



MEETING AGENDA

Due to the ongoing public health emergency, and based on the authority provided by Executive Order 2020-07, issued by Governor Pritzker on March 16, 2020, as most recently extended by Executive Order 2020-33, dated April 30, 2020, and Executive Order 2020-32, issued by Governor Pritzker on April 30, 2020, limiting public gatherings and suspending the Open Meetings Act physical presence requirement, this meeting will be conducted electronically.

*Public comments are welcome on any topic related to the business of the Parks & Recreation Commission at Regular and Special Meetings when received by email or in writing by the Village Clerk prior to 4:30 p.m. on the day of the meeting. Emailed comments may be sent to Village Clerk Christine Bruton at cbruton@villageofhinsdale.org. Written comments may be submitted to the attention of the Village Clerk at 19 E. Chicago Avenue, Hinsdale, Illinois 60521. While emailed or written comments are encouraged, **public comment may also be made using Zoom** following the instructions below:*

From a PC, Mac, iPad, iPhone or Android device, please click on the following URL or copy and paste to your browser.

<https://us02web.zoom.us/j/83736245016?pwd=dkRSWmNmVS9MdCtXK0VFMGhHUXhKdz09>

OR

US: 312-626-6799 Meeting ID: 837 3624 5016 Passcode: 894051

If you have questions regarding communication to the Board during the meeting, please contact Assistant Village Manager/Director of Public Safety Brad Bloom at 630.789.7007.

**MEETING OF THE
PARKS AND RECREATION COMMISSION
Tuesday, March 9, 2021
7:00 p.m.**

This meeting will be conducted electronically.
(Tentative and Subject to Change)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - a) Approval of minutes- January 12, 2021
- 5. LIAISON REPORTS**
 - a) Gateway Special Recreation Association Report
- 6. MONTHLY REPORTS**
 - a) Recreation Staff Report – February 2021
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - a) Pool Lap Lane Fees
- 9. CORRESPONDENCE**
- 10. OTHER BUSINESS/DISCUSSION ITEMS**

- a) Pool Membership/Fee Update
- b) Pickleball Signage
- c) Next Meeting Date- April 13, 2021

11. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Visit the Village's Web Site at www.villageofhinsdale.org

DRAFT

4a.

**VILLAGE OF HINSDALE
MINUTES OF THE MEETING
PARKS AND RECREATION COMMISSION
Tuesday, January 12, 2021**

CALL TO ORDER

ROLL CALL

Present: Chairman Alice Waverley, Commissioners Darren Baker, Chris Boruff, John George, Heather Hester, Steve Keane

Absent: Commissioner Greg Moore

Others Present: None

Staff Present: Brad Bloom, Assistant Village Manager/Director of Public Safety
Heather Bereckis, Superintendent of Parks and Recreation
Sammy Hanzel, Recreation and Marketing Communications Manager
Hilary Poshek, Lodge Manager
Maggie South, Administrative Assistant

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

A. Approval of minutes- November 10, 2020

Commissioner Boruff motioned to approve the minutes as presented. Commissioner Keane seconded the motion. A voice vote was called and all were in favor.

LIAISON REPORTS

A. Gateway Special Recreation Association Report

Ms. Bereckis presented the report. She highlighted several programs of note.

MONTHLY REPORTS

A. Recreation Staff Report – December 2020

Ms. Bereckis presented the report. Lodge rentals look robust for the coming year. These numbers could change as the COVID-19 situation remains in flux.

Some winter/spring programs were cancelled due to COVID-19 mitigation efforts, but staff is hoping to resume programming in mid-January. The summer brochure will be printed and delivered to Hinsdale residents, and will be posted online. Staff is also sending out a monthly newsletter on the first of every month. Events over the holiday season included the Hinsdale Turkey Trail, which was a very popular event, and sold out Socially Distant Pictures with Santa. Staff were able to accommodate some walk-ups for photos with Santa. Over 300 letters were sent to Santa and replied to. This free event will return next year. Staff also introduced a popular ornament-decorating contest, where the trees in Burlington park were decorated with ornaments submitted by residents. Upcoming events include the Easter Egg Hunt, Spring Park Clean Up Day, and a spring pop-up event.

