

3.

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
April 8, 2014**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, April 8, 2014 at 7:30 p.m.

Present: President Tom Cauley, Christopher Elder, Trustees J. Kimberley Angelo, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: Trustee William Haarlow

Also Present: Village Manager Kathleen A. Gargano, Village Attorney Lance Malina, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development Robb McGinnis, Village Engineer Dan Deeter, Director of Public Services George Franco, Director of Parks & Recreation Gina Hassett and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Saigh made corrections to the draft minutes. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of March 18, 2014, as amended.** Trustee Angelo seconded the motion.

AYES: Trustees Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: Trustee Elder

ABSENT: Trustee Haarlow

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

CONSENT AGENDA

No items.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Trustee Hughes moved **Approval and Payment of the Accounts Payable for the Period of March 15, 2014 through April 4, 2014 in the aggregate amount of \$794,851.74 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Approval of an Ordinance authorizing and providing for the issue of \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source) Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois, for the purpose of providing for improvements to said system, prescribing the details of said bonds and providing for collection, segregation and application of the waterworks and sewerage system revenues.

President Cauley introduced the item noting that the Village received an excellent rate of 2.6799% as a result of our AAA bond rating. Trustee Elder moved **Approval of an Ordinance authorizing and providing for the issue of \$2,025,000 General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source) Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois, for the purpose of providing for improvements to said system, prescribing the details of said bonds and providing for collection, segregation and application of the waterworks and sewerage system revenues.** Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Review of FY2014-15 Draft Budget and FY2014-15 to FY2018-19 Capital Improvement Plan

President Cauley commented on the current fiscal year stating we will have an operating budget surplus. This year we will move \$325,000 to a new capital fund entitled Annual Infrastructure Projects fund. We will make an additional contribution, over and above the legal requirement, to Police and Fire pension funds. This was a rough year for overtime because of snow removal and the purchase of extra salt. Over \$5.5 million was spent on infrastructure improvements including road reconstruction, resurfacing, completion of Phase I and design of Phase II of the Woodlands project and engineering work for the Oak Street Bridge. Capital expenditures included police vehicles, a fire truck, an ambulance, the Burlington wall and parking lot improvements at several park facilities.

Assistant Village Manager/Finance Director Darrell Langlois reviewed the PowerPoint presentation for the FY2014-15 draft budget focusing on the expense side. Particularly, the largest expense which is personnel costs relating to salaries and wages. He detailed proposed staffing increases and the net effect on the budget. President Cauley referenced staff reductions in 2009 due to the recession, but believes these new positions will provide a tangible benefit to the public.

Mr. Langlois outlined various Departmental Capital expenditures and that a new fund has been created to segregate revenues for expenses not in the Master Infrastructure Plan (MIP). Review of the MIP showed about a \$3 million surplus due to savings on projects, revenues more favorable than assumptions and a consistently over-funded General Fund. The consensus is to use half of this surplus for the new fund. The remaining \$1.5 million will be put toward 2016 work, if possible. Trustee Saigh wondered if we have a set criteria for what kind of projects we will fund. President Cauley explained that since we have no continued funding for this fund, going forward there may not be any money, so it is less structured. It will be annually evaluated and EPS will determine what can be done on an ad hoc basis with funds available. Trustee LaPlaca noted when people have come forward with 'new' problems we couldn't address them because all monies were tied up with the MIP, so this will be for emergencies.

Finally, Mr. Langlois talked about the Water and Sewer Operations fund which is the second major fund of the Village. He summarized the fund activity and noted that undetected water leaks are causing a large inflation in water costs. The

Village has hired a contractor to review and detect the leaks as soon as possible. He made mention of the slide which provides overall Village debt information and noted that all lesser funds, such as the Motor Fuel Tax fund and the Foreign Fire Insurance Tax fund, can be found in the budget book and the website. He also noted that the Capital Improvement Plan (CIP) was reviewed in tandem with the budget.

President Cauley thanked Mr. Langlois and said he appreciated the hard work of both he and the Village Manager; this is the best budget presentation he's seen.

Trustee Elder moved to **approve the FY2014-15 Draft Budget and FY2014-15 and FY2018-19 Capital Improvement Plan.** Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

Award the Engineering Services for the Design of the 2014 Street Improvements Project to Primera Engineers, Ltd. in the Amount not to Exceed \$78,090

President Cauley introduced the item explaining there is a new list of streets proposed to be repaved and water mains redone. Village Engineer Dan Deeter explained the selection criteria for these streets. They received guidance from EPS and he and Director of Public Services George Franco surveyed streets; prioritized by those in the worse condition, highest traffic volumes, water main breaks and the potential to deteriorate the fastest. Using those criteria, a list exceeded the \$1.5 million budgeted. Trustee Saigh moved to **Award the Engineering Services for the Design of the 2014 Street Improvements Project to Primera Engineers, Ltd. in the Amount not to Exceed \$78,090.** Trustee Elder seconded the motion. Trustee LaPlaca noted because of the tight time frame, this bid includes both design engineering and construction.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Approve Payment to Airy's, Inc. for Contractual Services Rendered in the Amount of \$29,789.24

President Cauley explained this item is for water main repairs and frozen water service for residents. Trustee Hughes moved to **Approve Payment to Airy's, Inc. for Contractual Services Rendered in the Amount of \$29,789.24**. Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Approve Payment to Acqua Corporation for Contractual Services Rendered in the Amount of \$19,062.50

President Cauley explained this is another item regarding water main repairs and frozen water service for residents. Trustee LaPlaca pointed out that both these items are already paid, but Village Manager Gargano had made President Cauley and her aware of the expense. Trustee Elder moved to **Approve Payment to Acqua Corporation for Contractual Services Rendered in the Amount of \$19,062.50**. Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

ZONING AND PUBLIC SAFETY

Approve an Ordinance Approving Site Plans/Exterior Appearance Plans for the Exterior Modifications and Façade Improvements at 901 N. Elm Street

President Cauley began discussion by explaining that at the last Board meeting, Trustees expressed concern about the location of the play lot and the changes to the look of the building. The Trustees have before them new findings from the Plan

Commission meeting held today on this matter. The Plan Commission is good with the relocated play area which cannot be seen from Ogden Avenue and will now have a wood chip surface. Two Plan Commissioners still felt that exterior changes to the building were not in keeping with the rest of surrounding buildings, but 12 Salt Creek is already similarly done. President Cauley said their vote was 3-2 on the exterior appearance and 5-0 on the site plan.

Mr. Bill Dvorak, the Director of Development for MidProperties addressed the Board. With the respect to the removal of the shutters, he explained that only 901 and 907 Elm still have shutters. He explained it their intention for all parcels to attract premiere medical providers and they believe these buildings need a facelift. They have gotten a lot of positive feedback from the marketplace appreciating what was done at 12 Salt Creek. MidProperties owns four buildings and one development parcel. The want to keep the character of the buildings, but they need some modernization. The child care facility will be an amenity to the campus.

Mr. Seamus Byrne, architect on the project, described the access to the playground and the fence enclosure. Mr. Dvorak said the black painted galvanized steel overhang will be a less obvious cover element; more subtle. Trustee LaPlaca moved to **Approve an Ordinance Approving Site Plans/Exterior Appearance Plans for the Exterior Modifications and Façade Improvements at 901 N. Elm Street.**

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

**Approve an Ordinance Withdrawing the Landmark Status Designating
319 N. Washington Street as an Historic Landmark**

President Cauley introduced the item which was previously addressed at ZPS and the Historic Preservation Commission. HPC was concerned about precedent, and the matter comes to the Village Board from that commission with a vote of 3-2. President Cauley suggested handling this matter apart from an attempt to revise the code. Moving forward we can work with HPC to try to have safety valves to get out of a landmark status, but with some criteria.

Ms. Beth Barrows of 319 N. Washington addressed the Board regarding the process to landmark one's home, but she doesn't see this as a preservation issue. Trustee Saigh explained his point of view, a macro look, noting there has been significant construction activity in this area. Some new construction is compatible

with older buildings. Discussion followed regarding preservation efforts in Hinsdale over the last 20-25 years.

Trustee LaPlaca moved to **Approve an Ordinance Withdrawing the Landmark Status Designating 319 N. Washington Street as an Historic Landmark.** Trustee Elder seconded the motion. Trustee LaPlaca noted this is a voluntary designation. She feels it would be different if the Village mandated it, or it was a commercial property. Further, she believes zoning accommodations to save a house makes more sense for preservation than to force landmark status on them. The Village needs to be creative moving forward to promote reconstruction and renovation. Trustee Hughes commented that if the landmarking tool is to have value it should have teeth.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca

NAYS: Trustee Saigh

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

STAFF REPORTS

Fire Chief Rick Ronovsky distributed the Fire Department 2013 Annual Report and thanked Firefighter Steve Tullis for his hard work getting it finished.

Village Manager Kathleen Gargano stated she is pleased the budget materials have been well received. She thanked the department heads for their hard work; this was a short turn around, but the product will continue to improve. She gave special thanks to Assistant Village Manager/Finance Director Darrell Langlois, Assistant Finance Director Christopher Webber and Interim Special Assistant to the Manager's Office Kathy Katz.

Trustee Saigh commented that the budget materials show an outstanding level of professionalism and he hopes residents find their way to it. He commended staff as both a resident and taxpayer.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board and no need for a Closed Session, President Cauley asked for a motion to adjourn. Trustee Hughes **moved to adjourn regularly scheduled meeting of April 8, 2014.** Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

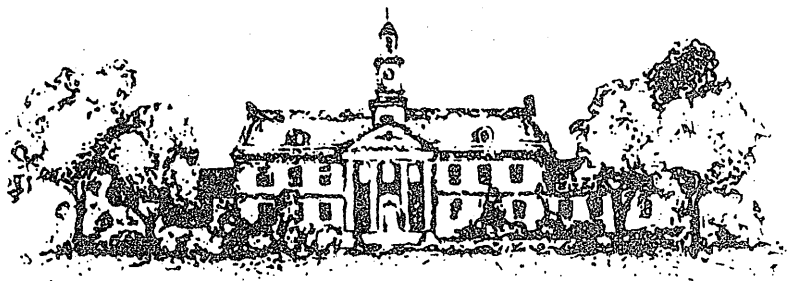
ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Meeting adjourned at 9:07 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk



PROCLAMATION

ARBOR DAY

- WHEREAS,** in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS,** this holiday, called Arbor Day, was observed with the planting of more than a million trees in Nebraska; and
- WHEREAS,** trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS,** the Village places a high priority on tree preservation dedicating financial resources, and qualified personnel to tree preservation activities; and
- WHEREAS,** the Village of Hinsdale has been recognized as a Tree City USA for the twenty-first year in a row by the National Arbor Day Foundation in recognition of the Village's commitment to tree preservation;

NOW, THEREFORE, I, Tom Cauley, Village President of the Village of Hinsdale, do hereby proclaim April 25, 2013, as Arbor Day in the Village of Hinsdale and urge all citizens to support efforts to protect our trees and woodlands and to support our Village's Tree Preservation Program.

Tom Cauley
Village President

7a.

DATE: April 1, 2014

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM Approval of the Hinsdale Chamber of Commerce's 2014 Event Schedule, Display of Banners, Street Closures, and Customary In-kind Services		APPROVAL Timothy J. Scott, AICP, CNU-A Director of Economic Development & Urban Design		
<p>For the purposes of promoting its annual community events, the Hinsdale Chamber of Commerce has identified its 2014 Event Schedule as follows: Fine Arts Festival (June 7th and 8th), Uniquely Thursdays (from June 12th through August 14th with Wednesday the 2nd for the week of the Independence Day holiday), Farmer's Market (Monday's from June 2nd through October 13th), Sidewalk Sale (July 11th and 12th), Garage Sale (September 20th), Fall Festival (October 18th), and Christmas Walk (December 5th).</p> <p>Banner placement in Burlington Park two weeks prior and on streetlight pole banners three weeks leading up to the event will be considered by the Village Manager per the established administrative procedure. Beyond Burlington Park and the streetlight poles, the Chamber has requested that the following locations be approved for display of additional banners to promote these events: Ogden and York, 55th and County Line Road, the corner of 55th and Garfield, and at the Brush Hill (main) Metra train station.</p> <p>Attached are letters outlining the Chamber of Commerce's various requests by event and detailing their 2014 Schedule of Events, as-needed street closures, and the in-kind services customary to these events (such as those provided by the Public Services Department and the Police Department). This lineup of events and supplemental support reflects the requests of the past.</p> <p>Prior to 2013, the Chamber requested financial support (\$7,500) from the Economic Development Commission (EDC) for Uniquely Thursdays. Due to the success of this concert series, the Chamber did not seek financial support from the EDC/Village in 2013 and is not for 2014.</p> <p>Should Village Trustees support the Hinsdale Chamber of Commerce's 2014 Schedule of Events, the display of banners in promotion of these community events, street closures as-needed, and the in-kind services customary to putting on these events, the motion specified below would be appropriate.</p> <p>MOTION: To Approve the Hinsdale Chamber of Commerce's 2014 Event Schedule, Display of Banners, Street Closures, and Customary In-kind Services</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION: At the April 7 th ACA meeting, the Committee voted unanimously to approve the above motion.				
BOARD ACTION:				



Village of Hinsdale
Tom Cauley, Village President and Board of Trustees
19 E. Chicago Avenue
Hinsdale, IL 60521

Dear President Cauley and Board of Trustees,

The Hinsdale Chamber of Commerce would like to thank the Village Board and staff for your dedicated support of the Hinsdale business community. Everything from snow removal in the downtown area to the Distinctly Hinsdale promotion and brand campaign, we appreciate it and *thank you!*

The Chamber also recognizes the Village's dedication to infrastructure repairs, improvements and maintenance necessary to enhance our lovely community; especially Burlington Park! We are encouraged to see the progress made and admire your dedication in building a better future for Hinsdale. The Chamber appreciates our partnership and the strong working relationship we have developed with the Village of Hinsdale in order to produce the annual special events and specialty projects occurring in the community.

As for the Chamber, we value all of your time, effort, and dedication given to Hinsdale.

Enclosed is a copy of the Chamber's proposed calendar for 2014 Special Events dates and individual event requests. The Chamber is requesting permission from the Village of Hinsdale to promote and conduct these annual events on the dates listed.

Thank you for your consideration,

Kimberly Goers Boyer, Chairman of the Board
Hinsdale Chamber of Commerce

cc: Kathleen Gargano; Village Manager
Chairman John Karstrand & Economic Development Commissioners

BANNER DISPLAY REQUEST 2014

RE: Fine Arts Festival, Farmers Market, Merchant Sidewalk Sale, Uniquely Thursdays, Merchant Garage Sale, and Christmas Walk banners

This letter is to request banner location and installation in the Village of Hinsdale for the upcoming Chamber Special Events.

Requested horizontal banner placement for the following events:

Hinsdale Home Show to be placed Friday, March 7

Farmers Market to be placed Monday, May 19

Fine Arts Festival to be placed Friday May 23 to June 9

Uniquely Thursdays to be placed Thursday, May 22 (train depot is included for display)

Merchant Sidewalk Sale to be placed Friday, June 27 to July 14

Merchant Garage Sale to be placed Friday, September 5 to September 22

Christmas Walk to be placed Friday, November 21 to December 8

Storybook Banners to be placed Friday, November 21 to December 30

*Ogden and York

*Brush Hill Train Depot

*Burlington Park

*Corner of 55th and Garfield

*55th and County Line Road

Additional request for vertical banner installation for the following events:

Hinsdale Home Show : Monday, March 3

Farmers Market: Monday, May 12

Fine Arts Festival: Friday, May 16 to June 9

Uniquely Thursdays: Thursday, May 22

Christmas Walk: Friday, November 21 to December 30 (special six week campaign)

We look forward to the Village's reply. Thank you for your time in advance.

Best Regards,

Jan Anderson
President & CEO,
Hinsdale Chamber of Commerce



Hinsdale Chamber of Commerce 2014 Schedule of Events

- March 22 – AT HOME IN HINSDALE HOME SHOW**, Saturday, The Community House, 10:00 a.m. – 4:00 p.m.
- June 7 - 8 HINSDALE FINE ARTS FESTIVAL**, Saturday and Sunday, in Burlington Park, 10:00 a.m. – 5:00 p.m. both days.
- June 12 - UNIQUELY THURSDAYS, Thursday evenings**, 6:00 – 9:00 p.m.,
August 14 in Burlington Park, located between Garfield and Washington Streets on Chicago Avenue. **With exception to Thursday July 3, 2014 – will be operating on Wednesday July 2, 2014. (*Pending approval*)**
- June 2 - FARMER'S MARKET, Mondays only**, in Burlington Park, located
October 13 between, Garfield and Washington Streets on Chicago Avenue. From 7:00 a.m. to 1:00 p.m. (*Pending approval*)
- July 11 & 12 SIDEWALK SALE**, Friday and Saturday, on sidewalks in front of participating businesses, from 9:00 a.m. to 5:00 p.m, both days.
- September 20 GARAGE SALE** – in the Public Works Garage. Friday after 5:00 p.m. for merchant preparation only; Saturday from 9:00 a.m. to 4:00 p.m. for the general public.
- October 18 HINSDALE FALL FESTIVAL** – Saturday in Burlington Park, 11:00 a.m. – 2:00 p.m.
- December 5 CHRISTMAS WALK** – Friday, from 4:00 p.m. to 8:00 p.m. in all business districts – downtown, Grant and Gateway Squares.

*events and/or scheduled dates subject to change upon approval of the Chamber Board of Directors.



Village of Hinsdale Board of Trustees
Thomas Cauley, Jr.; Village President
19 E Chicago Ave
Hinsdale, IL 60521

Dear President Cauley and Board of Trustees,

The Hinsdale Chamber of Commerce has begun work on the 41st annual Hinsdale Fine Arts Festival scheduled for Saturday and Sunday, June 7th & 8th, 2014. The Fine Arts Festival Committee wishes to make the annual request for permission from the Village of Hinsdale to close the portion of Chicago Avenue between Garfield Street and Washington Street beginning Friday, June 6th at 9:00 a.m. until Sunday, June 8th at 6:00 p.m.

Traditionally, the committee's additional requests of the Village are as follows:

- Allow the Hinsdale Memorial Building restrooms to remain open to the public for the duration of the festival.
- Provide twelve additional trash receptacles within the festival area, to be emptied periodically throughout Saturday and Sunday.
- Provide ten tables and eight chairs for the information booth.
- Provide a hose hook-up for the lemonade stand.
- Schedule grass to be cut and park marked one day prior to event set-up and remove corner banner posts.
- Permission to post promotional banners two weeks prior to the festival as requested.
- Permission to display ten (10) vertical banners on village lampposts for a maximum of three (3) weeks as requested.
- Provide a uniformed community service officer on site for both days of the event.
- Allow the participants to begin their set up process after 9:00 a.m. on Friday morning. A security guard will be provided by the Hinsdale Fine Arts Festival committee, to be present in the park in the overnight hours on Friday and Saturday evenings as an additional safety measure to the artist's equipment & materials.
- Permission to allow artists traveling with large trailers or mobile homes to park in the Public Services Garage lot overnight.
- The Hinsdale Chamber of Commerce respects and appreciates all of the support and special efforts made by the Village staff in order to promote and execute an event such as this. We are truly grateful for your consideration of these issues. You may direct any further questions to the Hinsdale Chamber of Commerce 323-3952, Thank You.

Respectfully Submitted,

Jan Anderson; Hinsdale Chamber of Commerce

Cc: Kathleen Gargano; Village Manager
John Karstrand; Economic Development Chairman



UNIQUELY THURSDAYS

Village of Hinsdale Board of Trustees
Thomas Cauley, Jr.; Village President
19 E Chicago Avenue
Hinsdale, IL 60521

Dear President Cauley and Board of Trustees,

The Hinsdale Chamber of Commerce is planning to conduct *Uniquely Thursdays* for ten weeks. Celebrating our 12th season, the *Uniquely Thursdays* event continues to grow and successfully brings visitors and residents to Hinsdale. *Uniquely Thursdays* has become an established favorite and very popular event the community thoroughly enjoys and supports! The Chamber is requesting the following:

- *Uniquely Thursdays* event to be located in Burlington Park and is asking the Village's permission to close Chicago Avenue between Garfield Street and Washington Street each Thursday evening between 4:00 p.m. to 10:00 p.m. starting on June 12th through August 14th. **PLEASE NOTE; DUE TO THE JULY 4TH CRAFT SHOW WE WISH TO OPERATE UNIQUELY THURSDAY ON WEDNESDAY OF THAT WEEK - JULY 2ND.**
- Support of the Public Services Department, (which has proven to be a tremendous help,) the Chamber requests additional assistance from the Village of Hinsdale for the physical set-up/break down of the event equipment; tables, tent, pop-up canopies, garbage cans, ice for beer & wine products, coolers, signage and electrical & water hook-ups.
- The Chamber request assistance from the Hinsdale Police Department for the control of liquor on the premises (not sold at the event) and the assistance to prohibit outside solicitation, on event nights (9 Thursdays & 1 Wednesday throughout the summer.)
- Allow the Hinsdale Memorial Building restrooms to remain open to the public for the ten week event of each Thursday evening.

If you have any questions, please do not hesitate to contact me at the Chamber Office (630) 323-3952. I thank you for your time in advance.

Best Regards,

Jan Anderson
President & CEO
Hinsdale Chamber of Commerce

CC: Kathleen Gargano; Village Manager



FARMERS MARKET

Village of Hinsdale Board of Trustees
Thomas Cauley, Jr.; Village President
19 E Chicago Avenue
Hinsdale, IL 60521

Dear President Cauley and Board of Trustees,

The Hinsdale Chamber of Commerce Farmers Market season will get underway on Monday, June 2, 2014 and run through October 13, 2014. The Burlington Park location provides much improved visibility for the market and it continues to grow in popularity.

The Committee wishes to request permission from the Village of Hinsdale for the following items:

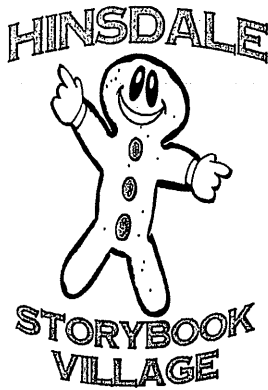
- Close a portion of Chicago Avenue between Garfield Street and Washington Street from 6:30 a.m. to 2:00 p.m. on a weekly basis for the duration of the event. The time requested would allow the farmers/vendors time to setup/take down and clean up safely.
- Permission to mark the pavement for the farmer/vendor booth space locations.
- Provide a policeman or community service officer to assist in the opening and closing of Chicago Avenue.
- Post promotional vertical banners three weeks prior and horizontal banners two weeks prior to the Farmers Market opening day as requested.

The Hinsdale Chamber of Commerce appreciates and respects the continued support and special efforts made by the Village staff for the execution and assistance of Chamber events. Further questions may be directed to the Hinsdale Chamber of Commerce 630-323-3952.

Respectfully Submitted,

Jan Anderson; Hinsdale Chamber of Commerce

Cc: Kathleen Gargano; Village Manager



Village of Hinsdale
Village President; Tom Cauley and Board of Trustees
19 E Chicago Avenue
Hinsdale, IL 60521

Dear President Cauley and Village Board of Trustees,

The Hinsdale Chamber of Commerce is working diligently planning this year's festivities. Here is an overview of the activities we have developed.

The 49th Annual Hinsdale Christmas Walk is scheduled for Friday, December 5th, 2014. As always, the traditional activities will include a tree lighting ceremony, carolers, Santa, and other costumed characters, merchants thanking their valued customers with goodies and treats during extended shopping hours, ice carvers, food vendors, and more.

Once again, *Hinsdale's Storybook Village: A Gingerbread's Tale* will revolve around "Cookie" the Gingerbread Man and his friends featuring their adventures in participating local businesses. Storybooks will be on display in storefront windows for the entire holiday season. Also, Santa will be visiting with the children every Saturday in the Gingerbread House and children may deliver their letters to Santa at the North Pole Post Office. The Chamber is requesting the North Pole Post Office and the Gingerbread Santa House to be placed on display in Burlington Park for holiday season.

The Chamber will be responsible for hosting visits with Santa each weekend between Thanksgiving and Christmas. Santa will be on site in the Gingerbread House between the hours of 11:00 a.m. to 3:00 p.m. on Saturdays.

Promotional advertising for the event may include radio advertising, lamppost banners, street banners, posters, newsprint advertising, social media advertising, and coordinating maps & fliers related to the storybook campaign.

In support of the holiday festivities the Chamber would like to request the following items from the Village:

- Placement of Gingerbread Santa house, North Pole Post Office, and the Gingerbread Man forms in Burlington Park. Installation complete by Friday, December 5, 2014.
- Request storing Gingerbread Santa house and North Pole Post Office near public service garage off season while not on display.

- Police security in and around town on December 5, 2014 with continued security for prevention of vandalism of Santa house and Post Office throughout the season.
- Public Services support in working with the Chamber on Christmas Walk set up (i.e.) barricades at street closures. **Please note: the Chamber would like to be able to close Washington Street (between Hinsdale Avenue & First Street) on Friday, December 5th between the hours of 4:00 p.m. and 8:00 p.m.**
- **Public Services and Hinsdale Police Department support in closing a portion of First Street (east of Washington Street up to the first alley-way located on the north side of First Street) on Friday, December 5th between the hours of 3:00 p.m. and 8:30 p.m. to accommodate the delivery, setup and operation of the children's train-ride attraction.**
- Hinsdale Fire Department to provide a fire truck escort for Santa to arrive at Village Hall for the tree lighting ceremony at 5:00 p.m.

Banner placement (as requested) to be displayed at (for two weeks):

- County Line Road & 55th Street
- Northeast corner of 55th Street & Garfield Street
- Burlington Park (Chicago Avenue & Garfield Street)
- Brush Hill train station
- Shell Food Mart

Lamppost Banner placement (as requested) to be displayed (for six weeks) on designated lampposts.

We thank you for your time and consideration of this Holiday proposal. As always, we appreciate and look forward to the continued support of the Hinsdale Chamber of Commerce by the Village, its Officials and Staff.

Best regards,

Jan Anderson
Hinsdale Chamber of Commerce

CC: Kathleen Gargano; Village Manager

DATE March 21, 2014

REQUEST FOR BOARD ACTION

AGENDA Administration and Community SECTION NUMBER Affairs Committee	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Pool Concession Lease Agreement	APPROVED Gina Hassett, Director of P&R

Community Pool Concession Lease Agreement

Request for Proposals (RFP) for the pools concessions operations were distributed to nine vendors. The submission deadline was March 3rd, two proposals were received. Proposals were received from C&W Concessions and Organic Life LLC. Attached is a summary of the aggregate rent, menu and references as submitted by the vendors. The last two bid cycles received only one submittal which was from C&W Concessions. Pool concessions have been a contracted service since 1986.

The proposals required that the vendors submit two rent options, a monthly rent with a percentage of gross sales and an aggregate amount for a 12 month lease. For the past five years, the terms of the concession lease have been an aggregate payment. These terms have provided a predictable revenue source that is not subject to the seasonality of the pool operation. The concession revenue history is attached.

The Parks & Recreation Commission reviewed the two proposals and unanimously recommended extending a lease agreement for the pool concessions to C&W Concessions for a period of two years with an option to renew for a third. C&W Concession's has been the vendor at the Hinsdale Community Pool since 2005 and is contracted to provide concession services at the Clarendon Hills Park District Pool and the Darien Swim and Recreation Club. A sample of the lease agreement is attached.

MOTION: To recommend to the Board of Trustees to award the Community Pool Lease Agreement to C & W Concessions for 2014 in the amount of \$8,000 and for \$8,200 for 2015 with an option to renew for 2016.

STAFF APPROVALS

Parks & Recreation APPROVAL 	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
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COMMITTEE ACTION:

The Committee voted unanimously to recommend to the Board of Trustees to approve the Community Pool Concession lease agreement to C & W Concessions for 2014 in the amount of \$8,000 and for \$8,200 for 2015 with an option to renew for 2016.

BOARD ACTION:

Vendor	Flat Rate Lease Terms			Monthly -period of 12 months		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
C & W Concessions	\$ 8,000	\$ 8,200	\$ 8,400	\$175 10% sales	\$185 10% sales	\$200 10% sales
Organic Life LLC.	\$ 8,000	\$ 8,250	\$ 8,500	333.33 5% of sales	350 5% of sales	\$366.66 5% of sales

Menu Options with Price						
Vendor	Pizza slice	Hot Dog	Pop	Granola Bar	Chips	Soft Pretzel
C & W Concessions	\$3.00	\$2.25	\$2.00	\$1.00	\$1.00	\$2.50
Organic Life LLC.	\$3.50	*jumbo dog \$5.95	\$2.00	\$1.50	\$2.00	\$2.50

References			
	Name/Years	Name/Years	Name/Years
C & W Concessions	Clarendon Hills Park District 15 years	Darien Swim Club 9 years	Hinsdale Community Pool 9 years
Organic Life LLC.	Old Willow Club 1 year	Ridgewood High School 1.5 years	Niles Township High School 2.5 years

Concession Revenue History

	Revenue	Terms
2005	6,394	\$1,200 rent plus 10% of sales
2006	6,450	\$1,200 rent plus 10% of sales
2007	5,211	\$1,200 rent plus 10% of sales
2008	7,739	\$1,200 rent plus 10% of sales
2009	7,000	Flat rate
2010	7,000	Flat rate
2011	7,350	Flat rate
2012	7,717	Flat rate
2013	7,950	Flat rate

EXHIBIT A

VILLAGE OF HINSDALE CONCESSION LICENSE AGREEMENT
(Concession Area at the Hinsdale Community Swimming Pool)

This agreement ("Agreement" or "License Agreement") is made this ____ day of _____, 2014, between the VILLAGE OF HINSDALE, an Illinois municipal corporation ("Licensor" or "Village"), and _____, an Illinois or _____ with its offices at _____, Illinois _____ ("Concessionaire").

WHEREAS, the Concessionaire desires that the Licensor grant a certain license, right and privilege subject to the terms and conditions of this Agreement ("Concession"); and

WHEREAS, the Concessionaire has submitted a proposal to the Village ("Proposal") in which Concessionaire has made certain representations as to the proposed conduct of business should a Concession License ("License") be granted; and

WHEREAS, this Village is willing to grant the Concession License subject to the terms and conditions of this Agreement;

NOW THEREFORE, in consideration of the mutual covenants, representations and conditions hereinafter contained, the parties agree as follows:

1. CONCESSION.

1.1 *License Granted.* The Village, in consideration of the payment of the Fee hereinafter defined, hereby grants a license to the Concessionaire to operate an exclusive concession at the Hinsdale Community Swimming Pool, 500 West Hinsdale Avenue, Hinsdale, Illinois 60521 ("Facility") within the designated area hereinafter provided, for the sole purpose of selling food and non-alcoholic beverages to patrons of the swimming pool, subject to the terms and conditions set forth herein. As a part of this License Agreement, Concessionaire shall be allowed to store items associated with this concession stand at a designated location at Veeck Park, 701 47th Street, Hinsdale, Illinois 60521.

