

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
February 16, 2016**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley on Tuesday, February 16, 2016 at 7:33 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca, Bob Saigh and Neale Byrnes (following appointment and oath)

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Parks & Recreation Gina Hassett, Director of Community Development Robb McGinnis, Village Engineer Dan Deeter, Superintendent of Public Services Ralph Nikischer, Village Planner Chan Yu, Economic Development Coordinator/Human Resources Administrator Emily Wagner, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no changes to the draft minutes. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of February 2, 2016, as presented.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

APPOINTMENT OF VILLAGE BOARD TRUSTEE

President Cauley stated that as Village President he is proud to appoint Neale Byrnes as a Village Trustee to fill the seat vacated by Trustee Kim Angelo. He outlined Mr. Byrnes qualifications, and noted that his ten years on the Plan Commission, six as Plan Commission

Chair, make him uniquely qualified to serve. The Board concurred with the President Cauley's appointment.

OATH OF OFFICE AND SEATING OF NEW BOARD MEMBER

President Cauley administered the oath of office to Mr. Byrnes. Trustee Byrnes took his place at the dais.

APPOINTMENTS TO BOARDS AND COMMISSIONS

President Cauley asked for a motion to appoint Mr. Steve Cashman as Chair of the Plan Commission, to replace Trustee Byrnes. Mr. Cashman has served on the Plan Commission since 2011. Trustee Byrnes moved to **approve the appointment to the Plan Commission as recommended by the Village President.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

APPOINTMENT OF ASSISTANT VILLAGE MANAGER/DIRECTOR OF PUBLIC SAFETY; and APPROVAL OF A REVISED VILLAGE PAY PLAN

President Cauley stated that in 2009-2010, the Board worked to reduce expenses so the Village could devote more money to fixing roads and sewers. As part of that effort, full-time staff was reduced by 20%. The Board continues to explore ways to provide the best possible municipal services at the lowest possible cost.

Tonight, the Board will consider the creation of a temporary Assistant Village Manager/Director of Public Safety position. The State of Illinois pension laws provide a powerful economic incentive for members of our Police and Fire Departments to retire from a municipality after working there for 25-30 years. These experienced professionals are in their mid-fifties with at least a decade of productive work years ahead of them. However, these employees actually lose money if they continue to work in the same position for the same municipality for more than 30 years, because they cannot collect their pensions. Consequently, these employees retire and take positions in the private sector or another municipality. In 2016, 66% of the Hinsdale Police Department command staff will be eligible for retirement. Chief Bloom will soon be retiring, Deputy Chief Simpson is one year away from retirement age. In 2016, 50% of the command staff of the Fire Department will be eligible for retirement this year. Chief Ronovsky plans on retiring later this year. This presents a serious issue for the Village. Village Manager Kathleen Gargano has been thinking about succession planning in these departments for some time. One solution would be to hire someone with 25-30 years of experience from another municipality, but the

Board prefers to promote from within. In any organization, it is important to provide opportunities for advancement; it is good for morale, it incentivizes employees to work harder and it preserves the culture of the department. The Board does not want to do anything that will jeopardize the intangibles in these departments that make them the envy of other communities in the western suburbs. President Cauley stated that even though we have less tenured employees with outstanding operational skills, he is concerned about whether they have the necessary administrative and management skills to run those departments.

Recently, an opportunity presented itself that will solve these problems. Retiring Chief Brad Bloom shared with Ms. Gargano that his preference would be to stay on in Hinsdale and mentor the future leaders of the Police and Fire Departments. He would be willing to take a pay cut to stay in Hinsdale. Ms. Gargano brought the idea of having Chief Bloom stay on for a period of time in a temporary position, to assist with the transitioning of less tenured management candidates, so that the Village could promote from within. This concept was discussed by the Board in closed session and they have agreed to move forward with this suggestion. Due to retirements that have occurred this year, and those that are anticipated in the future, this position is budget neutral. The Board is proposing that Chief Bloom be hired to a newly created temporary position of Assistant Village Manager/Director of Public Safety. This position will only exist during this period of transition. Chief Bloom will be a contract employee, with a three-year contract with two, one-year renewals. He will have on operational responsibilities in either the Police or Fire Departments. His role will be to assist the new Police and Fire Chiefs on administrative and management matters. Additionally, he will assume oversight responsibilities for the IT Department. He will never receive two pensions from the Village of Hinsdale; although he will pay into the Illinois Municipal Retirement Fund (IMRF), that pension will not vest over the term of his contract with the Village. President Cauley believes this is the right thing to do; it would be a shame for Hinsdale to let Chief Bloom's talents go elsewhere. President Cauley noted that along with the appointment a revised Village pay plan would need to be approved to account for the new position.

Trustee Elder moved to **approve the Appointment of Assistant Village Manager/Director of Public Safety; and Approval of a Revised Village Pay Plan.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: Trustee Byrnes

ABSENT: None

Motion carried.

VILLAGE PRESIDENT'S REPORT

No report.

FIRST READINGS - INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) **Award the contract for the KLM carpet replacement to DeSitter Flooring in the amount of \$26,602.59**

President Cauley introduced the item and noted this is the same company that installed the carpeting at KLM last time.

The Board agreed to move this item to the Consent agenda of their next meeting.

- b) **Approve an Ordinance Amending Subsection 3-3-13A of the Village Code of Hinsdale Related to the Number of Liquor Licenses (Class B1 Restaurant Beer/Wine for Starbucks)**

President Cauley introduced the item and explained that Starbucks has requested a liquor license to serve beer and wine. There was some question as to how other communities handled this; an area survey indicated other municipalities have classified the business as a restaurant. Trustee LaPlaca confirmed that they will fit the restaurant definition. It was also confirmed that this request is only for the downtown location.

The Board agreed to move this item to the Consent agenda of their next meeting.

Environment & Public Services (Chair LaPlaca)

- c) **Award the Engineering Services for Construction Observation of the 2016 Roadway & Infrastructure Project to Primera Engineering in the Amount Not to Exceed \$49,895**

President Cauley explained that historically the Village gets separate bids for design and for construction observation. Primera did the design work on this project and they did a good job. Trustee LaPlaca confirmed that the Village has been happy with their work.

The Board agreed to move this item to the Consent agenda of their next meeting.

- d) **Award the 2016 Roadway & Infrastructure Project to H. Linden & Sons in the Amount not to Exceed \$1,787,755.80**

President Cauley said this item relates to improvements on north Vine Street from Ogden Avenue to North Street and east First Street from south Park Street to south Elm Street. He also noted that H. Linden & Sons is a new contractor for Hinsdale, but is highly recommended. Trustee LaPlaca confirmed that Village Engineer Dan Deeter checked the references and talked to their subcontractors; good recommendations were received from all.

Discussion followed regarding the work that involves the brick streets. It was noted that Linden does not have experience with brick streets, but their subcontractor does. Linden has experience with excavation, sub-grading and putting down the aggregate base. The subcontractor will lay the bricks.

Trustee LaPlaca noted the bid came in under engineering estimates because Mr. Peluso and Mr. Deeter got the bid requests out early. However, there are variables that can affect the final cost such as the number of salvageable bricks and soil issues.

The Board agreed to move this item to the Consent agenda of their next meeting.

Zoning & Public Safety (Chair Saigh)

e) Approve an Ordinance Approving Major Adjustments to Site Plans and Exterior Appearance Plans at 8 Salt Creek Lane/907 Elm Street – Salt Creek Campus LLC

Mr. Michael Trippiedi, landscape architect, addressed the Board on behalf of MedProperties. He explained they are requesting minor changes to the clock tower open space area as a result of the coordination of renovation of these properties. He described the proposed changes which he believes are in substantial conformity to the previously approved site plans. They feel it is more interactive to provide tables and chairs than a circular sidewalk in this area. The plans include the removal of eleven trees. Village Planner Chan Yu confirmed the Village Forester has no objection to the tree plan, as some of the trees are sick and the layout is not ideal. Mr. Trippiedi stated seven trees will be re-planted as part of this project of a species more appropriate to the space and use.

The Board agreed to move this item forward for a Second Reading at their next meeting.

f) Approve an Ordinance Approving a Building Coverage Variation for the Single Family Residence Located in the R-4 Single Family Zoning District at 718 W. Fourth Street – ZBA Case Number V-05-15

President Cauley introduced the item which is a referral from the Zoning Board of Appeals for maximum building coverage relief. Mr. Pat Wagner, architect representing the homeowner, addressed the Board. He explained that this is an unusually small lot, of which there are only a handful in the Village. The homeowner wishes to make a small addition, adding a bedroom and enlarging the kitchen, to accommodate their growing family. Mr. Wagner stated this is a 4.6% increase in lot coverage which the ZBA felt was appropriate.

President Cauley raised concerns regarding precedence. This is a modest request, but still a variance, and is the desire to add on enough of hardship to bend the zoning code. In this case, an older home will be preserved. Discussion followed regarding possible standards for these types of approvals. The Board had no objections to this particular request, but President Cauley suggested that the motion for approval include the reasons for approval. Mr. Wagner confirmed that a pine tree would be removed, but not the 50' foot historic tree located on the property.

The Board agreed to move this item forward for a Second Reading at their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Hughes moved **Approval and payment of the accounts payable for the period of February 3, 2016 through February 16, 2016 in the aggregate amount of \$1,071,982.30 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- b) **Accept the proposal from Sikich, LLP to provide professional auditing services for the fiscal year ending April 30, 2016** (*First Reading – February 2, 2016*)

Environment & Public Services (Chair LaPlaca)

- c) **Renew an Intergovernmental Agreement with the Illinois Department of Transportation (IDOT) for routine maintenance of 47th Street from County Line Road to Spring Lake Road** (*First Reading – February 2, 2016*)
d) **Approve a Resolution for the Oak Street Bridge Replacement Project Construction Contract Change Order Number 2 in the Amount Not to Exceed \$31,140 Addition to Kenny Construction Company (R2016-02)** (*First Reading – February 2, 2016*)

Trustee LaPlaca moved to approve the Consent Agenda, as presented. Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Zoning & Public Safety (Chair Saigh)

- a) **Exterior Appearance and Site Plan Review for New Equipment at an Existing Telecommunications Facility Location – 339 W. 57th Street – SAC Wireless on behalf of AT&T (O2016-11)** (*First Reading – February 2, 2016*)

Trustee Saigh moved to **approve an Ordinance Approving a Site Plan and Exterior Appearance Plan for New Telecommunications Equipment – 339 W. 57th Street**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

- b) **Exterior Appearance and Site Plan Review for New Equipment at an Existing Telecommunications Facility Location at Spinning Wheel Apartments – 21 Spinning Wheel Road – SAC Wireless on behalf of AT&T (O2016-12) (First Reading – February 2, 2016)**

Trustee Elder moved to **approve an Ordinance Approving a Site Plan And Exterior Appearance Plan for New Telecommunications Equipment – 21 Spinning Wheel Road.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

Mavon Insurance request for street party

President Cauley introduced the discussion item stating that Mavon Insurance, located at 10 W. Chicago Avenue had approached the Village requesting permission to hold an anniversary street party for their customers. Ms. Terri Clune, Mavon property manager, addressed the Board. She explained that they were no longer requesting a street closure, that in conversation with Chief Bloom and Village Manager Gargano, the commuter lot will be used instead for a staging area and all other activities will be on private property. It was noted this is a one-day event and only a few metered spaces on Chicago Avenue will be used for their food trucks. The Board approved the use as outlined by Ms. Clune.

Annual Integrated Pest Management Report

Mr. Ralph Nikischer, Superintendent of Public Services, addressed the Board. As pest management coordinator for the Village he provided an overview of department practices. He stated the Village adopted an innovative policy in 1995 that minimized the reliance on chemicals. The policy addresses methods for managing insects, diseases and weeds wherein chemicals are a last resort. In 2008, 90 acres of public green space was treated with herbicide; this has been reduced to only 20-25 acres. He noted that relative to other communities, Hinsdale is ahead of the curve. He performs three turf maintenance reviews per year. Over-seeding is the best preventative method for turf maintenance, and he would like to do more. He said staff will continue to educate residents and he outlined other programs that will continue in 2016. It was confirmed that catch basins will continue to be treated with a more natural substance and the successful three-year inoculation schedule for Dutch Elm disease will continue. Discussion followed on the budgeting of IPM programs. Mr. Nikischer described the notification process for

parks when an herbicide will be applied. Trustee Hughes recommended the notification sign be improved to announce the pesticide application in bigger letters. Director of Parks & Recreation confirmed that organizations who use the parks are noticed a month in advance of the application.

Ms. Ruta Jensen of 215 N. Grant Street approached the podium and complemented Mr. Nikischer for the work he has done implementing the program. She feels very strongly about the use of pesticides in the Village. She is concerned that rates of over-seeding and aeration have fallen off and wants the Board to provide the financial resources necessary for this program. She noted that she had provided information to the Board about the ingredients in Tri-Power and its harmful side effects. She also pointed out that 24 hours isn't enough time to stay off treated turf; some of the chemicals are active for many months. She cited the many organizations and publications that recommend not using pesticides. She cautioned the Board to consider the consequences if someone is hurt by pesticide use.

The Board asked what the costs would be to implement the IPM completely. Mr. Nikischer said he will provide that information.

**APPROVAL OF CONTRACT BETWEEN THE ASSISTANT VILLAGE MANAGER/DIRECTOR
OF PUBLIC SAFETY AND THE VILLAGE OF HINSDALE**

(Item taken out of order)

At 9:03 p.m., President Cauley asked for a brief recess to allow the Board to review the contract. Upon reconvening, the Board recommended minor changes to the language of the contract. Trustee LaPlaca moved **Approval of a Contract Between the Assistant Village Manager/Director of Public Safety and the Village of Hinsdale**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DEPARTMENT AND STAFF REPORTS

The Treasurer's Report and the Community Development report were provided to the Board. Assistant Village Manager/Finance Director reported the water meter project is ongoing. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of February 16, 2016.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 9:13 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk

DATE: March 1, 2016

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Agenda Item #7	ORIGINATING DEPARTMENT Administration
ITEM Appointment of Chief of Police	APPROVAL Kathleen Gargano Village Manager

The Village code Chapter 8, Section 1.8.2 (Appointments) requires that the police chief shall be appointed by the Village President and confirmed by the Board of Trustees upon the recommendation of the Village Manager.

Deputy Chief Kevin Simpson has served the Village as a police officer since 1989 and has served as Deputy Chief since 2003. The Village Manager has worked with Kevin closely over the last two years and has found Kevin to have the necessary qualifications and integrity to assume the position of Chief of Police. Therefore, Ms. Gargano recommends to President Cauley and the members of the Village Board that Kevin Simpson be appointed Chief of Police, effective immediately.

President Cauley recently met with Kevin Simpson and concurs with this recommendation.

Following appointment, President Cauley will administer the oath of office.

If the Board concurs with the request, the following motion would be appropriate:

MOTION: **To appoint Kevin Simpson Chief of Police for the Village of Hinsdale**

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

Kevin C. Simpson

Accomplishments

- Assisted in the Department's initial accreditation in 1996 and responsible for the reaccreditation in 1999, 2002, 2005, 2008, 2011 and 2014.
- Certified as a CALEA Assessor/CALEA Team Leader, trained to assess other law enforcement agencies based on nationally accredited standards.
- Developed research, proposed, and executed civilian staffing changes to expand coverage and reduce personnel costs.
- Implemented the computerization of the Case Management System resulting in time savings, reduced errors and higher productivity.
- Increased Village revenue and improved efficiencies by implementing parking pay boxes and acquiring T2 System software to house all parking ticket data, fines, letters and violator information.
- Established increased traffic safety measures within the community by implementing and managing the department's first "smart" speed trailer and Stealth Radar to record and analyze traffic data.
- Developed Department's first railroad safety program, focusing on education and awareness before enforcement.
- Coordinator and Operations Supervisor for the Felony Investigative Assistance Team (F.I.A.T.), a multi-jurisdictional task force that includes SWAT, Major Crime Investigations, K-9, and Accident Reconstruction, representing 14 law enforcement agencies in DuPage County.
- Over the past 14 months and for several months during 2007, simultaneously performed the duties of both the Deputy Chief of Operations and Administration interim.

Professional Experience & Leadership

Deputy Chief of Operations— September, 2007— Present

- Supervise, schedule, orient and evaluate all Patrol Sergeants, Patrol Officers and Community Service Officers.
- Responsible for maintaining and inventorying department vehicles as well as supplies.
- Oversees the training and orientation of new officers as well as civilian staff.
- Maintains, evaluates and facilitates use of force reports, Freedom of Information Act requests, truck permit applications, and quarterly service reports.
- Participate in community actions programs and design lectures on specific aspects, functions and goals of the police department to civic, business, and other community groups.
- Assist the Chief of Police in developing department-wide goals and objectives as well as the coordination and preparation of fiscal year and long-term operations and capital budgets for the Department.
- Develop and maintain a variety of external contacts such as with law enforcement agencies, governmental bureaus, regulatory agencies and community organizations.
- Maintain and enhance department's public and employee relations through contact with civic organizations, businesses, Village residents, Village employees, and media representatives.

Deputy Chief of Administration— November, 2003 – September, 2007

- Responsible for planning, organizing, directing and controlling the management of all administrative functions, including records, communications, traffic, accreditation, and investigative operations, including property and evidence functions.

- Ensured that personnel documentation was maintained in accordance with Department, Village, CALEA and IRMA requirements.
- Supervised all investigative personnel.
- Analyzed and evaluated all investigative reports for accuracy, thoroughness and proper procedures.
- Served as the department's Public Information Officer and Media Liaison.
- Continuously improved methods of administration by revising and developing policies and standards while implementing appropriate corrective actions to resolve issues.

Accreditation Manager/Traffic Information Officer– April, 1996 – November, 2003

- Coordinated the CALEA Accreditation process by maintaining and updating standards and directives as well as preparing weekly, quarterly and annual reports for assessment.
- Supervised Crossing Guards and Parking Enforcement Officers.

Investigator– April, 1994 – April, 1996

- Investigated criminal complaints and allegations.
- Prepared detailed reports and conducted interviews.

Patrol Officer– January, 1989 – April, 1994

- Enforced the law and maintained community safety.
- Responded to calls for service and patrolled the Village.

Skills & Abilities

Microsoft Office, Scheduling Software, Cad View, NetRMS, L3 Communication Software, Certified Crash Reconstructionist through Northwestern University Center for Public Safety, Certified by the Illinois State Training Board as Crash Reconstructionist, Certified CALEA Team Leader/Assessor, Certified by the Northern Illinois Crime Lab as an Evidence Technician, Certified N.H.T.S.A. Child Passenger Safety Technician.

Memberships & Community Involvement

- Hinsdale Community Service – Family Services, Board Member 2012 – present.
- Hinsdale Rotary Club – 2012 – present. Sergeant at Arms, 2014-2015. Board member 2015-present.
- International Association of Chiefs of Police
- Illinois Association of Chiefs of Police
- DuPage County Chiefs of Police Association
- DuPage County Senior Managers
- Illinois Police Planners
- Vice President of the Illinois Police Accreditation Coalition 2003
- DuPage County Railroad Safety Council

Education

F.B.I. National Academy, Session #222, • 2005

Bachelor's Degree- Criminal Justice- Lewis University, Romeoville, IL • 2006

Master's Degree- Public Safety Administration- Lewis University, Romeoville, IL • Currently Enrolled

REQUEST FOR BOARD ACTION

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AGENDA SECTION NUMBER First Reading - EPS		ORIGINATING DEPARTMENT Public Services & Engineering		
ITEM Ordinance amending Title 7, Chapter 2 of the Village Code, "Trees and Shrubs"		APPROVED George Peluso, Director of Public Services & John Finnell, Village Forester		
<p>At their meeting on February 22, 2016, the Committee of the Whole discussed and considered an amendment to Village Code section 7-2-2 regarding Trees and Shrubs. Attached is the original memo that provides background information on previous amendments to the ordinance that occurred in 2013, and a description of the proposed amendment. The amendment as proposed would allow discretion in a very limited number of cases that merit a fee waiver.</p> <p>Following the meeting, the Committee requested that the original amendment as proposed include additional wording as it pertains to more specific guidelines as to when a fee waiver is allowed. A copy of the revised ordinance is attached.</p> <p>A fee waiver would be granted if, "in the opinion of the Director or Village Forester, the location and/or mature height, width or form of the tree on public property negatively impacts surrounding trees on public property and/or would not promote the development of a full and healthy street corridor as set forth in the Village's Community Forestry Manual of Policy and Procedures. Replacement of the tree may be required at the discretion of the tree board and such replacement as to location and species shall be in accordance with the aforementioned Village Manual of Policy and Procedures."</p> <p>If the Village President and Village Board concur with the proposed amendment, the following motion would be appropriate:</p> <p>MOTION: To approve the ordinance amending Title 7, Chapter 2 of the Hinsdale Village Code, "Tree and Shrubs", regarding "Forestry Goals" as amended.</p>				
Approval	Approval	Approval	Approval	Manager's Approval
COMMITTEE ACTION:				
BOARD ACTION:				



MEMORANDUM

DATE: February 22, 2016

TO: President Cauley and Village Board of Trustees
Kathleen A. Gargano, Village Manager

FROM: George Peluso, Director of Public Services
John Finnell, Village Forester

RE: Amendment to Village Code (7-2-2) – “Trees and Shrubs”
Committee of the Whole Discussion Item

Background

On June 18, 2013, the Village Board of Trustees approved an amendment to Title 7, Chapter 2 of the Hinsdale Municipal Code, “Trees and Shrubs.” The amendment was originally initiated through the Environment and Public Services (EPS) Committee in response to a significant increase in the number of public tree removal requests. The Committee recommended revising the ordinance to (a) allow for tree removal decisions to be made in an unbiased manner and (b) impose certain fees in an effort to limit public tree removal requests. Since the implementation of the 2013 ordinance amendment, the volume of requests to remove public trees has been reduced, and the permit fees collected from public tree removals are being used for community forestry projects. The most recent of these projects was transplanting four spruce trees from the Oak Street Bridge Project to the berm on 55th Street east of Taft Road.

Proposed Amendment

Village staff recently met with Trustee LaPlaca to review and recommend an additional ordinance amendment to the Village Board for their consideration. The change would create a limited exception to the \$5,000 fee currently imposed for a public tree removal. Based on Trustee comments during reviews of tree removal permit requests since 2013, there are indications that an option to waive the permit fee in some circumstances is warranted. As the ordinance was originally drafted, the Tree Board or Village staff does not have the authority to waive the fee.

Following the meeting with Trustee LaPlaca, staff determined that an amendment to the ordinance should be considered that would allow discretion in a very limited number of cases that merit a fee waiver. The fee waiver would apply in cases where the removal of a parkway tree would allow for improvement in the amount of tree canopy foliage that occupies the space along public streets. The exception would be consistent with guidelines currently outlined in the Village’s *Community Forestry Manual of Policy and*



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Procedures as it relates to the promotion of the development of a full healthy tree corridor. The forestry manual was originally adopted in 2009 and is updated annually by the Village Forester. In Chapter 1 of the Village's current policy a long-term forestry goal reads as follows:

"Maintain, through planting, parkways with a tree density approximating the maximum level to promote the development of a full healthy street tree corridor."

As part of the proposed ordinance amendment, the Director of Public Services or the Village Forester may seek a recommendation from the tree board for a permit to remove a public tree that does not have the potential to create a healthy street corridor and a fee would not be assessed.

Complete Ordinance with Proposed Revisions

The following is the revised Ordinance that was approved in 2013. Revisions/additions are highlighted as underlined.

B. Work On Public Trees:

1. Permit Required: It shall be unlawful to remove, cut down or otherwise work on any tree or shrub in any public street or parkway or other public place without having first secured a permit from the Village. Applications for such permits shall be made to the director of public services or the village forester, who shall have authority to issue such permits for good cause shown. The director of public services or the village forester may, at his or her discretion, seek a recommendation on the issuance of a permit hereunder from the tree board, (as established under Section 7-2-10 of this Title). Except as set forth below, a fee of five thousand dollars (\$5,000) shall be paid to the village for any permit issued hereunder to remove or cut down any tree in any public street or parkway. However, the fee for issuance of a permit to remove or cut down a tree under this section shall be increased to ten thousand dollars (\$10,000) if the owner of any property for which a building permit has been issued applies for a permit hereunder after the issuance of the building permit.

2. Permit To Move A Public Tree: No fee hereunder shall apply for a permit issued to move a tree on any public street or parkway to another location on a public street or parkway (said location to be determined by the director of public services or the village forester); provided, however, that any permit to move such a tree shall provide that if,



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within a time specified by the director of public services or the village forester (not to exceed 36 months) from the date of the issuance of the permit, the tree dies, then the five thousand dollar (\$5,000.00) fee designated under subsection B1 of this section shall apply and be paid to the village.

3. Work Without A Permit: Any person who removes or cuts down any tree in any public street or parkway or other public place without a permit from the village, or causes the death of a tree in any public street or parkway or other public place by negligence or failure to adequately protect said tree during construction on that person's property, shall pay the village a permit fee of twenty-five thousand dollars (\$25,000).

4. Diseased or Damaged Trees; Health of Surrounding Trees: The fees set forth under this provision regarding permits for the removal of trees and removal of trees without a permit shall not apply if in the opinion of the director of public services or the village forester the tree should be removed due to disease or damage unrelated to any construction on the property.

5. Forestry Goals: The fees set forth under this provision regarding permits for the removal of trees and the removal of trees without a permit shall not apply to the removal and replacement of trees on public property that would, in the opinion of the director of public services or the village forester, promote the development of a full and healthy street corridor, as set forth in the Village's Community Forestry Manual of Policy and Procedures. The specific language as such is to maintain, through planting, parkways with a tree density approximating the maximum level to promote the development of a full healthy street tree corridor. Such replacement as to location and species shall be in accordance with the aforementioned Village Manual of Policy and Procedures.

6. Commercial Development: The fees set forth under this provision regarding permits for the removal or moving of trees and removal of trees without a permit shall not apply if the removal or moving of said tree(s) is pursuant to a landscape plan approved by the board of trustees as part of a commercial development.

7. Public Tree Appeals: An appeal from the decision of the director of public services or the Village forester regarding a permit under this Section or the imposition of a related fee may be taken to the tree board by the person or entity aggrieved by said decision, any such appeal to be taken within 60 days of the date of the decision. The decision of the tree board in the case of an appeal shall be final.



MEMORANDUM

8. Work On Public And Private Trees: Any person doing tree work on elm or ash trees on either public or private property in the village is required to sanitize his equipment by cleaning all pruning and cutting tools with rubbing alcohol between uses so as to prevent the spread of disease or fungus.

9. Tree Fund: All fees collected pursuant to this provision shall be placed in a tree fund, the proceeds of which shall be used only for the replacement of trees on public property or for the maintenance or treatment of trees on public property."

Recommendation

The Village staff is recommending that this ordinance revision be placed on the agenda as a discussion item for the Committee of Whole meeting scheduled for February 22, 2016. Should the Committee agree with the proposed ordinance amendment, staff will draft a revised ordinance for consideration for a First Reading at the March 1, 2016 Village Board of Trustees Meeting.

Village of Hinsdale
Ordinance No. _____

**AN ORDINANCE AMENDING TITLE 7, CHAPTER 2
OF THE HINSDALE VILLAGE CODE, "TREES AND SHRUBS",
REGARDING
FORESTRY GOALS**

WHEREAS, the Village of Hinsdale is an Illinois non-home rule municipality, organized according to Article I, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, the Village of Hinsdale has the authority to adopt ordinances affecting the health, safety and welfare of its residents; and

WHEREAS, the Village of Hinsdale has an interest in protecting the unique character of its rights of way and parkways and thereby enhancing the property values within the Village; and

WHEREAS, the Section 7-2-10 of the Municipal Code of the Village of Hinsdale creates a standing tree board, which "shall consist of and shall be the members of the environment and public services committee of the village or any other standing committee of the village board so appointed by the village president"; and

WHEREAS, Title 7, Chapter 2 of the Municipal Code of the Village of Hinsdale creates certain penalties for residents who remove or cut down any tree in any public street or parkway without a permit from the Village; and

WHEREAS, Village Staff and the tree board have recommended to the Village Board that Village Staff should have the discretion to permit for the removal of parkway trees in accordance with certain defined standards and to create village procedure for the appeal of such decisions; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hinsdale that it is in the best interests of the public to amend the Village Code to clarify and specify the powers and duties of Village Staff and the tree board and to provide incentives to residents to protect the trees in the public way and provide proactive protection for these trees prior to accidental construction damage.

NOW, THEREFORE BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE:

Section One: Title 7 ("Public Ways and Properties"), Chapter 2 ("Trees and Shrubs"), Section 7-2-2 ("Planting and Removal") is hereby amended to read in its entirety as follows:

A. Permit to Plant: It shall be unlawful to plant any tree or shrub in any public street or parkway or other public place without having first secured

a permit therefor. Applications for such permits shall be made to director of public services or the village forester, who shall be authorized to issue such permits. All trees and shrubs so planted shall be placed subject to the directions of the director of public services or the village forester. Provided, however, that no permit shall be issued for the planting of any willow, cottonwood, box elder, catalpa or any variety of poplar trees.

B. Work On Public Trees:

1. Permit Required: It shall be unlawful to remove, cut down or otherwise work on any tree or shrub in any public street or parkway or other public place without having first secured a permit from the village. Applications for such permits shall be made to the director of public services or the village forester, who shall have authority to issue such permits for good cause shown. The director of public services or the village forester may, at his or her discretion, seek a recommendation on the issuance of a permit hereunder from the tree board, (as established under Section 7-2-10 of this Title). Except as set forth below, a fee of five thousand dollars (\$5,000) shall be paid to the village for any permit issued hereunder to remove or cut down any tree in any public street or parkway. However, the fee for issuance of a permit to remove or cut down a tree under this section shall be increased to ten thousand dollars (\$10,000) if the owner of any property for which a building permit has been issued applies for a permit hereunder after the issuance of the building permit.

2. Permit to Remove a Public Tree: No fee hereunder shall apply for a permit issued to move a tree on any public street or parkway to another location on a public street or parkway (said location to be determined by the director of public services or the village forester); provided, however, that any permit to move such a tree shall provide that if, within a time specified by the director of public services or the village forester (not to exceed 36 months) from the date of the issuance of the permit, the tree dies then the five thousand dollar (\$5,000) fee designated under paragraph 1 above shall apply and be paid to the Village.

3. Work Without A Permit: Any person who removes or cuts down any tree in any public street or parkway or other public place without a permit from the village, or causes the death of a tree in any public street or parkway or other public place by negligence or failure to adequately protect said tree during construction on that person's property, shall pay the Village a permit fee of twenty-five thousand dollars (\$25,000)

~~a. Replace the tree with a tree of the same size and species, or another species approved by the director of public services, and shall maintain said replacement tree in a safe and healthy condition for a two (2) years after the replacement tree is planted. Replacement of the tree that is removed~~

~~without a permit shall occur not more than six (6) months after the date of removal of such tree, and~~

~~b. Reimburse the village in an amount equal to the greater of three (3) times the value of the tree, as determined by an expert in valuation of trees selected by the village, or one thousand dollars (\$1,000.00).~~

4. Diseased or Damaged Trees; Health of Surrounding Trees. The fees set forth under this provision regarding permits for the removal or moving of trees and removal of trees without a permit shall not apply if in the opinion of the director of public services or the village forester the tree should be removed (i) due to disease or damage unrelated to any construction on the property; or (ii) if removal of the tree due to its location, condition or other factors would benefit the health and/or viability of surrounding trees.

5. Forestry Goals: The director of public services or the village forester may, at his or her discretion, seek a recommendation from the tree board on a waiver of the permit fees set forth under this provision for the removal and/or replacement of a tree on public property, if in the opinion of the director of public services or the village forester the location and/or mature height, width or form of the tree on public property negatively impacts surrounding trees on public property and/or would not promote the development of a full and healthy street corridor as set forth in the Village's Community Forestry Manual of Policy and Procedures. Replacement of the tree may be required at the discretion of the tree board and such replacement as to location and species shall be in accordance with the aforementioned Village Manual of Policy and Procedures.

65. Commercial Development. The fees set forth under this provision regarding permits for the removal or moving of trees and removal of trees without a permit shall not apply if the removal or moving of said tree(s) is pursuant to a landscape plan approved by the Board of Trustees as part of a commercial development.

76. Public Tree Appeals. An appeal from the decision of the director of public services or the village forester regarding a permit under this Section or the imposition of a related fee may be taken to the tree board by the person or entity aggrieved by said decision, any such appeal to be taken within 60 days of the date of the decision. The decision of the tree board in the case of an appeal shall be final.

87. Work on Public and Private Trees. Any person doing tree work on elm or ash trees on either public or private property in the Village is required to sanitize their equipment by cleaning all pruning and cutting tools with rubbing alcohol between uses so as to prevent the spread of disease or fungus.

98. Tree Fund. All fees collected pursuant to this provision shall be placed in a tree fund, the proceeds of which shall be used only for the replacement of trees on public property or for the maintenance or treatment of trees on public property.

Section Two: Title 7 ("Public Ways and Properties"), Chapter 2 ("Trees and Shrubs"), is hereby amended to include a new Section 7-2-12, "General Penalty," to read in its entirety:

"7-2-12: GENERAL PENALTY:

Unless a more specific fine or permit provision from this Chapter 7 applies, any person convicted of a violation of any provision of this chapter shall be punished by a fine of not more than five hundred dollars (\$500.00) for each offense. Each day any violation of any provision of this chapter shall occur or continue shall constitute a separate offense."

Section Three: This Ordinance shall be in full force and effect from and after its passage, by simple majority vote of the corporate authorities, and approval in the manner provided by law.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

ABSENT

APPROVED this _____ day of _____, 2016.

Village President

ATTEST:

Village Clerk

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER First Reading - EPS	ORIGINATING DEPARTMENT Public Services & Engineering
ITEM Award Bid #1602 – Custodial Services	APPROVED George Peluso, Director of Public Services & Engineering

The Village's Public Services and Police Departments annually budget for custodial services, which are performed at the Village Hall, Police Department building, Public Services facility, Water Plant, Brush Hill Train Station and Highlands Train Station. This February, ten proposals were mailed to custodial vendors, and six attended a pre-bid walk-through. Ultimately, the Village received two sealed bids for custodial services. On February 25, 2016, the two sealed bids were opened. This is a two-year contract that will span April 1st, 2016 – April 30th, 2018. The first year of the contract has been extended an additional month to allow the expiration to align with the Village's fiscal year, which begins on May 1st. After the first year, the Village reserves the right to opt out of the second year of the contract and rebid the service if the selected vendor's overall performance is not satisfactory.

The lowest responsible bidder is Alpha Building Maintenance Services at the following price:

Year 1*	April 2016 - April 2017*	\$63,375
Year 2	May 2017 – April 2018	\$61,657
Two-year Contract		\$125,032

* Proposal incorrectly calculates Year 1 total on a 12-month basis. Contractor has agreed to include the additional month at a cost of \$4,875 (\$58,500 contract price + \$4,875 additional).

The two-year bid price is \$8,626 less than the previous bid which occurred in 2014, and is under the annual budget of \$64,500. Reference checks were performed and all returned favorable. In 2016-17, staff will evaluate the performance of Alpha and determine if the quality of their work warrants a second year renewal at the bid price of \$61,657.

Public Services recommends awarding Bid #1602 for custodial services year 1 (4/1/16 - 4/30/17) to Alpha Building Maintenance Services in the amount of \$63,375.

MOTION: To approve the award of Bid #1602 for custodial services year 1 to Alpha Building Maintenance Services in the amount of \$63,375

Approval	Approval	Approval	Approval	Manager's Approval
COMMITTEE ACTION:				
BOARD ACTION:				

Village of Hinsdale
 BID #1602 - CUSTODIAL SERVICES
 Bid Opening: February 25, 2016

	Alpha Building Services 12713 Hadley Road Homer Glen, IL 60491		All Cleaners 632 Executive Drive Willowbrook 60527	
	Bid Bond	\$12,600	Cashiers check	\$8,600
YEAR ONE	Monthly Amount	\$/Year	Monthly Amount	\$/Year
VILLAGE HALL/MEMORIAL BLDG	\$1,790	\$23,270	\$1,640	\$21,320
POLICE DEPT	\$777	\$10,101	\$2,000	\$26,000
WATER PLANT	\$534	\$6,942	\$540	\$7,020
PUBLIC SERVICES	\$1,678	\$21,814	\$1,345	\$17,485
BRUSH HILL STATION	\$74	\$962	\$315	\$4,095
HIGHLANDS STATION	\$22	\$286	\$285	\$3,705
TOTAL COST FOR YEAR ONE (4/1/16 - 4/30/17)*	\$4,875	\$63,375	\$6,125	\$79,625
YEAR TWO	Monthly Amount	\$/Year	Monthly Amount	\$/Year
VILLAGE HALL/MEMORIAL BLDG	\$1,879	\$22,548	\$1,640	\$19,680
POLICE DEPT	\$816	\$9,792	\$2,000	\$24,000
WATER PLANT	\$560	\$6,720	\$540	\$6,480
PUBLIC SERVICES	\$1,782	\$21,379	\$1,345	\$16,140
BRUSH HILL STATION	\$78	\$936	\$315	\$3,780
HIGHLANDS STATION	\$24	\$283	\$285	\$3,420
TOTAL COST FOR YEAR TWO (5/1/17 - 4/30/18)	\$5,138	\$61,658	\$6,125	\$73,500
GRAND TOTAL FOR TWO YEARS (4/1/16 - 4/30/18)		\$125,033		\$153,125

*Year 1 is 13 months. Year has been extended an additional month to allow the expiration to align with the Village's fiscal year, which begins on May 1st.



MEMORANDUM

DATE: March 1, 2016

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner

FROM: Chan Yu, Village Planner *CU*

RE: First Reading - 222 E. Ogden Avenue – Revised AMITA Exterior Appearance and Site Plan Removing Windows for New Wall Sign and Constructing ADA Ramp in the B-3 District

Summary

At the November 11, 2015, Plan Commission (PC) meeting, the Commission expressed unanimous disapproval for the applicant's initial request to remove the existing porch and columns to construct a new façade wall for a new wall sign. The PC strongly believed the proposal would eliminate the historic features of the building. On February 10, 2016, the applicant returned with a revised application and is now requesting exterior appearance and site plan review to install a new sign on the wall after filling in two existing windows. The final component of the application includes constructing a new ADA ramp to the west of the main entrance, to replace a non-compliant (too steep) existing ramp to the east of the entrance.

At the PC meeting on February 10, 2016, the Commission voted 6-0 (3 absent) to recommend approval of the revised exterior appearance and site plan. The PC approved the wall sign application on a 6-0 vote.

Request and Analysis

The building is located on a major arterial on East Ogden Avenue in the B-3 General Business District. It abuts the (O-3) General Office district to the north, (R-4) Single Family Residential to the south, (B-3) General Business to the east and (B-3) and Design Review Overlay district to the west. Of note, the Design Review Overlay district is mapped in areas that have the potential to provide cultural and civic benefits for the residents of the Village by reason of the prevalence of at least two of the following factors: historical interest, special character, historical architectural style, local architectural value, distinguished buildings or structures and/or transitional areas (Section 8-103).

The current building entrance features a four-column porch and a Palladian window feature that projects a classical expression. This current request no longer affects the entrance (which includes the four-column porch and Palladian window), and instead proposes to eliminate two windows on the west end of the building face. Per the applicant, the two windows are non-functioning and are covered up in



MEMORANDUM

the x-ray room with lead drywall. The proposed masonry to fill up the windows will match the existing brick.

The applicant has submitted a sign application to install a new wall sign on the (if approved) new wall. The proposed sign is 25 square feet (1'10" tall and 13'8" wide), white and internally illuminated by LED. It complies with the Code for the B-3 District.

The final component of the application includes removing an existing ADA ramp on the east side of the entrance and constructing a new one on the opposite west side. It will tie into the existing concrete landing at the entrance. The applicant plans to relocate the landscaping from one side to the other. The new ramp is longer and adds 100 square feet to the lot coverage, which increases the total lot coverage ratio to 86 percent. However, this is under the maximum total lot coverage of 90 percent allowed in the B-3 district.

Per Section 11-606(E) and 11-605(E), the PC and Board of Trustees shall be guided by the following standards and considerations in passing upon applications for exterior appearance review:

1. *Quality Of Design And Site Development:* New and existing buildings and structures and appurtenances thereof which are constructed, reconstructed, materially altered, repaired, or moved shall be evaluated under the following quality of design and site development guidelines:

(a) *Open Spaces:* The quality of the open spaces between buildings and in setback spaces between street and facade.

(b) *Materials:* The quality of materials and their relationship to those in existing adjacent structures.

(c) *General Design:* The quality of the design in general and its relationship to the overall character of neighborhood.

(d) *General Site Development:* The quality of the site development in terms of landscaping, recreation, pedestrian access, automobile access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

2. *Visual Compatibility:* New and existing buildings and structures, and appurtenances thereof, which are constructed, reconstructed, materially altered, repaired, or moved shall be visually compatible in terms of the following guidelines:

(a) *Height:* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.

(b) *Proportion Of Front Facade:* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.



MEMORANDUM

- (c) *Proportion Of Openings*: The relationship of the width to height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.
- (d) *Rhythm Of Solids To Voids In Front Facades*: The relationship of solids to voids in the front facade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.
- (e) *Rhythm Of Spacing And Buildings On Streets*: The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.
- (f) *Rhythm Of Entrance Porch And Other Projections*: The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
- (g) *Relationship Of Materials And Texture*: The relationship of the materials and texture of the facade shall be visually compatible with the predominant materials used in the buildings and structures to which it is visually related.
- (h) *Roof Shapes*: The roof shape of a building shall be visually compatible with the buildings to which it is visually related.
- (i) *Walls Of Continuity*: Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.
- (j) *Scale Of Building*: The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.
- (k) *Directional Expression Of Front Elevation*: A building shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

Process

Pursuant to Section 11-604, the Chairman of the PC shall, at the public meeting on the application for site plan review, allow any member of the general public to offer relevant, material and non-repetitive comment on the application. Within 60 days following the conclusion of the public meeting, the PC shall transmit to the Board of Trustees its recommendation, in the form specified in subsection 11-103(H) of this article, recommending either approval or disapproval of the exterior appearance and site plans based on the standards set forth in subsection F1 of this section (11-604) and section 11-606. The PC maintains final authority on signage with no further action required by the Board of Trustees.



MEMORANDUM

Motion

Should the Board feel the request is appropriate, the following motion would be recommended;
"Move to approve an Ordinance Approving a Site Plan/Exterior Appearance Plan at 222 E. Ogden Avenue."

Attachments:

Draft Ordinance

Attachment 1 – Exterior Appearance/Site Plan and PC Application (and 11"x17" colored exhibits)

Attachment 2 - Design Review Overlay District Map

Attachment 3 - Zoning Map and Project Location

Attachment 4 - Building Elevation Photos

Attachment 5 - Plat of Survey

Attachment 6 - Draft Findings and Recommendations

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A
SITE PLAN/ EXTERIOR APPEARANCE PLAN
AT 222 E. OGDEN AVENUE – ADVENTIST MIDWEST HEALTH**

WHEREAS, the Village has received an application (the “Application”) for site plan approval and exterior appearance review relative to property located at 222 Ogden Avenue, Hinsdale, Illinois (the “Subject Property”) from Cathy Harvey-Slawkin as agent for Adventist Midwest Health, the legal title owner of the Subject Property (the “Applicant”); and

WHEREAS, the Subject Property is located in the Village’s B-3 General Business Zoning District and is currently improved with a single-story building housing medical offices. The Applicant proposes the replacement of the currently non-compliant entrance ramp with an ADA compliant ramp west of the main entrance, new railings, the filling in of two windows at the west end of the building with brick matching the exterior façade, and the installation of an internally lit wall sign in the previous window location (collectively, the “Proposed Improvements”). The Proposed Improvements are depicted in the Site Plan and Exterior Appearance Plans attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, an initial application with different proposed improvements was first submitted by the Applicant and considered by the Plan Commission at a public meeting held on November 11, 2015. Based on comments made by the Commission, the Applicant returned with the current Application showing the Proposed Improvements, which was considered at a public meeting on February 10, 2016. After considering all of the matters related to the Application, the Plan Commission vote on the Site Plan and Exterior Appearance Plan was six (6) in favor, none (0) against, and three (3) absent. The recommendation and a summary of the related proceedings are set forth in the Plan Commission’s Findings and Recommendation in this matter (“Findings and Recommendation”), a copy of which is attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the President and Board of Trustees, having considered the Findings and Recommendation from the Plan Commission, and all other matters pertinent to the Application, find that the Application, with the conditions set forth below, satisfies the standards established in Sections 11-604 and 11-606 of the Hinsdale Zoning Code governing site plans and exterior appearance plans.

BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Site Plan and Exterior Appearance Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, approves the Site Plan and Exterior Appearance Plan attached to, and by this reference, incorporated into this Ordinance as **Exhibit A** (the "Approved Plans"), relative to the Proposed Improvements, subject to the conditions set forth in Section 3 of this Ordinance.

SECTION 3: Conditions on Approvals. The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the exterior of the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit A**.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance, or as otherwise specifically authorized by the Village, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the Original Ordinance, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of _____ 2016.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2016, and
attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

**ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE
CONDITIONS OF THIS ORDINANCE:**

By: _____

Its: _____

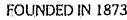
Date: _____, 2016

EXHIBIT A

**APPROVED SITE PLAN AND EXTERIOR APPEARANCE PLAN
(ATTACHED)**

EXHIBIT B

**FINDINGS AND RECOMMENDATION
(ATTACHED)**



II. SITE INFORMATION

Address of subject property: 222 E. Ogden Avenue

Property identification number (P.I.N. or tax number): 09 - 01 - 209 - 003

Brief description of proposed project: New handicapped ramp and entrance. New facade at entry for new signage.

General description or characteristics of the site: Business - no change

Existing zoning and land use: B-3 General Business District

Surrounding zoning and existing land uses:

North: O-3 General Office

South: B-1 Community Business District and B-3

East: B-3 General Business District

West: B-3 General Business District

Proposed zoning and land use: No change to existing use.

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

☐ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☒ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E

Special Use Requested: _____

☐ Map and Text Amendments 11-601E
Amendment Requested: _____

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business
District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 222 E. Ogden Avenue

The following table is based on the B-3 Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	6,250 SF	54,764 SF
Minimum Lot Depth	125 FT	241.1 FEET
Minimum Lot Width	50 FT	215.1 FEET
Building Height	30 FT	19'-10"
Number of Stories	2 STORIES	2 STORIES
Front Yard Setback	25 FT	66 FEET
Corner Side Yard Setback	25 FT	NA
Interior Side Yard Setback	10 FT	19 FEET
Rear Yard Setback	20 FT	84 FEET
Maximum Floor Area Ratio (F.A.R.)*	0.50	0.24
Maximum Total Building Coverage*	NA	13,000 SF
Maximum Total Lot Coverage*	90%	47,097 sf=86%
Parking Requirements	1 FOR EACH 275 SF=48 CARS	66 CARS
Parking front yard setback	10 FT	NO CHANGE
Parking corner side yard setback	10 FT	NO CHANGE
Parking interior side yard setback	10 FT	NO CHANGE
Parking rear yard setback	10 FT	NO CHANGE
Loading Requirements	10 FT	NA
Accessory Structure Information	15 FT	NA

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: _____

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
 4. Location, size, and arrangement of all outdoor signs and lighting.
 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 19th day of JANUARY, 2016, I/We have read the above certification, understand it, and agree to abide by its conditions.

Cathy Harvey - Slawkin
Signature of applicant or authorized agent

CATHY HARVEY - SLAWKIN
Name of applicant or authorized agent

Signature of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN
to before me this 19 day of
January, 2016.

Kerry L Warren
Notary Public

KERRY L WARREN
Official Seal
Notary Public - State of Illinois
My Commission Expires Jul 10, 2019

VILLAGE OF HINSDALE

CERTIFICATION OF PROPER NOTICE

REGARDING APPLICATION FOR PUBLIC HEARINGS AND MEETINGS

I, Cathy Harvey-Slawkin, being first duly sworn on oath, do hereby certify that I caused written notice of the filing of my application for a public hearing and or meeting to be given to owners of record of property within 250 feet of any part of the subject property. I further certify that I gave such notice in the form required by the Village (Certified Mail) and that I gave such notice on OCTOBER 19, 2016.

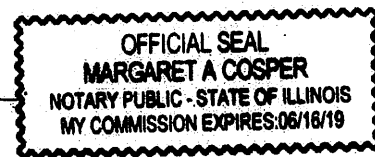
Attached is a list of all of the addresses of property to whom I gave such notice and the receipts of mailings.

By: Cathy Harvey-Slawkin AS AGENT FOR
Name: Cathy Harvey-Slawkin ADVENTIST MIDWEST HEALTH
Address: ECPM 15 SPINNING WHEEL RD, SUITE 124
HINSDALE IL 60521

Subscribed and sworn to before me

This 20th day of OCTOBER, 2015

By: Margaret A. Cosper
Notary Public





**COMMUNITY DEVELOPMENT
DEPARTMENT
EXTERIOR APPEARANCE AND
SITE PLAN REVIEW CRITERIA**

Address of proposed request: 222 E. Ogden Avenue

REVIEW CRITERIA

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

*****PLEASE NOTE***** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.

FEES for Exterior Appearance/Site Plan Review:

Standard Application: \$600.00

Within 250 feet of a Single-Family Residential District: \$800

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.
Existing, no change.
2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.
New aluminum entrance and filling in 2 existing windows with matching masonry.
3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.
No change to the overall character.

VILLAGE OF HINSDALE

NOTICE OF PLAN COMMISSION PUBLIC MEETING

PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Village of Hinsdale Plan Commission shall conduct a public meeting on Wednesday, November 11, 2015 at 7:30 p.m. in the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois for the purpose of considering an application for site plan and exterior appearance review to remove the existing porch and columns at the main entrance at 222 E. Ogden Avenue, in the B-3 General Business District, and known as application A-36-2015. The applicant is subsequently requesting to construct a new lower façade wall and to install an internally illuminated 44.5 square foot wall sign. The last component of the request is to install an ADA ramp at the front entrance.

The petitioner is: Cathy Harvey-Slawkin, Elm Creek Property Management/, Jeffrey Myers, Architect/, Brent Johnson, Contractor and Kathy Conroy, Sign Contractor. Copies of documents relating to the proposed request are on file and available for public inspection during regular Village business hours in the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois.

The common address is 222 E. Ogden and legally described as follows:

“Schwendener’s ReSubdivision of part of the Northeast ¼ of Section 1, Township 38 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof Recorded September 14, 1970 as Document R70-33025, in DuPage County, Illinois”

At said public meeting, the Plan Commission shall accept all testimony and evidence pertaining to said application and shall consider any and all possible zoning actions, including the granting of any necessary special permits, variations, other special approvals, or amendments to the Zoning Code that may be necessary or convenient to permit development of the proposed type at the described property. All interested persons are invited to attend and be heard.

Dated: October 16, 2015

Christine M. Bruton, Village Clerk

Published in the Hinsdalean on October 22, 2015

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.
No change. Relocating any disturbed landscaping.
5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.
Existing, no change.
6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.
Existing, no change.
7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.
No new openings. Filling in 2 windows for wall sign. *The 2 windows are non functioning windows covered up in the x-ray room with lead drywall.*
8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.
Filling in 2 windows for wall sign.
9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.
Existing, no change.
10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.
Existing, no changes.
11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.
Masonry fill will match existing.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

Existing, no change.

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

Existing, no change.

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

Existing, no change.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

No change in the directional character.

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

Masonry to fill 2 windows will match existing.

REVIEW CRITERIA – Site Plan Review

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.
N/A
2. The proposed site plan interferes with easements and rights-of-way.
N/A
3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.
N/A
4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.
N/A
5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.
N/A
6. The screening of the site does not provide adequate shielding from or for nearby uses.
N/A
7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.
Keeping the existing columns and covered portico. The new handicapped ramp will tie into the existing concrete landing at the entrance.
8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.
N/A
9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.
N/A

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

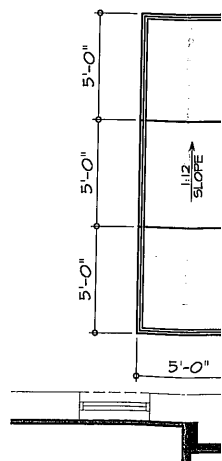
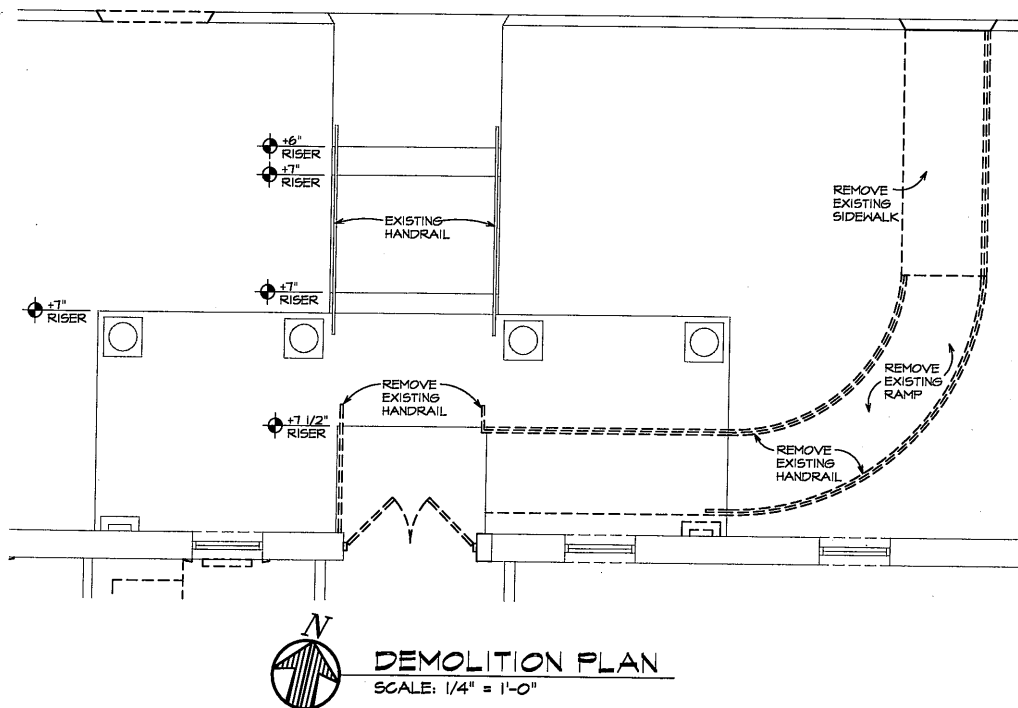
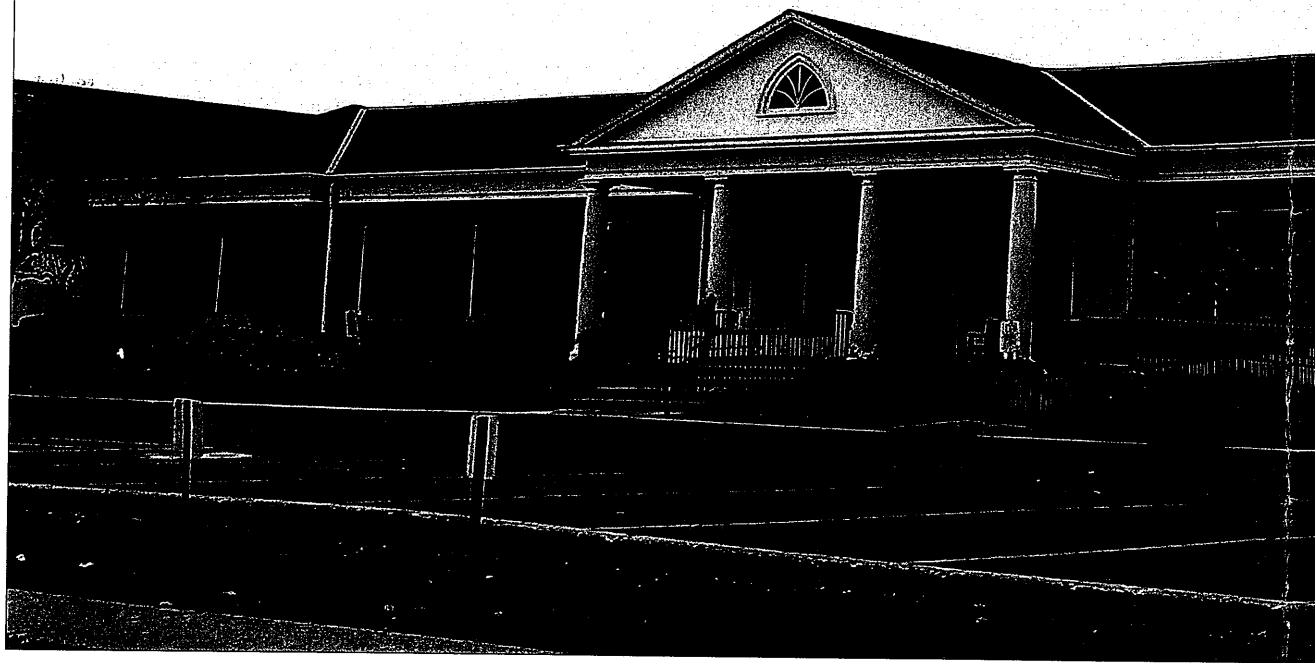
N/A

11. The proposed site plan does not provide for required public uses designated on the Official Map.

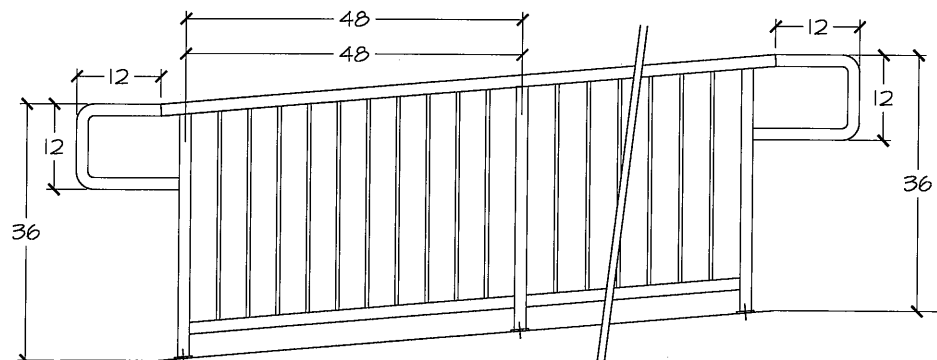
N/A

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

N/A

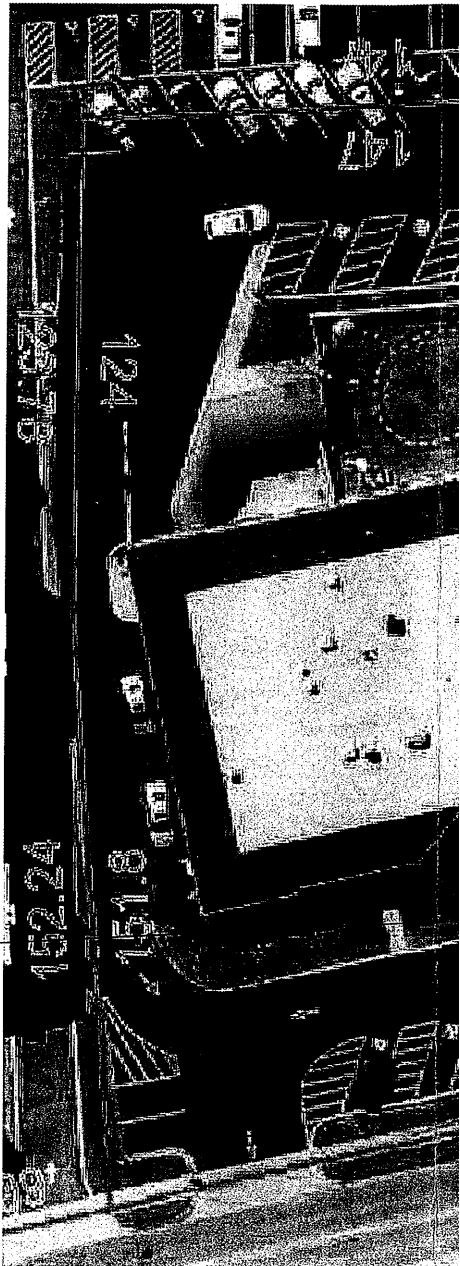


- 1/4" PIPE TYP.
- 1/2" SQR. PICKETS
- STANDARD BASEPLATES
- FINISH BLACK TYP.



10-4
FIN. 6

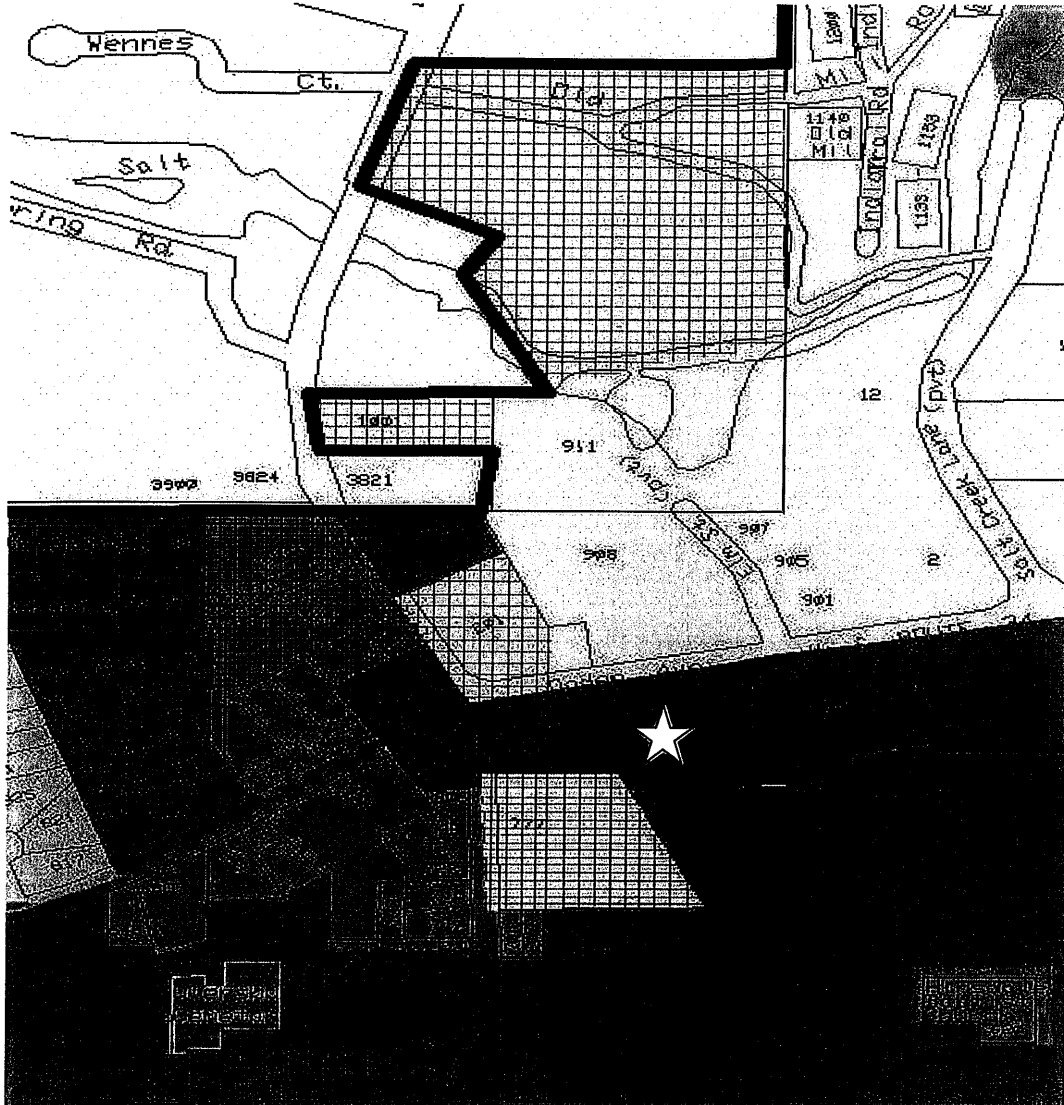
RAILING DETAIL
SCALE: 1" = 1'-0"













AREA OF
CONSTRUCTION

PHYSICIANS IMMEDIATE CARE URGENT CARE CLINIC 222 E OGDEN AVE., SUITE 4 ILLINOIS ROUTE 34 HINSDALE, IL 60521		OWNERS: ELM CREEK PROPERTY MANAGEMENT 15 SPINNING WHEEL ROAD, SUITE 124 HINSDALE, ILLINOIS 60521 (414) 453-4010		ARCHITECT: JEFFREY A. MYERS, P.C. 10395 GLEN ABBEY CLOSE ROCKFORD, ILLINOIS 61107 (815) 885-3500 (815) 885-3522 FAX		DATE: 01/04/15		PROJECT NO.: 112-14	
REVISIONS: 1/27/15 Ext. Remodeling 04/16/15 Ext. Remodeling 12/09/15 Ext. Remodeling 01/11/16 Ext. Remodeling		EX3							

Attachment 2: Village of Hinsdale Design Review Overlay

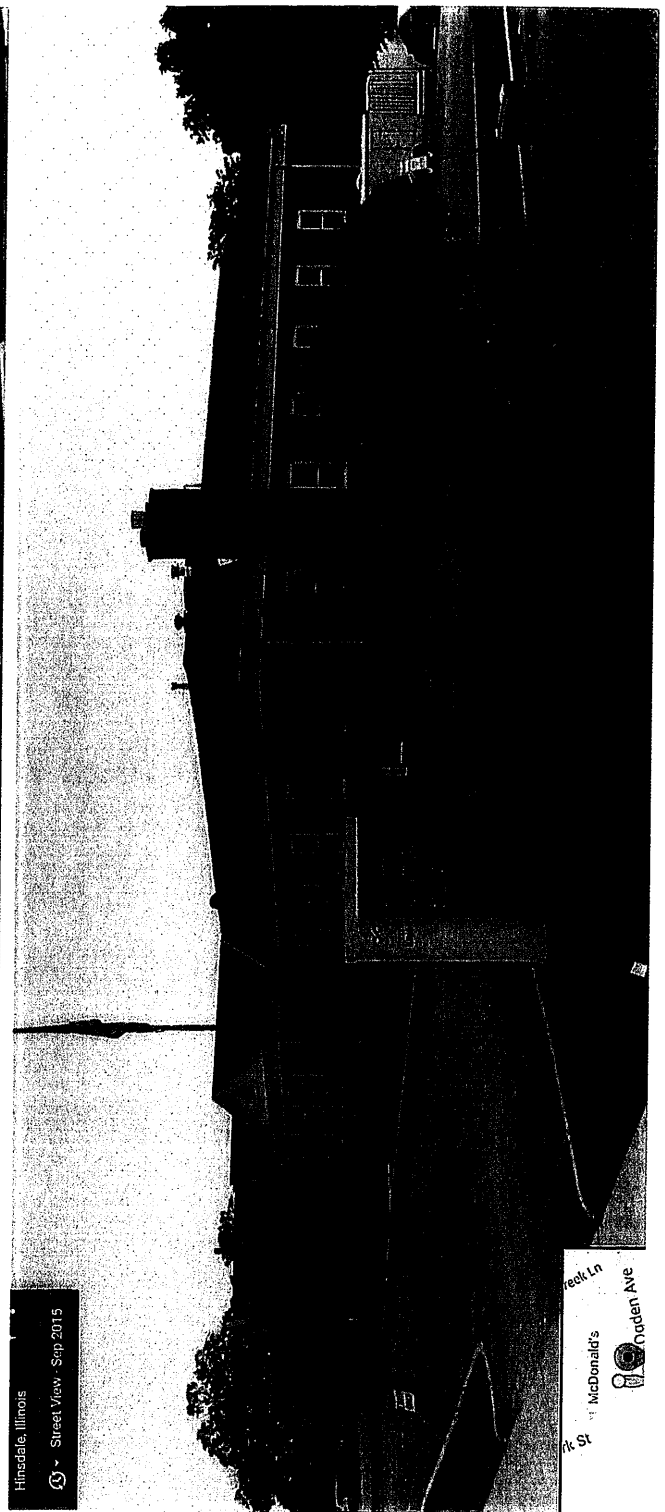


Zoning District Boundaries

	B-1 Community Business District		D-1 Specialty Office District
	B-2 Central Business District		D-2 Limited Office District
	B-3 General Business District		D-3 General Office District
			IB Institutional Buildings District
			HS Health Services District
			Open Space District
			Design Review Overlay District



Attachment 4: Building Elevation Photos

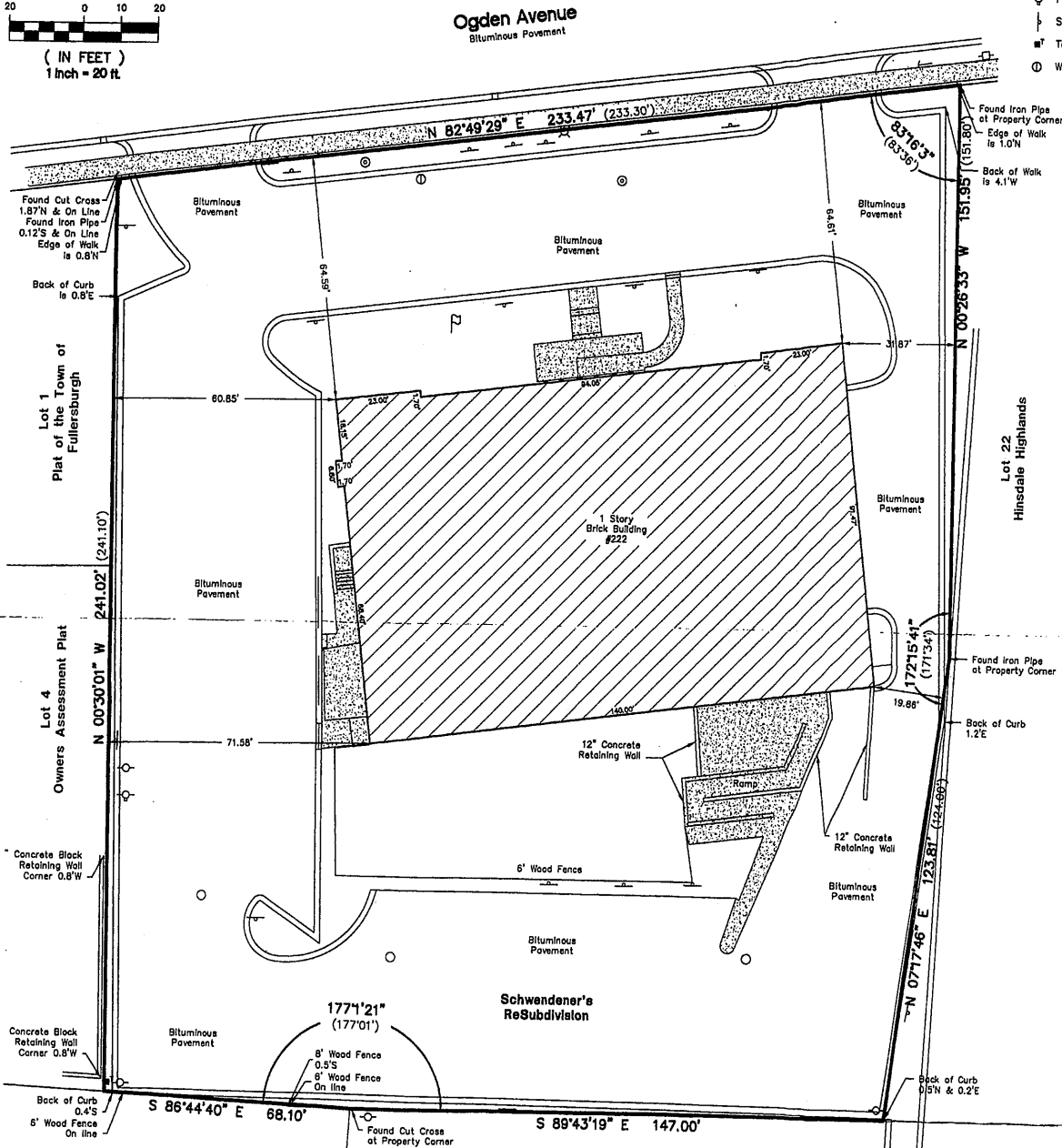
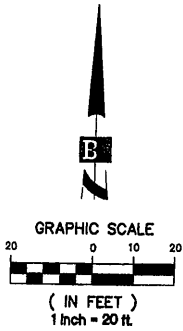


PLAT OF SURVEY

Schwendener's ReSubdivision of part of the Northeast 1/4 of Section 1, Township 38 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof Recorded September 14, 1970 as Document R70-33025, in DuPage County, Illinois

LEGEND

- Catch Basin
- Flag Pole
- Guy Wire
- Inlet
- ⊗ Light Standard
- ⊙ Manhole
- Power Pole
- Power Pole w/ Transformer
- Sign
- Telephone Splice Box
- Water Valve



Dimensions Shown Thus: 50.25' are Feet and Decimal Parts Thereof.
Angular Data Shown Thus: 90°00'00" Indicates Degrees, Minutes and Seconds.

