



MEETING AGENDA

VILLAGE BOARD OF TRUSTEES
Tuesday, October 3, 2017
7:30 P.M.
MEMORIAL HALL – MEMORIAL BUILDING
(Tentative & Subject to Change)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

- a) Regular Meeting of September 19, 2017
- b) Closed Session of September 5, 2017

4. CITIZENS' PETITIONS (Pertaining to items appearing on this agenda)*

5. VILLAGE PRESIDENT'S REPORT

6. FIRST READINGS - INTRODUCTION

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by **.)*

Administration & Community Affairs (Chair Hughes)

- a) Approve payment of \$22,000 to Chapman & Cutler, LLP for Bond Counsel Fees Related to the 2017A General Obligation (Sales Tax Alternate Revenue Source) Bond Issue and to Accept a Fee Quote of \$22,000 for each of the two (2) Subsequent Bond Issues Expected in 2018 and 2019
- b) Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 22, 2015

Environment & Public Services (Chair Byrnes)

- c) Award Bid #1637 Holiday Lighting and Decorating to Wingren Landscape for Village holiday lighting and decorating in the base bid amount of \$22,475 with the intention to utilize the full budget of \$28,000 for purchase of replacement and additional light strands

Zoning & Public Safety (Chair Stifflear)

- d) Approve an Ordinance approving a Site Plan and Exterior Appearance Plan for an exterior addition - Kramer Foods – 16 Grant Square

- e) Approval of an Intergovernmental Agreement with DuPage County and the Emergency Telephone System Board to participate in a county-wide police records management and report writing system

7. CONSENT AGENDA

*All items listed below have previously had a First Reading of the Board or are considered Routine*** and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

Administration & Community Affairs (Chair Hughes)

- a) Approval and payment of the accounts payable for the period of September 19, 2017 to October 3, 2017, in the aggregate amount of \$2,002,303.66 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk***
- b) Approve a Contract with Mac Strategies Group, Inc., Chicago Illinois at an amount not to exceed \$6,500 per month for the period of September 19, 2017 through December 19, 2017 for lobbyist services related to the Illinois State Tollway Authority expansion project (*First Reading – September 19, 2017*)

8. SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included on the Non-Consent Agenda that have not had the benefit of a First Reading due to emergency nature or time sensitivity. *****

Zoning & Public Safety (Chair Stifflear)

- a) Approve an Ordinance Amending Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) of the Village Code of Hinsdale (*First Reading – September 5, 2017*)

9. DISCUSSION ITEMS

- a) Text Amendment/Special Use to allow a driving school in the O-2 District or the B-1 District
- b) Construction update
- c) Update on proposed I-294 Tollway expansion

10. DEPARTMENT AND STAFF REPORTS

- a) Community Development
- b) Economic Development
- c) Parks & Recreation

11. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

12. OTHER BUSINESS

13. NEW BUSINESS

14. CITIZENS’ PETITIONS (Pertaining to any Village issue)*

15. TRUSTEE COMMENTS

16. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

17. ADJOURNMENT

*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

******Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

*******Items included on the Non-Consent Agenda due to “emergency nature or time sensitivity” are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Darrell Langlois, ADA Coordinator, at 630-789-7014 **or by TDD at 630-789-7022** to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Website <http://villageofhinsdale.org>

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
September 19, 2017**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, September 19, 2017 at 7:32 p.m., roll call was taken.

Present: President Tom Cauley and Trustees Christopher Elder, Michael Ripani, Luke Stifflear, Gerald J. Hughes and Neale Byrnes

Absent: Trustee Matt Posthuma

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Brian King, Fire Chief John Giannelli, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Peluso, Administration Manager Emily Wagner, Management Analyst Jean Bueche and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance

APPROVAL OF MINUTES

Trustee Elder moved to **approve the minutes of the regular meeting of September 5, 2017, as presented.** Trustee Ripani seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustee Posthuma

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

None.

APPROVAL OF AN AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE MANAGER AND THE VILLAGE OF HINSDALE

President Cauley introduced the item stating that the third amendment to Village Manager Kathleen A. Gargano's employment contract was discussed by the Board in closed session on September 5, 2017. He has reviewed the document and confirmed that the terms of the amendment are reflected correctly in the agreement document. Trustee Byrnes moved **Approval of an Amendment to the Employment Agreement between the Village Manager and the Village of Hinsdale**. Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustee Posthuma

Motion carried.

FIRST READINGS - INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve a Contract with Mac Strategies Group, Inc., Chicago Illinois at an amount not to exceed \$6,500 per month for the period of September 19, 2017 through December 19, 2017 for lobbyist services related to the Illinois State Tollway Authority expansion project**

Trustee Hughes introduced the item regarding a contract with an advisory firm to help with discussions with the tollway. The Village engaged this firm three months ago, when it was expected that was the appropriate time line for the planning and approval of the tollway expansion. However, the time has lengthened, and the Village would like to continue to use their services moving forward. To date, they have done good work establishing channels of communication with key decision makers, and been effective laying out our case and concerns. The Village needs someone on the job to monitor and actively communicate our interests. He believes there is a certain amount of work that needs to be done, the time line is doubled, but he is concerned the Village won't get double the work. Village Manager Gargano recommends a shorter contract term to watch what is going on. President Cauley added the tollway is likely to come out with a proposal in the fall, and the Village needs somebody in Springfield who knows legislators and will use their influence on our behalf.

The Board agreed to move this item to the consent agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Ripani moved **Approval and payment of the accounts payable for the period of September 5, 2017, to September 19, 2017, in the aggregate amount of \$1,506,600.69 as**

set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustee Posthuma

Motion carried.

Trustee Stifflear asked that the following item be removed from the consent agenda for separate discussion.

Zoning & Public Safety (Chair Stifflear)

- b) **Approve an Ordinance Amending Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) of the Village Code of Hinsdale (*First Reading – September 5, 2017*)**

Trustee Stifflear reintroduced the item because there was feedback from residents that thought the ordinance restricted religious or political people. He read the section added to the ordinance to clarify this is not the case, and recapped the other changes included in this ordinance. It was confirmed that staff believes these changes represent industry best practices and constitutional protection. President Cauley recommended the ordinance specifically state it is not intended to prohibit political or religious proselytism, but is intended to stop collection for business. He believes the reference back to First Amendment is not clear enough. Police Chief Brian King said he will adjust the language with the Village attorney and bring the item back to the Board.

No action was taken; the Board agreed to move this item forward for another second reading at their next meeting.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Zoning & Public Safety (Chair Stifflear)

- a) **Approve an Ordinance Approving a Special Use Permit to Operate a Physical Fitness Facility in the B-1 Community Business Zoning District at 5819 S. Madison Street (*First Reading – September 5, 2017*)**

Trustee Stifflear introduced the item and reminded the Board this property is part of a strip mall located south of Hinsdale Central’s football field. No residents spoke against this proposal at the Plan Commission and it was unanimously approved. The applicants made a presentation to the Village Board at their last meeting, and there were no objections.

Trustee Elder moved to **Approve an Ordinance Approving a Special Use Permit to Operate a Physical Fitness Facility in the B-1 Community Business Zoning District at 5819 S. Madison Street.** Trustee Ripani seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustee Posthuma

Motion carried.

DISCUSSION ITEMS

a) Construction update

Director of Public Services George Peluso reported everything is still on schedule and ALamp anticipates finishing in the middle of November.

b) Update on proposed I-294 Tollway expansion

President Cauley said more information is expected mid-November.

DEPARTMENT AND STAFF REPORTS

- a) Treasurer's
- b) Police
- c) Fire
- d) Public Services, (*July and August*)
- e) Engineering

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

Mr. Bob Schultz, 733 S. Grant Street, addressed the Board on behalf of his in-laws, Dr. & Mrs. Warren Furey who reside at 244 E. First Street. He reported that Mr. John Bohnen (230 E. First Street) has begun construction of a 5-6' foot iron 'wall' on the front and side yard of his property, the only such fence of this type in this area. As Chair of the Historic Preservation Commission, Mr. Bohnen recommended this change. The matter was a first reading at the May 3rd meeting of the Village Board, and was passed on May 17th. It was 36 days from introduction by Mr. Bohnen to approval by the Village Board. Mr. Schultz expressed concern that this matter was not given public notice, nor did Mr. Bohnen represent that this ordinance was written for himself. Further, he asked the Village to halt construction, so that neighbors can be heard. It is his understanding that new structures must go before Historic Preservation Commission when the property is located in the historic district. He doesn't understand why this was bypassed. He described the

'wall' as unsightly, and noted the only other two properties that have these types of fences are truly estates.

President Cauley responded that this change to the municipal code was handled exactly like all ordinances; it received two readings by the Village Board and was published in the agenda each time. Mr. Schultz reiterated that neighbors were not notified. Director of Community Development Robb McGinnis explained this fence issue did not need to be noticed as a public hearing, and only new single-family, demolitions and signage are being sent to the Historic Preservation Commission at this time. Village Manager Gargano said an evaluation was done, and not everything is going to the Historic Preservation Commission because the burden would be too great a workload for the commission. She added that at the November 17, 2015 meeting of the Village Board there was a discussion on this issue. In March of 2016, the HPC discussed the matter, and a final recommendation was made to the Village Board in May 2016. Mr. Schultz believes the April 11th memo to the Board requesting this change and making the recommendation should have included a disclosure from Mr. Bohnen that this would be a benefit to him. Ms. Gargano reminded Mr. Schultz that she would do what she told him in an earlier email today, staff will look into the timeline on this matter and determine what happened as quickly as possible.

Trustee Stifflear noted that all the agendas were posted, and a fence that is consistent with a lawful ordinance is a permitted right of a land owner. Trustee Hughes commented that if there is maneuverability in the process, that might be advisable to avoid impropriety because this matter involves the HPC Chair. He also acknowledged the Furey's would be shocked by this change to the streetscape. It is imposing. Mr. McGinnis commented that the only items that go to the HPC are landmarked properties; however, Mr. Schultz disagreed and said any new structure in the preservation district goes to the HPC. Ms. Gargano commented this issue won't be resolved this evening, she has reached out to the Village Attorney for guidance; staff will research the matter and get the facts.

Mr. John Kayser, 225 E. First Street, addressed the Board stating he lives across the street from the Bohnens. He recalls that 8-10 years ago, Mr. Bohnen asked for a variation to install this type of fence and neighbors objected to it at the time. Following that, the application was withdrawn. Mr. Kayser stated he is opposed to the fence. It sounds to him like the code requirement is to go to HPC, but because of practical reasons we don't do that. He thinks that gives the Board the right to send it to the HPC.

President Cauley said in the interim he is concerned about a stop work order in this case, but if it can be put on the HPC agenda, we can look into that. Mr. Kayser said he is disappointed that in the past neighbors had input, but now they don't.

President Cauley asked if we were to follow code, and not have a practical limitation, would this matter go to HPC. Mr. McGinnis said the letter of the code states anything in the Robbins district and Central Business District would be sent to the HPC for a non-binding opinion. Trustee Elder commented that with these circumstances it should be sent to the HPC. President Cauley reiterated the ordinance is on the books, but if residents are upset we should do something to make sure they feel the process is correct. He added the Village could ask Mr. Bohnen nicely if he will stop the work, but we can't force him.

Trustee Stifflear added a resident has a right to a fence within certain guidelines; Mr. Bohnen has met the guidelines, however, he does not want to mislead residents. This particular fence would go to the HPC only because of the district in which it is located.

Dr. Anne Furey Schultz, 733 S. Grant Street, addressed the Board with two comments. First, she referenced the house to the right of her parents' home, which was formerly the coach house to her parents' home. A request by the owner to restore the property went to John Bohnen's HPC and they beat it to death for months and months at great cost to the owner. She believes anybody who lives in that district believes they are at the mercy of Mr. Bohnen, and yet the Village allowed him this pass to build this fence. Secondly, she read emails between her father and Mr. Bohnen which indicate that Mr. Bohnen misled her father regarding his intentions relative to a fence. He told Mr. Furey the 'wide open spaces and flowing vista look good'. However, three weeks later when it became clear that he was, in fact, going to install a fence, he told Mr. Furey not to worry about it, the fence would look good.

President Cauley summarized stating he is sensitive to following procedure, but he thinks the Board followed the usual deliberative process. He said the first step is to send the matter back to the HPC. Although they are an advisory body only, it may help the neighbors reach resolution. Mr. Schultz urged President Cauley to ask Mr. Bohnen to stop building the fence.

TRUSTEE COMMENTS

Trustee Stifflear reminded the Board that Hinsdale Meadows will be before the Board at the October 3rd meeting for a first reading of the detailed plan. This is the last step in the process, and he recommended the Trustees read the transcript of the Plan Commission hearings. At the request of President Cauley, Mr. McGinnis will have Historic Preservation Commission Members Gonzalez and Prisby, both professional architects, review the building materials recommended in the detail plan.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of September 19, 2017**. Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustee Posthuma

Motion carried.

Meeting adjourned at 8:26 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk

AGENDA SECTION: First Reading – ACA

SUBJECT: Bond Counsel Fees

MEETING DATE: October 3, 2017

FROM: Darrell Langlois, Assistant Village Manager/Finance Director



Recommended Motion

Move to Approve Payment of \$22,000 to Chapman and Cutler, LLP for Bond Counsel Fees Related the 2017A General Obligation (Sales Tax Alternate Revenue Source) Bond Issue and to Accept a Fee Quote of \$22,000 for each of the two (2) Subsequent Bond Issues Expected in 2018 and 2019.

Background

For many years, the Village has used the firm of Chapman and Cutler, LLP for bond counsel services for all of its debt issues. Fees for bond counsel services are typically tiered based on the size of the bond issue, with subsequent price adjustments possible due to the complexity of the issue (refunding bonds and special service area bonds are typically more complex). The following highlights what was paid for bond counsel services for recent bond issues:

2012 \$5 million new issue-\$15,750
2013 \$2.8 million Library refunding-\$12,550
2014 \$2.0 water meter bonds-\$10,000
2014 \$5 million new issue \$11,000

Please note that the fees for the 2014 new issue were less than the fees for the 2012 issue of exactly the same size due to price negotiation since we did two bond issues in 2014.

Discussion & Recommendation

With the assistance of Speer Financial, the Village's financial advisor, staff has negotiated a fee of \$22,000 for bond counsel services for the recently completed bond issue; in addition, Chapman and Cutler, LLP has agreed to hold the fee constant at \$22,000 for two subsequent bond issues of similar size expected in 2018 and 2019 to finance the accelerated infrastructure program. Our financial advisor has advised me that these fees are competitive in the marketplace (considering the size of the bond issue). In addition, considering our high level of satisfaction with their services performed, staff recommends "locking in" the price at \$22,000 for the next two bond issues (no fee is required if the Village does not sell bonds in either year).

In the past, fees for bond counsel services were handled at the staff level since the amount was within the Village Manager's spending authority. Due to the issue size doubling since last time, the fee amount of \$22,000 exceeds the Village Manager's spending authority and requires Village Board approval.

Budget Impact

Proceeds from the recent bond sale will be used to pay these charges and are accounted for in account 4505-7750 Bond Issuance Costs

Village Board and/or Committee Action

None.

Documents Attached

1. Invoice from Chapman and Cutler, LLP

Wire Transfer Instructions:**Include Invoice/Matter Number**

Chapman and Cutler LLP Special Account

BMO Harris Bank, N.A.

Account Number: 2089522

ABA Number: 071000288

SWIFT Address: HATRUS44

**Please Return this Page
with Payment to:**

P.O. Box 71291

Chicago, Illinois 60694

Employer ID #: 36-2153731

Matter No.: 2252765

Date: September 14, 2017

Invoice #: 1771199

INVOICE REMITTANCE

VILLAGE OF HINSDALE
DUPAGE AND COOK COUNTIES, ILLINOIS
Mr. Darrell Langlois
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, Illinois 60521

For legal services rendered as bond counsel in connection with the issuance of \$9,775,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2017A, by the Village of Hinsdale, DuPage and Cook Counties, Illinois

TOTAL FEES, OTHER CHARGES AND DISBURSEMENTS \$ 22,000.00

LEWhite:bha

REQUEST FOR BOARD ACTION
Administration

AGENDA SECTION: First Reading – ACA

SUBJECT: Additional hour of liquor service

MEETING DATE: October 3, 2017

FROM: Christine M. Bruton, Village Clerk

Recommended Motion

Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 22, 2017

Background

In 2015, Fuller House came to the Village Board to request an extension of time for liquor service on the evening before Thanksgiving. It was asserted that the night before Thanksgiving has become a very popular night for restaurants. The 2015 Board discussions on this matter are attached. Ms. Patricia Vlahos is once again requesting Board approval for this extension to mirror existing weekend hours.

It should be noted that approval of the extension would apply to all Class B liquor license holders. In addition to Fuller House, these businesses are Baldinelli Pizza, Giuliano's Pizza, Casa Margarita, Cine Ristorante, Fox's on York, Hua Ting, Il Poggiolo, Jade Dragon, Nabuki, Wild Ginger and Vistro. Currently, all liquor sales must discontinue by 10:30 p.m. Sunday through Thursday, and 12:00 a.m. Friday and Saturday.

Discussion & Recommendation

Chief of Police Brian King researched this matter and has found that there have only been two liquor related incidents at Fuller house, which he believes is insignificant. However, what gives him pause is additional research on social media indicates that this particular evening is specifically cited for binge drinking.

Budget Impact

N/A

Village Board and/or Committee Action

N/A

Documents Attached

1. Ordinance
2. Minutes from meetings held on 11/3/15 and 11/17/15

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 3-3-5 (LOCAL LIQUOR LICENSES) OF THE VILLAGE CODE OF HINSDALE RELATIVE TO ALLOWING EXTENDED HOURS ON NOVEMBER 22, 2017

WHEREAS, the Liquor Control Act of 1934 (235 ILCS 5/1-1 et seq.) grants to the Village of Hinsdale the power, by general ordinance or resolution, to determine, among other things, the number, kind and classification of licenses for sale of alcoholic liquor not inconsistent with the Act, and the amount of local licensee fees to be paid for licenses issued; and

WHEREAS, the President and Board of Trustees of the Village have considered a request to extend the hours of operation on November 22, 2017 for liquor license holders that operate restaurants; and

WHEREAS, the President and Board of Trustees find that certain changes to the existing Village Code provisions to allow restaurant liquor license holders to extend their hours of operation on November 22, 2017, as set forth below, are in the best interests of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference.

SECTION 2: Title 3 (Business and License Regulation), Chapter 3 (Liquor Control), Section 5 (Local Liquor Licenses), subsection B(1) of the Village Code of Hinsdale is hereby amended to read in its entirety as follows:

1. Hours Limited: Sales of alcoholic liquor are permitted only between the hours of eleven o'clock (11:00) A.M. and twelve o'clock (12:00) midnight Friday and Saturday and eleven o'clock (11:00) A.M. and ten thirty o'clock (10:30) P.M. Sunday through Thursday. On November 22, 2017, all class B license holders may extend the hours of sales of alcoholic liquor by one (1) hour, until eleven thirty (11:30) P.M. All consumption of alcoholic liquor shall be discontinued within thirty (30) minutes after the service of those beverages has ended.

SECTION 3: Title 3 (Business and License Regulation), Chapter 3 (Liquor Control), Section 5 (Local Liquor Licenses), subsection C(1)(a) is hereby amended to read in its entirety as follows:

a. Hours Limited: Sales of beer and wine are permitted only between the hours of eleven o'clock (11:00) A.M. and twelve o'clock (12:00) midnight Friday and Saturday and eleven o'clock (11:00) A.M. and ten thirty o'clock (10:30) P.M. Sunday through Thursday. On November 22, 2017, all class C license holders may extend the hours of sales of alcoholic liquor by one (1) hour, until eleven thirty (11:30) P.M. All consumption of alcoholic liquor shall be discontinued within thirty (30) minutes after the service of those beverages has ended.

SECTION 4: Title 3 (Business and License Regulation), Chapter 3 (Liquor Control), Section 5 (Local Liquor Licenses), subsection A(3)(g) is hereby amended to read in its entirety as follows:

g. Hours Limited: Sales of alcoholic liquor are permitted only between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M. Monday through Saturday and ten o'clock (10:00) A.M. and eight o'clock (8:00) P.M. on Sunday. On November 22, 2017, all class A3 license holders may extend the hours of sales of alcoholic liquor until eleven thirty (11:30) P.M.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____, 2017.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2017, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the _____ day of
_____, 2017.

Christine M. Bruton, Village Clerk

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Stifflear

Motion carried.

CITIZENS' PETITIONS

Ms. Patricia Vlahos, from Fuller House restaurant, addressed the Board to request an extension of their liquor license by one or two hours on November 25th, the day before Thanksgiving. She explained that the Wednesday before Thanksgiving is a busy day for restaurants; last call would normally be 10:30 p.m.

President Cauley pointed out that if we grant permission to Fuller's, the Board has to give permission to all. Ms. Vlahos said to allow service as if it were a normal weekend would be sufficient. She said 'Black Wednesday' is like a weekend.

Trustee Hughes noted that a few years ago when the Board agreed to 11:30 p.m. on a weekday, although that was never finalized, it seemed acceptable then. He is comfortable with what seems to be a reasonable request. Trustee Angelo agreed because of the weekend comparison. Trustee Elder stated he could be persuaded and Trustee Hughes confirmed we are not approving all subsequent Wednesdays. Police Chief Bloom said he would recommend extra officers, but from a safety standpoint, this won't make Hinsdale safer.

President Cauley expressed concern that minimal food would be served during this hour; this is really just an extra hour of drinking making it like a bar. Ms. Vlahos assured the Board they are careful to card and Chief Bloom stated he is not aware of any reported problems.

Trustee LaPlaca has no problem with the request and believes that food is consumed during that time because of long waits for a table. Upon a question from Trustee Saigh, Chief Bloom reported there have been no liquor related problems in town. Trustee Saigh said we have respectable businesses in Hinsdale which provides some measure of comfort. Trustee Elder decided that he would not be in favor of this request.

This item will be added to the Board's next agenda for a final decision.

Mr. Peyton Hurst, from Windy City Cannabis, addressed the Board noting 2014 legislation to allow the medicinal use of cannabis. He would like to hold an educational session for the public to explain the recent legislation and the role of the physician, with a question and answer period afterwards. Village Manager Gargano explained that Village policy does not allow outside agencies to hold meetings in Village facilities when the subject is not Village business. Mr. Hurst will pursue permission from the public library.

APPOINTMENTS TO BOARDS AND COMMISSIONS

President Cauley asked for a motion to appoint Mr. Scott Peterson to a 3-year term through April 30, 2018 on the Plan Commission and Ms. Janice D'Arco to a 3-year term through April 30, 2018 on the Historical Preservation Commission. He outlined their qualifications.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Administration & Community Affairs (Chair Hughes)

Waive a First Reading and Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 25, 2015

President Cauley introduced the item and said the first reading was waived because it was discussed at the last Board meeting and because of the timing of the item relative to the holiday.

Trustee LaPlaca moved to **Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 25, 2015.** Trustee Saigh seconded the motion.

Board discussion followed. Ms. Patricia Vlahos, Fuller House, addressed the Board explaining that the day before Thanksgiving is popular for families and friends, most people don't have work or school. They are asking for the extra hour so as to treat it like a normal weekend evening. Mr. Doug Fuller addressed the Board and reiterated her remarks.

Trustee LaPlaca commented there haven't been any issues with Fuller House or any other restaurant in town. It's a holiday night and she doesn't believe the extra hour will be problematic. She noted that people may elect to dine in other communities instead of coming to Hinsdale; she said this is a one-time issue and doesn't have a problem with the request. Ms. Vlahos noted the kitchen would be open later to allow people to eat.

Trustee Saigh stated that he was initially inclined to approve this request, but has since had discussions with people who have expressed some anxiety on the matter. He takes to heart the words of the Police Chief who is charged with enforcing the law and doing so in a way that is advantageous to the community at large. He is open to something like this in the future but doesn't have a feeling that this is the right time. Chief Bloom explained he is not opposed to changing the liquor code hours overall, but cited research that indicates more alcohol is consumed on this day than all other holidays. There is the highest number of fatalities as well. He does not believe it is a good idea to carve this one day out when we know that there is a high propensity for alcohol abuse.

Trustee Angelo pointed out it is a family and friends day, many people don't get in town till later and the normal dinner hour doesn't apply. For those who do work on Thursday, this may be the only chance to socialize. There doesn't seem to be any indication of a developing bar scene. Additionally, a case could be made that staying open another hour might be advantageous to having people go further away and keep driving.

Ms. Vlahos asked the Board if there is anything she can do make them feel more comfortable; extensive cab outreach or passing free food. Mr. Fuller wants to be able to compete with other Villages.

President Cauley appreciates Ms. Vlahos offer to do more to 'protect' her customers, but this approval would apply to all businesses in town. Discussion followed regarding a thirty minute extension, but no action was taken on that suggestion.

Trustee Stifflear stated he cannot support this as a matter of public policy. Ms. Vlahos explained their 'last call' policies. Attorney Maluzzi confirmed the restaurant can stay open to serve food as long as they want.

President Cauley called the question.

AYES: Trustees Angelo and LaPlaca

NAYS: Trustees Stifflear and Saigh

ABSTAIN: None

ABSENT: Trustees Elder and Hughes

Motion denied.

Zoning & Public Safety (Chair Saigh)

Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 10 Salt Creek Lane – Med Properties
(First Reading – October 7, 2015)

President Cauley reminded the Board this was the Trex screening matter. Trustee LaPlaca moved to **Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 10 Salt Creek Lane – Med Properties**. Trustee Saigh seconded the motion.

AYES: Trustees Angelo, Stifflear, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustees Elder and Hughes

Motion carried.

Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 12 Salt Creek Lane – Med Properties
(First Reading – October 7, 2015)

Trustee Saigh moved to **Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 12 Salt Creek Lane – Med Properties**. Trustee LaPlaca seconded the motion.

AYES: Trustees Angelo, Stifflear, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustees Elder and Hughes

Motion carried.

Approve an Ordinance Approving Site Plan and Exterior Appearance Plan for New Telecommunications Antennas and Related Equipment at 120 N. Oak Street – SprintCom Inc. at Adventist Hinsdale Hospital *(First Reading – October 7, 2015)*

REQUEST FOR BOARD ACTION
Public Services & Engineering

AGENDA SECTION: First Reading - EPS

SUBJECT: Bid #1637 - Holiday Lighting and Decorating

MEETING DATE: October 3, 2017

FROM: Brendon Mendoza, Administrative Analyst

Recommended Motion

Award Holiday Lighting & Decorating Bid #1637 to Wingren Landscape, for Village holiday lighting and decorating in the base bid amount of \$22,475 with the intention to utilize the full budget of \$28,000 for purchase of replacement and additional light strands.

Background

Annually, the Village solicits competitive pricing for holiday lighting and decorating services. In October 2017, Public Services Staff solicited sealed bids for the 2017 Holiday Lighting & Decorating services based upon the scope of the 2016 Holiday Lighting and Decorating arrangements. The bid package for the 2017 Holiday Lighting & Decorations included the following Village areas; Memorial Building Grounds, Burlington Park, Brush Hill Train Station and the downtown street trees to have lights and decorations installed identically as completed in 2016. Public Services staff published the bid package on September 11, 2017. Public Services staff provided the bid package to nine (9) vendors, placed an ad in the Daily Herald, and posted the bid package on the Village website. Public Services staff hosted a pre-bid meeting on September 18, 2017 at Burlington Park to allow prospective bidders to ask questions regarding the scope of the bid. The bid opening was held on September 25, 2017, and the Village received three competitive bids from B&B Holiday Decorating, Wingren Landscape, and Kinnucan Tree Experts.

Discussion & Recommendation

Public Services staff recommends Wingren Landscape for the 2017 Holiday Lighting and Decorating. Wingren Landscape has worked in the Village in the past. B&B Holiday Decorating provided the lowest base bid, which is based upon on the same scope as the 2016 Holiday Lighting & Decorations scope. Public Services staff recommends purchasing additional light strands to improve the appearance of the Village's holiday lighting areas, Wingren Landscape has the lowest overall bid pricing that accounts for the purchase of 315 additional light strands. Please see table below for breakdown of pricing.

	Wingren	B&B	Kinnucan
Base Bid	\$22,475.00	\$22,000.00	\$26,612.00
315 Additional Strands (50CT)	\$5,512.50	\$9,450.00	\$5,824.35
Total	\$27,987.50	\$31,450.00	\$32,436.35

The Public Services Department is recommending that the Village Board award Bid #1637 for Holiday Lighting & Decorating at various Village locations to Wingren Landscape in an amount not to exceed \$28,000. Should the Village Board agree to award the work, this item can be placed on the consent agenda for the October 17, 2017 Board of Trustees meeting.

Budget Impact

The Village uses funds from the Administration/Economic Development Department (Account 1016-7710) for holiday lighting and decorating expenses. Based upon the bid proposal received by Wingren Landscape for the 2017 Holiday Lighting and Decorating the total bid base bid price is \$22,475, with the purchase of 315 additional 50-count LED light strands, the total bid is \$27,987.50.