1.2 *Location, Times of Operation.* This grant is a bare license only for the use of the 400 square foot portion of the concession area designated in EXHIBIT "A" ("Concession Area") of the Hinsdale Community Swimming Pool, 500 West Hinsdale Avenue, Hinsdale, Illinois 60521, for the concession purpose above. In addition to the Concession Area, Concessionaire shall be authorized to utilize the use of 200 square foot portion of area designated in EXHIBIT "B" ("Storage Area") at Veeck Park located at 701 47th Street, Hinsdale, Illinois 60521. Concessionaire shall have no rights as a tenant or lessee by law, equity, or otherwise, in the Concession Area or the Storage Area.

2. TERM.

2.1 *Initial Term.* The initial term of the License herein granted shall commence on its date of execution by the parties and shall end on April 30, 2015.

2.2 *Option to Extend.* Provided Concessionaire shall not be in default under provision of this License Agreement, the Concessionaire shall have the option to extend the term of this License Agreement for two additional one year terms: (1) Option Year Two – May 1, 2015 to April 30, 2016; and (2) Option Year Three – May 1, 2016 to April 30, 2017. In order to exercise such option, the Concessionaire must notify the Licensor of its intent to exercise its option right by written notice no later than December 1, 2014, for Option Year Two and December 1, 2015, for Option Year Three.

2.2 *Delivery.* This License Agreement shall commence upon delivery of the Concession Area by Licensor to Concessionaire (the “Commencement Date”).

2.3 *License Year.* For the purpose of this License Agreement, the term “License Year” shall mean and refer to that period of twelve (12) full consecutive calendar months beginning with the first full calendar month of the Term and each subsequent period of twelve (12) consecutive calendar months during the Term. If the Term commences on other than the first day of a calendar month, then the initial fractional month of the Term plus the next succeeding twelve (12) full calendar months shall constitute the first License Year of the Term.

3. FEES.

The Concessionaire agrees to pay the Licensor a stipulated sum fee of \$_____ (“Fee”) for the initial term of the License Agreement for the use of the Concession Area as provided herein. This Fee shall be made payable in equal installments beginning on May 1, 2014 and the final payment due on September 1, 2014. Should the Concessionaire decide to exercise its right to extend the term of this License Agreement for one or two additional years, the Fee for such subsequent option year or years shall be adjusted on an annual basis, prior to the commencement of Option Year Two and Option Year Three. In no event shall the Fee for Option Years Two and Three be less than the Fee for the initial term of the License Agreement. The Fee for each option year shall be made payable in equal installments beginning on May 1st of the subsequent year or years and the final payment due on September 1st of the subsequent year or years. The Licensor shall provide notice of any increase in the required Fee under this License Agreement for Option Years Two and Three on or before January 1, 2015 for Option Year Two and January 1, 2016 for Option Year Three.

4. **WATER, GAS AND ELECTRIC CHARGES.** Licensor will pay all water, sanitary sewer, natural gas, and electric light and power bills during the time for which this License Agreement is granted.

5. **ASSIGNMENT.** Concessionaire shall have no authority or power to give, sell, transfer or assign this License Agreement or any interest therein.

6. **CONCESSIONAIRE NOT TO MISUSE.** Concessionaire will not permit any unlawful or immoral practice, with or without its knowledge or consent, to be committed or carried on in the Facility by its principals, agents, employees, or by any other person. Concessionaire will not allow the Facility to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that herein specified. Concessionaire will not keep or use or permit to be kept or used in or on the Facility or any place contiguous thereto any hazardous materials (as defined in all federal, state

and local environmental laws, rules and regulations), flammable fluids or explosives, without the written permission of Licensor first had and obtained.

7. CONDITION ON POSSESSION. Concessionaire has examined and knows the condition of the Concession Area and has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof, and no agreements or promises to decorate, alter, repair or improve the Concession Area, have been made by Licensor or its agent prior to or at the execution of this License Agreement that are not herein expressed.

8. REPAIRS, MAINTENANCE AND ALTERATIONS. At Concessionaire's sole cost and expense Concessionaire shall keep the 18'8" x 11" (375) square feet of the Concession Area, and the appurtenances thereto, in a clean, sightly and healthy condition, and in good repair, all according to the statutes and ordinances in such cases made and provided, and the directions of public officers thereunto duly authorized, all at its own expense, and shall yield the same back to Licensor upon the termination of this License Agreement, whether such termination shall occur by expiration of the Term, or in any other manner whatsoever, in the same condition of cleanliness, repair and sightliness as at the date of the execution hereof, loss by fire and reasonable wear and tear excepted. Concessionaire shall provide all janitorial supplies and services required to properly clean and operate the Concession Area and the equipment and furnishings. Concessionaire agrees to provide refuse containers within the Concession Area and in accordance with rules and regulations promulgated by the State of Illinois Environmental Protection Agency, the Illinois Department of Health and any local ordinance(s) promulgated by the Village of Hinsdale. Concessionaire shall be responsible for sanitation of garbage containers and the garbage storage areas of the Concession Area. Concessionaire is to haul the garbage and refuse from the Concession Area to the dumpster on the grounds of the Facility.

9. ACCESS TO FACILITY, CONCESSION AREA, AND STORAGE AREA. Concessionaire shall allow Licensor or any person authorized by Licensor free access to the Concession Area and Storage Area for the purpose of examining or inspecting the same, or to make any repairs or alterations thereof which Licensor may see fit to make. Concessionaire shall have the right to use any and all appurtenances and easements benefitting the Facility, Concession Area and Storage Area, and parking to support its intended use of the Concession Area and Storage Area.

10. USE.

10.1 Use. Concessionaire may use and occupy the Concession Area for the purpose of providing food and non-alcoholic beverages to patrons of the Facility. Any proposed change in use must be reviewed and approved by the Licensor. The Storage Area may only be utilized for the purpose of storing items associated with the operation of selling and/or providing such food and beverage items at the Concession Area.

10.2 Food Items. Concessionaire understands that it is the desire of the Licensor to offer to the patrons of the Facility a quality menu with a wide selection of food choices consistent with the safe and sanitary operation of the Village of Hinsdale Community Pool Concession Stand, space and equipment limitations, and cost and consumer demand. Subject to applicable laws, ordinances and regulations pertaining to the preparation and/or sale of same, Concessionaire is authorized to sell and serve food, hot and cold beverages, and confections. Concessionaire shall make every

reasonable effort to ensure that all menu items shall be available and in stock at all times during the agreed days and hours of minimum operation as contemplated hereunder. Menu offerings, and any restrictions or limitations thereon, may expand or contract by mutual written agreement of the parties. The Licensor shall have the right to reject any food items suggested by the Concessionaire. Concessionaire shall not sell, or otherwise make available, any food or beverages without first obtaining all required licenses and permits.

10.3 *Days/Minimum Hours of Operation/Standard of Service.* Concessionaire shall operate the Concession Stand during all days and hours set forth in the schedule, which is attached hereto at EXHIBIT "C". Concessionaire shall be required to be open during public swim sessions which are generally Monday through Friday 12:30 pm-8:00 pm, Saturdays and Sundays from 12:00 pm-8:00 pm during regular summer hours. There will be reduced hours on Memorial Day, July 4th, Labor Day and for the two weeks at the beginning and end of the season. The food service provided by Concessionaire shall at all times be sanitary, courteous, eloquent, efficient and sufficient to meet the demands of the Village patrons and the food products shall be of the highest quality. The Licensor shall be the sole determiner of the adequacy of the service and quality of the products and services provided by Concessionaire. Concessionaire shall operate Concessions for birthday parties and private rentals at the Pool on such dates and at such times and are mutually agreed upon in writing by the parties.

10.4 *Compliance with Applicable Laws, Permits and Licenses.* During the Term, Concessionaire, at its expense, shall comply promptly with all laws, rules, and regulations made by any government authority having jurisdiction over Concessionaire's use of the Concession Area pertaining to (a) the physical condition of any improvements in the Concession Area; and (b) Concessionaire's specific business operations in the Concession Area. Compliance pursuant to this subsection 10.2 shall include, but is not limited to: the application and receipt of all Village of Hinsdale's applicable Permits, Licenses, and Certificates, and the proper payment of all applicable local, state and federal taxes to the Concessionaire or to the Concessionaire's business on the Property. In the event that the Concessionaire does not receive all applicable Village of Hinsdale's Permits, Licenses and Certificates by the Commencement Date or in the event that any of the applicable Permits, licenses or Certificates are terminated, cancelled or revoked by the Licensor during the term of the License Agreement for any reason(s) other than the intentional, willful and wanton, reckless, or negligent acts of the Concessionaire in contravention of any of the Concessionaire's obligations under this Agreement, then the Concessionaire and Licensor shall have no further rights or obligations under this License Agreement and this License Agreement shall be of no further force and effect.

10.5 *Trash Removal.* Licensor shall provide a lawful location at the Facility, enclosed if required by code of Licensor and convenient to the Concession Area, for sufficient trash receptacles for trash disposal and/or recycling to be installed by Concessionaire at its expense and to be exclusively for Concessionaire's use; or, if Concessionaire is sharing a trash dumpster supplied by Licensor, Concessionaire will pay its share of the costs of such dumpster based on the square footage of Concessionaire's store compared to the total square footage of all tenants sharing the trash dumpster.

10.6 *Supervision and Keys.* The Licensor shall retain keys to the Concession Stand and shall provide Concessionaire with duplicate keys thereto. Concessionaire shall not change the locks. Concessionaire shall be responsible for supervising and securing the Concession Stand at all times.

10.7 *Employees.* Concessionaire agrees to comply and to cause its employees to comply fully with the Federal Equal Employment Opportunities Act and the Illinois Human Rights Act, Americans with Disabilities Act and all applicable rules and regulations promulgated thereunder and all amendments made thereto, and Concessionaire represents, certifies and agrees that no person shall be denied or refused service or other full or equal use of Concessionaire's services, or denied employment opportunity by Concessionaire on the basis of race, creed, color, religion, sex, national origin or ancestry, age, disability unrelated to ability, marital status, or unfavorable discharge from military service.

10.8 *Tax I.D.* Concessionaire shall make all necessary applications for a federal identification tax number, state sales tax number and a payroll tax number; and file all tax returns as required by law.

10.9 *Adequate Staffing.* Concessionaire shall employ at its own cost and expense, a sufficient number of qualified personnel, and agrees that the services provided by such personnel to the public shall be provided in a courteous, businesslike and efficient manner.

10.10 *Employee Training.* Concessionaire shall train and closely supervise all employees so that they consistently maintain and practice a high standard of cleanliness, courtesy and service.

11. EQUIPMENT.

11.1 *Necessary Equipment.* Except any equipment provided by the Licensor under this Agreement, Concessionaire shall provide all necessary equipment items necessary to adequately maintain and operate the Concession Stand. In the event Concessionaire is required to or must install certain equipment items within the Concession Area, Concessionaire shall obtain the written consent of the Licensor prior to such installation. Any approved equipment installed by Concessionaire within the Concession Area shall be in accordance with applicable building codes and health ordinances and any conditions imposed by the Licensor. Any remodeling or repairs required as a result of the installation or removal of any equipment shall be completed only with the Licensor's prior written consent and at Concessionaire's sole cost and expense to the satisfaction of the Licensor. All improvements, fixtures and personal property located in, on or affixed to the Concession Area prior to Concessionaire's first entrance therein, are and shall remain the property of the Licensor. Alterations, improvements and fixtures made or installed by Concessionaire shall become the property of the Licensor at the end of the Term, unless Licensor requires Concessionaire to remove same. Concessionaire shall be responsible for and shall pay to the Licensor promptly upon demand, the full cost of any restoration or repair to the Village of Hinsdale Community Pool Concession Stand, which results from the removal of such alterations, improvements and/or fixtures. Concessionaire and the Licensor shall, at dates and times agreed upon in advance by both parties, conduct periodic inspections of the Concession Area and equipment to ensure conformity with all applicable federal, state, county and local laws, ordinances, rules and regulations, to identify any deficiencies therein, and to coordinate remedial actions and responsibilities as necessary between the parties.

11.2 *Use of Licensor Owned Equipment.* In furtherance of the operation of the Concession Stand, Concessionaire shall be permitted to use the furniture and equipment owned by the Licensor and listed on Exhibit "D" attached to and incorporated by referenced in this License Agreement (collectively, the "Concession Equipment"). Concessionaire shall exercise good care in its use of the Concession

Equipment and shall be responsible for maintaining all other equipment including items listed as on Exhibit "D", in as good or better condition as existed immediately prior to Concessionaire's use thereof, ordinary wear and tear accepted. The maintenance of an orderly and clean appearance of the Concession Area and the maintenance in good condition and repair of all other equipment not specified in equipment list in the Concession Area is an essential obligation of Concessionaire. Concessionaire and Licensor shall mutually provide and sign off on, at least quarterly, a written report documenting the condition and continued suitability of the Concession Equipment and other equipment located in the Concession Area and not specifically listed in Exhibit "D". Concessionaire shall not remove any of the Concession Equipment from the Concession Area. In the event that during the Term any of the Concession Equipment is damaged, destroyed, or fails to operate on account of Concessionaire's wrongful act or neglect, or is missing, Concessionaire shall pay the entire cost for repair or replacement as determined necessary by the Licensor.

11.3 *Failure of Licensor Owned Equipment.* In the event any of the Concession Equipment, in Exhibit "D" and/or owned by the Licensor, fails to operate during the Term through no fault of Concessionaire, the Licensor shall determine, in its sole discretion, whether the Concession Equipment can and should be repaired and, if the Licensor determines that such Concession Equipment should be repaired, the costs for such repair shall be borne by the Licensor. In the event the Licensor determines that such Concession Equipment cannot or should not be repaired, the Licensor may, but shall be under no obligation to, replace the same. The cost of any such replacement may be shared on such basis as the parties may mutually agree. Under no circumstances shall the decision of the Licensor not to repair or replace any Concession Equipment or the failure of the Licensor to repair or replace any Concession Equipment constitute a breach by the Licensor of its obligations under this License Agreement, or otherwise permit Concessionaire to terminate this License Agreement, it being understood that the provision by the Licensor to Concessionaire of the use of the Concession Equipment is not an obligation of the Licensor under this Agreement. Concessionaire shall provide all furniture and equipment not provided by the Licensor which is necessary for Concessionaire to properly carry out its obligations under this License Agreement.

12. ACCESS, INSPECTION.

12.1 *Right of Entry.* The Licensor reserves the rights to enter upon the Concession Area at any reasonable time to insure compliance by Concessionaire with the covenants of this Agreement, and to do any and all work of any nature which it deems necessary for the preservation, maintenance and operation of the Concession Area or other portions of the Licensor's property affected by Concessionaire's operations. Concessionaire shall be liable for all expenses incurred by the Licensor, including hourly labor charges, for work done to preserve and maintain the Concession Space or other affected portions of the Licensor's property when such work is required as a result of Concessionaire's negligence or non-compliance with its obligations under this Agreement.

12.2 *Evaluation of Concessionaire.* The Licensor also reserves the right, but shall have no duty, to evaluate the services of Concessionaire and its performance under this Agreement, generally, and in the event such services or performance are not in conformity with the requirements of this Agreement as determined by the Licensor, to terminate this Agreement as provided herein. The foregoing rights of the Licensor are not intended to create an shall not be construed as creating

or imposing any affirmative obligation on the part of the Licensor to inspect, maintain or repair the Concession Space or any other portions of the Facility, on or any liability on the part of the Licensor for its failure to make any such inspections or repairs or to perform any maintenance function required otherwise to be performed by Concessionaire under this Agreement.

13. NON-LIABILITY OF LICENSOR. Except as provided by Illinois statute, Licensor shall not be liable to Concessionaire for any injury, damages, loss or costs sustained or incurred by Concessionaire, its employee's, agents or anyone under its direction and control arising out of the operation of the Concession Stand except to the extent caused by the negligence or willful and wanton conduct of the Licensor, its officers, employees and/or agents.

14. RESTRICTIONS (SIGNS, ALTERATIONS, FIXTURES). Concessionaire shall not attach, affix or exhibit or permit to be attached, affixed or exhibited, except by Licensor or its agent, any articles of permanent character or any sign, attached or detached, with any writing or printing thereon, to any window, floor, ceiling, door or wall in any place in or about the Concession Area, or upon any of the appurtenances thereto, without in each case the written consent of Licensor.

15. FIRE AND CASUALTY. In case the Concession Area shall be rendered untenable by fire, explosion or other casualty, Licensor may, at its option, terminate this License Agreement or repair the Concession Area within forty-five (45) days. If Licensor does not repair the Concession Area within said time, or the Facility containing the Concession Area shall have been wholly destroyed, the Term hereby created shall cease and terminate.

16. INSURANCE; INDEMNITY.

16.1 *Concessionaire's Insurance.* During the Term of this License Agreement, Concessionaire shall obtain and keep in full force and effect, the following insurance which may be provided under blanket insurance policies covering other properties as well as the Concession Area and shall be maintained with an insurance company with an A.M. Best Company ("Best's") rating of at least A- and a Best's financial performance rating of at least 7. Upon Licensor's request, Concessionaire will provide Licensor with a certificate(s) evidencing such insurance and a receipt indicating up-to-date payment of all premiums. Such insurance shall include an "each occurrence" limit of not less than One Million Dollars (\$1,000,000.00) and a general aggregate limit of not less than One Million Dollars (\$1,000,000.00). All such policies shall name the Village of Hinsdale, its officers and employees as an additional insured and shall be primary with respect to any claim arising out of events that occur in the Concession Area and the all areas in or near the Facility. Unless otherwise approved by the Licensor, the insurance shall include the following coverages:

General Liability: comprehensive form, premises-operations, underground hazard, products/completed operations hazard, contractual insurance, broad form property damage, independent contractors, personal injury;

Automobile Liability: comprehensive form, owned, hired, non-owned;

Workers' Compensation and Employers' Liability; Fire and Other Physical Damage and Product Liability.

16.2 *Notice of Cancellation of Insurance Policy.* Each insurance policy and certificate shall contain a provision indicating that it cannot be modified, amended, canceled or non-renewed without at least thirty (30) days advance written notice to the Licensor.

16.3 *Waiver of Subrogation.* Neither Licensor nor Concessionaire shall be liable to the other or to any insurance company (by way of Subrogation or otherwise) insuring the other party for any loss or damage to any building, structure or other tangible property, or any resulting loss of income and benefits, even though such loss or damage might have been occasioned by the negligence of such party, its agents or employees if any such loss or damage is covered by insurance benefitting the party suffering such loss or damage or was required to be covered by insurance pursuant to this License Agreement. Concessionaire shall require their respective insurance companies to include a standard waiver of Subrogation provision in its policy.

16.4 *Indemnification by Concessionaire.* Concessionaire shall defend, protect, indemnify, and hold Licensor, Licensor's agents, officers, directors, employees and contractors harmless against and from any and all injuries, costs, expenses, liabilities, losses, damages, injunctions, suits, actions, fines, penalties, and demands of any kind or nature (including reasonable attorneys' fees) arising in connection with any and all third party claims arising directly or indirectly out of (a) injuries occurring within the Concession Area; (b) any intentional acts or negligence of Concessionaire or Concessionaire's agents, officers, employees, or contractors; (c) any breach or default in the performance of any obligation on Concessionaire's part to be performed under this License Agreement; or (d) the failure of any representation or warranty made by Concessionaire herein to be true when made. This indemnity does not include the intentional or negligent acts or omissions of Licensor or its respective agents, officers, contractors or employees. This indemnity shall survive termination of this License Agreement only as to claims arising out of events that occur prior to termination of this License Agreement.

16.5 *Indemnification by Licensor.* Licensor shall defend, protect, indemnify, and hold Concessionaire and Concessionaire's agents, officers, directors, employees and contractors harmless against and from any and all injuries, costs, expenses, liabilities, losses, damages, injunctions, suits, actions, fines, penalties, and demands of any kind or nature (including reasonable attorneys' fees) arising in connection with any and all third party claims arising out of any intentional acts or negligence of Licensor or Licensor's agents, officers, employees, or independent contractors. This indemnity does not include the intentional or negligent acts or omissions of Concessionaire or its agents, officers, contractors or employees. This indemnity shall survive termination of this License Agreement only as to claims arising out of events that occur prior to termination of this License Agreement.

17. TERMINATION.

- A. In the event Concessionaire shall breach or be in default, under any of the provisions of this Agreement, with the exception of provisions relating to maintenance of insurance, - the Licensor may terminate the License and this Agreement if Concessionaire shall not have cured such default within ten (10) days after the Licensor shall have notified Concessionaire thereof in writing. Pursuant to this paragraph, grounds for termination include, but are not limited to the following:

1. The abandonment or discontinuance of the Concessionaire's operation for fifteen (15) consecutive days during the Term of this Agreement.
 2. The sale by the Concessionaire of any items other than those allowed to be sold pursuant to this Agreement.
 3. The gift, sale, license, assignment or other transfer of any of the rights described herein to any individual, corporation, partnership or entity other than the Concessionaire, without the express prior written consent of the Licensor.
 4. Failure of the Concessionaire to pay the Fee owed the Licensor pursuant to the terms of this Agreement, within ten (10) days of the due date.
 5. The making of any false or misleading material statement or misrepresentation to the Licensor by or on behalf of the Concessionaire as a part of this Agreement or any other agreement between the Licensor and the Concessionaire.
 6. Any failure to comply fully with the terms and conditions of this License Agreement.
 7. In the event Concessionaire shall have (1) filed a voluntary petition in bankruptcy or made an assignment for benefit of creditors; (2) consented to the appointment of a receiver or trustee of all or part of its property; or (3) an involuntary petition in bankruptcy shall have been filed in regard to Concessionaire and the same shall not have been dismissed within ten (10) days of such filing, the License shall automatically terminate.
 8. Upon sixty (60) days prior written notice by either party to the other.
- B. In the event Concessionaire shall breach or be in default, under the insurance provisions of this Agreement, the Licensor may terminate the License and this Agreement immediately without affording Concessionaire an opportunity to cure the breach or default, upon written notice to Concessionaire.

18. COSTS AND FEES. Concessionaire shall pay upon demand all Licensor's reasonable costs, charges and expenses, including reasonable fees of attorneys, agents and others retained by Licensor, incurred in enforcing any of the obligations of Concessionaire under this License Agreement or in any litigation, negotiation or transaction in which Licensor shall, without Licensor's fault, become involved through or on account of this License Agreement.

19. COMPLIANCE WITH LAWS. Concessionaire shall comply fully and cause its employees to comply fully with all federal, state, county and local laws, rules and regulations applicable to its operation of the Concessions and the performance of its obligations under this Agreement, and shall obtain at its own cost and expense, or, when applicable, shall reimburse the Licensor for acquiring, all permits and licenses which may be required in order for Concessionaire to conduct its business operations with respect to the Concessions, including without limitation the following:

- a. Concessionaire shall comply fully and cause its employees to comply fully with all laws, ordinances, rules and regulations pertaining to food preparation, service and sanitation, and sale and service of non-alcoholic beverages.
- b. Concessionaire shall comply and cause its employees to comply with the Title VII of the Federal Civil Rights Act of 1964, the Civil Rights Act of 1991, the Age Discrimination in Employment Act, the Illinois Human Rights Act and the Americans under Disabilities Act and with all applicable rules and regulations promulgated there under, and Concessionaire represents, certifies and agrees that no person shall be denied or refused service or other full or equal use of Concessionaire's services, nor denied employment opportunities by Concessionaire, on the basis of race, creed, color, religion, sex, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, marital status, unfavorable discharge from military service, association with a person with a disability, or other basis prohibited by applicable law. Concessionaire certifies that it currently has in place, and shall maintain in place during the License Term, a written sexual harassment policy as required under the Illinois Human Rights Act.
- c. Concessionaire certifies that no official, employee or agent of the Licensor has been employed or retained to solicit or aid in the procuring of this Agreement, or will be employed or otherwise benefit from this Agreement.
- d. Concessionaire certifies that it is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating. Contractor shall execute the attached Certification at EXHIBIT "E".
- e. Concessionaire certifies that it is not delinquent in the payment of any taxes to the Illinois Department of Revenue. Contractor shall execute the attached Certification at EXHIBIT "F".
- f. Concessionaire certifies that all of the information and representations contained in its Concession RFP Response, and submitted to the Licensor on _____, are true and correct.
- g. Concessionaire shall provide copies of all permits and licenses, including but not limited to, Illinois Public Health Department Food Permits, and copies of any reports and/or citations by IDPH or other inspecting agency.

20. CRIMINAL BACKGROUND CHECKS.

20.1 *Criminal History Search.* With respect to each individual who is or who will be employed by the Concessionaire to work or assist in the operation of the Concession Stand, Concessionaire shall have the Illinois Department of State Police conduct a search of the Illinois criminal history records database to ascertain if the such individual(s) being considered for employment at the Concession Stand has been convicted of, or adjudicated a delinquent minor for, committing or attempting to commit any of the enumerated criminal or drug offenses in subsection (c) of this Section or has been convicted of committing or attempting to commit, within 7 years of the date that the search began, any other felony under the laws of the State of Illinois.

20.2 *Report of Convictions.* If the search of the Illinois criminal history record database indicates that the individual has been convicted of, or adjudicated a delinquent minor for, committing or attempting to commit any of the enumerated criminal or drug offenses referenced below or has been convicted of committing or attempting to commit, within 7 years of the date the search began, any other felony under the laws of this State, the Department of State Police and the Federal Bureau of Investigation shall furnish, pursuant to a fingerprint based background check requested by the Concessionaire, records of convictions or adjudications as a delinquent minor, until expunged, to the chief executive or operating officer of Concessionaire, or in the absence thereof, to such individual as the Licensor shall designate in writing.

20.3 *Prohibited Employees.* Concessionaire shall not knowingly employ at the Concession Stand nor allow to assist Concessionaire in its operation of the Concession Stand any individual who has been convicted, or adjudicated a delinquent minor, for committing attempted first degree murder or for committing or attempting to commit first degree murder, a Class X felony, or any one or more of the following offenses: (i) those defined in Sections 11-1.20, 11-1.30, 11-1.40, 11-1.50, 11-1.60, 11-6, 11-9, 11-14, 11-14.3, 11-14.4, 11-15, 11-15.1, 11-16, 17, 18, 11-19, 11-19.1, 11-19.2, 11-20, 11-20.1, 11-20.18, 11-20.3, 11-21, 11-30, 12-7.3, 12-7.4, 12-7.5, 12-13, 12-14, 12-14.1, 12-15, and 12-16 of the Illinois Criminal Code of 2012; (ii) those defined in the Illinois Cannabis Control Act, except those defined in Sections 4(a), 4(b), and 5(a) of that Act; (iii) those defined in the Illinois Controlled Substances Act; (iv) those defined in the Methamphetamine Control and Community Protection Act; and (v) any offense committed or attempted in any other state or against the laws of the United States, which, if committed or attempted in the State of Illinois, would have been punishable as one or more of the foregoing offenses. Further, Concessionaire shall not knowingly employ nor allow to work at the Concession Stand any person who has been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Illinois Juvenile Court Act of 1987. Concessionaire shall not knowingly employ nor allow any person to assist in its operation of the Concession Stand for whom a criminal background investigation has not been completed and the results of which indicate that the person upon whom such search was conducted was convicted of one or more of the foregoing enumerated offenses within 7 years of the date that such criminal background search was initiated.

20.4. *Certification of Employees.* Not later than May 15 of each year that this Agreement is in

effect Concessionaire shall file with the Licensor a notarized written certification setting forth the names and addresses of all individuals employed or to be employed by Concessionaire to assist in the operation of the Concession Stand or to work at the Concession Stand at any time during the initial Term or any extension or renewal Term of this Agreement. Concessionaire shall not thereafter permit any additional individual not named in said certification to assist in the operation of the Concession Stand or to be employed by Concessionaire to work at the Concession Stand without having first completed a satisfactory criminal background search as set forth herein.

20.5 *Certification.* Concessionaire certifies that no official, employee or agent of the Licensor has been employed or retained to solicit or aid in the procuring of this Agreement, or will be employed or otherwise benefit from this Agreement.

21. **TAXES.** Concessionaire shall be responsible to pay any and all federal, state and local real estate – if any, leasehold – if any, sales, or other tax, which may be assessed against all or any portion of the Concession Space solely as a result of Concessionaire's operation of the Concession Stand or as a result of the Concessionaire's sales of food and beverages on the grounds of the Facility, including the Concession Area.

22. **RELOCATION.** The Licensor reserves the right at any time during the Term of the License Agreement to relocate the operation of the Concession Stand to a different location on the grounds of the facility, provided that in the opinion of the Licensor such relocation will be inconvenient to its patrons nor reduce the Concessionaire's sales.

23. **NOTICES.** Whenever a provision is made under this License Agreement or by law for any demand, notice or declaration of any kind, or where it is deemed desirable or necessary by either party to give or serve any such notice, demand or declaration to the other party, it shall be in writing and served either personally or sent by United States mail, certified, postage prepaid, or by pre-paid nationally recognized overnight courier service, addressed at the addresses set forth below or at such address as either party may advise the other from time to time.

To the Licensor at:

Village of Hinsdale
Attention: Director of Parks and Recreation
19 E. Chicago Avenue
Hinsdale, Illinois 60521
(630) _____ (Telephone)
(630) _____ (Fax)

with a copy to:

Lance C. Malina
Klein, Thorpe and Jenkins, Ltd.
20 North Wacker Drive, Suite 1660
Chicago, Illinois 60606
(312) 984-6400 (Telephone)
(312) 984-6444 (Fax)

To the Concessionaire:

24. GENERAL PROVISIONS.

24.2 *Rules and Regulations.* Concessionaire shall keep and observe such reasonable rules and regulations now or hereafter required by Licensor, which may be necessary for the proper and orderly care of the Concession Area.

24.3 *Binding Effect.* All covenants, promises, representations and agreements herein contained shall be binding upon, apply and inure to the benefit of Licensor and Concessionaire and their respective heirs, legal representatives, successors and assigns.

24.4 *Rights and Remedies.* The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to exclude or waive the right to the use of another.

24.6 *Authority.* Each of the Licensor and Concessionaire hereby represents and warrants that this License Agreement has been duly authorized, executed and delivered by and on its behalf and constitutes such party's valid and binding agreement in accordance with the terms hereof.

24.7 *Time of Essence.* Time is of the essence to the parties executing this License Agreement.

24.8 *Interpretation.* Paragraph and Section headings are not a part hereof and shall not be used to interpret the meaning of this License Agreement. This License Agreement shall be interpreted in accordance with the fair meaning of its words and both parties certify they either have been or have had the opportunity to be represented by their own counsel and that they are familiar with the provisions of this License Agreement, which provisions have been fully negotiated, and agree that the provisions hereof are not to be construed either for or against either party as the drafting party.