50.25' / N 90°00'00" E Indicates Measured Dimension / Bearing.
(50.25') / (N 90°00'00" E) Indicates Record Dimension / Bearing.
Bearings Shown Hereon, if any, are per Local or Assumed Data, Unless Otherwise Indicated.

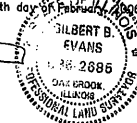
This Survey was Prepared Without the Benefit of a Commitment for Title Insurance. There May Be Easements, Restrictions and Encumbrances of Record That are Not Shown.

State of Illinois
County of DuPage

We, Bollinger, Lach and Associates, Inc., Illinois Professional Design Firm No. 184-001129, hereby certify that the plat drawn hereon, and the survey that it represents, were prepared and performed by us, and that this professional service conforms to the current Illinois Minimum Standards for Boundary Surveys.

Dated at Oak Brook, Illinois, this 27th day of February, 2006.

GILBERT B. EVANS
Bollinger, Lach & Associates, Inc.
Gilbert B. Evans, I.P.S. No. 35-2685
License Expires 11-30-2006



Plat of Survey
222 East Ogden Avenue, Hinsdale, Illinois
Being a Part of the Northeast 1/4 of Section 1, Township 38 North, Range 11 East of the 3rd Principal Meridian, DuPage County, Illinois

FIELD WORK: 02/06/06
DRAWN BY: TCD
CHECKED BY: GBE
PROJECT No.: 587-008
FIELD BOOK: 1252
FILE LOCATION: 106A
DRAWING FILE: 587-000a2.dwg



Bollinger, Lach & Associates, Inc.
CONSULTING ENGINEERS AND LAND SURVEYORS
1010 JORIE BLVD OAK BROOK, IL 60523
PHONE: (630)990-1385 FAX: (630)990-0038

HINSDALE PLAN COMMISSION

RE: Case A-36-2015 – Applicant: Cathy Slawkin, for AMITA Health (application address: 222 E. Ogden Ave.)

Request: Exterior Appearance and Site Plan Review for removing 2 windows and install ADA ramp in the B-3 General Business District.

DATE OF PLAN COMMISSION REVIEW: February 10, 2016 (revised request)
(November 11, 2015 [initial request])

DATE OF BOARD OF TRUSTEES 1ST READING: March 1, 2016

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. The Plan Commission (PC) heard testimony from the applicant, initially on November 11, 2015, to remove the existing porch and columns to construct a new façade wall for a new wall sign. The PC strongly believed the proposal would eliminate the historic features of the building. On February 10, 2016, the applicant returned with revised exterior appearance and site plans to keep the front entrance, and to instead, fill in the two windows on the west end of the building face. A new, single colored wall sign is also requested, to be installed on the wall after the two windows are filled in.
2. The applicant explained the current ramp is non-compliant (too steep), and is requesting to replace it with an ADA compliant ramp to the west of the main entrance. The project includes all new railings. Any disturbed landscaping will be replaced equally.
3. The applicant clarified that the two windows are not functional, and are covered up from the inside for the X-ray room. The proposed brick to fill the windows will match the current brick façade. The plan is to install an internally lit wall sign on the new wall after the windows are filled. The applicant confirmed the wall sign is white only (no color gradient, as requested initially) and illuminated white at night too.
4. The PC in general, complimented the applicant for the revision that addresses their previous concerns, to preserve the historic architectural features of the building.
5. No one was present to comment at the public meetings on November 11, 2015, and February 10, 2016.
6. The exterior appearance and site plan were found to be in conformance with the requirements of Sections 11-604 and 11-606 of the Hinsdale Zoning Code.

II. RECOMMENDATIONS

Following a motion to recommend approval of the proposed exterior appearance plan, the Village of Hinsdale Plan Commission, on a vote of six (6) "Ayes," and three (3) "Absent," recommends that the President and Board of Trustees approve the exterior appearance plan to remove two windows and install an ADA ramp in the B-3 General Business District.

Following a motion to recommend approval of the proposed site plan, the Village of Hinsdale Plan Commission, on a vote of six (6) "Ayes," and three (3) "Absent," recommends that the President and Board of Trustees approve the site plan to remove two windows and install an ADA ramp in the B-3 General Business District.

THE HINSDALE PLAN COMMISSION

By: _____
Chairman

Dated this _____ day of _____, 2016.



MEMORANDUM

DATE: March 1, 2016

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner

FROM: Chan Yu, Village Planner *CC*

RE: First Reading - Village of Hinsdale Request for Zoning Code Text Amendment to Eliminate Home Occupation Business Licensing Provisions (Section 9-102.C.7)

Summary

The Village needs to amend the Zoning Code to be consistent with the ordinance amendment completed on December 8, 2015, exempting home based businesses from the license and registration requirements in the municipal code. As such, the proposed text amendment to remove the licensing provisions of Section 9-102(C)(7) in the Zoning Code is necessary to align with the ordinance amendment, per Ordinance O2015-45 (Attachment 1).

A text amendment of the Zoning Code starts with a preliminary consideration by the Board of Trustees (BOT) for a determination as to whether the text amendment application merits a hearing and consideration by the Plan Commission (PC). On November 17, 2015, the BOT referred the Zoning Code text amendment application to the PC. On December 9, 2015, the PC scheduled the public hearing for the January 13, 2016, meeting. However, since the notification of the public hearing was not published in a newspaper not less than 15 days nor more than 30 days in advance of the hearing, the PC rescheduled the public hearing for the February 10, 2016, meeting.

At the PC public hearing meeting on February 10, 2016, the Commission voted 6-0 (3 absent) to recommend approval for the text amendment application by the Village of Hinsdale.

Application and Analysis

The Zoning Code references "Home Occupations" in Section 9-102. It currently defines the licensing requirements per Section 9-102(C)(7): "Every home occupation shall be subject to applicable business licensing and inspection requirements, and shall comply with all applicable federal, State, and local laws and regulations, including, without limitation, obtaining, maintaining, and complying with regulations applicable to any required federal, State, or local license or permit." However, the licensing provisions are no longer necessary since the amendments to Title 3 now exempt home occupations from license or registration requirements.



MEMORANDUM

Per Ordinance O2015-45, license requirements shall not apply to home occupations, and annual business registrations will not be required for home occupations. The Village Code references home occupations in Section 9-102(B) of the Zoning Code. Since the Village and Zoning Codes cross-reference, it is essential the two be in agreement. As such, the Community Development Department has requested that the BOT discuss and consider the proposed text amendment to remove the licensing provisions of Section 9-102(C)(7) of the Zoning Code, and replace it with:

"Conformance with Laws and Regulations. Home occupations shall comply with all applicable federal, State, and local laws and regulations."

Process

Pursuant to Article 6, Section 11-601(D)(2)(a) of the Village of Hinsdale Zoning Ordinance, every properly filed and completed application for an amendment to this code, before being processed in any other manner, shall be referred to the BOT for a determination as to whether the application merits a hearing and consideration by the PC or should be summarily denied.

On November 17, 2015, the BOT referred the Zoning Code text amendment application to the PC.

On December 9, 2015, the PC scheduled the public hearing for the application for the January 13, 2016, meeting. However, since the notification of the public hearing was not published in a newspaper not less than 15 days nor more than 30 days in advance of the hearing, the PC rescheduled the public hearing for the February 10, 2016, meeting.

There were no questions or comments during the Public Hearing session at the February 10, 2016, PC meeting.

Motion

Should the Board feel the request is appropriate, the following motion would be recommended;

"Move to approve an Ordinance Amending Section 9-102 ('Home Occupations') of the Hinsdale Zoning Code as it relates to Licensing of Home Occupations."

Attachments:

Draft Ordinance

Attachment 1 – Ordinance O2015-45 An Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Business Licensing and Registration Requirements and Late Fees

Attachment 2- Text Amendment Application Request

Attachment 3 - Zoning Code Section 9-102: Home Occupations

Attachment 4 – Draft Findings and Recommendations (02/10/16)

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 9-102 ("HOME OCCUPATIONS") OF THE
HINSDALE ZONING CODE AS IT RELATES TO
LICENSING OF HOME OCCUPATIONS**

WHEREAS, the Village of Hinsdale (the "Village") has received an application from the Village of Hinsdale (the "Applicant") pursuant to Section 11-601 of the Hinsdale Zoning Code for an amendment to the text of subsection 9-102.C.7. of the Zoning Code relative to licensing requirements for home occupations (the "Application"). The proposed text amendment will create consistency between the Zoning Code and recent Village Code amendments specifying that home occupations are not subject to licensing or registration within the Village; and

WHEREAS, the Board of Trustees has given preliminary consideration to the Application pursuant to Section 11-601(D)(2) of the Hinsdale Zoning Code, and has referred the Application to the Plan Commission of the Village for consideration and a hearing. The Application has otherwise been processed in accordance with the Hinsdale Zoning Code, as amended; and

WHEREAS, on February 10, 2016, the Plan Commission held a public hearing on the Application pursuant to notice thereof properly published in *The Hinsdalean*, and, after considering all of the testimony and evidence presented at the public hearing, recommended approval of the Application by a vote of six (6) in favor, zero (0) against and three (3) absent, as set forth in the Plan Commission's Findings and Recommendation for Plan Commission Case No. A-42-2015 ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village have duly considered the Findings and Recommendation of the Plan Commission, the factors set forth in Section 11-601(E) of the Hinsdale Zoning Code and all of the facts and circumstances affecting the Application.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1: Incorporation. Each whereas paragraph set forth above is incorporated by reference into this Section 1.

Section 2: Findings. The President and Board of Trustees, after considering the Findings and Recommendation of the Plan Commission, and other matters properly before it, adopts and incorporates the Findings and Recommendation of the Plan Commission as the findings of this President and the Board of Trustees, as completely

as if fully recited herein at length, The President and Board of Trustees further find that the proposed text amendment set forth below is demanded by and required for the public good.

Section 3: Amendment. Chapter 9 (District Regulations of General Applicability), Section 9-102 (Home Occupations), subsection C.7. (Use Limitations – Licensing Requirements) of the Hinsdale Zoning Code is hereby amended to read in its entirety as follows:

~~7. *Licensing requirements.* Every home occupation shall be subject to applicable business licensing and inspection requirements, and shall comply with all applicable federal, State, and local laws and regulations, including, without limitation, obtaining, maintaining, and complying with regulations applicable to any required federal, State, or local license or permit.~~

7. *Conformance with Laws and Regulations.* Home occupations shall comply with all applicable federal, State, and local laws and regulations.

Section 4: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2016.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2016, and attested to by
the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

Exhibit A

**FINDINGS AND RECOMMENDATION
(ATTACHED)**

VILLAGE OF HINSDALE**ORDINANCE NO. O2015-45****AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE CODE OF
HINSDALE RELATIVE TO BUSINESS LICENSING AND REGISTRATION
REQUIREMENTS AND LATE FEES**

WHEREAS, the President and Board of Trustees of the Village of Hinsdale, having noted that failures of businesses to obtain business licenses or to register with the Village when required to be licensed or registered under the Village Code result in inequities and increased administrative burdens on the Village, find and determine that the imposition of a late fee for businesses failing to obtain licenses or to register in a timely manner are necessary and in the best interests of the health, welfare, and safety of the residents, property owners and the businesses of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference.

SECTION 2: Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 2 (License Required) is hereby amended by amending subsection (A) (License Required; Exceptions) as follows:

"A. License Required; Exceptions: It shall be unlawful for any person to conduct, engage in, maintain, operate, carry on, or manage in any way any business or activity, or occupation, for any period of time and at any time, without first obtaining a license for the business, activity, or occupation, and paying the required fee. This license requirement shall not apply to the following businesses, activities, or occupations:

Accountants, architects, attorneys, barbers and cosmetologists, business schools, dentists, doctors, home occupations, as defined in Section 9-102.B. of the Hinsdale Zoning Code, home daycare operators, insurance brokers, land surveyors, lie detector operators, optometrists, pharmacists, physical therapists, podiatrists, professional engineers, psychologists, real estate brokers, shorthand reporters, social workers, structural engineers, veterinarians, water well contractors, and such others as are exempted by operation of state law."

SECTION 3: Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 16 (License Fee) is hereby amended to read in its entirety as follows:

"3-1-16: LICENSE FEE:

A. The fee for a license issued pursuant to this chapter shall be seventy-five dollars (\$75.00) each year.

B. A late fee of \$20.00 per month, or portion of a month, shall be imposed commencing thirty (30) days following the date by which a business was required to be licensed. The late fee shall be in addition to the base license fee and any fine or other penalty imposed for failing to obtain a required license."

SECTION 4: Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 17 (Annual Business Registration Required) is hereby amended to read in its entirety as follows:

"3-1-17: ANNUAL BUSINESS REGISTRATION REQUIRED:

Every business, activity, and occupation not required to be licensed pursuant to the provisions of this chapter shall register annually with the village manager in the manner, and at the times, prescribed herein. Registration is not required for home occupations, as defined in Section 9-102.B. of the Hinsdale Zoning Code."

SECTION 5: Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 20 (Annual Registration Fee) is hereby amended to read in its entirety as follows:

"3-1-20: ANNUAL REGISTRATION FEE:

A. A business registration application fee of seventy-five dollars (\$75.00) shall be paid at the time of submittal of the application. Any business that commences initial operations after January 1 of a year shall be required to pay the full fee of seventy-five dollars (\$75.00) required by this section regardless of when it submits its business registration application to the village.

B. A late fee of \$20.00 per month, or portion of a month, shall be imposed commencing thirty (30) days following the date by which a business was required to be registered. The late fee shall be in addition to the base registration fee and any fine or penalty imposed for failing to register."

SECTION 6: All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 7: Each section, paragraph, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 8: Except as to the Code provisions set forth above in this Ordinance, all Chapters and Sections of the Village Code of the Village of Hinsdale, as amended, shall remain in full force and effect.

SECTION 9: This Ordinance shall be in full force and effect from and after its adoption, approval, and publication in pamphlet form as provided by law.

PASSED this 8th day of December, 2015.

AYES: Trustees Elder, Angelo, LaPlaca, Saigh

NAYS: None

ABSENT: Trustees Stifflear and Hughes

APPROVED by me this 8th day of December, 2015, and attested to by the Village Clerk this same day.



Tom Cauley
Thomas R. Cauley, Jr., Village President

ATTEST:
Christine M. Bruton
Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the _____ day of _____, 2015.

Christine M. Bruton
Christine M. Bruton, Village Clerk

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Consent Agenda – ACA	ORIGINATING DEPARTMENT Administration			
ITEM Approval of adjustments to various fees administered by the Village	APPROVED Kathleen Gargano, Village Manager Darrell Langlois, Assistant Vlg. Mgr./Finance Director Brad Bloom, Chief of Police Rick Ronovsky, Fire Chief Emily Wagner, Administration Manager			
<p>On October 19, the Village Board met as a Committee of the Whole and reviewed Village Staff's recommendations regarding various adjustments to fees administered by the Village. A summary of the proposed fee changes is included in the attached table.</p> <p>Also attached please find the following draft ordinances that reflect the discussion and approvals made by the Village Board. Each of the proposed ordinances has a memo that provides the background related to the establishment and/or adjustment of the license or fee, which is also included for reference.</p> <p>The following agenda items are all related to adjustments to fees and licenses:</p> <p>7b-Approve an Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Business Licensing and Registration Requirements and Late Fees</p> <p>7c-Approve an Ordinance Amending Section 6-1-4 (License Fees) of the Village Code of Hinsdale Relative to Vehicle License Fees</p> <p>7d-Approve an Ordinance Amending Section 6-7-3, Parking Restrictions; Metered Spaces, of the Village Code of Hinsdale</p> <p>7e-Approve an Ordinance Amending Title 9 (Building Regulations), Chapter 9 (Fire Code), Section 9-9-2 (Amendments, Revisions and Changes) Relative to Fire Inspection Fees</p> <p>7f-Approve an Ordinance Amending Title 4 (Health and Sanitation), Chapter 1 (General Health Regulations), Section 4-1-9 (Ambulance and Life Support Service Fees)</p> <p>7g-Approve an Ordinance Amending Section 5-5-4, False Alarms, of the Village Code of Hinsdale</p> <p>MOTION: Approve ordinances listed as Agenda items 7b through 7g, which relate to the adjustment of certain fees imposed by the Village to recoup the costs of providing services.</p>				
Approval	Approval	Approval	Approval	Manager's Approval
<p>BOARD ACTION: The Village Board sitting as a Committee of the Whole reviewed the proposed fee changes and revisions at its October 19 meeting. The Board approved the recommendations contained in the attached proposed ordinances.</p> <p>At the Village Board Meeting of November 17, 2015, the Board approved all fee adjustments to be moved to the Consent Agenda for the subsequent meeting.</p>				

Agenda Item	Code Section	Description	Current	Proposed
7b	3-1-2 License Required	3-1-2A License Required	Business license required for home occupations	Eliminate requirement
7b	3-1-16 License Fee	3-1-16B Late Fee	\$0	\$20 late fee after 30 days late
7b	3-1-17 Annual Business Registration Required	3-1-17 Annual Business Registration Required	Registration required for home occupations	Eliminate requirement
7b	3-1-20 Annual Registration Fee	3-1-20B Late Fee	\$0	\$20 late fee after 30 days late
7c	6-1-4 License Fee Relative to Vehicle License Fees	6-1-4 License Fees- Motor bicycle, motorcycle and moped	\$15	\$20
7c		Motor vehicle	\$30	\$40
7c		Motor Trucks – Class B	\$45	\$55
7c		Motor Trucks – Higher than Class B	\$60	\$100
7c		6-1-4E Reduced fee for college students and military personnel	Discounted to \$10	Eliminated discount
7c		6-1-4F Reduced Fee for Governmental, Charitable or Religious vehicles	Discounted to \$10	Eliminated discount
7d	6-7-3 Parking Restrictions; Metered Spaces	6-7-3D Section 2 Expired Meters	\$5 (w/in 30 days) \$10 (31-60 days) \$15 (61-75 days) \$75 (75 days +)	\$8 (w/in 30 days) \$15 (31-60 days) \$25 (61-75 days) \$75 (75 days +)
7e	9-9-2 Fire Inspection Fees	9-9-2 Section 1	Business 0-5,000 \$100 5,001-10,000 \$150 10,001+ \$200 Assembly 0-5,000 \$100 5,001-10,000 \$100 10,001+ \$100 Institutional 0-5,000 \$100 5,001-10,000 \$200 10,001+ \$350 Educational 0-5,000 \$100 5,001-10,000 \$200 10,001+ \$200 Residential R1,R2,R3 0-5,000 \$100 5,001-10,000 \$200 10,001+ \$350	Business 0-5,000 \$105 5,001-10,000 \$155 10,001+ \$210 Assembly 0-5,000 \$105 5,001-10,000 \$105 10,001+ \$105 Institutional 0-5,000 \$105 5,001-10,000 \$210 10,001+ \$365 Educational 0-5,000 \$105 5,001-10,000 \$210 10,001+ \$210 Residential R1,R2,R3 0-5,000 \$105 5,001-10,000 \$210 10,001+ \$365

Agenda Item	Code Section	Description	Current	Proposed
7f	4-1-9 Ambulance and Life Support Service Fees	4-1-9B Ambulance Service Fees	Resident BLS \$550 ALS-1 \$650 ALS-2 \$800 Mileage \$10/mi Extrication \$0 ALS refusal \$450 Nonresident BLS \$800 ALS-1 \$1,000 ALS-2 \$1,200 Mileage \$25/mi Extrication \$400 ALS refusal \$650	Resident BLS \$750 ALS-1 \$850 ALS-2 \$1,000 Mileage \$10/mi Extrication \$0 ALS refusal \$650 Nonresident BLS \$900 ALS-1 \$1,100 ALS-2 \$1,300 Mileage \$25/mi Extrication \$450 ALS refusal \$750
7f		4-1-9C Nonresident Vehicle Fire	\$90 per hour for vehicle/equipment use and \$30 per hour and per person for personnel, with a one hour minimum.	\$450
7f		4-1-9D Fee for Services Provided in Conjunction with Helicopter Transport	\$400	\$450
7g	5-5-4 False Alarms	5-5-4B Payment for False Alarms	Burglar Alarm: Residential: \$75 Commercial: \$100 Fire alarm: Residential: \$150 Commercial: \$250	Burglar Alarm: Residential: \$100 Commercial: \$125 Fire alarm: Residential: \$200 Commercial: \$300



Village of Hinsdale

Memorandum

To: President Cauley and Village Board of Trustees
From: Emily Wagner, Administration Manager
CC: Kathleen Gargano, Village Manager
Date: November 17, 2015
Subject: Business License & Registration (Section 3 of Village Code)

Update: Based on feedback received from the Village Board at the October 19 Committee of the Whole meeting, the Village's business license/registration fee will stay at \$75 annually. A late fee of \$20/month will be implemented to incentivize businesses that are not in compliance with the Village Code.

Attached please find the results of a business license and registration community survey. Communities were selected that staff believes have a similar business community and demographic profile. The goal from this review is to implement any improvements in advance of sending out business license packets effective January 1, 2016, through December 31, 2016.

For the purposes of this memo, licensing refers to the process when the Village collects a fee and information from businesses that are not registered by the state of Illinois (e.g. retailers, restaurants). Registration refers to the process when the Village collects a fee and information for businesses that are registered by the state of Illinois (e.g. dentists, doctors, veterinarians).

The overall purpose of licensing and registering businesses in the Village is to use this as an enforcement tool if a business is not compliant with Village rules/regulations.

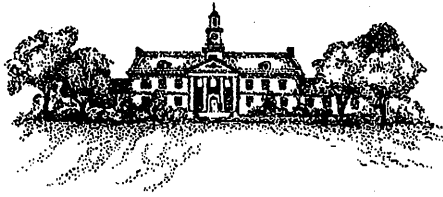
There are several items which we are asking the Village Board to consider:

1. Licensing & registration of home-based businesses

Recommendation: Do not license nor register home-based businesses

Presently, our Village code is silent on whether we license or register home-based businesses with the exception of home-based daycare operators, which our code says we do not license, only register. However, in the absence of clear language, the past practice has been to license or register home-based businesses. Going forward, this language needs to be clarified in order to properly explain that we do not license nor register home-based businesses.

The attached survey demonstrates that only Clarendon Hills licenses home-based businesses. Western Springs requires registration only. The remaining communities do not license nor register home-based businesses. Since these home-based uses are secondary to the primary use of the structure, most communities do not find it necessary to regulate these businesses. Plus, it is difficult to enforce this license/registration and identify a home-based business.



2. Licensing of religious institutions

Recommendation: Licensing religious institutions and churches free of charge

Presently, our Village Code is silent on whether we license or register religious institutions. However, past Village practice includes licensing of religious institutions. The other communities we surveyed did not require religious institutions to license or register for a business license. For record-keeping purposes, we would recommend licensing religious institutions free of charge.

3. Types of business license classifications/fees

Based on feedback from the Village Board at the October 19 Committee of the Whole meeting, the licensing/registration fee will stay at \$75; the Village will implement a late fee of \$20/month

According to the survey, some communities charge a different fee for different types of businesses, whereas others utilize a flat fee. The Village of Hinsdale currently utilizes a flat fee of \$75 for each business. With regard to ease of administration for the Village and the applicant, it is recommended that we continue with one flat fee.

An issue that the Village had this year with our business registration program is a lack of compliance. Staff estimates that there are about 100 businesses for which we have contacted initially at the start of the calendar year, but have not complied with our code. There are likely other businesses that are operating for which we do not have a license.

One recommendation to seek greater compliance is to charge a late fee to incentivize people to pay on time. This late fee, recommended at \$20/month, would cover the work required by staff to follow up with businesses. With regard to timeline, the Village sends out business license registration information at the end of the calendar year. A recommendation would be to impose a late fee on businesses that are not registered by the last business day of the month of February in the following calendar year. That provides the business owner with several months to comply. Notifications will be sent to those business owners prior to adding the late fee.

The current code also includes a penalty for not paying a business license that ranges between \$50-\$750 per day for those who do not comply with this ordinance. Typically, this section of the ordinance has not been enforced. Should the Village decide to implement penalty enforcement, the topic of staff time and responsibility should be determined.

4. Application Revisions

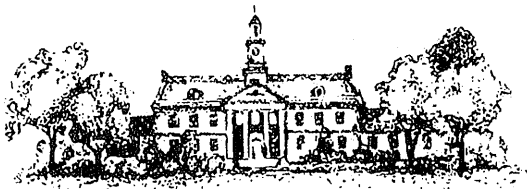
Currently, the Village's application fee does not ask the applicant to specify whether it is a home-based business. Our goal is to revise this application for CY 2016 in order to streamline operations and ease of use for the applicant.

Business License Community Survey

Last updated 6/12/2015
9/20/2015

Community	License Required of Home Occupations?	Fee	Registration Required?	Business License Classes	Specific Classes	Fee	Home Rule vs Non Home Rule
Hinsdale	Yes/No (footnote explains which businesses don't require a license)	n/a	Yes	Provides list of those who are exempt from licenses	Includes all businesses except those listed in footnote	\$75 for all businesses	N HR
Burr Ridge	No	n/a	No	Just requires a CO	n/a	CO is \$50	N HR
Clarendon Hills	Yes	\$26.40/year	Yes	Basic business + specialty classes			N HR
					Basic business (under 1k sq ft)	\$53.80	
					Basic business (1k-5k sq ft)	\$75.10	
					Basic business (over 5k sq ft)	\$118.80	
					Hotels/motels	\$123.80 plus \$22.30 per room per year	
					Building contractors	\$53.80	
					Landscaping/snow removal	\$53.80	
Glencoe	No	n/a	No	Basic business + specialty classes			N HR
					Advertising	\$30	
					Bakery	\$45	
					Barber/Beauty Salon	\$30	
					Drain Layer	\$30	
					Dry Cleaners	\$60	
					Dry Cleaning Outlet	\$25	
					Electrical Contractor	\$30	
					Florist	\$40	
					General Business/Retail	\$30	
					Grocery Store	\$60	
					Ice Cream Shop	\$45	
					Milk Dealer	\$40	
					Restaurant (sit down)	\$90	
					Restaurant (carry out)	\$80	
					Scavenger	\$250	
					Service Station	\$125	
					Tobacco	\$25	
Highland Park	No	n/a	No	Basic business + specialty classes	Includes all except home based businesses	\$35 for annual business license - \$150 for letter of intent to occupy	HR
					Restaurant License	\$100-\$200	
					Food Service License	\$100	
					Tobacco License	\$500	

Community	License Required of Home Occupations?	Fee	Registration Required?	Business License Classes	Specific Classes	Fee	Home Rule vs Non Home Rule
Oak Brook	No	n/a	No	Business licenses are not required or issued by the Village	n/a	n/a	N HR
Western Springs	Permit required	no	Yes - Form to be completed	All businesses in same category	One specialty license	\$75 for all businesses	N HR
					Tobacco	\$125	
Wilmette	No	n/a	No	Business licenses based on square footage + specialty classes	Specialty licenses are an additional fee	Fees are based on square footage: \$80-\$235	HR
					Food Handler 1	\$435	
					Food Handler 2	\$305	
					Food Handler 3	\$175	
					24-hour License	\$50	
					Gasoline Station	\$50	
					Tobacco License	\$50	
Winnetka	No - a certificate of occupancy handled through Zoning Administrator	n/a	Just the CO	The Village does not require a business license filing	Specialty licenses are an additional fee		HR
					Food dealer	\$25	
					Restaurant	\$35-\$75	
					Service Station	\$50	
					Secondhand Dealer	\$25	
					Going out of business sale	\$5	



**VILLAGE
OF HINSDALE** FOUNDED IN 1873

**VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT**

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant

Name: Village of Hinsdale
Address: 19 E. Chicago Avenue
City/Zip: Hinsdale, Il. 60521
Phone/Fax: (630) 789-7030 /
E-Mail: N/A

Owner

Name: N/A
Address: _____
City/Zip: _____
Phone/Fax: () /
E-Mail: _____

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: N/A
Title: _____
Address: _____
City/Zip: _____
Phone/Fax: () /
E-Mail: _____

Name: N/A
Title: _____
Address: _____
City/Zip: _____
Phone/Fax: () /
E-Mail: _____

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1) Robert McGinnis - Director of Community Development/Building Commissioner
- 2) Chan Yu - Village Planner
- 3) _____

II. SITE INFORMATION

Address of subject property: N/A

Property identification number (P.I.N. or tax number): N/A - - -

Brief description of proposed project: Text Amendment to eliminate Section 9-102(C)(7), as it relates to home occupation licensing requirements.

This is necessary for the Zoning Code and Municipal Code to be in agreement.

General description or characteristics of the site: N/A

Existing zoning and land use: N/A

Surrounding zoning and existing land uses:

North: N/A

South: N/A

East: N/A

West: N/A

Proposed zoning and land use: N/A

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

☐ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☐ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E

Special Use Requested:

☒ Map and Text Amendments 11-601E

Amendment Requested: Text Amendment to Section 9-102(C)(7), as it relates to the requirements for Licensing requirements

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: Text Amendment - N/A

The following table is based on the N/A Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	N/A	N/A
Minimum Lot Depth		
Minimum Lot Width		
Building Height		
Number of Stories		
Front Yard Setback		
Corner Side Yard Setback		
Interior Side Yard Setback		
Rear Yard Setback		
Maximum Floor Area Ratio (F.A.R.)*		
Maximum Total Building Coverage*		
Maximum Total Lot Coverage*		
Parking Requirements		
Parking front yard setback		
Parking corner side yard setback		
Parking interior side yard setback		
Parking rear yard setback		
Loading Requirements		
Accessory Structure Information	↓	↓

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: N/A

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
 4. Location, size, and arrangement of all outdoor signs and lighting.
 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 10th day of November, 2015, I/We have read the above certification, understand it, and agree to abide by its conditions.

Kathleen A. Gargano
Signature of applicant or authorized agent

Signature of applicant or authorized agent

Kathleen A. Gargano
Name of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN
to before me this 10th day of
November, 2015

Kerry L. Warren
Notary Public

KERRY L. WARREN
Official Seal
Notary Public - State of Illinois
My Commission Expires Jul 18, 2019

The Hinsdalean

Certificate of Publication

The undersigned, on behalf of the publisher of The Hinsdalean does hereby certify that she is the agent for said publisher of The Hinsdalean, a weekly, secular newspaper of general circulation, regularly published in the Village of Hinsdale in the county of DuPage and the State of Illinois; and I hereby further certify that the notice, a copy of which is attached hereto, was published once in said newspaper, the insertion being on the **21st Day of January, 2016**, and I further certify that the said Hinsdalean was regularly published continuously for more than six months in the Village of Hinsdale in said county, next preceding the first publication of said notice, and that I am duly authorized to make proof of matters published in the said Hinsdalean.

Given under my hand at Hinsdale, Illinois, this **21st day of January, 2016**

Tina Wisniowicz
Classified Account Executive

The Hinsdalean is a newspaper as defined in Act-Chapter 100, Section 1 and 5, Illinois Revised Statutes.

Andrea Harty
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, IL 60521

Ad Cost: \$118.40

NOTICE OF PLAN COMMISSION PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Hinsdale Plan Commission shall conduct a public hearing on Wednesday, February 10, 2016, at 7:30 p.m. in the Hinsdale Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois, to consider an application filed by the Village of Hinsdale, the applicant, for a text amendment to remove Zoning Code Section 9-102(C)(7), as it relates to home occupation licensing requirements. The applications are on file with the Village of Hinsdale and are available for public inspection during regular Village business hours in the Hinsdale Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois.

At the public hearing on February 10, 2016, the Plan Commission shall accept all testimony and evidence pertaining to the application, known as Case A-42-2015, and shall consider any amendments to the text of any Zoning Code provision that may be related to the matters described above. Comments on the text amendment may be submitted in writing and filed with the Village at the address above before the public hearing, or may be offered orally at the public hearing. The hearing may be adjourned to another date without further notice other than a motion to be entered upon the minutes of the hearing fixing the time and place of its adjournment. All interested persons are invited to attend the public hearing and to be heard.

Dated: January 18, 2016

Christine M. Bruton, Village Clerk

Published in The Hinsdalean on January 21, 2016



COMMUNITY DEVELOPMENT
DEPARTMENT
**ZONING CODE TEXT AND MAP
AMENDMENT APPLICATION**

Must be accompanied by completed Plan Commission Application

Is this a: Map Amendment ☐ Text Amendment ☒

Address of the subject property 19 E. Chicago Avenue

Description of the proposed request: Text Amendment to Section 9-102(C)(7) to remove
licensing requirements for Home Occupations.

REVIEW CRITERIA

Section 11-601 of the Hinsdale Zoning Code regulates Amendments. The amendment process established is intended to provide a means for making changes in the text of the Zoning Code and in the zoning map that have more or less general significance or application. It is not intended to relieve particular hardships nor to confer special privileges or rights. Rather, it is intended as a tool to adjust the provisions of the Zoning Code and the zoning map in light of changing, newly discovered, or newly important conditions, situations, or knowledge. The wisdom of amending the text of the Zoning Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the below criteria.

Below are the 14 standards for amendments that will be the criteria used by the Plan Commission and Board of Trustees in determining the merits of this application. Please respond to each standard as it relates to the application. Please use an additional sheet of paper to respond to questions if needed. If the standard is not applicable, please mark N/A.

1. The consistency of the proposed amendment with the purpose of this Code.
The proposed changes would allow the Zoning Code and Municipal Code to be in agreement with regards to home occupation and business license/registration requirements.
2. The existing uses and zoning classifications for properties in the vicinity of the subject property.
N/A
3. The trend of development in the vicinity of the subject property, including changes, if any, such trend since the subject property was placed in its present zoning classification.
N/A

-
4. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.

N/A

5. The extent to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

N/A

6. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

N/A

7. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.

N/A

8. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.

N/A

9. The suitability of the subject property for uses permitted or permissible under its present zoning classification.

N/A

10. The availability of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

N/A

11. The availability of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under the present zoning classification.

N/A

-
12. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

N/A

13. The community need for the proposed amendment and for the uses and development it would allow.

The proposed changes would allow the Zoning Code and Municipal Code to be in agreement with regards to home occupation and business license/registration requirements.

14. The reasons, where relevant, why the subject property should be established as part of an overlay district and the positive and negative effects such establishment could be expected to have on persons residing in the area.

N/A

10. Uses Subject To Special Restrictions: When the district regulations of this code require compliance with any procedures or standards with respect to a specific use, such use shall not be established as an accessory use except in compliance with those procedures and standards.

E. Use, Bulk, Space, And Yard Regulations: Except as expressly provided otherwise in this section, every accessory structure and use shall comply with the use, bulk, space, and yard regulations made applicable to them by the regulations of the district in which they are located.

F. Use Limitation: No accessory structure or use shall be constructed, established, or maintained on any lot prior to the substantial completion of construction of the principal structure to which it is accessory. (Ord. 94-36, § 2, 8-2-1994; Ord. O2001-27, § 2, 6-5-2001; Ord. O2004-17, §§ 2, 3, 4-6-2004)

Sec. 9-102:Home Occupations:

A. Authorization: Subject to the limitations of this section, any home occupation that is customarily incidental to the principal use of a building as a dwelling shall be permitted in any dwelling unit.

B. Definition: A "home occupation" is a business, profession, occupation, or trade that:

1. Is conducted for gain or support by a full time occupant of a dwelling unit; and
2. Is incidental and secondary to the use of such dwelling unit for dwelling purposes; and
3. Does not change the essential residential character of such dwelling unit.

C. Use Limitations:

1. Employee Limitations:

- (a) The entrepreneur of every home occupation shall be domiciled in the dwelling unit where such occupation is conducted.

- (b) No more than one employee who is not domiciled in the dwelling unit where a home occupation is conducted shall be present in connection with, or otherwise participate in the operation of, a home occupation at any one time. For the purposes of this subsection, the term employee shall not include persons domiciled in the dwelling unit where such home occupation is conducted. This limitation on the number of employees shall not apply to employees who do not work at the dwelling unit devoted to such home occupation.

2. Structural Limitations:

- (a) No alteration of any kind shall be made to the dwelling unit where a home occupation is conducted that would change its residential character as a dwelling unit, including the enlargement of public utility services beyond that customarily required for residential use.
- (b) No separate entrance shall be provided in connection with the conduct of any home occupation.

3. Operational Limitations:

- (a) Every home occupation shall be conducted wholly within a principal dwelling unit or permitted accessory structure; provided, however, that this subsection shall not apply to a daycare home operated as a home occupation.
- (b) No more than a total of six hundred (600) square feet of floor area (exclusive of garage floor area devoted to permissible parking of vehicles used in connection with the home occupation) of any dwelling unit or any permitted accessory structure shall be specially designed, arranged, or set apart for the conduct of a home occupation; provided, however, that this subsection shall not apply to a daycare home operated as a home occupation.
- (c) No stock in trade shall be displayed or sold on the premises of any home occupation.
- (d) No routine attendance of patients, clients, subcontractors, or employees (except as provided in subsection C1(b) of this section) associated with any home occupation shall be allowed at the premises of the home occupation except that attendance of up to eight (8) children at any one time may be allowed at a daycare home operated as a home occupation and that the attendance of up to four (4) persons at any one time may be allowed for the purpose of receiving private instruction in any subject or skill. "Routine attendance" means that the conduct of the home occupation requires nondomiciled persons to visit the premises of the home occupation as part of the regular conduct of the occupation, without regard to the number, frequency, or

duration of such visits.

- (e) No mechanical, electrical, or other equipment that produces noise, electrical or magnetic interference, vibration, heat, glare, emissions, odor, or radiation outside the dwelling unit or any permitted accessory structure that is greater or more frequent than that typical of equipment used in connection with residential occupancy shall be used in connection with any home occupation.
- (f) No outdoor storage shall be allowed in connection with any home occupation.
- (g) No refuse in excess of the amount allowable for regular residential pick up shall be generated by any home occupation.
- (h) Vehicles used in connection with any home occupation shall be subject to the requirements of subsection 9-101D4 of this article.

4. *Signage And Visibility:*

- (a) No sign shall advertise the presence or conduct of the home occupation.
- (b) No home occupation shall be in any manner visible or apparent from any public or private street.

5. *Traffic Limitations:* No home occupation shall generate more vehicular or pedestrian traffic than is typical of residences in the area.

6. *Nuisance Causing Activities:* In addition to the foregoing specific limitations, no home occupation shall cause or create any nuisance, or cause or create any substantial or undue adverse impact on any adjacent property or the character of the area, or threaten the public health, safety or general welfare, or be noxious, offensive, or hazardous.

7. *Licensing requirements.* Every home occupation shall be subject to applicable business licensing and inspection requirements, and shall comply with all applicable federal, State, and local laws and regulations, including, without limitation, obtaining, maintaining, and complying with regulations applicable to any required federal, State, or local license or permit.

Sec. 9-103:Temporary uses:

HINSDALE PLAN COMMISSION

RE: Case A-42-2015 – Applicant: Village of Hinsdale

Request: Text Amendment to Zoning Code to Remove Registering Home Occupations to match Municipal Code

DATE OF BOARD OF TRUSTEES Referral: November 17, 2015

DATE OF PLAN COMMISSION Scheduling: January 13, 2016

DATE OF PLAN COMMISSION REVIEW: February 10, 2016

DATE OF BOARD OF TRUSTEES 1ST READING: March 1, 2016

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. The Plan Commission (PC) heard testimony from Chan Yu (Village Planner), on behalf of the Village (applicant) for the proposed text amendment application to eliminate home occupation business licensing provisions per Section 9-102.C.7. Chan reviewed that this request will help align the municipal code and Zoning Code.
2. The municipal code license and annual registration requirements will not be required for home occupations per Ordinance O2015-45. Chan reviewed that Ordinance O2015-45 was already approved (on December 8, 2015).
3. The PC, in general, expressed that this is a straight forward request, and had no concerns. There were also no comments or questions during the Public Hearing session.

II. RECOMMENDATIONS

Following a motion to recommend approval of the proposed Zoning Code text amendment, the Village of Hinsdale Plan Commission, on a vote of six (6) "Ayes," and three (3) "Absent," recommends that the President and Board of Trustees approve the proposed text amendment to remove Section 9-102(C)(7) in the Zoning Code is necessary to align with the changes, per Ordinance O2015-45, to the Village Code, Title 3, Business and License Regulations.

THE HINSDALE PLAN COMMISSION

By: _____
Chairman

Dated this _____ day of _____, 2016.

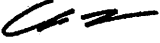


MEMORANDUM

DATE: March 1, 2016

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner

FROM: Chan Yu, Village Planner 

RE: 336 E. Ogden Avenue – Good Earth Greenhouse
First Reading - Application for a Temporary Use Permit for a Seasonal Greenhouse

Summary

The applicant, Regan Cronin, owner of Good Earth Greenhouse, is applying for a temporary use permit to allow for a seasonal greenhouse for the retail sale of plants, containers and ancillary garden center items. The temporary use will be located at 336 E. Ogden Avenue, where the same business has been operating for the last six years. The requested temporary use period is from April 1, 2016, to December 31, 2016.

Application

The applicant is proposing to sell plants, ancillary garden items and also provide a temporary greenhouse for storage of plant material, along the north property line of the subject property. As illustrated in the attached site plan, the applicant is proposing to locate the sales area in the parking lot adjacent to Ogden Avenue and would be required to meet all necessary setback requirements. The applicant has indicated that the proposed sales area would be fenced off with temporary structures for safety and the remainder of the parking lot could be utilized for parking.

Process

The Zoning Code provides for Permitted Temporary Uses subject to the specific regulations and time limits as provided for in Section 9-103(D), and to the other applicable regulations of the district in which the use is permitted. In this case, where the use is not specifically permitted, the Board of Trustees (BOT) may approve such use, and establish a limitation on the duration, per subsection D9. Any approval granted hereunder shall be deemed to authorize only the particular use for which it was given, and shall not be construed to be any right or entitlement to any subsequent approval hereunder for the applicant or any other person.

Motion

Should the Board feel the request is appropriate, the following motion would be recommended;
"Move to approve a permit for a temporary use at 336 E. Ogden Avenue for the period April 1, 2016, to December 31, 2016, subject to conditions to be set forth by the Building Commissioner."



MEMORANDUM

Attachments:

- Attachment 1 – Application for Temporary Use and Exhibits
- Attachment 2 - Zoning Map and Project Location

**VILLAGE OF HINSDALE
APPLICATION FOR TEMPORARY USE**

Address of proposed request: 336 East Ogden Ave

APPLICATION FOR TEMPORARY USE

The Hinsdale Zoning Code provides for *Permitted Temporary Uses* subject to the specific regulations and time limits as provided for in Section 9-103D of the zoning code and to the other applicable regulations of the district in which the use is permitted. The total period of time granted by such temporary use shall not exceed the period of time as specifically identified for that specific use. Where such uses are not specifically permitted, the Board of Trustees **MAY** approve such use, subject to the following regulations:

9. *Others*: In any district, any other temporary use consistent with the purposes of this code and with the purposes and intent of the regulations of the district in which such use is located; provided, however, that any such use shall require the specific prior approval of the board of trustees. The board of trustees shall establish a limitation on the duration of every temporary use approved pursuant to this subsection D9. Any approval granted hereunder shall be deemed to authorize only the particular use for which it was given, and shall not be construed to be any right or entitlement to any subsequent approval hereunder for the applicant or any other person.

Owner: Regan Cranin Phone: (781) 925.1120

Date: 2.4.16, 20

Temporary Use Period Requested:

From: April 1, 2016 through December 31, 2016

Nature of Temporary Use Request:

To operate Good Earth Greenhouse for the
retail sale of plants, annuals, containers and
ancillary GARDEN CENTER ITEMS

Signature of Owner: Regan Cranin

Date: _____, 20____

Village Manager

OR

Date of Village Board Approval: _____, 20____

RECEIVED

FEB 10 2016

<u><i>For Office Use Only</i></u>
\$100 Fee Paid <input type="checkbox"/>
Date: _____
Received By: _____

- Plans to be on site at all times
- Call 789-7000 for inspection
- Allow min. 24 hours for inspection
- Don't cover anything prior to inspection
- Changes must be requested in writing
- No changes permitted without approval

*Proposed Garden
center*

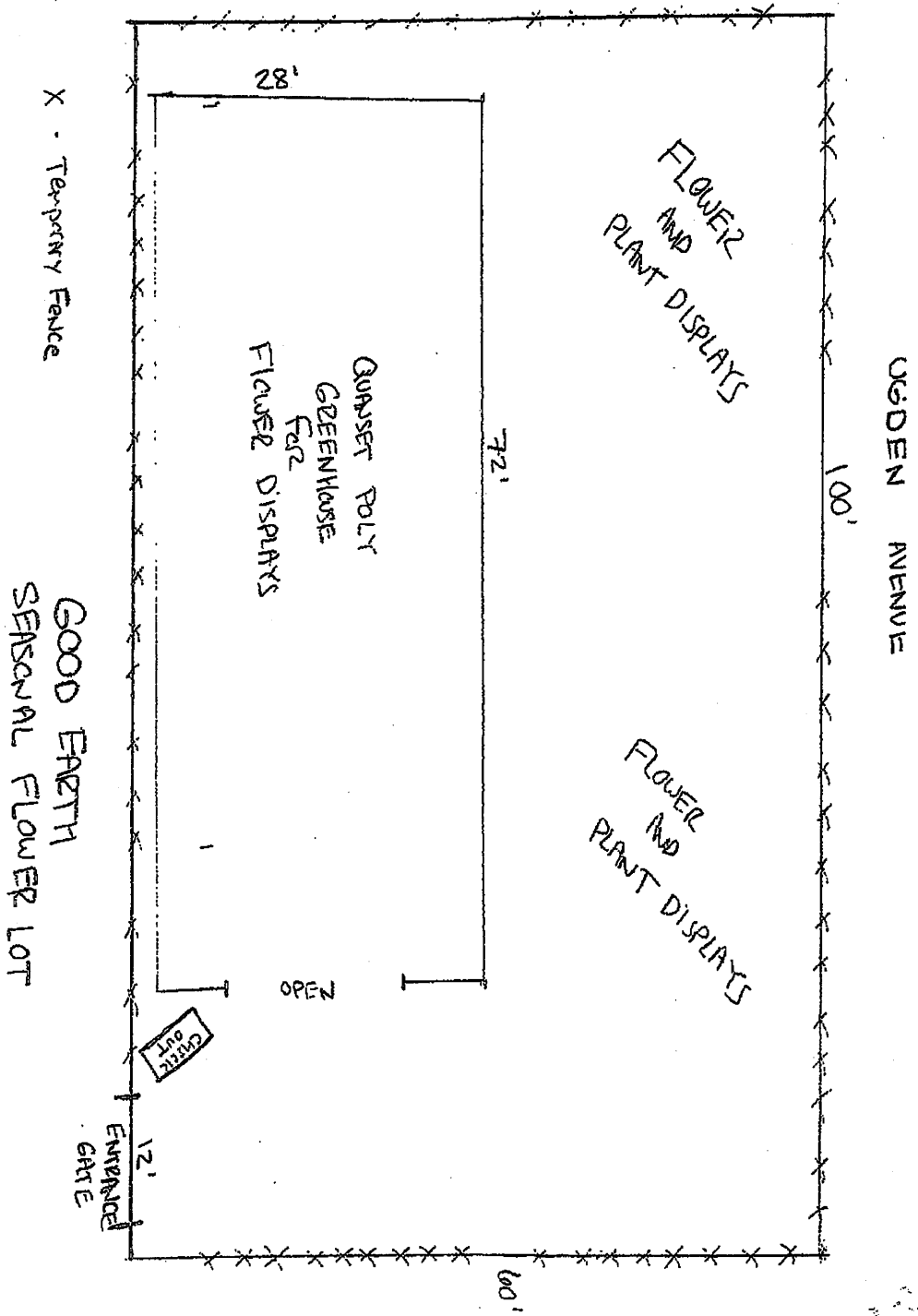
100x60

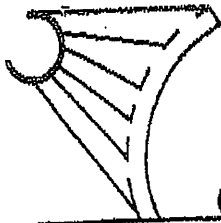


VILLAGE OF HENDON
COMMUNITY DEVELOPMENT
☒ APPROVED
☐ APPROVED AS NOTED
☒ LETTER OF AGREEMENT

4/7/13 *[Signature]*
DATE BUILDING OFFICIAL

has been approved by the Building Official or not, shall permit or refuse the applicant from constructing this work in any manner other than that provided for in the ordinance of this Village relating thereto.





KEELER *Lucky* GLASGOW CO. INC. GREENHOUSE MANUFACTURING

28
QUONSET

VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
~~APPROVED~~

~~APPROVED AS NOTED~~

~~LETTER OF AGREEMENT~~

DATE

4/20/11

~~BUILDING OFFICIAL~~

FRAMEWORK INCLUDES:

- 5/8" Galvanized Structural Steel Bow
- 1 3/8" Galvanized Structural Steel Cross Braces
- 1 3/8" Galvanized Structural Steel Purlins
- 40" Foundation Anchors
- Foundation Anchor Driving Tool
- Bow-To-Purlin Connectors
- Bow Connecting Sleeves
- All Hardware Needed For Framework
- 2 x 4 Wood End Frame Brackets
- Uses 40 Ft. Wide Poly
- All Holes Are Pre-Drilled

- Plans to be on site at all times
- Call 789-7030 for inspection
- Allow min. 24 hours for inspection
- Don't cover anything prior to inspection
- Changes must be requested in writing
- No changes permitted without approval

1-800-526-7327

FAX 616-621-2418

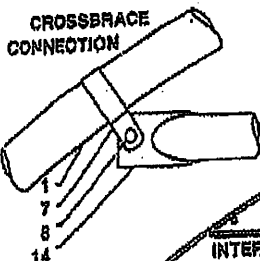
80444 C.R. 687

BOX 158

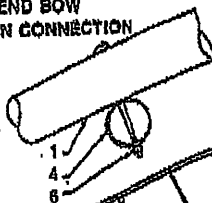
HARTFORD, MI 49057

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Official or not, shall permit or release the applicant from constructing this work in any manner other than that provided for in the ordinance of this Village relating thereto.

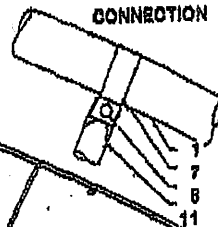
CROSSBRACE
CONNECTION



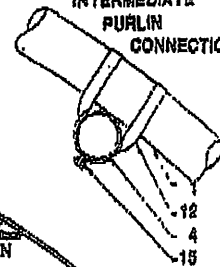
END BOW
PURLIN CONNECTION



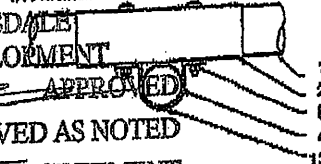
RIB BRACE
CONNECTION



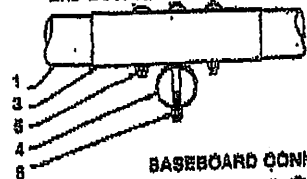
INTERMEDIATE
PURLIN
CONNECTION



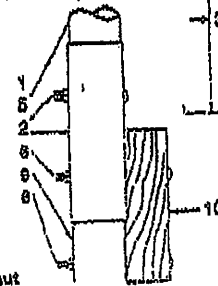
INTERMEDIATE RIDGE CONNECTION



END BOW RIDGE CONNECTION



BASEBOARD CONNECTIONS



VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
~~APPROVED~~

~~APPROVED AS NOTED~~

~~LETTER OF AGREEMENT~~

DATE

4/1/13

~~BUILDING OFFICIAL~~

- | | |
|--|--|
| 1 - 1.680 14 gauge galvanized steel bow | 9 - 1.680 14 gauge galvanized steel anchor |
| 2 - 1.990 13 gauge galvanized steel sleeve | 10 - 2 x 8 treated base board |
| 3 - 1.990 13 gauge galvanized steel sleeve | 11 - 1.000 galvanized steel rib brace |
| 4 - 1.315 18 gauge galvanized steel purlin | 12 - aluminum bow to purlin connector |
| 5 - .250 x 2.50 carriage bolt & nut | 13 - aluminum two hole strap |
| 6 - .25 x 4.00 carriage bolt & nut | 14 - 1.315 18 gauge cross brace |
| 7 - 1.560 brace band | 15 - .25 x 100 stainless steel carriage bolt & nut |
| 8 - .312 x 1.5 carriage bolt & nut | |

SURELOCK BASE

1) ON BASEBOARDS

- 1) Place the first piece of base on the top edge of the lock of the baseboard.
- 2) Use the figures below to make sure that you are placing the lock the correct way.
- 3) Flush the end of the lock with the end of the baseboard.
- 4) Fasten the lock with the self-tapping screws provided.
- 5) Use the groove in the center of the base as a guide.
- 6) Place the screws at no more than 12" increments.

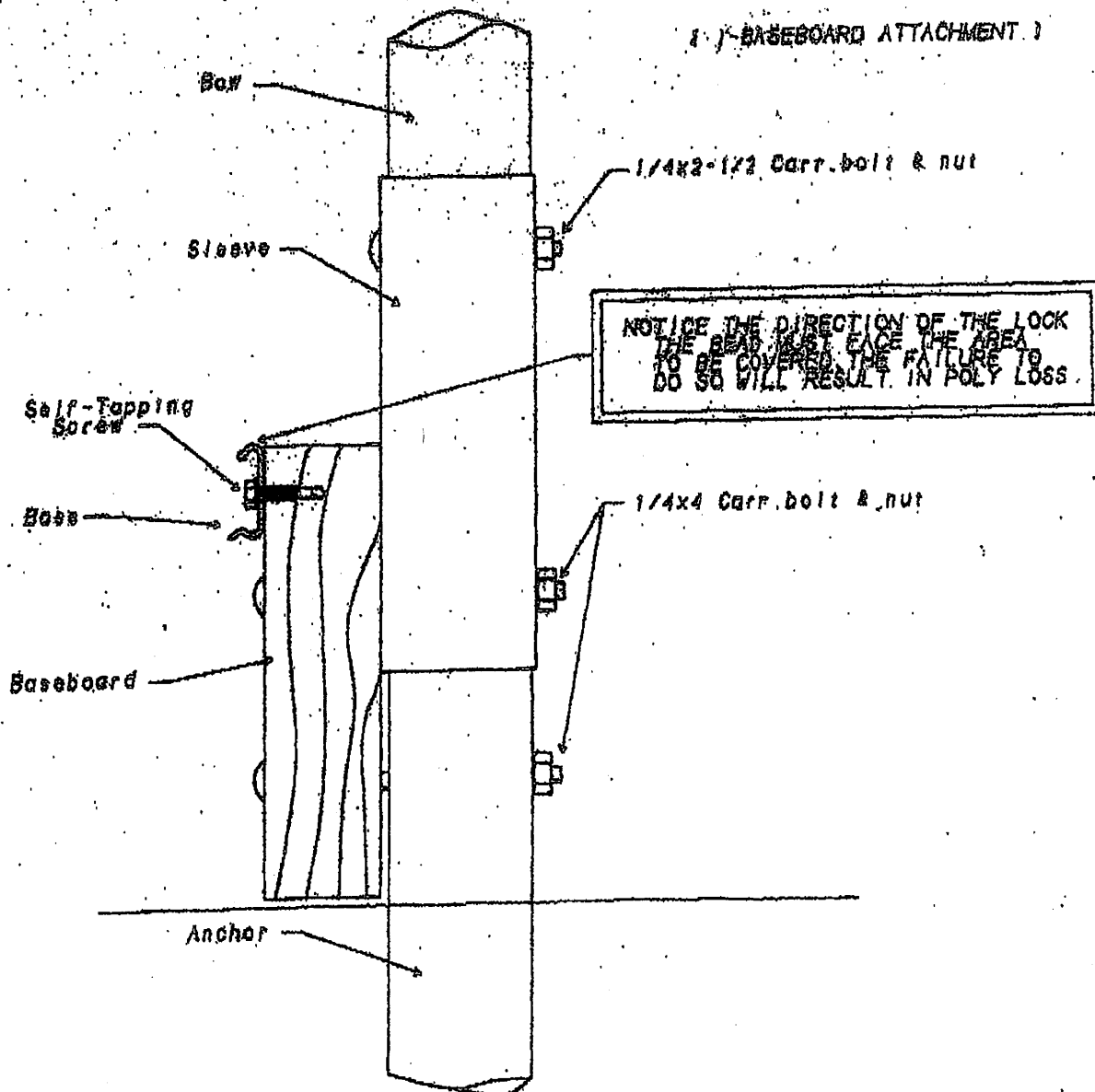
2) ON END BOARDS

- 1) Cut the base to fit around any openings in the ends.
- 2) Check with the figures for correct placement.
- 3) Fasten as in the baseboard section.

3) ON END BOYS

- 1) Start at the bottom of the bow and fasten the lock as you bend it around the top of the house.
- 2) On bows fasten the base no less than every 8".
- 3) Check with the figures to see that you are placing the lock in the right direction.

1) BASEBOARD ATTACHMENT

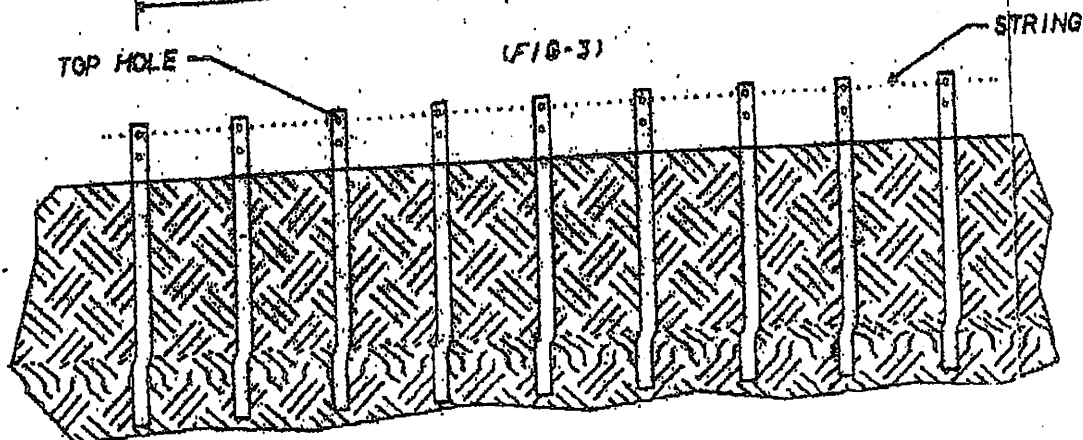
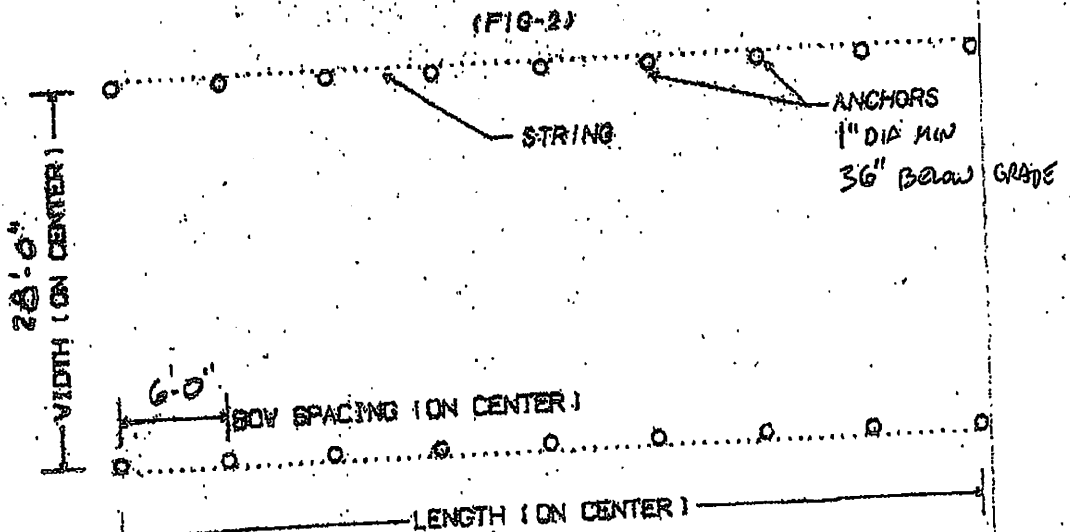


(C) FOUNDATION ANCHOR INSTALLATION (FIG-2-3)

NOTE: If your house is using anchor plates instead of ground anchors, please proceed to the next section.

NOTE: If your soil is extremely soft or sandy you may be required to set your anchors in concrete. Consult your local building authority.

- 1) Always use your steel anchor driver when ever you strike the top of the anchor to prevent bending out the top of the anchor.
- 2) Pick one of your corner anchors and drive it in the ground, leaving a loose corner anchor so that they are level with the first anchor driven in to do this correctly a transit or similar device must be used.
- 3) The next step is to set a string line the top hole of one corner anchor, then pull the string to the top hole of the other corner anchor. Make sure the string is taut and the top hole of the two anchors are the same distance from the same side of the two anchors.
- 4) Finally start driving anchors at the appropriate bow spacing.
- 5) Drive each anchor so that the top hole lines up with the string.
- 6) Keep in mind the following:
 - 1) Drive each anchor on the same side of the string.
 - 2) All the holes in the anchors should face across the house.
 - 3) All distances are center to center
 - 4) Keep all anchors plumb while driving.

