



## MEETING AGENDA

**VILLAGE BOARD OF TRUSTEES**  
**Tuesday, June 7, 2016**  
**7:30 P.M.**  
**MEMORIAL HALL – MEMORIAL BUILDING**  
*(Tentative & Subject to Change)*

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
  - a) Regular Meeting of May 17, 2016
  - b) Closed Session of May 3, 2016
- 4. CITIZENS' PETITIONS** (Pertaining to items appearing on this agenda)\*
- 5. VILLAGE PRESIDENT'S REPORT**
- 6. APPROVAL OF REVISIONS TO EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE MANAGER AND THE VILLAGE OF HINSDALE**
- 7. APPOINTMENTS TO BOARDS AND COMMISSIONS**
- 8. PUBLIC HEARING – APPROPRIATION ORDINANCE**
- 9. FIRST READINGS - INTRODUCTION**

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by \*\*.)*

**Administration & Community Affairs (Chair Hughes)**

- a) Approve the Annual Appropriation Ordinance for the Fiscal Year May 1, 2016 to April 30, 2017
- b) Approve an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale – Information Technology Equipment

**Environment & Public Services (Chair LaPlaca)**

- c) Award Bid #1607 for Central Business District Hardscape Improvements to GroundsKeeper Landscape Care, LLC in an amount not to exceed \$64,950

## 10. CONSENT AGENDA

*All items listed below have previously had a First Reading of the Board or are considered Routine\*\*\* and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

### **Administration & Community Affairs (Chair Hughes)**

- a) Approval and payment of the accounts payable for the period of May 18, 2016 through June 7, 2016 in the aggregate amount of \$1,679,249.99 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk\*\*\*

### **Environment & Public Services (Chair LaPlaca)**

- b) Adopt an Ordinance Establishing Prevailing Wages for Public Works in the Village of Hinsdale, Cook and DuPage Counties, Illinois *(First Reading – May 17, 2016)*
- c) Award extension of contract #1552 for fuel to Al Warren Oil, Inc. at the rate of OPIS + \$0.015 for gasoline and OPIS + \$0.01 for diesel *(First Reading – May 17, 2016)*
- d) Approve an Ordinance Authorizing the Vacation of a Certain Portion of an Unimproved Alley Situated South of and Adjoining 220 S. Quincy Avenue in the Village of Hinsdale, DuPage and Cook Counties, Illinois at a Purchase Price of \$24,000\*\*\*
- e) Approve an Ordinance Authorizing the Vacation of a Certain Portion of an Unimproved Alley Situated North of and Adjoining 224 S. Quincy Avenue in the Village of Hinsdale, DuPage and Cook Counties, Illinois at a Purchase Price of \$25,000\*\*\*

## 11. SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included on the Non-Consent Agenda that have not had the benefit of a First Reading due to emergency nature or time sensitivity. \*\*\*\**

### **Environment & Public Services (Chair LaPlaca)**

- a) Approve a Resolution for the Woodlands Phase 3 Construction Contract Change Order Number 2 in the amount not to exceed \$149,000 to John Neri Construction Company\*\*\*\*

### **Zoning & Public Safety (Chair Saigh)**

- b) Waive the first reading and approve a Complex Project Permit Term Exception for 219 E. First Street to allow for the construction of a new single family home beyond the standard 18-month time frame\*\*\*\*

## 12. DISCUSSION ITEMS

- a) Construction activity update
- b) Proposed renovation and change of use at 722 N. York
- c) Proposed subdivision of 444 E. Fourth Street
- d) Public Art Donation Policy, Parks & Recreation

## 13. DEPARTMENT AND STAFF REPORTS

- a) Community Development
- b) Economic Development
- c) Parks & Recreation
- d) Public Services

#### 14. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

#### 15. OTHER BUSINESS

#### 16. NEW BUSINESS

#### 17. CITIZENS' PETITIONS (Pertaining to any Village issue)\*

#### 18. TRUSTEE COMMENTS

#### 19. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

#### 20. ADJOURNMENT

*Prior to asking for a motion to adjourn the meeting, the Village President will confirm whether a Committee of the Whole meeting will be convened.*

\*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

***\*\*\*Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

***\*\*\*\*Items included on the Non-Consent Agenda due to "emergency nature or time sensitivity" are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Darrell Langlois, ADA Coordinator, at 630-789-7014 or by TDD at 630-789-7022 to allow the Village of Hinsdale to make reasonable accommodations for those persons.

**Website <http://villageofhinsdale.org>**

**VILLAGE OF HINSDALE  
VILLAGE BOARD OF TRUSTEES  
MINUTES OF THE MEETING  
May 17, 2016**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley on Tuesday, May 17, 2016 at 7:39 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: Trustee Neale Byrnes

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Kevin Simpson, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Community Development/Building Commissioner Robb McGinnis, Director of Parks & Recreation Gina Hassett, Village Engineer Dan Deeter, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

**PLEDGE OF ALLEGIANCE**

President Cauley led those in attendance in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Members of the Board suggested clarifications to the language of the draft minutes. Trustee Hughes moved **approval of the minutes of the meeting of May 3, 2016, as amended**. Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

**CITIZENS' PETITIONS**

None.

**VILLAGE PRESIDENT'S REPORT**

President Cauley reported the Historic Preservation Commission has an event planned this weekend, Saturday, May 21<sup>st</sup> at 10:00 a.m., as part of Preservation Month. Ms. Susan Benjamin is the speaker, and will talk about the real estate tax freeze program.



He also announced that Director of Parks and Recreation Gina Hassett is leaving her position with the Village of Hinsdale to be the Executive Director for the Frankfort Park District. He outlined her achievements during her eight year tenure, and thanked her for her service to the Village and its residents.

### **FIRE DEPARTMENT RECOGNITION**

President Cauley reported this is the sixth time the fire department has been awarded the Joseph A. Hartmann EMS Award of Excellence. Captain Kevin Votava, Lt. Mike Neville, and Firefighter/Paramedics Steve Tullis, Patrick Schaberg and Dan Majewski will receive this award for their response to a construction accident on May 26, 2015. A ceremony will be held Thursday, May 19<sup>th</sup> at Good Samaritan Hospital. He congratulated all on behalf of the Village Board.

Fire Chief Rick Ronovsky added the department has been a member of the Good Samaritan Hospital EMS system for 28 years. This is an outstanding group of professionals who did a great job, and delivered the victim to the trauma center in twenty-two minutes.

### **PROCLAMATION – EMERGENCY MEDICAL SERVICES (EMS) WEEK**

President Cauley read the EMS proclamation, and commented that the Hinsdale Fire Department is first rate in every regard.

### **FIRST READINGS - INTRODUCTION**

#### **Environment & Public Services (Chair LaPlaca)**

- a) **Adopt an Ordinance Establishing Prevailing Wages for Public Works in the Village of Hinsdale, Cook and DuPage Counties, Illinois**

President Cauley introduced the item and explained that the Board adopts this ordinance every year, as it is State mandated. It sets the minimum wage for construction projects, so non-union contractors can't underbid the jobs, which results in about a 20% increase in wages paid.

The Board agreed to move this item forward for a second reading at its next meeting.

- b) **Award extension of contract #1552 for fuel to Al Warren Oil, Inc. at the rate of OPIS + \$0.015 for gasoline and OPIS + \$0.01 for diesel**

President Cauley introduced the item. The fuel purchased is used as follows for the previous eleven months: Village of Hinsdale, 56.7%, Village of Clarendon Hills, 32.4%, School District 181, 5.6%, Gateway Special Recreation, 4.2%, and Hinsdale Community Services, 1.1%. Hinsdale charges a \$.07/per gallon service fee to cover the cost of delivering the fuel to the Village. The budgeted amount includes the fees and the cost of all fuel used.

The Board agreed to move this item forward for a second reading at its next meeting.

### **CONSENT AGENDA**

#### **Administration & Community Affairs (Chair Hughes)**

- a) **Trustee Saigh moved Approval and payment of the accounts payable for the period of May 4, 2016 through May 17, 2016 in the aggregate amount of \$2,510,682.70 as set forth**

**on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Hughes seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

### **Zoning & Public Safety (Chair Saigh)**

- b) **Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale – Police Department** (*First Reading – May 3, 2016*)

Trustee Saigh moved to **Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale – Police Department.** Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

## **SECOND READINGS / NON-CONSENT AGENDA – ADOPTION**

### **Administration & Community Affairs (Chair Hughes)**

- a) **Approval of Blanket Purchase Orders for FY2016-17** (*First Reading – May 3, 2016*)

President Cauley recapped the Board's previous discussion regarding this item and noted changes relative to items close to \$20,000. Trustee Hughes moved **Approval of Blanket Purchase Orders for FY2016-17.** Trustee LaPlaca seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

- b) **Approve a Resolution Approving A Temporary Use and Related License And Indemnification Agreement for Outdoor Seating – Casa Margarita – 25 E. Hinsdale Avenue** (*First Reading – May 3, 2016*)

President Cauley recapped the Board discussion from the last meeting. The Board was presented with a proposal for outdoor seating on the west side of the train station. The consensus of Trustees was that the way the fences were configured, made necessary by

BNSF, the commuter pathway would be cut off. At the end of the discussion, the Board asked Casa Margarita to come up with an alternative solution. Option 1 before the Board this evening, includes 18 tables and a five foot throughway for commuters. Mr. Chase Lotfi addressed the Board and explained that he had asked his architect to design a gate, but BNSF said no. He added he is willing to move forward with option 1, if they can add two more tables. President Cauley remarked that the number of tables is a business decision, there just needs to be a path. He also mentioned that Trustee Byrnes, who is not present at tonight's meeting, has informed him that he is not in favor of this proposal. Trustee Stifflear commented that without enough space between the tables, tables will migrate into the pathway. He believes this option is too tight, and will encroach on the egress area. Board discussion followed regarding the sidewalk space in front of the station. Trustee Saigh agreed this appears to be too dense, and it might be more appealing with 12 tables. Mr. Chase Lotfi commented the space was tested with actual tables, and that the sidewalk isn't an actual sidewalk. Mr. Al Lotfi said only 12 tables won't do them any good.

It was pointed out that matters related to Casa Margarita have come to the Board many times, and the Board has made concessions for this project. Discussion followed, and the Board agreed to 14 tables, with a guarantee there would be no obstructions in the egress area.

Trustee LaPlaca pointed out that there has to be a permanent planter on the south side behind the last row of tables. She recommended the planter be the height of the tables, and about 8' feet long. President Cauley said staff can design the planter specifications and provide those instructions to Casa Margarita.

It was confirmed that the removable gate will be stored in the garbage enclosure during the off-season, and that there will be no spotlights in the area, only tea lights and/or string lights.

Trustee LaPlaca moved to **Approve a Resolution Approving a Temporary Use and Related License and Indemnification Agreement for Outdoor Seating – Casa Margarita – 25 E. Hinsdale Avenue; Option #1 with 14 tables, the northernmost two rows with 4 tables each, the southernmost rows being 3 tables each, with a planter on the south edge of the outdoor eating area, and a 5' foot wide area egress from the south to the train platform.** Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

President Cauley told the Lotfi's to come back to the Board at a future date, if business requires additional tables. They confirmed that they plan on opening for business tomorrow.

#### **Environment & Public Services (Chair LaPlaca)**

- c) **Waive the competitive bid process and approve proposals to Globe Construction totaling \$38,130 for emergency concrete road repair work for the 400 block of East Seventh Street and other concrete restoration work throughout the Village\*\*\*\***

President Cauley introduced the item and noted there are two parts to this motion. The first is in the amount of \$17,216 for concrete restoration work, and the balance is for a

deteriorated manhole that caused a collapsed road on 7<sup>th</sup> Street. The latter expense will be split with Flagg Creek Water Reclamation (FCWR). It was noted that the Village does not have a formal agreement with Flagg Creek; Village Manager Kathleen Gargano stated she will formalize this relationship.

Trustee LaPlaca noted the work to be done was under the Village Manager's authority to approve, however, the two items combined came in over her authority, so it was better to get confirmation of approval from the Board. She also noted the work on 7<sup>th</sup> Street is already done. Trustee LaPlaca moved to **Waive the competitive bid process and approve proposals to Globe Construction totaling \$38,130 for emergency concrete road repair work for the 400 block of East Seventh Street and other concrete restoration work throughout the Village.** Trustee Hughes seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

#### **Zoning & Public Safety (Chair Saigh)**

- d) **Approve an Ordinance Approving a Variation for a Single-family Residence located in the R-4 Single Family Zoning district at 312 Phillippa, based on the unanimous recommendation for approval from the ZBA, Case V-01-16, and their determination that the applicant had met the standards for approval as set forth in their Findings of Fact (First Reading – May 3, 2016)**

President Cauley introduced the item that relates to a variation for the construction of a two-car garage. Per the Board's instruction, Director of Community Development Robb McGinnis reported that about 4% or eight properties in this 12 block area currently have one-car garages. It was noted the Board had approved the variation for building coverage last year; however this request additionally includes a request for a 2% increase in FAR.

Trustee LaPlaca moved to **Approve an Ordinance Approving a Variation for a Single-family Residence located in the R-4 Single Family Zoning district at 312 Phillippa, based on the unanimous recommendation for approval from the ZBA, Case V-01-16, and their determination that the applicant had met the standards for approval as set forth in Items 1-8 of their Findings of Fact.** Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

- e) **Approve an Ordinance Approving a Site Plan and Exterior Appearance Plan for Building and Site Improvements at 20 E. Ogden Avenue – La Mantia Design & Remodeling** (*First Reading – May 3, 2016*)

Trustee Elder moved to **Approve an Ordinance Approving a Site Plan and Exterior Appearance Plan for Building and Site Improvements at 20 E. Ogden Avenue – La Mantia Design & Remodeling**. Trustee Hughes seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

- f) **Approve an Ordinance Approving a Site Plan and Exterior Appearance Plan for New Chimney Installation at 414 W. Chestnut Street – Nail Salon Mani & Pedi** (*First Reading – May 3, 2016*)

President Cauley reminded the Board this item relates to a request for a new chimney for ventilation, and that the Plan Commission had unanimously approved the item.

Trustee Elder moved to **Approve an Ordinance Approving a Site Plan and Exterior Appearance Plan for New Chimney Installation at 414 W. Chestnut Street – Nail Salon Mani & Pedi**. Trustee Saigh seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

- g) **Approve an Ordinance Amending Title 9 (Building Regulations) Chapter 12 (Miscellaneous Provisions) Section 3 (Fences) (E. Construction Regulations) of the Village Code of the Village of Hinsdale** (*First Reading – May 3, 2016*)

President Cauley pointed out the only change to this ordinance was to specify the fences be of solid cast aluminum and wrought iron, instead of just 'metal'.

Trustee Hughes moved to **Approve an Ordinance Amending Title 9 (Building Regulations) Chapter 12 (Miscellaneous Provisions) Section 3 (Fences) (E. Construction Regulations) of the Village Code of the Village of Hinsdale**. Trustee LaPlaca seconded the motion.

Trustee Saigh commented he believes the lack of documented support is reason not to approve; there are no photos, no addresses, no research, no analysis, no proof for changing what has been the status quo. He is concerned about overturning a 35 year old regulation, and that there may be unintended consequences from this change. He also wondered if it is fair to other residential districts in the Village. He urged the Board not to approve.

**AYES:** Trustees Elder, Stifflear, Hughes and LaPlaca

**NAYS:** Trustee Saigh

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

## **DISCUSSION ITEMS**

### **Construction Activity Update**

President Cauley reported an issue in connection with the Woodlands Phase 3 project. It has been discovered that the dirt being removed contains benzene gas. This requires that the dirt be disposed of at a private facility, which drives up the cost of the removal. To date, the project is \$4,000 over the budgeted amount, and could go up significantly. Trustee LaPlaca said borings were done at the outset of the project, but meters can be inaccurate and sometimes provide false positives. Village Engineer Dan Deeter confirmed the benzene could come from abandoned NICOR lines, or a petroleum product spill in the past. It was noted the dirt is not hazardous to health.

Mr. Deeter reported the contractor is installing the 1<sup>st</sup> Street bricks at the intersection of Elm Street and First. The crosswalks have been installed and look very good, they are blending the old bricks with the new ones to make a uniform color presentation.

Pavement removal has started on North Vine Street, and in the Woodlands, they are working on the storm sewer on Woodside. This is the third and last utility on Woodside.

Trustee Hughes commented the crosswalks look exceptional, and should be the new standard. Whenever possible we should use vintage bricks. Trustee LaPlaca talked about depleting our supply, so there could be a financial consideration in the future.

Trustee LaPlaca reported the bridge caps will be installed on Monday on the Oak Street bridge; the landscaping and fences are all in and look good. Assistant Village Manager Brad Bloom mentioned the parking on the north side of Hillgrove has been moved to the south side, and spaces have been returned to the Community House.

## **DEPARTMENT AND STAFF REPORTS**

- a) Treasurer's Report
- b) Fire
- c) Police
- d) Engineering

The reports listed above were provided to the Board. There were no additional questions regarding the contents of the department and staff reports.

## **REPORTS FROM ADVISORY BOARDS AND COMMISSIONS**

No reports.

**OTHER BUSINESS**

None.

**NEW BUSINESS**

None.

**CITIZENS' PETITIONS**

None.

**TRUSTEE COMMENTS**

None.

**ADJOURNMENT**

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of May 17, 2016.** Trustee Hughes seconded the motion.

**AYES:** Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Byrnes

Motion carried.

Meeting adjourned at 8:44 p.m.

ATTEST: \_\_\_\_\_  
Christine M. Bruton, Village Clerk


<b>AGENDA SECTION</b>	Village President's Report	<b>ORIGINATING DEPARTMENT</b>	Administration
<b>ITEM</b>	Appointments to Boards and Commissions	<b>APPROVED</b>	Christine Bruton Village Clerk
<p>There is a vacancy on the Economic Development Commission of one business member; the following recommended appointment is for a full three-year term.</p> <p><u>Economic Development Commission</u> Ms. Cathleen Stoelting appointed to a 3-year term as a member of the Economic Development Commission through April 30, 2019.</p> <p>On April 30<sup>th</sup> each year, various terms on Village Boards and Commissions expire. The following individual has agreed to serve as follows:</p> <p><u>Finance Commission</u> Mr. Rob D'Arco re-appointed to a 3-year term through April 30, 2019</p> <p><b>Motion: To approve the appointments to Village Commissions as recommended by the Village President.</b></p>			
<b>STAFF APPROVALS</b>			
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>COMMITTEE ACTION:</b>			
<b>BOARD ACTION:</b>			



DATE: June 7, 2016

9a

# REQUEST FOR BOARD ACTION

<b>AGENDA</b>	<b>ORIGINATING</b>
<b>SECTION NUMBER</b> First Reading-ACA	<b>DEPARTMENT</b> Administration
<b>ITEM</b> Annual Appropriations Ordinance for Fiscal Year 2016-17.	<b>APPROVAL</b> Darrell J. Langlois Assistant Village Manager/ Finance Director 

Attached is the proposed Annual Appropriation Ordinance for fiscal year 2016-17. The ordinance represents the legal spending authority of the Village for fiscal year 2016-17 and is required by state statutes to be adopted by July 31, 2016. It should be noted that although the appropriation ordinance represents the Village's legal spending authority, the Village's budget, which was adopted in April, is the financial plan which the Village operates under throughout the fiscal year.

The line items contained in the proposed appropriation ordinance are identical to the Village's FY 2016-17 Budget. In addition to the line item budget amounts, a contingency amount is added for unforeseen expenses in each department. The contingency amount is to ensure that the Village has spending authority in case of unforeseen emergencies such as severe weather or fire. If the contingency amount is not available, the Village would be legally precluded from procuring needed services to the citizens in a timely manner. As to the amounts for the Hinsdale Public Library, these amounts were approved by a separate resolution of the Hinsdale Public Library Board.

A legally required public hearing on the proposed appropriation ordinance will be held on June 7, 2016 prior to first reading of the ordinance.

Should the Board concur, the following motion would be appropriate:

**Motion:** To approve the Annual Appropriation Ordinance for the Fiscal Year May 1, 2016 to April 30, 2017.

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b>				

**VILLAGE OF HINSDALE**

**ORDINANCE NO. O2016-**

**ANNUAL APPROPRIATION ORDINANCE  
FOR THE FISCAL YEAR MAY 1, 2016, TO APRIL 30, 2017**

WHEREAS, a proposed appropriation ordinance for the Village of Hinsdale for the fiscal year ending April 30, 2017, upon which this Annual Appropriation Ordinance is based, was heretofore duly prepared and made conveniently available to the public for at least 10 days prior to the public hearing described below and for at least 10 days prior to the adoption of this Annual Appropriation Ordinance, all in accordance with the requirements of Section 8-2-9 of the Illinois Municipal Code, 65 ILCS 5/8-2-9; and

WHEREAS, the Board of Trustees of the Village of Hinsdale, pursuant to notice duly published on May 26, 2016 in the Hinsdalean in accordance with the requirements of said Section 8-2-9 held a public hearing on June 7, 2016, at the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois, for the purpose of hearing and considering testimony regarding the proposed appropriation ordinance; and

WHEREAS, all required or necessary revisions, alternations, increases, or decreases in the proposed appropriation ordinance have since been made and are reflected in this Annual Appropriation Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1.      Recitals. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2.      General Corporate Appropriations. The following sums of money, or so much thereof as may be authorized by law, are deemed necessary to defray all necessary expenses and liabilities of the Village of Hinsdale for the fiscal year commencing on May 1, 2016, and ending April 30, 2017, and the same shall be, and they are hereby, appropriated for the objects and purposes hereinafter specified:

## **FY 2016-17 Appropriation Ordinance**

### **Corporate Fund - 10000**

#### **General Government Department - 1000**

	<b><u>Appropriation</u></b>
7001 Salaries & Wages	878,778
7002 Overtime	10,000
7003 Temporary Help	133,669
7005 Longevity Pay	2,000
7099 Water Fund Cost Allocation	(766,322)
7101 Social Security	52,545
7102 IMRF	130,350
7105 Medicare	14,855
7111 Employee Insurance	127,778
7201 Legal Services	250,000
7204 Auditing	29,500
7299 Misc. Professional Services	37,000
7309 Data Processing	113,610
7316 IT Service Contract	185,000
7399 Misc. Contractual Services	42,150
7401 Postage	17,500
7402 Utilities	3,000
7403 Telephone	13,000
7414 Legal Publications	8,000
7415 Employment Advertising	3,500
7419 Printing & Publications	10,850
7499 Misc. Services	4,850
7501 Office Supplies	15,150
7503 Gasoline & Oil	500
7508 Licenses	2,400
7520 Computer Equipment Supplies	20,200
7539 Software Purchases	21,250
7599 Misc. Supplies	850
7602 Office Equipment	10,000
7606 Computer Equipment	1,000
7701 Conferences & Staff Development	19,000
7702 Memberships & Subscriptions	23,431
7703 Employee Relations	14,900
7706 Plan Commission	500
7707 Historic Preservation Commission	10,000
7709 Board of Fire & Police Commissioners	43,500
7710 Economic Development Commission	90,000
7711 Zoning Board of Appeals	500
7725 Ceremonial Occasions	1,500
7729 Principal Expense	206,024
7735 Educational Training	800

**Corporate Fund - 10000****General Government Department - 1000 (cont)**

	<b><u>Appropriation</u></b>
7736 Personnel	750
7737 Mileage Reimbursement	200
7749 Interest Expense	10,399
7795 Bank & Bond Fees	52,800
7797 Contingency for Unforeseen Expenses	300,000
7799 Misc Expenses	0
7810 IRMA Premiums	26,915
7812 Self-Insured Deductible	25,000
7899 Other Insurance	400
7909 Buildings	157,000
7918 General Equipment	0
7919 Computer Equipment	76,500
7990 Contingency for Unforeseen Expenses	243,308
Total General Government Department	<u><u>2,676,390</u></u>

**Corporate Fund - 10000****Police Department - 1200**

	<b><u>Appropriation</u></b>
7001 Salaries & Wages	2,476,157
7002 Overtime	145,000
7003 Temporary Help	172,928
7005 Longevity Pay	12,700
7008 Reimbursable Overtime	50,000
7099 Water Fund Cost Allocation	(18,451)
7101 Social Security	20,156
7102 IMRF	33,365
7105 Medicare	41,235
7106 Police Pension	736,199
7111 Employee Insurance	432,923
7299 Misc. Professional Services	7,065
7306 Building & Grounds	750
7307 Custodial	20,600
7308 Dispatch Service	260,180
7309 Data Processing	22,592
7399 Misc. Contractual Services	62,556
7401 Postage	1,400
7402 Utilities	8,500
7403 Telephone	27,000
7419 Printing & Publications	9,250
7501 Office Supplies	7,700
7503 Gasoline & Oil	45,000
7504 Uniforms	40,650
7507 Building Supplies	150
7508 Licenses	1,000
7509 Janitor Supplies	2,500

**Corporate Fund - 10000****Police Department - 1200 (cont)****Appropriation**

7514	Range Supplies	10,300
7515	Camera Supplies	500
7520	Computer Equipt Supplies	5,000
7525	Emergency Management	1,250
7530	Medical Supplies	350
7539	Software Purchases	2,500
7599	Misc. Supplies	12,500
7601	Buildings	19,500
7602	Office Equipment	6,100
7603	Motor Vehicles	24,000
7604	Radios	2,000
7611	Parking Meters	1,500
7618	General Equipment	2,000
7701	Conferences & Staff Development	7,550
7702	Memberships & Subscriptions	7,000
7719	HSD Sewer Use Charge	300
7735	Educational Training	29,500
7736	Personnel	1,000
7737	Mileage Reimbursement	1,500
7810	IRMA Premiums	63,499
7812	Self-Insured Deductible	20,000
7902	Motor Vehicles	86,000
7909	Buildings	32,500
7918	General Equipment	60,000
7919	Computer Equipment	0
7990	Contingency for Unforeseen Expenses	250,773
	Total Police Department	<u>5,266,227</u>

**Corporate Fund - 10000****Fire Department - 1500****Appropriation**

7001	Salaries & Wages	2,294,054
7002	Overtime	215,000
7003	Temporary Help	47,556
7005	Longevity Pay	11,200
7099	Water Fund Cost Allocation	(18,451)
7101	Social Security	14,067
7102	IMRF	21,446
7105	Medicare	35,592
7107	Firefighters Pension	802,366
7111	Employee Insurance	425,815
7306	Building & Grounds	600
7307	Custodial	3,000
7308	Dispatch Services	195,264
7399	Misc. Contractual Services	10,820
7401	Postage	750
7402	Utilities	7,000

**Corporate Fund - 10000****Fire Department - 1500 (cont)****Appropriation**

7403 Telephone	14,500
7419 Printing & Publications	750
7501 Office Supplies	4,000
7503 Gasoline & Oil	15,400
7504 Uniforms	13,000
7506 Motor Vehicle Supplies	250
7507 Building Supplies	5,800
7508 Licenses	350
7510 Tools	5,000
7515 Camera Supplies	200
7520 Computer Equipment Supplies	5,850
7525 Emergency Management	4,500
7530 Medical Supplies	7,550
7531 Fire Prevention Supplies	2,000
7532 Oxygen & Air Supplies	875
7533 Hazmat Supplies	4,350
7534 Fire Suppression Supplies	4,150
7535 Fire Inspection Supplies	225
7536 Infection Control Supplies	1,500
7537 Safety Supplies	500
7539 Software Purchases	6,500
7601 Buildings	14,000
7602 Office Equipment	1,350
7603 Motor Vehicles	47,000
7604 Radios	16,750
7606 Computer Equipment	1,600
7618 General Equipment	10,350
7701 Conferences & Staff Development	4,100
7702 Memberships & Subscriptions	8,910
7719 HSD Sewer Use Charge	250
7729 Bond Principal Repayment	101,838
7735 Educational Training	23,590
7736 Personnel	700
7749 Interest Expense-Loan	9,763
7810 IRMA Premiums	54,343
7812 Self-Insured Deductible	15,000
7902 Motor Vehicles	0
7909 Buildings	27,500
7918 General Equipment	10,000
7990 Contingency for Unforeseen Expenses	225,519
Total Fire Department	<u><u>4,735,892</u></u>

**Corporate Fund - 10000****Public Services Department - 2200****Appropriation**

7001	Salaries & Wages	1,237,696
7002	Overtime	65,000
7003	Temporary Help	117,296
7005	Longevity Pay	2,300
7099	Water Fund Cost Allocation	(127,914)
7101	Social Security	86,932
7102	IMRF	174,953
7105	Medicare	20,623
7111	Employee Insurance	200,674
7202	Engineering	1,000
7299	Other Professional Services	11,000
7301	Street Sweeping	39,264
7303	Mosquito Abatement	55,496
7304	D E D Removals	114,957
7306	Building & Grounds	11,500
7307	Custodial	48,640
7310	Traffic Signals	1,646
7312	Landscaping	65,000
7313	Third Party Review	55,000
7319	Tree Trimming	65,740
7320	Elm Tree Fungicide Program	163,445
7399	Misc. Contractual Services	37,775
7401	Postage	1,200
7402	Utilities	148,000
7403	Telephone	10,350
7405	Dumping	19,800
7409	Equipment Rental	1,300
7411	Holiday Decorating	10,060
7419	Printing & Publishing	1,400
7501	Office Supplies	5,750
7503	Gasoline & Oil	17,500
7504	Uniforms	12,748
7505	Chemicals	94,830
7506	Motor Vehicle Supplies	2,500
7507	Building Supplies	4,000
7508	Licenses	122
7509	Janitor Supplies	3,800
7510	Tools	8,865
7518	Laboratory Supplies	150
7519	Trees	83,430
7520	Computer Supplies	0
7530	Medical Supplies	1,000
7539	Software Purchases	2,750
7599	Misc. Supplies	7,000
7601	Buildings	30,490



**Corporate Fund - 10000****Public Services Department - 2200 (cont)****Appropriation**

7602	Office Equipment	1,300
7603	Motor Vehicles	41,910
7604	Radios	3,665
7605	Grounds	8,331
7615	Streets & Alleys	50,240
7618	General Equipment	1,250
7619	Traffic & Street Lights	7,000
7622	Traffic & Street Signs	13,800
7699	Misc. Repairs	550
7701	Conferences & Staff Development	1,520
7702	Dues & Subscriptions	3,800
7719	HSD Sewer Use Charge	1,500
7735	Educational Training	7,200
7736	Personnel	2,550
7810	IRMA Premium	47,000
7812	Self Insurance Deductable	20,000
7902	Motor Vehicles	240,000
7909	Buildings	240,000
7918	General Equipment	37,100
7990	Contingency for Unforeseen Expenses	182,189
	Total Public Services Department	<u>3,825,973</u>

**Corporate Fund - 10000****Community Dev. Department - 2400****Appropriation**

7001	Salaries & Wages	529,123
7002	Overtime	5,000
7003	Temporary Help	82,312
7005	Longevity Pay	700
7099	Water Fund Cost Allocation	(146,187)
7101	Social Security	36,898
7102	IMRF	80,049
7105	Medicare	8,948
7111	Employee Insurance	69,365
7299	Misc. Professional Services	0
7309	Data Processing	9,250
7311	Inspectors	38,000
7313	Commercial Review	20,000
7401	Postage	4,000
7403	Telephone	8,000
7419	Printing & Publishing	1,250
7499	Misc. Services	7,500
7501	Office Supplies	6,000
7502	Publications	1,200
7503	Gasoline & Oil	500
7504	Uniforms	850

**Corporate Fund - 10000****Community Dev. Department - 2400 (cont)****Appropriation**

7510 Tools	750
7520 Computer Equipment Supplies	0
7599 Misc. Supplies	100
7602 Office Equipment	4,000
7603 Motor Vehicles	1,000
7701 Conferences & Staff Development	750
7702 Dues & Subscriptions	2,250
7735 Educational Training	2,500
7736 Personnel	200
7737 Mileage Reimbursement	100
7810 IRMA Premiums	9,078
7812 Self-Insured Deductible	2,500
7990 Contingency for Unforeseen Expenses	39,299
Total Community Development Department	<u>825,285</u>

**Corporate Fund - 10000****Parks & Recreation Department - 3000****Appropriation**

7001 Salaries & Wages	363,061
7002 Overtime	10,200
7003 Temporary Help	288,879
7005 Longevity Pay	1,300
7099 Water Fund Cost Allocation	(18,451)
7101 Social Security	41,133
7102 IMRF	54,333
7105 Medicare	9,620
7111 Employee Insurance	82,458
7306 Buildings & Grounds	54,200
7307 Custodial	36,150
7309 Data Processing	20,905
7312 Landscaping	108,250
7314 Recreation Programs	237,950
7399 Misc. Contractual Services	27,818
7401 Postage	3,300
7402 Utilities	85,000
7403 Telephone	10,000
7406 Citizen Information	22,500
7409 Equipment Rental	4,255
7419 Printing & Publications	17,200
7501 Office Supplies	6,650
7503 Gasoline & Oil	8,750
7504 Uniforms	7,545

**Corporate Fund - 10000****Parks & Recreation Department - 3000 (cont)**

	<b><u>Appropriation</u></b>
7505 Chemicals	12,450
7507 Building Supplies	5,000
7508 Licenses	3,125
7509 Janitorial Supplies	5,500
7510 Tools	2,250
7511 KLM Event Supplies	2,500
7517 Recreation Supplies	47,400
7520 Computer Equipment	1,000
7530 Medical Supplies	380
7537 Safety Supplies	850
7599 Misc. Supplies	50
7601 Buildings	41,500
7602 Office Equipment	4,100
7603 Motor Vehicles	2,410
7604 Radios	660
7605 Grounds	16,700
7617 Recreation Equipment	1,250
7618 General Equipment	24,940
7699 Misc. Repairs	150
7701 Conferences & Staff Development	2,700
7702 Memberships & Subscriptions	2,178
7708 Park & Recreation Commission	50
7719 Flagg Creek Sewer Charge	3,500
7735 Educational Training	2,495
7736 Personnel	120
7737 Mileage Reimbursement	150
7795 Bank & Bond Fees	10,200
7810 IRMA Premiums	26,098
7812 Self-Insured Deductible	2,500
7902 Motor Vehicles	46,000
7903 Park - Playground Equipment	0
7908 Land & Grounds	197,500
7909 Buildings	199,500
7918 General Equipment	65,000
7990 Contingency for Unforeseen Expenses	110,661
Total Parks & Recreation Department	<u>2,323,873</u>

**Motor Fuel Tax Fund - 23000**

	<b><u>Appropriation</u></b>
7904 Sidewalks	0
7990 Contingency for Unforeseen Expenses	0
Total	<u>0</u>

**Foreign Fire Insurance Fund - 25000**

	<b><u>Appropriation</u></b>
7504 Uniforms	2,000
7735 Educational Training	10,000
7795 Bank & Bond Fees	0
7802 Officials Bonds	500
7918 General Equipment	29,000
7990 Contingency for Unforeseen Expenses	4,150
Total	<u>45,650</u>

**Debt Service Funds - 32000**

	<b><u>Appropriation</u></b>
7729 Bond Principal Payment	725,000
7749 Interest Expense	346,603
7795 Bank & Bond Fees	1,700
7990 Contingency for Unforeseen Expenses	53,665
Total	<u>1,126,968</u>

**MIP Infrastructure Projects Fund-45300**

	<b><u>Appropriation</u></b>
7201 Legal Services	0
7202 Engineering	499,500
7750 Bond issuance Costs	0
7752 Underwriters Discount	0
7904 Sidewalks	85,000
7906 Street Improvements	12,304,300
7990 Contingency for Unforeseen Expenses	644,440
Total	<u>13,533,240</u>

**Annual Infrastructure Projects Fund-45400**

	<b><u>Appropriation</u></b>
7925 Infrastructure Improvements	1,841,230
7990 Contingency for Unforeseen Expenses	92,062
Total	<u>1,933,292</u>

**Water & Sewer Oper. Fund - 61061**

	<b><u>Appropriation</u></b>
7001 Salaries & Wages	552,893
7002 Overtime	80,000
7703 Temporary	10,000
7005 Longevity Pay	600
7099 Water Fund Cost Allocation	1,095,776
7101 Social Security	39,897
7102 IMRF	82,734
7105 Medicare	9,331
7111 Employee Insurance	87,296
7201 Legal Services	2,500
7202 Engineering	11,500

