

**AGENDA**  
**Village Of Hinsdale**  
**Plan Commission**  
**Wednesday, February 10, 2016**  
**Memorial Hall, Memorial Building**  
**7:30 PM**

1. **Minutes** - Minutes of January 13, 2016
2. **Findings and Recommendations**
  - a. Case A-46-2015 – 339 W. 57<sup>th</sup> St. – SAC Wireless for AT&T - Exterior Appearance and Site Plan for Additional Telecommunication Equipment on an Existing Antenna Location.
  - b. Case A-47-2015 – 21 Spinning Wheel Rd. – SAC Wireless for AT&T – Exterior Appearance and Site Plan for Additional Telecommunication Equipment on an Existing Antenna Location.
3. **Public Hearing** – All those wishing to provide public testimony must be sworn in and after the applicant makes their presentation will be recognized by the Chair to speak.
  - a. Case A-42-2015 – Village of Hinsdale – Text Amendment to Remove Registering Home Occupations to match Municipal Code.
4. **Exterior Appearance and Site Plan Review**
  - a. Case A-36-2015 (Initial Application on 11/15/15) – 222 E. Ogden Ave. - AMITA Health – Exterior Appearance and Site Plan for Removing 2 Windows to install a Wall Sign. An ADA ramp at the front entrance is also proposed.
5. **Other Business**
6. **Adjournment**

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator at 630.789-7014 or **by TDD at 789-7022** promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Web Site: [www.villageofhinsdale.org](http://www.villageofhinsdale.org)

Approved

**MINUTES  
VILLAGE OF HINSDALE  
PLAN COMMISSION  
January 13, 2016  
MEMORIAL HALL  
7:30 P.M.**

Chairman Byrnes called the meeting to order at 7:30 p.m., Wednesday, January 13, 2016, in Memorial Hall, the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois.

**PRESENT:** Chairman Byrnes, Commissioner Crnovich, Commissioner Ryan, Commissioner Peterson, Commissioner Cashman, Commissioner Krillenberger, Commissioner Fiascone and Commissioner McMahon

**ABSENT:** Commissioner Unell

**ALSO PRESENT:** Chan Yu, Village Planner  
Applicant Representatives for Cases: A-46-2015 and A-47-15

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**Approval of Minutes**

Chairman Byrnes asked the Plan Commission (PC) for any comments from the December 9, 2015 meeting. There were none from the other Commissioners. However, Chairman Byrnes requested adding a subject, such as "one" or "driver" to the last sentence in the 6<sup>th</sup> paragraph on page 2. With no additional comments, Chairman Byrnes asked for a motion to approve the minutes. Commissioner McMahon motioned and Commissioner Cashman seconded. The motion passed unanimously (8 Ayes and 1 absent).

**Findings and Recommendations**

**Case A-35-2015 – 20 E. Ogden Ave. – LaMantia – Text Amendment to allow Showrooms for Interior Design and Remodeling in the O-2 Limited Office District**

Chairman Byrnes provided a summary of the application and asked the PC for any comments. With none, he asked for a motion to approve the Findings and Recommendations.

Commissioner McMahon motioned to approve. Commissioner Cashman seconded. The motion passed unanimously (8 Ayes and 1 absent).

**Scheduling of Public Hearing**

**Case A-42-2015 – Village of Hinsdale – Text Amendment to Remove Registering Home Occupations to Match Municipal Code. (This item was for scheduling the time and date)**

Chairman Byrnes explained that this item will be rescheduled for the February 10 meeting because the notification was not published in the newspaper.

**Exterior Appearance and Site Plan Review**

**Case A-46-2015 – 339 W. 57<sup>th</sup> St. – SAC Wireless for AT&T – Exterior Appearance and Site Plan for Additional Telecommunication Equipment on an Existing Antenna Location.**

Chairman Byrnes provided a brief review of the application, and introduced the applicant to present the proposed project.

Tony Phillips, SAC Wireless, introduced himself as the representative, on behalf of the applicant, AT&T. He also introduced his associate, Aaron Blackwell. He next explained that the project will not add antennas. However, they will be adding radio units behind the antennas. The upgrade will allow more capacity for more calls and data transfer. He clarified the difference between coverage and capacity. The area has the coverage, however, the radios will increase the capacity.

Commissioner Krillenberger asked if they represent the tower or carrier.

Tony replied they represent the carrier, AT&T, and clarified that the Village owns the tower.

Commissioner Peterson asked if the hardware will be installed behind the antennas.

Tony explained correct, the antennas are mounted on a pipe, the pipe is mounted to the tank, and the pipe has room between the tank and the antenna.

Commissioner Peterson asked for clarification, that they are not extending it out.

Tony replied correct, and that the photo simulations provided in the application will illustrate that you can't notice it.

Commissioner Crnovich, Commissioner Ryan and Commissioner Fiascone complimented the applicant for the wonderful and detailed application.

Chan Yu, Village Planner asked if they are using brackets for installation, versus welding.

Tony replied correct, they will utilize existing brackets.

Chairman Byrnes asked if there is anything proposed for the building at grade.

Tony explained there will be minor work performed inside the shelter.

Aaron also confirmed AT&T will perform very minor upgrades inside the shelter.

Chairman Byrnes replied he just wanted to make sure they are not missing any potential work done on the outside of the shelter.

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Commissioner Crnovich commented that she believes there was a report in regards to a break in sometime during the past year. Given, she asked about the security of the shelters.

Tony replied that every shelter has an alarm. If someone were to open the door, AT&T would get notified. Tony, however, was unclear if the signal was also directly tied to the Village Fire or Police Department.

Commissioner Fiascone asked how often the equipment upgrades are needed.

Tony replied all the time, since it is a technology driven upgrade. Carriers will pursue installation if there is new equipment available to help provide better service. This particular request, is a nationwide program being implemented by AT&T.

Commissioner Crnovich asked if this technology upgrade has replaced the Distributed Antenna Systems (DAS).

Tony explained there's a different between "small cell" and "macro". This is a macro site, which offers a wide coverage area. The small cell, also known as "micro" site, is what a DAS is.

Commissioner Crnovich mentioned the DAS locations in Hinsdale are very noticeable, and asked if he knew about any new plans for adding those.

Tony replied that SAC Wireless does what the carriers want them to do; and that is driven by a needs analysis. Eventually, a customer will never be out of range for Wi-Fi.

Chairman Byrnes asked for any additional comments. With none, he asked for a motion to approve the Exterior Plan application.

Commissioner Krillenberger motioned to approve. Commissioner Crnovich seconded. The motion passed unanimously (8 Ayes and 1 absent).

Chairman Byrnes asked for a motion to approve the Site Plan application.

Commissioner Crnovich motioned to approve. Commissioner Cashman seconded. The motion passed unanimously (8 Ayes and 1 absent).

**Case A-47-2015 – 21 Spinning Wheel Rd. – SAC Wireless for AT&T – Exterior Appearance and Site Plan for Additional Telecommunication Equipment on an Existing Antenna Location.**

Chairman Byrnes asked if the applicant is presenting essentially the same scope of work.

Tony replied this project differs because they are replacing antennas. The visual impact is nearly unnoticeable.

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Commissioner Crnovich asked if they knew how many antennas are on the roof top besides the ones AT&T owns.

Tony replied that he believes AT&T has 2 antennas per sector, for a total of 6. However, he does not know the total in regards to the other carriers.

Commissioner Crnovich commented that she wishes the Village will have a plan indicating where the antennas are located.

Chan mentioned the Village-owned water tower contract allows for 36 antennas maximum.

Aaron mentioned there is no way for them to know what other carriers have on the roof after reviewing their technical drawing sheets.

Chairman Byrnes asked for a motion to approve the Exterior Appearance application.

Commissioner Krillenberger motioned to approve. Commissioner Ryan seconded. The motion passed unanimously (8 Ayes and 1 absent).

Chairman Byrnes asked for a motion to approve the Site Plan application.

Commissioner Krillenberger motioned to approve. Commissioner Fiascone seconded. The motion passed unanimously (8 Ayes and 1 absent).

The meeting was adjourned after a motion was made by Commissioner Krillenberger and seconded by Commissioner Cashman at 7:46 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Chan Yu', with a stylized, sweeping stroke.

Chan Yu, Village Planner

## **HINSDALE PLAN COMMISSION**

**RE: Case A-46-2015 – Applicant: SAC Wireless, agent for AT&T (application address: 339 W. 57<sup>th</sup> St.)**

**Request: Upgrade existing AT&T Wireless Telecommunication Facility in the IB Institutional Buildings District.**

**DATE OF PLAN COMMISSION REVIEW: January 13, 2016**

**DATE OF BOARD OF TRUSTEES 1<sup>ST</sup> READING: February 2, 2016**

### **FINDINGS AND RECOMMENDATION**

#### **I. FINDINGS**

1. The Plan Commission (PC) heard testimony from the applicant, for the proposed telecommunication equipment upgrades on the Village owned water tower, at the Hinsdale Central High School, in the IB Institutional Building District. There was no one in the audience for the public meeting.
2. The applicant explained that AT&T is not adding additional antennas. The proposed project will add 3 new radio units (RRU) behind existing antennas. The purpose of the RRU is to improve capacity, to handle more calls and data. There is a difference between coverage and capacity. The RRU will improve capacity.
3. The applicant clarified that SAC Wireless, is representing AT&T, to install the RRU on an existing telecommunication facility on the Village owned water tower.
4. The PC in general, complimented the applicant for the details and illustrations of the application.
5. Village Planner, Chan Yu, asked for clarification for using brackets to install the RRU, and not by way of welding. This question was raised by the Village Water/Sewer Superintendent. Using brackets is an acceptable method by the Village.
6. PC Chairman Byrnes asked what is changing at the building/shelter below the water tank. The applicant explained minor upgrades will installed to the equipment inside the building/shelter.
7. A Commissioner asked how the shelter is secured, due to past break in activity. The applicant explained every shelter has alarms that are tied to AT&T for notification.
8. A Commissioner asked how often these upgrades are needed. The applicant replied all the time, since this is a technology driven upgrade. It's a national upgrade program, and all the major carriers are implementing it.
9. A Commissioner asked if this upgrade is replacing the DAS antennas that are installed on utility poles. The applicant explained the difference between "small cell" (DAS), and "macro site", which the application reflects. The applicant also explained both facility types are driven by the carrier's (ex: AT&T/Sprint/Verizon) demand analysis.

