MEETING AGENDA



MEETING OF THE PARKS AND RECREATION COMMISSION Tuesday, October 10, 2017 7:00 p.m. Memorial Hall

(Tentative and Subject to Change)

- 1. Call to Order
- 2. Public Comment
- 3. Approval of Minutes September 12, 2017
- 4. Liaison Reports
 - a. Gateway Special Recreation Association Report
- 5. Monthly Reports
 - a. Recreation Staff Report- September 2017
- 6. Old Business
 - a. Pickleball Follow-up
 - b. Benches and Waste Receptacles
 - c. KLM Wireless
 - d. 2010 Pool Audit
- 7. New Business
 - a. Melin Ice Rink
 - b. Platform Tennis Membership Types
- 8. Correspondence
- 9. Other Business
 - a. National Recreation and Parks Conference Follow-up
- 10. Adjournment

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

VILLAGE OF HINSDALE MEETING OF THE PARKS AND RECREATION COMMISSION



Tuesday, September 12, 2017 Memorial Building Board Room 7:00 PM

Chairman Waverley called the meeting of the Parks and Recreation Commission to order at 7:01 p.m. at the Memorial Building Board Room.

Members Present: Chairman Waverley, Commissioners Boruff, Keane, Baker, Hester and George

Members Absent: Commissioner Conboy

Also Present: Ed James, Brian Ratajczak and Mike Balas from Hinsdale Meadows project

Staff Present: Heather Bereckis, Superintendent of Parks and Recreation

Brad Bloom, Assistant Village Manager/ Director of Public Safety

Linda Copp, Administrative Assistant

John Finnell, Superintendent of Parks and Forestry

Public Comment

Proposed changes to the KLM Lacrosse Fields

Representatives from Hinsdale Meadows project introduced themselves. Ms. Bereckis stated that the one regulation field is currently always booked. Ms. Bereckis commented on the field changes and is asking for a recommendation for field 3. The spoils donation would help with leveling the field and make it a regulation size field. The field would have a slope of less than 2%. It would look like the paddle field and a berm would be added in case of flooding on the Burr Ridge side. The entire build would take about 45 days dependent on the sale of the Hinsdale Meadows homes between July and August of 2019. The field would be off line for about a year.

Commissioner Keane asked about the revenue aspect. Ms. Bereckis stated there is currently only one field that pays for usage. The current regulation field is continuously booked. Commissioner Boruff asked about the removal of the dirt. Mr. James explained that it is part of the village ordinance to have a public benefit for a planned unit development. The board makes the ultimate decision if it is a public benefit. The goal is not to delay the process any further and any recommended would come back to Parks and Rec.

Commissioner Hester asked what else would be a public benefit. Ms. Bereckis stated that would be anything that is amendable to both parties. Some other items that other villages have used were sports courts or fixing sidewalks. At this point, the recommendation is for what is being presented currently. Commissioner Hester asked if the recommendation is for only the third field. Chairman Waverley stated that she did meet with the village regarding the look to the park from the lodge. The first step is to start with this field to see how it looks before continuing with the other fields.

Commissioner Baker stated that this field would not be lifted that much so the look would not change that much. He believes that the other two fields topography could look a lot different if they were to be leveled. Ms. Bereckis commented on a memo from Commissioner Conboy regarding the proposal. Commissioner Conboy is not in favor of the plan to level the field. Ms. Bereckis stated that fields one and two would be looked at after field three was finished.

Mr. James explained the timing. It is dependent on the home sales. The dirt would be stockpiled at the property and when there is enough dirt, it will be brought to KLM through the common property line. The best time is July 1-August 15 of 2019. Mr. James explained how many units there will be in the complex and about 2/3rds would need to be sold. The work would be coordinated with events that go on in the park, such as cross country. Mr. Bloom explained that Cross Country uses the inner perimeter. Mr. James explained that the haul road will cross the cross country path but it will be fenced off when the runners are not there. Ms. Bereckis stated that the ruts will be managed so no one gets injured.

Chairman Waverley asked about where the berm would be. Mr. James explained that the water will flow south. Commissioner Boruff commented that there is good logic in the plan but also had some other thoughts regarding the memo that Commissioner Conboy sent. Commissioner Keane thinks doing one field is a good compromise. Commissioner Baker commented that these are the only fields we have for lacrosse and this can deliver the demand for more lacrosse fields. Ms. Bereckis stated that we do get complaints that the fields are not level and we only have one regulation field. If you are playing a game, it must be on a regulation field.

Commissioner Hester also commented about getting use of one field and being hesitant to do the other fields. She feels that KLM is not a recreational park for sports and is such a gem. Mr. Bloom stated that the next step is going before the Plan Commission and then the Village Board. Mr. James stated that this was approved based on the recommendation by Parks and Rec. Mr. Bloom stated there are no legal ramifications with doing this according to the agreement with the Village.

Chairman Waverley asked Mr. Finnell about the trees that will be planted. The species will be integrated and still have the natural look. Commissioner Boruff asked if the developer has filled their obligation by filling only one field instead of three. Mr. Bloom stated that is not clearly defined in the Ordinance and it is up to the board to decide. Mr. James commented that this is in addition to a contribution that was given to the village years prior from the Sedgewick Development. Mr. James stated that since the improvement to the field can generate revenue, it is a win/win situation. The natural beauty on fields one and two would still be there. Commission Baker asked if there was any financial outlay by the Village. Mr. James stated there is not. Ms. Bereckis stated that the decision for the other two fields would need to be done once field three is done.

Chairman Waverley made the motion to recommend for the proposed improvements at KLM lacrosse fields beginning with field three and the improvement to the berm and the natural trees. Commissioner Baker seconded and the motion passed unanimously. Chairman Waverley thanked Mr. James and his associates for sharing the information.

The Commission would like to have a master plan for the vision for KLM Park. Mr. Bereckis suggested setting up a Sub-Committee.

Approval of Minutes

Commissioner Baker moved approval of the July 18, 2017 Park and Recreation Commission meeting minutes. Commissioner George seconded and the motion passed unanimously.

Gateway Special Recreation Association Report

Ms. Bereckis gave the report. There has been a lot of turn over and Ms. Bereckis is now the longest member at 1½ years. There will now be a master calendar for 2018. The articles of agreement have been renewed for three years. Ms. Bereckis stated that two teams went to the Special Olympics for softball.

Monthly Reports

Ms. Bereckis presented the staff report for July, 2017. Revenue for picnics is down slightly and field revenue has decreased but that is due to timing of the payments. Fields are booked to capacity

due to the great weather. Programs and activities have increased for some of the programming. The early childhood programs are now being done at the Community House and we will receive 20% of the revenue. Platform tennis has increased due to off season rentals. There is a meeting with HPTA next week to work through the HPTA agreement. The lodge revenue decreased 17% but the marketing has picked up rentals for next year.

Ms. Bereckis stated that pool revenue decreased about 2% and pool resident passes increased but 10 visit passes decreased. Diving and water polo were filled for both sessions and did well. Operating expenses have decreased and staff wages have increased slightly. Commissioner Boruff asked about the variance in staff wages. Ms. Bereckis explained it is due to the times staff is sent home for weather or low attendance. Commissioner Baker asked about pool numbers being in the red, but Ms. Bereckis stated that the final numbers should be in the black. Ms. Bereckis stated that there were no major expenses.

Commissioner Baker asked if there would be any new features at the pool for next year. Ms. Bereckis stated any capital figures would need to be presented now. Commissioner Boruff asked about the status on the climbing wall. Ms. Bereckis says it can still be put into the capital plan. Mr. Bloom explained that it depends on what other items are in the capital plan and it will be put in as a place holder for next year for \$17,000. There should be some idea by the November meeting where it is in the capital plan.

Commissioner Boruff asked if there is a planning process for a comprehensive plan. Ms. Bereckis stated that a comprehensive plan for the pool is currently in four years. Mr. Bloom stated that the water plant staff has good knowledge regarding how much life is left in the pool. Chairman Waverley asked what the study will determine. Mr. Bloom stated it will ask when will there be significant repairs and how much will they cost. Commissioner Baker stated that they need to focus on what the community wants for the future and it would be a loss to not have a pool.

Staff Report

Ms. Bereckis commented on the financial reports. KLM had one extra event over last year in July. August had seven more events than last year. September has 11 reservations and last year there were 8. The Knot now has us on the first page of the searches. With the Knot lodge staff is now getting five or six leads per day.

Chairman Waverley asked about the lack of Wi-Fi at KLM and if that has impacted reservations. Ms. Bereckis stated that it is in the budget to get the capacity needed for new wireless routers. They would need to be in multiple locations in the building and would cost around \$5,000. Corporations are not deterred because they will use a hotspot. The marketing just started and we don't have data from that yet.

Mr. Bereckis stated that the food and wine event is this Thursday. There will be five tables. Staff hopes to have this event twice a year. Chairman Waverley asked about the monthly projections and to date November and December are low. Ms. Bereckis stated that those numbers should be higher with bookings coming in with holiday bookings. Ms. Bereckis believes that we will be ahead of last year in reservations. Commissioner Boruff asked about following up on leads from The Knot. Ms. Bereckis stated that someone is at KLM every day and they all follow up.

Ms. Bereckis commented that the Winter/spring brochure is being worked on and registration begins on December 11. New programs have been added for the fall. The final lunch on the lawn was a drum crew and was well attended. A snap chat has been started and each of the parks now has a hashtag. The first movie was well attended, but the second one was rescheduled and only one family showed up. There will be one more movie in October. Ms. Bereckis stated that the fall

movies day will be moved to Friday nights so it is not on a school night. Fall Fast will be held at the Community House because of the middle school being under construction.

Ms. Bereckis stated that the Holiday Express is Dec. 17 and is done by lottery. Fields are at capacity with soccer and lacrosse. Cross country has been at KLM and they hire police to control traffic. Platform tennis court work has been done and some heaters have to be repaired for a cost of about \$7500. Mr. Finnell explained that there is a GFI circuit under the courts and the power will be cut off when it gets really wet. There is not enough clearance under the court and the issue will continue. We have increased membership revenue to date and members are aware of the late fee that will begin on Nov. 1st.

Ms. Bereckis commented that through mid-August the pool daily revenue decreased slightly. There were more daily visits but less 10 visit passes. Neighborly passes continue to increase and are selling well. Ms. Bereckis stated that the largest group comes from LaGrange. Burr Ridge does have a small pool, so they do not get the neighborly rate.

Commissioner Boruff asked about the concessionaire. Ms. Bereckis stated that his sales have declined and we are waiting for his financials. They did not sell out of the window as he wanted. Ms. Bereckis stated she was frustrated with Mr. Creamer because of delays that he has caused.

Park Surveys Recap

Ms. Bereckis thanked the Commissioners for doing the surveys. Overall the parks are in good shape. The top five issues are: inconsistency and quality of park benches, inconsistency of park trash receptacles, tennis and basketball courts in poor condition, playgrounds lacking mulch and have lots of weeds, and inconsistent park signage.

Mr. Finnell explained that there is a lot of upkeep with a wooden bench, so resin player style benches are recommended. The Commissioners commented on their preferences for the style. Ms. Bereckis will present bench styles at the next meeting. Ms. Bereckis stated there are probably 30-40 benches that would need to be replaced and some would need to be done right away. Mr. Finnell stated that the benches would be replaced as needed and we currently don't have any in stock. Ms. Bereckis will bring samples of benches and trash receptacles to the next meeting.

Ms. Bereckis commented on the trash receptacles and the variety that there are. They are inconsistent but they need to be portable. Mr. Finnell commented on the wire mesh ones that do not last and have been pulled out of the parks.

Ms. Bereckis stated that there is a capital budget for redoing the basketball courts. Ms. Bereckis stated that some have already been redone and Peirce would be the next one due. The pickle ball courts at Brook would be covered under the court resurfacing that is currently in the budget. Surveys were sent to the Brook residents regarding the pickle ball courts and so far the comments are positive. The difference in price would be the cost of fencing and nets for the pickle ball courts.

Mr. Finnell explained about how the weeds are under control and the new type of mulch that can be purchased. Ms. Bereckis explained that the mulch is in the budget. Mr. Finnell stated that it is easy to find the mulch but hard to find an installer. The Commission asked Mr. Finnell about maintenance schedule and weed control. Mr. Finnell stated that there is an integrated pest management program in place that is non-chemical.

Commissioner Hester asked about the schedule for landscape maintenance for weed control. Mr. Finnell commented on what is included in the landscape contract. Commissioner Boruff asked about maintenance on structures at parks, like bathrooms. Ms. Bereckis stated that there is

painting and roofing that is being done that is in the budget. Ms. Bereckis stated that the park evaluations should be done yearly in the spring.

New Business

None

Correspondence

None

Other Business

National Recreation and Parks Conference

Ms. Bereckis mentioned that Sammy Hanzel and she will be attending the National Park and Recreation Conference in New Orleans at the end of September.

Ms. Bereckis stated that going forward the financial reports will be by season instead of monthly. Next meeting will be Tuesday, Oct. 10.

Adjournment

Respectfully submitted.

Since there was no further business to come before the Commission, Commissioner Boruff moved to adjourn. Commissioner George seconded and the motion passed unanimously. The meeting of the Parks and Recreation Commission was declared adjourned at 8:52 pm.

Linda Copp, Administrative Ass	sistant

4a.

Gateway Special Recreation Association

Board Meeting
Thursday, September 14, 2017
3:00 PM
Oakbrook Family Recreation Center
1450 Forest Gate Road
Oakbrook, IL 60523

- I. CALL TO ORDER
- II. OPEN FORUM
- III. BOARD MEMBER COMMENTS
- IV. COMMUNICATIONS
- V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

- A. Approval of August, 2017 Regular Meeting Minutes
- B. Approval of September, 2017 Check Register
- C. Approval of September, 2017 Treasurer's Report
- VI. REPORTS
 - A. RGA Monthly Report
- VII. OLD BUSINESS
 - A. Articles of Agreement Indemnification
 - B. Comprehensive Report
- VIII. NEW BUSINESS
 - A. IPARKS Anniversary payment, Anniversary Information Acknowledgement Form, Schedule Changes
- IX. OPEN FORUM
- X. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion

Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Cindy Szkolka, at 630-993-8910 or at cszkolka@epd.org promptly to allow the Board to make reasonable accommodations for those persons.



08/15/2017

Gateway Special Recreation Association 10201 Bond Street Westchester, IL 60154

Dear Gary Kasanders:

I've enclosed your anniversary coverage outline and contribution invoice. To continue your membership and coverage, please return the following items, by or prior to your anniversary date of 09/13/2017:

- Anniversary payment
- Anniversary Information Acknowledgement Form
- Any schedule changes on a separate sheet of paper (required for endorsement)

Once all of the above information has been received, your anniversary agreement will be issued and mailed to you. If you have any questions, please contact your local IPARKS representative, or call me at 1-888-748-7966, ext. 3136.

It is a pleasure serving you as a Member of IPARKS!

Sincerely,

Wendy French

Customer Service Representative

wf/enclosure



Proposal for:

Gateway Special Recreation Association

09/13/2017 - 09/13/2018

Local Representative:

RCP Insurance Services
780 W Army Trail Rd, Suite 308
Carol Stream, IL 60188

Member Marketing & Service:
IPARKS Service Center
Burnham & Flower
315 South Kalamazoo Mall
Kalamazoo, MI 49007

Administered & Underwritten by: York Risk Pooling



Endorsed by: Illinois Association of Park Districts

Illinois Parks Association Risk Services

Overview

Illinois Parks Association Risk Services (IPARKS) is a unique property and casualty program, founded in 1991, designed specifically for Illinois park districts, forest preserves and conservation districts.

Endorsed by the Illinois Association of Park Districts (IAPD), IPARKS provides members with broader coverage and more stable pricing than is available in the conventional insurance marketplace.

An independent rating service retained to evaluate IPARKS' financial stability, loss reserves, and mainstream and overall performance, has given IPARKS its highest financial stability rating, AAA Unsurpassed, for eighteen consecutive years.

Mission:

We provide an insurance alternative through a member owned risk sharing pool, tailored to the specific needs of park districts, forest preserves, conservation districts and special recreation agencies. Our mission is to enhance our members' abilities to deliver outstanding park, recreation and conservation services in their communities by providing them with proactive, responsive, stable and cost effective coverage for their risk management needs.

Vision:

To provide the services our members want, with the most responsive and easy to use risk management program for park, recreation and conservation districts in Illinois.



Service Providers

IPARKS is committed to serving you. It takes a team of specialized professionals to make that vision a reality. IPARKS is proud to work with the following organizations.