**Water & Sewer Oper. Fund - 61061 (cont)****Appropriation**

7299 Misc. Professional Services	9,508
7306 Buildings & Grounds	1,500
7307 Custodial Services	8,200
7330 DWC Costs	4,320,000
7399 Misc. Contractual Services	110,000
7401 Postage	15,000
7402 Utilities	68,000
7403 Telephone	30,000
7405 Dumping	19,000
7406 Citizens Information	2,200
7419 Printing & Publishing	800
7499 Misc. Services	18,559
7501 Office Supplies	550
7503 Gasoline & Oil	9,000
7504 Uniforms	5,500
7505 Chemicals	8,500
7509 Janitor Supplies	675
7510 Tools	19,010
7518 Laboratory Supplies	400
7520 Computer Equipment Supplies	675
7530 Medical Supplies	450
7599 Misc. Supplies	750
7601 Buildings	35,780
7602 Office Equipment	750
7603 Motor Vehicles	7,157
7604 Radios	550
7608 Sewers	10,634
7609 Water Mains	85,969
7614 Catchbasins	7,822
7618 General Equipment	9,347
7699 Miscellaneous Repairs	4,000
7701 Conferences & Staff Development	1,700
7702 Memberships & Subscriptions	7,900
7713 Utility Tax	389,000
7719 HSD Sewer Use Charge	400
7735 Educational Training	675
7736 Personnel	250
7748 Loan Principal	177,816
7749 Interest Expense	40,785
7810 IRMA Premiums	113,506
7812 Self-Insured Deductibles	2,500
7902 Motor Vehicles	105,000
7910 Water Meters	150,000
7912 Fire Hydrants	25,000
7918 General Equipment	43,000
7990 Contingency for Unforeseen Expenses	392,017
Total	<u><u>8,232,362</u></u>

**Water & Sewer Capital Fund - 61062**

7905	Sewers
7907	Water Mains
7990	Contingency for Unforeseen Expenses
	Total

**Appropriation**

1,197,000
1,895,000
309,200
<u>3,401,200</u>

**Water & Sewer Debt Service Fund - 61064 & 61065**

7729	Bond Principal Payment
7749	Interest Expense
7795	Bank & Bond Fees
7990	Contingency for Unforeseen Expenses
	Total

**Appropriation**

535,000
122,438
400
32,892
<u>690,730</u>

**Police Pension Fund - 71100**

7011	Pension Payments
7012	Disability Payments
7013	Pension Refunds
7201	Legal Expenses
7299	Misc. Professional Services
7702	Memberships & Subscriptions
7735	Educational Training
7795	Bank & Bond Fees
7799	Miscellaneous Expenses
7990	Contingency for Unforeseen Expenses
	Total

**Appropriation**

1,481,193
120,209
0
10,000
125,725
795
3,500
1,000
5,000
174,742
<u>1,922,164</u>

**Firefighters' Pension Fund - 71200**

7011	Pension Payments
7012	Disability Payments
7201	Legal Expenses
7299	Misc. Professional Services
7702	Memberships & Subscriptions
7735	Educational Training
7795	Bank & Bond Fees
7990	Contingency for Unforeseen Expenses
	Total

**Appropriation**

1,184,000
256,500
10,000
70,000
795
2,500
1,000
152,480
<u>1,677,275</u>

**Library Capital Projects Fund - 95000**

7729	Bond Principal Payment
7748	Loan Principal
7749	Interest Expense
7909	Buildings
7990	Contingency for Unforeseen Expenses
	Total

**Appropriation**

0
50,000
4,925
68,455
100,000
<u>223,380</u>

**Library Operations Fund - 99000****Appropriation**

7001	Salaries & Wages	1,317,500
7003	Temporary Help	4,000
7101	Social Security Expense	82,344
7102	IMRF	138,000
7105	Medicare Expense	19,104
7111	Employee Insurance	140,000
7114	Conferences & Staff Development	24,000
7115	Staff Recognition	3,000
7121	Citizen Information	36,000
7125	Library Programs - Youth	24,000
7126	Library Programs - Adult	9,000
7127	Books - Youth & YA	65,000
7128	Adult Materials - Books/Audio/Video	189,000
7130	Periodicals	19,000
7134	E-Books	36,000
7135	Technical Services - Cards/Bindery	20,000
7144	Software Purchases	40,000
7146	Computer Support - Maintenance	66,500
7161	Custodial	44,000
7163	Utilities	12,000
7165	Janitorial - Maintenance Supplies	7,000
7167	Maintenance Contracts	9,000
7169	Misc. Repairs - Improvements	33,000
7181	Legal Expenses	5,000
7182	Planning Services	35,000
7183	Misc. Contractual Services	11,000
7184	Postage	750
7185	Telephone	6,000
7186	Accounting	61,880
7187	Misc. Services	1,500
7188	Office Supplies	15,000
7189	Copier Supplies	3,000
7191	Office Equip Maintenance	3,750
7192	Memberships & Subscriptions	3,000
7193	Special - Ceremonial Events	7,500
7194	HPL Foundation	0
7195	Helen O'Neill Scholarship	500
7196	Library Development	0
7197	Friends Pledges Exp	50,000
7198	Grant Expenses	50,000
7199	Sales Tax-Used Books	1,000
7298	Foundation Expenses	50,000
7729	Principal	53,976
7749	Interest Expense	2,725
7795	Credit Card/Bank Fees	1,500
7803	Liability Insurance	300

**Library Operations Fund - 99000**

	<b><u>Appropriation</u></b>
7810 IRMA Premiums	35,500
7812 IRMA Deductible	10,000
7909 Buildings	20,000
9032 Transfer-Debt Service	216,612
9095 Transfer-Capital Reserve	123,380
7900 Contingency for Unforeseen Expenses	310,632
Total	<u><u>3,416,953</u></u>

**All Funds Summary**

	<b><u>Appropriation</u></b>
Corporate Fund - 10000	
Departments - 1000 thru 4000	19,653,640
Motor Fuel Tax Fund - 23000	0
Foreign Fire Insurance Fund - 25000	45,650
Debt Service Funds - 37000	1,126,968
MIP Infrastructure Project Fund - 45300	13,533,240
Annual Infrastructure Project Fund - 45400	1,933,292
Water & Sewer Operations Fund - 61061	8,232,362
Water & Sewer Capital Fund - 61062	3,401,200
Water & Sewer Debt Service Fund - 61063	690,730
Police Pension Fund - 71100	1,922,164
Firefighters' Pension Fund - 71200	1,677,275
Library Funds - 95000 & 99000	3,640,333
Total All Funds	<u><u>55,856,854</u></u>



Section 3.    Unexpended Prior Appropriations.    Any sum of money heretofore appropriated for any object or purpose and not expended that is now in the Treasury of the Village of Hinsdale or that may hereafter come into the Treasury of the Village of Hinsdale is hereby re-appropriated by this Annual Appropriation Ordinance for such object or purpose.

Section 4.    Allotment of Funds.    Any funds derived from sources other than the 2015 tax levy and other than revenue pledged for specific purposes may be allotted by the Village President and Board of Trustees to such appropriations and in such amounts, respectively, as the Board of Trustees may determine, within the limits of said appropriations, respectively, insofar as the doing of same does not conflict with law.

Section 5.    Repealer.    All ordinances or parts of ordinances inconsistent with the provisions of this Annual Appropriation Ordinance shall be, and they are hereby, repealed.

Section 6.    Effective Date.    This Annual Appropriation Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 5<sup>th</sup> day of July 2016.

AYES:

NAYS:

ABSENT:

APPROVED this 5<sup>th</sup> day of July 2016.

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Thomas Cauley, Village President

ATTEST:

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Christine Bruton, Village Clerk

# REQUEST FOR BOARD ACTION

<b>AGENDA SECTION NUMBER</b> First Reading - ACA		<b>ORIGINATING DEPARTMENT</b> Administration		
<b>ITEM</b>	Approval of an Ordinance to Dispose of Village-Owned Computer Equipment		<b>APPROVED</b> Brad Bloom, Assistant Village Manager/Director of Public Safety	
<p>Staff is requesting the approval of an ordinance to dispose of and declare as surplus Village-owned property that is at the end of its useful life or for which the Village no longer has use.</p> <p>Exhibit A to the ordinance contains a list of information technology surplus items, which includes obsolete computers and computer equipment. Staff intends to dispose of the equipment through an appropriate electronics recycling vendor, which is to be determined based on cost considerations.</p> <p><b>MOTION:</b> Approve "An Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale" for information technology equipment.</p>				
Approval	Approval	Approval	Approval	Manager's Approval
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b>				

**Village of Hinsdale**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Authorizing the Disposal  
of Personal Property Owned by the Village of Hinsdale**

WHEREAS, in the opinion of at least a simple majority of the corporate authorities of the Village of Hinsdale, it is no longer necessary or useful to or for the best interests of the Village of Hinsdale, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hinsdale to dispose said property using an appropriate electronics recycler;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE:

Section One: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village of Hinsdale find that the personal property listed on the form attached (Exhibit A) to this Ordinance and now owned by the Village of Hinsdale, is no longer necessary or useful to the Village of Hinsdale and the best interests of the Village of Hinsdale will be served by its disposal.

Section Two: Pursuant to said 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to dispose of the aforementioned personal property now owned by the Village of Hinsdale using an appropriate electronics recycler.

Section Three: The Village Manager is hereby authorized and may direct an appropriate electronics recycler to dispose of the equipment.

Section Four: This Ordinance shall be in force and effect from and after its passage, by a simple majority vote of the corporate authorities, and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## EXHIBIT A

The following is a listing of obsolete computer equipment to be properly disposed of:

ITEM DESCRIPTION	MODEL NUMBER	SERIAL NUMBER
LENOVO DESKTOP	THINKCENTRE	MJHBE42
LENOVO DESKTOP	THINKCENTRE	MJHBE41
LENOVO DESKTOP	THINKCENTRE	MJRRCE4
LENOVO DESKTOP	THINKCENTRE	MJGK636
LENOVO DESKTOP	THINKCENTRE	MJ01838
DELL DESKTOP	OPTIPLEX 755	4MDHSD1
HP DESKTOP	7800	MXL8220QM8
HP PRINTER	LASERJET 1200	CNBRC27605
HP PRINTER	LASERJET 1020	CNBK645106
HP PRINTER	LASERJET 1022N	VNB3P00725
LEIGHTRONIX DEVICE	MTRACK	RK1120
EXTERNAL TAPE DRIVE	QUANTUM	BHBBX-EY
HP PRINTER	LASERJET1022	VNB3C51388
HP PRINTER	OFFICEJET 6500	CCAC8F10110TS
HP PRINTER	COLOR LASERJET CP1215	N/A
HP PRINTER	OFFICEJET 6500A	CCA110F10060T1
RACK COMPUTER	SE7210TP1	BZT061500146
COMPAQ	500B MT	MXL02923RJ
LENOVO DESKTOP	THINKCENTRE	MJHY39
LENOVO DESKTOP	THINKCENTRE	MJHBE36
LENOVO DESKTOP	THINKCENTRE	MJ04087
LENOVO DESKTOP	THINKCENTRE	MJGV876
DELL DESKTOP	GX320	4HMLCC1
DELL DESKTOP	GX 320	DGMLCC1
DELL LAPTOP	LATITUDE	63Y70D1
DELL LAPTOP	LATITUDE X300	BB01961
BROADCAST EQP	BROADCAST PIX	BPP53304
BROADCAST EQP	BROADCAST PIX	BPF50428
3M PROJECTOR	413	N/A
POWER SUPPLY	APC 500 WHITE	SU620NET
MONITOR	VIEWSONIC	PSX053805061
MONITOR	VIEWSONIC	A2K041750123
MONITOR	DELL	03VL
HP PAPER FEEDER	500C	CNBXF22693
HP PRINTER	LASERJET P300	JPGFC14193
BROTHER PRINTER	HL-54	U63079K3N529630
BROTHER PRINTER	HL-22	U62674F2N618208
MONITOR	DELL	2CG-AMNG
MONITOR	VIEWSONIC	PSX053805203
MONITOR	OPTIQUEST	QSW071772722
MONITOR	DELL	E773C

## REQUEST FOR BOARD ACTION

9c

<b>AGENDA SECTION NUMBER</b> First Reading - EPS	<b>ORIGINATING DEPARTMENT</b> Public Services & Engineering
<b>ITEM</b> Central Business District Hardscape Improvements – Bid #1607	<b>APPROVED</b> George Peluso, Director of Public Services & Engineering

In the FY 2016-17 Capital Improvement Plan, there is a total of \$60,000 allocated for hardscape improvements throughout the Central Business District (CBD). Staff identified three locations that were in most need of these improvements. These areas were also discussed with the Village Board of Trustees at the April 19<sup>th</sup> meeting; the memo prepared for that meeting is attached hereto. At the direction of the Board, staff incorporated a "green" component into the project, which will include sustainable plantings in certain areas.

The three areas are described below and are identified as "A", "B" and "C". Locations "A" and "B" will have hardscape and landscape installed on the parkways adjacent to parallel parking spaces. Location "C" will have existing deteriorated pavers replaced with a new style consistent with the other two areas for uniformity.

Public Services solicited bids from nine specific vendors, as well as publicly posting the bid. Four vendors expressed interest in bidding the project; however, only one bid was received. The bid results are as follows:

Description	Lump Sum Price
Area "A" – Brick Paver Installation and Landscaping Garfield Street (Hinsdale Ave to 1 <sup>st</sup> Street)	\$22,900
Area "B" – Brick Paver Installation and Landscaping 2 <sup>nd</sup> Street (North side, Washington St to Harrison Pl)	\$15,950
Area "C" – Brick Paver Installation 1 <sup>st</sup> Street (South side, mid-block, Garfield St to Washington St)	\$26,100
<b>Total</b>	<b>\$64,950</b>

The only bid submitted was from GroundsKeeper Landscape Care in the amount of \$64,950, which is \$4,950 greater than the budgeted amount. This overage is due to the incorporation of sustainable landscaping into this project as referenced above. Staff feels that incorporation of this element into the project is important to ensure that Hinsdale's CBD maintains permeable surface and greenery.

The pricing provided is consistent with staff estimates and includes site preparation, pedestrian safety, material staging, installation, landscaping, and final site clean-up. GroundsKeeper has received excellent recommendations from their other municipal clients. The Village of Orland Park was very pleased with hardscaping work performed around their town center. The firm has also performed work for the Cook County Forest Preserve and the Joliet Park District. If the Village Board chooses to approve the contract, GroundsKeeper will have sixty (60) days to complete the work.

Public Services followed up with vendors that elected to not submit a bid. These vendors cited scheduling conflicts as the reason for not bidding. However, since the bid received aligns with staff's estimates, staff recommends that the Village Board consider approval. The Village does reserve the right within the bid to award the work on an "each area" basis as well, should the Board have interest in approving one or more specific areas (rather than the bid as a whole).

**MOTION: Award bid #1607 for the Central Business District Hardscape Improvements to GroundsKeeper Landscape Care, LLC in an amount not to exceed \$64,950.**

Approval	Approval	Approval	Approval	Manager's Approval
Board Action				



## MEMORANDUM

**DATE:** May 25<sup>th</sup>, 2016

**TO:** Kathleen A. Gargano, Village Manager

**FROM:** Ralph Nikischer, Superintendent of Public Services

**RE:** CBD Hardscape Bid

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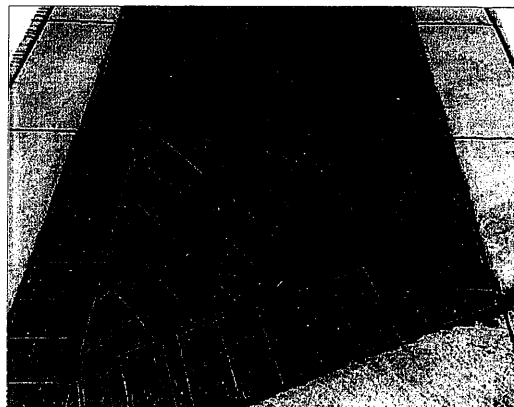
### **Background:**

In the FY 2016-17 Capital Improvement Plan, there are three locations in the Central Business District that will receive hardscape (brick paver) improvements. The three locations have been labeled A, B and C (as indicated on the attached map). Locations A and B will have hardscape and landscape installed on the parkways adjacent to parallel parking spaces. Location C will have existing deteriorated pavers replaced with a new style consistent with locations A and B.

On Thursday, May 19<sup>th</sup>, 2016, bid packets were sent to eight vendors. The bid was also published in the Hinsdalean, and documents were placed on the Village's website. To date, three vendors have expressed interest in submitting a bid proposal. These vendors are Beary Landscape, Kings Landscape, and Beverly Environmental. All of these vendors have previously performed satisfactory work for the Village.

### **Scope of Work:**

This project includes site preparation, excavation, base installation, brick paver installation, and landscaping. The paver materials will match the crosswalks that were installed at the new Oak Street Bridge. The specification calls for Unilock Hollandstone (heavy duty) rustic red in color. The pavers will be laid in a herringbone pattern with a single soldier course (as shown below).

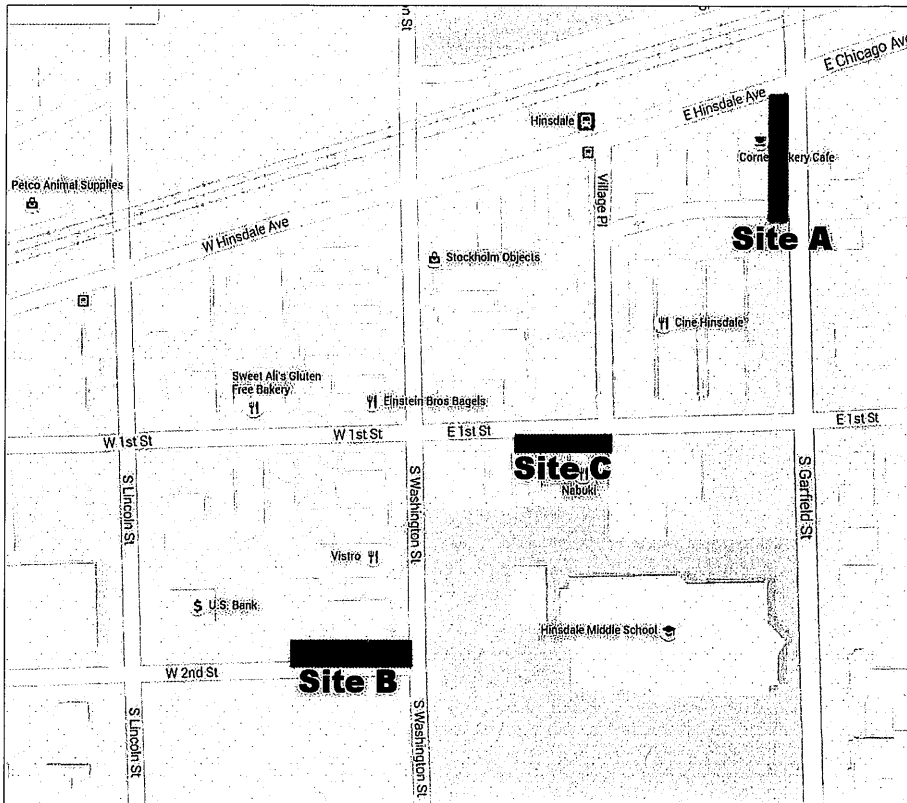




## MEMORANDUM

### Bid Opening:

The bid opening is scheduled to take place on Thursday, June 2<sup>nd</sup>, 2016 at 10:00am. A recommendation will be presented for first reading to the Board of Trustees at its June 7<sup>th</sup> meeting. Provided that the Village Board approves the work to move forward at its July 12<sup>th</sup> meeting, work is projected to begin in late July.



## MEMORANDUM

**DATE:** April 13, 2016

**TO:** President Cauley and Village Board of Trustees  
Kathleen A. Gargano, Village Manager

**FROM:** George Peluso, Director of Public Services  
Ralph Nikischer, Superintendent of Public Services

**RE:** Proposed Hardscape Improvements in Central Business District

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### **Background**

There are two parkway sites in the Central Business District where the appearance has historically been unappealing due to extreme exposure to road salt and foot traffic. These areas are located on Garfield Street (between Hinsdale Avenue and 1<sup>st</sup> Street) and 2<sup>nd</sup> Street (between Washington Street and Lincoln Street). These sites currently contain a mixture of mulch, turf grass, and weeds. To improve their aesthetic appearance, brick paver (hardscape) installation has been included in the FY17 Capital Improvement Plan at a budgeted amount of \$30,000. Outlined in this memo is a preliminary proposal to improve these parkways.

**Garfield Street**



**2<sup>nd</sup> Street**



### **Proposed Scope of Work**

As part of these improvements, staff is recommending that the areas adjacent to parking stalls be reconstructed with brick pavers. Consideration has also been given to the incorporation of green, sustainable landscaping in sections not adjacent to parking stalls. The Village has a stockpile of reclaimed, vintage bricks that could potentially be utilized for the hardscape. However, these bricks may be required for future maintenance and restoration of the Village's brick roads. Additionally, the rigid nature and unevenness of the older bricks would allow for



## MEMORANDUM

rapid growth of nuisance weeds through exposed joints, and there would be an increased potential of tripping hazards for pedestrians. Therefore, staff recommends the usage of new pavers to complete this project. To introduce an historical element, staff proposes to incorporate some of the older bricks as edges to the improved areas or as outcroppings around the proposed sustainable planting areas.

Below is a brief description of how the work will be completed. Once bids are received, staff will coordinate very closely with the selected contractor to minimize parking issues and disruption to local downtown businesses as much as possible. The proposed improvements will include the following:

### **Hardscape**

- Excavation and removal of existing soil
- Base material installation
- Sand installation
- Brick paver installation

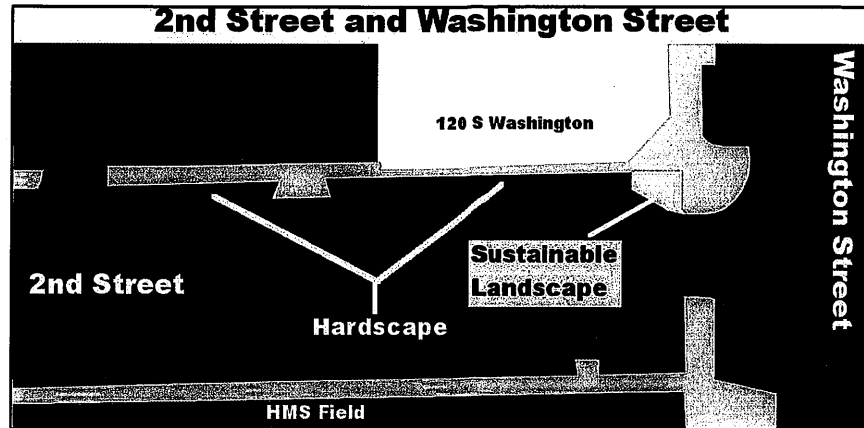
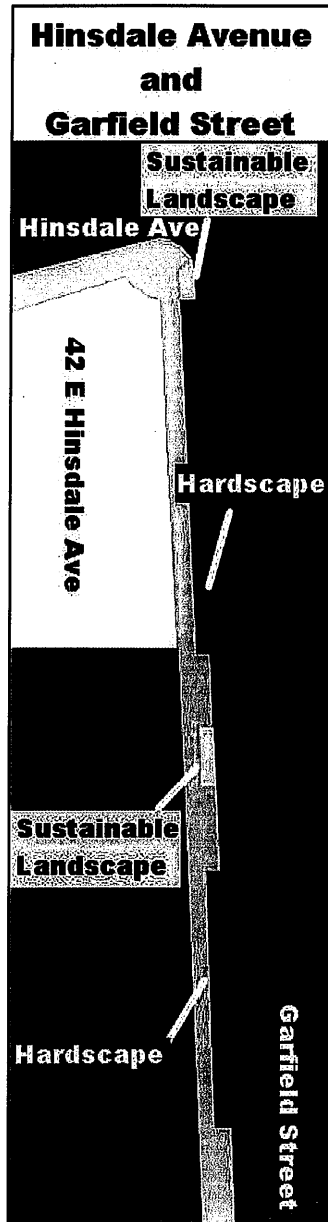
### **Sustainable Landscape**

- Amend existing soil by tilling organic matter
- Sustainable plant installation to match existing beds (e.g., Burlington Park wall)

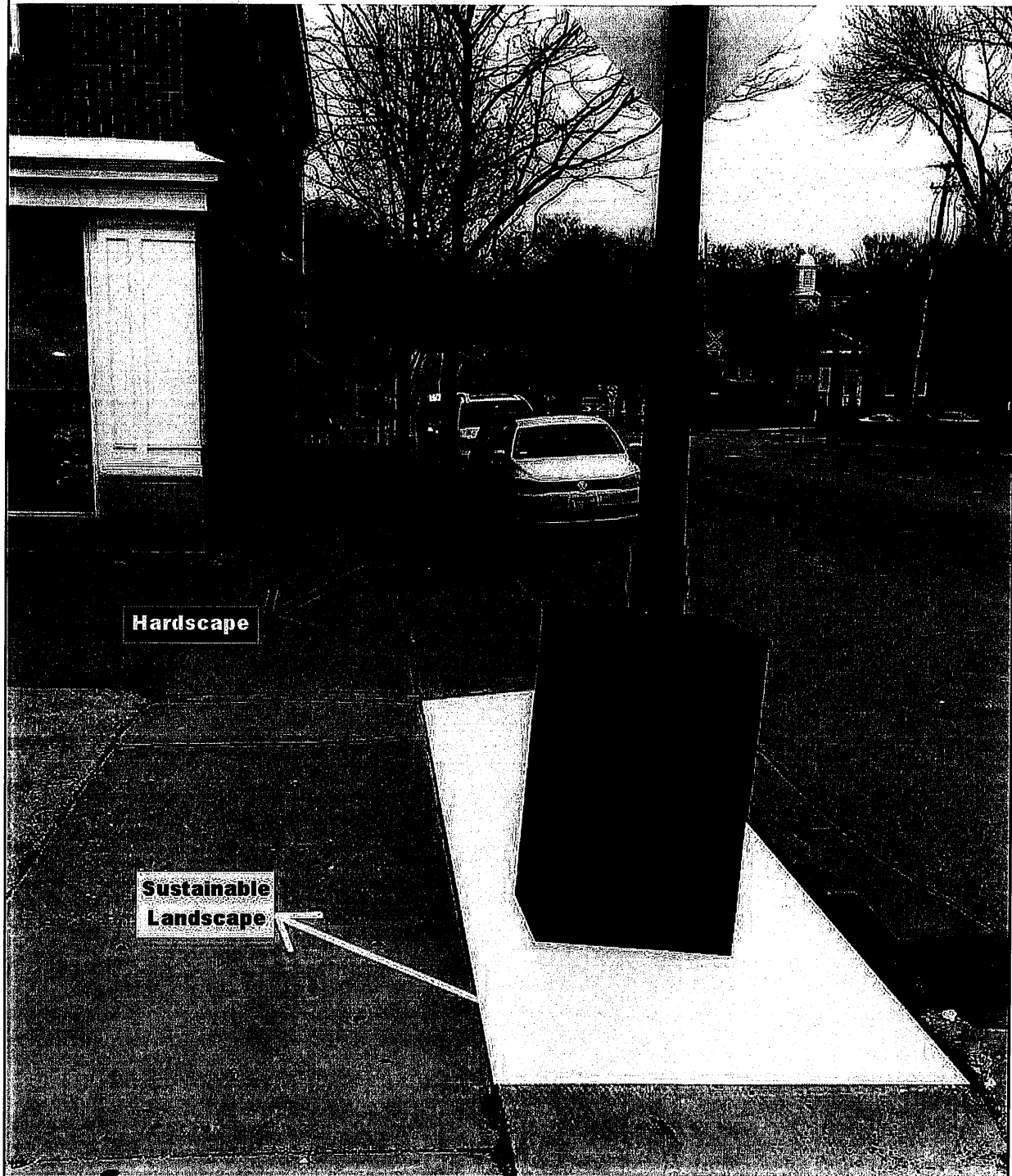
### **Recommendation**

As part of the improvements included in the FY17 Capital Improvement Plan, staff is recommending the hardscape improvements as described. The improvements will include the installation of new brick pavers, sustainable plantings, and incorporation of vintage bricks. Should the Village President and Board of Trustees concur with the improvements as proposed, staff will begin preparation of bid documents for purposes of soliciting contractor pricing. Once final bids are obtained, staff will bring forward a recommendation on award at a future Board meeting.

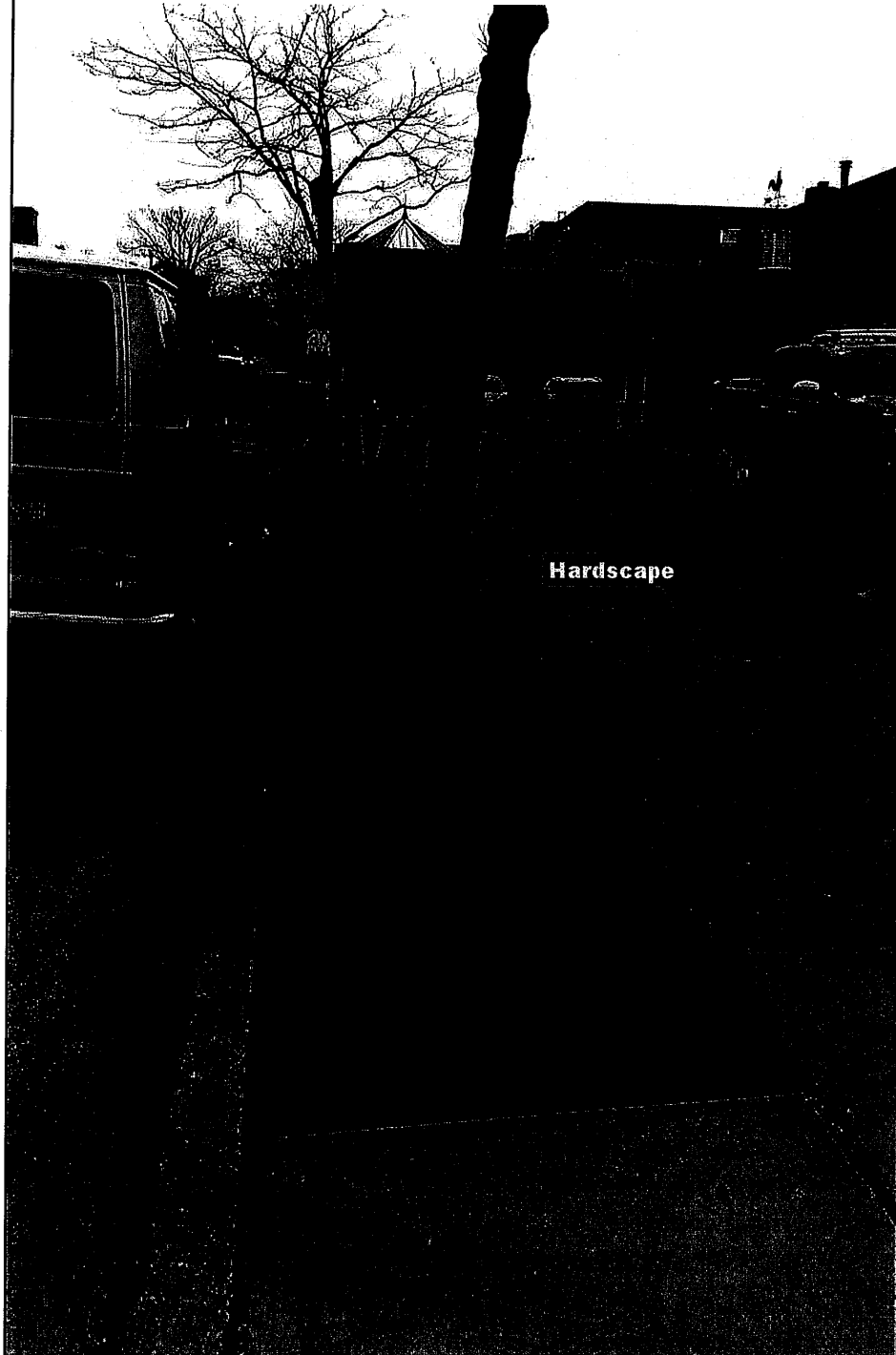
MEMORANDUM



## Hinsdale Avenue and Garfield Street



**Garfield Avenue  
(between Hinsdale Ave and 1st Street)**



**2nd Street and Washington Street**



10a

**DATE: June 07, 2016**

<b>AGENDA SECTION</b>	Consent: Agenda/ACA	<b>ORIGINATING DEPARTMENT</b>	Finance
<b>ITEM</b>	Accounts Payable	Darrell Langlois <i>DL</i> <b>APPROVED</b> Assistant Village Manager/Director of Finance	
<p>At the meeting of June 07, 2016 staff respectfully requests the presentation of the following motion to approve the accounts payable:</p> <p><b>Motion:</b> To move approval and payment of the accounts payable for the period of May 18, 2016 through June 07, 2016 in the aggregate amount of <u>\$1,679,249.99</u> as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.</p>			
<b>STAFF APPROVALS</b>			
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>COMMITTEE ACTION:</b>			
<b>BOARD ACTION:</b>			

**VILLAGE OF HINSDALE**

**ACCOUNTS PAYABLE WARRANT REGISTER #1609**

**FOR PERIOD May 18, 2016 through June 07, 2016**

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$1,679,249.99 reviewed and approved by the below named officials.

