



MEETING AGENDA

SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION

Tuesday, July 23, 2019

7:00 p.m.

Memorial Hall – Memorial Building

(Tentative and Subject to Change)

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

- a) Approval of minutes—June 18, 2019

5. LIAISON REPORTS

- a) Gateway Special Recreation Association Report

6. MONTHLY REPORTS

- a) Recreation Staff Report – June 2019
- b) Treasurer's Report- Preliminary End of FY 18/19

7. OLD BUSINESS

- a) HPTA Naming Request for the Platform Hut

8. NEW BUSINESS

9. CORRESPONDENCE

10. OTHER BUSINESS/DISCUSSION ITEMS

- a) Pool Audit
- b) OSLAD Grant
- c) Construction Update
- d) Summer meeting schedule

11. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

**VILLAGE OF HINSDALE
MINUTES OF THE SPECIAL MEETING
PARKS AND RECREATION COMMISSION
June 18, 2019**



DRAFT

CALL TO ORDER

Chairman Waverley called the Special Meeting of the Parks and Recreation Commission to order at 6:02pm.

ROLL CALL

Members Present:

Chairman Alice Waverley, Commissioners Steve Keane, Gregory Moore, Heather Hester, Darren Baker, Chris Boruff

Absent:

Commissioner John George

Others Present:

Marty Brennan, HPTA President
K. Fornek, *The Doings/Pioneer Press*

Staff Present:

Heather Bereckis, Superintendent of Parks and Recreation
Brad Bloom, AVM/DPS
Sammy Hanzel, Recreation Supervisor
Maggie South, Administrative Assistant
Jillian Boger, Parks and Recreation Intern

PUBLIC COMMENT

APPROVAL OF MINUTES

a) Approval of minutes—May 14, 2019

Commissioner Keane motioned to approve the minutes of the May 14 meeting as presented. Commissioner Moore seconded the motion. A voice vote was called and all were in favor. The motion passed.

LIAISON REPORTS

a) Gateway Special Recreation Association Report

Ms. Bereckis asked the Commission if they had any questions regarding the liaison report. A 2.5% increase to the budget was approved.

MONTHLY REPORTS

a) Recreation Staff Report – May 2019

Ms. Bereckis asked the Commission if they had any questions regarding the report. She said that pool sales are sitting about even with last year. Chairman Waverley asked about neighborly memberships, since they seem to be selling well. She also requested an update on the Burling Park fountain. Ms. Bereckis informed the Commission that a crack in the base is being repaired. She will update the Commission with more information. Commissioner Hester asked about the wading pool closures. Ms. Bereckis explained that these were due to maintenance, and that it should be open now barring fecal incidents or weather.

b) Treasurer's Report- explanation of new form

Commissioner Moore explained the new format of the Treasurer's Report to the

Commission. The Commission discussed the changes. The Commission is in favor of the new format of the report.

OLD BUSINESS

NEW BUSINESS

a) HPTA Naming Request for the Platform Hut

Marty Brennan presented a request for the KLM Platform Hut to be renamed. The request has been forwarded from the Village Board of Trustees for the Parks and Recreation Commission to review. Mr. Brennan noted that paddle tennis exists in Hinsdale largely because of the work of Bill O'Brien, and that Mr. O'Brien has continued to foster the growth of the sport in Hinsdale and other nearby communities. HPTA feels that naming the facility for Mr. O'Brien would be an appropriate recognition of his efforts, both locally and nationally. Commissioner Boruff asked if Mr. O'Brien is still active. Mr. Brennan said that Mr. O'Brien still teaches every Sunday during the winter at KLM for free. He also organizes the Chicago Charities Tournament for various Chicago charities. All of his time is volunteered. The Chicago Charities Tournament Mr. O'Brien organizes has become a Grand Prix Event. Commissioner Boruff asked if Mr. O'Brien has been involved in the most recent agreement. Mr. Brennan explained Mr. O'Brien's involvement, both currently and historically, with HPTA. Commissioner Hester commented that Mr. O'Brien seems to meet all of the criteria of the Naming Rights Policy. Ms. Bereckis reminded the Commission that if they wish to move forward, the issue will be opened for public comment and then next month, the decision will be made to forward it back to the Board of Trustees with their recommendation to approve or deny the request.

Commissioner Moore motioned to post the issue for public comment. Commissioner Keane seconded the motion. A voice vote was called and all were in favor. The motion passed.

b) KLM Lodge Brochure Preview

Ms. Bereckis presented the mock-up of the brochure and business cards for the Lodge. Chairman Waverley appreciated that it looked fresher and more up to date, but asked if this is the only brochure staff has for the Lodge. Ms. Bereckis said that a flyer will be created for non-wedding events, as staff currently does not have pictures of non-wedding events. Commissioner Boruff asked when this brochure would be used. Ms. Bereckis explained that this brochure is used for advertising, especially at wedding shows. Other comparable facilities use their brochures mainly as advertising for wedding ceremony and reception services, even though they also provide other events. A brochure would be put inside a folder for potential clients, and can be swapped out for the flyer for a different type of event, along with pricing and catering information. Commissioner Keane asked if a picture of the Lodge could be used for the cover. Ms. Bereckis said that staff doesn't have a good picture of the Lodge that they have the rights to use. Commissioner Boruff suggested having a photo contest. Ms. Bereckis pointed out that other venues also use pictures of people. Photos that staff currently have access to either have people in them or aren't great pictures of the front of the Lodge. She then asked the Commission if they were in favor of the new business cards and logo. Chairman Waverley suggested hiring a photographer to take pictures of the Lodge and asked for the text of the brochure to be forwarded to them. Ms. Bereckis noted that the website will be designed to match the brochures and business cards. Commissioner Boruff pointed out that most people do research online, and Ms. Bereckis said that only a small amount of brochures will be printed.

CORRESPONDENCE

None.

OTHER BUSINESS/DISCUSSION ITEMS

a) Summer Meeting Schedule

Ms. Bereckis informed the Commission that a July meeting will be needed, and asked if the 23rd was acceptable. A quorum should be present, so the meeting will go ahead. There is no August meeting scheduled. September 10th would be the meeting after that.

b) Commissioner Park Walkthroughs

Ms. Bereckis e-mailed everyone their assignments. The walkthroughs will be discussed at the September meeting.

c) July 4th Volunteers/Parade Participation

Volunteers are fully staffed. There will be no Town Team float this year, due to marcher availability. Everyone's assignments will be e-mailed to them prior to the parade.

No progress has been made on the pickleball courts due to the weather. Ms. Bereckis said there are tentative plans for an opening, which the Commission will be invited to.

Ms. Bereckis reported that Taco Tuesday was very well attended. Staff will try to expand on the event next year. Ms. Hanzel updated the Commission on the success of Brew and Q.

Chairman Waverley requested an update on the pool report, as well as monthly reports on pickleball and the paddle tennis hut. Mr. Bloom said that the pool report will be ready for the July meeting. Chairman Waverley also requested an update on the parking lot resurfacing at KLM. Ms. Bereckis provided updated dates and plans for the resurfacing project. Ms. Bereckis provided information on the new Dog Ordinance. Photo season at KLM went smoothly. Ms. Bereckis also provided an update on the KLM Event Hosts and Parks Maintenance job openings.

ADJOURNMENT

Commissioner Baker motioned to adjourn the meeting. The motion was seconded by Commissioner Boruff. A voice vote was called and all were in favor. The motion passed. The special meeting of the Parks and Recreation Commission was adjourned at 7:01pm.

June 18, 2019

PLEASE SIGN-IN

ADDRESS

4516 Woodland

The DOINGS / Pioneer Press

Gateway Special Recreation Association

Board Meeting

Thursday, June 13, 2019

3:00 PM

Oak Brook Family Recreation Center

1450 Forest Gate Road

Oak Brook IL., 60523

I. CALL TO ORDER

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

A. Approval of the May, 2019 Regular Meeting Minutes

B. Approval of the June, 2019 Treasurer's Report

VI. REPORTS

A. RGA Monthly Report

VII. OLD BUSINESS

A. Vehicle lease/purchase discussion

B. Review FY2019-2020 Budget

VIII. NEW BUSINESS

IX. OPEN FORUM

X. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion. Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact John Fenske, at 630-323-8215 or at jfenske@willowbrook.il.us promptly to allow the Board to make reasonable accommodations for those persons.

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

May 9, 2019

- I. **Call to Order:** Chairman Fenske called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on May 9, 2019 at the Burr Ridge Community Center, 15W400 Harvester Dr. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Cindy Szkolka, Elmhurst; Heather Bereckis, Hinsdale; Karen Spandikow, Oak Brook; Matt Russian, Pleasant Dale; Dean Hoskin, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center

Absent: Sharon Peterson, Countryside

Ray Graham Staff: Ryan Massengill

Visitors: None

- II. **Open Forum:** There was brief discussion about visiting the new playground elements on site after the meeting.
- III. **Board Member Comments:** Heather Bereckis returned from maternity leave and was welcomed back.
- IV. **Communications:** None
- V. **Omnibus Agenda:** A motion was made by Karen Spandikow, Oak Brook; to approve the Omnibus Agenda and seconded by Cindy Szkolka, Elmhurst.
- A. Approval of April, 2019 Regular Meeting Minutes
B. Approval of May, 2019 Treasurer's Report

On a voice vote, the motion passed unanimously.

VI. **Reports:**

RGA Monthly Report-Superintendent Massengill reviewed her report noting that a few registrations have come in lately. She reviewed the open staff positions (14) but thought that summer camp staffing was doing fine at this point. Detailed recruiting efforts were also reviewed along with vehicle updates (only note was brake line in vehicle 171) and scholarship status. The proposed RGA budget was sent to Board Members prior to the meeting. She mentioned that \$9200 for brochure printing is included in the Gateway contract price which also included a 3% increase for services and a lesser charge for the recently approved re-leased vehicle. The program guide has gone out and registration is up and running while staff has been fielding questions about finalized location for summer camps. A planned meeting for summer

camp logistics will be held soon. Special events were highlighted as well as future events forthcoming.

VII. Old Business:

- A. Vehicle Lease/Purchase Discussion- The lease agreement had not been finalized as of yet since it's not due until June. RGA will sign the contract with updated terms and new dates for the 3-year term.

Superintendent Massengill is awaiting the paperwork for the purchase of the new van.

- B. Review of FY2019-2020 Budget- Treasurer Nadeau highlighted documentation that was sent to the Board, including 3-year projections as well as updated numbers from RGA for the next fiscal year. With a conservative 1% increase in member contributions, the third year would realize a solvent budget after losses in the first two years. It was noted that RGA could possibly continue to increase the service contract amount annually which would affect the projections.

Matt Russian asked for a brief review of what is included in each line item of the RGA budget proposal. Superintendent Massengill provided a thorough description of each line item and rationale for the budgeted number. Discussion continued regarding staff wages, constant staff openings, and upcoming minimum wage requirements. Superintendent Massengill mentioned some issues, such as not being able to offer new programs, due to lack of staff.

Discussion transitioned to potential increase in member contributions and an appropriate fund balance.

A motion was made by Jim Pacanowski, Burr Ridge; for a budget increase in member contributions by 2.5% and seconded by Cindy Szkolka, Elmhurst.

On a roll-call vote, the motion passed unanimously.

VIII. New Business:

- A. Nothing Heard

IX. Open Forum:

Superintendent Massengill mentioned that Gateway is hosting the Illinois Therapeutic Recreation Section soccer tournament on May 19 and they are in need of volunteer assistance. The event will be held from 9am-1pm and held at Oak Brook Park District soccer fields.

Karen Spandikow thanked Superintendent Massengill for their recent tour at Gateway.

John Fenske stated the Willowbrook 5K was held on May 5. Gateway was able to have a presence at the race to distribute materials. A \$1250 donation check from race proceeds will be given to Gateway.

X. Adjournment: Dean Hoskin, Westchester; made a motion to adjourn the meeting, seconded by Scott Nadeau, York Center. Motion passed on a voice vote. Meeting adjourned at 3:38 pm.

