

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting July 16, 2013

Chairman Hughes called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on July 16, 2013 at 6:33 PM.

Members Present: Chairman Hughes, Trustees LaPlaca and Elder

Members Absent: Trustee Angelo

Staff Present: Dave Cook, Village Manager; Darrell Langlois, Assistant Village Manager/Director of Finance; Gina Hassett, Director of Parks and Recreation; and Timothy Scott, Economic Development Director

Approval of Minutes – June 18, 2013

Trustee LaPlaca moved approval of the minutes. Trustee Elder seconded and the motion passed unanimously with corrections.

Approval of an Ordinance Authorizing Transfers of Appropriations within Departments and Agencies of the Village for the Fiscal Year May 1, 2012 to April 30, 2013

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Approval of an Ordinance Making a Supplemental Appropriation for the Fiscal Year Ending April 30, 2013

Trustee LaPlaca moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

Approval of a Purchase Order to the DuPage Mayors & Managers Conference in the amount of \$12,955.03 for the Village's Annual Dues

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Approval of an Ordinance entitled "Annual Appropriations Ordinance for the Fiscal Year May 1, 2013 to April 30, 2014"

Trustee LaPlaca moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

Approval of a Paddle Tennis License Agreement with Mary Doten for a Period of One Year

Chairman Hughes asked if the background was familiar to the Trustees. Ms. Hassett explained the Agreement and the status of the financial details. Ms. Hassett explained that the goal is to get to an 80/20 split, but this year will be 90/10. The Trustees believe that the Agreement is fair with Mary Doten.

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Approval of an Ordinance Amending the Permitted Liquor Service Hours of Class A3 License Holders

Mr. Scott mentioned that there was a new version given to the Commissioners at the meeting. Mr. Scott stated what the changes were.

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously. Trustee LaPlaca suggested that the Village Code related to Liquor Licensing should be reviewed for consistency as it relates to both hours of service and the need to serve food with liquor.

Trustee LaPlaca stated that if they are serving wine by the glass, there should be food served. Mr. Cook read the current Ordinance and it states that B or C license do require food to be served. She asked if the language regarding serving with food can be added. The suggested language to be added is "only for consumption on the premises and only when food service is available for sale on the premises". Staff will review the Village Code and make appropriate recommendations at a future ACA meeting.

Monthly Reports

Treasurers Report

Mr. Langlois presented his report. The auditors will be on-site for the next week to ten days. An update of the MIP will be available shortly. Seasonal demand for water is down by 37% so the revenue numbers will be down.

Park and Recreation Activity Report

Ms. Hassett presented her report. The July 4th parade and festival was a success and it was great to have Coach Quenneville participate with the Stanley Cup trophy. The final lacrosse field grading at KLM and the seeding will be done soon. The "Lunch on the Lawn" event will be held again this week. Summer programs will be wrapping up the first week of August. Two damaged pieces were removed from the skate park and she noted that there is still demand for the skate park.

Ms. Hassett reported that June was a bad weather month so pool memberships are down. The lodge is \$21,000 over last year and staff is working very hard on bookings. The 80" monitor is a big improvement for the business meetings.

The surplus revenue for the paddle courts is just over \$22,000 and HPTA will be doing some marketing of lifetime memberships to pay off the balance of the debt.

Economic Development Report

Mr. Scott presented his report. Campaigns have won awards. Some Code amendments are being worked on related to window signs. Mr. Scott noted that there is a new development

for Chestnut Street and he also commented on some other potential developments that are being worked on.

The report for the grant-funded downtown parking project is in draft form and will be presented soon. Mr. Scott gave an update for the Burlington wall. He is still waiting to hear from the vendor that won the bid but he has had flooding issues and the next bidder was 20% higher. The project will take 6 – 8 weeks and they hope to start in September.

Trustee LaPlaca asked about the design standards for the downtown. Mr. Scott reported that it is parallel with individual items like the sidewalks.

Adjournment

As there was no further business to come before the Committee, Trustee Elder motioned to adjourn. Trustee LaPlaca seconded and the motion passed unanimously. The meeting was adjourned at 7:15 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting August 5, 2013

Chairman Hughes called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on August 5, 2013 at 7:02 PM.

Members Present: Chairman Hughes, Trustees Angelo, LaPlaca

Members Absent: Trustee Elder

Staff Present: Darrell Langlois, Assistant Village Manager/Director of Finance; George Franco, Director of Public Services; Gina Hassett, Director of Parks and Recreation, Amy Pisciotto, Information Technology Coordinator; and Timothy Scott, Economic Development Director

Approval of Minutes – July 16, 2013

Chairman Hughes suggested moving the approval of the minutes to the next meeting since Trustee Elder was not present.

Authorization to Waive the Bid Process and Approve the Issuance of a Purchase Order to Reilly Green Mountain in the Amount of \$11,665 for Repairs to the KLM Platform Tennis Courts

Ms. Hassett explained the request and that only one vendor submitted a quote. The paddle membership renewals have been mailed and HPTA is going to push for more lifetime memberships. Trustee LaPlaca asked if this was normal maintenance item.

Chairman Hughes asked Ms. Hassett to explain the screen repairs. The screens will not be replaced at Burns this year. These screens will be on the four original courts at KLM. Trustee LaPlaca asked if there have been additional costs due to the new courts being installed. Ms. Hassett stated that they get a lot of use, so the costs to maintain them will increase.

Trustee Angelo approved the request. Trustee LaPlaca seconded and the motion passed unanimously.

Authorization to Waive the Bid Process and Approve the Issuance of a Purchase Order to Janik Custom Millwork in the Amount of \$10,800 for the Replacement of 3 Windows at the Burns Field Warming House

Trustee LaPlaca asked Ms. Hassett what the budgeted amount was. Ms. Hassett stated that the budgeted amount is \$15,000. Trustee Angelo asked about security at the park. Ms. Hassett stated that plexiglass has been used over the windows that were replaced and that has reduced damage.

