



## MEETING AGENDA

**MEETING OF THE  
PARKS AND RECREATION COMMISSION  
Tuesday, December 6, 2022  
6:00 p.m.  
MEMORIAL HALL – MEMORIAL BUILDING  
19 E. CHICAGO AVENUE  
(Tentative and Subject to Change)**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
  - a) Approval of minutes- October 11, 2022
- 5. LIAISON REPORTS**
  - a) Gateway Special Recreation Association Report
- 6. MONTHLY REPORTS**
  - a) Recreation Staff Report – November 2022
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
  - a) Bench Donations – Approve new bench donations and plaque verbiage
  - b) 2022 Aquatics Report
- 9. CORRESPONDENCE**
- 10. OTHER BUSINESS/DISCUSSION ITEMS**
  - a) 2023 Tentative Meeting Schedule
  - b) Next Meeting – January 10, 2023
- 11. ADJOURNMENT**

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting. The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Brad Bloom, ADA Coordinator, at 630-789-7007 or by TDD at 630-789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Visit the Village's Web Site at [www.villageofhinsdale.org](http://www.villageofhinsdale.org)

**VILLAGE OF HINSDALE  
PARKS AND RECREATION COMMISSION  
MINUTES OF THE MEETING  
Tuesday, October 11, 2022**

4a.  **DRAFT**

**CALL TO ORDER**

Chairman Waverley called the meeting to order at 6:01pm.

**ROLL CALL**

**Present:** Chairman Alice Waverley, Commissioners Steve Keane, Darren Baker, Heather Hester, and Chris Boruff

**Absent:** Commissioners John George and Greg Moore

**Others Present:** None

**Staff Present:** Michael Hayes, Superintendent of Parks & Recreation  
Brad Bloom, AVM/DPS  
Hilary Poshek, Recreation Supervisor  
Maggie South, Administrative Assistant

- A. Introduction of Michael Hayes, Superintendent of Parks & Recreation  
Mr. Hayes introduced himself to the Commission and provided information on his background in the field. The Commission welcomed him to the Village.

**PUBLIC COMMENT**

No one from the public was present for public comment.

**APPROVAL OF MINUTES**

- A. Approval of minutes- May 10, 2022  
Commissioner Baker made a motion to approve the minutes as presented.  
Commissioner Boruff seconded the motion. Upon the call of the roll, the vote was:  
Ayes: Commissioners Baker, Boruff, Hester, and Keane  
Nays: None  
Absent: Commissioners George and Moore

The motion carried.

**LIAISON REPORTS**

- A. Gateway Special Recreation Association Report  
Mr. Hayes presented the report. Gateway has provided numbers for summer and plans for fall of 2022. Gateway will also begin discussing how to maximize community's contractual dollars moving forward.

**MONTHLY REPORTS**

- A. Recreation Staff Report – September 2022  
Mr. Hayes presented the report. The Lodge brought in \$34,725 in September and is on par with seasonal trends. All weekends are booked out through November and staff is working to secure rentals through the end of the year. The Lodge is on track to maintain or exceed 2021 numbers. The Lodge is on track for a record year due to increased post-COVID pandemic demand. The new Lodge Sales and Events Manager started recently. She will be invited to the next Commission meeting to introduce herself. Staff is currently compiling the 2023 budget which will potentially include Lodge improvements.  
Fall Park Clean-Up Day was held with fewer participants. The Commission and staff discussed ways to improve marketing and the event as a whole. The annual Fall Family Festival will be held on Saturday, October 15<sup>th</sup>.

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Fall field rentals will be wrapping up in November. An Eagle Scout group recently completed renovating the gazebo at Ehret Park, and The Hinsdalean ran a short article about the project.

The complete pool report will be ready at the November meeting. Membership sales were up for 2022. The Commission requested a five or six year history of pool revenue numbers be included with the pool report. Mr. Hayes discussed doing a study of the baby pool to improve the area. The pool climbing wall will not be completed through the grant due to insurance concerns. All other components of the OSLAD grant have been fulfilled. Mr. Bloom asked the Commission to provide direction based on what demographic they would like to target with continued pool amenity improvements. Staff will look into creating a survey regarding amenities and sending it out to the community to get feedback.

The Commission discussed the ice rink and the logistics for the 2022 season. They also discussed using the area where the Veeck skate park used to be and the ongoing Tollway construction project. Mr. Bloom provided an update on the work taking place at Veeck, with the pedestrian bridge being completed in the next two months and plantings that will be put in in the spring. The Village will also be able to expand Woodland Park's greenspace due to a new Intergovernmental Agreement with the Tollway as they improve their drainage systems.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

- A. Bench Donation – Approve new KLM Park bench donation and plaque verbiage  
Mr. Hayes discussed the application for a bench donation. The location has not been finalized. This item will be brought back to the Commission at a later time.

#### **CORRESPONDENCE**

None.

#### **OTHER BUSINESS/DISCUSSION ITEMS**

- A. Next Meeting Date- November 8, 2022, 6pm  
The next meeting will be held on November 8<sup>th</sup> at 6pm.

Mr. Hayes provided the Commission with an update from Hinsdale Platform Tennis Association regarding the lockbox at Burns. The lockbox will be replaced with a Wi-Fi lockbox for members to unlock with their phones and HPTA will be putting in a new equipment box. All restrooms will be winterized in the coming weeks except Burns and KLM, because they are heated. The Village Planner is reviewing the HPTA request for additional courts.

#### **ADJOURNMENT**

There being no further businesses before the Commission, Commissioner Hester motioned to adjourn the meeting. Commissioner Keane seconded the motion. Upon the call of the roll the vote was:

Ayes: Commissioners Baker, Boruff, Hester, and Keane

Nays: None

Absent: Commissioners George and Moore

The motion carried. The meeting was adjourned at 6:53pm.

ATTEST:

\_\_\_\_\_  
Maggie South, Administrative Assistant



## Gateway Special Recreation Association

NOTICE IS HERBY GIVEN that the meeting of the Gateway Special Recreation Association Board of Directors will be held on Thursday, November 10, 2022 at 3:00PM at the  
Oakbrook Family Recreation Center  
1450 Forest Gate Rd. Oak Brook IL., 60523

- I. CALL TO ORDER
- II. OPEN FORUM
- III. BOARD MEMBER COMMENTS
- IV. COMMUNICATIONS
- V. APPROVAL OF THE OCTOBER 2022 REGULAR MEETING MINUTES
- VI. APPROVAL OF THE OCTOBER 2022 SPECIAL MEETING MINUTES
- VII. APPROVAL OF THE NOVEMBER 2022 TREASURER'S REPORT
- VIII. REPORTS
  - a. RGA Monthly Report
- IX. OLD BUSINESS
  - a. Gateway Service Agreement
- X. NEW BUSINESS
  - a. Potential Adult Program Area – Oak Brook
- XI. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion. Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Dean Hoskin, (708) 865-8200 or at [dhoskin@wpdparks.org](mailto:dhoskin@wpdparks.org) promptly to allow the Board to make reasonable accommodations for those persons.



Gateway SRA Board Meeting  
November 10, 2022  
RGA Report



**November 2022**

**Summer Programs**

District	Registered Participants
Burr Ridge	4
Elmhurst	49
Hinsdale	18
Oak Brook	6
Pleasant Dale	5
Willowbrook	5
Westchester	4
York Center	0
Countryside	1
Non-resident	6
<b>Total</b>	<b>98</b>

**Fall 2022**

District	Registered Participants
Burr Ridge	5
Elmhurst	57
Hinsdale	19
Oak Brook	8
Pleasant Dale	3
Willowbrook	6
Westchester	3
Countryside	2
York Center	0
Non-resident	6
<b>Total</b>	<b>109</b>

**Fall Program Line UP**

- 22 Weekly programs
- Gators Athletics – Bowling, Swim, Volleyball, Basketball
- 7 Special Events
- Camp Snowflake

**Gateway Vehicles Update as of 11/9/2022**

Vehicle #	Type	Year	Mileage	Maintenance	Plans
283	Paratransit Bus Ford E450 15p + WC	2016	49,545	Back-up camera	Lease Ends June 2024
298	15p Ford Transit	2019	8,150	Oil Change	None

**Basketball Officials and Volunteers Still Needed**

Basketball season is here. I have attached our volunteer schedule for referee's and score keepers. Please pass along to anyone you know that might be interested and/or available.

**Good-bye Amanda Aguilar**

After 5 years, Amanda resigned her position as of Thursday, November 3. We wished her well in her career pursuits out side the field of recreation. The open position has been posted to IPRA and clear company. Interviews are being conducted now to fill the position.

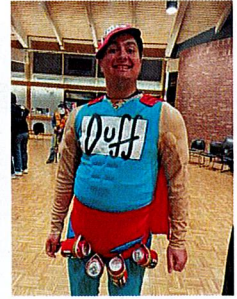
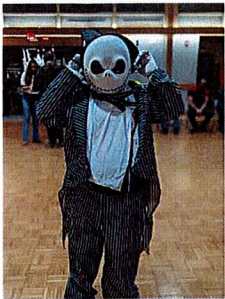
**Facility Requests**

Requests went out for the winter/spring. We are still looking for indoor track space for our Special Olympic track team. Starting Monday, February 6 – March 13. I have contacted Hinsdale Center and South with no avail. We have several athletes for this program and while Oak Brook has been beneficial in the past, the size of our group it is difficult to practice with the public utilizing the track now. If anyone has contacts with any other gyms/field houses please pass them along and I will reach out.



## **Program Highlights**

**Monster Mash** – Brought in 48 participants to the Hanson Center for a Halloween inspired festive event. We played games, danced and awarded prizes for the best costumes. This coming November will be our Friendsgiving dance.

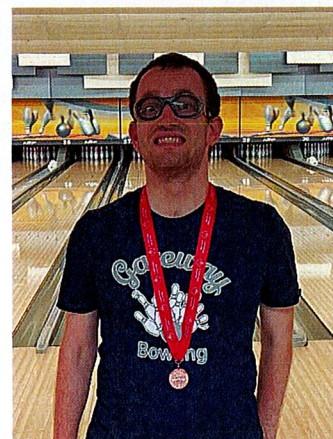
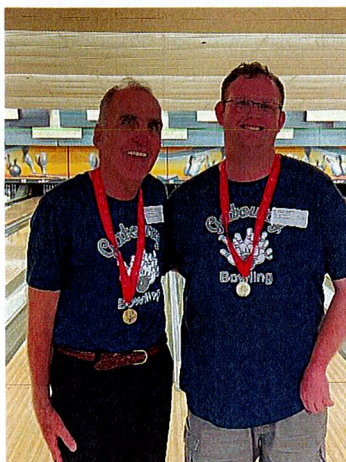


**Gators Volleyball** – 1<sup>st</sup> place winners at Special Olympics Illinois Qualifier & 1<sup>st</sup> Place at ITRS Tournament & 1<sup>st</sup> place at Special Olympics Illinois Fall Games in Rockford



## **Gators Bowling Sectional Tournament**

Our bowlers Mike and Ryan (left) are headed to the state tournament in Peoria on December 2. Congratulations to the rest of our bowling team on a great year! John, Pat, Louie (middle) and Matt (right)





**GATEWAY SPECIAL RECREATION ASSOCIATION  
BOARD OF DIRECTOR'S MEETING  
SPECIAL MEETING TO DISCUSS SERVICE CONTRACT  
10/13/2022**

- I. Call to Order:** Chairman Dean Hoskin called the Gateway Special Recreation Association Board of Director's Meeting to order at 1:00 pm on October 13, 2022 at the Burr Ridge Park District Community Center, 15W400 Harvester Drive, Burr Ridge, IL 60527. A Quorum was present.

