

MEETING AGENDA

SPECIAL MEETING OF THE HISTORIC PRESERVATION COMMISSION Monday, November 18, 2019 6:30 P.M. MEMORIAL HALL – MEMORIAL BUILDING

(Tentative & Subject to Change)

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. MINUTES Review and approval of the minutes from the October 29, 2019 special HPC meeting.
- 4. DISCUSSION
 - a) Historic Preservation Commission Title 14 Regulations Review Certificate of Appropriateness Robbins Park Historic District
- 5. PUBLIC COMMENT
- 6. OTHER BUSINESS
- 7. ADJOURNMENT

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend any meetings and who require certain accommodations in order to allow them to observe and/or participate in these meetings, or who have questions regarding accessibility of the meetings or the facilities, are requested to contact Darrell Langlois, ADA Coordinator at 630.789-7014 or **by TDD at 789-7022** promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons. website: www.villageofhinsdale.org

Approved

MINUTES VILLAGE OF HINSDALE HISTORIC PRESERVATION COMMISSION

October 29, 2019

Memorial Hall – Memorial Building, 19 East Chicago Avenue, Hinsdale 6:30 P.M.

Chairman Bohnen called the special meeting of the Historic Preservation Commission (HPC) to order at 6:30 p.m. on October 29, 2019, in Memorial Hall in the Memorial Building, 19 East Chicago Avenue, Hinsdale IL.

Present: Chairman Bohnen, Commissioner Weinberger, Commissioner Williams

(via telephone), Commissioner Prisby, Commissioner Haarlow and

Commissioner Gonzalez

Absent:

Also Present: Chan Yu, Village Planner

<u>Discussion – Historic Preservation Commission Regulations Review – Certificate</u> of Appropriateness (CoA) – Downtown Historic District

Please refer to Attachment 1, for the transcript for discussion of the HPC Regulations in the Downtown Historic District.

Hinsdale consultant Mr. Mike D'Onofrio introduced himself and reviewed procedurally, the topics to be covered for the evening. First, a background of the CoA, 2nd, what the current regulations are, 3rd, what the current process is, 4th, some historical data of past applications and lastly, the issues for consideration. To summarize:

Recommendations

- 1. HPC should review all applications for exterior improvements in the Downtown Historic District.
- 2. HPC review should be advisory only. Its recommendations should be forwarded to the Plan Commission. The HPC review should be done prior to the Plan Commission's.
- 3. HPC review should be based on the Exterior Appearance Review Application used by the Plan Commission; it should not be reviewed under the Certificate of Appropriateness Application.
- 4. HPC review/recommendation should be forwarded to the Village Board as part of an agenda packet sent to the Village Board following Plan Commission action on an application.

<u>Issues</u>

- 1. Given the short time period between the regularly scheduled monthly meetings of the HPC and Plan Commission which is one week (HPC meets 1st Wednesday of the month and Plan Commission on the 2nd Wednesday), timing of the reviews was discussed. HPC members expressed a concern that the process not be such as to unduly slow down the review process. Yet, at the same time, it was understood that a one week turnaround would make it difficult for staff to provide a complete HPC record to the Plan Commission. To that three options were discussed.
 - a. Change the established monthly meeting date of the first Wednesday of the month, to one later in the month, to allow for more time between its meeting and the Plan Commission's.
 - b. Maintain the current schedule and have the complete HPC recorded available to the Plan Commission at its following month's meeting (5 weeks later).
 - c. Maintain the current schedule and the HPC will complete a written record of its decision on the application the night of that meeting. In turn, staff will provide the record to the Plan Commission in agenda materials for its meeting the following week.

The HPC was in favor of the third option (c).

- 2. The issue of what should be forwarded to the Plan Commission was discussed. Should formal findings be provided, or would written recommendations suffice. It was noted that if formal findings were required it would require additional time between the HPC action and transmittal to the Plan Commission. Additionally, the question was raised as to whether the findings would be required to be prepared by the Village Attorney.
- 3. Any changes to the HPC review process for exterior alterations in the Downtown Historic District would require amendments to Section 14-5 of the Village Code.
- 4. One additional issue that was discussed were exterior modifications to buildings that did not require a building permit. Specifically, exterior painting was brought up. HPC members expressed concerns that the painting of a building, where it is a significant amount of painting, or a different color, was not subject to review.

Adjournment

The HPC unanimously agreed to adjourn at 7:50 PM on October 29, 2019.

Respectfully Submitted,

Chan Yu, Village Planner

STATE OF ILLINOIS)
) ss:
COUNTY OF DU PAGE)

BEFORE THE VILLAGE OF HINSDALE HISTORIC PRESERVATION COMMISSION

IN THE MATTER OF:

)
HISTORIC PRESERVATION

COMMISSION REGULATIONS

REVIEW

)

REPORT OF PROCEEDINGS had and testimony taken at the continued special meeting of the discussion of the regulations review in the above-entitled matter before the Hinsdale Historic Preservation Commission at 19 East Chicago Avenue, Hinsdale, Illinois, on the 29th day of October, 2019, at 6:30 p.m.

BOARD MEMBERS PRESENT:

MR. JOHN BOHNEN, Chairman;

MR. FRANK GONZALEZ, Member;

MR. BILL HAARLOW, Member;

MR. JIM PRISBY, Member;

MS. SANDRA WILLIAMS, Member, (via telephone);

MS. SHANNON WEINBERGER, Member.

	2		4
1	ALSO PRESENT:	1	deep in the weeds, if you will, in terms of
	MD CHAN VII Village Blanner	2	process. It may not be the most exciting
2	MR. CHAN YU, Village Planner;	3	meeting you attend. But we encourage you to
3	MR. MICHAEL D'ONOFRIO, Planning	4	come back for other meetings where we have more
	Consultant.	5	interplay with the public on specific requests
4	* * *	6	and things that they are trying to do.
		7	So bear with us and somewhere along
5	CHAIRMAN BOHNEN: I will call to order	8	the way we will take a little break, because we
6	the meeting of October 29, a special meeting of	9	expect to be going for a few hours probably
7 8	the Historic Preservation Commission, acknowledging that Commissioner Haarlow is on	06:37:30PM 10	tonight, you are free to go when you want to go.
9	his way, Sandy Williams is phoning in. So we	11	And if you would like to raise your hand with
06:35:39PM 10	will be, our new member Alexis Braden has not	12	any questioning along the way, we will certainly
11	yet been sworn in?	13	take a break and see if we can help you through
12	MR. YU: Correct.	14	it. Okay? Thank you for attending. We
13	CHAIRMAN BOHNEN: So we will have six	15	appreciate it.
14	of our seven number for this special meeting, which will be led by Mike D'Onofrio in assisting	16	Roll call vote, please, by voice.
15 16	us in rewriting the ordinance for the historic	17	MS. WEINBERGER: Shannon Weinberger.
17	preservation of Hinsdale.	18	MR. GONZALEZ: Frank Gonzalez.
18	I would like to take this		
19	opportunity to thank our young participants in	19	CHAIRMAN BOHNEN: John Bohnen.
06:36:10PM 20	the audience. We are assuming you have an	06:37:53PM 20	MR. PRISBY: Jim Prisby.
21	assignment from your school. Would that be	21	CHAIRMAN BOHNEN: Sandy Williams?
22	correct?	22	MS. WILLIAMS: Sandra Williams.
	3		5
1	AUDIENCE MEMBER: Yes.	1	CHAIRMAN BOHNEN: Okay. So with that
2	CHAIRMAN BOHNEN: And what might that	2	we will start our discussion about the Historic
3	assignment be just out of curiosity?	3	Preservation Commission regulations review and
4	AUDIENCE MEMBER: Attending a local	4	Certificates of Appropriateness specifically
5	governmental	5	tonight for the downtown area. Okay?
6	CHAIRMAN BOHNEN: And for what course	6	Is there any public comment that
7	would this be?	7	anybody would like to We should tell you
8	AUDIENCE MEMBER: Civics.	8	that there are two historic districts in
9	CHAIRMAN BOHNEN: Civics, okay. And	9	Hinsdale. One is our downtown area and the
06:36:30PM 10	are you all about the same year in school?	06:38:28PM 10	other is in our southeast quadrant called the
11	AUDIENCE MEMBER: Yes.	11	Robbins subdivision. Mr. Robbins was the
12	CHAIRMAN BOHNEN: And that would be	12	founder of Hinsdale, and there has been a
13	what year?	13	designated area in the southeast quadrant that's
14	AUDIENCE MEMBERS: Sophomore.	14	called the Robbins Historic District.
15	CHAIRMAN BOHNEN: So it's a high school	15	So one would be residential, over
16	project in civics attending local government.	16	in the Robbins. Tonight we are going to be
17	Excellent. That's good.	17	talking about the downtown district and the
18	Well, welcome. We welcome you	18	various businesses in our historic downtown
19	here. Tonight we are having a special meeting,	19	district. Okay?
06:36:51PM 20	and this meeting is to work on the rewrite of	06:38:56PM 20	So, Mike, would you like to kick
21		24	thic off
i	the ordinance of the Village of Hinsdale for	21	this off.

	6		8
1	like to thank everyone for their accommodating	1	Certificates of Appropriateness.
2	my schedule during the last meeting. I was out	2	And then if there are any other
3	of the country. I got to spend two and a half	3	items related to what we will call CofA in the
4	weeks in China visiting my son, which was quite	4	downtown district, that may be of issue to the
5	interesting with respect to historic	5	Commission.
6	preservation or not. A lot of historic	6	So with that I'm going to And,
7	preservation and a lot of very modern stuff.	7	Chair, it's up to you but I assume if people
8	But anyway, I'm back. After that I don't think	8	have questions while I'm going through this,
9	my budget will take a vacation for a while so I	9	they can, if you want them to, stop me, and we
06:39:34PM 10	will be here.	06:42:06PM 10	will go from there.
11	We last met on September 4 and at	11	So the first thing I wanted to
12	that time the five items that the HPC was going	12	touch base on is the background of Certificates
13	to look at were identified. The first being the	13	of Appropriateness. Currently the HPC does not
14	Certificates of Appropriateness for the Downtown	14	review Certificates of Appropriateness for
15	Historic District, the Certificates of	15	properties in the downtown district. There is
16	Appropriateness for the Robbins district, as	16	one exception to that and those are with
17	Chairman Bohnen just said. Also, Certificates	17	relation with regards to sign permits. The HPC
18	of Appropriateness, the Historic Preservation	18	does review applications for sign permits for
19	Commission's authority in relation to those.	19	those in the historic district, downtown. When
06:40:11PM 20	The fourth item would be withdrawal of the	06:42:46PM 20	it comes to the review of the exterior
21	landmark designation. And finally,	21	appearance of buildings in the downtown
22	establishment of a new landmark designation.	22	district, that authority or that responsibility
	7		•
	I		9
1	This evening we are going to be	1	has been carried out by the Plan Commission
1 2	·	1 2	•
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2	This evening we are going to be taking the first topic, which is a Certificate		has been carried out by the Plan Commission under their exterior alterations review.
3	This evening we are going to be taking the first topic, which is a Certificate of Appropriateness of the Downtown Historic	3	has been carried out by the Plan Commission under their exterior alterations review. I will go into each one of those a
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	10		12
1	prior times the HPC opined on the downtown area	1	appropriately when we talk about the Robbins
2	or not, but it's pretty generally accepted that	2	district; and we have had prior discussions on
3	it comes under our pertinence because it's	3	that.
4	historic.	4	But basically the application,
5	MS. WEINBERGER: Yes.	5	there again, that's included in your packet
6	CHAIRMAN BOHNEN: Yes.	6	under Attachment B, and that stipulates that
7	MR. D'ONOFRIO: I think that's	7	"anyone proposing to make an alteration,
8	something, as we get later into this discussion,	8	demolition, new building, or sign to a property
9	we will want to discuss, and maybe provide some	9	in an Historic District" must make the
06:44:37РМ 10	direction of where you would like to go. But	06:47:14PM 10	application. So along with that application,
11	having said that, I will briefly go through the	11	you will get certain documentations that will
12	current regulations. And when I say the current	12	allow you, as a Commission and individually, to
13	regulations, I'm referring to what's in the	13	understand what's being proposed for that site.
14	Village Code. And those are attachments that I	14	Also, then it would come to this
15	have provided.	15	Commission per the Code for your review and
16	So currently under Section 14-5 of	16	decisionmaking. And subsequently, any decision
17	the Village Code, which I believe are the	17	made by the HPC is advisory in nature only and
18	regulations governing the HPC, there is a	18	is not binding; and it stays with you. It
19	section that I have included as Attachment A as	19	doesn't get forwarded on to the Village Board.
06:45:13PM 20	to what are the regulations requiring a	06:48:01PM 20	Like I said, that's what the regulations say per
21	Certificate of Appropriateness.	21	the Village Code. Okay?
22	First, the properties that are	22	MR. HAARLOW: What do you mean exactly
	11		13
1	subject to the review, those are any individual	1	by it stays with us and does not get forwarded
2	landmarks, and those located in the historic	2	to the Board? The Board doesn't know our
3	district. So for purposes of this discussion,	3	decision?
4	the downtown is a historic district. So based	4	MR. D'ONOFRIO: I believe if you read
5			MR. D ONOTRIO. I believe ii you read
	on what the Code says, any property in the	5	this, it's advisory only.
6	on what the Code says, any property in the historic district would be subject to review by	5 6	·
6 7			this, it's advisory only.
	historic district would be subject to review by	6	this, it's advisory only. MR. YU: It's advisory only.
7	historic district would be subject to review by the HPC.	6 7	this, it's advisory only. MR. YU: It's advisory only. MR. HAARLOW: I know it's advisory, but
7 8	historic district would be subject to review by the HPC. Second, what do you look at. I	6 7 8	this, it's advisory only. MR. YU: It's advisory only. MR. HAARLOW: I know it's advisory, but the Board knows our decision.
7 8 9	historic district would be subject to review by the HPC. Second, what do you look at. I mean it's easy to say, okay, we are going to	6 7 8 9	this, it's advisory only. MR. YU: It's advisory only. MR. HAARLOW: I know it's advisory, but the Board knows our decision. CHAIRMAN BOHNEN: We write an opinion.
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16 14 1 MR. GONZALEZ: And they make the 1 houses in the Robbins district -- and again, I'm 2 judgment? 2 not trying to get far -- I know we are talking 3 MR. YU: The Village Board doesn't about downtown now. But you are saying that the review building -advice that we give as a Board after a hearing 5 MR. GONZALEZ: No, I know that. But and everything else makes no difference to 6 you said the permitting, they decide? 6 anybody because after they go through the 7 MR. YU: Well, it's advisory only. So 7 exercise they just go down and get their permit, if there is an approval or denial, the permit 8 right? 8 gets issued. The Village Board isn't involved 9 9 MR. YU: Right. after your review of the Certificate of CHAIRMAN BOHNEN: That's one of the 10 10 11 Appropriateness. things I want to change, right? 12 CHAIRMAN BOHNEN: Well, then how, let's 12 MR. D'ONOFRIO: I will belabor it a say, over on 4th Street where we had the Zook little bit because I think it's important that 13 13 14 house and all the controversy about that, we 14 you review what's in the Code right now. If you know our report went to the Village Board for turn to Section 14, this is in Attachment A, if 15 15 16 you turn to page 3 of 5, under 14-5-5, it says, 16 their consideration. MR. YU: That was a landmark home I "Decision of the Commission." 17 17 believe, so there's a difference. So there are three options that can 18 18 happen; the first being "Approval." And I will 19 CHAIRMAN BOHNEN: So even though you're 19 20 in the National Historic District, if you are 06:51:45PM **20** kind of paraphrase these, so while you are 21 not locally landmarked, it bypasses the Board 21 reading along. First, the Commission can approve the application without conditions. 22 and goes directly to the building department? 22 15 17 1 MR. YU: Correct. But that's not just That's one option. 2 because of Title 14. There is no design Two, "Approval With Conditions." 3 guidelines or design reviews for houses for the And "If the application is approved with Board to create an ordinance and vote on. conditions, the Commission shall notify the 4 4 5 CHAIRMAN BOHNEN: So, obviously, that's 5 applicant in writing and shall specify the why we are reviewing the ordinance here. What a conditions to be imposed and the reasons 6 6 waste of time it must be then to sit here, 7 therefor in light of the" design "criteria 7 applicable to this Chapter. If the applicant listen, advise, write a report, and nobody reads 8 8 it; and it goes right to the building department notifies the Commission in writing that the 9 9 06:50:16PM 10 and just gets a building permit. Okay. So it's 06:52:21PM 10 conditions are acceptable, or if the applicant 11 an effort in futility. does not appeal the approval with conditions 11 12 MR. YU: Well, I -within the prescribed period of time, the 13 CHAIRMAN BOHNEN: I mean currently. 13 Commission shall issue the certificate of 14 MR. YU: I wouldn't say it's a waste of appropriateness ..." 14 15 The third option is "Denial." "If time. I mean there are some projects, for 15 the application is denied, the Commission shall example, signage is advisory only; but I report 16 16 17 to the Plan Commission how the HPC weighed in on notify the applicant in writing and shall 17 18 the sign application. 18 specify the particulars in which the application 19 CHAIRMAN BOHNEN: Yes. is inconsistent with the criteria applicable to 06:50:39PM **20** MR. YU: And that has affected --06:52:50PM **20** this Chapter. If the Commission issues a denial 21 CHAIRMAN BOHNEN: That's because both of the certificate of appropriateness, no 21 alteration shall be permitted to proceed, and no 22 bodies review signage. But you are saying in

	18		20
1	permits shall be issued for, the proposed	1	doing as advisory can hold that permit up or
2	alteration, demolition, signage, or other	2	deny them a permit. They are just at the
3	physical modifications of, the designated	3	moment, if I'm hearing this correctly, they come
4	landmark. If the Commission issues a denial of	4	in front of us, we review it, we tell them how
5	the certificate of appropriateness for a	5	much we like it or don't like it; it doesn't
6	structure, building, site, or area within a	6	matter whether we approve it or not.
7	designated historic district, such denial is	7	MR. GONZALEZ: Then it begs the
8	merely advisory and shall not prohibit an	8	question, why are they here.
9	applicant from proceeding with the proposed	9	MR. PRISBY: Correct. Is it just so
06:53:27PM 10	alteration, demolition, signage or any other	06:55:34PM 10	that we are on the record as liking it or not
11	physical modifications or area within the	11	liking it? Because that really doesn't matter
12	historic district upon receiving all other	12	in my book.
13	required approvals and permits therefor."	13	MR. HAARLOW: Well, it seems as a
14	So I think what Chan said earlier,	14	practical matter, we have had a couple of
15	if it's a specific-designated landmark, you can	15	instances where people have come before us and
16	deny it. But if it's in a historic district,	16	it's not a landmark building, and they have
17	the way C is written is it's advisory only.	17	taken away our advice and come back with
18	MR. PRISBY: Advisory to who?	18	modifications and to their credit.
19	MS. WEINBERGER: Ourselves.	19	CHAIRMAN BOHNEN: They have taken our
06:54:04PM 20	MR. HAARLOW: Right. I mean we have	06:56:02PM 20	advice.
21	always known it's only advisory.	21	MR. HAARLOW: But they don't need to.
22	You are not the one who is being	22	MR. PRISBY: Yes. How often does that
	19		21
1	interrogated.	1	happen?
1 2		1 2	
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	22		24
1	McGinnis. And I said, What's going on in our	1	there are no buildings that are locally
2	historic downtown area? The painters are down	2	landmarked?
3	there painting out the brick on the front of the	3	MR. YU: Not that I know of.
4	building down there.	4	CHAIRMAN BOHNEN: Simply in the
5	Robb said, I don't know about that.	5	historic district.
6	And when we got into it, it was determined that	6	MR. YU: Correct.
7	essentially there was nobody looking in on it	7	CHAIRMAN BOHNEN: And right now there
8	anyway because it didn't go to HPC and it didn't	8	is no speed bump. Nobody is looking at exterior
9	go to Plan. And so they painted out the front	9	appearance in the downtown, would that be
06:57:32PM 10	of the building on the white brick facade that	06:59:07PM 10	correct?
11	you have now, they painted that out. And not	11	MR. YU: Well, Plan Commission is.
12	that it's necessarily disturbing the way it	12	CHAIRMAN BOHNEN: Plan Commission.
13	looks, but it could have been in purple.	13	MR. YU: Yes. If it requires a permit,
14	MR. PRISBY: Right.	14	that triggers exterior paints, the Plan
15	CHAIRMAN BOHNEN: And nobody had any	15	Commission
16	authority to say, Stop painting that building.	16	CHAIRMAN BOHNEN: So the fellow that
17	MR. PRISBY: Okay.	17	painted it, he was in violation because he
18	CHAIRMAN BOHNEN: So now if we are	18	hadn't gone to the Plan Commission?
19	talking about having HPC opining on this in the	19	MR. YU: Well, the thing is, if all he
06:58:04PM 20	sense, at least if the owners of that building	06:59:23PM 20	was doing was painting, painting doesn't require
21	wanted to paint the front of it, and change the	21	a building permit; so it did not trigger
22	facade in the historic downtown district, they	22	Exterior Appearance.
	23		25
1	would come before this Commission. We would	1	25 CHAIRMAN BOHNEN: Well, that's a
1 2		1 2	
_	would come before this Commission. We would		CHAIRMAN BOHNEN: Well, that's a
2	would come before this Commission. We would give them our advice. The way it's written	2 3	CHAIRMAN BOHNEN: Well, that's a problem.
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26 28 1 MR. PRISBY: It would be nice if they maybe you say it's a building permit, so that it have a summary from this Board regarding the 2 would go down that chute rather than if somebody 2 historic downtown in something that's being done is basically restaining or repainting or to a building and just let the Plan Commission retuckpointing a building. Then you can get 4 5 run with it, but they should at least hear our 5 into the whole thing. 6 MR. PRISBY: Sure. 6 thoughts on that in my opinion. 7 MS. WEINBERGER: So couldn't we just 7 MR. D'ONOFRIO: Well, if they are using make it the same as we did with signage that we 8 a different color tuckpoint, you know, blah, 8 blah, blah, blah. So it's just something 9 review? 9 MR. PRISBY: That's the way we do now, 07:02:40PM 10 to think about, John, I understand where you are 07:00:37PM 10 11 yes. coming from, well, yes, you could change the MS. WEINBERGER: That we review the 12 facade. But you need to think about what you exterior, and then it goes to Plan Commission as are trying to accomplish and what regulatory 13 13 14 well afterwards. 14 environment do you want to have to trigger that. 15 MR. YU: I just want to clarify on 15 Because a lot of times if somebody page 2 of Mr. D'Onofrio's memo. You'll see the is painting the front of the building, they are 16 16 17 flowchart of Plan Commission through the 17 not used to saying, I need to get approval from Exterior Appearance. They are actually advisory the Village. 18 18 also. The final decision is by the Board. I 19 19 MR. PRISBY: Right. 07:00:58PM **20** just wanted to clarify that. 07:03:00PM **20** MR. D'ONOFRIO: They might start and 21 CHAIRMAN BOHNEN: Yes. 21 then Code enforcement goes out and says, Stop, 22 MR. D'ONOFRIO: The one thing I might 22 you need to get a permit. But anyway, you want 29 add to that, and you guys broached it here, is to think about what triggers a review. there are certain things, i.e., painting, that 2 CHAIRMAN BOHNEN: Right. Good point. do not require a permit. Okay? That's pretty 3 MR. D'ONOFRIO: That's all. much anywhere, any municipality you go to. They 4 CHAIRMAN BOHNEN: Yes. I think that my 4 are not going to -- because it's considered attitude would be similar to our thoughts about 5 generally maintenance. streetscape. We want continuity. If someone 6 6 7 MR. PRISBY: Okav. 7 were going to make a great departure where a MR. D'ONOFRIO: So as you're working building would suddenly take on a whole 8 through this, you might need to recommend different personality because of the color or --9 that might be something we want to consider. 07:01:31PM 10 changes to the Code to kind of trigger -- If 07:03:32PM 10 11 you think it's important, you need to -- If you But not maintenance certainly, not tuckpointing. 11 MR. D'ONOFRIO: I think you want to think painting an entire front of the building 12 12 13 is something that needs to be looked at -- and 13 stop, as we all -- At least where I live, God forbid, the older I get, the less I want in everybody knew where The Purple Hotel was. 14 14 regulations -- but you need to have something 15 CHAIRMAN BOHNEN: Sure. 15 MR. D'ONOFRIO: In Skokie. But I think 16 triggering so you are not stopping somebody 16 from, say, for example, the front of their 17 that's what you are trying to get at, if 17 18 building is brown, they were going to repaint it 18 somebody was going to pick a paint color that 19 the same color brown. Do you really want to 19 was completely out of character with the 07:02:05PM **20** stop them from doing that? One. 07:03:57PM **20** neighborhood. You want to have something in the 21 So you set some kind of standard downtown district, something. So it's something 21 22 that would require some kind of approval, and to consider along those lines.