#### **II. RECOMMENDATIONS**

Following a motion to recommend approval of the proposed exterior appearance plan, the Village of Hinsdale Plan Commission, on a vote of eight (8) "Ayes," and one (1) "Absent," recommends that the President and Board of Trustees approve the exterior appearance plan to allow the installation of RRU and minor upgrades inside the shelter (at grade) in the IB Institutional District.

Following a motion to recommend approval of the proposed site plan, the Village of Hinsdale Plan Commission, on a vote of eight (8) "Ayes," and one (1) "Absent," recommends that the President and Board of Trustees approve the site plan to allow the installation of RRU and minor upgrades inside the shelter (at grade) in the IB Institutional District.

THE HINSDALE PLAN COMMISSION

By: \_\_\_\_\_  
Chairman

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

## **HINSDALE PLAN COMMISSION**

**RE: Case A-47-2015 – Applicant: SAC Wireless, agent for AT&T (application address: 21 Spinning Wheel Rd.)**

**Request: Upgrade existing AT&T Wireless Telecommunication Facility in the R-6 Multiple Family Residential District**

**DATE OF PLAN COMMISSION REVIEW: January 13, 2016**

**DATE OF BOARD OF TRUSTEES 1<sup>ST</sup> READING: February 2, 2016**

### **FINDINGS AND RECOMMENDATION**

#### **I. FINDINGS**

1. The Plan Commission (PC) heard testimony from the applicant, for the proposed telecommunication equipment upgrades on the rooftop of Spinning Wheel Apartments, in the R-6 Multiple Family Residential District.
2. The applicant explained that AT&T is planning to replace 3 outdated antennas. The proposed project will also add 3 new radio units (RRU) behind said new antennas. The purpose of the RRU is to improve capacity, to handle more calls and data. There is a difference between coverage and capacity. The RRU will improve capacity.
3. A Commissioner asked how many total antennas are on the rooftop. The applicant does not have information beyond AT&T's equipment. The PC reiterated the need for the Village to have a plan and comprehensive list of telecommunication antenna locations.

#### **II. RECOMMENDATIONS**

Following a motion to recommend approval of the proposed exterior appearance plan, the Village of Hinsdale Plan Commission, on a vote of eight (8) "Ayes," and one (1) "Absent," recommends that the President and Board of Trustees approve the exterior appearance plan to allow the replacement and installation of antennas, RRU and minor internal cabinet upgrades in the R-6 Multiple Family Residential District.

Following a motion to recommend approval of the proposed site plan, the Village of Hinsdale Plan Commission, on a vote of eight (8) "Ayes," and one (1) "Absent," recommends that the President and Board of Trustees approve the site plan to allow the replacement and installation of antennas, RRU and minor internal cabinet upgrades in the R-6 Multiple Family Residential District.

**THE HINSDALE PLAN COMMISSION**

By: \_\_\_\_\_  
Chairman

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.



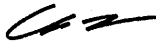


## MEMORANDUM

**DATE:** February 10, 2016

**TO:** Chairman Byrnes and Plan Commissioners

**CC:** Kathleen A. Gargano, Village Manager  
Robb McGinnis, Director of Community Development/Building Commissioner

**FROM:** Chan Yu, Village Planner 

**RE:** Public Hearing for Village of Hinsdale Request for Zoning Code Text Amendment to Eliminate Home Occupation Business Licensing Provisions (Section 9-102.C.7)

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### Summary

The Village needs to amend the Zoning Code to be consistent with the ordinance amendment completed on December 8, 2015, exempting home based businesses from the license and registration requirements in the municipal code. As such, the proposed text amendment to remove Section 9-102(C)(7) in the Zoning Code is necessary to align with the changes, per Ordinance O2015-45, to the Village Code, Title 3, Business and License Regulations (Attachment 1).

A text amendment of the Zoning Code starts with a preliminary consideration by the Board of Trustees (BOT) for a determination as to whether the text amendment application merits a hearing and consideration by the Plan Commission (PC). On November 17, 2015, the BOT referred the Zoning Code text amendment application to the PC. On December 9, 2015, the PC scheduled the public hearing for the January 13, 2016 meeting. However, since the notification of the public hearing was not published in a newspaper not less than 15 days nor more than 30 days in advance of the hearing, the PC rescheduled the public hearing for the February 10, 2016 meeting.

### Application and Analysis

The Zoning Code references "Home Occupations" in Section 9-102. It currently defines the licensing requirements per Section 9-102(C)(7): "Every home occupation shall be subject to applicable business licensing and inspection requirements, and shall comply with all applicable federal, State, and local laws and regulations, including, without limitation, obtaining, maintaining, and complying with regulations applicable to any required federal, State, or local license or permit." However, Section 9-102(C)(7) is no longer necessary since the amendments to Title 3 now exempt home occupations from license or registration requirements.

Per Ordinance O2015-45, license requirements shall not apply to home occupations, and annual business registrations will not be required for home occupations. The Village Code references home occupations as defined in Section 9-102(B) of the Zoning Code. Since the Village and Zoning Codes cross-



## MEMORANDUM

reference, it is essential the two be in agreement. As such, the Community Development Department has requested that the BOT discuss and consider the proposed text amendment to remove Section 9-102(C)(7) of the Zoning Code.

### **Process**

Pursuant to Article 6, Section 11-601(D)(2)(a) of the Village of Hinsdale Zoning Ordinance, every properly filed and completed application for an amendment to this code, before being processed in any other manner, shall be referred to the BOT for a determination as to whether the application merits a hearing and consideration by the PC or should be summarily denied.

On November 17, 2015, the BOT referred the Zoning Code text amendment application to the PC.

On December 9, 2015, the PC scheduled the public hearing for the application for the January 13, 2016 meeting. However, since the notification of the public hearing was not published in a newspaper not less than 15 days nor more than 30 days in advance of the hearing, the PC rescheduled the public hearing for the February 10, 2016 meeting.

### **Attachments:**

Attachment 1 – Ordinance O2015-45 An Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Business Licensing and Registration Requirements and Late Fees

Attachment 2- Text Amendment Application Request

Attachment 3 - Zoning Code Section 9-102: Home Occupations

**VILLAGE OF HINSDALE**

**ORDINANCE NO. O2015-45**

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE CODE OF  
HINSDALE RELATIVE TO BUSINESS LICENSING AND REGISTRATION  
REQUIREMENTS AND LATE FEES**

**WHEREAS**, the President and Board of Trustees of the Village of Hinsdale, having noted that failures of businesses to obtain business licenses or to register with the Village when required to be licensed or registered under the Village Code result in inequities and increased administrative burdens on the Village, find and determine that the imposition of a late fee for businesses failing to obtain licenses or to register in a timely manner are necessary and in the best interests of the health, welfare, and safety of the residents, property owners and the businesses of the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

**SECTION 1: Recitals.** The foregoing recitals are incorporated into this Ordinance by this reference.

**SECTION 2:** Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 2 (License Required) is hereby amended by amending subsection (A) (License Required; Exceptions) as follows:

"A. License Required; Exceptions: It shall be unlawful for any person to conduct, engage in, maintain, operate, carry on, or manage in any way any business or activity, or occupation, for any period of time and at any time, without first obtaining a license for the business, activity, or occupation, and paying the required fee. This license requirement shall not apply to the following businesses, activities, or occupations:

Accountants, architects, attorneys, barbers and cosmetologists, business schools, dentists, doctors, home occupations, as defined in Section 9-102.B. of the Hinsdale Zoning Code, home daycare operators, insurance brokers, land surveyors, lie detector operators, optometrists, pharmacists, physical therapists, podiatrists, professional engineers, psychologists, real estate brokers, shorthand reporters, social workers, structural engineers, veterinarians, water well contractors, and such others as are exempted by operation of state law."

**SECTION 3:** Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 16 (License Fee) is hereby amended to read in its entirety as follows:

**"3-1-16: LICENSE FEE:**

A. The fee for a license issued pursuant to this chapter shall be seventy-five dollars (\$75.00) each year.

B. A late fee of \$20.00 per month, or portion of a month, shall be imposed commencing thirty (30) days following the date by which a business was required to be licensed. The late fee shall be in addition to the base license fee and any fine or other penalty imposed for failing to obtain a required license."

**SECTION 4:** Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 17 (Annual Business Registration Required) is hereby amended to read in its entirety as follows:

**"3-1-17: ANNUAL BUSINESS REGISTRATION REQUIRED:**

Every business, activity, and occupation not required to be licensed pursuant to the provisions of this chapter shall register annually with the village manager in the manner, and at the times, prescribed herein. Registration is not required for home occupations, as defined in Section 9-102.B. of the Hinsdale Zoning Code."

**SECTION 5:** Title 3 (Business and License Regulation), Chapter 1 (Business Licensing and Registration), Section 20 (Annual Registration Fee) is hereby amended to read in its entirety as follows:

**"3-1-20: ANNUAL REGISTRATION FEE:**

A. A business registration application fee of seventy-five dollars (\$75.00) shall be paid at the time of submittal of the application. Any business that commences initial operations after January 1 of a year shall be required to pay the full fee of seventy-five dollars (\$75.00) required by this section regardless of when it submits its business registration application to the village.

B. A late fee of \$20.00 per month, or portion of a month, shall be imposed commencing thirty (30) days following the date by which a business was required to be registered. The late fee shall be in addition to the base registration fee and any fine or penalty imposed for failing to register."

**SECTION 6:** All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

**SECTION 7:** Each section, paragraph, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

**SECTION 8:** Except as to the Code provisions set forth above in this Ordinance, all Chapters and Sections of the Village Code of the Village of Hinsdale, as amended, shall remain in full force and effect.

**SECTION 9:** This Ordinance shall be in full force and effect from and after its adoption, approval, and publication in pamphlet form as provided by law.

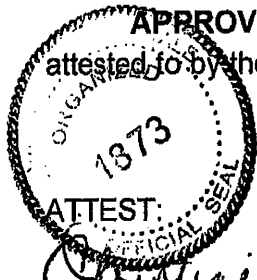
**PASSED** this 8th day of December, 2015.

