opportunity to provide feedback on that proposed settlement, which feedback we will consider in good faith.

2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TWO (2) TIMES THE TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, TWO (2) TIMES THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella

Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request. We agree that our insurance is primary for claims under our CGL or auto policies that arise out of or relate to this Agreement and are between us and you.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twenty-four (24) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twenty-four (24) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twenty-four (24) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.
4. **Taxes.** The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. **Nondiscrimination.** We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. **E-Verify.** We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.

7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets. We shall provide you with written notice as soon as practicable of all corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United

States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.

16. Client Lists. You agree that we may identify you by name only and without the use of the Village logo in client lists, marketing presentations, and materials.

17. Confidentiality & Data Breach Responsibilities.

- a. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (e.g., social security numbers) and trade secrets, marked or otherwise identified as confidential or proprietary, each as defined by applicable state law. Confidential information includes that which is marked as confidential irrespective of whether created by Client or its contractors and irrespective of whether said information is provided to Tyler by the Client or by its contractors on Client's behalf. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - i. is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - ii. a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - iii. a party receives from a third party who has a right to disclose it to the receiving party; or
 - iv. is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

We acknowledge the requirements of Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. (hereafter "FOIA"), and agree to comply with all requests made by you for public records (as that term is defined by Section 2(c) of FOIA) in our possession and to provide the requested public records to you. To the extent Tyler's services, provided to Client, are governed by the Act, Tyler shall promptly provide all requested records to the Client so that the Client may comply with the request within the required timeframe. You agree to defend and assert all applicable exemptions for trade secrets and confidential and proprietary information. We agree to reasonably cooperate with you in responding and defending requests under FOIA.

- b. Security Incident or Data Breach Notification.

- i. Tyler shall inform the Client of any security incident or data breach directly related to the Data within the possession or control of Tyler if and to the extent required by applicable state data breach notification laws. Tyler will not notify Village residents or customers in advance of providing notice to the Village unless and only to the extent required by applicable state data breach notification laws.
- ii. Incident Response: Tyler may need to communicate with outside parties regarding a security incident, which may include contacting law enforcement, fielding media inquiries and seeking external expertise as defined by law.
- iii. Breach Reporting Requirements: If Tyler has actual knowledge of a confirmed data breach that affects the security of any Data that is subject to applicable data breach notification law, Tyler shall (1) promptly notify the Client contact identified in the notices section below if and to the extent required by applicable state data breach notification law, (2) take commercially reasonable measures to address the data breach in a timely manner, (3) investigate and resolve the data breach, keeping the Client reasonably informed (as determined by Tyler in its plenary discretion) as to actions taken in response to such breach and remedial actions taken to correct or prevent additional breaches of security; and (4) promptly implement necessary remedial measures.

18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.

19. Governing Law and Venue.

- a. Governing Law: This Agreement will be governed and the rights of the parties hereunder shall be subject to, construed, interpreted and enforced in accordance with and governed by the laws of the state of Illinois;
- b. Venue: Venue for any action arising out of the terms or conditions of this Agreement shall be proper only in the Circuit Court for the Eighteenth Judicial Circuit, DuPage County, Illinois or the United States District Court for the Northern District of Illinois.

20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.

21. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.

22. Contract Documents. This Agreement includes the following exhibits:

Exhibit A Investment Summary

Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement
	Schedule 1: Support Call Process
Exhibit D	Third Party Terms
Exhibit E	Statement of Work

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

Village of Hinsdale, IL

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, IL 60521
Attention: _____



Exhibit A
Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement. To the extent any of the terms of the Investment Summary conflict with the SaaS Agreement to which this Investment Summary is attached as an exhibit, the SaaS Agreement shall be the controlling document.

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Quoted By: Alban Michaud
 Date: 12/14/2018
 Quote Expiration: 12/31/2018
 Quote Name: Village of Hinsdale-ERP-MUNIS
 Quote Number: 2018-46362-10
 Quote Description: Tyler Hosted Contract Pricing- Munis Only

Sales Quotation For

Village of Hinsdale
 19 E Chicago Ave
 Hinsdale, IL 60521-3489
 Phone +1 (630) 789-7014

SaaS

SaaS			One Time Fees		
Description	# Years	Annual Fee	Impl. Hours	Impl. Cost	Data Conversion
Financial:					
Accounting/GL	3.0	\$16,568.00	88	\$14,080.00	\$7,200.00
Accounts Payable	3.0	\$5,142.00	24	\$3,840.00	\$0.00
Budgeting	3.0	\$5,142.00	24	\$3,840.00	\$0.00
Cash Management	3.0	\$2,857.00	16	\$2,560.00	\$0.00
Project & Grant Accounting	3.0	\$3,428.00	24	\$3,840.00	\$0.00
Purchasing	3.0	\$7,256.00	56	\$8,960.00	\$0.00
Human Capital Management:					
Human Resources & Talent Management	3.0	\$7,541.00	56	\$8,960.00	\$0.00
Payroll w/ESS	3.0	\$9,198.00	120	\$19,200.00	\$5,700.00
Recruiting	3.0	\$1,571.00	16	\$2,560.00	\$0.00
Revenue:					
Accounts Receivable	3.0	\$3,771.00	56	\$8,960.00	\$0.00
Business License	3.0	\$3,428.00	56	\$8,960.00	\$0.00
General Billing	3.0	\$1,714.00	24	\$3,840.00	\$4,500.00
Permits & Code Enforcement	3.0	\$3,906.00	160	\$25,600.00	\$7,000.00

SaaS

Description	# Years	Annual Fee	One Time Fees		
			Impl. Hours	Impl. Cost	Data Conversion
Tyler Cashiering	3.0	\$6,285.00	32	\$5,120.00	\$0.00
UB Interface	3.0	\$1,571.00	16	\$2,560.00	\$0.00
Utility Billing CIS	3.0	\$4,114.00	160	\$25,600.00	\$11,000.00
Productivity:					
Citizen Self Service	3.0	\$3,771.00	8	\$1,280.00	\$0.00
Munis Analytics & Reporting (SaaS)	3.0	\$3,418.00	64	\$10,240.00	\$0.00
Tyler Content Manager SE	3.0	\$7,998.00	32	\$5,120.00	\$0.00
Tyler Forms Processing	3.0	\$4,439.00	0	\$0.00	\$0.00
Sub-Total:		\$103,118.00		\$165,120.00	\$35,400.00
<u>Less Discount:</u>		<u>\$20,781.00</u>		<u>\$0.00</u>	<u>\$0.00</u>
TOTAL:		\$82,337.00	1032	\$165,120.00	\$35,400.00

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
Project Planning Services	1	\$5,000.00	\$0.00	\$5,000.00
Tyler Forms Library - Business License	1	\$1,200.00	\$0.00	\$1,200.00
Tyler Forms Library - Financial	1	\$1,600.00	\$0.00	\$1,600.00
Tyler Forms Library - General Billing	1	\$1,500.00	\$0.00	\$1,500.00
Tyler Forms Library - Payroll	1	\$1,200.00	\$0.00	\$1,200.00
Tyler Forms Library - Permits	1	\$1,500.00	\$0.00	\$1,500.00
Tyler Forms Library - Personnel Action	1	\$1,000.00	\$0.00	\$1,000.00
Tyler Forms Processing Configuration	1	\$1,500.00	\$0.00	\$1,500.00
Tyler Forms Library - Utility Billing	1	\$3,000.00	\$0.00	\$3,000.00
Tyler Graphing Agent - Flat Fee	1	\$3,500.00	\$0.00	\$3,500.00
VPN Device	1	\$4,000.00	\$0.00	\$4,000.00
TOTAL:				\$25,000.00

3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Unit Discount	Total Price	Unit Maintenance	Unit Maintenance Discount	Total Year One Maintenance
Cash Drawer	3	\$230.00	\$0.00	\$690.00	\$0.00	\$0.00	\$0.00
Hand Held Scanner - Model 1900GSR	3	\$385.00	\$0.00	\$1,155.00	\$0.00	\$0.00	\$0.00
Hand Held Scanner Stand	3	\$25.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00
Printer (TM-S9000)	3	\$1,600.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$0.00
Tyler Secure Signature System with 2 Keys	2	\$1,650.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$0.00
<i>3rd Party Hardware Sub-Total:</i>			\$0.00	\$10,020.00			\$0.00
TOTAL:				\$10,020.00			\$0.00

Summary**One Time Fees****Recurring Fees**

Total SaaS	\$0.00	\$82,337.00
Total Tyler Software	\$0.00	\$0.00
Total Tyler Services	\$225,520.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$10,020.00	\$0.00
Summary Total	\$235,540.00	\$82,337.00
Contract Total	\$482,551.00	
(Excluding Estimated Travel Expenses)		
Estimated Travel Expenses	\$47,128.00	

Detailed Breakdown of Conversions (included in Contract Total)

Description	Unit Price	Unit Discount	Extended Price
Accounting - Actuals up to 3 years	\$1,000.00	\$0.00	\$1,000.00
Accounting Standard COA	\$2,000.00	\$0.00	\$2,000.00
Accounts Payable - Checks up to 5 years	\$1,200.00	\$0.00	\$1,200.00
Accounts Payable - Invoice up to 5 years	\$1,800.00	\$0.00	\$1,800.00
Accounts Payable Standard Master	\$1,200.00	\$0.00	\$1,200.00
General Billing - Bills up to 5 years	\$3,500.00	\$0.00	\$3,500.00
General Billing Std CID	\$1,000.00	\$0.00	\$1,000.00
Payroll - Check History up to 5 years	\$1,200.00	\$0.00	\$1,200.00
Payroll - Earning/Deduction Hist up to 5 years	\$2,500.00	\$0.00	\$2,500.00
Payroll - Standard	\$2,000.00	\$0.00	\$2,000.00
Permits and Code Enforcement - Applications	\$3,000.00	\$0.00	\$3,000.00
Permits and Code Enforcement - Inspections	\$2,000.00	\$0.00	\$2,000.00
Permits and Code Enforcement - Standard - Master Files - Inspections	\$2,000.00	\$0.00	\$2,000.00
Utility Billing - Balance Forward AR	\$3,500.00	\$0.00	\$3,500.00
Utility Billing - Consumption History up to 5 years	\$2,000.00	\$0.00	\$2,000.00
Utility Billing - Services	\$2,500.00	\$0.00	\$2,500.00
Utility Billing - Standard	\$3,000.00	\$0.00	\$3,000.00
TOTAL:			\$35,400.00

Optional SaaS

Optional SaaS			One Time Fees		
Description	# Years	Annual Fee	Impl. Hours	Impl. Cost	Data Conversion
Financial:					
Bid Management	3.0	\$1,885.00	16	\$2,560.00	\$0.00
Capital Assets	3.0	\$4,399.00	32	\$5,120.00	\$2,000.00
Contract Management	3.0	\$1,885.00	16	\$2,560.00	\$0.00
Employee Expense Reimbursement	3.0	\$2,285.00	24	\$3,840.00	\$0.00
Inventory	3.0	\$4,085.00	32	\$5,120.00	\$2,400.00
Quatred Inventory Scanning Interface	3.0	\$1,257.00	16	\$2,560.00	\$0.00
Human Capital Management:					
ExecuTime Advance Scheduling - Up to 50 Employees	3.0	\$4,805.00	48	\$7,680.00	\$0.00
ExecuTime Advance Scheduling Mobile Access	3.0	\$2,352.00	0	\$0.00	\$0.00
ExecuTime Time & Attendance Mobile Access	3.0	\$3,003.00	0	\$0.00	\$0.00
ExecuTime Time & Attendance - Up to 250 Employees	3.0	\$9,998.00	96	\$15,360.00	\$0.00
Risk Management	3.0	\$1,885.00	16	\$2,560.00	\$0.00
Revenue:					
Animal License	3.0	\$1,929.00	16	\$2,560.00	\$0.00
Vehicle Stickers	3.0	\$1,571.00	16	\$2,560.00	\$0.00
Productivity:					
eProcurement	3.0	\$2,857.00	8	\$1,280.00	\$0.00
Transparency Portal	3.0	\$7,000.00	0	\$0.00	\$0.00
Additional:					
Asset Maintenance (5)	3.0	\$5,325.00	136	\$21,760.00	\$8,000.00
CAFR Statement Builder xx	3.0	\$6,070.00	32	\$5,120.00	\$0.00
Requestor Access License (5)	3.0	\$5,325.00	0	\$0.00	\$0.00
Tyler GIS (5)	3.0	\$1,480.00	0	\$0.00	\$0.00
Tyler Incident Management	3.0	\$2,959.00	40	\$6,400.00	\$0.00
TOTAL:		\$72,355.00	544	\$87,040.00	\$12,400.00

Optional Tyler Software & Related Services

Description	License	Impl. Hours	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Additional:						
Accounting - Budgets up to 3 years - C	\$0.00	0	\$0.00	\$1,000.00	\$1,000.00	\$0.00
Business License Std Master - C	\$0.00	0	\$0.00	\$4,500.00	\$4,500.00	\$0.00
Payroll - Accrual Balances - B	\$0.00	0	\$0.00	\$1,500.00	\$1,500.00	\$0.00
Payroll - Accumulators up to 5 years - B	\$0.00	0	\$0.00	\$1,400.00	\$1,400.00	\$0.00
Payroll - Deductions - B	\$0.00	0	\$0.00	\$1,800.00	\$1,800.00	\$0.00
Permits and Code Enforcement - Violations - B	\$0.00	0	\$0.00	\$2,000.00	\$2,000.00	\$0.00
Project Grant Accounting - Actuals up to 3 years - C	\$0.00	0	\$0.00	\$1,000.00	\$1,000.00	\$0.00
Project Grant Accounting - Budgets up to 3 years - C	\$0.00	0	\$0.00	\$1,000.00	\$1,000.00	\$0.00
Project Grant Accounting Standard - C	\$0.00	0	\$0.00	\$2,000.00	\$2,000.00	\$0.00
Utility Billing - Assessments - B	\$0.00	0	\$0.00	\$1,200.00	\$1,200.00	\$0.00
TOTAL:	\$0.00	0	\$0.00	\$17,400.00	\$17,400.00	\$0.00

Optional Other Services

Description	Quantity	Unit Price	Discount	Extended Price
Install Fee - Transparency Portal	1	\$2,500.00	\$0.00	\$2,500.00
P-Card Import Format	1	\$5,500.00	\$0.00	\$5,500.00
TOTAL:				\$8,000.00

Optional Conversion Details (Prices Reflected Above)

Description	Unit Price	Unit Discount	Extended Price
Accounting - Budgets up to 3 years	\$1,000.00	\$0.00	\$1,000.00
Asset Maintenance - Closed Work Order History No Cost Data	\$3,000.00	\$0.00	\$3,000.00
Asset Maintenance - Work Order Asset	\$2,000.00	\$0.00	\$2,000.00
Asset Maintenance - Work Order History With Cost Data	\$3,000.00	\$0.00	\$3,000.00
Business License Std Master	\$4,500.00	\$0.00	\$4,500.00
Capital Assets Std Master	\$2,000.00	\$0.00	\$2,000.00

Optional Conversion Details (Prices Reflected Above)

Description	Unit Price	Unit Discount	Extended Price
Inventory Std Master	\$2,400.00	\$0.00	\$2,400.00
Payroll - Accrual Balances	\$1,500.00	\$0.00	\$1,500.00
Payroll - Accumulators up to 5 years	\$1,400.00	\$0.00	\$1,400.00
Payroll - Deductions	\$1,800.00	\$0.00	\$1,800.00
Permits and Code Enforcement - Violations	\$2,000.00	\$0.00	\$2,000.00
Project Grant Accounting - Actuals up to 3 years	\$1,000.00	\$0.00	\$1,000.00
Project Grant Accounting - Budgets up to 3 years	\$1,000.00	\$0.00	\$1,000.00
Project Grant Accounting Standard	\$2,000.00	\$0.00	\$2,000.00
Utility Billing - Assessments	\$1,200.00	\$0.00	\$1,200.00
TOTAL:			\$29,800.00

Optional 3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Unit Discount	Total Price	Unit Maintenance	Unit Maintenance Discount	Total Year One Maintenance
ID Tech MiniMag USB Reader	1	\$62.00	\$0.00	\$62.00	\$0.00	\$0.00	\$0.00
<i>3rd Party Hardware Sub-Total:</i>			<i>\$0.00</i>	<i>\$62.00</i>			<i>\$0.00</i>
TOTAL:				\$62.00			\$0.00

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Comments

Tyler recommends the use of a 128-bit SSL Security Certificate for any Internet Web Applications, such as the Munis Web Client and the MUNIS Self Service applications if hosted by the Client. This certificate is required to encrypt the highly sensitive payroll and financial information as it travels across the public internet. There are various vendors who sell SSL Certificates, with all ranges of prices.

Conversion prices are based on a single occurrence of the database. If additional databases need to be converted, these will need to be quoted.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

Payroll library includes: 1 PR check, 1 direct deposit, 1 vendor from payroll check, 1 vendor from payroll direct deposit, W2, W2c, ACA 1095B, ACA 1095C and 1099 R.

Financial library includes: 1 A/P check, 1 EFT/ACH, 1 Purchase order, 1 Contract, 1099M, 1099INT, 1099S, and 1099G.

General Billing library includes: 1 invoice, 1 statement, 1 general billing receipt and 1 miscellaneous receipt.

Permits library includes: 1 Building permit, 1 Trades permit, 1 Zoning permit and 1 certificate of occupancy/completion.

Business license library includes: 1 business license and 1 renewal application.

Includes digitizing two signatures, additional charges will apply for additional signatures.

Project Management includes project planning, kickoff meeting, status calls, task monitoring, verification and transition to support.

Comments

Tyler Forms Payroll Core library includes: 1 PR check, 1 direct deposit, 1 vendor from payroll check, 1 vendor from payroll direct deposit, W2, W2c, 1099 R, ACA 1095B and ACA 1095C.

Personnel Actions Forms Library includes: 1 Personnel Action form - New and 1 Personnel Action Form - Change.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Tyler Content Manager SE includes up to 150GB of storage. Should additional storage be needed it may be purchased as needed at an annual fee of \$2,500 per TB.

Financial library includes: 1 A/P check, 1 EFT/ACH, 1 Purchase order, 1099M, 1099INT, 1099S, and 1099G.

Utility billing library includes: 1 Utility bill, 1 UB receipt, 1 UB delinquent notice, 1 door hanger and 1 final utility bill.

The Munis SaaS fees are based on 32 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

Transparency Portal SaaS services will renew automatically for additional one (1) year terms at our then-current fee unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term.

Additional required hardware will be purchased by the client directly through Quatred.



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. **SaaS Fees.** SaaS Fees are invoiced on a quarterly basis, beginning on the commencement of the initial term as set forth in Section F (1) of the Agreement. SaaS Fees for the initial term are set forth in the Investment Summary. Tyler agrees not to increase the SaaS Fees for the first four (4) one-year renewals following the initial term (Years 4-7). Thereafter, Tyler agrees to cap increases to three percent (3%) for the next three (3) one-year renewal periods (Years 8-10). Following Year 10, Client's annual SaaS Fees will be re-negotiated in good faith by the parties. For the avoidance of doubt, SaaS Fees through Year 10 shall be invoiced in the following amounts:

Year	SaaS Fees (Invoiced Quarterly)
1	\$82,337
2	\$82,337
3	\$82,337
4	\$82,337
5	\$82,337
6	\$82,337
7	\$82,337
8	\$84,807
9	\$84,807
10	\$84,807

2. **Services.**

2.1 *Project Planning Services:* Project planning services are invoiced upon delivery of the implementation planning document.

2.2 *VPN Device:* The fee for the VPN device will be invoiced upon installation of the VPN.

2.3 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.

- 2.4 *Consulting Services*: If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
- 2.5 *Conversions*: Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
- 2.6 *Other Fixed Price Services*: Other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following the project kick-off meeting.
3. Third Party Products.
- 3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.
- 3.2 *Third Party Software Maintenance*: The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.
- 3.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.
4. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses will be billed as incurred and only in accordance with our then-current Business Travel Policy. Our current Business Travel Policy is attached to this Exhibit B at Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee if you require all receipts for all onsite services provided. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices are due in conformity with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1, *et seq.*) We prefer to receive payments electronically. Our electronic payment information is:

Bank:	Wells Fargo Bank, N.A. 420 Montgomery San Francisco, CA 94104
ABA:	121000248
Account:	4124302472
Beneficiary:	Tyler Technologies, Inc. – Operating





Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

Tyler's Travel Management Company (TMC) will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who



have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem

rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of Secretary and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C SERVICE LEVEL AGREEMENT

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Attainment: The percentage of time the Tyler Software is available during a calendar quarter, with percentages rounded to the nearest second decimal place.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during which the Tyler Software is not available for your use. Downtime does not include those instances in which only a Defect is present.

Service Availability: The total number of minutes in a calendar quarter that the Tyler Software is capable of receiving, processing, and responding to requests, excluding maintenance windows, Client Error Incidents and Force Majeure.

III. Service Availability

The Service Availability of the Tyler Software is intended to be 24/7/365. We set Service Availability goals and measures whether we have met those goals by tracking Attainment.

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support incident number.

You must document, in writing, all Downtime that you have experienced during a calendar quarter. You must deliver such documentation to us within 45 days of a quarter's end.

The documentation you provide must evidence the Downtime and will be considered to be clearly and convincingly demonstrated through inclusion of details such as the support incident number(s) and the date, time and duration of the Downtime(s).

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of a Client Error

Incident or Force Majeure). We will also work with you to resume normal operations.

Upon timely receipt of your Downtime report, we will compare that report to our own outage logs and support tickets to confirm that Downtime for which we were responsible indeed occurred.

We will respond to your Downtime report within 30 day(s) of receipt. To the extent we have confirmed Downtime for which we are responsible, we will provide you with the relief set forth below.

In the event Tyler disputes the Downtime reported by the Village of Hinsdale, Tyler will make the outage logs and support tickets available upon Hinsdale's request. If, after provision of such documentation, the parties do not agree on the Downtime experienced by the Client, the parties will refer the dispute to the dispute resolution process in this Agreement.

c. Client Relief

When a Service Availability goal is not met due to confirmed Downtime, we will provide you with relief that corresponds to the percentage amount by which that goal was not achieved, as set forth in the Client Relief Schedule below.

Notwithstanding the above, the total amount of all relief that would be due under this SLA per quarter will not exceed 10% of one quarter of the then-current SaaS Fee. The total credits confirmed by us in one or more quarters of a billing cycle will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Every quarter, we will compare confirmed Downtime to Service Availability. In the event actual Attainment does not meet the targeted Attainment, the following Client relief will apply, on a quarterly basis:

Targeted Attainment	Actual Attainment	Remedy
100%	98.99-99%	Remedial action will be taken.
100%	97.99-98.98%	5% credit of fee for affected calendar quarter will be posted to next billing cycle
100%	< 97.98%	10% credit of fee for affected calendar quarter will be posted to next billing cycle

You may request a report from us that documents the preceding quarter's Service Availability, Downtime, any remedial actions that have been/will be taken, and any credits that may be issued.

IV. **Applicability**

The commitments set forth in this SLA do not apply during maintenance windows, Client Error Incidents, and Force Majeure.

We perform maintenance during limited windows that are historically known to be reliably low-traffic times. We will provide you advance notice of all planned maintenance. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

V. Force Majeure

You will not hold us responsible for not meeting service levels outlined in this SLA to the extent any failure to do so is caused by Force Majeure. In the event of Force Majeure, we will file with you a signed request that said failure be excused. That writing will at least include the essential details and circumstances supporting our request for relief pursuant to this Section. You will not unreasonably withhold its acceptance of such a request.



Exhibit C
Schedule 1
Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones.

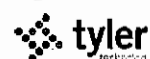
Tyler's holiday schedule is outlined below. There will be no support coverage on these days.

New Year's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

Issue Handling

Incident Tracking

Every support incident is logged into Tyler's Customer Relationship Management System and given a



unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler's website or by calling software support directly.

Incident Priority

Each incident is assigned a priority number, which corresponds to the client's needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain "characteristics" may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the client towards clearly understanding and communicating the importance of the issue and to describe generally expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler's responsibility for lost or corrupted Data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of Data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted Data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. For non-hosted customers, Tyler's responsibility for lost or corrupted Data is limited to assisting the client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D
End User License Agreement

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SOFTWARE LICENSE

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- 1.5 Disaster Recovery License.** You may request a Disaster Recovery license of the Software for each production license You have purchased as a failover in the event of loss of use of the production server(s). This license is for disaster recovery purposes only and under no circumstance may the disaster recovery license be used for production simultaneously with a production license with which it is paired.
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Last Updated: [July 18 2013]



Exhibit E
Statement of Work

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Statement of Work

Tyler Technologies

Prepared for:

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1 Executive Summary

1.1 Project Overview

The Statement of Work (SOW) documents the Project Scope, methodology, roles and responsibilities, implementation Stages, and deliverables for the implementation of Tyler products.

The Project goals are to offer Village of Hinsdale the opportunity to make the Village more accessible and responsive to external and internal customer needs and more efficient in its operations through:

- The replacement of the existing system with a fully integrated system with modernized, improved, and increased functionality.
- The increase of transparency and departmental sharing of information.
- The improvement of access to information and improved reporting, to support The Village of Hinsdale personnel in eliminating duplication of work effort, increase efficiencies and departmental self-service.
- Providing increased customer service to its constituents through the provision of updated technological capabilities including customer self-service and e-government options. The Village will provide its constituents with more options and convenient methods to access their information, make payments, and interact with the Village online
- Streamlining, automating, and integrating business processes and practices
- Providing tools to produce and access information in a real-time environment
- Enabling and empowering users to become more efficient, productive and responsive
- Successfully overcoming current challenges and meeting future goals

1.2 Product Summary

Below, is a summary of the products included in this Project. Refer to the Implementation Stages section of this SOW for information containing detailed service components.

Phase	Functional Areas	Software Modules	Interfaces	Tyler Forms Libraries
1	Munis Financials	<ul style="list-style-type: none">• Accounting General Ledger• Accounts Payable• Budgeting• Cash Management• Project & Grant Accounting• Purchasing		<ul style="list-style-type: none">• Financial Library includes: 1 A/P Check, 1 EFT/ACH, 1 Purchase Order, 1099M, 1099INT, 1099S and 1099G
	System Wide - Munis	<ul style="list-style-type: none">• Munis Analytics & Reporting• Tyler Forms Processing• Tyler Content Manager SE		

NOTE: The project timeline dates in the Tyler Technologies statement of work are being updated by Tyler; pages 7 and 8 will be provided to the Village Board prior to the December 18, 2018, Village Board meeting.

2 Project Governance

The purpose of this section is to define the resources required to adequately establish the business needs, objectives, and priorities for the Project; communicate the goals to other project participants; and provide support and guidance to accomplish these goals. Project governance also defines the structure for issue escalation and resolution, Change Control review and authority, and organizational Change Management activities.

The preliminary governance structure establishes a clear escalation path when issues and risks require escalation above the project manager level. Further refinement of the governance structure, related processes, and specific roles and responsibilities occurs during the Initiate & Plan Stage.

The path below illustrates an overall team perspective where Tyler and the Village collaborate to resolve project challenges according to defined escalation paths. In the event project managers do not possess authority to determine a solution, resolve an issue, or mitigate a risk, Tyler implementation management and the Village steering committee become the escalation points to triage responses prior to escalation to the Village and Tyler executive sponsors. As part of the escalation process, each project governance tier presents recommendations and supporting information to facilitate knowledge transfer and issue resolution. The Village and Tyler executive sponsors serve as the final escalation point.

2.1 Client Governance

Depending on the Village's organizational structure and size, the following governance roles may be filled by one or more people:

2.1.1 Client Project Manager

The Village's project manager(s) coordinate project team members, subject matter experts, and the overall implementation schedule and serves as the primary point of contact with Tyler. The Village project manager(s) will be responsible for reporting to the Village steering committee and determining appropriate escalation points.

2.1.2 Steering Committee

The Village steering committee understands and supports the cultural change necessary for the Project and fosters an appreciation of the Project's value throughout the organization. Oversees the Village project manager(s) and the Project as a whole and through participation in regular internal meetings, the Village steering committee remains updated on all project progress, project decisions, and achievement of project milestones. The Village steering committee also provides support to the Village project manager(s) by communicating the importance of the Project to all impacted departments. The Village steering committee is responsible for ensuring the Project has appropriate resources, provides strategic direction to the project team, for making timely decisions on critical project issues or policy decisions. The Village steering committee also serves as primary level of issue resolution for the Project.

2.1.3 Executive Sponsor(s)

The Village's executive sponsor provides support to the Project by allocating resources, providing strategic direction, and communicating key issues about the Project and the Project's overall importance to the organization. When called upon, the executive sponsor also acts as the final authority on all escalated project issues. The executive sponsor engages in the Project, as needed, to provide necessary support, oversight, guidance, and escalation, but does not participate in day-to-day project activities. The executive sponsor empowers the Village steering committee, project manager(s), and functional leads to make critical business decisions for the Village.

2.2 Tyler Governance

2.2.1 Tyler Project Manager

The Tyler project manager(s) have direct involvement with the Project and coordinates Tyler project team members, Tyler subject matter experts, the overall implementation schedule, and serves as the primary point of contact with the Village. As requested by the Village, the Tyler project manager(s) provide regular updates to the Village's steering committee and other Tyler governance members.

2.2.2 Tyler Implementation Management

Tyler implementation management has indirect involvement with the Project and is part of the Tyler escalation process. Tyler project manager(s) consult implementation management on issues and outstanding decisions critical to the Project. Implementation management works toward a solution with the Tyler project manager(s) or with the Village management, as appropriate. Tyler executive management is the escalation point for any issues not resolved at this level. The name(s) and contact information for this resource will be provided and available to the project team.

2.2.3 Tyler Executive Management

Tyler executive management has indirect involvement with the Project and is part of the Tyler escalation process. This team member offers additional support to the project team and collaborates with other Tyler department managers, as needed, in order to escalate and facilitate implementation project tasks and decisions. The name(s) and contact information for this resource will be provided and available to the project team.

2.3 Acceptance and Acknowledgment Process

All Deliverables and Control Points must be accepted or acknowledged following the process below. Acceptance requires a formal sign-off while acknowledgement may be provided without formal sign-off at the time of delivery. The following process will be used for accepting or acknowledging Deliverables and Control Points:

- The Village shall have fifteen (15) business days from the date of delivery, or as otherwise mutually agreed upon by the parties in writing, to accept or acknowledge each Deliverable or Control Point. If the Village does not provide acceptance or acknowledgement within fifteen (15) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler

will inform the Project Manager of such delay. Within two (2) business days the Project Manager will provide the outstanding parameters needed for acceptance to Tyler. Both Tyler and the Village will provide regular communication (not to exceed six (6) business days) to resolve outstanding parameters. Standard escalation procedures will apply should discussion come to an impasse. The Village Project Manager will need to have sign off on all deliverables and control points to be considered accepted.

- If the Village does not agree the Deliverable or Control Point meets requirements, the Village shall notify Tyler the Project Manager, in writing, with reasoning within fifteen (15) business days, or the otherwise agreed-upon timeframe, not to be unreasonably withheld, of receipt of the Deliverable. The Tyler Project manager will oversee and coordinate resolution on the Tyler side. Both Tyler and the Village will provide regular communication (not to exceed six (6) business days) to resolve outstanding parameters. Standard escalation procedures will apply should discussion come to an impasse. The Village Internal Project Manager will need to sign off to all deliverables and control points to be considered accepted.
 - Tyler shall address any deficiencies and redeliver the Deliverable or Control Point. The Village shall then have ten (10) business days from receipt of the redelivered Deliverable or Control Point to accept or again submit written notification of reasons for rejecting the milestone. If the Village does not provide acceptance or acknowledgement within ten (10) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler will inform the Project manager of such delay. Within two (2) business days the Project Manager will provide the outstanding parameters need for acceptance to Tyler. The Tyler Project manager will oversee and coordinate resolution on the Tyler side. Both Tyler and the Village will provide regular communication (not to exceed six (6) business days) to resolve outstanding parameters. Standard escalation procedures will apply should discussion come to an impasse. The Village Internal Project Manager will need to sign off to all deliverables and control points to be considered accepted.
 - This acceptance process is followed for all deliverables and control points throughout the project.

3 Overall Project Assumptions

3.1 Project, Resources and Scheduling

- Project activities will begin after the Agreement has been fully executed.
 - Project Manager to be assigned by Tyler within 30 days of contract signing
 - Project Planning Meetings will occur within 14 days of Project Manager Assignment
 - Initial Project Schedule will be delivered within 14 days of Project Manager Assignment, to include:
 - Project Planning Meeting dates and supporting project tasks
 - Chart of Accounts Design Analysis Meeting dates and supporting project tasks
 - SaaS Configuration dates and supporting project tasks
 - Detailed Project Plan will be delivered within 30 days of final Project Planning Meeting
 - Current/Future State Analysis will begin within 45 days of final Project Planning Meeting
 - Project Manager assignments for subsequent phases (phases 2 – 4) to be communicated 30 days prior to the phase start date identified in Section 1.3, Project Timeline.
- The Village has the ability allocate additional internal resources if needed. The Village also ensures the alignment of their budget and Scope expectations.
- The Village and Tyler ensure that the assigned resources are available, they buy-into the change process, and they possess the required business knowledge to complete their assigned tasks successfully. Should there be a change in resources, the replacement resource should have a comparable level of availability, buy-in, and knowledge.
- Tyler and Village provide adequate resources to support the efforts to complete the Project as scheduled and within the constraints of the Project budget.
- Abbreviated timelines and overlapped Phases can result in Project delays if there are not sufficient resources assigned to complete all required work as scheduled.
- Changes to Project Plan, availability of resources or changes in Scope may result in schedule delays, which may result in additional charges to the Project.
- Tyler provides a written agenda and notice of any prerequisites to the Village project manager via email ten (10) business days prior to any scheduled onsite or remote sessions. Agendas are uploaded to the Client SharePoint site. Additionally, to ensure the sessions are appropriately attended by Hinsdale staff and eliminating staff from attending sessions that are not relevant to their area of expertise, the agendas will detail the topics to be addressed.
- Tyler provides notice of any prerequisites, homework tasks, and project tasks to be completed for the next upcoming scheduled session to the Village Implementation Team at the end of the prior working session. The Village Implementation Team will need to identify the team member(s) responsible. Through discussion, the Village Implementation Team will need to ensure that the assigned personnel have a clear understanding of what is required to complete the task prior to the end of the session.
- Village users complete prerequisites prior to applicable scheduled activities.
- Tyler implementation consultants will provide site reports within five (5) business days following a session. The site report will include the date the session occurred, the number of days the session occurred, the start and end time of each session, the topics covered during each session. Additionally, any issues identified during the session, ticket numbers of any tickets that have been

report to support during the session, and any homework assigned as a result of the session to be completed by Village project team members.

- The Tyler Implementation Consultant will immediately contact the Village of Addison Project Manager with ½ hour of the session start time (or within ½ hour of identification of the issue) in the event that, during a working session, whether onsite or remote, an issue arises with the scheduled sessions such as, connectivity issues, software or necessary components are not installed or configured, Tyler support must be contacted to resolve an issue, etc.
- Tyler provides guidance for configuration and processing options available within the Tyler software. The Village is responsible for making decisions based on the options available.
- In the event the Village may elect to add and/or modify current business policies during this Project, such policy changes are solely the Village's responsibility to define, document, and implement.
- The Village makes timely Project related decisions to achieve scheduled due dates on tasks and prepare for subsequent training sessions. Decisions left unmade may affect the schedule, as each analysis and implementation session builds on the decisions made in prior sessions.
- Tyler considers additional services out of Scope and requires additional time and costs be requested via Change Request approved through the Change Control process.
- The Village and Tyler will respond to information requests in a comprehensive and timely manner, in accordance with the Project schedule.

3.2 Data Conversion

- The Village is readily able to produce the data files needed for conversion from the Legacy System to provide them to Tyler on the specified due date(s).
- Each Legacy System data file submitted for conversion includes all associated records in a single approved file layout.
- The Village understands the Legacy System data extract(s) must be provided to Tyler in the same format each time unless changes are mutually agreed upon in advance. If not, negative impacts to the schedule, budget, and resource availability may occur and/or data in the new system may be incorrect.
- During this process, the Village may need to correct data scenarios in the Legacy System prior to the final data pull. This is a complex activity and requires due diligence by the Village to ensure all data pulled includes all required data and the Tyler system contains properly mapped data.
-

3.3 Data Exchanges, Modifications, Forms and Reports

- The Village ensures the 3rd party data received conforms to a Tyler standard format.
- The 3rd party possesses the knowledge of how to program their portion of the interaction and understands how to manipulate the data received.
- Client is on a supported, compatible version of the 3rd party software or Tyler standard Data Exchange tools may not be available.

- The Village is willing to make reasonable business process changes rather than expecting the product to conform to every aspect of their current system/process.
- Tyler implementation teams are willing to make reasonable alternate configuration options, if options exist, available to the Village to meet the business processes and customer service goals of the Village.
- Any Modification requests not expressly stated in the contract are out of Scope. Modifications requested after contract signing have the potential to change cost, Scope, schedule, and production dates for project Phases. Modification requests not in Scope must follow the Project Change Control process.

3.4 Hardware and Software

- Tyler will initially Install the most current generally available version of the purchased Tyler software.
- The Village will provide network access for Tyler modules, printers, and Internet access to all applicable Village and Tyler project staff.
- The Village has contracted for SaaS and Hosting services. Tyler will work with the Village to provide network access for Tyler modules and provide education on configuration and connectivity protocols.
- The Village's desktop hardware and software meet Tyler standards to ensure sufficient speed and operability of Tyler software. Tyler will not support use of software if the Village does not meet minimum standards of Tyler's published specifications.

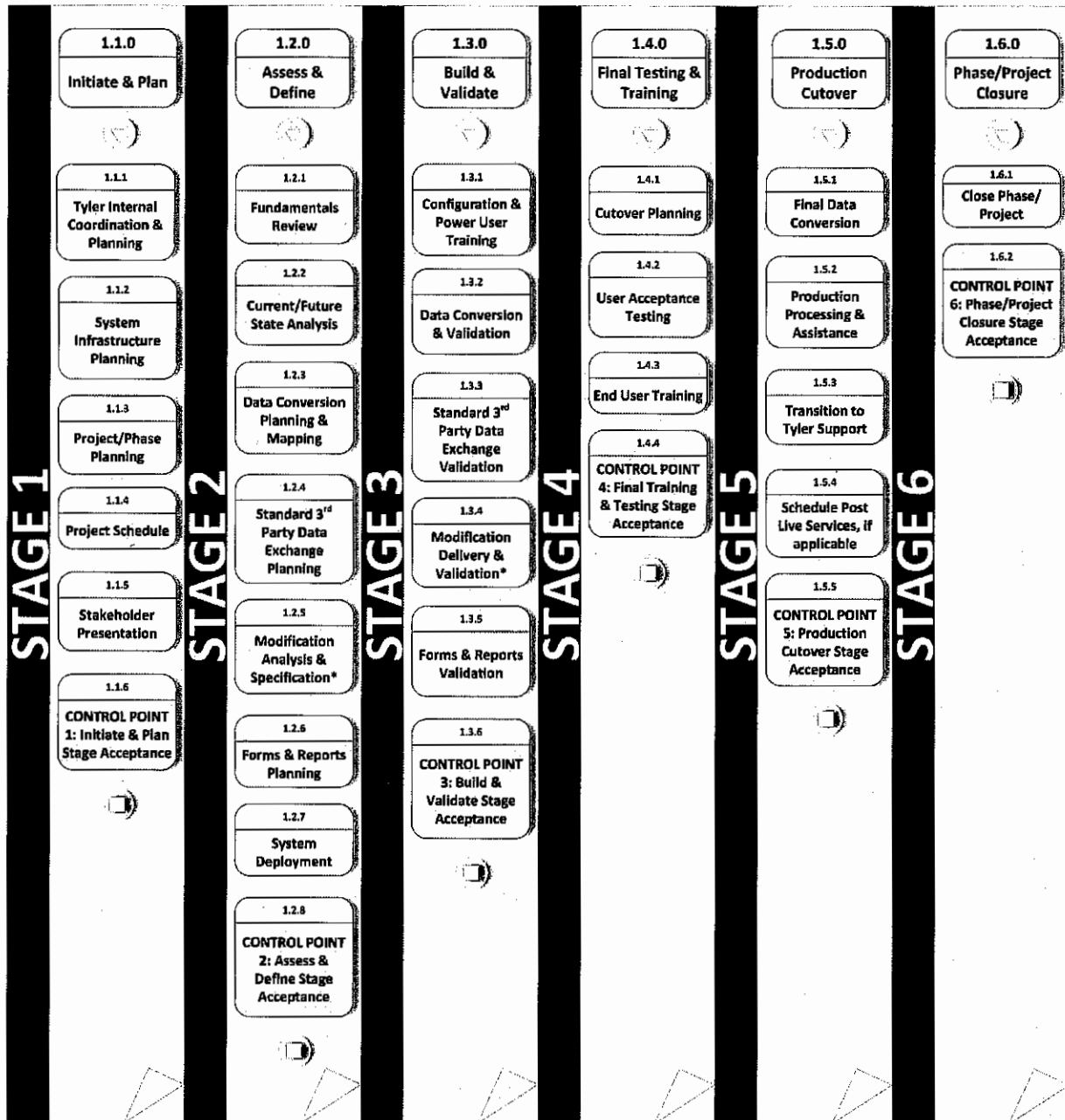
3.5 Education

- Throughout the Project lifecycle, the Village provides a training room for Tyler staff to transfer knowledge to the Village's resources, for both onsite and remote sessions. The Village will provide its staff with a location to practice what they have learned without distraction. If Phases overlap, Tyler and the Village will work together to ensure that more than one Tyler session is not scheduled on the same day to ensure that all Village project team members are able to attend those sessions the Village project team determine are necessary. In the event the Village agrees that more than one Tyler session will be held on the same day, the Village will provide multiple training facilities to allow for independent sessions scheduling without conflict.
- The training room is set up to effectively utilize a speaker phone and view a projected screen. The Village determines the number of workstations in the room. Tyler recommends every person attending a scheduled session with a Tyler Consultant or Trainer have their own workstation. However, Tyler requires there be no more than two (2) people at a given workstation.
- The Village provides the Tyler staff, when onsite, the ability to connect their computer to the Village provided projector, allowing all attendees the ability to actively engage in the training session.
- The Village test and train databases contain the Tyler software version required for delivery of the Customization or Interface prior to the scheduled delivery date for testing.
- Users performing user acceptance testing (UAT) have attended all applicable training sessions prior to performing UAT.

4 Implementation Stages

4.1 Work Breakdown Structure (WBS)

The Work Breakdown Structure (WBS) is a hierarchical representation of a Project or Phase broken down into smaller, more manageable components. The top-level components are called "Stages" and the second level components are called "work packages." The work packages, shown below each Stage, contain the high-level work to be done. The detailed Project Plan, developed during Initiate & Plan and finalized during Assess & Define, will list the tasks to be completed within each work package. Each Stage ends with a "Control Point", confirming the work performed during that Stage of the Project.



* - If included in project scope

4.2 Initiate & Plan (Stage 1)

The Initiate & Plan Stage creates a foundation for the Project through identification of Village and Tyler Project Management teams, development of implementation management plans, and the provision and discussion of system infrastructure requirements. Village participation in gathering information is critical. Tyler Project Management teams present initial plans to stakeholder teams at Stage end.

4.2.1 Tyler Internal Coordination & Planning

Prior to Project commencement, Tyler management staff assigns project manager(s). Tyler provides the Village with initial Project documents used in gathering basic information, which aids in preliminary planning and scheduling. Village participation in gathering requested information by provided deadlines ensures the Project moves forward in a timely fashion. Internally, the Tyler project manager(s) coordinate with sales to ensure transfer of vital information from the sales process prior to scheduling a Project Planning Meeting with the Village's team. During this step, Tyler will work with the Village to establish the date(s) for the Project/Phase Planning session.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 1	Tyler Internal Coordination & Planning																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Assign Tyler project manager	A	R	I						I			I								
Provide initial Project documents to Client	A	I	R						C			I								
Sales to Implementation knowledge transfer	A	I	R						C											
Internal planning and phase coordination		A	R					C												

4.2.2 System Infrastructure Planning

The Village provides, purchases or acquires hardware according to hardware specifications provided by Tyler and ensures it is available at the Village's site. The Village completes the system infrastructure audit, ensuring vital system infrastructure information is available to the Tyler implementation team, and verifies all hardware compatibility with Tyler solutions.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 1	System Infrastructure Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Provide system hardware specifications			I					R	A			I						C		
Make hardware available for Installation			I					C				A						R		
Install system hardware, if applicable	A		I					R				I						R		
Complete system infrastructure audit			I					C				A						R		

4.2.3 Project/Phase Planning

Project and Phase planning provides an opportunity to review the contract, software, data conversions and services purchased, identify Applications to implement in each Phase (if applicable), and discuss implementation timeframes, if necessary. The Tyler project manager(s) deliver an Implementation Management Plan, which is mutually agreeable by Village and Tyler. The baseline Implementation Management plan will be delivered no less than fourteen (14) days prior to the project planning meeting(s) of each project phase for which an Implementation Management Plan will be created.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 1	Project/Phase Planning																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Perform Project/Phase Planning		A	R								I	C	C			I				
Deliver implementation management plan		A	R									C	C	I						

4.2.4 Project Schedule

Client and Tyler will mutually develop an initial Project Schedule and Plan. The initial schedule and plan includes, at minimum, enough detail to begin Project activities while the detailed Project Plan/schedule is being developed and refined.

- Initial Project Schedule will be delivered within 14 days of Project Manager Assignment, to include:
 - Project Planning Meeting dates and supporting project initiation tasks
 - Chart of Accounts Design Analysis Meeting dates and supporting project tasks (Phase 1 only)
 - System Deployment dates and supporting project tasks (Phase 1 only)
- Detailed Project Plan will be delivered within 30 days of final Project Planning Meeting

The project plan/schedule will be delivered to the Village for acceptance.

The Project Plan will include a work break down of all sessions and project tasks to be completed for all modules included in the phase for which the plan is created.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 1	Project Schedule																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Develop initial Project Schedule and Plan		A	R	I								C	I	I						
Deliver Project Plan and schedule for Project Phase		A	R	I						I	I	C	C	I	I	I				
Client reviews Project Plan & initial schedule			C							I	A	R	C	C		C				
Client approves Project Plan & initial schedule			I							I	A	R	C	C	I	I		I	I	I

4.2.5 Stakeholder Presentation

Village stakeholders join Tyler project manager(s) to communicate successful Project criteria, Project goals, Deliverables, a high-level milestone schedule, and roles and responsibilities of Project participants.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 1	Stakeholder Presentation																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Present overview of Project Deliverables, Project Schedule and roles and responsibilities		A	R	I					I	I	I	C	I	I	I	I		I	I	I
Communicate successful Project criteria and goals			I							R	C	A	C	I	I	C	I	I		

4.2.6 Control Point 1: Initiate & Plan Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below. Advancement to the Assess & Define Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.2.6.1 Initiate & Plan Stage Deliverables

- Implementation Management Plan
 - Objective: Update and deliver baseline management plans to reflect the approach to the Village's Project.
 - Scope: The Implementation Management addresses how communication, quality control, risks/issues, resources and schedules, and Software Upgrades (if applicable) will be managed throughout the lifecycle of the Project.
 - Acceptance criteria: Village reviews and acknowledges receipt of Implementation Management Plan.
- Project Plan/Schedule
 - Objective: Provide a comprehensive list of tasks, timelines and assignments related to the Deliverables of the Project.
 - Scope: Task list, assignments and due dates
 - Acceptance criteria: Village acceptance of schedule based on Village resource availability and Project budget and goals.

4.2.6.2 Initiate & Plan Stage Acceptance Criteria

- Hardware Installed (if applicable)
- Hardware Connectivity complete and verified
- System infrastructure audit complete and verified
- Implementation Management Plan delivered
- Project Plan/Schedule delivered; dates confirmed
- Stakeholder Presentation complete

4.3 Assess & Define (Stage 2)

The primary objective of Assess & Define is to gather information about current Village business processes and translate the material into future business processes using Tyler Applications. Tyler uses a variety of methods for obtaining the information, all requiring Village collaboration. The Village shall provide complete and accurate information to Tyler staff for analysis and understanding of current workflows and business processes.

4.3.1 Fundamentals Review

Fundamentals Review provides functional leads and Power Users an overall understanding of software capabilities prior to beginning current and future state analysis. The primary goal is to provide a basic understanding of system functionality, which provides a foundation for upcoming conversations regarding future state processing. Tyler utilizes a variety of methods for completing fundamentals training including the use of eLearning, videos, documentation, and walkthroughs.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2	Assess & Define																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Schedule fundamentals review & provide fundamentals materials & prerequisites, if applicable		A	R	I								C	I		I				I	
Complete fundamentals materials review and prerequisites			I									A	R		I				C	
Ensure all scheduled attendees are present			I	I							A	R	C		I					
Facilitate fundamentals review			A	R								I	I		I					

4.3.2 Current/Future State Analysis

Village and Tyler evaluate current state processes, options within the new software, pros and cons of each option based on current or desired state, and make decisions about future state configuration and processing.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2	Current/Future State Analysis																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Provide Current/Future State analysis materials to the Village, as applicable		A	R	I								C	I		I					
Conduct Current & Future State analysis			A	R								I	C	I	C					
Provide pros and cons of Tyler software options			A	R								I	C	I	C					
Make Future State Decisions according to due date in the Project Plan			I	I						C	A	R	I	C	I					
Record Future State decisions			A	R								I	C	I	C					

4.3.3 Data Conversion Planning & Mapping

This entails the activities performed to prepare to convert data from the Village's Legacy System Applications to the Tyler system. Tyler staff and the Village work together to complete Data Mapping for each piece of data (as outlined in the Agreement) from the Legacy System to a location in the Tyler system. Tyler staff will provide information and support to the Village project team to ensure the team understands the steps to take to complete the necessary Data Mapping and provide the necessary data mapping templates or each conversion agreed upon in the project initiation phase as detailed in the investment summary.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2	Data Conversion Planning & Mapping																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review contracted data conversion(s) options			A	R	I							C	C		C			C		
Map data from Legacy System to Tyler system			I	C	I							A	C		C			R		
Pull conversion data extract			I		I							A	C		C			R		
Run balancing Reports for data pulled and provide to Tyler			I		I							A	C		R			I		
Review and approve initial data extract		A	I	C	R							I						I		
Correct issues with data extract, if needed			I	C	C							A	C		C			R		

4.3.4 Standard 3rd Party Data Exchange Planning

Standard Data Exchange tools are available to allow clients to get data in and out of the Tyler system with external systems. Data exchange tools can take the form of Imports and Exports, and Interfaces.

A Standard Interface is a real-time or automated exchange of data between two systems. This could be done programmatically or through an API. It is Tyler's responsibility to ensure the Tyler programs operate correctly. It is the Village's responsibility to ensure the third-party program operates or accesses the data correctly.

The Village and Tyler project manager(s) will work together to define/confirm which Data Exchanges are needed (if not outlined in the Agreement). Tyler will provide a file layout for each Standard Data Exchange and will provide information and assistance to the Village in understanding the requirements of the file layouts required for each Standard Data Exchange.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2	Standard 3 rd Party Data Exchange Planning																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review Standard or contracted Data Exchanges			A	R								C	I		I			C		
Define or confirm needed Data Exchanges			I	C								A	C		C			R		

4.3.5 Modification Analysis & Specification, if contracted

Tyler staff conducts additional analysis and develops specifications based on information discovered during this Stage. The Village reviews the specifications and confirms they meet Village's needs prior to acceptance. Out of Scope items or changes to specifications after acceptance may require a Change Request.

Tyler's intention is to minimize Modifications by using Standard functionality within the Application, which may require a Village business process change. It is the responsibility of the Village to detail all of their needs during the Assess and Define Stage. Tyler will write up specifications (for Village approval) for contracted program Modifications. Upon approval, Tyler will make the agreed upon Modifications to the respective program(s). Once the Modifications have been delivered, the Village will test and approve those changes during the Build and Validate Stage.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2	Modification Analysis & Specification, if contracted																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Analyze contracted modified program requirements			A	C			R					C	C	I	C			C		
Develop specification document(s)	A		I	C			R					I	I		I			I		
Review specification document(s); provide changes to Tyler, if applicable			I	C			C					A	R	I	C			C		
Sign-off on specification document(s) and authorize work			I				I				A	R	C	I	I			C		

4.3.6 Forms & Reports Planning

Village and Tyler project manager(s) review Forms and Report needs. Items that may be included in the Agreement are either Standard Forms and Reports or known/included Modification(s). Items not included in the Agreement could be either Village-developed Reports or a newly discovered Modification that will require a Change Request.

The Tyler Project Manager will ensure that forms meetings and activities are scheduled to allow sufficient time for completion, testing and acceptance by the Village prior to the Go Live date of the phase for which the forms are to be implemented.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2	Forms & Reports Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review required Forms output			A	R									C	I	C			I		
Review and complete Forms options and submit to Tyler			I			I						A	R		C					
Review in Scope Reports			A	R								I	C		C					
Identify additional Report needs			I	C								A	R		C					
Add applicable tasks to Project schedule	A	R	I			C						C	I		I			I		

4.3.7 System Deployment

The Tyler Technical Services Team Installs Tyler Applications on the server (hosted or client-based) and ensures the platform operates as expected.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 2		System Deployment															
		TYLER								CLIENT							
TASKS		Tyler Executive Manager															
		Tyler Implementation Manager															
		Tyler Project Manager															
		Tyler Implementation Consultant															
		Tyler Data Conversion Experts															
		Tyler Forms & Reports Experts															
		Tyler Modification Programmers															
		Tyler Technical Support															
		Tyler Sales															
		Client Executive Sponsor															
	Install contracted software on server	A															
	Ensure platform operates as expected	A		I													

4.3.8 Control Point 2: Assess & Define Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below. Advancement to the Build & Validate Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.3.8.1 Assess & Define Stage Deliverables

- Completed analysis Questionnaire
 - Objective: Gather and document information related to Village business processes for current/future state analysis as it relates to Tyler approach/solution.
 - Scope: Provide comprehensive answers to all questions on Questionnaire(s).
 - Acceptance criteria: Village acceptance of completed Questionnaire based on thoroughness of capturing all Village business practices to be achieved through Tyler solution.
- Data conversion summary and specification documents
 - Objective: Define data conversion approach and strategy.
 - Scope: Data conversion approach defined, data extract strategy, conversion and reconciliation strategy.
 - Acceptance criteria: Data conversion document(s) delivered to the Village, reflecting complete and accurate conversion decisions.
- Modification specification documents, if contracted
 - Objective: Provide comprehensive outline of identified gaps, and how the modified program meets the Village's needs.
 - Scope: Design solution for Modification.
 - Acceptance criteria: Village accepts Modified Specification Document(s) and agrees that the proposed solution meets their requirements.
- Completed Forms options and/or packages
 - Objective: Provide specifications for each Village in Scope form, Report and output requirements.
 - Scope: Complete Forms package(s) included in agreement and identify Report needs.
 - Acceptance criteria: Identify Forms choices and receive supporting documentation.
- Installation checklist
 - Objective: Installation of purchased Tyler software.
 - Scope: Tyler will conduct an initial coordination call, perform an installation of the software included in the Agreement, conduct follow up to ensure all tasks are complete, and complete server system administration training, unless the Village is hosted.
 - Acceptance criteria: Tyler software is successfully installed and available to authorized users, Village team members are trained on applicable system administration tasks.

4.3.8.2 Assess & Define Stage Acceptance Criteria

- Tyler software is installed.

- Fundamentals review is complete.
- Required Form information complete and provided to Tyler.
- Current/Future state analysis completed; Questionnaires delivered and reviewed.
- Data conversion mapping and extractions completed and provided to Tyler.
- Forms packages and supporting documentation are provided to the Village by Tyler.

4.4 Build & Validate (Stage 3)

The objective of the Build & Validate Stage is to prepare the software for use in accordance with the Village's needs identified during the Assess and Define Stage, preparing the Village for Final Testing and Training.

4.4.1 Configuration & Power User Training

Tyler staff collaborates with the Village to complete software configuration based on the outputs of the future state analysis performed during the Assess and Define Stage. Tyler staff will train the Village Power Users to prepare them for the Validation of the software. The Village collaborates with Tyler staff iteratively to Validate software configuration.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 3	Build & Validate																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Perform configuration			A	R								I	R		I					
Power User process and Validation training			A	R								I	C	I	C				I	
Validate configuration			I	C								A	C		R			C		

Tyler completes an initial review of the converted data for errors. With assistance from the Village, the Tyler Data Conversion Team addresses items within the conversion program to provide the most efficient data conversion possible. With guidance from Tyler, the Village reviews specific data elements within the system and identifies and Reports discrepancies in writing. Iteratively, Tyler collaborates with the Village to address conversion discrepancies prior to acceptance.

Tyler will notify the Village of any questions or concerns relating to the data, format, reported issues, or any other item relating to the conversion pass in advance of the pass being due and allow enough time for the pass to be completed in the following timeframe: the first conversion pass will be delivered in four - six weeks from the date Tyler is notified the data file is made available to Tyler using the agreed upon method to transfer the data. This requires that the data be converted within that six week time period.) Delivery by Tyler of subsequent data passes (after the initial pass) will not exceed two (2) weeks from the date new data with corrections is submitted or documented issues are provided to the Conversion Programmer. On subsequent passes of data for conversion, in the event the Tyler conversion team does not resolve any of the issues, errors, or discrepancies provided by the Village in writing to Tyler, a corrected data pass will be provided to the Village within two (2) business days where feasible with the understanding due to the complexity and research of the issue or the timing of compiling the conversion pass it may span a turn-around time of 3-5 business days from the date the Village notifies Tyler of the incorrect or incomplete pass.

[illegible]

Complete initial review of data errors		A	I	C	R							I	I					C		
Review data conversion and submit needed corrections				I	C	I						A	C		R			C		
Revise conversion program(s) to correct error(s)		A	I	C	R							I	I		C			C		

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4.4.3 Standard 3rd Party Data Exchange Validation

Tyler provides training on Data Exchange(s) and the Village tests each Data Exchange.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 3	Standard 3 rd Party Data Exchange Validation																
	TYLER										CLIENT						
TASKS	Tyler Executive Manager																
	Tyler Implementation Manager																
	Tyler Project Manager			A													
	Tyler Implementation Consultant			R													
	Tyler Data Conversion Experts																
	Tyler Forms & Reports Experts																
	Tyler Modification Programmers																
	Tyler Technical Support																
	Tyler Sales																
	Client Executive Sponsor																
Train Data Exchange(s) processing in Tyler software	Client Steering Committee																
	Client Project Manager			C													
	Client Functional Leads			I													
Coordinate 3 rd Party Data Exchange activities	Client Change Management Leads			I													
	Client Power Users			I													
	Client Department Heads																
Test all Standard 3 rd party Data Exchange(s)	Client End Users																
	Client Technical Leads			C													
	Client Project Toolset Coordinator			I													
	Client Upgrade Coordinator																

4.4.4 Modification Delivery & Validation, if contracted

Tyler delivers in Scope Modification(s) to the Village for preliminary testing. Final acceptance will occur during the Final Testing and Training Stage.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 3	Modification Delivery & Validation, if contracted																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Develop and deliver contracted modified program(s)		A	I	C	I		R					I	C	I	C			I		C
Test contracted modified program(s) in isolated database			I	C			C					A	C		R			C		
Report discrepancies between specification and delivered contracted modified program(s)			I	I			I					A	R		C			C		
Make corrections to contracted modified program(s) as required		A	I	C	I		R					I	C		C			I		

4.4.5 Forms & Reports Validation

Tyler provides the completed forms and provides training on Standard Forms/Reports and the Village tests each Standard Form/Report.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

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STAGE 3	Forms & Reports Validation																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Deliver completed Tyler Forms			A			R						I	I							
Install Tyler Forms for testing			A			R						I	I							
Standard Forms & Report training			A	R								I	C		C			I		
Test Standard Forms & Reports			I	C		C						A	C		R			C		

4.4.6 Control Point 3: Build & Validate Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. Advancement to the Final Testing & Training Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.4.6.1 Build & Validate Stage Deliverables

- Initial data conversion
 - Objective: Convert Legacy System data into Tyler system.
 - Scope: Data conversion program complete; deliver converted data for review.
 - Acceptance criteria: Initial error log available for review.
- Data conversion verification document
 - Objective: Provide instructions to the Village to verify converted data for accuracy.
 - Scope: Provide self-guided instructions to verify specific data components in Tyler system.
 - Acceptance criteria: Village accepts data conversion delivery; Village completes data issues log.
- Installation of Modifications on the Village's server(s) *except for hosted Clients
 - Objective: Deliver Modification(s) in Tyler software.
 - Scope: Program for Modification is complete and available in Tyler software, Modification testing.
 - Acceptance criteria: Delivery of Modification(s) results in objectives described in the Village-signed specification.
- Standard Forms & Reports Delivered
 - Objective: Provide Standard Forms & Reports for review.
 - Scope: Installation of all Standard Forms & Reports included in the Agreement.
 - Acceptance criteria: Standard Forms & Reports available in Tyler software for testing in Stage 4.