Fields are being booked for spring usage and space is filling up fast. Staff has started a new social media segment featuring Mr. Finnell called "Fridays With Finnell". The first episode was regarding the ice rink at Burns Field.

OLD BUSINESS

A. The Lodge Caterers- proposed changes to preferred vendor policy

Ms. Poshek presented the proposed changes to the Lodge catering policy based on the Commission's feedback. Staff is proposing that preferred caterers be charged a \$250 application and marketing fee annually and a flat \$250 fee per event. Drop-off food will be eliminated for larger events. Outside caterers will be charged a \$500 fee per event and will be required to submit an application and documentation. Based on 2018-2019 events, the Lodge could see \$15500 in caterer revenue using this proposed plan. The Commission was in favor of the proposed changes. A voice vote was called and all were in favor.

B. Park Survey Review

Ms. Bereckis presented the surveys. The surveys were overall more positive this year, due to Mr. Finnell's staff and the input from the Commission. The first issue was regarding trash receptacles and park benches. Trash receptacles will be replaced as they can be, but they are very expensive, but they will be replaced over the next 5 years. Picnic tables are also very expensive, and would need to be put into the Capital Improvement Plan. The second issue is playgrounds that do not meet the current standard. Playgrounds can last up to 25 years or longer. A member of Mr. Finnell's staff is being certified as a Certified Playground Safety Inspector to make sure all of the parks are up to standard. Playgrounds are scheduled to be replaced over the next several years. The next item is regarding sidewalks and parking lots in disrepair. Sidewalks, paths, and parking lots will be replaced as part of the Master Infrastructure Plan over the next few years. Other minor issues will be handled as soon as possible.

NEW BUSINESS

None.

CORRESPONDENCE

None.

OTHER BUSINESS/DISCUSSION ITEMS

A. Pickleball Survey Results

Survey results were overall positive, with a few minor issues regarding scheduling and availability of courts.

B. Update on Tennis Summer 2021

C. Update on Pool Concessions Summer 2021

Mr. Distasio from Baldinelli's let the Village know that they will be selling the business, but they are committed to selling concessions at the pool this summer if they are able to.

D. Next Meeting Date- February 9, 2021

ADJOURNMENT

Commissioner George motioned to adjourn the meeting. Commissioner Boruff seconded the motion. A voice vote was called and all were in favor. The meeting was adjourned at 8:30pm.



Gateway SRA Board Meeting
January 14, 2021
RGA Report



5a.

January 2021

In-Person Programs

District	Registered Participants
Burr Ridge	2
Elmhurst	14
Hinsdale	6
Oak Brook	1
Pleasant Dale	1
Willowbrook	1
Westchester	3
York	0
Countryside	0
Non-resident	1
Total	29

Virtual Programs

District	Registered Participants
Burr Ridge	0
Elmhurst	13
Hinsdale	7
Oak Brook	1
Pleasant Dale	1
Willowbrook	1
Westchester	1
York	0
Countryside	0
Non-resident	0
Total	24

In-Person Winter Session I Programming

Dates: January 11 – February 20 (6 weeks)

Programs: 13 Programs Offered, 1:1 play therapy sessions & 1 In-House Special Event

Virtual Recreation Line-Up

Monday – 1 – Good Day Gators

Tuesday – 2 – Trivia & WWE Recap

Wednesday – 2 – Cardio Fitness & Lunch Bunch

Thursday – 1 – Zen Relaxation

Friday – 2 – Gator Fit & Bingo

Program Summary Report

Winter Break Camp (Camp Snowflake)

Amanda our Recreation/Camp Coordinator created winter camp snowflake in a box full of activities for the 2 week holiday break. Campers had daily activities, fitness routines, and zoom "check-ins" with Amanda and other campers.

