



## MEETING AGENDA

**REGULAR MEETING OF THE  
VILLAGE BOARD OF TRUSTEES  
Tuesday, November 7, 2017  
7:00 P.M.  
MEMORIAL HALL – MEMORIAL BUILDING  
(Tentative & Subject to Change)**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
  - a) Regular Meeting of October 17, 2017
- 4. CITIZENS' PETITIONS** (Pertaining to items appearing on this agenda)\*
- 5. VILLAGE PRESIDENT'S REPORT**
- 6. FIRST READINGS - INTRODUCTION**

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by \*\*.)*

**Administration & Community Affairs (Chair Hughes)**

- a) Approval of a Recreational License Agreement-Fourth Term Extension with the Hinsdale Platform Tennis Association (HPTA)

**Zoning & Public Safety (Chair Stifflear)**

- b) Approve a Referral to Plan Commission for Review and Consideration of a Text Amendment to Section 6-106 ('Special Uses'), to allow automobile driving instruction as a Special Use in the O-2 Limited Office Zoning District\*\*
- c) Approve a Referral to Plan Commission for Review and Consideration of a Text Amendment to Section 5-105 ('Special Uses'), to allow automobile driving instruction as a Special Use in the B-1 Community Business Zoning District\*\*
- d) Approve an Ordinance approving a Site Plan and Exterior Appearance Plan for an exterior addition for Green Goddess Boutique – 52 S. Washington Street\*\*
- e) Approve an Ordinance approving a Special Use Permit to operate an Animal Humane Society in the IB District and Concurrent Site Plan and Exterior Appearance Plan Approval for an Exterior Addition – Hinsdale Humane Society – 21 Salt Creek Lane\*\*

## 7. CONSENT AGENDA

*All items listed below have previously had a First Reading of the Board or are considered Routine\*\*\* and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

### **Administration & Community Affairs (Chair Hughes)**

- a) Approval and payment of the accounts payable for the period of October 18, 2017 to November 7, 2017, in the aggregate amount of \$2,222,600.63 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk\*\*\*
- b) Accept the Village's Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2017 (*First Reading – October 17, 2017*)
- c) Approve a plan to allow residents to construct a temporary ice skating rink at Melin Park between November 15, 2017 and March 15, 2017, weather dependent\*\*\* (*Routine item*)

### **Zoning & Public Safety (Chair Stifflear)**

- d) Approval of an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale\*\*\* (*Routine item*)
- e) Approve the Purchase of two (2) New Police Squad Vehicles in the amount of \$66,000\*\*\* (*Routine item*)

## 8. SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included on the Non-Consent Agenda that have not had the benefit of a First Reading due to emergency nature or time sensitivity.\*\*\*\**

### **Administration & Community Affairs (Chair Hughes)**

- a) Approve a Temporary Use Permit for The Cashmere Store, 30 E. Hinsdale from November 1 through November 30, 2017 (*Email correspondence to Village Board on October 27, 2017*)
- b) Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes for the Village of Hinsdale in the Amount of \$9,849,578 (*First Reading – October 17, 2017*)

## 9. DISCUSSION ITEMS

- a) Construction update
- b) Update on proposed I-294 Tollway expansion

## 10. DEPARTMENT AND STAFF REPORTS

- a) Police
- b) Economic Development
- c) Community Services
- d) Parks & Recreation

## 11. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

## 12. OTHER BUSINESS

### 13. NEW BUSINESS

### 14. CITIZENS' PETITIONS (Pertaining to any Village issue)\*

### 15. TRUSTEE COMMENTS

### 16. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

### 17. ADJOURNMENT

\*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

***\*\*\*Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

***\*\*\*\*Items included on the Non-Consent Agenda due to "emergency nature or time sensitivity" are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Darrell Langlois, ADA Coordinator, at 630-789-7014 **or by TDD at 630-789-7022** to allow the Village of Hinsdale to make reasonable accommodations for those persons.

**Website <http://villageofhinsdale.org>**

**VILLAGE OF HINSDALE  
VILLAGE BOARD OF TRUSTEES  
MINUTES OF THE MEETING  
October 17, 2017**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, October 17, 2017 at 7:00 p.m., roll call was taken.

Present: President Tom Cauley and Trustees Christopher Elder, Michael Ripani, Luke Stifflear, Gerald J. Hughes, Matt Posthuma and Neale Byrnes

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Brian King, Fire Chief John Giannelli, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Peluso, Administration Manager Emily Wagner, Management Analyst Jean Bueche and Village Clerk Christine Bruton

**PLEDGE OF ALLEGIANCE**

President Cauley led those in attendance in the Pledge of Allegiance

**APPROVAL OF MINUTES**

**a) Regular Meeting of October 3, 2017**

There were no changes or corrections to the draft minutes. Trustee Hughes moved to **approve the draft minutes from the Regular Meeting of October 3, 2017, as presented.** Trustee Byrnes seconded the motion.

**AYES:** Trustees Ripani, Hughes, Posthuma and Byrnes

**NAYS:** None

**ABSTAIN:** Trustees Elder and Stifflear

**ABSENT:** None

Motion carried.

**CITIZENS' PETITIONS**

None.

**VILLAGE PRESIDENT'S REPORT**

President Cauley remarked on the 8" inch rainfall this past weekend. He thanked Village staff from the Public Services Department, the Fire Department and the Police Department who were on duty or called in off duty to respond to this rain storm. Led by Village Manager Kathleen A.

Gargano, employees across the Village ensured that our streets were driveable and residents were safe. A special thanks to the Public Services Department, including Director George Peluso, and Superintendents Mark Pelkowski, Rich Roehn, and Eric Kasperski. President Cauley assured residents that the Board takes flooding issues seriously, and is actively working to improve these issues.

## FIRST READINGS - INTRODUCTION

### Administration & Community Affairs (Chair Hughes)

a) **Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes for the Village of Hinsdale in the Amount of \$9,849,578**

Trustee Hughes introduced the item and commented it is a housekeeping matter to the extent the Village does not have a lot of freedom to increase taxes because the State limits the tax increase amounts. The Village could choose to levy less than what the State permits, but because of ongoing infrastructure expenses, the levy will be as much as is permitted. Our options are where to designate funds, but Village practice for the past three years is to designate property taxes where they are least exposed to any talk or action in Springfield of capping. These are largely public safety and pension related.

Assistant Village Manager/Finance Director Darrell Langlois outlined the approval process for the tax levy. There is a first and second read of this resolution, then the actual ordinance will come to the Board for approval. He noted that if the library decides to adjust their levy, it would be rolled into the Village levy, so the numbers could change. Final approval will take place in December. President Cauley stated that any additional monies collected are earmarked for infrastructure improvements.

The Board agreed to move this item forward for a second reading at their next meeting.

b) **Accept the Village's Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2017**

Trustee Hughes introduced the item and referenced the management letter included in the CAFR to see if the auditors have found anything that needs attention. This year there is nothing, and the two issues raised last year were addressed and resolved.

The Board agreed to move this item to the Consent Agenda of their next meeting.

## CONSENT AGENDA

### Administration & Community Affairs (Chair Hughes)

a) Trustee Hughes moved **Approval and payment of the accounts payable for the period of October 4, 2017 to October 17, 2017, in the aggregate amount of \$1,351,606.71 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

The following items were approved by omnibus vote:

- b) **Approve payment of \$22,000 to Chapman & Cutler, LLP for Bond Counsel Fees Related to the 2017A General Obligation (Sales Tax Alternate Revenue Source) Bond Issue and to Accept a Fee Quote of \$22,000 for each of the two (2) Subsequent Bond Issues Expected in 2018 and 2019** (*First Reading – October 3, 2017*)

**Environment & Public Services (Chair Byrnes)**

- c) **Award Bid #1637 Holiday Lighting and Decorating to Wingren Landscape for Village holiday lighting and decorating in the base bid amount of \$22,475 with the intention to utilize the full budget of \$28,000 for purchase of replacement and additional light strands** (*First Reading – October 3, 2017*)
- d) **Award Bid #1638 to National Power Rodding in the amount of \$57,374.02 and perform additional sewer cleaning, televising, and root cutting services not to exceed the budgeted amount of \$60,000** (*Routine Item*)

**Zoning & Public Safety (Chair Stifflear)**

- e) **Approval of an Intergovernmental Agreement with DuPage County and the Emergency Telephone System Board to participate in a county-wide police records management and report writing system** (*First Reading – October 3, 2017*)

Trustee Elder moved to **approve the Consent Agenda, as presented.** Trustee Posthuma seconded the motion.

**AYES:** Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**SECOND READINGS / NON-CONSENT AGENDA – ADOPTION**

**Administration & Community Affairs (Chair Hughes)**

- a) **Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 22, 2015** (*First Reading – October 3, 2017*)

President Cauley introduced the item stating the Board looked at the pros and cons of the request at their last meeting, but all things being equal the Board likes to support business owners. Although there have been no serious alcohol issues at Fullers, the Police Chiefs have recommended to deny the request because black-out Wednesday is known to be a night when people drink to excess. Discussion followed regarding the request and some confusion in the language of the ordinance.

Trustee Elder remarked that he does not believe Hinsdale will become a massive party zone, and looks at it like a Friday night. Trustee Stifflear said two years ago he would have

voted no, because there had been a number of new liquor licenses issued at the time. There has been no bad behavior, and the proliferation of Uber is helpful. However, going against the advice of the Police Chiefs gives him pause. Trustee Ripani added he gives weight to the Chiefs recommendations. He doesn't believe any of the Hinsdale establishments will allow bad behavior, but there is a proliferation of factual articles regarding traffic safety on major holidays. It appears Thanksgiving is as disturbing regarding alcohol driving fatalities as New Year's Eve. Hinsdale is a socially conscious community, but by extending the hours the Board is facilitating the problem; he would like to be responsible and set an example for other communities and reverse the trend by denying this request. Trustee Posthuma pointed out this request is only for this year, and will have to be revisited next year. He suggested giving it a try, and evaluate it for next year. He noted that staff had provided the Board with a survey of closing hours in surrounding communities, and they are much later, even with the extension. Trustee Byrnes added even an hour will keep residents in town and close by. He noted that a number of residents are in support of the request.

Village Manager Gargano stated staff will clarify the details in the ordinance. Discussion followed. The Board agreed to 11:30 p.m. last call.

Trustee Byrnes moved to approve **Ordinance Amending Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale Relative to Allowing Extended Hours on November 22, 2015, with liquor sales until 11:30 p.m.**

Trustee Hughes seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, Posthuma and Byrnes

**NAYS:** Trustee Ripani

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

#### **Zoning & Public Safety (Chair Stifflear)**

- b) **Approve an Ordinance approving a Site Plan and Exterior Appearance Plan for an exterior addition - Kramer Foods – 16 Grant Square (First Reading – October 3, 2017)**

Trustee Stifflear introduced the item and explained Kramer's currently has two entrance/exits, they want to fill in the east side, and move the entrance to the front, which will ease the flow of traffic. He noted the request is code compliant and has no effect on front yard setback. The Plan Commission unanimously approved the request and the Board had no issues at First Reading. Trustee Elder moved to **Approve an Ordinance approving a Site Plan and Exterior Appearance Plan for an exterior addition - Kramer Foods – 16 Grant Square.** Trustee Stifflear seconded the motion.

**AYES:** Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

## DISCUSSION ITEMS

### a) Construction update

Director of Public Services George Peluso said paving continues, they are closing out Phase 1, and accelerated work continues. Some roads in the accelerated plan may move to next year due to weather, and because they don't want to start any roads they can't finish. Trustee Hughes noted there appears to be more curb and gutter work taking place. Mr. Peluso confirmed stating some of the work is corrective as previous paving went into the gutter, and some addresses street drainage where puddling was occurring. It was noted that this work does not increase the budget as it had been figured in.

### b) Update on proposed I-294 Tollway expansion

President Cauley stated there is nothing new to report at this time.

## DEPARTMENT AND STAFF REPORTS

- a) Treasurer's
- b) Fire
- c) Public Services
- d) Engineering

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

Village Manager Gargano provided the Board with a refuse contract update stating staff has been working on the Request for Proposal (RFP) consistent with Board direction. Administration Manager Emily Wagner and Management Analyst conducted a pre-bid meeting and seven potential vendors participated. Bids are due November 10<sup>th</sup>, which will allow enough time for a communication effort to residents.

Ms. Gargano reminded the Board that 60 days ago Hinsdale Middle School requested an earlier project start time to accommodate student scheduling. They are asking for a 60 day extension. She noted that she can approve this, and she would, but wanted the Board to be apprised. The Board concurred with her intention to approve the extension.

## REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

## OTHER BUSINESS

None.

## NEW BUSINESS

None.



### CITIZENS' PETITIONS

Mr. McKeegan Kern, a sophomore at Hinsdale Central, addressed the Board regarding what he believes was a miscommunication with respect to road work. His family lives on Hinsdale Avenue near Bruner Street and they received no notification of work to be done. As a result they were trapped in their alleyway. Regarding the flooding, he said they had a flooded street, but thought the Village handled it very well.

Mr. Peluso confirmed hand delivery of notification to residents throughout the construction project, but apologized for Mr. Kerns experience.

### TRUSTEE COMMENTS

None.

### ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder moved to **adjourn the specially scheduled meeting of the Hinsdale Village Board of Trustees of October 17, 2017**. Trustee Hughes seconded the motion.

**AYES:** Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

Meeting adjourned at 7:36 p.m.

ATTEST: \_\_\_\_\_  
Christine M. Bruton, Village Clerk

**REQUEST FOR BOARD ACTION**  
Finance

**AGENDA SECTION:** First Reading – ACA

**SUBJECT:** Fourth Term Extension with the Hinsdale Platform Tennis Association

**MEETING DATE:** November 7, 2017

**FROM:** Darrell Langlois, Assistant Village Manager/Finance Director

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**Recommended Motion**

To Approve a Recreational License Agreement-Fourth Term Extension with the Hinsdale Platform Tennis Association.

**Background**

The Village has eight platform tennis courts; six are located at KLM Park and two are located at Burns Field. The Village has two license agreements in place that cover most of the platform tennis programming. The first agreement is with Mary Doten, which allows her to teach and coordinate lessons at the Village courts. The second agreement is with the Hinsdale Platform Tennis Association (HPTA), which allows their organization use of the courts for practice, league play, and special events. Under terms of the license agreement between the Village and HPTA, their members and league players are required to also have a platform tennis membership with the Village.

**Discussion & Recommendation**

The current license agreement between HPTA and the Village was set to expire in March, 2016. Three previous extensions were approved in order to negotiate terms of a successor agreement; the most recent extension is set to expire on November 30, 2017. Since March, 2016 a negotiating committee consisting of ACA Chairman Hughes, Parks and Recreation Commission Chair Alice Waverly, and Village staff have had numerous meetings with representatives from HPTA but the work of coming up with a new agreement is not yet complete. It is the recommendation of the negotiating committee that the current agreement now be extended to January 31, 2018; it is also recommended that the extension authorize the Village Manager to approve up to two subsequent 60-day extensions if progress is being made so that this issue will not have to be brought before the Village Board again for approximately six months.

**Budget Impact**

N/A

**Village Board and/or Committee Action**

N/A

**Documents Attached**

1. Recreation License Agreement-Fourth Term Extension

**RECREATIONAL LICENSE AGREEMENT —  
FOURTH TERM EXTENSION**

This Recreational License Agreement – Fourth Term Extension (hereinafter "Fourth Term Extension") is executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by and between the Village of Hinsdale, Illinois (the "Village") and the Hinsdale Platform Tennis Association, a not-for-profit corporation (the "HPTA", and together with the Village, the "Parties").

RECITALS

- A. The Village is a unit of local government organized pursuant to and in accordance with the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*; and
- B. The Village owns real property commonly known as The Katherine Legge Memorial Park, which is located at 5901 — 5911 S. County Line Road, Hinsdale, Illinois (the "Property"); and
- C. The Property contains recreational and social facilities, which the Village regularly permits individuals, organizations and entities to use, subject to certain terms and conditions of use; and
- D. HPTA is a not-for-profit Illinois corporation, and has requested that the Village permit it to regularly use the Property's paddle tennis facilities (the "Paddle Tennis Facilities") for the benefit of HPTA's members and guests; and
- E. The Parties have previously entered into a Recreational License Agreement dated March 3, 2009, a copy of which is attached hereto as **Exhibit 1** and made a part hereof (the "Recreational License Agreement"); and
- F. The Parties have previously extended the Recreational License Agreement, most recently in a Third Term Extension and Amendment that ran through November 30, 2017, a copy of which is attached as **Exhibit 2** and made a part hereof; and
- G. The Parties now desire to further extend the Recreational License Agreement, as set forth below.

NOW, THEREFORE, in consideration of the above recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the Parties, the Parties agree as follows:

- 1. **Recitals** — The above recitals are incorporated into and made a part of this Fourth Term Extension by reference.
- 2. **Term** — The Term of the Recreational License Agreement, as previously extended, is further extended by this Fourth Term Extension. The Term as extended shall commence on December 1, 2017 and shall, unless earlier terminated by the Parties, or further extended by the Village Manager as set

forth in this Paragraph 2, automatically expire at 12:00 midnight on January 31, 2018. The Village Manager may, in her sole discretion, further extend the Term for up to two (2) additional sixty-day periods after January 31, 2018 upon good cause shown, without further Board of Trustees approval.

3. **Terms and Conditions** — Except as otherwise modified by this Fourth Term Extension, all terms and conditions of the Recreational License Agreement dated March 3, 2009, as previously amended, shall remain the same and shall remain in full force and effect during the term of this Fourth Extension.

IN WITNESS WHEREOF, the Parties have caused this Fourth Term Extension to be executed by duly authorized, as of the day and year written above.

VILLAGE OF HINSDALE

HINSDALE PLATFORM TENNIS  
ASSOCIATION

\_\_\_\_\_  
Village President

\_\_\_\_\_  
President of HPTA

ATTEST:

ATTEST:

\_\_\_\_\_  
Village Clerk

\_\_\_\_\_  
Secretary, HPTA

## EXHIBIT 1

### RECREATIONAL LICENSE AGREEMENT

This Recreational License Agreement (the "Agreement") is executed on March 3, 2009, by and between the Village of Hinsdale, Illinois (the "Village"), and the Hinsdale Platform Tennis Association, a not-for-profit corporation ("HPTA", and together with the Village, the "Parties").

#### RECITALS

- A. The Village is a unit of local government organized pursuant to and in accordance with the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*
- B. The Village owns real property known as The Katherine Legge Memorial Park, which is located at 5901 - 5911 South County Line Road, Hinsdale, Illinois (the "Property").
- C. The Property contains recreational and social facilities, which the Village regularly permits individuals, organizations, and entities to use, subject to certain terms and conditions of use:
- D. HPTA is a not-for-profit Illinois corporation, and has requested that the Village permit it to regularly use the Property's paddle tennis facilities (the "Paddle Tennis Facilities") for the benefit of HPTA's members and guests.
- E. In consideration of the Village's agreement to permit HPTA to use the Paddle Tennis Facilities on a continuing and pre-scheduled basis during the term of this Agreement, HPTA agrees to use the Paddle Tennis Facilities in strict accordance with the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the above-recitals, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the Parties, the Parties agree as follows:

- 1. **Recitals.** The above recitals are incorporated into and made a part of this Agreement by reference.
- 2. **Recreational License.** The Village hereby grants a non-exclusive, revocable license (the "Recreational License") to HPTA, subject to the termination provisions of this Agreement, to use the Paddle Tennis Facilities for the sole purpose of practicing and playing tennis, and for no other purpose. HPTA expressly acknowledges that this Recreational License is not an interest in real or personal property. HPTA shall not under any circumstance record this Agreement or any document pertaining to this Agreement in any recorder's office, or with any other governmental body or agency.

3. **Term.** The term of the Recreational License shall commence upon the execution of this Agreement, and shall automatically expire on March 3, 2011 unless sooner terminated in accordance with the terms and conditions of this Agreement.
4. **Termination.** This Agreement and the Recreational License may be terminated by the Village at any time, for any reason, in the Village's sole discretion, upon fourteen (14) days written notice to HPTA. Upon HPTA's receipt of such notice, this Agreement shall terminate automatically.
5. **HPTA's Performance.** At all times during the term of this Agreement, HPTA shall act or refrain from acting as follows:
  - a. HPTA shall comply with all applicable federal, state, and municipal laws, statutes, ordinances, rules and regulations in its use of the Paddle Tennis Facilities;
  - b. HPTA shall take such reasonable actions as needed to ensure that its use of the Paddle Tennis Facilities do not unreasonably interfere with the normal and ongoing activities of the Village and other permitted users of the Property;
  - c. Immediately after each occasion on which it uses the Paddle Tennis Facilities, HPTA shall promptly remove any trash or debris left by its members or guests, and shall promptly remedy any damage to the Paddle Tennis Facilities and/or the Property caused by HPTA's members or guests, so as to restore the Paddle Tennis Facilities and the Property to the same condition as existed prior to any use by HPTA;
  - d. HPTA shall not perform or cause to be performed any improvement to, or modification of, the Paddle Tennis Facilities or the Property unless and until it receives express, prior, written authorization from the Village.
6. **Scheduling.** HPTA's use of the Paddle Tennis Facilities is limited to those seasonal dates listed on Exhibit A, which is attached hereto and incorporated herein by reference, and to those other dates and times on which the Parties may later agree. If a scheduling conflict arises where the Village and HPTA each anticipate using the Paddle Tennis Facilities to the exclusion of the other, the Village's anticipated needs shall have priority over HPTA's anticipated needs to the extent of the conflict. If a scheduling conflict arises between HPTA and any other permitted user of the Paddle Tennis Facilities, the first party to have made a written reservation with the Village for use of the Paddle Tennis Facilities shall have priority. The Parties shall cooperate in good faith to avoid any such scheduling conflict.

7. **Liability and Risk of Loss.**

- a. **Indemnity.** HPTA shall indemnify and hold the Village, its elected officials, administrators, employees, attorneys, agents, and representatives (collectively the "Indemnitees") harmless from any and all losses, injuries, claims, causes of action, demands, liabilities, damages, expenses, costs, and/or attorneys' fees that any of the Indemnitees may incur, which arise out of, result from, or occur in connection with HPTA's performance and/or breach of any of HPTA's duties under this Agreement, or any other act or omission of HPTA that relates in any way to this Agreement, or to HPTA's use of the Paddle Tennis Facilities or the Property. This duty to indemnify shall survive expiration or termination of this Agreement.
- b. **Insurance.** At all times during the term of this Agreement, HPTA shall maintain insurance policies with coverages and limits as provided in Exhibit B, and shall comply with all terms and conditions contained in Exhibit B, which is attached hereto and incorporated herein by reference.
- c. **Non-Waiver of Defenses.** Neither the above indemnification provision, insurance provision, nor any other provision of this Agreement, is intended to constitute the waiver of any immunity or defense held by the Village under the statutes or common laws of the State of Illinois.

8. **Attorneys' Fees to Village as Prevailing Party.** If the Village brings any cause of action against HPTA for any material or immaterial breach of this Agreement, in the event the Village prevails in such action, as determined by the Court, HPTA shall be liable to pay the Village's attorneys' fees, expenses, and court costs incurred in connection with such action.

9. **Notices.** Notices required or permitted to be given under this Agreement shall be in writing, shall be deemed received when sent, and shall be sent by U.S. mail addressed to the addressees listed below:

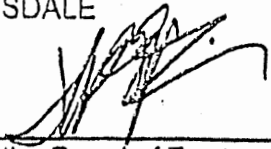
**Village Manager  
Village of Hinsdale  
19 E. Chicago Avenue  
Hinsdale, IL 60521**

**Hinsdale Platform Tennis Association  
Bill O'Brien, President  
9515 Southview Avenue  
Brookfield, IL 60513**

10. **Integration; No Oral Modification.** This Agreement represents the final and complete agreement of the Parties with respect to its subject matter. All prior communications, representations, negotiations, and promises, both oral and written, are deemed merged into this Agreement, and are of no force or effect. This Agreement may not be modified orally. Any modification of this Agreement must be in writing and signed by both Parties to be enforceable.

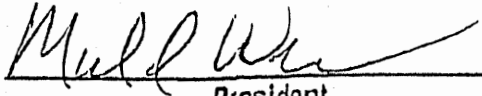
IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by duly authorized officers thereof, as of the day and year written above:

VILLAGE OF HINSDALE



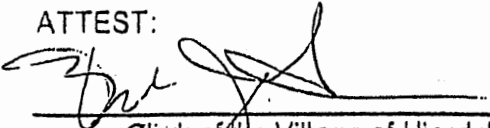
\_\_\_\_\_  
President of the Board of Trustees

HINSDALE PLATFORM TENNIS ASSOCIATION



\_\_\_\_\_  
President

ATTEST:



\_\_\_\_\_  
Clerk of the Village of Hinsdale

ATTEST:

\_\_\_\_\_  
Secretary



EXHIBIT A – HPTA's Seasonal Dates For Use of Paddle Tennis Facilities

October 15 through April 15 of each year during the term of the Recreational License

EXHIBIT B – INSURANCE COVERAGES AND LIMITS

1. Insurance Coverage

- A. At all times during the term of this Agreement, HPTA shall procure and maintain, in full force and effect, general liability, comprehensive automobile liability, and umbrella / excess liability insurance policies which cover personal injury and property damage.
- B. HPTA shall procure all such policies from a company or companies authorized to do business in Illinois and licensed by the Illinois Department of Financial and Professional Regulation, rated with an "A" or better in the current edition of Best's Key Rating Guide, or which is otherwise pre-approved in writing by the Village.
- C. Each of the above-referenced policies shall have the following minimum coverage limits:

- a. Comprehensive General Liability and Automobile Liability

Bodily Injury	\$1,000,000 per occurrence
	\$2,000,000 aggregate
Personal Injury	\$1,000,000 per occurrence
	\$2,000,000 aggregate

- b. Umbrella / Excess Coverage \$3,000,000

- 2. **Additional Insured.** Each of the policies procured and maintained by HPTA in accordance with this Agreement shall name the Village, its elected officials, administrators, employees, attorneys, agents, and representatives as additional insured, shall expressly insure the indemnification provision in Section 7.a of this Agreement, and shall provide that each respective policy shall not be terminated, cancelled, or materially changed without at least thirty (30) days advanced written notice to the Village.
- 3. **Certificates of Insurance.** Prior to the beginning of the term of this Agreement, and on or before January 1<sup>st</sup> of each year during the term of this Agreement, HPTA shall submit to the Village copies of each of HPTA's certificates of insurance evidencing the procurement and maintenance of the above-referenced policies in accordance with this Agreement.

4. **Non-Payment of Insurance Premiums.** In the event any of the above-referenced policies is terminated, cancelled, or materially changed at any time, the Village may give written notice to HPTA, identifying the policy terminated, cancelled, or materially changed and requesting that HPTA cause such policy to conform to the requirements of this Agreement. In the event HPTA fails to cause such policy to conform to the requirements of this Agreement within seven (7) days after receipt of such notice, the Village may, in its sole discretion, take such actions and pay such expenses as are reasonably necessary to procure such deficient policy and/or cause it to conform to the requirements of this Agreement. In that event, HPTA shall be liable to the Village for all costs, expenses, and attorneys fees incurred by the Village in procuring such policy or causing it to conform to the requirements of this Agreement.

**RECREATIONAL LICENSE AGREEMENT —  
THIRD TERM EXTENSION AND AMENDMENT**

This Recreational License Agreement – Third Term Extension and Amendment (hereinafter "Third Term Extension and Amendment") is executed on this 5<sup>th</sup> day of September, 2017 by and between the Village of Hinsdale, Illinois (the "Village") and the Hinsdale Platform Tennis Association, a not-for-profit corporation (the "HPTA", and together with the Village, the "Parties").

**RECITALS**

- A. The Village is a unit of local government organized pursuant to and in accordance with the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*; and
- B. The Village owns real property commonly known as The Katherine Legge Memorial Park, which is located at 5901 — 5911 S. County Line Road, Hinsdale, Illinois (the "Property"); and
- C. The Property contains recreational and social facilities, which the Village regularly permits individuals, organizations and entities to use, subject to certain terms and conditions of use; and
- D. HPTA is a not-for-profit Illinois corporation, and has requested that the Village permit it to regularly use the Property's paddle tennis facilities (the "Paddle Tennis Facilities") for the benefit of HPTA's members and guests; and
- E. The Parties have previously entered into a Recreational License Agreement dated March 3, 2009, a copy of which is attached hereto as **Exhibit 1** and made a part hereof (the "Recreational License Agreement"); and
- F. The Parties have previously extended the Recreational License Agreement, most recently through May 31, 2017, pursuant to a Recreational License Agreement – Second Term Extension, a copy of which is attached hereto as **Exhibit 2** and made a part hereof; and
- G. The Parties now desire to further extend the Recreational License Agreement to November 30, 2017, and to make other minor amendments to the Recreational License Agreement, as set forth below.

NOW, THEREFORE, in consideration of the above recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the Parties, the Parties agree as follows:

1. **Recitals** — The above recitals are incorporated into and made a part of this Third Term Extension and Amendment by reference.
2. **Term** — The Term of the Recreational License Agreement, as previously extended, is further extended by this Third Term Extension and Amendment.

The Term as extended shall commence on June 1, 2017 and shall, unless earlier terminated by the Parties, automatically expire at 12:00 midnight on November 30, 2017.

3. **Notice** – Section 9 (Notice) of the Recreational License Agreement is hereby amended as to notices sent to the HTPA to read in its entirety as follows:

Hinsdale Platform Tennis Association  
Attn: Marty Brennan, President  
4516 Woodland  
Western Springs, IL 60558

4. **Dates of Usage** – The Seasonal Date restrictions for use of the Paddle Tennis Facilities set forth in Exhibit A to the Recreational License Agreement are hereby amended to read in their entirety as follows:

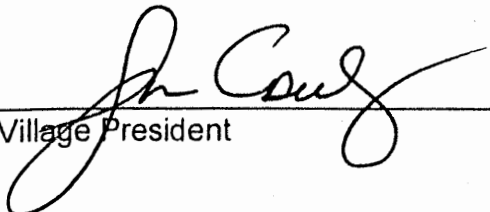
HPTA may utilize the Paddle Tennis Facilities year round

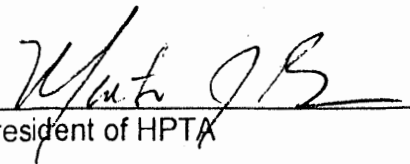
5. **Terms and Conditions** — Except as otherwise modified by this Third Term Extension and Amendment, all terms and conditions of the Recreational License Agreement dated March 3, 2009 shall remain the same and shall remain in full force and effect during the term of this Third Term Extension and Amendment.
6. **Intergovernmental Agreement** — HPTA understands that the Village has entered into an Intergovernmental Agreement (IGA) with the Village of Burr Ridge, a copy of which is attached as **Exhibit 3** and made a part hereof. HPTA agrees to comply with the conditions contained in the IGA related to use and operation of the Paddle Tennis Facilities.

IN WITNESS WHEREOF, the Parties have caused this Third Term Extension and Amendment to be executed by duly authorized, as of the day and year written above.

VILLAGE OF HINSDALE

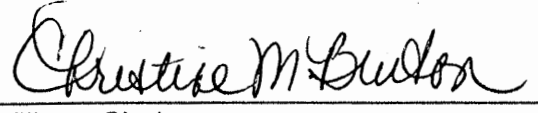
HINSDALE PLATFORM TENNIS ASSOCIATION

  
\_\_\_\_\_  
Village President

  
\_\_\_\_\_  
President of HPTA

ATTEST:

ATTEST:

  
\_\_\_\_\_  
Village Clerk

  
\_\_\_\_\_  
Secretary, HPTA



**REQUEST FOR BOARD ACTION**  
Community Development

**AGENDA SECTION:** First Reading – ZPS

**SUBJECT:** Text Amendment Application for Driving School in the O-2 District as a Special Use  
Responsible Driver – 7 N. Grant Street (1st Floor) in the O-2 District

**MEETING DATE:** November 7, 2017

**FROM:** Chan Yu, Village Planner

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**Recommended Motion**

Approve a Referral to Plan Commission for Review and Consideration of a Text Amendment to Section 6-106 (“Special Uses”), to allow automobile driving instruction as a Special Use in O-2 Limited Office Zoning Districts.

**Background**

The Village of Hinsdale has received an application from Mr. Bryan Kearney, the owner of Responsible Driver driving school, requesting approval for a Text Amendment to establish a driving school at 7 N. Grant Street, with a Special Use Permit in the O-2 Limited Office District. Per the zoning code, a driving school is not a permitted use or special use in the O-2 Limited Office District. Music schools, tutoring and educational curriculum development services require a special use permit in the O-2 District. However, “automobile driving instruction” is a specific educational service SIC code classification.

Responsible Driver plans to use the Hinsdale location at 7 N. Grant Street to conduct classes in an office space approximately 550 square feet in area. During the months of August through May, classes will be conducted between 4 PM to 8:30 PM, Monday through Thursday, and on Sunday between 1 PM to 7 PM. During the months of June and July, the classes will be conducted between 8 AM to 12 PM and 4 PM to 8 PM.

Each class will have a maximum of 25 students. All students will stay inside the classroom for the entire 2-hour class. Students would be dropped off at the front building entrance on Grant Street or parking lot behind the building. All behind-the-wheel lessons will be arranged through Responsible Driver’s main location in La Grange.

**Discussion & Recommendation**

Should the Board feel the request merits a hearing and consideration by the Plan Commission (PC), the Board should refer the application packet for the PC to schedule a public hearing for review and recommendation.

Should the Board find the request does not merit a hearing and consideration by the Plan Commission, the vote of four (4) members of the Board shall be necessary to summarily deny the application.





**Village Board and/or Committee Action**

At the October 3, 2017, Board of Trustees meeting, the Village Board discussed driving schools in general in the O-2 District, and had no general issues as special use. It was recommended to discuss the traffic/parking impact to the area through the formal special use permit application process. Please note, there are no clear parking requirements for this potentially new special use.

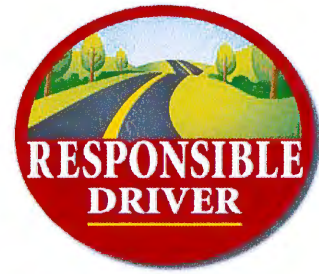
A general requirement for service uses requires 1 space for each 250 SF of net floor area; and elementary schools require 1 for each 2 employees or 1 for each 15 students, whichever is greater. Based on these requirements, Responsible Driver needs 3 spaces or 2 spaces, respectively. 7 Grant Street is an office building with a shared parking lot with 9 parking spaces. The applicant has stated that the building owner will allow access to both parking lots at the subject property and 111 Chicago Avenue (office building south of 7 N. Grant Street (Attachment 7)). The instructional vehicle will be parked in the 111 Chicago Avenue parking lot at all times.

**Documents Attached**

1. Text Amendment/Special Use Applications
2. Zoning Map Location of 7 N. Grant Street
3. Birds Eye View of 7 N. Grant Street
4. Street View of 7 N. Grant Street
5. Zoning Code Section 6-101 Purposes: Office Districts
6. Zoning Map highlighting all the O-2 Districts in Hinsdale
7. Parking Lot photo for 7 N. Grant Street and 111 Chicago Avenue



**Responsible Driver**  
La Grange, Melrose Park, Westmont  
www.BeAResponsibleDriver.com  
630-827-2876



To: Village of Hinsdale

This letter is for purpose of discussion for Responsible Driving School to open /move a driving school in the O-1 district at 7 N. Grant St. Lower Level with a text amendment application in lieu of proper zoning and special permit use. Please read below for a description about the business, a general business model and daily operations.

**About the Business/Owner:**

I started Responsible Driver in 2014 after working in the public high school system since 2006. Responsible driver currently has 3 locations La Grange, Melrose Park and Westmont. I am passionate about teaching and have created a curriculum that relates to this generation of students. As for my education, I have BA in Middle School/Secondary Education with a minor in Health & Driver Education. I have a MA in Instructional Leadership and currently hold a type 9 and type 75 certificates from the Illinois Board of Education. I have been teaching Driver Education for 12+ years. I am very familiar with the area currently living in Clarendon Hills.

**Space Usage:**

The space would be used to conduct driver education classes during non-school hours. Normally we have classes in the evening during the weekdays and on Sundays. During the months of August through May the hours of operations would be 4:00pm-8:30pm Monday through Thursday and Sunday from 1:00pm-7:00pm. The space will allow maximum student classes of 25 students per class session. However, a final decision of maximum class size and scheduling will be determined by the Village of Hinsdale codes, permits and regulations. Responsible Driver will reserve the right for maximum class size to the Village of Hinsdale codes and permits if necessary for the special use permit. The space would be limited to only the classroom portion of the course. The space will only include teaching devices, tables and chairs. Parents will drop off they child on Grant St. or the parking lot behind the building if they are not walking or riding their bike. This will be away from busier driving and though the surrounding areas. The parking lot allows parents to pick up and drop off away from Chicago Avenue. This space will not have visitors during non-classroom times as all meeting and walk-ins are arranged through our La Grange location.

An instructor will accompany all students at all times while use of the building. All liability for all students enrolled in the Driver Education course will be the responsibility of Responsible Driver. All students will stay inside the classroom for the entire two hours class unless accompanied by the instructor. Because of the late hours, the instructor of the classroom will stay with all students until they are picked off from their parents. All behind-the-wheel times will be arranged through Responsible Driver main location in La Grange. All Behind-the-Wheel lessons are done off-location as students are picked up and dropped off at their home. No driving instruction will be done on in the O-1 district. All of my employees are certified by Illinois Board of Education in Driver Education and Safety and currently work in high schools in the area.

The space would be Secretary of State Driver Education Services approved prior to start of service. The space will be inspected for proper use by the Secretary of State Driver Education Services twice per year. The classroom and vehicle for behind-the-wheel instruction must pass Illinois State testing and inspections every 6 months. The business will have proper insurance, surety bonded, licensing and will pass all village exceptions. Students will arrive to the classroom from the side of the building and exit the building once their parent arrives to ensure the neighborhood maintains property values and will not injurious the use of other properties in the area. The classroom will be used in the evening when other businesses in the building are normally closed. The space has proper lighting, heating and cooling and use of a washroom. The building is equipped for special needs students and has proper drainage, plumbing, snow removal and garbage removal.

Thank you for this discussion.

Sincerely,

Bryan Kearney

Owner – Responsible Driver

630-827-2876

Bkearney@bearesponsibledriver.com



VILLAGE OF HINSDALE

VILLAGE OF HINSDALE  
COMMUNITY DEVELOPMENT  
DEPARTMENT

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

**Applicant** RESPONSIBLE DRIVING SCHOOL

Name: BRYAN KEARNEY

Address: 700 E. OGDEN AVE W7

City/Zip: WESTMONT, IL 60559

Phone/Fax: (630) 827 / 2876

E-Mail: Bkearney@BeAResponsible  
Driver.com

**Owner**

Name: BRYAN KEARNEY

Address: 359 55TH ST.

City/Zip: LARFPOGN HILLS,

Phone/Fax: (630) 827 / 2876

E-Mail: Bkearney@BeAResponsible  
Driver.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Phone/Fax: ( ) \_\_\_\_\_ / \_\_\_\_\_

E-Mail: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Phone/Fax: ( ) \_\_\_\_\_ / \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Disclosure of Village Personnel:** (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

1) None

2) \_\_\_\_\_

3) \_\_\_\_\_

## II. SITE INFORMATION

Address of subject property: 7 N. GRAWT ST.

Property identification number (P.I.N. or tax number):     -    -    -    -    

Brief description of proposed project: Apply for text amendment & special  
permit use to open a Automobile Private Instruction to  
service the areas driver education service.

General description or characteristics of the site: The site is located in the O-2  
district. The office site is a open space to conduct  
the drivers education classroom portion.

Existing zoning and land use: O-2

Surrounding zoning and existing land uses:

North: O-2

South: B-1

East: R-5

West: R-4

Proposed zoning and land use: O-2 (Education)

**Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:**

Site Plan Approval 11-604

Map and Text Amendments 11-601E  
Amendment Requested: \_\_\_\_\_

Design Review Permit 11-605E

Exterior Appearance 11-606E

Planned Development 11-603E

Special Use Permit 11-602E

Special Use Requested: \_\_\_\_\_

Development in the B-2 Central Business  
District Questionnaire

## TABLE OF COMPLIANCE

Address of subject property: 7 N. GRANT

The following table is based on the O-2 Zoning District.

You may write "N/A" if the application does NOT affect the building/subject property.	Minimum Code Requirements	Existing Development	Proposed Development
Lot Area (SF)	N/A		
Lot Depth	N/A		
Lot Width	N/A		
Building Height	N/A		
Number of Stories	N/A		
Front Yard Setback	N/A		
Corner Side Yard Setback	N/A		
Interior Side Yard Setback	N/A		
Rear Yard Setback	N/A		
Maximum Floor Area Ratio (F.A.R.)*	N/A		
Maximum Total Building Coverage*	N/A		
Maximum Total Lot Coverage*	N/A		
Parking Requirements	N/A		
Parking front yard setback	N/A		
Parking corner side yard setback	N/A		
Parking interior side yard setback	N/A		
Parking rear yard setback	N/A		
Loading Requirements	N/A		
Accessory Structure Information	N/A		

\* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: \_\_\_\_\_

None effect as the office space will be used as a classroom.

**CERTIFICATION**

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
  - 1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
  - 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
  - 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
  - 4. Location, size, and arrangement of all outdoor signs and lighting.
  - 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
  - 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
  - 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_, I/We have read the above certification, understand it, and agree to abide by its conditions.

[Signature]  
Signature of applicant or authorized agent

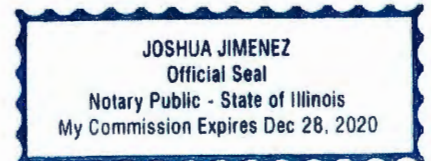
\_\_\_\_\_  
Signature of applicant or authorized agent

BRYAN KEARNEY  
Name of applicant or authorized agent

\_\_\_\_\_  
Name of applicant or authorized agent

SUBSCRIBED AND SWORN  
to before me this 6<sup>th</sup> day of  
October, 2017.

[Signature]  
Notary Public





VILLAGE OF HINSDALE FOUNDED IN 1837

COMMUNITY DEVELOPMENT DEPARTMENT ZONING CODE TEXT AND MAP AMENDMENT APPLICATION

Must be accompanied by completed Plan Commission Application

Is this a: Map Amendment ( ) Text Amendment (X)

Address of the subject property : 7 N. GRAWT, HINSDALE

Description of the proposed request: TEXT AMENDMENT ADDITION TO INCLUDE AUTOMOBILE PRIVATE INSTRUCTION.

REVIEW CRITERIA

Section 11-601 of the Hinsdale Zoning Code regulates Amendments. The amendment process established is intended to provide a means for making changes in the text of the Zoning Code and in the zoning map that have more or less general significance or application. It is not intended to relieve particular hardships nor to confer special privileges or rights. Rather, it is intended as a tool to adjust the provisions of the Zoning Code and the zoning map in light of changing, newly discovered, or newly important conditions, situations, or knowledge. The wisdom of amending the text of the Zoning Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the below criteria.

Below are the 14 standards for amendments that will be the criteria used by the Plan Commission and Board of Trustees in determining the merits of this application. Please respond to each standard as it relates to the application. Please use an additional sheet of paper to respond to questions if needed. If the standard is not applicable, please mark N/A.

1. The consistency of the proposed amendment with the purpose of this Code.

ANSWERS ATTACHED

2. The existing uses and zoning classifications for properties in the vicinity of the subject property.

3. The trend of development in the vicinity of the subject property, including changes, if any, such trend since the subject property was placed in its present zoning classification.



4. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.
5. The extent to which any such diminution in value is offset by an increase in the public health, safety, and welfare.
6. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.
7. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.
8. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.
9. The suitability of the subject property for uses permitted or permissible under its present zoning classification.
10. The availability of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.
11. The availability of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under the present zoning classification.

12. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.
  
13. The community need for the proposed amendment and for the uses and development it would allow.
  
14. The reasons, where relevant, why the subject property should be established as part of an overlay district and the positive and negative effects such establishment could be expected to have on persons residing in the area.

## Zoning Code Text and Map Amendment

Address of the Subject Property: 7 N. Grant Street, Hinsdale Illinois (0-1 District)

Description of the Proposed Request: Text Amendment Addition to include Automobile Private Instruction

Requested by: Responsible Driving School (Bryan Kearney-Owner)

1. Consistency of proposed amendment:  
I am applying for a text amendment to 6-106.B.7 to add automobile private instruction to the zoning code text and zoning map.
2. Existing use and zoning classifications:  
The text amendment for existing uses and zoning classification for automobile private instruction are similar to other services in the area which allows for education services.
3. Trend of development:  
The trend of educational services has been increasing within the Hinsdale Community. Many tutor, test prep, music and dance businesses have all opened in the area.
4. Diminishment of property by the existing zoning classifications:  
There will be no construction and the space will be an open area design with tables, chairs and multimedia educational equipment. All behind-the-wheel drives/lessons will be arranged through Responsible Driver main location in La Grange. All Behind-the-Wheel lessons are done off-location as students are picked up and dropped off at their home.
5. Diminution in Value:  
There will be no interference with surrounding development as no construction will be necessary to the building or the space. Students will arrive to the classroom and exit the building once their parent arrives to ensure the neighborhood maintains property values and will not injurious the use of other properties in the area.
6. Use and enjoyment of adjacent properties affected:  
The adjacent properties would not be effected as most of our classes for during off business hours. Normally we have classes in the evening during the weekdays and on Sundays. During the months of August through May the hours of operations would be 4:00pm-8:30pm Monday through Thursday and Sunday from 1:00pm-7:00pm. During the months of June and July the hours of operation would be the 8:00am-12:00pm and 4:00pm-8:00pm.

The Illinois Secretary of State requirements for a driver education classroom is a minimum space of 300 square feet with 150 square feet for an office space for a main branch location. The state requires 10 Square feet per student for a maximum of 30 students per class. The location at 7 S. Grant will be our main branch location. The location on 7 S. Grant is approximately 550 square feet. Our company policy is a maximum enrollment of 25 students per class for the learning environment of the student.

7. Adjacent properties affected:  
All steps have been taken to minimize any adjacent affects. All landscaping and site design of the space will not change for this special permit use.

8. Future orderly development affected:  
No future development will be affected by this text amendment as the space will be used for classroom purposes only.
9. Property for uses permitted under present zoning classifications:  
The property uses coincide with the O-1 zoning classification under education services with a special permit use. Responsible Driver has also applied for this special permit use.
10. Traffic Conditions:  
Traffic would consist of parents dropping their child off for the classroom portion of the course. All drop off would be in the east lot behind the building or on Grant Street away from Fullers Car Wash and Chicago Avenue. I predict most of the students would be walking or riding their bicycle to the location having less traffic most of the year. Per my lease, Responsible Driver would place a bike rack on the north side of the building away from the parking lot and Grant St.  
  
As for the parking at 7 N. Grant, there are a total of 11 parking spaces behind the building. In addition, there is 12 parking spaces at 4 N. Grant which would be useable to parents and guardians for drop offs and pickups. Parents may also use the parallel parking spaces on Grant St. in front of the building. There will only be 1 instructor at the facility at once. The instructional vehicle will be parked at 4 N. Grant both buildings are owned by the same person and will allow the vehicle to be parked at 4 N. Grant. Both parking lots are shared spaces and Responsible Driver would have access to all parking spaces available to parents and guardians.
11. Adequate utilities and public services permitted and permissible:  
The space will be properly maintained and will pass village exceptions. The space has safety exiting and the drop off of students on the north side of the building away from traffic on Chicago Avenue. The space has proper lighting, heating and cooling and use of a private washroom. The building has proper drainage, plumbing, snow removal and garbage removal.
12. Length of time property is vacant:  
The property has been vacant for 2 years. Currently there is one other business in the build. That business only has 1 employee.
13. Community need:  
The Village of Hinsdale and the surrounding area would benefit by this text amendment as there is no other business providing services in the area. We will provide the adults and teens of Hinsdale and the surrounding areas a better educational experience with texting and driving computer simulations and guest speakers.
14. Why subject property should be established:  
I currently service over 150 students in the area and would like to make it closer for the parents of Hinsdale. Responsible Driver is a member of the Hinsdale Chamber of Commerce and has sponsored and participated in Uniquely Thursdays. Automobile private instruction will benefit the community as better drivers in the area making safer street for the community. Private driver education business are shown statistically to have less students in accidents to comparison to public high school driver education. We will provide the adults and teens of Hinsdale and the surrounding areas a better educational experience with texting and driving computer simulations and guest speakers. Our company also works with Officer Coughlin from the Hinsdale Police Department to educate our drivers on obeying the law, speeding and

drinking and driving. As the owner, I am passionate about teaching and have created a curriculum that relates to this generation of students. As for my education, I have BA in Middle School/Secondary Education with a minor in Health & Driver Education. I have a MA in Instructional Leadership and currently hold a type 9 and type 75 certificates from the Illinois Board of Education. I have been teaching Driver Education for 15+ years.

Thank You for Considering This Possible Text Amendment.

Bryan Kearney; Owner – Responsible Driving School. 630-827-2876

Bkearney@bearesponsibledriver.com



**COMMUNITY DEVELOPMENT DEPARTMENT  
SPECIAL USE PERMIT CRITERIA**

**VILLAGE  
OF HINSDALE** FOUNDED IN 1838

**Must be accompanied by completed Plan Commission Application**

Address of proposed request: 7 N. GRANT HINSDALE

Proposed Special Use request: RESPONSIBLE DRIVING SCHOOL - BRYAN KEARNEY

Is this a Special Use for a Planned Development?  No  Yes (If so this submittal also requires a completed Planned Development Application)

**REVIEW CRITERIA**

Section 11-602 of the Hinsdale Zoning Code regulates Special use permits. Standard for Special Use Permits: In determining whether a proposed special use permit should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Plan Commission and Board of Trustees should weigh, among other factors, the below criteria Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

**FEES for a Special Use Permit: \$1,225 (must be submitted with application)**

1. *Code and Plan Purposes.* The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established.

ANSWERS ATTACHED.

2. *No Undue Adverse Impact.* The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

3. *No Interference with Surrounding Development.* The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations
  
4. *Adequate Public Facilities.* The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.
  
5. *No Traffic Congestion.* The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.
  
6. *No Destruction of Significant Features.* The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.
  
7. *Compliance with Standards.* The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.
  
8. *Special standards for specified special uses.* When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district.

9. Considerations. In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission shall consider the following:

*Public benefit.* Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

*Alternate locations.* Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.

*Mitigation of adverse impacts.* Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.



## Special Use Permit Criteria

Address of proposed request: 7 N. Grant Street, Hinsdale Illinois (0-2 District)

Proposed Special Use Request: Responsible Driving School (Bryan Kearney-Owner)

1. Code and Plan Purposes:

I, Bryan Kearney, owner of Responsible Driver would like to propose a text amendment to Section 6-106(B), and concurrent special use permit to conduct automobile driving instruction (8299) in the O-2 district for the community of Hinsdale and the surrounding areas at 7 N. Grant Street Lower Level. The teen automobile private instruction will be Secretary of State Driver Education Services approved prior to start of service. The space would be required an inspection for proper use by the Illinois Secretary of State Driver Education Services three times per year. The classroom and vehicle for behind-the-wheel instruction must pass Illinois State testing and inspections every 6 months. The business will have proper insurance, surety bonded, properly licensed and will pass all village expectations. Students of the class would be dropped off at the location for class by a parent or guardian. Most of the area in the area could also walk or ride their bicycle. An instructor will accompany all students at all times while use of the building. All behind-the-wheel times will be arranged through Responsible Driver main location in La Grange. All Behind-the-Wheel lessons are done off-location as students are picked up and dropped off at their home. All of my employees are certified by Illinois Board of Education in Driver Education and Safety and currently work in high schools in the area.

2. No Undue Adverse Impact:

This special permit use will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety and general welfare. The special permit use will be used for educational proposes only. All behind-the-wheel or driving instructor will be done in the surrounding area. For all behind the wheel / driving instruction all students are picked up and dropped at their residents.

3. No Interference with Surrounding Development:

There will be no interference with surrounding development are no construction will be necessary to the building or the space. Students will arrive to the classroom and exit the building once their parent arrives to ensure the neighborhood maintains property values and will not injurious the use of other properties in the area.

4. Adequate Public Facilities:

The business will not require additional public services and infrastructure. The proposed use adequately as the space will only be used for the classroom portion of the driver education course.

5. No Traffic Congestion:  
Traffic would consist of parents dropping their child off for the classroom portion of the course. There will be two areas for parents to drop off their child. One area will be the parking lot east of the building through the alley. The second drop off area will be on Grant north of Chicago Avenue. This will ensure the safety of all students away from Fullers Car Wash and Chicago Avenue. I predict some of the students would be walking or riding their bicycle to the location having less traffic most of the year.
6. No Destruction of Significant Features:  
The special permit use will not destruction, loss, or damage of any natural, scenic, or historic feature of the space as the space will be used for the classroom portion only. All liability for all students enrolled in the Driver Education course will be the responsibility of Responsible Driver. All students will stay inside the classroom for the entire two hours class unless accompanied by the instructor. The instructor of the classroom will stay with all students until they are picked off from their parents or guardians.
7. Compliance with Standards:  
The proposed use does comply with standards imposed for education services. Many tutor, Test prep, music and dance businesses have all opened in the area. The business would only need 1 parking space for an instructional vehicle.
8. Special standards for specified special uses:  
Not Applicable
9. Considerations
  - A. Considerations (Public Benefit)  
The Village of Hinsdale and the surrounding area would benefit by this special permit use as there is no other business providing services in the area. I currently service over 150 students in the area and would like to make it closer for the parents of Hinsdale. Responsible Driver is a member of the Hinsdale Chamber of Commerce and has sponsored and participated in Uniquely Thursdays. Automobile private instruction will benefit the community as better drivers in the area making safer street for the community. Private driver education business are shown statistically to have less students in accidents to comparison to public high school driver education. We will provide the adults and teens of Hinsdale and the surrounding areas a better educational experience with texting and driving computer simulations and guest speakers. Our company also works with Officer Coughlin from the Hinsdale Police Department to educate our drivers on obeying the law, speeding and drinking and driving. As the owner, I am passionate about teaching and have created a curriculum that relates to this generation of students. As for my education, I have BA in Middle School/Secondary Education with a minor in Health & Driver Education. I have a MA in Instructional Leadership and currently hold a type 9 and type 75 certificates from the Illinois Board of Education. I have been teaching Driver Education for 15+ years.