	30		32
1	Did we kind of cover that part of	1	without it causing a permit application?
2	what your roles and responsibilities are	2	MR. D'ONOFRIO: Here again the
3	currently versus what you would like to see?	3	important thing is to establish what is defined,
4	And we can talk about a little bit, as we go	4	as you said, a radical alteration.
5	through this, a little bit more.	5	MR. PRISBY: Exactly.
6	The second set of this, and this	6	MR. D'ONOFRIO: No. I think you can
7	might shed a little light on the discussion we	7	craft something that can go into the Code that
8	were just having, the Exterior Appearance	8	says, Under these conditions, if painting falls
9	Review, that is Attachment C in your packet	9	under 1, 2, and 3, then it needs exterior review
07:04:41PM 10	tonight. And that's pursuant to Section 11-606	07:07:01PM 10	appearance, whether it needs a permit or not.
11	of the Village Code.	11	You can cull it out, which I think you are
12	Chan, is that the authority of the	12	trying to get at. You are not saying let's make
13	Plan Commission; is that the section?	13	somebody get a building permit to paint the
14	MR. YU: Zoning code, yes.	14	front of their building. What you are saying is
15	MR. D'ONOFRIO: So in that, it says,	15	if this meets these criteria, which we kind of
16	"Properties in the Downtown Historic District	16	identify as a significant change, significant
17	where the exterior is proposed to be altered are	17	alteration to the exterior appearance, it needs
18	subject to an" Exterior Appearance "Review."	18	to be reviewed and approved.
19	MS. WILLIAMS: Well, can I interrupt	19	MS. WILLIAMS: I would even suggest any
07:05:14PM 20	for just a second.	07:07:32PM 20	color change to the building facade.
21	CHAIRMAN BOHNEN: Sure.	21	MR. D'ONOFRIO: Well, there again,
22	MS. WILLIAMS: And I'm just wondering	22	that's when you get into the details of any
	31		33
1	if painting a significantly different color	1	color. And the trick with all legislation and
2	would not be an exterior alteration.	2	laws is to get it just, try to get it right so
3	MR. D'ONOFRIO: Well, my only comment,	3	that anybody can read it and understand what it
4	my main comment on that would be right now	4	means.
5	everything is predicated on a building permit	5	MS. WILLIAMS: I don't want to get
6	being issued. So as I mentioned earlier, if a	6	bogged down in minutia either.
7	building permit is not required under the	7	MR. D'ONOFRIO: No.
8	current Code, painting wouldn't fall under that.	8	MS. WILLIAMS: But it just makes me
9	That's not to say you couldn't establish	9	wonder if in this phase we are in of painting
07:05:48PM 10	painting with certain conditions would require a	07:08:03PM 10	everything white, if we don't have a white
11	review. But right now painting doesn't require	11	downtown. And obviously, we would like to do
12	a permit. Therefore, it doesn't fall under the	12	what we can to steer away from that.
13 14	Exterior Appearance regulations.	13	MR. PRISBY: John, I don't know if you
15	MS. WILLIAMS: Okay. Thank you.	14	remember, but I contacted you and I think I
16	MD DDICDY, The application for a	1 1 5	contacted Frank three to four months ago about a
10	MR. PRISBY: The application for a	15	_
	building permit, is that required if we were to	16	building in downtown. We were contacted by the
17	building permit, is that required if we were to take on something like painting or advisory on	16 17	building in downtown. We were contacted by the owner, at least I was specifically, who wanted
17 18	building permit, is that required if we were to take on something like painting or advisory on painting? Is there a process where someone	16 17 18	building in downtown. We were contacted by the owner, at least I was specifically, who wanted to paint their building, the brick building, the
17 18 19	building permit, is that required if we were to take on something like painting or advisory on painting? Is there a process where someone could just file for a review in a historic	16 17 18 19	building in downtown. We were contacted by the owner, at least I was specifically, who wanted to paint their building, the brick building, the Zook building, all gray. Because the business
17 18 19 07.06:28PM 20	building permit, is that required if we were to take on something like painting or advisory on painting? Is there a process where someone could just file for a review in a historic district for a certificate of appropriateness	16 17 18 19 07:08:31PM 20	building in downtown. We were contacted by the owner, at least I was specifically, who wanted to paint their building, the brick building, the Zook building, all gray. Because the business that was thinking about renting that space had a
17 18 19	building permit, is that required if we were to take on something like painting or advisory on painting? Is there a process where someone could just file for a review in a historic	16 17 18 19	owner, at least I was specifically, who wanted to paint their building, the brick building, the Zook building, all gray. Because the business

	34		36
1	not going to name any businesses or addresses.	1	a building permit. The application is then
2	But obviously, we kind of discussed	2	reviewed by the Plan Commission. And the Plan
3	that and determined that we didn't think it was	3	Commission's review is advisory, and then is
4	a good idea. According to this, we really have	4	referred to the Village council.
5	no authority. They could have come back in and	5	MR. GONZALEZ: And the council makes
6	painted that building anyway.	6	the final decision, is that what it sounds like?
7	MS. WILLIAMS: Uh-huh.	7	CHAIRMAN BOHNEN: Yes.
8	MS. WEINBERGER: Uh-huh.	8	MR. YU: Yes.
9	MR. PRISBY: It was a Zook building	9	CHAIRMAN BOHNEN: So the Board of
07:09:07РМ 10	that's not apparently landmarked. Nothing	07:11:02PM 10	Trustees In our town, the Plan Commission is
11	downtown is landmarked. How many Zook buildings	11	advisory. They refer their opinions to the
12	do we have downtown?	12	Board of Trustees for its decision. We are
13	CHAIRMAN BOHNEN: Schweidler's and the	13	advisory but we are not referred to the Board of
14	one we're talking about.	14	Trustees. That's the difference.
15	MR. PRISBY: I mean the one that was	15	MR. GONZALEZ: Right.
16	added onto. And none of them are landmarked.	16	MR. D'ONOFRIO: If you turn to the
17	So someone can just come in and modify them and	17	second page of the agenda materials, you will
18	paint them and do whatever they want at this	18	see the first flowchart shows the Certificate of
19	point. I think that's a problem.	19	Appropriateness process by the HPC. We kind of
07:09:30PM 20	CHAIRMAN BOHNEN: It's a problem	07:11:32PM 20	touched base on it.
21	because the owners of those buildings are not	21	But first, the applicant submits
22	inclined to landmark them.	22	the application and supporting documentation.
	35		37
1	MR. PRISBY: That's correct.	1	There is a public hearing. Notice is issued and
1 2	MR. PRISBY: That's correct. CHAIRMAN BOHNEN: They were not going	1 2	There is a public hearing. Notice is issued and legal notice is published in the paper, and then
		_	-
2	CHAIRMAN BOHNEN: They were not going	2	legal notice is published in the paper, and then
2 3	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would	2 3	legal notice is published in the paper, and then it comes to the HPC. You will hold a public
2 3 4	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be	2 3 4	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory.
2 3 4 5	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be	2 3 4 5	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on
2 3 4 5 6	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan	2 3 4 5 6	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that
2 3 4 5 6 7	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission.	2 3 4 5 6 7	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take?
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2 3 4 5 6 7 8 9	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good	2 3 4 5 6 7 8 9	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness?
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2 3 4 5 6 7 8 9 07.09.54PM 10	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay.	2 3 4 5 6 7 8 9 07:11:59PM 10	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the
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2 3 4 5 6 7 8 9 07.09.54PM 10 11 12 13	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay. MR. D'ONOFRIO: Okay. MR. PRISBY: Thank you, Mike.	2 3 4 5 6 7 8 9 07:11:59PM 10 11 12 13	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the application is submitted to when it's the final disposition.
2 3 4 5 6 7 8 9 070954PM 10 11 12 13 14	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay. MR. D'ONOFRIO: Okay. MR. PRISBY: Thank you, Mike. CHAIRMAN BOHNEN: Thank you.	2 3 4 5 6 7 8 9 07:11:59PM 10 11 12 13 14	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the application is submitted to when it's the final disposition. MR. YU: 60 days if it's one meeting.
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2 3 4 5 6 7 8 9 07.3954PM 10 11 12 13 14 15 16	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay. MR. D'ONOFRIO: Okay. MR. PRISBY: Thank you, Mike. CHAIRMAN BOHNEN: Thank you. MR. D'ONOFRIO: Okay. Here again, with a Certificate of Appropriateness, in	2 3 4 5 6 7 8 9 07:11:59PM 10 11 12 13 14 15 16	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the application is submitted to when it's the final disposition. MR. YU: 60 days if it's one meeting. If it gets continued, obviously, it's another 30 days.
2 3 4 5 6 7 8 9 07.59.54PM 10 11 12 13 14 15 16 17	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay. MR. D'ONOFRIO: Okay. MR. PRISBY: Thank you, Mike. CHAIRMAN BOHNEN: Thank you. MR. D'ONOFRIO: Okay. Here again, with a Certificate of Appropriateness, in Attachment C you will see the criteria standards	2 3 4 5 6 7 8 9 07:11:S9PM 10 11 12 13 14 15 16 17	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the application is submitted to when it's the final disposition. MR. YU: 60 days if it's one meeting. If it gets continued, obviously, it's another 30 days. MR. D'ONOFRIO: So it's a 60- to 90-day
2 3 4 5 6 7 8 9 07:09:54PM 10 11 12 13 14 15 16 17 18	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay. MR. D'ONOFRIO: Okay. MR. PRISBY: Thank you, Mike. CHAIRMAN BOHNEN: Thank you. MR. D'ONOFRIO: Okay. Here again, with a Certificate of Appropriateness, in Attachment C you will see the criteria standards that the Plan Commission looks at for the	2 3 4 5 6 7 8 9 07:11:59PM 10 11 12 13 14 15 16 17 18	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the application is submitted to when it's the final disposition. MR. YU: 60 days if it's one meeting. If it gets continued, obviously, it's another 30 days. MR. D'ONOFRIO: So it's a 60- to 90-day process. Okay. The second flowchart shows the
2 3 4 5 6 7 8 9 07.09.54PM 10 11 12 13 14 15 16 17 18 19	CHAIRMAN BOHNEN: They were not going to go through the local landmark, so it would limit their ability. So it has to be governmental in any review, and it has to be given purview of this Commission and/or the Plan Commission. MR. PRISBY: Right. I just want to make a note, I think that's He's got a good point. We have to do this. CHAIRMAN BOHNEN: Okay. MR. D'ONOFRIO: Okay. MR. PRISBY: Thank you, Mike. CHAIRMAN BOHNEN: Thank you. MR. D'ONOFRIO: Okay. Here again, with a Certificate of Appropriateness, in Attachment C you will see the criteria standards that the Plan Commission looks at for the Exterior Appearance Review criteria.	2 3 4 5 6 7 8 9 07:11:50PM 10 11 12 13 14 15 16 17 18 19	legal notice is published in the paper, and then it comes to the HPC. You will hold a public hearing, which is only advisory. Chan, I don't mean to put you on the spot; but generally how long does that process take? MR. YU: For the Certificate of Appropriateness? MR. D'ONOFRIO: Yes. For this, that the HPC looks at. Basically from when the application is submitted to when it's the final disposition. MR. YU: 60 days if it's one meeting. If it gets continued, obviously, it's another 30 days. MR. D'ONOFRIO: So it's a 60- to 90-day process. Okay. The second flowchart shows the Exterior Appearance Review. And here again, the

	38		40
1	Village Board for first reading if it's	1	that. Sometimes it's positive and sometimes
2	approved. Then after that, the Plan	2	that's a negative. Process isn't always bad.
3	Commission's approval and recommendations are	3	Sometimes you end up, and you guys have seen it
4	forwarded to the Village Board. And then	4	right here where somebody comes in with a plan
5	following that, the Village Board has a second	5	and you go, why don't you tweak this, why don't
6	reading.	6	you tweak that, so on and so forth; and 30 days
7	So without taking too much liberty,	7	later they come back with a much better plan.
8	was that twice the length of the process or a	8	That house is going to be there for the next
9	third again as long?	9	50 to 100 years. So, you know what, that
07:13:02PM 10	MR. YU: About three to four months.	07:15:12PM 10	30 days didn't really, it was beneficial.
11	So you are right about the amount of the time.	11	But at the same time, I won't pick
12	MR. D'ONOFRIO: All right. I only	12	on painting a building. But say there is a
13	point those out, it's not a super-complicated	13	minor modification, and somebody has got to wait
14	process, but just in terms of time frames what	14	120 days, and it's something that is, as we say,
15	it takes. Because we all have our roles to play	15	di minimus, and you make them go through this
16	here; but I think all of us together, customer	16	whole process.
17	service is an important thing both in terms of	17	So there is kind of an art to it,
18	moving things along as quickly and expeditiously	18	but it's something to keep in mind when you are
19	as possible but still having the process	19	going through, as I used to refer to it, as the
07:13:34PM 20	involved.	07:15:44PM 20	parade of horribles, because sometimes we
21	So here again, when Chan and Robb	21	legislate to the worst possible scenario.
22	talk to people, they need to be able to say,	22	And then I think in high school the
	39		
1	hey, this process is going to take 60 to 90	1	principal used to tell us that it's that
2	days; this process is going to take 90 to 120	2	2 percent that ruin it for the other 98 percent.
3	days, before they even get involved in it. This	3	But when you think about these changes, think
4	1 3 ,	4	assaction it could impact the applicant secures
5	So I think it's important to keep	5	they are your fellow residents.
6	those processes in mind as we go through this,	6	So just a little bit of additional
7	because it's really easy to say, you know what,	7	data, just in terms of what you folks have done
8	we want everybody to go through it. We think	8	with certificates of appropriateness and sign
9	it's a great idea. And then 18 months later	9	applications. With respect to the Plan
07:14:09PM 10	when some of you are on the Board, Village	07:16:28PM 10	Commission's review of the Exterior Appearance
11	Board, you will get calls from people and say,	11	applications, in 2016 they reviewed
12	do you how long it's going to take me to get a	12	6 applications; and in 2018, they reviewed 9 applications.
13 14	permit to And then you are going to go, Oh, John said we should No. Then people are	13 14	Chan, do you recall if those were
15	going to say, well, can't we streamline this	15	in the downtown district or just in general?
16	process. Why are we making it so cumbersome.	16	MR. YU: No, that was in general.
17	What are we accomplishing.	17	MR. D'ONOFRIO: Okay. And then in
18	So it's important to understand	18	2018, last year, the HPC, you folks looked at
19	time frames and what you are trying to	19	13 sign applications, all of which were in the
07:14:39PM 20	accomplish. That's kind of why I put this in	07:17:05PM 20	Downtown Historic District I believe. Just to
21	here, not to say it's complicated or anything.	21	give you an idea, there again, of the numbers of
22	But there is a time component associated with	22	projects that the different HPC and Plan
11 of 33 sh			334-7779 4 40 00 40 Chariel LIPC Masting

		42		44
	1	Commission were looking at.	1	downtown, we are not even
	2	Some might say that's a lot, some	2	MS. WEINBERGER: We are advisory.
	3	might say that's not too many; but there again,	3	MR. GONZALEZ: I know that. I know
	4	I will let you decide. You guys have gone	4	that.
	5	through the sign permit applications. You know	5	MR. PRISBY: I'm wondering if based on
	6	what that looks like.	6	what Mike is saying, I believe we have to write
	7	MR. PRISBY: I'm not sure if you just	7	this in such a way that we set the standards for
	8	mentioned this, but is there a number of	8	what would be reviewed, what would come before
	9	projects that went through the historic downtown	9	us. And I think we are probably just looking at
	D7:17:41PM 10	for just exterior site review in front of the	07:19:18PM 10	being advisory to either PC or the Board of
	11	Plan Commission? Do you know a total of what	11	Trustees. I don't know how that would
	12	they reviewed or in general sense? I don't need	12	MR. GONZALEZ: But at the end of the
	13	an exact number.	13	day, it's still advisory.
	14	If we are doing 13 signs in a year,	14	MR. PRISBY: It's still advisory but
	15	how many downtown items are they actually	15	the Board of Trustees has to make a decision.
	16	reviewing on a yearly basis for exterior	16	Somebody is making the final decision.
	17	appearance?	17	MR. GONZALEZ: Based on our review.
	18	MR. YU: Very few.	18	MR. PRISBY: Partially, yes.
	19	MR. PRISBY: Very few.	19	CHAIRMAN BOHNEN: Well, let me just
0	D7:17:59PM 20	MR. YU: Very few, there was the Green	07:19:40PM 20	refine that notion. Right now whatever the Plan
	21	Goddess building.	21	Commission does goes to the Board of Trustees.
	22	MR. PRISBY: Right.	22	MR. GONZALEZ: Yes.
		43		45
	1	MR. YU: And then there was the new	1	CHAIRMAN BOHNEN: Whatever we do does
	1 2	MR. YU: And then there was the new Burdi building. So those are the two Exterior	1 2	CHAIRMAN BOHNEN: Whatever we do does not.
	_	MR. YU: And then there was the new		CHAIRMAN BOHNEN: Whatever we do does
	2	MR. YU: And then there was the new Burdi building. So those are the two Exterior	2	CHAIRMAN BOHNEN: Whatever we do does not. MR. GONZALEZ: Right, right. CHAIRMAN BOHNEN: So if we carved out a
	2	MR. YU: And then there was the new Burdi building. So those are the two Exterior Appearance applications that I can think of in the downtown. MR. PRISBY: Just as we consider	2	CHAIRMAN BOHNEN: Whatever we do does not. MR. GONZALEZ: Right, right. CHAIRMAN BOHNEN: So if we carved out a small area of review on the exterior appearance
	2 3 4	MR. YU: And then there was the new Burdi building. So those are the two Exterior Appearance applications that I can think of in the downtown. MR. PRISBY: Just as we consider whether we want to take on any part of this, if	2 3 4	CHAIRMAN BOHNEN: Whatever we do does not. MR. GONZALEZ: Right, right. CHAIRMAN BOHNEN: So if we carved out a small area of review on the exterior appearance of the downtown and we became advisory, as we
	2 3 4 5	MR. YU: And then there was the new Burdi building. So those are the two Exterior Appearance applications that I can think of in the downtown. MR. PRISBY: Just as we consider whether we want to take on any part of this, if I hear that there are 50 things going on, well,	2 3 4 5	CHAIRMAN BOHNEN: Whatever we do does not. MR. GONZALEZ: Right, right. CHAIRMAN BOHNEN: So if we carved out a small area of review on the exterior appearance of the downtown and we became advisory, as we are, either to the Plan Commission, who then
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1	CHAIRMAN BOHNEN: And then they would	1	your thoughts on it when they make their final
2	pass it on to the Board?	2	advisory recommendation to the Board.
3	MR. PRISBY: They could make their	3	MS. WEINBERGER: And to make things
4	decision.	4	even easier, we could use their review criteria
5	CHAIRMAN BOHNEN: And putting us in the	5	document as our review so that that applicant is
6	stream and the front end of the stream before it	6	not filling out two different pieces of paper,
7	goes to Plan, and they bring it to the Board.	7	that they could submit the same document to HPC
8	MR. PRISBY: That might add a couple	8	as well as Plan Commission. Actually, I liked
9	weeks to the process at that point, because we	9	their
07:20:37PM 10	are just advisory at that point.	07:22:16PM 10	CHAIRMAN BOHNEN: Yes, makes sense.
11	CHAIRMAN BOHNEN: They are, too.	11	MS. WEINBERGER: They asked the
12	MR. PRISBY: Right.	12	questions we should be asking for the
13	MS. WEINBERGER: So are they.	13	certificate of appropriateness.
14	CHAIRMAN BOHNEN: But they go to the	14	CHAIRMAN BOHNEN: All the same
15	Board.	15	questions being asked of the applicant, whether
16	MS. WEINBERGER: Does the Plan	16	here or at Plan, and our advice follows their
17	Commission, you had timed their meetings so once	17	outline when they ask the applicant their
18	we do a signage review our recommendation goes	18	questions.
19	to the Plan Commission. Where does, what	19	MS. WEINBERGER: Actually.
07:20:52PM 20	happens then? Do signage reviews go to the	07:22:34PM 20	MR. PRISBY: At that point you are not
21	Village Board or just the exterior?	21	really impacting the application fees or forcing
22	CHAIRMAN BOHNEN: Plan Commission has	22	them to do extra work.
	47		49
1	final say on that.	1	CHAIRMAN BOHNEN: I won't opine on
1 2	final say on that. MR. YU: Right.	1 2	CHAIRMAN BOHNEN: I won't opine on that.
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3 4	MR. YU: Right. MS. WEINBERGER: So Plan Commission has final say. So that actually what we are doing	3 4	that. MR. PRISBY: Yes, I understand. CHAIRMAN BOHNEN: That's not for us to
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2 3 4 5 6 7 8 9 07:21:17PM 10 11 12 13 14 15 16 17 18 19 07:21:37PM 20	MR. YU: Right. MS. WEINBERGER: So Plan Commission has final say. So that actually what we are doing is advisory is effective because they are hopefully listening and thinking about what we are saying. MR. PRISBY: So for signs we advise the Plan Commission, and they have final say. We are just talking about for appearance review, to just advise Plan Commission, who then kind of adds or debates what we have presented or provided. MS. WEINBERGER: Right. MR. PRISBY: They make a recommendation to the trustees, and they vote on it. But at least we are involved in that process. CHAIRMAN BOHNEN: You could add one week. We could meet a week before the Plan Commission on either side of the calendar to not impact the applicant to a great degree, but you are giving the Plan Commission the benefit of	2 3 4 5 6 7 8 9 07:22:59PM 10 11 12 13 14 15 16 17 18 19 07:23:22PM 20 21 22	MR. PRISBY: Yes, I understand. CHAIRMAN BOHNEN: That's not for us to determine. MR. PRISBY: Right. I understand. MS. WEINBERGER: So how do we make What do we do next? MR. D'ONOFRIO: Get out the pixie dust. No. Well, I think there seems to be some consensus already. What we are going to do is take all these recommendations one at a time. Then we are going to put them into a report that we can then forward on to the Village administration and the Village, ultimately the Village Board. I'm sorry. Is it a board or council? CHAIRMAN BOHNEN: Board. MS. WEINBERGER: Do we need to make a