Winter/Spring 2021 Programming Season

Winter Session (Currently)

Zoom – January 4 – February 20

In-Person – January 11 – February 20

Spring Session I

March 1 – April 10

Spring Session II

April 19 – May 29

PROGRAM HIGHLIGHTS

Diners Club

For the month of December participants "ordered in" at the Hanson Center from Giordano's. Diners also talked about holiday plans and activities for the following year.

PLAY FOR ONE!

We still have just one individual that is currently signed up for Play-For-One. The others are still fully remote and do not have a time frame for coming back to sessions.

District 86 Special Education

Virtual classes with district 86 picked up again on Friday, January 8 and will continue through at least the end of the year either virtually or potentially in-person when classes fully resume. I will also be supporting a student during a swim class on Tuesdays for an hour at the start of the year.

Upcoming Highlights

Tia Chi is a new program we are able to offer this season through a partnership developed with Body & Brain (Yoga/Tai Chi) in Westmont.

WWE Smackdown Viewing Party – Live and Virtual – Professional wrestling is very popular among our participants and this winter we have organized a viewing party that will be both in person and virtual.

MEMORANDUM

DATE: March 9, 2021

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: February Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of February.

The Lodge at KLM Park

Preliminary gross rental and catering revenue for the calendar year-to-date is \$10,080. Rental revenue for the first month of the 2021 calendar year was \$4,200, and the second month was \$5,880. Lodge staff booked a reoccurring rental with the D86 Transition Program. The rental is four days a week (M-TH) from 7am-1:30pm. The school district will be paying a daily fee for the space. They have signed a rental agreement through May of 2021, with an option to renew through August of 2021.

With the move back into Phase 4 mitigations, the Lodge is seeing increased interest in rentals. A number of social events including weddings and receptions are booked beginning in April, with three quarters of the weekend time booked through November.

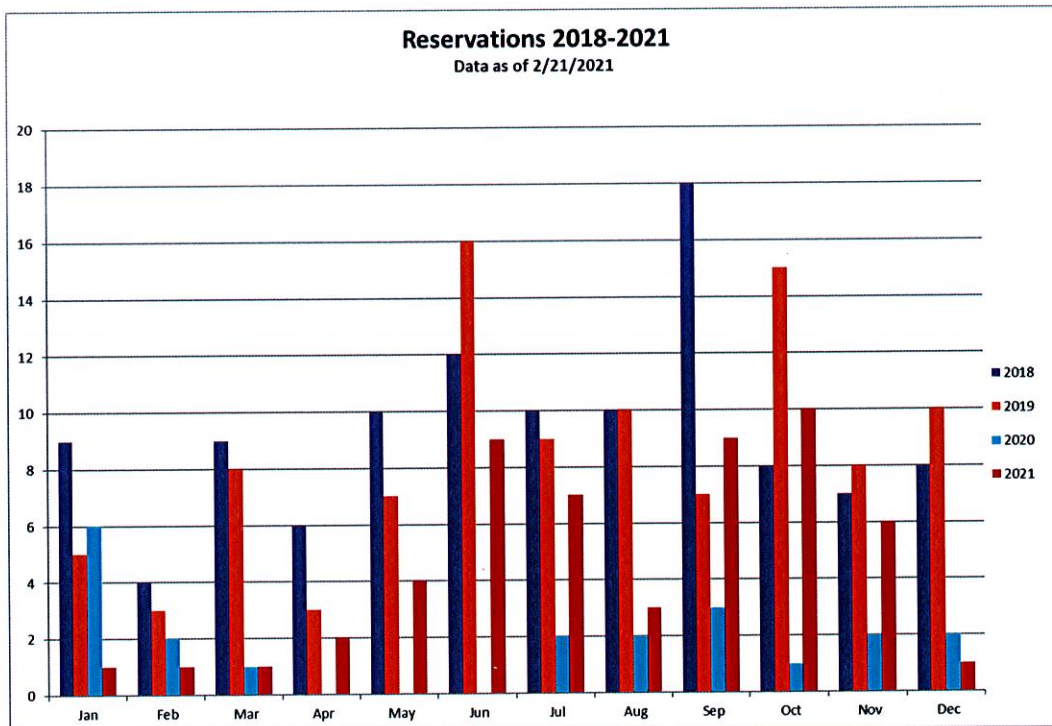
Early expenses are higher due to renewal of annual subscriptions, like marketing in The Knot, website hosting, etc.