*Roll Call:* Board Members present:

Jim Pacanowski, Burr Ridge;      Sean Tovey, Elmhurst;      Mike Hayes, Hinsdale;  
Dean Hoskin, Westchester;      Dustin Kleefisch, Willowbrook;      Jeremy Flia, York Center;  
Mike Contreras and Laure Kosey, Oak Brook;  
Michele Sullivan, Countryside and Matt Russian, Pleasant Dale arrived late.

*Absent:* NONE

*Ray Graham Staff:* Ryan Massengill

- II. Discussion of contractual agreement for service provisions, attachment A, planning and programming elements:**

- Dean Hoskin, Westchester stated that the board called for this meeting so that we can speak openly about what changes should be made to the current service agreement. He also encouraged all board members to provide any feedback as no final decisions are being made at this meeting.
- Jim Pacanowski, Burr Ridge gave some background on the discussion as some board members are new to the group. He pointed out that there were some sections in the agreement that we ask for certain reporting aspects. Do we still need all these reports?
- Dean Hoskins, Westchester did communicate with Gateway to notify Ray Graham that we intend to continue with the service agreement payment. We are meeting to talk about language within the service contract.
- The board agreed to go through the current agreement and suggest areas where they see needed updating.
  - Master Calendar – GSRA to continue doing a master calendar but the board does not have to approve or review it. This is a function of the operation.
  - Goals and Objectives – A discussion was had about goals and objectives. Thoughts were that the Gateway Board in conjunction with RGA will help determine these Goals and Objectives for GSRA to be done in a specified timeframe.
  - Program Registration - Change wording that service provider shall conduct ALL of the registration. Previously stated that they should conduct portions of the registration process.
  - Transportation – Under 2<sup>nd</sup> paragraph it states that we would provide door-to-door transportation. This was done prior to the pandemic. Discussion continued about keeping it or deleting it. Board is looking to provide service upon request, by the participant, but may come at an additional cost. Also, board decided to add vehicles that are either owned/leased instead of just vehicles owned.
  - Fee Policy – Look to request gross revenue numbers yearly with seasonal breakdowns.
  - Inclusion companions in programs – Discussion about who would provide the inclusion companions. GSRA has been great with training for park district staff as inclusion companions but some members want to inquire about GSRA providing those companions.

- Contract Termination – Suggested that the language should read: “Termination without cause shall be effective until the end of the program session in which the notice was given, plus one (1) additional program season.”
- The board talked about continuing the conversation. The group talked about daytime programming for the agency and different options. There could be space in Oak Brook and Laure Kosey stated that the board can take a tour of the space to see if this could be an option.

III. **Adjournment:** Jim Pacanowski, Burr Ridge made a motion to adjourn the meeting, seconded by Matt Russian, Pleasant Dale. Motion passed on a voice vote. Meeting adjourned at 2:21 pm.

**GATEWAY SPECIAL RECREATION ASSOCIATION**

**BOARD OF DIRECTOR'S MEETING**

**10/13/2022**

- I. **Call to Order:** Chairman Dean Hoskin called the Gateway Special Recreation Association Board of Director's Meeting to order at 2:45 pm on October 13, 2022 at the Burr Ridge Park District Community Center, 15W400 Harvester Drive, Burr Ridge, IL 60527. A Quorum was present.

*Roll Call:* Board Members present:

Jim Pacanowski, Burr Ridge;      Michele Sullivan, Countryside;      Sean Tovey, Elmhurst;  
Mike Hayes, Hinsdale;              Mike Contreras, Oak Brook;      Matt Russian, Pleasant Dale;  
Dean Hoskin, Westchester;      Dustin Kleefisch, Willowbrook;      Jeremy Flia, York Center;

*Absent:* NONE

*Ray Graham Staff:* Ryan Massengill

- II. **Open Forum:** None
- III. **Board Member Comments:** Sean Tovey, Elmhurst thanked Ryan from RGA for meeting with him to understand the organization better.
- IV. **Communications:** None
- V. **Approval of September 2022 Regular Meeting Minutes:**
- A motion was made by Dustin Kleefisch, Willowbrook to approve the September meeting minutes and seconded by Matt Russian, Pleasant Dale. *On a voice vote, the motion passed unanimously.*
- VI. **Approval of October 2022 Treasure's Report:**
- A motion was made by Jim Pacanowski, Burr Ridge to approve the October 2022 treasure's report and seconded by Dustin Kleefisch, Willowbrook. *On a voice vote, the motion passed unanimously.*
- VII. **Reports**
- A. RGA Monthly Report – Ryan Massengill. Couple additional participants registered for the Fall season, mostly for basketball. GSRA has not cancelled any programming or special events for the Fall. Vehicles are doing well. Looking into more resources for options for other vehicles. They are looking for referees and scorekeepers for basketball game this fall. If you would like to help out on Tuesday nights. Please contact Ryan. Tuesday travelers was so popular that they added a Thursday travelers' group. A new badminton program was added in Oak Brook and Paddle Tennis will be starting soon. Couple individuals participated in the Special Olympics bocce tournament. Lastly, the group went to the Chicago Fire game.
- VIII. **Old Business:**
- A. Gateway Service Agreement – Covered in Special Meeting.
- IX. **New Business:** None
- X. **Adjournment:** Jim Pacanowski, Burr Ridge made a motion to adjourn the meeting, seconded by Dustin Kleefisch, Willowbrook. Motion passed on a voice vote. Meeting adjourned at 2:52pm.





6a.

## MEMORANDUM

**DATE:** December 6, 2022

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Parks & Recreation Superintendent; CPRP, CPO  
Hilary Poshek, Recreation Supervisor  
Maggie South, Administrative Assistant; CPRP  
Stephanie Scaletta, Lodge Events Manager

**RE:** November Staff Report

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### **KLM Rentals**

The information contained in this report is for the period ending October 2022. We will provide a year-end recap in the new year. Staff has updated the overall financial report to reflect total expenses to ensure accurate bottom-line numbers. Currently, our gross rental and catering revenue is ahead of last year, and the overall bottom-line is positive when compared to previous years.

Staff is currently reviewing KLM rental rates, and comparing them to similar venues in order to evaluate adjustments to offset increased wages and facility cleaning expenses. This analysis will be presented after the New Year. In the meantime, staff has altered the outside catering fee to stop renters from circumventing the fee structure in using our preferred caterers, which is causing miscommunication.

## MEMORANDUM

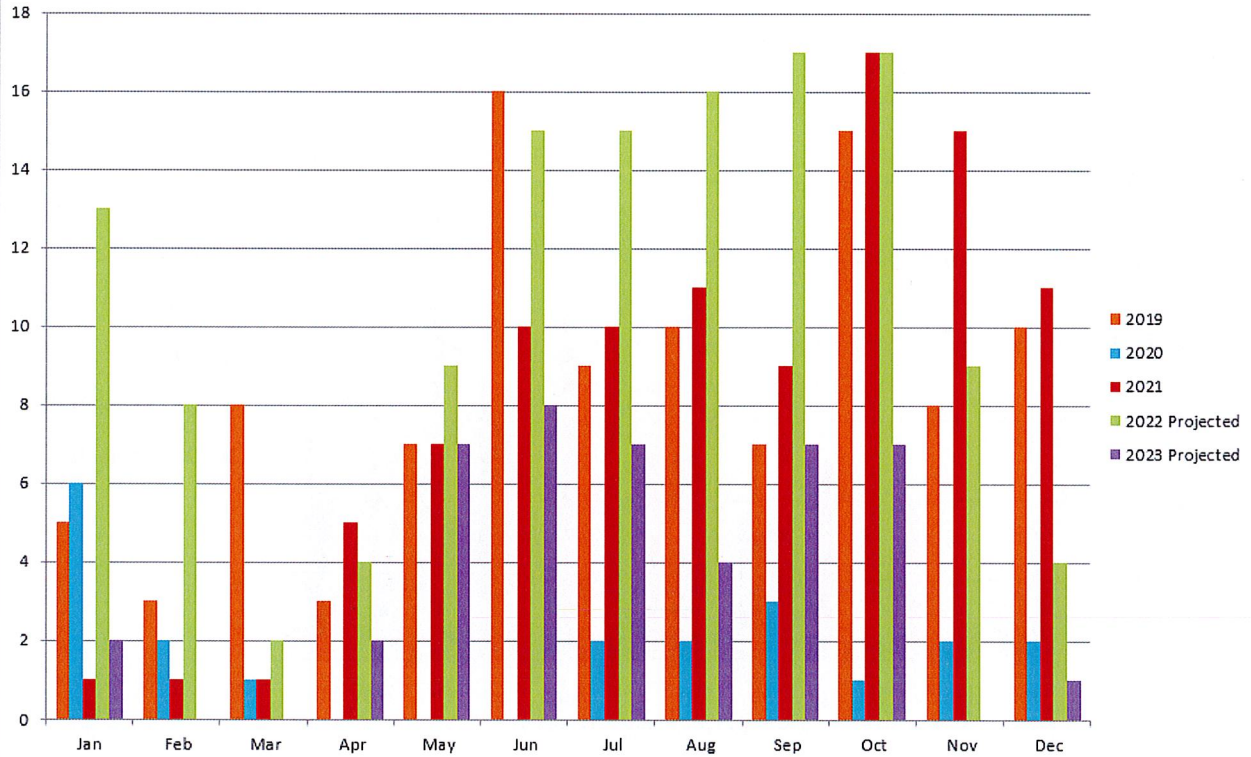
REVENUES	October		YTD		Change Over the Prior year	2022 Annual Budget	CY 22 % of budget	CY 2021 Annual Budget	CY 21 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
The Lodge Rentals	\$17,376	\$31,210	\$136,021	\$179,442	\$43,421	\$150,000	120%	\$150,000	91%
Caterer's Licenses/Fees	\$750	\$1,300	\$6,125	\$11,150	\$5,025	\$12,000	93%	\$15,000	41%
<b>Total Revenues</b>	\$18,126	\$32,510	\$142,146	\$190,592	\$48,446	\$162,000		\$165,000	
EXPENSES	October		YTD		Change Over the Prior year	2022 Annual Budget	CY 22 % of budget	CY 2021 Annual Budget	CY 21 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Salaries	\$ 9,770.88	\$ 8,300.98	\$ 77,517.01	\$ 73,487.69	\$ (4,029.32)	\$ 85,000.00	86%	\$ 67,652.00	115%
Membership Dues	\$ -	\$ -	\$ 324.12	\$ 340.56	\$ 16.44	\$ 350.00	97%	\$ -	N/A
Custodial	\$ 1,325.00	\$ 5,220.00	\$ 27,660.00	\$ 15,405.00	\$ (12,255.00)	\$ 19,750.00	78%	\$ 19,500.00	142%
Office Supplies	\$ -	\$ 199.71	\$ 702.84	\$ 864.54	\$ 161.70	\$ 500.00	173%	\$ 500.00	141%
Printing/Publications	\$ 400.00	\$ 1,200.00	\$ 9,295.95	\$ 8,688.00	\$ (607.95)	\$ 12,840.00	68%	\$ 13,800.00	67%
Building/Maint Supplies	\$ 572.00	\$ 292.29	\$ 3,768.84	\$ 5,862.98	\$ 2,094.14	\$ 10,300.00	57%	\$ 4,300.00	88%
Event Supplies	\$ -	\$ 196.72	\$ 3,895.78	\$ 2,461.67	\$ (1,434.11)	\$ 6,350.00	39%	\$ 4,100.00	95%
Buildings Maintenance	\$ 2,947.95	\$ 945.00	\$ 12,256.44	\$ 16,272.64	\$ 4,016.20	\$ 22,975.00	71%	\$ 18,750.00	65%
Misc (Utilities/SS/IMRF/Other)	\$ 3,055.90	\$ 2,523.37	\$ 36,967.49	\$ 31,489.08	\$ (5,478.41)	\$ 27,290.24	115%	\$ 33,538.00	110%
<b>Total Expenses</b>	\$ 18,071.73	\$ 18,878.07	\$ 172,388.47	\$ 154,872.16	\$ (17,516.31)	\$ 185,355.24	84%	\$ 162,140.00	106%
<b>Net (without capital)</b>	\$54	\$13,632	\$ (30,242)	\$35,720	\$65,962	\$ (23,355)		\$2,860	
<b>Capital Expense</b>			\$ -	\$ (62,250.00)					
<b>Net (with capital)</b>			\$ (30,242.47)	\$ (16,530.16)	\$ 13,712				