Village Board and/or Committee Action

N/A

Documents Attached

1. Bid #1637 – Holiday Lighting & Decorating Bid Tabulation
2. Wingren Landscape Bid Proposal
3. Wingren Landscape References

Attachment #1

**Village of Hinsdale
Bid #1637 Holiday Lighting and Decorating
Bid Tabulation, 10:00 a.m., September 25, 2017**

		B&B Holiday Decorating 170 Touhy Court Des Plaines, IL 60018		Wingren Landscape 5126 Walnut Avenue Downers Grove, IL 60515		Robert Kinnucan Tree Experts 28877 N. Nagel Court Lake Bluff, IL 60044	
		Check		Bond		Bond	
ITEM	DESCRIPTION	Price		Price		Price	
1.	Memorial Building Grounds	\$4,295.00		\$3,510.00		\$6,100.00	
2.	Burlington Park	\$7,020.00		\$6,645.00		\$7,782.00	
3.	Brush Hill Train Station	\$1,475.00		\$1,150.00		\$1,930.00	
4.	Downtown Street Trees	\$9,210.00		\$11,170.00		\$10,800.00	
	Unit Price Per LED 50-count strand / 100-count strand	\$30.00	N/A	\$17.50	\$24.75	\$18.49	\$32.99
	Totals w/o Optional Bid	\$22,000.00		\$22,475.00		\$26,612.00	

Attachment #2
Wingren Landscape Bid Proposal

Area 1: Memorial Building Grounds	
Item	Price
<i>Official Village Christmas Tree (Approximately 35' Tall Colorado Blue Spruce on the South Lawn)</i>	
Reinstall Village-owned 1,500 C9 and C7 LEDs and 30 strings of M8 mini warm-white LED lights in alternating fashion. After the season, remove/store for future reuse.	2,732
Reinstall Village-owned 140 ornaments. After the season, remove/store for future reuse.	420
Purchase and install 50 additional ornaments assuming ornaments were damaged last year (commercial-grade red, green, silver, and gold mirror in 6", 8", and 10" diameters). After the season, remove/store for future reuse.	174
<i>Medium-sized Maple Trees (2) Flanking Memorial Building Patio and South Entrance.</i>	
Reinstall in drape/wrap fashion six (6) strings of red commercial grade M8 mini red LED lights for each of the two (2) trees. After the season, remove/store for future reuse.	151
Reinstall on trunk in wrapped fashion one (1) set of M8 mini warm-white LED lights for each of the two (2) trees. After the season, remove/store for future reuse.	33
Area 1 Total:	3,510
Area 2: Burlington Park	
Item	
Reinstall Village-owned strings of M8 mini green lights around Burlington Fountain. Contractor will install and maintain device for hanging lights. After the season, remove/store for future reuse.	400
Reinstall/cover Village-owned lights on all evergreen (yew) shrubs surrounding central fountain in warm white commercial grade mini lights. After the season, remove/store for future reuse.	400
Reinstall Village-owned in drape/wrap fashion warm white commercial grade mini lights on canopies of three (3) ornamental trees centrally located around fountain. After the season, remove/store for future reuse.	420
Install Village-owned warm white commercial grade mini lights in wrapped fashion on trunks of four (4) large shade trees centrally located around fountain. Extend wrapping from trunk three to four feet (3' to 4') on primary branches. After the season, remove/store for future reuse.	600
Provide rental C7 indoor use only LED lighting on 20' x 40' tent used during the Distinctly Hinsdale holiday events on Saturday, December 9, 2017, and Saturday, December 16, 2017. Tent will stay up in Burlington Park in between dates.	700
Install Village-owned warm LED lights for 18 trees and 19 bushes. Lights to be applied in a drape/wrap fashion. Extend wrapping from trunk three to four feet on primary branches.	4,125
Notes:	
Burlington Park only includes trees in the actual park, do not include trees in the right-of-way or trees on top of the brick wall.	
Area 2 Total :	6,645
Area 3: Brush Hill Train Station	
Item	
Reinstall commercial grade warm white LED icicle lights around the entire perimeter of the Brush Hill (main downtown commuter train) station at the gutter/eave. Icicle light strings to be 7.5' long and have drops of 18", 15", and 9". After the season, remove for future reuse.	1,150
Area 3 Total:	1,150
Area 4: Downtown Street Trees*	
Section A: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>1 street tree</u>	130

Section B: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>8 street trees</u>	1,040
Section C: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>8 street trees</u>	1,040
Section D: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>14 street trees</u>	1,820
Section E: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>13 street trees</u>	1,690
Section F: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>11 street trees</u>	1,430
Section G: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>17 street trees</u>	2,210
Section H: Install Village-owned lights and remove warm white commercial grade LED mini lights for <u>7 street trees</u>	910
Supply extension cords for all street trees.	900
Notes:	
Power is available on decorative street light poles (extend from street tree to closest available pole).	
Light sets to be 22-gauge green wire with end-to-end connections.	
Village light sets are commercial grade with warm white LED bulbs in either 100-count or 50-count strings.	
Light sets shall be draped/wrapped in a consistent fashion from the tree canopy down and then wrapped to the bottom of the tree trunks (on small and medium-sized street trees). Large trees shall have their trunks wrapped and then the wrapping shall extend out approximately four to six feet (4' to 6') on the primary branches).	
Total number of street trees is 79. Total number of CBD strings is approximately 490.	
Distance between light bulbs on strand, about 6".	
Area 4 Total:	11,170
Optional Bid	
Live garland swag (Noble fir no lights with poles to attach garland on either side of the street) to be hung over Washington Street just south of Hinsdale Avenue.	
Optional Total:	250
*Unit Price Per 50 Count LED Light Strand:	17.50
*Unit Price Per 100 Count LED Light Strand:	24.75
* Unit Price Per LED Light Strand to Include Labor Costs	
Various pay items may not be utilized. The Village of Hinsdale is soliciting individual pricing in the event of damaged inventory or a lack of inventory.	
Project Total:	22,725
Project Total w/o Optional Bid:	22,475

EXHIBIT I

REFERENCES

List below at least three different municipalities or public organization for which your organization has performed electrical service work within the last five years.

A school district, park district, library, forest preserve district, or any other governmental agency may be used as reference in lieu of a municipality.

- | | | |
|----|---|---|
| 1. | <u>Village of Frankfort</u>
Name | <u>815-469-2177</u>
Telephone Number |
| | <u>432 W. Nebraska</u>
Address | |
| | <u>Frankfort, IL</u>
City and State | |
| 2. | <u>Village of Hinsdale</u>
Name | <u>630-789-7005</u>
Telephone Number |
| | <u>10 W. Chicago Ave.</u>
Address | |
| | <u>Hinsdale, IL 60521</u>
City and State | |
| 3. | <u>Julian Plaza</u>
Name | <u>312-675-4420</u>
Telephone Number |
| | <u>120 E. Boughton Rd.</u>
Address | |
| | <u>Bolingbrook, IL</u>
City and State | |

REQUEST FOR BOARD ACTION
Community Development

AGENDA SECTION: First Reading – ZPS

SUBJECT: Exterior Appearance/Site Plan for Front Entrance Addition to Kramer Foods – 16 Grant Square – Case A-34-2017

MEETING DATE: October 3, 2017

FROM: Chan Yu, Village Planner

Recommended Motion

Approve an Ordinance approving a Site Plan and Exterior Appearance Plan for an exterior addition for Kramer Foods at 16 Grant Square.

Background

The Village of Hinsdale has received an Exterior Appearance/Site Plan review application from Mr. Ron Ludwigson, President of Kramer Foods, requesting approval to construct a minor front addition to the existing Kramer Foods grocery at 16 Grant Square. The Grant Square shopping center is in the B-1 Community Business District.

The Kramer Foods front building face is approximately 300 feet south from Chicago Avenue. Kramer Foods currently has two customer entrance/exits, in two of the recessed areas on the east and west ends of the storefront. This application is for an addition that will fill the east recessed area so it will become flush with the front wall. Once the wall is flush, the kitchen and deli area will utilize an additional 166 square feet of usable interior space. Kramer Foods is 18,248 square feet in area.

The proposed addition is code compliant, and does not affect the front yard setback since the addition will not extend past the existing front wall. A new front entrance/exit will be constructed in the middle of the storefront with a new bi-parting glass slider door that will match the existing storefront features. Per the applicant, the new front entrance/exit will provide for a clearer entrance and better traffic flow into and out of the store. The site plan also shows a new curb ramp directly in front of the entrance. The existing west entrance/exit will not change and still be functional.

Discussion & Recommendation

On September 13, 2017, the Plan Commission unanimously recommended approval, 6-0 (3 absent), for the exterior appearance/site plan application, as submitted.

Village Board and/or Committee Action

N/A

Documents Attached

Draft Ordinance

1. Exterior Appearance Application Request and Exhibits
2. Zoning Map and Project Location

3. Birds Eye View Map
4. Street View at Chicago Ave. and Vine St.
5. Draft Findings and Recommendations (September 13, 2017, PC Meeting)

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A SITE PLAN AND EXTERIOR APPEARANCE PLAN
FOR AN EXTERIOR ADDITION – KRAMER FOODS - 16 GRANT SQUARE**

WHEREAS, Ron Ludwigson, on behalf of Kramer Foods (the “Applicant”) has submitted an application (the “Application”) seeking site plan and exterior appearance plan approval related to a minor front addition to the existing Kramer Foods grocery store building at 16 Grant Square (the “Subject Property”). The Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Subject Property is located in the Village’s B-1 Community Business Zoning District and is currently improved with an existing grocery building. The existing building has two customer entrances/exits, in two recessed areas on the east and west ends of the existing storefront. The Applicant seeks to add a minor addition to the front of the building that will fill the east recessed area so it will become flush with the front wall (the “Proposed Addition”). Once the wall is flush, the kitchen and deli area will utilize an additional 166 square feet of usable interior spaces in the Proposed Addition. The total size of the grocery is 18,248 square feet. The Proposed Addition is depicted in the Site Plan and Exterior Appearance Plan attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the Application has been referred to the Plan Commission of the Village and has been processed in accordance with the Hinsdale Zoning Code (“Zoning Code”), as amended; and

WHEREAS, on September 13, 2017, the Plan Commission of the Village of Hinsdale reviewed the Application at a public meeting pursuant to notice given in accordance with the Zoning Code; and

WHEREAS, the Plan Commission, after considering all of the testimony and evidence presented at the public meeting, recommended approval of the proposed exterior appearance plan and proposed site plan on a vote of six (6) ayes, zero (0) nays, and three (3) absent, as set forth in the Plan Commission’s Findings and Recommendation in this case (“Findings and Recommendation”), a copy of which is attached hereto as **Exhibit C** and made a part hereof. The Plan Commission has filed its report of Findings and Recommendation regarding the approval sought in the Application with the President and Board of Trustees; and

WHEREAS, the President and Board of Trustees have duly considered the Findings and Recommendation of the Plan Commission, and all of the materials, facts and circumstances affecting the Application, and find that the Application satisfies the standards established in subsection 11-604F of the Zoning Code governing site plan approval, and 11-606E of the Zoning Code governing exterior appearance review, subject to the conditions stated in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Site Plan and Exterior Appearance Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, approves the Site Plan and Exterior Appearance Plan attached to, and by this reference, incorporated into this Ordinance as **Exhibit B** (the "Approved Plans"), relative to the Proposed Addition, subject to the conditions set forth in Section 3 of this Ordinance.

SECTION 3: Conditions on Approvals. The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the exterior of the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit B**.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, or of any applicable code, ordinance, or regulation of the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict are hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

ADOPTED this _____ day of _____, 2017, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2017, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: _____

Its: _____

Date: _____, 2017

EXHIBIT A

LEGAL DESCRIPTION OF THE SUBJECT PROPERTY

LOTS 1 AND 2 IN GRANT SQUARE SHOPPING CENTER RESUBDIVISION OF THAT PART OF OUT LOT 1 AND THAT PART OF DEPOT GROUNDS DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 33 FEET SOUTHERLY OF NORTH LINE SAID OUT LOT 1 IN (SAID POINT BEING ON SOUTHERLY RIGHT OF WAY OF CHICAGO AVENUE AS NOW PLATTED AND RECORDED) AND ON THE EAST LINE OF VINE STREET AS DESCRIBED IN QUIT CLAIM DEED RECORDED MAY 8, 1902 AS DOCUMENT 76425; THENCE EAST ALONG SOUTH LINE OF CHICAGO AVENUE 612.2 FEET MORE OR LESS TO WEST LINE OF EAST 166.28 FEET OF SAID OUT LOT 1; THENCE SOUTH ALONG SAID WEST LINE OF THE EAST 166.28 FEET OF SAID OUT LOT 1 (PART OF SAID WEST LINE BEING ALSO THE WEST LINE OF BERGMAN'S RESUBDIVISION, RECORDED JUNE 17, 1946 AS DOCUMENT 480985) 299.46 FEET TO SOUTHWEST CORNER OF SAID BERGMAN'S RESUBDIVISION; THENCE NORTH 65 DEGREES 21 MINUTES 28 SECONDS EAST ALONG THE SOUTH LINE OF SAID BERGMAN'S RESUBDIVISION 182.70 FEET TO WEST LINE OF LINCOLN STREET; THENCE SOUTH 00 DEGREES 04 MINUTES 38 SECONDS EAST ALONG SAID WESTERLY LINE OF LINCOLN STREET 36.63 FEET; THENCE SOUTH 89 DEGREES 55 MINUTES 22 SECONDS WEST 20 FEET TO AN ANGLE POINT; THENCE SOUTH 65 DEGREES 21 MINUTES 28 SECONDS WEST 149.74 FEET TO AN ANGLE POINT; THENCE SOUTH 67 DEGREES 27 MINUTES 04 SECONDS WEST 232.07 FEET TO AN ANGLE POINT, SAID POINT BEING 107 FEET, MEASURED AT RIGHT ANGLES TO AND NORTHERLY OF CENTER LINE OF CENTER MAIN TRACK OF CHICAGO BURLINGTON AND QUINCY RAILROAD; THENCE SOUTH 74 DEGREES 52 MINUTES 16 SECONDS WEST ALONG A LINE PARALLEL WITH AND 107 FEET NORTHERLY OF AS MEASURED AT RIGHT ANGLES TO CENTER LINE OF CENTER MAIN TRACK OF CHICAGO, BURLINGTON AND QUINCY RAILROAD (BEING ALONG EXISTING NORTHERLY RIGHT OF WAY LINE OF SAID RAILROAD) 423.08 FEET MORE OR LESS TO EAST RIGHT OF WAY LINE OF VINE STREET; THENCE NORTH ALONG EAST RIGHT OF WAY LINE OF VINE STREET 521.39 FEET TO PLACE OF BEGINNING, AS SHOWN ON PLAT OF SUBDIVISION RECORDED MARCH 3, 1964, AS DOCUMENT R64-6737.

P.I.N. 09-12-109-013

COMMONLY KNOWN AS: 16 GRANT SQUARE, HINSDALE, IL 60521

EXHIBIT B

**APPROVED SITE PLAN AND EXTERIOR APPEARANCE PLAN
(ATTACHED)**

EXHIBIT C

**FINDINGS AND RECOMMENDATION
(ATTACHED)**



**VILLAGE
OF HINSDALE** FOUNDED IN 1873

**VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT**

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant

Name: Ron Ludwigson
Address: 16 Grant Square
City/Zip: Hinsdale, IL 60521
Phone/Fax: (630) 323-0135 /
E-Mail: ronlud901@yahoo.com

Owner

Name: Kramer Foods
Address: 16 Grant Square
City/Zip: Hinsdale, IL 60521
Phone/Fax: (630) 323-0135 /
E-Mail: info@kramerfoods.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: Thomas Budzik
Title: Architect
Address: 2800 S River Rd, Suite 105
City/Zip: Des Plaines, IL 60018
Phone/Fax: (847) 235-6815 /
E-Mail: thomas@thomasarch.com

Name:
Title:
Address:
City/Zip:
Phone/Fax: () /
E-Mail:

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1)
- 2)
- 3)

II. SITE INFORMATION

Address of subject property: 16 Grant Square, Hinsdale, IL

Property identification number (P.I.N. or tax number): 09 - 12 - 109 - 013

Brief description of proposed project: FRONT ADDITION AND INTERIOR ALTERATIONS TO EXISTING GROCERY.
FOR THE PURPOSE OF RECONFIGURING THE KITCHEN / DELI / BAKERY SECTIONS OF GROCER AND PROVIDING
BETTER TRAFFIC FLOW INTO THE STORE.

General description or characteristics of the site: EXISTING MULTI-TENANT SHOPPING CENTER
ON 6.14 ACRE SITE

Existing zoning and land use: B-1 (RETAIL - GROCERY)

Surrounding zoning and existing land uses:

North: R-4 (SINGLE FAMILY)

South: B-3, IB (RAIL STATION)

East: B-1 (BUSINESS)

West: O-2 (BUSINESS)

Proposed zoning and land use: B-1 (RETAIL - GROCERY) NO CHANGE

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

☐ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☒ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E

Special Use Requested: _____

☐ Map and Text Amendments 11-601E

Amendment Requested: _____

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 16 GRANT SQUARE, HINSDALE, IL

The following table is based on the B-1 Zoning District.

You may write "N/A" if the application does NOT affect the building/subject property.	Minimum Code Requirements	Existing Development	Proposed Development
Lot Area (SF)	6,250 SF	312,421 SF	NO CHANGE
Lot Depth	125 FT	235 FT	NO CHANGE
Lot Width	50 FT	823 FT	NO CHANGE
Building Height	30 FT	20 FT	NO CHANGE
Number of Stories	2	2	NO CHANGE
Front Yard Setback	25 FT	310 FT	NO CHANGE
Corner Side Yard Setback	N/A		
Interior Side Yard Setback	10 FT	16 FT	NO CHANGE
Rear Yard Setback	20 FT	24 FT	NO CHANGE
Maximum Floor Area Ratio (F.A.R.)*	0.35	82,029 SF (0.26)	82,195 SF (0.26)
Maximum Total Building Coverage*	N/A		
Maximum Total Lot Coverage*	N/A		
Parking Requirements	N/A		
Parking front yard setback	N/A		
Parking corner side yard setback	N/A		
Parking interior side yard setback	N/A		
Parking rear yard setback	N/A		
Loading Requirements	N/A		
Accessory Structure Information	N/A		

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: _____

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
 1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
 4. Location, size, and arrangement of all outdoor signs and lighting.
 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 17th day of August, 2017, I/We have read the above certification, understand it, and agree to abide by its conditions.

Ron Ludwison
Signature of applicant or authorized agent

RON LUDWISON
Name of applicant or authorized agent

Signature of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN
to before me this 17th day of
August, 2017.

Vera Mitrevski
Notary Public





**COMMUNITY DEVELOPMENT
DEPARTMENT
EXTERIOR APPEARANCE AND
SITE PLAN REVIEW CRITERIA**

Address of proposed request: 16 GRANT SQUARE, HINSDALE, IL

REVIEW CRITERIA

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

*****PLEASE NOTE***** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.

FEES for Exterior Appearance/Site Plan Review:

Standard Application: \$600.00

Within 250 feet of a Single-Family Residential District: \$800

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.

The proposed addition will have no impact on the open space between buildings and setbacks

2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.

The materials shall include face brick and aluminum storefront to match existing.

3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.

This is generally a very small addition that does not appreciable change the form of the existing building. The revised entry should provide for a clearer entrance to the grocer.

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

The addition will have no impact on the overall site.

5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.

The addition will be entirely beneath the existing front canopy of the building.

6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.

The addition will have a minor impact on the front facade. The revised entry is of a scale compatible with a grocery store of this size.

7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.

The revised entry is of a scale compatible with a grocery store of this size.

8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.

The rhythm of solids to voids remains largely unchanged.

9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.

There is no impact on the open space between adjoining structures or buildings.

10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.

The existing building and front canopy has a strong central axis. The primary entrance has been revised to reflect this.

11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.

The face brick shall match existing in scale, color, style and grout color as closely as feasible. The storefront and glazing shall match existing.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

There are no roofs in the scope of work.

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

There are no walls of continuity as related to the addition

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

The scale of the storefront matches the existing storefront in terms of mullion size, spacing and glazing size.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

The revised entry is more closely aligned with the character of the existing building.

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

REVIEW CRITERIA – Site Plan Review

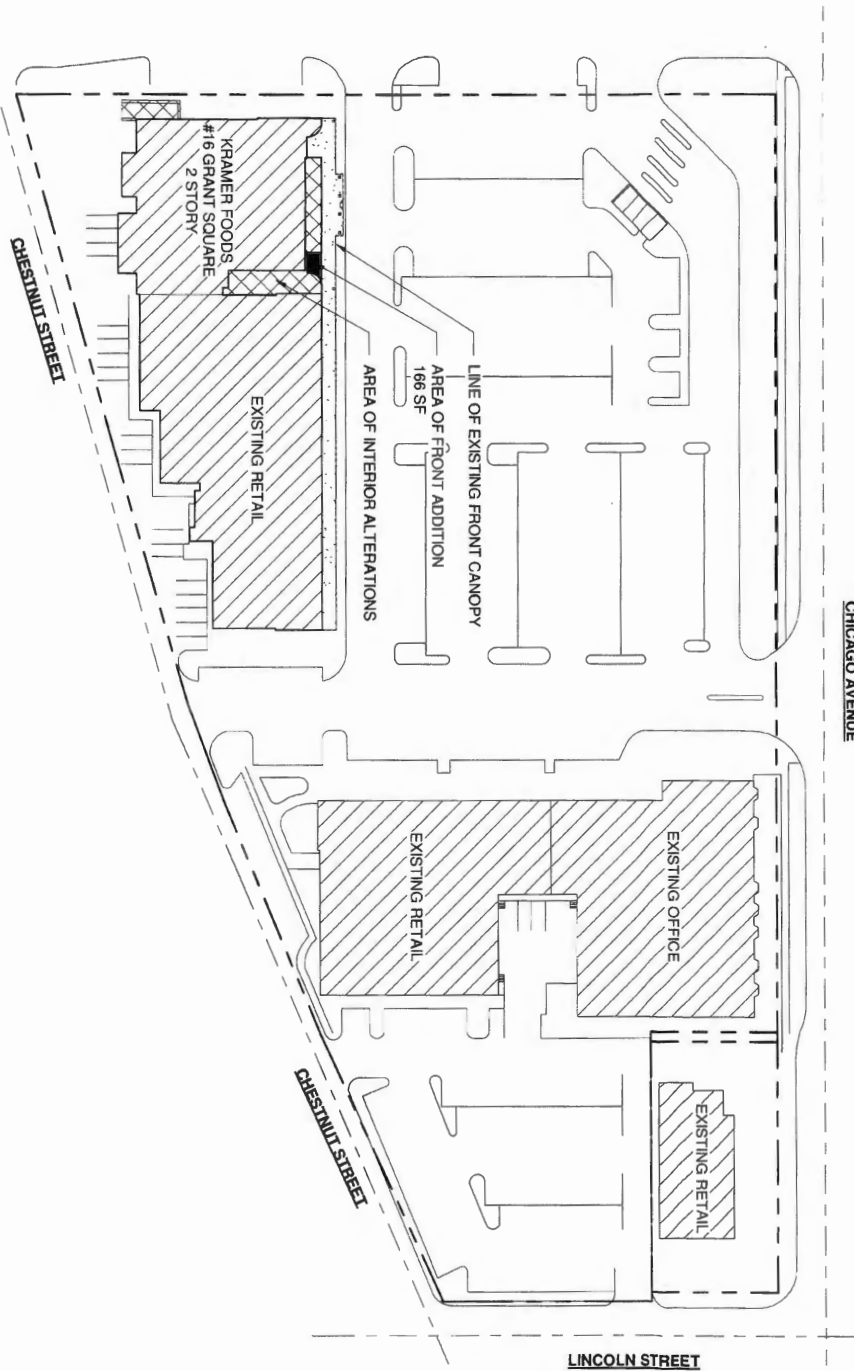
Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.
2. The proposed site plan interferes with easements and rights-of-way.
3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.
4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.
5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.
6. The screening of the site does not provide adequate shielding from or for nearby uses.
7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.
8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.
9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.
11. The proposed site plan does not provide for required public uses designated on the Official Map.
12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

1 SITE PLAN
1" = 80'-0"



Attachment 1



THOMAS ARCHITECTS
2800 S RIVER RD, #105
DES PLAINES, IL 60018
O: 877.205.3799
F: 877.260.7209
THOMAS@THOMASARCH.COM

SITE PLAN

16 GRANT SQUARE,
HINSDALE, IL 60521

16073

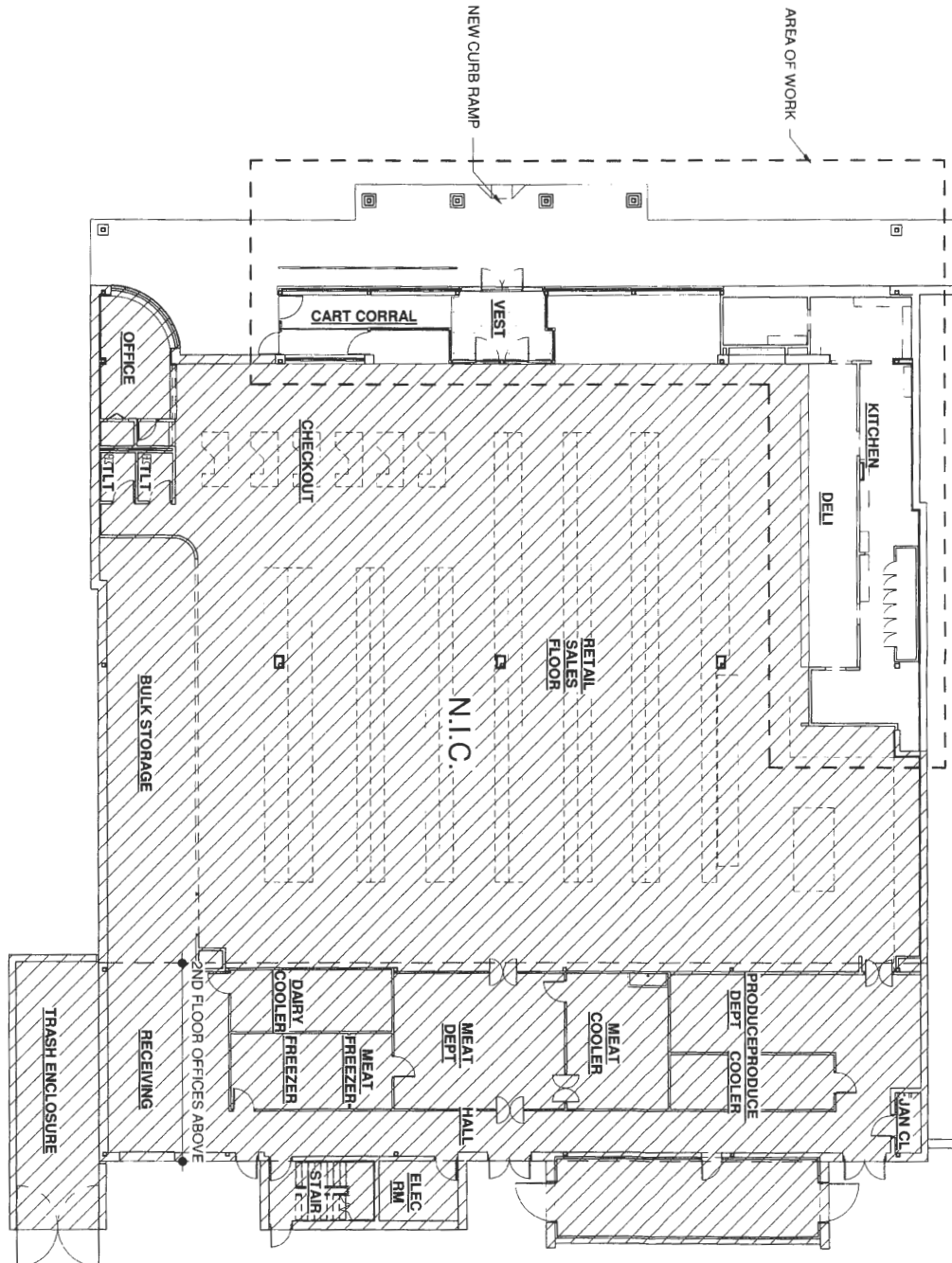
PLAN COMM
08/16/17

PC-1

Attachment 1



1 LOCATION / LIFE SAFETY PLAN
1/16" = 1'-0"



LOCATION PLAN

16 GRANT SQUARE,
HINSDALE, IL 60521

16073

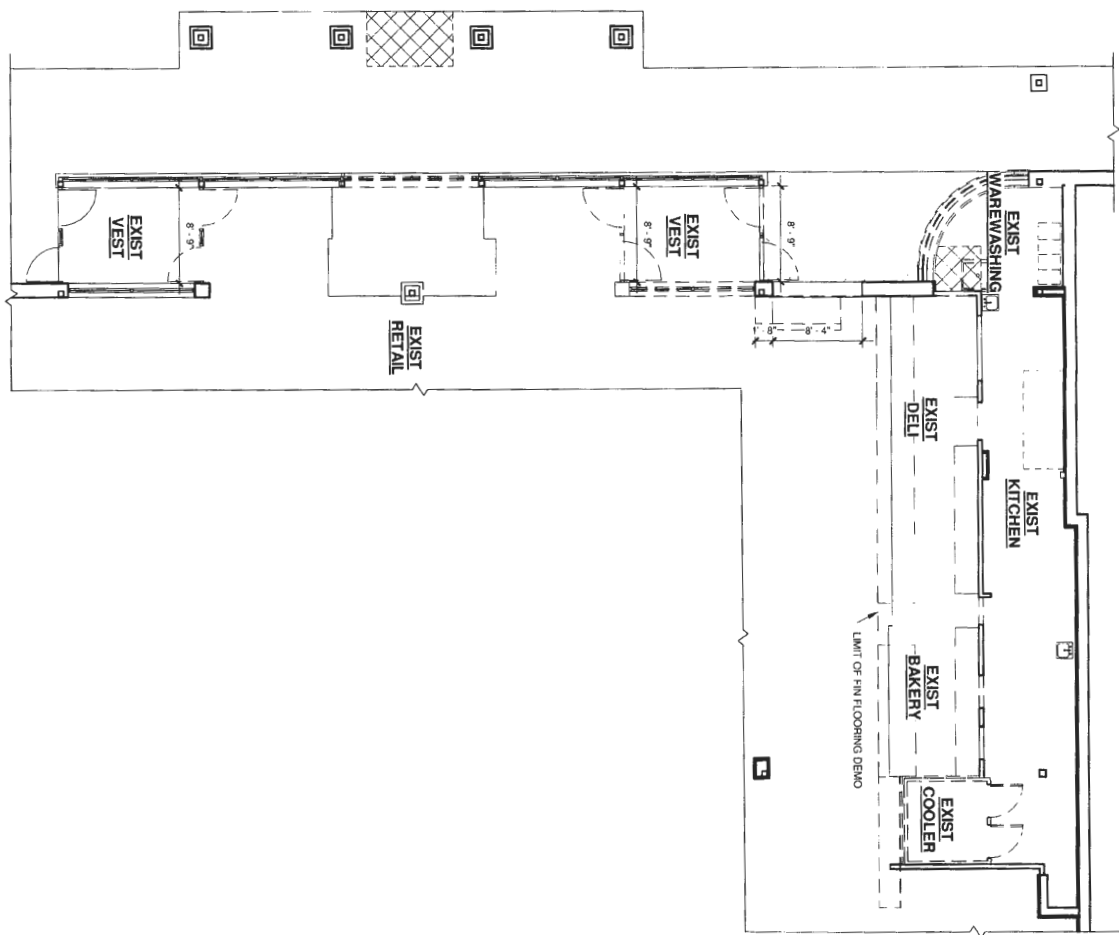
PLAN COMM
08/16/17

PC-2



1
3/32" = 1'-0"