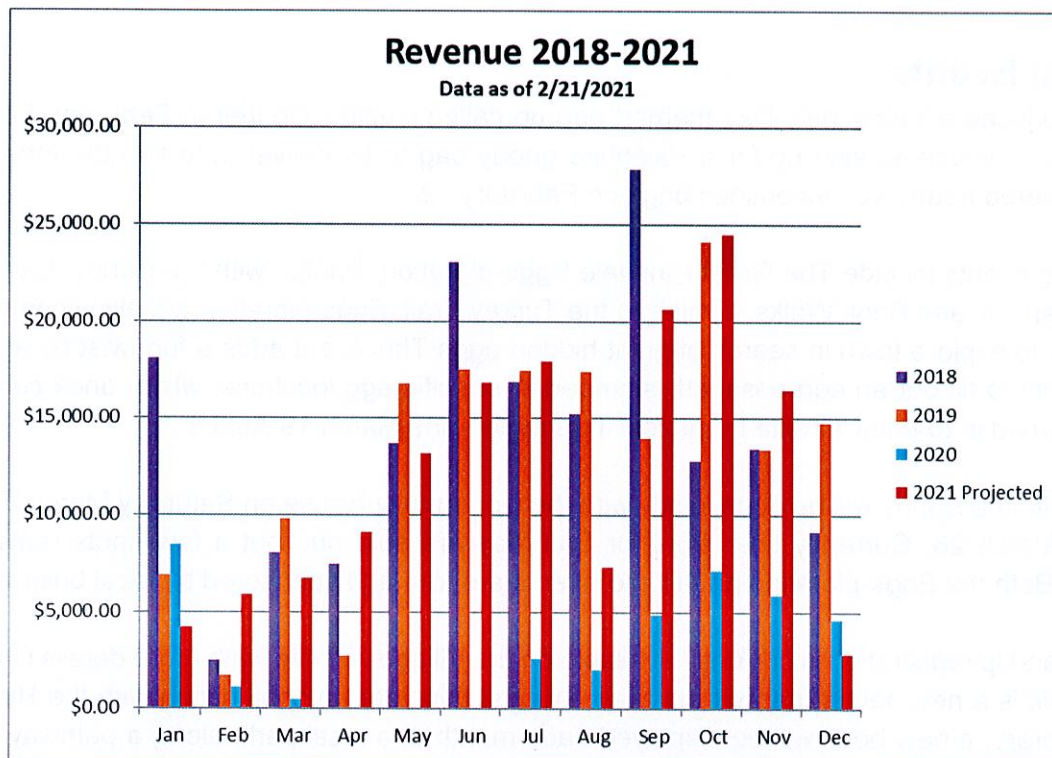
REVENUES	February		YTD		Change Over the Prior year	2021 Annual Budget	CY 21 % of budget	CY 2020 Annual Budget	CY 20 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
The Lodge Rentals	\$1,100	\$5,880	\$8,475	\$10,080	\$1,605	\$145,000	7%	\$150,000	6%
Caterer's Licenses	\$0	\$0	\$0	\$0	\$0	\$15,000	0%	\$15,000	0%
Total Revenues	\$1,100	\$5,880	\$8,475	\$10,080	\$1,605	\$160,000	6%	\$165,000	5%
EXPENSES	February		YTD		Change Over the Prior year	2021 Annual Budget	CY 21 % of budget	CY 2020 Annual Budget	CY 20 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$11,966	\$6,947	\$19,778	\$11,528	(\$8,250)	\$151,000	8%	\$236,243	8%
Net	(\$10,866)	(\$1,067)	(\$11,303)	(\$1,448)	\$9,855				

