



MEETING AGENDA

MEETING OF THE PARKS AND RECREATION COMMISSION

Tuesday, September 12, 2017

7:00 p.m.

Memorial Hall

(Tentative and Subject to Change)

1. Call to Order
2. Public Comment
3. Approval of Minutes – July 18, 2017
4. Liaison Reports
 - a. Gateway Special Recreation Association Report
5. Monthly Reports
 - a. Recreation Financial Report- July 2017
 - b. Recreation Staff Report- August 2017
6. Old Business
 - a. Proposed Changes to the KLM Lacrosse Fields Discussion & Recommendation
 - b. Park Surveys recap
7. New Business
8. Correspondence
9. Other Business
 - a. National Recreation and Parks Conference
10. Adjournment

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

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**VILLAGE OF HINSDALE
MEETING OF THE
PARKS AND RECREATION COMMISSION**

Tuesday, July 18, 2017
Katherine Legge Memorial Lodge
7:00 PM



DRAFT

Chairman Waverley called the meeting of the Parks and Recreation Commission to order at 7:00 p.m. at the KLM Lodge.

Members Present: Chairman Waverley, Commissioners Keane, Conboy, Hester, Boruff

Members Absent: George & Baker

Staff Present: Heather Bereckis, Superintendent of Parks and Recreation
Brad Bloom, Assistant Village Manager/ Director of Public Safety
Linda Copp, Administrative Assistant
Sammy Hanzel, Recreation Coordinator
Hilary Poshek, KLM Lodge Manager

Others Present: Bill Voigt, USA Pickleball Ambassador, Patty McKay, 210 N Adams, Hinsdale and Mary Jablonski, 538 W Hickory, Hinsdale

Public Comment

None

Approval of Minutes

Commissioner Keane moved approval of the May 9, 2017 Park and Recreation Commission meeting minutes. Commissioner Conboy seconded and the motion passed unanimously with one correction to an attendees name.

New Business

Pickleball Presentation

Bill Voigt presented his presentation and introduced Patty McKay as his co-teacher and Mary Jablonski who is a player and trainer. Mr. Voigt passed out paddles and balls to show how they are used. Mr. Voigt explained that it is the fastest growing sport in America right now and is played on a badminton court with a whiffle ball. Mr. Voigt wants the Commission to see his vision and the reasons why more courts should be added. They want dedicated pickle ball courts and he made a presentation of how other towns have made courts. They are suggesting Brook Park by using two tennis courts and turn them into six pickle ball courts. He explained how the pickle ball courts are shorter. Western Springs has turned one of their parks into four Pickleball courts. They usually have more than 30 players at a time.

Mr. Voigt explained that all that would be needed to make it happen would be to add posts, nets, installation, resurfacing and separating fence. He believes the investment would be a few thousand dollars. There are ways to generate revenue with the courts to cover the cost of the courts. There could be charges for a specific play time and for lessons. Mr. Voigt stated that Hinsdale is a leader and expects life style leadership. He explained that the sport would be played during the day and up until the sun goes down since there would not be lights. Mr. Voigt explained how the sport started here in the area and most started playing the sport at Lifetime Fitness.

Ms. Jablonski stated that you can just drop in to play and you don't need a group. Ms. McKay commented that skills and ages are mixed and there is a sense of joy with the players. She thanked the Commission for their service.

Chairman Waverley asked how long a game takes – Mr. Voigt stated they are 7 to 12 minutes. Chairman Waverley asked if there are a lot of injuries. Ms. McKay stated there is no data on that and believes there should be training before playing and there are different levels of play depending on the skill level. Commissioner Conboy asked if there are any corporate sponsors for playing. Mr. Voigt stated there are sponsors sometimes for tournaments. All the high schools now offer Pickleball in their gym classes. Commissioner Keane asked if we know how the residents would feel if there are no longer tennis courts at Brook. Ms. Bereckis mentioned that the courts at Brook are used but we would need to check with the residents. The 294 expansion would not affect the tennis courts. The best time would be fall of 2018 and the striping would not be much more, just the expense of nets and poles. If a player wants to guarantee a court time, then they could pay for rental time, otherwise it would be free to just drop in.

Ms. Bereckis suggested sending out a survey to all the residents around Brook Park asking how they feel about changing those courts to Pickleball courts. The budget has money for the resurfacing but we would need to add the cost for nets and posts. Ms. Bereckis and Ms. Hanzel will get the information from the Community House regarding number of players and the residency of their players.

Gateway Special Recreation Association Report

Ms. Bereckis gave the report. The 1.5% increase was approved. Next year there could be a 3% increase because the Special rec community group has been increasing. I-pads have been purchased to use for camps to share on social media as well as teaching technologic skills. We are waiting for President Cauley to sign the new Articles of Agreement. The only change is Countryside is coming back in. Ms. Bereckis explained how the funds are charged. It is based on the number of participants and Hinsdale is second in attendance.

Ms. Bereckis stated that last month Sammy Hanzel and she gave a tour to Gateway trying to use Robbins Park or KLM for some of the activities. We would not get revenue from that but would be a benefit to the community since they don't have to travel as far. Oak Brook and Elmhurst are now currently used the most.

Monthly Reports

Ms. Bereckis presented the staff reports for May and June, 2017. Field and picnic rentals increased 16% and operating expenses are currently down due to loss of personnel. Program revenue decreased 10% and the majority of it is athletics and early childhood, but expenses would be down as well. The athletic programs have been refreshed for the summer and we are sharing programming with the Community House. Ms. Bereckis explained the programs and the increases or decreases for each category.

Platform tennis increased and expenses were down but that does not include capital expenses. Burns Field courts are not as popular as KLM courts. KLM revenue decreased 39% and caterer licenses were also down due to not enough business. The pool revenue increased 6% and the biggest amount is from the neighborly rate.

KLM revenue is \$20,100 for caterer licenses and rentals. There are two new caterers this year. May had the same number of events but had less revenue from those events. Ms. Bereckis commented on the projected numbers for revenue. We are slowly climbing up and staff is working

to bring in new rentals. Ms. Bereckis stated the goal is to target smaller events and hope the marketing will help with that.

Ms. Bereckis stated that the Fall brochure is at the printer and goes out August 1st. Registration begins on August 7th. Ms. Bereckis commented on the new events that are included. The Commission stated that the brochure looks great. Amita Health Care is sponsoring the first two movies in the park. Dips and Dots will be selling ice cream. The village will supply free popcorn. Commissioner Keane suggested having people bring bug spray. Staff will provide some if needed.

Ms. Bereckis stated that the parade was successful with 69 groups. \$8,400 donations have been collected to date. We had a band every other street and the weather was good. The large games at the festival were very popular.

Ms. Bereckis mentioned the two lunch on the lawn events that have been held had to be moved inside and we hope the weather will cooperate for the third one that can't be moved inside. There are two movies in the park this summer and two in the fall.

There are two kids included in programs that are being helped through Gateway. The participants are high functioning but need someone to make them focus. All spring field dates are done and fall is being reserved once AYSO has their schedule. The surveys to the Commissioners should be done by September.

Reilly Green will be doing serious repairs to the platform tennis courts for around \$7500. Paddle memberships have started coming in. Pool memberships are about the same as last year. Family memberships have increased and the 10 visit passes have decreased. All dive clinics were sold out with wait lists. Neighborly rate memberships increased 6%. End of season revenue for the pool last year was \$321,000; resident passes ended at \$108,000. Chairman Waverley asked about C and W Concessions and if he has complied with the financials. Ms. Bereckis stated that he has not disclosed his financials, which is part of the agreement. He has not been selling out of the side window because he has not provided that information. Ms. Bereckis is meeting with Dave Creamer tomorrow at 11 am.

Financial Reports

Ms. Bereckis commented that a new horticulturist, Amy Greenamyre, has been hired to replace Ralph. Ms. Bereckis explained the changes to summer camps and why. That affects the early childhood program. We don't have to pay for staff because the Community House is hosting the program. They have the ability to take registration daily or weekly so they have increased registrations and we get 20% of the revenue.

Staff is working on extra marketing is trying to revive athletics. There are just too many options for that in the community. Ms. Bereckis explained the programming increases/decreases. Platform tennis increased due to some rentals that we didn't have previously. Commissioner Conboy asked if athletics were divided equally between boys and girls. Ms. Bereckis commented on girls in Little League and how we need to try to market more to girls. Hinsdale Little League has priority for field space at Veeck so maybe a clinic could be held there at a field when Little League doesn't use them. Commissioner Conboy commented on how biking programs or trails are needed. The historical society has been asked because they have an app showing where all the Zook houses are but they were not interested in teaching anything.

Old Business

KLM Lodge Marketing Discussion

Ms. Bereckis stated that rentals are down over last year by 5%. Ms. Poshek explained the marketing for the Lodge. She has evaluated the past plan and we are not where we need to be. Most clients are finding out about the Lodge through online searches. Some of the marketing has been switched to boosting The Knot vendor services. There are inquiries weekly but bookings vary. We are listed between pages 7 and 28, so it is hard to find. The majority are not from this area. The in kind photos are being done by a professional company to take photos and they can use the lodge at a lesser rate. We do use photos from weddings to share and they will be used in a new brochure, with the client's permission.

The Knot storefront enhancement will put KLM in the first few pages. It will be for one year. There will be content that will be done by Hilary and the website working together. Bookings can be requested directly through the website. Ms. Poshek also commented on other avenues that are being investigated to make KLM more visible on the web. The Knot can also monitor reviews with the enhancements. Mr. Bloom suggested putting a link on the Knot for posting a review. The search engine optimization will have to be done by a professional company.

Commissioner Boruff asked about diversifying to more non-wedding events. Print ads have not produced any leads. There have been some repeat corporate clients but Wi-Fi is an issue with companies. More than 20 devices cannot be on at once. The Commission asked staff to look into getting better Wi-Fi___33 coverage. The Commission is okay with going forward with this marketing approach.

Bench Donation Program Update

Ms. Bereckis stated that we are still waiting for installation of the bench at Melin. It has been approved but we have not received it yet. There have been two more inquiries. The benches cost \$1100 - \$1500 per bench. There is a resident that is requesting more benches on sidewalks. It is posted on flyers and on E-Hinsdale. It was presented to Rotary and they might want to donate some benches. The donation does include a plaque.

Other Business

Falcon Football Falcon Fest Update

Ms. Bereckis commented on the Falcon Football Fest event at Brook Park. It will be scaled back to be more like a homecoming event. Brook Park residents have been notified of the football schedule.

Special Events Update

Ms. Poshek stated that Taste of Home and Main Street Liquors will be doing the Wine event at KLM. Linens are being donated by Samantha's Linens and the bakery for Taste of Home is donating the desserts.

Adjournment

The next meeting will be September 12th. Since there was no further business to come before the Commission, Commissioner Boruff moved to adjourn. Commissioner Keane seconded and the motion passed unanimously. The meeting of the Parks and Recreation Commission was declared adjourned at 9:38 pm.

Respectfully submitted,

Linda Copp, Administrative Assistant

Gateway Special Recreation Association

Board Meeting

Thursday, August 10, 2017

3:00 PM

Oakbrook Family Recreation Center

1450 Forest Gate Road

Oakbrook, IL 60523

- I. CALL TO ORDER
- II. OPEN FORUM
- III. BOARD MEMBER COMMENTS
- IV. COMMUNICATIONS
- V. OMNIBUS AGENDA
 - All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.
 - A. Approval of July, 2017 Regular Meeting Minutes
 - B. Approval of August, 2017 Check Register
 - C. Approval of August, 2017 Treasurer's Report
- VI. REPORTS
 - A. RGA Monthly Report
- VII. OLD BUSINESS
 - A. Social Media Policy - RGA
 - B. Master Calendar 2017 - 2018
 - C. Articles of Agreement - Indemnification
- VIII. NEW BUSINESS
 - A. Comprehensive Report
- IX. OPEN FORUM
- X. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion

Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Cindy Szkolka, at 630-993-8910 or at cszkolka@epd.org promptly to allow the Board to make reasonable accommodations for those persons.

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

JULY 13, 2017

- I. **Call to Order:** Chairman Cindy Szkolka called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:00pm on July 13, 2017 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Heather Bereckis, Hinsdale; Karen Spandikow, Oakbrook; Matt Russian, Pleasant Dale; Patti Purpura, Westchester; John Fenske, Willowbrook;

Absent: Scott Nadeau, York Center

Staff Present: Superintendent Ryan Massengill

Visitors: Gary Kasanders, Westchester

- II. **Open Forum:** None

- III. **Board Member Comments:** None

- IV. **Communications:** None

- V. **Omnibus Agenda:** Chairman Szkolka asked the Treasurer's Report to be removed from the omnibus agenda due to a billing issue to be discussed separately. Motion was made by Jim Pacanowski, Burr Ridge; to approve A and B of the Omnibus Agenda and motion seconded by Heather Bereckis, Hinsdale.

A. Approval of June 2017 Regular Meeting Minutes

B. Approval of July 2017 Check Register

On a voice vote, the motion passed unanimously.

Chairman Szkolka noted that there is a check ready to be mailed to Area Wide Automotive for vehicle repairs for \$1466.62. It was discovered that this work to be completed was reviewed and suggested by JMS Auto. JMS Auto referred the vehicle back to Area Wide as they would be better suited to take care of the repairs. However, the cost of the repairs that JMS quoted but did not repair also included other repairs which were completed. Subsequently, a check was already issued to and cashed by JMS so they have been overpaid. Chairman Szkolka stated there are payments to JMS Auto for the current month and inquired about voiding those checks. Gary Kasanders added that the proper procedure would for JMS to issue us a check for the amount of overage. Gary mentioned that the latest statements from JMS did not reflect a credit. Jim Pacanowski suggested voiding the checks that are ready to send and send a new check for a lower amount, reducing the payment by what JMS owes to Gateway. Superintendent Massengill said that in her discussion with JMS, they admitted that something went wrong in their books

and that's why a credit hasn't been added to our account. The credit that would be with JMS would be for \$1048.47. Financial procedures may need to be reviewed in the future to eliminate any confusion as discrepancies arise when some bills are issued to Gateway and others are issued to RGA. Gateway staff should be signing off on bills to ensure the work has been completed. Jim Pacanowski suggested that the payments be approved, but hold on to the check allowing JMS time to rectify the discrepancy.

C. Approval of June 2017 Treasurer's Report

Motion was made by Jim Pacanowski, Burr Ridge; to approve item C-Treasurer's Report of the Omnibus Agenda and motion seconded by Karen Spandikow, Oakbrook.

On a voice vote, the motion passed unanimously.