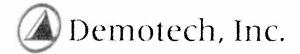


PERSIL

Public Entity Risk Services of Illinois



plante moran



Illinois Association of Parks Districts

Program Endorsement www.iparks.org

Burnham & Flower Insurance Group

Marketing & Member Service www.hfgroup.com

York Risk Pooling

Administration

Public Entity Risk Services of Illinois

Loss Control
Dan.Gilmer@yorkrsg.com

Public Entity Risk Services of Illinois

Claim Services
MAkers@iparks.org

Plante & Moran

Auditing www.plantemoran.com

Demotech, Inc.

Financial Rating
www.demotech.com

Claims & Loss Control Services

PERSIL

Public Entity Risk Services of Illinois 1310 Chancellor Dr. Edwardsville, IL 62025 815.275.7886 Dan Gilmer (dan.gilmer@yorkrsg.com)

To establish and maintain a successful loss control program, IPARKS Members can receive assistance from PERSIL in the following ways:

- On-site property and liability surveys by a loss control specialist
- Response cards for quality control
- Workshops and training throughout the state on topical issues
- Loss control manuals when new Members join the Pool
- Manual updates sent quarterly
- Loss control bulletins and alerts mailed throughout the year
- Easy access to assistance through the IPARKS Website
- Free usage of over 10,000 safety videos
- Newsletters with an emphasis on loss control
- On-line training on human resource and safety topics
- Loss Control consultants a phone call away

PERS

Public Entity Risk Services
IPARKS Claims Service Center
Public Entity Risk Services (PERS)
5701 Greendale Road
Johnston, IA 50131
866.964.6257
Marjie Akers (makers@iparks.org)

Public Entity Risk Services (PERS) provides:

- Prompt and efficient service
- Local public-entity expertise
- Dedicated claim units
- Proactive performance management and quality control
- Statewide network of experienced defense attorneys
- Collection/Analysis of integrated loss data
- Superior litigation management

The IPARKS Web Site

Set your Internet browser to **www.iparks.org** to visit the IPARKS web site, available to you 24 hours each day, 7 days each week.

Visit the site to learn about upcoming events such as annual conventions, important meetings and helpful workshops; learn about the board members who represent you; find contact information for all of the IPARKS professionals who are eager to serve your needs.

Search the Online Resource Library! This Library is available only to registered IPARKS Members. As a registered Member, you and your registered employees can access a listing of thousands of videos, CD-ROMs, DVDs, and audio cassettes. These resources can be ordered online at no charge. In addition, hundreds of documents are available including personnel manuals, articles, loss control policies and procedures, job descriptions, checklists, forms, guidelines, and more. PowerPoint presentations are available for downloading



IPARKS provides benefits to and for the following:

Broad definition of a member which includes:

- Any member of your governing body
- Any member of your boards or commissions
- Any elected or appointed official
- Any employee acting within the scope of their employment
- Any volunteer or student who performs a service for you at your request

Legal Liability -- Third Party Claims-

\$2,000,000 Limit / \$0 Deductible

Applies to claims alleging:

- Bodily Injury including death
- Property Damage
- Personal Injury & Advertising Injury
- Non-Assessable
- Fellow Employee Liability

Wrongful Acts (Public Officials) Liability

\$2,000,000 Limit / \$1,000 Deductible

- Causing monetary loss
- Wrongful Acts means any actual or alleged error or misstatement, act of omission, neglect or breach of duty, including malfeasance, misfeasance or nonfeasance, but excluding willful misconduct, criminal conduct, fraud or malicious acts.



LEGAL LIABILITY - THIRD PARTY CLAIMS

Per Occurrence Limit \$2,000,000

Annual Aggregate None

Deductible \$0

Good Samaritan Limit \$2,000,000

Medical Expenses - Other than Automobile \$5,000

Non-Monetary Relief Defense Expense \$25,000

Broad Legal Defense Fund 75% Of Payment Each Claim/Annual Aggregate

Moral Obligation To Pay 50% Of Payment Each Claim/Annual Aggregate

Cyber Liability Included

Cyber Breach Expense \$50,000 Occurrence/\$50,000 Aggregate

WRONGFUL ACTS COVERAGE

Per Occurrence Limit \$2,000,000

Annual Aggregate None

Deductible \$1,000

CONTRIBUTION SUMMARY

The following benefits are being offered. Schedules and Statements of Value are included as supplemental documents at the back of the proposal.

	Total Contribution:	\$2,104.00
Bonds		Excluded
Dishonesty		Excluded
Fine Arts		Excluded
Electronic Data Processing Equipment		Excluded
Miscellaneous Property (Inland Marine)		Excluded
Equipment Breakdown Benefit		Excluded
Real & Personal Property		Excluded
Physical Damage Benefit		Excluded
Wrongful Acts Benefit		Included
Law Enforcement Operations Benefit		Excluded
Automobile Liability		Excluded
Legal Liability - Third Party Claims		Included
Benefit:		Contribution:

This proposal is valid for sixty (60) days

OPTIONAL LIMITS/COVERAGES

Coverage Effective: 09/13/2017

Quotes for higher limits available upon request

General Information

This proposal is an overview of the risk-sharing benefits being provided by Illinois Parks Association Risk Services (IPARKS). The proposal is based upon the information you have provided to us.

This presentation is merely descriptive and should be used for reference purposes only. The Intergovernmental Contract, (IGC), and Risk-Sharing Certificate should be reviewed, and specific questions regarding any terms or conditions therein should be referred to the Illinois Parks Association Risk Services (IPARKS).



INVOICE	

ILLINOIS PARKS ASSOCIATION RISK SERVICES

Service Center - 315 S. Kalamazoo Mall Kalamazoo, MI 49007-4806

Date:

08/15/2017

Gateway Special Recreation Association 10201 Bond Street Westchester, IL 60154

Effective Date

Description

Amount

09/13/2017

2017-2018 Anniversary Contribution

\$2,104.00

Please check the appropriate box for any options you would like to purchase and write the additional amount in the space provided to calculate your new invoice balance.

INVOICE BALANCE:

\$

PAYMENT DUE BY: 09/13/2017

PLEASE MAKE CHECK PAYABLE TO:

IPARKS

315 S. Kalamazoo Mall Kalamazoo, MI 49007-4806



Anniversary Information Acknowledgement

ine u	ndersigned representative of the Gateway Spe	cial Recreation Association acknowledges that he/she:
A the stocked by	Reviewed the information provided on all III all applicable supplemental applications.	inois Parks Association Risk Services applications and
	Reviewed all applicable property and vehicle	schedules.
	Confirms, to the best of his/her knowledge, to	hat all information provided is complete and accurate.
	Reviewed the optional coverage(s) offered by increased limits. After consideration of the consideration Association has	y the Illinois Parks Association Risk Services for overage(s) offered and the contribution for same, elected to:
	Special Recreation Association und future, it will be subject to Illinois I underwriting guidelines at the time writing. In addition, Gateway Spec	ge(s) and any applicable contribution charges. Gateway derstands that to add increased limits coverage in the Parks Association Risk Services's approval and of the request and that such request must be made in the Recreation Association will not hold the Illinois sponsible for this decision to waive optional
	Accept the increased limits:	
		(Limit of Liability Accepted)
unders	ted on theday ofsigned duly authorized officer of the Governmentation) indicated below:	, in the year, by the ental Subdivision (Gateway Special Recreation
Masoc	nation) mulcated below:	
BY:		***
Title:		
	er: Gateway Special Recreation Associater Number: 187	ion

Anniversary Date: 09/13/2017

GATEWAY SRA 2017-208 MONTHLY TREASURER'S STATEMENT

DATE	September						
REVENUES	Ŝ	CURRENT	YEAR TO			VARIANCE	% OF
ACCT. #	DESCRIPTION	<u>MONTH</u>	DATE	BUDGET		TO BUDGE	BUDGET
110	Interest	\$ 141.08	\$ 200.72	\$ No.	Ś		32%
120	Member Contributions	\$ 262,178.92	\$ 262,178.92	\$	Ś		50%
<u>130</u>	<u>Misc. Revenues</u>	\$ 100	\$ **	\$, No.	\$		<u>0%</u>
Total Reve	enues	\$ 262,320.00	\$ 262,379.64	\$ 527,564.81	\$	265,185.17	50%
EXPENSES		CURRENT	YEAR TO			VARIANCE	% OF
ACCT.#	DESCRIPTION	MONTH	DATE	BUDGET		TO BUDGE	BUDGET
500	Audit Services	\$ ***	\$ Ni Gildola de America a Gallacia.	\$ 3,800.00	\$		0%
510	Day Camp Transportation	\$ *	\$ ner .	\$ 5,500.00	\$,	0%
520	Financial Assistance	\$ the state of the s	\$ 4,833.13	\$ 4,000.00	\$.,	121%
530	Legal Fees	\$ 222.00	\$ 222.00	\$ 1,500.00	\$	(/	15%
540	Insurance	\$ 2,104.00	\$ 2,104.00	\$ 2,310.00	\$	206.00	91%
550	Misc. Expenses	\$ 55.13	\$ 74.39	\$ 250.00	\$	175.61	30%
560	One on One Aids	\$ Nov	\$ 1,409.00	\$ 10,712.00	\$	9,303.00	13%
570	Program Supplies	\$ 2,633.85	\$ 2,633.85	\$ 1,000.00	\$	(1,633.85)	263%
580	Web/IT	\$ dim	\$ 400	\$ 2,000.00	\$	2,000.00	0%
590	Service Contract	\$ 5,604.00	\$ 119,980.75	\$ 457,507.00	\$	337,526.25	26%
600	Vehicle Fuel	\$ 1,102.88	\$ 1,102.88	\$ 8,750.00	\$	7,647.12	13%
610	Vehicle Repairs	\$ 1,311.68	\$ 1,342.10	\$ 11,000.00	\$	9,657.90	12%
<u>620</u>	<u>Transportation Fund</u>	\$	\$	\$ 11,207.00	\$	11,207.00	<u>0%</u>
Total Exper	nse	\$ 13,033.54	\$ 133,702.10	\$ 519,536.00	\$	385,833.90	26%





Gateway SRA Board Meeting September 14, 2017 RGA Report

Fall 2016/2017 Comparison As of 09/13/2017

2016

District	Registered Participants
Burr Ridge	6
Countryside	0
Elmhurst	39
Hinsdale	21
Oak Brook	3
Pleasant Dale	4
Willowbrook	5
Westchester	2
York	1
Non-resident	5
Total:	86

2017

District	Registered Participants
Burr Ridge	7
Countryside	2
Elmhurst	50
Hinsdale	18
Oak Brook	5
Pleasant Dale	5
Willowbrook	5
Westchester	4
York	1
Non-resident	8
Total:	105

Potentially Cancelled Fall Programs as of 09/13/2017

- Farmers Market
- After School Club
- Gators Cheerleading
- Gone Fishin'
- Billiards Club

Full Programs as of 09/13/2017

- Horsemanship 1 waiting list
- Northern Area Social Club 0 waiting list

Gateway Staff Update

We currently have the following positions open:

- 3 Recreation Leader
- 2 Recreation Aide

Gateway Vehicles Update

Vehicle	Mileage	Maintenance
192	83,661	N/A
171	128,771	N/A
170	52,739	N/A
283	11,975	N/A

Scholarships Status as of 09/13/2017

- Elmhurst \$150.00
- Westchester \$183.00
- Burr Ridge \$100
- Willowbrook \$202.00

Annual Demographic Reports - October Meeting

I have been working on a report that lays out Gateway SRA's demographic stats for the fiscal year of Fall 2016 – Summer 2017. This will include all the sessions starting with Fall 2016 through Summer 2017. This report is made up of:

- Individual district/village reports that detail the participants, ages and genders.
 - O This is further broken down into participation based on age ranges and gender.
- An overall agency report that outlines each district/villages overall number of participants; age ranges and genders; a table outlining the total hours of service that were provided to Gateway participants overall and various graphs that outline the year's data.
- Facility report outlining how many of Gateway SRA's programs and special events are conducted at each member districts facilities including Ray Graham Association's Hanson Center.

Program Highlights for Fall 2017

Special Events

September

Sunday, September 17th – Hollywood Blvd. Movie and Dinner Friday, September – 29th - Oktoberfest

October

Saturday, October 8th – Octoberfest for KIDS Sunday, October 15th – Fright Fest at Great America Friday, October 27th – Monster Mash (Mayfair Banquet Facility) Saturday, October 29 – Chicago Bears and Buffalo Wild Wings

November

Sunday, November 4th – Kids Night Out Friday, November 5th – Chicago Blackhawks Game Sunday, November 12th – Hollywood Blvd. Movie and Dinner Friday, November 17th – Turkey Trot

December

Sunday, December 3_{rd} – Shop till You Drop Friday, December 8_{th} – Ugly Sweater Party (Burr Ridge Recreation Center) Friday, December 15 – Sunday, December 17 – Stay-Cation

2017 Gateway SRA Summer Special Events

Special Events:

- Drury Lane Presents Chicago
- Father's Day Kane County Cougars Game
- Joliet Slammers Game
- 13th Annual Talent Show
- Windy City Thunderbolts Game
- Hawaiian Luau
- Chicago White Sox Game
- Summer Bash- Cancelled due to low enrollment
- Summer Weekend Getaway

Summary:

Most of our special events were big hits! We had a couple that we will be reconsidering due to low enrollment or lack of interest. Those include the Father's Day Kane County Cougars Game, the Joliet Slammers Game, and the Windy City Thunderbolts Game. While our participants typically enjoy these games, because we combined the Slammers and Thunderbolts with social clubs this year, we only had 2-3 people sign up for the special event itself. As for the Father's Day Kane County Cougars game, we only had 1 father come with his son and 3 other participants attend. While the Cougars are usually a big group for us, our families don't seem to enjoy attending along with their participant. This is the number one reason why the Summer Bash, which was meant to act as a fundraiser and family night for Gateway SRA, ended up being cancelled. We had 2 families sign up of our 90+families. It was very disappointing after advertising and trying to get people interested, but we will adjust accordingly for the future.

On a positive note, the group that saw Chicago! Loved the show all around! While it was a bit risqué at times, no one in the group was under 24 and everyone loved the story line. Many of them were even singing along in their seats. In addition, we had a volunteer who used to work in a theater come along and during intermission she was able to teach people in the group about various portions of the production, "the pit", and stage management, which excited many of the participants as well. Every year our talent show is a big hit and a lot of fun! This year was no different. We have some very talented people in groups and we have some very fun and entertaining people as well. Along with the Talent Show comes the Hawaiian Luau which is also a hit, many thanks to Mike Baig for creating the wonderful Hawaiian atmosphere that he has been cultivating in this program for years! With the limbo competition and the pass the coconut game, there is no doubt that every participant is involved and having fun. Thank you to Westchester Park District for letting us use your Mayfair facility! Your staff are very helpful and wonderful to work with!

Finally, the Chicago White Sox game is always a hit! They won while we were there and everyone who signed up was able to get a meal and the free water bottle giveaway!! This is a hit year after year and the White Sox have been nothing but accommodating to us for the last few years. This is one program we will continue to do year after year.

2017 Gateway SRA Summer Day Camp

Summer Spectacular:

Our Summer Spectacular camp was held at Jefferson Elementary School in Elmhurst. We had a total of 15 campers sign up (Ages 5-10). This camp focused on social skills as well as communicating with friends. They enjoyed many field trips including Pirates' Cove, Seafari Springs, and our family fun day at Salt Creek Park in Elmhurst.

Teen Tycoons:

Our Teen Tycoons camp was held in the new gym at Hawthorne Elementary School in Elmhurst. We had a total of 17 campers in this camp (Ages 11-16). This camp continues the focus on social skills and communication as well as introduces independence and self-advocacy. They enjoyed being able to go out in the community to Brain Freeze in Elmhurst as well as going to the Makery at Elmhurst Public Library. This group also attended field trips on Fridays including a Sight Seeing tour on Lake Michigan, bowling and video games at Main Event, and rollercoasters at Santa's Village Azoosment

Gator Group:

Our Gator Group camp was held in the old gym at Hawthorne Elementary School in Elmhurst. We had a total of 10 campers sign up for this camp (Ages 17-22). This camp continues the skills from the prior two camps with heavy emphasis on independent skills and self-advocacy. Every Tuesday afternoon this group goes out into the community on various adventures. This year, their Tuesday field trips included a trip to Hinsdale Fire Department, the Makery at Elmhurst Public Library, Morke's Chocolate Factory, and Willowbrook Wildlife Center. On Fridays, Gator Group would attend field trips with Teen Tycoons and had a wonderful time. A Few Notes:

- Gator Group and Teen Tycoons are set up to run as separate camps. Due to things going on at the school, these camps had to be combined on a few occasions included the entire last week of camp due to cleaning. Had these situations been communicated upon facility reservation, another location would have been booked for the Gator Group during those times. In order to ensure these camps work as separate entities, we may be looking for a third location placement for the Gator Group camp in the future.
- We got a lot of positive feedback in our post camp surveys sent to the families! Majority of our families were pleased with the programs as well as extremely pleased with the staff for the summer! This was great news to have come back!
- We also received feedback that will help us build for next year and to work with the staff on communication with me as the day camp director as well as with parents as a whole. I think as we continue to grow and maintain staff yearly, this will get better.
- The IPads were a HUGE addition to camp this year! The staff and campers alike benefitted from having them on site, although the hotspot didn't work very well at Jefferson Elementary School. Thank you Gateway SRA Board for this amazing purchase!
- Finally, thank you to Elmhurst Park District, Elmhurst School District, Hindsale, and Willowbrook for letting our groups utilize your space and come visit for various field trips!