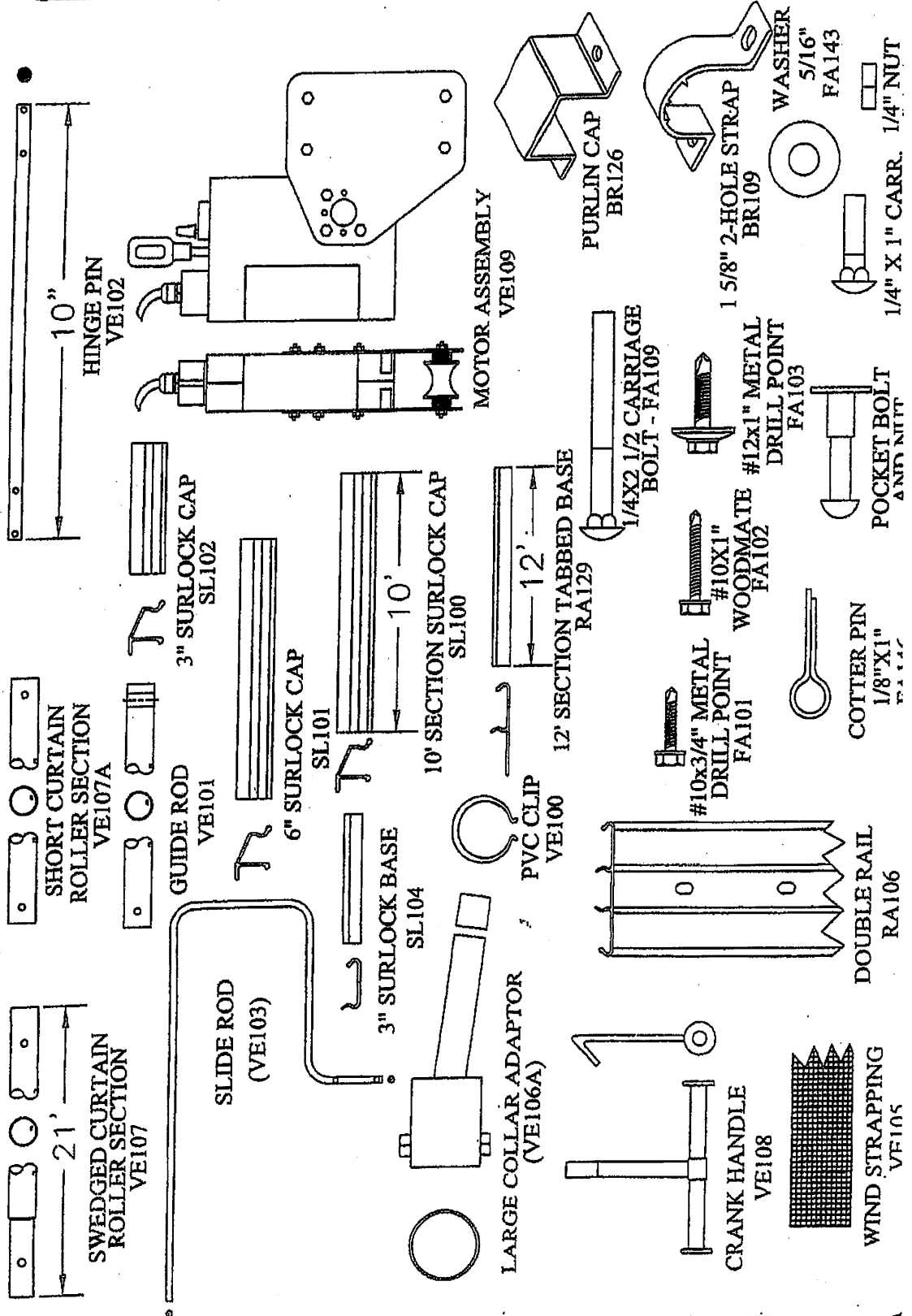




ROLL - UP VENT INSTRUCTIONS DETAIL "B"



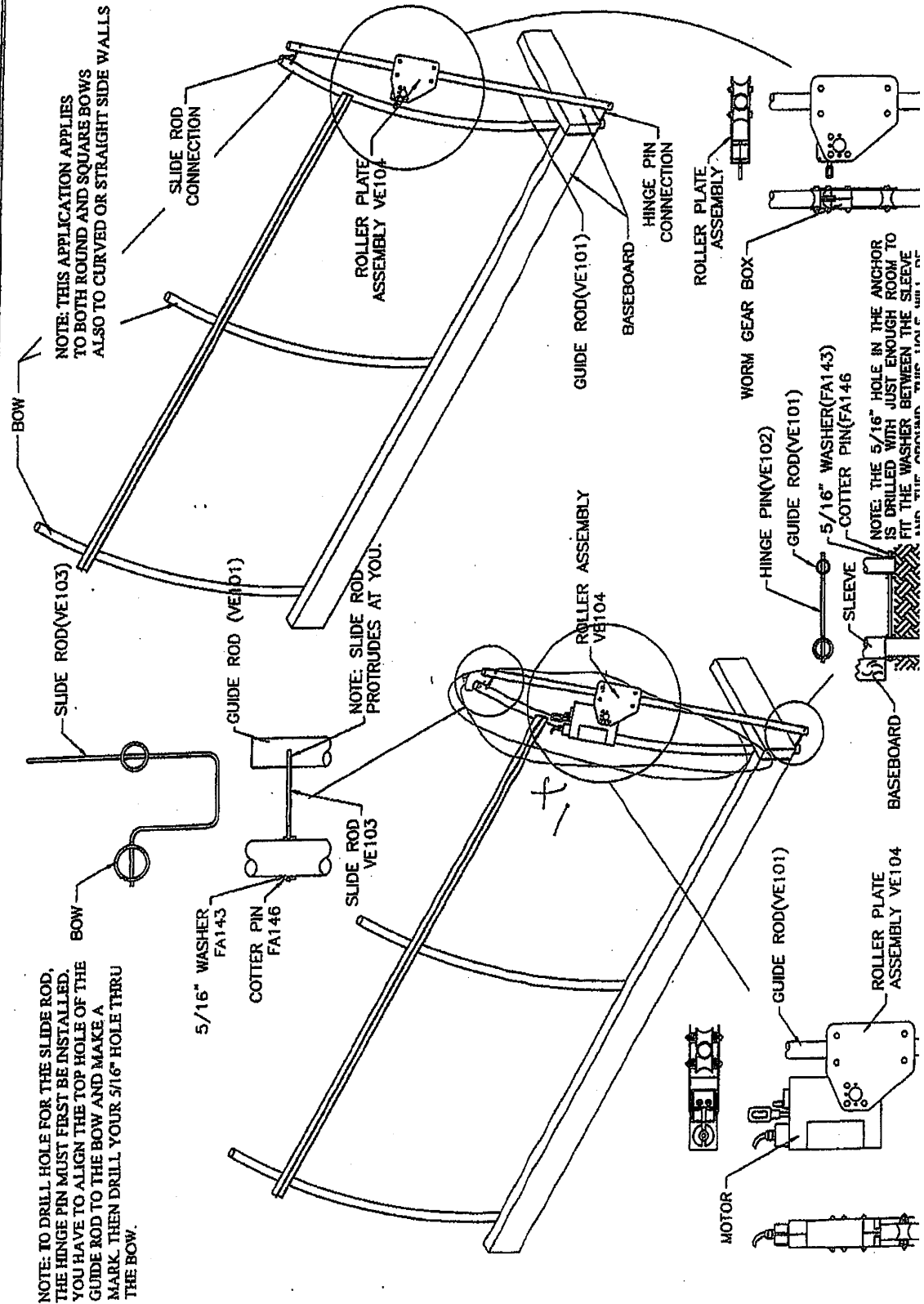
DATE	APPROVED BY	DESIGNED BY	CHECKED BY
01-08-79		Harvey Landis	





ROLL - UP VENT INSTRUCTIONS DETAIL "D"

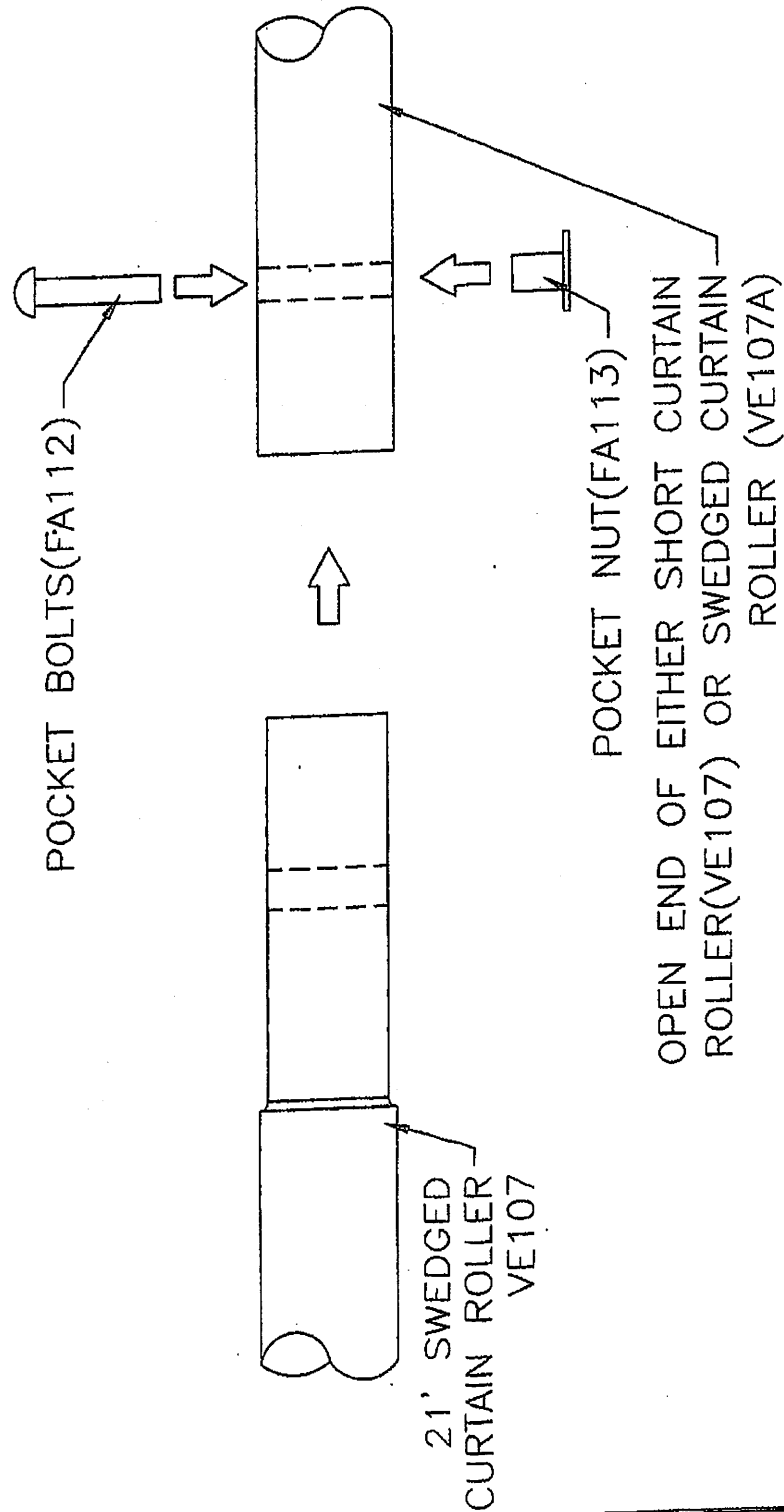
Keebler-Claggett Company, Inc.	
DESIGNED BY Keebler-Claggett Company, Inc.	APPROVED BY Keebler-Claggett Company, Inc.
DATE 10/10/99	SCALE AS SHOWN
Sheet No. 1 of 1	



ROLL - UP VENT INSTRUCTIONS DETAIL "E"



DESIGNED BY	CHECKED BY
DATE	DATE
01-01-79	01-01-79
SCALE	BY
00	00
APPROVED BY	DATE

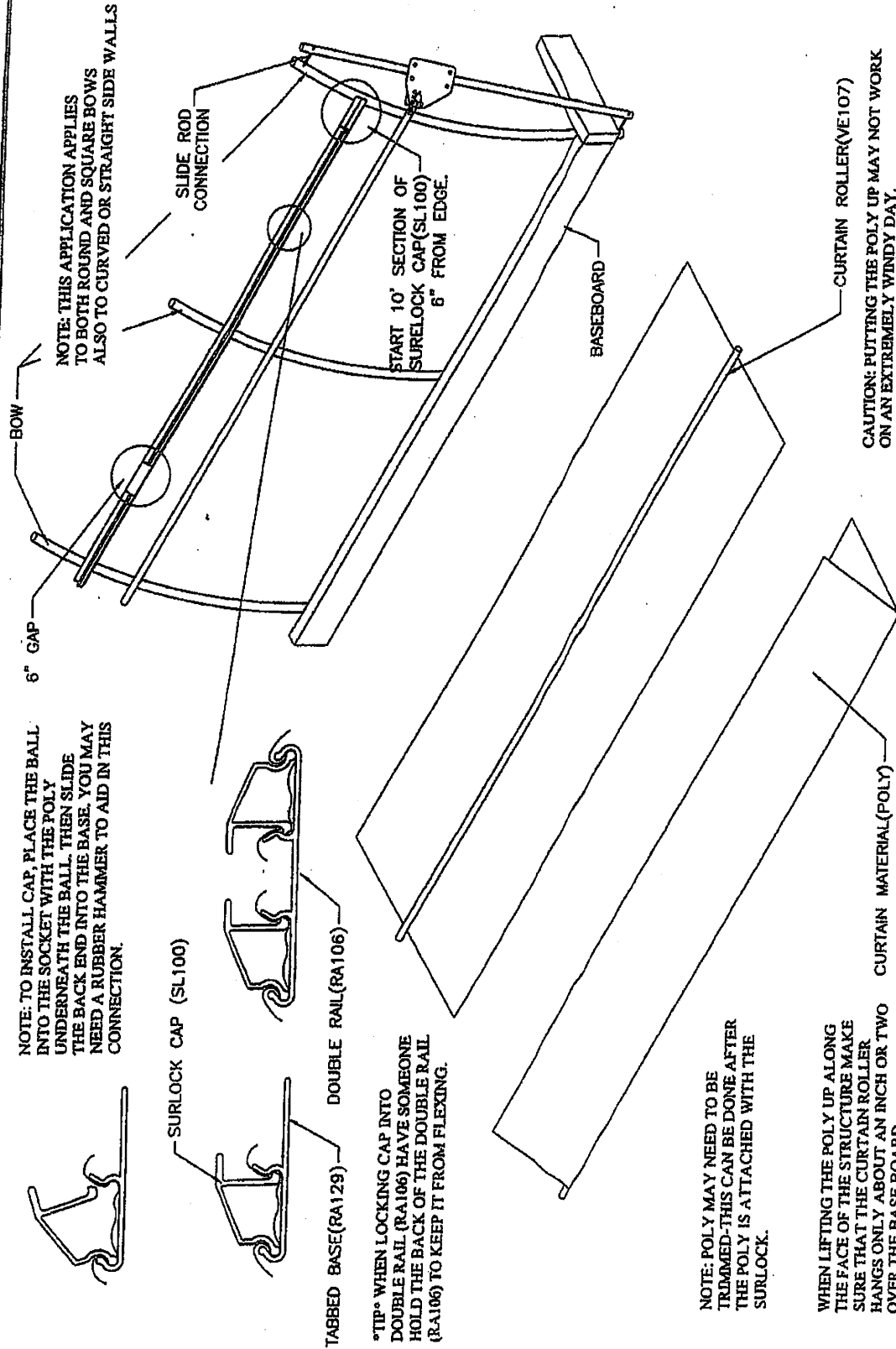


NOTE: THE SHORT CURTAIN ROLLER IS PLACED ON THE OPPOSITE END OF THE GUIDE BAR ASSEMBLY. THE SHORT CURTAIN ROLLER DOES NOT HAVE A SWEDGED END.

ROLL - UP VENT INSTRUCTIONS DETAIL "F"



DESIGNED BY Kedler-Glasgow	CHECKED BY Kedler-Glasgow
DATE 01-01-99	APPROVED BY Kedler-Glasgow
SCALE 1/4" = 1'	QUANTITY See Detail



NOTE: TO INSTALL CAP, PLACE THE BALL INTO THE SOCKET WITH THE POLY UNDERNEATH THE BALL. THEN SLIDE THE BACK END INTO THE BASE. YOU MAY NEED A RUBBER HAMMER TO AID IN THIS CONNECTION.

SURLOCK CAP (SL100)

TABBED BASE(RA129)

DOUBLE RAIL(RA106)

TIP WHEN LOCKING CAP INTO DOUBLE RAIL (RA106) HAVE SOMEONE HOLD THE BACK OF THE DOUBLE RAIL (RA106) TO KEEP IT FROM FLEXING.

NOTE: POLY MAY NEED TO BE TRIMMED-THIS CAN BE DONE AFTER THE POLY IS ATTACHED WITH THE SURLOCK.

WHEN LIFTING THE POLY UP ALONG THE FACE OF THE STRUCTURE MAKE SURE THAT THE CURTAIN ROLLER HANGS ONLY ABOUT AN INCH OR TWO OVER THE BASE BOARD.

CURTAIN ROLLER(VE107)

CAUTION: PUTTING THE POLY UP MAY NOT WORK ON AN EXTREMELY WINDY DAY.

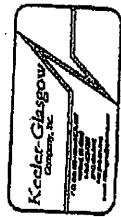
CURTAIN MATERIAL(POLY)

BASEBOARD

SLIDE ROD CONNECTION

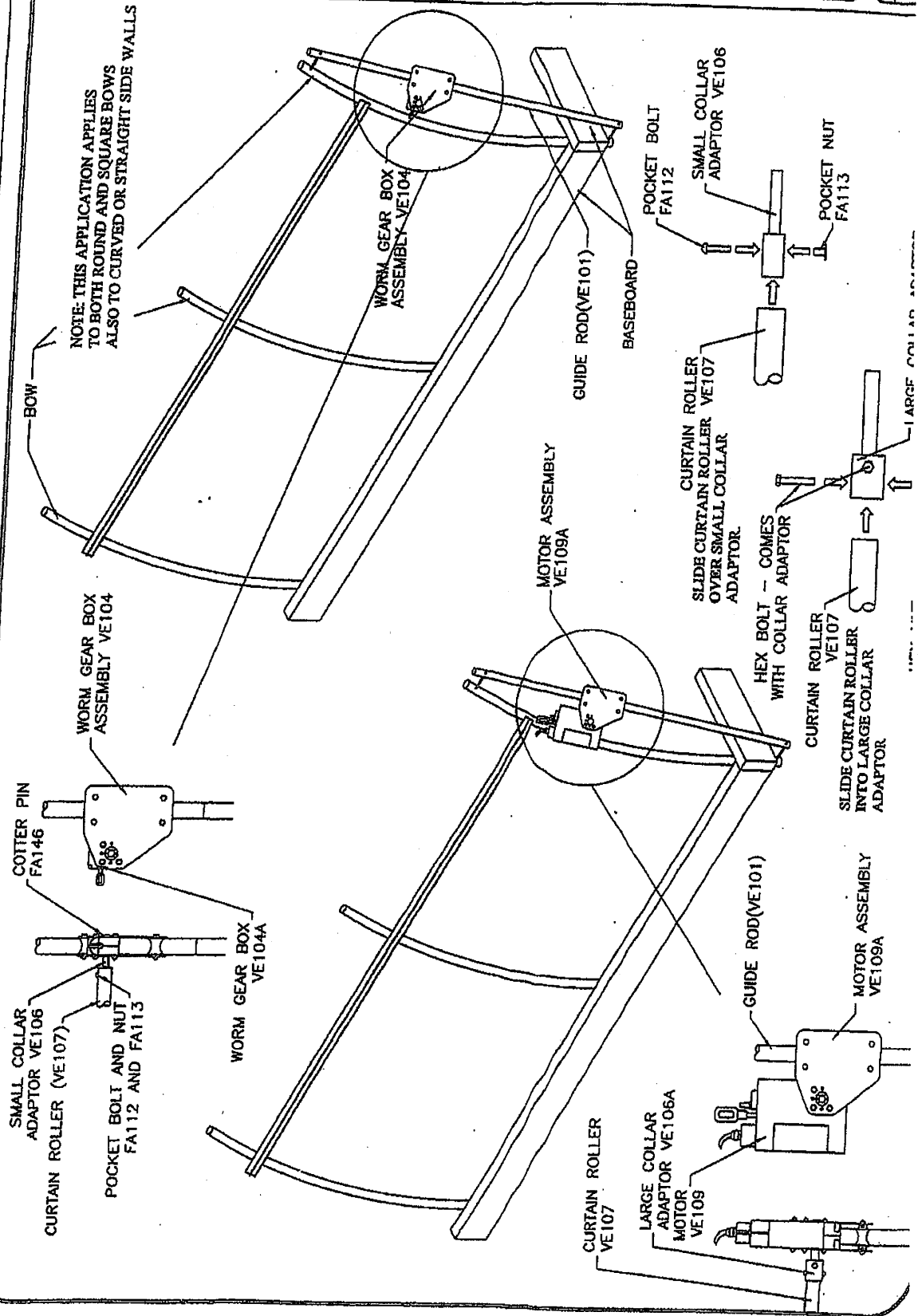
START 10' SECTION OF SURLOCK CAP(SL100) 6\"/>

ROLL - UP VENT INSTRUCTIONS DETAIL "G"



ENGINEER
Keele-Glasgow
01-461-799

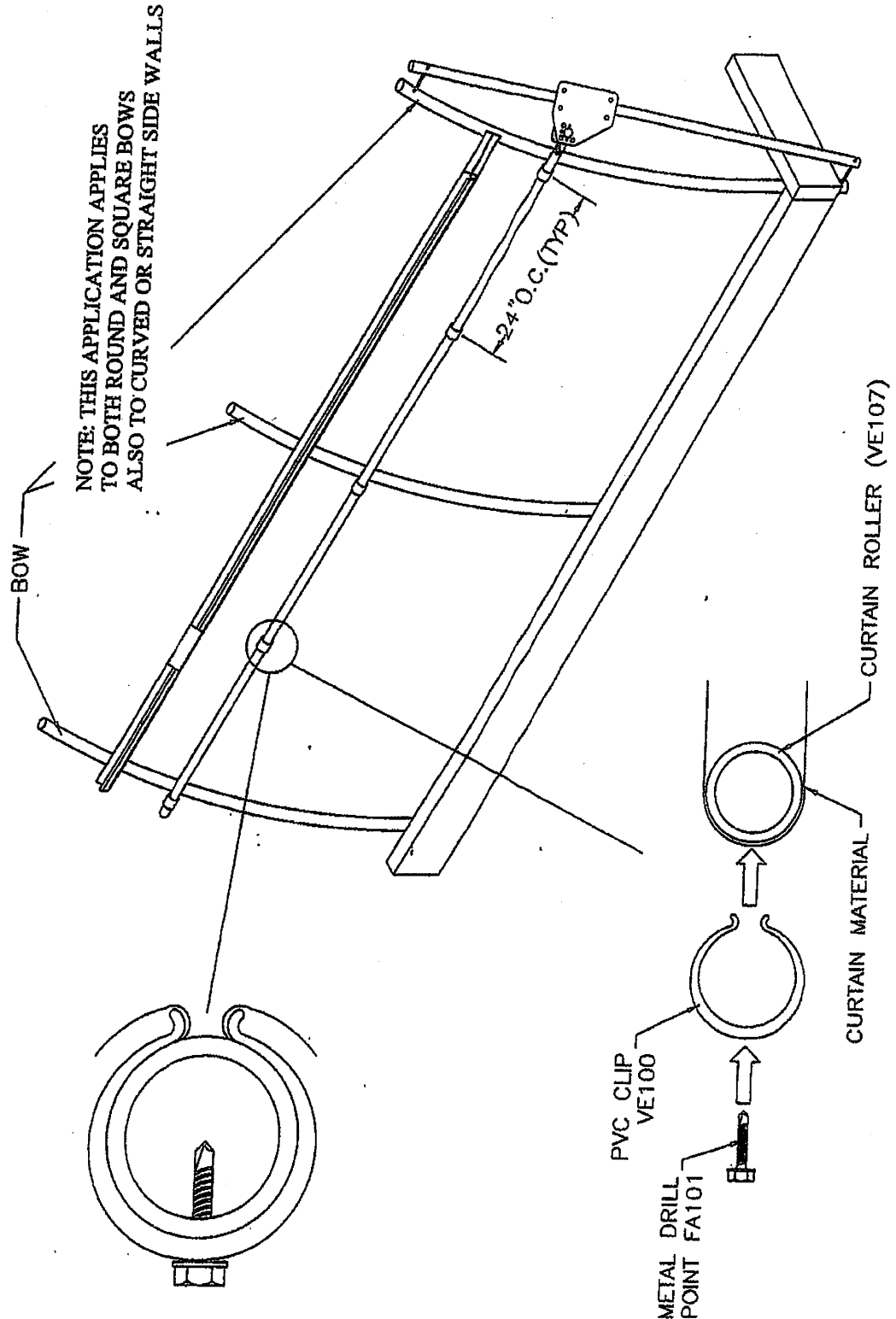
CHECKED BY
APPROVED BY



ROLL - UP VENT INSTRUCTIONS DETAIL "H"



PROJECT No. 1000000000	DESIGNED BY DATE 01-01-99	APPROVED BY DATE 01-01-99	QUANTITY SCALE
---------------------------	---------------------------------	---------------------------------	-------------------



Bodycote

TESTING GROUP
www.bodycote.com
www.bodycotetesting.com

**NFPA 701-2004 Test Method 2 - Flame
Propagation of "DFFRW-60" Plastic Film**

A Report To: AT Films Inc.
PO Box 428
Edmonton, AB
T5J 2K1

Telephone: (780) 468-0882
Fax: (780) 468-8311

Attention: Peter Gilbody

Submitted By: Fire Testing

Report No. 08-002-500
2 pages + appendix

Date: June 11, 2008, 2008

Bodycote Testing Group
2395 Speakman Drive • Mississauga • Ontario • Canada • L5K 1B3 • Tel: +1 (905) 822-4111 • Fax: +1 (905) 822-1446

Bodycote Testing Group

NFPA 701-2004 Test Method 2 - Flame Propagation of "DFFRW-60" Plastic Film

Page 2 of 2

For: AT Films Inc.

Report No. 08-002-500

ACCREDITATION Standards Council of Canada, Registration #1.**REGISTRATION** ISO 9001:2000, registered by QMI, Registration #001109.**SPECIFICATIONS OF ORDER**

Determine flame resistance in accordance with Test Method 2 of NFPA 701, 2004 Edition, as per our Quotation No. 08-002-6045 dated June 5, 2008.

IDENTIFICATION

Plastic film identified as "DFFRW-60".

(Bodycote sample identification number 08-002-80500)

TEST RESULTS

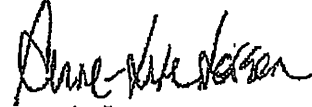
NFPA 701 - 2004 Test Method 2
Standard Methods of Fire Tests for
Flame Propagation of Textiles and Films

Tested "as received" and in flat sheet configuration.

	Length of Char (mm)	Afterflame Time (s)	Flaming Dripping Time (s)
Trial 1:	250	0.0	0.0
2:	261	0.0	0.0
3:	255	0.0	0.0
4:	242	0.0	0.0
5:	262	0.0	0.0
6:	238	0.0	0.0
7:	246	0.0	0.0
8:	266	0.0	0.0
9:	252	0.0	0.0
10:	234	0.0	0.0
Maxima Specified by NFPA 701 Test Method 2:	435	2.0	2.0 (individual)

CONCLUSIONS

When tested "as received" and in flat sheet configuration, the material identified in this report meets the flame propagation requirements of Test Method 2 of NFPA 701, 2004 Edition.


Anne-Lise Larsen,
Fire Testing.


Richard J. Lederle,
Fire Testing.

Note: This report consists of 2 pages, including the cover page, that comprise the report "body". It should be considered incomplete if all pages are not present. Additionally, the Appendix of this report comprises a cover page, plus 1 page.

Bodycote Testing Group

NFPA 701 - 2004 Edition
Standard Methods of Fire Tests for
Flame Propagation of Textiles and Films

Test Method 2

For conducting flame tests of fabrics hung in folds, at least four specimens 610 mm by 1.20 m (24 x 47 in.) are required. Each specimen is folded longitudinally to form four folds. Those specimens that cannot be folded are tested in the flat configuration.

For conducting flame tests of fabrics in the flat configuration, Test Method 2 of NFPA 701 specifies at least ten specimens, 125 mm by 1.2 m (5 in x 47 in). The specimens are conditioned at 105°C (220°F) for 1 to 3 hours.

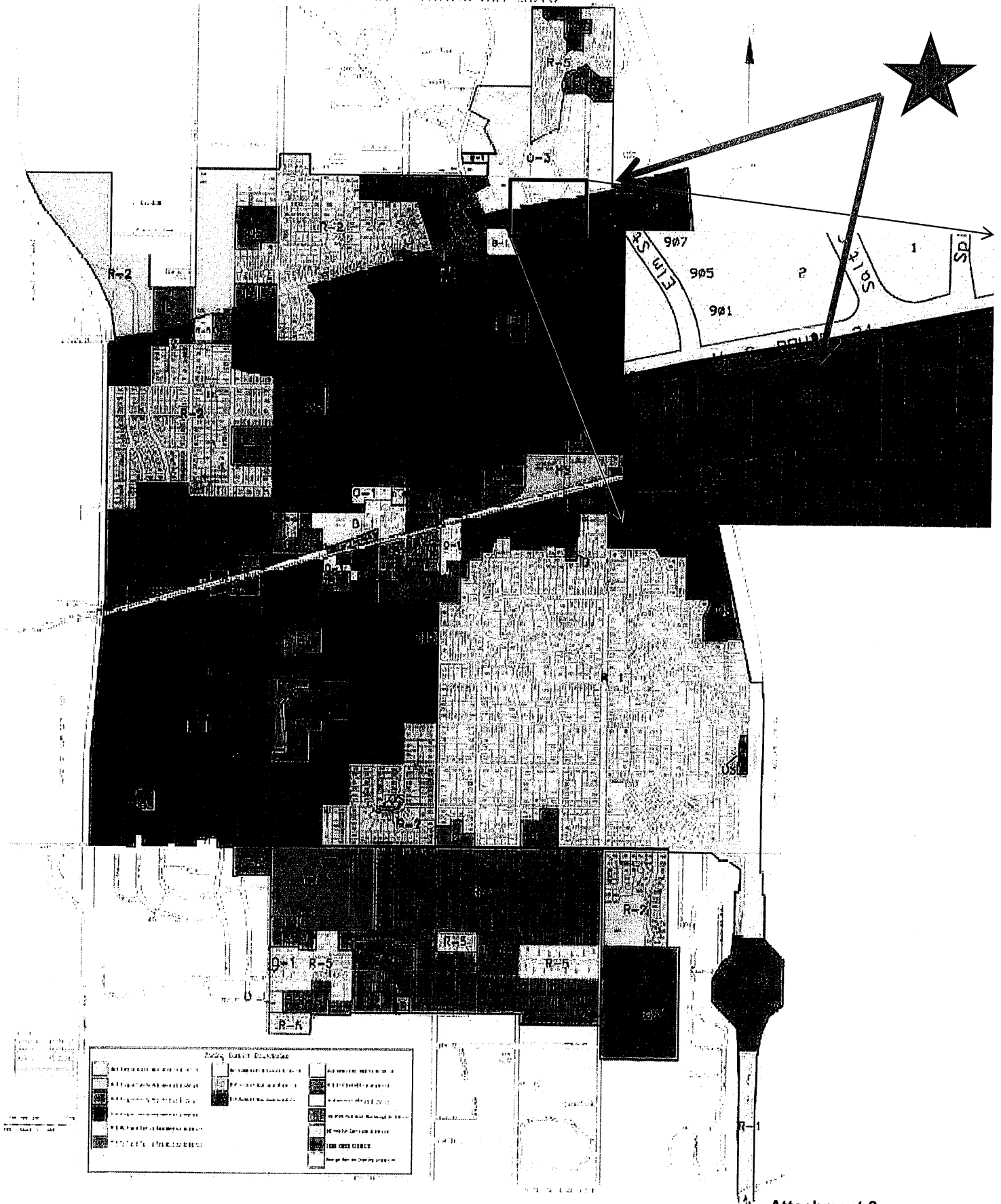
Each specimen is removed from the conditioning chamber individually, and immediately suspended in a steel stack, 305 mm (12 in.) square and 2.13 m (84 in.) high, the said stack being open both top and bottom and supported 305 mm above the floor. The lower edge of the specimen is positioned 100 mm (4 in.) above the tip of a gas burner which is inclined at 25° to the vertical. The burner, which has been adjusted to yield a flame 280 mm (11 in.) in height is ignited and inserted directly beneath the specimen for 2 minutes. Char length is measured from the tip of the flame, upwards.

Flame Resistance Requirements:

<u>Specimen Configuration</u>	<u>Maximum Char Length or Destroyed Material Length (mm)</u>	<u>Maximum Afterflame Time (s)</u>	<u>Duration of Flaming Drips on Floor of Tester (s)</u>
Folded	1050	2.0	2.0
Flat	435	2.0	2.0

Attachment 2: Village of Hinsdale Zoning Map and Project Location ★

VILLAGE OF HINSDALE 2016



11a
DATE: March 01, 2016

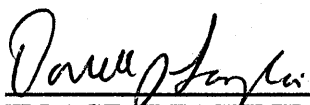
AGENDA SECTION	Consent: Agenda/ACA	ORIGINATING DEPARTMENT	Finance
ITEM	Accounts Payable	Darrell Langlois APPROVED Assistant Village Manager/Director of Finance	
<p>At the meeting of March 01, 2016 staff respectfully requests the presentation of the following motion to approve the accounts payable:</p> <p>Motion: To move approval and payment of the accounts payable for the period of February 17, 2016 through March 01, 2016 in the aggregate amount of <u>\$939,548.19</u> as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.</p>			
STAFF APPROVALS			
APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:			
BOARD ACTION:			

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1603

FOR PERIOD February 17, 2016 through March 01, 2016

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$939,548.19 reviewed and approved by the below named officials.

APPROVED BY  DATE 2/26/16
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

Village of Hinsdale
Warrant # 1603
Summary By Fund

Recap By Fund	Fund	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	72,292.41	168,369.42	240,661.83
Capital Project Fund	45300	262,862.21	-	262,862.21
Water & Sewer Operations	61061	7,479.38	-	7,479.38
Water & Sewer Capital	61062	131,708.57		131,708.57
Escrow Funds	72100	108,486.00		108,486.00
Payroll Revolving Fund	79000	38,156.52	149,846.76	188,003.28
Library Operating Fund	99000	346.92		346.92
Total		621,332.01	318,216.18	939,548.19

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1603

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems 2/26/2016	Village Payroll #4 - Calendar 2016	FWH	\$ 52,432.91
Electronic Federal Tax Payment Systems 2/26/2016	Village Payroll #4 - Calendar 2016	FICA/MCARE	38,077.10
Illinois Department of Revenue 2/26/2016	Village Payroll #4 - Calendar 2016	State Tax Withholding	13,449.98
ICMA - 457 Plans 2/26/2016	Village Payroll #4 - Calendar 2016	Employee Withholding	43,088.49
HSA PLAN CONTRIBUTION - 2/26/2016		Employer/Employee Withholding	2,798.28
Intergovernmental Personnel Benefit Cooperative		Employer/Employee	168,369.42
Illinois Municipal Retirement Fund		Employer/Employee	-
Total Bank Wire Transfers and ACH Payments			<u>\$318,216.18</u>

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AFLAC-FLEXONE			
197658	ALFAC OTHER	022616000000000	\$204.62
197659	AFLAC OTHER	022616000000000	\$370.97
197660	AFLAC SLAC	022616000000000	\$89.35
Total for Check: 105165			\$664.94
COLONIAL LIFE PROPROCESSING			
197648	COLONIAL S L A C	022616000000000	\$22.59
197649	COLONIAL OTHER	022616000000000	\$27.63
Total for Check: 105166			\$50.22
I.U.O.E.LOCAL 150			
197665	LOCAL 150 UNION DUES	022616000000000	\$965.65
Total for Check: 105167			\$965.65
NATIONWIDE RETIREMENT SOL			
197652	USCM/PEBSCO	022616000000000	\$150.76
197653	USCM/PEBSCO	022616000000000	\$1,385.00
Total for Check: 105168			\$1,535.76
NATIONWIDE TRUST CO.FSB			
197661	PEHP COMPTIME PD	022616000000000	\$27,545.62
197662	PEHPPD	022616000000000	\$523.87
197663	PEHP REGULAR	022616000000000	\$2,195.04
197664	PEHP UNION 150	022616000000000	\$328.09
Total for Check: 105169			\$30,592.62
STATE DISBURSEMENT UNIT			
197666	CHILD SUPPORT	022616000000000	\$313.21
Total for Check: 105170			\$313.21
STATE DISBURSEMENT UNIT			
197667	CHILD SUPPORT	022616000000000	\$585.00
Total for Check: 105171			\$585.00
STATE DISBURSEMENT UNIT			
197668	CHILD SUPPORT	022616000000000	\$230.77
Total for Check: 105172			\$230.77
STATE DISBURSEMENT UNIT			
197669	CHILD SUPPORT	022616000000000	\$764.77
Total for Check: 105173			\$764.77
STATE DISBURSEMENT UNIT			
197670	CHILD SUPPORT	022616000000000	\$175.00
Total for Check: 105174			\$175.00
STATE DISBURSEMENT UNIT			
197671	CHILD SUPPORT	022616000000000	\$672.45
Total for Check: 105175			\$672.45
STATE DISBURSEMENT UNIT			
197672	CHILD SUPPORT	022616000000000	\$194.23
Total for Check: 105176			\$194.23
VILLAGE OF HINSDALE			
197654	MEDICAL REIMBURSEMENT	022616000000000	\$354.19
197655	DEP CARE REIMBURSEMENT	022616000000000	\$296.08
197656	DEP CARE REIMB.F/P	022616000000000	\$20.83
197657	MEDICAL REIMBURSEMENT	022616000000000	\$467.07

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 105177	\$1,138.17
VSP ILLINOIS - 30048087			
197650	VSP FAMILY ALL EMPLOYEES	022616000000000	\$213.12
197651	VSP SINGLE ALLEMPLOYEES	022616000000000	\$60.61
		Total for Check: 105178	\$273.73
A BEEP LLC			
197440	SE DUPAGE RADIO MAINT FEE	67320	\$3,000.00
		Total for Check: 105179	\$3,000.00
A LAMP CONCRETE			
197689	2015 RECONSTRUCTION	15308	\$152,039.85
197689	2015 RECONSTRUCTION	15308	\$82,541.27
197689	2015 RECONSTRUCTION	15308	\$49,167.30
		Total for Check: 105180	\$283,748.42
ABC COMMERCIAL MAINT SERV			
197609	KLM CLEANING	099	\$587.00
		Total for Check: 105181	\$587.00
ADDISON CHAMBER OF			
197647	MEETING	11564	\$25.00
		Total for Check: 105182	\$25.00
ADVANTAGE CHEVROLET			
197624	HOOD RELEASE CABLE - 10	359216	\$59.50
		Total for Check: 105183	\$59.50
ALEXANDER EQUIPMENT			
197422	TOOLS	119930	\$107.72
		Total for Check: 105184	\$107.72
AMERICAN EXPRESS			
197588	ASST MERCHANDISE	8-03003-02/2016	\$415.00
197588	ASST MERCHANDISE	8-03003-02/2016	\$1,093.80
197588	ASST MERCHANDISE	8-03003-02/2016	\$304.95
197588	ASST MERCHANDISE	8-03003-02/2016	\$277.46
197588	ASST MERCHANDISE	8-03003-02/2016	\$35.69
197588	ASST MERCHANDISE	8-03003-02/2016	\$892.77
197588	ASST MERCHANDISE	8-03003-02/2016	\$426.99
197588	ASST MERCHANDISE	8-03003-02/2016	\$49.95
197588	ASST MERCHANDISE	8-03003-02/2016	\$5.14
		Total for Check: 105185	\$3,430.37
AT & T			
197576	VEECK PARK - WP	630323386302	\$175.79
		Total for Check: 105186	\$175.79
BLUE CROSS BLUE SHIELD			
197605	REFUND	14-1859	\$528.00
		Total for Check: 105187	\$528.00
BRENNAN, LISA			
197497	REFUND	142291	\$80.00
		Total for Check: 105188	\$80.00
BROADCAST MUSIC INC			
197578	LICENSE RENEWAL	27493748	\$336.00
		Total for Check: 105189	\$336.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
BURNS JR., JOHN			
197597	CONT BD 317 N OAK	23165	\$500.00
Total for Check: 105190			\$500.00
BURRIS EQUIPMENT CO			
197623	HAZARD LAMP	PS99534	\$37.33
Total for Check: 105191			\$37.33
CAIN, JASON			
197604	STRMWATER BD 3 N QUINCY	21808	\$6,604.00
Total for Check: 105192			\$6,604.00
CALL ONE			
197444	TELEPHONE	02152016	\$448.70
197444	TELEPHONE	02152016	\$934.64
197444	TELEPHONE	02152016	\$163.64
197444	TELEPHONE	02152016	\$37.71
197444	TELEPHONE	02152016	\$66.48
197444	TELEPHONE	02152016	\$54.95
197444	TELEPHONE	02152016	\$173.23
197444	TELEPHONE	02152016	\$100.63
197444	TELEPHONE	02152016	\$1,927.17
Total for Check: 105193			\$3,907.15
CDW-GOVERNMENT INC.			
197633	SPAM FIREWALL UPDATES	BZK9571	\$1,181.04
Total for Check: 105194			\$1,181.04
CENTRAL SALT			
197475	ROAD SALT	238728	\$7,627.75
Total for Check: 105195			\$7,627.75
CHICAGO TRIBUNE SUBSCRIPT			
197629	RENEWAL	20097644-2/16	\$103.87
Total for Check: 105196			\$103.87
CHRIS CRAWFORD LTD			
197492	CONT BD 22 W FIRST ST	22117	\$2,000.00
Total for Check: 105197			\$2,000.00
CHRISTOPHER B BURKE			
197688	GRAUE MILL FLOOD PROTECT	127388	\$31,518.74
Total for Check: 105198			\$31,518.74
CINTAS CORPORATION 769			
197465	FLOOR MATS	769729180	\$75.00
197619	FLOOR MATS	769732814	\$75.00
Total for Check: 105199			\$150.00
CLEAN EARTH TREATMENT			
197415	DRUG DISPOSAL	10384	\$87.00
Total for Check: 105200			\$87.00
COMCAST			
197454	POLICE/FIRE	8771201110009242	\$54.87
197454	POLICE/FIRE	8771201110009242	\$54.87
Total for Check: 105201			\$109.74
COMED			
197575	TRAFFIC SIGNALS	1653148069	\$0.41

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
197630	ELEANOR PARK	0075151076	\$901.52
197631	STREET LIGHTS	0395122068	\$107.20
197632	CENTER FOR THE ARTS	7093550127	\$81.63
197673	57TH STREET	0015093062	\$359.93
197674	CHESTNUT PARKING	0203065105	\$68.94
197675	CLOCK TOWER	0381057101	\$32.67
197676	ROBBINS PARK	0639032045	\$19.78
197677	WASHINGTON	2378029015	\$57.33
197678	VEECK PARK	2425068008	\$449.23
197679	WASHINGTON PARKING LOT	2838114008	\$36.65
197680	VEECK PARK-WP	3454039030	\$1,560.36
197681	ROBBINS PARK	8521083007	\$34.25
197682	TRAIN STATION	8521342001	\$672.51
197683	POOL	8605437007	\$505.47
197684	STOUGH PARK	8689480008	\$19.78
		Total for Check: 105202	\$4,907.66
CONIDI, TOM			
197498	REFUND	142304	\$60.00
		Total for Check: 105203	\$60.00
CORCORAN HOMES			
197599	CONT BD 622 N LINCOLN	22976	\$500.00
		Total for Check: 105204	\$500.00
CURRENT ELECTRICAL			
197598	CONT BD 327 E THIRD	23199	\$500.00
		Total for Check: 105205	\$500.00
DIGIANFILIPPO, ANTHONY			
197611	REFUND	284029	\$35.00
		Total for Check: 105206	\$35.00
DOCU-SHRED, INC.			
197441	SHREDDING	37207	\$40.00
		Total for Check: 105207	\$40.00
DUPAGE COUNTY DIV OF			
197612	NO PARKING SIGNS	3406	\$63.56
		Total for Check: 105208	\$63.56
FACTORY MOTOR PARTS CO			
197417	BATTERY - 834	50-1247489	\$131.51
197418	BATTERIES	50-Y02909	\$15.00-
197418	BATTERIES	50-Y02909	\$92.46
197418	BATTERIES	50-Y02909	\$15.00-
197418	BATTERIES	50-Y02909	\$92.46
		Total for Check: 105209	\$286.43
FBI LEEDA			
197645	2016 MEMBERSHIP	40117-16	\$50.00
		Total for Check: 105210	\$50.00
FIRE PROTECTION COMPANY			
197616	FIRE SUPPRESSION REPAIR	22036	\$873.95
		Total for Check: 105211	\$873.95
FOSS, DAN			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
197493	CONT BD 545 WARREN TERRAC	21529	\$500.00
		Total for Check: 105212	\$500.00
FOX RESTAURANT & PUB			
197434	ALIVE @ 25 CLASS	02062016	\$50.21
		Total for Check: 105213	\$50.21
FULLERS SERVICE CENTER IN			
197450	SNOW REMOVAL-1/12/16	01122016	\$250.00
		Total for Check: 105214	\$250.00
GALLS			
197636	UNIFORMS	004883121	\$20.36
		Total for Check: 105215	\$20.36
GRACE EPISCOPAL CHURCH			
197488	CONT BD 120 E FIRST	23200	\$500.00
		Total for Check: 105216	\$500.00
GRAINGER, INC.			
197622	PLUG LOCKOUTS AND TAGS	9018143546	\$162.38
197642	RANGE FLOOR MATS	9025063489	\$84.05
		Total for Check: 105217	\$246.43
GRANT, PATRICK			
197593	CONT BD 506 MORRIS LANE	23249	\$500.00
		Total for Check: 105218	\$500.00
GREEN GRASS, INC			
197590	CONT BD 510 N OAK	20663	\$500.00
		Total for Check: 105219	\$500.00
HALL SIGNS, INC.			
197412	STREET SIGN SUPPLIES	305679	\$289.32
		Total for Check: 105220	\$289.32
HD SUPPLY WATERWORKS,LTD			
197413	KLM SEWER PIPE	F069313	\$1,464.40
197467	CLAMPS	F085072	\$720.50
		Total for Check: 105221	\$2,184.90
HINSDALE TOWNSHIP HIGH			
197469	SOCCER CAMP	16019	\$213.75
		Total for Check: 105222	\$213.75
HINSDALE WINE SHOP			
197496	LIQUOR LICENSE REFUND	020920161	\$1,250.00
		Total for Check: 105223	\$1,250.00
HOME DEPOT CREDIT SERVICE			
197627	ASST HARDWARE	021216	\$139.96
197627	ASST HARDWARE	021216	\$55.44
		Total for Check: 105224	\$195.40
HEMECRAFTERS LLC			
197484	CONT BD 214 E 55TH	23226	\$2,940.00
197485	ST MGMT BD 214 E 55TH ST	22597	\$3,000.00
197486	CONT BD 214 E 55TH ST	22596	\$10,000.00
		Total for Check: 105225	\$15,940.00
HR GREEN INC			
197687	OAK ST BRIDGE PH 3 CO/RE	10-103220	\$76,281.72

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 105226	\$76,281.72
HURSTHOUSE LANDSCAPE			
197489	CONT BD 239 E WALNUT	22726	\$2,000.00
		Total for Check: 105227	\$2,000.00
ILLCO, INC.			
197432	AC UNIT PARTS	2388656	\$22.31
		Total for Check: 105228	\$22.31
INDOOR COMFORT			
197591	CONT BD 632 S QUINCY	21662	\$500.00
		Total for Check: 105229	\$500.00
INDUSTRIAL ELECTRIC			
197410	EXIT SIGNS	239505	\$532.45
197411	EXIT SIGNS	239305	\$124.00
197446	EXIT LIGHT BATTERIES	239506	\$184.50
197579	LED LAMPS	239684	\$75.00
197613	WIRE NUTS	239683	\$41.00
197614	LIGHT POLE OUTLETS	239685	\$136.50
197639	LIGHT BULBS	239747	\$126.00
		Total for Check: 105230	\$1,219.45
INDUSTRIAL SYSTEMS, LTD			
197477	DE-ICING PRODUCT	20087	\$4,780.60
		Total for Check: 105231	\$4,780.60
INTERNATIONAL AUTO GLASS			
197445	REPLACE WINDSHIELD - 38	68826	\$400.00
		Total for Check: 105232	\$400.00
J G UNIFORM & CAREER			
197640	UNIFORMS	36761	\$150.00
		Total for Check: 105233	\$150.00
JAMES J BENES & ASSOC INC			
197447	2014 RESURFACING CONST OB	01252016	\$1,741.90
197448	PLAN REVIEWS	012520161	\$3,200.00
		Total for Check: 105234	\$4,941.90
JC LIGHT, LLC			
197421	PAINT	1209-14255857	\$21.99
		Total for Check: 105235	\$21.99
JUNG, THOMAS			
197466	CDL PERMIT	02112016	\$50.00
		Total for Check: 105236	\$50.00
K-PLUS ENGINEERING			
197449	ENGINEERING SERVICES	24145-C	\$1,280.00
		Total for Check: 105237	\$1,280.00
KASPERSKI, ERIC			
197463	MEALS	02142016	\$21.90
		Total for Check: 105238	\$21.90
KATHY T KRUEGER			
197473	ACCOUNTING SERVICES	01152016	\$675.00
		Total for Check: 105239	\$675.00
KIEFT BROS INC			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
197436	KLM CULVERT REPAIR	216440	\$337.40
197462	BASIN REPAIR MORTAR	215975	\$47.60
		Total for Check: 105240	\$385.00
KOPPCO MATERIAL HANDLING			
197610	REFUND	566188	\$75.00
		Total for Check: 105241	\$75.00
KROESCHELL SERVICE, INC			
197459	INSTALL CONDENSER	54282	\$1,776.00
		Total for Check: 105242	\$1,776.00
KUEHN, JILL			
197583	YOGA INSTRUCTION	322212-A	\$245.00
		Total for Check: 105243	\$245.00
LAW ENFORCEMENT TRAINING			
197457	COURTSMART TRAINING	02202016	\$1,250.00
		Total for Check: 105244	\$1,250.00
LINN, ROBERT			
197606	REFUND	15-1664	\$15.08
		Total for Check: 105245	\$15.08
LYSAKOWSKI, PAWEL			
197574	FIRE DEPT PHOTO	09212015	\$450.00
		Total for Check: 105246	\$450.00
MARQUARD PRINTING CO			
197582	LIQUOR INSERT	28178	\$90.00
		Total for Check: 105247	\$90.00
MATERIAL SERVICE CORP			
197620	STONE	5546334	\$437.78
		Total for Check: 105248	\$437.78
MENARDS			
197419	RETAINING WALL SUPPLIES	24168	\$138.81
		Total for Check: 105249	\$138.81
MICRO CENTER A/R			
197584	ETHERNET SWITCH	3847060	\$29.99
		Total for Check: 105250	\$29.99
MIKOTTIS, STEVE			
197494	CLASS REFUND	142295	\$116.00
		Total for Check: 105251	\$116.00
MINER ELECTRONICS			
197625	TRUCK RADIO - 7	259335	\$170.00
197626	TRUCK RADIO - 7	13009	\$493.00
197637	MIC REPAIR - 32	259375	\$47.50
197638	IGNITION OVERRIDE - 43	259442	\$95.00
		Total for Check: 105252	\$805.50
MONROE TRUCK EQUIPT CO			
197615	HYDRAULIC FILTER - 4	312228	\$35.24
		Total for Check: 105253	\$35.24
MORRISON ASSOCIATES LTD			
197437	SUPERVISOR WORKSHOP	2015:0098	\$2,586.20
		Total for Check: 105254	\$2,586.20

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
MORTON SALT INC			
197482	ROAD SALT	5400997834	\$8,208.37
Total for Check: 105255			\$8,208.37
MOTOROLA SOLUTIONS			
197644	MONTHLY CHARGES - FEB	21770123115	\$34.00
Total for Check: 105256			\$34.00
NAPA AUTO PARTS			
197424	FUEL FILTERS	416227	\$8.36
197425	LIGHT CONNECTOR - 105	416102	\$4.48
197426	FILTERS - 29	415848	\$68.58
197427	LASER TACHOMETER	415934	\$97.48
197617	GASKET	417528	\$13.58
197618	HALOGEN BULBS - 92	417759	\$59.94
Total for Check: 105257			\$252.42
NICOR GAS			
197451	5905 S COUNTY LINE	12952110000	\$241.65
197452	ART CENTER	18117046476	\$529.56
197453	PLATFORM TENNIS	06677356575	\$702.92
Total for Check: 105258			\$1,474.13
NOLAN, THOMAS			
197487	CONT BD 810 TAFT	22740	\$5,000.00
Total for Check: 105259			\$5,000.00
O'CONNOR, MICHAEL			
197602	REFUND	010200100237	\$8.00
Total for Check: 105260			\$8.00
OCCUPATIONAL HEALTH CTR			
197443	PHYSICAL	1009292132	\$144.50
Total for Check: 105261			\$144.50
PIRRERA, CHRISTOPHER A			
197685	CONT BD 719 S ADAMS	22570	\$10,000.00
Total for Check: 105262			\$10,000.00
PIRRERA, CHRISTOPHER A			
197686	ST MGMT BD 719 S ADAMS	22571	\$3,000.00
Total for Check: 105263			\$3,000.00
PLATINUM POOLCARE AQUATEC			
197589	CONT BD 208 E EIGHTH ST	22548	\$6,000.00
Total for Check: 105264			\$6,000.00
POO FREE PARKS			
197481	DOG WASTE PROVIDER	PFS435	\$318.00
Total for Check: 105265			\$318.00
PORTER LEE CORPORATION			
197456	ANNUAL SOFTWARE SUPPORT	16903	\$965.00
Total for Check: 105266			\$965.00
POSEIDON PROPERTIES			
197603	STRMWATER BD 211 E 8TH ST	21617	\$23,442.00
Total for Check: 105267			\$23,442.00
PREMIER OUTDOOR			
197601	CONT BD 514 WARREN COURT	20939	\$500.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 105268	\$500.00
PROGRESSIVE COMMUNICATION			
197470	AV EQUIPMENT REPAIR	19829	\$317.00
		Total for Check: 105269	\$317.00
PROVEN BUSINESS SYSTEMS			
197621	COPIER - PW	293342	\$225.00
		Total for Check: 105270	\$225.00
RAILROAD MANAGEMENT CO			
197435	RAILROAD EASEMENT-302656	327946	\$614.42
		Total for Check: 105271	\$614.42
REGIONAL TRUCK EQUIPMENT			
197416	PLOW RESERVOIR KIT - 13	200349	\$78.79
		Total for Check: 105272	\$78.79
RELIABLE FIRE & SECURITY			
197458	SQUAD FIRE EXTINGUISHER	665897	\$50.00
		Total for Check: 105273	\$50.00
RICHARDS, GRACE J			
197607	REFUND	15-1687	\$75.81
		Total for Check: 105274	\$75.81
SCHULTZ SUPPLY			
197580	KLM NAPKINS AND MUGS	740669-00	\$194.45
		Total for Check: 105275	\$194.45
SECURITY ELECTRONICS CORP			
197461	REPAIR BUILDING CAMERAS	3284	\$890.00
		Total for Check: 105276	\$890.00
SIMPSON, KEVIN			
197641	CUPCAKES	02122016	\$53.94
		Total for Check: 105277	\$53.94
SMIRSAT, AMIT			
197499	REFUND	P15-4762	\$100.00
197499	REFUND	P15-4762	\$80.00
197499	REFUND	P15-4762	\$102.00
197499	REFUND	P15-4762	\$50.00
		Total for Check: 105278	\$332.00
STARFISH AQUATICS INSTITU			
197483	REVIEW	12360	\$1,000.00
		Total for Check: 105279	\$1,000.00
STEWART, GARY			
197594	CONT BD 1140 OLD MILL	23132	\$500.00
		Total for Check: 105280	\$500.00
SUBURBAN BLDG OFF CONF			
197646	NFPA 13D CONFERENCE	03182016	\$125.00
		Total for Check: 105281	\$125.00
SUBURBAN LABORATORIES, IN			
197414	WATER SAMPLES	131305	\$415.00
		Total for Check: 105282	\$415.00
T-2 SYSTEMS INC			
197476	FLEX SOFTWARE	P-0001215	\$497.50

WARRANT REGISTER: 1603

DATE: 03/01/16

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 105283	\$497.50
TED'S BUILDERS INC			
197490	ST MGMT BD 430 FULLER	22063	\$3,000.00
		Total for Check: 105284	\$3,000.00
TED'S BUILDERS INC			
197491	ST MGMT BD 407 N QUINCY	22327	\$3,000.00
		Total for Check: 105285	\$3,000.00
TED'S BUILDERS INC			
197595	CONT BD 430 FULLER RD	22062	\$10,000.00
		Total for Check: 105286	\$10,000.00
TED'S BUILDERS INC			
197596	CONT BD 407 N QUINCY	22328	\$10,000.00
		Total for Check: 105287	\$10,000.00
THE HINSDALEAN			
197438	PEST MANAGEMENT AD	42378	\$234.00
197572	BID 1602	42380	\$166.40
197577	EMPLOYMENT AD	42465	\$83.95
		Total for Check: 105288	\$484.35
THE LAW OFFICES OF			
197474	LEGAL	H02182016	\$100.00
		Total for Check: 105289	\$100.00
THE NALEWAY GROUP			
197592	CONT BD 21 SALT CREEK#325	23269	\$3,000.00
		Total for Check: 105290	\$3,000.00
THIRD MILLENIUM			
197585	UTILITY BILLING - FEB	19091	\$1,033.34
		Total for Check: 105291	\$1,033.34
THOMSON REUTERS WEST			
197433	INFORMATION CHARGES - JAN	833382027	\$165.98
		Total for Check: 105292	\$165.98
TOSHIBA BUSINESS			
197581	KLM COPIER	12535836	\$96.80
		Total for Check: 105293	\$96.80
TRESSLER, LLP			
197439	LEGAL	368513	\$1,500.00
		Total for Check: 105294	\$1,500.00
UNIQUE APPAREL SOLUTIONS			
197471	UNIFORMS	ES30010	\$76.00
197472	UNIFORMS	ES29335	\$128.00
		Total for Check: 105295	\$204.00
US GAS			
197442	OXYGEN CYLINDERS	262337	\$23.25
		Total for Check: 105296	\$23.25
VENDEMMIA WINE & SPIRITS			
197495	LIQUOR LICENSE REFUND	02092016	\$1,250.00
		Total for Check: 105297	\$1,250.00
VERIZON WIRELESS			
197460	MDT CARDS/PARKING SERVICE	9759622561	\$203.57

WARRANT REGISTER: 1603

DATE: 03/01/16

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
197460	MDT CARDS/PARKING SERVICE	9759622561	\$52.75
197460	MDT CARDS/PARKING SERVICE	9759622561	\$252.73
197460	MDT CARDS/PARKING SERVICE	9759622561	\$213.08
Total for Check: 105298			\$722.13
WAGEWORKS			
197468	FSA MONTHLY ADM FEES	125AI0446513	\$24.00
197468	FSA MONTHLY ADM FEES	125AI0446513	\$30.00
197468	FSA MONTHLY ADM FEES	125AI0446513	\$18.00
197468	FSA MONTHLY ADM FEES	125AI0446513	\$12.00
197468	FSA MONTHLY ADM FEES	125AI0446513	\$12.00
197468	FSA MONTHLY ADM FEES	125AI0446513	\$6.00
Total for Check: 105299			\$102.00
WAREHOUSE DIRECT INC			
197428	OFFICE SUPPLIES	2967140-0	\$977.05
197429	OFFICE SUPPLES	2968374-0	\$232.86
197430	COPY PAPER	2967158-0	\$154.95
197430	COPY PAPER	2967158-0	\$154.95
197430	COPY PAPER	2967158-0	\$154.95
197430	COPY PAPER	2967158-0	\$154.95
197431	OFFICE SUPPLIES	2967140-1	\$8.85
197464	TONER	2968753-0	\$84.33
197478	PAPER SUPPLIES	2974441-0	\$108.52
197479	OFFICE SUPPLIES	2974432-0	\$11.81
197480	OFFICE SUPPLIES	2972111-0	\$235.47
197573	FILE CABINET	2938747-0	\$882.45
197586	OFFICE SUPPLIES	2968749-0	\$68.15
197587	TONER	2975308-0	\$125.36
197608	OFFICE SUPPLIES	2968745-0	\$238.48
197608	OFFICE SUPPLIES	2968745-0	\$11.98
197634	OFFICE SUPPLIES	2975884-0	\$70.86
197635	TONER	2977281-0	\$72.38
Total for Check: 105300			\$3,748.35
WEST CENTRAL MUNICIPAL			
197628	EAP - 2016	0008221-IN	\$198.24
197628	EAP - 2016	0008221-IN	\$24.78
197628	EAP - 2016	0008221-IN	\$24.78
197628	EAP - 2016	0008221-IN	\$198.24
197628	EAP - 2016	0008221-IN	\$446.04
197628	EAP - 2016	0008221-IN	\$49.56
197628	EAP - 2016	0008221-IN	\$520.38
197628	EAP - 2016	0008221-IN	\$74.34
197628	EAP - 2016	0008221-IN	\$99.12
197628	EAP - 2016	0008221-IN	\$74.34
197628	EAP - 2016	0008221-IN	\$49.56
197628	EAP - 2016	0008221-IN	\$49.56
197628	EAP - 2016	0008221-IN	\$123.90
197628	EAP - 2016	0008221-IN	\$49.56
197628	EAP - 2016	0008221-IN	\$74.34

Run date: 25-FEB-16

Village of Hinsdale

Page: 12

WARRANT REGISTER: 1603

DATE: 03/01/16

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
197628	EAP - 2016	0008221-IN	\$24.78
197628	EAP - 2016	0008221-IN	\$148.68
197628	EAP - 2016	0008221-IN	\$346.92
Total for Check: 105301			\$2,577.12
WHOLESALE DIRECT, INC			
197420	FREIGHT FOR VISE	000218779	\$16.77
197420	FREIGHT FOR VISE	000218779	\$16.77
Total for Check: 105302			\$33.54
WIGHTMAN HOMES			
197600	CONT BD 515 BONNIE BRAE	23077	\$500.00
Total for Check: 105303			\$500.00
WILLOWBROOK FORD INC			
197423	WEATHERSTRIP - 27	5111106	\$21.95
Total for Check: 105304			\$21.95
YEHL, THOMAS			
197643	CLOTHING REIMBURSEMENT	02112016	\$146.11
Total for Check: 105305			\$146.11
ZEE MEDICAL			
197455	MEDICAL SUPPLIES	0100035597	\$109.38
Total for Check: 105306			\$109.38
REPORT TOTAL			\$621,332.01

END OF REPORT

DATE March 1, 2016

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Second Reading – ACA	ORIGINATING DEPARTMENT Parks and Recreation
ITEM KLM Lodge Carpet Replacement #1598	APPROVED Gina Hassett, Director of P&R

KLM Lodge Carpet Replacement Bid #1598

The FY 2015/16 Village budget includes \$30,000 to replace the KLM Lodge carpet. The Lodge is utilized for private rentals such as weddings and business meetings.

The Lodge has coordinating carpet in the living and dining room, as well as on the staircase leading to the second floor, the first floor hallway and coat room. The existing carpet was installed in the 1980's. Areas of the carpet have significant wear; seams are separating and there are areas where the carpet is fraying. The aesthetics of the Lodge make a strong first impression for clients that are booking the venue for their event.

Village staff completed the competitive bid process. Sealed bids were opened on February 8th, and four bids were received. The low bid was received from DeSitter Flooring in the amount of \$26,602.59. The bid summary is attached; the bid price includes the removal and disposal of the existing carpet and the replacement of the carpet in the living room, dining room, first floor hallway, coat room, office, stairway and second floor storage room.

Staff has contacted the references provided by DeSitter Flooring and positive feedback was provided. DeSitter flooring installed the existing Lodge carpeting. It is anticipated that once approved, it will take four to six weeks for the carpet be delivered to the vendor. Staff anticipates that installation of the carpet will occur in April. The recommendation has been reviewed by the Chair of the Administrative and Community Affairs Committee. Attached are photos of the carpet patterns that have been selected.

Should the Board concur with staff's recommendation, the following motion would be appropriate:

Recommended Motion:

To award the contract for the KLM carpet replacement in the amount of \$26,602.59 to DeSitter Flooring

STAFF APPROVALS

Parks & Recreation Approval	Approval	Approval	Approval	Managers Approval
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COMMITTEE ACTION:

BOARD ACTION

At its meeting on February 16, 2016 the Board agreed to move this item to the Consent Agenda.

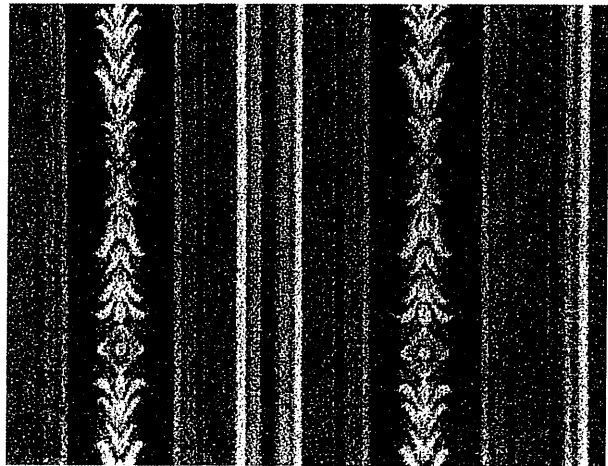
KLM Carpet Replacement	Great Floors Cashiers Check	DeSitter Flooring Cashiers Check	Yonan Flooring Coverings Inc Bid Bond	Tile In Style Cashiers Check
Total Contract Price	\$46,735.00	\$26,602.59	\$33,963.83	\$32,144.11

KLM Lodge Carpet

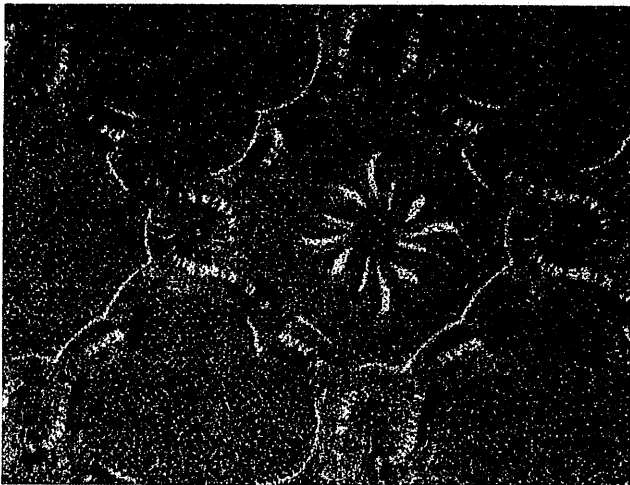
Living Room Area Rug



Living Room Border



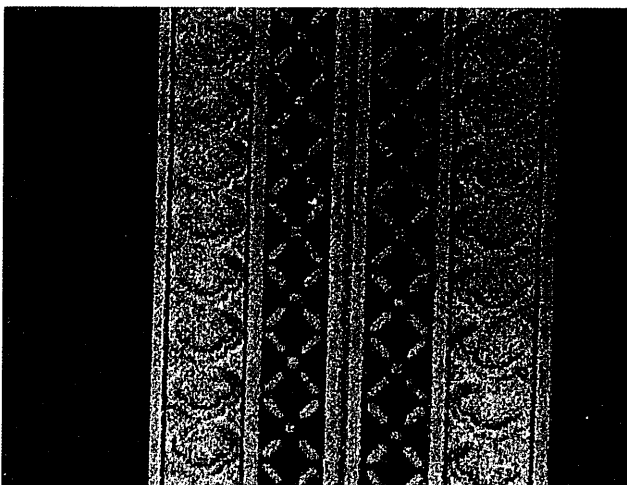
Dining Room, Stairs and Hallway



Dining Room – Border



Foyer and Hallway Runner Border



DATE: March 1, 2016

11c

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Consent Agenda - EPS	ORIGINATING DEPARTMENT Public Services
ITEM Engineering Services for Construction Observation of the 2016 Roadway & Infrastructure Project	APPROVAL Dan Deeter, PE Village Engineer

The Master Infrastructure Plan provides funding for construction observation services for the 2016 Roadway & Infrastructure project.

In August 2015, the Board of Trustees approved Primera Engineering to design the 2016 Roadway & Infrastructure Project. As has been the established practice, in addition to submitting a design services proposal, firms are asked to provide a proposal for construction observation. This is done as it makes sense to have the same firm observe the construction of the project it designed. Considering their satisfactory performance during the design process, staff recommends using Primera Engineering for the construction observation portion of the 2016 Roadway & Infrastructure Project. The project costs are summarized below:

	Budget	Proposed
Design Engineering	\$ 103,550	\$ 56,659 (actual)
Construction Observation	\$ 103,550	\$ 49,895 (actual proposed)
Construction	\$1,863,875	\$1,787,756 (H. Linden & Sons bid)
Total	\$2,070,975	\$1,894,310
Anticipated Project contingency:		\$ 176,665

Provided that there are no change orders for this work, the remaining funds will be used to support MIP work in future years.

The project intent is to improve local streets, separate combined sewers, improve drainage, and improve water distribution by replacing old water mains. Roads to be improved are listed below:

Street	From	To
N. Vine St.	Ogden Ave.	North St.
E. First St.	S. Park St.	S. Elm St.

The following motion is presented for the Board of Trustees' consideration:

Motion: To Award the Engineering Services for Construction Observation of the 2016 Roadway & Infrastructure Project to Primera Engineering in the Amount Not to Exceed \$49,895.

APPROVAL		APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION: At the February 16, 2016 Board of Trustees meeting, the Board approved the item to be moved to the Consent Agenda.				

Engineering Proposals
2016 Roadway & Infrastructure Project
Hinsdale, IL

RFP notice sent 06/17/15
Proposals Due: 07/10/15
Board of Trustees approval: 08/2015

Topographic Survey
Design, Construction & Bid
Document Prep
Soil Borings/CCDD Mgmt
Cost Estimates
San. Sewer TV & Cleaning
Bidding and Awarding
Meetings
Direct Costs
Design Total
Total Hours

Pre-Con Services/Shop Drawings Rev.
Construction Observation
Material Testing
Meetings
Record Drawings
Direct Costs
Construction Observation Total
Constr. Hours

Total Cost
Total Hours

Christopher B. Burke Engineering	HR Green	James J. Benes & Associates	K-Plus	Primera Engineers
\$ 15,740.00	\$ 5,375.00	\$ 8,264.00	\$ 18,642.70	\$ 6,760.00
\$ 56,616.00	\$ 47,400.00	\$ 80,738.00	\$ 35,967.66	\$ 41,300.00
\$ 9,194.00	\$ 2,450.00	\$ 6,363.00	\$ 5,500.00	\$ 3,499.00
\$ 3,000.00	\$ 1,795.00	\$ 7,894.00	\$ 5,000.00	\$ 3,500.00
\$ 2,064.00			\$ 1,877.80	\$ 1,600.00
\$ 500.00			\$ 1,000.00	
\$ 87,114.00	\$ 57,020.00	\$ 103,259.00	\$ 67,988.16	\$ 56,659.00
594	454	1,081	289	504
\$ 3,522.00		\$ 1,024.00	\$ 938.90	
\$ 122,296.00	\$ 49,551.00	\$ 105,941.00	\$ 55,211.90	\$ 45,568.00
\$ 5,000.00	\$ 1,250.00	\$ 7,854.00		\$ 4,327.00
\$ 6,432.00	\$ 1,005.00	\$ 3,359.00	\$ 2,312.90	
			\$ 500.00	
\$ 137,250.00	\$ 51,806.00	\$ 118,178.00	\$ 58,963.70	\$ 49,895.00
946	496	1,414	512	578
\$ 224,364.00	\$ 108,826.00	\$ 221,437.00	\$ 126,951.86	\$ 106,554.00
1,540	950	2,495	801	1,082

VILLAGE OF HINSDALE
19 E. Chicago Ave.
Hinsdale, IL 60521

ENGINEERING PROFESSIONAL SERVICES
AGREEMENT
2016 Roadway & Infrastructure Project
(N. Vine and First Streets)
Construction Observation Services

PROFESSIONAL SERVICES AGREEMENT

BETWEEN THE VILLAGE OF HINSDALE AND PRIMERA ENGINEERS, LTD.

This Professional Services Agreement is entered into this __th day of February 2016, by and between the Village of Hinsdale, an Illinois Municipal corporation (hereinafter referred to as the "Village") and Primera Engineers, Ltd. (hereinafter referred to as the "Engineer") (collectively referred to as the "Parties").

Whereas, the Village is seeking professional services for the construction observation phase of the 2016 Roadway & Infrastructure Project (herein referred to as the "Project");

Whereas, Engineer submitted a Proposal dated July 10, 2015 to provide said services for the Project;

Whereas, based upon Engineer's competence and the Village's prior experience with Engineer's work quality, the Village, through the Engineering Division, has chosen Engineer for the Project;

NOW THEREFORE, Engineer agrees to perform the services set forth herein and the Village agrees to pay for said services under the following terms and conditions:

SECTION 1. DEFINITIONS.

Whenever used in this Agreement, the following terms shall have the meanings indicated and the singular shall be read to include the plural and vice versa.

A. The term "Agreement" shall mean the entire integrated agreement between Engineer and the Village setting forth the terms and conditions governing the performance of the Project.

B. The term "Change Order" the document signed by Engineer and the Village which authorizes the performance of services beyond the Scope of Work to be supplied under the Agreement, which is issued on or after the Effective Date of this Agreement.

C. The "Engineer" shall mean Primera Engineers, Ltd., its employees, agents, subcontractors, duly authorized representatives or others performing work on its behalf. To the extent any work performed under this Agreement is performed by subcontractors, the term "Engineer" shall include such subcontractors.

D. The term "Deliverable" shall mean the plans, specifications, documents, reports, or other item to be prepared and completed by Engineer pursuant to this Agreement.

E. The terms "Includes" and "Including" shall not be construed as limited to.

F. The term "May" is permissive; except the phrase "no person may" shall mean that no person is required, authorized, or permitted to do the act prohibited.

G. The terms "Provide" "Furnish" and "Perform" shall be deemed to imply an obligation on the part of Engineer to obtain, deliver and pay for any material, product, service or other incidental item required under the Agreement, and includes an obligation on the part of Engineer to supply and pay for all labor and services necessary to properly complete the Work, and/or put into and otherwise make ready for its intended use any deliverable, service, item or other Work required by the Agreement.

H. The term "Shall" is imperative.

I. The term "Project" means the scope, extent, or amount of services, deliverables, items, or labor related to the construction observation services for the 2016 Roadway & Infrastructure Project as more fully described of Exhibit "A" attached hereto.

J. The terms "Statute," "Law," "Regulation" and "Ordinance" shall be deemed to include all revisions, amendments, and supplements.

K. The term "Village" shall mean the Village of Hinsdale, an Illinois Municipal Corporation, its officers, directors, trustees, authorized representatives and employees.

L. The term "Work" shall mean the all services, labor, materials, equipment, and services provided or to be provided by the Engineer under the Agreement.

SECTION 2. GENERAL REQUIREMENTS-ENGINEER.

A. Engineer agrees to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. Engineer shall have sole responsibility for developing a design and construction observation plan that meets the Village's performance expectations and satisfies any applicable state, federal or local laws or regulations.

B. Engineer's role with respect to the Project is solely that of an independent contractor. No right of review; requirement of approval; or other provision of this Agreement or subsequent conduct between the Parties shall be construed to create a relationship between the Parties as that of employer-employee principal and agent, partners, or joint ventures. Engineer shall have no authority or right to enter into any contract, or incur any debt or liability of any nature in the name of, or on behalf of, the Village.

C. Engineer shall not be performing any services with respect to construction oversight. Accordingly, Engineer shall have neither control over or charge of, nor be responsible for the means, methods, techniques, performance or sequence of construction, nor the assurance of site or employee safety. The Village shall cause these contractor responsibilities to be set forth in any subsequent contract to be entered into for

construction and installation. It shall be the authority of the Village, not the Engineer, to stop the work of any contractor or any subcontractor on the Project.

D. Engineer warrants and represents that it shall have the Intellectual Property rights (including, but not limited to, patent, copyright, trademark, service mark, or trade secret rights) to any Deliverable that will be provided to the Village during the performance of this Agreement and that transfer of said Deliverables to the Village shall not violate or infringe upon the Intellectual Property rights of any third party.

