



MEETING AGENDA

Due to the ongoing public health emergency, and based on the authority provided by Executive Order 2020-07, issued by Governor Pritzker on March 16, 2020, as most recently extended by Executive Order 2020-33, dated April 30, 2020, and Executive Order 2020-32, issued by Governor Pritzker on April 30, 2020, limiting public gatherings and suspending the Open Meetings Act physical presence requirement, this meeting will be conducted electronically.

*Public comments are welcome on any topic related to the business of the Parks & Recreation Commission at Regular and Special Meetings when received by email or in writing by the Village Clerk prior to 4:30 p.m. on the day of the meeting. Emailed comments may be sent to Village Clerk Christine Bruton at cbruton@villageofhinsdale.org. Written comments may be submitted to the attention of the Village Clerk at 19 E. Chicago Avenue, Hinsdale, Illinois 60521. While emailed or written comments are encouraged, **public comment may also be made using Zoom** following the instructions below:*

From a PC, Mac, iPad, iPhone or Android device, please click on the following URL or copy and paste to your browser.

<https://us02web.zoom.us/j/84413502640?pwd=VVAwcjFweDlXam5KRm5XWTBGdIpRZz09>

OR

US: 312-626-6799 Meeting ID: 844 1350 2640 Passcode: 169071

If you have questions regarding communication to the Board during the meeting, please contact Assistant Village Manager/Director of Public Safety Brad Bloom at 630.789.7007.

**MEETING OF THE
PARKS AND RECREATION COMMISSION
Tuesday, September 8, 2020
7:00 p.m.
Memorial Hall – Memorial Building
This meeting will be conducted electronically.
(Tentative and Subject to Change)**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - a) Approval of minutes- June 9, 2020
- 5. LIAISON REPORTS**
 - a) Gateway Special Recreation Association Report
- 6. MONTHLY REPORTS**
 - a) Recreation Staff Report – August 2020
- 7. OLD BUSINESS**
 - a) Park Surveys
- 8. NEW BUSINESS**
- 9. CORRESPONDENCE**

10. OTHER BUSINESS/DISCUSSION ITEMS

- a) Grant Update
- b) Pedestrian Bridge at Veeck Park

11. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Visit the Village's Web Site at www.villageofhinsdale.org

VILLAGE OF HINSDALE
MINUTES OF THE SPECIAL MEETING
PARKS AND RECREATION COMMISSION
June 9, 2020



4a
DRAFT

CALL TO ORDER

Chairman Waverley called the meeting to order at 7:03pm.

ROLL CALL

Present: Chairman Alice Waverley
Commissioners John George, Darren Baker, Heather
Hester, Chris Boruff, Steve Keane, and Greg Moore
Absent: None
Others Present: None
Staff Present: Brad Bloom, Assistant Village Manager/Director of Public
Safety
Heather Bereckis, Superintendent of Parks and Recreation
Sammy Hanzel, Recreation Supervisor
Jack Scotellaro, Parks and Recreation Intern
Maggie South, Administrative Assistant

PUBLIC COMMENT

Ms. Bereckis introduced the summer Parks and Recreation intern, Jack Scotellaro.

APPROVAL OF MINUTES

A. Approval of minutes- January 14, 2020

Chairman Waverley presented one correction to the draft minutes. Commissioner Keane motioned to accept the minutes as presented. Commissioner Baker seconded the motion. A voice vote was called and all were in favor.

LIAISON REPORTS

A. Gateway Special Recreation Association Report

Ms. Bereckis presented the report. She noted that all April through June programming was cancelled, and Gateway will be reviewing crediting all of the agencies. She also said that the Board will not be increasing the budget as discussed. Gateway is hoping to hold some programming in July, which will consist of mostly smaller programs and not summer camps. They are providing at home and virtual kits at no cost for participating families.

MONTHLY REPORTS

A. Recreation Staff Report – May 2020

Ms. Bereckis presented the report. The Lodge has not held an event since March 15th. The Lodge has been closed until the past two weeks. Tours are currently being conducted, with eight tours in a day being the most held so far. Staff is anticipating outdoor events, like weddings, will be able to be held beginning in July. Roughly 75% of events have been rescheduled, but some were not able to be rescheduled. Ms. Bereckis is hopeful that most events later this year will be able to be held. Staff are honoring a 100% refund policy and are not charging rebooking fees for rescheduled events due to COVID-19. We have not collected caterer fees at this point. Fees will not be required until the Lodge is open and will be prorated.

A Summer brochure was delivered. Ms. Hanzel and Mr. Scotellaro have been publishing a virtual brochure. Some smaller programs will be running, such as Mike Wiggins' 5

Star Soccer Camp, which has been very successful at Robbins Park. Staff are planning to publish a fall brochure, but have looked into only publishing a digital brochure with a postcard mailing. This digital brochure would be more interactive than the current PDF version on the website. Residents were polled, and although there was not a significant response, residents seemed in favor of moving forward to a digital brochure. The tennis courts are packed right now, with private lessons being conducted along with the high school camp and other community groups renting space.

Some special events have been cancelled. Taco Tuesday was postponed for hopefully the end of September. Park Clean Up has also been postponed and the Easter Egg Hunt was cancelled. Staff will be hosting a drive in movie on June 19th sponsored by Root and Bloom. If it is permitted, July and August would be regular movies in the park or potentially more drive in movies. Staff were able to conduct socially distant Easter Bunny visits throughout town with the Community House. A similar event is planned for the summer. Other events included a CLUE game in the parks with the Community House. Local businesses donated prizes for everyone who participated.

Fields were closed through May 29th, but are now open and being rented or used for programming. Staff has been able to accommodate a large number of field rentals from different groups. The bathroom floor at Burns has been refinished. Although bathrooms are not open to the public, they are available for program participants to use. All coaches are responsible for sanitizing the bathrooms and have been given supplied.

The OSLAD Grant is still going forward and staff are waiting for the transfer of funds to take place, however, Illinois Department of Natural Resources staff have been working limited hours. Once the funds are received, the bid documents will go to IDNR for approval, and then go to bid for pool work to be completed for the fall. IDNR has indicated that the full amount of the grant will be available. There has been limited information regarding the PARC Grant.

Pool passes are 67% down from last year, mostly in Super Passes. If the pool does not open, passes will be refunded.

OLD BUSINESS

None.

NEW BUSINESS

A. Bench Donation-Bartlit Family

Ms. Bereckis presented the request, which was approved by the Commission via e-mail. The bench should be installed soon. The request was approved.

B. Bench Donation-Oak School

Ms. Bereckis presented the request. The request was submitted by the Oak School PTO to be located at the Train Station. The request was approved.

CORRESPONDENCE

None.

OTHER BUSINESS/DISCUSSION ITEMS

A. Platform Tennis Hut Update

No bids were received for the Hut. Hinsdale Platform Tennis Association has submitted a redesign for staff review. The redesign is considered a minor revision so it will not have to go

back through the approval process as it did last time. Many capital projects have been put on hold due to the COVID-19 pandemic.

B. Grant Update

Discussed as part of the Staff Report.

C. Programming & Event Update

Ms. Bereckis informed the Commission that a decision has not been made regarding the Fourth of July event.

D. Pool Update

Ms. Bereckis explained to the Commission that staff are working to open the pool while complying with the guidelines presented by Illinois Department of Public Health and the Governor. If staff holds lessons, they would be private lessons. Staff has been discussing the best and safest way to open the pool for the season. They are planning for how to adequately staff the pool. Staff sent out a survey regarding the pool. Roughly 1/3 of people indicated that they will not be willing to come back, but 2/3 were willing to come back if they knew what protocols were in place. Ms. Bereckis and Mr. Bloom discussed the financial impact of opening the pool versus not opening the pool, along with the staffing requirements for the pool per the Village's insurance, as well as the lead time needed to open the pool, which would be approximately two weeks. Mr. Bloom assured the Commission that the Village understands that the pool is an amenity that residents view as important, and the Village is considering all possible avenues while abiding by the Governor's guidelines.

The next meeting is scheduled by July 21. An August meeting is not scheduled. The normal meeting schedule will resume in September.

ADJOURNMENT

There being no further business, Commissioner Boruff motioned to adjourn the meeting. Commissioner George seconded the motion. A voice vote was called and all were in favor. The meeting was adjourned at 8:11pm.