The Lodge Gross Monthly Revenues						
Month	2017 CY	2018 CY	2019 CY	2020 CY	2021 CY	2022 CY
January	\$ 4,624	\$ 18,089	\$ 6,855	\$ 8,475	\$ 4,250	\$ 2,875
February	\$ 4,550	\$ 2,495	\$ 1,725	\$ 1,100	\$ 5,880	\$ 2,375
March	\$ 5,944	\$ 8,045	\$ 9,804	\$ 500	\$ 6,720	\$ 1,775
April	\$ 4,300	\$ 7,482	\$ 2,700	\$ -	\$ 12,655	\$ 9,942
May	\$ 9,725	\$ 13,675	\$ 16,744	\$ -	\$ 10,675	\$ 17,075
June	\$ 12,495	\$ 23,045	\$ 17,494	\$ -	\$ 23,975	\$ 27,834
July	\$ 15,000	\$ 16,874	\$ 17,466	\$ 2,625	\$ 16,939	\$ 28,550
August	\$ 18,555	\$ 15,205	\$ 17,395	\$ 2,000	\$ 22,231	\$ 23,081
September	\$ 15,410	\$ 27,860	\$ 13,980	\$ 3,600	\$ 17,376	\$ 34,725
October	\$ 15,180	\$ 12,770	\$ 24,085	\$ 8,400	\$ 28,551	\$ 32,510
November	\$ 12,500	\$ 13,450	\$ 13,365	\$ 5,880	\$ 16,824	\$ 18,300
December	\$ 8,125	\$ 9,125	\$ 11,975	\$ 10,615	\$ 14,283	\$ 6,000
<b>total</b>	\$ 126,408	\$ 168,115	\$ 153,588	\$ 43,195	\$ 180,359	\$ 205,042

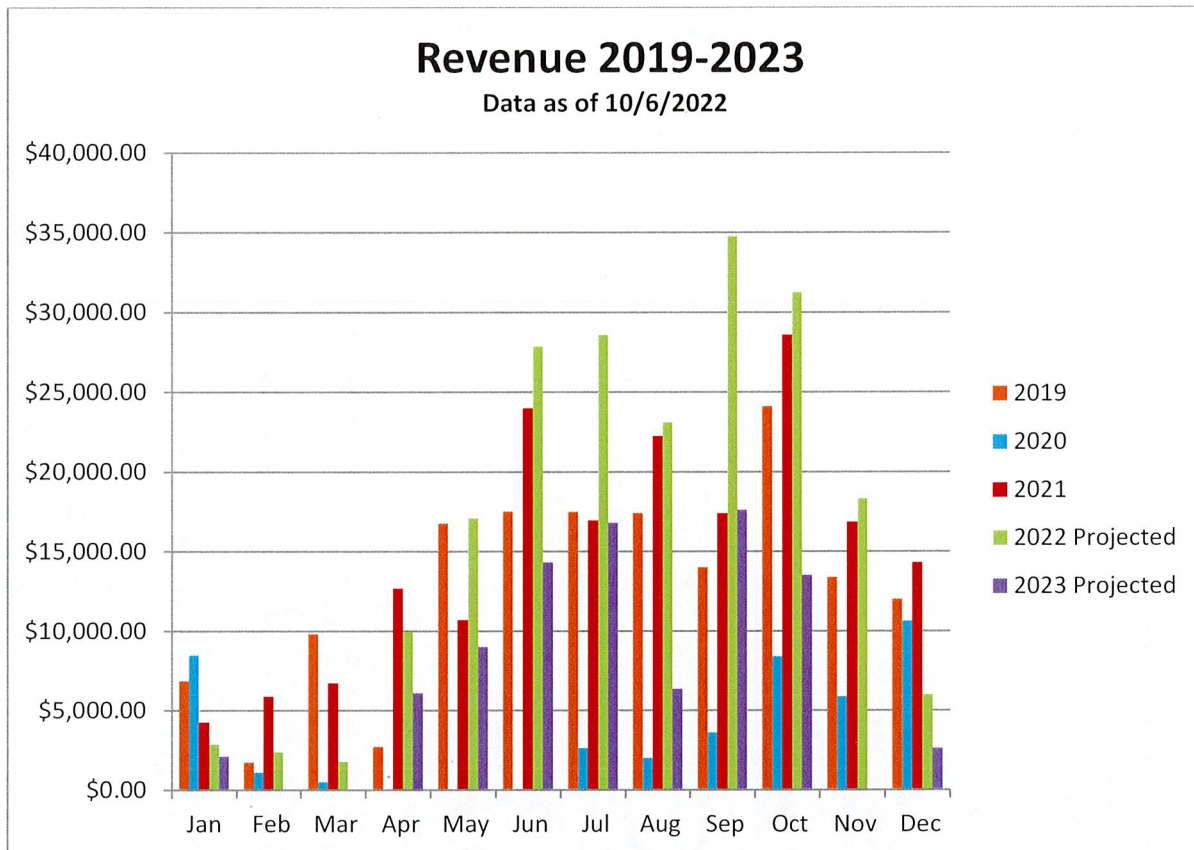
Please note: November and December 2022 CY revenues in the above table are projected and may change.

### Reservations 2019-2023

Data as of 10/6/2022







### KLM Projects

With the end of the budget year, staff is in the process of completing some projects, including a deep cleaning of the carpet, wall and plaster repairs, sidewalk repairs and general facility repairs. Planning for 2023 includes a replacement plan for light poles, flooring replacement on the first floor, increased power infrastructure, painting, and updates to restrooms and to the bride's room. These are all pending budget approval, but are on staff's radar to ensure continued bookings of the facility.

### KLM Dog Concerns

On November 1, fall/winter off-leash hours went into effect. Staff recently observed dogs coming before approved hours, but this seems to be due to the sun setting earlier. This issue was addressed with the scheduled time change and will be something to review in the future. There are still users who bring dogs in from neighboring homes by the paddle ball courts and let them off leash onto the athletic fields. With winter near, we will table



## MEMORANDUM

the issue until spring where staff will make a recommendation to further enforce the ordinance. Police CSOs have been notified and are working closely with Parks and Recreation on enforcement.

### **Events**

The annual Fall Family Festival was held on October 15<sup>th</sup> at Hinsdale Middle School. It was a beautiful day for the event. Attendees participated in the Chamber of Commerce costume contest and trick or treating at sponsor tables. Food trucks were onsite. The Hinsdale Library booked Istvan and His Imaginary Band as entertainment and The Hinsdalean took photos at the event. Staff estimated nearly 2,000 residents attended the event and all 600 pumpkins went to some happy children.

#### Holiday Events

Staff is currently in the process of planning our winter holiday events. This includes:

- Winter Wonderland (Sunday, December 4<sup>th</sup>) at KLM
- Breakfast and Lunch with Santa (Saturday, December 3<sup>rd</sup>) at KLM

These events are staples for the Parks and Recreation Department and we are going to be raising the bar from last year. It's going to be a truly magical experience.

### **Field & Park Updates**

#### Fields

Rentals have wrapped up for the 2023 season, staff is working to secure fees still owed for the year. All renters in 2023 will be required to meet in person with staff and sign an agreement of field use and provide updated insurance.

#### Parks

Staff is committed to seeking out grant opportunities for the community and has recently submitted applications for two possible grants and registered for an additional grant resource notification platform. While these funds are not a guarantee and nor do we know if we will qualify for a formal review process, our commitment to quality parks is a priority. Below is a brief summary of the grants and applications recently applied for to support our park system in the future.



## MEMORANDUM

### GameTime

For a limited time, GameTime is offering up to 100% matching funds on playground systems. GameTime's motto is to help the community bring play to more children and families. Their playground grant funds are available towards the purchase of new play systems based on need and on a first-come, first-served basis.

### KABOOM!

KABOOM! prides itself on creating a community-built play space. Grants are a partnership between our community, one of their dedicated funding partners, and KABOOM! As a community partner, we lead the process that will center our community's voices — both kids and adults — to design, plan, and even help build a new play space together. At the end of the process, our community will have a new amazing place for kids to play. A place that allows patrons to fully experience the physical, social and emotional health benefits of play.