**B. Considerations (Alternate locations)**

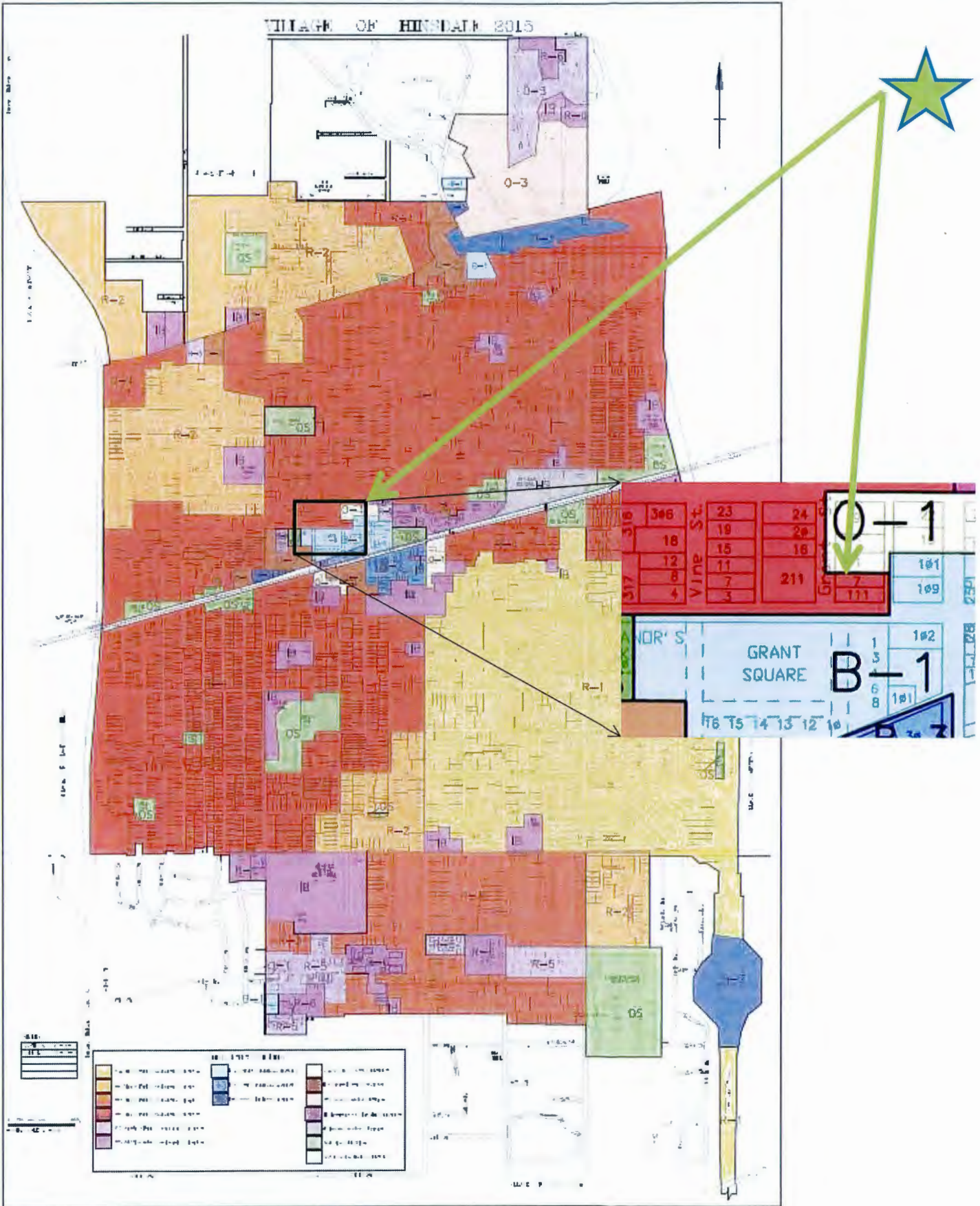
The O-2 would be an appropriate area for the safety of the students. Other business districts in the area has more traffic congestion and could be danger for students near major intersections in the area. The proposed space at 7 N. Grant Street is away from Chicago Avenue and parents could use the East Parking lot and Grant Street. Parents dropping off their child will not have traffic on Grant St. away from Grant Square other businesses (Walgreens, Kramer's) traffic congestion. All businesses on the building on 7 N. Grant will be closed during Responsible Driver hours of operation.

**C. Considerations (Mitigation of adverse impacts)**

All steps have been taken to minimize any adverse effects. There will be no construction and the space will be an open area design with tables, chairs and multimedia educational equipment. All landscaping and site design of the space will not change for this special permit use.

Thank You for Considering This Special Permit Request.  
Bryan Kearney; Owner – Responsible Driving School  
Bkearney@bearesponsibledriver.com  
630-827-2876

# Attachment 2: Village of Hinsdale Zoning Map and Project Location



**Attachment 3: Birds Eye View of 7 N. Grant Street (facing north)**  
**Proposed Class Location**



**Attachment 4: Street View from Grant Street (facing east)**  
**Proposed Driving Class**



## Attachment 5: Zoning Code Sec. 6-101: Purposes: Office Districts

Three (3) zoning districts are provided for office development. The office districts accommodate a range of suburban office space alternatives in keeping with the residential and local business atmosphere in the village.

In the office districts, the combination of use regulations and varied bulk and yard regulations is intended to:

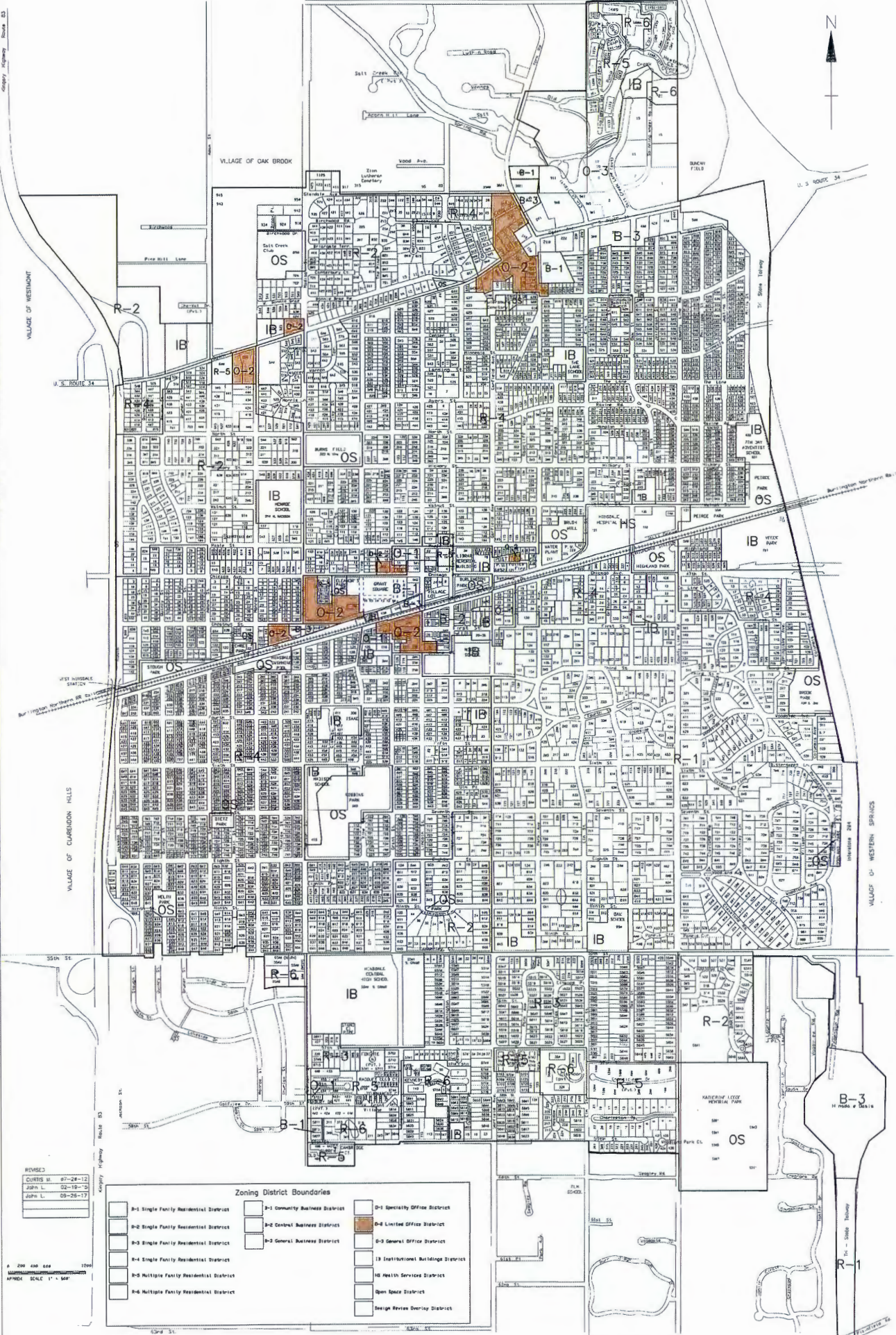
- A. Perpetuate the existing high quality character of the village by preserving established office use areas while permitting only beneficial new office development consistent with the overall character and land use patterns of the existing village; and
- B. Assure through height limits, setback and open space requirements, and mapping decisions that all office development is compatible with the residential scale of village; and
- C. Implement through reasonable regulation the purposes and intent of this code.

Specifically, the O-1 specialty office district is intended to provide for small offices in the older areas of the village adjacent to the central business areas where it is possible to retain the residential character and appearance of the village and at the same time promote limited business activity. The uses permitted are characterized by low traffic volume and limited outdoor advertising. The regulations of the O-1 district are designed to encourage the retention and renovation of sound existing structures and to ensure that the office uses remain compatible with the residential uses while permitting the area to maintain a distinctive residential character. Replacement structures in the O-1 district also must have a residential character and appearance. The O-1 district normally is small in size and located to provide a transition between residential areas and less restricted districts.

The O-2 limited office district is designed to provide for the general needs of business and professional offices and related business uses on smaller sites in scattered areas throughout the village. Bulk and height regulations encourage development that is architecturally consistent with smaller sites and compatible with nearby residential uses.

The O-3 general office district is provided to accommodate the needs of business and professional offices and related business uses requiring a somewhat wider range of office space with a somewhat higher intensity of pedestrian and vehicular traffic movements. Bulk and height regulations are consistent with a moderate amount of development. (1991 Code)

# VILLAGE OF HINSDALE 2017



REVISED  
 CHRIS M. 07-24-12  
 JOHN L. 02-19-13  
 JOHN L. 08-29-17

OS - Single Family Residential District	IB - Institutional Business District	B-1 - Community Business District	O-1 - Specialty Office District
R-1 - Single Family Residential District	B-2 - Central Business District	B-3 - General Business District	O-2 - Limited Office District
R-2 - Single Family Residential District	B-4 - General Business District	O-3 - General Office District	IB - Institutional Business District
R-3 - Single Family Residential District	B-5 - Institutional Buildings District	HS - Health Services District	OS - Open Space District
R-4 - Single Family Residential District	B-6 - Multiple Family Residential District	OS - Open Space District	OS - Design Review Overlay District
R-5 - Multiple Family Residential District	B-7 - Multiple Family Residential District		
R-6 - Multiple Family Residential District			

A 200 400 600 1000  
 GRAPHIC SCALE 1" = 500'



**Attachment 7: Parking Lot for 7 N. Grant Street**





**AGENDA SECTION:** First Reading – ZPS

**SUBJECT:** Text Amendment Application for Driving School in the B-1 District as a Special Use, but not on the 1st Floor in the B-1 District  
Top Driver – 1 Grant Square (2nd Floor) in the B-1 District

**MEETING DATE:** November 7, 2017

**FROM:** Chan Yu, Village Planner

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**Recommended Motion**

Approve a Referral to Plan Commission for Review and Consideration of a Text Amendment to Section 5-105 (“Special Uses”), to allow automobile driving instruction as a Special Use in B-1 Community Business Zoning Districts.

**Background**

The Village of Hinsdale has received an application from Mr. Paul Zalatoris, the CEO of Top Driver driving school, requesting approval for a Text Amendment to establish a driving school at 1 Grant Square, on the second floor, with a Special Use Permit in the B-1 Community Business District. Per the zoning code, a driving school is not a permitted use or special use in the B-1 Community Business District. Educational Services require a special use permit in the B-2 (but not on the 1<sup>st</sup> floor) and B-3 Business Districts. However, “automobile driving instruction” is a specific educational service SIC code classification.

Top Driver plans to use the Hinsdale location at 1 Grant Square, second floor to conduct classes in an office space approximately 1,000 square feet in area.

**Classes will be held:**

August – May, Monday through Thursday, from 4 PM to 6 PM and 7 PM to 9 PM, and on Sundays from 10:45 AM to 12:45 PM, 1 PM to 3 PM, 3:15 PM to 5:15 PM, and 5:30 PM to 7:30 PM.

June - July, Monday through Thursday, from 8 AM to 10 AM, 10:15 AM to 12:15 PM, 3:30 to 5:30 PM, and 6 PM to 8 PM, and on Sundays from 10 AM to 12 PM or 1 PM to 3 PM.

The applicant has no current plans to conduct classes on Friday or Saturday, but noted it is possible in the future to offer classes on those days. This would require a new special use permit application.

Each class will have a maximum of 30 students, with an average size between 18 and 20 students. The location at 1 Grant Square will be utilized for classroom only. In-vehicle lessons would be handled with pick up and drop off from the student’s homes. The applicant anticipates using 2 vehicles to service its clients in the area.

**Discussion & Recommendation**

Should the Board feel the request merits a hearing and consideration by the Plan Commission (PC), the Board should refer the application packet for the PC to schedule a public hearing for review and recommendation.

Should the Board find the request does not merit a hearing and consideration by the PC, the vote of four (4) members of the Board shall be necessary to summarily deny the application.

**Village Board and/or Committee Action**

At the October 3, 2017, Board of Trustees meeting, the Village Board discussed driving schools in general in the B-1 District, however, agreed the use should be considered for the second floor only, to prevent displacing first floor retail space and uses in the B-1 District.

It was also recommended to discuss the traffic/parking impact to the area through the formal Special Use permit application process. Please note, there are no clear parking requirements for this potentially new special use. A general requirement for service uses requires 1 space for each 250 SF of net floor area; and elementary schools require 1 for each 2 employees or 1 for each 15 students, whichever is greater.

Based on these requirements, Top Driver needs 4 spaces or 2 spaces, respectively. Grant Square features a shared parking lot with 262 parking spaces. Top Driver's lease will dedicate 2 parking spaces in the west side of the parking lot for their 2 company vehicles.

**Documents Attached**

1. Text Amendment/Special Use Applications
2. Zoning Map Location of 1 Grant Square
3. Birds Eye View of 1 Grant Square
4. Street View of 1 Grant Square
5. Zoning Code Section 5-101 Purposes: Business Districts
6. Zoning Map highlighting all the B-1 Districts in Hinsdale



200 W. 22<sup>nd</sup> Street, Suite 251  
Lombard, IL 60148

P: 630.785.6557  
F: 630.317.7555

October 26, 2017

Village Board of Trustees  
Kathleen Gargano, Village Manager  
Thomas K. Cauley, Jr., Village President  
Village of Hinsdale  
19 East Chicago Ave  
Hinsdale, IL 60521

Dear Village Board of Trustees,

My wife, Caroline, and I are owners of Top Driver. We are interested in offering our services to the Village of Hinsdale residents by opening a classroom within the village. This classroom would be focused on the required classroom portion of driver education for teens interested in obtaining their driver's license. Due to the need to go through a Text Amendment and Special Use zoning review and its related costs, we were advised to provide this letter detailing the scope of our proposal and the specifics as to how it may impact the village.

Caroline was raised in Hinsdale and her family continue to be residents today. We have lived in Clarendon Hills for the past 25 years and raised two daughters through Districts 181 and 86. I am mentioning this since it is our desire to provide our services to our own community.

Top Driver was founded in 2003 and we are the largest private driving school in Illinois with 32 leased locations in the Chicagoland suburban area. We currently service Hinsdale and Clarendon Hills families through our locations in Western Springs and Downers Grove however many parents and friends have requested that we open a convenient location in one of "our own" two villages.

What differentiates Top Driver from other driving schools is our professionalism - we have a full time Management Team dedicated to the business of educating new drivers. Most competitors do this as a second income and do not invest the resources in the training of their instructors, developing curriculum, maintaining vehicles and the general infrastructure as we do. I believe Hinsdale residents expect and deserve professional, high quality service which is consistent with our company strategies.

#### **Business Plan/Scope of Proposal**

We are interested in leasing approximately 1,000 SF on the 2<sup>nd</sup> floor of the Evergreen Bank building located at 1 Grant Square (requiring a Text Amendment and Special Use Permit since it is zoned B1). This space has been vacant for at least a year and a half according to the building ownership. The location and type of building is consistent with what we look for when entering a community – it is



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perfectly suited for students to walk to/ride their bikes and is a safe place with off street parking for parents who would drop off/pick up their students for class.

The location in Grant Square would be for classroom use only. In-vehicle lessons would be handled with pick up and drop off from the students' homes as is done currently.

We anticipate using 2 vehicles to service the families in this area. Per discussions with the Management of 1 Grant Square these vehicles would be parked in the West "employee" lot along with all other Grant Square employee cars. We currently service Hinsdale residents from our Western Springs location utilizing 2 vehicles.

### **Projected Classroom Hours**

#### *August through May*

Monday through Thursday: 4:00 pm to 9:00 pm (two class offerings: 4-6pm and 7-9pm)

Sunday: 10:45 am to 7:30 pm (four class offerings at most: 10:45am – 12:45pm, 1:00 – 3:00pm, 3:15 – 5:15 pm, 5:30 – 7:30 pm)

#### *June and July*

Monday through Thursday: 8:00 am to 8:00 pm (four class offerings at most: 8:00 – 10:00 am, 10:15 – 12:15 pm, 3:30 – 5:30 pm, 6:00 – 8:00 pm)

Sunday: 10:00 - 12:00 pm or 1:00 – 3:00 (one class offering)

While we do not currently conduct classes on Friday or Saturday it is possible that at some point we would like to offer similar classes as those noted above.

### **Classroom Size**

Maximum of 30, average class size is 18-20

### **Number of Staff**

1 Classroom teacher plus 1 in-vehicle instructor



200 W. 22<sup>nd</sup> Street, Suite 251  
Lombard, IL 60148

P: 630.785.6557  
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While I understand that some have a negative connotation of driver education, we are a company of professional educators who take great pride in our business. Top Driver's success is based primarily on "word of mouth" recommendations – we have taught thousands of Hinsdale and Clarendon Hills students and would like to continue to do so from the convenience of Grant Square Shopping Center.

I hope that you and the other members providing consideration for our special use request will understand the benefit that this would bring to the residents of the Village. There is little to no negative impact on traffic or noise. Many parents who normally shop in Grant Square will continue to do so while their teen is in class. We are an educational organization looking to provide excellent service and increased convenience to the Hinsdale residents.

I appreciate your time and consideration and welcome an opportunity to answer any questions you have and to meet with you personally to discuss this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul R. Zalatoris", is written over a light blue circular stamp.

Paul R. Zalatoris  
CEO, Top Driver



VILLAGE OF HINSDALE FOUNDED IN 1873

VILLAGE OF HINSDALE COMMUNITY DEVELOPMENT DEPARTMENT

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant
Name: Top Driver Acquisition, LLC
Address: 200 W. 22nd Street, Ste 251
City/Zip: Lombard, IL 60148
Phone/Fax: (630) 785-6557 / 630-317-7555
E-Mail: paul.zalatoris@topdriver.com

Owner
Name: Top Driver Acquisition, LLC
Address: 200 W. 22nd Street, Ste 251
City/Zip: Lombard, IL 60148
Phone/Fax: (630) 785-6557 / 630-317-7555
E-Mail: paul.zalatoris@topdriver.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: Peter Coules, Jr.
Title: Attorney
Address: 15 Salt Creek Lane, Suite 312
City/Zip: Hinsdale, IL 60521
Phone/Fax: (630) 920-0406 / 630-920-1338
E-Mail: peter@donatelicoules.com

Name:
Title:
Address:
City/Zip:
Phone/Fax: ( ) /
E-Mail:

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)
1) n/a
2)
3)

**II. SITE INFORMATION**

Address of subject property: 1 Grant Square, 2nd Floor, Hinsdale, IL 60521

Property identification number (P.I.N. or tax number):       -      -      -      

Brief description of proposed project: To create a text amendment to allow a drivers education school to be a special use  
in the B-1 zoning district. The amendment request is to Section 5-105(C) of the Zoning Code to add "Automobile Driving Instruction (8299),  
but not on the first floor of any structure in the B-1 district."

General description or characteristics of the site: The property is currently vacant on the second floor and offices will be  
added for the operation of the business. The business will also use the surrounding streets for teaching the students to drive and off street parking for parents.  
No changes will be made to the current property or its setback and no new structure will be built.

Existing zoning and land use: B-1

Surrounding zoning and existing land uses:

North: \_\_\_\_\_ South: \_\_\_\_\_

East: \_\_\_\_\_ West: \_\_\_\_\_

Proposed zoning and land use: The existing B-1 with a special use for a drivers education school

**Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:**

<input type="checkbox"/> Site Plan Approval 11-604	<input checked="" type="checkbox"/> Map and Text Amendments 11-601E Amendment Requested: <u>Text amendment to Section</u> <u>5-105(C) of the Zoning Code to add "Automobile Driving Instruction (8299),</u> <u>but not on any first floor of any structure in the B-1 district."</u>
<input type="checkbox"/> Design Review Permit 11-605E	
<input type="checkbox"/> Exterior Appearance 11-606E	<input type="checkbox"/> Planned Development 11-603E
<input checked="" type="checkbox"/> Special Use Permit 11-602E Special Use Requested: _____ <u>Drivers Education School</u>	<input type="checkbox"/> Development in the B-2 Central Business District Questionnaire



## TABLE OF COMPLIANCE

Address of subject property: 1 Grant Square, 2nd Floor, Hinsdale, IL 60521

The following table is based on the B-1 Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
	B-1	B-1
Minimum Lot Area (s.f.)	6,250	n/a - no change
Minimum Lot Depth	125'	n/a - no change
Minimum Lot Width	50'	n/a - no change
Building Height	30	n/a - no change
Number of Stories	2	n/a - no change
Front Yard Setback	25'	n/a - no change
Corner Side Yard Setback	25'	n/a - no change
Interior Side Yard Setback	10'	n/a - no change
Rear Yard Setback	20'	n/a - no change
Maximum Floor Area Ratio (F.A.R.)*	.35	n/a - no change
Maximum Total Building Coverage*	n/a	n/a - no change
Maximum Total Lot Coverage*	90%	n/a - no change
Parking Requirements	n/a	n/a - no change
Parking front yard setback	n/a	n/a - no change
Parking corner side yard setback	n/a	n/a - no change
Parking interior side yard setback	n/a	n/a - no change
Parking rear yard setback	n/a	n/a - no change
Loading Requirements	n/a	n/a - no change
Accessory Structure Information	n/a	n/a - no change

\* Must provide actual square footage number and percentage.

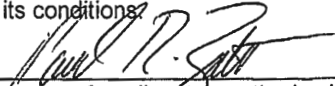
Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: n/a

# CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
  - 1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
  - 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
  - 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
  - 4. Location, size, and arrangement of all outdoor signs and lighting.
  - 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
  - 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
  - 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 6<sup>th</sup> day of October, 2017, I/We have read the above certification, understand it, and agree to abide by its conditions.

  
\_\_\_\_\_  
Signature of applicant or authorized agent  
Paul R. Colatoris, CEO  
\_\_\_\_\_  
Name of applicant or authorized agent

\_\_\_\_\_  
Signature of applicant or authorized agent  
\_\_\_\_\_  
Name of applicant or authorized agent

SUBSCRIBED AND SWORN  
to before me this 6<sup>th</sup> day of  
October, 2017.

  
Notary Public  
4



**COMMUNITY DEVELOPMENT  
DEPARTMENT  
ZONING CODE TEXT AND MAP  
AMENDMENT APPLICATION**

**Must be accompanied by completed Plan Commission Application**

Is this a:    Map Amendment     Text Amendment

**Address of the subject property** 1 Grant Square, 2nd Floor, Hinsdale, IL 60521

**Description of the proposed request:** Text amendment to Section 5-105(C) of the Zoning Code to add "Automobile Driving Instruction (8299), but not on the first floor of any structure in the B-1 district."  
**REVIEW CRITERIA**

Section 11-601 of the Hinsdale Zoning Code regulates Amendments. The amendment process established is intended to provide a means for making changes in the text of the Zoning Code and in the zoning map that have more or less general significance or application. It is not intended to relieve particular hardships nor to confer special privileges or rights. Rather, it is intended as a tool to adjust the provisions of the Zoning Code and the zoning map in light of changing, newly discovered, or newly important conditions, situations, or knowledge. The wisdom of amending the text of the Zoning Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the below criteria.

Below are the 14 standards for amendments that will be the criteria used by the Plan Commission and Board of Trustees in determining the merits of this application. Please respond to each standard as it relates to the application. Please use an additional sheet of paper to respond to questions if needed. If the standard is not applicable, please mark N/A.

1. The consistency of the proposed amendment with the purpose of this Code.  
According to the code, the purpose of the B-1 Community Business District is to serve the everyday shopping needs of village residents and allow compatible uses that would be desirably located in close proximity to potential users. A Drivers Ed School complies with this intent.
2. The existing uses and zoning classifications for properties in the vicinity of the subject property.  
The existing uses and zoning classifications for properties in the are are also B-1.
3. The trend of development in the vicinity of the subject property, including changes, if any, such trend since the subject property was placed in its present zoning classification.  
The proposed amendment to the text to allow special use of a drivers education school fits the intent of the B-1 district. The amendment request is to Section 5-105(C) of the Zoning Code to add "Automobile Driving Instruction (8299), but not on the first floor of any structure in the B-1 district."

4. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.

The space in the property has been vacant for over a year and a half, per the current owner, so the special use will have a positive impact on the community by bringing business to the vacant space and fitting in with the intended use of the district.

5. The extent to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

Not applicable.

6. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

The adjacent properties would be positively effected as the drivers education school would bring additional consumers to the district. Parents may also stay in the district to shop while students are in class, bringing additional business to the area.

7. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.

The adjacent properties would be positively effected as a business is taking over vacant space in the area and bringing consumers to the district.

8. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.

None.

9. The suitability of the subject property for uses permitted or permissible under its present zoning classification.

The B-1 zoning district is for the purpose of bringing shopping to the area for consumers and allow compatible uses in close proximity and the requested special use is compatible with this purpose.

10. The availability of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

Special use would have a minimal impact on traffic and ingress and egress issues, as the number of individuals going to the business are relatively small and spread out at different times. Parents also often drop and pick up students, minimizing congestion. All driving for class occurs outside district.

11. The availability of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under the present zoning classification.

Not an issue. Only two (2) parking spaces are needed for the business, students are dropped off and picked up by their parents, and all driving for the school occurs outside the district with students being picked up and dropped off at their homes for this portion of the program.

12. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

The space in the property has been vacant for over a year and a half, per the current owner.

13. The community need for the proposed amendment and for the uses and development it would allow.

There is not currently a drivers education school in the Village of Hinsdale, with the closest locations being in Western Springs and Downers Grove.

14. The reasons, where relevant, why the subject property should be established as part of an overlay district and the positive and negative effects such establishment could be expected to have on persons residing in the area.

Not Applicable.



**VILLAGE  
OF HINSDALE** FOUNDED IN 1873

**COMMUNITY DEVELOPMENT DEPARTMENT  
SPECIAL USE PERMIT CRITERIA**

**Must be accompanied by completed Plan Commission Application**

Address of proposed request: 1 Grant Square, 2nd Floor, Hinsdale, IL 60521

Proposed Special Use request: Drivers Education School

Is this a Special Use for a Planned Development?  No  Yes (If so this submittal also requires a completed Planned Development Application)

**REVIEW CRITERIA**

Section 11-602 of the Hinsdale Zoning Code regulates Special use permits. Standard for Special Use Permits: In determining whether a proposed special use permit should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Plan Commission and Board of Trustees should weigh, among other factors, the below criteria Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

**FEES for a Special Use Permit: \$1,225 (must be submitted with application)**

1. *Code and Plan Purposes.* The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established.

The use of the property for a drivers education school by Top Driver Acquisitions, LLC fits into the purpose of the B-1 zoning district as it is a compatible use with providing shopping to consumers in the area and will have a positive impact on the other businesses in the district.

2. *No Undue Adverse Impact.* The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

The use of the property for a drivers education school will have a positive impact on the other businesses in the district as it will take over vacant space in the area and should bring additional consumers to the district.

3. *No Interference with Surrounding Development.* The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations

The proposed use will have no dominating effect on the area and will comply with all village ordinances. The drivers education school will be located on the second floor of the subject property, not on the first, and most students are dropped off and picked up by their parents, which will also prevent the business from having a dominating effect on the area.

4. *Adequate Public Facilities.* The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

The proposed use will be adequately served by the Village facilities. Students will only be coming to the district for the classroom portion of the program, as students are picked up directly from their home for the driving portion of the class. Further, only two (2) parking spaces are needed for business vehicles.

5. *No Traffic Congestion.* The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.

The use of the property for a drivers education school would have a minimal impact on traffic as the number of individuals going to the business are spread out at different times and the driving portion of the program occurs outside the district, with students picked up at home. Further, most students are dropped off and picked up by their parents, which also minimizes traffic congestion.

6. *No Destruction of Significant Features.* The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

No changes will be made.

7. *Compliance with Standards.* The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

The proposed use will comply with all relevant standards.

8. *Special standards for specified special uses.* When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district.

No special standards.

9. Considerations. In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission shall consider the following:

*Public benefit.* Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

The drivers education school will have a positive impact on the community by bringing business to the vacant space, bringing additional consumers to the area from both students coming to the district and parents who will be dropping their children off (and often times staying in the district to shop during class), and fitting in with the intended use of the district.

*Alternate locations.* Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.

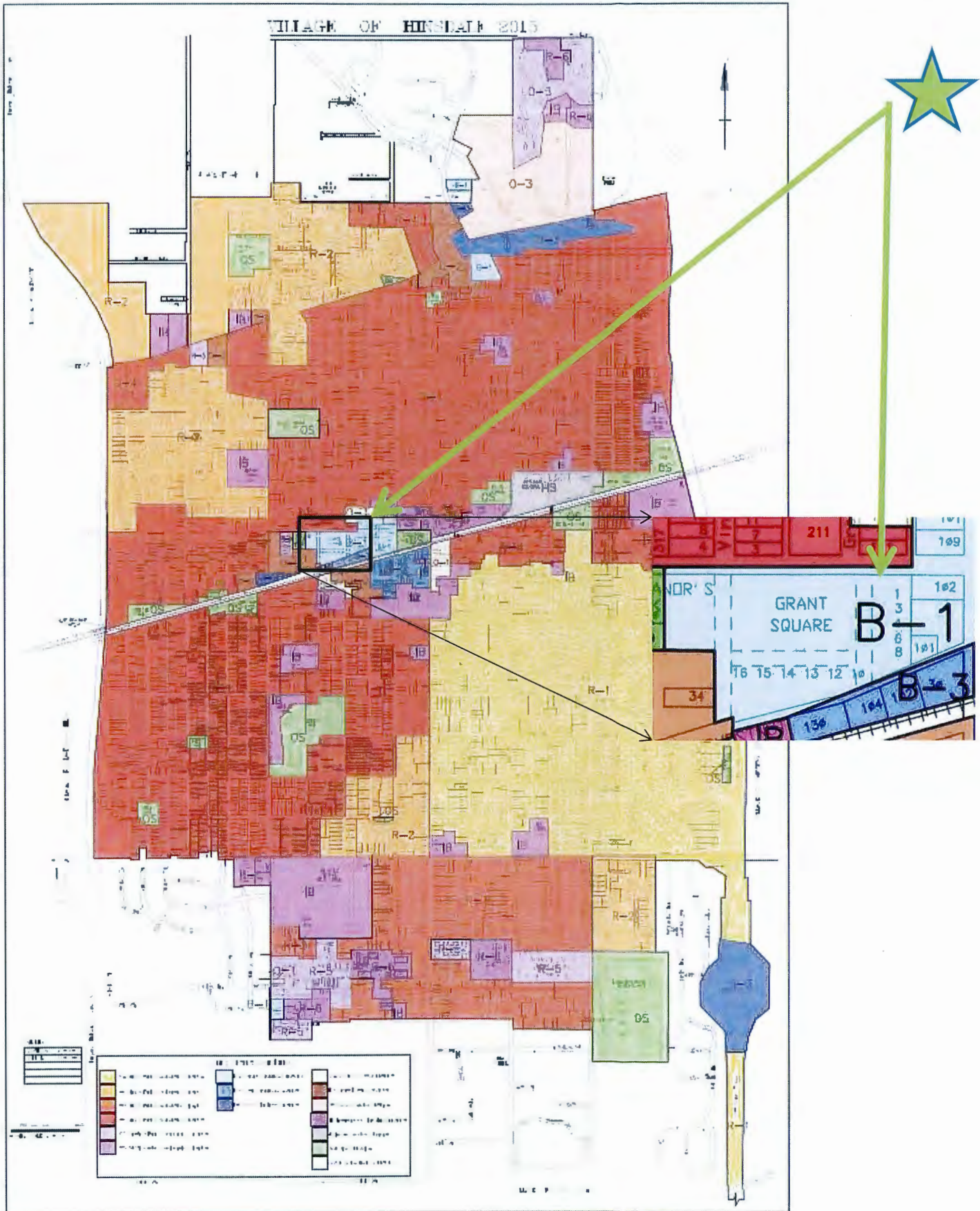
There is not an alternative location that would have a more positive impact on the community.

*Mitigation of adverse impacts.* Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

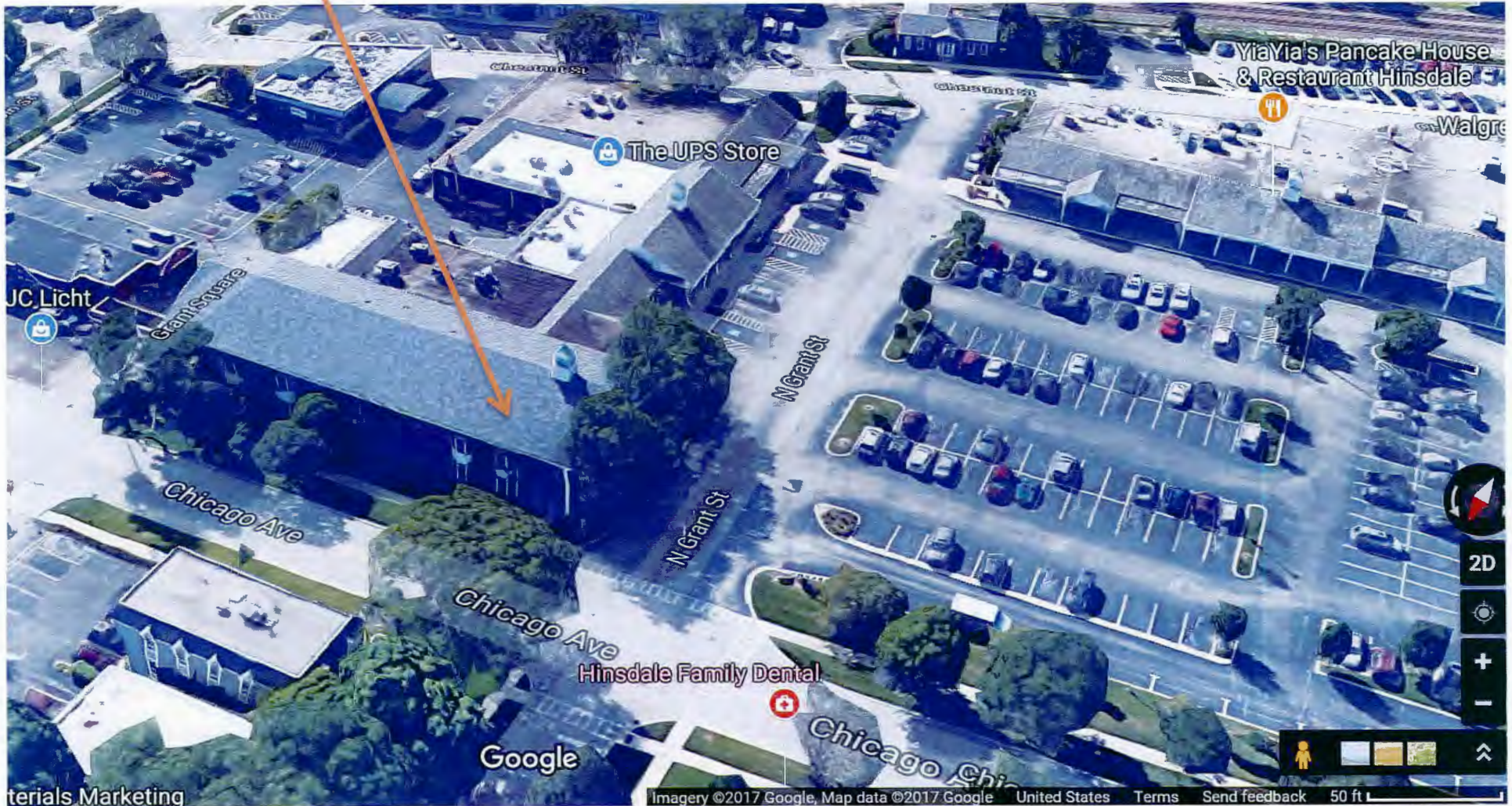
The exterior to the building will not change so no effect will be made on the surrounding area in this manner.



# Attachment 2: Village of Hinsdale Zoning Map and Project Location



**Attachment 3: Birds Eye View of 1 Grant Square (facing southwest)**  
Proposed Class Location



**Attachment 4: Street View from Chicago Ave. and Grant St. (facing southwest)  
Proposed Driving Class**



## **Attachment 5: Zoning Code Sec. 5-101: Purposes: Business Districts**

Three (3) zoning districts are provided for business and commercial uses. When taken together, these districts are intended to permit development of property for the full range of business and commercial uses needed to serve the citizens of Hinsdale and surrounding areas in a suburban setting.

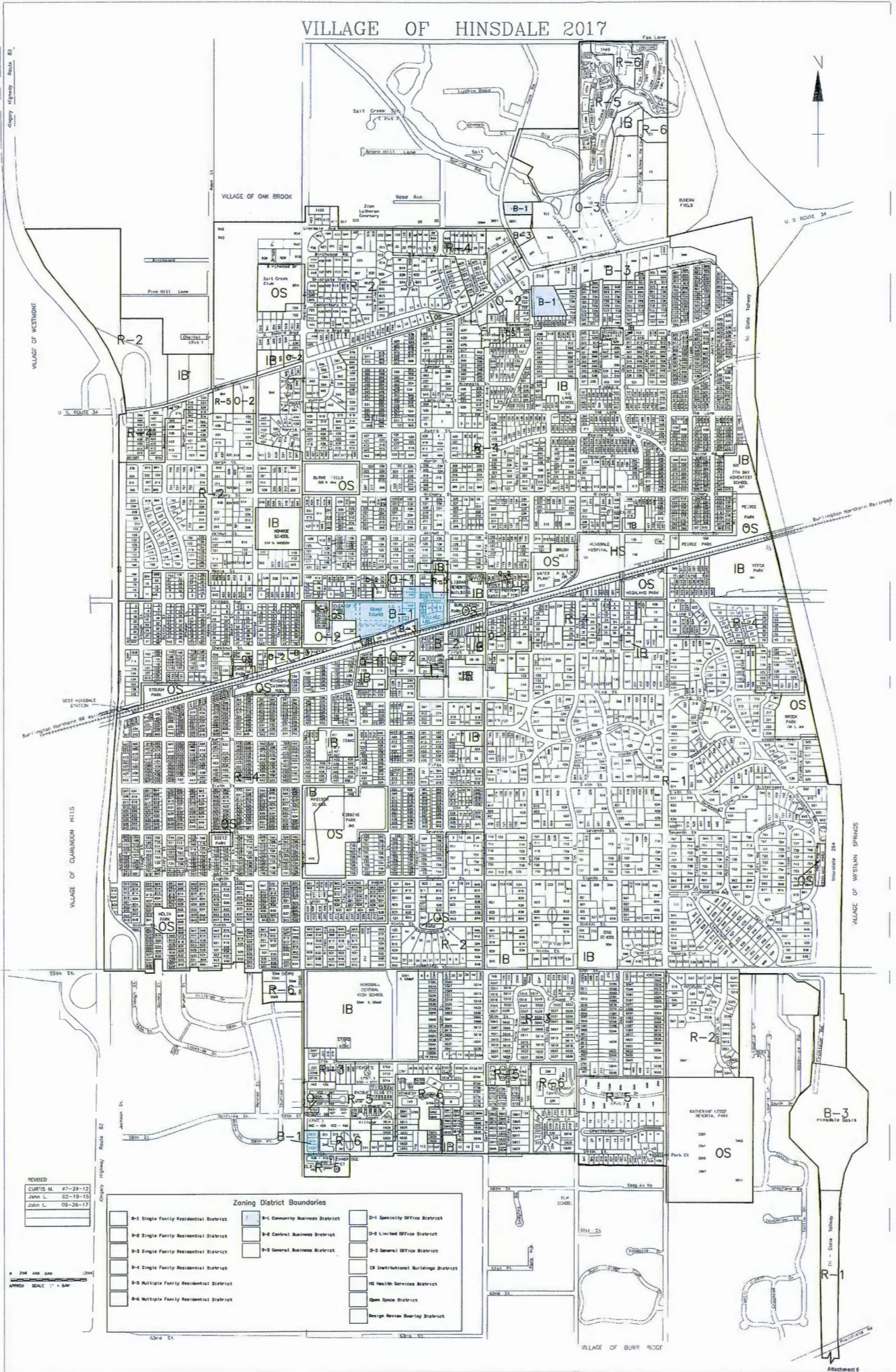
The districts, while distinct, permit a harmonious spectrum of general suburban shopping and service opportunities, ranging from a relatively low intensity (B-1), through a higher intensity business zone intended to accommodate local shopping needs in a "downtown" setting (B-2), to a more generalized commercial district designed for established areas of heavier vehicular traffic (B-3).

Specifically, the B-1 community business district is intended to serve the everyday shopping needs of village residents as well as to provide opportunities for specialty shops attractive to wider suburban residential community around the village. It permits uses that are necessary to satisfy most basic, frequently occurring shopping needs. Also allowed are compatible uses that, while not used as frequently, would be desirably located in close proximity to potential users. This district is designed to accommodate development of community shopping centers with planned off street parking and loading as well as existing individual shops or small groups of local stores. The district is normally located on primary or secondary thoroughfares, is relatively small in size, and has bulk standards that provide for compatibility with nearby residential uses.

The B-2 central business district is intended to serve the entire Hinsdale suburban community with a wide variety of retail and service uses. It is intended to serve as the primary shopping area of the village. This district is located in the center of the village, adjacent to commuter facilities, and at the convergence of primary thoroughfares. The bulk standards are intended to reflect the generally more intense development of property in this area.

The B-3 general business district is intended to serve the Hinsdale suburban community with a full range of locally oriented business uses commonly located along established traffic routes. (1991 Code)

# VILLAGE OF HINSDALE 2017



REVISED  
 CURTIS M. 07-22-12  
 JOHN L. 02-19-15  
 JOHN L. 09-28-17

0 200 400 600  
 ANNOVA SCALE 1" = 600'

Zoning District Boundaries		
	R-1 Single Family Residential District	
	R-2 Single Family Residential District	
	R-3 Single Family Residential District	
	R-4 Single Family Residential District	
	R-5 Multiple Family Residential District	
	R-6 Multiple Family Residential District	
	B-1 Community Business District	
	B-2 Central Business District	
	B-3 General Business District	
	O-1 Specialty Office District	
	O-2 Limited Office District	
	O-3 General Office District	
	IS Institutional Buildings District	
	HS Health Services District	
	OS Open Space District	
	DR Design Review Overlay District	

**REQUEST FOR BOARD ACTION**  
Community Development

**AGENDA SECTION:** First Reading – ZPS

**SUBJECT:** Exterior Appearance/Site Plan for Front Addition to Existing Building – 52 S. Washington Street, Green Goddess Boutique – Case A-36-2017

**MEETING DATE:** November 7, 2017

**FROM:** Chan Yu, Village Planner

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**Recommended Motion**

Approve an Ordinance approving a Site Plan and Exterior Appearance Plan for an exterior addition for Green Goddess Boutique at 52 S. Washington Street.

**Background**

The Village of Hinsdale has received an Exterior Appearance/Site Plan review application from GG Hinsdale, LLC, d.b.a. Green Goddess Boutique, and requesting approval to construct a minor front addition to the existing commercial building at 52 S. Washington Street. The building is in the downtown historic district of the B-2 Central Business District.

The existing 2-story commercial building at 52 S. Washington Street is located in the downtown historic district. The building width is 25 feet, and features a door on the south end for entry to the second floor. It had a recessed area, approximately 18 feet wide, leading into the first floor retail space. However, in May, 2017, due to a vehicular incident, the majority of the front building façade, including the front entrance was destroyed.

This application is for an addition that will fill the former recessed area so it will become flush with the front wall. However, a new entry door to the north end of the building will be installed, with a recessed area of 4 feet deep by approximately 5 feet wide to allow the door to swing outwards. The entry door has a wood residential style, and will be next to the existing wood fluted pilasters to the north.

The former recessed area will be replaced with a brick veneer knee wall with limestone cap to match and align with the existing sill, and be painted white to match the existing building features. Three windows with prefinished aluminum will be installed on top of the brick veneer knee wall and colored.

The applicant plans to relocate the existing sign to center it over the new window storefront. The blade sign on the exhibit will need to be formally reviewed separately through the sign application in the future. The existing roof feature will not change.

**Discussion & Recommendation**

On October 11, 2017, the Plan Commission unanimously recommended approval, 7-0 (2 absent), for the exterior appearance/site plan application, as submitted.

On October 11, 2017, the Historic Preservation Commission unanimously recommended approval, 4-0 (2 absent, 1 abstained), for the Certificate of Appropriateness, as submitted.

**Village Board and/or Committee Action**

N/A

**Documents Attached**

Draft Ordinance

1. Exterior Appearance Application Request and Exhibits
2. Zoning Map and Project Location
3. Birds Eye View Map
4. Street View of former building façade at 52 S. Washington Street
5. Draft Findings and Recommendations (October 11, 2017, PC Meeting)

**VILLAGE OF HINSDALE**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING A SITE PLAN AND EXTERIOR APPEARANCE PLAN  
FOR AN EXTERIOR ADDITION – GREEN GODDESS BOUTIQUE- 52 S.  
WASHINGTON STREET**

**WHEREAS**, GG Hinsdale, LLC, d.b.a. Green Goddess Boutique (the “Applicant”) has submitted an application (the “Application”) seeking site plan and exterior appearance plan approval related to a minor front addition to the existing commercial building at 52 S. Washington Street (the “Subject Property”). The Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

**WHEREAS**, the Subject Property is located in the Village’s B-2 Central Business Zoning District and is currently improved with an existing 2-story commercial building. The existing building is 25 feet in width and features a door on the south end for entry to the second floor. There is also a recessed area approximately 18 feet wide, leading into the first floor of retail space. In May 2017, as the result of a vehicular incident, the majority of the front building façade was destroyed. The Applicant seeks to add a minor addition to the front of the building that will fill the recessed area so it will become flush with the front wall (the “Proposed Addition”). Once the wall is flush, a new entry door to the north end of the building will be installed with a recessed area of 4 feet deep by approximately 5 feet wide to allow the door to swing outwards. The former recessed area will be replaced with a brick veneer knee wall with limestone cap to match and align with the existing sill and will be painted white to match with the existing building features. Three windows with prefinished aluminum will be installed on top of the brick veneer knee wall and colored. The Proposed Addition is depicted in the Site Plan and Exterior Appearance Plan attached hereto as **Exhibit B** and made a part hereof; and

**WHEREAS**, the Application has been referred to the Plan Commission of the Village and has been processed in accordance with the Hinsdale Zoning Code (“Zoning Code”), as amended; and

**WHEREAS**, on October 11, 2017, the Plan Commission of the Village of Hinsdale reviewed the Application at a public meeting pursuant to notice given in accordance with the Zoning Code; and

**WHEREAS**, the Plan Commission, after considering all of the testimony and evidence presented at the public meeting, recommended approval of the proposed exterior appearance plan and proposed site plan on a vote of seven (7) ayes, zero (0) nays, and two (2) absent, as set forth in the Plan Commission’s Findings and Recommendation in this case (“Findings and Recommendation”), a copy of which is attached hereto as **Exhibit C** and made a part hereof. The Plan Commission has filed its report of Findings and Recommendation regarding the approval sought in the Application with the President and Board of Trustees; and



**WHEREAS**, on October 11, 2017, the Historic Preservation Commission unanimously recommended approval of the proposed exterior appearance plan and proposed site plan on a vote of four (4) ayes, zero (0) nays, two (2) absent, and one (1) abstention for the Certificate of Appropriateness, as submitted.

**WHEREAS**, the President and Board of Trustees have duly considered the Findings and Recommendation of the Plan Commission, the recommendation of the Historic Preservation Commission, and all of the materials, facts and circumstances affecting the Application, and find that the Application satisfies the standards established in subsection 11-604F of the Zoning Code governing site plan approval, and 11-606E of the Zoning Code governing exterior appearance review, subject to the conditions stated in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**SECTION 1: Recitals.** The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

**SECTION 2: Approval of Site Plan and Exterior Appearance Plan.** The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, approves the Site Plan and Exterior Appearance Plan attached to, and by this reference, incorporated into this Ordinance as **Exhibit B** (the "Approved Plans"), relative to the Proposed Addition, subject to the conditions set forth in Section 3 of this Ordinance.

**SECTION 3: Conditions on Approvals.** The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the exterior of the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit B**.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

**SECTION 4: Violation of Condition or Code.** Any violation of any term or condition stated in this Ordinance, or of any applicable code, ordinance, or regulation of

the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

**SECTION 5: Severability and Repeal of Inconsistent Ordinances.** Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict are hereby repealed.

**SECTION 6: Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017, and attested to by the Village Clerk this same day.

\_\_\_\_\_  
Thomas K. Cauley, Jr., Village President

ATTEST:

\_\_\_\_\_  
Christine M. Bruton, Village Clerk

**ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_, 2017

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE SUBJECT PROPERTY**

**EXHIBIT B**

**APPROVED SITE PLAN AND EXTERIOR APPEARANCE PLAN  
(ATTACHED)**

**EXHIBIT C**

**FINDINGS AND RECOMMENDATION  
(ATTACHED)**



VILLAGE OF HINSDALE FOUNDED IN 1873

VILLAGE OF HINSDALE COMMUNITY DEVELOPMENT DEPARTMENT

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant
Name: GG Hinsdale, L.L.C
Address: 52 S. Washington Street
City/Zip: Hinsdale, IL 60521
Phone/Fax: (630) 450-1987 /
E-Mail: stevenr4444@gmail.com

Owner
Name: GG Hinsdale, L.L.C
Address: 52 S. Washington Street
City/Zip: Hinsdale, IL 60521
Phone/Fax: (630) 450-1987 /
E-Mail: stevenr4444@gmail.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: Peter Coules, Jr.
Title: Attorney
Address: 15 Salt Creek Lane, Suite 312
City/Zip: Hinsdale, IL 60521
Phone/Fax: (630) 920-0406 / 630-320-1338
E-Mail: peter@donatellcoules.com

Name:
Title:
Address:
City/Zip:
Phone/Fax: ( ) /
E-Mail:

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)
1) N/A
2)
3)

**II. SITE INFORMATION**

Address of subject property: 52 S. Washington Street, Hinsdale, IL 60521

Property identification number (P.I.N. or tax number): 09 - 12 - 121 - 019

Brief description of proposed project: 1) Brick veneer knee wall stone cap/water table to match and align with existing sill, to be painted white to match existing. 2) Wood residential style entry door and sidelight recessed into building structure plan to match other door.  
3) Pre-finished aluminum storefront system. Color TBD. 4) Relocate sign to be centered over windows. Work necessitated due to motor vehicle drove into storefront.

General description or characteristics of the site: Two story building in need of major repair to storefront due to vehicle crashing through storefront window.

Existing zoning and land use: B-2

Surrounding zoning and existing land uses:

North: \_\_\_\_\_ South: \_\_\_\_\_

East: \_\_\_\_\_ West: \_\_\_\_\_

Proposed zoning and land use: B-2 (No Change)

**Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:**

Site Plan Approval 11-604

Design Review Permit 11-605E

Exterior Appearance 11-606E

Special Use Permit 11-602E  
Special Use Requested: \_\_\_\_\_

Map and Text Amendments 11-601E  
Amendment Requested: \_\_\_\_\_

Planned Development 11-603E

Development in the B-2 Central Business District Questionnaire



## TABLE OF COMPLIANCE

Address of subject property: 52 S. Washington Street, Hinsdale, IL 60521

The following table is based on the B-2, Central Business District Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	N/A as no changes to structure or use	N/A as no changes to structure or use
Minimum Lot Depth	N/A as no changes to structure or use	N/A as no changes to structure or use
Minimum Lot Width	N/A as no changes to structure or use	N/A as no changes to structure or use
Building Height	N/A as no changes to structure or use	N/A as no changes to structure or use
Number of Stories	N/A as no changes to structure or use	N/A as no changes to structure or use
Front Yard Setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Corner Side Yard Setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Interior Side Yard Setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Rear Yard Setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Maximum Floor Area Ratio (F.A.R.)*	N/A as no changes to structure or use	N/A as no changes to structure or use
Maximum Total Building Coverage*	N/A as no changes to structure or use	N/A as no changes to structure or use
Maximum Total Lot Coverage*	N/A as no changes to structure or use	N/A as no changes to structure or use
Parking Requirements	N/A as no changes to structure or use	N/A as no changes to structure or use
Parking front yard setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Parking corner side yard setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Parking interior side yard setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Parking rear yard setback	N/A as no changes to structure or use	N/A as no changes to structure or use
Loading Requirements	N/A as no changes to structure or use	N/A as no changes to structure or use
Accessory Structure Information	N/A as no changes to structure or use	N/A as no changes to structure or use

\* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: The property is in downtown Hinsdale and needs to compliment the other buildings in architecture and color.

# CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
  2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
  3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
  4. Location, size, and arrangement of all outdoor signs and lighting.
  5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
  6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
  7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 19<sup>th</sup> day of September, 2017, I/We have read the above certification, understand it, and agree to abide by its conditions.

[Signature]  
Signature of applicant or authorized agent

Peter Carlos Jr. Atty  
Name of applicant or authorized agent

\_\_\_\_\_  
Signature of applicant or authorized agent

\_\_\_\_\_  
Name of applicant or authorized agent

SUBSCRIBED AND SWORN  
to before me this 19<sup>th</sup> day of  
September, 2017.

[Signature]  
Notary Public

4





COMMUNITY DEVELOPMENT  
DEPARTMENT  
EXTERIOR APPEARANCE AND  
SITE PLAN REVIEW CRITERIA

Address of proposed request: 52 S. Washington Street, Hinsdale IL 60521

**REVIEW CRITERIA**

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

**\*\*\*PLEASE NOTE\*\*\* If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.**

**FEES for Exterior Appearance/Site Plan Review:**

**Standard Application: \$600.00**

**Within 250 feet of a Single-Family Residential District: \$800**

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.