Trustee LaPlaca approved the request. Trustee Angelo seconded and the motion passed unanimously.

Approval of the Issuance of a Purchase Order to Insituform Technologies in the Amount of \$23,885 for Sewer Lining Repairs at Chicago Avenue and Garfield Street and the 800 Block of S. Vine Street

Mr. Franco explained the request and staff noticed that there were separated sewer joints at a number of locations. Trustee LaPlaca stated that items underground need to be taken care of before the work above ground is done. Mr. Langlois stated that there is enough money in the budget due to infrastructure projects coming in under budget.

Trustee Angelo approved the request. Trustee LaPlaca seconded and the motion passed unanimously.

Monthly Reports

Treasurers Report

Mr. Langlois presented his report. The report covers the second month of the 2013-14 fiscal year. Mr. Langlois reported that Base Sales Tax receipts for the month of June decreased by \$22,700 and increased by \$15,300 for July.

Mr. Langlois reported that Income Tax revenue for the month of June decreased by \$13,600 and increased by \$6,637 for July. Total Income Tax receipts for the first three months of FY 2013-14 totals \$533,700, an increase of \$68,600. This variance is favorable when compared to budget as no increase was assumed in the FY 2013-14 Budget.

Mr. Langlois reported that property tax collections through June amount to \$2,591,037, which is approximately 42% of the Village's \$6.14 million tax levy. Combined Gas, Electric, Telecommunications, and Water Utility Taxes for June were \$164,900, which is \$22,000 below previous year's receipts. Year to date Utility Tax receipts amount to \$331,657, a decrease of \$14,481. Building Permit revenues for June were strong at \$94,246. For the first two months of the year, total Building Permit revenue stands at \$192,898, an increase of \$44,711.

Trustee Angelo asked Mr. Langlois about the legal charges. Mr. Langlois stated that these are related to zoning and development issues and are reimbursable charges.

Park and Recreation Activity Report

Ms. Hassett presented her report. The July 4th financial recap showed an increase in donations from the residents. KLM staff is pushing for business meetings and the Lodge Manager is working on developing relationships with business clients in the local area. Platform tennis memberships are beginning to come in. Pool revenue is down due to the cool and wet weather.

Trustee Angelo asked Ms. Hassett about the parade donation buck slips. Ms. Hassett explained that last year it was an insert in the newspaper. Ms. Hassett explained that there were only 2 t-shirt designs presented this year so staff decided not to use them.

Economic Development Report

Mr. Scott presented his report. The new ad campaign is being worked on. The liquor code needs to be revised and he will present a plan at the next meeting. The existing standard is that liquor service must accompany a meal, which is difficult to enforce. Trustee LaPlaca stated her opinion of wording that could be changed. The Trustees discussed how the wine boutique situation could be handled.

Mr. Scott stated that Grant Square Restaurant is closed and he is working on a bistro for the old Zak's place. A ZBA hearing will be held this month for the Chestnut Street development. Mr. Scott noted that the draft parking report had been received and he will start working on parking alternatives. Chairman Hughes asked about a time line that suggests August as a wrap up to the development. Mr. Scott stated that it will a few months yet before the plan is done.

Information Technology Coordinator Report

Ms. Pisciotto presented her report. Statistics were not available at the time of the report. The E-Hinsdale list has been cleaned up. In order to add content to Channel 6, some of the school district meetings will be added to the schedule but the content will still need to be edited by Village staff. The Village meetings are aired on Channel 6 the week after the meeting is held and is available on the Village website generally within 3 business days.

Adjournment


As there was no further business to come before the Committee, Trustee Angelo motioned to adjourn. Trustee LaPlaca seconded and the motion passed unanimously. The meeting was adjourned at 7:37 P.M.

Respectfully Submitted:

Darrell Langlois

Assistant Village Manager/Director of Finance

MEMORANDUM

Date: August 30, 2013
To: President Cauley & Village Board of Trustees
From: Darrell Langlois, Asst. Village Manager/Finance Director 
RE: Treasurer's Report

Please note that the July report referenced on this ACA agenda was distributed with the Finance Commission packet for a special meeting on August 22nd.

If you have questions, please call our office.

Thank you.

cc: Village Manager, Department Heads

MEMORANDUM

To: Chairman Hughes & Members of the ACA Committee
FROM: Gina Hassett, Director of Parks and Recreation
DATE: August 29, 2013
SUBJECT: September Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of August 2013.

RECREATION SERVICES

- The seeding of the KLM Lacrosse field is scheduled for the second week of September. The seeding was delayed to minimize the watering needed during the August heat. This is the final component of the OSLAD projects at KLM. Once this phase is complete, staff will submit to the state for reimbursement of the projects.
- The resurfacing of the pool parking lot, KLM Lodge entrance driveway and KLM West parking along with seal coating of the KLM West lot have gone to bid. These items are included in the 2013/14 budget. Public Services and Engineering are assisting with the process. Engineering feels we should resurface the KLM West lot rather than seal coat. Staff will bring this item to the next EPS meeting to enable the project to be completed this construction season.
- The fall brochure was delivered on Monday, August 19th. DuPage Medical Group has continued their advertising in the brochure. Fall programs will begin mid-September and be ongoing throughout the fall. Staff is working on the Winter/Spring brochure programs.
- The proposals for the disc golf tee pads installation have been received and the cost to install the tee pads is within the budgeted amount. Staff will work to have the pads installed later this month. The second annual Glow-Disc golf tournament is scheduled for Saturday, October 26th.
- Staff has met with the Wellness House regarding the installation of a yoga labyrinth at Peirce Park. The property would be the area to the south of the Wellness house where Scout Troops have planted vegetable gardens. The Wellness House is looking to find funding for the installation and materials needed. The project would not create maintenance issues for Village staff.