**AYES:** Trustees Elder, Angelo, LaPlaca, Saigh

**NAYS:** None

**ABSENT:** Trustees Stifflear and Hughes

**APPROVED** by me this 8th day of December, 2015, and attested to by the Village Clerk this same day.



Thomas R. Cauley, Jr., Village President

Christine M. Bruton  
Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Christine M. Bruton  
Christine M. Bruton, Village Clerk

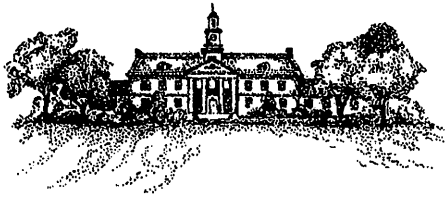
# REQUEST FOR BOARD ACTION

<b>AGENDA SECTION NUMBER</b> Consent Agenda – ACA		<b>ORIGINATING DEPARTMENT</b> Administration		
<b>ITEM Approval of adjustments to various fees administered by the Village</b>		<b>APPROVED</b> Kathleen Gargano, Village Manager Darrell Langlois, Assistant Vlg. Mgr./Finance Director Brad Bloom, Chief of Police Rick Ronovsky, Fire Chief Emily Wagner, Administration Manager		
<p>On October 19, the Village Board met as a Committee of the Whole and reviewed Village Staff's recommendations regarding various adjustments to fees administered by the Village. A summary of the proposed fee changes is included in the attached table.</p> <p>Also attached please find the following draft ordinances that reflect the discussion and approvals made by the Village Board. Each of the proposed ordinances has a memo that provides the background related to the establishment and/or adjustment of the license or fee, which is also included for reference.</p> <p>The following agenda items are all related to adjustments to fees and licenses:</p> <p>7b-Approve an Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Business Licensing and Registration Requirements and Late Fees</p> <p>7c-Approve an Ordinance Amending Section 6-1-4 (License Fees) of the Village Code of Hinsdale Relative to Vehicle License Fees</p> <p>7d-Approve an Ordinance Amending Section 6-7-3, Parking Restrictions; Metered Spaces, of the Village Code of Hinsdale</p> <p>7e-Approve an Ordinance Amending Title 9 (Building Regulations), Chapter 9 (Fire Code), Section 9-9-2 (Amendments, Revisions and Changes) Relative to Fire Inspection Fees</p> <p>7f-Approve an Ordinance Amending Title 4 (Health and Sanitation), Chapter 1 (General Health Regulations), Section 4-1-9 (Ambulance and Life Support Service Fees)</p> <p>7g-Approve an Ordinance Amending Section 5-5-4, False Alarms, of the Village Code of Hinsdale</p> <p><b>MOTION:</b> Approve ordinances listed as Agenda items 7b through 7g, which relate to the adjustment of certain fees imposed by the Village to recoup the costs of providing services.</p>				
Approval	Approval	Approval	Approval	Manager's Approval
<p><b>BOARD ACTION:</b> The Village Board sitting as a Committee of the Whole reviewed the proposed fee changes and revisions at its October 19 meeting. The Board approved the recommendations contained in the attached proposed ordinances.</p> <p>At the Village Board Meeting of November 17, 2015, the Board approved all fee adjustments to be moved to the Consent Agenda for the subsequent meeting.</p>				

Agenda Item	Code Section	Description	Current	Proposed
7b	<b>3-1-2 License Required</b>	3-1-2A License Required	Business license required for home occupations	Eliminate requirement
7b	<b>3-1-16 License Fee</b>	3-1-16B Late Fee	\$0	\$20 late fee after 30 days late
7b	<b>3-1-17 Annual Business Registration Required</b>	3-1-17 Annual Business Registration Required	Registration required for home occupations	Eliminate requirement
7b	<b>3-1-20 Annual Registration Fee</b>	3-1-20B Late Fee	\$0	\$20 late fee after 30 days late
7c	<b>6-1-4 License Fee Relative to Vehicle License Fees</b>	6-1-4 License Fees- Motor bicycle, motorcycle and moped	\$15	\$20
7c		Motor vehicle	\$30	\$40
7c		Motor Trucks – Class B	\$45	\$55
7c		Motor Trucks – Higher than Class B	\$60	\$100
7c		6-1-4E Reduced fee for college students and military personnel	Discounted to \$10	Eliminated discount
7c		6-1-4F Reduced Fee for Governmental, Charitable or Religious vehicles	Discounted to \$10	Eliminated discount
7d	<b>6-7-3 Parking Restrictions; Metered Spaces</b>	6-7-3D Section 2 Expired Meters	\$5 (w/in 30 days) \$10 (31-60 days) \$15 (61-75 days) \$75 (75 days +)	\$8 (w/in 30 days) \$15 (31-60 days) \$25 (61-75 days) \$75 (75 days +)
7e	<b>9-9-2 Fire Inspection Fees</b>	9-9-2 Section 1	Business 0-5,000 \$100 5,001-10,000 \$150 10,001+ \$200  Assembly 0-5,000 \$100 5,001-10,000 \$100 10,001+ \$100  Institutional 0-5,000 \$100 5,001-10,000 \$200 10,001+ \$350  Educational 0-5,000 \$100 5,001-10,000 \$200 10,001+ \$200  Residential R1,R2,R3 0-5,000 \$100 5,001-10,000 \$200 10,001+ \$350	Business 0-5,000 \$105 5,001-10,000 \$155 10,001+ \$210  Assembly 0-5,000 \$105 5,001-10,000 \$105 10,001+ \$105  Institutional 0-5,000 \$105 5,001-10,000 \$210 10,001+ \$365  Educational 0-5,000 \$105 5,001-10,000 \$210 10,001+ \$210  Residential R1,R2,R3 0-5,000 \$105 5,001-10,000 \$210 10,001+ \$365

Agenda Item	Code Section	Description	Current	Proposed
7f	4-1-9 Ambulance and Life Support Service Fees	4-1-9B Ambulance Service Fees	Resident BLS \$550 ALS-1 \$650 ALS-2 \$800 Mileage \$10/mi Extrication \$0 ALS refusal \$450  Nonresident BLS \$800 ALS-1 \$1,000 ALS-2 \$1,200 Mileage \$25/mi Extrication \$400 ALS refusal \$650	Resident BLS \$750 ALS-1 \$850 ALS-2 \$1,000 Mileage \$10/mi Extrication \$0 ALS refusal \$650  Nonresident BLS \$900 ALS-1 \$1,100 ALS-2 \$1,300 Mileage \$25/mi Extrication \$450 ALS refusal \$750
7f		4-1-9C Nonresident Vehicle Fire	\$90 per hour for vehicle/equipment use and \$30 per hour and per person for personnel, with a one hour minimum.	\$450
7f		4-1-9D Fee for Services Provided in Conjunction with Helicopter Transport	\$400	\$450
7g	5-5-4 False Alarms	5-5-4B Payment for False Alarms	Burglar Alarm: Residential: \$75 Commercial: \$100  Fire alarm: Residential: \$150 Commercial: \$250	Burglar Alarm: Residential: \$100 Commercial: \$125  Fire alarm: Residential: \$200 Commercial: \$300





## Village of Hinsdale

## Memorandum

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**To:** President Cauley and Village Board of Trustees

**From:** Emily Wagner, Administration Manager

**CC:** Kathleen Gargano, Village Manager

**Date:** November 17, 2015

**Subject:** Business License & Registration (Section 3 of Village Code)

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**Update:** Based on feedback received from the Village Board at the October 19 Committee of the Whole meeting, the Village's business license/registration fee will stay at \$75 annually. A late fee of \$20/month will be implemented to incentivize businesses that are not in compliance with the Village Code.

Attached please find the results of a business license and registration community survey. Communities were selected that staff believes have a similar business community and demographic profile. The goal from this review is to implement any improvements in advance of sending out business license packets effective January 1, 2016, through December 31, 2016.

For the purposes of this memo, licensing refers to the process when the Village collects a fee and information from businesses that are not registered by the state of Illinois (e.g. retailers, restaurants). Registration refers to the process when the Village collects a fee and information for businesses that are registered by the state of Illinois (e.g. dentists, doctors, veterinarians).

The overall purpose of licensing and registering businesses in the Village is to use this as an enforcement tool if a business is not compliant with Village rules/regulations.

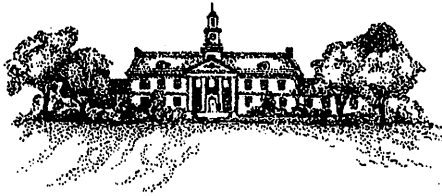
There are several items which we are asking the Village Board to consider:

### **1. Licensing & registration of home-based businesses**

*Recommendation: Do not license nor register home-based businesses*

Presently, our Village code is silent on whether we license or register home-based businesses with the exception of home-based daycare operators, which our code says we do not license, only register. However, in the absence of clear language, the past practice has been to license or register home-based businesses. Going forward, this language needs to be clarified in order to properly explain that we do not license nor register home-based businesses.

The attached survey demonstrates that only Clarendon Hills licenses home-based businesses. Western Springs requires registration only. The remaining communities do not license nor register home-based businesses. Since these home-based uses are secondary to the primary use of the structure, most communities do not find it necessary to regulate these businesses. Plus, it is difficult to enforce this license/registration and identify a home-based business.



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## **2. Licensing of religious institutions**

*Recommendation: Licensing religious institutions and churches free of charge*

Presently, our Village Code is silent on whether we license or register religious institutions. However, past Village practice includes licensing of religious institutions. The other communities we surveyed did not require religious institutions to license or register for a business license. For record-keeping purposes, we would recommend licensing religious institutions free of charge.

## **3. Types of business license classifications/fees**

*Based on feedback from the Village Board at the October 19 Committee of the Whole meeting, the licensing/registration fee will stay at \$75; the Village will implement a late fee of \$20/month*

According to the survey, some communities charge a different fee for different types of businesses, whereas others utilize a flat fee. The Village of Hinsdale currently utilizes a flat fee of \$75 for each business. With regard to ease of administration for the Village and the applicant, it is recommended that we continue with one flat fee.

An issue that the Village had this year with our business registration program is a lack of compliance. Staff estimates that there are about 100 businesses for which we have contacted initially at the start of the calendar year, but have not complied with our code. There are likely other businesses that are operating for which we do not have a license.