GATEWAY SRA 2018-2019
MONTHLY TREASURER'S STATEMENT

DATE	June				
REVENUES		CURRENT	YEAR TO		VARIANCE
<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>MONTH</u>	<u>DATE</u>	<u>BUDGET</u>	<u>TO BUDGE</u>
110	Interest	\$ -	\$ 4,374.23	\$ 625.00	\$ (3,749.23)
120	Member Contributions	\$ -	\$ 534,845.00	\$ 534,845.00	\$ -
<u>130</u>	<u>Misc. Revenues</u>	<u>\$ -</u>	<u>\$ 1,250.00</u>	<u>\$ -</u>	<u>\$ (1,250.00)</u>
Total Revenues		\$ -	\$ 540,469.23	\$ 535,470.00	\$ (4,999.23)
EXPENSES		CURRENT	YEAR TO		VARIANCE
<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>MONTH</u>	<u>DATE</u>	<u>BUDGET</u>	<u>TO BUDGE</u>
500	Audit Services	\$ -	\$ 3,850.00	\$ 3,850.00	\$ -
510	Day Camp Transportation	\$ -	\$ 4,471.17	\$ 5,500.00	\$ 1,028.83
520	Financial Assistance	\$ -	\$ 2,301.50	\$ 4,000.00	\$ 1,698.50
530	Legal Fees	\$ -	\$ 444.00	\$ 1,500.00	\$ 1,056.00
540	Insurance	\$ -	\$ 1,610.00	\$ 2,500.00	\$ 890.00
550	Misc. Expenses	\$ -	\$ -	\$ 250.00	\$ 250.00
560	One on One Aids	\$ -	\$ 859.00	\$ 8,000.00	\$ 7,141.00
570	Program Supplies	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
580	Marketing / Web-IT	\$ -	\$ 675.23	\$ 1,200.00	\$ 524.77
590	Service Contract	\$ -	\$ 459,413.00	\$ 459,413	\$ -
600	Vehicle Fuel	\$ 287.25	\$ 5,418.73	\$ 8,750.00	\$ 3,331.27
610	Vehicle Repairs	\$ 414.69	\$ 6,741.95	\$ 10,000.00	\$ 3,258.05
<u>620</u>	<u>Transportation Fund</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,207.00</u>	<u>\$ 11,207.00</u>
Total Expense		\$ 701.94	\$ 485,784.58	\$ 517,170.00	\$ 31,385.42

% OF
BUDGET

700%

100%

0%

101%

% OF
BUDGET

100%

81%

58%

30%

64%

0%

11%

0%

56%

100%

62%

67%

0%

94%

**GATEWAY SRA
CHECK REGISTRY
Date: June 2019**

Check #	Issued to	Description	Amount	Total
1998	JMS Auto	Oil Change, Brakes	\$ 414.69	\$ 414.69
1999	Village of Hinsdale	Fuel Use	\$ 287.25	\$ 287.25
				\$ -
				\$ -
Totals			\$	701.94

Bank Accounts Reconciled as of	
General Checking Account	1,845.32
Money Market Account	238,516.37
Totals	\$ 240,361.69
Check Registry	\$ 701.94
Outstanding check Total	\$ -
Balance after Check Registry	\$ 239,659.75

Gateway 2019 - 2020 Budget
2.5 % Increase

A	B	C	D	E	F	G	H
Account #	Revenue Description	FY 18 - 19 Budget	Year to Date Revenues	Projected End of Yr	FY 19- 20 Budget	% Comparison Column F - C	% Comparison Column F - E
110	Interest	\$ 625.00	\$ 3,189.51	\$ 4,200.00	\$ 625.00	100.0%	14.9%
120	Member Contributions	\$ 534,845.00	\$ 517,144.22	\$ 534,845.00	\$ 548,216.13	102.5%	102.5%
130	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Revenue Totals		\$ 535,470.00	\$ 520,333.73	\$ 539,045.00	\$ 548,841.13	102.5%	101.8%
Account #	Expense Description	FY 18 - 19 Budget	Year to Date Expense	Projected End of Yr	FY 19- 20 Budget	% Comparison Column F - C	% Comparison Column C - E
500	Audit Services	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	\$ 3,900.00	101.3%	101.3%
510	Day Camp Transportation	\$ 5,500.00	\$ 4,471.17	\$ 5,000.00	\$ 5,500.00	100.0%	110.0%
520	Financial Assistance	\$ 4,000.00	\$ 2,301.50	\$ 3,000.00	\$ 4,000.00	100.0%	133.3%
530	Legal Fees	\$ 1,500.00	\$ 444.00	\$ 600.00	\$ 1,500.00	100.0%	0.0%
540	Insurance	\$ 2,500.00	\$ 1,610.00	\$ 2,200.00	\$ 2,500.00	100.0%	113.6%
550	Miscellaneous Expense	\$ 250.00	\$ -	\$ 500.00	\$ 250.00	100.0%	50.0%
560	One on One Aids	\$ 8,000.00	\$ 859.00	\$ 3,000.00	\$ 8,000.00	100.0%	266.7%
570	Program Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 1,000.00	100.0%	0.0%
580	Web / IT	\$ 1,200.00	\$ 675.23	\$ 675.23	\$ 1,200.00	100.0%	177.7%
590	Service Contract	\$ 459,413.00	\$ 459,413.00	\$ 459,413.00	\$ 472,920.00	102.9%	102.9%
600	Vehicle Fuel	\$ 8,750.00	\$ 5,418.73	\$ 7,500.00	\$ 8,750.00	100.0%	116.7%
610	Vehicle Repairs	\$ 10,000.00	\$ 6,741.95	\$ 8,000.00	\$ 10,000.00	100.0%	125.0%
620	Transportation Fund	\$ 11,207.00	\$ -	\$ 11,207.00	\$ 41,000.00	365.8%	365.8%
Expense Totals		\$ 517,170.00	\$ 485,784.58	\$ 505,445.23	\$ 560,520.00	108.4%	110.9%
Balance		\$ 18,300.00	\$ 34,549.15	\$ 33,599.77	\$ (11,678.88)		

Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase
Burr Ridge	\$33,232.47	\$34,063.28	Pleasantdale	\$36,825.15	\$37,745.78	\$920.63
Countryside	\$17,958.97	\$18,407.94	Westchester	\$75,078.41	\$76,955.37	\$1,876.96
Elmhurst	\$200,840.78	\$205,861.80	Willowbrook	\$38,352.05	\$39,310.85	\$958.80
Hinsdale	\$75,518.52	\$77,406.48	York Center	\$21,637.03	\$22,177.96	\$540.93
Oakbrook	\$35,401.56	\$36,286.60				\$885.04



Gateway SRA Board Meeting
June 12, 2019
RGA Report



Summer 2018/2019 Comparison
As of 6/12/2019

June 2018

District	Registered Participants
Burr Ridge	7
Elmhurst	38
Hinsdale	18
Oak Brook	7
Pleasant Dale	6
Willowbrook	4
Westchester	5
York	1
Countryside	1
Non-resident	6
Total	93

June 2019

District	Registered Participants
Burr Ridge	6
Elmhurst	46
Hinsdale	20
Oak Brook	6
Pleasant Dale	6
Willowbrook	3
Westchester	6
York	0
Countryside	1
Non-resident	5
Total	99

Summer Program Line Up

- 23 Weekly Programs
- 3 Summer Day Camps
- 12 Special Events
- 1 Weekend Getaway

Full Programs as of 6/12/19

- Gators Golf – 2 WL
- Northern Social Club – No WL
- Medieval Times – No WL

Day Camp Update 6/12/2019

District	Registered Participants
Elmhurst	28
Hinsdale	5
Oak Brook	1
Westchester	2
Countryside	1
Burr Ridge	1
Non-Residents	2
Total	40 vs. 38 ('18)

Currently our registration is at the following:

Summer Spectacular

Session I – 11 total campers

Teen Tycoons

Session I – 17 total campers

Gator Group

Session I – 12 total campers

Door to Door Transportation

2 – Elmhurst & Burr Ridge

Door to Door Transportation

4 – Hinsdale

Door to Door Transportation

2 – Elmhurst & Countryside

Gateway Staff Update 6/12/2019

Total Staff

- 4 Full Time, 1 Recreation Activity Leader, 9 Recreation Leaders, 9 Recreation Aides, 20 Camp Counselors

We currently have the following positions **OPEN**:

- 3 Recreation Leaders
- 1 Recreation Activity Leader
- 2 Summer Day Camp Counselor

Gateway Vehicles Update as of 6/12/19

Vehicle #	Type	Year	Mileage	Maintenance	Plans
283	Paratransit Bus Ford E450 15p + WC	2016	29, 982	None	Lease Ends June 2019
192	Paratransit Bus Ford E450 15p + WC	2004	88, 091	None	Replace with New Lease in 2022
170	15p Van Ford E350	2002	56, 257	None	Replacing with new-FY21
171	15p Van Ford E350	2002	138, 685	None	Replacing with new-FY20

Scholarships Status (Programs) as of 6/12/2019

Burr Ridge = \$100 (1)
 Elmhurst = \$300 (3)
 Westchester = \$171 (2)
 Pleasant Dale = \$182.50 (2)

Scholarships Status (Camp) as of 6/12/2019

Elmhurst = \$100 (1)
 Hinsdale = \$100 (1)

Fall Brochure

We are set to begin planning for the Fall 2019 Brochure. Currently we are anticipating a delivery date of August 9th. Program facility requests should be going out next week. If agencies have fall programs they would like to incorporate into Gateway SRA's booklet please send them to me.

Program Highlights**Special Events**

The special events highlights for the month of May is our annual Spring Formal. This year's event was held at the Mayfair Recreation and Banquet facility in Westchester. Participants enjoyed a full buffet dinner provided by Corkey's catering as well as a decorated cake. The evening was filled with dinner, music and dancing. This is one of the most enjoyable and memorable evenings for all Gateway participants and staff. Pictures were posted to Gateway SRA Facebook page.

Summer Highlights

Gateway SRA Summer Camp
 Special Olympic Summer Games @ ISU – Track, Bocce, Soccer and Swimming
 Medieval Times – June 15
 15th Annual Talent Night – June 28
 Hawaiian Luau – July 12
 Chicago Fire Game – July 13
 CATS! The Musical – July 28
 Chicago Dogs Baseball Game – August 3
 August Adventure Week – August 12-16
 Chicago White Sox Game – August 11
 2 ISO Softball Tournaments
 I.S.O. Bowling Qualifier
 Summer Vacation Getaway – Minneapolis, Minnesota

Gateway SRA Spring Sport Programs 2019

This spring season was a great sports season for the Gator athletes. We have many sports during the spring season. These include Track and Field, Swimming, Bocce, Bowling, Softball and Soccer.

Gateway has two softball teams this season. The softball games are just getting underway in June. Unfortunately, due to a lot of rain in May, many of the practices were rained out. But the Gator players are still very excited for the softball season. They are all looking forward to the qualifier in early August.

Gateway had two soccer teams. The Gators Green, with a roster of 8 players, and the Gators Red, with a roster of 9 players. They did have a couple of practices and a few games, but the majority of the season was rained out, including the qualifier and the ITRS tournament. The Gators Red soccer team was drawn to compete at the state Summer Games in June! They were all very excited! This is the first time the Gators Red soccer team has competed at the state level!

The Track and Field program had 20 participants this year. This program continues to be a very popular program for Gateway. Everyone enjoyed both indoor and outdoor track. They met new athletes and tried events they had not done before. Eli joined the Gateway track program this year. He is 8 years old and LOVES to run. William and Tom like to run and raced against each other during practice. Matt and Alex, twins, also have a good time at track and enjoy the comradery. This was a very fun group of athletes and coaches!

Coach Jim and Coach Amanda led the Gateway swimmers this season. We had 5 competitive athletes and 3 advanced swimmers. Sean and Joel swam very well at the qualifier with Sean receiving a silver medal and Joel receiving a gold. Franco and David also got gold at the qualifier. Robbie did great, especially during the relay. The relay did not, however, qualify for the state competition. Matt and Maggie are improving their swim skills each season and are looking forward to becoming Gator swimmers.

The Gateway bowlers participated at the SEASPAR bowling tournament in April. We had 8 at this tournament. This is fun tournament, with trophies for most strikes, most spares, highest average, etc. Ryan won the trophy for the highest average. Our bowlers also won the trophy for the highest team average. Congrats to the Gateway bowlers!

Bocce is a sport of strategy and skill. We had 4 Bocce players in the spring. Dave, Mike, Louie and Danny all had a good time refining their Bocce skills. Mike was looking forward to competing in Bocce at the state Summer Games. This program is always fun!

The spring season went very well and everyone had a good time participating!

Gateway SRA Special Olympic Summer Games 2019

The Special Olympic Summer Games was on June 7, 8 and 9. Gateway had 16 athletes competing at the state games. The Gators competed in Soccer, Track and Field, Bocce and Swimming.

The Gators Red soccer team competed in a Round Robin division for the state competition. They played very well their first game on Friday. Holt, the goalie, had 8 saves. Varun scored 2 goals. The Gators ended up losing, 2-5. They then played their second game on Saturday morning. This was a more evenly matched game. Both teams played great! William had three breakaways! This is a huge success for him. Shannon played great defense and Paul was good on offense. Varun score two goals and Holt had 7 saves. The Gators ended up losing, 2-3. The Gators received the bronze medal! They are very proud of their efforts!