4.4.6.2 Build & Validate Stage Acceptance Criteria

- Application configuration completed.
- Standard Forms & Reports delivered and available for testing in Stage 4.
- Data conversions (except final pass) delivered.
- Standard 3rd party Data Exchange training provided.
- Modifications delivered and available for testing in Stage 4.
- The Village and Tyler have done a review of primary configuration areas to validate completeness and readiness for testing and acceptance in Stage 4.

4.5 Final Testing & Training (Stage 4)

During Final Testing and Training, Tyler and the Village review the final Cutover plan. A critical Project success factor is the Village understanding the importance of Final Testing and Training and dedicating the resources required for testing and training efforts in order to ensure a successful Production Cutover. The cutover planning session will be scheduled to be completed no less than forty-five (45) days prior to the scheduled Production Cutover. The Production Cutover Checklist will be completed and delivered to the Village no less than thirty (30) days prior to the scheduled Production Cutover.

4.5.1 Cutover Planning

Village and Tyler project manager(s) discuss final preparations and critical dates for Production Cutover. Tyler delivers a Production Cutover Checklist to outline Cutover tasks to help prepare the Village for success.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 4	Cutover Planning																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Cutover Planning Session		A	R	C							I	C	C	C	C			C	C	
Develop Production Cutover Checklist		A	R	C						I	I	C	C	I	I			C		

4.5.2 User Acceptance Testing (UAT)

The Village performs User Acceptance Testing to verify software readiness for day-to-day business processing. Tyler provides a Test Plan for users to follow to ensure proper Validation of the system.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 4	User Acceptance Testing (UAT)																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Deliver Test Plan for User Acceptance Testing		A	R	C								I	I							
Perform User Acceptance Testing			I	C							A	R	C	C	C	I	I	C	I	
Accept modified program(s), if applicable			I	I			I				A	R	C	I	C			C		
Validate Report performance			I	C		C						A	C		R			C		

4.5.3 End User Training

End Users attend training sessions to learn how to utilize Tyler software. Training focuses primarily on day-to-day Village processes that will be delivered via group training, webinar, eLearnings and/or live training sessions.

Unless stated otherwise in the Agreement, Tyler provides one occurrence of each scheduled training or implementation topic with up to the maximum number of users as defined in the Agreement, or as otherwise mutually agreed. Village users who attended the Tyler sessions may train any Village users not able to attend the Tyler sessions or additional sessions may be contracted at the applicable rates for training.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 4	End User Training																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Conduct user training sessions			A	R								C	I		I	I		I	I	
Conduct additional End User training sessions			I							I	A	C	I	R	I	I	I	I	I	

4.5.4 Control Point 4: Final Testing & Training Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. Advancement to the Production Cutover Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.5.4.1 Final Testing & Training Stage Deliverables

- Production Cutover checklist
 - Objective: Provide a detailed checklist outlining tasks necessary for production Cutover.
 - Scope: Dates for final conversion, date(s) to cease system processing in Legacy System, date(s) for first processing in Tyler system, contingency plan for processing.
 - Acceptance criteria: Definition of all pre-production tasks, assignment of owners and establishment of due dates.
- User Acceptance Test Plan
 - Objective: Provide testing steps to guide users through testing business processes in Tyler software.
 - Scope: Testing steps for Standard business processes.
 - Acceptance criteria: Testing steps have been provided for Standard business processes.

4.5.4.2 Final Testing & Training Stage Acceptance Criteria

- Production Cutover Checklist delivered and reviewed.
- Modification(s) tested and accepted, if applicable.
- Standard 3rd party Data Exchange programs tested and accepted.
- Standard Forms & Reports tested and accepted.
- User acceptance testing completed.
- End User training completed.

4.6 Production Cutover (Stage 5)

Village and Tyler resources complete tasks as outlined in the Production Cutover Plan and the Village begins processing day-to-day business transactions in the Tyler software. Following Production Cutover, the Village transitions to the Tyler support team for ongoing support of the Application.

4.6.1 Final Data Conversion, if applicable

The Village provides final data extract and Reports from the Legacy System for data conversion and Tyler executes final data conversion. The Village may need to manually enter into the Tyler system any data added to the Legacy System after final data extract. The final data conversion pass will be delivered by Tyler within three (3) business days of receiving on-time/as-scheduled in the detailed project plan notification from the Village that the data files is available for Tyler's access using the method as agreed to by Tyler and the Village and will be scheduled and included as part of the Production Cutover Plan. The Village may elect to have a weekend conversion provided it is scheduled in advance with Tyler, Tyler has the staffing, and the Village approves any additional billable costs associated with the weekend support. The final pass of data will be provided to Tyler by the end of the Village's business day on Friday and the final pass will be delivered by Tyler by the beginning of the Village's business day on the following Monday, where a weekend conversion is scheduled.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 5	Final Data Conversion, if applicable																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Provide final data extract			C		I						I	A	C	I	I	I	I	R		
Provide final extract balancing Reports			I		I							A	C		R			I		
Convert and deliver final pass of data		A	I	I	R							I	I		I			C		
Validate final pass of data			I	C	C						I	A	C		R			C		
Load final conversion pass to Production environment			I		I						I	A	C	I	C			R		

4.6.2 Production Processing & Assistance

Tyler staff collaborates with the Village during Production Cutover activities. The Village transitions to Tyler software for day-to day business processing.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 5	Production Processing & Assistance																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Production processing			C	C						I	I	A	R	R	R	R	R	R	I	I
Provide production assistance			A	R				C				I	C	C	C	C	C	C		

4.6.6.3 Transition to Tyler Support

Tyler project manager(s) introduce the Village to the Tyler Support team, who provides the Village with day-to-day assistance following Production Cutover.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

[illegible]

4.6.4 Schedule Post-Production Services, if applicable

Tyler provides post-production services if included in the Agreement. Prior to scheduling services, the Tyler project manager(s) collaborate with Village project manager(s) to identify needs.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 5	Schedule Post-Production Services, if applicable																			
	TYLER										CLIENT									
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Identify topics for post-production services			C	C								A	R	I	C				I	
Schedule services for post-production topics	A	R	I									C	C	I	C				I	

4.6.5 Control Point 5: Production Cutover Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. Advancement to the Phase/Project Closure Stage is dependent upon Tyler's receipt of this Stage Acceptance.

4.6.5.1 Production Cutover Stage Deliverables

- Final data conversion, if applicable
 - Objective: Ensure (in Scope) Legacy System data is available in Tyler software in preparation for production processing.
 - Scope: Final passes of all conversions completed in this Phase.
 - Acceptance criteria: Data is available in production environment.
- Support transition documents
 - Objective: Define strategy for on-going Tyler support.
 - Scope: Define support strategy for day-to-day processing, conference call with Village Project Manager(s) and Tyler support team, define roles and responsibilities, define methods for contacting support.
 - Acceptance criteria: The Village receives tools to contact support and understands proper support procedures.

4.6.5.2 Production Cutover Stage Acceptance Criteria

- Final data conversion(s) delivered.
- Processing is being done in Tyler production.
- Transition to Tyler support is completed.
- Post-live services have been scheduled, if applicable.

4.7 Phase/Project Closure (Stage 6)

Project or Phase closure signifies full implementation of all products purchased and encompassed in the Phase or Project. The Village moves into the next cycle of their relationship with Tyler (next Phase of implementation or long-term relationship with Tyler Support).

4.7.1 Close Phase/Project

The Village and Tyler project manager(s) review the list of outstanding Project activities and develop a plan to address them. The Tyler project manager(s) review the Project budget and status of each contract Deliverable with the Village project manager(s) prior to closing the Phase or Project.

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed

STAGE 6	Close Phase/Project																			
	TYLER									CLIENT										
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review outstanding Project activities and develop action plan		A	R	C								C	C	I	C	I		C		
Review Project budget and status of contract Deliverables		A	R							I	I	C								

4.7.2 Control Point 6: Phase/Project Closure Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. This is the final acceptance for the Phase/Project.

4.7.2.1 Phase/Project Closure Stage Deliverables

- Phase/Project reconciliation report
 - Objective: Provide comparison of contract Scope and Project budget.
 - Scope: Contract Scope versus actual, analysis of services provided and remaining budget, identify any necessary Change Requests or Project activity.
 - Acceptance criteria: Acceptance of services and budget analysis and plan for changes, if needed.

4.7.2.2 Phase/Project Closure Stage Acceptance Criteria

- Outstanding Phase or Project activities have been documented and assigned.
- Phase/final Project budget has been reconciled.
- Tyler Deliverables for the Phase/Project are complete.

5 Roles and Responsibilities

5.1 Tyler Roles and Responsibilities

Tyler assigns project manager(s) prior to the start of each Phase of the Project. The project manager(s) assign additional Tyler resources as the schedule develops and as needs arise. One person may fill multiple project roles. The Project Managers are responsible for ensuring that Tyler's responsibilities and commitments included in this Statement of Work are delivered as outlined herein. Should the project manager be unsuccessful in ensuring the responsibilities and commitments are completed as outlined in this document, Hinsdale can escalate to Tyler Implementation Director. The Project Manager assigns other Tyler resources as the schedule develops.

In the event of a transitional period where the implementation personnel is no longer available, Tyler will work closely with the Village to work out a transition plan. If the replacement Tyler personnel serves in a PM and IC capacity (delivering both project management and implementation consultant services), the active project commitments/assignments outside of the Village of Hinsdale will be prioritized to ensure the resource has sufficient availability to successfully meet the needs of the project including ensuring:

- bi-weekly status meetings are not missed
- the dual role does not cause the Village to compress, shorten, or otherwise adjust its timeline due to limited availability of the dual role
- Tyler personnel is responsive (during business hours) and delays to inquiries do not result due to travel commitments resulting from the dual role

If the Tyler staff member is serving in the dual role as a result of internal Tyler promotions or staff re-assignment, then the individual will serve in the dual role limited to a transition period not to exceed 45 days

5.1.1 Tyler Executive Management

- Provides clear direction for Tyler staff on executing on the Project Deliverables to align with satisfying the Village's overall organizational strategy.
- Authorizes required project resources.
- Resolves all decisions and/or issues not resolved at the implementation management level as part of the escalation process.
- Offers additional support to the project team and is able to work with other Tyler department managers in order to escalate and facilitate implementation project tasks and decisions.
- Acts as the counterpart to the Village's executive sponsor.

5.1.2 Tyler Implementation Management

- Acts as the counterpart to the Village steering committee.
- Assigns initial Tyler project personnel.

- Works to resolve all decisions and/or issues not resolved at the Project Management level as part of the escalation process.
- Attends Village steering committee meetings as requested.
- Provides support for the project team.
- Provides management support for the Project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.

5.1.3 Tyler Project Manager

The Tyler project manager(s) provides oversight of the Project, coordination of resources between departments, management of the project budget and schedule, effective risk and issue management, and is the primary point of contact for all Project related items.

- Contract Management
 - Validates contract compliance throughout the Project.
 - Ensures Deliverables meet contract requirements.
 - Acts as primary point of contact for all contract and invoicing questions.
 - Prepares and presents contract milestone sign-offs for acceptance by Village project manager(s).
 - Coordinates Change Requests, if needed, to ensure proper Scope and budgetary compliance.
- Planning
 - Update and deliver Implementation Management Plan.
 - Defines project tasks and resource requirements.
 - Develops initial project schedule and full-scale Project Plan.
 - Collaborates with Village project manager(s) to plan and schedule project timelines to achieve on-time implementation.
 - Conducts a status meeting with the Village of Hinsdale Project Manager(s) on, at minimum, a bi-weekly basis. The Tyler Project Manager will provide an agenda for the status meeting at minimum of one (1) business day prior to the scheduled status meeting.
- Implementation Management
 - The Project Manager is responsible for ensuring that Tyler's responsibilities and commitments included in this Statement of Work are delivered as outlined herein.
 - The Tyler Project Manager is responsible for the Scope and budget of Project; establishing process and approval matrix with the Village to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
 - Establishes and manages a schedule and resource plan that properly supports the Project Plan that is also in balance with Scope/budget.
 - Establishes risk/issue tracking/reporting process between the Village and Tyler and takes all necessary steps to proactively mitigate these items or communicates with transparency to the Village any items that may impact the outcomes of the Project.
 - Collaborates with the Village's project manager(s) to establish key business drivers and success indicators that will help to govern project activities and key decisions to ensure a quality outcome of the project.

- Communicates to the Village Project Manager when changes, additions, or modifications are made to the Project Plan. This communication can be an email alerting the Hinsdale PM of the changes.
- Sets a routine communication plan that will aide all project team members, of both the Village and Tyler, in understanding the goals, objectives, status and health of the project.
- Assist the Hinsdale PM to prepare for parallel testing by confirming that the data set as required for the test is available in the Tyler system prior to the scheduled Parallel Test (if activity is not completed by the Implementation Consultant).
- Team Management
 - Acts as liaison between project team and Tyler manager(s).
 - Identifies and coordinates all Tyler resources across all applications, Phases, and activities including development, forms, installation, reports, implementation, and billing.
 - Provides direction and support to project team.
 - Builds partnerships among the various stakeholders, negotiating authority to move the Project forward.
 - Manages the appropriate assignment and timely completion of tasks as defined in the Project Plan, task list, and Production Cutover Checklist.
 - Assesses team performance and adjusts as necessary.
 - Interfaces closely with Tyler developers to coordinate program Modification activities.
 - Coordinates with in Scope 3rd party providers to align activities with ongoing project tasks.

5.1.4 Tyler Implementation Consultant

- Completes tasks as assigned by the Tyler project manager(s).
- Performs problem solving and troubleshooting.
- Conducts discovery to review the Village of Hinsdale business practices, environment and workflow, documents the workflows and configuration requirements (if not completed by Tyler Project Manager).
- Follows up on issues identified during sessions.
- Documents activities for on site services performed by Tyler. The document includes all homework tasks to be completed by the Village project team and Tyler. In addition, the Village will ensure that each task is assigned to a specific individual(s) and each task is assigned a due date.
- Provides conversion Validation and error resolution assistance. This includes providing direction and instruction to the Village for the steps to take, for the specific conversion at hand, to validate the conversion pass.
- Tyler will provide documentation, specific to the data being validated, on the steps to be taken by the Village in order to validate the converted data and report any issues or errors, or discrepancies to Tyler.
- Recommends guidance for testing Forms and Reports.
- Tests software functionality with the Village following configuration.
- Assists during Production Cutover process and provides production support until the Village transitions to Tyler Support.
- Creates detailed agendas for scheduled sessions with the Village that includes a description of the topics to be addressed in the session. The agenda will contain sufficient detail for the Village to identify and ensure the appropriate and relevant project team members will be in attendance at

the session. The agenda will include a description of all prerequisites (including homework and project tasks) to be completed by the Village of prior to the session.

- Provides product related education.
- Effectively facilitates training sessions and discussions with Village and Tyler staff to ensure adequate discussion of the appropriate agenda topics during the allotted time.
- Conducts training (configuration, process, conversion Validation) for Power Users and the Village's designated trainers for End Users.
- Clearly documents homework tasks with specific due dates and owners, supporting and reconciling with the final Project Plan.
- Keeps Tyler project manager(s) proactively apprised of all issues which may result in the need for additional training, change in schedule, change in process decisions, or which have the potential to adversely impact the success of the Project prior to taking action.

5.1.5 Tyler Data Conversion Experts

- Validates customer data files are in proper format
- Upon review of files, notifies the Tyler Project Manager of any issues, questions, or concerns relating to the data files provided by the Village of Addison. Once the conversion team receives the data they will review for proper format of data. The conversion team may have questions for the Village during the first pass as they work through the specific conversion analysis of the data.
- Develops customized conversion programs to convert Legacy System data into the Tyler database for production use according to defined mapping
- Provides error Reports on unsupported data conditions and the merging or normalization of data fields.
- Assists Village of Addison with understanding and interpreting error Reports
- Performs modifications and corrections to customized conversion programs as the Village of Addison discovers data anomalies and exception conditions
- In the event that the the number of conversion passes are becoming excessive, the condition of the data pass is not improving, or the data is not in a final state as go live is approaching, the manager of the conversion team member working on the conversion at hand) will participate in status meetings with the Tyler Project Manager and Village of Addison to resolve the issues.

5.1.6 Tyler Forms Experts

- Provides specifications for all Forms & Reports in Scope
- Reviews requirements for Peripherals and Consumables, if applicable
- Conducts review of Village of Addison's form mockup sheets
- Develops final form designs
- Configures and installs Forms software and approved Forms

5.1.7 Tyler Development

- Programs and incorporates Customizations per the specifications into the base product
- Performs internal quality assurance and developing technical and help documentation
- Provides software updates and defect fixes

5.1.8 Tyler Sales

- Provide sales background information to Implementation during Project initiation.
- Support Sales transition to Implementation.
- Provide historical information, as needed, throughout implementation.

5.1.9 Tyler Software Support

- Manages incoming client issues via phone, email, and online customer incident portal.
- Documents and prioritizes issues in Tyler's Customer Relationship Management (CRM) system.
- Provides issue analysis and general product guidance.
- Tracks issues and tickets to timely and effective resolution.
- Identifies options for resolving reported issues.
- Reports and escalates defects to Tyler Development.
- Communicates with the Village on the status and resolution of reported issues.

5.1.10 Tyler SaaS Technicians

- Provides maintenance of hosted server hardware, Operating System, and Software Upgrades
- Provides IT-related services for server environment
- Provides remote technical assistance and tracks issues
- Provides Systems management and Disaster Recovery services within hosting services.
- Adds new Village users; SaaS determines user names incorporating a unique client identifier and user initials.
- Performs Tyler Software Upgrades through coordination with the Village

5.2 Village Roles and Responsibilities

Village resources will be assigned prior to the start of each Phase of the project. One person may be assigned to multiple project roles.

5.2.1 Village Executive Sponsor

- Provides clear direction for the Project and how the Project applies to the organization's overall strategy.
- Champions the Project at the executive level to secure buy-in.
- Authorizes required Project resources.
- Resolves all decisions and/or issues not resolved at the Village steering committee level as part of the escalation process.
- Actively participates in organizational change communications.

5.2.2 Village Steering Committee

- Works to resolve all decisions and/or issues not resolved at the project manager level as part of the escalation process.
- Attends all scheduled steering committee meetings.
- Provides support for the project team.

- Assists with communicating key project messages throughout the organization.
- Prioritizes the project within the organization.
- Provides management support for the project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.
- Has the authority to approve or deny changes impacting the following areas:
- Cost
- Scope
- Schedule
- Project Goals
- Village Policies

5.2.3 Village Project Manager(s)

The Village shall assign project manager(s) prior to the start of this Project with overall responsibility and authority to make decisions related to project Scope, scheduling, and task assignment, and communicates decisions and commitments to the Tyler project manager(s) in a timely and efficient manner. When the Village project manager(s) do not have the knowledge or authority to make decisions, he or she engages the correct resources from Village to participate in discussions and make decisions in a timely fashion to avoid Project delays.

- Contract Management
 - Validates contract compliance throughout the Project.
 - Ensures invoicing and Deliverables meet contract requirements.
 - Acts as primary point of contact for all contract and invoicing questions.
 - Signs off on contract milestone acknowledgment documents.
 - Collaborates on and approves Change Requests, if needed, to ensure proper Scope and budgetary compliance.
- Planning
 - Review and acknowledge Implementation Management Plan.
 - Defines project tasks and resource requirements for Village project team.
 - Collaborates in the development and approval of the initial Project Plan and Project Plan.
 - Collaborates with Tyler project manager(s) to plan and schedule Project timelines to achieve on-time implementation.
- Implementation Management
 - Tightly manages Project budget and Scope and collaborates with Tyler project manager(s) to establish a process and approval matrix to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
 - Collaborates with Tyler project manager to establish and manage a schedule and resource plan that properly supports the Project Plan, as a whole, that is also in balance with Scope/budget.
 - Collaborates with Tyler Project manager(s) to establishes risk/issue tracking/reporting process between the Village and Tyler and takes all necessary steps to proactively mitigate

these items or communicates with transparency to Tyler any items that may impact the outcomes of the Project.

- Collaborates with Tyler Project manager(s) to establish key business drivers and success indicators that will help to govern Project activities and key decisions to ensure a quality outcome of the Project.
- Routinely communicates with both Village staff and Tyler, aiding in the understanding of goals, objectives, status, and health of the Project by all team members.
- Team Management
 - Acts as liaison between project team and stakeholders.
 - Identifies and coordinates all Village resources across all modules, Phases, and activities including data conversions, forms design, hardware and software installation, reports building, and satisfying invoices.
 - Provides direction and support to project team.
 - Builds partnerships among the various stakeholders, negotiating authority to move the Project forward.
 - Manages the appropriate assignment and timely completion of tasks as defined in the Project Plan, task list, and Production Cutover Checklist.
 - Assesses team performance and takes corrective action, if needed.
 - Provides guidance to Village technical teams to ensure appropriate response and collaboration with Tyler Technical Support Teams to ensure timely response and appropriate resolution.
 - Coordinates in Scope 3rd party providers to align activities with ongoing Project tasks.

5.2.4 Village Functional Leads

- Makes business process change decisions under time sensitive conditions.
- Communicates existing business processes and procedures to Tyler consultants.
- Assists in identifying business process changes that may require escalation.
- Attends and contributes business process expertise for current/future state analysis sessions.
- Identifies and includes additional subject matter experts to participate in Current/Future State Analysis sessions.
- Provides business process change support during Power User and End User training.
- Completes performance tracking review with client project team on End User competency on trained topics.
- Provides Power and End Users with dedicated time to complete required homework tasks.
- Act as an ambassador/champion of change for the new process.
- Identifies and communicates any additional training needs or scheduling conflicts to Village project manager.
- Prepares and Validates Forms.
- Actively participates in all aspects of the implementation, including, but not limited to, the following key activities:
 - Task completion
 - Stakeholder Presentation
 - Implementation Management Plan development

- Schedule development
- Maintenance and monitoring of risk register
- Escalation of issues
- Communication with Tyler project team
- Coordination of Village resources
- Attendance at scheduled sessions
- Change Management activities
- Modification specification, demonstrations, testing and approval assistance
- Conversion Analysis and Verification Assistance
- Decentralized End User Training
- Process Testing
- User Acceptance Testing

5.2.5 Village Power Users

- Participate in Project activities as required by the project team and project manager(s).
- Provide subject matter expertise on Village business processes and requirements.
- Act as subject matter experts and attend current/future state and validation sessions as needed.
- Attend all scheduled training sessions.
- Participate in all required post-training processes as needed throughout Project.
- Participate in Conversion Validation.
- Test all Application configuration to ensure it satisfies business process requirements.
- Become Application experts.
- Participate in User Acceptance Testing.
- Adopt and support changed procedures.
- Complete all Deliverables by the due dates defined in the Project Plan.
- Demonstrate competency with Tyler products processing prior to Production Cutover.
- Provide knowledge transfer to Village staff during and after implementation.

5.2.6 Village End Users

- Attend all scheduled training sessions.
- Become proficient in Application functions related to job duties.
- Adopt and utilize changed procedures.
- Complete all Deliverables by the due dates defined in the Project Plan.
- Utilize software to perform job functions at and beyond Production Cutover.
-

5.2.7 Village Change Management Lead(s)

- Validates users receive timely and thorough communication regarding process changes.
- Provides coaching to supervisors to prepare them to support users through the project changes.
- Identifies the impact areas resulting from project activities and develops a plan to address them proactively.
- Identifies areas of resistance and develops a plan to reinforce the change.
- Monitors post-production performance and new process adherence.

5.3 Recommended Village Responsibilities

- The Village acknowledges the following recommended responsibilities:

5.3.1 Technical Support

- Coordinates updates and releases with Tyler as needed.
- Coordinates the copying of source databases to training/testing databases as needed for training days.
- Extracts and transmits conversion data and control reports from Village's Legacy System per the conversion schedule set forth in the Project Plan.
- Coordinates and adds new users and printers and other Peripherals as needed.
- Validates all users understand log-on process and have necessary permission for all training sessions.
- Coordinates Interface development for Village third party Data Exchanges.
- Develops or assists in creating Reports as needed.
- Ensures onsite system hardware meets specifications provided by Tyler.

5.3.2 Upgrades

- Becomes familiar with the Software Upgrade process and required steps.
- Becomes familiar with Tyler's releases and updates.
- Utilizes Tyler Community to stay abreast of the latest Tyler releases and updates, as well as the latest helpful tools to manage the Village's Software Upgrade process.
- Assists with the Software Upgrade process during implementation.
- Manages Software Upgrade activities post-implementation.
- Manages Software Upgrade plan activities.
- Coordinates Software Upgrade plan activities with Village and Tyler resources.
- Communicates changes affecting users and department stakeholders.
- Obtains department stakeholder sign-offs to upgrade production environment.

5.3.3 Project Toolsets

- Ensures users have appropriate access to Tyler project toolsets such as Tyler University, Tyler Community, Tyler Product Knowledgebase, SharePoint, etc.
- Conducts training on proper use of toolsets.
- Validates completion of required assignments using toolsets.

6 Glossary

Word or Term	Definition
Accountable	The person who is ultimately accountable for decisions being made on a task.
Application	A computer program designed to perform a group of coordinated functions, tasks or activities for the benefit of the user.
Build Blueprint	A document recording future state decisions intended to allow Tyler to satisfy business needs/requirements during the Build & Validate Stage through configuration and setups to develop the final solution. A means for the Village to Validate what was agreed to be in Scope has been Delivered.
Business Requirements Document	A specification document used to describe Village requirements not available through Tyler software functionality, which will lead to a Modification with Village acceptance.
Change Control	A systematic approach for managing change governing how Change Requests will be received, assessed and acted on.
Change Management	An approach for ensuring that changes are thoroughly and smoothly implemented and that the lasting benefits of change are achieved. The focus is on the global impact of change with an intense focus on people and how individuals and teams move from the current situation to the new one.
Change Request	A form used as part of the Change Control process whereby changes in the Scope of work, timeline, resources, and/or budget are revised and agreed upon by participating parties.
Consulted	Anyone who must be consulted with prior to a decision being made and/or the task being completed
Consumables	Items that are used on a recurring basis, usually by Peripherals. Examples: paper stock or scanner cleaning kits.
Control Point	Occurring at the end of each Stage, the Control Point serves as a formal client review point. Project progress cannot continue until the client acknowledges the agreed upon Deliverables of the Stage have been met, or agree on an action plan to make the Deliverable acceptable and move to next Stage while executing final steps of current Stage.
Data Exchange	A term used to reference Imports and Exports, and Interfaces which allow data to be exchanged between an external system and Tyler software.
Data Mapping	The process of mapping fields from the Legacy System to the appropriate location in the new system from one or more sources.
Deliverable	A tangible or intangible object/document produced because of the Project that is intended to be delivered to a client (either internal or external) or vendor at a specific time.
End User	The person for whom the software is designed to use on a day-to-day basis.

Forms	A document which is typically printed on a template background and only captures data for one record per page. Forms are provided to entity customers whether internal (employees) or external (citizens).
Imports and Exports	A process within the system that a user is expected to run to consume (Import) or produce (Export) a specifically defined file format/layout.
Informed	Anyone who will be updated when decisions are made or a task is completed.
Install	References the initial Installation of software files on client servers and preparing the software for use during configuration. The version currently available for general release will always be used during the initial Install.
Interface	A real-time or automated exchange of data between two systems.
Legacy System	The system from which a client is converting.
Modification	Modification of software program package to provide individual client requirements documented within the Scope of the Agreement.
Peripherals	An auxiliary device that connects to and works with the computer in some way. Examples: mouse, keyboard, scanner, external drive, microphone, speaker, webcam, and digital camera.
Phase	A portion of the Project in which specific set of related products are typically implemented. Phases each have an independent start, Production Cutover and closure dates but use the same Implementation Plans as other Phases within the Project. Phases may overlap or be sequential and may have the same Tyler project manager and Tyler project team or different individuals assigned.
Power User	An experienced client person or group who is (are) an expert(s) in the client business processes, as well as knowledgeable in the requirements and acceptance criteria.
Production Cutover	The Village is using the Tyler software to conduct daily operations.
Project	The Project includes all implementation activity from Plan & Initiate to Closure for all products, Applications and functionality included in a single Agreement. The Project may be broken down into multiple Phases.
Project Plan	The Project Plan serves as the master roadmap for the Project. The Project Plan will be the detailed task list of the essential activities to be performed to complete the Project. Each activity will have owner(s), participant(s) if applicable, start date, and due dates. The Project Plan is a living document and will be updated quarterly with the detailed tasks for the next future quarter; only high-level tasks with rough timeframes will be plotted out beyond this.

Project Planning Meeting	Occurs during the Plan & Initiate Stage to coordinate with the Client project manager to discuss Scope, information needed for project scheduling and resources.
RACI	A chart describing level of participation by various roles in completing tasks or Deliverables for a Project or process. Also known as a responsibility assignment matrix (RAM) or linear responsibility chart (LRC).
Reports	Formatted to return information related to multiple records in a structured format. Information is typically presented in both detail and summary form for a user to consume.
Responsible	The person who will be completing the task.
Scope	Products and services that are included in the Agreement.
Software Upgrade	References the act of updating software files to a newer software release.
Stage	The top-level components of the WBS. Each Stage is repeated for individual Phases of the Project and requires acknowledgement before continuing to the next Stage. Some tasks in the next Stage may begin before the prior Stage is complete.
Stakeholder Presentation	Representatives of the Tyler implementation team will meet with key client representatives to present high level Project expectations and outline how Tyler and the Client can successfully partner to create an environment for a successful implementation.
Standard	Included in the base software (out of the box) package.
Statement of Work (SOW)	Document which will provide supporting detail to the Agreement defining Project -specific activities and Deliverables Tyler will provide to the client.
Validation (or to validate)	The process of testing and approving that a specific Deliverable, process, program or product is working as expected.
Work Breakdown Structure (WBS)	A hierarchical representation of a Project or Phase broken down into smaller, more manageable components.

7 Munis Conversion Summary

7.1 Accounting COA

- Chart of Accounts segments, objects, character codes, project codes (if applicable), organization codes (if applicable), control accounts budget rollups, fund attributes, due to/due from accounts
- Requires the use of a Tyler provided spreadsheet for design and entry of the data to be converted

7.2 Accounting - Actuals

- Summary account balances
- Up to 3 years

7.3 Accounting - Budgets

- Original budget, budget adjustments, revised budget summaries for accounts
- Up to 3 years

7.4 Accounts Payable Master

- Vendor Master file including names, addresses, SSN/FID, contacts, phone numbers
- Multiple remittance addresses
- Year-to-date 1099 amounts

7.5 Accounts Payable - Checks

- Check header data including vendor, warrant, check number, check date, overall check amount, GL cash account and clearing information
- Check detail data including related document and invoice numbers for each check
- Up to 5 years

7.6 Accounts Payable - Invoices

- Invoice header data containing general information for the invoice
- Invoice detail data containing line-specific information for the invoice
- Up to 5 years

7.7 Business License Master

- Businesses, licenses and permits, charges and receipts, and classification codes

7.8 General Billing CID

- Customer information

7.9 General Billing – Bills

- Open and closed invoices – Up to 5 years
- General Ledger information so open invoices can be processed in Munis

7.10 Payroll

- Payroll Employee Master data including data such as name, address, SSN, legacy employee ID, date of birth, hire date, activity status (such as active/inactive), leave/termination code and date, phone(s), e-address, marital status, gender, race, personnel status (such as full-time, part-time, etc.), highest degree, advice-delivery (print/email/both) and check location, plus primary group, job, location, and account information

7.11 Payroll – Accrual Balances

- Employee Accrual Balances including Vacation, Holiday, and other Leave balances
- Start of year balance, earned to date, used to date

7.12 Payroll – Accumulators

- YTD, QTD, MTD amounts for employee pay and deductions
- Needed for mid-calendar-year go-live
- May not be needed if converting earnings/deductions history
- Up to 5 years

7.13 Payroll – Check History

- Up to 5 years, additional years must be quoted. We convert amounts for earnings and deductions in employee check history, check number and date.

7.14 Payroll – Earning/Deduction Hist.

- Up to 5 years, additional years must be quoted. Earning and deduction history broken down by individual codes (earnings and deduction) and amounts per pay period, the detail of these lines, sums the check history in opt 4.

7.15 Payroll - Deductions

- Employee Deductions - including employee ID, deduction codes, tax information, and direct deposit information

7.16 Permits and Code Enforcement

- Property Use Master file including parcel and location information
- Contractor and Tradesman information such as licensing, registration, and contact data

- Owner and Customer information such as name, address, contact data; linked to the Property Use Master file

7.17 Permits and Code Enforcement

- Permit Applications table holds cost, owner, subdivision and location information
- Permits Master table carries permit type, contractor, status, fees, costs, restrictions, issue dates, expiration dates
- Application Construction, if needed, includes detailed building specs such as dimensions, square feet, number of rooms, bedrooms, baths, etc., while Application Names holds names associated with the application/project in various roles
- Additional tables can be converted for Subdivision information and Additional Comments

7.18 Permits and Code Enforcement

- Complaints and Violations data table, including the originating and responsible departments, location, parcel, and owner information, plus dates, and comments

7.19 Permits and Code Enforcement

- Inspections information, containing status, dates, times, fees, location, invoice, and owner data, plus comments

7.20 Utility Billing

- Account Master data including previous and current customer owner information- address info, phone, fax, SSN number, FID number, account status, parcel number, location street, apartment, city, state, zip, book number, read sequence, account start and end date, EFT bank information

7.21 Utility Billing –Services

- Service data for each account including service codes, status, type, factor, condo units, bill cycle codes, budget information, winter usage, meter readings (current and previous), meter usage (current and previous), sales tax information

7.22 Utility Billing –Balance Forward AR

- Total balance due on the account, or by charge code
- If late penalties will be applied in Munis after the conversion, balance forward amounts must be converted by charge code

7.23 Utility Billing –Consumption History

- History of meter readings, usage, read dates, usage days, bill amounts, bill dates, read codes
- Up to 5 years

CONSULTING AGREEMENT BETWEEN
THE VILLAGE OF HINSDALE AND BAECORE GROUP, INC

THIS AGREEMENT (hereinafter the "Agreement") is made this _____ day of December, 2018 (the "Effective Date") by and between the VILLAGE OF HINSDALE an Illinois Municipal Corporation (hereinafter "VILLAGE") and Baecore Group, Inc., an Illinois Corporation (hereinafter "Baecore"). The VILLAGE and Baecore are sometimes referred to individually herein as "Party" or collectively as "Parties".

NOW, THEREFORE, in consideration of the terms and conditions of this Agreement, the sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. Engagement of Baecore. The VILLAGE hereby engages Baecore and Baecore promises and agrees to furnish to the VILLAGE, subject to the terms and conditions in this Agreement, the services and benefits therefrom (the "Services") as set forth in the Letter of Engagement (Attachment A) attached hereto and incorporated herein by reference. Baecore agrees to perform the Services in accordance with the terms and conditions of this Agreement, the exhibits attached hereto and incorporated by reference, and applicable local, state, and federal laws, rules and regulations in effect at the time the Services are provided.
2. Performance and Standard of Care. All work conducted by Baecore shall be accomplished in a professional and workman-like manner.
3. Independent Contractor. At all times during the Term of this Agreement Baecore shall retain its independent status. The personnel assigned to VILLAGE shall remain employees of Baecore and shall not, by reason of their assignment to VILLAGE, become employees of VILLAGE. Baecore retains the right to perform similar or different services for others during the term of this Agreement. The personnel performing the Services on behalf of Baecore shall at all times be under Baecore's exclusive direction and control.
4. Insurance.
 - a. Baecore currently carries insurance coverage for commercial general liability, workers' compensation, non-owned automobile coverage and umbrella liability policies. Baecore will supply VILLAGE with Certificates of Insurance upon request.
 - b. VILLAGE shall maintain insurance and/or otherwise assume the entire risk of loss for and damage to all VILLAGE property and/or equipment and any risks, including monetary damages and losses which may arise due to acts of God and any circumstances that are beyond Baecore's reasonable control or otherwise not directly caused by or resulting from the actions of Baecore.

5. Confidentiality. The Parties each acknowledge that they may receive confidential information from the other Party or otherwise in connection with this Agreement or the performance of the Services.

- a. Baecore agrees that it and its personnel assigned to VILLAGE will not disclose information learned during the performance of this Agreement relating to the business of VILLAGE that is confidential (including, without limitation, personal identifying information, all proprietary information, and trade secrets) for any purpose, provided, however, Baecore and its personnel may disclose such information under any of the following circumstances:
 - i. Disclosure thereof in good faith by Baecore through its personnel in connection with the performance of Services pursuant to the Agreement provided that such disclosure shall not violate any federal or state law;
 - ii. Disclosure, which Baecore is advised by counsel, is required by a court or other governmental agency or competent jurisdiction provided that Baecore first gives VILLAGE written notice and an opportunity to prevent such disclosure or otherwise seek protection of such information; or
 - iii. Disclosure by Baecore of any such information or data which is generally known within the industry or otherwise in the public domain or available from other persons or entities that do not have a fiduciary duty or obligation of confidentiality to VILLAGE.
- b. The protection of confidential business information and trade secrets is vital to the interests and success of Baecore and that of its customers. By safeguarding information about Baecore, its products, commercial information and process systems, Baecore and its customers are more secure in their competitive business. It is impossible to describe in detail all of the types of information which, if given to Baecore's competitors, could negatively impact Baecore or our customers. Information that is confidential or could benefit a Baecore competitor shall not be disclosed. The aforementioned includes, but is not limited to: source code, trade secrets, technical information, research data, new product plans, consulting processes, sales, profits, unpublished financial or pricing information, and process systems. Baecore shall identify all such information as confidential prior to delivery of such to VILLAGE. VILLAGE shall not disclose such information.
 - i. If VILLAGE discloses any Baecore or customer proprietary information for purposes other than the license granted to VILLAGE in the License Agreement attached as Exhibit B and incorporated herein by reference, VILLAGE may be subject to corrective legal action. Corrective action can be

taken regardless of whether VILLAGE benefits from the disclosed information.

- ii. Notwithstanding anything to the contrary, nothing in this Agreement or the License Agreement shall prohibit VILLAGE from disclosing any software installed by Baecore on VILLAGE services to subcontractors for the purpose of facilitating VILLAGE business operations, provided that said subcontractors shall be subject to the terms and conditions of this Agreement and VILLAGE shall be responsible for any violation of the terms of this Agreement by the third party in connection with the disclosure of confidential information.
- iii. Notwithstanding anything to the contrary, nothing in this Agreement or the License Agreement shall prohibit VILLAGE from providing public records in response to a request pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*

- 6. Intellectual Property: Any Deliverables made available to VILLAGE as part of the Services provided by Baecore, including all software and programming shall remain the exclusive property of Baecore. VILLAGE shall be granted a non-assignable license to use such deliverables solely for the purpose of its governmental activities and for no other purposes. Customer development is for the sole use of VILLAGE and cannot be distributed outside of VILLAGE by VILLAGE, Its employees, or Its contractors. The license granted to VILLAGE by Baecore is set forth in Attachment B, attached hereto and incorporated by reference.
- 7. Compensation. In consideration of the performance of the Services by Baecore, VILLAGE shall pay to Baecore compensation at the rates set forth in the Letter of Engagement attached hereto as Exhibit A. Should the project extend beyond the quoted calendar days, and the project hours included, as described in the Letter of Engagement (Exhibit A) and incorporated hereto, will be billed as described in said Exhibit A. In no event shall Baecore conduct any additional work or charge for any additional services without the written approval of VILLAGE.
- 8. Payment of Compensation. Baecore shall submit invoices for payment to VILLAGE in accordance with the payment milestones and timeframe specified in Exhibit A. Payment by the VILLAGE of invoices shall conform to the requirements of the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).
- 9. Mediation. The parties agree to submit any claim, controversy or dispute arising out of or relating to this Agreement or the relationship created by this Agreement to non-binding mediation before bringing a claim, controversy or dispute in a court or before any other tribunal. The mediation is to be conducted by either an individual mediator or a mediator appointed by mediation services

mutually agreeable to the parties. The mediation shall take place at a time and location which is also mutually agreeable; provided; however, in no event shall the mediation occur later than ninety (90) days after either party notifies the other of its desire to have a dispute placed before a mediator. The costs and expenses of mediation, including compensation and expenses of the mediator (and except for the attorney's fees incurred by either party), is to be shared by the parties equally. If the parties are unable to resolve the claim, controversy or dispute within ninety (90) days after the date either party provides the other notice of mediation, then either party may bring and initiate a legal proceeding to resolve the claim, controversy or dispute unless the time period is extended by a written agreement of the parties.

10. Termination Upon Event of Breach: Either Party may terminate this Agreement for cause upon the event of material breach of the Agreement ("default") by the non-terminating party. To terminate the Agreement upon the event of material breach, the terminating party shall provide written notice to the non-terminating party of the alleged material breach. In the event the non-terminating party does not rectify the alleged breach within thirty (30) days after receipt of notice, the terminating party shall provide written notice that the non-terminating party has committed a default. For purposes of this agreement, "Material Breach" means, with respect to a given breach, that a reasonable person in the position of the nonbreaching part would wish to terminate this Agreement because of that breach. In the event a dispute arises between the terminating and non-terminating parties that cannot be resolved, the dispute shall be resolved pursuant to Section 9 of this Agreement.
11. Termination without Cause: VILLAGE may terminate this Agreement without cause upon sixty (60) days prior written notice.
12. Payment Upon Termination: Upon termination of this Agreement, VILLAGE shall pay for all Services rendered by Baecore prior and up to the effective date of termination.
13. Use of Deliverables Upon Termination: VILLAGE may continue to use for its own business purposes any and all Deliverables provided to VILLAGE as part of this Agreement and described in Exhibit A. Baecore shall not be required under this Agreement to provide any support or software and/or programming after the date of termination of this Agreement.
14. General Indemnification.
 - a. Baecore will indemnify and hold harmless VILLAGE from and against any third-party claims, losses, liabilities, damages, costs and expenses for (a) personal injury or property damage to the extent caused by Baecore's gross negligence or willful misconduct or (b) any material breach by Baecore of the terms or requirements of the contract documents or (c) violation of law by Baecore in each case occasioned or caused by, resulting from, or arising out of Baecore's performance under this Agreement. VILLAGE must notify Baecore promptly in writing of any such claim and give Baecore sole control over its defense or

settlement. VILLAGE agrees to provide Baecore with reasonable assistance, cooperation, and information in defending the claim at Baecore's expense. Baecore, the Village Board and Village staff shall each have the exclusive right to select its own counsel to represent it in any dispute. For purposes of this Agreement, "material breach" means, with respect to a given breach, that a reasonable person in the position of the nonbreaching party would wish to terminate this Agreement because of that breach.

- b. VILLAGE will indemnify and hold harmless Baecore from and against any third-party claims, losses, liabilities, damages, costs and expenses for (a) personal injury or property damage to the extent caused by VILLAGE's gross negligence or willful misconduct or (b) any material breach by VILLAGE of the terms or requirements of the contract documents or (c) VILLAGE violation of a law by VILLAGE in each case occasioned or caused by, resulting from, or arising out of VILLAGE's performance under this Agreement. Baecore must notify VILLAGE promptly in writing of any such claim and give VILLAGE sole control over its defense or settlement. Baecore agrees to provide VILLAGE with reasonable assistance, cooperation, and information in defending the claim at VILLAGE's expense. Baecore, the Village Board and Village staff shall each have the exclusive right to select its own counsel to represent it in any dispute. For purposes of this Agreement, "material breach" means, with respect to a given breach, that a reasonable person in the position of the nonbreaching party would wish to terminate this Agreement because of that breach.

15. LIMITATION OF LIABILITY. EXCEPT FOR DAMAGES ARISING OUT OF (a) INJURY OR DAMAGE TO PEOPLE, REAL OR TANGIBLE PROPERTY OR (b) BAECORE'S INTENTIONAL MISREPRESENTATION, GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, BOTH PARTIES AGREE THAT BAECORE'S LIABILITY (UNDER BREACH OF CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE), IF ANY, FOR ANY DAMAGES RELATING TO THIS AGREEMENT SHALL NOT EXCEED THE SERVICE FEES PAID TO BAECORE BY VILLAGE UNDER THIS AGREEMENT.

16. Binding Effect; No Assignment: This Agreement shall be binding on, inure to the benefit of, and be enforceable by the Parties and their respective successors and permitted assigns. Neither Party may assign this Agreement without the prior written consent of the other party, which consent shall not unreasonably be withheld or delayed.

17. Severability. The terms of this Agreement are separate and divisible. In the event any term or provision of this Agreement is held to be invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law. Wherever possible, the terms of this Agreement shall be interpreted and construed so as to permit its enforceability.

18. Nondiscrimination. Baecore shall adhere to all applicable Federal, State, and Local laws in the

performance of the Services to be provided pursuant to this Agreement, including but not limited to:

- a. Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, *et seq.*) and the Rules and Regulations of the Illinois Department of Human Rights, including establishment and maintenance of a sexual harassment policy as required by Section 2-105 of that Article and Act;
- b. The American Disabilities Act; and
- c. The provisions of the EQUAL EMPLOYMENT OPPORTUNITY CLAUSE required by the Illinois Department of Human Rights as a material term of all public contracts.

19. No Waiver. No waiver of any default shall constitute a waiver of any other breach or default, whether of the same or any other term or condition of this Agreement. No delay in acting with regard to any breach of any provision of this Agreement shall be construed a waiver of such breach.
20. Force Majeure. Neither party shall be liable for its failure to perform hereunder due to circumstances beyond its reasonable control, or if performance hereunder is prevented, restricted or interfered with by reason of any acts of war, riot, insurrection, fire, flood, tornado, natural calamity, act of God, compliance with any law, regulation or order, whether valid or invalid, of the United States of America or any other governmental body, strike or other labor activities, shipping or transport delays, materials or labor shortage, or accident or plant breakdown not caused by the fault or neglect of a party, then that party shall be excused from such performance to the extent of the "force majeure." The party so affected shall give prompt notice to the other Party, by any method appropriate under the circumstances. The party so affected shall use its best efforts to avoid or remove the "force majeure," and shall further continue on and use its best efforts to complete full performance of this agreement when such causes are removed.
21. Entire Agreement. This Agreement including all exhibits attached hereto, constitute the entire agreement between the Parties with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations whether in writing, oral, expressed or implied. Any amendment, modification or other change to this Agreement must be made in writing and signed by both Parties to be effective. In the case of any inconsistency or disagreement between the terms, provisions, agreements, and conditions of this Agreement and the Software Agreement (Exhibit B), those of the Software Agreement shall control
22. Governing Law and Venue. This Agreement will be construed in accordance with, and governed by, the laws of the state of Illinois. Any lawsuit brought to enforce this Agreement shall be brought in the Circuit Court of DuPage County.

23. Headings. The headings and titles used within this Agreement are for convenience only and shall not be deemed a part of this Agreement or affect the construction or interpretation of any provision hereof.
24. Drafting. The Parties have had an equal opportunity to participate in the drafting of this Agreement. No ambiguity will be construed against any party based upon a claim that the Party drafted the ambiguous language.
25. Notice. Any notices or demands which may be or are required to be given by either Party to the other under this Agreement shall be in writing, and all notices, demands and payments required to be given or made hereunder shall be given by email;

If to VILLAGE:

VILLAGE OF HINSDALE
19 East Chicago
Hinsdale, IL 60521
Attn: Emily Wagner
E-Mail: ewagner@villageofhinsdale.org

If to Baecore:

Mary Smith
Baecore Group
1425 W. Schaumburg Road
Suite 386
Schaumburg, IL 60194
E-Mail: smith@baecore.com

26. Contract Documents. This Agreement includes the following exhibits:

Exhibit A: Letter of Engagement
Exhibit B: Software License Agreement

IN WITNESS WHEREOF the Parties have executed this Agreement to be effective on the Effective Date by their duly authorized representatives.

BAECORE GROUP, INC.

VILLAGE OF HINSDALE

By:  _____

By: _____

Title: _____

Title: _____

EXHIBIT A

[ADD THE LETTER OF ENGAGEMENT]



1425 W. Schaumburg Rd.
Suite 386
Schaumburg, Illinois 60194
877-BAECORE
(fax) 877-223-2673

November 6, 2018

Brad Bloom
Jean Bueche
Darrell Langlois
Emily Wagner
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale IL, 60521

Dear ERP Steering Committee,

Thank you for your time earlier this week and for giving us the opportunity to propose services. I appreciated the time you invested to help me understand the specifics around your ERP initiative and allowing me the opportunity to share more about Baecore Group and our solutions. This letter of engagement outlines the proposed services to support the implementation of the Tyler/Munis ERP system. Our focus is to ensure a successful implementation of your new systems while providing efficient, quality service for residents, centralizing customer data, improving business processes, automating workflow and providing information transparency.

Based on the ERP project scope discussed and Village resources the following services are proposed.

BAECORE PROJECT MANAGEMENT

Baecore Group recommends a Project Manager assist the Village with managing the project, providing Hinsdale staff with ERP experts to consult, maintain the project timeline, ensure customer service improvements are realized, and the Village achieves full utilization from the purchased software. A high-level overview of the service for Project Management includes:

- Monitor & Control Scope
- Project Oversight
- Work Prioritizing
- Schedule Management
- Project Planning
- Direction/Guidance for Budget Tracking
- Communications
- Risk Management, Planning, Monitoring
- Escalation where needed for problem resolution with the vendor

Communications

To keep the project on track, on time, within scope and within budget, the most critical component of Baecore's Project Management will be communications. There are a number of ways Baecore Group will help with communication including the following:

Weekly Status Meetings are led by Baecore Group to communicate status, identify necessary actions, and address open issues. These status meetings are designed to be inclusive for the Hinsdale Module Leads (and their project team) for the active implementations. This is the time and the place to put any concerns or questions on the table without limitations of Baecore's scope of services. It is our intent to provide perspective and direction the Village can take on all ERP related activities. If there is something that is outside our skillset for advice or direction, we will do our best to identify a resource that can assist the team.

Weekly Status Reporting: To prepare and ensure there is a written communication trail, Baecore Group will provide a comprehensive *weekly status report*. The report will provide an overview of the project status and provide a look ahead at upcoming tasks and events. This report is a launching point for status meeting conversation, questions and expectation setting.

Weekly or Bi-Weekly Vendor Status Meetings: Your Baecore Group Project Manager will meet with the *vendor project manager* on a bi-weekly basis initially and as work requires we will meet weekly to ensure oversight of the project. As needed your Baecore Group Project Manager will require the participation of the Hinsdale project lead. The purpose of the meeting is to follow up on open project tasks, scheduling, and address open issues or concerns. We live by the truth that our customers don't know what they don't know, and therefore we work side-by-side with your team on these responsibilities.

Leadership and Kick-Off Meetings: Based on Village preferences Baecore Group will coordinate *Leadership Team Meetings* either quarterly or semi-annually. The frequency may be dependent on the status and activity of the project. These team meetings are designed to provide Village Leadership (Village Manager, Directors, Department Director, etc.) a status of the project and allow for communication and questions as this project will impact everyone in the Village. Baecore Group strongly recommends having these meetings for a variety of reasons, especially to help with the consistent messaging from the Village Manager and to communicate that this is a Village project and does not belong to any one department (such as Finance or IT).

At critical points in the project Baecore Group will attend or facilitate key meetings. At the on-set of the project Baecore Group would co-facilitate a *Village-wide internal kick off meeting* to open communication about what to expect for the implementation and answer questions from the Village personnel. Additionally, as modules progress the vendor may conduct module specific kickoff sessions whereby Baecore Group will attend and participate if needed.

Schedule/Priority Management

Managing the schedule and priorities is the most time-consuming and tedious part of project management. There are a variety of tools Baecore Group utilizes and will provide to the project team to keep everyone on the same page.

With various modules being setup simultaneously, there will be tasks the team participants will do with the vendor, on their own, inter-department or module meetings, vendor status meetings, conversions, testing, project status meetings, etc. Since all of this will be happening at the same time, Baecore Group will provide consolidation of all of these meetings and task items to help the team keep track of what and when things are happening, responsibilities that are assigned to them and the priorities.

Plan and Schedule Analysis: As part of the schedule management, Baecore Group will obtain the *project plan and schedule to conduct an analysis* and ensure the pacing of the plan is appropriate and realistic, allowing sufficient time for project tasks and testing. Baecore Group will also analyze the plan to ensure the plan is comprehensive and contains the tasks necessary to achieve the Village's specific implementation needs.

Consolidated Plan Maintenance – Baecore will consolidate the project plans, tasks, homework and schedules. Your project team will maintain and update the plan based on information gathered in the status meetings, vendor meetings and updates provided by the Module Lead via the two-way Project Boards communication tool.

Baecore Project Boards are a web-based tool that consolidates the project information. Baecore Project Boards have been specifically designed to accommodate project management in the public sector. The information is designed for the staff working in the Village. Our Project Boards ensures the Village of Hinsdale has all the upcoming tasks, scheduled meetings, comments, and status updates in one location. The Project Boards contain a consolidated project plan including both the vendor's project plan and internal Hinsdale tasks and meetings that can be sorted and filtered to display the specific information needed.

The interactive project board allows Hinsdale project team members to submit updates to specific tasks and add new tasks to the plan, allowing for direct communication between the Village and your Baecore Project Manager. Within our Project Boards we have tools to help you keep up to date on the project and keep track of relevant issues and decisions with our Incident Tracking and Decision Log.

Project Alerts: Utilizing Baecore Group's proprietary technology, we will keep everyone aware of their personal priorities. The Hinsdale Project Module Leads and project resources will receive a *daily project alert* email containing project tasks and meetings assigned to them, when they are due, as well as other task details. Based on information received from the Hinsdale team via the

project boards and status meeting your Project Manager will update the consolidated project plan, keeping it up to date for everyone to follow.

Session Invitations: Based on the project plan, Baecore Group will coordinate with the Vendor PM to ensure meeting logistics are finalized as to on-site or remote and will send meeting invitations to Module Leads. The Module Leads will be responsible for coordinating additional subject matter experts and staff participating with the implementation and training and forward invites as appropriate.

Provide Blackout Calendar Template and Guidance: Baecore will provide a blackout calendar template for the Module Lead to track Village personnel availability for project activities. Baecore Group will provide coaching and guidance to the Module Leads for the timing and collection of blackout dates. Baecore Group will provide the “rolled-up” calendars to the Vendor Project Managers for creation of the various project plans to ensure critical meetings are scheduled in coordination with Village personnel availability.

Project Oversight & Assistance

Project Issues Resolution Assistance & Escalation: Baecore Group will provide assistance to the Village of Hinsdale Module Leads for resolution or escalation of project issues. At the Module Lead’s request, Baecore Group will provide guidance and recommendations on methods and approaches to escalate project issues based on our experience with ERP Implementations. Where necessary, upon request of the Module Lead, Baecore Group will escalate the project issue to facilitate resolution.

Vendor Agenda Review: Baecore Group will review and discuss with the team during the weekly status meeting, the vendor agendas for upcoming sessions, whether there are any gaps, missing topics, or whether the agenda is “too full” or “too lean”, and potential impacts.

Go Live Checklist Creation: For each significant project phase, Baecore Group will develop and provide a checklist identifying critical “go live” items. This list provides a clear identification of outstanding tasks, descriptions and assigned team members, to help ensure readiness for the transition to the new system.

Incode eCitation and Incode Case Management

Financials:

- Cash Receipts
- General Billing
- Accounts Receivable
- Accounts Payable

Cont. Financials:

- General Ledger
- Budget
- Purchasing
- Cash Management

Financials:

- Distributed Budget Entry
- Project Accounting
- Grant Management

Utility Billing:

- Utility Accounts
- Water Billing process
- Meter Inventory
- Service Order
- Delinquency Management

Community Development:

- Permitting
- Inspections
- Plan Review
- Code Enforcement
- Business License

Payroll/HR:

- Payroll Processing
- Personnel Management
- Position Control
- Benefit Administration
- Time Entry

Vendor Post-Session Report Review: During the weekly status meeting, your Project Manager will review and discuss, the vendor post-session reports for completed sessions. These reviews will take into consideration whether all planned topics were addressed and any potential impact, documented assigned tasks arising out of the meeting, or any documented issues.

Project Budget Management Coaching: Baecore Group will provide coaching on best practice for managing this type of a project budget and its components.

Village Responsibilities

The project management services proposed are designed for Baecore Group to work cooperatively as a team with Modules Leads and Village of Hinsdale project team (*see explanation of Module Lead in the Module Lead Assignment section below*). This team approach is two pronged:

- ❖ Baecore Group knows the most successful short and long-term projects have Village personnel taking ownership and responsibility of their area of expertise. No ERP project that is solely driven from a consultant, IT or Finance department will achieve the best possible outcome.
- ❖ With a team approach and having Module Leads, departments are better able to care for themselves as the project progresses and well after go live. This ultimately provides the Village with the ability to utilize consulting dollars where needed and gain independence as soon as possible thus successfully keeping costs down.

To foster this cooperative effort, the list below includes those areas of the project that will be managed by the Village of Hinsdale project team as well as participation needed by the Hinsdale project team for Baecore Group to successfully provide the proposed services.

Module Lead Assignment - During each phase of the project, the Village will need to have assigned a Module Lead from the Village for each module, such as: payroll, utility billing, community development, etc. The module lead will be the individual with the responsibility and authority to make project decisions for their assigned area. This person is responsible for identifying and

engaging the subject matter experts for the implementation. The module lead will be the responsible party for escalating unresolved issues or requesting additional support or assistance.

- ❖ Module Leads will receive meeting invitations for project sessions from Baecore Group. The Module Lead is responsible for coordinating or delegating the reservation of meeting rooms, setup of the meeting rooms, identifying the proper Village team members to attend the meeting and inviting those Village team members to the meeting.
- ❖ Modules Leads will obtain agendas from the vendor for scheduled vendor sessions at least two weeks prior to the scheduled session date. Module Leads will provide them to their Project Manager and bring these agendas to the Baecore Group weekly status meeting for discussion and review.
- ❖ Module Leads will obtain Vendor post-session reports following the completion of vendor sessions and share them with their BCG PM. The Module Lead will bring these post-session reports for review and discussion during the Baecore Group weekly status meeting.
- ❖ The Village of Hinsdale is responsible for coordinating with and managing any 3rd party services (such as bill printing, lockbox services, online payments, etc.). The Baecore Group PM will provide direction, coaching and guidance where needed.
- ❖ The Village of Hinsdale's Module Lead and core implementation team will attend the Baecore Group weekly status meetings on a pre-established reoccurring date/time.
- ❖ Modules Leads will review project plan update requests submitted by the Hinsdale project team and approve/verify the update (such as task completion, reschedule, etc.).
- ❖ The Village of Hinsdale will reconcile and track the project budget, expenses, consulting/training days available, used and scheduled
- ❖ The Village of Hinsdale will create, distribute, maintain, and provide to Baecore Group, the Village's "black out calendar". BCG will provide direction and guidance for best practices.

END PROJECT MANAGEMENT SECTION

IMPLEMENTATION ASSISTANCE

Block of General Use Hours

This is consulting time that can be used as needed throughout the project. The time is billed when and if used, and prior to utilizing these hours, your Project Manager or Program Manager will acquire approval from the Village. You are not obligated to use the hours, they are available to allow for flexibility in how we support you throughout the project and to assist you with accurate budgeting upfront.

Desktop Procedures

Desktop procedures are designed for staff to use at their desk to complete their day-to-day work in the new system. The documents explain the “how to” for a task or set of tasks containing step-by-step instructions. For example, desktop procedures for completing a requisition would contain the step-by-step instructions to enter a new requisition or update an existing requisition. Unlike training documents, desktop procedures do not contain detailed field descriptions and Village policy explanations.

END IMPLEMENTATION ASSISTANCE SECTION

DATA CONVERSION & INTEGRATION SUPPORT

Data conversion is the process of migrating the Village's existing data records from their current systems and locations into the new software. In preparation for this conversion, a "clean up" of the existing data will help ensure that the information moved to the new systems is accurate, complete, and consistent. This will impact the effectiveness of the new system by increasing the ease of finding, using, and reporting on information. There are multiple data clean up efforts that are complex due to the number of data sources or state of the existing data. Baecore Group recommends data conversion preparation and clean up assistance services for the areas listed below.

As these data clean up efforts typically involve information that is stored in multiple locations and used by multiple departments, involvement by key Village of Hinsdale personnel is imperative to the success of these efforts.