APPROVED BY  DATE 6/2/16  
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
VILLAGE MANAGER

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
VILLAGE TRUSTEE

**Village of Hinsdale**  
**Warrant # 1609**  
**Summary By Fund**

<b>Recap By Fund</b>	<b>Fund</b>	<b>Regular Checks</b>	<b>ACH/Wire Transfers</b>	<b>Total</b>
General Fund	10000	282,060.61	168,369.42	450,430.03
Capital Project Fund	45300	338,609.49	-	338,609.49
Water & Sewer Operations	61061	36,150.79	-	36,150.79
Water & Sewer Capital	61062	404,482.72		404,482.72
Escrow Funds	72100	191,217.00	-	191,217.00
Payroll Revolving Fund	79000	21,847.91	236,267.05	258,114.96
Library Operating Fund	99000	245.00		245.00
<b>Total</b>		<b>1,274,613.52</b>	<b>404,636.47</b>	<b>1,679,249.99</b>



**Village of Hinsdale**  
**Schedule of Bank Wire Transfers and ACH Payments**  
**1609**

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems			
5/20/2016	Village Payroll #10 - Calendar 2016	FWH	\$ 48,507.34
6/3/2016	Village Payroll #11 - Calendar 2016	FWH	\$ 51,616.32
Electronic Federal Tax Payment Systems			
5/20/2016	Village Payroll #10 - Calendar 2016	FICA/MCARE	37,716.94
6/3/2016	Village Payroll #11 - Calendar 2016	FICA/MCARE	39,907.00
Illinois Department of Revenue			
5/20/2016	Village Payroll #10 - Calendar 2016	State Tax Withholding	12,931.93
6/3/2016	Village Payroll #11 - Calendar 2016	State Tax Withholding	13,605.33
ICMA - 457 Plans			
5/20/2016	Village Payroll #10 - Calendar 2016	Employee Withholding	14,475.93
6/3/2016	Village Payroll #11 - Calendar 2016	Employee Withholding	14,347.20
HSA PLAN CONTRIBUTION - 5/20/16		Employer/Employee Withholding	1,579.53
HSA PLAN CONTRIBUTION - 6/03/16		Employer/Employee Withholding	1,579.53
Intergovernmental Personnel Benefit Cooperative		Employer/Employee	168,369.42
Illinois Municipal Retirement Fund		Employer/Employee	-
<b>Total Bank Wire Transfers and ACH Payments</b>			<b><u>\$404,636.47</u></b>



## WARRANT REGISTER: 1609

DATE: 06/07/16

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
<b>AFLAC-FLEXONE</b>			
199732	AFLAC OTHER	052016000000000	\$370.97
199733	ALFAC OTHER	052016000000000	\$163.47
199734	AFLAC SLAC	052016000000000	\$74.35
<b>Total for Check:</b>		<b>106097</b>	<b>\$608.79</b>
<b>COLONIAL LIFE PROCESSIONING</b>			
199722	COLONIAL S L A C	052016000000000	\$22.59
199723	COLONIAL OTHER	052016000000000	\$27.63
<b>Total for Check:</b>		<b>106098</b>	<b>\$50.22</b>
<b>I.U.O.E.LOCAL 150</b>			
199738	LOCAL 150 UNION DUES	052016000000000	\$1,000.34
<b>Total for Check:</b>		<b>106099</b>	<b>\$1,000.34</b>
<b>NATIONWIDE RETIREMENT SOL</b>			
199726	USCM/PEBSCO	052016000000000	\$87.17
199727	USCM/PEBSCO	052016000000000	\$1,390.00
<b>Total for Check:</b>		<b>106100</b>	<b>\$1,477.17</b>
<b>NATIONWIDE TRUST CO.FSB</b>			
199735	PEHPPD	052016000000000	\$613.36
199736	PEHP REGULAR	052016000000000	\$2,151.51
199737	PEHP UNION 150	052016000000000	\$353.23
<b>Total for Check:</b>		<b>106101</b>	<b>\$3,118.10</b>
<b>STATE DISBURSEMENT UNIT</b>			
199739	CHILD SUPPORT	052016000000000	\$313.21
<b>Total for Check:</b>		<b>106102</b>	<b>\$313.21</b>
<b>STATE DISBURSEMENT UNIT</b>			
199740	CHILD SUPPORT	052016000000000	\$585.00
<b>Total for Check:</b>		<b>106103</b>	<b>\$585.00</b>
<b>STATE DISBURSEMENT UNIT</b>			
199741	CHILD SUPPORT	052016000000000	\$230.77
<b>Total for Check:</b>		<b>106104</b>	<b>\$230.77</b>
<b>STATE DISBURSEMENT UNIT</b>			
199742	CHILD SUPPORT	052016000000000	\$764.77
<b>Total for Check:</b>		<b>106105</b>	<b>\$764.77</b>
<b>STATE DISBURSEMENT UNIT</b>			
199743	CHILD SUPPORT	052016000000000	\$175.00
<b>Total for Check:</b>		<b>106106</b>	<b>\$175.00</b>
<b>STATE DISBURSEMENT UNIT</b>			
199744	CHILD SUPPORT	052016000000000	\$672.45
<b>Total for Check:</b>		<b>106107</b>	<b>\$672.45</b>
<b>STATE DISBURSEMENT UNIT</b>			
199745	CHILD SUPPORT	052016000000000	\$194.23
<b>Total for Check:</b>		<b>106108</b>	<b>\$194.23</b>
<b>VILLAGE OF HINSDALE</b>			
199728	DEP CARE REIMBURSEMENT	052016000000000	\$296.08
199729	MEDICAL REIMBURSEMENT	052016000000000	\$269.19
199730	DEP CARE REIMB.F/P	052016000000000	\$20.83
199731	MEDICAL REIMBURSEMENT	052016000000000	\$552.07
<b>Total for Check:</b>		<b>106109</b>	<b>\$1,138.17</b>

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**VSP ILLINOIS - 30048087**

199724	VSP FAMILY ALL EMPLOYEES	052016000000000	\$201.28
199725	VSP SINGLE ALLEMPLOYEES	052016000000000	\$71.63
<b>Total for Check:</b>			<b>106110</b>
			<b>\$272.91</b>

**AMERICAN EXPRESS**

200100	ASST MERCHANDISE	8-03003-05/2016	\$1,236.00
200100	ASST MERCHANDISE	8-03003-05/2016	\$73.82
200100	ASST MERCHANDISE	8-03003-05/2016	\$214.15
200100	ASST MERCHANDISE	8-03003-05/2016	\$269.76
200100	ASST MERCHANDISE	8-03003-05/2016	\$25.98-
200100	ASST MERCHANDISE	8-03003-05/2016	\$194.19
200100	ASST MERCHANDISE	8-03003-05/2016	\$120.00
200100	ASST MERCHANDISE	8-03003-05/2016	\$1,495.00
200100	ASST MERCHANDISE	8-03003-05/2016	\$49.95
200100	ASST MERCHANDISE	8-03003-05/2016	\$52.91
<b>Total for Check:</b>			<b>106111</b>
			<b>\$3,679.80</b>

**POSHEK, HILARY**

200101	REPLACE DIRECT DEPOSIT	05202016	\$834.63
<b>Total for Check:</b>			<b>106112</b>
			<b>\$834.63</b>

**104TH ILL VOLUNTEER**

199925	JULY 4TH PARADE	05232016	\$500.00
<b>Total for Check:</b>			<b>106113</b>
			<b>\$500.00</b>

**10TH REG ILL VOL INFANTRY**

199926	JULY 4TH PARADE	05232016	\$300.00
<b>Total for Check:</b>			<b>106114</b>
			<b>\$300.00</b>

**A & M PARTS, INC**

199750	EXHAUST FLUID	380662	\$35.96
<b>Total for Check:</b>			<b>106115</b>
			<b>\$35.96</b>

**A + EXHAUST HOOD CLEANING**

199978	CLEANING	20160478	\$410.00
199978	CLEANING	20160478	\$455.00
199978	CLEANING	20160478	\$255.00
<b>Total for Check:</b>			<b>106116</b>
			<b>\$1,120.00</b>

**ABC COMMERCIAL MAINT SERV**

200095	KLM CLEANING - APR	102	\$1,106.00
<b>Total for Check:</b>			<b>106117</b>
			<b>\$1,106.00</b>

**AC ROCK**

199927	JULY 4TH PARADE	05232016	\$1,200.00
<b>Total for Check:</b>			<b>106118</b>
			<b>\$1,200.00</b>

**ADVANCED WEIGHING**

199982	INSPECT WHEEL WEIGHERS	21627	\$100.00
<b>Total for Check:</b>			<b>106119</b>
			<b>\$100.00</b>

**AIR ONE EQUIPMENT**

199783	AIR PACK REPAIR PARTS	112720	\$108.70
200033	AIR QUALITY TEST	112948	\$145.00
200034	SVCA REPAIRS	112949	\$25.00
<b>Total for Check:</b>			<b>106120</b>
			<b>\$278.70</b>

**AIRYS INC**

200125	SPOIL REMOVAL	21068	\$5,743.50
<b>Total for Check:</b>			<b>106121</b>
			<b>\$5,743.50</b>

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**ALEXANDER EQUIPMENT**

199827	CHAINSAW PARTS	122724	\$227.55
<b>Total for Check:</b>		<b>106122</b>	<b>\$227.55</b>

**ALL PRO CONCRETE**

200076	CONT BD 518 WASHINGTON	23321	\$500.00
<b>Total for Check:</b>		<b>106123</b>	<b>\$500.00</b>

**ALL STAR ASPHALT, INC**

200126	BURNS FIELD TENNIS COURTS	05102016	\$2,135.00
<b>Total for Check:</b>		<b>106124</b>	<b>\$2,135.00</b>

**ALLIANCE MECHANICAL**

200130	CONT BD 33 S WASHINGTON	23302	\$500.00
<b>Total for Check:</b>		<b>106125</b>	<b>\$500.00</b>

**ALPHA BUILDING MAINTENANC**

199845	CUSTODIAL SERVICES	16674VH	\$1,384.62
199845	CUSTODIAL SERVICES	16674VH	\$1,241.54
199845	CUSTODIAL SERVICES	16674VH	\$1,695.00
199845	CUSTODIAL SERVICES	16674VH	\$553.84
<b>Total for Check:</b>		<b>106126</b>	<b>\$4,875.00</b>

**ANTHONY, WILLIAM**

200072	CONT BD 418 W FOURTH	23279	\$500.00
<b>Total for Check:</b>		<b>106127</b>	<b>\$500.00</b>

**ARAMARK UNIFORM SERVICES**

199826	FLOOR MATS/SHOP TOWELS	2080562140	\$65.78
199826	FLOOR MATS/SHOP TOWELS	2080562140	\$21.44
199826	FLOOR MATS/SHOP TOWELS	2080562140	\$134.91
199826	FLOOR MATS/SHOP TOWELS	2080562140	\$13.08
199959	FLOOR MATS/SHOP TOWELS	2080572002	\$65.78
199959	FLOOR MATS/SHOP TOWELS	2080572002	\$21.44
199959	FLOOR MATS/SHOP TOWELS	2080572002	\$134.91
199959	FLOOR MATS/SHOP TOWELS	2080572002	\$13.08
<b>Total for Check:</b>		<b>106128</b>	<b>\$470.42</b>

**ARROW INTERNATIONAL, INC**

199701	EMS DRILLS	93903093	\$599.28
<b>Total for Check:</b>		<b>106129</b>	<b>\$599.28</b>

**AT & T**

199813	VEECK PARK - WP	630232386305	\$192.31
<b>Total for Check:</b>		<b>106130</b>	<b>\$192.31</b>

**AWWA**

199824	MEMBERSHIP DUES	7001199193	\$200.00
<b>Total for Check:</b>		<b>106131</b>	<b>\$200.00</b>

**BALSTER MAGIC PRODUCTIONS**

199937	JULY 4TH PARADE	05232016	\$375.00
<b>Total for Check:</b>		<b>106132</b>	<b>\$375.00</b>

**BANNERVILLE USA**

199966	DISC GOLF SIGNS	21389	\$135.00
200027	BANNERS	21465	\$270.00
<b>Total for Check:</b>		<b>106133</b>	<b>\$405.00</b>

**BELNICK, INC**

200118	BANQUET CHAIRS	INV-3209311	\$8,747.50
200118	BANQUET CHAIRS	INV-3209311	\$633.70

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200118	BANQUET CHAIRS	INV-3209311	\$40.99
<b>Total for Check:</b>		<b>106134</b>	<b>\$9,422.19</b>
<b>BENJAMIN HISTORIC</b>			
200107	HPC SEMINAR SPEAKER	1254	\$2,100.00
<b>Total for Check:</b>		<b>106135</b>	<b>\$2,100.00</b>
<b>BENTON, JONATHON</b>			
200075	CONT BD 704 S LINCOLN	23277	\$500.00
<b>Total for Check:</b>		<b>106136</b>	<b>\$500.00</b>
<b>BOLING, DEBORAH</b>			
200088	PARKWAY TREE	1529854	\$260.00
<b>Total for Check:</b>		<b>106137</b>	<b>\$260.00</b>
<b>BUECHE, JEAN</b>			
199984	RIFLE PLATE TOTES	05192016	\$89.01
<b>Total for Check:</b>		<b>106138</b>	<b>\$89.01</b>
<b>BUSINESS DISTRICTS, INC</b>			
199855	111 S LINCOLN	2297	\$518.82
<b>Total for Check:</b>		<b>106139</b>	<b>\$518.82</b>
<b>C.A. BENSON &amp; ASSOCIATES</b>			
199765	ALLEY APPRAISAL	6957	\$450.00
<b>Total for Check:</b>		<b>106140</b>	<b>\$450.00</b>
<b>CALEA</b>			
200025	NAMEPLATES	INV22025	\$4.00
200097	NAMEPLATES	INV220251	\$144.00
200097	NAMEPLATES	INV220251	\$20.00
<b>Total for Check:</b>		<b>106141</b>	<b>\$168.00</b>
<b>CALL ONE</b>			
199758	TELEPHONE	05152016	\$461.49
199758	TELEPHONE	05152016	\$656.25
199758	TELEPHONE	05152016	\$946.46
199758	TELEPHONE	05152016	\$170.17
199758	TELEPHONE	05152016	\$39.04
199758	TELEPHONE	05152016	\$69.27
199758	TELEPHONE	05152016	\$56.29
199758	TELEPHONE	05152016	\$183.95
199758	TELEPHONE	05152016	\$105.48
199758	TELEPHONE	05152016	\$1,936.96
<b>Total for Check:</b>		<b>106142</b>	<b>\$4,625.36</b>
<b>CARROLL DISTRIBUTING</b>			
200005	CONCRETE SUPPLIES	LE016835	\$550.00
200006	CONCRETE SUPPLIES	LE016837	\$117.96
200105	POOL REPAIR MATERIALS	LE016836	\$96.49
<b>Total for Check:</b>		<b>106143</b>	<b>\$764.45</b>
<b>CARROT-TOP INDUSTRIES,IN</b>			
199993	FLAGS	30576100	\$77.75
199993	FLAGS	30576100	\$222.24
199993	FLAGS	30576100	\$77.75
<b>Total for Check:</b>		<b>106144</b>	<b>\$377.74</b>
<b>CDW-GOVERNMENT INC.</b>			
199968	PRINTER	CZS0040	\$125.40
199968	PRINTER	CZS0040	\$234.00

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199988	IPAD	DBK3473	\$502.55
		<b>Total for Check:</b>	<b>106145</b>
			<b>\$861.95</b>
<b>CHESS SCHOLARS</b>			
199776	CLASS INSTRUCTION	312131B	\$83.00
		<b>Total for Check:</b>	<b>106146</b>
			<b>\$83.00</b>
<b>CHICAGO TRIBUNE SUBSCRIPT</b>			
199962	RENEWAL	20097644-5/16	\$103.87
		<b>Total for Check:</b>	<b>106147</b>
			<b>\$103.87</b>
<b>CHORUS OF DUPAGE</b>			
199928	JULY 4TH PARADE	05232016	\$900.00
		<b>Total for Check:</b>	<b>106148</b>
			<b>\$900.00</b>
<b>CINTAS CORPORATION 769</b>			
199770	FLOOR MATS	769776502	\$75.00
		<b>Total for Check:</b>	<b>106149</b>
			<b>\$75.00</b>
<b>CLARENDON HILLS PARK DIST</b>			
199834	CO-OP	05162016	\$480.00
		<b>Total for Check:</b>	<b>106150</b>
			<b>\$480.00</b>
<b>COLLINS SANSFIELD CONSTR</b>			
200064	CONT BD 511 N YORK	22675	\$10,000.00
		<b>Total for Check:</b>	<b>106151</b>
			<b>\$10,000.00</b>
<b>COLLINS SANSFIELD CONSTR</b>			
200065	SITE MGMT BD 511 N YORK	22951	\$3,000.00
		<b>Total for Check:</b>	<b>106152</b>
			<b>\$3,000.00</b>
<b>COLLINS SANSFIELD CONSTR</b>			
200144	STORMWATER BD 235 N ADAMS	22288	\$6,186.00
		<b>Total for Check:</b>	<b>106153</b>
			<b>\$6,186.00</b>
<b>COMCAST</b>			
199820	POLICE/FIRE	877120111000924	\$54.87
199820	POLICE/FIRE	877120111000924	\$54.87
		<b>Total for Check:</b>	<b>106154</b>
			<b>\$109.74</b>
<b>COMED</b>			
199902	57TH STREET	0015093062	\$243.04
199903	ELEANOR PARK	0075151076	\$452.28
199904	WARMING HOUSE/PADDLE HUT	0203017056	\$146.83
199905	CHESTNUT PARKING	0203065105	\$50.07
199906	STREET LIGHTS	0395122068	\$43.66
199907	ROBBINS PARK	0639032045	\$19.73
199908	VILLAGE PLACE ALLEY	1094271003	\$452.59
199909	WASHINGTON	2378029015	\$49.34
199910	VEECK PARK	2425068008	\$1,788.19
199911	WASHINGTON PARKING LOT	2838114008	\$34.08
199912	VEECK PARK - WP	3454039030	\$788.53
199913	NS CBQ RR	7011157008	\$34.06
199914	WALNUT STREET	7011481009	\$38.24
199915	KLM LODGE 80/20	7093551008	\$259.81
199915	KLM LODGE 80/20	7093551008	\$1,039.22
199916	SAFETY TOWN	7261620005	\$20.69
199917	ROBBINS PARK	8521083007	\$248.77
199918	TRAIN STATION	8521342001	\$221.86
199919	WATER PLANT	8521400008	\$35.43

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199920	BROOK PARK	8605174005	\$151.90
199921	POOL	8605437007	\$319.56
199922	ELEANOR PARK	8689206002	\$57.04
199923	STOUGH PARK	8689480008	\$19.73
199924	BURNS FIELD	8689640004	\$20.89
<b>Total for Check:</b>		<b>106155</b>	<b>\$6,535.54</b>
<b>COMMERCIAL COFFEE SERVICE</b>			
199777	COFFEE SUPPLIES	200427	\$43.00
199832	COFFEE SUPPLIES	136290	\$75.00
199963	COFFEE SUPPLIES	136515	\$87.00
200024	COFFEE SUPPLIES	135090	\$112.50
<b>Total for Check:</b>		<b>106156</b>	<b>\$317.50</b>
<b>CONCRETE CREATIONS PLUS</b>			
200129	CONT BD 20 SPRINGLAKE	23495	\$500.00
<b>Total for Check:</b>		<b>106157</b>	<b>\$500.00</b>
<b>CONSERV FS</b>			
199842	FIELD PAINT	66004619	\$2,616.00
<b>Total for Check:</b>		<b>106158</b>	<b>\$2,616.00</b>
<b>CONSOR DEVELOPMENT LLC</b>			
200079	CONT BD 11 N CLAY	22561	\$10,000.00
<b>Total for Check:</b>		<b>106159</b>	<b>\$10,000.00</b>
<b>CONSOR DEVELOPMENT LLC</b>			
200080	ST MGMT BD 11 N CLAY	22562	\$3,000.00
<b>Total for Check:</b>		<b>106160</b>	<b>\$3,000.00</b>
<b>COOK COUNTY RECORDER</b>			
199706	RECORDINGS	3054302016	\$40.00
<b>Total for Check:</b>		<b>106161</b>	<b>\$40.00</b>
<b>COOK, JAMES</b>			
200092	REFUND	3602	\$60.00
<b>Total for Check:</b>		<b>106162</b>	<b>\$60.00</b>
<b>COURTNEYS SAFETY LANE</b>			
199769	SAFETY INSPECTION - 31	6968	\$35.00
199825	SAFETY INSPECTION - 15	7004	\$52.00
<b>Total for Check:</b>		<b>106163</b>	<b>\$87.00</b>
<b>CRNOVICH, JULIE</b>			
200102	HPC SEMINAR REIMBURSEMENT	05212016	\$126.09
<b>Total for Check:</b>		<b>106164</b>	<b>\$126.09</b>
<b>CUI, LI</b>			
200087	KLM REFUND EN160515	23364	\$500.00
<b>Total for Check:</b>		<b>106165</b>	<b>\$500.00</b>
<b>CUSTOM COMEDY CAPERS</b>			
199929	JULY 4TH PARADE	05232016	\$450.00
<b>Total for Check:</b>		<b>106166</b>	<b>\$450.00</b>
<b>DANMAR</b>			
199997	KLM FLOOR STAINING	18496	\$895.00
<b>Total for Check:</b>		<b>106167</b>	<b>\$895.00</b>
<b>DCS CONSTRUCTION</b>			
200067	CONT BD 1 GRANT SQUARE	23288	\$1,000.00
<b>Total for Check:</b>		<b>106168</b>	<b>\$1,000.00</b>
<b>DEJANA INDUSTRIES INC.</b>			



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199710	STREET SWEEPING	49840	\$4,378.94
<b>Docu-Shred, Inc.</b>		<b>Total for Check:</b>	<b>106169</b>
			<b>\$4,378.94</b>
199747	SHREDDING	37906	\$40.00
199779	SHREDDING	37847	\$80.00
199810	SHREDDING	37924	\$80.00
<b>DONATO, ARNOLD</b>		<b>Total for Check:</b>	<b>106170</b>
			<b>\$200.00</b>
200090	REFUND	405	\$205.00
<b>DORBIN METAL STRIP MFG CO</b>		<b>Total for Check:</b>	<b>106171</b>
			<b>\$205.00</b>
199818	METAL WINDOW GUIDES	425132	\$50.00
<b>DRAINMASTER SEWER</b>		<b>Total for Check:</b>	<b>106172</b>
			<b>\$50.00</b>
200128	CONT BD 33 E FIFTH ST	23509	\$500.00
<b>DRISCOLL, GRIFFIN</b>		<b>Total for Check:</b>	<b>106173</b>
			<b>\$500.00</b>
200146	REPLACE DIRECT DEPOSIT	05202015	\$534.27
<b>DU-COMM</b>		<b>Total for Check:</b>	<b>106174</b>
			<b>\$534.27</b>
199784	ACTIVE 911 LICENSES	15785	\$286.00
<b>DUNCAN PARKING TECH, INC</b>		<b>Total for Check:</b>	<b>106175</b>
			<b>\$286.00</b>
199805	PARKING METER PARTS	DPT025745	\$596.38
<b>DUPAGE COUNTY DIV OF</b>		<b>Total for Check:</b>	<b>106176</b>
			<b>\$596.38</b>
199829	STREET SIGNS	3476	\$285.66
200014	NO PARKING SIGNS	3482	\$283.81
200103	PARKWAY SIGNS	3483	\$113.77
<b>DUPAGE MAYORS &amp; MANAGERS</b>		<b>Total for Check:</b>	<b>106177</b>
			<b>\$683.24</b>
199703	MEETING - MARCH	9390	\$40.00
199704	MEETING - APRIL	9436	\$40.00
<b>DUPAGE TOPSOIL, INC.</b>		<b>Total for Check:</b>	<b>106178</b>
			<b>\$80.00</b>
199828	TOPSOIL	042408	\$325.00
<b>DYNEGY ENERGY SERVICES</b>		<b>Total for Check:</b>	<b>106179</b>
			<b>\$325.00</b>
199980	908 ELM	147029616051	\$108.09
200015	TRANSFORMER	147029716051	\$1,631.04
<b>ETP LABS, INC</b>		<b>Total for Check:</b>	<b>106180</b>
			<b>\$1,739.13</b>
199835	WATER SAMPLES	16-131701	\$184.00
<b>FACTORY MOTOR PARTS CO</b>		<b>Total for Check:</b>	<b>106181</b>
			<b>\$184.00</b>
199953	BATTERY - 13	50-Y03599	\$97.76
199954	BATTERY - 13	50-1330463	\$121.09
<b>FARRELLY SEWER</b>		<b>Total for Check:</b>	<b>106182</b>
			<b>\$218.85</b>
200081	CONT BD 35 SPRINGLAKE	23066	\$500.00

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		<b>Total for Check:</b>	<b>106183</b>	<b>\$500.00</b>
<b>FAST SIGNS</b>				
199969	POOL SIGNS	65-52098		\$538.07
		<b>Total for Check:</b>	<b>106184</b>	<b>\$538.07</b>
<b>FIAT</b>				
199974	ANNUAL DUES	HPD 16-17		\$3,500.00
		<b>Total for Check:</b>	<b>106185</b>	<b>\$3,500.00</b>
<b>FIRE &amp; SAFETY 101</b>				
199973	HONOR GUARD TRAINING	09172016		\$125.00
		<b>Total for Check:</b>	<b>106186</b>	<b>\$125.00</b>
<b>FIRE PROTECTION COMPANY</b>				
200018	SPRINKLER TESTING	22235		\$122.50
200018	SPRINKLER TESTING	22235		\$122.50
200018	SPRINKLER TESTING	22235		\$245.00
200018	SPRINKLER TESTING	22235		\$245.00
200018	SPRINKLER TESTING	22235		\$245.00
		<b>Total for Check:</b>	<b>106187</b>	<b>\$980.00</b>
<b>FIRE SAFETY CONSULTANTS</b>				
199860	PLAN REVIEWS	04302016		\$2,015.00
		<b>Total for Check:</b>	<b>106188</b>	<b>\$2,015.00</b>
<b>FIRESTONE STORES</b>				
199773	ALIGNMENT SERVICE - 13	112652		\$55.00
		<b>Total for Check:</b>	<b>106189</b>	<b>\$55.00</b>
<b>FIRST FENCE</b>				
199944	POOL FENCE REPLACEMENT	26547		\$947.00
		<b>Total for Check:</b>	<b>106190</b>	<b>\$947.00</b>
<b>FULLERS SERVICE CENTER IN</b>				
199947	CAR WASH	05182016		\$8.00
		<b>Total for Check:</b>	<b>106191</b>	<b>\$8.00</b>
<b>GALLS</b>				
199719	UNIFORMS	005271865		\$36.33
199720	UNIFORMS	005270951		\$88.85
199721	UNIFORMS	005294406		\$16.70
200110	UNIFORMS	005447099		\$23.14-
		<b>Total for Check:</b>	<b>106192</b>	<b>\$118.74</b>
<b>GARCIA, MARTIN</b>				
199762	TREE PLANTING	1529853		\$260.00
		<b>Total for Check:</b>	<b>106193</b>	<b>\$260.00</b>
<b>GLOBAL EQUIPMENT CO</b>				
199763	HOSE REELS AND HOSES	109458719		\$714.00
		<b>Total for Check:</b>	<b>106194</b>	<b>\$714.00</b>
<b>GLOBE CONSTRUCTION, INC</b>				
199998	PAVEMENT REPLACEMENT	201609		\$15,422.00
199998	PAVEMENT REPLACEMENT	201609		\$3,348.00
		<b>Total for Check:</b>	<b>106195</b>	<b>\$18,770.00</b>
<b>GOONERATNE, NIHAL</b>				
200066	CONT BD 407 PAMELA CIRCLE	23332		\$500.00
		<b>Total for Check:</b>	<b>106196</b>	<b>\$500.00</b>
<b>GRAINGER, INC.</b>				
199753	MOUNTING PADS	9099308521		\$54.32

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199950	DISK FILTERS	9119893841	\$27.04
<b>Total for Check:</b>		<b>106197</b>	<b>\$81.36</b>
<b>H LINDEN &amp; SONS SEWER</b>			
200148	2016 ROADWAY & INFR CONST	HINS20163	\$140,164.83
200148	2016 ROADWAY & INFR CONST	HINS20163	\$74,915.68
200148	2016 ROADWAY & INFR CONST	HINS20163	\$26,582.99
<b>Total for Check:</b>		<b>106198</b>	<b>\$241,663.50</b>
<b>HALOGEN SUPPLY COMPANY</b>			
199939	POOL LIGHT PARTS	00484773	\$627.00
<b>Total for Check:</b>		<b>106199</b>	<b>\$627.00</b>
<b>HARVEY THE CLOWN</b>			
199930	JULY 4TH PARADE	05232016	\$100.00
<b>Total for Check:</b>		<b>106200</b>	<b>\$100.00</b>
<b>HAWKINS, INC.</b>			
200030	POOL CHLORINE	3882292RI	\$1,298.50
<b>Total for Check:</b>		<b>106201</b>	<b>\$1,298.50</b>
<b>HD SUPPLY WATERWORKS,LTD</b>			
199940	TAPPING MATERIAL	F496318	\$3,811.20
<b>Total for Check:</b>		<b>106202</b>	<b>\$3,811.20</b>
<b>HERMAN &amp; MCCARRIN CONSTR</b>			
200085	CONT BD 115 E WALNUT	22190	\$6,500.00
<b>Total for Check:</b>		<b>106203</b>	<b>\$6,500.00</b>
<b>HILAL HAJ &amp; UMHRAH TRAVEL</b>			
200073	CONT BD 16 N STOUGH	23452	\$6,000.00
<b>Total for Check:</b>		<b>106204</b>	<b>\$6,000.00</b>
<b>HILDEBRAND SPORTING GOODS</b>			
199782	DARE PLAQUE	15122	\$30.00
199816	SOFTBALLS AND STRIKE MATS	RR2441	\$946.12
<b>Total for Check:</b>		<b>106205</b>	<b>\$976.12</b>
<b>HILDRETH, ROBERT W</b>			
199934	JULY 4TH PARADE	05232016	\$100.00
<b>Total for Check:</b>		<b>106206</b>	<b>\$100.00</b>
<b>HINSDALE HIGH SCHOOL</b>			
199938	JULY 4TH PARADE	05242016	\$1,000.00
<b>Total for Check:</b>		<b>106207</b>	<b>\$1,000.00</b>
<b>HINSDALE NURSERIES, INC.</b>			
199961	TREES	1534063	\$1,398.00
200009	TREES	1534491	\$1,001.00
<b>Total for Check:</b>		<b>106208</b>	<b>\$2,399.00</b>
<b>HOME DEPOT CREDIT SERVICE</b>			
199995	ASST HARDWARE	051316	\$16.94
199995	ASST HARDWARE	051316	\$105.82-
199995	ASST HARDWARE	051316	\$16.97-
199995	ASST HARDWARE	051316	\$410.49
199995	ASST HARDWARE	051316	\$18.44
199995	ASST HARDWARE	051316	\$49.59
199995	ASST HARDWARE	051316	\$150.40
199995	ASST HARDWARE	051316	\$91.91
<b>Total for Check:</b>		<b>106209</b>	<b>\$614.98</b>
<b>HOMER TREE CARE, INC</b>			

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199711	TREE REMOVAL	22241	\$500.00
199713	TREE REMOVALS	22408	\$4,136.00
<b>Total for Check:</b>		<b>106210</b>	<b>\$4,636.00</b>
<b>HOVING PIT STOP</b>			
199843	KLM PORTABLES	132887	\$362.00
199844	KLM PORTABLES	132888	\$150.00
<b>Total for Check:</b>		<b>106211</b>	<b>\$512.00</b>
<b>HR GREEN INC</b>			
200121	WOODLANDS PH 3 CONST OBS	104398	\$26,079.38
200122	WOODLANDS PH 3 DESIGN ENG	104807	\$1,936.75
200123	2015-6 VEECK PK OPERATOR	104469	\$416.16
<b>Total for Check:</b>		<b>106212</b>	<b>\$28,432.29</b>
<b>VOID CHECK</b>		<b>106213</b>	
<b>HURSTHOUSE LANDSCAPE</b>			
200131	CONT BD 321 S GRANT	23320	\$1,500.00
<b>Total for Check:</b>		<b>106214</b>	<b>\$1,500.00</b>
<b>ID EDGE</b>			
199780	PRINTER RIBBONS	74364	\$244.00
199780	PRINTER RIBBONS	74364	\$200.48
<b>Total for Check:</b>		<b>106215</b>	<b>\$444.48</b>
<b>ILLCO, INC.</b>			
200008	REPAIR PARTS	2394720	\$18.25
<b>Total for Check:</b>		<b>106216</b>	<b>\$18.25</b>
<b>ILLINOIS DEPT OF AGRICULT</b>			
199981	SCALE CERTIFICATION	05172016	\$400.00
<b>Total for Check:</b>		<b>106217</b>	<b>\$400.00</b>
<b>ILLINOIS FIRE INSPECTORS</b>			
199823	FIRE INSPECTOR CLASS	05032016	\$350.00
<b>Total for Check:</b>		<b>106218</b>	<b>\$350.00</b>
<b>ILLINOIS MUNICIPAL</b>			
200002	SUBSCRIPTIONS	0027917-IN	\$150.00
<b>Total for Check:</b>		<b>106219</b>	<b>\$150.00</b>
<b>INDUSTRIAL ELECTRIC</b>			
199851	PIERCE IRRIGATION	241479	\$142.83
199975	LED LIGHTS	241713	\$238.00
199976	SUPPLIES	241657	\$9.00
<b>Total for Check:</b>		<b>106220</b>	<b>\$389.83</b>
<b>INTEGRITY ENVIROMENTAL</b>			
199752	PIPE TUNNEL	16-04024	\$300.00
199752	PIPE TUNNEL	16-04024	\$300.00
<b>Total for Check:</b>		<b>106221</b>	<b>\$600.00</b>
<b>INTERNATIONAL CODE COUNCI</b>			
199946	CODE BOOKS	1000692279	\$234.00
<b>Total for Check:</b>		<b>106222</b>	<b>\$234.00</b>
<b>IPELRA</b>			
199821	SEMINAR	06192016	\$165.00
<b>Total for Check:</b>		<b>106223</b>	<b>\$165.00</b>
<b>J G UNIFORM &amp; CAREER</b>			
199812	VEST CARRIER	1674	\$167.00

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199849	VEST CARRIER	42721	\$120.00
<b>Total for Check:</b>		<b>106224</b>	<b>\$287.00</b>
<b>J JORDAN HOMES</b>			
200061	CONT BD 827 S OAK	21767	\$3,000.00
200062	ST MGMT BD 424 S WASHINGT	22738	\$3,000.00
200063	STORMWATER BD 827 S OAK	21768	\$11,421.00
<b>Total for Check:</b>		<b>106225</b>	<b>\$17,421.00</b>
<b>J. S. PALUCH CO, INC</b>			
200001	POOL AD	1313041	\$390.00
<b>Total for Check:</b>		<b>106226</b>	<b>\$390.00</b>
<b>JAMES J BENES &amp; ASSOC INC</b>			
200124	PLAN REVIEWS	04252016	\$5,000.00
<b>Total for Check:</b>		<b>106227</b>	<b>\$5,000.00</b>
<b>JAQUA, WILLIAM</b>			
200068	CONT BD 817 JUSTINA	23297	\$500.00
<b>Total for Check:</b>		<b>106228</b>	<b>\$500.00</b>
<b>JC LICHT, LLC</b>			
199945	PAINT	1209-14850164	\$136.49
<b>Total for Check:</b>		<b>106229</b>	<b>\$136.49</b>
<b>JIM MANGANIELLO</b>			
199985	METER READINGS - MAY	05312016	\$532.50
<b>Total for Check:</b>		<b>106230</b>	<b>\$532.50</b>
<b>JOHN NERI CONSTRUCTION IN</b>			
200147	WOODLANDS PH 3 CONSTRUCTI	2	\$170,428.53
200147	WOODLANDS PH 3 CONSTRUCTI	2	\$99,416.64
200147	WOODLANDS PH 3 CONSTRUCTI	2	\$203,567.41
<b>Total for Check:</b>		<b>106231</b>	<b>\$473,412.58</b>
<b>JSN CONTRACTORS SUPPLY</b>			
199830	MARKING PAINT AND TOOLS	79949	\$537.50
199830	MARKING PAINT AND TOOLS	79949	\$212.40
199942	SHOVELS AND PAINT	79956	\$587.30
<b>Total for Check:</b>		<b>106232</b>	<b>\$1,337.20</b>
<b>K-FIVE CONSTRUCTION CORP</b>			
199708	HOT PATCH	108MB	\$442.71
199709	ASPHALT DUMPING	126MB	\$851.56
199715	HOT PATCH	87MB	\$226.16
199955	HOT PATCH	246MB	\$507.83
199956	ASPHALT HAULING	194MB	\$85.00
199957	HOT PATCH	219MB	\$285.83
199958	ASPHALT HAULING	166MB	\$170.00
200012	HOT PATCH	301MB	\$190.55
200013	HOT PATCH	330MB	\$508.75
<b>Total for Check:</b>		<b>106233</b>	<b>\$3,268.39</b>
<b>KAMIN LANDSCAPING</b>			
200082	CONT BD 443 S MONROE	23204	\$500.00
<b>Total for Check:</b>		<b>106234</b>	<b>\$500.00</b>
<b>KARA SYSTEMS</b>			
199831	TREE PLANTING STAKES	318644	\$100.00
<b>Total for Check:</b>		<b>106235</b>	<b>\$100.00</b>
<b>KARI &amp; NICHOLAS GALASSI</b>			