	50		52
1	are kind of taking these one, one item at a	1	then it's written.
2	time.	2	CHAIRMAN BOHNEN: You are just
3	MS. WEINBERGER: Okay.	3	publishing your findings.
4	MR. D'ONOFRIO: Because some are	4	MR. D'ONOFRIO: Yes. That's basically
5	overlapping the others when we get done with it.	5	what it would be.
6	So I think tonight if we have some	6	MR. YU: Can I just add one thing to
7	recommendations on what the HPC wants to do with	7	that.
8	respect to the Downtown Historic District with	8	MR. D'ONOFRIO: Sure.
9	respect to Certificates of Appropriateness, I	9	MR. YU: Because the HPC meets one week
07:23:52PM 10	think we ought to settle on those. And if	07:25:17PM 10	before the Plan Commission and the HPC meets on
11	everybody agrees these are the four things we	11	Wednesday, we would have to have findings
12	should do, then that becomes part of the	12	written out by Thursday the next day because
13	recommendation that would then move forward.	13	Friday it goes out, the packets, to Plan
14	CHAIRMAN BOHNEN: So Mike, with our	14	Commission the next week. So this could add
15	discussion, an applicant, let's say we put	15	another potentially a month to the process
16	ourselves in the stream, the front end of the	16	because after the HPC has its findings, it
17	stream, for an Exterior Appearance Review of the	17	doesn't necessarily mean it can go on to the
18	downtown structure in the historic district,	18	Plan Commission packet agenda for next
19	would we simply be advising the Plan Commission	19	Wednesday.
07:24:19PM 20	of our findings? Or would we be issuing	07:25:45PM 20	CHAIRMAN BOHNEN: Unless it was
21	certificates of appropriateness based on our	21	transcribed by a court reporter.
22	findings or not issuing?	22	MR. D'ONOFRIO: Well, but even then you
	51		53
1	MD DIONOFDIO MULLI II II II		
	MR. D'ONOFRIO: Well, that's one issue.	1	have got a day to turn it around. I know she's
2	Here again, what are we trying	1 2	have got a day to turn it around. I know she's quick, but I don't think she's that quick.
	·		-
2	Here again, what are we trying	2	quick, but I don't think she's that quick.
3	Here again, what are we trying CHAIRMAN BOHNEN: What form does our	2	quick, but I don't think she's that quick. That's been my experience.
2 3 4	Here again, what are we trying CHAIRMAN BOHNEN: What form does our recommendation take I guess is what I'm saying.	2 3 4	quick, but I don't think she's that quick. That's been my experience. CHAIRMAN BOHNEN: You are good.
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2 3 4 5 6	Here again, what are we trying CHAIRMAN BOHNEN: What form does our recommendation take I guess is what I'm saying. Is it a report to the Plan Commission, or is it governed by the certificate of appropriateness?	2 3 4 5 6	quick, but I don't think she's that quick. That's been my experience. CHAIRMAN BOHNEN: You are good. MR. D'ONOFRIO: But there again, I think, there needs to be some kind of
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2 3 4 5 6 7 8 9 07-24-43PM 10 11 12 13 14 15 16 17 18 19 07-24-59PM 20	CHAIRMAN BOHNEN: What form does our recommendation take I guess is what I'm saying. Is it a report to the Plan Commission, or is it governed by the certificate of appropriateness? MR. D'ONOFRIO: I would think you want to do a report. CHAIRMAN BOHNEN: Right. MR. D'ONOFRIO: Because you want to issue one certificate of appropriateness that takes in, you know, if it goes from you to the Plan Commission to the Village Board, there is one certificate of appropriateness; but I would CHAIRMAN BOHNEN: That would be appropriate, but we would write a review of our findings. MR. D'ONOFRIO: You would write a review. You would say, Recommend approval,	2 3 4 5 6 7 8 9 07-28-16PM 10 11 12 13 14 15 16 17 18 19 07-28-40PM 20	quick, but I don't think she's that quick. That's been my experience. CHAIRMAN BOHNEN: You are good. MR. D'ONOFRIO: But there again, I think, there needs to be some kind of administrative understanding of what needs to be provided to the Plan Commission from the HPC. I'm not going to play attorney, but I'm sure they are going to want something, what it is that it will determine these time frames. There again, you have these dates that are every year they set what day of the month these are going to be. So we could potentially set something, but it could add 30 days to the process. That's all. MR. PRISBY: Are we locked into a timeline of meeting the week before the Plan Commission? Could we bump that up a week, dates of separation? I don't know.
2 3 4 5 6 7 8 9 0724/43PM 10 11 12 13 14 15 16 17 18 19	CHAIRMAN BOHNEN: What form does our recommendation take I guess is what I'm saying. Is it a report to the Plan Commission, or is it governed by the certificate of appropriateness? MR. D'ONOFRIO: I would think you want to do a report. CHAIRMAN BOHNEN: Right. MR. D'ONOFRIO: Because you want to issue one certificate of appropriateness that takes in, you know, if it goes from you to the Plan Commission to the Village Board, there is one certificate of appropriateness; but I would CHAIRMAN BOHNEN: That would be appropriate, but we would write a review of our findings. MR. D'ONOFRIO: You would write a	2 3 4 5 6 7 8 9 07-28:16PM 10 11 12 13 14 15 16 17 18 19	quick, but I don't think she's that quick. That's been my experience. CHAIRMAN BOHNEN: You are good. MR. D'ONOFRIO: But there again, I think, there needs to be some kind of administrative understanding of what needs to be provided to the Plan Commission from the HPC. I'm not going to play attorney, but I'm sure they are going to want something, what it is that it will determine these time frames. There again, you have these dates that are every year they set what day of the month these are going to be. So we could potentially set something, but it could add 30 days to the process. That's all. MR. PRISBY: Are we locked into a timeline of meeting the week before the Plan Commission? Could we bump that up a week, dates

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1	required to publish the meeting date of a	1	this stuff a little bit to see what And
2	commission. So if you are going to change it, I	2	maybe it's good regardless because there is a
3	mean you can always have special meetings. But	3	lot of interaction, a certain amount, with the
4	that doesn't But nobody wants to do that.	4	HPC and the Plan Commission. So whether it's a
5	You want to kind of know when you are going to	5	sign permit application or something else, you
6	meet.	6	are still referring, you are still referring
7	CHAIRMAN BOHNEN: So if we were two	7	items to each other. And they might, you know,
8	weeks ahead of the Plan Commission, that might	8	you have that same issue with the sign permits
9	give enough time.	9	now; correct?
07:27:07РМ 10	MR. YU: That would be a good buffer.	07:28:51PM 10	MR. YU: Right.
11	CHAIRMAN BOHNEN: Right. I don't know	11	MR. D'ONOFRIO: So you might be killing
12	if that's feasible or not.	12	two birds with Not killing but solving
13	MR. PRISBY: We are just planning this	13	CHAIRMAN BOHNEN: Yes.
14	out.	14	MR. D'ONOFRIO: another issue by
15	MR. D'ONOFRIO: But there again, and	15	changing that. I'm just saying.
16	this is the devil is always in the details.	16	CHAIRMAN BOHNEN: If it was a simple
17	If you are looking at three cases a year, I mean	17	enough thing to change the calendar that we met
18	is it really worth changing your normal	18	two weeks ahead of the Plan, that would give us
19	schedule? That's all I'm saying.	19	two weeks to whatever before us that ends up
07:27:30PM 20	CHAIRMAN BOHNEN: I understand what you	07:29:11PM 20	going to Plan, that would give us sufficient
21	are saying, Mike. But I think as another matter	21	time to publish our findings. Right?
22	of discussion, which we won't get bogged down	22	MR. YU: Right.
	55		57
1	tonight, Jim has worked long and hard on a	1	CHAIRMAN BOHNEN: I don't think these
2	signage package.	2	findings are that lengthy I mean.
3	And our review, we think it's a	3	MS. WILLIAMS: Well, I'm also wondering
4	very workable thing. Obviously, there would be	4	if it truly takes another month to come up with
5	more thoughts involved before it's finalized;	5	findings. If findings is a legal term, then we
6	but we think it's something that the Plan	6	could come up with bullet points of a review,
7	Commission would accommodate and probably thank	7	why we determined what we did, and just have
8	us for. We are prepared to sit down with them	8	that review summary go on to the Plan Commission
9	and give them our input and come up with a	9	or the Village Board, whoever is going to make
07:28:05PM 10	document. So it's entirely feasible that we are	07:29:44PM 10	that final decision. And I don't know why we
11	seeing, we saw 13 sign applications. We want to	11	couldn't do it that night. It's all fresh in
12	be in that stream. We are in that stream.	12	our minds as we discussed this. We come up with
13	MR. D'ONOFRIO: Sure.	13	reasons why we wish to approve or deny and pass
14	CHAIRMAN BOHNEN: So it may be more	14	it from there.
15	than just 2 instances of exterior review. I	15	CHAIRMAN BOHNEN: I think the question
16	don't know.	16	becomes who has to author the findings. How
17		17	does the government
	MR. D'ONOFRIO: I'm just saying		does the government
18	CHAIRMAN BOHNEN: Again	18	MS. WILLIAMS: I'm saying we as a
18 19	CHAIRMAN BOHNEN: Again MR. D'ONOFRIO: I'm tapping the brakes	18 19	MS. WILLIAMS: I'm saying we as a Commission before we leave that evening, so we
18 19 07:28:22PM 20	CHAIRMAN BOHNEN: Again MR. D'ONOFRIO: I'm tapping the brakes a little bit. I think these are great	18 19 07:30:13PM 20	MS. WILLIAMS: I'm saying we as a Commission before we leave that evening, so we have had whatever issue it is.
18 19	CHAIRMAN BOHNEN: Again MR. D'ONOFRIO: I'm tapping the brakes	18 19	MS. WILLIAMS: I'm saying we as a Commission before we leave that evening, so we

	58		60
1	understanding that when we publish findings from	1	have done the research and had the facts and
2	this Commission, it has to be authorized by the	2	given it a lot of thought, and then we can pass
3	Village attorney; is that right?	3	our opinions on.
4	MS. WILLIAMS: That's why I'm saying do	4	CHAIRMAN BOHNEN: And we are not
5	they have to be findings, in quotes. Can they	5	impacted any more by having to end our meetings
6	be a review, can they be a summary, can they be	6	at a certain moment for the next meeting.
7	bullet points that we pass along as our	7	MS. WILLIAMS: Right.
8	recommendations or guidelines from the	8	CHAIRMAN BOHNEN: Where we used to have
9	preservation commission?	9	Plan Commission right behind us.
07:30:38РМ 10	CHAIRMAN BOHNEN: That would be a	07:32:10PM 10	MS. WILLIAMS: As long as Chan
11	practical approach.	11	delivers, yes. That's right.
12	MR. YU: That's up to you.	12	CHAIRMAN BOHNEN: Yes.
13	CHAIRMAN BOHNEN: Does that mean the	13	MR. PRISBY: Okay.
14	Village criteria?	14	CHAIRMAN BOHNEN: So maybe the worst-
15	MR. YU: They don't have to be	15	case scenario, what it means is it adds another
16	MR. D'ONOFRIO: Formal.	16	half hour or so to any particular meeting while
17	MR. YU: findings that are formally	17	we summarize our points, agree on them, and then
18	approved at the next meeting. You have set	18	pass them along.
19	conditions before, a motion before. And if you	19	MR. PRISBY: For potentially two or
07:30:57PM 20	want the recommendations to go to the Plan	07:32:36PM 20	three times a year.
21	Commission, you could summarize your conditions	21	CHAIRMAN BOHNEN: Yes.
22	in the motion and that would be passed on to the	22	MR. GONZALEZ: That's all right.
	59		61
1	Plan Commission.	1	61 MS. WILLIAMS: Yes.
1 2		1 2	
	Plan Commission.		MS. WILLIAMS: Yes.
2	Plan Commission. CHAIRMAN BOHNEN: And that would be	2 3	MS. WILLIAMS: Yes. CHAIRMAN BOHNEN: Makes sense.
3	Plan Commission. CHAIRMAN BOHNEN: And that would be okay?	2 3	MS. WILLIAMS: Yes. CHAIRMAN BOHNEN: Makes sense. MR. D'ONOFRIO: Okay. I just have a
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			C4
1	62 MS. WEINBERGER: Yes.	1	64 that you are thinking might be a problem?
2	MR. D'ONOFRIO: And then here again,	2	MR. GONZALEZ: Because I think if it
3	your review will be advisory.	3	goes to the Board of Trustees, they are going to
4	MR. PRISBY: Yes.	4	have a final say; right?
5	MR. D'ONOFRIO: To the Plan Commission.	5	MR. PRISBY: Right.
6	MR. GONZALEZ: Yes.	6	MR. GONZALEZ: But if the planning
7	MR. D'ONOFRIO: And there won't be any	7	board disagrees with us, they can override us.
8	changes to the certificate of appropriateness	8	MR. PRISBY: Right.
9	application because that's not applicable here,	9	MR. GONZALEZ: And that's why.
07:34:08PM 10	you are doing the exterior.	07:35:44PM 10	CHAIRMAN BOHNEN: Well, then I think in
11	I think we talked a little bit	11	terms of expediting things, I think what would
12	about any impact or unintended consequences of	12	happen is our opinion would be given to the Plan
13	the process, I think mainly due to time	13	Commission and would be made a part of the Plan
14	constraints.	14	Commission's recommendation to the Board of
15	Is there anything else that gives	15	Trustees. So our report would exist as a
16	folks a little bit of pause or concern about	16	separate report, and then the Board of Trustees
17	doing it this way? I think we talked about the	17	can weigh whatever they want to weigh.
18	painting issue. I don't know if you want to	18	MS. WILLIAMS: Can we ensure that
19	MR. GONZALEZ: I have a question but	19	happens, that our review, bullet point, summary,
07:34:39PM 20	it's not necessarily to you. We were talking	07:36:14PM 20	whatever you want to call it, that goes to the
21	about asking the planning commission to review	21	Plan Commission does, in fact, carry through to
22	our advice. Why not go straight to the Board of	22	the Village Board? That would be important.
_	63	_	65
1 2	Trustees, or is that not the protocol? CHAIRMAN BOHNEN: The problem is is	1	CHAIRMAN BOHNEN: That's what I was
3	that the Plan Commission has to go to the Board	3	trying to get at is that in the instance where the Plan Commission might look at our report and
4	of Trustees. I don't think you can come to the	4	just blow it off, not take it seriously, and our
5	Board of Trustees from two different directions.	5	advice would get lost, if our report became part
6	MR. GONZALEZ: Uh-huh.	6	of the submission that the Plan Commission
7	CHAIRMAN BOHNEN: I think it has to	7	includes to the Board, then there would be our
8	follow.	8	submission and the Plan Commission's submission.
9	MR. GONZALEZ: I see. Okay.	9	MS. WILLIAMS: Right.
07:35:05PM 10	CHAIRMAN BOHNEN: I think we are in the	07:36:48PM 10	CHAIRMAN BOHNEN: Hopefully there would
11	front of the stream, and it has to go to the	11	be some concert between the two. But if there
12	Plan Commission with the idea that they at least	12	was differing opinions, those two advisory
13	look at our advice.	13	opinions would go to the Board of Trustees for
14	MR. GONZALEZ: Right. Okay.	14	adjudication. I think that's the only practical
15	CHAIRMAN BOHNEN: They incorporate	15	way.
16	MR. D'ONOFRIO: I just want to	16	MS. WILLIAMS: I think either way,
17	understand the logic.	17	agreeing or disagreeing, it's important that our
18	CHAIRMAN BOHNEN: whatever they felt	18	thoughts be forwarded along. It's good that the
19	is appropriate, and then they go to the Board of	19	Board knows what we are doing.
07:35:22PM 20	Trustees.	07:37:09PM 20	CHAIRMAN BOHNEN: Absolutely. I mean
21	MR. PRISBY: Frank, what's your	21	you want your body of work to survive the review
22	reasoning for asking that? Is there something	22	process is the point.

	66		68
1	MS. WILLIAMS: Right. And right now it	1	MR. D'ONOFRIO: Sure.
2	doesn't.	2	CHAIRMAN BOHNEN: I'm very concerned
3	MR. HAARLOW: Well, it shouldn't be	3	that we get this done.
4	sort of by chance that the Plan Commission does	4	MR. D'ONOFRIO: Okay.
5	or does not forward what we do. That seems to	5	CHAIRMAN BOHNEN: And we get it in the
6	address your concern. And I think that John's	6	hands of the Board of Trustees for verification.
7	way of describing it, or Sandy, yours, for that	7	So how many more sections would you think we
8	matter, too, makes sense.	8	have?
9	MR. D'ONOFRIO: I hate to put Chan on	9	MR. D'ONOFRIO: Well, I think the next
07:37:38PM 10	the spot.	07:39:48PM 10	would be the Robbins Park Historic District,
11	MR. HAARLOW: No, you don't.	11	which I think will probably take a little bit
12	MR. YU: That's what I'm here for.	12	more because I think you are going to be looking
13	MR. D'ONOFRIO: When you do agenda	13	at I mean you guys look at that. I think
14	reports to the council, do you generally include	14	it's going to be a pretty detailed discussion in
15	minutes from Board and Commission meetings	15	terms of not only what do we look at, where is
16	related to that particular agenda item?	16	it located, the application, you know, what is
17	MR. YU: So the Village Board receives	17	going to fall in under that. So I think it's
18	every packet that the HPC and Plan Commission	18	going to be a lot more detailed discussion than
19	gets. And if there is a transcript, I include	19	we had this evening just because you guys have a
07:38:05PM 20	that to the Village Board packet as well. And	07:40:19PM 20	lot more experience with it.
21	if HPC is part of this process, that has to be	21	CHAIRMAN BOHNEN: Sure.
22	an attachment, too, that goes to the Village	22	MR. D'ONOFRIO: So that I think would
		1	
	67		69
1	Board.	1	take one meeting, maybe a meeting and a half,
1 2		1 2	take one meeting, maybe a meeting and a half, you know, it depends how quickly you go through
	Board.	_	take one meeting, maybe a meeting and a half,
2	Board. MR. D'ONOFRIO: I think that's the answer you are looking for. CHAIRMAN BOHNEN: The Code the way it's	2	take one meeting, maybe a meeting and a half, you know, it depends how quickly you go through
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	70		72
1	MS. WEINBERGER: It's back up and	1	MS. WILLIAMS: Perhaps we can do the
2	running.	2	Robbins and the withdrawal of the landmarks at
3	CHAIRMAN BOHNEN: It is?	3	the same time.
4	MS. WEINBERGER: Yes.	4	MR. D'ONOFRIO: I will prepare the
5	CHAIRMAN BOHNEN: A number of people	5	agenda report to include both those topics.
6	said to me that they made applications.	6	CHAIRMAN BOHNEN: Great. I would
7	MR. D'ONOFRIO: So I would think, you	7	encourage all of us that we dig in on this stuff
8	know, we are talking three more meetings.	8	and get it done while the iron is hot and not be
9	CHAIRMAN BOHNEN: We will	9	distracted by some of the normal things that
07:41:26PM 10	optimistically say that we will do it in two	07:43:32PM 10	There is nothing that I'm aware of
11	because we were prepared to go into the night	11	in the meeting agenda. So as long as there
12	this evening.	12	isn't, we can take advantage of this and go
13	So based on that, what I'm going to	13	forward. So predicated on everybody's schedule,
14	propose is that our next regular meeting, which	14	Thanksgiving is late this year. I think it's
15	would be November 6	15	the 28th. So we have got a lot of space mid-
16	MR. YU: I think it's next Wednesday.	16	November, extended session. And ideally, Mike,
17	CHAIRMAN BOHNEN: 6th, that we take up	17	you can work out an agenda for us.
18	the next section. Are you prepared to do that?	18	MR. D'ONOFRIO: Not a problem at all.
19	MR. D'ONOFRIO: I don't know as if I	19	Sorry, the 4th is just too quick of a turnaround
07:41:57PM 20	will have everything ready for that.	07:44:03PM 20	time. It's Friday and it
21	MR. YU: Because that would be this	21	CHAIRMAN BOHNEN: No.
22	Friday morning.	22	MR. D'ONOFRIO: I will have both those
	71		73
1	MR. D'ONOFRIO: I don't think we will	1	items ready to go.
2	have everything ready for that.	2	CHAIRMAN BOHNEN: And then, Chan, you
3	CHAIRMAN BOHNEN: Then I propose we not	3	will have to get on the phone and see who can
4	have our regular meeting and have a special	4	meet when and where.
5	meeting in November and be prepared to spend	5	MR. D'ONOFRIO: Sure.
6	three, four, five hours; so that we have one	6	MR. YU: Sure. I do have one thing I
7	final meeting in December, and then wrap up the	7	remember that could be on the agenda for next
8	work effort and get it in front of the Board the	8	Wednesday is a ground sign for Mavon. If we
9	first thing in the spring.	9	don't have the regular-scheduled meeting, that
07:42:25PM 10	And I don't want to see us clogged	07:44:28PM 10	will just push the ground sign review one month;
11	up with applications and things that distract	11	but that's up to you guys.
12	from us. I want to do anything we can do to	12	CHAIRMAN BOHNEN: Mavon has been there
13	power forth on this and get it done.	13	for 100 years. I'm sure one month on a ground
14	MR. YU: If we have special meetings,	14	sign isn't going to impact the business.
15	then this would be the only thing on the agenda,	15	MR. YU: I just wanted to point that
16	the special meeting.	16	out.
17	MR. GONZALEZ: That would be great. I	17	CHAIRMAN BOHNEN: Okay. Mike, thank
18	think it's better, the special.	18	you very much.
19	CHAIRMAN BOHNEN: I think we will	19	MR. D'ONOFRIO: Thanks for having me.
07:42:49PM 20	cancel our November meeting, and we will have a	07:44:52PM 20	CHAIRMAN BOHNEN: I appreciate you
21	special meeting in November; and it will be	21	giving us the direction and keeping us on task.
22	devoted to the next phase, Mike's timetable.	22	MR. D'ONOFRIO: Well, you guys are