To ensure the success of these clean up efforts and delivery of these services as outlined, the Village of Hinsdale will need to develop a team (Data Clean up Team) that includes a representative from each department that relies on the data as well as the Module Lead for each module or system to which the data will be converted. For example, property information is used in Utility Billing, Community Development, and Public Works work orders. It is necessary that an individual stakeholder in each data clean up area that will most prominently rely on the information is assigned as the Team Lead. This person will help to identify the individuals that will be responsible for clean up tasks and act as the module lead for the data clean up effort.

Property File Strategic Plan Development and Oversight

Property information is relied on by departments across the Village from, utility billing accounts to permit applications, code violations to service requests. Typically, municipalities have multiple data files for their property records that exist in data silos. The property information is usually maintained by each department for its specific use and needs. With the commercially available consolidated software solutions and centralizing of the Village's data to increase transparency, ease of access to information and ability to report on the information, property data will need to be consolidated and consistently maintained across the Village.

To improve the quality of the property information available to Village personnel and coordinate the conversion of property data from multiple sources that meets the needs of all Village personnel, it is recommended that the Village of Hinsdale consolidate and "clean" the property information. Baecore Group will provide guidance and coordinate the strategic effort for clean up and consolidation of the property file with the Data Clean up Team.

Permit File Clean Up Guidance

The Village of Hinsdale Community Development Department will be implementing a new software solution to track and manage permit application, issuance, and inspections. The Department's data typically exists in multiple locations and in multiple formats. It is not unusual that some of the historical information has gaps or is incomplete. As part of the implementation of the new solution, it is recommended that the Community Development department "clean" the data file, consolidate historical information where possible, and develop a complete, accurate and standardized data file for conversion into the new system. Clean, consistent, and complete data will improve department personnel access to information (allowing for personnel to more easily search for and find information).

Customer File Data Clean up Guidance

Prior to a system upgrade Municipalities will have customer information spread across multiple systems, with some of the data files being more than a decade old. As with any data file that has been updated and edited over such a period of time, without a naming and address convention, the data files contain duplicate customers and information that is inconsistently entered. In preparation for the Village's implementation of its software solutions, it is recommended that Hinsdale consolidate this customer data and offer Village personnel a consistent and accurate customer file to provide services for the Village's constituents. With consistent and accurate data, personnel access to information is improved.

As part of the Data Clean up Guidance Baecore Group will provide the following:

Data Sources: Facilitate a meeting with all departments to commence the identification of existing data sources

Department Needs: Coordinate meeting(s) to identify the needs of each department for its use of property data and customer information (including specific data requirements and process needs).

Strategy Development: Facilitate the development of a strategy to consolidate:

- Property Data Files
- Customer Information
- Permit Information

Village Standard: Guide Village personnel in the development of a unified, Village-wide standard:

- Single naming standard for property information
- Single convention/standard for customer information

Scope: Identify the scope of the data consolidation and cleanup effort

Timeline: Develop a timeline for:

- Property file clean up and consolidation
- Customer file clean up and consolidation
- Permitting file clean up and consolidation

Project Plan: Develop a project plan and with the direction of the data committee assign tasks, timeline, etc. to appropriate personnel.

END DATA CONVERSION & INTEGRATION SUPPORT SECTION

ERP/Munis BUSINESS PROCESS CONSULTING

Accounts Payable Process Consulting

The accounts payable processes currently in place at the Village were developed with a software solution with significant limitations compared to functionality available today. Typically, we see these processes require significant manual effort, including maintaining multiple vendor files in multiple locations. It is common that redundant information tracking and paper-based processes result in duplication of Village personnel effort to enter, maintain, and process this information. Baecore Group recommends Process Consulting services to provide recommendations for process modifications to increase automation, reduce manual effort keying, and re-keying vendor and invoice information, and increase Village personnel access to information through the consolidation of information and streamlining processes.

The processes being considered as part of the process consulting include:

- ✓ Vendor Maintenance
- ✓ Invoice Entry and Approval
- ✓ Accounts Payable Check Processing
- ✓ Check Voiding Processes
- ✓ Vendor 1099 Processing and Reporting

Purchasing Process Consulting

Baecore Group will develop recommended process flows for Village personnel to complete purchasing activities. The goal of the process consulting and recommendations are to optimize the automation and capabilities of the new Financial software as well as Department personnel's access to information. Older technology can impose limitations on personnel's ability to see department purchasing history and budget information. In our experience this results in Village personnel entering duplicate information in records and software outside of the financial system. Commonly, with no methods to automate the approval process in their older system, our clients rely on paper forms to document approvals.

The processes being considered as part of the process consulting include:

- ✓ Requisition/Purchase Order Entry and Approvals
- ✓ Vendor Quotes
- ✓ Credit Card (or P-Card Purchases) and Reconciliation
- ✓ Change Order Processing
- ✓ Receiving Purchased Items

Utility Billing Business Process Consulting

With older technology we see clients with utility billing processes that are time consuming and require significant manual effort. Commonly, the billing processing time is “excessive” and can require multiple billings per month to complete. In many cases, Village personnel manually generate the shut off list and rely on paper-based processes for utility service orders/work orders that result in duplicate tracking of information and maintenance of information in multiple locations. Baecore Group recommends Business Process Consulting services to provide recommended process flows for utility billing activities that align the Village’s processes with the automation and functionality available within the ERP system reducing manual processing, billing processing time, increase access to customer information and improve customer service.

The processes being considered as part of the process consulting include:

- ✓ Billing Process
- ✓ Delinquency
- ✓ Shut Off Process
- ✓ Service Orders
- ✓ Meter Exchange and Updates
- ✓ Move In/Move Out (account ownership changes)
- ✓ Online Payments

Payroll

Implementing new technology will provide the Village of Hinsdale with opportunities to increase employee self-service access to their pay, time entry, and accrual information as well as minimize data entry and increase automation for time entry, submission and review of leave requests and improve accuracy and efficiency in recording and processing personnel time for payroll.

Commonly, municipalities have personnel time reported from multiple systems and time and leave reporting based on paper-based processes. These typically require significant personnel time to submit, communicate, reviewing and approve these requests. Commonly, manual reconciliation of employee hours or accruals are required. Baecore Group will provide process recommendations that minimize manual and duplicate data entry, improve communication and increase efficiency in the time entry, leave request and reporting of time for payroll processes.

The processes being considered as part of the process consulting include:

- ✓ Personnel Time Entry
- ✓ Timesheet Review and Approval
- ✓ Leave Request and Approval
- ✓ Processing Employee Timesheets

Licensing

Baecore Group will provide recommendations to modify the Village’s processes for managing licenses in order to eliminate ancillary systems and tools used to track and manage license information and activities, improve access to information, eliminate duplicate entry and increase

customer service. Due to system limitations, Village's are typically restricted from being able to quickly and readily track all of the activities and needed information for license applications and renewals. Processes are developed to overcome system limitations that rely on external tools such as email and calendaring to track key dates and tasks and paper forms resulting in duplicate entry and require personnel time to manage data in multiple locations.

The processes being considered as part of the process consulting include:

- ✓ License Application
- ✓ License Renewals
- ✓ Delinquency Processing
- ✓ Customer Self-Service

Code Enforcement

We commonly see our clients relying on a number of manual processes and multiple systems to manage code complaints and violations due to a lack of a comprehensive system. Existing tools typically have significant limitations. Baecore Group's process recommendations take advantage of functionality available in newer technology that reduce personnel time spent on manual processes, increase access to information and use system automation to complete code enforcement activities more efficiently and improve visibility into the status and history of code complaints and violations within the Village.

The processes being considered as part of the process consulting include:

- ✓ Complaint Submission
- ✓ Issuing a Violation
- ✓ Violation Tracking
- ✓ Reinspection

Permits, Inspections, and Planning

Municipalities commonly rely on significant manual, disjointed processes without automated workflows, checklists or online permitting. While considering the available functionality within the new ERP system to improve customer service, reduce staff work-effort and facilitate information transparency across the Village Baecore Group is recommending Community Development process consulting services for permit, planning, and inspections.

The processes being considered include:

- | | |
|----------------------------|--------------------------------------|
| ✓ Permit Applications | ✓ Completing Inspections |
| ✓ Plan Reviews | ✓ Online Permit Application Process |
| ✓ Permit Issuance | ✓ Planning/Zoning Application Review |
| ✓ Over the Counter Permits | ✓ Planning/Zoning Hearings |
| ✓ Inspection Scheduling | |

As part of all the process consulting services, Baecore Group will complete the following activities:

Facilitate Team Collaboration: During a collaborative session with Village personnel, Baecore Group will facilitate a discussion about existing challenges with their current system, reporting needs, and time-consuming activities. Additionally, we will discuss desired functionality, automation, and other customer services.

Goals Definition and Documentation: Based on best practices, available functionality, known implementation issues in similar situations, Baecore Group will coach Village personnel to clearly define their goals and objectives for the implementation. As an outcome of this meeting, Baecore Group will document the desired functionality and key existing process features.

Process Recommendations: Combining the insights from our experience implementing ERP systems, analysis of the assessment information of system functionality needs and considering the Department's selected system, we will make process recommendations. These process recommendations will be developed to take full advantage of the system functionality with an effort to minimize complexity in system setup and maintenance.

Vendor Communication: Baecore Group will attend the vendor Analysis sessions to facilitate communicating the desired functionality and process Village personnel want to have implemented in the ERP system to the vendor to get all parties on the same track and set the implementation off in the right direction.

Post Live Support: Once the module has been implemented and Village personnel have had an opportunity to use the module Live for completing their work, Baecore Group will, through discussion with Village personnel, identify any issues, challenges, concerns, or potential changes to processes they may have. During the meeting, Baecore Group will provide recommendations for actions the Village can take to resolve open issues, as well as considerations for configuration changes to support process "tweaks". We will also provide recommendations and assist the Village in reporting open issues to the vendor and escalate as needed. As an outcome of this meeting, Baecore will provide the Village a documented plan of all actions identified.

END ERP/Munis BUSINESS PROCESS CONSULTING SECTION

BAECORE REQUIRED RESOURCES

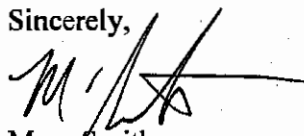
In order for Baecore to be successful in delivering the proposed services, the following resources and logistics will need to be provided by the Village. Engagement with Baecore Group for Project Management Services serves as a commitment by the Village to provide the requested resources.

- ❖ Provide assigned Baecore Group staff access to the buildings where the project team members and Module Leads work such as, Village Hall, Public Safety, PW
- ❖ Access to designated meeting spaces, restrooms, & a highspeed copier from 7am-6pm CST
- ❖ Provide any necessary copier codes for Baecore Group staff
- ❖ Full access to all Munis environments for BCG staff assigned to the project
- ❖ Internal email accounts for project staff assigned
- ❖ Work/Office Space (with an external monitor)
- ❖ Printer access (or space in work/office area above for non-networked printer)
- ❖ Remote access to
 - All Tyler environments
 - All project document repositories hosted by Tyler or the Village

I appreciate the opportunity to work with you. Baecore Group is founded on the principle that our success is continuously dependent on consistently and professionally delivering measurable improvements to our clients and look forward to work with the Village of Hinsdale to better meet the needs of the residents it serves. If you have any questions, please feel free to contact me at 847-585-1486.

I appreciate the opportunity to work with the Village of Hinsdale.

Sincerely,



Mary Smith

Village of Hinsdale

Print Name & Title

Date

PRICING

Scope of Work	Cost 24 Months
Implementation: Project Management, Transition to live processing, Project Management of acceptance testing for the modules as described in the project plan (does not include user acceptance testing scripts).	\$183,521.25
General Budget	
Cash Management	
Purchasing	
Project & Grant Accounting	
Accounts receivable	
Cashiering	
HR/Payroll	
Incode & Brazos Parking Citations	
Community Development Inspections and Code Enforcement	
Utility Billing	
Business Licensing	
Pre-Work: Assessment and recommendation to Improve Existing Village Processes Related to ERP Modules	
Purchasing	\$7,870
Accounts Payable	\$7,260
Community Development	\$9,925
Code Enforcement	\$6,780
Licensing	\$6,765
Utility Billing	\$9,075
Payroll Processing	\$6,795

Scope of Work	Cost 24 Months
Desktop Procedures: Create Detailed Work Instructions Pertaining to a Specific Task	
General Ledger, Month End Close, and Year End Close	\$1,485
Budget Development & Adoption	\$1,240
Grant Management	\$1,320
Project Accounting	\$1,485
Accounts Payable (w/o Process Consulting \$1,485)	\$660
Purchasing & Requisitions (w/o Process Consulting \$1,650)	\$660
Miscellaneous Billing and Accounts Receivable	\$1,320
Cashiering	\$1,898
Utility Billing (w/o Process Consulting \$1,815)	\$660
Payroll: Time Entry & Leave Management (w/o Process Consulting \$1,240)	\$495
HR Management	\$1,240
Permit, Inspection and Planning (w/o Process Consulting \$2,062)	\$825
Code Enforcement (w/o Process Consulting \$1,240)	\$495
Licensing (w/o Process Consulting \$1,240)	\$495
Data Conversion: Transfer Data from Existing ERP System to New ERP System	
N/A Baecore Group does not convert data	
Data Conversion & Integration Support	
Property File Plan Development & Oversight	\$2,000
Permit File Clean up Guidance	\$2,000
Customer File Data Clean up Guidance	\$2,000
Contingency (Billed as/if incurred)	
Block of Hours	\$17,000
Contingency	\$17,000
Project Management Services (billed hourly at \$165)	
Process Consulting, Implementation, Strategy & Integration Services (billed hourly at \$225)	

EXHIBIT B

SOFTWARE LICENSE AGREEMENT

This legal document is an agreement between you, the end user, and BAECORE GROUP, Inc., an Illinois corporation, ("BAECORE"). **BY AUTHORIZING THE MEMO AND PRICE LIST DATED NOVEMBER 6, 2018, YOU ARE AGREEING TO BECOME BOUND BY THE TERMS OF THIS AGREEMENT.**

DEFINITIONS

"SOFTWARE" consists of and shall be defined as: all material in this distribution set including, but not limited to, one or more of the following: executables, dynamic-link libraries, static libraries, object code, byte code, source code, code, code generated to create reports, alerts or notifications, files, scripts, sample models, model libraries, training materials, and Documentation.

"Licensee" is the VILLAGE OF HINSDALE.

"Agreement" consists of the License Agreement, and Letter of Engagement (dated November 6, 2018).

This Agreement constitutes the complete agreement between you and BAECORE regarding licensure of software. Any change to this Agreement must be in writing, signed by BAECORE and Licensee. Terms and conditions set forth in any purchase order which differ from, conflict with, or are not included in this Agreement, shall not become part of this Agreement unless specifically accepted by BAECORE in writing.

BAECORE SOFTWARE LICENSE

- 1. GRANT OF LICENSE.** In consideration of your payment of the price therefore to an authorized BAECORE service provider, BAECORE, as Licensor, grants to you, the Licensee, a non-exclusive right and license to use and display this copy of the SOFTWARE ON A SINGLE COMPUTER (i.e. with a single CPU) at a single location. If you have purchased the Network version of the SOFTWARE then you are entitled to have all users attached to a SINGLE SERVER to use and display the SOFTWARE. BAECORE reserves all rights not expressly granted to Licensee.
- 2. OWNERSHIP OF SOFTWARE.** As the Licensee, you own the right to use for your business purposes the magnetic or other physical media on which the SOFTWARE is originally or subsequently recorded or fixed, but BAECORE retains title and ownership of the SOFTWARE recorded on the original disk(s) and all subsequent copies of the SOFTWARE, regardless of the form or media in or on which the original and other copies may exist. This license is not a sale of the original SOFTWARE or any copy.
- 3. COPY RESTRICTION.** This SOFTWARE and the accompanying written materials are copyrighted and the sole property of Baecore Group. Unauthorized copying of the SOFTWARE, including SOFTWARE that has been modified, merged, or included with other software, or of the written materials relating to the SOFTWARE, is expressly forbidden. You may be held legally responsible for any copyright infringement that is caused or encouraged by your failure to abide by the terms of this license. Subject to these restrictions, and if the SOFTWARE is not copy-protected, you may make one (1) copy of the SOFTWARE solely for back-up purposes.
- 4. USE RESTRICTIONS.** As the Licensee, you may not distribute copies of the SOFTWARE or accompanying written materials to others. You may not modify, adapt, translate, reverse engineer, decompile, disassemble, or create derivative works based on the SOFTWARE. You may not modify, adapt, translate, or create derivative works based on the SOFTWARE or the written materials relating to the SOFTWARE without the prior written consent of BAECORE. You may not share access or use of the SOFTWARE with other independent contractors or employees other than for the normal day to day use of the SOFTWARE or maintaining the SOFTWARE's compliance with other systems. Licensee agrees that all independent contractors or employees who use the SOFTWARE shall be subject to the License Agreement and confidentiality clause of the Addendum.
- 5. TRANSFER RESTRICTIONS.** This SOFTWARE is licensed only to you, the Licensee, and may not be transferred to anyone without prior written consent of BAECORE. Any authorized transferee of the SOFTWARE shall be bound by the terms and conditions of this Agreement. In no event may you use, transfer, assign, rent, lease, sell, lend, share use of or otherwise dispose of the SOFTWARE on a temporary or permanent basis except as expressly provided herein.
- 6. TERMINATION.** This license is effective until terminated. This license will terminate automatically without notice from BAECORE if you fail to comply with any provision of this license. Upon termination you shall destroy the written materials and all copies of the SOFTWARE, including modified copies, if any, and certify in writing that all copies have been destroyed.
- 7. WARRANTY AND MAINTENANCE.** BAECORE warrants the SOFTWARE to function substantially in accordance with the written materials relating to the SOFTWARE, as amended from time to time, and will maintain, modify, repair or replace the SOFTWARE during the ninety (90) day warranty period, at no additional cost to the Licensee if it does not function in accordance with the written materials. BAECORE does not warrant that the use of the SOFTWARE will be uninterrupted or error free.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY OR FITNESS FOR USE FOR A PARTICULAR PURPOSE.

REQUEST FOR BOARD ACTION
Administration

AGENDA SECTION: ACA – Second Reading

SUBJECT: 2019 Annual Meeting Schedule

MEETING DATE: December 18, 2018

FROM: Christine Bruton, Village Clerk

Recommended Motion

Approve the 2019 Annual Meeting Schedule

Background

Each year the Clerk prepares the annual meeting schedule for Village Boards and Commissions. This calendar is published on the website, and provided to area newspapers in accordance with the provisions of the Open Meetings Act. Additionally, this action must be taken prior to the end of the current year.

Discussion & Recommendation

This year's schedule conforms to years past in terms of frequency of meetings and day of the week as dictated by Village code. Should any meeting dates or times require rescheduling during the course of the year, those meetings will then be republished as Special Meetings.

Budget Impact

N/A

Village Board and/or Committee Action

This item appears as a second reading without benefit of a first reading due to time sensitivity.

Documents Attached

1. Draft Annual Meeting Schedule



Village of Hinsdale 2019 Meeting Schedule

Village Board of Trustees

Regular Date

1st & 3rd	Jan.	8*	Feb.	5	Mar.	5	Apr.	2	May	7	June	11*
Tuesdays		22*		19		19		16		21		
7:30 P.M.	July	16*	Aug.	13*	Sept.	3	Oct.	1	Nov.	5	Dec.	10*
						17		15		19		

Economic Development Commission

4 th Tuesday	Jan.	29*	Feb.	26	Mar.	26	Apr.	23	May	28	June	25
7:00 P.M.	July	23	Aug.	27	Sept.	24	Oct.	22	Nov.	26	Dec.	17*

Finance Commission

Thursday												
Quarterly	Feb.	21	Mar.	21	May	23	Aug.	22	Dec.	12		
7:30 P.M.												

Historic Preservation Commission

1st Wednesday	Jan.	9*	Feb.	6	Mar.	6	Apr.	3	May	1	June	5
6:30 P.M.	July	3*	Aug.	7	Sept.	4	Oct.	2	Nov.	6	Dec.	4

Park & Recreation Commission

2 nd Tuesday	Jan.	15*	Feb.	12	Mar.	12	Apr.	9	May	14	June	**
7:00 P.M.	July	9	Aug.	**	Sept.	10	Oct.	8	Nov.	12	Dec.	**

Plan Commission

2 nd Wednesday	Jan.	16*	Feb.	13	Mar.	13	Apr.	10	May	8	June	12
7:30 P.M.	July	10	Aug.	14	Sept.	11	Oct.	9	Nov.	13	Dec.	11

Zoning Board of Appeals

3rd Wednesday	Jan.	23*	Feb.	20	Mar.	20	Apr.	17	May	15	June	19
6:30 P.M.	July	17	Aug.	21	Sept.	18	Oct.	16	Nov.	20	Dec.	18

* Not normal meeting date, day or time

** No meeting scheduled



Village of Hinsdale 2019 Meeting Schedule

Police Pension Board

(Held in the Old Board Room – Memorial Hall)

Quarterly
7:00 P.M.

January 16

April 17

July 17

October 16

Firefighters' Pension Board

(Held at the Fire Department – 121 Symonds Drive)

Quarterly
9:00 A.M.

January 28

May 22

September 25

November 6

**All Meetings Are Held In Memorial Hall of the Memorial Building,
19 East Chicago Avenue, Hinsdale, Illinois unless Otherwise Noticed and Posted**

Christine M. Bruton, Village Clerk

December 30, 2018

* Not normal meeting date, day or time

** No meeting scheduled

REQUEST FOR BOARD ACTION
Public Services &
Engineering

AGENDA SECTION: Second Reading – EPS

SUBJECT: Approval of Easement and Construction Agreement By and Between The Village of Hinsdale and Kensington Hinsdale Building, LLC.

MEETING DATE: December 18, 2018

FROM: Robb McGinnis, Director of Community Development
George Peluso, Director of Public Services
Dan Deeter, Village Engineer

Recommended Motion

Approve an easement and construction agreement by and between the Village of Hinsdale and Kensington Hinsdale Building, LLC.

Background

North Madison is a major street in the northwestern portion of the Village which carries 5,100 vehicles per day. Flooding on the 400-block of North Madison Street has been a persistent problem for the Village for decades due to a variety of challenges. The flooding and the accompanying road closure impact the immediate residents, the vehicles using North Madison, and the residents of alternate streets that these vehicles are forced to use.

In April of 2018, the Village Board approved a subdivision of the property located 540 W. Ogden Avenue. As a condition of the approval, the developer granted the Village a public utility and drainage easement for the purposes of remedying the flooding problems occurring on North Madison Street. The developer agreed to work jointly with the Village on solving this long standing problem, and to construct certain portions of the drainage improvement project conditional on reimbursement from the Village. The major component of the project occurring on this property includes the construction of a large storm water detention vault.

In May of 2018, the Village retained the engineering services of Christopher B. Burke Engineering, LTD. (CBBELL) to design the entire storm sewer project inclusive of the work commencing on the developer's property. The proposed design includes extending a storm sewer north along Madison Street through the side yards located on Warren Court to the detention vault located at 540 W. Ogden Avenue. Once the water reaches the vault, most of it will be stored underground, and then will drain to a storm sewer located at the intersection of Monroe Street and Ogden Avenue. A copy of the preliminary engineering design is attached as Exhibit 1.

Discussion & Recommendation

As a way to formalize the understanding between the developer and the Village, the Village Attorney drafted an easement and construction agreement. As part of the agreement, the developer and the Village have agreed to how the construction and reimbursement of the project will be coordinated and managed. A copy of the agreement is attached as Exhibit 2. Key aspects of the agreement include the following:

1. The developer is responsible for all aspects of bidding, choosing and contracting all components of the project on his property including extending a storm sewer downstream to Monroe Street. This is considered the "West-Site Work" portion of the project.
2. As part of the agreement, the Village reserves the right to review and approve the final bid for the developer's portion of the project prior to work commencing. One key component for final

approval by Village includes the developer making a good faith effort to obtain three or more bids for the work. Other requirements of the developer are listed in Section 2 of the agreement.

3. In order to complete the project, the Village will construct the "East-Site Work" portion. This part of the project includes extending a new storm sewer from Madison Street north through the side yards on Warren Court to the newly constructed detention vault.
4. The Village has agreed to bid this work out separately as it is not within the developer's project limits. Staff will present to the Village Board the final bids received for consideration and approval.

In discussions with the developer, he has stated that he plans to start his portion of the work in early spring with a scheduled completion in early summer. The Village will bid out its portion during the late winter months with the hope of completing it on a similar timeline.

It is also important to note that Staff has had several meetings with the adjacent residents who will be impacted by the construction, and they are supportive of the project.

Budget Impact

The Village has allocated funds in the MIP to reimburse the developer the costs of constructing the detention system, and to complete all the remaining project components.

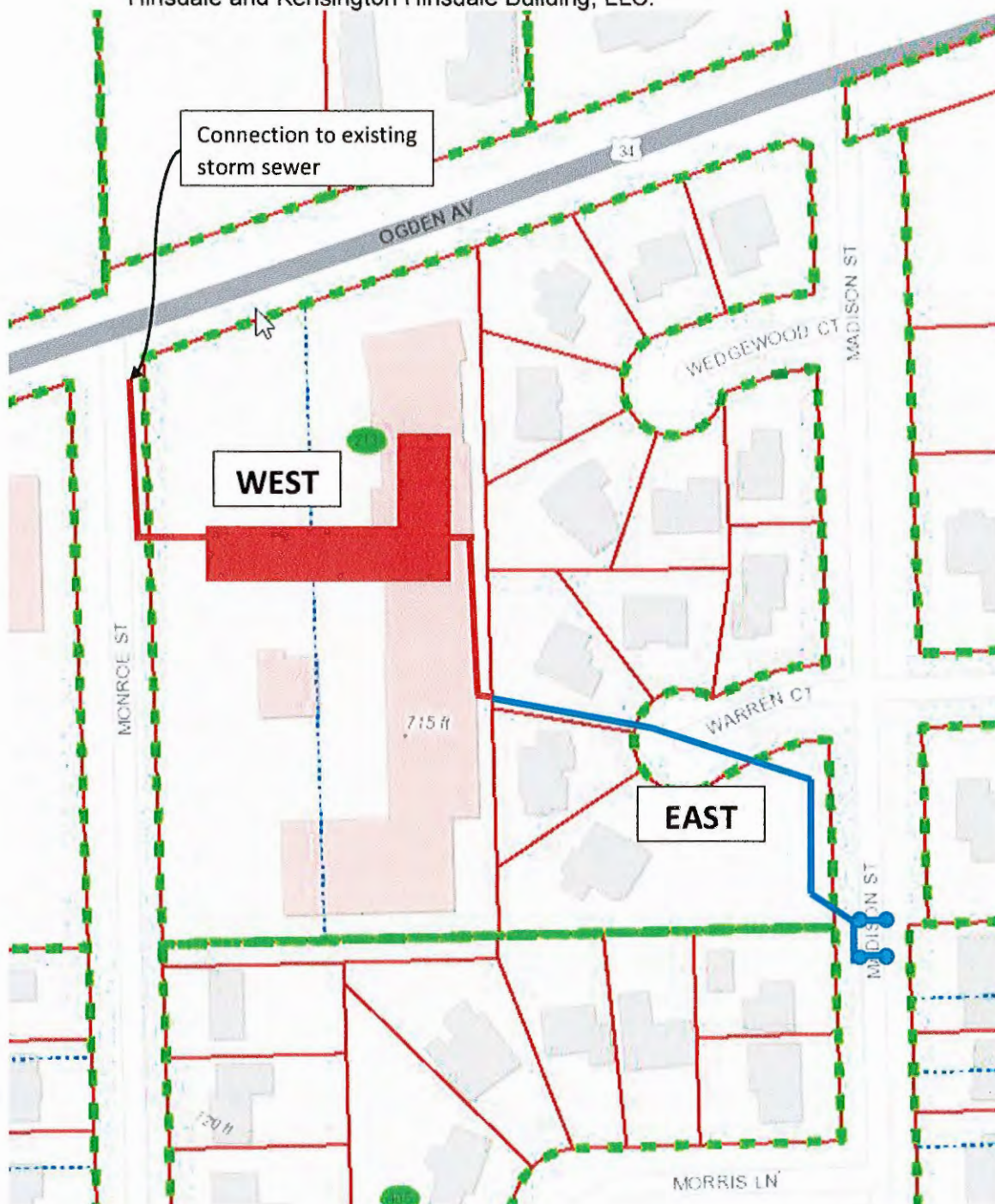
Village Board and/or Committee Action

The Village Board discussed this item as a First Read at their November 20, 2018 meeting. Staff is requesting final approval on December 11, 2018.

Documents Attached

1. Exhibit 1 – CBBEL Preliminary Storm Sewer Alignment (East and West)
2. Exhibit 2 – Easement and Construction Agreement By and Between the Village of Hinsdale and Kensington Hinsdale Building, LLC.

Exhibit 1 – Preliminary Storm Sewer Alignment (East and West)
Approval of Easement and Construction Agreement By and Between the Village of
Hinsdale and Kensington Hinsdale Building, LLC.



Notes:

1. This exhibit is a representation of the stormwater management project to address flooding on N. Madison Street. The bid documents by Christopher B. Burke Engineering, Ltd. will identify the specific items, quantities, route, etc. to be constructed.
2. The west portion will be bid and constructed by Kensington Hinsdale Building, LLC. The east portion will be bid and constructed by the Village of Hinsdale, its consultants, and contractors.

This space for Recorder's use only

EASEMENT AND CONSTRUCTION AGREEMENT BY AND BETWEEN

THE VILLAGE OF HINSDALE
AND
KENSINGTON HINSDALE BUILDING LLC

KENSINGTON SCHOOL PROPERTY
(540 WEST OGDEN AVENUE, HINSDALE, ILLINOIS)

DATED AS OF DECEMBER __, 2018

Jointly prepared by:

Michael A. Marrs
Klein, Thorpe and Jenkins, Ltd.
20 N. Wacker Drive, Suite 1660
Chicago, Illinois 60606-2903

After recording, return to:

Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, Illinois 60521
Attention: Village Clerk

And

Jeffrey Sanchez
Zabel Law, LLC
55 West Monroe, Suite 3950
Chicago, Illinois 60603

EASEMENT AND CONSTRUCTION AGREEMENT
BY AND BETWEEN THE VILLAGE OF HINSDALE
AND KENSINGTON HINSDALE BUILDING LLC

KENSINGTON SCHOOL PROPERTY
(540 WEST OGDEN AVENUE, HINSDALE, ILLINOIS)

THIS EASEMENT AND CONSTRUCTION AGREEMENT (the "Agreement") is made and entered into as of the ____ day of December, 2018 (the "Effective Date"), by and between the VILLAGE OF HINSDALE, an Illinois municipal corporation (the "Village"), and KENSINGTON HINSDALE BUILDING LLC, an Illinois limited liability company (the "School"). The Village and the School are sometimes hereinafter referred to individually as a "Party" and collectively as the "Parties".

WITNESSETH:

WHEREAS, the School is the owner of that certain tract of real property consisting of approximately 4 acres legally described on Exhibit A attached hereto and generally located at 540 West Ogden Avenue in the Village; and

WHEREAS, the School, relating to its proposed redevelopment of the Property in the Village of Hinsdale (the "Village"), applied to the Village for certain approvals under the Village Zoning and Subdivision Code, in order to build a child daycare facility on the northern 1.74 acres of the 540 West Ogden Property (the "Property"), and to subdivide the Property to accommodate both the child daycare facility on the Property and eight (8) single family detached dwellings on the Southern 2.26 acres of the 540 West Ogden Property (the "Residential Property"), as follows:

1. Rezoning of the Property from R-4 Single-Family Residential Zoning District to an O-2 Limited Office Zoning District through a map amendment, which application was granted by Ordinance No. O2018-18 on April 17, 2018, ("An Ordinance Amending the Official Zoning Map of the Village of Hinsdale Relative to the Rezoning of Property Located at 540 West Ogden Avenue");
2. Resubdivision of the 540 West Ogden Property, which application was granted by Ordinance No. O2018-26 on May 15, 2018, ("An Ordinance Approving and Accepting a Final Plat of Subdivision - Kensington School (540 West Ogden Avenue)");
3. Site plan and exterior appearance review for the Property, which application was granted by Ordinance No. O2018-28 on May 15, 2018, ("An Ordinance Approving a Site Plan and Exterior Appearance Plan for a Child Daycare Facility – Kensington School – 540 West Ogden"); and

4. Special use permit to build and operate a child daycare facility in the O-2 Zoning District, which application was granted by Ordinance No. O2018-27 on May 15, 2018, ("An Ordinance Approving a Special Use Permit to Operate a Child Daycare Facility in the O-2 Limited Office Zoning District at 540 W. Ogden Ave."), which granted a Special Use Permit for a child care facility on the Property fronting on Ogden Avenue, (the "Project").

Collectively, these four ordinances are referenced in this Agreement as the "540 West Ogden Ordinances"; and

WHEREAS, due to the topographical configuration of the Property and the locations and topographical configurations of surrounding properties, infrastructure and other structures, in conjunction with potential runoff issues arising from the completion of the Project, the Property and surrounding properties may be prone to excessive and undesirable storm water runoff; and

WHEREAS, to complete the Project, to help alleviate the storm water runoff issues, and to meet the Village's open land requirements, the Village will design, and the School will allow the Village to design, through its contracted consulting engineers, an underground water detention vault, along with the appurtenant and necessary underground stormwater conveyances on and adjacent to the Property, as described in this Agreement and as shown on the Final Plat as approved by the Village in ordinance form on May 15, 2018, and any necessary location or design elements required or suggested by the Village and its engineers (collectively, the "Underground Vault System"), which design will be subject to final approval by the Village (the "Final Design Plans"). The Final Design Plans for the Underground Vault System shall be attached hereto upon completion and approval, and made a part hereof, as Exhibit A; and

WHEREAS, the Underground Vault System will convey and store storm water from Madison Street and the surrounding land, which storm water will be conveyed by underground pipe from Madison Street, to the easternmost border of the Property, and finally to the underground water detention vault, which will be located on the easternmost border of the Property along the southernmost edge of the Residential Property, the locations of which are shown on the Final Plat as approved by the Village Board on May 15, 2018, on the Final Design Plans, and as referenced above; and

WHEREAS, through the use of a restrictor on the underground water detention vault, the Underground Vault System will direct storm water from the underground water detention vault to the existing stormwater system, as indicated on the Final Design Plans attached hereto as Exhibit A and made a part hereof; and

WHEREAS, subsequent to the Village's approval of the Final Design Plans, the School will, except as otherwise specified herein or as mutually agreed to between the Parties, be responsible for all aspects of constructing the Underground Vault System within the boundaries of the Property and downstream connections to the west of the Property, as well as construction and extension of a storm sewer lateral from property located at 510 Wedgewood Court to the

Underground Vault System (collectively, the "West-Site Work") in conformance to the Final Design Plans. The Village shall, except as otherwise specified herein or as mutually agreed to between the Parties, be responsible for all storm sewer construction and connections east of the School's property line, with the exception of the construction and extension of the aforementioned storm sewer lateral from 510 Wedgewood Court (the "East-Site Work"), as part of the Project; and

WHEREAS, the Village will reimburse the School for the construction costs attributable to the School's West-Site Work performed in constructing the Underground Vault System at final completion of construction; and

WHEREAS, the School will construct the West-Site Work in a way that conforms to the requirements in the 540 West Ogden Ordinances and the Final Design Plans, so that the Underground Vault System properly joins to, conforms with and protects any and all existing surrounding public improvements, including: streets, street lights, sidewalks and curbs, water and sewer lines, storm water detention, and parkway trees (collectively, the "Existing Public Improvements"); and

WHEREAS, the School will be responsible to perform the necessary testing, and make the necessary adjustments, modifications, connections, additions and repairs to the Existing Public Improvements during construction, in conformance with the requirements of the 540 West Ogden Ordinances and the Final Design Plans; and

WHEREAS, upon successful final completion of the West-Site Work related to the construction of the Underground Vault System, as approved by the Village, the School will convey all ownership, maintenance and reconstruction rights and responsibilities to the Village via a dedication and/or bill of sale or other method of conveyance approved by the Village; and

WHEREAS, in conjunction with the forgoing recitals, and as of the Effective Date, the School has granted the Village a permanent easement on the Property to permit the Village to construct, install, reconstruct, repair, inspect, maintain the Underground Vault System and related conveyances as may be necessary from time to time; and

WHEREAS, the President and Board of Trustees of the Village (the "Corporate Authorities"), after due and careful consideration, have concluded that the development of the Property on the terms and conditions set forth in the 540 West Ogden Ordinances and this Agreement, will promote proper development of the Property, increase the taxable value of surrounding property within the Village, and serve the best interests and general welfare of the Village and its residents; and

WHEREAS, pursuant to notices given as required by applicable law, all required public meetings relative to approval of the Project have been held by all appropriate commissions and other bodies relating to subdivision controls, zoning, and other requested relief; and

WHEREAS, the Village has the authority to enter into this Agreement pursuant to: (i) Division 13 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-13-1 et seq.); (ii) applicable provisions of the Village Municipal and Zoning Codes; and (iii) the Village's police powers.

NOW, THEREFORE, in consideration of the foregoing recitals, incorporated into and made a substantive part of this Agreement, and the mutual covenants and agreements set forth below, the Parties agree:

Section 1. Design.

A. VILLAGE RESPONSIBILITIES AND WARRANTIES

1. *Design Responsibility.* The Village will be solely responsible for the design of the Underground Vault System and creation of the Final Design Plans, either through its own engineering staff, contracted consulting engineers, or any combination of licensed engineers that the Village chooses. The village will act in a timely and expeditious manner in completing the Final Design Plans. The Final Design Plans shall be completed, approved and permitted no later than January 1, 2019 or a later date mutually agreed to by the Parties.
2. *Payment for Design Work.* The Village will be solely responsible for payment of any salaries, fees, charges and costs for its employees, contractors or agents reasonably related to design work on the Underground Vault System leading up to and including the Final Design Plans.
3. *Representation of Professional Credentials.* The Village represents and warrants that the engineers it engages to design the Underground Vault System have provided the Village with current engineering licenses and credentials by any applicable legal authority, including the Village of Hinsdale, DuPage County, the State of Illinois, and the United States of America, or any related sub-organizations, agencies or regulatory bodies of these authorities. Additionally, the Village represents and warrants that it has no reason to believe that the engineers it engages to design the Underground Vault System will not perform to the best practices of the industry.
4. The Village shall work cooperatively with the School on timing issues related to the design of the Underground Vault System to ensure that the development of the Property with the Underground Vault System and child daycare facility may occur in a manner that does not cause undue delays for either Party.

B. SCHOOL RESPONSIBILITIES AND WARRANTIES

1. *Reasonable Assistance.* The School will give all reasonable accommodation and assistance to the Village and its elected officials, officers, employees, consultants and agents necessary to complete the Final Design Plans of the Underground Vault System.
2. *Design Easement.* In addition to any other license or easement, whether permanent or temporary, that this Agreement conveys to the Village, the School hereby conveys a "Design Easement," allowing the Village and its elected officials, officers, employees, consultants and agents reasonable access to the Property in order to inspect, study, survey and design the Underground Vault System and any related matter to that design. This Design Easement shall not be contingent upon any timeline, but instead benefit the Village so long as any design or future redesign of the Underground Vault System is reasonably necessary.
3. The School shall work cooperatively with the Village on timing issues related to the design of the Underground Vault System to ensure that the development of the Property with the Underground Vault System and child daycare facility may occur in a manner that does not cause undue delays for either Party.
4. The School shall provide the Village with final "As Built" drawings upon completion of the West-Site Work.

C. DESIGN RELATED DISPUTES

1. *Disputes of Final Design Prior to Construction.* After Village approval of the Final Design Plans, but prior to Construction by the School, should the School or its contractors or engineers dispute any aspect of the Final Design Plans, it shall notify the Village in writing as soon as is practicable. In such instance, the Parties and their respective consultants will work together to reach a reasonable compromise that respects the initial scope of the Project. If such conflict cannot be resolved by the Parties in a timely manner relative to the scope of the Project timeline, then the Village Manager shall have the sole authority to reasonably resolve the design conflict. Any such decision by the Village Manager shall not prevent either Party from enforcing its rights or seeking any remedies otherwise provided in this Agreement
2. *Latent Defects Related to Design.* Although the Village is responsible for hiring engineers and any related consultants to create the Final Design Plans, the Parties agree that the Village should not be held solely liable for any latent

defects in the Final Design Plans relied upon by the Parties. Additionally, the School expressly states that it stands in the same position as the Village in determining the viability of the Final Design Plans. As such, the Village and the School will respectively hold each other harmless from any claim, lawsuit or award of damages related to the Final Design Plans, unless the claim, lawsuit or award of damages relates solely to the acts, omissions or negligence of the other Party.

Section 2. Contracting and Construction.

A. SCHOOL RESPONSIBILITIES AND WARRANTIES

1. *Bidding and Contracting the Work.* The School is responsible for all aspects of bidding, choosing and contracting the construction of the West-Site Work related to the Underground Vault System. School shall make good-faith efforts to obtain three (3) or more bids for performance of the West-Site Work. Any bid, once received, shall be subject to the review and approval of the Village prior to acceptance by the School. When choosing any contractor for the West-Site Work, the School and the Village may take into account the following issues related to any qualified bid and considered or chosen contractor:

- a. any actual or apparent conflicts that the award(s) of the contract(s) may create with Village elected officials or officers;
- b. the size of the contracting firm and its ability to complete the work in a timely manner;
- c. the quality and timeliness of past completed projects;
- d. the reputation, criminal backgrounds, or past civil disputes, including past bankruptcies, of the firm or principals of the contractor(s);
- e. the contractors' proposed timelines for Final Completion;
- f. the contractors' adherence to the bid specifications;
- g. price, and whether the chosen contractor is the low bidder;
- h. the contractors' compliance with the Prevailing Wage Act (820 ILCS 130/0.01); and
- i. the contractors' proposed cost of the West-Site Work.

The Village shall not unreasonably or untimely withhold its written consent to the considered or chosen contractors, but because the Village will be responsible for reimbursing the School for the West-Site Work, the Village shall have the authority to override any choice of contractor by the School, based upon any of the above reasons, or for other good and legal cause not specifically contemplated in this Agreement. The Village, in its reasonable discretion, may reject all bids and require the work to be rebid, or may reject all bids and choose to bid the work out itself.

2. *Village is a Third Party Beneficiary.* The Village shall be named as a third party beneficiary and an additional insured in any agreement between the School and its chosen contractor(s). Even if not so explicitly named in any such agreement, the Village shall have the right under this Agreement to intervene in any dispute between the School and any such contractor as may be necessary to enforce its rights and remedies contemplated in this Agreement.
3. *Timeline for Construction and Village Approval of Final Contract.* As an integral part of the School's selection of contractors, the timeline for construction, and form of final contract between the School and contractor, shall be approved in writing by the Village. The Village shall not unreasonably withhold its approval of a timeline, so long as it meets the mutual needs of the Parties, or of the form of the final contract. The various stages of construction as proposed by the contractor(s) and as coordinated by the School shall conform to the Final Design Plans and ensure that all aspects of the Final Design Plans may be completed within the contemplated scope of time and cost at the time when the School and its contractor(s) executed the contracts. Time is of the essence in the construction of the Underground Vault System, and any delays of construction that the School or its contractor(s) causes by acts, omissions or negligence shall be a breach of this Agreement. Should any unforeseen circumstance occur beyond the reasonable foresight or control of the School or its contractor(s) that causes a significant delay or rise in cost, then the Village shall not unreasonably hold the School or its contractor(s) in breach of this Agreement. However, the School and its contractor(s) shall have a responsibility to mitigate any delays or damage caused by any such delay.
4. *Beginning Timely Construction Conforming to the Final Design Plans.* After the Village approves the Final Design Plans, and after the School, subject to the terms and conditions of Village approval set forth in this Agreement, chooses any contractor to perform the West-Site Work as described above, the School shall begin construction on the Underground Vault System in conformance to the Final Design Plans, and any other construction necessary to complete the Underground Vault System. The Village shall be responsible for the Completion of West-Site Work pursuant to B.3, below. The School shall begin construction as soon as is reasonably practicable after the Village approves the Final Design Plans, timeline and form of contract with contractor, but in no case shall the School fail to request the permits necessary to begin construction more than nine (9) months after approval of the Final Design Plans. Time is of the essence related to the start of construction, and the School will have breached this Agreement if it does not comply with this nine (9) month period, unless due to force majeure or the Village agrees in writing to an extension of this period.
5. *Compliance with Design.* The School agrees to perform the West-Site Work necessary to construct the Underground Vault System in a way that conforms to the requirements in the 540 West Ogden Ordinances and the Final Design Plans, so that the Underground Vault System properly joins to, conforms with and protects any and all Existing Public Improvements and the East-Site Work performed by the Village.

6. *Construction Modification.* The School shall be responsible to perform any necessary testing, and make the necessary adjustments, modifications, connections, additions and repairs to the Existing Public Improvements during construction, in conformance with the requirements of the 540 West Ogden Ordinances and the Final Design Plans.
7. *Final Completion of Construction.* The School shall complete performance of the West-Site Work for the Underground Vault System to the commercially reasonable satisfaction of the Village according to: the terms of this Agreement, the Final Design Plans, the provisions of any contracts between the School and its contractors, the 540 West Ogden Ordinances, applicable Village Zoning Code or Municipal Code provisions, any applicable building code provisions, or any other applicable county, state or federal statute or regulation. If the immediately preceding terms, statutes and regulations have been met, satisfied or completed, the School shall have reached "Final Completion." Final Completion shall not be reached unless the Village expresses in writing that the School has met the necessary terms. The Village Manager shall have the sole authority to determine whether the School has met these terms and whether the construction of the West-Site Work has reached Final Completion, or whether the School must perform additional work to be in compliance with the Final Design Plans, the Agreement, the 540 West Ogden Ordinances, applicable Village Zoning Code or Municipal Code provisions, any applicable building code provisions, or any other applicable county, state or federal statute or regulation. In the event the parties disagree over whether the School has met its obligations set forth in this paragraph, then a third party will mediate the dispute. The Parties agree to utilize the services of a neutral mediator for such mediation, in order to facilitate a mutually agreeable and realistic resolution of any such dispute in a manner that does not delay the Project. The Parties further agree that the cost of mediation shall be shared evenly between the Parties. Construction shall be completed within one (1) year following the start of construction. Time is of the essence related to the completion of construction, and the School will have breached this Agreement if it does not comply with this one (1) year period, unless due to force majeure or the Village agrees in writing to an extension of this period. The School shall be solely responsible for payment of any additional work caused by its own acts, omissions or negligence, and any such additional work attributable to the School or its contractors, employees or agents shall not be subject to reimbursement by the Village as otherwise provided in this Agreement. Any such determination by the Village Manager shall not prevent either Party from enforcing its rights or seeking any remedies otherwise provided in this Agreement.
8. *Warranty of Work of Quality of Contractors, Employees, and Agents.* The School represents and warrants that the contractors it engages to perform the West-Site Work have provided the School and the Village with all current licenses and credentials by any applicable legal authority, including the Village of Hinsdale, DuPage County, the State of Illinois, and the United States of America, or any related sub-organizations, agencies or regulatory bodies of these authorities. Additionally, the School represents and warrants

that it has no reason to believe that the contractors it engages to perform the West-Site Work will not perform to the best practices of the industry.

9. *Nondiscrimination.* The School, and any of its hired contractors and subcontractors, shall comply with the terms and procedures of all applicable state, federal and local statutes, regulations and ordinances pertaining to nondiscrimination in employment, to the extent required by these laws. The School, and any of its hired contractors and subcontractors, shall abide by the requirements of the Illinois Human Rights Act, 775 ILCS 10/0.01 *et seq.*, and the School agrees as follows: That it will not discriminate against any contractor, subcontractor, potential contractor, potential subcontractor, employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

The School further agrees to contractually require all of its contractors and subcontractors to abide by the same non-discrimination standards.

10. *Periodic Inspections.* The School shall allow the Village to conduct site inspections at the Property at any time during reasonable business hours during the time period when construction of the West-Site Improvements is being performed. Notwithstanding the foregoing, except in the case of emergencies, no inspections shall take place without the School or its agent being present.

11. *Access to Property.* Pursuant to the Permanent Easement granted in Section 5 of this Agreement, the School will provide access to the Village on the Property, as necessary, for, among other purposes consistent with the granted Permanent Easement and this Agreement, construction by the Village of the East-Site Work, and to make connections from the West-Site Work to the East-Site Work.

12. *Change Orders.* Any material changes from the Final Design Plans, or change orders submitted by the chosen contractor during construction, shall be subject to commercially reasonable approval by the Village. Design change proposals or change orders received by the School shall be transmitted to the Village within three (3) days of receipt. The Village may, in its reasonable discretion, withhold approval of design change proposals or change orders where such changes or orders would, in the sole opinion of the Village, either negatively affect the effectiveness of the Underground Vault System, or would negatively impact or exceed the Village's budget for the Underground Vault System. The School shall be solely responsible for, and hereby agrees to pay the cost of, any design changes to the Final Design Plans, or change orders, either requested or caused by the School and resulting in cost increases to the overall design and/or construction of the Underground Vault System. If, however, the design change proposals or change orders are the result of unforeseen circumstances discovered during the course of design or construction, the Parties shall act in good faith to determine

responsibility and an equitable distribution of costs resulting from such proposals or change orders.

B. VILLAGE RESPONSIBILITIES AND WARRANTIES

1. *Reasonable Assistance.* The Village will give all reasonable accommodation and assistance to the School and its contractors, subcontractors and agents necessary to complete the Construction of the West-Site Work.
2. *Permit Approval.* The Village agrees to assist in the granting of any and all necessary permits required to complete the Construction of the Underground Vault System.
3. *Completion of East-Site Work.* The Village agrees to perform the East-Site Work necessary to connect the Underground Vault System, upon its completion, to the existing stormwater system, at the Village's sole cost and expense. The East-Site Work shall be performed according to the Final Design Plans.

C. CONSTRUCTION RELATED DISPUTES

1. *Disputes During Construction.* After commencement of Construction by the School, should the Village or its engineers dispute any aspect of the Construction, including any disputes related to budgetary matters or change orders, it shall notify the School in writing as soon as is practicable. In such instance, the Parties and their respective consultants will work together to form a reasonable compromise that respects the initial scope of the Project. If such conflict cannot be resolved by the Parties in a timely manner relative to the scope of the Project timeline, then the Village Manager shall have the sole authority to reasonably resolve the Construction conflict. Any such decision by the Village Manager shall not prevent either Party from enforcing its rights or seeking any remedies otherwise provided in this Agreement.

Section 3. Village Reimbursement of Construction Costs.

The School shall perform the construction of the West-Site Work and advance all funds and all costs necessary to purchase the detention vault and to construct the West-Site Work. The Village shall reimburse the School within sixty (60) days of submission of proof of The Village shall reimburse the School for the cost of the detention vault, and shall reimburse the School for the cost of the construction of the West-Site Work by the School in three (3) progress payments, all as follows:

A. The Village shall reimburse the School for the costs of the purchase of the detention vault within sixty (60) days of submission of bills, lien waivers, contracts, invoices, and affidavit or other evidence as the Village shall reasonably require to evidence payment by the School of the cost of the detention vault and the right of the School to reimbursement under this

Agreement, subject to verification and approval by the Village Engineer of the installation of the vault in accordance with the approved Final Plans and applicable codes and regulations;

B. Progress payments shall be made at 33%, 66% and 100% completion of the West-Site Work and shall be made in each case within sixty (60) days following the general contractor's submission of (a) (i) general contractor's executed AIA payment application certifying the cost and the work performed, (ii) unconditional lien waivers evidencing that all subcontractors performing work or supplying material in excess of \$5,000.00 in connection with such payment application have been paid or will be paid out of the funds received from such payment application, (iii) such bills, contracts, invoices, and affidavit or other evidence as the Village shall reasonably require to evidence completion of the Work and the right of the School to reimbursement under this Agreement; and (iv) for the final installment, a final lien waiver and all bills paid affidavit from the general contractor and, to the extent not previously provided, unconditional lien waivers from all contractors who performed services in connection with construction in an excess of \$5,000.00. In no event, however, shall payment be made until the Village Engineer has verified and approved that the work has been completed in accordance with the approved Final Plans and applicable codes and regulations.

Section 4. School Dedication and Village Acceptance.

Upon successful Final Completion of the Construction of the Underground Vault System, as approved by the Village, the School will convey all ownership, maintenance and reconstruction rights and responsibilities to the Village as provided for below:

A. *Dedication and Acceptance of the Underground Vault System.* The School shall dedicate and/or convey the Underground Vault System to the Village, and the Village shall accept it in the manner hereinafter specified and in the manner specified under Illinois law. Neither the execution of this Agreement nor the approval of the Final Design Plans shall constitute an acceptance by the Village of the Underground Vault System. The Underground Vault System shall only be accepted by the Village except by a resolution duly adopted by the Corporate Authorities specifying with particularity the Improvement or Improvements being accepted. The School shall convey the Underground Vault System to the Village as a "public improvement" by a customary form bill of sale following the inspection and approval of the Underground Vault System upon Final Completion and following the delivery to the Village Engineer of approved "as-built" drawings, and a certification from the construction engineer that the Underground Vault System has been completed in accordance with the Final Design Plans, the Governing Plans and Law. Not less than sixty (60) calendar days following the receipt of the last of the items required for conveyance of the Underground Vault System to the Village, the Village shall accept such Underground Vault System, by resolution and the acceptance of easements.

B. *One Year Guaranty of the Construction of the Underground Vault System.* The School hereby guaranties the prompt and satisfactory correction of all defects and deficiencies in the Underground Vault System that occur or become evident within one (1) year after acceptance of the Underground Vault System by the Village pursuant to this Agreement. If any

defect or deficiency occurs or becomes evident during this period, then the School shall, within ten (10) days, weather permitting, after written demand from the Village to do so, correct it or cause it to be corrected.

C. *Future Maintenance.* Upon Acceptance of the Underground Vault System by the Village pursuant to this Agreement, and notwithstanding the warranty language contained in Section 4.B, the Village shall be responsible for all future maintenance, repair, inspection and/or reconstruction of the Underground Vault System. Upon 24 hour notice to School, except in the case of emergency, School covenants and grants to Village, its employees, agents and contractors access to the Underground Vault Systems for any repairs, and also for making such repairs and replacements as Village may deem necessary. Village shall use its best efforts to minimize the disruption of School's (or its tenant's) business in effecting said maintenance and repairs. If at any time School determines that the Village is not maintaining the Underground Vault System as required, School may serve notice on the Village detailing repairs and replacements that are needed. Should the Village fail to make or commence to make and proceed diligently with the repairs and replacements required of the Village within twenty (20) days following receipt of said notice from School, School or its agents may make such repairs and replacements in its stead and the Village agrees to pay (or reimburse) the reasonable cost of the repairs or replacements following receipt of a bill therefor.

Section 5. Permanent Easement

The School has granted the Village a permanent easement on the Property for the purpose of constructing, installing, reconstructing, repairing, inspecting and maintaining the Underground Vault System as shown on the Final Plat of Kensington Subdivision, recorded with the DuPage County Recorder as Document No. _____ on _____, 2018. A copy of the Final Plat is attached hereto as Exhibit A and made a part hereof.

Section 6. Governing Plans and Law.

As the School proceeds with the performance of the West-Site Work, it shall do so subject to minor alterations approved and directed by the Village, or its consulting engineers, due to field conditions or other circumstances, in a good and workmanlike manner pursuant to and in accordance with the following (collectively, the "Governing Plans and Law"):

1. the 540 West Ogden Ordinances; and
2. this Agreement;
3. the Final Design Plans; and
4. the Hinsdale Zoning Code, Subdivision Ordinance and Building Codes, as the same exist as of the Effective Date (collectively, the "Existing Village Codes"); and
5. all other applicable codes, ordinances and standards adopted by the Village, including but not limited to, the Village Engineering Standards and the DuPage County Stormwater Ordinance (collectively, the "Other Applicable Village Codes, Ordinances and Standards");
6. the requirements of the Illinois Prevailing Wage Act (820 ILCS 130/0.01), if applicable; and

7. all other applicable federal, State, county and non-Village local governmental laws, statutes, codes, ordinances, resolutions, rules and regulations (collectively, the "Other Requirements of Law").

In the event of a conflict between, among or within any of the above plans or documents, the plan or document that provides the greatest control and protection for the Village to achieve the benefits and objectives of the 540 West Ogden Ordinances, as determined by the Village Manager, shall control. Notwithstanding the foregoing, the Village Manager shall strive to resolve a conflict between this Agreement and the Existing Village Codes in favor of the spirit of the 540 West Ogden Ordinances.

Section 7. Village Consents, Approvals and Cooperation.

Except as otherwise provided herein, whenever the consent, approval or cooperation of the Village, or of any of its employees, consultants, attorneys, agents or representatives, is required to be given or rendered under the provisions of this Agreement or otherwise, the same shall not be unreasonably withheld, delayed or conditioned.

Section 8. No Implied Waiver of Village Rights. The Village shall be under no obligation to exercise rights granted to it in this Agreement except as it shall determine to be in its best interest from time to time. Except to the extent embodied in a duly authorized and written waiver of the Village, no failure to exercise at any time any right granted herein to the Village shall be construed as a waiver of that or any other right.

Section 9. Time of Essence. Time is of the essence in the performance of all terms and provisions of this Agreement.

Section 10. Notices. All notices and other communications in connection with this Agreement shall be in writing and shall be deemed delivered to the addressee thereof (1) when delivered in person on a business day at the address set forth below, or (2) on the third business day after being deposited in any main or branch United States post office, for delivery by properly addressed, postage prepaid, certified or registered mail, return receipt requested, at the address set forth below, or (3) by facsimile transmission, when transmitted to the facsimile telephone number set forth below, when actually received and when accompanied by mailing as provided in phrase (2) of this Section above.

Notices and communications to the School shall be addressed to, and delivered at, the following addresses:

with a copy to:

Kensington Hinsdale Building LLC
Attn: Charles Marlas
743 McClintlock Drive
Burr Ridge, Illinois 60527

Zabel Law, LLC
Attn: Jeffrey Sanchez
55 W. Monroe St., Suite 3330
Chicago, IL 60603

Notices and communications to the Village shall be addressed to and delivered at, these addresses:

Village of Hinsdale
19 Chicago Avenue
Hinsdale, Illinois 60521
Attention: Village Manager
Fax: (630) 789-7015

with a copy to:
Klein, Thorpe & Jenkins
20 North Wacker Drive, Suite 1660
Chicago IL 60606-2903
Attention: Michael A. Marrs
Fax: (312) 984-6444

By notice complying with the requirements of this Section 10, each Party shall have the right to change the address or addressee, or both, for all future notices and communications to such Party.

Section 11. Enforcement and Remedies.

A. Enforcement. The Parties may enforce or compel the performance of this Agreement, in law or in equity, by suit, action, mandamus, or any other proceeding, including without limitation specific performance; provided, however, that the School agrees that it will not seek, and does not have the right to seek, to recover a judgment for monetary damages against the Village or any elected or appointed officials, officers, employees, agents, representatives, engineers, or attorneys thereof, on account of the negotiation, execution, or breach of any of the terms and conditions of this Agreement except for damages actually incurred by the School as a result of a breach by the Village of this Agreement.

In the event of a judicial proceeding brought by one Party to this Agreement against the other Party for enforcement or for breach of any provision of this Agreement, the prevailing Party in any such judicial proceeding shall be entitled to reimbursement from the unsuccessful Party of all costs and expenses, including reasonable attorneys' fees, incurred in connection with the prosecution or defense of such judicial proceeding.

B. Remedies. In the event of a breach of this Agreement, the Parties agree that the Party alleged to be in breach shall have, unless specifically provided otherwise by any other provision of this Agreement, thirty (30) days after notice of any breach delivered in accordance with Section 10 of this Agreement to correct the same prior to the non-breaching Party's pursuit of any remedy provided for in this Section 11; provided, however, that the thirty (30) day period shall be extended, but only (1) if the alleged breach is not reasonably susceptible to being cured within the thirty (30) day period, and (2) if the defaulting Party has promptly initiated the cure of the breach, and (3) if the defaulting Party diligently and continuously pursues the cure of the breach until its completion. If any Party shall fail to perform any of its obligations under this Agreement, and if the Party affected by the default shall have given written notice of the default to the defaulting Party, and if the defaulting Party shall have failed to cure the default as provided in this Subsection B (an "Event of Default"), then, in addition to any and all other remedies that may be available, either in law or equity, the Party affected by the Event of Default shall have the right (but not the obligation) to take any action as in its discretion and judgment shall be necessary to cure the breach that gave rise to such Event of Default. In any event, the

defaulting Party hereby agrees to pay and reimburse the Party affected by the breach all costs and expenses reasonably incurred by it in connection with action taken to cure the breach.