- Staff met with members of the Hinsdale Little League Board. Little League has partnered with the Red Dog Baseball travel program for many years. They are taking the travel program in a new direction. Staff is working to make sure the partnership between the programs continue with the same relationship. The Red Dog program has not paid to use the baseball fields since their participants must participate in the HLL program. This item will be discussed at the September Parks & Recreation Commission. Staff is also working on the details of a lease agreement for HLL. The current agreement which was for a period of 20 years expires this year.
- The Fall Festival is scheduled for Saturday, October 19th at Burlington Park. This is a co-operative event with the Chamber of Commerce, Hinsdale Library and the Community House.

Katherine Legge Memorial Lodge

Staff has received several proposals to update the plantings at the Lodge. The process will include plantings for the front and rear areas of the Lodge and archway to anchor the garden area.

Lodge staff continues to work with area business to increase week day rentals. The first 3 months of the fiscal year have doubled over the previous year. The Lodge staff continues to put forth efforts to maximize the Lodge bookings. The efforts put forth from 2012 are being realized this booking season. Attached is the call log being kept by the Lodge staff on prospective clients.

EXPENSE	July				2013-14 Annual Budget	FY 13-14 % of budget	2012-13 Annual Budget	FY 12-13 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
	\$14,959	\$9,357	\$31,722	\$33,611	\$146,813	23%	\$142,162	22%
REVENUES	July				2013-14 Annual Budget	FY 13-14 % of budget	2013-14 Annual Budget	FY 13-14 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
KLM Lodge Rental	\$9,786	\$18,650	\$29,332	\$62,263	\$145,000	43%	\$145,000	20%
Caterer's Licenses	\$0	\$0	\$10,880	\$16,500	\$13,000	127%	\$15,000	73%

VILLAGE OF HINSDALE - KLM LODGE REVENUE									
530-5938									
Receipt Month	Collection Month	2013	2014	Dollar Change	Percent Change	2013 YTD	2014 YTD	Dollar Change	Percent Change
May	May	8,801	16,796	7,995	90.8%	8,801	16,796	7,995	90.8%
June	June	10,745	26,818	16,073	149.6%	19,546	43,613	24,067	123.1%
July	July	9,786	18,650	8,864	90.6%	29,332	62,263	32,931	112.3%
August	August	18,880	0	(18,880)	-100.0%	48,212	62,263	14,051	29.1%
September	September	14,498	0	(14,498)	-100.0%	62,710	62,263	(447)	-0.7%
October	October	15,589	0	(15,589)	-100.0%	78,299	62,263	(16,036)	-20.5%
November	November	11,612	0	(11,612)	-100.0%	89,911	62,263	(27,648)	-30.8%
December	December	10,265	0	(10,265)	-100.0%	100,176	62,263	(37,913)	-37.8%
January	January	250	0	(250)	-100.0%	100,426	62,263	(38,163)	-38.0%
February	February	6,981	0	(6,981)	-100.0%	107,407	62,263	(45,144)	-42.0%
March	March	7,669	0	(7,669)	-100.0%	115,076	62,263	(52,813)	-45.9%
April	April	4,365	0	(4,365)	-100.0%	119,441	62,263	(57,178)	-47.9%
Total		119,441	62,263	(57,178)	-47.9%				

Platform Tennis

Platform Tennis membership are trickling in. Membership numbers will be reported in October. Repairs to the KLM court screens have been scheduled for the week of September 9th. Repairs were made to the railings at the courts. The overall conditions of the walkways are poor to average. They are scheduled to be replaced in several years based on the 5-year plan. The interior of the Paddle Hut was painted to ready the facility for the fall season. Staff is working with HPTA to pursue new lifetime members. The new lifetime members go directly to pay down the cost of the court expansion debt.

Community Pool

The pool will close for the season on Monday, September 2nd. Back-to-School hours of weekends only were in place for the last two weeks of the season. This has been the practice for the past three summers. Clarendon Hills pool remained open during the week after school. Hinsdale Super Pass holders could continue to use their Clarendon Hills pool. We had two avid lap swimmers that expressed their dissatisfaction regarding the hours and have for several years. We were able to accommodate the lap swimmers on a daily fee basis for 7 additional dates following the High School Girls Swim team rental. They were charged an additional fee per day to swim. One lap swimmer was asked to leave the pool by the police as he forced his way into the high schools rental. The hours were changed several years ago as the attendance during the final weeks of August were minimal and staffing is difficult.

Clarendon Hills is considering ending their August after school hours next summer due to staffing and low attendance. Staff will evaluate the pool hours during the budget process.

Staff is preparing a financial recap for the October Parks & Recreation Commission and will present to the ACA Committee the following month. Revenues were down of the previous year and staff feels most of the decrease is weather related. Staff has sent out surveys to the swim program participants and is finalizing a survey for pool members. Heather Lipin, the Recreation Supervisor, is reviewing the operations and looking for ways to increase revenues and reduce costs.