	74		76
1	doing the work. I'm just the traffic cop.	1	streetscapes, articles from newspapers. So they
2	CHAIRMAN BOHNEN: It takes a band	2	are separate, but we do work together.
3	leader to make the Village operate.	3	Last year the Historical Society
4	To all of you in the audience, does	4	and the HPC collaborated on an app that we have
5	anybody have any questions, any thoughts,	5	now in the Apple Store and Google Play that, if
6	anything you would like to ask us before you	6	you go and you download it, it provides tours of
7	leave us, go back to your class?	7	Hinsdale. We'll continue to put tours on that
8	Yes, come on up to the microphone.	8	app as we have time.
9	As we typically do, give us your name.	9	MS. FAWLEY: Thank you.
07:45:26PM 10	MR. KESSINGER: Hello. I'm Alex.	07:47:30PM 10	CHAIRMAN BOHNEN: Thank you. Anybody
11	CHAIRMAN BOHNEN: Alex.	11	else?
12	MR. KESSINGER: What does HPC stand for?	12	Okay. As a last item, Chan, your
13	CHAIRMAN BOHNEN: Historic Preservation	13	memorandum that you sent around about the
14	Commission.	14	signage in the historic district; to me, it's a
15	MR. KESSINGER: Thank you.	15	no-brainer, I think we should proceed. Is this
16	CHAIRMAN BOHNEN: You're welcome.	16	something that's being reviewed by the Village
17	MR. PRISBY: Does he need to be under	17	or required us to make a recommendation?
18	oath for that.	18	This would be you commented about
19	CHAIRMAN BOHNEN: Anybody else have any	19	the four corners of the historic Robbins
07:45:47PM 20	comments? Yes, no? Now is your chance.	07:48:01PM 20	district, and then we talked about the topper
21	MS. FAWLEY: I guess I have a question.	21	signs that go in the intersection.
22	CHAIRMAN BOHNEN: Come on up, give us	22	MR. YU: Yes.
	75		77
1	your name, please.	1	77 CHAIRMAN BOHNEN: Sandy had brought in,
1 2		1 2	
	your name, please.	_	CHAIRMAN BOHNEN: Sandy had brought in,
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	78		80
1	the Village's budget for the topper signs, or is	1	proposed designs?
2	this something we will find through our budget?	2	MR. YU: I will have to get back to you
3	MR. D'ONOFRIO: The topper signs will	3	on that. I have to talk to Public Works. I'm
4	come out of the HPC budget, the four-corner	4	not involved with the ordering or purchasing. I
5	signs will come out of the public works budget.	5	help with the number of signage and what the
6	CHAIRMAN BOHNEN: So with our annual	6	requests are by the HPC.
7	budget, we would be expending the money for	7	CHAIRMAN BOHNEN: So who would be
8	this.	8	researching or sourcing the choices for the sign
9	MS. WILLIAMS: I think it's important	9	design, who would be responsible for that?
07:49:04PM 10	that we review the wording of the signs and	07:50:56PM 10	MR. YU: The HPC will be.
11	noticed that they were, it was referred to as a	11	CHAIRMAN BOHNEN: We will?
12	historical district; and that is wrong. And	12	MR. YU: Yes.
13	just some things like that that I think we would	13	CHAIRMAN BOHNEN: So we can go to this
14	be more aware of, perhaps, than staff.	14	sign company and get samplings of things they
15	CHAIRMAN BOHNEN: Sure.	15	can do?
16	MS. WILLIAMS: So if we could see	16	MR. YU: Yes. Yes. So we will get
17	those, I think that would be important.	17	examples of their templates and colors and fonts
18	CHAIRMAN BOHNEN: Now, Sandy, were you	18	and things like that, and this will be
19	the one that, you have the different renditions	19	distributed to you at a meeting for your
07:49:29PM 20	of those signs in a brochure?	07:51:19PM 20	CHAIRMAN BOHNEN: So who is going to
21	MS. WILLIAMS: I have a few, but I have	21	initiate that, you, your staff? Or do you want
22	no idea what the Village has arranged. I know	22	us to initiate it?
	79		81
1	79 they have dealt with a sign person, but I don't	1	81 MR. YU: Oh, we are doing it
1 2		1 2	
	they have dealt with a sign person, but I don't	_	MR. YU: Oh, we are doing it
2	they have dealt with a sign person, but I don't know what he has come up with. We haven't seen	2	MR. YU: Oh, we are doing it internally.
3	they have dealt with a sign person, but I don't know what he has come up with. We haven't seen any of that.	3	MR. YU: Oh, we are doing it internally. CHAIRMAN BOHNEN: You are doing it
2 3 4	they have dealt with a sign person, but I don't know what he has come up with. We haven't seen any of that. MR. YU: We don't have design either.	2 3 4	MR. YU: Oh, we are doing it internally. CHAIRMAN BOHNEN: You are doing it internally.
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	82		84
1	CHAIRMAN BOHNEN: I don't see a name.	1	Western Remac, you have no problem, Sandy, if we
2	The name of the company is here certainly.	2	go and try and get some examples?
3	MR. GONZALEZ: Isn't that the company?	3	MS. WILLIAMS: No, no. Absolutely not,
4	CHAIRMAN BOHNEN: You wouldn't be	4	no. If they can do it, let's do it.
5	offended if we just took the ball and got some	5	CHAIRMAN BOHNEN: We can look at format
6	choices?	6	and everything, and then review of the language
7	MR. YU: Absolutely not. I just don't	7	and decide the color.
8	know if I have the authority to say HPC go	8	MS. WILLIAMS: Sure.
9	CHAIRMAN BOHNEN: That's okay.	9	MR. HAARLOW: But to Sandy's point, I
07:52:32PM 10	MR. YU: I haven't talked to the Public	07:54:01PM 10	think it's really important that we see what's
11	Works.	11	going to be on the four-corner signs as well.
12	MR. GONZALEZ: Ask and later get in	12	MR. YU: Oh, yes.
13	trouble, that's the motto.	13	MR. HAARLOW: Because there ought to be
14	CHAIRMAN BOHNEN: I'm going to suggest	14	continuity with these things.
15	that one or more of us contact this company.	15	MS. WILLIAMS: Absolutely.
16	MR. GONZALEZ: Go ahead and do it.	16	MR. HAARLOW: They shouldn't be done
17	Sorry. Sandra, was this the same company that	17	with separate
18	you had or not?	18	MR. YU: I have involved Sandy early on
19	MS. WILLIAMS: No. No, it wasn't. But	19	and planned on forwarding this in the packet in
07:52:51PM 20	it was my understanding that the sign company	07:54:21PM 20	your regular-scheduled meeting for your review
21	that the Village was using is the same company	21	and comments.
22	that does their signs currently. So it was my	22	CHAIRMAN BOHNEN: But the way things
	83		85
1	feeling that they were comfortable with them and	1	85 are going, Chan, we may not have a regular
1 2		1 2	
	feeling that they were comfortable with them and		are going, Chan, we may not have a regular
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0	6	administration [1] -	anyway [4] - 6:8,	Approval [2] - 16:19,
		49:15	22:8, 28:22, 34:6	17:2
004 004204 ***	6 [2] - 41:12, 70:15	administrative [1] -	app [2] - 76:4, 76:8	approvals [1] - 18:13
084-001391 [1] - 88:12		53:7	appeal [1] - 17:11	approve [4] - 16:22,
00.12	60 [3] - 37:14, 37:17, 39:1	advantage [1] -	appearance [8] -	20:6, 57:13, 79:9
1		72:12	8:21, 24:9, 32:10,	approved [4] - 17:3,
1	6:30 [1] - 1:14	advice [9] - 13:14,	32:17, 42:17, 45:5,	32:18, 38:2, 58:18
	6th [1] - 70:17	16:4, 20:17, 20:20,	45:12, 47:10	archives [1] - 75:20
1 [1] - 32:9	0	23:2, 48:16, 62:22,	Appearance [13] -	area [10] - 5:5, 5:9,
10-minute [1] - 69:20	9	63:13, 65:5	7:12, 9:11, 24:22,	5:13, 10:1, 18:6,
100 [2] - 40:9, 73:13		advise [3] - 15:8,	26:18, 30:8, 30:18,	18:11, 21:6, 21:9,
11-606 [1] - 30:10	9 [1] - 41:13	47:8, 47:11	31:13, 35:19, 37:19,	22:2, 45:5
120 [2] - 39:2, 40:14	90 [2] - 39:1, 39:2	advisement [1] -	41:10, 43:3, 50:17,	arranged [1] - 78:22
13 [3] - 41:19, 42:14,	90-day [1] - 37:17	13:16	61:13	art [1] - 40:17
55:11	98 [1] - 41:2	advising [3] - 43:20,	Apple [1] - 76:5	articles [1] - 76:1
14 [3] - 15:2, 16:15,		50:19	applicable [3] - 17:8,	assigned [1] - 9:22
59:13	Α	advisory [36] - 12:17,	17:19, 62:9	assignment [2] -
14-5 [1] - 10:16		13:5, 13:6, 13:7,	applicant [13] - 17:5,	2:21, 3:3
14-5-2 [1] - 11:16		13:13, 14:7, 15:16, 18:8, 18:17, 18:18,	17:8, 17:10, 17:17,	assisting [1] - 2:15
14-5-5 [1] - 16:16	ability [1] - 35:4		18:9, 35:20, 36:21,	associated [1] -
18 [1] - 39:9	able [4] - 38:22, 59:7,	18:21, 19:4, 19:6, 20:1, 25:13, 25:19,	41:4, 47:21, 48:5, 48:15, 48:17, 50:15	39:22
19 [2] - 1:12, 67:20	79:15, 79:22	26:18, 31:17, 36:3,	application [24] -	assume [1] - 8:7
1975 [1] - 75:13	above -entitled [2] -	36:11, 36:13, 37:4,	11:19, 11:21, 12:4,	assuming [1] - 2:20
	1:11, 87:3	37:22, 44:2, 44:10,	12:10, 15:18, 16:22,	assuring [1] - 86:7
2	absolutely [4] -	44:13, 44:14, 45:6,	17:3, 17:16, 17:18,	Attachment [6] -
	65:20, 82:7, 84:3,	46:10, 47:5, 48:2,	31:15, 32:1, 35:21,	10:19, 11:18, 12:6,
	84:15	61:15, 62:3, 65:12,	35:22, 36:1, 36:22,	16:15, 30:9, 35:17
2 [4] - 26:16, 32:9,	acceptable [1] -	67:6, 67:7	37:12, 48:21, 56:5,	attachment [1] -
41:2, 55:15	17:10	affected [1] - 15:20	61:11, 61:12, 61:14,	66:22
2015 [1] - 9:10	accepted [1] - 10:2	aforesaid [1] - 88:9	62:9, 68:16	attachments [2] -
2016 [2] - 9:10, 41:11	accommodate [1] -	afterwards [1] -	applications [12] -	7:8, 10:14 attend [1] - 4:3
2018 [2] - 41:12,	55:7	26:14	8:18, 9:6, 41:9, 41:11,	1
41:18	accommodating [1]	agenda [12] - 7:4,	41:12, 41:13, 41:19,	attending [3] - 3:4, 3:16, 4:14
2019 [1] - 1:14	- 6:1	7:8, 36:17, 52:18,	42:5, 43:3, 55:11,	· ·
28th [1] - 72:15	accomplish [2] - 28:13, 39:20	66:13, 66:16, 67:18,	70:6, 71:11	attitude [1] - 29:5
29 [1] - 2:6	accomplishing [1] -	71:15, 72:5, 72:11,	apply [1] - 11:22	attorney [4] - 53:9, 53:22, 58:3, 59:8
29th [1] - 1:14	39:17	72:17, 73:7	appreciate [3] - 4:15,	Attorney [1] - 2:3
2nd [1] - 75:18	according [1] - 34:4	ago [1] - 33:15	43:15, 73:20	audience [2] - 2:20,
2	acknowledging [1] -	agree [1] - 60:17	approach [1] - 58:11	74:4
3	2:8	agreeing [1] - 65:17	appropriate [2] -	AUDIENCE [5] - 3:1,
	action [1] - 13:11	agrees [1] - 50:11	51:17, 63:19	3:4, 3:8, 3:11, 3:14
3 [2] - 16:16, 32:9	actual [1] - 77:16	ahead [4] - 7:6, 54:8,	appropriately [1] -	author [1] - 57:16
30 [4] - 37:16, 40:6,	add [6] - 27:1, 46:8,	56:18, 82:16	12:1	authority [7] - 6:19,
40:10, 53:16	47:18, 52:6, 52:14,	Alex [2] - 74:10,	appropriateness	8:22, 22:16, 30:12,
	53:15	74:11	[13] - 17:14, 17:21,	34:5, 69:5, 82:8
4	added [1] - 34:16	Alexis [1] - 2:10	18:5, 31:20, 41:8,	authorized [1] - 58:2
	additional [2] - 7:20,	allow [1] - 12:12	48:13, 50:21, 51:6,	Avenue [1] - 1:13
A 141 6:11	41:6	ALSO [1] - 2:1	51:11, 51:14, 61:9,	aware [3] - 23:11,
4 [1] - 6:11	address [1] - 66:6	alteration [7] - 12:7,	62:8, 69:5	72:10, 78:14
4th [2] - 14:13, 72:19	addressed [1] - 61:5	17:22, 18:2, 18:10,	Appropriateness	Aye [5] - 86:18,
E	addresses [1] - 34:1	31:2, 32:4, 32:17	[17] - 5:4, 6:14, 6:16,	86:19, 86:20, 86:21,
5	adds [2] - 47:12,	alterations [1] - 9:2	6:18, 7:3, 7:11, 7:18,	86:22
	60:15	altered [1] - 30:17	8:1, 8:13, 8:14, 10:21,	
5 [1] - 16:16	adjourn [1] - 86:14	amount [2] - 38:11,	11:22, 14:11, 35:16,	В
50 [2] - 40:9, 43:7	adjourned [1] - 87:1	56:3	36:19, 37:9, 50:9	
	adjournment [1] -	animal [1] - 21:5	approval [9] - 11:15,	hookaraya da sa
	86:13	annual [1] - 78:6	14:8, 17:11, 27:22, 28:17, 38:3, 51:20,	background [3] -
	adjudication [1] -	answer [3] - 43:15,	51:21, 79:13	7:17, 8:12, 9:8
	65:14	67:3, 75:8	51.21, 10.10	bad [1] - 40:2

bailiwick [2] - 25:17, 25:18 Bakery [1] - 21:14 **ball** [2] - 69:19, 82:5 ballpark [1] - 77:7 band [1] - 74:2 base [3] - 7:16, 8:12, based [5] - 11:4, 44:5, 44:17, 50:21, 70:13 basis [2] - 21:7, 42:16 bear [1] - 4:7 became [2] - 45:6, 65:5 becomes [2] - 50:12, 57:16 **BEFORE** [1] - 1:3 begs [2] - 19:13, 20.7 **behind** [1] - 60:9 belabor [1] - 16:12 beneficial [1] - 40:10 benefit [1] - 47:22 best [2] - 79:16, 81:9 **better** [2] - 40:7, 71:18 between [1] - 65:11 Bill [1] - 7:14 BILL [1] - 1:18 binding [1] - 12:18 birds [1] - 56:12 bit [12] - 3:22, 9:4, 16:13, 21:5, 30:4, 30:5, 41:6, 55:20, 56:1, 62:11, 62:16, 68:11 **blah** [5] - 28:8, 28:9 **blip** [1] - 86:3 blow [1] - 65:4 board [3] - 49:17, 49:19, 64:7 **BOARD** [1] - 1:15 Board [55] - 12:19, 13:2, 13:8, 13:10, 13:20, 14:3, 14:9, 14:15, 14:21, 15:4, 16:4, 19:6, 26:2, 26:19, 36:9, 36:12, 36:13, 38:1, 38:4, 38:5, 39:10, 39:11, 44:10, 44:15, 44:21, 45:8, 45:9, 45:15, 46:2, 46:7, 46:15, 46:21, 48:2, 49:16, 51:13, 57:9, 62:22, 63:3, 63:5, 63:19, 64:3, 64:14, 64:16,

65:19, 66:15, 66:17, 66:20, 67:1, 68:6, 71:8, 77:11 boards [2] - 67:6, 67:7 bodies [1] - 15:22 body [1] - 65:21 bogged [2] - 33:6, 54:22 **BOHNEN** [176] -1:16, 2:5, 2:13, 3:2, 3:6, 3:9, 3:12, 3:15, 4:19, 4:21, 5:1, 9:16, 9:21, 10:6, 13:9, 13:12, 14:12, 14:19, 15:5, 15:13, 15:19, 15:21, 16:10, 20:19, 21:19, 22:15, 22:18, 23:5, 23:9, 23:11, 23:18, 23:21, 24:4, 24:7, 24:12, 24:16, 25:1, 25:5, 25:10, 25:16, 25:21, 26:21, 29:2, 29:4, 29:15, 30:21, 34:13, 34:20, 35:2, 35:11, 35:14, 36:7, 36:9, 44:19, 45:1, 45:4, 45:11, 45:14, 45:18, 46:1, 46:5, 46:11, 46:14, 46:22, 47:18, 48:10, 48:14, 49:1, 49:4, 49:19, 50:14, 51:3, 51:9, 51:16, 52:2, 52:20, 53:4, 54:7, 54:11, 54:20, 55:14, 55:18, 56:13, 56:16, 57:1, 57:15, 57:21, 58:10, 58:13, 59:2, 59:5, 59:15, 60:4, 60:8, 60:12, 60:14, 60:21, 61:2, 63:2, 63:7, 63:10, 63:15, 63:18, 64:10, 65:1, 65:10, 65:20, 67:4, 67:15, 67:17, 68:2, 68:5, 68:21, 69:10, 69:17, 69:22, 70:3, 70:5, 70:9, 70:17, 71:3, 71:19, 72:6, 72:21, 73:2, 73:12, 73:17, 73:20, 74:2, 74:11, 74:13, 74:16, 74:19, 74:22, 75:7, 76:10, 77:1, 77:5, 77:10, 77:16, 77:19, 77:22, 78:6, 78:15, 78:18, 79:7, 79:14, 79:19, 80:7, 80:11,

80:13, 80:20, 81:3,

81:7, 81:11, 81:16, 82:1, 82:4, 82:9, 82:14, 83:3, 83:7, 83:11, 83:15, 83:20, 84:5, 84:22, 85:4, 85:7, 85:12, 86:1, 86:6, 86:10, 86:15, 86:17, 87:1 Bohnen [3] - 4:19, 6:17, 83:5 **book** [1] - 20:12 Braden [1] - 2:10 brainer [1] - 76:15 brakes [1] - 55:19 break [2] - 4:8, 4:13 brick [3] - 22:3, 22:10, 33:18 briefly [1] - 10:11 bring [2] - 46:7, 81:5 broached [1] - 27:1 brochure [1] - 78:20 brought [1] - 77:1 brown [2] - 27:18, 27:19 budget [6] - 6:9, 78:1, 78:2, 78:4, 78:5, budgeting [1] -77:14 budgets [1] - 79:11 **buffer** [2] - 54:10, 81:15 building [43] - 12:8, 13:22, 14:4, 14:22, 15:9, 15:10, 18:6, 19:10, 19:12, 20:16, 22:4, 22:10, 22:16, 22:20, 23:15, 23:16, 23:19, 24:21, 25:9, 26:4, 27:12, 27:18, 28:1, 28:4, 28:16, 29:8, 31:5, 31:7, 31:16, 32:13, 32:14, 32:20, 33:16, 33:18, 33:19, 33:22, 34:6, 34:9, 36:1, 40:12, 42:21, 43:2 buildings [6] - 8:21, 23:8, 23:12, 24:1, 34:11, 34:21

73:14, 88:5

businesses [3] -

5:18. 34:1. 75:22

C 56:17, 59:19 cancel [1] - 71:20 care [1] - 67:14 carried [1] - 9:1 carry [1] - 64:21 carved [1] - 45:4 case [3] - 21:11, 43:22, 60:15 cases [1] - 54:17 causing [1] - 32:1 27:2, 31:10, 56:3, 60:6 29:11, 77:7, 82:2 7:10. 10:21. 14:10. 35:16, 36:18, 37:8 certificate [10] -17:13, 17:21, 18:5, 31:20, 48:13, 51:6, 51:11, 51:14, 62:8, certificates [3] -41:8, 50:21, 61:8 Certificates [10] -11:21, 50:9 certify [1] - 88:4 **Chair** [1] - 8:7 2:5, 2:13, 3:2, 3:6, 10:6, 13:9, 13:12, 14:12, 14:19, 15:5, 22:15, 22:18, 23:5, 23:9, 23:11, 23:18, 23:21, 24:4, 24:7, 24:12, 24:16, 25:1, bullet [4] - 57:6, 25:5, 25:10, 25:16, 58:7, 59:17, 64:19 25:21, 26:21, 29:2. bump [3] - 23:6, 29:4, 29:15, 30:21, 24:8, 53:19 34:13, 34:20, 35:2, burdened [1] - 85:9 35:11, 35:14, 36:7, Burdi [1] - 43:2 36:9, 44:19, 45:1, business [3] - 33:19,

busy [1] - 21:21 bypasses [1] - 14:21

calendar [3] - 47:20, capacity [1] - 25:19 certain [5] - 12:11, certainly [4] - 4:12, Certificate [7] - 7:2, 5:4, 6:14, 6:15, 6:17, 7:18, 8:1, 8:12, 8:14, CHAIRMAN [175] -3:9, 3:12, 3:15, 4:19, 4:21, 5:1, 9:16, 9:21, 15:13, 15:19, 15:21, 16:10, 20:19, 21:19, 45:4, 45:11, 45:14, 45:18, 46:1, 46:5,