### Landscape Structures

While Landscape Structures does not directly offer grants, many organizations allocate funds for building or updating playgrounds through grants, which is our objective. Upon completion of the application for Landscape Structures, we were provided with grant resources for federal and state programs, as well as grants offered by corporations that may be a fit for our community.

### **Burns Park Playground Replacement**

Staff has met with two playground companies, including GameTime and NuToys. Both vendors are in the process of designing and quoting out a replacement for Burns Park, all of which is budgeted pending for 2023. Burns Park playground is Hinsdale's oldest playground at 22 years and is next on the scheduled replacement plan. Staff has been doing their best to maintain features, but replacement parts are hard to come by and we are nearing the point where the park requires replacement. Staff will be bringing overall concept designs to the Commission in January along with quotes seeking approval to proceed with a community meeting on design input.





## MEMORANDUM

### **Community Programs**

#### *Snow Shoveling*

The Villages annual snow shoveling program will be advertised in the Hinsdalean in the coming weeks, posted on our website and social media. The program is meant to arrange a group of volunteers to assist residents in need throughout the winter months. We currently have nine residents that have inquired for assistance and 19 volunteers to help.

#### *Bench Donations*

While bench donations continue to come in, staff spent time to complete an inventory of park benches in an attempt to secure plaques on existing benches.

#### *Table Donations*

In an effort to begin replacing picnic tables at KLM and Burlington Park, allocated funds have been set aside in the budget, and staff has also developed a table donation program similar to the bench program.

### **Paddle Ball at Burns**

Staff recently met with Hinsdale Platform Tennis Association over storage and access concerns at Burns Park. The meeting resulted in a joint agreement on a new key box and storage location. Hinsdale Paddle is extremely happy with the Village and welcomes future opportunities to help better the community. The most recent conversation includes offering basic indoor facility improvements to Burns Shelter for members and Village use, without destroying historical aspects. This would be a joint used space with the understanding that they don't want another facility, just something to be used when its available from the Village for a social gathering and warming place.

### **Online Registration**

Staff recently converted our online registration system to be mobile friendly and to have an overall new appearance to reflect the Villages branding. We also have started putting fields online so residents can see their availability.



## MEMORANDUM

### Ice Rink

The Ice Rink is scheduled to be constructed in mid-December, but filling is weather pending. We currently are meeting with staff to ensure they are available to be ice guards and to oversee the warming hut.



## MEMORANDUM

**DATE:** November 8, 2022

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Superintendent of Parks & Recreation; CPRP, CPO

**RE:** Bench Donation Application - Calzavara

---

An application for a Bench Donation has been submitted to the Parks & Recreation Commission and Village Staff for consideration. Ms. Carolyn Calzavara has requested to donate a park bench with a plaque, which would be displayed for use in Katherine Legge Memorial Park. This donation is made in memory of her family member. Ms. Calzavara and her family have long-standing ties to the Park.

Staff has reviewed the application related to the established Art Donation Policy. Installation will be a minor process and Public Service staff has agreed to perform this for the donor.

Additional attached documents include the completed Art Donation application, with plaque wording. Staff is pushing for plaques to be installed on pre-existing benches. Staff has finalized the location of the new bench, which is on the walking path near the main Lodge looking over the parks rolling landscape. This location will be an asset for Katherine Legge Memorial Park as it provides users who can't easily walk the path an opportunity to rest and enjoy the park's beauty.



VILLAGE OF HINSDALE  
Park and Recreation  
Donation Policy

<b>Donation Application</b> <b>for Art Work, Monuments and Non-conforming donations</b>																																																																													
<i>Application must include a summary to demonstrate how the proposed donation meets the application criteria established in the policy.</i>																																																																													
Name of Donor:	CAROLYN CALZAVARA																																																																												
Address of Donor:	<div style="background-color: black; width: 100px; height: 1.2em; margin-bottom: 5px;"></div> EVANSTON, IL 60201																																																																												
Phone Number:	<div style="background-color: black; width: 100px; height: 1.2em; margin-bottom: 5px;"></div>																																																																												
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Email:	<div style="background-color: black; width: 100px; height: 1.2em; margin-bottom: 5px;"></div>																																																																												
Description of Donation (if available provide a photo): MEMORIAL BENCH WITH PLACQUE AT KATHERINE LEGGE MEMORIAL PARK.																																																																													
Proposed Location of Donation: BEHIND KATHERINE LEGGE MEMORIAL FACING DOWNHILL TOWARDS PARK																																																																													
Requested Wording on Memorial Acknowledgement: <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><td>J</td><td>e</td><td>a</td><td>n</td><td>,</td><td></td><td>i</td><td>f</td><td></td><td>w</td><td>e</td><td></td><td>w</td><td>h</td><td>i</td><td>s</td><td>p</td><td>e</td><td>r</td><td></td><td>y</td><td>o</td><td>u</td><td>r</td><td></td></tr> <tr><td>n</td><td>a</td><td>m</td><td>e</td><td>,</td><td></td><td>i</td><td>n</td><td></td><td>o</td><td>u</td><td>r</td><td></td><td>h</td><td>e</td><td>a</td><td>r</td><td>t</td><td>s</td><td></td><td>w</td><td>e</td><td></td><td></td><td></td></tr> <tr><td>k</td><td>n</td><td>o</td><td>w</td><td></td><td></td><td>t</td><td>h</td><td>a</td><td>t</td><td></td><td>y</td><td>o</td><td>u</td><td>'</td><td>i</td><td>l</td><td></td><td>b</td><td>e</td><td></td><td>t</td><td>h</td><td>e</td><td>r</td><td>e</td></tr> </table>		J	e	a	n	,		i	f		w	e		w	h	i	s	p	e	r		y	o	u	r		n	a	m	e	,		i	n		o	u	r		h	e	a	r	t	s		w	e				k	n	o	w			t	h	a	t		y	o	u	'	i	l		b	e		t	h	e	r	e
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Value of Donation: \$																																																																													

I have read the Donation Policy  
 Requested by: Carolyn Calzavara Date: 9/20/2022  
 Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Donation Cost Calculations	
Element Type:	
Value of Donation	\$
Cost of Plaque	\$
Life Cycle Term	Years (x)
Annual Life Cycle Cost (determined by Village staff)	\$
Life Cycle Cost	\$
Total Cost of Donated Element	\$ (

Board of Trustees Approval: \_\_\_\_\_ Date: \_\_\_\_\_





## MEMORANDUM

**DATE:** December 6, 2022

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Parks & Recreation Superintendent; CPRP, CPO

**RE:** Bench Donation Application - Williams

---

An application for a Bench Donation has been submitted to the Parks & Recreation Commission and Village Staff for consideration. Mr. Jim Williams has requested to donate a bench plaque, which would be displayed for use in Dietz Park. This donation is made in memory of their family and all the memorable ties to the Park.

Staff has reviewed the application related to the established Art Donation Policy. The bench is currently pre-existing and will be retrofitted with a plaque. Installation will be a minor process.

Additional attached documents include the completed Art Donation application, with plaque wording. The location of the bench is in the North West corner of Dietz Park, along Adams Street.



# VILLAGE OF HINSDALE Park and Recreation Donation Policy

<p align="center"><b>Donation Application</b>  <b>for Art Work, Monuments and Non-conforming donations</b></p>																									
<p><b><i>Application must include a summary to demonstrate how the proposed donation meets the application criteria established in the policy.</i></b></p>																									
<p>Name of Donor: Jim &amp; JoAnn Williams</p>																									
<p>Address of Donor: [REDACTED]  Hinsdale, IL 60521</p>																									
<p>Phone Number: [REDACTED]  Work: [REDACTED]  Home: [REDACTED]  Fax: [REDACTED]</p>																									
<p>Email: JamesJeromeWilliams007@gmail.com  Jo.Williams713@gmail.com</p>																									
<p>Description of Donation (if available provide a photo): Park Bench</p>																									
<p>Proposed Location of Donation: NW Corner of Dietz Park - Along Adams St.</p>																									
<p>Requested Wording on Memorial Acknowledgement:</p>																									
								P	a	r	k		D	a	y	!									
			T	H	E		W	I	L	L	I	A	M	S		F	A	M	I	L	Y				
<p>Value of Donation: \$1,750</p>																									

**I have read the Donation Policy**

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Donation Cost Calculations	
Element Type:	
Value of Donation	\$
Cost of Plaque	\$
Life Cycle Term	Years (x)
Annual Life Cycle Cost (determined by Village staff)	\$
Life Cycle Cost	\$
Total Cost of Donated Element	\$ (

Board of Trustees Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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8a.

## MEMORANDUM

**DATE:** December 6, 2022

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Parks & Recreation Superintendent; CPRP, CPO

**RE:** Bench Donation Application - McCabe

---

An application for a Bench Donation was previously approved by the Parks & Recreation Commission for the McCabe family over a year ago. This donation was made in memory of McCabe family members.

Due to material shipping and manufacture time, the bench has recently just been installed. During this time the McCabe family grew uncertain of the text placed on the bench plaque. Recently, staff was asked if we could update the plaque with new text.

Staff has reviewed the request related to the established Art Donation Policy and contacted the manufacturer for guidance on replacing a plaque. Installation will be a minor process and the McCabe family is paying for the alteration. The McCabe family also is aware that the Village will not be responsible for damage to the bench removing the existing plaque.

The location of the bench is near the North shelter at KLM and the new plaque will read:

The McCabes  
Pierce, Vera, Ryan, and Maggie  
Nature brings beauty to every time and season

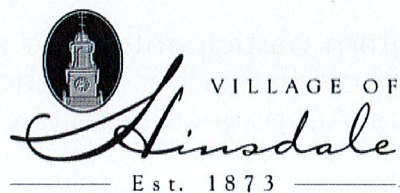


VILLAGE OF HINSDALE PARKS & RECREATION

2022

# AQUATICS REPORT

HINSDALE COMMUNITY POOL





*2022*

# A SEASON IN REVIEW

The 2022 Hinsdale Community Pool season became the first “post pandemic” season, where full general pool operations returned. As a result, 2022 was a season of learning and transition for staff and the public alike.

The return of general operations brought back programs like group swim lessons, Town Team practices and meets, the Hinsdale Swim Club conference meet, day camps, and pool special events. A largely new staff and transitioning management team worked to train and be prepared to meet the community’s increased needs for a full offering of aquatic programming and open swim opportunities in 2022.

