

**VILLAGE OF HINSDALE  
MINUTES OF THE SPECIAL MEETING OF THE  
VILLAGE BOARD OF TRUSTEES  
Thursday, April 4, 2013**

The special meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Thursday, April 4, 2013 at 7:34 p.m.

Present: President Tom Cauley, Trustees J. Kimberley Angelo, Christopher Elder, William Haarlow, Doug Geoga, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Dave Cook, Director of Community Development Robb McGinnis, Chief of Police Brad Bloom, Fire Chief Richard Ronovsky and Village Clerk Christine Bruton

**PLEDGE OF ALLEGIANCE**

President Cauley led those in attendance in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

President Cauley made corrections to the draft minutes. Trustee Saigh moved to **approve the minutes of the regularly scheduled meeting of March 19, 2013, as amended.** Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

**NAYS:** None

**ABSTAIN:** Trustee Geoga

**ABSENT:** None

Motion carried.

**CITIZENS' PETITIONS**

None.

## **VILLAGE PRESIDENT'S REPORT**

President Cauley reported that the Board has received a flood of emails regarding the yet to be constructed Oak Street bridge. One of the neighbors in the area has distributed a letter citing a portion of the 2009 Tiger grant that states a goal of a new bridge would be to increase traffic. President Cauley made it clear that there are no secret plans to increase traffic over the Oak Street bridge. We have the grant to pay for the bridge. We have made it clear to IDOT that we want to maintain traffic levels. We have not decided what measures will be taken for this, because we don't know how traffic will increase. Once the bridge is built, traffic will be monitored and steps will be taken to maintain current levels. He described possible measures that could be taken. Trustee LaPlaca, Police Chief Bloom and he are willing to meet with residents to discuss these progressive measures. He also noted that as a Board they have to look beyond the concerns of one block or area, but the Board is committed to keeping the traffic the same.

Trustee LaPlaca added that the Village was never awarded the Tiger grant. She reiterated that IDOT has been involved every step of the way and are well aware of our intentions with respect to maintaining traffic and, in fact, have offered suggestions for traffic calming devices. Trustee Saigh noted there is abundant information on the Village website; this is a huge undertaking and the Board is not unaware of people's concerns. Trustee Angelo commented that the Board members are residents of Hinsdale, too, and none of us want increased traffic.

## **PROCLAMATION – CODE ENFORCEMENT OFFICER MONTH**

President Cauley read the proclamation that names April 2013 Code Enforcement month.

## **CONSENT AGENDA**

President Cauley read the Consent Agenda as follows:

### **Items Recommended by Administration & Community Affairs Committee**

- a) Approval to Waive the Competitive Bid Process and Approve the License Agreement between C&W Concessions and the Village of Hinsdale (Omnibus vote)
- b) Approval of a License Agreement with Hinsdale Tennis Association for a Period of One Year (Omnibus vote)
- c) Approval of the Purchase of Audio and Visual Upgrades at KLM from AVI Systems in the Amount of \$16,469.00 (Omnibus vote)

Trustee Elder moved **to approve the Consent Agenda as presented**. Trustee Haarlow seconded the motion. President Cauley noted with respect to the first two items, we have taken the first year amount and increased it by a percentage; going forward we will require all such vendors to give us financial statements and ask for a percentage of the revenues. Trustee Geoga added that it will enable us to evaluate the reasonableness of the rent and provide increased consistency.

**AYES:** Trustees Elder, Angelo, Haarlow, Geoga, LaPlaca, Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

## **ADMINISTRATION AND COMMUNITY AFFAIRS**

### **Accounts Payable**

Trustee Angelo moved **Approval and Payment of the Accounts Payable for the Period of March 16, 2013 through March 28, 2013 in the aggregate amount of \$857,098.36 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk**. Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Angelo, Haarlow, Geoga, LaPlaca, Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

### **Review of FY 2013-14 Draft Budget**

President Cauley opened discussion by stating that the draft budget and Trustee Geoga's power point have been on the website for a month. Additionally, the Finance Commission has thoroughly reviewed the budget. He asked the Board if they had any other concerns or questions about the budget. There being none, he reported the issue of the GIS (Geographical Information System) has come up. He commented that this was discussed last year, too. Having taken an informal poll of the Board, it appears that two Trustees are against, two are not sure and two are in favor.

Director of Community Development Robb McGinnis made an informal presentation to the Board. He stated that direct cost offsets were a concern last year; he has done

some math and can offset a solid third of the cost, but not 100%. He explained that GIS is a tool that would allow staff to start with a scalable aerial and superimpose as many layers as needed indicating utility data, water mains, hydrant locations, sanitary sewers, storm sewers and combined sewers. Records could be maintained to show size and age of pipe, notes on flow data, hydrant maintenance and repair locations. GIS will illustrate 1' contours that will assist engineering to find viable solutions to localized drainage problems.

Additionally, parcel data will be available; zoning district, lot dimensions, lot area, percentage of lot coverage, assessor's data, ownership information and special service areas. The Community Development department gets no less than ten calls a day for this type of information. With GIS, residents would be able to access this type of data on our website. Without a comprehensive database of this nature, a substantial amount of time is spent collecting information from out of date sources, such as microfiche and paper atlases, and accuracy is compromised.

Finally, with respect to the MIP, the Village is making a substantial investment and GIS would be a collateral investment of approximately 2% to memorialize the work that is being done. He hopes the Board would consider appropriating the funds at this time and attending a workshop to learn of the benefits of the GIS consortium. If the Board is still not convinced this is a good investment, then do not vote for the RBA to join.

Discussion followed regarding the CAD files the Village has, that it will take time to build the data base, the benefits of a shared service agreement in terms of operator expertise, recouping the ongoing expense, increased staff efficiency and communities currently participating. Trustee Geoga commented that putting things in the budget in case we want to do something is not good practice. He believes by definition this is nice to have, not a need to have. We are not losing the electronic data from the work being done now, and he would recommend a convincing demonstration of utility and cost benefit analysis. Trustee LaPlaca commented that we need to start educating ourselves for next year. Trustee Saigh commented that GIS is the professional standard and he would like to see this as a legacy of this Board to the Village of Hinsdale. Trustee Haarlow agrees this is a want to have, not a need to have. He believes the financial calculus has to drive the decision; he is sure that a demonstration of GIS would be impressive, but because it is a significant on-going expense, he would need a more detailed sense of what the financial gain would actually be and some hard numbers to consider.

President Cauley confirmed that the budget will not be changed for GIS or any other item at this time. The Board will vote to adopt the draft budget at their next regularly scheduled meeting.

## ENVIRONMENT AND PUBLIC SERVICES

Trustee LaPlaca reported the next meeting of the EPS Committee will be Monday, April 8<sup>th</sup>.

## ZONING AND PUBLIC SAFETY

Trustee Saigh reported the next meeting of the ZPS Committee will be Monday, April 22<sup>nd</sup>.

## REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

## STAFF REPORTS

No reports.

## CITIZENS' PETITIONS

None.

## TRUSTEE COMMENTS

None.

## ADJOURNMENT

President Cauley asked for a motion to adjourn into Closed Session and not reconvene. Trustee Geoga moved to adjourn the meeting of April 4, 2013 into Closed Session under 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and not to reconvene. Trustee Elder seconded the motion.

**AYES:** Trustees Elder, Angelo, Haarlow, Geoga, LaPlaca, Saigh

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None


Motion carried.

Meeting adjourned at 8:27 p.m.

ATTEST: \_\_\_\_\_  
Christine M. Bruton, Village Clerk

DATE: March 08, 2013

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING</b> Community														
<b>SECTION NUMBER</b> EPS Committee		<b>DEPARTMENT</b> Development														
<b>ITEM</b> Ordinance Amending Title 9 relating to Village infrastructure improvement projects' daily start time		<b>APPROVAL</b> Dan Deeter Village Engineer														
<p>Contractors for Village of Hinsdale infrastructure improvement projects have routinely requested a daily project start time of 7:00 AM as opposed to the 8:00 AM start time specified in section 9-12-2 of the Village Code of Hinsdale. The contractor's request is based on the area dumps' operating hours - 7:00 AM to 3:00 PM on weekdays. The 8:00 AM start time decreases their daily excavation and material disposal rate by 12.5%. This, in turn, lengthens the duration of projects and the associated inconvenience to our residents.</p> <p>During the last two years staff has surveyed residents in each project area concerning a possible earlier (7:00 AM) start time. The impacted residents' responses were in favor of an earlier start time as shown below:</p> <table><tr><td>• 2011 Reconstruction (Chestnut Phase 1)</td><td>2 approved / 0 against</td></tr><tr><td>• 2011 Reconstruction (Chestnut Phase 2-4)(2012 construction)</td><td>no residents responded</td></tr><tr><td>• 2012 Reconstruction (N. Washington/N. Grant)</td><td>22 approved / 2 against</td></tr><tr><td>• 2012 Resurfacing (Fourth Street)</td><td>10 approved / 1 against</td></tr><tr><td>• 2012 Woodlands (Phase 1)</td><td>3 approved / 1 against</td></tr><tr><td>• Total surveying</td><td>37 approved / 4 against</td></tr></table> <p>In light of this information, staff is seeking a motion to adopt an ordinance amending section 9-12-2 of the municipal code. Under this amendment, the Village Manager would have the authority to approve, attach conditions, periodically review and, if necessary, revoke the earlier start time for Village projects. If the Committee concurs with the staff's recommendation, the following motion would be appropriate:</p> <p><b>Motion:</b> To Adopt an Ordinance Amending Title 9 (Building Regulations), Chapter 12 (Miscellaneous Provision), Section 2 (Limitation on Noise) of the Village Code of Hinsdale.</p>					• 2011 Reconstruction (Chestnut Phase 1)	2 approved / 0 against	• 2011 Reconstruction (Chestnut Phase 2-4)(2012 construction)	no residents responded	• 2012 Reconstruction (N. Washington/N. Grant)	22 approved / 2 against	• 2012 Resurfacing (Fourth Street)	10 approved / 1 against	• 2012 Woodlands (Phase 1)	3 approved / 1 against	• Total surveying	37 approved / 4 against
• 2011 Reconstruction (Chestnut Phase 1)	2 approved / 0 against															
• 2011 Reconstruction (Chestnut Phase 2-4)(2012 construction)	no residents responded															
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• 2012 Resurfacing (Fourth Street)	10 approved / 1 against															
• 2012 Woodlands (Phase 1)	3 approved / 1 against															
• Total surveying	37 approved / 4 against															
<b>STAFF APPROVALS</b>																
	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 												
<b>COMMITTEE ACTION:</b> At the April 8 <sup>th</sup> EPS meeting, the Committee moved to approve the above motion as amended.																
<b>BOARD ACTION:</b>																

VILLAGE OF HINSDALE

ORDINANCE NO. O2011-\_\_\_\_\_

AN ORDINANCE AMENDING TITLE 9 (BUILDING REGULATIONS),  
CHAPTER 12 (MISCELLANEOUS PROVISIONS),  
SECTION 2 (LIMITATIONS ON NOISE)

BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Village Code Amended. Title 9 (Building Regulations), Chapter 12 (Miscellaneous Provisions), Section 2 (Limitations on Noise), subsection D (Work By Public Agencies) is amended to read in its entirety as follows:

**9-12-2: LIMITATIONS ON NOISE**

\* \* \*

D. Work By Public Agencies: The limitations stated in subsections A and B of this section may be waived by the board of trustees by resolution for work undertaken by any public body or agency for the benefit of the public. For work being performed by the village or its subcontractors as part of the village's capital improvement program, the village manager may administratively waive the start time limitations stated in subsections A and B to a time no earlier than 7:00 AM. The board of trustees or the village manager, as applicable, may attach to any such waiver all conditions it deems necessary to protect the public health, safety, or welfare.

\* \* \*

Section 2 Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2013.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2013.

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Thomas K. Cauley, Jr., Village President

ATTEST:


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Christine M. Bruton, Deputy Village Clerk



**DATE:** April 8, 2013

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING</b>		
<b>SECTION NUMBER</b> Board of Trustees Item		<b>DEPARTMENT</b> Community Development		
<b>ITEM</b> 2013 Resurfacing Program Fourth Street & Various Streets		<b>APPROVAL</b> Daniel M. Deeter Village Engineer		
<p>On March 26, 2013, eleven bids were received for the 2013 Resurfacing Program. The bids included a base bid and an alternate. The design consultant, Rempe-Sharpe and Associates has reviewed the bids and has verified that the lowest responsible bidder is Gerardi Sewer and Water Company. Staff recommends that Gerardi Sewer and Water Company construct the base and alternate bid for a total bid of \$1,889,739.50. The construction budget for this project is \$2,010,948.</p> <p>A bid summary is attached. The bids are based upon estimated quantities. Final pay outs will be dependent upon actual work done.</p> <p>The project includes road resurfacing, storm sewer renovation and construction, and water main replacement. Roads to be improved include:</p> <p><b>N. County Line Road</b> Bobolink to Hill Grove <b>N. Oak Street</b> Ogden to Fuller <b>The Lane</b> County Line to Phillippa <b>MinneolaStreet</b> Washington to Garfield <b>Intersection</b> Garfield and Chicago (north of BNSF RR tracks)</p> <p>The following motion is presented for the Board of Trustees' consideration.</p> <p><b>Motion: To Award the 2013 Resurfacing Program to Gerardi Sewer and Water Company in the Amount Not to Exceed \$1,889,739.50.</b></p>				
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
<b>COMMITTEE ACTION:</b> At the April 8 <sup>th</sup> EPS meeting, the Committee unanimously moved to approve the above motion.				
<b>BOARD ACTION:</b>				

**NOTICE OF AWARD**

Dated \_\_\_\_\_, 2013

TO: \_\_\_\_\_ GERARDI SEWER & WATER CO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ 4520 NORTH OSAGE \_\_\_\_\_

\_\_\_\_\_ NORRIDGE, ILLINOIS 60706 \_\_\_\_\_

\_\_\_\_\_ (708) 453-4715 \_\_\_\_\_

PROJECT: \_\_\_\_\_ 2013 STREET IMPROVEMENTS - RESURFACING (#1542) \_\_\_\_\_

The proposed work consists of the removal and replacement of a two (2) to three (3) inch Hot Mix Asphalt (HMA) surface course on 6,250± linear feet of residential roads and streets throughout the Village of Hinsdale including portions of: North County Line Road, The Lane, Fuller Road, Oak Street, Minneola Street, and Garfield Avenue/Chicago Avenue intersection. Improvements also include removal/replacement of select areas of sidewalk, and curb and gutters. The proposed work further includes 3,900± linear feet of watermain replacement and 1,460± linear feet of storm sewer construction. All work includes parkway restoration as appropriate. 570± linear feet of gravity Sewer Pipe Bursting and Replacement – Complete along North County Line Road, is an Alternate Bid.