N/A

2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.

The applicant is using materials that match the existing adjacent structures.

3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.

The design of the storefront will compliment the other buildings in downtown Hinsdale.

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.  

It will positively impact pedestrian access and conditions on site as it will reopen the business.
5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.  

The height of the building will remain the same and therefore be in accordance with the Village Zoning Code and thus be visually compatible with adjacent buildings.
6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.  

The width and height will be visually compatible with the surrounding area and as before.
7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.  

The width and height will be visually compatible with the surrounding area.
8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.  

The solid to void relationship in the front facade of the building will be visually compatible with the surrounding area.
9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.  

The relationship of a building or structure to the open space between it and adjoining buildings or structures will be visually compatible with the surrounding area.
10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.  

Yes, the relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.  

The applicant is using materials that match the existing adjacent structures.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

N/A

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

N/A

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

The size and mass of buildings and structures in relation to windows and door openings shall be visually compatible with the buildings, public ways, and places to which they are visually related.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

N/A

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

The color will be visually compatible with the surrounding area.

#### **REVIEW CRITERIA – Site Plan Review**

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.

The site plan will meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.

2. The proposed site plan interferes with easements and rights-of-way.

N/A

3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.

The proposed site plan is to rebuild what has already been damaged due to a motor vehicle driving through the storefront.

4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.

N/A

5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.

N/A

6. The screening of the site does not provide adequate shielding from or for nearby uses.

N/A

7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.

The proposed structures or landscaping will not unreasonably lack amenity in relation to, or are incompatible with, nearby structures and uses.

8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.

N/A

9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

N/A

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

N/A

11. The proposed site plan does not provide for required public uses designated on the Official Map.

N/A

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

N/A

Proposed New Façade: Attachment 1



Attachment 1



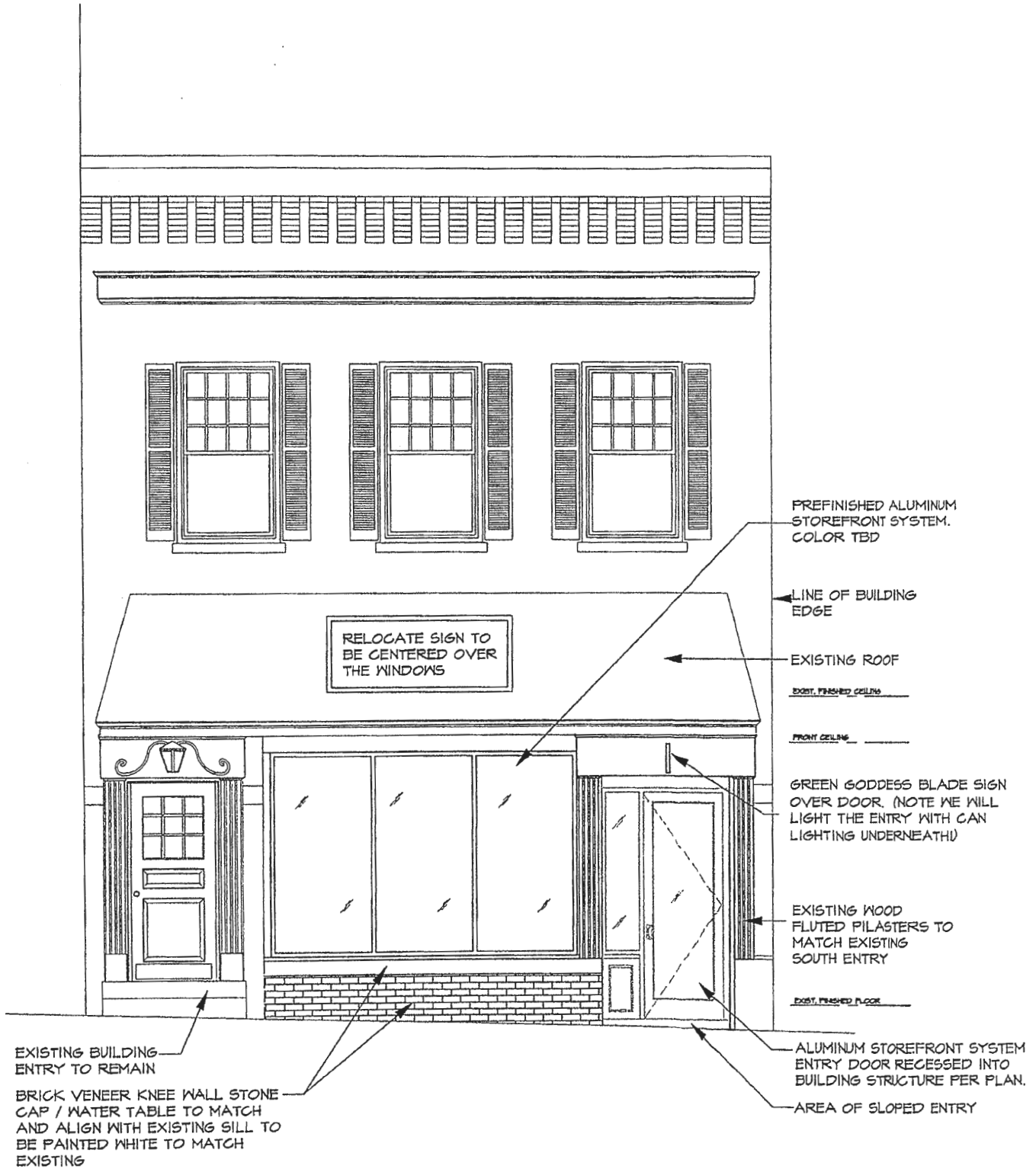
**Current Conditions at 52 S. Washington St.: Attachment 1**

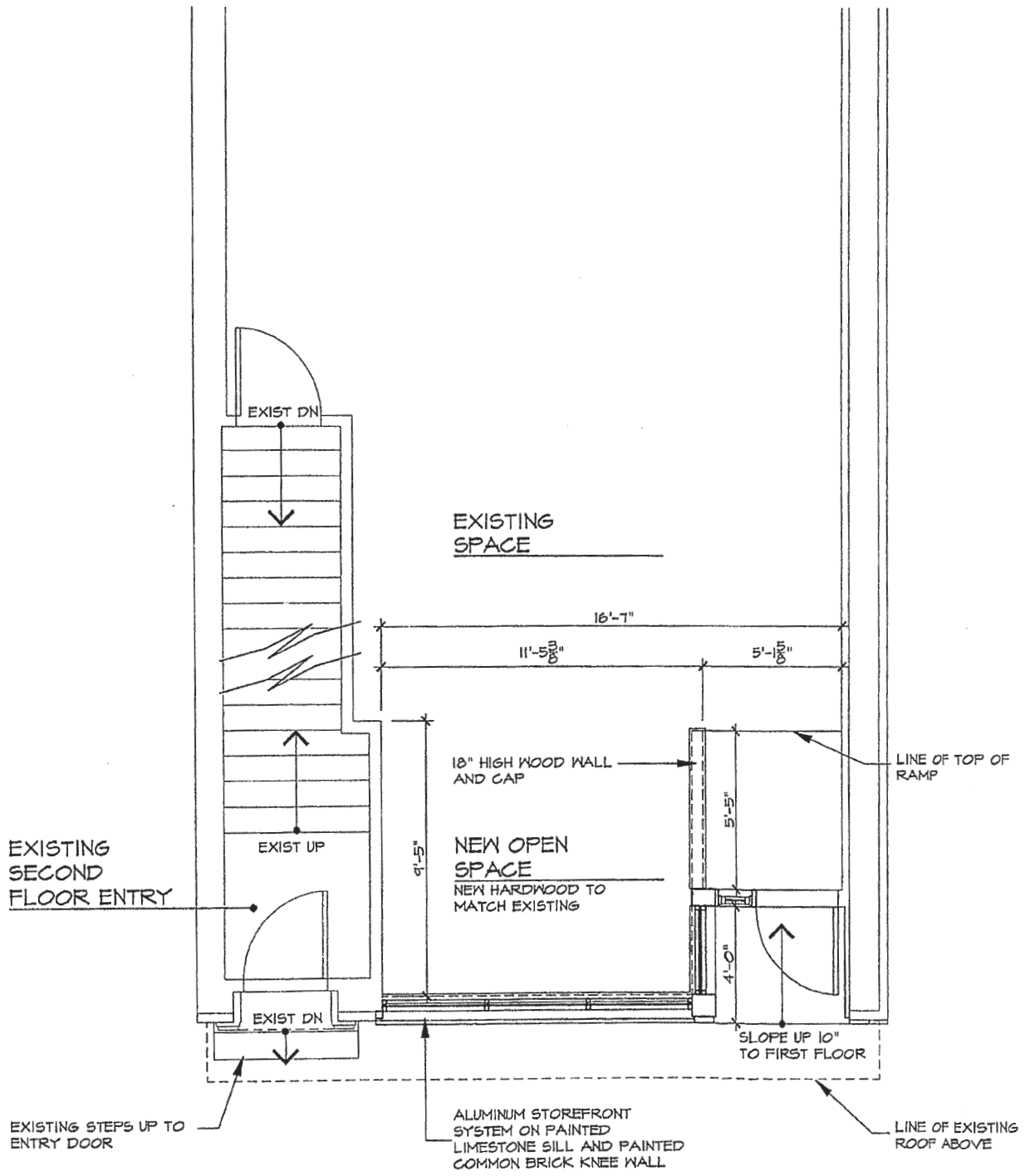


**Current Conditions at 52 S. Washington St.: Attachment 1**









**A** **FIRST FLOOR PLAN**  
N.T.S.



**Attachment 3: Birds Eye View of 52 S. Washington Street (facing west)**  
Proposed Work Location



Google

Imagery ©2017 Google, Landsat / Copernicus, Data SIO, NOAA, U.S. Navy, NGA, GEBCO, Map data ©2017 Go

**Attachment 4: Street View of 52 Washington St. (facing west, before vehicular incident)**

Area of Proposed Work





**HINSDALE PLAN COMMISSION**

**RE: Case A-36-2017 – Applicant: Green Goddess Boutique – 52 S. Washington Street**

**Request: Exterior Appearance and Site Plan Review in the B-2 Central Business District**

**DATE OF PLAN COMMISSION (PC) REVIEW: October 11, 2017**

**DATE OF BOARD OF TRUSTEES 1<sup>ST</sup> READING: November 7, 2017**

**FINDINGS AND RECOMMENDATION**

**I. FINDINGS**

1. The PC heard testimony from the applicant’s attorney, Mr. Peter Coules, on behalf of Green Goddess Boutique at 52 S. Washington Street. He reviewed the current damaged front entrance (boarded up) was due to an auto incident. Via PowerPoint, he reviewed examples of nearby building facades with similar designs for the proposed plan. The proposed new façade will use brick to match the existing brick, and clarified the knee wall will be brick to match the exact color of the existing building brick. The new side entrance/exit door will be relocated to the right of the storefront, and will also be a “cream color” to match the brick color. It is recessed for Code compliance (door cannot swing outward into sidewalk).
2. Mr. Coule’s clarified the existing wall sign will not change and only be moved to the left to be centered with the building.
3. The PC in general, expressed that the request looks nice, and is an improvement over the previous front entrance.
4. Green Goddess Boutique is located in the B-2 Central Business District at 52 S. Washington Street. There were no comments from the audience during the PC public meeting on October 11, 2017.
5. A Commissioner asked about the existing door and proposed door. The applicant clarified that the left (south) door is existing and is the entrance to the second floor of the building. The new door on the right side of the building (north) will lead into the first floor retail space Green Goddess Boutique.
6. Mr. Coule’s reviewed that the HPC unanimously approved the Certificate of Appropriateness for the request in the Historic Downtown District on October 11, 2017. (HPC meeting, same day preceding PC meeting)

**II. RECOMMENDATIONS**

Following a motion to recommend approval of the proposed exterior appearance and site plan as submitted, the Village of Hinsdale Plan Commission, on a vote of seven (7) “Ayes,” and two (2) “Absent,” recommends that the President and Board of Trustees approve the application as submitted.

THE HINSDALE PLAN COMMISSION By: \_\_\_\_\_, Chairman

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

REQUEST FOR BOARD ACTION  
Community Development

**AGENDA SECTION:** First Reading – ZPS

**SUBJECT:** Special Use Permit Application to allow for an Animal Humane Society in the IB Institutional Buildings District and concurrent Exterior Appearance and Site Plan Review  
Hinsdale Humane Society – 21 Salt Creek Lane – Case A-33-2017

**MEETING DATE:** November 7, 2017

**FROM:** Chan Yu, Village Planner

---

**Recommended Motion**

Approve an Ordinance approving a Special Use Permit to operate an Animal Humane Society in the IB District, and concurrent Site Plan and Exterior Appearance Plan approval for an exterior addition for Hinsdale Humane Society at 21 Salt Creek Lane.

**Background**

The applicant, Mr. Michael Matthys, the architect on behalf of the Hinsdale Humane Society (HHS), is requesting approval for a Special Use permit and concurrent Exterior Appearance and Site Plan application in the former Robert Crown Center at 21 Salt Creek Lane, to allow for an animal humane society in the IB Institutional Buildings District.

HHS is requesting a Special Use permit to occupy an existing 15,300 square foot, 22-foot tall, 1-story building to operate a nonprofit animal humane society. The HHS was founded in 1953, and is presently located at 22 N. Elm Street. Due to the limited space of the current location, the shelter staff and administration staff are separated at two locations. The new location would unify the staff, provide for additional kennel space for more intake and adoptions, and increase room for added exams and treatments for the animals. A floorplan and program space allocation chart is included in the application.

The subject property is located at the end of the cul-de-sac on Salt Creek Lane. The lot is 101,377 SF (approximately 2.3 acres) with an existing building coverage of 16,841 SF, which is approximately 17 percent of the subject property (no building/lot coverage limit in the IB District). The F.A.R is 15 percent, and the proposed site plan illustrates the removal of a large section of the rear parking lot for additional open green space. The maximum F.A.R is 50 percent in the IB District. A new parking lot lighting/photometric plan and light fixture exhibits have been submitted after the Plan Commission public hearing on October 11, 2017.

The refuse enclosure and new outdoor dog walk area are shown in the rear of the building with a solid PVC privacy fence. A new front entrance walk path, parking spaces and landscaping is planned for the front of the property. Overall, the site plan will gain an additional 8,200 SF of green space, which is an increase of approximately 17 percent of total green space.

The existing building envelope and height will not change. Per the applicant, the façade of the building will be redeveloped with new exterior materials including high quality masonry, stone

and glass to tie into nearby structures of the subject property. A proposed colored elevation of all four sides of the building is included in the application, and references the use of new stone veneer, cast stone, brick and panel system.

The subject property is located in the IB Instructional Buildings District, and is surrounded by the R-5 Multiple Family Residential District to the north and west (but separated by a creek), R-6 Multiple Family Residential District to the east, and O-3 General Office District to the south.

**Discussion & Recommendation**

On October 11, 2017, the Plan Commission unanimously recommended approval, 7-0 (2 absent), for the Special Use Permit, and concurrent Exterior Appearance/Site Plan, as submitted. There were no neighbors present for commenting at the public hearing.

**Village Board and/or Committee Action**

On September 5, 2017, the applicant presented the request to the Village Board as a discussion item to address any potential concerns. The Village Board recommended that the applicant reach out to the area residents for information, feedback, and potentially hosting a neighborhood meeting if there is interest.

A letter of support from the AMITA Health at 120 N. Oak Street, the hospital next to the current HHS location at 22 N. Elm Street, has been submitted. The letter (dated September 11, 2017) reflects a positive experience as a neighbor and program partner. A cover letter submitted also summarizes the outreach efforts and feedback from the area at 21 Salt Creek Lane, per the request by the Village Board on September 5, 2017.

**Documents Attached**

Draft Ordinance

1. Cover Letter, Special Use Permit, Plan Commission Application and Exhibits
2. Zoning Map Location of 21 Salt Creek Lane
3. Birds Eye View of 21 Salt Creek Lane
4. Street View of 21 Salt Creek Lane
5. October 11, 2017, Plan Commission Public Hearing Transcript
6. Draft Findings and Recommendations (PC October 11, 2017, meeting)

VILLAGE OF HINSDALE

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO OPERATE AN ANIMAL HUMANE SOCIETY IN THE IB DISTRICT AND CONCURRENT SITE PLAN AND EXTERIOR APPEARANCE PLAN APPROVAL FOR AN EXTERIOR ADDITION – HINSDALE HUMANE SOCIETY- 21 SALT CREEK LANE**

**WHEREAS**, Mr. Michael Matthys, on behalf of the Hinsdale Humane Society (HHS) (the “Applicant”) has submitted an application (the “Application”) seeking a special use permit and site plan and exterior appearance plan approval to allow for an animal humane society and concurrent exterior appearance improvements at 21 Salt Creek Lane (the “Subject Property”). The Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

**WHEREAS**, animal humane societies are permitted as special uses in the IB Institutional Buildings Zoning District pursuant to Section 7-305(G) of the Hinsdale Zoning Code (“Zoning Code”); and

**WHEREAS**, the Subject Property is located in the Village’s IB Institutional Buildings Zoning District and is currently improved with an existing 16,841 SF Building. The Applicant seeks to add three additional parking spaces, remove a portion of a rear parking lot to increase green space, install a new front entrance walking path, provide for new landscaping for the front of the property, build a refuse area, build an outdoor dog walk with a solid PVC privacy fence, update the façade of the building with new exterior materials including high quality masonry, stone, and glass, and install colored elevation to all four sides of the building with a new stone veneer, cast stone, brick and panel system. The Proposed Improvements are depicted in the Site Plan and Exterior Appearance Plan attached hereto as **Exhibit B** and made a part hereof; and

**WHEREAS**, the Application has been referred to the Plan Commission of the Village and has been processed in accordance with the Hinsdale Zoning Code (“Zoning Code”), as amended; and

**WHEREAS**, on October, 11, 2017, the Plan Commission of the Village of Hinsdale reviewed the Application at a public hearing pursuant to notice given in accordance with the Zoning Code; and

**WHEREAS**, the Plan Commission, after considering all of the testimony and evidence presented at the public hearing, recommended approval of the special use permit and proposed exterior appearance plan and proposed site plan on a vote of seven (7) ayes, zero (0) nays, and two (2) absent, as set forth in the Plan Commission’s Findings and Recommendation in this case (“Findings and Recommendation”), a copy of which is attached hereto as **Exhibit C** and made a part hereof. The Plan Commission

has filed its report of Findings and Recommendation regarding the approval sought in the Application with the President and Board of Trustees; and

**WHEREAS**, the President and Board of Trustees have duly considered the Findings and Recommendation of the Plan Commission, and all of the materials, facts and circumstances affecting the Application, and find that the Application satisfies the standards established in subsection 11-604F of the Zoning Code governing site plan approval, 11-606E of the Zoning Code governing exterior appearance review, and 11-602 of the Zoning Code governing approval of special use permits, subject to the conditions stated in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**SECTION 1: Recitals.** The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

**SECTION 2: Adoption of Findings and Recommendation.** The President and Board of Trustees of the Village of Hinsdale approve and adopt the findings and recommendation of the Plan Commission, a copy of which is attached hereto as **Exhibit C** and made a part hereof, and incorporate such findings and recommendation herein by reference as if fully set forth herein.

**SECTION 3: Approval of Special Use for an Animal Humane Society.** The President and Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Code, hereby approves a special use permit for an Animal Humane Society in the IB Institutional Building Zoning District on the Subject Property located at 21 Salt Creek Lane, Hinsdale, Illinois, legally described in **Exhibit A.**

**SECTION 4: Approval of Site Plan and Exterior Appearance Plan.** The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, approves the Site Plan and Exterior Appearance Plan attached to, and by this reference, incorporated into this Ordinance as **Exhibit B** (the "Approved Plans"), relative to the Proposed Addition, subject to the conditions set forth in Section 5 of this Ordinance.

**SECTION 5: Conditions on Approvals.** The approvals granted in this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the exterior of the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit B.**
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance, the provisions of the Hinsdale

Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.

- C. Building Permits. The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

**SECTION 6:** Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, or of any applicable code, ordinance, or regulation of the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

**SECTION 7:** Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict are hereby repealed.

**SECTION 8:** Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017, and attested to by the Village Clerk this same day.

\_\_\_\_\_  
Thomas K. Cauley, Jr., Village President

ATTEST:

\_\_\_\_\_  
Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_, 2017

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE SUBJECT PROPERTY**



**EXHIBIT B**

**APPROVED SITE PLAN AND EXTERIOR APPEARANCE PLAN  
(ATTACHED)**

**EXHIBIT C**

**FINDINGS AND RECOMMENDATION  
(ATTACHED)**



22 N. Elm Street  
Hinsdale, Illinois 60521  
(p) 630.323.5630  
(f) 630.313.7930  
[www.hinsdalehumanesociety.org](http://www.hinsdalehumanesociety.org)

To the honorable Board of Trustees,

The Hinsdale Humane Society has been a part of our community for 64 years, always in the same location. We have experienced tremendous support from the citizens of Hinsdale and we in turn always strive to be a good neighbor. There are certain things that come with an animal shelter, though, which even "animal people" find unpleasant, namely excessive noise and smell. We understand that if these are troubling to us, then our neighbors surely don't want to be disturbed by the activities at the shelter.

This isn't a new revelation, nor is it something we are just now starting to think about with the new building. Our current shelter sits in a residential neighborhood and our closest neighbor is Amita hospital. We had to take steps to mitigate the noise and smell of our shelter long before we were thinking about moving. We take great pride in being a good neighbor and want the board to know we take this very seriously. To ensure a smooth transition to our new location, we have already taken the following steps.

First, Amita hospital has given us a letter of support, included with this letter, confirming they have never had an issue with either noise or smell from our shelter. Additionally, we have signatures from our closest residential neighbors, also included here, stating that they have not experienced any disturbance from our shelter.

Second, we visited our new neighbors to let them know we were in the process of buying the Robert Crown Center and to answer their questions and/or alleviate any fears they may have about being disturbed by our operations. We spoke in person to Ms. Caroline Koplín, whose family owns Spinning Wheel apartments, and assured her that we would not be disruptive to her residence. At the end of our nice conversation, Ms. Koplín gave me permission to tell the Plan Commission and Board of Trustees that she has no reservations of us moving to our proposed location.

We also visited Grau Mill and spoke with the property manager, again explaining our desires to move. She too had no reservations of us moving in and said she would be sure to spread the word to the residents so they could come to me with questions/concerns. As of the writing of this letter, no one has contacted me. Lastly, we visited the homes across Salt Creek to the North of the Robert Crown building. No one was home when I visited, but I did attempt to contact these neighbors as well.

We can't deny, nor will we hide from, the fact that shelters do produce noise and smell, but the Hinsdale Humane Society has processes in place to minimize these disturbances. Doing so not only helps ensure we have happy neighbors, but it is also essential for our business, as our visitors also don't want to experience excessive noise and smell. We vow to be a good neighbor and to ensure our operations are not a disturbance to our community.

Sincerely,

Village of Hinsdale  
Board of Trustees  
19 E. Chicago Ave  
Hinsdale, IL 60521

September 11, 2017

Esteemed Board Members:

I am writing on behalf of Hinsdale Humane Society (HHS), our neighbor to the east and partner in our Pet Therapy Program.

Our experience with HHS has been extremely positive. As our neighbor, HHS is great! Especially given the fact that HHS houses many animals, the neighborhood remains surprisingly quiet. The property and grounds are always neat and tidy, and to my knowledge we have had no complaints regarding HHS as a neighbor.

About two years ago we began a Pet Therapy program for our patients and families through HHS. The program has been a raging success; the teams of pets and owners are always friendly, compassionate and professional. The teams are well-received by patients and staff alike. We look forward to their visits as part of the healing process for patients, and stress relief for team members.

In addition, HHS is easy to work with, patient with our learning curve and accommodating to our individual requests for visits after hours and on weekends.

Therefore, it is my privilege to recommend HHS—as a neighbor and as a partner. I believe that HHS' request to relocate should be granted; as a valued member of this community, I am happy to see them grow, and look forward to a long and joyful partnership with them.

Should you have any further questions, please feel free to reach out to me directly.

Sincerely,



Sandy Mueller, MOL  
Director, Volunteer and Patient / Family Services  
[sandra.mueller@amitahealth.org](mailto:sandra.mueller@amitahealth.org)  
(630) 856.2038

AMITA Health  
ADVENTIST  
MEDICAL CENTER  
HINSDALE  
120 North Oak Street  
Hinsdale, IL 60521  
630.856.9000

AMITA



# HINSDALE HUMANE SOCIETY

22 N. Elm Street  
Hinsdale, Illinois 60521  
(p) 630.323.5630  
(f) 630.313.7930  
[www.hinsdalehumanesociety.org](http://www.hinsdalehumanesociety.org)

Dear neighbors,

As you may have heard, the Hinsdale Humane Society is in the process of purchasing a much larger building right here in Hinsdale in which to move our shelter. 22 N Elm has been our home for 60 years and we are so grateful to all of our neighbors in making this a wonderful home for our furry guests. The time has come though, for us to move to bigger quarters so we can help even more animals.

To that end, we want to demonstrate to our potential new neighbors that the Hinsdale Humane Society is a responsible organization and we take every step necessary to minimize noise, smell and any other disturbance that might cause disrupt to our neighborhood.

We are asking our current neighbors to sign this affirmation as a way of communicating with Village officials and our potential new neighbors that the Hinsdale Humane Society has not been a source of disturbance to your household.

Thank you for considering this request and thank you even more for allowing us to fulfill our mission for all these years in this wonderful part of Hinsdale.

Signature	Address
<i>Blenda Paul A</i>	<i>244 E. Walnut</i>
<i>Molly Axon Melitz</i>	<i>240 E. Walnut</i>
<i>Matt Moran</i>	<i>232 E. Walnut</i>
<i>Nina Cole</i>	<i>207 N Elm</i>



**VILLAGE OF HINSDALE**  
FOUNDED IN 1873

**VILLAGE OF HINSDALE  
COMMUNITY DEVELOPMENT  
DEPARTMENT**

**PLAN COMMISSION APPLICATION**

**I. GENERAL INFORMATION**

<b>Applicant</b>
Name: <u>Hinsdale Humane Society</u>
Address: <u>21 Salt Creek Ln.</u>
City/Zip: <u>Hinsdale, IL 60521</u>
Phone/Fax: ( <u>630</u> ) <u>323</u> / <u>5630</u>
E-Mail: <u>tvanwinkle44@gmail.com</u>

<b>Owner</b>
Name: <u>Robert Crown Center</u>
Address: <u>21 Salt Creek Ln</u>
City/Zip: <u>Hinsdale, IL 60521</u>
Phone/Fax: ( <u>630</u> ) <u>325</u> / <u>1900</u>
E-Mail: _____

**Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)**

Name: <u>Michael Matthys</u>
Title: <u>Vice President of Linden Group</u>
Address: <u>10100 Orland Parkway</u>
City/Zip: <u>Orland Park</u>
Phone/Fax: ( <u>708</u> ) <u>799</u> / <u>4400</u>
E-Mail: <u>mmatthys@lindengroupinc.com</u>

Name: <u>Jason Sanderson</u>
Title: <u>President of RWE Management</u>
Address: <u>16W361 S Frontage Rd</u>
City/Zip: <u>Burr Ridge 60527</u>
Phone/Fax: ( <u>630</u> ) <u>734</u> / <u>0883</u>
E-Mail: <u>jason@rwemangement.com</u>

**Disclosure of Village Personnel:** (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**II. SITE INFORMATION**

Address of subject property: 21 Salt Creek Ln, Hinsdale IL, 60521

Property identification number (P.I.N. or tax number): 06 - 36 - 406 - 007

Brief description of proposed project: Approximately 15,300 s.f. 1-story Humane Society, including dog and cat intake, holding kennels, administrative offices, training room, adoption bonding spaces, interview rooms, public lobby, and outdoor walking areas.

General description or characteristics of the site: Existing Robert Crown Center is an assembly use offering children health education.

Existing zoning and land use: IB Institutional Buildings District

Surrounding zoning and existing land uses:

North: R5

South: O3

East: R6

West: R5

Proposed zoning and land use: IB, Membership Organization, SIC code 86, Humane Society

**Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:**

Site Plan Approval 11-604

Design Review Permit 11-605E

Exterior Appearance 11-606E

Special Use Permit 11-602E  
Special Use Requested: Membership Organization  
Humane Society, SIC code 86

Map and Text Amendments 11-601E  
Amendment Requested: \_\_\_\_\_

Planned Development 11-603E

Development in the B-2 Central Business District Questionnaire

## TABLE OF COMPLIANCE

Address of subject property: 21 Salt Creek Ln, Hinsdale IL, 60521

The following table is based on the 1B Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	80,000 s.f.	99,777s.f.
Minimum Lot Depth	250'	refer to survey approx 480'
Minimum Lot Width	200'	refer to survey 271'
Building Height	40' Max	22'
Number of Stories	2	2
Front Yard Setback	35'	108' (existing)
Corner Side Yard Setback	35'	N/A
Interior Side Yard Setback	25	32' (existing)
Rear Yard Setback	25'	250' (existing)
Maximum Floor Area Ratio (F.A.R.)*	0.5	.015
Maximum Total Building Coverage*		16,841 s.f. - 16.9 %
Maximum Total Lot Coverage*		48,534 s.f.- 48.6%
Parking Requirements	Membership organization: 1/250 s.f.: 10,125 s.f. = 41 spaces	46 spaces provided
Parking front yard setback	35'	35'
Parking corner side yard setback	NA	
Parking interior side yard setback	25'	8' (existing)
Parking rear yard setback	25'	13' (existing)
Loading Requirements	1 space	1 space
Accessory Structure Information		

\* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: \_\_\_\_\_

\_\_\_\_\_





VILLAGE OF HINSDALE FOUNDED IN 1873

COMMUNITY DEVELOPMENT DEPARTMENT
SPECIAL USE PERMIT CRITERIA

Must be accompanied by completed Plan Commission Application

Address of proposed request: 21 Salt Creek Lane - Hinsdale, IL 60521

Proposed Special Use request: for Animal Hospital and Commercial Kennel

Is this a Special Use for a Planned Development? [X] No [ ] Yes (If so this submittal also requires a completed Planned Development Application)

REVIEW CRITERIA

Section 11-602 of the Hinsdale Zoning Code regulates Special use permits. Standard for Special Use Permits: In determining whether a proposed special use permit should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made.

FEES for a Special Use Permit: \$1,225 (must be submitted with application)

- 1. Code and Plan Purposes. The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established. The proposed animal shelter, Humane Society, is a membership organization, SIC code 86, which is identified in the Institutional Buildings District as a permitted special use. It provides essential needs to the Village of Hinsdale and surrounding communities by offering animal shelter services and pet adoptions.
2. No Undue Adverse Impact. The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare. The proposed Animal Shelter, humane Society will not have a substantial or undue adverse effect upon adjacent property. The character of the area will be enhanced with new landscaping, new building glazing, and new facade materials. The parking lot area to the rear of the building will be reduced and replaced with open area. The project will include a new fire sprinkler upgrade to improve life safety per village code.

3. *No Interference with Surrounding Development.* The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations

The proposed Humane Society will not interfere with surrounding development. The use is being proposed within the existing Robert Crown Center building and provides for a reduction of impervious area by the removal of existing bus parking at the current center.

4. *Adequate Public Facilities.* The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

The proposed use of the existing building results in a smaller occupant load based on the replacement of assembly spaces with kennel rooms. There is no increased change to public facilities and services. In Addition the project is proposing a reducing of impervious area with the removal of bus parking.

5. *No Traffic Congestion.* The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.

The proposed use will not cause undue traffic congestion. The proposed use of the existing building results in a smaller occupant load based on the replacement of assembly spaces with and kennel rooms. Increase in traffic is not expected to have an impact on existing traffic conditions.

6. *No Destruction of Significant Features.* The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

There will not be any destruction of significant features proposed as part of this project. The project will include enhanced landscape improvements including the reduction of bus parking area in the rear of the property.

7. *Compliance with Standards.* The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

The Proposed development complies with all additional standards imposed on it by provisions of this code.

8. *Special standards for specified special uses.* When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district.

Any special standards that exist or that are conditions of this approved special use will become strict procedures of our operational protocol or will be implemented into the design of the project.

9. Considerations. In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission shall consider the following:

*Public benefit.* Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

Hinsdale Humane Society has operated in Hinsdale since 1953. It has a long history of providing a high quality of animal shelter and adoption services to the residents of Hinsdale and surrounding communities.

*Alternate locations.* Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.

The Hinsdale Humane Society has been in search of an appropriate site for their relocation for several years. The proposed site at the Robert Crown Center offers an appropriate building and site for the user and the village.

*Mitigation of adverse impacts.* Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

The following represents measures taken to minimize the possible adverse effect of the proposed use:

- The Hinsdale Humane Society proposes to remove existing impervious paved areas dedicated for bus parking and replace are with pervious open space.
- The project will include enhances landscaping.
- The floor plan will include an indoor exercise area.
- The project will include a fenced in outdoor yard but will not include individual enclosed outdoor kennel runs.



**COMMUNITY DEVELOPMENT  
DEPARTMENT  
EXTERIOR APPEARANCE AND  
SITE PLAN REVIEW CRITERIA**

**Address of proposed request:** 21 Salt Creek Ln.

**REVIEW CRITERIA**

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

**\*\*\*PLEASE NOTE\*\*\* If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.**

**FEES for Exterior Appearance/Site Plan Review:**

**Standard Application: \$600.00**

**Within 250 feet of a Single-Family Residential District: \$800**

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.  
-Improvements will be made to site landscaping and walking pathways will be added. A reduction in asphalt parking in the rear lot for additional green space and trees.
2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.  
-New exterior materials will be constructed of high quality masonry, stone, and glass to reflect adjacent structures and greatly improve the ascetics of the existing building.
3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.  
-The overall structure and shape of the building will remain, but the new exterior wall materials will help the building fit in with a more traditional architectural style of the nearby overlay district.

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.
  - By adding parking to the front for customers and reducing the total asphalt in the rear lot, we were able to create a more functional and greener space for the building and its users. Existing trees will be kept and more trees will be added throughout the site.
5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.
  - The existing building height will not change.
6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.
  - The existing front facade proportions will remain, but improvements to building materials will help focus the building visually and be a great improvement to the building overall.
7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.
  - Using floor to ceiling openings for public entrances. -Large openings for public pet viewing areas. -Transom openings to naturally light pet adoption areas. See elevations.
8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.
  - The building has a rhythm of punched openings for functional use and public viewing of the building to provide similarities to neighboring buildings.
9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.
  - The existing building location is to remain.
10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
  - The building will reflect a sense of symmetry with the covered entrance and setbacks, while creating a focal point at the entrance with large windows and wall signage.
11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.
  - The building materials are predominately stone and brick. The stone bands, ledges, and metal accents will help create a building full of character and contain a similarity to the neighboring buildings.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

-The existing roof shape will remain and be improved on by adding architectural detailing to the metal coping around the perimeter of the building's lower level roof.

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

-N.A.

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

-The existing building shape, size and location, has not changed, but the new walls, windows, openings, and open spaces will provide a visually stimulating experience for the users and conform with neighboring buildings.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

-The main portions of the building are to remain, the front elevation is pointed at the center of the cul-de-sac that is built on. New monument signage will help direct visitors to the humane society.

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

-The existing building will remain, however the new materials, detailing, and overall style of the building will reflect neighboring buildings and now fit in better to the area that it is built.

### **REVIEW CRITERIA – Site Plan Review**

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.  
-N.A.
2. The proposed site plan interferes with easements and rights-of-way.  
-N.A.
3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.  
-N.A.
4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.  
-N.A.
5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.  
-The proposed use will not have a major impact on the current traffic patterns and use.
6. The screening of the site does not provide adequate shielding from or for nearby uses.  
-Screening of the site will be provided where necessary.
7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.  
-The proposed structure and landscaping are compatible with nearby structures and uses.
8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.  
-The proposed site shows the removal of a large portion of asphalt to create more open and green spaces for the future.
9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.  
-Site plan will meet all engineering requirements for site drainage.

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

-Available site utilities have been assumed to be adequate to service the proposed building. If this is not the case applicant will provide adequately for such services.

11. The proposed site plan does not provide for required public uses designated on the Official Map.

-N.A.

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

-The proposed site plan does not adversely affect the public health, safety, or general welfare.



8-24-2017

Board of Trustees  
Department of Community Development  
Village of Hinsdale  
19 East Chicago Avenue  
Hinsdale, IL 60521

**Re: Hinsdale Humane Society**

Dear Village Board of Trustees,

The Hinsdale Humane Society is in the process of purchasing property at 21 Salt Creek Lane in Hinsdale, Illinois to remodel the existing building into an animal shelter, administration offices and education center. We would like to be placed on the September 5<sup>th</sup> Village Board meeting agenda to present our concept to receive feedback and direction. HHS would also like to take this opportunity to introduce our new Director, Tom Van Winkle.

The property represents a transformational opportunity for HHS to better deliver on its mission by increasing its animal adoptions, expand humane education programming, bring together our shelter and administrative staff (currently in separate locations) and provide a modern aesthetic and space for staff, volunteers and the community.

Moving forward we will be requesting a special use from the Village of Hinsdale Board to operate an Animal Shelter / Humane Society at the proposed property within the Institutional Buildings District. We are scheduled to appear at the plan commission meeting on September 13<sup>th</sup> to schedule a public hearing for the October plan commission meeting. I have included a summary of the proposed project below along with attachments including; program summary sheet, proposed floor plan, site plan, landscape plan, and exterior elevations.

**The Property:**

- Lot size is 101,377 square feet, approximately 2.3 acres
- Bordered by Salt Creek on two sides, located within a flood plain
- Built in the mid 1970's, poured concrete construction
- Approximately 15,000 square feet on the first floor

**HHS' Vision for a New Facility:**

- Become the destination animal shelter and welfare center for the western suburbs of Chicago, acting as a community resource for a pet loving public
- Provide a modern and comfortable space for animals, a welcoming environment for public viewing, following guidelines for Shelter Standards of Care
- Increase kennel space relative to current facility to allow more animal intake, care and adoptions
- Dedicated space for proper animal exam, treatment and care of animals taken in for adoption (vet services)
- Improve/increase programming (fee-based and free), particularly humane education and pet therapy provided at the facility (vs. offsite locations today)
- Unify our staff; currently split between two sites (shelter staff and admin staff) under one roof providing proper office, meeting and break space

**Exterior Improvement Summary**

- Enhanced Landscaping.
- Removal of existing bus parking impervious area to the rear of the property.
- Addition of parking spaces in the front and side yard of the building oriented to the front entry.

- Added foundation landscape planting along building at entrance drive. (currant drive runs into building with no landscaping).
- Walking path, donor paver plaza, bike rack, and pedestrian benches.
- Fenced in outdoor play yard.
- New grade mounted signage at drive entrance.
- Updated masonry façade materials with new windows coordinating with updated program layout.
- New relocated trash enclosure.

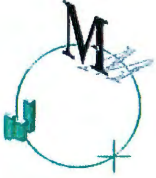
**More about HHS:**

- Hinsdale Humane Society was founded in 1953 as a nonprofit organization dedicated to the care and adoption of homeless animals. HHS advocates for education and public service to encourage the compassionate treatment of animals and to prevent their suffering and neglect. A voice for companion animals that are completely dependent on people for their care, HHS promotes the belief that animals are entitled to both our respect and our protection. As an active member of the animal welfare community for 64 years, HHS operates a busy 16-dog kennel and 16-cat condo animal shelter in Hinsdale, Illinois, a suburb of Chicago. Each year, HHS facilitates adoption of approximately 900 animals and returns over 100 lost animals to their families through stray animal services in the village and the 9 surrounding suburbs. Additionally, HHS saves 350-400 animals, mostly dogs, through its transfer program where HHS takes in animals, which would otherwise be euthanized in “high kill” shelters. HHS is known for its outstanding shelter care for animals. We are a “no kill” shelter which takes pride in our exemplary live release rate. We also focus on people, connecting the health and well-being of humans and their communities back to their pets. In this way, HHS serves as an integral member of the community-at-large. By offering outreach, education, obedience classes and support for people of all ages, we act as a resource for pet lovers throughout the broader community. Additionally, HHS has a very robust pet therapy program, with over 50 volunteers who improve the lives of seniors and children through programs at schools, libraries, nursing homes, hospitals, and rehabilitation centers.

We look forward to hearing feedback from the Village board on the future plans to relocate our existing services to an updated state of the art regional humane society. Please let me know if any additional information is required.

Sincerely,

Michael Matthys  
Linden Group Architects



**HINSDALE HUMANE SOCIETY  
PROGRAM/SPACE NEEDS ASSESSMENT  
APRIL 28, 2017 MEETING**

**ADMINISTRATIVE**

A. Executive Office (1) 150 sf	150 sf
B. Private Offices (3) 100 – 120 sf each	360 sf
C. Semi-Private Office Partitions (6) 50 – 80 sf each	480 sf
D. Board Room – Capable of seating 14 people + Guest Space	400 sf
E. Break Room – Kitchenette	150 sf
F. Mail/Copy/Supplies/Storage Room	120 sf
G. Staff Restrooms M & F (2 persons each)	250 sf
H. Circulation Allowance @ 40%	765 sf
TOTAL	<u>2,675 sf</u>

**PUBLIC**

A. Reception Desk (2 person with workspace)	200 sf
B. Seated Waiting Area (10 – 15 seats)	150 sf
C. Adoption Display Pods (Dogs & Cats 5-6 units each)	180 sf
D. Counseling/"Get Acquainted" Rooms (Min. 5) 64 sf each	320 sf
E. Classroom/Multi-Purpose Room (direct after-hour access desired)	600 sf
F. Classroom Storage	100 sf
G. Public Restrooms M&F (2 persons each)	250 sf
H. Circulation Allowance @ 50%	900 sf
TOTAL	<u>2,700 sf</u>

**KENNELS**

A. Intake/Holding Dog Kennels (12) @ 15 sf each	180 sf
B. Intake/Holding Cat Kennels (12) @ 4 stacks of 3 each at 10sf/stack	40 sf
C. Police Stray Drop Off Kennels (6 Dogs + 2 Cat Stacks)	110 sf
D. Isolation Kennels (4 Dogs + 2 Cat Stacks)	80 sf
E. Adoptable Dog Kennels (Min 24)	360 sf
F. Adoptable Cat Kennels (Min 36) 12 stacks of 3	120 sf
G. Circulation Allowance @ 75%	668 sf
TOTAL	<u>1,558 sf</u>

**ANIMAL SUPPORT**

A. Dog Wash Area (2) Includes work area in front of each sink (5x7)	70 sf
B. Cat Wash Area (2) Includes work area in front of each sink (4x7)	56 sf
C. Walk-In Freezer	64 sf
D. Laundry Room	100 sf
E. Food Preparation Room	100 sf
F. Food Storage Room	100 sf
G. Exam/Procedure Room	150 sf
H. Grooming/Treatment Room	100 sf
I. Volunteer Ready Room (Break/Locker/Log-In Area)	120 sf
J. Volunteer Coordinator Office	100 sf
K. Kennel Staff Restroom M&F (1 person each)	128 sf
L. Circulation Allowance @ 40%	435 sf
M. Garage for Van Parking	360 sf
TOTAL	<u>1,883 sf</u>

**TOTAL ALL PROGRAM SPACES** 8,816 sf



## Chan Yu

---

**From:** Brad Hoepfner <bhoepfner@lindengroupinc.com>  
**Sent:** Wednesday, November 01, 2017 10:46 AM  
**To:** Chan Yu  
**Cc:** Richard.Kozarits@marcusmillichap.com; Robert McGinnis  
**Subject:** RE: Hinsdale Humane Society - Photometric Site Plan

I updated the location of the exterior light fixtures per the photometric plan and updated the site plan to match to eliminate any confusion on the location of the light fixtures. This is the only change that the PC has not seen.

Bradley Hoepfner  
**LINDENGROUP**  
ARCHITECTS  
10100 ORLAND PARKWAY SUITE 110  
ORLAND PARK, ILLINOIS 60467  
P: 708.799.4400 C: 815.501.7809  
[www.lindengroupinc.com](http://www.lindengroupinc.com)

**From:** Chan Yu [mailto:cyu@villageofhinsdale.org]  
**Sent:** Wednesday, November 1, 2017 10:42 AM  
**To:** Brad Hoepfner  
**Cc:** Richard.Kozarits@marcusmillichap.com; Robert McGinnis  
**Subject:** RE: Hinsdale Humane Society - Photometric Site Plan

Thank you Brad, I'm only going to use the updated photometric sheet.

I see the other site plans have updated dates, which I cannot pass onto the Board since it's different than what the PC reviewed. (are there updates to the other sheets?)

**From:** Brad Hoepfner [mailto:bhoepfner@lindengroupinc.com]  
**Sent:** Wednesday, November 01, 2017 10:40 AM  
**To:** Chan Yu  
**Cc:** [Richard.Kozarits@marcusmillichap.com](mailto:Richard.Kozarits@marcusmillichap.com); Robert McGinnis  
**Subject:** RE: Hinsdale Humane Society - Photometric Site Plan

Yes, they are on there. I just sent the finalized and updated packet to you. All light fixtures are Tagged with a Green Letter. The areas that show up as red on the drawing are closest to the center of the fixtures.

Bradley Hoepfner  
**LINDENGROUP**  
ARCHITECTS  
10100 ORLAND PARKWAY SUITE 110  
ORLAND PARK, ILLINOIS 60467  
P: 708.799.4400 C: 815.501.7809  
[www.lindengroupinc.com](http://www.lindengroupinc.com)

**From:** Chan Yu [mailto:cyu@villageofhinsdale.org]  
**Sent:** Wednesday, November 1, 2017 10:37 AM  
**To:** Brad Hoepfner  
**Cc:** [Richard.Kozarits@marcusmillichap.com](mailto:Richard.Kozarits@marcusmillichap.com); Robert McGinnis  
**Subject:** RE: Hinsdale Humane Society - Photometric Site Plan



145 COMMERCE DRIVE, SUITE A  
GRAYSLAND, ILLINOIS 60520  
Phone: (847) 225-1804  
Fax: (847) 225-1861  
Email: INFO@EEA-LTD.COM  
Professional Design Firm  
License No. 184-000220  
Expires: 04/30/2019

**HINSDALE HUMANE SOCIETY**  
21 Salt Creek Lane  
Hinsdale, Illinois

Reserved for Seal

Expiration Date: \_\_\_\_\_

No.	Date	Description
16/02/17		Revised Per Owner Request

1 | CONSULTANT: Eriksson Engineering Associates, Ltd. | 10/25/17

2 | PROJECT: Hinsdale Humane Society | 08/25/17

3 | DRAWN BY: JLL | CHECKED BY: JLL

4 | SCALE: AS SHOWN | PROJECT NO.: 0000.00

Sheet Title: **LANDSCAPE PLAN**

Sheet No: **L-1**

**PLANT SCHEDULE**

CATEGORY	BOTANICAL NAME / COMMON NAME	COND.	SIZE	QTY.
CANOPY TREES	CELS OCCIDENTALIS / COMMON HAWKBERRY	B & B	3" CAL	3
	QUERCUS BICOLOR / SWAMP WHITE OAK	B & B	3" CAL	3
	TILIA CORDATA 'GREENSPIRE' / GREENSPIRE LITTLELEAF LINDEN	B & B	3" CAL	2
DECIDUOUS SHRUBS	COTONASTER ACUTIFOLIUS / PEACH COTONASTER	B & B	36" HT.	10
	RIBES ALPINA 'GREEN MOUND' / GREEN MOUND ALPINE CURRANT	B & B	30" HT.	10
	ROSA X 'FLOWER CARPET CORAL' / ROSE	65	24" SPREAD	15
	SPYRACA JAPONICA 'LITTLE PRINCESS' / LITTLE PRINCESS JAPANESE SPIREA	B & B	24" HT.	14
	SYRINGA MEYER 'PALBIN' / DWARF KOREAN LILAC	B & B	30" HT.	12
	EVERGREEN SHRUBS	BOTANICAL NAME / COMMON NAME	COND.	SIZE
BUX X 'GREEN VELVET' / BOXWOOD	B & B	24" HT.	24	
JUNIPERUS SABINA 'WOODWARD' / BROADMOOR JUNIPER	B & B	24" SPREAD	6	
THUJA OCCIDENTALIS 'WOODWARD' / WOODWARD ARBORVITAE	B & B	36" HT.	20	
GRASSES	BOTANICAL NAME / COMMON NAME	COND.	SIZE	QTY.
	CALAMAGROSTIS X ACUTIFLORA 'KARL FOERSTER' / FEATHER REED GRASS	CONT. 1 GAL.		25
GROUND COVERS	BOTANICAL NAME / COMMON NAME	COND.	SIZE	QTY.
	GALLARDA X GRANDIFLORA 'MOBLO' / BLANKET FLOWER	CONT. #1		195
	HEMOCALLIS X 'STELLA DE ORO DAYLILY' / WALKERS LOW DAYLILY	CONT. #1		86
	NEPETA X FASSENII 'WALKERS LOW' / WALKERS LOW CATMINT	CONT. #1		141
	RUDBECKIA FULGIDA 'GOLDSTRAIM' / CONEFLOWER	CONT. #1		25
	TURF SOO / BLUEGRASS SOO	SOO	S.F.	47,314 S.F.
	VINCA MINOR 'BOWLES BLUE' / OWARY PERIWINKLE	CONT. #1		60

**LANDSCAPE NOTES**

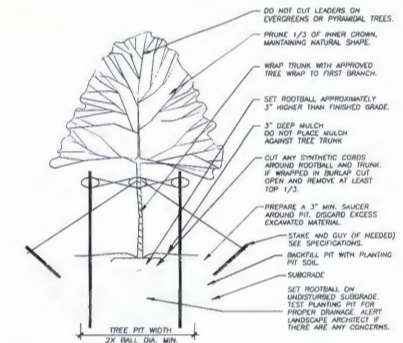
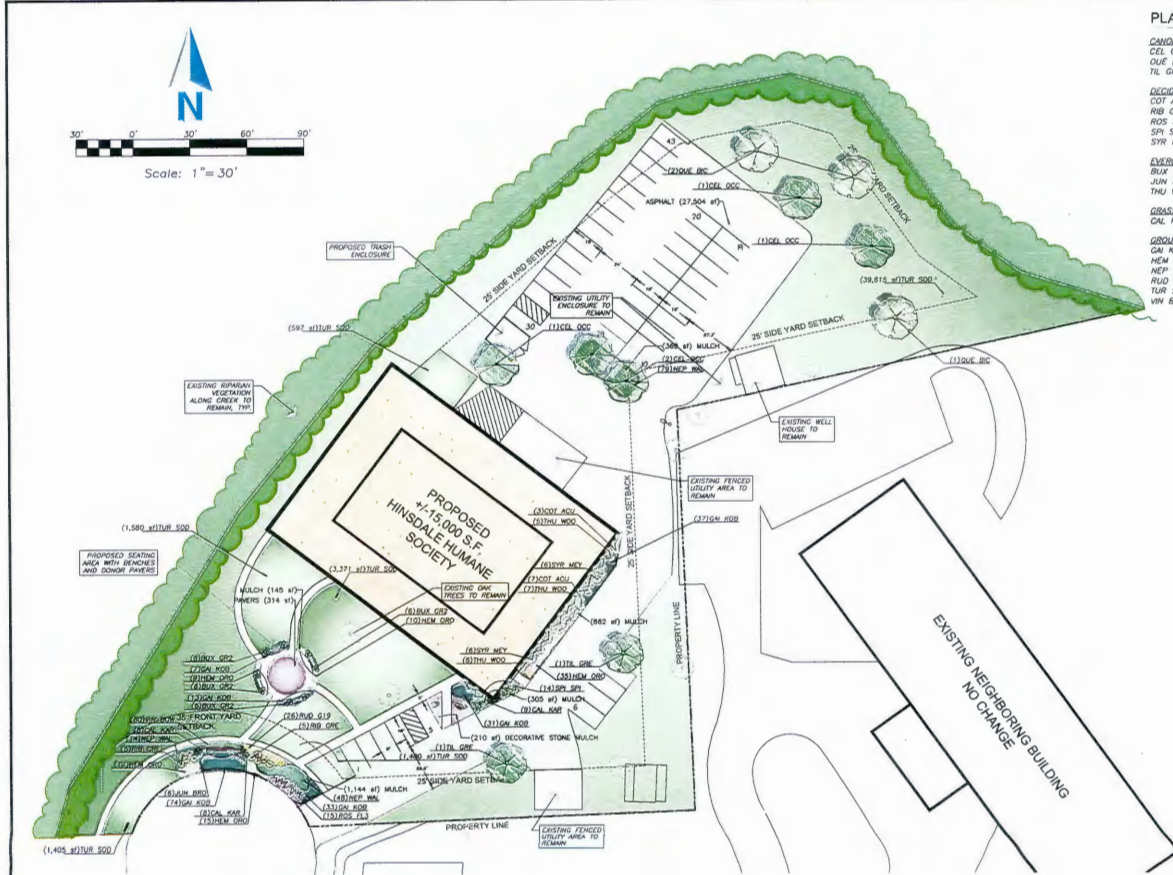
- PLANT QUALITIES SHOWN IN THE PLANT SCHEDULE ARE FOR CONVENIENCE ONLY. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND INSTALLING ALL MATERIALS SHOWN ON THE PLAN AND SHOULD NOT RELY ON THE PLANT SCHEDULE FOR DETERMINING QUALITIES.
- ALL PLANT MATERIALS SHALL BE NURSERY GROWN STOCK AND SHALL BE FREE FROM ANY DEFORMITIES, DISEASES OR INSECT DAMAGE. ANY MATERIALS WITH DAMAGED OR CROOKED/DISFIGURED LEADERS, BARK ABRASION, SUNSCALD, INSECT DAMAGE, ETC. ARE UNACCEPTABLE AND WILL BE REJECTED. TREES WITH MULTIPLE LEADERS WILL BE REJECTED UNLESS CALLED OUT IN THE PLANT SCHEDULE AS MULTI-STEM.
- ALL LANDSCAPE IMPROVEMENTS SHALL MEET MUNICIPALITY REQUIREMENTS AND GUIDELINES, WHICH SHALL BE VERIFIED BY MUNICIPAL AUTHORITIES.
- ALL PLANTING OPERATIONS SHALL BE COMPLETED IN ACCORDANCE WITH STANDARD HORTICULTURAL PRACTICES. THIS MAY INCLUDE, BUT NOT BE LIMITED TO, PROPER PLANTING BED AND TREE PIT PREPARATION, PLANTING MIX, PRUNING, STAKING AND GUTTING, WRAPPING, SPRAYING, FERTILIZATION, PLANTING AND ADEQUATE MAINTENANCE OF MATERIALS DURING CONSTRUCTION ACTIVITIES.
- ALL PLANT MATERIALS SHALL BE INSPECTED AND APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. ANY MATERIALS INSTALLED WITHOUT APPROVAL MAY BE REJECTED.
- THE CONTRACTOR SHALL GUARANTEE PLANT MATERIALS FOR A PERIOD OF ONE YEAR FROM DATE OF ACCEPTANCE BY OWNER. THE CONTRACTOR SHALL OUTLINE PROPER MAINTENANCE PROCEDURES TO THE OWNER AT THE TIME OF ACCEPTANCE. DURING THE GUARANTEE PERIOD, DEAD OR DISEASED MATERIALS SHALL BE REPLACED AT NO COST TO THE OWNER. AT THE END OF THE GUARANTEE PERIOD, THE CONTRACTOR SHALL OBTAIN FINAL ACCEPTANCE FROM THE OWNER.
- ANY EXISTING TREES TO BE RETAINED SHALL BE PROTECTED FROM SOIL COMPACTION AND OTHER DAMAGES THAT MAY OCCUR DURING CONSTRUCTION ACTIVITIES BY ERECTING FENCING AROUND SUCH MATERIALS AT A DISTANCE OF 8.5' FROM THE TRUNK.
- ALL GRASS, CLUMPS, OTHER VEGETATION, DEBRIS, STONES, ETC. SHALL BE RAKED OR OTHERWISE REMOVED FROM PLANTING AND LAWN AREAS PRIOR TO INITIATION OF INSTALLATION PROCEDURES.
- THE CONTRACTOR SHALL VERIFY THE LOCATIONS OF ALL UNDERGROUND UTILITIES PRIOR TO INITIATING PLANTING OPERATIONS. THE CONTRACTOR SHALL REPAIR/REPLACE AND UTILITY PAVING, CURBING, ETC. WHICH IS DAMAGED DURING PLANTING OPERATIONS.
- SIZE AND GRADING STANDARDS OF PLANT MATERIALS SHALL CONFORM TO THE LATEST EDITION OF ANSI Z60.1, AMERICAN STANDARDS FOR NURSERY STOCK, BY THE AMERICAN NURSERY & LANDSCAPE ASSOCIATION.
- REFER TO PLAN OF SURVEY FOR LEGAL DESCRIPTION, BOUNDARY DIMENSIONS AND EXISTING CONDITIONS.
- ALL PLANT MATERIAL ON THIS PLANTING PLAN REPRESENTS THE INTENTION AND INTENSITY OF THE PROPOSED LANDSCAPE MATERIAL. THE EXACT SPECIES AND LOCATIONS MAY VARY IN THE FIELD DUE TO MODIFICATIONS IN THE SITE IMPROVEMENTS AND THE AVAILABILITY OF PLANT MATERIAL AT THE TIME OF INSTALLATION. ANY SUCH CHANGES MUST FIRST BE APPROVED BY THE VILLAGE IN WRITING.
- ALL PLANT MATERIAL SHALL BE PLANTED WITH A MINIMUM OF SIX INCHES OF ORGANIC SOIL AND MULCHED WITH A SHREDED BARK MATERIAL TO A MINIMUM 3" DEPTH.
- ALL BEDS SHALL BE EDGED, HAVE NEED PREEMERGENTS APPLIED AT THE RECOMMENDED RATE.
- ALL PARKWAYS AND PARKING LOT ISLANDS SHALL HAVE LAWN ESTABLISHED WITH SOO AS A GROUNDCOVER, UNLESS OTHERWISE NOTED.
- ALL LAWN AREAS ON THIS PLAN SHALL BE GRADED SMOOTH AND TOPPED WITH AT LEAST 4" OF TOPSOIL, ALL LAWN AREAS TO BE ESTABLISHED USING SEED BLANKET UNLESS OTHERWISE NOTED. BLANKET TO BE 575 OR APPROVED EQUAL.
- THIS LANDSCAPE PLAN ASSUMES THE SITE WILL BE PREPARED WITH TOP SOIL SUITABLE FOR THE ESTABLISHMENT OF THE LANDSCAPE PLAN. THE AVAILABILITY OF PLANT MATERIAL AT THE TIME OF INSTALLATION AND PREPARE THE SITE AS NEEDED FOR THE IMPLEMENTATION OF THIS LANDSCAPE PLAN.
- CONTRACTORS MUST VERIFY ALL QUANTITIES AND OBTAIN ALL PROPER PERMITS AND LICENSES FROM THE PROPER AUTHORITIES.
- ALL MATERIAL MUST MEET INDUSTRY STANDARDS AND THE LANDSCAPE ARCHITECT HAS THE RIGHT TO REFUSE ANY POOR MATERIAL OR WORKMANSHIP.
- LANDSCAPE ARCHITECT IS NOT RESPONSIBLE FOR UNSEEN SITE CONDITIONS.
- ALL PLANTINGS SHALL BE SPACED EQUAL, DISTANT, BACK FILLED WITH AMENDED SOIL IN A HOLE TWICE THE ROOTBALL DIAMETER, WATERED, FERTILIZED, PRUNED, AND HAVE ALL TAGS AND ROBES REMOVED.
- LAWN AND BED AREAS SHALL BE ROTOTILLED, RAKED OF CLUMPS AND DEBRIS.
- REMOVE ALL DEAD AND DISEASED PLANT MATERIAL FROM SITE AND DISPOSE OF PROPERLY.