Late April and early May saw the completion of Phase 2 of the OSLAD grant pool capital project resulting in a rebuilt pump room and upgrades to the lap pool area including a new pool deck, pool painting, and new electrical and pool lighting. The upgrades to the pool are fabulous and plans to continue with the pool improvement project are motion. As an initial step, staff surveyed the community to assess needs and wants for Phase 3. Survey results can be found in this report on page 16. .

This report will also provide annual data comparisons going back to the 2019 “pre-pandemic” pool season. Pool revenue streams will include membership sales, daily gate sales, pool program registration, rentals and birthday parties, and concession stand commissions. Pool related expenses will highlight wages and general operating expenses. The results of this report will highlight a financially profitable season prior to capital improvement expenses.

The pool membership, and program participants were also surveyed and provided the opportunity to provide feedback on the 2022 season and Phase 3 of the continued OSLAD project. Results of the surveys will be provided for review.





# FINANCIAL RECAP

The chart below displays general pool revenues and expenses comparing the 2019 through 2022 pool seasons. As shown, the 2022 season was profitable prior to capital expenditures.



	2019	2020	2021	2022	Inc/dec from 2021	% Inc/dec from 2021
<b>Revenue</b>						
Passes	\$ 166,269	n/a	\$ 182,209	\$ 223,928	\$ 41,719	19%
Daily Fees	\$ 68,855	\$ 78,450	\$ 87,081	\$ 88,569	\$ 1,488	2%
Camp Daily Fees *****				\$ 15,400	\$15,400	100%
Programs*	\$ 36,673	\$ 42,774	\$ 59,801	\$ 56,117	\$ (3,684)	-6%
Swim Team	\$ 18,786	n/a	\$ 8,095	\$ 15,877	\$ 7,782	96%
Rentals/Misc.**	\$ 35,009	\$ 122,116	\$ 72,458	\$ 62,027	\$ (10,432)	-17%
Concessions***	\$ 5,259	n/a	\$ 3,682	\$ 4,891	\$ 1,208	33%
<b>Total</b>	<b>\$ 330,851</b>	<b>\$ 243,340</b>	<b>\$ 413,326.35</b>	<b>\$ 466,808</b>	<b>\$ 53,482</b>	<b>13%</b>
<b>Capital Funds</b>						
OSLAD Grant			\$ 348,257.00			
<b>Total + Capital Funds</b>			<b>\$ 761,583.35</b>			
<b>Expenses</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Inc/dec from 2021</b>	<b>% Inc/dec from 2021</b>
Salaries	\$ 159,734	\$ 113,447	\$ 195,655	\$ 257,971	\$ 62,316	32%
Other Expenses****	\$ 105,905	\$118,378	\$101,863	\$122,118	\$ 20,255	20%
<b>Total</b>	<b>\$ 265,639</b>	<b>\$ 231,825</b>	<b>\$ 297,518</b>	<b>\$ 380,089</b>	<b>\$ 82,571</b>	<b>28%</b>
<b>Profit/Loss (does not include capital)</b>	<b>\$ 65,212</b>	<b>\$ 11,516</b>	<b>\$ 115,809</b>	<b>\$ 86,719</b>	<b>\$ (29,090)</b>	<b>-25.12%</b>
<b>Capital Expenses</b>						
Capital- General Equipment		\$ -	\$ 20,492	\$ 14,768		
Capital - Buildings		\$ 51,448.00	\$ 697,810.15	\$ 172,452		
<b>Total (with Capital)</b>		<b>\$ 283,272.73</b>	<b>\$ 1,015,819.69</b>	<b>\$ 567,309</b>		
<b>Profit / Loss (includes capital expenses)</b>		<b>\$ (39,932.42)</b>	<b>\$ (254,236.34)</b>	<b>\$ (100,501)</b>		

## Important Notes:

\*This includes all aquatics programs including group swim and dive lessons, private lessons and events.

\*\*This includes pool rentals and party rentals.

\*\*\*Contains monthly concession stand commission for June, July, and August.

\*\*\*\* Other expenses include all other operating expenses for the specific year.

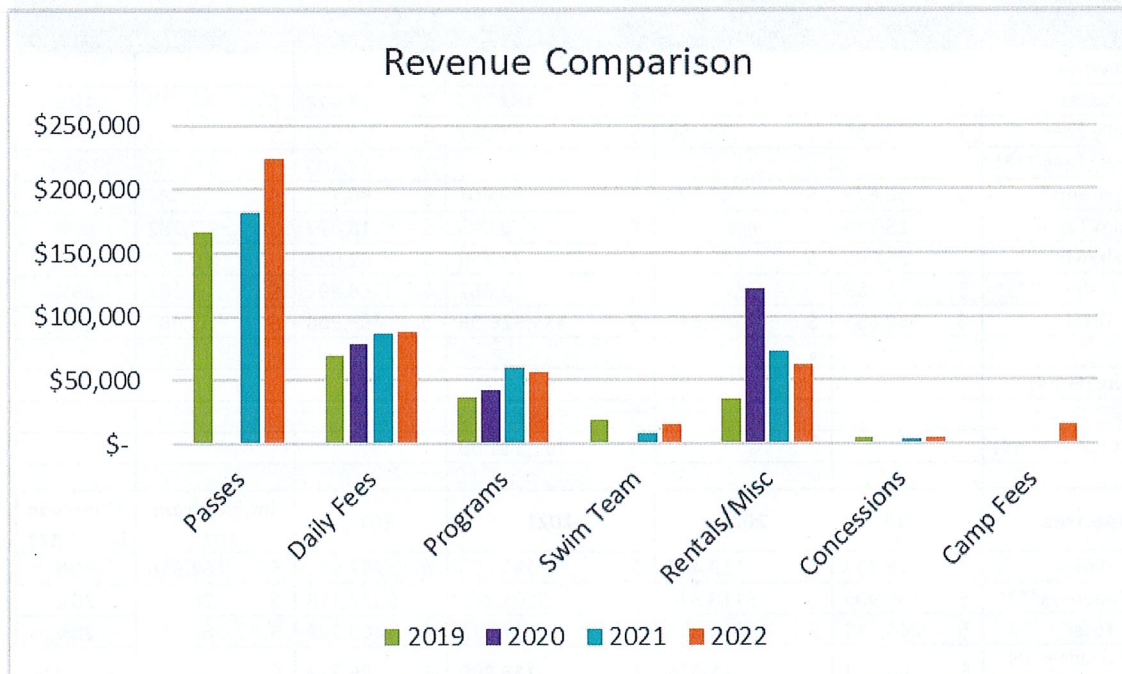
\*\*\*\*\*Camp fees were included with daily fees in prior to 2022.

Note: Capital funds and expenses related to the OSLAD project have been included below annual operating Revenues and Expenditures.



# REVENUE COMPARISON

	Passes	Daily Fees	Programs	Swim Team	Rentals/Misc	Concessions	Camp Fees
<b>2019</b>	\$ 166,269	\$ 68,855	\$ 36,673	\$ 18,786	\$ 35,009	\$ 5,259	n/a
<b>2020</b>	n/a	\$ 78,450	\$ 42,774	n/a	\$ 122,116	n/a	n/a
<b>2021</b>	\$ 182,209	\$ 87,081	\$ 59,801	\$ 8,095	\$ 72,458	\$ 3,682	n/a
<b>2022</b>	\$ 223,928	\$ 88,569	\$ 56,117	\$ 15,877	\$ 62,027	\$ 4,891	\$ 15,400



## Revenue Explanations:

Increases in revenue can be found in pool pass sales, swim team, and concessions.

Daily Fees in 2021 and prior included fees collected from summer camps. This year, we have decided to track this daily fee separately. In total, daily fees show an increase for 2022.

Rental Income from Swim Team Rentals, Birthday Parties, and miscellaneous pool rentals has decreased since 2020. Opening up the pool for group swim lessons in 2022 decreased the amount of time available for private rentals.



# EXPENSE COMPARISON

Expenses	2019	2020	2021	2022
* PART-TIME SALARIES	\$ 159,734	\$ 113,447	\$ 195,655	\$257,971
** UNIFORMS & APPAREL	\$ -	\$ 3,648	\$ 4,191	\$4,905
*** CUSTODIAL SERVICES	\$ -	\$ 1,950	\$ 1,950	\$2,150
**** LICENSES & PERMITS	\$ -	\$ 3,215	\$ 1,722	\$3,811
RECREATION PROGRAMMING	\$ -	\$ 2,951	\$ 2,868	\$1,396
***** OFFICE SUPPLIES	\$ -	\$ 318	\$ 1,067	\$3,020
*****PRINTING AND PUBLICATIONS	\$ -	\$ 150	\$ -	\$1,865
***** CHEMICALS	\$ -	\$ 17,477	\$ 17,805	\$18,940
BUILDING & MAINT SUPPLIES	\$ -	\$ 2,160	\$ 2,019	\$1,758
TOOLS & HARDWARE	\$ -	\$ 59	\$ 28	\$0
MEDICAL/SAFETY SUPPLIES	\$ -	\$ 1,338	\$ 1,343	\$759
***** RECREATION SUPPLIES	\$ -	\$ 936	\$ 2,324	\$3,059
NON-CAPITALIZED EQUIPMENT	\$ -	\$ 13,235	\$ 9,172	\$10,353
BUILDINGS MAINTENANCE	\$ -	\$ 13,395	\$ 4,541	\$10,391
GENERAL EQUIPMENT MAINTENANCE	\$ -	\$ 338	\$ -	\$2,500
*****OTHER EXPENSES	\$ 105,905	\$57,211	\$52,834	\$57,211
<b>Total</b>	<b>\$ 265,639</b>	<b>\$ 231,825</b>	<b>\$ 297,517</b>	<b>\$380,089</b>

## EXPENSE INCREASE EXPLANATIONS

\* **Salaries:** The hourly wage increased in 2022 from \$11 to \$15 per hour for lifeguards. Other positions were adjusted accordingly as well. The reintroduction of group swim lessons and other programs and events required more staff and time than in the previous two years.

\*\* **Uniforms and Apparel** increased in 2022 due to inflation. Additional apparel was also sold to interested staff members making the apparel cost increase slightly. Items sold were reimbursable.

\*\*\* **Custodial Services:** This was the fee for a start of the season deep clean by a professional cleaning service. The cost of the service increased in 2022 due to inflation.

\*\*\*\* **Licenses and Permits:** This largely includes the cost of staff training and permits for the 2022 pool season. Staff certification needs increased in 2022 largely due to having a very new staff in 2022.

\*\*\*\*\* **Office Supplies:** This line item increased in 2022 due to the purchase of a new card printer, new ribbons, and more cards for the pool office location.

\*\*\*\*\* **Printing and Publications:** This line item included new signage at the pool post Covid-19 pandemic.

\*\*\*\*\* **Chemicals:** The cost of pool chemicals increased in 2022 due to inflation.