1st FLOOR - DEMO PC



Attachment 1



THOMAS
ARCHITECTS

2800 S RIVER RD, #105
DES PLAINES, IL 60018

O: 877.205.3799
F: 877.260.7209

THOMAS@THOMASARCH.COM

DEMO PLAN

16 GRANT SQUARE,
HINSDALE, IL 60521

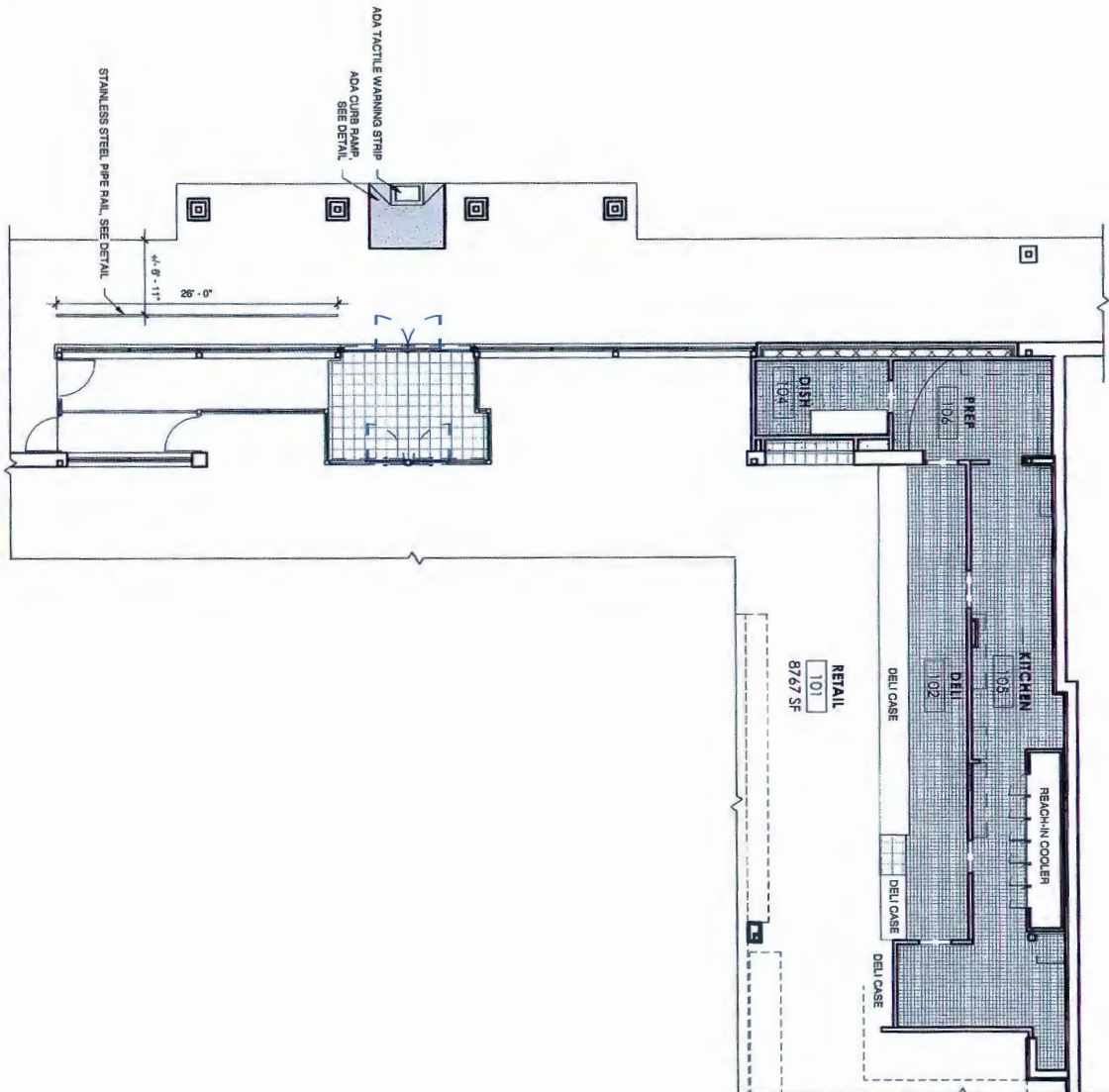
16073

PLAN COMM
08/16/17

PC-3

Attachment 1

1 1st FLOOR - PROPOSED PC
3/32" = 1'-0"



Attachment 1



THOMAS ARCHITECTS
2800 S RIVER RD, #105
DES PLAINES, IL 60018
O: 877.205.3799
F: 877.260.7209
THOMAS@THOMASARCH.COM

PROP PLAN

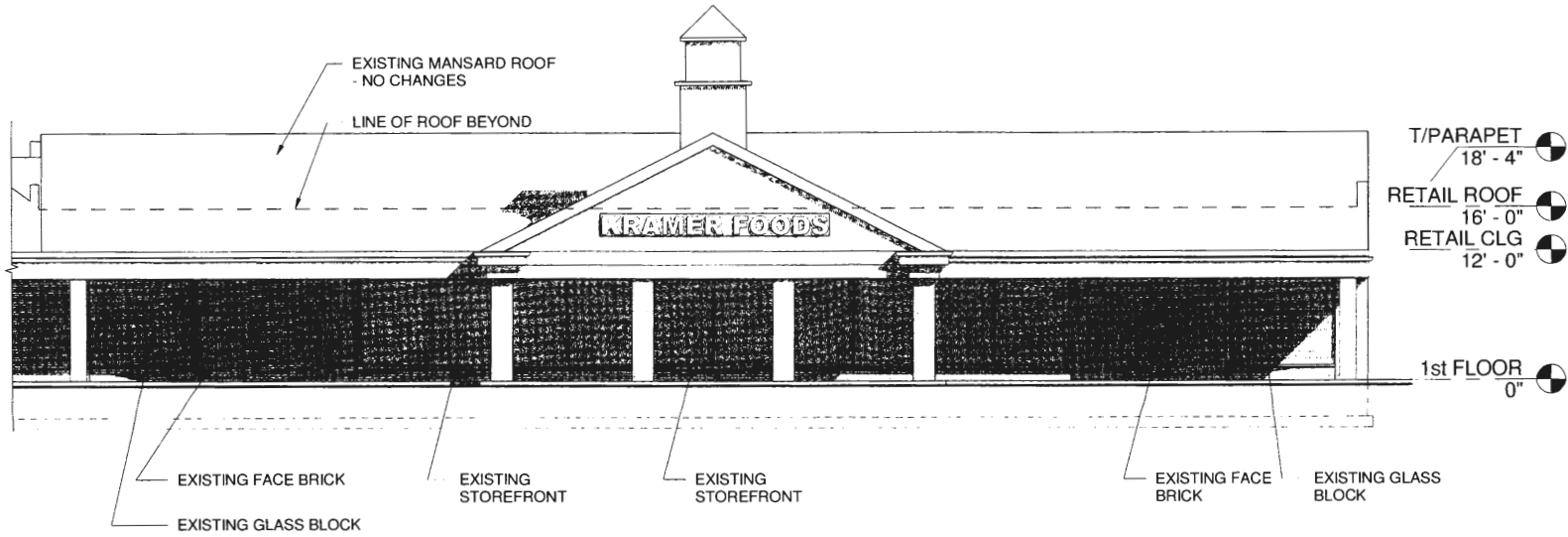
16 GRANT SQUARE,
HINSDALE, IL 60521

16073

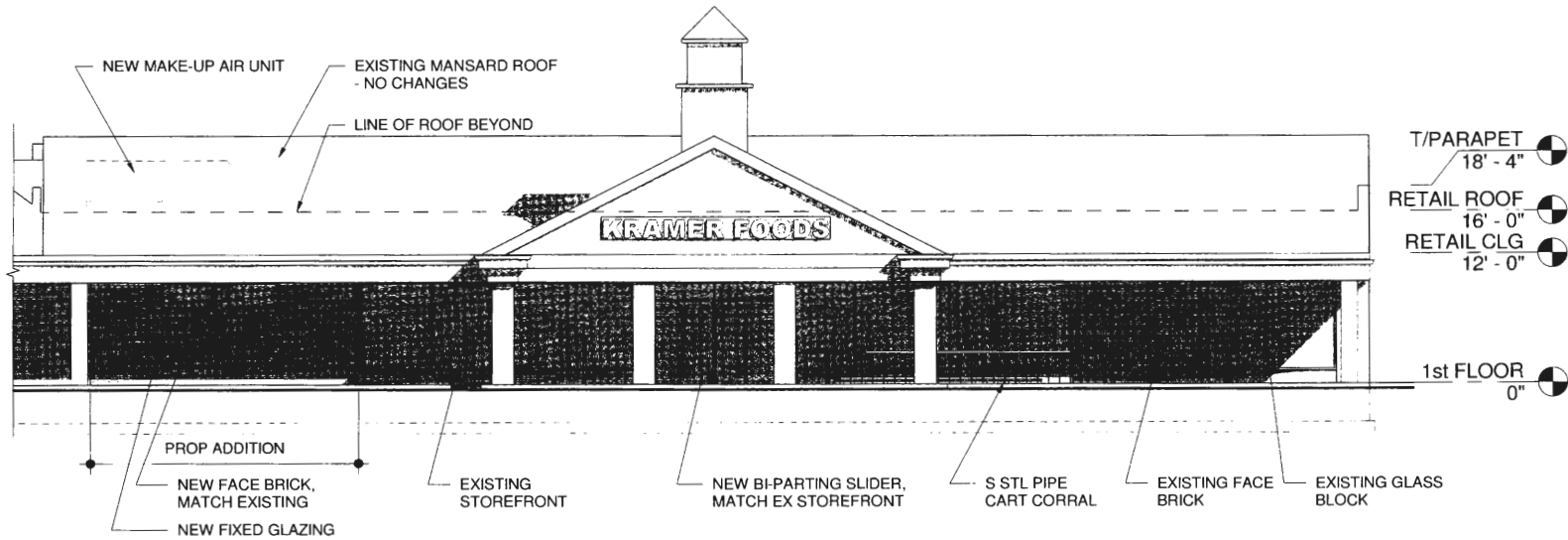
PLAN COMM
08/16/17

PC-4

Attachment 1



① FRONT (NORTH) ELEV EXISTING
3/32" = 1'-0"



② FRONT (NORTH) ELEV PROP
3/32" = 1'-0"

ELEVATIONS

16 GRANT SQUARE,
HINSDALE, IL 60521

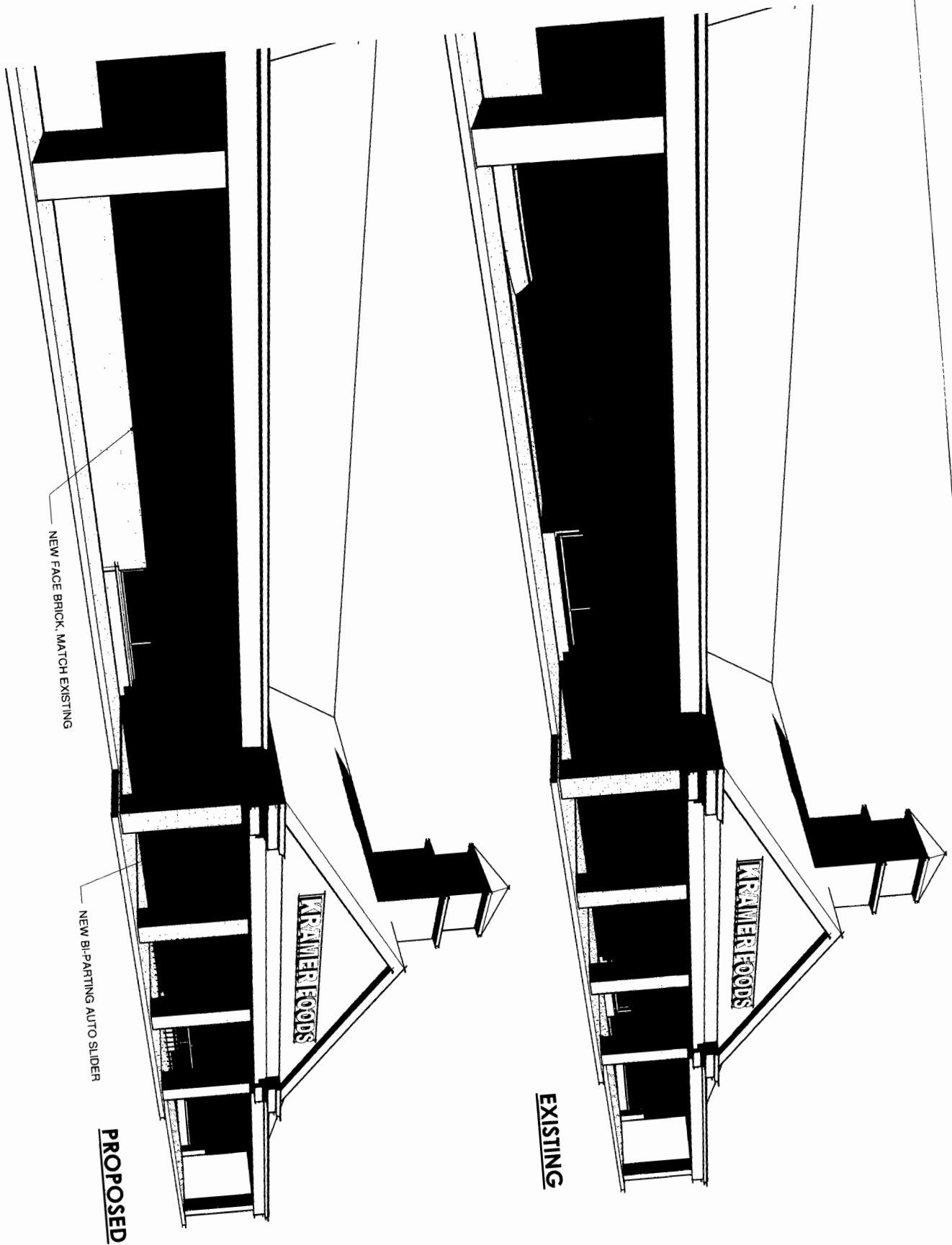
THOMAS
ARCHITECTS

2800 S RIVER RD., #105
DES PLAINES, IL 60018

O: 877.205.3799
F: 877.260.7209

THOMAS@THOMASARCH.COM





**THOMAS
ARCHITECTS**
 2800 S RIVER RD, #105
 DES PLAINES, IL 60018
 O: 877.205.3799
 F: 877.260.7209
 THOMAS@THOMASARCH.COM

PERSPECTIVES
 16 GRANT SQUARE,
 HINSDALE, IL 60521

16073

PLAN COMM
 08/16/17

PC-6

Attachment 1



Attachment 1



**THOMAS
ARCHITECTS**
2800 S RIVER RD, #105
DES PLAINES, IL 60018
O: 877.205.3799
F: 877.260.7209
THOMAS@THOMASARCH.COM

PHOTOS

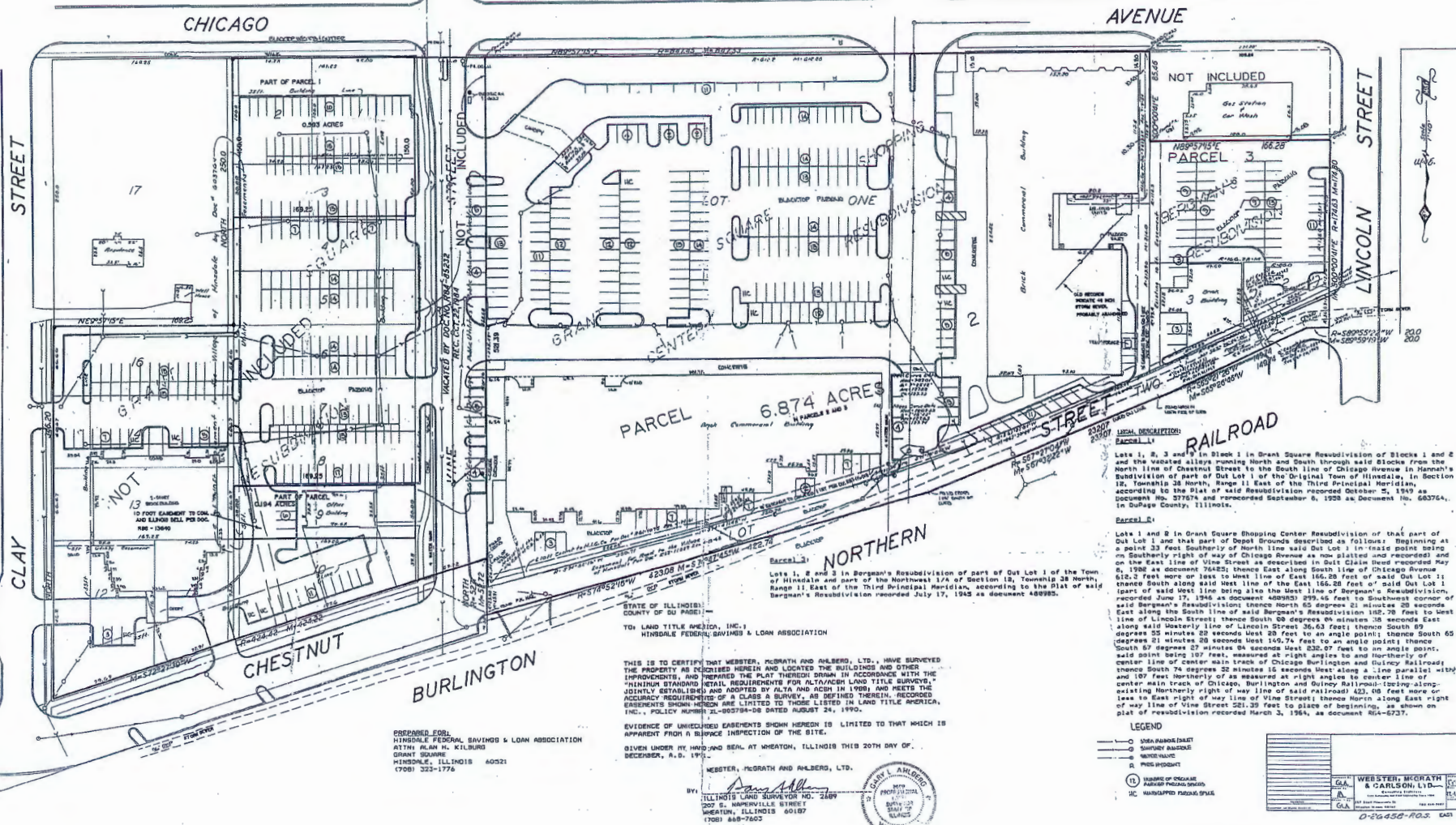
16 GRANT SQUARE,
HINSDALE, IL 60521

16073

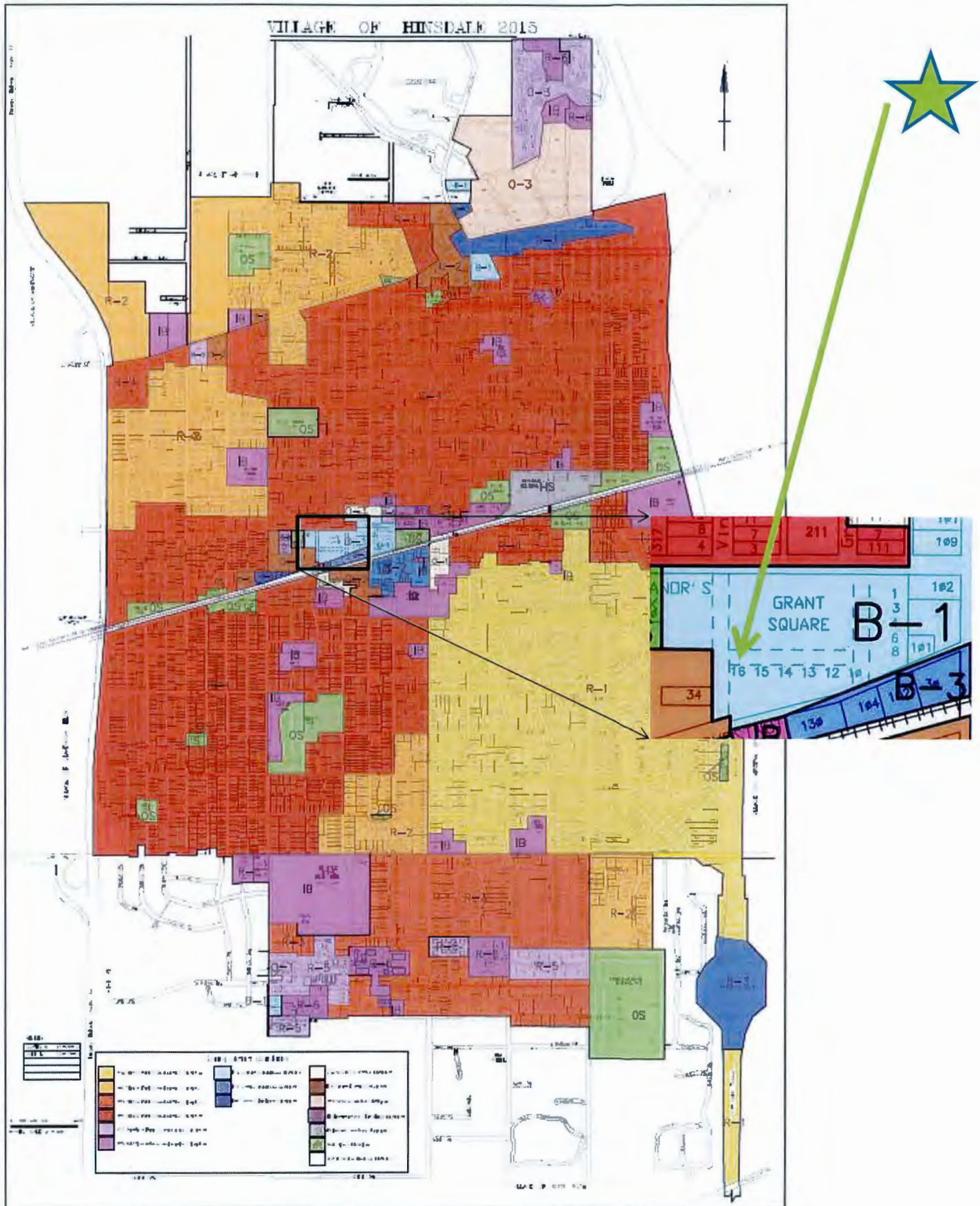
PLAN COMM
08/16/17

PC-7

Attachment 1

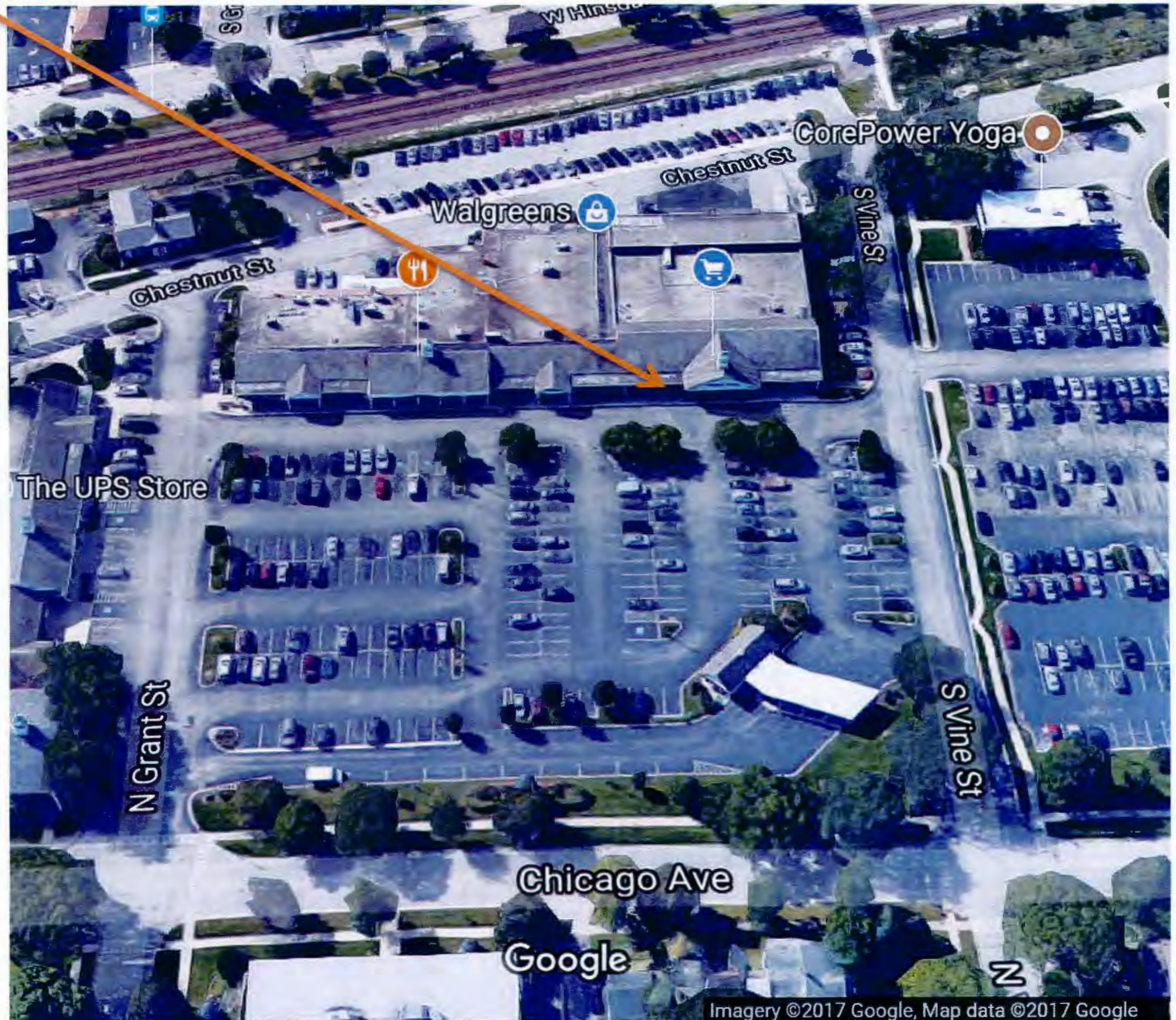


Attachment 2: Village of Hinsdale Zoning Map and Project Location



Attachment 3: Birds Eye View of 16 Grant Square (facing south)

Proposed Work Location



Attachment 4: Street View from Chicago Ave. and Vine St. (facing southeast)

Area of Proposed Work



HINSDALE PLAN COMMISSION

RE: Case A-34-2017 – Applicant: Kramer Foods – 16 Grant Square

Request: Exterior Appearance and Site Plan Review in the B-1 Community Business District

DATE OF PLAN COMMISSION (PC) REVIEW: September 13, 2017

DATE OF BOARD OF TRUSTEES 1ST READING: October 3, 2017

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. The PC heard testimony from the project architect, Mr. Thom Budzik, on behalf of Kramer Foods at 16 Grant Square. He reviewed the plan to remodel and reorganize its deli, bakery and kitchen area in the grocery store, and as a result, will affect the front façade of the building for an increase of approximately 160 SF of interior space. The new façade will use brick to match the existing brick. The side entrance/exit will be relocated to the center of the storefront.
2. A Plan Commissioner asked if the front door will meet fire code requirements. The applicant responded yes, and that the new front double doors will increase the exiting capacity.
3. The PC in general, expressed that the request looks nice, and will help improve the flow into and out of the grocery store.
4. Kramer Foods is located at 16 Grant Square in the B-1 Community Business District. There were no comments from the audience during the PC public meeting on September 13, 2017.
5. The proposed plan is code compliant, and only affects the floor area ratio (FAR), by increasing the area by 166 SF, from 82,029 SF to 82,195 SF. The FAR is/will be 0.26 . The maximum FAR in the B-1 District is 0.35 .

II. RECOMMENDATIONS

Following a motion to recommend approval of the proposed exterior appearance and site plan as submitted, the Village of Hinsdale Plan Commission, on a vote of six (6) "Ayes," and three (3) "Absent," recommends that the President and Board of Trustees approve the application as submitted.

THE HINSDALE PLAN COMMISSION By: _____, Chairman

Dated this _____ day of _____, 2017.

Police Department

AGENDA SECTION: Agenda Section – ZPS First Read

SUBJECT: Intergovernmental Agreement with DuPage County for Police Records Management and Reporting System

MEETING DATE: October 3, 2017

FROM: Bradley Bloom, Assistant Village Manager/Director of Public Safety
Brian King, Police Chief

Recommended Motion

Approve an intergovernmental agreement with the DuPage County and the DuPage County Emergency Telephone System Board (ETSB) to participate in a county-wide police records management and reporting system.

Background

In August 2016, the Village Board considered and approved sending a letter of intent indicating the Village's willingness to participate in a county-wide police records management system and reporting system. Since that time, 30 of 32 municipal police agencies in DuPage County as well as the Sheriff have signed similar letters of intent. The ETSB, which is an entity of DuPage County has contracted with vendors to develop and implement the reporting system which is scheduled to begin implementation by the end of 2017. The new police records management system replaces the current system police reporting system called NetRMS that is in use today. The Police will retain access to their legacy data within the NetRMS system.

Discussion & Recommendation

The next step in the implementation process is approval of an Intergovernmental Agreement (IGA) with DuPage County and the DuPage County Emergency Telephone System Board (ETSB). The terms of the IGA were developed collaboratively between DuPage County and an ad-committee comprised of members of the DuPage County Mayors and Managers Conference. Under the terms of the IGA, the start-up, on-going and capital replacement costs would be divided by the number of agency participants. The terms of the IGA also address a governance model and system oversight committee. The IGA has been reviewed and approved by the Village Attorney.

The Request for Board Action (RBA) from August 2016 that provides a more detailed summary of the police records management and reporting system is attached.

Budget Impact

The first year cost of the system is \$17,989.17. This amount is included in the Police Departments FY17/18 budget. Attached is a spread sheet showing the Village's participation costs for the next 6 years. Fiber connection costs that are included in the budget projections

will be provided by DuComm which is the Village's 9-1-1 emergency dispatch provider. Additional start-up costs for system interfaces are being deferred and will likely be much less than originally proposed when this matter was considered by the Board in August 2016.

Village Board and/or Committee Action

In August 2016, the Village Board approved a letter of intent to participate in this system.

Documents Attached

1. RBA Approving Letter of Intent to Participate-August 2016
2. Intergovernmental Agreement to Participate in DuJis System (Records Mgmt/Police Rptg)
3. Participating Agency Participation Cost Projections

DATE: August 9, 2016

REQUEST FOR BOARD ACTION

AGENDA: Consent Zoning and Public Safety SECTION NUMBER	ORIGINATING DEPARTMENT Police and Fire
ITEM Participation in DuJIS County-wide Fire and Police Reporting and Computer Aided Dispatch System	APPROVAL Bradley Bloom, Assistant Village Manager/Dir Pub Safety

Our 9-1-1 Dispatch Center DuComm uses a computer aided dispatch (CAD) system to track and dispatch all emergency calls to our Fire and Police Department. The CAD information is sent to Police and Fire Departments mobile data terminals in first responder vehicles. CAD dispatch information is used to first responders to provide additional pre-arrival instructions and other pertinent data about the 9-1-1 incident. The same CAD data is then automatically transferred to our electronic record keeping system allowing first responders to complete report on the incident. The reporting system used by the Fire Department is called Firehouse and the reporting system used by the police department is called NetRMS.