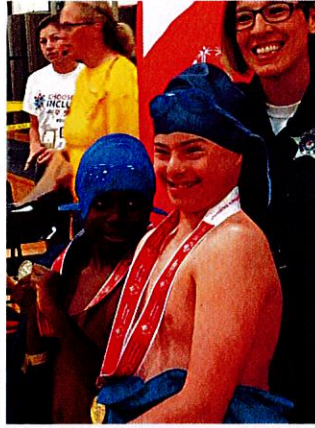
Gateway had four track athletes qualify for Summer Games. Arti competed in the 100 meter Walk race. Arti had an injury to her lower leg tendons, but she still wanted to participate in track. She did her best and received the 6th place ribbon. Carly competed in the Running Long jump and the Softball Throw. Carly received the silver medal in Running Long jump and the gold medal in Softball throw. She did great! Tom tried his best in Softball Throw, he received the 4th place ribbon. Ryan competed in the Running Long jump and in the 100 meter Run. Ryan was over the line for his best jump, so he ended up with the 4th place ribbon. He was then in a top division for the 100 meter run. It was a tough race, with all very fast runners. Ryan ran the 100 in 14 seconds flat. He received the bronze medal. All of the track athletes had a great time!

Gateway had two Bocce players at Summer Games. This was the first time Beth competed in Bocce at the state level. She played fantastic! Her first opponent did not show up, so Beth was the automatic winner. She then faced her second opponent in the round robin division. Beth played very well and won, 12-7. Beth received the gold medal. Mike also competed in a round robin division

for Bocce. Mike tried his best but ended up losing his first game to the FVSRA player, 7-12. Mike then faced his second opponent. Mike played great and won this match! Mike received the silver medal. They both enjoyed their state Bocce experience!

Both David and Franco competed in swimming for Gateway on Saturday and Sunday. David swam the 50 meter Butterfly on Saturday. He was in a really tough heat. He tried his best and received the 4th place ribbon. Franco swam in the 25 meter Butterfly on Saturday. He did great and received the silver medal! Franco then swam his 25 meter Backstroke on Sunday morning. This was a very close race. Franco had a photo finish with the swimmer next to him. We did not know what place he finished in until the awards were presented, it was that close! Franco edged out his opponent and received the gold medal! Both Franco and his whole family were so happy for him! David swam his 50 meter Freestyle on Sunday morning. This was a pretty evenly matched race. David swam very well and received the silver medal! Both swimmers had a great weekend!

Congrats to all of the Gateway athletes who competed at the Special Olympic state competition!





6a

MEMORANDUM

DATE: July 23rd, 2019

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: June Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of June.

Katherine Legge Memorial Lodge

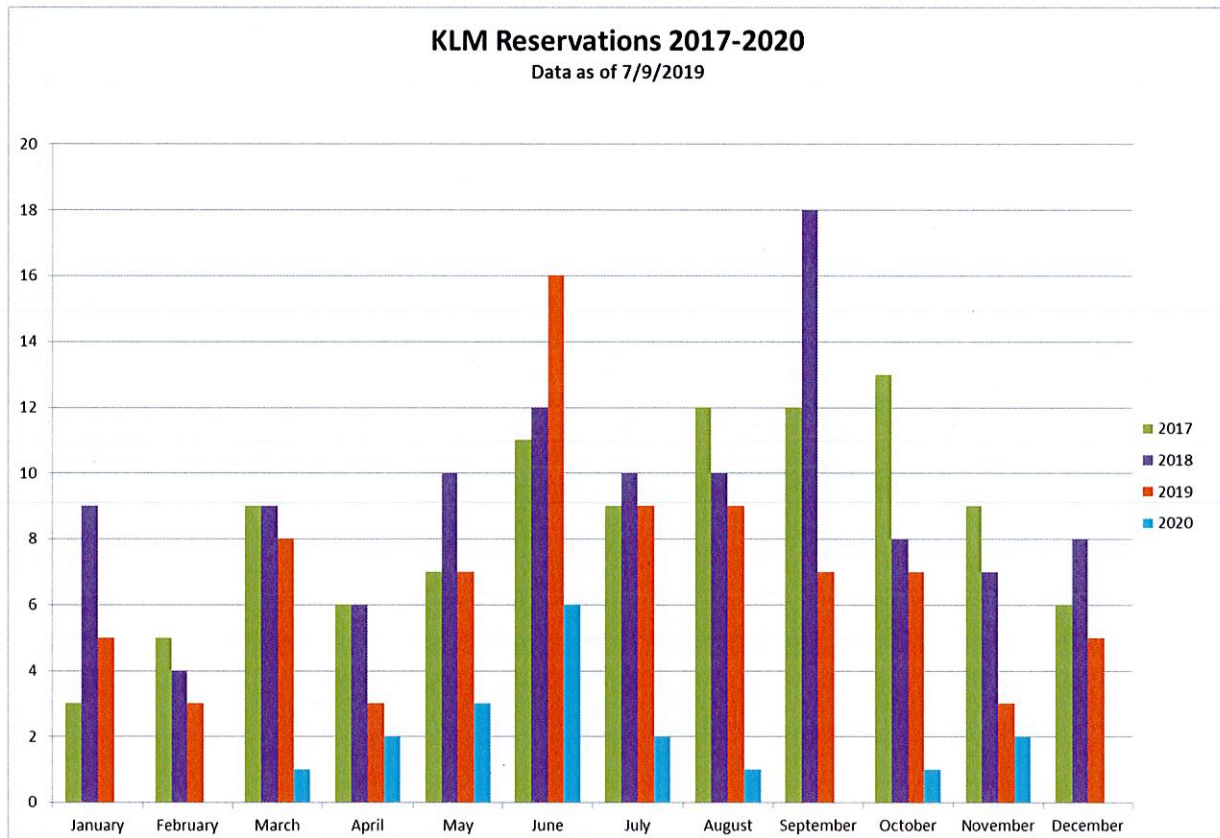
Preliminary gross rental and catering revenue for the fiscal year-to-date is \$28,244. Rental revenue for the first month of the 2019/20 fiscal year is \$16,744. In May, there were 14 events held at the Lodge, which was one more than the previous year. Expenses for May are higher than the previous year; due to more events and timing of invoices.

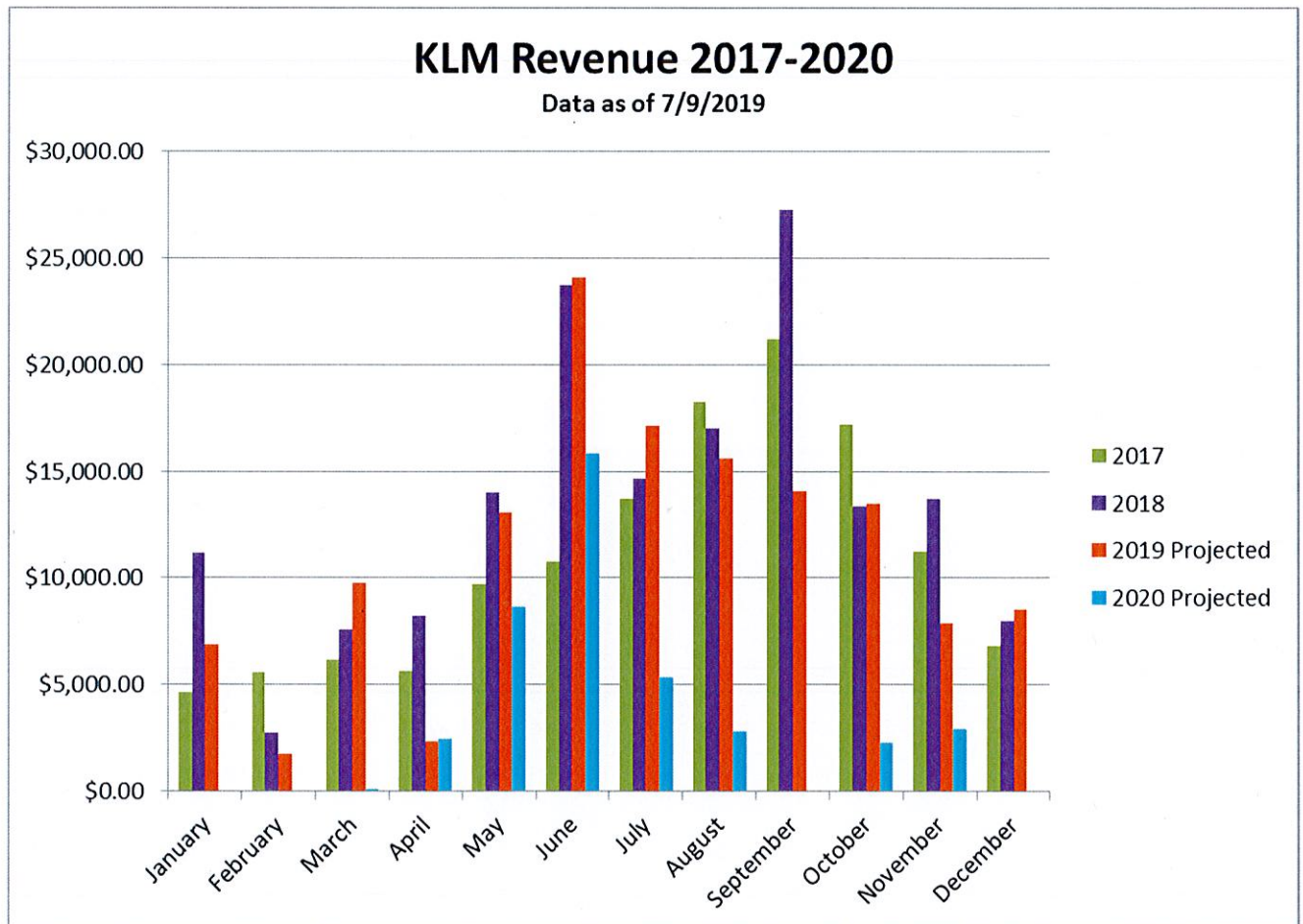
REVENUES	May		YTD		Change Over the Prior year	2019-20 Annual Budget	FY 19-20 % of budget	2018-19 Annual Budget	FY 18-19 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$13,675	\$16,744	\$13,675	\$16,744	\$3,069	\$150,000	11%	\$150,000	9%
Caterer's Licenses	\$12,500	\$11,500	\$12,500	\$11,500	(\$1,000)	\$15,000	77%	\$13,000	96%
Total Revenues	\$26,175	\$28,244	\$26,175	\$28,244	\$2,069	\$165,000	17%	\$163,000	16%
EXPENSES	May		YTD		Change Over the Prior year	2019-20 Annual Budget	FY 19-20 % of budget	2018-19 Annual Budget	FY 18-19 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$5,735	\$8,859	\$5,735	\$8,859	\$3,124	\$236,243	4%	\$195,839	3%
Net	\$20,440	\$19,385	\$20,440	\$19,385	(\$1,055)				

MEMORANDUM

KLM Gross Monthly Revenues									
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY	2018/19 FY	2019/20 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,725	\$ 13,675	\$ 16,744
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,495	\$ 23,045	
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 15,000	\$ 16,874	
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 11,500	\$ 18,555	\$ 15,205	
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 12,645	\$ 15,410	\$ 27,860	
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,045	\$ 15,180	\$ 12,770	
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	\$ 12,500	\$ 13,450	
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	\$ 8,125	\$ 9,125	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	\$ 18,089	\$ 6,855	
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	\$ 2,495	\$ 1,725	
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	\$ 8,045	\$ 9,804	
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	\$ 7,482	\$ 2,700	
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,360	\$ 143,101	\$ 153,088	\$ 16,744

The graph below shows the past three years of lodge revenue and the upcoming years' projections. Future projections are based on what is currently booked. Also included is a graph indicating the number of monthly reservations so far for 2019 and 2020. Typically events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.





Staff is currently working with the approved marketing plan for the 2019/20 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. A sub-committee was started and held its fourth meeting on March 21st. The committee is working on expanding the detailed marketing plan, specific to KLM; including rebranding marketing materials and upgrading the website. The next committee meeting will be held in June, where the new brochure and logo will be reviewed.

Upcoming Brochure & Activities

Brochure & Programming

Summer programming began the second week of June. The 2019 Summer Brochure was delivered to residents and available online on March 18th. Resident registration opened March 25th and non-resident registration opened on April 8th. Staff is currently in



MEMORANDUM

the design phase for creation of the Fall Brochure, which will be delivered to residents on July 29th, will registration beginning on August 5th.

Special Events

July 4th

The annual July 4th Parade and Festival was held on Thursday, July 4th. There were 75 groups and paid entertainers scheduled to walk in the parade. Donation slips to support the parade were inserted in the May and June water bills; to date \$1,920 has been collected. Community groups and nonprofit organizations participate in the parade free of charge. There was a fee of \$150 for businesses and political candidates; there were fifteen paid entries this year. Craft Productions was retained for the twelfth year to manage the Arts and Crafts Festival. Hinsdale Rotary sponsored the annual turtle races again, in memorium to Greg Donnelly. Events at Burlington Park ran from 10:00 am through 4:00 pm and included the turtle races, craft fair, food vendors, kids' rides and games and a performance by the West Suburban Concert Band.