VI. Reports:

- A. Superintendent Massengill reviewed the monthly report and stated that we have some programs that are full but there are no waitlists. There are 34 participants in day camp. Door to door summer transportation numbers are down but most of that can be explained by location of programs. A majority of campers are from Elmhurst and programs are held in Elmhurst so transportation is not as much of a need. Staff has experienced some resignations over the last few weeks and seasonal employees will be leaving within the next month as well so there will be other positions open. Fall brochure is at the designer now and is still on schedule for August 4 delivery. There will be some new technology-based programs offered this fall including the recently purchased ipads and cameras. The big program highlight was the Special Olympics Summer Games. While it was very hot, everyone had a great weekend.

VII. Old Business:

- A. Social Media Policy- Chairman Szkolka stated that all board members had received a copy of the RGA Social Media Policy. She was going to submit the policy to counsel to ensure it serves Gateway purposes. Superintendent Massengill added that all current Gateway employees have signed off on the RGA policy as it currently reads.
- B. Annual Goals and Objectives- Chairman Szkolka reviewed the calendar that Superintendent Massengill provided to the board which detailed "to-do" items during a specific month throughout the year as outlined in the bylaws. A question was raised if a seasonal review of program plans adequately covers "annual goals and objectives". Some items for discussion will be better served to be discussed prior to the start of the new fiscal year and incorporate the budget. Superintendent Massengill will be adding a comprehensive report to the calendar to be distributed in August. This report will include individual participant analysis and demographic information at the conclusion of the "year". From the board's perspective, the submission of Certificate of Population and Certificate of Insurance needs to get added

to the calendar. Brief discussion continued on expiration dates of insurance from various providers-IRMA, PDRMA, IParks.

- C. Chairman Szkolka inquired as to the status of each agency's signature sheet on the updated Articles of Agreement. Those that had executed pages submitted to the Chairman. Others will submit as soon as possible.

VIII. New Business:

- A. Master Calendar 2017-2018-Review of the Master Calendar took place as part of the discussion under Agenda item VII.B. Nothing new heard under New Business

IX. Open Forum:

Pattti Purpura distributed invoices to each agency for Gateway dues.

- X. **Adjournment:** Sharon Peterson, Countryside; made a motion to adjourn the meeting, seconded by John Fenske, Willowbrook. Motion passed on a voice vote. Meeting adjourned at 3:43pm.

Gateway SRA Board Meeting
August 10, 2017
RGA Report

Summer 2016/2017 Comparison
As of 8/7/2017

July/August 2016

District	Registered Participants
Burr Ridge	5
Elmhurst	48
Hinsdale	24
Oak Brook	5
Pleasant Dale	8
Willowbrook	5
Westchester	5
York	1
Countryside	1
Non-resident	12
Total	114

July/August 2017

District	Registered Participants
Burr Ridge	6
Elmhurst	42
Hinsdale	21
Oak Brook	5
Pleasant Dale	7
Willowbrook	5
Westchester	4
York	1
Countryside	1
Non-resident	8
Total	101

Cancelled Summer Programs as of 8/7/2017

- Streetball

Full Programs as of 8/7/2017

- Diners Club South
- Northern Social Club
- Tuesday Travelers

Final Day Camp Update For Summer 2017

District	Registered Participants
Burr Ridge	1
Elmhurst	27
Hinsdale	6
Oak Brook	2
Westchester	2
Countryside	1
Willowbrook	1
Total	40

Final registration is at the following:

Summer Spectacular

Total – 14 campers - 11 ESY

Teen Tycoons

Total – 16 campers – 10 ESY

Gator Group

Total – 10 campers – 7 ESY

Door to Door Transportation
1

Door to Door Transportation
3

Door to Door Transportation
4

Total: 8 Door to Door Transportation

Gateway Staff Update 8/7/2017

We currently have the following positions open:

- 4 Recreation Leaders
- 1 Recreation Aide

Gateway Vehicles Update as of 8/7/2017

Vehicle	Mileage	Maintenance
192	83,301	None
171	128,386	None
170	52,664	Safety Check
283	11,590	None

Scholarships Status as of 8/7/2017

Burr Ridge = \$100

Elmhurst = \$500

Hinsdale = \$100

Westchester = \$100

Pleasant Dale = \$100

Fall Brochure

Has been completed and sent to the printer. Brochure will be mailed out Friday, August 11.

Updated Master Calendar

Please see attached

Annual Demographic Reports

I have begun working on a report for September's board meeting that will lay out Gateway's demographic stats for the fiscal year of 2016 – 2017. This will include all the sessions starting with Fall 2016 through Summer 2017. This report will be made up of:

- Individual district/village reports that detail the participants, ages and genders. Along with a table the outlines the hours of service that were provided to each district/villages' participants for each session and total for the fiscal year.
- An overall agency report that outlines each district/villages overall number of participants; age ranges and genders; a table outlining the total hours of service that were provided to Gateway participants overall and various graphs that outline the year's data.
 - Line graph – Hours of Service
 - Pie graph – District participation numbers
 - Bar Graph – Year's participation numbers based on age range

Summer 2017 Recap

Under program highlights for September's meeting we will have a review of the summer and camp programs along with a satisfaction survey from the participating families.

Gateway SRA Gators Softball Special Olympics 2017

The Gateway Gator Green and Red softball teams competed at the softball qualifier on July 23rd in Elgin. Both teams had their first games at 10:00am on different fields. The Gators Red team was in a division of four teams. Two of those four teams had less than 9 players and had to forfeit the competition. This meant that the Gators Red faced the NWSRA Lightning in the championship game. The Gators Red played the best I've ever seen them play! Every single Gator player had a hit! Arti and Anna both had hits, as well as Patrick and Bryan. They played some great defense too! Connor, the Gators pitcher, pitched the whole game and only gave up three runs. Connor also only had a couple of walks, which is a major accomplishment for him! The final score was 14-3, Gators won! The Gators Red received the gold medal and 1st place trophy. They will be going to the state softball competition in September. They were all so excited! All of their parents and friends were there to cheer them on. It was a wonderful moment for the Gators Red team.

The Gators Green team was in a division of three teams. This is the top division at this competition. Special Olympics had decided to send the top two teams in this division only. They decided to do this because the NISRA Thunder is a very good softball team and for many years, has beaten the teams they have faced by a substantial amount. Every year the Gators Green team has played the NISRA Thunder, the Gators have lost by an average of 15 runs or more. The Gators Green team played the NISRA Thunder for their first game at the qualifier. After the first inning the Gators were tied with the Thunder 4-4. Then at the end of the third inning, the Gators were behind 4-6. During the fourth inning, the Gators bats came to life! The Gators surged ahead, 7-6! Mike M. was pitching for the Gators and he did a great job, holding the Thunder at bay. Great pitching along with some great defensive plays, allowed the Gators to maintain the lead! The Gators went on to score more runs. The final score was 15-9, Gators won! I (Carolyn) was so happy to be able to see this moment! The Gators Green players were all jumping up and down and I saw some tears of joy! They all high-fived the Thunder players and showed good sportsmanship. The Gators team kept up a positive attitude throughout this game, even when they were behind. For the first time in my seven years at Gateway, the Gators Green team won against the NISRA Thunder in softball. It was a very proud moment for the athletes, coaches, family and friends! The Gators then faced the Opportunity House team. Mike H. was pitching for the Gators for this game. He did a great job and has been improving in his pitching skills. Mike has worked on his pitching outside of Gateway practices and it showed. The Gators continued their great hitting and ended up winning their second game, 17-4. The Gators Green received the gold medal and the 1st place trophy!

Both Gateway Gator softball teams will be competing at the state competition the weekend of September 9th and 10th. Congrats to both teams!

**GATEWAY SRA
CHECK REGISTRY
August 10, 2017**

Check #	Issued to	Description	Amount	Total
1939	JMS AUTO SERVICE, INC	VEHICLE REPAIR	\$ 30.42	\$ 30.42
1940	RAY GRAHAM ASSOCIATION	FINANCIAL ASSISTANCE	\$ 1,409.00	\$ 6,242.13
1940	RAY GRAHAM ASSOCIATION	ONE ON ONE AIDS	\$ 4,833.13	
			\$ -	\$ -
			\$ -	\$ -
Totals				\$ 6,272.55

Bank Accounts Reconciled as of July 31, 2017	
General Checking Account	\$ 1,118.17
Money Market Account	\$ 37,490.12
Totals	\$ 38,608.29
Check Registry	\$ 6,272.55
Outstanding check Total	\$ 714.74
Balance after Check Registry	\$ 32,335.74

GATEWAY SRA 2017-208
MONTHLY TREASURER'S STATEMENT

DATE **Aug-17**

REVENUES

<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>BUDGET</u>	<u>VARIANCE TO BUDGE</u>	<u>% OF BUDGET</u>
110	Interest	\$ 59.64	\$ 59.64	\$ 625.00	\$ 565.36	10%
120	Member Contributions	\$ -	\$ -	\$ 526,939.81	\$ 526,939.81	0%
<u>130</u>	<u>Misc. Revenues</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>
Total Revenues		\$ 59.64	\$ 59.64	\$ 527,564.81	\$ 527,505.17	0%

EXPENSES

<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>BUDGET</u>	<u>VARIANCE TO BUDGE</u>	<u>% OF BUDGET</u>
500	Audit Services	\$ -	\$ -	\$ 3,800.00	\$ 3,800.00	0%
510	Day Camp Transportation	\$ -	\$ -	\$ 5,500.00	\$ 5,500.00	0%
520	Financial Assistance	\$ 4,833.13	\$ 4,833.13	\$ 4,000.00	\$ (833.13)	121%
530	Legal Fees	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	0%
540	Insurance	\$ -	\$ -	\$ 2,310.00	\$ 2,310.00	0%
550	Misc. Expenses	\$ 19.26	\$ 19.26	\$ 250.00	\$ 230.74	8%
560	One on One Aids	\$ 1,409.00	\$ 1,409.00	\$ 10,712.00	\$ 9,303.00	13%
570	Program Supplies	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	0%
580	Web/IT	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	0%
590	Service Contract	\$ -	\$ 114,376.75	\$ 457,507.00	\$ 343,130.25	25%
600	Vehicle Fuel	\$ -	\$ -	\$ 8,750.00	\$ 8,750.00	0%
610	Vehicle Repairs	\$ 30.42	\$ 30.42	\$ 11,000.00	\$ 10,969.58	0%
<u>620</u>	<u>Transportation Fund</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,207.00</u>	<u>\$ 11,207.00</u>	<u>0%</u>
Total Expense		\$ 6,291.81	\$ 120,668.56	\$ 519,536.00	\$ 398,867.44	23%



5, a.

MEMORANDUM

DATE: September 12, 2017

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: July 2017 Parks & Recreation Financial Report

Attached are the preliminary Parks & Recreation Department financial results for May 2017; this is the first month of the FY 2017-18 budget year.

Parks

Revenue for field and picnic shelter rentals decreased 24% (\$7,590) over the prior year. Field rental revenue decreased 35% (\$6,890) for the same period of the prior year. This is due to timing of initial fall field payments. Staff has worked diligently with outside groups to secure additional field rental space; fall rentals will begin posting in August. Picnic shelter rental revenue decreased 6% (\$700) over the prior year. This is due to the wet weather in spring, which accounted for fewer early season rentals.

Park operating expenses are up 7% (\$8,331) over the prior year. Personnel services are up 31% (\$19,593) over the prior year due to the addition of a Horticulturist staff member. All other categories appear to be down over the prior year due to the timing of projects and invoices posting.

Admin & Support

Operating expenses are down 18% (\$9,237) over the prior year. This is primarily due to changes in staffing and reallocation of salaries.

Programs & Activities

Through the month of May, program revenue decreased by less than 1% (\$320) over the prior year. All of the below programs are contractual; revenues are directly related to offsetting contractual expenses. Therefore, due to decreased programming, recreation expenses are down 29% (\$44,966) over the same period of the prior year, including capital expenses. Personnel and Contractual expenses, which include the payment for program services, decreased 21% (\$26,092).



MEMORANDUM

General Interest program revenue has increased 30% (\$2,573) over the prior year, due to increased enrollment in magic and Lego programs.

Athletic program revenue increased 4% (\$2,161) over the prior year; this is a result of increased registration in the sports camp programs. Staff has made changes to the programming for the 2017/18 FY in hopes of reviving additional registration. These changes include new classes, expanded hours and locations, free clinics and new instructors.

Cultural Arts program revenue increased 81% (\$2,358) over the prior year; due to increased enrollment in Ballroom Dancing and new art and dance classes

Early childhood programming registration revenue is down 89% (\$14,475) over the prior year. This is a direct result of Day Camp being moved to The Community House. All registrations are being taken at their site, with an 80/20 share of revenues being billed at the end of the season.

Fitness program revenues have increased 56% (\$2,219) over the prior year. This is due to the offering of additional adult fitness programs like Fit4Mom, Pilates, and Barre through cooperative programming with The Community House.

Platform Tennis

Through July, membership revenue increased \$5,374 over the prior year. This is a result of off season rentals that did not occur in the prior year.

General Rec Admin

Operating expenses are down 6% (\$4,998) over the prior year. This is primarily due to changes in staffing and timing of invoices.

Katherine Legge Memorial Lodge

Rental revenue through July is currently \$36,145; which is a decrease of 17% (\$11,450) over the same period of the prior year. Caterer's License fees are up 24% (\$2,00) over the same period of the prior year; 2 new caterers signed on for the 2017/18 year. Expenses are trending down 18% (\$5,737) over the prior year.



MEMORANDUM

Community Pool

Pool revenue through July decreased 2% (\$4,855) over the same period in the prior year. Resident pass sales have increased by 2% (\$1,644) over the prior year, while non-resident pass sales have increased by 1% (\$276). Resident class registration has decreased 5% (\$908), while non-resident class registration has decreased 37% (\$2,528) over the prior year. Town Team registration has increased 27% (\$4,660) over the prior year. Miscellaneous pool revenue increased 5% (\$1,158) over the same period of the prior year; this is a result of the increase to Hinsdale Swim Club's annual agreement.

Pool operating expenses decreased 13% (\$25,267) over the prior year. Repairs and maintenance expenses decreased over the prior year by 58% (\$13,581) due to fewer unbudgeted repairs early in the season, as a result of diligent preseason preparations by Public Services and Recreation staff.