Section 12. Amendments and Waiver. No modification, addition, deletion, revision, alteration, or other change to this Agreement shall be effective unless and until the change is reduced to writing and executed and delivered by the Parties. No term or condition of this Agreement shall be deemed waived by any Party unless the term or condition to be waived, the circumstances giving rise to the waiver and, where applicable, the conditions and limitations on the waiver are set forth specifically in a duly authorized and written waiver of such Party. No waiver by any Party of any term or condition of this Agreement shall be deemed or construed as a waiver of any other term or condition of this Agreement, nor shall waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or different provisions of this Agreement.

Section 13. Authority to Execute. The Parties hereby acknowledge and agree that all required notices, meetings, and hearings have been properly given and held by the Village with respect to the approval of this Agreement and agree not to challenge the legality or enforceability of this Agreement or any of the obligations created by it on the grounds of any procedural or substantive infirmity or any denial of any procedural or substantive right. The Village hereby warrants and represents to the School that the persons executing this Agreement on its behalf have been properly authorized to do so by the Corporate Authorities. The School represents that: (1) the School has the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth herein, (2) all legal actions needed to authorize the School's execution, delivery, and performance of this Agreement have been taken, and (3) neither the execution of this Agreement nor the performance of the obligations assumed by the School hereunder will (i) result in a breach or default under any agreement to which the School is a party or to which the School or the Property is bound or (ii) to the School's knowledge, violate any statute, law, restriction, court order or agreement to which the School or the Property is subject.

Section 14. Entire Agreement. This Agreement shall constitute the entire agreement of the Parties relative to the design and construction of the Underground Water Vault, all prior agreements, communications and understandings of and between the Parties, whether written or oral, being expressly merged into and superseded by this Agreement.

Section 15. Assignment. The School shall not assign or transfer the School's interest in this Agreement to any other entity without the prior written consent of the Village, which consent may be withheld in the Village's sole discretion, and provided further, that the School shall not be released from its obligations hereunder as a result of such assignment unless expressly released by the Village. In the event the Village shall consent to an assignment, the School shall deliver to the Village a copy of the fully-executed assignment and assumption by the School, as assignor, and the assignee within five (5) business days of the closing on the assignment.

Section 16. Applicable Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. The Parties agree that for the purpose of any litigation or proceeding brought with regard to this Agreement and its enforcement, venue shall be in the Circuit Court of DuPage County, Illinois. The Village and School agree to submit to the jurisdiction of such court for the purpose of any such litigation or proceeding.

Section 17. Severability. If any of the provisions of this Agreement, or the application thereof to any person or circumstance, shall be invalid or unenforceable to any extent, the remainder of the provisions of this Agreement shall not be affected thereby, and every other provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 18. Exhibits. The following Exhibits attached to this Agreement are by this reference incorporated herein and made a part hereof:

Exhibit A – Final Plat of Subdivision Showing Drainage Easement

[signatures appear on next page]

IN WITNESS WHEREOF, the Parties have hereunto set their hands as of the dates set forth below their respective signatures, to be effective as of the Effective Date.

VILLAGE OF HINSDALE, an Illinois municipal corporation

By: _____
Thomas K. Cauley, Jr.
Village President

Date: _____

ATTEST:

By: _____
Christine Bruton
Village Clerk

Kensington Hinsdale Building LLC, an Illinois limited liability company

By: _____

Date: _____

ACKNOWLEDGEMENTS

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

The foregoing instrument was acknowledged before me on _____, 201__, by Thomas K. Cauley, Jr., the Village President of the VILLAGE OF HINSDALE, an Illinois municipal corporation, and by Christine Bruton, the Village Clerk of said municipal corporation.

Signature of Notary

SEAL

My Commission expires: _____

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

The foregoing instrument was acknowledged before me on _____, 201__, by _____, the _____ of Kensington Hinsdale Building LLC, an Illinois limited liability company, which individual is known to me to be the same person who signed the foregoing instrument as such Managing Member of said limited liability company for and on behalf of said limited liability company, and that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of said company, for the uses and purposes therein mentioned.

Signature of Notary

SEAL

My Commission expires: _____

REQUEST FOR BOARD ACTION
Community Development

AGENDA SECTION: Second Reading – ZPS

SUBJECT: Major Adjustment to Detailed Plan to Revise and Add a Window to the duplex homes of the 64-Unit Residential Planned Development
Detailed Plan Hinsdale Meadows, LLC (Case A-51-18)

MEETING DATE: December 18, 2018

FROM: Chan Yu, Village Planner

Recommended Motion

Move to Approve an Ordinance approving a Third Major Adjustment to a Planned Development - Hinsdale Meadows (Southeast Corner of 55th Street and County Line Road) – Hinsdale Meadows, LLC.

Background

On December 11, 2017, the Board of Trustees (BOT) approved Ordinance O2017-52, approving a Detailed Plan for a 64-unit residential Planned Development, at the southeast corner of 55th Street and County Line Road for Hinsdale Meadows, LLC (Case A-25-17). The floor plans and elevation plans of each type/style of home are included in the Detailed Plan.

This request is to revise the floor plan, change window size and add a new window to the duplex Villa homes at Hinsdale Meadows. There is a side-by-side comparison in the application (Attachment 1) and the differences are summarized as follows:

1. Building Elevation Change – additional window on the second level.
2. Building Elevation Change – smaller row of windows on the second level.
3. Floorplan Change – removing one stair on the main level stair case.
4. Floorplan Change – adding one step on the second level stair case.
5. Floorplan Change – adding one window on the second level (to reflect the above building elevation change).

The request does not affect the approved bulk, space and yard requirements (for example, building/lot coverage, floor area ratio and height).

The first major adjustment was approved on April 17, 2018, to replace stucco and brick with hardie board and stone. The second major adjustment was approved on October 16, 2018, to add a new floorplan option to the “Carlyle” duplex home.

Discussion & Recommendation

Should the Board find the request is not in substantial conformity with the Detailed Plan for a Planned Development as approved, “Move to refer the request to the Plan Commission for further hearing and review.”



Village Board and/or Committee Action

At the November 20, 2018, Board of Trustees meeting, the Village Board had no issues with the application and moved the item forward for Second Reading.

Documents Attached

Ordinance

The following related materials were provided for the Board of Trustees of this item on November 20, 2018, and can be found on the Village website at:

http://cms4.revize.com/revize/hinsdale/document_center/VillageBoard/2018/11%20NOV/VBOT%20packet%2011%2020%2018.pdf

Major Adjustment Application and Exhibits
Zoning Map and Project Location

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A THIRD MAJOR ADJUSTMENT
TO A PLANNED DEVELOPMENT – HINSDALE MEADOWS (SOUTHEAST
CORNER OF 55TH STREET AND COUNTY LINE ROAD) –
HINSDALE MEADOWS, LLC**

WHEREAS, Hinsdale Meadows, LLC (the "Applicant"), has submitted an application (the "Application") seeking a third major adjustment to its existing approved planned development (the "Planned Development") at what is now known as Hinsdale Meadows, a 24.5 acre site at the southeast corner of 55th Street and County Line Road, Hinsdale, Illinois (the "Subject Property"), located in the R-2 Single-Family Residential Zoning District; and

WHEREAS, the Village has previously approved the concept plans and a special use permit for the Planned Development in Ordinance No. O2017-08, passed and approved on March 7, 2017, and the detailed plans (including exterior appearance plans), associated waivers and variations, and a redevelopment agreement (the "Redevelopment Agreement") for the Planned Development, in Ordinance No. O2017-52, passed and approved on December 11, 2017, and First Major Adjustment to the approved plans for the Planned Development, pursuant to subsection 11-603(K)(2) of the Hinsdale Zoning Code on April 17, 2018, and Second Major Adjustment to the approved plans for the Planned Development, pursuant to subsection 11-603(K)(2) of the Hinsdale Zoning Code on October 16, 2018; and

WHEREAS, the Applicant now seeks approval of a major adjustment (the "Third Major Adjustment") to the approved plans for the Planned Development, pursuant to subsection 11-603(K)(2) of the Hinsdale Zoning Code (the "Application"). The Third Major Adjustment proposes to add one (1) additional window, modify three (3) existing windows, and adjust the interior staircases of the duplex "Becket" homes within the Planned Development; and

WHEREAS, the Board of Trustees of the Village have duly considered the materials, facts and circumstances affecting the Application, and find that the Application meets the standards set forth in Section 11-603 for approval of such adjustments, and will be in substantial conformity with the approved plan for the Planned Development, as amended, in conformance with Subsection 11-603(K)(2) of the Hinsdale Zoning Code.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Third Major Adjustment to the Planned Development - Adjusted Plans. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Subsection 11-603(K)(2) of the Hinsdale Zoning Code, approves the Third Major Adjustment to the previously approved plans for the Planned Development for the Subject Property, to allow for the addition of one (1) window on the second level, the modification of three (3) existing windows, and the modification of the staircases of the duplex "Becket" homes within the Planned Development, all as detailed and depicted on the Adjusted Plans attached hereto and incorporated herein as **Exhibit A**. Said Third Major Adjustment is approved subject to the conditions set forth in Section 3 of this Ordinance. The previous Ordinances giving approvals or granting adjustments to the Planned Development, and the Final Plans, are hereby amended to the extent provided, but only to the extent provided, by the approval granted herein.

SECTION 3: Conditions on Approvals. The approval granted in Section 2 of this Ordinance is subject to the following conditions:

- A. **No Authorization of Work.** This Ordinance does not authorize the commencement of any work on the Subject Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Subject Property until all conditions of this Ordinance precedent to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law, the previous approving or adjustment Ordinances and the existing Redevelopment Agreement between the Village and Applicant.
- B. **Compliance with Plans.** All work on the Subject Property shall be undertaken in strict compliance with the approved plans and specifications, including the Adjusted Plans attached as **Exhibit A**.
- C. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance, the previous approving or adjustment Ordinances, and the Redevelopment Agreement between the Village and Applicant, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern the development of the Subject Property. All such development shall comply with all Village codes, ordinances, and regulations at all times.
- D. **Building Permits.** The Applicant shall submit all required building and sign permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the previous approving or adjustment Ordinances, the Redevelopment Agreement between the Parties, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____ 2018.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____ 2018.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Deputy Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE
CONDITIONS OF THIS ORDINANCE:

By: _____

Its: _____

Date: _____, 2018

EXHIBIT A

ADJUSTED PLANS

Hinsdale Meadows, LLC

October 25, 2018

Board of Trustees, Village of Hinsdale
Kathleen Gargano, Village Manager
Robert McGinnis, Director of Community Development
Chan Yu, Village Planner

Re: Hinsdale Meadows – Request for Approval of Additional Floor Plan for Duplex Buildings

As we have discussed with Robb McGinnis, we would like to modify the exterior elevation for our “Becket” Duplex home. During construction of our model we found we were not satisfied with the head room on our staircase going to second level and amount of light in the home. Accordingly, this requested modification involves adding one additional window on the second floor landing and modifying three existing upstairs bedroom windows. We believe the additional window will satisfy the need for more light in the home and the revisions to the three windows on the adjacent wall will match the new window in size and height. Also we are requesting to adjust the staircase going from the main to the second level, to allow for the extra head room and to pull the end of the stairs away from the first floor window. We will remove one stair and add a step in the loft on the second level. These changes can be seen in the attached elevation and floor plan comparisons and can be summarized as follows:

1. Building Elevation Changes:
 - a. Additional window at second level
 - b. Modified windows in upstairs bedroom
2. Floorplan Changes:
 - a. Reconfigured stair case on main level by removing one stair
 - b. Added one step on second level loft
 - c. Added one window on second level

We believe the new residents will appreciate the additional head room on the stair case along with more light coming into the home. The building elevation changes are minor as compared to our already approved Becket plan.

The following items are attached to this letter:

- Item 1: Applications and Certificates for a “Major Change” for a Planned Development
Item 2: Building Elevation Comparison between our original Becket plan and our new Becket plan
Item 3: Building Floor Plan Comparison between our original Becket plan and our new Becket plan

Thank you for your consideration of our request, and we look forward to meeting with you to discuss.

Sincerely yours,



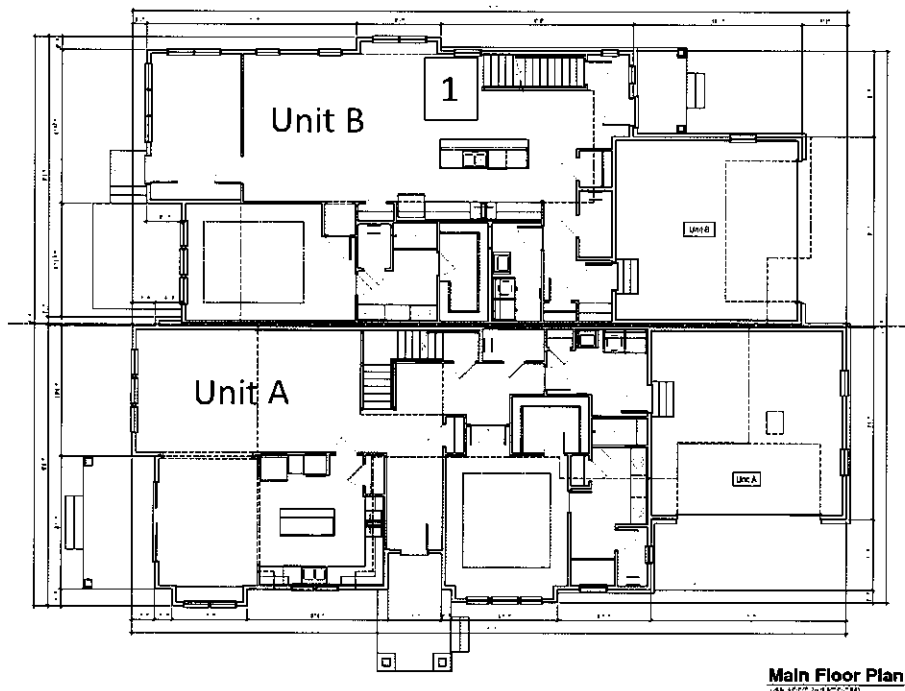
Jerry James

CC: Edward R. James
Michael Zentner

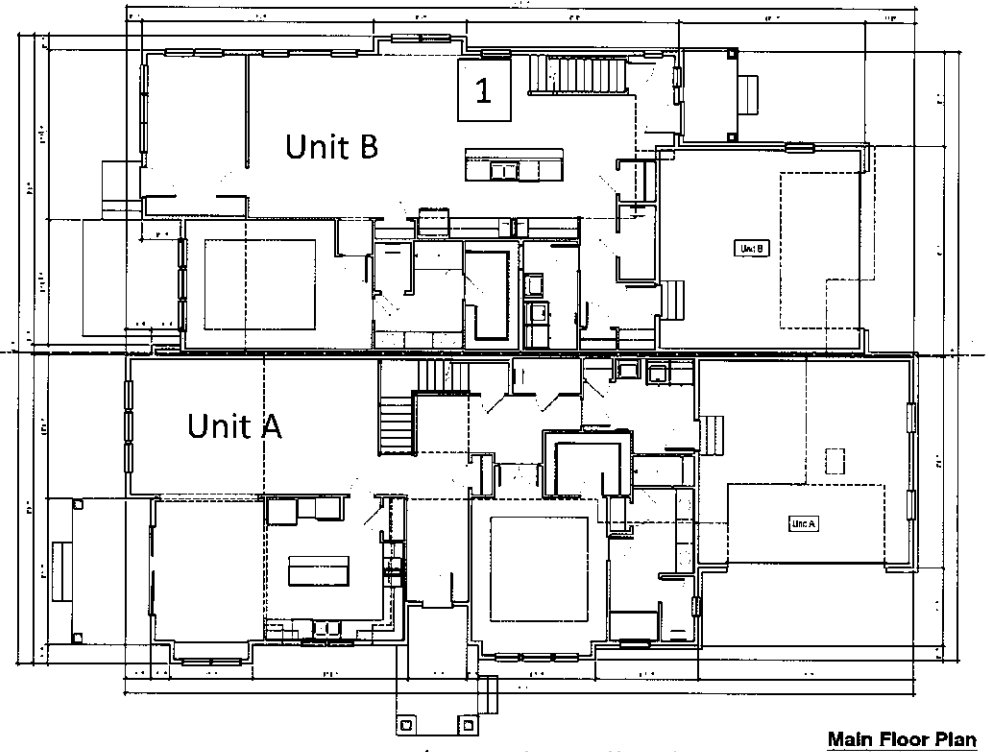
Revisions to Duplex "B" Unit Main Floor

1. Removing one stair in Unit B

Attachment 1



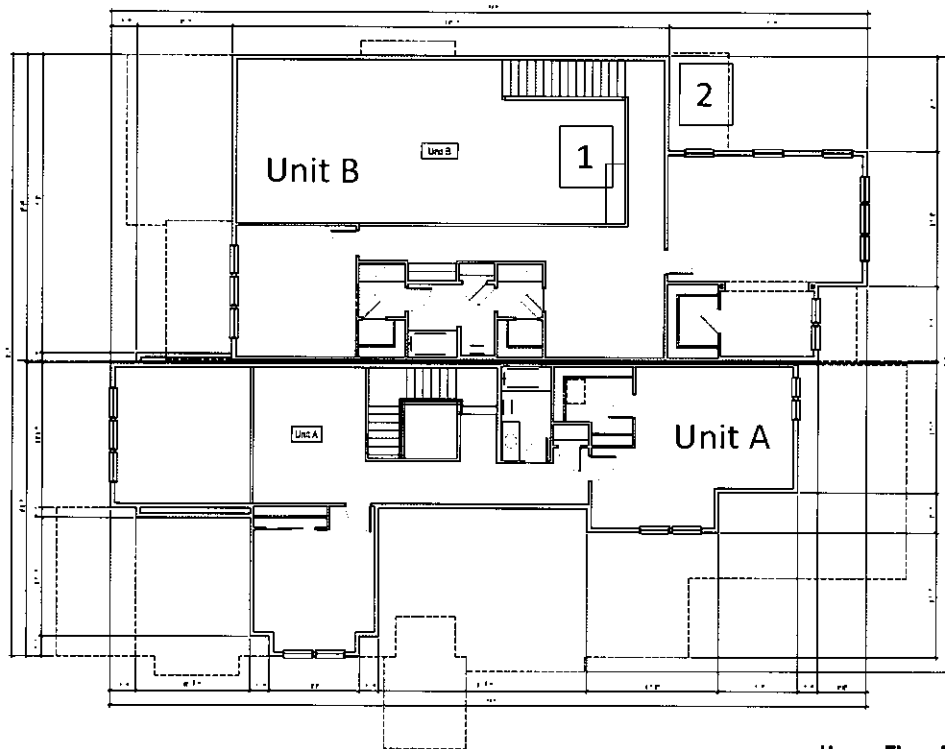
Original A/B Duplex Villa Plan



Revision to A/B Duplex Villa Plan

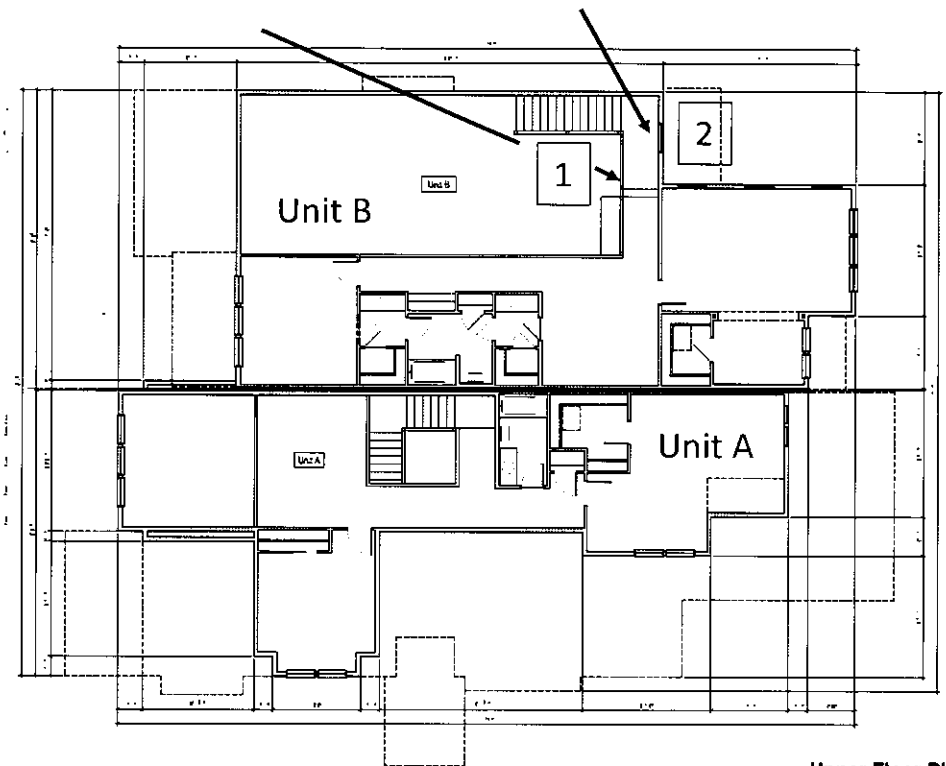
Revisions to Duplex "B" Unit Upper Floor

1. Adding one step 2. Adding one window



Original A/B Duplex Villa Plan

Upper Floor Plan
100% COMPLETE

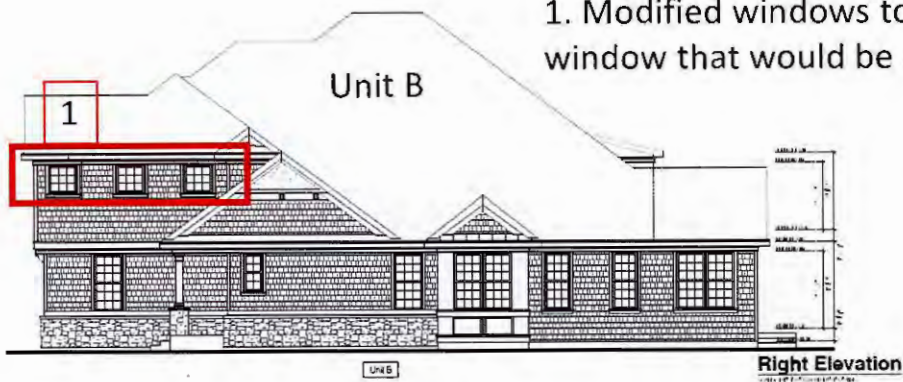


Revision to A/B Duplex Villa Plan

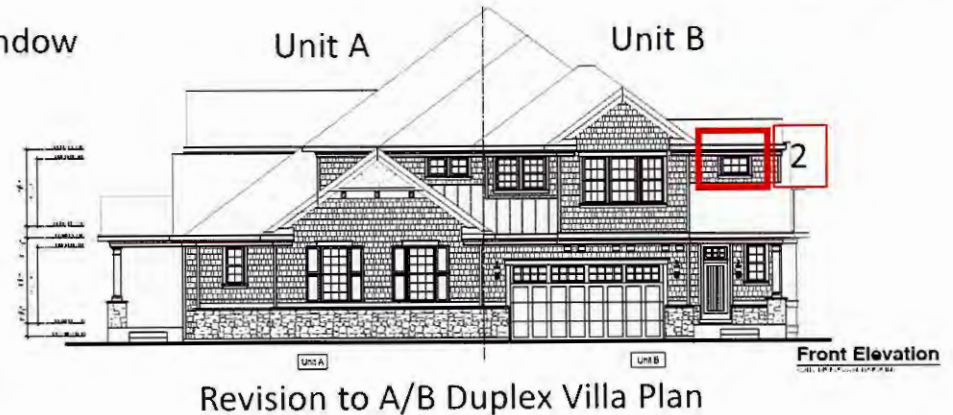
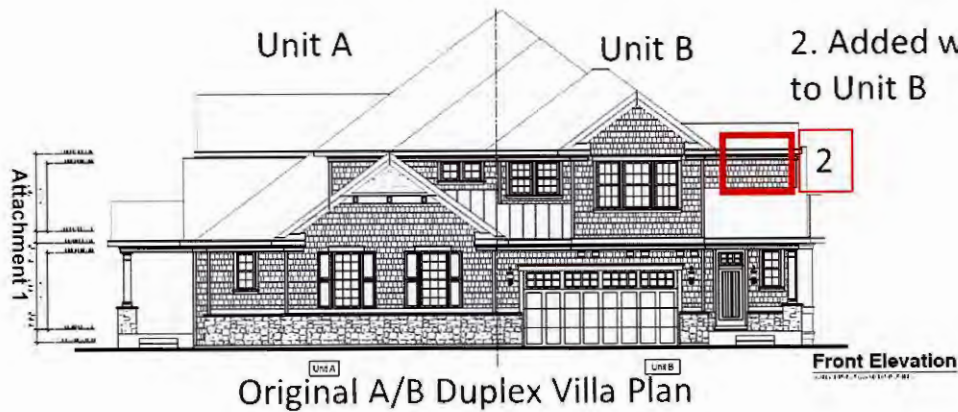
Upper Floor Plan
100% COMPLETE

Revisions to Duplex "B" Unit Side and Front Elevation

1. Modified windows to match the window that would be added to Unit B

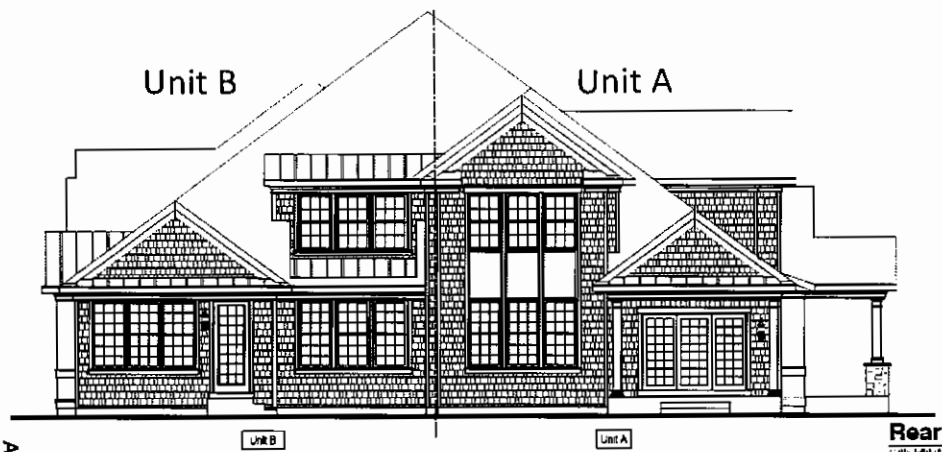


2. Added window to Unit B

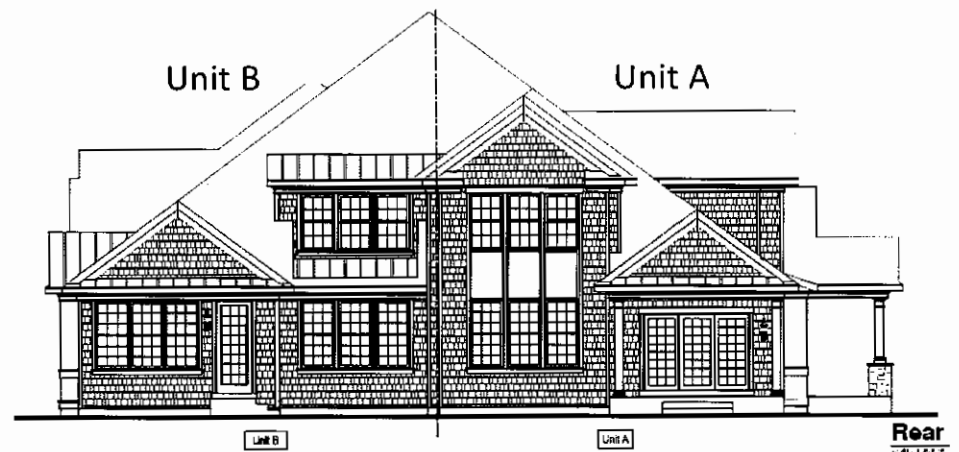


Revisions to Duplex "B" Unit Rear Elevation

No changes to the rear elevation



Original A/B Duplex Villa Plan



Revision to A/B Duplex Villa Plan

AGENDA SECTION: Second Reading – ZPS

SUBJECT: Major Adjustment to Exterior Appearance and Site Plan for
Construction of a new Accessory Structure at 330 Chestnut Street
B-3 General Business District - Case A-54-18

MEETING DATE: December 18, 2018

FROM: Chan Yu, Village Planner

Recommended Motion

Approve a Referral to the Plan Commission for Review and Consideration of the second major adjustment to a site plan/exterior appearance plan request at 330 Chestnut – Hinsdale Land Restoration and Preservation, LLC.

Background

On August 5, 2014, the Board of Trustees (BOT) approved Ordinance O2014-26, approving a site plan and exterior appearance plan to construct a new two-story commercial building at 330 Chestnut Street in the B-3 General Business District. On April 21, 2015, the BOT approved Ordinance O2015-14, approving a major adjustment to the site plan and exterior appearance plan for various changes to the building façade and site plan.

This major adjustment request is to construct a new two-story accessory structure in the southwest corner of the lot. The reason for the accessory structure is based on the demand for more storage space by the primary office building at near full occupancy. The applicant also plans to store things typically found in a garage, for example, cars, snow blower, garbage cans, and tools.

The request was reviewed by the Zoning Board of Appeals (ZBA) on October 17, 2018, for six (6) variations, including, for not meeting minimum side yard setback, rear yard setback and landscape buffer distances. The variations were unanimously approved by the ZBA, 5-0 (2 absent).

Per the applicant, the proposed two-story accessory structure will utilize materials that match the existing principal building, along with taking materials inspired from historical train side structures. The building façade and roof pitch were also designed to match the principal building, as well as relate to historical train side structures. The subject property is immediately north of the BNSF railway. The surrounding zoning districts include O-2 Limited Office to the north, B-3 General Business to the west, IB Institutional Buildings to the east and R-4 Single Family Residential to the south (south of the BNSF railway).

Discussion & Recommendation

Should the Board find the request is not in substantial conformity with the exterior appearance and site plan as approved, "Approve a Referral to the Plan Commission for Review and Consideration."



Village Board and/or Committee Action

Per Village policy, referrals to another body do not require two readings of the Village Board. Thus, this item can be referred to the Plan Commission without a first reading.

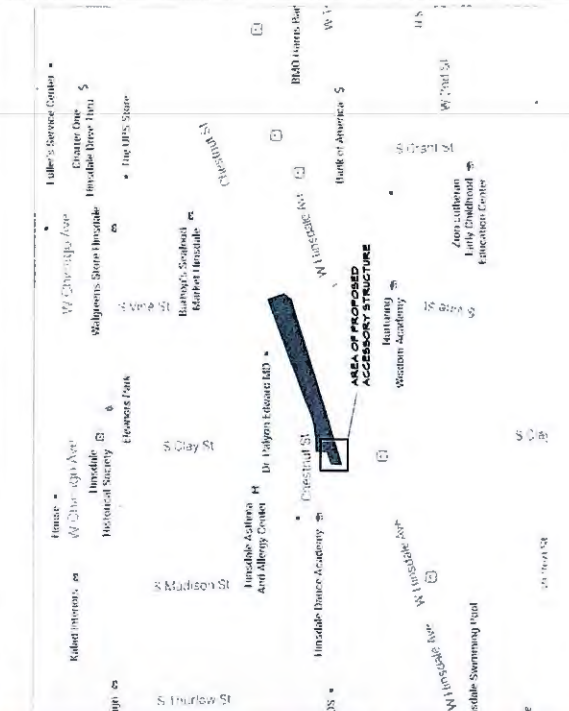
Documents Attached

1. Major Adjustment Application and Exhibits
2. Zoning Map and Project Location
3. 1st Major Adjustment Approved Ordinance O2015-14 (April 21, 2015)
4. Approved Site Plans/Exterior Plans at 330 Chestnut Ordinance O2014-26 (Aug. 5, 2014)
5. Aerial View of 330 Chestnut Street
6. Street View of 330 Chestnut Street

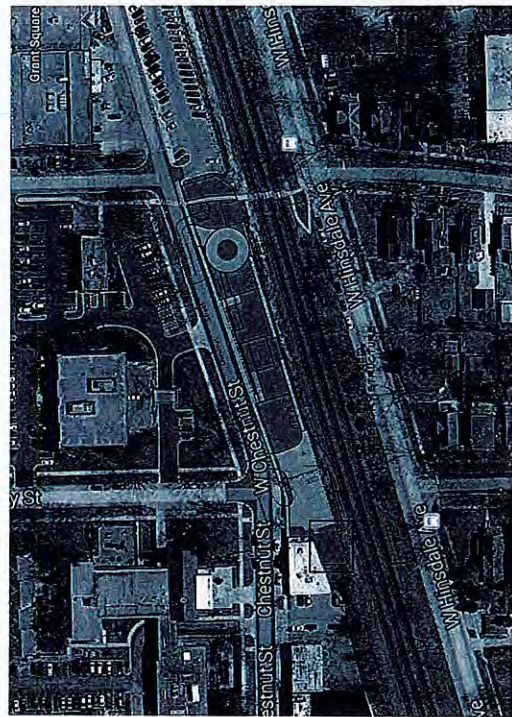
TABLE OF CONTENTS

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| 1 | GENERAL INFORMATION |
| 2 | PLAT OF SURVEY |
| 3 | PROPOSED SITE PLAN |
| 4 | PROPOSED PLAN |
| 5 | PROPOSED ELEVATIONS |

VICINITY MAP



AREA MAP

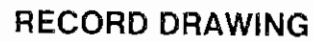


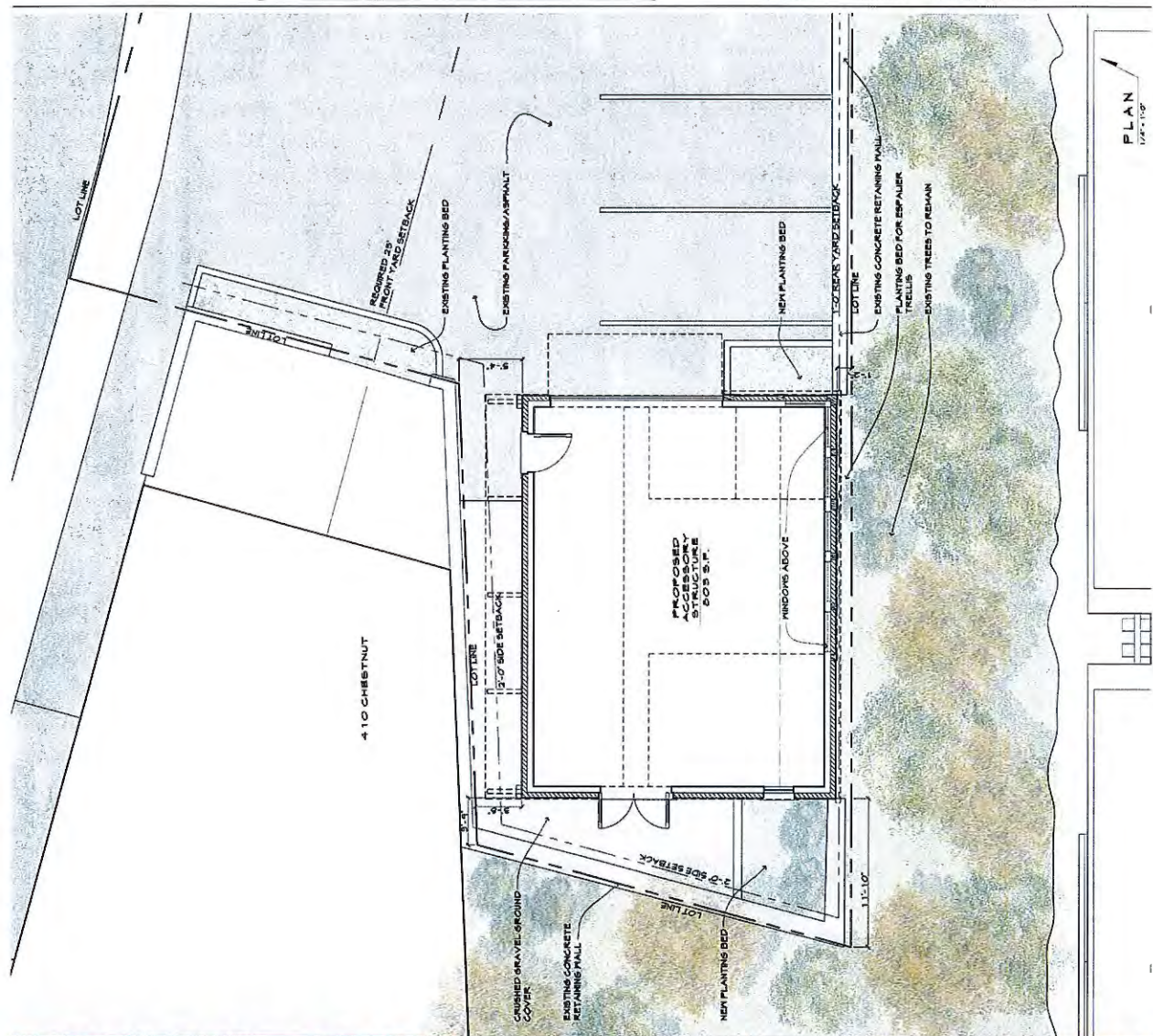
AERIAL IMAGE (VIEW FROM EAST)



ZONING INFORMATION

[illegible]









**VILLAGE
OF HINSDALE** FOUNDED IN 1873

**VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT**

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant

Name: Sharon Hablger
Address: 133 North Washington St.
City/Zip: Hinsdale, IL 60521
Phone/Fax: (415) 830-0649 /
E-Mail: forestbeach@gmail.com

Owner

Name: Same
Address:
City/Zip:
Phone/Fax: () /
E-Mail:

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: Bernie Bartelli
Title: Architect
Address: 148 BURLINGTON AVE
City/Zip: CLARENDON Hills, 60514
Phone/Fax: () 630 306 4969
E-Mail: bb@michael-abraham.com

Name:
Title:
Address:
City/Zip:
Phone/Fax: () /
E-Mail:

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1)
- 2)
- 3)

II. SITE INFORMATION

Address of subject property: 330 CHESTNUT

Property identification number (P.I.N. or tax number): 09-12-109-017

Brief description of proposed project: NEW ACCESSORY STRUCTURE
IN WEST CORNER OF LOT

General description or characteristics of the site: LOT HAS AN EXISTING
OFFICE BUILDING, AREA OF PROPOSED STRUCTURE IS
ASPHALT

Existing zoning and land use: B-3

Surrounding zoning and existing land uses:

North: O-2 South: R-4

East: IB West: B-3

Proposed zoning and land use: B-3

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

☒ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☒ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E

Special Use Requested: _____

☐ Map and Text Amendments 11-601E
Amendment Requested: _____

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business
District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 330 CHESTNUT

The following table is based on the B-3 Zoning District.

You may write "N/A" if the application does NOT affect the building/subject property.	Minimum Code Requirements	Existing Development	Proposed Development
	SEE ATTACHED TABLE OF COMPLIANCE		
Lot Area (SF)			
Lot Depth			
Lot Width	SEE SHEET	1	
Building Height			
Number of Stories			
Front Yard Setback	OF ATTACHED		
Corner Side Yard Setback			
Interior Side Yard Setback			
Rear Yard Setback	DOCUMENTATION		
Maximum Floor Area Ratio (F.A.R.)*			
Maximum Total Building Coverage*			
Maximum Total Lot Coverage*			
Parking Requirements			
Parking front yard setback			
Parking corner side yard setback			
Parking interior side yard setback			
Parking rear yard setback			
Loading Requirements			
Accessory Structure Information			

* Must provide actual square footage number and percentage.


Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: _____

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
 1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
 4. Location, size, and arrangement of all outdoor signs and lighting.
 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 16th day of NOVEMBER, 2018, I/We have read the above certification, understand it, and agree to abide by its conditions.


Signature of applicant or authorized agent

BERNARD J BARTELL
Name of applicant or authorized agent


Signature of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN

to before me this 16 day of
November, 2018




Notary Public

330 CHESTNUT

TABLE OF COMPLIANCE B-3 DISTRICT

CURRENT OFFICE BUILDING		CODE REQUIREMENTS	CURRENT BUILDING
	MINIMUM LOT AREA	6,250 S.F.	24,090 S.F.
	MINIMUM LOT DEPTH	125'	~67.59'
	MINIMUM LOT WIDTH	50'	~479.24'
	BUILDING HEIGHT	30'	28.3' @ MEDIAN EAVE, 29.6' @ PARAPET
	NUMBER OF STORIES	2	2
	FRONT YARD BUILDING SETBACK	5'-0" PER GRANTED ZONING VARIANCE	6'-4 1/2" TO BLDG, 5'-0 1/2" GARDEN WALL
	CORNER SIDE YARD BUILDING SETBACK	N/A	N/A
	INTERIOR SIDE YARD BUILDING SETBACK	10'	142'-0 1/2"
	REAR YARD BUILDING SETBACK	1'-0" PER GRANTED ZONING VARIANCE	2'-11"
	FLOOR AREA RATIO	50% OF LOT AREA= 12,045 S.F.	7,243 (30%)
	TOTAL LOT COVERAGE	90% OF LOT AREA= 21,681 S.F.	13,442 (56%)
	PARKING REQUIREMENTS	FOR OFFICE 1 / 250 NET SF (=3,604)= 14.4	15
	FRONT YARD SETBACK	2'-1" PER GRANTED ZONING VARIANCE	5'-0 1/2" TO GARDEN WALL, 6'-9" PARKING
	CORNER YARD SETBACK	N/A	N/A
	REAR YARD SETBACK	0' PER GRANTED ZONING VARIANCE	1'-3" TO GARDEN WALL, 2'-11" TO BLDG.
	LANDSCAPE BUFFER (SIDE YARD)	10'	10'
	LANDSCAPE BUFFER (FRONT YARD)	2'-1" PER GRANTED ZONING VARIANCE	6'-9"
	LANDSCAPE BUFFER (REAR YARD)	0'-0" PER GRANTED ZONING VARIANCE	1'-10"
	LOADING REQUIREMENTS	0 PER GRANTED ZONING VARIANCE	0
ACCESSORY STRUCTURE	ACCESSORY STRUCTURE	CODE REQUIREMENTS	PROPOSED
	REAR BUILDING SETBACK	1'-0" (GRANTED VARIATION)	1'-2"
	INTERIOR SIDE BUILDING SETBACK	2'-0" (GRANTED VARIATION)	VARIES (3'-8- 11'-9)
	REAR YARD SETBACK	0'-0" (GRANTED VARIATION)	1'-2"
	INTERIOR SIDE YARD SETBACK	2'-0" (GRANTED VARIATION)	VARIES (3'-8- 11'-9)
	LANDSCAPE BUFFER (REAR)	0'-0" (GRANTED VARIATION)	1'-2"
	LANDSCAPE BUFFER (INTERIOR)	2'-0" (GRANTED VARIATION)	VARIES (3'-8- 11'-9)
	HEIGHT	15'-0"	14'-11"
	LOT COVERAGE	90% OF LOT AREA= 21,681 S.F.	14,245 S.F. (ACCESS. STRUCTURE AND EXISTING BUILDING)
	NON-OCCUPIABLE ACCESSORY STRUCTURE DOES NOT ADD TO EXISTING FAR		



**COMMUNITY DEVELOPMENT
DEPARTMENT
EXTERIOR APPEARANCE AND
SITE PLAN REVIEW CRITERIA**

Address of proposed request: 330 West Chestnut St.

REVIEW CRITERIA

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

*****PLEASE NOTE***** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.

FEES for Exterior Appearance/Site Plan Review:

Standard Application: \$600.00

Within 250 feet of a Single-Family Residential District: \$800

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.
2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.
3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.

**SEE ATTACHED FOR
RESPONSES**

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.
5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.
6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.
7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.
8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.
9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.
10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

REVIEW CRITERIA – Site Plan Review

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.
2. The proposed site plan interferes with easements and rights-of-way.
3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.
4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.
5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.
6. The screening of the site does not provide adequate shielding from or for nearby uses.
7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.
8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.
9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

11. The proposed site plan does not provide for required public uses designated on the Official Map.

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

**MICHAEL ABRAHAM
ARCHITECTURE**
148 BURLINGTON AVENUE
CLARENDON HILLS, ILLINOIS 60514
PHONE (630) 655.9417
MICHAEL-ABRAHAM.COM

November 16, 2018

**RE: 330 Chestnut
Standards for Approval Review Criteria Responses**

Exterior Appearance

1. Additional planting beds and landscaped areas are being provided as a buffer around new proposed structure.
2. The proposed accessory structure's materials match the lot's main building along with taking building material inspiration from historical train side structures.
3. The proposed accessory structure's general design is in keeping with the recently constructed main office building's quality of design and enhances the general character of the neighborhood.
4. The proposed accessory building utilizes a part of the site that does not impede the current site development. Vehicular and pedestrian access is unaffected. The existing trees are to be preserved.
5. Careful consideration has been given to the proposed height of the building. The side of the proposed accessory structure that is closest to the neighboring lot is designed to be in scale with that property's structure.
6. The front facade of the accessory structure is in keeping with the proportion of the neighboring building and also the primary structure on the lot. This is achieved by roof lines that relate to the height of adjacent structures and with materials that match the existing office building.
7. The size of the openings for the proposed accessory building complement the neighboring buildings as well as the existing office building.
8. The front facade of the proposed accessory structure utilizes glass and metal for the openings. These openings relate to the existing main structure on the lot in material and scale.
9. Proposed location on site keeps the proposed accessory structure out of direct view from the street.
10. The entrance to proposed accessory structure lends itself to the site and public ways with its location on the northeast corner
11. The proposed structure's materials match the existing main structure and borrows materials from historical railroad buildings. This helps relates the proposed structure to the existing building and pays homage to the site's proximity to the railroad tracks.
12. Roof pitch and material relates to the existing office building.
13. Building facades and walls for the proposed structure are designed to relate to the existing structure and historical train side structures.
14. The size and mass of proposed accessory structure takes into account the height of the neighboring property's building and also the existing main structure on site.

15. The front elevation of the proposed accessory structure complements the opposite side elevation of the main structure.
16. New proposed accessory structure borrows heavily from the existing main building's material and detailing.

Site Plan

1. The plan adheres to the setbacks and regulations outlined in the Zoning Code and granted variances.
2. The proposed accessory structure will not interfere with easements or right of ways.
3. The proposed structure will take the place of existing paving and will not be detrimental to the existing conditions.
4. Located in the back corner of the site, the proposed development will not be unreasonably injurious or detrimental to the enjoyment of the surrounding property.
5. The new structure is sited on an existing paved area that is not subject to pedestrian and vehicular traffic. Further, the accessory structure is a non-occupancy building.
6. The new accessory structure will provide adequate screening for the existing dumpsters as well as shield the vacant area to the west from view.
7. The planters on the south, east and west sides of the accessory structure will be in keeping with planing beds along the existing office building, the site and 410 Chestnut.
8. NA
9. The proposed structure will take the place of existing paving and will not increase drainage or erosion problems.
10. The new accessory structure is a non-occupancy structure and will not unreasonably tax utility systems
11. The site plan is not a required public use.
12. The small scale and non-occupied nature of the structure does not adversely affect public health or safety.

Sincerely,

Bernie Bartelli
Michael Abraham Architecture
bb@michael-abraham.com

VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT DEPARTMENT
19 East Chicago Avenue
Hinsdale, Illinois 60521-3489
630.789.7030

Application for Certificate of Zoning Compliance

You must complete all portions of this application. If you think certain information is not applicable, then write "N/A." If you need additional space, then attach separate sheets to this form.

Applicant's name: Sharon Habiger
Owner's name (if different): Sharon Habiger
Property address: 330 West Chestnut St.
Property legal description: [attach to this form] SEE ATTACHED
Present zoning classification: B-3, General Business District
Square footage of property: Attached Plat 24,090
Lot area per dwelling: Attached Plat 1
Lot dimensions: SEE x PLAT ATTACHED
Current use of property: Office Building
Proposed use: ☐ Single-family detached dwelling
☒ Other: Garage
Approval sought: ☐ Building Permit ☐ Variation
☐ Special Use Permit ☐ Planned Development
☒ Site Plan ☒ Exterior Appearance
☒ Design Review
☐ Other: _____

Brief description of request and proposal:

NEW ACCESSORY STRUCTURE

Plans & Specifications: [submit with this form]

Provided: Required by Code:

Yards:

front:
interior side(s)

38'
3'-8"

25'
2' * PER VARIANCE

Provided:

Required by Code:

corner side	<u>NA</u>	<u>11'-0" *</u>
rear	<u>11'-2"</u>	<u>11'-0" *</u>
Setbacks (businesses and offices):		
front:	<u>25'</u>	<u>12' *</u>
interior side(s)	<u>21'-0" 38'</u>	<u>12' *</u>
corner side	<u>NA</u>	
rear	<u>11'-2"</u>	<u>11'-0" *</u>
others:	<u>NA</u>	
Ogden Ave. Center:	<u>NA</u>	
York Rd. Center:	<u>NA</u>	
Forest Preserve:	<u>NA</u>	

Building heights:

principal building(s):	<u>14'-11"</u>	<u>15'-0"</u>
accessory building(s):	<u>14'-11"</u>	<u>15'-0"</u>

Maximum Elevations:

principal building(s):	<u>NA</u>	<u>NA</u>
accessory building(s):	<u>NA</u>	<u>NA</u>

Dwelling unit size(s):

Total building coverage:	<u>NA</u>	<u>NA</u>
--------------------------	-----------	-----------

Total lot coverage: 14,245 (EXIST. + ACCESSORY) ~~12,704~~ 21,681 S.F.

Floor area ratio: 7,243 (EXIST.) 12,045

Accessory building(s): 803 S.F.

Spacing between buildings: [depict on attached plans]

principal building(s):	<u>17'-0"</u>	<u>BETWEEN EXISTING & ACCESSORY</u>
accessory building(s):	<u>17'-0"</u>	<u>BETWEEN EXISTING & ACCESSORY</u>

Number of off-street parking spaces required: 0

Number of loading spaces required: 0

Statement of applicant:

I swear/affirm that the information provided in this form is true and complete. I understand that any omission of applicable or relevant information from this form could be a basis for denial or revocation of the Certificate of Zoning Compliance.

By:

[Signature]
Applicant's signature

BERNARD BARTLELL AGENT OF
Sharon Habiger

Applicant's printed name

* PER
GRANTED
VARIANCE

Dated: 10/26, 2018.

LEGAL DESCRIPTION

LOTS 4, 5, 6 AND 7 IN CHESTNUT STREET COURT SUBDIVISION, BEING A SUBDIVISION OF PART OF THE NORTH 1/2 OF THE NORTHWEST 1/4 OF SECTION 12, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 25, 2001 AS DOCUMENT NO. R2001-203762, EXCEPTING THEREFROM THAT PART OF LOT 4 DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 4; THENCE SOUTH 15 DEGREES 09 MINUTES 55 SECONDS EAST, ALONG THE EASTERLY LINE OF SAID LOT 4, A DISTANCE OF 60.29 FEET TO THE SOUTHERLY LINE OF LOT 4; THENCE SOUTH 74 DEGREES 50 MINUTES 05 SECONDS WEST, ALONG THE SOUTHERLY LINE OF SAID LOT 4, A DISTANCE OF 27.50 FEET; THENCE NORTH 34 DEGREES 38 MINUTES 48 SECONDS EAST, A DISTANCE OF 24.22 FEET TO A POINT; THENCE NORTH 15 DEGREES 09 MINUTES 55 SECOND WEST, A DISTANCE OF 44.29 FEET TO THE NORTHERLY LINE OF SAID LOT 4; THENCE NORTH 72 DEGREES 28 MINUTES 00 SECONDS EAST, ALONG THE NORTHERLY LINE OF SAID LOT 4, A DISTANCE OF 9.01 FEET TO THE POINT OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.



**MAJOR ADJUSTMENT TO SITE PLAN
/ EXTERIOR APPEARANCE
COMMUNITY DEVELOPMENT DEPARTMENT**

***Must be accompanied by completed Plan Commission Application**

Address of proposed request: 330 CHESTNUT

Proposed Site Plan / Exterior Appearance request:

Amendment to Adopting Ordinance Number:

REVIEW CRITERIA:

Paragraph 11-604(1)(2) of the Hinsdale Zoning Code regulates: any adjustment to a site plan approved by the board of trustees that is not authorized by subsection 11 of this section shall be considered to be a major adjustment and shall be granted only upon application to and approval by the board of trustees. The board of trustees, by ordinance duly adopted, may grant approval for a major adjustment without referral to the plan commission upon finding that any changes in the site plan as approved will be in substantial conformity with said site plan. If the board of trustees determines that a major adjustment is not in substantial conformity with the site plan as approved, then the board of trustees shall refer the request to the plan commission for further consideration and review as provided in subsection E of this section.

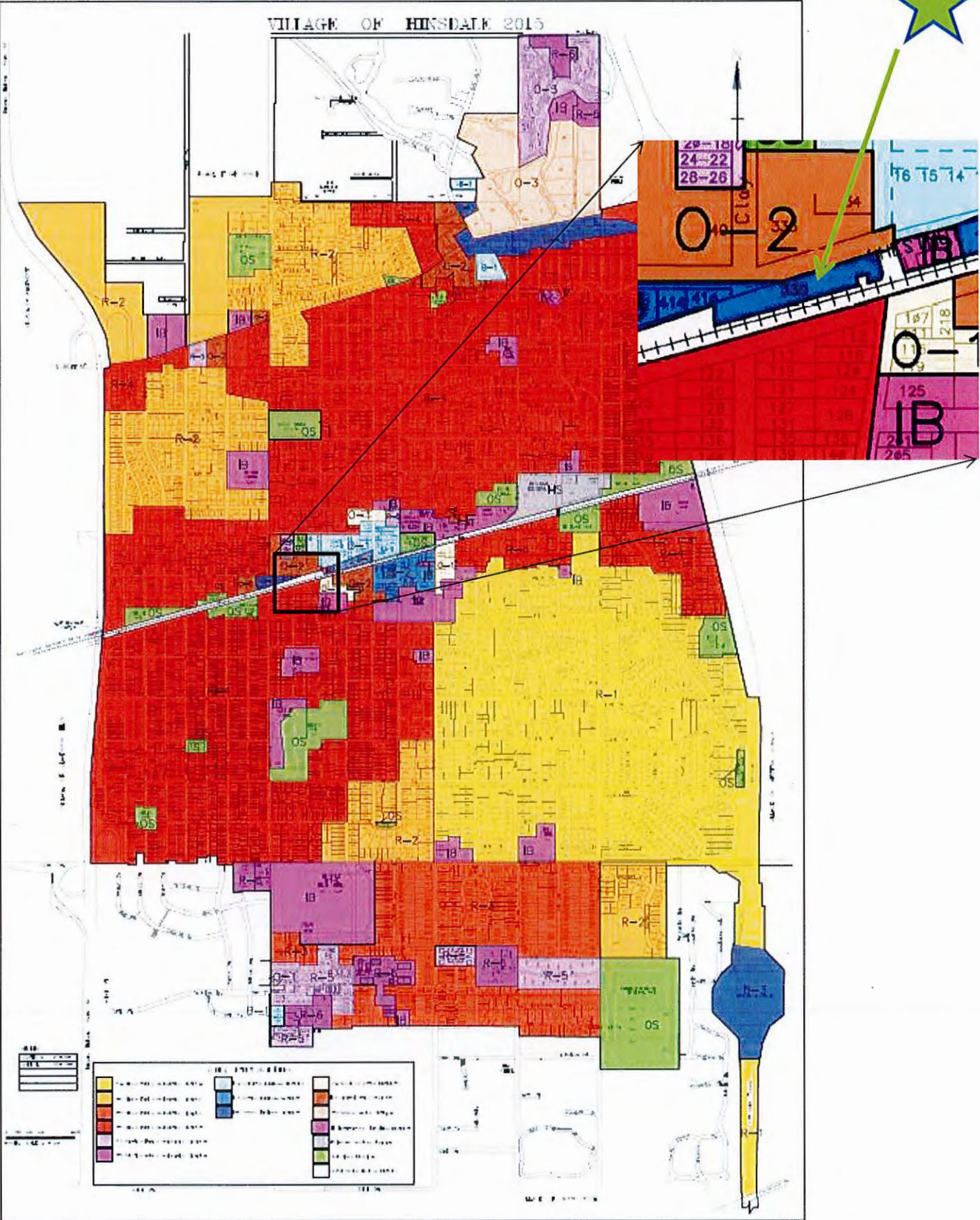
1. Explain how the proposed major adjustment will be in substantial conformity with said plan.

THE NEW ACCESSORY STRUCTURE WILL HAVE A MINIMAL FOOTPRINT AND COMPLEMENT THE EXISTING OFFICE BUILDING IN FORM AND MATERIALS.

2. Explain the reason for the proposed major adjustment.

AT NEAR FULL OCCUPANCY MORE STORAGE IS NEEDED FOR THE EXISTING OFFICE BUILDING

Attachment 2: Village of Hinsdale Zoning Map and Project Location



VILLAGE OF HINSDALE

ORDINANCE NO. 02015-14

**AN ORDINANCE APPROVING A MAJOR ADJUSTMENT
TO A SITE PLAN/ EXTERIOR APPEARANCE PLAN AT 330 CHESTNUT STREET –
HINSDALE LAND RESTORATION AND PRESERVATION, LLC**

WHEREAS, the Village has previously, through adoption of an ordinance on August 5, 2014 (the "Original Ordinance"), approved a Site Plan/Exterior Appearance Plan for a structure located on property at 330 Chestnut Street, Hinsdale, Illinois (the "Subject Property"); and

WHEREAS, Bernie Bartelli of Michael Abraham Architecture (the "Applicant"), on behalf of the legal owner of the Subject Property, has submitted an application seeking a major adjustment to the final approved Site Plan/Exterior Appearance Plan for the structure on the Subject Property; and

WHEREAS, the changes at issue concern modifications that were made following approval of the original approved Site Plan/Exterior Appearance Plan as a result complications to zoning, easements, code interpretations and the unique aspects of the Subject Property. The modifications include, but are not limited to, to adjusting the parking lot to meet code requirements, and the removal and/or replacement of windows on the north, south, east and west elevations. The specific changes are identified in more detail in the plans and letter from the Applicant dated March 24, 2015 attached hereto as Group Exhibit A and made a part hereof; and

WHEREAS, pursuant to Article 11, Section 11-604(l)(2) of the Village of Hinsdale Zoning Ordinance, the Board of Trustees may grant approval of a major adjustment upon finding that the changes are in substantial compliance with the approved final plan.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of a Major Adjustment to the Site Plan/Exterior Appearance Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Subsection 11-604(l)(2) of the Hinsdale Zoning Code, find that the modifications are in substantial compliance with the approved final plans. The Board of Trustees hereby approves the major adjustment to the previously approved Site Plan/Exterior Appearance Plan for the structure on the Subject Property at 330 Chestnut Street, including but not limited to adjusting the parking lot to meet code requirements, and the removal and/or replacement of windows on the north,

south, east and west elevations, as well as additional modifications as noted on the plans and in the letter from the Applicant dated March 24, 2015 and attached hereto as Group Exhibit A and made a part hereof.

Said major adjustment is approved subject to the conditions set forth in Section 3 of this Ordinance. The Original Ordinance is hereby amended to the extent provided, but only to the extent provided, by the approvals granted herein.

SECTION 3: Conditions on Approval. The approval granted in Section 2 of this Ordinance is subject to the following conditions:

- A. No Authorization of Work. This Ordinance does not authorize the commencement of any work on the Subject Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Subject Property until all conditions of this Ordinance, or the Original Ordinance, precedent to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Plans. All development work on the Subject Property shall be undertaken only in strict compliance with the approval granted herein, and the approved plans and specifications, including the depictions of the proposed improvements attached hereto as Group Exhibit A and made a part hereof.
- C. Compliance with Codes, Ordinances, and Regulations. Except as specifically set forth in this Ordinance and the Original Ordinance, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern the development of the Subject Property. All such development shall comply with all Village codes, ordinances, and regulations at all times.
- D. Building Permits. The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the Original Ordinance, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid

for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this 21st day of April, 2015.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSENT: None

APPROVED by me this 21st day of April, 2015, and attested to by the Village Clerk this same day.



ATTEST:

Christine M. Bruton

Christine M. Bruton, Village Clerk

Thomas K. Cauley, Jr.
Thomas K. Cauley, Jr., Village President

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: [Signature]

Its: PROJECT ARCHITECT HINSDALE LAND RESTORATION

Date: APRIL 20, 2015 AND PRESERVATION, LLC

GROUP EXHIBIT A

**SITE PLAN/EXTERIOR APPEARANCE PLAN MODIFICATIONS
& EXPLANATORY LETTER DATED MARCH 24, 2015**

(ATTACHED)

**MICHAEL ABRAHAM
ARCHITECTURE**

148 BURLINGTON AVENUE
CLARENDON HILLS, ILLINOIS 60514
PHONE (630) 655.9417
MICHAEL-ABRAHAM.COM

March 24, 2015
Rob McGinnis
Building Commissioner
Director of Community Development
Village of Hinsdale

Re: 330 Chestnut Street

Dear Rob,

Per our discussions over the last few months, we have had to make minor alterations to the exterior appearance and site plan to accommodate external conditions.

