

MEMORANDUM

Date: March 8, 2013
To: President Cauley & Village Board of Trustees
From: Darrell Langlois, Asst. Village Manager/Finance Director 
RE: March 14, 2013 Finance Commission Meeting

Please note that minutes for the above meeting are not available at publication of the meeting, but will be distributed early next week.

If you have questions, please call our office.

Thank you.

cc: Village Manager, Department Heads

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER ACA	ORIGINATING DEPARTMENT Administration
ITEM Approval of an Ordinance Amending Title 2 (Boards and Commissions) Chapter 14 (Finance Commission) of the Village Code of Hinsdale Relative to Finance Commission Membership, Powers and Duties.	APPROVAL Darrell Langlois Assistant Village Manager/ Finance Director

At the February 2, 2013 ACA meeting, the ACA Committee had a discussion regarding the composition and duties of the Finance Commission. At that meeting, there was consensus to reduce the number of Finance Commission members from nine (9) to seven (7). There was also discussion regarding the need to better specify the Powers and Duties section of the Village Code. I have tried to capture most of the ACA discussion in the attached ordinance. Most of the ACA Committee members agreed on the base level of responsibilities for the Commission; there were, however, some differences of opinion as to whether the Finance Commission should have latitude to study issues not specifically authorized by Village Board. While the prior ordinance gave a lot of latitude for the Finance Commission Chairman to determine what issues they work on and study, the revised ordinance now requires a majority vote of the Finance Commission for it to study issues outside of its powers and duties or issues delegated to it by the Village Board. This will allow for some level of independence for the Finance Commission, but will also not allow only one individual, who is not a Village Board member, to determine the issues reviewed by the Commission.

If the ACA Committee concurs with these proposed changes, the following motion would be in order:

MOTION: To Recommend to the Board of Trustees Approval of the Attached Ordinance Amending Title 2 (Boards and Commissions) Chapter 14 (Finance Commission) of the Village Code of Hinsdale Relative to Finance Commission Membership, Powers and Duties.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 2 (BOARDS AND COMMISSIONS), CHAPTER 14 (FINANCE COMMISSION) OF THE VILLAGE CODE OF HINSDALE RELATIVE TO FINANCE COMMISSION MEMBERSHIP, POWERS AND DUTIES

WHEREAS, the President and Board of Trustees of the Village of Hinsdale has previously established a Finance Commission to advise and assist the Village President and Board of Trustees relative to the Village's budget and other matters related to Village finance; and

WHEREAS, the President and Board of Trustees now find that decreasing the number of members of such Finance Commission from nine (9) to seven (7) and making other changes to the existing Village Code provisions regarding the Finance Commission, as set forth below, are in the best interests of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference.

SECTION 2: Title 2 (Boards and Commissions), Chapter 14 (Finance Commission), Sections 2-14-2, 2-14-3 and 2-14-6 are hereby amended to read in their entirety as follows:

"2-14-2: MEMBERS AND TERMS:

A. Appointments And Qualifications: The finance commission shall consist of ~~the nine (9)~~ seven (7) voting commissioners. All commissioners shall serve without compensation. All commissioners shall be appointed by the village president with the advice and consent of the board of trustees.

B. Terms Generally: Except as provided in subsection C. below, each ~~Each~~ appointment of a commissioner shall be for a term of three (3) years and until that commissioner's replacement has been appointed.

C. Two of the five commissioner appointments or reappointments due to be made in 2015 shall be for two (2) years instead of three (3), in order to ensure the terms of commission members are staggered. Each term thereafter shall be for three (3) years. ~~Initial Terms: At the time the commission is first constituted, the initial terms shall be as follows:~~

~~1. Through April 30, 2008: Three (3) commissioners shall be appointed for initial terms through April 30, 2008.~~

~~2. Through April 30, 2009: Three (3) commissioners shall be appointed for initial terms through April 30, 2009.~~

~~3. Through April 30, 2010: Three (3) commissioners shall be appointed for initial terms through April 30, 2010.~~

~~Each term thereafter shall be for three (3) years, as provided in subsection B of this section.~~

D. Vacancies: Any vacancy in the position of commissioner shall be filled for the remainder of the unexpired term in the same manner as an original appointment.

E. Chairperson And Vice Chairperson: The village president, with the advice and consent of the board of trustees, shall appoint one commissioner as chairperson and one commissioner as vice chairperson of the commission. The chairperson, or the vice chairperson in the absence of the chairperson, shall preside at all meetings and shall fulfill the customary functions of the position of chairperson. The chairperson and vice chairperson shall serve without compensation. The chairperson and vice chairperson shall serve in those positions until the expiration of their terms or until the village president has made new appointments to those positions, whichever is sooner.

2-14-3: POWERS AND DUTIES:

The commission shall have the following purposes, goals, powers and duties~~purposes and goals~~:

~~A. To recommend plans and actions with regard to the village's annual budget and other financial related matters.~~

~~B. To recommend long term strategic plans with regard to the village's budget and other financial related matters.~~

A. To recommend assumptions and financial benchmarks to be used in the Village's annual budget process.

B. To review the draft Annual Budget and provide recommendations in advance of the review by the Village Board.

C. To perform a quarterly review of the Village's financial statements and related reports and make recommendations to the Village Board regarding any current year financial trends or issues.

D. To perform an annual review of the Village's performance against the Village's long-range Master Infrastructure Plan and Five Year Capital Plan, and periodically review and consider modifications to the Village's long-range Master Infrastructure Plan and Five Year Departmental Capital Plan.

E. To recommend long term strategic plans with regard to the Village's budget or any other matter related to finance as directed by the Village Board, the Village president or the chairperson of the Administration and Community Affairs Committee of the Village Board.

F. If authorized by a majority vote of the commission members, the commission may study or review any other matter related to Village finance.

2-14-6: QUORUM; VOTING; MEETINGS:

No business shall be transacted by the commission without the presence of a quorum of ~~five (5)~~ four (4) commissioners. The commission shall meet regularly at least once each calendar quarter and as many additional times as determined by the commission. A special meeting of the commission may be called in writing by the chairperson, by any ~~four (4)~~ three (3) commissioners, or by the board of trustees. Notice of at least forty eight (48) hours shall be given to all commissioners, and in compliance with the Illinois open meetings act, prior to any special meeting. All meetings shall be open to the public except when closed pursuant to the provisions of the open meetings act."

SECTION 3: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____ 2013.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2013, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the ____ day of _____, 2013.

Christine M. Bruton, Village Clerk