Gateway Special Recreation Association

Board Meeting

August 13th, 2020

Oak Brook Park Dist.- Central Park West Facility (map attached)

1500 Forrest Gate Road

Oak Brook, IL. 60523

- I. CALL TO ORDER
- II. OPEN FORUM
- III. BOARD MEMBER COMMENTS
- IV. COMMUNICATIONS
- V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

 - A. Approval of the July 2020 Regular Meeting Minutes
 - B. Approval of the August 2020 Treasurer's Report
- VI. REPORTS
 - A. RGA Monthly Report
- VII. OLD BUSINESS
 - A. FY2020/2021 Budget- Approve
 - B. 2021 Audit
- VIII. NEW BUSINESS
 - A. IPARKS Insurance renewal
- IX. OPEN FORUM
- X. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion. Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact John Fenske, at 630-323-8215 or at jfenske@willowbrook.il.us promptly to allow the Board to make reasonable accommodations for those persons.

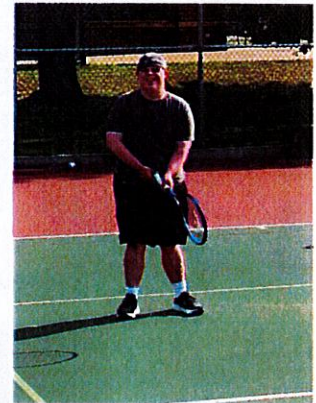
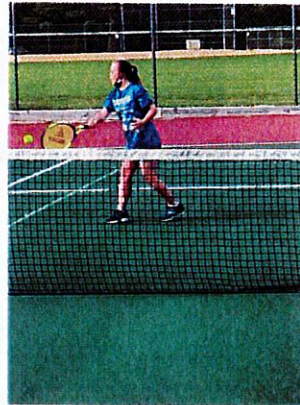


Gateway SRA Board Meeting
August 13, 2020
RGA Report



Virtual Recreation via Zoom Average Participation (3 or more classes)

Countryside: 1
Elmhurst: 25
Hinsdale: 7
Oak Brook: 2
Pleasant Dale: 1
Westchester: 2
Willowbrook: 1
Non-Residents: 1
Total: 40

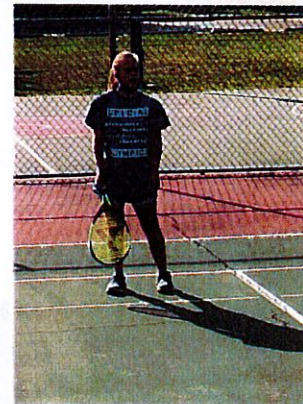


In-Person Summer Session I Programming

Dates: July 13 – August 1
Programs: 11 offered - 10 running

Participation by Community:

Burr Ridge: 2
Elmhurst: 15
Hinsdale: 2
Oak Brook: 1
Willowbrook: 1
Non-Resident: 5
Total: 26



Program Summary Report

July In Person Programming

We will be conducting 2 separate summer sessions. Split into 3 weeks for July and 3 weeks for August. Participants register via Acuity Scheduling, use house credits at first, and then invoiced for additional programs purchased. Transportation will not be provided yet for programs.

July weekly programs consisted of, 2 Bowling programs (Monday/Saturday), Trivia & Bingo, Softball Skills, Gator Fit, Bocce, Walk In the Park, Tennis, T.G.I.F. Social Club (2 locations), Kid Pop. Programs have a maximum capacity of 12 individuals and depending on needs minimum of 2 team members per program.

Virtual Recreation and Creative Recreation

We will continue to offer daily virtual recreation at a minimal cost for people that are not ready for in-person yet. Programs are ran twice a day, Monday through Friday. Late morning and early afternoon. Recreation Coordinators have also continued to send activity packets home to people or electronically.

Fall Programming Update

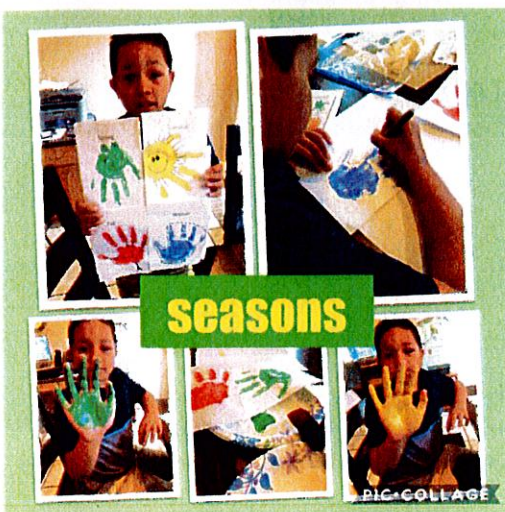
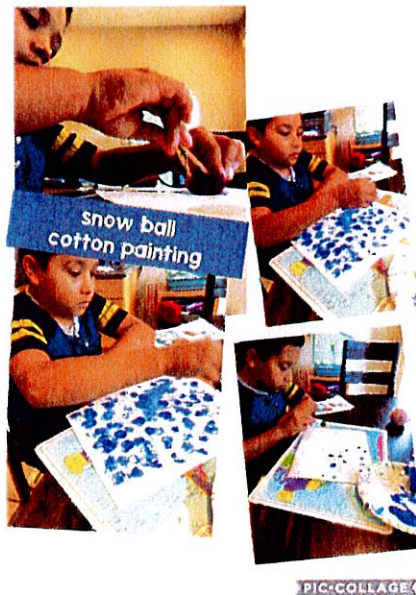
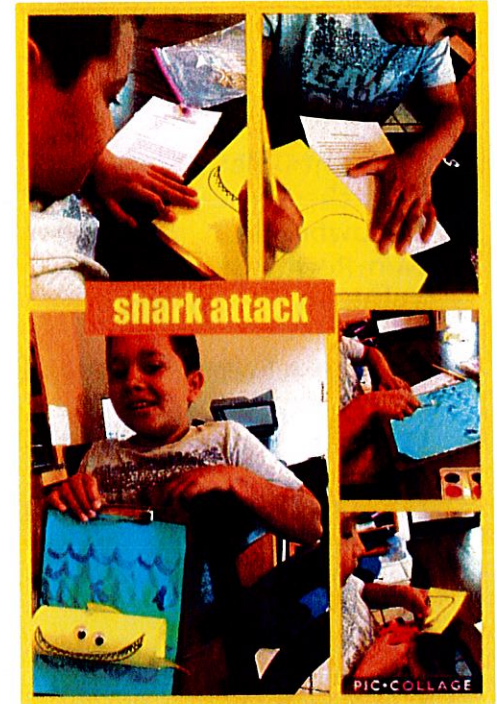
We will offer 2 – 6 week Fall In-Person Sessions. Beginning September 14th through October 24th. Fall Session II – November 2 – December 12. We anticipate running a small 2 week winter break camp at the end of December. Electronic brochure will be sent to families, community members, posted to website and social media. A printed "highlights" brochure will be mailed to families with dates to remember and more information on upcoming programming.

Virtual Summer Camp "In A Box"

With all the unknowns surrounding Covid19 this summer we decided with the best health and safety interests of all our campers ages 5-22, we would offer Summer Camp "In a Box". Our theme was centered on Nature Explorers, and our 8 weekly themed boxes included, daily schedules, all craft supplies & specific instructions, science experiments, fitness activities with pictures and daily journals. Campers had an opportunity twice a week to "check-in" via zoom with our Day Camp Coordinator Amanda for a show and tell experience.



make
some
waves
OCEAN FUN



**GATEWAY SRA
CHECK REGISTRY
Date: August 2020**

Check #	Issued to	Description	Amount	Total
2031	Bond Dickson and Assoc.	Invoice 1711	\$ 222.00	\$ 222.00
2032	IPARKS	Renewal 2020	\$ 1,591.00	\$ 1,591.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Totals			\$ 1,813.00	\$ 1,813.00

NOTE*

Bank Accounts Reconciled as of	
General Checking Account	\$ 2,614.64
Money Market Account	\$ 240,982.87
Totals	\$ 243,597.51
Check Registry	\$ 1,813.00
Outstanding check Total	\$ -
Balance after Check Registry	\$ 241,784.51

GATEWAY SRA 2020-2021
MONTHLY TREASURER'S STATEMENT

DATE	August		
REVENUES		CURRENT	YEAR TO
<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>MONTH</u>	<u>DATE</u>
110	Interest	\$ 96.17	\$ 314.05
120	Member Contributions	\$ 9,203.97	\$ 9,203.97
<u>130</u>	<u>Misc. Revenues</u>	<u>\$ 140.00</u>	<u>\$ 140.00</u>
Total Revenues		\$ 9,440.14	\$ 9,658.02

EXPENSES		CURRENT	YEAR TO
<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>MONTH</u>	<u>DATE</u>
500	Audit Services		
510	Day Camp Transportation		
520	Financial Assistance		
530	Legal Fees	\$ 222.00	\$ 222.00
540	Insurance	\$ 1,591.00	\$ 1,591.00
550	Misc. Expenses		
560	One on One Aids		
570	Program Supplies		
580	Marketing / Web-IT		
590	Service Contract		
600	Vehicle Fuel		
610	Vehicle Repairs		
<u>620</u>	<u>Transportation Fund</u>		
Total Expense		\$ 1,813.00	\$ 1,813.00



MEMORANDUM

DATE: September 8, 2020

TO: Chairman Waverley and Member of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: August Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of August.