E. Engineer agrees to perform no professional services during the term of the contract for any person, firm or corporation, for any project or work that may be subject to the Village's review/inspection, to occur or occurring within the corporate limits of the Village, or contiguous to the corporate limits of the Village without notification to the Village prior to rendering services. Engineer agrees to provide the Village with written notification whenever the services provided under this Agreement shall require Engineer to review or inspect work performed by any other firm or corporation for whom Engineer is or has within the previous twelve (12) months provided professional services, or with any of Engineer's partners or principals have a financial interest. The Village may at its discretion disqualify Engineer from participation as representative of the Village in such projects.

F. Engineer represents that its employees, agents and subcontractors currently hold, and shall maintain throughout the completion of the Work, all required licenses, permits and certificates, and have duly registered and otherwise complied in all respects with any applicable federal, state and local laws, regulations and ordinances applicable to the performance of this Agreement.

G. Engineer agrees to perform the services contemplated under this Agreement in a timely manner, with completion no later than February 28, 2017.

SECTION 3. GENERAL REQUIREMENTS-VILLAGE.

A. The Village agrees to provide full information regarding requirements for and about the Project, including the Village's objectives, schedule, constraints, criteria, special equipment, systems and site requirements. To the extent additional information readily available to the Village is requested by Engineer during the performance of the Project, the Village shall provide said information promptly and without cost or expense to the Engineer.

B. The Village agrees to provide timely review of any reports, drafts or other materials as requested by Engineer.

SECTION 4. SCOPE OF SERVICES.

A. As more fully set forth in its proposal dated July 10, 2015 attached hereto as Exhibit "A", Engineer agrees to provide all labor, materials, expertise, services and consultation related to construction observation and related services for the 2016 Roadway & Infrastructure Project. Exhibit "A" are incorporated herein by reference except for the General Terms and Conditions attached thereto and except to the extent any term in Exhibit "A" is inconsistent with the terms in this Agreement

B. Engineer shall have the sole and ultimate responsibility for conducting construction observation and material testing as set forth in the project request for proposal #1588, that meet the Village's performance expectations and satisfy all applicable laws, regulations and requirements of any federal, state, local or other regulatory authority.

SECTION 5. COMPENSATION AND PAYMENT FOR ENGINEER'S SERVICES.

A. Contract Amount.

Engineer agrees to provide the professional services and deliverables set forth in the Scope of Work, and the Village agrees to compensate Engineer for said performance, the Contract Amount of not-to-exceed \$49,895.00.

B. Hourly Rates and Costs.

Compensation for the services set forth in the Scope of Work shall be computed on the basis of the schedule of hourly rates for the professional services set forth in Exhibit "A." The Contract Amount includes Engineer's direct costs.

C. The Village agrees to make payments and to pay interest on unpaid balances under the provisions of the Local Government Prompt Payment Act. However, in no event shall Engineer be reimbursed for work performed that exceeds the Contract Amount without the Village's prior written consent and authorization.

D. Engineer shall submit invoices no more than once per month. Invoices shall provide a detailed breakdown of the amount billed, including the name, title, rate of pay, hours worked and services rendered by each individual during the period stated. Invoices shall be submitted in duplicate and shall reflect all prior amounts billed and paid to date. Invoices shall be accompanied by a progress report setting forth the rates of completion for all tasks scoped and for all deliverable products. Invoices shall not be deemed due unless and until a progress report has been submitted.

SECTION 6. DELIVERY AND OWNERSHIP OF DOCUMENTS.

A. All Deliverables, including but not limited to, any plans, specifications, reports, or other project documents prepared by Engineer pursuant to this Agreement shall be the exclusive property of the Village and Engineer shall provide such work product to the Village immediately upon request or upon the expiration or termination of this Agreement.

B. The Deliverables prepared by Engineer pursuant to this Agreement are intended for the express and sole use of the Village for this Project only. Any reuse by the Village on extensions of the Project or any other project or, any modification of the Deliverables by the Village without the specific written verification or adaptation by Engineer, shall be at Village's sole risk. Engineer shall not be liable for any damage or loss resulting from said reuse or modification by the Village.

C. Engineer shall provide the Village with the Deliverables both printed form and electronically. All reports and related information shall be compatible with "Microsoft Word 2003," by Microsoft Corporation, or latest version; all spreadsheets and related information shall be compatible with "Microsoft Excel 2003" by Microsoft Corporation, or latest version; and all CAD related information shall be compatible with "AutoCAD 2008" by Autodesk Corporation, or latest version. Deliverables in printed form shall be of a quality that assures total reproducibility by the Village.

D. Upon the condition that Engineer has received the prior written consent of the Village, Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Village's confidential and proprietary information if the Village has previously advised the Engineer in writing of the specific information considered by the Village to be confidential and proprietary.

SECTION 7. INSURANCE.

A. Scope of Coverage and Amounts.

During the term of the Project, Engineer shall procure and maintain insurance against all claims for injury to or death of a person or persons or damage to property, which may arise wholly or in part from the performance of the services hereunder by Engineer. The scope of coverage shall be at least as broad as, and shall be in amounts not less than, the following:

1. Comprehensive General Liability, with the Village as an additional insured, \$1,000,000 combined single limit per occurrence for personal bodily injury and property damage. The general aggregate shall be no less than \$2,000,000.
2. Business Auto Liability, \$1,000,000 combined single limit for bodily injury and property damage;
3. Workers Compensation and Employers' Liability in amounts required by statute (the policy shall include a 'waiver of subrogation');
4. Umbrella Coverage- \$2,000,000 per occurrence; and,
5. Professional Liability – \$1,000,000 each claim covering negligent acts, errors, and omissions in connection with professional services to be provided by Engineer under this Agreement, and providing for indemnification and defense for injuries arising out of same, with a deductible not-to-exceed \$50,000 without prior written approval.

If the policy is written on a claims-made form, the retroactive date must be equal to or preceding the effective date of this Agreement. In the event the policy is cancelled, not renewed or switched to an occurrence form, then Engineer shall purchase supplemental extending reporting period coverage for a period of not less than three (3) years.

B. Upon execution of this Agreement, Engineer shall furnish to the Village satisfactory proof of coverage of the above insurance requirements. Such proof shall

consist of certificates executed by the respective insurance companies together with executed copies of an "Additional Insured Endorsement" in a form acceptable to the Village. Said certificates shall expressly provide that, for the duration of the Agreement, the insurance policy shall not be suspended, cancelled, or reduced in coverage or amount. In addition, said certificates shall list the Village and its corporate authorities, officers, agents and employees as an additional insured on all required insurance policies except the policy for professional liability.

1. All insurance required herein of Engineer shall be valid and enforceable policies, insured by insurers licensed and permitted to do business by the State of Illinois or surplus line carriers qualified to do business in the State of Illinois. All insurance carriers and surplus line carriers shall be rated A-, VII or better by A.M. Best Company.
2. Engineer shall require all subcontractors not protected under the Engineer's policies to take out and maintain insurance of the same nature, in the same amounts and under the same terms as required herein of Engineer. Engineer shall confirm subcontractor compliance with the requirements stated herein prior to the performance of any Work by a subcontractor.
3. Engineer expressly understands and agrees that any bonds or insurance policies required to be maintained pursuant to this Agreement shall in no way limit the degree, amount, or extent of Engineer's responsibility to indemnify, keep and save harmless and defend the Village, their officers, agents, employees, representatives and assigns. Engineer's insurance coverage (both primary and excess) shall be primary as respect to any insurance or self-insurance maintained by the Village, which said insurance of the Village shall solely be excess of Engineer's insurance and shall not contribute with Engineer's insurance coverage.

SECTION 8. CHANGES IN WORK.

A. The Village reserves the right to request additional work or services beyond that stated in the Scope of Work or, to delete certain work or services currently set forth in the Scope of Work. Any such changes by the Village shall not invalidate the Agreement or relieve the Engineer of any obligations under this Agreement. Changes to the Work shall be authorized in writing and executed by the Parties. Engineer shall not proceed with any extra work unless and until a Change Order is executed by the Parties.

B. Unless otherwise agreed, the Village shall compensate Engineer for any extra work according to the rates set forth in Exhibit "A" to this Agreement. Engineer shall not be entitled to an adjustment to the Contract Amount for any work performed outside the scope of the Agreement and for which no prior written authorization by the Village was obtained; or, for work which exceeds the Contract Amount or other agreed upon pricing and for which no Change Order was executed prior to exceeding the Contract Amount.

SECTION 9. USE OF SUBCONTRACTORS AND CONFLICTS OF INTEREST.

Except as otherwise stated herein, Engineer may elect to use subcontractors to perform certain portions of the services to be provided under this Agreement; however, Engineer shall perform the majority of the work on the Project. Any use of subcontractors shall require the prior written approval of the Village, said approval shall not be unreasonably

withheld. Engineer shall not be entitled to any payment for services performed by subcontractors for whom prior written approval of the Village was not obtained. Engineer shall remain ultimately responsible for all work performed with respect to the Project and shall ensure that subcontractors comply with the terms stated in this Agreement.

SECTION 10. INDEMNIFICATION.

A. Engineer shall defend, hold harmless, and indemnify the Village, its corporate authorities, trustees, officers, directors, and employees from and against any and all injury, death, loss, property damage, judgments, liens, claims, suits, liabilities, actions, causes of action, demands, expenses, costs, or other liabilities of any character (including reasonable attorneys fees) arising in whole or in part, relating to or resulting from the: (a) failure to comply with, or violation of, any federal, state or local law, statute, regulation, rule, ordinance, order, or governmental directive; (b) acts, omissions or willful misconduct; (c) failure to comply with the terms, conditions, representations, or warranties contained in the Agreement; (d) infringement of any patent, trademark or copyright; and, e) performance under this Agreement by Engineer, its Subcontractors, or others performing or furnishing any Work directly or indirectly on Engineer's behalf: In connection with any such liabilities, the Village, their officers, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice and Engineer shall be solely liable for all costs, fees and expenses of such defense. The terms of this indemnity shall survive the suspension, expiration or termination of this Agreement.

B. The Village shall defend, hold harmless, and indemnify Engineer, its corporate authorities, trustees, officers, directors, agents, assigns, and employees from and against any and all injuries, deaths, losses, judgments, claims, suits, liabilities, actions, demands, expenses, costs, including reasonable attorneys fees, arising in whole or in part or relating to any act, omission, or performance under this Agreement by the Village, its employees, officers, directors, agents, or others working on its behalf, except that arising out of the sole legal cause of the Engineer. Nothing in this paragraph, however, shall be construed to create an obligation, right of action, or right of recovery that would otherwise not exist at law or in equity. Nor shall the terms of this paragraph be construed as a waiver by the Village of any right or defense it has, or otherwise would have had at law or in equity, but for this paragraph.

C. Kotecki Waiver. Engineer (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees and waives any limitation of liability defense based upon the Worker's Compensation Act and cases decided there under. Engineer agrees to indemnify and defend the Village from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, which the Village may sustain as a result of personal injury claims by Engineer's employees, except to the extent those claims arise as a result of the Village's or own negligence.

D. In any contract the Village may subsequently enter into for construction related to the Project, the Village agrees to use its best efforts to require the contractor to indemnify, hold harmless, and defend the Engineer, its officers, employees and agents

from and against any and all claims, suits, demands, liabilities, losses, damages, and costs, including but not limited to costs of defense, arising in whole or in part out of any act or omission of the contractor, its employees, agents, and subcontractors, or anyone for whose acts contractor may be liable.

SECTION 11. COMPLIANCE WITH LAWS.

A. Engineer agrees and certifies that it will comply with all applicable laws, regulations and rules promulgated by any federal, state, local, or other governmental authority or regulatory body, now in effect or which may be in effect during this Project. The scope of the laws, regulations, and rules referred to in this paragraph include, but in no way are limited to, the Illinois Human Rights Act, Illinois Equal Pay Act of 2003, Occupational Safety & Health Act, all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, Prevailing Wage Laws, USA Security Act, federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Department of Transportation, Illinois Department of Human Rights, Human Rights Commission, or EEOC.

B. Without limiting the generality of the foregoing, pursuant to the requirements of Illinois law concerning public contracts, Engineer shall comply with each of the following as may be applicable:

1. Sexual Harassment Policy. Engineer certifies that it has a written sexual harassment policy defining sexual harassment as required in Section 2-105 of the Ill. Human Rights Act. 775 ILCA 5/1-105, *et seq.*
2. Tax Payments. Engineer certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as set forth in 65 ILCS 5/11-42.1-1.
3. Equal Pay Act of 2003. Engineer, and all subcontractors thereof, shall at all times comply with the provisions of the Illinois Equal Pay Act of 2003, 820 ILCS 112/1, *et seq.*
4. Public Works Employment Discrimination Act. The Engineer certifies that it will comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/0.01, *et seq.*) which prohibits unlawful discrimination by any entity in the contracting for or performance of all public contracts with the State of Illinois and all of its political subdivisions. As required by this State Act, all of its provisions are incorporated herein by reference and are reprinted below.
5. Illinois Human Rights Act-Equal Opportunity Clause. Engineer certifies that it is an "Equal Opportunity Employer" as defined by federal and state laws and regulations, and agrees to comply with the Illinois Department of Human Rights (IDHR) Equal Opportunity clause as required by the IDHR's Regulations (44 Ill. Admin. Code, Part 750, Appendix A), which is considered to be part of any public contract or purchase agreement. As required by State law and IDHR Regulation, the Equal Opportunity clause is reprinted below.

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Engineer's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the

Engineer may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Engineer agrees as follows:

- 1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, military status, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- 2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the areas from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, military status, or an unfavorable discharge from military service.
- 4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules, the Engineer will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations hereunder.
- 5) That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.
- 6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.
- 7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply

therewith. In addition, the Engineer will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

ILLINOIS PUBLIC WORKS EMPLOYMENT DISCRIMINATION ACT

10/1. Discrimination in employment prohibited

§ 1. (a) No person shall be refused or denied employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor be subjected to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of this State, or of any department, bureau, commission, board, or other political subdivision or agency thereof.

(b) The Illinois Human Rights Act applies to all contracts identified in subsection (a).

10/2. Deemed incorporated in contract

§ 2. The provisions of this Act shall automatically enter into and become a part of each and every contract or other agreement hereafter entered into by, with, for, on behalf of, or for the benefit of this State, or of any department, bureau, commission, board, other political subdivision or agency, officer or agent thereof, providing for or relating to the performance of any of the said work or services or of any part thereof.

10/3. Includes independent contractors, etc.

§ 3. The provisions of this Act also shall apply to all contracts entered into by or on behalf of all independent contractors, subcontractors, and any and all other persons, association or corporations, providing for or relating to the doing of any of the said work or the performance of any of the said services, or any part thereof.

10/4. Deduction from compensation

§ 4. No Engineer, subcontractor, nor any person on his or her behalf shall, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the State or for any department, bureau, commission, board, other political subdivision or agency, officer or agent thereof, on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the Engineer by the State of Illinois or by any municipal corporation thereof, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this Act.

10/5. Recovery by injured person

§ 5. Any person, agency, corporation or association who violates any of the provisions of this Act, or who aids, abets, incites or otherwise participates in the violation of any of the provisions, whether the violation or participation therein occurs through action in a private, public or in any official capacity, shall be guilty of a petty offense for each and every violation or participation therein with respect to each person aggrieved thereby, to be recovered by each such aggrieved person, or by any other person to whom such aggrieved person shall assign his cause of action, in the circuit court in the county in which the plaintiff or the

defendant shall reside.

10/6. Violations: punishment

§ 6. Any person who or any agency, corporation or association which shall violate any of the provisions of the foregoing sections, or who or which shall aid, abet, incite or otherwise participate in the violation of any of the said provisions, whether the said violation or participation therein shall occur through action in a private, in a public, or in any official capacity, shall also be deemed guilty of a petty offense for each and every said violation or participation or, in the case of non-corporate violators, or participators, of a Class 8 misdemeanor.

10/7. To be inscribed in contract

§ 7. The provisions of this Act shall be printed or otherwise inscribed on the face of each contract to which it shall be applicable, but their absence there from shall in no wise prevent or affect the application of the said provisions to the said contract.

10/8. Partial invalidity: construction

§ 8. The invalidity or unconstitutionality of any one or more provisions, parts, or sections of this Act shall not be held or construed to invalidate the whole or any other provision, part, or section thereof, it being intended that this Act shall be sustained and enforced to the fullest extent possible and that it shall be construed as liberally as possible to prevent refusals, denials, and discriminations of and with reference to the award of contracts and employment hereunder, on the ground of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin.

SECTION 12. SUSPENSION AND TERMINATION OF SERVICES.

A. Suspension of Work

The Village may, at anytime, by written notice to the Engineer require the Engineer to stop all, or any part, of the Work required by the Agreement. Upon receipt of such a notice, the Engineer shall immediately comply with its terms and take all steps to minimize the occurrence of costs allocable to the Work covered by the notice. Engineer shall, upon receipt of notice of suspension, identify in writing all Work that must be completed prior to suspension of the Work, including all Work associated with suspension that must be performed. With respect to Work so identified by Engineer and approved by the Village, the Village will pay for the necessary and reasonable costs associated with that Work. Engineer shall not be entitled to any claim for lost profits due to the suspension of the Work by the Village.

B. Termination of Agreement

1. The Village reserves the right to terminate the whole or any part of this Agreement, without cause, upon ten (10) calendar day's written notice to the Engineer.
2. The Village reserves the right to terminate the whole or any part of this Agreement, upon ten (10) calendar day's written notice to the Engineer in the event of default by the Engineer.

a. Default is defined as the failure by Engineer to correct defective Work as required; the persistent failure to carry out the Work in accordance with the Agreement; or, the failure to make sufficient progress to endanger timely completion of the Work.

b. Engineer shall also be deemed in default if the Engineer: 1) is adjudged bankrupt or insolvent, or makes a general assignment for the benefit of creditors or if a trustee or

receiver is appointed for the Engineer or for any of the Engineer's property on account of the Engineer's insolvency, and the Engineer or its successor in interest does not provide adequate assurance of future performance in accordance with the Agreement within 10 days of receipt of a request for assurance from the Village; 2) repeatedly fails to supply sufficient skilled workmen or suitable materials or equipment; 3) repeatedly fails to make prompt payments to Subcontractors or suppliers at any tier, or for labor, materials or equipment; 4) disregards laws, ordinances, rules, codes, regulations, orders or similar requirements of any public entity having jurisdiction; or 5) otherwise violates any material term of the Agreement.

c. If Engineer shall assign this Agreement or abandon the Work or shall neglect or refuse to comply with the instructions of the Village relative thereto or shall fail in any manner to comply with the specifications or stipulations herein contained or if at any time the Village shall be of the opinion that the Work is unnecessarily delayed and will not be finished within the prescribed time, or that unnecessary inconvenience is being imposed upon the public or unnecessary expense is being incurred by the Village for inspection and supervision, the Village shall notify the Engineer, in writing, to that effect. If the Engineer does not, within five (5) calendar days thereafter, take such measures as will in the judgment of the Village ensure the satisfactory completion of the Work within the prescribed time or prevent unnecessary inconvenience to the public or prevent unnecessary expense to the Village, then the Village may take such actions as deemed necessary, at the cost to the Engineer, to correct such delay or, the may declare the Engineer to be in default and terminate the Agreement.

3. Upon receipt of notice of termination, Engineer shall identify in writing all Work that must be completed prior to termination of the Work, including all Work associated with termination that must be performed. Only with respect to Work so identified by Engineer and pre-approved by the Village, the Village will pay for the necessary and reasonable costs associated with that Work. Engineer shall not be entitled to any claim for lost profits due to the termination of the Work by the Village.

SECTION 13. NOTICES.

All notices, communications and/or demands given pursuant hereto shall be in writing and shall be deemed sufficient if sent by certified mail, return receipt requested, addressed as set forth at the following addresses, or at such other addresses as the Parties may designate by written notice in the manner aforesaid:

If to Village:

Village Manager
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, Illinois 60521

If to Engineer:

Village Engineer
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, Illinois 60521

The date of mailing shall be deemed the date of service. Either Party may change the address for notice by the aforesaid procedure.

SECTION 14. MISCELLANEOUS PROVISIONS.

A. Assignment.

Engineer shall not assign this Agreement or any portion thereof. The merger, consolidation, or liquidation of Engineer or any change in the ownership of or power to vote 33 and 1/3% or more of Engineer's capital stock, as held as of the date of execution of this Agreement, shall be deemed an assignment, provided however, that transfer of ownership of shares of capital stock between persons who, on the date of this Agreement, are owners of Engineer's capital stock, shall not constitute an assignment.

B. Governing Law.

For any legal action between the Parties concerning the interpretation, construction and enforcement of this Agreement, or subject matter thereof, venue shall be in Cook County, Illinois and the laws of the State of Illinois shall govern the cause of action. In any action involving the interpretation or construction of the terms herein, this Agreement shall not be construed in favor of, or against, either Party.

C. Captions.

The captions set forth herein are inserted solely for ease and convenience of reference and are not intended to provide a basis for the construction and interpretation of this Agreement.

D. Entire Agreement.

This Agreement contains all negotiations, agreements, covenants and understandings between the Parties and supersedes any such prior written or oral agreement. This Agreement may not be modified or amended unless such modification or amendment is evidenced in writing, signed by both Parties and dated on the same date as, or later date than, the date of this Agreement.

E. Waiver.

The failure of either Party to enforce any term, condition, or covenant (herein referred to as "provision") of this Agreement shall not be deemed a waiver or limitation of that Party's right to subsequently enforce and compel strict compliance with such provision and every other provision of this Agreement. No provision of this Agreement shall be deemed to have been waived by either Party unless such waiver is in writing by said Party.

F. Third Party Beneficiaries.

Nothing contained in this Agreement shall be construed to create enforceable rights in favor of any third party not a party hereto, or a contractual relationship with, or a cause of action in favor of, any third party against either the Village or Engineer.

F. Survival.

The aforesaid covenants, agreements, representations and warranties shall survive the expiration or termination of the Agreement.

IN WITNESS WHEREOF, the Village of Hinsdale and Engineer, by their duly authorized representatives, have hereunto set their hands.

Accepted this ____ day of February 2016

Engineering Consultant

By: _____

(Printed Name and Title)


Accepted this ____ day of February, 2016,

The Village of Hinsdale, Illinois

By: _____

Kathleen A. Gargano, Village Manager

Exhibit A
Village of Hinsdale
2016 Roadway & Infrastructure Project
Proposal for RFP No. 1588
Primera Engineers, Ltd.



Village of Hinsdale

2016 Roadway & Infrastructure Project

Proposal for RFP No. 1588

July 10, 2015

RECEIVED
Village of Hinsdale
7/10/15 9:34 AM



Exceptional Expertise. Superb Service.

Prepared for:

Village of Hinsdale

Dan Deeter, PE

Village Engineer

19 East Chicago Avenue

Hinsdale, Illinois 60521

Prepared by:

Primera Engineers, Ltd.

650 Warrenville Road

Suite 200

Lisle, Illinois 60532

T 630/324.5100



July 10, 2015

Mr. Daniel Deeter, P.E.

Village Engineer

Village of Hinsdale

19 East Chicago Avenue

Hinsdale, Illinois 60521

Re: **2016 Roadway & Infrastructure Project**

Dear Mr. Deeter,

Primera Engineers (Primera) is pleased to present our experience and qualifications to provide professional services to the Village of Hinsdale in regards to your Request for Proposals for engineering services in support of the 2016 Roadway & Infrastructure Project.

Primera has assembled a highly qualified engineering team with the experience and resources to successfully complete this project. Our project team has significant experience in working with municipalities on a variety of design and construction projects including watermains and roadways. Primera has an excellent understanding of what is necessary to complete a project of this nature in a cost effective manner, on-time and under budget.

Mr. Russ Pozen, PE, is our proposed Project Manager on this project. He has experience working with the Village on prior projects of a similar nature. In addition, Primera recently completed similar projects including the 2014 Street Improvements Project for the Village of Hinsdale, so we are familiar with the Villages design and construction protocols.

On our projects, we make sure that every day counts by providing the required resources and effort to complete projects on schedule; by developing projects that do more with less which saves money for our clients; and by utilizing innovative design techniques that reduce costs, minimize delays and create sustainable solutions.

Thank you for this opportunity to provide the required professional engineering services for the Village of Hinsdale. If you have questions, or need additional information, please contact me at 312-242-6438 or at tlachus@primerachicago.com.

Respectfully,

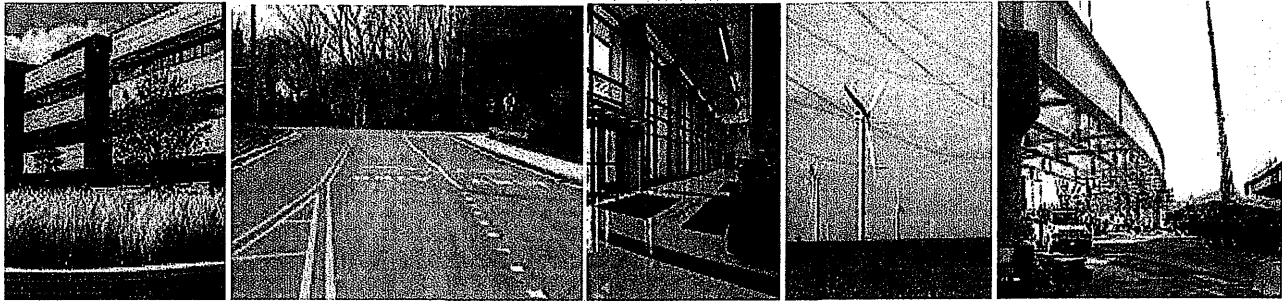
Ted W. Lachus, P.E.

Senior Vice President

650 Warrenville Road, Suite 200

Lisle, Illinois 60532

P 312/606.0910 | F 312/606.0415



Primera

Professional Services

Buildings

MEP

Fire Protection

Lighting Design

Telecommunications

Commissioning

Architectural Consulting

Energy & Sustainability

Transportation

Planning & Studies

Roadway Design

Construction Engineering

Bridge Design

Stormwater Management

Site Civil

Power

Distribution Transmission

Substation

Protection & Controls

Program Management

Firm Overview

Primera Engineers, Ltd. (Primera) is a full-service engineering design and consulting firm with a staff of 200 professionals dedicated to sustainable design and the pursuit of excellence using the latest technologies. Primera offers a wide range of professional services with a focus in three major areas of expertise: Buildings, Transportation and Power. We employ experts in the disciplines of architecture, mechanical, electrical, plumbing (M/E/P), structural, civil, telecommunications engineering, commissioning, transportation as well as construction and program management.

Since Primera's inception in 1987, we have built an exceptional record of successful projects. This success has come on both single and multidiscipline projects in a host of different markets, including: Healthcare, Corporate, Civil/Cultural, Higher Education, K-12, Transportation, Aviation, Parks & Recreation, Federal and Utilities. Primera's solution-focused design team is comprised of dedicated professionals including Professional Engineers, Structural Engineers, Licensed Architects, LEED Accredited Professionals, Certified Energy Managers, Certified Energy Procurement Professionals, and Registered Communications Distribution Designers.

Primera was founded with two distinct goals in mind:

- Create and maintain a company that **quality-driven** professionals are proud to be a part of.
- Create and maintain a culture in which the entire existence of the company is based on earning **clients' satisfaction** at every opportunity.

Primera operates today with these two goals still in place. Our passion for satisfying clients has resulted in the establishment of one of the premier Quality Management Systems in the industry today, which is **ISO 9001:2008** certified. We also recognize, however, that the pursuit of quality is exactly that — a pursuit. That is why we continue to invest in programs, activities and people that will help Primera maintain its position as a top quality provider of professional services.

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Executive Summary

Primera Engineers is pleased to present our project team's experience and qualifications, as well as our project understanding and approach, to provide the required professional engineering services to the Village of Hinsdale for:

RFP No. 1588: 2016 Roadway & Infrastructure Project

PROJECT TEAM EXPERIENCE AND QUALIFICATIONS

Primera has assembled a local team of highly qualified professional engineers who understand the requirements of working with the Village of Hinsdale and various permitting agencies, and is a team that Primera has worked with on past projects.

The Primera Project Team will have the following responsibilities on this project:

- **Primera Engineers:** Project Management, Roadway Design, Watermain Design, Sewer/Drainage Design and Construction Engineering
- **Landmark Engineering:** Survey
- **Rubino Engineering, Inc:** Geotechnical Engineering/ Construction Material Testing
- **H.R. Stewart:** Sewer Televising

The proposed project team is available for assignment to this project and will be committed to this project through completion, thus ensuring continuity and efficiency through the successful completion of the job. Our Team has extensive experience in roadway reconstruction/rehabilitation, storm sewer design, sewer lining, watermain replacements/repairs, other infrastructure improvements, working with all the agencies that will be involved on this project and the construction management of the previous. The Team can offer The Village of Hinsdale the following specific benefits:

- A core team of local and experienced personnel.
- Extensive experience and knowledge of overall roadway and infrastructure design.
- Solid relationships with other entities that may be part of this project effort including DuPage County and IDOT.
- Extensive experience and an excellent understanding of the processes for the permits that may be needed.
- A good working knowledge of the Village of Hinsdale standards.
- **Mr. Russ Pozen, P.E. of Primera** will serve as Project Manager. Mr. Pozen has over 12 years of civil engineering experience in the areas of site civil engineering design and municipal design, including items such as watermain, storm sewer, sanitary sewer, and roadway improvements. Recently, Mr. Pozen served as Project Manager for the 2014 Street Improvement Project for the Village of Hinsdale, in which approximately 2,000 LF of new watermain was installed along Elm Street and Third Street. In addition, he has served as Project Engineer for the County Line Road project for the Village of Bensenville which included replacing an old 10" watermain with a new 12" PVC watermain and the relocation of the watermain from the street to the utility congested west parkway of County Line Road in order to minimize impacts to the corridor, and served as the Project Manager for approximately 9,000 LF of watermain and sewer relocation along 143rd and Bell Road in Homer Glen due to a Will County Department of Transportation roadway widening/reconstruction project for Illinois American Water Company.
- **Mr. Doug Keppy of Primera** will serve as Project Engineer. Mr. Keppy has over 4 years of civil engineering experience. Recently, Mr. Keppy has served as the Project Engineer for the 2014 Street Improvement

Executive Summary

Project for the Village of Hinsdale and has served as the Project Engineer for approximately 9,000 LF of watermain and sewer relocation along 143rd and Bell Road in Homer Glen due to a Will County Department of Transportation roadway widening/reconstruction project for Illinois American Water Company.

- **Ms. Dawn Cosentino, P.E., CFM of Primera** will serve as Drainage Engineer. Ms. Cosentino has over 15 years of water resources engineering experience focusing on floodplain and stormwater management in the private and government sectors. Skills include hydrologic and hydraulic modelling, design and environmental permitting, project management, agency coordination, and team collaboration. Hydrologic modeling experience includes Rational Method, HEC-HMS, HydroCAD, USGS Regression Equations, Pond Pack, HEC-1, and TR-20. Hydraulic modeling experience includes HEC-RAS, HEC-2, StormCAD, and HY-8. Permitting completed for all projects including IDNR-OWR Floodway Permitting, USACE Section 404 Permitting, IEPA NPDES Permitting, Erosion and Sediment Control Permitting, EcoCAT, USFWS, and IHPA clearances, and 401 Water Quality Certification.
- **Mr. Rob Deming, P.E. of Primera** as QA/QC reviewer has more than 18 years of experience in civil engineering with site developments, roadway and streetscape design and watermain designs. Mr. Deming has experience in construction management and his construction experience is beneficial to the creating of designs that are easily constructible and cost effective. Recently, Mr. Deming served as the Project Manager for the County Line Road Watermain Replacement for the Village of Bensenville. The County Line Road project included replacing an old 10" watermain with a new 12" PVC watermain and the relocation of the watermain from the street to the utility congested west parkway of County Line Road in order to minimize impacts to the corridor. Mr. Rob Deming has led a very similar project with the Village of Hinsdale as well as numerous roadway improvement projects for the City of Chicago and other municipalities.
- **Mr. Mike Ewers, P.E. of Primera** as Construction Project Manager has more than 32 years of experience in the construction industry. Mr. Ewers has significant experience in construction engineering, coordinating with government agencies and other stakeholders, documentation, planning, monitoring budgets and schedules, managing and coordinating project personnel and consultants. His 30 year tenure at the Cook County Highway Department includes 15 years as the Construction Bureau Supervising Engineer for the North as well as South and Central areas. He has worked with a variety of municipalities and agencies and understands the coordination necessary to successfully complete construction projects on time and within budget.
- **Mr. Abdul Mohammed of Primera** will serve as Resident Engineer. Mr. Mohammed is a Construction Engineer with over 10 years of experience in civil engineering, utility design, project planning, construction management, and project estimating. He is knowledgeable in construction site operations, systems analysis, construction cost accounting, and construction planning and scheduling. He recently completed RE services for the 2014 Street Improvement Project for the Village of Hinsdale.
- **Landmark Engineering** will provide survey services. Landmark, based in Palos Hills, Illinois, is a Land Surveying and Engineering firm committed to the continued success of their clients. They have established an outstanding reputation in both the public and private sector for accurate surveying and sound engineering design. Landmark's professionalism and proven ability to work harmoniously with both owners and governmental agencies allows them to move productively forward.

Executive Summary

- **Rubino Engineering, Inc.** will provide Geotechnical Engineering and Construction Material Testing services. Rubino has been in business since 2009 providing geotechnical, environmental and construction engineering services. They are located in Elgin, Illinois, have worked with numerous municipalities and are a certified WBE firm.
- **H.R. Stewart** will provide Sewer Televising services. H.R. Stewart has been in business since 1930 and provides a wide range of services including heavy sewer cleaning / televising with video inspection to commercial, industrial, municipal and residential customers throughout the Chicagoland area. They are based out of Cary, Illinois.

Primera and the other members of the Project Team have the resources and the capacity to start this project on schedule and to provide the staffing required to complete this project on schedule, per the Village's anticipated project design schedule of 2015 and construction schedule of 2016 depending on funding.

Resumes of the key staff noted above are included in our proposal.

PROJECT UNDERSTANDING AND APPROACH

The Village of Hinsdale is requesting professional engineering services for: the replacement of PCC pavement with HMA on Vine Street from Ogden Ave to North St, including new storm sewer design, sewer separation and new sanitary sewer design or lining; and the street pavement removal/salvage/re-use of the existing brick roadway on First Street from Park Ave to Elm St, including new PCC curb & gutter, new storm sewer design with capture of sump pump and stormwater management entities, and a new 8-inch PVC watermain. These services include the preliminary and final design and specifications, preparation of contract documents, coordination and management of the permitting process, management of the bid opening process, the coordination of the pre-construction meeting, construction inspection, and QA material testing.

Primera assumes QC material testing will be provided by the Contractor and noted in specifications. Primera assumes that the IEPA CCDD requirements will not be part of the design engineering services and will make the requirements part of the contract documents to be performed by the Contractor. Primera has reviewed the Village Wide Environmental Record search dated April 2013 by Huff & Huff and no environmental concerns were noted. All pavement reconstruction/resurfacing, sewer lines and watermain construction activities should be designed to minimize the need for coordination with other agencies; however, since the Vine Street reconstruction work will either abut or be within the ROW of Ogden Avenue, maintenance of traffic (MOT) coordination and/or access permitting will likely be required with the Illinois Department of Transportation (IDOT).

All work is to be completed in the 2016 construction season and it is the intent of the Village for the design work to be started as soon as possible.

Approach

Project Initiation

After selection, key project staff will visit the project site in order to develop a list of project items and questions that will be presented at a kick-off meeting with the Village.

Pre-Design Effort

At the beginning of the project, key project staff will coordinate with the Village to discuss the project intent, project goals, and any questions that were developed from the site visit by the project team. The discussion will include

Executive Summary

verifying the project limits, reviewing the project scope, budget, schedule, design criteria, and any local issues. At this meeting we will discuss with the Village staff the available utility records for the watermain & sewers, and the available stormwater reports/calculations from the 2008 Hinsdale Stormwater Master Plan. Copies of any existing information will be requested by Primera (i.e. existing plans, right-of-way drawings, etc.).

Lines of communication will be established at the kick-off meeting. We believe it is essential to agree on communication protocols among the Village of Hinsdale, Primera's Project Team and other stakeholders.

Design Effort

The key to the successful completion of the design effort includes the following:

- Holding a coordination meeting with the Village and the key project team members. At this meeting the project requirements will be presented and discussed with the project team members.
- Effective coordination with all the design team members to ensure that all the design elements will complement each other. This will help avoid conflicts of the various design elements during construction.
- Meeting all project schedule milestones.
- Developing project documents that are thorough and that clearly present the design intent and requirements.
- Developing a cost-effective and safe design that meets or exceeds the design criteria for a project of this type.
- Ensuring that all the required pay items and quantities that will be required to construct the project are in the contract documents.
- Preparing any required permits in a timely and thorough manner in order to maintain the project schedule.
- Preparing a design that will involve the minimum of disruption to the local stakeholders and the travelling public during construction.

Construction Effort

An integral part of this project will be the communication between the Primera Team, the Village and the residents and travelers who will be affected by the construction. Effective and clear communication on the project will be essential to ensure that all the stakeholders are informed on the status and changes to the project that will occur until the project is completed.

Good communication includes keeping the residents informed of the construction schedule, especially concerning water service and driveway disruptions. On past projects, being proactive in communicating with the stakeholders developed a professional relationship that provided project area homeowners peace of mind during construction.

Earlier this spring, Primera concluded the construction inspection for the 2014 Street Improvements Project, New Watermain at Elm Street & Third Street in the Village of Hinsdale. This project was completed on time and under budget. Close communication between our Resident Engineer and Village Officials proved to help the project move along smoothly. Clear directions to the contractor also improved the progress of the project.

Executive Summary

SCOPE OF WORK

Through our experience working on similar projects, the following items will be included in the Scope of Work:

Design

1. Coordination and Communication
 - a. Provide effective communication with the Village staff and within the project team throughout the project.
 - b. Provide monthly progress reports to Village staff.
 - c. Attend one (1) project kick-off meeting with the Village.
2. Data Collection
 - a. Request all available and applicable information from the Village.
 - b. Perform the topographic survey from ROW to ROW with typical cross sections, all site features, sanitary, storm, and water structures, rims, inverts, top of watermain, and sizes, along with any utilities that have been marked out by J.U.L.I.E will be located. Any Village atlas information provided will be included.
 - a. Perform geotechnical services for the reconstruction areas. Data provided shall be eight (8) pavement cores, lab classification tests and report along with private utility locator to clear borings.
 - b. Perform a field visit to collect verify the data collected and acquire any additional information required for the designs.
3. Roadway Design
 - a. For the roads to be reconstructed, review the existing and proposed horizontal and vertical alignments to ensure that they meet the current Village and/or IDOT standards.
 - b. Review Village-wide environmental records search (conducted April 2013) to identify areas where contaminated soils may be prevalent along with new testing.
 - c. Prepare a design for the reconstruction of Vine Street and First Street within the limits specified in the RFQ as well as agreed upon with the Village (approximately 2,350 feet in total length).
 - d. The reconstruction will look at all work within the right-of-way and within the project limits. It is assumed that all parkway restoration will be finished with sod. Established trees are present along both Vine Street and First Street. Any modification of both roadways vertically or horizontally will be carefully considered to not have a negative impact as applicable of said trees.
 - e. Prepare a design for replacing street corners within the construction project limits specified in the RFQ to meet local and federal ADA/PROWAG standards or as directed by the Village.
 - f. Prepare a design for replacing sidewalks and/or driveways within the construction project limits that are disturbed by the proposed work to local and federal ADA/PROWAG standards or as directed by the Village. Carriage walk steps impacted shall be removed. All other steps not impacted shall remain.
4. Infrastructure Design
 - a. Prepare a design of the proposed watermain and sewer in accordance with the *Standard Specifications for Water & Sewer Main Construction in Illinois* and Village of Hinsdale guidelines.
 - b. Review Village-wide environmental records search (conducted April 2013) to identify areas where contaminated soils may be prevalent along with new testing.
 - c. Prepare a design for a new watermain along First Street within the limits specified in the RFP as well as agreed upon with the Village (approximately 700 feet in total length).

Executive Summary

- d. Prepare a design for storm sewer to separate a combined sewer and to alleviate drainage issues noted as #17 and #18 of the 2008 Hinsdale Stormwater Master Plan within the limits specified in the RFP as well as agreed upon with the Village (approximately 1,800 feet in total length).
 - e. Prepare a design for a sanitary sewer replacement and/or lining along Vine Street within the limits specified in the RFP as well as agreed upon with the Village (approximately 630 feet in total length). Primera will have the sewer lines in question cleaned and televised.
5. Drainage Analysis/Design
- a. Review the 2008 Hinsdale Stormwater Master Plan.
 - b. Review and investigate installing a separate storm sewer system and separating the storm water from the combined sewers within project areas No. 17 and No. 18.
 - c. Assess any known drainage issues.
 - d. Coordinate with the roadway design for the reconstruction of the pavement area to create a vertical profile that meets Village standards and which eliminates any future drainage issues.
 - e. Verify and correct the inlet locations and spacing.
 - f. Design and/or correct any proposed drainage improvements that may be needed and ensure that all drainage improvements comply with the Village in the specified location of the pavement reconstruction and areas No. 17 & No. 18.
6. Construction Staging
- a. Detailed MOT plans will not be required or developed, but we will utilize IDOT standards to stage traffic.
 - b. Coordinate the MOT design with the Village and IDOT through proper ROW permitting process.
 - c. Address and detail tree and/or landscaping protection within the project limits.
7. Utilities
- a. Coordinate with the Village to investigate the presence of existing public and private utilities including sump pumps, stormwater management entities, water, fiber optic, gas, electrical, and sanitary, storm sewer and watermain systems.
 - b. Submit a J.U.L.I.E. design ticket to have the private/public utilities mark their utilities in the field and send the as-built plans for the project limits.
 - c. Develop a design that will minimize the need for utility relocations.
 - d. Coordinate with the Village and private utility companies for any necessary relocations of utilities that are in conflict with proposed improvements.
8. Permitting
- a. Coordinate with and obtain relevant permits from the Village, Illinois EPA, DuPage County and IDOT.
9. Submittals
- a. The submittals will include a pre-final and a final plan submittal for reviews by the Village.
 - b. Develop the required contract documents for bidding.
 - c. The submittals will include engineer's cost estimate for the proposed improvements.

Executive Summary

10. Bidding

- a. The 2016 Reconstruction Project will be developed as one complete plan set.
- b. Manage letting and bidding process.
 - i. Answer bidders' questions and prepare addenda material as required.
 - ii. Assist the Village to Assist the Village to recommend a written bid award to each Contractor.
 - iii. review and comment on Contractor's bids.

Construction Engineering

1. Coordination and Communication
 - a. Attend or facilitate coordination meetings, to include:
 - i. Pre-Bid
 - ii. Pre-Construction
 - iii. Weekly Construction
 - b. Notify the Village of changes to scope or plan quantities in a timely manner prior to execution of the activity.
 - c. Notify residents of water main shutoffs and access issues as necessary.
2. Construction Engineering
 - a. Inspect work and materials in accordance with applicable standards.
 - b. Maintain detailed record of quantities, work performed, and materials used.
 - c. Review traffic control and maintenance of traffic.
 - d. Ensure accurate assessment of soils for contaminants.
 - e. Review payments, RFIs, and change order requests.
 - f. Assure the quality of delivered materials.
3. Deliverables
 - a. Provide record drawings with as-built information.
 - b. Provide project documentation and inspection files (job box).

Executive Summary

WHY SELECT PRIMERA

Primera has assembled a highly qualified project team with relevant project experience on similar projects including a recent project for the Village of Hinsdale. The team includes:

- Mr. Russ Pozen, P.E., as Project Manager who was the Project Manager for the 2014 Street Improvement project for the Village of Hinsdale as well as several similar projects.
- Mr. Abdul Mohammed, P.E. as Resident Engineer who was the Resident Engineer for the 2014 Street Improvement project for the Village of Hinsdale as well as several similar IDOT and municipal projects.
- Mr. Rob Deming, P.E., as Design QA/QC has led a very similar project with the Village of Hinsdale as well as numerous roadway improvement projects for IDOT, Illinois Tollway, the City of Chicago and other municipalities.
- Mr. Mike Ewers, P.E., as Construction Project Manager has led the 2014 Street Improvement project for the Village of Hinsdale as well as numerous roadway improvement projects for the Cook County Department of Transportation and Highways, IDOT, Illinois Tollway and other municipalities.
- Key project staff who will committed through the successful completion of the project.
- A project team that has the resources and capacity to fulfill the project requirements.
- A project team that has the resources and capacity to complete on schedule and under budget.
- A project team that will provide the Village cost-effective solution for this project.
- A company and a project team that will always regard the Village as a key and important client.

If selected for this project, the Primera Project Team will welcome the opportunity to work with the Village of Hinsdale in completing this project on time and within budget.

Project Experience

2014 Street Improvement Project Village of Hinsdale

Location

Hinsdale, Illinois

Services Provided

Civil Design

Construction Management

Performance Period

04/2014 – 05/2015

Project Cost

\$497,497

Client Reference

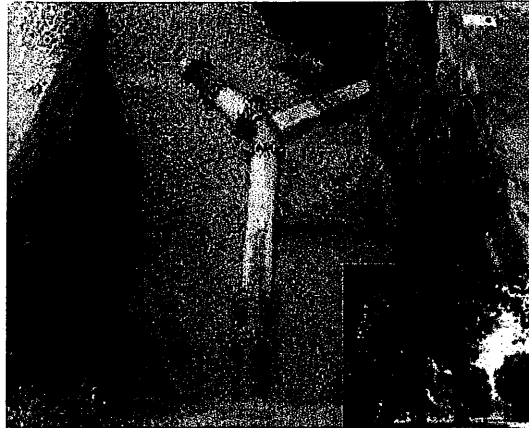
Dan Deeter, Village Engineer

Village of Hinsdale

19 East Chicago Avenue

Hinsdale, Illinois 60521

Phone: 630.789.7039

**Project Description**

Primera was selected for the design and construction management of approximately 2,000 feet of 8" watermain replacement along Elm Street and Third Street in the Village of Hinsdale.

Primera prepared the Contract Plans and Special Provisions for the design of the watermain improvements, driveways, sidewalks, pavement landscape restoration. Primera also performed the construction inspection for this improvement. The project was successfully constructed under budget.



Primera

County Line Road Watermain Replacement

Village of Village of Bensenville

Location

Bensenville, Illinois

Services Provided

Civil Design
Drainage Design
Permitting

Performance Period

05/2012 to 08/2012

Construction Cost

\$425,000

Client Reference

Joseph Caracci
Director of Public Works
Village of Bensenville
717 E. Jefferson Street
Bensenville, Illinois 60106
Phone: 630.350.3435

**Project Description**

Primera was selected by the Village of Bensenville for the watermain replacement along County Line Road from Green Street south to Jefferson Street. The project included replacing an old 10" watermain with a new 12" PVC watermain. The proposed 12" was relocated from the street to the utility congested west parkway of County Line Road in order to minimize impacts to the corridor.

Primera prepared the Contract Plans and Special Provisions for the design of the watermain improvements, driveway reconstruction and landscape restoration, and utility relocations. The project also included preparation and submittal of IEPA and Cook County permits.

Techny Road & Pfingsten Road Improvements

Village of Northbrook & Cook County Highway Department

Location

Northbrook, Illinois

Services Provided

Construction Engineering

Performance Period

04/2012 to 03/2013

Project Cost

\$5,261,000

Client Reference

Paul Kendzior

Village Engineer

Village of Northbrook

Public Works Center

655 Huehl Road

Northbrook, IL 60062

Phone: 847.664.4120

**Project Description**

Primera provided Phase III construction engineering services and assisted in the Jurisdictional Transfer process between the Village of Northbrook and the Cook County Highway Department.

Techny Road

The Techny Road improvements included the installation of a 72-inch and 84-inch relief storm sewer from Pfingsten Road to Second Street, the installation of additional storm sewers to drain the roadway, the removal and reconstruction of the center 24 feet of pavement and milling and resurfacing the remainder of the pavement from west of Pfingsten Road to Birch Road, the reconstruction of pavement from Birch Road to Second St., the installation of traffic signals at Pfingsten Road, the grading of ditches and the restoration of the parkway lawn areas with topsoil and sod.

Pfingsten Road

The Pfingsten Road improvements included the installation of a 48-inch relief storm sewer from Canterbury Drive to Techny Road, pavement patching as required for the sewer installation, and restoration of parkways with topsoil and sod as required.

Due to the coordination efforts led by Primera's Resident Engineer involving the Contractor, the Village, the Public Works Department, Utility Companies and Metra, these roadway improvements were completed approximately 1 year ahead of schedule. The residents were very grateful for an efficiently run project as evidenced in the following excerpts from an email to the Resident Engineer "...you and your men were just THE very best...Always fun, respectful and considerate. The Techny Project was so much less a burden because of the character and characters who participated."

In addition, the Village Engineer, Mr. Paul Kendzior, thanked the Primera Resident Engineer "for a very efficient and professional completed project."

Fieldcrest Farms Roadway Rehabilitation Village of Algonquin

Location

Algonquin, Illinois

Services Provided

Construction Management

Performance Period

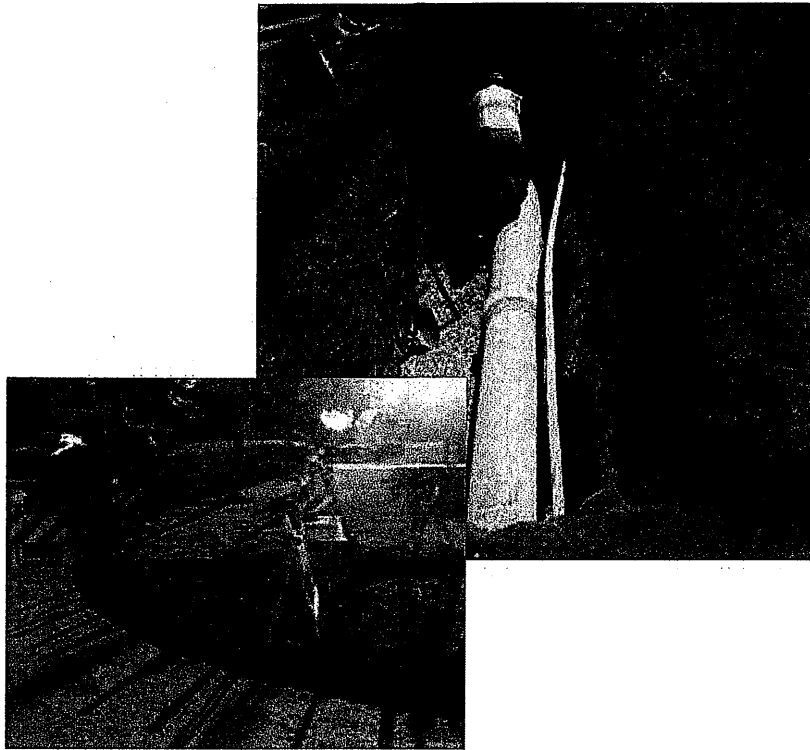
07/2013 to 11/2013

Construction Cost

\$1,259,750

Client Reference

Shawn Hurtig
Project Manager
Village of Algonquin
110 Meyer Drive
Algonquin, Illinois 60102
Phone: 847.658.2754

**Project Description**

Primera was selected by the Village of Algonquin to provide Construction Engineering Services for the rehabilitation of various streets in the Fieldcrest Farms subdivision in the Village of Algonquin. Primera provided construction inspection and documentation of the project which included curb patching, sidewalk repair, driveway approach replacement, removal of the driving surface, storm sewer point repairs, patching of the base course where determined necessary, and replacement of the asphalt driving surface. Clear communication with the residents in this subdivision proved to keep the project running smoothly.



Primera

Baring Avenue Street Improvement Project

City of East Chicago

Location

East Chicago, Indiana

Services Provided

Civil Design
Drainage Design
Permitting

Performance Period

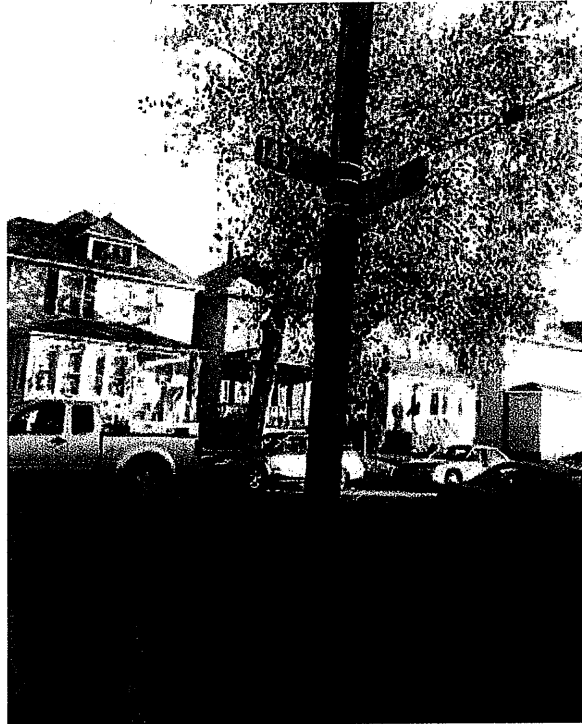
09/2013 – 11/2013

Construction Cost

\$979,354

Client Reference

Jezreel Rodriguez
City Engineer
City of East Chicago
4444 Rail Road Avenue
East Chicago, Indiana 46312

**Project Description**

Primera was selected by the City of East Chicago for the watermain replacement and pavement rehabilitation along Baring Avenue from 145th Street to Columbus Drive in East Chicago. This project replaced two old watermain (4"-6" dia. and a 12" dia.) with a new 6" dia. & 12" dia. ductile iron watermain. The watermain was relocated under the roadway of Baring Avenue in order to minimize impacts to the project corridor. Primera prepared the Contract Plans and Special Provisions for the design of the watermain improvements and pavement rehabilitation, driveway and sidewalk reconstruction and landscape restoration.



Primera

143rd St. and Bell Rd Water and Sewer Main Relocation

Illinois American Water Company

Location

Homer Glen, Illinois

Services Provided

Civil Engineering

Performance Period

04/2014 – 11/2014

Project Cost

\$3,000,000

Client Reference

Eric LaReau

Illinois American Water

1000 International Parkway

Woodridge, Illinois 60517

Phone: 630.739.8837

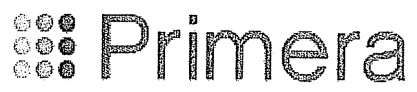


ILLINOIS
AMERICAN WATER

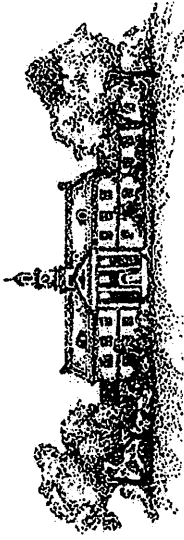
Project Description

Primera was selected by Illinois American Water Company (ILAWC) for design to relocate watermain, sanitary sewer and sanitary forcemain along 143rd Street and Bell Road in Homer Glen. ILAWC owns and operates a water and sanitary distribution system that serves approximately 7,346 customers within the Village of Homer Glen. As a result of nearby proposed roadway improvements by the Will County Division of Transportation, ILAWC was required to relocate their facilities outside of the new roadway.

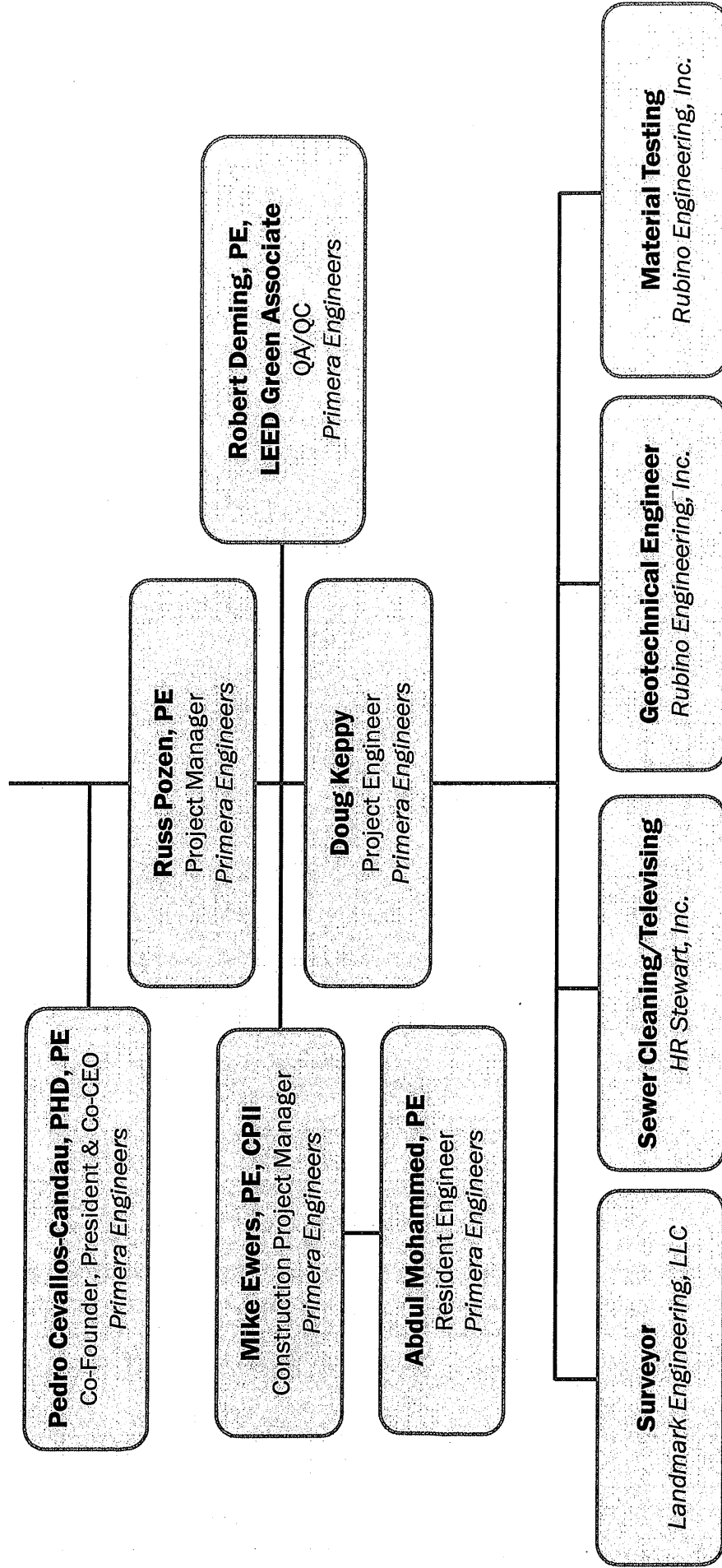
Primera was the prime consultant providing engineering design of the new watermain and sanitary sewers, permitting through IEPA, Will County Division of Transportation, ILAWC and coordination with the Village of Homer Glen.



Key Personnel



Village of Hinsdale



Russell J. Pozen, PE, PROJECT MANAGER



Russell Pozen is a Professional Engineer with over 12 years of experience in the areas of site civil, municipal and stormwater engineering design relating to the development of residential, industrial, institutional, park district, municipal, private utility and commercial projects as well as resurfacing and designs for roadways for IDOT and the Illinois Tollway. Mr. Pozen has years of experience in coordinating and overseeing daily and weekly work for project staff, coordination of jurisdictional permitting and project entitlements, including IEPA, NPDES, MWRD, ISTHA and IDOT, coordinating submittals to local agencies, in charge of construction document review and quality control, and obtaining necessary approvals required for construction. He is also proficient in earthwork balancing calculations and storm water design/calculations/modeling, roadway design vertically and horizontally, sanitary sewer and watermain design, designs for major collector roads, and minor streets.

Russell's Credentials

- Bachelor of Science, Civil Engineering, Valparaiso University, 2002
- Professional Engineer, Illinois 062060419, 2008
- Professional Engineer, Wisconsin-Indiana
- IDOT Documentation of Contract Quantities #10-0584

Project Experience // Municipal/Private Utility

2014 Street Improvement Project-New Watermain at Elm and Third Streets, Village of Hinsdale, DuPage County, Illinois.

Project Engineer for the design and construction management of approximately 2000' of 8" watermain replacement along Elm Street and Third Street. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements, pavement restoration, driveways, sidewalks and landscape restoration. Primera will also performed the construction inspection.

Kensington Road Watermain Improvements, Illinois

American Water Company, Mt. Prospect, Illinois.

Project Manager for the design to relocate and extend approximately 3,700 linear feet of watermain along East Kensington Road from North Burning Bush Lane to North Woodland Drive and between North Burning Bush Lane to North Wolf Road in Mt. Prospect, IL. Illinois American Water Company (ILAWC) owns and operates a water and sanitary distribution system that serves a Chicago Suburban Service Area. Primera will be the prime consultant providing engineering design of the new watermain, permitting through IEPA, Cook County, ILAWC and coordination with the Village of Mt. Prospect. Primera's sub-consultant, Landmark Engineering, will provide the necessary topographic survey and easement requirements.

143rd Street and Bell Road Water and Sewer Main Relocation, Illinois American Water Company (ILAWC), Homer Glen, Illinois.

Project Manager for the design to relocate watermain, sanitary sewer and sanitary forcemain along 143rd Street and Bell Road in Homer Glen. ILAWC owns and operates a water and sanitary distribution system that serves approximately 7,346 customers within the Village of Homer Glen. As a result of nearby proposed roadway improvements by the Will County Division of Transportation, ILAWC is required to relocate their facilities outside of the new roadway. Primera is the prime consultant providing engineering design of the new watermain and sanitary sewers, permitting through IEPA,

Will County Division of Transportation, ILAWC and coordination with the Village of Homer Glen.

Baring Avenue Street Improvement Project, City of East Chicago, Indiana.

Project Engineer for the watermain replacement and pavement rehabilitation along Baring Avenue from 145th Street to Columbus Drive in East Chicago. This project will replace two old watermain (4"-6" dia. and a 12" dia.) with a new 6" dia. & 12" dia. ductile iron watermain. The proposed watermain will be relocated under the roadway of Baring Avenue in order to minimize impacts to the project corridor. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements and pavement rehabilitation, driveway and sidewalk reconstruction and landscape restoration.

County Line Road Watermain Replacement, Village of Bensenville, Illinois.

Project Engineer for the watermain replacement along County Line Road from Green Street south to Jefferson Street in the Village of Bensenville. This project is to replace an old 10" watermain with a new 12" PVC watermain. The proposed 12" will be relocated from the street to the utility congested west parkway of County Line Road in order to minimize impacts to the corridor. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements, driveway reconstruction and landscape restoration, and utility relocations. The project also includes preparation and submittal of IEPA and Cook County permits.

City of East Chicago Pipe Lining Project, East Chicago, Various Locations, Indiana.

Project Engineer for the pipe lining of sanitary and combined sewers along various streets in the City of East Chicago. This project is worked in conjunction with the City of East Chicago and the US Army Corps of Engineers (USACOE) as part of the USACOE's Environmental Infrastructure Program Section 219 to improve damaged and/or failed sewer lines. The sewer improvements include lining the selected pipes and manholes in various locations within the City of East Chicago.

Project Experience // Transportation

Foster Avenue LAFO Project, Village of Bensenville, DuPage County, Illinois.

Project Manager for the design of pavement resurfacing of approximately 5,300 feet of Foster Avenue from IL-83 to York Road using Local Agency Functional Overlay (LAFO) funding in the Village of Bensenville. This project will involve a grind and overlay of the pavement, pavement patching, spot curb and gutter repairs, striping and landscape restoration, along with pavement investigation and design. The preparation of the design and contract documents will be prepared per IDOT Guidelines for Federally Funded Projects and will include coordination with the Village and IDOT Bureau of Local Roads.

Illinois Route 150 (War Memorial Drive), North to Illinois Route 91 (Alta Road), Phase II Design, Illinois

Department of Transportation District 4, Peoria, Illinois. Lead drainage engineer for a 2.4 mile roadway construction project from Illinois Route 150 (War Memorial Drive), north to Illinois Route 91 (Alta Road). This road is intended to facilitate and sustain future residential and commercial development along the Orange Prairie Road Corridor and the planned Pioneer Parkway Extension. Responsibilities included hydrologic and hydraulics calculations for the roadway inlet spacing and trunk storm sewer design based on IDOT criteria and plans for the erosion control.

IL-9 (Locust Street) and Main Street, Phase II Design, Illinois

Department of Transportation, Canton, Illinois. Project Engineer for the complete pavement reconstruction of two blocks and resurfacing for three blocks of IL-9 (Locust Street) and Main Street in downtown Canton, IL. This project included the relocation and design of storm sewer and watermain per IDOT and the City of Canton standards. Responsibilities included construction document production, roadway design and design of the storm sewer system.

Robert J. Deming, PE, LEED GREEN ASSOCIATE, QA/QC REVIEWER



Robert Deming is a Licensed Professional Engineer with more than 18 years of experience in civil engineering design and construction management, including experience in local streets, primary and arterial highways, streetscapes and median improvements, and site development. He has experience performing civil and roadway designs, developing roadway geometry, site plans, traffic control and staging plans, erosion control plans, special provision, cost estimates, and QA/QC on projects. He also has been a Resident Engineer and Construction Inspector for roadway and site projects.

Robert's Credentials

- Bachelor of Science, Civil Engineering, Southern Illinois University, Edwardsville, 1996
- Bachelor of Science, Engineering Science, Aurora University, 1995
- Professional Engineer, Illinois: 062-057483, 2004
- Professional Engineer, Indiana-Wisconsin-California
- LEED Green Associate, GBCI 10539924

Project Experience // Transportation

Foster Avenue LAFO Project, Village of Bensenville, DuPage County, Illinois.

Project Manager for the design of pavement resurfacing of approximately 5,300 feet of Foster Avenue from IL-83 to York Road using Local Agency Functional Overlay (LAFO) funding in the Village of Bensenville. This project will involve a grind and overlay of the pavement, pavement patching, spot curb and gutter repairs, striping and landscape restoration, along with pavement investigation and design. The preparation of the design

and contract documents will be prepared per IDOT Guidelines for Federally Funded Projects and will include coordination with the Village and IDOT Bureau of Local Roads.

2014 Street Improvement Project-New Watermain at Elm and Third Streets, Village of Hinsdale, DuPage County, Illinois.

Project Manager for the design and construction management of approximately 2000' of 8" watermain replacement along Elm Street and Third Street. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements, pavement restoration, driveways, sidewalks and landscape restoration. Primera will also performed the construction inspection.

Illinois 64 over Mill Creek and Ferson Creek, Phase I Study, Illinois Department of Transportation, Kane County, Illinois.

Project Manager for Phase I engineering services for the proposed culvert improvements of Illinois Route 64 over Mill Creek and Ferson Creek in Lily Lake, Kane County, Illinois. The proposed improvements include the removal and replacement of a single box culvert and double box culvert over Mill Creek and Ferson Creek, respectively. These improvements may require profile adjustments related to the adjacent and transverse floodway and potentially impact the intersections with Hanson Road and Brookside W. Drive. The adjacent properties are wooded one-acre residential lots, open prairie grass and farmland.

Baring Avenue Street Improvement Project, City of East Chicago, Indiana.

Project Manager for the watermain replacement and pavement rehabilitation along Baring Avenue from 145th Street to Columbus Drive in East Chicago. This project will replace two old watermains (4"-6" dia. and a 12" dia.) with a new 6" dia. & 12" dia. ductile iron watermain. The proposed watermain will be relocated under the roadway of Baring Avenue in order to minimize impacts to the project corridor. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements and pavement rehabilitation,

driveway and sidewalk reconstruction and landscape restoration.

I-94 (M.P. 8.4) at Grand Avenue (IL 132) Ramp Reconstruction, RR-12-4083, Illinois State Toll Highway Authority, *Lake County, Illinois*.

Project Engineer for Phase I and Phase II engineering services for the ramp reconstruction at the I-94 interchange at Grand Avenue (IL 132). The reconstruction will address existing deficiencies that will be evaluated and identified by this project. The project will include the evaluation of ramp and terminal geometry, drainage, safety features, and interchange lighting. The geometric evaluation will include a review of the existing ramp and terminal geometry and preparation of an interchange design study (IDS) that will be based upon 2040 projected traffic volumes. The IDS will come up with 2 alternatives to help with the Tollway's long term goals for this interchange. Phase II contract documents were also developed including maintenance of traffic plans, drainage plans and schedules, construction scheduling along with special provisions.

Des Plaines River Valley Bridge (1489/1490) and I-355 South Extension Lighting, RR-12-4083, Illinois State Toll Highway Authority, *Various Counties, Illinois*.

Project engineer for the study and design for the bridge rehabilitation to the Des Plaines River Valley Bridge with new pier protection to new Avenue beneath I-355. The project will include lighting and conduit modifications and sign improvements to the south extension of I-355. Phase II contract documents will also be developed.

I-294 Ramp and Guardrail Repairs (Central Tri-State), RR-12-4083, Illinois State Toll Highway Authority, *Various Counties, Illinois*.

Project Engineer for Phase II engineering services for the ramp and guardrail repairs at various locations along the Central Tri-State (I-294). The repairs will address existing deficiencies that will be evaluated and identified by this project. The project will include the evaluation of ramp and terminal conditions, drainage, safety features, and interstate lighting. Phase II contract documents were also developed including maintenance of traffic plans,

drainage plans and schedules, construction scheduling along with special provisions.

GIS Services – Village-Wide Map Development, Village of Hinsdale, *DuPage County, Illinois*.

Project Manager for providing professional engineering services for the development of a Village-wide map. GIS shapefiles and aerial photographs were collected from Cook and DuPage counties by the Village of Hinsdale for consolidation into a map to be used by Village staff for aggregation of sewer, water main, and other utility data. Primera georeferenced Village as-built drawings with the collected GIS data, convert the data to an AutoCAD 3d Map file, and provide guidance on a standard format for as-built drawings for future projects.

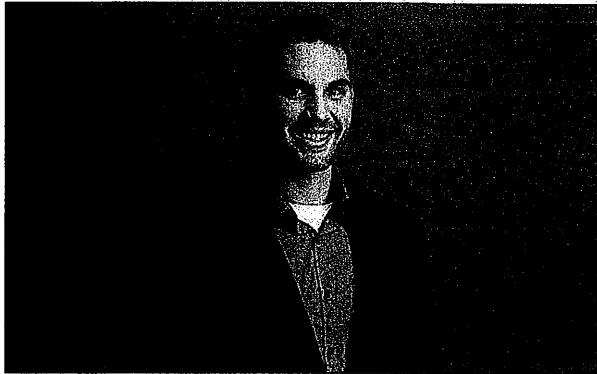
County Line Road Watermain Replacement, Village of Bensenville, *Illinois*.