OVERALL DEMOGRAPHICS Fall 2016 - Summer 2017

		Male	Ecmala
B B'll	in the second	iviale	Female
Burr Ridge	7	3	4
Countryside	2	1	1
Elmhurst	85	53	32
Hinsdale	30	17	13
Oak Brook	9	6	3
Pleasant Dale	6	3	3
Westchester	7	6	1
Willowbrook	12	8	4
York Center	1	1	0
Non-Resident	13	7	6
Total Number of Participants	172	**************************************	
Male = 105 Female =	67		

	- 12y 21	<u>13y - 18y</u> 34		<u>19y - 22y</u> 15		23y - 40y 80	
M	F	M	F	M F		М	Г _Б
16	5	22	12	10	5	46	34
	<u>- 99γ</u> 22						
M	F						
9	13						

Agency Demographic Report Fall 2016 - Summer 2017

Burr Ridge								
# Of Part	icipants:	7						
Age Rar	iges	# M	# F					
3y-12y	1	0	1					
13y - 18y	0	0	1					
19y - 22y	0	0	0					
23y - 40y	6	3	2					
41y - 99y	0	0	0					
Total Male/	Female:	3	4					

Elmhurst							
# Of Part	icipants:	85					
Age Rai	Age Ranges		# F				
3y- 12y	14	10	4				
13y - 18y	19	12	7				
19y - 22y	8	6	2				
23y - 40y	38	22	16				
41y - 99y	6	3	3				
Total Male	/Female:	53	32				

	Hinsdale											
# Of Part	icipants:	30										
Age Rar	nges	# M	# F									
3y- 12y	0	0	0									
13y - 18y	11	7	4									
19y - 22y	2	1	1									
23y - 40y	12	9	3									
41y - 99y	5	0	5									
Total Male	/Female:	17	13									

Oak Brook										
# Of Part	icipants:	9								
Age Rar	nges	# M	# F							
3y- 12y	1	1	0							
13y - 18y	1	1	0							
19y - 22y	1	1	0							
23y - 40y	5	3	2							
41y - 99y	1	0	1							
Total Male/	Female:	6	3							

-				
	# Of Parti			
	Age Rar	*	# M	# F
(bi)(timeseque	3y-12y	1	0	1
- Common of the	13y - 18y	1	0	1
Contractor and Contractor of C	19y - 22y	0	0	0
***************************************	23y - 40y	3	2	1
an Antonior Copes	41y - 99y	1	1	0
-	Total Male/	Female:	3	3

	Westchester										
# Of Part	icipants:	7									
Age Rar	iges	# M	# F								
3y - 12y	2	2	0								
13y - 18y	1	1	0								
19y - 22y	1	0	1								
23y - 40y	1	1	0								
41y - 99y	2	2	0								
Total Male/	Female:	6	1								

Willowbrook										
# Of Part	icipants:	12								
Age Rai	nges	# M	# F							
3y- 12y	1	1	0							
13y - 18y	0	0	0							
19y - 22y	0	0	0							
23y - 40y	7	4	3							
41y - 99y	4	3	1							
Total Male	Female:	8	4							

	York C	enter	denteriori, periori producento indicato de consecuente de consecue						
# Of Parti	# Of Participants: 1								
Age Ran	ges	# M	# F						
3y- 12y	0	0	0						
13y - 18y	0	0	0						
19y - 22y	0	0	0						
22y - 40y	0	0	0						
41y - 99y	1	1	0						
Total Male/	Female:	1	0						

Agency Demographic Report Fall 2016 - Summer 2017

			2010 301
	Countr	<u>yside</u>	
# Of Part	icipants:	2	
Age Rar	nges	# M	# F
3y- 12y	0	0	0
13y - 18y	1	1	0
19y - 22y	0	0	0
23y - 40y	1	0	1
41y - 99y	0	0	0
Total Male/	Female:	1	1

	Non - Resident										
# Of Part	icipants:	13									
Age Rar	nges	# M	# F								
3y- 12y	1	1	0								
13y - 18y	0	0	0								
19y - 22y	3	2	1								
23y - 40y	6	4	2								
41y - 99y	3	0	3								
Total Male/	Female:	7	6								

GATEWAY SRA FACILITY COMPARISON Fall 2016 - Summer 2017

r	-	-	_		_		_	_	-	_						
	otals	Event	ŀ	4	•	4	0	C	>	c)	4	c	>	0	,-
1	0	Weekly	c	5	12		0	O	n	2		Λ	c	>	m	40
Summer 2017	/107 12	Event	C	>	0	(0	C	>	0	۲	٦	0) ()	0
Summ		Weekly	C)	4	c	5	7	1	 1	ń	7	0	7	٦	9
Spring 2017	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Event	2		0	c	>	0	(0	,	i	0	C	5	-
Spring	14/00/h	vveekiy	0	,	7	C)	-	C	>	С) (0	-	+	12
Winer 2017	Fyant	ראכווו	0		-1	0)	C)	0	Ć	>	0	, (O
Wine	Weekly	A COLOR	>	,	7	0	•	4	C)		c	>	1	Ç	17
Fall 2016	Event	7	7	C) (0	c	>	С) (7	C)	0	C	>
Fall	Weekly)	4		>	,	1		,	-	С) (3	,	Q.

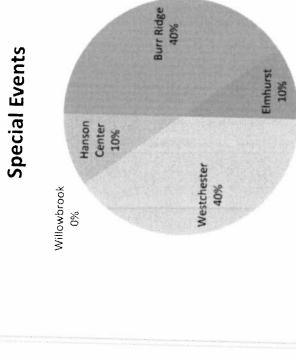
Pleasant Dale

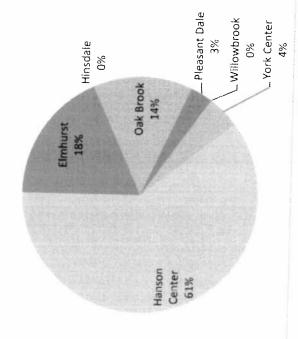
Burr Ridge

Elmhurst

Hinsdale Oak Brook Westchester Willowbrook York Center

Hanson Center





Weekly Programs

GATEWAY SRA CHECK REGISTRY September 14, 2017

Check #	GL Acct #	Issued to	Description		Amount		Total
1941	540	IPARKS	Inurance	\$	2,104.00	\$	2,104.00
1942	570	Ray Graham Association	iPad purchase for programs	\$	2,633.85	\$	8,237.85
1942	590	Ray Graham Association	Underbilliing for FY 2016-2017	\$	5,604.00	Ť	
1943	610	JMS Auto Service	Vehicle Repair	\$	434.36	\$	818.24
1943	610	JMS Auto Service	Vehicle Repair	\$	383.88		
1944	610	Areawide Automotive	Vehicle Repair	s	449.46	\$	493.44
1944	610	Areawide Automotive	Vehicle Repair	\$	43.98	Ψ	
1945	600	Village of Hinsdale	Fuel July	Ś	734.50	\$	734.50
1946	600	Village of Hinsdale	Fuel August	\$	368.38	\$	368.38
rotals -						\$	12,756.41

	Bank Accounts Reconci	led as of August 31, 2017		
General Che	ecking Account		\$	1,118.17
Money Mar	ket Account		\$	37,490.12
Totals			\$	38,608.29
Check Regis	try		\$	12,756.41
Outstanding	; Checks		and the second second second second second	deleter delete
# 1937	JMS Auto Service, Inc.	Vehicle Repairs	\$	714.74
# 1939	JMS Auto Service, Inc.	Vehicle Repairs	\$	30.42
Outstanding	check totals		\$	745.16
Balance afte	r Check Registry & Outstanding	Checks	\$	25,106.72





MEMORANDUM

DATE: October 3, 2017

TO: President Cauley and the Village Board of Trustees

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: September Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of September.

Katherine Legge Memorial Lodge

Preliminary gross rental revenue for the fiscal year to-date is \$46,645. Rental revenue for the fourth month of the 2017/18 fiscal year is \$18,130. In August, there were twelve events held at the Lodge, which is seven more than the prior year. Expenses through July are up 33% (\$3,574) over the prior year; this a result of the additional events requiring more supplies and staff hours. Overall net revenue is \$28,313 which is 25% (\$6,991) higher than the same period of the prior year.

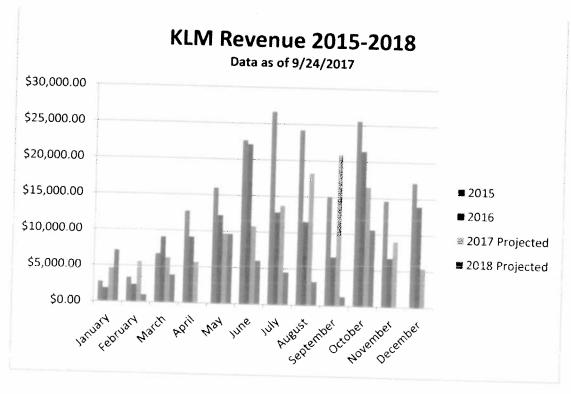
REVENUES	Αυς	just	Υ	TD	Change	2017-18	FY 17-18	2016-17	FY 15-16
	Prior Year	Current Year	Prior Year	Current Year	Over the Prior year	Annual Budget	% of budget	Annual Budget	% of budget
KLM Lodge Rental	\$12,645	\$18,130	\$60,240	\$54,275	(\$5,965)	\$160,000	34%	\$180,000	33%
Caterer's Licenses	\$0	\$0	\$8,500	\$10,500	\$2,000	\$11,000	95%	\$15,000	57%
Total Revenues	\$12,645	\$18,130	\$68,740	\$64,775	(\$3,965)	\$171,000	38%	\$195,000	35%
EXPENSES	Aug	just	ΥT	TD	Change Over the	2017-18 Annual	FY 17-18 % of	2016-17 Annual	FY 15-16 % of
	Prior Year	Current Year	Prior Year	Current Year	Prior year	Budget	budget	Budget	budget
Total Expenses	\$7,378	\$10,952	\$47,418	\$36,462	(\$10,956)	\$197.651	18%	\$212.741	22%
Net	\$5,267	\$7,178	\$21.322	\$28.313	\$6 991		1070	Actor (pr.)	£



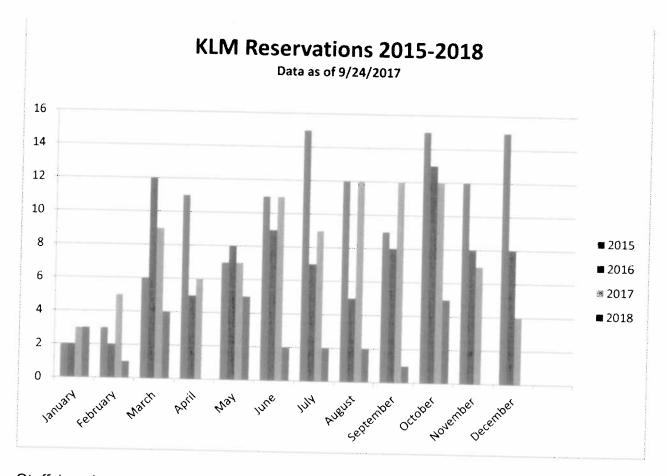


KLM Gross Monthly Revenues														
Month	20	11/12 FY	20	12/13 FY	20	13/14 FY	_	014/15 FY	_	15/16 FY	20	16/17 EV	201	7/10 54
May	\$	8,561	\$	8,801	\$	16,796	\$	13,745	\$	16,000	\$	12,200	+	.7/18 FY
June	\$	11,156	\$	10,745	\$	26,818	\$	17,450	\$	22,770	\$		\$	9,600
July	\$	13,559	\$	9,786	\$	18,650	\$	12,909	\$	27,475	\$	22,845	\$	12,595
August	\$	17,759	\$	18,880	\$	19,579	\$	25,350	\$	24,775	\$	12,550	\$	13,950
September	\$	14,823	\$	14,498	\$	12,137	\$	24,510	\$	15,250		12,645	\$	18,130
October	\$	16,347	\$	15,589	Ś	14,825	\$	23,985	\$	25,580	\$	11,500	 	
November	\$	8,256	\$	11,612	\$	8,580	\$	14,724	\$		\$	21,395		
December	\$	8,853	\$	10,265	\$	13,366	\$	17,290	\$	14,825	\$	6,700		
lanuary	\$	1,302	\$	4,489	\$	250	\$	8,450	····	17,200	\$	13,457		
ebruary	\$	2,301	\$	6,981	\$	7,575	\$		\$	2,850	\$	4,624	·	
March	\$	2,506	\$	7,669	\$	4,245	\$ \$	3,120	\$	2,400	\$	4,550		
\pril	\$	2,384	\$	4,365	\$			6,725	\$	8,945	\$	5,944		
total				23,680		3,600	\$_	12,695	\$	9,125	\$	4,300		
total	~ <u>1</u>	07,007	٦ ५	23,000	<u> </u>	46,421	\$	180,953	\$1	87,195	\$1	32,710	\$	54,275

The graph below shows the past three years of lodge revenue and the upcoming year's projection. Future predictions are based on the average revenue from the event type. Also included below are charts indicating the number of reservations and reservation type by month. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.







Staff has begun to see an increase in reservations related to increased marketing, especially during the late summer/early fall months. Calls for events 8-18 months out are already coming in, as you will note from the charts above. The full marketing budget for 2016/17 was spent, including social media boosts, and ads in high profile websites and magazines

Staff is now working to implement the approved marketing plan for the 2017/18 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. Details on this were presented at the August Parks & Recreation Commission meeting and will be reevaluated at the November Parks & Recreation Meeting. Currently, 6-8 leads a day are being received from the upgraded Knot.com advertising; lodge staff is tracking the conversion rate from leads to bookings. Staff is awaiting the first analytics report from Linchpin, the company performing the SEO project.

Upcoming Brochure & Activities

Brochure & Programming

Winter/Spring Brochure planning and preparation is underway, with the scheduled delivery date for residents being December 4th. Fall Brochures were delivered on

MEMORANDUM



August 1st and registration for programming began on August 7th. Staff has added a number of new programs and special events, including Food & Wine Pairing night at KLM Lodge and the continuation of Movies in the Park.

Special Events

Movies in the Park took place on September 13th showing SING. Approximately 50 people were in attendance and staff provided free popcorn and water to all attendees. Future movies in the park include Hocus Pocus on October 11th. Attendees are encouraged to come dressed in costumes. These events are held at KLM Park, starting at dusk.

The first annual Food & Wine Pairing was held at KLM Lodge on September 14th. Five of the eight available tables were sold, allowing the event to be profitable. Participants and staff both enjoyed this event. Staff is planning to make this a bi-annual event. Summer will be a beer and food pairing with fall continuing to be a wine and food pairing.

Finally, staff is currently preparing for upcoming special events including Fall Fest on October 21st, at its new location of Robbins Parks & The Community House; Breakfast with Santa on December 2nd; and Holiday Express on December 17th.

Field & Park Updates

Fields

Staff has coordinated fall field use with community athletic organizations. Usage includes soccer, football, cross country and lacrosse activities. Public Services personnel have laid out the athletic fields and will stripe them weekly through the first week in November.

Hinsdale Central, Hinsdale South, and Hinsdale Middle School will be hosting cross country meets at KLM Park. The cross country course follows the perimeter fence of KLM Park, which has runners crossing the access roads. The schools are required to hire Hinsdale police officers to monitor the traffic at County Line Road and the access roads. During meets, it can be difficult for park users, including Lodge guests and staff from the Humane Society and the former Arts Center, to access the park. Therefore, staff communicates the meet schedule to park users to ensure that activities are not disrupted.

Falcon Football is utilizing space at Oak School for practices and games that will be held at Brook Park. Given the high attendance previously experienced for Falcon Football games, a letter was sent to residents that reside near Brook Park to inform them of the park schedule. AYSO Soccer will practice and play games at a variety of Village fields. Veeck will be utilized for competitive soccer programs. Lacrosse programs will utilize KLM Park.





Platform Tennis

Memberships

Renewal letters were sent out to past members in mid- August. Pricing for the 2017/18 season will remain the same, with a late fee incurring after October 31st. This was approved by the Village Board at its March 7, 2017 meeting. Below is a chart indicating current year-to-date membership revenue in comparison to the same period of the previous year.