The Lodge at KLM Park

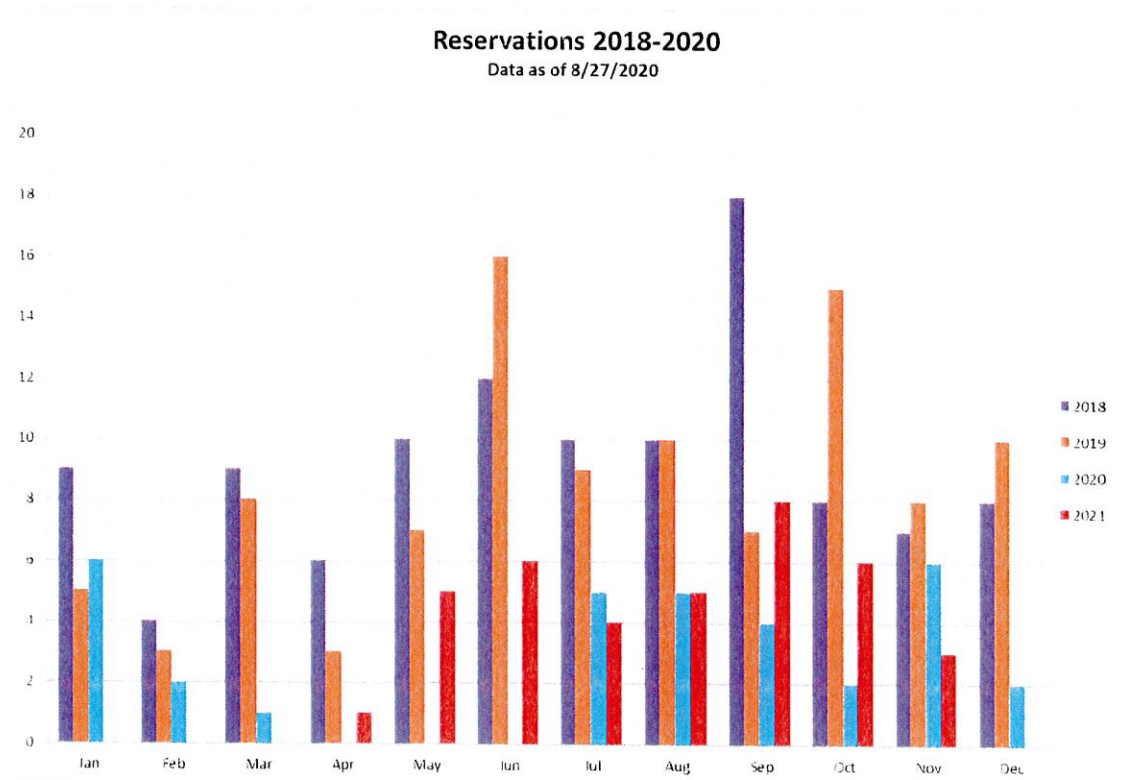
Preliminary gross rental and catering revenue for the calendar year-to-date is \$22,905. Rental revenue for the eighth month of the 2020 calendar year was \$5,230. The Lodge reopened for tours as of June 1st, and is now holding small events and outdoor gatherings. Lodge staff is currently working on an estimated \$60,000 rental for the duration of the school year with D86 Transitions program. This rental was pushed back to start on September 8th and take place from 7am-1:30pm Monday-Thursday. The school district will be paying a monthly fee for the space.

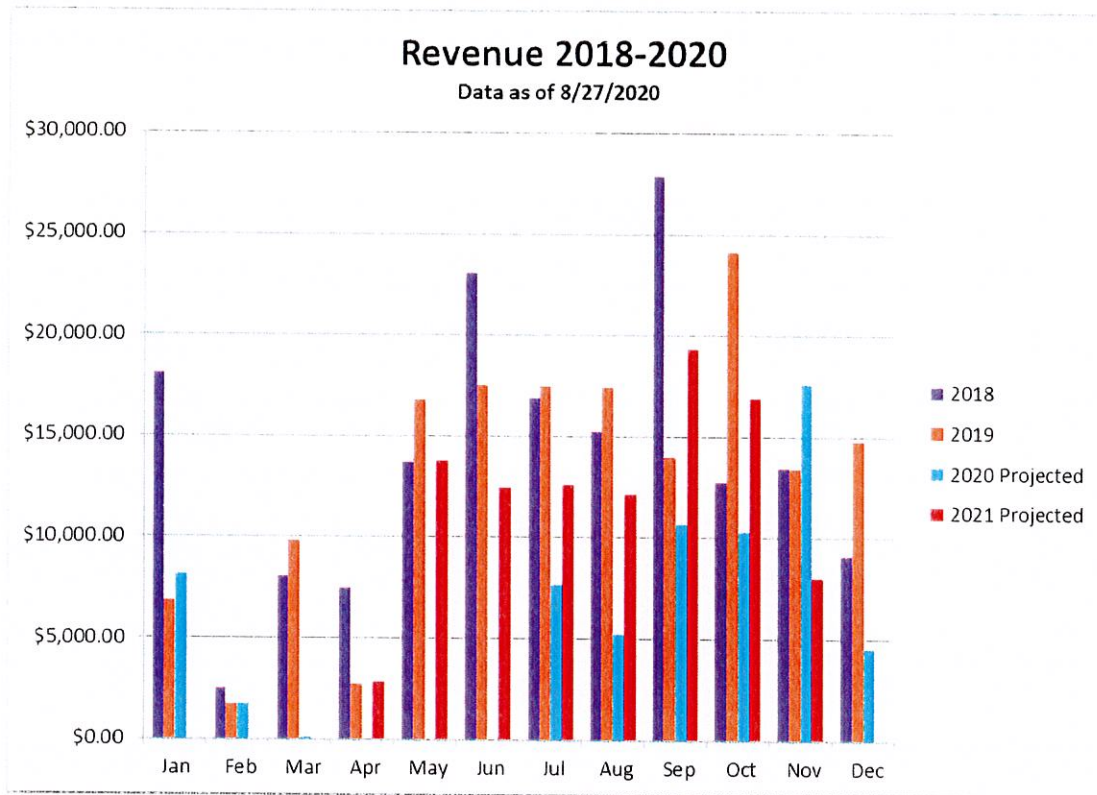
REVENUES	August		YTD		Change Over the Prior year	2020 Annual Budget	CY 20 % of budget	2019-20 Annual Budget	FY 19-20 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
The Lodge Rentals	\$17,398	\$5,230	\$98,766	\$22,905	(\$75,861)	\$145,000	16%	\$150,000	66%
Caterer's Licenses	\$11,500	\$0	\$11,500	\$500	(\$11,000)	\$15,000	3%	\$15,000	77%
Total Revenues	\$28,898	\$5,230	\$110,266	\$23,405	(\$86,861)	\$160,000	15%	\$165,000	67%
EXPENSES	August		YTD		Change Over the Prior year	2020 Annual Budget	CY 20 % of budget	2019-20 Annual Budget	FY 19-20 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$15,265	\$7,812	\$97,113	\$36,816	(\$60,297)	\$167,220	22%	\$236,243	41%
Net	\$13,633	(\$2,582)	\$13,153	(\$13,411)	(\$26,564)				

MEMORANDUM

The Lodge Gross Monthly Revenues										
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY	2018/19 FY	2019/20 FY	2020 CY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,725	\$ 13,675	\$ 16,744	\$ -
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,495	\$ 23,045	\$ 17,494	\$ -
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 15,000	\$ 16,874	\$ 17,466	\$ 7,650
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 11,500	\$ 18,555	\$ 15,205	\$ 17,395	\$ 5,230
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 12,645	\$ 15,410	\$ 27,860	\$ 13,980	
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,045	\$ 15,180	\$ 12,770	\$ 24,085	
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	\$ 12,500	\$ 13,450	\$ 13,365	
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	\$ 8,125	\$ 9,125	\$ 14,774	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	\$ 18,089	\$ 6,855		\$ 8,175
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	\$ 2,495	\$ 1,725		\$ 1,750
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	\$ 8,045	\$ 9,804		\$ 100
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	\$ 7,482	\$ 2,700		\$ -
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,360	\$ 143,101	\$ 153,088	\$ 135,303	\$ 22,905

The graph below shows the past three years of Lodge revenue and the upcoming years' projections. Future projections are based on what is currently booked. Also included is a graph indicating the number of monthly reservations. Typically events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.