You are notified that your Bid dated MARCH 26, 2013 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for the 2013 Street Improvements – Resurfacing project.

The Contract Price of your contract is One Million, Eight Hundred Eighty Nine Thousand, Seven Hundred Thirty Four Dollars and Fifty Cents (\$1,889,734.50).

Four (4) copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. Four (4) sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within ten days of the date of this Notice of Award.

1. You must deliver to the OWNER four (4) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (Bonds) as specified in the Instructions to Bidders (paragraph 17), General Conditions (paragraph 5.1) and Supplementary Conditions (paragraph SC-5.1).

3. (List other conditions precedent).

Addendum #1

Addendum #2

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your bid security forfeited.

Within ten days after you comply with these conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

VILLAGE OF HINSDALE

(OWNER)

By:

(AUTHORIZED SIGNATURE)

(TITLE)

Copy to ENGINEER

#### ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged,

by \_\_\_\_\_

this the \_\_\_\_\_ day of \_\_\_\_\_, 2013

By \_\_\_\_\_

Title \_\_\_\_\_

Copy to ENGINEER

DATE: April 8, 2013

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>	<b>ORIGINATING</b>
<b>SECTION NUMBER</b> Board of Trustees Item	<b>DEPARTMENT</b> Community Development
<b>ITEM</b> 2013 Reconstruction Program North County Line Road & Various Streets	<b>APPROVAL</b> Daniel M. Deeter Village Engineer

On March 26, 2013, eight bids were received for the 2013 Reconstruction Program. The design consultant, Rempe-Sharpe and Associates has reviewed the bids and has verified that the lowest responsible bidder is Chicagoland Paving Contractors, Inc. Staff recommends that Chicagoland Paving Contractors, Inc. construct the 2013 Reconstruction Program for a total bid of \$2,799,900.00. The construction budget for this project is \$4,423,040.

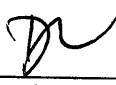
A bid summary is attached. The bids are based upon estimated quantities. Final pay outs will be dependent upon actual work done.

The project includes road reconstruction and resurfacing, sanitary and storm sewer renovation or construction, and water main replacement. Roads to be improved include:

<b>W. Fourth Street</b>	Jackson to Madison
<b>Sixth Street</b>	Clay to Garfield
<b>S. Monroe Street</b>	Fourth to Sixth
<b>S. Thurlow Street</b>	Second to Fourth
<b>S. Bodin Street</b>	Eighth to Ninth
<b>S. Park Street</b>	Third to Fifth
<b>E. Third Street</b>	Oak to County Line Road
<b>S. Oak Street</b>	Woodside to Sixth
<b>Railroad Avenue</b>	IL Route 83 to Stough
<b>S. Stough Street</b>	Railroad Avenue to BNSF tracks

The following motion is presented for the Board of Trustees' consideration:

**Motion: To Award the 2013 Reconstruction Program to Chicagoland Paving Contractors, Inc. in the Amount Not To Exceed \$2,799,900.00.**

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
<b>COMMITTEE ACTION:</b> At the April 8 <sup>th</sup> EPS meeting, the Committee unanimously moved to approve the above motion.				

NOTICE OF AWARD

Dated \_\_\_\_\_, 2013

TO: \_\_\_\_\_ CHICAGOLAND PAVING CONTRACTORS, INC. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ 225 TELSER ROAD \_\_\_\_\_

\_\_\_\_\_ LAKE ZURICH, IL 60047 \_\_\_\_\_

\_\_\_\_\_ (847) 550-9681 \_\_\_\_\_

PROJECT: \_\_\_\_\_ 2013 STREET IMPROVEMENTS - RECONSTRUCTION (#1543) \_\_\_\_\_

The proposed work consists of the reconstruction of Portland Cement Concrete (PCC) and bituminous pavement structure using a Hot Mix Asphalt (HMA) cross-section on 8,500± linear feet of various residential roads and streets throughout Hinsdale including portions of Third Street, Fourth Street, Sixth Street, Bodin Street, Monroe Street, Oak Street, Park Avenue, Railroad Avenue, Stough Street, Thurlow Street and Alley (between Thurlow Street and Madison Street). The proposed work further includes 2,000± linear feet of removal/replacement of a two (2) inch HMA surface course. Also included in the project is 2,700± lineal feet of watermain replacement, 700± lineal feet of sanitary sewer lining, and 3,000± lineal feet of storm sewer. All work includes parkway restoration as appropriate.

You are notified that your Bid dated MARCH 26, 2013 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for the 2013 Street Improvements – Reconstruction project.

The Contract Price of your contract is Two Million, Seven Hundred Ninety Nine Thousand, Nine Hundred Dollars and No Cents (\$2,799, 900.00).

Four (4) copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. Four (4) sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within ten days of the date of this Notice of Award.

1. You must deliver to the OWNER four (4) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (Bonds) as specified in the Instructions to Bidders (paragraph 17), General Conditions (paragraph 5.1) and Supplementary Conditions (paragraph SC-5.1).

3. (List other conditions precedent).

Addendum No. 1

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your bid security forfeited.

Within ten days after you comply with these conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

VILLAGE OF HINSDALE

(OWNER)

By:

(AUTHORIZED SIGNATURE)

(TITLE)

Copy to ENGINEER

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged,

by \_\_\_\_\_

this the \_\_\_\_\_ day of \_\_\_\_\_, 2013

By \_\_\_\_\_

Title \_\_\_\_\_

Copy to ENGINEER

**DATE:** March 18, 2013

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b> <b>SECTION NUMBER</b> EPS Agenda	<b>ORIGINATING</b> <b>DEPARTMENT</b> PUBLIC SERVICES
<b>ITEM</b> Contract Change Order #1 Contract #1470 extension Street Sweeping	<b>APPROVAL</b> George Franco Director of Public Services

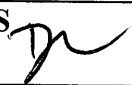
There is \$36,000.00 budgeted for FY 2013-14 in Roadway Services (2202-7301) for street sweeping operations. Staff is recommending approval of the attached change order 1 with DeJana Industries, Inc., for the service of street sweeping within the Village. This change order includes:

- A 1 year extension of contract #1470 with year 3 pricing (listed below).

**YEAR THREE**

ITEM NO.	DESCRIPTION	UNIT	BID COMPARISON QUANTITY	UNIT PRICE BID	EXTENDED TOTAL
1	Street sweeping, straight line, Special events.	Hours	300	\$79.38	\$79.38
2	Street sweeping, Town Sweep	Per Circuit	2	\$6,252.00	\$6,252.00
3	Street sweeping Central Business District	Hours	200	\$79.38	\$79.38
EXTENDED TOTAL					\$52,194.00

**MOTION:** To Approve a Resolution for the one year extension of street sweeping Contract #1470 Change Order Number 1 not to exceed the budgeted amount of \$36,000.00 to DeJana Industries, Inc.

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
<b>COMMITTEE ACTION:</b> At the April 8 <sup>th</sup> EPS meeting, the Committee unanimously moved to approve the above motion.				
<b>BOARD ACTION:</b>				

**Exhibit A  
VILLAGE OF HINSDALE  
CHANGE ORDER**

Project: Street Sweeping Contract  
Location: Village Roadways  
Contractor: DeJana Industries, Inc.

Change Order No. 1  
Contract No. - 1470  
Date: 03-18-2013

- I. A. Description of Changes Involved:  
1. Extension of the current contract for a one year term with mutual agreement of DeJana Industries and the Village of Hinsdale using year three pricing as listed below.
- B. Reason for Change:  
1. Utilize last year's pricing for an additional year of service.
- C. Revision in Contract Price:  
1. There will be no revision in pricing. Contract #1470 was a three year contract, which the contractor will hold year 3 pricing for a one year extension.

II. Adjustments in Contract Price: None

**YEAR THREE**

ITEM NO.	DESCRIPTION	UNIT	BID COMPARISON QUANTITY	UNIT PRICE BID	EXTENDED TOTAL
1	Street sweeping, straight line, Special events.	Hours	300	\$79.38	\$79.38
2	Street sweeping, Town Sweep	Per Circuit	2	\$6,252.00	\$6,252.00
3	Street sweeping Central Business District	Hours	200	\$79.38	\$79.38
EXTENDED TOTAL					\$52,194.00

**YEAR THREE**

Accepted:  
Contractor: DeJana Industries, Inc.:

By: \_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Village of Hinsdale:

By: \_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING THE EXTENSION OF CONTRACT #1470 BETWEEN THE  
VILLAGE OF HINSDALE AND DEJANA INDUSTRIES, INC., FOR A PERIOD OF ONE  
YEAR**

**WHEREAS**, the Village of Hinsdale (the “Village”) and DeJana Industries, Inc. (“DeJana”) has entered into that certain Contract #1440 (the “Contract”) providing for the service of street sweeping, and

**WHEREAS**, the President and Board of Trustees of the Village hereby find that per section 2.2A of the contract #1470, the option is available to extend the contract at current pricing with mutual agreement and the Change Order is in the best interest of the Village of Hinsdale and authorized by law;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**Section 1. Recital.** The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

**Section 2. Approval of Change Order.** The Change Order is hereby approved in the form attached (Exhibit A) to this Ordinance and by this reference incorporated herein.

**Section 3. Final Determination.** This Resolution shall constitute the written determination required by Section 33E-9 of the Article 33E of the Criminal Code of 1961, as amended and shall be retained in the Contract file as required by said Section.

**Section 4. Execution of Change Order.** The Village Manager is authorized to execute the Change Order on behalf of the Village.

**Section 5. Effective Date.** This resolution shall be in full force and effective from August 1, 2013 through July 31, 2014.

**PASSED:** this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
Village President

**ATTEST:**

\_\_\_\_\_  
Village Clerk

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b> EPS Agenda	<b>ORIGINATING</b>
<b>SECTION NUMBER</b>	<b>DEPARTMENT PUBLIC SERVICES</b>
<b>ITEM</b> Tree Pruning	<b>APPROVAL</b>

In the proposed FY 2013-14 budget, there is \$50,000.00 budgeted in the Public Services operations and maintenance fund (2203-7319) to complete the annual tree pruning program within the Village. Staff received 5 bids for this service on March 4, 2013. The low bidder was Tree R Us with a contract comparison bid of \$12,540.00. A bid comparison is attached. Trees R Us has no previous contracts for the Village. Staff has checked their references, and award is recommended.

Public Services staff would like to recommend to Committee, upon approval of the FY2013-14 budget, the award of bid #1537 for the service of tree pruning to Tree R Us in the bid comparison amount of \$12,540.00 not to exceed the budgeted amount of \$50,000.00, and if Committee concurs the following motion would be appropriate:

**MOTION: To approve the award of bid #1537 for the service of tree pruning to Trees R Us not to exceed the budgeted amount of \$50,000.00.**

**STAFF APPROVALS**

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
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**COMMITTEE ACTION:**

At the April 8<sup>th</sup> EPS Committee moved to unanimously approve the above motion.

**BOARD ACTION:**

VILLAGE OF HINSDALE  
DEPARTMENT OF PUBLIC SERVICES  
FORESTRY PROGRAM  
TREE PRUNING - BID TABULATION

PROJECT NUMBER: Bid 1537  
PROJECT NAME: Tree Pruning  
DATE: March 4, 2013  
BUDGET: \$ 50,000.00  
Name:  
Address:

Bid Security:

Bid Prices 2011-2013	Trees R Us PO Box 6014 Wauconda IL 60084	Winkler's Tree & Landscaping Inc. P.O. Box 1154 LaGrange, IL 60526	Groundskeeper Landscape 10640 Bomieglin Pl. Orland Park, IL 60462
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Description	Qty	Unit	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
YEAR 1								
Tree Pruning 10"-24" dbh	70	Each	58.00	4,060.00	54.00	3,780.00	70.00	4,900.00
Tree Pruning 25" + dbh	30	Each	86.00	2,580.00	83.00	2,490.00	105.00	3,150.00
Total				6,640.00		6,270.00		8,050.00
YEAR 2								
Tree Pruning 10"-24" dbh	70	Each	58.00	4,060.00	54.00	3,780.00	70.00	4,900.00
Tree Pruning 25" + dbh	30	Each	86.00	2,580.00	83.00	2,490.00	105.00	3,150.00
Total				6,640.00		6,270.00		8,050.00
Extended Totals				13,280.00		12,540.00		16,100.00




Name:  
Address:

Bid Prices 2011-2013	Nels J. Johnson Tree Experts, Inc. 912 Pitner Ave. Evanston, IL 60202	The Care of Trees 1500 N Mantua St. Kent, OH 44240
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Bid Security:

Description	Qty	Unit	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
YEAR 1								
Tree Pruning 10"-24" dbh	70	Each	58.00	4,060.00	75.00	5,250.00	120.00	8,400.00
Tree Pruning 25" + dbh	30	Each	86.00	2,580.00	125.00	3,750.00	240.00	7,200.00
Total				6,640.00		9,000.00		15,600.00
YEAR 2								
Tree Pruning 10"-24" dbh	70	Each	58.00	4,060.00	80.00	5,600.00	130.00	9,100.00
Tree Pruning 25" + dbh	30	Each	86.00	2,580.00	130.00	3,900.00	248.00	7,440.00
Total				6,640.00		9,500.00		16,540.00
Extended Totals				13,280.00		18,500.00		32,140.00