The same CAD system is used by every police and fire department and 9-1-1 dispatch center in DuPage County. The DuPage Emergency Telephone Service Board purchased and supports the CAD system using 9-1-1 surcharge funds. The Police reporting system (NetRMS) is in use by most police agencies within DuPage and is financially supported by the police agencies and the on-going maintenance cost is divided the police agencies on a per user basis. Each fire agency maintains their own in-house incident reporting system.

Several years ago the DuPage County Chiefs of Police began researching alternatives to the police reporting system (NetRMS) due to desire for more functionality and the inefficiency of the systems need for redundant data entry and inability to perform basis crime analysis functions. Since police incidents and offenders often cross jurisdictional boundaries its important to be able to link an incident occurring in Clarendon Hills to a related similar incident or pattern occurring in Hinsdale. Correlating a suspicious person scene walking in a back yard in Westmont to a residential burglary reported in Hinsdale the same night is essential to our investigators ability to solve the burglary. Today, to make that correlation we rely on our investigators exchanging that information verbally with Westmont investigators.

Law enforcement professionals have long recognized the value of shared databases. Today, in addition to our shared reporting database, the State's Attorney, Probation Department, Clerk's Office and Jail all maintain separate databases. All require individual inquires and none of the data is linked together. This results in a officer spending an inordinate amount of time searching between databases to determine the status of a case or an offender rather than a single inquiry.

The Police Chiefs then expanded this committee and sought representation and input from every facet of user with a group representative that include patrol officers, detectives, crime analysts, clerks, property custodians, police administrators and the DuPage County States Attorney, Clerk, Probation, Sheriff as well as the ETSB and DuPage County Information Technology Department.

All of the research resulted in developing an all-encompassing list of necessary functionality for the new reporting system. The DuPage County procurement department used this research to develop an RFP along with an evaluation, approval and recommendation process. The original Police Chief's committee charged with researching a replacement reporting system was expanded into smaller committees that included a governance, users, dispatch and information technology. The overall committee is now Chaired by DuPage States' Attorney Bob Berlin.

Because the CAD system is inextricably interfaced with the reporting system and is also in the process of being replaced by the ETSB the CAD component was included in the reporting RFP was included in the review process.

The review process resulted in a recommendation to the DuPage ETSB for a system (CAD and records management) referred to now as DuPage Integrated Justice Information System or DuJIS at an estimated to cost approximately \$13 million dollars.

The ETSB has agreed to cover the cost of the CAD component and in-vehicle mobile data software that will be installed in first responder emergency vehicles. However, the capital cost and maintenance costs will be shared by the participating entities of DuPage County Government and municipal police and sheriff users. Participating police agency costs is based on the number of users at each agency which includes police officers and clerical support staff. The ETSB has agreed to cover the upfront costs for the record management system allowing agencies to reimburse the ETSB for the capital cost during the first year and maintenance costs thereafter.

The ETSB is looking for a letter of intent from agencies interested in participating (in what is now referred to as the DuPage Justice System or DuJIS) before they agree to purchase this system. At this point, there seems to be interest by all of DuPage's public safety entities with the exception of two smaller police agencies (Bartlett and Wayne).

- Our cost today to participate in the NetRMS program is approximately \$4,971 (no connection fees)
- Our first year cost to participate in the DuJIS system is \$38,145 plus a connection fee of \$9,750 or total first year cost of \$48,955 (projected for FY 17/18)
- Each additional year cost is approximately \$25,000 plus the connection fee of \$9,750.

We are working with our 9-1-1 dispatch provider DuComm to reduce or eliminate the connection fee. The cost projections here are based upon participation of 80% of DuPage County police agencies. Based upon initial interest the 80% projections will be surpassed which will increase the number of users and reduce our annual expenses.

Recommendation

We have limited options at this point. The ETSB will maintain access for the records in our current system but will not allow continued agencies inputting records once the new system is in place. Purchasing our own standalone records management system is very costly and is less effective tool compared to a system using a shared database and other reasons previously stated in this memo.

We see tremendous potential in the DuJIS system that will improve our efficiency and effectiveness.

At this point the ETSB is merely looking for a letter of intent to determine costs and participation before executing a purchase agreement for the DuJIS system. The letter of intent is non-binding. The next step in the process would be to enter into an intergovernmental agreement with DuPage County to participate in the system. At that point in time we will have more accurate cost projections and a potential solution to eliminate or reduce the annual connection fees. Therefore, at this point staff recommends approving the letter of intent to participate in the process.

MOTION: To authorize the Village President to sign a letter of intent to participate in the DuJIS system.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION: Board approved and advanced for consent agenda approval.				

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE COUNTY OF DUPAGE, ILLINOIS**

AND

THE VILLAGE OF HINSDALE, ILLINOIS

This intergovernmental agreement between the County of DuPage, Illinois, a body corporate and politic on its own behalf and on behalf of the Emergency Telephone System Board of DuPage County and the Village of Hinsdale, Illinois, a municipal corporation ("Participant").

Recitals

WHEREAS, the County of DuPage ("County"), Illinois is a unit of local government and a body corporate and politic, organized and existing pursuant to the Illinois Counties Code; and

WHEREAS, the Emergency Telephone System Board ("ETSB") of DuPage County, Illinois is an emergency telephone system board established by the County of DuPage pursuant to the Emergency Telephone System Act and having the powers and duties conferred by the Act and those defined by County Ordinance; and

WHEREAS, the Participant is a unit of local government and a municipal corporation organized and existing pursuant to the Illinois Municipal Code comprised of territory located within the geographical boundaries of DuPage County; and

WHEREAS, the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, and other provisions of Illinois law authorize units of local government to contract or otherwise associate among themselves, to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance, and to use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

WHEREAS, in the exercise of its statutory duties, the ETSB implemented a computer-aided dispatch (CAD) system throughout DuPage County to ensure the dispatch of an appropriate emergency response to telephone calls placed to 9-1-1; and

WHEREAS, the ETSB procured a police report management system (RMS) for the use of police agencies within DuPage County as well as the Sheriff; and

WHEREAS, the Participant currently reimburses the ETSB for the use of the ETSB's licensed NetRMS System or has procured an RMS solution for its own use; and

WHEREAS, the CAD and RMS systems currently in use throughout DuPage County have reached or are rapidly approaching the end of their useful life; and

WHEREAS, the County, the Clerk of the Circuit Court, the State's Attorney, the Sheriff, the ETSB, the DuPage Mayors and Managers Conference, the DuPage County Chiefs of Police Association, the DuPage County Fire Chiefs' Association and others have collaborated to

implement the DuPage Justice Information System ("DuJIS") Project with the goal of integrating the various information systems used by judicial and emergency response agencies throughout the County using modern technology and standardized reporting methods; and

WHEREAS, the replacement of the existing CAD and RMS systems with modern technology adhering to national data standards is a key priority of the DuJIS Project; and

WHEREAS, the Participant has approved, executed, and transmitted a letter of intent to participate in the unified police report management system described in this Agreement or has otherwise communicated its intention thereto; and

WHEREAS, the Emergency Telephone System Act provides that the ETSB shall have the powers and duties set forth in the Act and those defined by the County; and

WHEREAS, by this Intergovernmental Agreement, the County further defines the powers of the ETSB to include performance of the duties set forth in this Agreement; and

WHEREAS, the ETSB agrees to perform the duties set forth in this Agreement and requests that the County execute this Agreement on its behalf; and

WHEREAS, the DuPage County Board has approved, executed, and transmitted a letter of intent to participate in the unified police report management system described in this Agreement on behalf of the State's Attorney, Sheriff, and Department of Probation and Court Services and to perform the duties set forth in this Agreement; and

WHEREAS, the ETSB with the cooperation of the County's Procurement Division and input from law enforcement record managers throughout DuPage County, solicited and evaluated proposals for a unified CAD and police report management system, and has awarded a contract to the Vendor for the system described in this Agreement; and

WHEREAS, through its letter of intent and participation in this Agreement, the Participant has agreed to reimburse the ETSB or defer its future costs in a total amount equal to the cost incurred by the ETSB in its acquisition and licensing of the System attributable to the Participant on a per-user basis through scheduled payments to the PRMS System Fund described herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereto hereby agree as follows:

Article I. General Provisions

Section 1.01 Recitals Incorporated. The recitals set forth above are incorporated and made a part of this Agreement as if fully contained herein.

Section 1.02 Purpose. The Parties have entered this Intergovernmental Agreement ("Agreement") for the purpose of implementing a modern unified police report management system ("PRMS" or "System") throughout DuPage County, to provide for the long term operation and maintenance of the System, and to create and maintain an equipment replacement fund to

provide for the System's eventual upgrade and replacement.

Section 1.03 Scope. The Parties intend that this Agreement shall in all respects govern or provide for the implementation, operation, maintenance, upgrade, and replacement of the System.

Section 1.04 Definitions. As used in this Agreement,

- (a) "County" means the County of DuPage, Illinois and all departments, agencies and instrumentalities thereof under the direct supervision and control of the County Board. The term "County" does not include the ETSB, the Circuit Clerk, the State's Attorney, the Judiciary or the elected County Officers;
- (b) "Circuit Clerk" means the Clerk of the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois;
- (c) "ETSB" means the Emergency Telephone System Board of DuPage County;
- (d) "Information Technology Department" means the County's Information Technology Department or its successor agency;
- (e) "Mayor" means the elected chief executive officer of a municipality regardless of the title used for such position used by the municipality;
- (f) "Municipality" means a city, village, or incorporated town;
- (g) "NIBRS" means National Incident Based Reporting System, an incident-based reporting system used by law enforcement agencies in the United States for collecting and reporting data on crimes. Local, state and federal agencies generate NIBRS data from their records management systems;
- (h) "NIEM" means National Information Exchange Model. NIEM is an XML-based information exchange framework from the United States. NIEM represents a collaborative partnership of agencies and organizations across all levels of government (federal, state, tribal, and local) and with private industry. The purpose of this partnership is to effectively and efficiently share critical information at key decision points throughout the whole of the justice, public safety, emergency and disaster management, intelligence, and homeland security enterprise. NIEM is designed to develop, disseminate, and support enterprise-wide information exchange standards and processes that will enable jurisdictions to automate information sharing;
- (i) "PRMS Oversight Committee" means the committee formed pursuant to Article V of this Agreement;
- (j) "Participant" means an entity contracting with the County to participate in the System in accordance with the provisions of this Agreement;
- (k) "Parties" means the County, the ETSB, and the Participant collectively;
- (l) "Party" means a party to this agreement, e.g. the County, the ETSB, or the Participant;
- (m) "PRMS Equipment Replacement Fund" means a reserve fund created in the County treasury to be used to pay the costs associated with the eventual replacement of the System as provided in Section 2.05;

- (n) "PRMS Operation Fund" means a fund created in the County treasury to pay the costs associated with the operation of the System as provided in Section 2.04;
- (o) "Sheriff" means the DuPage County Sheriff;
- (p) "State's Attorney" means the DuPage County State's Attorney;
- (q) "Treasurer" means the DuPage County Treasurer;
- (r) "User" means an employee or other authorized agent of a Participant to whom unique credentials are assigned for access to the System on a Participant's behalf. The number of System Users assigned to a Participant shall be determined by the PRMS Oversight Committee;
- (s) "Vendor" means Intergraph Corporation, Inc., a subsidiary of Hexagon, AB.

Section 1.05 Joint Purchasing. To the greatest extent authorized by the Constitution and laws of Illinois, a joint-purchasing agreement is hereby created between the County, the ETSB, and the Participant for the joint purchase of personal property, supplies, and services. At the request of any Party, the County, ETSB or the Participant may include that Party as an additional participant in any invitation to bid, request for proposal or contract. Each Party will be responsible for its own purchase of any personal property, supplies, or service made pursuant to such solicitation.

Section 1.06 System Configuration. The Parties agree that the System shall be configured as one unified, countywide application adhering to NEIM and NIBRS standards. The Parties agree that the map of the System shall be configured as one unified, countywide map to allow for seamless reporting and analytics.

Section 1.07 Agreements with Other Governmental Entities.

- (a) Prior to September 1, 2017, the County may enter agreements with other units of local government, pursuant to the same terms and conditions as contained in this Agreement, for the purposes and objectives set forth in the Recitals.
- (b) After September 1, 2017, the County may, with the consent of the PRMS Oversight Committee, enter agreements with other units of local government or governmental entities for the purposes and objectives set forth in the Recitals but which may contain terms and conditions and impose duties upon such units of local government or governmental entities which may be different from those contained in this Agreement.

Section 1.08 Agreements with Officers and Agencies of DuPage County. The County may enter into similar agreements with the State's Attorney, the Sheriff, and other elected County officers or agencies not under the direct supervision and control of the County Board, pursuant to the same terms and conditions. These officers or agencies shall participate in the System on the same terms as the municipal Participants entering this Agreement pursuant to Section 1.07(a).

Article II. Responsibilities of the County

Section 2.01 Generally. The County shall administer the Records Management System on behalf

of the Participant.

Section 2.02 Staff. The County shall employ such staff persons as the PRMS Oversight Committee and the Information Technology Department deem necessary to maintain and manage the Records Management System, including its operating system, system software, database management software and other hardware and software components necessary to operate and manage the System. The portion of the cost of the salary and benefits of such persons which are directly attributable to their work on the System shall be paid from the PRMS Operation Fund. The Information Technology Department shall determine the percentage of each such staff person's duties that are attributable to the System, and submit to the PRMS Oversight Committee for approval. The Information Technology Department shall notify the PRMS Oversight Committee and seek prior approval for any major variances in staffing.

Section 2.03 Database Management. The County shall maintain the hardware on which the System or its databases reside except to the extent any portion of the System cohabitates with the Computer Aided Dispatch (CAD) System of the ETSB. Whenever such cohabitation occurs, the County, in cooperation with the ETSB, shall co-maintain such hardware.

Section 2.04 PRMS Operation Fund. The County shall create a special fund in the County treasury which shall be known as the PRMS Operation Fund. The County shall not permit expenditures from the PRMS Operation Fund unless directed by the PRMS Oversight Committee. The PRMS Operation Fund shall be an interest-bearing account and the funds therein shall not be co-mingled with any other funds.

Section 2.05 PRMS Equipment Replacement Fund. The County shall create a special reserve fund in the County treasury known as the PRMS Equipment Replacement Fund to be used to pay the costs associated with the eventual replacement of the System. Upon direction by the PRMS Oversight Committee, the County shall transfer funds from the Equipment Replacement Fund to the PRMS Operation Fund for disbursement in accordance with the provisions of Article V. The PRMS Equipment Replacement Fund shall be an interest-bearing account and the funds therein shall not be co-mingled with any other funds. The County shall maintain a record of the individual contributions of each Participant for deposit into the PRMS Equipment Replacement Fund.

Section 2.06 System Oversight. The County shall create a PRMS Oversight Committee as set forth in Article V of this Agreement.

Section 2.07 The County shall require the County Auditor or its external auditor to audit the PRMS Equipment Replacement Fund and the PRMS Operation Fund annually for compliance with this Agreement and report thereon to the County Board and to the PRMS Oversight Committee.

Section 2.08 Additional Administrative Responsibilities. The County shall provide the PRMS Oversight Committee with reasonable assistance in performing its duties under this Agreement. Such assistance shall include administrative, clerical, and compliance related-functions including

those required by the Freedom of Information Act, the Open Meetings Act, and the Local Records Act. County staff shall assist the PRMS Oversight Committee in the preparation of its annual budget and quarterly or other financial reports. County staff shall, at the request of the PRMS Oversight Committee shall prepare all solicitations for bids or proposals and perform procurement functions on behalf of the PRMS Oversight Committee in the same manner it provides such functions on behalf of the departments of County Government as required by the County's Procurement Ordinance.

Section 2.09 Deposit of Funds. The Treasurer shall deposit all moneys collected from Participants, or transferred by the County, for the operation or replacement of the System into the PRMS Operation Fund or PRMS Equipment Replacement Fund, respectively.

Article III. Responsibilities of the ETSB

Section 3.01 Procurement. The ETSB has awarded the contract for the acquisition of the System to the Vendor and pay from its funds, subject to reimbursement from the PRMS Operation Fund, the costs of System licensing and implementation.

Section 3.02 Staffing. The ETSB shall oversee the implementation of the System and maintain its associated database until the County is able to retain staff as set forth in Section 2.02 or the effective date of the Agreement as set forth in Section 7.01 of this Agreement, whichever occurs first.

Section 3.03 Project Management. The ETSB shall provide project management services for the implementation of the System.

Section 3.04 Deliverables. The ETSB shall ensure that the PRMS Vendor performs its responsibilities under the contract.

Section 3.05 Co-Maintenance. The ETSB, in cooperation with the County, shall maintain the hardware where any portion of the System cohabitates with the ETSB's CAD or related applications.

Article IV. Responsibilities of the Participant

Section 4.01 Payment. The Participant shall make annual payments to the County for the purposes set forth in this Agreement in accordance with the schedule adopted by the County in Section 6.05.

Section 4.02 Operation. The Participant shall ensure that its personnel utilize the System in accordance with the policies and regulations the PRMS Oversight Committee may from time to time adopt and amend, including those which require the standardization of data and data entry

procedures.

Section 4.03 Network Connectivity. The Participant shall, at its own expense, provide network connectivity to the System that shall conform to the minimum specifications adopted by the PRMS Oversight Committee, which may from time to time be amended based on the operating needs of the System.

Section 4.04 Hardware. The Participant shall, at its own expense, procure and maintain such hardware as may be necessary for the use of the System by its personnel that shall conform to minimum specifications adopted by the PRMS Oversight Committee, which may from time to time be amended based on the operating needs of the System.

Section 4.05 Data Ownership. The Participant shall retain ownership of all electronic data it provides to the System.

Article V. PRMS Oversight Committee

Section 5.01 Composition. The PRMS Oversight Committee shall consist of members appointed as follows:

- (a) The Chairman of the County Board or his or her designee;
- (b) The Sheriff or his or her designee;
- (c) The State's Attorney or his or her designee;
- (d) The Chief Financial Officer of the County, or his or her designee;
- (e) The Chief Information Officer of the County, or his or her designee;
- (f) The Chairman of the Emergency Telephone System Board (ETSB), or his or her designee;
- (g) Six (6) mayors of municipalities which are Participants in the System appointed by the Board of Directors of the DuPage Mayors and Managers Conference (DMMC) in the manner it determines, or the designee of each appointed mayor. Mayors appointed under this paragraph need not be appointed from municipalities which are members of the DMMC.
- (h) Persons designated to serve in the stead of the County officers or staff members listed in paragraphs (a)-(f) of this Section shall be employees reporting to the respective designating authority who are vested with substantial authority over the operations or finances of the designating authority's office or department.
- (i) The Sheriff and State's Attorney, or their designees, shall not be eligible for membership on the Oversight Committee until their execution of an Agreement with the County Board to participate in the System as set forth in Section 1.08.

Section 5.02 Powers and Duties. The PRMS Oversight Committee shall:

- (a) Adopt rules which shall provide for the selection and terms of its officers and its operations;

- (b) Organize and appoint members to committees and working groups as it deems necessary for System operation;
- (c) Develop policies and regulations governing System usage consistent with the goal of standardization;
- (d) Review requests to join the System and determine a fair share payment of the applicant;
- (e) Review and approve the minimum specifications for any hardware used with the System and ensure Participant compliance;
- (f) Review and determine minimum specifications for network connections to the System and ensure participant compliance;
- (g) Direct the County to transfer funds from the Equipment Replacement Fund or make disbursements from the System Operation Fund to the extent authorized by this Agreement;
- (h) Fully comply with the requirements of the Open Meetings Act and the Freedom of Information Act;
- (i) Determine, no less frequently than annually, the total number of users who will access the System and allocate that number among system Participants. The PRMS Oversight Committee and the affected Participant shall jointly agree to increase or decrease the allocation of users to a Participant;
- (j) Determine the budget for the annual operation of the PRMS System;
- (k) Adopt reasonable rules consistent with the provisions of this Agreement for the ongoing administration, operation, and replacement of the System;
- (l) Establish policies and procedures to provide for the withdrawal of any Participant from the System including those providing for the retrieval and export of the Participant's data and for the return of all or a portion of moneys in the PRMS Equipment Replacement Fund attributable to the Participant;
- (m) Provide guidance and advice to the Information Technology Department as to the job performance of County employees assigned to administer or manage the System;
- (n) Make recommendations to the Information Technology Department as to changes in personnel requirements necessary to operate the System efficiently;
- (o) Fully reimburse the County and the ETSB for all costs incurred in implementing the System other than the costs attributable to Computer Aided Dispatch (CAD) and those PRMS costs attributable to County agencies participating in the System under Section 1.08 of this Agreement;
- (p) Provide quarterly updates to all Participants, including committee meeting minutes and financial reports;
- (q) Develop policies and procedures, in accordance with the law, governing the documentation, retention, ownership, and management of electronic data storage, provided that any policy or procedure which may impact CAD or CAD processes shall not become effective without the consent of the ETSB; and,
- (r) Perform any other administrative functions necessary and proper to carry out the purposes of this Agreement and the goals of standardization and interoperability not otherwise provided for herein.

Section 5.03 Finance and Procurement Policies.

- (a) In General. The PRMS Oversight Committee shall have the exclusive authority to authorize the County to transfer funds from the PRMS Equipment Replacement Fund to the PRMS System Operation Fund and to authorize expenditures from the PRMS Operation Fund.
- (b) Competitive Bidding Required. The provisions of State law applicable to the procurement of services, materials, equipment, or supplies, other than professional services, by County Boards as set forth in Section 5-1022 of the Counties Code shall apply to all contracts authorized by the PRMS Oversight Committee.
- (c) Applicability of the DuPage County Procurement Ordinance. The provisions of the DuPage County Procurement Ordinance shall apply to all purchases authorized by the PRMS Oversight Committee. Where the Procurement Ordinance specifies that an action must be taken by the County Board, the PRMS Oversight Committee shall have the authority to act. Where the Procurement Ordinance provides that an action must be taken by the Chairman of the County Board, the Chairman of the PRMS Oversight Committee shall have the authority to Act.
- (d) Transfers from the Equipment Replacement Fund. The PRMS Oversight Committee shall from time-to-time direct the Treasurer to transfer funds from the PRMS Equipment Replacement Fund to the PRMS Operation Fund for disbursement. Such funds may only be disbursed to pay the costs associated with the upgrade or replacement of the System or consistent with a policy adopted by the PRMS Oversight Committee in accordance with Section 5.02(l).
- (e) Expenditures from the PRMS Operation Fund. The PRMS Oversight Committee shall use moneys in the PRMS Operation Fund for the purposes of
 - (i) Reimbursing the County and the ETSB for costs expended in the implementation of the System;
 - (ii) Reimbursing the ETSB for costs it may incur in its normal operations in an aggregate amount not to exceed the total costs expended by the ETSB in the implementation of the System;
 - (iii) Paying the ongoing periodic costs associated with maintaining the System,
 - (iv) Paying the costs of system upgrade or replacement when such funds have been transferred from the Equipment Replacement Fund for that purpose,
 - (v) Reimbursement of Participant funds consistent with a policy adopted by the PRMS Oversight Committee in accordance with Section 5.02(l), or
 - (vi) Any other purpose the PRMS Oversight Committee may expressly authorize, provided that funds shall only be authorized for costs associated with the System.

Section 5.04 Meetings of the PRMS Oversight Committee.

- (a) Open Meetings Act. The provisions of the Open Meetings Act shall apply to all meetings of the PRMS Oversight Committee. The County shall cause notice of such meetings and their agendas to be posted on its website in accordance with the Act. The County shall

furnish meeting space when requested to do so by the PRMS Oversight Committee. Consistent with the provisions of the Open Meetings Act, members of the PRMS Oversight Committee may attend meetings remotely when they are unable to attend in person for any reason authorized by the Act with reasonable notice to the PRMS Oversight Committee and its approval.

- (b) Quorum. Quorum for a meeting of the PRMS Oversight Committee shall be three-quarters (3/4) of the members entitled to be appointed to the Committee.
- (c) Super Majority Required. All actions of the PRMS Oversight Committee shall require the affirmative vote of three-quarters (3/4) of the membership entitled to be appointed to the Committee. So long as the PRMS Oversight Committee consists of twelve (12) members, nine (9) members shall constitute three-quarters (3/4) of the membership entitled to be appointed.
- (d) Meeting Schedule. The PRMS Oversight Committees shall annually give notice of its meeting schedule with shall include at least one meeting scheduled per quarter.

Article VI. Finance

Section 6.01 Initial Cost Allocations. Not later than September 1, 2017, the ETSB shall provide each Participant with an estimated total initial cost for the first year of System operation as well as the cost attributable to each Participant. The cost estimate will include the total costs of System acquisition anticipated to be paid by the ETSB, and the total number of user licenses System wide.

Section 6.02 Costs Attributable to System Operation. The following costs are deemed attributable to System Operation and shall be paid from the PRMS Operation Fund:

- (a) The total cost of annual System licensing and maintenance paid to the Vendor;
- (b) The full salary, benefits, and related expenses of County personnel devoting 100% of their duties to the maintenance or operating of the System;
- (c) The portion of the annual salary and benefits of County personnel devoting at least 40% of their duties to the maintenance or operation of the System as determined by the Information Technology Department and approved by the PRMS Oversight Committee;
- (d) Ongoing maintenance costs of System equipment; and
- (e) Other costs related to System operation when expressly determined as such and authorized by the PRMS Oversight Committee, including commodities, hardware, professional services, and capital.

Section 6.03 System Cost Allocation Formula. The PRMS Oversight Committee shall allocate the cost of System operation among Participants in accordance with the following formulae:

Total System Cost

$$\begin{aligned} &= (\text{Capital costs}) + (\text{salary and benefits of System personnel}) \\ &+ (\text{projected annual maintenance costs}) \\ &+ (\text{Equipment Replacement Contribution}) + (\text{other authorized costs}) \end{aligned}$$

$$\frac{\text{Total System Cost}}{\text{total number of authorized users Systemwide}} = \text{Cost per user}$$

$$\text{Cost per user} * (\text{number users per Participant}) = \text{Annual Participant Cost}$$

Section 6.04 **Equipment Replacement Contribution.** The PRMS Oversight Committee shall annually review the estimated costs associated with replacing the System, and may increase the total replacement costs. If the PRMS Oversight Committee determines that the replacement costs shall increase, it will compute the estimated costs associated with replacing the System at the end of its useful life and determine, based on the number of users allocated to each Participant, each Participant's anticipated proportional share of the cost of System replacement following the expiration of the Agreement. Each Participant's anticipated proportional share of the cost of System replacement costs shall be divided by the number of years in the term of this Agreement, or the remaining number of years in the Agreement, and shall represent the Participant's annual share of System replacement that each Participant shall pay for deposit into the PRMS Equipment Replacement Fund. Each Participant's portion of the Equipment Replacement Contribution shall be determined by dividing the total estimated Equipment Replacement Contribution by the number of users Systemwide and multiplying that result by the number of users assigned to the Participant in accordance with the following formulae:

$$\text{Per User Equipment Replacement Contribution} = \frac{\text{Total Estimated Equipment Replacement Cost}}{\text{total number of authorized users systemwide}}$$

$$\begin{aligned} &\text{Participant Replacement Share} \\ &= \text{Per User Replacement Contribution} * (\text{number users per Participant}) \end{aligned}$$

Unless otherwise determined by the PRMS Oversight Committee, the Total Estimated Equipment Replacement Cost is \$3,000,000.

Section 6.05 **Invoice Schedule.** The County, through its Chief Financial Officer, shall annually invoice the Participant for System operation and for equipment replacement. Each Participant shall pay such invoices in accordance with the provisions of the Local Government Prompt Payment Act.

Article VII. Term and Termination

Section 7.01 **Effective Date.** This Agreement shall become effective on September 1, 2017, or upon the date it is executed by the Parties, whichever occurs later. Thereafter, the obligations of the respective Parties as set forth in this Agreement shall be immediately binding on the Parties.

Section 7.02 **Term of Agreement.** The Initial Term of this Agreement shall be from the Effective Date until April 30, 2024. Thereafter, the Agreement shall renew for successive one (1) year terms commencing on May 1, unless a Party terminates the Agreement as set forth in Section 7.03 or the Parties agree in writing to a longer extension.

Section 7.03 Termination by Election of Parties. A Party may terminate this Agreement for any reason by notifying the other in writing prior to November 1 in the year immediately preceding a renewal of a successive term of the Agreement as provided in Section 7.02. One Party shall not terminate this Agreement during its Initial Term without the consent of the other.

Article VIII. Miscellaneous Terms

Section 8.01 No Joint Venture. This Agreement shall not be construed in such a way that any Party is or is deemed to be, the representative, agent, employee, partner, or joint venture of the other. The Parties shall neither have the authority to enter into any agreement, nor to assume any liability, on behalf of any other Party, nor to bind or commit the other Party in any manner, except as expressly provided herein.

Section 8.02 Notice. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the Parties at their respective addresses set forth below. All such notices shall be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested, or upon receipt of facsimile transmission. Notice given as provided herein does not waive service of summons or process.

If to the County, to:

Attention: DuPage County
c/o Emergency Telephone System Board
421 County Farm Road
Wheaton, IL 60187

If to the Participant, to:

Kathleen A. Gargano, Village Manager
Village of Hinsdale
19 E. Chicago Ave
Hinsdale, IL 60521

Section 8.03 Entire Agreement. This Agreement constitutes the entire agreement with respect to the subject matter hereof and supersedes all other prior and contemporary agreements, understandings, representations, negotiations, and commitments between the Parties with respect to the subject matter hereof.

Section 8.04 Approval Required and Binding Effect. This Agreement shall not become effective unless authorized by each Party's respective corporate authorities or governing body. Upon authorization, this Agreement constitutes a legal, valid and binding agreement, enforceable against the Parties.

Section 8.05 Representations. Each Party represents that it has the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution and delivery of this Agreement.

Section 8.06 Indemnification. The Parties hereby release and agree that each shall indemnify and hold harmless the other Party and all of its present, former and future officers, including board

members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement to the extent authorized by law, including, but not limited to any injury or damage caused by the failure of System to function properly, the quality of the data contained in the System, or the failure of the System to operate as designed. This Section is an agreement between local public entities to allocate or share liability from an injury resulting from their joint undertaking of a shared function under Article VII of the Local Government and Governmental Employees Tort Immunity Act.

Section 8.07 Committee Composition. The Committee set forth in Article V of this Agreement, may from time to time and by a three-quarters (3/4) vote of members entitled to be appointed, make changes to the composition, manner of selection, or number of their respective memberships. So long as the PRMS Oversight Committee consists of twelve (12) members, nine (9) members shall constitute three-quarters (3/4) of members entitled to be appointed.

Section 8.08 Appropriations. The Parties hereby agree that the duties imposed on by this Agreement contemplate the appropriation of funds required to perform such duties. To the extent authorized by law, the Parties agree to appropriate when necessary, and in the manner provided by law, such funds as may be required to perform their respective duties under the Agreement.