Staff is currently working with the approved marketing plan for the 2019/20 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. The committee is now working on reviewing charges for caterers and single use vendors. Staff is recommending a stub year on vendor licenses, so they align with the new calendar year budget. Vendors would pay four months for 2020 (prorated from eight months due to COVID-19 and facility closure), and then a full 12 months starting in January 2021.

Upcoming Brochure & Activities

The fall/winter seasonal brochure was released digitally on July 27th, and program registration began on August 3rd. The move to digital was due to the uncertainty still surrounding the COVID-19 pandemic. With the changes made to the summer programming, the print brochure was inaccurate and staff was unable to make changes to it. Instead staff has to recreate a digital brochure with accurate information. For the time being, moving to a digital brochure will not only allow staff flexibility in editing any programs and events that change, but will also save the village over \$7,000 for the season. Postcards were mailed to all residences informing them of this change, where to view the brochure, and highlighting important dates.



MEMORANDUM

Special Events

Even amid restrictions, six special events were able to be held this summer; all were well received by the community. Three of the events were Lunch on the Lawn in Burlington Park. These events featured entertainment provided by the Village and allowed guests to have a socially distant picnic while enjoying the show. The other three events were movies. One was a drive-in movie at KLM Park and the other two were regular movies in the park at Robbins Park. The next special event will be Fall Fest. Staff is working in conjunction with The Chamber of Commerce, The Hinsdalean, and The Community House to plan this event, following all current guidelines.

Field & Park Updates

Staff is still working to book a few remaining fall fields with local user groups. Hinsdale Little League and AYSO both started their seasons in late August. Staff is seeing an increase in request for field space due to the lack of useable indoor space.

The lacrosse field regrading project at KLM Park has finished. The Hinsdale Meadows construction crews started striping top soil and moving in clay the week of July 27th. The regrading was completed during the week of August 24th. The field will remain offline through spring of 2021 to allow time for turf conditions to properly establish.

Pool Updates

The pool opened for a limited season on June 22nd. The pool is open from 5:15am-10pm for a variety of uses. Lap swim, open swim, wading pool swim, swim lessons, dive lessons and swim team rentals all take place during these hours. Use of the pool is restricted to reservations only, and a max of 100 in the facility during open swim hours. Swim teams are restricted to 48 swimmers at a time. Current revenue and staff expenses for the pool are listed below. The pool will close for the season on Labor Day.

REVENUE TO DATE 8/27/2020		
Swim Club Rentals	\$	88,712.50
Daily Visits	\$	79,588.09
Lessons	\$	46,399.00
	\$	214,699.59
Staff cost to date	\$	94,356.86
*Net	\$	120,342.73
*staff expense only, total expenses will be provided at the end of the season		

**Parks Maintenance
Monthly Report – August 2020**

Activity Measures:

August Totals			
Job Task	Hours	Accomplished	Units
Administration	0	0	Hour
Clean Bathroom	1.5	12	Each Bathroom
Refuse Removal	34.5	34.5	Hour
Fountain Maintenance	12.5	12.5	Hour
Litter Removal	9.5	9.5	Hour
Weed Removal	16	16	Hour
Brush Pick Up	0	0	Hour
Athletic Field Striping	71	29	Each Field
Infield Maintenance	5	1	Each Field
Athletic Goal/Net Maintenance	39.5	52	Each Goal
Turf Repair/Sod Installation	0	0	Hour
Aeration	0	0	Hour
Over seeding	0	0	Lbs. of Seed
Turf Evaluation/Soil Testing	0	0	Each
Hardwood Mulch Installation	5	5	Cubic Yard
Leaf Mulching	0	0	Hour
Mowing	6.5	6.5	Hour
Land Clearing	31	31	Hour
Planting Bed Preparation	0	0	Each Bed
Plant Installation/Removal	12	12	Hour
Flowering Bulb Installation/Removal	0	0	Hour
Tree and Shrub Maintenance	0	0	Each
Fertilization	0	0	Hour
Watering	150	150	Hour
Pest and Weed Control (chemical)	6	6	Hour
Irrigation Start Up (spring)	0	0	Each
Irrigation Repair	14.5	6	Each
Irrigation Winterization	0	0	Each
Playground Maintenance/Repair	2	2	Hour
Playground Inspection	0	0	Each
Playground Mulch Installation	0	0	Cubic Yards
Holiday Decorating	0	0	Hour
Platform Tennis Repairs	0	0	Each
Special Events	2	2	Hour
Building Maintenance	3.5	3.5	Hour
Equipment/Vehicle Maintenance	12	12	Each
Training/Education	0	0	Hour
Skate Park Maintenance	0	0	Hour
Ice Rink Maintenance	0	0	Hour
Miscellaneous	21	21	Hour

**Parks Maintenance
Monthly Highlights – August 2020**

- **Contractual Maintenance**
 - **Landscape Maintenance and Mowing**
 - Mowing and Maintenance is on-going.
 - **Rain Garden Maintenance**
 - Mowing and Maintenance is on-going
 - **Summer Weekend Parks Bathroom and Garbage Maintenance**
 - The Village's contractor continued weekend and holiday garbage disposal for Village Parks and the Central Business District.
- **General Park Maintenance**
 - **Bathroom Shelters (Six Sites – 12 Bathrooms, & 3 Picnic Shelters)**
 - Cleaned Monday – Friday
 - Remain open to accommodate activities
 - All bathrooms remained closed
 - **Landscape Maintenance**
 - Landscape Areas in Parks and the CBD were inspected and cleaned.
- **Athletics**
 - 29 athletic fields have been laid out and will be lined weekly through July
 - 24 soccer fields
 - 3 lacrosse fields
 - 2 football fields
 - The Veeck Park softball field has been raked and screened weekly in preparation for league play.
- **Central Business District**
 - Planting Bed Maintenance
 - Flower beds are watered daily or as needed and weeded as needed.
- **Other**
 - Staff responded to the wind storm event for most of the month. Numerous trees were impacted, and staff responded to down trees and broken limbs and branches. As of August 31st, a total of 41 trees are scheduled to be removed due to storm damage. This included Burns Field, Peirce Park, Highland Park, and KLM Park.
 - Fields were laid out for fall soccer, lacrosse and football. Goals and nest were repaired, moved and staked as necessary.
 - Irrigation systems are being repaired at Burlington, Dietz, Melin, Robbins and Veeck.



MEMORANDUM

Ta.