			Pla	tform Te	nnis N	lembers	hip Sum	mary	T					
		20	016		2017 Fees	2017								
Memberships as of 9/20/17	New Members	Renewal Members	Total Members	Revenue YTD		New Members	Renewal Members	Total Members	Change of over Prior Year	Revenue	Change over	% of Change Over		
Resident Individual	2	20	22	\$1.800	\$200	2	22	24	rear	YTD	Prior Yr.	Prior Year		
Resident Family	1	11	12	\$750		-				\$1,800	\$0	0'		
Resident Secondary				\$750	\$250	5	9	14	2	\$250	-\$500	-67		
		29	30	\$0	\$0	11	26	37	7	\$0	\$0	0,		
Resident Total	4	60	64	\$2,550		18	57	75	11	\$2,060	-\$500	-20%		
Non-Resident Individual	5	37	42	\$3,000	****						***************************************	-207		
Non-Resident Family	5	6	11	\$375	\$300	4	42	46	4	\$3,900	\$900	309		
Non-Resident Secondary	14	22	36	\$0	\$375	12	26	38	27	\$1,500	\$1,125	300%		
Non-Resident Total	24	65	89		\$0	3	11	14	-22	\$0	\$0	09		
			- 08	\$3,375		19	79	98	9	\$5,400	\$2,025	60%		
Resident Lifetime	N/A	117	117	\$0	\$0	N/A	117	447						
Non-Resident Lifetime	NVA	66	66		-	N/A	45	117	. 0	\$0	\$0	0%		
Total Lifetime Members	N/A	183	183			N/A	162	45	-21	\$0	\$0	0%		
Total Memberships/ Revenue	28	308	336	\$5.925	1100	37		162	-21	\$0	\$0	0%		
				+5.0E01		3/	298	335	-1	\$7,450	\$1.525	26%		

Community Pool

Pass Sales

The Hinsdale Community Pool opened for the season Saturday, May 27th. A summary of membership revenue is below. The pool closed for the season on Monday, September 4th.

This summary provides pass sales data through September 4th. Revenue for the same period of the prior year has decreased slightly by 1% (\$1,780). Resident family pass sales for the same period of the prior year increased 2% (\$1,900). For the same period of the prior year, 10-Visit pass sales decreased 19% (\$4,480). This may be attributed to the increase in Resident family pass sales and cooler August weather.

Neighborly and Non-Resident pass revenues to date are \$36,665 which is an increase of 6% (\$2,035) over the same period of the prior year. To date, 89 Neighborly Passes have been sold. Feedback from the new members is that previously they were members of the Oak Brook Bath and Tennis Club, Western Springs Swim Club and Five Seasons but were not happy with the services.



MEMORANDUM

As of September 21, 2017	2	016 Pass	Reven	ue		2017 Pass Revenue						
Resident	New Passes	Renew Passes	Total	Revenue	New Passes	Renew Passes	Total	Revenue	% Change Over Prior Year	Change Over the prior year		
Resident												
Nanny + Nanny Super		40	83	\$4,935	57	29	86	\$5,205	5%	\$270		
Family Primary	90	203	293	\$85,870	100	194	294	\$87,770	2%			
Family Secondary	298	675	973	\$0	330	675	1005	\$0	0%	\$1,300		
Individual	7	13	20	\$3,030	1	9	10	\$1,650	-46%	-\$1,380		
Senior Pass	10	23	33	\$2,640	10	19	29	\$2,320	-12%	-\$320		
Family Super	0	22	22	\$7,705	11	13	24	\$7,870	2%	\$165		
Family Super Secondary	0	23	23	\$1,080	11	13	24	\$1,080	0%	\$(
Family Super Third	0	21	21	\$990	10	13	23	\$1,035	5%	\$45		
Family Super 4+	3	29	32	\$495	15	17	32	\$480	-3%	-\$15		
Individual Super Pass	0	0	0	\$0	0	0	0	\$0	0%	\$0		
Senior Super Pass	0	0	0	\$0	0	0	0	\$0	0%	\$0		
Resident Total	451	1049	1500	\$106,745	545	982	1527	\$107,410	1%	\$665		
Neighborty												
Neighbor Family	43	41	84	\$30,730	37							
Neighborly Individual	0		0	\$0	0	52	89	\$33,135	8%	\$2,405		
Neighbor Addt'l	146	158	304	\$0	132	187	0	\$0		\$0		
Neighborly Total	189	199	388	\$30,730	169	240	319 408	\$0 \$33,135	8%	\$0 \$2,405		
Non-Resident									- 70	V2 , 100		
Non Resident Family												
Non Resident Family Secondary	3	0	3	\$540	2	0	2	\$1,055	95%	\$515		
Non Resident Individual	6	9	15		15	0	15	\$0	0	\$0		
Non Resident Senior	1	1	2	\$500	0	2	0	\$545	9%	\$0		
Non Resident Nanny	7	5	12	\$1,860	1	5	6	\$930	-50%	\$0		
, <u>, , , , , , , , , , , , , , , , , , </u>	9	3	12	\$990	10	2	12	\$990	0%	\$0		
Non-resident Total	26	18	44	\$3,890	28	9	35	\$3,520	-10%	-\$370		
10-Visit	301		301	\$23,460	238		238	\$18,980	-19%	-\$4,480		
TOTAL			2233	\$164,825			2208	\$163.045	-1%	-\$4,480		



MEMORANDUM

DATE: October 10, 2017

TO: Chairman Waverley & Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Pickleball Follow-up

At the July 18th meeting of the Parks & Recreation Commission a detailed presentation on the sport of Pickleball was given by local representatives of the USA Pickleball Association (USAPA). As a result of this presentation, staff was tasked with researching and providing additional details on the following topics; cost of court construction and equipment, interest and current revenues from the community; and a survey of local residents on usage of Brook tennis courts. Below you will find an overview of these categories.

Court Construction Costs

Construction of all new Pickleball courts range in price depending on amenities included:

- 6 or 8-Court Community Complex with fencing but no lighting \$100,000 \$150,000
- 6 or 8-Court Community Complex with fencing, lighting, and stadium seating \$250,000-\$350,000

Repurposing and resurfacing an existing court (Tennis) is a significantly lesser cost. This would cost approximately \$5,000 per court area. Currently Brook Park tennis courts are scheduled to be resurfaced as part of the 2018 Capital Improvement Plan. There is \$90,000 allotted for this improvement, which would be adequate for resurfacing and striping of either tennis, pickleball or both.

Additional costs beyond resurfacing would include purchasing of nets, net posts, PVC ground sleeves for posts, court/net tape, fencing, and replacement parts. Nets range in price from \$40-\$65. Net posts range in price from \$185-\$300 per post. The PVC



MEMORANDUM

sleeves, that protect the posts from wear, range in price from \$25-\$45 per set. Fencing prices, for a basic black chain link is approximately \$25. It's estimated that we would need at least 100 feet to separate tennis from pickleball. Court and net tape would be less than \$300 for what is considered a year's supply.

Additional amenities such as player benches, storage cubbies, paddles and balls could also be considered if the program warranted it. Also of note, is that our representative from the USAPA has indicated a donor willing to provide \$3,000 towards the development of this space.

Interest and Current Revenues

The Community House (TCH) has been tracking use of the indoor and outdoor courts. The majority of use is seen on the indoor courts, though this is likely due to weather and the shared space with tennis on the outdoor court. 148 different people have payed to play pickleball at TCH, 75 of which are Hinsdale residents, the remainder residing in surrounding communities like Burr Ridge and Clarendon Hills. These numbers are representative of the first use by an individual only, not the repeated attendance numbers.

TCH sees consistent popular use of the courts, with each open play ranging from 12-24 participants. Shared classes by TCH and the Village have earned approximately \$

Survey

Attached you will find the survey that was mailed and emailed to all residents surrounding Brook Park. It was also shared via social media and the website for other residents to take. Results are also attached, and are overly favorable of the conversion of two tennis courts for six pickleball courts. People indicated they are less interested in paying for classes, and more likely to want to use the space for open play. Currently the Village does not have a system in place to monitor this use and collect daily fees like TCH does.

In order for the resurfacing project to be completed on schedule, a recommendation from the Parks & Recreation Commission would be needed by the November 2017 meeting. This would allow ample time for the updating of all bid documents.



Pickleball Survey

- 1. How often do you use the tennis courts at Brook Park? (circle one)
 - 0-1 times per week
 - 1-3 times per week
 - 3 or more times per week
- 2. Have you ever played pickleball before? (circle one)
 - Yes
 - No
 - I've never heard of it
- 3. Have you used, or are you aware of the existing dual-striped tennis and pickleball courts at Robbins Park or indoors at The Community House? (circle one)
 - Yes, I've used them both
 - Yes, I've used one of those
 - I haven't used either of these
 - I didn't know about either of these
- 4. How would you feel about 2 of the 4 tennis courts at Brook Park being converted into 6 pickleball-only courts?

(circle one)

- Strongly in favor
- In favor
- Indifferent
- Against
- Strongly against

5. Would you ever be interested in attending a FREE pickleball clinic at Brook Park?

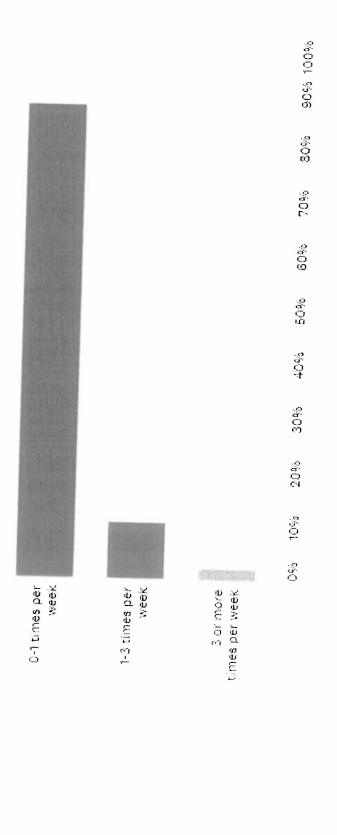
(circle one)

- Definitely
- Probably
- Maybe
- Probably not
- Definitely not
- 6. Would you ever be interested in paying for Pickleball Lessons? (circle one)
 - Definitely
 - Probably
 - Maybe
 - Probably not
 - Definitely not

How often do you use the tennis courts at Brook Park?

Customize

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ANSWER CHOICES

- 0-) times per week
- 1-3 times per week

4

RESPONSES

87.50%

10.42%

2.08%

48

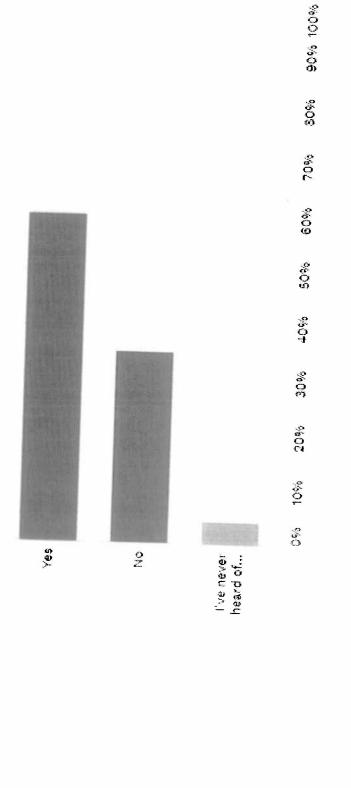
3 or more times per week

TOTAL

Have you ever played pickleball before?

02

Answered: 42 Skipped: 0



ANSWER CHOICES

- s a >
- NC N
- I've never heard of pickleball.

TOTAL

RESPONSES 60.42% 35,42%

(A)

1

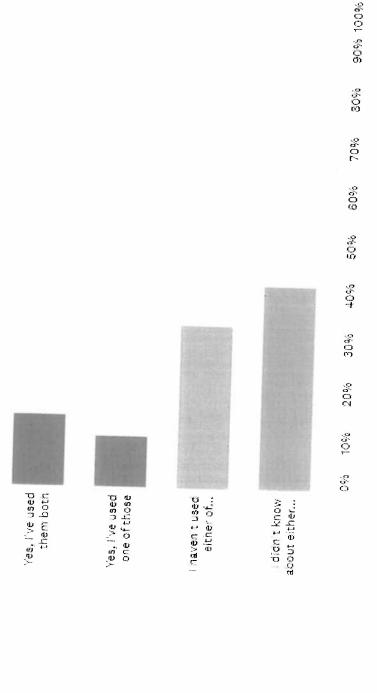
4,17%

€ 1

Export • Have you used, or are you aware of the existing dual-striped tennis and pickleball courts at Robbins Park or indoors at the Community House?

Olbedding Stippedio

69



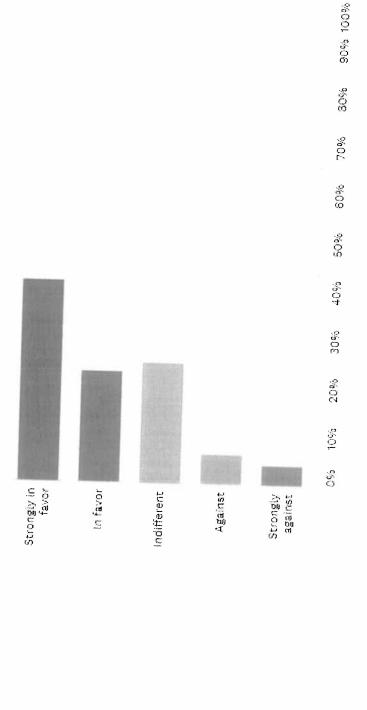
ANSWER CHOICES

- Yes, I've used them both
- Yes, I've used one of those
- I haven't used either of those, but I knew about them.
- I didn't know about either of those

TOTAL

Customize How would you feel about 2 of the 4 tennis courts at Brook Park being converted into 6 pickleball-only courts?

A Talkered: 48 Skipped: 0



ANSWER CHOICES

- Strongly in favor
- in favor
- Indifferent
- Against
- Strongly against

Comments (7)

TOTAL

03

RESPONSES

41,67%

<u>.</u> 1

(Y)

48

Keep these as tennis courts - once they are fixed they will be used more - they are in such bad condition right now - no one wants

SU12017 10:29 AM

View respondent's answers

I would not want to lose the tennis courts and I would like to request they fix the courts instead of adding pickleball

A TOUR CONTRACTOR

View respondent's answers

encouraged. I have nothing against pickleball, but please leave the tennis courts alone. Build more pickleball courts near the l am against anything that destroys tennis courts. Tennis is an amazing sport for kids and adults and more tennis should be tennis courts, there is a lot of unused space in Brook Park.

8/24:2017 12:38 PM

View respondent's answers

The existing Courts and new proposed courts should be better maintained for them to be successful

SPANCIT 2.45 AM

View respondent's answers

If it creates more traffic in the area, yield signs should be installed on 3rd street at Princeton. This intersection is horrible during baseball and football session. This should happen anyway. Tennis players are deep in this community. Yes, pickle ball is a growing sport however how many are in this community. Are the existing courts full?

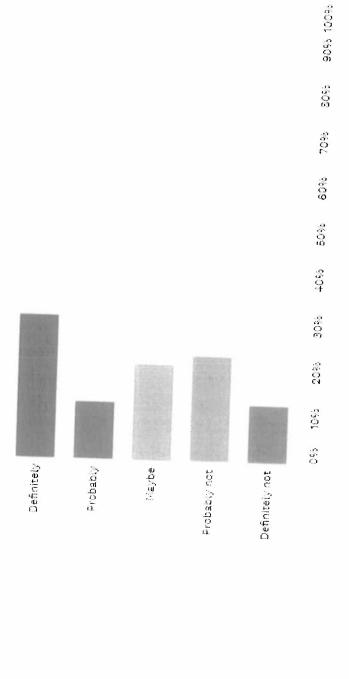
View respondent's answers

There aren't enough tennis courts now. Why not use paddle ball courts for picklebsll since paddle ball is only played in the winter

View respondent's answers

Customize Export • Would you ever be interested in attending a free Pickleball clinic at Brook

Q5



ANSWER CHOICES

- Definitely
- Probably
- Maybe
- Probably not
- Definitsly not

TOTAL

[1] 10]

RESPONSES

37.25% 12.50%

1()

0,1

20.83%

22.92%

12.50%

48

9

No interest in Pickleball

Would prefer a tennis clinic.

A this congre

Just don't need lessons

MAT NO PART OF A STATE OF A STATE

Have been playing for 4 years.

would rather go biking.

Desit care

View respondent's answers

Already play

NEW 2017 CHO PR

Available at our club.

MASTITUDE OF

7/29/2017 6:37 #M

I already play pickleball.