One recommendation to seek greater compliance is to charge a late fee to incentivize people to pay on time. This late fee, recommended at \$20/month, would cover the work required by staff to follow up with businesses. With regard to timeline, the Village sends out business license registration information at the end of the calendar year. A recommendation would be to impose a late fee on businesses that are not registered by the last business day of the month of February in the following calendar year. That provides the business owner with several months to comply. Notifications will be sent to those business owners prior to adding the late fee.

The current code also includes a penalty for not paying a business license that ranges between \$50-\$750 per day for those who do not comply with this ordinance. Typically, this section of the ordinance has not been enforced. Should the Village decide to implement penalty enforcement, the topic of staff time and responsibility should be determined.

## **4. Application Revisions**

Currently, the Village's application fee does not ask the applicant to specify whether it is a home-based business. Our goal is to revise this application for CY 2016 in order to streamline operations and ease of use for the applicant.

# Business License Community Survey

Last updated 6/12/2015  
9/20/2015

Community	License Required of Home Occupations?	Fee	Registration Required?	Business License Classes	Specific Classes	Fee	Home Rule vs Non Home Rule
Hinsdale	Yes/No (footnote explains which businesses don't require a license)	n/a	Yes	Provides list of those who are exempt from licenses	Includes all businesses except those listed in footnote	\$75 for all businesses	N HR
Burr Ridge	No	n/a	No	Just requires a CO	n/a	CO is \$50	N HR
Clarendon Hills	Yes	\$26.40/year	Yes	Basic business + specialty classes			N HR
					Basic business (under 1k sq ft)	\$53.80	
					Basic business (1k-5k sq ft)	\$75.10	
					Basic business (over 5k sq ft)	\$118.80	
					Hotels/motels	\$123.80 plus \$22.30 per room per year	
					Building contractors	\$53.80	
					Landscaping/snow removal	\$53.80	
Glencoe	No	n/a	No	Basic business + specialty classes			N HR
					Advertising	\$30	
					Bakery	\$45	
					Barber/Beauty Salon	\$30	
					Drain Layer	\$30	
					Dry Cleaners	\$60	
					Dry Cleaning Outlet	\$25	
					Electrical Contractor	\$30	
					Florist	\$40	
					General Business/Retail	\$30	
					Grocery Store	\$60	
					Ice Cream Shop	\$45	
					Milk Dealer	\$40	
					Restaurant (sit down)	\$90	
					Restaurant (carry out)	\$80	
					Scavenger	\$250	
					Service Station	\$125	
					Tobacco	\$25	
Highland Park	No	n/a	No	Basic business + specialty classes	Includes all except home based businesses	\$35 for annual business license - \$150 for letter of intent to occupy	HR
					Restaurant License	\$100-\$200	
					Food Service License	\$100	
					Tobacco License	\$500	

Community	License Required of Home Occupations?	Fee	Registration Required?	Business License Classes	Specific Classes	Fee	Home Rule vs Non Home Rule
Oak Brook	No	n/a	No	Business licenses are not required or issued by the Village	n/a	n/a	N HR
Western Springs	Permit required	no	Yes - Form to be completed	All businesses in same category	One specialty license	\$75 for all businesses	N HR
					Tobacco	\$125	
Wilmette	No	n/a	No	Business licenses based on square footage + specialty classes	Specialty licenses are an additional fee	Fees are based on square footage: \$80-\$235	HR
					Food Handler 1	\$435	
					Food Handler 2	\$305	
					Food Handler 3	\$175	
					24-hour License	\$50	
					Gasoline Station	\$50	
					Tobacco License	\$50	
Winnetka	No - a certificate of occupancy handled through Zoning Administrator	n/a	Just the CO	The Village does not require a business license filing	Specialty licenses are an additional fee		HR
					Food dealer	\$25	
					Restaurant	\$35-\$75	
					Service Station	\$50	
					Secondhand Dealer	\$25	
					Going out of business sale	\$5	



**VILLAGE  
OF HINSDALE** FOUNDED IN 1873

**VILLAGE OF HINSDALE  
COMMUNITY DEVELOPMENT  
DEPARTMENT**

**PLAN COMMISSION APPLICATION**

**I. GENERAL INFORMATION**

**Applicant**

Name: Village of Hinsdale  
Address: 19 E. Chicago Avenue  
City/Zip: Hinsdale, Il. 60521  
Phone/Fax: ( 630 ) 789-7030 / \_\_\_\_\_  
E-Mail: N/A

**Owner**

Name: N/A  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_  
Phone/Fax: (     ) \_\_\_\_\_ / \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)**

Name: N/A  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_  
Phone/Fax: (     ) \_\_\_\_\_ / \_\_\_\_\_  
E-Mail: \_\_\_\_\_

Name: N/A  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_  
Phone/Fax: (     ) \_\_\_\_\_ / \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Disclosure of Village Personnel:** (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1) Robert McGinnis - Director of Community Development/Building Commissioner
- 2) Chan Yu - Village Planner
- 3) \_\_\_\_\_

## II. SITE INFORMATION

Address of subject property: N/A

Property identification number (P.I.N. or tax number): N/A -      -      -     

Brief description of proposed project: Text Amendment to eliminate Section 9-102(C)(7), as it relates to home occupation licensing requirements.

This is necessary for the Zoning Code and Municipal Code to be in agreement.

General description or characteristics of the site: N/A

Existing zoning and land use: N/A

Surrounding zoning and existing land uses:

North: N/A

South: N/A

East: N/A

West: N/A

Proposed zoning and land use: N/A

**Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:**

☐ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☐ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E

Special Use Requested:                                     

☒ Map and Text Amendments 11-601E

Amendment Requested: Text Amendment to Section  
9-102(C)(7), as it relates to the requirements for Licensing requirements

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business District Questionnaire

# TABLE OF COMPLIANCE

Address of subject property: Text Amendment - N/A

The following table is based on the N/A Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	N/A	N/A
Minimum Lot Depth		
Minimum Lot Width		
Building Height		
Number of Stories		
Front Yard Setback		
Corner Side Yard Setback		
Interior Side Yard Setback		
Rear Yard Setback		
Maximum Floor Area Ratio (F.A.R.)*		
Maximum Total Building Coverage*		
Maximum Total Lot Coverage*		
Parking Requirements		
Parking front yard setback		
Parking corner side yard setback		
Parking interior side yard setback		
Parking rear yard setback		
Loading Requirements		
Accessory Structure Information	↓	↓

\* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: N/A

## CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
  2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
  3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
  4. Location, size, and arrangement of all outdoor signs and lighting.
  5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
  6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
  7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 10th day of November, 2015, I/We have read the above certification, understand it, and agree to abide by its conditions.

[Signature]  
Signature of applicant or authorized agent

\_\_\_\_\_  
Signature of applicant or authorized agent

Kathleen A. Gangano  
Name of applicant or authorized agent

\_\_\_\_\_  
Name of applicant or authorized agent

SUBSCRIBED AND SWORN  
to before me this 10th day of  
November, 2015

[Signature]  
Notary Public

KERRY L. WARREN  
Official Seal  
Notary Public - State of Illinois  
My Commission Expires Jul 10, 2019



The Hinsdalean

## Certificate of Publication

The undersigned, on behalf of the publisher of The Hinsdalean does hereby certify that she is the agent for said publisher of The Hinsdalean, a weekly, secular newspaper of general circulation, regularly published in the Village of Hinsdale in the county of DuPage and the State of Illinois; and I hereby further certify that the notice, a copy of which is attached hereto, was published once in said newspaper, the insertion being on the **21st Day of January, 2016**, and I further certify that the said Hinsdalean was regularly published continuously for more than six months in the Village of Hinsdale in said county, next preceding the first publication of said notice, and that I am duly authorized to make proof of matters published in the said Hinsdalean.

Given under my hand at Hinsdale, Illinois, this **21st day of January, 2016**

Tina Wisniowicz  
Classified Account Executive

The Hinsdalean is a newspaper as defined in Act-Chapter 100, Section 1 and 5, Illinois Revised Statutes.

Andrea Harty  
Village of Hinsdale  
19 E. Chicago Avenue  
Hinsdale, IL 60521

Ad Cost: \$118.40

### NOTICE OF PLAN COMMISSION PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Hinsdale Plan Commission shall conduct a public hearing on Wednesday, February 10, 2016, at 7:30 p.m. in the Hinsdale Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois, to consider an application filed by the Village of Hinsdale, the applicant, for a text amendment to remove Zoning Code Section 9-102(C)(7), as it relates to home occupation licensing requirements. The applications are on file with the Village of Hinsdale and are available for public inspection during regular Village business hours in the Hinsdale Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois.

At the public hearing on February 10, 2016, the Plan Commission shall accept all testimony and evidence pertaining to the application, known as Case A-42-2015, and shall consider any amendments to the text of any Zoning Code provision that may be related to the matters described above. Comments on the text amendment may be submitted in writing and filed with the Village at the address above before the public hearing, or may be offered orally at the public hearing. The hearing may be adjourned to another date without further notice other than a motion to be entered upon the minutes of the hearing fixing the time and place of its adjournment. All interested persons are invited to attend the public hearing and to be heard.

Dated: January 18, 2016

Christine M. Bruton, Village Clerk

Published in The Hinsdalean on January 21, 2016



COMMUNITY DEVELOPMENT  
DEPARTMENT  
**ZONING CODE TEXT AND MAP  
AMENDMENT APPLICATION**

**Must be accompanied by completed Plan Commission Application**

Is this a:    Map Amendment ☐    Text Amendment ☒

**Address of the subject property** 19 E. Chicago Avenue

**Description of the proposed request:** Text Amendment to Section 9-102(C)(7) to remove  
licensing requirements for Home Occupations.

**REVIEW CRITERIA**

Section 11-601 of the Hinsdale Zoning Code regulates Amendments. The amendment process established is intended to provide a means for making changes in the text of the Zoning Code and in the zoning map that have more or less general significance or application. It is not intended to relieve particular hardships nor to confer special privileges or rights. Rather, it is intended as a tool to adjust the provisions of the Zoning Code and the zoning map in light of changing, newly discovered, or newly important conditions, situations, or knowledge. The wisdom of amending the text of the Zoning Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the below criteria.

Below are the 14 standards for amendments that will be the criteria used by the Plan Commission and Board of Trustees in determining the merits of this application. Please respond to each standard as it relates to the application. Please use an additional sheet of paper to respond to questions if needed. If the standard is not applicable, please mark N/A.