Feb 1- Aug 23		2012 Pass Revenue				2013 Pass Revenue				
		2012	2012	2012	2012	2013	2013	2013	2013	Change over prior year.
Type	New Passes	Renew Passes	Total	Revenue	New Passes	Renew Passes	Total	Revenue		
Nanny Pass	54	29	83	\$4,920	61	34	95	\$5,400		\$480
Nanny Super	10	2	12	\$900	8	8	16	\$1,050		\$150
Family Primary	100	327	427	\$128,079	110	314	424	\$122,930		-\$5,149
Family Secondary	317	1139	1456	\$0	368	1089	1457	\$0		\$0
Family Super	13	28	41	\$15,424	13	35	48	\$16,320		\$896
Family Super Secondary	13	28	41	\$1,987	15	33	48	\$2,160		\$173
Family Super Third	31	62	93	\$1,469	40	68	108	\$1,575		\$106
Guest Pass Adult	137	22	159	\$13,345	102	14	116	\$9,520		-\$3,825
Guest Pass Child	142	44	186	\$11,003	125	17	142	\$8,220		-\$2,783
Individual Pass	11	18	29	\$3,934	11	17	28	\$4,095		\$161
Senior Super Pass			0		0	2	2	\$260		\$260
Individual Super Pass		2	2	\$75	0	2	2	\$75		\$0
Non Resident Family	14	9	23	\$11,705	13	4	17	\$7,616		-\$4,089
Non Resident Family Secondary	56	36	92		43	15	58	\$0		\$0
Non Resident Individual	2	6	8	\$2,105	1	6	7	\$924		-\$1,181
Non Resident Senior	2	5	7	\$1,085	3	7	10	\$1,302		\$217
Senior Pass	9	18	27	\$2,160	3	24	27	\$2,080		-\$80
				\$158,948				\$155,945		-\$3,003
				\$14,895				\$9,842		-\$5,053
				\$24,348				\$17,740		-\$6,608
Total	911	1775	2686	\$198,191	916	1689	2605	\$183,527		-\$14,664

Village of Hinsdale

KLM Lodge Sales/Client Call Log

Date	Staff	Contact	Company	Type of Business /Event	Actions	Current Status	Initial Inquiry Type	19%
5/1/2013	Jennifer	Kristy Kolke	Dunbar Systems	Corporate	fall fundraiser	Prospective	Phone	Follow up to book xmas party
5/1/2013	Jennifer	Christine Olson		Corporate		Prospective	Phone	
5/2/2013	Jennifer	Melissa Lopez	McDonalds	Corporate		Prospective	other	Inquired about any upcoming functions/needs
5/2/2013	Jennifer	Leslie Bolanos	Wealth Mgmt Group	Corporate		Prospective	Phone	Corporate business needs
5/2/2013	Jennifer	Pam Davis	Wrigley	Corporate		Prospective	Phone	Corporate business needs
5/2/2013	Jennifer	Laticia Thompson	Adventist Midwest Health	Corporate		Booked	other	5/13 & 5/14 meeting
5/3/2013	Jennifer	Mark Link	Uncle Bubs	Corporate			other	Met regarding partnering for corporate clients
5/3/2013	Jennifer	Tommy R	Corporate	Corporate			other	Met regarding partnering for corporate clients
5/6/2013	Jennifer	Jole Tarr	Taylor Rental	Corporate	Met regarding being our preferred rental co		other	Met regarding partnering for corporate clients
5/7/2013	Jennifer	Daniel Jackson	Office of Comptroller	Corporate	Interested for summer retreat	Prospective	Email	Coming up with pricing and rental agreement
5/14/2013	Jennifer	Dominic Barraco	Zazzo's Pizza & Catering	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	Sent letter & info
5/14/2013	Jennifer	Alejandro Garcia	Café La Fortuna	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Terry Mueller	The Best Health Coach	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Amylynn Kucera	TheraCORE	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Cathy McNulty	My New Neighbor	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Kate Sullivan	Neighbors Magazines	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Karen Skala	Uncommon Common Sense	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Greg Lee	Greg A. Lee & Associates	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Maureen Vitacco	The Bugle	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Erica McKee	State Bank of Countryside	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Roger Smith	West Suburban Community Pantry	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Anthony Petrucci	TransAmerica Financial Advisors	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Kim Cosentino	The De-Clutter Box	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Laura Greenwald	Magic Graphics	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Robert Surrusco	Clarendon Chiropractic	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Ata Khan	Transworld Business Advisors	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Alan Upstrom	Premier Service	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Lissette DeJesus	State Bank of Countryside	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/14/2013	Jennifer	Erica	Fairy Godmother	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/16/2013	Jennifer	Mindy Loughhead	Perfectly Planned Events	Corporate	Spoke with at Chamber event	Prospective	chamber meeting	
5/17/2013	Jennifer	Lauren Fischer	Leading Healthy Futures	Corporate	Many emails then tour	Prospective	chamber meeting	
5/20/2013	Jennifer	Jennifer Pasieka	Burwood Group Inc	Corporate	Sept - March 2 Fridays a month, low cost	Declined	Email	Will call back, comparing to a few venues
5/20/2013	Jennifer	Stuart Samuelson		Corporate	company picnic	Declined	Email	
5/20/2013	Jennifer	Sue Bomba	Bryan Bomba Group	Corporate	wedding for May 2014	Booked	Email	Phone calls
5/21/2013	Jennifer	Ameer Al-Khudari		Corporate	75th birthday party	Prospective	Email	
5/21/2013	Jennifer	Mindy Loughhead	Perfectly Planned Events	Corporate	non profit 20-50 ppl			
5/22/2013	Jennifer	Kim Stoltz	McDonald's USA, LLC	Corporate	Summer event 7/23	Declined	Phone	
5/23/2013	Jennifer	June Wright	Office of Comptroller	Corporate	August Meeting	Prospective	Email	Waiting to hear
5/28/2013	Jennifer	Elise Hibbard	Kate Levinson Locations, Inc	Corporate	Lodge for staging for a KLM photo shoot	Booked	Email	
5/29/2013	Jennifer	Margo Tirado	Margo Tirado LTD	Corporate	Oct Meeting followed up on signed contract	Prospective	Email	
6/5/2013	Jennifer	John Edmonds		Corporate		Booked	Phone	
6/12/2013	Jennifer	Nabat Jaffer	Comptroller of the Currency	Corporate	company picnic	Prospective	Phone	
6/24/2013	Nicole	Sam Armstrong	CCH/CNH	Corporate	2-day corporate training sessions	Declined	Phone	Booked then decided it wasn't in her budget, tried to work with her
6/28/2013	Nicole	Tonya Sonve		Corporate	gave client date availability for company picnic-wait	Booked	Email	booked for 7/18 and 7/19/13
7/17/2013	Jennifer	Robt Sudikoff		Corporate		Prospective	Phone	
7/17/2013	Jennifer	Eugene Ognibene		Corporate		Prospective	Mailing	
7/17/2013	Jennifer	Al Herman	Alco Sales & Service	Corporate		Prospective	Mailing	
7/17/2013	Jennifer	Raynold Petrocilli	Allegiance Insurance	Corporate		Prospective	Mailing	
7/17/2013	Jennifer	Amira Malek	Farmers Insurance	Corporate		Prospective	Mailing	
7/17/2013	Jennifer	Russ Kasper	Aspen Auto Body	Corporate		Prospective	Mailing	
7/17/2013	Jennifer	Bob Elliott	Balance Institute of Gymnastics	Corporate		Prospective	Mailing	
7/17/2013	Jennifer	Lori Barone	Barone Financial Group	Corporate		Prospective	Mailing	