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200084	STRMWTR BD 610 W HICKORY	21477		\$13,305.00
	<b>Total for Check:</b>		<b>106236</b>	<b>\$13,305.00</b>
<b>KIEFT BROS INC</b>				
200117	BASIN LEAD REPAIR	218128		\$331.20
	<b>Total for Check:</b>		<b>106237</b>	<b>\$331.20</b>
<b>KRASNEWICH, THOMAS</b>				
200142	STRMWATER BD 312 N WASHIN	22520		\$9,305.00
	<b>Total for Check:</b>		<b>106238</b>	<b>\$9,305.00</b>
<b>LA MANTIA ENTERPRISES</b>				
200074	CONT BD 831 W 8TH ST	23501		\$500.00
	<b>Total for Check:</b>		<b>106239</b>	<b>\$500.00</b>
<b>LACSON, LC</b>				
200091	REFUND	3273		\$20.00
	<b>Total for Check:</b>		<b>106240</b>	<b>\$20.00</b>
<b>LILLIE, THOMAS</b>				
199811	CLOTHING REIMBURSEMENT	05112016		\$51.66
200111	CLOTHING REIMBURSEMENT	05182016		\$105.38
	<b>Total for Check:</b>		<b>106241</b>	<b>\$157.04</b>
<b>MCCARTHY IV, THOMAS</b>				
199989	TUITION REIMBURSEMENT	05182016		\$1,800.00
	<b>Total for Check:</b>		<b>106242</b>	<b>\$1,800.00</b>
<b>MCCARTHY, WENDY</b>				
200086	KLM REFUND EN160514	22820		\$375.00
	<b>Total for Check:</b>		<b>106243</b>	<b>\$375.00</b>
<b>MCGINTY BROS, INC</b>				
200099	RAIN GARDEN MAINTENANCE	165851		\$2,050.00
	<b>Total for Check:</b>		<b>106244</b>	<b>\$2,050.00</b>
<b>MCLAUGHLIN, ERIN</b>				
200135	CONT BD 405 E SEVENTH	22932		\$500.00
	<b>Total for Check:</b>		<b>106245</b>	<b>\$500.00</b>
<b>MEAD, MARILYN</b>				
200083	CONT BD 616 S GARFIELD	22924		\$500.00
	<b>Total for Check:</b>		<b>106246</b>	<b>\$500.00</b>
<b>MEDICOM REIMBURSEMENT</b>				
199848	HOME VISITS - APR	5312		\$14.00
	<b>Total for Check:</b>		<b>106247</b>	<b>\$14.00</b>
<b>MEDINAH CAR CLUB</b>				
199931	JULY 4TH PARADE	05232016		\$500.00
	<b>Total for Check:</b>		<b>106248</b>	<b>\$500.00</b>
<b>MENARDS</b>				
199759	IRRIGATION SUPPLIES	34727		\$197.83
199760	STORAGE BINS	34725		\$15.98
199814	PEG BOARDS AND HOOKS	35063		\$60.04
200116	ART CENTER WINDOW	35064		\$75.34
	<b>Total for Check:</b>		<b>106249</b>	<b>\$349.19</b>
<b>MERRY MARCHERS</b>				
199932	JULY 4TH PARADE	05232016		\$600.00
	<b>Total for Check:</b>		<b>106250</b>	<b>\$600.00</b>
<b>MICRO CENTER A/R</b>				
199967	COMPUTER SUPPLIES	3921123		\$264.86

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		<b>Total for Check:</b>	<b>106251</b>	<b>\$264.86</b>
<b>MIDWEST ORTHOPAEDICS</b>				
199856	PHYSICAL		11195	\$75.00
		<b>Total for Check:</b>	<b>106252</b>	<b>\$75.00</b>
<b>MIDWEST TIME RECORDER</b>				
199965	POOL TIME CLOCK		148834	\$795.00
		<b>Total for Check:</b>	<b>106253</b>	<b>\$795.00</b>
<b>MINER ELECTRONICS</b>				
199983	MIC REPAIR - 45		259895	\$95.00
200109	LIGHT BAR REPAIR - 45		260339	\$95.00
		<b>Total for Check:</b>	<b>106254</b>	<b>\$190.00</b>
<b>MINERVA PROMOTIONS</b>				
199785	TOWN TEAM COACH SHIRTS		I67562	\$172.50
199786	CAMP SHIRTS		I67415	\$272.00
199787	CAMP SHIRTS		I67416	\$304.00
199788	CAMP SHIRT		I67420	\$11.28
199789	CAMP STAFF SHIRTS		I67413	\$226.20
199790	JR GUARD SHIRTS		I67421	\$87.00
199791	TOWN TEAM SHIRTS		I67422	\$147.15
199792	COORDINATOR SHIRT		I67425	\$11.28
199793	LIFEGUARD SHIRTS		I67412	\$174.00
199794	LIFEGUARD VISORS		I67414	\$229.20
199795	LIFEGUARD TANKS		I67426	\$103.75
199796	TOWN TEAM STAFF SHIRTS		I67424	\$30.84
199797	TOWN TEAM STAFF SHIRT		I67423	\$10.28
199798	LIFEGUARD SHIRT		I67419	\$30.16
199799	POOL MANAGER SHIRT		I67418	\$33.84
199800	POOL MANAGER SHIRT		I67417	\$28.20
		<b>Total for Check:</b>	<b>106255</b>	<b>\$1,871.68</b>
<b>MOST DEPENDABLE FOUNTAINS</b>				
199943	DRINKING FOUNTAIN PARTS		INV41589	\$231.00
		<b>Total for Check:</b>	<b>106256</b>	<b>\$231.00</b>
<b>MOTOROLA SOLUTIONS</b>				
199778	MONTHLY CHARGES - MAY		230613302016	\$34.00
		<b>Total for Check:</b>	<b>106257</b>	<b>\$34.00</b>
<b>MUNICIPAL WELL &amp; PUMP INC</b>				
199857	WELL 2 REPAIR		12177	\$12,560.00
		<b>Total for Check:</b>	<b>106258</b>	<b>\$12,560.00</b>
<b>MUSCAT PAINTING</b>				
199970	LIFE GUARD SUPPORTS PAINT		05202016-1	\$280.00
200032	POOL PAINTING		05202016-1	\$9,270.00
200032	POOL PAINTING		05202016-1	\$42,166.00
		<b>Total for Check:</b>	<b>106259</b>	<b>\$51,716.00</b>
<b>MY PARTY TENT</b>				
199972	JULY 4TH FOLDING CHAIRS		222	\$200.00
		<b>Total for Check:</b>	<b>106260</b>	<b>\$200.00</b>
<b>NAPA AUTO PARTS</b>				
199952	STEERING PARTS - 13		431462	\$261.00
200031	STARTER - 34		432356	\$198.50
		<b>Total for Check:</b>	<b>106261</b>	<b>\$459.50</b>

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**NATIONAL ASSOCIATION OF**

199822	INSTRUCTOR COURSE	10282016	\$295.00
<b>Total for Check:</b>		<b>106262</b>	<b>\$295.00</b>

**NATIONAL SAFETY COUNCIL**

199809	MEMBERSHIP	2818431	\$395.00
<b>Total for Check:</b>		<b>106263</b>	<b>\$395.00</b>

**NATIONAL SEED**

200007	GRASS SEED	560796SI	\$99.00
<b>Total for Check:</b>		<b>106264</b>	<b>\$99.00</b>

**NAVAL SURFACE WARFARE CTR**

200115	NIGHT VISION EQUIPMENT	07172016	\$300.00
<b>Total for Check:</b>		<b>106265</b>	<b>\$300.00</b>

**NEON NUTS INC**

199933	JULY 4TH PARADE	05232016	\$775.00
<b>Total for Check:</b>		<b>106266</b>	<b>\$775.00</b>

**NEVILLE, MICHAEL**

199833	TUITION REIMBURSEMENT	05012016	\$459.00
<b>Total for Check:</b>		<b>106267</b>	<b>\$459.00</b>

**NEW CONCEPT SERVICES, INC**

200022	ASPHALT HAULING	2176	\$825.00
<b>Total for Check:</b>		<b>106268</b>	<b>\$825.00</b>

**NFPA**

200003	MEMBERSHIP	6656922X	\$175.00
<b>Total for Check:</b>		<b>106269</b>	<b>\$175.00</b>

**NICK SKOKNA**

200038	PADDLE COURT CLEANING	MAY 2016	\$500.00
200098	PADDLE COURT CLEANING	APR 2016	\$500.00
<b>Total for Check:</b>		<b>106270</b>	<b>\$1,000.00</b>

**NICOR GAS**

199755	ART CENTER	18117046476	\$654.73
199756	PLATFORM TENNIS	06677356575	\$372.37
199757	5905 S COUNTY LINE	12952110000	\$111.81
<b>Total for Check:</b>		<b>106271</b>	<b>\$1,138.91</b>

**NORMANDY BUILDERS**

200136	CONT BD 423 THE LANE	23267	\$800.00
<b>Total for Check:</b>		<b>106272</b>	<b>\$800.00</b>

**NORMANDY CONSTRUCTION**

200133	CONT BD 109 S QUINCY	23272	\$1,300.00
<b>Total for Check:</b>		<b>106273</b>	<b>\$1,300.00</b>

**NORMANDY CONSTRUCTION**

200134	CONT BD 727 E SEVENTH	22719	\$3,000.00
<b>Total for Check:</b>		<b>106274</b>	<b>\$3,000.00</b>

**NORMANDY CONSTRUCTION**

200137	CONT BD 505 N ADAMS	23275	\$1,900.00
<b>Total for Check:</b>		<b>106275</b>	<b>\$1,900.00</b>

**NORTH EAST MULTI-REGIONAL**

200035	SCALE CERTIFICATION	206098	\$35.00
<b>Total for Check:</b>		<b>106276</b>	<b>\$35.00</b>

**NUCO2 INC**

200028	POOL CHEMICALS	48803077	\$168.08
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200029	CO2	48823722	\$37.30
		<b>Total for Check:</b>	<b>106277</b>
			<b>\$205.38</b>
<b>OAK BROOK MECHANICAL, INC</b>			
200023	KLM LODGE REFRIGERANT	1726	\$100.00
200096	KLM CONDENSER COIL	1725	\$5,692.00
		<b>Total for Check:</b>	<b>106278</b>
			<b>\$5,792.00</b>
<b>OAKWOOD ELECTRIC &amp;</b>			
200132	CONT BD 717 S STOUGH	23464	\$500.00
		<b>Total for Check:</b>	<b>106279</b>
			<b>\$500.00</b>
<b>ORANGE CRUSH, LLC</b>			
199754	CONCRETE HAULING	1830	\$60.00
		<b>Total for Check:</b>	<b>106280</b>
			<b>\$60.00</b>
<b>PEERLESS CAPITAL MGMT LLC</b>			
200077	CONT BD 909 S MADISON	22573	\$10,000.00
		<b>Total for Check:</b>	<b>106281</b>
			<b>\$10,000.00</b>
<b>PEERLESS CAPITAL MGMT LLC</b>			
200078	ST MGMT BD 909 S MONROE	22574	\$3,000.00
		<b>Total for Check:</b>	<b>106282</b>
			<b>\$3,000.00</b>
<b>PERSONNEL STRATEGIES LLC</b>			
199804	LEADERSHIP ASSESSMENTS	05022016	\$6,250.00
		<b>Total for Check:</b>	<b>106283</b>
			<b>\$6,250.00</b>
<b>POMPS TIRE SERVICE, INC.</b>			
200019	TIRE REPAIR - 93	470034920	\$45.00
200020	TIRES - 93	470032050	\$591.48
200021	TIRES - 31	470031684	\$648.32
		<b>Total for Check:</b>	<b>106284</b>
			<b>\$1,284.80</b>
<b>PRAXAIR DISTRIBUTION, INC</b>			
199699	CO2	72630714	\$60.90
199700	CO2	72940405	\$65.10
		<b>Total for Check:</b>	<b>106285</b>
			<b>\$126.00</b>
<b>PRESCIENT SOLUTIONS INC</b>			
199858	IT SUPPORT - APRIL	0516004W	\$21,187.50
		<b>Total for Check:</b>	<b>106286</b>
			<b>\$21,187.50</b>
<b>PRO SAFETY</b>			
199960	EAR PLUGS	1/996610	\$53.37
		<b>Total for Check:</b>	<b>106287</b>
			<b>\$53.37</b>
<b>PROVEN BUSINESS SYSTEMS</b>			
199746	COPIER - PW	310276	\$225.00
199748	COPIER	314104	\$1,083.33
199748	COPIER	314104	\$1,083.33
199748	COPIER	314104	\$541.67
199748	COPIER	314104	\$541.67
199749	STAPLES	313053	\$80.00
200000	COPIER - PW	312790	\$225.00
		<b>Total for Check:</b>	<b>106288</b>
			<b>\$3,780.00</b>
<b>RAY O'HERRON CO INC</b>			
200120	NAMEPLATE	1630654-IN	\$20.00
		<b>Total for Check:</b>	<b>106289</b>
			<b>\$20.00</b>
<b>RAY OHERRON CO INC</b>			
200108	DRUG TESTING KITS	1630653-IN	\$68.85

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		<b>Total for Check:</b>	<b>106290</b>	<b>\$68.85</b>
<b>REBRAG, INC</b>				
200139	CONT BD 121 E FOURTH	23335		\$2,250.00
		<b>Total for Check:</b>	<b>106291</b>	<b>\$2,250.00</b>
<b>REBRAG, INC</b>				
200140	CONT BD 121 E FOURTH ST	22943		\$10,000.00
		<b>Total for Check:</b>	<b>106292</b>	<b>\$10,000.00</b>
<b>REBRAG, INC</b>				
200141	ST MGMT BD 121 E FOURTH	22727		\$3,000.00
		<b>Total for Check:</b>	<b>106293</b>	<b>\$3,000.00</b>
<b>REBRAG, INC</b>				
200143	STRMWATER BD 132 E SIXTH	22373		\$15,900.00
		<b>Total for Check:</b>	<b>106294</b>	<b>\$15,900.00</b>
<b>RECORD INFORMATION</b>				
199768	PROPERTY SEARCH SUBSCRIPT	40901		\$575.00
		<b>Total for Check:</b>	<b>106295</b>	<b>\$575.00</b>
<b>REPUBLIC SERVICES #551</b>				
199714	DISPOSAL SERVICES	0551-012514417		\$338.63
		<b>Total for Check:</b>	<b>106296</b>	<b>\$338.63</b>
<b>ROBERTA WENTLING</b>				
199964	CLASS INSTRUCTION	1045		\$180.50
		<b>Total for Check:</b>	<b>106297</b>	<b>\$180.50</b>
<b>RUSSO POWER EQUIPMENT</b>				
199764	EQUIPMENT REPAIR PARTS	3111993		\$120.09
		<b>Total for Check:</b>	<b>106298</b>	<b>\$120.09</b>
<b>SARGES RANGE SERVICE</b>				
199781	RANGE CLEANING	SRS-36		\$950.00
		<b>Total for Check:</b>	<b>106299</b>	<b>\$950.00</b>
<b>SAVATREE</b>				
199859	ASH TREATMENTS	3937523		\$7,749.00
		<b>Total for Check:</b>	<b>106300</b>	<b>\$7,749.00</b>
<b>SCHNUR, STEVEN</b>				
200138	CONT BD 535 WALKER	23268		\$1,800.00
		<b>Total for Check:</b>	<b>106301</b>	<b>\$1,800.00</b>
<b>SEYFARTH SHAW LLP</b>				
200104	LEGAL	2615168		\$4,257.50
		<b>Total for Check:</b>	<b>106302</b>	<b>\$4,257.50</b>
<b>SHERWIN INDUSTRIES, INC</b>				
199716	SIDEWALK CLOSED SIGNS	SS065089		\$442.46
199717	MEN WORKING SIGNS	SS065088		\$442.46
		<b>Total for Check:</b>	<b>106303</b>	<b>\$884.92</b>
<b>SINNOTT TREE SERVICE</b>				
200010	STUMP REMOVAL	2616		\$150.00
		<b>Total for Check:</b>	<b>106304</b>	<b>\$150.00</b>
<b>SITE ONE LANDSCAPE SUPPLY</b>				
199712	PIERCE IRRIGATION	75388580		\$111.77
		<b>Total for Check:</b>	<b>106305</b>	<b>\$111.77</b>
<b>SLEDD, MARGARET</b>				
200089	KLM REFUND EN160521	22248		\$500.00
		<b>Total for Check:</b>	<b>106306</b>	<b>\$500.00</b>

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**SOCIETY FOR HUMAN**

200004	MEMBERSHIP	9006623848	\$190.00
<b>Total for Check:</b>		<b>106307</b>	<b>\$190.00</b>

**STANFORD BATTERY**

199935	JULY 4TH PARADE	05232016	\$500.00
<b>Total for Check:</b>		<b>106308</b>	<b>\$500.00</b>

**STATE INDUSTRIAL PRODUCTS**

199775	POOL CLEANING SUPPLIES	97772238	\$876.31
<b>Total for Check:</b>		<b>106309</b>	<b>\$876.31</b>

**STREICHERS**

200037	BODY ARMOR	11208068	\$1,258.00
<b>Total for Check:</b>		<b>106310</b>	<b>\$1,258.00</b>

**SUBURBAN DOOR CHECK**

199854	KEYS	IN473817	\$11.63
199854	KEYS	IN473817	\$55.75
199854	KEYS	IN473817	\$43.80
<b>Total for Check:</b>		<b>106311</b>	<b>\$111.18</b>

**SUMMIT SIGNATURE HOMES**

200069	ST MGMT BD 225 W NINTH	23051	\$3,000.00
<b>Total for Check:</b>		<b>106312</b>	<b>\$3,000.00</b>

**SUMMIT SIGNATURE HOMES**

200070	CONT BD 225 W NINTH	23052	\$10,000.00
<b>Total for Check:</b>		<b>106313</b>	<b>\$10,000.00</b>

**SUMMIT SIGNATURE HOMES**

200071	CONT BD 225 W NINTH	23316	\$29,800.00
<b>Total for Check:</b>		<b>106314</b>	<b>\$29,800.00</b>

**T & J WATER HEATER SERVI**

200106	LOCKER ROOM HEATER REPAIR	010960	\$120.00
<b>Total for Check:</b>		<b>106315</b>	<b>\$120.00</b>

**TAMELING INDUSTRIES**

199941	MULCH	0109134-IN	\$76.00
<b>Total for Check:</b>		<b>106316</b>	<b>\$76.00</b>

**TELCOM INNOVATIONS GROUP**

199705	PHONE LINE REPAIR	A48065	\$630.00
<b>Total for Check:</b>		<b>106317</b>	<b>\$630.00</b>

**THE HINSDALEAN**

199819	BID 1606	43539	\$147.20
199986	BID 1607	43728	\$137.60
199992	A-12-2016	43699	\$188.80
<b>Total for Check:</b>		<b>106318</b>	<b>\$473.60</b>

**THE LAW OFFICES OF**

199774	LEGAL	H05182016	\$100.00
<b>Total for Check:</b>		<b>106319</b>	<b>\$100.00</b>

**THE LIFEGUARD STORE INC**

199801	POOL SUPPLIES	INV405461	\$1,998.35
199801	POOL SUPPLIES	INV405461	\$400.00
199801	POOL SUPPLIES	INV405461	\$64.00
199817	HEAD IMMOBILIZERS	INV413748	\$116.61
199836	POOL SUPPLIES	INV415511	\$414.00
199837	LIFEGUARD CHAIRS	INV399555	\$4,425.00

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199838	LIFEGUARD SEAT	INV408559	\$296.00
199839	UNIFORMS	INV405901	\$360.75
199840	UNIFORMS	INV408250	\$240.00
<b>Total for Check:</b>		<b>106320</b>	<b>\$8,314.71</b>
<b>THE OFFICE OF THE</b>			
200016	BOILER INSPECTIONS	9556008	\$35.00
200016	BOILER INSPECTIONS	9556008	\$35.00
200016	BOILER INSPECTIONS	9556008	\$140.00
<b>Total for Check:</b>		<b>106321</b>	<b>\$210.00</b>
<b>THIRD MILLENIUM</b>			
199815	UTILITY BILLING - MAY	19464	\$1,090.38
<b>Total for Check:</b>		<b>106322</b>	<b>\$1,090.38</b>
<b>THOMPSON ELEVATOR INSPEC</b>			
199861	ELEVATOR INSPECTION	16-0918	\$100.00
<b>Total for Check:</b>		<b>106323</b>	<b>\$100.00</b>
<b>THOMSON REUTERS WEST</b>			
199853	INFORMATION CHARGES-APR	833918983	\$165.98
<b>Total for Check:</b>		<b>106324</b>	<b>\$165.98</b>
<b>THOSE FUNNY LITTLE PEOPLE</b>			
199936	JULY 4TH PARADE	05232016	\$500.00
<b>Total for Check:</b>		<b>106325</b>	<b>\$500.00</b>
<b>TIMOTHY W SHARPE</b>			
199852	PD/FD PROJECTIONS	04182016	\$1,000.00
<b>Total for Check:</b>		<b>106326</b>	<b>\$1,000.00</b>
<b>TOSHIBA BUSINESS</b>			
199977	KLM COPIER	12773244	\$106.48
<b>Total for Check:</b>		<b>106327</b>	<b>\$106.48</b>
<b>TRAFFIC CONTROL &amp; PROTECT</b>			
199846	TRAFFIC BARRICADES	86563	\$680.00
199846	TRAFFIC BARRICADES	86563	\$2,212.50
<b>Total for Check:</b>		<b>106328</b>	<b>\$2,892.50</b>
<b>TRAFFIC SAFETY STORE</b>			
199996	ORANGE BARRICADES	000220512	\$728.15
<b>Total for Check:</b>		<b>106329</b>	<b>\$728.15</b>
<b>TREES R US INC</b>			
200114	RAIN GARDEN MULCH	19099	\$999.00
<b>Total for Check:</b>		<b>106330</b>	<b>\$999.00</b>
<b>TRIPLETT, HUGH</b>			
200011	TREE PLANTING	05122016	\$260.00
<b>Total for Check:</b>		<b>106331</b>	<b>\$260.00</b>
<b>US GAS</b>			
199850	OXYGEN	267162	\$23.25
<b>Total for Check:</b>		<b>106332</b>	<b>\$23.25</b>
<b>USA BLUE BOOK</b>			
199987	VENTILATION FAN/REAGENTS	951685	\$352.70
199987	VENTILATION FAN/REAGENTS	951685	\$890.27
<b>Total for Check:</b>		<b>106333</b>	<b>\$1,242.97</b>
<b>VICTOR STANLEY</b>			
200026	LITTER RECEPTACLES	S134251	\$13,440.00
200026	LITTER RECEPTACLES	S134251	\$1,072.00

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		<b>Total for Check:</b>	<b>106334</b>	<b>\$14,512.00</b>
<b>VILLAGE OF CLARENDON</b>				
199771	FULTON SIREN CONTROLLER	781		\$3,475.00
		<b>Total for Check:</b>	<b>106335</b>	<b>\$3,475.00</b>
<b>VILLAGE OF HINSDALE-FIRE</b>				
199707	PETTY CASH	04302016		\$51.40
199707	PETTY CASH	04302016		\$40.00
199707	PETTY CASH	04302016		\$56.91
199707	PETTY CASH	04302016		\$20.00
199707	PETTY CASH	04302016		\$29.99
199707	PETTY CASH	04302016		\$90.41
		<b>Total for Check:</b>	<b>106336</b>	<b>\$288.71</b>
<b>VILLAGE OF HINSDALE-POLIC</b>				
199718	PETTY CASH	04302016		\$60.30
199718	PETTY CASH	04302016		\$25.00
199718	PETTY CASH	04302016		\$30.57
199718	PETTY CASH	04302016		\$60.54
199718	PETTY CASH	04302016		\$30.86
		<b>Total for Check:</b>	<b>106337</b>	<b>\$207.27</b>
<b>VILLAGE OF OAK BROOK</b>				
199702	SHARED IT EMPLOYEE - APR	16015		\$2,559.72
		<b>Total for Check:</b>	<b>106338</b>	<b>\$2,559.72</b>
<b>VINJE, NATALIE</b>				
200127	CONT BD 130 N WASHINGTON	23271		\$1,250.00
		<b>Total for Check:</b>	<b>106339</b>	<b>\$1,250.00</b>
<b>WAGEWORKS</b>				
199766	FSA MONTHLY ADM FEES	125AI0463785		\$44.00
199766	FSA MONTHLY ADM FEES	125AI0463785		\$50.00
199766	FSA MONTHLY ADM FEES	125AI0463785		\$28.00
199766	FSA MONTHLY ADM FEES	125AI0463785		\$12.00
199766	FSA MONTHLY ADM FEES	125AI0463785		\$12.00
199766	FSA MONTHLY ADM FEES	125AI0463785		\$6.00
		<b>Total for Check:</b>	<b>106340</b>	<b>\$152.00</b>
<b>WAREHOUSE DIRECT INC</b>				
199802	OFFICE SUPPLIES	3055425-0		\$449.94
199803	OFFICE SUPPLIES	3055803-0		\$109.95
199806	OFFICE SUPPLIES	C2967140-0		\$9.54-
199807	TONER	3062680-0		\$196.57
199808	OFFICE SUPPLIES	3063396-0		\$73.09
199841	OFFICE SUPPLIES	3063898-0		\$212.70
199979	JANITORIAL SUPPLIES	3065719-0		\$120.66
199990	OFFICE SUPPLIES	3070839-0		\$73.66
199991	OFFICE SUPPLIES	3075414-0		\$405.37
199991	OFFICE SUPPLIES	3075414-0		\$144.84
200036	JANITORIAL SUPPLIES	3070841-0		\$202.51
200039	OFFICE SUPPLIES	3071868-0		\$145.71
200040	OFFICE SUPPLIES	3075526-0		\$36.41
200041	PAPER	3058735-0		\$13.12
200042	OFFICE SUPPLIES	3074346-0		\$17.22
200043	TONER	3071732-0		\$95.20

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200093	JANITORIAL SUPPLIES	3049996-1	\$92.30
200094	JANITORIAL SUPPLIES	3049996-0	\$637.58
200112	OFFICE SUPPLIES	3077942-0	\$37.46
200119	OFFICE SUPPLIES	3077018-0	\$128.10
<b>Total for Check:</b>		<b>106341</b>	<b>\$3,182.85</b>
<b>WATER PRODUCTS-AURORA</b>			
199761	HYDRANT SHAFT	0265948	\$63.23
<b>Total for Check:</b>		<b>106342</b>	<b>\$63.23</b>
<b>WEB QA INC</b>			
199999	CD SOFTWARE	627-160430	\$9,300.00
<b>Total for Check:</b>		<b>106343</b>	<b>\$9,300.00</b>
<b>WILLOWBROOK FORD INC</b>			
199971	MIRROR - 37	5114396	\$146.79
<b>Total for Check:</b>		<b>106344</b>	<b>\$146.79</b>
<b>WOODS, TOM</b>			
200145	WATER METER REFUND	262004452	\$894.98
<b>Total for Check:</b>		<b>106345</b>	<b>\$894.98</b>
<b>WORLDPOINT</b>			
199751	CPR EMS SUPPLIES	5565114	\$300.91
<b>Total for Check:</b>		<b>106346</b>	<b>\$300.91</b>
<b>YU, CHAN</b>			
199767	LEED GREEN CERTIFICATION	90975402	\$85.00
<b>Total for Check:</b>		<b>106347</b>	<b>\$85.00</b>
<b>ZON COM PRODUCTIONS INC</b>			
199772	JULY 4TH VIDEO DEPOSIT	07042016	\$600.00
<b>Total for Check:</b>		<b>106348</b>	<b>\$600.00</b>
<b>ILCMA</b>			
199948	ANNUAL DUES	05162016	\$162.00
<b>Total for Check:</b>		<b>106349</b>	<b>\$162.00</b>
<b>ILCMA</b>			
199949	ANNUAL DUES	051620161	\$440.25
<b>Total for Check:</b>		<b>106350</b>	<b>\$440.25</b>
<b>ILCMA</b>			
199994	JOB ADS	494	\$100.00
<b>Total for Check:</b>		<b>106351</b>	<b>\$100.00</b>
<b>AFLAC-FLEXONE</b>			
200159	AFLAC OTHER	060316000000000	\$370.97
200160	ALFAC OTHER	060316000000000	\$163.47
200161	AFLAC SLAC	060316000000000	\$74.35
<b>Total for Check:</b>		<b>106352</b>	<b>\$608.79</b>
<b>COLONIAL LIFE PROCCESING</b>			
200149	COLONIAL S L A C	060316000000000	\$22.59
200150	COLONIAL OTHER	060316000000000	\$27.63
<b>Total for Check:</b>		<b>106353</b>	<b>\$50.22</b>
<b>I.U.O.E.LOCAL 150</b>			
200165	LOCAL 150 UNION DUES	060316000000000	\$1,000.34
<b>Total for Check:</b>		<b>106354</b>	<b>\$1,000.34</b>
<b>ILLINOIS FRATERNAL ORDER</b>			
200152	UNION DUES	060316000000000	\$645.00
<b>Total for Check:</b>		<b>106355</b>	<b>\$645.00</b>

## WARRANT REGISTER: 1609

DATE: 06/07/16

**NATIONWIDE RETIREMENT SOL**

200153	USCM/PEBSO	060316000000000	\$87.42
200154	USCM/PEBSO	060316000000000	\$1,390.00
<b>Total for Check:</b>		<b>106356</b>	<b>\$1,477.42</b>

**NATIONWIDE TRUST CO.FSB**

200162	PEHP UNION 150	060316000000000	\$353.23
200163	PEHP REGULAR	060316000000000	\$2,168.82
200164	PEHPPD	060316000000000	\$613.36
<b>Total for Check:</b>		<b>106357</b>	<b>\$3,135.41</b>

**NCPERS GRP LIFE INS#3105**

200151	LIFE INS	060316000000000	\$256.00
<b>Total for Check:</b>		<b>106358</b>	<b>\$256.00</b>

**STATE DISBURSEMENT UNIT**

200166	CHILD SUPPORT	060316000000000	\$313.21
<b>Total for Check:</b>		<b>106359</b>	<b>\$313.21</b>

**STATE DISBURSEMENT UNIT**

200167	CHILD SUPPORT	060316000000000	\$585.00
<b>Total for Check:</b>		<b>106360</b>	<b>\$585.00</b>

**STATE DISBURSEMENT UNIT**

200168	CHILD SUPPORT	060316000000000	\$230.77
<b>Total for Check:</b>		<b>106361</b>	<b>\$230.77</b>

**STATE DISBURSEMENT UNIT**

200169	CHILD SUPPORT	060316000000000	\$764.77
<b>Total for Check:</b>		<b>106362</b>	<b>\$764.77</b>

**STATE DISBURSEMENT UNIT**

200170	CHILD SUPPORT	060316000000000	\$175.00
<b>Total for Check:</b>		<b>106363</b>	<b>\$175.00</b>

**STATE DISBURSEMENT UNIT**

200171	CHILD SUPPORT	060316000000000	\$672.45
<b>Total for Check:</b>		<b>106364</b>	<b>\$672.45</b>

**STATE DISBURSEMENT UNIT**

200172	CHILD SUPPORT	060316000000000	\$194.23
<b>Total for Check:</b>		<b>106365</b>	<b>\$194.23</b>

**VILLAGE OF HINSDALE**

200155	MEDICAL REIMBURSEMENT	060316000000000	\$552.07
200156	DEP CARE REIMB.F/P	060316000000000	\$20.83
200157	MEDICAL REIMBURSEMENT	060316000000000	\$269.19
200158	DEP CARE REIMBURSEMENT	060316000000000	\$296.08
<b>Total for Check:</b>		<b>106366</b>	<b>\$1,138.17</b>

**REPORT TOTAL****\$1,274,613.52**

DATE: June 7, 2016**REQUEST FOR BOARD ACTION**

<b>AGENDA</b> <b>SECTION NUMBER</b> Consent Agenda – EPS	<b>ORIGINATING</b> <b>DEPARTMENT</b> Public Services & Engineering
<b>ITEM</b> Prevailing Wage Ordinance	<b>APPROVAL</b> Dan Deeter Village Engineer

The State of Illinois requires municipalities to adopt an ordinance stating that the municipalities will investigate and ascertain prevailing wages for the construction of public works projects. This is an annual ordinance.

The Illinois Department of Labor publishes the prevailing wage rates on its website at <http://www.illinois.gov/idol/Pages/default.aspx>. The Department revises the prevailing wage rates periodically and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates.

**MOTION: Adopt an Ordinance Establishing Prevailing Wages for Public Works in the Village of Hinsdale, Cook and DuPage Counties, Illinois**

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S</b> <b>APPROVAL</b>
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b> At the May 17, 2016 Board of Trustees meeting, the Board approved the item to be moved to the Consent Agenda.				



VILLAGE OF HINSDALE

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ESTABLISHING PREVAILING WAGES  
FOR PUBLIC WORKS IN THE VILLAGE OF HINSDALE,  
COOK AND DUPAGE COUNTIES, ILLINOIS**

**WHEREAS**, the State of Illinois has enacted the Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* (2011), as amended ("the Act"); and

**WHEREAS**, the Act requires that the Village of Hinsdale ("Village") investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of the Village employed in performing construction of public works during the month of June of each year.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**Section 1. Recitals Incorporated.** The recitals set forth above constitute a material part of this Ordinance as if set forth in their entirety in this Section 1.

**Section 2. Determination of Prevailing Wages.** To the extent and as required by the Act, the general prevailing rate of wages in the Village for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing wages for construction work in DuPage and Cook Counties, as determined by the Department of Labor of the State of Illinois on its website at <http://www.illinois.gov/idol/Pages/default.aspx>. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said Act.

**Section 3. Prevailing Wages Applicable to Public Works.** Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Village to the extent required by the Act.

**Section 4. Posting of Determination.** The Village Clerk shall publicly post or keep available for inspection by any interested party this determination of such prevailing rate of wages or any revisions of such prevailing rate of wages. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to contract specifications as required by the Act, or, if permitted by the Act, shall be referenced in the contract specifications.

**Section 5. Service of Determination.** The Village Clerk shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses and have requested copies of any determination

stating the particular rates and the particular class of workers whose wages will be affected by such rates.

**Section 6. Filing of Determination.** The Village Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State and the Department of Labor of the State of Illinois.

**Section 7. Publication of Determination.** Within thirty days after the filing with the Secretary of State, the Village Clerk is hereby authorized and directed to cause to be published in a newspaper of general circulation within the area notification of passage of this Ordinance, stating:

**VILLAGE OF HINSDALE  
DUPAGE AND COOK COUNTIES, ILLINOIS**

**PUBLIC NOTICE OF ADOPTION OF PREVAILING WAGE STANDARDS**

**PLEASE TAKE NOTICE** that on June \_\_, 2016, the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, Illinois, adopted Ordinance Number \_\_\_\_\_, determining prevailing wages pursuant to 820 ILCS 130/1 *et seq.*, the Illinois "Prevailing Wage Act," which determination is now effective.

**(Date of Publication)**

**Published by Order of the President and Board of Trustees of the Village of Hinsdale**

**CHRISTINE M. BRUTON  
VILLAGE CLERK**

and such publication shall constitute notice that the determination is effective and that this is the determination of the Village.

**Section 8. Severability and Repeal of Inconsistent Ordinances.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 9. Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_th day of June 2016.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Thomas K. Cauley, Jr., Village President

ATTEST:

\_\_\_\_\_  
Christine M. Bruton, Village Clerk

STATE OF ILLINOIS       )  
  ) ss.  
COUNTY OF DUPAGE       )

**CERTIFICATION**

I, Christine M. Bruton, Village Clerk of the Village of Hinsdale, DuPage and Cook Counties, State of Illinois, DO HEREBY CERTIFY that the attached is a true and correct copy of Ordinance Number \_\_\_\_\_, **"AN ORDINANCE ESTABLISHING PREVAILING WAGES FOR PUBLIC WORKS IN THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS,"** which was adopted by the President and Board of Trustees on June \_\_\_\_, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand in the County of DuPage and State of Illinois, on June \_\_\_\_, 2016.

\_\_\_\_\_  
Christine M. Bruton, Village Clerk

(SEAL)

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION NUMBER</b> Consent Agenda - EPS		<b>ORIGINATING DEPARTMENT</b> Public Services & Engineering		
<b>ITEM</b> Contract Extension - Fuel #1552		<b>APPROVED</b> George Peluso, Director of Public Services & Engineering		
<p>The Village's Public Services Department maintains a fuel station for use by Village-owned vehicles, as well as other entities who reimburse the Village on a per-gallon basis. This item is for bulk delivery of fuel to the fueling station. Fuel is included in the Village's FY 2016-17 budget at a total of \$96,650, which is divided between all departments on an estimated use basis (line item -7503). Actual expenditures will be dependent upon the quantities used and fluctuations in oil prices.</p> <p>Public Services is recommending that the Village Board extend the terms of contract #1552 with Warren Oil. The attached memo, which was provided to the Village Board on May 5, 2016, provides the background and rationale for this recommendation. There are a limited number of vendors that will deliver to the Village in the quantities required, and Warren Oil consistently offers the best pricing, as demonstrated in the attached. The contract with Warren Oil allows the Village to extend the terms of #1552 for an additional year with written notification.</p> <p>Therefore, Public Services staff is recommending that the Village Board award the contract extension as follows:</p> <p><b>MOTION:</b> Award extension of contract #1552 for Fuel to Al Warren Oil, Inc. at the rate of OPIS + \$0.015 for gasoline and OPIS + \$0.01 for diesel.</p>				
Approval	Approval	Approval	Approval	Manager's Approval
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b> At the Village Board of Trustees meeting of May 17, 2016, the Board approved this item to be moved to the Consent Agenda.				