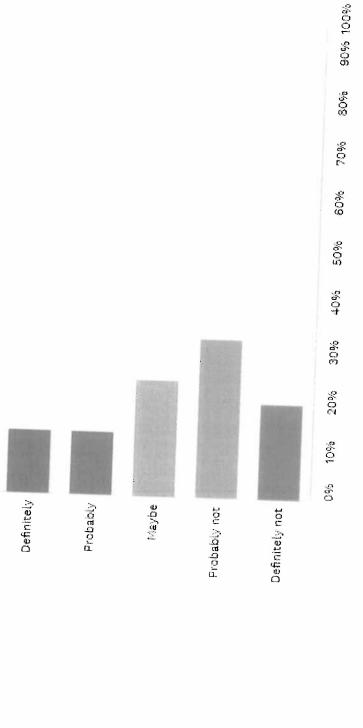
View respondent's answers

View respondent's answers

Customize Would you ever be interested in paying for Pickleball lessons?

Export •

Skipped: 1 A Darwered: 47



ANSWER CHOICES

- Definitely
- Probably
- Maybe
- Probably not
- Definitely not

TOTAL

23.40% 12.77% 12.77% 31.91%

RESPONSES

10

(i)

O

47

19,15%

66.



MEMORANDUM

DATE:

October 10, 2017

TO:

Chairman Waverley & Members of the Parks & Recreation Commission

FROM:

Heather Bereckis, Superintendent of Parks & Recreation

RE:

Park Benches and Waste Receptacles

As a result of the completed Park Surveys discussed at the September 12, 2017 meeting of the Parks & Recreation Commission, staff is providing alternatives to the existing player style park benches and open field waste receptacles. Attached are three models of each item. These models were selected based on price, style, longevity, and appropriateness for the location and use. Staff is requesting the Parks & Recreation Commission to evaluate the styles provided and make a recommendation for selection.



- Sleek contoured design for comfort and style
- Maintenance-free, will not deteriorate over time
- 100% recycled plastic boards will not warp or sag
- Heavy-duty, powder-coated black steel frames



Milk Jugs





In Stock For Quick Delivery

MODEL#	DESCRIPTION	DIMENSIONS	WEIGHT	PRICE	SALE PRICE
ABC1260	4 Ft. Surface Mount	48" x 21" w x 31.5" h	107 lbs.	5570.00 en	\$495.85 eq
ABC1265	4 Ft. Inground®	14" w x 17" h seat	111 lbs.	\$576:00 ea	\$500.85 eq.
ABC1300	6 Ft. Surface Mount	72" [x 21" w x 31.5" h	149 lbs.	\$670.00 mg	Crop or
ABC1305	6 Ft. Inground*	14" w x 17" h seat	152 lbs.	\$663.00 en	\$576.85 eq.
ABC1330	8 Ft. Surface Mount	96" l x 21" w x 31.5" h	200 lbs.	5946:00 eq.	\$822.85 eg.
ABC1335	8 Ft. Inground	1/2 u. v. 1.78 h anns	208 lbs.	5935:00 eq.	\$812.85 eq.
	"not shown			+ shipping	+ shipping





222 St

866 email: websir



TC021





Classic Par See Pgs. 4



Classic Park Beaches 🛛 🔾

 Tough, top-grade recycled plastic slats won't rot, splinter or require painting

More Classic Park Benches Available @ TreeTopProducts.com

Cast aluminum powder-coated Black frames

Classic Park Bench ' l x 22" w x 29.5" h, 15.5" w x 17.25" h seat 2ZK2045

1-5 \$541.05 \$432.85 ea. \$394.85 ea.

B. 6' Classic Park Bench 72° | x 22" w x 29.5" h, 15.5" w x 17.25" h seat 94 lbs.

2ZK2046 \$739.85 \$590.85 ea. \$538.85 ea.

C. 8' Classic Park Bench 96" | x 22" w x 29.5" h, 15.5" w x 17.25" h seat 126 lbs.

2ZK2047 1-5 \$860.85 \$687.85 ea. \$626.85 ea.

Classic Memorial Bench

with Color Inlay

- Customize your seating solution with this personalized traditional 4 ft. bench
- High-quality engraved letters have a glossy inlay maximum of 22 characters/spaces per board

4' Bench with (1) Engraved Board 48" | x 22" w x 29.5" h, 15.5" w x 17.25" h seat 71 lbs.

2ZK2187

\$656.85

\$524.85 ea.

D. 4' Bench with (2) Engraved Boards 48" l x 22" w x 29.5" h, 15.5" w x 17.25" h seat 71 lbs.

2ZK2188

\$774.85

\$618.85 ea.

4' Bench with (3) Engraved Boards 48" | x 22" w x 29.5" h, 15.5" w x 17.25" h seat 71 lbs.

2ZK2365

\$664.85 ea.

Cedar Evergreen

Desert Tan/ Black



Brown/ Desert Tan



Black/Gray

Cedar/Black







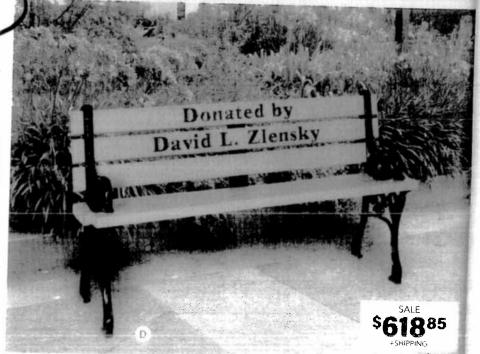


Add a Personalized Bronze Plaque. See TreeTopProducts.com

After your order is submitted, please email your bench text to: info@treetopproducts.com

You will receive a proof of your bench text. Your order will not be processed until the proof is signed and











Traditional Buddy Bench 🔾

- 4 ft. portable bench is approachable and comfortable for children
- Customize top board with school name or other text (22 characters/spaces per board)
- Buddy Bench text in fun, kid-like red or blue lettering with the option to add basketball and puppy art
- Maintenance-free recycled plastic seat, back and Black frame
- Stainless steel hardware included

E. 4' Recycled Plastic Bench - 2 Engraved Boards 48" | x 25" w x 32" h + 103 lbs.

\$640.85 \$511.85 ea. Surface Mount Kit for Benches 4.5" | x 1.5" w x 1.5" h bracket (x2) 3" | x 1.5" w x 1.5" h bracket (x2) - 3 lbs.

\$52.85

2ZK2612

\$41.85 ea.



Desert Tan Red Text/Blue Icons

Cedar Blue Text/Red Icons Cedar

Modern BarcoBoard

Benchas 🛛 🔾

Contemporary design for durable outdoor use

Red Text/Blue Icons

- Ideal for schools, parks, golf courses, shopping centers and more
- Easy-care, woodgrain-finish plastic boards resist warping, cracking or splintering
- Black powder-coated 2-1/4" OD recycled steel frames

Pre-drilled for surface mounting

Modern Bench 1 x 24" w x 32" h, 19" w x 18" h seat - 112 lbs.

2ZK2122 \$506.05 \$404.85 ea.

8' Modern Bench

2ZK2123

96" | x 24" w x 32" h, 19" w x 18" h seat 123 lbs. \$570.85 \$455.85 ea.

G. 6' Backless Modern Bench

72" | x 24" w x 23" h, 72" | x 19" w x 18" h seat 60 lbs.

2ZK2154 \$357.85 8' Backless Modern Bench

\$285.85 ea.

96" | x 24" w x 23" h, 96" | x 19" w x 18" h seat

96 lbs. 2ZK2155

\$402.85

\$321.85 ea.





Cedar







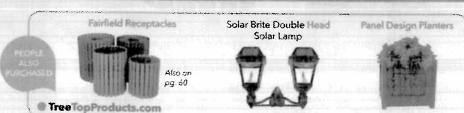












Two-Tone Square Panel Receptacles (1)

- · Choose your color for frames and panels
- 100% recycled plastic receptacles are available in 12- or 33-gal. capacities
- Frame and panel colors are customizable choose from 36 color combinations!
- · Grooved raised panel designs
- · Rot-, splinter-, fade- and chip-proof
- Rigid plastic liners included

2-Gallon Side Load 14" sq. x 36" h - 43 lbs.

4ZK4689 \$540.85 \$431.85 ea. 12-Gallon Side Load w/Ash/Trash 14" sq. x 36" h - 43 lbs.

42K4699 \$549.85 \$438.85 ea. 12-Gallon Top Load 14" sq. x 29" h - 40 lbs.

4ZK4709 \$496.85 \$396.85 ea. B. 33-Gallon Side Load

B. 33-Gallon Side Load 19.5" sq. x 40" h - 75 lbs.

4ZK4719 \$740.85 \$591.85 ea.

33-Gallon Side Load w/Ash/Trash
19.5" sq. x 40" h = 75 lbs.

42K4729 \$752.85 \$601.85 ea.
C. 33-Gallon Side Load w/Hood and Push Door 22* sq. x 40* h - 84 lbs.

42K4749 \$759.85 \$606.85 ea.

D. 33-Gallon Top Load 19.5" sq. x 33" h = 54 lbs.

4ZK4759 \$684.85 \$546.85 ea.

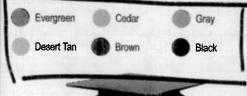
G.

H.

E. Optional Black Rain Bonnet Lid for 4ZK4759 18" sq. x 9" h - 4 lbs.

18" sq. x 9" h - 4 lbs. 42K4503 \$149.85 \$118.85 ea.

David California Company





"These trash receptacles look great and are heavy enough to be placed in windy areas." ~ Randy B.

ATR2025

Round Slatted Trash Receptacles

- Recycled plastic slats and rust-free hardware
- Rigid plastic liner and flat lid
- 10-, 20- and 32-gallon models can be mounted to recycled plastic permanent inground posts kits shown below



ATR2030

SALE PRICE

ATR2020



Six sizes available for various needs & locations Desert Tan



Optional top load rain bonnet lid

Fits receptacle models ATR2020, ATR2025, ATR2030



Inground mounting kit

- For 10-, 20- & 32-gallon receptacles
- Keeps receptacles off ground and securely in place
- Easy to mow and weed-whack around
- Mount 2 ft. post 18" into ground





ATR2020 with ATR2080







MODEL #	DESCRIPTION	DAMENSIONS	(tresorm		A STATE OF THE PARTY OF THE PAR
ATR2005	10-Gallon Top Load & Liner*	19" dia. x 22" h	WEIGHT	PRICE	SALE PRICE
ATR2015	20-Gallon Top Load & Liner	22" dia. x 27" h	26 lbs.		
ATR2020	32-Gallon Top Load & Liner	25" dig. x 33" h		S 524.00 en	
ATR2100	32-Gallon Side Lond & Liner		52 lbs.	\$ 600.00 eq.	
ATR2025	45-Gallon Top Load & Liner	25" dia. x 41" h	57 lbs.	\$_797.00 en	
ATR2030	55-Gallon Top Load & Liner	27" dia. x 37" h	80 lbs.	5_719.00 en	\$624.85 ea.
ATR2055	***************************************	29" dia. x 39" h	100 lbs.	\$1,009.00 ea	\$871.85 eg.
ATR2060	10-Gallon Inground Post Mounting Kit-	19" w x 5" d x 24" l	13 lbs.	5 125.00 en.	\$108.85 ea.
	20-Gallon Inground Post Mounting Kit*	23" w x 5" d x 24" i	14 lbs.	5 121:00 eq.	\$104.85 ea.
ATR2065	32-Gallon Inground Post Mounting Kit	26" w x 5" d x 24" [15 lbs.	5 127.00 ea	\$110.85 ea.
ATR2079	Optional Top Load Rain Bonnet Lid for ATR2015	18" top dia. x 9" h	5 lbs.	5 121-00 ea.	S104.85 ea.
ATR2080	Optional Top Load Rain Bonnet Lid for ATR2020, -2025, -2030	18" top dia. x 9" h	5 lbs.	5 132.00 en	5114.85 eg.
	16f Viewn				

+ shipping

Design Your Own Receptacles

- Substantial 32-gal. and 55-gal. capacity recycled steel receptacles
- Design your own set, including lid and accessories, to suit your requirements
- Stylish thermoplastic finish in 8 popular colors
- UV-stable and non-corrosive

Recognise les

F. 32-Gallon Expanded Steel 24" dia. x 30" h = 70 lbs.

i ea.
ea.
ea.

Receptacle Lies

H. 32-Gallon Plastic Round Dome Lid

25" dia. x 12"	h 12 lbs.	
4ZZ4157		\$160.85 ea.
 55-Gallon Pl 29" dia. x 18" 	astic Dome Lid h - 12 lbs.	
4ZZ4158	\$ 220.85	\$175.85 ea.
J. 32-Gallon St	eel Flat Lid	
24" dia. x 2" h	-7 lbs.	
4ZZ4155	\$165.85	\$131.85 ea.
55-Gallon Ste	el Flat Lid	

27" dia. x 2" h 12 lbs. 4ZZ4156 \$107.05 \$149.85 ea.

K. 32-Gallon Steel Rain Bonnet Lid 24" dia. x 13" h = 13 lbs.

4ZZ4163 \$190.85 \$151.85 ea.

55-Gallon Steel Rain Bonnet Lid 24" dia. x 13" h 13 lbs.

4ZZ4164 \$216.85 \$172.85 ea.

vogitacio acceso, os

L. 32-Gallon Rigid Plastic Liner 22" dia. x 27" h 5 lbs.

4ZZ4159 \$60.85 \$47.85 ea.

55-Gallon Rigid Plastic Liner 25" dia. x 31" h 9 lbs.

4ZZ4160 \$95.85 \$75.85 ea.

M. Inground Mount Kit 6" sq. x 24" h 15 lbs.

4ZZ4166 \$65.85 \$51.85 ea.

N. Surface Mount Kit 6" sq. x 4" h 10 lbs.

4224168 \$69.85 \$54.85 ea.

O. 18" Cable

3/32" dia. x 18" | 1 lb.

4ZZ4165 \$32.85 \$25.85 ea.

Black

Burgundy

Green

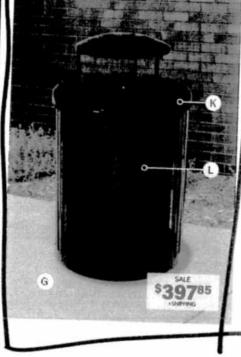






Choose Your Receptacle Pattern and Color





Choose Your Lid (Lids Sold Separately)







Plastic Dome Lid Black Only



Steel Flat Lid All Receptacle Colors



Steel Rain Bonnet Lid All Receptacle Colors

Choose Your Accessories





MEMORANDUM

DATE:

October 10, 2017

TO:

Chairman Waverley & Members of the Parks & Recreation Commission

FROM:

Heather Bereckis, Superintendent of Parks & Recreation

RE:

KLM Wireless Update

As requested at the July and September 2017 Parks & Recreation Commission meetings, staff has investigated the upgrade of wireless access at KLM Lodge. Below is a brief summary on pricing, budget and time frame for completion.

Working with the Village IT Department, staff has determined that in order to upgrade the current wireless capacity at KLM Lodge requires the running of new cabling and the addition of upgraded wireless access points. In order to cover the whole building, three wireless access points are required. Quotes to run cabling are estimated to cost \$2,500. Three new wireless access points will cost approximately \$2,100. The new access points will allow for up to 300 users to have quality wireless access.

Currently, staff has \$6,500 budgeted in Building & Grounds under the KLM budget for replacement of exterior doors. In order to move the wireless access to the current budget year, these doors would be pushed back to the 2018 budget year. All doors are in acceptable condition and will be able to withstand a delay in replacement.

Completion of this project is expected to take 2 days. Once a final recommendation is made by the Parks & Recreation Commission, staff will begin the process for replacement immediately.



MEMORANDUM

DATE:

October 10, 2017

TO:

Chairman Waverley & Members of the Parks & Recreation Commission

FROM:

Heather Bereckis, Superintendent of Parks & Recreation

RE:

Melin Ice Rink Construction

For the past eight years, the Parks & Recreation Commission and Village Board have approved a plan that allows a group of Village residents to construct an ice skating rink in Melin Park. The residents provide and construct the ice skating rink which measures 40'x 80' and will be located at the east end of the park. Consistent with previous years request the residents are requesting that Village staff provide water to fill the rink and the supply necessary signage. The ice skating rink is open to the public.

This request is consistent with previous year's request and requires that the requesting resident group be responsible for providing, constructing and maintaining the ice skating rink. The Village will provide staff assistance to fill the ice skating rink, post signage and monitor the condition of the ice surface throughout the winter. The Village has also provided water without cost for this project. The ice skating rink is open to the public and provides an additional opportunity for ice skating. Staff is unaware of any previous issues or complaints related to the rink. Residents monitor the use of the rink closely, preventing issues with shared space from open skaters and hockey players. Prior to filling the rink, Village staff will inspect the rink to ensure its safety. Construction and longevity of the rink is based solely on weather; staff anticipates the use will not begin prior to November 15th, 2017 and will end not later than March 15th, 2018 (weather

Based on the low cost, benefits, and the positive experience of previous years, staff proposes the Parks & Recreation Commission endorse approval to construct the Melin Park Ice rink, to then be sent to the Village Board for final approval.