Parks Recreation Revenue/Expense Summary
July FY 2017-18

DEPT. 3101

ADMIN. AND SUPPORT	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Expenses							
Personnel Services	172,143	37,291	22%	232,862	48,077	-10,786	-22%
Professional Services	0	0	0%	0	0	0	0%
Contractual Services	0	1,012	0%	0	559	453	0%
Other Services	5,800	1,385	24%	5,800	779	606	78%
Materials & Supplies	2,400	858	36%	2,450	1,333	-475	-36%
Repairs & Maintenance	800	600	75%	800	0	600	0%
Other Expenses	4,609	410	9%	4,309	45	365	812%
Risk Management	32,000	0	0%	28,598	0	0	0%
Total-Operating Expenses	217,752	41,556	19%	274,819	50,793	-9,237	-18%

DEPT. 3301

PARKS MAINTENANCE	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Revenues							
Field Fees	55,000	12,850	23%	44,500	19,740	-6,890	-35%
Picnic Fees	14,500	11,820	82%	11,500	12,520	-700	-6%
Total Revenues	69,500	24,670	35%	56,000	32,260	-7,590	-24%
Expenses							
Personnel Services	392,916	82,155	21%	259,029	62,562	19,593	31%
Contractual Services	147,250	30,375	21%	152,900	37,664	-7,289	-19%
Other Services	1,675	82	5%	1,675	82	0	0%
Materials & Supplies	41,405	6,448	16%	52,355	9,287	-2,839	-31%
Repairs & Maintenance	42,310	5,163	12%	29,220	6,297	-1,134	-18%
Other Expenses	2,255	0	0%	2,495	0	0	0%
Total-Operating Expenses	627,811	124,223	20%	497,674	115,891	8,331	7%
Capital Outlay							
Motor Vehicles	36,000	0	0%	46,000	0	0	0%
Park/Playground	0	0	0%	0	0	0	0%
Lands/Grounds	211,405	41,370	20%	74,000	3,300	38,070	0%
Buildings	75,000	0	0%	139,500	27,200	-27,200	0%
Total Capital Outlay	322,405	41,370	13%	259,500	30,500	10,870	0%
Total Expenses	950,216	165,593	17%	757,174	146,391	19,201	13%

DEPT.3420

RECREATION SERVICES	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Revenues							
Registration & Memberships	279,500	87,448	31%	320,500	87,768	-320	0%
Misc. Income	0	0	#DIV/0!	250	0	0	0%
Total Revenues	279,500	87,448	31%	320,750	87,768	-320	0%
Total Expenses							
Personnel Services	69,569	19,069	27%	109,261	29,065	-9,996	-34%
Contractual Services	257,280	79,261	31%	271,605	95,357	-16,096	-17%
Other Services	63,380	10,961	17%	56,280	14,967	-4,006	-27%
Materials & Supplies	11,990	508	4%	10,990	3,282	-2,775	-85%
Other Expenses	8,359	68	1%	7,839	2,833	-2,765	-98%
Repairs & maintenance	17,000	68	0%	17,000	901	-833	-92%
Capital Outlay	0	0	0%	123,500	8,496	-8,496	0%
Total Expenses	427,578	109,934	26%	596,475	154,901	-44,966	-29%

Parks Recreation Revenue/Expense Summary
July FY 2017-18

DEPT.34-BY DEPARTMENT

RECREATION SERVICES	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
3421 General Interest							
Revenues	13,500	11,184	83%	12,000	8,611	2,573	30%
Expenses							
Personnel Services	0	0	0%	0	0	0	0%
Contractual Services	8,500	3,241	38%	8,500	1,490	1,751	118%
Other Services	0	0	0%	0	0	0	0%
Materials & Supplies	0	0	0%	0	0	0	0%
Repairs & Maintenance	0	0	0%	0	0	0	0%
Other Expenses	0	0	0%	0	0	0	0%
Total Expenses	8,500	3,241	38%	8,500	1,490	1,751	118%
3422 Athletics							
Revenues	115,000	54,226	47%	140,000	52,065	2,161	4%
Expenses							
Personnel Services	1,500	0	0%	1,615	0	0	0%
Contractual Services	80,000	14,829	19%	90,000	20,864	-6,035	0%
Other Services	0	0	0%	0	0	0	0%
Materials & Supplies	2,100	968	0%	1,500	1,077	-109	-10%
Other Expenses	0	0	0%	0	0	0	0%
Total Expenses	83,600	15,797	19%	93,115	21,941	-6,144	-28%
3423 Cultural Arts							
Revenues	9,000	5,259	58%	11,000	2,901	2,358	81%
Expenses							
Personnel Services	4,230	1,292	31%	4,306	0	1,292	0%
Contractual Services	1,500	577	38%	2,500	0	577	0%
Other Services	0	0	0%	0	0	0	0%
Materials & Supplies	0	0	0%	0	0	0	0%
Other Expenses	0	0	0%	0	0	0	0%
Total Expenses	5,730	1,869	33%	6,806	0	1,869	0%
3424 Early Childhood							
Revenues	26,500	1,740	7%	42,000	16,215	-14,475	-89%
Expenses							
Personnel Services	5,383	0	0%	19,484	11,513	-11,513	-100%
Contractual Services	10,000	755	8%	10,000	1,121	-366	-33%
Other Services	0	0	0%	0	0	0	0%
Materials & Supplies	350	0	0%	1,200	1,085	-1,085	-100%
Other Expenses	0	0	0%	0	0	0	0%
Total Expenses	15,733	755	5%	30,684	13,718	-12,963	-94%

Parks Recreation Revenue/Expense Summary
July FY 2017-18

DEPT.3420-BY DEPARTMENT

RECREATION SERVICES	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
3425 Fitness							
Revenues	34,500	6,156	18%	34,500	3,937	2,219	56%
Expenses							
Personnel Services	0	0	0%	0	0	0	#DIV/0!
Contractual Services	14,000	3,457	25%	14,500	3,230	227	7%
Other Services	0	0	0%	0	0	0	#DIV/0!
Materials & Supplies	0	0	0%	0	0	0	#DIV/0!
Other Expenses	0	0	0%	0	0	0	#DIV/0!
Total Expenses	14,000	3,457	25%	14,500	3,230	227	7%
3426 Platform Tennis							
Revenues							
Memberships/Lessons	65,000	5,424	8%	65,000	50	5,374	10747%
Grant funding	0	0	0%	0	0	0	#DIV/0!
Lifetime and donations	0	0	0%	0	0	0	#DIV/0!
Total Revenues	65,000	5,424	8%	65,000	50	5,374	10747%
Expenses							
Personnel Services	0	0	0%	0	0	0	#DIV/0!
Contractual Services	19,030	1,280	7%	19,030	2,280	-1,000	-44%
Other Services	5,500	350	6%	5,500	1,172	-821	-70%
Materials & Supplies	500	0	0%	500	0	0	#DIV/0!
Repairs and Maintenance	15,000	68	0%	15,000	238	-170	-72%
Other Expenses	50	0	0%	50	0	0	#DIV/0!
Total Operating Expenses	40,080	1,698	4%	40,080	3,690	-1,992	-54%
Capital Outlay							
Courts project	0	0	0%	0	8,496	-8,496	-100%
Resurfacing/skirting	0	0	0%	123,500	0	0	#DIV/0!
Total Capital Outlay	0	0	0%	123,500	8,496	-8,496	-100%
Total Expenses	40,080	1,698	0%	163,580	12,186	-10,488	-86%
3427 Special Events							
Revenues	16,000	3,460	22%	16,000	3,990	-530	-13%
Expenses							
Personnel Services	3,983	2,871	72%	3,983	3,912	-1,040	-27%
Contractual Services	30,350	20,603	68%	27,850	18,712	1,891	10%
Other Services	2,080	2,605	125%	2,080	748	1,857	248%
Materials & Supplies	6,390	361	6%	5,140	363	-2	-1%
Repairs & Maintenance	0	0	0%	0	0	0	#DIV/0!
Total Expenses	42,803	26,441	0%	39,053	23,735	2,705	11%
3428 General Rec Administration							
Expenses							
Personnel Services	54,473	14,906	27%	79,873	13,641	1,265	9%
Contractual Services	93,900	49,348	53%	99,225	47,660	1,687	4%
Other Services	55,800	8,006	14%	48,700	13,047	-5,041	-39%
Materials & Supplies	2,650	146	6%	2,650	757	-610	-81%
Repairs and Maintenance	2,000	0	0%	2,000	663	-663	-100%
Other Expenses	8,309	1,197	14%	7,789	2,833	-1,636	-58%
Total Expenses	217,132	73,603	34%	240,237	78,601	-4,998	-6%
Capital Outlay							
Total Expenses	217,132	73,603	34%	240,237	78,601	-4,998	-6%

Parks Recreation Revenue/Expense Summary
July FY 2017-18

DEPT. 3724

KLM LODGE	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Revenues							
KLM Lodge Revenue	160,000	36,145	23%	180,000	47,595	-11,450	-24%
Caterer's Licenses	11,000	10,500	95%	15,000	8,500	2,000	24%
Total Revenues	171,000	46,645	27%	195,000	56,095	-9,450	-17%
Expenses							
Personnel Services	76,933	15,348	20%	64,523	15,803	-455	-3%
Contractual Services	25,818	3,201	12%	25,318	3,611	-410	-11%
Other Services	39,500	5,153	13%	37,000	10,677	-5,524	-52%
Materials & Supplies	8,400	1,566	19%	9,400	533	1,033	194%
Repairs & Maintenance	16,450	100	1%	16,450	315	-214	-68%
Other Expenses	550	142	26%	50	309	-166	-54%
Total-Operating Expenses	167,651	25,510	15%	152,741	31,247	-5,737	-18%
Capital Outlay	30,000	0	0%	60,000	9,422	-9,422	-100%
Total Expenses	197,651	25,510	13%	212,741	40,669	-15,159	-37%

DEPT. 3951

SWIMMING POOL	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Revenues							
Pool Resident Pass	115,000	109,642	95%	135,000	107,998	1,644	2%
Non-Resident Pass	37,000	36,375	98%	32,000	36,099	276	1%
Pool Daily Fee	60,000	34,000	57%	58,000	35,793	-1,793	-5%
Pool Lockers	0	0	0%	0	0	0	#DIV/0!
Pool Concession	8,400	3,500	42%	8,200	4,100	-600	-15%
Class-Registration -Resident	22,000	18,434	84%	24,000	19,342	-908	-5%
Class-Registration Non-Resident	7,400	4,327	58%	6,500	6,855	-2,528	-37%
Private Lessons	13,000	9,225	71%	10,500	11,887	-2,662	-22%
Misc. Revenue (Rentals)	30,000	26,577	89%	32,000	25,419	1,158	5%
Town Team	18,500	22,101	119%	17,000	17,441	4,660	27%
10-Visit Pass	24,000	18,315	76%	22,000	22,418	-4,103	-18%
Total Revenues	335,300	282,496	84%	345,200	287,351	-4,855	-2%
Expenses							
Personnel Services	166,858	113,237	0%	166,858	109,726	3,512	3%
Contractual Services	32,350	9,723	30%	35,450	24,746	-15,023	-61%
Other Services	38,500	10,259	27%	41,500	12,490	-2,230	-18%
Materials & Supplies	30,005	23,235	77%	28,255	19,737	3,498	18%
Repairs & Maintenance	34,880	9,954	29%	28,240	23,536	-13,581	-58%
Other Expenses	7,000	1,234	18%	6,700	2,676	-1,442	-54%
Risk Management	0	0	0%	0	0	0	#DIV/0!
Total-Operating Expenses	309,593	167,644	54%	307,003	192,911	-25,267	-13%
Capital Outlay	15,000	0	0%	65,000	51,436	-51,436	-100%
Total Expenses	324,593	167,644	52%	372,003	244,347	-76,703	-31%

	FY 17-18 Budget	FY 17-18 Actual	FY 17-18 % of Budget	FY 16-17 Budget	FY 16-17 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Capital Expenses	367,405	41,370	11%	508,000	99,854	(58,484)	-59%
Operating Expenses	1,750,385	468,867	27%	1,705,212	537,247	(68,380)	-13%
Total Expenses	2,117,790	510,237	24%	2,213,212	637,102	-126,864	-20%
Total Revenues	855,300	441,259	52%	916,950	463,474	-22,216	-5%
Revenue Offset Difference	(1,262,490)	-68,979	5%	(1,296,262)	(173,627)	104,649	-60%



5.6.

MEMORANDUM

DATE: September 12, 2017

TO: Chairman Waverley & Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: August Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of August.

Katherine Legge Memorial Lodge

Preliminary gross rental revenue for the fiscal year to-date is \$46,645. Rental revenue for the third month of the 2017/18 fiscal year is \$13,950. In July, there were eight events held at the Lodge, which is one more than the prior year. Expenses through July are down 27% (\$4,708) over the prior year; this a result of timing related to projects, such as the new marketing initiatives. Overall net revenue is \$21,135 which is 24% (\$5,080) higher than the same period of the prior year.

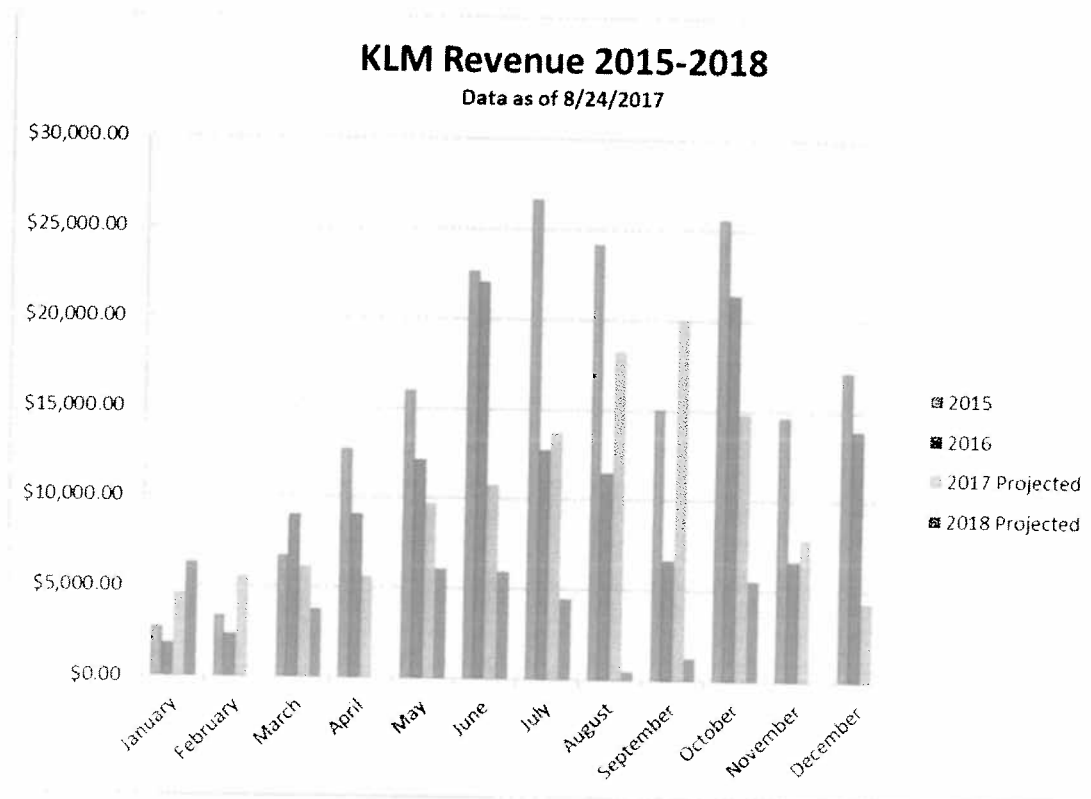
REVENUES	July		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$12,550	\$13,950	\$47,595	\$36,145	(\$11,450)	\$160,000	23%	\$180,000	26%
Caterer's Licenses	\$0	\$0	\$8,500	\$10,500	\$2,000	\$11,000	95%	\$15,000	57%
Total Revenues	\$12,550	\$13,950	\$56,095	\$46,645	(\$9,450)	\$171,000	27%	\$195,000	29%