# AL WARREN OIL CO., INC.

Specialized Petroleum Marketers

Village of Hinsdale  
19 E. Chicago Ave  
Hinsdale, IL 60521  
Superintendent of Public Services

April 14, 2016

Dear Robert Nikischer,

Thank you for the recent email request to extend the existing fuel contract with Al Warren Oil Company, Inc. The original signed agreement dated May 12, 2014 (Bid #1552). Please accept this as written notification that Al Warren Oil Company, Inc. wishes to extend the terms entering into another one (1) year agreement to provide diesel fuel and gasoline to the Village of Hinsdale concurrent to the existing Fuel Contract. All terms and conditions are hereby agreed to and prices will remain the same. (gasoline OPIS average + \$.015 and diesel fuel Opis average + \$.01)

Formal written notification is all that is needed to extend the existing agreement. For our records please send confirmation on Village letterhead to the following address:

Al Warren Oil Company, Inc.  
1646 Summer Street.  
Hammond, IN 46320  
Attention: Scott McGinnis

Al Warren Oil Company, Inc. is looking forward to serving the fuel needs of the Village of Hinsdale. Please feel free to contact me if you have any questions.

Sincerely,



Scott McGinnis  
Sales Representative

**Corporate Office: 1646 Summer Street Hammond, IN 46320**

**Phone: 877-712-5866 Fax: 219-852-5104**



## MEMORANDUM

**DATE:** May 5, 2016

**TO:** Kathleen A. Gargano, Village Manager  
George Peluso, Director of Public Services

**FROM:** Ralph Nikischer, Superintendent of Public Services

**RE:** Fuel Delivery Agreement

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**Background:**

The Village has two gas pumps with underground storage tanks located at its Public Services facility. The underground storage tanks are periodically replenished by a vendor when gasoline and diesel fuel levels are low. This fuel is used by Village vehicles and trucks. Other entities also use these pumps and are tracked by a special key system. Public Services monitors the amount of fuel in the underground tanks and orders additional fuel when necessary. In 2014, the Village sought bids to have fuel delivered to Public Services in bulk quantity. The proposal was sent to eight vendors, and only one bid was received. The contract was awarded to Warren Oil Company by the Village Board on April 29<sup>th</sup>, 2014.

In April 2015, Public Services explored the option to be included in DuPage County's joint purchasing agreement for fuel delivery. It was determined that the County's vendor would not deliver to the Village due to minimum gallon requirements. As a result, the Village continued obtaining fuel from Warren Oil under the 2014 contract terms.

**Fuel Contracts:**

Petroleum prices vary and are monitored by the Oil Price Information Service (OPIS). OPIS ensures price transparency and consistency among all vendors who supply fuel. Fuel contracts are awarded based on the OPIS price of fuel, state tax and the cost of delivery. Since fuel pricing is set by OPIS, the only variable in fuel contracts is the cost to deliver fuel; delivery accounts for a small percentage of the total cost.

Village expenditures on fuel vary significantly year-to-year as the OPIS fuel pricing fluctuates. For FY 2011-12 through FY 2014-15, the total expenditure was more than \$100,000 per year. For FY 2015-16, the estimated actual expenditure was approximately \$83,000 due to reduced oil and gas prices.

**Contract Renewal Recommendation:**

Warren Oil has offered to hold the 2014 contract pricing to deliver fuel for FY2016-17. To ensure the Village is obtaining the most cost effective mode to obtain fuel, delivery prices were compared to the Suburban Purchasing Cooperative (SPC) joint purchasing contract.

## MEMORANDUM

2016 Fuel Delivery Comparison			
Unleaded Gasoline		Warren Oil	SPC
OPIS	per gal	varies	varies
delivery	per gal	0.015	0.0475
State Tax	per gal	0.19	0.19
<b>Diesel Fuel</b>			
OPIS	per gal	varies	varies
delivery	per gal	0.01	0.0475
State Tax	per gal	0.215	0.215

Warren Oil provided the best price for delivery to the Village. Therefore, it is recommended that the Village hold the 2014 contract pricing with Warren Oil for FY2016-17.

This item will be brought forward for a First Reading at the Board of Trustees meeting of May 17, 2016.





## MEMORANDUM

**DATE:** June 7, 2016

**TO:** President Cauley and Village Board of Trustees

**FROM:** Suzanne Ostrovsky, Management Analyst

**RE:** Consent Agenda – Alley Vacations

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Attached please find two alley vacation requests. Per the Village's approved meeting policy, these routine items have been added directly to the Village Board's Consent Agenda, rather than being brought forward for a First Reading. The applicable passage from the meeting policy is shown below.

Should the Board desire to discuss these alley vacation items in detail, the items may be removed from the Consent Agenda by request.

### **Consent Agenda Items**

Those items being presented on the Consent Agenda are generally items that have previously had a First Reading of the Village Board. No discussion will occur on these items unless a Trustee or citizen requests that the item be removed from the Consent Agenda for further discussion.

In addition, the Consent Agenda may include certain items that do not require a First Reading due to their routine nature. Examples include:

- Semi-monthly payments of the accounts payable, as these are reviewed by a Village Trustee in advance
- Purchases that are in the approved budget, within budget and under \$500,000
- Approval of ice rinks that have been approved in prior years (except Burlington Park or a request for a rink in a new location)
- **Vacation of alleys where the alley is already green space**

10d

DATE: June 7, 2016

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>	<b>ORIGINATING</b>
<b>SECTION NUMBER</b> Consent Agenda - EPS	<b>DEPARTMENT</b> Public Services
<b>ITEM</b> Alley Vacation Request – 220 S. Quincy Ave.	<b>APPROVAL</b> Dan Deeter, PE Village Engineer

Attached please find an ordinance vacating a portion of a public alley adjacent to 220 S. Quincy Avenue. The resident at 220 S. Quincy Avenue has expressed interest in purchasing this portion of the alley. Staff has reviewed the infrastructure requirements for this alley. There are no current infrastructure conflicts on this alley. The alley has previously had vacations approved. It is not a through-alley right-of-way used for vehicle traffic. There are currently no plans for providing vehicular traffic on this alley right of way in the future. There are ComEd overhead lines within this alley. Staff recommends approval of the vacation.

Also included is the appraisal report establishing a fair market value for the vacated property. The appraisal established the value of the property at approximately \$19.00 per square foot. The property to be vacated contains an area of +/-1,248 square feet. The total appraised value of the property is \$24,000.

A plat of vacation will be prepared upon approval of this request for recording at DuPage County. To allow for current and potential future utility use of the alley, the plat of vacation will include a utility and drainage easement across the vacated area.

**MOTION: Approve “An Ordinance Authorizing the Vacation of a Certain Portion of an Unimproved Alley Situated South of and Adjoining 220 S. Quincy Avenue in the Village of Hinsdale, DuPage and Cook Counties, Illinois” at a Purchase Price of \$24,000.**

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b>				

## VILLAGE OF HINSDALE

ORDINANCE NO. \_\_\_\_\_

### AN ORDINANCE AUTHORIZING THE VACATION OF A CERTAIN PORTION OF AN UNIMPROVED ALLEY SITUATED SOUTH OF AND ADJOINING 220 S. QUINCY AVENUE IN THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS

**WHEREAS**, the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "Village") is a duly authorized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

**WHEREAS**, the property owner of 220 S. Quincy Avenue, Hinsdale, Illinois, which property is identified by permanent index number ("P.I.N.") 09-11-220-006, has requested that a certain portion of an alley, as more fully described below, be vacated in order to be developed and maintained by said property owner; and

**WHEREAS**, Section 11-91-1 of the Illinois Municipal Code, 65 ILCS 5/11-91-1 *et seq.* (2007) (the "Code"), authorizes the Village to determine whether or not the public interest is served by vacating an alley, or part thereof, within its corporate boundaries, by an ordinance duly adopted by the affirmative vote of three-fourths of the trustees then holding office; and

**WHEREAS**, the Code further provides that upon vacation of an alley, or any part thereof, by the Village, title to the vacated property vest in the then owner or owners of land abutting thereon; and

**WHEREAS**, the Village President and Board of Trustees of the Village of Hinsdale (the "Corporate Authorities") have determined that the relief to the public from the further burden and responsibility of maintaining a certain portion of the alley, as more fully described below, and to return said portion to the tax rolls for the benefit of all taxing bodies is in the public interest.

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, State of Illinois, as follows:

**Section 1. Recitals Incorporated.** The above recitals and findings are incorporated herein and made a part hereof.

**Section 2. Vacation of Unimproved Alley.** Pursuant to the terms of this Ordinance, the Village shall vacate a trapezoidal portion approximately 10' x 130' of the unimproved alley situated south of and adjoining 220 S. Quincy Avenue, Hinsdale, Illinois (the "Subject Property"), legally described, as follows:

Lots 1, 2, 3, 4, and 5 in the Resubdivision of Block 12 of Stough's Second Addition to the Town of Hinsdale in Section 11, Township 38 North, Range 11, East of the Third Principal Meridian, in DuPage County, Illinois

P.I.N. 09-11-220-006

**Section 3. Plat of Vacation Approved.** The Plat of Vacation, a copy of which is attached hereto as Exhibit A and made a part hereof, is approved.

**Section 4. Conditions of Vacation.** The Subject Property is vacated subject to any existing easement of public record for any public or private utility for the maintenance, renewal and construction or reconstruction of public and private utilities and that the Village reserves unto itself as a corporate municipality and to any public utility, its successors or assigns, the right to maintain and relocate any respective facilities in, under, across and along those parts of the public alley as herein vacated, with the right of access thereto at all times for any and all such purposes as may be reasonably required for the construction, maintenance and efficient operation of said equipment pursuant to any existing easement of public record.

**Section 5. Payment of Consideration and Title to Vacated Property.** Upon the vacation of the Subject Property, title thereto shall be acquired by and vest to the property owner of 220 S. Quincy Avenue, Hinsdale, Illinois upon the payment of twenty-four thousand dollars (\$24,000.00) to the Village by the property owner as fair market value for the Subject Property. The vacation of the Subject Property, and the recording of the Plat of Vacation, shall not be effective until said payment is received pursuant to Section 11-91-1 of the Code, 65 ILCS 5/11-91-1.

**Section 6. Execution of Documents.** The Village President, Village Clerk and all other officials are hereby authorized to take any and all action and execute any and all documents required to implement said vacation and record this Ordinance and the Plat of Vacation with the applicable county recorder of deeds upon the payment of the consideration set forth in Section 5 of this Ordinance.

**Section 7. Severability and Repeal of Inconsistent Ordinances.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 8. Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYES:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Thomas Cauley, Village President

ATTEST:

\_\_\_\_\_  
Christine Bruton, Village Clerk

**APPRAISAL REPORT**

A 10' X 130' PORTION OF THE UNIMPROVED  
ALLEY SITUATED SOUTH AND ADJOINING  
220 SOUTH QUINCY AVENUE  
HINSDALE, ILLINOIS

Prepared For

Mr. Dan Deeter  
Village of Hinsdale  
19 East Chicago Avenue  
Hinsdale, Illinois 60521

Prepared By

C.A. Benson & Associates, Inc.  
419 North La Grange Road  
La Grange Park, Illinois 60526

**C.A. BENSON & ASSOCIATES, INC.**  
**419 North La Grange Road - La Grange Park, IL 60526**  
**P.O. Box 157 - La Grange, IL 60525**  
**(708) 352-6056 Fax (708) 352-6070**

May 26, 2016

Mr. Dan Deeter  
Village of Hinsdale  
19 East Chicago Avenue  
Hinsdale, IL 60521

Re: Appraisal of a 10' x 130' portion of unimproved  
alley situated south and adjoining 220 West Quincy  
Avenue, Hinsdale, Illinois

Dear Mr. Deeter:

In accordance with your request, I have inspected the above captioned property and analyzed all pertinent factors relative to it in order to estimate its "as is" market value of the fee simple interest. The property was inspected on May 23, 2016, which is the effective date of this valuation.

The property consists of a 10' by 130' parallelogram shaped portion of unimproved alley located south and adjoining 220 South Quincy Avenue, Hinsdale, Illinois. It contains 1,248+/- square feet and is zoned R-4, Single-Family Residential.

Based on this analysis, it is my opinion that the "as is" Market Value of the subject property as of May 23, 2016 was

<p><b>TWENTY FOUR THOUSAND DOLLARS</b> <b>(\$24,000)</b></p>
--

This Appraisal Report is intended to comply with the reporting requirements set forth under Standards Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice. As such, it presents discussions of the data, reasoning and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning and analyses is retained in the appraiser's file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated below. The appraiser is not responsible for unauthorized use of this report.

# C.A. Benson & Associates, Inc.

## **PURPOSE OF THE APPRAISAL:**

The purpose of this appraisal is to provide my best estimate of the market value of the subject real property as of the effective date. *Market Value* is defined by the federal financial institutions regulatory agencies as follows:

*Market Value* means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

(Source: Office of the Comptroller of the Currency under 12 CFR, Part 34, Subpart C-Appraisals, 34.42 Definitions (f))

**INTENDED USE:** The function of this appraisal is to assist the Village of Hinsdale with a possible sale of the subject.

**INTENDED USER:** The intended user of this appraisal report is the Village of Hinsdale.

**INTEREST VALUED:** Fee simple

**DATE OF INSPECTION:** May 23, 2016

**EFFECTIVE DATE OF VALUE:** May 23, 2016

**DATE OF REPORT:** May 26, 2016

**APPRAISAL DEVELOPMENT AND REPORTING PROCESS:** In preparing this appraisal, I have

- Inspected the subject property;
- Examined the Sidwell Plat Book to obtain the size of the subject;
- Reviewed Public Records, Flood Hazard Rate Map and pertinent real estate tax and zoning information.
- Gathered and confirmed information on comparable sales;
- Applied the Sales Comparison Approach to Value to arrive at an indicated value.

This Appraisal Report is a recapitulation of my data, analyses and conclusions. Supporting documentation is retained in my file.

**COMPETENCY OF THE APPRAISER:** The appraiser has the appropriate knowledge and experience to complete this assignment competently as illustrated by the Qualifications of the Appraiser statement contained within this report.



# C.A. Benson & Associates, Inc.

## **DESCRIPTION OF REAL ESTATE APPRAISED:**

The subject property is situated in the Village of Hinsdale, approximately 20-miles southwest of the City of Chicago's Central Business District. Hinsdale is bordered by Oak Brook to the north, Burr Ridge to the south, Western Springs to the east and Clarendon Hills to the west.

Hinsdale is a residential community that has a population of 16,834 residents as of the 2010 census and a median household income of \$160,030 (2013). Over the past 12 months, the average sale price of a single-family residence in Hinsdale was \$1,140,261, which is a 2.5% increase over the prior 12 month average sale price of \$1,112,929. This is reflective of a small increase and values are basically stable.

Hinsdale is a substantially built-up community and is one of the communities in the Southern DuPage County suburbs, which include Burr Ridge, Clarendon Hills, Darien, Downers Grove, Glen Ellyn, Lisle, Naperville, Oak Brook, Oakbrook Terrace, Warrenville, Westmont, Wheaton, Willowbrook, Winfield and Woodridge. The majority of these are mid-aged to older established communities that have reached maturity. Redevelopment of new single-family residences is occurring in Hinsdale, Clarendon Hills and Downers Grove on sites where older residences have been demolished. The overall composition of the area provides most amenities such as adequate employee base, established commercial/residential areas and municipal services, educational facilities, etc. The area hospitals include Good Samaritan, La Grange Community and Hinsdale. Hinsdale has a thriving central business district and the Oak Brook Center and Yorktown Center regional shopping malls are in nearby driving distance.

The major transportation systems include the North-South Tollway (I-355), the Tri-State Tollway (I-294) and the East-West Tollway (I-88). In addition, the Metra Commuter Trains and Pace Buses service Hinsdale.

More specifically, the subject property is located in the southwest section of Hinsdale. The immediate area is approximately 98% built-up with single-family residences of varying architectural designs in the range of 0 to 80+ years. The price range varies from \$350,000 for smaller existing single-family residences to in excess of \$1,900,000 for new custom two story residences. Many of the older, smaller residences have been torn down and redeveloped with large custom single-family residences. The immediate occupancy of the neighborhood consists of professionals, executives and white-collar workers. Maintenance level is good and there were no adverse conditions noted on the date of inspection.

Overall, the community of Hinsdale and the subject neighborhood are stable without any land changes anticipated with the exception of residential development of new single residents on lots that were previously improved with older homes. The strengths of the community include the viable central business district, the good community services, ample shopping, proximity to major transportation systems and the historically strong demand for residential, retail and office properties.

The subject property is the northerly 10' of a 20' wide unimproved alley. It has a width of 130', which is equal to the width of the adjoining residence located at 220 South Quincy Avenue. It has a parallelogram shape with a calculated area of 1,248+/- square feet. It is in an R-4, Single Family Residence District which requires a minimum lot area of 10,000 square feet and 70 or 80 feet of street frontage depending on whether the site is an interior or corner parcel. The subject property is not buildable and would be of use only to the adjoining property owner. It is in a zone "X" area of minimal flooding activity per FEMA Map #17043C0187J, dated June 3, 2015 (preliminary).

# C.A. Benson & Associates, Inc.

## **ESTIMATE OF EXPOSURE TIME:**

The subject property is a 10' x 130' parallelogram shaped portion of an unimproved alley, which can only be sold to the adjoining property owner. As such, estimating a marketing time is futile as a potential sale is reliant on the adjoining property owner's willingness to buy the property. The typical marketing time for area buildable sites and single-family residences is 3 to 9 months.

## **PERMANENT INDEX NUMBER:**

The subject is a section of unimproved alley, which has no permanent index number.

**TOTAL 2014 ASSESSED VALUE:** Not assessed

## **THREE-YEAR PROPERTY HISTORY:**

According to FIRREA and the Uniform Standards of Professional Practice of the Appraisal Foundation, I am required to report and analyze any sale transactions involving the subject property during the past three years or any listing or pending sale transaction involving the subject property.

The subject is part of an unimproved alley under ownership by the Village of Hinsdale. This appraisal will be used as an estimate of market value for a possible sale of the property.

## **HIGHEST AND BEST USE ANALYSIS:**

The subject consists of a 10' x 130' parallelogram shaped portion of unimproved alley. It cannot be developed by itself and has value only to the adjoining property owner. It is my opinion that the highest and best use of the subject property is in conjunction with the adjoining residential property.

## **SUMMARY OF ANALYSIS AND VALUATION:**

As indicated, the Sales Comparison Approach to Value will only be used.

## **SALES COMPARISON APPROACH TO VALUE AS IMPROVED:**

Definition: A set of procedures in which a value indication is derived by comparing the property being appraised to similar properties that have been sold recently, then applying appropriate units of comparison, and making adjustments to the sale prices of the comparables based on the elements of comparison.\*

\*Source: Page 255, *The Dictionary of Real Estate Appraisal*, Appraisal Institute, Fourth Edition.

# C.A. Benson & Associates, Inc.

## SALES COMPARISON APPROACH TO VALUE - Continued

In order to estimate the market value of the subject property by the Sales Comparison Approach, I have analyzed the following sales.

1. **630 West Hinsdale Avenue, Hinsdale** was reported sold in November 2014 for \$260,000. This is a 68.5 foot by 100 foot trapezoidal shaped parcel zoned R-4, containing 6,600 square feet. The sales price was equal to \$39.59 per square foot.
2. **220 South Quincy Avenue, Hinsdale** was reported sold in January 2014 for \$245,000. This is a 76 foot by 100 foot trapezoidal shaped parcel zoned R-4, containing 7,300 square feet. The sales price was equal to \$33.56 per square foot.
3. **2 South Quincy Street, Hinsdale** was reported sold in June 2015 for \$237,500. This is a 47 foot by 125 foot rectangular parcel zoned R-4, containing 5,875 square feet. The sale price was equal to \$40.43 per square foot. This site is on the corner of Chicago Avenue.
4. **1 South Stough Street, Hinsdale** was reported sold in December 2014 for \$325,000. This is a 72 foot by 125 foot parcel zoned R-4, containing 9,000 square feet. The sale price was equal to \$36.11 per square foot. This site is on the corner of Chicago Avenue.

### Commentary

The above sales were all improved with older smaller single-family residences and the sale prices were reflective of land value. Since their acquisitions, the existing residences have been demolished. They are all located on feeder streets with above average traffic flows. Their sale prices ranged from \$33.56 to \$40.43 per square foot and averaged \$37.37 per square foot for a buildable site.

The subject consists of a 1,248+/- square foot unimproved alley that is not buildable and can only be sold to an adjoining property owner. Historical comparisons of varying size sites indicated that additional side site area above the standard size lot contributes at a rate of 50% of the base lot. For this analysis, 50% of the \$37.37 average value of a buildable site or \$18.68 per square foot, rounded to \$19.00 per square foot is indicated.

# C.A. Benson & Associates, Inc.

## SALES COMPARISON APPROACH TO VALUE - Continued

Based on the above analysis, it is my opinion that \$19.00 per square foot is indicated for the subject property.

1,248+/- square feet @ \$19.00 per square foot = \$23,712

**INDICATED VALUE BY THE SALES COMPARISON APPROACH: \$24,000**

### COMMENT AND FINAL VALUE CONCLUSION:

Based on the sales data analyzed in this report, it is my opinion that the "as is" fee simple market value of the subject property as of May 23, 2016 was

<p><b>TWENTY FOUR THOUSAND DOLLARS</b> <b>(\$24,000)</b></p>
--

Respectfully submitted,

C.A. BENSON & ASSOCIATES, INC.



Charles A. Benson, Jr., SRA  
Illinois State Certified General Real Estate Appraiser  
License #553.000387 (Exp. 9/30/17)

# C.A. Benson & Associates, Inc.

## ASSUMPTIONS AND LIMITING CONDITIONS

1. This Appraisal Report is intended to comply with the reporting requirements set forth under Standard Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice. It might not include full discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning and analyses is retained in the appraiser's file. The information contained in this report is specific to the needs of the client and for the intended use stated in this report. The appraiser is not responsible for unauthorized use of this report.
2. No responsibility is assumed for legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated in this report.
3. The property is appraised free and clear of any or all liens and encumbrances unless otherwise stated in this report.
4. Responsible ownership and competent property management are assumed unless otherwise stated in this report.
5. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
6. All engineering is assumed to be correct. Any plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.
7. It is assumed that there are no hidden or unapparent conditions of the property, subsoil or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
8. It is assumed that there is full compliance with all applicable federal, state and local environmental regulations and laws unless otherwise stated in this report.
9. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined and considered in this appraisal report.
10. It is assumed that all required licenses, certificates of occupancy or other legislative or administrative authority from any local, state or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value estimates contained in this report are based.
11. Any sketch in this report may show approximate dimensions and is included to assist the reader in visualizing the property. Maps and exhibits found in this report are provided for reader reference purposes only. No guarantee as to accuracy is expressed or implied unless otherwise stated in this report. No survey has been made for the purpose of this report.

# C.A. Benson & Associates, Inc.

## ASSUMPTIONS AND LIMITING CONDITIONS - Continued

12. It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespass unless otherwise stated in this report.

13. The appraiser is not qualified to detect hazardous waste and/or toxic materials. Any comment by the appraiser that might suggest the possibility of the presence of such substances should not be taken as confirmation of the presence of hazardous waste and/or toxic materials. Such determination would require investigation by a qualified expert in the field of environmental assessment. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The appraiser's value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value unless otherwise stated in this report. No responsibility is assumed for any environmental conditions or for any expertise or engineering knowledge required to discover them. The appraiser's descriptions and resulting comments are the result of the routine observations made during the appraisal process.

14. Unless otherwise stated in this report, the subject property is appraised without a specific compliance survey having been conducted to determine if the property is or is not in conformance with the requirements of the Americans with Disabilities Act. The presence of architectural and communications barriers that are structural in nature that would restrict access by disabled individuals may adversely affect the property's value, marketability or utility.

15. Any proposed improvements are assumed to be completed in a good workmanlike manner in accordance with the submitted plans and specifications.

16. The distribution, if any, of the total valuation in this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.

17. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event, only with proper written qualification and only in its entirety.

18. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news sales, or other media without prior written consent and approval of the appraiser.

# C.A. Benson & Associates, Inc.

## CERTIFICATION

I certify that, to the best of my knowledge and belief...

- the statements of fact contained in this report are true and correct.
- the reported analyses, opinion, and conclusions are limited only by the reported assumptions and limiting conditions, are my personal, impartial, and unbiased professional analyses.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- my engagement in this assignment was not contingent upon developing or reporting predetermined results.
- my compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- my analyses, opinions and conclusions were developed, and this report has been prepared in conformity with the *Uniform Standards of Professional Appraisal Practice*.
- I have made a personal inspection of the property that is the subject of this report.
- no one provided significant professional assistance to the person signing this certification.
- the reported analyses, opinions and conclusions were developed, and this report has been prepared in conformity with the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
- the use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.



Charles A. Benson, Jr., SRA  
Illinois State Certified General Real Estate Appraiser  
License #553.000387 (9/30/17)

# C.A. Benson & Associates, Inc.

## QUALIFICATIONS OF CHARLES A. BENSON, JR.

### EDUCATION

University of Wisconsin, Madison, B.B.A., 1974  
Major in Real Estate and Urban Land Economics

### APPRAISAL COURSES SUCCESSFULLY COMPLETED

S.R.E.A. Courses 101 (1972), 201 (1976), 202 (1989)  
A.I.R.E.A. Course VIII (1978)  
Standards of Professional Practice - Parts A & B, Appraisal Institute 1998  
USPAP Update – 2015-2017

### SEMINARS

Residential Design and Functional Utility; Subdivision Analysis; Rates, Ratios & Reasonableness; Valuation Under Federal Lending Regulations; Appraisal of Retail Properties; Industrial Valuation: Conditions of the Chicago Real Estate Market, 2012; Fair Lending and the Appraiser; Valuation of Detrimental Conditions in Real Estate; Partial Interest Valuation – Undivided; Forecasting Revenue; Illinois Appraiser's Update – 2004 thru 2015; Professionals Guide to the Uniform Residential Appraisal Report; Appraisal Challenges: Declining Markets and Sales Concessions; The Discounted Cash Flow Model: Concepts, Issues and Applications.

### EXPERIENCE

Actively engaged in the real estate appraisal business since 1975; has made appraisal of thousands of properties of various types including single family residences, apartment buildings, commercial, industrial, special use properties and vacant land.

### CLIENTS

Appraisal clients include: Inland Bank, American Metro Bank, First National Bank of LaGrange, Highland Community Bank, Cathay Bank, Pacific Global Bank, Suburban Bank & Trust, United Trust Bank, The Village of Hinsdale, attorneys, individuals, corporations and others.

Qualified as an expert witness for the Circuit Court of Cook County and the Circuit Court of DuPage County.

### AFFILIATIONS

- The Appraisal Institute - Received SRA designation in April 1988.
- Holds State of Illinois Real Estate Managing Broker's License #471.011778.
- Member of the Mainstreet Organization of Realtors.
- State Certified General Real Estate Appraiser, State of Illinois, License No. 553.000387.



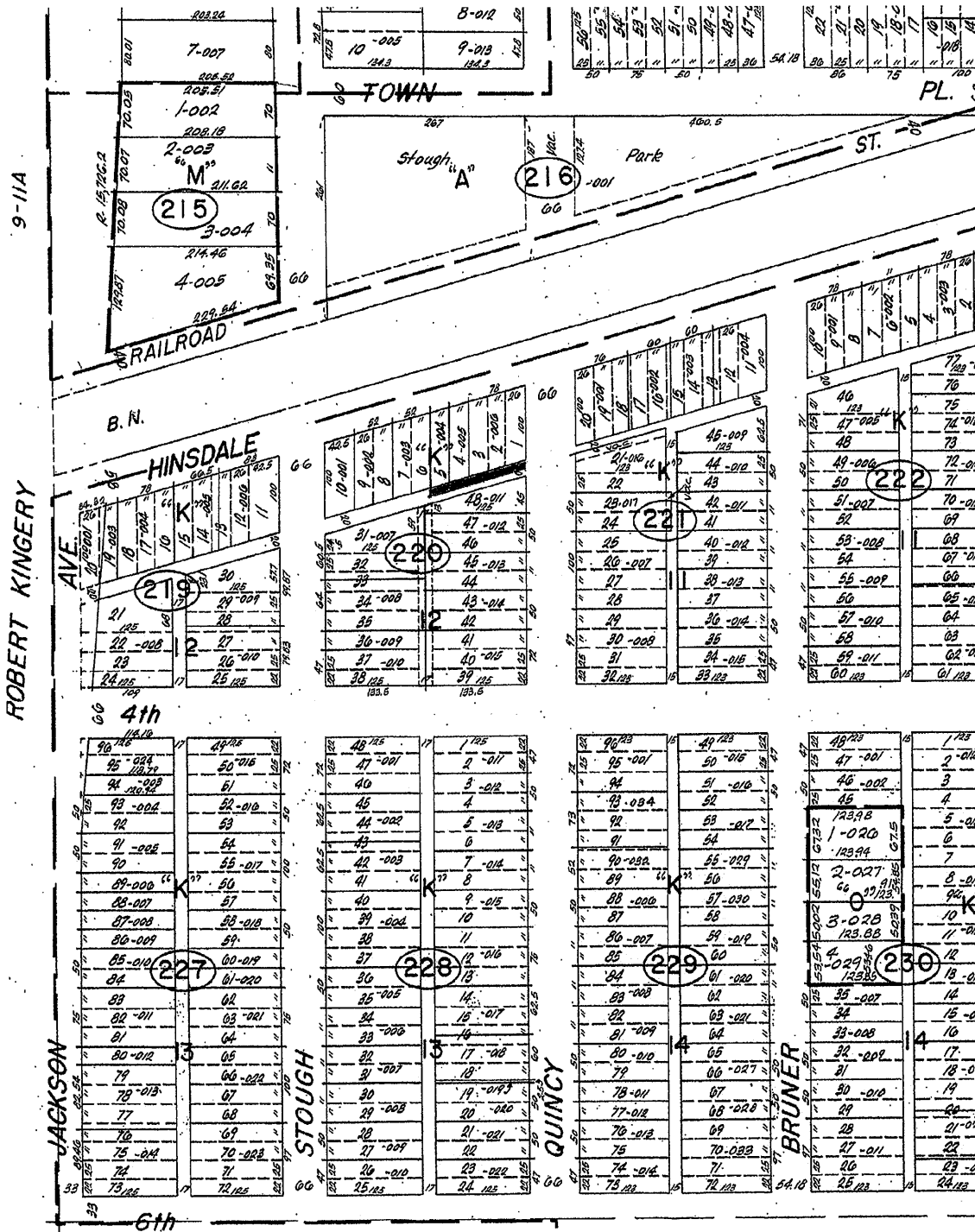
# C.A. Benson & Associates, Inc.

## **ADDENDUM**

### **Sidwell Map**

# C.A. Benson & Associates, Inc.

## SIDWELL MAP (Subject Shaded in Red)



DATE: June 7, 2016

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING</b>		
<b>SECTION NUMBER</b> Consent Agenda - EPS		<b>DEPARTMENT</b> Public Services		
<b>ITEM</b> Alley Vacation Request – 224 S. Quincy Ave.		<b>APPROVAL</b> Dan Deeter, PE Village Engineer		
<p>Attached please find an ordinance vacating a portion of a public alley adjacent to 224 S. Quincy Avenue. The resident at 224 S. Quincy Avenue has expressed interest in purchasing this portion of the alley. Staff has reviewed the infrastructure requirements for this alley. There are no current infrastructure conflicts on this alley. The alley has previously had vacations approved. It is not a through-alley right-of-way used for vehicle traffic. There are currently no plans for providing vehicular traffic on this alley right of way in the future. There are ComEd overhead lines within this alley. Staff recommends approval of the vacation.</p> <p>Also included is the appraisal report establishing a fair market value for the vacated property. The appraisal established the value of the property at approximately \$19.00 per square foot. The property to be vacated contains an area of +/-1,325 square feet. The total appraised value of the property is \$25,000.</p> <p>A plat of vacation will be prepared upon approval of this request for recording at DuPage County. To allow for current and potential future utility use of the alley, the plat of vacation will include a utility and drainage easement across the vacated area.</p> <p><b>MOTION: Approve “An Ordinance Authorizing the Vacation of a Certain Portion of an Unimproved Alley Situated North of and Adjoining 224 S. Quincy Avenue in the Village of Hinsdale, DuPage and Cook Counties, Illinois” at a Purchase Price of \$25,000.</b></p>				
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b>				

## VILLAGE OF HINSDALE

ORDINANCE NO. \_\_\_\_\_

### **AN ORDINANCE AUTHORIZING THE VACATION OF A CERTAIN PORTION OF AN UNIMPROVED ALLEY SITUATED NORTH OF AND ADJOINING 224 S. QUINCY AVENUE IN THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS**

**WHEREAS**, the Village of Hinsdale, DuPage and Cook Counties, Illinois (the "Village") is a duly authorized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

**WHEREAS**, the property owner of 224 S. Quincy Avenue, Hinsdale, Illinois, which property is identified by permanent index number ("P.I.N.") 09-11-220-011, has requested that a certain portion of an alley, as more fully described below, be vacated in order to be developed and maintained by said property owner; and

**WHEREAS**, Section 11-91-1 of the Illinois Municipal Code, 65 ILCS 5/11-91-1 *et seq.* (2007) (the "Code"), authorizes the Village to determine whether or not the public interest is served by vacating an alley, or part thereof, within its corporate boundaries, by an ordinance duly adopted by the affirmative vote of three-fourths of the trustees then holding office; and

**WHEREAS**, the Code further provides that upon vacation of an alley, or any part thereof, by the Village, title to the vacated property vest in the then owner or owners of land abutting thereon; and

**WHEREAS**, the Village President and Board of Trustees of the Village of Hinsdale (the "Corporate Authorities") have determined that the relief to the public from the further burden and responsibility of maintaining a certain portion of the alley, as more fully described below, and to return said portion to the tax rolls for the benefit of all taxing bodies is in the public interest.

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties, State of Illinois, as follows:

**Section 1. Recitals Incorporated.** The above recitals and findings are incorporated herein and made a part hereof.

**Section 2. Vacation of Unimproved Alley.** Pursuant to the terms of this Ordinance, the Village shall vacate a trapezoidal portion approximately 10' x 138' of the unimproved alley situated north of and adjoining 224 S. Quincy Avenue, Hinsdale, Illinois (the "Subject Property"), legally described, as follows:

Lot 48 in the Resubdivision of Block 12 of Stough's Second Addition to the Town of Hinsdale in Section 11, Township 38 North, Range 11, East of the Third Principal Meridian, in DuPage County, Illinois

P.I.N. 09-11-220-011

**Section 3. Plat of Vacation Approved.** The Plat of Vacation, a copy of which is attached hereto as Exhibit A and made a part hereof, is approved.

**Section 4. Conditions of Vacation.** The Subject Property is vacated subject to any existing easement of public record for any public or private utility for the maintenance, renewal and construction or reconstruction of public and private utilities and that the Village reserves unto itself as a corporate municipality and to any public utility, its successors or assigns, the right to maintain and relocate any respective facilities in, under, across and along those parts of the public alley as herein vacated, with the right of access thereto at all times for any and all such purposes as may be reasonably required for the construction, maintenance and efficient operation of said equipment pursuant to any existing easement of public record.

**Section 5. Payment of Consideration and Title to Vacated Property.** Upon the vacation of the Subject Property, title thereto shall be acquired by and vest to the property owner of 224 S. Quincy Avenue, Hinsdale, Illinois upon the payment of twenty-five thousand dollars (\$25,000.00) to the Village by the property owner as fair market value for the Subject Property. The vacation of the Subject Property, and the recording of the Plat of Vacation, shall not be effective until said payment is received pursuant to Section 11-91-1 of the Code, 65 ILCS 5/11-91-1.

**Section 6. Execution of Documents.** The Village President, Village Clerk and all other officials are hereby authorized to take any and all action and execute any and all documents required to implement said vacation and record this Ordinance and the Plat of Vacation with the applicable county recorder of deeds upon the payment of the consideration set forth in Section 5 of this Ordinance.