Section 8.09 Amendments. This Agreement may be amended upon the written agreement of the Parties.

WHEREFORE, the Parties have signed and executed this Agreement as of the dates written below in the County of DuPage, State of Illinois.

County of DuPage, Illinois

Village of Hinsdale

BY: _____
Chairman, DuPage County Board

BY: _____
Village President

Date: _____

Date: _____

PRMS ESTIMATED COSTS

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 40,475.64	\$ -	81	\$ (40,475.64)
BARTLETT	0				0	
BENSENVILLE	52	USER	\$ 25,984.36	\$ -	52	\$ (25,984.36)
BLOOMINGDALE	57	USER	\$ 28,482.86	\$ -	57	\$ (28,482.86)
BURR RIDGE	32		\$ 15,990.38		32	\$ (15,990.38)
CAROL STREAM	89	USER	\$ 44,473.23	\$ -	89	\$ (44,473.23)
CLARENDON HILLS	16		\$ 7,995.19		16	\$ (7,995.19)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 19,987.97	\$ -	40	\$ (19,987.97)
DOWNERS GROVE	92		\$ 45,972.33		92	\$ (45,972.33)
DU PAGE FOREST PRESERVE	26	USER	\$ 12,992.18	\$ -	26	\$ (12,992.18)
DU PAGE SHERIFF	281	USER	\$ 140,415.49	\$ -	281	\$ (140,415.49)
DU PAGE STATES ATTORNEY	26	USER	\$ 12,992.18	\$ -	26	\$ (12,992.18)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 49,969.93	\$ -	100	\$ (49,969.93)
GLEN ELLYN	55	USER	\$ 27,483.46	\$ -	55	\$ (27,483.46)
GLENDALE HEIGHTS	73	USER	\$ 36,478.05	\$ -	73	\$ (36,478.05)
HANOVER PARK	99	USER	\$ 49,470.23	\$ -	99	\$ (49,470.23)
HINSDALE	36	USER	\$ 17,989.17	\$ -	36	\$ (17,989.17)
ITASCA	27	USER	\$ 13,491.88	\$ -	27	\$ (13,491.88)
LISLE	52	USER	\$ 25,984.36	\$ -	52	\$ (25,984.36)
LOMBARD	92	USER	\$ 45,972.33	\$ -	92	\$ (45,972.33)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 29,482.26	\$ -	59	\$ (29,482.26)
OAKBROOK TERRACE	29	USER	\$ 14,491.28	\$ -	29	\$ (14,491.28)
ROSELLE	41	USER	\$ 20,487.67	\$ -	41	\$ (20,487.67)
VILLA PARK	62	USER	\$ 30,981.35	\$ -	62	\$ (30,981.35)
WARRENVILLE	41	USER	\$ 20,487.67	\$ -	41	\$ (20,487.67)
WEST CHICAGO	57	USER	\$ 28,482.86	\$ -	57	\$ (28,482.86)
WESTMONT	49		\$ 24,485.26		49	\$ (24,485.26)
WHEATON	93	USER	\$ 46,472.03	\$ -	93	\$ (46,472.03)
WILLOWBROOK	28		\$ 13,991.58		28	\$ (13,991.58)
WINFIELD	19	USER	\$ 9,494.29	\$ -	19	\$ (9,494.29)
WOOD DALE	44	USER	\$ 21,986.77	\$ -	44	\$ (21,986.77)
WOODRIDGE	59	USER	\$ 29,482.26	\$ -	59	\$ (29,482.26)
TOTAL	1907		\$ 952,926.50	\$ -	1907	\$ (952,926.50)

	Estimate	Final		
FY cost per user	\$499.70	0.00		

Line Item	Estimated Cost	Detail	Actual Cost	Actual Percentage
FY17	\$171,800.00	Personnel - 2 positions - needed for implementation		
FY17	\$68,720.00	Benefits (Insurance/FICA/IMRF etc) @ 40%		
Equipment	\$712,406.50	50% of capital cost of \$1,424,813	\$0.00	
		Initial Capital Cost less 50% of the overall system discount (\$1,803,198)	\$0.00	
	\$952,926.50	FY17 PRMS Costs	\$0.00	

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 44,247.87	\$ -	81	\$ (44,247.87)
BARTLETT	0				0	
BENSENVILLE	52	USER	\$ 28,406.04	\$ -	52	\$ (28,406.04)
BLOOMINGDALE	57	USER	\$ 31,137.39	\$ -	57	\$ (31,137.39)
BURR RIDGE	32		\$ 17,480.64		32	\$ (17,480.64)
CAROL STREAM	89	USER	\$ 48,618.03	\$ -	89	\$ (48,618.03)
CLARENDON HILLS	16		\$ 8,740.32		16	\$ (8,740.32)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 21,850.80	\$ -	40	\$ (21,850.80)
DOWNERS GROVE	92		\$ 50,256.84		92	\$ (50,256.84)
DU PAGE FOREST PRESERVE	26	USER	\$ 14,203.02	\$ -	26	\$ (14,203.02)
DU PAGE SHERIFF	281	USER	\$ 153,501.87	\$ -	281	\$ (153,501.87)
DU PAGE STATES ATTORNEY	26	USER	\$ 14,203.02	\$ -	26	\$ (14,203.02)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 54,627.00	\$ -	100	\$ (54,627.00)
GLEN ELLYN	55	USER	\$ 30,044.85	\$ -	55	\$ (30,044.85)
GLENDALE HEIGHTS	73	USER	\$ 39,877.71	\$ -	73	\$ (39,877.71)
HANOVER PARK	99	USER	\$ 54,080.73	\$ -	99	\$ (54,080.73)
HINSDALE	36	USER	\$ 19,665.72	\$ -	36	\$ (19,665.72)
ITASCA	27	USER	\$ 14,749.29	\$ -	27	\$ (14,749.29)
LISLE	52	USER	\$ 28,406.04	\$ -	52	\$ (28,406.04)
LOMBARD	92	USER	\$ 50,256.84	\$ -	92	\$ (50,256.84)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 32,229.93	\$ -	59	\$ (32,229.93)
OAKBROOK TERRACE	29	USER	\$ 15,841.83	\$ -	29	\$ (15,841.83)
ROSELLE	41	USER	\$ 22,397.07	\$ -	41	\$ (22,397.07)
VILLA PARK	62	USER	\$ 33,868.74	\$ -	62	\$ (33,868.74)
WARRENVILLE	41	USER	\$ 22,397.07	\$ -	41	\$ (22,397.07)
WEST CHICAGO	57	USER	\$ 31,137.39	\$ -	57	\$ (31,137.39)
WESTMONT	49		\$ 26,767.23		49	\$ (26,767.23)
WHEATON	93	USER	\$ 50,803.11	\$ -	93	\$ (50,803.11)
WILLOWBROOK	28		\$ 15,295.56		28	\$ (15,295.56)
WINFIELD	19	USER	\$ 10,379.13	\$ -	19	\$ (10,379.13)
WOOD DALE	44	USER	\$ 24,035.88	\$ -	44	\$ (24,035.88)
WOODRIDGE	59	USER	\$ 32,229.93	\$ -	59	\$ (32,229.93)
TOTAL	1907		\$ 1,041,736.90	\$ -	1907	\$ (1,041,736.90)
	Estimate	Final				
FY cost per user	\$546.27	0.00				
Line Item	Estimated Cost	Detail	Actual Cost	Actual Percentage		
FY18	\$235,236.00	Personnel - 3 positions - needed for implementation				
FY18	\$94,094.40	Benefits (Insurance/FICA/IMRF etc) @ 40%				
Equipment	\$712,406.50	50% of capital cost of \$1,424,813	\$0.00			
		Initial Capital Cost less 50% of the overall system discount (\$1,803,198)	\$0.00			
	\$1,041,736.90	FY18 PRMS Costs	\$0.00			

PRMS ESTIMATED COSTS

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 60,956.39	\$ -	81	\$ (60,956.39)
BARTLETT	0				0	
BENSENVILLE	52	USER	\$ 39,132.50	\$ -	52	\$ (39,132.50)
BLOOMINGDALE	57	USER	\$ 42,895.24	\$ -	57	\$ (42,895.24)
BURR RIDGE	32		\$ 24,081.54		32	\$ (24,081.54)
CAROL STREAM	89	USER	\$ 66,976.77	\$ -	89	\$ (66,976.77)
CLARENDON HILLS	16		\$ 12,040.77		16	\$ (12,040.77)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 30,101.92	\$ -	40	\$ (30,101.92)
DOWNERS GROVE	92		\$ 69,234.41		92	\$ (69,234.41)
DU PAGE FOREST PRESERVE	26	USER	\$ 19,566.25	\$ -	26	\$ (19,566.25)
DU PAGE SHERIFF	281	USER	\$ 211,465.98	\$ -	281	\$ (211,465.98)
DU PAGE STATES ATTORNEY	26	USER	\$ 19,566.25	\$ -	26	\$ (19,566.25)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 75,254.80	\$ -	100	\$ (75,254.80)
GLEN ELLYN	55	USER	\$ 41,390.14	\$ -	55	\$ (41,390.14)
GLENDALE HEIGHTS	73	USER	\$ 54,936.00	\$ -	73	\$ (54,936.00)
HANOVER PARK	99	USER	\$ 74,502.25	\$ -	99	\$ (74,502.25)
HINSDALE	36	USER	\$ 27,091.73	\$ -	36	\$ (27,091.73)
ITASCA	27	USER	\$ 20,318.80	\$ -	27	\$ (20,318.80)
LISLE	52	USER	\$ 39,132.50	\$ -	52	\$ (39,132.50)
LOMBARD	92	USER	\$ 69,234.41	\$ -	92	\$ (69,234.41)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 44,400.33	\$ -	59	\$ (44,400.33)
OAKBROOK TERRACE	29	USER	\$ 21,823.89	\$ -	29	\$ (21,823.89)
ROSELLE	41	USER	\$ 30,854.47	\$ -	41	\$ (30,854.47)
VILLA PARK	62	USER	\$ 46,657.98	\$ -	62	\$ (46,657.98)
WARRENVILLE	41	USER	\$ 30,854.47	\$ -	41	\$ (30,854.47)
WEST CHICAGO	57	USER	\$ 42,895.24	\$ -	57	\$ (42,895.24)
WESTMONT	49		\$ 36,874.85		49	\$ (36,874.85)
WHEATON	93	USER	\$ 69,986.96	\$ -	93	\$ (69,986.96)
WILLOWBROOK	28		\$ 21,071.34		28	\$ (21,071.34)
WINFIELD	19	USER	\$ 14,298.41	\$ -	19	\$ (14,298.41)
WOOD DALE	44	USER	\$ 33,112.11	\$ -	44	\$ (33,112.11)
WOODRIDGE	59	USER	\$ 44,400.33	\$ -	59	\$ (44,400.33)
TOTAL	1907		\$ 1,435,109.01	\$ -	1907	\$ (1,435,109.01)
	Estimate	59	Final			
FY cost per user:	\$752.55		0.00			
Line Item	Estimated Cost	Detail			Actual Cost	Actual Percentage
	\$301,140.72	Personnel - 3 plus one optional report writer				
	\$120,456.29	Benefits (Insurance/FICA/IMRF etc) @ 40%				
	\$413,512.00	Maintenance and licensing				
Equipment Replacement	\$600,000.00	\$3M by 5 years = per year system replacement, self funding allocation			\$0.00	
					\$0.00	
	\$1,435,109.01	FY19 PRMS Cost			\$0.00	

PRMS ESTIMATED COSTS

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 62,192.71	\$ -	81	\$ (62,192.71)
BARTLETT	0				0	
BENSENVILLE	52	USER	\$ 39,926.18	\$ -	52	\$ (39,926.18)
BLOOMINGDALE	57	USER	\$ 43,765.24	\$ -	57	\$ (43,765.24)
BURR RIDGE	32		\$ 24,569.96		32	\$ (24,569.96)
CAROL STREAM	89	USER	\$ 68,335.20	\$ -	89	\$ (68,335.20)
CLARENDON HILLS	16		\$ 12,284.98		16	\$ (12,284.98)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 30,712.45	\$ -	40	\$ (30,712.45)
DOWNERS GROVE	92		\$ 70,638.63		92	\$ (70,638.63)
DU PAGE FOREST PRESERVE	26	USER	\$ 19,963.09	\$ -	26	\$ (19,963.09)
DU PAGE SHERIFF	281	USER	\$ 215,754.95	\$ -	281	\$ (215,754.95)
DU PAGE STATES ATTORNEY	26	USER	\$ 19,963.09	\$ -	26	\$ (19,963.09)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 76,781.12	\$ -	100	\$ (76,781.12)
GLEN ELLYN	55	USER	\$ 42,229.62	\$ -	55	\$ (42,229.62)
GLENDALE HEIGHTS	73	USER	\$ 56,050.22	\$ -	73	\$ (56,050.22)
HANOVER PARK	99	USER	\$ 76,013.31	\$ -	99	\$ (76,013.31)
HINSDALE	36	USER	\$ 27,641.20	\$ -	36	\$ (27,641.20)
ITASCA	27	USER	\$ 20,730.90	\$ -	27	\$ (20,730.90)
LISLE	52	USER	\$ 39,926.18	\$ -	52	\$ (39,926.18)
LOMBARD	92	USER	\$ 70,638.63	\$ -	92	\$ (70,638.63)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 45,300.86	\$ -	59	\$ (45,300.86)
OAKBROOK TERRACE	29	USER	\$ 22,266.52	\$ -	29	\$ (22,266.52)
ROSELLE	41	USER	\$ 31,480.26	\$ -	41	\$ (31,480.26)
VILLA PARK	62	USER	\$ 47,604.29	\$ -	62	\$ (47,604.29)
WARRENVILLE	41	USER	\$ 31,480.26	\$ -	41	\$ (31,480.26)
WEST CHICAGO	57	USER	\$ 43,765.24	\$ -	57	\$ (43,765.24)
WESTMONT	49		\$ 37,622.75		49	\$ (37,622.75)
WHEATON	93	USER	\$ 71,406.44	\$ -	93	\$ (71,406.44)
WILLOWBROOK	28		\$ 21,498.71		28	\$ (21,498.71)
WINFIELD	19	USER	\$ 14,588.41	\$ -	19	\$ (14,588.41)
WOOD DALE	44	USER	\$ 33,783.69	\$ -	44	\$ (33,783.69)
WOODRIDGE	59	USER	\$ 45,300.86	\$ -	59	\$ (45,300.86)
TOTAL	1907		\$ 1,464,215.95	\$ -	1907	\$ (1,464,215.95)
	Estimate	Final				
FY cost per user	\$767.81	0.00				
Line Item	Estimated Cost	Detail	Actual Cost	Actual Percentage		
	\$307,163.53	Personnel - 4 positions				
	\$122,865.41	Benefits (Insurance/FICA/IMRF etc) @ 40%				
	\$434,187.00	Maintenance and licensing				
Equipment	\$600,000.00	\$3M by 5 years = \$800,000 per year system replacement	\$0.00			
Replacement			\$0.00			
	\$1,464,215.95	FY20 PRMS Cost	\$0.00			

PRMS ESTIMATED COSTS

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 63,480.11	\$ -	81	\$ (63,480.11)
BARTLETT	0				0	\$ -
BENSENVILLE	52	USER	\$ 40,752.66	\$ -	52	\$ (40,752.66)
BLOOMINGDALE	57	USER	\$ 44,671.19	\$ -	57	\$ (44,671.19)
BURR RIDGE	32		\$ 25,078.56		32	\$ (25,078.56)
CAROL STREAM	89	USER	\$ 69,749.75	\$ -	89	\$ (69,749.75)
CLARENDON HILLS	16		\$ 12,539.28		16	\$ (12,539.28)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 31,348.20	\$ -	40	\$ (31,348.20)
DOWNERS GROVE	92		\$ 72,100.86		92	\$ (72,100.86)
DU PAGE FOREST PRESERVE	26	USER	\$ 20,376.33	\$ -	26	\$ (20,376.33)
DU PAGE SHERIFF	281	USER	\$ 220,221.12	\$ -	281	\$ (220,221.12)
DU PAGE STATES ATTORNEY	26	USER	\$ 20,376.33	\$ -	26	\$ (20,376.33)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 78,370.50	\$ -	100	\$ (78,370.50)
GLEN ELLYN	55	USER	\$ 43,103.78	\$ -	55	\$ (43,103.78)
GLENDALE HEIGHTS	73	USER	\$ 57,210.47	\$ -	73	\$ (57,210.47)
HANOVER PARK	99	USER	\$ 77,586.80	\$ -	99	\$ (77,586.80)
HINSDALE	36	USER	\$ 28,213.38	\$ -	36	\$ (28,213.38)
ITASCA	27	USER	\$ 21,160.04	\$ -	27	\$ (21,160.04)
LISLE	52	USER	\$ 40,752.66	\$ -	52	\$ (40,752.66)
LOMBARD	92	USER	\$ 72,100.86	\$ -	92	\$ (72,100.86)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 46,238.60	\$ -	59	\$ (46,238.60)
OAKBROOK TERRACE	29	USER	\$ 22,727.45	\$ -	29	\$ (22,727.45)
ROSELLE	41	USER	\$ 32,131.91	\$ -	41	\$ (32,131.91)
VILLA PARK	62	USER	\$ 48,589.71	\$ -	62	\$ (48,589.71)
WARRENVILLE	41	USER	\$ 32,131.91	\$ -	41	\$ (32,131.91)
WEST CHICAGO	57	USER	\$ 44,671.19	\$ -	57	\$ (44,671.19)
WESTMONT	49		\$ 38,401.55		49	\$ (38,401.55)
WHEATON	93	USER	\$ 72,884.57	\$ -	93	\$ (72,884.57)
WILLOWBROOK	28		\$ 21,943.74		28	\$ (21,943.74)
WINFIELD	19	USER	\$ 14,890.40	\$ -	19	\$ (14,890.40)
WOOD DALE	44	USER	\$ 34,483.02	\$ -	44	\$ (34,483.02)
WOODRIDGE	59	USER	\$ 46,238.60	\$ -	59	\$ (46,238.60)
TOTAL	1907		\$ 1,494,525.53	\$ -	1907	\$ (1,494,525.53)
	Estimate	Final				
FY cost per user	\$783.71	0.00				
Line Item	Estimated Cost	Detail	Actual Cost	Actual Percentage		
	\$313,306.81	Personnel - 4 positions				
	\$125,322.72	Benefits (Insurance/FICA/IMRF etc) @ 40%				
	\$455,896.00	Maintenance and licensing				
Equipment Replacement	\$600,000.00	\$3M by 5 years = \$800,000 per year system replacement	\$0.00			
			\$0.00			
	\$1,494,525.53	FY21 PRMS Cost	\$0.00			

PRMS ESTIMATED COSTS

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 64,820.95	\$ -	81	\$ (64,820.95)
BARTLETT	0				0	\$ -
BENSENVILLE	52	USER	\$ 41,613.45	\$ -	52	\$ (41,613.45)
BLOOMINGDALE	57	USER	\$ 45,614.74	\$ -	57	\$ (45,614.74)
BURR RIDGE	32		\$ 25,608.27		32	\$ (25,608.27)
CAROL STREAM	89	USER	\$ 71,223.01	\$ -	89	\$ (71,223.01)
CLARENDON HILLS	16		\$ 12,804.14		16	\$ (12,804.14)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 32,010.34	\$ -	40	\$ (32,010.34)
DOWNERS GROVE	92		\$ 73,623.79		92	\$ (73,623.79)
DU PAGE FOREST PRESERVE	26	USER	\$ 20,806.72	\$ -	26	\$ (20,806.72)
DU PAGE SHERIFF	281	USER	\$ 224,872.66	\$ -	281	\$ (224,872.66)
DU PAGE STATES ATTORNEY	26	USER	\$ 20,806.72	\$ -	26	\$ (20,806.72)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 80,025.86	\$ -	100	\$ (80,025.86)
GLEN ELLYN	55	USER	\$ 44,014.22	\$ -	55	\$ (44,014.22)
GLENDALE HEIGHTS	73	USER	\$ 58,418.88	\$ -	73	\$ (58,418.88)
HANOVER PARK	99	USER	\$ 79,225.60	\$ -	99	\$ (79,225.60)
HINSDALE	36	USER	\$ 28,809.31	\$ -	36	\$ (28,809.31)
ITASCA	27	USER	\$ 21,606.98	\$ -	27	\$ (21,606.98)
LISLE	52	USER	\$ 41,613.45	\$ -	52	\$ (41,613.45)
LOMBARD	92	USER	\$ 73,623.79	\$ -	92	\$ (73,623.79)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 47,215.26	\$ -	59	\$ (47,215.26)
OAKBROOK TERRACE	29	USER	\$ 23,207.50	\$ -	29	\$ (23,207.50)
ROSELLE	41	USER	\$ 32,810.60	\$ -	41	\$ (32,810.60)
VILLA PARK	62	USER	\$ 49,616.03	\$ -	62	\$ (49,616.03)
WARRENVILLE	41	USER	\$ 32,810.60	\$ -	41	\$ (32,810.60)
WEST CHICAGO	57	USER	\$ 45,614.74	\$ -	57	\$ (45,614.74)
WESTMONT	49		\$ 39,212.67		49	\$ (39,212.67)
WHEATON	93	USER	\$ 74,424.05	\$ -	93	\$ (74,424.05)
WILLOWBROOK	28		\$ 22,407.24		28	\$ (22,407.24)
WINFIELD	19	USER	\$ 15,204.91	\$ -	19	\$ (15,204.91)
WOOD DALE	44	USER	\$ 35,211.38	\$ -	44	\$ (35,211.38)
WOODRIDGE	59	USER	\$ 47,215.26	\$ -	59	\$ (47,215.26)
TOTAL	1907		\$ 1,526,093.12	\$ -	1907	\$ (1,526,093.12)
	Estimate	Final				
FY cost per user	\$800.26	0.00				
Line Item	Estimated Cost	Detail	Actual Cost	Actual Percentage		
	\$319,572.94	Personnel - 4 positions				
	\$127,829.18	Benefits (Insurance/FICA/IMRF etc) @ 40%				
	\$478,691.00	Maintenance and licensing				
Equipment	\$600,000.00	\$3M by 5 years = \$800,000 per year system replacement	\$0.00			
Replacement			\$0.00			
	\$1,526,093.12	FY22 PRMS Cost	\$0.00			

PRMS ESTIMATED COSTS

AGENCY	Estimated # Of Users	Type	Estimated Cost Per User Per Agency	Actual Cost Per User Per Agency	Final User Count	\$ Difference Estimate vs Actual
ADDISON	81	USER	\$ 66,217.66	\$ -	81	\$ (66,217.66)
BARTLETT	0				0	\$ -
BENSENVILLE	52	USER	\$ 42,510.10	\$ -	52	\$ (42,510.10)
BLOOMINGDALE	57	USER	\$ 46,597.61	\$ -	57	\$ (46,597.61)
BURR RIDGE	32		\$ 26,160.06		32	\$ (26,160.06)
CAROL STREAM	89	USER	\$ 72,757.67	\$ -	89	\$ (72,757.67)
CLARENDON HILLS	16		\$ 13,080.03		16	\$ (13,080.03)
COLLEGE OF DU PAGE		USER	\$ -	\$ -		\$ -
DARIEN	40	USER	\$ 32,700.08	\$ -	40	\$ (32,700.08)
DOWNERS GROVE	92		\$ 75,210.18		92	\$ (75,210.18)
DU PAGE FOREST PRESERVE	26	USER	\$ 21,255.05	\$ -	26	\$ (21,255.05)
DU PAGE SHERIFF	281	USER	\$ 229,718.04	\$ -	281	\$ (229,718.04)
DU PAGE STATES ATTORNEY	26	USER	\$ 21,255.05	\$ -	26	\$ (21,255.05)
DU PAGE CLERK						
DU PAGE PROBATION						
ELMHURST	100	USER	\$ 81,750.19	\$ -	100	\$ (81,750.19)
GLEN ELLYN	55	USER	\$ 44,962.61	\$ -	55	\$ (44,962.61)
GLENDALE HEIGHTS	73	USER	\$ 59,677.64	\$ -	73	\$ (59,677.64)
HANOVER PARK	99	USER	\$ 80,932.69	\$ -	99	\$ (80,932.69)
HINSDALE	36	USER	\$ 29,430.07	\$ -	36	\$ (29,430.07)
ITASCA	27	USER	\$ 22,072.55	\$ -	27	\$ (22,072.55)
LISLE	52	USER	\$ 42,510.10	\$ -	52	\$ (42,510.10)
LOMBARD	92	USER	\$ 75,210.18	\$ -	92	\$ (75,210.18)
NAPERVILLE	0		\$ -		0	\$ -
OAK BROOK	59	USER	\$ 48,232.61	\$ -	59	\$ (48,232.61)
OAKBROOK TERRACE	29	USER	\$ 23,707.56	\$ -	29	\$ (23,707.56)
ROSELLE	41	USER	\$ 33,517.58	\$ -	41	\$ (33,517.58)
VILLA PARK	62	USER	\$ 50,685.12	\$ -	62	\$ (50,685.12)
WARRENVILLE	41	USER	\$ 33,517.58	\$ -	41	\$ (33,517.58)
WEST CHICAGO	57	USER	\$ 46,597.61	\$ -	57	\$ (46,597.61)
WESTMONT	49		\$ 40,057.59		49	\$ (40,057.59)
WHEATON	93	USER	\$ 76,027.68	\$ -	93	\$ (76,027.68)
WILLOWBROOK	28		\$ 22,890.05		28	\$ (22,890.05)
WINFIELD	19	USER	\$ 15,532.54	\$ -	19	\$ (15,532.54)
WOOD DALE	44	USER	\$ 35,970.08	\$ -	44	\$ (35,970.08)
WOODRIDGE	59	USER	\$ 48,232.61	\$ -	59	\$ (48,232.61)
TOTAL	1907		\$ 1,558,976.16	\$ -	1907	\$ (1,558,976.16)

	Estimate	Final		
FY cost per user	\$817.50	0.00		

Line Item	Estimated Cost	Detail	Actual Cost	Actual Percentage
	\$325,964.40	Personnel - 4 positions		
	\$130,385.76	Benefits (Insurance/FICA/IMRF etc) @ 40%		
	\$502,626.00	Maintenance and licensing		
Equipment	\$600,000.00	\$3M by 5 years = \$800,000 per year system replacement	\$0.00	
Replacement			\$0.00	
	\$1,558,976.16	FY23 PRMS	\$0.00	

REQUEST FOR BOARD ACTION
Finance

AGENDA SECTION: Consent – ACA

SUBJECT: Accounts Payable-Warrant #1635

MEETING DATE: October 3, 2017

FROM: Darrell Langlois, Assistant Village Manager/Finance Director



Recommended Motion

Move to approve payment of the accounts payable for the period of September 19, 2017 through October 3, 2017 in the aggregate amount of \$2,002,303.66 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

Background

At each Village Board meeting the Village Treasurer submits a warrant register that lists bills to be paid and to ratify any wire transfers that have been made since the last Village Board meeting. Supporting materials for all bills to be paid are reviewed by Village Treasurer and one Village Trustee prior to the Village Board meeting.

Discussion & Recommendation

After completion of the review by the Village Treasurer and Village Trustee approval of Warrant #1635 is recommended.

Budget Impact

N/A

Village Board and/or Committee Action

Village Board agenda policy provides that the Approval of the Accounts Payable should be listed on the Consent Agenda

Documents Attached

1. Warrant Register #1635

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1635

FOR PERIOD September 19, 2017 through October 3, 2017

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$2,002,303.66 reviewed and approved by the below named officials.

APPROVED BY  DATE 9/28/17
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

Village of Hinsdale
#1635
Summary By Fund

Recap By Fund	Fund	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	266,768.54	-	266,768.54
Capital Project Fund	45300	1,495,378.96	-	1,495,378.96
Water & Sewer Operations	61061	14,581.08	-	14,581.08
Escrow Funds	72100	90,071.00	-	90,071.00
Payroll Revolving Fund	79000	8,253.20	127,250.88	135,504.08
Total		1,875,052.78	127,250.88	2,002,303.66

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1635

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems 9/22/2017	Village Payroll #19 - Calendar 2017	FWH/FICA/Medicare	\$ 92,252.11
Illinois Department of Revenue 9/22/2017	Village Payroll #19 - Calendar 2017	State Tax Withholding	\$ 17,651.34
ICMA - 457 Plans 9/22/2017	Village Payroll #19 - Calendar 2017	Employee Withholding	\$ 16,036.65
HSA PLAN CONTRIBUTION 9/22/2017	Village Payroll #19 - Calendar 2017	Employer/Employee Withholding	\$ 1,310.78
Intergovernmental Personnel Benefit Cooperative		Employee Insurance	\$ -
Illinois Municipal Retirement Fund		Employer/Employee	\$ -
Total Bank Wire Transfers and ACH Payments			<u>\$ 127,250.88</u>

ipbc-general	-
payroll	<u>127,250.88</u>
	127,250.88

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AFLAC-FLEXONE			
212005	AFLAC OTHER	092217000000000	\$265.46
212006	ALFAC OTHER	092217000000000	\$231.27
212007	AFLAC SLAC	092217000000000	\$238.03
Total for Check: 111507			\$734.76
NATIONWIDE RETIREMENT SOL			
212000	USCM/PEBSO	092217000000000	\$174.69
212001	USCM/PEBSO	092217000000000	\$1,105.00
Total for Check: 111508			\$1,279.69
NATIONWIDE TRUST CO.FSB			
212008	PEHP REGULAR	092217000000000	\$2,264.69
212009	PEHP UNION 150	092217000000000	\$366.44
212010	PEHPPD	092217000000000	\$504.63
Total for Check: 111509			\$3,135.76
STATE DISBURSEMENT UNIT			
212011	CHILD SUPPORT	092217000000000	\$313.21
Total for Check: 111510			\$313.21
STATE DISBURSEMENT UNIT			
212012	CHILD SUPPORT	092217000000000	\$230.77
Total for Check: 111511			\$230.77
STATE DISBURSEMENT UNIT			
212013	CHILD SUPPORT	092217000000000	\$764.77
Total for Check: 111512			\$764.77
STATE DISBURSEMENT UNIT			
212014	CHILD SUPPORT	092217000000000	\$672.45
Total for Check: 111513			\$672.45
V.O.H. FLEX BENEFITS			
212002	MEDICAL REIMBURSEMENT	092217000000000	\$283.33
212003	MEDICAL REIMBURSEMENT	092217000000000	\$487.32
212004	DEP CARE REIMBURSEMENT	092217000000000	\$33.33
Total for Check: 111514			\$803.98
VSP ILLINOIS - 30048087			
211998	VSP SINGLE ALLEMPLOYEES	092217000000000	\$104.69
211999	VSP FAMILY ALL EMPLOYEES	092217000000000	\$213.12
Total for Check: 111515			\$317.81
525 W MAPLE, LLC			
211878	CONT BD-525 W MAPLE	20837	\$10,000.00
Total for Check: 111517			\$10,000.00

CK 111516 VOIDED.