24.9 *No Incorporation of Prior Agreements; Amendments.* This License Agreement contains all agreements of the parties as of the date hereof with respect to any matter mentioned herein. No prior agreement, correspondence or understanding pertaining to any such matter shall be effective to interpret or modify the terms hereof. This License Agreement may be modified only in writing, signed by the parties in interest, at the time of the modification. Licensor specifically acknowledges that Concessionaire's employees at the Concession Area do not have authority to modify the License Agreement or to waive Concessionaire's rights hereunder.

24.10 *Waivers.* No waiver by Licensor or Concessionaire of any provision hereof shall be deemed a waiver of any other provision hereof or of any subsequent breach by Concessionaire or Licensor of the same or any other provision. A party's consent to or approval of any act shall not be deemed to render unnecessary obtaining such party's consent to or approval of any subsequent act. No waiver shall be effective unless it is in writing, executed on behalf of Licensor or Concessionaire by the person to whom notices are to be addressed.

24.11 *Licensor/Concessionaire Relationship.* It is understood, acknowledged and agreed by the parties hereto that the relationship of Concessionaire to the Licensor arising out of this Agreement shall be that of an independent contractor and that there is no relationship of principal and agent between the Concessionaire and the Licensor, and that this Agreement shall not be construed in any way as creating the relationship of agency, partnership or joint venture between the parties hereto. Neither Concessionaire nor any employee or agent of Concessionaire is an employee or agent of the Licensor.

24.12 *Vendors.* Prior to commencing concession operations in the Concession Area and or prior to the first utilization of a vendor for the operation of the Concession Stand, Concessionaire shall provide the Licensor with a complete list of the names and addresses of vendors from whom Concessionaire will be purchasing goods and/or services in connection with the Concessions. Concessionaire understands and acknowledges that the purpose of such list is to enable the Licensor, if it chooses, to notify the vendors of the independent relationship of Concessionaire and to advise them that Concessionaire and not the Licensor is solely responsible for the payment of goods or services purchased from such vendors.

24.12 *Brokers.* Licensor and Concessionaire each represent to the other that they have not dealt, directly or indirectly, in connection with the licensing of the Concession Area, with any other broker or person entitled to claim a commission or other fee. In no event may this License Agreement be construed to create any express or implied obligation on the part of Tenant to perform this License Agreement on behalf of any broker (or any person claiming a commission or leasing fee) as primary obligee or as a third party beneficiary. Licensor and Concessionaire each shall indemnify and hold each other harmless from any loss, liability, damage, or expense (including without limitation reasonable attorneys' fees) arising from any claim for a commission or other fee arising out this transaction made by any unidentified broker or other person with whom such party has dealt.

24.13 *Introductory Clauses.* The introductory whereas clauses contained herein shall be considered material terms of this Agreement.

24.14. *Governing Law.* This Agreement shall be governed by Illinois law and venue fixed in DuPage County, Illinois.

24.15. *Severability.* If any clause, phrase, provision or portion of this License Agreement or the application thereof to any person or circumstance shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this License Agreement nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion hereof to other persons or circumstances.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of

the day and year written below.

THE VILLAGE OF HINSDALE

[INSERT NAME OF CONCESSIONAIRE]

Thomas K. Cauley, Jr.
Village President

Authorized Officer

Print Name: _____

Its: _____

Date: _____

Date: _____

ATTEST:

ATTEST:

Christine Bruton

Print Name: _____

Its: _____

EXHIBIT "A"

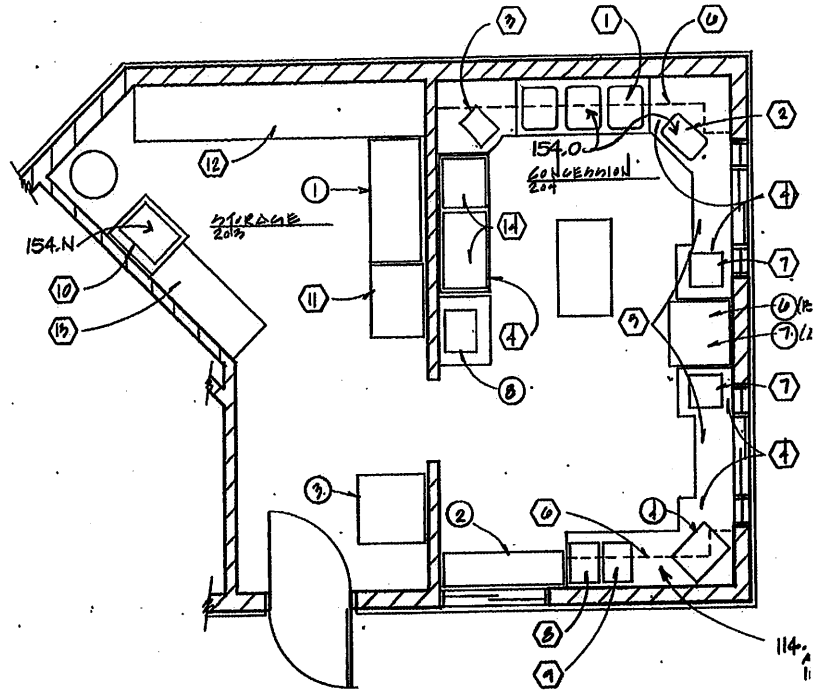


EXHIBIT "B"

Veeck Park Concession Storage

Storage area is marked in gray
Community Pool Concession Area

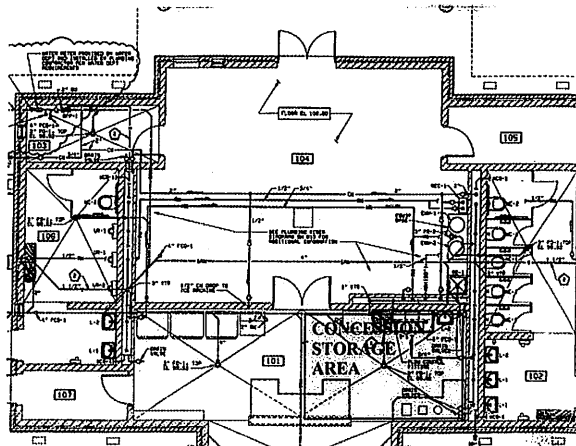


EXHIBIT C

Pool Concession Service

- Concessions will be required to be open during public swim sessions which are generally Monday through Friday 12:30 pm-8:00 pm, Saturday and Sundays from 12:00 pm-8:00 pm during regular summer hours. There will be reduced hours on Memorial Day, July 4th, Labor Day and for the two weeks at the beginning and end of the season.

2014 Pool Schedule

PRE-SEASON HOURS (May 24 – June 6)

Saturday & Sunday	Noon – 8:00 pm
Memorial Day	Noon – 6:00 pm
May 27 – 30	CLOSED
June 2 – 6	3:00 – 8:00 pm

REGULAR HOURS (June 7 – August 17)

Monday-Friday	12:30 - 8:00 pm
Saturday & Sunday	Noon - 8:00 pm
July 4th	12:30 – 6:00 pm

Back-to-School Hours (August 18 – Sept. 1)

Monday-Friday	Closed
Saturday & Sunday	Noon - 8:00 pm
Labor Day	Noon - 6:00 pm

- Concessions will be provided during Town Team Swim meets that are held on weekday evenings during regular pool hours and on Saturday mornings prior to general open swim at 8:30 am.

2014 Town Team Swim Meets

Tuesday, June 10
Thursday, June 12
Saturday, June 21
Thursday, June 19
Tuesday, July 1
Tuesday, July 8
Thursday, July 10

- The Concessions will be required to be open for the annual Hinsdale Swim Meet which is held during the second weekend of July for three days. The swim meet hours are 6:00 am-8:00 pm. The Concessionaire will be the only food vendor for the three day swim meet.

2014 Hinsdale Swim Meet Dates

Friday, July 11
Saturday, July 12
Sunday, July 13

- Operations are dependent on weather conditions. Facilities will close temporarily for inclement weather and will re-open when weather conditions allow.

- The Village offers birthday parties and non-public private rentals. The vendor will be required to provide food and beverages for these events and other pool special events as requested.
- Historically there have been approximately 24,000 visits to the Community Pool annually. Average daily attendance for a Saturday is 475 guests. The bathing load capacity of the pool is 1,000 guests.
- Guests are allowed to bring in outside food, however it is not encouraged.

EXHIBIT "D"

EQUIPMENT

The Village of Hinsdale will make the following existing equipment available for the concession operation at the Swimming Pool:

- one single door upright commercial stainless steel freezer
- one commercial stainless steel double door upright commercial refrigerator
- commercial griddle
- ice machine microwave oven
- popcorn machine
- pizza oven
- NFS approved shelving
- a range hood measuring 48" x 36".

Storage is available to the Concessionaire at the Veeck Park Concession Building and includes one upright commercial steel freezer.

EXHIBIT "E"

CERTIFICATION UNDER 720 ILCS 5/33E-11

I, [REDACTED] (name), certify that I am employed as the [REDACTED] (title) of [REDACTED] (INSERT NAME OF CONCESSIONAIRE), and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that the company named above is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

Firm Name

By: _____
Name/Title

Signature

SUBSCRIBED AND SWORN to before
me this ____ day _____, 2014.

Notary Public

EXHIBIT "F"

TAX COMPLIANCE CERTIFICATION

Illinois Department of Revenue – Tax Compliance

 (NAME OF CONCESSIONAIRE), having submitted a proposal to operate the Concession Stand at the Hinsdale Community Swimming Pool to the Village of Hinsdale, hereby certifies that said contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.


By: _____
Authorized Agent of Contractor

Subscribed and sworn to
Before me this ____ day of _____, 20____.

Notary Public

7c

DATE: March 28, 2014**REQUEST FOR BOARD ACTION**

AGENDA		ORIGINATING											
SECTION NUMBER		DEPARTMENT Administration											
Item: Approval of Offering a Voluntary Employee-Paid Vision Benefit Plan with VSP		Sandra Mikel APPROVAL Admin. Manager											
<p>Currently the Village of Hinsdale does not offer a stand-alone vision benefit plan as part of its overall employee benefits program. Staff has discussed that an employee paid, voluntary, stand-alone vision benefit plan would be an enhancement to the Village's benefit offerings at no cost to the Village.</p> <p>Staff received quotes from the two largest vision benefit providers: EyeMed and VSP. The plans are very similar. Each plan provides benefits for an eye exam and lenses every 12 months with frames every 24 months. Both providers have a similar number of providers in the Chicagoland area. The following is a summary of the two cost proposals:</p> <table border="0"> <thead> <tr> <th></th> <th>Employee <u>Only</u></th> <th><u>Family</u></th> </tr> </thead> <tbody> <tr> <td>VSP</td> <td>\$5.51</td> <td>\$11.84</td> </tr> <tr> <td>EyeMed</td> <td>\$5.54</td> <td>\$14.12</td> </tr> </tbody> </table> <p>Due to similar benefit levels and the fact that the VSP family rate is \$2.28 less per month, staff is recommending offering the VSP plan.</p> <p>Should the Committee concur with this recommendation, the following motion would be appropriate:</p> <p>MOTION: To Recommend Approval of Offering a Voluntary Employee-Paid Vision Benefit Plan with VSP.</p>						Employee <u>Only</u>	<u>Family</u>	VSP	\$5.51	\$11.84	EyeMed	\$5.54	\$14.12
	Employee <u>Only</u>	<u>Family</u>											
VSP	\$5.51	\$11.84											
EyeMed	\$5.54	\$14.12											
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 									
COMMITTEE ACTION: At the April 8 th ACA meeting, the Committee unanimously moved to approve the above motion.													
BOARD ACTION:													

VSP Choice Plan® Proposal

Prepared for Village of Hinsdale



The VSP Choice Plan is a full-service plan that offers low costs, a focus on health, and choice of providers.

Guaranteed Lowest Out-of-Pocket Costs

Our Member Promise guarantees that employees are completely satisfied with their eyecare and eyewear from VSP Providers, or we'll make it right. This includes satisfaction with out-of-pocket costs, consumer's #1 priority in a vision plan. We guarantee your employees will have the lowest out-of-pocket costs for equivalent glasses with VSP providers, compared to your current vision plan.

A Focus on Health - VSP's Eye Health Management Program®

For every dollar our clients spend on a VSP eye exam, they can expect on average, a two-year total return on investment of \$1.27 in avoided medical costs and **improved employee productivity** according to a recent independent study by Human Capital Management Services. And VSP providers detected signs of certain chronic conditions before any other healthcare provider. We've also seen a 22% increase in members with diabetes getting an annual exam thanks to our exam reminders.

Best Provider Choices - VSP Choice Preferred Providers for the Best Value

VSP Preferred Providers - VSP offers 52,000 preferred provider access points nationwide in retail, neighborhood, medical, and professional settings. All of our preferred providers offer the best value thanks to exclusive discounts and one-stop-shopping (exams and a great selection of eyewear).



Retail Chain Affiliate Providers¹ - VSP also contracts with Costco® Optical, Eye Care Centers of America Inc.™ /Visionworks, and others as affiliate retail providers. Costco Optical includes about 400 locations across the country, while Visionworks has locations in 37 states and DC, including well-known stores such as EyeMasters, Eye DRx, Dr. Bizer's VisionWorld, and Hour Eyes. Whether your employees choose a preferred or affiliate provider, they will receive a covered-in-full benefit experience.



Other Providers - Members can choose any provider, including local or national chains, through VSP Open AccessSM. Providers can contact us directly to check eligibility and submit claims for your employees. We also have a direct pay arrangement with Walmart® Vision Center and Sam's Club® Optical Center.



Benefits through a VSP Choice Preferred Provider or Affiliate retail provider subject to applicable copays²

Exam Services	Comprehensive WellVision Exam® covered-in-full²		
	Contact lens exam - fitting and evaluation (when choosing contacts):		
	Standard and Premium fit: Covered in full with a copay. Member receives 15% off³ of contact lens exam services;⁴ member's copay will never exceed \$60		
	Routine retinal screening covered after an up to \$39 copay³		
Lenses	Glass or plastic:	Single vision	Covered-in-full²
		Lined bifocal	Covered-in-full²
		Lined trifocal	Covered-in-full²
		Lenticular	Covered-in-full²
Lens Enhancements	The most popular lens enhancements are covered after a copay, saving members an average of 20-25%⁴; members should see their doctor for special pricing on additional lens enhancements. Maximum copay on standard lens enhancements:		
	Lens Enhancement	Single Vision	Multifocal
	Standard progressives plastic	N/A	\$55
	Premium progressives plastic	N/A	\$95-105
	Custom progressives plastic	N/A	\$150-175
	Standard anti-reflective coating	\$41	\$41
	Solid tints & dyes (pink I&II)	No copay	No copay
	Solid plastic dye (except pink I&II)	\$15	\$15
	Plastic gradient dye	\$17	\$17
	UV protection	\$16	\$16
	Factory applied scratch-resistant coating	\$17	\$17
	Polycarbonate for children	No copay	No copay
	Polycarbonate	\$31	\$35
	Photochromic plastic	\$70	\$82

Our proposal is based on the scope of the obligations that VSP agrees to undertake. VSP will comply with state and/or federal rules and regulations as they pertain to pre-paid vision plans with a defined benefit

Frame	<ul style="list-style-type: none"> • Frames covered-in-full² up to the retail allowance of \$130⁵ • Frame allowance is guaranteed by a \$50 wholesale allowance at Preferred Providers, ensuring more than 13,000 frames are covered-in-full • Members who select a featured frame brand including bebe®, ck Calvin Klein, Flexon, Lacoste, Michael Kors, Nike, Nine West, and more will receive an extra \$20 toward their frame allowance.⁶ • 20% off³ any amount above the retail frame allowance⁴ • Members can choose from virtually any frame on the market
Elective Contact Lenses (instead of lenses & frame)	<ul style="list-style-type: none"> • Prescription contact lens materials covered-in-full up to \$130 retail allowance • VSP members get exclusive mail-in rebate savings⁷ on eligible Bausch + Lomb contacts and on eligible ACUVUE Brand Contact Lenses at Preferred Providers • Members can choose from any available prescription contact lens materials
Necessary Contact Lenses (instead of lenses & frame)	<ul style="list-style-type: none"> • Covered-in-full² for members who have specific conditions at Preferred Providers • Covered up to \$210² for members who have specific conditions at Affiliate Providers
Additional Pairs of Glasses⁸	20% off ³ unlimited additional pairs of prescription glasses and/or non-prescription sunglasses ⁴
Primary EyeCare ProgramSM	Supplemental coverage for non-surgical medical eye conditions, such as pink eye and other urgent eyecare - \$20 copay per visit at Preferred Providers
Laser VisionCare ProgramSM	Discounts average 15-20% off or 5% off a promotional offer for laser surgery, including PRK, LASIK, and Custom LASIK ⁹ at Preferred Providers
Low Vision	Supplemental testing covered every two years. 75% coverage for approved low vision aids, up to \$1,000 (less any amount paid for supplemental testing) every two years at Preferred Providers
Eye Health Management Program[®]	Exam reminder letters sent to VSP members with diabetes who have not had an eye exam in 14 months

Benefits through Other Providers subject to applicable copays²

Exam	\$45	Frame	\$70
Lenses:		Contact lens exam & materials (in lieu of lenses & frame):	
Single vision	\$30	Elective	\$105 ¹⁰
Lined bifocal	\$50	Necessary	\$210
Lined trifocal	\$65		
Lenticular	\$100		

Exclusions¹¹

There may be some materials and services with either limited or no coverage under this plan. Please contact your VSP representative for more information.

¹ Affiliate retail provider arrangement upon request. Benefits vary at affiliate locations.

² When covered in full services are obtained from a VSP Choice Preferred Provider, the patient will have no out-of-pocket expense other than any applicable copays. Services and eyewear obtained through affiliate and other providers are subject to product availability and the same copays and limitations. Please refer to rate page.

³ Based on applicable laws, benefits may vary by doctor location.

⁴ Costco published prices already include discounts instead of those noted.

⁵ Costco allowance of \$70 is equivalent to the frame allowance at preferred providers and other affiliate locations (average frame at Costco is \$68).

⁶ Featured frame brands are subject to change.

⁷ Rebates subject to change.

⁸ 20% off applies to unlimited additional pairs of glasses valid through any Preferred or Affiliate Provider within 12 months of the last covered eye exam.

⁹ Custom LASIK coverage only available using wavefront technology with the microkeratome surgical device. Other LASIK procedures may be performed at an additional cost to the member. Laser VisionCare discounts are only available from VSP-contracted facilities.

¹⁰ If \$100 allowance is purchased, Other Providers will reimburse up to \$85.

¹¹ Coverage shall be governed solely by the terms of your VSP contract.

Our proposal is based on the scope of the obligations that VSP agrees to undertake. VSP will comply with state and/or federal rules and regulations as they pertain to pre-paid vision plans with a defined benefit

The Real Cost of Vision Care

While it's important to look at premium costs, you shouldn't lose sight of out-of-pocket costs - employees' #1 priority in a vision plan.¹

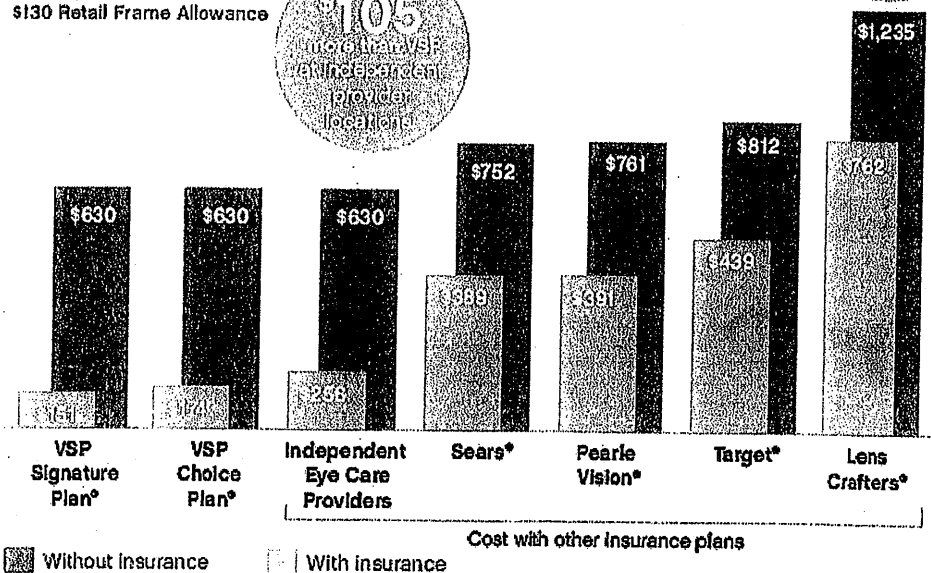
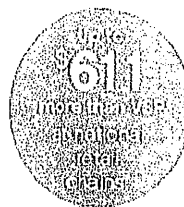
Could your vision plan be taking money out of your employees' pockets?

National retail pricing research demonstrated that the same glasses cost substantially less with VSP® than with other vision coverage.

EMPLOYEE PRIORITY
in a vision plan is low out-of-pocket costs.

Vogue

Model: V02647
Varilux Comfort Progressive
Crizal Alize Anti-reflective
Coating with UV
\$130 Retail Frame Allowance



The research² conducted by Service Excellence Group, Inc. compared the same, popular, eyeglasses at independent doctors and retail chains.

Ray-Ban®

Model: RX5245



See chart on back.

Coach®

Model: HC6011



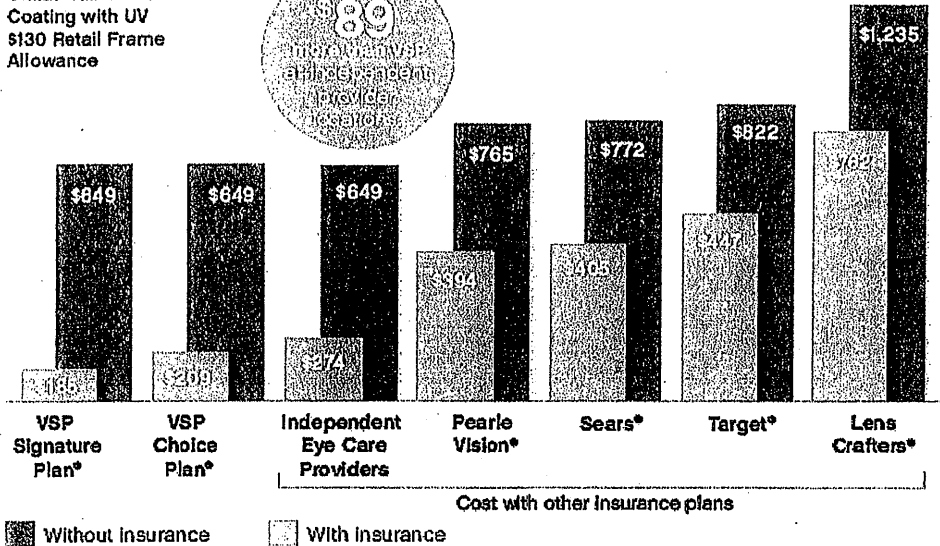
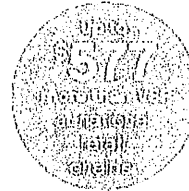
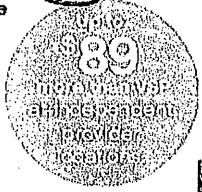
See chart on back.

Look beyond the premium and see the real cost of vision.
Give your employees the lowest out-of-pocket costs with VSP.

Our proposal is based on the scope of the obligations that VSP agrees to undertake. VSP will comply with state and/or federal rules and regulations as they pertain to pre-paid vision plans with a defined benefit

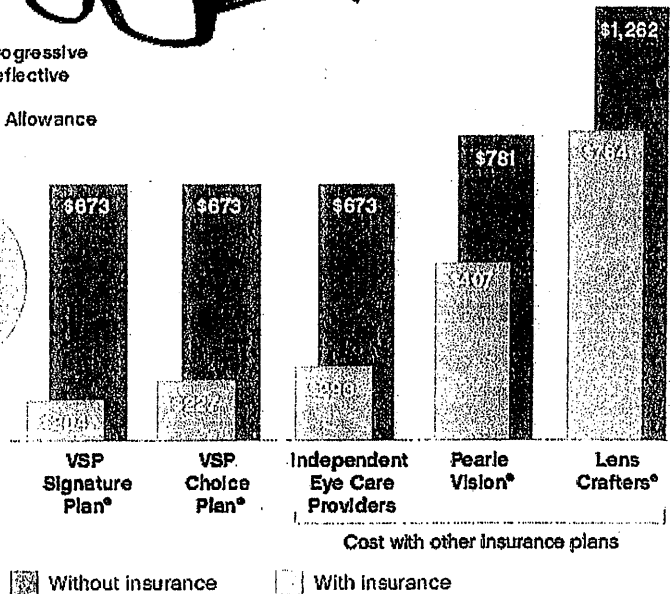
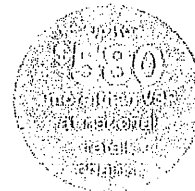
Ray-Ban®

Model: RX5245
Varilux® Comfort Progressive
Crizal® Alize® Anti-reflective
Coating with UV
\$130 Retail Frame
Allowance



Coach

Model: HC6011
Varilux Comfort Progressive
Crizal Alize Anti-reflective
Coating with UV
\$130 Retail Frame Allowance



*Designer Coach frames not available at Target or Sears

¹Jobson's 2012 Consumer Perceptions of Managed Vision Care

²Study was commissioned by VSP and conducted from November to December 2012. Study sample consisted of randomly selected, geographically representative shops - nearly 850 private-practice independent doctor locations and nearly 450 retail chain locations.

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VSP, Vision care for life, VSP Signature Plan, and VSP Choice Plan are registered trademarks of Vision Service Plan. All other company names and brands are trademarks or registered trademarks of their respective owners

Our proposal is based on the scope of the obligations that VSP agrees to undertake. VSP will comply with state and/or federal rules and regulations as they pertain to pre-paid vision plans with a defined benefit

VSP CHOICE PLAN®
COMMERCIAL BUSINESS RATES
 Voluntary Participation 0-24% Employer Paid
 51 Enrolled Employees
 For Clients Headquartered in Illinois
 Valid Until July 1, 2014



Prepared for Village of Hinsdale

Plan Guidelines

- Individual Experience is not available for Pooled Groups
- 48 month rate guarantee and contract term
- These voluntary pooled rates are based on enrollment of employees
- Rates are based on our sliding 10% commission scale and the agreement that VSP will receive these amounts over the full plan term
- The first copay applies to the eye examination and the second copay applies to materials
- Rates include all applicable taxes and health assessment fees known as of the date of the proposal

Plan Frequencies

	PLAN C	PLAN B
Eye Exam	12 Months	12 Months
Lens	12 Months	12 Months
Frame	12 Months	24 Months

The difference in the following plans is the intervals when services are available, as shown above. The base rates quoted reflect VSP's standard in-network retail allowances of \$130 for frames and \$130 for elective contact lenses.

MONTHLY RATES

2-Rate Basis	Employee Only	Employee + Family
PLAN C Copay: \$10/25	\$7.45	\$16.01
Total:	\$7.45	\$16.01

2-Rate Basis	Employee Only	Employee + Family
PLAN B Copay: \$10/25	\$5.51	\$11.84
Total:	\$5.51	\$11.84

Our proposal is based on the scope of the obligations that VSP agrees to undertake. VSP will comply with state and/or federal rules and regulations as they pertain to pre-paid vision plans with a defined benefit

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DATE April 2, 2014**REQUEST FOR BOARD ACTION****AGENDA EPS Agenda
SECTION NUMBER****ORIGINATING
DEPARTMENT PUBLIC SERVICES****ITEM AWARD – SCADA Computer System Upgrade APPROVAL**

The 2013-14 Budget includes \$15,000 funding in Water & Sewer Services account #6102- 7918 to provide for the water plant SCADA (Supervisory Control And Data Acquisition) computer system upgrades. This system is a vital tool which allows operators to complete daily monitoring and complete flow adjustments to the water distribution system from remote locations. These upgrades are scheduled every 4-5 years. The upgrades include a computer workstation at the water plant building, a laptop computer, software licensing, hardware and accidental damage service protection plans and an Apple I Pad for laptop computer redundancy and use in the field. The current system was installed in February 2009.

Staff has received three quotes for these upgrades which are as follows:

COMPANY	PRICE
Automatic Systems Company	\$13,261.90
Strand Associates, Inc.	\$14,500.00
Metropolitan Pump Company	\$23,287.00

MOTION: To approve the issuance of a purchase order to Automatic Systems Company in the amount \$13,261.90 for upgrades to the water distribution SCADA computer system.

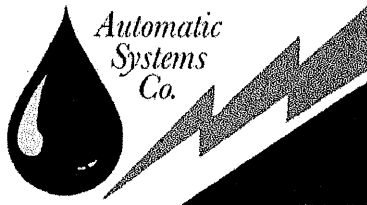
STAFF APPROVALS

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

At the April 14th EPS meeting, the Committee unanimously moved to approve the above motion.

BOARD ACTION:



AUTOMATIC SYSTEMS CO.

Thursday, January 16, 2014

Mr. Dan Williams
Village of Hinsdale
217 Symonds Drive
Hinsdale, IL 60521-3489

Reference: SCADA Computer System Upgrade Rev.2

Dear Dan:

In accordance with your request during our meeting last week I am pleased to provide you with our updated SCADA Computer Hardware/Software Upgrade proposal.

A One (1) **SCADA Computer Workstations**, DELL, OptiPlex 9020 Minitower, 64 bit, i5-4570 Processor (Quad Core, 3.20GHz, 6MB, w/HD4600 Graphics), 4GB, 1600MHZ, DDR3, 500GB 3.5 SATA6Gb/s with 16MB DataBurst Cache, 16X DVD+/-RW, 16X DVD SATA, Intel Integrated Graphics, Windows 7 Professional, Microsoft Office Professional 2013, and McAfee Antivirus for installation in place of the existing SCADA Computer Workstation. Includes 24" Dell Monitor and HP Officejet Pro 8600 Plus e-All-in-One N911g Color Ink-jet - Fax / copier / printer / scanner, No Speakers included
Includes Dell 3 Year Basic Hardware Service with 3 Year NBD Onsite Service after Remote Diagnosis

Laptop Computer, Dell, Latitude E5530, 64 bit, i5-3380M Processor (2.9GHz, 3M Cache), 4 GB, 1600MHZ SDRAM, 1 DIMM, Windows 7 Professional, Microsoft Office Professional 2013, 15.6" HD Anit-Glare w/LED-backlit, 8X DVD+/-RW, 500 GB Hard Drive, Dell Wireless, McAfee Antivirus, Integrated touchpad with finger print reader,
Includes Dell 3 Year Basic Hardware Service with 3 Year NBD Onsite Service after Remote Diagnosis

Your net price for Item A including one (1) year ASC warranty + Dell Warranty from date of startup is..... \$3504.00 plus tax.