1. The consistency of the proposed amendment with the purpose of this Code.  
The proposed changes would allow the Zoning Code and Municipal Code to be in agreement with regards to home occupation and business license/registration requirements.
2. The existing uses and zoning classifications for properties in the vicinity of the subject property.  
N/A
3. The trend of development in the vicinity of the subject property, including changes, if any, such trend since the subject property was placed in its present zoning classification.  
N/A

4. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.

N/A

5. The extent to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

N/A

6. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

N/A

7. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.

N/A

8. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.

N/A

9. The suitability of the subject property for uses permitted or permissible under its present zoning classification.

N/A

10. The availability of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

N/A

11. The availability of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under the present zoning classification.

N/A

12. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

N/A

13. The community need for the proposed amendment and for the uses and development it would allow.

The proposed changes would allow the Zoning Code and Municipal Code to be in agreement with regards to home occupation and business license/registration requirements.

14. The reasons, where relevant, why the subject property should be established as part of an overlay district and the positive and negative effects such establishment could be expected to have on persons residing in the area.

N/A

**10. Uses Subject To Special Restrictions:** When the district regulations of this code require compliance with any procedures or standards with respect to a specific use, such use shall not be established as an accessory use except in compliance with those procedures and standards.

**E. Use, Bulk, Space, And Yard Regulations:** Except as expressly provided otherwise in this section, every accessory structure and use shall comply with the use, bulk, space, and yard regulations made applicable to them by the regulations of the district in which they are located.

**F. Use Limitation:** No accessory structure or use shall be constructed, established, or maintained on any lot prior to the substantial completion of construction of the principal structure to which it is accessory. (Ord. 94-36, § 2, 8-2-1994; Ord. O2001-27, § 2, 6-5-2001; Ord. O2004-17, §§ 2, 3, 4-6-2004)

## **Sec. 9-102: Home Occupations:**

**A. Authorization:** Subject to the limitations of this section, any home occupation that is customarily incidental to the principal use of a building as a dwelling shall be permitted in any dwelling unit.

**B. Definition:** A "home occupation" is a business, profession, occupation, or trade that:

1. Is conducted for gain or support by a full time occupant of a dwelling unit; and
2. Is incidental and secondary to the use of such dwelling unit for dwelling purposes; and
3. Does not change the essential residential character of such dwelling unit.

**C. Use Limitations:**

**1. Employee Limitations:**

- (a) The entrepreneur of every home occupation shall be domiciled in the dwelling unit where such occupation is conducted.

- (b) No more than one employee who is not domiciled in the dwelling unit where a home occupation is conducted shall be present in connection with, or otherwise participate in the operation of, a home occupation at any one time. For the purposes of this subsection, the term employee shall not include persons domiciled in the dwelling unit where such home occupation is conducted. This limitation on the number of employees shall not apply to employees who do not work at the dwelling unit devoted to such home occupation.

## **2. Structural Limitations:**

- (a) No alteration of any kind shall be made to the dwelling unit where a home occupation is conducted that would change its residential character as a dwelling unit, including the enlargement of public utility services beyond that customarily required for residential use.
- (b) No separate entrance shall be provided in connection with the conduct of any home occupation.

## **3. Operational Limitations:**

- (a) Every home occupation shall be conducted wholly within a principal dwelling unit or permitted accessory structure; provided, however, that this subsection shall not apply to a daycare home operated as a home occupation.
- (b) No more than a total of six hundred (600) square feet of floor area (exclusive of garage floor area devoted to permissible parking of vehicles used in connection with the home occupation) of any dwelling unit or any permitted accessory structure shall be specially designed, arranged, or set apart for the conduct of a home occupation; provided, however, that this subsection shall not apply to a daycare home operated as a home occupation.
- (c) No stock in trade shall be displayed or sold on the premises of any home occupation.
- (d) No routine attendance of patients, clients, subcontractors, or employees (except as provided in subsection C1(b) of this section) associated with any home occupation shall be allowed at the premises of the home occupation except that attendance of up to eight (8) children at any one time may be allowed at a daycare home operated as a home occupation and that the attendance of up to four (4) persons at any one time may be allowed for the purpose of receiving private instruction in any subject or skill. "Routine attendance" means that the conduct of the home occupation requires nondomiciled persons to visit the premises of the home occupation as part of the regular conduct of the occupation, without regard to the number, frequency, or

duration of such visits.

- (e) No mechanical, electrical, or other equipment that produces noise, electrical or magnetic interference, vibration, heat, glare, emissions, odor, or radiation outside the dwelling unit or any permitted accessory structure that is greater or more frequent than that typical of equipment used in connection with residential occupancy shall be used in connection with any home occupation.
- (f) No outdoor storage shall be allowed in connection with any home occupation.
- (g) No refuse in excess of the amount allowable for regular residential pick up shall be generated by any home occupation.
- (h) Vehicles used in connection with any home occupation shall be subject to the requirements of subsection 9-101D4 of this article.

**4. Signage And Visibility:**

- (a) No sign shall advertise the presence or conduct of the home occupation.
- (b) No home occupation shall be in any manner visible or apparent from any public or private street.

**5. Traffic Limitations:** No home occupation shall generate more vehicular or pedestrian traffic than is typical of residences in the area.

**6. Nuisance Causing Activities:** In addition to the foregoing specific limitations, no home occupation shall cause or create any nuisance, or cause or create any substantial or undue adverse impact on any adjacent property or the character of the area, or threaten the public health, safety or general welfare, or be noxious, offensive, or hazardous.

**7. Licensing requirements.** Every home occupation shall be subject to applicable business licensing and inspection requirements, and shall comply with all applicable federal, State, and local laws and regulations, including, without limitation, obtaining, maintaining, and complying with regulations applicable to any required federal, State, or local license or permit.

**Sec. 9-103:Temporary uses:**

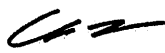


## MEMORANDUM

**DATE:** February 10, 2016

**TO:** Chairman Byrnes and Plan Commissioners

**CC:** Kathleen A. Gargano, Village Manager  
Robb McGinnis, Director of Community Development/Building Commissioner

**FROM:** Chan Yu, Village Planner 

**RE:** 222 E. Ogden Avenue – Revised AMITA Exterior Appearance and Site Plan Review  
Removing Windows for New Wall Sign and Constructing ADA Ramp in the B-3 District

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### Summary

At the November 11, 2015, Plan Commission (PC) meeting, the Commission expressed unanimous disapproval for the applicant's initial request to remove the existing porch and columns to construct a new façade wall. The applicant withdrew the application and is now requesting exterior appearance and site plan review to fill in (2) two existing windows and install a new sign on the wall. The final component of the application includes constructing a new ADA ramp to the west of the main entrance, to replace an existing one to the east of the entrance (Attachment 1).

### Request and Analysis

The building is located on a major arterial on E. Ogden Avenue in the B-3 General Business District. It abuts the (O-3) General Office district to the north, (R-4) Single Family Residential to the south, (B-3) General Business to the east and (B-3) and Design Review Overlay district to the west (Attachments 2 and 3). Of note, the Design Review Overlay district is mapped in areas that have the potential to provide cultural and civic benefits for the residents of the Village by reason of the prevalence of at least two of the following factors: historical interest, special character, historical architectural style, local architectural value, distinguished buildings or structures and/or transitional areas (Section 8-103).

The current building entrance features a four (4) column porch and a Palladian window feature that projects a classical expression (Attachment 4). This request no longer affects the entrance, and proposes to eliminate 2 windows on the west end of the building face. Per the applicant, the 2 windows are non-functioning and are covered up in the x-ray room with lead drywall. The proposed masonry to fill up the windows will match the existing brick.

The applicant has submitted a sign application to install a new wall sign on the (if approved) new wall. The proposed sign is 25 SF (1'10" tall and 13'8" wide), white and internally illuminated by LED. It complies with the Code for the B-3 District.





## MEMORANDUM

The final component of the application includes removing an existing ADA ramp on the east side of the entrance and constructing a new one on the opposite side. It will tie into the existing concrete landing at the entrance. The applicant plans to relocate the landscaping from one side to the other. The new ramp is longer and adds 100 square feet to the lot coverage, which increases the total lot coverage ratio to 86 percent. However, this is under the maximum total lot coverage of 90 percent allowed in the B-3 district.

Per Section 11-606(E) and 11-605(E), the PC and Board of Trustees shall be guided by the following standards and considerations in passing upon applications for exterior appearance review:

1. *Quality Of Design And Site Development:* New and existing buildings and structures and appurtenances thereof which are constructed, reconstructed, materially altered, repaired, or moved shall be evaluated under the following quality of design and site development guidelines:

(a) *Open Spaces:* The quality of the open spaces between buildings and in setback spaces between street and facade.

(b) *Materials:* The quality of materials and their relationship to those in existing adjacent structures.

(c) *General Design:* The quality of the design in general and its relationship to the overall character of neighborhood.

(d) *General Site Development:* The quality of the site development in terms of landscaping, recreation, pedestrian access, automobile access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

2. *Visual Compatibility:* New and existing buildings and structures, and appurtenances thereof, which are constructed, reconstructed, materially altered, repaired, or moved shall be visually compatible in terms of the following guidelines:

(a) *Height:* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.

(b) *Proportion Of Front Facade:* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.

(c) *Proportion Of Openings:* The relationship of the width to height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.

(d) *Rhythm Of Solids To Voids In Front Facades:* The relationship of solids to voids in the front facade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.

(e) *Rhythm Of Spacing And Buildings On Streets:* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings,



## MEMORANDUM

public ways, and places to which it is visually related.

(f) *Rhythm Of Entrance Porch And Other Projections*: The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.

(g) *Relationship Of Materials And Texture*: The relationship of the materials and texture of the facade shall be visually compatible with the predominant materials used in the buildings and structures to which it is visually related.

(h) *Roof Shapes*: The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

(i) *Walls Of Continuity*: Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

(j) *Scale Of Building*: The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

(k) *Directional Expression Of Front Elevation*: A building shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

### Process

Pursuant to Section 11-604, the Chairman of the PC shall, at the public meeting on the application for site plan review, allow any member of the general public to offer relevant, material and nonrepetitive comment on the application. Within 60 days following the conclusion of the public meeting, the PC shall transmit to the Board of Trustees its recommendation, in the form specified in subsection 11-103(H) of this article, recommending either approval or disapproval of the exterior appearance and site plans based on the standards set forth in subsection F1 of this section (11-604) and section 11-606. The PC maintains final authority on signage with no further action required by the Board of Trustees.