Project Manager for the watermain replacement along County Line Road from Green Street south to Jefferson Street in the Village of Bensenville. This project is to replace an old 10" watermain with a new 12" PVC watermain. The proposed 12" will be relocated from the street to the utility congested west parkway of County Line Road in order to minimize impacts to the corridor. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements, driveway reconstruction and landscape restoration, and utility relocations. The project also includes preparation and submittal of IEPA and Cook County permits.

Des Plaines River Trail Improvement, Phase II, City of Des Plaines, *Des Plaines, Illinois*.

Project Engineer for the Phase II plans of Des Plaines River Trail. Designed the civil plans, general plans, erosion control plans, maintenance of traffic plans, grading, cross sections, and details. He also wrote and assembled the specifications and compiled the cost estimates. Performed permitting through IDOT, the City of Des Plaines, the Cook County Highway Department, Cook County Building and Zoning and MWRD. This Project was Phase I and Phase II combined job and was 3 miles of reconstructing an existing trail to be up to Federal guidelines.

Douglas H. Keppy, PROJECT ENGINEER



Douglas Keppy has diverse civil and transportation engineering experience in site and drainage design and construction administration. He has worked on projects in parks and recreation, municipalities, private utilities, state agencies, commercial, and education markets. He has software experience using AutoCAD Civil 3D, Hydraflow, StormCAD, and MicroStation.

Douglas's Credentials

- Bachelor of Science, Civil Engineering, Valparaiso University, 2011
- Engineer Intern, Indiana Engineer Board, License ET31100259

Project Experience // Municipalities/Private Utilities

2014 Street Improvement Project, Village of Hinsdale, DuPage County, Illinois.

Design Engineer for the design and construction management of approximately 2000' of 8" watermain replacement along Elm Street and Third Street and approximately 6000' of pavement rehabilitation along York Road, Madison Street, Chicago Avenue, Stough Street, Fourth Street, Fifth Street and Third Street in the Village of Hinsdale. This project was split up into two separate design contracts. One contract was for the replacement of an old existing 4" dia. and 6" dia. watermains with a new 8" dia. PVC watermains. The second contract was to resurface approximately 6000' of pavement on various streets at part of the Village's 2014 resurfacing program. Responsibilities included the Contract Plans and Special Provisions for the design of the watermain improvements and pavement

rehabilitation, driveway and sidewalk reconstruction and landscape restoration. Construction Inspection services were also performed.

143rd Street and Bell Road Water and Sewer Main Relocation, Illinois American Water Company (ILAWC), Homer Glen, Illinois.

Project Civil Engineer for the design to relocate watermain, sanitary sewer and sanitary forcemain along 143rd Street and Bell Road in Homer Glen. ILAWC owns and operates a water and sanitary distribution system that serves approximately 7,346 customers within the Village of Homer Glen. As a result of nearby proposed roadway improvements by the Will County Division of Transportation, ILAWC is required to relocate their facilities outside of the new roadway. Primera is the prime consultant providing engineering design of the new watermain and sanitary sewers, permitting through IEPA, Will County Division of Transportation, ILAWC, other private utility companies, and coordination with the Village of Homer Glen.

Kensington Road Watermain Improvements, Illinois American Water Company, Mt. Prospect, Illinois.

Civil Engineer for the design to relocate and extend approximately 3,700 linear feet of watermain along East Kensington Road from North Burning Bush Lane to North Woodland Drive and between North Burning Bush Lane to North Wolf Road in Mt. Prospect, IL. Illinois American Water Company (ILAWC) owns and operates a water and sanitary distribution system that serves a Chicago Suburban Service Area. Primera will be the prime consultant providing engineering design of the new watermain, permitting through IEPA, Cook County, ILAWC and coordination with the Village of Mt. Prospect.

Kent Street Sewer Interceptor Project, City of Streator, Illinois.

Engineering Internship for the City of Streator. In this position, assisted with a \$14 million sewer separation project, performed as-built and field book work, aided in testing and management of concrete and asphalt on site, construction surveying and staking.

Project Experience // State Agencies

I-94 (M.P. 8.4) at Grand Avenue (IL 132) Ramp

Reconstruction, RR-12-4083, Illinois State Toll Highway Authority, *Lake County, Illinois*.

Project Engineer for Phase II engineering services for the ramp reconstruction at the I-94 interchange at Grand Avenue (IL 132). The project included the evaluation of ramp and terminal geometry, drainage, safety features, and interchange lighting. Phase II contract documents developed included drainage plans, profiles, cross sections, and schedules.

Illinois Route 22, Phase II Design, Illinois Department of Transportation, *Lake County, Illinois*.

Completed Phase II drainage design plans and schedules along IL Route 22 from Quentin Road to IL Route 83.

This project consisted of seven major culvert crossings, storm sewer design, stormwater and floodway detention design, approximately 4.5 acres of wetland impacts and associated mitigation, endangered species and sensitive environmental issues.

PTB 173/009 US Highway 12 (Rand Road), Phase III, Illinois Department of Transportation, *Cook County, Illinois*.

Completed Phase II drainage design, plans and specifications for the proposed widening of IL Route 22 from Quentin Road to IL Route 83. This project consisted of seven major culvert crossings, storm sewer design, stormwater and floodway detention design, bioswale design, 4.5 acres of wetland impacts and associated mitigation, endangered species and sensitive environmental issues.

Illinois Route 102 over Ryans Creek, Phase I Study, Illinois Department of Transportation, *Will County, Illinois*.

Drainage Engineer for Phase I engineering services for the proposed culvert improvements of Illinois Route 102 over the Ryans Creek in Wilmington, Will County, Illinois. Ryans Creek is tributary to the Kankakee River, approximately 1600' downstream. The proposed improvements include the removal and replacement of a single span precast channel beam bridge over Ryans Creek. These improvements may require profile adjustments related to the adjacent and transverse

floodway and potentially impact to IL 102. The ROW to the south of the bridge is undeveloped State Park and significant archeological sites have been documented within the project area, both of which will require special coordination.

Illinois Route 64 over Ferson and Mill Creeks, Phase 1 Study, Illinois Department of Transportation, *Kane County, Illinois*.

Completed Phase I engineering services for the proposed culvert replacement projects along Illinois Route 64 over Ferson and Mill Creek in Kane County, Illinois. The proposed improvements include the removal and replacement of a double box culvert across Ferson Creek and a single box culvert across Mill Creek. Hydrologic and Hydraulic modeling were completed for the existing and proposed conditions and a final hydraulic report, and location drainage technical memos completed.

Project Experience // Commercial

Target Pavement Rehabilitation Program, Target Corporation, *Various Locations*.

Pavement Evaluation Engineer and Construction Inspection Engineer for Target Corporation's Pavement Rehabilitation program, that included the assessment of their existing parking facilities throughout the Midwest. After completing evaluations, recommendations were proposed for improvements. After recommendations were approved and bid, services included on-site construction inspection involving coordination between individual Target stores, contractor, and the corporate offices during the construction phase.

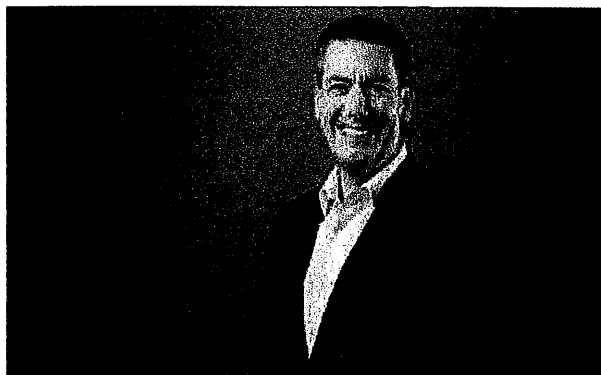
Affiliations

- **American Society of Civil Engineers**

Additional Training

- **IDOT Documentation of Contract Quantities** (Certificate #14-0427)
- **American with Disability Act Accessibility Guidelines (ADAAG) / PROWAG Seminar**, Illinois Technology Transfer Center, 2014
- **ASCE EWRI EPA-SWMM Course**, Chicago Center for Green Technology, 2014

Michael J. Ewers, PE, CPII, CONSTRUCTION PROJECT MANAGER



Michael Ewers is a Licensed Professional Engineer with over 32 years of experience in the construction industry. He has significant experience in construction engineering, coordinating with government agencies and other stakeholders, documentation, planning, monitoring budgets and schedules, managing and coordinating project personnel and consultants. His 30 year tenure at the Cook County Highway Department includes 15 years as the Construction Bureau Supervising Engineer for the North as well as South and Central areas. He has worked with a variety of municipalities and agencies and understands the coordination necessary to successfully complete construction projects on time and within budget.

Michael's Credentials

- Bachelor of Science, Civil Engineering, University of Illinois at Champaign-Urbana, 1983
- Professional Engineer, Illinois, 062-044494, 1988
- Certified Public Infrastructure Inspector, APWA, 2014

Project Experience // Construction Engineering

I-390, Elgin-O'Hare Western Access, Wood Dale Road, Illinois State Toll Highway Authority, DuPage County, Illinois.

Project Manager for construction engineering services for the construction of the Wood Dale bridge structure over IL 390, widening and resurfacing Wood Dale Road, construction of a new Hanson Court road, detention pond construction, roadway lighting and earthwork for the mainline Tollway facility. The Phase III consulting engineering consists of contractor oversight, project

documentation, progress meetings, measurements, recommendation of pay to contractors, public meetings and other duties consistent with the successful closeout of the contract.

CH 40 (Yackley Avenue Bridge over the BNSF Railroad, DuPage County Division of Transportation, Lisle, Illinois. Project Manager for construction engineering services for the bridge improvements to Yackley Avenue over the BNSF Railroad. Work consists of bridge deck overlay, bridge joint repair, approach slab replacement, and bearing replacement. The Phase III consulting engineering consists of contractor oversight, project documentation, progress meetings, measurements, recommendation of pay to contractors, public meetings, railroad coordination, and other duties consistent with the successful closeout of the contract.

US 12 (Rand Road) Lake Cook Road to IL 58 (Golf Road), Illinois Department of Transportation, Cook County, Illinois.

Project Manager for construction engineering services for the improvements to Rand Road. Work consists of HMA surface removal, pavement patching, curb and gutter replacement, ADA sidewalk modifications, detector loop, leveling binder, HMA surface and thermoplastic pavement markings. The Phase III consulting engineering consists of contractor oversight, project documentation, progress meetings, measurements, recommendation of pay to contractors, public meetings and other duties consistent with the successful closeout of the contract.

2014 Street Improvements Project, New Watermain at Elm Street & Third Street, Village of Hinsdale, Hinsdale, Illinois.

Project Manager for the improvements in the Village of Hinsdale. Work consists of installation of new water main and new water services to the affected homes. The Phase III consulting engineering consists of contractor oversight, project documentation, progress meetings, measurements, recommendation of pay to contractors, public meetings and other duties consistent with the successful closeout of the contract.

I-90, Retaining Wall, Noise Wall and Bridge Widening, Arlington Heights Road to East of Oakton Street, Illinois

State Toll Highway Authority, Cook County, Illinois.

Project Manager for the construction of retaining walls and noise walls in advance of the proposed widening of I-90. Work consists of utility relocation, traffic protection, retaining wall construction, embankment placement, and noise wall construction. The Phase III consulting engineering consists of contractor oversight, project documentation, progress meetings, measurements, recommendation of pay to contractors, public meetings and other duties consistent with the successful closeout of the contract.

Fieldcrest Farms Roadway Rehabilitation, Village of Algonquin, Algonquin, Illinois.

Project Manager for construction engineering services for the rehabilitation of various streets in the Fieldcrest Farms subdivision in the Village of Algonquin. Provided construction inspection and documentation of the planned construction which includes curb patching, sidewalk repair, driveway approach replacement, removal of the driving surface, storm sewer point repairs, patching of the base course where determined necessary, and replacement of the asphalt driving surface.

Various Phase III Projects, DuPage County Division of Transportation, DuPage County, Illinois.

Project Manager for providing Construction Engineering Services upon request for various Phase III projects. Primera provided construction inspection and documentation for projects put forth by the DuPage County Division of Transportation which are designed to enhance safety on County roadways.

Techny Road & Pfingsten Road Improvements, Village of Northbrook & Cook County Highway Department, Northbrook, Illinois.

Supervising Engineer for Cook County Highway Department for the Phase III construction engineering for the improvements on Techny Road and Pfingsten Road. Project scope included the installation of a 72-inch and 84-inch relief storm sewer from Pfingsten Road to Second Street, the installation of additional storm sewers to drain the roadway, the removal and reconstruction of

the center 24 feet of pavement and milling and resurfacing the remainder of the pavement, the reconstruction of pavement, the installation of traffic signals at Pfingsten Road, the grading of ditches and the restoration of the parkway lawn areas with topsoil and sod. This project also included the Jurisdictional Transfer process between the Village of Northbrook and the Cook County Highway Department. Construction cost was \$5.3 Million.

Supervising Engineer, North Area, Construction Bureau, Cook County Highway Department, Cook County
Responsible for the supervision of 6 to 8 Resident Engineers overseeing the construction of Highway Department projects throughout the northern area of Cook County and the City of Chicago. Other responsibilities included coordinating with other Bureaus, settling disputes, coordinating between the office and the field and assisting in planning. Also served as the Supervising Engineer to the South and Central areas prior to this position.

Additional Training

- **APWA Certified Public Infrastructure Inspector, 2014**
- **IDOT Documentation of Contract Quantities (Certification #13-0490)**
- **Erosion & Sediment Control Awareness Seminar, IDOT**
- **Motor Fuel Tax Accounting & Auditing, IDOT, 2012**
- **ACI Concrete Field Testing Technician – Grade 1 (Certification ID #01181965)**
- **Piling, IDOT, 2011**
- **ACI Concrete Field Testing Technician – Grade I, American Concrete Institute, 2010**
- **Understanding Specifications, IDOT, 2010**
- **Americans with Disabilities Act Seminar, IDOT, 2010**
- **Construction Material Inspection Documentation, IDOT, 2008**
- **Roundabout Intersection Workshop, IDOT, 2008**
- **Designing for Pedestrian Safety, CDOT, 2007**
- **Executive Leadership Development Series, Illinois Association of County Engineers**

Abdul Moiz Mohammed, PE, CPII, RESIDENT ENGINEER



Abdul Mohammed is a Construction Engineer with over 11 years of experience in civil engineering, utility design, project planning, construction management, and project estimating. He is knowledgeable in construction site operations, systems analysis, construction cost accounting, construction planning and scheduling, and construction equipment management.

Abdul's Credentials

- Master of Science, Construction Engineering and Management, Illinois Institute of Technology, 2002
- Bachelor of Science, Civil Engineering, Osmania University, India, 2004
- Professional Engineer, Illinois, 062,066524
- Professional Engineer, Michigan, 6201060350

Project Experience //

2014 Street Improvement Project-New Watermain at Elm and Third Streets, Village of Hinsdale, DuPage County, Illinois.

Resident Engineer for the construction management of approximately 2000' of 8" watermain replacement along Elm Street and Third Street. Primera prepared the Contract Plans and Special Provisions for the design of the watermain and restoration. Under Mr. Mohammed's construction management, the project was constructed on time and under budget.

Traffic Signal Modernization, DuPage County Division of Transportation, DuPage County, Illinois.

Resident Engineer to provide professional Construction Engineering Services for the rehabilitation of the traffic signals at Winfield Road & Mack Road, 87th Street &

Lemont Road, and Maple Avenue & Burr Oak Road. Work includes new hardware, advance warning flashers and LED retro-fitting. Primera will provide construction inspection and documentation for this project put forth by the DuPage County Division of Transportation which is designed to enhance safety on County roadways.

Gary Avenue (CH 23) & Travis Parkway, DuPage County Division of Transportation, DuPage County, Illinois.

Resident Engineer to provide professional Construction Engineering Services for the construction of roadway lighting along Gary Avenue as it becomes the ramp to eastbound Elgin O'Hare Expressway. Primera will provide construction inspection and documentation for this project put forth by the DuPage County Division of Transportation which is designed to enhance safety on County roadways.

County Line Road Watermain Replacement, Village of Bensenville, Illinois.

Staff Engineer for the watermain replacement along County Line Road from Green Street south to Jefferson Street in the Village of Bensenville. This project is to replace an old 10" watermain with a new 12" PVC watermain. The proposed 12" will be relocated from the street to the utility congested west parkway of County Line Road in order to minimize impacts to the corridor. Primera will prepare the Contract Plans and Special Provisions for the design of the watermain improvements, driveway reconstruction and landscape restoration, and utility relocations. The project also includes preparation and submittal of IEPA and Cook County permits.

Illinois Beach State Park Boardwalks and Swale Crossings, IDNR/CDB, Zion, Illinois.

Construction Inspector for installation of a series of elevated boardwalks to allow pedestrian and light vehicle access to remote park areas while protecting natural resources. Primera's scope of work included topographic survey, boardwalk layout and design, environmental compliance, and boardwalk construction management. The Capital Development Board was very pleased with the construction management of the project saying Mr. Mohammed "was excellent on this project".

Bridge Deck and Retaining Wall Repairs, Illinois State Toll Highway Authority, Willow Springs, Illinois.

Field Technician on \$730,000 construction contract for this project consisted of two elements. One was to remove and replace two drainage inlets at separate retaining walls. The masonry blocks were to be removed, salvaged and re-installed. The second was to chip out and temporarily patch three bridge decks on the Tri-State (I-294) Tollway. After project kick off, one of the structures, S.N. 209 developed a hole through the deck. Primera and the DSE re-sounded the entire deck to determine the extent of the full-depth repairs.

Southwest Service Expansion Project, Metra, Chicago, Illinois.

Field Engineer overseeing the construction activities on the project. Also worked on Project Document Control which included Change Management & Control Process, Cost Control, Scheduling, Submittals, RFI's, Transmittals, Proposals, Notices of Non-compliance using Primavera Expedition 9.1. Provided construction inspection all the civil works, Documentation activities include the preparation of daily, weekly and monthly progress reports. Kept the client informed on progress updates, prepared Change Orders and Punch Lists and prepared a Material Documentation Deficiency Report after each pay estimate for distribution to the contractor and the client.

I-80/94/294 Construction Project, Illinois Department of Transportation, Chicago, Illinois.

Construction Inspector responsible for managing and coordinating projects for this complete pavement reconstruction project located between IL Route 83 and IL Route 394. Prepared and updated project schedules using Primavera Project Planner. Inspected concrete pours for the building foundation, communication shelters, and generator foundation including fuel tanks, reinforced retaining walls and box culvert. Quality assurance function included routine quality surveillance, to ascertain that all design and engineering activities are performed in accordance with contract requirements. Supervised all civil works including preparation of all daily, weekly, and monthly progress reports.

Sewer Improvement Program, Chicago Department of Water Management, Chicago, Illinois.

Resident Engineer responsible for supervising work done on the job-site to make sure that the General Contractor does construction as per city standards and specifications. Created and maintained daily shift work reports, time sheets, daily construction report, and work schedule on a daily basis. Took measurements of all quantities used, removed, during restoration works. Inspected of the private drains thru basement or clean out prior to commencement work. Assure that the project is running within budget limits. Also coordinated and facilitated activities among contractors, and keep the client informed on progress updates.

Silverman Hall, Northwestern University, Evanston, Illinois.

Performed construction management and administration for utility relocations, water connection, sidewalk, walkways, drainage, sanitary and storm water management.

Additional Training

- **APWA Certified Public Infrastructure Inspector, 2014**
- **IDOT Documentation of Contract Quantities (Certification #07-0192)**
- **IDOT ICORS Training Seminar, 2009**
- **IDOT MISTIC Training Seminar, 2009**
- **IDOT Soils Field Testing and Inspection, 2013**
- **IDOT Piling, 2013**
- **OSHA Confined Space Trained**
- **Member of Construction Management Association of America (CMAA)**
- **Treasurer for Primera Academy Toastmasters International Club**



Fees and Consultant Certification

Fee Proposal

Total Primera Team Fees – FY 2016 Roadway & Infrastructure Project

(Fees based on the scope of work in the Executive Summary)

Engineering Services	Total	Primera Manhours
Topographic Survey (by others)	\$6,760	0
Geotechnical Engineering (by others)	\$3,499	0
Sewer Televising and Cleaning (by others)	\$3,500	0
Meetings, Field Check	\$ 1,600	18
Design, Specifications, Quantities and Cost Estimates	\$ 41,300	486
Total Design	\$56,659	504
Construction Observation	\$45,568	578
Material Testing (by others)	\$4,327	0
Total Construction	\$49,895	578
Total	\$106,554	1,082

IN SUBMITTING THIS PROPOSAL THE CONSULTANT CERTIFIES THAT:

1. The cost of services in this proposal has been arrived at independently, without consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other consultant or with any competitor;
2. this proposal has not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; and,
3. has not directly or indirectly induced or solicited any other bidder to submit a false or sham proposal; has not solicited or induced any person, firm or corporation to provide a proposal or refrain from providing a proposal; and has not sought by collusion to obtain for itself any advantage over any other bidder or over the Village.

Signed and sworn this 9th day of July, 2015

By: [Signature]

(Signature)

By: Ted Lachus, Senior Vice President - Transportation Division
(Printed Name)

d/b/a Primera Engineers, Ltd.

Business Address: 650 Warrenville Rd., Ste 200, Lisle IL 60532

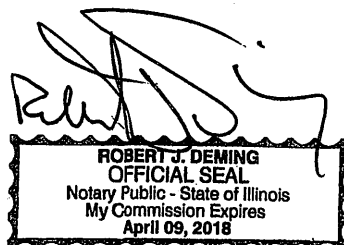
Business Phone #: 630.324.5100

Cell Phone #: 312.972.9770

E-Mail Address: tlachus@primeraeng.com

Subscribed and sworn before me
this 9 day of JULY, 2015

Notary Public:



11d

DATE: March 1, 2016

REQUEST FOR BOARD ACTION

AGENDA	ORIGINATING
SECTION NUMBER Consent Agenda - EPS	DEPARTMENT Public Services
ITEM 2016 Roadway & Infrastructure Project Construction Award	APPROVAL Dan Deeter, PE Village Engineer

The Master Infrastructure Plan provides funding for construction of the 2016 Roadway & Infrastructure Project.

On January 29, 2016, eight bids were received for the 2016 Roadway & Infrastructure Project. Our design consultant, Primera Engineering, has reviewed the bids and has verified that the lowest responsible bidder is H. Linden & Sons. H. Linden & Sons has not worked for the Village of Hinsdale in the past. However, staff contacted municipal staff from Downers Grove, Villa Park, Aurora and Oswego, where H. Linden & Sons has provided construction services previously. All comments were positive concerning their ability to complete their respective projects. Our engineering consultant, Primera Engineering, also agrees that H. Linden & Sons is qualified to perform the work. Therefore, staff recommends that H. Linden & Sons construct the 2016 Roadway & Infrastructure Project. The project costs are summarized below:

	<u>Budget</u>	<u>Proposed</u>
Design Engineering	\$ 103,550	\$ 56,659 (actual)
Construction Observation	\$ 103,550	\$ 49,895 (actual proposed)
<u>Construction</u>	<u>\$1,863,875</u>	<u>\$1,787,756 (H. Linden & Sons bid)</u>
Total	\$2,070,975	\$1,894,310
Anticipated Project contingency:		\$ 176,665

Provided that there are no change orders for the construction portion of the project, any remaining funds will be used to support MIP work in future years.

The project intent is to improve local streets, separate combined sewers, improve drainage, and improve water distribution by replacing old water mains. Roads to be improved are listed below:

<u>Street</u>	<u>From</u>	<u>To</u>
N. Vine St.	Ogden Ave.	North St.
E. First St.	S. Park St.	S. Elm St.

The following motion is presented for the Board of Trustees' consideration:

Motion: To Award the 2016 Roadway & Infrastructure Project to H. Linden & Sons in the Amount Not To Exceed \$1,787,756.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION: At the February 16, 2016 Board of Trustees meeting, the Board approved the item to be moved to the Consent Agenda.				



February 4, 2016

Dan Deeter, PE
Village Engineer
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, IL 60521-3489

Re: Village of Hinsdale, IL
2016 Roadway and Infrastructure Improvements Project
Recommendation of Award

Dear Mr. Deeter,

On January 29, 2016 at 10:00 AM, the Village of Hinsdale received and opened eight (8) proposals submitted for the **2016 Roadway and Infrastructure Improvements Project**. All opened bids contained a proposal bid bond in the required amount of five percent (5%) of the total bid. Attached is a, "Summary of Bids" listing each pay item, the unit price bid, and the total cost from each bidder. We have examined each proposal and found some minor calculation errors in any of the bid amounts. These errors did not change the low bid.

Eight (8) bidders submitted proposals for the following amounts with the corrections are as follows:

1. H. Linden and Sons	\$1,787,755.80
2. John Neri Construction Co.	\$1,844,401.05
3. Copenhaver Construction	\$1,862,829.60
4. A Lamp Concrete	\$1,864,149.18
5. Landmark	\$1,892,472.58
6. J Congdon	\$2,211,286.77
7. Acqua Corp	\$2,230,000.00
8. Elanar	\$2,411,877.53

The lowest bid was submitted by H. Linden and Sons of Plano, IL. Their proposal in the amount of \$1,787,755.80 is 6.95% lower than our engineer's estimate of \$1,921,254.50. In accordance with the Bid Documents, H. Linden and Sons has submitted its' IDOT Certificate of Eligibility and Bid Bond.

Our firm is aware that H Linden and Sons has worked on projects of similar scope and appears capable of performing all work within the scope of this project. After reviewing the bid package, it is our opinion that H. Linden and Sons is qualified to perform the work. It is our recommendation that the contract for construction of the 2016 Roadway and Infrastructure Improvement Project be awarded to H. Linden and Sons in the amount of \$1,787,755.80.

If you should have any questions concerning my review of the proposals, please contact me at (312) 242-6414.

Sincerely,

Rob Deming, PE, LEED Green Associate
Vice President/Transportation Civil Group Manager

650 Warrenville Road, Suite 200
Lisle, Illinois 60532
P 630 / 324.5100 | F 630 / 241.3516

RETURN WITH BID



**Illinois Department
of Transportation**

**Local Public Agency
Formal Contract Proposal**

PROPOSAL SUBMITTED BY		
<u>H. Linden & Sons Sewer and Water, Inc.</u>		
Contractor's Name		
<u>722 E. SOUTH ST. UNIT D</u>		
Street	<u>PLANO, IL 60545</u>	P.O. Box
City	State	Zip Code

STATE OF ILLINOIS

COUNTY OF DuPage

Village of Hinsdale

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. First Street and N. Vine Street

SECTION NO. _____

TYPES OF FUNDS Village of Hinsdale Funds

☒ SPECIFICATIONS (required)

☒ PLANS (required)

**For Municipal Projects
Submitted/Approved/Passed**

☐ Mayor ☐ President of Board of Trustees ☐ Municipal Official

Date

Department of Transportation

☐ Released for bid based on limited review

Regional Engineer

Date

**For County and Road District Projects
Submitted/Approved**

Highway Commissioner

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

RETURN WITH BID

NOTICE TO BIDDERS

County DuPage

Local Public Agency Village of Hinsdale

Section Number _____

Route First Street & N. Vine Street

Sealed proposals for the improvement described below will be received at the office of The Village Engineer,
Village of Hinsdale, 19 E. Chicago Ave., Hinsdale, IL 60521 until _____ on _____
 Address Time Date

Sealed proposals will be opened and read publicly at the office of The Village Engineer
Village of Hinsdale, 19 E. Chicago Ave., Hinsdale, IL 60521 at _____ on _____
 Address Time Date

DESCRIPTION OF WORK

Name 2016 Roadway and Infrastructure Project at First St. & Vine St. Length: 2,430 feet (0.46 miles)

Location First Street (from Park Ave. to Elm St.) and N. Vine Street (from North St. to Ogden Ave.)

Proposed Improvement On First: New watermain/services/structures, brick pavement restoration, curb/sidewalk/driveway

Removal and replacement; On North: new storm sewer, pavement reconstruction, curb/sidewalk/driveway rem and repl., sewer CIPP lining

1. Plans and proposal forms will be available in the office of Primera Engineers Ltd
650 Warrenville Road, Suite 200 Lisle, IL 60532
 Address

2. ☒ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- BLR 12200: Local Public Agency Formal Contract Proposal
- BLR 12200a Schedule of Prices
- BLR 12230: Proposal Bid Bond (if applicable)
- BLR 12325: Apprenticeship or Training Program Certification (do not use for federally funded projects)
- BLR 12326: Affidavit of Illinois Business Office

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

RETURN WITH BID

PROPOSAL

County DuPage
 Local Public Agency Village of Hinsdale
 Section Number _____
 Route First Street & N. Vine Street

1. Proposal of _____

for the improvement of the above section by the construction of 2015 Roadway and Infrastructure Project:
First Street (from Park Ave. to Elm St.) and N. Vine Street (from North St. to Ogden Ave.)

a total distance of _____ feet, of which a distance of 2,430 feet, (0.46 miles) are to be improved.

Primera Engineers Ltd, 650 Warrenville Rd, Suite 200 Lisle, IL 60532

2. The plans for the proposed work are those prepared by _____ and approved by the Department of Transportation on _____
3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
5. The undersigned agrees to complete the work within 60 working days or by _____ unless additional time is granted in accordance with the specifications.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds Will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to:

Treasurer of Village of Hinsdale

The amount of the check is _____ (_____)

7. In the event that one proposal guaranty check is intended to cover two or more proposals, the amount must be equal to the sum of the proposal guaranties, which would be required for each individual proposal. If the proposal guaranty check is placed in another proposal, it will be found in the proposal for: Section Number _____
8. The successful bidder at the time of execution of the contract _____ be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.
9. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
11. The undersigned submits herewith the schedule of prices on BLR 12200a covering the work to be performed under this contract.
12. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12200a, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County DuPage
Local Public Agency Village of Hinsdale
Section Number _____
Route First Street & N. Vine Street

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.

2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

County DuPage
Local Public Agency Village of Hinsdale
Section Number _____
Route First Street & N. Vine Street

(If an individual)

Signature of Bidder _____

Business Address _____

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

Inset Names and Addressed of All Partners {

(If a corporation)

Corporate Name H. Linden & Sons Sewer and Water, Inc.

Signed By Brian Linden

President

Business Address 722 E. SOUTH ST. UNIT D
PLANO, IL 60545

Insert Names of Officers {

President Brian Linden

Secretary Steve Linden

Treasurer Steve Linden

Attest: [Signature]

Secretary

RETURN WITH BID



SCHEDULE OF PRICES

County DuPage
Local Public Village of Hinsdale
Section N/A
Route E. First Street and N. Vine Street

Schedule for Multiple Bids
Combination Letter

Sections Included In Combinations Total

Schedule for Single Bid
(For complete information covering these items, see plans and specifications)
Bidder's Proposal for making Entire Improvements

Item No.	Items	Unit	Quantity	Unit Price	Total
1	STREET SWEEPING	HOURL	40	\$95.00	\$3,800.00
2	TREE ROOT PRUNING	EACH	15	\$120.00	\$1,800.00
3	TEST HOLES	EACH	10	\$450.00	\$4,500.00
4	TRENCH BACKFILL	CU YD	1525	\$35.00	\$53,375.00
5	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	30	\$32.00	\$960.00
6	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	30	\$35.00	\$1,050.00
7	TREE PROTECTION FENCE	FOOT	2802	\$7.00	\$19,614.00
8	EARTH EXCAVATION	CU YD	825.4	\$35.00	\$28,889.00
9	REMOVAL AND DISPOSAL OF SURPLUS, UNSTABLE AND UNSUITABLE MATERIALS AND ORGANIC WASTE	CU YD	180	\$35.00	\$6,300.00
10	POROUS GRANULAR EMBANKMENT	TON	100	\$25.00	\$2,500.00
11	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	2330	\$12.00	\$27,960.00
12	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	2149	\$6.00	\$12,894.00
13	MULCH, METHOD 3	ACRE	0.45	\$5,000.00	\$2,250.00
14	SODDING, SPECIAL	SQ YD	2149	\$12.00	\$25,788.00
15	SUPPLEMENTAL WATERING	UNIT	6	\$25.00	\$150.00
16	TEMPORARY EROSION CONTROL SEEDING	POUND	45	\$1.00	\$45.00
17	INLET FILTERS	EACH	30	\$140.00	\$4,200.00
18	SUBBASE GRANULAR MATERIAL, TYPE B 12"	SQ YD	5510	\$12.00	\$66,120.00
19	AGGREGATE BASE COURSE, TYPE B 14"	SQ YD	2035	\$16.00	\$32,560.00
20	PORTLAND CEMENT CONCRETE BASE COURSE 5"	SQ YD	304	\$65.00	\$19,760.00
21	TEMPORARY ACCESS	TON	620	\$17.00	\$10,540.00
22	BITUMINOUS MATERIALS (PRIME COAT)	GALLON	1653	\$0.10	\$165.30
23	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	372	\$9.00	\$3,348.00
24	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	926	\$80.00	\$74,080.00
25	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	617.11	\$85.00	\$52,454.35
26	CONCRETE DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT	SQ FT	4401	\$7.00	\$30,807.00
27	HMA DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT	SQ FT	3023	\$5.50	\$16,626.50
28	BRICK DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT	SQ FT	3665	\$14.00	\$51,310.00
29	PCC DRIVEWAY PAVEMENT REMOVAL AND REPLACE - FOR STAMPED CONCRETE (SPECIAL)	SQ FT	297	\$15.00	\$4,455.00
30	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	3155	\$7.00	\$22,085.00
31	DETECTABLE WARNINGS	SQ FT	280	\$24.00	\$6,720.00
32	PAVEMENT REMOVAL	SQ YD	5041	\$10.00	\$50,410.00
33	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	344	\$15.00	\$5,160.00
34	SIDEWALK REMOVAL	SQ FT	3015	\$2.00	\$6,030.00
35	COMBINATION CURB AND GUTTER REMOVAL	FOOT	3513	\$4.00	\$14,052.00
36	PAVER REMOVAL, SALVAGE AND REPLACEMENT	SQ FT	10229	\$11.00	\$112,519.00
37	CLASS D PATCHES, TYPE I, 6 INCH	SQ YD	8	\$200.00	\$1,600.00
38	CLASS D PATCHES, TYPE II, 6 INCH	SQ YD	16	\$200.00	\$3,200.00
39	STORM SEWERS, CLASS B, TYPE 2 10"	FOOT	20	\$55.00	\$1,100.00
40	STORM SEWERS, CLASS B, TYPE 2 12"	FOOT	218	\$62.00	\$13,516.00
41	STORM SEWERS, CLASS B, TYPE 2 15"	FOOT	765	\$75.00	\$57,375.00
42	STORM SEWERS, CLASS B, TYPE 2 18"	FOOT	335	\$82.00	\$27,470.00
43	STORM SEWERS, CLASS B, TYPE 2 24"	FOOT	728	\$95.00	\$69,160.00
44	STORM SEWERS, CLASS B, TYPE 2 30"	FOOT	80	\$120.00	\$9,600.00
45	STORM SEWER REMOVAL 10"	FOOT	60	\$5.00	\$300.00
46	STORM SEWER REMOVAL 12"	FOOT	115	\$5.00	\$575.00
47	STORM SEWER REMOVAL 18"	FOOT	72	\$5.00	\$360.00
48	STORM SEWER REMOVAL 24"	FOOT	70	\$5.00	\$350.00
49	STORM SEWER REMOVAL 30"	FOOT	20.3	\$10.00	\$203.00
50	WATER VALVES 4"	EACH	1	\$900.00	\$900.00
51	WATER VALVES 8"	EACH	3	\$1,500.00	\$4,500.00
52	WATER MAIN 4"	FOOT	110	\$65.00	\$7,150.00
53	WATER MAIN 8"	FOOT	776	\$75.00	\$58,200.00
54	DUCTILE IRON WATER MAIN TEE, 8" X 4"	EACH	1	\$500.00	\$500.00
55	DUCTILE IRON WATER MAIN TEE, 8" X 6"	EACH	4	\$500.00	\$2,000.00
56	DUCTILE IRON WATER MAIN TEE, 8" X 8"	EACH	4	\$500.00	\$2,000.00
57	DUCTILE IRON WATER MAIN TEE, 12" X 8"	EACH	1	\$1,000.00	\$1,000.00
58	DUCTILE IRON WATER MAIN FITTINGS 8" 11.25 DEGREE BEND	EACH	3	\$500.00	\$1,500.00
59	WATER SERVICE LINE 1 1/2"	FOOT	169	\$52.00	\$8,788.00
60	CORPORATION STOPS 1 1/2"	EACH	8	\$800.00	\$6,400.00

61	ADJUSTING WATER SERVICE LINES	EACH	8	\$100.00	\$800.00
62	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	4	\$5,000.00	\$20,000.00
63	PIPE DRAINS 6"	FOOT	341.3	\$17.00	\$5,802.10
64	PIPE UNDERDRAINS 4"	FOOT	1231	\$17.00	\$20,927.00
65	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	3	\$2,200.00	\$6,600.00
66	CATCH BASINS, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	1	\$2,500.00	\$2,500.00
67	CATCH BASINS, TYPE A, 5'-DIAMETER, TYPE 3 FRAME AND GRATE	EACH	2	\$2,500.00	\$5,000.00
68	MANHOLES, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	1	\$2,500.00	\$2,500.00
69	MANHOLES, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	10	\$2,500.00	\$25,000.00
70	MANHOLES, TYPE A, 6'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	4	\$4,000.00	\$16,000.00
71	MANHOLES, TYPE A, 7'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	3	\$8,000.00	\$24,000.00
72	VALVE VAULTS, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	4	\$2,400.00	\$9,600.00
73	REMOVING MANHOLES	EACH	2	\$350.00	\$700.00
74	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	4708	\$16.00	\$75,328.00
75	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12 (MODIFIED)	FOOT	174	\$21.00	\$3,654.00
76	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 3 FRAME AND GRATE	EACH	18	\$2,200.00	\$39,600.00
77	INLETS, TYPE A, TYPE 3 FRAME AND GRATE	EACH	7	\$1,000.00	\$7,000.00
78	MANHOLES TO BE RECONSTRUCTED	EACH	3	\$1,200.00	\$3,600.00
79	MANHOLE FRAMES TO BE ADJUSTED	EACH	5	\$600.00	\$3,000.00
80	VALVE BOX FRAMES TO BE ADJUSTED	EACH	1	\$200.00	\$200.00
81	REMOVING CATCH BASINS	EACH	1	\$400.00	\$400.00
82	REMOVING INLETS	EACH	12	\$50.00	\$600.00
83	PROTECTIVE COAT	SQ YD	1085.1	\$1.00	\$1,085.10
84	MOBILIZATION	LSUM	1	\$50,000.00	\$50,000.00
85	SPECIAL WASTE DISPOSAL	CU YD	100	\$65.00	\$6,500.00
86	SIGN PANEL - TYPE 1	SQ FT	71	\$20.00	\$1,420.00
87	METAL POST - TYPE A	FOOT	181	\$15.00	\$2,715.00
88	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	517	\$6.00	\$3,102.00
89	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	75	\$20.00	\$1,500.00
90	MODIFIED URETHANE PAVEMENT MARKING - LINE 6"	FOOT	234	\$5.00	\$1,170.00
91	REMOVE EXISTING WATER VALVE	EACH	2	\$1,000.00	\$2,000.00
92	CHECK VALVE 18"	EACH	1	\$9,000.00	\$9,000.00
93	REMOVE CURB STOP BOX	EACH	5	\$10.00	\$50.00
94	TAPPING VALVES AND SLEEVES, 12" X 12", IN 60" DIAMETER VALVE VAULT, TYPE 1 FRAME, CLOSED LID	EACH	1	\$10,000.00	\$10,000.00
95	BRICK PAVERS	SQ FT	2940	\$16.00	\$47,040.00
96	EXPLORATORY EXCAVATION	HOOR	40	\$200.00	\$8,000.00
97	WATER MAIN LINE STOP 4"	EACH	1	\$3,500.00	\$3,500.00
98	WATER MAIN LINE STOP 8"	EACH	1	\$5,000.00	\$5,000.00
99	CUT AND CAP EXISTING 4" WATER MAIN	EACH	2	\$2,500.00	\$5,000.00
100	CUT AND CAP EXISTING 8" WATER MAIN	EACH	3	\$3,000.00	\$9,000.00
101	VALVE BOXES TO BE REMOVED	EACH	2	\$50.00	\$100.00
102	SIGN REMOVAL	EACH	13	\$50.00	\$650.00
103	SEGMENTAL CONCRETE BLOCK WALL	SQ FT	150	\$60.00	\$9,000.00
104	STORM SEWERS, TYPE 3, WATER MAIN QUALITY PIPE, 15"	FOOT	78	\$122.00	\$9,516.00
105	STEEL CASINGS 16"	FOOT	80	\$110.00	\$8,800.00
106	CURB STOP & BOX 1.5 INCH	EACH	8	\$1,000.00	\$8,000.00
107	CCDD MATERIAL MANAGEMENT ALLOWANCE	LSUM	1	\$40,000.00	\$40,000.00
108	CCDD/LUST TESTING, MANAGEMENT AND COMPLIANCE	LSUM	1	\$4,000.00	\$4,000.00
109	CURED-IN-PLACE PIPE (CIPP) LINER FOR SANITARY SEWER, 12"	FOOT	910.3	\$37.00	\$33,681.10
110	CURED-IN-PLACE PIPE (CIPP) LINER FOR SANITARY SEWER, 15"	FOOT	423	\$50.00	\$21,150.00
111	REMOVE FIRE HYDRANT AND AUX VALVE AND BOX AND SALVAGE	EACH	3	\$750.00	\$2,250.00
112	STAIR REPAIR/REPLACEMENT	EACH	4	\$1,000.00	\$4,000.00
113	TRACER WIRE ACCESS BOX	EACH	5	\$100.00	\$500.00
114	TRACER WIRE	FOOT	892	\$1.00	\$892.00
115	TRAFFIC CONTROL COMPLETE	LSUM	1	\$25,000.00	\$25,000.00
116	WATERMAIN TESTING AND CHLORINATION	LSUM	1	\$1,500.00	\$1,500.00
117	SUPPLY AND INSTALL HISTORIC BRICK PAVER	SQ FT	4711	\$17.00	\$80,087.00
118	PIPE DRAIN CLEANOUT REMOVAL	EACH	14	\$10.00	\$140.00
119	PIPE DRAIN REMOVAL	FOOT	102	\$1.00	\$102.00
120	SIDE CURB	FOOT	183.5	\$16.00	\$2,936.00
121	CONCRETE EDGING, 12"	FOOT	234	\$18.00	\$4,212.00
122	SEWER TO BE CLEANED 12"	FOOT	559	\$3.00	\$1,677.00
123	SEWER TO BE CLEANED 15"	FOOT	201	\$3.00	\$603.00
124	SEWER TO BE CLEANED 24"	FOOT	302	\$3.00	\$906.00
125	SEWER TO BE CLEANED 30"	FOOT	165	\$3.00	\$495.00
126	SEWER TO BE CLEANED - HEAVY 12"	FOOT	559	\$8.00	\$4,472.00
127	SEWER TO BE CLEANED - HEAVY 15"	FOOT	201	\$8.00	\$1,608.00
128	SEWER TO BE CLEANED - HEAVY 24"	FOOT	302	\$8.00	\$2,416.00
129	SEWER TO BE CLEANED - HEAVY 30"	FOOT	165	\$8.00	\$1,320.00
130	SANITARY SEWER REMOVAL AND REPLACEMENT	FOOT	100	\$175.00	\$17,500.00
131	REMOVAL AND REINSTALLATION OF FLAGSTONE SIDEWALK	SQ FT	179	\$40.00	\$7,160.00
132	ABANDON EXISTING UTILITY	LSUM	1	\$1,200.00	\$1,200.00
133			0		
134			0		
135			0		
136			0	\$0.00	

BIDDERS PROPOSAL FOR THE ENTIRE IMPROVEMENT (TOTAL BID)

\$

\$1,787,790.45

ALL OF THE ABOVE ITEMS, COMPLETE, INPLACE FOR THE TOTAL AMOUNT OF:

One Million, Seven Hundred Eighty-Seven Thousand, Seven Hundred Ninety Dollars and Forty-Five Cents



Illinois Department of Transportation

Local Agency Proposal Bid Bond

RETURN WITH BID

Route : 2016 Roadway & Infrastructure Project
Municipality: Village of Hinsdale
Rd. Dist./Twnshp: _____
County: DuPage
Section: _____

PAPER BID BOND

WE H. Linden & Sons Sewer & Water, Inc. 722 E. South Street, Unit D, Plano, IL 60545 as PRINCIPAL,
and North American Specialty Insurance Company 650 Elm Street, Manchester, NH 03101 as SURETY,

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 29th day of January, 2016

Principal

H. Linden & Sons Sewer & Water, Inc.

(Company Name)

By: Steven Linden

(Signature and Title)

Secretary/Treasurer

By: _____

(Company Name)

(Signature and Title)

(If PRINCIPLE is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

North American Specialty Insurance Company

(Name of Surety)

Surety

By: Ann Marie Waters

(Signature of Attorney-in-Fact)

STATE OF Illinois

COUNTY OF Will

I, Kimberly R. Holmes

do hereby certify that Steven Linden and Ann Marie Waters

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL & SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 29th day of January, 2016

My commission expires February 11, 2018

Kimberly R. Holmes

(Notary Public)

ELECTRONIC BID BOND

☐ Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)

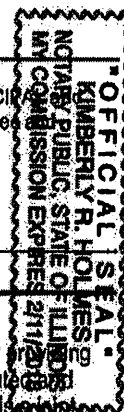
The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By submitting an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

_____ (Company/Bidder Name)

_____ (Signature and Title)

_____ Date



NAS SURETY GROUP

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Manchester, New Hampshire, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Schaumburg, Illinois, each does hereby make, constitute and appoint:

WILLIAM P. WEIBLE, DEBORAH A. CAMPBELL, WILLIAM CAHILL, KIMBERLY SAWICKI, ANN MARIE WATERS,
LEIGH ANN FRANCIS, KIMBERLY R. HOLMES, MELISSA NEWMAN, KAREN A. RYAN and CHRISTINE EITEL

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By [Signature]
David M. Layman, Vice President of Washington International Insurance Company
& Vice President of North American Specialty Insurance Company

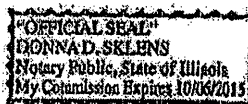
IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 1st day of July, 2014.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 1st day of July, 2014, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and David M. Layman, Vice President of Washington International Insurance Company and Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
Donna D. Sklens, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 29th day of January, 2016.

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company



Affidavit of Availability
For the Letting of 1/29/2016
{Letting date}

{Letting date}

Instructions: Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

**Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764**

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompensated dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show NONE.

	1	2	3	4	5	6	Awards Pending
Contract Number	Glen & North Water Main	Rt 34 Water Main Relocation	Plum Tree Force Main Extension				
Contract With	Village of Fox Lake	Village of Oswego	Village of Hanover Park				
Estimated Completion Date	6/15	1/16	1/16				
Total Contract Price	325,461.00	132,779.00	45,940.00				Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	23,000.00	15,000.00	5,000.00				43,000.00
Uncompleted Dollar Value if Firm is the Subcontractor							0.00
				Total Value of All Work			43,000.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

<p>List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed in the same manner as of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.</p>										Accumulated Totals
Earthwork										
Portland Cement Concrete Paving										0.00
HMA Plant Mix										0.00
HMA Paving										0.00
Clean & Seal Cracks/Joints										0.00
Aggregate Bases & Surfaces										0.00
Highway R.R. and Waterway Structures										0.00
Drainage										0.00
Electrical										0.00
Cover and Seal Coats										0.00
Concrete Construction										0.00
Landscaping										0.00
Fencing										0.00
Guardrail										0.00
Painting										0.00
Signing										0.00
Cold Milling, Planning & Rotomilling										0.00
Demolition										0.00
Pavement Markings (Paint)										0.00
Other Construction (List)										0.00
Totals										0.00

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid". This form has been approved by the State Forms Management Center.

For each contract described in Part I, list all the work you have subcontracted to others,

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

this 29th day of January, 2016,

Notary Public

8/26/2017

Address 722 E. South St., Unit D

Piano, IL 60545





**Illinois Department
of Transportation**

**Apprenticeship or Training
Program Certification**

Return with Bid

Route
County
Local Agency
Section

First Street & N. Vine Street

DuPage

Village of Hinsdale

N/A

All contractors are required to complete the following certification:

- ☒ For this contract proposal or for all groups in this deliver and install proposal.
- ☐ For the following deliver and install groups in this material proposal:

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidders' subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

- I. Except as provided in paragraph IV below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
- II. The undersigned bidder further certifies for work to be performed by subcontract that each of its subcontractors submitted for approval either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
- III. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

please see attached

- IV. Except for any work identified above, any bidder or subcontractor that shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforce and positions of ownership. ☐

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or after award may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder: H. Linden & Sons Sewer and Water, Inc.

Address: 722 E. SOUTH ST. UNIT D
PLANO, IL 60545

By: 

Title: Secretary/Treasurer

(Signature)

Chicagoland **LABORERS'** District Council Training & Apprenticeship Fund

www.chicagolaborers.org

Training... Empowerment with a vision to build a better future

1 April 2015

Executive Director
Thomas Nordeen

Labor Trustees
James P. Connolly
Martin Flanagan
Charles V. LoVerde III
Liberato Naimoli

Management Trustees
Seth Gudeman
Lawrence Keefe
Joseph Koppers
Robert G. Krug
David Lorig
William Vignocchi

Ms. Sandy Bell
H. Linden & Sons Sewer & Water, Inc.
722 E. South Street, Unit D
Plano, Illinois 60545

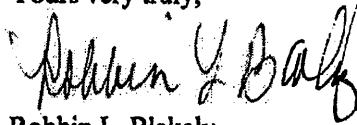
Dear Ms. Bell:

Enclosed you will please find a copy of the Department of Labor certification that you requested recently.

You may also use this letter as verification that H. Linden & Sons Sewer & Water, Inc. is indeed signatory to the Chicago Laborers District Council and contributes to the Laborers Apprenticeship Fund.

Should you require anything further, please do not hesitate to contact me.

Yours very truly,



Robbin L. Blakely
Office Manager

RLB
ENC

Carol Stream Location
1200 Old Gary Avenue
Carol Stream IL 60188
630.653.0006



Chicago Location
5700 West Homer Street
Chicago IL 60639
773.413.3315

United States Department of Labor

Office of Apprenticeship Training, Employer and Labor Services
Bureau of Apprenticeship and Training

Certificate of Registration

Chicagoand Laborers' J.A.T.C.

Carol Stream, Illinois

For the Trade - Construction Craft Laborer

Registered as part of the National Apprenticeship Program

in accordance with the basic standards of apprenticeship

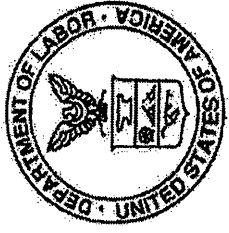
established by the Secretary of Labor

April 12, 1999

Date REVISED August 13, 2004

IL017990001

Registration No.



L. J. Chao
Secretary of Labor

Anthony S. Swartz
Administrator, Apprenticeship Training, Employer and Labor Services

INTERNATIONAL UNION OF OPERATING ENGINEERS

LOCAL UNION NO. 150, 150B, 150A, 150C, 150RA, 150D, 150G, 150M

AFFILIATED WITH THE A.F.L.-C.I.O. AND BUILDING TRADES DEPARTMENT

JAMES M. SWEENEY
PRESIDENT-BUSINESS MANAGER



(708) 482-8800 · FAX (708) 482-7186
6200 JOLIET ROAD
COUNTRYSIDE, IL 60525-3902

March 31, 2015

H Linden & Sons Sewer & Water, Inc.
722 E South St Unit D
Plano, IL 60545

Re: Proof of Compliance with 30 ILCS 500/30-22(6)
Our File No. MI-00321

Dear Sir or Madam:

At the request of H Linden & Sons Sewer & Water, Inc., I am providing you with evidence of the Company's compliance with the apprenticeship requirements in 30 ILCS 500/30-22(6) of the Illinois Procurement Code. I am submitting this letter along with apprenticeship certificates (Nos. IL012020003 and IL008780173).

As a signatory contractor with the International Union of Operating Engineers, Local 150, AFL-CIO, Brothers H Linden & Sons Sewer & Water, Inc., is required by Collective Bargaining Agreement to participate in an applicable apprenticeship and training program approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training. The attached certificates are evidence of compliance with the U.S. Department of Labor's apprenticeship requirements.

Thank you for your cooperation in this matter. If you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,

IUOE, Local 150, AFL-CIO
District 1 dispatch office


Pauline Leitzell

PL/ag

Enclosures: Certificates

The United States Department of Labor

Office of Apprenticeship

Certificate of Registration of Apprenticeship Program

Operating Engineers Local 150 Apprenticeship Fund

Wilmetton, Illinois

For the Trade - Operating Engineer (Heavy Equipment Technician)

*Registered as part of the National Apprenticeship System
in accordance with the basic standards of apprenticeship
established by the Secretary of Labor*

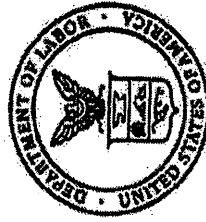
May 5, 2002

Revised June 21, 2011

Date

Registration No.

IL012020003



William F. Solis
Secretary of Labor

Ann V. Hall
Administrator, Office of Apprenticeship

United States Department of Labor

Office of Apprenticeship

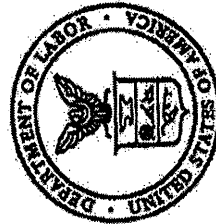
Certificate of Registration of Apprenticeship Program

Operating Engineers Local 150 Apprenticeship Fund
Wilmington, Illinois
For the Trade — Operating Engineer

Registered as part of the National Apprenticeship System
in accordance with the basic standards of apprenticeship
established by the Secretary of Labor

December 31, 1978
Date Revised June 23, 2011

Registration No. IL008780173



Walter F. Solis
Secretary of Labor

A. V. Hall
Administrator, Office of Apprenticeship

RETURN WITH BID



**Illinois Department
of Transportation**

Affidavit of Illinois Business Office

County DuPage
Local Public Agency Village of Hinsdale
Section Number N/A
Route First St & Vine St

State of Illinois)
) ss.
County of Kendall)

I, Steve Linden of Yorkville, Illinois,
(Name of Affiant) (City of Affiant) (State of Affiant)

being first duly sworn upon oath, states as follows:

1. That I am the Secretary/Treasurer of H. Linden & Sons Sewer and Water, Inc.
officer or position bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under this proposal, H. Linden & Sons Sewer and Water, Inc., will maintain a
(bidder)
business office in the State of Illinois which will be located in Kendall County, Illinois.
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

Steve Linden

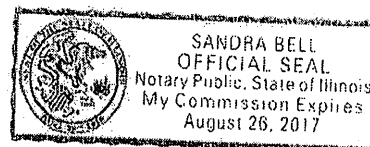
(Signature)

Steve Linden

(Print Name of Affiant)

This instrument was acknowledged before me on 29th day of January, 2016.

(SEAL)



Sandra Bell

(Signature of Notary Public)

12a

DATE: March 1, 2016

REQUEST FOR BOARD ACTION

AGENDA Second Reading SECTION NUMBER		ORIGINATING DEPARTMENT Administration		
ITEM Approve an ordinance amending subsection 3-3-13A of the Village Code of Hinsdale related to the number of licenses in Class B1 – Restaurants-Beer and Wine		APPROVAL Emily Wagner Administration Manager		
<p>Starbucks has approached the Village in order to obtain a liquor license to serve beer and wine at its location in downtown Hinsdale, 33 S. Washington St. The name of the program, Starbucks Evenings, is an expanded food and beverage menu designed for occasions after 4:00 p.m. The expanded menu includes additional food options, craft beer and select wines. In summary, Starbucks is asking the Village to commence alcohol service after 2:00 p.m. on weekdays and after 12:00 p.m. on weekends. This request can be met as the Village's liquor code allows restaurants to serve alcoholic liquors starting at 11:00 a.m. every day of the week. Restaurants may serve alcoholic liquors until 10:30 p.m. Sunday through Thursday and to midnight Friday and Saturday evenings.</p> <p>Please note that Starbucks will not renovate its stores, will not install any forms of media, like televisions or jukeboxes, and will not expand its regular business hours. Additionally, there will not be a full-service bar. There will be approximately five to 10 wine and craft beer options.</p> <p>Attached please find a list of Chicagoland locations that are offering the Starbucks Evenings program. Staff also conducted a survey as to how other municipalities classify the Starbucks liquor license, and the results are attached for your reference. The majority of municipalities that responded classify Starbucks as a restaurant.</p> <p>Staff also reached out to the City of Highland Park and Village of Wilmette to ask for feedback regarding the implementation of these Starbucks programs in these communities. Both Highland Park and Wilmette indicated that they have not received any negative feedback regarding this program.</p> <p>If the Board agrees with the recommendation, the following motion would be appropriate:</p> <p style="text-align: center;">MOTION: To approve an ordinance amending subsection 3-3-13A of the Village Code of Hinsdale related to the number of licenses in Class B1 – Restaurants-Beer and Wine</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION: ACA Chairperson Trustee Hughes has concurred with the recommendation to approve the attached ordinance.				
BOARD ACTION: The Village Board approved a first read of this ordinance on February 16, 2016.				

**VILLAGE OF HINSDALE
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SUBSECTION 3-3-13A
OF THE VILLAGE CODE OF HINSDALE
RELATED TO THE NUMBER OF LIQUOR LICENSES**

WHEREAS, the Village of Hinsdale carefully licenses and regulates the sale and service of alcoholic liquor in the Village;

WHEREAS, among the alcoholic liquor regulations are limits on the number of available licenses in each license class, which limits are set forth in Subsection 3-3-13A of the Village Code of Hinsdale; and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale have determined that it is appropriate and in the best interests of the Village and its residents to amend Subsection 3-3-13A as provided in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Amendment of Subsection 3-3-13A. Subsection 3-3-13A, titled "Number of Licenses," of the Village Code of Hinsdale shall be, and it is hereby, amended in its entirety so that said Subsection 3-3-13A shall hereafter be and read as follows:

3-3-13: LOCAL LIQUOR LICENSES:

* * *

A. Number of Licenses:

<u>License Category</u>	<u>Number of Licenses</u>
Class A1 Packaged Sales-Beer/Wine	5
Class A2 Packaged Sales-Liquor/Beer/Wine	1
Class A3 Packaged Sales-Boutique	2
Class A4 Packaged Sales-Consumption	0
Class B1 Restaurant-Beer/Wine	1 2
Class B2 Restaurant-Liquor/Beer/Wine	11
Class B3 Restaurant-BYOB	0
Class B4 Restaurant-Packaged Sales	1
Class C Personal Services	2
Class D1 Special Events - Annual	3
Class D2 Special Events* - Single	*

*(As approved by the Hinsdale Liquor Commissioner)

Section 3. Effective Date. This Ordinance shall be in full force and effect on immediately following its passage and approval. The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2016.

Village President

ATTEST:

Village Clerk

Starbucks Licensing Classification Survey

Municipality	License Class
Buffalo Grove	Retail sale of beer/wine, consumption on premises
Burr Ridge	Restaurant: Beer/wine only
Downers Grove	Restaurant: Beer/wine only
Geneva	Restaurant: Beer/wine only
Highland Park	Restaurant: Beer/wine only
Roselle	Boutique: Wine/beer with speciality food items
St. Charles	Restaurant: Alcohol/beer/wine
Schaumburg	Restaurant: Beer/wine only
West Dundee	Restaurant: Beer/wine only
Wilmette	Speciality Restaurant: Beer/wine only
Winnetka	Retail sale of wine/beer at a coffee shop
Yorkville	Restaurant: Beer/wine only

Last updated 2/10/16

STARBUCKS EVENINGS CUP/Public Hearing

- › What to expect
- › Starbucks Evenings overview
- › Sample Starbucks Evenings menu
- › Operational details



STARBUCKS EVENINGS OVERVIEW

Why Starbucks Evenings?

- › By expanding our offerings to include food and drinks that are more suitable for the evening hours, we are enhancing our role as a gathering place for the community throughout the day and into the evening

History and Future of Evenings

- › The Evenings menu is currently offered at more than 75 stores across the U.S., including Washington, Oregon, Los Angeles, Chicago, Florida, Atlanta, and most recently expanded into Denver, Miami, Orlando and Northern California.
- › We are on track to launch the Evenings menu at about 2,000 stores in the US by year end 2019

Customer Experience

- › Starbucks Evenings stores are a familiar and inviting place with an expanded food and beverage menu that is more appropriate for the late afternoon/evening occasion without a bar atmosphere
- › Evenings provides our customers:



STARBUCKS EVENINGS OVERVIEW

What changes about my store?

- › Evenings stores will still offer the same handcrafted coffee beverages and food as other Starbucks stores in the same casual and comfortable environment, but with more to enjoy in the evening hours
- › In addition to adding an expanded food menu appropriate for the evening and wine and beer – the store will be designed to meet community needs (community table, soft seating, etc.)



The criteria for an Evenings store

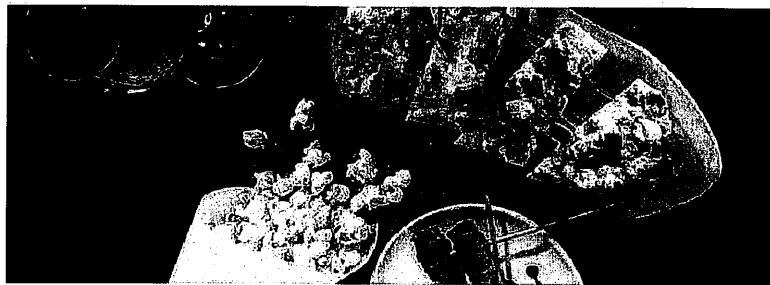
- › Not every store in the area will serve wine and beer – we are looking at select stores in the right neighborhoods that also fit our design and space requirement

Sales expectation for Evenings

- › We expect wine and beer to make up 1 – 2% (8 – 12 units sold per day) of a stores total sales

SAMPLE STARBUCKS EVENINGS MENU

- › Starbucks expertly curated the Evenings menu to include three elements – wine, craft beer and shareable small plates
- › The wine and craft beer assortment will be regional based on customer taste preferences and the small plates will be the same across all Evenings locations
- › The wine list caters to a broad range of wine consumers, with an emphasis on the more sophisticated. Every glass of wine and beer comes with complementary pepitas



Small plate

SPINACH ARTICHOKE DIP WITH PITA CHIPS
Complementary bread and house-made dip served with pita chips.
\$7.99

TRUFFLE MAC & CHEESE
House-made truffle mac and cheese topped with parmesan and breadcrumbs.
\$8.99

CHICKEN SALAD & BAKED POTATO
House-made chicken salad with avocado, tomatoes, and house-made dressing served with a baked potato.
\$11.99

ARTICHOKE & GOAT CHEESE PASTA
Artichoke and goat cheese pasta with a tomato sauce and house-made dressing.
\$11.99

Q-CHESE PLATE
A selection of house-made cheeses, bread, and house-made dressing.
\$12.99

SHRIMP PLATE
House-made shrimp with a tomato sauce and house-made dressing.
\$12.99

MULTIPLAS WITH TOMATO, PASTA, & SPICES*
A selection of house-made pastas, tomatoes, and spices.
\$12.99

BACON WRAPPLE DATES
House-made bacon wrapped dates with a house-made dressing.
\$12.99

CHICKEN SKEWERS*
House-made chicken skewers with a house-made dressing.
\$12.99

TRUFFLE & PASTA
House-made truffle pasta with a house-made dressing.
\$12.99

*Dishes are served with a side of house-made dressing and a side of house-made bread. All prices are subject to change without notice.

Wine

SPARKLING
PROSECCO, VILLA SANDI "IL PRECOSO" DOC TREVISO, ITALY
A dry, sparkling wine with a light, crisp taste and a hint of citrus.
\$12.99

WHITE
PINOT GREY, EMMET, OREGON
A crisp, clean white wine with a light, crisp taste and a hint of citrus.
\$12.99

SAUVIGNON BLANC, GILA VALLEY, NEW ZEALAND
A crisp, clean white wine with a light, crisp taste and a hint of citrus.
\$12.99

CHARDONNAY, EMMET, OREGON
A crisp, clean white wine with a light, crisp taste and a hint of citrus.
\$12.99

ROSSATO, ROSSATO, ITALY
A crisp, clean white wine with a light, crisp taste and a hint of citrus.
\$12.99

RED
PIG, BIANO, CALIFORNIA
A crisp, clean red wine with a light, crisp taste and a hint of citrus.
\$12.99

PIG, BIANO, CALIFORNIA
A crisp, clean red wine with a light, crisp taste and a hint of citrus.
\$12.99

PIG, BIANO, CALIFORNIA
A crisp, clean red wine with a light, crisp taste and a hint of citrus.
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\$12.99

PIG, BIANO, CALIFORNIA
A crisp, clean red wine with a light, crisp taste and a hint of citrus.
\$12.99

Craft Beer

ASK YOUR SERVER ABOUT OUR CURRENT SELECTION OF CRAFT BEER.

OPERATIONAL DETAILS

Training

- › Starbucks has implemented a comprehensive wine and beer training program for store partners and field management teams which covers all jurisdictional serving requirements and also serving wine and beer responsibly
- › Strict operational routines have been put in place to ensure proper identification and sale of wine and beer occur
- › Store partners will be well-trained in handling disruptive situations and emergencies

Service model

- › All orders will still be placed at the POS and given to the customer at the hand-off plane – similar to any beverage order at Starbucks
- › This allows for total control of the transfer of alcohol from partner to customer, ensuring that the order is given to the correct person
- › Wine and beer will be served in glass ware and will not be served for to go purposes

Age requirement

- › All partners who work in stores that serve wine and beer will be at least 21 years of age

Hours of operation

- › Wine & beer will be served after 2pm on weekdays, and after 12 noon on weekends. Service will continue until the store closes, typically at 10pm during the week and 11pm on weekends (or in accordance with community wishes)

Illinois Locations
Coffee House Holdings, Inc d/b/a Starbucks Coffee

<u>NAME</u>	<u>ADDRESS</u>	<u>CITY, STATE ZIP</u>	<u>LICENSE#</u>
Starbucks Coffee #18024	790 S Randall Rd.	Algonquin, IL 60102	1A-1127297
Starbucks Coffee #2217	101 W. Main St.	Barrington, IL 60010	1A-1127848
Starbucks Coffee #2347	1681 S IL Route 59	Bartlett, IL 60103	1A-1127605
Starbucks Coffee #13442	515 Village Center Drive	Burr Ridge, IL 60527	1A-0105994
Starbucks Coffee #2218	1000-1002 W. Diversey	Chicago, IL 60614	1A-0106649
Starbucks Coffee #16309	200 S. Michigan Ave.	Chicago, IL 60601	1A-0106705
Starbucks Coffee	600 N. State St.	Chicago, IL 60654	1A-0107289
Starbucks Coffee	1003-1005 N. Rush St.	Chicago, IL 60601	1A-0107968
Starbucks Coffee #8954	4558 N. Kedzie Ave.	Chicago, IL 60625	1A-1127481
Starbucks Coffee #272	2525 N. Clark	Chicago, IL 60614	1A-1127485
Starbucks Coffee #22423	1230 N. Wells St.	Chicago, IL 60610	1A-1127486
Starbucks Coffee #9426	520 N Ogden Ave.	Chicago, IL 60642	1A-1127659
Starbucks Coffee #216	401 E. Ontario St.	Chicago, IL 60611	1A-1127670
Starbucks Coffee #226	1530 E. 53 rd St.	Chicago, IL 60615	1A-1127622
Starbucks Coffee #19634	6001 S. LaGrange Rd.	Countryside, IL 60525	1A-1127680
Starbucks Coffee #15749	102 Biesterfeld Rd.	Elk Grove Village, IL 60007	1A-1127158
Starbucks Coffee #243	1734 Sherman Ave.	Evanston, IL 60201	1A-1120954

Starbucks Coffee #2205	536 Crescent Blvd.	Glen Ellyn, IL 60137	1A-1127488
Starbucks Coffee #2543	1833 Deerfield Rd.	Highland Park, IL 60035	1A-1127578
Starbucks Coffee #17751	2060 Skokie Valley Rd.	Highland Park, IL 60035	1A-1127579
Starbucks Coffee #18566	12210 Princeton Dr.	Huntley, IL 60142	1A-1127119
Starbucks Coffee	343 N Randall Rd.	Lake in the Hills, IL 60156	1A-1127681
Starbucks Coffee #19807	23915 W Main St.	Plainfield, IL 60544	1A-1127929
Starbucks Coffee #14234	10 E. Main St.	Roselle, IL 601722	1A-1127397
Starbucks Coffee #2344	601 N. Martingale Road	Schaumburg, IL 60173	1A-0105719
Starbucks Coffee #280	101 S 1 st St.	St. Charles, IL 60174	1A-1127313
Starbucks Coffee #2826	203 N. 8 th St.	West Dundee, IL 60118	1A-1127602
Starbucks Coffee #224	1515 Sheridan Rd.	Wilmette, IL 60091	1A-1127590
Starbucks Coffee #275	566 Chestnut St.	Winnetka, IL 60093	1A-1126739
Starbucks Coffee #19693	1246 N Bridge St.	Yorkville, IL 60560	1A-1127045

DATE: March 1, 2016

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA – Non-Consent Agenda		DEPARTMENT Administration		
ITEM	Approval of a month-to-month contract with Prescient Solutions to provide information technology support services.	APPROVAL: Bradley Bloom, Assistant Village Manager/Director of Public Safety Emily Wagner, Administration Manager Suzanne Ostrovsky, Management Analyst		
<p>As has been shared with the Village Board due to an unexpected vacancy in the IT Coordinator position the Village has contracted an outside contractor to provide temporary IT services.</p> <p>Staff brought in the vendor, Prescient Solutions, to provide temporary services until such time as staff can properly evaluate options and make a long-term recommendation to the Board. The expenditures related to IT support from February 7 through February 23, 2016 are currently \$13,125 (104 hours x \$125) and will soon exceed the Village Manager's purchasing authority of \$20,000. Therefore, at this time, staff is seeking approval to enter into a month-to-month agreement with Prescient Solutions on an interim basis.</p> <p>Prescient Solutions has provided IT services to the Village in the past and currently provides IT support for many DuPage County entities, including the Village of Glen Ellyn, the Village of Lombard and DuComm. The service the Village has received from Prescient to-date has been highly satisfactory.</p> <p>A copy of the Prescient contract is attached for your review.</p> <p>Motion: Approve a month-to-month contract with Prescient Solutions to provide information technology support services on an interim basis.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

ATTACHMENT C

Attachment to Services Agreement

In accordance with the Services Agreement (the "Agreement"), effective October 1, 2010 and signed between **Prescient Development, Inc.**, doing business under the assumed name in Illinois, **Prescient Solutions**, ("Prescient") with its principal offices and business at 1025 Mountain Drive, Deerfield, IL 60015 and the **Village of Hinsdale** ("Hinsdale") with its principal place of business at 19 East Chicago Ave, Hinsdale, IL 60521, this Attachment C is an integral part thereof.