MANUFACTURERS REPRESENTATIVES

<input type="checkbox"/> MAIN OFFICE	P.O. BOX 120359
<input type="checkbox"/> BRANCH OFFICE	P.O. BOX 787
<input checked="" type="checkbox"/> BRANCH OFFICE	

SYSTEMS INTEGRATION

ST. PAUL, MINNESOTA 55112	PHONE 651-631-9005
AMES, IOWA 50010	PHONE 515-232-4770
CHICAGO, ILLINOIS	PHONE 815-927-3386

INSTRUMENTATION

FAX (651) 631-0027
FAX (515) 232-0027
FAX (651) 631-0027

DELL, OptiPlex 9020

Option – Dell 5 Year Basic Hardware Service with 5 Year NBD Onsite Service after Remote Diagnosis - ~~\$7630~~ Adder

Option – Dell 5 Year Accidental Damage Service – Protects your system from liquid spills, drops, falls and surges - ~~\$5530~~

Dell, Latitude E5530

Option – Dell 5 Year Accidental Damage Service – Protects your system from liquid spills, drops, falls and surges - ~~\$11130~~

B One (1) Lot Human Machine Interface (HMI) Software License Upgrade including:

- One (1) Wonderware Intouch 2012R2 Runtime 1K Tag w/I/O Software License Version Upgrade to the latest version.

1. Serial Numbers 985264, 985265

Lot labor and configuration services to install new SCADA computer hardware and software in place of the existing SCADA workstations located at the Water Treatment Plant.

Proposed configuration services includes re-installation and configuration of software interface modules, load all existing HMI software with the most recent license upgrades and PC Anywhere in the new Workstations, commission and test for proper operation

Your net price for Item B including one (1) year warranty from date of startup is..... \$6385.00 plus tax
--

C One (1) Alarming Software

- One (1) WIN-911 Bundle with TAPI Modem and Premium voice control

Note: Alarm Software for Telephony, E-mail, Paging & 2-way SMS
Includes Premium Voice, XTools,
WIN-911/TAPI/USB external MultiTech USB
TAPI voice telephony modem and 1 Year
Software Maintenance and Support
Note: Requires Cellular Modem for SMS (not included)

Proposed configuration services includes configuration of software interface modules, commission and test for proper operation, configuration of the new WIN911 Alarm Dialer Software configured with all existing alarms.

Your net price for Item C including one (1) year warranty from date of startup is.....\$5523.00 plus tax.

D One (1) SCADA Mobile Access Monitoring, for remote monitoring of your SCADA system while remote with an Apple IPAD tablet. Proposed item includes the following:

- **Furnish, install and setup a Router/firewall with VPN** on the Water Treatment Plant SCADA Computer.
- **Furnish, install and setup one (1) Apple IPAD.** Proposed 16 GB IPAD with Retina display will include cellular and WIFI communications. IPAD can be used anywhere WIFI is available or where cell phone coverage is available providing the City elects to purchase and setup through their mobile phone carrier for the IPAD. Includes protective shield and case.
- **Setup and Owner Training of the IPAD.**

Your net price for Item D including one (1) year warranty from date of startup is.....\$2982.00 plus tax.

Your net price for a second IPAD set up for remote SCADA monitoring please add.....~~\$1048.00~~ **plus tax.**

IPad

Option – Apple 2 Year Hardware Coverage – Two Incidents or Accidental Damage (~~\$49 Service Fee per~~)

Apple 2 Year Software Support Telephone -
Adder - \$99 per IPad

Please note, price does not include any sales or use tax, mobile wireless fees, surge protection and UPS units are not included.

If you wish to proceed with an order simply sign on the space provided below and return a copy to this office, upon receipt we will immediately proceed with equipment release and scheduling.

Thank you for the opportunity of providing you with this proposal. Should you have any questions or wish to get together to discuss in detail please don't hesitate to give me a call.

Sincerely,

Bryan D. Orr

Bryan Orr
Regional Manager

Total
\$13261.90
~~*\$31*~~



Bryan Orr | AUTOMATIC SYSTEMS CO.

REGIONAL MANAGER

PHONE 815-927-3386

MOBILE 815-298-5366

EMAIL BRYANO@AUTOMATICSYSTEMSCO.COM

Accepted by: _____ Date: _____

Fisher, Eric

From: Fisher, Eric
Sent: Monday, January 21, 2013 9:49 AM
To: Mark Pelkowski (mpelkowski@villageofhinsdale.org)
Subject: Hinsdale SCADA Upgrade Budgetary Costs

Hi Mark,

See below for budgetary costs to upgrade your SCADA computers - this includes the laptop and desktop computer. Note that I have not included any costs to allow SCADA access via Smartphone. If you would like to do this we would need to change the desktop computer to a server grade computer, and have an additional license (or two) of the Wonderware software. There are different options here which could increase the price below an additional \$3,500 up to \$10,000 depending on what you want to do. Give me a call or email if I like to discuss this further.

Basic SCADA and Computer upgrade (no Smartphone access)

Wonderware software (desktop) - \$2,300
Wonderware software (laptop) - \$2,300
PCAnywhere software (desktop) - \$200
PCAnywhere software (laptop) - \$200
Desktop computer - \$2,200
Laptop computer - \$2,500
Engineering (see tasks below) - \$4,800
Total: \$14,500

Engineering tasks

1. Setup computers, SCADA software, and remote access
 - a. Configure windows for SCADA, install office, etc
 - b. Install VPN software for Fortidient router (laptop only)
 - c. Install Wonderware
 - d. Install PCAnywhere and configure for remote access
 - e. Upgrade Wonderware software application
 - f. Upgrade Access water reports
 - g. Transfer data files from old computer to new computer (trend files, reports, etc)
 - h. Provide documentation of computer setup, usernames, passwords, etc
 - i. One visit to site for installation, setup, and testing
 - j. Follow-up support and/or troubleshooting

Let me know if you have any questions.

Thanks,

Eric

Eric M. Fisher, P.E.
Electrical Engineer
Strand Associates, Inc.
910 West Wingra Drive
Madison, WI 53715
www.strand.com
608.251.2129 x1043

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DATE: April 4, 2014

REQUEST FOR BOARD ACTION

AGENDA: EPS Agenda SECTION NUMBER:	ORIGINATING DEPARTMENT: Public Services
ITEM: Award Bid 1551 Elm & Ash Treatments	APPROVAL

In the proposed FY 2014-2015 budget the Public Services Department requested \$165,518 funding in the Elm and Ash Tree Preservation Maintenance Fund (2203-7320) to contract chemical treatments for the prevention of Dutch elm disease in American elms and emerald ash borer infestation in ash trees.

Staff opened 7 bids on April 1st that were developed through a "Municipal Purchase Initiative" for chemical treatments of elm and ash. One type of treatment option was specified for American elms and two treatment options were specified for the treatment of ash. As part of the bid specifications the Municipalities reserved the ability to award the contract in whole or in sections dependent on the best interests of the Municipality.

After reviewing the bid packets and speaking with the qualified low bidders; Public Services staff would like to recommend to Committee, upon approval of the FY 2013-14 budget, the award of bid #1551 as follows:

- For the service of Elm Tree Inoculations to Balanced Environments, Inc. in the comparison bid amount of \$10.49 per diameter inch, not to exceed the proposed budgeted amount of \$146,268.00.
- For the service of Ash Tree Soil Injections to Sav-A-Tree in the comparison bid amount of \$1.50 per diameter inch, not to exceed the proposed budgeted amount of \$12,140.00.
- For the service of Ash Tree Trunk Injections to Winkler's Tree Service in the comparison bid amount of \$6.99 per diameter inch, not to exceed the proposed budgeted amount of \$7,110.00.

If Committee concurs with this recommendation, the following motion would be appropriate:

MOTION: To award the following services per bid #1551:

- **Balanced Environments, Inc the service of elm inoculation in the bid comparison amount of \$10.49 per inch not to exceed the proposed budgeted amount of \$146,268.**
- **Sav-A-Tree the service of ash tree soil injection in the bid comparison amount of \$1.50 per inch not to exceed the proposed budgeted amount of \$12,140.**
- **Winkler's Tree Service the ash tree trunk injection in the bid comparison amount of \$6.99 per inch not to exceed the proposed budgeted amount of \$7,110.**

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGERS APPROVAL
COMMITTEE ACTION: At the April 14 th EPS meeting, the Committee unanimously moved to approve the above motion.				
BOARD ACTION:				

BID NUMBER: 1551
 PROJECT NAME: Elm and Ash Treatments
 DATE: 1-Apr-14
 BUDGET: \$165,518

BID NUMBER: 1551		2013 bid		Balanced Environments, Inc 47950 W Route 173 Old Mill Creek, IL 60083		Landscape Concepts Management 31745 N Alleghany Rd. Crystalake, IL 60030		Davey Tree Expert Company 1500 N Mantua St Kent, OH 44240		
PROJECT NAME: Elm and Ash Treatments										
DATE: 1-Apr-14										
BUDGET: \$165,518				10% bond		10% bond		10% bond		
Item No.	Description	Item No.	Unit	Qty Est	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
1	fungiciding Injections per week	1	Elm Tree Fungicide	13000	\$ 9.95	129,350.00	10.49	136,370.00	13.00	169,000.00
						100		59		60
						\$ 8,530.60	\$ 5.25	\$ 3,450.50	\$ 2.25	\$ 14,764.50
						\$ 7,750.70	\$ 10.81	\$ 9,361.46	\$ 7.50	\$ 6,495.00
							</			

BID NUMBER: 1551
 PROJECT NAME: Elm and Ash Treatments
 DATE: 1-Apr-14
 BUDGET: \$165,518

BID NUMBER:		1551		2013 bid		Trees R Us PO Box 6014 Wauconda IL 60084		Nels Johnson Tree Experts, Inc. 912 Pinet Ave. Evanston, IL 60202		Winkler's Tree Service PO Box 1154 LaGrange Park, IL 60526	
PROJECT NAME:		Elm and Ash Treatments									
DATE:		1-Apr-14									
BUDGET:		\$165,518									
Item No.	Description	Item No.	Unit	Qty Est	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	
1	fungiciding	1	Elm Tree Fungicide	13000	9.95	129,350.00	13.10	170,300.00	15.00	195,000.00	
	Extended Totals					50		100		100	
						\$ 8,530.60	\$ 4.00	\$ 26,248.00	\$ 2.00	\$ 13,124.00	
		2	Ash Tree Soil Injection	6562	\$ 1.30	\$ 8,530.60	\$ 7.95	\$ 6,884.70	\$ 9.50	\$ 8,227.00	
		3	Ash Tree Trunk Injection	866	\$ 8.95	\$ 7,750.70	\$ 7.95	\$ 6,884.70	\$ 9.50	\$ 8,227.00	
						\$ 11,483.50	\$ 6.99	\$ 6,053.34			

BID NUMBER: 1551
 PROJECT NAME: Elm and Ash Treatments
 DATE: 1-Apr-14
 BUDGET: \$165,518

PROJECT NAME: Elm and Ash Treatments				2013 bid		Sav A Tree 550 Bedford Rd Bedford Hills NY 10507		
DATE: 1-Apr-14								
BUDGET: \$165,518						10% bond		
Item No.	Description	Item No.	Unit	Qty Est	Unit Price	Extended Total	Unit Price	Extended Total
1	fungiciding	1	Elm Tree Fungicide	13000	9.95	129,350.00	18.00	234,000.00
Extended Totals						50		85
2 Ash Tree Soil Injection						6562	\$ 1.30	\$ 8,530.60
3 Ash Tree Trunk Injection						866	\$ 8.95	\$ 7,750.70
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DATE March 31, 2014**REQUEST FOR BOARD ACTION**

AGENDA EPS Agenda SECTION NUMBER	ORIGINATING DEPARTMENT PUBLIC SERVICES			
ITEM AWARD – GASOLINE	APPROVAL			
<p>Village staff solicited 8 fuel vendors for Bid #1552 for the service of fuel delivery on March 28, 2014. One bid was received for this service. A fixed handling fee (delivery) is negotiated as the price of petroleum varies. The bid received was from Warren Oil Company. The price of gasoline and diesel is a fixed price per the <u>OPIS (Oil Price Information Service)</u> Index. A bid summary is attached.</p> <p>The Public Services staff would like to recommend that Bid #1538 for the service of delivery of gasoline, <i>which does not include pricing for fuel which is fixed per the OPIS index</i>, be awarded to Warren Oil Company and if committee concurs, the following motion would be appropriate:</p> <p>MOTION: To award Bid #1552 for the service of gasoline delivery, to Warren Oil Company with the fuel delivery bid comparison quantity of \$12,931.50 plus the cost of gasoline and diesel per the Oil Price Information Service Index.</p>				
STAFF APPROVALS				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
<p>COMMITTEE ACTION:</p> <p>At the April 14th EPS meeting, the Committee unanimously moved to approve the above motion.</p>				
<p>BOARD ACTION:</p>				

1552
Fuel
Feb. 28, 2014

WARREN OIL
111 E 142nd St.

Name:			2013 pricing			WARREN OIL					
Address:						111 E 142nd St					
						Hammond, IN 46327					
Item No.	Description	Unit	Qty Est	Unit Price	Extended Total	Unit Price	Extended Total				
						\$1,500.00 check					

1 Unleaded gasoline

a	OPS	GAL	54,300	varies	0.00			
b	markup	GAL	54,300	0.0300	1,629.00	0.0150	814.50	
c	Federal tax	GAL	54,300	0.0000	0.00	0.0000	0.00	
d	State tax	GAL	54,300	0.1900	10,317.00	0.1900	10,317.00	

TOTAL

0.2200	11,946.00	0.2050	11,131.50				
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2 No. 2 diesel fuel April-Oct

a	OPIS	GAL	5,300	varies	0,00		
b	markup	GAL	5,300	0,0300	159,00	0,0100	53,00
c	Federal tax	GAL	5,300	0,0000	0,00	0,0000	0,00
d	State tax	GAL	5,300	0,2150	1,139,50	0,2150	1,139,50

TOTAL

0.2450	1,298.50	0.2250	1,192.50				
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3 No. 2 diesel fuel Nov-March

	a	b	c	d
OPIS	GAL 2,700	varies 0.00	varies 0.00	
markup	GAL 2,700	0.0300 81.00	0.0100 27.00	
Federal tax	GAL 2,700	0.0000 0.00	0.0000 0.00	
State tax	GAL 2,700	0.2150 580.50	0.2150 580.50	

TOTAL

0.2450	661.50	0.2250	607.50			0.0000	0.00	
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Extended Totals

13.906.00	12.931.50		0.00	
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DATE April 4, 2014

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REQUEST FOR BOARD ACTION

AGENDA EPS Agenda SECTION NUMBER	ORIGINATING DEPARTMENT PUBLIC SERVICES
ITEM Award Bid 1557 Tree Maintenance	APPROVAL

In the proposed FY 2014-2015 budget the Public Services Department requested \$133,000 funding in the Tree Removal Fund (2203-7304) to contract removal of trees and tree stump removal and restoration.

Staff opened 6 bids on April 1st that were developed through a "Municipal Purchase Initiative" for Tree Maintenance. The lowest bid quantity comparative price for tree and stump removal was submitted by Homer Tree Service, who has successfully completed previous tree removal contracts with the Village. A bid comparison is attached. This bid included emergency work and emergency tree trimming pricing which are included in the bid comparison; however is not included in overall pricing as these items are outside the normal scope of work and utilized in the event of an emergency.

After reviewing the bid packets and speaking with the qualified low bidder; Public Services staff would like to recommend to Committee, upon approval of the FY 2014-15 budget, the award of bid #1557 to Homer Tree Service

If Committee concurs with this recommendation, the following motion would be appropriate:

MOTION: To award Bid 1557 - Tree Maintenance; to Homer Tree Service at unit pricing per bid #1557 not to exceed the budgeted amount of \$133,000.

STAFF APPROVALS

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

At the April 14th EPS meeting, the Committee unanimously moved to approve the above motion.

BOARD ACTION:

BID NUMBER: 1557
 PROJECT NAME: Tree Removal
 DATE: 4/1/14
 Contract Year: 2014-2015

Nels Johnson
 \$133,000.00

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	0	0	\$ 10.00	\$ -
	12-18"	3	36	\$ 15.00	\$ 540.00
	19-26"	39	868	\$ 17.00	\$ 14,756.00
	27-36"	41	1,209	\$ 26.00	\$ 31,434.00
	37" +	12	455	\$ 30.00	\$ 13,650.00
					\$60,380.00

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	3	29	\$ 6.50	\$ 188.50
	12-18"	81	1,347	\$ 6.50	\$ 8,755.50
	19-26"	55	2,256	\$ 7.00	\$ 15,792.00
	27-36"	100	1,625	\$ 7.00	\$ 11,375.00
	37" +	15	563	\$ 7.00	\$ 3,941.00
					\$40,052.00

Total quantity cost \$100,432

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	0	0	\$ -	\$ -
	12-18"	3	36	\$ 15.00	\$ 540.00
	19-26"	39	868	\$ 22.00	\$ 19,096.00
	27-36"	41	1,209	\$ 24.00	\$ 29,016.00
	37" +	12	455	\$ 30.00	\$ 13,650.00
					\$62,302.00

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Stump Removal	1-11"	3	29	\$ 5.00	\$ 145.00
	12-18"	81	1,347	\$ 5.00	\$ 6,735.00
	19-26"	55	2,256	\$ 5.00	\$ 11,280.00
	27-36"	100	1,625	\$ 5.00	\$ 8,125.00
	37" +	15	563	\$ 5.00	\$ 2,815.00
					\$29,100.00

Total quantity cost \$91,402.00

Grounds keeper

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	0	0	\$ 13.51	\$ -
	12-18"	3	36	\$ 16.32	\$ 587.52
	19-26"	39	868	\$ 19.13	\$ 16,604.84
	27-36"	41	1,209	\$ 25.63	\$ 30,986.67
	37" +	12	455	\$ 29.90	\$ 13,604.50
					\$ 61,783.53

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Stump Removal	1-11"	3	29	\$ 9.25	\$ 268.25
	12-18"	81	1,347	\$ 9.25	\$ 12,459.75
	19-26"	55	2,256	\$ 9.25	\$ 20,868.00
	27-36"	100	1,625	\$ 9.25	\$ 15,031.25
	37" +	15	563	\$ 9.25	\$ 5,207.75
					\$ 53,835.00

Total quantity cost \$ 115,618.53

Landscape Concepts

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	0	0	\$ 10.00	\$ -
	12-18"	3	36	\$ 18.00	\$ 648.00
	19-26"	39	868	\$ 24.00	\$ 20,832.00
	27-36"	41	1,209	\$ 28.00	\$ 33,852.00
	37" +	12	455	\$ 38.00	\$ 17,290.00
					\$ 72,622.00

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Stump Removal	1-11"	3	29	\$ 12.00	\$ 348.00
	12-18"	81	1,347	\$ 12.00	\$ 16,164.00
	19-26"	55	2,256	\$ 10.00	\$ 22,560.00
	27-36"	100	1,625	\$ 10.00	\$ 16,250.00
	37" +	15	563	\$ 10.00	\$ 5,630.00
					\$ 60,952.00

Total quantity cost \$ 133,574.00

Davey

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	0	0	\$ -	\$ -
	12-18"	3	36	\$ 35.00	\$ 1,260.00
	19-26"	39	868	\$ 40.00	\$ 34,720.00
	27-36"	41	1,209	\$ 45.00	\$ 54,405.00
	37" +	12	455	\$ 50.00	\$ 22,750.00
					\$113,135

Total quantity cost

\$177,155

Kramer

Type	Tree Diameter (dbh) Classes	Estimated #of Trees	Estimated Total Diameter	Unit Price per inch ¹	Extended Total
Tree Removal	1-11"	0	0	\$ 16.00	\$ -
	12-18"	3	36	\$ 30.00	\$ 1,080.00
	19-26"	39	868	\$ 51.00	\$ 44,268.00
	27-36"	41	1,209	\$ 64.00	\$ 77,376.00
	37" +	12	455	\$ 74.00	\$ 33,670.00
					\$ 156,394.00

Total quantity cost

\$ 232,212.00

Company	Emergency Work		Trim Tickets	
	In Work Hours	Outside Work Hours	In Work Hours	Outside Work Hours
Nels Johnson	\$ 80.00	\$ 95.00	\$ 70.00	\$ 85.00
Groundskeeper	\$ 117.33	\$ 164.27	\$ 95.24	\$ 133.33
Horner	\$ 116.50	\$ 150.00	\$ 116.50	\$ 150.00
Landscape Concepts Management	\$ 85.00	\$ 110.00	\$ 70.00	\$ 95.00
Davey	\$ 85.00	\$ 105.00	\$ 85.00	\$ 105.00
Kramer	\$ 126.00	\$ 154.00	\$ 96.00	\$ 154.00

AGENDA EPS Agenda SECTION NUMBER	ORIGINATING DEPARTMENT PUBLIC SERVICES			
ITEM MOSQUITO ABATEMENT	APPROVAL			
<p>The Public Services department received a proposal from Clarke Mosquito Control for service of mosquito abatement services. The proposal received from Clarke Mosquito Control will lock current pricing for three years and utilize the EarthRight program.</p> <p>Public Services staff would like to recommend the approval of Clarke Mosquito Control's EarthRight program to be utilized during FY 2014-15 in the amount of \$55,496.00, and if the Committee concurs, the following motion would be appropriate:</p> <p>MOTION: To recommend to the Board of Trustee's the approval of Clarke Mosquito Control's EarthRight program for the FY 2014-15 in the amount of \$55,496.00.</p>				
STAFF APPROVALS				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGERS APPROVAL
COMMITTEE ACTION: <p style="margin-left: 40px;">At the April 14th EPS meeting, the Committee unanimously moved to approve the above motion.</p>				
BOARD ACTION:				



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for 2014-2016
Village of Hinsdale
EarthRight™ Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the Village of Hinsdale additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods.
- B. Arbovirus Surveillance:
 - 1. Gravid Trap: Operation of one (1) trap to collect *Culex* mosquitoes. Mosquitoes will be collected, identified to species, and pooled for disease assay. Samples will be tested at Clarke laboratories utilizing RAMP® technology for West Nile Virus.
 - 2. Clarke New Jersey Light Trap Network: Operation of one (1) trap within the Village of Hinsdale to monitor and evaluate adult mosquito activity.
 - 3. Clarke New Jersey Light Trap Network to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: 17 inspections
 - 1. Fourteen (14) complete inspections of up to 24 sites as outlined by most recent Clarke GIS Survey.
 - 2. Three (3) targeted inspections of up to 15 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Inspections of sites called in by residents on the Mosquito Hotline.



EarthRight™

- C. Prescription Larval Control will be performed with Natular™ mosquito larvicide as described in the following sections.
 - 1. Larval Control: The program provides for 51 acres of single brood or 30 day residual product with backpack or hand equipment.
 - 2. Larval Control: Stocking of 1,000 mosquito fish (*Gambusia affinis*) for biological control.
 - 3. Catch Basins: One treatment of up to 1,705 catch basins, inlets and manholes using an extended residual slow release insecticide (Natular™) for up to 180 day control.
 - 4. Catch Basins: One treatment (Booster) of up to 1,705 catch basins, inlets and manholes using an extended residual slow release insecticide (Natular™ T30) for late season control.

Part IV. Adult Control

- A. Adulticiding in mosquito harborage areas:
 - 1. As authorized by the Village of Hinsdale, scheduled truck Ultra Low Volume (ULV) treatments using Merus™ a botanical insecticide (pyrethrin) for any community special events will be charged at \$385.00.
- B. Adulticiding in Residential Areas:
 - 1. As authorized by the Village of Hinsdale, community-wide truck ULV treatments of up to 74.7 miles of streets using Merus™ a botanical insecticide (pyrethrin). Any authorized applications will be priced at \$5,976.00 per treatment.
- C. Adulticiding Operational Procedures
 - 1. Notification of community contact.
 - 2. Weather limit monitoring and compliance.
 - 3. Notification of residents on Clarke Call Notification List.
 - 4. ULV particle size evaluation.
 - 5. Insecticide dosage and quality control analysis.

2014-16 EarthRight™ Payment Total Price for Parts I, II, III, IV**

\$55,496.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for 2014-2016
Village of Hinsdale
EarthRight™ Program**

- I. **Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2014-2016 Professional Services Price Outline, the total for the 2014-2016 program is \$55,496.00. The payments will be due according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. Should Clarke enter into an agreement with DuPage County, the outlined services and pricing can be modified upon mutual agreement of both parties.

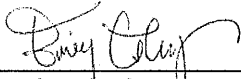
PROGRAM PAYMENT PLAN

Month	2014	2015	2016
June 1	\$13,874.00	\$13,874.00	\$13,874.00
July 1	\$13,874.00	\$13,874.00	\$13,874.00
August 1	\$13,874.00	\$13,874.00	\$13,874.00
September 1	\$13,874.00	\$13,874.00	\$13,874.00
TOTAL	\$55,496.00	\$55,496.00	\$55,496.00

For Village of Hinsdale:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name:  Title: Key Accounts Manager Date: 2/13/14
Emily Glasberg

71

DATE: April 14, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER EPS Consent Agenda		ORIGINATING DEPARTMENT Community Development											
ITEM Engineering Services for Construction Observation of the 2014 Infrastructure Project		APPROVAL Daniel M. Deeter Village Engineer											
<p>In February 2014, the Board of Trustees approved revisions to the contract with James J. Benes & Associates to design the revised 2014 Infrastructure Project. To achieve economies of scale, the 2014 Infrastructure Project includes:</p> <ul style="list-style-type: none">• 2014 Resurfacing Project (per the MIP)• 2013/14 Water Main Project (Corporate Fund funded in FY2013)• 2014 Maintenance Project (per the MIP)• Robbins Park Storms Sewer Project (funded by the new Annual Infrastructure Project fund)• Parking Lot Resurfacing (Brook Park, Village Parking Lot, Burlington Park lot)(funded in various departmental capital line items) <p>It has been the Village staff's preference to maintain the same consultant throughout the project (through design and construction) when possible for continuity. Considering their satisfactory performance during the design process, staff recommends using James J. Benes & Associates for the construction observation portion of the 2014 Infrastructure Project. James J. Benes & Associates will honor their construction observation services costs presented in their January 2014 proposal. The project costs are summarized below. Engineering Services for this project are 8.3% of the overall project cost.</p> <table style="margin-left: 40px;"><tr><td>Construction (2014)</td><td style="text-align: right;">\$2,867,779</td><td rowspan="4" style="vertical-align: top;">(Budgeted: Bid Opening on 04/17/14)</td></tr><tr><td>Design Engineering (2013)</td><td style="text-align: right;">\$ 81,325</td></tr><tr><td>Construction Observ. (2014)</td><td style="text-align: right;"><u>\$ 177,069</u></td></tr><tr><td>Total Budget</td><td style="text-align: right;">\$3,126,173</td></tr></table> <p>Should the Committee concur with this recommendation, the following motion would be appropriate:</p> <p>Motion: To Award the Engineering Services for Construction Observation of the 2014 Infrastructure Project to James J. Benes & Associates the Amount Not to Exceed \$177,069.00.</p>					Construction (2014)	\$2,867,779	(Budgeted: Bid Opening on 04/17/14)	Design Engineering (2013)	\$ 81,325	Construction Observ. (2014)	<u>\$ 177,069</u>	Total Budget	\$3,126,173
Construction (2014)	\$2,867,779	(Budgeted: Bid Opening on 04/17/14)											
Design Engineering (2013)	\$ 81,325												
Construction Observ. (2014)	<u>\$ 177,069</u>												
Total Budget	\$3,126,173												
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL									
COMMITTEE ACTION: At the April 14 th EPS meeting, the Committee unanimously moved to approve the above motion.													
BOARD ACTION:													



JAMES J. BENES AND ASSOCIATES, INC.
CONSULTING ENGINEERS

February 3, 2014

Mr. Daniel M. Deeter, P.E.
Village Engineer
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, IL 60521-3489

Re: 2nd Revised Engineering Proposal
Village of Hinsdale – 2014 Roadway and Parking Facility Maintenance Project

Dear Dan:

We appreciate the opportunity to submit this revised proposal to perform engineering services related to the Village's 2014 Roadway Resurfacing including Garfield Water Main from 55th to 57th Street and the Robbins Park Storm Sewer from Grant to Vine Streets, 2014 Roadway Maintenance and Parking Lot Maintenance Projects. The scope of work shall include the preparation of Final Engineering Plans Specifications, Estimate by combining the existing Roadway Resurfacing PS&E with the recently identified Roadway Maintenance and Parking Facility Maintenance work and Construction Engineering Services has been updated to include six additional roadway segments and three parking areas. Our understanding of the objectives, the scope of the services to be provided, and our not-to-exceed cost to perform engineering and construction observation are presented in the following paragraphs. Please call me at (630) 719-7570 if you have any questions or comments concerning our proposal.

This proposal supersedes and replaces the following agreements:

1. 2014 Resurfacing Proposal Dated January 18, 2013 and executed on February 22, 2013
2. 2014 Water Main Improvement Project dated April 30, 2013 and executed on May 24, 2013

James J. Benes agrees to not issue additional invoices under these two contracts which become void and all previous payments from the above listed two agreements are not to be deducted from the payments made under this proposal if so accepted and executed.

Project Understanding

James J. Benes will prepare final PS&E for the following additional scope of improvements:

ROADWAY RESURFACING

- South Adams from Hinsdale Avenue to Fourth Street
- North Bruner from North End to North Street
- North Grant from Ogden Avenue to Center Street
- West Hickory from Adams Street to Madison Street
- North Lincoln from Pavement Change to Ayres Street
- S. Clay Street from Fourth Street to Sixth Street

950 Warrenville Road, Suite 101
Lisle, Illinois 60532

Tel. (630) 719-7570
Fax (630) 719-7589

PARKING LOT RESURFACING

- Brook Park Parking at the east end of Third Avenue (867sy)
- Brook Park Parking at the east end of Woodside Avenue. (800sy)
- Brook Park east Path (327sy)
- Village of Hinsdale parking lot north of Burlington between Lincoln and Washington Streets (7,000sy)
- Commuter Parking lot on Burlington between Garfield and Washington Streets (2,640sy)

STORM SEWER IMPROVEMENT

- Robbins Park from S. Grant to S. Vine (459 lf)

The above Roadway Resurfacing, Parking Lot Resurfacing and Storm Sewer Improvements with an estimated construction cost of \$707,000 will be combined with the following work which is currently designed to create a single bid package:

2014 RESURFACING IMPROVEMENTS

- Bodin Street from Ninth Street to 55th Street
- Monroe Street from Ninth Street to 55th Street and Eighth Street to Seventh Street
- 7th Street from Monroe Street to Madison Street
- Adams Street from Eighth Street to Fourth Street
- Adams /Bodin Alley between Sixth and Fourth Streets
- 6th Street from Bodin Street to Monroe Street
- Maple Street from Garfield Street to Park Street
- Fuller Road from Justina Street to Mills Street
- Garfield Street from 55th Street to 57th Street

The above identified scope of roadway, water main, sewer and parking lot improvements is the agreed scope of improvements for both engineering and construction observation considered as part of this proposal..