47:18, 48:10, 48:14, 49:1, 49:4, 49:19, 50:14, 51:3, 51:9, 51:16, 52:2, 52:20, 53:4, 54:7, 54:11, 54:20, 55:14, 55:18, 56:13, 56:16, 57:1, 57:15, 57:21, 58:10, 58:13, 59:2, 59:5, 59:15, 60:4, 60:8, 60:12, 60:14, 60:21, 61:2, 63:2, 63:7, 63:10, 63:15, 63:18, 64:10, 65:1, 65:10, 65:20, 67:4, 67:15, 67:17, 68:2, 68:5, 68:21, 69:10, 69:17, 69:22, 70:3, 70:5, 70:9, 70:17, 71:3, 71:19, 72:6, 72:21, 73:2, 73:12, 73:17, 73:20, 74:2, 74:11, 74:13, 74:16, 74:19, 74:22, 75:7, 76:10, 77:1, 77:5, 77:10, 77:16, 77:19, 77:22, 78:6, 78:15, 78:18, 79:7, 79:14, 79:19, 80:7, 80:11, 80:13, 80:20, 81:3, 81:7, 81:11, 81:16, 82:1, 82:4, 82:9, 82:14, 83:3, 83:7, 83:11, 83:15, 83:20, 84:5, 84:22, 85:4, 85:7, 85:12, 86:1, 86:6, 86:10, 86:15, 86:17, 87.1 **Chairman** [3] - 1:16, 6:17, 83:5 Chan [11] - 18:14, 25:17, 30:12, 37:5, 38:21, 41:14, 60:10, 66:9, 73:2, 76:12, 85:1 CHAN [1] - 2:2 chance [2] - 66:4, 74:20 change [10] - 16:11, 22:21, 25:9, 28:11, 31:22, 32:16, 32:20, 54:2, 56:17, 86:4 changes [3] - 27:10, 41:3, 62:8 **changing** [3] - 25:3, 54:18, 56:15 Chapter [2] - 17:8, 17:20 **character** [1] - 29:19

check [1] - 61:5

64:22, 65:7, 65:13,

46:11, 46:14, 46:22,

52:10, 52:14, 52:18, 29:16, 30:15, 31:3, Chicago [1] - 1:13 continued [3] - 1:9, denied [1] - 17:16 China [1] - 6:4 53:8, 53:19, 54:8, 37:15, 87:4 32:2, 32:6, 32:21, deny [4] - 11:15, 55:7, 56:4, 57:8, 33:7, 35:12, 35:15, continuity [2] - 29:6, 18:16. 20:2. 57:13 choices [2] - 80:8, 57:19, 58:2, 58:21, 36:16, 37:10, 37:17, 82:6 84:14 department [4] -59:1, 59:14, 60:9, 38:12, 41:17, 49:9, chute [1] - 28:2 controversy [1] -14:22, 15:9, 19:10, 61:10, 61:12, 61:15, 49:22, 50:4, 51:1, civics [2] - 3:8, 3:16 14:14 19:12 62:5, 63:3, 63:12, 51:7, 51:10, 51:19, Civics [1] - 3:9 conversation [1] departure [1] - 29:7 64:13, 64:21, 65:3, 52:4, 52:8, 52:22, clarify [2] - 26:15, 69:21 **describing** [1] - 66:7 65:6, 66:4, 66:15, 53:5, 53:21, 54:15, conversations [1] design [9] - 11:12, 26:20 66:18, 74:14, 77:15 55:13, 55:17, 55:19, 55:21 15:2, 15:3, 17:7, 19:7, class [1] - 74:7 56:11, 56:14, 58:16, Commission 's [7] cop [1] - 74:1 77:14, 79:4, 79:11, clogged [1] - 71:10 6:19, 36:3, 37:22, 61:3, 62:2, 62:5, 62:7, corner [4] - 78:4, 80:9 code [1] - 30:14 38:3, 41:10, 64:14, 63:16, 66:9, 66:13, 83:9, 83:16, 84:11 designated [4] -Code [16] - 10:14, 65.8 67:2, 67:9, 67:16, Corner [1] - 21:14 5:13, 18:3, 18:7, 10:17, 11:5, 11:10, 68:1, 68:4, 68:9, Commissioner [1] corners [1] - 76:19 18:15 12:15, 12:21, 16:14, 68:22, 69:11, 69:20, 2:8 designation [4] correct [11] - 2:12, 27:10, 28:21, 30:11, 70:7, 70:19, 71:1, **committee** [1] - 75:5 31:8, 32:7, 43:18, 2:22, 13:17, 15:1, 6:21, 6:22, 69:12, company [9] - 80:14, 72:4, 72:18, 72:22, 45:20, 67:4, 67:8 20:9, 24:6, 24:10, 69:15 73:5, 73:19, 73:22, 81:17, 82:2, 82:3, designs [1] - 80:1 35:1, 56:9, 77:18, CofA [1] - 8:3 78:3 82:15, 82:17, 82:20, 88:88 detailed [2] - 68:14, collaborated [1] -**D'Onofrio** [1] - 2:15 82:21, 83:22 correctly [1] - 20:3 68:18 76.4 D'Onofrio 's [1] completely [1] details [2] - 32:22, cost [1] - 79:5 collection [1] - 75:21 29:19 26:16 council [4] - 36:4, 54:16 color [11] - 25:4, data [2] - 7:21, 41:7 complicated [2] determination [1] -36:5, 49:18, 66:14 25:7, 25:9, 27:19, 38:13, 39:21 date [1] - 54:1 11:14 28:8, 29:9, 29:18, **country** [1] - 6:3 dated [1] - 67:20 component [1] determine [2] - 49:5, 31:1, 32:20, 33:1, **COUNTY** [2] - 1:2, 39:22 dates [2] - 53:12, 53:11 84:7 53:19 concern [2] - 62:16, determined [3] colors [1] - 80:17 couple [3] - 20:14, days [8] - 37:14, comfortable [1] -46:8, 61:4 22:6, 34:3, 57:7 concerned [1] - 68:2 37:16, 39:2, 39:3, 83:1 course [1] - 3:6 devil [1] - 54:16 40:6, 40:10, 40:14, concerning [1] devoted [1] - 71:22 coming [1] - 28:11 court [2] - 52:21, 53:16 7:21 comment [3] - 5:6, di [1] - 40:15 88:4 dealt [1] - 79:1 concert [1] - 65:11 cover [1] - 30:1 die [1] - 87:5 31:3, 31:4 debates [1] - 47:12 conditions [10] difference [3] commented [1] craft [1] - 32:7 16:22, 17:4, 17:6, **December** [1] - 71:7 14:18, 16:5, 36:14 76:18 create [1] - 15:4 17:10, 17:11, 31:10, decide [5] - 14:6, different [11] - 21:5, comments [2] credit [1] - 20:18 42:4, 59:16, 69:22, 32:8, 51:21, 58:19, 28:8, 29:9, 31:1, 74:20, 84:21 criteria [7] - 17:7, 58:21 84:7 commission [5] -41:22, 48:6, 63:5, 17:19, 32:15, 35:17, **Conditions** [1] - 17:2 **Decision** [1] - 16:17 19:7, 54:2, 58:9, 35:19, 48:4, 58:14 75:6, 75:22, 77:2, decision [15] - 12:16, consensus [1] -62:21, 83:18 78:19 **CRR** [2] - 88:3, 88:12 49:11 13:3, 13:8, 13:21, differing [1] - 65:12 COMMISSION [2] -**CSR** [2] - 88:3, 88:12 consequences [1] -19:17, 19:20, 26:19, 1:3, 1:6 Cubs [1] - 67:13 dig [1] - 72:7 36:6, 36:12, 37:22, 62:12 direction [2] - 10:10, Commission [83] cull [1] - 32:11 consider [5] - 7:22, 43:18, 44:15, 44:16, 1:12, 2:7, 5:3, 8:5, cumbersome [1] -29:10, 29:22, 43:5, 46:4, 57:10 9:1, 9:4, 9:10, 12:12, directions [1] - 63:5 39:16 45:20 decisionmaking [1] -12:15, 15:17, 16:17, **curiosity** [1] - 3:3 directly [1] - 14:22 12:16 consideration [1] -16:21, 17:4, 17:9, disagreeing [1] current [6] - 7:19, deemed [1] - 31:22 14:16 17:13, 17:16, 17:20, 7:20, 9:14, 10:12, deep [1] - 4:1 considered [2] -18:4, 23:1, 24:11, disagrees [1] - 64:7 31:8 **defined** [1] - 32:3 23:21, 27:5 24:12, 24:15, 24:18, disappoint [1] **customer** [1] - 38:16 considering [1] degree [2] - 21:10, 25:12, 25:22, 26:4, 67:11 61.8 47:21 26:13, 26:17, 30:13, discuss [1] - 10:9 D delivers [1] - 60:11 constraints [1] -35:6, 35:7, 35:18, discussed [2] - 34:2, **Delorme** [1] - 21:14 62:14 36:2, 36:10, 37:21, 57:12 D'ONOFRIO [75] consult [1] - 67:6 demolition [3] - 12:8, 42:1, 42:11, 44:21, discussing [2] -2:3, 5:22, 7:15, 10:7, 18:2, 18:10 consultant [1] - 83:9 45:7, 45:16, 45:19, 59:11, 85:17 46:17, 46:19, 46:22, 13:4, 13:10, 13:17, contact [1] - 82:15 Denial [1] - 17:15 discussion [10] denial [5] - 14:8, 16:12, 19:2, 23:15, 47:3, 47:9, 47:11, contacted [3] -1:10, 5:2, 9:18, 10:8, 26:22, 27:8, 28:7, 17:20, 18:4, 18:7, 47:20, 47:22, 48:8, 33:14, 33:15, 33:16 11:3, 30:7, 50:15,

28:20, 29:3, 29:12,

continue [1] - 76:7

50:19, 51:5, 51:13,

54:22, 68:14, 68:18

51:22

59:7, 59:8, 59:9, discussions [4] expediting [1] during [1] - 6:2 59.17 7:22, 11:20, 12:2, dust [1] - 49:9 fine [2] - 19:2, 25:7 expeditiously [1] disposition [1] first [16] - 5:22, 6:13, Ε 38:18 7:2, 7:17, 8:11, 10:22, 37:13 expending [1] - 78:7 experience [2] -16:19, 16:21, 25:19, distract [1] - 71:11 early [1] - 84:18 36:18, 36:21, 37:20, distracted [1] - 72:9 53:3, 68:20 easier [1] - 48:4 distributed [1] extended [1] - 72:16 38:1, 67:21, 69:8, East [1] - 1:12 71:9 80:19 extent [1] - 67:18 east [1] - 21:17 five [3] - 6:12, 7:21, **District** [9] - 5:14, **Exterior** [13] - 7:12, easy [2] - 11:9, 39:7 6:15, 7:4, 12:9, 14:20, 9:11, 24:22, 26:18, 71:6 education [1] - 75:15 30:16, 41:20, 50:8, 30:8, 30:18, 31:13, flowchart [3] - 26:17, **effective** [1] - 47:5 68:10 36:18, 37:18 35:19, 37:19, 41:10, effort [2] - 15:11, folks [3] - 41:7, district [27] - 5:17, 43:2, 50:17, 61:13 71:8 41:18, 62:16 5:19, 6:16, 8:4, 8:15, exterior [18] - 8:20, either [6] - 33:6, follow [1] - 63:8 8:19, 8:22, 9:6, 11:3, 9:2, 9:13, 24:8, 24:14, 44:10, 45:7, 47:20, following [1] - 38:5 11:4, 11:6, 12:2, 26:13, 30:17, 31:2, 65:16, 79:4 13:19, 16:1, 18:7, 31:22, 32:9, 32:17, **follows** [1] - 48:16 element [1] - 31:21 18:12, 18:16, 22:22, 42:10. 42:16. 45:5. fonts [1] - 80:17 **encourage** [2] - 4:3, 23:12, 24:5, 29:21, 45:12, 46:21, 55:15, forbid [1] - 27:14 72:7 31:20, 41:15, 50:18, 62:10 forcing [1] - 48:21 end [5] - 40:3, 44:12, 76:14, 76:20, 78:12 extra [1] - 48:22 foregoing [1] - 88:7 46:6, 50:16, 60:5 districts [1] - 5:8 form [1] - 51:3 ends [2] - 45:8, disturbing [1] -F formal [3] - 35:21, 56:19 22:12 49:21, 58:16 enforcement [1] document [3] - 48:5, formality [1] - 19:15 facade [4] - 22:10, 28:21 48:7. 55:10 formally [1] - 58:17 22:22, 28:12, 32:20 ensure [1] - 64:18 documentation [1] **format** [1] - 84:5 fact [1] - 64:21 Enter [1] - 7:14 36:22 **forth** [2] - 40:6, 71:13 facts [1] - 60:1 entire [1] - 27:12 documentations [1] forward [4] - 49:15, fall [3] - 31:8, 31:12, entirely [1] - 55:10 - 12:11 50:13, 66:5, 72:13 68:17 entitled [2] - 1:11, done [10] - 26:3, forwarded [4] falls [1] - 32:8 87:3 41:7, 50:5, 60:1, 68:3, 12:19, 13:1, 38:4, far [3] - 16:2, 77:14, environment [1] -69:8, 71:13, 72:8, 65:18 79:19 28:14 84:16, 85:5 forwarding [1] favor [1] - 86:17 double [1] - 9:7 essentially [1] - 22:7 84:19 **FAWLEY** [3] - 74:21, establish [2] - 31:9, down [7] - 16:7, founder [1] - 5:12 75:2, 76:9 22:2, 22:4, 28:2, 33:6, 32:3 four [9] - 7:8, 33:15, feasible [2] - 54:12, 54:22, 55:8 establishment [2] -38:10, 50:11, 71:6, 55:10 download [1] - 76:6 6:22, 69:14 76:19, 78:4, 83:9, fees [1] - 48:21 downtown [33] - 5:5, estimate [1] - 79:16 84:11 fellow [2] - 24:16, 5:9, 5:17, 5:18, 8:4, evening [6] - 7:1, four-corner 131 -41:5 8:15, 8:19, 8:21, 10:1, 7:15, 57:19, 67:10, 78:4, 83:9, 84:11 felt [2] - 59:8, 63:18 11:4, 16:3, 21:6, 21:9, 68:19, 70:12 fourth [2] - 6:20, few [5] - 4:9, 42:18, 22:2, 22:22, 23:12, exact [1] - 42:13 7:20 42:19, 42:20, 78:21 23:17, 23:22, 24:9, exactly [3] - 12:22, frames [3] - 38:14, file [1] - 31:19 26:3, 29:21, 33:11, 32:5, 59:21 39:19, 53:11 filling [1] - 48:6 33:16, 34:11, 34:12, **example** [2] - 15:16, framework [1] final [12] - 13:21, 41:15, 42:9, 42:15, 27:17 51:22 26:19, 36:6, 37:12, 43:4, 43:13, 44:1, **examples** [4] - 77:2, Frank [2] - 33:15, 44:16, 47:1, 47:4, 45:6, 50:18 80:17, 81:17, 84:2 63:21 47:9, 48:1, 57:10, Downtown [5] excellent [1] - 3:17 FRANK [1] - 1:17 64:4, 71:7 6:14, 7:3, 30:16, exception [1] - 8:16 frank [1] - 4:18 finalized [1] - 55:5 41:20, 50:8 exciting [1] - 4:2 free [1] - 4:10 finally [1] - 6:21 draft [1] - 67:19 **excuse** [1] - 83:15 fresh [2] - 57:11, findings [18] - 50:20, drastically [1] - 25:9 **exercise** [1] - 16:7 59:21 50:22, 51:18, 52:3, driving [1] - 21:20 exist [1] - 64:15 freshening [1] - 25:6 52:11, 52:16, 56:21, dropped [1] - 69:18 existing [1] - 25:7 Friday [3] - 52:13, 57:2, 57:5, 57:16, **DU** [2] - 1:2, 88:2 expect [1] - 4:9 70:22, 72:20 58:1, 58:5, 58:17, due [2] - 62:13, 86:3 expected [1] - 39:4 front [17] - 20:4,

21:22, 22:3, 22:9, 22:21, 27:12, 27:17, 28:16, 32:14, 42:10, 43:19, 45:9, 46:6, 50:16, 63:11, 71:8, 81:13 futility [1] - 15:11

Game [1] - 67:21, 69:8, G

game [1] - 67:12

Garfield [1] - 21:13

Garrield [1] - 21:13

general [5] - 7:17, 11:12, 41:15, 41:16, 42:12 generally [4] - 10:2, 27:6, 37:6, 66:14 given [4] - 35:6, 60:2, 64:12, 88:6 God [1] - 27:14 Goddess [1] - 42:21 GONZALEZ [36] -1:17, 4:18, 14:1, 14:5, 20:7, 36:5, 36:15, 43:16, 44:3, 44:12, 44:17, 44:22, 45:3, 45:13, 60:22, 61:20, 62:6, 62:19, 63:6, 63:9, 63:14, 64:2, 64:6, 64:9, 71:17, 77:3, 81:19, 82:3, 82:12, 82:16, 85:14, 85:22, 86:5, 86:8, 86:16, 86:19 Gonzalez [1] - 4:18 Google [1] - 76:5 governed [1] - 51:6 governing [1] -10:18 government [3] -3:16, 57:17, 75:11 governmental [2] -3:5, 35:5 **grade** [1] - 75:18 gray [3] - 33:19, 33:21, 33:22 great [7] - 29:7, 39:9, 47:21, 55:20, 71:17, 72:6, 77:9 Green [1] - 42:20 ground [3] - 73:8, 73:10, 73:13 guess [4] - 21:12, 51:4, 74:21, 81:9 **guidelines** [2] - 15:3, guys [7] - 27:1, 40:3, 42:4, 68:13, 68:19,

73:11, 73:22

	60:18 75:3 75:10	inclined to 24:22	55:1	logislato (4) 40:24
Н	69:18, 75:3, 75:10,	inclined [1] - 34:22		legislate [1] - 40:21
	76:3, 86:2	include [3] - 66:14,	JIM [1] - 1:19	legislation [1] - 33:1
	history [1] - 75:14	66:19, 72:5	job [1] - 75:13	length [1] - 38:8
HAARLOW [19] -	hold [2] - 20:1, 37:3	included [3] - 7:9,	John [5] - 4:19,	lengthy [1] - 57:2
1:18, 12:22, 13:7,	home [2] - 14:17,	10:19, 12:5	28:10, 33:13, 39:14,	less [1] - 27:14
13:15, 18:20, 19:3,	19:8	includes [1] - 65:7	85:20	level [1] - 43:12
20:13, 20:21, 21:2,		1		
21:11, 21:17, 61:22,	hope [3] - 13:12,	inconsistent [1] -	JOHN [1] - 1:16	Lia [1] - 75:2
	45:18, 49:22	17:19	John's [2] - 19:9,	liberty [1] - 38:7
66:3, 66:11, 77:4,	hopefully [2] - 47:6,	incorporate [1] -	66:6	License [1] - 88:12
84:9, 84:13, 84:16,	65:10	63:15	judgment [1] - 14:2	light [3] - 17:7, 30:7,
86:21	horribles [1] - 40:20	individual [1] - 11:1		43:10
Haarlow [2] - 2:8,	hot [1] - 72:8	individually [1] -	K	limit [1] - 35:4
7:14	Hotel [1] - 29:14	12:12	IX.	
half [3] - 6:3, 60:16,				lines [1] - 29:22
69:1	hour [1] - 60:16	initiate [2] - 80:21,	keep [3] - 39:5,	listen [2] - 13:13,
	hours [2] - 4:9, 71:6	80:22	-	15:8
Hall [1] - 23:14	house [4] - 13:21,	input [1] - 55:9	40:18, 55:21	listened [1] - 21:10
hand [1] - 4:11	14:14, 40:8, 85:19	installs [1] - 79:18	keeping [1] - 73:21	listening [1] - 47:6
hands [2] - 68:6,	houses [5] - 15:3,	instance [2] - 59:6,	KESSINGER [3] -	live [1] - 29:13
79:21			74:10, 74:12, 74:15	
hard [1] - 55:1	16:1, 75:21, 75:22,	65:2	kick [1] - 5:20	local [4] - 3:4, 3:16,
	85:16	instances [2] -	killing [2] - 56:11,	35:3, 75:11
hate [2] - 66:9, 67:10	HPC [37] - 6:12, 8:13,	20:15, 55:15	J	locally [4] - 14:21,
heads [1] - 61:18	8:17, 9:11, 9:18, 10:1,	interaction [1] - 56:3	56:12	23:13, 23:18, 24:1
hear [3] - 26:5, 43:7,	10:18, 11:7, 12:17,	interesting [1] - 6:5	kind [19] - 9:8, 16:20,	located [2] - 11:2,
61:18	15:17, 19:18, 22:8,	internally [2] - 81:2,	21:13, 27:10, 27:21,	68:16
heard [1] - 86:8			27:22, 30:1, 32:15,	
hearing [5] - 16:4,	22:19, 36:19, 37:3,	81:4	33:21, 34:2, 36:19,	locked [1] - 53:17
-	37:11, 41:18, 41:22,	interplay [1] - 4:5	39:20, 40:17, 43:12,	logic [1] - 63:17
20:3, 37:1, 37:4, 88:7	48:7, 50:7, 52:9,	interrogated [1] -		look [11] - 6:13, 7:7,
HEINEMANN [1] -	52:10, 52:16, 53:8,	19:1	47:11, 50:1, 53:6,	11:8, 11:10, 63:13,
88:3	56:4, 59:12, 61:8,	interrupt [1] - 30:19	54:5, 61:17	65:3, 68:13, 68:15,
Heinemann [1] -	66:18, 66:21, 69:5,	intersection [1] -	known [2] - 18:21,	
88:12	74:12, 76:4, 78:4,	1	19:4	77:19, 83:19, 84:5
hello [1] - 74:10		76:21	knows [2] - 13:8,	looked [2] - 27:13,
	80:6, 80:10, 81:6,	involved [10] - 14:9,	65:19	41:18
help [4] - 4:13, 61:7,	82:8	38:20, 39:3, 43:11,	03.13	looking [9] - 11:13,
80:5, 81:19		43:14, 47:17, 55:5,	_	22:7, 24:8, 42:1, 44:9,
hereby [1] - 88:4				
1101009 [1] 00.1			L	
• • •	ı	80:4, 83:16, 84:18	L	54:17, 67:3, 68:12,
high [2] - 3:15, 40:22	I	80:4, 83:16, 84:18 iron [1] - 72:8		54:17, 67:3, 68:12, 79:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3	i.e m - 27:2	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4,	landmark [10] - 6:21,	54:17, 67:3, 68:12,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11,	i.e [1] - 27:2	80:4, 83:16, 84:18 iron [1] - 72:8	landmark [10] - 6:21,	54:17, 67:3, 68:12, 79:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3	idea [5] - 34:4, 39:9,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4,	landmark [10] - 6:21, 6:22, 14:17, 18:4,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10,	idea [5] - 34:4, 39:9,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] -	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] -	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] -	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7, 73:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12, 2:7, 5:2, 5:14, 6:15,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] - 16:13, 27:11, 32:3,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7,	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2 leader [1] - 74:3	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12 McGinnis [1] - 22:1
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12, 2:7, 5:2, 5:14, 6:15, 6:18, 7:3, 12:9, 14:20,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] - 16:13, 27:11, 32:3, 38:17, 39:5, 39:18,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7, 73:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2 leader [1] - 74:3 least [7] - 22:20, 23:5, 26:5, 29:13,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12, 2:7, 5:2, 5:14, 6:15,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] - 16:13, 27:11, 32:3, 38:17, 39:5, 39:18, 43:9, 64:22, 65:17,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7, 73:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2 leader [1] - 74:3 least [7] - 22:20, 23:5, 26:5, 29:13, 33:17, 47:17, 63:12	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12 McGinnis [1] - 22:1
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12, 2:7, 5:2, 5:14, 6:15, 6:18, 7:3, 12:9, 14:20,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] - 16:13, 27:11, 32:3, 38:17, 39:5, 39:18,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7, 73:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2 leader [1] - 74:3 least [7] - 22:20, 23:5, 26:5, 29:13, 33:17, 47:17, 63:12 leave [2] - 57:19,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12 McGinnis [1] - 22:1 mean [18] - 11:9,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12, 2:7, 5:2, 5:14, 6:15, 6:18, 7:3, 12:9, 14:20, 30:16, 41:20, 50:8, 68:10	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] - 16:13, 27:11, 32:3, 38:17, 39:5, 39:18, 43:9, 64:22, 65:17,	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7, 73:1 JANICE [1] - 88:3	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2 leader [1] - 74:3 least [7] - 22:20, 23:5, 26:5, 29:13, 33:17, 47:17, 63:12 leave [2] - 57:19, 74:7	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12 McGinnis [1] - 22:1 mean [18] - 11:9, 12:22, 15:13, 15:15, 18:20, 19:3, 19:6,
high [2] - 3:15, 40:22 HINSDALE [1] - 1:3 Hinsdale [10] - 1:11, 1:13, 2:17, 3:21, 5:9, 5:12, 75:3, 75:10, 75:14, 76:7 historic [29] - 2:16, 3:22, 5:8, 5:18, 6:5, 6:6, 8:19, 9:6, 10:4, 11:2, 11:4, 11:6, 18:7, 18:12, 18:16, 22:2, 22:22, 23:7, 24:5, 25:15, 26:3, 31:19, 42:9, 43:13, 43:14, 50:18, 74:13, 76:14, 76:19 HISTORIC [2] - 1:3, 1:5 Historic [13] - 1:12, 2:7, 5:2, 5:14, 6:15, 6:18, 7:3, 12:9, 14:20, 30:16, 41:20, 50:8,	idea [5] - 34:4, 39:9, 41:21, 63:12, 78:22 ideally [1] - 72:16 identified [1] - 6:13 identify [1] - 32:16 ILLINOIS [2] - 1:1, 88:1 Illinois [2] - 1:13, 88:5 image [1] - 33:21 impact [5] - 41:4, 47:21, 59:19, 62:12, 73:14 impacted [1] - 60:5 impacting [1] - 48:21 important [12] - 16:13, 27:11, 32:3, 38:17, 39:5, 39:18, 43:9, 64:22, 65:17, 78:9, 78:17, 84:10	80:4, 83:16, 84:18 iron [1] - 72:8 issue [10] - 8:4, 17:13, 19:20, 51:1, 51:11, 56:8, 56:14, 57:20, 62:18, 69:12 issued [5] - 14:9, 18:1, 19:17, 31:6, 37:1 issues [4] - 7:21, 17:20, 18:4, 61:4 issuing [2] - 50:20, 50:22 item [5] - 6:20, 11:19, 50:1, 66:16, 76:12 items [6] - 6:12, 7:17, 8:3, 42:15, 56:7, 73:1	landmark [10] - 6:21, 6:22, 14:17, 18:4, 18:15, 20:16, 34:22, 35:3, 69:12, 69:15 landmarked [9] - 14:21, 23:12, 23:13, 23:19, 23:22, 24:2, 34:10, 34:11, 34:16 landmarks [2] - 11:2, 72:2 language [1] - 84:6 large [1] - 75:20 last [5] - 6:2, 6:11, 41:18, 76:3, 76:12 late [1] - 72:14 laws [1] - 33:2 leader [1] - 74:3 least [7] - 22:20, 23:5, 26:5, 29:13, 33:17, 47:17, 63:12 leave [2] - 57:19,	54:17, 67:3, 68:12, 79:5 looks [4] - 22:13, 35:18, 37:11, 42:6 lost [1] - 65:5 M main [3] - 31:4, 75:16, 75:17 maintenance [3] - 25:8, 27:6, 29:11 materials [1] - 36:17 MATTER [1] - 1:4 matter [6] - 1:11, 20:6, 20:11, 20:14, 54:21, 66:8 Mavon [2] - 73:8, 73:12 McGinnis [1] - 22:1 mean [18] - 11:9, 12:22, 15:13, 15:15,