76



MEMORANDUM

DATE:

October 10, 2017

TO:

Chairman Waverley and Members of the Parks & Recreation Commission

FROM:

Heather Bereckis, Superintendent of Parks & Recreation

RE:

New Platform Tennis Membership Option

As discussed in previous Parks & Recreation Commission meetings, memberships for Platform Tennis are declining. Staff and Commission Members have been working diligently with the Hinsdale Platform Tennis Association (HPTA) to establish a new working agreement that best serves both entities. As part of this discussion, memberships have been dissected and it was found that we are missing out on a specific group of users that have potential to increase revenues. This group is made up of players that are members of another local club, but would like to be sub-players for the HPTA. Currently they would need to pay the full membership fee, but many are dissuaded due to the high cost; these players would play on average six to ten games a year.

After working with the HPTA, the following membership option was presented. This option is favorable to both groups. The addition of a 10-visit pass, similar to that of the Hinsdale Community Pool, would allow the sub-players to purchase a discounted pass and keep track of their plays. Refunds would not be given if they don't use all 10 visits, but they would have the option to purchase a second pass should they need more than 10. The suggested pricing would be \$100 for residents and \$150 for non-residents, sold only to an individual. If they chose to purchase a second pass, it would end of being the same cost as a full membership. Additionally, this pass can be marketed to any beginners that are only in lessons and not interested in a full play pass. Pass visits would be monitored by the head of the leagues (Rick Larsen & Mary Doten) and communicated to the Parks & Recreation staff.

Staff and the HPTA feel positively about the addition of this pass and ask the Commission to discuss and make a recommendation in favor of adding this new pass type to the current season's offerings.

lod,



MEMORANDUM

DATE:

October 10, 2017

TO:

Chairman Waverley & Members of the Parks & Recreation Commission

FROM:

Heather Bereckis, Superintendent of Parks & Recreation

RE:

Pool Longevity based on 2010 Pool Audit

Attached is the Pool Audit completed in 2010 by FGM Architects. The audit details issues the pool was experiencing at the time and potential future issues Future years capital planning was completed based on the results of this survey. As you will note, this audit was completed during year 18 of the pools' existence, with an expected 30-50 year lifespan in total. The pool is now moving into year 26. With this estimate the pool would have 4-24 more operational years, with proper maintenance and upkeep. In 2010, the price for audit was \$7,800. Current estimates show a similar audit costing approximately \$10,000. Staff would recommend a new audit be completed before the 30 year mark is reached.

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EXECUTIVE SUMMARY

SCOPE

The Village of Hinsdale commissioned FGM Architects and Aquatic Excellence to conduct a swimming pool audit in November 2010. The Village of Hinsdale operates an aquatic facility know commonly as the Hinsdale Community Swimming Pool. The Village of Hinsdale serves a population of approximately 18,000. The bather load for a community this size is typically 3% - 5% of the population served, which translates to between 540 and 900. The posted bather load at the Community Swimming Pool is 1,000. Bather load calculated per current IDPH requirements would be over 1,120 bathers, but is limited to 1,000 bathers due to toilet / shower facilities provided. Attendance at the facility for the 2010 swim season was roughly 30,000 total visits. This is the only aquatic facility the Village operates.

HISTORY

The Hinsdale Community Pool was re-constructed in 1992, and consisted of demolishing a previous bathhouse, lap pool, wading pool and diving pool and reconstruction of the same amenities while adding concessions and pool equipment buildings. Current configuration includes an "L" shaped lap pool; a diving pool; and a zero-depth entry children's wading pool. The enclosed wading pool area also includes a sand play area and wood shade structure.

METHODOLOGY

A site visit to the facility by FGM Architects, Aquatic Excellence and Johnson Wilbur Adams was performed on November 4, 2010. The purpose of the site visit was to evaluate the existing aquatic facility including site, buildings, bodies of water and their respective mechanical systems, and to provide an opinion of probable cost budget for deficient items needing repair or replacement.

In addition to the site visit we have reviewed permit drawings of the facility dated September 21, 1992 to assist in the preparation of this report. While various minor maintenance repairs have been made to the facility over the years (as required), there have been no substantial corrections made to the facility since 1992. The Hinsdale Recreation Department commissioned this facility audit to assist with planning for future aquatic repairs to the facilities at this site. This investigation included a visual

inspection of the structure/finish of the pools, pool gutter systems, exposed piping, pool filtration systems, chemical control and feed systems and examines all elements of the pools to determine compliance with current applicable codes. This evaluation consisted of an on-site visual inspection of the facility and discussions with the aquatic maintenance staff regarding areas of specific concerns. This report will help identify items that do not meet the current regulations of the State of Illinois Administrative Code; the Illinois Accessibility Code (IAC) and Americans with Disabilities Act (ADA); and current industry design standards. Items not meeting the current state administrative code for swimming pools will be identified and repairs will be recommended in order facilitate compliance with the administrative code. Reference to violations of the State Administrative Code in the body of this report should not necessarily be construed as grounds for pool closure, but as recommendations to assist in improving operation of the facility.

The state administrative code referred to in this pool audit report is:

State of Illinois Administrative Code

Title 77: Public Health

Chapter 1: Department of Public Health (IDPH)

Subchapter n: Recreational Facilities

Part 820 Illinois Swimming Pool and Bathing Beach Code

CURRENT CONDITIONS

The pools are currently being used for swimming instruction, recreational swimming, day camps, private after-hour parties, fitness classes, special events programming, and competitive training and competition for swim teams. The facility displays mature landscaping as well as a minimal grassy turf area east of the lap pool and concrete bather deck.

Hours for public open swim typically occur Monday through Friday from $12:30\ pm-8:00\ pm$ and Saturday/Sunday from $12:00\ pm-6:00\ pm$.

Lap swim hours are typically Monday through Friday from 5:30~am-9:00~am and then again 5:00~pm-8:00~pm and Saturday/Sunday from 11:00~am-12:00~pm. Lap swim consists of 2~open lanes minimum.

Public wading pool hours typically occur Monday through Friday from 9:00 am - 12:00 pm and then again 12:30 pm - 8:00 pm and Saturday/Sunday from 12:00 am - 6:00 pm.

Multiple swim teams utilize the facility. The Hinsdale Swim Club practices from 6:00 am -9:00 am and again from 5:00 pm -6:30 pm, while the Hornet Swim Club practices at various times. The Village operated Town Team Swim Team practices from 9:00 am -11:00 am and swims about 10 meets per summer on Tuesdays/Thursdays/Saturdays. The Hinsdale Swim Club also rents the entire facility for a 3 day weekend in July for their Invitational Meet.

The pool is often used for swim meets during the pool season, closing early or opening late 8 times during the 2010 pool season. Open lap swim is not available during these times. The pool was also closed for one three day weekend for a swim meet during the summer of 2010. During the times the pool is closed for swim meets residents and pool members may utilize the Clarendon Hills pool with entry gained via current pool pass or resident daily rate.

AQUATIC DESIGN STANDARDS

Current public aquatic facilities are designed to offer flexibility in programming multiple different and oftentimes simultaneous uses. Four different types of water are considered in planning aquatic facilities; leisure, competitive, therapy/wellness and instructional. Flexibility requirements in programming require various water depths to be provided, from zero to thirteen feet. The most used leisure and instructional water depth is in the 2'-0" to 4'-0" range.

Leisure water incorporates both active and passive water areas, with the active water areas including both active and passive water features. Active water areas are areas that encourage water play by incorporating water features and may take the form of slides, geysers, play equipment, water walks, tube rides, water volleyball/basketball, etc. Passive water areas are typically areas for bathers to relax without the danger of undue splashing, and may include features such as in-water benches.

Competitive (lap swim) water requirements (in a leisure pool setting) typically require lap lane water depth between 3'-6" and 5'-0" to allow leisure water programming while the water is not in use for lap swimming.

Therapy water typically programs areas of competitive water in the 3'-6" to 4'-6" water depth range to be used for water aerobics and/or other water fitness classes. Water areas which generate a current such as a

vortex pool, lazy river or current channel are often programmed as exercise/therapy areas to walk against adjustable water current. Deep water is also often used for deep water aerobics.

In addition to lap swim lanes, the most important element of instructional water is the availability of various depths of water, from 1'-0" to 13'-0" deep. This allows for flexibility in teaching water safety and swim lessons (from toddlers and up) in a safe water depth appropriate to age, skill and comfort level.

Additional current aquatic facility design trends include the incorporation concessions, shade and well placed seating/deck chairs adjacent water areas. Providing abundant shade, both on deck areas and in the water is desirable to swim patrons spending a day at the pool. Providing convenient washroom facilities and changing rooms for moms and dads with infants / toddlers is critical, as well as safe passage for toddlers from shallow water areas to the washrooms.

OBSERVATIONS

In general, the overall facility is in good condition and has been well maintained. Ongoing maintenance will promote a long life expectancy for this facility.

The Lap Pool is a recreation/competition/diving pool, between 3'-6" and 5'-2" in water depth with no active water areas or play features. The majority of the water depth in this pool is between 4'-0" and 5'-0" in depth. This pool consists of 8-50 meter lap lanes and 6-25 yard lap lanes.

The Diving Pool features a drop slide, 3 meter diving board and 2-1 meter diving boards with a water depth between 8'-0" and 14'-0". The drop slide and two of the diving boards have been designed with overlapping safety zones in this pool which is a safety hazard that would not be permitted by IDPH today. We understand that staff mitigates this safety hazard by alternating turns for pool patrons using the diving boards and drop slide.

The Wading Pool is a zero-depth entry pool with a maximum depth of 1'-6" and contains a majority of water depth between 0'-0" and 1'-0". Most of the water area in the wading pool would be considered passive water with the only active water activities being a "Rain Drop" water feature and 3 bubblers. Two tot slides are located in the 1'-6" portion of the wading pool. He wading pool is surrounded by a fence and gate, and the

enclosed children's activity area includes a large wood trellis sunscreen and sand play area.

The Bathhouse/Concessions Building is located at the west end of the pool enclosure and the Pool Equipment Building is located at the east end of the pool enclosure. A lot of activities have been designed into a tight site. Circulation on the site is laid out nicely and the shallow water areas for the Lap Pool and Wading Pool are both located close to the Bathhouse for optimum safety for young bathers.

The facility is designed to accommodate all age groups, and has many amenities for the pre-teen and teen age groups by virtue of the deep water Diving Pool. The only negative in the design of the facility is a lack of water depth between 1'-6" and 3'-6" and absence of active water areas for use by young kids and the pre-teen age group.

CODE DEFICIENCIES

The facility has items that are not compliant with the current state swimming pool regulations, Illinois Accessibility Code/ADA requirements and/or current industry design standards as well as pool structures and equipment that require repair or replacement. The following list summarizes the deficient items identified in the report:

- 1. The diving pool incorporates two one meter dive stands and one three meter dive stand at one end of the pool and a drop slide on the other end of the pool, directly across from the dive stands. With this configuration the designated plunge areas required for the dive stands overlap with the plunge area required for the drop slide. This is a violation of IDPH code requirements and a hazard to patrons if the drop slide and dive stands are used at the same time.
- 2. The pool finish on the lap pool, at the northeast corner, is delaminating. This condition is a hazard to patrons.
- 3. The tiles at the end wall targets are falling off in areas of the lap pool. This condition presents sharp edges that are a hazard to patrons.
- 4. The gutter grating support angle in the lap pool, at the northeast corner, is broken off the gutter. This condition is a hazard to patrons stepping on the grating.

- 5. Wall depth markers on the lap pool gutter are coming off in areas. This is a violation of IDPH code requirements.
- 6. The caulk joint around some of the deck depth markers is missing, creating a toe stubbing/tripping potential.
- 7. Flow meter installation does not meet IDPH code requirements.
- 8. The dive pool supply throttling valve is frozen and cannot be adjusted.
- Filtration pumps have secondary strainers that are not large enough and have very large openings. Strainers get clogged very quickly.
- 10. Feature pumps do not have secondary strainers.
- 11. The LMI chlorine feed pumps have continual problems with priming and leaking tubing.
- 12. Signet flow sensors are mounted vertically with downward flow. Per the manufacturer, the sensors can only be mounted vertically with upward flow.
- 13. The flange is cracked at the distribution piping to the filter header.
- 14. Pool decks have cracked or settled in multiple locations leading to potential toe-stub / trip hazards.
- 15. Ramps located between the pool deck and the women's locker room, men's locker room and storage room are in violation of IAC/ADA requirements.
- 16. Gates to the wading pool are not self closing and self latching which is a violation of IDPH code requirements.
- 17. There is not a barrier located beneath the drop slide stairs per IAC/ADA requirements.
- 18. Cabinetry doors located in the Concessions Building is in poor condition, with many of the doors inoperable.
- 19. Settling of the surge tanks in the pool equipment room has caused cracking in the building's exterior, and settlement may continue to occur without preventive measures.
- 20. Non-waterproof light fixtures are provided in the surge tanks. These light fixtures could be a source of electrocution if the surge tank were to overflow.

CONCLUSION

The findings of this facility assessment indicate that the Hinsdale Community Pool is generally in very good condition. The facility has some

deficiencies that require repairs or complete replacement. The listed deficiencies should be addressed to promote bather safety, comply with current IDPH code requirements and reduce or eliminate future maintenance for some items. The opinion of probable cost provided in this report indicates recommended budget costs to make the repairs or corrections indicated.

In general, we believe the life expectancy of the pools in this facility should be between 30 to 50 years - with the pools currently in the 18th year of their life expectancy. The range in this number is a variable based on how well the facility is maintained during the life of the facility. Routine maintenance of the equipment, such as replacement of valves, pumps, controllers and meters as needed, can be expected and will not necessarily have as large an impact on the longevity of the facility as "non-routine" maintenance. Replacement of corroding bolts in the pool equipment room would be considered "non-routine" and often low priority, yet can have an effect on longevity of the piping and equipment. Maintenance of "non-routine" items such as the structural integrity of the pool shells and pool decks will lead to longer facility longevity. Keeping water from washing out the sub-grade beneath the pool decks and adjacent to the pool walls is an important concern, but one that is not always apparent. By maintain the pool shell, such as repairing popped tiles, repairing grout and painting pool shell as necessary, potentially before winter, water can be prevented from potentially entering the face of the pool wall and creating cracks in the pool shell which will lead to early deterioration of the concrete wall. The same is true of repairing major cracking in the pools decks, and replacing worn and non-effective caulking in the pool decks which can prevent water from being trapped below the deck and causing freeze - thaw damage.

Another item to consider in the life expectancy of a pool is functional obsolesce. With the design of this facility consisting of the aquatic basics – lap pool, diving pool, and wading pool – we do not believe the facility will become functionally obsolete. Of more concern is the lack of water depth between 1'-6" and 3'-6" at the facility, which is the most popular water depth for 5 to 14 year olds. This water depth would be impossible to add at this facility due to site restrictions without altering the functionality of the existing pools.

With proper maintenance this facility will bring summer enjoyment to the Village of Hinsdale residents for another 20-30 years.

LAP POOL

Constructed 1992 Current Age 18 years

Life Expectancy In 18th year of an anticipated 30-50 years lifespan Water Depth

3'-6" - 5'-2"

LAP POOL OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool structure and pool equipment. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool

- 1. The pool finish on the lap pool, at the northeast corner, is delaminating. This condition creates sharp edges that are a hazard to patrons. Additionally, if it is not repaired, it will result in continued deterioration. Refer to PHOTOGRAPHS; photo #1.
- 2. The tiles at the end wall targets are falling off in areas of the pool. This condition creates sharp edges that are a hazard to patrons. Refer to PHOTOGRAPHS; photo's #2 and #3.
- 3. The gutter grating support angle in the lap pool, at the northeast corner, is broken off the gutter. This condition is a hazard to patrons stepping on the grating.
- 4. Wall depth markers on the lap pool gutter are coming off in areas. This is a violation of IDPH code requirements. Refer to PHOTOGRAPHS; photo #4.
- 5. The caulk joint around some of the deck depth markers is missing, creating a toe stubbing/tripping potential. Refer to PHOTOGRAPHS;

LAP POOL RECOMMENDATIONS

- 1. Remove existing finish in northeast corner of pool, approximately 60 sq ft. Sand-blast down to solid concrete, epoxy inject any cracks. Provide new plaster finish and repaint to match existing.
- 2. Sand-blast end wall targets down to solid concrete. Set new end wall target tiles to match existing. If tiles are not desired due to ongoing

maintenance concerns, the tiles may be removed entirely and replaced with a colored "diamond brite" pool plaster product.

- 3. Re-weld gutter grating support angle at northeast corner of pool.
- 4. Provide new vinyl wall depth markers in the areas where they are missing or coming off.
- 5. Recaulk around deck depth markers as required.