**Section 7. Severability and Repeal of Inconsistent Ordinances.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 8. Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYES:

ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Thomas Cauley, Village President

ATTEST:

\_\_\_\_\_  
Christine Bruton, Village Clerk

**APPRAISAL REPORT**

A 10' X 138' PORTION OF THE UNIMPROVED  
ALLEY SITUATED NORTH AND ADJOINING  
224 SOUTH QUINCY AVENUE  
HINSDALE, ILLINOIS

Prepared For

Mr. Dan Deeter  
Village of Hinsdale  
19 East Chicago Avenue  
Hinsdale, Illinois 60521

Prepared By

C.A. Benson & Associates, Inc.  
419 North La Grange Road  
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May 26, 2016

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Village of Hinsdale  
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Hinsdale, IL 60521

Re: Appraisal of a 10' x 138' portion of unimproved  
alley situated north and adjoining 220 West Quincy  
Avenue, Hinsdale, Illinois

Dear Mr. Deeter:

In accordance with your request, I have inspected the above captioned property and analyzed all pertinent factors relative to it in order to estimate its "as is" market value of the fee simple interest. The property was inspected on May 23, 2016, which is the effective date of this valuation.

The property consists of a 10' by 138' parallelogram shaped portion of unimproved alley located north and adjoining 224 South Quincy Avenue, Hinsdale, Illinois. It contains 1,325+/- square feet and is zoned R-4, Single-Family Residential.

Based on this analysis, it is my opinion that the "as is" Market Value of the subject property as of May 23, 2016 was

<p><b>TWENTY FIVE THOUSAND DOLLARS</b> <b>(\$25,000)</b></p>
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This Appraisal Report is intended to comply with the reporting requirements set forth under Standards Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice. As such, it presents discussions of the data, reasoning and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning and analyses is retained in the appraiser's file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated below. The appraiser is not responsible for unauthorized use of this report.



# C.A. Benson & Associates, Inc.

## **PURPOSE OF THE APPRAISAL:**

The purpose of this appraisal is to provide my best estimate of the market value of the subject real property as of the effective date. *Market Value* is defined by the federal financial institutions regulatory agencies as follows:

*Market Value* means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

(Source: Office of the Comptroller of the Currency under 12 CFR, Part 34, Subpart C-Appraisals, 34.42 Definitions (f))

**INTENDED USE:** The function of this appraisal is to assist the Village of Hinsdale with a possible sale of the subject.

**INTENDED USER:** The intended user of this appraisal report is the Village of Hinsdale.

**INTEREST VALUED:** Fee simple

**DATE OF INSPECTION:** May 23, 2016

**EFFECTIVE DATE OF VALUE:** May 23, 2016

**DATE OF REPORT:** May 26, 2016

**APPRAISAL DEVELOPMENT AND REPORTING PROCESS:** In preparing this appraisal, I have

- Inspected the subject property;
- Examined the Sidwell Plat Book to obtain the size of the subject;
- Reviewed Public Records, Flood Hazard Rate Map and pertinent real estate tax and zoning information.
- Gathered and confirmed information on comparable sales;
- Applied the Sales Comparison Approach to Value to arrive at an indicated value.

This Appraisal Report is a recapitulation of my data, analyses and conclusions. Supporting documentation is retained in my file.

**COMPETENCY OF THE APPRAISER:** The appraiser has the appropriate knowledge and experience to complete this assignment competently as illustrated by the Qualifications of the Appraiser statement contained within this report.

# C.A. Benson & Associates, Inc.

## DESCRIPTION OF REAL ESTATE APPRAISED:

The subject property is situated in the Village of Hinsdale, approximately 20-miles southwest of the City of Chicago's Central Business District. Hinsdale is bordered by Oak Brook to the north, Burr Ridge to the south, Western Springs to the east and Clarendon Hills to the west.

Hinsdale is a residential community that has a population of 16,834 residents as of the 2010 census and a median household income of \$160,030 (2013). Over the past 12 months, the average sale price of a single-family residence in Hinsdale was \$1,140,261, which is a 2.5% increase over the prior 12 month average sale price of \$1,112,929. This is reflective of a small increase and values are basically stable.

Hinsdale is a substantially built-up community and is one of the communities in the Southern DuPage County suburbs, which include Burr Ridge, Clarendon Hills, Darien, Downers Grove, Glen Ellyn, Lisle, Naperville, Oak Brook, Oakbrook Terrace, Warrenville, Westmont, Wheaton, Willowbrook, Winfield and Woodridge. The majority of these are mid-aged to older established communities that have reached maturity. Redevelopment of new single-family residences is occurring in Hinsdale, Clarendon Hills and Downers Grove on sites where older residences have been demolished. The overall composition of the area provides most amenities such as adequate employee base, established commercial/residential areas and municipal services, educational facilities, etc. The area hospitals include Good Samaritan, La Grange Community and Hinsdale. Hinsdale has a thriving central business district and the Oak Brook Center and Yorktown Center regional shopping malls are in nearby driving distance.

The major transportation systems include the North-South Tollway (I-355), the Tri-State Tollway (I-294) and the East-West Tollway (I-88). In addition, the Metra Commuter Trains and Pace Buses service Hinsdale.

More specifically, the subject property is located in the southwest section of Hinsdale. The immediate area is approximately 98% built-up with single-family residences of varying architectural designs in the range of 0 to 80+ years. The price range varies from \$350,000 for smaller existing single-family residences to in excess of \$1,900,000 for new custom two story residences. Many of the older, smaller residences have been torn down and redeveloped with large custom single-family residences. The immediate occupancy of the neighborhood consists of professionals, executives and white-collar workers. Maintenance level is good and there were no adverse conditions noted on the date of inspection.

Overall, the community of Hinsdale and the subject neighborhood are stable without any land changes anticipated with the exception of residential development of new single residents on lots that were previously improved with older homes. The strengths of the community include the viable central business district, the good community services, ample shopping, proximity to major transportation systems and the historically strong demand for residential, retail and office properties.

The subject property is the southerly 10' of a 20' wide unimproved alley. It has a width of 138', which is equal to the width of the adjoining residence located at 224 South Quincy Avenue. It has a parallelogram shape with a calculated area of 1,325+/- square feet. It is in an R-4, Single Family Residence District which requires a minimum lot area of 10,000 square feet and 70 or 80 feet of street frontage depending on whether the site is an interior or corner parcel. The subject property is not buildable and would be of use only to the adjoining property owner. It is in a zone "X" area of minimal flooding activity per FEMA Map #17043C0187J, dated June 3, 2015 (preliminary).

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## **ESTIMATE OF EXPOSURE TIME:**

The subject property is a 10' x 138' parallelogram shaped portion of an unimproved alley, which can only be sold to the adjoining property owner. As such, estimating a marketing time is futile as a potential sale is reliant on the adjoining property owner's willingness to buy the property. The typical marketing time for area buildable sites and single-family residences is 3 to 9 months.

## **PERMANENT INDEX NUMBER:**

The subject is a section of unimproved alley, which has no permanent index number.

**TOTAL 2014 ASSESSED VALUE:** Not assessed

## **THREE-YEAR PROPERTY HISTORY:**

According to FIRREA and the Uniform Standards of Professional Practice of the Appraisal Foundation, I am required to report and analyze any sale transactions involving the subject property during the past three years or any listing or pending sale transaction involving the subject property.

The subject is part of an unimproved alley under ownership by the Village of Hinsdale. This appraisal will be used as an estimate of market value for a possible sale of the property.

## **HIGHEST AND BEST USE ANALYSIS:**

The subject consists of a 10' x 138' parallelogram shaped portion of unimproved alley. It cannot be developed by itself and has value only to the adjoining property owner. It is my opinion that the highest and best use of the subject property is in conjunction with the adjoining residential property.

## **SUMMARY OF ANALYSIS AND VALUATION:**

As indicated, the Sales Comparison Approach to Value will only be used.

## **SALES COMPARISON APPROACH TO VALUE AS IMPROVED:**

Definition: A set of procedures in which a value indication is derived by comparing the property being appraised to similar properties that have been sold recently, then applying appropriate units of comparison, and making adjustments to the sale prices of the comparables based on the elements of comparison.\*

\*Source: Page 255, *The Dictionary of Real Estate Appraisal*, Appraisal Institute, Fourth Edition.

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## SALES COMPARISON APPROACH TO VALUE - Continued

In order to estimate the market value of the subject property by the Sales Comparison Approach, I have analyzed the following sales.

1. **630 West Hinsdale Avenue, Hinsdale** was reported sold in November 2014 for \$260,000. This is a 68.5 foot by 100 foot trapezoidal shaped parcel zoned R-4, containing 6,600 square feet. The sales price was equal to \$39.59 per square foot.
2. **220 South Quincy Avenue, Hinsdale** was reported sold in January 2014 for \$245,000. This is a 76 foot by 100 foot trapezoidal shaped parcel zoned R-4, containing 7,300 square feet. The sales price was equal to \$33.56 per square foot.
3. **2 South Quincy Street, Hinsdale** was reported sold in June 2015 for \$237,500. This is a 47 foot by 125 foot rectangular parcel zoned R-4, containing 5,875 square feet. The sale price was equal to \$40.43 per square foot. This site is on the corner of Chicago Avenue.
4. **1 South Stough Street, Hinsdale** was reported sold in December 2014 for \$325,000. This is a 72 foot by 125 foot parcel zoned R-4, containing 9,000 square feet. The sale price was equal to \$36.11 per square foot. This site is on the corner of Chicago Avenue.

### Commentary

The above sales were all improved with older smaller single-family residences and the sale prices were reflective of land value. Since their acquisitions, the existing residences have been demolished. They are all located on feeder streets with above average traffic flows. Their sale prices ranged from \$33.56 to \$40.43 per square foot and averaged \$37.37 per square foot for a buildable site.

The subject consists of a 1,325+/- square foot unimproved alley that is not buildable and can only be sold to an adjoining property owner. Historical comparisons of varying size sites indicated that additional side site area above the standard size lot contributes at a rate of 50% of the base lot. For this analysis, 50% of the \$37.37 average value of a buildable site or \$18.68 per square foot, rounded to \$19.00 per square foot is indicated.

# C.A. Benson & Associates, Inc.

## SALES COMPARISON APPROACH TO VALUE - Continued

Based on the above analysis, it is my opinion that \$19.00 per square foot is indicated for the subject property.

1,325+/- square feet @ \$19.00 per square foot = \$25,175

**INDICATED VALUE BY THE SALES COMPARISON APPROACH: \$25,000**

### COMMENT AND FINAL VALUE CONCLUSION:

Based on the sales data analyzed in this report, it is my opinion that the "as is" fee simple market value of the subject property as of May 23, 2016 was

**TWENTY FIVE THOUSAND DOLLARS  
(\$25,000)**

Respectfully submitted,

C.A. BENSON & ASSOCIATES, INC.



Charles A. Benson, Jr., SRA  
Illinois State Certified General Real Estate Appraiser  
License #553.000387 (Exp. 9/30/17)

# C.A. Benson & Associates, Inc.

## ASSUMPTIONS AND LIMITING CONDITIONS

1. This Appraisal Report is intended to comply with the reporting requirements set forth under Standard Rule 2-2(b) of the Uniform Standards of Professional Appraisal Practice. It might not include full discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning and analyses is retained in the appraiser's file. The information contained in this report is specific to the needs of the client and for the intended use stated in this report. The appraiser is not responsible for unauthorized use of this report.
2. No responsibility is assumed for legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated in this report.
3. The property is appraised free and clear of any or all liens and encumbrances unless otherwise stated in this report.
4. Responsible ownership and competent property management are assumed unless otherwise stated in this report.
5. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
6. All engineering is assumed to be correct. Any plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.
7. It is assumed that there are no hidden or unapparent conditions of the property, subsoil or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
8. It is assumed that there is full compliance with all applicable federal, state and local environmental regulations and laws unless otherwise stated in this report.
9. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined and considered in this appraisal report.
10. It is assumed that all required licenses, certificates of occupancy or other legislative or administrative authority from any local, state or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value estimates contained in this report are based.
11. Any sketch in this report may show approximate dimensions and is included to assist the reader in visualizing the property. Maps and exhibits found in this report are provided for reader reference purposes only. No guarantee as to accuracy is expressed or implied unless otherwise stated in this report. No survey has been made for the purpose of this report.

# C.A. Benson & Associates, Inc.

## ASSUMPTIONS AND LIMITING CONDITIONS - Continued

12. It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespass unless otherwise stated in this report.

13. The appraiser is not qualified to detect hazardous waste and/or toxic materials. Any comment by the appraiser that might suggest the possibility of the presence of such substances should not be taken as confirmation of the presence of hazardous waste and/or toxic materials. Such determination would require investigation by a qualified expert in the field of environmental assessment. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The appraiser's value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value unless otherwise stated in this report. No responsibility is assumed for any environmental conditions or for any expertise or engineering knowledge required to discover them. The appraiser's descriptions and resulting comments are the result of the routine observations made during the appraisal process.

14. Unless otherwise stated in this report, the subject property is appraised without a specific compliance survey having been conducted to determine if the property is or is not in conformance with the requirements of the Americans with Disabilities Act. The presence of architectural and communications barriers that are structural in nature that would restrict access by disabled individuals may adversely affect the property's value, marketability or utility.

15. Any proposed improvements are assumed to be completed in a good workmanlike manner in accordance with the submitted plans and specifications.

16. The distribution, if any, of the total valuation in this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.

17. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event, only with proper written qualification and only in its entirety.

18. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news sales, or other media without prior written consent and approval of the appraiser.

# C.A. Benson & Associates, Inc.

## CERTIFICATION

I certify that, to the best of my knowledge and belief....

- the statements of fact contained in this report are true and correct.
- the reported analyses, opinion, and conclusions are limited only by the reported assumptions and limiting conditions, are my personal, impartial, and unbiased professional analyses.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- my engagement in this assignment was not contingent upon developing or reporting predetermined results.
- my compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- my analyses, opinions and conclusions were developed, and this report has been prepared in conformity with the *Uniform Standards of Professional Appraisal Practice*.
- I have made a personal inspection of the property that is the subject of this report.
- no one provided significant professional assistance to the person signing this certification.
- the reported analyses, opinions and conclusions were developed, and this report has been prepared in conformity with the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
- the use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.



Charles A. Benson, Jr., SRA  
Illinois State Certified General Real Estate Appraiser  
License #553.000387 (9/30/17)



# C.A. Benson & Associates, Inc.

## QUALIFICATIONS OF CHARLES A. BENSON, JR.

### EDUCATION

University of Wisconsin, Madison, B.B.A., 1974  
Major in Real Estate and Urban Land Economics

### APPRAISAL COURSES SUCCESSFULLY COMPLETED

S.R.E.A. Courses 101 (1972), 201 (1976), 202 (1989)  
A.I.R.E.A. Course VIII (1978)  
Standards of Professional Practice - Parts A & B, Appraisal Institute 1998  
USPAP Update – 2015-2017

### SEMINARS

Residential Design and Functional Utility; Subdivision Analysis; Rates, Ratios & Reasonableness; Valuation Under Federal Lending Regulations; Appraisal of Retail Properties; Industrial Valuation; Conditions of the Chicago Real Estate Market, 2012; Fair Lending and the Appraiser; Valuation of Detrimental Conditions in Real Estate; Partial Interest Valuation – Undivided; Forecasting Revenue; Illinois Appraiser's Update – 2004 thru 2015; Professionals Guide to the Uniform Residential Appraisal Report; Appraisal Challenges: Declining Markets and Sales Concessions; The Discounted Cash Flow Model: Concepts, Issues and Applications.

### EXPERIENCE

Actively engaged in the real estate appraisal business since 1975; has made appraisal of thousands of properties of various types including single family residences, apartment buildings, commercial, industrial, special use properties and vacant land.

### CLIENTS

Appraisal clients include: Inland Bank, American Metro Bank, First National Bank of LaGrange, Highland Community Bank, Cathay Bank, Pacific Global Bank, Suburban Bank & Trust, United Trust Bank, The Village of Hinsdale, attorneys, individuals, corporations and others.

Qualified as an expert witness for the Circuit Court of Cook County and the Circuit Court of DuPage County.

### AFFILIATIONS

- The Appraisal Institute - Received SRA designation in April 1988.
- Holds State of Illinois Real Estate Managing Broker's License #471.011778.
- Member of the Mainstreet Organization of Realtors.
- State Certified General Real Estate Appraiser, State of Illinois, License No. 553.000387.

# C.A. Benson & Associates, Inc.

## **A D D E N D U M**

### **Sidwell Map**

# C.A. Benson & Associates, Inc.

## SIDWELL MAP (Subject Shaded in Red)



DATE: June 7, 2016

11a

# REQUEST FOR BOARD ACTION

<b>AGENDA</b>	<b>ORIGINATING</b>
<b>SECTION NUMBER</b> Second Reading - EPS	<b>DEPARTMENT</b> Public Services
<b>ITEM</b> Change Order #2 Woodlands Phase 3	<b>APPROVAL</b> Dan Deeter, PE Village Engineer

Staff is recommending approval of the attached change order #2. This change order includes estimated impacts to the Woodlands Phase 3 project due to special soils encountered in the project area streets.

Staff has updated the Board of Trustees during previous public meetings and in memos concerning the soils that have been rejected by the Clean Construction & Demolition Debris (CCDD) facility. This material has been encountered during the digging of utility trenches and during earth excavation for the proposed street structure and pavement. During design, HR Green did not find evidence of any soils or materials that would be rejected by a CCDD facility. Their investigation included reviewing the historic use of the area, reviewing the US and Illinois EPA records, and conducting soil borings.

Village staff, the contractor and the Village's engineering consultants have investigated numerous alternatives to minimize the impact of this special waste, including testing trucks on-site prior to leaving the construction area. This helps to determine whether loads will be accepted by the CCDD or must be sent directly to the special waste site. Cost savings are realized through reduced disposal costs, as well as the time the contractor saves by directing trucks to the appropriate location. Since dump sites have a right of refusal, staff anticipates that there may be additional material handling costs at the CCDD, which are reflected below. Finally, due to the superior structural quality of the soil beneath the roadway, the Village was not required to build up the base of the road to the extent included in the original plan. Therefore, staff and the Village's consulting engineers were able to realize cost savings while maintaining the integrity of the roadway at a level that exceeds design standards.

The line item for special waste disposal in the original project budget was \$15,000. A current estimate of the potential total special waste costs is summarized below. Please note that this is a dynamic situation; therefore, **all future costs are estimated**.

• Environmental testing on-site	\$ 10,405
• CCDD (clean construction) disposal	[included in contract]
• Special waste removed as of 5/26/16	\$ 152,760
• Estimated special waste remaining	\$ 220,188
• Estimated additional material handling	\$ 14,859
• Total estimated special waste costs	\$ 398,212
• Earthwork and street design off-sets and initial \$15,000 budget	\$ (249,243)
• Change order #2 (potential contract increase)	\$ 148,968
• Construction budget	\$5,193,312
• Construction contract with change order #1	\$5,029,903
• Construction contingency with change order #1	\$ 163,409
• Remaining construction contingency with change order #2	\$ 14,441

One day's worth of special waste hauling could potentially exceed the Village Manager's \$20,000 approval limit; therefore, staff is recommending the Board of Trustees approve this estimated change to the construction contract to ensure that the project remains on schedule. This is intended to be a worst case scenario; any expenditure above the approved amount would be brought back before the Board for additional approval. In addition, staff will provide weekly email updates to President Cauley and Trustee LaPlaca (as chair of the Environment and Public Services Committee) to keep them apprised of the situation.

Therefore, the following motion is presented for the Board of Trustees' consideration:

**Motion: Approve a Resolution for the Woodlands Phase 3 Construction Contract Change Order Number 2 in the amount not to exceed \$149,000 to John Neri Construction Company.**

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING THE WOODLANDS PHASE 3  
PROJECT CONSTRUCTION CONTRACT CHANGE ORDER  
NUMBER 2 IN THE AMOUNT NOT TO EXCEED \$149,000.00  
ADDITION TO JOHN NERI CONSTRUCTION COMPANY.**

**WHEREAS**, the Village of Hinsdale (the "Village") and John Neri Construction Company ("Neri") have entered into that certain Contract (the "Contract") providing for the construction of the Woodlands Phase 3 Project; and

**WHEREAS**, the President and Board of Trustees of the Village hereby find that the circumstances said to necessitate this Change Order were not reasonably foreseeable at the time the Contract was signed, the Change Order was germane to the original Contract as signed, and the Change Order is in the best interest of the Village of Hinsdale and authorized by law;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**Section 1. Recital.** The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

**Section 2. Approval of Change Order.** The Change Order is hereby approved in the form attached (Exhibit A) to this Ordinance and by this reference incorporated herein.

**Section 3. Final Determination.** This Resolution shall constitute the written determination required by Section 33E-9 of the Article 33E of the Criminal Code of 1961, as amended and shall be retained in the Contract file as required by said Section.

**Section 4. Execution of Change Order.** The Village Manager is authorized to execute the Change Order on behalf of the Village.

**Section 5. Effective Date.** This resolution shall be in full force and effective from and after its passage and approval.

**PASSED:** this \_\_\_\_\_ day of \_\_\_\_\_ 2016,

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Village President

**ATTEST:**

\_\_\_\_\_  
Village Clerk

**Exhibit A  
VILLAGE OF HINSDALE  
CHANGE ORDER**

Project: Woodlands Phase 3  
Location: Woodside Avenue  
Contractor: John Neri Construction Company

Change Order No. 2  
Contract No. - 1601  
6/7/2016  
Page 1 of 2

- I. A. Description of Changes Involved:  
1 Special Waste material testing and handling costs.
- B. Reason for Change:  
1 Material rejected by Clean Construction & Demolition Debris facility.
- C. Revision in Contract Price: Total Addition: \$ 149,000.00  
1 Addition \$ 149,000.00

II. Adjustments in Contract Price:

- |  |                               |
|--|-------------------------------|
| A. Original Contract Price:  | \$ 5,007,055.00               |
| B. Net (Addition)(Deduction) due to previous Change Order No. <u>1</u> | <u>\$ 22,848.00</u>           |
| C. Contract Price, not including this Change Order                     | \$ 5,029,903.00               |
| D. (Addition)(Deduction) to Contract Price due to this Change Order    | <u>\$ 149,000.00</u>          |
| E. Contract Price including this Change Order                          | <u><u>\$ 5,178,903.00</u></u> |

Accepted:  
Contractor: John Neri Construction Company

By: \_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date


Village of Hinsdale:

By: \_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



DATE: June 7, 2016**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING DEPARTMENT</b> Community Development		
<b>SECTION NUMBER</b> Non Consent Agenda- ZPS				
<b>ITEM</b> Complex Project Permit Term Exception- 219 E. 1 <sup>st</sup> Street.		<b>APPROVAL</b> Robert McGinnis, Director of Community Development/Building Commissioner		
<p>Staff is in receipt of a request to extend a permit beyond the one year term set forth in 9-1-7(B)(1) of the municipal Code. A copy of the ordinance is attached. The applicant is requesting a "Complex Project Permit Term Exception," as the work cannot be completed within the 18 months that staff can grant administratively. A copy of the tentative construction schedule is attached.</p> <p>If the Board of Trustees finds that this request is justified, the following motion would be appropriate:</p> <p><b>MOTION:</b>  <b>To Waive First Reading and Authorize a Complex Project Permit Term Exception as set forth in 9-1-7 (B)(5) for a period of 24 months at 200% base permit fee.</b></p>				
<b>APPROVAL</b> 	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>BOARD ACTION:</b>				

## 9-1-7: STANDARDS AND CONDITIONS APPLICABLE TO ALL WORK:

The following standards and conditions shall apply to all work undertaken in the village pursuant to a permit issued under this title:

### A. Interpretation:

1. Application Of This Section: This section shall apply to all work, whether demolition work or construction work, for which a permit is required under this title.
2. Application Of Section 9-1-7-1: In the event of any inconsistency or conflict in the application or operation of the provisions of this section and the provisions of section 9-1-7-1 of this chapter, the provisions of section 9-1-7-1 of this chapter shall apply and control.
3. Definitions: For purposes of this title, this section and section 9-1-7-1 of this chapter, the following terms shall have the meanings given them:

**COMMENCEMENT OF CONSTRUCTION:** The completion of, and the making of a request to the village for inspection of, the footings for the structure being constructed.

**COMMENCEMENT OF DEMOLITION:** Any work done pursuant to a permit issued pursuant to section 9-1-7-1 of this chapter other than the installation of the protective fencing required pursuant to subsection F of this section and any approved erosion control.

**COMPLETION OF DEMOLITION:** Removal of the walls of the first floor above the foundation of the structure being demolished.

**DEMOLITION:** The razing and removal of more than fifty percent (50%) of the exterior walls of a structure. (Ord. O2008-46, 8-12-2008)

### B. Permit Time Limits, Extensions And Exceptions:

1. Permit Term: Except as otherwise authorized by this subsection, no permit or approval made pursuant to this title shall be valid for a period of more than one year after the date of issuance.
2. Six Month Administrative Extension: The director of community development may, upon receipt of a completed application for a six (6) month administrative extension, and payment of the applicable additional fees, issue a onetime six (6) month administrative extension at one and a half ( $1\frac{1}{2}$ ) times the original base permit fee in cases when work cannot be completed within the original one year permit period. The six (6) month administrative extension may not be combined with the ninety (90) day administrative extension authorized by subsection B3 of this section or the thirty (30) day extension authorized to be given by the building official pursuant to sections 9-2-2 and 9-3-2 of this title.

3. Ninety Day Administrative Extension: The director of community development may, upon receipt of a completed application for a ninety (90) day administrative extension, and payment of the applicable additional fees, issue a onetime ninety (90) day administrative permit extension at fifty percent (50%) of the original base permit fee. The ninety (90) day administrative extension may not be combined with the six (6) month administrative extension authorized by subsection B2 of this section, but may be combined with the thirty (30) day extension authorized to be given by the building official pursuant to sections 9-2-2 and 9-3-2 of this title. (Ord. O2014-15, 5-6-2014)

4. Hardship Extensions: The permit term plus any applicable administrative exceptions shall not together total in excess of eighteen (18) months except as authorized by a hardship extension pursuant to this subsection or pursuant to a complex project exception as set forth in subsection B5 of this section. Upon receipt of a completed application for a hardship extension, the director of community development shall forward the application to the village's board of trustees for review. Notice of the meeting of the board of trustees at which the application shall be considered shall be provided at least seven (7) days prior to the meeting via certified mail to all taxpayers of record of properties within two hundred fifty feet (250') of the boundary of the property that is subject to the application at the addresses listed with the applicable county treasurer for payment of real estate property taxes on the properties. At the meeting where the application for a hardship extension is considered, the board of trustees shall, after input from the applicant and any other interested parties, determine whether the applicant has demonstrated that a hardship has prevented completion of the permitted project within the eighteen (18) month term of the previous permit and permit extensions. After considering all evidence submitted, the board of trustees shall then either grant a six (6) month hardship extension, with or without reasonable conditions, or deny such request. Fees for a hardship extension shall be fifty percent (50%) of the original base permit fee.

5. Complex Project Permit Term Exception: In those cases where a permit applicant knows in advance of applying for a permit that the scope of work cannot be reasonably completed within a twenty four (24) month period, the applicant may request a complex project permit term exception. Upon receipt of a completed application for a complex project permit term exception the application shall be forwarded to the village's board of trustees for review. At the meeting where the application for a complex project permit term exception is considered, the board of trustees shall, after input from the applicant and any other interested parties, determine whether the applicant has demonstrated that due to the size, scope and complexity of a particular project, the applicant cannot reasonably be expected to complete the project within the usual permit term, regardless of whether extensions are issued. The board of trustees may, upon making such a determination, and upon receipt of a completion schedule furnished by the applicant, approve a longer duration for permits on a case by case basis at two hundred percent (200%) of base fees. Complex project permits may be extended through a hardship extension pursuant to the procedures set forth in subsection B4 of this section. (Ord. O2015-01, 1-20-2015)

## Robert McGinnis

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**From:** Carrie Kenna <kennahomes@gmail.com>  
**Sent:** Friday, May 27, 2016 10:28 AM  
**To:** Robert McGinnis  
**Cc:** regis kenna; Dean Teglia; karinteglia@me.com  
**Subject:** 219 E 1st St Hinsdale Complex Permit request.  
**Attachments:** KBI Construction Time Line.xls

Robb,

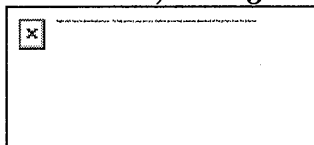
Good Morning. We would like to request a Complex permit for 219 E 1st Hinsdale. This home will include an indoor pool. Given the size and elements going into the home as well as the landscaping we feel 18 months will be pushing the envelope. We would respectfully request a longer permit time upfront to avoid any last minute requests.

Attached is a construction time line outlining our anticipated schedule. Please know we will pick up the demolition permit June 3, 2016. First st is scheduled to be open on June 3rd. This will allow us to begin the demo process immediately.

Thank you very much for your help with this.

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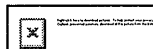
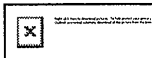
**Carrie Kenna**  
**Kenna Builders, Inc.**  
611 S Washington St  
Hinsdale, IL 60521



Re/Max Properties  
815 Burlington St  
Western Springs, IL 60558

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630-669-9151 Cell  
630-986-9067 Office  
708-286-1104 E-Fax



Kenna Builders, Inc.  
Construction Schedule

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Demo	Jun-16																		
Excavate		Jul-16																	
Concrete Footings			Aug-16																
Framing				Sep-16	Oct-16														
Windows						Nov-16													
Roof						Nov-16													
Concrete Flatwork											Apr-17								
Masonry							Dec-16	Jan-17											
Plumbing								Feb-17											
HVAC									Mar-17										
Electrical											Apr-17								
Low Voltage Wiring											Apr-17								
Insulation												May-17							
Drywall													Jun-17						
Flooring														Jul-17					
Tile															Aug-17				
Cabinetry																	Oct-17		
Trim															Sep-17	Oct-17			
Painting																	Nov-17		
Light Fixtures																		Dec-17	
Countertops																		Dec-17	
Plumbing																		Dec-17	
Closet Organizers																		Dec-17	
Carpet																			
Landscaping												May-17							
Final Cleanup													Jun-17	Jul-17					Dec-17




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## MEMORANDUM

**DATE:** June 7, 2016

**TO:** President Cauley and the Village Board of Trustees

**CC:** Kathleen A. Gargano, Village Manager  
Robb McGinnis, Director of Community Development/Building Commissioner

**FROM:** Chan Yu, Village Planner 

**RE:** Discussion Item - 722 N. York Rd. – Proposed Renovation and Change of Use

---

Dr. Anthony Kremer is seeking feedback from the Board of Trustees for his plan to relocate Hinsdale Animal Hospital from 218 W. Ogden Avenue to 722 N. York Road. Relocating is necessary due to Dr. Kremer's practice outgrowing the current building and facilities. Dr. Kremer's goal is to stay in Hinsdale and to revitalize the building at 722 N. York Road.

Hinsdale Animal Hospital is currently a legal non-conforming use at 218 W. Ogden Avenue because veterinary services are not a permitted use in the R-4 Single Family Residential District. The potential location, 722 N. York Road is in the B-1 Community Business District. However, since only the B-3 General Business District allows veterinary services, a text amendment will be needed to allow Hinsdale Animal Hospital as a permitted use or special use. Variations for parking and setback relief, for example, may also be necessary.

Thus, the purpose for this discussion item is to address any potential questions, comments and/or concerns from the Board of Trustees.

**Attachments:**

- Attachment 1 – Cover Letter from Dr. Anthony Kremer, Hinsdale Animal Hospital (dated 05/26/16)
- Attachment 2 – Draft Site Plan
- Attachment 3 – Sample Architectural Styles
- Attachment 4 – Zoning Map Location of 218 W. Ogden Ave. (current) and 722 N. York Rd. (potential)
- Attachment 5 – Streetview of 722 N. York Rd.
- Attachment 6 – Aerial Parcel Map of 722 N. York Rd.



05/26/2016

**RE: 724 N. York Rd. Hinsdale Animal Hospital Special Use Request**

Dear Village of Hinsdale:

Thanks for taking the time to evaluate our proposal for moving Hinsdale Animal Hospital to a new location in Hinsdale. We are contemplating a name change to Hinsdale Animal Care Center and Luxury Pet Resort & Spa. We are currently on a legal non-conforming lot at 218 W. Ogden. We are now in our 8<sup>th</sup> year of attempting to move and return this property to residential as we are now severely constrained by size and parking at this location. We hope to bring a facility to Hinsdale that will make the village proud.

I have been a veterinarian for over 20 years and have 8 hospitals in the SW Chicago suburbs and Columbus, OH. [animalcareinfo.com](http://animalcareinfo.com) I hosted a radio talk show called Pet Lifestyle Radio which aired on AM 1340 WJOL and had a TV pet segment on NBC Chicago for over 10 years. I have appeared on TV as an advocate for pets over 300 times including FOX, ABC, CBS, Windy City Live and Good Morning America Health. Close to once a month am featured on a Dr. Tony pet segment on WGN.

My goal in working with the media is to educate pet owners to see their veterinarian and take better care of their furry loved ones. This has translated to an increase in visits to our own facilities due the scope of this media exposure. The media frequently asks to film segments in our facilities, however, our Hinsdale location does not represent our typical facility and we would love to bring that media coverage to a World Class Facility in Hinsdale.

I have taken Hinsdale Animal Hospital from a dying business to more than doubling the revenue in what is now 6 years. We have out grown our facility years ago and have still managed to increase revenue by leaps and bounds. The facility we are planning, will make for exponential growth in the future. **We want to fill a need that doesn't exist in Hinsdale.**

We plan on offering state of the art medical and surgical care as well as a pet rehabilitation center for injured pets and post surgical cases. We already fly surgeons in from Tuft, Ohio State University, and North Carolina State Veterinary Colleges to work on our patients as well as those patients referred from surrounding veterinarians. We plan to expand this to other specialists in dermatology, neurology, oncology, dentistry etc. We hope to be the "Mayo Clinic" for Pets and at some point, facilitate patients traveling to Hinsdale from all over the country. We now offer incredibly high profile surgeries such as Total Hip Replacement that tends to attract media coverage as well.

We also plan to offer Luxury Pet Boarding and Daycare with a Veterinarian on site, and Professional Pet Grooming, Bathing and Massage Therapy for those particular clients that are looking to pamper their "best friends". We will provide Behavior and Obedience training that helps owners deal with pet problems and reduces the chance of pets being relinquished to animal shelters. We also will offer Homeless pet adoptions through our charitable arm, [HelpSavePets.org](http://HelpSavePets.org), a not-for-profit 501.c.3 which now adopts over 1200 animals a year. Along with our own humane society we provide low cost care for shelters and rescues to support the endeavors of local charities and help reduce the number of animals euthanized in our country. We already work very closely with Hinsdale Humane Society and would love to be able to further facilitate their adoptions as well.

We also offer a program where veterinary students will travel from all over the world to be trained in private practice and surgery during their years in Veterinary School as Externs (internships). Once they are doctors, many of these veterinarians relocate near our facilities increasing the numbers of successful professionals in the area.