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
A & B LANDSCAPING			
211841	REBUILD RAINGARDEN	2017-912	\$900.00
211948	ROADWAY MAINTENANCE	2017-332	\$125.00
Total for Check: 111518			\$1,025.00
A/R CONCEPTS INC			
211961	COLLECTION FEES JULY	VOH300-07/17	\$358.50
Total for Check: 111519			\$358.50
AIR ONE EQUIPMENT			
211926	12 SUPPRESSION BLK HOODS	125839	\$444.10
212076	SUPPRESSION GLOVES-12	125899	\$761.20
Total for Check: 111520			\$1,205.30
AMERICAN EXPRESS			
211949	ASSORTED MERCHANDISE	8-03003-091217	\$35.00
211949	ASSORTED MERCHANDISE	8-03003-091217	\$278.62
211949	ASSORTED MERCHANDISE	8-03003-091217	\$1,000.03
211949	ASSORTED MERCHANDISE	8-03003-091217	\$359.39
211949	ASSORTED MERCHANDISE	8-03003-091217	\$7.44
211949	ASSORTED MERCHANDISE	8-03003-091217	\$66.48-
211949	ASSORTED MERCHANDISE	8-03003-091217	\$88.29-
211949	ASSORTED MERCHANDISE	8-03003-091217	\$249.00
211949	ASSORTED MERCHANDISE	8-03003-091217	\$244.89
211949	ASSORTED MERCHANDISE	8-03003-091217	\$517.70
211949	ASSORTED MERCHANDISE	8-03003-091217	\$50.00
211949	ASSORTED MERCHANDISE	8-03003-091217	\$350.00
211949	ASSORTED MERCHANDISE	8-03003-091217	\$21.99
211949	ASSORTED MERCHANDISE	8-03003-091217	\$136.20
211949	ASSORTED MERCHANDISE	8-03003-091217	\$449.75
211949	ASSORTED MERCHANDISE	8-03003-091217	\$306.92
211949	ASSORTED MERCHANDISE	8-03003-091217	\$49.95
211949	ASSORTED MERCHANDISE	8-03003-091217	\$215.24
Total for Check: 111521			\$4,117.35
AMITA MED CTR BOLINGBROOK			
211824	JULY DRUG SCREENINGS	2117	\$230.00
Total for Check: 111522			\$230.00
ANDRES MEDICAL BILLING LT			
211980	AUGUST COLLECTIONS	142014	\$2,838.51
Total for Check: 111523			\$2,838.51
APWA ASSOCIATION			
211840	ANNUAL MEMBERSHIP	774935	\$190.00
Total for Check: 111524			\$190.00
ARAMARK UNIFORM SERVICES			

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
211884	FLOOR MATS & TOWELS	2081196749	\$71.95
211884	FLOOR MATS & TOWELS	2081196749	\$8.99
211884	FLOOR MATS & TOWELS	2081196749	\$161.00
211884	FLOOR MATS & TOWELS	2081196749	\$15.15
211885	FLOOR MATS	2081196748	\$79.80
211953	FLOOR MATS	2081206007	\$79.80
211954	FLOOR MATS	2081215306	\$79.80
211955	FLOOR MATS & TOWELS	2081215307	\$71.95
211955	FLOOR MATS & TOWELS	2081215307	\$8.99
211955	FLOOR MATS & TOWELS	2081215307	\$161.00
211955	FLOOR MATS & TOWELS	2081215307	\$15.15
211956	FLOOR MATS & TOWELS	2081206008	\$71.95
211956	FLOOR MATS & TOWELS	2081206008	\$8.99
211956	FLOOR MATS & TOWELS	2081206008	\$161.00
211956	FLOOR MATS & TOWELS	2081206008	\$15.15
212080	FLOOR MATS	2081224709	\$79.80
212081	FLOOR MATS & TOWELS	2081224710	\$71.95
212081	FLOOR MATS & TOWELS	2081224710	\$8.99
212081	FLOOR MATS & TOWELS	2081224710	\$161.00
212081	FLOOR MATS & TOWELS	2081224710	\$15.15
Total for Check: 111525			\$1,347.56
ASCE SOCIETY OF CIVIL			
211959	ANNUAL MEMBERSHIP DUES	092017	\$275.00
Total for Check: 111526			\$275.00
ASSOC TECHNICAL SERVICES			
212048	LEAK DETECTION	29104	\$838.50
Total for Check: 111527			\$838.50
AT & T			
212100	VEECK PARK-WP	6303233863925	\$200.20
Total for Check: 111528			\$200.20
BAKER, KEVIN			
211833	EMT-P LICENSE RENEWAL	1088434	\$41.00
Total for Check: 111529			\$41.00
BALDINELLI'S PIZZA			
212038	MAIN BREAK ON CONWAY	57907	\$47.65
Total for Check: 111530			\$47.65
BENDLER, RICHARD			
211874	CONT BD-538 HIGHLAND RD	23926	\$500.00
Total for Check: 111531			\$500.00
BLUE CROSS BLUE SHIELD			
211858	REFUND DOS 07092017	DOS07092017	\$459.00

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111532	\$459.00
BNA HINSDALE LLC			
212064	STMWR BD-238 FULLER RD	22199	\$8,849.00
		Total for Check: 111533	\$8,849.00
BRENT SHERMAN LLC			
212067	STMWR BD-4 N OAK-ADDITION	22651	\$3,424.00
		Total for Check: 111534	\$3,424.00
BRUTON, CHRIS			
212069	KLM SEC DEPOSIT-EN170916	23383	\$250.00
		Total for Check: 111535	\$250.00
BULLEX, INC			
211846	SMOKE LIQUID FOR TRAINING	106660	\$276.14
		Total for Check: 111536	\$276.14
CALL ONE			
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$606.06
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$1,100.21
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$232.94
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$51.51
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$91.80
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$51.51
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$260.51
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$147.90
211950	PHONE CHARGES SEPTEMBER	1213105-1136113	\$1,252.48
		Total for Check: 111537	\$3,794.92
CAVANAHA, TODD			
212066	STMWR BD-45 SPRINGLAKE	22966	\$5,610.00
		Total for Check: 111538	\$5,610.00
CHICAGO CHAIN & TRANSMISS			
212095	AUGER BEARINGS	274848	\$91.60
		Total for Check: 111539	\$91.60
CLARENDON HILLS PARK DIST			
211918	DANCE SUMMER 2017	113106-A	\$600.00
		Total for Check: 111540	\$600.00
CLOWNING AROUND ENTERTNMT			
211908	FALL FEST INFLATABLE	33177	\$507.00
		Total for Check: 111541	\$507.00
COLE, KATHRYN B			
212122	TICKET VOIDED AFTER PYMT	092617	\$25.00

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111542	\$25.00
COMED			
212015	ELEANOR PARK	0075151076	\$213.47
212016	PADDLE HUT/WARMING HOUSE	0203017056	\$90.53
212017	CHESTNUT PARKING	0203065105	\$38.11
212018	314 SYMONDS DR	0417073048	\$78.02
212019	FOUNTAIN	0471095066	\$83.53
212020	BURLINGTON PARK	0499147045	\$46.27
212021	ROBBINS PARK	0639032045	\$21.85
212022	STREET LIGHTS	0697168013	\$24.99
212023	TRAFFIC SIGNALS	1653148069	\$32.00
212024	WASHINGTON	2378029015	\$42.03
212025	VEECK PARK	2425068008	\$378.14
212026	WASHINGTON PARKING LOT	2838114008	\$56.61
212027	VEECK PARK -WP	3454039030	\$542.67
212028	BURLINGTON PARK	6583006139	\$91.57
212029	KLM LODGE 80/20	7093551008	\$1,476.82
212030	KLM LODGE 80/20	7093551008	\$369.20
212031	ROBBINS PARK	8521083007	\$71.22
212032	TRAIN STATION	8521342001	\$139.04
212033	BROOK PARK	8605174005	\$136.12
212034	POOL	8605437007	\$2,164.35
212035	ELEANOR PARK	8689206002	\$52.36
212036	STOUGH PARK	8689480008	\$21.50
212037	BURNS FIELD	8689640004	\$29.48
		Total for Check: 111543	\$6,199.88
COMMERCIAL COFFEE SERVICE			
212083	PS COFFEE	144048	\$75.00
212088	COFFEE	144003	\$112.50
		Total for Check: 111544	\$187.50
CONSTELLATION NEWENERGY			
212117	STREET LIGHT-1653148050	1-720U90	\$9,302.73
		Total for Check: 111545	\$9,302.73
CORE & MAIN LP			
211849	B-BOXES & TAPPING CLAMPS	H715059	\$526.50
211893	VALVE BOX RISERS	H749721	\$260.00
212044	4 TAPPING CLAMPS	H754678	\$498.00
212084	6" HYMAX COUPLING	H787646	\$199.13
212097	WATER METER CHANGEOUT	H786813	\$5,849.30
		Total for Check: 111546	\$7,332.93
CUMMINS NPOWER, LLC			
211922	REPLACE BATTERIES	711-12829	\$339.45
211922	REPLACE BATTERIES	711-12829	\$339.45

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212079	BLDG GENERATOR-REPLACE	711-15306	\$628.77
212079	BLDG GENERATOR-REPLACE	711-15306	\$628.77
Total for Check: 111547			\$1,936.44
CURRIE MOTORS			
212113	2017 FORD EXPLORER	E5818	\$27,607.00
Total for Check: 111548			\$27,607.00
DAVE SOLTWISCH PLUMBING			
212089	CLEAR FLOOR DRAINS	485909	\$557.75
Total for Check: 111549			\$557.75
DEJANA INDUSTRIES INC.			
211892	CBD STRAIGHT LINE SWEEPER	050702	\$3,122.64
Total for Check: 111550			\$3,122.64
DERRY, TIMOTHY			
212065	STMWR BD-119 N GRANT	23197	\$10,108.00
Total for Check: 111551			\$10,108.00
DIAZ, AL			
211839	WORK BOOTS	1140332970798260	\$94.95
Total for Check: 111552			\$94.95
DOCU-SHRED, INC.			
212051	SHREDDING	41139	\$1,350.00
Total for Check: 111553			\$1,350.00
DOHERTY & ASSOCIATES INC			
211838	7-31/9-12-17 HMS DECK SVC	091517	\$1,875.00
Total for Check: 111554			\$1,875.00
DOWNES SWIMMING POOL CO			
211877	CONT BD-113 S COUNTY LINE	23745	\$5,250.00
Total for Check: 111555			\$5,250.00
DUPAGE TOPSOIL, INC.			
211894	DIRT/TOP DRESS	044961	\$335.00
Total for Check: 111556			\$335.00
DYNEGY ENERGY SERVICES			
212119	908 ELM-SERV 8/17-9/14/17	147029617091	\$532.77
212120	TRANSFORMER SEPT	147029717091	\$1,657.66
Total for Check: 111557			\$2,190.43
ETP LABS, INC			
211895	MONTHLY BACTERIA SAMPLES	17-132641	\$192.00
Total for Check: 111558			\$192.00

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
EXCELL FASTENER SOLUTIONS			
212093	HYDRANT REPAIR BOLTS	9132	\$153.00
Total for Check: 111559			\$153.00
FACILITY SOLUTIONS GROUP			
212046	OAK ST BRIDGE WALL LIGHTS	4522686-00	\$850.22
Total for Check: 111560			\$850.22
FIRE GROUND SUPPLY			
211924	REPAIR BUNKER PANTS	17534	\$170.00
Total for Check: 111561			\$170.00
FIRE TOWING, INC			
211925	3 CARS FOR DRILLS	091917	\$225.00
Total for Check: 111562			\$225.00
FIRST COMMUNICATIONS, LLC			
211951	AUGUST PHONE CHARGES	1144804044	\$307.41
211951	AUGUST PHONE CHARGES	1144804044	\$700.08
211951	AUGUST PHONE CHARGES	1144804044	\$418.37
211951	AUGUST PHONE CHARGES	1144804044	\$179.31
211951	AUGUST PHONE CHARGES	1144804044	\$105.79
211951	AUGUST PHONE CHARGES	1144804044	\$221.79
211951	AUGUST PHONE CHARGES	1144804044	\$60.55
Total for Check: 111563			\$1,993.30
FRED PRYOR SEMINARS			
211825	TRAINING	22521529	\$149.00
Total for Check: 111564			\$149.00
GRAINGER, INC.			
211900	BELTS FOR BAND SAW	9557531697	\$22.52
212042	PUMP FITTING	9557531705	\$38.76
212085	BOILER FILTERS	9550717038	\$83.20
212086	CABLE-TRIBUTE TREE TAGS	9554746082	\$26.61
212087	BOILER FILTERS	9553324766	\$99.45
Total for Check: 111565			\$270.54
GRAPHIC ENTERPRISES INC			
211960	PLOTTER PAPER	AR732378	\$204.55
Total for Check: 111566			\$204.55
GREEN T LANDSCAPING			
212063	CONT BD-211 BIRCHWOOD	24173	\$1,850.00
Total for Check: 111567			\$1,850.00
GULLMAN, PAUL			

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
211875	CONT BD-19 CENTER	24079	\$500.00
Total for Check: 111568			\$500.00
HALOGEN SUPPLY COMPANY			
211939	LIGHTS FOR POOL	00503107	\$319.90
Total for Check: 111569			\$319.90
HENEHAN, MIKE			
212082	UNIFORM ALLOWANCE	1695	\$248.94
Total for Check: 111570			\$248.94
HINSDALE NURSERIES, INC.			
211842	REBUILD RAIN GARDEN	1583962	\$140.00
212045	TREE & SHRUB PLANTING	1585887	\$660.00
212045	TREE & SHRUB PLANTING	1585887	\$41.00
Total for Check: 111571			\$841.00
HOME DEPOT CREDIT SERVICE			
212102	FOUNTAIN REPAIR	6120456	\$19.89
212103	ASST HARDWARE	560859	\$23.96
212104	CONCRETE & MAILBOX POST	7011041	\$193.43
212105	STREET LIGHT HARDWARE	3024720	\$40.92
212106	REC SUPPLIES BENCH	15.49	\$15.49
212107	LED LAMP	2023369	\$7.97
212108	ASST HARDWARE-MISC	12888	\$107.68
212110	FLOOD LED	5011745	\$57.45
212111	RETURNED FLOOD LED	4312766	\$57.45
212112	RETURNED	8301163	\$113.64
Total for Check: 111572			\$295.70
HEMOCRAFTERS LLC			
211873	CONT BD-128 N PARK	23872	\$10,000.00
Total for Check: 111573			\$10,000.00
HOMER TREE CARE, INC			
211919	TREE REMOVAL	29202	\$4,276.00
Total for Check: 111574			\$4,276.00
HR GREEN INC			
211853	2017 RESURFACING PROJ	113742	\$81,765.52
211855	2016-17 ALLEY PLAT OF VAC	113710	\$500.00
Total for Check: 111575			\$82,265.52
ILLINOIS DEPARTMENT OF			
211928	EMS LICENSE FEES	7161	\$50.00
Total for Check: 111576			\$50.00
INTERNATIONAL EXTERMINATO			

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
211899	PEST CONTROL	9172897	\$40.00
211899	PEST CONTROL	9172897	\$40.00
211899	PEST CONTROL	9172897	\$113.00
211899	PEST CONTROL	9172897	\$40.00
211899	PEST CONTROL	9172897	\$40.00
Total for Check: 111577			\$273.00
IRMA			
211880	MSP BILLING-KLM DUMPSTER	170362-01	\$6,471.00
211881	MSP BILLING-KLM DUMPSTER	170362-02	\$18,154.00
211957	AUGUST DEDUCTIBLE	SALES0016355	\$1,707.14
211957	AUGUST DEDUCTIBLE	SALES0016355	\$1,513.98
211957	AUGUST DEDUCTIBLE	SALES0016355	\$10,478.66
211958	ELECTRICAL SAFETY TRNG	IVC0010253	\$89.25
Total for Check: 111578			\$38,414.03
J ANDERSEN CONSTRUCTION			
211876	CONT BD-421-451 58TH PL	24150	\$700.00
Total for Check: 111579			\$700.00
JACOBSON, SHARLENE			
211962	REFUND DOS 07072017	DOS07072017	\$90.94
Total for Check: 111580			\$90.94
JAMES J BENES & ASSOC INC			
212043	REVIEW STMWR AGREEMENT	1211.010	\$337.52
Total for Check: 111581			\$337.52
JEMS			
212078	SUB-JOURNAL EMERG MED	64998	\$19.99
Total for Check: 111582			\$19.99
JLC			
212121	JOURNAL-LIGHT CONSTRUCT	1109472895	\$53.95
Total for Check: 111583			\$53.95
K-FIVE CONSTRUCTION CORP			
212090	ASPHALT-5420 S WASHINGTON	4252	\$147.16
Total for Check: 111584			\$147.16
KATHLEEN W BONO CSR			
212039	HPC-05-2017	7551	\$246.00
212040	A-25-2017	7550	\$324.00
212109	#V-06-17	7553	\$248.00
Total for Check: 111585			\$818.00
KAUSHAL, PADMINI			
211845	PD FINAL BILL BY CK & AUT	091517	\$79.09

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111586	\$79.09
KELLY, PATRIK			
212058	CONT BD-517 N WASHINGTON	23676	\$9,500.00
		Total for Check: 111587	\$9,500.00
KIRCHOFF, JASON			
211935	ACTIVITY CANCELLATION	169143	\$185.00
		Total for Check: 111588	\$185.00
KLEIN, THORPE, JENKINS LTD			
211882	LEGAL SERVICE 2017 BONDS	4405-036	\$12,500.00
211883	LEGAL FEES THRU 8/31/17	191257-191265	\$15,561.54
		Total for Check: 111589	\$28,061.54
LAW OFC DOMINIC MANCINI			
212060	CONT BD-444 S MADISON	23880	\$500.00
		Total for Check: 111590	\$500.00
LAW OFCS DOMINIC MANCINI			
212061	CONT BD-133 FULLER RD	23879	\$500.00
		Total for Check: 111591	\$500.00
MAC STRATEGIES GROUP, INC			
212124	CONSULTING-MAY 2017	1888	\$3,250.00
212125	CONSULTING-JUNE 2017	1889	\$6,500.00
212126	CONSULTING-JULY 2017	1920	\$6,500.00
		Total for Check: 111592	\$16,250.00
MANGANIELLO, JIM			
212099	SEPTEMBER 2017 READINGS	HHD002-0917	\$147.50
		Total for Check: 111593	\$147.50
MANGIALARDI, SHAYNA			
211862	KLM SEC DEPOSIT-EN170902	23371	\$500.00
		Total for Check: 111594	\$500.00
MAP PROPERTIES			
212057	CONT BD-26 E FIFTH	24086	\$500.00
		Total for Check: 111595	\$500.00
MARQUARDT PRINTING CO			
211932	DOOR HANGERS-INVESTIGATE	30987	\$117.00
211934	KLM BROCHURE INSERTS	31111	\$125.00
		Total for Check: 111596	\$242.00
MATEJA, KATE			
211867	KLM SEC DEPOSIT-EN170908	24505	\$250.00

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111597	\$250.00
MAYERHOFER, SUNG			
211942	ACTIVITY CANCELLATION	169125	\$83.00
		Total for Check: 111598	\$83.00
MCANDREWS, CATHY			
211937	PILATES CLASS INSTRUCTION	222225-A	\$36.00
		Total for Check: 111599	\$36.00
MCCARTHY IV, THOMAS			
211832	EMT-P LICENSE RENEWAL	1144518	\$41.00
		Total for Check: 111600	\$41.00
MCGRATH, ROBERT			
211851	CANCELLED CLASS	212192-A	\$50.00
		Total for Check: 111601	\$50.00
MCNAUGHTON BROS CONST			
212059	CONT BD-804 CLEVELAND	24151	\$2,500.00
		Total for Check: 111602	\$2,500.00
MECCA, ANTHONY			
211857	OVERPYMT AMB FEE 5/10/17	DOS05102017	\$157.50
		Total for Check: 111603	\$157.50
MENARDS			
211886	POSTS FOR BANNERS	78753	\$42.87
211887	TIRE INFLATORS	79176	\$29.98
211888	FOR TROUGH DRAIN	79768	\$9.78
211889	WOOF FOR FLAG POLE	79644	\$28.47
211890	TOOLS	78755	\$143.98
211897	TOOLS	79915	\$87.90
		Total for Check: 111604	\$342.98
MICRO CENTER A/R			
211835	MEMORY, SSD, KEYBOARD	4255006	\$175.94
211836	USB DRIVES	408393	\$203.94
211837	SSD, MEMORY, WIFI RANGE	4266040	\$203.92
211879	3 MONITORS, 2-DISPLAY VGA	4270986	\$229.95
211901	ASUS AC750 WRLS RTR	4266461	\$109.99
		Total for Check: 111605	\$923.74
MIDWEST AIR PRO			
211923	UPPER SUCTION HOSE	13060	\$1,839.00
		Total for Check: 111606	\$1,839.00
MIDWEST GROUNDCOVERS LLC			

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
211847	REBUILD RAIN GARDEN	22521529	\$1,599.75
Total for Check: 111607			\$1,599.75
MOTOROLA SOLUTIONS			
211831	STARCOM USAGE 9-17-11-17	30136612017	\$306.00
211930	SEPTEMBER STARCOM FEES	312377312017	\$34.00
Total for Check: 111608			\$340.00
MQ FARMS			
211921	FALL FEST SUPPLIES	FALLFEST2017	\$1,014.00
Total for Check: 111609			\$1,014.00
NAPA AUTO PARTS			
211896	AIR TANK DRAIN VALVE	4343-511233	\$104.60
Total for Check: 111610			\$104.60
NELS J JOHNSON TREE EXPT			
212074	TREE MAINTENANCE	118030	\$165.00
Total for Check: 111611			\$165.00
NEUCO INC			
211941	ROBBINS PARK BATHROOM	2589653	\$102.52
Total for Check: 111612			\$102.52
NEWELL, HELEN			
211866	KLM SEC DEPOSIT-EN170909	23380	\$500.00
Total for Check: 111613			\$500.00
NICOR GAS			
211943	YOUTH CENTER-7/26-8/24/17	90077900000	\$35.09
211944	121 SYMONDS 7/26-8/24/17	38466010006	\$47.40
211944	121 SYMONDS 7/26-8/24/17	38466010006	\$47.40
211945	5905 S COUNTY LINE	1295110000	\$55.49
211946	350 N VINE-8/4-9/5/17	13270110003	\$48.41
Total for Check: 111614			\$233.79
NUCO2 INC			
211915	POOL CHEMICALS	53511397	\$102.58
211916	POOL CHEMICALS CO2	53405612	\$102.84
211917	POOL CHEMICALS-CO2 TANK	53419613	\$37.30
Total for Check: 111615			\$242.72
PELUSO, GEORGE			
211826	FOUNTAIN REPAIRS	797474	\$229.99
Total for Check: 111616			\$229.99
POO FREE PARKS			
212115	200 GUSSETED BAGS	PFT288	\$1,160.41

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111617	\$1,160.41
PROMOS 911 INC			
211830	SEMI-CUSTOM FIRE HELMET	7053	\$489.62
		Total for Check: 111618	\$489.62
RAINBOW FARMS ENTERPRISES			
211827	SWEEPING HAULINGS	35241	\$485.00
		Total for Check: 111619	\$485.00
RAY O'HERRON CO INC			
211907	NEW BELT-C WASHBURN	1748960-IN	\$23.29
211931	CROWD CONTROL MACE	1748959-IN	\$43.65
		Total for Check: 111620	\$66.94
REPUBLIC SERVICES #551			
211829	DISPOSAL	3-0551-3003207	\$3,250.00
212041	PUB SVC ROLLOFF OVERAGE	3-0551-0044282	\$38.70
		Total for Check: 111621	\$3,288.70
ROEHN, RICH			
211952	MILLS ST FENCE REPAIR	092017	\$25.00
		Total for Check: 111622	\$25.00
ROSENBAUER MINNESOTA LLC			
211927	REPAIR PARTS OUT RIGGERS	26002	\$1,007.60
		Total for Check: 111623	\$1,007.60
SABATINI, NANCY			
211938	WINE & FOOD PAIRING EVENT	091417	\$220.00
		Total for Check: 111624	\$220.00
SECRETARY OF STATE			
211933	PROCESSING ADMIN FEE	080317	\$50.00
		Total for Check: 111625	\$50.00
SEDLACEK, JAMES T			
211844	UNIFORM ALLOWANCE	6625	\$97.41
		Total for Check: 111626	\$97.41
SERVICE FORMS & GRAPHICS			
211823	LETTERHEAD (5000)	162134	\$741.50
211843	BLUE PAYABLE CHECKS	162095	\$399.00
212118	BUSINESS CARDS	162252	\$53.18
		Total for Check: 111627	\$1,193.68
SHERWIN INDUSTRIES, INC			
212047	PRKG BLOCKS FOR GARFIELD	SS072017	\$1,899.50

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111628	\$1,899.50
SIKICH , LLP			
212075	AUDIT FEES APR 30 2017	306418	\$19,850.00
		Total for Check: 111629	\$19,850.00
SNODEPOT			
212055	OIL PAN, BOLT KIT, GASKET	391056	\$810.00
		Total for Check: 111630	\$810.00
SOCCER MADE IN AMERICA			
211912	SMIA CAMPS SUMMER 2017	CA17-018	\$797.00
211913	SMIA CAMPS SUMMER 2017	CA17-019	\$1,303.00
		Total for Check: 111631	\$2,100.00
TAMELING INDUSTRIES			
211898	ROADWAY LANDSCAPE	0119158-IN	\$38.00
		Total for Check: 111632	\$38.00
TASTE OF HOME CATERING			
211860	WINE & FOOD PAIRING EVENT	E31790	\$1,034.00
		Total for Check: 111633	\$1,034.00
THE KNOT INC			
212053	KLM AD	INV00430263	\$2,250.00
		Total for Check: 111634	\$2,250.00
THE LAW OFFICES OF			
212098	ADMIN HEARINGS-TOWINGS	H-9-21-2017	\$100.00
		Total for Check: 111635	\$100.00
THE W-T GROUP, LLC			
212101	TOLLWAY CONST PROJECT	CE17063-4	\$6,535.00
		Total for Check: 111636	\$6,535.00
THOMSON REUTERS WEST			
212052	ZONING BULLETIN	836849391	\$456.00
		Total for Check: 111637	\$456.00
TIM'S PRODESSIONAL			
212114	PATCHED & PAINTED WALLS	091917	\$4,800.00
212114	PATCHED & PAINTED WALLS	091917	\$1,400.00
		Total for Check: 111638	\$6,200.00
TRINER, JONA			
212070	KLM SEC DEPOSIT-EN180818	24508	\$200.00
		Total for Check: 111639	\$200.00

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
TYCO INTEGRATED SECURITY			
211914	QUARTERLY BILLING	29252204	\$664.86
212092	REPAIR	29108654	\$515.22
Total for Check: 111640			\$1,180.08
VAN, JULIE			
211936	CANCELLATION OF CLASS	169141	\$75.00
Total for Check: 111641			\$75.00
VENKATARAMAN, GIRISH			
212054	REFUND PERMIT P16-5842	P16-5842	\$102.00
212054	REFUND PERMIT P16-5842	P16-5842	\$91.80
212054	REFUND PERMIT P16-5842	P16-5842	\$2,000.00
212054	REFUND PERMIT P16-5842	P16-5842	\$40.80
212054	REFUND PERMIT P16-5842	P16-5842	\$30.60
212054	REFUND PERMIT P16-5842	P16-5842	\$102.00
Total for Check: 111642			\$2,367.20
VERIZON WIRELESS			
211834	7/29-8/28 IPADS FOR PD	9791809871	\$369.13
211834	7/29-8/28 IPADS FOR PD	9791809871	\$213.06
Total for Check: 111643			\$582.19
VERKAIK, BRETT			
212068	STMWR BD-105 MAUMELL	23243	\$6,780.00
Total for Check: 111644			\$6,780.00
VILLAGE OF LEMONT			
211929	RANGE FEES 5/16 & 5/17	2018-00000008	\$200.00
Total for Check: 111645			\$200.00
VOLT ELECTRIC, INC.			
212096	STREET LIGHT REPAIR	6330	\$390.00
Total for Check: 111646			\$390.00
WAREHOUSE DIRECT INC			
211891	VENDING MACHINE SNACKS	3617796-0	\$30.77
211902	OFFICE SUPPLIES-BINDERS	3620054-0	\$103.95
211903	OFFICE SUPPLIES-FINANCE	3617771-0	\$137.83
211904	OFFICE SUPPLIES-PUB SVC	3608686-0	\$89.67
211905	OFFICE SUPPLIES	3617907-0	\$9.95
211906	OFFICE SUPPLIES	3617793-0	\$55.86
211906	OFFICE SUPPLIES	3617793-0	\$39.38
211947	JANITORIAL	3613708-0	\$151.88
211947	JANITORIAL	3613708-0	\$264.91
212049	OFFICES SUPPLIES	3617755	\$6.72
212050	OFFICE SUPPLIES	3617760	\$942.78
212116	JANITORIAL SUPPLIES	3619291-0	\$40.36

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 111647	\$1,874.06
WARREN OIL COMPANY			
211828	UNLEADED & DIESEL FUEL	W1080961	\$3,082.50
211828	UNLEADED & DIESEL FUEL	W1080961	\$13,086.60
212123	UNLEADED FUEL & DIESEL	W1071891	\$2,777.25
212123	UNLEADED FUEL & DIESEL	W1071891	\$12,072.51
		Total for Check: 111648	\$31,018.86
WEIDHUYNER, ABIGAIL			
211869	KLM SEC DEPOSIT-EN171020	24506	\$50.00-
211869	KLM SEC DEPOSIT-EN171020	24506	\$250.00
		Total for Check: 111649	\$200.00
WESTMONT PARK DISTRICT			
211910	GYMNASTICS JUNE-AUG	09182017	\$378.00
211911	GYMNASTICS AUG-SEPT	9182017	\$294.00
		Total for Check: 111650	\$672.00
WHOLESALE DIRECT, INC			
212094	PLOW MARKERS	000229493	\$73.88
		Total for Check: 111651	\$73.88
WIRFS INDUSTRIES, INC.			
212077	SVC & MAINT ON CHASSIS	31440	\$5,426.09
		Total for Check: 111652	\$5,426.09
ZD PRIDE, INC			
212056	CONT BD-936 S QUINCY	23584	\$10,000.00
		Total for Check: 111653	\$10,000.00
ZD PRIDE, INC			
212062	ST MGMT-936 S QUINCY	23583	\$3,000.00
		Total for Check: 111654	\$3,000.00
ZHANG, YAN			
211940	ACTIVITY CANCELLATION	212250-B	\$60.00
		Total for Check: 111655	\$60.00
DSM SAFETY PRODUCTS			
211920	RIFLE SLING-SAYS POLICE	170821002E	\$27.48
		Total for Check: 111656	\$27.48
A LAMP CONCRETE			
212072	2017 RESURFACING PROJ	15744	\$9,927.99
212072	2017 RESURFACING PROJ	15744	\$33,093.31
212072	2017 RESURFACING PROJ	15744	\$320,137.05
212073	2017 RESURFACING-PHASE 2	15743	\$1,047,883.08

CK 111657 VOID

Run date: 28-SEP-17

Village of Hinsdale

Page: 17

WARRANT REGISTER: 1635

DATE: 10/03/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
---------	------------------------	-------------------	----------------

		Total for Check: 111658	\$1,411,041.43
--	--	-------------------------	----------------

JAMES J BENES & ASSOC INC

212071	FY 2017-18 3RD PTY REVIEW	092617	\$4,792.99
--------	---------------------------	--------	------------

		Total for Check: 111659	\$4,792.99
--	--	-------------------------	------------

REPORT TOTAL \$1,875,052.78

END OF REPORT

REQUEST FOR BOARD ACTION
Administration

AGENDA SECTION: Consent Agenda – ACA

SUBJECT: Contract with Mac Strategies Group, Inc. for Period September 19, 2017 through December 19, 2017

MEETING DATE: October 3, 2017

FROM: Kathleen A. Gargano, Village Manager

Recommended Motion

Approve contract with Mac Strategies Group, Inc., Chicago, Illinois (Mac Strategies) at an amount not to exceed \$6,500 per month for the period September 19, 2017 through December 19, 2017 for lobbyist services related to the Illinois State Toll Highway Authority (Tollway) expansion project.