DATE: September 8, 2020

TO: Chairman Waverley and Members of the Parks & Recreation Commission

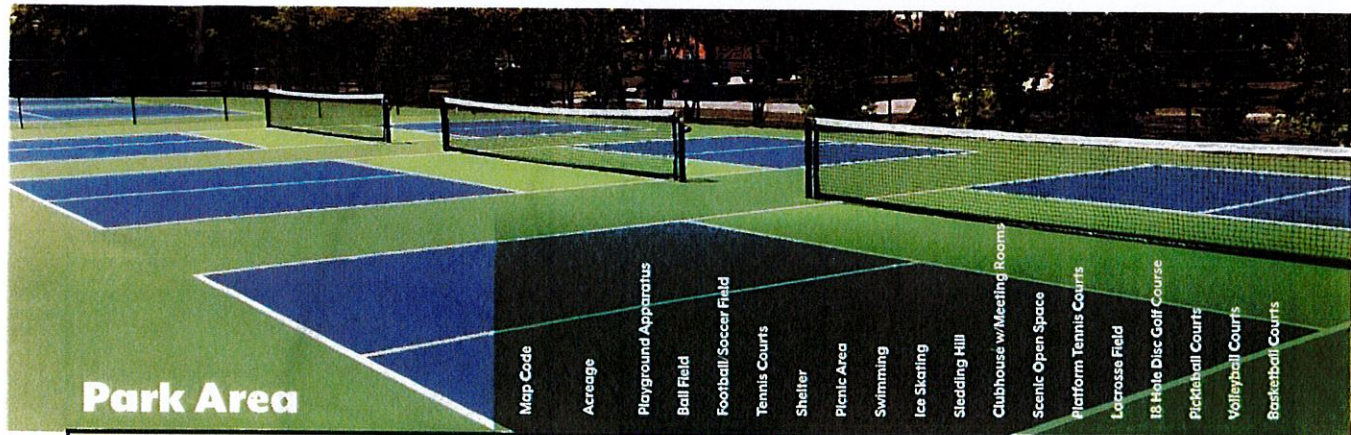
FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Parkland Surveys

Staff is again requesting that Commission members survey all Village parks in order to address areas of need. Commissioners are each assigned two parks and will be provided a spreadsheet of detailed components to focus on when surveying the parks. Results will be compiled and provided to the Commission by the January 2021 meeting. Areas of improvement will be used to guide the spring and summer 2021 work plans. Staff is requesting all surveys be completed by November 20th.

Park Assignments

Darren Baker- Brook & Eleanor's Parks
Chris Boruff- Ehret & Robbins Parks
John George- Burn's Field & Burlington Park
Heather Hester- Dietz & Stough Parks
Steve Keane- Melin & Peirce Parks
Greg Moore- KLM Park
Alice Waverley- Highland & Veeck Parks



Park Area	Map Code	Acreage	Playground Apparatus	Ball Field	Football Soccer Field	Tennis Courts	Shelter	Picnic Area	Swimming	Ice Skating	Sledding Hill	Clubhouse w/Meeting Rooms	Scenic Open Space	Platform Tennis Courts	Lacrosse Field	18 Hole Disc Golf Course	Pickleball Courts	Volleyball Courts	Basketball Courts
Brook Park 3rd St & Columbia	1	8.30			2												6		
Brush Hill Area Park & Elm Streets	2	4.04																	
Burlington Park 30 E Chicago Ave	3	1.80																	
Burns Field 320 N Vine St	4	6.55			6									2					
Dietz Park 7th St & Adams	5	1.03																	
Ehret Park 122 N Monroe	6	0.91																	
Eleanor's Park Chicago Ave & Clay St	7	0.98																	
Highland Park Chicago Ave & County Line	8	4.02																	
Hinsdale Community Swimming Pool 500 W Hinsdale Ave	9	3.00																	
Katherine Legge Memorial Park 5901 County Line Rd	10	52.00	2			2								6	4				
Melin Park 900 blk of So Quincy	11	2.82																	
Memorial Building Grounds 19 E Chicago Ave	12	4.36																	
Peirce Park 700 E Walnut	13	8.82		5	2														
Robbins Park 7th & Vine Streets	14	14.50	2	3	2												2		
Stough Park Stough St & Town Pl	15	2.33			2														
Veeck Park 701 E Chicago Ave	16	14.70			3														
Woodland Park Harding Rd & Woodland Ave	17	1.10																	

Rainout Line information is on page 5.

Help keep our parks clean - DON'T LITTER!

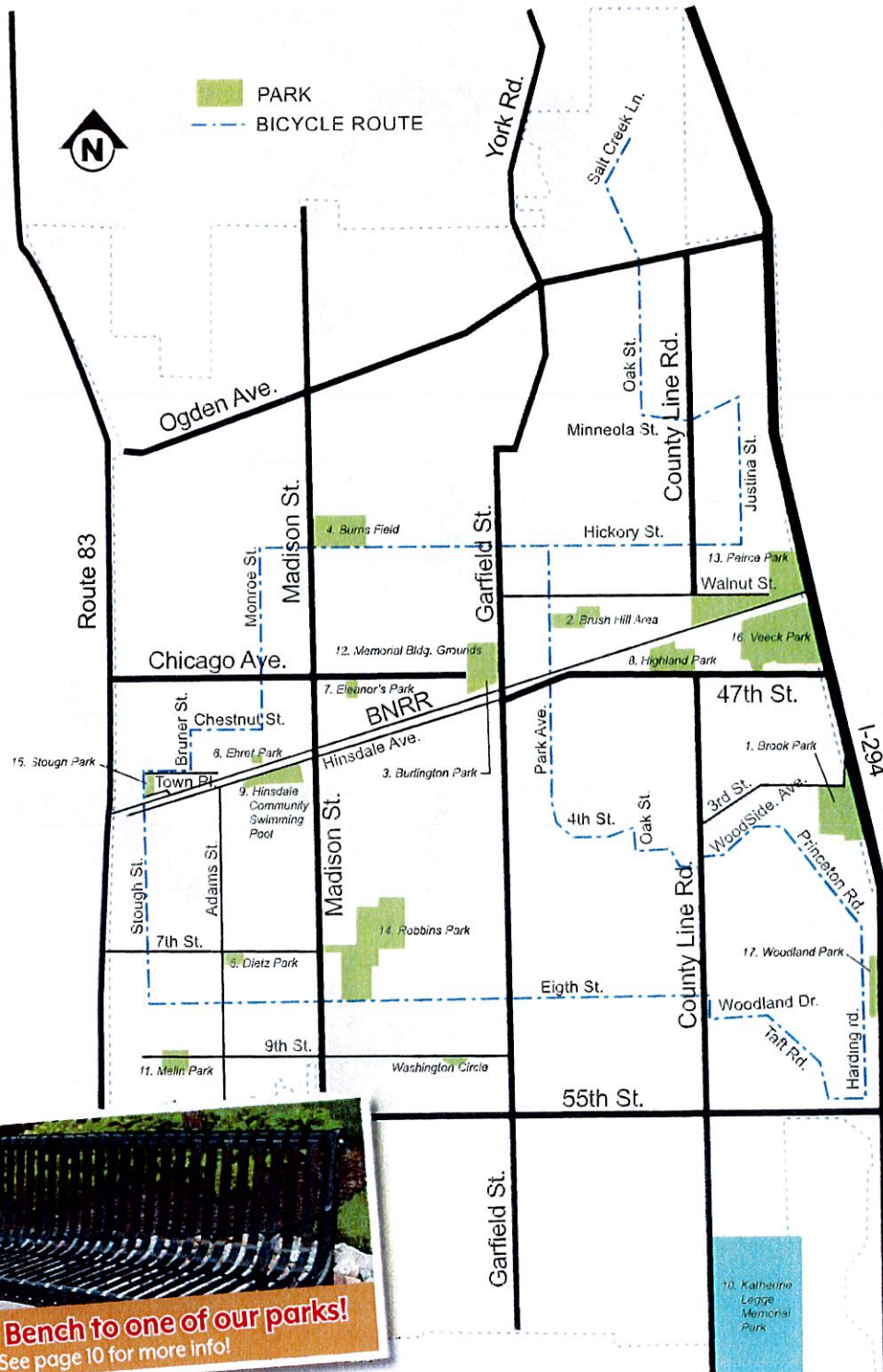
Please call the Parks and Recreation Dept. to report any damage in or around a park. (630) 789-7090

Village of Hinsdale | Parks & Recreation

HINSDALE PARKS & BICYCLE ROUTE

The Village has posted a bike route through the community which should serve both recreational and functional needs. The route takes the cyclist around town, past many of the parks, and covers a trail of nearly 10 miles. As the route uses existing streets, all cyclists are urged to abide by the rules of the road and obey all traffic warnings and signs. A map of the bicycle route is illustrated on this page, and additional copies are available at the Recreation Office and the Police Station.

Always practice bicycle safety - wear your helmet!