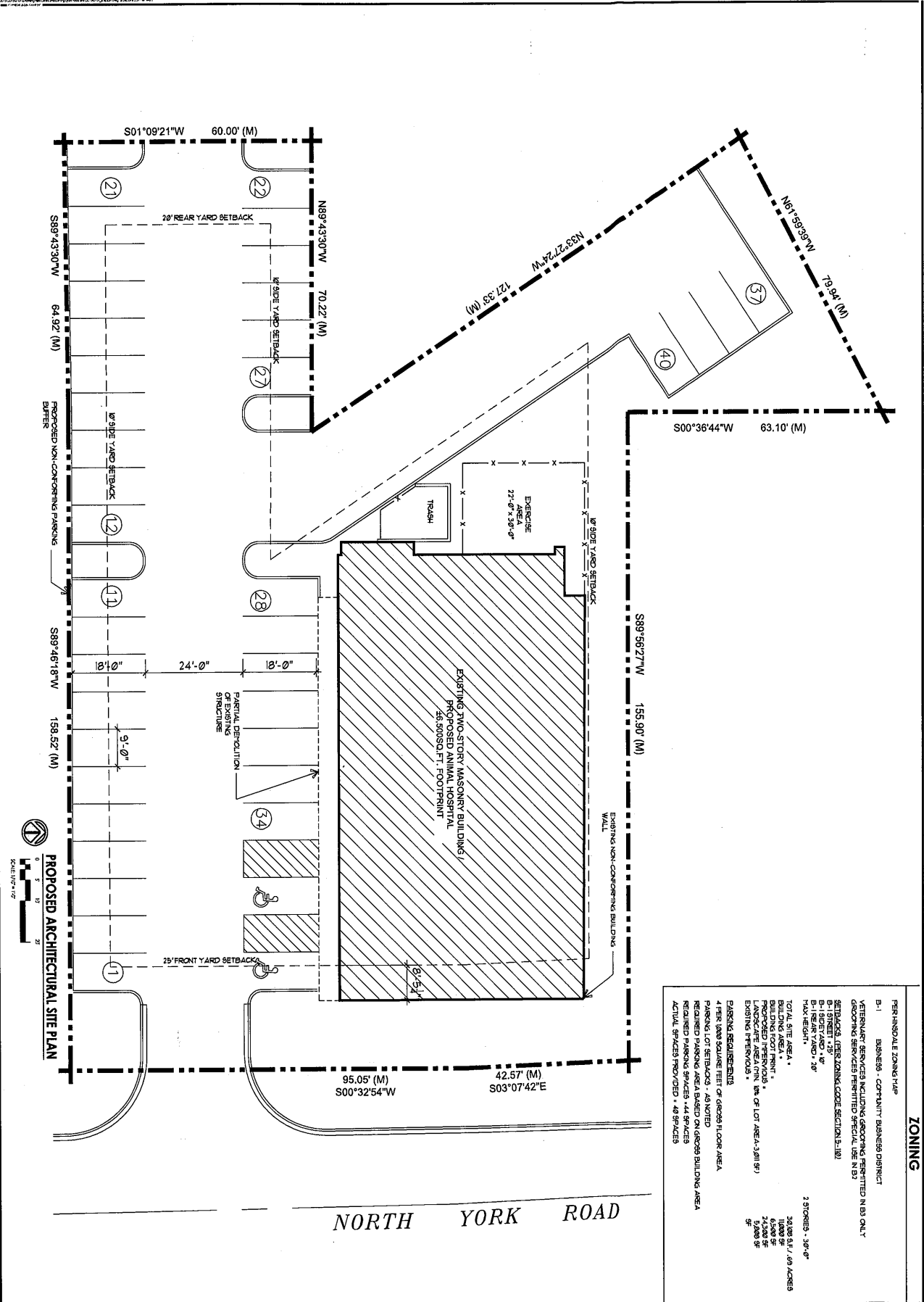
Lastly, we are looking to build a facility that will be exactly what you want for this community. We have worked closely with a construction company that has built some of the most well designed, nationally recognized veterinary hospitals on the planet. Huge amounts of research goes into making sure that a facility like this is not only a beautiful asset to the community, but also can be done without noise, odor, lighting, and traffic impact to the immediate area. I hope you will consider us as a viable candidate for this site in Hinsdale.

Sincerely,

Dr. Anthony Kremer [DrTony.com](http://DrTony.com)



10/11/2015 10:11:15 AM



PROPOSED ARCHITECTURAL SITE PLAN



DATE	2015-01-01
PROJECT NUMBER	05-24-2016
DESIGNER	
DRAWN BY	
CHECKED BY	
APPROVED BY	
ARCHITECTURAL SITE PLAN	
A-0.1	

Proposed Build-out & Remodeling for:  
**HINSDALE ANIMAL HOSPITAL**  
724 N. YORK ROAD  
HINSDALE, IL

LANDSCAPE GROUP

MANAGING COMPANY

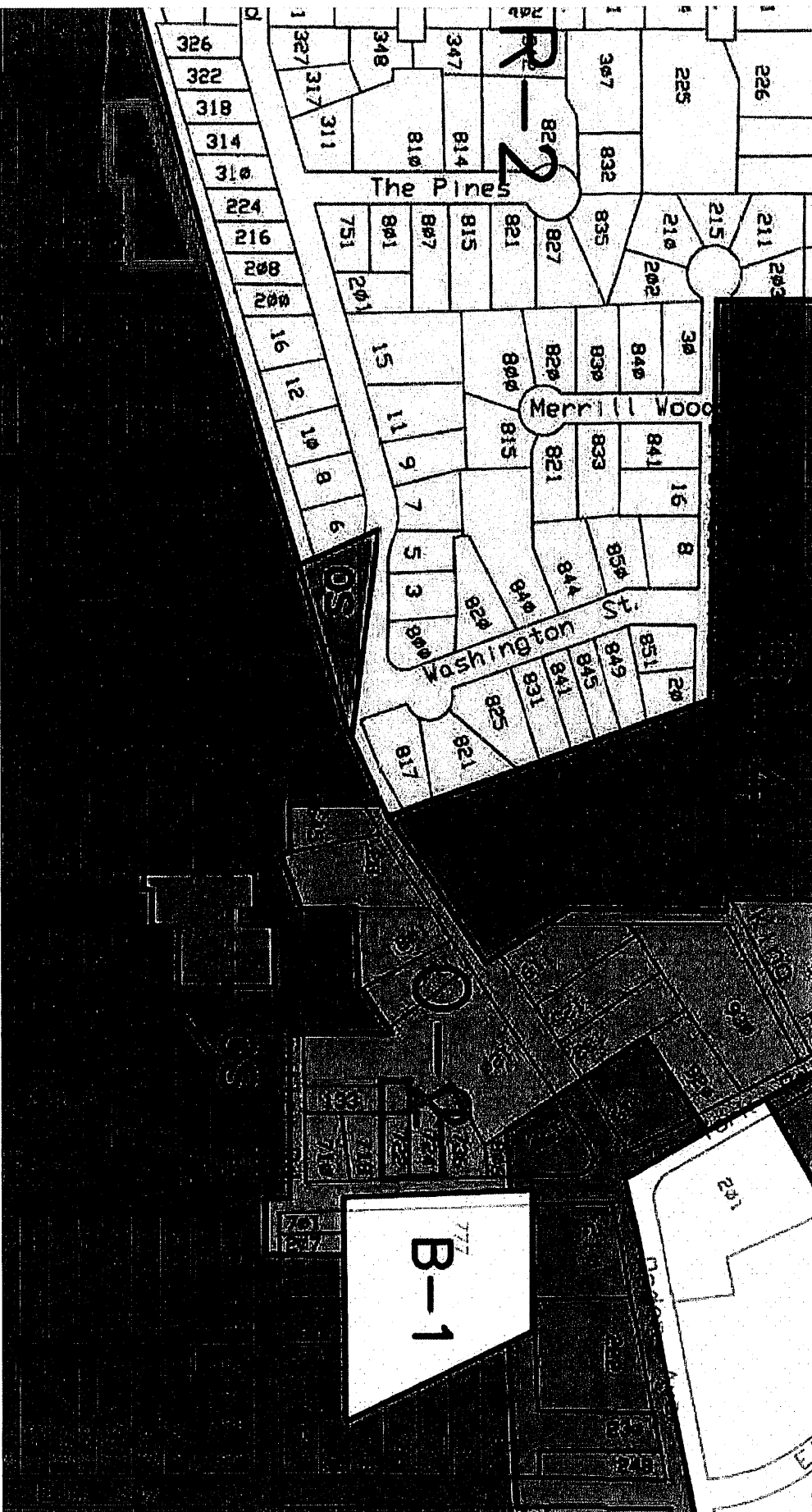
1000 S. WILSON AVE.  
HINSDALE, IL 60521  
TEL: (630) 220-0000  
WWW.LANDSCAPEGROUP.COM

1000 S. WILSON AVE.  
HINSDALE, IL 60521  
TEL: (630) 220-0000  
WWW.RWE.COM



# Attachment 4: Zoning Map Location of 218 W. Ogden Ave. (current) and 722 N. York Rd. (potential)

Please Note: 722-724 N. York Rd. was rezoned to B-1 in 2011 (O2011-12)



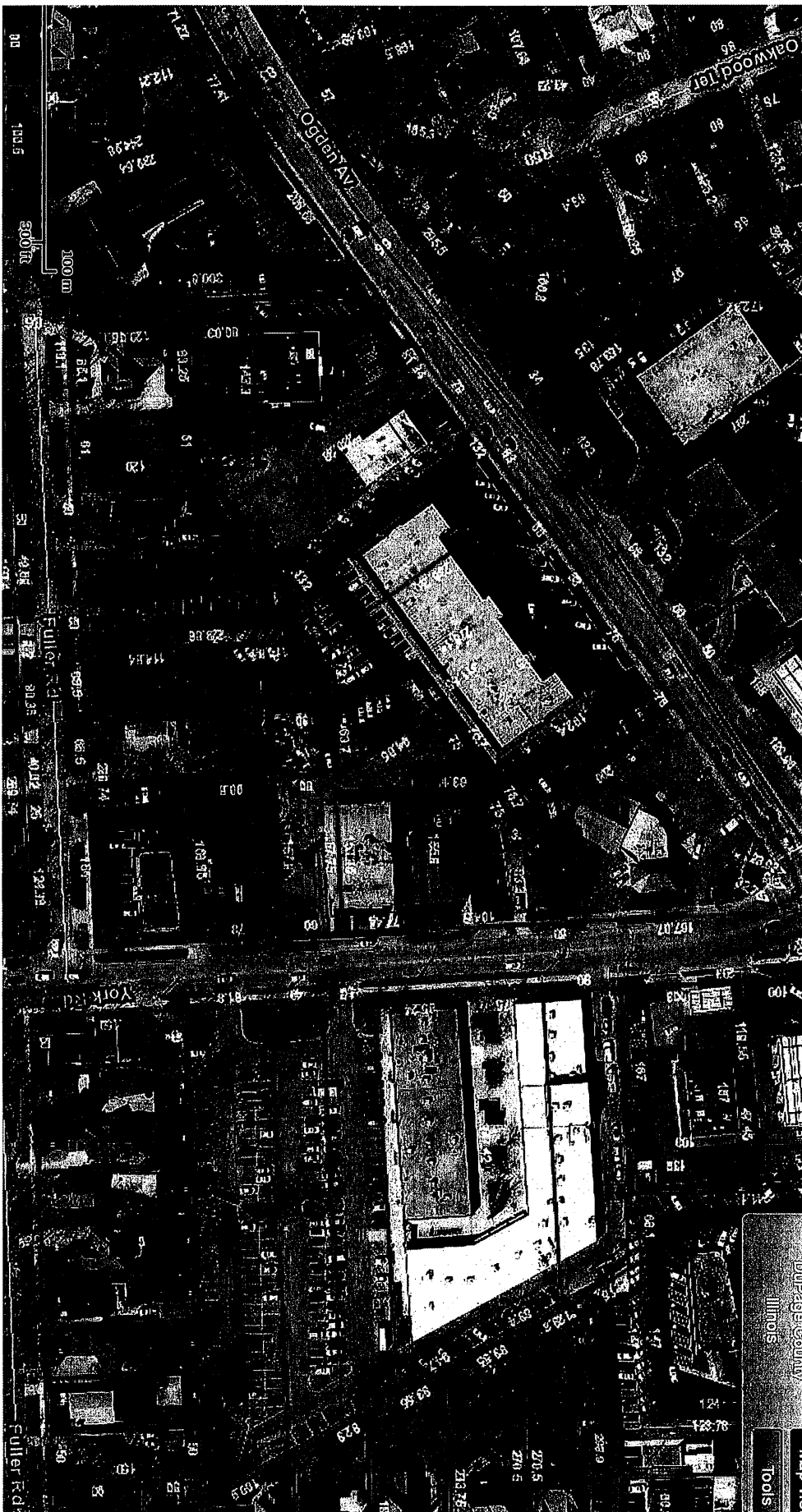
## Attachment 5: Streetview of 722 N. York Road

Please Note: 722-724 N. York Rd. was rezoned to B-1 in 2011 (O2011-12)



## Attachment 6: Aerial Parcel Map of 722 N. York Road

Please Note: 722-724 N. York Rd. was rezoned to B-1 in 2011 (O2011-12)





12c

## MEMORANDUM

**DATE:** June 7, 2016

**TO:** President Cauley and the Village Board of Trustees

**CC:** Kathleen A. Gargano, Village Manager

**FROM:** Robert McGinnis, Director of Community Development/Building Commissioner *RM*

**RE:** Discussion Item – 444 E. Fourth Street – Proposed Subdivision

---

The owner of the above mentioned property approached village staff about subdividing (splitting) the lot and creating a new buildable lot directly behind it on Woodside Avenue. Normally, when staff receives these types of inquiries, the standard response is that unless both lots meet all of the bulk zoning standards set forth in 3-110 of the zoning code for a conforming lot, the answer would be no.

The difference in this case is the fact that the lot presently contains a Zook home in fairly good condition according to the owner. His intention, should the Village Board support the request, would be to try to move the Zook home and place it on the newly created Woodside lot. According to the owner, the plan would be to design the lot to properly site the relocated Zook home and meet all of the underlying bulk zoning requirements in the R-1 zoning district with the exception of Lot Area. The attached Preliminary Plat indicates a proposed lot area of 20,492 square feet for Lot number 2 rather than the 30,000 square foot required. The owner has stated that this is in keeping with the other lots in the vicinity as indicated on the Preliminary Plat.

Given the number of moving parts to this request (subdivision approval by Plan Commission, positive recommendation by the Zoning Board of Appeals for Lot Area, and ultimately BOT approval for both), staff felt it most appropriate for the applicant to get feedback from the Trustees before investing time and money into two different applications.

**Attachments:**

- Attachment 1 - Cover letter
- Attachment 2 - Photo of current house
- Attachment 3 - Aerials
- Attachment 4 - Preliminary Plat

June 2, 2016

Dear President Cauley and Trustees:

I am the owner of a very large lot at 444 E Fourth St which runs from 4<sup>th</sup> St through to Woodside. The lot currently comprises three tax PINS and is approximately 53,889 square feet in size. It has approximately 328 feet of frontage on 4<sup>th</sup> St and over 120 feet on Woodside. A 1920 era Zook designed home is located in the middle of the large property facing Fourth St.

I am requesting the ability to re-divide the property into a fully conforming 33,396 square foot lot facing Fourth St and a 20,492 square foot lot fronting Woodside. The proposed lot on Woodside would be the second largest lot on the entire block. It would be larger in square footage than the 424 and 440 Woodside lots across the street, as well as, the 445 Woodside to the East. It would be slightly smaller than the 21,501 lot at 425 Woodside to the west.

While the lot on Fourth St would be fully conforming in size, dimensions and setbacks; the Woodside lot would require a variation in lot area beyond what the Zoning Board is authorized to grant. A map of the proposed division is attached. It is important to note, as indicated on the map, that two homes of appropriate size to the neighborhood could exist on both lots without any additional variances to the setback or other zoning laws. The only requested variance is a variance for the lot size.

Despite the proposed lots sizes being of similar lot area, width, depth and character to the balance of the lots on the two streets, I am inhibited by a requirement (beyond lot width and depth) that each conforming lot in the R-1 district must be 30,000 square feet in size. While I do appreciate the desire to maintain the character of the neighborhood, this size requirement is meaningfully inconsistent with the current state of the neighborhood. *In fact, a study commissioned by the Village found that over 90% of the lots in the R-1 zoning district do not comply with the 30,000 square foot requirement.*

Additionally, it should be noted that I currently reside at 448 E Fourth St which is also a through lot from Fourth St. to Woodside. Over a number of years I have invested significant money building my home at that location. Post the split, I would in fact be the westerly neighbor to both of the proposed lots. As such, I can assure you that my interests are steeped deeply in a plan that adds value and does not detract from the surrounding neighborhood.

In terms of the Zook home, while attractive, it is functionally obsolete in relation to the size of the property. The economics of the area are not practical for maintaining the Zook home by itself on the existing large single lot and would undoubtedly result in a builder's complete destruction of the existing Zook home if the requested large lot division is denied. The division of the lot as proposed would provide the possibility, but not the certainty, of the preservation of the Zook home. The lot split would allow the current home to be lifted and moved to the Woodside lot and fit all the remaining zoning requirements. Initial estimates show a cost of approximately \$250,000 to stabilize and move the house for the short journey to face Woodside. It would also require a new foundation at a cost of

approximately \$125,000. This might be economic for a unique purchaser desiring the vintage attributes of a Zook home who is willing to live within its limitations. Thus, the requested lot division would be a win-win for everyone since it would have the potential to save an existing Zook home, while at the same time creating a fully conforming additional home in keeping with the upscale standards of the neighborhood, while adding to Hinsdale's tax base.

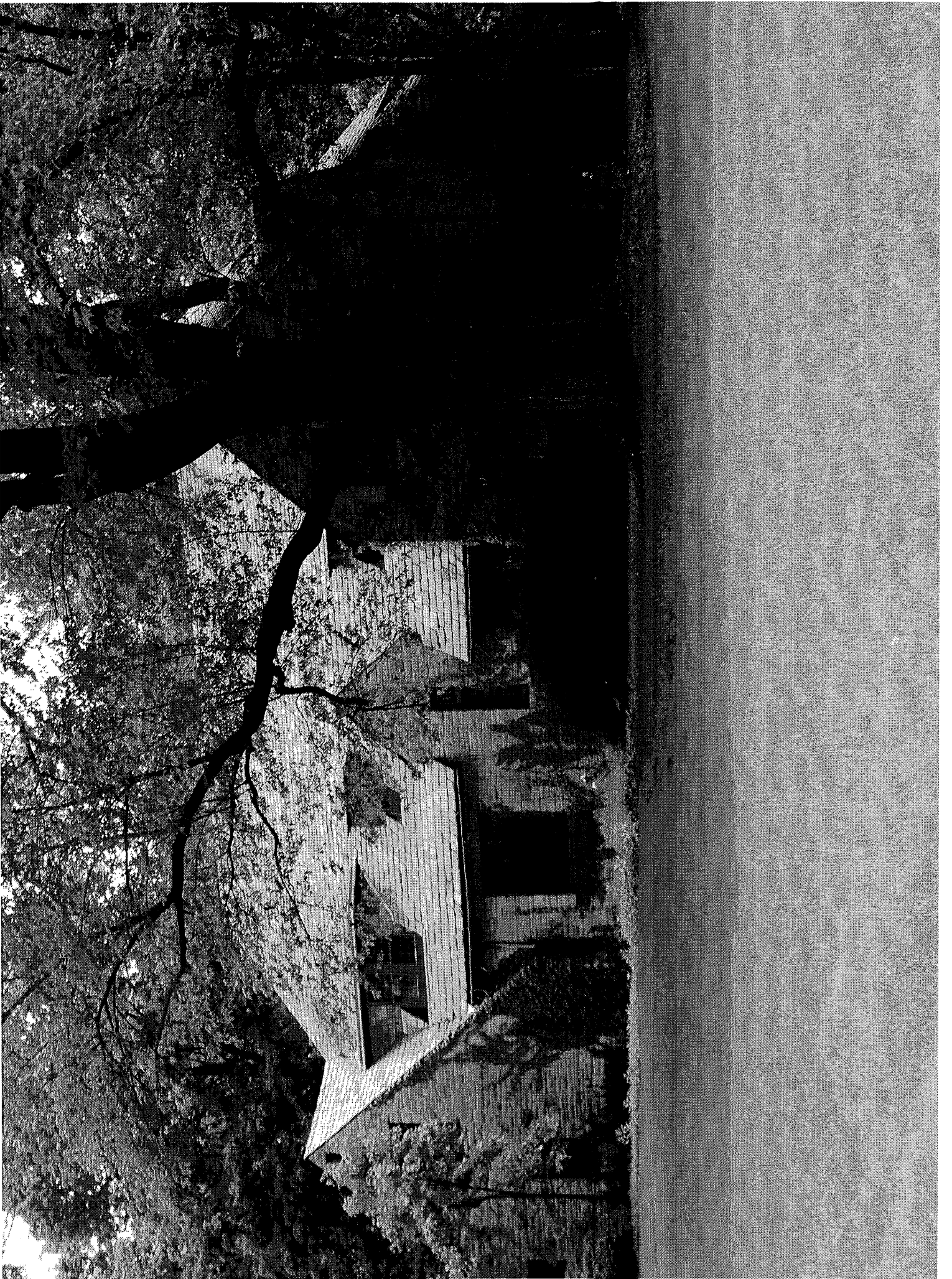
I look forward to a favorable review of this proposal.

Regards

A handwritten signature in black ink that reads "Matt Bousquette". The signature is written in a cursive, slightly slanted style.

Matthew Bousquette





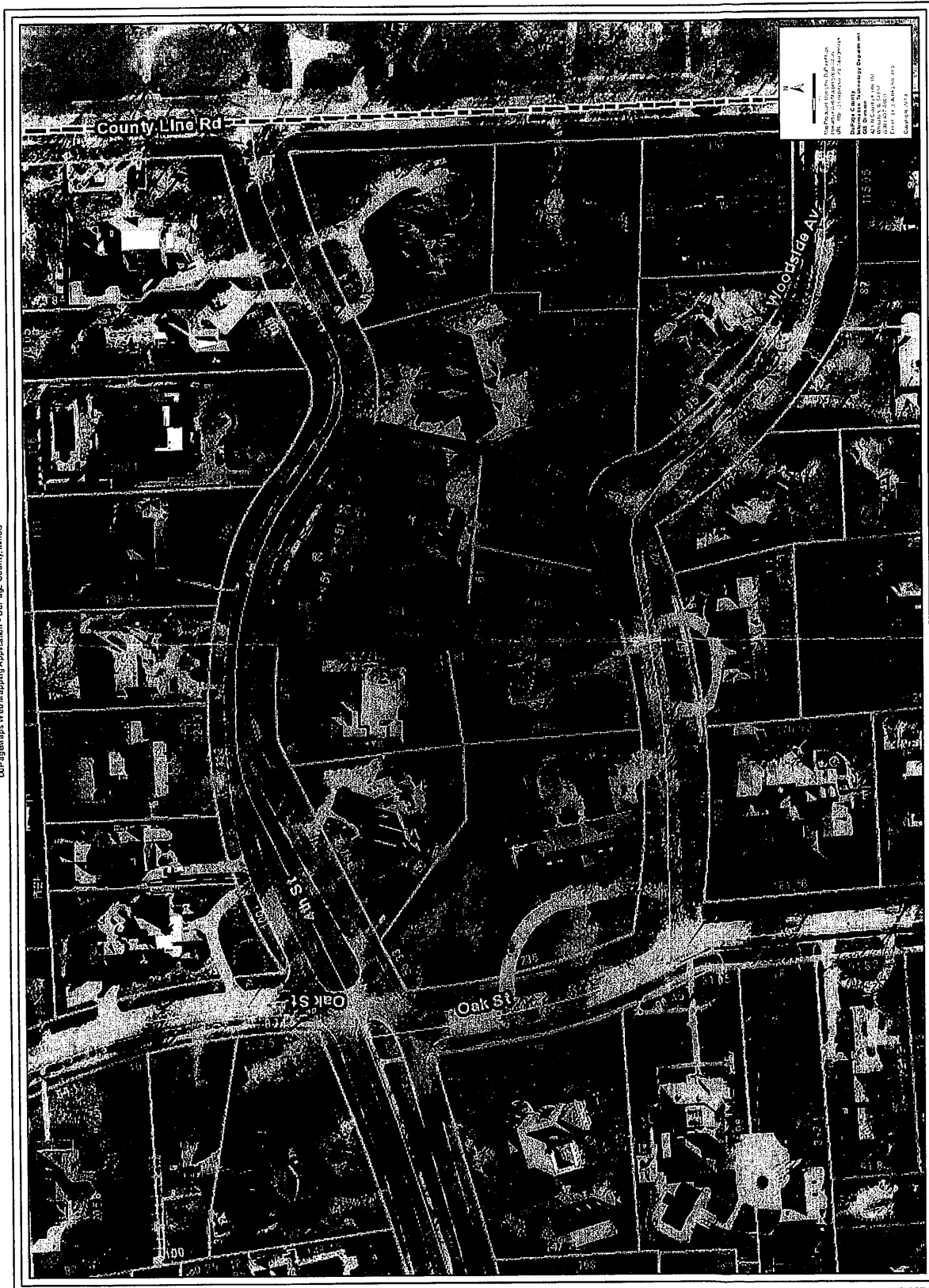


DuPage County  
Information Technology Department / GIS Division  
421 N County Farm Rd.  
Wheaton, IL 60187

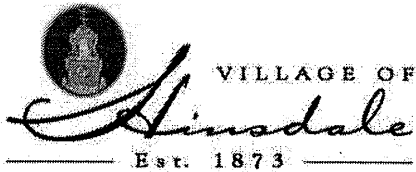
Ph# (630) 407-5000  
Email [gis@dupageco.org](mailto:gis@dupageco.org)  
DuPage Maps Portal  
<http://dupage.maps.arcgis.com/home>

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<http://dupage.maps.arcgis.com/home>

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North Arrow  
Scale: 1" = 100 feet  
DuPage County GIS Department  
Copyright 2012



12d

## MEMORANDUM

**DATE:** June 7, 2016

**TO:** President Cauley and Village Board of Trustees

**FROM:** Suzanne Ostrovsky, Management Analyst

**RE:** Discussion Item  
Parks & Recreation Donation Policy

---

Attached please find a draft Parks & Recreation Donation Policy that has been referred to the Board of Trustees from the Parks & Recreation Commission. The policy is intended to govern the approval of benches, public art and other park accessories that parties may wish to donate to the Village of Hinsdale for installation within the Village's public park system.

The Commission began work on this formal policy at the direction of the Village Board in June 2015, as a result of two requests received from parties interested in making donations to be placed in Hinsdale's public parks. Over the past year, the Parks & Recreation Commission has reviewed a number of similar policies from municipalities nationwide. Based on these examples, Commissioners and staff have crafted the attached. This policy has been vetted and approved by both the Village attorney and the Village's insurance carrier.

It is worthwhile to note that the policy gives the final right of approval to the Village Board. The policy also provides for ongoing maintenance to ensure that any donation made to the Village does not create an undue maintenance burden on Village staff.

The Commission asks that the Board review the policy and provide any comments. If the Board feels it is appropriate, the Commission asks that the policy be approved at the Village Board meeting scheduled for July 12, 2016.



**VILLAGE OF HINSDALE  
Parks and Recreation  
Donation Policy**

**Purpose:**

The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donations for Village Parks, either as a result of a cash or physical property donation. These donations may include, but are not limited to, park benches, bicycle racks, picnic tables, public art, monuments (by exception only), and other types of park accessories. This policy does not apply to buildings or land. The Village desires to encourage donations while managing aesthetic impacts and mitigating on-going maintenance costs.

The development of public facilities is expected to be the result of careful planning and quality construction. In addition, public facilities are expected to be maintained to a standard acceptable to the community. Guidelines established by this policy will apply to all donations made after the effective date of this policy. Donations made prior to the adoption of this policy shall be subject to applicable sections of this policy. This policy is also designed to provide guidelines for individuals or groups should they desire to decorate, landscape or adorn a donation, such as a tree, bench, or picnic table on Village owned property.

Standards established by this policy will apply to purchased equipment, installation techniques, donation acknowledgements, decoration, and long term care of all donations made after the adoption of this policy.

**GUIDELINES FOR EXISTING DONATIONS**

**Definition of an Existing Donation:** For the purpose of this policy, existing donations are those donations installed prior to the adoption of this policy.

**Appearance and Aesthetics:** Decoration, ornamentation, and adornment of donated park elements can interfere with routine maintenance and the appearance of the donated item if not cared for on a regular basis and installed properly. Nothing shall be hung or tied to trees. Because landscaping installed in and around picnic tables and benches can be trampled, landscaping shall not be done around site furniture. Decorations which may be allowed on a temporary basis for a limited time should not interfere with the use of nearby public space, nor represent a hazard to motorists, bicyclist or pedestrians. The donor shall remove any temporary decorations within a reasonable amount of time as they can weather, and become unattractive and detract from the image of the community.

**STANDARDS FOR DONATIONS**

**Definitions of New Donations:** New donations are those made after the adoption of this policy.

**Definitions of Park Accessory:** A fundamental, and/or essential item used in a park setting. Such as but not limited to park benches, bicycle racks, picnic tables, back stops, drinking fountains, flags, and other types of park accessories.

VILLAGE OF HINSDALE  
**Parks and Recreation**  
**Donation Policy**

**Definitions of Public Art & Monuments:** Described as a painting, sculpture, photograph, etc., that is created to be beautiful or to express an important idea or feeling.

**Acquisition or Purchase:** The Village and the community have an interest in ensuring that park elements purchased and donated and installed be of high quality related to style, appearance, durability and ease of maintenance. The Village staff will purchase items to ensure the items meet the standards set forth and authorize the installation of all park elements.

**Appearance and Aesthetics:** The Village and the community have an interest in ensuring the best appearance and aesthetic quality of their public facilities. Park elements should reflect the character of the park or facility. All park elements will be installed in such a manner that will not substantially change the character of a facility or its intended use.

**Maintenance:** Donated park elements and/or their associated donation acknowledgement, become Village property at the time of purchase. Accordingly, the Village has the duty to maintain the donation only for the expected life cycle of the donation.

**Repair:** The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials for donated park elements must be readily available. Donated park elements must be of high quality to ensure a long life, be resistant to the elements, wear and tear.

**Cost:** The Village has an interest in ensuring that the donor covers the full-cost for the purchase, installation, and maintenance during the expected life cycle of donated park elements. A separate fee schedule will be maintained in which the Village details costs for donations, installation and maintenance. The Village also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources available for maintenance of other Village park facilities. Consequently the Village may assess, at the time of the donation, a charge sufficient to cover anticipated long-term maintenance of donated park elements during their expected life expectancy.

**PROCEDURE FOR MAKING A DONATION**

The Village's Parks and Recreation Department office will manage the care of all donations located on Village park property.

**Park Benches and Picnic Tables:** To donate a park bench or picnic table, donors can complete the Donation Program Application which outlines the fee structure. The amounts for these donations are adjusted periodically. A bench and picnic table donation will last ten (10) years.

**Trees:** Landscaping and plant selection for park facilities is critical to sustaining the environment in Hinsdale. Accordingly, the size and species of tree or trees donated shall be limited to those determined by the Village's Tribute Tree program.

**Park Accessories:** To make a donation of other park amenities such as a playground, pavilion, gardens or fountain, donors can directly contact the Parks and Recreation Department. If a donation

VILLAGE OF HINSDALE  
**Parks and Recreation**  
**Donation Policy**

is within the park plan the Director of Parks & Recreation will have authorization to approve the donation.

To accept donation of a park element for a specific park facility, Staff will evaluate the park plan showing the available locations for park elements. If no plan exists then a donation may be made to another facility. If a plan exists, but does not identify a particular park element proposed for donation, the Village may accept the donation under certain conditions. Under this circumstance the donation must 1) meet a true need of the facility, 2) not interfere with the intended current or future use of the facility and 3) not require the relocation of other equipment or infrastructure to accommodate the donation. In the opinion of the Village, a facility may be determined to be fully developed and the opportunity for donations would not be available. If a donation is found to not be included in a park plan it would be considered a non-conforming park donation. The Director of Parks and Recreation may recommend that a non-conforming donation request be reviewed by the Parks and Recreation Commission under the same criteria for artwork and monument donations.

**Monetary Donations:** Monetary donations can be made by donors and earmarked for a project or specific use.

**Artwork & Monuments:** Donations of artwork and monuments will be evaluated and considered for a recommendation to the Village Board by the Parks & Recreation Commission. Donor to pay for all costs associated with the installation of the donation.

**CRITERIA FOR ACCEPTANCE FOR  
PUBLIC ART, MONUMENTS & NONCONFORMING DONATIONS**

The Parks and Recreation Commission reviews the appropriateness of the subject as it relates to the site, the compatibility of the work of art within the landscape, the impact on a park and its use, aesthetic merit, as well as safety and maintenance issues. Applicants will bear the cost of all necessary permits, approvals, project management, design, installation and maintenance. The Commission will review requests two times per year as scheduled by the Chairman of the Commission.

**Process**

1. Donor is required to complete the application which must include a description, photo and/or drawing of the donation, estimated value and estimated life cycle. Village staff will determine the life cycle maintenance costs.
2. Applications will be reviewed by the Director of Parks & Recreation and forwarded to the Village Manager for review.
3. The completed application will be brought as a discussion item to a monthly meeting of the Parks & Recreation Commission. The Commission will review the request based on the criteria outlined in the policy

**VILLAGE OF HINSDALE  
Parks and Recreation  
Donation Policy**

4. Action by the Parks and Recreation Commission: Following their review, the Commission will vote to approve or disapprove the donation; the recommendation will be forwarded to the Board of Trustees for further discussion. The Commission shall specify the reason or reasons for their recommendation or decision and provide a summary to the Village Board. Approvals shall expressly set forth any limitations or conditions recommended or imposed. No member of the Commission shall participate in the vote of any matter in which that member has an interest as defined in the Hinsdale code of ethics.
5. Action by Board of Trustees: Upon receipt of the recommendation of the Parks and Recreation Commission, the next step is for the Board of Trustees to review the donation. The Board of Trustees shall (a) make a recommendation for approval of the application as submitted; (b) make modifications as they deem necessary; or (c) disapprove the application.

In terms of process, the donation will be brought before the Board first as a discussion item. If the Village Board makes a recommendation for approval of the donation (with or without modification), the donation request will then be brought back to the Board of Trustees for final approval at a subsequent meeting.

6. Upon final approval by the Board of Trustees, staff will collect the appropriate fees and oversee the installation of the donation. Since this is a Village of Hinsdale Parks & Recreation policy, not a land use decision, there is no legal appeal associated with this policy. The Village Board's decision is final.

**Criteria used to review Public Art Work, Monuments and Nonconforming Donations**

**APPROVAL CRITERIA**

Approving or denying any gift, memorial or tribute is wholly within the discretion of the Village Board of the Village of Hinsdale, and no individual or organization has any right to make any improvement or place any items in public parks, regardless of whether they think their proposal meets the following approval criteria. Approval criteria focus on four general categories: appropriateness, aesthetics, maintenance and safety. All donations must comply with the Village code and building requirements.

**Appropriateness:**

Most effective outdoor public art is sited in spaces which bear a particular relevance to the subject of the piece. With commemorative monuments, historical associations between the subject or artist and a community are a traditional mechanism for the selection of an appropriate site. Consideration should also be given to the long-term impact of permanent monuments, and subjects should be of a stature able to weather time, changing attitudes etc. In no instance should permanent monuments that depict subjects that are trademarked or commercially licensed be installed on public property.



**VILLAGE OF HINSDALE**  
**Parks and Recreation**  
**Donation Policy**

**Significance of event/person being memorialized or significance of a gift**

- The memorial has timeless qualities and makes a statement of significance to future generations.
- The memorial represents a person or event deemed significant to Village of Hinsdale's history.
- The gift or memorial must be consistent with the mission of Village of Hinsdale Parks & Recreation.

**Aesthetics**

Though conditioned by a range of subjective considerations, aesthetic merit is the primary determinant in the acceptance of permanent works of art. Proposed monuments must show evidence of the artist's mastery of the medium in which he or she is working (stone carving, bronze casting, etc.). Works of inferior workmanship will not be approved. The Village Board ultimately decides upon aesthetic grounds.

**Project Design**

- Proposal must be in concurrence with the Park Master Plan. If a park master plan does not exist, a Needs Assessment of the park's service area must be completed in order to determine the need for future park elements and circulation patterns.
- The quality, scale, and character of the memorial are at a level commensurate with the particular park setting.
- Reuse, rehabilitate or restore an existing park feature where appropriate.
- Meets the requirements of American with Disabilities Act (ADA) by providing accessibility to all park users.
- Enhances a park by adding elements that add to identity and ambiance.
- The proposal does not create any public safety or security issues.

**Location/Siting**

Donors may be asked to broaden their search for an appropriate location and consider other public or privately owned spaces which may provide a more suitable location.

- The proposed site offers opportunities for enhancement without diminishing a park's ability to offer undefined open space for quiet contemplation and/or spontaneous activities.
- The increased use of a park due to a gift or memorial is appropriate for the park's context and surrounding uses.
- The quality, scale, and character of the gift or memorial are at a level commensurate with the particular park setting. (Also to be considered during project design)
- There should be some specific geographic justification for the memorial being located in that spot.
- Alternative sites in rights-of-way, private property or other public property were considered and determined inappropriate.

**Maintenance**

Given the responsibility of preserving and maintaining donations, the Village cannot in good faith accept works of art which present an unreasonable maintenance burden. Works of art will not be accepted unless the donor or sponsor can provide a means of care which may be required through a Life Cycle Care fund.

VILLAGE OF HINSDALE  
**Parks and Recreation  
Donation Policy**

**Safety**

Works of art should be safe to passersby, curious spectators (especially children), and the environment as a whole.