Village of Hinsdale

KLM Lodge Sales/Client Call Log

Date	Staff	Contact	Company	Type of Business /Event	Actions	Current Status	Initial Inquiry Type
7/17/2013	Jennifer	John Adolf	Adolf Funeral Home & Cremation	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Al Kohout	Alkaye Media Group	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Viay Singh	Argus Healthcare Solutions	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Tracy Bryce	Avon	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Ken Sitkowski	Bannerville USA	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Glen Batson	Batson Chiropractic	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Debbie Hahn		Corporate		Prospective	Mailing
7/17/2013	Jennifer	Ruth Schwenker	Progressive Promotions	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Lisa Shemroske		Corporate		Prospective	Mailing
7/17/2013	Jennifer	Joseph Giacalone	Affordable Healthcare Insurance	Corporate		Prospective	Mailing
7/17/2013	Jennifer	George O'Hare	All Occasions Speaker Bureau	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Allison Cychosz	AMC Legal, PC	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Kim Dyson	AXA Advisors	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Juli Barcelona	Barcelona Creative Group	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Ed Begeman	Begeman Jewelers	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Joseph Molfese	Bella Cosa Jewelers	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Lynn Brandys	Brandys of Burr Ridge	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Michael Gabay	Busy Builders/Busty Brushers	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Barbara O'Neal	Centric Web	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Andrea Finnegan	Chicago Canine Club	Corporate		Prospective	Mailing
7/17/2013	Jennifer	Mary Beth Dierkes	Citizens Financial Bank	Corporate		Prospective	Mailing
7/18/2013	Jennifer	Chelsea Gerberich	Tribune Events Group	Corporate		Declined	Email
7/19/2013	Jennifer	Sam Armstrong	CCH/CNH	Corporate	Sam had a meeting at the Lodge, spoke with him re	Prospective	Event too large, gave info for future
7/27/2013	Nicole	Elizabeth Joyce	CNH	Corporate	Contacted client to set up tour appt	Prospective	Client will call back with tour date and time
8/7/2013	Jennifer	June Wright	Comptroller of the Currency	Corporate		Prospective	Phone
8/7/2013	Jennifer	Malissa Lopez	McDonald's USA, LLC	Corporate	Repeat	Booked	Phone
8/9/2013	Jennifer	Vicky	Hinsdale Bank	Corporate	Repeat client, looking for September Mtg	Declined	Phone
8/12/2013	Jennifer	Pam Davies	Wrigley Corporation	Corporate	Repeat Client, calling to check in	Prospective	Phone
8/12/2013	Jennifer	Sue Simpson	NBC News	Corporate	Repeat Client, calling to check in	Prospective	Phone
8/12/2013	Jennifer	Alysa Lewandowski	The LeaderShop	Corporate	Repeat Client, calling to check in	Prospective	Phone
8/14/2013	Jennifer	Michelle Stipp	Sonia Roselli Photo	Corporate	Photo Shoot	Prospective	Email
8/15/2013	Jennifer	Leslie Bolanos	Wealth Management Group	Corporate	REpeat Client, calling to check in on booking Oct Mtg	Prospective	Phone
8/15/2013	Jennifer	Michael McDonnell	Configure One	Corporate	Repeat Client, looking to rebook Oct Meeting	Prospective	Phone
8/15/2013	Jennifer	Sylvia Hernandez	Arizona University	Corporate	Repeat Client, looking to rebook Oct Meeting	Prospective	Phone
8/15/2013	Jennifer	Jen Diab	The Webb Foundation	Corporate	Repeat Client	Prospective	Phone
8/20/2013	Jennifer	Tina Rounds	Gifts for Adoption	Corporate	Repeat Client	Prospective	Phone
8/20/2013	Jennifer	Mary Whalen	Hanger Clinic	Corporate	Repeat Business	Prospective	Phone
8/22/2013	Jennifer	Jill Bartkowiak	Holiday Inn Chicago SW	Corporate	Collaborating on Events in future	Prospective	other
8/22/2013	Jennifer	Ali Foster	Holiday Inn Chicago SW	Corporate	Collaborating on Events in future	Prospective	other
8/27/2013	Jennifer	Jana Pinc	Realty Executives Midwest	Corporate	Repeat	Prospective	Phone
8/28/2013	Jennifer	Eileen Smith	McDonald's USA, LLC	Corporate	New Division	Booked	Phone
8/28/2013	Jennifer	Paul Garver	Hawbecker & Garver	Corporate	Repeat	Prospective	Phone
6/3/2013	Jennifer	Brenda Moran		Memorial		Declined	Email
7/10/2013	Jennifer	Paula Alexander		Memorial	7/19 confirming with relatives	Prospective	Phone
7/16/2013	Jennifer	Eric Ferry	Basic Funerals	Memorial		Declined	Phone
8/26/2013	Jennifer	Michelle		Memorial		Prospective	Phone
8/26/2013	Jennifer	Scott	RMI Specialty Hospital	Memorial	Booked annual Memorial Service then cancelled it, s	Declined	Phone
5/13/2013	Jennifer	Patrick Fitzgerald		Other	non profit fund raiser looking to re book from last yr	Prospective	Email
7/10/2013	Jennifer	Angie	Burr Ridge Police	Other			
5/2/2013	Nicole	Kathy Hanley	Hinsdale Middle School	School District	Bridal Party-Open House 6/17/13	Booked	Phone
5/9/2013	Jennifer	Jean Dugan	s/d 181	School District		Prospective	Phone
5/14/2013	Jennifer	Laura Milas	HCHS	School District	peer leadership retreat	Booked	Email