The next special events will be the Cardboard Boat Regatta on July 20th, UnPlug & Play on July 23rd, Christmas in July/Float in Movie on July 26th, and the Pirate/mermaid Meet n' Greet on July 31st. With the exception of UnPlug & Play, all of these special events will take place at the Community Swimming Pool. UnPlug & Play will be held at Veeck Park this time and is theme around cardboard castles.

Field & Park Updates

Fields/Parks

Staff is finalizing booking fall field space for 2019. Public Service staff will begin lining and striping fields for football, soccer, and lacrosse the week of July 22nd. Football begins the week of July 29th, Soccer and Lacrosse will begin the week of August 19th. Residents surrounding Brook Park were sent letters in June regarding Falcon Football beginning and noting the season's game schedule. Cross Country meets at KLM Park will begin in late August and continue through mid-October.

MEMORANDUM

Community Pool

2019 pool passes went on sale on March 1st. A breakdown of total pass sales in comparison to the prior year is provided in the table below. The pool opened for the season on Saturday May 25th.

As of July 9, 2019	As of July 9, 2018 2018 Pass Revenue				As of July 9, 2019 2019 Pass Revenue					
	New Passes	Renew Passes	Total	Revenue	New Passes	Renew Passes	Total	Revenue	Actual % Change Over Prior Year	Actual \$ Change Over the prior year
Resident										
Nanny + Nanny Super	37	34	71	\$4,410	46	32	78	\$4,490	2%	\$80
Family Primary	80	199	279	\$82,885	98	172	270	\$79,470	-4%	-\$3,415
Family Secondary	294	655	949		321	607	928			
Individual	7	10	17	\$2,225	7	7	14	\$1,855	-17%	-\$370
Senior Pass	12	25	37	\$2,960	12	23	35	\$2,720	-8%	-\$240
Family Super	19	6	25	\$7,644	78	19	97	\$4,850	-37%	-\$2,794
Resident Total	449	929	1378	\$100,124	562	860	1422	\$93,385	-7%	-\$6,739
Neighborhood										
Neighbor Family	43	46	89	\$33,187	70	60	130	\$48,020	45%	\$14,833
Neighborhood Individual	2	1	3	\$760	2	1	3	\$760	0%	\$0
Neighbor Add'l	144	171	315		239	206	445			
Neighborhood Total	189	218	407	\$33,947	311	267	578	\$48,780	44%	\$14,833
Non-Resident										
Non Resident Family	3	0	3	\$1,595	0	1	1	\$515	-68%	-\$1,080
Non Resident Family Secondary	14	0	14		6	4	10			
Non Resident Individual	0	2	2	\$545	1	0	1	\$285	-48%	-\$260
Non Resident Senior	3	4	7	\$1,085	6	7	13	\$2,015	86%	\$930
Non Resident Nanny	14	5	19	\$1,710	19	10	29	\$2,520	47%	\$810
Non-resident Total	34	11	45	\$4,935	32	22	54	\$5,335	8%	\$400
10-Visit	206		206	\$16,640	185		185	\$14,558	-13%	-\$2,082
TOTAL			2036	\$155,646				\$162,058	4%	\$6,412

**Parks Maintenance
Monthly Report – June 2019**

Activity Measures:

June Totals			
Job Task	Hours	Accomplished	Units
Administration	9	9	Hour
Clean Bathroom	123	12	Each Bathroom
Refuse Removal	8	8	Hour
Fountain Maintenance	7.5	7.5	Hour
Litter Removal	8	8	Hour
Weed Removal	109	109	Hour
Brush Pick Up	0	0	Hour
Athletic Field Striping	72.5	35	Each Field
Infield Maintenance	12.5	1	Each Field
Athletic Goal/Net Maintenance	3	6	Each Goal
Turf Repair/Sod Installation	15	15	Hour
Aeration	0	0	Hour
Over seeding	0	0	Lbs. of Seed
Turf Evaluation/Soil Testing	0	0	Each
Hardwood Mulch Installation	0	0	Cubic Yard
Leaf Mulching	0	0	Hour
Mowing	0	0	Hour
Land Clearing	0	0	Hour
Planting Bed Preparation	0	0	Each Bed
Plant Installation/Removal	13	13	Hour
Flowering Bulb Installation/Removal	0	0	Hour
Tree and Shrub Maintenance	0	0	Each
Fertilization	0	0	Hour
Watering	102.5	102.5	Hour
Pest and Weed Control (chemical)	0	0	Hour
Irrigation Start Up (spring)	42.5	10	Each
Irrigation Repair	0	0	Each
Irrigation Winterization	0	0	Each
Playground Maintenance/Repair	22	22	Hour
Playground Inspection	0	0	Each
Playground Mulch Installation	0	0	Cubic Yards
Holiday Decorating	0	0	Hour
Platform Tennis Repairs	0	0	Each
Special Events	26.5	26.5	Hour
Building Maintenance	0	0	Hour
Equipment/Vehicle Maintenance	0	0	Each
Training/Education	0	0	Hour
Skate Park Maintenance	0	0	Hour
Ice Rink Maintenance	0	0	Hour
Miscellaneous	91.5	91.5	Hour

**Parks Maintenance
Monthly Highlights – June 2019**

- **Contractual Maintenance**
 - **Landscape Maintenance and Mowing**
 - Mowing and Maintenance is on-going.
 - **Rain Garden Maintenance**
 - Mowing and Maintenance is on-going
 - **Summer Weekend Parks Bathroom and Garbage Maintenance**
 - The Village's contractor continued weekend and holiday garbage disposal for Village Parks and the Central Business District. The contract includes weekend maintenance for Park bathrooms.
- **General Park Maintenance**
 - **Bathroom Shelters (Six Sites – 12 Bathrooms, & 3 Picnic Shelters)**
 - Cleaned Monday – Friday
 - Remain open to accommodate activities
 - All bathrooms were cleaned and supplied
 - **Landscape Maintenance**
 - Landscape Areas in Parks and the CBD were inspected and cleaned.
 - Topsoil, sand and grass seed were installed in Burlington Park to level low areas.
 - **Tree Planting**
 - 32 additional trees were planted in KLM Park.
- **Athletics**
 - 31 athletic fields have been laid out and will be lined weekly through June
 - 26 soccer fields
 - 4 lacrosse fields
 - 1 field hockey field
 - The Veeck Park softball field has been screened in preparation for league play.
- **Central Business District**
 - Planting Bed Maintenance
 - The annual flower installation was completed. Flower beds are watered daily or as needed and weeded as needed.
- **Other**
 - Repairs to the Burlington Fountain were completed and the fountain is up and running.
 - Irrigation systems were inspected and tested at Burlington, Brook, Burns, Dietz, Eleanor's, Katherine Legge, Melin, Peirce, Robbins, Veeck
 - Staff weeded, edged and installed additional play sand to the volleyball courts at Burns and Dietz.
 - Staff assisted with set up for Taco Tuesday, Lunch on the Lawn, and the Hinsdale Swim Club Meet.
 - Staff repaired a broken gate at the Community Pool.
 - Staff removed existing benches and excavated, formed and poured new concrete pads at Burns Field. The new benches are scheduled to be installed in June.



6b

MEMORANDUM

DATE: July 23, 2019

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Preliminary End of FY 2018-19 Parks & Recreation Financial Report

Attached are the preliminary Parks & Recreation Department financial results for the full 2018/19 fiscal year (FY). An official end of year report for the FY will be reviewed in September 2019, in addition to the first three months of stub FY 2019.

Hinsdale Parks & Recreation Department
YTD Summary of Financial Results
May 1, 2018 through April 30, 2019
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Detail	3301	Parks Maintenance	4
Detail	3421	General Interest Recreation Services	5
Detail	3422	Athletics Recreation Services	6
Detail	3423	Cultural Arts Recreation Services	7
Detail	3424	Early Childhood Recreation Services	8
Detail	3425	Fitness Recreation Services	9
Detail	3426	Platform Tennis Recreation Services	10
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Hinsdale Parks & Recreation Department
YTD Summary of Financial Results
May 1, 2018 through April 30, 2019

Dept #	Dept Name	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$	%	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$	%
Revenues:									
3101	Admin and Support	-	-	6,117	0.0%	-	-	-	0.0%
3301	Parks Maintenance	63,175	57,058	887	4.9%	63,175	69,500	(6,325)	-9.1%
3421	General Interest	18,891	18,004	887	4.9%	18,891	15,000	3,891	25.9%
3422	Athletics	86,733	94,966	(8,233)	-8.7%	86,733	115,000	(28,267)	-24.6%
3423	Cultural Arts	11,600	8,192	3,408	41.6%	11,600	9,000	2,600	28.9%
3424	Early Childhood	2,819	8,368	(5,549)	-66.3%	2,819	7,000	(4,181)	-59.7%
3425	Fitness	21,165	22,581	(1,416)	-6.3%	21,165	25,000	(3,835)	-15.3%
3426	Platform Tennis	82,156	75,824	6,332	8.4%	82,156	68,000	14,156	20.8%
3427	Special Events	19,379	16,572	2,807	16.9%	19,379	16,000	3,379	21.1%
3428	General Rec Admin	-	-	-	0.0%	-	-	-	0.0%
3420	Recreation Services	242,743	244,508	(1,765)	-0.7%	242,743	255,000	(12,257)	-4.8%
3724	KLM Lodge	167,700	154,651	13,049	8.4%	167,700	163,000	4,700	2.9%
3951	Swimming Pool	313,043	315,754	(2,711)	-0.9%	313,043	327,000	(13,957)	-4.3%
	Grand Total	\$ 786,660	\$ 771,970	\$ 14,690	1.9%	\$ 786,660	\$ 814,500	\$ (27,840)	-3.4%
Operating Expenses:									
3101	Admin and Support	\$ 237,164	\$ 232,069	\$ (5,095)	-2.2%	\$ 237,164	\$ 224,451	\$ (12,713)	-5.7%
3301	Parks Maintenance	547,433	539,477	(7,957)	-1.5%	547,433	632,809	85,376	13.5%
3421	General Interest	12,851	14,240	1,389	9.8%	12,851	12,000	(851)	-7.1%
3422	Athletics	54,305	59,405	5,099	8.6%	54,305	68,715	14,410	21.0%
3423	Cultural Arts	9,059	5,404	(3,655)	-67.6%	9,059	5,600	(3,459)	-61.8%
3424	Early Childhood	1,941	4,719	2,778	58.9%	1,941	3,500	1,559	44.5%
3425	Fitness	12,321	18,108	5,787	32.0%	12,321	10,000	(2,321)	-23.2%
3426	Platform Tennis	41,585	39,345	(2,240)	-5.7%	41,585	41,830	245	0.6%
3427	Special Events	47,255	39,947	(7,308)	-18.3%	47,255	48,531	1,276	2.6%
3428	General Rec Admin	220,484	205,738	(14,746)	-7.2%	220,484	223,149	2,665	1.2%
3420	Recreation Services	399,802	386,906	(12,896)	-3.3%	399,802	413,325	13,523	3.3%
3724	KLM Lodge	158,327	153,963	(4,364)	-2.8%	158,327	160,839	2,512	1.6%
3951	Swimming Pool	297,757	275,637	(22,119)	-8.0%	297,757	313,802	16,045	5.1%
	Grand Total	\$ 1,640,483	\$ 1,588,051	\$ (52,431)	-3.3%	\$ 1,640,483	\$ 1,745,226	\$ 104,743	6.0%
Operating Income:									
3101	Admin and Support	\$ (237,164)	\$ (232,069)	\$ (5,095)	-2.2%	\$ (237,164)	\$ (224,451)	\$ (12,713)	-5.7%
3301	Parks Maintenance	(484,258)	(482,419)	(1,840)	-0.4%	(484,258)	(563,309)	79,051	14.0%
3421	General Interest	6,040	3,764	2,276	60.4%	6,040	3,000	3,040	101.3%
3422	Athletics	32,428	35,562	(3,134)	-8.8%	32,428	46,265	(13,857)	-29.9%
3423	Cultural Arts	2,541	2,788	(247)	-8.9%	2,541	3,400	(859)	-25.3%
3424	Early Childhood	878	3,649	(2,772)	-76.0%	878	3,500	(2,622)	-74.9%
3425	Fitness	8,844	4,473	4,371	97.7%	8,844	15,000	(6,156)	-41.0%
3426	Platform Tennis	40,571	36,479	4,092	11.2%	40,571	26,170	14,401	55.0%
3427	Special Events	(27,876)	(23,375)	(4,501)	-19.3%	(27,876)	(32,531)	4,655	14.3%
3428	General Rec Admin	(220,484)	(205,738)	(14,746)	-7.2%	(220,484)	(223,149)	2,665	1.2%
3420	Recreation Services	(157,059)	(142,398)	(14,661)	-10.3%	(157,059)	(158,325)	1,266	0.8%
3724	KLM Lodge	9,373	688	8,685	1261.6%	9,373	2,161	7,212	333.7%
3951	Swimming Pool	15,286	40,116	(24,830)	-61.9%	15,286	13,198	2,088	15.8%
	Grand Total	\$ (853,822)	\$ (816,081)	\$ (37,741)	-4.6%	\$ (853,822)	\$ (930,726)	\$ 76,904	8.3%