DATE March 5, 2013**REQUEST FOR BOARD ACTION**

<b>AGENDA</b> ACA Agenda <b>SECTION NUMBER</b>	<b>ORIGINATING DEPARTMENT</b> PUBLIC SERVICES								
<b>ITEM</b> AWARD – GASOLINE	<b>APPROVAL</b>								
<p>Village staff solicited 7 fuel vendors for Bid #1538 for the service of fuel delivery. On February 28, 2013 one bid was received for purchase and delivery of gasoline. A fixed handling fee (delivery) is negotiated as the price of petroleum varies. The bid received was from Warren Oil Company. The price of gasoline and diesel is a fixed price per the <u>OPIS (Oil Price Information Service)</u> Index. A bid summary is attached on which the Suburban Purchasing Cooperative pricing for gasoline and diesel was added, which includes a markup of \$0.099 over OPIS for gasoline and \$0.099 over OPIS for diesel.</p> <p>The Public Services staff would like to recommend that Bid #1538 for the service of delivery of gasoline, <i>which does not include pricing for fuel which is fixed per the OPIS index</i>, be awarded to Warren Oil Company and if committee concurs, the following motion would be appropriate:</p> <p><b>MOTION:</b> To approve the award of Bid #1538 for the service of gasoline delivery, to Warren Oil Company with the fuel delivery bid comparison quantity of \$13,906.00 plus the cost of gasoline and diesel per the Oil Price Information Service Index.</p> <p><b>STAFF APPROVALS</b></p> <table border="1" data-bbox="87 1297 1500 1377"> <tr> <td data-bbox="87 1346 256 1377"><b>APPROVAL</b></td> <td data-bbox="354 1346 532 1377"><b>APPROVAL</b></td> <td data-bbox="639 1346 818 1377"><b>APPROVAL</b></td> <td data-bbox="932 1346 1110 1377"><b>APPROVAL</b></td> <td data-bbox="1224 1304 1500 1377"><b>MANAGER'S APPROVAL</b> </td> </tr> </table> <p><b>COMMITTEE ACTION:</b> At the April 8<sup>th</sup> EPS meeting, the Committee unanimously moved to approve the above motion.</p>					<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 					
<b>BOARD ACTION:</b>									

BID NUMBER 1538

PROJECT NAME: Fuel

DATE: Feb. 28, 2013

Name:  
Address:

Item No.	Description	Unit	Qty Est	2012 pricing		WARREN OIL 111 E 142nd St Hammond, IN 46327		SPC Contract				
				Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total			
							\$1,500.00 check					

1 Unleaded gasoline

a	OPIS	GAL	54,300	varies	0.00	varies	0.00	varies	0.00			
b	markup	GAL	54,300	-0.0100	(543.00)	0.0300	1,629.00	0.0990	5,375.70			
c	Federal tax	GAL	54,300	0.0000	0.00	0.0000	0.00	0.0000	0.00			
d	State tax	GAL	54,300	0.1900	10,317.00	0.1900	10,317.00	0.1900	10,317.00			
TOTAL				0.1800	9,774.00	0.2200	11,946.00	0.2690	15,692.70			

2 No. 2 diesel fuel April-Oct

a	OPIS	GAL	5,300	varies	0.00	varies	0.00	varies	0.00			
b	markup	GAL	5,300	0.0100	53.00	0.0300	159.00	0.0990	524.70			
c	Federal tax	GAL	5,300	0.0000	0.00	0.0000	0.00	0.0000	0.00			
d	State tax	GAL	5,300	0.2150	1,139.50	0.2150	1,139.50	0.2150	1,139.50			
TOTAL				0.2250	1,192.50	0.2450	1,298.50	0.3140	1,664.20			

3 No. 2 diesel fuel Nov-March

a	OPIS	GAL	2,700	varies	0.00	varies	0.00	varies	0.00			
b	markup	GAL	2,700	0.0100	27.00	0.0300	81.00	0.0990	267.30			
c	Federal tax	GAL	2,700	0.0000	0.00	0.0000	0.00	0.0000	0.00			
d	State tax	GAL	2,700	0.2150	580.50	0.2150	580.50	0.2150	580.50			
TOTAL				0.2250	607.50	0.2450	661.50	0.3140	847.80	0.0000	0.00	
Extended Totals				11,574.00		13,906.00		18,204.70		0.00		

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b> EPS Agenda	<b>ORIGINATING</b>
<b>SECTION NUMBER</b>	<b>DEPARTMENT PUBLIC SERVICES</b>
<b>ITEM</b> Custodial Services Contract #1544	<b>APPROVAL</b>

In the proposed FY 2013-14 budget, there is \$64,688.00 budgeted in the Public Services and Police Department operations and maintenance funds to complete custodial services within the following buildings: Village Hall, Police Department, Public Services, Water Plant, Brush Hill Station, and Highland Station. Staff received 6 bids for this service on March 4, 2013. A bid comparison is attached. The low bidder was Crystal Maintenance Service Corp. with a 2 year bid price of :

YEAR 1 \$45,180.00

YEAR 2 \$45,180.00

TWO YEAR TOTAL CONTRACT PRICE \$90,360.00

Crystal Maintenance Service Corp. has worked previously in the Village. Staff has checked their references which have been favorable and award is recommended.

Public Services staff would like to recommend to Committee, upon approval of the FY2013-14 budget, award of bid #1544 for custodial services year 1 to Crystal Maintenance Corp. in the bid amount of \$45,180.00 and if Committee concurs the following motion would be appropriate:

**MOTION: To approve the award of bid #1544 for custodial services year 1 to Crystal maintenance Corp. in the amount of \$45,180.00.**

**STAFF APPROVALS**

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S</b> <b>APPROVAL</b> 
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**COMMITTEE ACTION:**

AT the April 8<sup>th</sup> EPS meeting, the Committee unanimously moved to approve the above motion.

**BOARD ACTION:**

PROJECT NUMBER: 1544  
 PROJECT NAME: CUSTODIAL SERVICES  
 DATE: APRIL 4, 2013  
 BUDGET:

Name: Multisystem Management Company  
 Address: 1900 E Golf Rd, Suite 950  
 Schaumburg, IL 60173  
 Bid Security: 10% cashiers check

Item No.	Description	Monthly Price	Yearly Total	Extended Total	Monthly Price Year 1	Year 1 Total	Monthly Price Year 2	Year 2 Total
1	VILLAGE HALL	1550.0000	18600.00	0.00	1160.00	13920.00	1160.00	13920.00
2	POLICE DEPT.	1100.0000	13200.00	0.00	1080.00	12960.00	1080.00	12960.00
3	WATER PLANT	264.00	3168.00		280.00	3360.00	280.00	3360.00
4	PUBLIC WORKS	980.00	11760.00		875.00	10500.00	875.00	10500.00
5	BRUSH HILL STATION	200.00	2400.00		250.00	3000.00	250.00	3000.00
6	HIGHLAND STATION	120.00	1440.00		120.00	1440.00	120.00	1440.00
	Extended Totals	4214.00	50568.00	0.00	3765.00	45180.00	3765.00	45180.00
Contract Total Year 1 & 2								\$90,360.00

Name: Danmar  
 Address: 3029 Edgewood Pkwy  
 Woodridge, IL 60517  
 Bid Security: 10% cashiers check

Item No.	Description	Monthly Price	Yearly Total	Extended Total	Monthly Price Year 1	Year 1 Total	Monthly Price Year 2	Year 2 Total
1	VILLAGE HALL	1550.0000	18600.00	0.00	1425.00	17100.00	1425.00	17100.00
2	POLICE DEPT.	1100.0000	13200.00	0.00	1050.00	12600.00	1050.00	12600.00
3	WATER PLANT	264.00	3168.00		260.00	3120.00	260.00	3120.00
4	PUBLIC WORKS	980.00	11760.00		905.00	10860.00	905.00	10860.00
5	BRUSH HILL STATION	200.00	2400.00		220.00	2640.00	220.00	2640.00
6	HIGHLAND STATION	120.00	1440.00		120.00	1440.00	120.00	1440.00
	Extended Totals	4214.00	50568.00	0.00	3980.00	47760.00	3980.00	47760.00
Contract Total Year 1 & 2								\$95,520.00

\$94,800.00

\$122,400.00



Name:  
Address:

2012 price	All Cleaners 632 Executive Dr. Willowbrook, IL 60527	GSF USA, Inc 2701 Fortune Circle Drive Indianapolis, IN 46241
Bid Security:		
	10% bid bond	10% bid bond


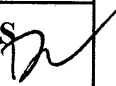
Item No.	Description	Monthly Price	Yearly Total	Extended Total	Monthly Price Year 1	Year 1 Total	Monthly Price Year 2	Year 2 Total
1	VILLAGE HALL	1550.0000	18600.00	0.00	2219.51	26634.12	2219.51	26634.12
2	POLICE DEPT.	1100.0000	13200.00	0.00	2416.48	28997.76	2416.48	28997.76
3	WATER PLANT	264.00	3168.00		649.44	7793.28	649.44	7793.28
4	PUBLIC WORKS	980.00	11760.00		1,489.70	17,876.40	1,489.70	17,876.40
5	BRUSH HILL STATION	200.00	2400.00		1,128.09	13,537.08	1,128.09	13,537.08
6	HIGHLAND STATION	120.00	1440.00		348.27	4,179.24	348.27	4,179.24
	Extended Totals	4214.00	50568.00	0.00	8251.49	99017.88	8251.49	99017.88

Contract Total Year 1 & 2

\$198,035.76

\$217,008.00

DATE April 12, 2013

<b>AGENDA SECTION</b>	ACA	<b>ORIGINATING DEPARTMENT</b>	Finance		
<b>ITEM</b>	Accounts Payable	<b>APPROVED</b>	Darrell Langlois  Assistant Village Manager/Director of Finance		
<p>At the meeting of April 16, 2013 staff respectfully requests the presentation of the following motion to approve the accounts payable:</p>					
<p><b>Motion:</b> To move approval and payment of the accounts payable for the period of March 29, 2013 through April 12, 2013 in the aggregate amount of <u>\$666,645.45</u> as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.</p>					
<b>STAFF APPROVALS</b>					
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 	
<b>COMMITTEE ACTION:</b>					
<b>BOARD ACTION:</b>					

**VILLAGE OF HINSDALE**

**ACCOUNTS PAYABLE WARRANT REGISTER #1542**

**FOR PERIOD March 29, 2013 through April 12 2013**

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$666,645.45 reviewed and approved by the below named officials.

APPROVED BY  DATE 4/11/13  
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY  DATE 4/11/13  
VILLAGE MANAGER

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_  
VILLAGE TRUSTEE

**Village of Hinsdale  
Warrant # 1542  
Summary By Fund**

<b>Recap By Fund</b>	<b>Fund</b>	<b>Regular Checks</b>	<b>ACH/Wire Transfers</b>	<b>Total</b>
General Fund	10000	154,819.52	-	154,819.52
Capital Project Fund	45300	4,193.75		4,193.75
Water & Sewer Operations	61061	261,552.61	-	261,552.61
Water & Sewer Capital	61062	6,420.00		6,420.00
Payroll Revolving	79000	12,316.68	219,842.89	232,159.57
Escrow Funds	72100	7,500.00		7,500.00
<b>Total</b>		<b>446,802.56</b>	<b>219,842.89</b>	<b>666,645.45</b>

## WARRANT REGISTER #

1542

4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
ALLIED WASTE REPUBLIC SVC 173795 REFUSE REMOVAL	0551010073736 CHECK NO. 93700	120.58	120.58
ALLSTAR AUTO GLASS 173608 WINDSHIELD REPLACEMENT	WOCO3101 CHECK NO. 93701	299.00	299.00
AMERICAN MESSAGING 173709 PAGERS	U1153710ND CHECK NO. 93702	100.86	100.86
AMPLIVOX 173743 TRIPOD	96286 CHECK NO. 93703	432.70	432.70
ANABEL MCFARLEN CNH 173682 KLM REFUND	EN130206/07/08 CHECK NO. 93704	250.00	250.00
ANDRES MEDICAL BILLING LT 173691 MONTHLY CHARGES	130818 CHECK NO. 93705	2738.55	2738.55
ARAMARK UNIFORM SERVICES 173705 UNIFORMS 173805 UNIFORMS	7018030967 7018039702 CHECK NO. 93706	227.14 227.14	454.28
AT & T 173643 VEECK PARK	6303233863-03/13 CHECK NO. 93707	123.76	123.76
BACKGROUNDS ONLINE 173775 BACK GROUNDS CHECKS	433567 CHECK NO. 93708	92.50	92.50
BANNERVILLE USA 173745 SEASONALLY	16078 CHECK NO. 93709	165.00	165.00
BIETERMAN, MICHAEL 173756 BB OFFICIAL	48100 CHECK NO. 93710	481.00	481.00
BIETERMAN, SEAN 173755 BB OFFICIALS	55500	555.00	

## WARRANT REGISTER #

1542

4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
BIETERMAN, SEAN	CHECK NO. 93711		555.00
BLUE CROSS BLUE SHIELD 173800 REFUND	122244 CHECK NO. 93712	900.00	900.00
BONO CSR KATHLEEN W. 173764 ZBA V-02-2013 173765 ZBA V-01-2013	6084 6084-1 CHECK NO. 93713	99.22 578.78	678.00
BRETT EQUIPMENT 173701 LIGHTS	221407 CHECK NO. 93714	21.05	21.05
CASE LOTS INC 173629 PAPER GOODS	047415/16/17 CHECK NO. 93715	634.60	634.60
CASHIER BOILERS/ELEVATORS 173634 CERTIFICATES 173635 CERTIFICATES 173782 ELEVATOR	9487197 5125048662 5125049253 CHECK NO. 93716	280.00 300.00 100.00	680.00
CASTLE CHEVROLET 173688 UNIT 41	19778 CHECK NO. 93717	80.00	80.00
CCP INDUSTRIES INC 173621 T SHIRTS	01060818 CHECK NO. 93718	565.70	565.70
CHICAGO ELEVATOR COMPANY 173611 MATERIALS	411950 CHECK NO. 93719	2385.00	2385.00
CINTAS 173802 RUGS TOWELS ETC	769206934 CHECK NO. 93720	190.25	190.25
CIT TECNOLOGY FIN SERV IN 173630 ALARM	23079061 CHECK NO. 93721	152.50	152.50
COMCAST			