19%

Village of Hinsdale

KLM Lodge Sales/Client Call Log

Date	Staff	Contact	Company	Type of Business / Event	Actions	Current Status	Initial Inquiry Type	19%
7/10/2013	Jennifer	Ryan Jay	Hinsdale Central	School District	Sept 2013 event	Booked	Email	
5/1/2013	Jennifer	Jerry	Rotary Club of Hinsdale	Social Event	Installation Meeting	Booked	Phone	Following up on contract
5/1/2013	Jennifer	Kristen Lewis	Madison School	Social Event	5th Grade Graduation Party	Booked	Phone	
5/1/2013	Jennifer	Shalini Singh		Social Event	Birthday Party	Booked	Phone	
5/1/2013	Jennifer	Michelle Vickery		Social Event	Declined 5/14/2013	Declined	Phone	Follow up for contract
5/1/2013	Jennifer	Kemi Olumuyiwa		Social Event		Booked	Phone	
5/2/2013	Jennifer	Steven Valenti	All Things Party	Social Event		Booked	Phone	
5/2/2013	Nicole	Kathy Hanley		Social Event	tour on 5/2/13-First floor party 6/17/13	Prospective	Phone	Tour follow-up
5/8/2013	Jennifer	Tim Lahee		Social Event	September Party	Prospective	Phone	
5/9/2013	Jennifer	All Tucker	Artistic Entertaining	Social Event		Prospective	Phone	
5/11/2013	Jennifer	Gloria Pluta		Social Event	Interested in grad party	Prospective	Phone	
5/13/2013	Jennifer	Patty Kudlacz	Fairy Godmothers Inc	Social Event	New Years Eve Party	Booked	Email	Followed with phone call
5/15/2013	Jennifer	Chris Rooney		Social Event	7/6 party	Booked	Phone	Toured and booked 5/13/13
5/16/2013	Nicole	Kathy Hanley		Social Event	tour on 5/2/13-First floor party 6/17/13	Prospective	Phone	Follow up 5/30/13
5/27/2013	Nicole	Valerie Lee		Social Event	Shower date not available	Declined	Phone	
5/29/2013	Jennifer	Sona Bhat		Social Event	Declined pre-school graduation: reduced rate of \$500	Declined	Phone	
6/5/2013	Jennifer	Deena		Social Event	Dinner 7/27	Prospective	Phone	
6/9/2013	Nicole	Sumil Patel		Social Event		Declined	Phone	
6/11/2013	Jennifer	Dr. Zekih	Association of Syrian Physicians	Social Event	Holiday Party	Declined	Phone	Party too large for building
6/12/2013	Jennifer	Laurie		Social Event	Going Away Party	Booked	Phone	Bob toured
6/12/2013	Jennifer	Maggie Smith		Social Event		Prospective	Phone	
6/18/2013	Nicole	Lisa Walsh		Social Event		Declined	Phone	Too Expensive
6/28/2013	Nicole	Dawn Belvis		Social Event	sent information on lodge date not available, gave client	Prospective	Email	gave information on other dates available for bridal shower
6/28/2013	Nicole	Sylvia		Social Event		Declined	Phone	
7/1/2013	Jennifer	Dennis Parsons	St Issac Joques	Social Event	left message for client-date booked already	Booked	Phone	
7/5/2013	Jennifer	Jessica Krueger		Social Event	Looking for a tour	Prospective	Phone	tour with Elise
7/5/2013	Jennifer	Arunas Buntinas		Social Event	Anniversary Party for his parents	Booked		
7/8/2013	Jennifer	Chris Rooney		Social Event	Family Reunion	Booked		
7/11/2013	Jennifer	Carol Gelman		Social Event	August Meeting	Prospective	Email	Getting rate approved
7/17/2013	Jennifer	Betty Cronin		Social Event	65th Birthday Party	Booked	Phone	Meeting/tour 7/17/2013
7/17/2013	Jennifer	Melanie Lamoureux	BAM Theatre	Social Event		Booked	Phone	Meeting - tour
7/17/2013	Jennifer	Dawn Belvis		Social Event		Booked	Phone	Signed contract
7/18/2013	Jennifer	Mary Costellano		Social Event	Changed party	Booked	Phone	Booked 8/10/14
7/18/2013	Jennifer	Jan		Social Event	Anniversary Party 5/2015	Prospective	Phone	
7/24/2013	Nicole	Laurie Laga		Social Event		Declined	Phone	Too expensive
7/26/2013	Jennifer	Jeannine Ruse	Red Hen Event Décor	Social Event	Working on Bat Mitzvah 9/28/13	Booked	Phone	Came in for a meeting
7/27/2013	Nicole	John Manta		Social Event	follow up from tour re: interest in booking	Declined	other	date not available
7/28/2013	Jennifer	Linda Valenti		Social Event	Looking for Birthday Party 10/26	Prospective	Phone	
7/31/2013	Jennifer	Erin Nolan		Social Event	10/26 Birthday Party for 65ypl	Prospective	Phone	
7/31/2013	Jennifer	Mary Beth Rhoades	The Lane School	Social Event	NCAA fundraising event March 22, 2014	Prospective	Phone	
8/1/2013	Jennifer	Jack McKittrick		Social Event		Booked	Phone	Came in for a tour and signed contract
8/2/2013	Nicole	Clair McKittrick		Social Event	Set up tour for sept/oct 2013 date	Prospective	Phone	tour set for 8/7/13 at 7pm
8/5/2013	Nicole	Robin Hallaby		Social Event	Spoke to client regarding ceremony availability	Prospective	Phone	client will call back with decision
8/5/2013	Jennifer	Danette Perry		Social Event	Shower Date not avail	Declined	Phone	
8/6/2013	Nicole	Brian Mitchell		Social Event	Spoke to client-gave alternate dates	Prospective	Email	
8/9/2013	Jennifer	Sami Shirsat		Social Event	Birthday party September 2013	Prospective	Phone	Came in for a tour
8/12/2013	Jennifer	Jamie Klonowski		Social Event	Baby Shower	Booked	Email	Came in for a tour
8/12/2013	Jennifer	Celia Castillo		Social Event	15th Birthday Party	Prospective		
8/16/2013	Jennifer	Alefyah Master Morbiwala		Social Event	Engagement Party Nov 2013	Prospective	Email	
8/20/2013	Jennifer	Leslie Goddard	Graue Mill	Social Event	Repeat Business	Prospective	Phone	
8/26/2013	Jennifer	Megan Strella		Social Event		Prospective	Phone	
8/26/2013	Jennifer	Cheryl Redda	Cottage Collection	Social Event	9-Nov	Prospective	Phone	