Prescient Resources

Prescient will provide the following resources over the term of this Agreement.

- Remediation Resources

<u>Resource Type</u>	<u>Number of Resources</u>
Systems/Network Engineer/Help Desk	1

Note: Prescient will provide a single resource on an hourly rate of \$125.00 per hour to provide the IT services defined below.

Additional Resource Rate Structure

At the request of Hinsdale, Prescient may provide additional resources outside the scope of this Agreement to Hinsdale for non-project based short-term tasks. Prescient will provide these tasks to Hinsdale based on the following Time and Material rates.

<u>Resource Type</u>	<u>Time and Material Rate</u>
Application Development Engineer	\$108/Hour
Senior Application Development Engineer	\$135/Hour
Network Administrator	\$108/Hour
Senior Network/Server Engineer	\$130/Hour
WAN/Firewall/Security Engineer	\$156/Hour

Prescient will review long term services and tasks or specific projects and propose them on a per project basis.

Agreement Dates and Payment Schedule

The Agreement is to perform services as defined below on an hourly basis of **\$125.00 / hour**.

Payment for the services will be billed in arrears and due upon receipt.

Scope of Work (Changes to Scope of Work will be mutually agreed upon)

Project Details

Project in Scope

The following is considered in-scope.

A. Temporary Help Desk and Administration Services

- Review Monitoring and Systems Notifications
 - Datacenter Environment
 - Server Infrastructure
 - Network Infrastructure
 - VoIP Servers and Infrastructure Devices
- Helpdesk Services
 - Desktop Infrastructure Support
 - User Administration
 - Add, Change and Delete Accounts
 - Security and Authentication
 - Remote Access
 - VoIP and Mobile Telephony Devices
 - Management of Ticketing Solution
 - Inventory Management

Project Out of Scope

Any item not mentioned in above task list is considered to be out of scope.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below, to be effective as of the date first set forth above.

VILLAGE OF HINSDALE,
an Illinois municipality

PRESCIENT DEVELOPMENT, INC.,
an Illinois corporation

By: _____

By: _____

Its: _____

Its: President & C.F.O.

Date: _____

Date: _____



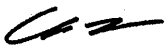
12c

MEMORANDUM

DATE: March 1, 2016

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner

FROM: Chan Yu, Village Planner 

RE: 8 Salt Creek Lane/907 Elm Street – Med Properties - Clock Tower Open Space
Second Reading - Request for Major Adjustment to Exterior Appearance/Site Plan Approval

Summary

The Village of Hinsdale has received a major adjustment application from Med Properties, on behalf of Salt Creek Campus LLC. The request includes removing sidewalk, changing the tree preservation/landscape plan and adding outdoor furniture at the clock tower open space. The open space is located on both lots at 907 Elm Street and 8 Salt Creek Lane. The requested changes deviate from previously approved site plans and exterior appearance plans from September 16, 2014, and February 16, 2015, respectively.

Per the applicant, the purpose for the changes is to integrate and provide a refresh of the clock tower open space with the new Salt Creek Medical Campus improvements.

At the February 16, 2016, Board of Trustees meeting, the Board had no general issues after the applicant presented the major adjustment plans.

Request and Analysis

On September 16, 2014, Med Properties was granted approval for site plans and exterior appearance plans to the commercial building at 907 Elm Street by the Board of Trustees (Attachment 3). Of note however, certain Plan Commissioners expressed concern with the number of trees being removed and an interest in seeing additional trees planted to offset those being removed. The Plan Commission (PC) recommended on remand that the Board deny the site plans for 907 Elm Street.

The major adjustment proposes removing 11 trees and planting 7 new ones for a net loss of 4 trees at the clock tower open space. The Village Forester inspected the site and has no concerns with the proposed removal and replacement plans (Attachment 4).

On February 16, 2015, Med Properties was granted approval for site plans and exterior appearance plans for construction of a new three-story professional office building at 8 Salt Creek Lane by the Board of Trustees (formally 10 Salt Creek, Attachment 5). In regards to trees, at the January 14, 2015, PC



MEMORANDUM

meeting, a Graue Mill resident asked about the 7 trees planned for removal. The applicant responded by showing the type of trees and removal locations, but reiterated the site features 43 additional new trees for a net gain of 36 trees. The PC unanimously recommended, on a vote of 7-0 (2 absent) approval of the exterior appearance and site plan at 8 Salt Creek Lane.

The applicant is also proposing to remove an existing circular sidewalk path from the main sidewalk that connects 8 Salt Creek Lane and 907 Elm Street. Lastly, the applicant is planning to add metal picnic tables to the open space area. However, Med Properties has not specified the quantity of the outdoor furniture yet.

Process

Pursuant to Article 6, Section 11-604(1)(2) of the Village of Hinsdale Zoning Ordinance, the Board of Trustees may grant approval of the major adjustments upon finding that the changes are within substantial compliance with the approved site plan. If it is determined that the changes are not within substantial compliance with the approved site plan, the BOT shall refer it back to the Plan Commission for further hearing and review.

Motion

Should the Board feel the request is appropriate, the following motion would be recommended;
"Move to approve an Ordinance Approving Major Adjustments to Site Plans and Exterior Appearance Plans at 8 Salt Creek Lane/907 Elm Street."

Attachments:

Ordinance and Exhibits

The following related materials were provided for the First Reading of this item on February 16, 2016 and can be found on the Village website at:

http://www.villageofhinsdale.org/document_center/VillageBoard/2016/FEB/VBOT021616packet.pdf

- Major Adjustment Application Request and Exhibits
- Zoning Map and Project Location
- Ordinance Number O2014-28, Approving Site Plans and Exterior Appearance Plans for Exterior Modifications and Façade Improvements to a Commercial Building at 907 Elm Street and July 9, 2014, PC Minutes
- Village Forester Comments (via email February 9, 2016)
- Ordinance Number O2015-04, Approving Site Plans and Exterior Appearance Plans for Construction of a New Three-Story Professional Office Building at 10 Salt Creek Lane and January 14, 2015, PC Minutes

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING MAJOR ADJUSTMENTS
TO SITE PLANS AND EXTERIOR APPEARANCE PLANS AT 8 SALT CREEK LANE/
907 ELM STREET – SALT CREEK CAMPUS LLC**

WHEREAS, the Village has previously, through adoption of ordinances on September 16, 2014, and on February 16, 2015 (the “Previously Approved Ordinances”), approved Site Plans and Exterior Appearance Plans for properties located in the O-3 General Office Zoning District at 907 Elm Street and 8 Salt Creek Lane, respectively (collectively, the “Subject Properties”); and

WHEREAS, Med Properties, on behalf of property owner Salt Creek Campus LLC (the “Applicant”), has now submitted applications (the “Applications”) seeking major adjustments to the final approved Site Plans and Exterior Appearance Plans for development on the Subject Properties; and

WHEREAS, the changes proposed in the Applications include removal of sidewalk, changes to the tree preservation/landscape plans, and the addition of outdoor furniture at the clock tower open space between the two properties that comprise the Subject Properties. The specific changes are indicated in the plans from the Applicant attached hereto as **Group Exhibit A** and made a part hereof; and

WHEREAS, the Board of Trustees of the Village has duly considered the Applications, and all of the materials, facts and circumstances affecting the Applications, and find the proposed changes set forth in the Applications to be in substantial conformity with the previously approved plans, and that the Applications satisfy the standards set forth in Section 11-604 and 11-606 of the Zoning Code relating to exterior appearance and major adjustments to previously approved site plans.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Major Adjustments to the Site Plan/Exterior Appearance Plans. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Hinsdale Zoning Code, hereby approves the major adjustments to the previously approved Site Plans and Exterior Appearance Plans for the Subject Properties at 8 Salt Creek Lane and 907 Elm Street, including the removal of sidewalk, changes to the tree preservation/landscape plans and the addition of outdoor furniture at the clock tower open space, all as depicted in the plans attached hereto as **Group Exhibit A** and made a part hereof.

Said major adjustments are approved subject to the conditions set forth in Section 3 of this Ordinance. The Previously Approved Ordinances for site plan approval and exterior appearance at the Subject Properties are hereby amended to the extent provided, but only to the extent provided, by the approvals granted herein.

SECTION 3: Conditions on Approval. The approvals granted in Section 2 of this Ordinance are subject to the following conditions:

- A. No Authorization of Work. This Ordinance does not authorize the commencement of any work on the Subject Properties. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Subject Properties until all conditions of this Ordinance, or the Previously Approved Ordinances, precedent to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Plans. All development work on the Subject Properties shall be undertaken only in strict compliance with the approvals granted herein, and the approved plans and specifications, including the revised plans attached hereto as **Group Exhibit A** and made a part hereof.
- C. Compliance with Codes, Ordinances, and Regulations. Except as specifically set forth in this Ordinance and the Previously Approved Ordinances, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern the development of the Subject Properties. All such development shall comply with all Village codes, ordinances, and regulations at all times.
- D. Building Permits. The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the Previously Approved Ordinances, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts

thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of _____ 2016.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2016, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: _____

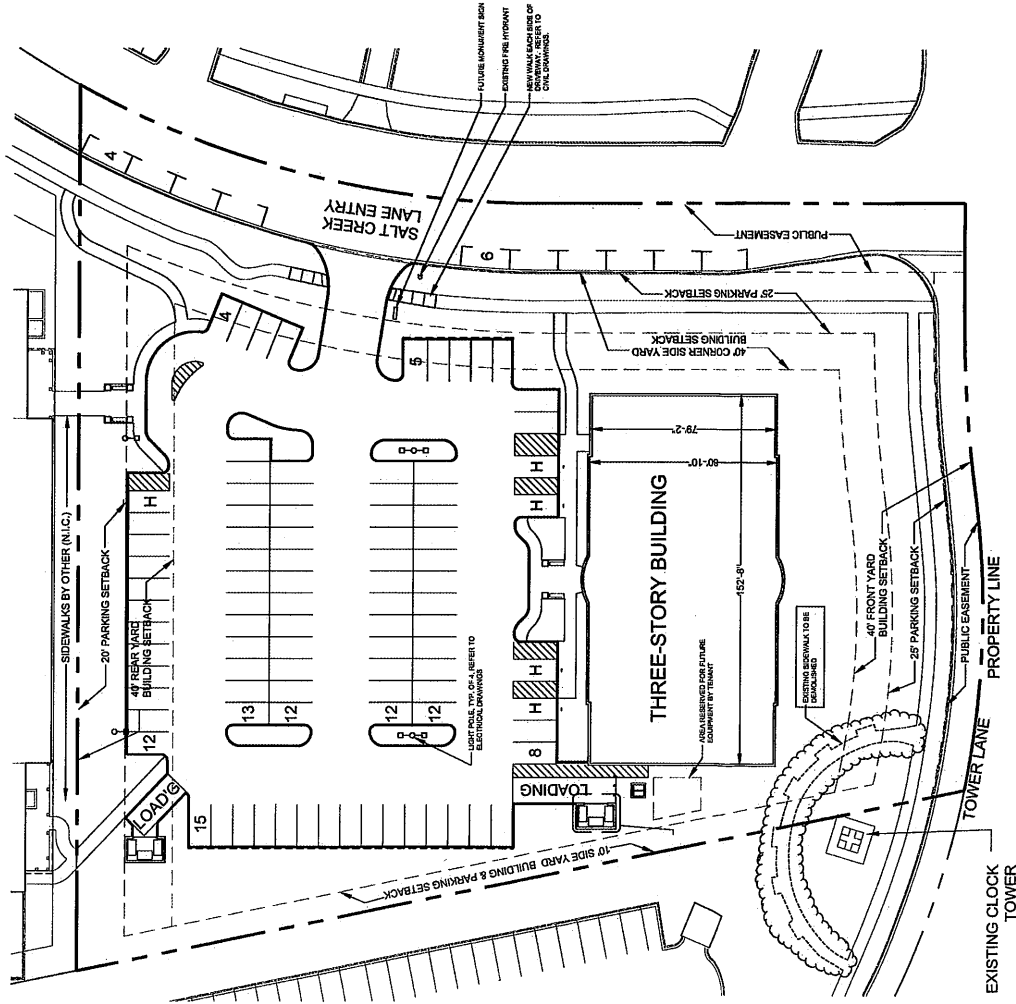
Its: _____

Date: _____, 2016

GROUP EXHIBIT A

**SITE PLAN/EXTERIOR APPEARANCE PLAN REVISIONS
FOR 8 SALT CREEK LANE & 907 ELM STREET**

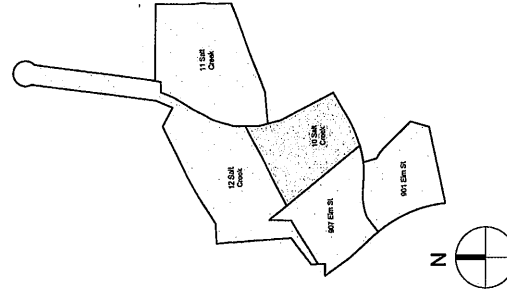
(ATTACHED)



SCALE: 1" = 50'-0"

SITE DATA

PROPERTY AREA:	108,854 SF
EASEMENT AREA:	15,072 SF
TOTAL LOT AREA:	93,782 SF
F.A.R. MAX = 35	32,824 SF
BUILDING AREA (GROSS):	32,809 SF
F.A.R. ACTUAL:	.349
BUILDING FOOTPRINT:	12,094 SF
IMPERVIOUS AREA (SF)	46,890 SF
PERVIOUS AREA (SF)	46,892 SF
LOT COVERAGE	50.0%
BUILDING AREA (NET):	29,645 SF
ON-SITE PARKING	94 CARS
STREET PARKING	14 CARS
TOTAL PARKING COUNT	108 CARS
PARKING RATIO	3.64 C/1000



SITE PLAN

Salt Creek Medical Campus
8 Salt Creek Ln Medical Office Building

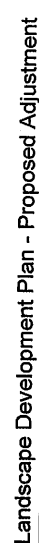
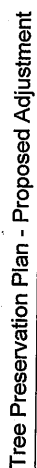
NP
MedProperties

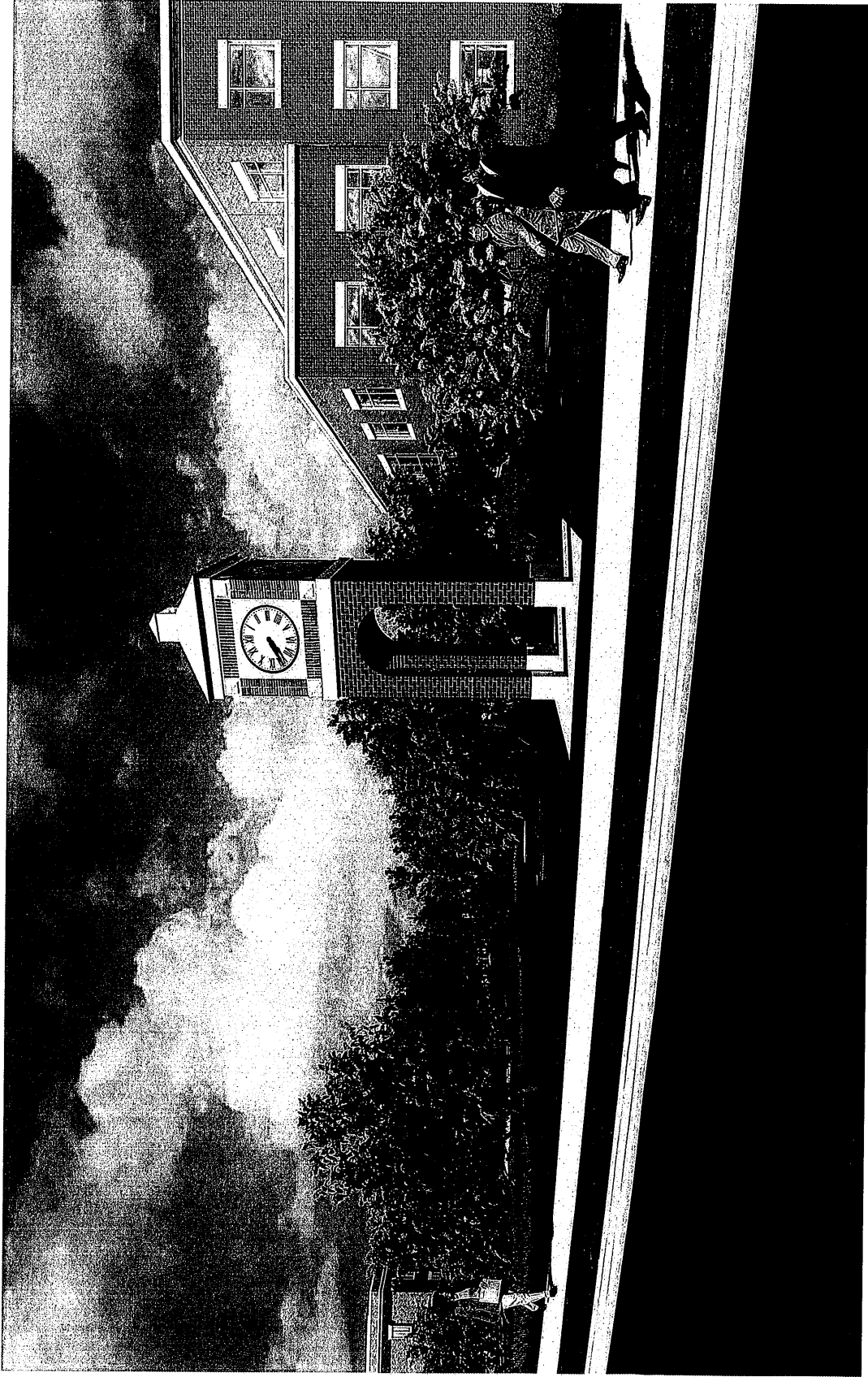
ECKENHOFF SAUNDERS ARCHITECTS

ES
Eckenhoff Saunders Architects, Inc.

Project No: 14117 Date: 2016.02.02

[illegible]





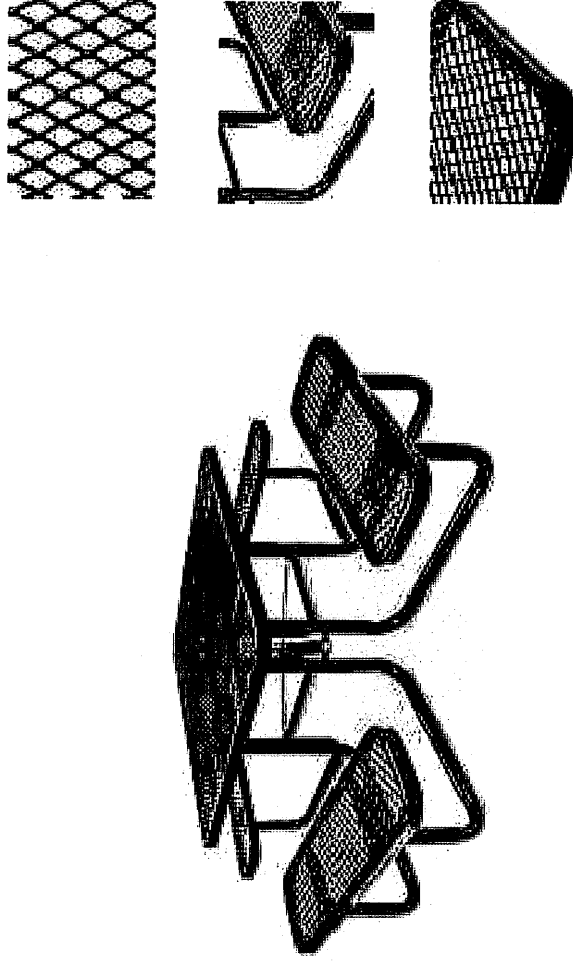
Clock Tower View

Salt Creek Medical Campus Clock Tower
907 Elm and 8 Salt Creek, Hinsdale IL

Project No. 14147 Date: 2/16/2022

ECKENHOFF SAUNDERS ARCHITECTS

© 2022 Eckenhoff Saunders Architects, Inc.



Metal Picnic Table: 48" square table with attached bench seating, finish: thermoplastic high gloss coating - withstands heat and cold, color: black, 9 gauge expanded metal with 2" black steel frame, overall size: 80" x 80" x 30.5", weight: 265 lbs, manufactured by Uline, model no. H-2126, quantity: 2

Proposed Metal Coated Picnic Tables with Attached Seating

Salt Creek Medical Campus
Clock Tower - Outdoor Furniture
Date: 2016.02.02

MP
MedProperties

TRUPIEDI
design
LLC
Landscape Architecture

8 Salt Creek Lane Medical Office Building

Appearance Review

MedProperties Group

February 2, 2016

Plant Material List:

Botanical Name	Common Name	Size	Qty	Remarks
Shade, Intermediate, and Evergreen Trees				
Acer m. 'Morton'	State Street Maple	3.0" C	10	Matching Specimens
Betula nigra (5-stem)	River Birch	8.0' clmp	5	Matching Specimens
Pinus flexilis 'Vanderwolf'	Vanderwolf Limber Pine	8.0' H	8	Matching Specimens
Platanus x.a. 'Morton Circle'	Exclamation London Planetree	3.0" C	4	Matching Specimens
Pyrus c. 'Cleveland Select'	Chanticleer Callery Pear	3.0" C	1	Specimen
Quercus bicolor	Swamp White Oak	3.0" C	2	Matching Specimens
Quercus imbricaria	Shingle Oak	3.0" C	2	Matching Specimens
Quercus rubra	Red Oak	3.0" C	1	Specimen
Syringa reticulata	Japanese Tree Lilac	8.0' clmp	17	Matching Specimens
Flowering and Evergreen Shrubs				
Buxus 'Glencoe'	Chicagoland Green Boxwood	24" S	156	Matching Specimens
Hydrangea p. 'Bulk'	Quick Fire Hydrangea	30" H	5	Matching Specimens
Spiraea x media 'Darsnorm'	Snow Storm Spirea	24"H/5 gal.	54	Matching Specimens
Stephanandra incisa 'Crispa'	Crispa Cutleaf Stephanandra	24"H/5 gal.	99	Matching Specimens
Weigela f. 'Alexandra'	Wine & Roses Weigela	24" H	25	Matching Specimens
Viburnum carlesii 'Compactum'	Compact Carlesii Viburnum	24" H	30	Matching Specimens
Perennials, Groundcover, Vines, and Ornamental Grasses				
Calamintha nepeta ssp. Nepeta	Calamint	1 gal.	108	
Carex pensylvanica	Common Oak Sedge	from flats	260	
Heuchera v. 'Mocha'	Mocha Coral Bells	1 gal.	168	
Hydrangea a. subsp. Petiolaris	Climbing Hydrangea	3 gal.	3	
Molinia c. 'Moorhexe'	Moor Witch Moor Grass	1 gal.	116	
Nepeta f. 'Early Bird'	Early Bird Catmint	1 gal.	452	
Panicum v. 'Northwind'	Northwind Switch Grass	1 gal.	39	
Panicum v. 'Prairie Fire'	Prairie Fire Red Switch Grass	1 gal.	190	
Salvia n. 'Wesuwe'	Wesuwe Salvia	1 gal.	594	
Sesleria autumnalis	Autumn Moor Grass	1 gal.	912	
Stachys officinalis 'Hummelo'	Ummelo Alpine Betony	1 gal.	200	
Native Grasses and Sedges (Detention Area less Prairie Fire Switch grass: 3,830 SF @ 15"-o.c. = 2,464 units)				
Bouteloua curtipendula	Sideoats Grama	2.5" POT	256	% of Mix: 10%, 32/flat
Carex annectens xanthocarpa	Yellow-fruited Sedge	2.5" POT	256	% of Mix: 10%, 32/flat
Carex brevior	Shortbeak Sedge	2.5" POT	256	% of Mix: 10%, 32/flat
Carex sprengei	Long Beaked Sedge	2.5" POT	256	% of Mix: 10%, 32/flat
Carex vulpinoidea	Fox Sedge	2.5" POT	256	% of Mix: 10%, 32/flat
Elymus virginicus	Virginia Wild Rye	2.5" POT	256	% of Mix: 10%, 32/flat
Panicum virgatum	Switchgrass	2.5" POT	256	% of Mix: 10%, 32/flat
Sporobolus heterobolus	Prairie Dropseed	2.5" POT	416	% of Mix: 16.9%, 32/flat
Schizachyrium scoparium	Little Bluestem	2.5" POT	256	% of Mix: 10%, 32/flat

DATE: March 1, 2016

12d

REQUEST FOR BOARD ACTION

AGENDA	ORIGINATING DEPARTMENT
SECTION NUMBER Second Reading- ZPS	Community Development
ITEM Request for Variation – 718 W. Fourth	APPROVAL
	Robert McGinnis/Director of CD

Attached are the Findings and Recommendation from the Zoning Board of Appeals (ZBA) for the property located at 718 W. Fourth Street.

The ZBA does not have the authority to waive the provision set forth in the section listed below, but after public hearing and deliberation, the ZBA made a recommendation for approval to the Board of Trustees. The ZBA must recommend to the Board of Trustees with a positive recommendation supported by four or more affirmative votes, all necessary Zoning Variations as they relate to the proposed improvements. In these cases, an approval by the Board of Trustees is the final step in the process.

The request was heard and acted on by the ZBA on November 18, 2015, with the following results:

Request for relief from the Maximum Building Coverage requirement set forth in Section 3-110F (1) in order to construct a room addition. (APPROVED 6-0).

In making its recommendation for approval, the ZBA made the following Findings as to the requested variation:

1. *General Standard:* Carrying out the strict letter of the provisions of the Zoning Code would create a particular hardship or a practical difficulty, based on satisfaction of the additional standards that follow.
2. *Unique Physical Condition:* The Subject Property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence of an existing use, structure, or sign, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the subject property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current owner of the lot. In this case, the property is an unusually small legal non-conforming corner lot with dimensions of 47'x123'. Although there are a few 47' lots, most are at least 125' in depth. The 25% Building Coverage limitation allows a footprint of only 1,445 square feet.
3. *Denied Substantial Right:* The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other lots subject to the same provision. Given that this is an addition to an older home, the applicant did not have the luxury of being able to start this improvement from the beginning as they would if the house was being designed from scratch. Given the small lot size, the maximum allowable building coverage limits this property owner to a total building footprint which is smaller than the majority of those nearby.
4. *Not Self-Created:* The unique physical condition is not the result of any action or inaction of the owner, or of the owner's predecessors in title and known to the owner prior to acquisition of the subject property, and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of the Zoning Code, for which no compensation was paid. The lot dimensions were established decades ago and pre-date even the standards set forth in 10-105 for legal non-conforming lots.

5. *Not Merely Special Privilege:* The alleged hardship or difficulty is not merely the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the use of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation. The limitations created by an ordinance dictating a maximum of 25% building coverage in this case creates a burdensome limit to the owner in expanding the existing residence compared to what is allowable on larger lots in the immediate vicinity.

6. *Code And Plan Purposes:* The variation would not result in a use or development of the subject property that would be not in harmony with the general and specific purposes for which the Zoning Code and the provision from which a variation is sought were enacted or the general purpose and intent of the official comprehensive plan. Specifically, the requested variations and proposed development of the Property by Applicant, including maintenance of on-site parking for the proposed development and ability to provide adequate signage for potential tenants, is consistent with the purposes of the Zoning Code. The requested increase in allowable building coverage for this property will not result in the development of the site in a manner that would be out of character to neighboring homes.

7. *Essential Character Of The Area:* The variation would not result in a use or development on the subject property that:


(a) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; (b) would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; (c) would substantially increase congestion in the public streets due to traffic or parking; (d) would unduly increase the danger of flood or fire; (e) would unduly tax public utilities and facilities in the area; or (f) would endanger the public health or safety. The members agreed that granting the relief requested would not violate any of these standards and the fact that a topographical survey and grading plan would be prepared and reviewed provided additional assurances in this regard.

8. *No Other Remedy:* There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property. Given the existing conditions on the property, strict adherence to the 25% maximum building coverage limitation would result in an addition of 85 square feet. That limitation does not allow for a reasonable enough amount of space to make adding onto the building practical.

If the Board finds that this request is justified, the following motion would be appropriate:

MOTION:

To recommend to the Board of Trustees approval of an "Ordinance Approving a Building Coverage Variation for a Single Family Residence Located in the R-4 Single Family Zoning District at 718 W. Fourth, based on the unanimous recommendation for approval from the ZBA and their determination that the applicant had met the standards for approval, including hardship due to the size of the lot, the fact that denying a request for an increase of less than 5% in total building coverage would be to deny the owner a substantial right, the fact that constructing a small addition would not result in development of the site that would be out of character with the neighborhood, and the fact that there was no other remedy that would allow for the expansion of the home. - Case Number V-05-15."

APPROVAL 	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION: This item was discussed on a First Reading at the February 16, 2016 Village Board of Trustees meeting. It was recommended that the item move on to the March 1, 2016 BOT meeting for a Second Reading and approval.				

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A BUILDING COVERAGE VARIATION FOR
PROPERTY LOCATED IN THE R-4 SINGLE-FAMILY ZONING DISTRICT AT
718 W. 4th STREET - CASE NUMBER V-05-15**

WHEREAS, the Village of Hinsdale received an application (the "Application") requesting a two hundred and sixty-three (263) square-foot variation from the building coverage requirements set forth in Section 3-110F of the Hinsdale Zoning Ordinance ("Zoning Ordinance") in order to allow for the construction of an addition to the existing residence. The residence is located at 718 W. 4th Street, Hinsdale, Illinois (the "Subject Property"), and the Application was filed by Bret and Amy Conway, the property owners ("Applicants"). The Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Application has been referred to the Zoning Board of Appeals of the Village, and has been processed in accordance with the Zoning Ordinance, as amended; and

WHEREAS, the Subject Property is located in the Village's R-4 Single-Family Zoning District and is currently improved with a single-family home. The Applicant is proposing to construct a building addition in order to create an additional bedroom and living space. The variation is necessary in order for the construction of the proposed addition to occur; and

WHEREAS, on November 18, 2015, the Zoning Board of Appeals of the Village of Hinsdale held a public hearing pursuant to notice given in accordance with State law and the Zoning Ordinance, relative to the variation request; and

WHEREAS, the Zoning Board of Appeals, after considering all of the testimony and evidence presented at the public hearing, recommended approval of the requested variation on a vote of six (6) in favor, none opposed and one (1) absent; and

WHEREAS, the Zoning Board of Appeals has filed its report of Findings and Recommendation regarding the variation in Case Number V-05-15 with the President and Board of Trustees, a copy of which is attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale have reviewed and duly considered the Findings and Recommendation of the Zoning Board of Appeals, and all of the materials, facts, and circumstances related to the Application; and

WHEREAS, the President and Board of Trustees find that the Application satisfies the standards established in Sections 11-503 of the Hinsdale Zoning Ordinance governing variations.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Adoption of Findings and Recommendation. The President and Board of Trustees of the Village of Hinsdale approve and adopt the findings and recommendation of the Zoning Board of Appeals, a copy of which is attached hereto as **Exhibit B** and made a part hereof, and incorporate such findings and recommendation herein by reference as if fully set forth herein.

SECTION 3: Variation. The President and Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Subsection 11-503(A) of the Hinsdale Zoning Ordinance, grant a variation to the following Section of the Zoning Ordinance:

- 3-110(F), to allow the total amount of building coverage on the Subject Property to exceed by two hundred and sixty-three (263) square feet the maximum allowed for the Subject Property in the R-4 Single-Family Zoning District, in order to allow the construction of an addition to the existing residence on the Property.

SECTION 4: Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance, and all ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2016.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____ 2016 and attested by the
Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

EXHIBIT A

LEGAL DESCRIPTION

LOTS 47 AND 48 IN BLOCK 14 IN RESUBDIVISION OF BLOCKS 9 TO 20 IN STOUGH'S 2ND ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION IN THE EAST HALF OF SECTION II, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED SEPTEMBER 12, 1874 AS DOCUMENT 18723, IN DUPAGE COUNTY, IL

Commonly Known As: 718 W. 4TH Street, Hinsdale, Illinois.

PIN: 09-11-230-001

EXHIBIT B

**FINDINGS AND RECOMMENDATION
(ATTACHED)**

FINDINGS AND RECOMMENDATION

VILLAGE OF HINSDALE ZONING BOARD OF APPEALS PETITION FOR VARIATION

Zoning Calendar: V-05-15

Petitioner: Bret & Amy Conway

Meeting held: Public Hearing was held on Wednesday, November 18, 2015 at 6:30 p.m. in Memorial Hall, in the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois, pursuant to a notice published in The Hinsdalean on September 24, 2015.

Premises Affected: Subject Property is commonly known as 718 W. 4th Street, Hinsdale, Illinois and is legally described as:

LOTS 47 AND 48 IN BLOCK 14 IN RESUBDIVISION OF BLOCKS 9 TO 20 IN STOUGH'S 2ND ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION IN THE EAST HALF OF SECTION II, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED SEPTEMBER 12, 1874 AS DOCUMENT 18723, IN DUPAGE COUNTY, IL

Subject: In this application for variation, the applicant requests relief from the maximum building coverage requirement set forth in section 3-110(F) for the construction of a residential addition. The request is for 263 square feet of relief.

Facts: This property is located in the R-4 Residential District in the Village of Hinsdale and is located on the southeast corner of 4th and Bruner. The property has a frontage of approximately 47', a depth of approximately 123, and a total square footage of approximately 5,781. The maximum allowable FAR is 2,800 square feet; the maximum allowable building coverage is 25% or approximately 1,445 square feet, and the total allowable lot coverage is 60% or approximately 3,468 square feet.

As the Zoning Board of Appeals does not have final authority on Building Coverage requests, this will move on to the Board of Trustees as a recommendation.

Action of the Board:

Members discussed the request and agreed that the standards for variation set forth in 11-503 (F) of the Hinsdale Zoning Code had been met, primarily with respect to not being self-created and not merely special privilege. This corner lot is unique (47'x123') and the 25% building coverage requirement creates a hardship and denied substantial right.

A motion to recommend approval was made by Member Connelly and seconded by Member Engel.

AYES:

Members Connelly, Giltner, Biggert, Engel, Podliska, Chairman Neiman

NAYS:

None

ABSTAIN:

None

ABSENT:

Member Moberly

THE HINSDALE ZONING BOARD OF APPEALS

Chairman Robert Neiman

Filed this ____ day of _____, _____, with the office of the Building Commissioner.

**VILLAGE OF HINSDALE
ZONING BOARD OF APPEALS
MINUTES OF THE MEETING
November 18, 2015**

1. CALL TO ORDER

Chairman Bob Neiman called the regularly scheduled meeting of the Zoning Board of Appeals to order on Monday, November 18, 2015 at 6:30 p.m. in Memorial Hall of the Memorial Building, 19 E. Chicago Avenue, Hinsdale, Illinois. On behalf of the Board, Chairman Neiman sent best wishes for a speedy recovery from a recent illness to Member Gary Moberly.

2. ROLL CALL

Present: Members Marc Connelly, Keith Giltner, Rody Biggert, Kathryn Engel, John Podliska and Chairman Bob Neiman

Absent: Member Gary Moberly

Also Present: Director of Community Development/Building Commissioner Robb McGinnis and Village Clerk Christine Bruton

3. RECEIPT OF APPEARANCES

Court Reporter Kathy Bono administered the oath to all those wishing to speak during the public hearing.

4. RECEIPT OF REQUESTS, MOTIONS, PLEADINGS, OR REQUESTS TO MAKE PUBLIC COMMENT OF A GENERAL NATURE – None

5. PUBLIC HEARINGS

a) V-05-15, 718 W. 4th Street

Mr. Pat Magner, architect for the project, and Mr. Brett Conway, homeowner, addressed the Board.

Mr. Conway stated his is a family of five and when they bought the home in 2001, he and his wife had no children. He said this is a three bedroom English Tudor built in the 1920's that he would like to expand to accommodate his growing family. He will keep the architectural details of the structure and has provided the Board with evidence of neighbor support for the project.

Mr. Magner explained the issue is meeting building coverage. This is a pre-code structure, built before the zoning ordinance was in existence. The existing lot area is 5,781 square feet. Allowable building coverage is 1,445' square feet; the existing building and garage already cover 1,360' square feet. The lot is non-conforming in that the setback on the corner side yard is 10.5' feet, and the ordinance requires 20' feet. The Bruner side is 35' feet and meets requirements. The building can maintain a 6' foot setback

1 on the south side; they would like to extend the second level cantilever. He
2 described the existing layout of the 1,877' square foot home. They are
3 requesting an increase of 263' square feet of building coverage.

4 Mr. Magner addressed the required standards for approval. He said there
5 are only six houses with lots of this size within a multiple block radius, the
6 lot was platted over 90 years ago and the house is similarly old. The
7 requested building coverage is not out of character to other area properties,
8 and the proposed addition will be in harmony with the surrounding
9 neighborhood. This project is not detrimental to the public welfare and
10 won't impair an adequate supply of light or air to the properties in the
11 vicinity; congestion in the public streets will not be affected. There is no
12 increase of danger from flood or fire; public utilities will not be taxed.

13
14 Mr. Michael Parks of 405 S. Bruner, addressed the Board. He stated he is
15 the next door neighbor and supports these positive improvements, his only
16 concern is drainage. He understands a tree will be removed and he wants
17 to make sure there is a drainage plan. Mr. Magner said the Building
18 Department has a requirement that if 10% or more of footprint of the
19 existing building is added or changed, they are required to provide a
20 grading and drainage plan prepared by a civil engineer that indicates the
21 direction of storm water. This is to ensure water run-off does not go on
22 neighboring property. When the final grading is done, the contractor has to
23 shoot the grades and provide an as-built drawing to make sure it's done
24 properly.

25 Mr. Parks said he is comforted by the as-built requirement. Chairman
26 Neiman asked about the removal of the tree. Mr. Conway said it is an
27 older, large tree, but is on the east side of the house on the lower end of a
28 slope. Mr. McGinnis noted there is a requirement for a tree plan, too.

29
30 Member Engel moved to **close the Public Hearing for V-05-15, 718 W.**
31 **Fourth Street.** Member Connelly seconded the motion.

32
33 **AYES:** Members Connelly, Giltner, Biggert, Engel, Podliska and Chairman
34 Neiman

35 **NAYS:** None

36 **ABSTAIN:** None

37 **ABSENT:** Member Moberly

38
39 Motion carried.
40
41
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43
44
45
46

DELIBERATIONS

Chairman Neiman reminded the Board that this is a recommendation to the Village Board, not a ZBA approval. Mr. McGinnis explained the ZBA has limited authority with respect to building coverage, and four positive votes are required to move this matter forward.

Member Biggert commented that he believes the applicant has done a nice job with the architectural layout for the house and appreciates that this is a remodel, not a tear-down. Member Engel believes the standards for approval have been met sufficiently. Member Giltner agreed, and noted the unique size of the lot. Member Connelly moved to **approve the recommendation to the Village Board of Trustees the variation request known as V-05-15, 718 W. Fourth Street.** Member Engel seconded the motion.

AYES: Members Connelly, Giltner, Biggert, Engel, Podliska and Chairman Neiman

NAYS: None

ABSTAIN: None

ABSENT: Member Moberly

Motion carried.

Chairman Neiman reiterated the standards for approval and why the Board believes they have been met as follows:

1. **Unique physical condition:** the subject property lot dimensions are smaller than most in the surrounding area.
2. **Not self-created:** the lot has existed for 60-70 years, before the current owner lived there.
3. **No denial of any substantial right:** given smaller lot size, to deny a requested increase of only 4%, would be to deny the owner his substantial right
4. **Not merely a special privilege:** the limitations created by Village Code does not allow for the expansion of this smaller lot to what would be allowable with a bigger lot.
5. **Variation consistent with code and planning purposes, not out of character:** This small 400 square foot addition will not result in the development of the site in a manner that would be out of character with the neighborhood and has been designed to be consistent with the existing building.
6. **Consistent w/ character of area:** Yes, for the same reasons as cited above.
7. **No other remedy:** The Board does not believe there is any other remedy that would allow the expansion of this home.

Chairman Neiman also noted the lack of opposition from neighbors. For those reasons this Board recommends the Village Board of Trustees approve this variation.

b) MIH v Anglin –Remand from Circuit Court of DuPage County

Chairman Neiman noted the Board is still awaiting annotated briefs from the parties, and will schedule another meeting upon receipt of those briefs.

6. NEW BUSINESS – None

7. OTHER BUSINESS – None

8. ADJOURNMENT

With no further business before the Zoning Board of Appeals, Member Engel made a motion to **adjourn the meeting of the Zoning Board of Appeals of November 18, 2015**. Member Podliska seconded the motion.

AYES: Members Connelly, Giltner, Biggert, Engel, Podliska and Chairman Neiman

NAYS: None

ABSTAIN: None

ABSENT: Member Moberly

Motion carried.

Chairman Neiman declared the meeting adjourned at 6:57 p.m.

Christine M. Bruton
Village Clerk

Approved: _____

STATE OF ILLINOIS)
) ss:
 COUNTY OF DU PAGE)

BEFORE THE HINSDALE ZONING BOARD OF APPEALS

In the Matter of:)
)
 718 West Fourth Street,)
 Case No. V-05-15.)

REPORT OF PROCEEDINGS had and testimony
 taken at the hearing of the above-entitled
 matter before the Hinsdale Zoning Board of
 Appeals, at 19 East Chicago Avenue, Hinsdale,
 Illinois, on the 18th day of November, A.D.
 2015, at the hour of 6:30 p.m.

BOARD MEMBERS PRESENT:

MR. ROBERT NEIMAN, Chairman;
 MR. RODY BIGGERT, Member;
 MR. KEITH GILTNER, Member;
 MS. KATHRYN ENGEL, Member;
 MR. MARC C. CONNELLY, Member;
 MR. JOHN PODLISKA, Member.

* * * * *

<p>1 ALSO PRESENT:</p> <p>2 MR. ROBERT MCGINNIS, Director of 3 Community Development/Building 4 Commissioner;</p> <p>4 MS. CHRISTINE BRUTON, Village Clerk 5 and Board's secretary;</p> <p>5 MR. BRET CONWAY, Petitioner;</p> <p>6 MR. PAT MAGNER, Architect for 7 Petitioner.</p> <hr/> <p>8</p> <p>9 (WHEREUPON, Mr. Conway, 10 Mr. Magner and Mr. Parks were 11 duly sworn in to testify.)</p> <p>12 CHAIRMAN NEIMAN: Call the Public 13 Hearing on Case No. V-5-15, 718 West Fourth 14 Street to order.</p> <p>15 Anyone wishes to speak on that case 16 this evening?</p> <p>17 MR. MAGNER: Good evening. My name is 18 Patrick Magner. I'm an architect from Oak Park 19 and this is the owner Bret Conway.</p> <p>20 MR. CONWAY: Hi. I'm Bret Conway, the 21 resident, 718 West Fourth Street in Hinsdale. 22 So we were here in October but Pat</p>	<p>4</p> <p>1 move forward with.</p> <p>2 MR. MAGNER: Okay. So since there's 3 been two months, I'll just give a quick rundown 4 on some of the characteristics of our case.</p> <p>5 The lot is zoned R-4 and as Bret 6 mentioned, the house is probably in the range of 7 80, 90 years old or more. So it's a precode 8 structure, built obviously before the zoning 9 ordinance was in existence.</p> <p>10 The existing lot area is 11 5,781 square feet and our issue in all of the 12 zoning requirements that we are having an issue 13 trying to meet is lot coverage. I'm sorry, 14 building coverage.</p> <p>15 The allowable building coverage for 16 the lot area of the property is 1,445 square 17 feet and the existing building and garage cover 18 1,360 and that's 23 and a half percent of the 19 lot area that's there is already covered.</p> <p>20 When I met with Bret and Amy, part 21 of the scope of the design program was to just 22 expand the house enough to get an additional</p>
<p>3</p> <p>1 was out of town in November so we are back -- we 2 were in September, he was out of town in 3 October, we are back to provide some additional 4 insight and I know last time I gave some insight 5 as to what our situation is.</p> <p>6 We are a family of five. We moved 7 into Hinsdale in 2001 without kids at the time 8 and we have a three bedroom English Tudor built 9 in the 1920s.</p> <p>10 So we had two girls not long after 11 we moved out, and then we had a third boy who 12 was born in 2008. So the oldest girl is at that 13 point where she needs her own room and we have a 14 three bedroom, as I said, a beautiful English 15 Tudor that we would like to expand on and keep 16 the architectural details. It's a very 17 historical looking English Tudor and would like 18 the opportunity to expand that home.</p> <p>19 During the last meeting you asked 20 if we had neighbor support and I do have a 21 couple of letters with surrounding neighbors 22 supporting the project that we are looking to</p>	<p>5</p> <p>1 bedroom and a little bit of a back entry because 2 right now you enter right into the kitchen and 3 perhaps a little bit of a family sitting space.</p> <p>4 So in working on how to make this 5 thing fit, the lot is a nonconforming lot in 6 that the setback on the corner side yard is only 7 10-and-a-half feet, whereas the ordinance 8 requires a 20-foot on that side. The side 9 facing Bruner is 35 which meets the 10 requirements.</p> <p>11 And because it's a nonconforming 12 lot, the setback on the south side because the 13 building is within five feet on the second floor 14 and three feet on the first floor, we are 15 allowed to maintain a six-foot setback on the 16 south side so we would like to extend -- there's 17 a second floor cantilever and we are going to 18 extend down from that at the six foot point to 19 be able to expand a little bit on that south 20 side of the property.</p> <p>21 The house consists of, as Bret 22 mentioned, just a living room, dining room, a</p>

1 kitchen and a little breakfast room on the first
2 floor and then on the second floor there's just
3 three bedrooms and one bath. There is a
4 partially finished basement and the total area
5 of the first and second floor combined is only
6 1,877 square feet.

7 So in order to accomplish this
8 project, as I mentioned before, there's only
9 85.3 square feet of allowable building coverage
10 left and in that small of an additional

08:42:30PM

11 footprint, we are not going to come close to
12 achieving what the goal of this project was. So
13 we looked at the requirements setbacks, FAR, all
14 of those issues and the only one we have an
15 issue with, as I mentioned before, is the
16 building coverage.

17 So what we are requesting is an
18 increase of an additional 263 square feet of
19 building coverage, which is only 4.6 percent
20 additional of the lot and that's in accordance
21 with the ordinance provision 3-110 regarding
22 maximum building coverage.

08:43:28PM

1 building coverage of 25 percent in a lot that's
2 47 by 123 is smaller than the ones that might be
3 right next door or right across the alley at 50
4 by 125.

5 So in that regard, the requested
6 maximum building coverage will not be out of
7 character to the other sites because if they
8 have a property that's 50 by 125, they are going
9 to be able to do a certain lot coverage that we
10 are not able to do.

08:45:38PM

11 And again, that sort of relates to
12 it's not a special privilege. The existing
13 footprint of the house alone on this house is
14 only 1,034 square feet which is a pretty small
15 footprint of a house.

16 The variation won't result in a use
17 or a development of this property that won't be
18 in harmony with the surrounding neighborhood.

19 As Bret mentioned, what we want to
20 do is blend the architecture and the style of
21 the addition into what's already there so that
22 ultimately when it's completed, the architecture

08:46:08PM

1 The standards for the variation
2 that we looked at is one of the most important
3 things I came up with is that there are only six
4 lots of this size within a multiple block
5 radius. It's 47 feet in width and 123 feet in
6 depth and in looking at the DuPage County plat
7 maps, there are only 6, including this one that
8 I found in a multiple block radius. Most of the
9 lots are 50 by 125 or wider.

08:44:20PM

10 So this property is sort of at the
11 bottom end of the size of properties in the
12 area. So that would reflect on a unique
13 physical condition in the standards.

14 This is not a self-created
15 situation. Obviously this lot was platted 90,
16 100 years ago perhaps and the house was built a
17 similar time ago, so certainly it's not an issue
18 that was created by the owner, it's been in
19 existence for quite a long time.

08:44:35PM

20 Regarding the substantial rights,
21 given the smaller lot size in comparison to
22 those immediately surrounding, the maximum

1 and the scale of the house is in the context of
2 the neighborhood.

3 Finally, this project would not be
4 detrimental to the public welfare or injurious
5 to the enjoyment or development of the property
6 values in the vicinity because what we are
7 actually doing, I guess, trying to make this a
8 more suitable family house.

9 It won't impair an adequate supply
10 of light or air to the properties in the
11 vicinity. We are maintaining a six foot setback
12 as required on the south side.

13 It won't increase congestion in the
14 public streets due to additional traffic or
15 parking. Once the construction is done there
16 shouldn't be any issues there.

17 It will not increase the danger of
18 flood or fire. And a particular note is the
19 flood -- and I use that word loosely -- drainage
20 has been talked about. The site slopes to the
21 east and we know and we realize that as part of
22 the building permit process when we get to that

08:47:12PM

1 point that we will have to prepare a grading and
2 drainage plan to make sure that any stormwater
3 on the site is directed to the public way and
4 not to neighboring properties and we are in
5 agreement that that will be handled.

6 It also will not tax additionally
7 public utilities or facilities or will it
8 endanger the health and safety of the
9 neighborhood.

00:47:40 PM

10 So in conclusion, I just want to
11 thank you for your time. If there's any
12 questions I can answer for you and we appreciate
13 you hearing our case.

14 CHAIRMAN NEIMAN: Any questions from
15 any members?

16 There were no neighbors who have
17 informed you that they oppose the variation at
18 all?

00:48:03 PM

19 MR. CONWAY: We have our next-door
20 neighbor Mike. He just wanted to make sure
21 everything was copacetic with the drainage plans
22 and what have you.

1 CHAIRMAN NEIMAN: If you could step up
2 and identify yourself. And were you sworn in
3 earlier?

4 MR. PARKS: Yes, I had my hand up.

5 CHAIRMAN NEIMAN: Okay. Thank you.

6 MR. PARKS: Michael Parks, P-a-r-k-s.

00:49:02 PM

7 I'm actually in support of my
8 neighbor doing some positive things to the
9 property and the only -- I mean, I thought about
10 how the variance would affect my property and
11 the only thing I can think of is with the
12 drainage plan. So they may take down a tree
13 which kind of leads to water and I'm actually
14 not so much concerned -- I'm more concerned
15 about the tree going down and it's just a small
16 addition. It seems relative to the lot that's
17 currently there.

18 So I just kind of wanted to -- I
19 guess my concern is to make sure there was going
20 to be some type of drainage plan feature.

00:49:18 PM

21 CHAIRMAN NEIMAN: Sure. Perhaps it
22 would help if the architect could step back up

1 and explain what the drainage plan is so that we
2 understand that and Mr. Parks understands it.

3 MR. MAGNER: Sure. The building
4 department has a requirement that if 10 percent
5 or more of the footprint of the existing
6 building is added/changed on the site, we are
7 required to provide a grading and drainage plan
8 prepared by a civil engineer and that drawing
9 indicates to the contractor how stormwater that

00:49:58 PM

10 is on the site, falls on the site, is directed
11 off to either the alley or the street or a
12 combination of the two so that any runoff does
13 not go onto a neighboring property. And that's
14 part of the building permit process. It's
15 actually reviewed by the village engineer, and
16 at the end of the project when the final grading
17 is done, the contractor has to go out and shoot
18 those grades and get an as-built drawing to
19 indicate that that grading plan has been
20 followed.

00:50:09 PM

21 So there's a beforehand and a
22 follow-up to make sure it's done to code.

1 MR. PARKS: Okay. I'm definitely okay
2 with that. I just ask that the plan -- I just
3 thought there would be like a plan submitted to
4 an official. I didn't think there would be a
5 follow-up. It's great that there is and it's
6 very thorough that that requirement is within
7 the city.

8 CHAIRMAN NEIMAN: And the removal of
9 the tree and all of us have seen some
10 unfortunate instances around town where people
11 take down trees and -- because that's their
12 preference and then the yard floods even though
13 it has no real effect on the zoning and if I
14 were a neighbor, that's what I would be
15 concerned about here is how big a tree is it
16 that we are dealing with and how specifically do
17 you contemplate the drainage plan addressing the
18 issue of the lack of absorption of the water.

00:51:14 PM

19 MR. CONWAY: Yes, it's an older tree,
20 it's a large tree. I don't know feet wise.
21 Mike, do you have any idea?

00:51:32 PM

22 MR. PARKS: 50 feet.

1 MR. CONWAY: I think one of the good
2 things, Pat, as you know, is the east side of
3 the house has a large slope off the patio so
4 this tree is set a lot lower than kind of --

5 MR. PARKS: It's lower than his
6 property, I would say that.

7 CHAIRMAN NEIMAN: So that should help.
8 If the tree is lower than your property, then
9 the effect should be less.

06:52:40PM

10 MR. PARKS: For me it's better than
11 chopping down a tree because we wouldn't require
12 a drainage or grading plan.

13 CHAIRMAN NEIMAN: Right. And then,
14 Robb, the building plan will, in fact, address
15 all appropriate drainage issues both on the way
16 in and final plan, right?

17 MR. MCGINNIS: Correct. And because
18 it's over 600 square foot, there's a requirement
19 for a tree plan too, statement of condition and
20 any methods being used to protect the tree, a
21 full topographical survey, and then obviously
22 the as built then to confirm that the grades all

1 match at final.

2 CHAIRMAN NEIMAN: That's helpful.

3 Mr. Parks, you are okay with what
4 you have heard?

5 MR. PARKS: Yes. Absolutely.

6 CHAIRMAN NEIMAN: Okay. Great.

7 Any other questions from any of the
8 board members?

9 (No response.)

06:53:32PM

10 Motion to close the public hearing
11 on V-05-15?

12 MS. ENGEL: Make a motion to close the
13 hearing.

14 MR. BIGGERT: Second.

15 CHAIRMAN NEIMAN: Roll call, Chris.

16 MS. BRUTON: Member Connelly?

17 MR. CONNELLY: Aye.

18 MS. BRUTON: Member Giltner?

19 MR. GILTNER: Yes.

20 MS. BRUTON: Member Biggert?

21 MR. BIGGERT: Yes.

22 MS. BRUTON: Member Engel?

1 MS. ENGEL: Yes.

2 MS. BRUTON: Member Podliska?

3 MR. PODLISKA: Yes.

4 MS. BRUTON: Chairman Neiman?

5 CHAIRMAN NEIMAN: Yes.

6 (WHICH, were all of the
7 proceedings had, evidence
8 offered or received in the
9 above entitled cause.)

10

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1 STATE OF ILLINOIS)

) ss:

2 COUNTY OF DU PAGE)

3 I, KATHLEEN W. BONO, Certified
4 Shorthand Reporter, Notary Public in and for the
5 County DuPage, State of Illinois, do hereby
6 certify that previous to the commencement of the
7 examination and testimony of the various
8 witnesses herein, they were duly sworn by me to
9 testify the truth in relation to the matters
10 pertaining hereto; that the testimony given by
11 said witnesses was reduced to writing by means
12 of shorthand and thereafter transcribed into
13 typewritten form; and that the foregoing is a
14 true, correct and complete transcript of my
15 shorthand notes so taken aforesaid.

16 IN TESTIMONY WHEREOF I have
17 hereunto set my hand and affixed my notarial
18 seal this 7th day of December, A.D. 2015.

19

20

21

22

KATHLEEN W. BONO,
C.S.R. No. 84-1423,
Notary Public, DuPage County
237 South Wisconsin Avenue,
Addison, IL 60101-3837

Zoning Calendar No. V-05-15

VILLAGE OF HINSDALE
APPLICATION FOR VARIATION

COMPLETE APPLICATION CONSISTS OF TEN (10) COPIES
(All materials to be collated)

FILING FEES: RESIDENTIAL VARIATION \$850.00

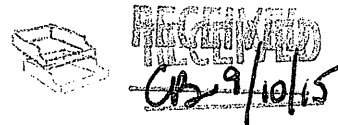
NAME OF APPLICANT(S): BRET AND AMY CONWAY

ADDRESS OF SUBJECT PROPERTY: 718 WEST 4TH ST.

TELEPHONE NUMBER(S): (630) 654-0189 (630) 802-1814

If Applicant is not property owner, Applicant's relationship to property owner.

DATE OF APPLICATION: SEPT. 9TH 2015



SECTION I

Please complete the following:

1. Owner. Name, address, and **telephone number** of owner: BRET & AMY CONWAY,
718 WEST 4TH ST., HINGSDALE, 60521 (630) 654-0189
2. Trustee Disclosure. In the case of a land trust the name, address, and **telephone number** of all trustees and beneficiaries of the trust: NOT APPLICABLE
3. Applicant. Name, address, and **telephone number** of applicant, if different from owner, and applicant's interest in the subject property:
4. Subject Property. Address and legal description of the subject property: (Use separate sheet for legal description if necessary.) LOTS 47 AND 48 IN BLOCK 14 IN RESUBDIVISION OF BLOCKS 9 TO 20 IN STOUGH'S 2ND ADDITION TO THE TOWN OF HINGSDALE, BEING A SUBDIVISION IN THE EAST HALF OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED SEPT. 12, 1874 AS DOCUMENT 18723, IN DU PAGE COUNTY, IL.
5. Consultants. Name and address of each professional consultant advising applicant with respect to this application:
 - a. Attorney:
 - b. Engineer:
 - c. ARCHITECT: PATRICK J. MAGNER, 915 AUGUSTA ST. - #1, OAK PARK, IL 60302
 - d.

6. Village Personnel. Name and address of any officer or employee of the Village with an interest in the Owner, the Applicant, or the Subject Property, and the nature and extent of that interest:

a. _____
b. _____

7. Neighboring Owners. Submit with this application a list showing the name and address of each owner of (1) property within 250 lineal feet in all directions from the subject property; and (2) property located on the same frontage or frontages as the front lot line or corner side lot line of the subject property or on a frontage directly opposite any such frontage or on a frontage immediately adjoining or across an alley from any such frontage.

After the Village has prepared the legal notice, the applicant/agent must mail by certified mail, "return receipt requested" to each property owner/ occupant. The applicant/agent must then fill out, sign, and notarize the "Certification of Proper Notice" form, returning that form and all certified mail receipts to the Village.

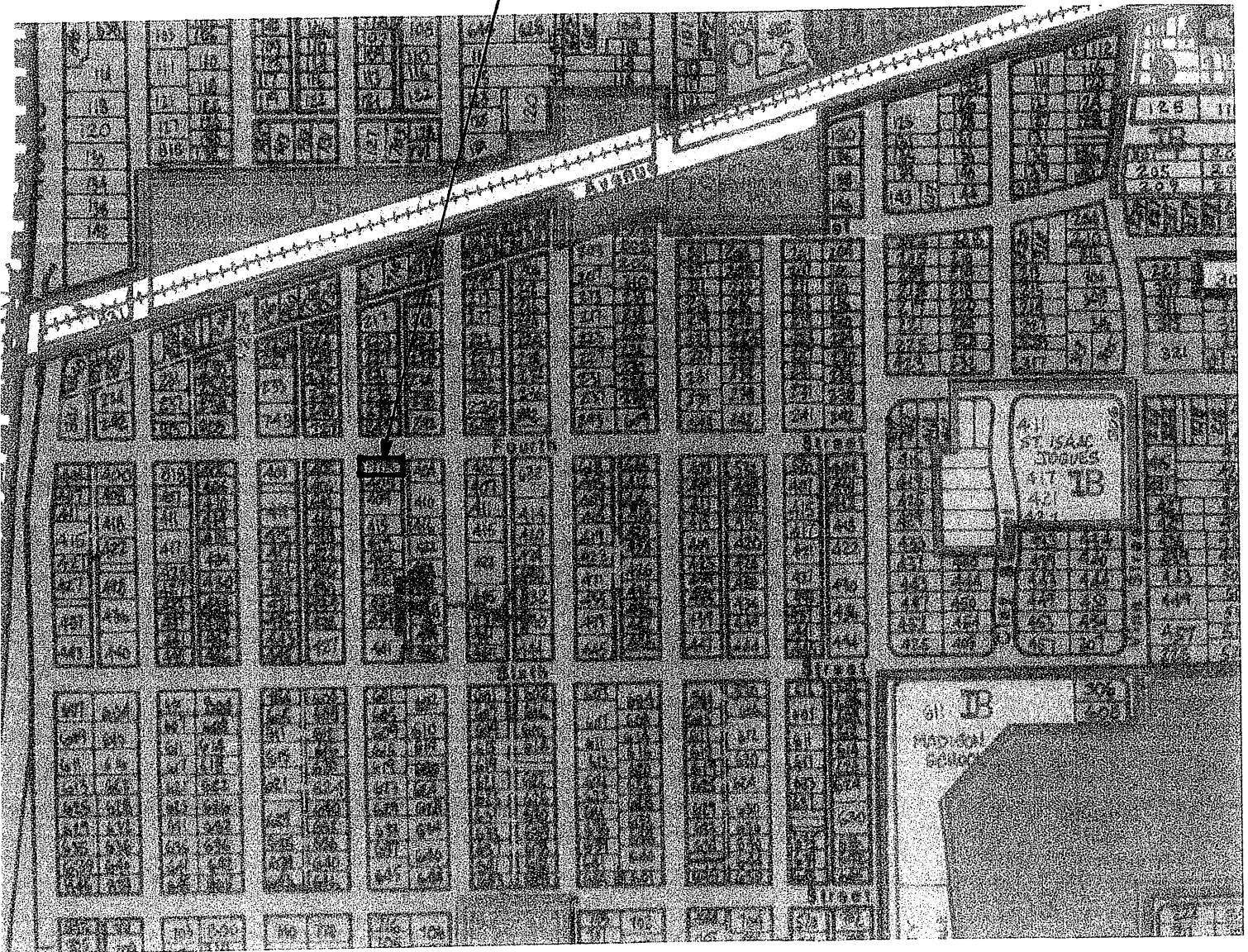
8. Survey. Submit with this application a recent survey, certified by a registered land surveyor, showing existing lot lines and dimensions, as well as all easements, all public and private rights-of-way, and all streets across and adjacent to the Subject Property.
9. Existing Zoning. Submit with this application a description or graphic representation of the existing zoning classification, use, and development of the Subject Property, and the adjacent area for at least 250 feet in all directions from the Subject Property.
10. Conformity. Submit with this application a statement concerning the conformity or lack of conformity of the approval being requested to the Village Official Comprehensive Plan and the Official Map. Where the approval being requested does not conform to the Official Comprehensive Plan or the Official Map, the statement should set forth the reasons justifying the approval despite such lack of conformity.
11. Zoning Standards. Submit with this application a statement specifically addressing the manner in which it is proposed to satisfy each standard that the Zoning Ordinance establishes as a condition of, or in connection with, the approval being sought.
12. Successive Application. In the case of any application being filed less than two years after the denial of an application seeking essentially the same relief, submit with this application a statement as required by Sections 11-501 and 11-601 of the Hinsdale Zoning Code.

ATTACHMENT TO ZONING VARIATION APPLICATION

Owner: Bret & Amy Conway
Address: 718 West 4th Street

Item #9 - Existing Zoning:

SUBJECT PROPERTY —



ATTACHMENT TO ZONING VARIATION APPLICATION

Owner: Bret & Amy Conway
Address: 718 West 4th Street

Item #7 - List of Adjacent Properties:

<u>Address</u>	<u>Owner</u>
231 South Bruner St.	Todd & Vanessa Glavinskas
232 South Bruner St.	William Urban
235 South Bruner St.	Steven Larrick
236 South Bruner St.	Michael Dimitriou
239 South Bruner St.	Olga Silver
240 South Bruner St.	Aaron & Brieann Muller
243 South Bruner St.	Iouri Melnik
402 South Bruner St.	Dru & Jennifer Grigson
405 South Bruner St.	Michael Parks
406 South Bruner St.	Jeffrey & Sarah Newcom
409 South Bruner St.	William Lewis
410 South Bruner St.	Peter Konstant
414 South Bruner St.	Mark & Susan Lucaccioni
415 South Bruner St.	Robert Stevens
418 South Bruner St.	Michael & Sarah Rivera
419 South Bruner St.	Herbert & Lisa Becker
422 South Bruner St.	Gary & Catherine Baca
423 South Bruner St.	Adam Petravicius
645 West 4 th St.	R. Barclay Smith
727 West 4 th St.	Maria Clay
743 West 4 th St.	Deborah Clarke
231 South Adams St.	Duane Beyer
234 South Adams St.	John & Marie McGann
235 South Adams St.	Kevin & Emily Gerow
238 South Adams St.	June Mahler
239 South Adams St.	Daniel & Ann Adams
242 South Adams St.	Michael & Helen Becka
401 South Adams St.	Paul Teschner III
404 South Adams St.	Mary Eileen Kloster
407 South Adams St.	Lorraine Aspegren
410 South Adams St.	Gregory Moore
411 South Adams St.	James Riordan
415 South Adams St.	Martin & Joan Dorow
416 South Adams St.	Patrick & Heather Rooney
422 South Adams St.	Nicholas Hannigan
428 South Adams St.	Paul & Ruth Bro
401 South Quincy St.	Gregory & Susanne King

SECTION II

When applying for a variation from the provisions of the Zoning Ordinance, you must provide the data and information required above, and in addition, the following:

1. Title. Evidence of title or other interest you have in the Subject Project, date of acquisition of such interest, and the specific nature of such interest.
2. Ordinance Provision. The specific provisions of the Zoning Ordinance from which a variation is sought:

SECTION 3-110: BULK, SPACE & YARD REQUIREMENTS, ITEM 'F'
MAXIMUM BUILDING COVERAGE

3. Variation Sought. The precise variation being sought, the purpose therefor, and the specific feature or features of the proposed use, construction, or development that require a variation: (Attach separate sheet if additional space is needed.)

THE REQUESTED VARIATION IS TO ALLOW FOR AN INCREASE IN
MAXIMUM BUILDING COVERAGE FROM 25% TO 29.6%.

4. Minimum Variation. A statement of the minimum variation of the provisions of the Zoning Ordinance that would be necessary to permit the proposed use, construction, or development: (Attach separate sheet if additional space is needed.)

THE MINIMUM VARIATION REQUESTED IS AN INCREASE IN MAXIMUM
BUILDING COVERAGE FROM 25% TO 29.6%.

5. Standards for Variation. A statement of the characteristics of Subject Property that prevent compliance with the provisions of the Zoning Ordinance and the specific facts you believe support the grant of the required variation. In addition to your general explanation, you must specifically address the following requirements for the grant of a variation:

- (a) Unique Physical Condition. The Subject Property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence of an existing use, structure of sign, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the Subject Property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current lot owner.
- (b) Not Self-Created. The aforesaid unique physical condition is not the result of any action or inaction of the owner, or of the owner's predecessors in title and known to the owner prior to acquisition of the Subject Property, and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of this Code, for which no compensation was paid.
- (c) Denied Substantial Rights. The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the Subject Property of substantial rights commonly enjoyed by owners of other lots subject to the same provision.
- (d) Not Merely Special Privilege. The alleged hardship or difficulty is not merely the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the use of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation.
- (e) Code and Plan Purposes. The variation would not result in a use or development of the Subject Property that would not be in harmony with the general and specific purposes for which this Code and the provision from which a variation is sought were enacted or the general purpose and intent of the Official Comprehensive Plan.
- (f) Essential Character of the Area. The variation would not result in a use or development of the Subject Property that:
 - (1) Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use development, or value of property of improvements permitted in the vicinity; or
 - (2) Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or
 - (3) Would substantially increase congestion in the public streets due to traffic or parking; or

- (4) Would unduly increase the danger of flood or fire; or
- (5) Would unduly tax public utilities and facilities in the area; or
- (6) Would endanger the public health or safety.
- (g) No Other Remedy. There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the Subject Project.
(Attach separate sheet if additional space is needed.)

IF THE LIMIT OF BUILDING COVERAGE FOR THIS SITE IS MAINTAINED AT 25% OF THE LOT AREA, THEN THE MOST ADDITIONAL BUILDING FOOTPRINT THAT COULD BE ADDED IS 85.3 SQUARE FEET. THAT SMALL OF AN ADDITIONAL AREA DOES NOT ALLOW FOR A REASONABLE ENOUGH AMOUNT OF SPACE TO MAKE ADDING ONTO THE BUILDING PRACTICAL.

SECTION III

In addition to the data and information required pursuant to any application as herein set forth, every Applicant shall submit such other and additional data, information, or documentation as the Village Manager or any Board of Commission before which its application is pending may deem necessary or appropriate to a full and proper consideration and disposition of the particular application.

1. A copy of preliminary architectural and/or surveyor plans showing the floor plans, exterior elevations, and site plan needs to be submitted with each copy of the zoning petitions for the improvements.
2. The architect or land surveyor needs to provide zoning information concerning the existing zoning; for example, building coverage, distance to property lines, and floor area ratio calculations and data on the plans or supplemental documents for the proposed improvements.

ATTACHMENT TO ZONING VARIATION APPLICATION - SECTION II

Owner: Bret & Amy Conway
Address: 718 West 4th Street

Item #5 - Standards for Variation

- a. The subject property is fairly unique to this neighborhood in that the lot dimensions are smaller in both width and depth than most every other lot in the surrounding area. In comparing this lot to those in the vicinity, only 6 others were found to match this lot. Each of the corner lots located at the intersection of West 4th Street and Bruner measure 47' x 123', as do three lots located on 6th Street between Bruner and Quincy. All other surrounding corner lots in the vicinity are at least 125' in depth and 47' wide or greater. Further, all interior lots in the vicinity are at least 50' in width, which would allow for a greater maximum building coverage than the subject property.
- b. The lot dimensions were established decades ago and certainly pre-date the establishment of the Village's Zoning Ordinance. The age of the house is estimated to be approximately 60 to 70 years old.
- c. Given the smaller lot size in comparison to those in the surrounding vicinity, the maximum allowable building coverage of 25% of the area of the lot limits this property owner to a total building area which is smaller than a large majority of those nearby. The requested increase in maximum building coverage will not be out of character to other residential properties in the neighborhood.
- d. The limitations created by an ordinance maximum of 25% building coverage in this case limits the owner of the property in expanding the existing residence compared to what is allowable for larger lot areas in the vicinity.
- e. The requested increase in allowable building coverage for this property will not result in the development of the site in a manner that would be out of character to neighboring homes. In fact, the requested variation will allow for a small addition to the existing original building and be designed in such a way as to blend in with the original construction.
- f. The requested variation:
 - (1) will not be detrimental to the public welfare or materially injurious to the enjoyment, use development or value of property improvements otherwise permitted in the vicinity,
 - (2) will not impair an adequate supply of light and air to the properties and improvements in the vicinity, and
 - (3) will not increase congestion in the public streets due to traffic or parking, nor will it
 - (4) unduly increase the danger of flood or fire, nor will it
 - (5) unduly tax public utilities and facilities in the area, nor will it
 - (6) endanger the public health or safety.