The changes are driven by complications to zoning; easements; code interpretations and unique site hurdles that can tend to run counter to our desire create a beautiful space.

Below is a numbered outline detailing the alterations that reference attached drawings. These drawings include bubbled original plans (dated 5.7.14) followed by corresponding drawings (dated 3.24.15) that reflect the current conditions. Please let us know if any additional information is required.

Adjustments from Plan Commission Submission

- 1)-Existing unfinished concrete wall upgraded to masonry brick wall to match building, use as green wall to remain
- 2)-Tighter window grille pattern more contextual with neighboring properties
- 3)-Made eave line continuous with complementing dormers due to village interpretation of height.
-Extended rail on flat north roof per village safety concerns.
- 4)-Adjustment to wall per village rail requirements and structural considerations for lower level pipe clearances.
- 5)-Punch windows repositioned per interior village interpretations of accessibility and life safety requirements.
- 6)-Removed dormer per village roof deck egress and occupancy concerns.
- 7)-Replaced french doors per village locking mechanism and fire safety/egress concerns.

- 8)-Incorporated address marker to entry façade.
- 9)-Incorporated access doors for village pipe access at lower level.
- 10)- Window relocation based on addition of emergency exit added per meeting with VoH and Hinsdale Fire Chief
- 11) -Setbacks- Decreased distance to side yards less than 1%, increased distance from the front lot line by 8.6% and increased distance from rear lot line from 1'-4" to 2'-11, per village recommendation for footing locations at buried pipe. Village request remaining within approved zoning setbacks.
- 12)-Repositioned parking stalls for better ingress and created additional handicap parking spot per ADA requirements. Flow, entry and exit all remain unchanged.
- 13)-Lot coverage percentage increased 11% by creating solid surface for circle drive per ADA requirements and recommendation from Village of Hinsdale.

Sincerely,

Bernie Bartelli
Michael Abraham Architecture
630.655.9417

1	SITE OVERVIEW
2	PLAT OF SURVEY
3	SITE PLAN
4	LANDSCAPE PLAN
5	FIRST FLOOR PLAN
6	SECOND FLOOR PLAN
7	BASEMENT FLOOR PLAN
8	NORTH AND SOUTH ELEVATIONS
9	EAST AND WEST ELEVATIONS
10	PERSPECTIVES

	GRANTED VARIATIONS 3.19.14	CODE SECTION
BUILDING	5'-0" FRONT YARD BUILDING SETBACK	5-110(C)
	1'-0" REAR YARD BUILDING SETBACK	5-110(C)
PARKING/DRIVE	0'-0" LANDSCAPE BUFFER REQUIREMENT FOR REAR YARD	9-107 (A)
	2'-1" LANDSCAPE BUFFER FOR FRONT YARD	9-107 (A)
	2'-1" FRONT YARD SETBACK (PARKING/TURNAROUND)	5-110(C)
	PARKING ALLOWED IN FRONT YARD	9-104 (G) 2b
MSG	0 LOADING SPACES REQUIRED	9-105 (D)

	CODE REQUIREMENTS	PROPOSED
MINIMUM LOT AREA	6,250 S.F.	24,090 S.F.
MINIMUM LOT DEPTH	125'	~67.9'
MINIMUM LOT WIDTH	50'	~47.9, 24'
BUILDING HEIGHT	30'	28'-9"
NUMBER OF STORIES	2	2
FRONT YARD BUILDING SETBACK	5'-0" PER GRANTED ZONING VARIANCE	5'-10"
CORNER SIDE YARD BUILDING SETBACK	N/A	N/A
INTERIOR SIDE YARD BUILDING SETBACK	10'	14.5' 10"
REAR YARD BUILDING SETBACK	1'-0" PER GRANTED ZONING VARIANCE	1'-4"
FLOOR AREA RATIO	50% OF LOT AREA= 12,045 S.F.	3,110 (21%)
TOTAL BUILDING COVERAGE	40% OF LOT AREA= 21,681 S.F.	11,140 (47%)
PARKING REQUIREMENTS	FOR OFFICE 1 PER 250 F.A.R.	10
FRONT YARD SETBACK	2'-1" PER GRANTED ZONING VARIANCE	2'-2" GARDEN WALL - 10'-5" PARKING
CORNER YARD SETBACK	N/A	N/A
REAR YARD SETBACK	0' PER GRANTED ZONING VARIANCE	0' PER GRANTED ZONING VARIANCE
LANDSCAPE BUFFER (SIDE YARD)	10'	25'
LANDSCAPE BUFFER (FRONT YARD)	2'-1" PER GRANTED ZONING VARIANCE	2'-2"
LANDSCAPE BUFFER (REAR YARD)	0'-0" PER GRANTED ZONING VARIANCE	0'-0"
LOADING REQUIREMENTS	0' PER GRANTED ZONING VARIANCE	0
ACCESSORY STRUCTURE INFORMATION	N/A	N/A

[illegible]

TABLE OF CONTENTS

- 1 SITE OVERVIEW
- 2 PLAT OF SURVEY
- 3 SITE PLAN
- 4 LANDSCAPE PLAN
- 5 FIRST FLOOR PLAN
- 6 SECOND FLOOR PLAN
- 7 BASEMENT FLOOR PLAN
- 8 NORTH AND SOUTH ELEVATIONS
- 9 EAST AND WEST ELEVATIONS
- 10 PERSPECTIVES

ZONING INFORMATION

GRANTED VARIATIONS 3.19.14		CODE SECTION
BUILDING	5'-0" FRONT YARD BUILDING SETBACK	5-110(C)
	1'-0" REAR YARD BUILDING SETBACK	5-110(C)
PARKING/DRIVE	0'-0" LANDSCAPE BUFFER REQUIREMENT FOR REAR YARD	9-107(A)
	2'-1" LANDSCAPE BUFFER FOR FRONT YARD	9-107(A)
	2'-1" FRONT YARD SETBACK (PARKING/TURNAROUND)	5-110(C)
	PARKING ALLOWED IN FRONT YARD	9-104(G) 2b
HSC	0 LOADING SPACES REQUIRED	9-105(D)
	B-3 DISTRICT - 24,090 SF. LOT AREA	
	CODE REQUIREMENTS	PROPOSED
	MINIMUM LOT AREA	6,250 S.F.
	MINIMUM LOT DEPTH	125'
	MINIMUM LOT WIDTH	50'
	BUILDING HEIGHT	30'
	NUMBER OF STORIES	2
	FRONT YARD BUILDING SETBACK	5'-0" PER GRANTED ZONING VARIANCE
	CORNER SIDE YARD BUILDING SETBACK	N/A
	INTERIOR SIDE YARD BUILDING SETBACK	10'
	REAR YARD BUILDING SETBACK	1'-0" PER GRANTED ZONING VARIANCE
	FLOOR AREA RATIO	50% OF LOT AREA = 12,045 S.F.
	TOTAL BUILDING COVERAGE	40% OF LOT AREA = 21,681 S.F.
	PARKING REQUIREMENTS	FOR OFFICE 1 PER 250 S.F. NET AREA
	FRONT YARD SETBACK	2'-1" PER GRANTED ZONING VARIANCE
	CORNER YARD SETBACK	N/A
	REAR YARD SETBACK	0 PER GRANTED ZONING VARIANCE
	LANDSCAPE BUFFER (SIDE YARD)	10'
	LANDSCAPE BUFFER (FRONT YARD)	2'-1" PER GRANTED ZONING VARIANCE
	LANDSCAPE BUFFER (REAR YARD)	0'-0" PER GRANTED ZONING VARIANCE
	LOADING REQUIREMENTS	0 PER GRANTED ZONING VARIANCE
	ACCESSORY STRUCTURE INFORMATION	N/A

VICINITY MAP



AREA MAP

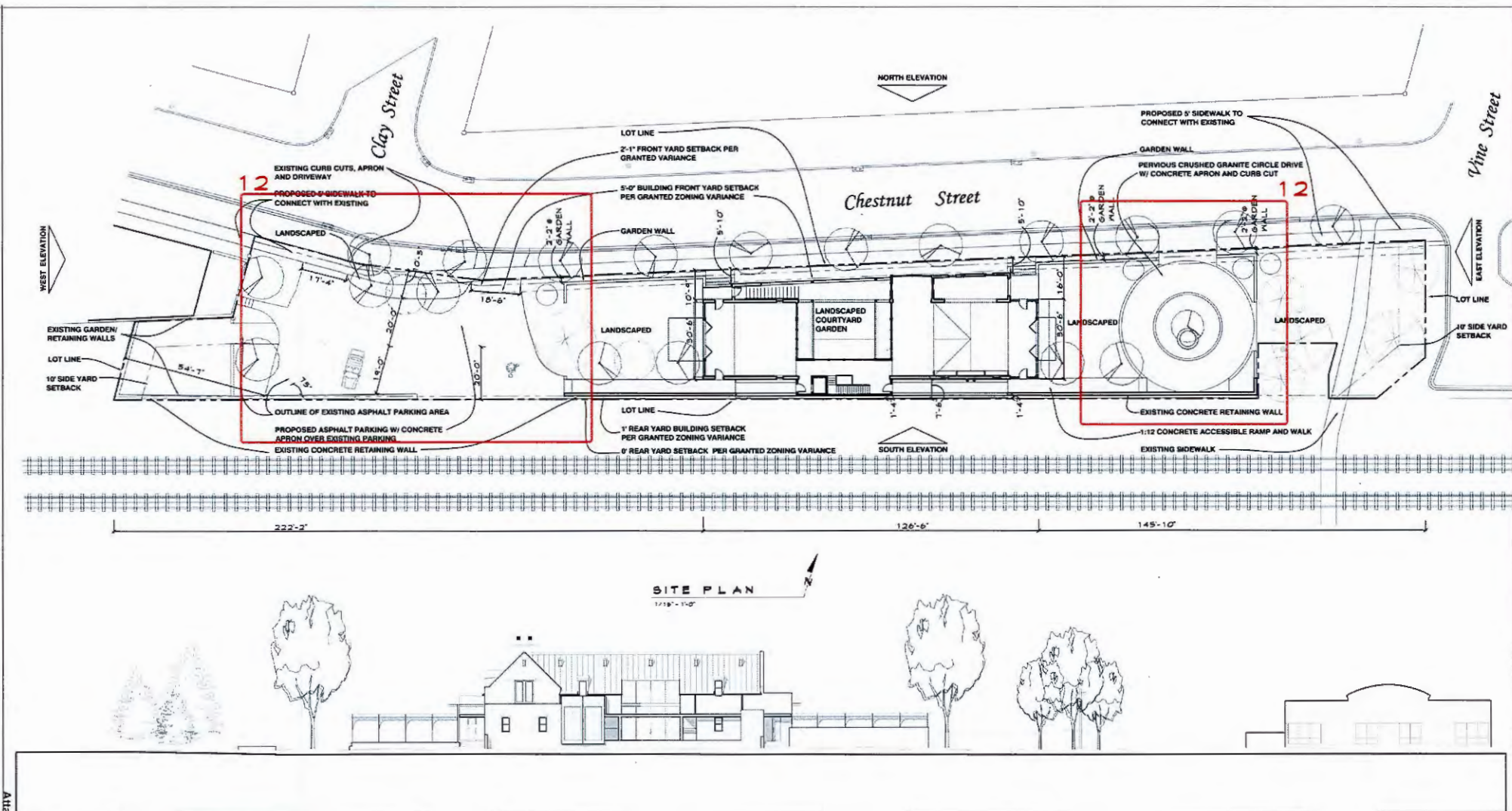


Hinsdale Land Restoration
and Preservation, LLC

330 Chestnut Street
Hinsdale, Illinois

1

ISSUED 3.24.15



Attachment 3 - 02015.14

CULLIGAN ABRAHAM
ARCHITECTURE
culligan-abraham.com 818.858.9417

**Hinsdale Land Restoration
and Preservation, LLC**

350 Chestnut Street
Hinsdale, Illinois

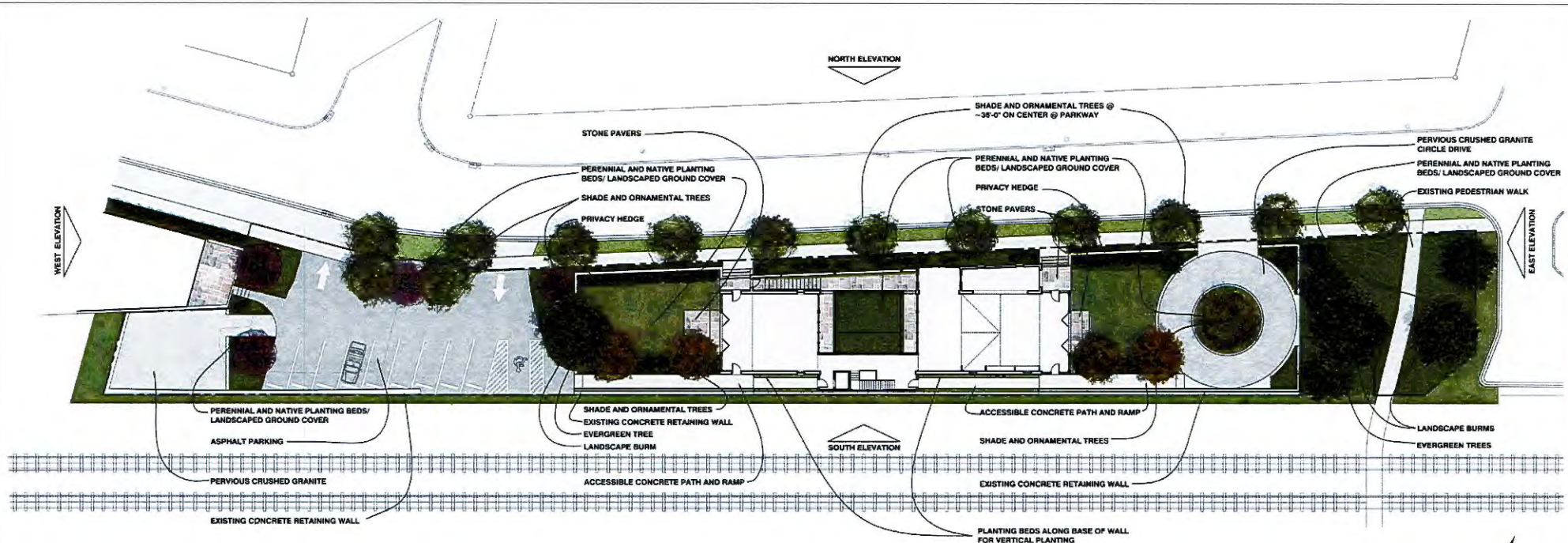
3

ISSUED 5.7.14

CULLIGAN ABRAHAM
ARCHITECTURE

ALPHA OCEANIC

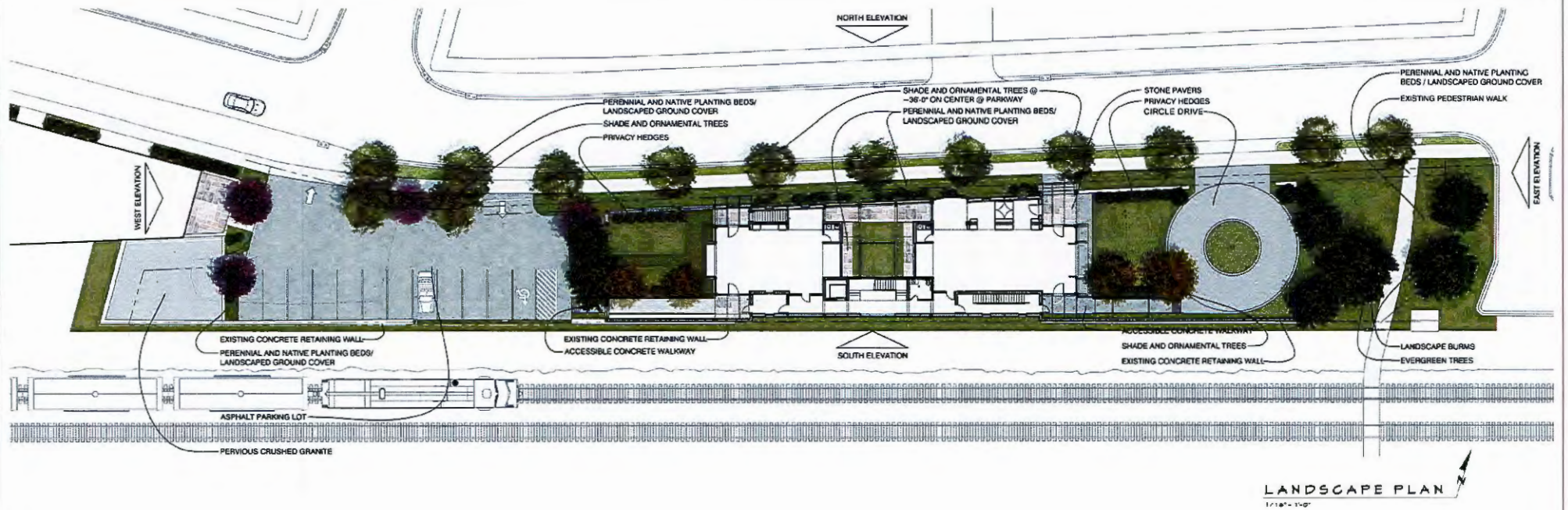




LANDSCAPE PLAN
1/16" = 1'-0"



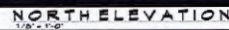
Attachment 3-02015-14



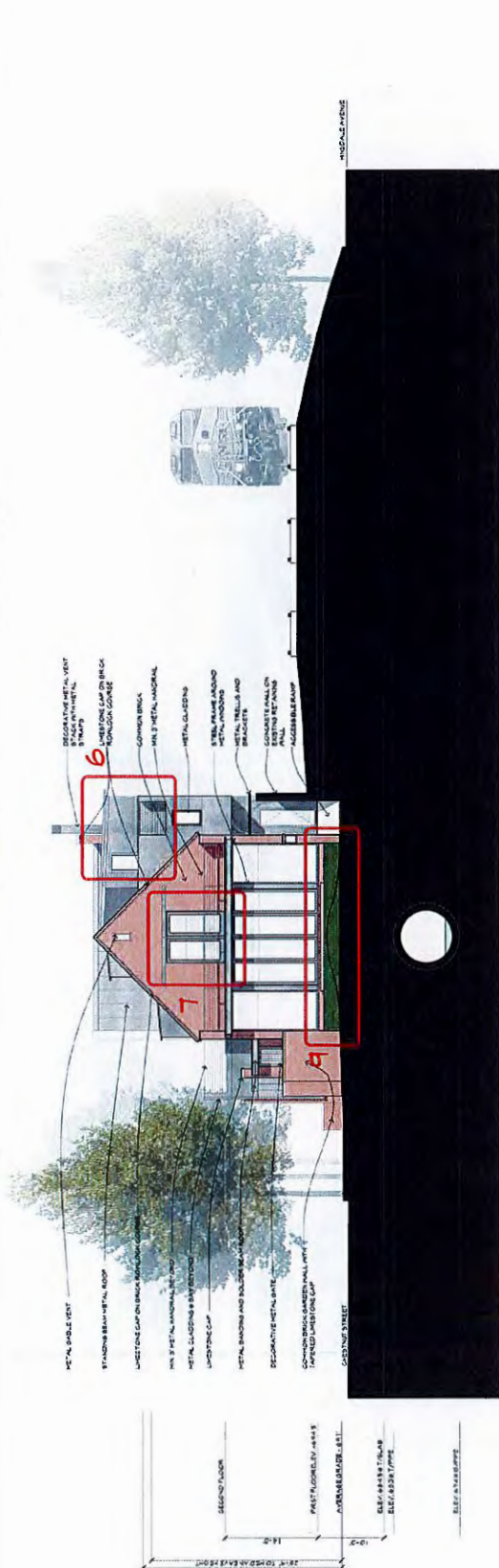
NORTH ELEVATION
1/16" = 1'-0"

Hinsdale Land Restoration
and Preservation, LLC

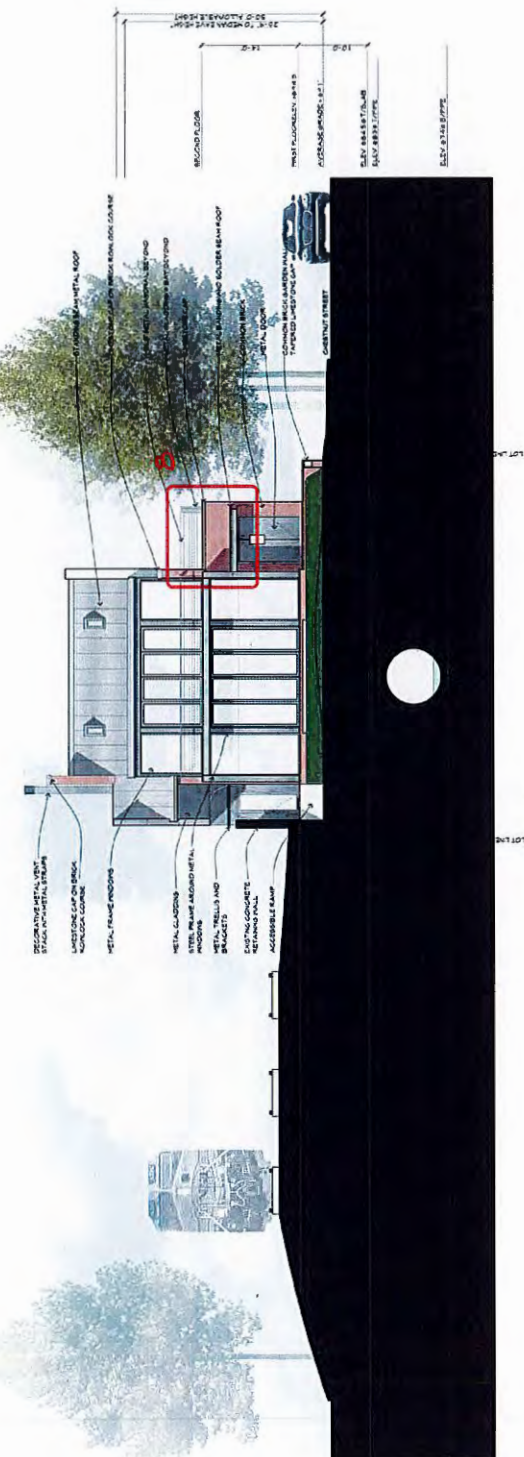
330 Chestnut Street
Hinsdale, Illinois



330 Chestnut Street
Hinsdale, Illinois



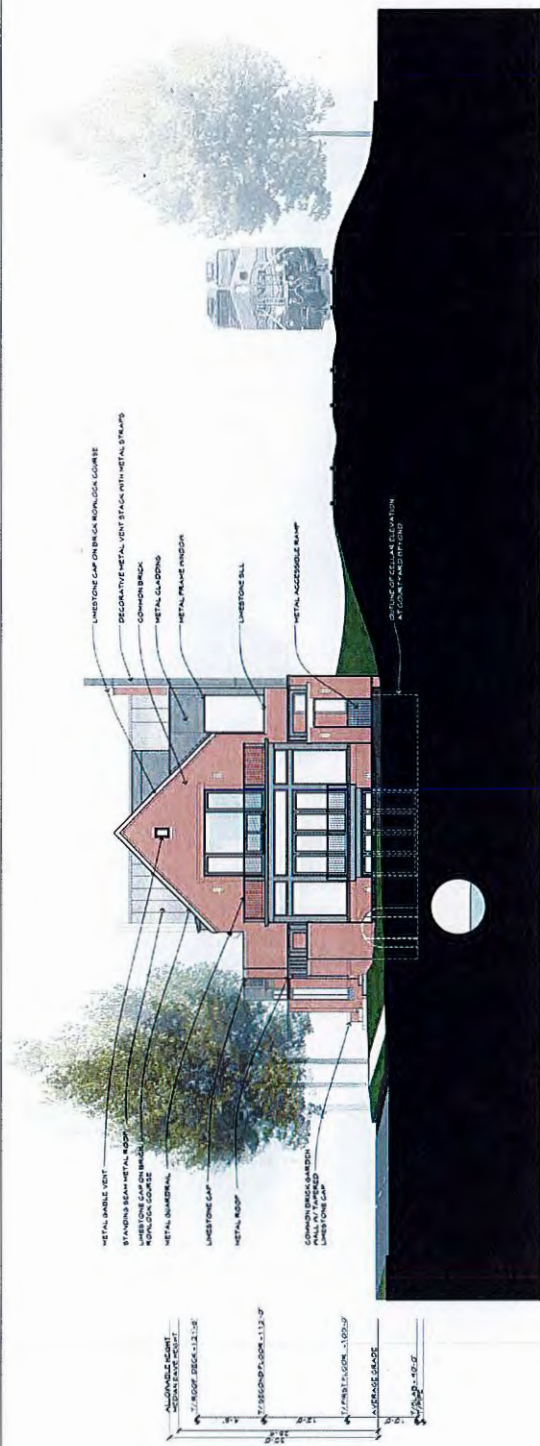
WEST ELEVATION
1/8" = 1'-0"



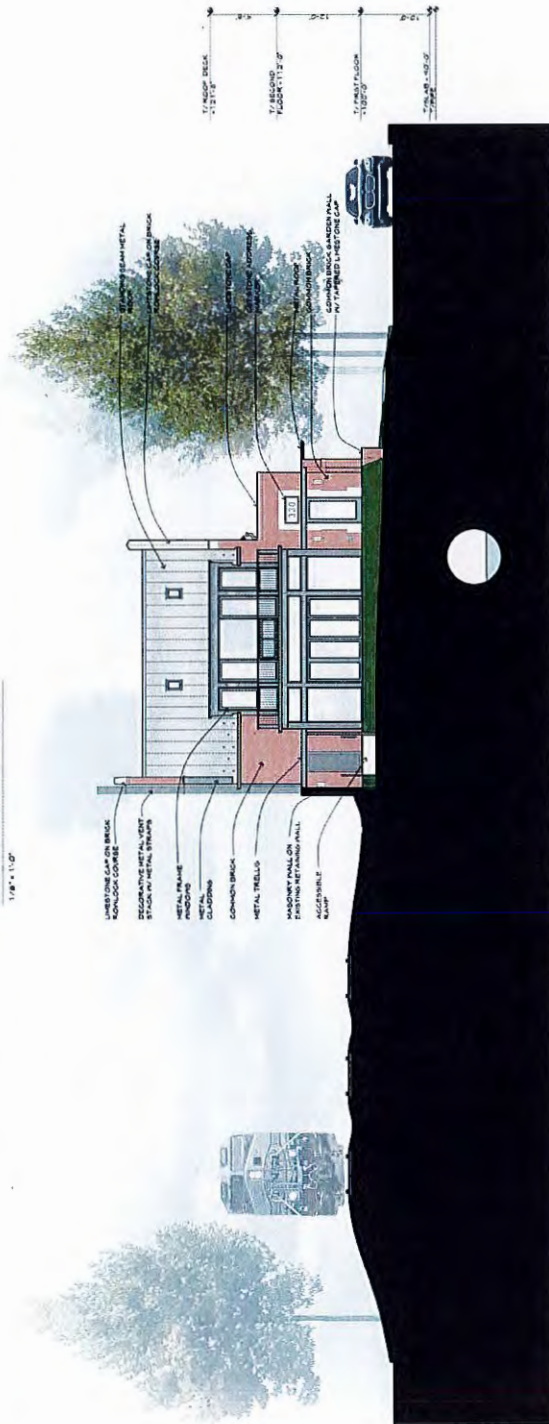
EAST ELEVATION
1/8" = 1'-0"

Hinsdale Land Restoration
and Preservation, LLC
350 Chestnut Street
Hinsdale, Illinois

CULLIGAN ABRAHAM
ARCHITECTURE
1111 S. WABASH AVE., SUITE 200
CHICAGO, IL 60605



WEST ELEVATION
1/8" = 1'-0"



EAST ELEVATION
1/8" = 1'-0"

Hinsdale Land Restoration
and Preservation, LLC
830 Chestnut Street
Hinsdale, Illinois

VILLAGE OF HINSDALE

ORDINANCE NO. O2014-26

AN ORDINANCE APPROVING SITE PLANS AND EXTERIOR APPEARANCE PLANS FOR CONSTRUCTION OF A NEW TWO-STORY COMMERCIAL BUILDING AND ASSOCIATED SITE IMPROVEMENTS – 330 CHESTNUT STREET

WHEREAS, the Village of Hinsdale has received an application (the "Application") for site plan approval and exterior appearance review for construction of a new two-story commercial building and associated site improvements to be located at 330 Chestnut Street, Hinsdale, Illinois (the "Subject Property"), from Hinsdale Land Restoration and Preservation, LLC (the "Applicant"); and

WHEREAS, the Subject Property is located in the Village's B-3 General Business District and is currently unimproved. The Subject Property has, for several years, been used to store surplus railroad materials for the Burlington Northern Santa Fe Railroad ("BNSF"). The Applicant proposes to improve the Subject Property with a new two-story commercial office building and an associated surface parking lot; and

WHEREAS, the Application was considered by the Village of Hinsdale Plan Commission at a public meeting held on June 10, 2014. The Plan Commission strongly favored the plans for improvements to the Subject Property. The Subject Property presents challenges, has unique geometry and is adjacent to the BNSF railway, all of which have contributed to its failure to be developed in the past. The Plan Commission recommended approval of the Application by the Board of Trustees on a unanimous vote of six (6) in favor and zero (0) against. The recommendation for approval and a summary of the related proceedings are set forth in the Plan Commission's Findings and Recommendation in this matter ("Findings and Recommendation"), a copy of which is attached hereto as Exhibit A and made a part hereof; and

WHEREAS, the President and Board of Trustees find that the Application satisfies the standards established in Sections 11-604 and 11-606 of the Hinsdale Zoning Code governing site plans and exterior appearance plans, subject to the conditions stated in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Site Plan and Exterior Appearance Plan. Collectively, the various improvements proposed are depicted in the revised site plan and exterior appearance plans attached hereto as Exhibit B and made a part hereof. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, approves the site plan

and exterior appearance plan attached as **Exhibit B**, subject to the conditions set forth in Section 3 of this Ordinance.

SECTION 3: Conditions on Approvals. The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the Subject Property shall be undertaken only in strict compliance with the approved plans attached as **Exhibit B**.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance or as otherwise specifically authorized by the Village, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, or of any applicable code, ordinance, or regulation of the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

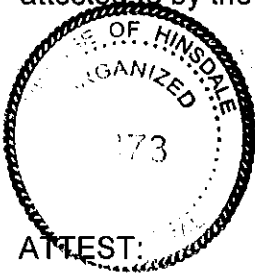
ADOPTED this 5th day of August, 2014, pursuant to a roll call vote as follows:

AYES: Trustees Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSENT: Trustees Elder and Hughes

APPROVED by me this 5th day of August, 2014, and attested to by the Village Clerk this same day.



Thomas K. Cauley, Jr.
Thomas K. Cauley, Jr., Village President

ATTEST:
Christine M. Bruton
Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: *David Habiger*

Its: *DAVID Habiger*

Date: *August 5*, 2014

EXHIBIT A

**FINDINGS AND RECOMMENDATION
(ATTACHED)**

HINSDALE PLAN COMMISSION

RE: 330 Chestnut Street – Exterior Appearance and Site Plan Review

DATE OF PLAN COMMISSION REVIEW: June 10, 2014

DATE OF ZONING AND PUBLIC SAFETY REVIEW: June 23, 2014

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. David Habiger (the "Applicant") submitted an application to the Village of Hinsdale for exterior appearance and site plan review at 330 Chestnut Street (the "Subject Property").
2. The Subject Property is located in the B-3, General Business District, is unimproved and is currently being utilized as storage for the Burlington Northwestern Santa Fe Railroad.
3. The applicant is proposing the construction of a new two-story office building, with a surface parking lot, on the existing site.
4. The Plan Commission heard a presentation from the applicant on June 10, 2014 regarding the proposed changes to the site. The Commission was extremely complimentary of the site plans, exterior appearance and general site improvements, as well as the applicant's willingness to minimize the various impacts on the site.
5. The Subject Property presents challenges for development, including its unique geometry and proximity to the adjacent railroad tracks. The Commission was impressed by the manner in which the Applicant had met those challenges and worked with nearby neighbors.
6. The Commission was very impressed with the architecture and details, specifically the north and south elevations, and as such certain Commissioner's requested that the applicant touch on certain aspects of their design thought process to simply memorialize it on the record.
7. The Plan Commission specifically finds that based on the Application and the evidence presented at the public meeting, the Applicant has satisfied the standards in Sections 11-604 and 11-606 of the Zoning Code applicable to approval of site plan and exterior appearance approval, respectively, provided the applicant satisfy the requested conditions prior to final Board approval. Among the evidence relied upon by the Plan Commission were the elevations and various plans submitted and considered for the March 13, 2013 Plan Commission meeting, the challenges inherent

in development of the Subject Property, and the Commission's approval of the manner in which the Applicant had met those design challenges.

II. RECOMMENDATION

The Village of Hinsdale Plan Commission, on a vote of six (6) "Ayes," and zero (0) "Nays," recommends that the President and Board of Trustees approve the site plan and exterior appearance plans for the site improvements at 330 Chestnut Street.

THE HINSDALE PLAN COMMISSION

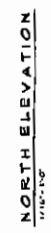
By: _____

Chairman

Dated this 9th day of July, 2014.

EXHIBIT B

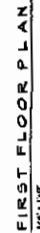
**APPROVED SITE PLAN AND EXTERIOR APPEARANCE PLAN
(ATTACHED)**



**Hinsdale Land Restoration
and Preservation, LLC**
330 CREEKVIEW BLVD.

CULLIGAN ABRAHAM
ARCHITECTURE

ANSWER 5.7.

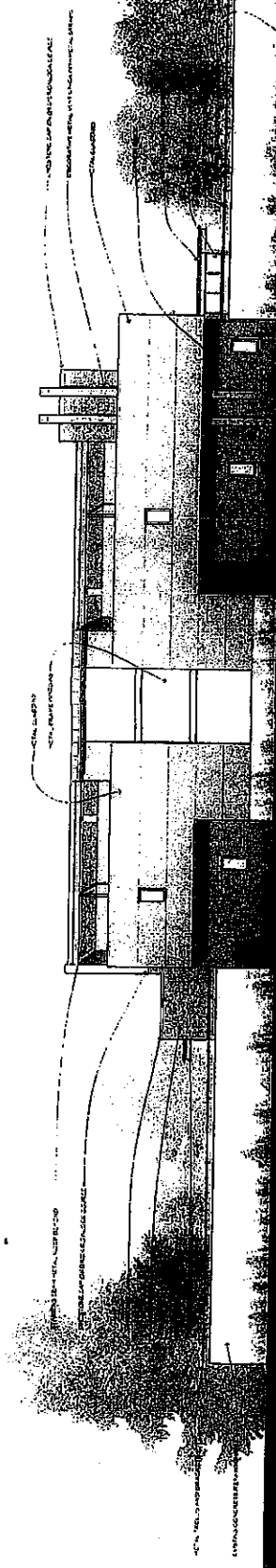


**Hinsdale Land Restoration
and Preservation, LLC**

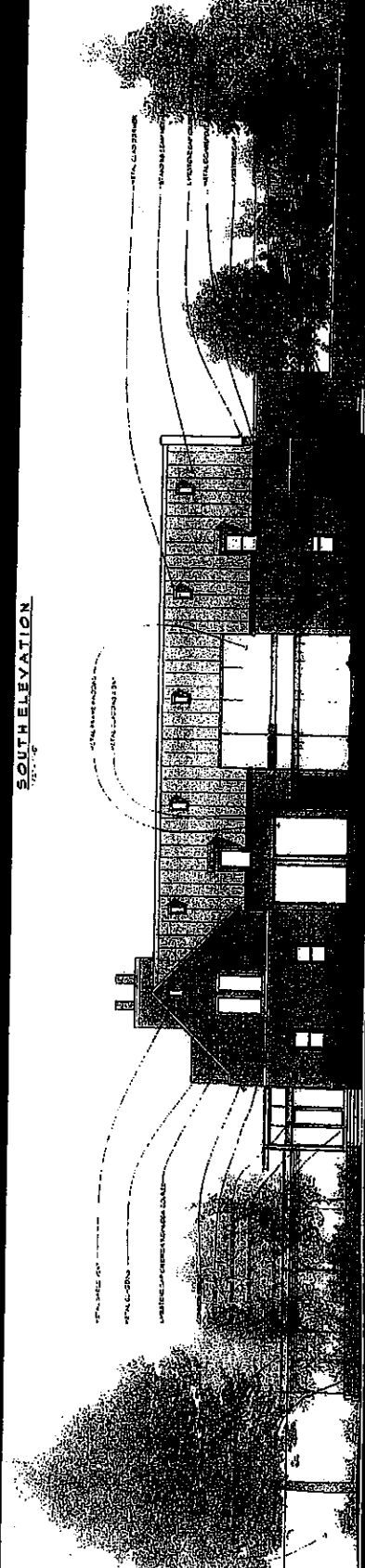
50 Crescent Street
Hinsdale, Illinois

CULLIGAN ABRAHAM

ARCHITECTURE



SOUTH ELEVATION

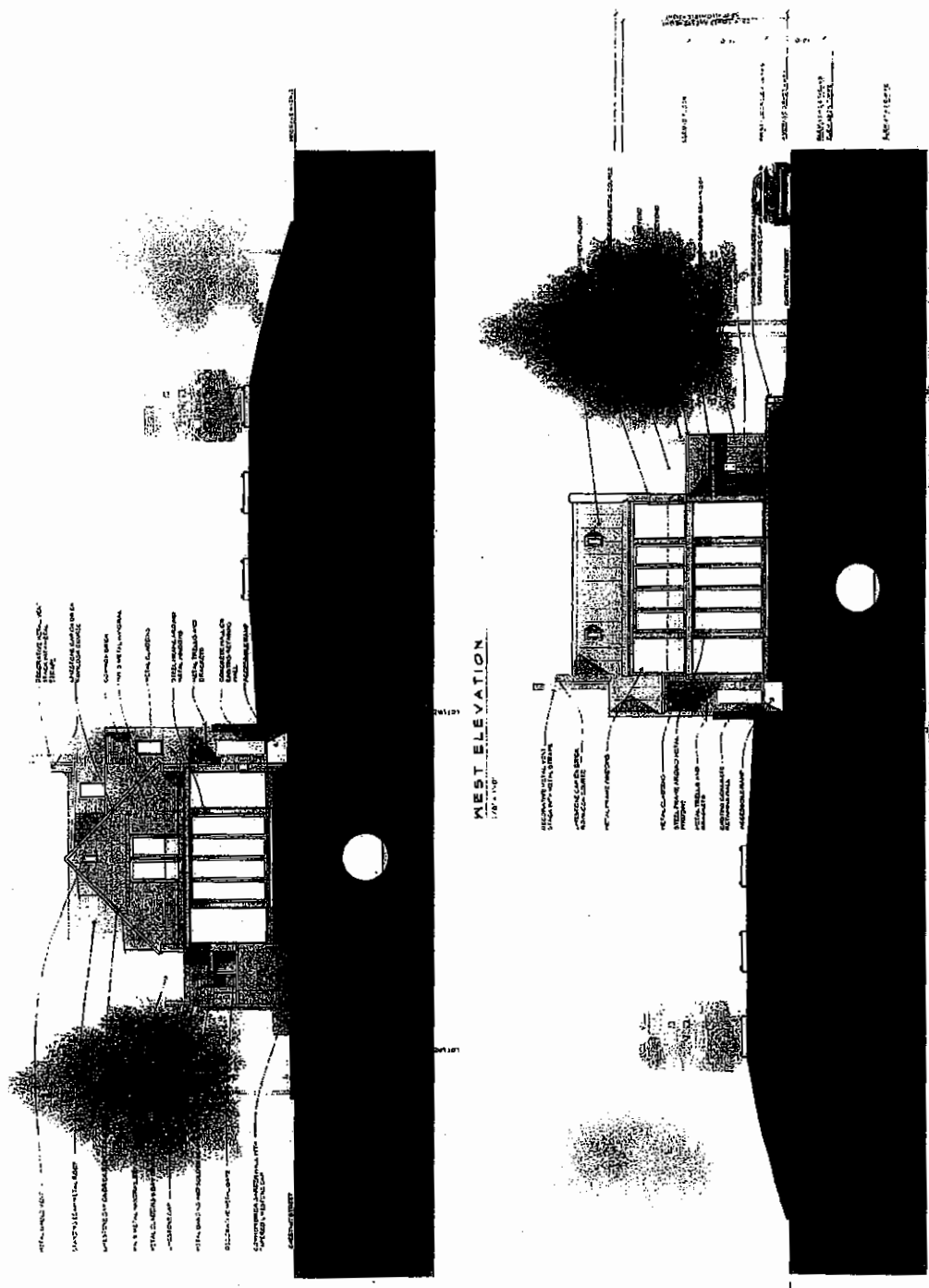


NORTH ELEVATION
25-153

Hinsdale Land Restoration
and Preservation, LLC

CULLIGAN ABRAHAM
ARCHITECTURE

9



Hinsdale Land Restoration
and Preservation, LLC
950 Chestnut Street
Hinsdale, Illinois

CULLIGAN ABRAHAM
ARCHITECTURE

Attachment 5: Aerial View of 330 Chestnut Street



Attachment 6: Street View of 330 Chestnut St. (facing south)



From: Kate Levinson

Date: December 4, 2018 at 10:21:15 AM CST

To: Kathleen Gargano

Cc: Lydia Tanev

Subject: Village meeting - Tuesday 12/11

Hi Kathleen!

I spoke with Tom Cauley and let him know that myself along with some residents who benefit from using their home as a location for film will be coming out to the meeting next week. I would like the opportunity to discuss the village's concerns and how we can work together so that we can minimize the impact on the community while not eliminating filming all together.

He told me to let you know so that we can get it on the early part of the agenda.

Thank you and please let me know if you have any questions or concerns.

Fondly,

Kate

If it exists, we will find it!

Kate Levinson Locations, Inc.


Location Scouting and Services

kate@levinsonlocations.com

levinsonlocations.com

VILLAGE OF HINSDALE
TREASURER'S REPORT
OCTOBER 31, 2018

MEMORANDUM

Date: December 7, 2018
To: Village President and Board of Trustees
From: Darrell Langlois, Assistant Village Manager/Finance Director 
RE: October, 2018 Treasurer's Report

Attached is the October 2018 Treasurer's Report. This report covers the sixth month of the 2018-19 fiscal year (50.00% on a straight-line basis). Additional information on major revenues received through the date of this report is also addressed in some of the narrative sections.

SIGNIFICANT BUDGET ITEMS

Sales Tax Receipts

- Base Sales Tax receipts for the month of November (August sales) amounted to \$242,640 as compared to prior year receipts of \$232,568. This represents an increase of \$10,072 (4.3%). Year-to-date base sales tax receipts for the first seven months of FY 2018-19 total \$1,657,998 as compared to \$1,562,258 for the same period last fiscal year, an increase of \$95,740 (6.1%). This variance is favorable when compared to budget as this revenue source was projected to increase 2%. Total Sales Tax receipts (including local use taxes) for the first seven months of the fiscal year total \$1,920,585 as compared to \$1,796,385 for last fiscal year, an increase of \$124,200 (6.9%).

Income Tax Receipts

- Income Tax revenue for the month of November amounted to \$115,525 as compared to prior year receipts of \$99,597. This represents an increase of \$15,928 (16.0%). The budget assumed a decrease of 8% through July, 2018 due to a 2% increase in base collections that was offset by what was supposed to be a one-year 10% decrease in the State distribution formula as part of the 2017 State budget settlements (a second one-year reduction of 5% will started in August 2018 as part of the State's 2018 budget agreement; this decrease is not budgeted). For August, 2018 through the end of the year, the budget assumed an increase of 12% due to what was supposed to be the effect of the completion of the 10% State reduction plus a 2% economic increase assumption. Total Income Tax receipts for the first seven months of FY 2018-19 total \$966,111 as compared to the prior year amount of \$888,685, which is \$77,426 (8.7%) above the prior year and \$70,011 above budget.

Food and Beverage Tax Receipts

- Food and Beverage tax revenue for October amounted to \$42,641 as compared to the prior year amount of \$39,717, an increase of \$2,924 (7.4%). This variance is favorable when compared to budget as an increase of 3% was assumed in the FY 2018-19 Budget. Year to date Food and Beverage taxes earned for the first six months of the year amount

to \$229,494 as compared to the prior year amount of \$214,947, an increase of \$14,547 (6.8%).

OTHER ITEMS

Investments

- As of October, 2018 the Village's available funds were primarily invested in pooled funds. The October, 2018 Illinois Funds average yield was 2.167% as compared to the October 90-day Treasury bill rate of 2.38%. The IMET 1-3 year fund posted a one-month return of 0.13% (1.56% annualized) for October. The IMET convenience fund posted an annualized return of 2.10% for October.

Variance Analysis-Corporate Fund:

The following is an analysis of the October Financial Report of the Village's Corporate Fund.

REVENUES:

- **Property Tax Distributions**— Approximately 90% of the Village's property tax base is located within DuPage County. Property tax collections through October amounted to \$6,545,204 which is approximately 92% of the Village's \$7.1 million tax levy.
- **State Distributions**—
 - **Utility Taxes**— Combined Gas, Electric, Telecommunications, and Water Utility Taxes for October were \$159,939, which is \$885 or 0.55% below previous year's receipts. Year to date utility tax revenues amount to \$965,479, an increase of \$10,777 or 1.1% from the prior year.
 - **Permits**— Building Permit revenues for October were \$117,145, which is \$87,651 or 42.80% below the prior year (2017 results were unusually high). For the first six months of the year, total Building Permit revenue stands at \$965,284, an increase of \$232,288 or 31.7% from the prior year. This increase is well ahead of budget as the budget assumed flat building permit fee revenue this year.
 - **Fines**—Fines consist of Circuit Court fines received from the County as well as citations issued by the Village. For October, revenue from fines totaled \$39,858, which is \$962 or 2.47% above the prior year. Year to date revenue from fines amounts to \$243,331 an increase of \$17,413 or 7.7%.
 - **Service Fees**- Park and Recreation Fees total \$642,939 for the current year compared to \$613,019 for the prior year, which is an increase of \$29,920 or 4.9%.

OPERATING EXPENDITURES:

As October is only the sixth month of the fiscal year, operating expenditures for all Departments are still well within budgetary expectations.

General overall items to note include:

- Total legal billings through October amount to \$137,039 which is tracking a little over budget for the first six months of the year.
- As we are now through the first six months of the fiscal year, staff has updated the estimated end of year amounts for most major revenue accounts. Based on this update, total General Corporate Fund revenues are estimated at \$20,697,426, which is \$574,196 or 2.9% above budget. The largest contributors to the over budget performance are State/Federal Distributions (\$126,248), Building Permits (\$362,149), and Interest Income (\$85,000). Please note that these estimates may be increased or decreased as the year progresses based on actual revenue performance for the remainder of the fiscal year.

On the expense side, staff has updated the estimates on all personnel accounts, major operating accounts, and capital accounts. Based on this update, total operating expenditures are estimated at \$17,167,101, which is \$3,687 below budget. To be conservative (since we are only half way through the year), the expenditure total still assumes spending all of the amount Contingency amount of \$225,000, which so far none of this budget amount has actually been spent.

The most significant operating expenditure variance relates to Overtime in the Police Department, which currently projects to being \$220,100 over budget at the end of the fiscal year. Staffing for the Patrol Division has been down four to six officers below normal staffing levels for much of the year due to staff vacancies, new recruits being in training (and not available for patrol), and a number of extended sick leave situations. Being down this many positions, for such an extended period of time, is very unusual. Due to these staff shortages, overtime is required to meet minimum staffing requires. Please note that although the Overtime account is over budget, there are offsetting savings of \$160,000 in other personnel accounts in the Police Department, so on a "net" basis personnel expenses in the Police Department are project to be approximately \$60,000 over budget. Please also note that personnel expenses for the Village as a whole are currently projected to be \$10,485 below budget.

Spending on Departmental Capital is projected at \$1,287,016, which is \$550,284 below budget. Much of this variance is timing-related (such as the ERP project) as most of these expenses are expected to carry over to the next fiscal.

cc: President Cauley and Board of Trustees
Finance Commission
Department Heads

VILLAGE OF HINSDALE
FY 2018-19
CORPORATE FUND SUMMARY
AS OF OCTOBER 31, 2018

	YTD Actual FY2017-18	YTD Actual FY2018-19	YTD Budget FY2018-19	Annual Budget FY2018-19	YTD \$ Change	YTD % Change	% of Annual Budget
Operating Revenues:							
Property Taxes	6,292,627	6,545,204	6,438,861	7,126,781	252,577	4.0%	91.8%
Sales Tax	1,528,722	1,640,538	1,607,600	3,215,200	111,816	7.3%	51.0%
Income Tax	789,089	850,587	803,000	1,606,000	61,498	7.8%	53.0%
Utility Taxes	954,702	965,479	971,353	1,945,200	10,777	1.1%	49.6%
Other Taxes and Grants	348,274	369,466	352,993	682,000	21,192	6.1%	54.2%
Licenses	128,489	83,098	125,616	507,900	(45,391)	-35.3%	16.4%
Permits	732,996	965,284	744,290	1,493,500	232,288	31.7%	64.6%
Park and Recreation User Fees	613,019	642,939	622,257	801,500	29,920	4.9%	80.2%
Parking Fees and Permits	374,963	392,398	385,743	765,125	17,435	4.6%	51.3%
Other Service Fees	383,155	375,068	387,780	775,559	(8,087)	-2.1%	48.4%
Fines	225,918	243,331	228,350	456,700	17,413	7.7%	53.3%
Other Income	314,517	400,213	276,883	747,765	85,696	27.2%	53.5%
Total Operating Revenues	12,686,471	13,473,604	12,944,726	20,123,230	787,133	5.8%	67.0%
Operating Expenses:							
Personnel Services:							
Full Time Salaries & Wages	3,526,162	3,755,464	3,777,498	8,184,578	229,302	6.5%	45.9%
Overtime	345,017	295,830	193,985	420,300	(49,188)	-14.3%	70.4%
Part-Time Wages	429,497	378,967	425,996	758,405	(50,530)	-11.8%	50.0%
Longevity Pay	0	0	0	30,000	0	0.0%	0.0%
Reimbursable Overtime	20,686	27,630	23,077	50,000	6,944	33.6%	55.3%
Water Fund Cost Allocation	(558,846)	(572,817)	(572,582)	(1,145,164)	(13,972)	2.5%	50.0%
Social Security/Medicare	179,021	181,709	180,191	402,501	2,688	1.5%	45.1%
Pension Expenses	1,822,374	1,604,295	1,618,227	2,039,303	(218,079)	-12.0%	78.7%
Health and Dental Insurance	615,653	672,264	690,048	1,380,096	56,611	9.2%	48.7%
Unemployment Comp	0	0	0	0	0	0.0%	0.0%
Total Personnel Services	6,379,565	6,343,342	6,336,439	12,120,019	(36,223)	-0.6%	52.3%
Legal Fees	119,505	96,223	125,000	250,000	(23,282)	0.0%	38.5%
Professional Services	122,521	101,923	62,473	104,545	(20,598)	-16.8%	97.5%
Contractual Services	1,180,213	1,243,302	1,302,500	2,085,053	63,089	5.3%	59.6%
Purchased Services	202,132	245,636	248,383	498,575	43,504	21.5%	49.3%
Materials & Supplies	274,346	289,184	343,531	653,517	14,838	5.4%	44.3%
Repairs & Maintenance	233,045	247,289	227,538	423,136	14,244	6.1%	58.4%
Other Expenses	263,361	274,594	328,927	533,563	11,233	4.3%	51.5%
Risk Management	67,398	20,001	49,433	277,380	(47,397)	0.0%	7.2%
Total Operating Expenses	8,842,085	8,861,493	9,024,224	16,945,788	19,407	0.2%	52.3%
Operating Excess (Deficiency)	3,844,386	4,612,112	3,920,502	3,177,442	767,726	16.6%	
Contingency/Transfers Out:							
Contingency	0	0	(112,500)	(225,000)			
Transfer (to) Capital Reserve	(600,000)	(600,000)	(600,000)	(1,200,000)			
Transfer (to) Ann. Infrastr. Proj. Fund	0	0	0	0			
Transfer (to) MIP Infr. Proj. Fund	(1,500,000)	(860,000)	(860,000)	(1,720,000)			
Total Contingency/Transfers Out	(2,100,000)	(1,460,000)	(1,572,500)	(3,145,000)			
Excess(Deficiency) After Transfers	1,744,386	3,152,112	2,348,002	32,442			
Beginning Fund Balance	4,263,102	4,481,891	4,301,533	4,301,533			
Ending Fund Balance	6,007,488	7,634,003	6,649,535	4,333,975			

Village of Hinsdale Corporate Fund Budget Summary

May 1 through October 31st

Fiscal Year 2018-19 Totals

	Actual FY 17-18	Budget FY 18-19	Actual FY 18-19	\$ Budget Variance	% Budget Variance	Actual FY 17-18	Budget FY 18-19	Estimated FY 18-19	\$ Budget Variance	% Budget Variance
Revenues:										
Property Taxes	6,292,627	6,438,861	6,545,204	106,344	1.7%	6,977,033	7,126,781	7,126,781	-	0.0%
State/Federal Distributions	2,666,085	2,763,593	2,860,591	96,997	3.5%	5,390,249	5,503,200	5,629,448	126,248	2.3%
Utility Taxes	954,702	971,353	965,479	(5,873)	-0.6%	1,909,213	1,945,200	1,927,228	(17,972)	-0.9%
Licenses	128,489	125,616	83,098	(42,518)	-33.8%	560,518	507,900	509,400	1,500	0.3%
Permits	732,996	744,290	965,284	220,994	29.7%	1,667,152	1,493,500	1,855,649	362,149	24.2%
Service Fees	1,371,137	1,395,780	1,410,404	14,624	1.0%	2,326,796	2,342,184	2,326,970	(15,214)	-0.6%
Fines	225,918	228,350	243,331	14,981	6.6%	454,917	456,700	466,700	10,000	2.2%
Other Income	314,517	276,883	400,213	123,330	44.5%	786,437	747,765	855,250	107,485	14.4%
Total Revenues	12,686,471	12,944,726	13,473,604	528,878	4.1%	20,072,314	20,123,230	20,697,426	574,196	2.9%
Operating Expenses:										
General Government	758,902	894,267	771,693	122,574	13.7%	2,032,261	1,887,701	1,816,232	71,469	3.8%
Police Department	2,790,611	2,591,802	2,604,085	(12,283)	-0.5%	4,892,039	4,796,398	4,864,262	(67,864)	-1.4%
Fire Department	2,699,763	2,665,961	2,722,551	(56,591)	-2.1%	4,665,196	4,640,119	4,657,649	(17,530)	-0.4%
Public Services	1,375,667	1,536,775	1,398,786	137,988	9.0%	2,958,735	3,066,456	3,028,007	38,449	1.3%
Community Development	345,766	378,978	411,973	(32,995)	-8.7%	748,637	809,658	842,375	(32,717)	-4.0%
Parks & Recreation	871,376	956,441	952,404	4,037	0.4%	1,606,659	1,745,456	1,733,576	11,880	0.7%
Contingency	-	112,500	-	112,500		-	225,000	225,000	-	
Total Operating Expenses	8,842,085	9,136,724	8,861,493	275,231	3.0%	16,903,527	17,170,788	17,167,101	3,687	0.0%
Excess (Deficiency) prior to Transfers	3,844,386	3,808,002	4,612,112	804,109	21.1%	3,168,787	2,952,442	3,530,325	577,883	19.6%
Other Financing Sources (Uses)	(2,100,000)	(1,460,000)	(1,460,000)	-		(2,950,000)	(2,920,000)	(2,920,000)	-	
Excess (Deficiency)	1,744,386	2,348,002	3,152,112	804,109		218,787	32,442	610,325	577,883	
Beginning Fund Balance - Operating	4,263,102	4,301,533	4,481,891			4,263,102	4,301,533	4,481,891		
Ending Fund Balance - Operating	6,007,488	6,649,535	7,634,003			4,481,889	4,333,975	5,092,216		
Beginning Fund Balance - Capital	1,283,086	966,756	1,461,270			1,283,086	966,756	1,461,270		
Transfers In/(Out)	600,000	600,000	600,000			1,200,000	1,200,000	1,200,000		
Grants/Reimbursements	-	-	-			-	39,500	39,500		
Expenses	(250,916)	(931,150)	(407,673)			(1,021,816)	(1,837,300)	(1,287,016)		
Ending Fund Balance - Capital	1,632,170	635,606	1,653,597			1,461,270	368,956	1,413,754		
Total Ending Fund Balance	7,639,658	7,285,141	9,287,599			5,943,159	4,702,931	6,505,970		

Operating reserves as a percentage of
Operating Expenditures (excludes Contingency)

26.51% 25.58% 30.06%

Total reserves as a percentage of
Total Expenditures (excludes Contingency)

33.16% 25.04% 35.69%

Village of Hinsdale
All Funds Summary
Budget to Actual Detail
For The Period Ending October 31, 2018

Fund	Fiscal Year 2018-2019 Budget					Fiscal Year 2018-2019 Actuals To Date				
	Beginning Fund Balance	Revenues	Expenses	Transfers In/(Out)	Ending Fund Balance	Beginning Fund Balance	Revenues	Expenses	Transfers In/(Out)	Ending Fund Balance
Corporate Fund - Operating	4,301,533	20,123,230	17,170,791	(2,920,000)	4,333,972	4,481,891	13,473,604	8,861,493	(1,460,000)	7,634,003
Corporate Fund - Capital Reserve	966,756	39,500	1,837,300	1,200,000	368,956	1,461,270	-	407,673	600,000	1,653,597
Total Corporate Fund	5,268,289	20,162,730	19,008,091	(1,720,000)	4,702,928	5,943,161	13,473,604	9,269,166	(860,000)	9,287,599
<u>Special Revenue Funds</u>										
Motor Fuel Tax Fund	176,074	432,000	-	-	608,074	176,683	215,932	-	-	392,615
Foreign Fire Insurance Fund	127,170	65,100	61,500		130,770	119,256	60	20,711	-	98,605
Total Special Revenue	303,244	497,100	61,500	-	738,844	295,939	215,992	20,711	-	491,220
<u>Debt Service Funds</u>										
Debt Service Levy Funds	823,830	172,310	1,525,968	1,239,703	709,875	827,192	164,827	404,021	916,174	1,504,172
<u>Capital Projects Funds</u>										
MIP Infrastructure Fund	4,421,864	2,333,700	15,030,100	9,580,297	1,305,761	3,848,600	21,489,046	8,273,597	(3,956,174)	13,107,874
<u>Enterprise Funds</u>										
Water & Sewer Operations Fund	(114,780)	9,210,800	7,732,938	(1,459,088)	(96,006)	(114,780)	5,027,030	3,639,026	(329,169)	944,055
Water & Sewer Capital Fund	94,884	-	6,649,000	6,700,000	145,884	38,189	742	3,927,714	3,900,000	11,218
Water 2008 Bond D/S	221,752	250	492,600	492,950	222,352	221,752	2,987	18,600	246,100	452,239
Water 2014 Bond D/S	50,477	500	166,613	166,138	50,502	51,453	752	23,069	83,069	112,206
Total Water & Sewer	252,333	9,211,550	15,041,151	5,900,000	322,732	196,614	5,031,512	7,608,409	3,900,000	1,519,717
Total Village	6,647,696	30,043,690	35,636,710	5,419,703	6,474,379	7,262,906	18,885,935	17,302,307	(0)	12,802,708
Library Funds	2,712,936	3,164,987	3,190,331	761,594	3,449,186	2,713,026	2,785,706	1,363,134	-	-4,135,598
Total Village & Library	9,360,632	33,208,677	38,827,041	6,181,297	9,923,565	9,975,932	21,671,641	18,665,441	(0)	16,938,306

Village of Hinsdale
Summary of Corporate Fund Expenses
For The Period of October 31, 2018