\*\*\*\*\* **Recreation Supplies:** This line item increased in 2022 due to starting programs back up again post pandemic, including swim team, swim lessons, and all special events. As a result supplies had to be purchased.

\*\*\*\*\* **Other Expenses:** This line item includes things like Social Security, Medicare, and utilities.

**2019:** Please note, expenses from 2019 were entered into the Village's previous accounting system. The new accounting system only provides detailed data beginning with the 2020 fiscal year.

**Please Note:** The above listed expenses do not include capital. Please see final recap on page 3.

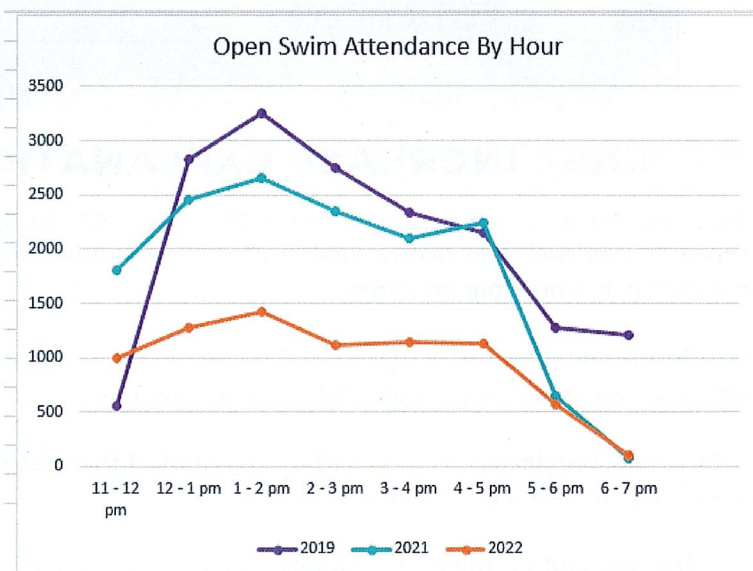


## POOL ATTENDANCE

	2019	2020	2021*	2022	Inc/dec from 2021	% Inc/dec from 2021
Membership Visits	11,180	0	11,026	4,289	-6,737	-61%
Daily Visits	8,116	12,176	10,139	7,686	-2,453	-24%
Camp Daily Visits	n/a	n/a	n/a	1,540	1,540	100%
Total	19,296	12,176	21,165	11,975	-9,190	-75%

## HOURLY ATTENDANCE

Hourly Attendance Totals	2019	2021	2022
11 - 12 pm	555	1809	996
12 - 1 pm	2830	2454	1280
1 - 2 pm	3247	2650	1423
2 - 3 pm	2755	2346	1111
3 - 4 pm	2333	2097	1143
4 - 5 pm	2152	2245	1128
5 - 6 pm	1275	656	567
6 - 7 pm	1206	78	99



### Important Notes:

2020 - Data from this year is not applicable as daily visits were made by limited reservations.

2021- Data is from 6/12 on, due to Covid-19 restriction related daily visit reservations.

2022 - Day Camp Daily Visits were included in the above charts in previous years.

For 2022, this has been separated out. Day camp visits totaled an additional 1,540 visits during the hours of 12:30 - 3:30pm.

Note: It is suspected that 2022 pass member visits were not accurately tracked in the RecTrac registration system. It is believed that 2022 visits were generally higher than the number of passes that were physically swiped by staff. Staff plans to rectify this situation for the 2023 season with further internal control measures and enhanced staff training.



## PROGRAMS

The 2022 Season saw the return of group swim lessons, and swim team along with the swim team post season camp. In 2021, due to Covid-19 related restrictions and concerns, staff chose to only run a two week Stingray Swim Team Camp, Group Dive Lessons, and Private / Semi-Private Swim and Dive Lessons.

### Swim and Dive Lessons:

While strictly offering limited group dive lessons and Private / Semi-Private Lessons in 2021 yielded higher revenue due to higher associated private instruction fees, group lessons provide services to a larger number of participants that is generally more cost effective for the participant.



Enrollment	2,019	2019: (Showing All)	2020	2,021	2,022	Inc / Dec from 2021	% Inc / Dec 2021
Swim Lessons /Programs	460		252	344	580	236	68.60%
Swim Team	120		0	66	75	9	13.64%
<b>Totals</b>	<b>580</b>		<b>252</b>	<b>2,431</b>	<b>655</b>	<b>-1,776</b>	<b>-73.06%</b>
<b>Revenue</b>							
Swim Lessons /Programs	\$36,673		\$42,774	\$59,801	\$ 56,117	-\$3,684	-6.16%
Swim Team	\$18,786		\$0	\$8,095	\$ 15,877	\$7,782	96.13%
<b>Totals</b>	<b>\$55,459</b>		<b>\$42,774</b>	<b>\$67,896</b>	<b>\$71,994</b>	<b>\$4,098</b>	<b>6.04%</b>

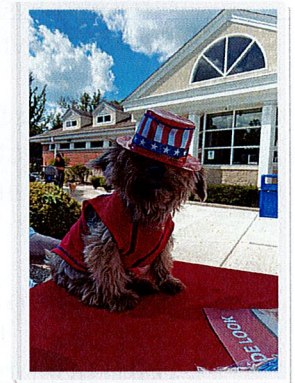


## TOWN TEAM

After a two-season hiatus, Town Team came back to its full operation in 2022. The Team initially struggled to gain the same participation that it once had prior to the Covid-19 pandemic. Many that previously swam on Hinsdale's Town Team pre-pandemic have aged out or moved on to swim with private organization teams.

Clarendon Hills Pool's team also struggled to gain enough participation to form a team. Hinsdale offered Clarendon Hill's swimmers the opportunity to swim at the resident rate. Hinsdale gained a few participants from the competitor swim team for the 2022 season.

The coaches for the season were very supportive of the swimmers and did a great job communicating with parents. The Team is a young but will continue to grow through providing excellent coaching and a fun family friendly atmosphere.



## SPECIAL EVENTS

We are happy to announce that pool events came back in 2022 and were a success! The three main pool events included the Christmas in July & Float in Movie, Member Appreciation Night, and the Dog Days of Summer post season dog event.

The Christmas in July & Float in Movie event brought back the Park and Recreation Department's ever popular Santa and Mrs. Claus for visits and picture opportunities. Staff provided popcorn and pool noodles, and Sauced Pizzeria served concessions. The movie played was "A Christmas Story". The weather was fabulous. The event was well attended from the start of the event all the way through the end of the movie. Powell Funeral Directors generously sponsored this fun event for the community.

Member Appreciation night was brought back as an event to pay homage to the pool's loyal pass holders. A DJ provided music and staff lead fun games and served popcorn. Kids really enjoyed participating in water balloon toss and games with the on break lifeguard staff members!

Dog Days of Summer took place on the Saturday that followed the close of the pool. This event saw over 100 dogs attend with their owners. The Hinsdale Humane Society set up a booth at the event where volunteers passed out treats and information and sold products. A volunteer board member from the Humane Society brought her rescue mascot Yorkie. The Yorkie was adorable and changed into different costumes hourly. The event was a success, weather was perfect, and participants thoroughly enjoyed the opportunity to have their pups swim in the pool!

Other returning theme nights included:

- Scout Family Nights
- Five Dollar Fridays
- FREE Father's Day
- Red, White, & Blue Day
- Grandparents Day



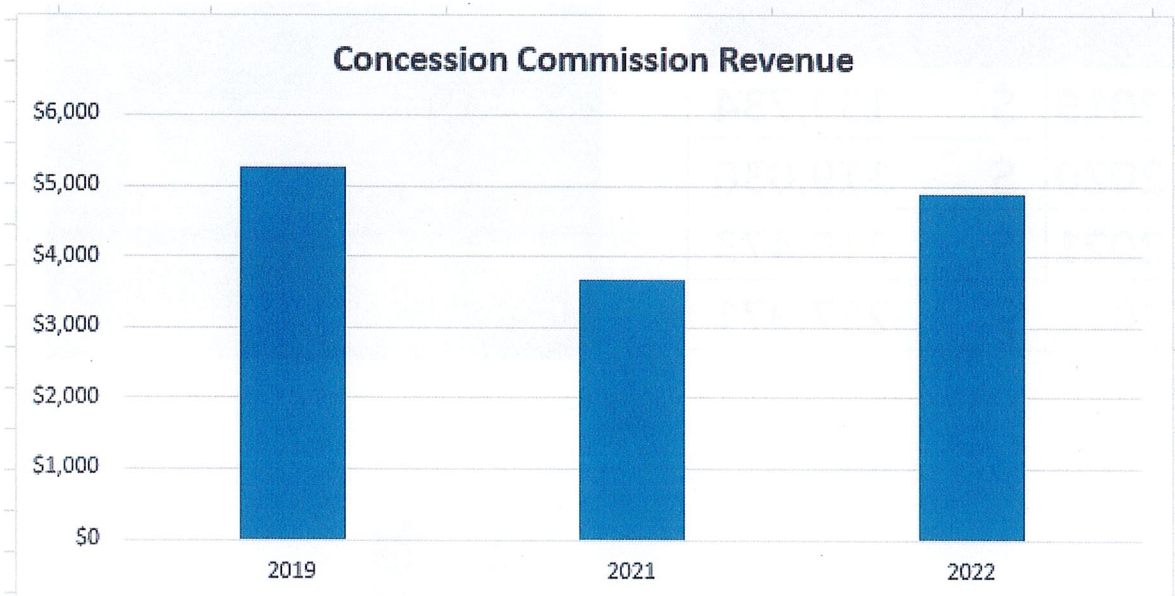
# CONCESSIONS

For the 2022 season, a new license agreement was made between Hinsdale Parks and Recreation and third-party vendor Sauced Pizzeria. The terms negotiated came to the Village of Hinsdale receiving 10% of sales at the Concession Stand.

Sauced Pizzeria managed the concession stand for 2022. Below is revenue data comparing seasons 2019 through 2022.

Concessions Revenue History				
	Gross Sales	VOH Commission	Commision Agreement	Vendor
2019	\$36,833	\$5,620	\$1,200 plus 12% of sales	Baldinelli Pizza
2020	n/a	n/a	n/a	Baldinelli Pizza
2021	\$30,806	\$3,682	\$1,200 plus 12% of sales	Baldinelli/Get Sauced Pizza
2022	\$48,906	\$4,890.59	10% of sales	Sauced Pizzeria

\*In 2022 staff did not collect rent prior to the May opening. Baldinelli Pizza had rented the space during the offseason months for an agreed \$1,200. Sauced Pizzeria will not rent the space during the months the pool is not in operation





## POOL STAFF

### Aquatics Coordinator:

The 2022 Pool Staff was led by Aquatics Coordinator, Brian Powell. Brian informed staff well in advance of the 2022 season that he would plan to take a step back from the Aquatics Coordinator position beginning in 2023.