EXPENSES	July		YTD		Change Over the Prior year	2017-18 Annual Budget	FY 17-18 % of budget	2016-17 Annual Budget	FY 15-16 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$17,183	\$12,475	\$40,040	\$25,510	(\$14,530)	\$197,651	13%	\$212,741	19%
Net	(\$4,633)	\$1,475	\$16,055	\$21,135	\$5,080				

MEMORANDUM

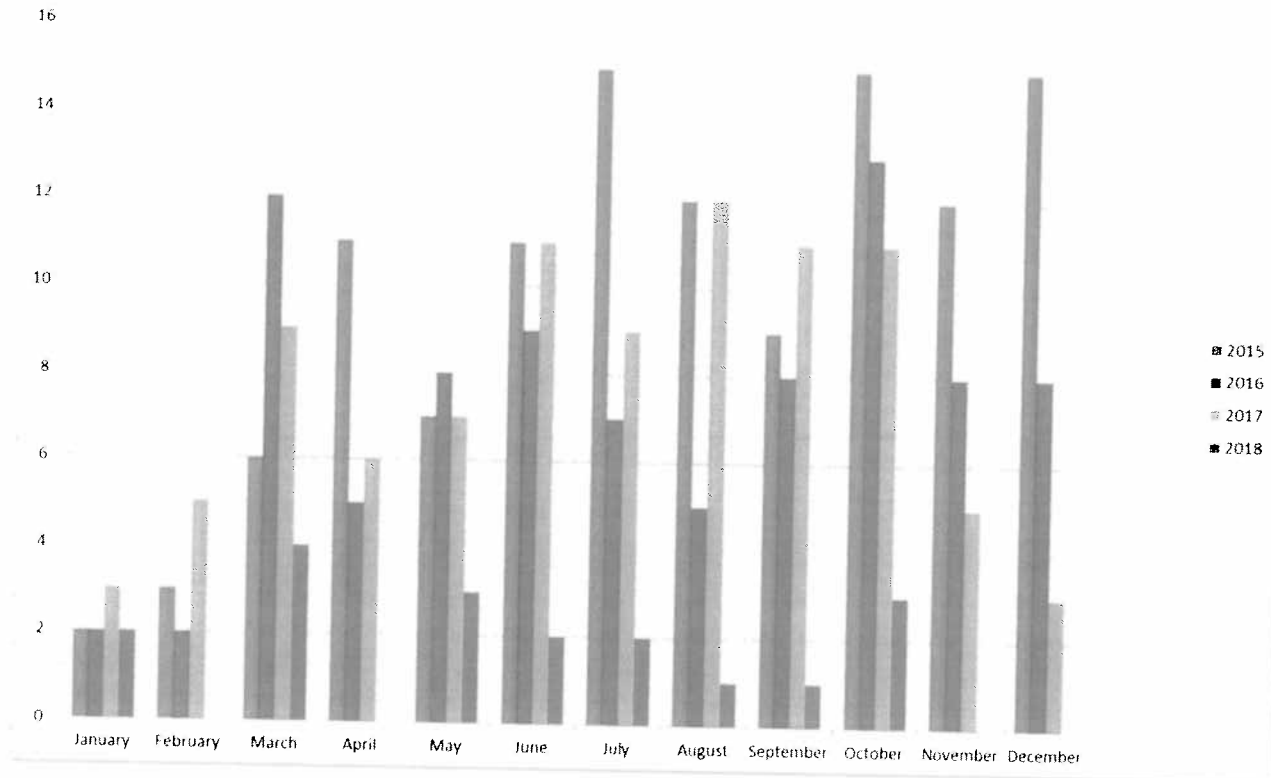
KLM Gross Monthly Revenues							
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,600
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,595
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 13,950
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 12,645	
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 11,500	
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,395	
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,710	\$ 36,145

The graph below shows the past three years of lodge revenue and the upcoming year's projection. Future predictions are based on the average revenue from the event type. Also included below are charts indicating the number of reservations and reservation type by month. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.



KLM Reservations 2015-2018

Data as of 8/1/2017



As you will note, there still is some concern warranted due to the decline in bookings. However, staff has begun seeing an increase in reservations related to increased marketing, especially during the late summer/early fall months. Calls for events 8-18 months out are already coming in, as you will note from the charts above. The full marketing budget for 2016/17 was spent, including social media boosts, and ads in high profile websites and magazines.

Staff is now working to implement the approved marketing plan for the 2017/18 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. Details on this were be presented at the August Parks & Recreation Commission meeting and will be reevaluated at the November Parks & Recreation Meeting.

Upcoming Brochure & Activities

Brochure & Programming

Winter/Spring Brochure planning and preparation is underway, with the scheduled delivery date for residents being December 4th. Fall Brochures were delivered on August 1st and registration for programming began on August 7th. Staff has added a



MEMORANDUM

number of new programs and special events, including Food & Wine Pairing night at KLM Lodge and the continuation of Movies in the Park.

Special Events

The final performance in a series of three events titled "Lunch on the Lawn" took place Wednesday August 2nd, with The Pack Drumline and Dance Crew. These events were held in Burlington Park from 12:30-1:30pm. Guests were encouraged to bring lunch and enjoy the free entertainment. This was done in collaboration with the Hinsdale Public Library. All events were well attended and received.

Additionally, the new Movies in the Park Series began on July 19th with a showing of Finding Dory. The movie saw about 100 people in attendance, though was cut short due to storms. The second movie was scheduled for August 16th, showing The Sandlot, though ended up being moved to August 23rd due to rain. Future movies in the park include SING on September 13th and Hocus Pocus on October 11th. These events will be held at KLM Park, starting at dusk. Staff has secured a sponsorship for these events with Amita Health and Shred415. Free popcorn will be provided to all attendees.

Finally, staff is currently preparing for upcoming special events including the new Food & Wine Pairing at KLM on September 14th; Fall Fest on October 21st, at its new location of Robbins Parks & The Community House; and Holiday Express on December 17th.

Field & Park Updates

Fields

Staff has been coordinating fall field use with community athletic organizations. Usage includes soccer, football, cross country and lacrosse activities. Public Services personnel have begun laying out the athletic fields and will stripe them weekly through the first week in November.

Hinsdale Central, Hinsdale South, and Hinsdale Middle School will be hosting cross country meets at KLM Park. The cross country course follows the perimeter fence of KLM Park, which has runners crossing the access roads. The schools are required to hire Hinsdale police officers to monitor the traffic at County Line Road and the access roads. During meets, it can be difficult for park users, including Lodge guests and staff from the Humane Society and the former Arts Center, to access the park. Therefore, staff communicates the meet schedule to park users to ensure that activities are not disrupted.

Falcon Football is utilizing space at Oak School for practices and games that will be held at Brook Park. Given the high attendance previously experienced for Falcon Football games, a letter was sent to residents that reside near Brook Park to inform them of the park schedule. AYSO Soccer will practice and play games at a variety of Village fields. Veeck will be utilized for competitive soccer programs. Lacrosse programs will utilize KLM Park.

MEMORANDUM

Parks

Parks & Recreation Commission Members are currently working on surveys of all Village Parks. These surveys provide an overview of all park components, from bench quantity and type to condition of sidewalks, buildings and playgrounds. Staff will be compiling all of the results and presenting the information at the September 12th Parks & Recreation Commission Meeting. From there, the Commission will be recommending schedules for upkeep, improvements and general maintenance.

Platform Tennis

Annual Court Maintenance

Riley Green Mountain was on site the week of August 21st to complete repairs to the court screens, snow boards and court doors. Repairs to the courts are in the operating budget and cost approximately \$7,500.

Village staff also spent the week of August 21st working on the court heaters. Staff found 4 heaters that were not operational on courts 1 and 6. New heaters were ordered and installed on these courts.

Memberships

Renewal letters were sent out to past members in mid- August; current memberships are good through August 2017. Pricing for the 2017/18 season will remain the same, with a late fee incurring after October 31st. This was approved by the Village Board at its March 7, 2017 meeting. Below is a chart indicating current year to date membership revenue in comparison to the same period of the previous year.

Platform Tennis Membership Summary

Platform Tennis Membership Summary												
2016						2017						
Memberships as of 1/23/17	New Members	Renewal Members	Total Members	Revenue YTD	2017 Fees	New Members	Renewal Members	Total Members	Change of over Prior Year	Revenue YTD	Change over Prior Yr.	% of Change Over Prior Year
Resident Individual	1	8	9	\$1,800	\$200	0	9	9	0	\$1,800	\$0	0%
Resident Family	0	3	3	\$750	\$250	1	0	1	-2	\$250	-\$500	-67%
Resident Secondary	0	7	7	\$0	\$0	1	0	1	-5	\$0	\$0	0%
Resident Total	1	18	19	\$2,550		2	9	11	-8	\$2,050	-\$500	-20%
Non-Resident Individual	0	10	10	\$3,000	\$300	0	13	13	3	\$3,900	\$900	30%
Non-Resident Family	0	1	1	\$375	\$375	0	4	4	3	\$1,500	\$1,125	300%
Non-Resident Secondary	0	4	4	\$0	\$0	0	9	9	5	\$0	\$0	0%
Non-Resident Total	0	15	15	\$3,375		0	26	26	11	\$5,400	\$2,025	60%
Resident Lifetime	N/A	82	82		\$0	N/A	62	62	-20	\$0	\$0	0%
Non-Resident Lifetime	N/A	42	42			N/A	28	28	-14	\$0	\$0	0%
Total Lifetime Members	N/A	124	124			N/A	90	90	-34	\$0	\$0	0%
Total Memberships/ Revenue	1	157	158	\$5,925		2	125	127	-31	\$7,450	\$1,525	26%



MEMORANDUM

Community Pool

Pass Sales

The Hinsdale Community Pool opened for the season Saturday, May 27th. A summary of current membership revenue is below.

This summary provides pass sales data through August 21st. Revenue for the same period of the prior year has decreased slightly by 2% (\$3,735). Resident family pass sales for the same period of the prior year increased 2% (\$1,900). For the same period of the prior year, 10-Visit pass sales decreased 27% (\$6,435). This may be attributed to the increase in Resident family pass sales and cooler August weather.

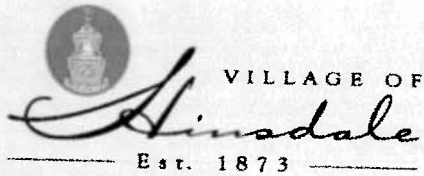
Neighborly and Non-Resident pass revenues to date are \$36,665 which is an increase of 6% (\$2,035) over the same period of the prior year. To date, 89 Neighborly Passes have been sold. Feedback from the new members is that previously they were members of the Oak Brook Bath and Tennis Club, Western Springs Swim Club and Five Seasons but were not happy with the services.

MEMORANDUM

As of August 21, 2017

	2016 Pass Revenue				2017 Pass Revenue					
	New Passes	Renew Passes	Total	Revenue	New Passes	Renew Passes	Total	Revenue	% Change Over Prior Year	Change Over the prior year
Resident										
Resident										
Nanny + Nanny Super	43	40	83	\$4,935	57	29	86	\$5,205	5%	\$270
Family Primary	90	203	293	\$85,870	100	194	294	\$87,770	2%	\$1,900
Family Secondary	298	675	973	\$0	330	675	1005	\$0	0%	\$0
Individual	7	13	20	\$3,030	1	9	10	\$1,650	-46%	-\$1,380
Senior Pass	10	23	33	\$2,640	10	19	29	\$2,320	-12%	-\$320
Family Super	0	22	22	\$7,705	11	13	24	\$7,870	2%	\$165
Family Super Secondary	0	23	23	\$1,080	11	13	24	\$1,080	0%	\$0
Family Super Third	0	21	21	\$990	10	13	23	\$1,035	5%	\$45
Family Super 4+	3	29	32	\$495	15	17	32	\$480	-3%	-\$15
Individual Super Pass	0	0	0	\$0	0	0	0	\$0	0%	\$0
Senior Super Pass	0	0	0	\$0	0	0	0	\$0	0%	\$0
Resident Total	451	1049	1500	\$106,745	545	982	1527	\$107,410	1%	\$665
Neighborhood										
Neighborhood										
Neighbor Family	43	41	84	\$30,730	37	52	89	\$33,135	8%	\$2,405
Neighborhood Individual	0	0	0	\$0	0	1	0	\$0		\$0
Neighbor Add'l	146	158	304	\$0	132	187	319	\$0		\$0
Neighborhood Total	189	199	388	\$30,730	169	240	408	\$33,135	8%	\$2,405
Non-Resident										
Non-Resident										
Non Resident Family	3	0	3	\$540	2	0	2	\$1,055	95%	\$515
Non Resident Family Secondary	6	9	15		15	0	15	\$545	0	\$0
Non Resident Individual	1	1	2	\$500	0	2	0	\$545	9%	\$0
Non Resident Senior	7	5	12	\$1,860	1	5	6	\$930	-50%	\$0
Non Resident Nanny	9	3	12	\$990	10	2	12	\$990	0%	\$0
Non-resident Total	26	18	44	\$3,890	28	9	35	\$3,520	-10%	-\$370
10-Visit	301		301	\$23,460	210		210	\$17,025	-27%	-\$6,435
TOTAL			2233	\$164,825			2180	\$161,090	-2%	-\$3,735

Daily Fee Revenue					
	2015	2016	2017	Change Over Prior Year	% Over Prior Year
May	\$935	\$3,742	\$2,105	-\$1,637	-44%
June	\$10,959	\$16,036	\$14,882	-\$1,154	-7%
July	\$18,970	\$17,702	\$19,640	\$1,938	11%
August	\$14,037	\$12,424			
Sept	\$3,078	\$9,740			
Total	\$47,979	\$59,644	\$36,627	-\$853	-39%



6a.

MEMORANDUM

DATE: September 12, 2017

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Proposed Improvements at KLM: Lacrosse Field Review

At the January 10th, 2017 meeting of the Parks & Recreation Commission (P&R), staff presented a proposed improvement to the Katherine Legge Park (KLM) lacrosse fields. This proposal **was** submitted on behalf of the Hinsdale Meadows planned development located at 55th Street and County Line Road, adjacent to KLM. The project is intended to meet the requirements of the public benefit condition.