Department	FY 2018-19 Budget	Expense To Date	Remaining Balance	Percent Expended
General Government	2,112,701	771,693	1,341,008	36.5%
<u>Public Safety</u>				
Police Department	4,796,398	2,604,085	2,192,313	54.3%
Fire Department	4,640,119	2,722,551	1,917,568	58.7%
Total	9,436,517	5,326,636	4,109,881	56.4%
Public Services	3,066,456	1,398,786	1,667,670	45.6%
Community Development	809,658	411,973	397,685	50.9%
<u>Parks & Recreation</u>				
Parks & Recreation Administration	224,451	99,913	124,538	44.5%
Parks Maintenance	632,809	299,438	333,371	47.3%
Recreation Services	413,555	218,820	194,735	52.9%
KLM Lodge	160,839	68,783	92,056	42.8%
Swimming Pool	313,802	265,450	48,352	84.6%
Total	1,745,456	952,404	793,052	54.6%
Total Operating Expenses	17,170,788	8,861,493	8,309,295	51.6%
<u>Capital Projects</u>				
Departmental Capital	1,837,300	407,673	1,429,627	22.2%
Total	1,837,300	407,673	1,429,627	22.2%
Transfers	2,920,000	1,460,000	1,460,000	50.0%
Fund Total	21,928,088	10,729,166	11,198,922	49.0%
<u>Object Type</u>				
Personnel Services	12,120,019	6,343,342	5,776,677	52.3%
Professional Services	354,545	198,145	156,400	55.9%
Contractual Services	2,085,053	1,243,302	841,751	59.6%
Other Services	498,575	245,636	252,939	49.3%
Materials & Supplies	653,517	289,184	364,333	44.3%
Repairs & Maintenance	423,136	247,289	175,847	58.4%
Other Expenses	758,563	274,594	483,969	36.2%
Risk Management	277,380	20,001	257,379	7.2%
Capital Outlay	1,837,300	407,673	1,429,627	22.2%
Transfers	2,920,000	1,460,000	1,460,000	50.0%
Total	21,928,088	10,729,166	11,198,922	49.0%

Straight Line 50.00%

Village of Hinsdale
Debt Service Levy Funds
Budget To Actual Detail
For The Period Ending October 31, 2018

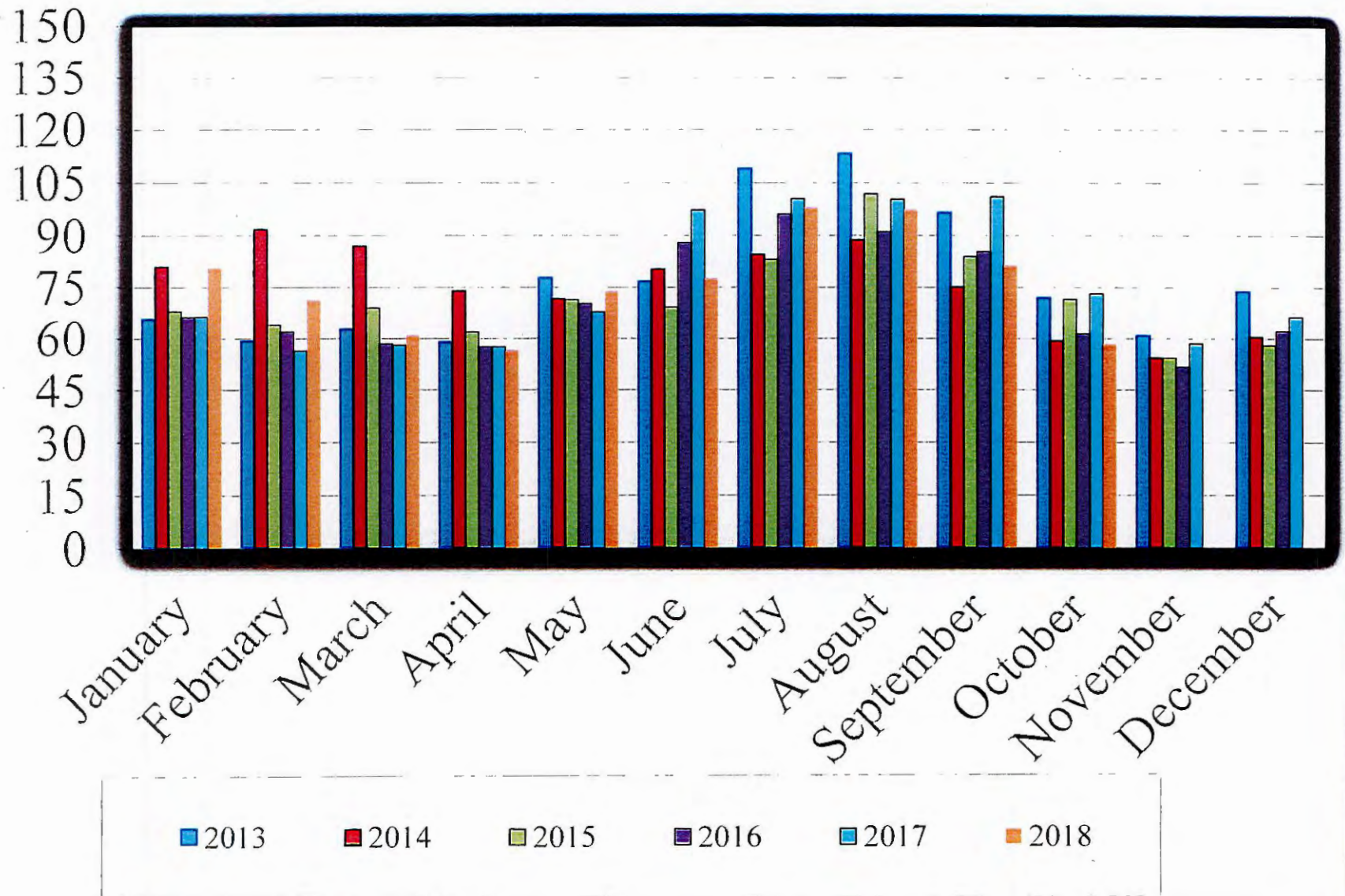
Fund	Fiscal Year 2018-2019 Budget					Fiscal Year 2018-2019 Actuals To Date				
	Beginning Fund Balance	Revenues	Expenses	Transfers In/(Out)	Ending Fund Balance	Beginning Fund Balance	Revenues	Expenses	Transfers In/(Out)	Ending Fund Balance
<u>Debt Service Levy Funds</u>										
Excess Tax Proceeds Fund	54,648	200	-	-	54,848	54,774	491	-	-	55,265
1999 G. O. Refunding Bonds	38,418	100	-	-	38,518	38,503	345	-	-	38,848
2018 GO Bond	-	-	-	-	-	-	621	-	335,917	336,538
2003 G.O. Bonds	3,440	50	-	-	3,490	3,441	31	-	-	3,472
2009 Limited Source Bonds	55,480	171,560	171,560	-	55,480	56,962	157,868	28,080	-	186,750
2012A G.O. Bonds	128,000	-	320,663	320,288	127,625	128,201	1,431	43,056	160,081	246,657
2014B G.O. Bonds	151,586	-	362,182	359,866	149,270	152,329	1,555	66,366	180,891	268,409
2017A G.O Bond	392,258	400	671,563	559,549	280,644	392,982	2,485	266,519	239,285	368,233
Total Debt Service Levy	823,830	172,310	1,525,968	1,239,703	709,875	827,192	164,827	404,021	916,174	1,504,172

**Village of Hinsdale
Library Funds
Budget To Actual Detail
For The Period Ending October 31, 2018**

Fund	Fiscal Year 2018-2019 Budget					Fiscal Year 2018-2019 Actuals to Date				
	Beginning Fund Balance	Revenues	Expenses	Transfers In/(Out)	Ending Fund Balance	Beginning Fund Balance	Revenues	Expenses	Transfers In/(Out)	Ending Fund Balance
Capital Reserve Fund	1,237,347	-	175,985	150,985	1,212,347	1,237,347	10,288	52,749		1,194,886
Library Operating Fund	1,380,475	3,164,987	2,784,134	380,797	2,142,125	1,380,475	2,774,305	1,287,979	(114,906)	2,751,895
Library 2013A Bond Fund	95,114	-	230,212	229,812	94,714	95,203	1,114	22,406	114,906	188,817
Total Library	2,712,936	3,164,987	3,190,331	761,594	3,449,186	2,713,026	2,785,706	1,363,134	-	4,135,598

Water Purchased from DWC

(Data in Millions of Gallons)

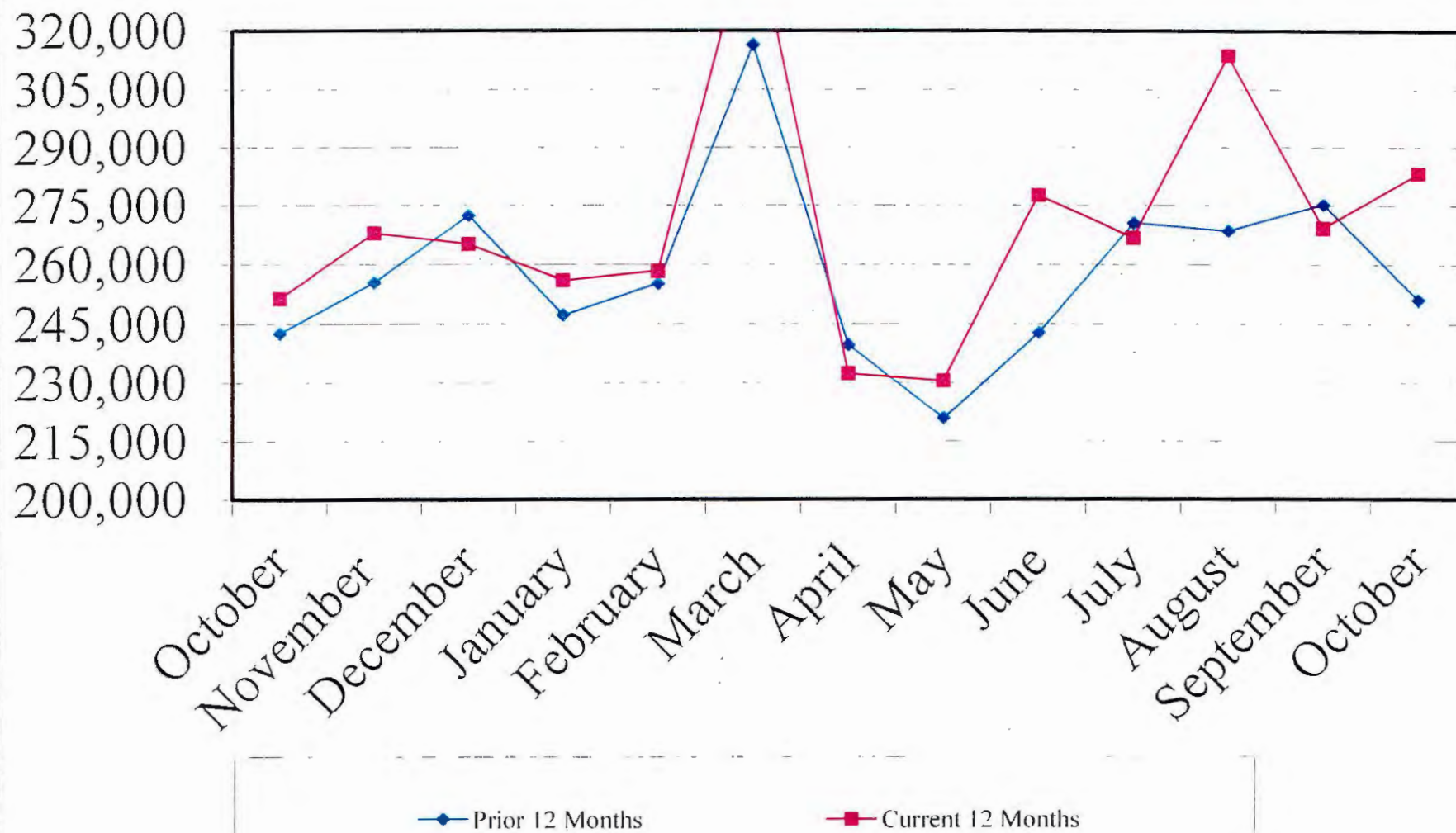


**Village of Hinsdale
Sales Tax Revenue
10 Year History By Month**

Sales Month	Receipt Month	FY 09-10 Receipts	FY 10-11 Receipts	FY 11-12 Receipts	FY 12-13 Receipts	FY 13-14 Receipts	FY 14-15 Receipts	FY 15-16 Receipts	FY 16-17 Receipts	FY 17-18 Receipts	FY 18-19 Receipts	FY 18-19 Increase/ (Decrease)	FY 18-19 % Increase/ (Decrease)
February	May	166,736	189,151	210,487	211,523	227,065	213,467	253,912	237,319	220,707	230,364	9,657	4.4%
March	June	192,510	206,274	222,514	251,311	228,116	267,859	238,570	257,204	242,698	277,485	34,787	14.3%
April	July	186,608	196,915	217,770	243,174	261,758	276,991	259,120	232,350	270,428	266,663	(3,765)	-1.4%
May	August	213,250	214,624	224,861	249,702	272,597	279,158	267,322	318,358	268,505	313,690	45,185	16.8%
June	September	208,721	236,023	236,584	261,434	261,473	265,796	241,439	271,479	275,264	269,080	(6,184)	-2.2%
July	October	203,567	226,665	227,263	236,574	259,609	269,768	272,659	242,368	251,121	283,257	32,136	12.8%
August	November	198,122	211,552	244,663	213,184	267,351	287,123	272,526	255,172	267,662			
September	December	201,968	231,825	241,037	246,790	250,338	246,115	263,168	272,130	264,905			
October	January	193,632	218,576	234,383	221,189	254,493	270,351	270,394	247,000	255,747			
November	February	203,315	228,058	238,161	305,260	232,352	251,913	244,737	254,990	258,122			
December	March	234,707	272,816	297,609	313,238	304,716	308,309	298,475	316,367	349,611			
January	April	173,753	188,182	210,144	217,477	243,874	236,982	221,687	239,452	232,169			
Adjustment		-	-	-	111,934	-	-	-	-	-			
	Total	2,376,889	2,620,661	2,805,477	3,082,790	3,063,742	3,173,832	3,104,009	3,144,189	3,156,939	1,640,539	111,816	7.3%

Change From	(206,743)	243,772	184,816	277,313	(19,048)	110,090	(69,823)	40,180	12,750	111,816
Prior Year	-9.5%	10.3%	7.1%	9.9%	-0.6%	3.6%	-2.2%	1.3%	0.4%	7.3%

Total Sales Tax Receipts



Village of Hinsdale
FY 2018-19 Summary of Legal Expenses

Description	May	June	July	August	September	October	November	December	January	February	March	April	FY Total
Klein, Thorpe and Jenkins, Ltd.													
Billable General Representation	12,494.40	12,215.31	12,460.00	11,415.60	12,070.80	21,894.10							82,550.21
Labor Matters	205.00	492.00	512.50	-	-								1,209.50
Reimbursable	3,648.00	720.00	1,411.20	1,416.00	508.00	2,320.00							10,023.20
MIH, LLC vs Anglin													-
Total Klein, Thorpe and Jenkins, Ltd.	16,347.40	13,427.31	14,383.70	12,831.60	12,578.80	24,214.10	-	-	-	-	-	-	93,782.91
Clark Baird Smith, LLP													
Labor Matters	6,131.25	2,936.25	3,018.75	1,363.75	208.75	2,761.25							16,420.00
Total Clark Baird Smith, LLP	6,131.25	2,936.25	3,018.75	1,363.75	208.75	2,761.25	-	-	-	-	-	-	16,420.00
The Law Offices of Aaron H. Reinke	100.00	100.00	100.00	100.00	100.00	100.00							600.00
Tressler LLP - Prosecution	1,987.50	1,500.00	1,500.00	2,550.00	2,620.00	2,038.50						-	12,196.00
Ryan & Ryan	6,151.25	4,892.50	2,996.25	-	-	-	-	-	-	-	-		14,040.00
Seyfarth Shaw LLP	-	-	-	-	-	-				-			-
Grand Total	30,717.40	22,856.06	21,998.70	16,845.35	15,507.55	29,113.85	-	-	-	-	-	-	137,038.91

Village of Hinsdale
Cash and Investments
October 2018

Fund	Cash and Cash Equivalents	Pooled Investments	Total Cash and Investments	October Earnings	YTD Earnings
General Fund	\$ 467,817.44	\$ 6,235,482.43	\$ 6,703,299.87	\$ 18,530.66	\$ 97,582.91
Motor Fuel Tax Fund	24,713.64	329,405.16	354,118.80	507.31	2,044.37
Foreign Fire Insurance Fund	98,605.31	-	98,605.31	-	59.53
Debt Service Funds	118,152.19	1,574,836.40	1,692,988.59	2,333.37	9,087.13
MIP Infrastructure Fund	951,635.93	12,684,240.87	13,635,876.80	24,661.77	129,330.75
Water & Sewer Funds					
Operations	41,723.33	556,125.30	597,848.63	69.02	558.03
Capital	4,778.18	63,687.83	68,466.01	296.98	742.29
DS - Alternate Bonds	42,370.60	564,752.66	607,123.26	866.13	3,739.54
Escrow Funds	204,985.28	2,732,224.19	2,937,209.47	-	-
Total Village Funds	1,954,781.92	24,740,754.82	26,695,536.74	47,265.24	243,144.55
Library Funds	230,314.04	3,712,178.73	3,942,492.77	6,528.92	31,516.07
Total Library Funds	230,314.04	3,712,178.73	3,942,492.77	6,528.92	31,516.07
Total All Funds	\$ 2,185,095.96	\$ 28,452,933.55	\$ 30,638,029.51	\$ 53,794.16	\$ 274,660.62

	Monthly Return	Yield to Maturity	12 Month Return	Market Value
Cash and Cash Equivalents:				
Pooled Checking - Harris Bank N.A.				\$ 1,078,098.63
Pooled Checking - Hinsdale Bank & Trust				645,028.71
Payroll Checking - Harris Bank N.A.				133,049.27
Library Checking - Harris Bank N.A.				230,314.04
Foreign Fire Insurance Checking				98,605.31
Total Cash and Cash Equivalents				2,185,095.96
Pooled Investments:				
IMET 1-3 yr Fund	0.13%	N/A	0.25%	5,510,399.81
IMET Convenience Fund	0.18%	2.10%	1.64%	4,870,155.36
Illinois Funds	0.18%	2.17%	1.38%	11,325,615.35
Harris Bank Money Market	0.18%	N/A	2.12%	6,746,763.03
Total Pooled Investments				28,452,933.55
Total Cash and Investments				\$ 30,638,029.51

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
ALL PROGRAM REVENUE - 500

Account Number	Revenue Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Property Taxes</u>							
5003	Liability Insurance Tax	-	-	-	-	-	-	-
5005	Police Protection Tax	64,375	84,391	2,106,920	2,336,675	2,303,691	2,549,815	2,549,815
5007	Fire Protection Tax	64,375	84,391	2,106,920	2,336,675	2,303,691	2,549,815	2,549,815
5011	Audit Tax	-	-	-	-	-	-	-
5017	IMRF Tax	-	-	-	-	-	-	-
5019	FICA Tax	-	-	-	-	-	-	-
5021	Police Pension Tax	22,119	20,373	726,271	551,130	556,215	615,640	615,640
5023	Firefighters Pension Tax	27,262	30,457	893,822	836,387	830,287	918,994	918,994
5025	Handicapped Recreation Programs	2,080	2,499	68,075	69,205	68,228	75,517	75,517
5051	Road & Bridge Tax	11,946	15,069	390,619	415,133	376,749	417,000	417,000
	Total	192,157	237,181	6,292,627	6,545,204	6,438,861	7,126,781	7,126,781
	<u>State Distributions</u>							
5251	State Income Tax	132,339	160,400	789,089	850,587	803,000	1,646,867	1,606,000
5252	State Replacement Taxes	26,290	30,936	118,271	112,445	115,061	219,303	206,700
5253	Sales Taxes	251,121	283,257	1,528,722	1,640,538	1,607,600	3,285,667	3,215,200
5255	Road & Bridge Replacement Taxes	618	830	2,921	3,104	3,282	6,000	6,000
5271	State/Local Grants	2,000	2,618	12,135	24,422	15,000	30,000	30,000
5273	Food and Beverage Tax	39,717	42,641	214,947	229,494	219,650	441,611	439,300
	Total	452,085	520,681	2,666,085	2,860,591	2,763,593	5,629,448	5,503,200
	<u>Utility Taxes</u>							
5351	Utility Tax - Electric	48,948	61,644	303,950	330,848	313,571	650,137	635,900
5352	Utility Tax - Gas	7,174	-	61,217	61,499	65,603	220,687	223,800
5353	Utility Tax - Telephone	61,128	61,862	351,454	347,682	343,801	690,153	682,500
5354	Utility Tax - Water	43,574	36,433	238,081	225,450	248,378	366,251	403,000
	Total	160,824	159,939	954,702	965,479	971,353	1,927,228	1,945,200

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
ALL PROGRAM REVENUE - 500

Account Number	Revenue Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
5827	Special Events	923	1,521	10,042	12,749	9,695	16,000	16,000
5829	Picnic	400	240	13,092	10,410	14,500	12,000	14,500
5831	Pool Resident Fees	-	-	109,302	101,279	110,000	101,279	110,000
5832	Pool Non-Resident Fees	-	-	36,375	38,930	37,000	38,930	37,000
5833	Pool Daily Fees	-	-	51,861	63,503	60,000	63,503	60,000
5834	Pool 10-Visit Passes	-	-	19,140	19,312	21,806	19,312	22,000
5835	Pool Concessions	3,370	-	6,870	4,054	7,000	7,000	7,000
5836	Pool Resident Class Fees	-	-	18,434	21,928	20,000	21,928	20,000
5837	Pool Non-Resident Class Fees	-	-	4,327	6,483	5,035	6,483	5,000
5838	Pool Private Lessons Class	-	-	10,310	6,820	13,000	6,820	13,000
5839	Misc. Pool Revenue	-	-	30,225	29,686	24,577	29,686	30,000
5840	Town Team Fees	-	-	22,101	20,345	23,000	20,345	23,000
5841	Downtown Meters	17,779	24,987	120,665	133,590	122,000	250,000	244,000
5842	Commuter Meters	12,934	13,652	73,750	85,292	75,000	155,000	150,000
5843	Commuter Permits	214	157	112,463	107,297	119,277	225,000	235,000
5844	Merchant Permits	62	91	68,070	66,203	69,403	132,000	136,000
5868	Handicapped Permits	-	-	15	15	63	125	125
5901	Rent Proceeds	9,204	8,735	47,542	47,210	42,959	85,918	85,918
5902	Cell Tower Leases	6,715	4,741	39,905	34,512	40,758	81,516	81,516
5938	KLM Lodge Rental Fees	15,180	13,200	86,365	108,306	75,000	150,000	150,000
5939	Field Use Fees	8,776	2,400	25,272	26,892	27,500	55,000	55,000
5962	Ambulance Service	53,595	63,075	236,907	237,661	225,000	450,000	450,000
5963	Transcription/Zoning Appeals	4,000	3,425	16,600	17,940	15,000	30,000	30,000
5964	Police/Fire Reports	692	288	2,710	2,123	2,500	5,000	5,000
5972	Fire Service Fee-Non Resident	-	-	1,073	1,110	537	1,073	1,073
5973	False Alarm Fees	350	1,100	3,250	4,100	5,500	11,000	11,000
5974	Annual Alarm Fees	40	20	1,340	463	21,700	43,400	43,400
5975	Fire Inspection Fees	2,465	6,325	20,275	16,105	20,000	40,000	40,000
	Total	162,197	175,919	1,371,137	1,410,404	1,395,780	2,326,970	2,342,184

**FY 2018-19 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Personal Services</u>							
7001	Salaries & Wages	587,662	613,594	3,526,162	3,755,464	3,777,498	8,127,545	8,184,578
7002	Overtime	54,954	54,798	345,017	295,830	193,985	627,446	420,300
7003	Temporary	39,607	40,055	429,497	378,967	425,996	653,309	758,405
7005	Longevity Pay	-	-	-	-	-	27,600	30,000
7008	Reimbursible Overtime	6,116	7,494	13,908	15,282	23,077	50,000	50,000
7009	Extra Detail - Grant	-	-	6,778	12,348	-	-	-
7099	Water Fund Cost Allocation	(93,141)	(95,470)	(558,846)	(572,817)	(572,582)	(1,145,164)	(1,145,164)
7101	Social Security	17,038	17,772	119,170	121,264	118,066	257,436	265,605
7102	IMRF Pension	33,804	36,842	202,456	216,778	232,947	486,947	504,719
7105	Medicare	9,490	10,030	59,851	60,445	62,125	134,530	136,896
7106	Police Pension	22,118	20,373	726,271	551,130	555,596	615,640	615,640
7107	Firefighters Pension	27,262	30,457	893,647	836,387	829,683	918,944	918,944
7111	Health Insurance	104,480	115,425	615,653	672,264	690,048	1,355,301	1,380,096
7112	Unemployment Compensation	-	-	-	-	-	-	-
7113	IPBC Surplus	-	-	-	-	-	-	-
	Total	809,392	851,371	6,379,565	6,343,342	6,336,439	12,109,534	12,120,019
	<u>Professional Services</u>							
7201	Legal Expenses	21,595	28,339	119,505	96,223	125,000	220,000	250,000
7202	Engineering	-	-	10	-	500	1,000	1,000
7204	Auditing	3,800	4,800	27,400	30,000	27,200	34,000	34,000
7294	Tollway Expenditures	-	72	-	22,417	-	30,000	-
7299	Misc Professional Services	16,994	16,178	95,111	49,506	34,773	77,045	69,545
	Total	42,389	49,389	242,026	198,145	187,473	362,045	354,545

**FY 2018-19 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Materials and Supplies</u>							
7501	Office Supplies	3,648	3,357	23,564	20,388	21,500	43,000	43,000
7502	Publications	-	133	-	1,232	600	1,232	1,200
7503	Gasoline and Oil	5,553	6,163	30,968	38,740	36,625	73,250	73,250
7504	Uniforms	7,564	4,920	39,906	32,061	37,107	73,013	73,013
7505	Chemicals	(406)	917	19,118	23,344	19,675	114,160	114,160
7506	Motor Vehicle Supplies	-	18	77	507	1,375	2,750	2,750
7507	Building Supplies	1,481	1,529	4,829	6,034	7,200	14,400	14,400
7508	License Supplies	-	978	2,860	3,305	3,982	7,964	7,964
7509	Janitor Supplies	1,318	403	9,179	7,050	5,575	11,150	11,150
7510	Tools	820	604	8,546	3,058	9,638	19,275	19,275
7511	KLM Event Supplies	12	313	130	852	1,100	2,200	2,200
7514	Range Supplies	-	5,050	3,379	7,666	5,150	10,300	10,300
7515	Camera Supplies	-	-	-	466	350	700	700
7517	Recreation Supplies	4,434	12,328	11,019	24,008	18,875	37,750	37,750
7518	Laboratory Supplies	-	-	-	-	38	75	75
7519	Trees	-	-	74,079	79,494	107,055	102,800	107,055
7520	Computer Equipment	1,381	353	14,025	14,257	15,650	31,300	31,300
7525	Emergency Management	-	-	20	-	2,375	2,750	4,750
7530	Medical Supplies	192	(164)	5,193	7,076	4,650	9,300	9,300
7531	Fire Prevention	748	475	1,843	706	1,200	2,400	2,400
7532	Oxygen & Air Supplies	-	-	253	203	400	800	800
7533	Hazmat Supplies	-	310	112	2,060	2,175	4,350	4,350
7534	Fire Supression Supplies	-	280	918	2,483	2,075	4,150	4,150
7535	Fire Inspection Supplies	203	-	203	144	188	375	375
7536	Infection Control Supplies	(271)	-	1,217	1,071	700	1,400	1,400
7537	Safety Supplies	-	-	1,424	238	625	1,250	1,250
7539	Software Supplies	1,088	-	1,488	1,609	24,475	36,450	48,950
7599	Other Supplies	2,029	1,725	19,998	11,133	13,175	26,250	26,250
	Total	29,792	39,691	274,346	289,184	343,531	634,794	653,517

**FY 2018-19 BUDGET
CORPORATE FUND -10000
ALL DEPARTMENT SUMMARY**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
7736	Personnel	300	-	3,197	1,744	2,805	5,610	5,610
7737	Mileage Reimbursement	338	437	929	1,077	1,025	2,050	2,050
7749	Interest Expense	-	-	6,708	1,984	1,942	1,984	1,942
7795	Bank & Bond Fees	4,570	5,266	36,158	40,995	35,825	74,100	71,650
7799	Misc Expenses	-	-	-	-	112,500	225,000	225,000
	Total	19,670	23,460	263,361	274,594	441,427	743,837	758,563
	<u>Risk Management Costs</u>							
7810	IRMA Premiums	-	-	-	-	-	178,514	178,514
7812	Self Insured Liability	-	-	67,398	20,001	49,233	65,000	98,466
7899	Other Insurance	-	-	-	-	200	400	400
	Total	-	-	67,398	20,001	49,433	243,914	277,380
	Total Operating Expenses	1,242,886	1,290,225	8,842,085	8,861,493	9,136,724	17,167,101	17,170,788
	<u>Capital Outlay</u>							
7902	Motor Vehicles	87,591	27,802	121,932	250,780	164,500	473,428	329,000
7903	Park - Playground Equipment	-	-	-	-	-	-	-
7908	Land/Grounds	791	11,018	42,761	30,510	137,750	147,100	275,500
7909	Buildings	15,121	17,687	51,302	26,525	240,900	61,000	481,800
7918	General Equipment	9,896	25,639	9,896	68,747	219,500	383,888	414,000
7919	Computer Equipment	25,025	2,000	25,025	31,112	168,500	221,600	337,000
	Total	138,424	84,146	250,916	407,673	931,150	1,287,016	1,837,300
	<u>Transfers Out</u>							
	Dept. Capital Reserve Transfer	100,000	100,000	600,000	600,000	600,000	1,200,000	1,200,000
9041	Capital Improvement Transfer	-	143,333	1,500,000	860,000	860,000	1,720,000	1,720,000
9042	Annual Infrastructure Transfer	-	-	-	-	-	-	-
	Total	100,000	243,333	2,100,000	1,460,000	1,460,000	2,920,000	2,920,000
	Total Expenses	1,481,310	1,617,705	11,193,001	10,729,166	11,527,874	21,374,117	21,928,088

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
GENERAL GOVERNMENT DEPARTMENT - 1000**

Account Number	Expense Description	Actual This Month		Actual This Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Purchased Services</u>							
7401	Postage	1,054	1,542	6,380	6,466	8,250	14,500	16,500
7402	Utilities	224	255	1,327	1,529	1,500	3,000	3,000
7403	Telephone	1,137	1,212	6,598	6,965	7,613	15,225	15,225
7414	Legal Publications	160	1,680	2,317	4,040	3,000	6,000	6,000
7415	Employment Advertising	99	332	1,428	2,056	2,000	4,000	4,000
7419	Printing & Publications	-	2,266	4,461	6,512	4,800	9,600	9,600
7499	Misc. Services	1,068	2,078	2,351	3,781	2,425	4,850	4,850
	Total	3,742	9,364	24,861	31,350	29,588	57,175	59,175
	<u>Materials & Supplies</u>							
7501	Office Supplies	1,877	1,401	7,116	7,038	7,200	14,400	14,400
7502	Publications	-	(20)	-	-	-	-	-
7503	Gasoline & Oil	-	-	-	-	125	250	250
7504	Uniforms	-	(222)	-	-	-	-	-
7508	License Supplies	-	978	1,299	1,080	1,250	2,500	2,500
7520	Computer Supplies	1,381	219	13,105	12,908	14,400	28,800	28,800
7539	Software Purchases	1,088	-	1,088	1,609	18,750	25,000	37,500
7599	Other Supplies	123	82	1,287	985	850	1,700	1,700
	Total	4,469	2,437	23,896	23,619	42,575	72,650	85,150
	<u>Repairs & Maintenance</u>							
7602	Office Equipment	304	1,118	6,031	3,713	6,650	13,800	13,800
7606	Computer Equipment	-	2,143	690	2,527	1,000	2,000	2,000
	Total	304	3,261	6,721	6,241	7,650	15,800	15,800
	<u>Other Expenses</u>							
7701	Conferences/Staff Dev.	1,195	1,033	8,628	4,033	7,750	13,500	15,500
7702	Dues & Subscriptions	963	1,649	18,599	16,613	20,159	24,068	24,068
7703	Employee Relations	30	55	4,389	5,266	6,800	13,600	13,600
7705	Village Training/Tuition Reimb	-	486	-	5,924	10,110	15,220	20,220

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
POLICE DEPARTMENT-1200**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
<u>Personal Services</u>								
7001	Salaries & Wages	177,006	186,666	1,091,883	1,113,924	1,174,260	2,472,318	2,544,231
7002	Overtime	24,104	30,289	170,624	167,779	55,385	340,100	120,000
7003	Temporary	11,964	10,662	84,086	49,408	82,942	110,148	179,708
7005	Longevity Pay	-	-	-	-	-	9,300	10,100
7008	Reimbursable Overtime	6,116	7,494	13,908	15,282	23,077	50,000	50,000
7009	Extra Detail - Grant	-	-	6,778	12,348	-	-	-
7099	Water Fund Cost Allocation	(1,568)	(1,608)	(9,410)	(9,645)	(9,646)	(19,291)	(19,291)
7101	Social Security	1,432	1,524	9,043	8,196	9,757	18,704	21,140
7102	IMRF Pension	2,189	2,556	13,906	15,146	15,911	34,886	34,474
7105	Medicare	3,056	3,284	18,992	18,412	19,427	43,143	42,092
7106	Police Pension Contribution	22,118	20,373	726,271	551,130	555,596	615,640	615,640
7111	Health Insurance	35,570	37,285	202,613	206,628	221,907	427,327	443,813
7112	Unemployment Compensation	-	-	-	-	-	-	-
7113	IPBC Surplus	-	-	-	-	-	-	-
	Total	281,988	298,526	2,328,694	2,148,609	2,148,616	4,102,275	4,041,907
<u>Professional Services</u>								
7299	Other Professional Services	106	-	16,024	5,470	3,873	7,745	7,745
	Total	106	-	16,024	5,470	3,873	7,745	7,745
<u>Contractual Services</u>								
7306	Buildings and Grounds	-	40	80	387	375	750	750
7307	Custodial	993	4,187	6,398	13,246	14,000	28,000	28,000
7308	Dispatch Services	67,343	72,921	202,028	218,763	218,763	291,684	291,684
7309	Data Processing	-	-	19,850	20,843	21,504	21,504	21,504
7399	Other Contractual Services	2,588	2,566	46,442	55,122	31,422	76,840	62,844
	Total	70,924	79,714	274,798	308,360	286,064	418,778	404,782

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
POLICE DEPARTMENT-1200

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
7611	Parking Meters	-	-	-	173	750	1,500	1,500
7618	General Equipment	318	-	640	35	550	1,100	1,100
	Total	3,039	7,381	25,435	29,775	25,200	56,400	50,400
	<u>Other Expenses</u>							
7701	Conferences/Staff Development	271	190	11,610	1,441	6,275	10,050	12,550
7702	Dues & Subscriptions	405	125	5,103	4,218	3,990	7,980	7,980
7719	HSD Charges	-	-	-	-	150	300	300
7735	Educational Training	295	1,059	13,508	9,858	11,000	22,000	22,000
7736	Personnel	-	-	140	520	500	1,000	1,000
7737	Mileage Reimbursement	85	-	336	448	550	1,100	1,100
	Total	1,056	1,374	30,697	16,485	22,465	42,430	44,930
	<u>Risk Management Costs</u>							
7810	IRMA	-	-	-	-	-	33,466	33,466
7812	Self-Insured Liability	-	-	21,246	14,811	20,000	30,000	40,000
	Total	-	-	21,246	14,811	20,000	63,466	73,466
	Total Operating Expenses	381,611	409,132	2,790,611	2,604,085	2,591,802	4,864,262	4,796,398
	<u>Capital Outlay</u>							
7902	Motor Vehicles	-	27,802	-	33,062	26,500	53,000	53,000
7909	Buildings	9,650	-	12,150	-	-	-	-
7918	General Equipment	9,896	25,639	9,896	43,859	142,500	272,000	285,000
	Total	19,546	53,441	22,046	76,921	169,000	325,000	338,000
	Total Expenses	401,157	462,574	2,812,657	2,681,006	2,760,802	5,189,262	5,134,398

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
FIRE DEPARTMENT - 1500**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Materials & Supplies</u>							
7501	Office Supplies	546	202	3,246	3,445	2,200	4,400	4,400
7503	Gasoline & Oil	902	633	4,181	5,237	5,250	10,500	10,500
7504	Uniforms	765	792	15,942	10,003	8,750	17,500	17,500
7506	Motor Vehicle Supplies	-	18	61	18	125	250	250
7507	Building Supplies	951	504	2,771	4,773	3,100	6,200	6,200
7508	Licenses	-	-	1,393	1,434	400	800	800
7509	Janitor Supplies	-	(55)	-	-	-	-	-
7510	Tools	-	(455)	3,650	734	4,250	8,500	8,500
7515	Camera Supplies	-	-	-	66	100	200	200
7520	Computer Equipment Supplies	-	135	598	141	500	1,000	1,000
7525	Emergency Management Supplies	-	-	20	-	1,750	1,500	3,500
7530	Medical Supplies	-	-	4,542	5,914	3,775	7,550	7,550
7531	Fire Prevention Supplies	748	475	1,843	706	1,200	2,400	2,400
7532	Oxygen & Air Supplies	-	-	253	203	400	800	800
7533	HazMat Supplies	-	310	112	2,060	2,175	4,350	4,350
7534	Fire Suppression Supplies	-	280	918	2,483	2,075	4,150	4,150
7535	Fire Inspection Supplies	203	-	203	144	188	375	375
7536	Infection Control Supplies	(271)	-	1,217	1,071	700	1,400	1,400
7537	Safety Supplies	-	-	130	(343)	250	500	500
7539	Software Purchases	-	-	400	-	3,250	6,500	6,500
	Total	3,844	2,840	41,478	38,090	40,438	78,875	80,875

Repairs & Maintenance

7601	Buildings	3,642	5,814	18,552	14,222	7,000	20,000	14,000
7602	Office Equipment	-	85	335	425	675	1,350	1,350
7603	Motor Vehicles	6,505	2,206	41,062	21,890	23,500	40,500	47,000
7604	Radios	-	463	1,267	1,342	7,125	10,000	14,250

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
PUBLIC SERVICES - 2200**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Personal Services</u>							
7001	Salaries & Wages	95,969	96,840	551,185	577,471	576,720	1,252,244	1,249,560
7002	Overtime	4,808	505	19,635	15,881	30,000	64,016	65,000
7003	Temporary	1,598	1,629	24,139	20,596	24,570	40,876	53,236
7005	Longevity Pay	-	-	-	-	-	3,200	3,500
7099	Water Fund Cost Allocation	(10,873)	(11,145)	(65,236)	(66,867)	(66,867)	(133,734)	(133,734)
7101	Social Security	6,241	5,991	36,682	36,370	38,672	81,821	83,789
7102	IMRF Pension	12,033	11,934	69,050	71,343	75,593	159,460	163,784
7105	Medicare	1,460	1,401	8,579	8,508	9,177	19,331	19,883
7111	Health Insurance	16,645	20,176	98,924	118,292	111,756	227,095	223,512
7112	Unemployment Comp	-	-	-	-	-	-	-
7113	IPBC Surplus	-	-	-	-	-	-	-
	Total	127,881	127,332	742,957	781,592	799,621	1,714,309	1,728,530
	<u>Professional Services</u>							
7202	Engineering	-	-	10	-	500	1,000	1,000
7299	Other Professional Services	-	-	3,078	6,931	9,250	18,500	18,500
	Total	-	-	3,088	6,931	9,750	19,500	19,500
	<u>Contractual Services</u>							
7301	Street Sweeping	9,262	3,761	21,930	23,796	23,333	46,665	46,665
7303	Mosquito Abatement	-	-	55,496	55,496	55,496	55,496	55,496
7304	Tree Removals	17,650	12,663	53,494	27,671	42,079	65,000	84,157
7306	Buildings and Grounds	153	1,663	4,272	5,395	5,000	10,000	10,000
7307	Custodial	7,014	9,955	28,441	30,432	31,716	63,432	63,432
7310	Traffic Signals	-	-	-	-	200	400	400
7312	Landscape Maintenance	9,592	7,122	34,741	30,315	28,191	56,381	56,381
7313	Third Party Review	-	-	23,340	32,425	22,500	57,650	45,000

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
PUBLIC SERVICES - 2200

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
7510	Tools	627	1,059	4,315	2,258	4,163	8,325	8,325
7518	Laboratory Supplies	-	-	-	-	38	75	75
7519	Trees	-	-	74,079	79,494	107,055	102,800	107,055
7520	Computer Supplies	-	-	-	136	-	-	-
7530	Medical Supplies	-	77	98	258	250	500	500
7539	Software Purchases	-	-	-	-	1,250	2,500	2,500
7599	Other Supplies	308	204	5,855	2,683	5,075	10,150	10,150
	Total	5,030	5,016	102,733	104,897	140,105	263,209	267,464
<u>Repairs and Maintenance</u>								
7601	Buildings	18,326	2,997	44,286	16,980	15,245	30,490	30,490
7602	Office Equipment	-	-	-	1,082	500	1,000	1,000
7603	Motor Vehicles	745	1,429	7,955	13,559	15,565	31,130	31,130
7604	Radios	-	493	703	708	1,500	3,000	3,000
7605	Grounds	533	340	895	2,335	1,658	3,316	3,316
7615	Streets and Alleys	1,146	4,992	19,075	24,753	16,438	32,875	32,875
7618	General Equipment	2,281	170	2,719	185	625	1,250	1,250
7619	Traffic and Street Lights	291	1,115	4,534	4,388	3,500	7,000	7,000
7622	Traffic and Street Signs	1,102	454	12,074	27,045	19,488	38,975	38,975
7699	Miscellaneous Repairs	-	-	-	352	200	400	400
	Total	24,424	11,992	92,241	91,387	74,718	149,436	149,436
<u>Other Expenses</u>								
7701	Conferences/Staff Dev.	10	144	388	641	760	1,520	1,520
7702	Dues and Subscriptions	-	744	1,956	6,491	4,038	8,075	8,075
7719	HSD Charges	-	-	50	113	750	1,500	1,500
7735	Educational Training	2,980	(117)	3,439	1,444	3,823	7,645	7,645
7736	Personnel	-	-	2,262	-	1,275	2,550	2,550

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
COMMUNITY DEVELOPMENT - 2400

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D	FY 2019	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year	Estimated Budget	Estimated Actuals	
	<u>Personal Services</u>							
7001	Salaries & Wages	41,973	43,474	251,210	259,574	261,391	565,698	566,347
7002	Overtime	-	928	2,422	3,749	2,308	5,000	5,000
7003	Temporary	5,235	6,897	34,496	38,586	40,266	85,116	87,243
7005	Longevity Pay	-	-	-	-	-	1,900	1,900
7099	Water Fund Cost Allocation	(12,426)	(12,737)	(74,556)	(76,419)	(76,420)	(152,839)	(152,839)
7101	Social Security	2,840	3,090	17,335	18,104	18,292	39,632	39,632
7102	IMRF Pension	5,467	6,137	33,414	36,008	37,287	79,808	80,789
7105	Medicare	664	723	4,054	4,234	4,420	9,393	9,577
7111	Health Insurance	5,681	6,670	33,730	37,088	36,296	73,838	72,592
7113	IPBC Surplus	-	-	-	-	-	-	-
	Total	49,435	55,182	302,105	320,924	323,840	707,546	710,241
	<u>Professional Services</u>							
7202	Engineering	-	-	-	-	-	-	-
7207	GIS Consortium	-	-	-	-	-	-	-
7299	Other Professional Services	-	2,912	-	7,007	-	-	-
	Total	-	2,912	-	7,007	-	-	-
	<u>Contractual Services</u>							
7309	Data Processing	-	-	9,840	10,380	10,000	10,380	10,000
7311	Inspectors	1,800	2,100	12,150	13,845	15,125	30,250	30,250
7313	Third Party Review	-	3,038	1,398	13,067	5,000	15,000	10,000
	Total	1,800	5,138	23,388	37,292	30,125	55,630	50,250

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
COMMUNITY DEVELOPMENT - 2400**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
7735	Educational Training	95	209	245	593	1,250	1,500	2,500
7736	Personnel	-	-	-	224	100	200	200
7737	Mileage Reimbursement	-	-	-	-	50	100	100
	Total	145	404	2,100	1,961	2,913	4,825	5,825
	<u>Risk Management Costs</u>							
7810	IRMA Premiums	-	-	-	-	-	7,492	7,492
7812	Self Insured Liability	-	-	-	-	1,250	-	2,500
	Total	-	-	-	-	1,250	7,492	9,992
	Total Operating Expenses	52,533	74,039	345,766	411,973	378,978	842,375	809,658
	<u>Capital Outlay</u>							
7901	Office Equipment	-	-	-	-	-	-	-
7902	Motor Vehicles	-	-	-	-	-	-	-
7906	Streets & Sidewalk	-	-	-	-	-	-	-
7909	Buildings	-	-	-	-	-	-	-
7918	General Equipment	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
	Total Expenses	52,533	74,039	345,766	411,973	378,978	842,375	809,658

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
PARKS AND RECREATION - 3000

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D	FY 2019	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year	Estimated Budget	Estimated Actuals	
	<u>Purchased Services</u>							
7401	Postage	196	86	1,388	1,513	1,500	3,000	3,000
7402	Utilities	6,751	9,781	43,185	44,438	44,500	89,000	89,000
7403	Telephone	647	771	3,683	4,325	4,750	9,500	9,500
7406	Citizen Information	21	12	5,965	6,981	11,445	22,890	22,890
7409	Equipment Rental	703	350	4,461	4,142	3,063	6,125	6,125
7419	Printing & Publications	1,305	1,634	11,197	13,121	10,000	20,000	20,000
	Total	9,623	12,634	69,879	74,520	75,258	150,515	150,515
	<u>Materials & Supplies</u>							
7501	Office Supplies	4	54	2,890	2,345	2,500	5,000	5,000
7503	Gasoline & Oil	575	503	3,265	4,106	3,750	7,500	7,500
7504	Uniforms	1,556	(3,338)	7,100	4,940	5,093	6,985	6,985
7505	Chemicals	127	155	19,556	19,852	19,675	19,850	19,850
7507	Building Supplies	-	295	502	532	1,800	3,600	3,600
7508	License Supplies	-	-	-	690	1,738	3,475	3,475
7509	Janitor Supplies	453	730	5,043	4,822	2,825	5,650	5,650
7510	Tools	-	-	388	66	1,075	2,150	2,150
7511	KLM Event Supplies	12	313	130	852	1,100	2,200	2,200
7517	Recreation Supplies	4,434	12,328	11,019	24,008	18,875	37,750	37,750
7520	Computer Equipment	-	-	-	999	500	1,000	1,000
7530	Medical Supplies	-	-	85	624	400	800	800
7537	Safety Supplies	-	-	1,294	581	375	750	750
7599	Other Supplies	-	-	17	3	25	50	50
	Total	7,160	11,040	51,286	64,419	59,730	96,760	96,760

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
CORPORATE FUND
PARKS AND RECREATION - 3000**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Capital Outlay</u>							
7902	Motor Vehicles	-	-	-	-	18,000	36,000	36,000
7903	Park/Playground Equipment	-	-	-	-	-	-	-
7908	Lands/Grounds	791	11,018	42,761	30,510	137,750	147,100	275,500
7909	Buildings	2,188	-	2,188	-	17,500	-	35,000
7918	General Equipment	-	-	-	-	26,000	35,000	52,000
	Total	2,978	11,018	44,948	30,510	199,250	218,100	398,500
	Total Expenses	99,953	133,504	916,324	982,914	1,155,691	1,951,676	2,143,956

VILLAGE OF HINSDALE
FY 2018-19 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
	<u>Personal Services</u>							
7001	Salaries & Wages	43,406	43,815	258,358	260,294	265,320	576,134	574,859
7002	Overtime	6,902	6,144	43,909	32,325	36,923	75,000	80,000
7003	Temporary Help	-	-	-	-	-	-	-
7005	Longevity Pay	-	-	-	-	-	3,700	4,300
7099	Water Fund Cost Allocation	93,141	95,470	558,845	572,817	572,817	1,145,634	1,145,634
7101	Social Security	2,966	2,913	18,229	17,513	18,862	39,970	40,868
7102	IMRF Pension	5,794	5,872	35,582	35,278	36,294	78,638	78,638
7105	Medicare	694	681	4,263	4,096	4,411	9,348	9,558
7111	Health Insurance	6,239	6,587	39,344	40,520	38,251	79,886	76,502
7112	Unemployment Compensation	-	-	-	-	-	-	-
7113	IPBC Surplus	-	-	-	-	-	-	-
	Total	159,141	161,482	958,530	962,843	972,879	2,008,310	2,010,359
	<u>Professional Services</u>							
7201	Legal Services	-	-	-	-	1,250	-	2,500
7202	Engineering	60	288	715	2,615	2,250	4,500	4,500
7299	Other Professional Services	-	-	3,947	3,488	5,739	9,000	11,477
	Total	60	288	4,661	6,104	9,239	13,500	18,477
	<u>Contractual Services</u>							
7306	Buildings and Grounds	578	40	1,897	580	750	1,500	1,500
7307	Custodial	579	1,616	3,552	4,966	4,125	8,250	8,250
7309	Data Processing	-	-	-	-	5,550	11,100	11,100
7330	DWC Cost	493,861	402,842	2,281,502	2,116,968	2,173,268	4,147,000	4,347,000
7399	Misc. Contractual Services	2,940	156	25,349	14,818	55,917	100,000	111,833
	Total	497,958	404,655	2,312,302	2,137,332	2,239,609	4,267,850	4,479,683

**VILLAGE OF HINSDALE
FY 2018-19 BUDGET
WATER AND SEWER FUND
WATER AND SEWER O & M - 6100**

Account Number	Expense Description	Actual This Month		Actual Fiscal Year		Y-T-D Estimated Budget	FY 2019 Estimated Actuals	Annual Budget
		Prior Year	Current Year	Prior Year	Current Year			
7608	Sewers	-	-	4,773	1,229	7,481	14,961	14,961
7609	Water Mains	6,999	7,483	45,520	42,084	41,280	82,559	82,559
7614	Catchbasins	-	-	923	38	2,979	5,958	5,958
7615	Streets & Alleys	-	-	-	-	-	-	-
7618	General Equipment	74	622	4,518	789	9,275	18,550	18,550
7699	Miscellaneous Repairs	-	-	-	1,189	1,000	2,000	2,000
	Total	7,408	10,643	66,972	60,530	83,525	165,758	167,049
	<u>Other Expenses</u>							
7701	Conferences/Staff Dev.	-	-	-	-	750	1,500	1,500
7702	Dues and Subscriptions	-	-	7,959	7,009	7,912	7,912	7,912
7713	Utility Tax	43,574	36,433	238,081	225,450	201,500	366,251	403,000
7719	HSD Charges	27	132	114	488	200	400	400
7735	Educational Training	-	-	79	195	383	765	765
7736	Personnel	-	-	-	-	-	-	-
7737	Mileage Reimbursement	-	-	-	224	125	250	250
7748	Loan Principal	-	-	89,742	90,867	91,152	182,303	182,303
7749	Interest Expense	-	-	19,558	18,433	18,149	36,297	36,297
	Total	43,600	36,565	355,533	342,665	320,170	595,678	632,427
	<u>Risk Management Costs</u>							
7810	IRMA Premiums	-	-	-	-	-	93,284	93,284
7812	Self Insured Liability	-	-	-	-	1,250	2,500	2,500
	Total	-	-	-	-	1,250	95,784	95,784
	Total Operating Expenses	716,788	624,508	3,765,347	3,572,535	3,718,750	7,319,496	7,581,938

Village of Hinsdale
 TREASURER'S FUND REPORT
 RUN THRU PERIOD 6, 10/31/18, PERIOD IS CLOSED

FUND 010000 GENERAL FUND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 05000 PROPERTY TAXES					
05005 POLICE PROTECTION TAX	2,549,815.00-	84,391.25-	2,336,674.79-	213,140.21-	91.64
05007 FIRE PROTECTION TAX	2,549,815.00-	84,391.25-	2,336,674.79-	213,140.21-	91.64
05021 POLICE PENSION PROP TAX	615,640.00-	20,372.63-	551,130.36-	64,509.64-	89.52
05023 FIRE PENSION PROPERTY TAX	918,994.00-	30,457.04-	836,386.63-	82,607.37-	91.01
05025 HANDICAPPED REC PROGRAMS	75,517.00-	2,499.40-	69,205.00-	6,312.00-	91.64
05051 ROAD & BRIDGE TAX	417,000.00-	15,069.42-	415,132.56-	1,867.44-	99.55
TOTAL P-ACCT 05000	7,126,781.00-	237,180.99-	6,545,204.13-	581,576.87-	91.83
P-ACCT 05200 STATE DISTRIBUTIONS					
05251 STATE INCOME TAX	1,606,000.00-	160,400.08-	850,586.59-	755,413.41-	52.96
05252 STATE REPLACEMENT TAX	206,700.00-	30,935.68-	112,445.39-	94,254.61-	54.40
05253 SALES TAX	3,215,200.00-	283,256.53-	1,640,538.29-	1,574,661.71-	51.02
05255 R & B REPLACEMENT TAX	6,000.00-	829.71-	3,103.97-	2,896.03-	51.73
05271 STATE/LOCAL & FED GRANTS	30,000.00-	2,617.98-	24,422.11-	5,577.89-	81.40
05273 LOCAL FOOD BEVERAGE TAX	439,300.00-	42,640.67-	229,494.25-	209,805.75-	52.24
TOTAL P-ACCT 05200	5,503,200.00-	520,680.65-	2,860,590.60-	2,642,609.40-	51.98
P-ACCT 05300 UTILITY TAXES					
05351 UTILITY TAX - ELECTRIC	635,900.00-	61,643.94-	330,848.28-	305,051.72-	52.02
05352 UTILITY TAX - GAS	223,800.00-		61,499.07-	162,300.93-	27.47
05353 UTILITY TAX - TELEPHONE	682,500.00-	61,861.62-	347,682.24-	334,817.76-	50.94
05354 UTILITY TAX - WATER	403,000.00-	36,433.10-	225,449.65-	177,550.35-	55.94
TOTAL P-ACCT 05300	1,945,200.00-	159,938.66-	965,479.24-	979,720.76-	49.63
P-ACCT 05400 LICENSES					
05401 VEHICLE LICENSES	360,000.00-	2,538.00-	51,643.00-	308,357.00-	14.34
05402 ANIMAL LICENSES	9,200.00-	45.00-	1,100.00-	8,100.00-	11.95
05403 BUSINESS LICENSES	42,000.00-	545.00-	3,780.00-	38,220.00-	9.00
05405 LIQUOR LICENSES	52,450.00-		4,800.00-	47,650.00-	9.15
05407 CAB DRIVERS LICENSE	250.00-	25.00-	125.00-	125.00-	50.00
05408 CATERER'S LICENSES	13,000.00-	500.00-	14,500.00-	1,500.00	111.53
05410 GENERAL CONT LICENSE	31,000.00-	1,500.00-	7,150.00-	23,850.00-	23.06
TOTAL P-ACCT 05400	507,900.00-	5,153.00-	83,098.00-	424,802.00-	16.36
P-ACCT 05600 PERMITS					
05601 ELECTRIC PERMITS	107,200.00-	7,471.50-	62,134.90-	45,065.10-	57.96
05602 BUILDING PERMITS	1,150,400.00-	86,865.80-	748,417.90-	401,982.10-	65.05
05603 PLUMBING PERMITS	174,700.00-	16,529.80-	114,281.50-	60,418.50-	65.41
05605 STORM WATER PERMITS	31,200.00-	1,800.00-	20,400.00-	10,800.00-	65.38
05606 OVERWEIGHT PERMITS	11,000.00-	1,528.00-	10,750.00-	250.00-	97.72
05607 COOK COUNTY FOOD PERMITS	6,000.00-			6,000.00-	
05608 COMMERCIAL FILM PERMIT	13,000.00-	2,950.00-	9,250.00-	3,750.00-	71.15

FUND 010000 GENERAL FUND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
06003 VEHICLE ORDINANCE FINES	43,000.00-	2,310.00-	17,048.27-	25,951.73-	39.64
06004 ANIMAL ORDINANCE FINES	1,500.00-		660.00-	840.00-	44.00
06005 PARKING ORDINANCE FINES	145,000.00-	13,246.00-	70,219.93-	74,780.07-	48.42
06006 OTHER ORDINANCE FINES	200.00-			200.00-	
06007 IMPOUND FEES	52,000.00-	5,000.00-	27,600.00-	24,400.00-	53.07
TOTAL P-ACCT 06000	456,700.00-	39,858.23-	243,330.66-	213,369.34-	53.28
P-ACCT 06200 OTHER INCOME					
06219 INTEREST ON PROPERTY TAX	15.00-	1,532.55-	8,428.73-	8,413.73	56,191.53
06221 INTEREST ON INVESTMENTS	55,000.00-	18,530.66-	97,582.91-	42,582.91	177.42
06225 FRANCHISE FEE-CABLE TV	388,000.00-		91,654.88-	296,345.12-	23.62
06235 CODES	50.00-		10.00-	40.00-	20.00
06239 PRE PLAN REVIEWS	500.00-		200.00-	300.00-	40.00
06311 DONATIONS	6,000.00-	1,700.00-	18,748.00-	12,748.00	312.46
06453 SALE OF PROPERTY PROCEEDS	55,000.00-	986.00-	66,486.87-	11,486.87	120.88
06596 REIMBURSED ACTIVITY	215,500.00-	13,260.00-	103,122.94-	112,377.06-	47.85
06598 CASH OVER/SHORT		9.50-	60.76	60.76-	
06599 MISCELLANEOUS INCOME	27,700.00-	2,219.73-	14,039.49-	13,660.51-	50.68
TOTAL P-ACCT 06200	747,765.00-	38,238.44-	400,213.06-	347,551.94-	53.52
TOTAL REVENUE	20,123,230.00-	1,294,113.77-	13,473,604.33-	6,649,625.67-	66.95
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	8,184,578.00	613,593.90	3,755,464.24	4,429,113.76	45.88
07002 OVERTIME	420,300.00	54,798.29	295,829.65	124,470.35	70.38
07003 TEMPORARY HELP	758,405.00	40,055.38	378,966.59	379,438.41	49.96
07005 LONGEVITY PAY	30,000.00			30,000.00	
07008 REIMBURSABLE OVERTIME	50,000.00	7,494.06	15,282.21	34,717.79	30.56
07009 EXTRA DETAIL-GRANT			12,348.11	12,348.11-	
07099 WATER FUND COST ALLOC.	1,145,164.00-	95,469.53-	572,817.18-	572,346.82-	50.02
07101 SOCIAL SECURITY	265,605.00	17,771.69	121,264.31	144,340.69	45.65
07102 IMRF	504,719.00	36,842.46	216,778.47	287,940.53	42.95
07105 MEDICARE	136,896.00	10,030.30	60,444.81	76,451.19	44.15
07106 POLICE PENSION	615,640.00	20,372.63	551,130.36	64,509.64	89.52
07107 FIREFIGHTERS' PENSION	918,944.00	30,457.04	836,386.63	82,557.37	91.01
07111 EMPLOYEE INSURANCE	1,380,096.00	115,424.83	672,263.55	707,832.45	48.71
TOTAL P-ACCT 07000	12,120,019.00	851,371.05	6,343,341.75	5,776,677.25	52.33
P-ACCT 07200 PROFESSIONAL SERVICES					
07201 LEGAL EXPENSES	250,000.00	28,339.15	96,222.56	153,777.44	38.48
07202 ENGINEERING	1,000.00			1,000.00	
07204 AUDITING	34,000.00	4,800.00	30,000.00	4,000.00	88.23
07294 TOLLWAY EXPENDITURES		6,572.10	22,417.10	22,417.10-	
07299 MISC PROFESSIONAL SERVICE	69,545.00	9,678.16	49,505.62	20,039.38	71.18
TOTAL P-ACCT 07200	354,545.00	49,389.41	198,145.28	156,399.72	55.88

Village of Hinsdale
 TREASURER'S FUND REPORT
 RUN THRU PERIOD 6, 10/31/18, PERIOD IS CLOSED