Area		Quantity	Type	Condition	Notes
Playground					
	Play Equipment				
	Play Surface (mulch)				
	Benches				
	Trash Cans				
	Concrete Pad				
	Sidewalks				
	Fencing/Gates				
Field Area (soccer, football, baseball, lacrosse)					
	Turf				
	Goals				
	Benches				
	Trash Cans				
	Lighting				
	Irrigation				
	Bleachers				
	Fencing/Gates				
Parking Lots					
	Surface				
	Striping				
	Trash Cans				
	Curbs				
	Lighting				
	Sidewalks				
Courts (basketball, tennis, platform tennis, pickleball, volleyball)					
	Surface				
	Striping				
	Benches				
	Fencing/Gates				
	Nets				
	Lighting				
	sand				
	Trash Cans				

Picnic Shelters	Shelter Frame					
	Picnic Tables					
	Benches					
	Trash Cans					
	Concrete Pad					
	Grills					
Disc Golf	Fire Place					
Skate Park	Concrete Pad					
	Basket					
General Park Space	Surface					
	Equipment					
	Signage					
	Grass					
	Landscaping					
	Drinking Fountains					
	Storage Areas					
	Restroom Facilities					
	Fountains					
	Gazebo					
	Rock Memorials					
	Trees (dead/dying/diseased)					
	Scenic Trail/Walking Paths					
	Sidewalks					
	Art Pieces/Statues					
	Fencing/Gates					
	Dog Waste Receptacles					



10b

MEMORANDUM

DATE: August 21, 2020
TO: President Cauley and Members of the Village Board
CC: Kathleen A. Gargano, Village Manager
FROM: Bradley Bloom, Assistant Village Manager/Director of Public Safety
RE: Update on Tollway Pedestrian Bridge Design

Yesterday, Village staff along with Trustee Byrnes and Steve Cashman, Plan Commission Chair, participated in an on-line meeting with the Tollway staff as well as staff from Western Springs to discuss the design of the pedestrian bridge.

Design preferences included:

Color- the two options are to have it painted black, which requires the Village's to assume the cost of repainting the bridge at a cost of \$100 to 120K every 25 years or leave it unpainted, resulting in an auburn color. The Village's preference is the bridge be painted black. Western Springs will review the color preference with their Village Board.

Bridge fencing- three options were presented as shown on page 3 of the attachment. The Village's preference is the design showing the safety rail and vertical pickets. Western Springs Board will review.

Retaining Walls and Path Fencing-the Village approved the vertical picket retaining wall fence as shown on page 4 of the attachment.

Form Liners for Retaining Walls- the Village's preference is that the form liners match the form liners used on the Oak Street bridge project.

The Tollway is responsible for the construction cost of the pedestrian bridge. The Village's are responsible for snow removal and on-going maintenance. At some point, the Village's will need to approve an Intergovernmental Agreement between both Village's and the Tollway covering maintenance responsibilities.

Pedestrian Bridge Selection Items by Villages

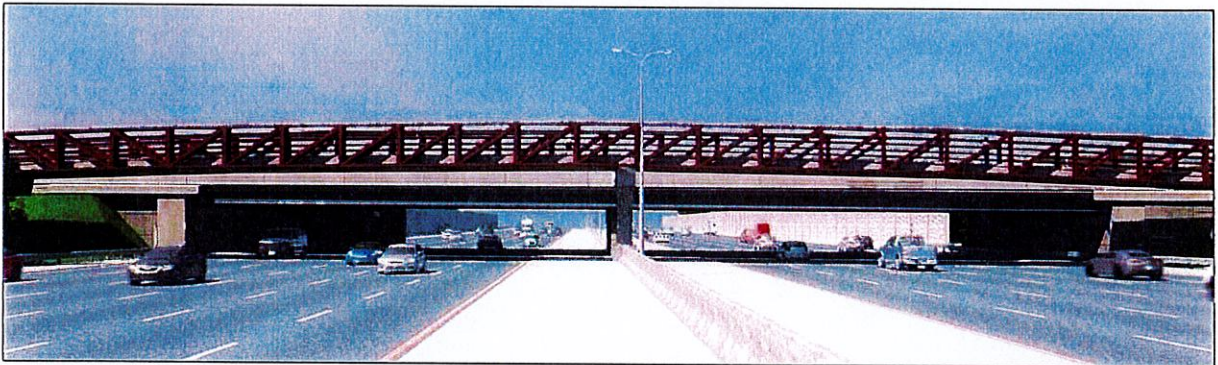
Topic	Implication	Hinsdale and Western Springs	Please Select
Bridge Finish	N/A	Weathered Steel	<input type="checkbox"/>
	Villages to assume painting responsibilities	Paint	<input type="checkbox"/>
Bridge Fence	Villages to assume painting responsibilities	Vertical Fencing	<input type="checkbox"/>
	Villages to assume maintenance responsibilities for coated fence	Coated Chain Link	<input type="checkbox"/>
	Typical Village maintenance	Galvanized Chain Link	<input type="checkbox"/>
Approach Fence, Path and Retaining Wall	Additional Village maintenance responsibilities	Vertical Fencing	<input type="checkbox"/>
	Additional Village maintenance responsibilities	Coated Chain Link	<input type="checkbox"/>
	Typical Village maintenance	Galvanized Chain Link	<input type="checkbox"/>

Topic	Implication	Western Springs	Please Select	Hinsdale	Please Select
Retaining Wall Form Liner	No cost	Tollway Base - Stacked Block	<input type="checkbox"/>	Tollway Base - Stacked Block	<input type="checkbox"/>
	Villages pay for upgrade - cost to be calculated on design	Custom Form Liner	<input type="checkbox"/>	Custom Form Liner	<input type="checkbox"/>

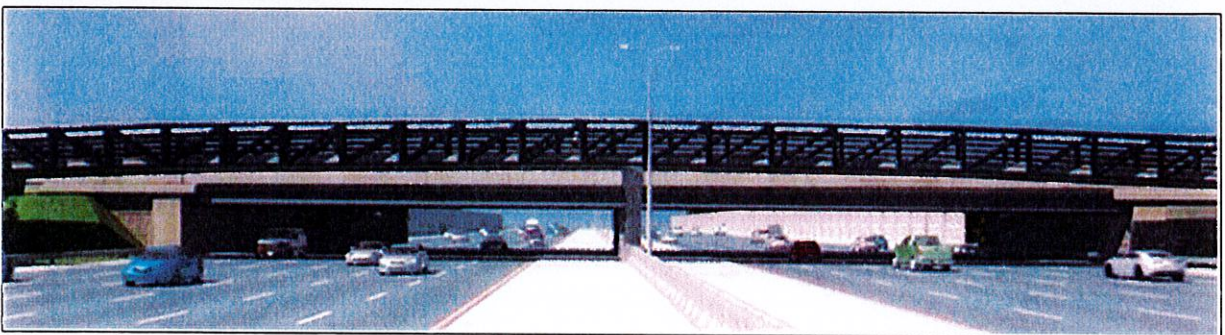
Topic	Implication	Western Springs	Please Select	Hinsdale	Please Select
Pedestal Aesthetics on Path Gateway	Confirm Village identifier	Logo/initials	<input type="checkbox"/>	Logo/initials	<input type="checkbox"/>
	No Village identifier	No logo/initials	<input type="checkbox"/>	No logo/initials	<input type="checkbox"/>

1. Bridge finish/color - *Confirm weathered steel or black paint by 8/24/20*

The Pratt Truss design is an unpainted bridge that will have an “auburn” color resulting from the effects of weathering steel. During the recent Tollway presentations to Western Springs and Hinsdale, it was noted the Villages may prefer to have the bridge painted black. The maintenance cycle for bridge painting is generally in the range of 20 to 25 years. The estimated service life of the Pratt structure is 75 years. Over that time, it is anticipated the bridge may need to be painted at least once or twice. The cost to paint the bridge is estimated to be \$100,000 - \$120,000 (2020 dollars).