**SITE MATERIAL SCHEDULE**

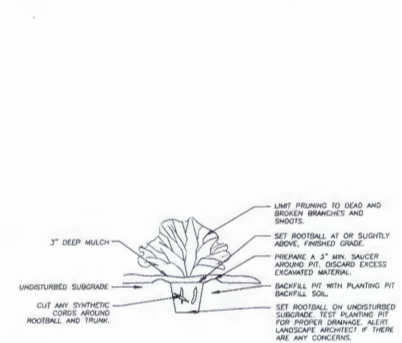
ASPHALT	27,504 SF
DECORATIVE STONE MULCH	210 SF
PAVERS	314 SF
MULCH	2,826 SF

J. U. L. I. E.

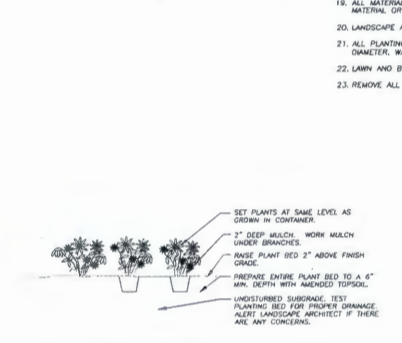
Note: The exact location of all utilities shall be verified by the contractor prior to construction activities. For utility locations call: J.U.L.I.E. 1 (800) 882-0123



**1 TREE PLANTING DETAIL**  
Not To Scale  
329343-01

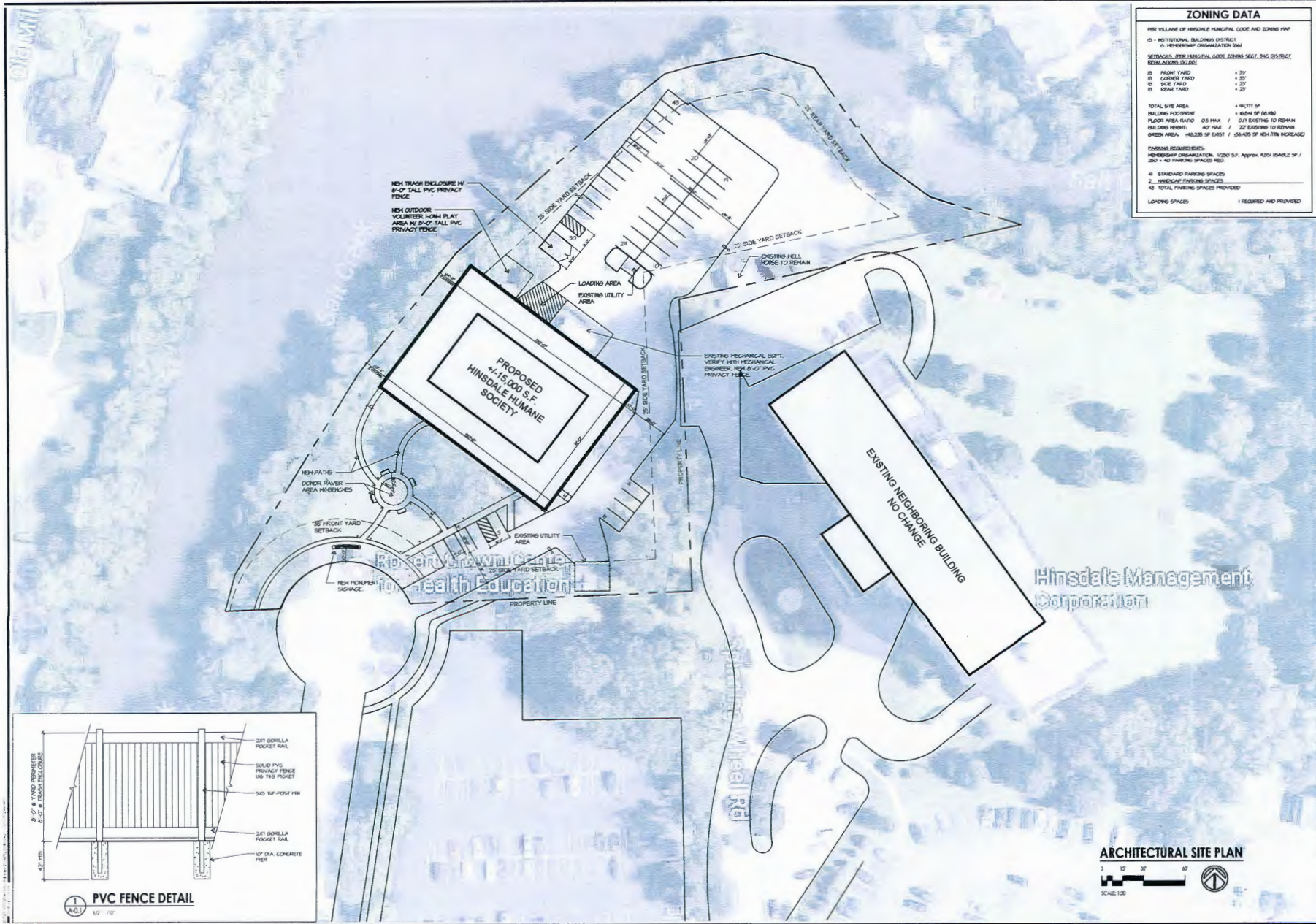


**2 SHRUB PLANTING DETAIL**  
Not To Scale  
329333-01



**3 ANNUAL, PERENNIAL, & GROUNDCOVER DETAIL**  
Not To Scale  
329301-03

EEA - X:\Gregory\Landscaping\Hinsdale Humane Society\Drawings\LANDSCAPE PLAN.dwg  
 Plotted: 10/25/17 @ 2:57pm by: agperry



### ZONING DATA

700 - VILLAGE OF HINSDALE MUNICIPAL CODE AND ZONING MAP  
 10 - INSTITUTIONAL BUILDING DISTRICT  
 6 - MEMBERSHIP ORGANIZATION (MO)

SETBACKS, PER HINSDALE CODE ZONING SECT. 24C DISTRICT REGULATIONS (SIZES)

10 FRONT YARD	+ 20'
10 CORNER YARD	+ 20'
10 SIDE YARD	+ 25'
10 REAR YARD	+ 25'

TOTAL SITE AREA = 4.8111 AC  
 BUILDING FOOTPRINT = 0.624 AC (60,000 S.F.)  
 FLOOR AREA RATIO = 0.5 MAX / 0.17 EXISTING TO REMAIN  
 BUILDING HEIGHT = 40' MAX / 22' EXISTING TO REMAIN  
 GREEN AREA = 4,186.23 SF EXIST / 5,648.5 SF NEW (28% INCREASE)

MINIMUM REQUIREMENTS:  
 MEMBERSHIP ORGANIZATION: 1,200 SF, APPROX. 4,000 SQUARE SF / 200 = 40 PARKING SPACES REQ.

41 STANDARD PARKING SPACES	
2 HINDALE PARKING SPACES	
43 TOTAL PARKING SPACES PROVIDED	

LOADING SPACES: 1 REQUIRED AND PROVIDED

**LINE GROUP**

ARCHITECTURE  
 LAND PLANNING  
 INTERIOR ARCHITECTURE  
 LANDSCAPE ARCHITECTURE

**RWE | MANAGEMENT COMPANY**

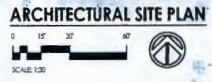
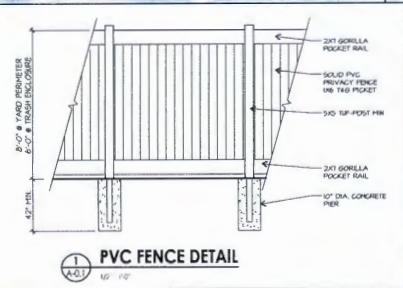
14 W. 54th Street, Suite 100  
 Chicago, IL 60637  
 (773) 234-8800  
 info@rwe.com

Hinsdale Humane Society  
 21 Salt Creek Ln,  
 Hinsdale, IL 60521

DATE: 11-1-2017  
 PROJECT NUMBER: 2017-0095  
 SHEET NUMBER: A-0.1  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]  
 FINAL REVIEW: [Name]

ARCHITECTURAL SITE PLAN

SHEET NAME: A-0.1  
 SHEET: [Number]



**Schedule**

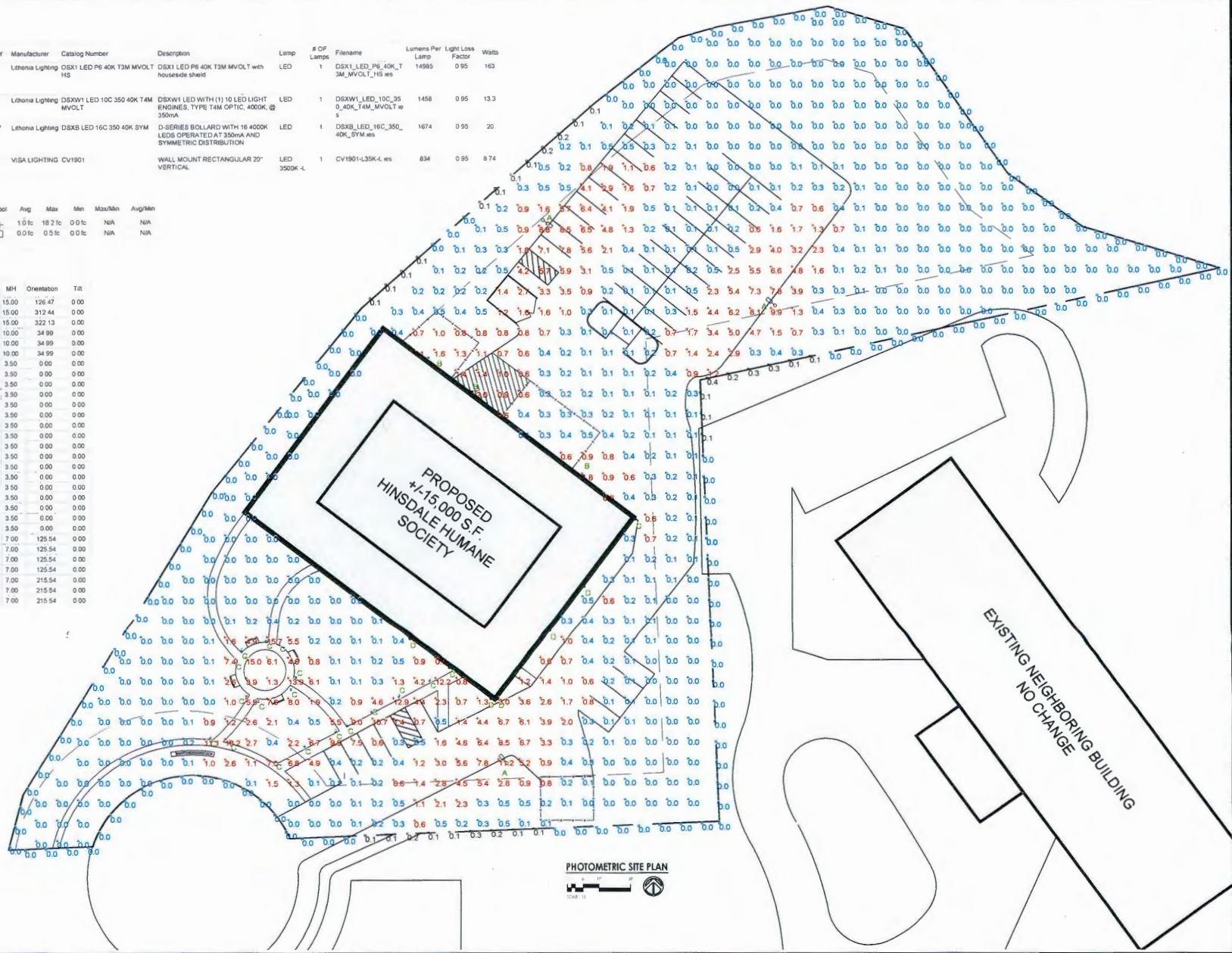
Symbol	Label	QTY	Manufacturer	Catalog Number	Description	Lamp	# Of Lamps	Filename	Lumens Per Lamp	Light Loss Factor	Watts
□	3 Lithonia Lighting OSK1 LED P6 40K T3M MVOLT HS				OSK1 LED WITH (1) 10 LED LIGHT ENGINES, TYPE T4M OPTIC, 4000K @ 350mA	LED	1	DSX1_LED_P6_40K_T3M_MVOLT_HS.es	14985	0.95	163
○	3 Lithonia Lighting DSXW1 LED 10C 350 40K T4M MVOLT				DSXW1 LED WITH (1) 10 LED LIGHT ENGINES, TYPE T4M OPTIC, 4000K @ 350mA	LED	1	DSXW1_LED_10C_350_40K_T4M_MVOLT.es	1458	0.95	133
○	17 Lithonia Lighting DSXB LED 16C 350 40K SYM				D-SERIES BOLLARD WITH 16 4000K LEDS OPERATED AT 350mA AND SYMMETRIC DISTRIBUTION	LED	1	DSXB_LED_16C_350_40K_SYM.es	1674	0.95	20
□	7 VISA LIGHTING CV1901				WALL MOUNT RECTANGULAR 20" VERTICAL	LED	1	CV1901-L35K-L.es	834	0.95	974

**Statistics**

Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Calc Zone Entire Area	+	1.0 ftc	18.2 ftc	0.0 ftc	N/A	N/A
Calc Zone Property Line	□	0.0 ftc	0.5 ftc	0.0 ftc	N/A	N/A

**Luminaire Locations**

No	Label	X	Y	MH	Orientation	Tilt
1	A	410.00	537.00	15.00	196.47	0.00
2	A	518.00	494.75	15.00	312.44	0.00
3	A	381.75	1272.75	15.00	322.13	0.00
1	B	355.00	470.50	10.00	34.99	0.00
2	B	378.00	454.00	10.00	34.99	0.00
3	B	428.75	413.25	10.00	34.99	0.00
1	C	250.75	295.25	3.50	0.00	0.00
2	C	282.25	282.50	3.50	0.00	0.00
3	C	282.00	273.75	3.50	0.00	0.00
4	C	295.75	281.25	3.50	0.00	0.00
5	C	310.50	288.50	3.50	0.00	0.00
6	C	318.00	291.25	3.50	0.00	0.00
7	C	327.50	298.25	3.50	0.00	0.00
8	C	340.50	305.75	3.50	0.00	0.00
9	C	355.25	313.50	3.50	0.00	0.00
10	C	369.25	309.25	3.50	0.00	0.00
11	C	291.75	315.25	3.50	0.00	0.00
12	C	273.75	303.25	3.50	0.00	0.00
13	C	268.00	306.00	3.50	0.00	0.00
14	C	262.75	322.75	3.50	0.00	0.00
15	C	255.75	328.25	3.50	0.00	0.00
16	C	277.50	333.00	3.50	0.00	0.00
17	C	283.75	331.50	3.50	0.00	0.00
1	D	453.25	391.75	7.00	125.54	0.00
2	D	429.00	1359.25	7.00	125.54	0.00
3	D	412.50	337.25	7.00	125.54	0.00
4	D	387.75	303.75	7.00	125.54	0.00
5	D	364.25	303.75	7.00	215.54	0.00
6	D	364.50	319.00	7.00	215.54	0.00
7	D	345.75	333.25	7.00	215.54	0.00



PHOTOMETRIC SITE PLAN  
SCALE: 1" = 10'



ARCHITECTURE  
LAND PLANNING  
INTERIOR ARCHITECTURE  
LANDSCAPE ARCHITECTURE

1000 DUNLAP PARKWAY, SUITE 110  
ORLAND PARK, ILLINOIS 60454  
P: 708.799.4800 F: 708.799.4434  
WWW.LGINDUSTRIALGROUP.COM

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RWE | MANAGEMENT COMPANY

1430 S. W. 115th Avenue, Suite 100  
Evanston, IL 60207  
(847) 243-8800  
www.rwe.com

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Hinsdale Humane Society

21 Salt Creek Ln,  
Hinsdale, IL 60521

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DATE: 10-31-2017  
PROJECT NUMBER: 2017-0095  
FILE NUMBER: 10-31-2017 (2)

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DRAWN BY: [Name]  
FINAL REVIEW: [Name]

---

ENLARGED PHOTOMETRIC SITE PLAN

SHEET NAME: A-0.2





# D-Series Size 1 LED Area Luminaire

Catalog Number 21 Salt Creek Lane - Hinsdale, IL 60521

Notes for Animal Hospital and Commercial Kennel

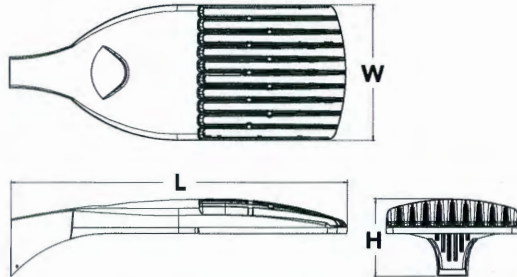
Type



d<sup>series</sup>

## Specifications

<b>EPA:</b>	1.2 ft <sup>2</sup> (0.11 m <sup>2</sup> )
<b>Length:</b>	33" (83.8 cm)
<b>Width:</b>	13" (33.0 cm)
<b>Height:</b>	7-1/2" (19.0 cm)
<b>Weight (max):</b>	27 lbs (12.2 kg)



## Introduction

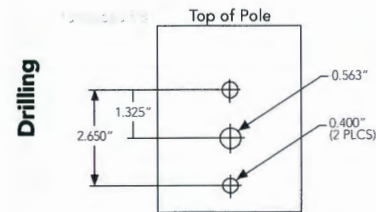
The modern styling of the D-Series is striking yet unobtrusive - making a bold, progressive statement even as it blends seamlessly with its environment.

The D-Series distills the benefits of the latest in LED technology into a high performance, high efficacy, long-life luminaire. The outstanding photometric performance results in sites with excellent uniformity, greater pole spacing and lower power density. It is ideal for replacing 100 - 400W metal halide in pedestrian and area lighting applications with typical energy savings of 65% and expected service life of over 100,000 hours.

## Ordering Information

EXAMPLE: DSX1 LED 60C 1000 40K T3M MVOLT SPA DDBXD

Series	LEDs	Drive current	Color temperature	Distribution	Voltage	Mounting	Control options	Other options	Finish (required)
DSX1 LED	<b>Forward optics</b>	530 530 mA	30K 3000 K (80 CRI min.)	T1S Type I short	MVOLT <sup>3</sup>	<b>Shipped included</b>	<b>Shipped installed</b>	<b>Shipped installed</b>	DDBXD Dark bronze
	30C 30 LEDs (one engine)	700 700 mA	40K 4000 K (70 CRI min.)	T2S Type II short	120 <sup>3</sup>	SPA Square pole mounting	PER NEMA twist-lock receptacle only (no controls) <sup>7</sup>	HS House-side shield <sup>14</sup>	DBLXD Black
	40C 40 LEDs (two engines)	1000 1000 mA (1 A)	50K 5000 K (70 CRI)	T2M Type II medium	208 <sup>3</sup>	RPA Round pole mounting	DMG 0-10V dimming driver (no controls) <sup>8</sup>	WTB Utility terminal block <sup>15</sup>	DNAXD Natural aluminum
	60C 60 LEDs (two engines)		AMBPC Amber phosphor converted <sup>2</sup>	T3S Type III short	240 <sup>3</sup>	WBA Wall bracket	DCR Dimmable and controllable via ROAM <sup>9</sup> (no controls) <sup>9</sup>	SF Single fuse (120, 277, 347V) <sup>16</sup>	DWHXD White
	<b>Rotated optics<sup>1</sup></b>			T3M Type III medium	277 <sup>3</sup>	SPUMBA Square pole universal mounting adaptor <sup>5</sup>	DS Dual switching <sup>10,11</sup>	DF Double fuse (208, 240, 480V) <sup>16</sup>	DBBTXD Textured dark bronze
	60C 60 LEDs (two engines)			T4M Type IV medium	347 <sup>4</sup>	RPUMBA Round pole universal mounting adaptor <sup>5</sup>	PIR Motion sensor, 8-15' mounting height <sup>12</sup>	L90 Left rotated optics <sup>17</sup>	DBLBDX Textured black
				T4M Type IV medium	480 <sup>4</sup>	KMA8 DDBXD U Mast arm mounting bracket adaptor (specify finish) <sup>6</sup>	PIRH Motion sensor, 15-30' mounting height <sup>12</sup>	R90 Right rotated optics <sup>17</sup>	DNATXD Textured natural aluminum
				TFTM Forward throw medium			BL30 Bi-level switched dimming, 30% <sup>11,13</sup>		DWHGXD Textured white
				TSVS Type V very short			BL50 Bi-level switched dimming, 50% <sup>11,13</sup>		
				T5S Type V short					



DSX1 shares a unique drilling pattern with the AERIS™ family. Specify this drilling pattern when specifying poles, per the table below.

DM19AS	Single unit	DM28AS	2 at 90° *
DM28AS	2 at 180°	DM38AS	3 at 90° *
DM48AS	4 at 90° *	DM32AS	3 at 120° **

Example: SSA 20 4C DM19AS DDBXD

Visit Lithonia Lighting's **POLES CENTRAL** to see our wide selection of poles, accessories and educational tools.

\*Round pole top must be 3.25" O.D. minimum.  
\*\*For round pole mounting (RPA) only.

## Tenon Mounting Slipfitter \*\*

Tenon O.D.	Single Unit	2 at 180°	2 at 90°	3 at 120°	3 at 90°	4 at 90°
2-3/8"	AST20-190	AST20-280	N/A	N/A	N/A	N/A
2-7/8"	AST25-190	AST25-280	N/A	AST25-320	N/A	N/A
4"	AST35-190	AST35-280	AST35-290	AST35-320	AST35-390	AST35-490

## Accessories

Ordered and shipped separately.

DL127F 1.5 JU	Photocell - SSL twist-lock (120-277V) <sup>18</sup>
DL1347F 1.5 CUL JU	Photocell - SSL twist-lock (347V) <sup>18</sup>
DL1480F 1.5 CUL JU	Photocell - SSL twist-lock (480V) <sup>18</sup>
SC U	Shorting cap <sup>18</sup>
DSX1HS 30C U	House-side shield for 30 LED unit
DSX1HS 40C U	House-side shield for 40 LED unit
DSX1HS 60C U	House-side shield for 60 LED unit
PUMBA DDBXD U*	Square and round pole universal mounting bracket adaptor (specify finish)
KMA8 DDBXD U	Mast arm mounting bracket adaptor (specify finish) <sup>6</sup>

For more control options, visit **DTL** and **ROAM** online.

## NOTES

- Rotated optics only available with 60C.
- AMBPC only available with 530mA or 700mA.
- MVOLT driver operates on any line voltage from 120-277V (50/60 Hz). Specify 120, 208, 240 or 277 options only when ordering with fusing (SF, DF options).
- Not available with single board, 530mA product (30C 530, or 60C 530 DS). Not available with DCR, BL30 or BL50.
- Available as a separate combination accessory: PUMBA (finish) U.
- Requires "SPA" mounting option. Must be ordered as a separate accessory; see Accessories information. For use with 2-3/8" mast arm (not included).
- Photocell ordered and shipped as a separate line item from Acuity Brands Controls. See accessories. Not available with DS option.
- DMG option for 347V or 480V requires 1000mA
- Specifies a ROAM<sup>9</sup> enabled luminaire with 0-10V dimming capability; PER option required. Not available with 347 or 480V. Additional hardware and services required for ROAM<sup>9</sup> deployment; must be purchased separately. Call 1-800-442-6745 or email: sales@roamservices.net. N/A with BL30, BL50, DS, PIR or PIRH.
- Requires 40C or 60C. Provides 50/50 luminaire operation via two independent drivers on two separate circuits. N/A with PER, DCR, WTB, PIR, or PIRH.
- Requires an additional switched circuit.
- PIR specifies the Sensorswitch 58GR<sup>12</sup> DP control; PIRH specifies the Sensorswitch 58GR<sup>12</sup> DP control; see **Mounting Slipfitter** for details. Dimming driver standard. Not available with DS or DCR.
- Dimming driver standard. MVOLT only. Not available with DCR.
- Also available as a separate accessory; see Accessories information.
- WTB not available with DS.
- Single fuse (SF) requires 120, 277 or 347 voltage option. Double fuse (DF) requires 208, 240 or 480 voltage option.
- Available with 60 LEDs (60C option) only.
- Requires luminaire to be specified with PER option. Ordered and shipped as a separate line item from Acuity Brands Control.



One Lithonia Way • Conyers, Georgia 30012 • Phone: 800.279.8041 • Fax: 770.918.1209 • www.lithonia.com  
© 2011-2014 Acuity Brands Lighting, Inc. All rights reserved.

# Performance Data

## Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of the configurations shown, within the tolerances allowed by Lighting Facts. Actual performance may differ as a result of end-user environment and application. Actual wattage may differ by +/- 8% when operating between 120-480V +/-10%. Contact factory for performance data on any configurations not shown here.

LEDs	Drive Current (mA)	System Watts	Dist. Type	30K (3000 K, 80 minimum CRI)					40K (4000 K, 70 minimum CRI)					50K (5000 K, 70 CRI)				
				Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW
				30C (30 LEDs)	700 mA	68 W	T1S	5,290	1	0	1	78	6,524	2	0	2	96	7,053
			T2S	5,540	1	0	1	81	6,833	2	0	2	100	7,387	2	0	2	109
			T2M	5,360	1	0	2	79	6,611	2	0	2	97	7,147	2	0	2	105
			T3S	5,479	1	0	1	81	6,757	1	0	2	99	7,305	2	0	2	107
			T3M	5,452	1	0	2	80	6,724	2	0	2	99	7,269	2	0	2	107
			T4M	5,461	1	0	2	80	6,736	2	0	2	99	7,282	2	0	2	107
			TFTM	5,378	1	0	2	79	6,633	1	0	2	98	7,171	1	0	2	105
			TSVS	5,708	2	0	0	84	7,040	3	0	0	104	7,611	3	0	1	112
			TSS	5,639	2	0	0	83	6,955	2	0	0	102	7,519	3	0	0	111
			TSM	5,710	3	0	1	84	7,042	3	0	1	104	7,613	3	0	2	112
			TSW	5,551	3	0	1	82	6,847	3	0	2	101	7,401	3	0	2	109
	1000 mA	105 W	T1S	7,229	2	0	2	69	9,168	2	0	2	87	9,874	2	0	2	94
			T2S	7,572	2	0	2	72	9,603	2	0	2	91	10,342	2	0	2	98
			T2M	7,325	2	0	2	70	9,291	2	0	2	88	10,005	2	0	3	95
			T3S	7,488	2	0	2	71	9,496	2	0	2	90	10,227	2	0	2	97
			T3M	7,451	2	0	2	71	9,450	2	0	2	90	10,177	2	0	2	97
			T4M	7,464	2	0	2	71	9,467	2	0	2	90	10,195	2	0	2	97
			TFTM	7,351	1	0	2	70	9,323	2	0	2	89	10,040	2	0	3	96
			TSVS	7,801	3	0	1	74	9,894	3	0	1	94	10,655	3	0	1	101
			TSS	7,803	3	0	2	74	9,774	3	0	1	93	10,526	3	0	1	100
			TSM	7,707	3	0	0	73	9,897	3	0	2	94	10,658	4	0	2	102
			TSW	7,586	3	0	2	72	9,621	4	0	2	92	10,363	4	0	2	99
40C (40 LEDs)	700 mA	89 W	T1S	6,876	2	0	2	77	8,639	2	0	2	97	9,345	2	0	2	105
			T2S	7,202	2	0	2	81	9,049	2	0	2	102	9,788	2	0	2	110
			T2M	6,968	2	0	2	78	8,755	2	0	2	98	9,469	2	0	3	106
			T3S	7,122	2	0	2	80	8,948	2	0	2	101	9,679	2	0	2	109
			T3M	7,088	2	0	2	80	8,905	2	0	2	100	9,632	2	0	2	108
			T4M	7,100	2	0	2	80	8,920	2	0	2	100	9,649	2	0	2	108
			TFTM	6,992	1	0	2	79	8,785	2	0	2	99	9,502	2	0	2	107
			TSVS	7,421	3	0	0	83	9,323	3	0	1	105	10,085	3	0	1	113
			TSS	7,331	2	0	0	82	9,210	3	0	1	103	9,962	3	0	1	112
			TSM	7,423	3	0	2	83	9,326	3	0	2	105	10,087	4	0	2	113
			TSW	7,216	3	0	2	81	9,066	4	0	2	102	9,807	4	0	2	110
	1000 mA	138 W	T1S	9,521	2	0	2	69	11,970	2	0	2	87	12,871	3	3	0	93
			T2S	9,972	2	0	2	72	12,558	3	0	3	91	13,481	3	0	3	98
			T2M	9,648	2	0	3	70	12,149	3	0	3	88	13,043	3	0	3	95
			T3S	9,862	2	0	2	71	12,418	2	0	2	90	13,331	2	0	2	97
			T3M	9,814	2	0	2	71	12,358	3	0	3	90	13,267	3	0	3	96
			T4M	9,831	2	0	2	71	12,379	2	0	3	90	13,290	2	0	3	96
			TFTM	9,681	2	0	2	70	12,191	2	0	3	88	13,087	2	0	3	95
			TSVS	10,275	3	0	1	74	12,937	3	0	1	94	13,890	4	0	1	101
			TSS	10,150	3	0	1	74	12,782	3	0	1	93	13,721	3	0	1	99
			TSM	10,278	4	0	2	74	12,942	4	0	2	94	13,894	4	0	2	101
			TSW	9,991	4	0	2	72	12,582	4	0	2	91	13,507	4	0	2	98
60C (60 LEDs)	700 mA	131 W	T1S	10,226	2	0	2	78	12,871	3	0	3	98	13,929	3	0	3	106
			T2S	10,711	2	0	2	82	13,481	3	0	3	103	14,589	3	0	3	111
			T2M	10,363	2	0	3	79	13,043	3	0	3	100	14,115	3	0	3	108
			T3S	10,592	2	0	2	81	13,331	2	0	2	102	14,427	3	0	3	110
			T3M	10,541	2	0	2	80	13,267	3	0	3	101	14,357	3	0	3	110
			T4M	10,559	2	0	2	81	13,290	2	0	3	101	14,382	3	0	3	110
			TFTM	10,398	2	0	3	79	13,087	2	0	3	100	14,163	2	0	3	108
			TSVS	11,036	3	0	1	84	13,890	4	0	4	106	15,032	4	0	1	115
			TSS	10,902	3	0	1	83	13,721	3	0	1	105	14,849	4	0	1	113
			TSM	11,039	4	0	2	84	13,894	4	0	2	106	15,036	4	0	2	115
			TSW	10,732	4	0	2	82	13,507	4	0	2	103	14,617	4	0	2	112
	1000 mA	209 W	T1S	14,017	3	0	3	67	17,632	3	0	3	84	19,007	3	0	3	91
			T2S	14,681	3	0	3	70	18,467	3	0	3	88	19,908	3	0	3	95
			T2M	14,204	3	0	3	68	17,867	3	0	3	85	19,260	3	0	3	92
			T3S	14,518	3	0	3	69	18,262	3	0	3	87	19,687	3	0	3	94
			T3M	14,448	3	0	3	69	18,173	3	0	4	87	19,591	3	0	4	94
			T4M	14,473	3	0	3	69	18,205	3	0	3	87	19,625	3	0	4	94
			TFTM	14,253	2	0	3	68	17,928	3	0	4	86	19,326	3	0	4	92
			TSVS	15,127	4	0	1	72	19,028	4	0	1	91	20,512	4	0	1	98
			TSS	14,943	4	0	1	71	18,797	4	0	1	90	20,263	4	0	1	97
			TSM	15,131	4	0	2	72	19,033	4	0	2	91	20,517	5	0	3	98
			TSW	14,710	4	0	2	70	18,503	5	0	3	89	19,946	5	0	3	95

**Note:** Available with phosphor-converted amber LED's (nomenclature AMBPC). These LED's produce light with 97+% >530 nm. Output can be calculated by applying a 0.7 factor to 4000 K lumen values and photometric files.



## Performance Data

### Lumen Ambient Temperature (LAT) Multipliers

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

Ambient		Lumen Multiplier
0°C	32°F	1.02
10°C	50°F	1.01
20°C	68°F	1.00
<b>25°C</b>	<b>77°F</b>	<b>1.00</b>
30°C	86°F	1.00
40°C	104°F	0.99

### Electrical Load

Number of LEDs	Drive Current (mA)	System Watts	Current (A)					
			120	208	240	277	347	480
30	530	52	0.52	0.30	0.26	0.23	--	--
	700	68	0.68	0.39	0.34	0.30	0.24	0.17
	1000	105	1.03	0.59	0.51	0.45	0.36	0.26
40	530	68	0.67	0.39	0.34	0.29	0.23	0.17
	700	89	0.89	0.51	0.44	0.38	0.31	0.22
	1000	138	1.35	0.78	0.67	0.58	0.47	0.34
60	530	99	0.97	0.56	0.48	0.42	0.34	0.24
	700	131	1.29	0.74	0.65	0.56	0.45	0.32
	1000	209	1.98	1.14	0.99	0.86	0.69	0.50

### Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the platforms noted in a **25°C ambient**, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

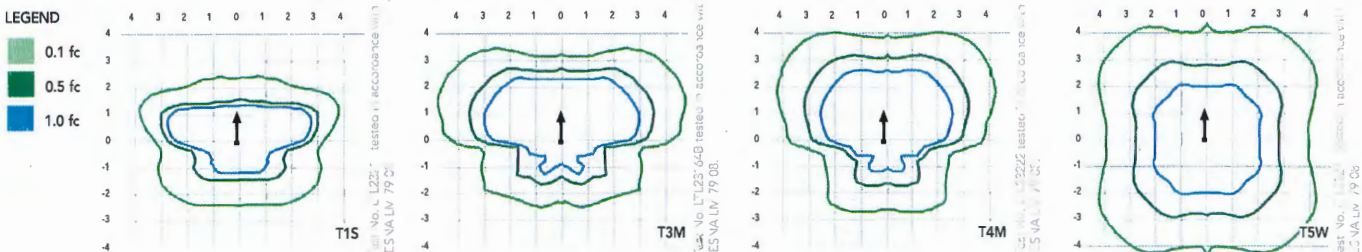
To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Operating Hours	0	25,000	50,000	100,000
Lumen Maintenance Factor	DSX1 LED 60C 1000			
	1.0	0.95	0.93	0.88
	DSX1 LED 60C 700			
	1.0	0.99	0.98	0.96

## Photometric Diagrams

To see complete photometric reports or download .ies files for this product, visit Lithonia Lighting's [D-Series Area Size 1 Homepage](#).

Isocandela plots for the DSX1 LED 60C 1000 40K. Distances are in units of mounting height (20').



## FEATURES & SPECIFICATIONS

### INTENDED USE

The sleek design of the D-Series Size 1 reflects the embedded high performance LED technology. It is ideal for many commercial and municipal applications, such as parking lots, plazas, campuses, and streetscapes.

### CONSTRUCTION

Single-piece die-cast aluminum housing has integral heat sink fins to optimize thermal management through conductive and convective cooling. Modular design allows for ease of maintenance and future light engine upgrades. The LED driver is mounted in direct contact with the casting to promote low operating temperature and long life. Housing is completely sealed against moisture and environmental contaminants (IP65). Low EPA (1.2 ft<sup>3</sup>) for optimized pole wind loading.

### FINISH

Exterior parts are protected by a zinc-infused Super Durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a minimum 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling. Available in both textured and non-textured finishes.

### OPTICS

Precision-molded proprietary acrylic lenses are engineered for superior area lighting distribution, uniformity, and pole spacing. Light engines are available in standard 4000 K (70 minimum CRI) or optional 3000 K (80 minimum CRI) or 5000 K (70 CRI) configurations. The D-Series Size 1 has zero uplight and qualifies as a Nighttime Friendly™ product, meaning it is consistent with the LEED® and Green Globes™ criteria for eliminating wasteful uplight.

### ELECTRICAL

Light engine configurations consist of 30, 40 or 60 high-efficacy LEDs mounted to metal-core circuit boards to maximize heat dissipation and promote long life (up to L96/100,000 hours at 25°C). Class 1 electronic drivers are designed to have a power factor >90%, THD <20%, and an

expected life of 100,000 hours with <1% failure rate. Easily serviceable 10kV or 6kV surge protection device meets a minimum Category C Low operation (per ANSI/IEEE C62.41.2).

### INSTALLATION

Included mounting block and integral arm facilitate quick and easy installation. Stainless steel bolts fasten the mounting block securely to poles and walls, enabling the D-Series Size 1 to withstand up to a 3.0 G vibration load rating per ANSI C136.31. The D-Series Size 1 utilizes the AERIS™ series pole drilling pattern. Optional terminal block, tool-less entry, and NEMA photocontrol receptacle are also available.

### LISTINGS

UL Listed for wet locations. Light engines are IP66 rated; luminaire is IP65 rated. Rated for -40°C minimum ambient. U.S. Patent No. D672,492 S. International patent pending.

DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org](http://www.designlights.org) to confirm which versions are qualified.

### WARRANTY

Five-year limited warranty. Full warranty terms located at: [www.acuitybrands.com/CustomersResources/ems\\_and\\_conditions.aspx](http://www.acuitybrands.com/CustomersResources/ems_and_conditions.aspx)

**Note:** Specifications subject to change without notice.





# D-Series LED Bollard



d"series

## Specifications

**Diameter:** 8" Round  
(20.3 cm)

**Height:** 42"  
(106.7 cm)

**Weight (max):** 27 lbs  
(12.25 kg)



Catalog Number 21 Salt Creek Lane - Hinsdale, IL 60521

Notes for Animal Hospital and Commercial Kennel

Type

## Introduction

The D-Series LED Bollard is a stylish, energy-saving, long-life solution designed to perform the way a bollard should—with zero uplight. An optical leap forward, this full cut-off luminaire will meet the most stringent of lighting codes. The D-Series LED Bollard's rugged construction, durable finish and long-lasting LEDs will provide years of maintenance-free service.

## Ordering Information

EXAMPLE: DSXSB LED 16C 700 40K SYM MVOLT DDBXD

Series	LEDs	Drive current	Color temperature	Distribution	Voltage	Control options	Other options	Finish <i>(required)</i>
DSXSB LED	Asymmetric 12C 12 LEDs <sup>1</sup>	350 350 mA	30K 3000 K	ASY Asymmetric <sup>1</sup>	MVOLT <sup>5</sup>	<b>Shipped installed</b> PE Photoelectric cell, button type	<b>Shipped installed</b> SF Single fuse (120, 277, 347V) <sup>4,7</sup>	DWHXD White
		450 450 mA <sup>3,4</sup>	40K 4000 K	SYM Symmetric <sup>2</sup>	120 <sup>5</sup>			DNAXD Natural aluminum
		530 530 mA	50K 5000 K		208 <sup>5</sup>			DDBXD Dark bronze
	Symmetric 16C 16 LEDs <sup>2</sup>	700 700 mA	AMBPC Amber phosphor converted		240 <sup>5</sup>	DMG 0-10V dimming driver (no controls) ELCW Emergency battery backup <sup>6</sup>	DF Double fuse (208, 240V) <sup>4,7</sup> H24 24" overall height H30 30" overall height H36 36" overall height FG Ground-fault festoon outlet L/AB Without anchor bolts L/AB4 4-bolt retrofit base without anchor bolts <sup>8</sup>	DBLXD Black
			AMBLW Amber limited wavelength <sup>3,4</sup>		277 <sup>5</sup>			DDBTXD Textured dark bronze
					347 <sup>4</sup>			DBLBXD Textured black
							DNATXD Textured natural aluminum	
								DWHGXD Textured white

## Accessories

Ordered and shipped separately.

MRAB U Anchor bolts for DSXSB<sup>8</sup>

## NOTES

- 1 Only available in the 12C, ASY version.
- 2 Only available in the 16C, SYM version.
- 3 Only available with 450 AMBLW version.
- 4 Not available with ELCW.
- 5 MVOLT driver operates on any line voltage from 120-277V (50/60 Hz). Specify 120, 208, 240 or 277 options only when ordering with fusing (SF, DF options), or photocontrol (PE option).
- 6 Not available with 347V. Not available with fusing. Not available with 450 AMBLW.
- 7 Single fuse (SF) requires 120, 277, or 347 voltage option. Double fuse (DF) requires 208 or 240 voltage option.
- 8 MRAB U not available with L/AB4 option.



## Performance Data

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of the configurations shown, within the tolerances allowed by Lighting Facts. Actual performance may differ as a result of end-user environment and application. Actual wattage may differ by +/- 8% when operating between 120-480V +/- 10%.

Light Engines	Drive Current	System Watts	3000 K					4000 K					5000 K					Limited Wavelength Amber					
			Lumens	LPW	B	U	G	Lumens	LPW	B	U	G	Lumens	LPW	B	U	G	Lumens	LPW	B	U	G	
Asymmetric 3 Engines (12 LEDs)	350	16	715	45	1	0	1	889	56	1	0	1	953	60	1	0	1						
	530	22	985	45	1	0	1	1,239	56	1	0	1	1,334	61	1	0	1						
	700	31	1,263	41	1	0	1	1,588	51	1	0	1	1,712	55	1	0	1						
	Amber 450	16																348	22	1	0	1	
Symmetric 4 Engines (16 LEDs)	350	20	923	46	1	0	1	1,161	58	1	0	1	1,251	63	1	0	1						
	530	28	1,274	46	1	0	1	1,603	57	1	0	1	1,726	62	1	0	1						
	700	39	1,634	42	1	0	1	2,055	53	1	0	1	2,215	57	1	0	1						
	Amber 450	20																419	21	1	0	1	

**Note:** Available with phosphor-converted amber LED's (nomenclature AMBPC). These LED's produce light with 97+% >530 nm. Output can be calculated by applying a 0.7 factor to 4000 K lumen values and photometric files.

## Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the platforms noted in a 25°C ambient, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Operating Hours	0	25,000	50,000	100,000
Lumen Maintenance Factor	1.00	0.98	0.97	0.95

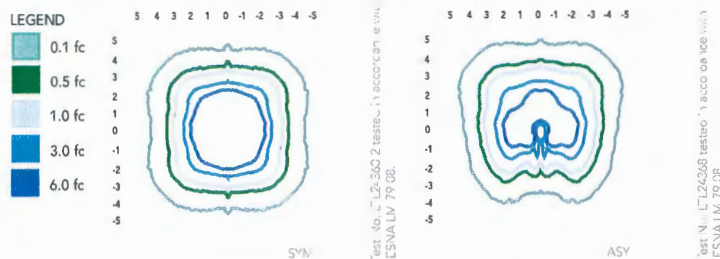
## Electrical Load

Light Engines	Drive Current (mA)	System Watts	Current (A)				
			120	208	240	277	347
12C	350	16W	0.198	0.118	0.114	0.109	0.105
	530	22W	0.217	0.146	0.136	0.128	0.118
	700	31W	0.296	0.185	0.168	0.153	0.139
	Amber 450	16W	0.161	0.120	0.115	0.110	0.106
16C	350	20W	0.197	0.137	0.128	0.121	0.114
	530	28W	0.262	0.178	0.162	0.148	0.135
	700	39W	0.385	0.231	0.207	0.185	0.163
	Amber 450	20W	0.199	0.139	0.130	0.123	0.116

## Photometric Diagrams

To see complete photometric reports or download .ies files for this product, visit Lithonia Lighting's [D-Series Bollard homepage](#).

Isofootcandle plots for the DSXB LED 700 40K. Distances are in units of mounting height (3').



## FEATURES & SPECIFICATIONS

### INTENDED USE

The rugged construction and maintenance-free performance of the D-Series LED Bollard is ideal for illuminating building entryways, walking paths and pedestrian plazas, as well as any other location requiring a low-mounting-height light source.

### CONSTRUCTION

One-piece 8-inch-round extruded aluminum shaft with thick side walls for extreme durability, and die-cast aluminum reflector and top cap. Die-cast aluminum mounting ring allows for easy leveling even in uneven areas and full 360-degree rotation for precise alignment during installation. Three 1/2" x 11" anchor bolts with double nuts and washers and 3-5/8" max. bolt circle template ensure stability. Overall height is 42" standard.

### FINISH

Exterior parts are protected by a zinc-infused super durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering for maximum retention of gloss and luster. A tightly controlled multi-stage process ensures a minimum 3-mil thickness for a finish that can withstand the elements without cracking or peeling. Available in both textured and non-textured finishes.

### OPTICS

Two 0% uplight optical distributions are available: symmetrical and asymmetrical. IP66 sealed LED light engine provides smoothly graduated illumination without uplight. Light engines are available in standard 4000 K (>70 CRI) or optional 3000 K (>80 CRI) or 5000 K (67 CRI). Limited-wavelength amber LEDs are also available.

### ELECTRICAL

Light engines consist of high-efficacy LEDs mounted to metal-core circuit boards to maximize heat dissipation and promote long life (L95/100,000 hours at 700mA at 25°C). Class 2 electronic drivers are designed for an expected life of 100,000 hours with < 1% failure rate. Electrical components are mounted on a removable power tray.

### LISTINGS

CSA certified to U.S. and Canadian standards. Light engines are IP66 rated. Rated for -40°C minimum ambient. Cold-weather emergency battery backup rated for -20°C minimum ambient.

DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org](http://www.designlights.org) to confirm which versions are qualified.

### WARRANTY

Five-year limited warranty. Complete warranty terms located at [www.acuitybrands.com/usa/online/resources/terms-and-conditions.aspx](http://www.acuitybrands.com/usa/online/resources/terms-and-conditions.aspx).

**Note:** Specifications subject to change without notice.





# D-Series Size 1 LED Wall Luminaire



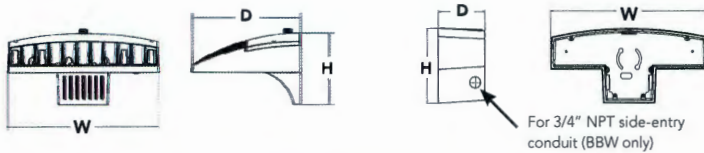
d<sup>series</sup>

## Specifications Luminaire

<b>Width:</b>	13-3/4" (34.9 cm)	<b>Weight:</b>	12 lbs (5.4 kg)
<b>Depth:</b>	10" (25.4 cm)		
<b>Height:</b>	6-3/8" (15.7 cm)		

## Back Box (BBW, ELCW)

<b>Width:</b>	13-3/4" (34.9 cm)	<b>BBW Weight:</b>	5 lbs (2.3 kg)
<b>Depth:</b>	4" (10.2 cm)	<b>ELCW Weight:</b>	10 lbs (4.5 kg)
<b>Height:</b>	6-3/8" (15.7 cm)		



Catalog  
Number

Notes

Type

## Introduction

The D-Series Wall luminaire is a stylish, fully integrated LED solution for building-mount applications. It features a sleek, modern design and is carefully engineered to provide long-lasting, energy-efficient lighting with a variety of optical and control options for customized performance.

With an expected service life of over 20 years of nighttime use and up to 74% in energy savings over comparable 250W metal halide luminaires, the D-Series Wall is a reliable, low-maintenance lighting solution that produces sites that are exceptionally illuminated.

## Ordering Information

**EXAMPLE:** DSXW1 LED 20C 1000 40K T3M MVOLT DDBTXD

### DSXW1 LED

Series	LEDs	Drive Current	Color temperature	Distribution	Voltage	Mounting	Control Options	Other Options	Finish (required)
DSXW1 LED	10C 10 LEDs (one engine)	350 350 mA 530 530 mA	30K 3000 K 40K 4000 K 50K 5000 K	T2S Type II Short	MVOLT <sup>1</sup> 120 <sup>1</sup> 208 <sup>1</sup> 240 <sup>1</sup>	Shipped included (blank) Surface mounting bracket  BBW Surface-mounted back box (for conduit entry) <sup>3</sup>	Shipped installed PE Photoelectric cell, button type <sup>4</sup>  DMG 0-10V dimming driver (no controls)  PIR 180° motion/ambient light sensor, <15' mtg ht. <sup>5</sup>  PIRH 180° motion/ambient light sensor, 15-30' mtg ht. <sup>5</sup>  ELCW Emergency battery backup (includes external component enclosure) <sup>6</sup>	Shipped installed SF Single fuse (120, 277 or 347V) <sup>7</sup>  DF Double fuse (208, 240 or 480V) <sup>7</sup>  HS House-side shield <sup>8</sup>  SPD Separate surge protection <sup>9</sup>	DDBXD Dark bronze DBLXD Black DNAXD Natural aluminum DWHXD White DSSXD Sandstone DDBTXD Textured dark bronze DBLBXD Textured black DNATXD Textured natural aluminum DWHGXD Textured white DSSTXD Textured sandstone
	20C 20 LEDs (two engines)	700 700 mA 1000 1000 mA (1 A)	AMBPC Amber phosphor converted	T2M Type II Medium T3S Type III Short T3M Type III Medium T4M Type IV Medium TFTM Forward Throw Medium ASYDF Asym-metric diffuse	277 <sup>1</sup> 347 <sup>2</sup> 480 <sup>2</sup>				

### NOTES

- MVOLT driver operates on any line voltage from 120-277V (50/60 Hz). Specify 120, 208, 240 or 277 options only when ordering with fusing (SF, DF options), or photocontrol (PE option).
- Only available with 20C, 700mA or 1000mA. Not available with PIR or PIRH.
- Back box ships installed on fixture. Cannot be field installed. Cannot be ordered as an accessory.
- Photocontrol (PE) requires 120, 208, 240, 277 or 347 voltage option. Not available with motion/ambient light sensors (PIR or PIRH).
- PIR specifies the Photocontrol (PIR) control; PIRH specifies the Sensor Switch (SS) control; see Motion Sensor Bundles for details. Includes ambient light sensor. Not available with "PE" option (button type photocell). Dimming driver standard. Not available with 20 LED/1000 mA configuration (DSXW1 LED 20C 1000).
- Cold weather (-20C) rated. Not compatible with conduit entry applications. Not available with BBW mounting option. Not available with fusing. Emergency components located in back box housing. Emergency mode IES files located on product page at [www.lithonia.com](http://www.lithonia.com)
- Single fuse (SF) requires 120, 277 or 347 voltage option. Double fuse (DF) requires 208, 240 or 480 voltage option. Not available with ELCW.
- Also available as a separate accessory; see Accessories information.
- See the electrical section on page 3 for more details.