The Village of Hinsdale 2014 Roadway Maintenance Project, Parking lot improvements and drainage improvements will achieve the following:

- Bituminous surface removal and replacement of various depths
- Adjustment or reconstruction of utility structures within the roadway and parking lots
- Removal and replacement of curb and gutter at locations where structural or drainage deficiencies exist

- Design and installation of ADA compliant access where existing access does not meet current ADA design criteria and standards.
- Provide relief sewer between Grant and S. Vine to improve the level of service on 5th Street.

The Final Engineering will:

- Coordinate the design proposed drainage solution with Village Staff and Public Utility Companies.
- Perform a detailed survey in accordance with Village of Hinsdale Policies and Procedures outlined in the RFQ/P.
- Prepare Final Engineering Plans, Specifications and Estimate in accordance with Village of Hinsdale and IDOT Policies and Procedures in preparation for public bidding. Combining all work into one bid package.
- Prepare all permitting documents to construct the proposed improvement.

SCOPE OF SERVICES – FINAL ENGINEERING

The following design services are proposed for the 2014 Roadway Maintenance Project.

I. DESIGN ENGINEERING

- A. Kick Off Meeting:
We will attend a coordination meeting with the Village Staff at the onset of our work for the purpose of confirming the scope of the project and the anticipated schedule; review study results that were completed in the Study Phase; and to discuss any specific needs of the Village.
- B. Utility Information:
The utility information that was obtained from utility companies (gas, electric, telephone, cable, etc.) previously will be used.
- C. Field Survey:
We will perform a detailed topographic survey and field check of the areas of the proposed construction in accordance with the Village's policies and procedures to verify the existing conditions to be shown on the engineering plans.
- D. Geotechnical and Environmental Investigations:
Soil borings are not contemplated at this time. Should soil boring data become necessary during the engineering we will submit a separate identifying the scope and cost of those services.

We will rely on previous environmental investigation by Huff and Huff Inc. And perform additional research as necessary to minimize Village exposure to unforeseen costly disposal of contaminated soil.
- E. Base Plan Sheets:
The plan base sheets will be prepared and incorporate utility atlas information.

F. Design Parameters and Standards:

The following established design parameters and recommended standards will be confirmed or established:

- Horizontal and vertical alignments will remain similar to existing conditions.
- It is not anticipated that any significant amount of additional impervious area will be created and therefore, storm water detention is not anticipated to be required for this project.
- Any required Best Management Practices (BMPs), per the Storm Water Ordinance will be developed. The method of providing the required PCBMP's, including fee-in-lieu, will be established.
- The design standards (i.e. Village of Hinsdale, Illinois Standards for Water and Sewer, IDOT and DuPage County) will be utilized.

G. Sanitary Sewer Video:

No Sanitary sewer video is proposed.

H. Final Plans:

We will prepare final engineering plans in CADD format consisting of the following plan sheets:

- Title Sheet
- General Notes/Schedule of Quantities
- Summary of Quantities
- Alignment and Benchmarks
- Typical Sections
- Plan Sheets
- Drainage and Utility Plans
- Cross Sections
- Construction Details
- IDOT District One Details
- Standard Details

I. Specifications:

We will prepare contract documents in the Village format. If the Village is granted funds unknown at this time, the contract documents will additionally follow the required format. The documents will consist of references to applicable standard specifications, special provisions, bid forms, instruction to bidders, Village General Conditions, Contract Bid Form, Bond Forms, Insurance Requirements, and applicable compliance requirements.

J. Estimates of Cost:

We will prepare cost estimates at 65% (preliminary), 95% (pre-final) and final plan completion.

K. Permitting:

We will prepare all necessary permit applications and supporting documentation and submit to the agency in responsible charge for processing if required.

L. Submittals:

We will submit plans, contract documents, and cost estimates at the 65% (preliminary), 95% (pre-final), and final completion stages. We will meet with the Village staff as needed to discuss review comments.

We will submit plans to the utility companies at the 95% (pre-final) completion stage, and will coordinate any conflicts.

CONSTRUCTION ENGINEERING SERVICES

1. We will attend the pre-construction meeting with the Village and Contractor to review the project requirements, scheduling, sub-contractors, and other matters associated with the construction of the project. Electronic copies of the construction documents will be provided to the Village and contractor for use during construction of the improvement.
2. We will establish the limits of construction and will check the Contractor's layout of the construction lines and grade.
3. Construction observation services will be provided in accordance with Village guidelines.

The construction engineering services will not include:

- Assuming any of the responsibilities of the Contractor's superintendent or of Subcontractors.
 - Expediting the work for the Contractor.
 - Advising on, or issuing directions concerning, aspects of construction means, methods, techniques, sequences or procedures, or safety precautions and programs in connection with the work.
4. Contractor payment requests will be reviewed and compared to as-built quantities and material certifications provided by the Contractor. Engineer's Partial Payment Estimates will be prepared on a monthly basis and submitted to the Village for payment to the Contractor.
 5. Quality assurance testing and management will be provided for the hot mix asphalt construction as required. This work will be subcontracted and assumes only resurfacing pavement as required. If the Village determines that additional testing is required additional material testing costs will be negotiated with Testing Service Corporation to be paid by the Village.
 6. Upon completion of the improvement, an Engineer's Final Payment Estimate will be prepared and submitted to the Village.
 7. As-Built Drawings will be provided to the Village in autocad format upon completion. All construction document will be boxed and provided to the Village for its records.

H. Bidding:

We will assist the Village as needed in receiving bids for the construction. It is anticipated that plans and contract documents will be sold at the office of James J. Benes and Associates, Inc. and payment for the plans and contract documents made to James J. Benes and Associates, Inc.

ESTIMATE OF MANHOURS

VILLAGE OF HINSDALE 2014 Roadway Maintenance Project


January 10, 2014

DESIGN									
CATEGORY OF SERVICE	PRINC.	SR. ENG.	PROJ. ENG.	FIELD TECH	CAD TECH	TOTAL HOURS	TOTAL PAY COST	DIRECT COST	TOTAL COST
FIELD SURVEY & BASE PLANS	1	0	4	0	280	285	\$20,015	\$0	\$20,015
PLAN SHEET PREPARATION									
1. Process Data Collection	0	0	2	0	24	26	\$1,864		\$1,864
2. Field Check, Limits, Addresses	0	0	4	24	0	28	\$2,061		\$2,061
3. Design Prints	0	0	0	1	0	1	\$69		\$69
4. Utility Correspondence	0	0	2	1	0	3	\$266		\$266
FINAL DESIGN									
1. Typical Sections	2	2	16	0	24	44	\$3,822	\$0	\$3,822
2. Plan Sheets	0	0	32	0	32	64	\$5,374	\$0	\$5,374
3. Structure Adjustment and Repairs	0	0	20	16	32	68	\$5,304	\$0	\$5,304
4. Curb Removal and Replacement	0	0	16	16	8	40	\$3,243	\$0	\$3,243
5. Pavement and Drive Patching	0	0	16	16	4	36	\$2,965	\$0	\$2,965
6. ADA Design and Details	0	0	24	0	16	40	\$3,475	\$0	\$3,475
6. Staff Coordination	8	8	12	0	0	28	\$3,499	\$0	\$3,499
COORDINATION / PERMITTING									
1. Utilities	0	0	4	0	4	8	\$672	\$0	\$672
2. BNSF / Metra	1	0	2	0	0	3	\$363	\$0	\$363
3. DuPage County	0	0	0	0	0	0	\$0	\$0	\$0
4. Geotechnical	0	2	0	0	0	2	\$248	\$10,500	\$10,748
5. Staff Coordination	8	8	8	0	16	40	\$4,217	\$0	\$4,217
SPECIFICATIONS	0	0	20	0	4	24	\$2,247	\$0	\$2,247
QC / QA	4	16	8	0	32	60	\$5,655	\$0	\$5,655
PRINTING, BIDDING & TABULATION	2	4	32	0	0	38	\$3,978	\$1,850	\$5,828
TOTALS	26	40	222	74	476	838	\$69,338	\$12,350	\$81,688

CONSTRUCTION									
CATEGORY OF SERVICE	PRINC.	SR. ENG.	PROJ. ENG.	FIELD TECH	CAD TECH	TOTAL HOURS	TOTAL PAY COST	DIRECT COST	TOTAL COST
CONSTRUCTION OBSERVATION									
1. Pre Construction	4	0	6	4	0	14	\$1,533	\$0	\$1,533
2. Observation (137 days)	12	0	1138	168	0	1318	\$125,707	\$0	\$125,707
3. Partial Estimates	0	0	16	16	0	32	\$2,687	\$0	\$2,687
4. Change Orders	4	0	16	16	0	36	\$3,351	\$0	\$3,351
5. Weekly Meetings	2	0	48	8	8	66	\$6,170	\$0	\$6,170
6. Punchlist	4	0	32	16	0	52	\$4,926	\$0	\$4,926
7. As-Built Plans	0	0	32	32	80	144	\$10,933	\$0	\$10,933
8. Final Quantities	4	0	32	32	0	68	\$6,038	\$0	\$6,038
9. Material Testing	2	0	4	0	0	6	\$726	\$15,000	\$15,726
TOTALS	32	0	1,324	292	88	1,736	\$162,069	\$15,000	\$177,069

DATE April 29, 2014

8a.

AGENDA SECTION		ORIGINATING DEPARTMENT		
ACA		Finance		
ITEM		APPROVED		
Accounts Payable		Darrell Langlois Assistant Village Manager/Director of Finance		
<p>At the meeting of April 29, 2014 staff respectfully requests the presentation of the following motion to approve the accounts payable:</p> <p>Motion: To move approval and payment of the accounts payable for the period of April 05, 2014 through April 25, 2014 in the aggregate amount of <u>\$1,033,350.63</u> as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.</p>				
STAFF APPROVALS				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
				
COMMITTEE ACTION:				
BOARD ACTION:				

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1563

FOR PERIOD April 05, 2014 through April 25, 2014

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$1,033,350.63 reviewed and approved by the below named officials.

APPROVED BY _____ DATE _____
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY  DATE 4/24/14
VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

Village of Hinsdale
Warrant # 1563
Summary By Fund

Recap By Fund	Fund	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	268,330.53	-	268,330.53
Capital Project Fund	45300	7,367.21	-	7,367.21
Water & Sewer Operation	61061	418,098.74	-	418,098.74
Escrow Funds	72100	22,351.00	-	22,351.00
Payroll revolving Fund	79000	24,058.38	293,144.77	317,203.15
Library Operations	99000	12.00	-	
Capital Reserve	95000	-	-	
Total		740,217.86	293,144.77	1,033,350.63

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1563

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems 4/11/2014 & 4/25/14	Village Payroll #08 & #09 - Calendar 2014	FWH	85,471.51
Electronic Federal Tax Payment Systems 4/11/2014 & 4/25/14	Village Payroll #08 & #09 - Calendar 2014	FICA/MCARE	69,554.86
Illinois Department of Revenue 4/11/2014 & 4/25/14	Village Payroll #08 & #09 - Calendar 2014	State Tax Withholding	32,270.31
ICMA - 457 Plans 4/11/2014 & 4/25/14	Village Payroll #08 & #09 - Calendar 2014	Employee Withholding	29,453.63
H SA PLAN CONTRIBUTION		Employee Withholding	6,975.74
Intergovernmental Personnel Benefit Cooperative Employee Health Insurance April 2014		Employer/Employee	-
Illinois Municipal Retirement Fund		Employer/Employee	69,418.72
Total Bank Wire Transfers and ACH Payments			293,144.77

Run date: 24-APR-14

Village of Hinsdale

Page: 1

WARRANT REGISTER: 1563

DATE: 04/29/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AFLAC-FLEXONE			
181711	AFLAC OTHER	041114000000000	\$275.77
181712	ALFAC OTHER	041114000000000	\$258.19
181713	AFLAC SLAC	041114000000000	\$58.41
Total for Check: 97615			\$592.37
ALAN F. FRIEDMAN, PH D			
181681	EVALUATION	8830-03/2014	\$8,830.00
Total for Check: 97616			\$8,830.00
BLITT & GAINES, P.C.			
181723	GARNISHMENT	041114000000000	\$362.12
Total for Check: 97617			\$362.12
COLONIAL LIFE PROPROCESSING			
181701	COLONIAL S L A C	041114000000000	\$97.06
181702	COLONIAL OTHER	041114000000000	\$27.63
Total for Check: 97618			\$124.69
COMED			
181530	CHESTNUT PKING	0203065105-1/14	\$64.63
181531	CLOCK TOWER	0381057101-1/14	\$32.91
181532	FOUNTAIN	0471095066-1/14	\$197.16
181533	BURLINGTON PARK	0499147045-1/14	\$30.02
181534	ROBBINS PARK	0639032045-1/14	\$17.90
181535	TRAFFIC SIGNALS	1653148069-1/14	\$35.07
181536	WASHINGTON	2378029015-1/14	\$87.39
181537	WASH PK LOT	2838114008-1/14	\$64.16
181538	BURLINGTON PARK	6583006139-1/14	\$30.02
181539	RR	7011157008-1/14	\$75.86
181540	PIERCE PARK	7011378007-1/14	\$97.93
181541	WALNUT STREET	7011481009-1/14	\$30.43
181542	CENTER FOR THE ARTS	70933550127-1/14	\$107.65
181543	KLM LODGE	7093551008-1/14	\$191.21
181543	KLM LODGE	7093551008-1/14	\$1,027.02
181544	SAFETY TOWN	7261620005-1/14	\$18.71
181545	TRAIN STATION	8521342001-1/14	\$899.34
181546	WATER PLANT	8521400008-1/14	\$34.80
181547	BROOK PARK	8605174005-1/14	\$452.96
181548	POOL	8605437007-1/14	\$733.27
181549	ELEANOR PARK	8689206002-1/14	\$38.30
181550	STOUGH PARK	8689480008-1/14	\$17.67
181551	BURNSFIELD	8689640004-1/14	\$35.97
Total for Check: 97619			\$4,320.38
CONSTELLATION NEWENERGY			
181529	TRANSFORMER	5691100003-03/14	\$1,606.99
Total for Check: 97620			\$1,606.99
I.U.O.E.LOCAL 150			
181718	LOCAL 150 UNION DUES	041114000000000	\$765.35
Total for Check: 97621			\$765.35
ILLINOIS FRATERNAL ORDER			
181704	UNION DUES	041114000000000	\$731.00

WARRANT REGISTER: 1563

DATE: 04/29/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 97622	\$731.00
MANGANIELLO, JIM			
181638	METER READINGS	1379-03/2014	\$1,379.00
		Total for Check: 97623	\$1,379.00
MIDCO DIVING & MARINE			
181659	TANK CLEANING/INSPECTION	1755	\$9,998.00
		Total for Check: 97624	\$9,998.00
NATIONWIDE RETIREMENT SOL			
181705	USCM/PEBSO	041114000000000	\$38.41
181706	USCM/PEBSO	041114000000000	\$1,655.00
		Total for Check: 97625	\$1,693.41
NATIONWIDE TRUST CO.FSB			
181714	PEHP UNION 150	041114000000000	\$294.65
181715	PEHP REGULAR	041114000000000	\$2,047.82
181716	PEHPPD	041114000000000	\$560.19
		Total for Check: 97626	\$2,902.66
NCPERS GRP LIFE INS#3105			
181703	LIFE INS	041114000000000	\$288.00
		Total for Check: 97627	\$288.00
SAMS CLUB #6384			
181636	ASST SUPPLIES	15925872-03/14	\$543.63
181636	ASST SUPPLIES	15925872-03/14	\$148.56
		Total for Check: 97628	\$692.19
SLAS, SHERI			
181635	INSTRUCTION *REIMB EXP*	322212B	\$270.00
		Total for Check: 97629	\$270.00
STATE DISBURSEMENT UNIT			
181717	CHILD SUPPORT	041114000000000	\$1,084.62
		Total for Check: 97630	\$1,084.62
STATE DISBURSEMENT UNIT			
181719	CHILD SUPPORT	041114000000000	\$313.21
		Total for Check: 97631	\$313.21
STATE DISBURSEMENT UNIT			
181720	CHILD SUPPORT	041114000000000	\$585.00
		Total for Check: 97632	\$585.00
STATE DISBURSEMENT UNIT			
181721	CHILD SUPPORT	041114000000000	\$230.77
		Total for Check: 97633	\$230.77
STATE DISBURSEMENT UNIT			
181722	CHILD SUPPORT	041114000000000	\$1,615.38
		Total for Check: 97634	\$1,615.38
STATE DISBURSEMENT UNIT			
181724	CHILD SUPPORT	041114000000000	\$175.00
		Total for Check: 97635	\$175.00
TOTAL PARKING SOLUTIONS			
181637	PKG METERS MAINT	102490	\$780.00
		Total for Check: 97636	\$780.00
VILLAGE OF HINSDALE			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181707	MEDICAL REIMBURSEMENT	041114000000000	\$358.34
181708	DEP CARE REIMB.F/P	041114000000000	\$45.83
181709	MEDICAL REIMBURSEMENT	041114000000000	\$387.46
181710	DEP CARE REIMBURSEMENT	041114000000000	\$41.67
Total for Check: 97637			\$833.30
A/R CONCEPTS INC			
181846	A/R FEES	03-14 STMT	\$309.20
181846	A/R FEES	03-14 STMT	\$210.21
Total for Check: 97638			\$519.41
ABC COMMERCIAL MAINT SERV			
181684	KLM CLEANING	078	\$1,300.00
Total for Check: 97639			\$1,300.00
ACQUA CORPORATION			
181929	MAIN BREAKS	14011/14012	\$5,500.00
181929	MAIN BREAKS	14011/14012	\$13,562.50
Total for Check: 97640			\$19,062.50
ADVANTAGE CHEVROLET			
181645	AUTO PARTS	317108/270	\$249.42
Total for Check: 97641			\$249.42
AIR ONE EQUIPMENT			
181834	YELLOW HOSE	94176	\$156.00
181834	YELLOW HOSE	94176	\$219.00
181834	YELLOW HOSE	94176	\$3,285.00
Total for Check: 97642			\$3,660.00
AMERICAN CARNIVAL MART			
181700	EGG HUNT	89113	\$278.65
Total for Check: 97643			\$278.65
ANDRES MEDICAL BILLING LT			
181633	MARCH MONTHLY FEE	132889	\$1,623.54
Total for Check: 97644			\$1,623.54
APTEAN, INC.			
181657	WEB BASED/DIALOG	RI709872	\$4,000.00
181657	WEB BASED/DIALOG	RI709872	\$780.50
181657	WEB BASED/DIALOG	RI709872	\$780.50
181658	DIALOG/WEB BASED	RI710498	\$4,000.00
181658	DIALOG/WEB BASED	RI710498	\$780.50
181658	DIALOG/WEB BASED	RI710498	\$780.50
Total for Check: 97645			\$11,122.00
ARAMARK UNIFORM SERVICES			
181639	UNIFORMS	2078496746	\$34.14
181639	UNIFORMS	2078496746	\$46.52
181639	UNIFORMS	2078496746	\$22.69
181639	UNIFORMS	2078496746	\$34.07
181639	UNIFORMS	2078496746	\$32.12
181639	UNIFORMS	2078496746	\$27.03
181639	UNIFORMS	2078496746	\$29.46
181950	UNIFORMS	2078505801	\$34.14
181950	UNIFORMS	2078505801	\$46.52

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181950	UNIFORMS	2078505801	\$22.69
181950	UNIFORMS	2078505801	\$34.07
181950	UNIFORMS	2078505801	\$32.12
181950	UNIFORMS	2078505801	\$27.02
181950	UNIFORMS	2078505801	\$29.47
Total for Check: 97646			\$452.06
ATOMIC TRANSMISSIONS			
181670	TRANS REPAIRS	101415	\$1,488.00
Total for Check: 97647			\$1,488.00
AWARDING YOU			
181604	PARKING SIGN	33583	\$37.00
Total for Check: 97648			\$37.00
BACKGROUNDS ONLINE			
181691	BKGR CHECKS	440511	\$74.00
Total for Check: 97649			\$74.00
BLUE TARP FINANCIAL			
181946	MAGNIFYING LIGHT	30427460	\$35.72
Total for Check: 97650			\$35.72
BONO CSR KATHLEEN W.			
181830	ZBA HEARING	6419	\$494.00
Total for Check: 97651			\$494.00
BSN SPORTS INC.			
181682	SOCCER NETS	95977404	\$1,649.99
181682	SOCCER NETS	95977404	\$539.96
181682	SOCCER NETS	95977404	\$1,424.99
181682	SOCCER NETS	95977404	\$629.97
181682	SOCCER NETS	95977404	\$449.97
181682	SOCCER NETS	95977404	\$488.97
Total for Check: 97652			\$5,183.85
BUESER, TOM			
181926	CDL LICENSE RENEWAL	04/17/14	\$60.00
Total for Check: 97653			\$60.00
CALLONE			
181889	ACCT 1010-9073-0000	04/15/14	\$414.51
181889	ACCT 1010-9073-0000	04/15/14	\$1,359.75
181889	ACCT 1010-9073-0000	04/15/14	\$144.06
181889	ACCT 1010-9073-0000	04/15/14	\$930.36
181889	ACCT 1010-9073-0000	04/15/14	\$67.68
181889	ACCT 1010-9073-0000	04/15/14	\$33.08
181889	ACCT 1010-9073-0000	04/15/14	\$619.58
181889	ACCT 1010-9073-0000	04/15/14	\$332.74
181889	ACCT 1010-9073-0000	04/15/14	\$1,394.25
Total for Check: 97654			\$5,296.01
CARROLL DISTRIBUTING			
181832	QUICK CONNECT ADAPTERS	LE000043	\$23.98
181845	20" SONIC TUBE	LE000373	\$39.98
Total for Check: 97655			\$63.96
CARROT-TOP INDUSTRIES,IN			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181689	FLAGS	21446700	\$84.66
181689	FLAGS	21446700	\$260.16
Total for Check: 97656			\$344.82
CATCHING FLUID POWER			
181815	HYDRAULIC FITTINGS	5906971/73	\$70.66
181815	HYDRAULIC FITTINGS	5906971/73	\$115.23
Total for Check: 97657			\$185.89
CBC RESTUARANT CORP			
181672	SNOW/ICE MEALS	11014004110097	\$131.10
Total for Check: 97658			\$131.10
CDW-GOVERNMENT INC.			
181606	OFFICE STANDARD	KV14468	\$243.04
181655	PFFICE 2013 PRO	KV14463	\$330.97
181813	22" MONITOR - COMM DEV	KZ36800	\$115.80
Total for Check: 97659			\$689.81
CINTAS CORPORATION 769			
181631	RUGS TOWELS ETC	7699387570	\$28.44
181631	RUGS TOWELS ETC	7699387570	\$182.36
181696	RUGS TOWELS ETC	769391167	\$28.44
181696	RUGS TOWELS ETC	769391167	\$70.86
181696	RUGS TOWELS ETC	769391167	\$182.36
181951	RUGS TOWELS ETC	769394721	\$28.44
181951	RUGS TOWELS ETC	769394721	\$182.36
Total for Check: 97660			\$703.26
CLARK BAIRD SMITH LLP			
181831	MARCH LEGAL	4399	\$3,236.25
Total for Check: 97661			\$3,236.25
COMCAST			
181621	POOL	0037136-04/14	\$125.45
181662	FD/PD	0036781-04/14	\$79.95
181662	FD/PD	0036781-04/14	\$79.95
181663	KLM LODGE	0036807-04/14	\$104.95
181664	PW/WP	0036815-04/14	\$54.95
181664	PW/WP	0036815-04/14	\$54.95
181665	VILLAGE HALL	0036757-04/14	\$294.80
Total for Check: 97662			\$795.00
COMED			
181644	TRAFFIC SIGNALS	1653148069-03/14	\$34.71
Total for Check: 97663			\$34.71
CONSERV FS			
181693	FIELD PAINT	1875389	\$2,940.00
Total for Check: 97664			\$2,940.00
COURTNEYS SAFETY LANE			
181677	SAFETY INSPECTIONS	63071	\$35.00
181677	SAFETY INSPECTIONS	63071	\$35.00
181677	SAFETY INSPECTIONS	63071	\$35.00
181806	SAFETY INSPECTIONS	04-14	\$35.00
181806	SAFETY INSPECTIONS	04-14	\$52.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181838	SAFETY INSPECTIONS	04-16-14	\$35.00
Total for Check: 97665			\$227.00
CRAIGER CONSTRUCTION INC			
181921	BUILD WEDDING ARBOR	13489F	\$4,140.00
Total for Check: 97666			\$4,140.00
CURRENT TECHNOLOGIES			
181901	SERVERS & SWITCHES	4463	\$4,097.44
181901	SERVERS & SWITCHES	4463	\$21,219.95
181901	SERVERS & SWITCHES	4463	\$515.00
Total for Check: 97667			\$25,832.39
DAKOTA AMMO INC			
181694	AMMO	DA141012	\$418.00
Total for Check: 97668			\$418.00
DAPHNE BROWN			
181935	REFUND-VEHICLE STICKER	04/22/14	\$30.00
Total for Check: 97669			\$30.00
DARLENE SILVA BINGHAM			
181942	CONTRACTOR BOND RELEASE	21681	\$500.00
Total for Check: 97670			\$500.00
DARLEY			
181833	FIRE HOSE/PARTS	17131447/1712792	\$3,187.80
Total for Check: 97671			\$3,187.80
DAVE SOLTWISCH PLUMBING			
181647	SHOWER REPAIRS	46818	\$120.19
181827	MOEN POSITEMP CARTRIDGE	46862	\$67.20
Total for Check: 97672			\$187.39
DIRECT ADVANTAGE INC			
181632	HOSTING FEE MTHLY RETAINE	1089	\$2,075.00
Total for Check: 97673			\$2,075.00
DOCU-SHRED, INC.			
181825	SHRED-2 CONTAINERS	32576	\$80.00
Total for Check: 97674			\$80.00
DOTY NURSERIES LLC			
181792	TREES PURCHASED 43 TOTAL	I105738	\$5,710.00
181792	TREES PURCHASED 43 TOTAL	I105738	\$2,775.00
Total for Check: 97675			\$8,485.00
DUPAGE COUNTY CLERK			
181828	VALUATION CERTIFICATE FEE	0314	\$2.00
Total for Check: 97676			\$2.00
DUPAGE COUNTY RECORDER			
181651	RECORDINGS	20633/025434	\$84.00
Total for Check: 97677			\$84.00
DUPAGE COUNTY TREASURER			
181829	TRANSACTION FEES	03-14	\$15.45
Total for Check: 97678			\$15.45
DUPAGE MAYORS & MANAGERS			
181581	LUNCH/MEETING	7803	\$95.00
Total for Check: 97679			\$95.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
DUPAGE WATER COMMISSION			
181642	WATER	10412	\$363,240.31
		Total for Check: 97680	\$363,240.31
EJ EQUIPMENT			
181826	TRUCK FITTINGS	0061615	\$105.16
		Total for Check: 97681	\$105.16
ELMHURST OFFICIALS ASSOC			
181843	MENS BBALL REFEREES	BBALL	\$2,340.00
		Total for Check: 97682	\$2,340.00
ENVIRO-TEST/PERRY LABORAT			
181910	LAB SERVICES-VEECK PARK	14-51184	\$54.00
181911	COLIFORM SAMPLES	14-130163	\$168.00
		Total for Check: 97683	\$222.00
FACTORY AUTHORIZED PARTS			
181643	AUTO PARTS	809323/Y00220	\$169.09
		Total for Check: 97684	\$169.09
FIRE PROTECTION COMPANY			
181640	POOL	19736	\$855.72
181925	INSPECTIONS	19769	\$122.50
181925	INSPECTIONS	19769	\$122.50
		Total for Check: 97685	\$1,100.72
FIRE SAFETY CONSULTANTS			
181575	PLAN REVIEW INSPECTION	20131581	\$865.00
		Total for Check: 97686	\$865.00
FIRESTONE STORES			
181578	TIRES	099577	\$534.44
		Total for Check: 97687	\$534.44
FIRST COMMUNICATIONS, LLC			
181923	MARCH 2014 CHARGES	12327455	\$319.16
181923	MARCH 2014 CHARGES	12327455	\$767.54
181923	MARCH 2014 CHARGES	12327455	\$442.01
181923	MARCH 2014 CHARGES	12327455	\$189.43
181923	MARCH 2014 CHARGES	12327455	\$109.94
181923	MARCH 2014 CHARGES	12327455	\$230.08
181923	MARCH 2014 CHARGES	12327455	\$62.62
		Total for Check: 97688	\$2,120.78
FITCH RATINGS, INC			
181913	RATING FEE - 2014A BONDS	7119021553	\$11,000.00
		Total for Check: 97689	\$11,000.00
FLEET PRIDE INC			
181671	BEARINGS	60154971	\$208.83
		Total for Check: 97690	\$208.83
FOX VALLEY FIRE & SAFETY			
181835	FIRE EXTING RECHARGE	825732	\$98.00
		Total for Check: 97691	\$98.00
FRED GLINKE PLUMBING AND			
181601	POOL REPAIRS	30439	\$60.60
		Total for Check: 97692	\$60.60

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
FRED PRYOR SEMINARS			
181895	SEMINAR	15532296	\$99.00
Total for Check: 97693			\$99.00
FULLERS HOME & HARDWARE			
181652	ASST HARDWARE	167896	\$47.16
181652	ASST HARDWARE	167896	\$45.15
181652	ASST HARDWARE	167896	\$9.46
181652	ASST HARDWARE	167896	\$42.98
181652	ASST HARDWARE	167896	\$40.37
181652	ASST HARDWARE	167896	\$43.60
181652	ASST HARDWARE	167896	\$10.78
181652	ASST HARDWARE	167896	\$11.82
181652	ASST HARDWARE	167896	\$4.39
181652	ASST HARDWARE	167896	\$74.98
181652	ASST HARDWARE	167896	\$31.42
181652	ASST HARDWARE	167896	\$21.98
181652	ASST HARDWARE	167896	\$45.82
181652	ASST HARDWARE	167896	\$31.63
181654	SNOW PLOWING	167837/337	\$1,190.00
181796	FASTENERS-PW	169405	\$3.24
181810	STRAPS - PARKS & REC	169433	\$8.45
181949	SUPPLIES	169510, 547, 517	\$3.59
181949	SUPPLIES	169510, 547, 517	\$20.12
Total for Check: 97694			\$1,686.94
FULLERS SERVICE CENTER IN			
181573	CAR WASHES/REPAIRS	418227728960/038	\$616.80
181573	CAR WASHES/REPAIRS	418227728960/038	\$140.95
Total for Check: 97695			\$757.75
GALLS/QUARTERMASTER			
181683	BOOTS	001781911	\$158.62
181823	UNIFORMS	001792646	\$3,121.03
181840	UNIFORMS	001176435	\$1,565.52
Total for Check: 97696			\$4,845.17
GARGANO, KATHLEEN			
181898	REIMBURSEMENT-LUNCHEON	04/17/14	\$25.00
Total for Check: 97697			\$25.00
GARY JOHNSTON			
181822	MARCH 2014 PERMIT FEES	0314	\$108.90
Total for Check: 97698			\$108.90
GERBER			
181933	LUMBER	1668	\$300.00
181933	LUMBER	1668	\$3,600.00
181933	LUMBER	1668	\$4,090.00
Total for Check: 97699			\$7,990.00
GRAINGER, INC.			
181586	TOWEL DISPENSER	9400841996	\$63.90
181586	TOWEL DISPENSER	9400841996	\$17.93-
181804	ABRASIVE CUTOFF WHEELS	9408588417	\$12.44