Village of Hinsdale

KLM Lodge Sales/Client Call Log

Date	Staff	Contact	Company	Type of Business /Event	Actions	Current Status	Initial Inquiry Type	19%
8/27/2013	Jennifer	Michelle	Cub Scouts Troop #156	Social Event	Dec 8, 2013 event	Prospective	Phone	
8/27/2013	Jennifer	Joy Klange	ROIT	Social Event	Repeat	Prospective	Phone	
8/28/2013	Jennifer	Mary Kay Trilla	Garden Club of Hinsdale	Social Event	Repeat	Booked	Phone	
8/28/2013	Jennifer	Shafal		Social Event	Birthday Party	Prospective	Phone	
8/28/2013	Jennifer	Betty Green		Social Event	Author on Zook--set up a group tour for Nov	Prospective	Phone	
4/3/2013	Nicole	Kathleen Quinlan		Social Event	Tour and signed contract for 6/30/13	Booked	Phone	90th Birthday Party
5/1/2013	Jennifer	Rachel Pfenning		Wedding	Wedding 5/24/2014	Prospective	Email	
5/2/2013	Nicole	Karissa Schmoee		Wedding	Tour set for 5/11-- Wedding in 2014 120-150 ppl	Prospective	Phone	Tour follow-up 6/6/13
5/4/2013	Nicole	Jamie Farrell		Wedding	Tour on 5/4/13	Prospective	Phone	Tour follow-up 6/6/13
5/4/2013	Nicole	Danuto Helenado		Wedding	Tour on 5/4/13	Prospective	Phone	Tour follow-up 6/6/13
5/11/2013	Nicole	John Stojack		Wedding	Tour on 5/11/13	Prospective	other	Tour follow-up 6/6/13
5/11/2013	Nicole	Colleen Bender		Wedding	Phone call re: 9/22/13 or 9/29/13	Prospective	other	Tour follow-up
5/11/2013	Nicole	Alison Stojack		Wedding	Tour on 5/11/13 Wants 7/21/13 date	Prospective	Phone	follow-up 6/1/13
5/11/2013	Nicole	Alison Stojack		Wedding		Prospective	Phone	follow-up 5/30/13
5/13/2013	Nicole	Theresa Wang		Wedding	Tour on 5/13/13. Will call us back	Declined	Phone	Tour given; very interested-follow up 5/30/13
5/13/2013	Nicole	Jennifer Ziermann		Wedding	Tour set for 5/15/13 1pm	Prospective	other	Tour follow-up: 5/30 Decided to have the ceremony closer to home
5/13/2013	Nicole	Jessica Antos		Wedding	Tour set for 5/23/13 12-30pm	Prospective	Phone	
5/13/2013	Nicole	Stephanie St. Clair		Wedding	Gave available dates for wedding and tour	Prospective	Email	
5/13/2013	Nicole	Alisa Clifford		Wedding	Tour set for 5/28	Prospective	Email	
5/13/2013	Nicole	Sandra Gernheuser		Wedding	gave tour dates for 5/17 or 5/18	Booked	Phone	Tour follow up 5/30/13
5/13/2013	Jennifer	Franny Rataj		Wedding	set up tour for wedding	Prospective	Email	Tour given 5/17; contract signed 6/1/13
5/14/2013	Jennifer	Madeline Ryu		Wedding	Interested for a wedding	Declined	Email	
5/15/2013	Jennifer	Nicole		Wedding	Sent Wedding	Prospective	Email	Went with All Season Orchard in Woodstock
5/16/2013	Nicole	Kristin Smith		Wedding	Tour on 5/16/13 for ceremony and reception	Prospective	Phone	
5/16/2013	Nicole	Franny Ratak		Wedding	Tour on 5/16/13 for ceremony and reception	Prospective	Phone	Follow up 5/30/13
5/18/2013	Nicole	Kell White		Wedding	Tour follow up	Prospective	Email	Follow up 5/30/13
5/22/2013	Jennifer	Sara Covington		Wedding	Wedding 10/12	Prospective	Email	
5/25/2013	Nicole	Aileen Mueller		Wedding	Tour follow up	Prospective	Phone	
5/27/2013	Nicole	Fernanda Brasillero		Wedding	Tour set for 6/12/13 at 10am	Prospective	Email	
5/28/2013	Jennifer	Melissa Dorosz		Wedding	Wedding -tour for 6/1	Prospective	Phone	
5/28/2013	Jennifer	Aleksa Slapsys		Wedding	Wanted brochure for a wedding	Prospective	Email	
5/30/2013	Nicole	Tricia Mueller		Wedding	Tour follow up	Prospective	Email	
5/31/2013	Nicole	Maureen Duax		Wedding	Tour set for 6/3/13: Tour follow up 6/6/13	Prospective	other	Follow up 5/30/13
5/31/2013	Nicole	Maggie Rezac		Wedding	Tour set for 6/8/13 1:30pm	Prospective	Phone	