### Attachments:

- Attachment 1 – Exterior Appearance/Site Plan and PC Application (and 11"x17" colored exhibits)
- Attachment 2 - Design Review Overlay District Map
- Attachment 3 - Zoning Map and Project Location
- Attachment 4 - Building Elevation Photos
- Attachment 5 - Plat of Survey
- Attachment 6 - Wall Sign Application



## PLAN COMMISSION APPLICATION

### **Applicant**

Name: Cathy Harvey-Slawkin  
Address: 15 Spinning Wheel Rd #124  
City/Zip: Hinsdale, IL 60521  
Phone/Fax: (630) 371-1043 / \_\_\_\_\_  
E-Mail: Cathy.Harvey-Slawkin@ahss.org

Name: Adventist Midwest Health  
Address: 120 N. Oak Street  
City/Zip: Hinsdale, IL 60521  
Phone/Fax: (630) 856-7525 /   
E-Mail:

Name: Jeffrey A. Myers  
Title: Architect  
Address: 10395 Glen Abbey Close  
City/Zip: Rockford, IL 61107  
Phone/Fax: (815) 540-5823 /   
E-Mail: j.a.myers@mchsi.com

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Phone/Fax: (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Disclosure of Village Personnel:** (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

## II. SITE INFORMATION

Address of subject property: 222 E. Ogden Avenue

Property identification number (P.I.N. or tax number): 09 - 01 - 209 - 003

Brief description of proposed project: New handicapped ramp and entrance. New facade at entry for new signage.

General description or characteristics of the site: Business - no change

Existing zoning and land use: B-3 General Business District

Surrounding zoning and existing land uses:

North: O-3 General Office

South: B-1 Community Business District and B-3

East: B-3 General Business District

West: B-3 General Business District

Proposed zoning and land use: No change to existing use.

**Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:**

☐ Site Plan Approval 11-604

☐ Design Review Permit 11-605E

☒ Exterior Appearance 11-606E

☐ Special Use Permit 11-602E

Special Use Requested: \_\_\_\_\_

☐ Map and Text Amendments 11-601E  
Amendment Requested: \_\_\_\_\_

☐ Planned Development 11-603E

☐ Development in the B-2 Central Business District Questionnaire

## TABLE OF COMPLIANCE

Address of subject property: 222 E. Ogden Avenue

The following table is based on the B-3 Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	6,250 SF	54,764 SF
Minimum Lot Depth	125 FT	241.1 FEET
Minimum Lot Width	50 FT	215.1 FEET
Building Height	30 FT	19'-10"
Number of Stories	2 STORIES	2 STORIES
Front Yard Setback	25 FT	66 FEET
Corner Side Yard Setback	25 FT	NA
Interior Side Yard Setback	10 FT	19 FEET
Rear Yard Setback	20 FT	84 FEET
Maximum Floor Area Ratio (F.A.R.)*	0.50	0.24
Maximum Total Building Coverage*	NA	13,000 SF
Maximum Total Lot Coverage*	90%	47,097 sf=86%
Parking Requirements	1 FOR EACH 275 SF=48 CARS	66 CARS
Parking front yard setback	10 FT	NO CHANGE
Parking corner side yard setback	10 FT	NO CHANGE
Parking interior side yard setback	10 FT	NO CHANGE
Parking rear yard setback	10 FT	NO CHANGE
Loading Requirements	10 FT	NA
Accessory Structure Information	15 FT	NA

\* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: \_\_\_\_\_

## CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
  2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
  3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
  4. Location, size, and arrangement of all outdoor signs and lighting.
  5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
  6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
  7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 19<sup>th</sup> day of JANUARY, 2016, I/We have read the above certification, understand it, and agree to abide by its conditions.

Cathy Harvey - Slawkin  
Signature of applicant or authorized agent

CATHY HARVEY-SLAWKIN  
Name of applicant or authorized agent

\_\_\_\_\_  
Signature of applicant or authorized agent

\_\_\_\_\_  
Name of applicant or authorized agent

SUBSCRIBED AND SWORN  
to before me this 19 day of  
January, 2016.

Kerry L Warren  
Notary Public

KERRY L WARREN  
Official Seal  
Notary Public - State of Illinois  
My Commission Expires Jul 1<sup>st</sup> 2019

# VILLAGE OF HINSDALE

## CERTIFICATION OF PROPER NOTICE

### REGARDING APPLICATION FOR PUBLIC HEARINGS AND MEETINGS

I, Cathy Harvey-Slawkin, being first duly sworn on oath, do hereby certify that I caused written notice of the filing of my application for a public hearing and or meeting to be given to owners of record of property within 250 feet of any part of the subject property. I further certify that I gave such notice in the form required by the Village (Certified Mail) and that I gave such notice on OCTOBER 19, 2016.

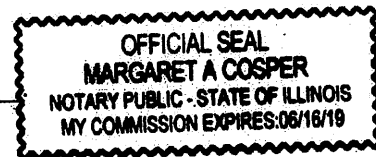
Attached is a list of all of the addresses of property to whom I gave such notice and the receipts of mailings.

By: Cathy Harvey-Slawkin AS AGENT FOR  
Name: Cathy Harvey-Slawkin ADVENTIST MINNEAPOLIS HEALTH  
Address: ECPM 15 SPINNING WHEEL RD, SUITE 124  
HINSDALE IL 60521

Subscribed and sworn to before me

This 20<sup>th</sup> day of OCTOBER, 2015

By: Margaret A. Cosper  
Notary Public



## VILLAGE OF HINSDALE

### NOTICE OF PLAN COMMISSION PUBLIC MEETING

**PUBLIC NOTICE IS HEREBY GIVEN** to all persons that the Village of Hinsdale Plan Commission shall conduct a public meeting on Wednesday, November 11, 2015 at 7:30 p.m. in the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois for the purpose of considering an application for site plan and exterior appearance review to remove the existing porch and columns at the main entrance at 222 E. Ogden Avenue, in the B-3 General Business District, and known as application A-36-2015. The applicant is subsequently requesting to construct a new lower façade wall and to install an internally illuminated 44.5 square foot wall sign. The last component of the request is to install an ADA ramp at the front entrance.

The petitioner is: Cathy Harvey-Slawkin, Elm Creek Property Management/, Jeffrey Myers, Architect/, Brent Johnson, Contractor and Kathy Conroy, Sign Contractor. Copies of documents relating to the proposed request are on file and available for public inspection during regular Village business hours in the Memorial Building, 19 East Chicago Avenue, Hinsdale, Illinois.

The common address is 222 E. Ogden and legally described as follows:

“Schwendener’s ReSubdivision of part of the Northeast ¼ of Section 1, Township 38 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof Recorded September 14, 1970 as Document R70-33025, in DuPage County, Illinois”

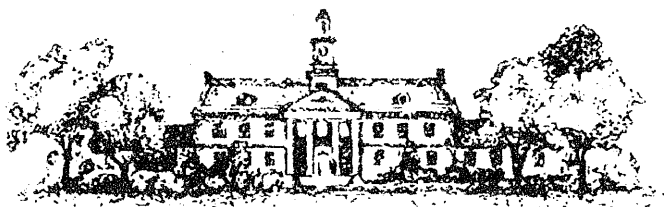
At said public meeting, the Plan Commission shall accept all testimony and evidence pertaining to said application and shall consider any and all possible zoning actions, including the granting of any necessary special permits, variations, other special approvals, or amendments to the Zoning Code that may be necessary or convenient to permit development of the proposed type at the described property. All interested persons are invited to attend and be heard.

Dated: October 16, 2015

Christine M. Bruton, Village Clerk

Published in the Hinsdalean on October 22, 2015





**VILLAGE  
OF HINSDALE** FOUNDED IN 1873

**COMMUNITY DEVELOPMENT  
DEPARTMENT  
EXTERIOR APPEARANCE AND  
SITE PLAN REVIEW CRITERIA**

Address of proposed request: 222 E. Ogden Avenue

**REVIEW CRITERIA**

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

**\*\*\*PLEASE NOTE\*\*\*** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.

**FEES for Exterior Appearance/Site Plan Review:**

**Standard Application: \$600.00**

**Within 250 feet of a Single-Family Residential District: \$800**

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.  
Existing, no change.
2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.  
New aluminum entrance and filling in 2 existing windows with matching masonry.
3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.  
No change to the overall character.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

Existing, no change.

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

Existing, no change.

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

Existing, no change.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

No change in the directional character.

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

Masonry to fill 2 windows will match existing.

#### **REVIEW CRITERIA – Site Plan Review**

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.

N/A

2. The proposed site plan interferes with easements and rights-of-way.

N/A

3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.

N/A

4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.

N/A

5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.

N/A

6. The screening of the site does not provide adequate shielding from or for nearby uses.

N/A

7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.

Keeping the existing columns and covered portico. The new handicapped ramp will tie into the existing concrete landing at the entrance.

8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.