At the meeting on January 10th, Commission members approved the initial concept of leveling the lacrosse fields. This allowed the developer to move forward with the design work on this project, with P&R asking that they be given the opportunity to review and provide a final recommendation to the Village Board of Trustees (VBoT) prior to work starting. Below you will find an overview of the full project scope and attachments outlining the proposed changes to KLM lacrosse fields.

The initial concept calls for leveling of one field a year, over a 3 year period. However, this is contingent on sales at the Hinsdale Meadows site. The three year plan was requested by Village Staff to allow two lacrosse fields to remain in use at all times. This prevents loss of revenue and programming space during the construction.

For the first year, only Field 3 will be regraded to be a regulation lacrosse field, similar to the existing lacrosse field to the south (paddle field). As this work is being completed, the Parks and Recreation Department (PRD) and Commission will have time to decide whether to proceed with improvements for Fields 1 and 2; to be improved and regraded for use as smaller-sized practice fields.

Dimensions for Field 3's playing area will be regulation size at 330' x 180', with a 2% or less variation in grades. A 10' sideline buffer area will also be included in areas that are necessary, as indicated on the Final Plans. Preliminary engineering calculations show that approximately 15,000 cubic yards of dirt will be needed for this field. These calculations will be finalized upon completion of the final plan.

MEMORANDUM

A swale and berm, similar to the size and design of the swale and berm on the east side of the paddle field, located south of Field 3, will be included in the regrading of Field 3. The purpose of this swale and berm is to assure that any runoff water, after the regrading of Field 3 is completed, will not find its way onto the adjacent properties (Burr Ridge homes), but will be directed into the existing stream currently used to carry water downstream from KLM Park. This berm is currently planned to be approximately 2' high to match the berm height of the paddle field, and preliminary engineering calculations show that this berm will use approximately 1,000 cubic yards of dirt.

The removal of any trees in order to complete Field 3 improvements will be shown on the final plan. As it exists four trees will need to be removed to complete the regrading of the field. New eight foot Evergreen trees will be planted on the east side of Field 3 for the full distance of the field 30' apart from each other to buffer the view from the neighbors east of Field 3, in accordance with the approved plan.

The developer will stockpile the required dirt to re-grade Field 3 and build the small berm from the excavations at Hinsdale Meadows on their site. When sufficient dirt is available for Field 3 and the berm, the Developer will notify the Village staff and will coordinate and schedule the Field 3 construction activities with and the PRD staff. The developer and Village staff agrees that commencement of the work will be as soon as possible upon accumulation of sufficient dirt to complete the improvements. The optimum time for construction activities and seeding is between July 1 and August 15 and the developer will attempt to work to this schedule, but the actual timing will depend on sales activity for the Hinsdale Meadows development.

The main construction activities for the field will include (1) installation of silt fence, (2) installation of protection fencing for the field, (3) installation of temporary orange fencing for the haul road, (4) any required tree removals, (5) stripping and stockpiling the existing topsoil within the construction area for the field, (6) hauling of the excavated soil from the Hinsdale Meadows site to the field and berm areas, (7) re-spreading of the existing topsoil over the imported dirt, and (8) seeding, fertilization, and initial watering of the fields.

Specifications for all fields include the following details.

- Two lacrosse fields are to remain in use at all times. This prevents loss of revenue and programming space during the construction.
- Construction must allow cross-country events to continue in accordance with the current schedules, as well as being minimally disruptive to dog walkers and disc golfers.
- Plans have been designed to keep any required tree removals to a bare minimum and focused on lower-quality trees and/or those in damaged and declining condition.
- The construction period for each individual field will consist of a 30- to 45-day period, depending on weather conditions, preferably between July 1 and August 15.

MEMORANDUM

- A grow-in period for the grass of approximately 10 to 11 months after completion of each field will be provided prior to such field being used.
- Responsibility for the field(s) will belong to the Village after 70 % of the seeded area has sprouted.
- The developer will not start a field until there is sufficient dirt stockpiled on its site, to complete the field(s) to be re-graded.
- The developer will install a silt fence, a protection fence as necessary before stripping of the existing topsoil on any field.
- A protection fence will remain around the field after completion of the grading and seeding activity to allow for proper growth of the new grass.
- Haul roads- Dirt will be brought in from Hinsdale Meadows into KLM Park as noted on the plan. Appropriate fencing will be used for the haul road. If the work is done at the same time as cross-country events, the temporary fencing will be taken down at the end of each work day. If the Village decides to complete improvements for Field 1, a separate haul road location will be indicated on the plans.
- Field staking-The developer will stake the fields, haul road and stockpile locations. The Village and the P&R Commission will approve the final staking before construction begins.

Upon completion of Field 3, the Developer will request Village staff and the P&R Commission to determine if Field 1 and/or Field 2 will be regraded. Plans detailing the regrading of Fields 1 & 2 will be provided prior to the completion of Field 3, allowing ample time for review of the project before providing a recommendation.

If the Village decides to proceed with the improvements of one or both fields, the developer will continue to stockpile its available dirt on the Hinsdale Meadows site, and will proceed with preparation of Final Plans for these fields, using the estimated 8,000 +/- cubic yards of remaining dirt expected to be available for Fields 1 & 2. If Village staff and the P&R Commission decide not to proceed with Fields 1 & 2, the developer will no longer store dirt on its site, and will begin hauling it offsite to local disposal facilities and its obligation to the Village relating to the "Public Benefit" will have been satisfied.

Staff would like P&R to be comfortable with the project before making a decision to recommend approval, and is therefore not requesting a motion be made today. This proposal will be going to the Plan Commission on Wednesday, September 13th. If the Parks & Recreation Commission feels comfortable making a recommendation today, it will be shared with the Plan Commission at that time. Should P&R decline to make a motion today; this will be tabled until the October P&R meeting. This project will not move to the VBoT agenda until after the recommendation, for or against, is made by P&R.

KATHERINE LEGGE PARK

VILLAGE OF HINSDALE
COOK COUNTY, ILLINOIS
PROJECT NO: 9016.02

PROJECT NO: 9016.02

VILLAGE

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DEVELOPER

Journal of Management Studies, 19(1), 67-80.

CALL J.U.L.I.E. 1-800-992-0123

WITH THE FOLLOWING:

18 HOURS BEFORE YOU DIG.
EXCLUDING SAT., SUN. & HOLIDAYS

8 HOURS BEFORE YOU DIG.
EXCLUDING SAT., SUN. & HOLIDAYS

INDEX

SHEET	SHEET	SHEET DESCRIPTION
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BENCHMARK

ELEVATION:

SEE SHEET YST FOR
BENCHMARK INFORMATION

NOTE.

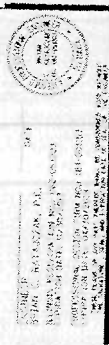
NOTE: EVALUATED INC. IS TO BE NOTIFIED AT LEAST 30 DAYS PRIOR TO STARTING CONSTRUCTION AND SHALL CONSIDER THE EXISTING TOPOGRAPHY PROVIDED BY VILLAGE FOR KATHERINE LEGGIE MEMORIAL HOME - HUNSDALE PARK DISTRICT - CONTOUR MAP 017.

LOCATION MAP

KEY MAP

REVISIONS

DATE	REMARKS	DATE	REMARKS
1	AL	1	PER OPERATING



KATHERINE LEGGE PARK

2505 W. 86th St. #202, Rosemead, CA 91768
Phone: (818) 676-4060 Fax: (818) 676-4060

AND SPECIALISTS
 THE DESIGNING ENGINEERS
 CONSULTING ENGINEERS



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1. 研究の目的と意義
本研究は、日本の経済成長と社会変革の背景にある要因を明らかにし、持続可能な発展に向けた政策提言を行うことを目的とする。特に、人口動態の変化と労働力の質的向上に焦点を当てる。
2. 研究の範囲と対象
本研究は、戦後から令和初期までの日本を対象とし、経済指標、社会指標、および政策動向を分析する。対象地域は全国平均と主要都市圏を比較対象とする。
3. 研究の手法
定量的分析と定性的分析の両方を用いる。定量的分析では、統計データと経済モデルを用いて成長率と社会指標の相関関係を分析する。定性的分析では、政策文書と学術論文をレビューし、背景要因を考察する。
4. 研究の成果
本研究は、日本の経済成長と社会変革の背景にある要因を明らかにし、持続可能な発展に向けた政策提言を行うことを目的とする。特に、人口動態の変化と労働力の質的向上に焦点を当てる。
5. 研究の結論
本研究は、日本の経済成長と社会変革の背景にある要因を明らかにし、持続可能な発展に向けた政策提言を行うことを目的とする。特に、人口動態の変化と労働力の質的向上に焦点を当てる。

LEGEND	
SYMBOL	DESCRIPTION
	Creek 1/2
	Road 1/2
	Road 1/4
	Road 1/8
	Road 1/16
	Road 1/32
	Road 1/64
	Road 1/128
	Road 1/256
	Road 1/512
	Road 1/1024
	Road 1/2048
	Road 1/4096
	Road 1/8192
	Road 1/16384
	Road 1/32768
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	Road 1/8589934592
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	Road 1/68719476736
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99-12-13	...	75-166	10-166	...
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ABSTRACT

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CONTACT INFORMATION

COMMERCIAL & TR. FINANCIAL

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MANIFEST OF

1. **Introduction**
 2. **Background**
 3. **Methodology**
 4. **Results**
 5. **Conclusion**
 6. **References**

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Journal of Management Inquiry 18(6)

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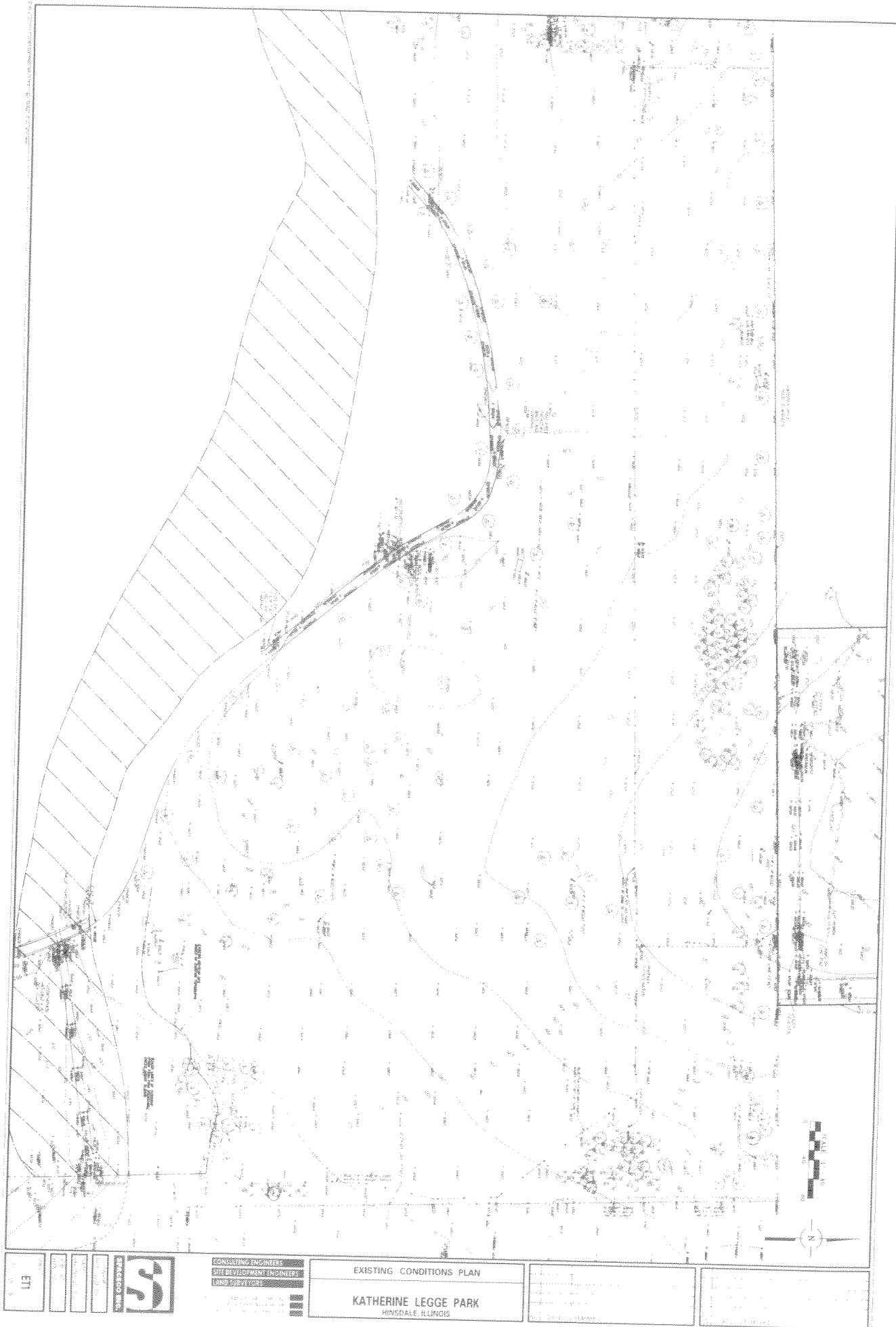
TYPICAL SECTIONS AND GENERAL NOTES