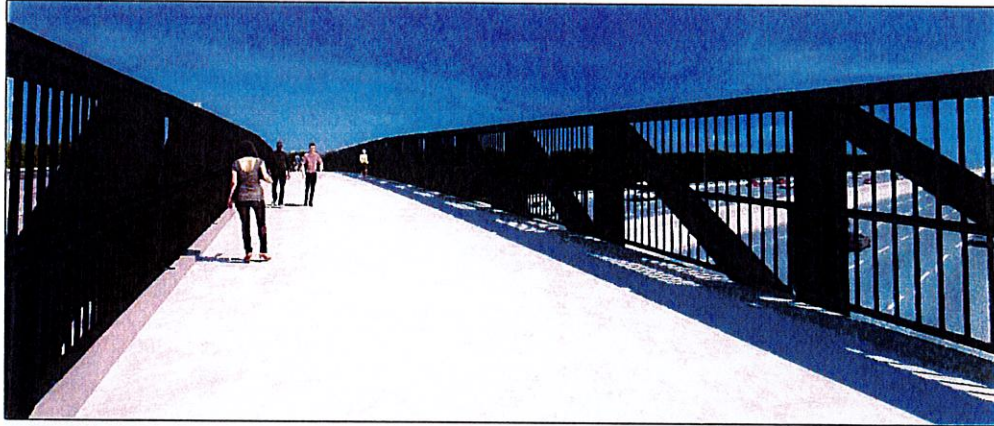


Weathered steel bridge

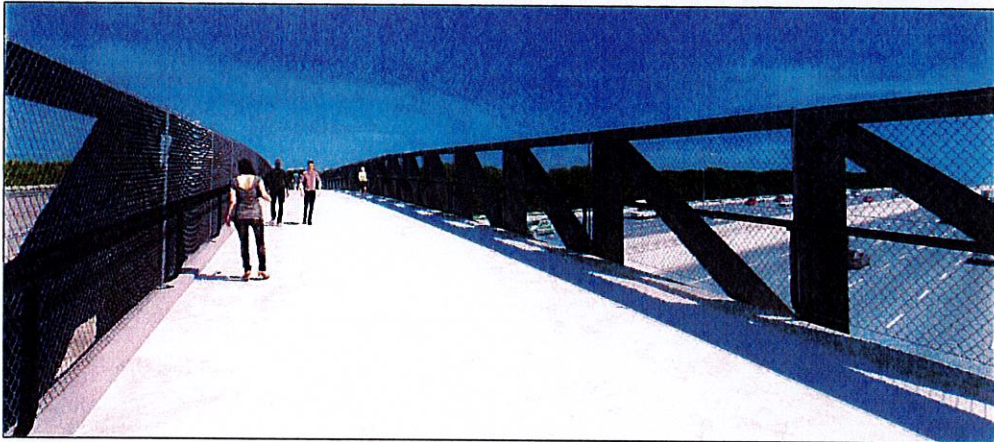


Black painted bridge

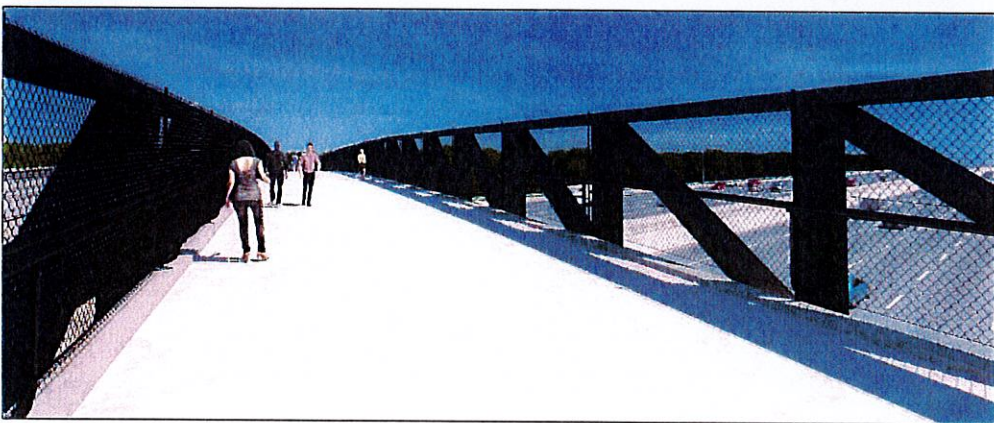
2. Bridge fencing - *Confirm fencing by 8/24/20*



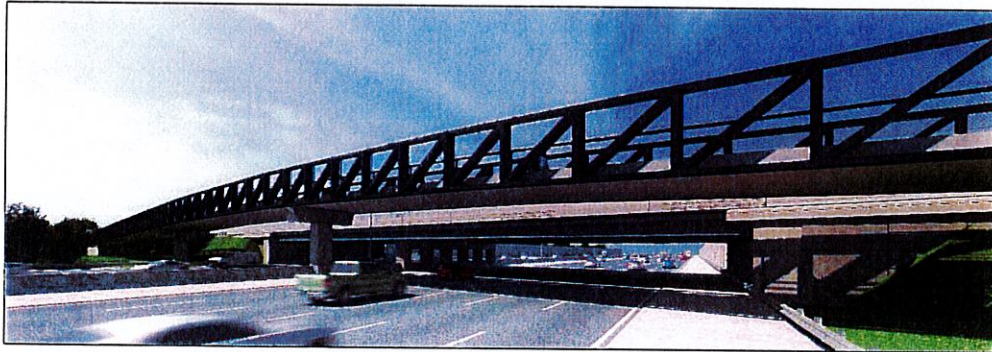
Handrail, safety rail and vertical pickets



Handrail, safety rail and galvanized chain link



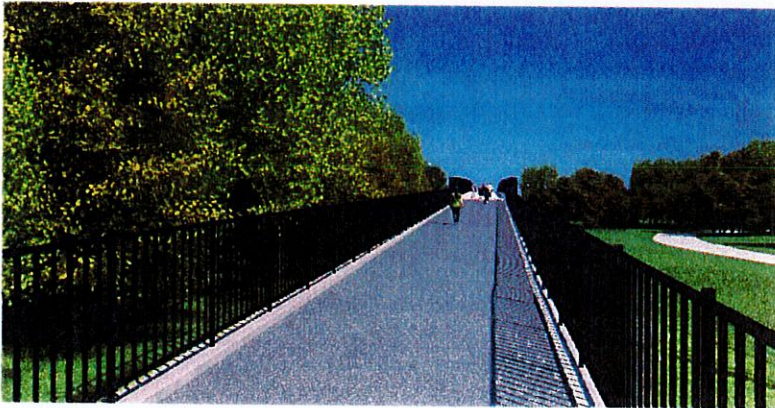
Handrail, safety rail and coated chain link



Handrail, safety rail and galvanized chain link (view from Tollway)

3. Retaining Walls and Path Fencing - *Confirm vertical pickets by 8/24/20*

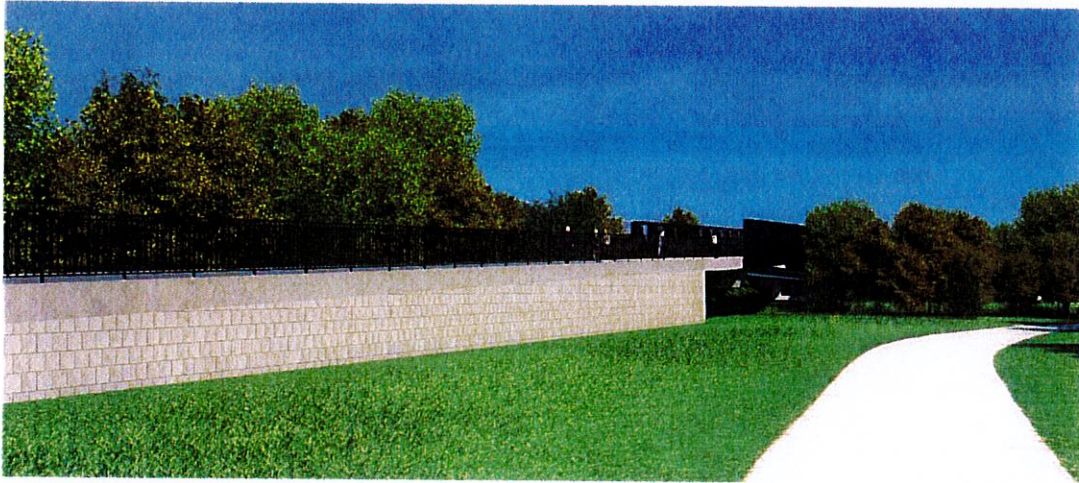
Retaining wall fencing is required where the adjacent drop off is higher than 4 feet. When a path that includes a retaining wall is used by bicyclists, the minimum fence height is 4'-6". Fencing options reviewed with the villages have included vertical pickets. Would require Village maintenance. Chain link is the Tollway standard.