FUND 010000 GENERAL FUND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
07515 CAMERA SUPPLIES	700.00		465.77	234.23	66.53
07517 RECREATION SUPPLIES	37,750.00	12,327.94	24,007.95	13,742.05	63.59
07518 LABORATORY SUPPLIES	75.00			75.00	
07519 TREES	107,055.00		79,494.00	27,561.00	74.25
07520 COMPUTER EQUIP SUPPLIES	31,300.00	353.42	14,256.58	17,043.42	45.54
07525 EMERGENCY MANAGEMENT	4,750.00			4,750.00	
07530 MEDICAL SUPPLIES	9,300.00	407.47	7,075.82	2,224.18	76.08
07531 FIRE PREVENTION	2,400.00	474.77	706.29	1,693.71	29.42
07532 OXYGEN & AIR SUPPLIES	800.00		203.01	596.99	25.37
07533 HAZMAT SUPPLIES	4,350.00	310.00	2,060.13	2,289.87	47.35
07534 FIRE SUPPRESSION SUPPLIES	4,150.00	280.00	2,482.85	1,667.15	59.82
07535 FIRE INSPECTION SUPPLIES	375.00		143.87	231.13	38.36
07536 INFECTION CONTROL SUPPLY	1,400.00		1,071.20	328.80	76.51
07537 SAFETY SUPPLIES	1,250.00		237.63	1,012.37	19.01
07539 SOFTWARE PURCHASES	48,950.00		1,608.86	47,341.14	3.28
07599 MISCELLANEOUS SUPPLIES	26,250.00	1,968.35	11,137.67	15,112.33	42.42
TOTAL P-ACCT 07500	653,517.00	39,690.69	289,184.02	364,332.98	44.25
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	123,490.00	17,912.74	73,439.93	50,050.07	59.47
07602 OFFICE EQUIPMENT	33,400.00	2,304.58	12,155.75	21,244.25	36.39
07603 MOTOR VEHICLES	104,880.00	5,799.17	48,136.54	56,743.46	45.89
07604 RADIOS	18,910.00	1,014.98	2,724.47	16,185.53	14.40
07605 GROUNDS	19,866.00	680.00	21,044.10	1,178.10	105.93
07606 COMPUTER EQUIPMENT	3,200.00	2,142.68	2,662.61	537.39	83.20
07611 PARKING METERS	1,500.00		173.47	1,326.53	11.56
07615 STREETS & ALLEYS	32,875.00	4,992.49	24,753.11	8,121.89	75.29
07617 PARKS-PLAYGROUND EQUIPMNT	11,000.00	9,052.00	16,665.42	5,665.42	151.50
07618 GENERAL EQUIPMENT	27,490.00	512.54	13,748.71	13,741.29	50.01
07619 TRAFFIC & STREET LIGHTS	7,000.00	1,115.20	4,387.88	2,612.12	62.68
07622 TRAFFIC & STREET SIGNS	38,975.00	454.20	27,044.95	11,930.05	69.39
07699 MISCELLANEOUS REPAIRS	550.00		352.19	197.81	64.03
TOTAL P-ACCT 07600	423,136.00	45,980.58	247,289.13	175,846.87	58.44
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	37,420.00	3,100.17	9,921.88	27,498.12	26.51
07702 MEMBERSHIP/SUBSCRIPTIONS	53,506.00	4,572.90	30,871.84	22,634.16	57.69
07703 EMPLOYEE RELATIONS	13,600.00	54.88	5,265.76	8,334.24	38.71
07705 VILL TRAINING/TUITION RET	20,220.00	5,086.99	5,923.99	14,296.01	29.29
07706 PLAN COMMISSION	500.00			500.00	
07707 HISTORIC PRESERVATION COM	10,000.00	626.70	2,123.45	7,876.55	21.23
07708 PARK/REC COMMISSION	50.00			50.00	
07709 BD OF FIRE/POLICE COMM	51,500.00	2,400.00	29,263.52	22,236.48	56.82
07710 ECONOMIC DEV COMMISSION	90,000.00	2,250.00	9,554.60	80,445.40	10.61
07711 ZONING BOARD OF APPEALS	500.00			500.00	
07719 FLAGG CREEK SEWER CHARGE	5,550.00		1,468.80	4,081.20	26.46
07725 CEREMONIAL OCCASIONS	1,500.00			1,500.00	

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Village of Hinsdale
 TREASURER'S DEPARTMENT REPORT
 RUN THRU PERIOD 6, 10/31/18, PERIOD IS CLOSED

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FUND 010000
 ORG 0500 REVENUES

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 05000 PROPERTY TAXES					
05005 POLICE PROTECTION TAX	2,549,815.00-	84,391.25-	2,336,674.79-	213,140.21-	91.64
05007 FIRE PROTECTION TAX	2,549,815.00-	84,391.25-	2,336,674.79-	213,140.21-	91.64
05021 POLICE PENSION PROP TAX	615,640.00-	20,372.63-	551,130.36-	64,509.64-	89.52
05023 FIRE PENSION PROPERTY TAX	918,994.00-	30,457.04-	836,386.63-	82,607.37-	91.01
05025 HANDICAPPED REC PROGRAMS	75,517.00-	2,499.40-	69,205.00-	6,312.00-	91.64
05051 ROAD & BRIDGE TAX	417,000.00-	15,069.42-	415,132.56-	1,867.44-	99.55
TOTAL P-ACCT 05000	7,126,781.00-	237,180.99-	6,545,204.13-	581,576.87-	91.83
P-ACCT 05200 STATE DISTRIBUTIONS					
05251 STATE INCOME TAX	1,606,000.00-	160,400.08-	850,586.59-	755,413.41-	52.96
05252 STATE REPLACEMENT TAX	206,700.00-	30,935.68-	112,445.39-	94,254.61-	54.40
05253 SALES TAX	3,215,200.00-	283,256.53-	1,640,538.29-	1,574,661.71-	51.02
05255 R & B REPLACEMENT TAX	6,000.00-	829.71-	3,103.97-	2,896.03-	51.73
05271 STATE/LOCAL & FED GRANTS	30,000.00-	2,617.98-	24,422.11-	5,577.89-	81.40
05273 LOCAL FOOD BEVERAGE TAX	439,300.00-	42,640.67-	229,494.25-	209,805.75-	52.24
TOTAL P-ACCT 05200	5,503,200.00-	520,680.65-	2,860,590.60-	2,642,609.40-	51.98
P-ACCT 05300 UTILITY TAXES					
05351 UTILITY TAX - ELECTRIC	635,900.00-	61,643.94-	330,848.28-	305,051.72-	52.02
05352 UTILITY TAX - GAS	223,800.00-		61,499.07-	162,300.93-	27.47
05353 UTILITY TAX - TELEPHONE	682,500.00-	61,861.62-	347,682.24-	334,817.76-	50.94
05354 UTILITY TAX - WATER	403,000.00-	36,433.10-	225,449.65-	177,550.35-	55.94
TOTAL P-ACCT 05300	1,945,200.00-	159,938.66-	965,479.24-	979,720.76-	49.63
P-ACCT 05400 LICENSES					
05401 VEHICLE LICENSES	360,000.00-	2,538.00-	51,643.00-	308,357.00-	14.34
05402 ANIMAL LICENSES	9,200.00-	45.00-	1,100.00-	8,100.00-	11.95
05403 BUSINESS LICENSES	42,000.00-	545.00-	3,780.00-	38,220.00-	9.00
05405 LIQUOR LICENSES	52,450.00-		4,800.00-	47,650.00-	9.15
05407 CAB DRIVERS LICENSE	250.00-	25.00-	125.00-	125.00-	50.00
05408 CATERER'S LICENSES	13,000.00-	500.00-	14,500.00-	1,500.00-	111.53
05410 GENERAL CONT LICENSE	31,000.00-	1,500.00-	7,150.00-	23,850.00-	23.06
TOTAL P-ACCT 05400	507,900.00-	5,153.00-	83,098.00-	424,802.00-	16.36
P-ACCT 05600 PERMITS					
05601 ELECTRIC PERMITS	107,200.00-	7,471.50-	62,134.90-	45,065.10-	57.96
05602 BUILDING PERMITS	1,150,400.00-	86,865.80-	748,417.90-	401,982.10-	65.05
05603 PLUMBING PERMITS	174,700.00-	16,529.80-	114,281.50-	60,418.50-	65.41
05605 STORM WATER PERMITS	31,200.00-	1,800.00-	20,400.00-	10,800.00-	65.38
05606 OVERWEIGHT PERMITS	11,000.00-	1,528.00-	10,750.00-	250.00-	97.72
05607 COOK COUNTY FOOD PERMITS	6,000.00-			6,000.00-	
05608 COMMERCIAL FILM PERMIT	13,000.00-	2,950.00-	9,250.00-	3,750.00-	71.15

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FUND 010000
ORG 0500 REVENUES

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
06002 METER FINES	70,000.00-	7,606.00-	39,752.68-	30,247.32-	56.78
06003 VEHICLE ORDINANCE FINES	43,000.00-	2,310.00-	17,048.27-	25,951.73-	39.64
06004 ANIMAL ORDINANCE FINES	1,500.00-		660.00-	840.00-	44.00
06005 PARKING ORDINANCE FINES	145,000.00-	13,246.00-	70,219.93-	74,780.07-	48.42
06006 OTHER ORDINANCE FINES	200.00-			200.00-	
06007 IMPOUND FEES	52,000.00-	5,000.00-	27,600.00-	24,400.00-	53.07
TOTAL P-ACCT 06000	456,700.00-	39,858.23-	243,330.66-	213,369.34-	53.28
P-ACCT 06200 OTHER INCOME					
06219 INTEREST ON PROPERTY TAX	15.00-	1,532.55-	8,428.73-	8,413.73	56,191.53
06221 INTEREST ON INVESTMENTS	55,000.00-	18,530.66-	97,582.91-	42,582.91	177.42
06225 FRANCHISE FEE-CABLE TV	388,000.00-		91,654.88-	296,345.12-	23.62
06235 CODES	50.00-		10.00-	40.00-	20.00
06239 PRE PLAN REVIEWS	500.00-		200.00-	300.00-	40.00
06311 DONATIONS	6,000.00-	1,700.00-	18,748.00-	12,748.00	312.46
06453 SALE OF PROPERTY PROCEEDS	55,000.00-	986.00-	66,486.87-	11,486.87	120.88
06596 REIMBURSED ACTIVITY	215,500.00-	13,260.00-	103,122.94-	112,377.06-	47.85
06598 CASH OVER/SHORT		9.50-	60.76	60.76-	
06599 MISCELLANEOUS INCOME	27,700.00-	2,219.73-	14,039.49-	13,660.51-	50.68
TOTAL P-ACCT 06200	747,765.00-	38,238.44-	400,213.06-	347,551.94-	53.52
TOTAL REVENUE	20,123,230.00-	1,294,113.77-	13,473,604.33-	6,649,625.67-	66.95
TOTAL ORG 0500	20,123,230.00-	1,294,113.77-	13,473,604.33-	6,649,625.67-	66.95

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ORG 0510 GENERAL REVENUES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
05854 LINCOLN LOT			600.00-	600.00	
05867 3 DAY PERMITS			20.00-	20.00	
05868 HANDICAPPED PERMITS	125.00-		15.00-	110.00-	12.00
05901 RENTAL INCOME	70,654.00-	6,179.33-	39,588.65-	31,065.35-	56.03
05902 CELL TOWER LEASES	81,516.00-	4,740.52-	34,511.87-	47,004.13-	42.33
TOTAL P-ACCT 05800	944,947.00-	52,112.76-	480,342.15-	464,604.85-	50.83
P-ACCT 06200 OTHER INCOME					
06219 INTEREST ON PROPERTY TAX	15.00-	1,532.55-	8,428.73-	8,413.73	56,191.53
06221 INTEREST ON INVESTMENTS	55,000.00-	18,530.66-	97,582.91-	42,582.91	177.42
06225 FRANCHISE FEE-CABLE TV	388,000.00-		91,654.88-	296,345.12-	23.62
06453 SALE OF PROPERTY PROCEEDS	50,000.00-		16,000.00-	34,000.00-	32.00
06596 REIMBURSED ACTIVITY	2,000.00-			2,000.00-	
06598 CASH OVER/SHORT		9.50-	60.76	60.76-	
06599 MISCELLANEOUS INCOME	16,000.00-	1,199.73-	7,774.01-	8,225.99-	48.58
TOTAL P-ACCT 06200	511,015.00-	21,272.44-	221,379.77-	289,635.23-	43.32
TOTAL ORG 0510	16,478,043.00-	994,670.52-	11,119,271.78-	5,358,771.22-	67.47

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FOND 010000
ORG 0515 FIRE DEPT. REVENUES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 05200 STATE DISTRIBUTIONS					
05271 STATE/LOCAL & FED GRANTS	5,000.00-		15,000.00-	10,000.00	300.00
TOTAL P-ACCT 05200	5,000.00-		15,000.00-	10,000.00	300.00
P-ACCT 05800 SERVICE FEES					
05962 AMBULANCE SERVICE	450,000.00-	63,074.97-	237,661.39-	212,338.61-	52.81
05972 FIRE SVC FEE-NON RESIDENT	1,073.00-		1,109.56-	36.56	103.40
05973 FALSE ALARM FEES	1,000.00-	300.00-	300.00-	700.00-	30.00
05974 ANNUAL ALARM FEE	16,000.00-		123.00-	15,877.00-	.76
05975 ALARM REINSPECTION FEES	40,000.00-	6,325.00-	16,105.00-	23,895.00-	40.26
TOTAL P-ACCT 05800	508,073.00-	69,699.97-	255,298.95-	252,774.05-	50.24
P-ACCT 06200 OTHER INCOME					
06453 SALE OF PROPERTY PROCEEDS			50.00-	50.00	
06596 REIMBURSED ACTIVITY	15,000.00-		2,958.10-	12,041.90-	19.72
06599 MISCELLANEOUS INCOME	1,500.00-		2,455.48-	955.48	163.69
TOTAL P-ACCT 06200	16,500.00-		5,463.58-	11,036.42-	33.11
TOTAL ORG 0515	529,573.00-	69,699.97-	275,762.53-	253,810.47-	52.07

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ORG 0530 PARKS AND REC REVENUES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 05400 LICENSES					
05408 CATERER'S LICENSES	13,000.00-	500.00-	14,500.00-	1,500.00	111.53
TOTAL P-ACCT 05400	13,000.00-	500.00-	14,500.00-	1,500.00	111.53
P-ACCT 05800 SERVICE FEES					
05821 GENERAL INTEREST	15,000.00-	213.00-	15,331.50-	331.50	102.21
05822 ATHLETICS	115,000.00-	1,525.67-	64,804.17-	50,195.83-	56.35
05823 CULTURAL ARTS	9,000.00-	349.00-	8,619.25-	380.75-	95.76
05824 EARLY CHILDHOOD	7,000.00-	110.00-	1,378.00-	5,622.00-	19.68
05825 FITNESS	25,000.00-	716.72-	12,762.79-	12,237.21-	51.05
05826 PADDLE TENNIS	68,000.00-	26,741.50-	69,349.00-	1,349.00	101.98
05827 SPECIAL EVENTS	16,000.00-	1,521.00-	12,748.50-	3,251.50-	79.67
05829 PICNIC	14,500.00-	240.00-	10,410.00-	4,090.00-	71.79
05831 POOL RESIDENT FEES	110,000.00-		101,278.50-	8,721.50-	92.07
05832 NON-RESIDENT FEES	37,000.00-		38,930.00-	1,930.00	105.21
05833 POOL DAILY FEES	60,000.00-		63,502.50-	3,502.50	105.83
05834 POOL 10-VISIT PASSES	22,000.00-		19,312.00-	2,688.00-	87.78
05835 POOL CONCESSION	7,000.00-		4,053.63-	2,946.37-	57.90
05836 POOL CLASS REG-RESIDENT	20,000.00-		21,927.59-	1,927.59	109.63
05837 POOL CLASS REG-NON RES	5,000.00-		6,483.15-	1,483.15	129.66
05838 POOL CLASS PRIVATE LESSON	13,000.00-		6,820.00-	6,180.00-	52.46
05839 MISC POOL REVENUE	30,000.00-		29,686.00-	314.00-	98.95
05840 TOWN TEAM	23,000.00-		20,344.50-	2,655.50-	88.45
05901 RENTAL INCOME	15,264.00-	2,556.08-	7,621.54-	7,642.46-	49.93
05938 KLM LODGE RENTALS	150,000.00-	13,200.00-	108,306.00-	41,694.00-	72.20
05939 FIELD USE FEES	55,000.00-	2,400.00-	26,892.02-	28,107.98-	48.89
TOTAL P-ACCT 05800	816,764.00-	49,572.97-	650,560.64-	166,203.36-	79.65
P-ACCT 06200 OTHER INCOME					
06311 DONATIONS	6,000.00-	1,700.00-	18,748.00-	12,748.00	312.46
06596 REIMBURSED ACTIVITY	5,500.00-		5,486.00-	14.00-	99.74
06599 MISCELLANEOUS INCOME	1,200.00-	825.00-	1,815.00-	615.00	151.25
TOTAL P-ACCT 06200	12,700.00-	2,525.00-	26,049.00-	13,349.00	205.11
TOTAL ORG 0530	842,464.00-	52,597.97-	691,109.64-	151,354.36-	82.03
GRAND TOTAL	20,123,230.00-	1,294,113.77-	13,473,604.33-	6,649,625.67-	66.95

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 ORG 1000 GENERAL GOVERNMENT

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
07599 MISCELLANEOUS SUPPLIES	1,700.00	325.75	989.75	710.25	58.22
TOTAL P-ACCT 07500	85,150.00	2,437.43	23,618.70	61,531.30	27.73
P-ACCT 07600 REPAIRS & MAINTENANCE					
07602 OFFICE EQUIPMENT	13,800.00	1,118.04	3,713.48	10,086.52	26.90
07606 COMPUTER EQUIPMENT	2,000.00	2,142.68	2,527.25	527.25-	126.36
TOTAL P-ACCT 07600	15,800.00	3,260.72	6,240.73	9,559.27	39.49
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	15,500.00	1,032.78	4,032.79	11,467.21	26.01
07702 MEMBERSHIP/SUBSCRIPTIONS	24,068.00	1,649.00	16,613.34	7,454.66	69.02
07703 EMPLOYEE RELATIONS	13,600.00	54.88	5,265.76	8,334.24	38.71
07705 VILL TRAINING/TUITION REI	20,220.00	5,086.99	5,923.99	14,296.01	29.29
07706 PLAN COMMISSION	500.00			500.00	
07707 HISTORIC PRESERVATION COM	10,000.00	626.70	2,123.45	7,876.55	21.23
07709 BD OF FIRE/POLICE COMM	51,500.00	2,400.00	29,263.52	22,236.48	56.82
07710 ECONOMIC DEV COMMISSION	90,000.00	2,250.00	9,554.60	80,445.40	10.61
07711 ZONING BOARD OF APPEALS	500.00			500.00	
07725 CEREMONIAL OCCASIONS	1,500.00			1,500.00	
07735 EDUCATIONAL TRAINING	800.00	4,430.99-	578.97	221.03	72.37
07736 PERSONNEL	750.00		448.00	302.00	59.73
07737 MILEAGE REIMBURSEMENT	200.00	14.55	14.55	185.45	7.27
07795 BANK & BOND FEES	60,950.00	4,375.03	33,079.76	27,470.24	54.63
07797 CONTINGENCY	225,000.00			225,000.00	
TOTAL P-ACCT 07700	514,688.00	13,058.94	106,898.73	407,789.27	20.76
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	27,546.00			27,546.00	
07812 SELF-INSURED DEDUCTIBLE	5,000.00			5,000.00	
07899 INSURANCE-OTHERS	400.00			400.00	
TOTAL P-ACCT 07800	32,946.00			32,946.00	
P-ACCT 07900 CAPITAL OUTLAY					
07909 BUILDINGS	40,000.00			40,000.00	
07918 GENERAL EQUIPMENT	39,500.00			39,500.00	
07919 COMPUTER EQUIPMENT	337,000.00	2,000.00	31,111.80	305,888.20	9.23
TOTAL P-ACCT 07900	416,500.00	2,000.00	31,111.80	385,388.20	7.46
TOTAL EXPENDITURES	2,529,201.00	147,794.61	802,805.00	1,726,396.00	31.74
TOTAL ORG 1000	2,529,201.00	147,794.61	802,805.00	1,726,396.00	31.74

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FUND 010000 GENERAL FUND
ORG 1013 ADMINISTRATION & FINANCE

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07600 REPAIRS & MAINTENANCE					
07602 OFFICE EQUIPMENT	13,300.00	1,118.04	3,533.48	9,766.52	26.56
07606 COMPUTER EQUIPMENT	1,000.00			1,000.00	
TOTAL P-ACCT 07600	14,300.00	1,118.04	3,533.48	10,766.52	24.70
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	11,400.00	153.69	2,122.85	9,277.15	18.62
07702 MEMBERSHIP/SUBSCRIPTIONS	7,718.00	1,649.00	3,005.12	4,712.88	38.93
07703 EMPLOYEE RELATIONS	13,600.00	54.88	5,265.76	8,334.24	38.71
07705 VILL TRAINING/TUITION REI	20,220.00	5,086.99	5,923.99	14,296.01	29.29
07735 EDUCATIONAL TRAINING	500.00	4,430.99-	468.97	31.03	93.79
07736 PERSONNEL	750.00		448.00	302.00	59.73
07737 MILEAGE REIMBURSEMENT	100.00			100.00	
07795 BANK & BOND FEES	60,550.00	4,375.03	33,079.76	27,470.24	54.63
TOTAL P-ACCT 07700	114,838.00	6,888.60	50,314.45	64,523.55	43.81
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	27,546.00			27,546.00	
07812 SELF-INSURED DEDUCTIBLE	5,000.00			5,000.00	
07899 INSURANCE-OTHERS	400.00			400.00	
TOTAL P-ACCT 07800	32,946.00			32,946.00	
P-ACCT 07900 CAPITAL OUTLAY					
07919 COMPUTER EQUIPMENT			82.80	82.80-	
TOTAL P-ACCT 07900			82.80	82.80-	
TOTAL ORG 1013	1,231,911.00	107,222.60	514,177.04	717,733.96	41.73

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FUND 010000 GENERAL FUND
ORG 1018 BOARDS & COMMISSIONS

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07300 CONTRACTUAL SERVICES					
07309 DATA PROCESSING		195.00	195.00	195.00-	
TOTAL P-ACCT 07300		195.00	195.00	195.00-	
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	500.00			500.00	
07419 PRINTING & PUBLICATIONS	1,000.00			1,000.00	
TOTAL P-ACCT 07400	1,500.00			1,500.00	
P-ACCT 07500 MATERIALS & SUPPLIES					
07599 MISCELLANEOUS SUPPLIES	200.00		52.50	147.50	26.25
TOTAL P-ACCT 07500	200.00		52.50	147.50	26.25
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	4,000.00	759.09	1,752.51	2,247.49	43.81
07702 MEMBERSHIP/SUBSCRIPTIONS	16,250.00		13,608.22	2,641.78	83.74
07706 PLAN COMMISSION	500.00			500.00	
07707 HISTORIC PRESERVATION COM	10,000.00	626.70	2,123.45	7,876.55	21.23
07709 BD OF FIRE/POLICE COMM	51,500.00	2,400.00	29,263.52	22,236.48	56.82
07711 ZONING BOARD OF APPEALS	500.00			500.00	
07725 CEREMONIAL OCCASIONS	1,500.00			1,500.00	
07797 CONTINGENCY	225,000.00			225,000.00	
TOTAL P-ACCT 07700	309,250.00	3,785.79	46,747.70	262,502.30	15.11
TOTAL ORG 1018	310,950.00	3,980.79	46,995.20	263,954.80	15.11

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ORG 1100 PUBLIC SAFETY

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	4,883,859.00	363,978.23	2,269,497.22	2,614,361.78	46.46
07002 OVERTIME	335,000.00	52,797.39	267,215.14	67,784.86	79.76
07003 TEMPORARY HELP	239,211.00	14,030.95	74,988.27	164,222.73	31.34
07005 LONGEVITY PAY	22,600.00			22,600.00	
07008 REIMBURSABLE OVERTIME	50,000.00	7,494.06	15,282.21	34,717.79	30.56
07009 EXTRA DETAIL-GRANT			12,348.11	12,348.11	
07099 WATER FUND COST ALLOC.	38,582.00	3,215.16	19,290.96	19,291.04	49.99
07101 SOCIAL SECURITY	36,747.00	2,686.44	15,287.74	21,459.26	41.60
07102 IMRF	59,363.00	4,411.27	25,891.59	33,471.41	43.61
07105 MEDICARE	80,178.00	6,112.62	35,051.01	45,126.99	43.71
07106 POLICE PENSION	615,640.00	20,372.63	551,130.36	64,509.64	89.52
07107 FIREFIGHTERS' PENSION	918,944.00	30,457.04	836,386.63	82,557.37	91.01
07111 EMPLOYEE INSURANCE	846,591.00	69,617.33	405,197.64	441,393.36	47.86
TOTAL P-ACCT 07000	8,049,551.00	568,742.80	4,488,984.96	3,560,566.04	55.76
P-ACCT 07200 PROFESSIONAL SERVICES					
07299 MISC PROFESSIONAL SERVICE	7,745.00		5,470.00	2,275.00	70.62
TOTAL P-ACCT 07200	7,745.00		5,470.00	2,275.00	70.62
P-ACCT 07300 CONTRACTUAL SERVICES					
07306 BUILDINGS & GROUNDS	1,350.00	80.00	688.97	661.03	51.03
07307 CUSTODIAL	31,000.00	4,583.75	15,495.03	15,504.97	49.98
07308 DISPATCH SERVICES	511,566.00	127,891.68	384,255.24	127,310.76	75.11
07309 DATA PROCESSING	21,504.00		20,842.76	661.24	96.92
07399 MISCELLANEOUS CONTR SVCS	69,514.00	2,566.14	55,241.60	14,272.40	79.46
TOTAL P-ACCT 07300	634,934.00	135,121.57	476,523.60	158,410.40	75.05
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	2,150.00	68.59	986.85	1,163.15	45.90
07402 UTILITIES	13,600.00	669.68	3,538.28	10,061.72	26.01
07403 TELECOMMUNICATIONS	58,200.00	4,704.90	24,118.15	34,081.85	41.44
07419 PRINTING & PUBLICATIONS	10,250.00	518.93	8,665.15	1,584.85	84.53
TOTAL P-ACCT 07400	84,200.00	5,962.10	37,308.43	46,891.57	44.30
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	12,100.00	1,366.34	7,564.14	4,535.86	62.51
07503 GASOLINE & OIL	48,500.00	4,198.19	26,064.56	22,435.44	53.74
07504 UNIFORMS	51,518.00	7,097.09	21,237.21	30,280.79	41.22
07506 MOTOR VEHICLE SUPPLIES	250.00	17.98	17.98	232.02	7.19
07507 BUILDING SUPPLIES	6,350.00	504.38	4,772.94	1,577.06	75.16
07508 LICENSES & PERMITS	1,800.00		1,535.00	265.00	85.27
07509 JANITOR SUPPLIES	2,500.00	188.89	924.41	1,575.59	36.97
07510 TOOLS	8,500.00	455.09	734.17	7,765.83	8.63

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FUND 010000
ORG 1100 PUBLIC SAFETY

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
07909 BUILDINGS	37,800.00	17,773.87	26,524.97	11,275.03	70.17
07918 GENERAL EQUIPMENT	310,000.00	25,639.20	68,746.63	241,253.37	22.17
TOTAL P-ACCT 07900	430,800.00	71,215.07	130,592.89	300,207.11	30.31
TOTAL EXPENDITURES	9,867,317.00	823,813.69	5,457,228.85	4,410,088.15	55.30
TOTAL ORG 1100	9,867,317.00	823,813.69	5,457,228.85	4,410,088.15	55.30

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FUND 010000
ORG 1200 POLICE DEPARTMENT

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07525 EMERGENCY MANAGEMENT	1,250.00			1,250.00	
07530 MEDICAL SUPPLIES	450.00	104.78	279.12	170.88	62.02
07539 SOFTWARE PURCHASES	2,450.00			2,450.00	
07599 MISCELLANEOUS SUPPLIES	14,250.00	1,400.73	7,312.08	6,937.92	51.31
TOTAL P-ACCT 07500	113,068.00	17,833.43	52,935.18	60,132.82	46.81
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	14,000.00	4,843.99	13,055.29	944.71	93.25
07602 OFFICE EQUIPMENT	8,800.00	360.98	4,074.67	4,725.33	46.30
07603 MOTOR VEHICLES	24,000.00	2,116.54	11,762.59	12,237.41	49.01
07604 RADIOS	1,000.00	59.00	674.72	325.28	67.47
07611 PARKING METERS	1,500.00		173.47	1,326.53	11.56
07618 GENERAL EQUIPMENT	1,100.00		34.50	1,065.50	3.13
TOTAL P-ACCT 07600	50,400.00	7,380.51	29,775.24	20,624.76	59.07
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	12,550.00	190.00	1,440.96	11,109.04	11.48
07702 MEMBERSHIP/SUBSCRIPTIONS	7,980.00	125.00	4,218.40	3,761.60	52.86
07719 FLAGG CREEK SEWER CHARGE	300.00			300.00	
07735 EDUCATIONAL TRAINING	22,000.00	1,059.00	9,857.67	12,142.33	44.80
07736 PERSONNEL	1,000.00		520.00	480.00	52.00
07737 MILEAGE REIMBURSEMENT	1,100.00		447.79	652.21	40.70
TOTAL P-ACCT 07700	44,930.00	1,374.00	16,484.82	28,445.18	36.69
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	33,466.00			33,466.00	
07812 SELF-INSURED DEDUCTIBLE	40,000.00		14,810.94	25,189.06	37.02
TOTAL P-ACCT 07800	73,466.00		14,810.94	58,655.06	20.16
P-ACCT 07900 CAPITAL OUTLAY					
07902 MOTOR VEHICLES	53,000.00	27,802.00	33,062.39	19,937.61	62.38
07918 GENERAL EQUIPMENT	285,000.00	25,639.20	43,858.57	241,141.43	15.38
TOTAL P-ACCT 07900	338,000.00	53,441.20	76,920.96	261,079.04	22.75
TOTAL ORG 1200	5,134,398.00	462,573.58	2,681,005.56	2,453,392.44	52.21

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FUND 010000 GENERAL FUND
ORG 1202 POLICE ADMINISTRATION

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07599 MISCELLANEOUS SUPPLIES	8,700.00	1,084.44	4,845.48	3,854.52	55.69
TOTAL P-ACCT 07500	36,750.00	8,738.46	21,279.41	15,470.59	57.90
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	14,000.00	4,843.99	13,055.29	944.71	93.25
07602 OFFICE EQUIPMENT	8,800.00	360.98	4,074.67	4,725.33	46.30
07603 MOTOR VEHICLES		130.00-			
07604 RADIOS	1,000.00	59.00	674.72	325.28	67.47
07618 GENERAL EQUIPMENT	1,100.00		34.50	1,065.50	3.13
TOTAL P-ACCT 07600	24,900.00	5,133.97	17,839.18	7,060.82	71.64
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	12,550.00	190.00	1,440.96	11,109.04	11.48
07702 MEMBERSHIP/SUBSCRIPTIONS	7,980.00	125.00	4,218.40	3,761.60	52.86
07719 FLAGG CREEK SEWER CHARGE	300.00			300.00	
07735 EDUCATIONAL TRAINING	22,000.00	1,059.00	9,857.67	12,142.33	44.80
07736 PERSONNEL	1,000.00		520.00	480.00	52.00
07737 MILEAGE REIMBURSEMENT	1,100.00		447.79	652.21	40.70
TOTAL P-ACCT 07700	44,930.00	1,374.00	16,484.82	28,445.18	36.69
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	33,466.00			33,466.00	
07812 SELF-INSURED DEDUCTIBLE	40,000.00		14,810.94	25,189.06	37.02
TOTAL P-ACCT 07800	73,466.00		14,810.94	58,655.06	20.16
P-ACCT 07900 CAPITAL OUTLAY					
07918 GENERAL EQUIPMENT	215,000.00	25,639.20	43,858.57	171,141.43	20.39
TOTAL P-ACCT 07900	215,000.00	25,639.20	43,858.57	171,141.43	20.39
TOTAL ORG 1202	2,119,617.00	214,635.33	1,083,703.80	1,035,913.20	51.12

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FUND 010000 GENERAL FUND
ORG 1215 PARKING

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07003 TEMPORARY HELP	57,782.00	2,063.02	11,917.16	45,864.84	20.62
07101 SOCIAL SECURITY	3,514.00	127.90	738.82	2,775.18	21.02
07102 IMRF	7,009.00	253.95	1,466.93	5,542.07	20.92
07105 MEDICARE	822.00	29.91	172.73	649.27	21.01
TOTAL P-ACCT 07000	69,127.00	2,474.78	14,295.64	54,831.36	20.68
P-ACCT 07300 CONTRACTUAL SERVICES					
07309 DATA PROCESSING	21,504.00		20,842.76	661.24	96.92
07399 MISCELLANEOUS CONTR SVCS	14,040.00	2,340.00	11,700.00	2,340.00	83.33
TOTAL P-ACCT 07300	35,544.00	2,340.00	32,542.76	3,001.24	91.55
P-ACCT 07400 OTHER SERVICES					
07419 PRINTING & PUBLICATIONS	3,000.00	252.44	2,499.39	500.61	83.31
TOTAL P-ACCT 07400	3,000.00	252.44	2,499.39	500.61	83.31
P-ACCT 07500 MATERIALS & SUPPLIES					
07504 UNIFORMS	2,000.00	228.52	486.15	1,513.85	24.30
TOTAL P-ACCT 07500	2,000.00	228.52	486.15	1,513.85	24.30
P-ACCT 07600 REPAIRS & MAINTENANCE					
07611 PARKING METERS	1,500.00		173.47	1,326.53	11.56
TOTAL P-ACCT 07600	1,500.00		173.47	1,326.53	11.56
TOTAL ORG 1215	111,171.00	5,295.74	49,997.41	61,173.59	44.97

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FUND 010000
ORG 1500 FIRE DEPARTMENT

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07536 INFECTION CONTROL SUPPLY	1,400.00		1,071.20	328.80	76.51
07537 SAFETY SUPPLIES	500.00		343.37	843.37	68.67
07539 SOFTWARE PURCHASES	6,500.00			6,500.00	
TOTAL P-ACCT 07500	80,875.00	2,839.54	38,089.96	42,785.04	47.09
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	14,000.00	5,813.76	14,222.19	222.19	101.58
07602 OFFICE EQUIPMENT	1,350.00	85.00	425.00	925.00	31.48
07603 MOTOR VEHICLES	47,000.00	2,205.99	21,889.78	25,110.22	46.57
07604 RADIOS	14,250.00	462.98	1,341.75	12,908.25	9.41
07606 COMPUTER EQUIPMENT	1,200.00		135.36	1,064.64	11.28
07618 GENERAL EQUIPMENT	11,500.00	145.00	998.38	10,501.62	8.68
TOTAL P-ACCT 07600	89,300.00	8,712.73	39,012.46	50,287.54	43.68
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	3,800.00	196.94	740.44	3,059.56	19.48
07702 MEMBERSHIP/SUBSCRIPTIONS	8,910.00	1,490.00	1,965.95	6,944.05	22.06
07719 FLAGG CREEK SEWER CHARGE	250.00			250.00	
07729 BOND PRINCIPAL PAYMENT	105,535.00		105,816.62	281.62	100.26
07735 EDUCATIONAL TRAINING	27,440.00	2,945.00	15,544.26	11,895.74	56.64
07736 PERSONNEL	700.00		440.00	260.00	62.85
07749 INTEREST EXPENSE	1,942.00		1,984.07	42.07	102.16
TOTAL P-ACCT 07700	148,577.00	4,631.94	126,491.34	22,085.66	85.13
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	46,971.00			46,971.00	
07812 SELF-INSURED DEDUCTIBLE	12,500.00		749.03	11,750.97	5.99
TOTAL P-ACCT 07800	59,471.00		749.03	58,721.97	1.25
P-ACCT 07900 CAPITAL OUTLAY					
07902 MOTOR VEHICLES	30,000.00		2,258.90	27,741.10	7.52
07909 BUILDINGS	37,800.00	17,773.87	26,524.97	11,275.03	70.17
07918 GENERAL EQUIPMENT	25,000.00		24,888.06	111.94	99.55
TOTAL P-ACCT 07900	92,800.00	17,773.87	53,671.93	39,128.07	57.83
TOTAL ORG 1500	4,732,919.00	361,240.11	2,776,223.29	1,956,695.71	58.65

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FUND 010000 GENERAL FUND
ORG 1502 FIRE ADMINISTRATION

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07602 OFFICE EQUIPMENT	1,350.00	85.00	425.00	925.00	31.48
07603 MOTOR VEHICLES	3,000.00	17.98	231.46	2,768.54	7.71
07606 COMPUTER EQUIPMENT	1,200.00		135.36	1,064.64	11.28
07618 GENERAL EQUIPMENT	1,000.00		119.99	880.01	11.99
TOTAL P-ACCT 07600	20,550.00	5,916.74	15,134.00	5,416.00	73.64
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	2,150.00	196.94	740.44	1,409.56	34.43
07702 MEMBERSHIP/SUBSCRIPTIONS	8,910.00	1,490.00	1,965.95	6,944.05	22.06
07719 FLAGG CREEK SEWER CHARGE	250.00			250.00	
07735 EDUCATIONAL TRAINING	2,440.00		138.76	2,301.24	5.68
07736 PERSONNEL	200.00			200.00	
TOTAL P-ACCT 07700	13,950.00	1,686.94	2,845.15	11,104.85	20.39
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	46,971.00			46,971.00	
07812 SELF-INSURED DEDUCTIBLE	12,500.00		749.03	11,750.97	5.99
TOTAL P-ACCT 07800	59,471.00		749.03	58,721.97	1.25
P-ACCT 07900 CAPITAL OUTLAY					
07902 MOTOR VEHICLES			1,968.00	1,968.00	
07909 BUILDINGS	37,800.00	17,773.87	26,524.97	11,275.03	70.17
TOTAL P-ACCT 07900	37,800.00	17,773.87	28,492.97	9,307.03	75.37
TOTAL ORG 1502	897,856.00	119,151.95	482,849.37	415,006.63	53.77

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FUND 010000 GENERAL FUND
ORG 1531 EMERGENCY SERVICES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07918 GENERAL EQUIPMENT	25,000.00		24,888.06	111.94	99.55
TOTAL P-ACCT 07900	55,000.00		25,178.96	29,821.04	45.77
TOTAL ORG 1531	3,835,063.00	242,088.16	2,293,373.92	1,541,689.08	59.80

FUND 010000
 ORG 2200 PUBLIC SERVICES

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
07501 OFFICE SUPPLIES	5,250.00	38.05	753.38	4,496.62	14.35
07503 GASOLINE & OIL	15,500.00	1,280.26	7,641.48	7,858.52	49.29
07504 UNIFORMS	13,660.00	1,382.36	5,657.84	8,002.16	41.41
07505 CHEMICALS	94,310.00	761.93	3,492.38	90,817.62	3.70
07506 MOTOR VEHICLE SUPPLIES	2,500.00		489.21	2,010.79	19.56
07507 BUILDING SUPPLIES	4,450.00	729.81	729.81	3,720.19	16.40
07508 LICENSES & PERMITS	189.00			189.00	
07509 JANITOR SUPPLIES	3,000.00	516.23	1,304.18	1,695.82	43.47
07510 TOOLS	8,325.00	1,058.88	2,257.95	6,067.05	27.12
07518 LABORATORY SUPPLIES	75.00			75.00	
07519 TREES	107,055.00		79,494.00	27,561.00	74.25
07520 COMPUTER EQUIP SUPPLIES			136.10	136.10	
07530 MEDICAL SUPPLIES	500.00	76.87	258.08	241.92	51.61
07539 SOFTWARE PURCHASES	2,500.00			2,500.00	
07599 MISCELLANEOUS SUPPLIES	10,150.00	204.37	2,682.56	7,467.44	26.42
TOTAL P-ACCT 07500	267,464.00	5,016.30	104,896.97	162,567.03	39.21
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	30,490.00	2,997.38	16,979.73	13,510.27	55.68
07602 OFFICE EQUIPMENT	1,000.00		1,081.98	81.98	108.19
07603 MOTOR VEHICLES	31,130.00	1,429.38	13,558.82	17,571.18	43.55
07604 RADIOS	3,000.00	493.00	708.00	2,292.00	23.60
07605 GROUNDS	3,316.00	340.00	2,335.25	980.75	70.42
07615 STREETS & ALLEYS	32,875.00	4,992.49	24,753.11	8,121.89	75.29
07618 GENERAL EQUIPMENT	1,250.00	170.14	185.20	1,064.80	14.81
07619 TRAFFIC & STREET LIGHTS	7,000.00	1,115.20	4,387.88	2,612.12	62.68
07622 TRAFFIC & STREET SIGNS	38,975.00	454.20	27,044.95	11,930.05	69.39
07699 MISCELLANEOUS REPAIRS	400.00		352.19	47.81	88.04
TOTAL P-ACCT 07600	149,436.00	11,991.79	91,387.11	58,048.89	61.15
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	1,520.00	144.00	641.00	879.00	42.17
07702 MEMBERSHIP/SUBSCRIPTIONS	8,075.00	744.00	6,490.50	1,584.50	80.37
07719 FLAGG CREEK SEWER CHARGE	1,500.00		112.53	1,387.47	7.50
07735 EDUCATIONAL TRAINING	7,645.00	117.00	1,444.25	6,200.75	18.89
07736 PERSONNEL	2,550.00			2,550.00	
TOTAL P-ACCT 07700	21,290.00	771.00	8,688.28	12,601.72	40.80
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	42,782.00			42,782.00	
07812 SELF-INSURED DEDUCTIBLE	33,466.00		4,441.32	29,024.68	13.27
TOTAL P-ACCT 07800	76,248.00		4,441.32	71,806.68	5.82
P-ACCT 07900 CAPITAL OUTLAY					

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FUND 010000 GENERAL FUND
ORG 2201 SUPPORT SERVICES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	391,282.00	30,601.20	183,954.68	207,327.32	47.01
07002 OVERTIME	500.00			500.00	
07003 TEMPORARY HELP	20,836.00	1,629.12	5,489.80	15,346.20	26.34
07005 LONGEVITY PAY	600.00			600.00	
07099 WATER FUND COST ALLOC.	133,734.00-	11,144.50-	66,867.00-	66,867.00-	50.00
07101 SOCIAL SECURITY	24,389.00	1,911.57	11,123.57	13,265.43	45.60
07102 IMRF	50,350.00	3,801.16	22,154.29	28,195.71	44.00
07105 MEDICARE	5,992.00	447.06	2,601.52	3,390.48	43.41
07111 EMPLOYEE INSURANCE	72,495.00	6,735.43	37,705.94	34,789.06	52.01
TOTAL P-ACCT 07000	432,710.00	33,981.04	196,162.80	236,547.20	45.33
P-ACCT 07300 CONTRACTUAL SERVICES					
07303 MOSQUITO ABATEMENT	55,496.00		55,496.00		100.00
07307 CUSTODIAL	500.00	117.96	225.36	274.64	45.07
07399 MISCELLANEOUS CONTR SVCS	20,000.00	161.25	816.75	19,183.25	4.08
TOTAL P-ACCT 07300	75,996.00	279.21	56,538.11	19,457.89	74.39
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	1,200.00	23.62	481.54	718.46	40.12
07402 UTILITIES	127,000.00	10,372.93	49,944.42	77,055.58	39.32
07403 TELECOMMUNICATIONS	5,000.00	384.83	1,937.90	3,062.10	38.75
07499 MISCELLANEOUS SERVICES		479.70-			
TOTAL P-ACCT 07400	133,200.00	10,301.68	52,363.86	80,836.14	39.31
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	3,000.00	38.05	746.79	2,253.21	24.89
07504 UNIFORMS	2,670.00	45.03	2,499.05	170.95	93.59
07506 MOTOR VEHICLE SUPPLIES	1,500.00		489.21	1,010.79	32.61
07507 BUILDING SUPPLIES	2,950.00	729.81	729.81	2,220.19	24.73
07509 JANITOR SUPPLIES		729.81-			
07510 TOOLS	4,500.00	631.29	1,031.80	3,468.20	22.92
07530 MEDICAL SUPPLIES	500.00	76.87	258.08	241.92	51.61
07599 MISCELLANEOUS SUPPLIES	3,200.00	92.24	1,174.57	2,025.43	36.70
TOTAL P-ACCT 07500	18,320.00	883.48	6,929.31	11,390.69	37.82
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	3,690.00	1,736.63	4,041.98	351.98-	109.53
07602 OFFICE EQUIPMENT	500.00		1,081.98	581.98-	216.39
07603 MOTOR VEHICLES	1,800.00	122.76	3,291.43	1,491.43-	182.85
07604 RADIOS	200.00			200.00	
07699 MISCELLANEOUS REPAIRS	300.00			300.00	
TOTAL P-ACCT 07600	6,490.00	1,859.39	8,415.39	1,925.39-	129.66

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FUND 010000 GENERAL FUND
ORG 2202 ROADWAY MAINTENANCE

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	238,036.00	18,454.70	107,135.25	130,900.75	45.00
07002 OVERTIME	60,000.00	505.33	14,622.63	45,377.37	24.37
07003 TEMPORARY HELP	28,400.00		9,746.25	18,653.75	34.31
07101 SOCIAL SECURITY	20,239.00	1,180.15	7,346.02	12,892.98	36.29
07102 IMRF	36,688.00	2,368.34	14,215.36	22,472.64	38.74
07105 MEDICARE	4,733.00	276.01	1,720.22	3,012.78	36.34
07111 EMPLOYEE INSURANCE	52,791.00	4,407.99	26,372.41	26,418.59	49.95
TOTAL P-ACCT 07000	440,887.00	27,192.52	181,158.14	259,728.86	41.08
P-ACCT 07300 CONTRACTUAL SERVICES					
07301 STREET SWEEPING	46,665.00	3,761.00	23,796.00	22,869.00	50.99
07306 BUILDINGS & GROUNDS	2,000.00	1,550.00	1,550.00	450.00	77.50
07307 CUSTODIAL	21,000.00	2,400.00	7,200.00	13,800.00	34.28
07310 TRAFFIC SIGNALS	400.00			400.00	
07312 LANDSCAPING	56,381.00	7,122.00	30,315.08	26,065.92	53.76
07399 MISCELLANEOUS CONTR SVCS	25,133.00	690.00	4,174.66	20,958.34	16.61
TOTAL P-ACCT 07300	151,579.00	15,523.00	67,035.74	84,543.26	44.22
P-ACCT 07400 OTHER SERVICES					
07405 DUMPING	15,800.00	573.56	4,145.04	11,654.96	26.23
07409 EQUIPMENT RENTAL	1,300.00	265.70	265.70	1,034.30	20.43
07411 HOLIDAY DECORATING	10,060.00			10,060.00	
TOTAL P-ACCT 07400	27,160.00	839.26	4,410.74	22,749.26	16.23
P-ACCT 07500 MATERIALS & SUPPLIES					
07503 GASOLINE & OIL	8,500.00	626.55	3,868.86	4,631.14	45.51
07504 UNIFORMS	4,730.00	714.41	2,225.88	2,504.12	47.05
07505 CHEMICALS	93,310.00	761.93	3,492.38	89,817.62	3.74
07508 LICENSES & PERMITS	67.00			67.00	
07510 TOOLS	1,995.00	427.59	926.26	1,068.74	46.42
07599 MISCELLANEOUS SUPPLIES	6,950.00	112.13	1,507.99	5,442.01	21.69
TOTAL P-ACCT 07500	115,552.00	2,642.61	12,021.37	103,530.63	10.40
P-ACCT 07600 REPAIRS & MAINTENANCE					
07603 MOTOR VEHICLES	25,420.00	1,139.43	5,498.69	19,921.31	21.63
07604 RADIOS	2,800.00	493.00	708.00	2,092.00	25.28
07605 GROUNDS	1,716.00	340.00	1,995.25	279.25	116.27
07615 STREETS & ALLEYS	32,875.00	4,992.49	24,753.11	8,121.89	75.29
07619 TRAFFIC & STREET LIGHTS	7,000.00	1,115.20	4,387.88	2,612.12	62.68
07622 TRAFFIC & STREET SIGNS	38,975.00	454.20	27,044.95	11,930.05	69.39
TOTAL P-ACCT 07600	108,786.00	8,534.32	64,387.88	44,398.12	59.18

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FUND 010000 GENERAL FUND
ORG 2203 TREE PRESERVATION

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	235,690.00	18,374.76	109,627.94	126,062.06	46.51
07002 OVERTIME	4,000.00		1,016.08	2,983.92	25.40
07005 LONGEVITY PAY	1,300.00			1,300.00	
07101 SOCIAL SECURITY	14,941.00	1,113.63	6,705.33	8,235.67	44.87
07102 IMRF	29,666.00	2,230.92	13,433.57	16,232.43	45.28
07105 MEDICARE	3,494.00	260.46	1,568.25	1,925.75	44.88
07111 EMPLOYEE INSURANCE	43,660.00	4,416.80	26,498.41	17,161.59	60.69
TOTAL P-ACCT 07000	332,751.00	26,396.57	158,849.58	173,901.42	47.73
P-ACCT 07300 CONTRACTUAL SERVICES					
07304 TREE REMOVALS	84,157.00	12,662.95	27,671.00	56,486.00	32.88
07319 TREE TRIMMING	73,906.00			73,906.00	
07320 ELM TREE FUNGICIDE PROG	120,983.00		117,129.92	3,853.08	96.81
TOTAL P-ACCT 07300	279,046.00	12,662.95	144,800.92	134,245.08	51.89
P-ACCT 07400 OTHER SERVICES					
07405 DUMPING	2,000.00		90.00	1,910.00	4.50
07419 PRINTING & PUBLICATIONS	375.00			375.00	
TOTAL P-ACCT 07400	2,375.00		90.00	2,285.00	3.78
P-ACCT 07500 MATERIALS & SUPPLIES					
07503 GASOLINE & OIL	4,000.00	356.28	1,990.16	2,009.84	49.75
07504 UNIFORMS	3,810.00	335.99	645.98	3,164.02	16.95
07508 LICENSES & PERMITS	122.00			122.00	
07510 TOOLS	1,530.00		294.50	1,235.50	19.24
07518 LABORATORY SUPPLIES	75.00			75.00	
07519 TREES	107,055.00		79,494.00	27,561.00	74.25
TOTAL P-ACCT 07500	116,592.00	692.27	82,424.64	34,167.36	70.69
P-ACCT 07600 REPAIRS & MAINTENANCE					
07603 MOTOR VEHICLES	3,710.00	101.00	4,371.99	661.99	117.84
07605 GROUNDS	1,600.00		340.00	1,260.00	21.25
07699 MISCELLANEOUS REPAIRS	100.00		352.19	252.19	352.19
TOTAL P-ACCT 07600	5,410.00	101.00	5,064.18	345.82	93.60
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	320.00			320.00	
07702 MEMBERSHIP/SUBSCRIPTIONS	1,375.00	575.00	880.00	495.00	64.00

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FUND 010000 GENERAL FUND
 ORG 2204 BUILDING MAINTENANCE

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	180,547.00	13,888.28	83,341.49	97,205.51	46.16
07002 OVERTIME	500.00		241.86	258.14	48.37
07005 LONGEVITY PAY	1,600.00			1,600.00	
07101 SOCIAL SECURITY	11,324.00	841.53	5,254.37	6,069.63	46.40
07102 IMRF	22,484.00	1,685.50	10,521.96	11,962.04	46.79
07105 MEDICARE	2,648.00	196.81	1,228.87	1,419.13	46.40
07111 EMPLOYEE INSURANCE	36,843.00	3,105.27	18,505.91	18,337.09	50.22
TOTAL P-ACCT 07000	255,946.00	19,717.39	119,094.46	136,851.54	46.53
P-ACCT 07200 PROFESSIONAL SERVICES					
07299 MISC PROFESSIONAL SERVICE	500.00			500.00	
TOTAL P-ACCT 07200	500.00			500.00	
P-ACCT 07300 CONTRACTUAL SERVICES					
07306 BUILDINGS & GROUNDS	8,000.00	113.00	3,844.51	4,155.49	48.05
07307 CUSTODIAL	41,932.00	7,437.37	23,006.16	18,925.84	54.86
07399 MISCELLANEOUS CONTR SVCS	16,000.00	1,264.00	8,659.05	7,340.95	54.11
TOTAL P-ACCT 07300	65,932.00	8,814.37	35,509.72	30,422.28	53.85
P-ACCT 07400 OTHER SERVICES					
07402 UTILITIES	19,000.00	1,399.46	6,135.53	12,864.47	32.29
07403 TELECOMMUNICATIONS	2,500.00	198.17	972.48	1,527.52	38.89
07414 LEGAL PUBLICATIONS		87.40	87.40	87.40	
TOTAL P-ACCT 07400	21,500.00	1,685.03	7,195.41	14,304.59	33.46
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	250.00		6.59	243.41	2.63
07503 GASOLINE & OIL	2,000.00	172.97	817.46	1,182.54	40.87
07504 UNIFORMS	1,450.00	286.93	286.93	1,163.07	19.78
07505 CHEMICALS	1,000.00			1,000.00	
07507 BUILDING SUPPLIES	1,500.00			1,500.00	
07509 JANITOR SUPPLIES	3,000.00	213.58	1,304.18	1,695.82	43.47
07510 TOOLS	300.00		5.39	294.61	1.79
TOTAL P-ACCT 07500	9,500.00	673.48	2,420.55	7,079.45	25.47
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	26,800.00	1,260.75	12,937.75	13,862.25	48.27
07603 MOTOR VEHICLES	200.00		92.37	107.63	46.18
07618 GENERAL EQUIPMENT	1,250.00	170.14	185.20	1,064.80	14.81
TOTAL P-ACCT 07600	28,250.00	1,430.89	13,215.32	15,034.68	46.77

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FUND 010000 GENERAL FUND
ORG 2205 ENGINEERING

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	204,005.00	15,520.78	93,411.14	110,593.86	45.78
07003 TEMPORARY HELP	4,000.00		5,360.00	1,360.00-	134.00
07101 SOCIAL SECURITY	12,896.00	944.38	5,940.24	6,955.76	46.06
07102 IMRF	24,596.00	1,848.12	11,017.40	13,578.60	44.79
07105 MEDICARE	3,016.00	220.86	1,389.25	1,626.75	46.06
07111 EMPLOYEE INSURANCE	17,723.00	1,510.77	9,208.98	8,514.02	51.96
TOTAL P-ACCT 07000	266,236.00	20,044.91	126,327.01	139,908.99	47.44
P-ACCT 07200 PROFESSIONAL SERVICES					
07202 ENGINEERING	1,000.00			1,000.00	
07299 MISC PROFESSIONAL SERVICE	18,000.00		6,931.00	11,069.00	38.50
TOTAL P-ACCT 07200	19,000.00		6,931.00	12,069.00	36.47
P-ACCT 07300 CONTRACTUAL SERVICES					
07313 THIRD PARTY REVIEW	45,000.00		32,425.46	12,574.54	72.05
TOTAL P-ACCT 07300	45,000.00		32,425.46	12,574.54	72.05
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE			45.46	45.46-	
07403 TELECOMMUNICATIONS	1,700.00	90.18	434.32	1,265.68	25.54
07419 PRINTING & PUBLICATIONS	500.00			500.00	
TOTAL P-ACCT 07400	2,200.00	90.18	479.78	1,720.22	21.80
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	2,000.00			2,000.00	
07503 GASOLINE & OIL	1,000.00	124.46	965.00	35.00	96.50
07504 UNIFORMS	1,000.00			1,000.00	
07506 MOTOR VEHICLE SUPPLIES	1,000.00			1,000.00	
07520 COMPUTER EQUIP SUPPLIES			136.10	136.10-	
07539 SOFTWARE PURCHASES	2,500.00			2,500.00	
TOTAL P-ACCT 07500	7,500.00	124.46	1,101.10	6,398.90	14.68
P-ACCT 07600 REPAIRS & MAINTENANCE					
07602 OFFICE EQUIPMENT	500.00			500.00	
07603 MOTOR VEHICLES		66.19	304.34	304.34-	
TOTAL P-ACCT 07600	500.00	66.19	304.34	195.66	60.86
P-ACCT 07700 OTHER EXPENSES					
07702 MEMBERSHIP/SUBSCRIPTIONS	5,700.00	744.00	4,486.00	1,214.00	78.70

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FUND 010000
ORG 2400 COMMUNITY DEVELOPMENT

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	566,347.00	43,474.06	259,574.34	306,772.66	45.83
07002 OVERTIME	5,000.00	927.95	3,748.92	1,251.08	74.97
07003 TEMPORARY HELP	87,243.00	6,896.76	38,586.13	48,656.87	44.22
07005 LONGEVITY PAY	1,900.00			1,900.00	
07099 WATER FUND COST ALLOC.	152,839.00	12,736.58	76,419.48	76,419.52	50.00
07101 SOCIAL SECURITY	39,632.00	3,089.54	18,103.82	21,528.18	45.67
07102 IMRF	80,789.00	6,137.24	36,008.26	44,780.74	44.57
07105 MEDICARE	9,577.00	722.56	4,234.02	5,342.98	44.21
07111 EMPLOYEE INSURANCE	72,592.00	6,670.11	37,088.43	35,503.57	51.09
TOTAL P-ACCT 07000	710,241.00	55,181.64	320,924.44	389,316.56	45.18
P-ACCT 07200 PROFESSIONAL SERVICES					
07299 MISC PROFESSIONAL SERVICE		2,912.00	7,007.00	7,007.00	
TOTAL P-ACCT 07200		2,912.00	7,007.00	7,007.00	
P-ACCT 07300 CONTRACTUAL SERVICES					
07309 DATA PROCESSING	10,000.00		10,380.00	380.00	103.80
07311 INSPECTORS	30,250.00	2,100.00	13,845.00	16,405.00	45.76
07313 THIRD PARTY REVIEW	10,000.00	3,037.79	13,066.61	3,066.61	130.66
TOTAL P-ACCT 07300	50,250.00	5,137.79	37,291.61	12,958.39	74.21
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	3,500.00	106.83	1,988.57	1,511.43	56.81
07403 TELECOMMUNICATIONS	6,500.00	524.36	2,674.15	3,825.85	41.14
07419 PRINTING & PUBLICATIONS	750.00		1,350.00	600.00	180.00
07499 MISCELLANEOUS SERVICES	7,500.00	8,730.10	31,905.46	24,405.46	425.40
TOTAL P-ACCT 07400	18,250.00	9,361.29	37,918.18	19,668.18	207.77
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	6,250.00	497.55	2,687.90	3,562.10	43.00
07502 PUBLICATIONS	1,200.00	152.75	1,232.10	32.10	102.67
07503 GASOLINE & OIL	1,500.00	181.78	927.82	572.18	61.85
07504 UNIFORMS	850.00		226.00	624.00	26.58
07510 TOOLS	300.00			300.00	
07530 MEDICAL SUPPLIES		345.33			
07599 MISCELLANEOUS SUPPLIES	100.00	37.50	150.00	50.00	150.00
TOTAL P-ACCT 07500	10,200.00	524.25	5,223.82	4,976.18	51.21
P-ACCT 07600 REPAIRS & MAINTENANCE					
07602 OFFICE EQUIPMENT	3,900.00	518.39	1,578.43	2,321.57	40.47

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FUND 010000 GENERAL FUND
ORG 2401 TECHNICAL SUPPORT

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	566,347.00	43,474.06	259,574.34	306,772.66	45.83
07002 OVERTIME	5,000.00	927.95	3,748.92	1,251.08	74.97
07003 TEMPORARY HELP	87,243.00	6,896.76	38,586.13	48,656.87	44.22
07005 LONGEVITY PAY	1,900.00			1,900.00	
07099 WATER FUND COST ALLOC.	152,839.00	12,736.58	76,419.48	76,419.52	50.00
07101 SOCIAL SECURITY	39,632.00	3,089.54	18,103.82	21,528.18	45.67
07102 IMRF	80,789.00	6,137.24	36,008.26	44,780.74	44.57
07105 MEDICARE	9,577.00	722.56	4,234.02	5,342.98	44.21
07111 EMPLOYEE INSURANCE	72,592.00	6,670.11	37,088.43	35,503.57	51.09
TOTAL P-ACCT 07000	710,241.00	55,181.64	320,924.44	389,316.56	45.18
P-ACCT 07200 PROFESSIONAL SERVICES					
07299 MISC PROFESSIONAL SERVICE		2,912.00	7,007.00	7,007.00	
TOTAL P-ACCT 07200		2,912.00	7,007.00	7,007.00	
P-ACCT 07300 CONTRACTUAL SERVICES					
07309 DATA PROCESSING	10,000.00		10,380.00	380.00	103.80
07311 INSPECTORS	30,250.00	2,100.00	13,845.00	16,405.00	45.76
07313 THIRD PARTY REVIEW	10,000.00	3,037.79	13,066.61	3,066.61	130.66
TOTAL P-ACCT 07300	50,250.00	5,137.79	37,291.61	12,958.39	74.21
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	3,500.00	106.83	1,988.57	1,511.43	56.81
07403 TELECOMMUNICATIONS	6,500.00	524.36	2,674.15	3,825.85	41.14
07419 PRINTING & PUBLICATIONS	750.00		1,350.00	600.00	180.00
07499 MISCELLANEOUS SERVICES	7,500.00	8,730.10	31,905.46	24,405.46	425.40
TOTAL P-ACCT 07400	18,250.00	9,361.29	37,918.18	19,668.18	207.77
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	6,250.00	497.55	2,687.90	3,562.10	43.00
07502 PUBLICATIONS	1,200.00	152.75	1,232.10	32.10	102.67
07503 GASOLINE & OIL	1,500.00	181.78	927.82	572.18	61.85
07504 UNIFORMS	850.00		226.00	624.00	26.58
07510 TOOLS	300.00			300.00	
07530 MEDICAL SUPPLIES		345.33			
07599 MISCELLANEOUS SUPPLIES	100.00	37.50	150.00	50.00	150.00
TOTAL P-ACCT 07500	10,200.00	524.25	5,223.82	4,976.18	51.21
P-ACCT 07600 REPAIRS & MAINTENANCE					
07602 OFFICE EQUIPMENT	3,900.00	518.39	1,578.43	2,321.57	40.47