## WARRANT REGISTER #

1542

4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
COMCAST			
173714 500 W HINSDALE	0037136-04/13	132.00	
173818 PW/WP	0036815-04/13	106.95	
173819 VOH CABLE	0036757-04/13	201.95	
173820 PD/FD CABLE	0036781-04/13	167.00	
173821 KLM LODGE	0036807-04/13	102.00	
	CHECK NO. 93722		709.90
COMED			
173644 PIERCE PARK	7011378007-03/13	81.20	
173645 BURLINGTON PARK	0499147045-03/13	25.91	
173646 ROBBINS PARK	0639032045-03/13	15.85	
173647 ELEANOR PARK	8689206002-03/13	33.69	
173648 STOUGH PARK	8689480008-03/13	15.62	
173649 BROOK PARK	8605174005-03/13	342.20	
173650 CHESTNUT PARK	0203065105-03/13	54.50	
173651 314 SYMONDS	0417073048-03/13	533.51	
173652 BURLINGTON PARK	6583006139-03/13	25.61	
173653 POOL	8605437007-03/13	1173.92	
173654 KLM LODGE	7093551008-03/13	1369.37	
173655 TRAIN STATION	8521342001-03/13	793.29	
173656 WARMING HOUSE	0203017056-03/13	458.53	
173657 5903 COUNTY LINE	7093550127-03/13	87.72	
173658 21 SPINNING WHEEL	1131101044-03/13	341.06	
173659 CLOCK TOWER	0381057101-03/13	28.23	
173660 WALNUT STREET	7011481009-03/13	26.45	
173661 SAFETY TOWN	7261620005-03/13	16.60	
173662 RR	7011157008-03/13	65.11	
173663 WATER PLANT	8521400008-03/13	31.53	
173664 WASHINGTON PARK	2838114008-03/13	46.70	
173665 ELEANOR PARK	8689640004-03/13	16.42	
173666 WASHINGTON STREET	2378029015-03/13	55.84	
173667 FOUNTAIN	0471095066-03/13	67.90	
173798 STREET LIGHTS	165348069-03/13	31.90	
	CHECK NO. 93723		5738.66
COMMERCIAL COFFEE SERVICE			
173751 CREAMER	117821	13.90	
	CHECK NO. 93724		13.90
CONNELLY, TOM			
173754 BB OFFICIAL	44400	444.00	
	CHECK NO. 93725		444.00
CONSTELLATION NEWENERGY			
173641 STREET LIGHTS	9469539-03/13	1735.32	
173642 STREET LIGHTS	9495109-03/13	7642.01	

WARRANT REGISTER # 1542 4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
CONSTELLATION NEWENERGY	CHECK NO. 93726		9377.33
COURTNEYS SAFETY LANE			
173690 INSPECTIONS	053592	35.00	
173700 SAFETY INSPECTION	053569	35.00	
	CHECK NO. 93727		70.00
COWELL, EARL			
173711 TICKET REFUND	0210040750	37.50	
	CHECK NO. 93728		37.50
CUMMINS N POWER LLC			
173759 GENERATOR	71124165	1102.00	
	CHECK NO. 93729		1102.00
CURRENT TECHNOLOGIES			
173789 EMAIL SUPPORT	709546	375.00	
	CHECK NO. 93730		375.00
DANMAR			
173618 CUSTODIAL	18174	4214.00	
	CHECK NO. 93731		4214.00
DAVE SOLTWISCH PLUMBING			
173790 PARK SEAT	45363	29.87	
	CHECK NO. 93732		29.87
DCT INC			
173671 CONT BD/210 E OGDEN	21142	2000.00	
	CHECK NO. 93733		2000.00
DESIGN PERSPECTIVES			
173791 GRANT	111033A9	2350.00	
	CHECK NO. 93734		2350.00
DOCU-SHRED, INC.			
173708 DOCUMENT SHREDDING	30083	60.00	
173814 SHREDDING	30142	40.00	
	CHECK NO. 93735		100.00
DUPAGE COUNTY CHIEFS OF			
173689 LUNCHEON	61961	100.00	
	CHECK NO. 93736		100.00
DUPAGE WATER COMMISSION			
173799 WATER	09979	227816.59	



WARRANT REGISTER # 1542 4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
DUPAGE WATER COMMISSION	CHECK NO. 93737		227816.59
ENVIRO-TEST/PERRY LABORAT 173631 SAMPLES	13129482 CHECK NO. 93738	168.00	168.00
ERM 173622 STREET LIGHTS	33564 CHECK NO. 93739	3176.76	3176.76
EXCELL FASTENER SOLUTIONS 173692 ANCHORS/NUTS 173693 NUTS/BOLTS	3032 3033 CHECK NO. 93740	152.48 48.49	200.97
FACTORY MOTOR PARTS CO 173788 AUTO PARTS	596820/082484 CHECK NO. 93741	330.86	330.86
FEDEX 173607 OVER NIGHT MAIL	222123410 CHECK NO. 93742	80.98	80.98
FIRE SAFETY CONSULTANTS 173808 THIRD PARTY	2013353 CHECK NO. 93743	280.00	280.00
FLEET PRIDE 173613 MOTOR VEHICLES 173780 PART 173784 AIR VALVE	53015048 53324263 53383405 CHECK NO. 93744	63.14 20.94 18.15	102.23
FOX VALLEY FIRE & SAFETY 173792 FIRE EXT	752676 CHECK NO. 93745	127.87	127.87
FRED GLINKE PLUMBING AND 173679 ADAPTER	29009 CHECK NO. 93746	61.45	61.45
FRIESS, JASHUA 173672 CONT BD/5570 S OAK	21194 CHECK NO. 93747	500.00	500.00
FULLERS HOME & HARDWARE			

## WARRANT REGISTER #

1542

4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
FULLERS HOME & HARDWARE			
173638 ASST HARDWARE	152401	292.14	
173640 SNOW PLOWING	152251	595.00	
	CHECK NO. 93748		887.14
FULLERS SERVICE CENTER IN			
173637 CAR WASHES/REPAIRS	54156792576	265.95	
	CHECK NO. 93749		265.95
GARY JOHNSTON			
173803 PERMIT FEES	8010	80.10	
	CHECK NO. 93750		80.10
GLOBAL COM INC.			
173762 TELEPHONE	11873870	2079.05	
	CHECK NO. 93751		2079.05
GRAINGER, INC.			
173685 GAUGE	9097979570	12.88	
173766 PARK FLAG POLES	9097979521	101.79	
	CHECK NO. 93752		114.67
HACIENDA LANDSCAPING			
173806 PLAYGROUND	176000	1760.00	
173807 KLM	157780	1577.80	
	CHECK NO. 93753		3337.80
HAMILTON DATA CARD			
173770 SHEETS	21422	91.00	
	CHECK NO. 93754		91.00
HILDEBRAND SPORTING GOODS			
173817 PLAQUES	25625	125.00	
	CHECK NO. 93755		125.00
HR GREEN INC			
173673 WOODLANDS	85213	1970.00	
173674 CSO OPERATOR	85244	4450.00	
173678 WOODLANDS	85259	4193.75	
	CHECK NO. 93756		10613.75
IBLP			
173676 ANNUAL REPORTS	20130080	200.00	
	CHECK NO. 93757		200.00
ICE MOUNTAIN WATER			
173794 WATER	03C0120706023	38.82	

## WARRANT REGISTER #

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4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
ICE MOUNTAIN WATER	CHECK NO. 93758		38.82
IL ST TOLLWAY AUTHORITY 173772 FIRE TOLLS	62056 CHECK NO. 93759	5.35	5.35
ILLINOIS FIRE SAFETY 173703 CLASS	61901 CHECK NO. 93760	75.00	75.00
INDUSTRIAL ELECTRIC 173742 STREET LIGHTS 173749 LODGE	213796 215267 CHECK NO. 93761	712.72 65.32	778.04
INTERNATIONAL ASSOCIATION 173698 DUES	1001044325 CHECK NO. 93762	120.00	120.00
INTERNATIONAL EXTERMINATO 173779 EXT FEES	41379626 CHECK NO. 93763	228.00	228.00
JAMES J BENES & ASSOC INC 173793 PLAN REVIEWS	1209246-248 CHECK NO. 93764	2400.00	2400.00
JAN C MOL & ASSOCIATES 173810 LIGHT BAR 173811 COLOR LIGHT BAR	040613 040613-1 CHECK NO. 93765	1475.00 1978.00	3453.00
KELLER HEARTT CO INC 173624 DRUM DEPOSIT	0176143 CHECK NO. 93766	398.75	398.75
KELLER, MARK 173804 CLOTHING	45724 CHECK NO. 93767	457.24	457.24
KRAMER FOODS 173769 WATER BOARD	04401680 CHECK NO. 93768	5.38	5.38
L A FASTENERS 173686 BRASS PIPE	262939	7.33	

## WARRANT REGISTER #

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4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
L A FASTENERS	CHECK NO. 93769		7.33
L3 COMMUNICATIONS			
173626 BELT CLIP	0197067	454.00	
	CHECK NO. 93770		454.00
LANDSCAPE CONCEPTS MNGEMT			
173785 TREE REMOVAL	48604	5821.00	
	CHECK NO. 93771		5821.00
LITHOPRINT SERVICES, IN			
173815 FORMS	36177	230.84	
	CHECK NO. 93772		230.84
LOYOLA EMS			
173675 CONFERENCE	61898	175.00	
	CHECK NO. 93773		175.00
MARATHON SPORTSWEAR			
173747 T BALL SHIRTS	134945/946	1162.36	
	CHECK NO. 93774		1162.36
MATTHEWS, BYRON			
173684 DUPLICATE TICKET	29134	10.00	
	CHECK NO. 93775		10.00
MCELROY, TIM			
173801 IPAD HOLDER	01620450	95.57	
	CHECK NO. 93776		95.57
MCGINNIS, ROBERT			
173750 REIMBURSEMENT	5010475	300.00	
	CHECK NO. 93777		300.00
MCTIGUE, JOHN			
173822 CLASS REFUND	116849	50.00	
	CHECK NO. 93778		50.00
MEDICOM REIMBURSEMENT			
173768 HOME VISITS	4069/4034/3998	51.00	
	CHECK NO. 93779		51.00
MIDCO			
173604 S2 ACCESS CONTROL	267995	17900.00	
	CHECK NO. 93780		17900.00

WARRANT REGISTER # 1542 4/16/13

PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
MILLER, DON			
173781 CDL RENEWAL	62047	65.00	
	CHECK NO. 93781		65.00
MINER ELECTRONICS			
173602 SQUAD REPAIRS	249176	47.50	
173614 SQUAD REPAIRS	248860	372.00	
	CHECK NO. 93782		419.50
MOTOROLA			
173615 EQUIPMENT UPGRADES	SR101295	2043.24	
173623 RADIO	119014	550.00	
	CHECK NO. 93783		2593.24
MUNICIPAL WELL & PUMP INC			
173825 PROGRESS BILLING #2	9109	21737.00	
173826 PROGRESS BILLING #1	9027	4020.00	
	CHECK NO. 93784		25757.00
NAPA AUTO PARTS			
173786 AUTO PARTS	252126/931/004	507.11	
	CHECK NO. 93785		507.11
NEXTEL/SPRINT			
173763 CELL TELEPHONES	977740515-134	2500.51	
	CHECK NO. 93786		2500.51
NICOR GAS			
173668 GENERATOR	3846601000-03/13	82.57	
173669 YOUTH CENTER	9007790000-03/13	364.87	
	CHECK NO. 93787		447.44
NORTH COMMUNITYBANK			
173697 COPIES	18587-1	53.60	
	CHECK NO. 93788		53.60
ONEILL, PATRICIA			
173683 DUPLICATE PAYMENT	285448	35.00	
	CHECK NO. 93789		35.00
PACIFIC TELEMAGEMENT			
173716 PAY PHONES	510104	153.00	
	CHECK NO. 93790		153.00
PIECZYNSKI, LINDA			
173694 RR	5683	1230.00	
173695 LEGAL SERVICES	5750	1779.50	

## WARRANT REGISTER #

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PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
PIECZYNSKI, LINDA	CHECK NO. 93791		3009.50
PLAN TAG			
173702 TAGS	61837	98.40	
	CHECK NO. 93792		98.40
PRAXAIR DISTRIBUTION, INC			
173746 POOL	45664023	21.23	
	CHECK NO. 93793		21.23
PROVEN BUSINESS SYSTEMS			
173816 COPIER OVERCHARGES	146078	627.33	
	CHECK NO. 93794		627.33
QUARRY MATERIALS, INC.			
173606 COLD MIX	46227	540.00	
173610 COLD MIX	00046216	521.64	
	CHECK NO. 93795		1061.64
RAY OHERRON CO INC			
173620 UNIFORMS	1309086	1089.94	
173809 NEW RECRUIT SUPPLIES	1309088	749.82	
	CHECK NO. 93796		1839.76
ROSENBAUER MINNESOTA LLC			
173677 WINDOW REPAIR	8084	203.98	
	CHECK NO. 93797		203.98
SAMS CLUB #6384			
173796 CIRCUIT MONITORING	P9280002700ZDQ	537.88	
173797 FIRE DEPT SUPPLIES	01DSGZ8D	321.20	
	CHECK NO. 93798		859.08
SECRETARY OF STATE			
173767 NOTICES	61964	50.00	
	CHECK NO. 93799		50.00
SERVICE FORMS & GRAPHICS			
173616 POOL PASSES	144014	349.70	
173617 INSPECTION/50/50 SIDEWALK	144148/149	1659.29	
	CHECK NO. 93800		2008.99
SIDDIQUI, KHAN			
173823 CLASS REFUND	116850	100.00	
	CHECK NO. 93801		100.00