MEMORANDUM

The Lodge Gross Monthly Revenues						
Month	2016/17 FY	2017/18 FY	2018/19 FY	2019/20 FY	2020 CY	2021 CY
May	\$ 12,200	\$ 9,725	\$ 13,675	\$ 16,744	\$ -	
June	\$ 22,845	\$ 12,495	\$ 23,045	\$ 17,494	\$ -	
July	\$ 12,550	\$ 15,000	\$ 16,874	\$ 17,466	\$ 2,625	
August	\$ 11,500	\$ 18,555	\$ 15,205	\$ 17,395	\$ 2,000	
September	\$ 12,645	\$ 15,410	\$ 27,860	\$ 13,980	\$ 4,860	
October	\$ 21,045	\$ 15,180	\$ 12,770	\$ 24,085	\$ 7,140	
November	\$ 6,700	\$ 12,500	\$ 13,450	\$ 13,365	\$ 5,880	
December	\$ 13,457	\$ 8,125	\$ 9,125	\$ 14,774	\$ 4,620	
January	\$ 4,624	\$ 18,089	\$ 6,855		\$ 8,475	\$ 4,200
February	\$ 4,550	\$ 2,495	\$ 1,725		\$ 1,100	\$ 5,880
March	\$ 5,944	\$ 8,045	\$ 9,804		\$ 500	
April	\$ 4,300	\$ 7,482	\$ 2,700		\$ -	
total	\$ 132,360	\$ 143,101	\$ 153,088	\$ 135,303	\$ 37,200	\$ 10,080

The graph below shows the past three years of Lodge revenue and the upcoming year's projections. Future projections are based on what is currently booked. Also included is a graph indicating the number of monthly reservations. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices are update monthly.



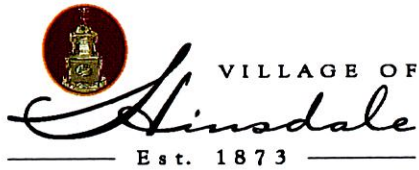


The P&R Commission approved a new preferred caterer and single use vendor fee plan at the January 2021 commission meeting. This plan charges a base rate of \$250 for preferred vendors annually, and \$250 per event held at the Lodge. Single use vendors will be charged \$500 per event. Vendor renewal letters were sent to caterers in February.

Upcoming Brochure & Activities

The winter/spring brochure was released digitally on November 30, and registration began December 7. Postcards were delivered to all Hinsdale households during the week of November 30 - December 4. With the return to Phase 4 mitigations, indoor programming has resumed. Staff is currently compiling the summer brochure. This brochure will be released in mid-April, both digitally and in print.

Staff recently released a monthly parks & recreation e-newsletter. The newsletter will keep subscribers informed on current parks & recreation events, programs, registration deadlines, facilities, donation opportunities, and any other important announcements. There are also fun sections highlighting parks, staff, and at home activities for families to complete. The newsletter is sent out on the first of the month, every month.



MEMORANDUM

Special Events

Staff introduced a Valentine's Day themed pop-up called Cupid's Courier in February. For \$15, residents were able to sign up for a Valentine goody bag to be delivered to friends and family. Staff delivered nearly 100 valentines bags on February 12.