Hinsdale Parks & Recreation Department
YTD Summary of Financial Results
May 1, 2018 through April 30, 2019

Dept #	Dept Name	FY19	FY18	FY19 F/(U) vs FY18		FY19	FY19	FY19 F/(U) vs Plan	
		Actual	Actual		%	Actual	Plan	\$	%
Operating Income:									
3101	Admin and Support	\$ (237,164)	\$ (232,069)	\$ (5,095)	-2.2%	\$ (237,164)	\$ (224,451)	\$ (12,713)	-5.7%
3301	Parks Maintenance	(484,258)	(482,419)	(1,840)	-0.4%	(484,258)	(563,309)	79,051	14.0%
3421	General Interest	6,040	3,764	2,276	60.4%	6,040	3,000	3,040	101.3%
3422	Athletics	32,428	35,562	(3,134)	-8.8%	32,428	46,285	(13,857)	-29.9%
3423	Cultural Arts	2,541	2,788	(247)	-8.9%	2,541	3,400	(859)	-25.3%
3424	Early Childhood	878	3,649	(2,772)	-76.0%	878	3,500	(2,622)	-74.9%
3425	Fitness	8,844	4,473	4,371	97.7%	8,844	15,000	(6,156)	-41.0%
3426	Platform Tennis	40,571	36,479	4,092	11.2%	40,571	26,170	14,401	55.0%
3427	Special Events	(27,876)	(23,375)	(4,501)	-19.3%	(27,876)	(32,531)	4,655	14.3%
3428	General Rec Admin	(220,484)	(205,738)	(14,746)	-7.2%	(220,484)	(223,149)	2,665	1.2%
3420	Recreation Services	(157,059)	(142,398)	(14,661)	-10.3%	(157,059)	(158,325)	1,266	0.8%
3724	KLM Lodge	9,373	688	8,685	1261.6%	9,373	2,161	7,212	333.7%
3951	Swimming Pool	15,286	40,116	(24,830)	-61.9%	15,286	13,198	2,088	15.8%
	Grand Total	\$ (853,822)	\$ (816,081)	\$ (37,741)	-4.6%	\$ (853,822)	\$ (930,726)	\$ 76,904	8.3%
Capital Expenditures:									
3101	Admin and Support	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%
3301	Parks Maintenance	167,454	116,327	(51,127)	-44.0%	167,454	286,000	118,546	41.4%
3421	General Interest	-	-	-	0.0%	-	-	-	0.0%
3422	Athletics	-	-	-	0.0%	-	-	-	0.0%
3423	Cultural Arts	-	-	-	0.0%	-	-	-	0.0%
3424	Early Childhood	-	-	-	0.0%	-	-	-	0.0%
3425	Fitness	-	-	-	0.0%	-	-	-	0.0%
3426	Platform Tennis	12,905	-	(12,905)	0.0%	12,905	25,500	12,596	49.4%
3427	Special Events	-	-	-	0.0%	-	-	-	0.0%
3428	General Rec Admin	-	-	-	0.0%	-	-	-	0.0%
3420	Recreation Services	12,905	-	(12,905)	0.0%	12,905	25,500	12,596	49.4%
3724	KLM Lodge	-	-	-	0.0%	-	-	-	0.0%
3951	Swimming Pool	24,524	15,538	(8,985)	-57.8%	24,524	52,000	27,476	52.8%
	Grand Total	\$ 204,882	\$ 131,865	\$ (73,017)	-55.4%	\$ 204,882	\$ 398,500	\$ 193,618	48.6%
Revenue Offset:									
3101	Admin and Support	\$ (237,164)	\$ (232,069)	\$ (5,095)	-2.2%	\$ (237,164)	\$ (224,451)	\$ (12,713)	-5.7%
3301	Parks Maintenance	(651,713)	(598,746)	(52,967)	-8.8%	(651,713)	(849,309)	197,596	23.3%
3421	General Interest	6,040	3,764	2,276	60.4%	6,040	3,000	3,040	101.3%
3422	Athletics	32,428	35,562	(3,134)	-8.8%	32,428	46,285	(13,857)	-29.9%
3423	Cultural Arts	2,541	2,788	(247)	-8.9%	2,541	3,400	(859)	-25.3%
3424	Early Childhood	878	3,649	(2,772)	-76.0%	878	3,500	(2,622)	-74.9%
3425	Fitness	8,844	4,473	4,371	97.7%	8,844	15,000	(6,156)	-41.0%
3426	Platform Tennis	27,667	36,479	(8,812)	-24.2%	27,667	670	26,997	4029.4%
3427	Special Events	(27,876)	(23,375)	(4,501)	-19.3%	(27,876)	(32,531)	4,655	14.3%
3428	General Rec Admin	(220,484)	(205,738)	(14,746)	-7.2%	(220,484)	(223,149)	2,665	1.2%
3420	Recreation Services	(169,963)	(142,398)	(27,566)	-19.4%	(169,963)	(183,825)	13,862	7.5%
3724	KLM Lodge	9,373	688	8,685	1261.6%	9,373	(32,839)	42,212	128.5%
3951	Swimming Pool	(9,238)	24,578	(33,815)	-137.6%	(9,238)	(38,802)	29,564	76.2%
	Grand Total	#####	\$ (947,946)	#####	-11.7%	#####	\$ (1,329,226)	\$ 270,521	20.4%

Hinsdale Parks & Recreation Department
 Department 3101 - Admin and Support
 May 1, 2018 through April 30, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan		Notes
	Actual		Actual		\$	%	Plan		\$	%	
Revenues	-		-		-	0.0%	-		-	0.0%	
Operating Expenses:											
Personnel Services	212,867		179,488		(33,379)	-18.6%	186,305		(26,562)	-14.3%	payment of 2 admins for 2 months, staff promotion and raise
Professional Services	-		-		-	0.0%	-		-	0.0%	
Contractual Services	-		1,012		1,012	100.0%	-		-	0.0%	
Other Services	6,577		5,619		(958)	-17.0%	5,500		(1,077)	-19.6%	
Materials & Supplies	2,190		1,546		(644)	-41.6%	1,700		(490)	-28.8%	
Repairs & Maintenance	-		-		-	0.0%	800		800	100.0%	
Other Expenses	4,059		4,638		578	12.5%	4,889		830	17.0%	
Risk Management	11,471		39,766		28,295	71.2%	25,257		13,786	54.6%	irma deductible not paid
Total Operating Expenses	237,164		232,069		(5,095)	-2.2%	224,451		(12,713)	-5.7%	
Operating Income	(237,164)		(232,069)		(5,095)	-2.2%	(224,451)		(12,713)	-5.7%	
Total Capital Expenditures	-		-		-	0.0%	-		-	0.0%	
Revenue Offset	\$(237,164)		\$(232,069)		\$ (5,095)	-2.2%	\$(224,451)		\$(12,713)	-5.7%	

Hinsdale Parks & Recreation Department
 Department 3301 - Parks Maintenance
 May 1, 2018 through April 30, 2019

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$ %	Notes
Revenues:							
Field Fees	\$ 52,765	\$ 43,966	\$ 8,799 20.0%	\$ 52,765	\$ 55,000	\$ (2,235) -4.1%	wet spring weather led to fewer reservations
Picnic Fees	10,410	13,092	(2,682) -20.5%	10,410	14,500	(4,090) -28.2%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Revenues	63,175	57,058	6,117 10.7%	63,175	69,500	(6,325) -9.1%	
Operating Expenses:							
Personnel Services	313,883	349,992	36,109 10.3%	313,883	388,846	74,963 19.3%	new staff personnel hired increase in mowing contract
Contractual Services	129,273	113,723	(15,549) -13.7%	129,273	157,978	28,705 18.2%	
Other Services	2,341	2,161	(180) -8.3%	2,341	1,875	(466) -24.9%	
Materials & Supplies	35,748	38,020	2,272 6.0%	35,748	37,195	1,447 3.9%	
Repairs & Maintenance	64,953	34,259	(30,694) -89.6%	64,953	44,660	(20,293) -45.4%	emergency playground/park repairs due to vandalism
Other Expenses	1,235	1,321	86 6.5%	1,235	2,255	1,020 45.2%	
Total Operating Expenses	547,433	539,477	(7,957) -1.5%	547,433	632,809	85,376 13.5%	
Operating Income	(484,258)	(482,419)	(1,840) -0.4%	(484,258)	(563,309)	79,051 14.0%	
Capital Expenditures:							
Motor Vehicles	32,143	-	(32,143) 0.0%	32,143	36,000	3,857 10.7%	
Lands/Grounds	135,311	73,776	(61,535) -83.4%	135,311	250,000	114,689 45.9%	
Buildings	-	42,550	42,550 100.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Capital Expenditures	167,454	116,327	(51,127) -44.0%	167,454	286,000	118,546 41.4%	
Revenue Offset	\$ (651,713)	\$ (598,746)	\$ (52,967) -8.8%	\$ (651,713)	\$ (849,309)	\$ (197,596) 23.3%	

Hinsdale Parks & Recreation Department
 Department 3421 - General Interest Recreation Services
 May 1, 2018 through April 30, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan	
	Actual		Actual		\$	%	Actual	Plan	\$	%
Revenues	\$ 18,891		\$ 18,004		\$ 887	4.9%	\$ 18,891	\$ 15,000	\$ 3,891	25.9%
Operating Expenses:										
Personnel Services	-		-		-	0.0%	-	-	-	0.0%
Contractual Services	12,851		14,240		1,389	9.8%	12,851	12,000	(851)	-7.1%
Other Services	-		-		-	0.0%	-	-	-	0.0%
Materials & Supplies	-		-		-	0.0%	-	-	-	0.0%
Repairs & Maintenance	-		-		-	0.0%	-	-	-	0.0%
Other Expenses	-		-		-	0.0%	-	-	-	0.0%
Total Operating Expenses	12,851		14,240		1,389	9.8%	12,851	12,000	(851)	-7.1%
Operating Income	6,040		3,764		2,276	60.4%	6,040	3,000	3,040	101.3%
Capital Expenditures:										
Item 1	-		-		-	0.0%	-	-	-	0.0%
Item 2	-		-		-	0.0%	-	-	-	0.0%
Item 3	-		-		-	0.0%	-	-	-	0.0%
Total Capital Expenditures	-		-		-	0.0%	-	-	-	0.0%
Revenue Offset	\$ 6,040		\$ 3,764		\$ 2,276	60.4%	\$ 6,040	\$ 3,000	\$ 3,040	101.3%

Notes

Hinsdale Parks & Recreation Department
 Department 3422 - Athletics Recreation Services
 May 1, 2018 through April 30, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan	
	Actual		Actual		\$	%	Actual	Plan	\$	%
Revenues	\$ 86,733		\$ 94,966		\$ (8,233)	-8.7%	\$ 86,733	\$ 115,000	\$ (28,267)	-24.6%
Operating Expenses:										
Personnel Services	713		610		(104)	-17.0%	713	1,615	902	55.8%
Contractual Services	51,294		56,698		5,404	9.5%	51,294	65,000	13,706	21.1%
Other Services	-		-		-	0.0%	-	-	-	0.0%
Materials & Supplies	2,297		2,096		(201)	-9.6%	2,297	2,100	(197)	-9.4%
Other Expenses	-		-		-	0.0%	-	-	-	0.0%
Total Operating Expenses	54,305		59,405		5,099	8.6%	54,305	68,715	14,410	21.0%
Operating Income	32,428		35,562		(3,134)	-8.8%	32,428	46,285	(13,857)	-29.9%
Total Capital Expenditures	-		-		-	0.0%	-	-	-	0.0%
Revenue Offset	\$ 32,428		\$ 35,562		\$ (3,134)	-8.8%	\$ 32,428	\$ 46,285	\$ (13,857)	-29.9%

Notes

Hinsdale Parks & Recreation Department
 Department 3423 - Cultural Arts Recreation Services
 May 1, 2018 through April 30, 2019

	FY19		FY18		FY19 F/(U) vs FY18			FY19		FY19 F/(U) vs Plan	
	Actual		Actual		\$	%		Actual	Plan	\$	%
Revenues	\$ 11,600		\$ 8,192		\$ 3,408	41.6%		\$ 11,600	\$ 9,000	\$ 2,600	28.9%
Operating Expenses:											
Personnel Services	1,550		2,713		1,163	42.9%		1,550	4,000	2,450	61.2%
Contractual Services	7,509		2,692		(4,818)	-179.0%		7,509	1,600	(5,909)	-369.3%
Other Services	-		-		-	0.0%		-	-	-	0.0%
Materials & Supplies	-		-		-	0.0%		-	-	-	0.0%
Other Expenses	-		-		-	0.0%		-	-	-	0.0%
Total Operating Expenses	9,059		5,404		(3,655)	-67.6%		9,059	5,600	(3,459)	-61.8%
Operating Income	2,541		2,788		(247)	-8.9%		2,541	3,400	(859)	-25.3%
Total Capital Expenditures	-		-		-	0.0%		-	-	-	0.0%
Revenue Offset	\$ 2,541		\$ 2,788		\$ (247)	-8.9%		\$ 2,541	\$ 3,400	\$ (859)	-25.3%