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PAYEE VOU. DESCRIPTON	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
SIRCHIE FINGER PRINT LABS			
173603 MISC SUPPLIES	0107877	274.30	
173773 TAPE	0117308	60.00	
	CHECK NO. 93802		334.30
STARFISH AQUATICS INSTITU			
173748 TEXT BOOKS	8278	2533.23	
	CHECK NO. 93803		2533.23
STEPP EQUIPMENT COMPANY			
173625 REPLACEMENT	766844	2970.00	
	CHECK NO. 93804		2970.00
STOMPER, SCOTT			
173744 BROCHURE DESIGN	0029	1800.00	
	CHECK NO. 93805		1800.00
SUBURBAN DOOR CHECK			
173757 DOOR STRAPS	434350	2099.00	
	CHECK NO. 93806		2099.00
TAMAS. CRISTINA			
173687 VOLUNTEER	116652	50.00	
	CHECK NO. 93807		50.00
TAS LIGHTING INC			
173771 LAMPS	2492	259.96	
	CHECK NO. 93808		259.96
THE HINSDALEAN			
173627 SHOP ADS	15568	936.00	
173758 PUBLIC HEARINGS	26726/26954	534.40	
	CHECK NO. 93809		1470.40
THE POLICE & SHERIFFS			
173774 ID CARDS	45321	47.46	
	CHECK NO. 93810		47.46
THIRD MILLENIUM			
173633 WATER BILLING	15562	1096.27	
173699 ANNUAL MAINT FEE	15569	995.00	
	CHECK NO. 93811		2091.27
THOMPSON ELEVATOR INSPEC			
173609 ELEVATOR INSPECTIONS	123508	200.00	
	CHECK NO. 93812		200.00

## WARRANT REGISTER #

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PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
TOTAL PARKING SOLUTIONS			
173612 PREVENTIVE MAINT	102110	2160.00	
	CHECK NO. 93813		2160.00
TRAFFIC CONTROL & PROTECT			
173619 SIGNS	76488	88.00	
173812 RULES	76612	38.80	
	CHECK NO. 93814		126.80
TREE TOWN REPRO SERVICE I			
173696 OFFICE SUPPLIES	186885	70.86	
	CHECK NO. 93815		70.86
TYCO INTEGRATED SECURITY			
173778 BURNSFIELD VEECK PARK	92538493/8562	649.72	
	CHECK NO. 93816		649.72
UPS STORE #3276			
173636 UPS CHARGES	4366/4367	102.55	
173639 UPS CHARGES	4419/4463	23.91	
	CHECK NO. 93817		126.46
VERIZON WIRELESS			
173787 MODEUMS	9702150173	10.40	
	CHECK NO. 93818		10.40
VERIZON WIRELESS			
173813 MODEUMS	9702403508	456.12	
	CHECK NO. 93819		456.12
VILLAGE OF HINSDALE-FIRE			
173776 FIRE PETTY CASH	11885-03/13	118.85	
	CHECK NO. 93820		118.85
VILLAGE OF HINSDALE-POLIC			
173681 PETTY CASH	30911	309.11	
	CHECK NO. 93821		309.11
WALKER, GORDON			
173670 CONT BD/828 S OAK	20565	5000.00	
	CHECK NO. 93822		5000.00
WAREHOUSE DIRECT INC			
173632 OFFICE SUPPLIES	1896041/763/663	353.93	
173783 LABEL INK JET	1899785	16.06	
173824 OFFICE SUPPLIES	19043010	28.17	
	CHECK NO. 93823		398.16



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PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
WARREN OIL COMPANY			
173605 FUEL	I0772492	27965.45	
	CHECK NO. 93824		27965.45
WHELEN ENGINEERING			
173777 REPAIRS	R892080	100.00	
	CHECK NO. 93825		100.00
XEROX CORPORATION			
173680 FIN/FD COPIER	067228239/240	170.00	
	CHECK NO. 93826		170.00
ZIEBELL WATER SERVICE			
173628 WATER MAIN	219850	3479.68	
	CHECK NO. 93827		3479.68
AFLAC-FLEXONE			
173836 AFLAC OTHER	0412130000000000	264.33	
173837 ALFAC OTHER	0412130000000000	248.14	
173838 AFLAC SLAC	0412130000000000	72.75	
	CHECK NO. 93828		585.22
COLONIAL LIFE PROCESSING			
173827 COLONIAL S L A C	0412130000000000	74.75	
173828 COLONIAL OTHER	0412130000000000	27.63	
	CHECK NO. 93829		102.38
DIRECT ADVANTAGE INC			
173849 SPRING SHOPPING	1017	10458.00	
	CHECK NO. 93830		10458.00
I.U.O.E.LOCAL 150			
173843 LOCAL 150 UNION DUES	0412130000000000	609.49	
	CHECK NO. 93831		609.49
ILLINOIS FRATERNAL ORDER			
173830 UNION DUES	0412130000000000	817.00	
	CHECK NO. 93832		817.00
NATIONWIDE RETIREMENT SOL			
173831 USCM/PEBSO	0412130000000000	1990.00	
173832 USCM/PEBSO	0412130000000000	38.13	
	CHECK NO. 93833		2028.13
NATIONWIDE TRUST CO.FSB			
173839 PEHP COMPTIME PD	0412130000000000	515.57	
173840 PEHPPD	0412130000000000	547.09	

## WARRANT REGISTER #

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4/16/13


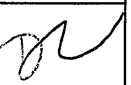
PAYEE VOU. DESCRIPTION	VENDOR INVOICE	INVOICE AMOUNT	CHECK AMOUNT
NATIONWIDE TRUST CO.FSB			
173841 PEHP REGULAR	0412130000000000	2332.82	
	CHECK NO. 93834		3395.48
NCPERS GRP LIFE INS#3105			
173829 LIFE INS	0412130000000000	272.00	
	CHECK NO. 93835		272.00
STATE DISBURSEMENT UNIT			
173842 CHILD SUPPORT	0412130000000000	1084.62	
	CHECK NO. 93836		1084.62
STATE DISBURSEMENT UNIT			
173844 CHILD SUPPORT	0412130000000000	313.21	
	CHECK NO. 93837		313.21
STATE DISBURSEMENT UNIT			
173845 CHILD SUPPORT	0412130000000000	585.00	
	CHECK NO. 93838		585.00
STATE DISBURSEMENT UNIT			
173846 CHILD SUPPORT	0412130000000000	184.62	
	CHECK NO. 93839		184.62
STATE DISBURSEMENT UNIT			
173847 CHILD SUPPORT	0412130000000000	1615.38	
	CHECK NO. 93840		1615.38
UNITED STATES POSTAL SVC			
173848 POSTAGE MACHINE	3000-04/13	3000.00	
	CHECK NO. 93841		3000.00
VILLAGE OF HINSDALE			
173833 MEDICAL REIMBURSEMENT	0412130000000000	344.57	
173834 MEDICAL REIMBURSEMENT	0412130000000000	290.83	
173835 DEP CARE REIMB.F/P	0412130000000000	88.75	
	CHECK NO. 93842		724.15
	GRAND TOTAL		446,802.56

**Village of Hinsdale**  
**Schedule of Bank Wire Transfers and ACH Payments**  
**1542**

<b>Payee/ Date</b>	<b>Description</b>	<b>Vendor Invoice</b>	<b>Invoice Amount</b>
Electronic Federal Tax Payment Systems 4/12/2013	Village Payroll #8 - Calendar 2013	FWH	42,652.97
Electronic Federal Tax Payment Systems 4/12/2013	Village Payroll #8 - Calendar 2013	FICA/MCARE	34,602.42
Illinois Department of Revenue 4/12/2013	Village Payroll #8 - Calendar 2013	State Tax Withholding	16,195.69
ICMA - 457 Plans 4/12/2013	Village Payroll #8 - Calendar 2013	Employee Withholding	12,170.66
H SA PLAN CONTRIBUTION		Employee Withholding	1,991.00
H SA PLAN CONTRIBUTION		Employer Contribution	3,589.50
Illinois Municipal Retirement Fund		Employee/Employer Contribution	108,640.65
<b>Total Bank Wire Transfers and ACH Payments</b>			<b>219,842.89</b>

DATE: April 11, 2013

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING</b>		
<b>SECTION NUMBER</b> ACA		<b>DEPARTMENT</b> Administration		
<b>ITEM</b> Approval of the Annual Performance Budget for FY 2013-14.		Darrell Langlois <b>APPROVAL</b> Assistant Village Manager/ Finance Director 		
<p>On March 8, 2013 the Draft FY 2013-14 Annual Performance Budget was distributed to the Village Board and made available to the public by posting on the Village's website. The Draft Budget was reviewed in detail by the Finance Commission at its meeting on March 14, 2013 and was endorsed for approval by the Village Board. The community was given an opportunity to comment on the proposed budget at the ACA meeting on April 1, 2013, and the Village Board discussed the Draft Budget at its meeting on April 4, 2013, and also at that meeting the public was given an additional opportunity to comment on the Draft Budget.</p> <p>The FY 2013-14 Budget is scheduled to be adopted by the Village Board on April 16, 2013. Although up to this point there has been no changes in the draft budget recommended by the Village Board, it is staff's recommendation that the budget be revised to defer the spending of \$200,000 on the Burlington Park Wall project from FY 2013 to FY 2014 as it is now expected that very little of this work will be completed this budget year. In order to fund this item in FY 2014, the "Transfer to Capital Reserve" will be increased by \$200,000 at the end of FY 2013. These are timing-only changes to the budget, and affected pages to the budget book are attached and should replace these pages in the original draft budget.</p> <p><b>MOTION: To Approve the FY 2013-14 Annual Performance Budget as revised.</b></p>				
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b>				

**SCHEDULE I**  
**VILLAGE OF HINSDALE**  
**ALL FUNDS SUMMARY**

	<b>FY 2011-12</b>	<b>FY 2012-13</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
<b>Operating Revenues:</b>				
Corporate Fund	18,539,029	18,058,666	18,532,820	18,339,534
Motor Fuel Tax Fund	517,211	427,000	502,318	407,000
Capital Projects Bond Fund	3,388,670	4,343,100	3,557,106	3,600,983
SSA #13 Fund	525,392	500	200	0
Debt Service Fund	887,868	651,420	751,152	472,725
Water & Sewer Funds	7,426,386	9,704,455	10,804,511	10,663,255
Police Pension Fund	1,920,159	2,298,267	2,307,267	2,438,984
Firefighters Pension Fund	1,405,546	1,800,880	2,031,922	1,851,807
Foreign Fire Insurance Fund	44,432	44,600	44,126	44,200
<b>Total Operating Revenues</b>	<b>34,654,693</b>	<b>37,328,888</b>	<b>38,531,422</b>	<b>37,818,488</b>
<b>Operating Expenses:</b>				
Corporate Fund	16,227,849	16,574,224	17,118,750	17,031,188
Debt Service Funds	890,153	650,570	650,670	966,722
SSA #13 Fund	15,666	2,089,200	1,461,172	584,750
Water & Sewer Funds	5,439,630	6,240,726	6,260,008	6,989,218
Police Pension Fund	1,122,584	1,058,675	1,014,975	1,116,975
Firefighters Pension Fund	1,260,553	1,281,775	1,290,321	1,432,775
Foreign Fire Insurance Fund	37,114	48,750	26,450	50,500
<b>Total Operating Expenses</b>	<b>24,993,549</b>	<b>27,943,920</b>	<b>27,822,346</b>	<b>28,172,128</b>
<b>Capital/Special Projects:</b>				
Corporate Fund	1,030,708	1,255,700	965,193	1,551,000
Motor Fuel Tax Fund	280,626	85,000	69,659	1,085,000
Capital Projects Fund	2,279,157	6,960,000	6,070,384	4,940,100
Water & Sewer Funds	2,452,508	7,895,500	7,028,643	6,203,900
<b>Total Capital/Special Projects</b>	<b>6,042,999</b>	<b>16,196,200</b>	<b>14,133,879</b>	<b>13,780,000</b>
<b>Total Expenses</b>	<b>31,036,548</b>	<b>44,140,120</b>	<b>41,956,225</b>	<b>41,952,128</b>
<b>Net Debt</b>	<b>1,402,351</b>	<b>8,377,888</b>	<b>8,002,275</b>	<b>2,000,000</b>
<b>Net Change In All Fund Balances</b>	<b>5,020,496</b>	<b>1,566,656</b>	<b>4,577,472</b>	<b>(2,133,640)</b>
<b>Beginning Fund Balances:</b>				
Corporate Fund	4,142,476	4,708,309	4,957,822	4,976,699
Motor Fuel Tax Fund	366,325	610,773	602,910	1,035,569
Capital Projects Bond Fund	920,564	1,983,065	2,030,077	4,573,078
SSA #13 Fund	0	513,700	509,726	584,750
Debt Service Fund	719,970	719,177	717,685	818,167
Water & Sewer Funds	297,307	2,656,964	1,699,032	1,054,892
Police Pension Fund	19,809,723	20,567,447	20,607,298	21,899,590
Firefighters Pension Fund	14,064,030	14,242,888	14,209,023	14,950,624
Foreign Fire Insurance Fund	100,997	125,782	108,315	125,991
<b>Total Beginning Fund Balances</b>	<b>40,421,392</b>	<b>46,128,105</b>	<b>45,441,888</b>	<b>50,019,360</b>
<b>Ending Fund Balances:</b>				
Corporate Fund	4,957,822	4,456,939	4,976,699	4,734,045
Motor Fuel Tax Fund	602,910	952,773	1,035,569	357,569
Capital Projects Bond Fund	2,030,077	4,366,165	4,573,078	3,233,961
SSA #13 Fund	509,726	0	584,750	0
Debt Service Fund	717,685	720,027	818,167	324,170
Water & Sewer Funds	1,699,032	508,193	1,054,892	525,029
Police Pension Fund	20,607,298	21,807,039	21,899,590	23,221,599
Firefighters Pension Fund	14,209,023	14,761,993	14,950,624	15,369,656
Foreign Fire Insurance Fund	108,315	121,632	125,991	119,691
<b>Total Ending Fund Balances</b>	<b>45,441,888</b>	<b>47,694,761</b>	<b>50,019,360</b>	<b>47,885,720</b>