## Accessories

Ordered and shipped separately.

DSXWHS U	House-side shield (one per light engine)
DSXWBSW U	Bird-deterrent spikes
DSXWVG U	Wire guard accessory
DSXWVG U	Vandal guard accessory



# Performance Data

## Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of the configurations shown, within the tolerances allowed by Lighting Facts. Actual performance may differ as a result of end-user environment and application. Actual wattage may differ by +/- 8% when operating between 120-480V +/- 10%. Contact factory for performance data on any configurations not shown here.

LEDs	Drive Current (mA)	System Watts	Dist. Type	30K					40K					50K					AMBER					
				Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	
10C (10 LEDs)	530mA	20 W	T2S	1,843	1	0	1	92	1,956	1	0	1	98	1,729	1	0	1	86	1,264	0	0	1	63	
			T2M	1,756	1	0	1	88	1,864	1	0	1	93	1,648	1	0	1	82	1,205	0	0	1	60	
			T3S	1,822	0	0	1	91	1,934	0	0	1	97	1,710	0	0	1	86	1,250	0	0	1	63	
			T3M	1,804	1	0	1	90	1,914	1	0	1	96	1,693	1	0	1	85	1,237	0	0	1	62	
			T4M	1,767	1	0	1	88	1,876	1	0	1	94	1,658	0	0	1	83	1,212	0	0	1	61	
			TFTM	1,837	0	0	1	92	1,950	0	0	1	98	1,724	0	0	1	86	1,260	0	0	1	63	
	ASYDF	1,642	1	0	1	82	1,743	1	0	1	87	1,541	1	0	1	77	1,127	0	0	1	56			
	700mA	27 W	T2S	2,272	1	0	1	84	2,409	1	0	1	89	2,421	1	0	1	90	1,544	0	0	1	57	
			T2M	2,165	1	0	1	80	2,296	1	0	1	85	2,307	1	0	1	85	1,472	0	0	1	55	
			T3S	2,247	1	0	1	83	2,382	1	0	1	88	2,394	1	0	1	89	1,527	0	0	1	57	
			T3M	2,224	1	0	1	82	2,358	1	0	1	87	2,370	1	0	1	88	1,512	0	0	1	56	
			T4M	2,179	1	0	1	81	2,310	1	0	1	86	2,322	1	0	1	86	1,481	0	0	1	55	
			TFTM	2,265	1	0	1	84	2,401	1	0	1	89	2,413	1	0	1	89	1,539	0	0	1	57	
	ASYDF	2,025	1	0	1	75	2,147	1	0	1	80	2,158	1	0	1	80	1,376	1	0	1	51			
	1000mA	40 W	T2S	3,011	1	0	1	75	3,190	1	0	1	80	3,202	1	0	1	80	2,235	1	0	1	58	
			T2M	2,870	1	0	1	72	3,040	1	0	1	76	3,051	1	0	1	76	2,130	1	0	2	55	
			T3S	2,978	1	0	1	74	3,155	1	0	1	79	3,166	1	0	1	79	2,210	1	0	2	57	
			T3M	2,948	1	0	1	74	3,123	1	0	1	78	3,134	1	0	1	78	2,187	1	0	2	56	
			T4M	2,888	1	0	1	72	3,059	1	0	1	76	3,071	1	0	1	77	2,143	1	0	2	55	
			TFTM	3,002	1	0	1	75	3,180	1	0	1	80	3,192	1	0	1	80	2,228	1	0	2	57	
	ASYDF	2,684	1	0	1	67	2,843	1	0	1	71	2,854	1	0	1	71	1,991	1	0	2	51			
	20C (20 LEDs)	530mA	36 W	T2S	3,649	1	0	1	101	3,876	1	0	1	108	3,429	1	0	1	95	2,504	1	0	1	70
				T2M	3,478	1	0	1	97	3,694	1	0	1	103	3,267	1	0	1	91	2,387	1	0	1	66
				T3S	3,609	1	0	1	100	3,833	1	0	1	106	3,390	1	0	1	94	2,477	1	0	1	69
				T3M	3,572	1	0	1	99	3,794	1	0	1	105	3,356	1	0	1	93	2,451	1	0	2	68
				T4M	3,500	1	0	2	97	3,717	1	0	2	103	3,288	1	0	1	91	2,402	1	0	1	67
				TFTM	3,638	1	0	1	101	3,864	1	0	1	107	3,418	1	0	1	95	2,496	1	0	1	69
		ASYDF	3,252	1	0	2	90	3,454	1	0	2	96	3,056	1	0	2	85	2,232	1	0	1	62		
		700mA	47 W	T2S	4,502	1	0	1	96	4,776	1	0	1	102	4,794	1	0	1	102	3,065	1	0	1	65
				T2M	4,290	1	0	1	91	4,552	1	0	1	97	4,569	1	0	1	97	2,921	1	0	1	62
T3S				4,452	1	0	1	95	4,723	1	0	2	100	4,741	1	0	2	101	3,031	1	0	1	64	
T3M				4,407	1	0	2	94	4,675	1	0	2	99	4,693	1	0	2	100	3,000	1	0	1	64	
T4M				4,318	1	0	2	92	4,581	1	0	2	97	4,598	1	0	2	98	2,939	1	0	1	63	
TFTM				4,488	1	0	2	95	4,761	1	0	2	101	4,779	1	0	2	102	3,055	1	0	1	65	
ASYDF		4,012	1	0	2	85	4,257	1	0	2	91	4,273	1	0	2	91	2,732	1	0	1	58			
1000mA		74 W	T2S	5,963	1	0	1	80	6,327	1	0	1	84	6,351	1	0	1	85	4,429	1	0	1	61	
			T2M	5,683	1	0	2	76	6,029	1	0	2	80	6,052	1	0	2	81	4,221	1	0	2	58	
			T3S	5,896	1	0	2	79	6,256	1	0	2	83	6,280	1	0	2	84	4,380	1	0	2	60	
			T3M	5,837	1	0	2	78	6,193	1	0	2	83	6,216	1	0	2	83	4,335	1	0	2	59	
			T4M	5,719	1	0	2	76	6,067	1	0	2	81	6,090	1	0	2	81	4,248	1	0	2	58	
			TFTM	5,944	1	0	2	79	6,307	1	0	2	84	6,330	1	0	2	84	4,415	1	0	2	60	
ASYDF		5,314	1	0	2	71	5,638	2	0	2	75	5,660	2	0	2	75	3,947	1	0	2	54			



## Performance Data

### Lumen Ambient Temperature (LAT) Multipliers

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

Ambient		Lumen Multiplier
0°C	32°F	1.02
10°C	50°F	1.01
20°C	68°F	1.00
<b>25°C</b>	<b>77°F</b>	<b>1.00</b>
30°C	86°F	1.00
40°C	104°F	0.98

### Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the DSXW1 LED 20C 1000 platform in a 25°C ambient, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Operating Hours	0	25,000	50,000	100,000
Lumen Maintenance Factor	1.0	0.95	0.93	0.88

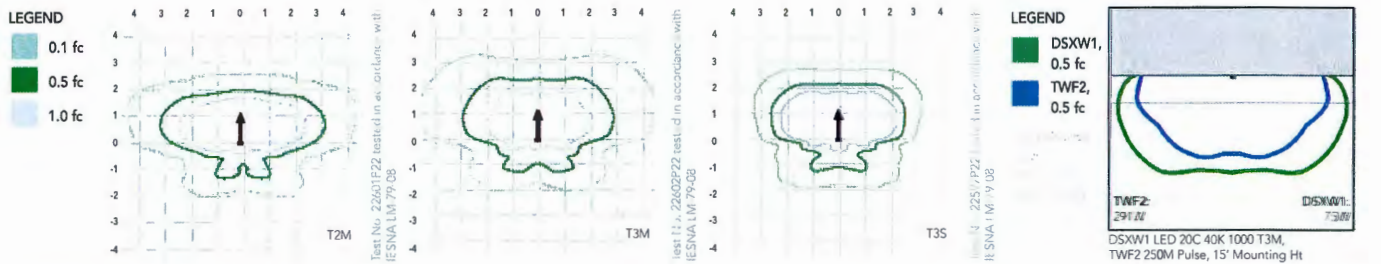
## Electrical Load

LEDs	Drive Current (mA)	System Watts	Current (A)					
			120	208	240	277	347	480
10C	350	14W	0.13	0.07	0.06	0.06	-	-
	530	20W	0.19	0.11	0.09	0.08	-	-
	700	27W	0.25	0.14	0.13	0.11	-	-
	1000	40W	0.37	0.21	0.19	0.16	-	-
20C	350	25W	0.23	0.13	0.12	0.10	-	-
	530	36W	0.33	0.19	0.17	0.14	-	-
	700	47W	0.44	0.25	0.22	0.19	0.15	0.11
	1000	75W	0.69	0.40	0.35	0.30	0.23	0.17

## Photometric Diagrams

To see complete photometric reports or download .ies files for this product, visit Lithonia Lighting's [D-Series Wall Size 1 homepage](#).

Isofootcandle plots for the DSXW1 LED 20C 1000 40K. Distances are in units of mounting height (15').



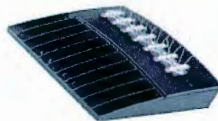
## Options and Accessories



T3M (left), ASYDF (right) lenses



HS - House-side shields



BSW - Bird-deterrent spikes



WG - Wire guard



VG - Vandal guard



DDL - Diffused drop lens

## FEATURES & SPECIFICATIONS

### INTENDED USE

The energy savings, long life and easy-to-install design of the D-Series Wall Size 1 make it the smart choice for building-mounted doorway and pathway illumination for nearly any facility.

### CONSTRUCTION

Two-piece die-cast aluminum housing has integral heat sink fins to optimize thermal management through conductive and convective cooling. Modular design allows for ease of maintenance. The LED driver is mounted to the door to thermally isolate it from the light engines for low operating temperature and long life. Housing is completely sealed against moisture and environmental contaminants (IP65).

### FINISH

Exterior parts are protected by a zinc-infused Super Durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a minimum 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling. Available in textured and non-textured finishes.

### OPTICS

Precision-molded proprietary acrylic lenses provide multiple photometric distributions tailored specifically to building mounted applications. Light engines are available in 3000 K (80 min. CRI), 4000 K (70 min. CRI) or 5000 K (70 CRI) configurations.

### ELECTRICAL

Light engine(s) consist of 10 high-efficacy LEDs mounted to a metal-core circuit board to maximize heat dissipation and promote long life (L88/100,000 hrs at 25°C). Class 1 electronic drivers have a

power factor >90%, THD <20%, and a minimum 2.5KV surge rating. When ordering the SPD option, a separate surge protection device is installed within the luminaire which meets a minimum Category C Low (per ANSI/IEEE C62.41.2).

### INSTALLATION

Included universal mounting bracket attaches securely to any 4" round or square outlet box for quick and easy installation. Luminaire has a slotted gasket wireway and attaches to the mounting bracket via corrosion-resistant screws.

### LISTINGS

CSA certified to U.S. and Canadian standards. Rated for -40°C minimum ambient.

DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org](http://www.designlights.org) to confirm which versions are qualified.

### WARRANTY

Five year limited warranty. Full warranty terms located at [www.acuitybrands.com/~CustomerResources/forms\\_and\\_conditions.aspx](http://www.acuitybrands.com/~CustomerResources/forms_and_conditions.aspx)

**Note:** Specifications subject to change without notice.





# OW1291 – IMAGE™



Type:  Project:

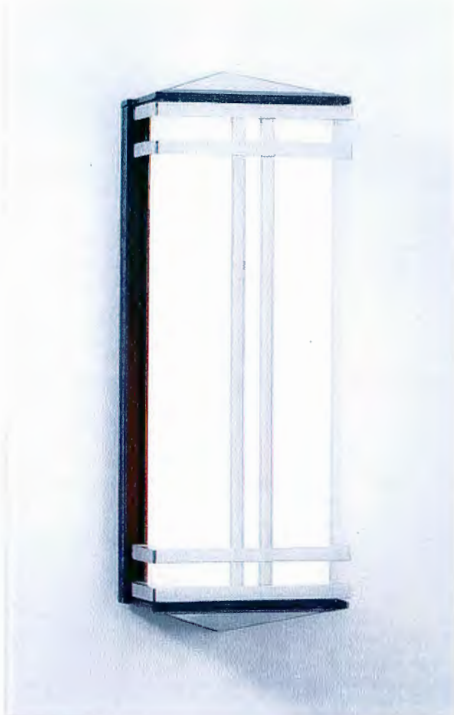
[VisaLighting.com/products/Image](http://VisaLighting.com/products/Image)

Fill in shaded boxes using information listed below

Order Code: **OW1291**  -

MODEL      **A** SOURCE      **B** VOLTAGE      **C** FRAME      **D** ACCENT BAR AND END CAP      **E** OPTION(S)

Finishes

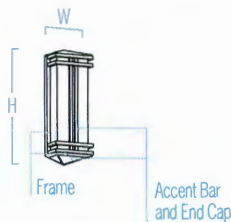


The Image family of luminaires provides tasteful ambient light and flexible design options. These versatile fixtures can be mounted on walls in vertical or horizontal orientations and on ceilings. Image's quality construction includes solid metal trim and die cast end caps with finish options to meet any design aesthetic.

### DIMENSIONS

Depth is measured from wall to front of fixture  
 Mounting Center is measured from the top of fixture to center of junction box

18"	20.471"	510mm
24"	26.041"	662mm
30"	31.611"	803mm
36"	37.181"	944mm



### **A** SOURCE (Select one) **B** VOLTAGE

MVOLT fixture accepts 120 through 277 input voltage  
 LED sources are 83CRI, within 3-step MacAdam and are dimmable 0.10V to 1%

Sources	CCT	Delivered Lumens	Power (Watts)	Voltage
• L30K-L	3000K	1100	?	MVOLT
L35K-L	3500K			
• L40K-L	4000K	1200		
• L30K-H	3000K	1300	15	
L35K-H	3500K			
• L40K-H	4000K	1400		

### FINISHES (Select one **C** Frame Finish and one **D** Accent Bar and End Cap Finish or Material) see page 2 for color chart

Powder Coat Painted Finishes (Standard) for Frame or Accent Bar and End Cap

<b>AG7038</b> Agate Gray	<b>CVBL</b> Crystal Blue	<b>GW9002</b> Gray White	<b>PB1035</b> Pearl White
<b>BMAT</b> Business Matte	<b>CW9001</b> Crystal	<b>HTHR</b> Heather	<b>RUST</b> Rust
<b>BRNZ</b> Bronze	<b>GLIM</b> Glimmer	<b>JB9005</b> Jet Black	<b>SUNG</b> Sun Gold
<b>BSIL</b> Blade Silver	<b>GSIL</b> Graphite Silver	<b>OBRZ</b> Oil Rub Bronze	<b>TW9016</b> Traffic White

Metals (Premium) for Accent Bar and End Cap only

<b>BSS</b> Brushed Stainless Steel	<b>PSS</b> Polished Stainless Steel
------------------------------------	-------------------------------------

### **E** OPTIONS (Multiple Selections Allowed)

⚠ Option availability may be interdependent with Voltage, Source or Other Options

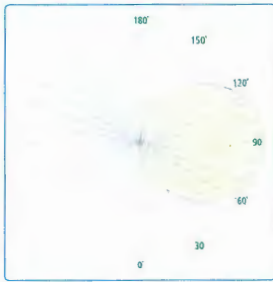
- HM** Horizontal mount (vertical is standard)
- XPS** Express 10 day shipping. Items marked with a bullet (•) are not available with XPS



**OW1291 – IMAGE™**



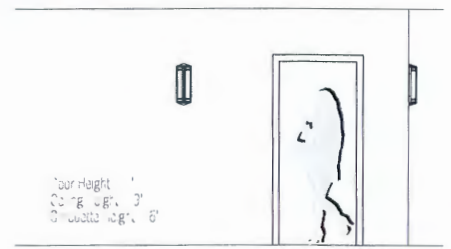
**Photometrics**



**Technical Information**

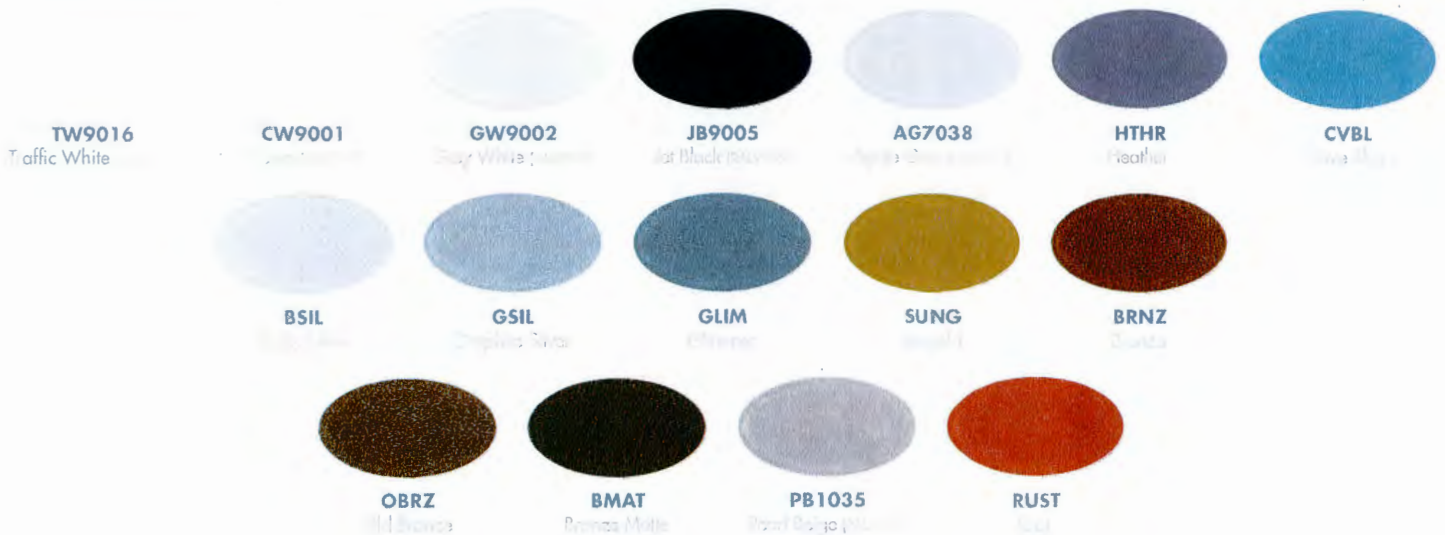
- Integral LED power supply
- Modular design for replacement of LED source and power supply
- Removable cam-action hinged frame for ease of maintenance
- Vertical mounting standard (horizontal mounting optional)
- Mounts over standard electrical junction box (by others) with provided hardware.
- Extruded aluminum backplate, die-cast end caps, vertical center accent and frame side rails. Solid metal formed accent bars, gasketed and sealed construction
- 1/8" thick white acrylic diffuser
  - F1 rated, UV stable
  - UL-94 HB Flame Class rated
- No VOC powder coat paint finish
- ETL listed for wet location mounting 4' above grade

**Relative Scale Drawing**

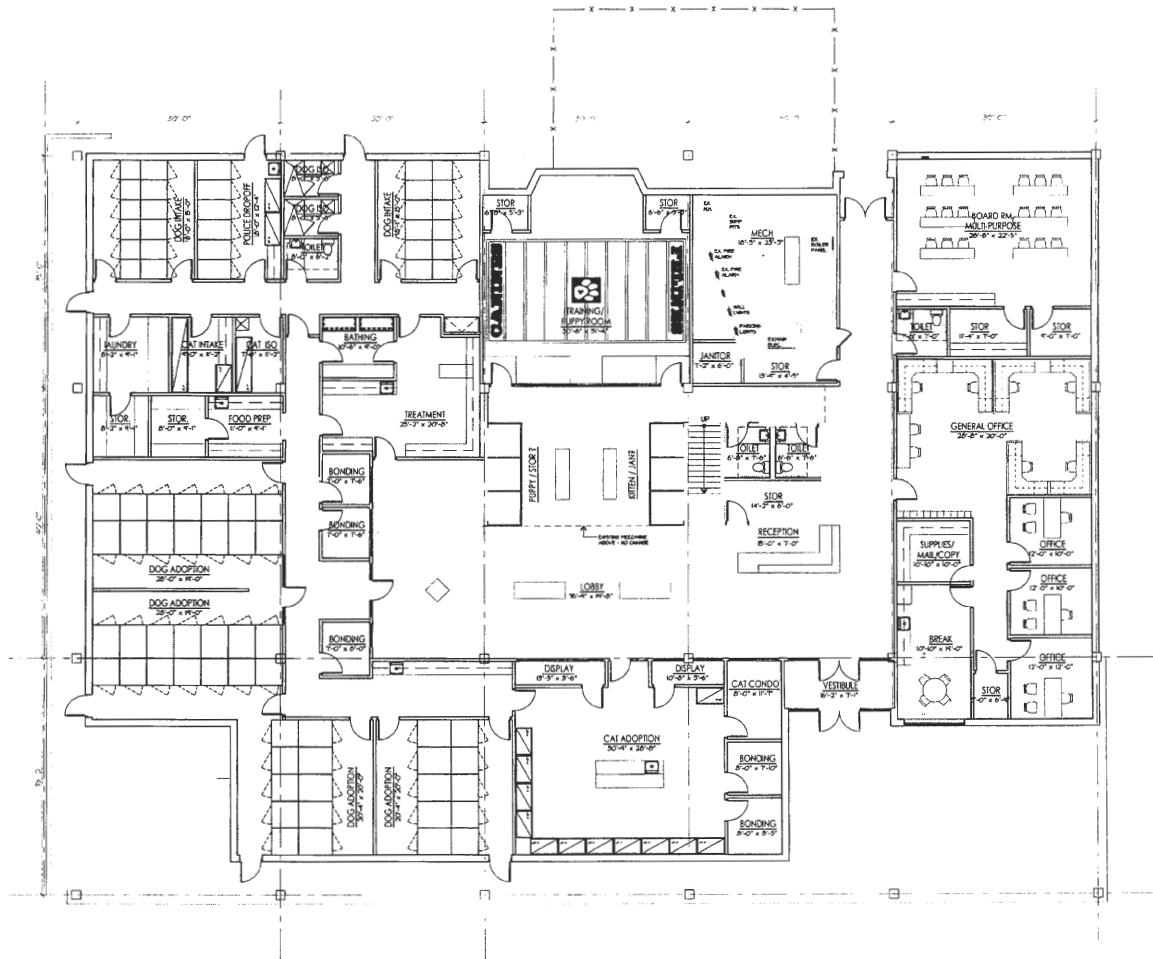


Specify color code when ordering. For accurate color matching, individual paint and finish samples are available upon request. For additional information see [VisaLighting.com/materials-finishes](http://VisaLighting.com/materials-finishes)

**Painted Finishes (Standard)**



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**PRELIMINARY FLOOR PLAN**  
 SCALE: 1/8" = 1'-0"



**LINDENGROUP**  
 ARCHITECTURE  
 LAND PLANNING  
 INTERIOR ARCHITECTURE  
 LANDSCAPE ARCHITECTURE  
 1805 GRAND PARKWAY, SUITE 100  
 GRAND PARE HEIGHTS, #6487  
 FORT WORTH, TEXAS 76134  
 WWW.LINDENGROUP.COM

**RWE MANAGEMENT COMPANY**  
 1501 E. HODGSON BL., SUITE 104  
 FORT WORTH, TEXAS 76102  
 (817) 734-0800  
 A LINCOLN FINANCIAL CORP. COMPANY

**Hinsdale Humane Society**  
 21 Salt Creek Ln.  
 Hinsdale, IL 60521

DESIGN: DESIGNED BY: DMM  
 DATE: 07/20/17 BY: DMM

2017-0095  
 PROJECT NUMBER

FILE NUMBER  
 8-11-2017  
 DATE

EXAMINER

DATE REVIEW

PRELIMINARY FLOOR PLAN

DATE DRAWN  
**A-1.0**  
 SHEET



2017 Year  
**A-3.0**  
 PER 1 2 3

**EXISTING BUILDING**  
 2017 Year  
 1 2 3

7017-0095  
 10/2/2017


85 945  
 85 945  
 85 945  
 85 945

Hiredate - u n o h o S o c i e t y  
 21 Sci Creek Dr,  
 H r s d o l e , - 6 0 3 2 1

**RWEI MANAGEMENT COMPANY**  
 64720 Larkspur Rd., Ste 106  
 L a r k s p u r , M E 0 2 2 7  
 P O B O X 1 0 6 0  
 W e b s i t e : www.rweim.com

2017 Year  
 1 2 3





**LINDEN GROUP**  
ARCHITECTURE  
1000 W. 10TH ST. SUITE 100  
DENVER, CO 80202  
303.733.1100  
WWW.LINDENGROUP.COM

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**RWE MANAGEMENT COMPANY**  
500 EAST FORT ST. 10TH FL.  
DENVER, CO 80202  
303.733.1100  
WWW.RWE.COM

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**Hinsdale Farms Society**  
21 34th Street  
Hinsdale, IL 60521

---

DATE: 8-24-2017  
PROJECT: 2017-0095  
PROJECT: Hinsdale Farm

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DATE: 8-24-2017

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PROJECT: 2017-0095

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PROJECT: Hinsdale Farm

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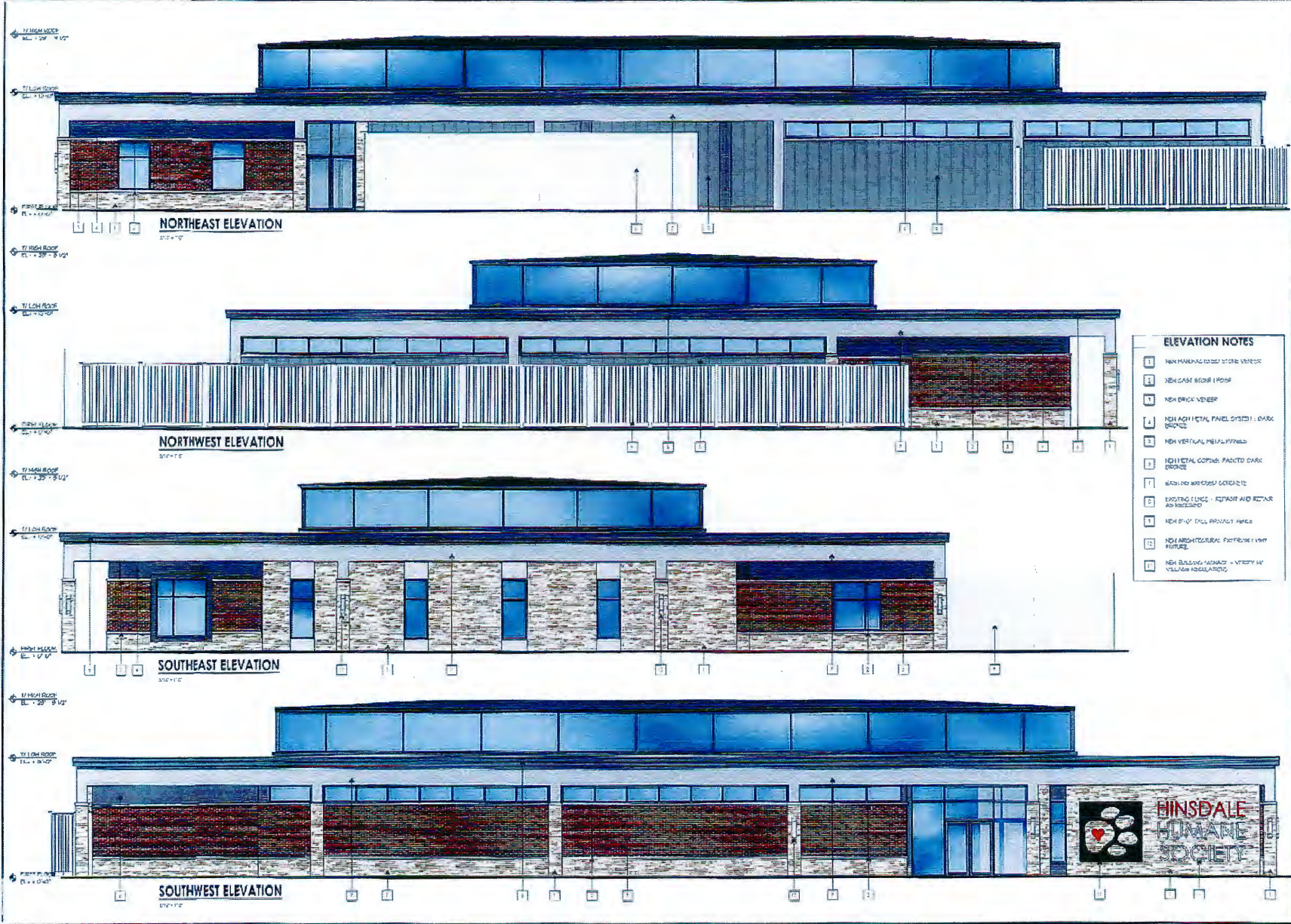
PROPOSED ELEVATIONS

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THIS DRAWING IS A PART OF A SET OF DRAWINGS FOR THE PROJECT IDENTIFIED ABOVE. IT IS TO BE USED ONLY IN CONNECTION WITH THE OTHER DRAWINGS OF THE SET AND IS NOT TO BE USED SEPARATELY.

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**A-4.0**





**A-4.1**

PROPOSED  
VIEWS

DATE: 8-24-2017

2017-0095

8-24-2017

21 Fall Creek Ln,  
Hinsdale, IL 60521

RWE MANAGEMENT COMPANY

15th 3815 Skating Rd, Suite 106  
Lisle, IL 60532  
(630) 724-8862  
www.rweinc.com

HIRSCALE HUMAN SOCIETY

21 Fall Creek Ln,  
Hinsdale, IL 60521

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Hinsdale, IL 60521

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Hinsdale, IL 60521



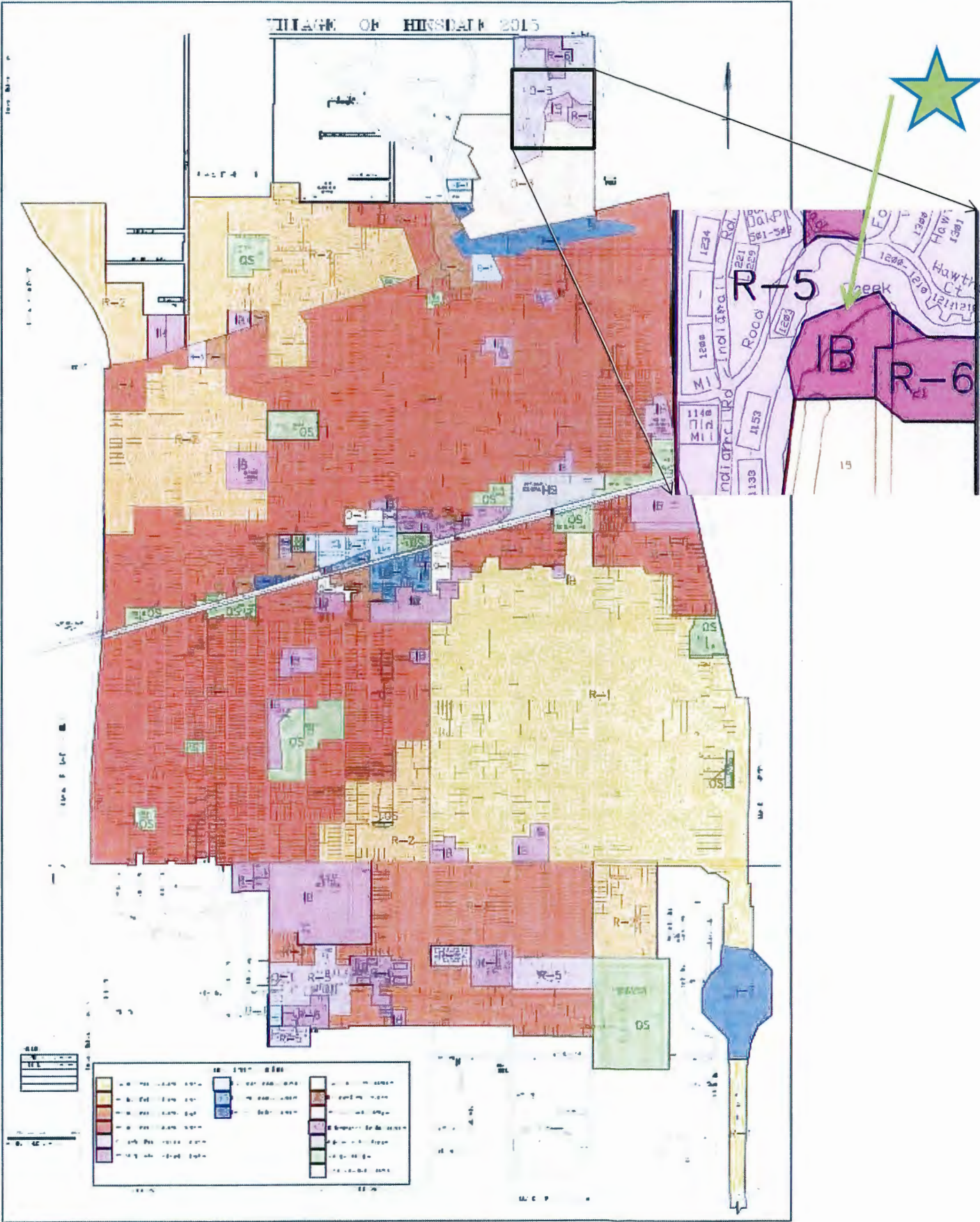
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(817) 751-3600  
www.rwe.com

**Hinsdale Humane Society**  
21 Salt Creek Ln,  
Hinsdale, IL 60521

DATE: 08-24-2017  
TIME: 10:00 AM  
PROJECT: HINSDALE HUMANE SOCIETY  
DRAWING: 21 SALT CREEK LN  
SHEET: A-4.2  
SCALE: AS SHOWN  
DESIGNED BY: [REDACTED]  
CHECKED BY: [REDACTED]  
APPROVED BY: [REDACTED]

Attachment 2: Village of Hinsdale Zoning Map and Project Location





**Attachment 3: Birds Eye View of 21 Salt Creek Lane (facing north)**  
**Proposed Location**



**Attachment 4: Street View of 21 Salt Creek Lane (facing north)**



STATE OF ILLINOIS )  
 ) ss:  
COUNTY OF DU PAGE )

BEFORE THE HINSDALE PLAN COMMISSION

In the Matter of: )  
 )  
 )  
HINSDALE HUMANE SOCIETY, )  
21 Salt Creek Lane )  
Special Use Permit )  
Case No. A-33-2017. )

REPORT OF PROCEEDINGS had and testimony  
taken at the hearing of the above-entitled  
matter before the Hinsdale Plan Commission, at  
19 East Chicago Avenue, Hinsdale, Illinois, on  
October 11, 2017, at the hour of 7:30 p.m.

BOARD MEMBERS PRESENT:

- MR. STEPHEN CASHMAN, Chairman;
- MR. GERALD JABLONSKI, Member;
- MS. JULIE CRNOVICH, Member;
- MS. DEBRA BRASELTON, Member;
- MS. ANNA FIASCONE, Member;
- MR. TROY UNELL, Member; and
- MR. JIM KRILLENBERGER, Member.

2

1 ALSO PRESENT:

2 MR. CHAN YU, Village Planner;

3 MR. MIKE MATTHYS, Architect for  
Applicant;

4 MR. JASON SANDERSON, Builder for  
Applicant;

5 MR. TOM VAN WINKLE, Director of Humane  
Society;

6 MR. BRAD HOEPFNER, Project Team Member  
for Applicant.

7

8

9

10 CHAIRMAN CASHMAN: Our next order of  
11 business is Public Hearing on Case A-33-2017, 21  
12 South Salt Creek, formerly the Robert Crown  
13 Center, for the Hinsdale Humane Society for a  
14 special use permit for animal humane society.  
15 Now, we need to swear in anyone who is going to  
16 testify.

17 (WHEREUPON, the oath was  
18 administered to Mr. Matthys,  
19 Mr. Sanderson, Mr. VanWinkle  
20 and Mr. Hoepfner.)

21 CHAIRMAN CASHMAN: You can give us an  
22 overview of the project. Let us know who you

3

1 are and we look forward to seeing your  
2 presentation.

3 MR. MATTHYS: Thank you. Mike Matthys,  
4 with Linden Group architects representing  
5 Hinsdale Humane Society. I have with me Tom  
6 VanWinkle, the director, Jason Sanderson,  
7 builder, and project team Brad.

8 Tonight we are here requesting a  
9 special use for an animal shelter/humane society  
10 and exterior and site plan review.

11 The existing Hinsdale Humane  
12 Society is located at 22 North Elm Street. It's  
13 operated since 1953 in Hinsdale for 64 years.  
14 Currently they operate 16 dog kennels and 16 cat  
15 kennels in the animal shelter. Humane society  
16 facilitates adoptions for approximately 900  
17 animals serving the community with outreach  
18 education, obedience and classes. They have  
19 over 50 volunteers that serve the facility.

20 Here is a picture of the existing  
21 facility on Elm Street. It's located just next  
22 to the hospital off the corner approximately 500

4

1 feet from residential to the north through that  
2 little woodland area you can see in the aerial.

3 As part of our due diligence and as  
4 requested by the board in our introduction to  
5 them with this project, they asked that we get  
6 the testimony from the neighbors, our current  
7 neighbors, as to how we participated as  
8 neighbors for them, so Tom went around through  
9 the neighbors to the north. We got four  
10 signatures that just sort of suggests or talks  
11 about us being good neighbors and not having any  
12 problems with our operational practices.

13 We also went to Amita and to  
14 highlight a few things they pointed out.  
15 Property grounds were always well-maintained.  
16 We had no complaints regarding Hinsdale Humane  
17 Society as a neighbor and they have also  
18 partnership with the hospital with patient pet  
19 therapy program, an initiative that's been a  
20 huge success. It's not only are we good  
21 neighbors but we engage our neighbors in  
22 cooperative business enterprises.

5

1 We are relocating the facility to  
2 21 Salt Creek Lane in the Robert Crown Center.  
3 Just a map coming from 22 North Elm Street up to  
4 the Crown center. We are surrounded by zoning  
5 districts R-5, R-6 and O-3.

6 Another thing the board asked us to  
7 do is to create some information gathering out  
8 to what will be our new neighbors and I'll have  
9 Tom VanWinkle step up just to talk a little bit  
10 about his neighborhood outreach to the  
11 neighbors.

12 MR. VAN WINKLE: Thank you. Hello.  
13 Tom VanWinkle. I'm the executive director of  
14 the Hinsdale Humane Society. I went around and  
15 visited, or tried to visit, all of our new  
16 neighbors to let them know what our hopes and  
17 plans are and to let them know that we are here  
18 to answer any questions or concerns they have.

19 The closest neighbor to us, which  
20 has the R-6 zoning, which is the Spinning Wheel  
21 apartments, I was able to speak to the owner's  
22 family of that building and Rich was with me who

1 is with Robert Crown Center. We had a great  
 2 conversation.  
 3 She told us that we could tell you  
 4 tonight that she has no problems with us moving  
 5 in. She wants to be a good neighbor also. We  
 6 discussed any of the concerns she had, which  
 7 would be noise was her biggest question, and we  
 8 told her how we are going to keep that under  
 9 wraps as we do in our current location, and then  
 10 we asked her permission to tell you tonight that  
 11 she is happy with us moving in there and has no  
 12 concerns.

07:51:18PM

13 I also went to the Graue Mill,  
 14 spoke to -- I'm not sure of her title, to the  
 15 manager, the grounds manager, introduced myself  
 16 and told her -- asked her if she could spread  
 17 the word amongst her residents that, again, if  
 18 they would like to have a meeting or any  
 19 questions or concerns, I'd be happy to answer  
 20 them. She, herself, again, said she, herself,  
 21 did not see a problem with it. There are many  
 22 dog owners and pet owners in that area but she

07:51:44PM

1 did say that if any concerns came up, she would  
 2 pass my name along and I have heard nothing from  
 3 them.

4 I then did go around to the other  
 5 neighbors up there in the R-5, R-6 up at the top  
 6 of the page there. I was not able to -- I  
 7 knocked on doors but no one was home when I did  
 8 visit them but I did make an attempt to speak to  
 9 those homeowners as well. That is what I have  
 10 been able to do in the new location.

07:52:15PM

11 CHAIRMAN CASHMAN: Do you know are pets  
 12 allowed in the Spinning Wheel apartments?

13 MR. VAN WINKLE: They are. It's pet  
 14 friendly, yes.

15 CHAIRMAN CASHMAN: Quite a convenience.

16 MR. UNELL: How do you currently  
 17 control the noise and how do you expect to  
 18 control the noise at the new location?

19 MR. VAN WINKLE: Our animals are never  
 20 left outside unattended. That's number one  
 21 thing. We have outdoor play areas but they are  
 22 never left in there unattended so we always have

07:52:34PM

1 a volunteer or staff member with them so -- can  
 2 I say a dog never barks? That would be pretty  
 3 silly for me to say that, but there's a person  
 4 right there to keep them under control.

5 On the inside we do have -- we will  
 6 be having sound baffles in order to control the  
 7 noise inside. And as I explained to the owner,  
 8 if you can hear a dog barking from inside the  
 9 facility at 250 or 300 feet away, you can

07:53:08PM

10 imagine how loud it is inside the shelter and  
 11 that's not something that we or our guests want  
 12 so it really -- it behooves us from a business  
 13 standpoint to keep the noise as minimal as  
 14 possible because doctors don't want to stay in a  
 15 building that is overrun with noise. So we do  
 16 that through enrichment practices, obedience  
 17 training and as I said, dogs are never walked  
 18 together so there's no two dogs walking side-by-  
 19 side yapping at each other out on a walk, they  
 20 are all done individually.

07:53:34PM

21 MR. MATTHYS: A few highlights on the  
 22 site. Lot size is about 101,000 square feet,

1 approximately 2.3 acres, bordered by Salt Creek  
 2 on two sides and located within a flood plain.  
 3 Built in the mid 1970s, poured concrete  
 4 construction, approximately 15,000 square foot  
 5 on the first floor. There is a small mezzanine  
 6 floor as well.

7 Proposed site plan. Just to  
 8 highlight a few of our development changes.  
 9 It's in zoning district IB. Our building size I  
 10 mentioned was approximately 15,000. We have an  
 11 FAR of .17 which is well under the maximum .5.  
 12 Our building height is 22 feet existing, which  
 13 we will not change, well under the 44-foot  
 14 maximum current height in the zoning code  
 15 permitted.

07:54:22PM

16 Our green area, we are reducing the  
 17 impervious area by reducing some parking area,  
 18 which I'll highlight later, but we are taking  
 19 our green area that's currently at 48,000 square  
 20 feet existing to 56,000 square feet, so roughly  
 21 a 17 percent reduction of impervious area,  
 22 17 percent increase in green space.

07:54:48PM

10

1 Parking wise, based on our use we  
 2 are required to have 40 spaces based on the  
 3 zoning code, we are proposing 43.  
 4 So back up one page just to sort of  
 5 summarize the site improvements that we are  
 6 proposing. Throughout the site we are looking  
 7 at advanced landscaping that you will see  
 8 detailed out on our submitted landscape plan.  
 9 The removal of bus parking area  
 10 which is to the northeast portion of the site,  
 11 so we are reducing the back parking lot. Along  
 12 with that, we are adding additional parking to  
 13 the front of the building towards the turnaround  
 14 cul-de-sac so we are looking at trying to create  
 15 more parking. What we are going to highlight is  
 16 our front entrance for our customers.  
 17 Another small thing additional  
 18 green space. The current drive that goes  
 19 alongside of the building the asphalt abuts  
 20 right into the structure. It's a wide drive  
 21 because of the bus traffic that went through  
 22 there previously so I think it's probably

11

1 34 feet now. We are taking that and reducing it  
 2 down to a standard two-way lane, which is 24  
 3 feet, so we are taking that 10 feet, we are  
 4 putting it along the building and doing  
 5 foundation plantings which will make the building  
 6 look much nicer along the access drive there.  
 7 A couple of nice features out  
 8 front. We are looking at doing a walking path  
 9 and a donor paver plaza. You will see it  
 10 highlighted in some of the views that we will  
 11 show you of the exterior. Looking at providing  
 12 kind of pedestrian benches in those areas with  
 13 possible donor opportunities and also that paver  
 14 area is a nice opportunity for the humane  
 15 society to offer donor bricks, engraved bricks  
 16 for donations.  
 17 We will have a fenced in outdoor  
 18 yard. Tom mentioned that. The fenced in area  
 19 will not have what we call individual runs in  
 20 it, it's just an open area. It's located off  
 21 the back corner of the building. I'll point it  
 22 out here on the screen. That little area there

12

1 is our fenced in area. (Indicating.)  
 2 We will have a relocated trash  
 3 area. So if you have driven behind the  
 4 building, as you come around the building  
 5 currently, the trash dumpster is here and it's  
 6 not covered, not enclosed in any way. So we are  
 7 relocating the trash area over to this side with  
 8 a fence enclosure. Details of that enclosure  
 9 are provided with the site plan submittal.  
 10 MR. YU: Sheet A-1, lower left.  
 11 MR. MATTHYS: Just to highlight our  
 12 floor plan and our plans how we look to renovate  
 13 the current Robert Crown Center. Actually, it  
 14 really worked as a nice fit for the program that  
 15 was put together with a lot of conversations  
 16 with the humane society as they planned even  
 17 before Linden Group architects was even on  
 18 board.  
 19 We are looking at the entrance that  
 20 faces the drive right here being the main public  
 21 entrance where I mentioned we are adding  
 22 parking. Comes into a nice lobby. If you have

13

1 been in the building, it's kind of a nice  
 2 two-story lobby open structure. It's going to  
 3 be a great kind of common space for the facility  
 4 where they can sort of show off the current  
 5 offerings of adoptions and education about  
 6 animals.  
 7 Administrative offices. Currently  
 8 humane society has their offices and their  
 9 animal facilities in two different locations.  
 10 This building allows us to bring everything  
 11 together. So the administrative offices are in  
 12 the right corner.  
 13 We will have a nice multipurpose  
 14 classroom where we are going to do obedience  
 15 training. That's item No. 3 there. And we will  
 16 also do various community instructional  
 17 activities as well as additional playroom and  
 18 bonding room for people looking at adoptions.  
 19 We will have a dog adoption area  
 20 and a cat adoption area and then our intake is  
 21 off the back corner of the building. So the  
 22 traffic of animals coming into the humane

14

1 society goes to the rear parking lot and through  
 2 this entrance where they get taken in, taken  
 3 care of, and hopefully moved forward into  
 4 adoption.

5           We also have various isolation  
 6 wards and things to deal with animals who have  
 7 problems.

8           The last sort of exciting thing  
 9 that we have been talking about is the idea of a  
 10 puppy bowl bonding playroom. So kind of central  
 11 to the whole facility is going to be a big nice  
 12 size playroom where people can get in there and  
 13 play with an animal they are looking at  
 14 adopting. We are kind of modeling it after a  
 15 Super Bowl commercial, puppy bowl with the idea  
 16 of having a bunch of puppies in there playing  
 17 around and having some windows looking out over  
 18 it. When they get puppies in, it's a great way  
 19 to promote those adoptions.

20           CHAIRMAN CASHMAN: It's like cats and  
 21 dogs battle in there.

22           MR. MATTHYS: So a few pictures for

15

1 you.

2           CHAIRMAN CASHMAN: Going back to the  
 3 previous page. Near the intake door, there's an  
 4 area that's called police drop box. Is that for  
 5 like after hours or how does that function?

6           MR. MATTHYS: Yes. So currently they  
 7 have off the back of their facility is for  
 8 police drop-off. It's a room that's locked down  
 9 and the police have a key to the outside door,  
 10 they can come in and leave an animal there. So  
 11 we have a few runs. I think we have a sink and  
 12 a counter and some cages.

13           MR. VAN WINKLE: We have contracts with  
 14 nine different communities including Hinsdale.  
 15 So they bring animals in to us in that area. It  
 16 keeps them from having to go out to the rest of  
 17 the shelter, they will stay contained in that  
 18 little area until we come in in the morning and  
 19 take care of them.

20           MR. MATTHYS: Just some pictures of how  
 21 the exterior of the building looks today. It's  
 22 -- simple stated, it's a cast concrete

16

1 structure. You see the concrete columns. They  
 2 have in-fill of built walls that have wood  
 3 paneling on them that have seen better days.  
 4 It's painted blue now.

5           What we are looking at doing to the  
 6 exterior is keeping the concrete structures.  
 7 Along the posts areas we are looking at wrapping  
 8 those columns in stone. Brad, I think we have a  
 9 sample over there on the far right of the stone  
 10 we are looking at, kind of a natural pattern  
 11 stone and combining that with brick on the wall.

12           So on the existing walls we will be  
 13 applying a thin veneer stone and brick to give  
 14 the building a nicer look of quality and I think  
 15 it's going to do a big improvement from the blue  
 16 painted falling apart wood paneling. Some of  
 17 those walls will be rebuilt. Where we can keep  
 18 them we will and we will just apply the new  
 19 facade materials to them.

20           We will also be adding new windows.  
 21 Not in the clear story but everywhere else  
 22 pretty much gets new windows. The windows are

17

1 all old, kind of leaky and need replacement.

2           You can see on that bottom picture  
 3 I highlighted that paver area with the outdoor  
 4 seating.

5           The entranceway. Currently that  
 6 has just like acoustical tile ceiling like an  
 7 outdoor 2-by-2 ceiling grid in it. We are  
 8 looking at highlighting that ceiling with some  
 9 tongue-and-groove wood.

10           Some nice signage element that  
 11 identifies the facility. The window you see in  
 12 the middle there is actually our cat adoption  
 13 area. We are looking at getting sight lines  
 14 into the colony areas where cats will be hanging  
 15 out. It will be kind of a cool thing as you  
 16 enter the building.

17           So lastly, this is sort of the  
 18 formal presentation of elevation of materials of  
 19 all sides, the architectural elevation and with  
 20 that, I'd like to thank you and open up to  
 21 questions.

22           CHAIRMAN CASHMAN: Thank you very much.

18

1 Jim, questions for the applicant?

2 MR. KRILLENBERGER: I think this is

3 spectacular. Help me understand the fencing.

4 It looks from the elevations that it's very

5 close to the building. Is that where the dog

6 runs are going to be?

7 MR. MATTHYS: Yes. So I'll go back up.

8 There are no exterior dog runs.

9 So on the floor plan there's a

08 03 32PM 10 fence that rides along this long, narrow area

11 that connects that outdoor exercise area to

12 these dog adoption areas. So you are basically

13 not connected. Does that answer your question?

14 You are seeing that on the northwest elevation

15 that faces the creek.

16 MR. KRILLENBERGER: Eight-foot tall?

17 MR. MATTHYS: Yes.

18 MR. KRILLENBERGER: What will the

19 material be?

08 04 12PM 20 MR. MATTHYS: It will be a vinyl, solid

21 vinyl PVC fence. There's also an additional

22 fence screening that's currently there that's

19

1 screened. It's a ten-foot fence that screens a

2 mechanical unit off the back that will be

3 replaced. You will see that also represented on

4 the northeast elevation. There's a chance that

5 that piece of equipment will go away but more

6 than likely we will maintain HVAC equipment in

7 that existing enclosure.

8 MR. KRILLENBERGER: I'm tremendously

9 encouraged that with outreach to the neighbors

08 04 32PM 10 that's very appreciated and addresses some of my

11 concerns. And the additional green space seems

12 like this facility will be a good answer.

13 MS. BRASELTON: Any lighting change in

14 the parking areas?

15 MR. HOEPFNER: So currently we did not

16 do a photometric of the existing parking lot.

17 MR. MATTHYS: There's two existing

18 poles. More than likely we will probably add a

19 couple to illuminate it, but we will meet code,

08 05 22PM 20 and we can have that submitted to you before the

21 next meeting.

22 MS. BRASELTON: I think it's an amazing

20

1 reuse of this. There couldn't be a better, more

2 perfect spot for the humane society. As long as

3 there hasn't been any neighbors, would be my

4 only concern, but I applaud your efforts. It

5 looks fabulous.

6 CHAIRMAN CASHMAN: Jerry?

7 MR. JABLONSKI: I think the beauty of

8 the project it's really spectacular. One of my

9 few concerns is it's so spectacular. Have you

08 05 58PM 10 raised all the funds to complete the project?

11 MR. VAN WINKLE: Yes.

12 MR. JABLONSKI: Is it going to incur a

13 higher operating cost?

14 MR. VAN WINKLE: We are going to

15 undergo a fundraising campaign now to make sure

16 we can meet our operating needs and my

17 architects and my contractor have promised me

18 that what I have set for the budget they are

19 going to come in underneath that.

08 09 29PM 20 We actually are beginning the

21 campaign and fundraising efforts now to be

22 prepared a year from now to meet the increased

21

1 operating costs.

2 MR. JABLONSKI: I wish you well.

3 MR. VAN WINKLE: Thank you.

4 CHAIRMAN CASHMAN: Julie?

5 MS. CRNOVICH: It's a wonderful reuse

6 of the building and I love how the design of the

7 new building fits in with the woods and the

8 creek. It just looks like it belongs.

9 I'd like to commend you for putting

08 09 52PM 10 together a wonderful packet for us and bringing

11 in all the information. I think this is a win

12 win for everybody, and I just wish all

13 applications that came in front of us were like

14 this. Thank you.

15 CHAIRMAN CASHMAN: This is the same

16 team from the Hinsdale Animal Hospital, isn't

17 it?

18 MR. VAN WINKLE: Yes, it is.

19 CHAIRMAN CASHMAN: Which was just as

08 07 14PM 20 well.

21 MR. UNELL: I agree it looks very nice,

22 good use of the property and as long as there's



1 no concerns of the neighbors, I'm in support of  
2 it.

3 CHAIRMAN CASHMAN: Anna?

4 MS. FIASCONE: I echo you all. I have  
5 a few random questions.

6 What's the material going to be for  
7 the trash enclosure and how do you handle the  
8 dog waste? Is that dumpster going to be tightly  
9 closed? I'm just worried about other people  
10 walking around and the smell from the dogs and  
11 the cats.

08 07 44PM

12 MR. MATTHYS: Currently the plan is for  
13 the fecal waste to be bagged and tied and put in  
14 the dumpster. It's managed with pickups. In  
15 hotter months the pickups are more frequent when  
16 odor becomes an issue. There's other ways to  
17 manage it but that's the more typical way.