KATHERINE LEGGE PARK
HINSDALE, ILLINOIS

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LAND SURVEYORS



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CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
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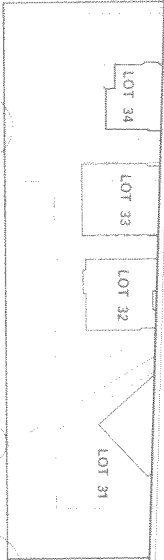
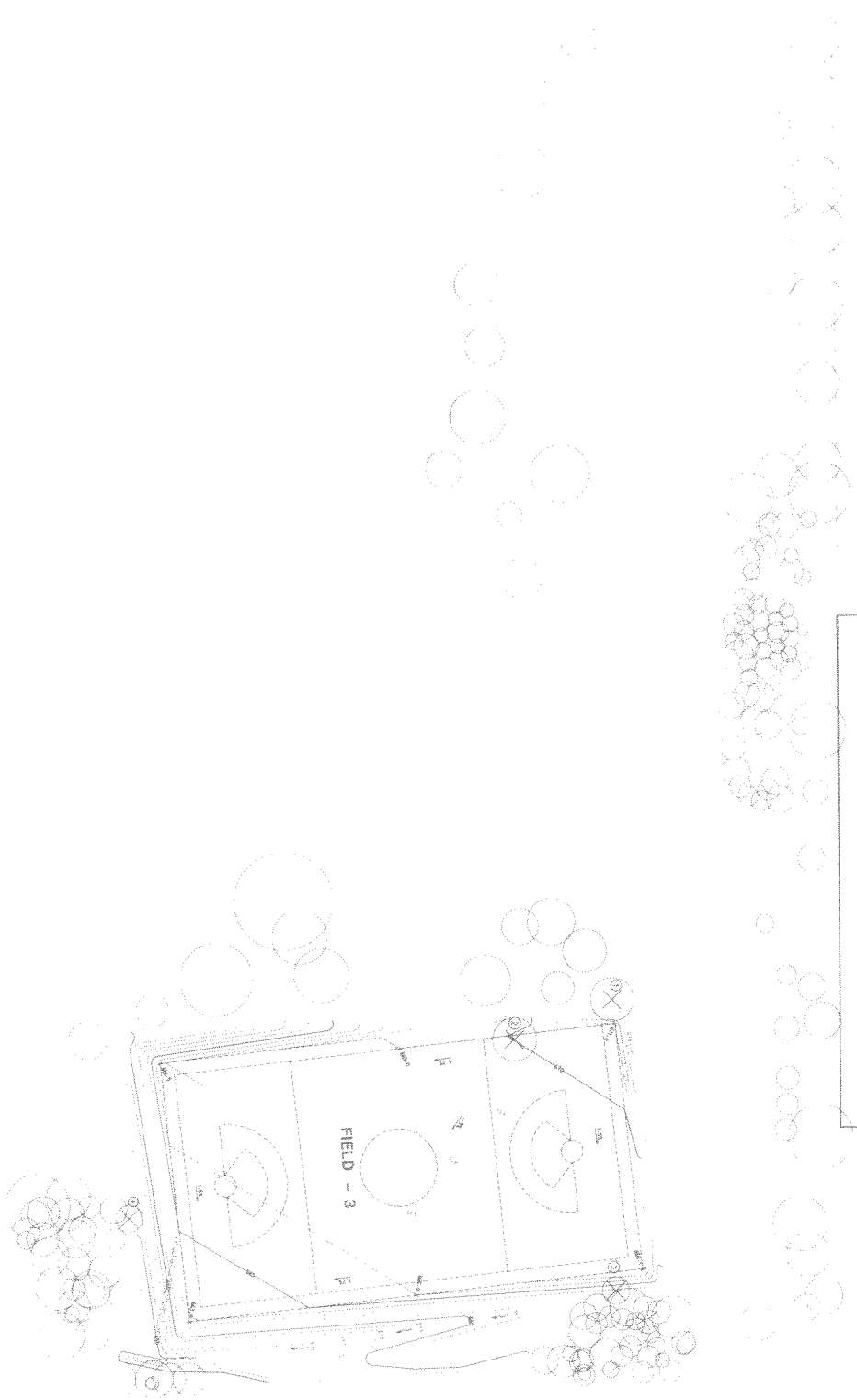
EXISTING CONDITIONS PLAN

KATHERINE LEGGE PARK
HINSDALE, ILLINOIS

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1. PROJECT NAME: KATHERINE LEGGE PARK, HINSDALE, ILLINOIS

2. PROJECT LOCATION: 1000 N. LAUREL AVE., HINSDALE, ILL. 60521

3. PROJECT DESCRIPTION: SOIL EROSION AND SEDIMENT CONTROL PLAN

4. PROJECT OWNER: KATHERINE LEGGE PARK, HINSDALE, ILLINOIS

5. PROJECT ENGINEER: KATHERINE LEGGE PARK, HINSDALE, ILLINOIS

6. PROJECT DATE: 10/1/2010

7. PROJECT STATUS: IN PROGRESS

8. PROJECT BUDGET: \$100,000

9. PROJECT RISK: LOW

10. PROJECT CHAIR: KATHERINE LEGGE PARK, HINSDALE, ILLINOIS

11. PROJECT TEAM: KATHERINE LEGGE PARK, HINSDALE, ILLINOIS

12. PROJECT CONTACT: KATHERINE LEGGE PARK, HINSDALE, ILLINOIS

13. PROJECT PHONE: 708.326.1234

14. PROJECT FAX: 708.326.1234

15. PROJECT EMAIL: KATHERINE.LEGGE@KATHERINELEGGE.COM

16. PROJECT WEBSITE: WWW.KATHERINELEGGE.COM

17. PROJECT ADDRESS: 1000 N. LAUREL AVE., HINSDALE, ILL. 60521

18. PROJECT ZIP: 60521

19. PROJECT CITY: HINSDALE, ILLINOIS

20. PROJECT STATE: ILLINOIS

21. PROJECT COUNTRY: UNITED STATES OF AMERICA

22. PROJECT CONTINENT: NORTH AMERICA

23. PROJECT HEMISPHERE: NORTH

24. PROJECT TIMEZONE: CEST

25. PROJECT CURRENCY: USD

26. PROJECT LANGUAGE: ENGLISH

27. PROJECT SCRIPT: LATIN

28. PROJECT DIRECTION: LEFT TO RIGHT

29. PROJECT ORIENTATION: UPRIGHT

30. PROJECT SCALE: 1:100

31. PROJECT UNITS: METRIC

32. PROJECT DIMENSIONS: 1000 X 1000

33. PROJECT AREA: 1000 SQ. METERS

34. PROJECT VOLUME: 1000 CU. METERS

35. PROJECT WEIGHT: 1000 KG

36. PROJECT LENGTH: 1000 M

37. PROJECT WIDTH: 1000 M

38. PROJECT HEIGHT: 1000 M

39. PROJECT DEPTH: 1000 M

40. PROJECT TEMPERATURE: 1000 C

41. PROJECT PRESSURE: 1000 PA

42. PROJECT FORCE: 1000 N

43. PROJECT ENERGY: 1000 J

44. PROJECT POWER: 1000 W

45. PROJECT FLOW: 1000 L/S

46. PROJECT SPEED: 1000 M/S

47. PROJECT ACCELERATION: 1000 M/S^2

48. PROJECT ANGULAR VELOCITY: 1000 RAD/S

49. PROJECT ANGULAR ACCELERATION: 1000 RAD/S^2

50. PROJECT FREQUENCY: 1000 HZ

51. PROJECT PERIOD: 1000 S

52. PROJECT PHASE: 1000 DEG

53. PROJECT AMPLITUDE: 1000 M

54. PROJECT WAVELENGTH: 1000 M

55. PROJECT SPEED OF LIGHT: 1000 M/S

56. PROJECT GRAVITATIONAL CONSTANT: 1000 M^3/KG S^2

57. PROJECT ELECTRIC CONSTANT: 1000 C^2/V M

58. PROJECT MAGNETIC CONSTANT: 1000 T^2/A^2

59. PROJECT PLANCK CONSTANT: 1000 J S

60. PROJECT BOSE-EINSTEIN CONSTANT: 1000 K

61. PROJECT RYDBERG CONSTANT: 1000 M^-1

62. PROJECT FINE STRUCTURE CONSTANT: 1000

63. PROJECT FERMI WAVELENGTH: 1000 M

64. PROJECT DE BROGLIE WAVELENGTH: 1000 M

65. PROJECT COMPTON WAVELENGTH: 1000 M

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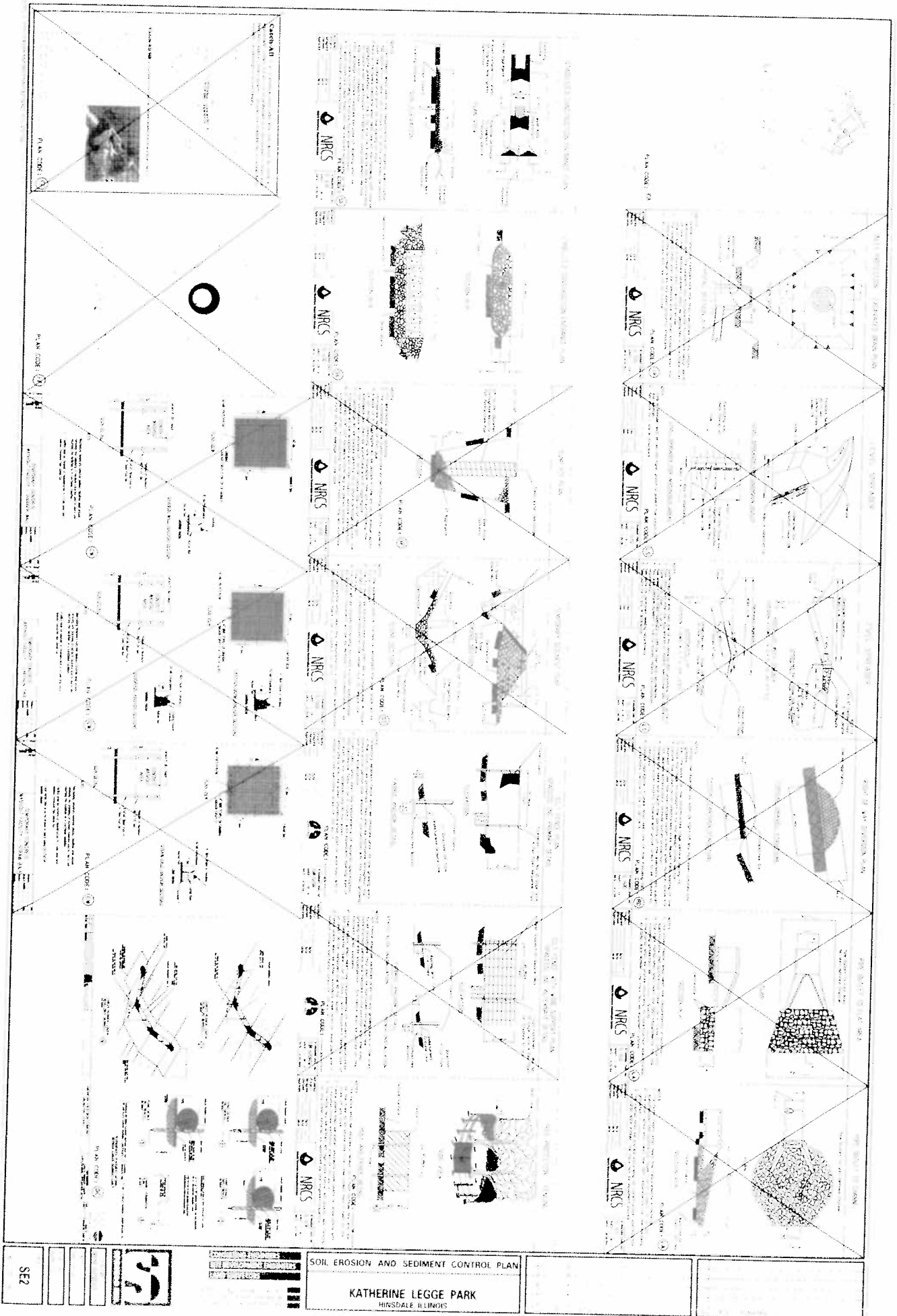
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97. PROJECT THERMAL DE BROGLIE WAVELENGTH: 1000 M

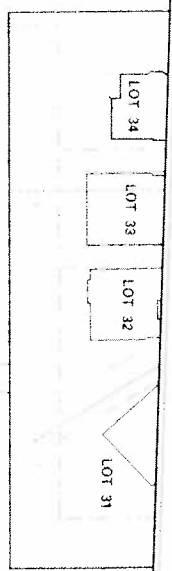
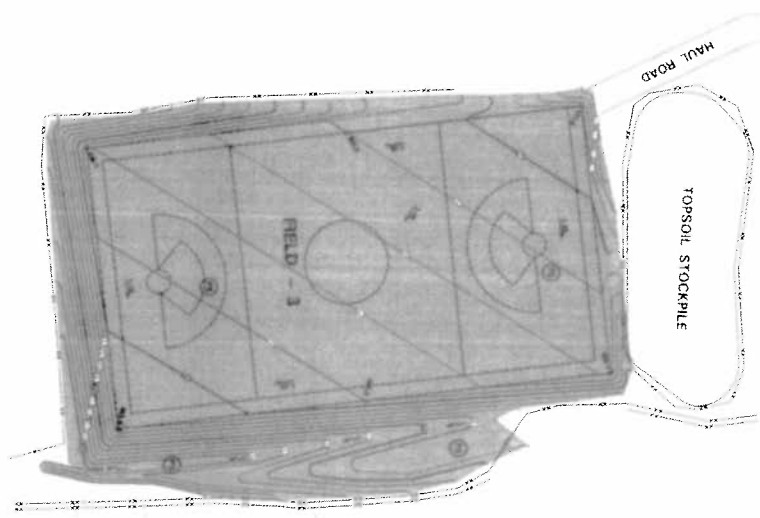
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99. PROJECT THERMAL DE BROGLIE WAVELENGTH: 1000 M

100. PROJECT THERMAL COMPTON WAVELENGTH: 1000 M



1. EROSION CONTROL MEASURES
 2. SEDIMENT CONTROL MEASURES
 3. STABILIZATION MEASURES
 4. VEGETATION MEASURES
 5. EROSION CONTROL MEASURES
 6. SEDIMENT CONTROL MEASURES
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 97. EROSION CONTROL MEASURES
 98. SEDIMENT CONTROL MEASURES
 99. STABILIZATION MEASURES
 100. VEGETATION MEASURES



1. THE CITY OF CHICAGO HAS REVIEWED THE SPECIFICATIONS FOR THE KATHERINE LEGGE PARK AND HAS APPROVED THEM FOR THE CITY'S USE.

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MEMORANDUM

DATE: September 12, 2017

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Parkland Surveys

At the May 2017 meeting of the Parks & Recreation Commission, staff requested that Commission members survey all Village parks in order to address areas of need. Commissioners were each assigned two parks and were provided a spreadsheet of detailed components to focus on when surveying the parks. Staff has compiled the final results of these surveys and provided an overview below. Included in the overview are staff's recommendations for priority of projects, along with actions currently taken or in place, and proposals to incorporate the survey data into the department's long-term plans. Also attached is each individual survey for review.

1. Inconsistent quality and type among park benches
 - Staff has advertised the Bench Donation program but would also recommend additional money being allocated to the next fiscal year budget for bench replacement.
2. Inconsistent quality and type among park trash receptacles
 - Staff would recommend additional money being allocated to the next fiscal year budget for trash receptacle replacement.
3. Tennis and Basketball Courts in poor condition
 - The current Capital Budget called for the resurfacing of both Robbins and Stough courts. Fiscal Year 2018 has Brook and Peirce Courts budgeted for resurfacing.
4. Playgrounds covered in weeds and lacking mulch
 - There is money allocated in the current budget for mulch replacement. Public service staff is currently collecting quotes to have this project completed.



MEMORANDUM

- Public Service staff is working closely with the landscape contractor to address weed issues at parks.

5. Inconsistent Park Signage

- Many parks are lacking signage or it is in poor shape. Staff will work to update these signs with money from the current budget. This will consist of sanding and painting existing signs and ordering new signage as needed.

The park surveys will continue to be on the Commission's agenda to allow for ample opportunity to provide feedback as projects progress. As these are merely recommendations for prioritizing projects, staff encourages feedback and discussion on alternatives to this plan. Staff will continue to look for opportunities to address the suggestions that arose as a result of the survey.