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181930	PARKS SUPPLIES/R&M	9410471636	\$160.13
181930	PARKS SUPPLIES/R&M	9410471636	\$303.98
		Total for Check: 97700	\$522.52
HD SUPPLY WATERWORKS			
181583	METERS	C172460	\$1,724.00
181692	WATER METER MATERIALS	C234244	\$517.96
		Total for Check: 97701	\$2,241.96
HEALY ASPHALT COMPANY LLC			
181593	COLD PATCH MATERIAL	44376MB	\$860.16
181656	COLD PATCH	44402MB	\$801.28
181675	COLD PATCH	44424MB	\$1,568.00
		Total for Check: 97702	\$3,229.44
HINSDALE BANK & TRUST			
181939	CONTRACTOR BOND RELEASE	21400	\$5,000.00
		Total for Check: 97703	\$5,000.00
HINSDALE PROFESSIONAL			
181916	TRAINING SEMINAR	04/11/14	\$56.59
		Total for Check: 97704	\$56.59
HOLLAND HARDWARE			
181592	LAMP REPAIR	675748	\$38.42
		Total for Check: 97705	\$38.42
HOME DEPOT CREDIT SERVICE			
181795	PW SUPPLIES-RAKES/SHOVELS	4/10/2014	\$143.31
181795	PW SUPPLIES-RAKES/SHOVELS	4/10/2014	\$165.30
		Total for Check: 97706	\$308.61
HEMECRAFTERS			
181589	CONT BD/112 N LINCOLN	21663	\$500.00
		Total for Check: 97707	\$500.00
HR BLUEPRINT			
181686	PRINTING	85566/87618	\$210.00
181686	PRINTING	85566/87618	\$46.50
		Total for Check: 97708	\$256.50
HR GREEN INC			
181641	WOODLANDS PHASE 2	91477	\$7,367.21
		Total for Check: 97709	\$7,367.21
ICE MOUNTAIN WATER			
181821	REFRESHMENTS-03/14	04C0120706023	\$39.06
		Total for Check: 97710	\$39.06
ILLCO, INC.			
181805	WATER FITTING W STRAINER	2343769	\$41.42
		Total for Check: 97711	\$41.42
ILLINOIS SHOTOKAN KARATE			
181698	KARATE *REIMB EXP*	2137	\$2,253.60
		Total for Check: 97712	\$2,253.60
INDUSTRIAL ELECTRIC			
181667	BULBS	224264	\$32.00
181947	LAB BATHROOM REPLACEMENT	222811	\$107.53
		Total for Check: 97713	\$139.53

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
INSTITUTE IN BASIC LIFE			
181630	BROCHURE	20140031	\$1,452.93
181630	BROCHURE	20140031	\$4,000.00
181680	FIRE ANNUAL REPORT	20140062	\$300.00
Total for Check: 97714			\$5,752.93
INTERNATIONAL EXTERMINATO			
181582	EXT FEES	41486271	\$40.00
181582	EXT FEES	41486271	\$40.00
181582	EXT FEES	41486271	\$113.00
181582	EXT FEES	41486271	\$40.00
181582	EXT FEES	41486271	\$40.00
Total for Check: 97715			\$273.00
IRISH CASTLE			
181943	CONTRACTOR BOND RELEASE	21518	\$500.00
Total for Check: 97716			\$500.00
IRMA			
181894	MARCH DEDUCTIBLES	HINSDALE 0314	\$151.88
181894	MARCH DEDUCTIBLES	HINSDALE 0314	\$6,241.66
Total for Check: 97717			\$6,393.54
J C LIGHT CO			
181820	PAINT	1209-12295250	\$44.84
181820	PAINT	1209-12295250	\$24.76
181820	PAINT	1209-12295250	\$34.88
181820	PAINT	1209-12295250	\$44.84
181891	PAINT	1209-12284962	\$79.72
Total for Check: 97718			\$229.04
JACQUELYN LETELLIER TRUST			
181918	REFUND-ADDRESS UNINCORP	04-21/14	\$120.00
Total for Check: 97719			\$120.00
JAMES J BENES & ASSOC INC			
181797	PLAN REVIEWS-MARCH	7075	\$4,789.20
Total for Check: 97720			\$4,789.20
JANIK CUSTOM MILLWORK			
181922	WINDOW REPLACEMENT	16207	\$10,800.00
Total for Check: 97721			\$10,800.00
JEFFREY RANKEN			
181937	CONTRACTOR BOND RELEASE	21822	\$500.00
Total for Check: 97722			\$500.00
JOHNSON, ERIN			
181919	REFUND-CANCELLATION	126054	\$170.00
Total for Check: 97723			\$170.00
KARA SYSTEMS			
181624	DRAWING SUPPLIES	298978	\$71.19
Total for Check: 97724			\$71.19
KELLER, MARK			
181897	CLOTHING REIMBURSEMENT	KELLER0414	\$564.89
Total for Check: 97725			\$564.89
KENDIS INDUSTRIES, INC			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181908	VEECK PARK BASEBALL NET	KS140410-0175	\$3,500.00
Total for Check: 97726			\$3,500.00
KOHL, SUSANNE			
181690	KLM REFUND	EN140322/21346	\$500.00
Total for Check: 97727			\$500.00
LAKE COUNTY CORP			
181585	KLM SIGNS	0125772	\$228.60
181585	KLM SIGNS	0125772	\$284.94
181585	KLM SIGNS	0125772	\$125.00
181585	KLM SIGNS	0125772	\$264.80
Total for Check: 97728			\$903.34
LEACH, ELIZABETH			
181793	REFUND-REGISTERED IN W S	APR2014	\$5.00
Total for Check: 97729			\$5.00
LEAHY-WOLF COMPANY			
181653	MOTOR OIL	329421	\$375.24
Total for Check: 97730			\$375.24
LIFEGUARD STORE			
181842	DROPSHIP & KICKBOARD	192044	\$2,256.50
Total for Check: 97731			\$2,256.50
LINDCO EQUIPMENT SALES IN			
181594	REPAIR PARTS PLOW	20140869P	\$1,504.89
Total for Check: 97732			\$1,504.89
MAALI, MOHAMMED			
181803	REFUND - PAID TIX TWICE	04/14-0211064476	\$75.00
Total for Check: 97733			\$75.00
MAILFINANCE			
181920	LEASE PAYMENT	N4634277	\$435.00
Total for Check: 97734			\$435.00
MAJEWSKI, DAN			
181914	FIRE SUPPRESSION TRAINING	04/11/14	\$129.70
Total for Check: 97735			\$129.70
MARATHON SPORTSWEAR			
181609	UNIFORMS	143473	\$274.16
Total for Check: 97736			\$274.16
MARIANI ENTERPRISES			
181944	CONTRACTOR BOND RELEASE	19311/19672/1959	\$1,500.00
Total for Check: 97737			\$1,500.00
MAXIMUM PRINTING/GRAPHICS			
181818	TRAFFIC SAFETY BOOKS	21612	\$81.96
Total for Check: 97738			\$81.96
MCELROY, TIM			
181900	REIMBURSEMENT	SN195-46361	\$20.00
181900	REIMBURSEMENT	SN195-46361	\$75.20
Total for Check: 97739			\$95.20
MENARDS			
181892	BROOKSVILLE SINK	59344	\$39.99
Total for Check: 97740			\$39.99

WARRANT REGISTER: 1563

DATE: 04/29/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
MICHAEL MCNICHOLAS			
181941	CONTRACTOR BOND RELEASE	21713	\$500.00
Total for Check: 97741			\$500.00
MICRO CENTER A/R			
181800	SECURITY CAMERA SYSTEM	3339226	\$1,299.99
181800	SECURITY CAMERA SYSTEM	3339226	\$530.98
Total for Check: 97742			\$1,830.97
MINER ELECTRONICS			
181608	RADIO REPAIRS	253056	\$95.00
181904	REMOVE DOCKING STATION	253009	\$190.00
Total for Check: 97743			\$285.00
MTS SAFETY PRODUCTS INC			
181599	STOP PADDLES	4561700	\$82.40
Total for Check: 97744			\$82.40
N I ELEVATORS, INC			
181890	ELEVATOR SRVC - MEMORIAL	2375	\$220.00
Total for Check: 97745			\$220.00
NAPA AUTO PARTS			
181668	AUTO PARTS	304705/004	\$621.22
181668	AUTO PARTS	304705/004	\$44.56
181668	AUTO PARTS	304705/004	\$31.52
181807	FUEL FILTER	308755	\$15.40
181808	AUTO PARTS	308754	\$33.45
181808	AUTO PARTS	308754	\$171.97
181808	AUTO PARTS	308754	\$46.45
181808	AUTO PARTS	308754	\$4.83
181808	AUTO PARTS	308754	\$32.00
181808	AUTO PARTS	308754	\$317.81
181808	AUTO PARTS	308754	\$72.12
181917	OIL FILTER	309553	\$5.36
Total for Check: 97746			\$1,396.69
NATIONAL SEED			
181899	GRASS SEED	544325SI	\$97.50
181899	GRASS SEED	544325SI	\$292.50
Total for Check: 97747			\$390.00
NATIONAL SOCIETY OF			
181893	NSPE DUES - 2015	2015	\$148.00
Total for Check: 97748			\$148.00
NEOPOST USA INC			
181576	TAPE	14239287	\$30.99
Total for Check: 97749			\$30.99
NEPTUNE & BENSON			
181909	MANHOLE GASKETS	45408	\$436.30
181909	MANHOLE GASKETS	45408	\$34.88
Total for Check: 97750			\$471.18
NEWBERRY, DONALD			
181819	REQUIRED DR VISIT	0314	\$60.00
Total for Check: 97751			\$60.00

WARRANT REGISTER: 1563

DATE: 04/29/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
NICOR GAS			
181661	BURNSFIELD	1327011000-03/14	\$498.55
181847	NICOR GAS	03/14/14-04/11/1	\$644.52
181847	NICOR GAS	03/14/14-04/11/1	\$299.63
181847	NICOR GAS	03/14/14-04/11/1	\$814.39
Total for Check: 97752			\$2,257.09
NOVY, MICHAEL			
181587	S & H	20981	\$500.00
Total for Check: 97753			\$500.00
NOVY, MICHAEL			
181588	CONT BD/838 S LINCOLN	21393	\$500.00
Total for Check: 97754			\$500.00
OCCUPATIONAL HEALTH CTR			
181697	VACCINE	1008066529	\$237.00
Total for Check: 97755			\$237.00
ORIENTAL TRADING CO., INC			
181824	PARADE SUPPLIES	662969985-01	\$235.20
Total for Check: 97756			\$235.20
OSTROWSKI, JASON			
181927	MAILBOX POST-REIMB	919760	\$199.00
Total for Check: 97757			\$199.00
PHILLIPS FLORIST			
181648	FLOWERS	0016088	\$50.95
Total for Check: 97758			\$50.95
PIECZYNSKI, LINDA			
181614	PROSECUTOR	6089	\$964.00
Total for Check: 97759			\$964.00
PLATINUM POOLCARE AQUATEC			
181945	CONTRACTOR BOND RELEASE	19755	\$2,800.00
Total for Check: 97760			\$2,800.00
PROVEN BUSINESS SYSTEMS			
181811	QUARTERLY BILLING	187740	\$53.20
181811	QUARTERLY BILLING	187740	\$53.20
181811	QUARTERLY BILLING	187740	\$53.20
181811	QUARTERLY BILLING	187740	\$53.20
181811	QUARTERLY BILLING	187740	\$851.20
181812	CLICK CHARGES 1/14-4/14	187659	\$361.99
181812	CLICK CHARGES 1/14-4/14	187659	\$232.23
181812	CLICK CHARGES 1/14-4/14	187659	\$647.08
Total for Check: 97761			\$2,305.30
PUGSLEY & LAHAIE LTD 2003			
181794	TREE PLANTINGS -43 TREES	2	\$3,481.00
181794	TREE PLANTINGS -43 TREES	2	\$1,590.00
Total for Check: 97762			\$5,071.00
RANDALL CROAK			
181902	PLUMBING INSPECTIONS	11/13-03/14	\$2,850.00
Total for Check: 97763			\$2,850.00
RAY OHERRON CO INC			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181816	NEW RECRUIT-BERLAND	1420367-IN	\$110.99
181903	UNIFORM-BULAND	1421034-IN	\$493.77
	Total for Check: 97764		\$604.76
REED, THOMAS			
181591	OVERPAYMENT SENIOR	4733	\$15.00
	Total for Check: 97765		\$15.00
REEGS PROPERTIES			
181940	STORM WATER BOND RELEASE	20825	\$6,551.00
	Total for Check: 97766		\$6,551.00
RIORDAN SIGNATURE HOMES			
181938	SITE MGMT BOND RELEASE	21186	\$3,000.00
	Total for Check: 97767		\$3,000.00
RPM GARAGE DOOR & GATE			
181679	GATE REPAIR	1087271	\$270.00
	Total for Check: 97768		\$270.00
RUSH TRUCK CENTERS OF			
181611	EGR VALVE REPAIR	10205017	\$3,118.55
181673	PARTS	10216586/6737	\$85.80
181673	PARTS	10216586/6737	\$1,542.86
181674	SENSOR	10215379	\$208.95
	Total for Check: 97769		\$4,956.16
RUTLEDGE PRINTING CO.			
181600	BUSINESS CARDS	120816	\$104.44
	Total for Check: 97770		\$104.44
S.K. CULVER CO			
181934	BUBBLER VALVE	0079605	\$134.21
	Total for Check: 97771		\$134.21
SCHABERG, PATRICK			
181915	FIRE SUPPRESSION TRAINING	04-11-14	\$121.62
	Total for Check: 97772		\$121.62
SERVICE SPRING CO			
181936	VEHICLE #21 LEAF SPRINGS	129523	\$1,225.43
	Total for Check: 97773		\$1,225.43
SHERWIN INDUSTRIES, INC			
181669	SPARE SIGN	SS054445	\$244.95
181844	BARRICADE	SS054589	\$2,470.00
181844	BARRICADE	SS054589	\$20.00
	Total for Check: 97774		\$2,734.95
SIRCHIE FINGER PRINT LABS			
181649	EVIDENCE RM SUPPLIES	0160100	\$249.68
	Total for Check: 97775		\$249.68
SKOKNA, NICK			
181685	PADDLE COURT CLEANING	1600-03/14	\$1,600.00
	Total for Check: 97776		\$1,600.00
SLIVENSKY, NICOLE			
181666	TICKET REFUND	0311015209	\$25.00
	Total for Check: 97777		\$25.00
SOUTHWEST CENTRAL DISPATC			

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181888	APRIL DISPATCH SVCS	10-1201-166	\$5,601.65
181905	APRIL DISPATCH SVCS	APR2014	\$22,973.79
Total for Check: 97778			\$28,575.44
SPECIAL T UNLIMITED			
181678	T SHIRTS	11137	\$192.00
181678	T SHIRTS	11137	\$54.00
181678	T SHIRTS	11137	\$102.00
Total for Check: 97779			\$348.00
SPORTS R US			
181580	INSTRUCTION *REIMB EXP*	1855	\$1,632.00
Total for Check: 97780			\$1,632.00
SPORTSFIELD INC			
181931	BASEBALL INFIELD MIX	214159	\$782.50
Total for Check: 97781			\$782.50
SPRINT			
181924	MARCH CHARGES	977740515-146	\$203.34
181924	MARCH CHARGES	977740515-146	\$39.47
181924	MARCH CHARGES	977740515-146	\$552.61
181924	MARCH CHARGES	977740515-146	\$319.75
181924	MARCH CHARGES	977740515-146	\$157.88
181924	MARCH CHARGES	977740515-146	\$78.94
181924	MARCH CHARGES	977740515-146	\$355.25
181924	MARCH CHARGES	977740515-146	\$118.42
181924	MARCH CHARGES	977740515-146	\$39.47
181924	MARCH CHARGES	977740515-146	\$513.13
Total for Check: 97782			\$2,378.26
STARFISH AQUATICS INSTITU			
181699	CERT TRAINING	9560	\$375.00
181798	STARREVIEW FOR SAI CLIENT	9591	\$1,000.00
Total for Check: 97783			\$1,375.00
STREICHERS			
181928	TRAUMA PLATE	11084372	\$69.99
Total for Check: 97784			\$69.99
SUBURBAN DOOR CHECK			
181848	KEYS PGM	3301-7601-04/14	\$14.40
Total for Check: 97785			\$14.40
TEAM SALES			
181646	ACADEMY CLASS	16960	\$165.00
Total for Check: 97786			\$165.00
THE HINSDALEAN			
181948	BID NOTICE 1562	32923	\$131.20
Total for Check: 97787			\$131.20
THE SEABEE CRUISE BOX			
181605	EAR PLUGS	63019	\$107.00
Total for Check: 97788			\$107.00
THIRD MILLENIUM			
181839	UTILITY BILL POSTAGE	16823	\$1,032.73
Total for Check: 97789			\$1,032.73

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
TPI BLDG CODE CONSULTANT			
181801	PLAN REVIEWS-MARCH	7075	\$15,184.40
Total for Check: 97790			\$15,184.40
TRAFFIC CONTROL & PROTECT			
181579	SIGNS	79613	\$162.90
181610	BARRICADE	13562	\$278.60
Total for Check: 97791			\$441.50
TRAFFIC CONTROL CORP			
181574	DATA ANALZER	64324	\$400.00
181574	DATA ANALZER	64324	\$3,749.00
181584	OPTION BOARD	64268	\$880.00
181584	OPTION BOARD	64268	\$880.00
Total for Check: 97792			\$5,909.00
TRANE			
181814	FILTERS	9083671R1	\$45.72
Total for Check: 97793			\$45.72
TREE R US INC			
181896	TREE PRUNING	15743	\$5,178.00
Total for Check: 97794			\$5,178.00
TRUGREEN-CHEMLAWN			
181932	FERTILIZER	16853501	\$3,722.40
Total for Check: 97795			\$3,722.40
UPS STORE #3276			
181596	SHIPPING/COPY	7081/7086/7121	\$637.50
181596	SHIPPING/COPY	7081/7086/7121	\$88.52
181799	SHIPMENT OF TRAFFIC BOOKS	04/14	\$20.68
Total for Check: 97796			\$746.70
US GAS			
181660	CYLINDER RENTAL	227420	\$7.75
Total for Check: 97797			\$7.75
VERIZON WIRELESS			
181687	POLICE	9722625927	\$38.01
181688	FIRE	9722381808	\$175.60
Total for Check: 97798			\$213.61
VERIZON WIRELESS			
181595	FIRE TABLETS	9722193885	\$91.72
181623	2 MTHS PS CELL PHONE	9722336618	\$159.09
Total for Check: 97799			\$250.81
VILLAGE OF HINSDALE-FIRE			
181598	FIRE PETTY CASH	10198	\$11.00
181598	FIRE PETTY CASH	10198	\$36.80
181598	FIRE PETTY CASH	10198	\$15.00
181598	FIRE PETTY CASH	10198	\$19.19
181598	FIRE PETTY CASH	10198	\$19.99
Total for Check: 97800			\$101.98
W S DARLEY & CO			
181590	S & H	17128925	\$47.57
Total for Check: 97801			\$47.57

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DATE: 04/29/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
WAGeworks			
181836	F.S.A. MONTHLY FEE	125AI0313991	\$12.00
181836	F.S.A. MONTHLY FEE	125AI0313991	\$18.00
181836	F.S.A. MONTHLY FEE	125AI0313991	\$6.00
181836	F.S.A. MONTHLY FEE	125AI0313991	\$18.00
181836	F.S.A. MONTHLY FEE	125AI0313991	\$12.00
181836	F.S.A. MONTHLY FEE	125AI0313991	\$6.00
181836	F.S.A. MONTHLY FEE	125AI0313991	\$12.00
Total for Check: 97802			\$84.00
WAREHOUSE DIRECT INC			
181577	OFFICE SUPPLIES	2274565/4579/683	\$8.89
181577	OFFICE SUPPLIES	2274565/4579/683	\$435.30
181577	OFFICE SUPPLIES	2274565/4579/683	\$310.49
181616	PAPER SUPPLIES	2279463/C27/9872	\$790.85
181616	PAPER SUPPLIES	2279463/C27/9872	\$3.62
181695	FIRE OFFICE SUPPLIES	2284788	\$137.95
181802	ENVELOPES - FIRE	2284788-0	\$137.95
181841	OFFICE SUPPLIES	2293733-0	\$126.21
181906	OFFICE SUPPLIES	2286855-0	\$92.35
181907	OFFICE SUPPLIES	2285525-0	\$44.87
Total for Check: 97803			\$2,081.24
WEST PAYMENT CENTER			
181817	MARCH 2014 CHARGES	829298795	\$144.32
Total for Check: 97804			\$144.32
WILLOWBROOK FORD INC			
181676	TIRE RIM	5091234	\$220.48
181809	TAIL LAMP ASSEMBLY	5091303	\$41.07
Total for Check: 97805			\$261.55
ZIEBELL WATER SERVICE			
181912	WATER MAIN SUPPLIES	224074-000	\$5,441.52
Total for Check: 97806			\$5,441.52
AFLAC-FLEXONE			
181960	ALFAC OTHER	042514000000000	\$258.19
181961	AFLAC SLAC	042514000000000	\$58.41
181962	AFLAC OTHER	042514000000000	\$275.77
Total for Check: 97807			\$592.37
BLITT & GAINES, P.C.			
181973	GARNISHMENT	042514000000000	\$362.12
Total for Check: 97808			\$362.12
COLONIAL LIFE PROCESSING			
181952	COLONIAL OTHER	042514000000000	\$27.63
181953	COLONIAL S L A C	042514000000000	\$97.06
Total for Check: 97809			\$124.69
I.U.O.E.LOCAL 150			
181967	LOCAL 150 UNION DUES	042514000000000	\$765.35
Total for Check: 97810			\$765.35
NATIONWIDE RETIREMENT SOL			
181954	USCM/PEBSO	042514000000000	\$42.63

WARRANT REGISTER: 1563

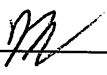
DATE: 04/29/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
181955	USCM/PEBSO	042514000000000	\$1,655.00
Total for Check: 97811			\$1,697.63
NATIONWIDE TRUST CO.FSB			
181963	PEHP UNION 150	042514000000000	\$294.65
181964	PEHPPD	042514000000000	\$560.19
181965	PEHP REGULAR	042514000000000	\$2,050.74
Total for Check: 97812			\$2,905.58
STATE DISBURSEMENT UNIT			
181966	CHILD SUPPORT	042514000000000	\$1,084.62
Total for Check: 97813			\$1,084.62
STATE DISBURSEMENT UNIT			
181968	CHILD SUPPORT	042514000000000	\$313.21
Total for Check: 97814			\$313.21
STATE DISBURSEMENT UNIT			
181969	CHILD SUPPORT	042514000000000	\$585.00
Total for Check: 97815			\$585.00
STATE DISBURSEMENT UNIT			
181970	CHILD SUPPORT	042514000000000	\$230.77
Total for Check: 97816			\$230.77
STATE DISBURSEMENT UNIT			
181971	CHILD SUPPORT	042514000000000	\$1,615.38
Total for Check: 97817			\$1,615.38
STATE DISBURSEMENT UNIT			
181974	CHILD SUPPORT	042514000000000	\$175.00
Total for Check: 97818			\$175.00
STEVEN J.FINK &ASSOCIATES			
181972	GARNISHMENT	042514000000000	\$476.48
Total for Check: 97819			\$476.48
VILLAGE OF HINSDALE			
181956	MEDICAL REIMBURSEMENT	042514000000000	\$358.34
181957	DEP CARE REIMB.F/P	042514000000000	\$45.83
181958	MEDICAL REIMBURSEMENT	042514000000000	\$387.46
181959	DEP CARE REIMBURSEMENT	042514000000000	\$41.67
Total for Check: 97820			\$833.30

REPORT TOTAL \$740,217.86

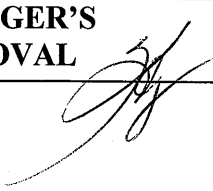
END OF REPORT

DATE: April 16, 2014**REQUEST FOR BOARD ACTION**

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM Approval of the Annual Performance Budget for FY 2014-15.		Darrell Langlois APPROVAL Assistant Village Manager/ Finance Director 		
<p>On March 21, 2014 the Draft FY 2014-15 Annual Performance Budget was distributed to the Village Board and Finance Commission and made available to the public by posting on the Village's website. The Draft Budget was reviewed in detail by the Finance Commission at its meeting on April 7, 2014 and was endorsed for approval by the Village Board. The Village Board discussed the Draft Budget in detail at its meeting on April 8, 2014, and also at that meeting the public was given an opportunity to comment on the Draft FY 2014-15 Budget.</p> <p>To date there have been no requested changes to the Draft FY 2014-15 Annual Performance Budget. As such, it the recommendation of staff to approve the Draft FY 2014-15 Annual Performance Budget as presented.</p> <p>MOTION: To Approve the FY 2014-15 Annual Performance Budget as presented.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

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DATE: April 16, 2014**REQUEST FOR BOARD ACTION**

AGENDA SECTION		ORIGINATING DEPARTMENT Administration		
ITEM Approval of the FY 2014-15 Pay Plan		APPROVAL Sandy Mikel Administration Manager		
<p>Attached for the Village Board's consideration is the FY 2014-15 pay plan for non-union employees with a 2.0% COLA adjustment. The 2.0% COLA is consistent to the collective bargaining agreements with the FOP and IUOE-Local 150.</p> <p>Staff recommends approval of the new FY 2014-15 Pay Plan. If the Village Board agrees with staff's recommendation, then the following motion would be appropriate:</p> <p>MOTION: "To recommend approval of the FY 2014-15 Pay Plan"</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

VILLAGE OF HINSDALE
FY 14/15 PAY SCALE
FULL-TIME EMPLOYEES - 2% COLA
NON-UNION

Classification	Grade	Annual Hours	Exempt from OT	Title	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum
Management	M140	2080	Y		\$110,380.17	\$163,789.93	\$53.0674	\$78.7452
Management	M135	2080	Y	Assistant Village Manager/ Director of Finance	\$104,861.85	\$155,599.96	\$50.4144	\$74.8077
Management	M130	2080	Y	Director of Comm Dev/ Building Commissioner Director of Public Services Police Chief Fire Chief Director of Parks & Recreation	\$99,617.37	\$147,820.14	\$47.8930	\$71.0674
Management	M125	2080	Y		\$94,637.86	\$140,429.41	\$45.4990	\$67.5141
Management	M120	2080	Y		\$89,905.32	\$133,408.41	\$43.2237	\$64.1387
Management	M115	2080	Y	Director of Economic Dev. Village Engineer Assistant Director of Public Services Deputy Police Chief	\$85,410.71	\$126,737.60	\$41.0628	\$60.9315
Management	M110	2080	Y	Assistant Fire Chief	\$81,139.12	\$120,400.55	\$39.0092	\$57.8849
Management	M105	2080	Y	Assistant Finance Director IT Coordinator Assistant Village Engineer Village Planner	\$74,289.77	\$114,380.85	\$35.7162	\$54.9908
Management	M103	2080	Y	Management Analyst	\$55,650.00	\$82,362.00	\$26.7548	\$39.5971
Management	M100	2080	Y	Recreation Supervisor	\$43,124.23	\$62,702.80	\$20.7328	\$30.1456
Supervisory	S205a	2080	N	Police Sergeant	\$71,035.34	\$108,045.36	\$34.1516	\$51.9449
	S205b	2764	N	Fire Captain	\$71,035.34	\$108,045.36	\$25.7002	\$39.0902
Supervisory	S200a	2764	N	Fire Lieutenant	\$64,563.24	\$98,201.22	\$23.3586	\$35.5287
Supervisory	S200b	2080	N	Roadway Supervisor Village Forester Village Horticulturist Building Maintenance Supervisor	\$64,563.24	\$98,201.23	\$31.0400	\$47.2121
Non-Management	NM370	1950	N	Deputy Building Commissioner	\$63,424.42	\$96,469.07	\$32.5253	\$49.4713
Non-Management	NM365	1950	N		\$60,528.03	\$92,063.65	\$31.0400	\$47.2121
Non-Management	NM360	1950	N	Construction Inspector Plan Reviewer	\$59,477.09	\$90,465.17	\$30.5011	\$46.3924

**VILLAGE OF HINSDALE
FY 14/15 PAY SCALE
FULL-TIME EMPLOYEES - 2% COLA
NON-UNION**

Classification	Grade	Annual Hours	Exempt from OT	Title	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum
Non-Management	NM355	2764	N	Firefighter/Paramedic	\$59,744.49	\$89,863.52	\$21.6152	\$32.5121
Non-Management	NM350	1950	N		\$56,010.45	\$84,247.06	\$28.7233	\$43.2036
Non-Management	NM345	1950	N		\$52,765.75	\$76,721.60	\$27.0594	\$39.3444
Non-Management	NM340	1950	N		\$51,638.09	\$75,081.98	\$26.4811	\$38.5036
Non-Management	NM335	1950	N	Village Clerk/Executive Assistant	\$49,920.22	\$72,584.18	\$25.6001	\$37.2227
Non-Management	NM330	1950	N		\$48,010.41	\$69,807.30	\$24.6207	\$35.7986
Non-Management	NM325	1950	N		\$45,725.28	\$66,484.74	\$23.4489	\$34.0947
Non-Management	NM320	1950	N	Administrative Assistant	\$43,124.23	\$62,702.80	\$22.1150	\$32.1553
Non-Management	NM315	1950	N	Secretary	\$41,257.67	\$59,988.81	\$21.1578	\$30.7635
				Account Clerk				
				Records Clerk				
Non-Management	NM310	1950	N		\$38,880.64	\$56,532.58	\$19.9388	\$28.9911
Non-Management	NM305	1950	N		\$37,631.35	\$54,614.13	\$19.2981	\$28.0072
Non-Management	NM300	1950	N		\$35,170.81	\$51,138.49	\$18.0363	\$26.2249

**VILLAGE OF HINSDALE
FY 14/15 PAY SCALE - 2% COLA
PERMANENT PART-TIME EMPLOYEES**


Classification	Grade	Title	Hourly Minimum	Hourly Maximum
Non-Management	NM 1	KLM Hosts	\$10.20	\$15.30
Non-Management	NM 2	Parking Enforcement Officer Community Service Officer	\$11.44	\$17.69
Non-Management	NM 3	IT Assistant Broadcasting Technician KLM Assistant Manager	\$13.53	\$20.81
Non-Management	NM 4	Records Clerk Cashier/Receptionist Secretary Investigations Assistant	\$15.61	\$23.93
Non-Management	NM 5	KLM Manager*	\$19.77	\$30.17
Non-Management	NM 6	Account Clerk/Data Clerk	\$20.81	\$31.21
Non-Management	NM 7	Building Inspector Fire Inspector Investigative Aide Code Enforcement Officer Accreditation Manager	\$26.01	\$39.54
Management	M 1	Administration Manager Civil Engineer	\$35.37	\$53.06

**Eligible for bonus based on KLM bookings*

9a

DATE: April 23, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER	ORIGINATING DEPARTMENT Administration
ITEM To Reject Bids Received, Waive Competitive Bidding, and Award a Contract to King's Landscaping in the Amount of \$34,823.70 to Provide Landscaping Services for the Burlington Park Masonry Wall	APPROVED Timothy J. Scott, AICP, CNU-A Director of Economic Development and Urban Design 

Last fall the masonry wall at the southern edge of Burlington Park that stretches from Garfield on the east to Washington on the west was reconstructed. All of the stone from the original wall was reclaimed, with stones used to build the finished dry-stacked wall or crushed to provide its foundation.