Notes
 added new classes

higher due to increased registration/participation

Hinsdale Parks & Recreation Department
 Department 3424 - Early Childhood Recreation Services
 May 1, 2018 through April 30, 2019

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$ %	Notes
Revenues	\$ 2,819	\$ 8,368	\$ (6,549) -66.3%	\$ 2,819	\$ 7,000	\$ (4,181) -59.7%	
Operating Expenses:							
Personnel Services	-	-	0.0%	-	-	0.0%	
Contractual Services	1,941	4,719	2,778 -58.9%	1,941	3,500	1,559 -44.5%	no payment to TCH
Other Services	-	-	0.0%	-	-	0.0%	
Materials & Supplies	-	-	0.0%	-	-	0.0%	
Other Expenses	-	-	0.0%	-	-	0.0%	
Total Operating Expenses	1,941	4,719	2,778 -58.9%	1,941	3,500	1,559 -44.5%	
Operating Income	878	3,649	(2,772) -76.0%	878	3,500	(2,622) -74.9%	
Total Capital Expenditures	-	-	0.0%	-	-	0.0%	
Revenue Offset	\$ 878	\$ 3,649	\$ (2,772) -76.0%	\$ 878	\$ 3,500	\$ (2,622) -74.9%	

Hinsdale Parks & Recreation Department
 Department 3425 - Fitness Recreation Services
 May 1, 2018 through April 30, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19		FY19 F/(U) vs Plan	
	Actual		Actual		\$	%	Actual		Plan		\$	%
Revenues	\$ 21,165		\$ 22,581		\$ (1,416)	-6.3%	\$ 21,165		\$ 25,000		\$ (3,835)	-15.3%
Operating Expenses:												
Personnel Services	-		-		-	0.0%	-		-		-	0.0%
Contractual Services	12,321		18,108		5,787	32.0%	12,321		10,000		(2,321)	-23.2%
Other Services	-		-		-	0.0%	-		-		-	0.0%
Materials & Supplies	-		-		-	0.0%	-		-		-	0.0%
Other Expenses	-		-		-	0.0%	-		-		-	0.0%
Total Operating Expenses	12,321		18,108		5,787	32.0%	12,321		10,000		(2,321)	-23.2%
Operating Income	8,844		4,473		4,371	97.7%	8,844		15,000		(6,156)	-41.0%
Total Capital Expenditures	-		-		-	0.0%	-		-		-	0.0%
Revenue Offset	\$ 8,844		\$ 4,473		\$ 4,371	97.7%	\$ 8,844		\$ 15,000		\$ (6,156)	-41.0%

Notes

invoice from vendor was late, coded to new FY

Hinsdale Parks & Recreation Department
 Department 3426 - Platform Tennis Recreation Services
 May 1, 2018 through April 30, 2019

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$ %	Notes
Revenues:							
Memberships/Lessons	\$ 82,156	\$ 75,824	\$ 6,332 8.4%	\$ 82,156	\$ 68,000	\$ 14,156 20.8%	Increased pass prices
Grant Funding	-	-	- 0.0%	-	-	- 0.0%	
Lifetime and Donations	-	-	- 0.0%	-	-	- 0.0%	
Total Revenues	82,156	75,824	6,332 8.4%	82,156	68,000	14,156 20.8%	
Operating Expenses:							
Personnel Services	-	-	- 0.0%	-	19,280	19,280 100.0%	
Contractual Services	16,731	16,683	(48) -0.3%	16,731	-	(16,731) 0.0%	
Other Services	9,946	7,561	(2,385) -31.5%	9,946	5,500	(4,446) -80.8%	
Materials & Supplies	620	338	(282) -83.4%	620	500	(120) -24.1%	utilities
Repairs & Maintenance	14,237	14,762	525 3.6%	14,237	16,500	2,263 13.7%	
Other Expenses	50	-	(50) 0.0%	50	50	- 0.0%	
Total Operating Expenses	41,585	39,345	(2,240) -5.7%	41,585	41,830	245 0.6%	
Operating Income	40,571	36,479	4,092 11.2%	40,571	26,170	14,401 55.0%	
Capital Expenditures:							
Courts Project	-	-	- 0.0%	-	-	- 0.0%	
Resurfacing/Skirting	12,905	-	(12,905) 0.0%	12,905	25,500	12,596 49.4%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Capital Expenditures	12,905	-	(12,905) 0.0%	12,905	25,500	12,596 49.4%	
Revenue Offset	\$ 27,667	\$ 36,479	\$ (8,812) -24.2%	\$ 27,667	\$ 670	\$ 26,997 4029.4%	

**Hinsdale Parks & Recreation Department
Department 3427 - Special Events Recreation Services
May 1, 2018 through April 30, 2019**

Notes									
additional marketing and sponsorships									
Operating Expenses:									
FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan	
Actual	Actual	\$	%	Actual	Plan	\$	%		
\$ 19,379	\$ 16,572	\$ 2,807	16.9%	\$ 19,379	\$ 16,000	\$ 3,379	21.1%		
Personnel Services	2,854	336	10.5%	2,854	4,091	1,237	30.2%		
Contractual Services	35,679	(7,425)	-26.3%	35,679	35,300	(379)	-1.1%		
Other Services	2,635	1,005	27.6%	2,635	2,750	115	4.2%		
Materials & Supplies	6,086	(1,223)	-25.1%	6,086	6,390	304	4.8%		
Repairs & Maintenance	-	-	0.0%	-	-	-	0.0%		
Total Operating Expenses	47,255	(7,308)	-18.3%	47,255	48,531	1,276	2.6%		
Operating Income	(27,876)	(4,501)	-19.3%	(27,876)	(32,531)	4,655	14.3%		
Total Capital Expenditures	-	-	0.0%	-	-	-	0.0%		
Revenue Offset	\$ (27,876)	\$ (23,375)	\$ (4,501)	-19.3%	\$ (27,876)	\$ (32,531)	\$ 4,655	14.3%	

Hinsdale Parks & Recreation Department
 Department 3428 - General Expenses Recreation Services
 May 1, 2018 through April 30, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan		Notes
	Actual		Actual		\$	%	Actual	Plan	\$	%	
Revenues	\$ -		\$ -		\$ -	0.0%	\$ -		\$ -	0.0%	
Operating Expenses:											
Personnel Services	65,853		55,023		(10,830)	-19.7%	65,853	64,050	(1,803)	-2.8%	staff promotion and raise
Contractual Services	88,368		89,966		1,597	1.8%	88,368	91,900	3,532	3.8%	
Other Services	55,640		50,581		(5,059)	-10.0%	55,640	53,890	(1,750)	-3.2%	
Materials & Supplies	1,334		550		(783)	-142.3%	1,334	1,650	316	19.2%	
Repairs & Maintenance	2,368		3,158		791	25.0%	2,368	3,250	882	27.1%	
Other Expenses	6,921		6,460		(462)	-7.1%	6,921	8,409	1,488	17.7%	
Total Operating Expenses	220,484		205,738		(14,746)	-7.2%	220,484	223,149	2,665	1.2%	
Operating Income	(220,484)		(205,738)		(14,746)	-7.2%	(220,484)	(223,149)	2,665	1.2%	
Total Capital Expenditures	-		-		-	0.0%	-		-	0.0%	
Revenue Offset	\$(220,484)		\$(205,738)		#####	-7.2%	\$(220,484)	\$(223,149)	\$ 2,665	1.2%	

Hinsdale Parks & Recreation Department
 Department 3724 - KLM Lodge
 May 1, 2018 through April 30, 2019

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$ %	Notes
Revenues:							
KLM Lodge Revenue	\$ 152,700	\$ 142,651	\$ 10,049 7.0%	\$ 152,700	\$ 150,000	\$ 2,700 1.8%	higher frequency of non preferred vendor caterers
Caterers' Licenses	15,000	12,000	3,000 25.0%	15,000	13,000	2,000 15.4%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Revenues	167,700	154,651	13,049 8.4%	167,700	163,000	4,700 2.9%	
Operating Expenses:							
Personnel Services	71,058	68,036	(3,022) -4.4%	71,058	72,921	1,863 2.6%	
Contractual Services	23,949	24,311	361 1.5%	23,949	23,318	(631) -2.7%	
Other Services	38,680	36,266	(2,414) -6.7%	38,680	40,500	1,820 4.5%	
Materials & Supplies	7,161	8,355	1,194 14.3%	7,161	7,800	639 8.2%	
Repairs & Maintenance	16,810	16,325	(485) -3.0%	16,810	15,650	(1,160) -7.4%	
Other Expenses	669	670	1 0.2%	669	650	(19) -2.9%	
Total Operating Expenses	158,327	153,963	(4,364) -2.8%	158,327	160,839	2,512 1.6%	
Operating Income	9,373	688	8,685 1261.6%	9,373	2,161	7,212 333.7%	
Capital Expenditures:							
Unspecified Projects	-	-	- 0.0%	-	35,000	35,000 100.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Capital Expenditures	-	-	- 0.0%	-	35,000	35,000 100.0%	
Revenue Offset	\$ 9,373	\$ 688	\$ 8,685 1261.6%	\$ 9,373	\$ (32,839)	\$ 42,212 128.5%	

Hinsdale Parks & Recreation Department
Department 3951 - Swimming Pool
May 1, 2018 through April 30, 2019

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$ %	Notes
Revenues:							
Pool Resident Pass	\$ 101,359	\$ 109,302	\$ (7,943) -7.3%	\$ 101,359	\$ 110,000	\$ (8,642) -7.9%	
Non-Resident Pass	38,855	36,375	2,480 6.8%	38,855	37,000	1,855 5.0%	
Pool Daily Fee	63,503	51,861	11,642 22.4%	63,503	60,000	3,503 5.8%	
Pool Lockers	-	-	- 0.0%	-	-	- 0.0%	
Pool Concession	4,754	6,870	(2,116) -30.8%	-	7,000	(2,246) -32.1%	
Class Registration - Resident	21,928	18,434	3,493 18.9%	21,928	20,000	1,928 9.6%	
Class Registration Non-Resident	6,483	4,297	2,186 50.9%	6,483	5,000	1,483 29.7%	
Private Lessons	6,820	10,310	(3,490) -33.9%	6,820	13,000	(6,180) -47.5%	lower, result of increased group lessons
Misc Revenue (Rentals)	29,686	36,895	(7,209) -19.5%	29,686	30,000	(314) -1.0%	no end of season rental by private group
Town Team	20,345	22,100	(1,756) -7.9%	20,345	23,000	(2,656) -11.5%	
10-Visit Pass	19,312	19,310	2 0.0%	19,312	22,000	(2,688) -12.2%	
Total Revenues	313,043	315,754	(2,711) -0.9%	313,043	327,000	(13,957) -4.3%	
Operating Expenses:							
Personnel Services	158,285	157,624	(661) -0.4%	158,285	170,087	11,802 6.9%	
Contractual Services	20,940	17,287	(3,652) -21.1%	20,940	24,350	3,410 14.0%	
Other Services	40,033	41,400	1,367 3.3%	40,033	40,500	467 1.2%	
Materials & Supplies	41,437	34,347	(7,090) -20.6%	41,437	39,425	(2,012) -5.1%	
Repairs & Maintenance	30,352	19,609	(10,744) -54.8%	30,352	32,440	2,088 6.4%	repairs pushed to FY 19, preseason
Other Expenses	6,709	5,371	(1,338) -24.9%	6,709	7,000	291 4.2%	
Risk Management	-	-	- 0.0%	-	-	- 0.0%	
Total Operating Expenses	297,757	275,637	(22,119) -8.0%	297,757	313,802	16,045 5.1%	
Operating Income	15,286	40,116	(24,830) -61.9%	15,286	13,198	2,088 15.8%	
Capital Expenditures:							
Unspecified Projects	24,524	15,538	(8,985) -57.8%	24,524	52,000	27,476 52.8%	one pump, versus pump and heater
Other	-	-	- 0.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Capital Expenditures	24,524	15,538	(8,985) -57.8%	24,524	52,000	27,476 52.8%	
Revenue Offset	\$ (9,238)	\$ 24,578	\$(33,815) -137.6%	\$ (9,238)	\$ (38,802)	\$ 29,564 76.2%	



7a

MEMORANDUM

DATE: July 23, 2019

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Naming Request: KLM Paddle Hut

Attached is a Naming Request for the Katherine Legge Memorial Park (KLM) Paddle Hut submitted on behalf of the Hinsdale Platform Tennis Association (HPTA). HPTA is requesting to name the hut in recognition of Bill O'Brien and his decades of volunteer leadership to the paddle program.