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FUND 010000
ORG 3000 PARKS & RECREATION

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	427,545.00	33,185.58	196,942.99	230,602.01	46.06
07002 OVERTIME	5,300.00	37.34	6,372.27	1,072.27	120.23
07003 TEMPORARY HELP	276,796.00	6,945.46	189,117.46	87,678.54	68.32
07005 LONGEVITY PAY	1,400.00			1,400.00	
07099 WATER FUND COST ALLOC.	18,820.00	1,607.54	9,645.24	9,174.76	51.24
07101 SOCIAL SECURITY	44,023.00	2,430.04	23,835.04	20,187.96	54.14
07102 IMRF	60,203.00	4,389.08	25,877.57	34,325.43	42.98
07105 MEDICARE	10,297.00	568.33	5,574.34	4,722.66	54.13
07111 EMPLOYEE INSURANCE	85,401.00	6,255.60	38,189.12	47,211.88	44.71
TOTAL P-ACCT 07000	892,145.00	52,203.89	476,263.55	415,881.45	53.38
P-ACCT 07300 CONTRACTUAL SERVICES					
07302 REFUSE REMOVAL	12,500.00	1,985.00	8,285.00	4,215.00	66.28
07306 BUILDINGS & GROUNDS	42,600.00	5,094.37	10,630.76	31,969.24	24.95
07307 CUSTODIAL	33,100.00	4,386.42	14,802.42	18,297.58	44.72
07309 DATA PROCESSING	14,580.00		13,305.54	1,274.46	91.25
07312 LANDSCAPING	111,428.00	10,367.60	67,403.46	44,024.54	60.49
07314 RECREATION PROGRAMS	211,700.00	8,852.48	123,555.71	88,144.29	58.36
07399 MISCELLANEOUS CONTR SVCS	18,318.00	98.95	5,922.31	12,395.69	32.33
TOTAL P-ACCT 07300	444,226.00	30,496.92	243,905.20	200,320.80	54.90
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	3,000.00	85.91	1,513.22	1,486.78	50.44
07402 UTILITIES	89,000.00	9,780.73	44,437.63	44,562.37	49.92
07403 TELECOMMUNICATIONS	9,500.00	770.94	4,325.49	5,174.51	45.53
07406 CITIZEN INFORMATION	22,890.00	12.00	6,980.50	15,909.50	30.49
07409 EQUIPMENT RENTAL	6,125.00	350.00	4,142.00	1,983.00	67.62
07419 PRINTING & PUBLICATIONS	20,000.00	1,634.23	13,120.84	6,879.16	65.60
07499 MISCELLANEOUS SERVICES		1,225.55			
TOTAL P-ACCT 07400	150,515.00	11,408.26	74,519.68	75,995.32	49.50
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	5,000.00	53.95	2,345.01	2,654.99	46.90
07503 GASOLINE & OIL	7,500.00	503.03	4,106.42	3,393.58	54.75
07504 UNIFORMS	6,985.00	3,337.66	4,940.08	2,044.92	70.72
07505 CHEMICALS	19,850.00	155.25	19,851.88	1.88	100.00
07507 BUILDING SUPPLIES	3,600.00	294.58	531.50	3,068.50	14.76
07508 LICENSES & PERMITS	3,475.00		690.00	2,785.00	19.85
07509 JANITOR SUPPLIES	5,650.00	730.10	4,821.66	828.34	85.33
07510 TOOLS	2,150.00		65.59	2,084.41	3.05
07511 KLM EVENT SUPPLIES	2,200.00	312.55	851.76	1,348.24	38.71
07517 RECREATION SUPPLIES	37,750.00	12,327.94	24,007.95	13,742.05	63.59
07520 COMPUTER EQUIP SUPPLIES	1,000.00		999.00	1.00	99.90
07530 MEDICAL SUPPLIES	800.00		624.26	175.74	78.03

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FUND 010000 GENERAL FUND
 ORG 3101 ADMINISTRATION

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	147,656.00	11,688.18	68,971.92	78,684.08	46.71
07002 OVERTIME	300.00		38.03	261.97	12.67
07005 LONGEVITY PAY	700.00			700.00	
07099 WATER FUND COST ALLOC.	18,820.00-	1,607.54-	9,645.24-	9,174.76-	51.24
07101 SOCIAL SECURITY	9,217.00	687.37	4,071.85	5,145.15	44.17
07102 IMRF	18,300.00	1,333.84	7,942.41	10,357.59	43.40
07105 MEDICARE	2,156.00	160.76	952.30	1,203.70	44.16
07111 EMPLOYEE INSURANCE	26,796.00	3,960.55	20,950.03	5,845.97	78.18
TOTAL P-ACCT 07000	186,305.00	16,223.16	93,281.30	93,023.70	50.06
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	3,000.00	85.91	1,513.22	1,486.78	50.44
07403 TELECOMMUNICATIONS	2,500.00	209.49	1,078.90	1,421.10	43.15
07499 MISCELLANEOUS SERVICES		1,225.55-			
TOTAL P-ACCT 07400	5,500.00	930.15-	2,592.12	2,907.88	47.12
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	1,700.00	1.58	961.77	738.23	56.57
07510 TOOLS			3.10	3.10-	
TOTAL P-ACCT 07500	1,700.00	1.58	964.87	735.13	56.75
P-ACCT 07600 REPAIRS & MAINTENANCE					
07602 OFFICE EQUIPMENT	800.00			800.00	
TOTAL P-ACCT 07600	800.00			800.00	
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	2,500.00	1,316.34	2,316.58	183.42	92.66
07702 MEMBERSHIP/SUBSCRIPTIONS	1,839.00	425.00	435.00	1,404.00	23.65
07708 PARK/REC COMMISSION	50.00			50.00	
07736 PERSONNEL	200.00		112.00	88.00	56.00
07737 MILEAGE REIMBURSEMENT	300.00	211.46	211.46	88.54	70.48
TOTAL P-ACCT 07700	4,889.00	1,952.80	3,075.04	1,813.96	62.89
P-ACCT 07800 RISK MANAGEMENT					
07810 IRMA PREMIUMS	20,257.00			20,257.00	
07812 SELF-INSURED DEDUCTIBLE	5,000.00			5,000.00	
TOTAL P-ACCT 07800	25,257.00			25,257.00	
TOTAL ORG 3101	224,451.00	17,247.39	99,913.33	124,537.67	44.51

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FUND 010000 GENERAL FUND
ORG 3301 PARKS MAINTENANCE

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07735 EDUCATIONAL TRAINING	2,045.00		565.00	1,480.00	27.62
07736 PERSONNEL	210.00			210.00	
07737 MILEAGE REIMBURSEMENT		211.46	211.46	211.46-	
TOTAL P-ACCT 07700	2,255.00	211.46	934.98	1,320.02	41.46
P-ACCT 07900 CAPITAL OUTLAY					
07902 MOTOR VEHICLES	36,000.00			36,000.00	
07908 LAND/GROUNDS	250,000.00	450.00	17,605.10	232,394.90	7.04
TOTAL P-ACCT 07900	286,000.00	450.00	17,605.10	268,394.90	6.15
TOTAL ORG 3301	918,809.00	60,286.37	317,042.78	601,766.22	34.50

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FOND 010000 GENERAL FUND
P-ORGN 3420 RECREATION SERVICES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
07795 BANK & BOND FEES	5,000.00	412.46	3,664.52	1,335.48	73.29
TOTAL P-ACCT 07700	8,459.00	577.57	4,611.32	3,847.68	54.51
P-ACCT 07900 CAPITAL OUTLAY					
07908 LAND/GROUNDS	25,500.00	10,568.25	12,904.50	12,595.50	50.60
TOTAL P-ACCT 07900	25,500.00	10,568.25	12,904.50	12,595.50	50.60
TOTAL P-ORGN 3420	439,055.00	34,654.60	231,724.31	207,330.69	52.77
GRAND TOTAL	439,055.00	34,654.60	231,724.31	207,330.69	52.77

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FUND 010000 GENERAL FUND
ORG 3951 COMMUNITY SWIMMING POOL

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07003 TEMPORARY HELP	158,000.00		145,248.86	12,751.14	91.92
07101 SOCIAL SECURITY	9,796.00		9,081.10	714.90	92.70
07105 MEDICARE	2,291.00		2,123.82	167.18	92.70
TOTAL P-ACCT 07000	170,087.00		156,453.78	13,633.22	91.98
P-ACCT 07300 CONTRACTUAL SERVICES					
07306 BUILDINGS & GROUNDS	1,250.00	40.00	240.00	1,010.00	19.20
07307 CUSTODIAL	1,600.00		1,825.00	225.00-	114.06
07309 DATA PROCESSING	2,200.00		2,200.00		100.00
07312 LANDSCAPING	5,000.00	364.00	3,872.50	1,127.50	77.45
07314 RECREATION PROGRAMS	4,300.00		1,963.57	2,336.43	45.66
07399 MISCELLANEOUS CONTR SVCS	10,000.00		3,448.06	6,551.94	34.48
TOTAL P-ACCT 07300	24,350.00	404.00	13,549.13	10,800.87	55.64
P-ACCT 07400 OTHER SERVICES					
07402 UTILITIES	29,000.00	4,327.87	19,974.48	9,025.52	68.87
07403 TELECOMMUNICATIONS	2,000.00	171.13	1,049.35	950.65	52.46
07406 CITIZEN INFORMATION	6,000.00			6,000.00	
07419 PRINTING & PUBLICATIONS	3,500.00		3,025.27	474.73	86.43
TOTAL P-ACCT 07400	40,500.00	4,499.00	24,049.10	16,450.90	59.38
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	1,200.00		882.88	317.12	73.57
07504 UNIFORMS	3,200.00	3,479.66-	3,455.00	255.00-	107.96
07505 CHEMICALS	19,500.00	143.39	19,720.86	220.86-	101.13
07508 LICENSES & PERMITS	3,475.00		690.00	2,785.00	19.85
07509 JANITOR SUPPLIES	2,850.00		2,418.44	431.56	84.85
07510 TOOLS	350.00		62.49	287.51	17.85
07517 RECREATION SUPPLIES	6,250.00	3,567.86	6,732.04	482.04-	107.71
07520 COMPUTER EQUIP SUPPLIES	1,000.00		999.00	1.00	99.90
07530 MEDICAL SUPPLIES	800.00		624.26	175.74	78.03
07537 SAFETY SUPPLIES	750.00		581.00	169.00	77.46
07599 MISCELLANEOUS SUPPLIES	50.00		3.28	46.72	6.56
TOTAL P-ACCT 07500	39,425.00	231.59	36,169.25	3,255.75	91.74
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	19,300.00	212.00	17,689.36	1,610.64	91.65
07618 GENERAL EQUIPMENT	13,140.00	197.40	12,530.63	609.37	95.36
TOTAL P-ACCT 07600	32,440.00	409.40	30,219.99	2,220.01	93.15
P-ACCT 07700 OTHER EXPENSES					
07719 FLAGG CREEK SEWER CHARGE	1,500.00		1,197.75	302.25	79.85

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FUND 010000 GENERAL FUND
ORG 8001 OPERATING TRANSFER

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 08000 TRANSFERS OUT					
09041 CAPITAL IMPR TRANSFER	1,720,000.00	143,333.33	859,999.98	860,000.02	50.00
TOTAL P-ACCT 08000	1,720,000.00	143,333.33	859,999.98	860,000.02	50.00
TOTAL ORG 8001	1,720,000.00	143,333.33	859,999.98	860,000.02	50.00
GRAND TOTAL	20,728,088.00	1,517,704.50	10,129,165.94	10,598,922.06	48.86

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FUND 023000 MOTOR FUEL TAX FUND
ORG 2385 MFT REVENUES

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 05200 STATE DISTRIBUTIONS					
05254 MFT - ALLOTMENTS	429,000.00-	30,706.59-	212,002.86-	216,997.14-	49.41
TOTAL P-ACCT 05200	429,000.00-	30,706.59-	212,002.86-	216,997.14-	49.41
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	3,000.00-	507.31-	2,044.37-	955.63-	68.14
TOTAL P-ACCT 06200	3,000.00-	507.31-	2,044.37-	955.63-	68.14
TOTAL REVENUE	432,000.00-	31,213.90-	214,047.23-	217,952.77-	49.54
TOTAL ORG 2385	432,000.00-	31,213.90-	214,047.23-	217,952.77-	49.54

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FUND 025000 FOREIGN FIRE INSURANCE
 ORG 2599 FOREIGN FIRE INSURANCE

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 05200 STATE DISTRIBUTIONS					
05281 FIRE INSURANCE TAX	65,000.00-			65,000.00-	
TOTAL P-ACCT 05200	65,000.00-			65,000.00-	
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	100.00-		59.53-	40.47-	59.53
TOTAL P-ACCT 06200	100.00-		59.53-	40.47-	59.53
TOTAL REVENUE	65,100.00-		59.53-	65,040.47-	.09
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES			1,386.38	1,386.38-	
07504 UNIFORMS	5,000.00		7,776.89	2,776.89-	155.53
07539 SOFTWARE PURCHASES			2,284.48	2,284.48-	
TOTAL P-ACCT 07500	5,000.00		11,447.75	6,447.75-	228.95
P-ACCT 07700 OTHER EXPENSES					
07735 EDUCATIONAL TRAINING	8,000.00		500.00	7,500.00	6.25
07795 BANK & BOND FEES		570.00-			
TOTAL P-ACCT 07700	8,000.00	570.00-	500.00	7,500.00	6.25
P-ACCT 07800 RISK MANAGEMENT					
07802 OFFICIALS BONDS	500.00	570.00	570.00	70.00-	114.00
TOTAL P-ACCT 07800	500.00	570.00	570.00	70.00-	114.00
P-ACCT 07900 CAPITAL OUTLAY					
07918 GENERAL EQUIPMENT	48,000.00		8,192.82	39,807.18	17.06
TOTAL P-ACCT 07900	48,000.00		8,192.82	39,807.18	17.06
TOTAL EXPENDITURES	61,500.00		20,710.57	40,789.43	33.67
TOTAL ORG 2599	3,600.00-		20,651.04	24,251.04-	573.64-
TOTAL FUND 025000	3,600.00-		20,651.04	24,251.04-	573.64-

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FUND 032750 DS-1999 G.O. REFUNDING BD
ORG 3750 99 REFUNDING G.O. BONDS

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	100.00-	60.93-	344.85-	244.85	344.85
TOTAL P-ACCT 06200	100.00-	60.93-	344.85-	244.85	344.85
TOTAL REVENUE	100.00-	60.93-	344.85-	244.85	344.85
TOTAL ORG 3750	100.00-	60.93-	344.85-	244.85	344.85
TOTAL FUND 032750	100.00-	60.93-	344.85-	244.85	344.85

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FUND 032752 2003 G.O. BONDS
ORG 3752 2003 G.O. BONDS

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	50.00-	5.44-	30.83-	19.17-	61.66
TOTAL P-ACCT 06200	50.00-	5.44-	30.83-	19.17-	61.66
TOTAL REVENUE	50.00-	5.44-	30.83-	19.17-	61.66
TOTAL ORG 3752	50.00-	5.44-	30.83-	19.17-	61.66
TOTAL FUND 032752	50.00-	5.44-	30.83-	19.17-	61.66

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FUND 032755 2012A BOND FUND
ORG 3755 2012A BOND FUND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS		345.74-	1,430.79-	1,430.79	
TOTAL P-ACCT 06200		345.74-	1,430.79-	1,430.79	
P-ACCT 06900 TRANSFERS IN					
06965 CAPITAL FUNDS TRANSFER	320,288.00-	26,680.21-	160,081.26-	160,206.74-	49.98
TOTAL P-ACCT 06900	320,288.00-	26,680.21-	160,081.26-	160,206.74-	49.98
TOTAL REVENUE	320,288.00-	27,025.95-	161,512.05-	158,775.95-	50.42
P-ACCT 07700 OTHER EXPENSES					
07729 BOND PRINCIPAL PAYMENT	235,000.00			235,000.00	
07749 INTEREST EXPENSE	85,163.00		42,581.25	42,581.75	49.99
07795 BANK & BOND FEES	500.00		475.00	25.00	95.00
TOTAL P-ACCT 07700	320,663.00		43,056.25	277,606.75	13.42
TOTAL EXPENDITURES	320,663.00		43,056.25	277,606.75	13.42
TOTAL ORG 3755	375.00	27,025.95-	118,455.80-	118,830.80	31,588.21-
TOTAL FUND 032755	375.00	27,025.95-	118,455.80-	118,830.80	31,588.21-

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FUND 032757 2014B GO BOND FUND
 ORG 3757 2014B GO BOND FUND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS		373.67-	1,555.31-	1,555.31	
TOTAL P-ACCT 06200		373.67-	1,555.31-	1,555.31	
P-ACCT 06900 TRANSFERS IN					
06965 CAPITAL FUNDS TRANSFER	359,866.00-	30,148.54-	180,891.24-	178,974.76-	50.26
TOTAL P-ACCT 06900	359,866.00-	30,148.54-	180,891.24-	178,974.76-	50.26
TOTAL REVENUE	359,866.00-	30,522.21-	182,446.55-	177,419.45-	50.69
P-ACCT 07700 OTHER EXPENSES					
07729 BOND PRINCIPAL PAYMENT	230,000.00			230,000.00	
07749 INTEREST EXPENSE	131,782.00		66,366.25	65,415.75	50.36
07795 BANK & BOND FEES	400.00			400.00	
TOTAL P-ACCT 07700	362,182.00		66,366.25	295,815.75	18.32
TOTAL EXPENDITURES	362,182.00		66,366.25	295,815.75	18.32
TOTAL ORG 3757	2,316.00	30,522.21-	116,080.30-	118,396.30	5,012.10-
TOTAL FUND 032757	2,316.00	30,522.21-	116,080.30-	118,396.30	5,012.10-

Village of Hinsdale
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FUND 045300 CAPITAL PROJECT FUND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 05200 STATE DISTRIBUTIONS					
05256 NON-HOME RULE SALES TAX	1,568,000.00-	133,925.23-	798,545.22-	769,454.78-	50.92
05271 STATE/LOCAL & FED GRANTS	45,000.00-			45,000.00-	
TOTAL P-ACCT 05200	1,613,000.00-	133,925.23-	798,545.22-	814,454.78-	49.50
P-ACCT 05300 UTILITY TAXES					
05351 UTILITY TAX - ELECTRIC	272,600.00-	26,418.83-	141,792.13-	130,807.87-	52.01
05352 UTILITY TAX - GAS	95,600.00-		26,356.73-	69,243.27-	27.56
05353 UTILITY TAX - TELEPHONE	227,500.00-	20,620.54-	115,894.09-	111,605.91-	50.94
TOTAL P-ACCT 05300	595,700.00-	47,039.37-	284,042.95-	311,657.05-	47.68
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	20,000.00-	24,661.77-	129,330.75-	109,330.75	646.65
06402 PRIVATE CONTRIBUTIONS	105,000.00-	12,415.00-	12,415.00-	92,585.00-	11.82
06452 BOND PROCEEDS	15,000,000.00-		20,000,000.00-	5,000,000.00	133.33
06454 PREMIUM ON BONDS			264,711.75-	264,711.75	
TOTAL P-ACCT 06200	15,125,000.00-	37,076.77-	20,406,457.50-	5,281,457.50	134.91
P-ACCT 06900 TRANSFERS IN					
06905 CORPORATE FUND TRANSFER	1,720,000.00-	143,333.33-	859,999.98-	860,000.02-	50.00
TOTAL P-ACCT 06900	1,720,000.00-	143,333.33-	859,999.98-	860,000.02-	50.00
TOTAL REVENUE	19,053,700.00-	361,374.70-	22,349,045.65-	3,295,345.65	117.29
P-ACCT 07200 PROFESSIONAL SERVICES					
07202 ENGINEERING	1,256,100.00	263,653.67	526,136.92	729,963.08	41.88
TOTAL P-ACCT 07200	1,256,100.00	263,653.67	526,136.92	729,963.08	41.88
P-ACCT 07700 OTHER EXPENSES					
07750 BOND ISSUANCE COSTS			128,923.37	128,923.37-	
07752 UNDERWRITERS DISCOUNT			240,000.00	240,000.00-	
TOTAL P-ACCT 07700			368,923.37	368,923.37-	
P-ACCT 07900 CAPITAL OUTLAY					
07904 SIDEWALKS	105,000.00			105,000.00	
07906 STREET IMPROVEMENTS	11,654,000.00	1,253,247.35	6,524,986.18	5,129,013.82	55.98
07911 PARKING LOTS	1,970,000.00	191,723.50	272,130.50	1,697,869.50	13.81
07913 GRADE MILL IMPROVEMENTS	45,000.00		581,420.48	536,420.48-	1,292.04
TOTAL P-ACCT 07900	13,774,000.00	1,444,970.85	7,378,537.16	6,395,462.84	53.56
P-ACCT 08000 TRANSFERS OUT					
09032 DEBT SERVICE TRANSFER	1,239,703.00	180,827.83	916,174.41	323,528.59	73.90

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FUND 045300 CAPITAL PROJECT FUND
ORG 4505 INFRASTRUCTURE PROGRAM

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 05200 STATE DISTRIBUTIONS					
05256 NON-HOME RULE SALES TAX	1,568,000.00-	133,925.23-	798,545.22-	769,454.78-	50.92
05271 STATE/LOCAL & FED GRANTS	45,000.00-			45,000.00-	
TOTAL P-ACCT 05200	1,613,000.00-	133,925.23-	798,545.22-	814,454.78-	49.50
P-ACCT 05300 UTILITY TAXES					
05351 UTILITY TAX - ELECTRIC	272,600.00-	26,418.83-	141,792.13-	130,807.87-	52.01
05352 UTILITY TAX - GAS	95,600.00-		26,356.73-	69,243.27-	27.56
05353 UTILITY TAX - TELEPHONE	227,500.00-	20,620.54-	115,894.09-	111,605.91-	50.94
TOTAL P-ACCT 05300	595,700.00-	47,039.37-	284,042.95-	311,657.05-	47.68
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	20,000.00-	24,661.77-	129,330.75-	109,330.75	646.65
06402 PRIVATE CONTRIBUTIONS	105,000.00-	12,415.00-	12,415.00-	92,585.00-	11.82
06452 BOND PROCEEDS	15,000,000.00-		20,000,000.00-	5,000,000.00	133.33
06454 PREMIUM ON BONDS			264,711.75-	264,711.75	
TOTAL P-ACCT 06200	15,125,000.00-	37,076.77-	20,406,457.50-	5,281,457.50	134.91
P-ACCT 06900 TRANSFERS IN					
06905 CORPORATE FUND TRANSFER	1,720,000.00-	143,333.33-	859,999.98-	860,000.02-	50.00
TOTAL P-ACCT 06900	1,720,000.00-	143,333.33-	859,999.98-	860,000.02-	50.00
TOTAL REVENUE	19,053,700.00-	361,374.70-	22,349,045.65-	3,295,345.65	117.29
P-ACCT 07200 PROFESSIONAL SERVICES					
07202 ENGINEERING	1,256,100.00	263,653.67	526,136.92	729,963.08	41.88
TOTAL P-ACCT 07200	1,256,100.00	263,653.67	526,136.92	729,963.08	41.88
P-ACCT 07700 OTHER EXPENSES					
07750 BOND ISSUANCE COSTS			128,923.37	128,923.37-	
07752 UNDERWRITERS DISCOUNT			240,000.00	240,000.00-	
TOTAL P-ACCT 07700			368,923.37	368,923.37-	
P-ACCT 07900 CAPITAL OUTLAY					
07904 SIDEWALKS	105,000.00			105,000.00	
07906 STREET IMPROVEMENTS	11,504,000.00	1,253,247.35	6,524,986.18	4,979,013.82	56.71
07911 PARKING LOTS	1,970,000.00	191,723.50	272,130.50	1,697,869.50	13.81
07913 GRAVE MILL IMPROVEMENTS	45,000.00		581,420.48	536,420.48-	1,292.04
TOTAL P-ACCT 07900	13,624,000.00	1,444,970.85	7,378,537.16	6,245,462.84	54.15
P-ACCT 08000 TRANSFERS OUT					

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FUND 045300 CAPITAL PROJECT FUND
ORG 4510 OAK STREET BRIDGE

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 07900 CAPITAL OUTLAY					
07906 STREET IMPROVEMENTS	150,000.00			150,000.00	
TOTAL P-ACCT 07900	150,000.00			150,000.00	
TOTAL EXPENDITURES	150,000.00			150,000.00	
TOTAL ORG 4510	150,000.00			150,000.00	
TOTAL FUND 045300	3,116,103.00	2,128,077.65	9,259,273.79-	12,375,376.79	297.14-

FUND 061061 WATER & SEWER OPERATIONS
 ORG 6100 WATER & SEWER OPERATIONS

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
07399 MISCELLANEOUS CONTR SVCS	111,833.00	156.00	14,818.10	97,014.90	13.25
TOTAL P-ACCT 07300	4,479,683.00	404,654.53	2,137,332.09	2,342,350.91	47.71
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	13,000.00	1,084.87	6,839.85	6,160.15	52.61
07402 UTILITIES	60,100.00	3,006.73	16,274.08	43,825.92	27.07
07403 TELECOMMUNICATIONS	30,000.00	2,564.85	14,679.51	15,320.49	48.93
07405 DUMPING	18,850.00			18,850.00	
07406 CITIZEN INFORMATION	2,400.00		2,247.00	153.00	93.62
07419 PRINTING & PUBLICATIONS	600.00	243.00	243.00	357.00	40.50
07499 MISCELLANEOUS SERVICES	18,044.00	2,283.43	8,231.55	9,812.45	45.61
TOTAL P-ACCT 07400	142,994.00	9,182.88	48,514.99	94,479.01	33.92
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	550.00		161.88	388.12	29.43
07503 GASOLINE & OIL	9,000.00	915.49	4,770.32	4,229.68	53.00
07504 UNIFORMS	5,500.00	307.48	1,613.75	3,886.25	29.34
07505 CHEMICALS	6,000.00		6,105.00	105.00	101.75
07509 JANITOR SUPPLIES	675.00	10.59	441.72	233.28	65.44
07510 TOOLS	10,790.00	309.64	952.40	9,837.60	8.82
07518 LABORATORY SUPPLIES	400.00			400.00	
07520 COMPUTER EQUIP SUPPLIES	100.00			100.00	
07530 MEDICAL SUPPLIES	1,100.00	114.34	224.92	875.08	20.44
07599 MISCELLANEOUS SUPPLIES	1,050.00	35.08	276.20	773.80	26.30
TOTAL P-ACCT 07500	35,165.00	1,692.62	14,546.19	20,618.81	41.36
P-ACCT 07600 REPAIRS & MAINTENANCE					
07601 BUILDINGS	30,280.00	2,004.75	9,254.83	21,025.17	30.56
07602 OFFICE EQUIPMENT	450.00		398.27	51.73	88.50
07603 MOTOR VEHICLES	12,291.00	40.50	4,840.24	7,450.76	39.38
07604 RADIOS		493.00	708.00	708.00	
07608 SEWERS	14,961.00		1,228.78	13,732.22	8.21
07609 WATER MAINS	82,559.00	7,482.72	42,083.68	40,475.32	50.97
07614 CATCHBASINS	5,958.00		38.43	5,919.57	.64
07618 GENERAL EQUIPMENT	18,550.00	621.83	788.60	17,761.40	4.25
07699 MISCELLANEOUS REPAIRS	2,000.00		1,189.45	810.55	59.47
TOTAL P-ACCT 07600	167,049.00	10,642.80	60,530.28	106,518.72	36.23
P-ACCT 07700 OTHER EXPENSES					
07701 CONFERENCES/STAFF DEV	1,500.00			1,500.00	
07702 MEMBERSHIP/SUBSCRIPTIONS	7,912.00		7,009.00	903.00	88.58
07713 UTILITY TAX	403,000.00	36,433.10	225,449.65	177,550.35	55.94
07719 FLAGG CREEK SEWER CHARGE	400.00	132.30	487.69	87.69	121.92
07735 EDUCATIONAL TRAINING	765.00		194.50	570.50	25.42

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FUND 061061 WATER & SEWER OPERATIONS
ORG 6102 WATER & SEWER SERVICES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
P-ACCT 07000 PERSONAL SERVICES					
07001 SALARIES & WAGES	574,859.00	43,814.94	260,293.54	314,565.46	45.27
07002 OVERTIME	80,000.00	6,143.94	32,324.71	47,675.29	40.40
07005 LONGEVITY PAY	4,300.00			4,300.00	
07099 WATER FUND COST ALLOC.	1,145,634.00	95,469.53	572,817.18	572,816.82	50.00
07101 SOCIAL SECURITY	40,868.00	2,913.18	17,513.40	23,354.60	42.85
07102 IMRF	78,638.00	5,872.08	35,277.83	43,360.17	44.86
07105 MEDICARE	9,558.00	681.32	4,095.91	5,462.09	42.85
07111 EMPLOYEE INSURANCE	76,502.00	6,586.84	40,519.93	35,982.07	52.96
TOTAL P-ACCT 07000	2,010,359.00	161,481.83	962,842.50	1,047,516.50	47.89
P-ACCT 07200 PROFESSIONAL SERVICES					
07201 LEGAL EXPENSES	2,500.00			2,500.00	
07202 ENGINEERING	4,500.00	287.50	2,615.25	1,884.75	58.11
07299 MISC PROFESSIONAL SERVICE	11,477.00		3,488.40	7,988.60	30.39
TOTAL P-ACCT 07200	18,477.00	287.50	6,103.65	12,373.35	33.03
P-ACCT 07300 CONTRACTUAL SERVICES					
07306 BUILDINGS & GROUNDS	1,500.00	40.00	580.00	920.00	38.66
07307 CUSTODIAL	8,250.00	1,616.35	4,966.15	3,283.85	60.19
07309 DATA PROCESSING	11,100.00			11,100.00	
07330 DWC COST	4,347,000.00	402,842.18	2,116,967.84	2,230,032.16	48.69
07399 MISCELLANEOUS CONTR SVCS	111,833.00	156.00	14,818.10	97,014.90	13.25
TOTAL P-ACCT 07300	4,479,683.00	404,654.53	2,137,332.09	2,342,350.91	47.71
P-ACCT 07400 OTHER SERVICES					
07401 POSTAGE	13,000.00	1,084.87	6,839.85	6,160.15	52.61
07402 UTILITIES	60,100.00	3,006.73	16,274.08	43,825.92	27.07
07403 TELECOMMUNICATIONS	30,000.00	2,564.85	14,679.51	15,320.49	48.93
07405 DUMPING	18,850.00			18,850.00	
07406 CITIZEN INFORMATION	2,400.00		2,247.00	153.00	93.62
07419 PRINTING & PUBLICATIONS	600.00	243.00	243.00	357.00	40.50
07499 MISCELLANEOUS SERVICES	18,044.00	2,283.43	8,231.55	9,812.45	45.61
TOTAL P-ACCT 07400	142,994.00	9,182.88	48,514.99	94,479.01	33.92
P-ACCT 07500 MATERIALS & SUPPLIES					
07501 OFFICE SUPPLIES	550.00		161.88	388.12	29.43
07503 GASOLINE & OIL	9,000.00	915.49	4,770.32	4,229.68	53.00
07504 UNIFORMS	5,500.00	307.48	1,613.75	3,886.25	29.34
07505 CHEMICALS	6,000.00		6,105.00	105.00	101.75
07509 JANITOR SUPPLIES	675.00	10.59	441.72	233.28	65.44
07510 TOOLS	10,790.00	309.64	952.40	9,837.60	8.82
07518 LABORATORY SUPPLIES	400.00			400.00	
07520 COMPUTER EQUIP SUPPLIES	100.00			100.00	

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FUND 061061 WATER & SEWER OPERATIONS
ORG 6102 WATER & SEWER SERVICES

ACCT	ANNUAL BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR TO DATE	REMAINING BALANCE	PERCENT EXPENDED
09063 ALT REV BOND P/I TRANSFER	659,088.00	54,861.50	329,169.00	329,919.00	49.94
TOTAL P-ACCT 08000	1,459,088.00	54,861.50	329,169.00	1,129,919.00	22.55
TOTAL ORG 6102	9,192,026.00	704,921.06	3,968,195.47	5,223,830.53	43.17
GRAND TOTAL	9,192,026.00	704,921.06	3,968,195.47	5,223,830.53	43.17

FUND 061064 W/S 2008 BOND
 ORG 6400 W/S 2008 BOND

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS	250.00-	685.29-	2,987.27-	2,737.27	1,194.90
TOTAL P-ACCT 06200	250.00-	685.29-	2,987.27-	2,737.27	1,194.90
P-ACCT 06900 TRANSFERS IN					
06961 WATER O & M TRANSFER	492,950.00-	41,016.67-	246,100.02-	246,849.98-	49.92
TOTAL P-ACCT 06900	492,950.00-	41,016.67-	246,100.02-	246,849.98-	49.92
TOTAL REVENUE	493,200.00-	41,701.96-	249,087.29-	244,112.71-	50.50
P-ACCT 07700 OTHER EXPENSES					
07729 BOND PRINCIPAL PAYMENT	455,000.00			455,000.00	
07749 INTEREST EXPENSE	37,200.00		18,600.00	18,600.00	50.00
07795 BANK & BOND FEES	400.00			400.00	
TOTAL P-ACCT 07700	492,600.00		18,600.00	474,000.00	3.77
TOTAL EXPENDITURES	492,600.00		18,600.00	474,000.00	3.77
TOTAL ORG 6400	600.00-	41,701.96-	230,487.29-	229,887.29	38,414.54
TOTAL FUND 061064	600.00-	41,701.96-	230,487.29-	229,887.29	38,414.54

FUND 095000 CAPITAL RESERVE
 ORG 9500 CAPITAL RESERVE

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
P-ACCT 06200 OTHER INCOME					
06221 INTEREST ON INVESTMENTS		1,873.90-	10,287.63-	10,287.63	
TOTAL P-ACCT 06200		1,873.90-	10,287.63-	10,287.63	
P-ACCT 06900 TRANSFERS IN					
06999 LIBRARY OPER TRANSFER	163,745.00-			163,745.00-	
TOTAL P-ACCT 06900	163,745.00-			163,745.00-	
TOTAL REVENUS	163,745.00-	1,873.90-	10,287.63-	153,457.37-	6.28
P-ACCT 07700 OTHER EXPENSES					
07748 LOAN PRINCIPAL	50,000.00		50,000.00		100.00
07749 INTEREST EXPENSE	985.00	49.25-	935.75	49.25	95.00
TOTAL P-ACCT 07700	50,985.00	49.25-	50,935.75	49.25	99.90
P-ACCT 07900 CAPITAL OUTLAY					
07909 BUILDINGS	125,000.00		1,813.27	123,186.73	1.45
TOTAL P-ACCT 07900	125,000.00		1,813.27	123,186.73	1.45
TOTAL EXPENDITURES	175,985.00	49.25-	52,749.02	123,235.98	29.97
TOTAL ORG 9500	12,240.00	1,923.15-	42,461.39	30,221.39-	346.90
TOTAL FUND 095000	12,240.00	1,923.15-	42,461.39	30,221.39-	346.90

FUND 099000 LIBRARY OPERATIONS
 ORG 9900 LIBRARY OPERATIONS

ACCT	ANNUAL BUDGET	REVENUE/EXPENSE THIS PERIOD	REVENUE/EXPENSE YEAR TO DATE	REMAINING BALANCE	% RECEIVED/ EXPENDED
07114 STAFF DEVLPT/CONFERENCES	24,000.00	3,207.33	9,749.86	14,250.14	40.62
07115 STAFF RECOGNITION	3,000.00	202.67	1,148.43	1,851.57	38.28
TOTAL P-ACCT 07000	1,866,119.00	139,623.11	819,042.33	1,047,076.67	43.89
P-ACCT 07120 GENERAL RESOURCES & SERV					
07121 MARKETING	36,000.00	1,050.12	19,416.26	16,583.74	53.93
07125 LIBRARY PROGRAMS - YOUTH	24,000.00	2,150.69	14,714.97	9,285.03	61.31
07126 LIBRARY PROGRAMS - ADULT	9,000.00	517.15	6,890.14	2,109.86	76.55
07127 YOUTH MATERIALS	67,250.00	4,211.80	22,857.79	44,392.21	33.98
07128 ADULT MATERIALS	186,000.00	10,398.04	115,084.70	70,915.30	61.87
07130 PERIODICALS	18,000.00	110.91	16,303.94	1,696.06	90.57
07134 EBOOKS	50,000.00	3,184.86	21,302.68	28,697.32	42.60
07135 TECHNICAL SERV SUPPLIES	15,000.00	158.67	6,594.21	8,405.79	43.96
TOTAL P-ACCT 07120	405,250.00	21,782.24	223,164.69	182,085.31	55.06
P-ACCT 07140 COMPUTER RESOURCES & SERV					
07144 HARDWARE/SOFTWARE	26,552.00	47.35	9,670.63	16,881.37	36.42
07146 COMPUTER SUPPORT-MAINT	73,952.00	9,897.46	35,208.09	38,743.91	47.60
TOTAL P-ACCT 07140	100,504.00	9,850.11	44,878.72	55,625.28	44.65
P-ACCT 07160 BUILDING & CUSTODIAL					
07161 CUSTODIAL	30,000.00	5,247.64	14,740.82	15,259.18	49.13
07163 UTILITIES	13,000.00	1,000.00	6,000.00	7,000.00	46.15
07165 JANITORIAL-MAINT SUPPLIES	6,500.00	510.56	2,621.32	3,878.68	40.32
07167 MAINTENANCE CONTRACTS	8,000.00		2,961.34	5,038.66	37.01
07169 MISC REPAIRS-IMPROVEMENTS	38,000.00	466.00	6,987.19	31,012.81	18.38
TOTAL P-ACCT 07160	95,500.00	7,224.20	33,310.67	62,189.33	34.88
P-ACCT 07180 OPERATIONS SUPPORT & MISC					
07181 LEGAL EXPENSES	5,500.00		68.04	5,431.96	1.23
07182 PLANNING SERVICES	11,000.00			11,000.00	
07183 MISC CONTRACTUAL SERVICES	12,000.00	642.00	5,846.00	6,154.00	48.71
07184 POSTAGE	650.00		514.44	135.56	79.14
07185 TELEPHONE	6,000.00	423.08	3,618.26	2,381.74	60.30
07186 ACCOUNTING	52,061.00	2,300.17	16,301.02	35,759.98	31.31
07187 MISC SERVICES	1,500.00		110.53	1,389.47	7.36
07188 OFFICE SUPPLIES	13,000.00	573.28	4,937.46	8,062.54	37.98
07189 COPIER SUPPLIES	1,350.00	252.20	529.74	820.26	39.24
07191 OFFICE EQUIP MAINTENANCE	3,000.00		1,423.89	1,576.11	47.46
07192 MEMBERSHIPS-BOARD DEVT	3,000.00		622.56	2,377.44	20.75
07193 SPECIAL EVENTS	9,000.00	2,918.99	6,148.19	2,851.81	68.31
07195 HELEN O'NEILL SCHOLARSHIP	500.00		500.00		100.00
07197 FRIENDS PLEDGES EXP		426.59	3,126.59	3,126.59	
07199 MISC EXPENSES	1,000.00			1,000.00	



MEMORANDUM

DATE: December 7, 2018

TO: Thomas K. Cauley, Village President
Village Board of Trustees
Kathleen A. Gargano, Village manager

FROM: Brian King, Chief of Police

RE: Executive Summary – Police Department Activity October & November

Please find the activity report attached showing data for October and November. There are no significant public safety concerns. The offender in one residential burglary that occurred during the rating period has been identified as a Chicago resident with an extensive criminal history. Charges against that individual are pending.

Please see me if you have any questions or concerns.



POLICE ACTIVITY OVERVIEW					
	Nov. 2018	Oct. 2018	Sept. 2018	YTD	2017 Totals
Total Calls For Service (CFS)*	1,289	1,353	1,389	14,691	16,451
Total Arrests	25	27	13	248	308
Total Traffic Stops*	329	348	374	3,802	5,172
Total Traffic Violations**	420	432	414	4,798	5,781

* CFS& Arrest totals are updated as they are dispositioned by the primary officer. Totals may not reflect the total at the time of the report query.

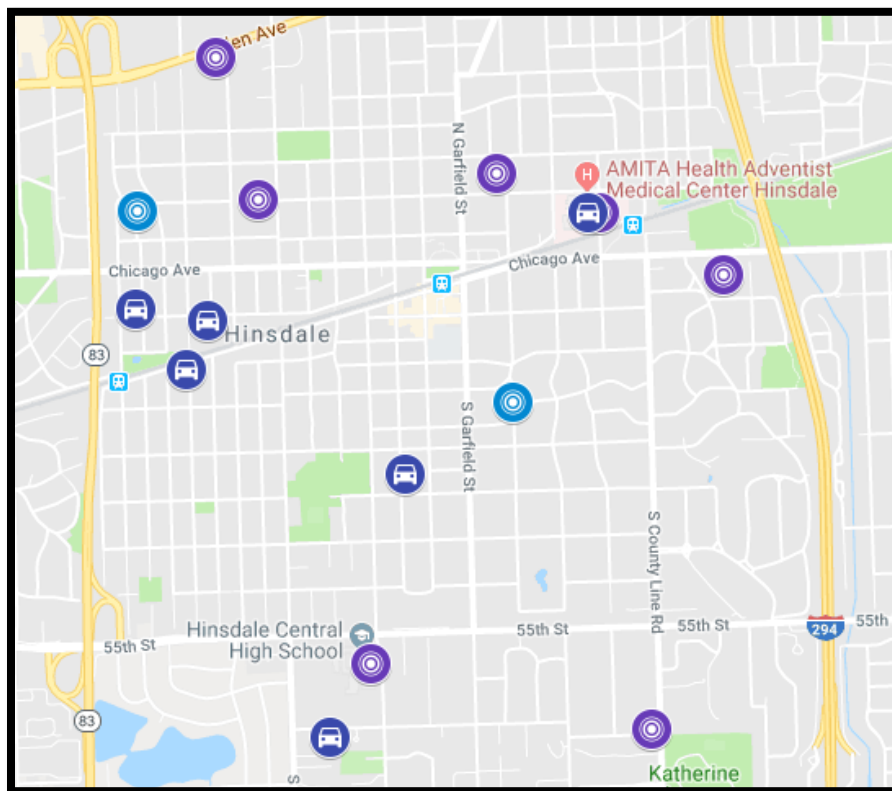
** (Includes warnings and citations)




SELECTED OFFENSES (Based on Case Report Totals)					
	Nov. 2018	Oct. 2018	Sept. 2018	YTD	5 Year Average
Burglary					
Motor Vehicles	6	0	5	47	36
Residential	0	1	0	16	13
Other	2	1	1	7	10
Theft					
Auto Theft	0	0	0	13	8
Theft	14	8	4	79	90
Other					
Assault/Battery	8	4	1	41	50
Robbery	0	0	0	0	5

ARREST ACTIVITIES			
	Nov. 2018	Oct. 2018	Sept. 2018
Battery	2	0	1
Disorderly Conduct	0	0	1
Domestic Battery/Trouble	2	0	0
Driving Under the Influence – Alcohol	8	9	2
Harassment by Telephone	0	0	1
Hit and Run	0	0	0
Illegal Consumption of Alcohol by Minor	1	2	0
Obstructing Identification	1	0	1
No Driver's License	5	1	3
Possession of Cannabis 30gm and under	1	0	0
Possession of Controlled Substance	1	1	0
Suspended or Revoked Driver's License	4	9	3
Violation of Order of Protection	0	2	1
Zero Tolerance	0	2	0
TOTAL ARRESTS	25	27	13

**TRAFFIC SAFETY STUDIES**

- **Fourth and Bodin** – A preliminary intersection study was initiated at the request of a local resident. The study will determine if the MUTCD warrants are met to install or change the traffic control devices at the intersection. The study remains on-going.
- **Uncontrolled Intersections on Northeast Side of Town** – Preliminary intersection studies were initiated at the request of multiple concerned residents regarding uncontrolled intersections near the northeast side of town. The studies will determine if the MUTCD warrants are met to install a traffic control device at any of the intersections. The studies remain on-going.
- **Park Between Fourth and Seventh** – Preliminary intersection studies were initiated at the request of a local resident regarding these intersections. The studies will determine if the MUTCD warrants are met to install or change the traffic control devices at any of the intersections. The studies remain on-going.

CRIME MAP

-  Burglary to Motor Vehicle
-  Burglary (Other)
-  Theft



MEMORANDUM

DATE: December 18, 2018

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: November Staff Report

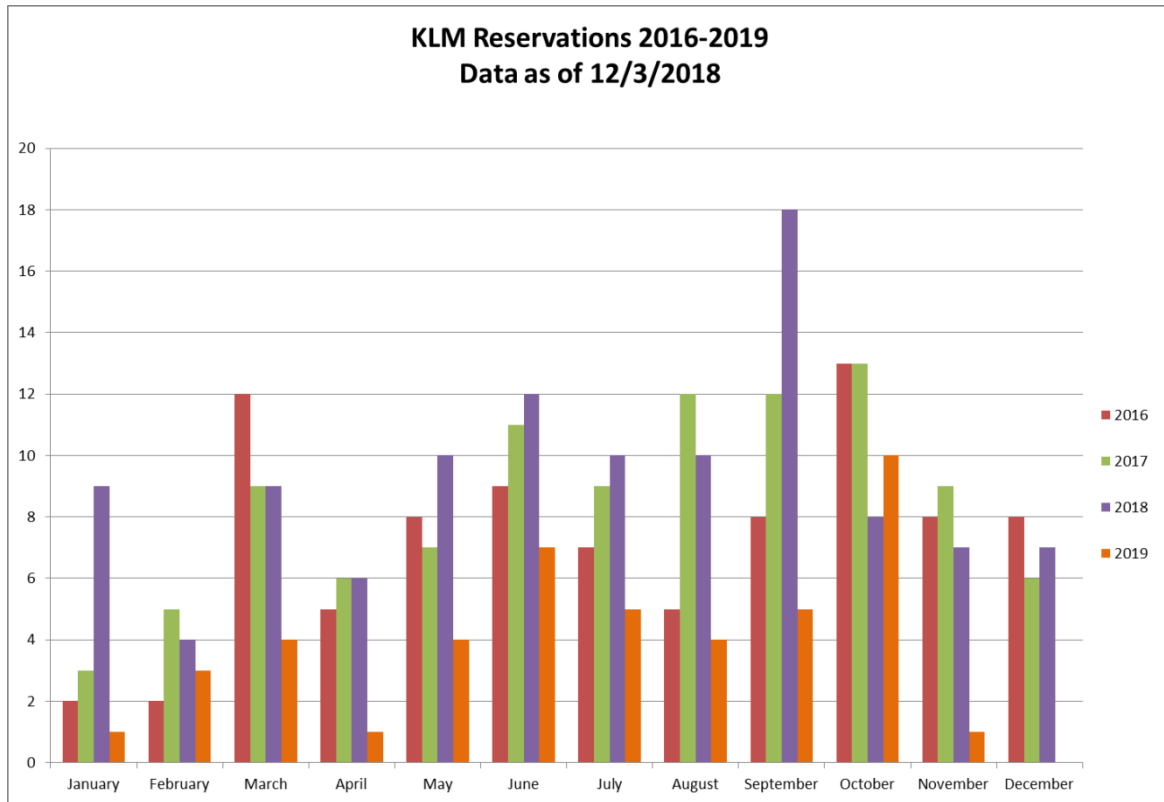
The following is a summary of activities completed by the Parks & Recreation Department during the month of November.

Katherine Legge Memorial Lodge

Preliminary gross rental and catering revenue for the fiscal year to-date is \$123,929. Rental revenue for the sixth month of the 2018/19 fiscal year is \$12,770. In October, there were seven events held at the Lodge, which is five less than the previous year. Expenses for October are currently down 24% (\$4,665) over the prior year; this is primarily due to timing projects and invoices.

REVENUES	October		YTD		Change Over the Prior year	2018-19 Annual Budget	FY 18-19 % of budget	2017-18 Annual Budget	FY 17-18 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$15,180	\$12,770	\$86,365	\$109,429	\$23,064	\$150,000	73%	\$160,000	54%
Caterer's Licenses	\$500	\$500	\$11,500	\$14,500	\$3,000	\$13,000	112%	\$11,000	105%
Total Revenues	\$15,680	\$13,270	\$97,865	\$123,929	\$26,064	\$163,000	76%	\$171,000	57%
EXPENSES	October		YTD		Change Over the Prior year	2018-19 Annual Budget	FY 18-19 % of budget	2017-18 Annual Budget	FY 17-18 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$20,007	\$15,342	\$68,843	\$68,709	(\$134)	\$195,839	35%	\$197,651	35%
Net	(\$4,327)	(\$2,072)	\$29,022	\$55,220	\$26,198				

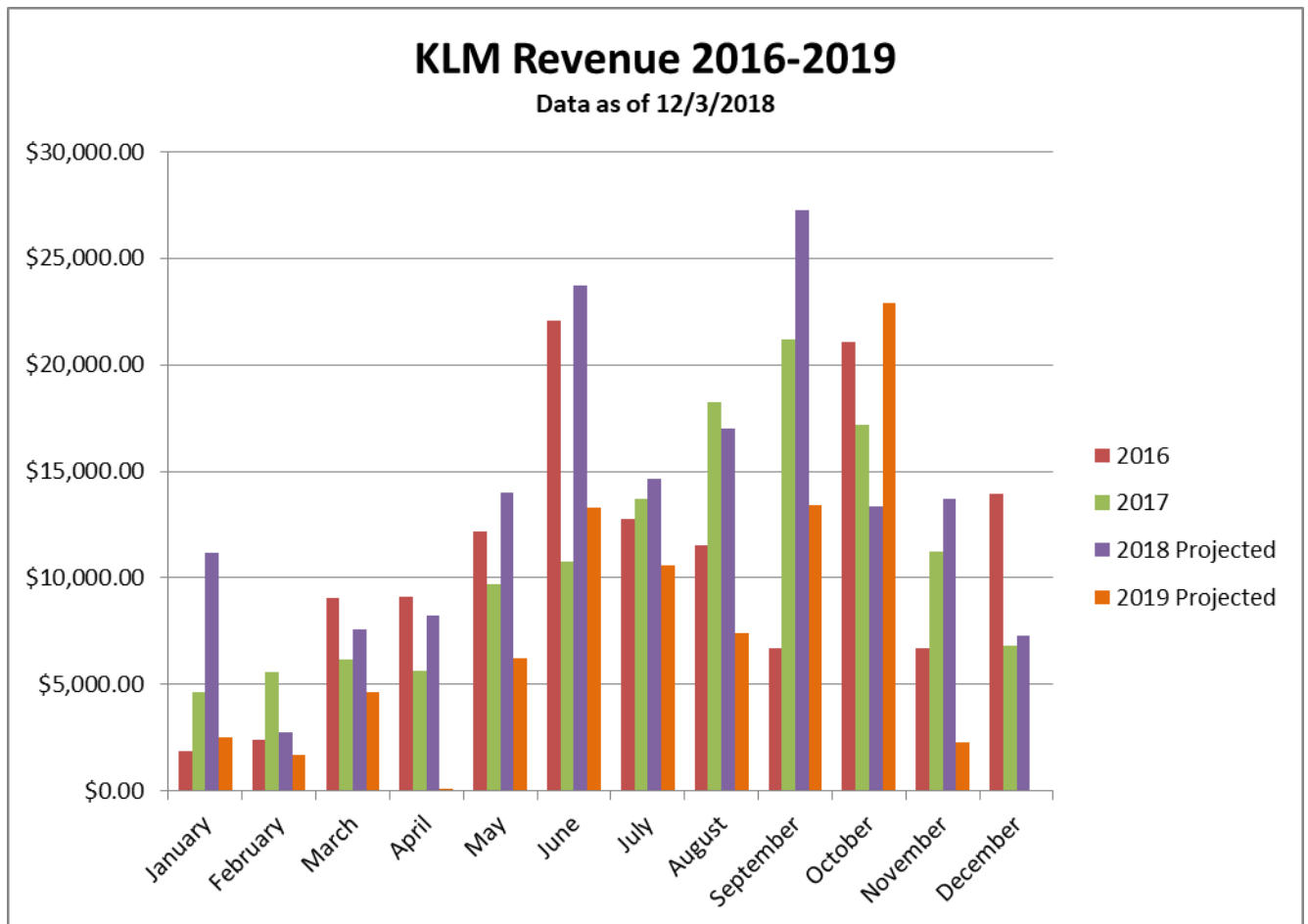
MEMORANDUM



KLM Gross Monthly Revenues								
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY	2018/19 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,725	\$ 13,675
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,495	\$ 23,045
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 15,000	\$ 16,874
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 11,500	\$ 18,555	\$ 15,205
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 12,645	\$ 15,410	\$ 27,860
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,045	\$ 15,180	\$ 12,770
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	\$ 12,500	
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	\$ 8,125	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	\$ 18,089	
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	\$ 2,495	
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	\$ 8,045	
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	\$ 7,482	
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,360	\$ 143,101	\$ 109,429

MEMORANDUM

The graph below shows the past three years of lodge revenue and the upcoming year's projection. Future predictions are based on the average revenue from the event type. Also included below are charts indicating the number of reservations and reservation type by month. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.



Staff is currently working with the approved marketing plan for the 2018/19 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. A sub-committee was started and will hold its third meeting on December 13th. The committee is working on expanding the detailed marketing plan, specific to KLM; including rebranding marketing materials.



MEMORANDUM

Upcoming Brochure & Activities

Brochure & Programming

The winter/spring brochure was delivered to residents homes on Monday, December 3rd. Registration began on Monday, December 10th. A few highlights of new items include; extended season hours at the pool, field hockey classes, new teen programming and new adult programming.

Special Events

The next special event is the Holiday Express on December 16th. Holiday Express participants will ride the Metra train from Hinsdale to Aurora, where they disembark and enter the Roundhouse (aka North Pole). There they will have breakfast or lunch, complete crafts, watch a magic show, meet Santa and take pictures before riding back to the Hinsdale station.

Breakfast with Santa was held on December 1st. Participants enjoyed a full breakfast with Santa and Mrs. Claus, as well as crafts and photos. The event was well attended with over 90 people, a lot of positive feedback was received.

Field & Park Updates

Fields/Parks

All fields and bathrooms are closed for the winter season. Both will reopen on April 1st, weather permitting.

Ice Rink

The liner for the ice rink at Burns Field has been ordered and delivered to Public Services. Once the temperatures are below 32 degrees they will begin to set it up. Due to the size and depth, six or more days consecutively below 32 degrees is required for appropriate freezing. Anticipated opening date is December 15th, weather permitting.

Residents around Melin Park have again requested to set up the smaller rink in the park. The Village Board approved this item and residents will start the set up when temperatures are appropriate. Due to the much smaller size of this rink, they need fewer consecutively cold days to freeze. Village staff will inspect and approve the rink prior to utilization.

Platform Tennis

Memberships

Renewal letters were sent out to past members in late August. This was three weeks later than the normal timeframe due to pricing discussions with HPTA and the Village Board. Pricing for the 2018/19 season increased as indicated in the chart below. A late of \$50 is now being charged for all registrations. Current year-to-date membership revenue in comparison to the same period of the previous year is indicated in the chart below.

Platform Tennis Membership Summary

	2017						2018						
Memberships as of 3/27/18	2017 Fees	New Members	Renewal Members	Total Members	Revenue YTD	2018 Fees	New Members	Renewal Members	Total Members	Change over Prior Year	Revenue YTD	Change over Prior Yr.	% of Change Over Prior Year
Resident Individual	\$200	10	53	63	\$12,600	\$250	11	42	53	-10	\$13,250	\$650	5%
Resident Family	\$250	5	20	25	\$6,250	\$300	5	11	16	-9	\$4,800	-\$1,450	-23%
Resident Secondary	\$0	14	53	67	\$0	\$0	18	23	41	-26	\$0	\$0	0%
Resident Total		29	126	155	\$18,850		34	76	110	-45	\$18,050	-\$800	-4%
Non-Resident Individual	\$300	16	96	112	\$33,600	\$375	39	86	125	13	\$46,875	\$13,275	40%
Non-Resident Family	\$375	3	21	24	\$9,000	\$450	3	22	25	1	\$11,250	\$2,250	25%
Non-Resident Secondary	\$0	18	48	66	\$0	\$0	18	37	55	-11	\$0	\$0	0%
Non-Resident Total		37	165	202	\$42,600		60	145	205	3	\$58,125	\$15,525	36%
Total Lifetime Members		0	227	227	\$0		0	205	205	-22	\$0	\$0	0%
Res League Players 10 Visit	\$100	3	0	3	\$300	\$125	2	0	2	-1	\$250	-\$50	-17%
NR League Players 10 Visit	\$150	2	0	2	\$300	\$188	3	1	4	2	\$752	\$452	151%
10 Visit Total				5	\$600		5	1	6	1	\$1,002	\$402	67%
Total Memberships/Revenue		71	518	589	\$62,050		99	426	526	-63	\$77,177	\$15,127	24%



MEMORANDUM

DATE: December 18, 2018

TO: Kathleen A. Gargano, Village Manager

CC: President Cauley and the Village Board of Trustees

FROM: Anna Martch, Economic Development and Communications Specialist
Emily Wagner, Administration Manager

RE: November Economic Development Monthly Report

The following economic development updates are for your review:

- The Economic Development Commission (EDC) meeting scheduled for November 27 was cancelled due to no quorum. The next scheduled meeting was December 18 but was cancelled due to the rescheduled Village Board meeting.
- On November 1, staff attended a Chamber of Commerce Board Meeting to discuss the upcoming Christmas Walk event, to plan for the upcoming 2019 year and to review Chamber bylaws.
- On November 5, staff met with a local broker and the Building Department to discuss possible ways to utilize the vacant building on the KLM property. Village staff is currently reviewing the land deed to understand what opportunities would be feasible.
- On November 6, staff met with the Police Department to discuss a partial closure of Village Place for the Holiday Shop Hop ice sculpture demonstrations on December 13.
- On November 15, staff attended the Chamber of Commerce marketing and membership meeting to discuss new ideas to improve the farmers market, small business Saturday and the Christmas walk event.
- On November 15, staff partnered with the Chamber of Commerce to deliver small business Saturday marketing materials to the individual retail businesses. On Small Business Saturday, our local businesses passed out the promotional items to their customers as a thank you for shopping local this holiday season.
- Throughout the month of November, staff has been working with Tim King from Hitchcock Design Group to discuss obtaining a quote for the Village's capital plan to design a parking deck beautification project complete with a pedestrian friendly walkway, signage and lighting.
- On November 30, staff attended the Hinsdale Christmas Walk to assist with the holiday tree lighting ceremony.
- During the month of November:
 1. Staff put together a new employee guide that highlights both part-time and full-time employee benefits. This guide will be given to all new employees to help them better understand their employment benefits.
 2. Staff worked on marketing the Small Business Saturday event. Small Business Saturday is an annual shopping day to support local businesses in the community.



MEMORANDUM

3. Staff worked on creating an entirely new event called, Hinsdale Holiday Shop Hop that took place on December 13 from 4:00 p.m. to 8:00 p.m. Shoppers enjoyed strolling holiday carolers and watched a professional carve ice sculptures that will remain in downtown throughout the holiday season.
- During the month of November the following businesses opened:
 1. Nails by Nono at 36 E. Hinsdale Avenue #10
 2. Mucci di Firenze at 16 E. First Street
 3. Melissa Happel, CLMT, BCTMB at 36 E. Hinsdale Avenue #12
 4. Pure Skin by Peg at 36 E. Hinsdale Avenue #11