

**VILLAGE OF HINSDALE  
MINUTES OF THE MEETING  
PARKS AND RECREATION COMMISSION  
May 14, 2019**

Chairman Waverley called the meeting of the Parks and Recreation Commission to order on Tuesday, May 14, 2019 at 7:01pm in Memorial Hall; Roll call was taken.

**Members Present:** Chairman Alice Waverley, Commissioners Chris Boruff, Darren Baker, Steve Keane, Gregory Moore

**Absent:** Commissioners Heather Hester and John George

**Others Present:** None

**Staff Present:** Brad Bloom, Assistant Village Manager  
Heather Bereckis, Superintendent of Parks and Recreation  
Sammy Hanzel, Recreation Supervisor  
Maggie South, Administrative Assistant

**PUBLIC COMMENT**

**APPROVAL OF MINUTES**

**A. Approval of minutes—April 9, 2019**

Commissioner Keane motioned to approve the April 9, 2019 Parks and Recreation meeting minutes, as amended. Commissioner Baker seconded the motion. A voice vote was held and all were in favor.

**B. Approval of minutes—April 22, 2019 (special meeting)**

Commissioner Boruff motioned to approve the April 22, 2019 special meeting minutes. Second, Commissioner Keane seconded the motion. A voice vote was called and all were in favor.

**LIAISON REPORTS**

**A. Gateway Special Recreation Association Report**

Ms. Bereckis reported on the 2.5% increase in the budget and that Gateway decided to go ahead with purchasing new vehicles with the option to lease another.

**MONTHLY REPORTS**

**A. Recreation Staff Report – April 2019**

Ms. Bereckis provided up-to-date numbers on KLM. Staff has contracted with someone to design the website and the brochure for the Lodge. The new domain name will be klmlodge.com. Staff will now call the facility The Lodge at Katherine Legge Memorial Park, as most people call it The Lodge anyway. Ms. Bereckis noted that there is high turnover in the event host staff at KLM, leaving only one event host. Because it is a flexible position without guaranteed hours, it is a difficult position to staff. Ms. Bereckis noted that Summer brochures have been delivered and Summer programming and special events will begin soon. The Egg Hunt was a success, as was Park Clean Up Day. Ms. Hanzel said that five new trees were planted at KLM during the Park Clean Up Day event. All fields and bathrooms at parks are open, and fall field bookings have begun. Pool membership sales are ahead of where they were last year, mostly due to neighborly pass sales. Ms. Bereckis described the special events at the pool for the 2019 season. She also recapped the Parks Maintenance report, submitted by John Finnell. Ms. Bereckis noted that Mr. Finnell is currently down to one full-time staff member, when he usually has three.

**B. Treasurer's Report- March 2019**

Ms. Bereckis described the report. This report covered May 2018-March 2019. Next year, the report will encompass April-December 2019, in order to accommodate the Village's new calendar fiscal year. The Commission discussed possible ways to structure the report going forward. Field revenues are up, due to the warm fall weather. Picnic shelter rentals have gone down. Parks maintenance expenses are up due to vandalism. Programming remained roughly the same or has increased, particularly in Cultural Arts programming. Athletic programming revenues have continued to decline over the past few years. Early Childhood revenues have gone down since handing off the day camps to the Community House, but expenses have also gone down. Ms. Hanzel and Ms. Bereckis described which programs are popular to the Commission. The Commission offered suggestions to improve Athletics registrations. Ms. Bereckis noted that Platform Tennis revenues were up due to fee increases. Chairman Waverley informed the Commission that the HPTA Agreement was approved by the Board of Trustees. She also provided updates on the updating of the Hut and the membership registration system. Ms. Bereckis told the Commission that staff has been working closely with HPTA on the transition. Special Event revenue has gone up due to sponsorships and donations. The Special Event budget is increasing while money is being saved in other areas. KLM revenue is up as well. Pool revenue was up due to neighborly passes and programming revenue. Mr. Bloom described the attitudes of the Board of Trustees regarding Parks and Recreation revenues and expenses. The Commission discussed how to make the Department cost-neutral. Ms. Bereckis pointed out that the Department is closer to cost-neutral than it was in previous years. Mr. Bloom further pointed out that there are some capital maintenance expenses that have no revenue offset, i.e, repairing fountains or replacing playground equipment. The Commission discussed ways to better streamline the presentation of the Treasurer's Report to see where money is being lost or brought in.

### **OLD BUSINESS**

Chairman Waverley updated the Commission on the status of the Naming Rights Policy and the HPTA Agreement. The Board of Trustees approved both, albeit with some small changes to the Naming Rights Policy.

Ms. Bereckis provided updates on the pickleball court resurfacing project, which is weather-dependent. Ms. Hanzel and Ms. Bereckis described the upcoming Tennis programming through Tom Lockheart.

### **NEW BUSINESS**

#### **CORRESPONDENCE**

##### **A. Email regarding Burns Field**

Ms. Bereckis provided the Commission with an e-mail she received regarding Burns Park. The beds have been weeded and mulched. New landscaping and benches will go in at Burns by the end of June. All of the problems described in the e-mail are being dealt with as described in Ms. Bereckis's reply.

#### **OTHER BUSINESS/DISCUSSION ITEMS**

##### **A. Summer meeting schedule**

Ms. Bereckis provided the Commission with a copy of the Village's meeting schedule. There is not currently a June or August meeting scheduled. Should a meeting be necessary, a special meeting will be arranged. The July meeting is the fourth Tuesday in July. If the pool report came back, a June meeting would be June 18, which works for the Commission. The Commission decided to tentatively schedule a meeting for June 18. July and August remain tentative, pending the June meeting.

##### **B. KLM Parking Lot Repaving Update**

Repaving will happen the week of July 8, Monday-Friday. The plan is to keep sections of the parking lot accessible throughout the project, although some surfaces may be milled.

**C. Commissioner Park Walkthroughs**

Ms. Bereckis will assign each Commissioner two parks to walkthrough and review. They would need to inspect their parks and report back to the Commission anything that needs to be replaced or change (signage, garbage cans, etc.) There is a checklist. Ms. Bereckis would like them completed by the end of August so that they can be included in the September meeting.

**D. July 4<sup>th</sup> Volunteers/Parade Participation**

Ms. Bereckis issued a call for volunteers to help organize the parade. Ms. Hanzel invited the Commission and their families to walk in the parade. Brian Powell thinks he will be able to get some Town Team swimmers to walk in the parade.

**ADJOURNMENT**

Commissioner Boruff motioned to adjourn the meeting at 8:10pm. Commissioner Moore seconded the motion. A voice vote was called and all were in favor. The meeting of the Parks and Recreation Commission was adjourned at 8:10pm.

ATTEST: \_\_\_\_\_  
Maggie South, Administrative Assistant