LAP POOL MECHANICAL EQUIPMENT/PIPING OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool structure and pool equipment. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool closure.

- Filtration pump has a secondary strainer that is not large enough and has very large openings. Primary and secondary strainers get clogged very quickly. Refer to PHOTOGRAPHS; photo #6.
- 2. Staff indicated that the LMI chlorine feed pumps have continual problems with priming and leaking tubing.
- 3. The flow meter is not installed per manufacturers or IDPH code requirements with respect to distances upstream and downstream from sources of turbulence. Installation per code requirements is not possible due to piping configuration.
- 4. The majority of pipe flange bolts are carbon steel and rusted. Some have been replaced with stainless steel bolts.
- 5. All valves and piping are not tagged or labeled as to use and direction of flow. Additionally, a valve operating procedure is not provided in the mechanical room for each operation (e.g., circulation, filtration, backwashing). This is a violation of IDPH code requirements.
- 6. No pump performance curves were present in the mechanical room. This is a violation of IDPH code requirements.

LAP POOL MECHANICAL EQUIPMENT/PIPING RECOMMENDATIONS

- Provide a new custom stainless steel strainer screen in the lap pool surge tank, extending from wall to wall and 6'-0" in height. This will eliminate the need to clean the strainers on a weekly basis.
- 2. Provide new Stenner chlorine feed pump. 100 GPD output.

- 3. Replace all rusted carbon steel bolts with stainless steel bolts.
- 4. Tag all valves and provide valve legend with valve operating procedures for each operation.
- 5. Post pump performance curve in mechanical room for circulation pump.

DIVING POOL

Constructed 1992 Current Age 18 years

Life Expectancy In 18th year of an anticipated 30-50 years lifespan Water Depth

8'-0" - 14'-0"

DIVING POOL OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool structure and pool equipment. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool closure.

- 1. The diving pool incorporates two one meter dive stands and one three meter dive stand at one end of the pool and a drop slide on the other end of the pool, directly across from the dive stands. configuration the designated plunge areas required for the dive stands overlap with the plunge area required for the drop slide. This is a violation of IDPH code requirements and a hazard to patrons if the drop slide and dive stands are used at the same time.
- 2. The drop slide was not observed while operating, though we understand from staff the slide is functional and operates correctly. The gel coat on the drop slides is fading, especially at the slide terminus, and the slide should be re-coated in the future.

DIVING POOL RECOMMENDATIONS

- 1. The drop slide should not be used while the dive stands are in use and vice versa. Provide signage indicating these rules.
- 2. We would recommend annual waxing and buffing of the drop slide to help preserve it's finish.

DIVING POOL MECHANICAL EQUIPMENT/PIPING OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool structure and pool equipment. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool

- Filtration pump has a secondary strainer that is not large enough and has very large openings. Primary and secondary strainers get clogged very quickly. Refer to PHOTOGRAPHS; photo #6.
- 2. Feature pumps do not incorporate secondary strainers, which results in the primary strainer getting clogged very quickly.
- 3. The flow meter is not installed per manufacturers or IDPH code requirements with respect to distances upstream and downstream from sources of turbulence. Installation per code requirements is not possible due to piping configuration.
- 4. The signet flow meter sensors on the supply lines are mounted vertically with a downward flow. Per the manufacturer, the sensor can only be mounted vertically with upward flow.
- 5. The majority of pipe flange bolts are carbon steel and rusted. Some have been replaced with stainless steel bolts.
- 6. The dive pool supply throttling valve is frozen in one position.
- 7. The pipe flange at the distribution piping to the filter header is cracked. Refer to **PHOTOGRAPHS**; **photo #7**.
- 8. Staff indicated that the LMI chlorine feed pumps have continual problems with priming and leaking tubing.
- 9. All valves and piping are not tagged or labeled as to use and direction of flow. Additionally, a valve operating procedure is not provided in the mechanical room for each operation (e.g., circulation, filtration, backwashing). This is a violation of IDPH code requirements.
- 10. No pump performance curves were present in the mechanical room. This is a violation of IDPH code requirements.

DIVING POOL MECHANICAL EQUIPMENT/PIPING RECOMMENDATIONS

- 1. Provide a new custom stainless steel strainer screen in the lap pool surge tank, extending from wall to wall and 6'-0" in height. This will eliminate the need to clean the strainers on a weekly basis. Provide acid feeder for the wading pool.
- 2. Provide C. W. Cox Short Piro flowmeters which can be mounted vertically.
- 3. Replace all rusted carbon steel bolts with stainless steel bolts.
- 4. Replace frozen dive pool supply throttling valve.

- 5. Provide new Stenner chlorine feed pump for diving pool. 50 GPD output.
- 6. Tag all valves and provide valve legend with valve operating procedures for each operation.
- 7. Post pump performance curves in mechanical room for the pumps.

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WADING POOL

Constructed 1992 Current Age 18 years

Life Expectancy In 18th year of an anticipated 30-50 years lifespan

Water Depth 0'-0" - 1'-6"

WADING POOL OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool structure and pool equipment. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool closure.

- 1. Wading pool will require repainting in the near future.
- 2. Tot slides were not observed while operating, though we understand from staff the slides are functional and operates correctly. The gel coat on the tot slides is fading and the slides should be re-coated in the future.
- 3. The Rain Drop water feature was not observed while operating, though we understand from staff the amenity is functional and operates correctly. The finish on the Rain Drop feature is fading and may be recoated in the future if aesthetics are a concern.

WADING POOL RECOMMENDATIONS

1. We would recommend annually waxing and buffing of the tot slides and Rain Drop water feature to help preserve the finish.

WADING POOL MECHANICAL EQUIPMENT/PIPING OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool structure and pool equipment. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool closure.

- 1. The Diving Pool and Wading Pool share the same filtration system and surge tank, see comments under the DIVING POOL MECHANICAL **EQUIPMENT/PIPING OBSERVATIONS** section.
- 2. Staff indicated that the LMI chlorine feed pumps have continual problems with priming and leaking tubing.

WADING POOL MECHANICAL EQUIPMENT/PIPING RECOMMENDATIONS

- The Diving Pool and Wading Pool share the same filtration system and surge tank, see comments under the DIVING POOL MECHANICAL EQUIPMENT/PIPING OBSERVATIONS section for general comments.
- 2. Provide new Stenner chlorine feed pump for wading pool. 34 GPD output.

SITE AREA

SITE AREA OUTSIDE POOL ENCLOSURE OBSERVATIONS

- Hinsdale Community Pool has 81 total parking spaces located on the site (including 4 accessible parking spaces). The parking lot is lighted. On-site parking is low for the bather load of this facility; though adjacent on-street parking does seem to be available and a large bicycle parking area is provided.
- A vehicular drop off area for the pool is provided and an accessible curb cut is also provided though lacking detectable warnings per IAC requirements.
- Perimeter fencing consists of approximately seven foot high cedar rail with black vinyl coated chain link fencing. The chain link fabric is in great condition while the cedar boards are in fair (to poor) condition and may need to be replaced in the next few years. Refer to PHOTOGRAPHS; photo #8.

SITE AREA OUTSIDE POOL ENCLOSURE RECOMMENDATIONS

 Annually replace / maintain cedar fence boards in poor condition in the spring on an as needed basis. Consider replacing the existing fence with a vinyl coated chain link or aluminum ornamental fence if budget allows.

SITE AREA INSIDE POOL ENCLOSURE OBSERVATIONS

The following are observations and discussions regarding the condition and function of the pool decks and pool enclosure. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool closure.

- Spalling and cracking has occurred in various locations of the pool deck. Repairs to the pool deck immediately adjacent to many of the deck drains were made in 2009 for some of the worst cracking. Refer to PHOTOGRAPHS; photo #9.
- 2. Slight settlement of pool decks has occurred in various locations. Refer to **PHOTOGRAPHS**; **photo #10**.

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- Caulking between concrete deck slabs is missing in various locations.
 Refer to PHOTOGRAPHS; photo #11.
- 4. Ramps located between the pool deck and the men's locker room and storage room are all greater than 6 inches in rise and have a slope between 1:12 and 1:20 and therefore require handrails on both sides of the ramp per IAC/ADA requirements. These ramps do not have an adequate landing located at the top of the ramp. Refer to PHOTOGRAPHS; photo #12.
- 5. The ramp located between the pool deck and the women's locker room is steeper than allowed per IAC/ADA requirements, does not have an adequate landing at the top of the ramp and does not have handrails. Refer to PHOTOGRAPHS; photo #13.
- 6. Gate into the wading pool does not have an adequate self closing/self latching mechanism. Refer to **PHOTOGRAPHS**; **photo #14**.
- 7. Shower Control and Sunscreen structures in the Wading Pool area have chipping paint in some locations.
- Gates located at the entrance to the Concessions Deck area are no longer required by IDPH Pool Code and may be removed. Refer to PHOTOGRAPHS; photo #15.
- 9. There is not a barrier located beneath the drop slide stairs per IAC/ADA requirements. Refer to **PHOTOGRAPHS**; **photo #16**.
- 10. Pool surface and deck lighting was observed and appear adequate but footcandle readings of the existing lighting level were not performed to verify adequate lighting levels.
- 11. The permanent lifeguard chairs appear to be working order.
- 12. Lifeguard safety equipment was observed but not evaluated.

SITE AREA INSIDE POOL ENCLOSURE RECOMMENDATIONS

- Continue to monitor and replace spalled and cracked sections of the concrete pool deck. Special attention should be given to areas which may allow water to penetrate beneath the pool deck and promote the sub-surface to be washed away and areas which present a potential toe stub hazard.
- 2. Re-caulking between concrete deck slabs where absent, especially at locations which may allow water to penetrate beneath the pool deck and promote the sub-surface to be washed away.

- 3. Consider removal and extension of the ramps to a slope less than 1:20 which will eliminate the requirement for handrails and top landing between the pool deck and the men's locker room and storage rooms.
- 4. Consider removal of the ramp located between the pool deck and the women's locker room and replacing it at a slope less than 1:20 which will eliminate the requirement for handrails and top landing.
- 5. Replace the gate into the wading pool and provide code compliant self closing/self latching mechanisms.
- 6. Spot paint Shower Control and Sunscreen structures as required in the Wading Pool area.
- 7. Remove gates located at the entrance(s) to the Concessions Deck and post "No Food Beyond this Point" signage.
- 8. Provide a fence / barrier beneath the drop slide stairs per IAC/ADA requirements.
- Replace permanent lifeguard chairs with moveable lifeguard chairs.
 Replace section of concrete pool deck under existing lifeguard chairs.
- 10. Staff to confirm the necessary lifeguard equipment and number of units provided satisfies the administrative code (record sheets included).

BATHHOUSE AND SUPPORT AREAS

Constructed 1992 Current Age 18 years

BATHHOUSE AND SUPPORT AREA OBSERVATIONS

The following are observations and discussions regarding the condition and function of the bathhouse locker rooms, pool mechanical room and concessions area. Reference to violations per the Illinois Department of Public Health (IDPH) Swimming Pool and Bathing Beach Code should not be construed as grounds for pool closure.

1. Plumbing fixture count is adequate per IDPH for a facility with a bather load between 501 and 1000, but not adequate for a facility bather load between 1001 and 1500. Therefore, posted bather load should be limited to 1,000. A breakdown of required plumbing fixtures vs. existing fixtures for each bather load category follows:

IDPH Shower, Lavatory and Toilet Fixture Requirements							
	for a	facility bat	her load bety	we	en 501 and	1000	
	MALE			T	FEMALE		
***************************************	Provided	Required	Difference	7	Provided	Required	Difference
Toilets	3	3	0		8	6	2
Urinals	3	3	0	-			<u> </u>
Lavatories	3	2	1	_	3	2	4
Showers	6	6	0	十	6	6	

IDPH Shower, Lavatory and Toilet Fixture Requirements							
for a facility bather load between 1001 and 1500							
	MALE			even se	FEMALE		
	Provided	Required	Difference	***	Provided	Required	Difference
Toilets	3	4	(1)	**********	8	9	/1\
Urinals	3	5	(2)				
Lavatories	3	2	1	-	3	2	1
Showers	6	10	(4)	-	6	10	(4)

- 2. Bathhouse floors are generally in good condition, with limited cracking.
- 3. Some mortar joint cracks were observed on the interior face of some exterior CMU bearing walls inside the Bathhouse and toilets located at the Concessions building. These cracks are minor in nature and are not a structural concern at this time. Refer to PHOTOGRAPHS; photo #17.

- 4. Cabinetry doors located in the Concessions Building is in poor condition, with many of the doors inoperable. Refer to **PHOTOGRAPHS**; **photo #18**.
- 5. At the Pool Equipment Building, a horizontal gap of approximately 13/4" is present at the masonry joint between the surge tank area and the remainder of the building. Diagonal cracks were also observed in the north and south masonry walls and foundations located east of the surge tank. The slab-on-grade directly adjacent to the east wall of the surge tank was also observed to have dropped approximately 2 inches. The cracks and movements observed in the foundation and masonry walls appear to be the result of the long term settlement of the west side of the surge tank foundation. In spite of the settlement observed, the existing Pool Equipment Building still appears to be functioning adequately for the applied load. No distress was noted in any component or connection that would indicate that an instability or load capacity problem currently exists. Refer to PHOTOGRAPHS; photo's #19, #20 and #21.
- 6. Some spalling concrete and a rusted reinforcing bar was observed at the bottom edge of the north access hatch to the surge tank in the Pool Equipment Building. Refer to **PHOTOGRAPHS**; **photo #22**.
- 7. Non-waterproof light fixtures are provided in the surge tanks. These light fixtures could be a source of electrocution if the surge tank were to overflow. Refer to **PHOTOGRAPHS**; photo #23.

BATHHOUSE AND SUPPORT AREA RECOMMENDATIONS

- 1. Limit the facility bather load to 1,000.
- 2. Tuckpoint the minor cracks observed on the interior face of some exterior CMU bearing walls inside the Bathhouse as soon as practical to help restore continuity back to the wall.
- 3. Consider eliminating the cabinetry below the countertop and replacing with open wire shelving, or repair the broken cabinetry doors.
- 4. The settlement observed at the Pool Equipment Building may continue to get worse over time and may ultimately lead to a more significant structural problem in the future. We recommend reinforcing the existing north, south and west foundations of the surge tank through the addition of mini piles or helical piers to help alleviate any future settlement issues in that area. Once the repairs are completed, the existing cracks in the masonry walls should be tuckpointed as soon as

- practical to prevent any further damage to the walls due to the infiltration of moisture.
- 5. In the Pool Equipment Building, clean and seal the rusting reinforcing bar at the north hatch of the surge tank and repair the spalled concrete with a concrete patching mortar.
- 6. We would recommend removal of the light fixtures from the interior of the surge tanks.