**CONDITIONS OF DONATIONS**

**Installation:** Installation of donated park elements, artwork and monuments, including the donor acknowledgement/memorial plaques, will be completed or overseen by Village personnel. The installation will be scheduled at a time and date as determined by Parks Maintenance staff so as not to unnecessarily interfere with routine park maintenance activities. Donor will pay the cost for the installation as determined by the Village.

**Removal and/or Relocation:** This section applies to both existing and new donations. The Village reserves the right to remove and/or relocate donated park elements and their associated donation acknowledgments/memorial plaques, when they interfere with site safety, maintenance or construction activities or at the end of their life cycle. The long term care and maintenance of donated park elements is important to both the donor and the Village.

**Plaques/Acknowledgement:** Donated items will include a plaque with a maximum of three lines and 25 characters per line. No corporate logos will be permitted. Text is subject to approval by Village staff.

**Life Cycle Care Fund:** The Village will determine the level of maintenance required for the donated park element, art work or monument. Based upon available budget funding and the type of care needed to reasonably maintain the donated park element, donors may be required to fund the cost of long-term maintenance through a contribution to the Life Cycle Fund. The establishment of the Life Cycle Care Fund ensures that the Village will care for the donated park element for the estimated life of the donation, or until such time the Village determines that the donated park element must be removed and/or relocated for unforeseen circumstances. The establishment of a Life Cycle Care Fund applies to all donated park elements installed after the adoption of this policy. It is in the Village's interest to exclude certain donations from this policy such as donations with short life spans. This policy shall not apply to land or building donations.

The fund is established with the intent of providing a regular dedicated revenue source and sufficient to reasonably maintain future donations for the duration of their expected life cycle. The cost of a donation will include the cost of purchase, installation, and the estimated cost of maintenance sufficient based upon the expected life cycle for a donated item. The expected life cycle, routine maintenance and element costs are identified in a separate schedule at the time of donation. This schedule is maintained administratively and may be modified from time to time to ensure that sufficient resources are available to maintain donations.

# VILLAGE OF HINSDALE Parks and Recreation Donation Policy

<b>Donation Application for Art Work, Monuments and Non-Conforming Donations</b>	
<i>Please attach a short summary demonstrating how the proposed donation meets the application criteria established in the policy.</i>	
Name of Donor:	
Address of Donor:	
Phone Number: Work: Home: Fax:	
Email:	
Description of Donation (if available provide a photo):	
Proposed Location of Donation:	
Requested Wording on Memorial Acknowledgement:	
<table border="1" style="width: 100%; height: 40px; border-collapse: collapse;"></table>	<table border="1" style="width: 100%; height: 40px; border-collapse: collapse;"></table>
Value of Donation: \$	

☒ I have read the Donation Policy.

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Donation Cost Calculations	
Element Type:	
Value of Donation	\$
Cost of Plaque	\$
Life Cycle Term	Years (x)
Annual Life Cycle Cost (determined by Village staff)	\$
Life Cycle Cost	\$
Total Cost of Donated Element	\$ (

Board of Trustees Approval: \_\_\_\_\_ Date: \_\_\_\_\_



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## MEMORANDUM

**DATE:** May 9, 2016  
**TO:** President Cauley and the Village Board of Trustees  
**CC:** Kathleen A. Gargano, Village Manager  
**FROM:** Robert McGinnis, Community Development Director/Building Commissioner  
**RE:** **Community Development Department Monthly Report- April 2016**

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In the month of April the department issued 98 permits, including 4 new single family homes and 4 demolition permits. The department conducted 375 inspections and revenue for the month came in at just over \$156,500. For the fiscal year ending 2015/16, total revenue came in at just under \$2,174,000 putting us ahead of 2014/15 by approximately \$17,500.

There are approximately 101 applications in house, including 23 single family homes and 18 commercial alterations. There are 43 permits ready to issue at this time, plan review turnaround is running approximately 3-4 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the department in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 82 engineering inspections were performed for the month of April by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 30 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

**COMMUNITY DEVELOPMENT MONTHLY REPORT April 2016**

<b>PERMITS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>FEES</b>	<b>FY TO DATE</b>	<b>TOTAL LAST FY TO DATE</b>
New Single Family Homes	4	4			
New Multi Family Homes	0	4			
Residential Addns./Alts.	9	9			
Commercial New	0	0			
Commercial Addns./Alts.	5	5			
Miscellaneous	42	29			
Demolitions	4	0			
<b>Total Building Permits</b>	<b>64</b>	<b>51</b>	<b>\$ 124,722.00</b>	<b>\$1,744,245.00</b>	<b>\$ 1,725,476.00</b>
<b>Total Electrical Permits</b>	<b>15</b>	<b>22</b>	<b>\$ 10,269.00</b>	<b>\$ 158,335.00</b>	<b>\$ 160,330.00</b>
<b>Total Plumbing Permits</b>	<b>19</b>	<b>16</b>	<b>\$ 21,513.00</b>	<b>\$ 271,188.00</b>	<b>\$ 270,263.00</b>
<b>TOTALS</b>	<b>98</b>	<b>89</b>	<b>\$ 156,504.00</b>	<b>\$2,173,768.00</b>	<b>\$ 2,156,069.00</b>

<b>Citations</b>			<b>\$500</b>		
<b>Vacant Properties</b>	<b>30</b>				

<b>INSPECTIONS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>			
Bldg, Elec, HVAC	198	228			
Plumbing	59	40			
Property Maint./Site Mgmt.	36	76			
Engineering	82	71			
<b>TOTALS</b>	<b>375</b>	<b>415</b>			

**REMARKS:**

VILLAGE OF HINSDALE - April 5, 2016

Name	Ticket NO.	Location	Violation	Ord Fine	Result
Hoyd Builders	11651	321 E. Ninth Street	Site maintenance	Continued	
Kim Lotka	11424	2 S. Quincy	Depositing waste on public walk	250	250
Marlas, Thomas	11456	330 S. County Line Road	Expired permit	Continued	
Tiburón Homes	11425	120 N. Washington	Violation of delivery hours	Dismissed	

Fines assessed:

250

STOP WORK ORDERS ASSESSED

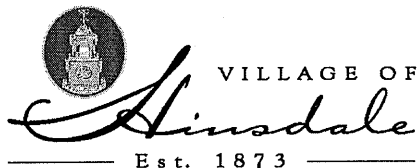
SWO Issued to Address Reason

Date

SWO assessed:

MONTHLY TOTAL:

500



## MEMORANDUM

**DATE:** June 7, 2016

**TO:** Kathleen A. Gargano, Village Manager

**CC:** President Cauley and the Village Board of Trustees

**FROM:** Emily Wagner, Administration Manager  
Anna Devries, Economic Development Coordinator / Finance Clerk

**RE:** May Economic Development Monthly Report

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The following economic development updates are for your review:

- The Economic Development Commission (EDC) met on May 24. The next meeting is scheduled for June 28. A meeting summary was enclosed in the May 27 Manager's Notes.
- The appointment of a new member to the Economic Development Commission (EDC) is on the June 7 Village Board of Trustees agenda. Cathleen Stoelting, owner of Ten Friends Blow Dry & Style House, has indicated her interest in serving on the Commission. Cathleen will be filling the last vacancy on the EDC in the retail category. Her cover letter and resume are enclosed in the June 7 Village Board meeting agenda packet.
- Anna Devries began work at the Village on May 9. Anna is currently being trained in both the Finance Department and Economic Development.
- On May 19, staff attended a Chamber of Commerce After Hours event at Skaff Floral Creations and Ebert Studio. Village staff met the new business owner as well as many other contacts.
- On May 25, staff attended the Chamber of Commerce Quarterly Mix to network and learn what is new with the Chamber.
- On May 31, staff met with Dennis Parsons from Parsons Architects to discuss the proposed Village welcome sign. This welcome sign is part of the EDC's proposed FY 2017/2018 capital budget. The proposed location of the welcome sign is on Ogden Avenue just west of I-294. Dennis is the architect responsible for designing the sign. He has agreed to donate his time and complete the work "pro bono."
- Jill Sunderson attended her first EDC meeting on May 24.
- Anna Devries received her BASSET alcohol training certificate. Emily Wagner will also complete this training. Village staff can now assist the Chamber of Commerce at the Uniquely Thursdays concert series.
- Staff is working on a website agreement with our website host, Revize, to migrate the EDC website, Distinctly Hinsdale, into the Village's website. Currently, the Distinctly Hinsdale website is out of date both in terms of aesthetics and content. After the migration is complete, both Village staff and Direct Advantage will be able to edit, update and add content to the new Distinctly Hinsdale section on the Village's website. The EDC approved this decision at the May 24 EDC meeting in conjunction with the FY 2016/17 marketing budget.



## MEMORANDUM

**DATE:** June 1, 2016

**TO:** President Cauley and Board of Trustees

**FROM:** Gina Hassett, Director of Parks & Recreation

**RE:** May Staff Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of May.

### Community Pool

The pool opened on Saturday, May 25 for the season. The weather was unseasonably warm for Memorial Day weekend which resulted in high attendance.

The table below summarizes pass sales through May 31. Revenue for the same period of the prior year increased 4% (\$4,760). Resident family pass sales for the same period of the prior year has a variance of less than 1% (\$65) under the prior year. Neighborly pass revenue increased 22% (\$4,190) over the prior year. 10-Visit pass sales increased 4% (\$4,760) over the same period of the prior year.

Daily fee revenue for the same period of the prior year increased 300% (\$2,807). Opening weekend in 2015 had inclement weather therefore resulting in lower daily revenue.

As of May 31, 2016		2015 Pass Revenue				2016 Pass Revenue					
		New Passes	Renew Passes	Total	Revenue	New Passes	Renew Passes	Total	Revenue	% Change Over Prior Year	Change Over the prior year
<b>Resident</b>											
<b>Resident</b>											
	Nanny	25	40	65	\$3,735	26	34	60	\$3,615	-3%	-\$120
	Family Primary	61	187	248	\$70,840	68	175	243	\$70,775	0%	-\$65
	Family Secondary	192	630	822	\$0	192	575	767	\$0		\$0
	Individual	2	12	12	\$2,185	6	11	17	\$2,475	13%	\$290
	Senior Pass	2	16	18	\$1,440	9	21	30	\$2,400	67%	\$960
	Family Super	3	25	28	\$9,715	0	22	22	\$7,705	-21%	-\$2,010
	Family Super Secondary	3	31	34	\$1,575	0	23	23	\$1,080	-31%	-\$495
	Family Super Third	4	22	26	\$1,215	0	21	21	\$990	-19%	-\$225
	Family Super 4+	8	24	32	\$495	3	29	32	\$495	0%	\$0
	Individual Super Pass	0	1	1	\$0	0	0	0	\$0		\$0
	Senior Super Pass	0	0	0	\$0	0	0	0	\$0		\$0
	<b>Resident Total</b>	<b>300</b>	<b>988</b>	<b>1288</b>	<b>\$91,200</b>	<b>304</b>	<b>911</b>	<b>1215</b>	<b>\$89,535</b>	<b>-2%</b>	<b>-\$1,665</b>
<b>Neighborly</b>											
	Neighbor Family	44	9	53	\$19,130	29	35	51	\$23,320	22%	\$4,190
	Neighborly Individual	0	0	0	\$0	0	0	0	\$0	0%	\$0
	Neighbor Addtl	161	26	187	\$0	84	128	212	\$0	0%	\$0
	<b>Neighborly Total</b>	<b>205</b>	<b>35</b>	<b>240</b>	<b>\$19,130</b>	<b>113</b>	<b>163</b>	<b>263</b>	<b>\$23,320</b>	<b>22%</b>	<b>\$4,190</b>
<b>Non-Resident</b>											
	Non Resident Family	1	0	1	\$540	0	0	0		0%	-\$540
	Non Resident Family Secondary	3	0	3	\$0	0	0	0		0%	\$0
	Non Resident Individual	0	1	1	\$285	1	1	2	\$500	240%	\$215
	Non Resident Senior	0	6	6	\$930	1	3	4	\$620	-33%	-\$310
	Non Resident Nanny	4	0	4	\$360	3	3	6	\$540	100%	\$180
	<b>Non-resident Total</b>	<b>8</b>	<b>7</b>	<b>15</b>	<b>\$2,115</b>	<b>5</b>	<b>7</b>	<b>12</b>	<b>\$1,660</b>	<b>-22%</b>	<b>-\$455</b>
	10-Visit	39	1	40	\$2,990	63	14	77	\$5,680	90%	\$2,690
	<b>TOTAL</b>			<b>1581</b>	<b>\$115,435</b>			<b>1567</b>	<b>\$120,195</b>	<b>4%</b>	<b>\$4,760</b>



## MEMORANDUM

Daily Fee Revenue				
	2015	2016	Change over prior	% Over Prior Year
May	\$935	\$3,742	\$2,807	300%
June	\$10,959		-\$10,959	-100%
July	\$18,970		-\$18,970	-100%
August	\$14,037		-\$14,037	-100%
Sept	\$3,078		-\$3,078	-100%
Total	\$47,979	\$3,742	-\$44,237	-92%

### Marketing

Staff continues to market pool passes to residents and non-residents. A sticker was placed on the cover of the May 26 edition of The Doings which advertised memberships for the pool. Staff has scheduled a free open house for June 5 from 3:00-6:00 pm at the pool to showcase the facility to prospective members. The event details have been distributed through local papers and press releases. The Village Manager has authorized staff to implement a "referral" program. Current pool members who refer new pass members will receive guest passes to be used this summer and be enrolled in a drawing for a free 2017 pass. The program will be rolled out opening weekend.

### Pool Painting

At the April 19 Village Board meeting the contract for the pool painting was awarded to Muscat Painting in the amount of \$51,436. All painting work was completed on May 19<sup>th</sup>. It was determined that the diving well and wading pool only need one coat.

### Heaters

There are four heaters at the pool. The Water Plant staff recommended that prior to the start of the season, the heating units be cleaned and checked for repairs by a contractor. During the review of the heaters, it was determined that two of the units needed repairs. When the heating units were turned on there was water leaking from the header pipes on two units. Units will also be repaired and will be functional prior to opening day. Three of the units were functioning for opening day. Public Services staff is evaluating the fourth heater to determine if it is cost effective to repair or to replace the unit. The three units are efficiently heating the pools.

### PROGRAMS

Summer programs get under way in June. Staff is finishing up the details for July 4 parade and festival.

### Katherine Legge Memorial Lodge

Through April, rental revenue increased less than 1% (\$799) over the prior year. Rental revenue for the month of April is \$9,125, which is a decrease of 40% (\$3,570) over the same period of the



## MEMORANDUM

prior year. Expenses are trending less than 1% (\$562) above the prior year in part due to capital budget items.

REVENUES	April		YTD		Change Over the Prior year	2015-16 Annual Budget	FY 15-16 % of budget	2014-15 Annual Budget	FY 14-15 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$12,695	\$9,125	\$177,403	\$178,202	\$799	\$160,000	111%	\$160,000	111%
Caterer's Licenses	\$114	\$0	\$14,114	\$13,766	(\$348)	\$15,000	92%	\$16,800	84%
<b>Total Revenue</b>	<b>\$12,809</b>	<b>\$9,125</b>	<b>\$191,517</b>	<b>\$191,968</b>	<b>\$451</b>	<b>\$175,000</b>	<b>110%</b>	<b>\$176,800</b>	<b>108%</b>

EXPENSES	April		YTD		Change Over the Prior year	2015-16 Annual Budget	FY 15-16 % of budget	2014-15 Annual Budget	FY 14-15 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
<b>Total Expenses</b>	<b>\$13,749</b>	<b>\$26,203</b>	<b>\$176,555</b>	<b>\$177,116</b>	<b>\$562</b>	<b>\$199,700</b>	<b>89%</b>	<b>\$174,511</b>	<b>101%</b>
<b>Net</b>	<b>(\$940)</b>	<b>(\$17,078)</b>	<b>\$14,962</b>	<b>\$14,851</b>					

## Platform Tennis

### Hinsdale Platform Tennis Association

The Hinsdale Platform Tennis Association (HPTA) has a license agreement that allows their organization use of the courts. The terms of the license agreement between the Village and HPTA is that their league players must annually purchase a membership with the Village. The agreement between HPTA and the Village expires in July of 2016.

Given the upcoming expenses to replace the court walkways, a sub-committee of the Parks & Recreation Commission, along with Trustee Hughes, the Finance Director and Director of Parks and Recreation, met January 19 to review the terms of the current license agreement. The sub-committee, Trustee Hughes and staff members met with members of the HPTA Board on February 2 to review the platform tennis membership and financial summary. As a result of the meeting, staff prepared a financial summary of the platform program dating back to 2004 when the KLM courts were constructed. Staff and members of the HPTA Board participated in a conference call on April 22 to review the financials. HPTA confirmed that the financials provided were an accurate account of the program's revenues and expenses. The sub-committee met on May 2 to discuss the upcoming capital expenditures for the platform program. Trustee Hughes asked the HPTA Board to provide the Village a proposal by May 16<sup>th</sup> that outlined a method in which HPTA could pay down the cost of the capital improvements. Staff received the proposal and forwarded to sub-committee. Conversations are ongoing.

### KLM Platform Tennis Walkways

The replacement of the KLM platform tennis walkways is included in the capital improvement plan for FY 16/17. The bid specifications were distributed in May; the bid opening was held May 24<sup>th</sup>, however there were no bids received. Public Services staff is rebidding the project. It is



## MEMORANDUM

anticipated that construction would start at the end of July and the work to be completed prior to the fall platform season.

### **Park Maintenance**

#### **Field Updates**

Athletic play on the fields will wrap up for the season at the end of June. Staff is actively working with community organizations to schedule the dates for their programs. Fall user groups include AYSO youth and adult soccer, Falcon Football, Community House flag football and St. Isaacs's football. Once the needs of the recreational program are met, the remaining field space is available for competitive athletic programs.

#### **Community Survey**

Over the past three years, the Village has seen a decline in pool memberships. In an effort to determine the reason for this decline, staff proposed to survey residents, focusing on non-pool users to find out their needs as it relates to swimming. In addition, it was determined that it would be beneficial to expand the survey to gain feedback regarding residents' overall recreational needs. The data collected through a survey will be used to help refine current service offerings and determine long range plans for the Community Pool.

The Village worked with Eastern Illinois University (EIU) to administer the survey. Surveys were mailed to 6,400 households in the Village and the online link was publicized through emails, social media and through local news media. The draft report summarizing the data collected was provided to the Village in February. There was a 17% (998) response rate to the survey which was a very good response as the target was 5%. Staff evaluated the draft report and determined that families with younger children were under represented. Given that one goal was to use the findings to help with future planning, the survey was reopened for a period of two weeks and closed on April 24.

Only thirteen new surveys were completed. The overall survey results didn't change given there were only thirteen respondents. The surveyor was able to run a cross section of Community Pool section of the survey using cross-tabulations. This will provide more insight into the views of the residents based on their family status (i.e., Middle School or Younger Children in Household vs. No Middle School or Younger Children in Household). Once the Village Manager reviews the survey results, it will be shared with the Commission.



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## MEMORANDUM

**DATE:** June 1, 2016

**TO:** President Cauley and Village Board of Trustees  
Kathleen A. Gargano, Village Manager

**FROM:** George Peluso, Director of Public Services

**RE:** Monthly Report – April 2016

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Provided below is an executive summary of work performed by the Public Services Department for April 2016. Overall it was a very productive month, which included several important accomplishments and activities.

- Worked with Finance Department and Village Manager's Office on finalizing all Department budgets for the new fiscal year.
- Worked with Parks and Recreation staff on the bid documents for the paddle tennis walkway improvements.
- Dejana Industries began street sweeping spot locations throughout the Village and in the Central Business District.
- Roadway division completed 12 yards of concrete work in-house. These areas included resident complaints and water main break restoration areas.
- Village staff participated in Arbor Day celebrations at Madison School. The Village provided and planted a Hybrid Elm tree. Madison School 1<sup>st</sup> and 4<sup>th</sup> grade classes had celebrations where they discussed the importance of trees in the community. The Village Forester spoke about the benefits of trees in the community and tree care, and then answered questions from the kids.
- The Village received Tree City USA status for the 24<sup>th</sup> year
- Staff reviewed and commented on 9 tree preservation plans submitted for building permits.
- Two prescribed burns were conducted by in-house maintenance staff at the Charleston Road Aquatic Garden and the Hinsdale Prairie.

### Water Main Breaks – April 2016

<u>Date</u>	<u>Address</u>	<u>Pipe Size/Type</u>	<u>Air Temp.</u>	<u>Duration</u>
04/20/16	W. Third & S. Vine	6" Cast Iron	67	4hrs.



## MEMORANDUM

### ROADWAY MAINTENANCE

#### Activity Measures

Standard Tasks	April 2016	Prev Mo	YTD 2016
Signs	8	19	66
Posts	3	12	22
Signs Repaired	2*	105*	142
Cold Mix (tons)	3.45	16.25	41.20
Hot Mix (tons)	28.55*	0*	28.55
Gravel for Alleys (tons)	4	9.5	19.5
White Paint (gallons)	3.5	0	3.5
Yellow Paint (gallons)	0	0	0
Basin top Cleaning (hours)	8	58	103.5
Alley Grading (hours)	24	33	89
Alley Trimming (hours)	0	0	0
Concrete (yards)	12*	4.05*	16.05
Snow & Ice Callouts	0	2	18
Road Salt Used (tons)	0	82.5	527.4
Sand Used (tons)	0	0	0
Salt & Calcium for walks, stairs, etc. (tons)	0	.25	50.25
Leaves Swept Up (yards)	65	15	80
Central Business District Sweeps	5	1	6
Complete Village Sweeps	0	0	0
Parking Lot Sweeps	0	0	0
Street Light Poles Repaired	0	4	4
Request For Services Completed	52	48	238
Sump pump issues	0	0	324
Pool maintenance (hours)	0	0	0

## MEMORANDUM

Parkway Restorations	14	14	29
Parking meters	8*	211*	220
Special Events	8	0	8
Hauling to dump	30	2	33

\*Fluctuations due to seasonal timing.

### **Significant issues for this month:**

- Cold patching potholes - utilized 3.45 tons in request location pot holes.
- Alley Grading - 4 tons of grade-eight stone utilized for filling in holes and ruts in various alleyways.
- Continuing restorations - black dirt and seed, concrete and asphalt restorations.
- Dejana Industries sweeping spot locations and the CBD. 65 yards of roadway sweepings in the month of April.
- Roadway division has done 12 yards of concrete work in-house for problem areas and restoration repairs.
- Started asphalt restorations from water main breaks. The division laid 28.55 tons in the month of April.
- Roadway division hauled out 30 loads from Public Services pit area. Hauled materials include excavation spoils, broken asphalt and concrete.



## MEMORANDUM

### FORESTRY DIVISION

Trees pruned by Village staff:

- Small tree pruning (diameter 10 inches and less) – 0 trees. Small tree pruning was not undertaken due to the work load required in removal of Emerald Ash Borer-infested trees.
- Completed 8 resident tree work requests, pruning 16 trees.

Trees pruned by contractor (diameter 10 inches and above):

- The pruning program was completed in March. A total of 1034 trees were pruned. In addition 65 trees were pruned at Katherine Legge Park, generally located on the paved path.

Trees removed by Village Staff:

- 3 public trees removed in April.
- 334 public trees removed by staff this fiscal year.
- 24 public trees currently scheduled for removal by staff.

Trees removed by contractor:

- Elm – 1
- Ash - 4
- Other – 3
- 175 public trees removed by contractor this fiscal year.
- 9 public trees currently scheduled for removal by contractor.

Ash trees infested by Emerald Ash Borer detected by Village staff:

- 10 public EAB positive ash trees detected in April; 305 EAB positive ash trees detected this fiscal year.
- 1 private EAB positive ash trees detected in April; 64 EAB positive ash trees detected this fiscal year.

Ash trees removed:

- 5 ash trees removed this month (1 Village / 4 Contractor)
- 318 ash trees removed this fiscal year (208 Village / 110 Contractor)
- 1102 ash trees have been removed since February 2011 (938 EAB Positive)

Ash trees that have been treated to manage infestation by EAB:

- Soil Injection Treatments of 315 ash trees were completed in April.



## MEMORANDUM

Dutch Elm Disease-positive (DED) trees detected by Village Staff:

- 0 public DED positive elm trees detected in April; 37 DED positive elm trees detected this fiscal year (21 treated/16 untreated).
- 0 private DED positive elm trees detected in April; 59 DED positive elm trees detected this fiscal year.

Elm trees removed by Village staff:

- 0 diseased trees
- 0 storm damaged trees

Elm trees that have had diseased limbs removed (amputations):

- 0 parkway trees

Elm trees that have been inoculated for prevention of DED:

- Treatment is scheduled to begin in June

Tree stumps removed by Village staff:

- 122 parkway stumps were routed, the mulch removed and the parkway restored with top soil and grass seed.

Trees Planted:

- 1 trees were planted through the Village's planting program.
- 0 trees were planted through the Tribute Tree Program.
- 1 tree was planted through the Resident Reimbursement Program.



**Activity Measures**

	<b>April 2016</b>	<b>Previous Mo</b>	<b>YTD 2016</b>
Tree Pruning Contractual	0	22	1,099
Tree Pruning In-House	16	23	55
Small Tree Pruning In-House	0	0	0
Tree Removal Contractual	8	38	49
Tree Removal In-House	3	31	85
Trees Planted	2	0	3
Elm Trees Treated	0	0	0
Elm Tree Losses - DED (Private)	0	0	0
Elm Tree Losses - DED (Public)	1	1	2
Ash Trees Treated	318	0	318
Ash Tree Removal - EAB (Private)	1	22	23
Ash Tree Removal – EAB (Public) <i>Note: since Feb 2011, 1097 public Ash trees have been removed</i>	In-House 1	In-House 20	In-House 51
	Contracted 4	Contracted 28	Contracted 32
Tree Preservation Plan Reviews	9	8	28

Significant issues for this month:

- Village staff participated in Arbor Day celebrations at Madison School. The Village provided and planted a Hybrid Elm tree. Madison School 1<sup>st</sup> and 4<sup>th</sup> grade classes had celebrations where they discussed the importance of trees in the community. The Village Forester spoke about the benefits of trees in the community and tree care, and then answered questions from the kids.
- The Village received Tree City USA status for the 24<sup>th</sup> year.
- Staff reviewed and commented on 9 tree preservation plans submitted for building permits.

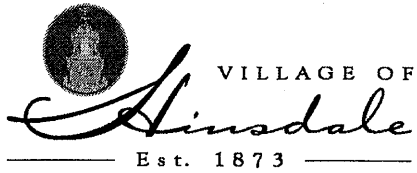


## MEMORANDUM

### PARKS MAINTENANCE DIVISION

#### Activity Measures

March Total			
Job Task	Hours	Accomplished	Units
Admin	0	0	Hour
Clean Bathroom	49	192	Each Bathroom
Refuse Removal	25.5	283	Each Can
Fountain Maintenance	11.5	11.5	Hour
Litter Removal	10	10	Hour
Weed Removal	0	0	Hour
Brush Pick Up	0	0	Hour
Athletic Field Striping	35.5	90	Each Field
Infield Maintenance	15	21	Each Field
Athletic Goal/Net Maintenance	4.5	2	Each Goal
Turf Repair/Sod Installation	3	3	Hour
Aeration	0	0	Hour
Overseeding	0	0	Lbs of Seed
Turf Evaluation/Soil Testing	3	5	Each
Hardwood Mulch Installation	0	0	Cubic Yard
Leaf Mulching	0	0	Hour
Mowing	0	0	Hour
Land Clearing	9	9	Hour
Planting Bed Preparation	0	0	Each Bed
Plant Installation/Removal	0	0	Hour
Flowering Bulb Installation/Removal	0	0	Hour
Tree and Shrub Maintenance	11	11	Each
Fertilization	0	0	Hour
Watering	0	0	Hour
Pest and Weed Control (chemical)	0	0	Hour
Irrigation Start Up (spring)	0	0	Each
Irrigation Repair	22	6	Each
Irrigation Winterization	0	0	Each
Playground Maintenance/Repair	0	0	Hour
Playground Inspection	3	6	Each
Playground Mulch Installation	0	0	Cubic Yards
Holiday Decorating	0	0	Hour
Platform Tennis Repairs	0	0	Each
Special Events	0	0	Hour
Building Maintenance	0	0	Each



## MEMORANDUM

Equipment/Vehicle Maintenance	2.5	2	Each
Training/Education	10	10	Hour
Skate Park Maintenance	0	0	Hour
Miscellaneous	26	26	Hour

### **Parks Maintenance Monthly Highlights – April 2016**

#### **Contractual Maintenance:**

- Beary Landscaping: Contractual landscape maintenance and mowing began on April 1<sup>st</sup>. Spring clean ups and mulch installation occurred at the Memorial Building, Burlington Park, Community Pool, Eleanor's Park and Veeck Park.

#### **Summary:**

- Katherine Legge, Burns Field, Peirce Park, Robbins Park, Brook Park, Veeck Park restrooms opened and cleaned daily
- 30 athletic fields are being lined weekly
  - 26 soccer fields
  - 4 lacrosse fields
- Katherine Legge pavilions and Lodge grounds are cleaned prior to rentals
- Prescribed burns were conducted at the Charleston Road Aquatic Garden and the Hinsdale Prairie.



## MEMORANDUM

### **BUILDING MAINTENANCE DIVISION**

Significant issues for the Month of April 2016

- Building Security and Fire Suppression

Repair smoke head at Casa Margareta for fire system.

Work with Tyco to replace door sensor at Village Hall for burglar system.

Work with Tyco to replace bad smoke heads at Memorial Hall and Pool guard room for fire system.

Work with Brad Bloom at Village Hall to figure out the burglar system at the Village Hall and assign codes to janitorial crew.

Work on FOB lock system for Village buildings.

- HVAC

Check all heating and cooling systems in Village buildings (at this time we could be running heating, cooling or nothing at all, depending on the weather).

Set up Oakbrook Mechanical to work at KLM Lodge and make repairs to South cooling condenser unit that was damaged by a truck.

- General Maintenance

Relocate radio antenna at Fire Station so new chimney hood can be installed; also work with contractor to install new hood at Police/Fire.

Work with Arco Plumbing at Police/Fire to replace two large sewage ejector pit back-check valves. Also install new soil stack vent extension on roof for Fire Station.

Get paint to coat the new soil stack PVC at Police and Fire building to match the roof tile (to hide pipe).

Work at all Park buildings to turn on the water and make repairs as needed so all bathrooms work properly.

Repair Men's toilet at KLM Annex; replace several parts to flush valve.

Work at KLM North and South Pavilion to weld and repair BBQ grill top; turn on water; replace all lamps and replace socket covers.

Work with A Plus to have BBQ grills and stone chimneys power washed. Also at this time they will do the KLM Lodge hood system and the Pool Concession hood system.



## MEMORANDUM

Repair Sloan valve at Police Station jail cell; found issue with toilet unit and made repair.

Work with carpeting contractor at KLM Lodge for the new installation of carpet.

Work at Police Station to install mail box unit on the wall; also move file cabinets to garage storage room at PD.

Repair lock at Pierce Park; electrical room lock had been vandalized.

Work with contractor to install new door unit at Village Hall lower level east.

Work with our new janitorial outfit in Village buildings.

Clean up Memorial Hall old board room and repair can lights; this room is sometimes used for Village meetings.

Work on repairing the large double hung windows in the Village Hall Administration office; there are several more that need to be addressed.

Work at Hinsdale Pool building turn on the water to the locker rooms, order janitorial supplies, order parts to repair toilet flush valves, and start cleaning in machines.

- Administration

Attend Village Workplace Discrimination and Harassment seminar.

Review year end projects.

Review new projects for 2016-2017.

Gather year end invoices.



## MEMORANDUM

### Water/Sewer Division

#### Water Activity Measures

Standard Tasks	April 2016	Prev Mo	YTD 2016
Utility Locates (JULIE)	987	547	2126
B-Box/Service Locates	1198	688	2727
Water Mains Located	243	197	750
Main Break Repairs	1	2	17
B-Box/Service Repairs	2	11	20
Hydrants Replaced/Repaired	2	0	16
Service Connections/Inspections	3	14	26
Valve Installations/Repairs	0	0	1
Valves Exercised	19	22	76
Valves Located	63	22	120
Leak Investigations	2	1	22
Hydrants Flushed	10	5	37
High Bill Investigations	5	7	38
Water Fountains Serviced/Replaced	2	0	2
Disconnect Inspections	9	11	29
Meter Repairs	1	0	5
Meter/Remote Installs	11	10	57
Meters Removed	9	6	25
Meter Readings	4	1	68

#### Water Main Break Repairs

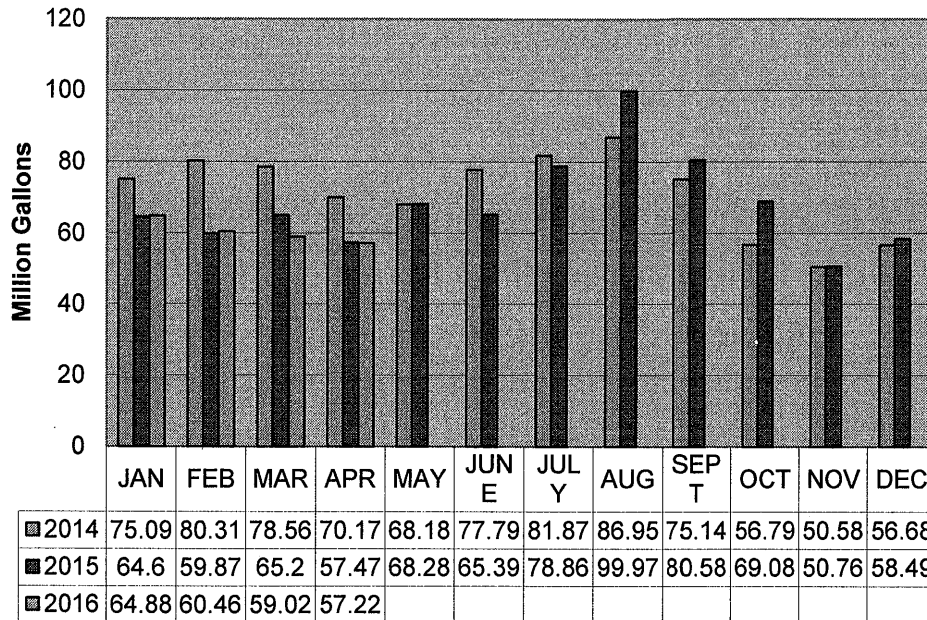
April 2016	Prev Mo	YTD 2016
1	2	17

#### Water Main Break Locations

<u>Date</u>	<u>Address</u>	<u>Pipe Size/Type</u>	<u>Air Temp.</u>	<u>Duration</u>
04/20/16	W. Third & S. Vine	6" Cast Iron	67	4hrs.

# MEMORANDUM

## MONTHLY WATER PUMPAGE



Standard Tasks	Check Oil, Grease Fittings, Rotate Shafts(Weekly)	Bacteria Sampling
High Service/Pool Pumps #1, #2, #3, #4	✓	N/A
Well Pump Motors #5 and #10	✓	✓

Standard Tasks	April 2016	Prev Mo
Bacteria Samples	23	23
Field Chlorine	21	22
Field Turbidities	21	21
Lab Chlorine	26	26
Lab Turbidities	26	26
Lab pH	26	26
Lab Fluoride	26	26
Precipitation Readings	0	0
Temperature Readings (air)	26	26
Temperature Readings (water)	30	31
DBP Samples	8	0
Pumps Serviced	8	8
Sprinkling Violations	0	0
Lead and Copper	0	0



## MEMORANDUM

### Sewer Activity Measures

Standard Tasks	April 2016	Prev Mo	YTD 2016
Catch Basins Replaced/Repaired	3	1	4
Inlet Replaced/Repaired	0	0	0
Manhole Replaced/Repaired	0	0	1
Catch Basins/Inlets Cleaned	7	11	18
Sewers Cleaned (feet) In-House	750	1450	3550
Sewers Cleaned (feet) Contractor	0	0	0
Sewers Televised (feet) Contractor	0	0	0
Sewers Replaced/Repaired (feet)	0	0	20
Sewer Mains Located	10	7	20
Back-up Investigations	2	2	4
Manholes Located	13	9	29
Cave-ins Checked	0	0	0
Sewer Inspections	0	0	0
IEPA sampling due to overflow event of combined sewers (Veeck CSO)	0	1	2