The new wall is intended to be a living one. Its curvilinear shape produced planting beds that will act as bio-swales to filter storm water run-off from the neighboring drive aisle and parking lot and its dry-stacked construction created nature-inspired clefts and voids that will serve as planting pockets. Plants were selected to suit their surroundings, provide function, and offer seasonal appeal.

Bid Number 1559 produced the following submittals:

Contractor	Plants	Maintain/Warranty	Total
Wingren Landscape	\$19,859.40	\$5,880.00	\$25,739.40
King's Landscaping	\$29,549.70	\$5,274.00	\$34,823.70
Premier Landscaping	\$49,425.10	\$10,216.00	\$59,641.10

In addition to plant material and its installation, the project would include a three-year agreement to maintain and warranty the plants. Maintenance would include spring and fall clean-ups, fall fertilizing, and written monthly status reports (April-November).

Although Wingren Landscape provided the lowest bid, upon further review it was determined that Wingren's bid did not cover all the work. Once the Wingren firm realized they had missed part of the work requested, they indicated that Wingren could not complete the project for that price, and there was enough complexity to the Bid Request that the Village would likely not be able to force the issue. The submittal from King's Landscaping was complete, and the firm demonstrated their capabilities in the first (construction) phase of the wall project. Their familiarity with the design and construction of the masonry wall, planting beds and pockets, and drainage system could prove advantageous in the installation of the plant material.

The cost estimate of this project for the purposes of budgeting was \$50,000, with \$40,000 for landscaping-related expenses and \$10,000 for irrigation. Under Bid Number 1554, the Public Services Department secured an estimate from Aquamist to provide irrigation of the wall face and beds for \$15,840.88. Although landscaping-related expenses are under the budget estimate, the price of irrigation came in higher than anticipated.

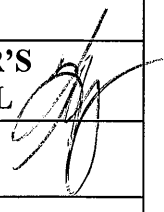
The cost for landscaping by King's Landscaping (including three years of maintenance and warranty) and irrigation by Aquamist would be \$50,664.58 (\$664.58 or 1.3% over the budget estimate). Minus the maintenance agreement, the cost of installing plant material and an irrigation system would be \$45,390.58.

An additional service that could be considered is oversight of the landscaping installation by Nelson Design Associates (NDA), the firm that created the project's construction documents and that also provided oversight of the first phase of the project. NDA could be engaged for a not-to-exceed amount of \$1,000. Factoring this service in, total project cost (landscaping, three-year maintenance and warranty of landscaping, irrigation, and oversight of landscaping installation) would be \$51,664.58 (\$1,664.58 or 3.3% over the budget estimate).

After consultation with the Village Attorney, it was decided that the best course of action would be to reject all bids, waive the competitive bidding requirements, and award the contract to King's Landscaping at a price of \$34,823.70. This would give the Village the benefit of the competitive bidding process, allow use of a contractor familiar with the project, and avoid any need to re-bid the work. Because this action would involve the waiver of the bidding process, it requires four affirmative trustee votes.

Should the Committee concur with this recommendation, the following motion would be appropriate:

MOTION: To Reject Bids Received, Waive Competitive Bidding, and Award a Contract to King's Landscaping in the Amount of \$34,823.70 to Provide Landscaping Services for the Burlington Park Masonry Wall

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

DATE: April 25th 2014**REQUEST FOR BOARD ACTION**

AGENDA: EPS Agenda		ORIGINATING DEPARTMENT:		
SECTION NUMBER:		Public Services		
ITEM: Award Bid 1554 BD Irrigation Contract A		APPROVAL		
<p>In the proposed FY 2014-15 budget the Public Services Department requested \$25,000 funding in Roadway Maintenance to install irrigation systems in 10 flower beds in the Business District. Thirty-nine planting beds are located in Hinsdale's central business district. Tender annuals are planted in twenty-five of the beds each spring. The plant material actively grows from May to the end of October. The plant material is installed and maintained by Village staff which includes watering and weeding. These plants require significant amounts of water in order to keep them viable. In 2013, the Village spent \$7,000 for annual plant material. Water access is available in ten of these annual beds. Installation of self watering irrigation systems in these ten planting beds would significantly reduce the amount of time and money spent watering over many years. The amount of noise generated by the current watering pump will also be reduced for shop owners and consumers.</p> <p>During the February EPS committee meeting Village staff received permission to seek bids to include self watering irrigation systems in ten planting beds around the central business district. Staff received solicited nine irrigation and plumbing contractors to install the necessary components to provide irrigation in these ten planting beds. Staff received three bids for this service on March 27, 2014 which is attached. The low bid was received from Masters Irrigation in the amount of \$7,780. The necessary components include: an rpz (backflow prevention), water meter, hose spigot and a discrete enclosure. These items are necessary to comply with regulations and additional irrigation systems can be added in the future.</p> <p>Once these components are installed, staff will provide soaker hoses with battery timers to automatically water the ten planting beds. Additional expenses for the hoses, water meters and timers will amount to approximately \$5000.00. Public Service staff would like to recommend upon approval of the FY 2014-15 budget the award of Bid #1554 (Contract A) to Masters Irrigation, the installation of necessary components for self watering irrigation.</p> <p>MOTION: To award Bid #1554 Contract A, required plumbing for business district planting bed irrigation, to Masters Irrigation in the amount of \$7,780.00.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGERS APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

MEMORANDUM

4/17/2014

TO: KATHLEEN A. GARGANO, VILLAGE MANAGER
FROM: GEORGE FRANCO, DIRECTOR OF PUBLIC SERVICES
RE: BUSINESS DISTRICT (BD) IRRIGATION

At the April 14th EPS meeting, the Committee reviewed the bids for irrigation and requested additional information prior to approving the work. The following provides the detail regarding the recommendations. Both these recommendations, along with the landscaping, will be considered at the EPS meeting now planned for April 29 prior to the Board meeting.

The opening for Bid #1554, BD Irrigation, was held on March 27, 2014. The bid contains two projects designated as follows: Contract A: providing water access to ten planting beds and Contract B: irrigation for the Burlington Park living wall. Listed in the bid specifications is the following language:

Contractors are encouraged to bid on both Contract A and Contract B but may choose to bid just one. The Village may choose to award the two contracts separately.

BD Irrigation was split into two contracts because the scope of work for the two contracts was much different and staff wanted to maximize the number of potential bidders. For example, a plumber could perform the work contained in Contract A, but may not be able to complete the scope of work in Contract B. The Village sent bid packets to nine irrigation and plumbing contractors. Three irrigation specialists submitted bids for both Contracts A and B. Representatives from Aquamist and Masters Irrigation met with Village staff on site to review both projects. Muellermist verbally confirmed project details but did not meet on site. Staff recommends awarding the two projects (Contract A and Contract B) separately to realize a savings of \$4,179.12.

Bidder	Contract A	Contract B	Total
Aquamist	\$17,800.00	\$15,840.88	\$33,640.88
Masters Irrigation	\$7,780.00	\$20,020.00	\$27,800.00
Muellermist	\$35,860.00	\$26,560.00	\$62,420.00
Split A and B between low bidders	\$7,780.00	\$15,840.88	\$23,620.88
Savings by awarding contracts separately			\$4,179.12

Contract A – Planting Beds

The work performed in Contract A will convert existing water access in ten planting beds in the Village's central business district. The necessary components include: an rpz (backflow prevention), water meter, hose spigot and a discrete enclosure. These items are necessary to comply with regulations and additional irrigation systems can be added in the future. In all Village contracts, bidders are asked to cover any necessary permit fees. Bidders for Bid #1554 submitted proposals including permit fees in various ways. Masters Irrigation separated permit fees as a separate line item. Aquamist and Mullermist included permit fees in the overall bid price without detailing a separate line item. There is \$400 in permit fees per planting bed. Ten installations will be completed for a total project permit cost of \$4,000. Permit fees have since been waived for this project which is detailed in the table below.

Contract A Summary – BD Irrigation

	Masters Irrigation	Aquamist	Muellermist
RPZ (PER BED)	\$310.00	\$1,011.00	\$399.00
Faux Rock Enclosure (PER BED)	\$200.00	\$145.00	\$1,282.00
Enclosure Model	Dekorrra 102-FS	Dekorrra 102-01	Hot Rock LR015040030E
Spigot (PER BED)	\$23.00	\$125.00	\$5.00
Labor (PER BED)	\$245.00	\$499.00	\$1,900.00
Total (Per Bed Including Permit Fees)	\$1,178.00	\$1,780.00	\$3,586.00
Total Bid Price for 10 Beds w/ fees	\$11,780.00	\$17,800.00	\$35,860.00
Waived Permit Fees	-\$4000.00	-\$4000.00	-\$4000.00
Total	\$7,780.00	\$13,800.00	\$31,860.00

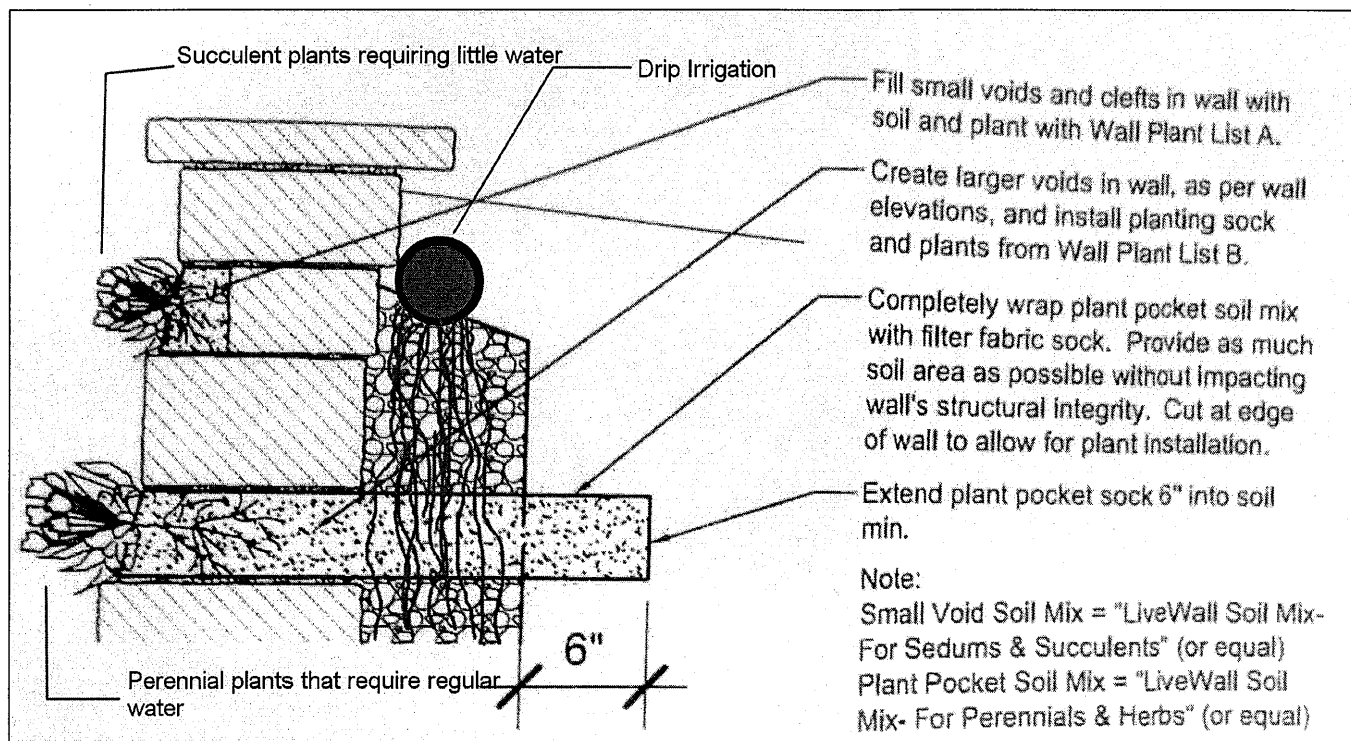
A few factors contributed to the cost differences between the various bidders. First, the Village cost for a ¾" RPZ would be approximately \$200-\$400. Aquamist quoted the ¾" RPZ at \$1,011 each. This was significantly more than the other bidders. Had Aquamist bid the RPZ more competitively, their total project cost would have been comparable to Masters. Additionally, Mullermist quoted an insulated enclosure which is more expensive but not necessary for this application. The other contributing factor was the labor cost provided by Masters Irrigation. Staff checked references for previous projects completed by Masters Irrigation. Feedback from Village of Bellwood and Fletcher Row HOA was all positive. Contract A (BD Planting Beds) is slated to begin anytime after May 1st and is to be completed before May 19th. Timing for this project is sensitive because annual plants for the BD planting beds are scheduled to arrive the week of May 19th.

Contract B – Burlington Living Wall Irrigation

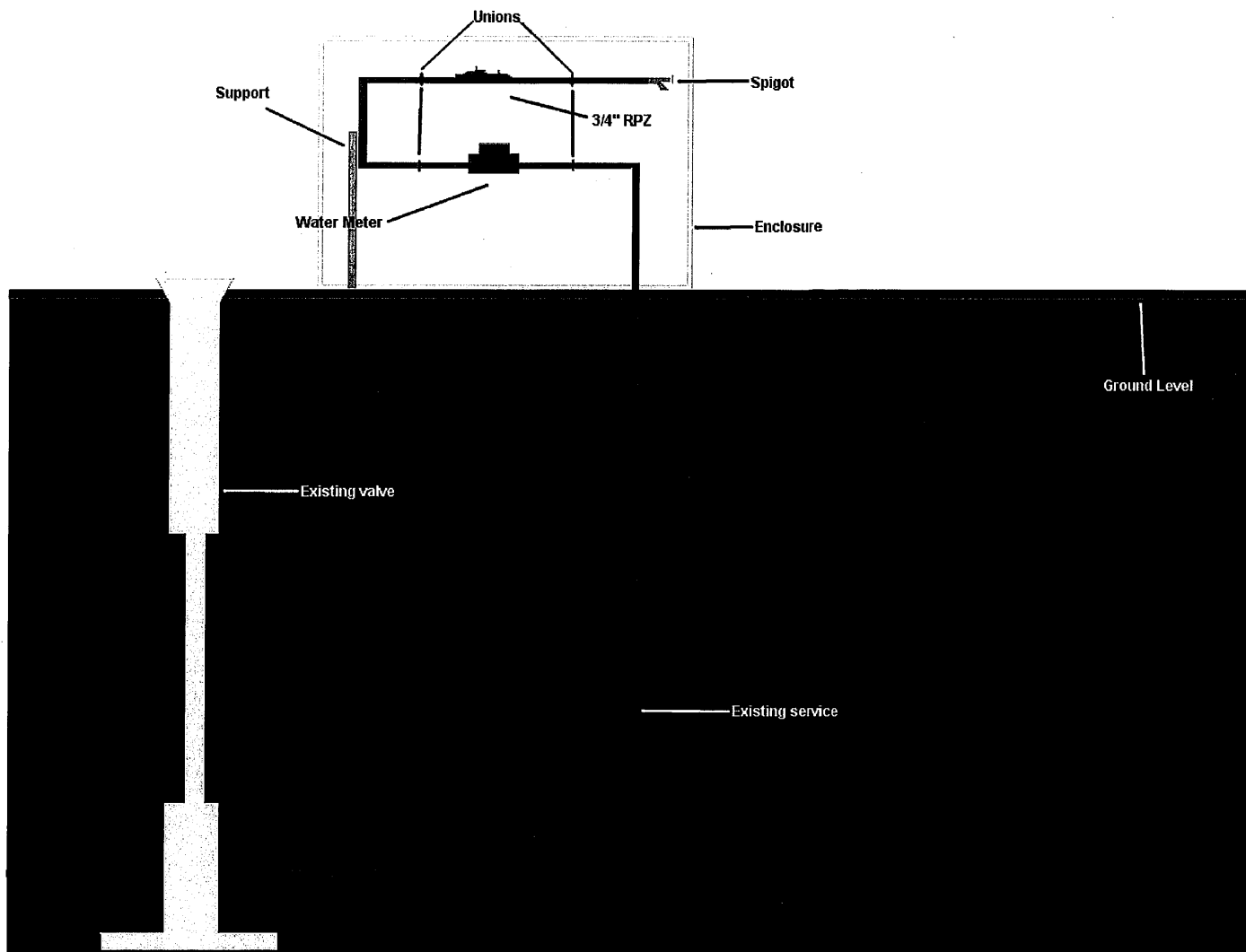
Village staff recommends expanding the park's current irrigation system into the wall which will ensure the viability of all planted materials. The low bidder for this contract is Aquamist. This company installed the current irrigation system in Burlington Park in 2003. Their existing knowledge of the system will prove beneficial to complete this project in a timely manner. The following work will be completed as part of this contract:

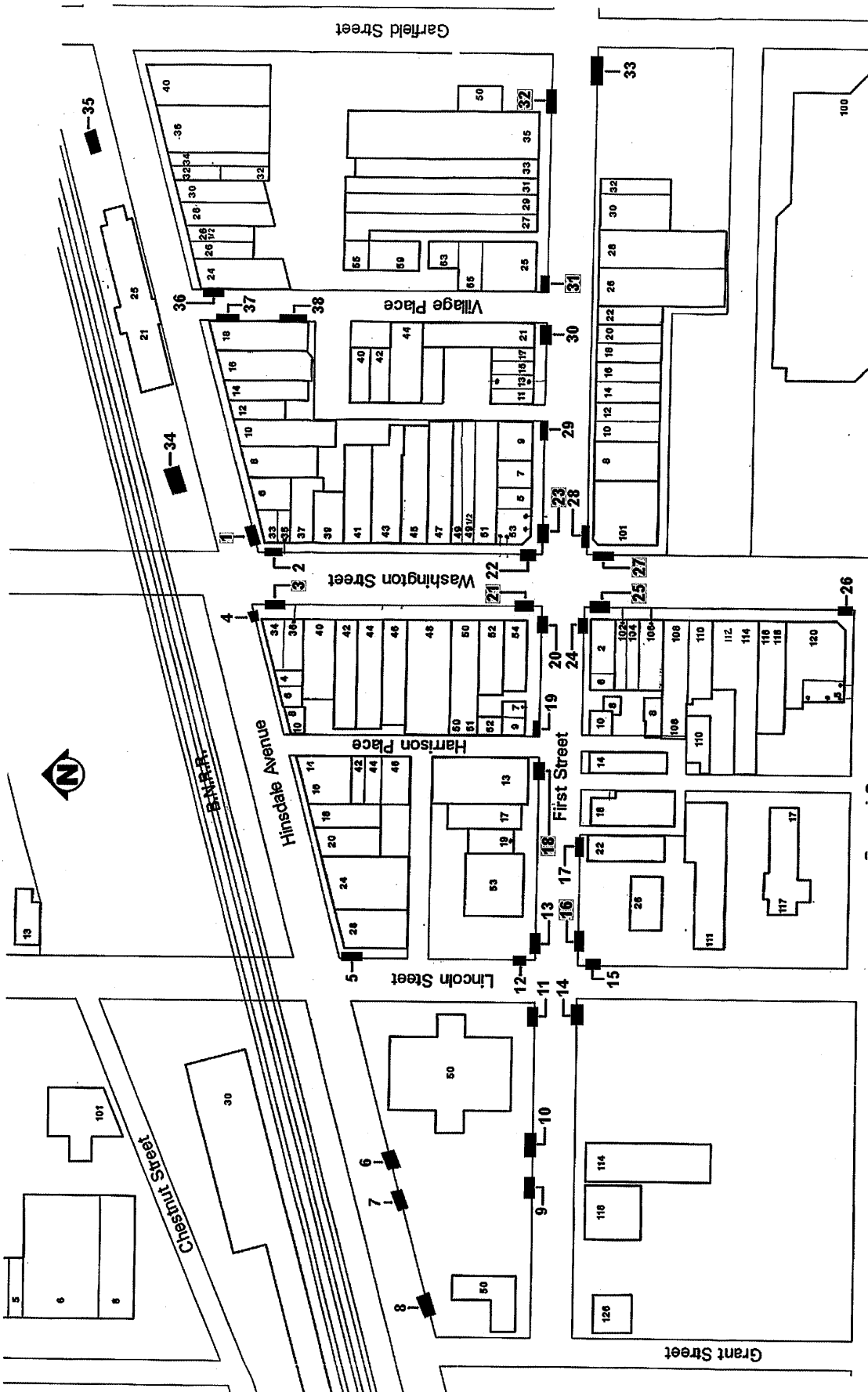
- Irrigation control panel upgrade: The current panel needs to be upgraded to include additional zones of irrigation, which will be installed in the living wall.
- Installation of drip irrigation for living wall plant materials: Drip irrigation provides water to the plants located in the wall façade.
- Installation of spray nozzles for planted materials in the upper wall: The top portion of the wall will include sustainable plantings (trees, shrubs and perennials) that require water
- Restoration of existing irrigation system damaged by wall construction: Repairs are necessary to continue turf irrigation in Burlington Park

This is a unique project requiring special attention to ensure the living wall materials are properly irrigated. The largest discrepancy between bids was the drip irrigation portion. Village staff recommends installing drip irrigation to ensure the plants that are actually on the façade of the wall are irrigated at the soil level as shown below.



Installing drip irrigation instead of spray nozzles at the base of the wall would also help prevent blemishes from developing on the wall façade. Masters Irrigation elected to bid the drip irrigation portion of Contract B to include 40 spray nozzles at the base of the wall. Aquamist elected to bid Contract B using 450' ft. of drip tape. Installation of 40 spray heads is more costly and labor intensive than running 450' ft. of drip tape. Mullermist bid the drip irrigation portion to include an emitter at every planting void. The systems presented by Masters and Mullermist contain more components and would require additional maintenance that is not necessary for this living wall application. Wall plantings will initially need frequent irrigation to help establish their root systems. Once established, the plants will only require supplemental irrigation to help keep them viable. Contract B is also slated to begin after May 1st and must be completed before June 1st in order to proceed with wall plantings.



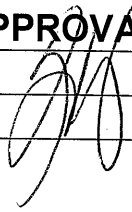


9c

DATE: April 25, 2014

REQUEST FOR BOARD ACTION

AGENDA: EPS Agenda SECTION NUMBER:		ORIGINATING DEPARTMENT: Public Services		
ITEM: Award Bid 1554 BD Irrigation Contract B (Burlington Park)		APPROVAL		
<p>In the proposed FY 2014-15 budget the Public Services Department requested \$50,000 funding in Building Maintenance to expand the current irrigation system in Burlington Park and installation of planting material in the area of the newly constructed Burlington Park Wall. Village staff recommends expanding the park's current irrigation system into the wall which will ensure the viability of all planted materials. Staff received three bids for this service on March 27, 2014 which is attached. The low bid received was from Aquamist in the amount of \$15,840.88. The following work will be completed as part of this contract:</p> <ul style="list-style-type: none">• Irrigation control panel upgrade<ul style="list-style-type: none">-The current panel needs to be upgraded to include additional zones of irrigation, which will be installed in the living wall.• Installation of drip irrigation for living wall plant materials<ul style="list-style-type: none">-Drip irrigation will provide water to the plants located in the wall façade• Installation of spray nozzles for planted materials in the upper wall<ul style="list-style-type: none">-The top portion of the wall will include sustainable plantings (trees, shrubs and perennials) that will require water• Restoration of existing irrigation system damaged by wall construction<ul style="list-style-type: none">-These repairs are necessary to continue turf irrigation in Burlington Park <p>All irrigation work should be completed before plant materials are installed. Public Services staff would like to recommend upon approval of the FY 2014-15 budget the award of Bid #1554 (Contract B) to Aquamist, for Burlington Park irrigation repair and expansion.</p> <p>MOTION: To award Bid #1554 Contract B, Burlington Park wall irrigation, to Aquamist in the amount of \$15,840.88.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGERS APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				



10a.

DATE: April 22, 2014

REQUEST FOR BOARD ACTION

AGENDA: Zoning and Public Safety SECTION NUMBER		ORIGINATING DEPARTMENT Police Department		
ITEM Request for Street Closure Wellness House		APPROVAL Chief Bradley Bloom <i>ByB</i>		
<p>We have received a late request close Hillgrove Ave and County Line between Hillgrove and Walnut starting on Saturday , May 3, 2014 through the afternoon of Sunday, May 4, 2014 to accommodate the annual Wellness House 3K and 5K race. The race is sponsored by the Wellness House of Hinsdale.</p> <p>The street closure is necessary to accommodate a tent that is set up on County Line Road. This is the sixth year that the street closure request has been made. In previous years the street closure has resulted in few problems and poses only a minor inconvenience on traffic having to detour during the closure. Commuter permit parking on Hillgrove and County Line will be relocated during this closure as well.</p> <p>Motion: To recommend that the Village Board approve a request to close Hillgrove Ave and County Line Road between Hillgrove and Walnut Street from May 3, 2014 through May 4, 2014.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL <i>[Signature]</i>
COMMITTEE ACTION:				
BOARD ACTION:				



Oak Street Bridge Replacement Project

Introductions

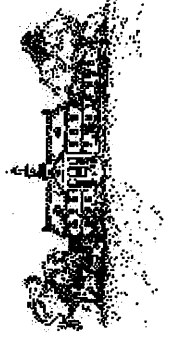
∞ Village of Hinsdale

∞ Consultant Team

- HR Green
- Design Engineers

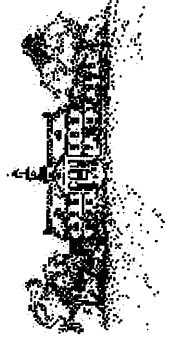
○ Hitchcock Design Group

- Landscape Architects

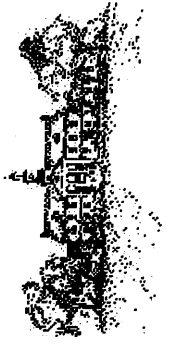
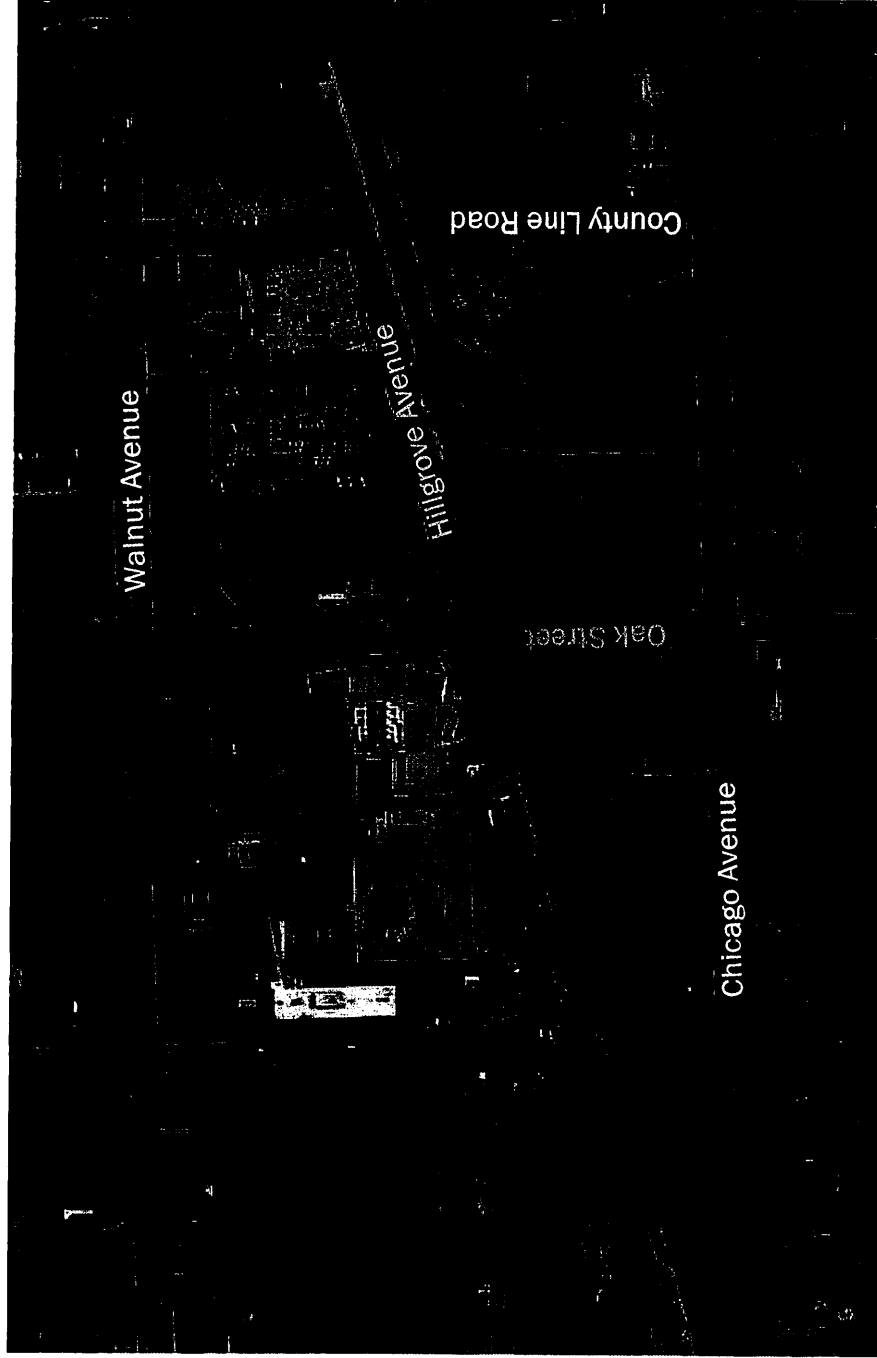


Meeting Agenda

- ∞ Project Review
- ∞ Presentation of Proposed Design
- ∞ Remaining Schedule
- ∞ Feedback