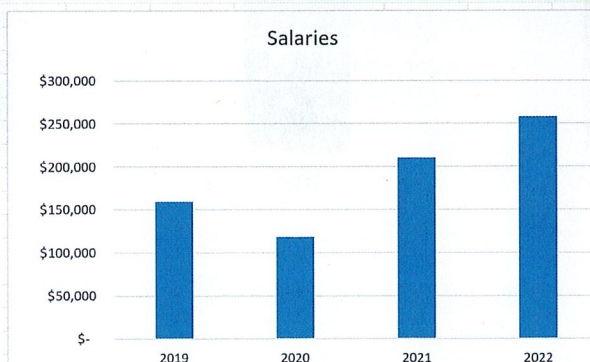
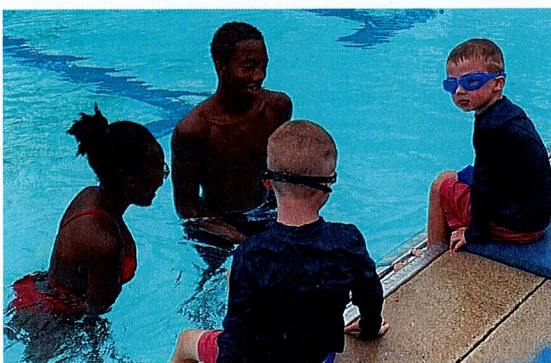
Staff took this notice as an opportunity to recruit and train another staff person during the 2022 season as an Assistant Manager while Brian was still onsite as Coordinator. Nora Rafferty was selected to be the 2022 Assistant Aquatics Coordinator. Nora trained alongside Brian and took on a major leadership role amongst pool staff and onsite for aquatic programming.

The 2023 season will be led by Aquatics Coordinator, Nora Rafferty and an additional Aquatics Coordinator that staff is in the process of recruiting now. Each Aquatics Coordinator will have specified responsibilities at the pool to help provide a higher level of quality and service to the pool membership, program participants, and community.

### Staff Wages:

In February of 2022, due to a foreseen shortage of returning staff and potential applicants, the Village of Hinsdale approved the increase of lifeguard wages to \$15 per hour from \$11 per hour. With this increase, the Hinsdale Community Pool became more competitive in the part-time, seasonal job market and the Parks and Recreation management team were able to secure enough staff to operate the pool at full capacity for the 2022 summer season. Staff moved to increase the membership and daily fees accordingly to accommodate the increased part-time wage expense to the pool's budget.

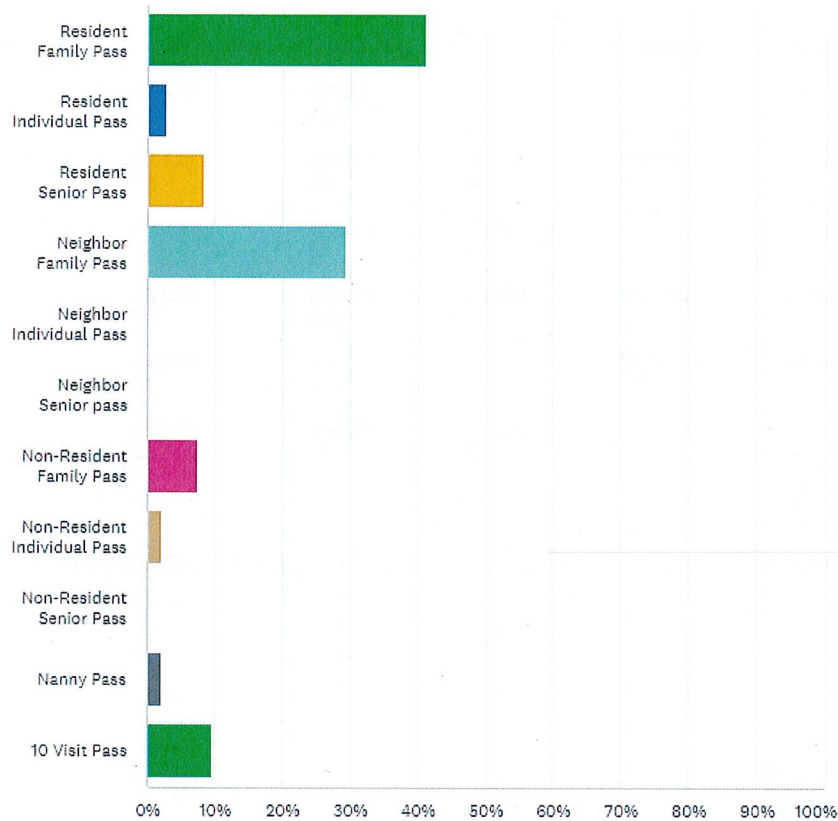
	Salaries	
<b>2019</b>	\$	159,734
<b>2020</b>	\$	119,036
<b>2021</b>	\$	210,473
<b>2022</b>	\$	257,971



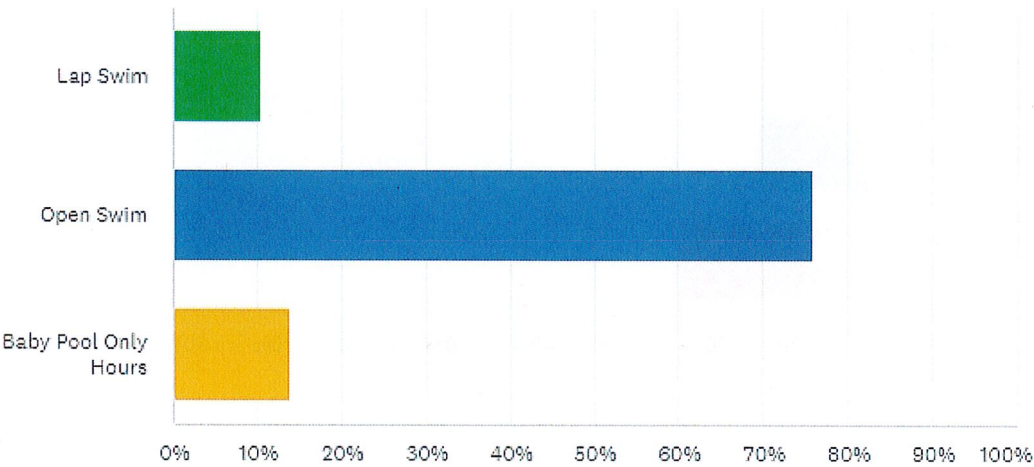


# 2022 MEMBER SURVEY RESULTS

Q1. What type of pool membership did you have in 2022? (choose all that apply)



Q2. What did you use the pool for the most this season?

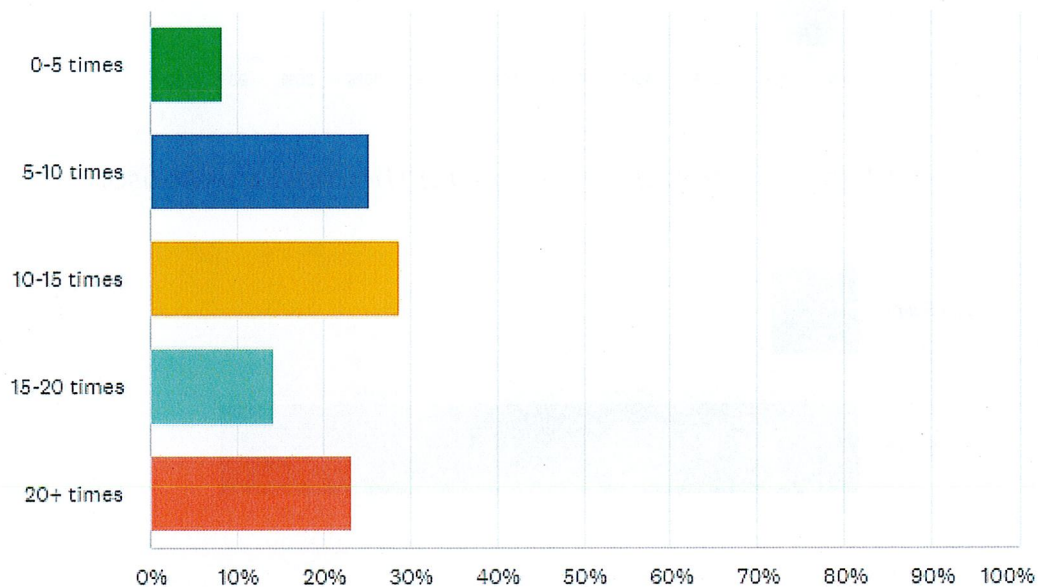


## 2022 MEMBER SURVEY RESULTS

Q3. What days and times did you most use the pool and its facilities? (check all that apply) Note: Sunday was unintentionally left off the survey.

	6AM-9AM	9AM-12PM	12PM-3PM	3PM-6PM	6PM-CLOSE	TOTAL RESPONDENTS
▼ Monday	2.91% 3	28.16% 29	42.72% 44	61.17% 63	37.86% 39	103
▼ Tuesday	2.88% 3	25.96% 27	42.31% 44	59.62% 62	38.46% 40	104
▼ Wednesday	3.81% 4	26.67% 28	42.86% 45	60.00% 63	39.05% 41	105
▼ Thursday	2.80% 3	25.23% 27	43.93% 47	63.55% 68	38.32% 41	107
▼ Friday	3.51% 4	26.32% 30	42.98% 49	61.40% 70	41.23% 47	114
▼ Saturday	1.59% 2	38.10% 48	69.05% 87	57.94% 73	27.78% 35	126

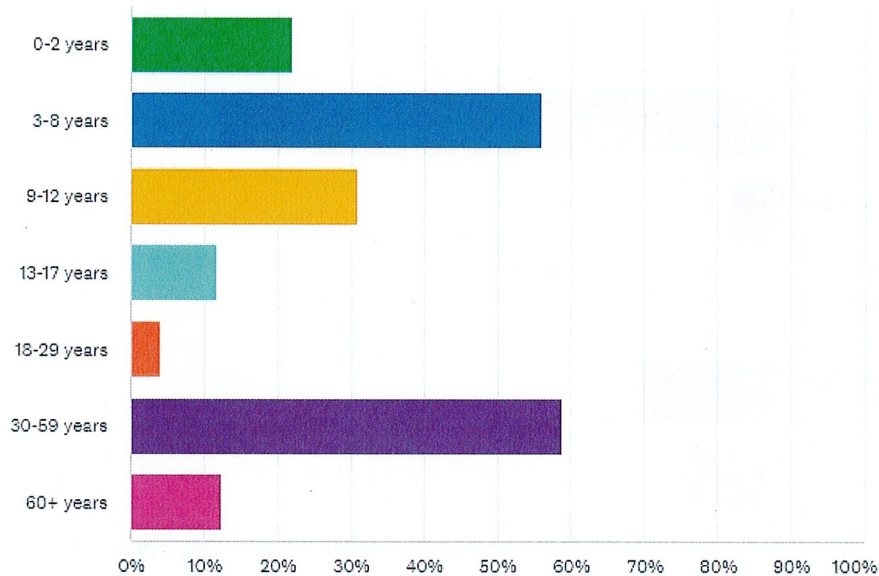
Q4. Approximately how often did you visit the pool this summer?