18 Jason, if you want to add something  
19 to that?

08 08 12PM

20 MR. SANDERSON: Yes. Tom kind of said  
21 this before. We don't want the people that come  
22 in for adoptions to smell that no more than

1 anybody else does. So they are going to be on  
2 top of managing that more than you guys can  
3 imagine.

4 So we have built 150 animal  
5 hospitals, this is how we manage it. It's never  
6 been an issue. Because for this reason they are  
7 investing 2 to 3 million in the project, they  
8 don't want a facility that smells. So that when  
9 they bag it and tie it and then there's a lid on  
10 top of the dumpster, it has not been an issue.

08 08 12PM

11 MR. MATTHYS: One of the things to note  
12 is this came up with Hinsdale Animal Hospital as  
13 well as and we presented two options of removing  
14 the waste and what was kind of I think came to  
15 the conclusion, they would rather have it in the  
16 dumpster than go into the water treatment plant.  
17 That was versus a flush method of removing the  
18 waste. So that's why we are going to the bag  
19 and tie and I think currently --

08 09 14PM

20 MR. VAN WINKLE: Bag and tie.

21 MS. FIASCONE: How many visitors do you  
22 plan to have in a day? I mean, how many do you

1 have now at your current location?

2 MR. VAN WINKLE: Well, I'll say it  
3 depends on the day. So weekends Saturdays and  
4 Sundays are our two busiest days. We could have  
5 anywhere right now from 50 to 100 on a weekend  
6 day. Today we may have had three on a crummy  
7 day like today.

8 We do hope to vastly increase the  
9 number of visitors that come through with the  
10 bigger facility and with the services we offer.  
11 So I would say on the weekends I would be hoping  
12 for 200 to 250 coming through for various  
13 reasons, whether it be adoption or one of our  
14 education programs or maybe it's obedience  
15 training, or whatever we are having to offer.

08 09 52PM

16 MS. FIASCONE: So you think your  
17 parking lot is sufficient?

18 MR. SANDERSON: How many spots do you  
19 have today?

08 10 16PM

20 MR. VAN WINKLE: Four.

21 MR. SANDERSON: I had a feeling where  
22 you were going. I knew where you were asking

1 the question. Pardon to interrupt you, but I  
2 know where you were going. We are going to go  
3 up to 44 so we are going to exponentially  
4 increasing the parking which should help out.

5 CHAIRMAN CASHMAN: The weekends are  
6 your busiest time?

7 MR. VAN WINKLE: It would be our  
8 busiest time, yes.

9 CHAIRMAN CASHMAN: And it's when it's  
10 the most quiet there.

08 10 38PM

11 MS. FIASCONE: And then I notice the  
12 signage on the site plan, that comes later;  
13 correct?

14 CHAIRMAN CASHMAN: Correct.

15 MS. FIASCONE: Thank you.

16 MR. SANDERSON: Just for the record, we  
17 are really excited about the signage on the  
18 building. Really excited.

19 CHAIRMAN CASHMAN: This is a really  
20 well-done presentation. I think it's a great  
21 reuse. I was probably there a few months ago, I  
22 was talking to a board member of Robert Crown

08 10 56PM

1 and they were wondering what to do with this  
2 building and what the future is going to hold  
3 for them and when I first heard about this, I  
4 thought it was a great reuse and fantastic.

5 When is the lease up in the office  
6 space you are using at Katherine Legge?

7 MR. VAN WINKLE: I think we are month  
8 to month with the village at Katherine Legge.

9 CHAIRMAN CASHMAN: I just think it's a  
10 fantastic reuse of this facility. Robert Crown  
11 has been a great asset and so has Hinsdale  
12 Humane Society, so this is a continuing great  
13 legacy on this site so I'm very excited about  
14 it. A very well-done presentation. Very  
15 thorough.

16 Any more questions?

17 (No response.)

18 Hearing none, do I have a motion to  
19 approve the special use permit application for

20 animal hospital, Hinsdale Humane Society, Case  
21 A-33-2017 as submitted?

22 MR. YU: Chairman, with the exterior

08:11:28PM

08:11:48PM

1 STATE OF ILLINOIS )  
 ) ss:  
2 COUNTY OF DU PAGE )

3 I, KATHLEEN W. BONO, Certified  
4 Shorthand Reporter, Notary Public in and for the  
5 County DuPage, State of Illinois, do hereby  
6 certify that previous to the commencement of the  
7 examination and testimony of the various  
8 witnesses herein, they were duly sworn by me to  
9 testify the truth in relation to the matters  
10 pertaining hereto; that the testimony given by  
11 said witnesses was reduced to writing by means  
12 of shorthand and thereafter transcribed into  
13 typewritten form; and that the foregoing is a  
14 true, correct and complete transcript of my  
15 shorthand notes so taken aforesaid.

16 IN TESTIMONY WHEREOF I have  
17 hereunto set my hand and affixed my notarial  
18 seal this 30th day of October, A.D. 2017.

19  
20

\_\_\_\_\_  
KATHLEEN W. BONO,  
C.S.R. No. 84-1423,

21  
22

1 appearance and site plan as well.

2 CHAIRMAN CASHMAN: So noted.

3 MR. KRILLENBERGER: I so motion.

4 MR. UNELL: Second.

5 CHAIRMAN CASHMAN: Anna?

6 MS. FIASCONE: Aye.

7 MR. UNELL: Aye.

8 MS. CRNOVICH: Aye.

9 CHAIRMAN CASHMAN: Aye.

10 MR. JABLONSKI: Aye.

11 MS. BRASELTON: Aye.

12 MR. KRILLENBERGER: Aye.

13 CHAIRMAN CASHMAN: Great job. Thank  
14 you.

15 (WHICH, were all of the  
16 proceedings had, evidence  
17 offered or received in the  
18 above entitled cause.)  
19  
20  
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**HINSDALE PLAN COMMISSION**

**RE: Case A-33-2017 – Applicant: Hinsdale Humane Society – 21 Salt Creek Lane**

**Request: Special Use Permit to allow Animal Humane Society in the IB District and concurrent Exterior Appearance and Site Plan Review**

**DATE OF PLAN COMMISSION (PC) SCHEDULING OF HEARING: September 13, 2017**

**DATE OF PC REVIEW (Public Hearing): October 11, 2017**

**DATE OF BOARD OF TRUSTEES 1<sup>ST</sup> READING: November 7, 2017**

**FINDINGS AND RECOMMENDATION**

**I. FINDINGS**

1. The PC heard testimony from the applicant's architect, Mr. Michael Matthys, Linden Group Architects, on behalf of Hinsdale Humane Society (HHS) currently at 22 N. Elm Street. He reviewed the 64-year history in Hinsdale of the non-for-profit animal humane society, and its current aforementioned location and surrounding uses. He reviewed that Tom Van Winkle, the Executive Director of the HHS (and also present at the meeting) sought comments from the subject property neighbors for the request, and reported positive feedback from the area at 22 N. Elm Street.
2. Tom Van Winkle, the Executive Director of the HHS, reviewed the family member of the owner of the closest neighbor, the Spinning Wheel Apartments, Ms. Caroline Koplín gave him permission to tell the PC that she has no issues with HHS moving next door. Mr. Winkle also reviewed the application with the property manager at Grau Mill, and they too, do not have any issues with the request.
3. Mr. Matthys reviewed the building height, current F.A.R. and building footprint, which will not change. He reviewed that the lot coverage area would be reduced by 8,140 SF, an increase of 17% in greenspace. Three additional parking spaces will be added in the front of the lot, for a total of 43 parking spaces (40 is required). Additional site plan details were reviewed, including front sidewalk/donor pavers and landscaping on the east side of the building. A fenced-in outdoor play area was also reviewed, located on the northwest corner of the rear of the building.
4. 21 Salt Creek Lane is located in the IB Institutional Buildings District, where a special use permit is required to establish an animal humane society. There were no comments from the audience during the PC public meeting on October 11, 2017.
5. A Commissioner asked if pets are allowed in the Spinning Wheel Apartments. Mr. Winkle replied yes. Another Commissioner asked how waste is handled. Mr. Matthys explained it is tied, bagged and disposed more frequently during hotter months. Jason Sanderson, RWW Management, also commented that they've built 150 animal hospitals this way and has never had an issue.
6. A Commissioner asked about the noise of the facility and how it could be controlled. Mr. Winkle replied that the animals are never left outside unattended. The new facility will also include the installation of sound baffles to control the noise inside. Dogs are also walked individually he noted.
7. A Commissioner asked if there are any plans for new lighting. There were no photometric plans or new lighting plans submitted, however, Mr. Matthys replied there will be lighting plans submitted to the next meeting (Board of Trustees).
8. The PC in general, expressed strong support for the proposed special use, and commented that the exterior appearance of the building improvements look very nice, and is an improvement over the current building.

**II. RECOMMENDATIONS**

Following a motion to recommend approval of the proposed special use permit, exterior appearance and site plan as submitted, the Village of Hinsdale Plan Commission, on a vote of seven (7) "Ayes," and two (2) "Absent," recommends that the President and Board of Trustees approve the application as submitted.

THE HINSDALE PLAN COMMISSION By: \_\_\_\_\_, Chairman

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**AGENDA SECTION:** Consent – ACA  
**SUBJECT:** Accounts Payable-Warrant #1637  
**MEETING DATE:** **November 7, 2017**  
**FROM:** Darrell Langlois, Assistant Village Manager/Finance Director

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**Recommended Motion**

Move to approve payment of the accounts payable for the period of October 18, 2017 through November 7, 2017 in the aggregate amount of \$2,222,600.63 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

**Background**

At each Village Board meeting the Village Treasurer submits a warrant register that lists bills to be paid and to ratify any wire transfers that have been made since the last Village Board meeting. Supporting materials for all bills to be paid are reviewed by Village Treasurer and one Village Trustee prior to the Village Board meeting.

**Discussion & Recommendation**

After completion of the review by the Village Treasurer and Village Trustee approval of Warrant #1637 is recommended.

**Budget Impact**

N/A

**Village Board and/or Committee Action**

Village Board agenda policy provides that the Approval of the Accounts Payable should be listed on the Consent Agenda

**Documents Attached**

1. Warrant Register #1637

**VILLAGE OF HINSDALE**

**ACCOUNTS PAYABLE WARRANT REGISTER #1637**

**FOR PERIOD October 18, 2017 through November 7, 2017**

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$2,222,600.63 reviewed and approved by the below named officials.

APPROVED BY  DATE 11/2/17  
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY  DATE 11/2/17  
VILLAGE MANAGER

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
VILLAGE TRUSTEE

**Village of Hinsdale**  
**#1637**  
**Summary By Fund**

<b>Recap By Fund</b>	<b>Fund</b>	<b>Regular Checks</b>	<b>ACH/Wire Transfers</b>	<b>Total</b>
General Fund	10000	247,528.91	159,542.17	407,071.08
Capital Project Fund	45300	1,506,359.85	-	1,506,359.85
Water & Sewer Operations	61061	16,813.30	-	16,813.30
Water & Sewer Capital	61062	12,672.21	-	12,672.21
Escrow Funds	72100	137,360.00	-	137,360.00
Payroll Revolving Fund	79000	8,266.14	134,058.05	142,324.19
<b>Total</b>		<b>1,929,000.41</b>	<b>293,600.22</b>	<b>2,222,600.63</b>

**Village of Hinsdale**  
**Schedule of Bank Wire Transfers and ACH Payments**  
**1637**

Payee/ Date	Description	Vendor Invoice	Invoice Amount
<b>Electronic Federal Tax Payment Systems</b>			
10/20/2017	Village Payroll #21 - Calendar 2017	FWH/FICA/Medicare	\$ 93,334.37
11/1/2017	2017 Longevity	FWH/FICA/Medicare	\$ 3,145.06
<b>Illinois Department of Revenue</b>			
10/20/2017	Village Payroll #21 - Calendar 2017	State Tax Withholding	\$ 17,925.80
11/1/2017	2017 Longevity	State Tax Withholding	\$ 1,314.29
<b>ICMA - 457 Plans</b>			
10/20/2017	Village Payroll #21 - Calendar 2017	Employee Withholding	\$ 15,846.08
<b>HSA PLAN CONTRIBUTION</b>			
10/20/2017	Village Payroll #21 - Calendar 2017	Employer/Employee Withholding	\$ 2,492.45
<b>Intergovernmental Personnel Benefit Cooperative</b>		Employee Insurance	\$ 159,542.17
<b>Illinois Municipal Retirement Fund</b>		Employer/Employee	-
<b>Total Bank Wire Transfers and ACH Payments</b>			<b><u>\$ 293,600.22</u></b>

<b>ipbc-general</b>	159,542.17
<b>payroll</b>	<u>134,058.05</u>
	293,600.22

## WARRANT REGISTER: 1637

DATE: 11/07/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>UNITED STATES POSTAL SVC</b>			
212535	MAIL MACHINE POSTAGE	77997582	\$3,000.00
<b>Total for Check: 111848</b>			<b>\$3,000.00</b>
<b>VERIZON WIRELESS</b>			
212536	AUG24-SEPT 23 PHONE BILL	9793279767	\$1,275.62
212536	AUG24-SEPT 23 PHONE BILL	9793279767	\$108.94
212536	AUG24-SEPT 23 PHONE BILL	9793279767	\$228.94
212537	MDT PHONE CARDS	9793279767	\$582.44
212537	MDT PHONE CARDS	9793279767	\$582.44
<b>Total for Check: 111849</b>			<b>\$2,778.38</b>
<b>AFLAC-FLEXONE</b>			
212690	AFLAC OTHER	102017000000000	\$176.86
212691	ALFAC OTHER	102017000000000	\$231.27
212692	AFLAC SLAC	102017000000000	\$238.03
<b>Total for Check: 111851</b>			<b>\$646.16</b>
<b>NATIONWIDE RETIREMENT SOL</b>			
212685	USCM/PEBSCO	102017000000000	\$181.73
212686	USCM/PEBSCO	102017000000000	\$1,105.00
<b>Total for Check: 111852</b>			<b>\$1,286.73</b>
<b>NATIONWIDE TRUST CO.FSB</b>			
212693	PEHP REGULAR	102017000000000	\$2,393.76
212694	PEHP UNION 150	102017000000000	\$341.96
212695	PEHPPD	102017000000000	\$494.54
<b>Total for Check: 111853</b>			<b>\$3,230.26</b>
<b>STATE DISBURSEMENT UNIT</b>			
212696	CHILD SUPPORT	102017000000000	\$313.21
<b>Total for Check: 111854</b>			<b>\$313.21</b>
<b>STATE DISBURSEMENT UNIT</b>			
212697	CHILD SUPPORT	102017000000000	\$230.77
<b>Total for Check: 111855</b>			<b>\$230.77</b>
<b>STATE DISBURSEMENT UNIT</b>			
212698	CHILD SUPPORT	102017000000000	\$764.77
<b>Total for Check: 111856</b>			<b>\$764.77</b>
<b>STATE DISBURSEMENT UNIT</b>			
212699	CHILD SUPPORT	102017000000000	\$672.45
<b>Total for Check: 111857</b>			<b>\$672.45</b>
<b>V.O.H. FLEX BENEFITS</b>			
212687	MEDICAL REIMBURSEMENT	102017000000000	\$283.33
212688	MEDICAL REIMBURSEMENT	102017000000000	\$487.32

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212689	DEP CARE REIMBURSEMENT	102017000000000	\$33.33
		<b>Total for Check: 111858</b>	<b>\$803.98</b>
<b>VSP ILLINOIS - 30048087</b>			
212683	VSP SINGLE ALLEMPLOYEES	102017000000000	\$104.69
212684	VSP FAMILY ALL EMPLOYEES	102017000000000	\$213.12
		<b>Total for Check: 111859</b>	<b>\$317.81</b>
<b>AMERICAN EXPRESS</b>			
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$35.00
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$99.98
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$1.00
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$629.30
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$92.86-
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$35.64
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$1,185.26
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$34.99
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$66.23
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$317.98
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$287.50
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$479.19
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$106.68
213053	ASSORTED MERCHANDISE	8-03003-10/12/17	\$49.95
		<b>Total for Check: 111861</b>	<b>\$3,235.84</b>
<b>A &amp; B LANDSCAPING</b>			
213035	LAWN MAINTENANCE	2017-405	\$100.00
		<b>Total for Check: 111864</b>	<b>\$100.00</b>
<b>A LAMP CONCRETE</b>			
212922	2017 RESURFACING PROJ	17003	\$1,096.05
212922	2017 RESURFACING PROJ	17003	\$3,653.48
212922	2017 RESURFACING PROJ	17003	\$35,342.96
212923	2017 RESURFACING PHASE 2	17029	\$1,237,021.50
212924	2017 RECONSTRUCT PROJ	17009	\$19,987.87
212924	2017 RECONSTRUCT PROJ	17009	\$12,672.21
		<b>Total for Check: 111865</b>	<b>\$1,309,774.07</b>
<b>ABC COMMERCIAL MAINT SERV</b>			
212589	JULY CLEANING FLOORS	117	\$1,173.00
212590	SEPT CLEANING FLOORS	119	\$2,287.00
		<b>Total for Check: 111866</b>	<b>\$3,460.00</b>
<b>ADR BULBS</b>			
212593	VOH BULBS 2017	SI-50443	\$4,950.00
		<b>Total for Check: 111867</b>	<b>\$4,950.00</b>
<b>ALLIED GARAGE DOOR INC</b>			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212550	REPAIRS TO OVERHEAD DOOR	92391	\$438.24
<b>Total for Check: 111868</b>			<b>\$438.24</b>
<b>AMERICAN RESIDENTIAL SVCS</b>			
212652	CONT BD-318 RAVINE	24135	\$500.00
<b>Total for Check: 111869</b>			<b>\$500.00</b>
<b>ANDERSON, JODY</b>			
212837	PAID FINAL BILL TWICE	017832	\$1,132.20
<b>Total for Check: 111870</b>			<b>\$1,132.20</b>
<b>ANDRES MEDICAL BILLING LT</b>			
212625	SEPTEMBER COLLECTIONS	142197	\$1,445.91
<b>Total for Check: 111871</b>			<b>\$1,445.91</b>
<b>APTEAN, INC.</b>			
212959	SOFTWARE MAINT-JULY 2017	RI-732200	\$6,472.42
212960	SOFTWARE MAINT-AUG 2017	RI-732201	\$6,472.42
212961	SOFTWARE MAIN-SEPT 2017	RI-732202	\$6,472.42
212962	SOFTWARE MAIN-OCT 2017	RI-732203	\$6,472.42
212963	SOFTWARE MAIN-NOV 2017	RI-732204	\$6,472.42
212964	SOFTWARE MAINT-DEC 2017	RI-732205	\$6,472.42
<b>Total for Check: 111872</b>			<b>\$38,834.52</b>
<b>ARAMARK UNIFORM SERVICES</b>			
212622	FLOOR MATS & TOWELS	2081252974	\$71.95
212622	FLOOR MATS & TOWELS	2081252974	\$8.99
212622	FLOOR MATS & TOWELS	2081252974	\$161.00
212622	FLOOR MATS & TOWELS	2081252974	\$15.15
212623	FLOOR MATS	2081252973	\$79.80
<b>Total for Check: 111873</b>			<b>\$336.89</b>
<b>ASSOC TECHNICAL SERVICES</b>			
212955	EMERG LEAK DET-55TH&PARK	29262	\$838.50
<b>Total for Check: 111874</b>			<b>\$838.50</b>
<b>AT &amp; T</b>			
212751	SEP 14-OCT 13	63032338639258	\$223.12
<b>Total for Check: 111875</b>			<b>\$223.12</b>
<b>AUGUSTINE CUSTOM DEVELOP</b>			
212568	STMWR BD-731 E SEVENTH	22316	\$10,632.00
<b>Total for Check: 111876</b>			<b>\$10,632.00</b>
<b>BALDINELLI'S PIZZA</b>			
212957	MAINBREAK MEAL-55TH-PARK	60333	\$49.75
212958	OVERTIME MEAL	59321	\$9.25
<b>Total for Check: 111877</b>			<b>\$59.00</b>



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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		<b>Total for Check:</b>	<b>111894</b>
			<b>\$12,097.00</b>
<b>COMCAST</b>			
212646	POLICE/FIRE	8771201110009242	\$63.24
212646	POLICE/FIRE	8771201110009242	\$63.24
		<b>Total for Check:</b>	<b>111895</b>
			<b>\$126.48</b>
<b>COMED</b>			
212632	PADDLE HUT	0203017056	\$92.97
212633	CHESTNUT PARKING	0203065105	\$42.50
212634	KLM SHED	0285148067	\$32.07
212635	314 SYMONDS DR	0417073048	\$103.81
212636	FOUNTAIN	0471095066	\$196.67
212637	BURLINGTON PARK	0499147045	\$39.99
212638	ROBBINS PARK	0639032045	\$21.83
212639	STREET LIGHTS	0697168013	\$26.35
212640	WASHINGTON	2378029015	\$41.75
212641	VEECK PARK	2425068008	\$511.95
212642	VEECK PARK-WP	3454039030	\$517.13
212643	BURLINGTON PARK	6583006139	\$84.33
212754	ELEANOR PARK	0075151076	\$42.21
212755	KLM LODGE	7093551008	\$868.91
212756	KLM LODGE	7093551008	\$217.23
212757	ROBBINS PARK	8521083007	\$66.67
212758	TRAIN STATION	8521342001	\$127.64
212759	BROOK PARK	8605174005	\$145.25
212760	POOL	8605437007	\$616.59
212761	ELEANOR PARK	8689206002	\$47.61
212762	STOUGH PARK	8689480008	\$20.12
212763	BURNS FIELD	868964004	\$31.79
		<b>Total for Check:</b>	<b>111896</b>
			<b>\$3,895.37</b>
<b>COMMERCIAL COFFEE SERVICE</b>			
212574	4 BOXES OF COFFEE	144395	\$151.70
212820	BREAKFAST COFFEE	144568	\$37.50
212820	BREAKFAST COFFEE	144568	\$37.50
213019	PS COFFEE	144569	\$112.50
		<b>Total for Check:</b>	<b>111897</b>
			<b>\$339.20</b>
<b>COMMUNITY CONSOLIDATED</b>			
212552	REIM PARKING DECK PMT #2	2	\$76,492.80
		<b>Total for Check:</b>	<b>111898</b>
			<b>\$76,492.80</b>
<b>CORE &amp; MAIN LP</b>			
212819	WATER MAIN TAP MATERIALS	H920293	\$3,064.20
		<b>Total for Check:</b>	<b>111900</b>
			<b>\$3,064.20</b>
<b>COURTNEYS SAFETY LANE</b>			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212793	SAFETY INSPECTION #12	3336	\$35.00
212794	SAFETY INSPECTION #5	3362	\$35.00
212795	SAFETY INSPECTION #16	3374	\$35.00
212796	SAFETY INSPECTION #4	3379	\$35.00
213013	SAFETY LANE	3385	\$70.00
<b>Total for Check: 111901</b>			<b>\$210.00</b>
<b>COURY, COURTNEY</b>			
212974	CONT BD-804 W SIXTH	24083	\$3,000.00
<b>Total for Check: 111902</b>			<b>\$3,000.00</b>
<b>CUMMINS NPOWER, LLC</b>			
212544	MAINT BLDG GENERATOR	711-17541	\$1,041.16
212544	MAINT BLDG GENERATOR	711-17541	\$1,041.16
<b>Total for Check: 111903</b>			<b>\$2,082.32</b>
<b>CYLINDERS INC</b>			
213036	HYD HOSE CRIMPER REPAIR	41688	\$185.00
<b>Total for Check: 111904</b>			<b>\$185.00</b>
<b>DAILY HERALD</b>			
212797	SEWER CLEANING BID #1638	T4483330	\$67.85
212968	VH INVITE ADVERTISEMENT	T4484451	\$96.60
<b>Total for Check: 111905</b>			<b>\$164.45</b>
<b>DEBBIE ADLER</b>			
212938	FACE PAINTER FOR OPEN HSE	101417	\$300.00
<b>Total for Check: 111906</b>			<b>\$300.00</b>
<b>DEJANA INDUSTRIES INC.</b>			
212798	STREET SWEEPING SVCS	050950	\$1,783.12
<b>Total for Check: 111907</b>			<b>\$1,783.12</b>
<b>DOCU-SHRED, INC.</b>			
213001	EMPTY CONTAINERS	41371	\$145.00
<b>Total for Check: 111908</b>			<b>\$145.00</b>
<b>DU-COMM</b>			
212839	DISPATCH 11-1-17/4-30-18	16163	\$256.29
<b>Total for Check: 111909</b>			<b>\$256.29</b>
<b>DUPAGE COUNTY RECORDER</b>			
212772	RECORDING FEES	201707070071	\$854.00
<b>Total for Check: 111910</b>			<b>\$854.00</b>
<b>DUPAGE TOPSOIL, INC.</b>			
212799	SOIL FOR RESTORATIONS	045220	\$335.00
<b>Total for Check: 111911</b>			<b>\$335.00</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>DUTCH BARN LANDSCAPING</b>			
212951	REF PERMIT FEE-WITHDRAWN	P17-6583	\$80.00
212951	REF PERMIT FEE-WITHDRAWN	P17-6583	\$50.00
Total for Check: 111912			\$130.00
<b>EARLY, MICHAEL</b>			
212572	CHARGED FULL PRICE SENIOR	101317	\$20.00
Total for Check: 111914			\$20.00
<b>ETP LABS, INC</b>			
212598	BACTERIA SAMPLES	17-132701	\$184.00
Total for Check: 111915			\$184.00
<b>EXECUTIVE CONSTRUCTION</b>			
212563	STMWR BD-8 SALE CREEK LN	22750	\$14,773.00
Total for Check: 111916			\$14,773.00
<b>EXPERT CHEMICAL &amp; SUPPLY</b>			
213006	MUCK BOOTS PPE	842524	\$75.00
213007	MUCK BOOTS PPE	842523	\$75.00
213008	MUCK BOOTS PPE	842630	\$75.00
Total for Check: 111917			\$225.00
<b>FAST SIGNS</b>			
212815	1000 NO SOLICITING DECALS	65-55000	\$418.00
Total for Check: 111918			\$418.00
<b>FEDEX</b>			
212771	SHIPPING	5-907-28322	\$45.10
212771	SHIPPING	5-907-28322	\$7.58
213094	SHIPPING	5-971-85580	\$7.50
213094	SHIPPING	5-971-85580	\$7.50
213094	SHIPPING	5-971-85580	\$7.50
Total for Check: 111919			\$75.18
<b>FICHTER, PAUL</b>			
212970	CONT BD-117 S CLAY	23638	\$1,300.00
Total for Check: 111920			\$1,300.00
<b>FICHTER, PAUL</b>			
212976	CONT BD-117 S CLAY	23646	\$500.00
Total for Check: 111921			\$500.00
<b>FIRE TOWING, INC</b>			
212813	TOWING-EXTRICATION DRILL	100717	\$75.00
Total for Check: 111922			\$75.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>FRANKEL, TED</b>			
212975	CONT BD-420 E SEVENTH	24282	\$500.00
		<b>Total for Check: 111923</b>	<b>\$500.00</b>
<b>FRISONI, CHRISTY</b>			
212906	CONT BD-441 N QUINCY	24160	\$500.00
		<b>Total for Check: 111924</b>	<b>\$500.00</b>
<b>GALINSKAS, SAULIUS</b>			
212567	STMWR BD-1 S STOUGH	23113	\$7,400.00
		<b>Total for Check: 111925</b>	<b>\$7,400.00</b>
<b>GALLS</b>			
212816	PBT MOUTH PIECES	008420443	\$106.93
212840	FALL UNIFORM	008451404	\$379.70
212986	UNIFORM PANT	008462168	\$151.74
212987	UNIFORM ORDER	008479342	\$323.53
212988	UNIFORM	008479344	\$108.30
212989	UNIFORMS CLOTHING	008488229	\$452.80
212990	UNIFORMS-CLOTHING	008488230	\$133.79
		<b>Total for Check: 111926</b>	<b>\$1,656.79</b>
<b>GARFIELD CROSSING LLC</b>			
212971	CONT BD-28 E FIRST	24212	\$7,500.00
		<b>Total for Check: 111927</b>	<b>\$7,500.00</b>
<b>GARGANO, KATHLEEN</b>			
212993	IPELRA CONF EXPENSE REIM	102617	\$111.60
		<b>Total for Check: 111928</b>	<b>\$111.60</b>
<b>GIANNELLI, JOHN</b>			
212939	SUPPLIES SILENT PARADE	728500008676	\$139.24
		<b>Total for Check: 111929</b>	<b>\$139.24</b>
<b>GRAINGER, INC.</b>			
212547	PUMP VALVE SEAL KIT-T84	9575518742	\$206.57
212579	NYLON GLIDES BROKE CHAIRS	9573626315	\$59.36
212586	FUSE FOR ST LIGHT	9505054339	\$6.00
212845	WATER COOLER REPLACEMENT	9510366421	\$1,275.85
		<b>Total for Check: 111930</b>	<b>\$1,547.78</b>
<b>GSG CONSULTANTS</b>			
212919	2018 RECONSTRUCT S DESIGN	17-4009-05	\$52,385.00
212920	2018 RESURFACE N DESIGN	17-4010-05	\$27,237.50
		<b>Total for Check: 111931</b>	<b>\$79,622.50</b>
<b>H&amp;H INDUSTRIES, INC</b>			
212807	VH LOBBY CONF RM LIGHTING	778959	\$433.60

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		<b>Total for Check:</b>	<b>111932</b>
			<b>\$433.60</b>
<b>H2O SERVICES, INC.</b>			
213020	VH STEAM BOILER CHEM	3908	\$466.50
		<b>Total for Check:</b>	<b>111933</b>
			<b>\$466.50</b>
<b>HANNIGAN, EMILY</b>			
212630	PASS REFUND	101617	\$20.00
		<b>Total for Check:</b>	<b>111934</b>
			<b>\$20.00</b>
<b>HILDRETH, ROBERT W</b>			
212949	HOLIDAY EXPRESS SANTA DEP	102417	\$100.00
		<b>Total for Check:</b>	<b>111935</b>
			<b>\$100.00</b>
<b>HINSDALE NURSERIES, INC.</b>			
213011	SOD 5667 THURLOW REPAIR	1589193	\$203.00
		<b>Total for Check:</b>	<b>111936</b>
			<b>\$203.00</b>
<b>HINSDALE PROFESSIONAL</b>			
212809	COFFEE AND CREAMER	092117	\$116.36
212810	COFFEE	082317	\$136.58
212811	COFFEE	102117	\$107.88
		<b>Total for Check:</b>	<b>111937</b>
			<b>\$360.82</b>
<b>HOMER TREE CARE, INC</b>			
212585	SEPT 2017 TREE REMOVALS	29505	\$16,790.00
		<b>Total for Check:</b>	<b>111938</b>
			<b>\$16,790.00</b>
<b>HR GREEN INC</b>			
212918	2016-17 VEECK PK OPERATOR	114392	\$60.00
212921	2017 RESURFACING PROJ	114379	\$53,503.74
		<b>Total for Check:</b>	<b>111939</b>
			<b>\$53,563.74</b>
<b>HUDSON BOILER &amp; TANK CO</b>			
212800	VILLAGE HALL BOILER PARTS	9067	\$213.00
		<b>Total for Check:</b>	<b>111940</b>
			<b>\$213.00</b>
<b>HUFF &amp; HUFF INC</b>			
212582	REVIEW OF K-PLUS	0745057	\$190.00
		<b>Total for Check:</b>	<b>111941</b>
			<b>\$190.00</b>
<b>ILLCO, INC.</b>			
212597	FOUNTAIN REPAIRS	2430607	\$640.97
213010	PIPE FOR FOUNTAIN REPAIR	3404449	\$78.63
		<b>Total for Check:</b>	<b>111942</b>
			<b>\$719.60</b>
<b>INTERNATIONAL EXTERMINATO</b>			
212775	PEST CONTROL	10173405	\$40.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212775	PEST CONTROL	10173405	\$40.00
212775	PEST CONTROL	10173405	\$113.00
212775	PEST CONTROL	10173405	\$40.00
212775	PEST CONTROL	10173405	\$40.00
<b>Total for Check: 111943</b>			<b>\$273.00</b>
<b>IRON SLEEK, INC</b>			
212788	ICE RINK LINER	21169	\$2,214.00
<b>Total for Check: 111944</b>			<b>\$2,214.00</b>
<b>ISSAC RAY FORENSIC GP LLC</b>			
212599	CONSULTATION	1858	\$300.00
<b>Total for Check: 111945</b>			<b>\$300.00</b>
<b>J JORDAN HOMES</b>			
212655	STMWR BD-424 S WASHINGTON	22739	\$8,900.00
212904	CONT BD-321 S COUNTY LINE	23785	\$5,000.00
<b>Total for Check: 111946</b>			<b>\$13,900.00</b>
<b>J.G. UNIFORMS</b>			
212575	CUSTOM VEST HOLDER	26308	\$147.00
212576	CUSTOM VEST HOLDER	26307	\$120.00
212940	POLICE ADDED TO VESTS	26682	\$292.70
<b>Total for Check: 111947</b>			<b>\$559.70</b>
<b>JEAN BUECHE</b>			
212967	IPELRA CONF-MILEAGE REIM	102717	\$126.26
<b>Total for Check: 111948</b>			<b>\$126.26</b>
<b>JURGENSON, TAMARA</b>			
212969	STMWR BD-531 RAVINE	23773	\$2,865.00
<b>Total for Check: 111949</b>			<b>\$2,865.00</b>
<b>K-FIVE CONSTRUCTION CORP</b>			
213042	HOT PATCH	5141	\$308.80
<b>Total for Check: 111950</b>			<b>\$308.80</b>
<b>K-PLUS ENGINEERING</b>			
213003	2017 RECON PROJ OBSER	INV100954	\$545.00
<b>Total for Check: 111951</b>			<b>\$545.00</b>
<b>KACMARCIK, JOYCE</b>			
212801	REIMBURSE-CERT RENEWAL	100442183	\$95.00
<b>Total for Check: 111952</b>			<b>\$95.00</b>
<b>KLEIN, THORPE, JENKINS LTD</b>			
213021	LEGAL FEES THRU 9/30/17	192142-192150	\$13,214.71
<b>Total for Check: 111953</b>			<b>\$13,214.71</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>KNOCKERBALL CHICAGO</b>			
212553	FALL OPEN PLAYS	212040-A	\$160.50
<b>Total for Check: 111954</b>			<b>\$160.50</b>
<b>KNOX COMPANY</b>			
212802	PAD LOCKS KEYED-FIRE DEP	INV01158383	\$203.00
<b>Total for Check: 111955</b>			<b>\$203.00</b>
<b>KRAMER FOODS</b>			
212541	LUNCH BAGS/POPCORN	7011	\$25.45
212551	PARKS & REC MOVIE NIGHT	7011	\$44.14
<b>Total for Check: 111956</b>			<b>\$69.59</b>
<b>KRAMER TREE SPECIALISTS</b>			
212592	ARBORICULTURE TRAINING	70804	\$1,800.00
<b>Total for Check: 111957</b>			<b>\$1,800.00</b>
<b>KUMARAN, RADHIKA</b>			
212778	CANCELLED CLASS	212307-D	\$79.00
<b>Total for Check: 111958</b>			<b>\$79.00</b>
<b>LAKESHORE RECYCLING SYS</b>			
212624	STREET SWEEPING	14066	\$3,200.00
213018	SWEEPING	14312	\$1,800.00
<b>Total for Check: 111959</b>			<b>\$5,000.00</b>
<b>LAPIDUS, MICHAEL</b>			
212657	MISCELLANEOUS-EN171014	24520	\$500.00
<b>Total for Check: 111960</b>			<b>\$500.00</b>
<b>LILLIE, THOMAS</b>			
212999	REIMBURSE FLT FOR IACP	102617	\$255.96
<b>Total for Check: 111961</b>			<b>\$255.96</b>
<b>LITHOPRINT SERVICES, IN</b>			
212937	2016 ANNUAL REPORT	3711	\$559.59
<b>Total for Check: 111962</b>			<b>\$559.59</b>
<b>MAKOWSKI, CHRISTOPHER</b>			
212628	PD FINAL WATER BILL TWICE	#3014899	\$27.52
<b>Total for Check: 111963</b>			<b>\$27.52</b>
<b>MANGANIELLO, JIM</b>			
212803	OCT 2017 METER READING	10012017	\$120.00
<b>Total for Check: 111964</b>			<b>\$120.00</b>
<b>MANNELLA, NICCOLETTE</b>			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212569	KLM SECURITY DEP-EN181020	24516	\$50.00-
212569	KLM SECURITY DEP-EN181020	24516	\$500.00
		<b>Total for Check:</b>	<b>111965</b>
			<b>\$450.00</b>
<b>MARATHON SPORTSWEAR</b>			
212946	STAFF UNIFORMS	15993	\$221.25
		<b>Total for Check:</b>	<b>111966</b>
			<b>\$221.25</b>
<b>MATERIAL SERVICE CORP</b>			
212554	CA-6	5649402	\$1,731.59
212555	CA-6 GRADE 8 STONE	5645064	\$1,160.24
		<b>Total for Check:</b>	<b>111967</b>
			<b>\$2,891.83</b>
<b>MBC HOMES, LLC</b>			
212566	STMWR BD-21 N CLAY	22321	\$6,493.00
		<b>Total for Check:</b>	<b>111968</b>
			<b>\$6,493.00</b>
<b>MCCAULEY, MARK &amp; AMY</b>			
212561	CONT BD-670 E SIXTH	24195	\$500.00
		<b>Total for Check:</b>	<b>111969</b>
			<b>\$500.00</b>
<b>MCLEAN, ANNA</b>			
212814	PETTY CASH-OCTOBER	102317	\$86.71
212814	PETTY CASH-OCTOBER	102317	\$15.00
212814	PETTY CASH-OCTOBER	102317	\$5.00
212814	PETTY CASH-OCTOBER	102317	\$85.02
		<b>Total for Check:</b>	<b>111970</b>
			<b>\$191.73</b>
<b>MENDOZA, BRENDON</b>			
212822	PETTY CASH-OCTOBER	101917	\$42.00
212822	PETTY CASH-OCTOBER	101917	\$40.00
212822	PETTY CASH-OCTOBER	101917	\$10.00
212822	PETTY CASH-OCTOBER	101917	\$16.00
212822	PETTY CASH-OCTOBER	101917	\$30.61
		<b>Total for Check:</b>	<b>111972</b>
			<b>\$138.61</b>
<b>MERLO, LESA</b>			
212626	REFUND DOS 03222017	DOS03222017	\$117.85
		<b>Total for Check:</b>	<b>111973</b>
			<b>\$117.85</b>
<b>METROPOLITAN MAYORS</b>			
212992	ANNUAL DUES	2017-106	\$756.72
		<b>Total for Check:</b>	<b>111974</b>
			<b>\$756.72</b>
<b>MICRO CENTER A/R</b>			
212935	32 INCH TV/THIRD MONITOR	4283436	\$189.98
212935	32 INCH TV/THIRD MONITOR	4283436	\$203.94-
212935	32 INCH TV/THIRD MONITOR	4283436	\$39.99



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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		<b>Total for Check: 111975</b>	<b>\$26.03</b>
<b>MIDWEST FACILITIES &amp;</b>			
212559	CONT BD-33 S WASHINGTON	24180	\$10,000.00
		<b>Total for Check: 111976</b>	<b>\$10,000.00</b>
<b>MINER ELECTRONICS</b>			
213000	ANTENNA FOR MIC DOCK	263581	\$452.50
		<b>Total for Check: 111977</b>	<b>\$452.50</b>
<b>MOTOROLA SOLUTIONS</b>			
212577	OCTOBER STARCOM FEES	317338312017	\$34.00
		<b>Total for Check: 111978</b>	<b>\$34.00</b>
<b>MURROW, JOAN</b>			
212570	KLM SECURITY DEP-EN171007	23423	\$500.00
		<b>Total for Check: 111979</b>	<b>\$500.00</b>
<b>NAPA AUTO PARTS</b>			
212838	FLASHLIGHTS PLOW TRUCKS	4343-516705	\$119.94
		<b>Total for Check: 111980</b>	<b>\$119.94</b>
<b>NAPOLITANO, WENDY</b>			
212571	KLM SECURITY DEP-EN171008	23447	\$500.00
		<b>Total for Check: 111981</b>	<b>\$500.00</b>
<b>NATIONAL RECREATION AND</b>			
212773	2018 MEMBERSHIPS	30746-2018	\$425.00
		<b>Total for Check: 111982</b>	<b>\$425.00</b>
<b>NELS J JOHNSON TREE EXPT</b>			
212621	TREE MAINTENANCE	118360	\$695.00
		<b>Total for Check: 111983</b>	<b>\$695.00</b>
<b>NEOPOST USA INC</b>			
212753	POSTAGE MACHINE INK	55243260	\$186.00
		<b>Total for Check: 111984</b>	<b>\$186.00</b>
<b>NEUCO INC</b>			
212804	VH BOILER CONTROL	2651256	\$664.00
		<b>Total for Check: 111985</b>	<b>\$664.00</b>
<b>NICK SKOKNA</b>			
212994	PADDLE TENNIS-CLEANING	SEPT-OCT	\$1,000.00
		<b>Total for Check: 111986</b>	<b>\$1,000.00</b>
<b>NICOR GAS</b>			
212648	121 SYMONDS-8/24-9/25/17	38466010006	\$48.10

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212648	121 SYMONDS-8/24-9/25/17	38466010006	\$48.10
212649	PLATFORM TENNIS 912-10/11	06677356575	\$47.29
212650	350 N VINE-9/22-10/4/17	13270110003	\$51.08
213093	121 SYMONDS 9/25-10/24/17	38466010006	\$48.44
213093	121 SYMONDS 9/25-10/24/17	38466010006	\$48.44
<b>Total for Check: 111987</b>			<b>\$291.45</b>
<b>NIMBUS COMMUNICATION</b>			
212543	SEPT LEARN PICKLEBALL	2017	\$17.50
<b>Total for Check: 111988</b>			<b>\$17.50</b>
<b>NIPSTA</b>			
213016	NIPSTA SNOW TRAINING	17154	\$375.00
213017	NIPSTA SNOW TRAINING	17149	\$750.00
<b>Total for Check: 111989</b>			<b>\$1,125.00</b>
<b>NORTH EAST MULTI-REGIONAL</b>			
212981	TRAINING-ALCHOL/BREATH	226047	\$125.00
<b>Total for Check: 111990</b>			<b>\$125.00</b>
<b>NPELRA</b>			
212776	2018 MEMBERSHIP	GARGANO34631	\$205.00
<b>Total for Check: 111991</b>			<b>\$205.00</b>
<b>NUCO2 INC</b>			
212841	CHEMICALS	53726685	\$37.30
<b>Total for Check: 111992</b>			<b>\$37.30</b>
<b>OAK BROOK MECHANICAL, INC</b>			
212545	REPAIRS HEATING/COOLING	8024	\$1,862.18
212828	PUBLIC SVCS A/C REPAIR	8137	\$2,280.00
<b>Total for Check: 111993</b>			<b>\$4,142.18</b>
<b>OLEARYS CONTRACTORS EQU</b>			
212991	HEATERS	228898	\$1,125.00
<b>Total for Check: 111994</b>			<b>\$1,125.00</b>
<b>ONE STEP</b>			
212947	HOLIDAY EXPRESS TICKETS	111768	\$142.80
<b>Total for Check: 111995</b>			<b>\$142.80</b>
<b>PARKIUNSON, ANTHONY</b>			
212654	CONT BD-120 E NINTH ST	24014	\$500.00
<b>Total for Check: 111996</b>			<b>\$500.00</b>
<b>PATE, VICKI</b>			
212658	KLM SECURITY DEP-EN171015	24525	\$250.00
<b>Total for Check: 111997</b>			<b>\$250.00</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>PEV, BETH</b>			
212656	CONT BD-223 N GARFIELD	23936	\$1,250.00
		<b>Total for Check: 111998</b>	<b>\$1,250.00</b>
<b>PIZZUTO, MICHAEL</b>			
212659	KLM SECURITY DEP-EN171014	22833	\$350.00-
212659	KLM SECURITY DEP-EN171014	22833	\$500.00
		<b>Total for Check: 111999</b>	<b>\$150.00</b>
<b>PK WOODWORK</b>			
212945	KLM BARN NE DOOR REPLACE	159018	\$570.00
		<b>Total for Check: 112000</b>	<b>\$570.00</b>
<b>POMPS TIRE SERVICE, INC.</b>			
212594	TIRES & MOUNTING	470045486	\$430.00
212805	REPAIR REAR TIRE #29	470044831	\$190.00
		<b>Total for Check: 112001</b>	<b>\$620.00</b>
<b>PORTER LEE CORPORATION</b>			
212941	THE BEAST LABELS-RIBBONS	19694	\$122.17
		<b>Total for Check: 112002</b>	<b>\$122.17</b>
<b>R MARK DEVELOPMENT INC</b>			
212562	CONT BD-615 JUSTINA	24198	\$500.00
		<b>Total for Check: 112003</b>	<b>\$500.00</b>
<b>REPUBLIC SERVICES #551</b>			
213015	OVERAGE TONAGE	3-0551-0044282	\$340.68
		<b>Total for Check: 112004</b>	<b>\$340.68</b>
<b>SATURN ELECTRIC</b>			
212972	CONT BD-1403 HAWTHORNE	24234	\$500.00
		<b>Total for Check: 112005</b>	<b>\$500.00</b>
<b>SERVICE FORMS &amp; GRAPHICS</b>			
212647	BUSINESS CARDS-J BUECHE	162467	\$53.18
213002	BUSINESS CARDS	162572	\$50.18
		<b>Total for Check: 112006</b>	<b>\$103.36</b>
<b>SERVICE SPRING CO</b>			
212806	REPLACE FRONT LEAF SPRING	149739	\$1,771.57
		<b>Total for Check: 112007</b>	<b>\$1,771.57</b>
<b>SF FITNESS, LLC</b>			
212774	FIT4MOM SALES THRU9-22-17	1	\$697.30
		<b>Total for Check: 112008</b>	<b>\$697.30</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>SHERWIN WILLIAMS</b>			
212808	KLM BARN PAINT-PASS DOOR	OE0182474A3226	\$43.85
213004	PAINT FOR KLM BARN	7583-2	\$43.85
<b>Total for Check: 112009</b>			<b>\$87.70</b>
<b>SHI INTERNATIONAL CORP</b>			
212556	SUPPORT RENEWAL-7XJ6J02	B07144471	\$1,088.00
213009	HP LASERJET FOR KLM	B07247764	\$344.00
213043	BUNDLED HARDWARE	B07236724	\$8,782.00
213044	UTI BUNDLE SECURITY	B07227922	\$2,138.00
213045	ARUBA SLOT SWITCH	B07215673	\$9,199.96
213046	HARDWARD WARRANTY	B07260057	\$879.98
213047	HP STACKING CABLE	B07274823	\$299.98
213048	ARUBA-NETWORK MODULE	B07227962	\$1,259.98
213049	ARUBA 680W HARDWARE	B07240585	\$399.98
213051	CLOUD SERVICES SUB	B07269270	\$375.00
213052	AP250 2 RADIO-POWER INJEC	B07242279	\$219.00
213052	AP250 2 RADIO-POWER INJEC	B07242279	\$1,659.00
<b>Total for Check: 112010</b>			<b>\$26,644.88</b>
<b>SIGNS NOW</b>			
212548	CHG DATE-OPEN HOUSE FLYER	SN195-52925	\$82.50
<b>Total for Check: 112011</b>			<b>\$82.50</b>
<b>SIKICH , LLP</b>			
212950	AUDIT FEES APRIL 30, 2017	313868	\$3,800.00
<b>Total for Check: 112012</b>			<b>\$3,800.00</b>
<b>SIM DEVELOPMENT</b>			
212907	CONT BD-112 N GARFIELD	24206	\$10,000.00
<b>Total for Check: 112013</b>			<b>\$10,000.00</b>
<b>SIM DEVELOPMENT</b>			
212908	ST MGMT-112 N GARFIELD	24205	\$3,000.00
<b>Total for Check: 112014</b>			<b>\$3,000.00</b>
<b>SK ELECTRONICS</b>			
212549	REPLACE DEFECTIVE AMP	17107	\$142.50
<b>Total for Check: 112015</b>			<b>\$142.50</b>
<b>SKYHAWKS SPORT ACADEMY IN</b>			
212978	SOCCER TOT INSTR-212200B	17138	\$41.30
212979	TENNIS INSTR-212307C	17139	\$176.40
<b>Total for Check: 112016</b>			<b>\$217.70</b>
<b>SOUTH SIDE CONTROL SUPPLY</b>			
213005	KLM HUMANE SOC BLDG OFF	S100420760.011	\$76.35
<b>Total for Check: 112017</b>			<b>\$76.35</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>SPIRAL BINDING LLC</b>			
212823	PLASTIC COMB BINDING	SI1840466	\$55.74
<b>Total for Check: 112018</b>			<b>\$55.74</b>
<b>STALKER RADAR</b>			
212842	NEW RADARS FOR PD CARS	315375	\$9,896.00
<b>Total for Check: 112019</b>			<b>\$9,896.00</b>
<b>STEVENS, CRAIG</b>			
212836	PAID FINAL-CLOSED ACCT	1902495	\$570.14
<b>Total for Check: 112020</b>			<b>\$570.14</b>
<b>SUBURBAN DOOR CHECK</b>			
212573	SERVICE AT VEECK PARK	IN492801	\$99.00
<b>Total for Check: 112021</b>			<b>\$99.00</b>
<b>TAMELING INDUSTRIES</b>			
212954	CBD LANDSCAPE-BED PREP	0119796-IN	\$721.00
213014	CBD BED PREP	0119678-IN	\$58.50
<b>Total for Check: 112022</b>			<b>\$779.50</b>
<b>THE HINSDALEAN</b>			
212539	#V-07-17 OCT 5, 2017	2710	\$130.35
212540	#V-07-17 SEPT 28, 2017	2665	\$132.00
212831	NONPROFIT UNIT AD-EDC	27688	\$680.00
212832	NONPROFIT UNIT AD-EDC	27640	\$680.00
212833	NONPROFIT UNIT AD-EDC	27597	\$680.00
212834	NONPROFIT UNIT AD-EDC	27547	\$680.00
212835	NONPROFIT UNIT AD-EDC	27559	\$680.00
212942	#H-08-2017 & #H-09-2017	2798	\$151.80
212942	#H-08-2017 & #H-09-2017	2798	\$135.30
<b>Total for Check: 112023</b>			<b>\$3,949.45</b>
<b>THE LAW OFFICES OF</b>			
212766	ADMIN HEARINGS TOWINGS	H-10-18-2017	\$100.00
<b>Total for Check: 112024</b>			<b>\$100.00</b>
<b>THE W-T GROUP, LLC</b>			
212824	TOLLWAY PROJ ENDING 10/5	CE1763-5	\$9,888.00
<b>Total for Check: 112025</b>			<b>\$9,888.00</b>
<b>THOMPSON ELEVATOR INSPEC</b>			
212580	3RD PTY ELEVATOR INSPECT	17-2614	\$100.00
212581	3RD PTY ELEVATOR INSPECT	17-2618	\$100.00
<b>Total for Check: 112026</b>			<b>\$200.00</b>
<b>THOMSON REUTERS WEST</b>			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212578	SEPT CLEAR CHARGES	836912894	\$189.99
		<b>Total for Check:</b>	<b>112027</b>
<b>TOTAL PARKING SOLUTIONS</b>			
212817	PK TERM 11/10/17-11/19/18	103990	\$1,380.00
212818	WEBOFFICE MONITORING PKNG	103991	\$960.00
		<b>Total for Check:</b>	<b>112028</b>
<b>TOTAL ROOFING</b>			
212558	CONT BD-301 W 59TH	24208	\$5,700.00
		<b>Total for Check:</b>	<b>112029</b>
<b>TRAFFIC CONTROL &amp; PROTECT</b>			
212595	TRAINING CONES	90594	\$105.00
212825	EMERG RD CLOSURE-PARK&55T	24109	\$2,033.30
213012	STREET SIGN MATERIALS	90682	\$29.30
		<b>Total for Check:</b>	<b>112030</b>
<b>U.S. UPFITTERS</b>			
212827	VAN SEATS	64346	\$176.33
		<b>Total for Check:</b>	<b>112031</b>
<b>UNIQUE APPAREL SOLUTIONS</b>			
212812	STATION PANTS	45443	\$49.00
212996	STATION PANTS & BELT	45217	\$184.00
212997	LONG SLEEVE POLO SHIRTS	45383	\$147.00
		<b>Total for Check:</b>	<b>112032</b>
<b>UNIVERSAL ASBESTOS</b>			
212843	INSULATE NEW WATER TANK	119226	\$1,250.00
		<b>Total for Check:</b>	<b>112033</b>
<b>US GAS</b>			
212948	OXYGEN RENTAL	290964	\$7.75
		<b>Total for Check:</b>	<b>112034</b>
<b>USA BLUE BOOK</b>			
212826	WATER REPAIR MATERIALS	387264	\$502.10
		<b>Total for Check:</b>	<b>112035</b>
<b>VIEW BUILDERS</b>			
212909	STMWR BD-223 S THURLOW	23154	\$5,700.00
		<b>Total for Check:</b>	<b>112036</b>
<b>VILLAGE TRUE VALUE HDWE</b>			
213095	REPLACE KLM BRICKS	213370	\$8.98
		<b>Total for Check:</b>	<b>112037</b>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>VISOGRAPHIC INC</b>			
212752	AUDIT MATERIALS	211025	\$380.25
<b>Total for Check: 112038</b>			<b>\$380.25</b>
<b>WAGNER, EMILY</b>			
212966	IPELRA CONF-MILEAGE REIMB	102517	\$126.26
<b>Total for Check: 112039</b>			<b>\$126.26</b>
<b>WAREHOUSE DIRECT INC</b>			
212538	KITCHEN SUPPLIES	3649938-0	\$41.39
212538	KITCHEN SUPPLIES	3649938-0	\$41.39
212583	RULER-OFFICE SUPPLY	3649938-1	\$3.53
212587	OFFICE SUPPLIES	3642314-0	\$80.90
212588	OFFICE SUPPLIES	3642390-0	\$9.12
212591	OFFICE SUPPLIES	3648497-0	\$266.84
212645	12 INCH RULER	3652285-0	\$1.08
212785	ENVELOPES	3658308-0	\$92.56
212786	OFFICE SUPPLIES	3654736-0	\$118.31
212829	OFFICE SUPPLIES	3654460-0	\$92.38
212854	OFFICE SUPPLIES	3661306-0	\$173.77
212982	KITCHEN SUPPLIES	3665047-1	\$22.93
212983	TONER-LASER JET	3665336-0	\$86.59
212984	BINDERS-OFFICE	3666324-0	\$99.71
212985	OFFICE SUPPLIES	3665047-0	\$176.74
213037	BINDERS	3668591-0	\$26.65
213038	INDEX BINDER LTR	3668550-0	\$33.60
213039	RETURN BINDERS	C3666324-0	\$99.71-
213041	PAPER LETTER SIZE	3662149-0	\$63.98
<b>Total for Check: 112040</b>			<b>\$1,331.76</b>
<b>WARREN OIL COMPANY</b>			
212821	UNLEADED & DIESEL FUEL	W1091427	\$12,536.40
212821	UNLEADED & DIESEL FUEL	W1091427	\$1,417.40
<b>Total for Check: 112041</b>			<b>\$13,953.80</b>
<b>WHOLESALE DIRECT, INC</b>			
212617	WIPER BLADES & BULBS	000229822	\$161.82
<b>Total for Check: 112042</b>			<b>\$161.82</b>
<b>WICKERT, GEORGE</b>			
212560	CONT BD-124 S VINE	24172	\$500.00
<b>Total for Check: 112043</b>			<b>\$500.00</b>
<b>WILLIAMS, ANDREW</b>			
212973	CONT BD-1204 HAWTHORNE	24082	\$500.00
<b>Total for Check: 112044</b>			<b>\$500.00</b>
<b>WIRFS INDUSTRIES, INC.</b>			

## WARRANT REGISTER: 1637

DATE: 11/07/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
212546	BODY WORK ON ENG 85	31473	\$4,526.38
		<b>Total for Check: 112045</b>	<b>\$4,526.38</b>
<b>WRIGHT, MARNI</b>			
212651	CONT BD-840 S BODIN	24276	\$500.00
		<b>Total for Check: 112046</b>	<b>\$500.00</b>
<b>XEROX CORPORATION</b>			
212995	MONTHLY MAINTENANCE-SEPT	090934586	\$85.00
		<b>Total for Check: 112047</b>	<b>\$85.00</b>
<b>YOUNG, NORMAN</b>			
212905	CONT BD-26 E 7TH ST	24258	\$500.00
		<b>Total for Check: 112048</b>	<b>\$500.00</b>
<b>ZEP SALES &amp; SERVICE</b>			
212830	CLEANING SUPPLIES	9003074060	\$228.26
		<b>Total for Check: 112049</b>	<b>\$228.26</b>
<b>ZK BUILDERS, INC</b>			
212565	STMWR BD-601 S ADAMS	23093	\$7,750.00
		<b>Total for Check: 112050</b>	<b>\$7,750.00</b>
<b>ZOU, LI</b>			
212629	OVERPAYMENT FINAL WATER	#1307467	\$83.25
		<b>Total for Check: 112051</b>	<b>\$83.25</b>
<b>DUPAGE COUNTY DIV OF</b>			
212956	PAY BOX SIGN PD REQUEST	3877	\$51.99
		<b>Total for Check: 112052</b>	<b>\$51.99</b>
<b>ILCMA</b>			
212764	PROF DEVEL EVENT-GARGANO	82218	\$165.00
		<b>Total for Check: 112053</b>	<b>\$165.00</b>
<b>SECRETARY OF STATE</b>			
212584	VEHICLE SEIZURE FEE-TITLE	JH4CL96894C01574	\$95.00
		<b>Total for Check: 112054</b>	<b>\$95.00</b>
<b>CONSTELLATION NEWENERGY</b>			
213116	STREET LIGHT-1653148050	1-72OU90	\$9,234.22
213117	121 SYMONDS PD	248310	\$103.01
213118	121 SYMONDS FD	2148310	\$103.01
213119	217 SYMONDS	2148310	\$144.13
213120	225 SYMONDS	2148310	\$183.20
213121	500 W HINSDALE	2148310	\$498.24
213122	5901 S COUNTY LINE RD	2148310	\$210.22
		<b>Total for Check: 112056</b>	<b>\$10,476.03</b>



WARRANT REGISTER: 1637

DATE: 11/07/17

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
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DYNEGY ENERGY SERVICES

213101	908 ELM-SER 9/15-10/15/17	0189121033	\$55.58
213102	19 E CHICAGO 9/15-10/15	5601100003	\$1,323.65
<b>Total for Check: 112057</b>			<b>\$1,379.23</b>

HOME DEPOT CREDIT SERVICE

213103	CHALK LINE	6022912	\$35.94
213104	SAW BLADES/DRIVERS BITS	5013662	\$47.41
213105	LAMPS FOR PD GARAGE	1021667	\$129.38
213106	SCREWS/LOCK	9081284	\$10.34
213107	IRRIGATION REPAIR	5022775	\$2.33
213108	HAMMER/TOOLS	4040700	\$16.58
213109	SUMP PUMP SUPPLIES	4040700	\$33.18
213111	MISC SUPPLIES	2012409	\$489.10
213112	MISC SUPPLIES	2025080	\$42.87
213113	MISC SUPPLIES	1012446	\$409.66
213114	RETURN	1311912	\$233.64-
213115	BAND SAW	3061688	\$299.00
213123	BAND SAW	5024448	\$78.60
<b>Total for Check: 112058</b>			<b>\$1,360.75</b>

LIPNER, REBECCA

213096	PD WATER BILL TWICE	1403645	\$31.85
<b>Total for Check: 112059</b>			<b>\$31.85</b>

MENARDS

213097	VH SUPPLIES	81081	\$45.85
213098	BUILDINGS	82216	\$64.98
213099	ORANGE PAINT FOR PLOWS	82436	\$14.82
213100	PIPE FOR HOLIDAY WIRE	82436	\$77.13
<b>Total for Check: 112060</b>			<b>\$202.78</b>

DOHERTY & ASSOCIATES INC

213143	OWNERS REP SVC 9-18/11-1	110217	\$2,925.00
<b>Total for Check: 112074</b>			<b>\$2,925.00</b>

—VOID 112061-112073

REPORT TOTAL \$1,929,000.41

END OF REPORT

WARRANT SUMMARY BY FUND: 1637

DATE: 11/07/17

RECAP BY FUND		PRE-PAID	WRITTEN
GENERAL FUND	010000	\$0.00	\$247,528.91
CAPITAL PROJECT FUND	045300	\$0.00	\$1,506,359.85
WATER & SEWER OPERATIONS	061061	\$0.00	\$16,813.30
WATER & SEWER CAPITAL	061062	\$0.00	\$12,672.21
ESCROW FUNDS	072100	\$0.00	\$137,360.00
PAYROLL REVOLVING FUND	079000	\$0.00	\$8,266.14
	TOTALS:	\$0.00	\$1,929,000.41

END OF REPORT

REQUEST FOR BOARD ACTION  
Finance

**AGENDA SECTION:** Consent Agenda – ACA  
**SUBJECT:** Comprehensive Annual Report and Management Letter  
**MEETING DATE:** November 7, 2017  
**FROM:** Darrell Langlois, Assistant Village Manager/Finance Director

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**Recommended Motion**

Move to Accept of the Village's Comprehensive Annual Financial Report and Management Letter for the Fiscal Year Ended April 30, 2017.