Location: Memorial Grounds, 19 E. Chicago Ave.

Area

Playground

Quantity

Type

Condition

Notes

Play Equipment	N/A			
Play Surface (mulch)	N/A			
Trash Cans	N/A			
Benches	N/A			
Concrete Pad	N/A			
Sidewalks	N/A			
Fencing/Gates	N/A			
Turf	N/A			
Goals	N/A			
Benches	N/A			
Trash Cans	N/A			
Lighting	N/A			
Irrigation	N/A			
Bleachers	N/A			
Fencing/Gates	N/A			
Surface	N/A			
Striping	N/A			
Trash Cans	N/A			
Curbs	N/A			
Lighting	N/A			
Sidewalks	N/A			
Surface	N/A			
Striping	N/A			
Benches	N/A			
Fencing/Gates	N/A			
Nets	N/A			
Lighting	N/A			
sand	N/A			
Trash Cans	N/A			
Shelter Frame	N/A			
Picnic Tables	N/A			
Benches	N/A			
Trash Cans	N/A			
Concrete Pad	N/A			
Grills	N/A			
Fire Place	N/A			
Concrete Pad	N/A			
Basket	N/A			
Surface	N/A			
Equipment	N/A			
Signage				
Grass			Fair	A little brownish, but OK
Landscaping				
Drinking Fountains				
Storage Areas				
Restroom Facilities				
Fountains				
Gazebo				
Rock Memorials				
Trees (dead/dying/diseased)	25-30		Good	Trees are all healthy
Scenic Trail/Walking Paths				
Sidewalks			Fair	A little uneven, but serviceable
Art Pieces/Statues				
Fencing/Gates				
Dog Waste Receptacles				
Benches		2	Poor	
Trash Cans		2	Good	Both benches have rotting wood. SE corner bench sags
Concrete Pad		1	Good	
Picnic Tables		5	Good	

Location: Burlington Park, 30 E. Chicago Ave

Area		Quantity	Type	Condition	Notes
Playground	Play Equipment	N/A			
	Play Surface (mulch)	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Concrete Pad	N/A			
	Sidewalks	N/A			
Field Area (soccer, football, baseball, lacrosse)	Fencing/Gates	N/A			
	Turf	N/A			
	Goals	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Lighting	N/A			
	Irrigation	N/A			
	Bleachers	N/A			
Parking Lots	Fencing/Gates	N/A			
	Surface	N/A			
	Striping	N/A	Parallel Parking, Normal Parking	Good	
	Trash Cans	N/A			
	Curbs			Good	
	Lighting	N/A			
Courts (basketball, tennis, platform tennis, pickleball, volleyball)	Sidewalks				Was there during daytime
	Surface	N/A			
	Striping	N/A			
	Benches	N/A			
	Fencing/Gates	N/A			
	Nets	N/A			
	Lighting	N/A			
	sand	N/A			
	Trash Cans	N/A			
Picnic Shelters					
	Shelter Frame	N/A			
	Picnic Tables	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Concrete Pad	N/A			
Disc Golf	Grills	N/A			
	Fire Place	N/A			
Skate Park	Concrete Pad	N/A			
	Basket	N/A			
General Park Space	Surface	N/A			
	Equipment	N/A			
	Signage		2	Good	
	Grass			Fair	2 signs, good on both corners
	Landscaping			Good	Slightly brown, but OK
	Drinking Fountains	N/A			Landscaping looks beautiful
	Storage Areas	N/A			
	Restroom Facilities	N/A			
	Fountains		1	Good	
	Gazebo	N/A			
	Rock Memorials	N/A			
	Trees (dead/dying/diseased)		30	Good	No trees unhealthy
	Scenic Trail/Walking Paths			Good	
	Sidewalks			Good	
	Art Pieces/Statues		1 Statue	Good	
	Fencing/Gates				No rust or excess wear

Location: Brook Park, 3rd Street & Columbia

Area	Quantity	Type	Condition	Notes
Playground				
	Play Equipment		good	
	Play Surface (mulch)		a lot of weeds	
	Benches		ok	
	Trash Cans		no cans near playground	
	Concrete Pad		ok	
	Sidewalks		ok	
	Fencing/Gates		ok	
Field Area			N/A	
(soccer, football, baseball, lacrosse)				
	Turf		N/A	
	Goals		ok	
	Benches		N/A	
	Trash Cans		ok	
	Lighting		ok	
	Irrigation		ok	
	Bleachers		ok	
	Fencing/Gates		ok	
Parking Lots				
	Surface		ok	
	Striping		ok	
	Trash Cans		needs replacing on north side. Looks bad	
	Curbs		ok	
	Lighting		ok	
	Sidewalks		ok	
Courts				
(basketball, tennis, platform tennis, pickleball, volleyball)				
	Surface		bad-cracks in tennis courts	
	Striping		ok	
	Benches		ok	
	Fencing/Gates		ok	
	Nets		ok	
	Lighting		ok	
	sand		N/A	
	Trash Cans		N/A	
Picnic Shelters				
	Shelter Frame		ok	
	Picnic Tables		no matching set	
	Benches			
	Trash Cans		ok	
	Concrete Pad		ok	
	Grills		N/A	
	Fire Place		N/A	
Disc Golf				
	Concrete Pad		N/A	
	Basket		N/A	
Skate Park				
	Surface		N/A	
	Equipment		N/A	
General Park Space				
	Signage		ok	
	Grass		ok, but a lot of weeds	
	Landscaping		ok	
	Drinking Fountains		rust	
	Storage Areas		ok	
	Restroom Facilities		ok	
	Fountains		N/A	
	Gazebo		N/A	
	Rock Memorials		ok, but overgrown	
	Trees (dead/dying/diseased)		need to be cut back on east side of park	
	Scenic Trail/Walking Paths		nice, but should be marked for a walking trail with distance markers	
	Sidewalks		ok	
	Art Pieces/Statues		N/A	
	Fencing/Gates		N/A	

Burns Field Area		Quantity		Type	Condition	Notes
Playground	Play Equipment	Various	Various		Good	
	Play Surface (mulch)				Looking sparse	
	Benches			4 Iron	Good	Could use additional mulch These are nice benches
	Trash Cans			3 Iron	Good	Nice cans, match benches
	Concrete Pad			Concrete/brick		Garden bed surrounded by concrete/brick
Field Area (soccer, football, baseball, lacrosse)	Sidewalks				Good	missing tree, just weeds
	Fencing/Gates			Chain link	Good	
	Turf					
	Goals			2 pair	Steel frame; soccer	Lots of weeds Pair of large soccer goals, and pair of small goals. Fine condition
	Benches			5 Combination	Good	Two new style sport benches, three old style, should be consistent
Parking Lots	Trash Cans			2 Steel mesh	Poor	Beat up and bent. Replace with style similar to tennis courts.
	Lighting					
	Irrigation					
	Bleachers					
	Fencing/Gates					
Courts (basketball, tennis, platform tennis, pickleball, volleyball)	Surface	2 basketball				Street parking
	Striping					
	Trash Cans					
	Curbs					
	Lighting					
Picnic Shelters	Sidewalks					
	Surface					
	Striping					
	Benches					
	Fencing/Gates					
Picnic Shelters	Nets	2 basketball			Good	Tennis courts updated last fall, in great condition. Does someone regularly blow off debris? Basketball courts in good condition, goals/nets in good condition. Volleyball court needs work. Platform tennis playing surface in good condition, but exterior of wooden platform needs paint. Platform light switch missing a weather cover.
	Lighting					
	Surface					
	Striping					
	Benches					
Picnic Shelters	Trash Cans	2 Metal			Fair Good	Sand is dirty and needs regular raking. Border where sand meets grass could use defining. Two near tennis courts in good condition
	Shelter Frame			1 Wood, open air	Moderate	Needs painting and roof repair
	Picnic Tables			4 Metal	Good	3 Tables in shelter, 1 moved into field. Should they somehow be anchored to prevent people moving them?
	Benches					
	Trash Cans				Good	Shares 3 iron trash cans with playground area
Disc Golf	Concrete Pad					
	Basket					N/A
	Surface					
	Equipment					N/A
	Signage					
General Park Space	Grass	Many	Mostly concrete			Park sign is basic but good condition. Flagpole. Grass needs weed control
	Landscaping					Landscaping around key structures-- clubhouse, paddle courts, and playground-- needs work.
	Drinking Fountains					Stone drinking fountain in good condition, but concrete pad on which it sits is in terrible shape
	Storage Areas					
	Restroom Facilities			1 Brick with wood trim	Needs cosmetic improvements	Brick structure is good, but wood trim needs painting. Brick walkways need repair and weeding.
General Park Space	Fountains					
	Gazebo					
	Rock Memorials					
	Trees (dead/dying/diseased)					
	Scenic Trail/Walking Paths					
General Park Space	Sidewalks					Good condition, but many expansion joints are filled with weeds.
	Art Pieces/Statues					
	Fencing/Gates					Chain link fences seem to be in good condition
	Surface					
	Equipment					

Brush Hill Area Playground		Quantity	Type	Condition	Notes
Field Area (soccer, football, baseball, lacrosse)	Play Equipment				
	Play Surface (mulch)				
	Benches				
	Trash Cans				
	Concrete Pad				
	Sidewalks				
	Fencing/Gates				
	Turf				
	Goals				
	Benches				
Parking Lots	Trash Cans				
	Lighting				
	Irrigation				
	Bleachers				
	Fencing/Gates				
	Surface				
	Striping				
	Trash Cans				
	Curbs				
	Lighting				
Courts (basketball, tennis, platform tennis, pickleball, volleyball)	Sidewalks				
	Surface				
	Striping				
	Benches				
	Fencing/Gates				
	Nets				
	Lighting				
	sand				
	Trash Cans				
	Shelter Frame				
Picnic Shelters	Picnic Tables				
	Benches				
	Trash Cans				
	Concrete Pad				
	Grills				
	Fire Place				
	Concrete Pad				
	Basket				
	Surface				
	Equipment				
General Park Space	Signage				
	Grass				
	Landscaping				
	Drinking Fountains				
	Storage Areas				
	Restroom Facilities				
	Fountains				
	Gazebo				
	Rock Memorials				
	Trees (dead/dying/diseased)				
	Scenic Trail/Walking Paths				
	Sidewalks				
	Art Pieces/Statues				
	Fencing/Gates	none			proximity to PS may casue potential hazard

**Ehret Park
Area
Playground**

Quantity

Type

Condition

Notes

Play Equipment
Play Surface (mulch)
Benches
Trash Cans
Concrete Pad
Sidewalks
Fencing/Gates

Field Area

(soccer, football, baseball, lacrosse)

Turf
Goals
Benches
Trash Cans
Lighting
Irrigation
Bleachers
Fencing/Gates

Parking Lots

Surface
Striping
Trash Cans
Curbs
Lighting
Sidewalks

Courts

(basketball, tennis, platform tennis,
pickleball, volleyball)

Surface
Striping
Benches
Fencing/Gates
Fees
Lighting
sand
Trash Cans

Picnic Shelters

Shelter Frame
Picnic Tables
Benches
Trash Cans
Concrete Pad
Grills
Fire Place

Disc Golf

Concrete Pad
Basket

Skate Park

Surface
Equipment

General Park Space

Signage
Grass

1 wood

structure fine, but paint is chipping

Landscaping
Drinking Fountains
Storage Areas
Restroom Facilities
Fountains

butterfly garden

excellent

well maintained, includes a staked win chime, metal plant stakes.
Assume it is maintained by GS Troop 1207 as stated on the park sign.
Bushes on east side obstruct sidewalk/stairs just north of railroad
crossing. Should be trimmed for safety reasons.

Gazebo
Rock Memorials
Trees (dead/dying/diseased)

1 wood

good

gazebo has wooden bench built in around perimeter. Quite a nice
spot to sit and enjoy the butterfly garden.

Scenic Trail/Walking Paths
Sidewalks
Art Pieces/Statues
Fencing/Gates

1 wood chip/dirt

fair

the path starts on the east side of the park and then splits. One leads
to butterfly garden, the other follows the perimeter on south side of
park. On perimeter, path wood chips are sparse exposing a black
mesh liner that may have been laid down to prevent weeds. Path is
easily walkable but could use more wood chips

Eleanor's Park		Quantity	Type	Condition	Notes
Area					
Playground	Play Equipment	N/A			
	Play Surface (mulch)	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Concrete Pad	N/A			
	Sidewalks	N/A			
	Fencing/Gates	N/A			
Field Area					
(soccer, football, baseball, lacrosse)					
	Turf	N/A			
	Goals	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Lighting	N/A			
	Irrigation	N/A			
	Bleachers	N/A			
	Fencing/Gates	N/A			
Parking Lots					
	Surface	N/A			
	Striping	N/A			
	Trash Cans	N/A			
	Curbs	N/A			
	Lighting	N/A			
	Sidewalks	N/A			
Courts					
(basketball, tennis, platform tennis, pickleball, volleyball)					
	Surface	N/A			
	Striping	N/A			
	Benches	N/A			
	Fencing/Gates	N/A			
	Nets	N/A			
	Lighting	N/A			
	sand	N/A			
	Trash Cans	N/A			
Picnic Shelters					
	Shelter Frame	N/A			
	Picnic Tables	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Concrete Pad	N/A			
	Grills	N/A			
	Fire Place	N/A			
Disc Golf					
	Concrete Pad	N/A			
	Basket	N/A			
Skate Park					
	Surface	N/A			
	Equipment	N/A			
General Park Space					
	Signage		1	OK	Water pipe on south side is cracked and needs to be painted blue
	Grass			some weeds	
	Landscaping			OK	
	Drinking Fountains		1	OK	Old and rusty
	Storage Areas	N/A			
	Restroom Facilities	N/A			
	Fountains	N/A			
	Gazebo	N/A			
	Rock Memorials		1	Area is overgrown with tall grass	
	Trees (dead/dying/diseased)			Many dead or dying trees	
	Scenic Trail/Walking Paths			OK	
	Sidewalks			OK	
	Art Pieces/Statues			N/A	
	Fencing/Gates			N/A	