Naming requests for an individual have four specific requirements that must be met for consideration. HPTA indicates that these requirements have all been met, as described in the attached petition letter. The requirements are as follows:

- Must possess outstanding significance to the Village and should have positively impacted an aspect of Village operations for at least five (5) years.
- Contributed substantial services to the expansion and growth of the Village, been closely associated with a significant community event, or brought honor to the Village through meritorious achievement at the local, national, or international level.
- If the Request is for an individual, that person must have resided in the Village of Hinsdale for a minimum of five (5) years.
- If the individual is living, written consent must be given to allow the naming. If the individual is deceased, permission must be granted in writing by the closest relative. A waiting period of five (5) years is required in relation to post-mortem requests.

A copy of the Naming Right Policy is also attached for reference.

The Village Board of Trustees (VBoT) reviewed this as a discussion item at the June 11th board meeting. It was their recommendation that the Parks & Recreation Commission review the request and makes a recommendation to the VBoT. P&R approved the request for consideration at the June 18th meeting, and a public notice



MEMORANDUM

was posted on June 19th. The public notice is attached; comments period was open through July 20th, 2019. All written comments are attached, and one verbal comment was received. This comment was from John Reemer, of Hinsdale and he is in favor of the naming request.

The commission is being asked to make a recommendation to the VBoT that they will discuss as a first reading on August 13th.

VILLAGE OF HINSDALE

NOTICE OF PUBLIC COMMENT PERIOD PARKS & RECREATION

PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Village of Hinsdale Parks & Recreation Department shall accept public comments starting Thursday, June 20th through Friday, July 19th for the purpose of considering an application regarding a naming request to a public facility.

The petitioner is the Hinsdale Platform Tennis Association; the request is to name the Platform Tennis Hut located at Katherine Legge Memorial Park in recognition of a Mr. Bill O'Brien and his decades of volunteer leadership to the Platform Tennis program. Copies of documents relating to the proposed request are on file and available for public inspection during regular Village business hours, 8am-4:30pm, in Village Hall, 19 East Chicago Avenue, Hinsdale, Illinois.

During the public comment period, Parks & Recreation staff will accept all comments and feedback pertaining to said application. Public comments shall be considered during the recommendation and decision making phases of the process by both the Parks & Recreation Commission and the Village Board of Trustees. All interested persons are invited to submit comments. Comments can be provided in person at Village Hall; via mail to 19 East Chicago Avenue, Hinsdale, Illinois 60521, Attn: Parks & Recreation; via email to parkrec@villageofhinsdale.org; or by phone 630-789-7090.

Dated: June 19, 2019

Christine M. Bruton, Village Clerk

To be Published in the Hinsdalan on June 20, 2019

Maggie South

From: Geiersbach (US), Rik <rik.geiersbach@boeing.com>
Sent: Tuesday, June 25, 2019 9:00 AM
To: #VOH Website ParkRec
Subject: Bill O'Brien

Naming the KLM hut after Bill is a great idea! Completely appropriate. A fitting honor

Rik Geiersbach
513 S. Garfield St

Maggie South

Non-Resident

From: Mike Rahaley <mike@exmoorcountryclub.org>
Sent: Tuesday, June 25, 2019 6:55 PM
To: #VOH Website ParkRec
Cc: Bill Obrien
Subject: Bill O'Brien Hinsdale pd Paddle

To Whom it May Concern,

As a Racquets Professional in the Chicagoland area for over 27 years, I strongly support the motion to honoring Bill O'Brien by naming the HPD Paddle Hut after him.

While I live in Glenview, with no "skin in the game" as far as tax dollars spent, I can tell you that the thousands of hours I have taught the game, have been directly effected by Bill.

His tireless work in promoting this great sport serves as the benchmark for other volunteers, professionals and players. The article failed to mention his stewardship of the Chicago Platform Tennis League with partner in crime, Alan Graham.

I wholeheartedly support the idea, and if anyone would like to discuss Bill's contributions to the paddle community on a city, state and national level, please don't hesitate to reach out to me! (I have a few hours to spare.)

Sincerely,

Mike Rahaley
Director of Racquet Sports
Exmoor Country Club

84 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.

Maggie South

From: Dan Pocius <tdpocius2@comcast.net>
Sent: Monday, July 01, 2019 8:04 AM
To: #VOH Website ParkRec
Subject: Bill O'Brien Hut

I can't think of a person more deserving of recognition by the Hinsdale and western suburban paddle community than Bill O'Brien! Through the cold, snow, fog, rain, and dark of Chicago area winters, Bill has reliably and joyfully volunteered to teach and encourage thousands of new paddle players. Bill was always the one setting the standard for all other volunteers who make this sport work in our area and beyond: patient but persistent - a true gentleman of the sport.

This is an easy decision and one the whole community will applaud!

Thanks for taking my input.

Sincerely,
Dan Pocius

Maggie South

Non-Resident

From: sally@moosesports.com
Sent: Friday, July 05, 2019 7:10 PM
To: #VOH Website ParkRec
Subject: possibility of KLM Paddle Hut being named after Bill O'Brien

Hello Village of Hinsdale.....I was recently forwarded an article by a friend in the platform tennis community re: the possibility of the KLM paddle hut being named after Bill O'Brien.

I'm not a resident of Hinsdale, but I am a Chicago-area platform tennis player and have served on the APTA (American Platform Tennis Association) board of directors with Bill O'Brien.

Bill is an amazing and tireless advocate for the sport of platform tennis. Bill is also a man that has endless integrity and kindness. I can't think of anyone else better to name the paddle hut after.

Thank you for taking the time to read this. Sally



MOOSE SPORT™

Sally Cottingham
Moose Sports Surfaces, Ltd.
2257 N. Wayne Avenue, #C2
Chicago, IL 60614

Phone: 773-477-4664
Fax: 773-477-8248
Email: sally@moosesports.com
www.moosesports.com



Virus-free. www.avast.com

9. *Phragmites australis* (Cav.) Trin. ex Steud.

May 30, 2019

Alice Waverley
Hinsdale Parks and Recreation Commission

Dear Alice,

On behalf of HPTA, I submit this application to gain approval of naming rights for the KLM Paddle Hut in recognition of Bill O'Brien's decades of volunteer leadership.

In conjunction with HPTA's new lease agreement with the Village, and Bill O'Brien's significant contribution to the Village over the past 30 years, we are in compliance with the requirements stated in the 'Naming Rights Policy' approved by Village Trustees.

Below is a brief overview of our compliance with application policy:

- Bill O'Brien has been the primary individual influence behind the introduction to, and growth of platform tennis in Hinsdale over the past 30 years.
- Bill's leadership is the catalyst behind growth of platform tennis through Hinsdale Park District as well as at local private clubs that also service Hinsdale resident paddle players. (Hinsdale Golf Club, Salt Creek Club, Butterfield CC, Ruth Lake CC, Chicago Highlands CC, Edgewood Valley CC)
- Bill and Betsy O'Brien were residents of Hinsdale (827 S. Oak) for over 21 years (1985-2006) and raised their family in our community.
- Bill Obrien's written consent for this naming application is attached.
- HPTA is contributing \$360,000 to the renovation of the KLM Paddle Hut (90% of renovation cost) and additionally contributing thousands of volunteer hours annually to manage and maintain the platform tennis facilities and programs on behalf of Village.
- Three letters of recommendation are attached:
 1. HPTA
 2. Charlie Usher
 3. Craig Concklin
- If needed, HPTA has secured 200+ petition signatures from adult Hinsdale residents in support of this naming application. We can provide petitions signatures upon request.

Please let me know if have any questions or need additional information in relation to this naming request.

Best,



Marty Brennan
President
HPTA



ADMINISTRATIVE POLICY

Naming Rights Application

Person completing application Marty Brennan
On behalf of (person or organization) Hinsdale Platform Tennis Association (HPTA)
Address of person completing application 4516 Woodland, Western Springs, IL 60558

Home Phone # 312-925-1244 Cell 312-925-1244 Work 312-925-1244
Email mbrennanmail@yahoo.com

Name Request "Bill O'Brien Paddle Tennis Center"
Park land, facility, or amenity for naming request KLM Paddle Hut

- > Please attach documentation explaining why this name should be considered and how it meets the criteria set forth in this policy. Attach any other supporting documents such as newspaper articles, and at least three letters of recommendation from interested/impacted stakeholders.
- > If naming after an individual, please verify that the person or their immediate family has been contacted. Please attach written approval from the individual or person's immediate family.

Person Contacted Bill O'Brien Phone # 630-235-5113
Person's Address 16 Lake Ridge Club Ct., Burr Ridge, IL 60527
Relationship to Name Request _____
Date Contacted May 21, 2019 By Whom Marty Brennan

OFFICE USE

Date Received _____ Received By (Staff Initials) _____
Request Verified by Parks and Recreation Director or designee _____
Date Reviewed by Village Board _____ Referred to Parks & Recreation Commission? YES / NO
Schedule for Parks and Recreation Commission Review _____
Action _____
Public notice posted by staff? YES/NO Date _____
Public support documented? YES/NO Details _____
Schedule for Village Board Review _____
Action _____

If Approved

Final name _____
Location of park, facility, or amenity _____
Signage details _____
Dedication date _____

May, 2019

Village of Hinsdale Parks and Recreation Commission

Dear Park and Rec Commissioners,

On behalf of the Hinsdale Platform Tennis Association (HPTA), I am requesting the Hinsdale Park and Recreation Commission and Village Trustees approve our application to name the KLM Paddle Tennis Facility to honor the decades of volunteer leadership Bill O'Brien has donated to establish, organize and grow Hinsdale's Paddle Tennis Program and community.

Bill O'Brien and his wife Betsy raised their family in Hinsdale and resided on the 800 block of Oak Street for 21 years (1985-2006). Prior to moving his family to Hinsdale, Bill spent time on the east coast and was introduced to a game called platform tennis, which was a well established outdoor winter activity in northeastern U.S.. Bill learned to appreciate 'paddle' for it's physical challenge and, more importantly, for the camaraderie it fostered within an adult community looking to enjoy the outdoors in the hard northeast winters. When Bill returned to the Chicago area and settled his family in Hinsdale, he put his energy towards bringing platform tennis to this community to establish a fun adult activity that could bring people together to build friendships while playing a great game that many can enjoy.

Bill was introduced to Dennis and Connie Keller, Oak Brook residents (*Dennis grew up in Hinsdale*) who also had discovered the joy of paddle as a great winter activity. Bill shared his vision to bring paddle courts to Hinsdale with the Keller's - and they agreed it would be an important addition to the Village. Through Bill's efforts in working with Village officials and the Keller's generosity, in 1990 the paddle courts currently in Burns Field were procured through the generosity of the Keller's and donated to the Village. Bill now had a local venue to share his enthusiasm for the game he believed could improve the lives of active adults in Hinsdale and immediately began offering free lessons to residents who were intrigued by those odd looking courts in Burns Field.

Word spread quickly and Bill taught his initial students how to become competitive paddle players, organized the group and entered Hinsdale teams into the Chicago Platform Tennis League to compete with north shore private clubs...and this was the beginning of organized platform tennis in Hinsdale. Bill's free lessons to community residents continued - and as more Hinsdale men and women discovered the joy of paddle - the two courts in Burns Field could no longer support the growing paddle community. In 2004, Bill and others worked with the Village to build the KLM Paddle facility to support the growing Hinsdale Park District paddle program. Bill continues to provide free weekly paddle lessons at KLM to this day as well as helping support the growth of paddle in Hinsdale and surrounding communities.

Through Bill's passion and tireless efforts, what began as an idea in the late 80's and started with two Burns Field paddle courts in 1990 has grown into a vibrant community representing thousands of current/former Hinsdale residents who at one time have come to enjoy paddle over the past 29 years.

Below is an overview of the growth of paddle since Bill O'Brien introduced Hinsdale to this unique winter activity 29 years ago....

- 1990: Burns Field Courts donated – Bill O'Brien offers free lessons to Hinsdale residents
- 1991: Hinsdale enters competitive teams in the Chicago/North Shore league
- 1990's:
 - Two local paddle facilities (*public courts Burns Field / private courts Hinsdale Golf Club*)
 - Growth of resident participation and increased number of competitive league teams
 - Bill O'Brien establishes the HPTA (Hinsdale Platform Tennis Association) to support the growth of paddle in the Hinsdale area.
- 2004: KLM Paddle facility built (*4 courts & hut*)
- 2005-2010:
 - Rapid growth of participation in Hinsdale Park District Paddle Program – membership rose from 100 to 450 participants over 5 years.
- 2011: 2 new courts added to KLM Paddle facility (*total 6 KLM courts*)
- 2011- 2019:
 - Local paddle facilities grow by over 500%
 - 2011 = 2 facilities / 7 courts
 - 2019 = 8 facilities / 36 courts
 - New paddle facilities built at Salt Creek Club, Hinsdale Golf Club, Butterfield CC, Ruth Lake CC, Chicago Highlands CC, Edgewood Valley CC, LaGrange CC
 - Over 1,250 Hinsdale area residents participate in paddle leagues in the current 2018-19 season. Easily the largest adult recreational activity in our community.