**Background**

Attached for your consideration and approval are the Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2017. The Village intends to submit the CAFR to the Government Finance Officers Association (GFOA) for their consideration for a Certificate for Excellence in Financial Reporting award, which the Village has received for 23 consecutive years.

The audit was conducted by the CPA firm of Sikich, LLP of Naperville. Prior to publication of the audit, ACA Chairman Hughes and Village Manager Gargano were provided with opportunities to review and comment on drafts of the CAFR, MD&A, and Management Letter prior to being issued by the auditor.

There were no unusual associated with this year's audit. The management letter, which is attached, did not have any comments this year. Also attached is the "Auditors Communication to the Trustees" which communicates, among other things, internal control "deficiencies" that are suggestions for improvement. As indicated on page 11, there were two items noted last year that have both been addressed, and there were no deficiencies noted this year.

**Discussion & Recommendation**

Village staff recommends approval of the Comprehensive Annual Financial Report and Management Letter

**Budget Impact**

N/A

**Village Board and/or Committee Action**

The first reading of this item was held on October 17, 2017 whereby there was consensus to place this item on the consent agenda.

**Documents Attached**

1. The CAFR and Management Letter were previously distributed to the Village Board on October 17, 2017.

**AGENDA SECTION:** Consent-ACA  
**SUBJECT:** Construction of Melin Park Ice Rink  
**MEETING DATE:** **November 7, 2017**  
**FROM:** Heather Bereckis, Superintendent of Parks & Recreation

---

### **Recommended Motion**

To approve a plan to allow residents to construct a temporary ice skating rink at Melin Park between November 15<sup>th</sup>, 2017 and March 15<sup>th</sup>, 2018 weather dependent.

### **Background**

For the past eight years, the Village Board has approved a plan that allows a group of Village residents to construct an ice skating rink in Melin Park. The residents provide and construct the ice skating rink which measures 40'x 80' and will be located at the east end of the park. Consistent with previous years request the residents are requesting that Village staff provide water to fill the rink and the supply necessary signage. The ice skating rink is open to the public.

### **Discussion & Recommendation**

This request is consistent with previous year's request and requires that the requesting resident group be responsible for providing, constructing and maintaining the ice skating rink. The Village will provide staff assistance to fill the ice skating rink, post signage and monitor the condition of the ice surface throughout the winter. The Village has also provided water without cost for this project. The ice skating rink is open to the public and provides an additional opportunity for ice skating. Staff is unaware of any previous issues or complaints related to the rink. Residents monitor the use of the rink closely, preventing issues with shared space from open skaters and hockey players. Prior to filling the rink, Village staff will inspect the rink to ensure its safety. Construction and longevity of the rink is based solely on weather; staff anticipates the use will not begin prior to November 15<sup>th</sup>, 2017 and will end not later than March 15<sup>th</sup>, 2018 (weather dependent). Based on the low cost, benefits, and the positive experience of previous years staff recommends the Village Board approve this request.

### **Budget Impact**

The cost of staff time and the water necessary to fill the ice skating rink is estimated to be less than \$300.

### **Village Board and/or Committee Action**



**REQUEST FOR BOARD ACTION**  
Fire and Public Services  
Departments

**AGENDA SECTION:** Consent - ZPS

**SUBJECT:** Approval of an Ordinance to Dispose of Village Owned Property

**MEETING DATE:** November 7, 2017

**FROM:** John Giannelli, Fire Chief  
George Peluso, Director of Public Services

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**Recommended Motion**

Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale

**Background**

Exhibit A, attached, contains two different groups of items. The first group includes an assortment of 30 Fire Department nozzles and appliances, which have been out of service for many years and are several generations old. There is little value in these items and will be auctioned off on E-bay or Craig's List. Also included is a Public Services Monroe snow plow that is no longer reliable, and has been replaced. The Monroe snow plow will also be auctioned off.

The second group of items includes Public Services vehicles: one (1) 1996 Chevrolet Suburban 1500 2WD one (1) 2002 International 4900 w/ Leach Alpha, one (1) 2008 Ford F350 6.8L, one (1) Chevrolet G2500 Van, and one (1) 1998 JCB 208S Mini Master. These vehicles have outlived their useful life and have been replaced by newer versions except for the 1996 Chevrolet Suburban and the JCB Mini Master, which were not replaced. These vehicles will be sent to auction. Also included is the Fire Department Chief's response vehicle, C84, which has outlived its useful life, and repair costs are not worth the expense to keep the vehicle in service. The vehicle has been evaluated by the Village mechanic, and has been deemed not mechanically sound enough to be repurposed to another department. The vehicle will be auctioned off on E-bay.

**Discussion & Recommendation**

The Fire and Public Services Departments are recommending items with value be sent to open auction, or listed on the public auction website E-bay. The items that are of no value will be properly disposed of or donated.

**Budget Impact**

None

**Village Board and/or Committee Action**

This item appears on the Consent Agenda as it meets policy requirements to be approved as a routine item.

**Documents Attached**

1. Exhibit A Inventory Form
2. Ordinance

**EXHIBIT A  
INVENTORY FORM\***

Municipality: Hinsdale

Contact Person: John Giannelli/George Peluso

Phone Number: (630)789-7060  
(630) 789-7041

FAX Number: (630)789-1895  
(630) 789-7046

YEAR	ITEM/MAKE	MODEL/STYLE	VIN NUMBER	MINIMUM BID
<b>Attachments</b>				
1982	(4) 2.5" Play Pipe SB Nozzle	Elkhart	NA	\$20 ea
1984	(2) SB Stack Nozzle Tips	Elkhart	NA	\$20 ea
1984	(1) 1.25" SB Nozzle Tip	Elkhart	NA	\$20.00
1982	(5) 1.75" Fog Nozzle	Elkhart Select-o-matic	NA	\$10 ea
1984	(1) 1.75" Fog Nozzle	Protek Select-a-flow	NA	\$20.00
1986	(7) 1.75" SB Nozzle Tip	Task Force Tip	NA	\$10 ea
1990	(6) 1.75" Bail Pistol Grip Nozzle	Task Force Tip	NA	\$20 ea
1984	(3) 1.75" Bail SB Nozzle	Elkhart	NA	\$20 ea
1978	(1) 1.75" Chrome Bail Nozzle	Elkhart	NA	\$20 ea
2008	Monroe	Snow Plow	Plow MP39R10-ISTT-MB1	\$1,000
<b>Vehicles</b>				
1996	Chevrolet Suburban 1500 2WD	Service Vehicle Unit #10	1GNEC16R3TJ373936	\$1,200
2002	International 4900 w/ Leach Alpha	Garbage Truck Body Unit #16	1HTSDAAR62H525250	\$10,000
2008	Ford F350 6.8L	Service Vehicle Unit #34	1FDWF37Y88EB59042	\$5,000
1998	Chevrolet G2500 Van	Maintenance Vehicle #58	1GCFG25W7W1090779	\$1,000
1998	JCB 208S Mini Master	Backhoe/Loader Unit #67	SLP208SBWE0752471	\$5,000
2006	Ford Explorer	Chief's Vehicle C84	1FMEU73E77UA63217	\$3,500

\*This Inventory Form, the Response Form, and copies of titles must be returned to reserve space. Donated items are accepted on a first-come, first-served basis.

**Village of Hinsdale**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Authorizing the Sale by Auction  
or Disposal of Personal Property Owned by the Village of Hinsdale**

WHEREAS, in the opinion of at least a simple majority of the corporate authorities of the Village of Hinsdale, it is no longer necessary or useful to or for the best interests of the Village of Hinsdale, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hinsdale to sell said property on the E-Bay Auction website (www.ebay.com) open to public auction to be held on or after the week of November 13, 2017, or otherwise donate or dispose of the property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE:

Section One: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village of Hinsdale find that the personal property listed on the form attached (Exhibit A) to this Ordinance and now owned by the Village of Hinsdale, is no longer necessary or useful to the Village of Hinsdale and the best interests of the Village of Hinsdale will be served by its sale, donation, or disposal.

Section Two: Pursuant to said 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned personal property now owned by the Village of Hinsdale on the E-Bay Auction website (www.ebay.com) open to public auction, on or after November 13, 2017, to the highest bidder on said property, or otherwise donate or dispose of the property.

Section Three: The Village Manager is hereby authorized and may direct E-Bay to advertise the sale of the aforementioned personal property in a newspaper published within the community before the date of said public auction.

Section Four: No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted except as authorized by the Village Manager or his agent.

Section Five: The Village Manager is hereby authorized and may direct E-Bay to facilitate an agreement for the sale of said personal property. Property determined to not have value may be disposed of or donated as authorized by the Village Manager. Items sold on E-Bay will charge an administrative fee, which will come out of the proceeds from the sale of surplus vehicles and equipment.

Section Six: Upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property, to the successful bidder.

Section Seven: This Ordinance shall be in force and effect from and after its passage, by a simple majority vote of the corporate authorities, and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



Administration

**AGENDA SECTION:** Non-Consent - ACA  
**SUBJECT:** Temporary Use Permit – The Cashmere Sale, 30 E. Hinsdale  
**MEETING DATE:** November 7, 2017  
**FROM:** Emily Wagner, Administration Manager

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### **Recommended Motion**

Approve a Temporary Use Permit for The Cashmere Sale, 30 E. Hinsdale, from November 1 through November 30, 2017.

### **Background**

On October 26, 2017, the Village received an application for a temporary use from an applicant to open a retail store called The Cashmere Sale, 30 E. Hinsdale Avenue. This is the vacant Trunk Club space. The applicant has requested a temporary use period from November 1 through November 30 to sell cashmere clothing products.

### **Discussion & Recommendation**

The Village's temporary use code (which is attached) requires Village Board approval for this type of retail use. However, sufficient time was not allowed to seek Village Board approval before the applicant wished to open the store. Staff emailed the Village Board on October 27, 2017, regarding this temporary use permit.

The Cashmere Store offers nationwide pop-up stores and online shopping. The premise of the store is that the applicant is able to secure a limited inventory of cashmere clothing products from major department stores at wholesale prices. The hours of operation for the Hinsdale location will be Monday to Saturday, 10:00 a.m. to 5:00 p.m., and Sunday from 12:00 to 4:00 p.m. There is another temporary Cashmere Sale store in Winnetka. If successful, the applicant has indicated that she would like to return to Hinsdale when additional cashmere inventory is available.

Staff also spoke to the property owner regarding the decision to lease this space to a one-month tenant. The property owner indicated that she is seeking a long-term permanent tenant. The decision to lease to a one-month tenant was due to timing and property availability.

For more information about this store, please visit the following website:  
<https://thecashmeresale.com/pages/hinsdale>

### **Budget Impact**

The Village will receive sales tax revenue from this store.

### **Village Board and/or Committee Action**

Staff emailed the Village Board on October 27, 2017, regarding this temporary use permit.

**Documents Attached**

1. Village's temporary use code
2. Pictures of The Cashmere Sale store and signage
3. Staff email to the Village Board dated October 27, 2017

## 9-103: Temporary Uses:

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A. *Authorization:* Subject to the limitations of this section, temporary uses as hereinafter specified are permitted in the zoning districts hereinafter specified.

B. *Definition:* A temporary use is a use that:

1. Is established for a fixed period of time with the intent to discontinue such use upon the expiration of such time; and
2. Does not involve the construction or alteration of any permanent structure.

C. *Certificate Of Zoning Compliance Required; Special Standards For Issuance And Revocation:*

1. *Certificate Required:* Except as provided in subsection D1 of this section, no temporary use shall be established or maintained unless a certificate of zoning compliance evidencing the compliance of such use with the provisions of this code shall have first been issued in accordance with section 11-401 of this code; provided, however, that permitted temporary uses of public owned or leased buildings and property shall be exempt from this requirement.
2. *Bases For Certificate Denial:* Such a certificate of zoning compliance may be denied if the village manager determines that the applicant has failed to comply with the terms or conditions of any previously issued zoning certificate for a temporary use or that the permanent use of the subject property fails to comply in all respects with the provisions of all village ordinances regulating the development, use, and maintenance of the property. Such a certificate shall be denied if the village manager determines that the public health, safety, or welfare would be, or may reasonably be expected to be, impaired by the issuance thereof.
3. *Conditions On Certificate:* Such a certificate of zoning compliance may be conditioned upon such special requirements as the village manager may determine are necessary to achieve the purposes of this code and to protect the public health, safety, and welfare.
4. *Revocation Of Certificate:* Such a certificate of zoning compliance shall be revoked if any of the standards and conditions imposed pursuant to this section, or such certificate, are violated.

D. *Permitted Temporary Uses:* Subject to the specific regulations and time limits that follow and to the other applicable regulations of the district in which the use is permitted, the following temporary uses and no others are permitted in the zoning districts herein specified:

1. *House, Apartment, Garage, And Yard Sales:* In any residential district. Such use shall be limited to a period not to exceed three (3) consecutive days, and no more than two (2) such sales shall be conducted from the same residence in any twelve (12) month period. No certificate of zoning compliance shall be required for such use.

2. *Indoor And Outdoor Art, Craft, Rummage, And Plant Shows, Exhibits, And Sales:* In any business, office, health services, open space, or institutional building district; provided, however, that any such use shall require the specific prior approval of the village manager on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties. Every such sale shall be limited to a period not to exceed three (3) days.

3. *Christmas Tree Sales:* In any business district; and, when conducted by a not for profit religious, philanthropic, or civic group or organization on property owned or leased by such group or organization, in any office, health services, open space, or institutional building district; provided, however, any such use shall require the specific prior approval of the village manager on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties. Such use shall be limited to a period not to exceed sixty (60) days. Display of Christmas trees need not comply with the yard requirements of this code, except that no tree shall be displayed within the sight triangle defined in title 7, chapter 1, article D of the village code.

4. *Contractors' Offices And Equipment Sheds:* In any district when accessory to a construction project. No such use shall contain any sleeping or cooking accommodations. Such use shall be limited to a period not to exceed the duration of the active construction phase of such project.

5. *Real Estate Offices, Including Model Units:* In any district when accessory to a new development. No such use shall contain any sleeping or cooking accommodations unless located in a model dwelling unit. Such use shall be limited to the period of the active selling or leasing of units or space in such development and to activities related to the development in which such office is located. No such office shall be used as the general office or headquarters of any firm.

6. *Carnivals And Circuses:* In any nonresidential district, but only when sponsored by a not for profit religious, philanthropic, or civic group or organization; provided, however, that any such use shall require the specific prior approval of the village manager on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties. Such use shall be limited to a period not to exceed ten (10) days. Such use need not comply with the yard requirements of this code except that structures or equipment that might block the view of operators of motor vehicles on any public or private street shall not be located within the sight triangle defined in title 7, chapter 1, article D of the village code. Such use need not comply with the maximum height requirements of this code. The concessionaire responsible for the operation of any such carnival or circus shall:

(a) Submit in advance of the event date a site layout displaying adequate ingress and egress routes for emergency vehicles and no dead end aisles; and

(b) Provide fire extinguishers of a type and at site locations approved by the village manager; and

(c) Provide and service refuse containers in the number and locations required by the village manager; and

(d) Provide for a thorough cleanup of the site upon termination of the event; and

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(e) Upon written notice from the village manager, terminate the use of any amusement device or structure found by the manager to pose a threat to the public safety.

7. *Tents*: In any district, in connection with any permitted, accessory, temporary, or special use. No tent shall be allowed to remain for a period of more than ten (10) days. Unless waived in writing by the village manager, every tent shall comply with the bulk, space, and yard requirements applicable to accessory uses pursuant to subsection 9-101E of this article.

8. *Civic Uses Of Public Property*: In any open space or institutional buildings district, any civic use of any public building or property when authorized by the governmental agency owning or controlling such property; provided, however, that no such use shall impose an undue adverse effect on neighboring streets or property.

9. *Others*: In any district, any other temporary use consistent with the purposes of this code and with the purposes and intent of the regulations of the district in which such use is located; provided, however, that any such use shall require the specific prior approval of the board of trustees. The board of trustees shall establish a limitation on the duration of every temporary use approved pursuant to this subsection D9. Any approval granted hereunder shall be deemed to authorize only the particular use for which it was given, and shall not be construed to be any right or entitlement to any subsequent approval hereunder for the applicant or any other person.

E. *Bulk, Space, And Yard Regulations*: Except as expressly provided otherwise in subsection D of this section, every temporary use shall comply with the bulk, yard, and space regulations applicable in the district in which such temporary use is located.

F. *Use Limitations*:

1. *General Limitations*: Every temporary use shall comply with the limitations made applicable to specified temporary uses by subsection D of this section. No temporary use shall be permitted in any district if it would have a significant negative impact, including aesthetic impact, on any adjacent property or on the area, as a whole, in which it is located.

2. *Hours And Days Of Operation*: No temporary use shall be operated during any hours or on any days of the week except such as are designated by the village manager in the certificate required by subsection C of this section, on the basis of the nature of the temporary use and the character of the surrounding area.

3. *Public Safety*: No temporary use shall be permitted unless the village fire and police departments shall have first certified that such use will result in no additional, undue on site or off site threat to public safety. No temporary use shall be operated except in accordance with such restrictions and conditions as said departments may require in connection with such certification. If required by the village manager, the operator of the temporary use shall employ a fire watch team and appropriate security personnel.

4. *Traffic*: No temporary use shall be permitted if additional vehicular traffic reasonably expected to be generated by such temporary use would have undue detrimental effects on surrounding streets and uses.

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5. *Conflicts With Other Temporary Uses*: No temporary use shall be permitted if such use would conflict with another previously authorized temporary use.

6. *Sign Limitations*: Except as otherwise expressly authorized by section 9-106 of this article, signs shall be located only on the same zoning lot as the temporary use, be limited to no more than one per street frontage, be set back at least six feet (6') from the front lot line, be no larger than six (6) square feet in area in any residential district or twenty (20) square feet in area in any other district; be of sturdy construction, and not be detrimental to the character of the area. Such signs shall not be erected sooner than twenty four (24) hours before the commencement of the temporary use and shall be removed within twenty four (24) hours following the termination of the temporary use.

7. *Parking*: Before approving any temporary use, the village manager shall make an assessment of the total number of off street parking spaces that will be reasonably required in connection with the proposed temporary use, on the basis of the particular use, its intensity, and the availability of other parking facilities in the area, and shall approve such temporary use only if such off street parking is provided. No temporary use shall be authorized that would, in the opinion of the manager, unreasonably reduce the amount of off street parking spaces available for use in connection with permanent uses located on the zoning lot in question.

8. *Additional Conditions*: Every temporary use shall, in addition, comply with, and the village manager may impose, such other conditions as may reasonably be necessary to achieve the purposes of this code or to protect the public health, safety, and welfare. (1991 Code)



## Emily Wagner

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**From:** Emily Wagner  
**Sent:** Friday, October 27, 2017 3:46 PM  
**To:** Village Trustees  
**Cc:** Kathleen Gargano  
**Subject:** RE: Feedback Request: Temporary Use,

I want to clarify that the address is 30 E. Hinsdale Avenue. I apologize for the mistake.

Emily

**From:** Emily Wagner  
**Sent:** Friday, October 27, 2017 2:26 PM  
**To:** Village Trustees <Trustees@villageofhinsdale.org>  
**Cc:** Kathleen Gargano <kgargano@villageofhinsdale.org>  
**Subject:** Feedback Request: Temporary Use, 30 E. Washington

Good afternoon, President Cauley and the Village Board of Trustees,

On October 26, the Village received an application for a temporary use from an applicant to open a retail store called The Cashmere Store, 30 E. Hinsdale Avenue. This is the vacant Trunk Club space. The applicant has requested a temporary use period from November 1 through November 30 to sell cashmere clothing products.

This temporary use code (which is attached) requires Village Board approval for this type of retail use. However, the next Village Board meeting is November 7, which is after the applicant's requested start date of November 1.

In order to accommodate the applicant's request, staff is asking the Village Board of Trustees to reply to me directly (not "reply all") with feedback that the Trustees affirm this use at 30 E. Hinsdale Avenue. If the use is affirmed, staff will ratify the item at the November 7 Village Board meeting.

### **Store Background**


The Cashmere Store offers nationwide pop-up stores and online shopping. The premise of the store is that the applicant is able to secure a limited inventory of cashmere clothing products from major department stores at wholesale prices. The hours of operation for the Hinsdale location will be Monday to Saturday, 10:00 a.m. to 5:00 p.m., and Sunday from 12:00 to 4:00 p.m. There is another temporary Cashmere Sale store in Winnetka.

If successful, the applicant has indicated that she would like to return to Hinsdale when additional cashmere inventory is available.

For more information about this store, please visit the following website:  
<https://thecashmeresale.com/pages/hinsdale>

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**AGENDA SECTION:** Second Reading – ACA  
**SUBJECT:** 2017 Tax Levy Resolution  
**MEETING DATE:** November 7, 2017  
**FROM:** Darrell Langlois, Assistant Village Manager/Finance Director 

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**Recommended Motion**

Move to Approve the Attached Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes for the Village of Hinsdale in the Amount of \$9,566,899.

**Background**

In order to comply with the regulations under the Truth in Taxation Act, the Village is required to pass a resolution requesting the levying of property taxes prior to the adoption of the annual tax levy Ordinance.

Under the Property Tax Extension Limitation Law (PTELL or the Tax Cap) the Village is allowed to increase its levy from the previous year's levy by an amount of the lower of the CPI or 5% plus "new construction". The Illinois Department of Revenue stipulated that the 2017 Tax Levy increase will be held to 2.1% (CPI as of December 31, 2016).

**Discussion & Recommendation**

Attached please find a background memorandum that provides information and details for the calculations that supports a recommended tax levy of \$9,849,578 for the Village and the Library for Tax Levy Year 2017.

**Budget Impact**

Property tax revenue provides funding for 31.0% of General Fund operations and over 97% of Library operations.

**Village Board and/or Committee Action**

This item was discussed at the Village Board meeting on October 17, 2017 whereby it was the consensus of the Village Board to place this item on the second reading agenda for November 7, 2017.

**Documents Attached**

1. Resolution Determining Amounts of Money to be Raised from Ad Valorem Property Taxes.
2. 2017 Proposed Tax Levy Memorandum
3. 2017 Tax Levy Workpapers

**VILLAGE OF HINSDALE  
RESOLUTION NO. R2017- \_\_\_\_\_**

**RESOLUTION DETERMINING  
AMOUNTS OF MONEY  
TO BE RAISED THROUGH  
AD VALOREM PROPERTY TAXES**

WHEREAS, the Truth-in-Taxation Act, 35 ILCS 200/18-60, provides that the corporate authorities of each taxing district, including the Village of Hinsdale, shall determine the amount of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by general election law, estimated to be necessary to be raised by taxation for the current fiscal year upon the taxable property in the taxing district;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Tax Levy Determination. The President and Board of Trustees of the Village of Hinsdale hereby estimate that \$9,849,578, exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of ad valorem property taxes for fiscal year 2018-2019. The President and Board of Trustees hereby find that this amount is less than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

Section 2. Effective Date. This resolution shall be in full force from and after its passage and approval in the manner provided by law.

PASSED: This 7th day of November 2017.

AYES:

NAYS:

APPROVED: This 7th day of November 2017.

ATTEST:

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Village President

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Village Clerk

**MEMORANDUM**

**Date:** November 7, 2017

**To:** Village President and Board of Trustees

**From:** Darrell J. Langlois, Assistant Village Manager/Finance Director

**RE:** 2017 Proposed Tax Levy

Attached for the Village Board's consideration is the proposed 2017 tax levy. The proposed Village tax levy for 2017 amounts to \$6,880,941, which represents an increase of \$180,509 (2.69%) from the 2016 extended taxes. When combined with the Library Board's potential request for a 2.97% increase in their levy, the total Village and Library levy amounts to \$9,849,578, which represents an increase of \$266,260 (2.78%) from the 2016 extended taxes.

<b>Village of Hinsdale 2017 Proposed Tax Levy Summary Net of All Debt Service Abatements</b>				
Tax Levy	2017 Proposed Tax Levy	2016 Extended Tax Levy	Dollar Increase Decrease	Percent Difference
<b>Village Special Levies</b>	5,175,147	4,735,534	439,613	9.28%
<b>Village Pension Levies</b>	1,534,634	1,791,821	(257,187)	-14.35%
<b>Village Debt Service Levies</b>	171,160	173,077	(1,917)	-1.11%
<b>Total Village Levies</b>	6,880,941	6,700,432	180,509	2.69%
<b>Library Levy</b>	2,968,637	2,882,886	85,751	2.97%
<b>Total Village and Library Levies</b>	<b>9,849,578</b>	<b>9,583,318</b>	<b>266,260</b>	<b>2.78%</b>
<b><u>Total Village Levy subject to the Tax Cap</u></b>				
Village Corporate Levy	0	0	0	0.00%
Village Special Levies	5,099,630	4,658,186	441,444	9.48%
Village Pension Levies	1,488,684	1,739,820	(251,136)	-14.43%
Total Village Portion	<b>6,588,314</b>	<b>6,398,006</b>	<b>190,308</b>	<b>2.97%</b>
Library Levy	2,968,637	2,882,886	85,751	2.97%
<b>Total For Tax Cap</b>	<b>9,556,951</b>	<b>9,280,892</b>	<b>276,059</b>	<b>2.97%</b>
<b><u>Non-Capped Funds</u></b>				
Recreation Programs for Handicapped	75,517	77,348	(1,831)	-2.37%
Firefighters Pension PA 93-0689	45,950	52,001	(6,051)	-11.64%
Debt Service (Net of \$1,854,808 Abatements)	171,160	173,077	(1,917)	-1.11%
<b>Total Village Non-Capped Levy</b>	<b>292,627</b>	<b>302,426</b>	<b>(9,799)</b>	<b>-3.24%</b>
<b>Total Village &amp; Library Levy</b>	<b>9,849,578</b>	<b>9,583,318</b>	<b>266,260</b>	<b>2.78%</b>
<b>Total Village and Library Levy Subject to Truth in Taxation (all levies except Debt Service)</b>				
	<b>9,678,418</b>	<b>9,410,241</b>	<b>268,177</b>	<b>2.85%</b>

The total tax levy less the debt service extension and non-capped levies is subject to the Tax Cap Act of 1991. The proposed tax levy portion that is subject to the Tax Cap Act amounts to \$9,556,951, which is \$276,059 (2.97%) higher than the 2016 extended taxes and is greater than the 2.1% increase (CPI as of December, 2016) allowed under the Tax Cap Act. The Tax Cap Legislation also provides the ability to levy above the limit to capture “new growth construction”. The Village’s estimate of new growth in EAV of \$15,000,000 (based on 1/3 of the 2016 adjusted building permit construction value of \$45 million) will allow the Village to capture the additional taxes. Should the final new growth amount be less than this, the county clerk will reduce the tax levy accordingly per Village direction.

#### Village Corporate, Special, Pension and Non-Capped Levies

The total tax levy requested for the Corporate, Special, Pension and non-capped levies amounts to \$6,880,741, which is a 2.69% increase and anticipates capturing the total “New Growth Value” of new construction.

Once the maximum tax levy is established, the Village must levy property taxes for a specific purpose. There are a vast number of purposes that are carved out in State law that taxing bodies can levy taxes for. Some of these specified purposes are subject to a maximum tax rate that is provided for in the statutes; other specified purposes do not have a tax rate limit. However, since the Village is a non-home rule unit of government and thus subject to the tax cap, the total taxes levied must fit within the total tax cap, even if there is not a tax rate limit for a particular purpose. Even though subject to the tax cap, state law does exempt a few tax levies from the tax cap. In tax levy year 2014 and prior years, the Village had levied taxes for the following purposes: police and fire protection, police and firefighters’ pension, audit, social security, IMRF, general corporate, and liability insurance. The Village tax levy for special recreation and debt service, as well as small portion of the firefighters’ pension levy, are exempt from the tax cap.

Beginning in the 2015 tax levy year, Village staff recommended a different approach as it relates to the individual line item tax levies. As part of the budget deliberations at the State level over the last several years, there has been much discussion about implementing a property tax “freeze” for some period of time in the future. This would be problematic as the normal tax cap increase is needed to partially fund the ever increasing costs of providing Village services and, more importantly, the expected future increases in the cost of pensions. A number of the property tax “freeze” bills that have been considered at the State level have provided an exemption from the tax “freeze” for tax levies that relate to public safety.

In order to provide as much flexibility as possible in future years if property tax freeze legislation passes, the Village now only levies property taxes for police and fire purposes as well as continuing the levies that are exempt from the tax cap. Since there is still the possibility that the State will enact a property tax freeze, Village staff recommends once again only levying taxes for police and fire purposes as well as the tax levies that are exempt from the tax cap.

The following explains the individual line item tax levies for this year:

- The Police and Firefighters' Pension levies have been calculated based on an independent actuarial study performed by Timothy Sharpe, the Village's actuary. The actuarial report that was used to calculate the tax levy recommendation was previously distributed to the Village Board. Based on the Village's actuarial study, the statutory minimum contribution to the Police Pension Fund for the 2017 tax levy is \$615,187, a decrease of \$175,538 from the prior year. The statutory minimum contribution to the Firefighter's Pension Fund is \$918,994, a decrease of \$57,724 from the prior year. Of this contribution amount, \$873,044 is subject to the tax cap and \$45,950 is exempt from the tax cap. Please note that the main cause of the decrease is that for the recently completed study the actuary updated the mortality table to Scale MP-2016, and the investment return assumption was increased from 6.75% to 7.00%; both of these changes had the effect of lowering Village's required contribution.

Before final tax levy approval, within the next 30 days we expect to receive actuarial data from the State of Illinois Department of Professional Regulation as well as a separate actuarial valuation and tax levy request from the Police Pension Fund and Firefighters' Pension Fund (the Village is not obligated to use either sets of numbers). All of these documents will be provided to the Trustees in one packet under separate cover once received, sometime in advance of the expected tax levy adoption on December 12, 2017.

- After subtracting the Police Pension Fund and Firefighters' Pension Fund contributions from the total maximum tax levy that is subject to the tax cap, Village staff recommends that the remainder of the tax levy be allocated evenly between police protection and fire protection. The amount recommended for the 2017 tax levy is \$2,549,815 for each purpose.
- The Recreation Programs for the Handicapped tax levy (which is exempt from the tax cap) is recommended at \$75,517. This amount reflects a 2% increase over what the Village's actual contribution is to the Gateway Special Recreation Agency for FY 2017.
- Tax levies totaling \$2,412,418 have already been levied for debt service payments on seven bond issues that were previously issued by the Village. The Village has pledged other resources for the debt repayment on six of these bond issues. In December, we will be abating the tax levy on six of these bond issues, which totals \$2,241,258. After subtracting the tax abatements, only the debt service levy in the amount of \$171,160 from the 2009 non-referendum bonds will remain.

#### Library Levy

The Library levy has been provided to Library staff but has not been formally approved by the Library Board, meaning the Library levy could change prior to being finalized. The proposed levy has increased by \$85,751 (2.97%). By State Statute, the Village has no ability to change the Library levy and is required to adopt the levy as approved by the Library Board.

#### Truth In Taxation Law

Because the total levy increase is less than the 5% maximum allowed under the Tax Cap, the Village is not required to hold a public hearing on the 2017 tax levy.

Recommendation

It is recommended that the proposed total net levy of \$9,849,578 be adopted. If the Village Board concurs, the following motion would be appropriate:

**Motion:** To Approval of a Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes

***Village of Hinsdale  
2017 Tax Levy Worksheet***

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<b>Assessed Valuation</b>							
EAV - January 1, 2016		\$ 1,751,316,154					
1/3 Value 2016 Building Permits as adjusted	\$ 15,000,000						
Estimated Value of Annexed Property	\$ 0						
Subtotal	\$ 15,000,000						
New Growth Estimate			15,000,000				
Estimated EAV - January 1, 2017			<u>1,766,316,154</u>				
<b>General Corporate Purpose</b>							
(Rate Limit .2660)							
2017 Property Tax Levy with CPI Plus New Growth			6,588,314				
Less: Special & Pension Levies			<u>(1,488,684)</u>				
Tax Cap levy remaining			5,099,630				
General Corporate Property Tax Required			0	0.0000	0	0	0.0%
<b>Liability Insurance</b>							
Starting Tax Year 2015 no longer levy for			0	0.0000	0	0	0.0%
<b>Police Protection</b>							
Levied At 1/2 remaining tax cap funds			2,549,815	0.1444	2,549,815	2,329,886	219,929 9.4%
<b>Fire Protection</b>							
Levied At 1/2 remaining tax cap funds			2,549,815	0.1444	2,549,815	2,328,300	221,515 9.5%
<b>Village Audit</b>							
Starting Tax Year 2015 no longer levy for			0	0.0000	0	0	#DIV/0!
Total Special Levies			<u>5,099,630</u>	<u>0.2888</u>	<u>5,099,630</u>	<u>4,658,186</u>	<u>441,444 9.5%</u>



*Village of Hinsdale  
2017 Tax Levy Worksheet*

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<u>IMRF</u>							
Starting Tax Year 2015 no longer levy for		0	0.0000	0	0	0	#DIV/0!
<u>Social Security</u>							
Starting Tax Year 2015 no longer levy for		0	0.0000	0	0	0	#DIV/0!
<u>Police Pension</u>							
2017 Levy Requirement per Tim Shapre		615,640	0.0349	615,640	802,804	(187,164)	-23.3%
<u>Firefighters Pension</u>							
2017 Levy Requirement per Tim Sharpe Less PA 93-0689		873,044	0.0494	873,044	937,016	(63,972)	-6.8%
Total Village Pension Levies		1,488,684	0.0843	1,488,684	1,739,820	(251,136)	-14.4%
<b>Total Village Corporate, Special &amp; Pension Levies</b>		<b>6,588,314</b>	<b>0.3730</b>	<b>6,588,314</b>	<b>6,398,006</b>	<b>190,308</b>	<b>2.97%</b>

*Village of Hinsdale  
2017 Tax Levy Worksheet*

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<b><u>Library Operations (Fund 99000)</u></b>							
2017 Tax Levy Request (Rate Limit - 0.6000)		2,724,637	0.1543	2,724,637	2,618,137	106,500	4.1%
<u>Library Social Security (Fund 99000)</u>							
2017 Tax Levy Request (No Rate Limit)		102,000	0.0058	102,000	98,914	3,086	3.1%
<u>Library IMRF (Fund 99000)</u>							
2017 Tax Levy Request (No Rate Limit)		117,000	0.0066	117,000	140,680	(23,680)	-16.8%
<u>Library Liability Insurance (Fund 99000)</u>							
2017 Tax Levy Request (No Rate Limit)		25,000	0.0014	25,000	25,155	(155)	-0.6%
<b>Total Library</b>		<b>2,968,637</b>	<b>0.1681</b>	<b>2,968,637</b>	<b>2,882,886</b>	<b>85,751</b>	<b>2.97%</b>
<b>Increase For Tax Cap Purposes</b>			<b>9,556,951</b>	<b>0.5411</b>	<b>9,556,951</b>	<b>276,059</b>	<b>2.97%</b>
<u>Recreation Programs for Handicapped</u>							
2017 Tax Levy (Rate Limit - 0.02000)		75,517	0.0043	75,517	77,348	(1,831)	-2.4%
\$74,036 2017 Gateway + 2%							
<u>Firefighters Pension</u>							
2005PA 93-0689 Levy Requirement per Tim Sharpe		45,950	0.0026	45,950	52,001	(6,051)	-11.6%
<b>Increase For Truth In Taxation Purposes</b>		<b>9,678,418</b>	<b>0.5480</b>	<b>9,678,418</b>	<b>9,410,241</b>	<b>268,177</b>	<b>2.85%</b>

*Village of Hinsdale  
2017 Tax Levy Worksheet*

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<u>Debt Service (Fund 32000)</u>							
2008 W&S Alternate Revenue Bonds		492,200.00	**				
2009 Non-Referndum Bonds		171,160.00					
2012A Sales Tax Alternate Bonds		320,162.50	**				
2013 Library Refunding		229,812.50	**				
2014A Water Alternate Bonds		166,137.50	**				
2014B Sales Tax Alternate Bonds		361,782.50	**				
2017A Sales Tax Alternate Bonds		671,162.53	**				
Total		2,412,417.53					
Less: Abatements		** (2,241,257.53)					
Net Debt Service Levy		171,160.00	0.0097	171,160	173,077	(1,917)	-1.11%
<b>Total 2017 Village Levy</b>		<b>6,880,941</b>	<b>0.3896</b>	<b>6,880,941</b>	<b>6,700,432</b>	<b>180,509</b>	<b>2.69%</b>
<b>Total 2017 Village and Library Levy</b>		<b>9,849,578</b>	<b>0.5577</b>	<b>9,849,578</b>	<b>9,583,318</b>	<b>266,260</b>	<b>2.78%</b>

*Village of Hinsdale  
2017 Tax Levy Worksheet*

		Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village Tax Change Is	2.69%						
Projected Village & Library Tax Change Is	2.78%						

**Assessed Valuation**

EAV - January 1, 2016	\$	1,751,316,154
1/3 Value 2016 Building Permits as adjusted	\$	15,000,000
Estimated Value of Annexed Property	\$	0
Subtotal	\$	15,000,000
New Growth Estimate		15,000,000
Estimated EAV - January 1, 2017		1,766,316,154

General Corporate Purpose

(Rate Limit .2660)

2017 Property Tax Levy with CPI Plus New Growth	6,588,314						
Less: Special & Pension Levies	(1,488,684)						
Tax Cap levy remaining	5,099,630						
General Corporate Property Tax Required	0	0.0000	0	0	0	0	0.0%

Liability Insurance

Starting Tax Year 2015 no longer levy for	0	0.0000	0	0	0	0	0.0%
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Police Protection

Levied At 1/2 remaining tax cap funds	2,549,815	0.1444	2,549,815	2,329,886	219,929		9.4%
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Fire Protection

Levied At 1/2 remaining tax cap funds	2,549,815	0.1444	2,549,815	2,328,300	221,515		9.5%
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Village Audit

Starting Tax Year 2015 no longer levy for	0	0.0000	0	0	0	0	#DIV/0!
Total Special Levies	5,099,630	0.2888	5,099,630	4,658,186	441,444		9.5%

*Village of Hinsdale  
2017 Tax Levy Worksheet*

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<u>IMRF</u>							
Starting Tax Year 2015 no longer levy for		0	0.0000	0	0	0	#DIV/0!
<u>Social Security</u>							
Starting Tax Year 2015 no longer levy for		0	0.0000	0	0	0	#DIV/0!
<u>Police Pension</u>							
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<u>Firefighters Pension</u>							
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<b>Total Village Corporate, Special &amp; Pension Levies</b>		<b>6,588,314</b>	<b>0.3730</b>	<b>6,588,314</b>	<b>6,398,006</b>	<b>190,308</b>	<b>2.97%</b>

*Village of Hinsdale*  
*2017 Tax Levy Worksheet*

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<b>Library Operations (Fund 99000)</b>							
2017 Tax Levy Request (Rate Limit - 0.6000)		2,724,637	0.1543	2,724,637	2,618,137	106,500	4.1%
<u>Library Social Security (Fund 99000)</u>							
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2017 Tax Levy Request (No Rate Limit)		117,000	0.0066	117,000	140,680	(23,680)	-16.8%
<u>Library Liability Insurance (Fund 99000)</u>							
2017 Tax Levy Request (No Rate Limit)		25,000	0.0014	25,000	25,155	(155)	-0.6%
<b>Total Library</b>		<b>2,968,637</b>	<b>0.1681</b>	<b>2,968,637</b>	<b>2,882,886</b>	<b>85,751</b>	<b>2.97%</b>
<b>Increase For Tax Cap Purposes</b>			<b>0.5411</b>	<b>9,556,951</b>	<b>9,280,892</b>	<b>276,059</b>	<b>2.97%</b>
<u>Recreation Programs for Handicapped</u>							
2017 Tax Levy (Rate Limit - 0.02000)		75,517	0.0043	75,517	77,348	(1,831)	-2.4%
\$74,036 2017 Gateway + 2%							
<u>Firefighters Pension</u>							
2005PA 93-0689 Levy Requirement per Tim Sharpe		45,950	0.0026	45,950	52,001	(6,051)	-11.6%
<b>Increase For Truth In Taxation Purposes</b>		<b>9,678,418</b>	<b>0.5480</b>	<b>9,678,418</b>	<b>9,410,241</b>	<b>268,177</b>	<b>2.85%</b>

*Village of Hinsdale  
2017 Tax Levy Worksheet*

Projected Village Tax Change Is	2.69%	Levy Request	Proposed 2017 Levy		2016 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.78%						
<u>Debt Service (Fund 32000)</u>							
2008 W&S Alternate Revenue Bonds		492,200.00	**				
2009 Non-Referndum Bonds		171,160.00					
2012A Sales Tax Alternate Bonds		320,162.50	**				
2013 Library Refunding		229,812.50	**				
2014A Water Alternate Bonds		166,137.50	**				
2014B Sales Tax Alternate Bonds		361,782.50	**				
2017A Sales Tax Alternate Bonds		671,162.53	**				
Total		2,412,417.53					
Less: Abatements		** (2,241,257.53)					
Net Debt Service Levy		171,160.00	0.0097	171,160	173,077	(1,917)	-1.11%
<b>Total 2017 Village Levy</b>		<b>6,880,941</b>	<b>0.3896</b>	<b>6,880,941</b>	<b>6,700,432</b>	<b>180,509</b>	<b>2.69%</b>
<b>Total 2017 Village and Library Levy</b>		<b>9,849,578</b>	<b>0.5577</b>	<b>9,849,578</b>	<b>9,583,318</b>	<b>266,260</b>	<b>2.78%</b>

**Village of Hinsdale  
2017 Tax Levy  
Tax Cap Calculation**

	Current
2016 Tax Cap Extension	6,398,006
2017 Tax Cap Multiplier (2016 CPI)	<u>1.021</u>
Maximum 2017 Levy	<u><u>6,532,364</u></u>
2016 Final EAV	1,751,316,154
Estimated 2016 Limiting Tax Rate	0.3730
Estimated New Construction Growth	15,000,000
Estimated Annexation Amount	-
Cushion	-
Estimated Total "New Construction"	<u>15,000,000</u>
Estimated New Construction Tax \$	55,950
Estimated Maximum Tax Levy with New Construction	<u><u>6,588,314</u></u>
\$ Increase from 2016 Extension	190,308
% Increase from 2016	2.97%





## MEMORANDUM

**DATE:** October 30, 2017

**TO:** Thomas K. Cauley, Village President  
Village Board of Trustees  
Kathleen A. Gargano, Village manager

**FROM:** Brian King, Chief of Police

**RE:** Executive Summary – Police Department Activity for September 2017

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The Village experienced six (6) burglary to automobiles during the month of September. Five of those involved unlocked vehicles during the overnight hours in which small items were removed from vehicles. The remaining auto burglary occurred in the afternoon hours also involving an unlocked vehicle.

The Village's burglary to automobile numbers are relatively low on the year, twenty six compared with fifty six over the same period last year. The police department has been closely watching regional overnight auto burglary patterns which have affected several neighboring communities to a much more substantial degree during the rating period. We continue to monitor the crime patterns from surrounding communities and make adjustments to our overnight patrols activities. This will continue to be important as we move into the winter months.

There were four significant drug issues in the community in the month of September, two related to heroin and two related to methamphetamine. The heroin cases involved a call of a man overdosing in the bathroom of an Ogden Avenue business and two subjects who were observed leaving the bathroom facilities afterhours at a public park. Although neither of these incidents involved residents, we understand that heroin use continues to be a regional challenge. Both methamphetamine cases involved traffic stops. I view these occurrences to be more transient in nature and not necessarily indicative of a local or regional problem.

September was the opening of schools in the Village. Considerable time from a wide range of police department personnel was spent patrolling walking corridors, conducting traffic enforcement around the schools and participating in safety drills.

During the last week in September the police department participated in a regional rail safety initiative. Unfortunately, the need for such campaigns was tragically demonstrated with the death of a commuter who had run around the gates in an adjacent community.



**POLICE SERVICES  
MONTHLY REPORT**

**September 2017**

<b>Police Officer Staffing September 2017</b>	
Authorized	25
Unfilled Positions	2
Officers in Training (FTO)*	1
Officers on Leave	1
Current Number of Officers	23
Total Number of Officers Counted as Man-power	21
Number of Officers Eligible to Retire in next two years**	4

\*It takes approximately 1 year for an officer to complete training to be counted as man-power

\*\*Officers who are eligible to retire have at least 25 years of service and/or are within two years of age 50 or older

# Investigations, Crime Prevention, and Youth Bureau Summary

## September 2017

*For the month of September 2017, the division had a total of 51 cases being investigated with 20 of them brought to disposition. The most frequent incident classifications for these cases were Fraud/Identity Theft (11), Theft (9), and Burglary from Vehicle (8).*

### INVESTIGATIONS DIVISION

On August 26, 2017, a 39-year-old Chicago man was charged with one count of **Possession of Methamphetamine**, one count of **Speeding**, and an **FTA Warrant** after a traffic stop. The man was transported to DuPage County Jail for a bond hearing.

On September 6, 2017, a 56-year-old Hinsdale man was charged with two counts of **Domestic Battery** after an altercation with a family member on September 4. The man was transported to Cook County bond court in Bridgeview.

On September 5, 2017, a 31-year-old Hinsdale man was charged with one count of **Possession of a Cannabis Sativa Plant** after an investigation into a disturbance case. The man was released on an I-bond.

On September 6, 2017, a 21-year-old Palos Hills man was charged with one count of **Possession of Controlled Substance** after being found unresponsive in the Dunkin Donuts bathroom. The man was transported to DuPage County Jail for a bond hearing.

On September 8, 2017, a 50-year-old Chicago woman was charged with one count each of **Possession of a Controlled Substance**, **Driving While License Suspended**, **Improper Lane Usage**, and **Uninsured Motor Vehicle**, after a routine traffic stop. The woman was transported to DuPage County Jail for a bond hearing.

On September 24, 2017, an 18-year-old Burr Ridge woman and a 24-year-old homeless man were charged with one count each of **Possession of Controlled Substance** after being found in a bathroom at KLM Park. Both subjects were transported to Cook County Bridgeview Court for a bond hearing.

On September 25, 2017, a 27-year-old Hinsdale man was charged with one count of **Theft** and one count of **Trespassing on Railroad Property**, after the subject was identified as the offender who stole an outdoor security camera from the 300 block of Chestnut Street. The man posted bond and was released from custody.

On September 29, 2017, a 23-year-old Berwyn woman was charged with one count each of **Possession of a Controlled Substance** and **Driving with a Suspended License**. The woman was initially stopped on a routine traffic stop on August 11. The charges were approved after lab results. The woman was transported to DuPage County Jail for a bond hearing.

## **CRIME PREVENTION ACTIVITY**

### **D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)**

September 7, 8, 14, 15	20 classes	Hinsdale Middle School
September 11, 18	4 classes	St. Isaac Jogues School
September 21, 22, 26, 29	20 classes	Hinsdale Middle School
September 6, 13, 20, 27	4 classes	Hinsdale Adventist Academy

**The Junior High D.A.R.E Program is a ten lesson program that is presented in all eighth grade classrooms in Hinsdale Public and Parochial Schools. Topics include making good decisions, consequences, decision-making, risks, drug, alcohol, tobacco awareness and resistance.**

On September 1, 2017, Officer Coughlin and Assistant Fire Chief McElroy met with the Director of Vine Academy and set up lockdown, weather and fire drills, and staff safety training.

On September 1, 2017, Officer Coughlin and Assistant Fire Chief McElroy met with Principal Rutan at Madison School and set up lockdown, weather and fire drills, and staff safety training.

On September 1, 2017, Officer Coughlin and Assistant Fire Chief McElroy assisted with the severe weather drill at The Lane School. The students did a great job proceeding to their designated areas and remaining quiet.

On September 1, 2017, Officer Coughlin and Assistant Fire Chief McElroy visited all D181 schools in Hinsdale and updated all "Safety & Crisis" binders.

On September 1, 2017, Officer Coughlin assisted Assistant Fire Chief McElroy with a planned fire drill at Oak School. The drill went very well.

On September 5, 2017, Officer Coughlin assisted Assistant Fire Chief McElroy with a planned fire drill at Monroe School. The drill went very well.

On September 5, 2017, Officer Coughlin assisted Assistant Fire Chief McElroy with a planned fire drill at Hinsdale Adventist Academy. The drill went very well.