Area	Highland Park	Quantity	Type	Condition	Notes
Playground	Play Equipment	N/A			
	Play Surface (mulch)	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Concrete Pad	N/A			
	Sidewalks	N/A			
	Fencing/Gates	N/A			
Field Area					
(soccer, football, baseball, lacrosse)	Turf	N/A			
	Goals	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Lighting	N/A			
	Irrigation	N/A			
	Bleachers	N/A			
	Fencing/Gates	N/A			
Parking Lots					
	Surface	N/A			
	Striping	N/A		Good	Handicapped blue sign on ground could be repainted
	Trash Cans	N/A			
	Curbs	N/A			
	Lighting	N/A			
	Sidewalks	N/A		Unknown: Was not there at night OK	
Courts					
(basketball, tennis, platform tennis, pickleball, volleyball)	Surface	N/A			
	Striping	N/A			
	Benches	N/A			
	Fencing/Gates	N/A			
	Nets	N/A			
	Lighting	N/A			
	Land	N/A			
	Trash Cans	N/A			
Picnic Shelters					
	Shelter Frame	N/A			
	Picnic Tables	N/A			
	Benches	N/A			
	Trash Cans	N/A			
	Concrete Pad	N/A			
	Grills	N/A			
	Fire Place	N/A			
Disc Golf					
	Concrete Pad	N/A			
	Basket	N/A			
Skate Park					
	Surface	N/A			
	Equipment	N/A			
General Park Space					
	Signage	N/A		Good	
	Grass	N/A		Good	
	Landscaping	N/A		Nice	Could use re-seeding at bottom left of access ramp to trails. Especially along Oak Street Bridge
	Drinking Fountains	N/A			
	Storage Areas	N/A			
	Restrooms/Toiletries	N/A			
	Fountains	N/A			
	Gazebos	N/A			
	Rock Memorials	N/A			
	Trees (dead/dying/damaged)	N/A			
	Stems: Trail/Walking Paths	N/A			
	Sidewalks	N/A		OK	
	Art Pieces/Statues	N/A			
	Fencing/Gates	N/A		Good	
	Newspaper Stand	N/A			
	Park Benches	2		Poor	One compartment is broken, plastic pushed in. Both benches need to be replaced. Cracked wood, algae filled, peeling paint. Bottom of train platform building cement is chipping off stairs.
	Train Platform	N/A			

KLM Park Area		Quantity	Type	Condition	Notes
Playground	Play Equipment	2 total			
	Play Surface (mulch)	2 sets	fiberglass/wood	good	good variety, 5 & 7 yr old enjoyed it
	Benches		wood chips/mulch	good	
	Trash Cans		3 metal	good	
	Concrete Pad		2 wood	good	
	Sidewalks				
	Fencing/Gates	surrounding	concrete	good	
Field Area					
(soccer, football, baseball, lacrosse)			4		
	Turf		lacrosse	good	fields were in reasonably good condition, few brown patches
	Goals		8 lacrosse	good	
	Benches				
	Trash Cans	few nearby	metal	good	
	Lighting				
	Irrigation				
	Bleachers				
Parking Lots					
	Surface		3 asphalt	good	
	Striping	yes	standard parking	good	
	Trash Cans	several	wood and metal	good	
	Curbs	yes	standard	good	
	Lighting				
	Sidewalks	yes	walking path	good	
Courts					
(basketball, tennis, platform tennis, pickleball, volleyball)					
	Surface		6 platform tennis/metal	good	courts and surrounding walkways looked very nice and in excellent condition
	Striping	standard platform	standard	good	
	Benches	warming house	furnished and carpeted	good	
	Fencing/Gates	high fence around courts	metal	good	
	Nets		6 standard platform nets	good	
	Lighting	yes	high lights for all 6 courts	good, not observed at night though	
	sand				
	Trash Cans	few nearby	wood/metal	good	
Picnic Shelters					
	Shelter Frame		2 wood	good	hose for filling dog bowl by north shelter and surrounding area was muddy
	Picnic Tables	many	wood and metal	good	
	Benches				
	Trash Cans	7 to 3 each	wood and metal	good	
	Concrete Pad	yes	standard	good	
	Grills	yes	large brick enclosed	good	
	Fire Place				
Disc Golf					
	Concrete Pad	18	standard	good	
Skate Park					
	Basket	19	standard	good	18 holes plus putting
General Park Space					
	Surface				
	Equipment				
	Signage	many	for landmarks, facilities, directions, dog rules etc	good	in general, park was in excellent condition. Spoke to several patrons during survey visit and all said it was in great shape. Only complaint was people allowing dogs off leash in prohibited area.
	Grass	a lot	standard	good	
	Landscaping	a lot	various	good	
	Drinking Fountains	several	metal	weren't working	
	Storage Areas				
	Restroom Facilities	1 indoor, 2 portable			
	Fountains				
	Gazebo	around lodge	wood and pergola	good	
	Rock Memorials		1 stone	entry way	
	Trees (dead/dying/diseased)	lots	various	majority are in good condition, but few dead or dying	
	Scenic Trail/Walking Paths	throughout park	asphalt	good	
	Sidewalks	surrounding park	concrete	good	
	Art Pieces/Statues		3 statue, gravesites, art bench	good	
	Fencing/Gates	surrounding park	standard metal	good	plaque missing from bench>

Melin Park Area		Quantity		Type		Condition		Notes	
Playground		Play Equipment		2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings	
	Play Equipment	2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings	
	Play Equipment	2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings	
	Play Equipment	2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings	
	Play Equipment	2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings	
	Play Equipment	2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings		2 slides, 2 swings	
Field Area		Soccer, Football, baseball, tennis		1 pitch		1 pitch		1 pitch	
	Soccer, Football, baseball, tennis	1 pitch		1 pitch		1 pitch		1 pitch	
	Soccer, Football, baseball, tennis	1 pitch		1 pitch		1 pitch		1 pitch	
	Soccer, Football, baseball, tennis	1 pitch		1 pitch		1 pitch		1 pitch	
	Soccer, Football, baseball, tennis	1 pitch		1 pitch		1 pitch		1 pitch	
	Soccer, Football, baseball, tennis	1 pitch		1 pitch		1 pitch		1 pitch	
Parking Lots		Surface		2 asphalt		2 asphalt		2 asphalt	
	Surface	2 asphalt		2 asphalt		2 asphalt		2 asphalt	
	Surface	2 asphalt		2 asphalt		2 asphalt		2 asphalt	
	Surface	2 asphalt		2 asphalt		2 asphalt		2 asphalt	
	Surface	2 asphalt		2 asphalt		2 asphalt		2 asphalt	
	Surface	2 asphalt		2 asphalt		2 asphalt		2 asphalt	
Courts		(Basketball, tennis, platform tennis, pickleball, volleyball)		N/A		N/A		N/A	
	(Basketball, tennis, platform tennis, pickleball, volleyball)	N/A		N/A		N/A		N/A	
	(Basketball, tennis, platform tennis, pickleball, volleyball)	N/A		N/A		N/A		N/A	
	(Basketball, tennis, platform tennis, pickleball, volleyball)	N/A		N/A		N/A		N/A	
	(Basketball, tennis, platform tennis, pickleball, volleyball)	N/A		N/A		N/A		N/A	
	(Basketball, tennis, platform tennis, pickleball, volleyball)	N/A		N/A		N/A		N/A	
Picnic Shelters		Shelter		2 picnic		2 picnic		2 picnic	
	Shelter	2 picnic		2 picnic		2 picnic		2 picnic	
	Shelter	2 picnic		2 picnic		2 picnic		2 picnic	
	Shelter	2 picnic		2 picnic		2 picnic		2 picnic	
	Shelter	2 picnic		2 picnic		2 picnic		2 picnic	
	Shelter	2 picnic		2 picnic		2 picnic		2 picnic	
Disc Golf		Disc Golf		1 disc golf		1 disc golf		1 disc golf	
	Disc Golf	1 disc golf		1 disc golf		1 disc golf		1 disc golf	
	Disc Golf	1 disc golf		1 disc golf		1 disc golf		1 disc golf	
	Disc Golf	1 disc golf		1 disc golf		1 disc golf		1 disc golf	
	Disc Golf	1 disc golf		1 disc golf		1 disc golf		1 disc golf	
	Disc Golf	1 disc golf		1 disc golf		1 disc golf		1 disc golf	
Skate Park		Skate Park		1 skate park		1 skate park		1 skate park	
	Skate Park	1 skate park		1 skate park		1 skate park		1 skate park	
	Skate Park	1 skate park		1 skate park		1 skate park		1 skate park	
	Skate Park	1 skate park		1 skate park		1 skate park		1 skate park	
	Skate Park	1 skate park		1 skate park		1 skate park		1 skate park	
	Skate Park	1 skate park		1 skate park		1 skate park		1 skate park	
General Park Space		Signage		1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench	
	Signage	1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench	
	Signage	1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench	
	Signage	1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench	
	Signage	1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench	
	Signage	1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench		1 park sign, 1 bench	

Robbins Park Area	Quantity	Type	Condition	Notes
Playground		Play Equipment Play Surface (mulch) Benches Trash Cans Concrete Pad Sidewalks Fencing/Gates		
Field Area (soccer, football, baseball, lacrosse)		Turf Goals Benches Trash Cans Lighting Irrigation Bleachers Fencing/Gates		
Parking Lots		Surface Striping Trash Cans Curb Lighting Sidewalks		
Courts (basketball, tennis, platform tennis, pickleball, volleyball)		Surface Striping Benches Fencing/Gates Nets Lighting Sand Trash Cans		
Picnic Shelters		Shelter Frame Picnic Tables Benches Trash Cans Concrete Pad Grills Fire Place		
Disc Golf		Concrete Pad Basket		
Skate Park		Surface Equipment		
General Park Space		Signage Grass Landscaping Drinking Fountains Storage Areas Restroom Facilities Fountains Gazebo Rock Memorials Trees (dead/dying/diseased) Senior Trail/Walking Path Sidewalks Art Pieces/Statues Fencing/Gates		

Stough Park Area	Quantity	Type	Condition	Notes
Playground		Play Equipment Play Surface (mulch) Benches Trash Cans Concrete Pad Sidewalks Fencing/Gates	Good Good but has some weeds good good good 1 cracked area by south west side near train platform stairs ok	painted green
Field Area (soccer, football, baseball, lacrosse)		Turf Goals Benches Trash Cans Lighting Irrigation Bleachers Fencing/Gates	ok ok 1 bench near southwest side of park is severely leaning ok ok ok NA ok	
Parking Lots		Surface Striping Trash Cans Curbs Lighting Sidewalks	NA NA NA NA NA NA	Shouldn't there be a fence on the south side of the basketball court??
Courts (basketball, tennis, platform tennis, pickleball, volleyball)		Surface Striping Benches Fencing/Gates Hets Lighting sand Trash Cans	good nice and new NA good good good NA ok - metal mesh cans	needs new picnic tables - one on west side has broken screw
Picnic Shelters		Shelter Frame Picnic Tables Benches Trash Cans Concrete Pad Grills Fire Place	NA NA NA NA NA NA NA	we should get better ones
Disc Golf		Concrete Pad Basket	NA NA	
Skate Park		Surface Equipment	NA NA	
General Park Space		Signage Grass Landscaping Drinking Fountains Storage Areas Restroom Facilities Fountains Gazebo Rock Memorials Trees (dead/dying/diseased) Scenic Trail/Walking Paths Sidewalks Art Pieces/Statues Fencing/Gates	ok ok ok ok - little rust spots NA NA NA NA NA NA ok NA 1 spot on south side NA ok	

Veck Park Area		Quantity		Type	Condition	Notes
Playground	Play Equipment			Gravel/Side	Good	
	Play Surface (mulch)			Good	Good	Good condition except for handle gets stuck
	Benches	2		Fair		
	Trash Cans	4				1 Bench has bent on top/break. All are outside open space
	Concrete Pad					
	Sidewalks					
	Fencing/Gates					
Field Area						
(soccer, football, baseball, lacrosse)						
	Fut. Baseball field				Good	
	Fut. Soccer field				Fair	
	Goals			3 soccer goals		Damage covers in front of dugout benches are missing
	Benches			4	Good	Trash is starting to break down lots of weeds
	Trash Cans	N/A		5		
	Lighting	N/A				All in decent area
	Umpire box	N/A				Was there during game
	Banquets	N/A		1	Fair	
	Fencing/Gates					
Parking Lots						
	Surface				Fair	
	Signage				Good	Starting to decay but acceptable
	Trash Cans	None				
	Lighting				OK	
	Sidewalks				N/A	Was there in game
Courts						
(basketball, tennis, platform tennis, pickleball, volleyball)						
	Surface	N/A				
	Lighting	N/A				
	Benches	N/A				
	Fencing/Gates	N/A				
	Netts	N/A				
	Lighting	N/A				
	Score	N/A				
	Trash Cans	N/A				
Picnic Shelters						
	Shelter Frame	N/A				
	picnic Tables	N/A				
	Benches	N/A				
	Trash Cans	N/A				
	Concrete Pad	N/A				
	Grills	N/A				
	Fire Place	N/A				
Disc Golf						
	Concrete Pad	N/A				
	Basket	N/A				
Skate Park						
	Trash Cans	2			Good	Shopping Cart inside park
	Surface				Good	
	Equipment				Fair	
General Park Specs						
	Signage					
	Grills				Good	
	Lighting				Good	
	Trash Cans	3			Fair	
	Storage Boxes				Fair	
	Restroom Buildings	1 Men and 1 Women			Fair	
	Fountains					
	Benches					
	Park Memorials					
	Trees (dead/young/seasonal)	1 Spring				
	Woods (dead/young/seasonal)					
	Sidewalks				OK	
	Art Pieces/Statues					
	Fencing/Gates					
	Drainage	1			OK	

Woodland Park Area		Quantity	Type	Condition	Notes
Playground	Play Equipment				
	Play Surface (mulch)				
Field Area (soccer, football, baseball, lacrosse)	Benches				
	Trash Cans				
	Concrete Pad				
	Sidewalks				
	Fencing/Gates				
Parking Lots	Turf				
	Goals				
	Benches				
	Trash Cans				
	Lighting				
	Irrigation				
	Bleachers				
Courts (basketball, tennis, platform tennis, pickleball, volleyball)	Fencing/Gates				
	Net				
Picnic Shelters	Lighting				
	and				
	Trash Cans				
Disc Golf	Shelter Frame				
	Picnic Tables				
	Benches	4	wooden with metal legs	fair to poor	there are 2 benches on the south end of the park and 2 on the north end of the park. All benches are badly in need of new paint. One bench has broken boards.
	Trash Cans				
	Concrete Pad				
Skate Park	Goals				
	Fire Place				
General Park Space	Concrete Pad				
	Backet				
General Park Space	Surface				
	Equipment				
	Signage	1	wooden	poor	structure is sound, but paint is badly peeling
	Grass			excellent	trashily mowed
	Landscaping				
	Drinking Fountains				
	Storage Areas				
	Restroom Facilities				
	Fountains				
	Gazebos				
General Park Space	Rock Monolith				
	Trees (dead/dying/threatened)	many	good		there are many trees in the park and almost all appear to be healthy. One dead tree that was marked with a red dot and 2 smaller trees on the east side of the park that appear to be diseased. Also a few trees on the south side of the park that may be diseased.
	Score Trail/Drinking Paths				
	Sidewalks				
	Art Pieces/Statues				
General Park Space	Fencing/Gates				