Upcoming events include The Great Hinsdale Eggs-ploration, Photos with the Bunny, Earth Day Park Clean-up, and Book Walks. Similar to the Turkey Trail, Eggs-ploration will allow community members to explore town in search of giant hidden eggs. This event adds a fun twist by allowing participants to fill out an egg passport, stamped at specific egg locations, which once complete can be turned in to enter a raffle for prizes! This event runs March 19-April 4.

Photos with the Bunny will be done jointly with the Community House on Saturday March 27, and Sunday March 28. Currently time slots for Saturday are sold out, but a few spots remain for Sunday. Both the Eggs-ploration and Photo events are free and sponsored by local businesses.

Park Clean-Up registration is currently available on the Village website, with more details to come. Book Walk is a new series that will run May –August this year. In conjunction with the Hinsdale Public Library, a new book will be displayed each month at a local park, along a pathway. Each stop will include part of the book to read and a correlating activity. The walk is open to any age, but will be geared to families with children under 10.

Field & Park Updates

Ice Rink

The ice rink at Burns Field was open on January 22. The rink was vandalized on January 25 forcing closure, but Public Service staff put in over 100 man hours to repair the damage. The rink was able to reopen on January 29 and was open a total of 30 days this season. Warmer weather in the end of February and early March resulted in closing the rink; though staff has not yet closed it officially for the season.

Fields

Staff is working to book spring field space. Currently, soccer, lacrosse, football, rugby, baseball, and track & field groups will be using field space throughout the Village beginning in Mid-march or early April. Staff is seeing an increase in demand for outdoor space, as indoor space is still somewhat restricted.

Pool

Staff is working to hire all summer pool staff at this time. The sale of pool passes has been postponed until May 1 this year, so that staff will hopefully have a better idea of COVID-19 related restrictions. The pool will open on Memorial Day weekend.



8a.

MEMORANDUM

DATE: March 9, 2021

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Pool Lap Lane Rental Fees

Due to the increase in minimum wage and its impact on the pool, staff is evaluating all pool rental and membership fees. For 2021, staff is recommending an increase to the hourly lap lane rental fee. The current rates for lap lane rental is \$15/hr. for resident based groups and \$26/hr. for non-resident based groups. The current fees have not changed since adopted in 2014.

The proposed increase would be \$18/hr. for resident based groups, an increase of \$3/hr., and \$28/hr. for non-resident groups, an increase of \$2/hr. These fees are competitive with other local organizations. Staff does not feel there will be any pushback or inability to rent space because of the proposed increase. There is still greater need for space than availability.

Staff is asking the commission to recommend and approve this increase to lap lane rental fees for the 2021 pool season.

PICKLEBALL

101

The nation's fastest growing sport is booming in Hinsdale!
Here's what it is and how you can join the fun!



What is Pickleball?

A lot of us are pickled by Pickleball... we are here to help! Created in 1965, Pickleball is a sport that combines elements of tennis, badminton and ping-pong. It can be played both indoors or outdoors on a badminton sized court, with a slightly modified tennis net. The game is played with a paddle and a plastic ball with holes. Games are played as singles or doubles, and are typically 8-9 minutes long, played to eleven points. It is similar to tennis with serving, receiving and great play at the net. Pickleball is perfect for people who desire an aerobic exercise that can be done daily.

How is it played?

Pickleball has exploded across the country because of its social component. Like tennis, players organize games with friends and family, or it is played at organized times to insure similar levels of competition.

Facilities typically designate courts and times reserved for what is referred to as "Open Play" time. During "Open Play", players are encouraged to show up and play with other community members in a round robin format. No need to organize with others, just show up with your paddle! Players are rotated in and out of short games.



Where can I play?

In Hinsdale, courts are available at both Brook Park (3rd Street/Columbia) and Robbins Park (7th and Vine).

Brook Park - 6 Dedicated Pickleball Courts
Robbins Park - 2 Courts Dual-striped on Tennis Courts



When can I play?

The Village of Hinsdale posts a schedule on our website and at the courts when there are designated times the courts are reserved for "Open Play" or when specific skill levels are encouraged to gather for play. During these times - these groups have court priority. If there are available courts, they can be used for individual groups.