57:2, 58:13, 65:20, 68:13 means [2] - 33:4, 60:15 meet [3] - 47:19, 54:6, 73:4 meeting [31] - 1:9, 2:6, 2:14, 3:19, 3:20, 4:3, 6:2, 7:5, 37:14, 53:18, 54:1, 58:18, 60:6, 60:16, 67:18, 69:1, 69:13, 70:14, 71:4, 71:5, 71:7, 71:16, 71:20, 71:21, 72:11, 73:9, 80:19, 84:20, 85:2 Meeting [1] - 87:1 meetings [8] - 4:4, 46:17, 54:3, 60:5, 66:15, 70:8, 71:14, 85:5 meets [3] - 32:15, 52:9, 52:10 member [1] - 2:10 Member [5] - 1:17, 1:18, 1:19, 1:20, 1:21 **MEMBER** [4] - 3:1, 3:4, 3:8, 3:11 MEMBERS [2] -1:15. 3:14 memo [1] - 26:16 memorandum [1] -76:13 memorial [1] - 23:14 mentioned [2] - 31:6, 42:8 merely [1] - 18:8 met [3] - 6:11, 11:17, 56:17 MICHAEL [1] - 2:3 microphone [1] -74:8 mid [1] - 72:15 might [20] - 3:2, 9:17, 26:22, 27:9, 28:20, 29:10, 30:7, 31:21, 42:2, 42:3, 46:8, 54:8, 56:7, 56:11, 64:1, 65:3, 67:15, 79:14, 81:7, 85:13 Mike [10] - 2:15, 5:20, 35:13, 43:15, 44:6, 50:14, 54:21, 67:15, 72:16, 73:17 Mike's [1] - 71:22 mind [3] - 39:6, 40:18, 55:22 minds [2] - 57:12, 59:21

minimus [1] - 40:15 minor [1] - 40:13 minutes [1] - 66:15 minutia [1] - 33:6 modern [1] - 6:7 modification [1] -40:13 modifications [3] -18:3, 18:11, 20:18 modify [1] - 34:17 moment [2] - 20:3, 60:6 momentary [1] money [1] - 78:7 month [5] - 52:15, 53:14, 57:4, 73:10, 73:13 months [6] - 33:15, 38:10, 39:9, 79:17, 81:10, 81:12 morning [2] - 21:20, 70:22 most [1] - 4:2 motion [3] - 58:19, 58:22, 86:12 motto [1] - 82:13 move [5] - 50:13, 61:16, 79:8, 85:8, 86:14 moving [1] - 38:18 MR [270] - 1:16, 1:17, 1:18, 1:19, 2:2, 2:3, 2:12, 4:18, 4:20, 5:22, 7:15, 10:7, 12:22, 13:4, 13:6, 13:7, 13:10, 13:15, 13:17, 13:19, 14:1, 14:3, 14:5, 14:7, 14:17, 15:1, 15:12, 15:14, 15:20, 16:9, 16:12, 18:18, 18:20, 19:2, 19:3, 19:14, 19:19, 19:22, 20:7, 20:9, 20:13, 20:21, 20:22, 21:2, 21:3, 21:11, 21:16, 21:17, 22:14, 22:17, 23:4, 23:7, 23:10, 23:14, 23:15, 23:16, 23:20, 24:3, 24:6, 24:11, 24:13, 24:19, 25:3, 25:6, 25:11, 25:20, 26:1, 26:10, 26:15, 26:22, 27:7, 27:8, 28:6, 28:7, 28:19, 28:20, 29:3, 29:12, 29:16, 30:14, 30:15, 31:3, 31:15, 32:2, 32:5, 32:6,

32:21, 33:7, 33:13,

35:15, 36:5, 36:8, 36:15, 36:16, 37:8, 37:10, 37:14, 37:17, 38:10, 38:12, 41:16, 41:17, 42:7, 42:18, 42:19, 42:20, 42:22, 43:1, 43:5, 43:16, 43:22, 44:3, 44:5, 44:12, 44:14, 44:17, 44:18, 44:22, 45:3, 45:10, 45:13, 45:17, 45:22, 46:3, 46:8, 46:12, 47:2, 47:8, 47:15, 48:20, 49:3, 49:6, 49:9, 49:22, 50:4, 51:1, 51:7, 51:10, 51:19, 52:4, 52:6, 52:8, 52:9, 52:22, 53:5, 53:17, 53:21, 54:10, 54:13, 54:15, 55:13, 55:17, 55:19, 56:10, 56:11, 56:14, 56:22, 58:12, 58:15, 58:16, 58:17, 59:4, 59:10, 60:13, 60:19, 60:22, 61:3, 61:20, 61:21, 61:22, 62:2, 62:4, 62:5, 62:6, 62:7, 62:19, 63:6, 63:9, 63:14, 63:16, 63:21, 64:2, 64:5, 64:6, 64:8, 64:9, 66:3, 66:9, 66:11, 66:12, 66:13, 66:17, 67:2, 67:9, 67:16, 68:1, 68:4, 68:9, 68:22, 69:11, 69:20, 70:7, 70:16, 70:19, 70:21, 71:1, 71:14, 71:17, 72:4, 72:18, 72:22, 73:5, 73:6, 73:15, 73:19, 73:22, 74:10, 74:12, 74:15, 74:17, 76:22, 77:3, 77:4, 77:9, 77:13, 77:18, 77:21, 78:3, 79:4, 79:10. 79:16. 80:2. 80:10, 80:12, 80:16, 81:1, 81:5, 81:9, 81:14, 81:19, 81:21, 82:3, 82:7, 82:10, 82:12, 82:16, 83:4, 83:8, 84:9, 84:12, 84:13, 84:16, 84:18, 85:3, 85:6, 85:11, 85:14, 85:22, 86:5, 86:8, 86:16, 86:19, 86:21, 86:22 MS [65] - 1:20, 1:21,

34:9, 34:15, 35:1,

35:8, 35:12, 35:13,

4:17, 4:22, 9:15, 9:20, 10:5, 18:19, 19:16, 19:21, 21:8, 26:7, 26:12, 30:19, 30:22, 31:14, 32:19, 33:5, 33:8, 34:7, 34:8, 44:2, 46:13, 46:16, 47:3, 47:14, 48:3, 48:11, 48:19, 49:7, 49:20, 50:3, 57:3, 57:18, 58:4, 59:20, 60:7, 60:10, 61:1, 62:1, 64:18, 65:9, 65:16, 66:1, 70:1, 70:4, 72:1, 74:21, 75:2, 75:9, 76:9, 78:9, 78:16, 78:21, 79:6, 82:19, 83:12, 83:17, 84:3, 84:8, 84:15, 85:20, 86:14, 86:18, 86:20 municipality [1] -27:4 museum [2] - 75:18, 75:19 must [3] - 11:17, 12:9, 15:7

Ν

name [5] - 34:1, 74:9, 75:1, 82:1, 82:2 National [1] - 14:20 nature [1] - 12:17 necessarily [3] -22:12, 52:17, 62:20 need [11] - 20:21, 27:9, 27:11, 27:15, 28:12, 28:17, 28:22, 38:22, 42:12, 49:20, 74:17 needed [1] - 59:9 needs [7] - 27:13, 32:9, 32:10, 32:17, 43:18, 53:6, 53:7 negative [1] - 40:2 neighborhood [1] -29:20 **new** [5] - 2:10, 6:22, 12:8, 43:1, 69:14 newspapers [1] -76:1 next [13] - 40:8, 49:8, 52:12, 52:14, 52:18, 58:18, 60:6, 68:9, 70:14, 70:16, 70:18, 71:22, 73:7 nice [1] - 26:1 night [3] - 57:11, 59:18, 70:11

no-brainer [1] -76:15 nobody [5] - 15:8, 22:7, 22:15, 24:8, 54:4 none [1] - 34:16 nonlandmarked [2] -23:7, 23:9 nonprofit [1] - 75:12 normal [2] - 54:18, 72:9 note [2] - 11:11, 35:9 notes [1] - 88:9 nothing [3] - 19:22, 34:10, 72:10 notice [2] - 37:1, 37:2 noticed [1] - 78:11 notifies [1] - 17:9 notify [2] - 17:4, 17:17 notion [1] - 44:20 November [5] -70:15, 71:5, 71:20, 71:21, 72:16 number [6] - 2:14, 11:12, 42:8, 42:13, 70:5, 80:5 numbers [2] - 41:21, 79:5

0

oath [1] - 74:18 **obviously** [5] - 15:5, 33:11, 34:2, 37:15, 55:4 October [3] - 1:14, 2:6, 67:20 **OF** [7] - 1:1, 1:2, 1:3, 1:4, 1:8, 88:1, 88:2 offended [1] - 82:5 offer [1] - 9:17 often [2] - 20:22, 21:6 old [4] - 21:22, 43:21, 67:20 older [1] - 27:14 once [2] - 19:19, 46:17 one [36] - 5:9, 5:15, 8:16, 9:3, 16:10, 17:1, 18:22, 21:11, 21:20, 26:22, 27:20, 34:14, 34:15, 37:14, 45:18, 47:18, 49:13, 50:1, 51:1, 51:11, 51:14, 52:6, 52:9, 59:6, 59:22, 69:1, 69:13,

71:6, 73:6, 73:10, 73:13, 75:16, 78:19, 82:15, 86:10 one-meeting [1] -69:13 ongoing [1] - 9:17 operate [1] - 74:3 opine [1] - 49:1 opined [1] - 10:1 opining [2] - 22:19, 45:12 opinion [3] - 13:9, 26:6, 64:12 opinions [5] - 36:11, 45:20, 60:3, 65:12, 65:13 opportunity [2] -2:19, 7:7 optimistically [1] -70:10 option [2] - 17:1, 17:15 options [1] - 16:18 order [2] - 2:5, 45:16 ordering [1] - 80:4 ordinance [5] - 2:16, 3:21, 15:4, 15:6, 77:20 ought [2] - 50:10, 84:13 ourselves [4] -18:19, 50:16, 81:18, outline [2] - 11:13, 48:17 outlined [1] - 11:16 outside [1] - 85:8 outsources [1] -81:22 overlapping [1] overload [1] - 43:8 override [1] - 64:7 own [1] - 59:17 owner [1] - 33:17 owners [2] - 22:20, 34:21

Р

p.m [1] - 1:14 package [1] - 55:2 packet [7] - 7:4, 12:5, 30:9, 52:18, 66:18, 66:20, 84:19 packets [1] - 52:13 PAGE [2] - 1:2, 88:2 page [3] - 16:16, 26:16, 36:17

paint [6] - 22:21, 29:18, 32:13, 33:18, 33:22, 34:18 painted [4] - 22:9, 22:11, 24:17, 34:6 painters [2] - 21:21, painting [19] - 21:21, 22:3, 22:16, 24:20, 27:2, 27:12, 28:16, 31:1, 31:8, 31:10, 31:11, 31:17, 31:18, 31:21, 32:8, 33:9, 40:12, 62:18 paints [1] - 24:14 paper [2] - 37:2, 48:6 parade [1] - 40:20 paraphrase [1] -16:20 **Park** [1] - 68:10 part [7] - 30:1, 43:6, 50:12, 64:13, 65:5, 66:21, 67:7 partially [1] - 44:18 participants [1] particular [2] -60:16, 66:16 particulars [1] -17:18 pass [7] - 45:15, 46:2, 57:13, 58:7, 60:2, 60:18, 67:21 passed [3] - 45:19, 58:22, 77:17 past [1] - 57:22 pause [1] - 62:16 **PC** [2] - 25:14, 44:10 people [7] - 8:7, 20:15, 38:22, 39:11, 39:14, 67:14, 70:5 per [2] - 12:15, 12:20 percent [2] - 41:2 percentage [1] - 21:7 perhaps [3] - 23:6, 72:1, 78:14 period [1] - 17:12 permit [25] - 9:5, 13:22, 14:8, 15:10, 16:7, 19:17, 19:20, 20:1, 20:2, 24:13, 24:21, 27:3, 28:1, 28:22, 31:5, 31:7, 31:12, 31:16, 32:1, 32:10, 32:13, 36:1, 39:13, 42:5, 56:5 permits [5] - 8:17, 8:18, 18:1, 18:13, permitted [1] - 17:22

permitting [1] - 14:6 person [1] - 79:1 personality [1] - 29:9 **personnel** [1] - 86:3 pertinence [1] - 10:3 phase [2] - 33:9, 71:22 phone [1] - 73:3 **phoning** [1] - 2:9 physical [2] - 18:3, 18:11 Picadilly [1] - 21:22 pick [2] - 29:18, 40:11 pictures [2] - 75:21, 81:12 pieces [2] - 48:6, 75:15 pixie [1] - 49:9 placed [1] - 77:20 plan [2] - 40:4, 40:7 Plan [73] - 9:1, 9:4, 9:10, 15:17, 22:9, 24:11, 24:12, 24:14, 24:18, 25:12, 25:22, 26:4. 26:13. 26:17. 30:13, 35:6, 35:18, 36:2, 36:10, 37:20, 37:21, 38:2, 41:9, 41:22. 42:11. 44:20. 45:7, 45:16, 45:19, 46:7, 46:16, 46:19, 46:22, 47:3, 47:9, 47:11, 47:19, 47:22, 48:8, 48:16, 50:19, 51:5, 51:13, 52:10, 52:13, 52:18, 53:8, 53:18, 54:8, 55:6, 56:4, 56:18, 56:20, 57:8, 58:20, 59:1, 59:14, 60:9, 61:9, 61:12, 61:15, 62:5, 63:3, 63:12, 64:12, 64:13, 64:21, 65:3, 65:6, 65:8, 66:4, 66:18 planned [1] - 84:19 Planner [1] - 2:2 planning [3] - 54:13, 62:21, 64:6 plaque [2] - 85:21, 85:22 plate [1] - 43:8 **Play** [1] - 76:5 play [3] - 38:15, 53:9, 53:21 point [14] - 19:9, 29:2, 34:19, 35:10,

38:13, 46:9, 46:10,

48:20. 59:16. 64:19.

65:22, 73:15, 84:9, 85.2 points [4] - 57:6, 58:7, 59:17, 60:17 positive [1] - 40:1 possible [2] - 38:19, 40.21 potentially [3] -52:15, 53:15, 60:19 power [1] - 71:13 practical [3] - 20:14, 58:11, 65:14 72:13 prepare [1] - 72:4 prepared [4] - 55:8, 70:11, 70:18, 71:5 prescribed [1] -17:12 PRESENT [2] - 1:15, presented [1] - 47:12 PRESERVATION [2] - 1:3, 1:5 preservation [8] -2:17, 3:22, 6:6, 6:7, 25:15, 58:9, 75:4, 83:18 Preservation [5] -1:12, 2:7, 5:3, 6:18, 74:13 preserve [1] - 75:13 pretty [3] - 10:2, 27:3, 68:14 previous [1] - 11:20 principal [1] - 41:1 PRISBY [60] - 1:19, 4:20, 18:18, 19:14, 19:22, 20:9, 20:22, 21:3, 22:14, 22:17, 23:4, 23:7, 23:10, 25:3, 25:6, 25:11, 25:20, 26:1, 26:10, 27:7, 28:6, 28:19, 31:15, 32:5, 33:13, 34:9, 34:15, 35:1, 35:8, 35:13, 42:7, 42:19, 42:22, 43:5, 43:22, 44:5, 44:14, 44:18, 45:10, 45:17, 45:22, 46:3, 46:8, 46:12, 47:8, 47:15, 48:20, 49:3, 49:6, 53:17, 54:13, 60:13, 60:19, 61:21, 62:4, 63:21, 64:5, 64:8, 74:17, 86:22 **Prisby** [1] - 4:20 problem [8] - 25:2, 34:19, 34:20, 63:2,

64:1, 69:17, 72:18, 84:1 procedurally [1] -7:16 proceed [4] - 17:22, 76:15, 77:11, 83:2 proceeding [1] -18:9 PROCEEDINGS [1] proceedings [1] -87:4 predicated [2] - 31:5, process [24] - 4:2, 7:11, 7:13, 7:20, 23:6, 31:18, 36:19, 37:7, 37:18, 38:8, 38:14, 38:19, 39:1, 39:2, 39:16, 40:2, 40:16, 46:9, 47:17, 52:15, 53:16, 62:13, 65:22, 66:21 processes [1] - 39:6 processing [1] - 86:3 produced [1] - 79:21 program [2] - 85:21, 85.22 programming [1] prohibit [1] - 18:8 project [3] - 3:16, 11:15, 79:9 projects [3] - 15:15, 41:22, 42:9 promote [1] - 75:13 Properties [1] -30:16 properties [2] - 8:15, 10.22 property [2] - 11:5, **propose** [2] - 70:14, 71:3 proposed [5] -12:13, 18:1, 18:9, 30:17, 80:1 proposing [1] - 12:7 **protocol** [1] - 63:1 provide [2] - 10:9, 75:16 provided [4] - 10:15, 11:18, 47:13, 53:8 provides [1] - 76:6 public [5] - 4:5, 5:6, 37:1, 37:3, 78:5 **Public** [4] - 79:17, 79:22, 80:3, 82:10 publish [3] - 54:1, 56:21, 58:1 **published** [1] - 37:2 **publishing** [1] - 52:3

purchased [1] purchasing [2] -79:12, 80:4 Purple [1] - 29:14 purple [1] - 22:13 purposes [1] - 11:3 pursuant [1] - 30:10 purview [1] - 35:6 **push** [1] - 73:10 put [9] - 7:4, 37:5, 39:20, 49:14, 50:15, 66:9, 76:7, 85:18, 86:9 putting [1] - 46:5

Q

quadrant [2] - 5:10, 5:13 questioning [1] questions [5] - 8:8, 48:12, 48:15, 48:18, 74:5 quick [3] - 53:2, 72:19 quickly [2] - 38:18, 69.2 quite [1] - 6:4 **quotation** [1] - 77:5 **quotes** [1] - 58:5

R

radical [2] - 31:22, raise [1] - 4:11 rather [1] - 28:2 RDR [2] - 88:3, 88:12 read [2] - 13:4, 33:3 reading [3] - 16:21, 38:1, 38:6 reads [1] - 15:8 ready [3] - 70:20, 71:2. 73:1 really [11] - 19:13, 20:11, 27:19, 34:4, 39:7, 40:10, 43:17, 48:21, 54:18, 75:9, 84:10 reasonable [1] - 77:8 reasoning [1] - 63:22 reasons [3] - 9:7, 17:6, 57:13 **received** [1] - 7:6 receives [1] - 66:17

receiving [1] - 18:12

recently [1] - 21:14 recommend [5] -11:14, 27:9, 51:21, 77:11 Recommend [1] -51:20 recommendation [9] - 25:22, 46:18, 47:15, 48:2, 49:21, 50:13, 51:4, 64:14, 76:17 recommendations [7] - 25:15, 38:3, 49:13, 50:7, 58:8, 58:20, 61:15 record [1] - 20:10 refer [2] - 36:11, 40:19 referred [3] - 36:4, 36:13. 78:11 referring [3] - 10:13, refine [1] - 44:20 regarding [1] - 26:2 regardless [1] - 56:2 regards [1] - 8:17

regular [5] - 70:14, 71:4, 73:9, 84:20, 85:1 regular -scheduled [2] - 73:9, 84:20 **REGULATIONS** [1] -1:6 regulations [10] -1:10, 5:3, 7:19, 10:12, 10:13, 10:18, 10:20, 12:20, 27:15, 31:13 regulatory [1] -28:13 related [5] - 7:10, 7:12, 8:3, 66:16, 75:4 relation [2] - 6:19, 8:17 Remac [1] - 84:1 remember [4] -33:14, 59:5, 73:7, 85:17 rendered [1] - 19:19 renditions [1] -78:19 renting [1] - 33:20 repaint [1] - 27:18 repainting [1] - 28:3 **REPORT** [1] - 1:8 report [12] - 14:15, 15:8, 15:16, 49:14, 51:5, 51:8, 64:15, 64:16, 65:3, 65:5, 67:8, 72:5

reported [1] - 88:6

reporter [2] - 52:21,

88:4 reports [1] - 66:14 requests [2] - 4:5, 80:6 require [5] - 24:20, 27:3, 27:22, 31:10, 31:11 required [6] - 18:13, 31:7, 31:16, 35:21, 54:1, 76:17 requires [1] - 24:13 requiring [1] - 10:20 research [1] - 60:1 researching [1] residential [2] - 5:15, residents [1] - 41:5 respect [5] - 6:5, 41:9, 50:8, 50:9, 61:7 responsibilities [1] -30:2 responsibility [2] -8:22, 67:5 responsible [2] -9:12, 80:9 restaining [1] - 28:3 result [1] - 7:22 retuckpointing [1] -28.4 **REVIEW** [1] - 1:6 9:11, 30:9, 30:18, 61:13 16:14, 19:7, 20:4, 21:8, 21:9, 26:9, 31:19, 32:9, 35:5, 47:10, 48:4, 48:5, 55:15, 57:6, 57:8,