The one constant over three decades of paddle tennis in Hinsdale is the presence and generosity of Bill O'Brien. For 29 years, Bill continues (*now at 75 years young!*) to offer free paddle lessons every week (*average attendance of 20-24 players every week*) from September through March to Hinsdale area residents - representing a very conservative estimate of 10,000 volunteer hours to the Hinsdale community!

The exponential growth of paddle facilities and participation in the greater Hinsdale area is directly linked to Bill's volunteer efforts. The representatives that lead HPTA all were introduced to paddle by Bill. Furthermore, the club representatives who currently lead paddle tennis at Salt Creek Club, Hinsdale Golf Club, Butterfield CC, Ruth Lake CC, Chicago Highlands CC and Edgewood Valley CC are all current Hinsdale residents who were introduced to paddle tennis by Bill O'Brien. Every representative of HPTA and all of the above referenced private clubs will attest that the current paddle community would not exist without the energy, passion and selfless volunteer effort of Bill O'Brien.

In addition to Bill's impact on Hinsdale area paddle, he also contributes an equal amount of his volunteerism to the Chicago and national paddle tennis community.

Chicago:

- Bill oversees the CPTC (Chicago Platform Tennis Charities) including the management of the men's winter league involving 42 clubs and over 10,000 Chicago area men participating in league competition weekly throughout the winter.
- He also runs the largest paddle tournament in the country – The Chicago Intermediate Series Tournament – raising over \$20,000 in annual funding for Chicago area charities.
- Bill is an ongoing expert resource to other clubs that are building paddle facilities and other municipalities establishing park district paddle programs.

National:

- Bill has been a sitting board member of the APTA (American Platform Tennis Association) since 2005.
- Over that time he has served as APTA Secretary (2008-11), Vice President, (2014-18) and Interim President (2015).
- APTA is the organization that governs and supports the growth of paddle tennis nationally, hosting the annual men's/woman's/mixed national championship tournaments, multiple regional tournaments, and promoting local tournaments.

Perhaps the most enduring impact Bill has made on our community is his dignity, friendship and generosity. Beyond teaching the fundamentals of paddle tennis, Bill's opening promise to every participant in his Sunday night lessons at KLM is this... "in addition to enjoying paddle, you will start and build friendships with wonderful neighbors who you otherwise would not meet". This captures the true essence of Bill O'Brien. He is a friend who brings others together and fosters the friendships across a community of over 1,250 'paddle neighbors'. Bill O'Brien is Hinsdale Paddle. The thousands of Hinsdale residents who have spent time with Bill on the courts at Burns Field and KLM have formed a community that would never have existed without him. It all started with Bill in 1990 and since 2004 it has all happened at the KLM Paddle Facility.

For these reasons, we respectfully ask the Hinsdale Village Trustees to consider the naming of the KLM Paddle Facility to "*The Bill O'Brien Paddle Tennis Center*" to honor the remarkable influence one individual has had on Hinsdale and its residents.

Best,



Marty Brennan

President

Hinsdale Platform Tennis Association

Charles M. Usher Jr.
324 Radcliffe Way
Hinsdale, IL 60521
idealco@aol.com
(630) 986-1756

May 24, 2019

Village of Hinsdale
Park & Recreation Commission

Re: Naming KLM Platform Tennis Facility
"Bill O'Brien Paddle Tennis Center"

Commissioners,

I'm a 50+ year Village of Hinsdale Resident and I also served for 7 years as a Park & Recreation Commissioner. I am writing to endorse the Hinsdale Platform Tennis Association's application to name the KLM paddle facility in honor of Bill O'Brien. The following are some of the reasons that Bill O'Brien should be honored with this recognition.

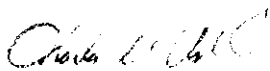
- Bill O'Brien has been the singular leader of the Hinsdale Platform Tennis community since 1990.
- Bill has served as president of the HPTA for decades
- Bill has run local platform tennis tournaments for decades
- Bill has provided free introductory platform tennis lessons every Sunday evening for 20+ years. Bill has introduced hundred of Hinsdale paddle players thru his program.
- Bill has influenced the growth of the sport by providing advice and mentorship to other area programs including the Salt Creek Club and the Hinsdale Golf Club.

Bill gave me my first paddle lesson back in 1990 at the Burns Field courts. This was a life style improvement for our residents in providing an adult winter activity, the likes of which Hinsdale Park & Recreation never had before.

For all these reasons and more I urge you to support the naming of the KLM paddle facility the Bill O'Brien Paddle Tennis Center.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Charles M. Usher Jr.

Hinsdale Parks and Recreation Committee
Village of Hinsdale
19 E. Chicago Ave.
Hinsdale, IL 60521

Date: May 27th, 2019

Re: Paddle Tennis Hut @ KLM

Dear Committee Members,

It is with great enthusiasm that I write this letter in support for the naming request for the above building. Bill O'Brien has been an integral piece of building the sport in Hinsdale and across all of Illinois.

I first met Bill in 1991, when I moved back to Hinsdale. He welcomed me and countless other residence to try platform Tennis.

This fabulous game attracts all ages and Bill has been a tireless shepherd, volunteering countless hours promoting the game. Bill is a selfless person who has many fine qualities. He is a true gentleman, kind, honest, and sincere. For decades he has promoted the game in Hinsdale not only for Hinsdale PD, by also HGC and SCC.

I respectfully entreat you to allow the request to name the KLM Paddle hut in his honor to commemorate his dedication, generosity and passion for the sport of Platform Tennis.

Sincerely,

A handwritten signature in blue ink, appearing to read "Craig Concklin" followed by a stylized flourish or initials.

Craig Concklin
800 Harding Rd.
Hinsdale, IL 60521

May 21, 2019

Hinsdale Park and Recreation Commission,

I have been contacted by Marty Brennan on behalf of the Hinsdale Paddle Tennis Association (HPTA) and informed of their intention to secure naming rights for the KLM Paddle Tennis Facility. I give the HPTA approval to apply for naming rights representing my involvement with the Hinsdale paddle tennis community for the past three decades.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill O'Brien", with a long horizontal flourish extending to the right.

Bill O'Brien



ADMINISTRATIVE POLICY

VILLAGE OF HINSDALE PARKS & RECREATION DEPARTMENT Naming Rights Policy

Purpose

The purpose of this policy is to establish and provide guidelines, standards, and procedures for the naming of new or existing unnamed Village of Hinsdale Parks and Recreation park land, facilities, and amenities.

Policy

It is the policy of the Village of Hinsdale not to rename existing parks, facilities, and amenities except in the case where continued use of a name is not in the best interest of the Village as determined by the Village Board of Trustees. It is also the policy of the Village of Hinsdale to not name individual playing fields or playing surfaces located within a Village park.

Naming requests should be significant or symbolic; commemorating places, people, or events that are of continued importance to the community and future generations. Naming shall not result in undue commercialization of the park land, facility, or amenity.

Naming of newly acquired park land, and existing or new facilities and amenities should only be approved or recommended after careful consideration and in conformance with the procedures and guidelines set forth in this policy. The Village of Hinsdale reserves the right to add special conditions or requirements to each request, including additional evidence of community support. Compliance with these guidelines will be considered as the basis for a recommendation by the Parks and Recreation Commission to the Village Board only.

The Village Board of Trustees reserves the right to name new park land, facilities, and amenities in a way that best serves the interest of the community, and ensures a worthy and enduring legacy for the Village's park system.

Definitions

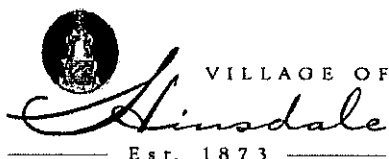
- Park Land: includes all currently designated or newly acquired public parks, gardens, and any natural spaces located within or owned and maintained by the Village.
- Facilities: any building or structure owned, operated, or leased by the Village and used primarily for Parks and Recreation Department programming.
- Amenities: All amenities and features other than facilities located on Village owned or leased park land.

General Considerations

- A. All signs that indicate the name of park land, facilities, or amenities shall comply with the established Village of Hinsdale aesthetic standards and comply with the applicable Village Code and Zoning regulations separate from this policy. Upon approval of the request, all costs associated with the purchasing and installation of signage shall be the responsibility of the requestor.
- B. The duration of the naming rights will coincide with the lifespan of the park land, facility, or amenity.
- C. Naming requests shall not result in duplicate names of park land, facilities, or amenities.
- D. Existing named Village parks will not be subdivided for additional naming purposes.

Naming Rights Categories and Requirements

- Individuals or Groups:



ADMINISTRATIVE POLICY

- Must possess outstanding significance to the Village and should have positively impacted an aspect of Village operations for at least five (5) years.
- Contributed substantial services to the expansion and growth of the Village, been closely associated with a significant community event, or brought honor to the Village through meritorious achievement at the local, national, or international level.
- If the Request is for an individual, that person must have resided in the Village of Hinsdale for a minimum of five (5) years.
- If the individual is living, written consent must be given to allow the naming. If the individual is deceased, permission must be granted in writing by the closest relative. A waiting period of five (5) years is required in relation to post-mortem requests.
- Major Donations:
 - Contribution by the donor of at least 50% of capital construction, purchasing, or maintenance costs associated with developing/upgrading/expanding park land, facilities, or amenities.
 - Donation of a facility or park land was deeded to the Village by the donor.
- Historical Naming:
 - Community wishes to preserve and honor the history of a neighborhood, the Village, its founders, other historical figures, its heritage, local landmarks, prominent geographical location, as well as natural and geological features.
 - The historical significance of the event, people, and/or place must be demonstrated through research and written documentation.

Procedure for Naming Rights Requests

1. Donor is required to complete the Naming Rights Application and submit it to the Parks and Recreation Department Director or designee.
2. Applications will be reviewed by the Parks and Recreation Department Director or designee, and if they meet the criteria set forth in this policy, they will be forwarded to the Village Board of Trustees for review as a discussion item.
3. If approved for consideration by the Village Board, the Naming Rights Application will then be referred to the Parks and Recreation Commission for review. Prior to the Parks and Recreation Commission meeting, the Village will post public notices soliciting public input on the naming request. At this time the Parks and Recreation Commission may ask for additional evidence of public support, such as a petition, etc.
4. First review of the Naming Rights Application by the Parks and Recreation Commission will be as a discussion item and no vote will be taken until at least 30 days after the initial discussion to allow time to gauge public support and contact potentially impacted stakeholders.
5. Following the review, the Parks and Recreation Commission will vote to approve or deny the application and make a recommendation to the Village Board of Trustees. No member of the Commission shall participate in the vote of any matter in which that member has an interest as defined in the Hinsdale code of ethics ordinance.
6. Upon receipt of the recommendation by the Board of Trustees, the Naming Rights Application will be presented as first and second readings for final consideration and approval. The Village Board's decision is final.

This Policy is issued by and under the authority of the Village Manager, who pursuant to statute and ordinance has the authority and responsibility to do so. The decision of the Village President or his or her designee, concerning proclamations and the interpretation or enforcement of this Policy is final.

ISSUED this _____ day of _____,

Kathleen A. Gargano, Village Manager



ADMINISTRATIVE POLICY

Naming Rights Application

Person completing application _____
On behalf of (person or organization) _____
Address of person completing application _____

Home Phone # _____ Cell _____ Work _____
Email _____

Name Request _____
Park land, facility, or amenity for naming request _____

- Please attach documentation explaining why this name should be considered and how it meets the criteria set forth in this policy. Attach any other supporting documents such as newspaper articles, and at least three letters of recommendation from interested/impacted stakeholders.
- If naming after an individual, please verify that the person or their immediate family has been contacted. Please attach written approval from the individual or person's immediate family.

Person Contacted _____ Phone # _____
Person's Address _____
Relationship to Name Request _____
Date Contacted _____ By Whom _____

OFFICE USE

Date Received _____ Received By (Staff Initials) _____
Request Verified by Parks and Recreation Director or designee _____
Date Reviewed by Village Board _____ Referred to Parks & Recreation Commission? YES / NO
Schedule for Parks and Recreation Commission Review _____
Action _____
Public notice posted by staff? YES/NO Date _____
Public support documented? YES/NO Details _____
Schedule for Village Board Review _____
Action _____

If Approved

Final name _____
Location of park, facility, or amenity _____
Signage details _____
Dedication date _____

10b



doi















Dedicated in Honor of "Old Dog" Golden Retriever
10/27/2011 - 2/27/2014

A black metal park bench with a plaque is the central focus. The bench has a series of vertical slats and a horizontal top rail. The plaque is rectangular with a white border and contains text. The background is a lush green park with trees, a grassy field, and a playground in the distance. A large tree trunk is visible on the left side of the frame.

Donated in Honor of "DJ Dog" Golden Retriever

10/21/2011 - 7/27/2018