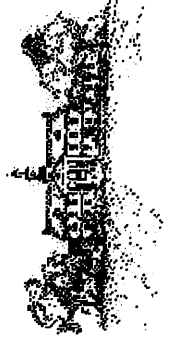
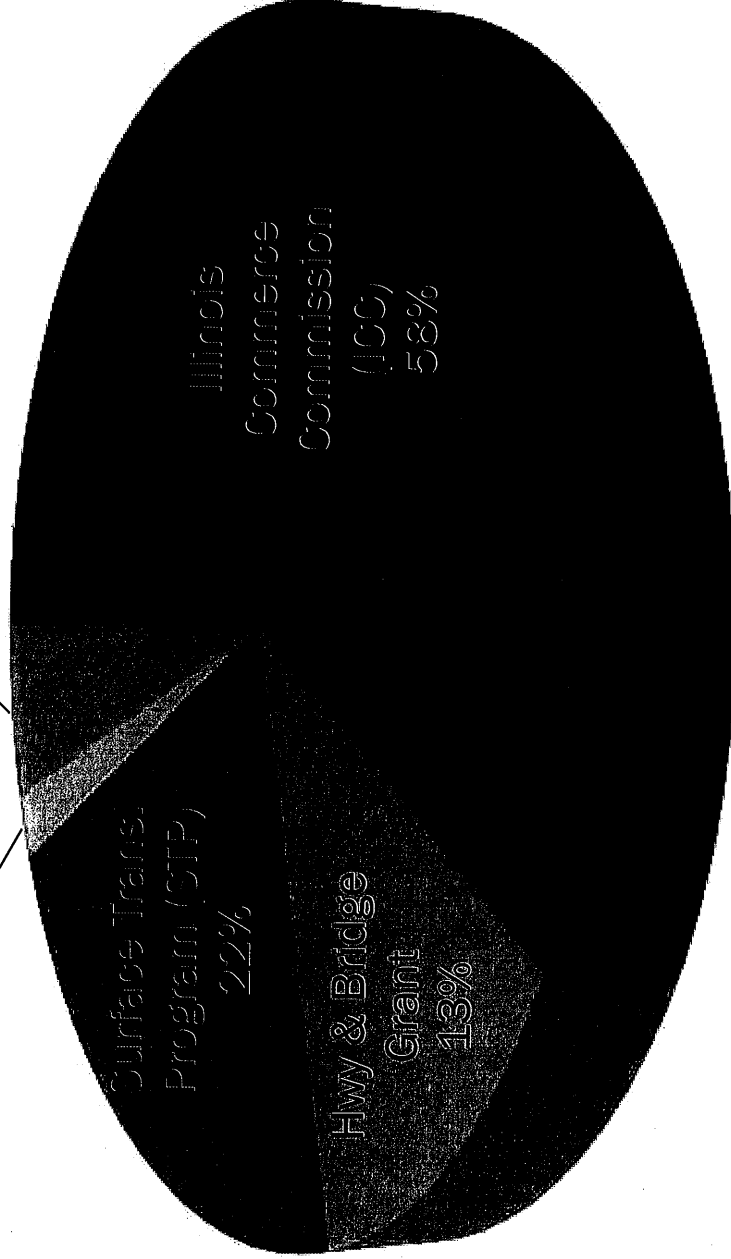
Project Review — Project Area



Project Review — Funding

Metra Grant 2%

Dept. of Commerce
& Economic Opportunity
(DCEO) Grant 5%



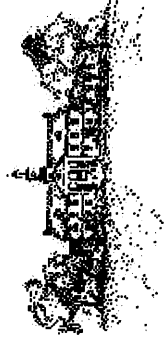
Project Review — Phase 1

- ∞ Requirements for construction projects using Federal funds
 - Phase 1 (Preliminary) => Phase 2 (Design) => Phase 3 (Construction)
- ∞ Preliminary Engineering (Phase 1) Complete
 - Completed between 2011 and September 2013
 - Received all environmental clearances (NEPA)
 - Public Input :
 - 5 Community Working Group (CWG) meetings
 - March, June, & October 2011
 - May & November 2012
 - 2 Public meetings
 - February & October 2011
 - Constant coordination with IDOT to conform to FHWA policies



Project Review — Phase 1 (cont'd)

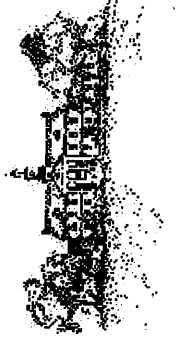
- Preliminary Engineering (Phase 1)
 - Critical Design Criteria established by IDOT / FHWA:
 - Increasing bridge height over BNSF
 - Proposed: 23-ft ; Existing: 20-ft
 - Widening roadway to provide 2 lane bridge
 - 14-ft travel lanes in both directions
 - Sidewalks along entire project limits
 - Four way stop control at Oak Street and Chicago Avenue
 - Minimize impacts to park and trees
 - Aesthetically pleasing bridge
 - Preliminary Design Approval on September 16, 2013



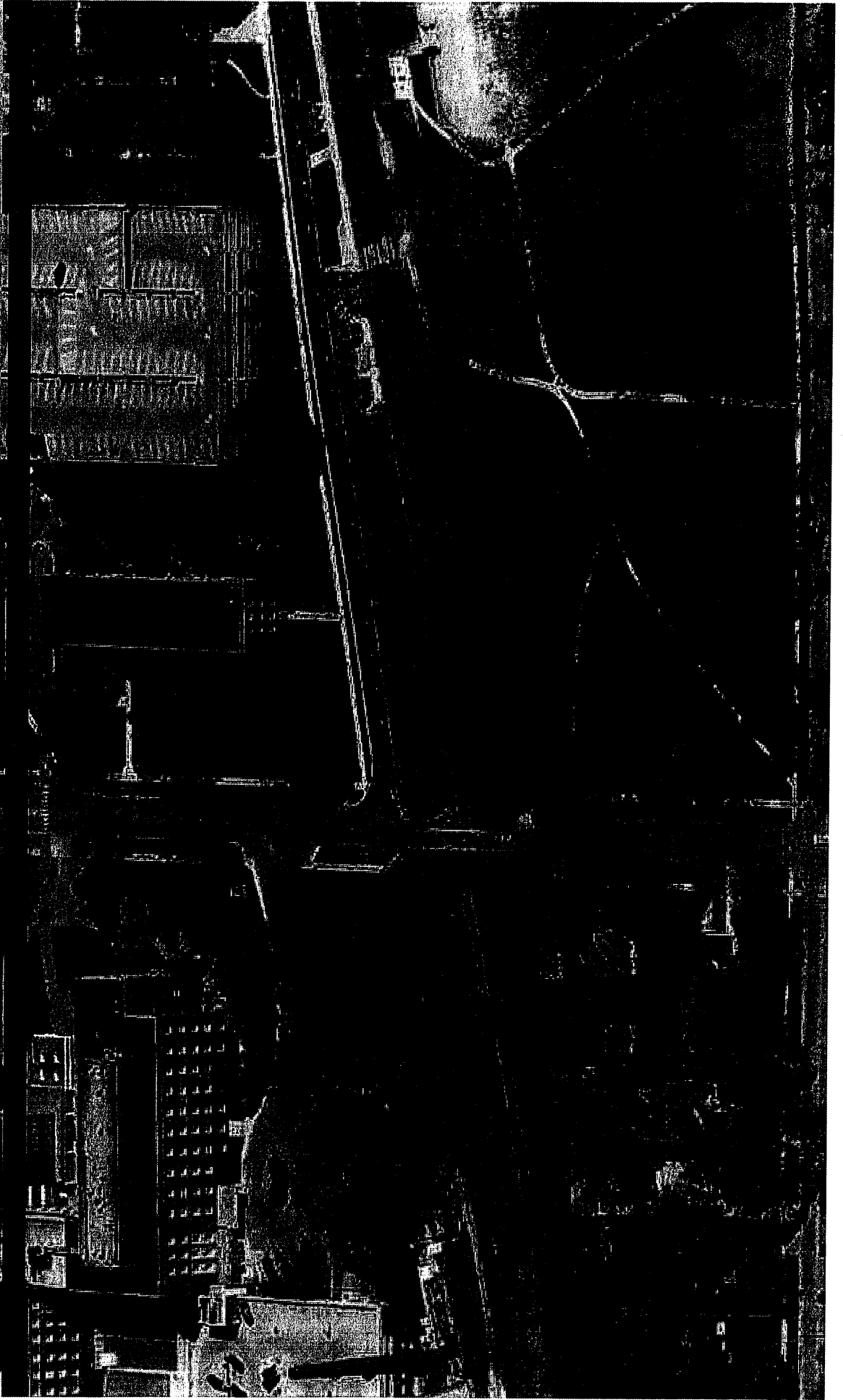
Project Review — Phase 2

∞ Design Engineering (Phase 2) Progress Status

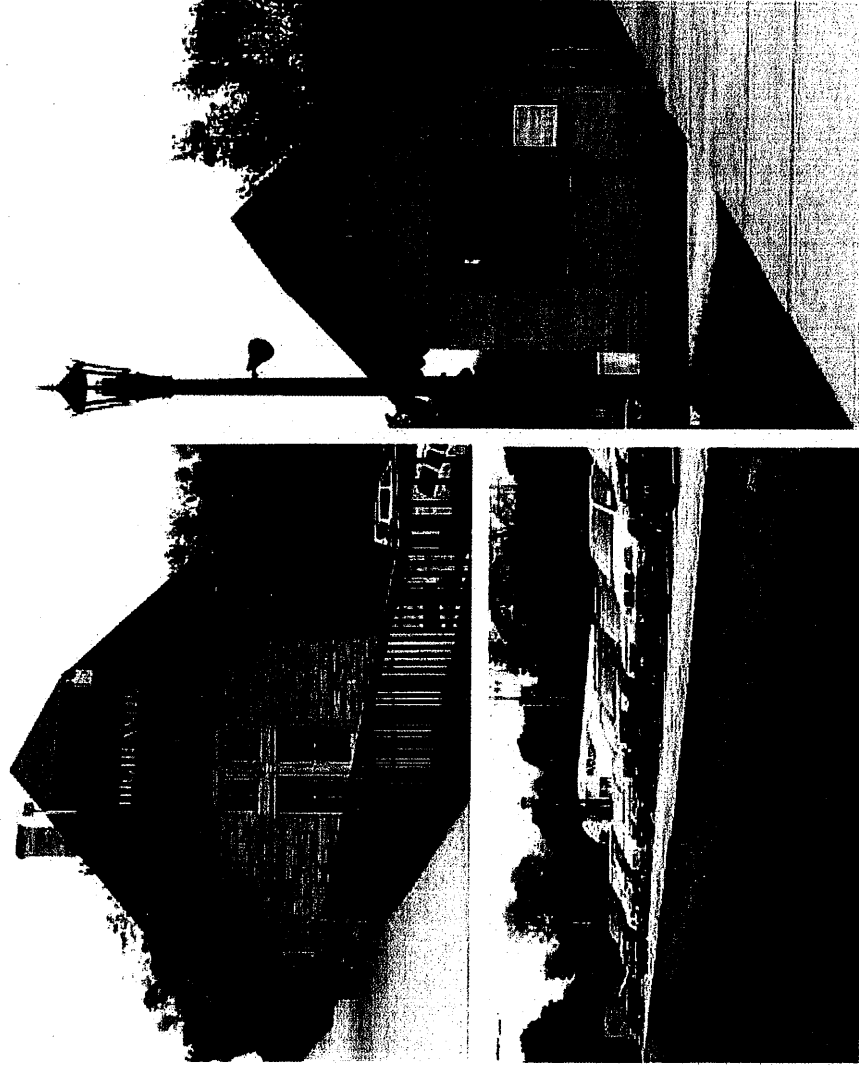
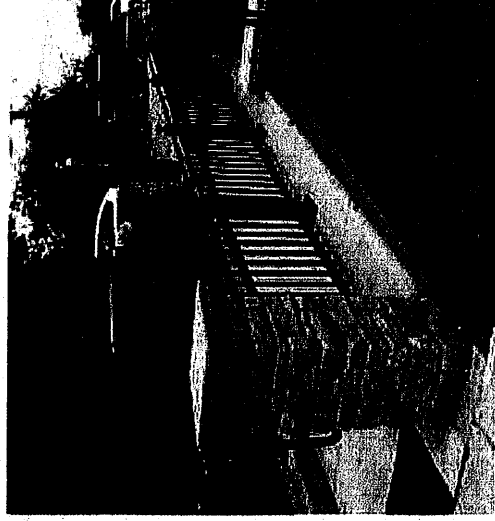
- Developed Proposed Design incorporating the previously mentioned design criteria along with Community input received during Phase 1
- Key Design elements further refined:
 - Feedback received from Community Working Group - February 6, 2014
 - Adhere to FHWA/IDOT design criteria from Phase 1
 - Minimize impacts to trees (replacement ratio 2:1) and Highland Park
 - Evaluate and implement storm water management for entire project
- Continued coordination with Hospital, IDOT, and BNSF
- Finalizing ROW and Easement areas
- Coordinating Traffic Management with Village Police both during and after construction
- Lighting for roadway currently being analyzed



Design Presentation



Design Style



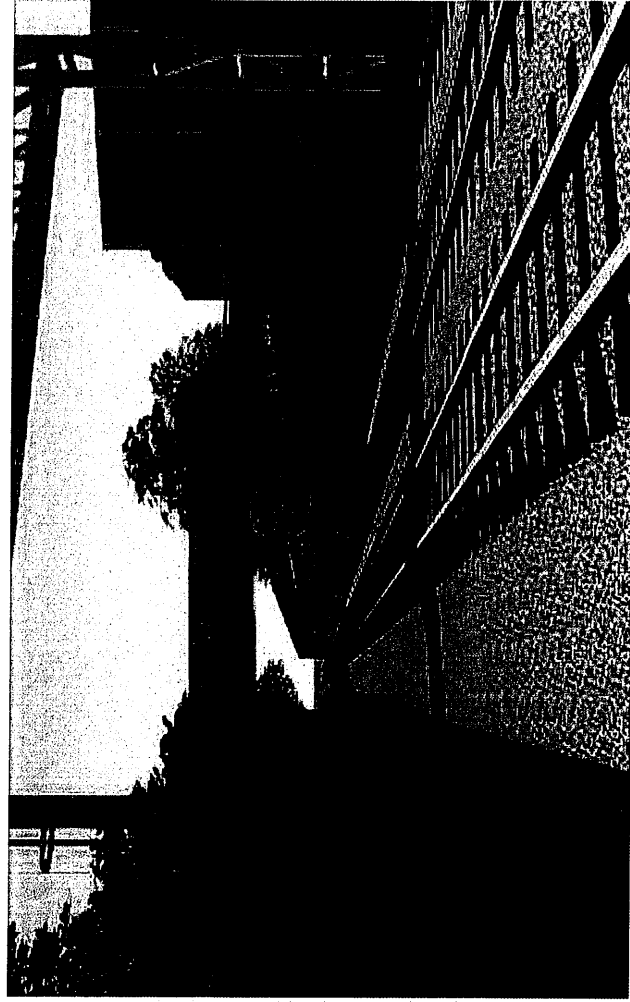
Highlands Station existing conditions



Before / After View



20 foot bridge clearance



23 foot bridge clearance

View looking west from Highlands Station

Existing and proposed images are equal scale



Before / After View



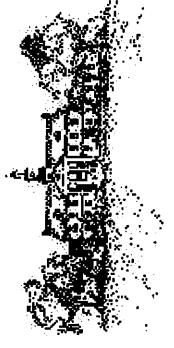
One-way bridge, 15 foot width



Two-way bridge, 30 foot width

Oak Street looking south

Existing and proposed images are equal scale



Before / After View



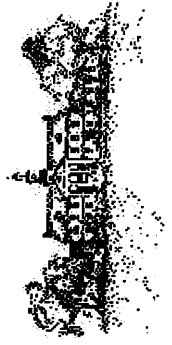
One-way bridge, 15 foot width



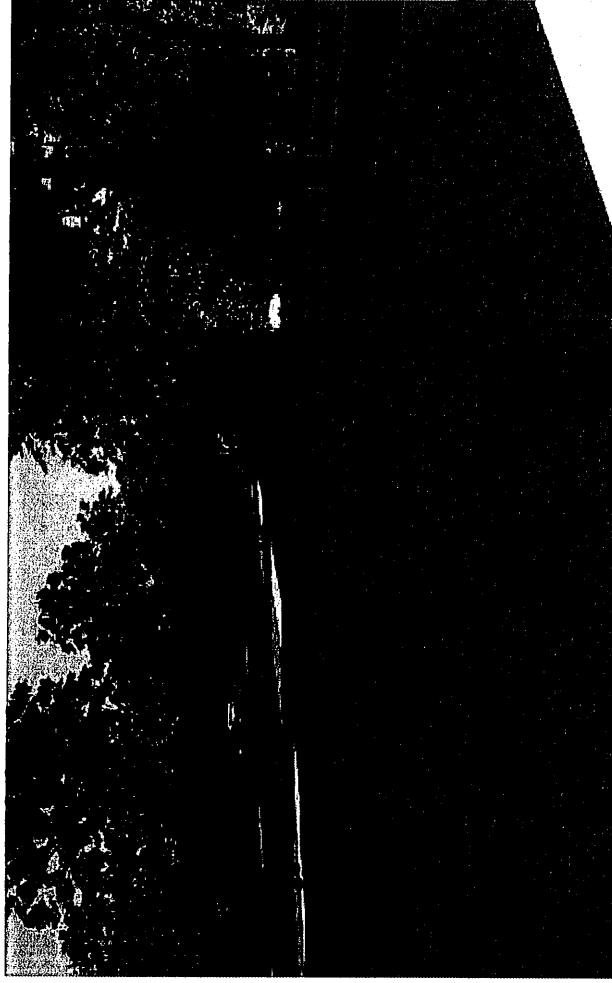
Two-way bridge, 30 foot width

Oak Street looking north

Existing and proposed images are equal scale

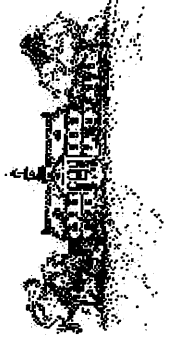


Before / After View



Highland Park looking northwest

Existing and proposed images are equal scale



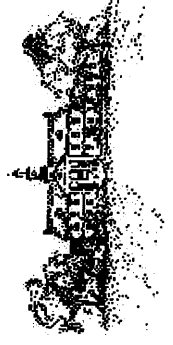
Highland Park



8 foot high retaining wall

Highland Park looking west

Existing and proposed images are equal scale

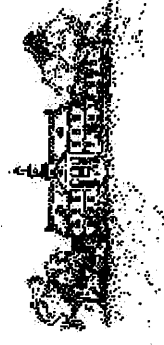


Before / After View

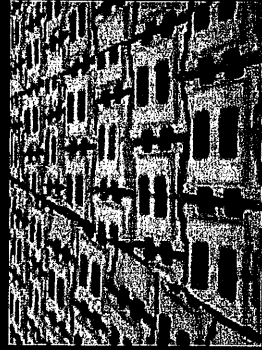
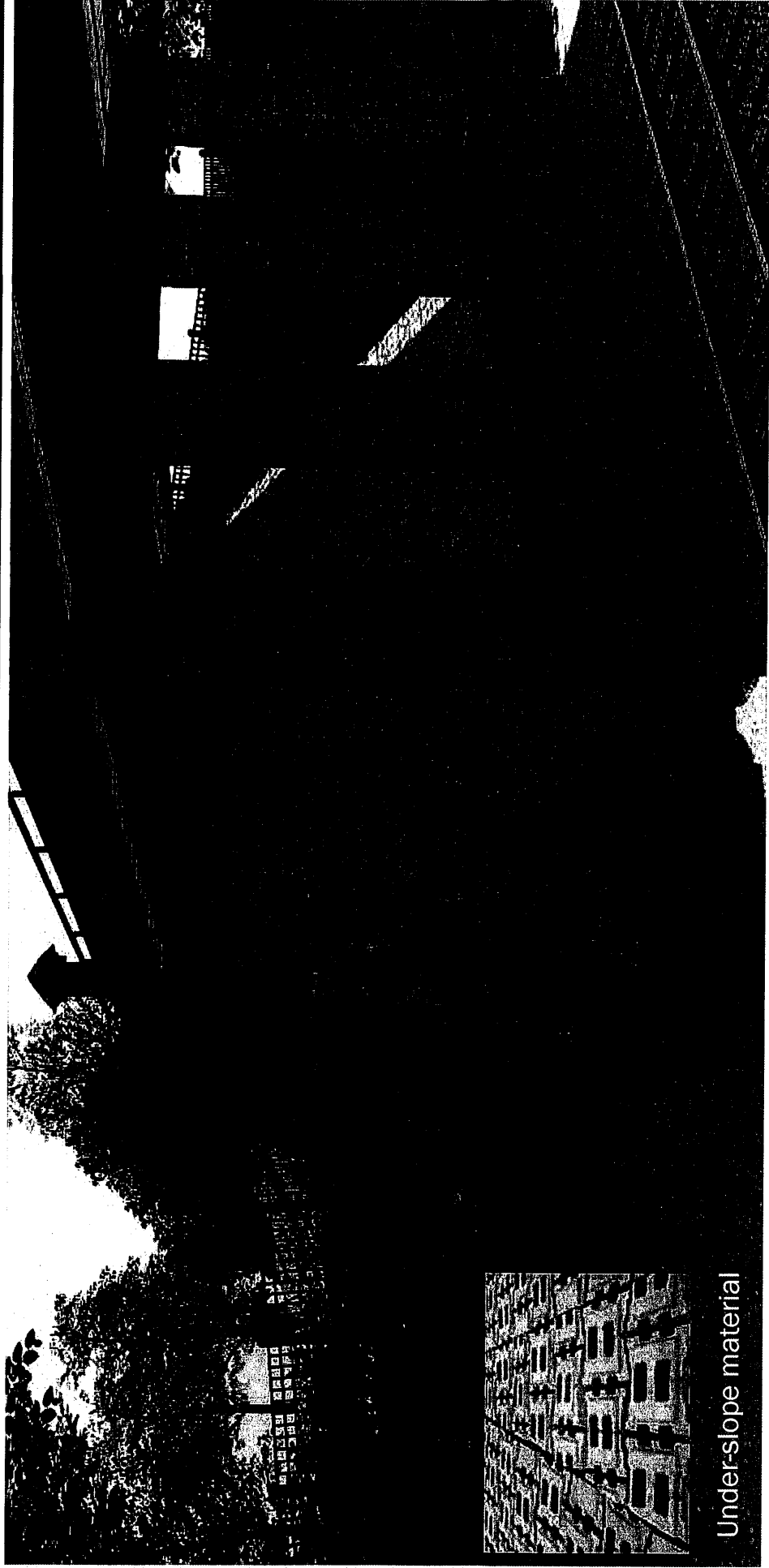


Looking southwest towards Highland Park

Existing and proposed images are equal scale



Slope Condition



Under-slope material

25 foot wide disturbed/restored area due to bridge construction

Looking south towards Highland Park



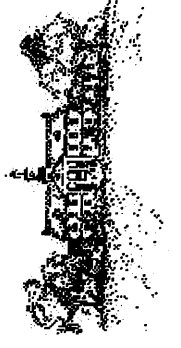
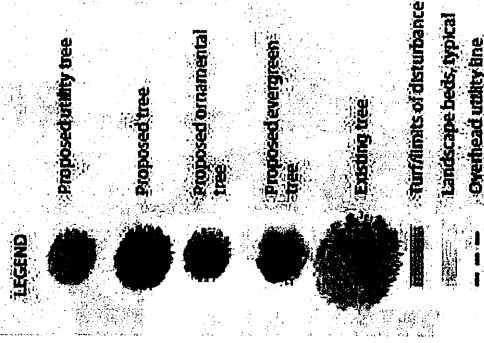
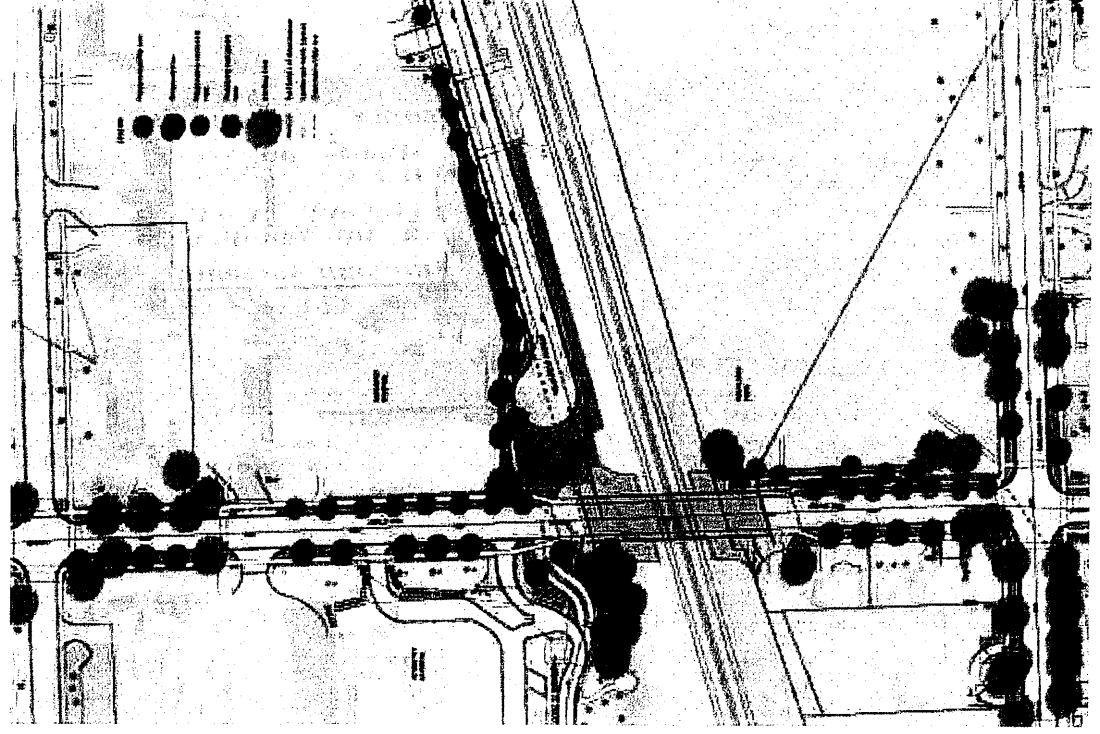
Landscape Plan

∞ Minimize Tree Impacts

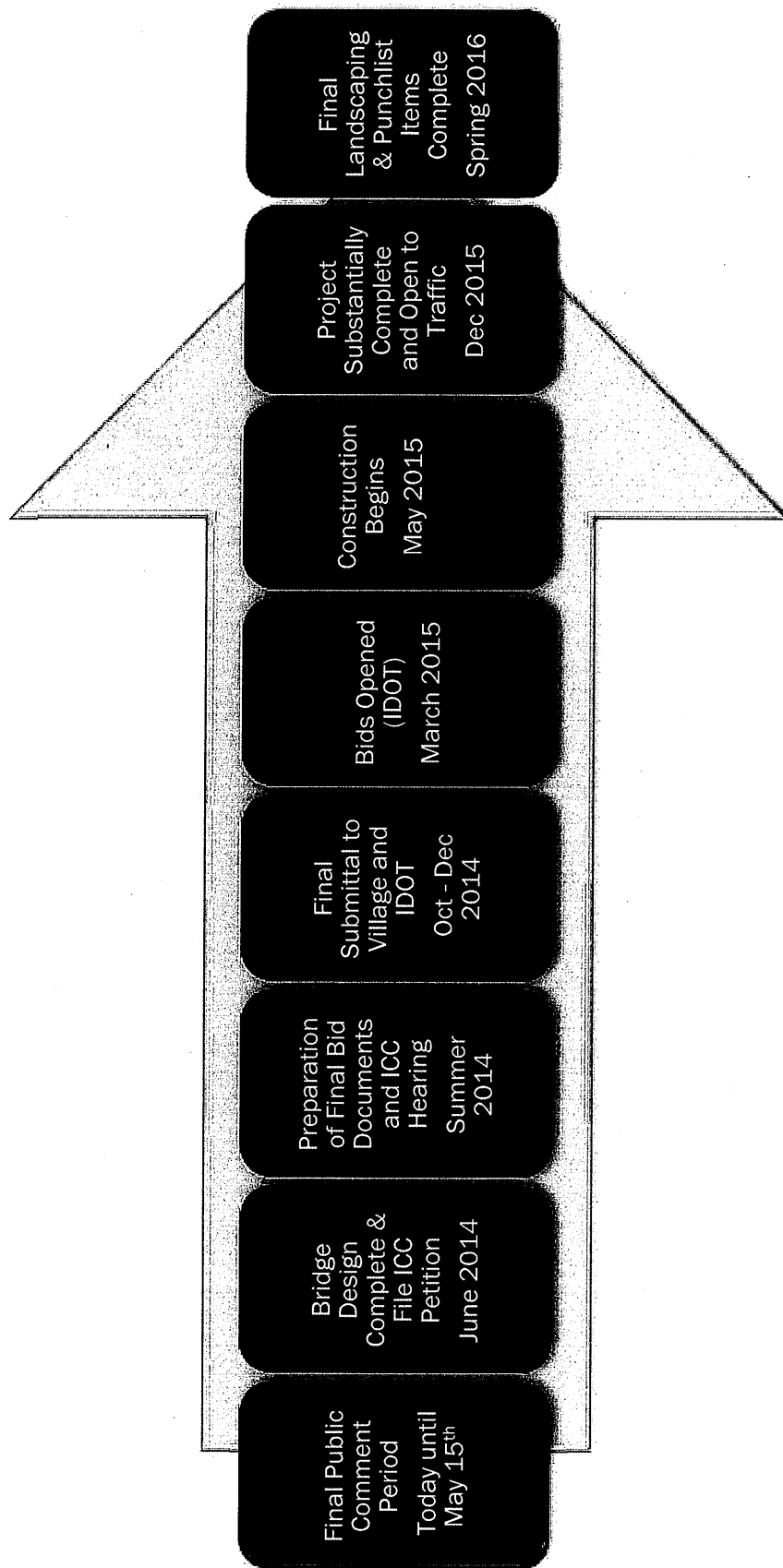
∞ Tree Replacement Ratio 2:1

∞ Restore Slopes to Limit Track Access

∞ Minimize Impacts to Highland Park



Project Schedule



Your Feedback is Important

www.oakstreetbridgeproject.com

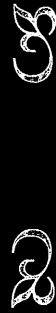
- ∞ Written Public Comments
 - Comments accepted until May 15th
- ∞ Contact Information
 - Email: oakstreetbridge@hrgreen.com
 - Village of Hinsdale (Dan Deeter)
 - (630) 789-7030
 - HR Green (Bob Davies)
 - (815) 385-1778
- ∞ Beginning in Spring 2015 a Weekly Construction Newsletter to be distributed to residents within impacted area via e-hinsdale and posted on Village's website





Thank you!

Oak Street Bridge



Any Questions?