Review [8] - 7:12, 35:19, 37:19, 50:17, review [58] - 1:10, 5:3, 8:14, 8:18, 8:20, 9:2, 9:7, 11:1, 11:6, 11:11, 12:15, 13:20, 14:4, 14:10, 15:22, 26:12, 29:1, 31:11, 36:3, 41:10, 42:10, 44:17, 45:5, 46:18, 51:17, 51:20, 55:3, 58:6, 61:10, 61:11, 61:14, 62:3, 62:21, 64:19, 65:21, 73:10, 77:15, 78:10, 79:8, 79:12, 79:15, 84:6, 84:20 reviewed [8] - 32:18, 36:2, 41:11, 41:12, 42:12, 44:8, 45:15, 76:16 reviewing [4] - 15:6,

25:13, 42:16, 79:20 reviews [4] - 9:5, 9:13, 15:3, 46:20 rewrite [2] - 3:20, 67:19 **rewriting** [1] - 2:16 Robb [3] - 21:22, 22:5, 38:21 Robbins [13] - 5:11, 5:14, 5:16, 6:16, 12:1, 13:19, 16:1, 21:12, 21:15, 68:10, 72:2, 76:19 role [2] - 25:14, 61:8 roles [3] - 30:2, 38:15, 75:6 roll [1] - 4:16 round [1] - 85:18 ruin [1] - 41:2 rule [1] - 19:8 run [1] - 26:5 running [1] - 70:2

S

safety [1] - 81:15 samplings [1] -80:14 Sandra [1] - 4:22 **SANDRA** [1] - 1:20 sandra [1] - 82:17 sandy [2] - 4:21, 83:4 **Sandy** [7] - 2:9, 59:15, 66:7, 77:1, 78:18, 84:1, 84:18 **Sandy's** [1] - 84:9 **Saturday** [1] - 21:20 save [1] - 81:20 saw [2] - 21:21, 55:11 scenario [2] - 40:21, 60:15 schedule [3] - 6:2, 54:19, 72:13 scheduled [2] - 73:9, 84:20 school [4] - 2:21, 3:10, 3:15, 40:22 Schweidler 's [1] -34:13 second [8] - 7:18, 11:8, 30:6, 30:20, 36:17, 37:18, 38:5, 86.16 Second [1] - 86:15 Section [4] - 10:16, 11:16, 16:15, 30:10 section [4] - 10:19,

11:10, 30:13, 70:18 sections [1] - 68:7 see [14] - 4:13, 26:16, 30:3, 35:17, 36:18, 56:1, 63:9, 71:10, 73:3, 78:16, 79:22, 81:7, 82:1, 84:10 seeing [1] - 55:11 sees [1] - 61:17 send [2] - 25:12, 59:18 sense [5] - 22:20, 42:12, 48:10, 61:2, 66:8 sent [1] - 76:13 **separate** [5] - 64:16, 75:11, 76:2, 84:17, 85:15 separation [1] -September [1] - 6:11 **Series** [1] - 67:12 seriously [1] - 65:4 service [2] - 38:17, 75:15 **services** [2] - 75:17 **session** [1] - 72:16 set [8] - 27:21, 30:6, 44:7, 53:13, 53:15, 58:18, 77:13, 79:11 settle [1] - 50:10 seven [1] - 2:14 several [1] - 7:16 **shall** [8] - 17:4, 17:5, 17:13, 17:16, 17:17, 17:22, 18:1, 18:8 **Shannon** [3] - 4:17, 75:7, 86:6 **SHANNON** [1] - 1:21 shed [1] - 30:7 **shorthand** [2] - 88:6, 88.88 shows [2] - 36:18, 37:18 side [2] - 21:17, 47:20 **sign** [21] - 8:17, 8:18, 9:5, 12:8, 15:18, 41:8, 41:19, 42:5, 55:11, 56:5, 56:8, 73:8, 73:10, 73:14, 77:16, 79:1, 79:20, 80:8, 80:14, 81:17, 82:20 signage [12] - 15:16, 15:22, 18:2, 18:10, 26:8, 46:18, 46:20, 55:2, 76:14, 80:5, 85:15.85:16

significant [2] -

32:16 significantly [1] **signs** [21] - 9:7, 21:9, 42:14, 47:8, 76:21, 77:2, 78:1, 78:3, 78:5, 78:10, 78:20, 81:12, 82:22, 83:6, 83:7, 83:10, 83:13, 83:16, 83:21, 84:11, 85:18 silly [1] - 43:12 similar [1] - 29:5 simmer [1] - 55:22 simple [1] - 56:16 simply [2] - 24:4, 50:19 **sine** [1] - 87:5 sit [2] - 15:7, 55:8 site [3] - 12:13, 18:6, 42:10 six [1] - 2:13 sixth [1] - 67:12 Skokie [1] - 29:16 slate [1] - 33:21 small [1] - 45:5 Society [5] - 69:18, 75:4, 75:10, 76:3, 86:2 solving [1] - 56:12 **someone** [3] - 29:6, 31:18, 34:17 sometimes [5] -40:1, 40:3, 40:20, 55:22 somewhere [1] - 4:7 son [1] - 6:4 Sophomore [1] **sorry** [3] - 49:17, 72:19, 82:17 sort [1] - 66:4 sound [1] - 43:16 sounds [1] - 36:6 sourcing [2] - 80:8, 83:21 south [1] - 21:13 southeast [2] - 5:10, 5:13 **space** [2] - 33:20, 72:15 **special** [12] - 1:9, 2:6, 2:14, 3:19, 54:3, 67:18, 71:4, 71:14, 71:16, 71:18, 71:21, specific [3] - 4:5, 18:15, 77:6 specific designated [1] - 18:15 specifically [2] - 5:4,

33:17 specify [2] - 17:5, 17:18 **speed** [2] - 23:6, 24:8 **spend** [2] - 6:3, 71:5 **spot** [2] - 37:6, 66:10 spring [1] - 71:9 ss [2] - 1:1, 88:1 **staff** [4] - 9:21, 78:14, 79:8, 80:21 stand [1] - 74:12 standard [1] - 27:21 standards [4] -11:12, 11:16, 35:17, 44:7 start [2] - 5:2, 28:20 started [1] - 79:9 starting [1] - 43:16 **State** [1] - 88:5 **STATE** [2] - 1:1, 88:1 **states** [1] - 67:5 stays [2] - 12:18, 13:1 steer [1] - 33:12 step [1] - 25:19 steps [1] - 37:20 still [5] - 38:19, 44:13, 44:14, 56:6 stipulates [1] - 12:6 stomach [1] - 69:16 **stop** [3] - 8:9, 27:20, 29:13 Stop [2] - 22:16, 28:21 stopping [1] - 27:16 Store [1] - 76:5 straight [2] - 13:22, 62:22 stream [7] - 46:6, 50:16, 50:17, 55:12, 63:11 streamline [1] -39:15 **street** [1] - 21:18 Street [1] - 14:13 streetscape [2] -25:10, 29:6 streetscapes [1] -76:1 structure [4] - 18:6, 23:20, 23:21, 50:18 stuff [4] - 6:7, 56:1, 69:3, 72:7 subdivision [1] -5:11 subject [3] - 11:1, 11:6, 30:18 submission [3] -

65:6, 65:8

submit [2] - 35:21, submits [1] - 36:21 **submitted** [1] - 37:12 subsequently [1] -12:16 suddenly [1] - 29:8 sufficient [1] - 56:20 suggest [2] - 32:19, 82:14 summarize [2] -58:21, 60:17 summary [4] - 26:2, 57:8, 58:6, 64:19 super [1] - 38:13 super-complicated [1] - 38:13 supporting [1] -36:22 **supposed** [1] - 45:21 **survive** [1] - 65:21 sworn [1] - 2:11

T

tapping [1] - 55:19

telephone [1] - 1:20

templates [1] - 80:17

terms [9] - 4:1, 7:15,

11:13, 38:14, 38:17,

testimony [2] - 1:8,

Thanksgiving [1] -

THE [2] - 1:3, 1:4

therefor [2] - 17:7,

therefore [1] - 31:12

thinking [3] - 33:20,

third [4] - 7:19,

11:19, 17:15, 38:9

29:5, 48:1, 55:5,

65:18, 74:5

81:12

thoughts [6] - 26:6,

three [11] - 16:18,

33:15, 37:20, 38:10,

54:17, 60:20, 70:8,

Thursday [1] - 52:12

71:6, 79:17, 81:9,

timed [1] - 46:17

timeline [1] - 53:18

41:7, 64:11, 68:15,

83:20

88:6

72:14

18:13

47:6, 64:1

task [1] - 73:21

technically [2] -

term [1] - 57:5

21:12, 21:15

transcribed [1] -52:21 transcript [2] -66:19, 88:8 trick [1] - 33:1 trigger [3] - 24:21, 27:10, 28:14 triggered [1] - 35:22 triggering [1] - 27:16 triggers [2] - 24:14, 29:1 trouble [1] - 82:13 true [1] - 88:8 truly [1] - 57:4 trustees [1] - 47:16 Trustees [15] -36:10, 36:12, 36:14, 44:11, 44:15, 44:21, 63:1, 63:4, 63:5, 63:20, 64:3, 64:15, 64:16, 65:13, 68:6 try [2] - 33:2, 84:2 trying [10] - 4:6, 16:2, 28:13, 29:17, 32:12, 39:19, 51:2, 65:2, 81:14, 85:8 tuckpoint [1] - 28:8 tuckpointing [1] -29:11 turn [4] - 16:15, 16:16, 36:16, 53:1 turnaround [1] -72:19 tweak [2] - 40:5, 40:6 twice [1] - 38:8 two [21] - 5:8, 6:3, 17:2, 43:2, 48:6, 54:7,

timetable [1] - 71:22

Title [2] - 15:2, 59:13

together [3] - 38:16,

tonight [6] - 3:19,

Tonight [1] - 5:16

topic [3] - 7:2, 67:10,

took [1] - 82:5

topics [1] - 72:5

total [1] - 42:11

83:13, 83:21

76:6, 76:7

36:10, 75:12

topper [7] - 76:20,

78:1, 78:3, 83:5, 83:7,

touch [2] - 7:16, 8:12

touched [1] - 36:20

tours [3] - 75:19,

town [3] - 21:21,

traffic [1] - 74:1

4:10, 5:5, 30:10, 50:6,

76:2. 86:9

55:1

69:13

56:12, 56:18, 56:19, 60:19, 63:5, 65:11, 65:12, 69:9, 70:10, 75:17, 79:17, 81:9, 81:11, 86:9 type [1] - 19:8 typically [1] - 74:9 U

ultimately [1] - 49:16 Under [1] - 32:8 under [12] - 9:2, 10:3, 10:16, 12:6, 13:16, 16:16, 31:7, 31:8, 31:12, 32:9, 68:17, 74:17 unintended [1] -62:12 unless [1] - 52:20 **up** [20] - 8:7, 20:1, 25:6, 40:3, 45:8, 53:19, 55:9, 56:19, 57:4, 57:6, 57:12, 58:12, 70:1, 70:17, 71:7, 71:11, 73:11, 74:8, 74:22, 79:2 uses [1] - 83:22 usurp [1] - 25:18

V

vacation [1] - 6:9 **various** [1] - 5:18 verification [1] - 68:6 versus [1] - 30:3 via [1] - 1:20 Village [37] - 2:2, 3:21. 10:14. 10:17. 12:19, 12:21, 13:20, 14:3, 14:9, 14:15, 28:18, 30:11, 36:4, 38:1, 38:4, 38:5, 39:10, 46:21, 49:15, 49:16, 51:13, 53:22, 57:9, 58:3, 58:14, 59:8, 64:22, 66:17, 66:20, 66:22, 74:3, 76:16, 78:22, 82:21, 83:22 **VILLAGE** [1] - 1:3 village [1] - 81:22 Village's [1] - 78:1 violation [1] - 24:17 vis [2] - 61:9 vis-a-vis [1] - 61:9 visited [1] - 75:18 visiting [1] - 6:4 voice [1] - 4:16

vote [3] - 4:16, 15:4, 47:16 voting [1] - 59:22

W

wait [1] - 40:13

walk [1] - 25:14

wants [2] - 50:7, 54:4 waste [2] - 15:7, 15:14 Wednesday [4] -52:11, 52:19, 70:16, 73:8 weeds [1] - 4:1 week [6] - 47:19, 52:9, 52:14, 53:18, 53:19 weeks [5] - 6:4, 46:9, 54:8, 56:18, 56:19 weigh [2] - 64:17 weighed [1] - 15:17 WEINBERGER [30] -1:21, 4:17, 9:15, 9:20, 10:5, 18:19, 19:16, 19:21, 21:8, 26:7, 26:12, 34:8, 44:2, 46:13, 46:16, 47:3, 47:14, 48:3, 48:11, 48:19, 49:7, 49:20, 50:3, 62:1, 70:1, 70:4, 75:9, 85:20, 86:14, 86:18 Weinberger [1] -

74:16
Western [1] - 84:1
white [3] - 22:10,
33:10
whole [3] - 28:5,
29:8, 40:16

welcome [3] - 3:18,

Williams [3] - 2:9, 4:21, 4:22 WILLIAMS [32] -1:20, 4:22, 30:19, 30:22, 31:14, 32:19, 33:5, 33:8, 34:7, 57:3, 57:18, 58:4, 59:20, 60:7, 60:10, 61:1, 64:18, 65:9, 65:16, 66:1, 72:1, 78:9, 78:16, 78:21, 79:6, 82:19, 83:12, 83:17, 84:3, 84:8, 84:15,

winter [1] - 79:18 wish [1] - 57:13

86:20

withdrawal [3] -6:20, 69:12, 72:2 wonder [1] - 33:9 wondering [4] -30:22, 44:5, 57:3, 75:3 wording [3] - 78:10, 83:17, 83:18 workable [1] - 55:4 workload [2] - 9:18, 43:10 works [1] - 78:5 Works [4] - 79:18, 79:22, 80:3, 82:11 World [1] - 67:12 worst [2] - 40:21, 60:14

wrap [1] - 71:7 write [9] - 13:9, 15:8, 44:6, 51:17, 51:19, 59:6, 59:7, 59:9, 59:16 writing [3] - 17:5,

worth [1] - 54:18

17:9, 17:17 written [7] - 18:17,

23:2, 43:18, 52:1, 52:12, 67:5, 67:8

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year [11] - 3:10, 3:13, 41:18, 42:14, 53:13, 53:22, 54:17, 60:20, 67:20, 72:14, 76:3 yearly [1] - 42:16 years [2] - 40:9, 73:13 young [1] - 2:19 YU [76] - 2:2, 2:12, 13:6, 13:19, 14:3, 14:7, 14:17, 15:1, 15:12, 15:14, 15:20, 16:9, 19:19, 21:16, 23:14, 23:16, 23:20, 24:3, 24:6, 24:11, 24:13, 24:19, 26:15, 30:14, 36:8, 37:8, 37:14, 38:10, 41:16, 42:18, 42:20, 43:1, 47:2, 52:6, 52:9, 54:10, 56:10, 56:22, 58:12, 58:15, 58:17, 59:4, 59:10, 66:12, 66:17, 70:16, 70:21, 71:14, 73:6, 73:15, 76:22, 77:9, 77:13, 77:18, 77:21, 79:4,

79:10, 79:16, 80:2,

80:10, 80:12, 80:16, 81:1, 81:5, 81:9, 81:14, 81:21, 82:7, 82:10, 83:4, 83:8, 84:12, 84:18, 85:3, 85:6, 85:11 Yves [1] - 21:13

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zoning [1] - 30:14 **Zook** [4] - 14:13, 33:19, 34:9, 34:11

MEMORANDUM

DATE: November 8, 2019

TO: Historic Preservation Commission

FROM: Michael D'Onofrio, Consultant

RE: November Special Meeting of HPC - Agenda Items

Following is an outline of the items to be discussed at the November Special Meeting of the Historic Preservation Commission. The first matter to be discussed is the Certificate of Appropriateness process for properties located in the Robbins Parks Historic District (RPHD). The second agenda item is landmark withdrawals, and the third is consideration of the establishment of a new landmark designation.

RPHD CERTIFICATES OF APPROPRIATENESS

- I. BACKGROUND
 - 1. Robbins Park is a single family residential district which was placed on the National Register of Historic Places on October 10, 2008. (Attachment A).
 - 2. The district includes 368 properties, the vast majority of which are zoned R-1 Residential. The 368 properties are made up of 232 Contributing* and 136 Non-Contributing Structures.
 - *A Contributing Structure is defined by the U.S. Dept. of the Interior as "a building, site, structure, or object adding to the historic significance of a property".
 - 3. Currently the HPC reviews Certificates of Appropriateness (CofA) for properties in the RPHD.
 - a. The HPC reviews CofA for the following types of projects in the RPHD:
 - i. New construction
 - ii. Demolitions

II. CURRENT REGULATIONS

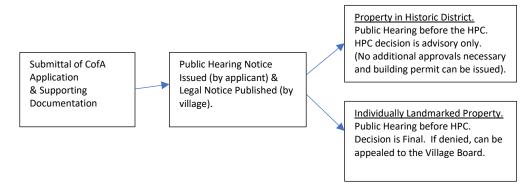
- 1. Certificates of Appropriateness (CofA) are regulated pursuant to Section 14-5 of the Village Code (Attachment B).
 - a. Section 14-5-1 "No alteration shall be allowed to, and no permits shall be issued for, the alteration, demolition, signage, or any other physical modifications of the exterior architectural appearance of the designated landmark without prior issuance of a certificate of appropriateness...".

This requirement holds true for all structures, whether they are individual landmarks, contributing, or non-contributing structures in the RPHD.

- 2. The requirements for a CofA are established in Sections 14-5-2 thru 14-5-5 of the Village Code (Attachment C). Following is an outline of the requirements and the code section where they are delineated.
 - a. Establishment of criteria necessary to obtain an CofA, including the General and Design Standards (Section 14-5-2).
 - b. Application submittal requirements (Section 14-5-3).
 - c. CofA review process (Section 14-5-4).
 - d. Role of the HPC in the review process.
 - The decision of the HPC is bifurcated. It is binding on those properties that are individually designated landmarks; it is only advisory for properties in historic districts.

III. CURRENT PROCESS

1. Flow chart identifying the current review process:



On average the review process takes approximately eight weeks.

2. With respect to the RPHD, the HPC only reviews CofA for two types of projects, those being new home construction and demolitions. CofA reviews are not done for additions and exterior alterations.

IV. ADDITIONAL DATA

- 1. Over the past three years an average of 11 CofA applications in RPHD were reviewed by the HPC (2017 14; 2018 8; 2019 YTD 10).
- 2. Based on previous building permit data, it is estimated that if CofA were required for additions and alterations in the RPHD, it would result in 8 to 10 additional applications being reviewed annually; this would represent in almost doubling the annual average of CofA applications considered by the HPC.

V. CERTIFICATE OF APPROPRIATENESS

- 1. One issue the HPC has expressed interest in making modifications to the CofA application form (Attachment C).
- 2. Other materials that might be required submittals with CofA application, i.e. architectural drawings, material samples, etc.

VI. ISSUES TO CONSIDER

- 1. Should CofA applications for exterior alterations and additions be required, and if so, should they include only certain types of improvements be subject to review, i.e. those visible from the street?
- 2. Consider whether HPC recommendations should remain advisory.
- 3. Is there a need to provide formal findings for any HPC decision?
- 4. Increased time it takes to obtain a building permit.
- 5. Increased staff time to process additional CofA applications.
- 6. Requiring a more detailed CofA application submittal by the property owner.
- 7. Expanded role of HPC into the area of building design v. historic preservation.
- 8. Amendments to the Village Code in order to codify modifications to RPHD requirements.
- 9. Need to consider whether the fee for a CofA should be established. Currently there is no specific CofA fee.

VII. OTHER ITEMS

LANDMARK WITHDRAWALS

I. BACKGROUND

- 1. Landmark withdrawals are regulated under Section 14-4-1 of the Village Code (Attachment D).
- 2. Only individually designated landmarks can be withdrawn. Historic districts, or non-individually designated properties can be withdrawn.

II. CURRENT REGULATIONS

- 1. Pursuant to Village Code a landmark cannot be withdrawn unless it meets one of the following five conditions:
 - a. The qualities which caused it to be landmarked have been lost or destroyed.
 - b. Additional information is provided that shows conclusively that it does not possess sufficient significance to meet designation criteria.
 - c. Original designation was clearly an error.
 - d. There was a prejudicial procedural error in designation process.
 - e. The owner demonstrates that they are experiencing significant and continuing hardship that will negatively impact his/her ability to maintain the landmark.

III. CURRENT PROCESS

1. Flow Chart identifying the current review process.



IV. OTHER DATA

- In the past six years there have been two landmark withdrawals. In 2013, withdrawal of landmark status was granted for 319 N. Washington. In 2017, a landmark withdrawal was approved for 244 E. First Street. Both of these properties were single family residences.
- It should be noted that with respect to the 244 E. First Street, the HPC recommended against withdrawal of the landmark status, but it was subsequently approved by the Village Board.

V. ISSUES TO CONSIDER

- 1. Concerns have been expressed over different recommendations/decisions by the HPC and Village Board, as was the case with 244. E. First Street.
- 2. What type of financial information should be required when an applicant is requesting removal of landmark status based on Criteria E listed above owner is experiencing significant and continuing hardship that will negative impact his/her ability to maintain the landmarked property. Also, require submittal of the following information:
 - a. Submit Federal Tax Returns from the previous three (3) years.
 - b. Provide proof that the property has been on the market for a minimum of the previous 12 months.
 - c. Verify that the property has not benefitted from the State of Illinois Property Tax Assessment Freeze Program.
- 3. Possible amendments to the current withdrawal regulations:
 - a. Place a complete prohibition on landmarks established after 2019.
 Landmarks established prior to 2019 would be subject to the current regulations.
 - b. Establish a minimum time period before a withdrawal application could be made.
 - i. Three years minimum.
 - ii. For a property taking advantage of the State's Property Tax Assessment Freeze, prohibit any withdrawals for the period the freeze is in effect (8-12 years).