## SCHEDULE II

### VILLAGE OF HINSDALE ALL FUNDS BUDGET SUMMARY FY 2013-14

	Total Operating Revenues	Total Operating Expenses	Operating Excess (Deficiency)	Departmental Capital	Infrastructure Capital	Transfers In (Out)	Debt Issuance (Payments)	Net Change In Fund Balance	Beginning Fund Balance	Ending Fund Balance
<b><u>Governmental Funds:</u></b>										
Corporate Fund	18,339,534	(15,431,188)	2,908,346	(1,551,000)	0	(1,600,000)	0	(242,654)	4,976,699	4,734,045
Motor Fuel Tax Fund	407,000	0	407,000	(85,000)	0	(1,000,000)	0	(678,000)	1,035,569	357,569
Capital Projects Fund	3,219,950	0	3,219,950	0	(4,940,100)	381,033	0	(1,339,117)	4,573,078	3,233,961
SSA #13 Fund	0	0	0	0	0	(584,750)	0	(584,750)	584,750	0
Debt Service Fund	169,008	(1,300)	167,708	0	0	303,717	(965,422)	(493,997)	818,167	324,170
Total Governmental Funds	22,135,492	(15,432,488)	6,703,004	(1,636,000)	(4,940,100)	(2,500,000)	(965,422)	(3,338,518)	11,988,263	8,649,745
<b><u>Enterprise Fund:</u></b>										
Water & Sewer Funds										
Operation & Maintenance	8,162,655	(6,493,600)	1,669,055	(2,167,000)	0	(1,502,055)	2,000,000	0	300,000	300,000
Capital	500	0	500	0	(4,036,900)	3,508,211	0	(528,189)	595,970	67,781
Debt Service	100	0	100	0	0	493,844	(495,618)	(1,674)	158,922	157,248
Total Enterprise Fund	8,163,255	(6,493,600)	1,669,655	(2,167,000)	(4,036,900)	2,500,000	1,504,382	(529,863)	1,054,892	525,029
<b><u>Pension Funds:</u></b>										
Police Pension Fund	2,438,984	(1,116,975)	1,322,009	0	0	0	0	1,322,009	21,899,590	23,221,599
Firefighters' Pension Fund	1,851,807	(1,432,775)	419,032	0	0	0	0	419,032	14,950,624	15,369,656
Total Pension Funds	4,290,791	(2,549,750)	1,741,041	0	0	0	0	1,741,041	36,850,214	38,591,255
<b><u>Other Funds:</u></b>										
Foreign Fire Insurance Fund	44,200	(13,500)	30,700	(37,000)	0	0	0	(6,300)	125,991	119,691
Total Other Funds	44,200	(13,500)	30,700	(37,000)	0	0	0	(6,300)	125,991	119,691
<b>Total All Funds</b>	<b>34,633,738</b>	<b>(24,489,338)</b>	<b>10,144,400</b>	<b>(3,840,000)</b>	<b>(8,977,000)</b>	<b>0</b>	<b>538,960</b>	<b>(2,133,640)</b>	<b>50,019,360</b>	<b>47,885,720</b>

**SCHEDULE III**  
**VILLAGE OF HINSDALE**  
**FY 2013-14 BUDGET**  
**CORPORATE FUND SUMMARY**

	<b>FY 2011-12 Actuals</b>	<b>FY 2012-13 Budget</b>	<b>FY 2012-13 Estimated Actuals</b>	<b>FY 2013-14 Budget</b>	<b>Change From Prior Budget</b>
<b><u>Operating Revenues:</u></b>					
Property Taxes	5,914,013	6,006,176	6,006,176	6,143,406	137,230
State/Federal Distributions	5,180,427	4,916,400	5,230,651	5,068,700	152,300
Utility Taxes	2,135,288	2,152,175	2,149,400	2,166,000	13,825
Licenses	398,510	393,400	401,200	401,200	7,800
Permits	1,253,670	1,166,075	1,196,100	1,231,000	64,925
Service Fees	2,245,988	2,174,731	2,108,162	2,182,378	7,647
Fines	472,356	466,700	395,200	417,700	(49,000)
Other Income	2,363,777	783,009	1,045,931	729,150	(53,859)
<b>Total Operating Revenues</b>	<b>19,964,029</b>	<b>18,058,666</b>	<b>18,532,820</b>	<b>18,339,534</b>	<b>280,868</b>
<b><u>Operating Expenses:</u></b>					
General Government	2,758,236	1,632,932	1,486,378	1,578,212	(54,720)
Police Department	4,832,501	4,895,042	4,877,055	4,916,367	21,325
Fire Department	3,825,028	3,806,588	3,809,867	3,854,356	47,768
Public Services	2,229,287	2,208,141	2,053,573	2,224,755	16,614
Community Development	919,490	922,087	908,109	991,405	69,318
Parks & Recreation	1,574,371	1,709,434	1,583,768	1,766,093	56,659
<b>Total Operating Expenses</b>	<b>16,138,913</b>	<b>15,174,224</b>	<b>14,718,750</b>	<b>15,331,188</b>	<b>156,964</b>
<b><u>Capital Outlay/Special Projects:</u></b>					
Departmental Capital	1,030,708	1,255,700	965,193	0	(1,255,700)
<b>Total Expenses</b>	<b>17,169,621</b>	<b>16,429,924</b>	<b>15,683,943</b>	<b>15,331,188</b>	<b>(1,098,736)</b>
<b>Operating Excess (Deficiency)</b>	<b>2,794,408</b>	<b>1,628,742</b>	<b>2,848,877</b>	<b>3,008,346</b>	<b>1,379,604</b>
<b><u>Contingency/Transfers In (Out):</u></b>					
Contingency	0	(100,000)	0	(100,000)	
Transfer (to) from Capital Reserve	(400,000)	252,000	(350,000)	(1,250,000)	
Transfer (to) from Debt Service Fund	(479,062)	(480,112)	(430,000)	0	
Transfer (to) from Water Fund	0	0	(500,000)	0	
Transfer (to) from Infrastructure Fund	(1,500,000)	(1,300,000)	(1,900,000)	(1,600,000)	
<b>Total Contingency/Transfers Out</b>	<b>(2,379,062)</b>	<b>(1,628,112)</b>	<b>(3,180,000)</b>	<b>(2,950,000)</b>	
<b>Excess(Deficiency) After Transfers</b>	<b>415,346</b>	<b>630</b>	<b>(331,123)</b>	<b>58,346</b>	
<b>Beginning Unrestricted Fund Balance</b>	<b>4,142,476</b>	<b>4,308,309</b>	<b>4,557,822</b>	<b>4,226,699</b>	
<b>Ending Unrestricted Fund Balance</b>	<b>4,557,822</b>	<b>4,308,939</b>	<b>4,226,699</b>	<b>4,285,045</b>	
<b>Total Expense/Fund Balance Ratio</b>	<b>26.5%</b>	<b>26.2%</b>	<b>26.9%</b>	<b>25.4%</b>	
<b><u>Capital Reserve:</u></b>					
Beginning Fund Balance	0	400,000	400,000	750,000	
Transfers In/(Out)	400,000	(252,000)	350,000	1,250,000	
Departmental Capital	0	0	0	(1,551,000)	
<b>Ending Capital Reserve Fund Balance</b>	<b>400,000</b>	<b>148,000</b>	<b>750,000</b>	<b>449,000</b>	
<b>Total Ending Corporate Fund Balance</b>	<b>4,957,822</b>	<b>4,456,939</b>	<b>4,976,699</b>	<b>4,734,045</b>	

**SCHEDULE IV  
VILLAGE OF HINSDALE  
DEPARTMENTAL CAPITAL EXPENDITURES  
FISCAL YEAR 2013-14**

<b>Program Number</b>	<b>10000 - CORPORATE FUND</b>	<b>Department Request</b>
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**General Government**

<b>1013</b>	<b>Administration and Finance</b>	
	Server Virtualization & Backup Solution	60,000
<b>1013</b>	<b>Economic Development</b>	
	Community Information Signs (2)	66,000
	<b>Total General Government</b>	<b>126,000</b>

**Police**

<b>1202</b>	<b>Support Services</b>	
	Exterior Window Replacement	50,000
	Garfield Lot Gate System	45,000
<b>1211</b>	<b>Patrol Operations</b>	
	Patrol Vehicle 40 Replacement	30,000
	Patrol Vehicle 42 Replacement	30,000
	Patrol Vehicle 44 Replacement	30,000
	Patrol Vehicle 45 Replacement	30,000
	<b>Total Police</b>	<b>215,000</b>

**Fire**

<b>1531</b>	<b>Emergency Services</b>	
	Replacement of Engine 1011	450,000
	Refurbishment of Engine 1013	30,000
	<b>Total Fire</b>	<b>480,000</b>

**Public Services**

<b>2201</b>	<b>Support Services</b>	
	Calcium Chloride Tank Replacement	20,000
	Yard Fencing - Upper Level	12,000
<b>2202</b>	<b>Roadway Maintenance</b>	
	LED Street Light Lamps/Poles	25,000
	Highland Parking Lot Resurfacing	55,000
	Burlington Drive Parking Lot Resurfacing	40,000
	Historical Society Parking Lot Resurfacing	23,000



**SCHEDULE IV  
VILLAGE OF HINSDALE  
DEPARTMENTAL CAPITAL EXPENDITURES  
FISCAL YEAR 2013-14**

<b>Program Number</b>	<b>10000 - CORPORATE FUND</b>	<b>Department Request</b>
<b>2203</b>	<b>Tree Preservation</b>	
	Forestry Truck Unit #1 Replacement	34,000
<b>2204</b>	<b>Building Maintenance</b>	
	Burlington Park Brick Wall Improvements	200,000
	MB East Patio Replacement & Drainage Improvements	23,000
	Man Lift	11,000
	<b>Total Public Services</b>	<b>443,000</b>
	<b><u>Parks &amp; Recreation</u></b>	
<b>3301</b>	<b>Parks Maintenance</b>	
	Burns Field - Warming House Windows Replacement	15,000
	Burns Field - Sidewalk Repairs	15,000
	KLM Park - Parking Lot Seal Coating	50,000
	KLM Park - Road & Path Resurfacing	25,000
	KLM Park - Disc Golf Concrete Pads	10,000
	Robbins Park - Field Regrading	10,000
	Veeck Park - Walking Path	35,000
<b>3724</b>	<b>KLM Lodge</b>	
	Wedding Garden	20,000
<b>3951</b>	<b>Swimming Pool</b>	
	Umbrella/Shade Structure Replacement	15,000
	Pool Lounge Chairs	12,000
	Parking Lot Resurfacing	60,000
	Pump Motors	20,000
	<b>Total Parks &amp; Recreation</b>	<b>287,000</b>
	<b>TOTAL DEPARTMENTAL CAPITAL</b>	<b><u>1,551,000</u></b>

## ALL PROGRAMS SUMMARY

**DEPARTMENT:** Public Services- 2200

**GOAL:** To maintain the Village pavements, walks, trees, parkways, traffic signs, and buildings.

**NARRATIVE:** Public Services includes building maintenance, street repair, tree preservation, leaf removal, snow and ice control, parks maintenance, water and sewer maintenance and distribution, traffic signs, flood control, street & sidewalk sweeping, equipment maintenance, and regular and emergency work requests. Expenditures for Parks Maintenance are contained in the Park and Recreation Budget (3301) and Water and Sewer expenditures are included in the Water and Sewer Fund Budget (6100)

### PERSONNEL

<u>JOB CLASSIFICATION</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>COST ALLOCATION</u>		
	<u>POSITIONS</u>	<u>POSITIONS</u>			
	<u>Full-time</u>	<u>Full-time</u>	<u>Public</u>	<u>Park and</u>	
	<u>Equivalents</u>	<u>Equivalents</u>	<u>Services</u>	<u>Rec</u>	<u>Water</u>
Director of Public Services	1.00	1.00	1.00	0.00	0.00
Assistant Director of Public Services	1.00	1.00	1.00	0.00	0.00
Supervisors	3.00	3.00	2.00	0.00	1.00
Village Forester	1.00	1.00	1.00	0.00	0.00
Village Horticulturalist	1.00	1.00	0.00	1.00	0.00
Public Service Worker	12.00	11.00	5.00	3.00	3.00
Building Maintenance Electrician	1.00	1.00	0.00	0.00	1.00
Mechanic	1.00	1.00	1.00	0.00	0.00
Lead Water Operator	1.00	1.00	0.00	0.00	1.00
Seasonal Help	4.62	4.90	2.10	1.60	1.20
	<u>26.62</u>	<u>25.90</u>	<u>13.10</u>	<u>5.60</u>	<u>7.20</u>

	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>Change From</u>
	<u>Actuals</u>	<u>Budget</u>	<u>Estimated</u>	<u>Budget</u>	<u>Prior Budget</u>
Personal Services	1,168,629	1,174,164	1,172,722	1,241,788	67,624
Contractual Services	497,255	460,000	395,128	449,500	(10,500)
Purchased Services	167,810	185,050	169,085	184,250	(800)
Materials & Supplies	185,583	193,050	149,590	161,900	(31,150)
Repairs & Maintenance	141,112	134,200	125,250	131,650	(2,550)
Other Expenses	3,500	5,400	5,545	5,275	(125)
Risk Management Costs	45,398	56,277	36,253	50,392	(5,885)
Total Operating Expenses	2,229,287	2,208,141	2,053,573	2,224,755	16,614
Capital Outlay	194,796	400,400	180,500	443,000	42,600
Grand Total	2,424,083	2,608,541	2,234,073	2,667,755	59,214

**ALL PROGRAM CAPITAL OUTLAY SUMMARY**

**ALL PROGRAM CAPITAL OUTLAY SUMMARY**

<u>PROGRAM</u>	<u>ITEM</u>	<u>REASON</u>	<u>AMOUNT</u>
<b>Support Services - 2201</b>	Calcium Chloride Tank	Replacement	20,000
	Yard Fencing - Upper Level	Replacement	12,000
<b>Roadway Services - 2202</b>	LED Street Light Lamps/Poles	Replacement	25,000
	Highland Parking Lot Resurfacing	Replacement	55,000
	Burlington Drive Parking Lot Resurfacing	Replacement	40,000
	Historical Society Parking Lot Resurfacing		23,000
<b>Forestry - 2203</b>	Forestry Truck Unit #1	Replacement	34,000
<b>Building Maint - 2204</b>	Burlington Park Brick Wall	Repair/Replace	200,000
	MB East Patio/Drainage	Replacement	23,000
	Man Lift		<u>11,000</u>
	<b>Total - Public Services Capital</b>		<u><b>\$443,000</b></u>

**VILLAGE OF HINSDALE**  
**FY 2013-14 BUDGET**  
**CORPORATE FUND**  
**PUBLIC SERVICES - 2200**  
**ALL PROGRAM SUMMARY**