Background

In May 2017, the Village entered into a contract with Mac Strategies for a period of three months May 2017 through August 2017 to provide lobbyist services related to the Tollway expansion project. This is a professional service and the sum of the agreement was within the Village Manager authority to approve. The use of a lobbyist was recommended as a means to champion the Hinsdale position related to the proposed expansion to key statewide leaders and within the Tollway. The Village explored and pursued this option after receiving recommendations by current and former state officials.

Discussion & Recommendation

The Tollway is continuing in the design stage and there appears to be an anticipated final design date in the spring of 2018. The contract with Mac Strategies was entered into to cover the period of design which originally was anticipated to be completed by the end of summer. The Village has been advised by Tollway officials that the design work is continuing with an initial design is expected late October or early November with final design anticipated for spring 2018. It is staff's recommendation to retain the lobbyist services for an additional three months to cover the Village during the period where we might still have influence over the initial design. If the initial design is not known by December, the Village could extend the agreement at that time.

Budget Impact

The cost for this agreement equates to an additional \$19,500 above the \$19,500 (totaling \$39,000) for the period May 2017 through August 2017 and is an unbudgeted expense. However, given the impact that any expansion of the Tollway could have on the Hinsdale community including its residential area, its parks and revenues, Staff recommends retaining the services until a final decision has been made.

Village Board and/or Committee Action

At their meeting of September 19, 2017, the Village Board unanimously agreed to move this item to the Consent Agenda of their next meeting.

Documents Attached

1. Mac Strategies Group, Inc. proposed agreement

Mac Strategies Group, Inc.

LOBBYIST AGREEMENT

THIS AGREEMENT FOR CONTRACT LOBBYING SERVICES ("Agreement") is made the ____ day of _____ 2017 by and between, the Village of Hinsdale, an Illinois municipal corporation, with its principal address at 19 E. Chicago Avenue, Hinsdale, Illinois 60521 (hereinafter referred to as the "Client") and **MAC STRATEGIES GROUP, INC.**, an Illinois Corporation, with its principal address at 53 W. Jackson Blvd, #1115, Chicago, Illinois, 60604 (hereinafter referred to as the "Lobbyist").

PREAMBLE

WHEREAS, the Client desires to engage Lobbyist to perform legislative consulting and lobbying services for the Client and Lobbyist desires to perform such services on a non-exclusive basis and pursuant to the terms and conditions set forth below.

NOW THEREFORE, in consideration of the premises hereof and of the mutual promises and agreements contained herein, the parties hereto, intending to be legally bound, do hereby agree as follows:

1. Engagement; Scope of Services.

The Client hereby engages Lobbyist to perform the duties set forth in this Agreement. The engagement by the Client of Lobbyist under this Agreement is non-exclusive and shall not limit the Client's right to engage other persons to conduct activities on behalf of the Client, nor shall it restrict Lobbyist's right to accept other engagements so long as such other engagements do not interfere with Lobbyist's ability to perform.

2. Duties and Responsibilities of Lobbyist.

The Lobbyist is engaged to (1) identify, prioritize, monitor and recommend strategy on pending legislation and regulatory matters in the State of Illinois relating to priorities of the Client; (2) provide legislative and regulatory representation and establish relationships on behalf of Client before the legislators, Executive Branch officials and other Illinois governmental agencies; (3) develop and implement strategies to advocate the positions of Client consistent with its government relations program; (4) prepare correspondence and other materials needed to support the legislative or regulatory effort; (5) present testimony at hearings before the Illinois General Assembly and/or prepare others to testify in support and to meet legislators, legislative staff, Executive Branch officials, Executive Branch staff, and regulatory agency staff as deemed necessary by Client, and (6) provide briefing reports on key issues, and legislative and regulatory activity on a regular basis.

3. Representations, Warranties, Covenants and Agreements.

3.1. Lobbyist's Representations, Warranties, Covenants and Agreements. Lobbyist hereby represents and warrants to the Client as follows:

- (a) Lobbyist shall not hold himself out, directly or by implication, as being an employee or agent of the Client.

Mac Strategies Group, Inc.

- (b) Except as required by law, Lobbyist shall keep confidential the nature and scope of the engagement as well as its relationship with the Client unless the Client expressly authorizes, in writing, specific disclosures.
- (c) Lobbyist shall return all Client information to the Client, or shall destroy same if directed to do so by the Client, at the conclusion of the engagement.
- (d) This Agreement, when executed, will constitute the valid and legally binding obligation of Lobbyist, fully enforceable against it in accordance with its terms. Lobbyist represents that the execution and performance of this Agreement by Lobbyist will not violate any confidentiality agreements or restrictive covenants provisions, or agreements.
- (e) Lobbyist shall inform the Client immediately if any representation, warranty, covenant, or agreement contained in Section 3.1 hereof is no longer accurate.

3.2. Client's Representations, Warranties, Covenants and Agreements. The Client hereby represents and warrants to Lobbyist as follows:

- (a) Except as required by law, Client shall keep confidential the nature and scope of the engagement as well as its relationship with Lobbyist unless Lobbyist expressly authorizes, in writing, specific disclosures. Compliance by Client with the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. ("Illinois FOIA") or other similar "sunshine law," including compliance with an Illinois FOIA request, or an opinion or directive from the Illinois Public Access Counselor or the Illinois Attorney General under the Illinois FOIA, or with a decision or order of a court with jurisdiction over the Client, shall not be a violation of this Section. Lobbyist acknowledges that, subject to any applicable exception of the Illinois FOIA, as amended, this Agreement is a public record, as that term is defined under the Illinois FOIA, and therefore is subject to inspection and copying by the public if requested pursuant to an Illinois FOIA request.
- (b) This Agreement, when executed, will constitute the valid and legally binding obligation of the Client, fully enforceable against it in accordance with its terms. The Client represents that the execution and performance of this Agreement by the Client will not violate any confidentiality agreements or restrictive covenants provisions, or agreements.
- (c) The Client shall inform Lobbyist immediately if any representation, warranty, covenant, or agreement contained in Section 3.2 hereof is no longer accurate.

3.3 Conflicts of Interest. While providing lobbying services under this Agreement, Lobbyist shall not represent any other party whose interests directly conflict with the interests of Client in matters relating to the Scope of Services outlined in this Agreement.

4. Compensation.

4.1 Lobbyist shall be compensated in the amount of \$6,500.00 per month for the term of the Engagement.

- (a) It is the policy of Mac Strategies Group, Inc. to issue invoices on the 4th day of each billable month. Payment of an issued invoice shall be no later than the last business day of the month in which it is issued.

Mac Strategies Group, Inc.

5. Expenses.

- 5.1 Lobbyist may submit expenses for reimbursement that are beyond the normal scope of this Agreement. Such expenses do not include meals, entertainment, travel, lodging unless authorized by the client in advance.
- 5.2 Lobbyist shall submit detailed listings of all business expenses for which it is seeking reimbursement no later than thirty (30) days after incurring said expense.

6. Term of Engagement.

- 6.1 The term of this Agreement (the "Term") shall commence on September 19, 2017 and shall be completed on or before December 19, 2017, unless the term or scope is modified pursuant to agreement of both parties.
- 6.2 Client has the right to terminate the Services at any time for any reason. Upon notification by Client that the Services have been terminated, the Lobbyist shall promptly comply with the obligations described above concerning Confidentiality. Upon termination, Client's only obligation shall be to pay for services rendered by the Lobbyist prior to termination and not yet paid. Lobbyist shall promptly return any fees previously paid by Client for services that were to be rendered following the date of termination.

7. Indemnifications.

- 7.1. Lobbyist shall defend, indemnify and hold harmless, at Lobbyist's sole cost and expense, the Client and its elected and appointed officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, attorneys, or other persons or property standing in the interest of the Village, from any and all risks, lawsuits, actions, damages, losses, expenses (including attorneys' fees), claims, or liabilities of any character, brought because of any death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, neglect or misconduct of Lobbyist, its officers, agents and/or employees, or arising out of or in performance of any provision of this Agreement or the Services provided under this Agreement, including any claims or amounts arising or recovered under the Workers' Compensation Act or any other law, ordinance, order or decree, except for injuries and damages caused by the sole negligence of the Village, or arising out of any breach by Lobbyist of any representation, warranty, covenant or agreement contained herein.
- 7.2. The Client shall defend, indemnify and hold harmless Lobbyist and its officers, directors, employees, agents, parent, subsidiaries and other affiliates, from and against any and all damage, cost, liability, and expense whatsoever (including attorney's fees and related disbursements) incurred by reason of (a) any failure by the Client to perform any covenant or agreement of the Client set forth herein, or (b) any breach by the Client of any representation, warranty, covenant or agreement contained herein.

8. Independent Status of Lobbyist.

Mac Strategies Group, Inc.

This Agreement establishes the rights, duties and obligations of the Client and Lobbyist and does not create an employer-employee or agency relationship between the Client, or any entity affiliated with the Client, and Lobbyist, or any of Lobbyist's employees or agents. Lobbyist acknowledges and agrees that Lobbyist is an independent contractor to the Client and Lobbyist shall not act as an agent of the Client. As an independent contractor, Lobbyist shall be responsible for any social security taxes, insurance and any other taxes or fees that are applicable to him and his employees and agents pursuant to Illinois and Federal laws.

9. Compliance with Applicable Laws.

Lobbyist agrees to comply in all respects with any and all applicable laws, rules and regulations regarding its conduct, including, but not limited to, lobbying action and registration, and all applicable laws and regulations related to political contributions and gifts to public officials. Without limiting the generality of the foregoing, Lobbyist covenants that Lobbyist is in full compliance with the immigration laws of the United States relating to Lobbyist's employees assigned by Lobbyist to perform services for Client. Lobbyist further certifies that all of Lobbyist's employees are authorized by law to work in the United States, and that Lobbyist's employees have presented documentation to Lobbyist that establishes both identity and work authorization in accordance with applicable immigration regulations. Lobbyist certifies that to the best of its knowledge, information and belief, after due inquiry, the documentation presented to Lobbyist is genuine and accurate. Lobbyist further certifies that Lobbyist complies with all federal, state and local labor and employment laws, and wage and hour laws, as these laws may relate to Lobbyist's employees performing services for Client. Lobbyist represents and warrants that there are no agreements, orders or other restrictions which would interfere with or prevent Lobbyist from entering into this Agreement or performing the services and obligations contemplated hereunder. Lobbyist also agrees to comply with applicable laws concerning lobbyist registration, including the timely submission of all necessary lobbyist filings required under such laws. Lobbyist shall inform Client if Lobbyist is required to make such lobbyist filings. Lobbyist shall notify Client if any filing requirements are applicable to Client itself as a result of Lobbyist's representation of Client under this Agreement and shall assist Client in satisfying such requirements.

10. Governing Law.

This Agreement shall be governed by, and its terms and conditions shall be construed and enforced in accordance with the domestic laws of the State of Illinois.

11. Notices.

All notices or other communications required or permitted to be given hereunder shall be (as elected by the person giving such notice) (a) personally delivered, (b) transmitted by postage prepaid registered mail, (c) via electronic communications, or (d) transmitted by facsimile, with postage prepaid mail information, to the parties as follows:

11.1 If to Client:

Kathleen Gargano
Village Manager, Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, Illinois 60521
kgargano@villageofhinsdale.org | 630-789-7013 fax 630-789-7015

11.2 If to Lobbyist:

Ryan McLaughlin

Mac Strategies Group, Inc.

President/CEO, Mac Strategies Group, Inc.
53 W. Jackson Blvd. Suite 1115
Chicago, Illinois 60604
ryan@macstrategiesgroup.com | 312-588-4102

Except as otherwise specified herein, all notices and other communications shall be deemed to have been given on the date of receipt if delivered personally, seven (7) days after posting if transmitted by mail, or the date of transmission for electronic communications, or date of transmission with confirmed answer back if transmitted by facsimile, whichever shall first occur. Any party hereto may change its address for purposes hereof by written notice to the other party.

12. Confidentiality.

Any information or materials provided by or on behalf of Client, or created by Lobbyist in connection with the Services shall be treated as confidential and not shared with any third parties in any manner without the prior written consent of Client. Upon the conclusion of the Agreement, Lobbyist shall return to Client any materials that were provided or created in the course of the Agreement, or otherwise dispose of such items as directed by Client. This obligation will survive the termination or conclusion of the Agreement.

13. Use of Information and Non-Solicitation.

- 13.1. Any information including, but not limited to, data, business information, technical information, specifications, drawings, sketches, models, samples, tools, promotional material, computer programs and documentation, written, oral or otherwise together with analyses, compilations, comparisons, studies or other documents (all hereinafter designated "Information") furnished to Lobbyist hereunder or in contemplation hereof shall remain the Client's property or the property of the Client subsidiary or affiliate which furnished the Information to Lobbyist. All copies of such Information in written, graphic or other tangible form shall be returned to the Client or such Client subsidiary or affiliate upon request. Unless such information was previously known to Lobbyist free of any obligation to keep it confidential or has been or is subsequently made public by the Client or a third party without violation of this Agreement, it shall be kept confidential by Lobbyist and its employees: and shall be disclosed only upon the prior written consent of the Client or upon such terms as may be agreed upon in writing by the parties. Any findings, reports, questionnaires, or other results of this Agreement shall be the exclusive property of the Client including title to copyright in all copyrightable material and shall be considered a "work made for hire" in accordance with the copyright statute.
- 13.2. Any materials, templates, formula or analytical methodology, used or employed by the Lobbyist during the course of the engagement including, but not limited to, Lobbyist's own databases, business information, technical information, specifications, analytical models, tools, promotional material, computer programs and documentation, written, oral or otherwise together with analyses, compilations, comparisons, studies or other documents utilized by Lobbyist to perform under this Agreement (all hereinafter designated "Lobbyist's Information") furnished to the Client or any of its subsidiaries or affiliates hereunder or in contemplation hereof shall remain Lobbyist's property. All copies of such Lobbyist's Information in written, graphic or other tangible form shall be returned to Lobbyist upon request. Unless such Lobbyist's information was previously known to the Client or any of its subsidiaries or affiliates free of any obligation to keep it confidential or has been or is subsequently made public by Lobbyist or a third party without violation of this Agreement, it shall be kept confidential by the Client and its employees or any of its subsidiaries or affiliates and shall be disclosed

Mac Strategies Group, Inc.

only upon the prior written consent of Lobbyist or upon such terms as may be agreed upon in writing by the parties. Compliance by the Client with the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("Illinois FOIA") or other similar "sunshine law," including compliance with an Illinois FOIA request, or an opinion or directive from the Illinois Public Access Counselor or the Illinois Attorney General under the Illinois FOIA, or with a decision or order of a court with jurisdiction over the Client, shall not be a violation of this Section.

14. Miscellaneous.

This Agreement constitutes the entire understanding of the parties concerning the subject matter hereof, and supersedes all prior agreements and understandings, whether written, oral or otherwise, between the parties, and may be altered or amended only in a writing signed by both parties. Except as otherwise expressly provided herein, no purported waiver by any party of any breach by the other party of its obligations, representations, warranties, agreements or covenants hereunder shall be effective unless made in a writing, and no failure to pursue or elect any remedy with respect to any default under or breach of any provisions of this Agreement shall be deemed to be a waiver of any subsequent, similar or different default or breach.

If the Client without cause fails to pay the Lobbyist pursuant to paragraph 4 of this Agreement, and if the Lobbyist finds it necessary to take legal action against the client to collect any amounts due to Lobbyist, then the Client shall pay all reasonable attorney fees and costs incurred by Lobbyist in bringing any such action to a Court of competent jurisdiction.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal as of the date first written above.

Client: The Village of Hinsdale

By: Kathleen Gargano

Its: Village Manager

(Signature)

Lobbyist: Mac Strategies Group, Inc.

By: Ryan P. McLaughlin

Its: President & CEO

(Signature)

AGENDA SECTION: Second Reading - ZPS

SUBJECT: Updates to the Solicitors Ordinance

MEETING DATE: October 3, 2017

FROM: Bradley Bloom, Assistant Village Manager; Brian King, Chief of Police

Recommended Motion

Move to Approve an Ordinance Amending Title 3 ("Business and License Regulations"), Chapter 11 ("Solicitation") of the Village Code of Hinsdale

Background

Staff recently completed a review of the Solicitor Ordinance in the Village Code. The review considered court decision on regulating solicitors and a series of best practices identified from other municipal governments.

Discussion & Recommendation

Solicitations for religious proselytizing, political speech, charitable and commercial solicitation is a recognized and established form of free speech protected by the First Amendment. There is a legitimate government interest in effectively regulating solicitors conducting charitable and commercial solicitation in the Village. The staff work dedicated to this review balanced the effective and proactive administration of the Village's Solicitation Ordinance while respecting the 1st Amendments protections afforded this activity.

We make the following recommendation:

- The permit exemption for minors be lowered from 17 to 15 years of age.
- Solicitors be provided with a clearly identifiable solicitation vest so they are readily identifiable as registered solicitors.
- The department will create and maintain a "Do-Not-Solicit" list that each registered solicitor will be required to carry and utilize when conducting door to door solicitations.
- A requirement that a reflective safety vest be worn by those soliciting on the public right of way.

Budget Impact

An initial outlay of \$800.00 will be required for purchasing vests and producing educational material.

Village Board and/or Committee Action

At their meeting of September 19, 2017, the Village Board unanimously agreed to move this item forward for a Second Reading at their next meeting with additional language to clarify.

Documents Attached

1. Revised Ordinance

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 3 (“BUSINESS AND LICENSE REGULATIONS”), CHAPTER 11 (“SOLICITATION”) OF THE VILLAGE CODE OF HINSDALE

WHEREAS, the President and Board of Trustees of the Village of Hinsdale have determined that it is appropriate and in the best interest of the Village and its residents to provide additional mechanisms to protect the privacy interests of Village of Hinsdale’s residents, promote safety of individuals engaging in solicitation, and prevent fraud; and

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”), Section 3-11-1 (“Definitions”), of the Village Code of Hinsdale is hereby amended by adding the following sentence to the end of the definition of “Solicitation”:

“Solicitation does not mean political or religious activities such as religious proselytizing, the collection of signatures by political organizations or individuals in support of candidates for public office or referendum questions to be submitted to the voters, or otherwise engaging in political activities related to specific individuals, issues, political parties or political action groups.”

Section 2: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”), Section 3-11-3 (“Permit Exemption for Minors”), of the Village Code of Hinsdale is hereby amended by deleting reference to “age of seventeen (17)” and replacing it with “age of fifteen (15)”.

Section 3: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) Section 3-11-4 (“Solicitation Permit”), Subsection B, of the Village Code of Hinsdale is hereby amended to read in its entirety as follows:

“B. Issuance: The chief of police shall issue a solicitation permit and safety vest to an applicant within two (2) days after the chief of police receives the application, if, but only if, the chief of police finds and determines all of the following:

1. The applicant has properly provided all information required by the chief of police and the application and the material statements made in the application are true.

2. The applicant has not been convicted of a felony under the laws of the state of Illinois, any other state, or the United States within five (5) years immediately prior to the date of filing of the application.
3. The applicant has not had a village solicitation permit revoked or suspended within five (5) years immediately prior to the date of filing of the application.
4. The applicant has not been convicted of violating any provision of this chapter, or of any provision of any previous village solicitation regulation, within five (5) years immediately prior to the date of filing of the application.”

Section 4: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) Section 3-11-4 (“Solicitation Permit”), of the Village Code of Hinsdale is hereby amended by creating a new Subsection, 3-11-4(E), which shall read in its entirety as follows:

“E. Safety Vest: The Chief of Police or his designee shall issue a safety vest to each person issued a permit pursuant to this Section 3-11-4, which shall be worn as the outer most layer of clothing at all times of the soliciting. A refundable cash deposit per solicitor is required for each reflective safety vest issued by the Village Police Department. Each reflective safety vest must be returned to the Police Department within thirty (30) days after the expiration of the permit. The cash deposit will be refunded to the solicitor upon return of the reflective safety vest. The cash deposit is automatically forfeited to the Village of Hinsdale if any reflective safety vest is not returned to the Police Department within thirty (30) days from expiration of the permit.”

Section 5: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) Section 3-11-4 (“Solicitation Permit”), of the Village Code of Hinsdale is hereby amended by creating a new Subsection, 3-11-4(F), which shall read in its entirety as follows:

“F. Do-Not-Solicit List: The Chief of Police or his designee shall maintain a do-not-solicit list, and provide a copy of said do-not-solicit list to each person issued a permit pursuant to this Section 3-11-4. No person shall solicit at any address, which is listed on the do-not-solicit list. It shall be the duty of all solicitors to carry on their person the do-not-solicit list while soliciting.”

Section 6: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) Section 3-11-5 (“Regulations Applicable To All Solicitation”), of the Village Code of Hinsdale is hereby amended to read its entirety as follows:

“All solicitors shall comply with the following regulations:

A. "No Solicitation" Notices: No person shall solicit at or in any premises that has posted on or near its principal entrance a sign bearing the words "No

Trespassing", "No Peddlers", "No Solicitors", or any other similar notice indicating in any manner that the occupants of such premises desire not to be solicited or to have their right to privacy disturbed, unless the occupants have specifically requested such solicitation. The chief of police or the chief of police's duly authorized designee may make available weatherproof cards bearing a notice of the type herein described for posting on or near the principal entrance to any premises.

B. Do-Not-Solicit List: No person shall solicit at or in any address, which is listed on the do-not-solicit list. It shall be the duty of all solicitors to carry on their person the do-not-solicit list while soliciting. Any property owner, or tenant if the property is leased, may elect to add or remove his or her residence to or from the list, at any time, by:

- (1) Calling or visiting the Village's Police Department; or
- (2) Directing an email request to the Village's Police Department through a link to be maintained on the Village's website for that purpose.

Every person who elects to add his or her residence to the do-not-solicit list shall be required to re-register such residence every five (5) years. Any residence that is not re-registered in accordance with this section shall be removed from the do-not-solicit list. Any person may obtain a copy of the do-not-solicit list by:

- (1) Visiting the Village's Police Department during normal business hours;
- (2) Accessing a copy from the Village's website.

C. No Solicitation From Vehicles: No person shall solicit from a motorized vehicle at any time in any location within the Village.

D. No Advertising Or Use Of Sound: No person shall advertise any solicitation at any time within the village by use of signs, sound, or any other method. Nor shall any person use music or any other sound when soliciting.

E. Principal Approach And Entrance Only: Every solicitor shall approach a premises only by using the principal approach route thereto, and every solicitor shall attempt to make contact with the occupants thereof only at the principal entrance to such premises.

F. Discontinuance On Request: No solicitor shall solicit any person or premises at any time after any such person or the occupant of such premises requests that the solicitor leave the premises or otherwise cease soliciting.

G. Hours When Solicitation Prohibited: Except only as provided in subsection 3-11-6C of this chapter, no person shall solicit anywhere in the village at any time between the hours of nine o'clock (9:00) P.M. and nine o'clock (9:00) A.M.

H. Immediate Identification: Every solicitor shall immediately identify himself or herself and the purpose of the solicitation to each person being solicited.

I. Display Of Permit: Every solicitor shall carry the solicitation permit issued to the solicitor pursuant to this chapter while soliciting within the village and shall present the solicitation permit when requested by any person.

J. Protective Clothing: Every solicitor shall wear a reflective safety vest issued to the solicitor pursuant to this chapter while soliciting within the village.

K. Impeding Traffic Prohibited: No person shall solicit anywhere in the village in a manner that completely or substantially impedes the flow of pedestrian or vehicular traffic in, on, or around any sidewalk or public property, way, or place. No person engaged in solicitation shall have the exclusive right to any sidewalk or other public property, way, or place, nor the right to establish a permanent stationary location for such solicitation.

L. Soliciting Rides Or Business On Public Rights Of Way: No person shall stand in a public right of way within the village for the purpose of soliciting a ride from the driver of any vehicle, or for the purpose of soliciting employment or business from the occupant of any vehicle.

M. Fraud Or Misrepresentation: No person shall perpetrate a fraud or misrepresentation of any kind while engaged in solicitation within the village.

N. Public Health And Safety: No person shall engage in solicitation within the village in such a manner that creates a danger or threat of any kind to the public health, safety, and welfare. (Ord. O2005-31, 7-19-2005)”

Section 7: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) Section 3-11-6 (“Charitable Solicitation on Public Rights of Way”), Subsection G (“Protective Clothing”), of the Village Code of Hinsdale is hereby amended to read its entirety as follows:

“G. Protective Clothing: Every person engaged in charitable solicitation on any public right of way within the village shall wear a reflective safety vest issued pursuant to this chapter at all times while engaged in such solicitation.”

Section 8: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) Section 3-11-9 (“Revocation”), of the Village Code of Hinsdale is hereby amended to read its entirety as follows:

“The chief of police shall revoke immediately any solicitation permit issued pursuant to this chapter if the chief of police determines that the solicitor is in violation of any of the provisions or requirements of this chapter or of the solicitation permit issued pursuant hereto, or if the solicitor made a false material statement in the application or otherwise becomes disqualified for the issuance of a solicitation permit under the terms of this chapter. Immediately after such revocation, the chief of police shall take custody of the solicitation permit and related safety vest. The chief of police shall give written notice of the revocation to the solicitor as soon as practicable thereafter, in the form of a citation that states the reason for the permit revocation or such other form approved by the chief of police that clearly states the reason for such revocation. The chief of police shall serve the citation or other form of notice on the solicitor in person or by certified U.S. mail, return receipt requested, addressed to the residence address set forth in the solicitor's application. The permit shall become null and void immediately on service of the notice of revocation as provided in this section.”

Section 9: Title 3 (“Business and License Regulations”), Chapter 11 (“Solicitation”) of the Village Code of Hinsdale is hereby amended by creating Section 3-11-14, entitled “No Limitation of Free Speech Rights”, which shall read in its entirety as follows:

“3-11-14: No Limitation of Free Speech Rights:

Nothing in this chapter shall be construed or enforced so as to restrict the rights guaranteed by the First Amendment of the Constitution of the United States of America, Article I of the Constitution of the State of Illinois, or any federal or State law protecting the right to freedom of speech or freedom of religion. Nothing in this chapter shall prohibit religious organizations or individuals from religious proselytizing or political organizations or individuals from collecting signatures, or engaging in political activities related to specific individuals, issues, political parties or political action groups.”

Section 10: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 11: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2017.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____ 2017.

Thomas K. Cauley, Jr., Village President

ATTEST:

_____, Christine M. Bruton, Village Clerk




9a

MEMORANDUM

DATE: October 3, 2017

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner

FROM: Chan Yu, Village Planner 

RE: Discussion Item – Text Amendment/Special Use for Driving Schools in the O-2 Limited Office District and B-1 Community Business District

Staff is seeking feedback from the Board of Trustees for allowing driving schools as a special use in the O-2 Limited Office District and B-1 Community Business District.

A driving school is not a permitted use or special use in the O-2 Limited Office District. Music schools, tutoring and educational curriculum development services require a special use permit in the O-2 District. However, “automobile driving instruction” is a specific educational service SIC code classification. A driving school is also not a permitted use or a special use in the B-1 Community Business District. Educational Services require a special use permit in the B-2 (but not on the 1st floor) and B-3 Business Districts.

Per the Zoning Code (Section 6-101, Attachment 1): The O-2 District is designed to provide for the general needs of business and professional offices and related business uses on smaller sites in scattered areas throughout the village. Bulk and height regulations encourage development that is architecturally consistent with smaller sites and compatible with nearby residential uses. Attachment 2 highlights all the O-2 Districts in Hinsdale.

Per the Zoning Code (Section 5-101, Attachment 3): The B-1 Business District is intended to serve the everyday shopping needs of village residents as well as to provide opportunities for specialty shops attractive to wider suburban residential community around the village. It permits uses that are necessary to satisfy most basic, frequently occurring shopping needs. Also allowed are compatible uses that, while not used as frequently, would be desirably located in close proximity to potential users. This district is designed to accommodate development of community shopping centers with planned off street parking and loading as well as existing individual shops or small groups of local stores. The district is normally located on primary or secondary thoroughfares, is relatively small in size, and has bulk standards that provide for compatibility with nearby residential uses. Attachment 4 highlights all the B-1 Districts in Hinsdale.

Attachments:

- Attachment 1 – Zoning Code Section 6-101 Purposes: Office Districts
- Attachment 2 – Zoning Map highlighting all the O-2 Districts in Hinsdale
- Attachment 3 – Zoning Code Section 5-101 Purposes: Business Districts
- Attachment 4 – Zoning Map highlighting all the B-1 Districts in Hinsdale

Attachment 1: Zoning Code Sec. 6-101: Purposes: Office Districts

Three (3) zoning districts are provided for office development. The office districts accommodate a range of suburban office space alternatives in keeping with the residential and local business atmosphere in the village.