VI. OTHER ITEMS

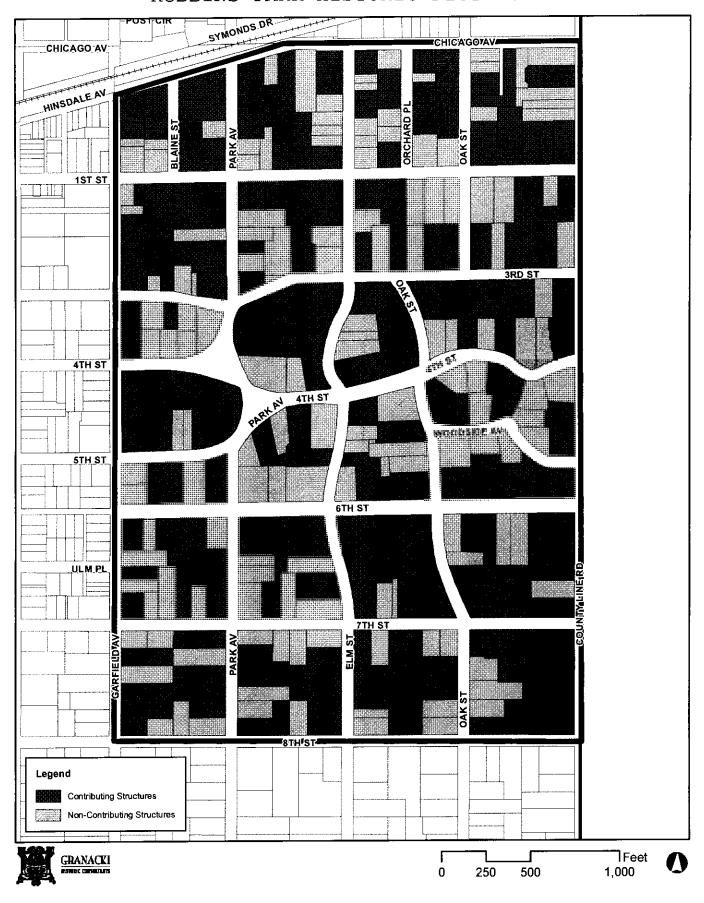
ESTABLISHMENT OF A NEW LANDMARK DESIGNATION

- In order to accomplish the dual goals of encouraging property owners to landmark their properties and at the same time lessening the requirements governing them, i.e. withdrawal, establishing a new category of landmarks might be considered. This could be an "honorary landmark designation". The benefit of this type of honorific status would allow for historic designation without a property being subject to CofA and/or withdrawal requirements.
- 2. Establish an application submittal and review process.
 - a. Determine whether the HPC should have final approval over this landmark approval/denial.
 - b. Criteria that should be considered in approval/denial of landmark status.
- 3. Other Items.

Attachments

- A Map of Robbins Park Historic District
- B Section 14-5 of Village Code
- C Certificate of Appropriateness Application
- D Section 14-4-1 of Village Code

ROBBINS PARK HISTORIC DISTRICT



Chapter 5 CERTIFICATE OF APPROPRIATENESS

14-5-1: REQUIRED:

- A. Landmarks: No alteration shall be allowed to, and no permits shall be issued for, the alteration, demolition, signage, or any other physical modifications of the exterior architectural appearance of a designated landmark without the prior issuance of a certificate of appropriateness in accordance with the procedures and criteria specified in this chapter.
- B. Historic District: No alteration shall be allowed to, and no permits shall be issued for, the alteration, demolition, signage, or any other physical modifications of the exterior architectural appearance of any structure, building, site, or area located in a designated historic district without the rendering of a final decision by the commission on an application for a certificate of appropriateness. The final decision of the commission shall be advisory only.
- C. Exemption: Certificates of appropriateness shall not be required in connection with permits necessary for compliance with a lawful order of a village, including, without limitation, any permit necessary to correct what is determined by the issuing officer to be an immediate health or safety problem; provided that such order expressly exempts the alteration, demolition, signage, or other physical modifications from certificate of appropriateness procedures; and provided further that such order may be subject to appropriate conditions to advance the purpose and goals of this title. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-2: CRITERIA:

All applications for a certificate of appropriateness shall conform to the applicable standards in this section.

A. General Standards:

- Alterations that do not affect any essential architectural or historic features of a structure or building as viewed from a public or private street ordinarily should be permitted.
- 2. The distinguishing original qualities or character of a structure, building, or site and its environment should not be destroyed. No alteration or demolition of any historic

- material or distinctive architectural feature should be permitted except when necessary to assure an economically viable use of a site.
- 3. All structures, buildings, sites, and areas should be recognized as products of their own time. Alterations that have no historical basis and that seek to create an earlier appearance than the true age of the property are discouraged.
- 4. Changes that may have taken place in the course of time are evidence of the history and development of a structure, building, or site and its environment. These changes may have acquired significance in their own right, and this significance should be recognized and respected when dealing with a specific architectural period.
- 5. Distinctive stylistic features or examples of skilled craftsmanship that characterize a structure, building, site, or area should ordinarily be maintained and preserved.
- 6. Deteriorated architectural features should be repaired rather than replaced, whenever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historic, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.
- 7. The surface cleaning of structures and buildings should be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the structures and buildings should be avoided.
- 8. New structures or buildings, or alterations to sites should not be discouraged when such structures or alterations do not destroy significant historical or architectural features and are compatible with the size, scale, color, material, and character of the site, neighborhood, or environment.
- 9. Whenever possible, new structures or buildings, or alterations to the existing conditions of sites should be done in such a manner that, if such new structures or alterations were to be removed in the future, the essential form and integrity of the original structure, building, site, or area would be unimpaired.
- 10. Any permitted alteration or demolition should promote the purposes of this Title and general welfare of the Village and its residents.
- 11. Demolition should not be permitted if a structure, building, or site is economically viable in its present condition or could be economically viable after completion of appropriate alterations, even if demolition would permit a more profitable use of such site.

B. Design Standards:

1. Height: The height of a landmark after alteration should be compatible with the height of the original landmark. The height of a structure or building and adjacent open spaces after any proposed alteration or construction within an historic district should be

- compatible with the style and character of the structure or building and with surrounding structures and buildings in an historic district.
- 2. Relationship Between Mass And Open Space: The relationship between a landmark and adjacent open spaces after its alteration should be compatible with such relationship prior to such alteration. The relationship between a structure or building and adjacent open spaces after alteration within an historic district should be compatible with the relationship between surrounding structures, buildings and adjacent open spaces within such historic district.
- 3. Relationship Among Height, Width And Scale: The relationship among the height, width, and scale of a landmark after alteration should be compatible with such relationship prior to such alteration. The relationship among height, width, and scale of a structure or building after an alteration within an historic district should be compatible with the relationship among height, width, and scale of surrounding structures and buildings within such historic district.
- 4. Directional Expression: The directional expressions of a landmark after alteration, whether its vertical or horizontal positioning, should be compatible with the directional expression of the original landmark. The directional expression of a structure or building after alteration within an historic district should be compatible with the directional expression of surrounding structures and buildings within such historic district.
- 5. Roof Shape: The roof shape of a landmark after alteration should be compatible with the roof shape of the original landmark. The roof shape of a structure, building, or object after alteration within an historic district should be compatible with the roof shape of surrounding structures and buildings within such historic district.
- 6. Architectural Details, General Designs, Materials, Textures, And Colors: The architectural details, general design, materials, textures, and colors of a landmark after alteration should be compatible with the architectural details, general design, materials, textures, and colors of the original landmark. The architectural details, general design, materials, textures, and colors of a structure or building after alteration within an historic district should be compatible with the architectural details, general design, materials, textures, and colors of surrounding structures and buildings within such historic district.
- 7. Landscape And Appurtenances: The landscape and appurtenances, including without limitation signs, fences, accessory structures, and pavings, of a landmark after alteration should be compatible with the landscape and appurtenances of the original landmark. The landscape and appurtenances of a structure or building after alteration within an historic district should be compatible with the landscape and appurtenances of surrounding structures and buildings within such historic district.
- 8. Construction: New construction in an historic district should be compatible with the architectural styles, design standards and streetscapes within such historic districts.

C. Additional Standards: In addition to the foregoing standards, the commission may consider the secretary of the interior's standards for rehabilitation guidelines for rehabilitating historic buildings (revised 1983), and any amendments thereto, in reviewing any application under this section. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-3: APPLICATION:

- A. Formal Application Requirements: Any person proposing an alteration to, or seeking a building, demolition, sign, or other permit for, any designated landmark, or for any structure, building, site, or area within a designated historic district, shall submit a formal application for a certificate of appropriateness as a precondition to commencing such alteration or obtaining such permit. The formal application for a certificate of appropriateness shall include the following information and specifications:
 - 1. Applicant's name;
 - 2. Owner's name, if different from applicant;
 - 3. Street address and legal description of the site;
 - 4. An overall site plan of the site, including front, side, and rear elevation drawings in the case of alteration or partial demolition;
 - 5. Brief description of the structures, buildings, and objects on the site and the structures, buildings, and objects on site adjacent to and across from such original site;
 - 6. Detailed description of the proposed alteration or demolition, together with any architectural drawings, sketches, and photographs indicating how and to what extent such alteration or demolition shall affect a landmark or historic district;
 - 7. Names and addresses of the owners of property adjacent to and access from the site;
 - 8. A list and photographs of significant architectural features in relation to the structures, buildings, or objects on the site previously designated by the commission as being worthy of protection and preservation;
 - 9. Identification of any architect or developer involved in the alteration or demolition; and
 - 10. Such other relevant information as requested by the village manager or the commission.
- B. Preliminary Application Requirements: Preliminary applications for nomination shall be filed with the village manager, on forms provided by the village manager and shall include such information required by subsection A of this section as are necessary to allow review by the commission. No applicant shall be required to file a preliminary application prior to filing a formal application. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-4: REVIEW OF APPLICATION:

A. Review Of Formal Application:

- 1. Public Meeting If No Demolition: After the filing of a properly completed formal application for a certificate of appropriateness that does not include any request for demolition, the commission shall conduct a public meeting on the application. Notice of the meeting shall be given in accordance with section 14-1-4 of this title. The meeting shall be conducted within ninety (90) days after the properly completed formal application has been filed.
- 2. Public Hearing If Demolition, Relocation, Or Removal: After the filing of a properly completed formal application for a certificate of appropriateness that includes a request for demolition, relocation, or removal, the commission shall conduct a public hearing on the application. Notice of the hearing shall be given in accordance with section 14-1-4 of this title, and the hearing shall be conducted in accordance with section 14-1-5 of this title. The hearing shall be commenced within ninety (90) days after the properly completed formal application has been filed. (Ord. O2002-37, 6-18-2002)
- B. Review Of Preliminary Applications: Following the proper filing of a complete preliminary application, the village manager shall cause such application to be on the agenda of the next regular commission meeting after the date of its filing. The commission shall, not later than the first regular commission meeting after the preliminary application has been referred to it, commence and conclude its review of the preliminary application.

The purpose of such review shall be to broadly acquaint the commission with the applicant's proposal and to provide the applicant with any preliminary views or concerns that members of the commission may have at the time in the process when positions are still flexible and adjustment is still possible and prior to the time when the applicant is required to expend the funds necessary to prepare the complete documentation required for a formal application.

At the meeting at which the preliminary application is considered, any member of the commission may make any comments, suggestions or recommendations regarding the preliminary application deemed necessary or appropriate by that member; provided, however, that no recommendation shall be made, and no final or binding action shall be taken, with respect to any preliminary application by the Commission. Any views expressed in the course of the Commission's review of any preliminary application shall be deemed to be only preliminary and advisory and only the individual views of the member expressing them. Nothing said or done in the course of such review shall be deemed to create, or to prejudice, any rights of the applicant or to obligate the Commission, or any member of it, to approve or deny any formal application following full consideration thereof as required by this Title. Applications by the Village shall not be subject to the provisions of this subsection. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-5: DECISION OF THE COMMISSION:

- A. Approval: If the application is approved without conditions, the Commission shall issue the certificate of appropriateness permitting the Building Commissioner to proceed with other required reviews and approvals. The Commission shall notify the applicants of its decision within thirty (30) days after the close of the public hearing.
- B. Approval With Conditions: If the application is approved with conditions, the Commission shall notify the applicant in writing and shall specify the conditions to be imposed and the reasons therefor in light of the criteria applicable to this Chapter. If the applicant notifies the Commission in writing that the conditions are acceptable, or if the applicant does not appeal the approval with conditions within the prescribed period of time, the Commission shall issue the certificate of appropriateness, subject to the conditions.
- C. Denial: If the application is denied, the Commission shall notify the applicant in writing and shall specify the particulars in which the application is inconsistent with the criteria applicable to this Chapter. If the Commission issues a denial of the certificate of appropriateness, no alteration shall be permitted to proceed, and no permits shall be issued for, the proposed alteration, demolition, signage, or any other physical modifications of, the designated landmark. If the Commission issues a denial of a certificate of appropriateness for a structure, building, site, or area within a designated historic district, such denial is merely advisory and shall not prohibit an applicant from proceeding with the proposed alteration, demolition, signage or any other physical modifications the structure, building, site, or area within the historic district upon receiving all other required approvals and permits therefor.
- D. Validity: A certificate of appropriateness shall be invalid if the plans approved by the Commission are changed, if any conditions of the certificate are not satisfied, or if any building permit issued for the approved work becomes invalid. A certificate of appropriateness shall remain valid for a period of one year.
- E. Appeal: When a certificate of appropriateness for a designated landmark is denied, the applicant may appeal the Commission's decision to the Village Board by filing an appeal in writing to the Village Manager within fifteen (15) days after the applicant is served with notice by personal delivery or certified or registered mail of the Commission's decision. For the purposes of this Section, the date of mailing or delivery shall be the date of service. The Village Board may receive comments on the contents of the record but no new matter may be considered by the Village Board. The Village Board may affirm the decision or recommend changes by a majority vote of the Board after due consideration of the facts contained in the record submitted to the Board by the Commission. The Village Board may overturn the Commission's decision by a majority vote of a quorum of the Village Board. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-6: CERTIFICATE OF ECONOMIC HARDSHIP:

Notwithstanding any of the provisions of the ordinance to the contrary, the Commission may issue a certificate of economic hardship to allow the performance of work for which a certificate of appropriateness has been denied.

- A. State Assistance: Applicants claiming economic hardship shall be required to apply to the State Historic Preservation Agency to determine eligibility for rehabilitation assistance. The eligibility for and availability of financial aid shall be considered by the Commission in making its decision.
- B. Application Requirements: An applicant for a certificate of economic hardship may submit any or all of the following information in order to assist the Commission in making its determination on the application:
 - 1. The amount paid for the property, the date of purchase, and the party from whom purchased (including a description of the relationship, if any, between the owner and the person from whom the property was purchased).
 - 2. The assessed value of the land and improvements thereon according to the two (2) most recent assessments.
 - 3. Real estate taxes for the previous two (2) years.
 - 4. Remaining balance mortgage, if any, and annual debt service, if any, for the previous two (2) years.
 - 5. All appraisals obtained within the previous two (2) years by the owner or applicant or their lenders in connection with this purchase, financing, or ownership of the property.
 - 6. Any listing of the property for sale or rent, price asked, and offers received, if any.
 - 7. Any consideration by the owner as to profitable adaptive uses for the property.
 - 8. If the property is income-producing, the annual gross income from the property for the previous two (2) years, itemized operating and maintenance expenses for the previous two (2) years, and annual cash flow before and after debt service, if any, during the same period.
 - 9. Form of ownership or operation of the property, whether sole proprietorship, for-profit or not-for-profit corporation, limited partnership, joint venture, or other.
 - 10. Any other information including income tax bracket of the owner, applicant, or principal investors in the property, reasonably necessary for a determination as to whether the property can be reasonably sold or yield a reasonable return to present or future owners.
- C. Study Period: If the Commission finds that without approval of the proposed work, the property cannot obtain a reasonable economic return therefrom, then the application

shall be delayed for a period not to exceed forty five (45) days. During this period of delay, the Commission shall investigate plans and make recommendations to the Village Board to allow for a reasonably beneficial use or a reasonable economic return, or to otherwise preserve the subject property. Such plans and recommendations may include, without limitation, the following: a relaxation of the provisions of this Title, a reduction in real property taxes, financial assistance, building code modifications, and/or changes in zoning regulations.

- D. Decision: If, by the end of this forty five (45) day period, the Commission has found that without approval of the proposed work, the property cannot be put to a reasonable beneficial use, or the owner cannot obtain a reasonable economic return therefrom, then the Commission shall issue a certificate of economic hardship approving the proposed work. If the Commission finds otherwise, it shall deny the application for a certificate of economic hardship.
- E. Appeal: When a certificate of economic hardship is denied, the applicant may appeal the Commission's decision in the same manner provided for certificates of appropriateness, as described in Section 14-5-5 of this Chapter. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-7: NATURAL DESTRUCTION OR DEMOLITION:

In the case of partial or complete natural destruction or demolition of a landmark or structure, building, site, or area within an historic district, the owner of record shall be required to obtain a certificate of appropriateness from the Commission prior to reconstruction. Although exact duplication of the previous structure may not be required, the exterior design of the property shall be in harmony with:

- A. The exterior design of the structure prior to damage, and
- B. The character of the historic district, where the structure, building, site or area is within an historic district. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

14-5-8: PENALTIES:

Any person who undertakes or causes an alteration, construction, demolition, or removal of any nominated or designated landmark without a certificate of appropriateness shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than fifty dollars (\$50.00) nor more than seven hundred fifty dollars (\$750.00). Any person who undertakes or causes an alteration, construction, demolition, or removal of any structure, building, site, or area within a nominated or designated historic district without having obtained a final decision from the Commission on a certificate of appropriateness application shall be guilty of a misdemeanor and upon conviction thereof shall be punished

by a fine of not less than fifty dollars (\$50.00) nor more than seven hundred fifty dollars (\$750.00). Every day such violation shall continue to exist shall constitute a separate violation. In addition to such penalties, the Village may institute any appropriate action or proceeding to enjoin, correct or abate any violation of this Title. (Ord. O2000-7, 4-18-2000, eff. 5-1-2000)

VILLAGE OF HINSDALE COMMUNITY DEVELOPMENT DEPARTMENT

19 East Chicago Avenue Hinsdale, Illinois 60521-3489 (630) 789-7000 or (630) 789-7030

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

In order to undertake any exterior alterations, additions, or demolition, owners of Designated Landmarks or buildings in Designated Historic Districts must obtain a Certificate of Appropriateness from the Hinsdale Historic Preservation Commission. This certificate must be obtained prior to issuance of a building permit. Conditions placed on Certificates for properties located within a designated Historic District are non-binding, however, properties designated as a Local Landmark must adhere to the conditions of the Certificate of Appropriateness as it is binding.

INSTRUCTIONS

All applicants must complete all sections of this application form. Incomplete applications will not be processed, and a public hearing will not be scheduled, until the application is complete and complies with all applicable requirements of Title XIV of the Village Code of Hinsdale. If a section of this application form is not applicable, please write "Not Applicable" or "N/A" in the appropriate place.

The Commission meets the first Wednesday of each month. Submit completed packets to the Staff Secretary/Village Planner per attached submittal deadlines. The twenty (20) packets must be collated and plans folded so that they do not exceed 9" x 12" of each of the following items must be submitted:

- ◆ Completed application with notarized certification.
- ♦ Photos and drawings shall include architectural details that have previously been recognized by the Commission as worthy of preservation. Photos may be either color or black & white. They should be no larger than 4" x 6" in size and no smaller than 3" x 5". Polaroid's and slides are not acceptable. Photos should be numbered or labeled and accompanied by a descriptive list.
- 1) All existing exterior elevations of the building under review.
- 2) Adjacent structures include those structures adjacent and across the street from the building under review include the building's relationship to these structures.
- ◆Accurate/current Plat of Survey. All portions must be legible.
- ◆ Architectural drawings in 18"x24", clearly depicting the proposed alterations or work in color. Drawings should include the accurate drawings of the proposed site plan, floor plans, and all exterior elevations. Indicate all areas of exterior demolition.

VILLAGE OF HINSDALE HISTORIC PRESERVATION COMMISSION APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

The undersigned (the "Applicant") hereby makes application pursuant to Title XIV of the Village Code of Hinsdale, as amended, for a Certificate of Appropriateness for the building, structure or site described below. The Applicant certifies to the Village of Hinsdale that the following facts are true and correct:

Addro Prope	ess	Property	under	review
I.	GENERAL INFORMATION			
1.	Applicants Name:Address:			
	Telephone Number:			
2.	Owner of Record (if different Address:			
	Telephone Number:			
3.	Others involved in project (in Architect:		. ,	
	Attorney:			
	D '11			
	Engineer:			
II. SIT	TE INFORMATION			
1.	Describe the existing condition	ons of the property:		
2.	Property Designation:			
	Listed on the National Reg	gister of Historic Places?	YES	NO
	Listed as a Local Designat	ted Landmark?	YES	NO
	Located in a Designated F	Historic District?	YES	NO

necessary).							
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5. TABLE OF COMPLIANCE

Address of subject property:						
The following table is based on theZoning District.						
You may write "N/A" if the application does NOT affect the building/subject property.	Minimum Code Requirements	Existing Development	Proposed Development			
Let Area (SE)						
Lot Area (SF)						
Lot Depth Lot Width						
Building Height Number of Stories						
Front Yard Setback						
Corner Side Yard Setback						
Interior Side Yard Setback						
Rear Yard Setback						
Maximum Floor Area Ratio						
(F.A.R.)*						
Maximum Total Building						
Coverage*						
Maximum Total Lot						
Coverage*						
Parking Requirements						
Parking front yard setback						
Parking corner side yard						
setback						
Parking interior side yard setback						
Parking rear yard setback						
Loading Requirements						
Accessory Structure						
Information						
* Must provide actual square footage number and percentage. Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the						
application despite such lack of compliance:						

CERTIFICATION

The Applicant hereby acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief;
- B. The Applicant will provide the Village with all additional information, as required, prior to the consideration of, or action on, this application;
- C. The Applicant shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicant shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. If the Applicant fails to provide any of the requested information, or any other requested information by the Boards, Commissions, and/or Staff, then the applicant will not be considered.

☐ INDIVIDUAL OWNERS	
Signature of Applicant	Signature of Applicant
□ CORPORATION	
Signature of Applicant's President	Signature of Applicant's Secretary
□ PARTNERSHIP	
Signature of Applicant	Signature of Applicant
Signature of Applicant	Signature of Applicant
LAND TRUST	OTHER
Signature	Signature of Authorized Officer
SUBSCRIBED AND SWORN to before me thisday of	
,	Notary Public

14-4-1: CONDITIONS FOR WITHDRAWAL:

The designation of a structure, building or site as a landmark may be withdrawn under any of the following conditions:

- A. The structure, building or site has ceased to meet the criteria for designation because the qualities which caused it to be originally designated have been lost or destroyed, or such qualities were lost subsequent to nomination, but before designation;
- B. Additional information shows conclusively that the structure, building or site does not possess sufficient significance to meet the designation criteria;
- C. The original designation was clearly in error;
- D. There was prejudicial procedural error in the designation process; or
- E. The owner of the structure, building or site demonstrates that he or she is experiencing significant and continuing financial hardship of a nature that has, and will going forward, negatively impact the ability of the owner to adequately maintain the structure, building or site. (Ord. O2014-38, 11-4-2014)