N/A

9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

N/A

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

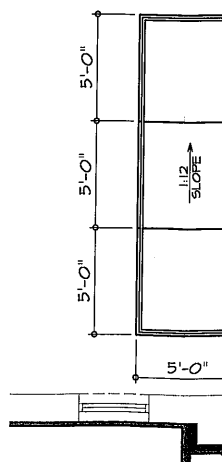
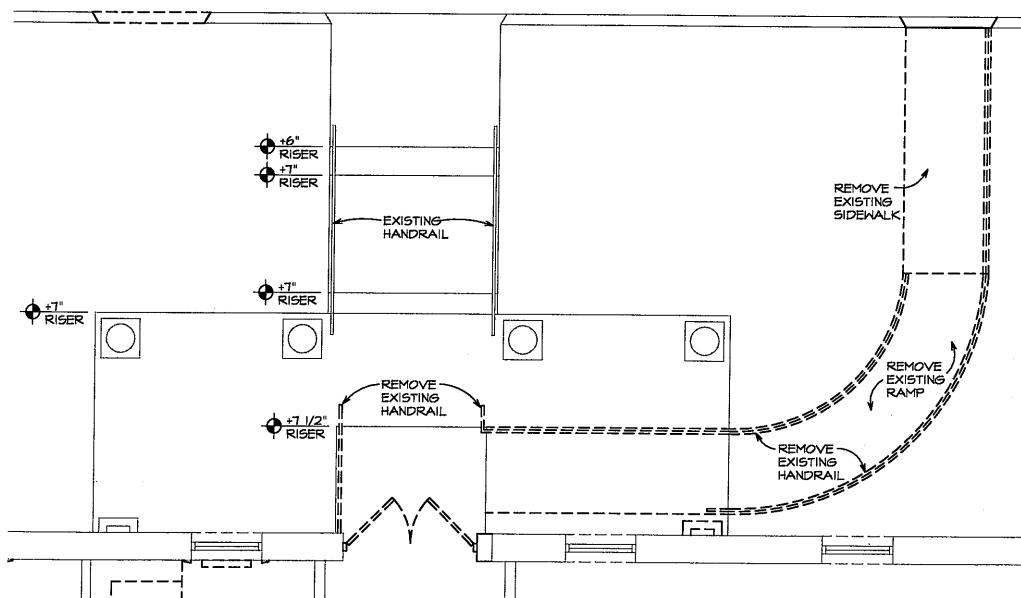
N/A

11. The proposed site plan does not provide for required public uses designated on the Official Map.

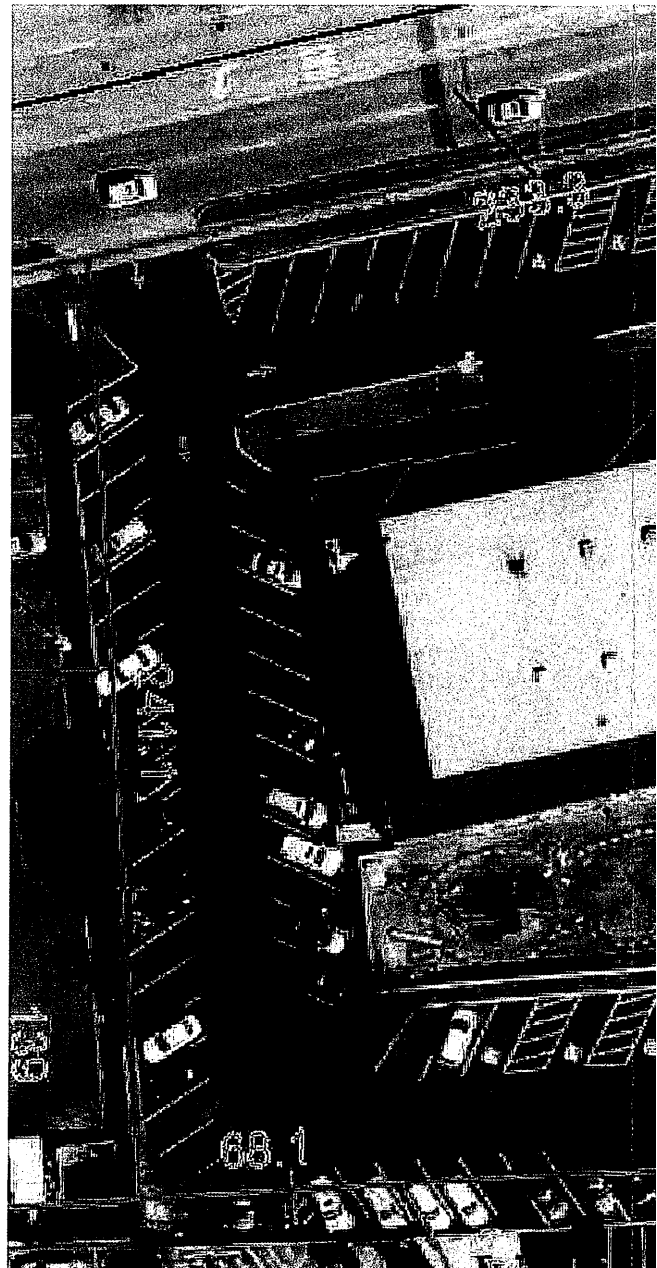
N/A

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

N/A

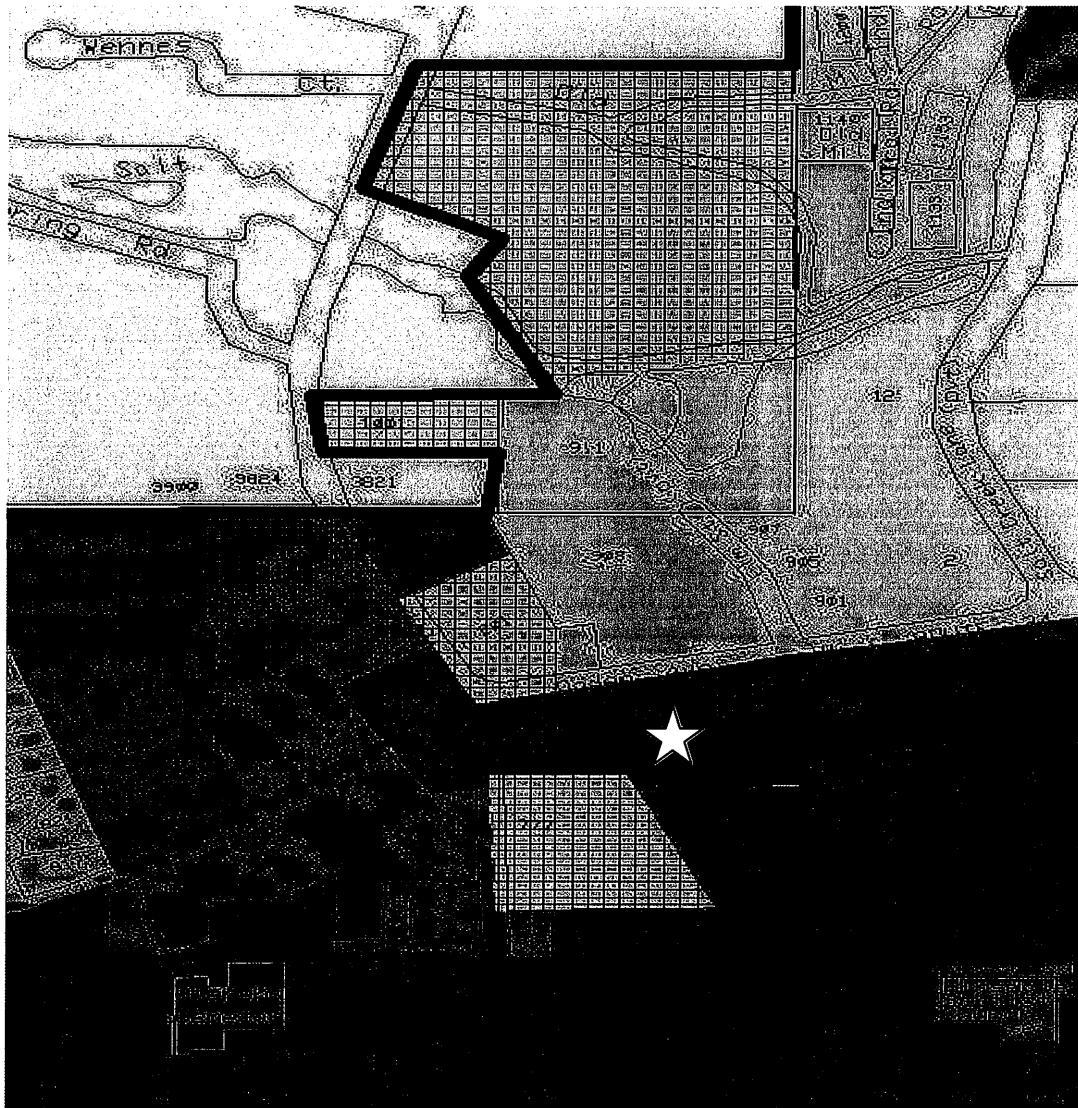


**DEMOLITION PLAN**  
SCALE: 1/4" = 1'-0"













SITE PLAN  
SCALE: 1" = 20'-0"