In the office districts, the combination of use regulations and varied bulk and yard regulations is intended to:

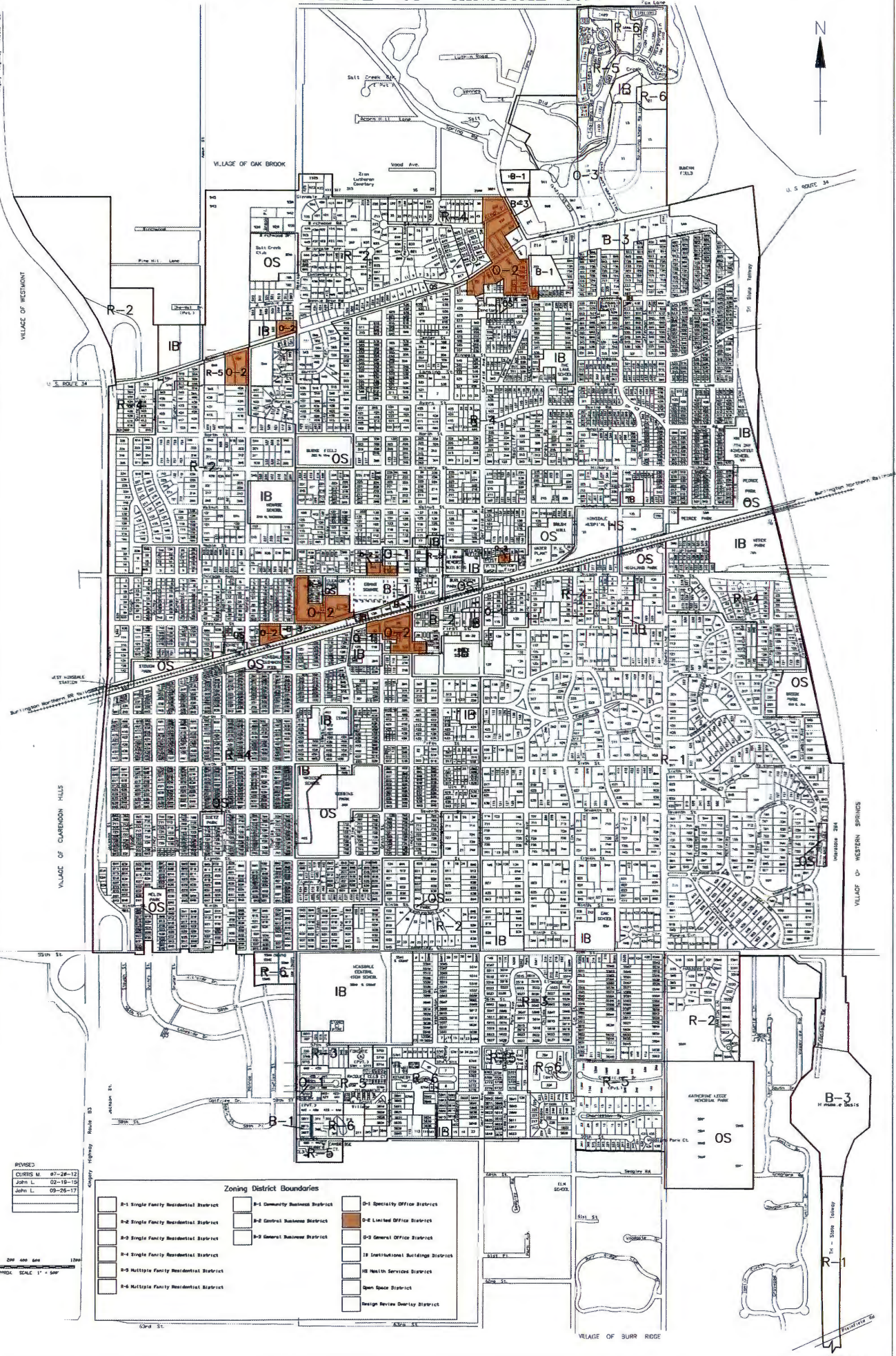
- A. Perpetuate the existing high quality character of the village by preserving established office use areas while permitting only beneficial new office development consistent with the overall character and land use patterns of the existing village; and
- B. Assure through height limits, setback and open space requirements, and mapping decisions that all office development is compatible with the residential scale of village; and
- C. Implement through reasonable regulation the purposes and intent of this code.

Specifically, the O-1 specialty office district is intended to provide for small offices in the older areas of the village adjacent to the central business areas where it is possible to retain the residential character and appearance of the village and at the same time promote limited business activity. The uses permitted are characterized by low traffic volume and limited outdoor advertising. The regulations of the O-1 district are designed to encourage the retention and renovation of sound existing structures and to ensure that the office uses remain compatible with the residential uses while permitting the area to maintain a distinctive residential character. Replacement structures in the O-1 district also must have a residential character and appearance. The O-1 district normally is small in size and located to provide a transition between residential areas and less restricted districts.

The O-2 limited office district is designed to provide for the general needs of business and professional offices and related business uses on smaller sites in scattered areas throughout the village. Bulk and height regulations encourage development that is architecturally consistent with smaller sites and compatible with nearby residential uses.




















The O-3 general office district is provided to accommodate the needs of business and professional offices and related business uses requiring a somewhat wider range of office space with a somewhat higher intensity of pedestrian and vehicular traffic movements. Bulk and height regulations are consistent with a moderate amount of development. (1991 Code)

VILLAGE OF HINSDALE 2017



REVISED
CURRIS M. 07-26-12
JOHN L. 02-13-13
JOHN L. 09-25-17

0 200 400 600 1000
APPROX. SCALE 1" = 500'

Zoning District Boundaries					
	R-1 Single Family Residential District		O-1 Community Business District		O-1 Specialty Office Districts
	R-2 Single Family Residential District		O-2 Central Business District		O-2 Limited Office Districts
	R-3 Single Family Residential District		O-3 General Business District		O-3 General Office Districts
	R-4 Single Family Residential District				IB Institutional Buildings District
	R-5 Multiple Family Residential District				IS Health Services Districts
	R-6 Multiple Family Residential District				Open Space District
					Design Review Overlay District

Attachment 3: Zoning Code Sec. 5-101: Purposes: Business Districts

Three (3) zoning districts are provided for business and commercial uses. When taken together, these districts are intended to permit development of property for the full range of business and commercial uses needed to serve the citizens of Hinsdale and surrounding areas in a suburban setting.

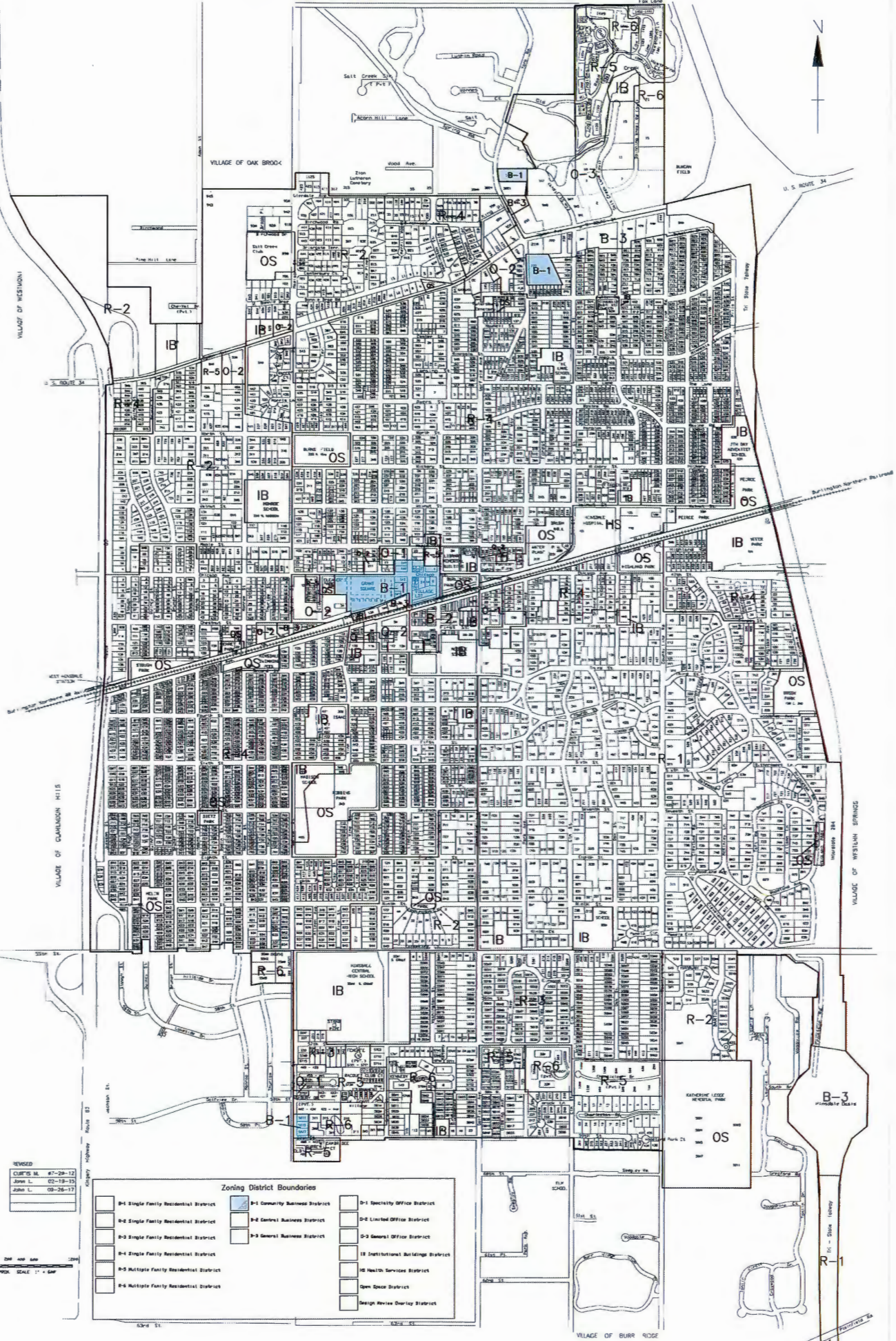
The districts, while distinct, permit a harmonious spectrum of general suburban shopping and service opportunities, ranging from a relatively low intensity (B-1), through a higher intensity business zone intended to accommodate local shopping needs in a "downtown" setting (B-2), to a more generalized commercial district designed for established areas of heavier vehicular traffic (B-3).

Specifically, the B-1 community business district is intended to serve the everyday shopping needs of village residents as well as to provide opportunities for specialty shops attractive to wider suburban residential community around the village. It permits uses that are necessary to satisfy most basic, frequently occurring shopping needs. Also allowed are compatible uses that, while not used as frequently, would be desirably located in close proximity to potential users. This district is designed to accommodate development of community shopping centers with planned off street parking and loading as well as existing individual shops or small groups of local stores. The district is normally located on primary or secondary thoroughfares, is relatively small in size, and has bulk standards that provide for compatibility with nearby residential uses.

The B-2 central business district is intended to serve the entire Hinsdale suburban community with a wide variety of retail and service uses. It is intended to serve as the primary shopping area of the village. This district is located in the center of the village, adjacent to commuter facilities, and at the convergence of primary thoroughfares. The bulk standards are intended to reflect the generally more intense development of property in this area.

The B-3 general business district is intended to serve the Hinsdale suburban community with a full range of locally oriented business uses commonly located along established traffic routes. (1991 Code)

VILLAGE OF HINSDALE 2017



REVISED
CURTIS M. #7-29-17
June 1, 2018-18-18
June 1, 2018-18-18

APPEND. SCALE 1" = 500'

Zoning District Boundaries			
	B-1 Single Family Residential District		B-1 Community Business District
	B-2 Single Family Residential District		B-2 General Business District
	B-3 Single Family Residential District		B-3 General Business District
	B-4 Single Family Residential District		B-4 General Business District
	B-5 Multiple Family Residential District		B-5 Institutional Buildings District
	B-6 Multiple Family Residential District		B-6 Health Services District
			B-6 Open Space District
			B-6 Design Review Overlay District
			B-6 Specialty Office District
			B-6 Limited Office District
			B-6 General Office District
			B-6 Institutional Buildings District
			B-6 Health Services District
			B-6 Open Space District
			B-6 Design Review Overlay District



MEMORANDUM

DATE: September 22, 2017

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager

FROM: Robert McGinnis, Community Development Director/Building Commissioner *RM*

RE: **Community Development Department Monthly Report- August 2017**

In the month of August the department issued 109 permits. The department conducted 426 inspections and revenue for the month came in at just under \$191,000.

There are approximately 79 applications in house, including 24 single family homes and 17 commercial alterations. There are 42 permits ready to issue at this time, plan review turnaround is running approximately 2-3 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the department in order to complete site inspections and respond to drainage complaints. In total, 71 engineering inspections were performed for the month of August by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 27 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT August 2017

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	2	4			
New Multi Family Homes	0	0			
Residential Addns./Alts.	19	14			
Commercial New	0	0			
Commercial Addns./Alts.	7	4			
Miscellaneous	40	26			
Demolitions	2	4			
Total Building Permits	70	52	\$ 153,349.00	\$340,179.00	\$534,104.00
Total Electrical Permits	19	17	\$ 14,029.00	\$ 33,317.00	\$46,378.00
Total Plumbing Permits	20	21	\$ 23,554.00	\$ 54,671.00	\$80,125.00
TOTALS	109	90	\$ 190,932.00	\$428,167.00	\$ 660,607.00

Citations			\$500		
Vacant Properties	27				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	229	227			
Plumbing	48	44			
Property Maint./Site Mgmt.	78	96			
Engineering	71	58			
TOTALS	426	425			

REMARKS:

VILLAGE OF HINSDALE - August 1, 2017 & August 29, 2017

<i>Name</i>	<i>Ticket NO.</i>	<i>Location</i>	<i>Violation</i>	<i>Ord Fine</i>	<i>Result</i>
Dussman, Judith	9958	46 S. Madison	Property Maintenance	Ordered to remove garage by 9-26-201	
Dave Knecht Homes	11871	610 S. Oak	Expired Permit	250	250
Laslo Landscaping	11872	122 W. Walnut	Failure to obtain permit	250	250

Total:	500	500
---------------	-----	-----

MONTHLY TOTAL:		500
-----------------------	--	-----



MEMORANDUM

DATE: October 6, 2017

TO: Kathleen A. Gargano, Village Manager

CC: President Cauley and the Village Board of Trustees

FROM: Anna Devries, Economic Development Coordinator / Finance Clerk
Emily Wagner, Administration Manager

RE: September Economic Development Monthly Report

The following economic development updates are for your review:

- The Economic Development Commission (EDC) met on September 26. The next meeting is scheduled for October 24. A meeting summary is enclosed in the September 29 Manager's Notes.
- Throughout September, staff members have been acquiring quotes for the upcoming EDC capital projects.
- On September 7, Baird & Warner held a ribbon cutting in their new fully remodeled location at 25 W. Chicago Avenue.
- On September 7, LaMantia Design & Remodeling Showroom held an open house to showcase their new showroom located at 20 E. Ogden Avenue that opened in March of 2017.
- Yves Delorme opened at 38 S. Garfield Street. Yves Delorme is a high end bedding company with stores all over the world as well as Chicago, Lake Forest and Winnetka.
- On September 11, staff met with the Hinsdale Chamber and the Hinsdalean to further discuss marketing strategies and promotion for the upcoming Small Business Saturday Event.
- On September 14, the Village held a Business Quarterly meeting to discuss the importance of Small Business Saturday. Staff, together with the Hinsdale Chamber and Hinsdalean shared ways the business community can get involved in event and provided a tips to help our businesses get the most out of the event.
- On September 18, staff attended a Chamber Membership meeting to discuss new businesses recruitment and the membership ambassador program.
- On September 19, staff attended the Chamber of Commerce quarterly businesses meeting to network with local businesses and to share Village updates.
- On September 27, staff met with Jim Richard from RME Audio Video to obtain a quote on adding a unified music system to the Central Business District.
- Kaehler Luggage is opening at 28 E. First Street. Currently the business is in the build out phase.



MEMORANDUM

DATE: October 3, 2017

TO: President Cauley and the Village Board of Trustees

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: September Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of September.

Katherine Legge Memorial Lodge

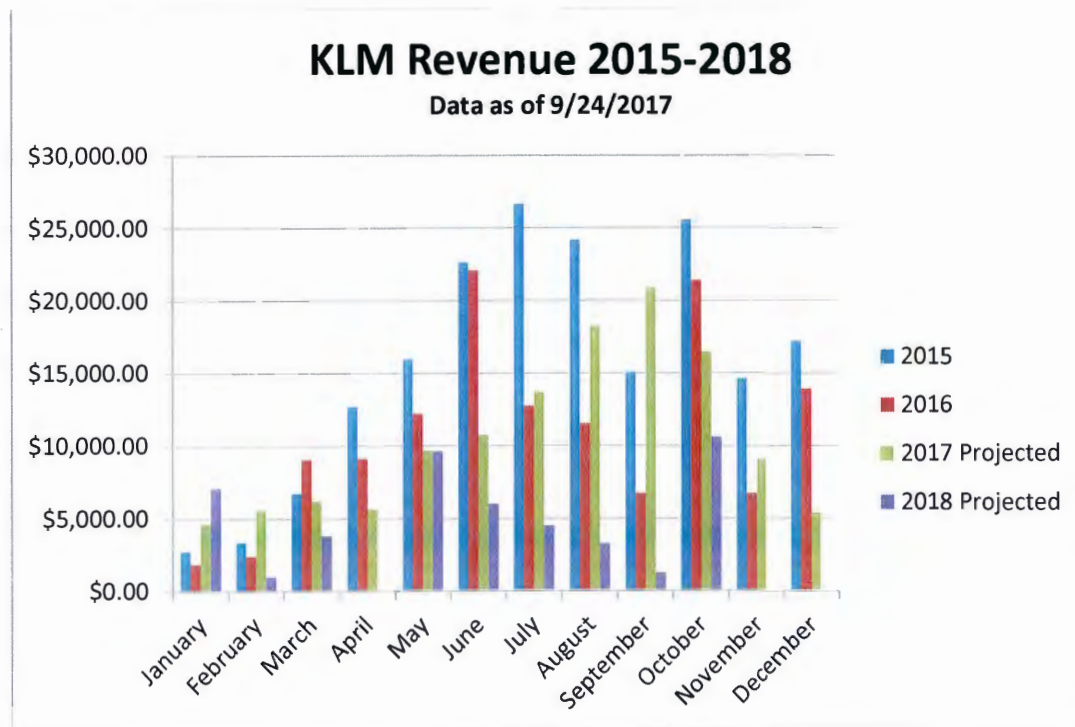
Preliminary gross rental revenue for the fiscal year to-date is \$46,645. Rental revenue for the fourth month of the 2017/18 fiscal year is \$18,130. In August, there were twelve events held at the Lodge, which is seven more than the prior year. Expenses through July are up 33% (\$3,574) over the prior year; this a result of the additional events requiring more supplies and staff hours. Overall net revenue is \$28,313 which is 25% (\$6,991) higher than the same period of the prior year.

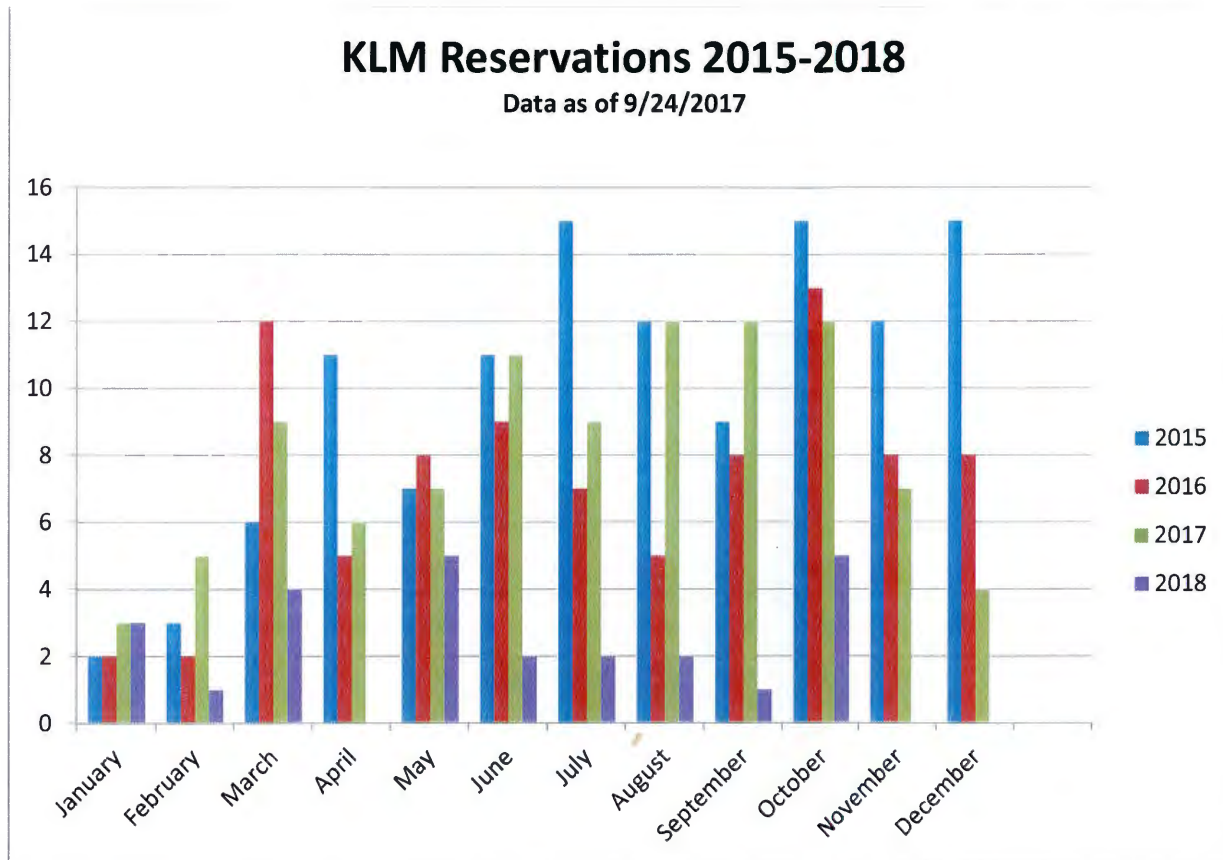
REVENUES	August		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$12,645	\$18,130	\$60,240	\$54,275	(\$5,965)	\$160,000	34%	\$180,000	33%
Caterer's Licenses	\$0	\$0	\$8,500	\$10,500	\$2,000	\$11,000	95%	\$15,000	57%
Total Revenues	\$12,645	\$18,130	\$68,740	\$64,775	(\$3,965)	\$171,000	38%	\$195,000	35%
EXPENSES	August		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$7,378	\$10,952	\$47,418	\$36,462	(\$10,956)	\$197,651	18%	\$212,741	22%
Net	\$5,267	\$7,178	\$21,322	\$28,313	\$6,991				

MEMORANDUM

KLM Gross Monthly Revenues							
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,600
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,595
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 13,950
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 12,645	\$ 18,130
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 11,500	
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,395	
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,710	\$ 54,275

The graph below shows the past three years of lodge revenue and the upcoming year's projection. Future predictions are based on the average revenue from the event type. Also included below are charts indicating the number of reservations and reservation type by month. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.





Staff has begun to see an increase in reservations related to increased marketing, especially during the late summer/early fall months. Calls for events 8-18 months out are already coming in, as you will note from the charts above. The full marketing budget for 2016/17 was spent, including social media boosts, and ads in high profile websites and magazines

Staff is now working to implement the approved marketing plan for the 2017/18 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. Details on this were presented at the August Parks & Recreation Commission meeting and will be reevaluated at the November Parks & Recreation Meeting. Currently, 6-8 leads a day are being received from the upgraded Knot.com advertising; lodge staff is tracking the conversion rate from leads to bookings. Staff is awaiting the first analytics report from Linchpin, the company performing the SEO project.

Upcoming Brochure & Activities

Brochure & Programming

Winter/Spring Brochure planning and preparation is underway, with the scheduled delivery date for residents being December 4th. Fall Brochures were delivered on



MEMORANDUM

August 1st and registration for programming began on August 7th. Staff has added a number of new programs and special events, including Food & Wine Pairing night at KLM Lodge and the continuation of Movies in the Park.

Special Events

Movies in the Park took place on September 13th showing SING. Approximately 50 people were in attendance and staff provided free popcorn and water to all attendees. Future movies in the park include Hocus Pocus on October 11th. Attendees are encouraged to come dressed in costumes. These events are held at KLM Park, starting at dusk.

The first annual Food & Wine Pairing was held at KLM Lodge on September 14th. Five of the eight available tables were sold, allowing the event to be profitable. Participants and staff both enjoyed this event. Staff is planning to make this a bi-annual event. Summer will be a beer and food pairing with fall continuing to be a wine and food pairing.

Finally, staff is currently preparing for upcoming special events including Fall Fest on October 21st, at its new location of Robbins Parks & The Community House; Breakfast with Santa on December 2nd; and Holiday Express on December 17th.

Field & Park Updates

Fields

Staff has coordinated fall field use with community athletic organizations. Usage includes soccer, football, cross country and lacrosse activities. Public Services personnel have laid out the athletic fields and will stripe them weekly through the first week in November.

Hinsdale Central, Hinsdale South, and Hinsdale Middle School will be hosting cross country meets at KLM Park. The cross country course follows the perimeter fence of KLM Park, which has runners crossing the access roads. The schools are required to hire Hinsdale police officers to monitor the traffic at County Line Road and the access roads. During meets, it can be difficult for park users, including Lodge guests and staff from the Humane Society and the former Arts Center, to access the park. Therefore, staff communicates the meet schedule to park users to ensure that activities are not disrupted.

Falcon Football is utilizing space at Oak School for practices and games that will be held at Brook Park. Given the high attendance previously experienced for Falcon Football games, a letter was sent to residents that reside near Brook Park to inform them of the park schedule. AYSO Soccer will practice and play games at a variety of Village fields. Veeck will be utilized for competitive soccer programs. Lacrosse programs will utilize KLM Park.

Platform Tennis

Memberships

Renewal letters were sent out to past members in mid- August. Pricing for the 2017/18 season will remain the same, with a late fee incurring after October 31st. This was approved by the Village Board at its March 7, 2017 meeting. Below is a chart indicating current year-to-date membership revenue in comparison to the same period of the previous year.

Platform Tennis Membership Summary

	2016						2017						
Memberships as of 9/20/17	New Members	Renewal Members	Total Members	Revenue YTD	2017 Fees	New Members	Renewal Members	Total Members	Change of over Prior Year	Revenue YTD	Change over Prior Yr.	% of Change Over Prior Year	
Resident Individual	2	20	22	\$1,800	\$200	2	22	24	2	\$1,800	\$0	0%	
Resident Family	1	11	12	\$750	\$250	5	9	14	2	\$250	-\$500	-67%	
Resident Secondary	1	29	30	\$0	\$0	11	26	37	7	\$0	\$0	0%	
Resident Total	4	60	64	\$2,550		18	57	75	11	\$2,050	-\$500	-20%	
Non-Resident Individual	5	37	42	\$3,000	\$300	4	42	46	4	\$3,900	\$900	30%	
Non-Resident Family	5	6	11	\$375	\$375	12	26	38	27	\$1,500	\$1,125	300%	
Non-Resident Secondary	14	22	36	\$0	\$0	3	11	14	-22	\$0	\$0	0%	
Non-Resident Total	24	65	89	\$3,375		19	79	98	9	\$5,400	\$2,025	60%	
Resident Lifetime	N/A	117	117	\$0	\$0	N/A	117	117	0	\$0	\$0	0%	
Non-Resident Lifetime	N/A	66	66			N/A	45	45	-21	\$0	\$0	0%	
Total Lifetime Members	N/A	183	183			N/A	162	162	-21	\$0	\$0	0%	
Total Memberships/ Revenue	28	308	336	\$5,925		37	298	335	-1	\$7,450	\$1,525	26%	

Community Pool

Pass Sales

The Hinsdale Community Pool opened for the season Saturday, May 27th. A summary of membership revenue is below. The pool closed for the season on Monday, September 4th.

This summary provides pass sales data through September 4th. Revenue for the same period of the prior year has decreased slightly by 1% (\$1,780). Resident family pass sales for the same period of the prior year increased 2% (\$1,900). For the same period of the prior year, 10-Visit pass sales decreased 19% (\$4,480). This may be attributed to the increase in Resident family pass sales and cooler August weather.

Neighborhood and Non-Resident pass revenues to date are \$36,665 which is an increase of 6% (\$2,035) over the same period of the prior year. To date, 89 Neighborhood Passes have been sold. Feedback from the new members is that previously they were members of the Oak Brook Bath and Tennis Club, Western Springs Swim Club and Five Seasons but were not happy with the services.

MEMORANDUM

As of September 21, 2017

2016 Pass Revenue

2017 Pass Revenue

	New Passes	Renew Passes	Total	Revenue	New Passes	Renew Passes	Total	Revenue	% Change Over Prior Year	Change Over the prior year
Resident										
Resident										
Nanny + Nanny Super	43	40	83	\$4,935	57	29	86	\$5,205	5%	\$270
Family Primary	90	203	293	\$85,870	100	194	294	\$87,770	2%	\$1,900
Family Secondary	298	675	973	\$0	330	675	1005	\$0	0%	\$0
Individual	7	13	20	\$3,030	1	9	10	\$1,650	-46%	-\$1,380
Senior Pass	10	23	33	\$2,640	10	19	29	\$2,320	-12%	-\$320
Family Super	0	22	22	\$7,705	11	13	24	\$7,870	2%	\$165
Family Super Secondary	0	23	23	\$1,080	11	13	24	\$1,080	0%	\$0
Family Super Third	0	21	21	\$990	10	13	23	\$1,035	5%	\$45
Family Super 4+	3	29	32	\$495	15	17	32	\$480	-3%	-\$15
Individual Super Pass	0	0	0	\$0	0	0	0	\$0	0%	\$0
Senior Super Pass	0	0	0	\$0	0	0	0	\$0	0%	\$0
Resident Total	451	1049	1500	\$106,745	545	982	1527	\$107,410	1%	\$665
Neighorly										
Neighbor Family	43	41	84	\$30,730	37	52	89	\$33,135	8%	\$2,405
Neighorly Individual	0	0	0	\$0	0	1	0	\$0		\$0
Neighbor Addtl	146	158	304	\$0	132	187	319	\$0		\$0
Neighorly Total	189	199	388	\$30,730	169	240	408	\$33,135	8%	\$2,405
Non-Resident										
Non Resident Family	3	0	3	\$540	2	0	2	\$1,055	95%	\$515
Non Resident Family Secondary	6	9	15	\$0	15	0	15	\$0	0	\$0
Non Resident Individual	1	1	2	\$500	0	2	0	\$545	9%	\$0
Non Resident Senior	7	5	12	\$1,860	1	5	6	\$930	-50%	\$0
Non Resident Nanny	9	3	12	\$990	10	2	12	\$990	0%	\$0
Non-resident Total	26	18	44	\$3,890	28	9	35	\$3,520	-10%	-\$370
10-Visit	301		301	\$23,460	238		238	\$18,980	-19%	-\$4,480
TOTAL			2233	\$164,825			2208	\$163,045	-1%	-\$1,780