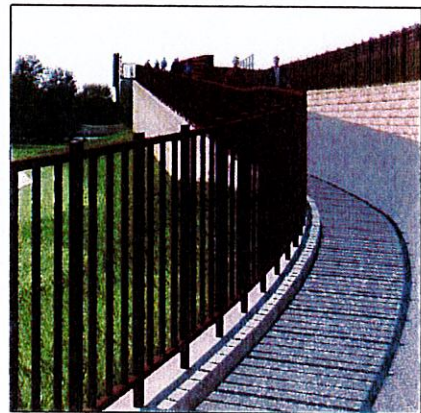
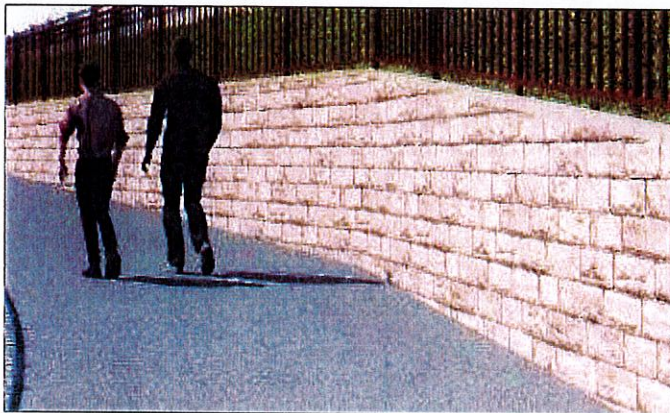
Vertical picket retaining wall fence

4. Form Liners for Retaining Walls - Confirm type by 8/24/20

On the Western Springs side of the bridge, there is a retaining wall along the north side of the path with an exposed height of about 10 feet. The form liner used could appear similar to others used in the community.



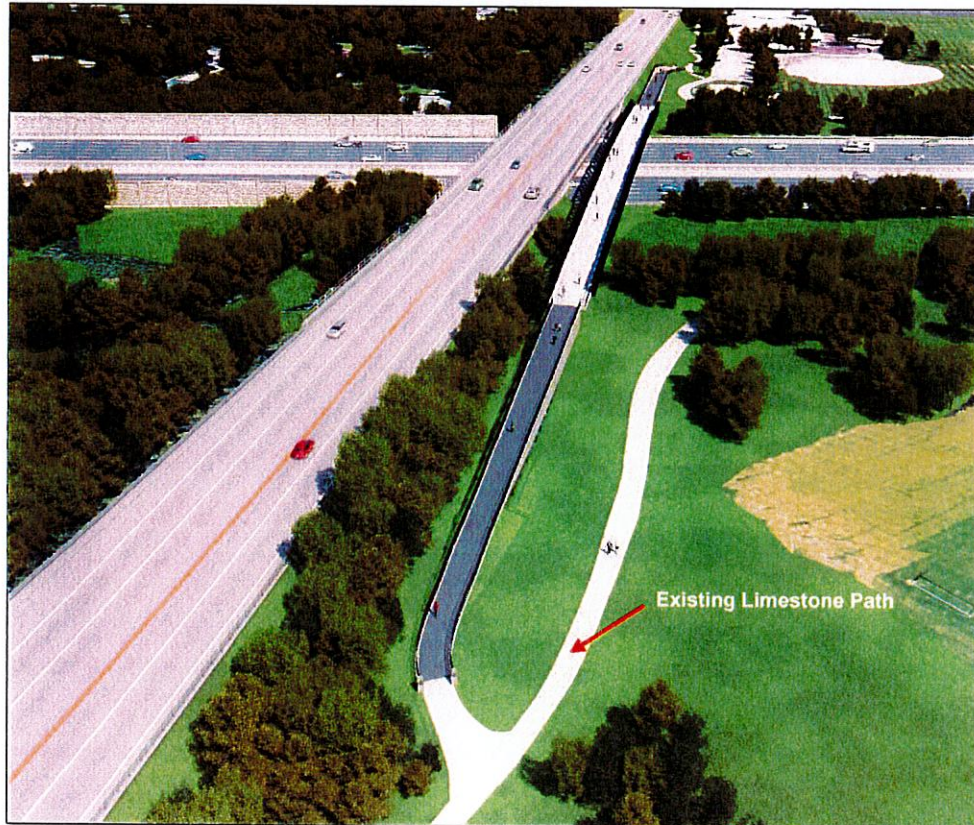
On the Hinsdale side of the bridge, there are two exposed retaining walls that have a maximum height of about 8 feet. One is located on the inside of the path closest to 47th Street, the other is on the north side of the path closest to the Veeck Park parking lot. The concept for Hinsdale's form liner was developed by looking at the local Oak Street Bridge.



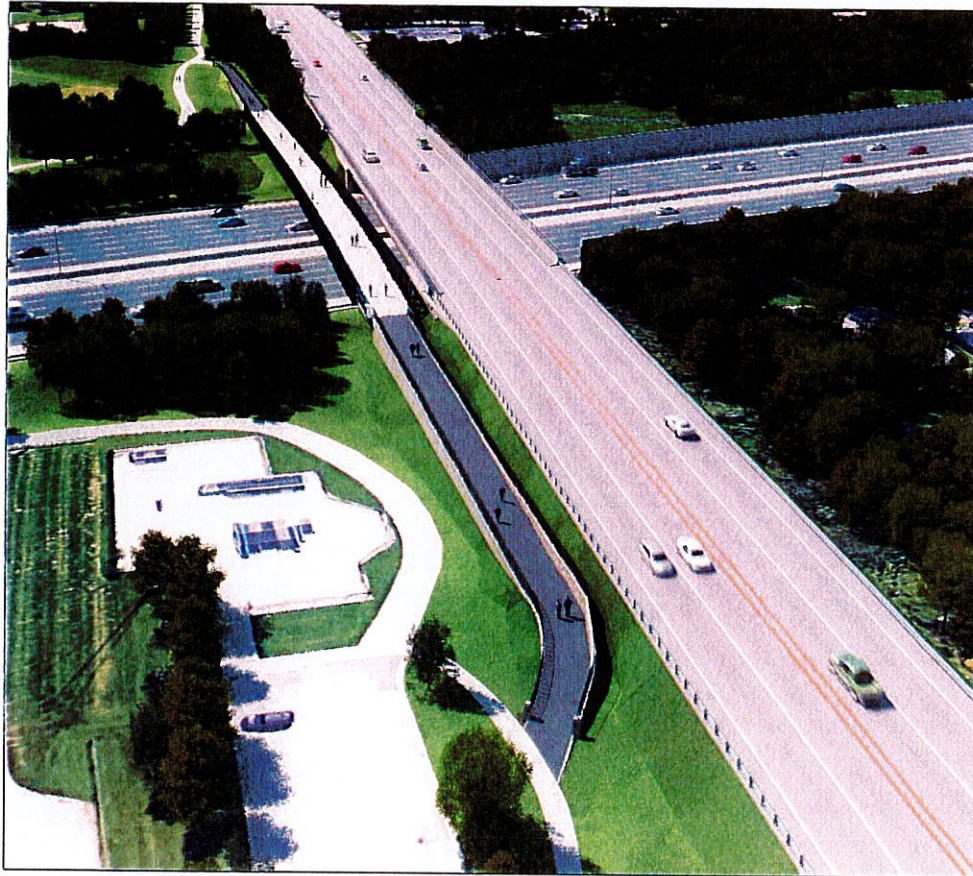
Hinsdale proposed form liner to match local brick

5. Confirm Path Connection with Spring Rock Park - *Confirm proposed location by 8/24/20*

The match point at Spring Rock Park may have some limitations regarding the extent to which a platform can be graded due to accommodation of existing terrain and drainage conditions. See proposed location and path connection point within 65 percent design plans. Confirmation of the path configuration at each of the match points is needed to complete final plans.



Confirm Path Connection with Veeck Park - *Confirm proposed location by 8/24/20*



6. Pedestal Aesthetics on Path Gateway - *Confirm gateways by 8/24/20*

Conceptual gateways to the path and bridge could include bollards with Village seals or other identifiers.



Western Springs gateway to Spring Rock Park



Hinsdale gateway to Veeck Park