SECTION IV

1. Application Fee and Escrow. Every application must be accompanied by a non-refundable application fee of \$250.00 plus an additional \$600.00 initial escrow amount. The applicant must also pay the costs of the court reporter's transcription fees and legal notices for the variation request. A separate invoice will be sent if these expenses are not covered by the escrow that was paid with the original application fees.
2. Additional Escrow Requests. Should the Village Manager at any time determine that the escrow account established in connection with any application is, or is likely to become, insufficient to pay the actual costs of processing such application, the Village Manager shall inform the Applicant of that fact and demand an additional deposit in an amount deemed by him to be sufficient to cover foreseeable additional costs. Unless and until such additional amount is deposited by the Applicant, the Village Manager may direct that processing of the application shall be suspended or terminated.
3. Establishment of Lien. The owner of the Subject Property, and if different, the Applicant, are jointly and severally liable for the payment of the application fee. By signing the applicant, the owner has agreed to pay said fee, and to consent to the filing and foreclosure of a lien against the Subject Property for the fee plus costs of collection, if the account is not settled within 30 days after the mailing of a demand for payment.

SECTION V

The owner states that he/she consents to the filing of this application and that all information contained herein is true and correct to the best of his/her knowledge.

Name of Owner: BRET M CONWAY

Signature of Owner: Bret M Conway

Name of Applicant: BRET M CONWAY

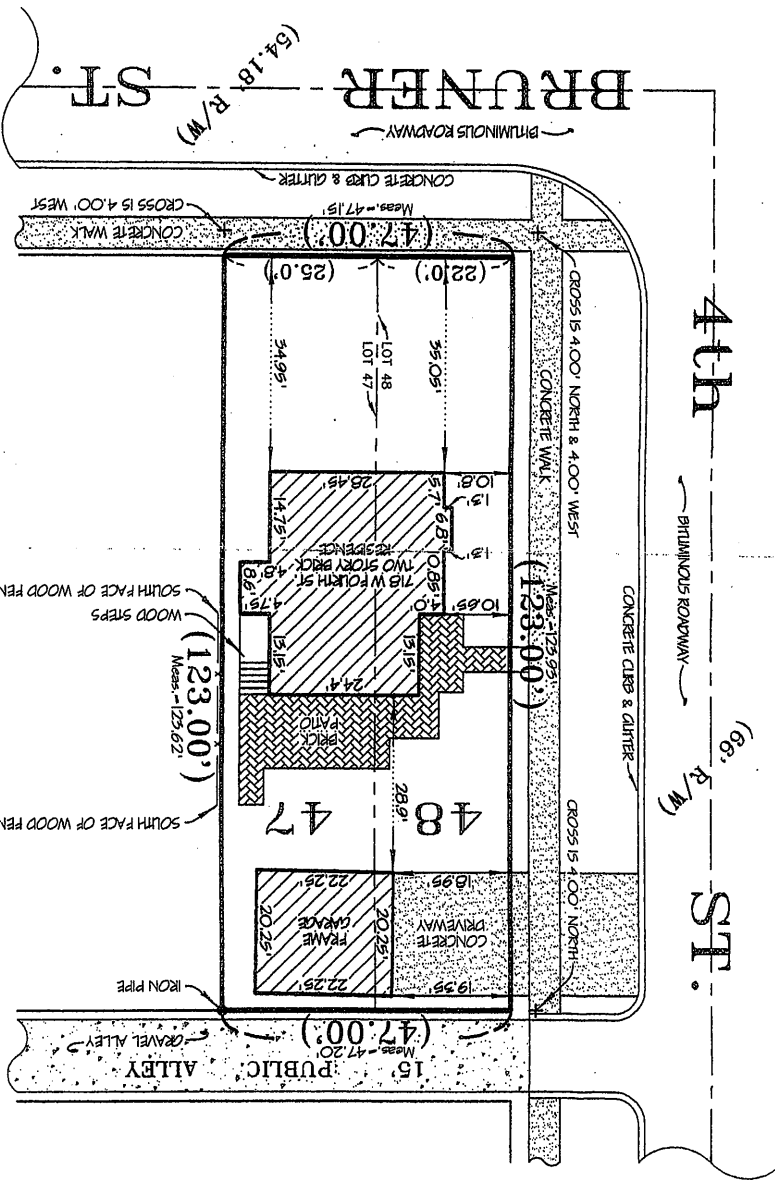
Signature of Applicant: _____

Date: 09/09/2015

PLAT OF SURVEY

LOTS 47 AND 48 IN BLOCK 14 IN RESUBDIVISION OF BLOCKS 9 TO 20 IN STOUGH'S 2ND ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION IN THE EAST HALF OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED SEPTEMBER 12, 1874 AS DOCUMENT 18723, IN DU PAGE COUNTY, ILLINOIS.

LEGEND
 ○ Monumentation Found
 ○ Monumentation Set
 (M.L.S. 35-2651)
 (50') Record Dimension
 -X- Fence Line



CARRADUS

STATE OF ILLINOIS
 COUNTY OF DU PAGE

SIGNED AND SEALED AT WINFIELD, ILLINOIS THIS 22nd DAY OF June A.D. 2001
 BY *Allen D. Carradus*
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-2651
 THIS IS TO CERTIFY THAT I, ALLEN D. CARRADUS, A PROFESSIONAL LAND SURVEYOR, LICENSED IN THE STATE OF ILLINOIS, HAVE SURVEYED THE PROPERTY AS DESCRIBED HEREON AND THAT THE ANNEXED PLAT IS A CORRECT AND TRUE REPRESENTATION THEREOF.

PREPARED FOR
 JAMES R. FLYNN, ATTORNEY
 108 W. Liberty Drive, Wheaton, Illinois 60187
 (630) 588-0416 (Fax) 653-7682
 ALLEN D. CARRADUS AND ASSOCIATES
 128-44
 6851

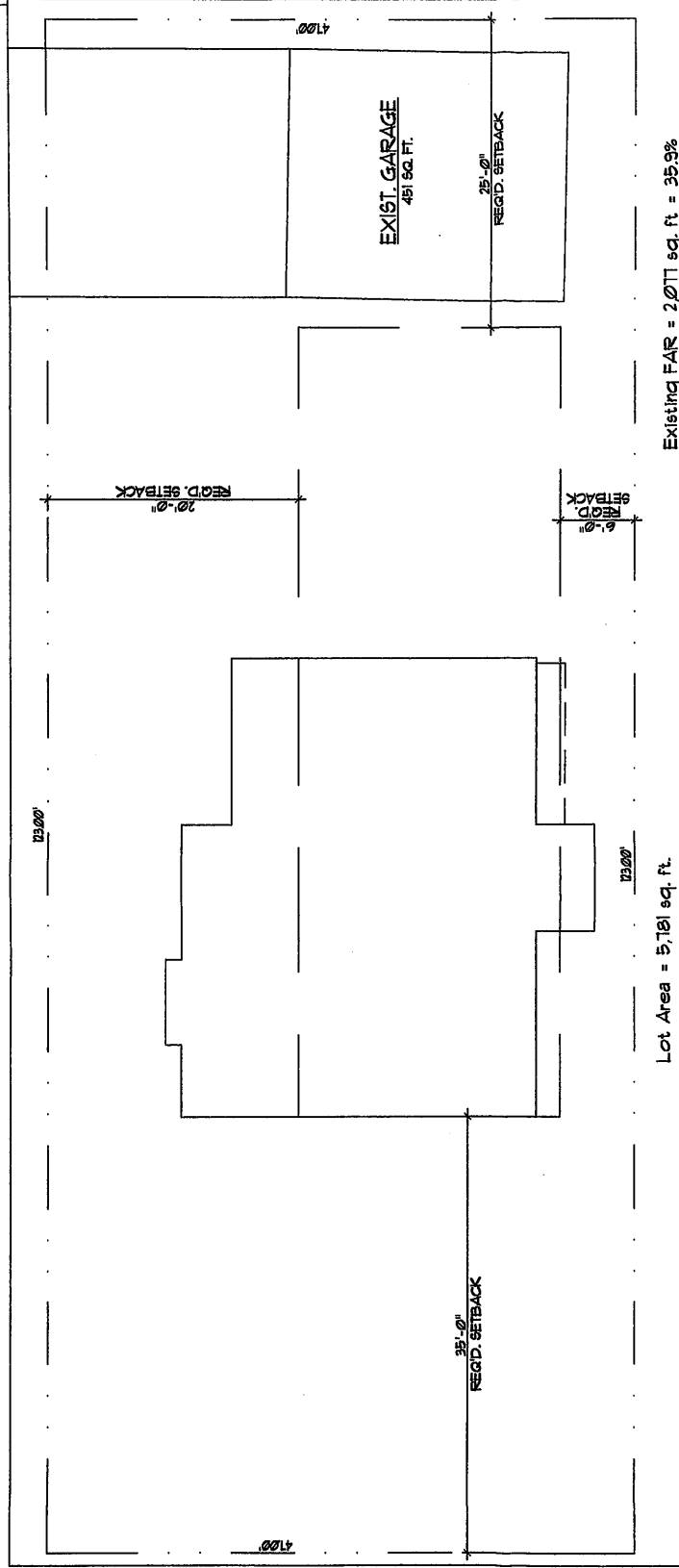
- NOTES
1. All distances shown hereon are in feet and decimal parts thereof corrected to 66'.
 2. Compare the Legal Description, Building Lines, and Easements as shown hereon with your Deed, Title Insurance Policy or Title Commitment.
 3. Consult local authorities for additional setbacks and restrictions not shown hereon.
 4. Compare all survey points and report any discrepancies immediately.
 5. Consult utility companies and municipalities prior to the start of any construction.
 6. Dimensions to and along buildings are exterior foundation measurements.
 7. Do Not Assume distances from scaled measurements made hereon.

4th STREET

Conway Residence
718 West 4th Street
Hinsdale, IL

Magnor-Kovalang Architects
915 Augusta St. - Unit 1
Oak Park, IL
708-383-7744
August 12, 2015

Page 1 of 3



Lot Area = 5,181 sq. ft.

Zoning District R-4

FAR = 25% + 1,100 sq. ft. = 2,545.3 sq. ft. thus, 2,800 sq. ft. max.

Building Coverage = 25% Max. sq. ft. = 1,445.3 sq. ft.

Total Lot Coverage = 60%

Front Yard: 35', Side Yard: 8', Rear Yard: 25'

Detached Garage FAR Bonus = 250 sq. ft. max.

Detached Garage Lot Coverage Bonus = 125 sq. ft. max.

Existing FAR = 2,077 sq. ft. = 35.9%

Existing Building Coverage = 1,360 sq. ft. = 23.5%

Approx. FAR Area Available to Add = 468 sq. ft.

Approx. Building Area Available to Add = 85.3 sq. ft.

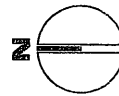
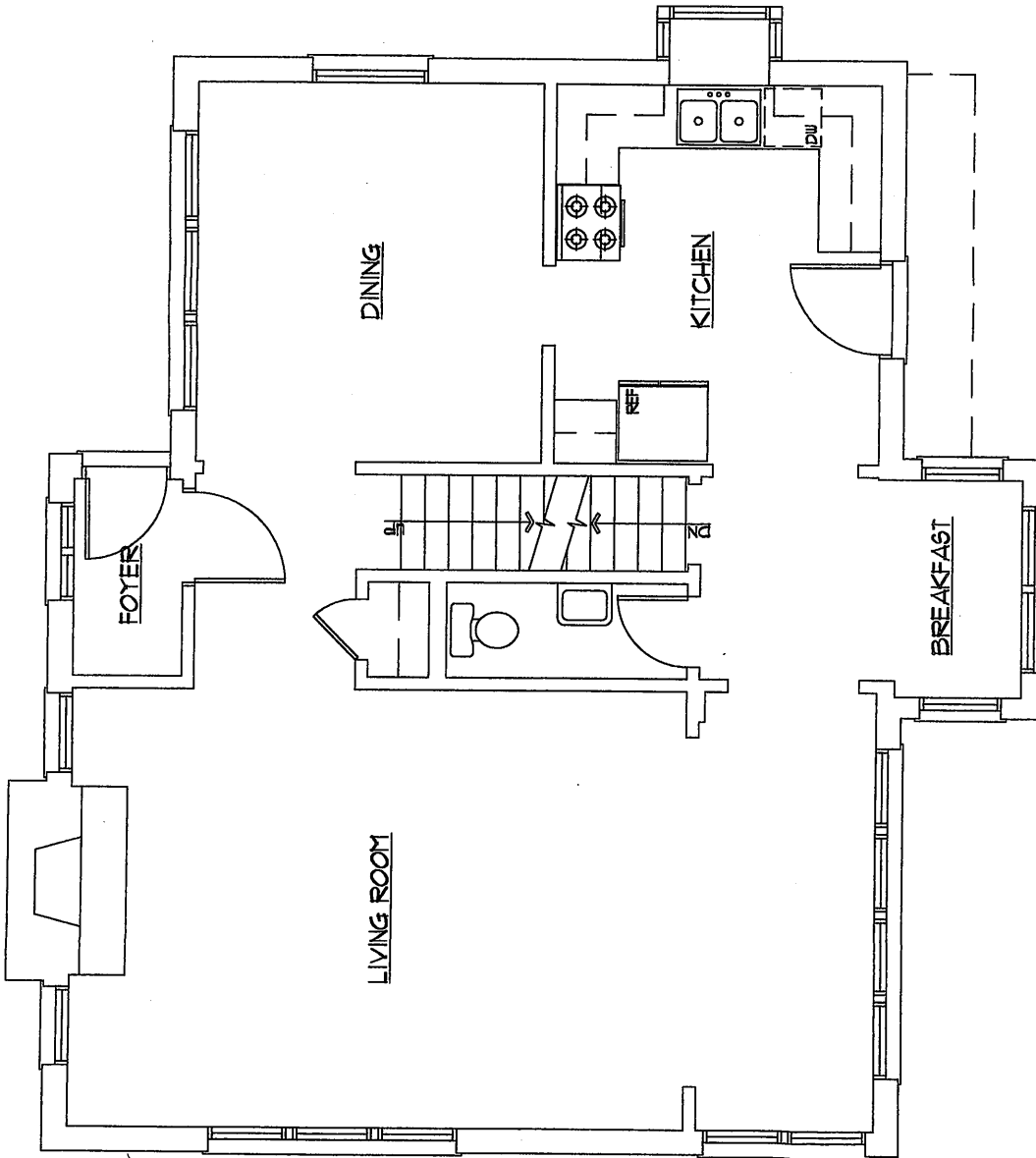
SITE PLAN

SCALE: 1/8" = 1'-0"



4th STREET

Conway Residence
718 West 4th Street
Hinsdale, IL
 Magner-Manalang Architects
 915 Augusta St. - Unit 1
 Oak Park, IL
 708-383-7744
 August 12, 2015

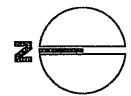
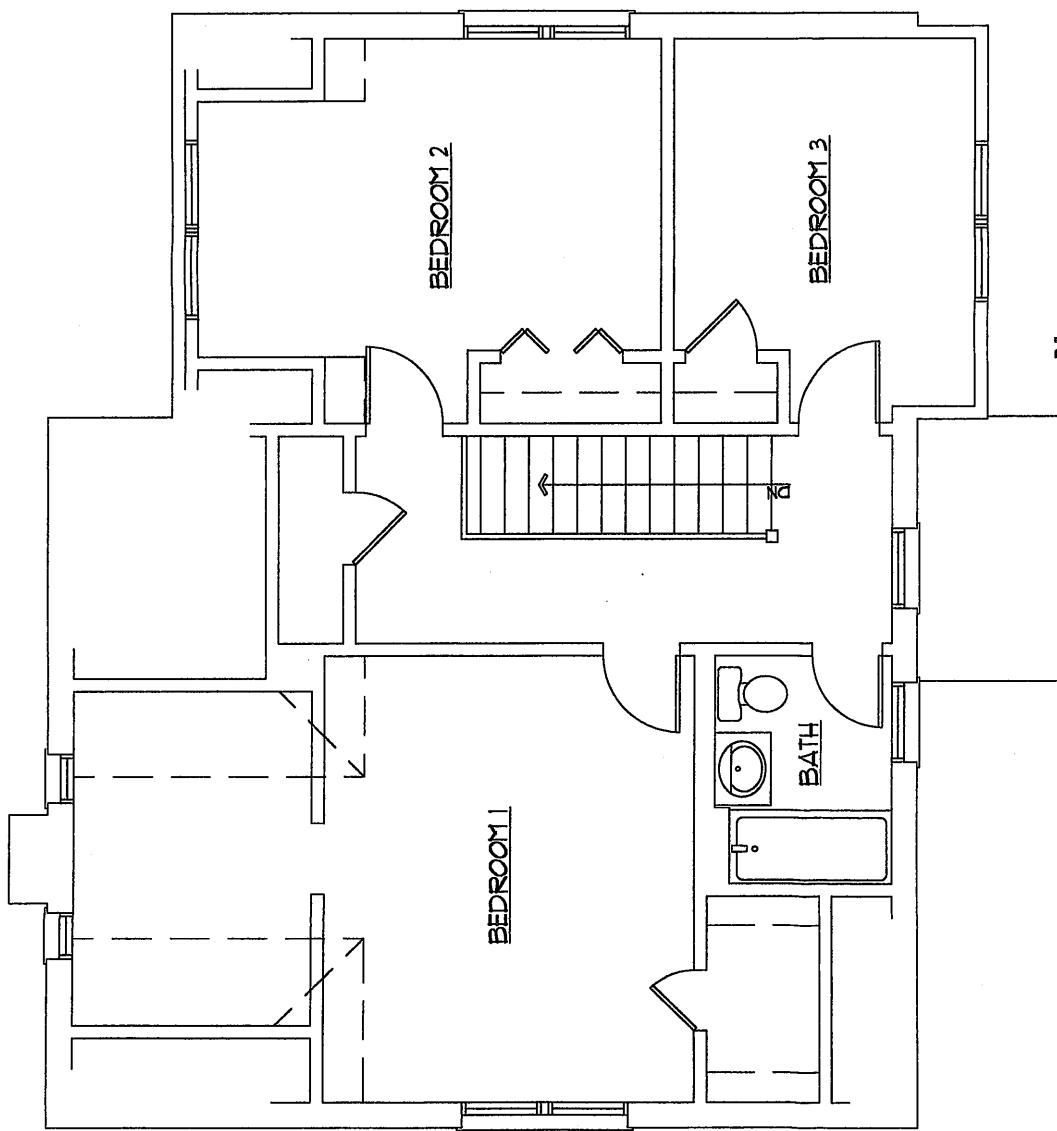


EXISTING FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"

1034 sq. ft.

Conway Residence
718 West 4th Street
Hinsdale, IL
Wagner-Mansel Architects
815 Augusta St. - Unit 1
Hinsdale, IL 60521
708.383.7744
August 12, 2015



EXISTING SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"

843 sq. ft.

4th STREET

Conway Residence
718 West 4th Street
Hinsdale, IL

Magnor-Matallang Architects
815 Augusta St. - Unit 1
Oak Park, IL
708-383-7744
August 12, 2015

Page 4 of 8

23.00'

20'-0" REQ'D. SETBACK

EXIST. GARAGE
481 sq. ft.

35'-0" REQ'D. SETBACK

5'-0" REQ'D. SETBACK

13'-2"

23.00'

41.00'

41.00'

ADDITION
SHOWN SHADED



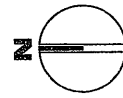
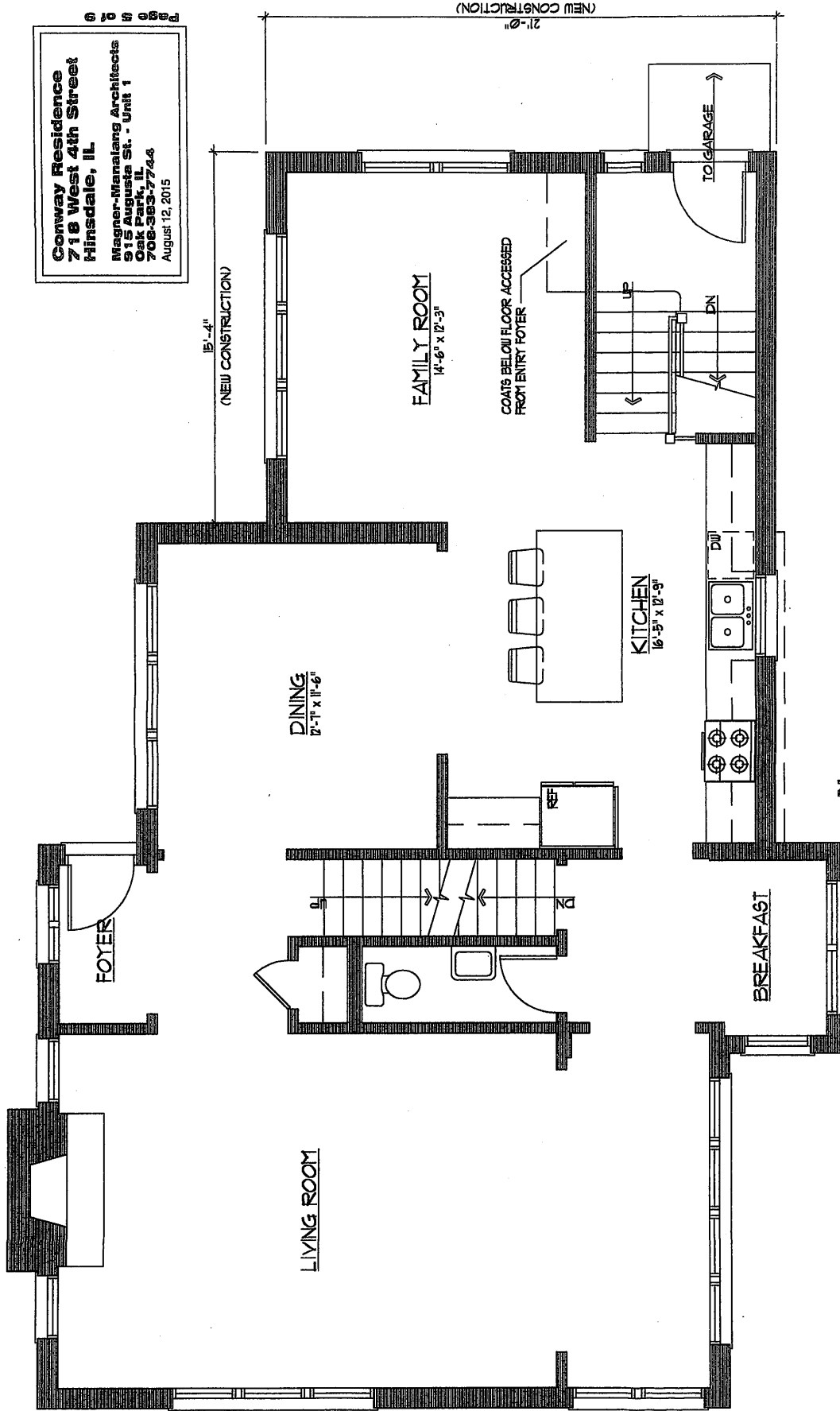
REVISED SITE PLAN #1

SCALE: 1/8" = 1'-0"

Proposed new FAR = 2,148 sq. ft., under allowable 2,800 sq. ft.

Proposed new Building Coverage = 1,708 sq. ft. = 29.6% Exceeds by 262.1 sq. ft.

Conway Residence
718 West 4th Street
Hinsdale, IL
 Wagner-Mansel Architects
 815 August St. - Unit 1
 Oak Park, IL 60454
 708.383-7744
 August 12, 2015

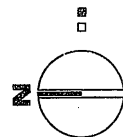
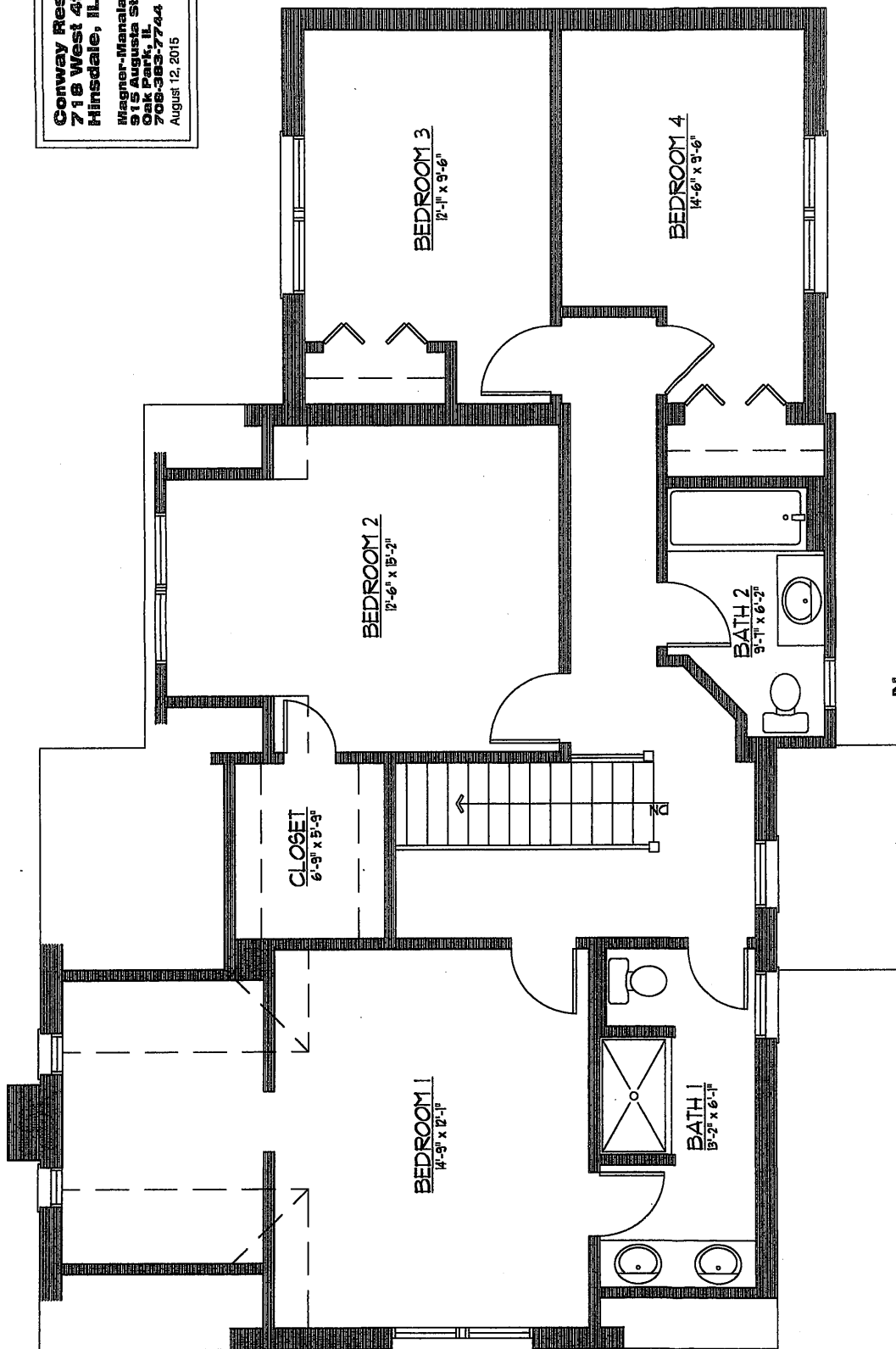


REVISED FIRST FLOOR PLAN #1

SCALE: 1/4" = 1'-0"

1,382 sq. ft. (348 sq. ft. new)

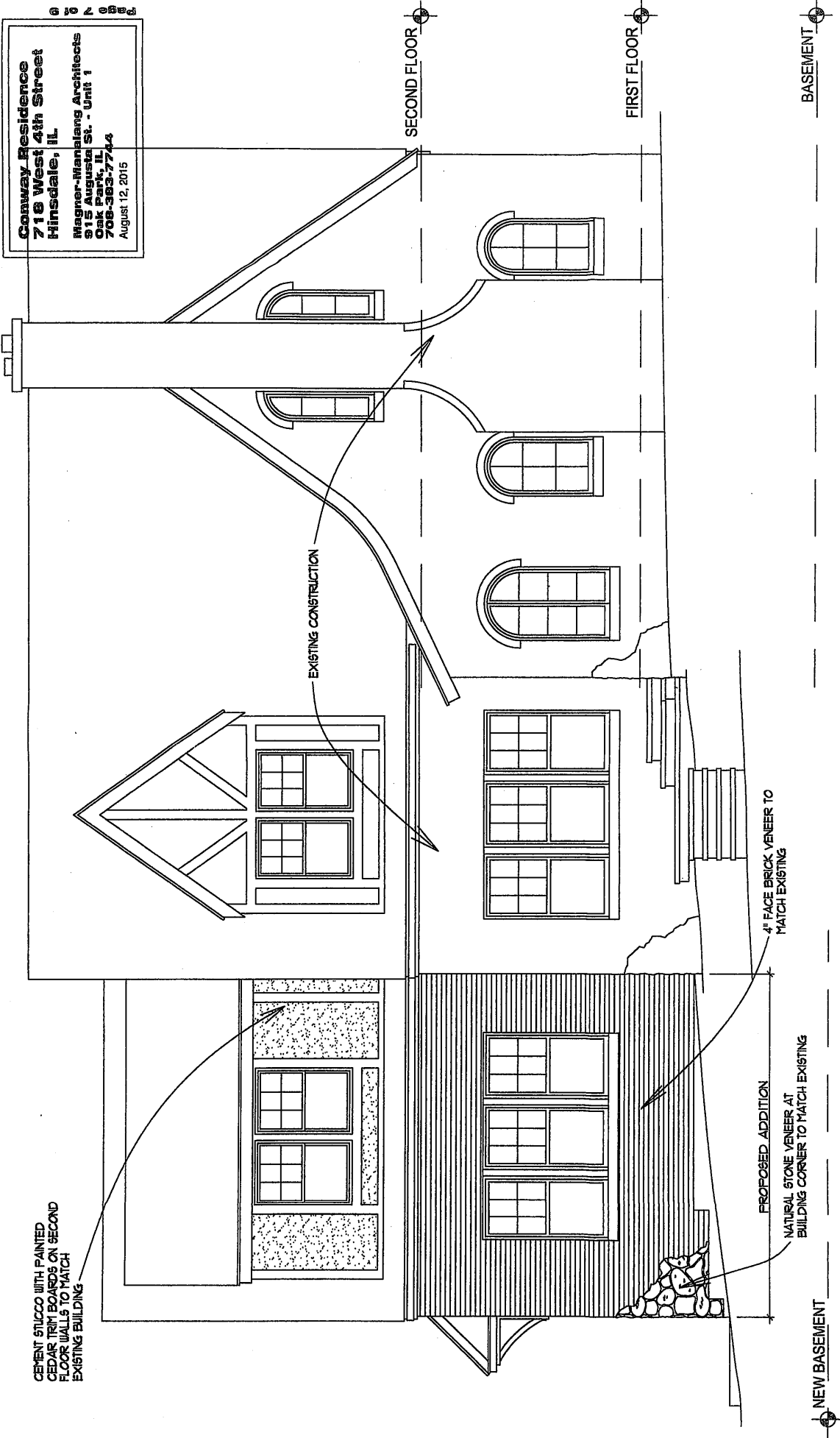
Conway Residence
 718 West 4th Street
 Hinsdale, IL
 Magner-Manalang Architects
 915 Augusta St. - Unit 1
 Oak Park, IL
 708-383-7744
 August 12, 2015



REVISED SECOND FLOOR PLAN #1

SCALE: 1/4" = 1'-0"

1,165 sq. ft. (322 sq. ft. new)

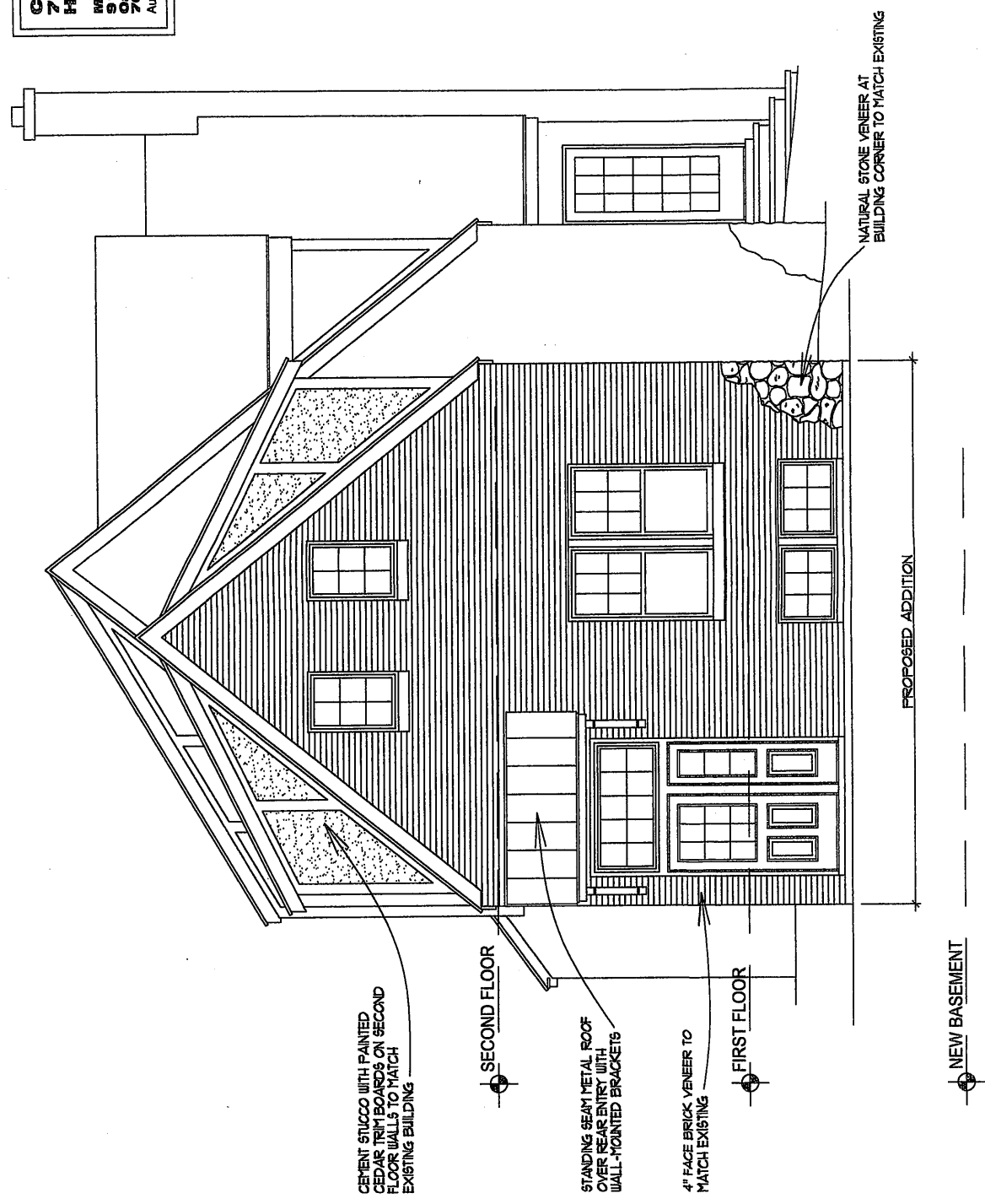


Conway Residence
 718 West 4th Street
 Hinsdale, IL
 Magner-Manalang Architects
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 Oak Park, IL
 708-383-7744
 August 12, 2015

NORTH ELEVATION

SCALE: 1/4" = 1'-0"

Conway Residence
 718 West 4th Street
 Hinsdale, IL
 Wagner-Manalang Architects
 915 Augusta St. - Unit 1
 Oak Park, IL
 708-383-7744
 August 12, 2015

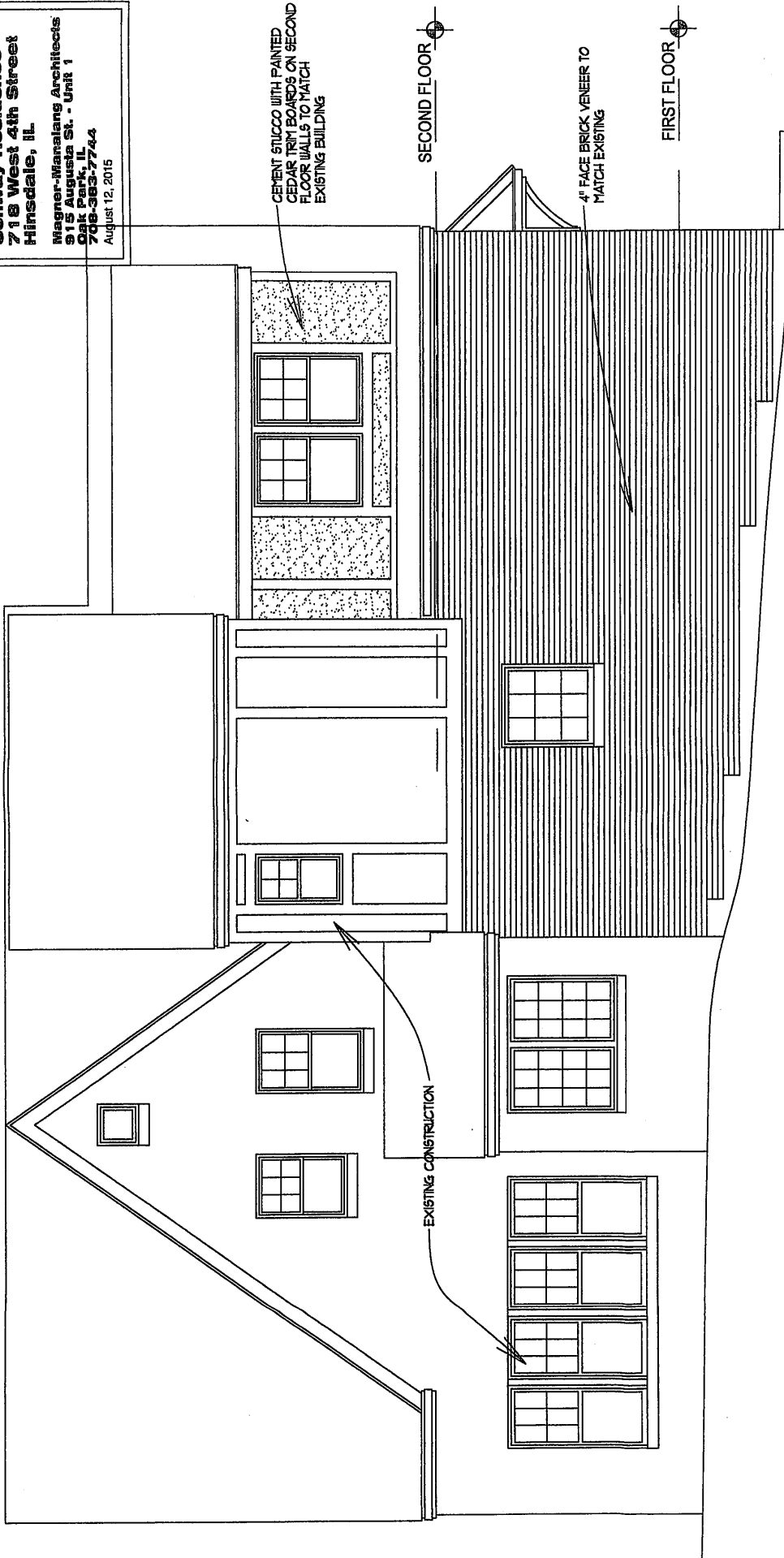


EAST ELEVATION

SCALE: 1/4" = 1'-0"

Conway Residence
718 West 4th Street
Hinsdale, IL

Magner-Manalang Architects
915 Augusta St. - Unit 1
Oak Park, IL
708-383-7744
August 12, 2015



SOUTH ELEVATION

SCALE: 1/4" = 1'-0"

NEW BASEMENT



VILLAGE OF
Hinsdale
Est. 1873

14a

MEMORANDUM

DATE: February 19, 2016

TO: Thomas K. Cauley, Village President
Village Board of Trustees
Kathleen A. Gargano, Village Manager

FROM: Rick Ronovsky, Fire Chief

REF: Executive Summary – Fire Department Activities for January 2016

In summary, the Fire Department activities for January 2016 include responding to a total of 199 emergency incidents. Fire related incidents totaled 60 responses, Emergency Medical related incidents totaled 99 responses, and Emergency/Service related incidents totaled 40 responses. Responses for January 2016 were lower than the average of the last three months of January.

Over the past few months, we have seen a decline in our responses to activated fire alarms and fire alarm investigations ("trouble alarms"). During 2015, our Fire Prevention Bureau has worked with a number of properties with both aging and malfunctioning fire alarm systems to upgrade them to avoid "false fire alarm" responses. While those responses decreased, the Village has had growth within the Office Park area that includes new medical facilities. We have seen a slight increase in emergency medical requests already and as the other facilities become operational, we should see some additional emergency medical requests from these areas.

During the month, dollar damages from fire totaled an estimated \$2,800. As there were several responses to investigate potential fires and smoke conditions, the only incident that resulted in a fire loss was on January 29 when a vehicle was involved in an accident on Interstate 294 and caught fire.

On the emergency medical side, our Paramedics responded to Manor Care on January 26 for a resident who was found unresponsive and without vital signs. Our members were able to restore this residents pulse before transporting to Hinsdale Hospital.

In January, members provided a number of public education programs including cardiopulmonary resuscitation (CPR) training, first aid "merit badge" training to several local boy-scout troops, and fire department services at the recent Citizen's Police Academy. All Village Police Officers were recertified in CPR and defibrillator operation.

A statistical breakdown is attached.



Hinsdale Fire Department Monthly Report January 2016



Emergency Response

In **January**, the Hinsdale Fire Department responded to a total of **199** requests for assistance for a total of **199** responses this calendar year. There were **27** simultaneous responses and **two** train delays this month. The responses are divided into three basic categories as follows:

Type of Response	January 2016	% of Total	Three Year January Average 2013-2014-2015
Fire: (Includes incidents that involve fire, either in a structure, in a vehicle or outside of a structure, along with activated fire alarms and/or reports of smoke)	60	30%	97
Ambulance: (Includes ambulance requests, vehicle accidents and patient assists)	99	50%	91
Emergency: (Includes calls for leaks and spills, hazardous material response, power lines down, carbon monoxide alarms, trouble fire alarms, house lock outs, elevator rescues, and other service related calls)	40	20%	50
Simultaneous: (Responses while another call is on-going. Number is included in total)	27	14%	45
Train Delay: (Number is included in total)	2	1%	9
Total:	199	100%	238
Year to Date Totals			
Fire: 60	Ambulance: 99	Emergency: 40	
2016 Total: 199	2013-14-15 Average:	238	

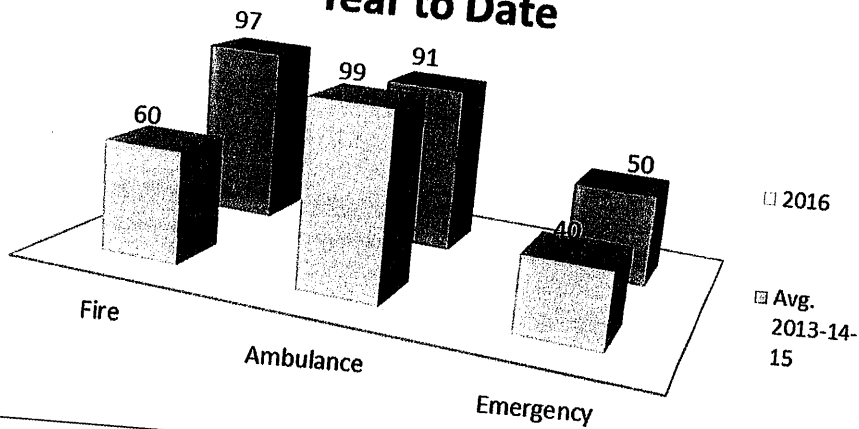


Hinsdale Fire Department Monthly Report January 2016

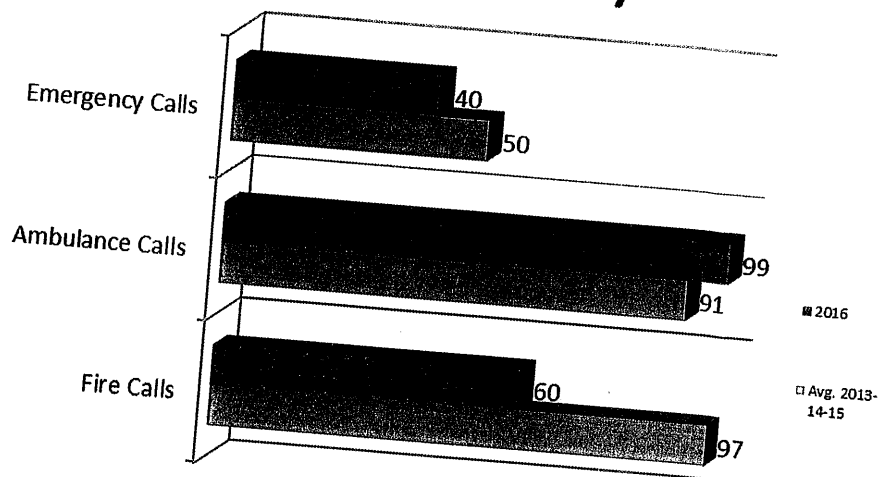


Emergency Response

Type of Responses Year to Date



Total Calls for January



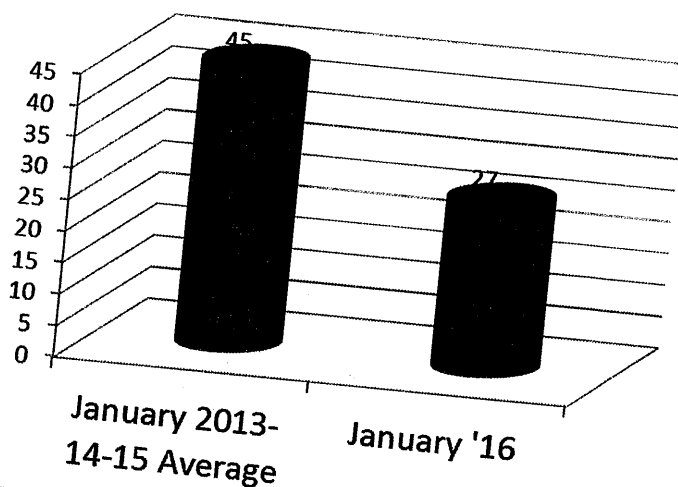


Hinsdale Fire Department Monthly Report January 2016

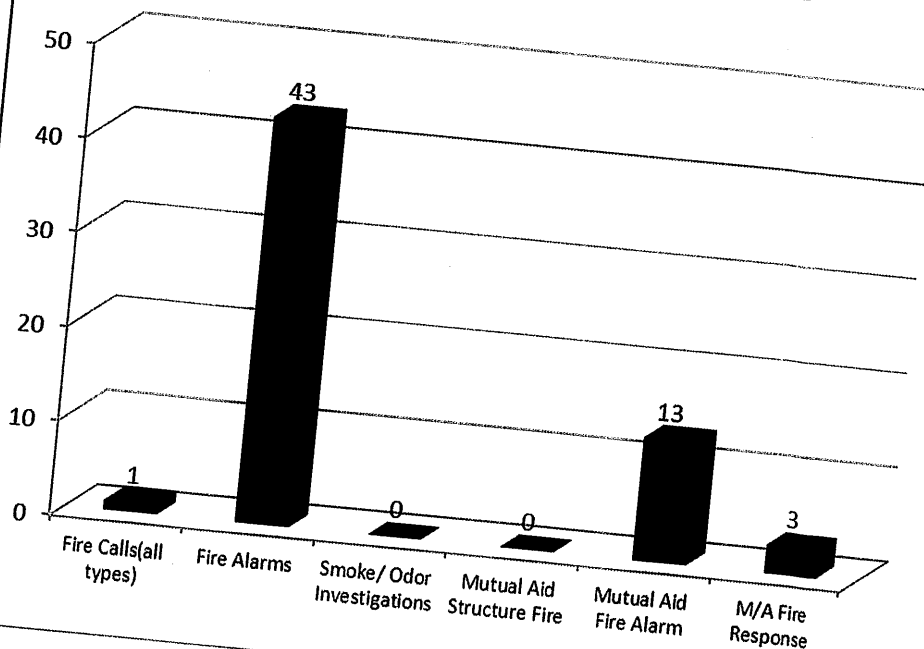


Emergency Response

Simultaneous Calls



Distribution of Fire Related Calls



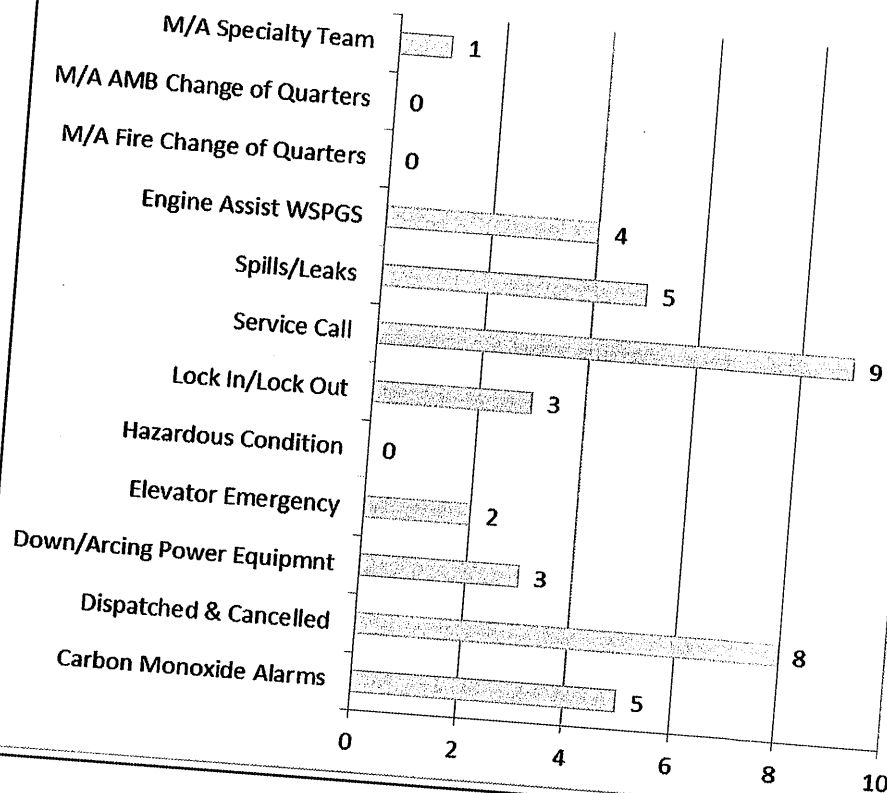


Hinsdale Fire Department Monthly Report January 2016

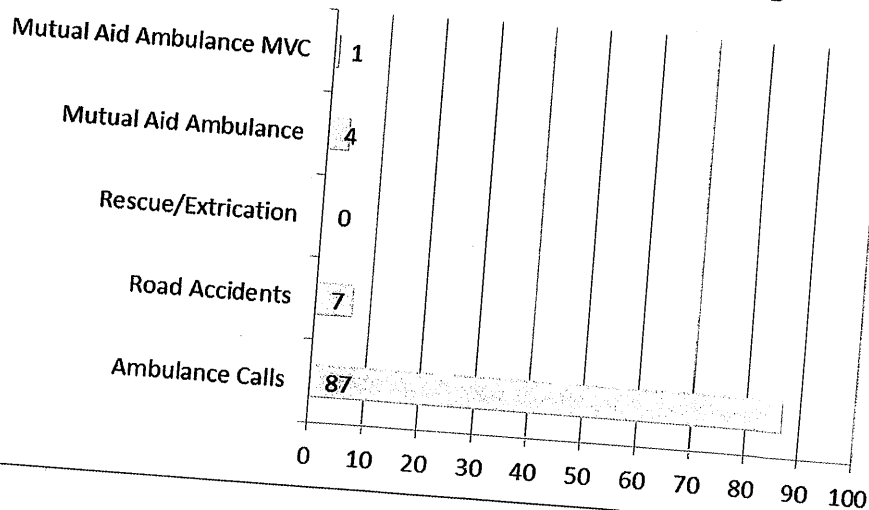


Emergency Response

Distribution of Emergency Related Calls



Distribution of EMS Related Calls





***Hinsdale Fire Department
Monthly Report
January 2016***



Incidents of Interest

January 2nd – Chief Ronovsky responded to assist Oak Brook with a residential house fire. Upon arrival, Chief Ronovsky assisted the Oak Brook on duty battalion chief with command functions.

January 4th – responded with an engine to assist Clarendon Hills with a report of smoke in the house. Upon arrival, members assisted on the scene as needed.

January 5th – members responded to a residence in the 400 block of East Ninth Street for an activated carbon monoxide alarm. Upon investigating, members found that a service truck that was parked running in the driveway was placing exhaust into the home. Members made sure that the home was safe.

January 7th – members responded to a residence in the 300 block of North Adams Street for a resident reporting smoke in their home. Upon investigating, members found a malfunctioning furnace motor caused the smoke odor. Unit was secured and resident advised to call for service. No injuries, no fire damage.

January 13th – members responded to an activated fire alarm at the AT & T Building at 120 S. Lincoln Street. Upon arrival, members found the activation was due to an overheated electrical motor. Unit was secured and staff advised to call for service. No injuries, no fire damage. Clarendon Hills and Pleasantview assisted.

January 26th – members responded to Manor Care Health Center for an unresponsive person without any vital signs. Upon arrival, members provided care restoring a pulse to this person. This person was transported to Hinsdale Hospital in critical condition.

January 29th – members responded to Elm & Fuller Streets for a pedestrian struck by a vehicle. Upon arrival, members treated a bicyclist that was struck by a car. They were treated at the scene and transported to Hinsdale Hospital with non-life threatening injuries.

January 29th – members responded to southbound Interstate 294 at the Hinsdale Oasis for a vehicle accident with injuries and a car fire. Upon arrival, members found one car on fire. Fire was extinguished and parties involved in the accident were evaluated by Paramedics. No one was transported, fire damage estimated at \$2,800.



***Hinsdale Fire Department
Monthly Report
January 2016***



Training/Events

During the month of January, members conducted daily shift training in the following areas – High Rise Tactics and Strategy, EMS Legal Issues, Hazardous Materials & Poison Review, Firefighter Cardiac Health, Drivers Training, Vehicle and Equipment Maintenance and Repair, and Policy and Procedure Review.

Lt. Claybrook and Firefighter Tullis attended Chief Fire Officer Certification class through the Illinois Fire Chiefs Association.

Firefighter Tullis participated in the National Fallen Firefighters Associations Annual Summit on Firefighter Cardiac Health.

Lt. Neville and Firefighter Ziemer attended Plan Review certification class through the Illinois Fire Inspectors Association.

Firefighter Majewski attended an EMS Seminar on the use of aeromedical and ground transport alternatives for Trauma Patients through the Loyola EMS System.

All Department Officers attended Leadership training conducted at the Village Hall for all Village supervisory personnel.

Chief Ronovsky and Assistant Chief McElroy attended the Metro Fire Chiefs Association presentation on the upcoming changes in the Illinois State Fire Marshals Fire Officer certification program.

Firefighters Newberry, Majewski, and Wilson attended the regular monthly training of the MABAS 10 Hazardous Materials Response Team.

Firefighters Newberry, Smith, and Ziemer attended the regular monthly training of the MABAS 10 Technical Rescue Response Team.

Firefighter Karban attended the regular monthly training of the DuPage County Fire Investigation Task Force.

Captain Votava attended the regular monthly meeting of the DuPage County Office of Emergency Management and Homeland Security.

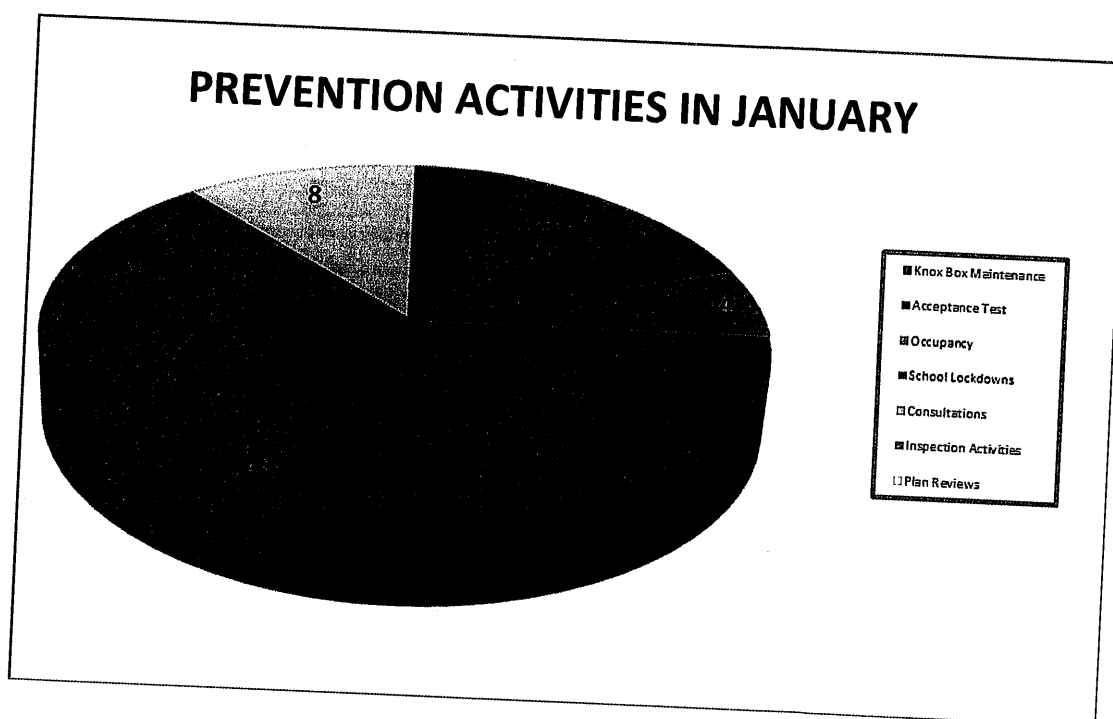


Hinsdale Fire Department Monthly Report January 2016



Public Education

The fire prevention bureau is responsible for conducting a variety of activities designed to educate the public, to prevent fires and emergencies, and to better prepare the public in the event a fire or medical emergency occurs.



Fire Prevention/Safety Education:

- Attended District 181 Crisis Plan and Safety Meeting on January 20 to review a plan to add social workers and an intervention plan to our current plan.
- Met with Clarendon Hills, DuComm, and Tyco to review the contract for fire alarm monitoring and maintenance.
- Met with three sprinkler contractors to discuss the installation design and cost of a sprinkler system of the KLM Cultural Arts Building.



Hinsdale Fire Department Monthly Report January 2016



The Survey Says...

Each month, the department sends out surveys to those that we provide service. These surveys are valuable in evaluating the quality of the service we provide and are an opportunity for improvement.

Customer Service Survey Feedback:

In the month of January, 41 Service Surveys were mailed; we received **12** responses with the following results:

Were you satisfied with the response time of our personnel to your emergency?

Yes – 12 / 12

Was the quality of service received:

“Higher” than what I expected – 9 / 12

“About” what I expected – 3 / 12

“Somewhat lower” than I had expected 0 / 12

Miscellaneous Comments (direct quotes):

“Excellent! - Also very favorable services in the past.”

“I have the highest regard for the fire and ambulance that responded. Their compassion, professionalism [sic] was outstanding. Thank you”

“I cannot express my satisfaction enough – you guys are fantastic.”

“We are very proud of you. Thanks for the great service.”

“I expected the best and it was.”

“I appreciate how tentative [sic] they were to my grandmother.”

“They were wonderful”

“They were all just great. I felt safe in there [sic] hands. Thank you very much”



MEMORANDUM

DATE: February 26, 2016
TO: President Cauley and Board of Trustees
FROM: Gina Hassett, Director of Parks & Recreation
RE: March Staff Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of February.

Katherine Legge Memorial Lodge

Through January, rental revenue increased 8% (\$13,810) over the prior year. Rental revenue for the month of January is \$1,850, which is a decrease of 46% (\$1,000) over the same period of the prior year. There were two social events held in 2016 compared to one large wedding held in 2015. Expenses are trending 5% (\$5,850) below the prior year.

REVENUES	January		YTD		Change Over the Prior year	2015-16 Annual Budget	FY 15-16 % of budget	2014-15 Annual Budget	FY 14-15 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$2,850	\$1,850	\$152,813	\$166,357	\$13,544	\$160,000	104%	\$160,000	96%
Caterer's Licenses	\$1,000	\$0	\$13,500	\$13,766	\$266	\$15,000	92%	\$16,800	80%
Total Revenue	\$3,850	\$1,850	\$166,313	\$180,123	\$13,810	\$175,000	103%	\$176,800	94%
EXPENSES	January		YTD		Change Over the Prior year	2015-16 Annual Budget	FY 15-16 % of budget	2014-15 Annual Budget	FY 14-15 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$10,288	\$9,862	\$126,823	\$120,973	(\$5,850)	\$199,700	61%	\$174,511	73%
Net	(\$6,438)	(\$8,012)	\$39,490	\$59,150					

The capital improvement plan includes \$42,000 to replace the Lodge carpet and banquet chairs. Staff has selected the patterns for the carpet; bid specifications were distributed in January. The approval for the carpet was brought before the Board for a first reading on February 16th. Once approved by the Board, it is anticipated that it will be four to six weeks for the carpet to arrive and installation is estimated for mid-April. Staff is in the process of selecting chairs that will complement the new carpeting.

In January, the Lodge Manager, Jennifer Braun, submitted her resignation as she has accepted a full-time position. The Lodge Manager position has been posted and will remain open until March 11th. The position is a permanent part-time position. In the interim, the Assistant Lodge Manager and the Director of Parks and Recreation are overseeing the day to day operation of the Lodge.

MEMORANDUM

Arts Center

The capital improvement plan includes funds to improve the former Arts Center. Recreation and Public Services staff have been working together to compile a list of projects and the associated cost that is necessary for a tenant to occupy the building. Additionally, staff is evaluating the cost of repairs that will be required for the property in the next five to ten years.

Platform Tennis

The platform tennis season started the first week of October. League play will run through March. Membership revenue is down 7% (\$3,058) over the prior year. This is a result of a decline in non-resident memberships. The Hinsdale Platform Tennis Association (HPTA) has been hosting social events to generate new players which would likely result in new members for the 2016-17 season.

Platform Tennis Membership Summary

as of 2/24/16		2012		2013		2014		2015						
Membership as of 12/22/15	Fees	Total Members	Revenue	Total Members	Revenue	Total Members	Revenue	New Members	Renewal Members	Total Members	Change over Prior Year	Revenue YTD	Change over Prior Yr.	% of Change Over Prior Year
Resident Individual	\$120	73	\$8,520	86	\$9,720	79	\$9,240	16	61	77	-2	\$8,525	-\$715	-8%
Resident Family	\$175	37	\$6,630	36	\$6,038	28	\$4,725	8	20	28	0	\$4,725	\$0	0%
Resident Family Secondary	\$0	91	\$0	83	\$0	74	\$0	25	59	84	10	\$0	\$0	0%
Resident Total		201	\$15,150	205	\$15,758	181	\$13,965	49	140	189	8	\$13,250	-\$715	-5%
Non-Resident Individual	\$289	61	\$17,051	90	\$24,276	102	\$26,908	11	77	88	-14	\$24,565	-\$2,343	-9%
Non-Resident Family	\$345	13	\$4,830	13	\$3,968	16	\$5,865	3	14	17	1	\$5,865	\$0	0%
Non-Resident Secondary	\$0	35	\$0	35	\$0	56	\$0	12	38	50	-6	\$0	\$0	0%
Non-Resident Total		109	\$21,881	138	\$28,244	174	\$32,773	26	129	155	-19	\$30,430	-\$2,343	-7%
Sustaining, Lifetime	\$0	335		298	\$0	291	\$0	0	275	275	-16	\$0		
New Lifetime Members	\$1,500	3	\$4,380	0	\$0	0	\$0	0	0	0	0	\$0		
Total		648	\$37,031	641	\$44,002	646	\$46,738	75	544	619	-27	\$43,680	-\$3,058	-7%

Hinsdale Platform Tennis Association

Hinsdale Platform Tennis Association (HPTA) has a license agreement that allows their organization use of the courts. The terms of the license agreement between the Village and HPTA is that their league players must annually purchase a membership with the Village. The agreement between HPTA and the Village expires in July of 2016.

Given the upcoming expenses to replace the court walkways, a sub-committee of the Parks & Recreation Commission, along with the Trustee Hughes, the Finance Director and Director of Parks and Recreation, met January 19 to review the terms of the current license agreement. The sub-committee, Trustee Hughes and staff members met with members of the HPTA Board on February 2 to review the platform tennis membership and financial summary. As a result of the



MEMORANDUM

meeting, staff prepared a financial summary of the platform program back to 2004 when the KLM courts were constructed. This information has been forwarded to the HPTA Board. The sub-committee will have a follow-up meeting with HPTA to further discuss the license agreement later this spring. Once drafted, staff will bring the license agreement to the Parks & Recreation Commission then to the Village Board for approval.

KLM Platform Tennis Walkways

Hinsdale Engineering has been retained for \$5,000 to evaluate the existing KLM platform facility and to generate plans for the new walkways. The plans will be used to develop the bid specifications for the replacement of the walkways. It is anticipated that the review and plans will be provided to the Village at the end of March. The replacement of the walkways is included in the capital improvement plan for FY 16/17.

Park Maintenance

Field Updates

Traditionally maintenance of the athletic fields begins the second week of March and fields are open for practices by the end of March or first week in April. Staff is monitoring the weather conditions to prepare for spring. Once weather allows, crews will begin to prepare the athletic fields, open bathroom facilities and prepare the irrigation systems.

Mowing & Landscaping

The Village's landscape maintenance and mowing bid was extending for a second year to Beary Landscaping. Annually, the Village bids out the landscape and maintenance for its 140 acres of public green space inclusive of right-of-ways, cul-de-sacs, passive areas and miscellaneous Village properties. The scope of work includes landscaping of Village playgrounds, maintenance of park flower beds and maintenance of the flower beds at KLM Park including the Lodge, the former Arts Center and the Platform Tennis area. The cleanup of Village parks will be completed in March or April as weather permits. As the weather conditions allow, mowing of Village parks and right-of-ways will start later this spring.

Community Survey

Over the past three years, the Village has seen a decline in pool memberships. In an effort to determine the reason for this decline, staff proposed to survey residents, focusing on non-pool users to find out their needs as it relates to swimming. In addition, it was determined that it would be beneficial to expand the survey to gain feedback regarding residents' overall recreational needs. The data collected through a survey will be used to help refine current service offerings and determine long range plans for the Community Pool.

The Village worked with Eastern Illinois University (EIU) to administer the survey. The draft report summarizing the data collected was provided to the Village on February 1. A conference call was held Tuesday, February 2 with the EIU staff to review of the draft report. Once the report is finalized, the report will be presented at a future Parks & Recreation Commission meeting.



MEMORANDUM

Ice Rinks

On February 9, Public Services personnel inspected the Burns Field ice rink. During the warm weather, portions of the rink melted which exposed the liner at the north end. Staff inspected the rink and found visible holes in the liner. The holes in the liner were likely caused when skaters used the rink during the warm weather. Signs were posted to indicate that the rink was closed. However, since the rink is not enclosed, it is difficult to monitor the use.

Due to these holes, any attempt to repair the rink would create an uneven skating surface as water seeps away. The ice rink at Burns Field will remain closed for the season. When weather conditions permit, and the ground thaws, the rink system will be dismantled. The information regarding the condition of the ice rink is on the Village's website and on the P&R Facebook page.

Community Pool

Staff has made contact with the 2015 pool staff to see who plans to return for the upcoming season. After confirmation has been made of who will be returning, staff will begin to hire for the vacant positions. Lifeguards are trained and certified by the Pool Managers in May.

Pool passes go on sale March 1; early bird pass rates are effective through April 29. Emails and letters will be sent to previous pass holders and press releases will be posted in the local paper to advertise pass sales.

Programs

Staff is preparing program offerings for the summer brochure that will be delivered to residents April 11. The summer programs will include swim programs, summer camps and general program offerings.

Upcoming events include the Easter Egg Hunt that will be held at Robbins Park on Saturday, March 26 and the Park Clean-Up Day to be held on Friday, April 22 at Burns Field.

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MEMORANDUM

Date: February 23, 2016
To: Kathleen A. Gargano, Village Manager
From: Interim Police Chief, Kevin Simpson
CC: Bradley Bloom, Assistant Village Manager/ Director of Public Safety
Subject: **Executive Summary**

In reviewing our activities for the month of January and the first part of February 2016, I do not have any items of consequence to report.

Of interest, on January 28 and 29 of 2016, now retired Police Chief Bradley Bloom and newly appointed School Resource Officer (SRO) Tom Lillie, conducted training with all District 86 staff on the school crisis plan at Hinsdale Central High School. Building upon that training, school officials, along with SRO Lillie, coordinated the first unannounced lock down drill at Hinsdale Central on February 10, 2016.

On January 25, 2016, all supervisory staff attended leadership training conducted by Dr. Daven Morrison at the Village Hall.



POLICE SERVICES MONTHLY REPORT

January 2016

Investigations, Crime Prevention, and Youth Bureau Summary

January 2016

For the month of January 2016, the division had a total of 55 cases being investigated with 16 of them brought to disposition. The most frequent incident classifications for these cases were Fraud/Identity Theft (24), Theft (13), Vandalism/Trespass (5), and Burglary (5).