Hours not included on the schedule are available for players of any nature to enjoy the courts.

The Village also offers lessons for beginners and experienced players. For more information contact the Village of Hinsdale Parks & Recreation Department.



Okay, I'm interested in Pickleball!

Register for lessons or join groups playing during the designated times on the Court Schedule! If you're new to Pickleball, try dropping in during an "Open Play" time or during beginner designated hours. You'll find people willing to play with you and show you the ropes!

Still have questions?



VILLAGE OF
Hinsdale

Village of Hinsdale Parks & Recreation Department

19 E. Chicago Avenue



Brook Park Pickleball Schedule

Village of Hinsdale Contact Info:
630-789-7090
Parkrec@villageofhinsdale.org
www.villageofhinsdale.org/pr

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OPEN PLAY	7-10am	7-10am	6-8pm	7-10am	6-8pm	7-10am	6-8pm
FREE PLAY	10am-8pm	10am-4pm 6-8pm	7-10am	10am-4pm 6-8pm	7-10am	10am-4pm 6-8pm	7-10am
RESERVED TIME for programs** Contact Village to Register for Classes See posted program info for specifics Private Lessons Available ***		Learn to Play 4-5pm (June 7-July 28)		Learn to Play 4-5pm (June 7-July 28)			
		Skills Drills 5-6pm (June 1- July 28)		Skills Drills 5-6pm (June 1- July 28)			

**During these times participants registered for scheduled programming have court priority, court usage may be limited.

*** Private Lessons may be scheduled through the Village, lessons have priority court use

Definitions

OPEN PLAY- A group of people, often strangers, participating in rotational play. After each game, players will leave the court and new players will rotate in.

FREE PLAY- A time when individual or prearranged groups of players may use courts on a first-come first-serve basis without needing to participate in cycling. Court time is typically limited to 1 hour if there are other groups desiring a court.

Brook Park Pickleball

OPEN PLAY & FREE PLAY

Definitions

PADDLING- The use of a paddle/racket to indicate a place in line of play. Often times stuck into a chain link fence or lined up on a surface.

CYCLING- When courts are rotated after each game and waiting players in paddling system have priority.

OPEN PLAY- A group of people, often strangers, participating in rotational play. After each game, players will leave the court and new players will rotate in.

FREE PLAY- A time when individual or prearranged groups of players may use courts on a first-come first-serve basis without needing to participate in cycling. Court time is typically limited to 1 hour if there are other groups desiring a court.

Rules

1. Specific OPEN PLAY times are designated on the court calendar.
2. During designated OPEN PLAY times anyone can use courts, but OPEN PLAY participants have priority.
3. When courts are full and players are waiting to get access to a court, courts will be cycled after each game. If less than 12 players are waiting, cycling may be done in 2's rather than full courts.
4. Either "paddling" or the white board on the south side fence will be used to sequence the next players to use the first available vacant court.
5. People who wish to play with their set group can put themselves into the court rotation as a group. They should cycle in and out per the method indicated above.
6. Typically wait time to cycle in is somewhere between 1 and 15 minutes. Games typically last about 12-15 minutes.
7. For those wishing to play MORE THAN ONE GAME in a row with a set group of friends or family should pick a time during FREE PLAY or when OPEN PLAY has slowed to allow for a court to be removed from cycling.
8. Times not listed as OPEN PLAY are not subject to the rules listed above. Instead, courts are available on a first-come first-serve basis, called FREE PLAY. OPEN PLAY may still happen during these times, but court priority goes to those that DO NOT wish to cycle into OPEN PLAY. Any OPEN PLAY groups should yield a court to a prearranged group that wishes to play during FREE PLAY.

Please contact the Village of Hinsdale with any questions or concerns

parkrec@villageofhinsdale.org or 630-789-7090