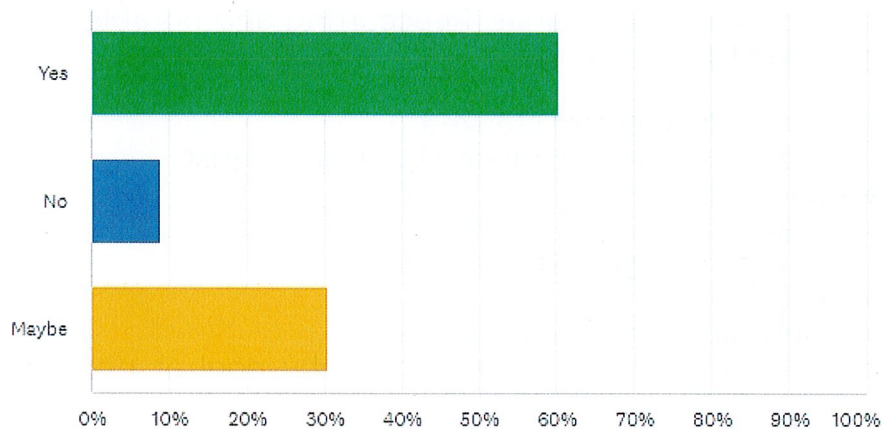


## 2022 MEMBER SURVEY RESULTS

Q5. What are the ages of the family member(s) that used the pool most often?  
(Check all that apply)

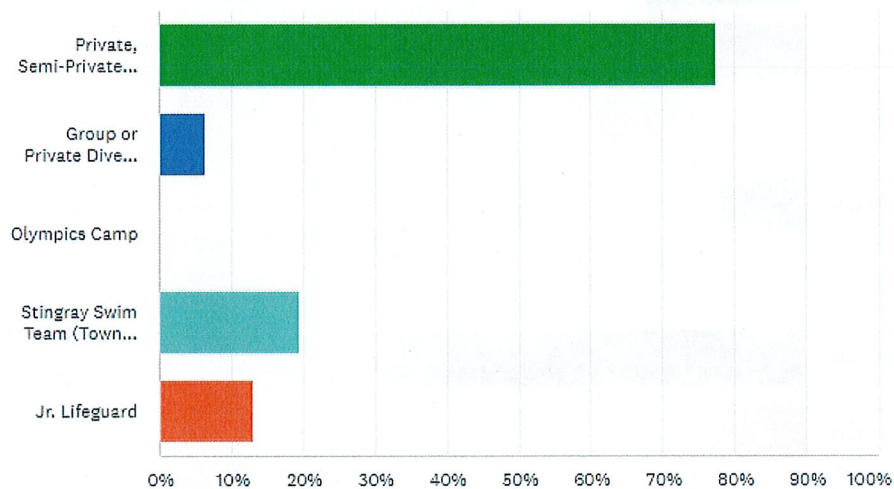


Q6. In 2023 do you plan on purchasing a membership for the Hinsdale Community Pool?



## 2022 MEMBER SURVEY RESULTS

Q7. Did you or a family member participate in any pool programming this season? (Check all that apply)



## 2022 MEMBER SURVEY COMMENTS

The responses to open ended questions on visitors' experience at the pool this summer varied. Positive feedback included membership is a great value and an appreciation for the dedicated lap lanes. Reoccurring and notable feedback for improvements included the following:

- Concession stand could be better stocked
- Extend hours in the PM and less reduced hours in August
- More lap lane availability
- Cleaner locker rooms and concession deck
- More lessons instructors for younger age groups
- More shaded areas needed
- Need better communication of pool closures
- Improve baby pool surface and do routine baby pool at non-peak family swim times
- The temperature of the pool was not warm enough.

Staff will do their best to address patron feedback and concerns for the 2023 season.



## NEW FOR 2023!

Staff plans to implement new procedures for cleaning, training, staffing, documentation, communication and more to improve and enhance the 2023 season. Below are a few highlights for the upcoming season: *(pending budget approval)*

1) Go Forms:

Staff will communicate chemical testing, attendance, and other data logs into the Go Forms app. Notifications will be sent immediately to Parks and Recreation Supervisory staff, public services, and to the water department. Go Forms will enhance and expedite communication amongst all parties.

2) New Life Jackets:

Staff will be purchasing new Coast Guard approved lifejackets for the 2023 season.

3) Umbrellas:

Staff will purchase all new umbrellas for lifeguard chairs.

4) Fake Rocks:

Fake rocks are being purchased to hide the electrical panels that were installed in 2022 along north side of the new pool deck.

5) Radios:

Staff will purchase radios to enhance communication amongst lifeguards on duty, managers, and aquatic supervisors.

6) Deck Chairs:

Staff will continue with its annual replacement rotation of pool deck chairs.

7) Improved Amenity Closing:

staff will improve amenity closing of areas like the Dive Well and Baby pool when low patron attendance dictates to improve staffing costs for the 2023 season.

8) Improved Cleaning:

Improved staff cleaning strategy and measures will be put into place for the 2023 season. Additional funds have been allocated in the pool budget for additional, periodic professional cleans of the locker room area.

# POOL AMENITY SURVEY - PHASE 4 PROJECT PLANNING

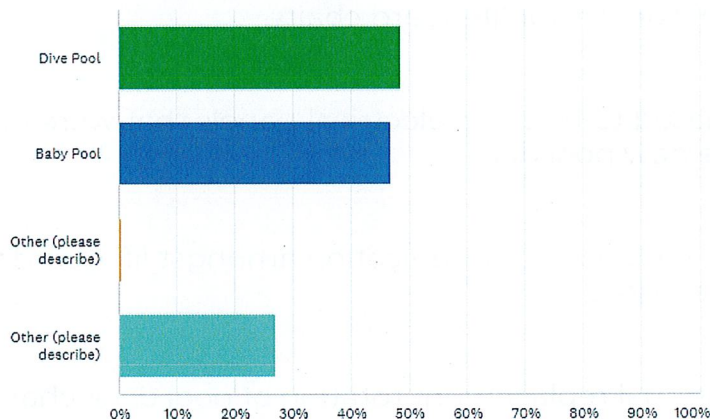
The Village of Hinsdale plans to move into Phase 3 of the OSLAD Grant pool project. Phase 4 has been set to include upgrades and repairs to the Baby Pool and Dive Well areas of the pool.

Staff has secured Williams Architects to complete a study on the Baby Pool and Dive Well areas to help staff better understand available options for upgrades to these spaces.

In addition, staff has provided a Pool Amenity Survey to better understand the needs of the pool membership and community. The survey was shared with past pool membership via email, advertised via social media, and on the Village website. 251 patrons completed the survey.

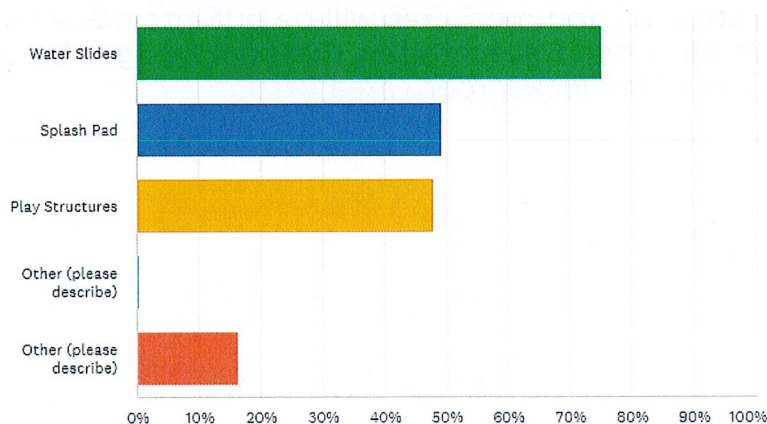
Where would you like to see amenities added (select all that apply)?

Answered: 222 Skipped: 29



What type of amenities would you like to see added to the pool (select all that apply)?

Answered: 231 Skipped: 20



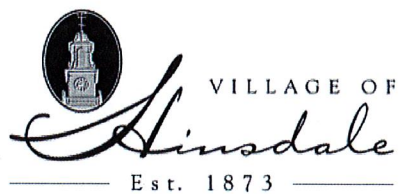




2022

# AQUATICS REPORT

HINSDALE COMMUNITY POOL





## 2023 Meeting Schedule

### Village Board of Trustees

#### Regular Date

1st & 3rd Tuesdays 7:00 P.M.	Jan. 3 17 July 11*	Feb. 7 21 Aug. 15*	Mar. 7 21 Sept. 5 19	Apr. 4 18 Oct. 3 17	May 2 16 Nov. 7 21	June 13* Dec. 12*
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### Economic Development Commission

Quarterly Wednesday 8:45 A.M.	February 15	May 17	August 16	November 15
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### Finance Commission

Thursday Quarterly 7:30 P.M.	March 16	June 15	September 14	December 14
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### Historic Preservation Commission

1st Wednesday 6:30 P.M.	Jan. 4 July 5	Feb. 1 Aug. 2	Mar. 1 Sept. 6	Apr. 5 Oct. 4	May 3 Nov. 1	June 7 Dec. 6
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### Park & Recreation Commission

2 <sup>nd</sup> Tuesday 6:00 P.M.	Jan. 10 July 18*	Feb. 14 Aug. **	Mar. 14 Sept. 12	Apr. 11 Oct. 10	May 9 Nov. 14	June ** Dec. **
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### Plan Commission

2 <sup>nd</sup> Wednesday 7:30 P.M.	Jan. 11 July 12	Feb. 8 Aug. 9	Mar. 8 Sept. 13	Apr. 12 Oct. 11	May 10 Nov. 8	June 14 Dec. 13
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### Zoning Board of Appeals

3 <sup>rd</sup> Wednesday 6:30 P.M.	Jan. 18 July 19	Feb. 15 Aug. 16	Mar. 15 Sept. 20	Apr. 19 Oct. 18	May 17 Nov. 15	June 21 Dec. 20
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\* Not normal meeting date, day or time

\*\* No meeting scheduled