Account Number	Expense Description	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimated Actuals	FY 2013-14 Budget	Change From Prior Budget
	<u>Repairs and Maintenance</u>					
7601	Buildings	27,548	24,000	23,500	22,000	(2,000)
7602	Office Equipment	1,651	1,300	750	1,200	(100)
7603	Motor Vehicles	48,741	37,600	28,300	31,450	(6,150)
7604	Radios	761	800	550	3,300	2,500
7605	Grounds	2,692	2,500	850	1,500	(1,000)
7608	Sewers	0	0	0	0	0
7609	Water Mains	0	0	0	0	0
7614	Catchbasins	0	0	0	0	0
7615	Streets and Alleys	31,788	50,000	55,000	53,900	3,900
7618	General Equipment	90	2,000	2,000	2,000	0
7619	Traffic and Street Lights	15,362	8,000	6,200	7,000	(1,000)
7622	Traffic and Street Signs	10,307	7,000	7,500	8,500	1,500
7699	Miscellaneous Repairs	2,172	1,000	600	800	(200)
	Total	141,112	134,200	125,250	131,650	(2,550)
	<u>Other Expenses</u>					
7701	Conferences/Staff Developme	70	300	1,600	1,000	700
7702	Dues and Subscriptions	1,152	1,400	2,315	1,275	(125)
7713	Utility Tax	0	0	0	0	0
7719	HSD Charges	222	1,200	400	500	(700)
7735	Educational Training	1,201	1,700	430	1,700	0
7736	Personnel	855	800	800	800	0
7737	Mileage Reimbursement	0	0	0	0	0
7760	Property Taxes	0	0	0	0	0
	Total	3,500	5,400	5,545	5,275	(125)

**VILLAGE OF HINSDALE**  
**FY 2013-14 BUDGET**  
**CORPORATE FUND**  
**PUBLIC SERVICES - 2200**  
**ALL PROGRAM SUMMARY**

Account Number	Expense Description	FY 2011-12 Actuals	FY 2012-13 Budget	FY 2012-13 Estimated Actuals	FY 2013-14 Budget	Change From Prior Budget
	<u>Risk Management Costs</u>					
7802	Officials Bonds	0	0	0	0	0
7810	IRMA	26,049	41,277	31,253	40,392	(885)
7811	Vandalism Repairs	0	0	0	0	0
7812	Self Insured Liability	19,349	15,000	5,000	10,000	(5,000)
7899	Other Premiums	0	0	0	0	0
	Total	45,398	56,277	36,253	50,392	(5,885)
	Total Operating Expenses	2,229,287	2,208,141	2,053,573	2,224,755	16,614
	<u>Capital Outlay</u>					
7901	Office Equipment	0	0	0	0	0
7902	Motor Vehicles	19,850	0	0	34,000	34,000
7905	Sewers	0	0	0	0	0
7906	Streets & Sidewalks	0	0	0	0	0
7907	Water Mains	0	0	0	0	0
7908	Land/Grounds	0	0	0	0	0
7909	Buildings	146,680	338,200	137,800	246,000	(92,200)
7910	Water Meters	0	0	0	0	0
7912	Fire Hydrants	0	0	0	0	0
7915	Radios	0	0	0	0	0
7918	General Equipment	28,266	62,200	42,700	163,000	100,800
7999	Miscellaneous Equipment	0	0	0	0	0
	Total	194,796	400,400	180,500	443,000	42,600
	Total Expenses	2,424,083	2,608,541	2,234,073	2,667,755	59,214

## PROGRAM SUMMARY

**DEPARTMENT:** Public Services –2200

**PROGRAM:** Tree Preservation-2203

**GOAL:** The Village Board recognizes the importance of the urban forest to our community. Trees play a vital role in maintaining the quality of life we have come to expect in the Village. The forestry program is designed to preserve, protect, and augment the urban forest, while maintaining the trees to provide a safe traffic and pedestrian corridor along our streets and parks.

**NARRATIVE:** The Village Forester manages a program that includes tree planting, tree maintenance, and tree and stump removal. Tree planting is designed to provide diverse and high quality plants that are disease and insect resistant, and will increase the value of the urban forest. Tree maintenance includes tree pruning, Dutch Elm disease, and other pest detection (i.e. emerald ash borer), fungicide injections of elms, and insecticide treatment of ash trees. Tree pruning is scheduled on a cyclical basis designed to maintain trees throughout the Village as well as in response to storm damage, homeowner requests and staff surveys. The elm injection program has been very successful in reducing elm lost to disease and protecting the Village's valuable elm tree population. The Village will be testing the success of insecticide treatments of ash trees on a limited basis in order to forestall the need for tree removal. Staff continues to survey for Dutch elm disease as well as emerald ash borer in a proactive manner. Tree removal is scheduled when a hazardous situation cannot be mitigated through tree pruning or other tree practices.

### **STATUS OF FY 2012 - 2013 OBJECTIVES:**

- Maintain current planting, pruning and removal programs and address tree loss due to emerald ash borer. **-131 trees were planted through Village programs. 598 trees were pruned through the Village's contract program and as of February 12, 2013; 298 large trees and 1238 small trees were pruned by Village staff. As of February 12, 2013; 184 public trees have been removed, 27 due to Dutch elm disease and 42 due to emerald ash borer.**
- Implement a program to detect and respond to emerald ash borer with the current Dutch elm disease program as a template. Enhance public education programs regarding the imminent loss of trees due to EAB infestation. **-The Municipal Code has been modified to treat emerald ash borer infested trees on public and private property in the same way as Dutch elm diseased trees.**
- Implement a pilot program to treat selected ash trees and continue to maintain the Elm Tree Fungicide Program. **-420 ash trees, about 25% of the total ash population of 1680, were treated with a soil or basal injection in order to limit the decline in tree health and forestall tree death.**
- Identify and mitigate hazardous tree conditions and implement use of the new tree inventory to enhance management. **-The new inventory has been used to identify trees in poor condition that could warrant removal. The inventory was effective in generating the cyclical tree pruning lists for contractual tree pruning and identifying trees and generating the lists for emerald ash borer chemical treatments.**
- Continue to work with the Building Department to minimize tree damage during construction activities. **Commented on 84 tree preservation plans.**

### **OBJECTIVES FY 2013- 2014:**

- Detect and respond to pests threatening tree population, including Dutch elm disease and emerald ash borer.
- Inform residents of the elm fungicide injection and ash insecticide injection programs. Note and document the effectiveness of the two programs in limiting tree decline of the species
- Respond to resident requests for tree pruning and other services.
- Work with the Building Department to minimize tree damage from road and residential construction activities.

	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2012-13</u></b>	<b><u>FY 2013-14</u></b>	<b><u>Change From</u></b>
	<b><u>Actuals</u></b>	<b><u>Budget</u></b>	<b><u>Estimated</u></b>	<b><u>Budget</u></b>	<b><u>Prior Budget</u></b>
Personal Services	305,656	294,276	324,504	241,117	(53,159)
Contractual Services	296,154	245,000	212,132	250,000	5,000
Purchased Services	97	1,500	0	1,000	(500)
Materials & Supplies	46,794	58,400	58,540	69,825	11,425
Repairs & Maintenance	27,734	5,700	5,200	7,200	1,500
Other Expenses	1,949	1,875	2,295	1,750	(125)
Total Operating Expenses	698,384	606,751	602,671	570,892	(35,859)
Capital Outlay	0	7,700	7,700	34,000	26,300
Grand Total	698,384	614,451	610,371	604,892	(9,559)

## PROGRAM SUMMARY

**DEPARTMENT:** Public Services-2200

**PROGRAM:** Building Maintenance-2204

**GOAL:** To preserve, maintain and improve Village owned buildings and structures.

**NARRATIVE:** Two full time employees with the assistance of the village electrician and other staff members as needed attend to building maintenance issues, contract major maintenance, and perform some emergency repairs in 28 buildings. The costs of maintaining the Memorial Building, Youth Center, Humane Society and the train stations are in this program. The Police/Fire, Public Services, Water Plant and Park buildings expenses are budgeted elsewhere

### **STATUS OF FY 2012-13 OBJECTIVES:**

- Complete the repair of window sills at the Memorial Building and complete the exterior painting of the entrance to Village Hall, and the clock tower at the Memorial Building. **Completed**
- Complete the replacement of approximately 88 storm windows at the Memorial Building and Village Hall. - **Completed**
- Begin the repairs needed for various historic well houses throughout the Village to improve aesthetics. -**Completed aesthetic improvements to well house #3 located at Elm St. and Symonds Dr. , which included tuck-pointing, gutter repairs, and glasswork.**

### **OBJECTIVES FY 2013-14:**

- Complete the MB east patio replacement with drain installation.
- Maintain the integrity of paddle tennis courts located in parklands, ensuring prompt repair as needed.
- Continue the upkeep and timely repairs to all Villages owned buildings.

	<b><u>FY 2011-12</u></b> <b><u>Actuals</u></b>	<b><u>FY 2012-13</u></b> <b><u>Budget</u></b>	<b><u>FY 2012-13</u></b> <b><u>Estimated</u></b>	<b><u>FY 2013-14</u></b> <b><u>Budget</u></b>	<b><u>Change From</u></b> <b><u>Prior Budget</u></b>
Personal Services	188,853	188,663	218,246	239,239	50,577
Contractual Services	63,282	56,000	52,500	53,500	(2,500)
Purchased Services	18,237	14,800	13,135	13,000	(1,800)
Materials & Supplies	12,452	17,750	12,100	13,675	(4,075)
Repairs & Maintenance	19,406	16,400	16,100	16,400	0
Other Expenses	111	1,050	300	750	(300)
Risk Management Costs	0	0	0	0	0
Total Operating Expenses	302,341	294,663	312,381	336,564	41,902
Capital Outlay	146,680	333,200	133,200	234,000	(99,200)
Grand Total	449,021	627,863	445,581	570,564	(57,298)

DATE: April 11, 2013

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING</b>		
<b>SECTION NUMBER</b> ACA		<b>DEPARTMENT</b> Administration		
<b>ITEM</b> Approval of FY 13/14 Pay Scale		Sandy Mikel		
		<b>APPROVAL</b> Admin Manager		
<p>Attached for the Village Board's consideration is the FY 13/14 Pay Scale for management and non-union employee with a 2.0% COLA adjustment.</p> <p>Staff recommends approval of the FY 13/14 Pay Scale. If the Committee agrees with staff's recommendation, then the following motion would be appropriate:</p> <p><b>MOTION: To recommend approval of the FY 13/14 Pay Scale.</b></p>				
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b>
<b>COMMITTEE ACTION:</b> At the April 1 ACA meeting, it was approved by a vote of 4-0.				
<b>BOARD ACTION:</b>				




**VILLAGE OF HINSDALE**  
**FY 13/14 PAY SCALE**  
**FULL-TIME EMPLOYEES - 2% COLA**  
**NON-UNION**

Classification	Grade	Annual Hours	Exempt from OT	Title	Annual		Hourly	
					Minimum	Maximum	Minimum	Maximum
Management	M140	2080	Y		\$108,215.85	\$160,578.36	\$52.0268	\$77.2011
Management	M135	2080	Y	Assistant Village Manager/ Director of Finance	\$102,805.74	\$152,548.98	\$49.4258	\$73.3409
Management	M130	2080	Y	Director of Comm Dev/ Building Commissioner Director of Public Services	\$97,664.09	\$144,921.71	\$46.9539	\$69.6739
				Police Chief Fire Chief Director of Parks & Recreation				
Management	M125	2080	Y		\$92,782.22	\$137,675.89	\$44.6068	\$66.1903
Management	M120	2080	Y		\$88,142.47	\$130,792.56	\$42.3762	\$62.8810
Management	M115	2080	Y	Director of Economic Dev. Village Engineer Assistant Director of Public Services	\$83,735.99	\$124,252.55	\$40.2577	\$59.7368
				Deputy Police Chief				
Management	M110	2080	Y	Assistant Fire Chief	\$79,548.16	\$118,039.75	\$38.2443	\$56.7499
Management	M105	2080	Y	Assistant Finance Director IT Coordinator Assistant Village Engineer Village Planner	\$72,833.11	\$112,138.09	\$35.0159	\$53.9125
Management	M100	2080	Y	Recreation Supervisor	\$42,278.66	\$61,473.33	\$20.3263	\$29.5545
Supervisory	S205a	2080	N	Police Sergeant	\$69,642.49	\$105,926.82	\$33.4820	\$50.9264
	S205b	2764	N	Fire Captain	\$69,642.49	\$105,926.82	\$25.1963	\$38.3237
Supervisory	S200a	2764	N	Fire Lieutenant	\$63,297.29	\$96,275.71	\$22.9006	\$34.8320
Supervisory	S200b	2080	N	Roadway Supervisor Village Forester Village Horticulturist Building Maintenance Supervisor	\$63,297.29	\$96,275.72	\$30.4314	\$46.2864
Non-Management	NM370	1950	N	Deputy Building Commissioner	\$62,180.80	\$94,577.52	\$31.8876	\$48.5013
Non-Management	NM365	1950	N		\$59,341.21	\$90,258.48	\$30.4314	\$46.2864
Non-Management	NM360	1950	N	Construction Inspector	\$58,310.87	\$88,691.34	\$29.9030	\$45.4827
Non-Management	NM355	2764	N	Firefighter/Paramedic	\$58,573.03	\$88,101.49	\$21.1914	\$31.8746
Non-Management	NM350	1950	N		\$54,912.21	\$82,595.16	\$28.1601	\$42.3565
Non-Management	NM345	1950	N		\$51,731.13	\$75,217.25	\$26.5288	\$38.5730

**VILLAGE OF HINSDALE  
FY 13/14 PAY SCALE  
FULL-TIME EMPLOYEES - 2% COLA  
NON-UNION**

Classification	Grade	Annual Hours	Exempt from OT	Title	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum
Non-Management	NM340	1950	N	Code Enforcement Officer	\$50,625.58	\$73,609.78	\$25.9618	\$37.7486
Non-Management	NM335	1950	N	Village Clerk/Executive Assistant	\$48,941.39	\$71,160.96	\$25.0981	\$36.4928
Non-Management	NM330	1950	N		\$47,069.03	\$68,438.53	\$24.1380	\$35.0967
Non-Management	NM325	1950	N		\$44,828.71	\$65,181.12	\$22.9891	\$33.4262
Non-Management	NM320	1950	N	Administrative Assistant	\$42,278.66	\$61,473.33	\$21.6814	\$31.5248
Non-Management	NM315	1950	N	Secretary Account Clerk Records Clerk	\$40,448.70	\$58,812.56	\$20.7429	\$30.1603
Non-Management	NM310	1950	N		\$38,118.27	\$55,424.10	\$19.5478	\$28.4226
Non-Management	NM305	1950	N		\$36,893.48	\$53,643.26	\$18.9197	\$27.5094
Non-Management	NM300	1950	N		\$34,481.19	\$50,135.77	\$17.6827	\$25.7107