On September 5, 2017, Officer Coughlin assisted School District 181 and State Farm Insurance with a Bicycle Safety Rodeo at Madison School. He assisted with bike registrations, inspections, and licenses.

On September 6, 2017, Officer Coughlin attended the DuPage Juvenile Officers Association board meeting in Wheaton. Topics covered were meeting/training places, upcoming trainings and board meetings, membership, website and scholarships, and presenters for the fall training conference.

On September 7, 2017, Officer Coughlin assisted School District 181 and State Farm Insurance with a Bicycle Safety Rodeo at Monroe School. He assisted with bike registrations, inspections, and licenses.

On September 8, 2017, Officer Coughlin coordinated a school lockdown drill at Monroe School. The drill went very smoothly with no issues to address.

On September 11, 2017, Officer Coughlin and Assistant Fire Chief McElroy assisted with the severe weather drill at Monroe School. The students did a great job proceeding to their designated areas and remaining quiet.

On September 11, 2017, Officer Coughlin coordinated a school lockdown drill Hinsdale Adventist Academy. The drill went very smoothly with a few issues that were addressed with Principal Fawn Schrenkel.

On September 11, 2017, Officer Coughlin and Assistant Fire Chief McElroy met with the staff of Hinsdale Adventist Academy and discussed active shooters, lockdown, fire and severe weather drills, and answered questions.

On September 12, 2017, Officer Coughlin assisted State Farm Insurance with a Bicycle Safety Rodeo at St. Isaac Jogues School. He assisted with bike registrations, inspections, and licenses.

On September 13, 2017, Officer Coughlin coordinated a school lockdown drill at Hinsdale Middle School. The drill went very smoothly with a few issues that were addressed with Principal Pena.

On September 13, 2017, Officer Coughlin and Assistant Fire Chief McElroy assisted with the severe weather drill at Hinsdale Adventist Academy. The students did a great job proceeding to their designated areas and remaining quiet.

On September 13, 2017, Officer Coughlin assisted State Farm Insurance with a Bicycle Safety Rodeo at Oak School. Officer Coughlin assisted with bike registrations, bike inspections and bike licenses.

On September 15, 2017, Officer Coughlin coordinated a school lockdown drill at Oak School. The drill went very smoothly with a few issues that were addressed with Principal Henrikson.

On September 18, 2017, Officer Coughlin and Assistant Fire Chief McElroy met with the staff at Monroe School and discussed active shooters, lockdown, fire, and severe weather drills, and answered questions.

On September 19, 2017, Officer Coughlin coordinated a school lockdown drill at St. Isaac Jogues School. The drill went very smoothly with a few issues that were addressed with Principal Burlinski.

On September 19, 2017, Officer Coughlin gave a police station tour to a group of special needs students from Hinsdale Middle School. The students were studying safety and wanted to visit the station. He gave safety tips and answered questions from the students.

On September 19, 2017, Officer Coughlin qualified his duty and off duty weapons on the range.

On September 20, 2017, Officer Coughlin and Assistant Fire Chief McElroy assisted with the severe weather drill at Hinsdale Middle School. The students did a great job proceeding to their designated areas and remaining quiet.

On September 20, 2017, Officer Coughlin coordinated a school lockdown drill at Vine Academy. The drill went very smoothly with a few issues that were addressed with Director Amanda Vogel.

On September 21, 2017, Officer Coughlin and Assistant Fire Chief McElroy met with the staff at St. Isaac Jogues School and discussed active shooters, lockdown, fire, and severe weather drills, and answered questions.

On September 22, 2017, Officer Coughlin coordinated a school lockdown drill at Madison School. The drill went very smoothly with a few issues that were addressed with Principal Rutan.

On September 25, 2017, Officer Coughlin and Assistant Fire Chief McElroy assisted with the severe weather drill at Vine Academy. The students did a great job proceeding to their designated areas and remaining quiet.

On September 25, 2017, Officer Coughlin and Assistant Fire Chief McElroy assisted with the severe weather drill at Madison School. The students did a great job proceeding to their designated areas and remaining quiet.

On September 25, 2017, Officer Coughlin and Assistant Fire Chief McElroy met with the staff at Madison School and discussed active shooters, lockdown, fire, and severe weather drills, and answered questions.

On September 27, 2017, Officer Coughlin attended the DuPage Juvenile Officers Association training meeting in Darien. The topic was on obtaining search warrants for social media sites such as Facebook, Snapchat, Instagram, and Kik, and preserving electronic evidence.

On September 27, 2017, Officer Coughlin gave a police station tour to a group of special needs students from Oak School. The students were studying safety and wanted to visit the station. He gave safety tips and answered questions from the students.

On September 28, 2017, Officer Coughlin and Assistant Fire Chief McElroy attended a School Safety Conference at the Bolingbrook Golf Club. Topics covered were behavioral indicators of potential violence, bullying prevention, active shooter preparedness, and best practices for first responders. The keynote speaker was Michelle Gay whose first grade daughter was killed at Sandy Hook Elementary School.

On September 1, 8, 15, 22 & 29, 2017, Officer Coughlin walked the Business District monitoring the behavior of middle school students. He spoke with teens, shoppers, and business owners, and handled any incidents related to the students.

### **YOUTH BUREAU SUMMARY**

On August 10, 2017, at approximately 11:51pm, an officer stopped a speeding vehicle. A passenger, a female high school junior, admitted to consuming alcohol and was administered a sobriety test. The juvenile was placed under arrest for **Unlawful Use of Alcohol by a Minor** and ordered to appear in **Field Court**.

On August 31, 2017, at approximately 5:27pm, an 8<sup>th</sup> grade male and high school freshman male were stopped for selling candy door to door. The both were charged with **Solicitation without a Permit** and ordered to appear in **Field Court**.

On September 3, 2017, at approximately 6:17pm, a 3<sup>rd</sup> grade male and his 5<sup>th</sup> grade brother were lighting bottle rockets at Brook Park. The juveniles apologized and cleaned up the debris. The remainder of the rockets were confiscated and destroyed. **No Further Action**.

On September 3, 2017, at approximately 7:22pm, an officer was dispatched to check on a loud party. When the officer arrived at the home, a female high school sophomore admitted there was alcohol consumption by minors. Father was notified and asked that all others leave the home. No other juveniles smelled of alcohol. The suspect was charged with **Underage Consumption of Alcohol**. **No Further Action**.

On September 8, 2017, at approximately 5:30pm, an officer was notified of a Snap Chat of a threatening nature that was posted on the Hinsdale Central Blackboard site. The student who posted the threat was a male high school sophomore. The officer spoke with the student and his parents about the post and he was advised that all threats are taken seriously. The juvenile was ticketed for **Disorderly Conduct** and ordered to appear in **Field Court**.

On September 8, 2017, at approximately 4:30pm, officers were dispatched to check on a possible fight occurring outside in the area of the Hinsdale Village Hall. Two males, one 8<sup>th</sup> grader and one 7<sup>th</sup> grader, were involved in an altercation. One was charged with **Battery**. **No Further Action**.

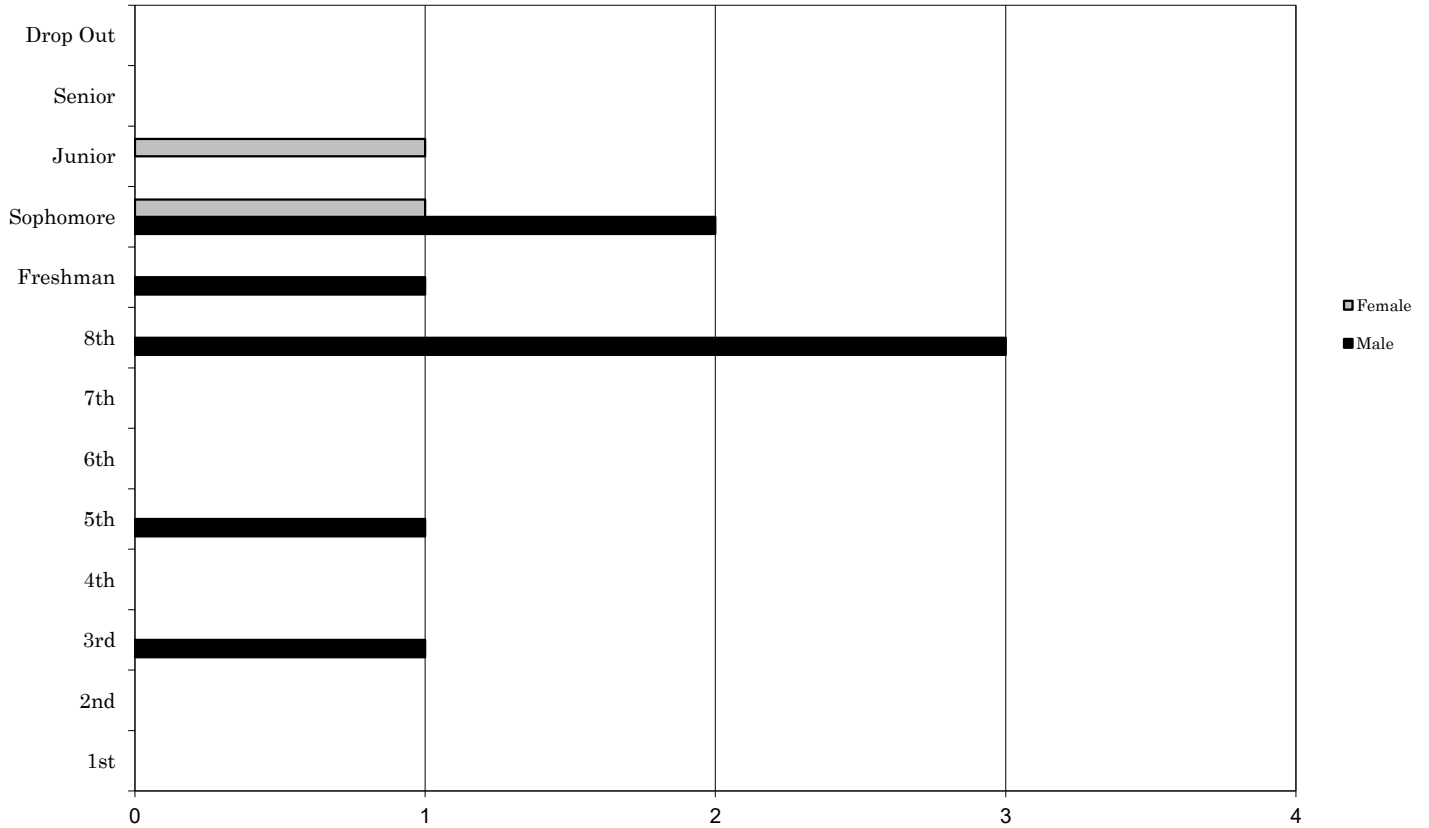
On September 16, 2017, at approximately 10:50am, the mother of a male 8<sup>th</sup> grader spoke to an officer at the police department about finding tobacco in her son's backpack. On 9/17/2017 the mother and her son came to the police department and spoke with the officer. The juvenile was charged with **Possession of Tobacco**. **No Further Action**.

On September 21, 2017, at approximately 3:00am, a vehicle was stopped for speeding. A male high school sophomore was a passenger in the vehicle and was charged with **Curfew Violation**. He was ordered to appear in **Field Court**.

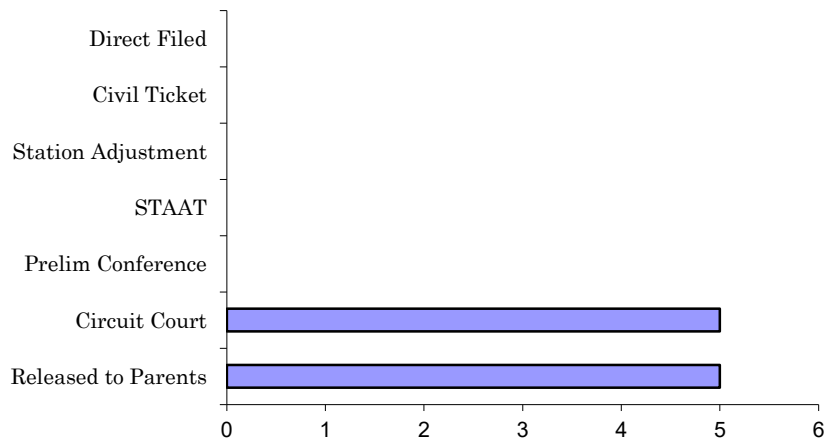


Hinsdale Police Department  
**JUVENILE MONTHLY REPORT**  
 September 2017

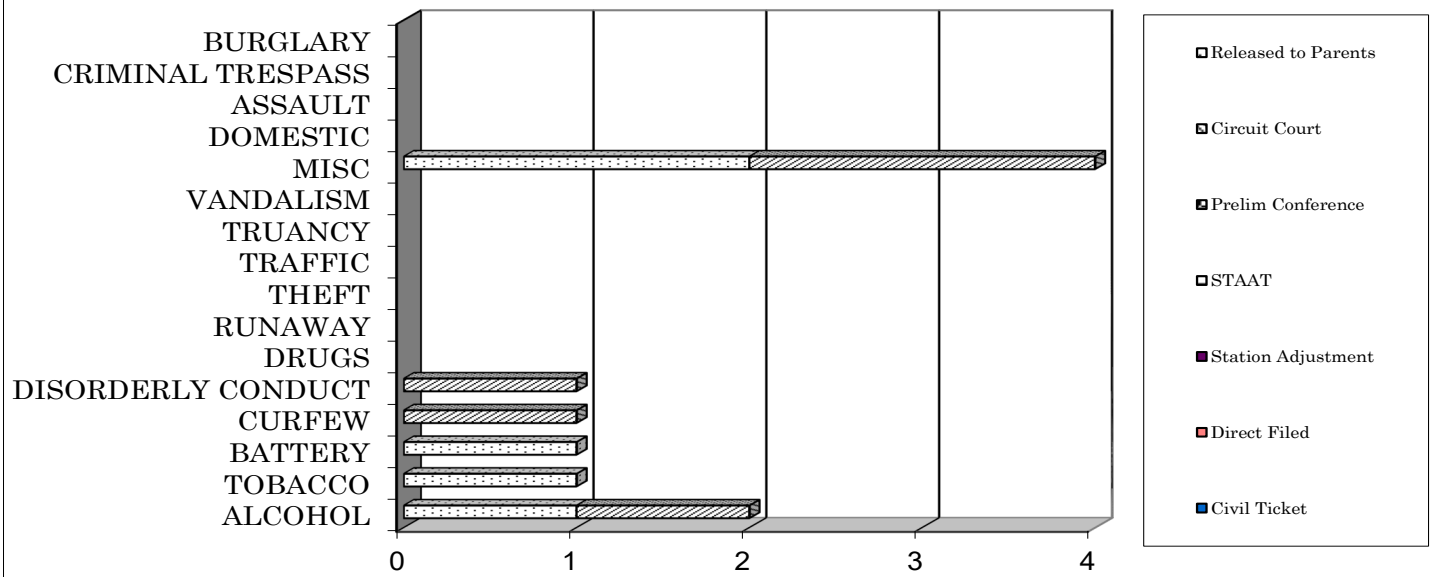
**AGE AND SEX OF OFFENDERS**



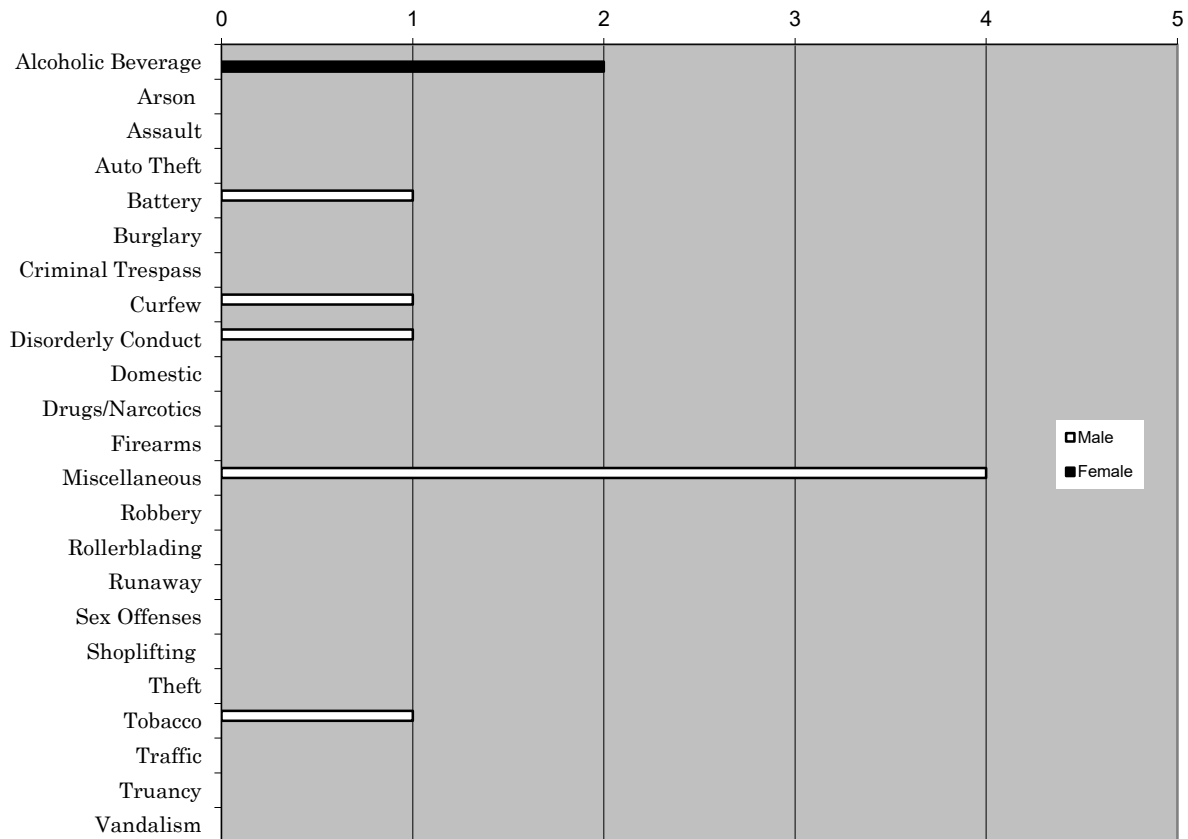
**DISPOSITION OF CASES**



**DISPOSITION BY OFFENSE TYPE**



**Juvenile Monthly Offenses Total Offenses by Offense Type**



## NOTABLE TRAFFIC INFORMATION REQUESTS AND ACTIVITY SEPTEMBER 2017

**Traffic Safety Reviews:**

**North & Bruner Street:** An intersection review of site conditions is in-progress following concerns about landscape growth on the Northeast corner of the intersection that is impeding on motorists' vision.

**On-going Traffic Studies:** The intersection of Third and Lincoln remains under evaluation during the construction of the new middle school.

**Other Traffic related activity:**

**National Rail Safety Week:** Between September 24 and September 30, Hinsdale Officers participated in a nationwide education and enforcement initiative related to rail safety. Officers dedicated a total of 4.5 hours towards education and 11 hours towards enforcement, resulting in 6 warnings and 2 citations.

### SELECTIVE ENFORCEMENT ACTIVITY

(Number of Traffic Stops)

**NORTH SIDE**

Chicago Ave: Rt. 83 to Monroe (45)  
 County Line Road: Walnut to Ogden (4)  
 Madison: North to Ogden (0)  
 Ogden Avenue (149)  
 York Road: The Lane to Ogden (26)

**SOUTH SIDE**

County Line Road: 47<sup>th</sup> to 55<sup>th</sup> (20)  
 55<sup>th</sup> Street (103)

**SPEED TRAILER**

**SPEED FEEDBACK SIGN**

**SPEED SURVEYS**

500 – 600 block of Jefferson St.

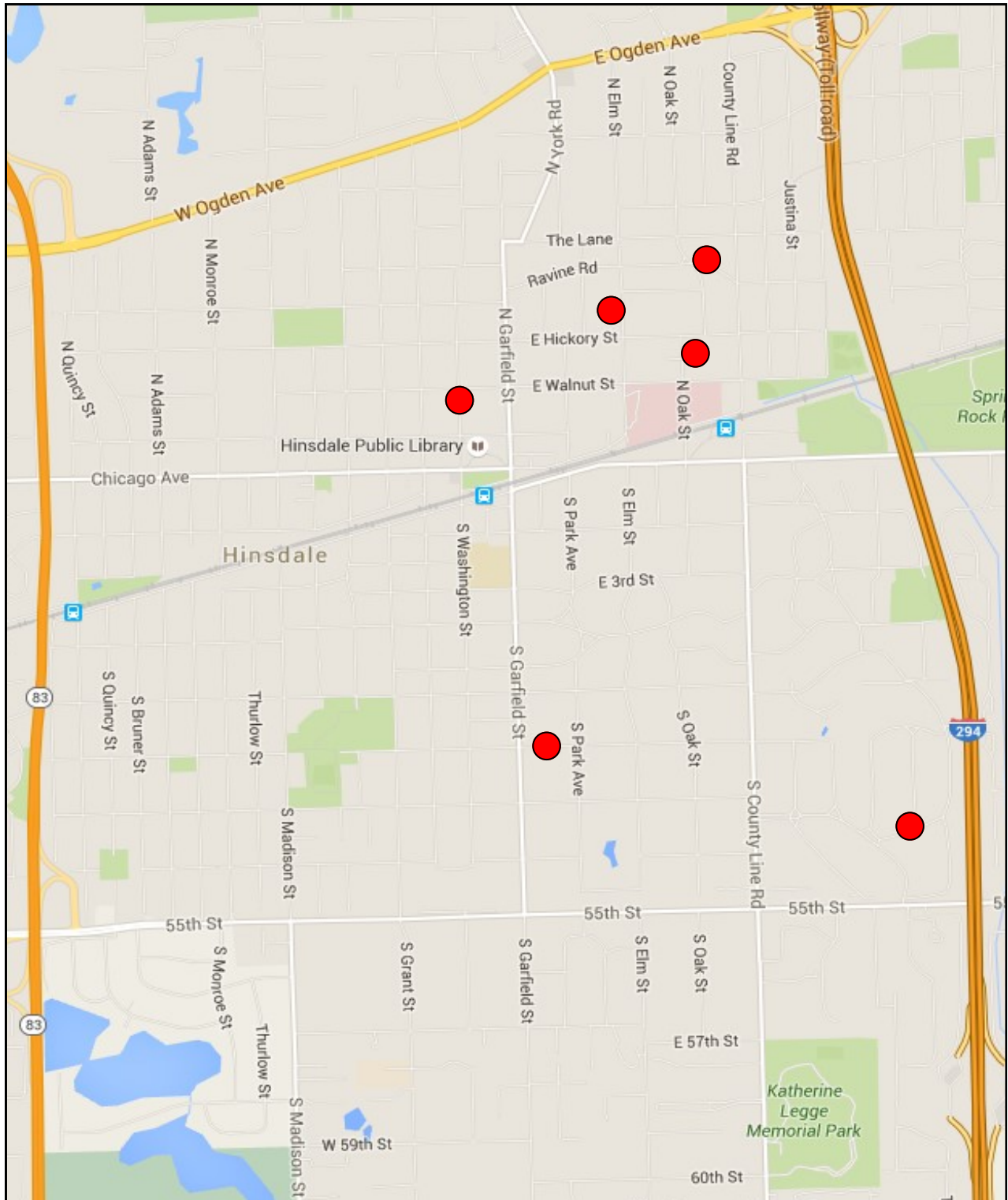
# TRAFFIC ENFORCEMENT



**September 2017**

<i>* Includes Citations and Warnings</i>	<b>This Month</b>	<b>This Month Last Year</b>	<b>YTD</b>	<b>Last YTD</b>
<b>Speeding</b>	218	210	1,670	1,691
<b>Disobeyed Traffic Control Device</b>	26	79	248	492
<b>Improper Lane Usage</b>	31	38	272	307
<b>Insurance Violation</b>	15	8	87	99
<b>Equipment or Registration Offense</b>	54	69	514	673
<b>Seatbelt Violation</b>	1	4	54	61
<b>Stop Signs</b>	21	52	468	369
<b>Yield Violation</b>	6	7	90	85
<b>No Valid License/Suspended/Revoked</b>	12	8	102	79
<b>Railroad Violation</b>	8	4	20	11
<b>Cellular Phone Violations</b>	58	30	445	302
<b>Other</b>	30	53	372	415
<b><i>TOTALS</i></b>	<b>480</b>	<b>562</b>	<b>4,342</b>	<b>4,584</b>

# BURGLARIES

## September 2017



-  Burglaries (includes Residential) and Attempted Burglaries
-  Burglaries from Motor Vehicles (includes Trespass and Theft from Vehicles)

# MONTHLY OFFENSE REPORT

September 2017

<b>CRIME INDEX</b>	<b>This Month</b>	<b>This Mo. Last Year</b>	<b>Year To Date</b>	<b>Last Year To Date</b>
<b>1. Criminal Homicide</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>2. Criminal Sexual Assault/Abuse</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>3. Robbery</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>4. Assault and Battery, Aggravated</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>5. Burglary</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>9</b>
<b>6. Theft</b>	<b>9</b>	<b>15</b>	<b>64</b>	<b>123</b>
<b>7. Auto Theft</b>	<b>0</b>	<b>2</b>	<b>8</b>	<b>13</b>
<b>8. Arson</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS*</b>	<b>9</b>	<b>17</b>	<b>93</b>	<b>145</b>

\* The Illinois Uniform Crime Reporting guidelines are specific for classification of crime activity by hierarchy of the offense-type, which results in the table of index crime offenses in this table to have slight variance from the Call for Service table on the following page.

## SERVICE CALLS—September 2017

	This Month	This Month Last Year	This Year to Date	Last Year To Date	% CHANGE
Sex Crimes	0	0	8	3	167
Robbery	0	0	1	0	100
Assault/Battery	4	0	23	14	64
Domestic Violence	8	15	98	104	-6
Burglary	0	0	8	3	167
Residential Burglary	0	0	7	9	-22
Burglary from Motor Vehicle	3	9	26	56	-54
Theft	6	4	32	58	-45
Retail Theft	0	3	4	19	-79
Identity Theft	2	5	43	54	-20
Auto Theft	0	1	9	13	-31
Arson/Explosives	0	0	0	0	0
Deceptive Practice	0	0	3	1	200
Forgery/Fraud	3	7	63	42	50
Criminal Damage to Property	14	5	90	51	76
Criminal Trespass	1	2	19	21	-10
Disorderly Conduct	0	20	30	40	-25
Harassment	3	14	38	46	-17
Death Investigations	3	3	16	13	23
Drug Offenses	6	6	41	54	-24
Minor Alcohol/Tobacco Offenses	0	0	8	17	-53
Juvenile Problems	5	14	86	95	-9
Reckless Driving	20	17	130	94	38
Hit and Run	8	11	65	82	-21
Traffic Offenses	14	12	132	121	9
Motorist Assist	23	21	239	231	3
Abandoned Motor Vehicle	2	0	12	9	33
Parking Complaint	33	46	252	295	-15
Auto Accidents	52	61	458	493	-7
Assistance to Outside Agency	29	59	416	455	-9
Traffic Stops	413	449	3,726	3,634	3
Noise complaints	7	14	88	78	13
Vehicle Lockout	12	26	154	215	-28
Fire/Ambulance Assistance	118	101	1,064	941	13
Alarm Activations	89	107	903	951	-5
Open Door Investigations	2	10	40	44	-9
Lost/Found Articles	17	13	151	152	-1
Runaway/Missing Persons	0	5	14	25	-44
Suspicious Auto/Person	56	94	653	587	11
Disturbance	1	0	16	17	-6
911 hangup/misdial	22	21	191	208	-8
Animal Complaints	36	50	324	331	-2
Citizen Assists	42	49	403	413	-2
Solicitors	9	3	81	71	14
Community Contacts	10	17	29	46	-37
Curfew/Truancy	0	1	6	8	-25
Other	285	227	2,102	2,131	-1
<b>TOTALS</b>	<b>1,358</b>	<b>1,522</b>	<b>12,302</b>	<b>10,929</b>	<b>13</b>

\*Higher totals in the "Other" classification are due to incident numbers being generated by DuComm for many administrative matters that would not have required an incident number previously with SWCD, or incidents that are not specific to an IUCR offense specified in the monthly report. Examples include: mutual aid requests for the fire department to other towns, administrative duties, transport of prisoners, complaint cancellation, in-service training, and child seat inspections.

Hinsdale Police Department

## Training Summary September 2017

All sworn officers completed monthly legal update training, focused on de-escalation and investigating domestic violence incidents.

All sworn officers completed additional compliance training:

- *Biased-Based Policing* policy review and data collection form summary

Additional events attended by department members include:

### **Crash Investigation 1 (2-week)**

Northwestern University, Center for Public Safety  
Sept 11-22; Traffic Enforcement Officer McElroy

### **Major Case Investigative Teams**

Sept 12-14; DET Krefft

### **Use of Force — Train-the-Trainer**

Sept 19-20; PO Grahn

Firearms training:

Sworn officers will be attending annual carbine/rifle training and qualification on various dates in September & October 2017. This training is designed and provided by department firearms instructors, and hosted off-site at an outdoor range facility. It integrates team tactics, medical aid, incident strategy, and a variety of other high-risk event response skills.

FIAT SWAT training:

- PO Berland (tactical operator) attended the Team's annual SWAT Week (40-hours).
- DET Krefft (crisis/hostage negotiator) attended monthly negotiator training.

Probationary Police Officer training:

- PPO Heneghan is in Week #12 of the Field Training & Evaluation Program, which generally lasts at least 14 weeks. He partners daily with experienced Field Training Officers (FTOs) to learn policies, procedures, and our community.

Submitted by:

**Sergeant Louis Hayes, Jr. #008**

*Department Training Coordinator*



# September 2017 Collision Summary

All Collisions at Intersections						Right-Angle Collisions at Intersections					
						<i>Collisions of this type are considered when reviewing MUTCD Warrants</i>					
LOCATION	30 days	12 Months	2 Years	3 Years	5 Years	LOCATION	30 days	12 Months	2 Years	3 Years	5 Years
County Line Rd. & 55th	2	8	11	17	32	County Line Rd. & Ogden	1	6	9	12	49
County Line Rd. & Ogden	1	10	16	22	48	Elm & Ogden	1	2	5	6	22
Garfield & Chicago	1	10	17	24	40	Grant & North	1	1	1	1	1
Garfield & Hickory	1	4	7	9	15	Justina & Hickory	1	1	1	1	2
Garfield & Maple	1	1	2	2	6	Madison & Eighth	1	1	1	1	7
Lincoln & Ogden	1	7	8	9	16	Monroe & Ogden	1	3	3	4	21
Madison & 55th	1	9	13	17	26	Oak & Ogden	1	2	3	5	20
Madison & Eighth	1	2	3	3	5	Washington & Hickory	1	1	1	1	1
Monroe & Seventh	1	1	1	2	4	<b>TOTALS</b>	16	47	43	58	209
Oak & Chicago	1	1	2	5	12						
Oak & Ogden	1	5	7	13	21						
Rt. 83 & 55th	1	11	16	19	36						
Rt. 83 & Ogden	1	4	6	9	20						
Salt Creek & Ogden	1	2	3	5	8						
Washington & Hinsdale	1	3	6	7	8						
York & Ogden	1	10	17	21	41						
<b>TOTALS</b>	16	47	43	58	209						

<b>Contributing Factors and Collision Types</b>			
<b>Contributing Factors:</b>		<b>Collision Types:</b>	
Failure to Yield	12	Private Property	5
Improper Backing	3	Hit & Run	6
Failure to Reduce Speed	19	Personal Injury	9
Following too Closely	8	Pedestrian	0
Driving Skills/Knowledge	3	Bicyclist	4
Improper Overtaking/Passing	1		
Exceeding Safe Speed for Conditions	0	<b>Crashes by Day of the Week:</b>	
Improper Turning	0	Sunday	4
Disobeyed Traffic Signals	2	Monday	6
Improper Lane Usage	2	Tuesday	9
Had Been Drinking	0	Wednesday	5
Vehicle Equipment	0	Thursday	9
Vision Obscured	0	Friday	9
Driving Wrong Way	0	Saturday	0
Distraction	2		
Weather	0	<b>TOTAL</b>	<b>42</b>

\* Contributing factors may be higher than total crashes, due to multiple contributing factors in a single crash

# Hinsdale Police Department

## Manual on Uniform Traffic Control Devices Warrants

### Section 2B.04 Yield/Stop Signs

The use of YIELD or STOP signs should be considered at the intersection of two minor streets or local roads where the intersection has three or more approaches and where one of more of the following conditions exist:

- A. The combined vehicular, bicycle, and pedestrian volume entering the intersection from all approaches averages more than 2,000 units per day;
- B. The ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary; and/or
- C. Crash records indicate that five or more crashes that involve the failure to yield right-of-way at the intersection under the normal right-of-way rule have been reported within a 3-year period, or that three or more such crashes have been reported within a 2-year period.

YIELD or STOP signs should not be used for speed control.

### Section 2B.07 Multi-Way Stop Applications

Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.

#### *Guidance:*

The decision to install multi-way stop control should be based on an engineering study. The following criteria should be considered in the engineering study for a multi-way STOP sign installation:

- A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
- C. Minimum volumes:
  1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and
  2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
  3. If the 85th -percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.
- D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

## CITATIONS—September 2017

### CITATIONS BY LOCATION

		This Month	This Month Last Year	YTD	Last YTD
<b>Chestnut Lot</b>	<i>Commuter Permit</i>	38	23	316	314
<b>Highland Lot</b>	<i>Commuter Permit</i>	29	13	239	216
<b>Village Lot</b>	<i>Commuter Permit</i>	66	31	474	331
<b>Washington Lot</b>	<i>Merchant Permit</i>	86	28	426	599
<b>Hinsdale Avenue</b>	<i>Parking Meters</i>	250	105	2,119	3,111
<b>First Street</b>	<i>Parking Meters</i>	302	117	1,928	3,144
<b>Washington Street</b>	<i>Parking Meters</i>	314	167	2,632	3,467
<b>Lincoln Street</b>	<i>Parking Meters</i>	15	17	159	200
<b>Garfield Lot</b>	<i>Parking Meters</i>	56	55	537	726
<b>Other</b>	<i>All Others</i>	304	383	3,174	3,622
<b>TOTALS</b>		<b>1,460</b>	<b>939</b>	<b>12,004</b>	<b>15,730</b>

### VIOLATIONS BY TYPE

<b>Parking Violations</b>				
<i>METER VIOLATIONS</i>	1,038	467	7,894	11,314
<i>HANDICAPPED PARKING</i>	0	3	16	61
<i>NO PARKING 7AM-9AM</i>	27	58	256	303
<i>NO PARKING 2AM-6AM</i>	118	105	1,041	1,047
<i>PARKED WHERE PROHIBITED BY SIGN</i>	40	21	380	427
<i>NO VALID PARKING PERMIT</i>	38	22	437	465
<b>Vehicle Violations</b>				
<i>VILLAGE STICKER</i>	54	67	578	469
<i>REGISTRATION OFFENSE</i>	46	93	508	509
<i>VEHICLE EQUIPMENT</i>	5	1	50	270
<b>Animal Violations</b>	4	15	36	38
<b>All Other Violations</b>	90	87	808	827
<b>TOTALS</b>	<b>1,460</b>	<b>939</b>	<b>12,004</b>	<b>15,730</b>

# Social Networking Monthly Status Report

## September 2017

The **Hinsdale Police Department** continues to publicly advocate its community notification via social media. During the past reporting period, posts were disseminated on the following topics:

Informed residents that the HPD foyer is now a designated meet up spot for secure transactions for buyer and seller from online marketplaces.

Shared a post from Oak Brook PD asking residents to lock up their cars this weekend.

Alerted residents that Fuller Road between York and Elm Street will be closed for an undetermined amount of time due to a gas leak.

Informed residents that Fuller Road has been reopened.

Announced that HPD is hiring two part-time Community Service Officers.

Notified residents that it is Rail Safety Week and reminded them to be safe around railroad crossings.

Invited residents to sign up for the Citizen Police Academy starting in October.



### ANNOUNCEMENT OF CITIZEN POLICE ACADEMY

In October of 2017 the Hinsdale Police Department will present its Thirteenth Citizen Police Academy. The purpose of the Academy is to give Village residents the opportunity to learn about police work in general and also gain insight into the Hinsdale Police Department. The Academy will be held on Thursday nights from 7:00 P.M. to 10:00 P.M. for twelve weeks. The classes are free and open to Hinsdale residents and those who are employed in the Village of Hinsdale. The Academy is available to those 18 and older and will meet in the Hinsdale Police Department at 121 Symonds Drive in Hinsdale.

During this twelve-week course, Officers from the Department will instruct citizens in several areas including Law, Crime Prevention, Patrol, Investigations, D.A.R.E., Juvenile, Traffic, Recruitment, S.W.A.T., K-9 and Firearms training. The Academy is not designed to make participants certified police officers, nor does it give the graduates authority to act as police officers. The focus of the curriculum is to provide an informative overview of the fundamentals of police operations. This two-way communication will certainly be an effective and successful way to build a partnership between the community and the police department.

If you are interested in attending the Citizen Police Academy and would like an application, they are available for pick-up at the Hinsdale Police Department or online at the Hinsdale Police Department's webpage on the Village of Hinsdale's website. [www.villageofhinsdale.org](http://www.villageofhinsdale.org) If you would like more information on this program, please contact Officer Michael Coughlin at the Hinsdale Police Department, 630-789-7084 or [mcoughlin@villageofhinsdale.org](mailto:mcoughlin@villageofhinsdale.org).

### NUMBER OF FOLLOWERS

**Facebook: 1,973**

**twitter: 1,483**



## MEMORANDUM

**DATE:** November 3, 2017

**TO:** Kathleen A. Gargano, Village Manager

**CC:** President Cauley and the Village Board of Trustees

**FROM:** Anna Devries, Economic Development Coordinator / Finance Clerk  
Emily Wagner, Administration Manager

**RE:** October Economic Development Monthly Report

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The following economic development updates are for your review:

- The Economic Development Commission (EDC) met on October 24. The next meeting is scheduled for January 23. A meeting summary is enclosed in the October 27 Manager's Notes. The EDC has cancelled the regular scheduled EDC meetings in November and December as they fall on holiday weeks.
- On October 26, staff along with the Hinsdale Chamber and The Hinsdalean distributed Small Business Saturday promotional items to local businesses. Staff encouraged businesses to register with American Express to receive additional shop small marketing material.
- October 27, staff along with the Community Development Director and the Village Manager had a conference call with Thomas Beckmann who is interested in opening Goldfinger Brewing Company in downtown Hinsdale. Staff reviewed the necessary steps that Thomas must complete in order to comply with Village code and ordinances.
- The Cashmere Sale has applied for a temporary use permit to open a temporary retail store at 30 E. Hinsdale Avenue.
- Currently the Village has a 93% compliance rate for business licensing in 2017, which is up from 83% in 2016.
- Throughout the month staff has completed 39 site visits to various businesses to share information, meet the business owners and to grow our knowledge of the community.
- Jimmy Johns has started construction at 777 N. York Rd and anticipates construction to be completed within 8-12 weeks.
- Elysian Nail Spa construction continues at 24 W. Chicago Avenue and anticipates opening in early 2018.
- Kaehler Luggage has completed construction in Garfield Crossing and anticipates opening before the holiday season.



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## MEMORANDUM

**DATE:** October 12, 2017  
**TO:** President Cauley and the Village Board of Trustees  
**CC:** Kathleen A. Gargano, Village Manager  
**FROM:** Robert McGinnis, Community Development Director/Building Commissioner *R*  
**RE:** **Community Development Department Monthly Report- September 2017**

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In the month of September the department issued 85 permits. The department conducted 344 inspections and revenue for the month came in at just over \$75,000.

There are approximately 64 applications in house, including 17 single family homes and 11 commercial alterations. There are 37 permits ready to issue at this time, plan review turnaround is running approximately 2-3 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the department in order to complete site inspections and respond to drainage complaints. In total, 70 engineering inspections were performed for the month of September by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 24 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

**COMMUNITY DEVELOPMENT MONTHLY REPORT September 2017**

<b>PERMITS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>FEEs</b>	<b>FY TO DATE</b>	<b>TOTAL LAST FY TO DATE</b>
New Single Family Homes	2	3			
New Multi Family Homes	0	0			
Residential Addns./Alts.	10	15			
Commercial New	0	0			
Commercial Addns./Alts.	5	7			
Miscellaneous	35	32			
Demolitions	2	4			
<b>Total Building Permits</b>	<b>54</b>	<b>61</b>	<b>\$ 61,497.00</b>	<b>\$401,676.00</b>	<b>\$622,412.00</b>
<b>Total Electrical Permits</b>	<b>14</b>	<b>12</b>	<b>\$ 5,344.00</b>	<b>\$ 38,661.00</b>	<b>\$56,952.00</b>
<b>Total Plumbing Permits</b>	<b>17</b>	<b>19</b>	<b>\$ 9,440.00</b>	<b>\$ 64,111.00</b>	<b>\$89,246.00</b>
<b>TOTALS</b>	<b>85</b>	<b>92</b>	<b>\$ 76,281.00</b>	<b>\$504,448.00</b>	<b>\$ 768,610.00</b>

<b>Citations</b>			<b>\$1,000</b>		
<b>Vacant Properties</b>	<b>24</b>				

<b>INSPECTIONS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>			
Bldg, Elec, HVAC	178	207			
Plumbing	32	39			
Property Maint./Site Mgmt.	64	84			
Engineering	70	47			
<b>TOTALS</b>	<b>344</b>	<b>377</b>			

**REMARKS:**

VILLAGE OF HINSDALE - September 26, 2017

<i>Name</i>	<i>Ticket NO.</i>	<i>Location</i>	<i>Violation</i>	<i>Ord Fine</i>	<i>Result</i>
Dussman, Judith	HI9958	46 S. Madison	Property Maintenance Violations		Unsatisfied Judgen - 1,000.00
Hinsdale Barber Shop	11853	20 W. Hinsdale	Failure to obtain permit		no show - continued
Margarita Blue	11874	25 E. Hinsdale	Failure to maintain sanitary line		trial - November 14, 2017

**Total:** 1,000

**MONTHLY TOTAL:** 1,000.00





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MEMORANDUM

**DATE:** November 7, 2017  
**TO:** President Cauley and the Village Board of Trustees  
**FROM:** Heather Bereckis, Superintendent of Parks & Recreation  
**RE:** October Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of October.

**Katherine Legge Memorial Lodge**

Preliminary gross rental and catering revenue for the fiscal year to-date is \$80,835. Rental revenue for the fifth month of the 2017/18 fiscal year is \$15,560. In September, there were ten events held at the Lodge, which is two more than the prior year. Expenses through September are up 16% (\$1,899) over the prior year; this a result of the additional events requiring more supplies and staff hours. Overall net revenue is \$32,157 which is 28% (\$9,152) higher than the same period of the prior year.

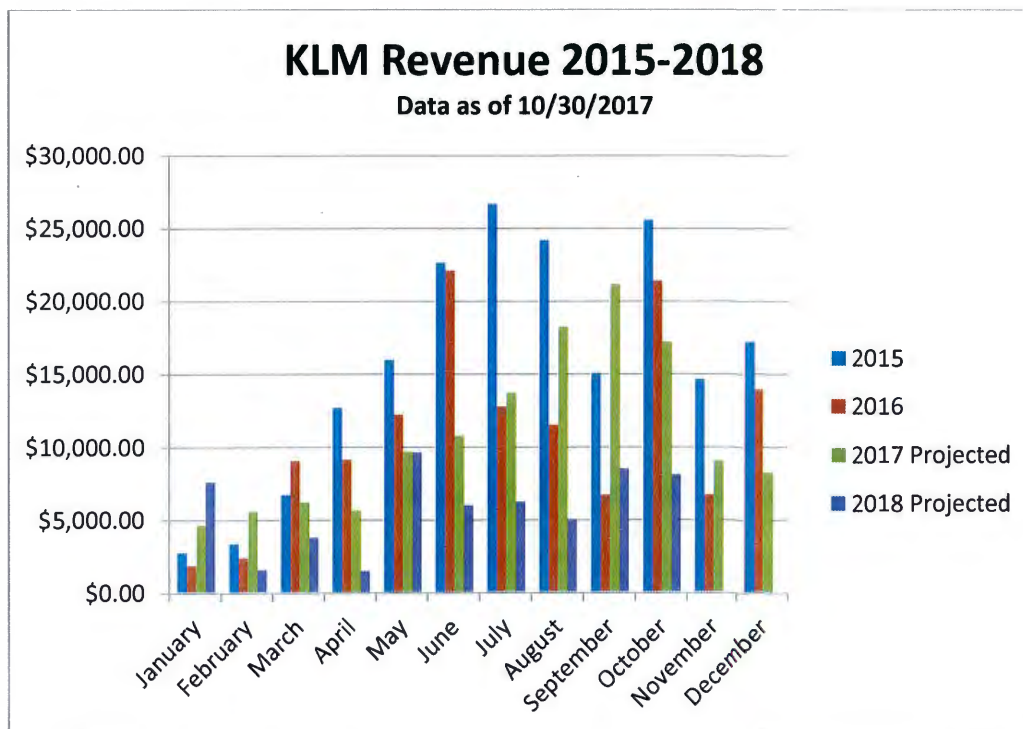
REVENUES	September		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$12,645	\$15,560	\$71,740	\$69,835	(\$1,905)	\$160,000	44%	\$180,000	40%
Caterer's Licenses	\$500	\$500	\$9,000	\$11,000	\$2,000	\$11,000	100%	\$15,000	60%
<b>Total Revenues</b>	\$13,145	\$16,060	\$80,740	\$80,835	\$95	\$171,000	47%	\$195,000	41%

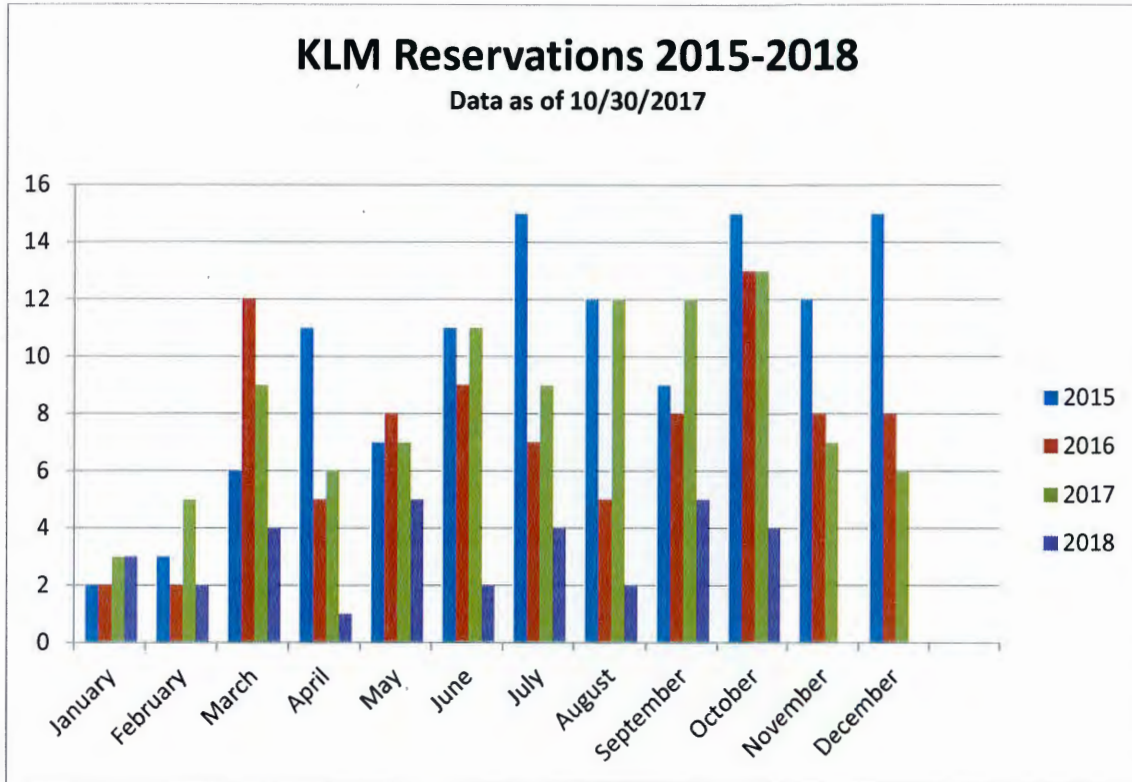
  

EXPENSES	September		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
<b>Total Expenses</b>	\$10,317	\$12,216	\$57,735	\$48,678	(\$9,057)	\$197,651	25%	\$212,741	27%
<b>Net</b>	\$2,828	\$3,844	\$23,005	\$32,157	\$9,152				

KLM Gross Monthly Revenues							
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,600
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,595
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 13,950
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 11,500	\$ 18,130
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 12,645	\$ 15,560
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,395	
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,710	\$ 69,835

The graph below shows the past three years of lodge revenue and the upcoming year's projection. Future predictions are based on the average revenue from the event type. Also included below are charts indicating the number of reservations and reservation type by month. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.





Staff is now working to implement the approved marketing plan for the 2017/18 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. Details on this were presented at the August Parks & Recreation Commission meeting and will be reevaluated at the November Parks & Recreation Meeting. Daily leads are being received from the upgraded Knot.com advertising; lodge staff is tracking the conversion rate from leads to bookings. Staff is awaiting the first analytics report from Linchpin, the company performing the SEO project.

## Upcoming Brochure & Activities

### Brochure & Programming

Winter/Spring Brochure planning and preparation is underway, with the scheduled delivery date for residents being December 4<sup>th</sup>. Fall Brochures were delivered on August 1<sup>st</sup> and registration for programming began on August 7<sup>th</sup>. Staff added a number of new programs and special events, including Food & Wine Pairing night at KLM Lodge and the continuation of Movies in the Park. New programs for Winter/Spring include youth pickleball, archery, badminton, meditation, and Junior Firefighters.



## MEMORANDUM

### **Special Events**

The final Movies in the Park for 2017 took place on October 18<sup>th</sup> showing Hocus Pocus. Approximately 35 people were in attendance and staff provided free popcorn, candy and water to all attendees. Many attendees arrived in Halloween costumes for the event. Staff intends to continue the Movies in the Park events for 2018, but will change the dates to Friday evenings and may move to Robbins park so walking access is easier for families. Summer movie dates for 2018 will be June 15<sup>th</sup>, July 27<sup>th</sup> and August 10<sup>th</sup>.

Fall Festival was held on Saturday October 21<sup>st</sup>, at its new location of Robbins Parks & The Community House. The day was sunny with temperatures in the low 70's. Staff estimates to have seen the largest attendance yet with well over 5000 people showing up throughout the day.

Finally, staff is currently preparing for upcoming special events including Breakfast with Santa on December 2<sup>nd</sup>; and Holiday Express on December 17<sup>th</sup>.

### **Field & Park Updates**

#### **Fields/Parks**

Fall Fields usage will be wrapping up during the 3<sup>rd</sup> week of November. Final payment invoices for rentals will be sent out on November 15<sup>th</sup>. Staff will begin booking Spring Field space in early January.

Public Service staff will begin winterizing park irrigation and bathrooms in the coming weeks. All facilities with the exception of KLM and Burns will be closed for the season.

### **Platform Tennis**

#### **Memberships**

Preliminary gross revenue for the 2017/18 fiscal year through the fifth month is \$40,079. Expenses through September are down 21% (\$2,869) over the prior year; this is a result of the work done early in the season to the electrical system in preparation for the capital walkway improvements. Overall net revenue is \$28,673 which is 38% (\$10,933) higher than the same period of the prior year. A breakdown of membership revenue through October 31<sup>st</sup> is included below.



# MEMORANDUM

REVENUES	September		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 16-17 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Membership Passes/Lessons/Fobs									
<b>Total Revenues</b>	\$21,700	\$24,565	\$32,015	\$40,079	(\$8,064)	\$65,000	62%	\$65,000	49%

EXPENSES	September		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
General Expenses	\$12,502	\$9,627	\$14,275	\$11,406	\$2,869	\$40,080	28%	\$40,080	36%
Capital Expenses	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$123,500	0%
<b>Total Expenses</b>	\$12,502	\$9,627	\$14,275	\$11,406	\$2,869	\$40,080	28%	\$163,580	9%
<b>Net</b>	\$9,198	\$14,938	\$17,740	\$28,673	(\$10,933)				

Renewal letters were sent out to past members in mid- August. Pricing for the 2017/18 season will remain the same, with a late fee incurring starting November 1<sup>st</sup>. This was approved by the Village Board at its March 7, 2017 meeting. Below is a chart indicating current year-to-date membership revenue in comparison to the same period of the previous year.

### Platform Tennis Membership Summary

Memberships as of 10/31/17	2016					2017						
	New Members	Renewal Members	Total Members	Revenue YTD	2017 Fees	New Members	Renewal Members	Total Members	Change of over Prior Year	Revenue YTD	Change over Prior Yr.	% of Change Over Prior Year
Resident Individual	4	48	52	\$10,400	\$200	8	51	59	7	\$11,800	\$1,400	13%
Resident Family	1	21	22	\$5,500	\$250	5	19	24	2	\$6,000	\$500	9%
Resident Secondary	2	50	52	\$0	\$0	12	51	63	11	\$0	\$0	0%
<b>Resident Total</b>	<b>7</b>	<b>119</b>	<b>126</b>	<b>\$15,900</b>		<b>25</b>	<b>121</b>	<b>146</b>	<b>20</b>	<b>\$17,800</b>	<b>\$1,900</b>	<b>12%</b>
Non-Resident Individual	10	61	71	\$21,300	\$300	16	96	112	41	\$33,600	\$12,300	58%
Non-Resident Family	8	9	17	\$6,375	\$375	2	20	22	5	\$8,250	\$1,875	29%
Non-Resident Secondary	21	32	53	\$0	\$0	12	46	58	5	\$0	\$0	0%
<b>Non-Resident Total</b>	<b>39</b>	<b>102</b>	<b>141</b>	<b>\$27,675</b>		<b>30</b>	<b>162</b>	<b>192</b>	<b>51</b>	<b>\$41,850</b>	<b>\$14,175</b>	<b>51%</b>
Total Lifetime Members	N/A	239	239	\$0		1	215	216	-21	\$0	\$0	0%
Res League Players 10 Visit	N/A			\$0	\$100	2	0	2		\$200	\$200	
NR League Players 10 Visit	N/A			\$0	\$150	2	0	2		\$300	\$300	
<b>10 Visit Total</b>				\$0						\$500	\$500	
<b>Total Memberships/ Revenue</b>	<b>46</b>	<b>460</b>	<b>506</b>	<b>\$43,575</b>		<b>55</b>	<b>498</b>	<b>554</b>	<b>48</b>	<b>\$60,150</b>	<b>\$16,575</b>	<b>38%</b>