## Attachment 2: Village of Hinsdale Design Review Overlay



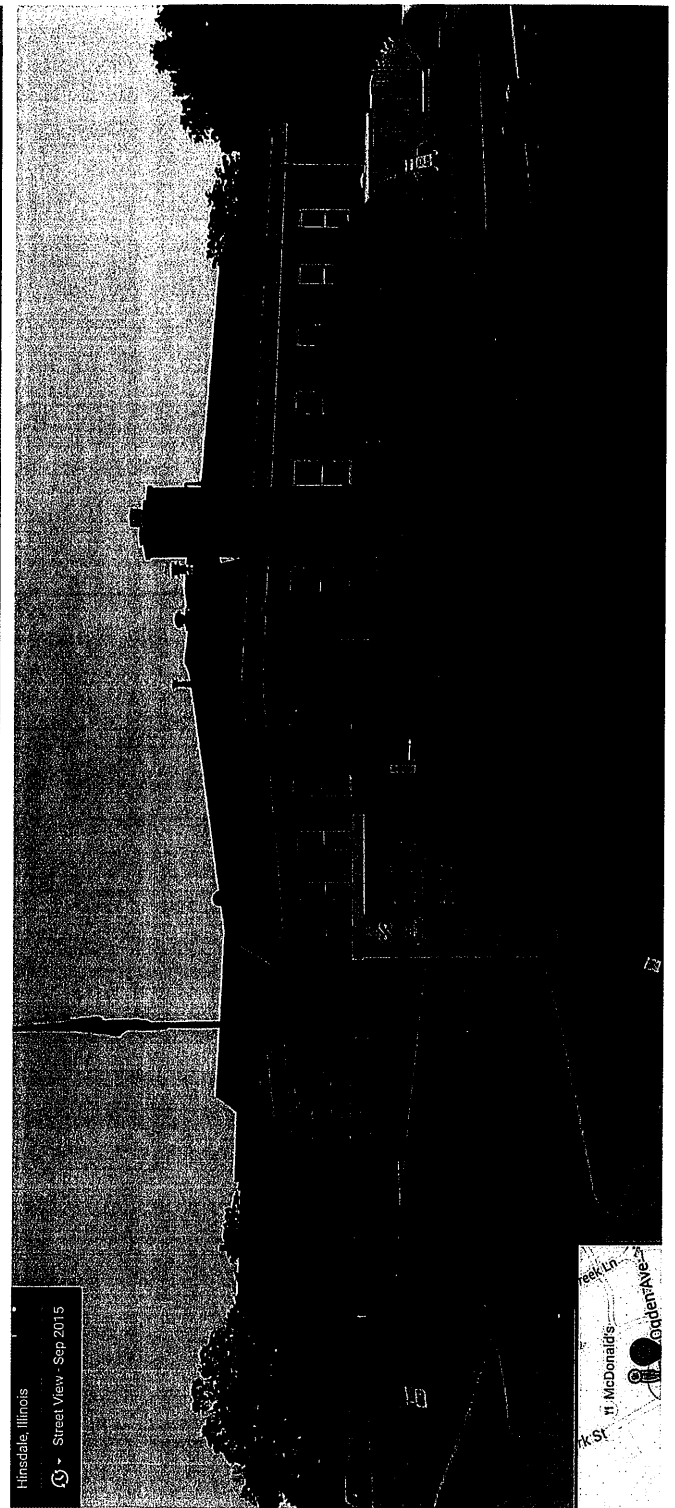
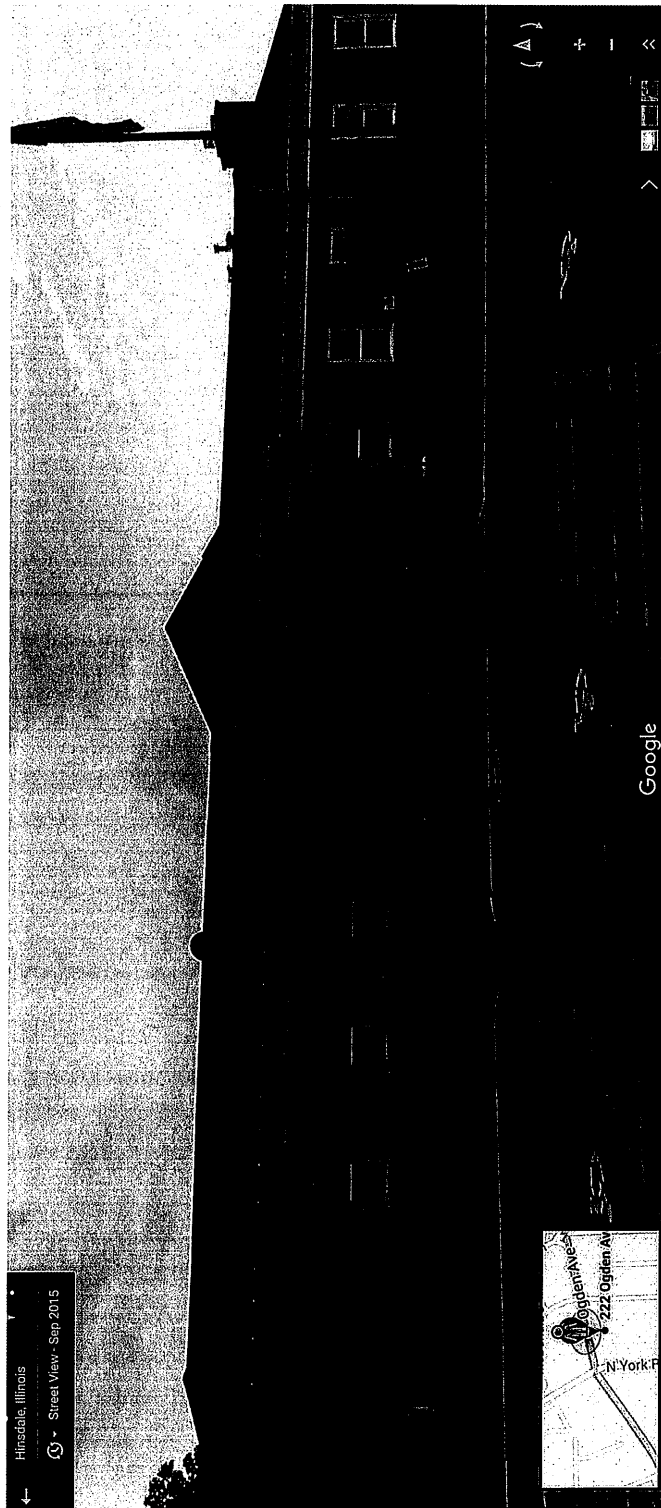
### Zoning District Boundaries

	B-1 Community Business District		D-1 Specialty Office District
	B-2 Central Business District		D-2 Limited Office District
	B-3 General Business District		D-3 General Office District
			IB Institutional Buildings District
			HS Health Services District
			Open Space District
			Design Review Overlay District





## Attachment 4: Building Elevation Photos



Schwendener's ReSubdivision of part of the Northeast 1/4 of Section 1, Township 38 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof Recorded September 14, 1970 as Document R70-33025, in DuPage County, Illinois

Schwendener's ReSubdivision of part of the Northeast 1/4 of Section 1, Township 38 North, Range 11, East of the Third Principal Meridian, According to the Plat Thereof Recorded September 14, 1970 as Document R70-33025, in DuPage County, Illinois

- Catch Basin
- 🚩 Flag Pole
- ← Guy Wire
- Inlet
- ⌘ Light Standard
- ⊙ Manhole
- Power Pole
- Power Pole w/ Transformer
- 🚩 Sign
- Telephone Splice Box
- ① Water Valve

( IN FEET )  
1 inch = 20 ft

**Ogden Avenue**  
Bituminous Pavement

233.47' (233.30')

Found Cut Cross  
1.87'N & On Line  
Found Iron Pipe  
0.12'S & On Line  
Edge of Walk  
is 0.8'N

Back of Curb  
is 0.8'E

**Lot 1  
Plat of the Town of  
Fullersburgh**

**Lot 4  
Owners Assessment Plat**

Concrete Retaining Corner

Concrete Block  
Retaining Wall  
Corner 0.8'W

Back of Curb  
0.4'S  
6' Wood Fence

Dimensions Shown Thus: 50.25' are Feet and Decimal Parts Thereof.  
Angular Data Shown Thus: 90°00'00" Indicates Degrees, Minutes and Seconds.

50.25' / N 90°00'00" E Indicates Measured Dimension / Bearing.  
(50.25') / (N 90°00'00" E) Indicates Record Dimension / Bearing.  
Bearings Shown Hereon, if any, are per Local or Assumed Data,  
Unless Otherwise Indicated.

This Survey was Prepared Without the Benefit of a Commitment for Title Insurance. There May Be Easements, Restrictions and Encumbrances of Record That are Not Shown.

State of Illinois  
County of DuPage

We, Bollinger, Lach and Associates, Inc., Illinois Professional Design Firm No. 184-001129, hereby certify that the plat drawn hereon, and the survey that it represents, were prepared and performed by us, and that this professional service conforms to the current Illinois Minimum Standards for Boundary Surveys.

Dated at Oak Brook, Illinois, this 27th day of February, 1906

Bollinger, Loch & Associates, Inc.  
Gilbert B. Evans, IPLS No 35-2685  
License Expires 11-30-2006

day of February 1908  
GILBERT B.  
EVANS  
026-2686  
OAK BROOK,  
ILLINOIS  
PROFESSIONAL LAND SURVEYOR

222 East Ogden Avenue, Hinsdale, Illinois

Being a Part of the Northeast 1/4 of Section 1, Township 38 North,  
Range 11 East of the 3rd Principal Meridian, DuPage County, Illinois

FIELD WORK:	02/06/06
DRAWN BY:	TCO
CHECKED BY:	GBE
PROJECT No.:	587-008
FIELD BOOK:	1252
FILE LOCATION:	106A
DRAWING FILE:	587--000s2.dwg



**Bollinger, Lach & Associates, Inc.**  
CONSULTING ENGINEERS AND LAND SURVEYORS  
1010 JORIE BLVD OAK BROOK, IL 60523  
PHONE: (630)990-1385 FAX: (630)990-0038

**Attachment 5**



VILLAGE OF HINSDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
APPLICATION FOR SIGN PERMIT

**Applicant**

Name: Cathy Harvey-Slawkin  
Address: 15 Spinning Wheel Rd #124  
City/Zip: Hinsdale, IL 60521  
Phone/Fax: (<sup>630</sup>) 371-1043 /  
E-Mail: Cathy. Harvey-Slawkin@ahss.org  
Contact Name: Cathy

**Contractor**

Name: Poblocki Sign Company  
Address: 922 S. 70th Street  
City/Zip: West Allis, WI 53214  
Phone/Fax: (<sup>414</sup>) 453-4010 /  
E-Mail: kconroy@poblocki.com  
Contact Name: Katie

**ADDRESS OF SIGN LOCATION:** 222 E. Ogden Avenue

**ZONING DISTRICT:** B-3 General Business District

**SIGN TYPE:** Wall Sign

**ILLUMINATION** Internally Illuminated

**Sign Information:**

Overall Size (Square Feet): 25 ( 1'-10" x 13'-8" )

Overall Height from Grade: 10 Ft.

Proposed Colors (Maximum of Three Colors):

① white

② \_\_\_\_\_

③ \_\_\_\_\_

Sign projection: 5"

**Site Information:**

Lot/Street Frontage: 54,764 sf/ 233.47 ft

Building/Tenant Frontage: 140'-5"

Existing Sign Information:

Business Name: see attached photo

Size of Sign: 49.5 Square Feet

Business Name: 8'-0" x 6'-2 1/4"

Size of Sign: \_\_\_\_\_ Square Feet

I hereby acknowledge that I have read this application and the attached instruction sheet and state that it is correct and agree to comply with all Village of Hinsdale Ordinances.

Cathy Harvey-Slawkin  
Signature of Applicant

12-7-15  
Date

Cathy Harvey-Slawkin  
Signature of Building Owner

12-7-15  
Date

AS AGENT FOR ADVENTIST MIDWEST HEALTH  
FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

Total square footage: \_\_\_\_\_ x \$4.00 = 0 (Minimum \$75.00)

Plan Commission Approval Date: \_\_\_\_\_ Administrative Approval Date: \_\_\_\_\_

Description:  
One set of LED halo-lit  
letters painted white.

13'-8"

1'-10"

**AMITA**