**REQUEST FOR BOARD ACTION**

<b>AGENDA</b>		<b>ORIGINATING</b>		
<b>SECTION NUMBER</b> ACA		<b>DEPARTMENT</b> Administration		
<b>ITEM</b> Discussion of Proposed Ice Cream Parlor in Robbins Park		Darrell Langlois <b>APPROVAL</b> Assistant Village Manager/ Finance Director		
<p>Several weeks ago Village staff was approached by Hinsdale residents Doug Laux and Keith Medick about their interest in starting an ice cream parlor business at the vacant concession stand building in Robbins Park. At the March 18, 2013 Park and Recreation Commission meeting their proposal was discussed, with the Commission reacting favorably to the proposal but relying on the ACA Committee come up with appropriate lease terms. Since the Park and Recreation Commission meeting Village staff, in consultation with Trustee Geoga, has been negotiating with Mr. Laux and Mr. Medick regarding the major financial and operating terms of a potential lease; to this point we are getting close on these terms.</p> <p>There are a number of factors that will need to be considered if this issue is to move forward including agreement on lease terms, approval of proposed building alterations by the Plan Commission (they plan on adding service windows to the building along with other improvements), and the impact on the neighbors. At this point in the process Village Board discussion of the proposal is requested before additional time and resources are used on this potential use. To facilitate this discussion, the following background items are attached:</p> <ul style="list-style-type: none"> <li>• An email from Doug Laux describing a rough estimate of \$50,000 required to get the business up and running along with initial feedback from a small sampling of neighbors.</li> <li>• Initial revenue and expense projections. Admittedly there are some cost items not included (such as insurance), and we expect the rent amount to be more than in the projections. That being said, the projections are useful from the revenue side to assess possible business volumes and the impact on the area.</li> <li>• The operating proposal discussed at the Park and Recreations Commission meeting.</li> </ul> <p>Keith Medick will be in attendance at the Village Board meeting on April 16 to answer any questions you may have on this proposal.</p>				
<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S APPROVAL</b> 
<b>COMMITTEE ACTION:</b>				
<b>BOARD ACTION:</b>				

## Robbins Park Ice Cream Shop

Concept: Public/Private joint venture between the village and several residents to utilize the unused concession building at Robbins Park for an ice cream shop. While there are several other businesses that sell frozen novelties there isn't a true ice cream shop in the village. The proposal would have residents invest in the current building to make the structure more suitable for the business (see concept drawings) for the village to once again have a neighborhood ice cream store. The target customer base is the park users e.g. AYSO, HLL, Lacrosse, residents using the play lot, etc.

### Overview:

- Currently the building is only used for storage of some athletic equipment for St. Isaac's football and AYSO
- Investors would put in approximately \$50,000 into the renovation and equipping the facility.
  - Additional windows
  - Roll down protective window coverings for security during off hours
  - Tile floor
  - New sink with grease trap
  - Installation of wall coverings that can be easily cleaned to ensure a sanitary environment
  - All improvements would be to village and county building and health codes and would go through the normal village approval process
  - All work to be done by a reputable contractor
- Would like to begin the approval process as soon as possible to be able to capture as much of this season as possible
- The village gets an improved structure even if the business does not succeed long term
- Village also collects the sales tax and lease revenue
- Puts local kids to work
- Shop employees would pick up garbage in area along with checking the bathrooms during the day
- Dave Cook indicated that this concept is an accessory use per 7-203 of the village code and is permitted

### Days and hours of Operation:

- April 15<sup>th</sup> to October 15<sup>th</sup>
- Weekdays (while school is in) 3-8pm
- Summer Weekdays noon-9pm
- Weekends (while school is in) 8am-7pm
- Summer weekends 8am-9pm

**Menu:**

1. Premium ice cream, we will use a quality supplier and will not produce our own product.
2. Pop
3. Water
4. Candy
5. Coffee
6. Donuts
7. Popcorn

**Darrell Langlois**

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**Subject:** FW: Ice Cream Proposal

**From:** Doug Laux [<mailto:Doug.Laux@interact911.com>]  
**Sent:** Wednesday, April 10, 2013 2:29 PM  
**To:** Darrell Langlois; Gina Hassett; [kgmedick@comcast.net](mailto:kgmedick@comcast.net)  
**Cc:** David Cook; Barry Schwartz  
**Subject:** RE: Ice Cream Proposal

Darrell,

Keith and I are available to attend next Monday's meeting to answer questions and discuss our projections. Relative to the \$50k, it is a swag based on general discussions with a contractor and potential equipment vendors, we have received no quotes or finalized the design or layout. Until we believe the project has a realistic chance of success, we did not want to waste our or their time and money chasing down quotes. We also have not as yet identified the health department issues and clearly do not have a clear view of the Village's requirements for the same reason. However, we believe the \$50k to represent a fair estimate of the required hard costs of opening the stand.

Relative to the neighbors we have spoken to 3 of the closest neighbors to the building informally. One is supportive, one did not object but expressed reasonable concerns about what he referred to as the wrong element hanging around after the stand closes at night, and a third who said he was not excited about the idea but suggested some of his neighbors would be strongly opposed. The third individual also spoke to his neighbor who had a similar view, although the person they suggested would be the most adamantly opposed was the one I mentioned above who did not object, but did express some reasonable concerns. You should be aware that in speaking to these individuals we indicated the stand would close no later than dusk and only be operated from late April to early October, their concerns seem to be more focused on issues that might arise after dark from "the wrong element" drawn to the park because of the stand.

Doug

***Doug Laux***

**Chief Financial Officer**

**InterAct™**

1400 16<sup>th</sup> Street, Suite 200

Oak Brook, IL 60523

direct: +1 630.320.3232

cell: +1 312.961.5442

email: [doug.laux@interact911.com](mailto:doug.laux@interact911.com)

<http://www.interact911.com>

***Improving the safety and well-being of people and their communities***

	4/15-4/30	May	June	July	August	September	10/1-10/15	
Revenue								
Option 1 Chocolate Shoppe								
3 Gallon Tubs/Week	5	15	20	20	20	15	5	
Scoops/Hour	6.1	18.4	21.4	21.4	21.4	18.4	6.1	
Novelties/Hour of Operation	5	7	10	10	10	7	5	
Beverages/Hour of Operation	5	7	10	10	10	7	5	
Hours of Operation								
M-F	25	25	40	40	40	25	25	3-8 During April, May, September and October, 12-8 June, July and August
Saturday and Sunday	24	24	16	16	16	24	24	8-8 During April, May, September and October, 12-8 June, July and August
Total Hours/Week	49	49	56	56	56	49	49	
Ice Cream Revenue	\$ 2,565	\$ 15,903	\$ 20,520	\$ 21,204	\$ 21,204	\$ 15,390	\$ 2,565	\$ 99,351
Novelty Revenue	\$ 788	\$ 2,279	\$ 3,600	\$ 3,720	\$ 3,720	\$ 2,205	\$ 788	\$ 17,099
Drink Revenue	\$ 788	\$ 2,279	\$ 3,600	\$ 3,720	\$ 3,720	\$ 2,205	\$ 788	\$ 17,099
Total Revenue	\$ 4,140	\$ 20,460	\$ 27,720	\$ 28,644	\$ 28,644	\$ 19,800	\$ 4,140	\$ 133,548
Labor Cost								
Manager @ \$12/hour	\$ 1,313	\$ 2,713	\$ 3,000	\$ 3,100	\$ 3,100	\$ 2,625	\$ 1,313	\$ 17,163
Helper @ \$10/hour	\$ 1,050	\$ 2,170	\$ 2,400	\$ 2,480	\$ 2,480	\$ 2,100	\$ 1,050	\$ 13,730
Supervisor	\$ 1,071	\$ 2,214	\$ 2,143	\$ 2,214	\$ 2,214	\$ 2,143	\$ 1,071	\$ 2,214
Payroll Taxes	\$ 515	\$ 1,065	\$ 1,131	\$ 1,169	\$ 1,169	\$ 1,030	\$ 515	\$ 6,595
Ice Cream COGS	\$ 429	\$ 2,657	\$ 3,429	\$ 3,543	\$ 3,543	\$ 2,571	\$ 429	\$ 16,600
Cones/Cups/Napkins Etc.	\$ 161	\$ 996	\$ 1,286	\$ 1,329	\$ 1,329	\$ 964	\$ 161	\$ 6,225
Cost of Novelities	\$ 368	\$ 1,063	\$ 1,680	\$ 1,736	\$ 1,736	\$ 1,029	\$ 368	\$ 7,979
Cost of Beverages	\$ 131	\$ 380	\$ 600	\$ 620	\$ 620	\$ 368	\$ 131	\$ 2,850
Distribution Cost	\$ 218	\$ 1,019	\$ 1,399	\$ 1,445	\$ 1,445	\$ 986	\$ 218	\$ 6,731
Sales tax	\$ 300	\$ 1,483	\$ 2,010	\$ 2,077	\$ 2,077	\$ 1,436	\$ 300	\$ 9,682
Total COGS	\$ 5,255	\$ 14,277	\$ 17,067	\$ 17,636	\$ 17,636	\$ 13,817	\$ 5,255	\$ 90,943
Rent	\$ 175	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 175	\$ 2,100
Utilities	\$ 250	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 250	\$ 3,000
Depreciation								
Miscellaneous Supplies, Cleaning, Etc	\$ 214	\$ 443	\$ 429	\$ 443	\$ 443	\$ 429	\$ 214	\$ 2,614
Total Costs	\$ 5,680	\$ 15,127	\$ 17,917	\$ 18,486	\$ 18,486	\$ 14,667	\$ 5,680	\$ 98,658
Operating Profit before Depreciation	\$ (1,540)	\$ 5,333	\$ 9,803	\$ 10,158	\$ 10,158	\$ 5,133	\$ (1,540)	\$ 34,890
Depreciation								
Chocolate Shoppe Ice Cream								
3 gallon Tub	\$35-\$40	60	3.99					
Shoppe's Ice Cream	\$17-\$25	50	2.99					
Novelties	\$ .60-\$ .70		\$1.50					
Water/Pop/Coffee	\$0.25		\$1.50					

Assumed to be \$20/sq ft for 209 sq ft  
Assumed to be \$500/month  
Depreciation assumes \$50k in improvements depreciated over 3 years  
Assumed \$100/Week  
100

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**REQUEST FOR BOARD ACTION**

<b>AGENDA</b> EPS Agenda	<b>ORIGINATING</b>
<b>SECTION NUMBER</b>	<b>DEPARTMENT PUBLIC SERVICES</b>
<b>ITEM</b> Elm Fungicide Inoculation	<b>APPROVAL</b>

In the proposed FY 2013-14 budget, there is \$140,000.00 budgeted in the Ash and Elm Tree Preservation Maintenance Fund (2203-7320) to complete the annual ash and elm tree treatments within the Village. Staff plans to schedule up to \$10,000.00 of this fund for ash treatments and the remaining \$130,000.00 for elm treatments. Staff received 6 bids for the elm treatment portion of this program on March 4, 2013. The low bidder was Tree R Us with a contract comparison bid of \$9.95 per diameter inch. A bid comparison is attached. Trees R Us has no previous contracts with the Village. Staff has checked their references, and award is recommended.

Public Services staff would like to recommend to Committee, upon approval of the FY2013-14 budget, the award of bid #1535 for the service of elm tree fungicide treatments to Tree R Us in the comparison bid amount of \$9.95 per diameter inch, and if Committee concurs the following motion would be appropriate:

**MOTION: To approve the award of bid #1535 to for the service of elm tree inoculations Trees R not to exceed the elm treatment budgeted amount of \$130,000.00.**

**STAFF APPROVALS**

<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>APPROVAL</b>	<b>MANAGER'S</b> <b>APPROVAL</b> 
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**COMMITTEE ACTION:**

**At the April 8<sup>th</sup> EPS meeting, the Committee moved to approve the above motion as amended.**

**BOARD ACTION:**



VILLAGE OF HINSDALE  
DEPARTMENT OF PUBLIC SERVICES  
FORESTRY PROGRAM  
BID TABULATION - ELM INOCULATION

BID NUMBER: 1535				PROJECT NAME: Elm Tree Fungicide				DATE: 4-Mar-13				BUDGET: \$140,000			
Item No.	Description	Unit	Qty Est	Unit Price	Extended Total	2012 bid	Trees R Us PO Box 6014 Wauconda, IL 60084	Unit Price	Extended Total	Nels Johnson Tree Experts, Inc. 912 Pfister Ave. Evanston, IL 60202	Unit Price	Extended Total	The Care of Trees 1500 N Mantua St. Kent, OH 44240	Unit Price	Extended Total
1	fungicide	inch diameter	500	10.25	133,250.00			9.95	129,350.00	13.50	175,500.00	13.50	175,500.00		
	Extended Totals	26 inches			133,250.00				129,350.00		175,500.00				
	Injections per week				50				100		100				40
BID NUMBER: 1536				PROJECT NAME: Elm Tree Fungicide				DATE: 4-Mar-13				BUDGET: \$140,000			
Item No.	Description	Unit	Qty Est	Unit Price	Extended Total	2012 bid	Groundskeeper Landscape 10640 Bomieglin Pl. Orland Park, IL 60462	Unit Price	Extended Total	Winkler's Tree Service PO Box 1154 LaGrange Park, IL 60526	Unit Price	Extended Total	Homer Tree Care, Inc. 14000 S. Archer Ave. Lockport, IL 60441	Unit Price	Extended Total
1	fungicide	inch diameter	500	10.25	133,250.00			14.60	189,800.00	14.89	193,570.00	17.00	221,000.00		
	Extended Totals	26 inches			133,250.00				189,800.00		193,570.00				
	Injections per week				50				50		35-80				50-75