INVESTIGATIONS DIVISION

On January 8, 2016, a 21-year-old Wheaton man was charged with one count of **Speeding**, one count of **Possession of Drug Paraphernalia**, one count of **Possession of Cannabis with Intent to Deliver** and two counts of **Unlawful Use of a Weapon (switchblade knife and a firearm)**. The man had been stopped for a speeding offense and during the traffic stop a cannabis odor had been noticed coming from the vehicle. The man was transported to the DuPage County Jail for a bond hearing.

On January 19, 2016, a 24-year-old Chicago man was charged with one count of **Driving Under the Influence of Alcohol**, two counts of **Improper Lane Usage**, one count of **Stop/Leave Standing Vehicle in Roadway**, and one count of **Unlawful use of Weapon (metal knuckles)**. The man had been stopped after his vehicle was observed swerving in traffic. The man was released on an I-bond.

On January 23, 2016, an 18-year-old Hinsdale man was charged with one count of **Domestic Battery**, and one count of **Unlawful Interference with the Reporting of Domestic Violence**, after an altercation with a family member. The man was transported to the DuPage County Jail for a bond hearing.

CRIME PREVENTION ACTIVITY

D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)

January 11, 25	4 classes	St. Isaac Jogues School
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The Junior High D.A.R.E Program is a 10 lesson program that is presented in all eighth grade classrooms in Hinsdale Public and Parochial Schools. Topics include making good decisions, consequences, decision-making, and drug, alcohol, tobacco awareness and resistance.

D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)

January 5, 12	6 classes	The Lane School
January 8, 15, 22, 29	8 classes	Oak School

A 10 week D.A.R.E. Program is presented in all fifth grade classrooms in Hinsdale Public Schools and in sixth grade classrooms in the Hinsdale Parochial Schools. Topics include making good decisions, consequences, and alcohol, drug, tobacco awareness and resistance.

On January 4, 2016, Officer Coughlin attended C.P.R./A.E.D. training at the Hinsdale Fire Department. He was recertified in both.

On January 4, 2016, Officer Coughlin covered the street to assist the patrol division while they were in C.P.R./A.E.D. training.

On January 6, 2016, Officer Coughlin attended the D.J.O.A. (DuPage Juvenile Officers Association) board meeting in Wheaton. Topics covered were meeting/training locations, upcoming trainings, board meetings, membership, website, scholarships, and elections. The Juvenile Law Update was scheduled for January 27, 2016, in Warrenville.

On January 11, 2016, Officer Coughlin coordinated a lockdown drill at The Lane School. It was an unannounced drill that went very smoothly with a few challenges that were addressed with Principal Stallion.

On January 13, 2016, Officer Coughlin coordinated a lockdown drill at Monroe School. It was an unannounced drill that went very smoothly with a few challenges that were addressed with Principal Horne.

On January 14, 2016, Officer Coughlin met with Officer Keller at Hinsdale Central High School to go over plans for the upcoming D.A.R.E. Lock-In.

On January 19, 2016, Officer Coughlin met with a female cannabis offender and her parent, and placed her in the peer jury diversion program.

On January 19, 2016, Officer Coughlin presented an overview of the Alive at 25 course to the Downers Grove peer jurors.

On January 20, 2016, Officer Coughlin coordinated an unannounced lockdown drill at St. Isaac Jogues School. The drill went very smoothly with a few challenges that were addressed with Principal Burlinski.

On January 20, 2016, Officer Coughlin attended the District 181 Safety & Crisis Committee meeting at D181 office in Clarendon Hills. Topics covered were psychological first aid needs, e-cigarettes, FOIA-safety plan, active shooter drill, reunification drill, decals for electronic access, bullet resistant film for windows, and new radios.

On January 21, 2016, Officer Coughlin met with a male alcohol offender and his parent, and placed him in the peer jury diversion program.

On January 27, 2016, Officer Coughlin attended the DJOA (DuPage Juvenile Officers Association) meeting. This was the annual Juvenile Law Update meeting which covered recent developments in juvenile law, child abuse and neglect, criminal procedures, and minors and domestic violence.

On January 28, 2016, Officer Coughlin held a luncheon at The Lane School for the D.A.R.E graduates. Hot dogs were donated by Prime-N-Tender Meats, buns were donated by Alpha Baking, and the room moms provided juice boxes and healthy snacks. Officer Coughlin showed the students his bulletproof vest and baton, and then he spoke to them about making good choices and remembering the life skills that were taught in D.A.R.E. class.

On January 28, 2016, Officer Coughlin held the D.A.R.E. graduation at The Lane School. Officer Coughlin spoke to parents and graduates about reinforcing the D.A.R.E. lessons and continuing to make good choices and decisions in the future. Students read their essays, a video presentation was given, Sgt. Wodka addressed the parents and graduates, and all fifth graders received a certificate.

On January 7, 14, 21 and 28, 2016, Officer Coughlin presented to the 2015-2016 Citizen's Police Academy. Topics covered were crime prevention, fire station tour, traffic and felony stops, traffic stop scenarios, the Investigations Division, fingerprints, evidence collection, crime scene management, interview/interrogation, and a mock crime scene.

On January 8, 15, 22 and 29, 2016, Officer Coughlin walked the Business District monitoring the behavior of middle school students. He spoke with teens, shoppers, and business owners, and handled any incidents related to the students.

On January 14, 18, 21, 25 and 28, 2016, Officer Coughlin supervised two high school students completing community service work.

YOUTH BUREAU SUMMARY

On January 1, 2016, at approximately 12:45am, an officer came in contact with two high school seniors while on patrol in the area of the 200 block of The Lane. The first was charged with **Unlawful Consumption of Alcohol under Age 21**. He was ordered to **Appear in Field Court**. The second was charged with **Unlawful Consumption of Alcohol under Age 21**. He was assigned **Peer Jury**.

On January 3, 2016, at approximately 12:22am, an officer came in contact with a high school senior while on patrol in the area of the 800 block of S. Garfield. He was charged with **Unlawful Consumption of Alcohol under Age 21**. He was ordered to **Appear in Field Court**.

On January 4, 2016, at approximately 11:45am, officers were dispatched to the area of the 300 block of N. Elm Street for a domestic battery complaint. One person was transported by the Hinsdale FD to Hinsdale Hospital for his injuries, and a high school junior was taken into custody. He was charged with **Domestic Battery**. The charge was **Direct Filed**.

On January 15, 2016, at approximately 4:09pm, an officer was dispatched to the area of the 100 block of S. Washington for a disorderly conduct complaint. Upon further investigation, the officer came in contact with two elementary school sixth graders. Both boys were charged with **Disorderly Conduct**. **No Further Action Taken**.

On January 17, 2016, at approximately 1:12am, an officer completed a traffic stop in the area of Chicago and Vine during which he came in contact with a high school junior. She was charged with **Disobeying Stop Sign** and **No Valid DL**. She was ordered to **Appear in Field Court**.

On January 18, 2016, at approximately 8:07pm, while on patrol an officer made a traffic stop on a speeding vehicle during which he came in contact with a high school senior. She was charged with **Possession of Cannabis** and was assigned **Peer Jury**.

On January 19, 2016, at approximately 10:57pm, while on patrol an officer observed a vehicle traveling at a high rate of speed. The officer locked the speed of that vehicle at 95mph in 55mph zone. The officer completed a traffic stop during which he came in contact with a high school senior. He was charged with **Speeding 40mph Over**. He was ordered to **Appear in Field Court**.

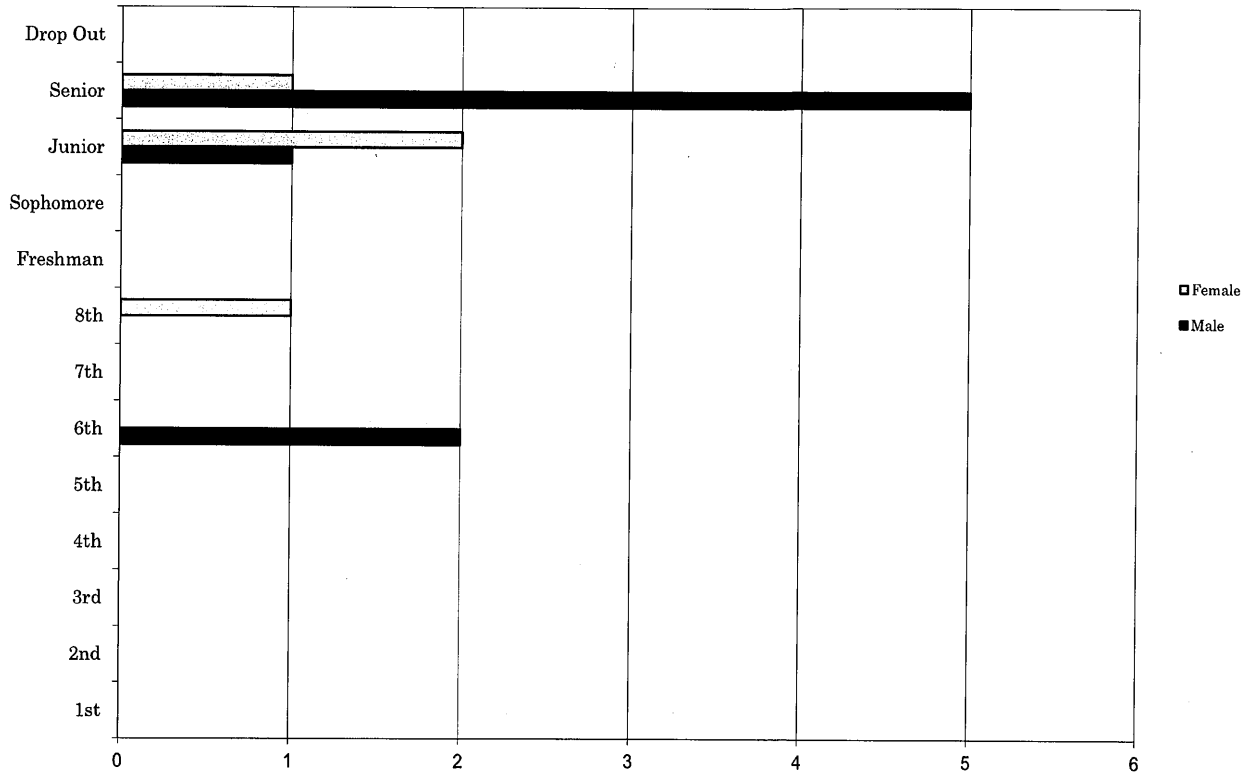
On January 25, 2016, at approximately 9:16am, an officer came in contact with an elementary eighth grader who refused to go to school. She was charged with **Truancy**. **No Further Action Taken**.

On January 30, 2016, at approximately 11:45pm, officers came in contact with a high school senior while on patrol in the area of Robbins Park. She was charged with **Unlawful Consumption of Alcohol under Age 21** and was assigned **Peer Jury**.

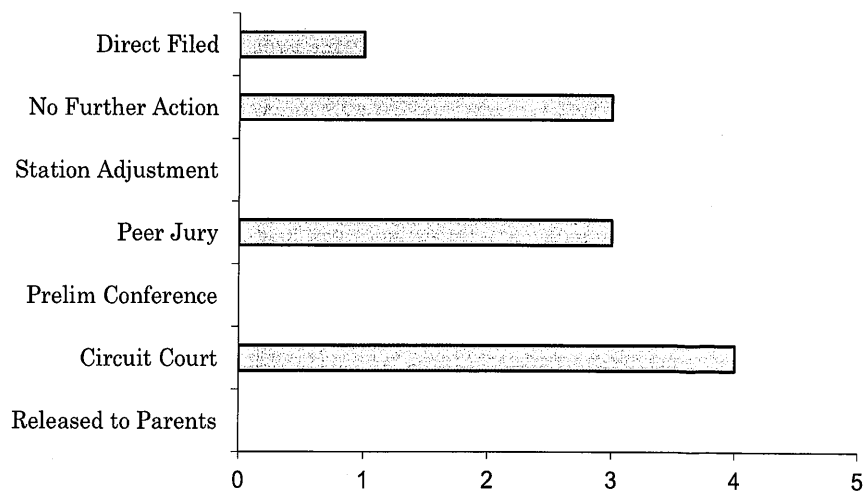
On January 31, 2016, at approximately 12:05am, an officer came in contact with a high school senior while on patrol in the area of Robbins Park. He was charged with **Unlawful Consumption of Alcohol under Age 21** and was assigned **Peer Jury**.

Hinsdale Police Department JUVENILE MONTHLY REPORT January 2016

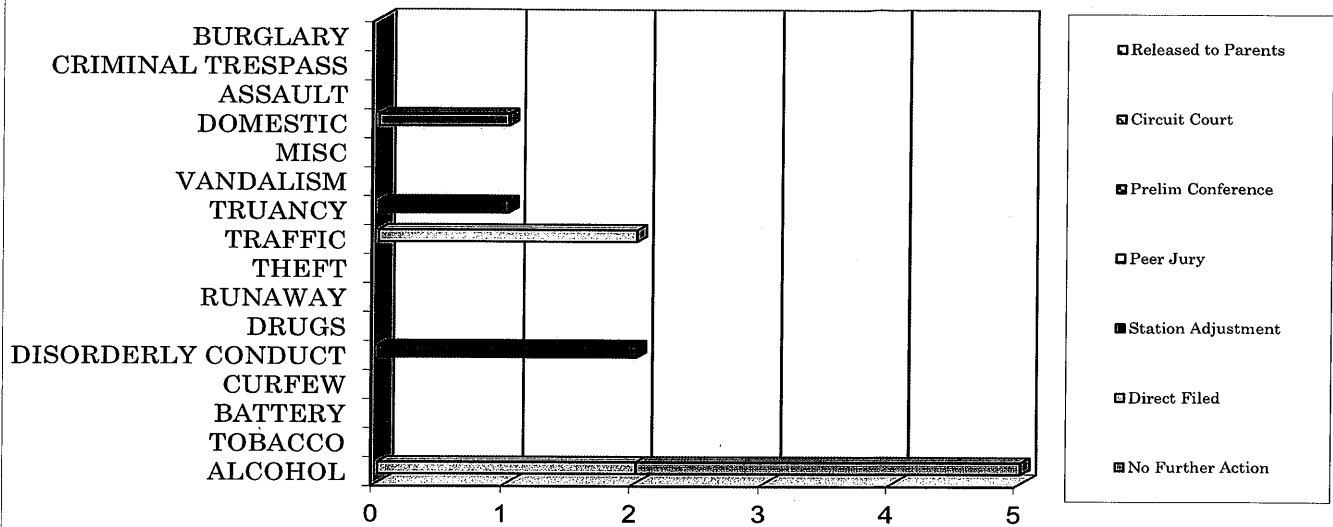
AGE AND SEX OF OFFENDERS



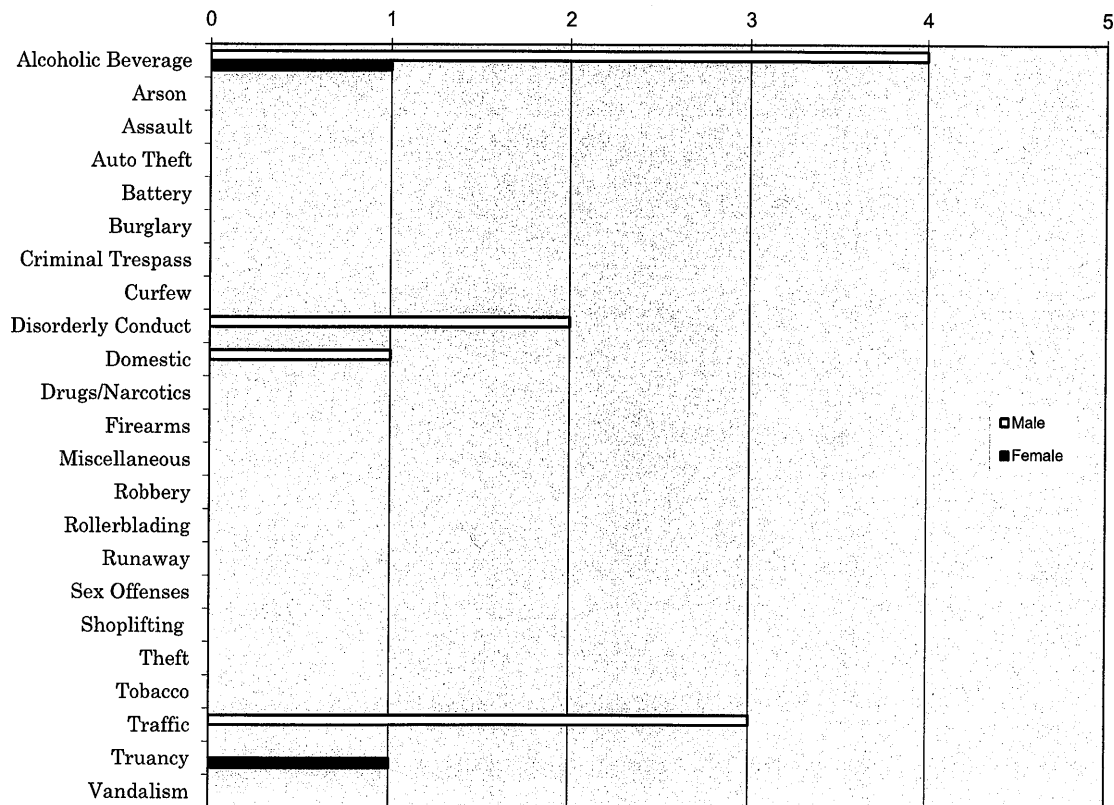
DISPOSITION OF CASES



DISPOSITION BY OFFENSE TYPE



Juvenile Monthly Offenses Total Offenses by Offense Type



Traffic Safety Reviews:

Madison School Student Drop-Off: A concerned parent reported that many parents have begun using the area of Sixth Street between Thurlow and Madison as a drop-off area. An evaluation is on-going, which preliminarily confirms the reported concern. More than 40 vehicles stop curbside and allow children to exit, with the intent to avoid entering the drop-off queue at the school. The frequent stopping and unloading results in vehicle back-ups into the intersection of Sixth & Thurlow, where visibility becomes restricted for approaching vehicles and pedestrians crossing at the intersection. A recommendation is in progress to disseminate safety messages through Madison School, as well as posting a "No Parking, Standing, Stopping Here to Corner" sign which is frequently used at other schools with similar problems.

Request for Stop Sign: 1st & Oak Street: A preliminary intersection study is in progress following concerns from a resident regarding increased traffic volumes at the intersection since the Oak Street Bridge re-opened. Traffic counts will be collected and evaluated against pre-construction volumes. The preliminary study is pending at this time.

800 blk S. Oak Street: There are on-going complaints regarding parked construction vehicles blocking sidewalks and violating posted restrictions during the afternoon hours. Enforcement and evaluation continues.

Other Traffic related activity:

"Stop Means Stop" Initiative: The Police Department continued the "Stop Means Stop" traffic initiative throughout the month of January. Since the start of the program in June, 434 citations and 573 warnings have been issued for stop sign violations.

Speed and Messaging Sign Replacement: Research has been done and a recommendation has been made for the replacement of the Police Department's speed trailer. The recommendation is to replace the trailer with a dual-purpose speed monitoring and traffic messaging unit. The new equipment will be partly funded by an Illinois Department of Transportation "Safe Routes to School" grant awarded to the Police Department in 2015. The speed trailer has been effective in both educating the public, as well as collecting data that is useful for the allocation of manpower for the enforcement of speed violations.

NORTH SIDE

Chicago Ave: Rt. 83 to Monroe (5)
County Line Road: Walnut to Ogden (14)
Madison: North to Ogden (2)
Ogden Avenue (152)
York Road: The Lane to Ogden (13)

SOUTH SIDE

County Line Road: 47th Street to 55th Street (45)
55th Street (69)

None (weather limitations)

None (weather limitations)

None

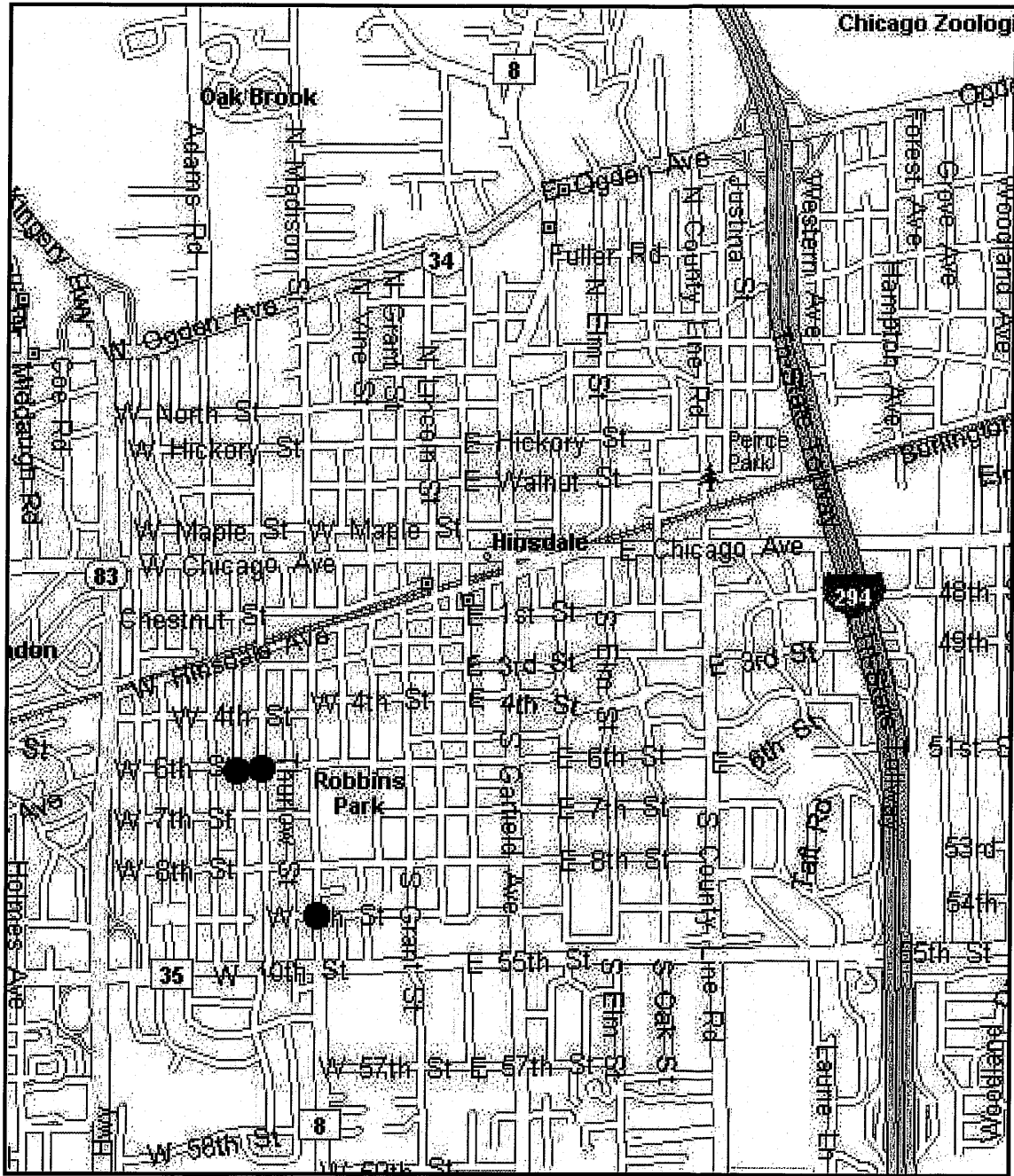
TRAFFIC ENFORCEMENT

January 2016

<i>Includes Citations and Warnings</i>	One Month	One Month Last Year	YTD	Last YTD
Speeding	181	132	181	132
Disobeyed Traffic Control Device	26	41	26	41
Improper Lane Usage	31	14	31	14
Insurance Violation	11	11	11	11
Equipment or Registration Offense	98	68	98	68
Seatbelt Violation	5	25	5	25
Stop Signs	53	25	53	25
Yield Violation	9	13	9	13
No Valid License/Suspended/Revoked	8	13	8	13
Railroad Violation	7	2	7	2
Cellular Phone Violations	30	20	30	20
Other	34	9	34	9
TOTALS	498	373	498	373

BURGLARIES

January 2016



Burglaries



Burglaries from Motor Vehicles

Hinsdale Police Department

MONTHLY OFFENSE REPORT

January 2016

CRIME INDEX	This Month	This Month Last Year	Year To Date	Last Year To Date
1. Criminal Homicide	0	0	0	0
2. Criminal Sexual Assault/Abuse	0	0	0	0
3. Robbery	0	0	0	0
4. Assault and Battery, Aggravated	0	0	0	0
5. Burglary	0	3	0	3
6. Theft	10	6	10	6
7. Auto Theft	1	2	1	2
8. Arson	0	0	0	0
TOTAL	10	11	11	11

* The Illinois Uniform Crime Reporting guidelines are specific for classification of crime activity by hierarchy of the offense-type, which results in the table of index crime offenses in this table to have slight variance from the Call for Service table on the following page.

SERVICE CALLS—JANUARY 2016

	This Month	This Month Last Year	This Year to Date	Last Year To Date	% CHANGE
Sex Crimes	0	0	0	0	0
Robbery	0	0	0	0	0
Assault/Battery	0	3	0	3	-100
Domestic Violence	9	15	9	15	-40
Burglary	0	1	0	1	-100
Residential Burglary	0	2	0	2	-100
Burglary from Motor Vehicle	3	1	0	1	-100
Theft	10	6	13	6	117
Retail Theft	0	0	0	0	0
Identity Theft	3	5	3	5	-40
Auto Theft	1	1	1	1	0
Arson/Explosives	0	0	0	0	0
Deceptive Practice	1	1	1	1	0
Forgery/Fraud	3	0	3	0	300
Criminal Damage to Property	5	0	5	0	500
Criminal Trespass	0	0	0	0	0
Disorderly Conduct	2	2	2	2	0
Harassment	6	5	6	5	20
Death Investigations	3	0	3	0	300
Drug Offenses	5	2	5	2	150
Minor Alcohol/Tobacco Offenses	3	0	3	0	300
Juvenile Problems	9	14	9	14	-36
Reckless Driving	4	1	4	1	300
Hit and Run	1	11	1	11	-91
Traffic Offenses	3	5	3	5	-40
Motorist Assist	63	46	63	46	37
Abandoned Motor Vehicle	0	2	0	2	-100
Parking Complaint	0	12	0	12	-100
Auto Accidents	56	59	56	59	-5
Assistance to Outside Agency	0	2	0	2	-100
Traffic Stops	385	7	385	7	5,400
Noise complaints	5	9	5	9	-44
Vehicle Lockout	18	31	18	31	-42
Fire/Ambulance Assistance	4	174	4	174	-98
Alarm Activations	88	109	88	109	-19
Open Door Investigations	7	4	7	4	75
Lost/Found Articles	10	12	10	12	-17
Runaway/Missing Persons	3	3	3	3	0
Suspicious Auto/Person	44	27	44	27	63
Disturbance	1	10	1	10	-90
911 hangup/misdial	18	102	18	102	-82
Animal Complaints	30	36	30	36	-17
Citizen Assists	38	45	38	45	-16
Solicitors	5	1	5	1	400
Community Contacts	2	0	2	0	200
Curfew/Truancy	1	0	1	0	100
Other	518	84	518	84	517
TOTALS	1,367	850	1,367	850	61

*Higher totals in the "Other" classification are due to incident numbers being generated by DuComm for many administrative matters that would not have required an incident number previously with SWCD, or incidents that are not specific to an IUCR offense specified in the monthly report. Examples include: mutual aid requests for the fire department to other towns, administrative duties, transport of prisoners, complaint cancellation, in-service training, and child seat inspections.

Hinsdale Police Department

Training Summary January 2016

(All training is mandatory unless noted otherwise)

On January 21, 2016, Administrative Coordinator Jean Bueche, Deputy Chief Kevin Simpson, and Chief Bradley Bloom attended the Illinois City/County Management Association Professional Development Seminar for the month of January.

During the month of January, required employees completed LEADS Less Than Full Access online or during roll call.

Submitted by:

Sergeant Thomas Yehl
Training Coordinator

January 2016 Collision Summary

All Collisions at Intersections						Right-Angle Collisions at Intersections					
						<i>Collisions of this type are considered when reviewing MUTCD Warrants</i>					
LOCATION	30 days	12 Months	2 Years	3 Years	5 Years	LOCATION	30 days	12 Months	2 Years	3 Years	5 Years
Clay & Chicago	1	1	1	1	1	Clay & Chicago	1	1	1	1	1
Elm & Fuller	2	3	2	3	4	Elm & Fuller	1	2	2	3	4
Garfield & 55th	1	7	4	4	20	Garfield & Chicago	1	5	12	14	31
Garfield & Chicago	2	7	12	14	31	Garfield & Third	1	1	2	3	6
Garfield & Third	1	3	2	3	6	Grant & 57th	1	1	1	1	1
Grant & 57th	1	1	1	1	1	Madison & Second	1	1	1	1	1
Madison & Second	1	1	1	1	1	Oak & Ogden	1	3	4	6	18
Oak & Ogden	1	4	4	6	18	Stough & Hinsdale	1	1	1	1	2
Stough & Hinsdale	1	1	1	1	2	TOTALS	8	15	24	30	64
TOTALS	11	28	28	34	84						

Contributing Factors and Collision Types			
Contributing Factors:		Collision Types:	
Failure to Yield	12	Private Property	11
Improper Backing	5	Hit & Run	2
Failure to Reduce Speed	19	Personal Injury	9
Following too Closely	6	Pedestrian	0
Driving Skills/Knowledge	2	Bicyclist	1
Improper Overtaking/Passing	0		
Exceeding Safe Speed for Conditions	7	Crashes by Day of the Week:	
Improper Turning	6	Sunday	3
Disobeyed Traffic Signals	0	Monday	11
Improper Lane Usage	5	Tuesday	7
Had Been Drinking	1	Wednesday	9
Vehicle Equipment	0	Thursday	5
Vision Obscured	4	Friday	11
Driving Wrong Way	0	Saturday	6
Distraction	1		
Weather	3		
		TOTAL	52

*Contributing factors may be higher than total crashes, due to multiple contributing factors in a single crash

Manual on Uniform Traffic Control Devices Warrants

January 2016

The following warrants should be met prior to installation of a **two-way** stop sign:

1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
2. Street entering a through highway or street;
3. Unsignalized intersection in a signalized area; and/or
4. High speeds, restricted view, or crash records indicate a need for control by the STOP sign (defined by 5 or more collisions within a 12-month period).

The following warrants should be met prior to the installation of a **multi-way** stop sign:

1. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
2. A crash problem, as indicated by 5 or more reported crashes in a 12-month period, that is susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
3. Minimum volumes:
 - a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 - b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
 - c. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
4. Where no single criterion is satisfied, but where Criteria 2, 3.a, and 3.b are all satisfied to 80 percent of the minimum values. Criterion 3.c is excluded from this condition.

Option:

Other criteria that may be considered in an engineering study include:

1. The need to control left-turn conflicts;
2. The need to control vehicle/pedestrian conflicts near locations that generate high-pedestrian volumes;
3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

The following warrants must be met prior to the installation of a **Yield** sign:

1. On a minor road at the entrance to an intersection where it is necessary to assign right-of-way to the major road, but where a stop sign is not necessary at all times, and where the safe approach speed on the minor road exceeds 10 miles per hour;
2. On the entrance ramp to an expressway where an acceleration ramp is not provided;
3. Within an intersection with a divided highway, where a STOP sign is present at the entrance to the first roadway and further control is necessary at the entrance between the two roadways, and where the median width between the acceleration lane; and
4. At an intersection where a special problem exists and where an engineering study indicates the problem to be susceptible to correction by use of the YIELD sign.

CITATIONS—January 2016

CITATIONS BY LOCATION

		This Month	This Month Last Year	YTD	Last YTD
Chestnut Lot	<i>Commuter Permit</i>	47	16	47	16
Highland Lot	<i>Commuter Permit</i>	28	12	28	12
Village Lot	<i>Commuter Permit</i>	40	40	40	40
Washington Lot	<i>Merchant Permit</i>	46	50	46	50
Hinsdale Avenue	<i>Parking Meters</i>	509	284	509	284
First Street	<i>Parking Meters</i>	513	348	513	348
Washington Street	<i>Parking Meters</i>	520	341	520	341
Lincoln Street	<i>Parking Meters</i>	20	30	20	30
Garfield Lot	<i>Parking Meters</i>	65	56	65	56
Other	<i>All Others</i>	365	343	365	343
TOTALS		2,473	1,520	2,473	1,520

VIOLATIONS BY TYPE

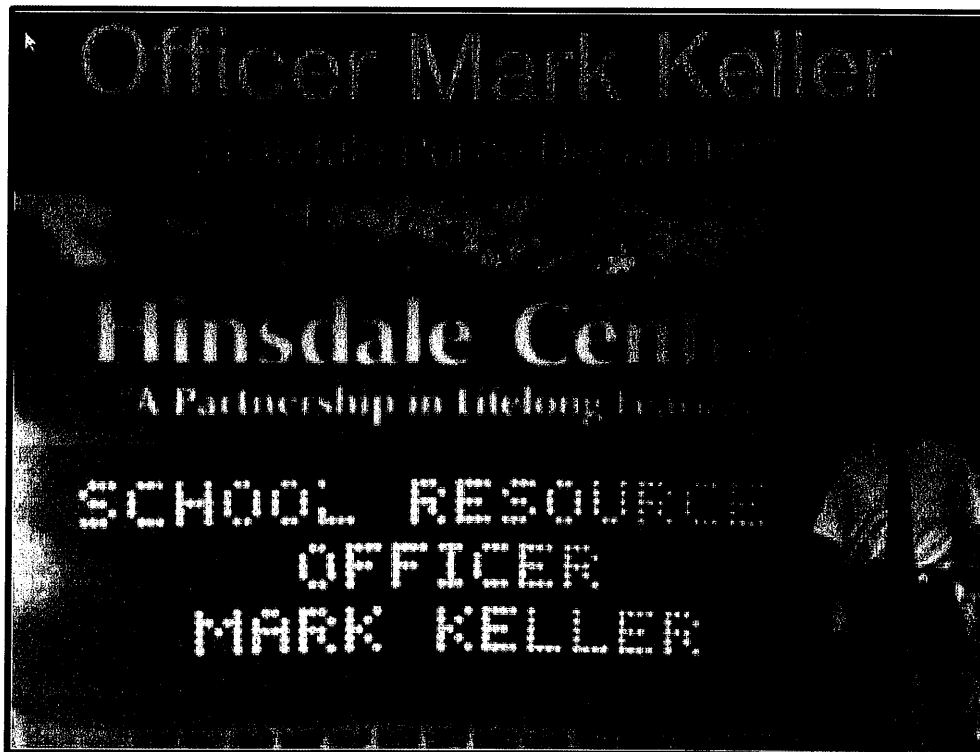
	This Month	This Month Last Year	YTD	Last YTD
Parking Violations				
<i>METER VIOLATIONS</i>	1,692	1,075	1,692	1,075
<i>HANDICAPPED PARKING</i>	16	12	16	12
<i>NO PARKING 7AM-9AM</i>	26	21	26	21
<i>NO PARKING 2AM-6AM</i>	96	73	96	73
<i>PARKED WHERE PROHIBITED BY SIGN</i>	51	46	51	46
<i>NO VALID PARKING PERMIT</i>	55	60	55	60
Vehicle Violations				
<i>VILLAGE STICKER</i>	34	62	34	62
<i>REGISTRATION OFFENSE</i>	97	82	97	82
<i>VEHICLE EQUIPMENT</i>	6	10	6	10
Animal Violations	2	5	2	5
All Other Violations	78	74	78	74
TOTALS	2,153	1,520	2,153	1,520

Social Networking Monthly Status Report

January 2016

The **Hinsdale Police Department** continues to publicly advocate its community notification via social media. During the past reporting period, posts were disseminated on the following topics:

- Advised citizens to be cautious while driving due to the hazardous roadway conditions.
- Reminded residents to renew their license plates, as the Illinois Secretary of State will no longer be sending out reminders due to budget cuts.
- Congratulated Officer Mark Keller on his retirement after 30 years of service with the Hinsdale Police Department.



NUMBER OF FOLLOWERS

Facebook: 905

twitter: 858



14d

MEMORANDUM

DATE: February 26, 2016

TO: President Cauley and Board of Trustees
Kathleen A. Gargano, Village Manager

FROM: George Peluso, Director of Public Services & Engineering

RE: Department Monthly Report – January 2015

Provided below is a summary of activities completed by the Public Services Department in January of 2015. Overall, it was a very productive month even with the drier weather pattern.

- There were a total of 10 snow and ice callouts. A list of each call out is provided in the Roadway Division section of this report.
- Continual deicing of problematic sump pump discharges that create hazards in the Village right-of-way. A total of 16 tons of salt was utilized to combat the hazards.
- The Forestry Division removed 25 diseased or dying trees.
- The Village Forester reviewed and commented on 5 tree preservation plans that were submitted with building permits.
- Village Forester surveyed the ash tree population and identified 388 trees that will receive soil injections in April.
- Parks maintenance staff constructed the Burns Field ice rink, which was utilized during the month of January.
- Rejuvenation pruning was performed on shrubs at the Hinsdale pool.
- Staff met with representatives from Clarke Mosquito to review the annual abatement plan and review the contract for 2017.

January Water Main Break Locations

<u>Date</u>	<u>Address</u>	<u>Pipe Size/Type</u>	<u>Air Temp.</u>	<u>Duration</u>
01/6/16	50 E. Birchwood	6" Cast Iron	39	7hrs.
01/14/16	47 th & County Line	4" Cast Iron	42	9hrs.
01/22/16	5504 S. Oak	10" Cast Iron	20	11hrs.
01/24/16	534 Mills	6" Cast Iron	29	6hrs.
01/25/16	615 The Lane	6" Cast Iron	29	4hrs.
01/25/16	950 York	6" Cast Iron	31	11hrs.
01/27/16	47 th & County Line	4" Cast Iron	36	5hrs.

ROADWAY DIVISION - Activity Measures

Standard Tasks	Jan 2016	Prev Mo	YTD 2016
Signs	21	43	21
Posts	5	13	5
Signs Repaired	19	33	19
Cold Mix (tons)	10.25	9.5	10.25
Hot Mix (tons)	0	0	0
Gravel for Alleys (tons)	1.5	.5	1.5
White Paint (gallons)	0	0	0
Yellow Paint (gallons)	0	0	0
Basin top Cleaning (hours)	7	47	7
Alley Grading (hours)	12	17	12
Alley Trimming (hours)	0	4	0
Concrete (yards)	0	4	0
Snow & Ice Callouts	10	4	10
Road Salt Used (tons)	241.25	92.5	241.25
Sand Used (tons)	0	0	0
Salt & Calcium for walks, stairs, etc. (tons)	30	24	30
Leaves Swept Up (yards)	0	75	0
Central Business District Sweeps	0	3	0
Complete Village Sweeps	0	0	0
Parking Lot Sweeps	0	0	0
Street Light Poles Repaired	0	0	0
Request For Services Completed	83	59	83
Sump pump issues	308	0	308
Pool maintenance (hours)	0	0	0
Parkway Restorations	0	0	0

MEMORANDUM

Parking meters	1	210	1
Special Events (hours)	0	18	0
Hauling to dump	1	5	1

Significant issues for this month:

- Cold patching potholes on main streets, complaint areas and water main break patches
- 10 Snow and ice callouts

Date	Type	Tons of Salt
1/2/16	Ice on Fuller Rd	0.25
1/3/16	Ice on 8th and Madison and Princeton and 6th	0.25
1/9/16	1.5" snowfall	50.75
1/11/16	3" snowfall	59.75
1/12/16	Clean up 3" snowfall	32.75
1/13/16	Train platforms/sidewalk salt	0.25
1/16/16	2 S. Quincy resident request – icy sidewalks	0.5
1/20/16	1" snowfall	42.5
1/22/16	½" snowfall	22.75
1/26/16	Freezing rain	15.5

- Sump pump issues, due to ice buildup on roadways, alleys and sidewalks
 - 16 Tons of salt has been used on sump pump ice



MEMORANDUM

FORESTRY DIVISION

Trees pruned by Village staff:

- Small tree pruning (diameter 10 inches and less) – 0 trees. Small tree pruning was not undertaken due to the workload required in removal of Emerald Ash Borer (EAB) infested trees.
- Completed 3 resident tree work requests, pruning 3 trees.

Trees pruned by contractor (diameter 10 inches and above):

- The area of the Village that is being pruned this cycle is encompassed by the area from Bodin Street on the west, Elm Street on the east, Chicago Avenue on the north and 55th Street on the south. As of January 31st, a total of 995 trees were pruned.

Trees removed by Village staff:

- 25 public trees removed in January.
- 276 public trees removed by staff this fiscal year.
- 65 public trees currently scheduled for removal by staff.

Trees removed by contractor:

- Elm – 0
- Ash - 0
- Other – 3
- 129 public trees removed by contractor this fiscal year.
- 11 public trees currently scheduled for removal by contractor.

Ash trees infested by EAB detected by Village staff:

- 5 public EAB positive ash trees detected in January; 257 EAB positive ash trees detected this fiscal year.
- 0 private EAB positive ash trees detected in January; 41 EAB positive ash trees detected this fiscal year.

Ash trees removed:

- 16 ash trees removed this month (16 Village / 0 Contractor)
- 251 ash trees removed this fiscal year (173 Village / 78 Contractor)
- 1,035 ash trees have been removed since February 2011 (871 EAB Positive)

Ash trees that have been treated to manage infestation by EAB:

- Soil Injection Treatments of 388 ash trees are scheduled for this April.



MEMORANDUM

Elm trees infected by Dutch Elm Disease (DED) detected by Village staff:

- 0 public DED positive elm trees detected in December; 37 DED positive elm trees detected this fiscal year (21 treated/16 untreated).
- 0 private DED positive elm trees detected in December; 59 DED positive elm trees detected this fiscal year.

Elm trees removed by Village Staff:

- 0 diseased trees
- 0 storm damaged trees

Elm trees that have had diseased limbs removed (amputations):

- 0 parkway trees

Elm trees that have been inoculated for prevention of DED:

- 331 American elm trees were treated this season.

Tree stumps removed by Village staff:

- 0 parkway stumps were routed, the mulch removed and the parkway restored with top soil and grass seed.

Trees Planted:

- 0 trees were planted through the Village's planting program.
- 0 trees were planted through the Tribute Tree Program.
- 1 tree was planted through the Resident Reimbursement Program.

Other:

- Village crews removed the holiday decorations. Over 190 wreaths were removed in and around the business district, Burlington Park, the Memorial Building and Katherine Legge Memorial Park.
- Staff reviewed and commented on 5 tree preservation plans submitted for building permits.
- Staff attended a Supervisor Training workshop.

MEMORANDUM

PARKS MAINTENANCE DIVISION – Activity Measures

January Totals			
Job Task	Hours	Accomplished	Units
Admin	0	0	Hour
Clean Bathroom	17	36	Each Bathroom
Refuse Removal	16.5	82	Each Can
Fountain Maintenance	0	0	Hour
Litter Removal	0	0	Hour
Weed Removal	0	0	Hour
Brush Pick Up	0	0	Hour
Athletic Field Striping	0	0	Each Field
Infield Maintenance	0	0	Each Field
Athletic Goal/Net Maintenance	1	1	Each Goal
Turf Repair/Sod Installation	0	0	Hour
Aeration	0	0	Hour
Overseeding	0	0	Lbs of Seed
Turf Evaluation/Soil Testing	0	0	Each
Hardwood Mulch Installation	0	0	Cubic Yard
Leaf Mulching	0	0	Hour
Mowing	0	0	Hour
Land Clearing	13	13	Hour
Planting Bed Preparation	0	0	Each Bed
Plant Installation/Removal	0	0	Hour
Flowering Bulb Installation/Removal	0	0	Hour
Tree and Shrub Maintenance	48.5	93	Each
Fertilization	0	0	Hour
Watering	0	0	Hour
Pest and Weed Control (chemical)	0	0	Hour
Irrigation Start Up (spring)	0	0	Each
Irrigation Repair	0	0	Each
Irrigation Winterization	0	0	Each
Playground Maintenance/Repair	0	0	Hour
Playground Inspection	0	0	Each
Playground Mulch Installation	0	0	Cubic Yards
Holiday Decorating	32	32	Hour
Platform Tennis Repairs	0	0	Each
Special Events	5	1	Hour
Building Maintenance	0	0	Each
Equipment/Vehicle Maintenance	0	0	Each
Training/Education	0	0	Hour
Skate Park Maintenance	0	0	Hour
Ice Rink Maintenance	115	115	Hour
Miscellaneous	6	6	Hour



MEMORANDUM

Parks Maintenance - Monthly Highlights – January 2016

Contractual Maintenance: No contractual maintenance was performed in January 2016

Summary:

- In the winter, park bathrooms at Katherine Legge Memorial Park and Burns Field are open and cleaned Monday – Friday
- Holiday wreaths and container decorations were removed from the central business district
- The ice rink at Burns Field was opened during the month of January
- Staff maintained the ice rink surface five times in January by adding layers of water
- Rejuvenation pruning was performed on shrubs at the Hinsdale pool



MEMORANDUM

BUILDING MAINTENANCE DIVISION

Significant issues for the Month of January 2016

- Building Security and Fire Suppression

Repair Fire Suppression air pump at Village Hall; replaced the air line from the compressor to the flapper valve as well as the pressure control switch.

Work with contractors to obtain proposals on a FOB lock system at the Village Hall and the Public Services Garage. Several vendors are involved, including a lock service company to install the hardware and an access control company to install the reader.

Meet with contractors to obtain proposals on a fire suppression system for the KLM Arts Center building.

Repair exterior door lock at KLM Paddle Hut South side to address security issues.

Repair wood doors at Burns Field; they could not lock building at night.

- HVAC

Install new A / C unit at Police Station for radio room. This is just a small slave unit to help cool computers and staff.

Repair humidifier at the Police / Fire Station.

Service to Air Handlers at the Police / Fire Building (winter program).

Service to Air Handlers at the Memorial Hall and Village Hall (winter program).

Service to Air Handlers at the KLM Lodge (winter program).

Checked and serviced both furnaces at the Youth Center. It looked as though their staff had been trying to clean up the interior and removing trash.

Check all heating systems in all Village Buildings daily.

Repaired heat unit at the Brush Hill Station for the new restaurant side.

- General Maintenance



MEMORANDUM

Repair overhead garage doors at the Public Services Garage; several items on various doors went out, but all seems ok as of now.

Work on obtaining updated prices on custodial supplies from another vendor to try and save some money on supplies.

Met with various plumbing contractors at the KLM Arts Center building to obtain proposals on replacing the old galvanized pipe.

Met with several window contractors / carpenters at the KLM Arts Center building for proposals.

Work with Cummins N Power to conduct Load Bank testing at the Police / Fire building and the Village Hall. All went well with the generators.

Assist with snow removal as needed.

Remove large flat screen TV from Board Room for repair.

Clean up IRMA violations as needed.

Remove Christmas decorations.

Meet with roof consultants to review buildings on the list for repair and/or replacement.

Obtain proposals for a chimney cap on the Police / Fire building.

Investigate a hot water tank problem at the Police / Fire building.

Work on lighting in Village buildings; replace lamps and rebuild fixtures.

- Administration

Work on department budget and review numbers.

Review contracts that may be expiring soon.

Review Brush Hill Station West building for utilities.



MEMORANDUM

WATER AND SEWER DIVISION – Activity Measures

Standard Tasks	January 2016	Prev Mo	YTD 2016
Utility Locates (JULIE)	251	324	251
B-Box/Service Locates	338	384	338
Water Mains Located	101	98	101
Main Break Repairs	7	1	7
B-Box/Service Repairs	2	0	2
Hydrants Replaced/Repaired	13	2	13
Service Connections/Inspections	1	4	1
Valve Installations/Repairs	1	0	1
Valves Exercised	21	0	21
Valves Located	21	4	21
Leak Investigations	12	2	12
Hydrants Flushed	17	3	17
High Bill Investigations	16	12	16
Water Fountains Serviced/Replaced	0	0	0
Disconnect Inspections	4	5	4
Meter Repairs	0	4	0
Meter/Remote Installs	12	16	12
Meters Removed	5	4	5
Meter Readings	16	27	16

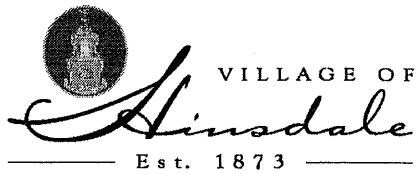
Significant issues for this month:

Water Main Break Repairs

January 2016	Prev Mo	YTD 2016
<u>7</u>	<u>1</u>	<u>7</u>

January Water Main Break Locations

<u>Date</u>	<u>Address</u>	<u>Pipe Size/Type</u>	<u>Air Temp.</u>	<u>Duration</u>
01/6/16	50 E. Birchwood	6" Cast Iron	39	7hrs.
01/14/16	47 th & County Line	4" Cast Iron	42	9hrs.
01/22/16	5504 S. Oak	10" Cast Iron	20	11hrs.
01/24/16	534 Mills	6" Cast Iron	29	6hrs.
01/25/16	615 The Lane	6" Cast Iron	29	4hrs.
01/25/16	950 York	6" Cast Iron	31	11hrs.
01/27/16	47 th & County Line	4" Cast Iron	36	5hrs.



MEMORANDUM

Sewer Activity Measures

Standard Tasks	January 2016	Prev Mo	YTD 2016
Catch Basins Replaced/Repaired	0	0	0
Inlet Replaced/Repaired	0	0	0
Manhole Replaced/Repaired	0	2	0
Catch Basins/Inlets Cleaned	2	8	2
Sewers Cleaned (feet) In-House	550	1530	550
Sewers Cleaned (feet) Contractor	0	250	0
Sewers Televised (feet) Contractor	0	250	0
Sewers Replaced/Repaired (feet)	20	5	20
Sewer Mains Located	3	2	3
Back-up Investigations	0	1	0
Manholes Located	7	5	7
Cave-ins Checked	0	1	0
Sewer Inspections	0	0	0
IEPA sampling due to overflow event of combined sewers (Veeck CSO)	0	2	0

MEMORANDUM

TO: President Cauley and the Board of Trustees
FROM: Dan Deeter, PE
DATE: March 01, 2016
RE: Engineering January 2016 Monthly Report
Executive Summary

- Environmental permit obligations – To meet the IEPA general permit ILR10 for combined sewer systems, staff submitted seven reports to the Illinois EPA before their respective deadlines. These include:
 - Four monthly Discharge Monitoring Reports (DMRs) for each of the Village's Combined Sewer Overflow (CSO) locations,
 - The annual Fiscal Report for NPDES Permittees,
 - The semi-annual Long Term Control Plan Progress Report,
 - The Certificate of Sewer Use Ordinance Review.
- On 02/10/16, the Illinois EPA issued a new general permit (ILR40) addressing Small Municipal Separate Storm Sewer Systems (MS4). This new permit is effective 03/01/16. According to our environmental consultant, Jim Huff, this new permit “kicks it up a notch” and will require substantially more resources from the Village. Staff is reviewing the potential impact of this new permit and will inform the Board of Trustees of any impacts.

MEMORANDUM

TO: President Cauley and the Board of Trustees
FROM: Dan Deeter, PE
DATE: March 01, 2016
RE: Engineering January 2016 Monthly Report

The Engineering Division activities include working with the Building Division to complete site inspections, managing Capital Improvement Projects, responding to drainage complaints, and addressing environmental permit obligations. In total, three and a half Engineering employees performed 22 construction site inspections or drainage complaint inspections in January. In January, staff submitted seven reports to the Illinois EPA before their respective deadlines. These included the four monthly Discharge Monitoring Reports (DMRs) for each of the Village's Combined Sewer Overflow (CSO) locations, the annual Fiscal Report for NPDES Permittees, the semi-annual Long Term Control Plan Progress Report, and the Certificate of Sewer Use Ordinance Review.

The following capital improvement projects and engineering studies are underway:

Oak Street Bridge Replacement Engineering Phase III (Construction)

- The Village's engineering consultant, HR Green and Kenny Construction continued to reconcile unit quantities and change order costs. These are listed on the attached change order schedule.
- Coordination continued for elements of the spring construction, including fencing and caps to the bridge columns.

Woodlands Green Infrastructure Improvements

- The contractor will provide two years of rain garden maintenance to establish native plantings. For Phase 1, the agreement expired in the spring of 2015. For Phase 2, the agreement extends through the fall of 2016. Public Services has contracted for ongoing maintenance of the Phase 1 rain gardens.
- Construction for Phase 3 is anticipated to begin in April 2016.
- Objectives:
 - Reconstruct roads in Phase 3 to the Woodlands road standard.
 - Provide improved stormwater management through green infrastructure which is separate from the existing sanitary sewers. Improve drainage in Localized Drainage Area #65.
 - Replace water mains and sanitary sewers.
- Areas to be improved:
 - Woodside Avenue from County Line Road to the east end
 - Sixth Street from County Line Road to Princeton Road
 - Dalewood Lane from Sixth Street to the east end

- Bittersweet Lane from the west end to the east end
- Princeton Road from Woodside to Bittersweet Lane
- Harding Road from Bittersweet Lane to Seventh Street

2016 Roadway & Infrastructure Project

- Pre-construction meeting for this project is tentatively set for 03/04/16. At that time, staff will coordinate with the contractor for a date to begin construction.
- Objectives:
 - Separate combined sewer flows into the storm sewer and sanitary sewers on N. Vine Street as part of the Village's Long-Term Control Plan to reduce combined sewer overflows.
 - Reconstruct N. Vine Street with a hot-mix asphalt (HMA) pavement.
 - Reconstruct E. First Street using brick pavers and Portland cement concrete (PCC) curb & gutter and limited storm sewer.
 - Replace the existing 4-inch and 8-inch water mains on E. First Street.
- Areas to be Improved:
 - N. Vine Street Ogden Avenue to North Street
 - E. First Street Park Avenue to Elm Street

State and Federal Funding Opportunities

A summary of the Grant Funds awarded or applied for by the Village of Hinsdale is attached.

Other Engineering Activities in the Area

Small Municipal Separate Storm Sewer Systems Permitting. On 02/10/16, the Illinois EPA issued a new general permit (ILR40) addressing Small Municipal Separate Storm Sewer Systems (MS4). This new permit is effective 03/01/16. According to our environmental consultant, Jim Huff, this new permit "kicks it up a notch" and will require substantially more resources from the Village. Some highlights of the changes in the new permit include:

- Previous permits required efforts with the intent to reduce pollutants, in general. The new permit gets much more specific. It requires the identification of "Best Management Practices" and establishment of measurable goals to reduce of "pollutants of concern" as identified in the Clean Water Act section 303(d) or "any currently applicable Total Maximum Daily Load (TMDL)" as listed on the IEPA website. The major pollutant of concern for Hinsdale is road salt.
- The permit requires that the Village should update the stormwater management plan to address MS4 issues using more green infrastructure, infiltration, stormwater re-use, and evapotranspiration techniques. The Village will also have to consider the impacts of climate change and environmental justice on our storm water management activities.
- Changed reporting requirements include:
 - Create a monitoring and assessment program
 - Submit an annual evaluation and assessment towards measurable goals
 - Create a long term operations and maintenance plan including
 - Annual training of employees, contractors, and private parties impacting pollutants of concern
 - Revised road salting and de-icing techniques to reduce salt to the TMDL

- Create permanent storage facilities (not open storage) of salt stockpiles within 2-3 years
- The engineering staff is still reviewing the full impacts of this new permit. It is apparent that it will take more Village resources to meet the new standards. The first step is to assess our current programs against the new permit. Then staff will begin writing or updating the Village programs and procedures.
- Per the new permit, a notice of intent including an outline of the proposed best management practices will be submitted no later than May 30, 2016. The Village should comply with the provisions of the new permit by August 26, 2016.

Central Tri-State Tollway Improvement Planning. The Illinois Tollway began initial planning for improvements to the Central Tri-State Tollway (I-294) from 95th Street to Balmoral Avenue (22.3 miles).

- Hinsdale has attended two meetings in 2015 and one in 2016 with the tollway engineers to express the Village's concerns. More information will be communicated to the Board on this topic over the next two weeks.
- The tollway is in the very early planning stages of the project. The anticipated time table is listed below:

○ Corridor Planning Council Report	2016
○ Master Plan	2017
○ Final Design Contracts	2017-19
○ I-294 Mainline Construction	2020-2022

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Field Status	Estimated Cost		Submitted Cost		Funding Source	Local Agency Cumulative
					Addition	Deduction	Addition	Deduction		
1	05/14/15	WM Casings	Watermain casings required for IEPA compliance in locations where proper clearances could not be achieved.	Complete	\$ 1,435.00				FHWA/ ICC	\$ -
2	06/01/15	Storm Sewer Revisions	Underground utility conflict. Replace existing sanitary sewer service and raise proposed storm sewer run on County Line Road.	Complete	\$ 5,600.00				FHWA/ ICC	\$ -
3	06/10/15	WM Revisions	Install 6-inch valve at Hillgrove and CLR. Revision to watermain required to allow for proper shutdown and testing.	Complete		\$ 4,113.00			FHWA/ ICC	\$ -
4	06/11/15	Video Camera	Video camera to allow live feed of project limits to HPD for safety and site security.	Complete			\$ 9,145.71		Local Agency	\$ 9,145.71
5	06/22/15	Railroad Flagger Costs	Adding railroad flagger costs to Kenny Construction's contract. (RR flagger costs are budgeted separately under the IDOT Local Agency Agreement. Including them in Kenny's contract streamlines the invoicing procedures for IDOT.)	Complete	\$ 109,000.00				FHWA/ ICC	\$ 9,145.71
5A	01/06/16	Railroad Flagger Costs	Additional flagger cost authorization up to IDOT budget.	In Process	\$ 41,000.00				FHWA/ ICC	\$ 9,145.71
6	06/16/15	Bridge Architectural Features	Addition of Architectural features including "H" lettering on the exterior towers and "Village of Hinsdale" over the railroad tracks.	Complete	\$ 20,000.00				FHWA/ ICC	\$ 9,145.71
7	06/10/15	ELECTRICAL Revisions	Installation of conduit connecting handholds to be installed at all four corners of the bridge	Complete	\$ 5,730.34				FHWA/ ICC	\$ 9,145.71
9	06/16/15	WM Revisions	Extend water main repairs east of the project limits to address additional existing 4-inch water main failures.	Complete	\$ 40,000.00				Local Agency	\$ 49,145.71
10	06/15/15	WM Revisions	Pressure connections on Chicago and Oak Streets were not required at the proposed connections to existing watermain. Changed to direct connections.	Complete	\$15,000.00	\$ 14,900.00			FHWA/ ICC	\$ 49,145.71
11	06/17/15	Aggregate Subgrade	Aggregate Subgrade for Hillgrove Avenue is changed from Type A to Type B due to availability.	Complete	\$ -	\$ -			FHWA/ ICC	\$ 49,145.71
12		Asbestos Removal	Asbestos removal from 14 N. Oak Street prior to demolition.	Complete			\$ 2,730.00		FHWA/ ICC	\$ 49,145.71
13	07/01/15	Storm Sewer Revisions	Change in storm sewer design to avoid underground conflicts encountered during construction	Complete		\$ 455.00			FHWA/ ICC	\$ 49,145.71
14	07/08/15	WM Break Time & Material	Time and Material during repair of existing water main break on South Oak Street.	Complete	\$5,500				FHWA/ ICC	\$ 49,145.71
15	07/14/15		Remove existing concrete foundation on Hillgrove Avenue that is in conflict with the proposed sidewalk.	Complete	\$1,000				FHWA/ ICC	\$ 49,145.71
16	07/16/15	T&M	Overtime work by Piratano to connect the hospital service to the newly constructed water main.	Complete			\$ 1,024.60		FHWA/ ICC	\$ 49,145.71
17	8/4/2015 submitted cost 1/6/16	Sanitary Service	To comply with IEPA watermain protection standards, an existing sanitary sewer was replaced with water quality pipe and storm sewer run #431 was raised.	Complete			\$ 5,982.95		FHWA/ ICC	\$ 49,145.71
18	08/26/15	Road Pavement Structure	Change S. Oak Street pavement from 8"-Portland Cement Concrete (PCC) to 2" Hot Mix Asphalt (HMA) Surface Course and 6"-PCC to provide consistent surface on the block at resident's request.	Complete			\$ 2,244.96		FHWA/ ICC	\$ 49,145.71
19	08/26/15	Road Pavement Structure	Reinforce a section of N. Oak St. concrete pavement in the area of the existing A-H utility tunnel to preserve the tunnel and allow the pavement to be self-supporting over the tunnel. Construct thicker slabs and reinforce pavement.	Complete	\$17,200				FHWA/ ICC	\$ 49,145.71

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Field Status	Estimated Cost		Submitted Cost		Funding Source	Local Agency Cumulative
					Addition	Deduction	Addition	Deduction		
20	10/02/15	Manhole Frame & Lids	Replace 3 existing sanitary manhole frame & lids on N. Oak St.	Complete	\$1,200				FHWA/ ICC	\$ 49,145.71
21	10/12/2015 submitted cost 1/6/16	Electrical Revisions	Electrical conduit installation on both sides of Oak Street from Chicago Avenue to Walnut Street to provide flexibility for future traffic signal installation.	Complete			\$ 33,140.25		Local Agency	\$ 82,285.96
22	10/27/15	Road Pavement Extension	Remove and replace 25 additional feet of the west leg of the intersection of Oak and Walnut to meet ADA crosswalk and sidewalk requirements.	Complete			\$ 13,190.57		FHWA/ ICC	\$ 82,285.96
23	10/30/15	Manhole re-build	Two existing brick sanitary sewer structures are called out on the plans to be adjusted. Work consists of rebuilding the top of the structures with new PCC cone/flattop sections to allow for adjustment.	Complete			\$ 2,290.01		FHWA/ ICC	\$ 82,285.96
24	11/03/15	Under bridge slope wall	Change of erosion control material for the slope under the bridge from concrete matting to poured concrete slab. The steep slopes around a ComEd vault would not support the concrete slab. Approved by Village Board at the 11/03/15 meeting.	Complete	\$2,033				FHWA/ ICC	\$ 82,285.96
25	11/13/15	Core into Existing 96" Swr	No pay item was include for coming into the 96-inch storm sewer to connect proposed to existing storm sewer per the plan.	Complete			\$ 10,000.00		FHWA/ ICC	\$ 82,285.96
26	11/14/15	Time & Materials	Time and Materials to recess parapet for proposed lighting conduit. One-inch outside diameter is larger than 1/2-inch conduit shown on the plans.	Complete			\$ 1,122.88		FHWA/ ICC	\$ 82,285.96
27	11/16/15	Commuter Park Location Revisions	Replace parking signs and supports for parking areas on County Line Road. Add thermoplastic parking numbers and handicapped parking stall pavement markings on County Line Road.	Complete			\$ 3,193.85		FHWA/ ICC	\$ 82,285.96
28	11/18/15	Traffic Signs	The pavement marking plan calls for the intersection of Oak & Chicago Avenue to be a 4-way stop. The existing intersection was a 2-way stop controlled intersection. The existing signs stopped traffic from the north and south on Oak Street. Due to the new traffic configuration, the initial Hinsdale Police Department has requested that the proposed stop signs facing west and east will have LED lighting to maximize visibility and safety. Additional signs were later requested for north side of Chicago & Oak and the south side of Walnut & Oak.	Complete	\$9,400				FHWA/ ICC	\$ 82,285.96
29	12/07/15	Street Lights	At residents' request, Oak street light LEDs will be changed from a 5700K intensity (a brighter, colder light) to a 2200K intensity (a 'warmer' light) to better match the color and intensity of the existing high-pressure sodium lights in other sections of the Village. These lower intensity LEDs will emit 25-30% less light (lumens) than the current lights. 01/06/16, Village notified that DOT considers this a local agency cost.	In Process	\$6,000				Local Agency	\$ 88,285.96
30	12/17/15	Signage	No trespassing signs (area under video surveillance) on the fences separating the BNSF right of way.	In Process	\$300				FHWA/ ICC	\$ 88,285.96
31	12/17/15	Ornamental fencing	Additional ornamental fence at the southwest corner of the bridge.	In Process			\$ 12,720.00		FHWA/ ICC	\$ 88,285.96
32	01/08/16	Commemorative plaque	Install commemorative plaque on the west parapet of the bridge.	In Process	\$3,000				Local Agency	\$ 91,285.96

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Field Status	Estimated Cost		Submitted Cost		Funding Source	Local Agency Cumulative
					Addition	Deduction	Addition	Deduction		
33	01/11/16	Parking	At the request of the Wellness Center and HPD, relocate the parking stalls on Hillgrove Avenue from the north side of the street to the south side of the street. This will relocate 2-3 commuter parking stalls from the N. County Line lot to Hillgrove. The changes will be made in the spring of 2016 once the weather improves.	Planned	\$6,000				Local Agency	\$ 97,285.96
34	02/18/16	Balancing Change Order	Reconciliation of contract line items used to date.	Complete				\$ 891.41	FHWA/ICC	\$ 97,285.96
Subtotal					\$ 289,398.14	\$ 19,468.00	\$ 96,795.78	\$ 891.41		
Total					\$ 289,398.14	\$ 365,834.51				

Local Agency Funds: \$ 100,000.00
FHWA/ICC Funds: 8,745,000.00

8,845,000.00
6,893,314.00
1,951,686.00
1,585,851.49

Total Project Contingency: \$ 1,585,851.49

Construction Observation		Construction	
Budget: \$	928,337.00	Construction Funds Available	
Bid: \$	928,337.00	Contractor Bid	
Change Order		Construction Contingency	
Contingency: \$	-	Contingency balance Less Net Change Orders	

Changes since last report highlighted.

Village of Hinsdale

Source	Program	Purpose	Funds Available	Amount
Illinois Commerce Commission	Crossing Safety Improvement Program	Oak Street Bridge - 60% Funding	2015 Capital Budget	\$ 4,240,000
Senator Dillard	State Capital Bill	Oak Street Bridge	Effective January 1, 2011	\$ 825,000
West Suburban Mass Transit	Car Sale Proceeds	Oak Street Bridge Eng/Construction	50/50 Reimbursement	\$ 395,000
Illinois Dept of Transportation	Federal Highway Bridge Program	Oak Street Bridge Phase I	July 2010 - 80/20	\$ 680,000
DuPage Mayors & Managers	Federal Stimulus	S. Garfield Reconstruction	Paid Through IDOT	\$ 1,632,000
Senator Dillard & Rep Bellock	Emergency Repair Program	Street resurfacing	Upon Project Completion	\$ 300,000
Representative Bellock	State Capital Bill	N. Washington Reconstruction	Upon issuance of bonds	\$ 340,000
New Local Transportation Projects	State Capital Bill	Road Improvements	20% released October, 2010	\$ 389,540
Lyons Township	Bond Proceeds	KLM Park Pavilion	Upon Project Completion	\$ 150,000
DuPage Mayors & Managers	STP Program	Oak Street Bridge	2015 Capital Budget	\$ 3,830,000
IDNR	OSLAD	Improvements to KLM	Awarded	\$ 150,000
IEPA	ARRA/State Revolving Loan	Garfield Sewer Separation	Loan docs received 7/05/11	\$ 444,160
IEPA	ARRA/State Revolving Loan	Chestnut Sewer Separation	Loan docs received 8/16/11	\$ 3,728,196
DuPage Mayors & Managers	Surface Transportation Projects	Hinsdale Avenue Resurfacing		\$ 311,627
DuPage Mayors & Managers	Surface Transportation Projects	Chicago Avenue Resurfacing	Approved by DMMC	\$ 203,291
DuPage Mayors & Managers	Surface Transportation Projects	York/Garfield Resurfacing	11/16/11 for FY 2017	\$ 293,442
DuPage Mayors & Managers	Surface Transportation Projects	N. Madison Resurfacing		\$ 317,765
DuPage Mayors & Managers	Surface Transportation Projects	S. Madison Resurfacing	Approved by DMMC	\$ 274,000
West Suburban Mass Transit	Car Sale Proceeds	Highland Parking Lot	12/04/12 for FY 2018	
DuPage Mayors & Managers	Surface Transportation Projects	Garfield Street Resurfacing	2/3 reimbursement	\$ 100,000
DuPage Mayors & Managers	Surface Transportation Projects	Chicago Avenue Resurfacing	Approved by DMMC	\$ 565,000
IDOT	Federal Highway Bridge Program	Oak Street Bridge Phases II & III	12/05/14 for FY 2019/20	\$ 532,000
Total			IDOT local agency agreem't	\$ 5,904,514
				<u>\$ 25,605,534</u>

Village of Hinsdale
Grant Applications Under Consideration

Source	Program	Purpose	Status	Amount
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Total

\$ -

Veeck Park Wet Weather Facility
Hinsdale, Illinois

Date	Bar Screen Channel Downstream (feet)	Overflow Ht. Above Weir (feet)	Storage Tank Elevation (feet)	Precipitation (inches of water)
01/01/16	0.00		2.88	0
01/02/16	0.02		3.45	0.07
01/03/16	0.01		3.75	0
01/04/16	0.00		2.61	0
01/05/16	0.00		2.70	0.05
01/06/16	0.00		3.41	0.11
01/07/16	0.01		3.12	0.18
01/08/16	0.00		2.36	0.43
01/09/16	0.48		14.36	0.09
01/10/16	0.05		14.19	0.00
01/11/16	0.04		3.66	0
01/12/16	0.00		4.31	0
01/13/16	0.00		4.83	0
01/14/16	0.01		4.97	0.13
01/15/16	0.00		3.56	0
01/16/16	0.01		4.43	0
01/17/16	0.01		4.60	0
01/18/16	0.00		4.80	0
01/19/16	0.00		5.18	0
01/20/16	0.00		3.80	0
01/21/16	0.00		3.90	0
01/22/16	0.00		2.41	0
01/23/16	0.00		3.57	0
01/24/16	0.02		3.73	0
01/25/16	0.01		2.77	0.12
01/26/16	0.00		3.42	0
01/27/16	0.00		3.84	0
01/28/16	0.00		4.08	0
01/29/16	0.00		3.39	0
01/30/16	0.00		3.84	0
01/31/16	0.00		3.47	0.03

Total Precipitation in January:

1.21

Departure from Normal:

-0.52

70% of normal rainfall

Notes:

1. Minimum tank elevation is 2.0 feet to avoid running the pumps dry and damaging them.
2. Rain data from McClure Junior High School weather station.