PHOTOGRAPHS

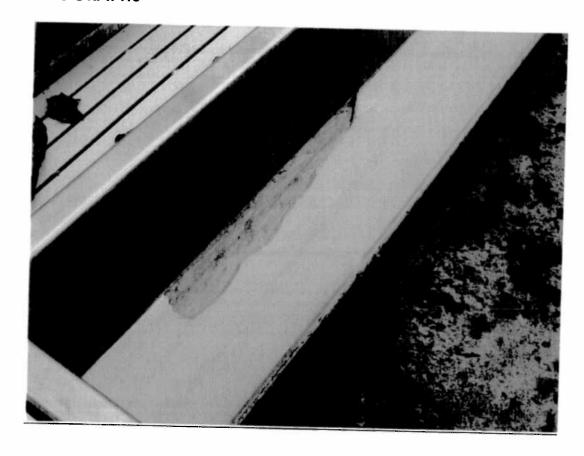


Photo #1

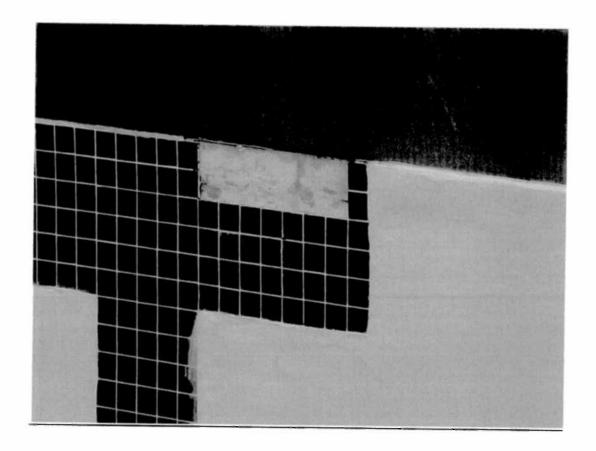


Photo #2

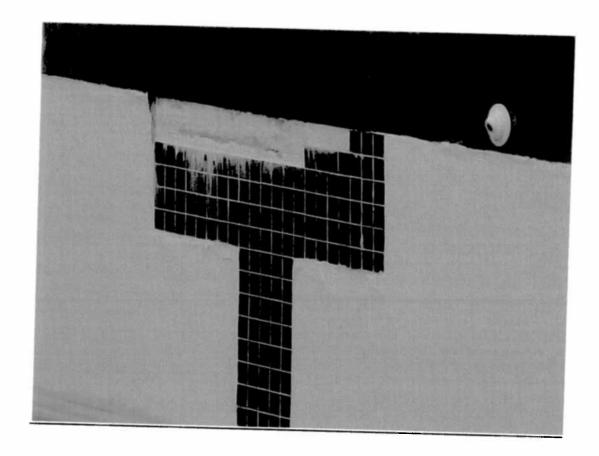


Photo #3

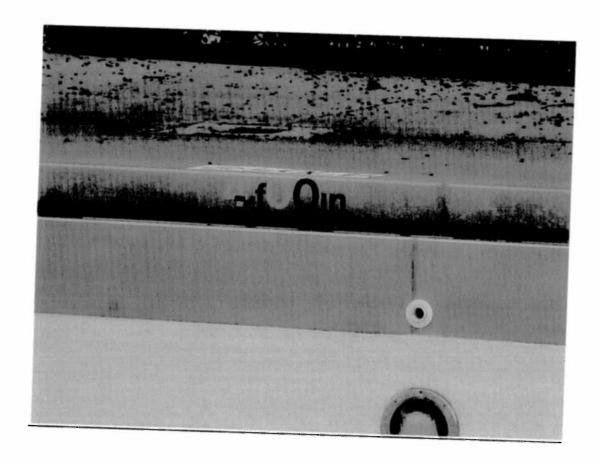


Photo #4



Photo #5

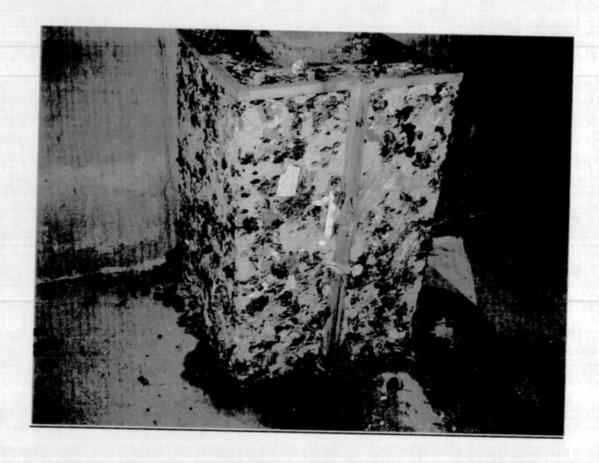


Photo #6

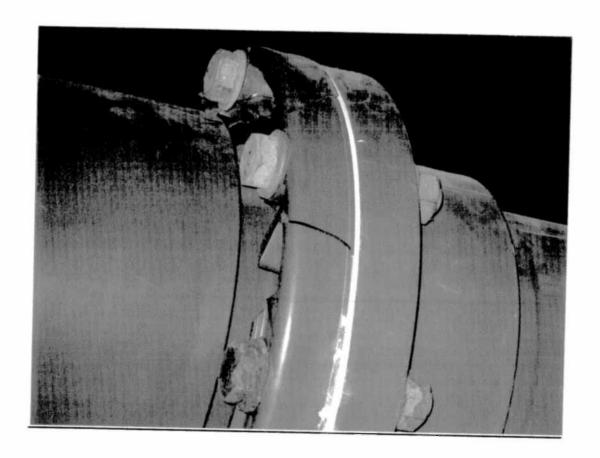


Photo #7

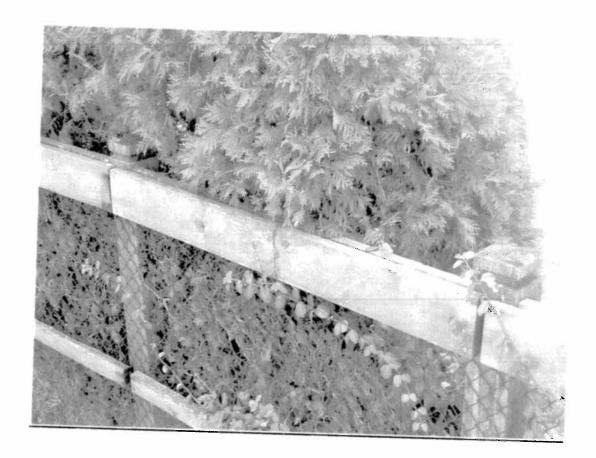


Photo #8



Photo #9

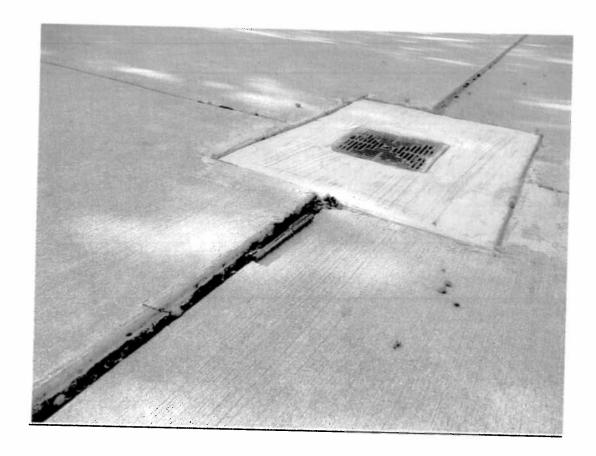


Photo #10

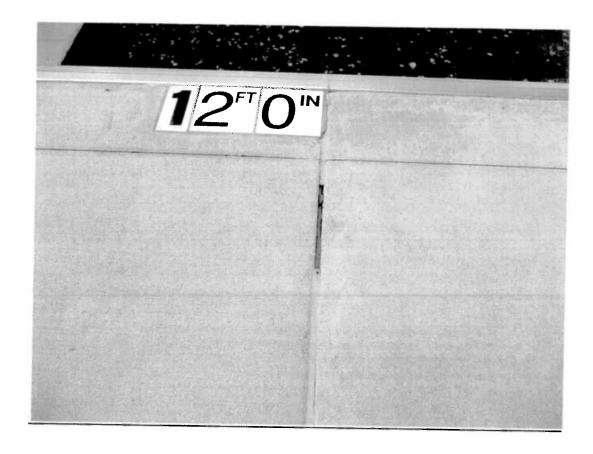


Photo #11



Photo #12



Photo #13



Photo #14



Photo #15



Photo #16



Photo #17



Photo #18

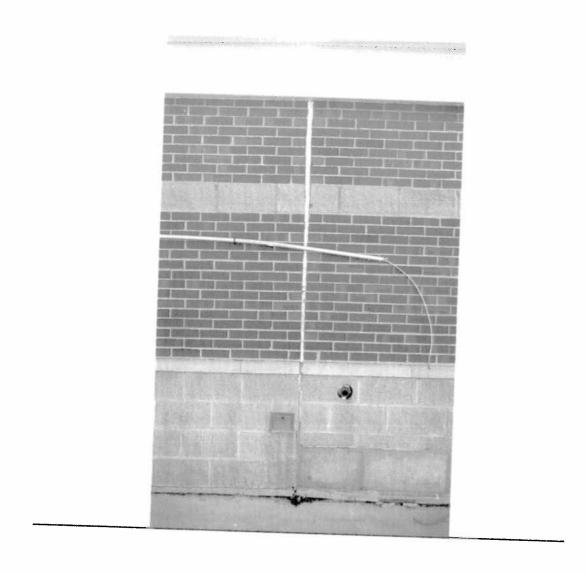


Photo #19

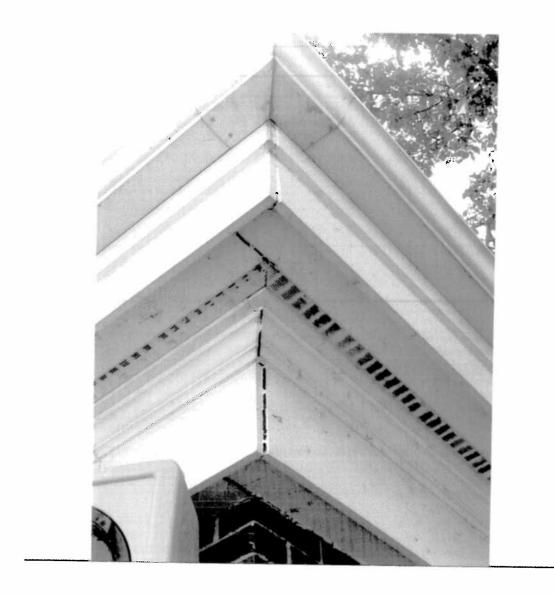


Photo #20



Photo #21



Photo #22

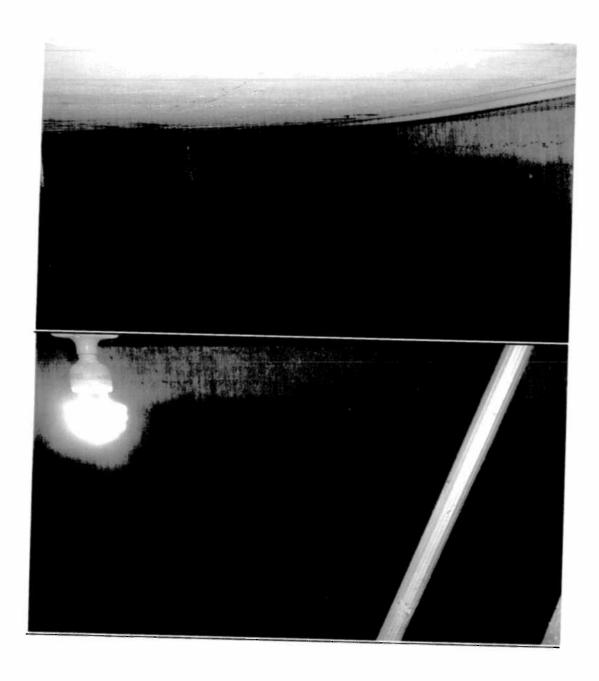


Photo #23

OPINION OF PROBABLE CONSTRUCTION COST

The following opinion of probable construction cost addresses the items identified in this report as needing repair, replacement or renovation.

It is recognized that the Consultant or Owner have no control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Consultant cannot, and does not, warrant or represent that bids or negotiated prices will not vary from the Owner's project budget or from any opinion of construction cost or evaluation prepared or agreed to by the Consultant.

Each recommendation has been assigned a priority level which determines the importance of the repair/replacement/renovation. The priority level assigned to a recommendation is based on the following:

Priority	Time Frame	Assessment Criteria		
1	Immediate to 1 year	Deterioration of structure; health and human safety deficiencies; maintenance items that will reduce future maintenance; maintenance improvements that can be performed by maintenance staff.		
2	1 year to 2 years	Repairs that will be required in the near future; improvements that will reduce or eliminate future maintenance; Illinois Swimming Pool and Bathing Beach Code compliance.		
3	1 year to 4 years	Improvements that will improve the performance of the facility; improvements that will provide greater enjoyment for patrons		

Recommendation	<u>Priority</u>	Estimated Cost
1. Remove existing finish in north east corner of lap pool, approximately 60 sq ft. Sand blast down to solid concrete, epoxy inject any cracks. Provide new plaster finish and repaint to match existing.	<u>Level</u>	\$2,000 to \$2,400
2. Replace wall depth markers at perimeter of pool wall.	1B	By Staff \$250 to \$500 materials cost
3. Re-weld gutter support grating.	10	\$750 to \$1,250
4. Surge tank foundation reinforcement.	ID	\$31,250 to \$37,500
5. Tuckpointing masonry walls.	ΙE	\$3,500 to \$4,000
6. Remove light fixtures from the interior of the surge tanks.	la demonstrative de la constrativa della constra	\$500 to \$1,000
7. Replace 6" throttling frozen valve on dive pool supply line.	IG	\$1,200 to \$1,400
8. Provide a new custom stainless steel strainer screen in the lap pool surge tank, extending from wall to wall and 6'-0" in height. This will eliminate the need to clean the existing strainers on a weekly basis.	1H	\$20,000 to \$24,000
9. Provide a new custom stainless steel strainer screen in the dive pool / wading pool surge tank, extending from wall to wall and 6'-0" in height. This will eliminate the need to clean the existing strainers on a weekly basis.	11	\$16,000 to \$19,000
10. Replace gate into wading pool.	2A	\$1,000 to \$2,500

 Replace concrete ramps to the men's locker room, women's locker room and storage room. 	2B	\$7,500 to \$10,000
12. Provide a barrier below the drop slide stairs to comply with IAC/ADA requirements.	2C	\$1,000 to \$2,000
 Repair cracking / spalling to the pool deck by replacing some sections of concrete. 	2D	\$4,500 to \$8,000
14. Re-caulk joints in the pool deck.	2E	By Staff \$100 to \$250 material cost
15. Spot paint shower control and sunscreen structures.	2F	By Staff \$50 to \$200 material cost
16. Replace all flange bolts in mechanical room with stainless steel bolts, washers and nuts.	2G	By Staff \$100 to \$250 material cost
17. Provide new Stenner chlorine feed pump for Lap Pool. 100 GPD output. Installed by maintenance staff.	2Н	\$600 to \$700
18. Provide new Stenner chlorine feed pump for Dive Pool. 50 GPD output. Installed by maintenance staff.	21	\$400 to \$500
19. Provide new Stenner chlorine feed pump for Children's Pool. 34 GPD output. Installed by maintenance staff.	2Ј	\$550 to \$650
20. Repair cabinetry doors at concessions area / or replace with open wire shelving.	2K	\$500 to \$7,500
21. Concrete repair at surge tank hatch.	2L	\$1,000 to \$1,500
22. Remove gates to concessions area.	3A	By Staff

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23. Annual pool enclosure fence maintenance 3B Varies

24. Total \$92,750 to \$125,100

APPENDIX - STRUCTURAL CONDITION ASSESSMENT

BATHHOUSE/CONCESSIONS BUILDING

The Bathhouse and Concession Buildings were observed to be constructed of pre-engineered wood roof trusses supported by exterior masonry bearing walls. Based on the original design drawings for the buildings, the Bathhouse foundation was designed as a concrete mat foundation supported by new and existing caissons to bridge over the poor soils in that area. The Concession Building was constructed with conventional strip footing foundations.

In general, both buildings were observed to be in good structural condition and were functioning adequately for the applied loads. No distress was observed in any structural element that would indicate that an instability or structural capacity problem currently exists. Some mortar joint cracks were observed on the interior face of some exterior CMU bearing walls. These cracks are minor in nature and are not a structural concern at this time. However, it is our recommendation that the cracks be tuckpointed as soon as practical to help restore continuity back to the wall.

POOL EQUIPMENT BUILDING

The Pool Equipment Building was observed to be constructed of preengineered wood roof trusses supported by exterior masonry bearing walls. A deeper concrete surge tank was located on the west end of the building. The remaining portion of the building was supported by conventional strip footings at the perimeter foundation walls. The building was constructed in 1992.

At the time of the site visit a horizontal gap of approximately 1¾" was observed at the masonry joint between the surge tank area and the remainder of the building. Diagonal cracks were also observed in the north and south masonry walls and foundations located east of the surge tank. The slab-on-grade directly adjacent to the east wall of the surge tank was also observed to have dropped approximately 2 inches. Some spalling concrete and a rusted reinforcing bar was observed at the bottom edge of the north access hatch to the surge tank.

The cracks and movements observed in the foundation and masonry walls appear to be the result of the long term settlement of the west side of the

VILLAGE OF HINSDALE HINSDALE COMMUNITY SWIMMING POOL FACILITY EVALUATION PAGE 51

The state of the s

surge tank foundation. Per Soils Report No. L-31564 dated May 15, 1992 as prepared by TSC for the construction in 1992, poor soils were indicated on the west side of the site under the area of the Bathhouse. The closest boring to the Pool Equipment Building did not indicate the presence of any poor soils and conventional footings were recommended in the report. However, it is possible that marginal soils were located under the surge tank and were never discovered or removed and replaced during construction.

In spite of the settlement observed, the existing Pool Equipment Building still appears to be functioning adequately for the applied load. No distress was noted in any component or connection that would indicate that an instability or load capacity problem currently exists. However, it is our opinion that the settlement observed may continue to get worse over time and may ultimately lead to a more significant structural problem in the future. As a result, it is our recommendation that the existing north, south and west foundations of the surge tank be reinforced through the addition of mini piles or helical piers to help alleviate any future settlement issues in that area. Once the repairs are completed, the existing cracks in the masonry walls should be tuckpointed as soon as practical to prevent any further damage to the walls due to the infiltration of moisture. In addition, it is also our recommendation that the rusting reinforcing bar at the north hatch of the surge tank be cleaned and sealed and the spalled concrete repaired with a concrete patching mortar.

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