5/31/2013	Nicole	Brook Kelly		Wedding	Wants to come in for a tour	Prospective	Phone	
6/4/2013	Jennifer	Anita Sanchez		Wedding	Tour set for 6/12/13 at 6pm	Prospective	Phone	
6/5/2013	Nicole	Anita Sanchez		Wedding	Tour set for 6/12/13 at 6pm	Prospective	Phone	tour on 6/5/13
6/5/2013	Nicole	Dan Martinez		Wedding	Tour set for 6/12/13 at 1pm	Prospective	Phone	
6/5/2013	Nicole	Mary Donovan/Carrie Sloan		Wedding	Tour set for 6/9/13 at 9am	Prospective	Phone	
6/5/2013	Jennifer	Amanda Wilson		Wedding	requested lodge rental for date already booked	Prospective	Phone	
6/6/2013	Nicole	Laura Riordan		Wedding	sent information on lodge, requested tour dates	Declined	Email	Did not want to look at other dates -her date was already taken
6/6/2013	Nicole	Amanda Ball		Wedding	sent information on lodge, requested tour dates	Prospective	Email	waiting on call with available dates for tour
6/6/2013	Nicole	Kerri Keafar		Wedding	Tour on 6/7/13 at 9am	Prospective	Email	waiting on call with available dates for tour
6/7/2013	Nicole	Sophie Baxter		Wedding		Booked	Phone	Booked event 7/21/13
6/7/2013	Jennifer	Stephanie Ramirez		Wedding		Booked	Phone	Came in for a tour and left with contract
6/10/2013	Jennifer	Sophie Baxter		Wedding	Ceremony Only	Booked	Phone	
6/10/2013	Jennifer	Stephanie		Wedding	Wedding 2014	Prospective	Phone	Came in for a tour, parents and daughter
6/11/2013	Jennifer	Linda Nahlik		Wedding	Wedding 2014	Booked	Phone	
6/12/2013	Jennifer	Stephanie McKape		Wedding	Tour on 6/22/13	Prospective	Phone	
6/15/2013	Nicole	Amanda Nahlik		Wedding	Tour on 6/15/13-sent vendor info to client	Booked	Phone	Booked event 7/19/14
6/15/2013	Nicole	Celine Hoegler		Wedding	Tour on 6/15/13-sent vendor info to client	Prospective	Phone	outside ceremony and lodge reception
6/15/2013	Nicole	Kelley O'Brien		Wedding	Tour on 6/15/13-sent vendor info to client	Declined	Email	declined lodge-need wheelchair access upstairs

Village of Hinsdale

KLM Lodge Sales/Client Call Log

Date	Staff	Contact	Company	Type of Business /Event	Actions	Current Status	Initial Inquiry Type	19%
6/18/2013	Nicole	Jennifer Neal		Wedding	Tour on 6/18/13	Prospective	Phone	
6/18/2013	Nicole	Lauren Clark		Wedding	sent info-requested tour dates	Prospective	Email	gave info on lodge, waiting on callback for tour date
6/21/2013	Nicole	Amy Burnett		Wedding	Tour 6/21/13 q	Prospective	Email	outside ceremony and lodge reception
6/24/2013	Nicole	Stephanie Raue		Wedding	emailed information - requested tour dates	Prospective	Email	
6/25/2013	Nicole	Mary Rakoczy		Wedding	spoke to client, tour set for 7/8/13	Prospective	Email	
6/27/2013	Nicole	Jennifer Kick		Wedding	cancelled apt. time will call back	Declined	Email	
6/27/2013	Jennifer	Stephanie Raue		Wedding	2014 wedding	Prospective	Email	chose another venue
6/28/2013	Nicole	Annie Wriegosz		Wedding	sent lodge info-waiting on tour date	Prospective	Email	
6/28/2013	Nicole	Emily Arturi		Wedding	emailed client with lodge info-waiting on tour date	Prospective	Email	waiting on return email from client
6/28/2013	Nicole	Laura Lopez		Wedding	called client with lodge info for 2014 wedding	Prospective	Phone	called client with 2014 summer dates waiting on reply
6/28/2013	Jennifer	Nicole Tongue		Wedding		Booked	Phone	
7/1/2013	Jennifer	Mary Krueger		Wedding	June 21 or 28, 2014	Prospective	Email	Gave tour
7/5/2013	Jennifer	Rolf Flechsig		Wedding		Booked	Phone	Came in for a tour and to sign contract
7/8/2013	Jennifer	Sean Murphy		Wedding	Wants to come in and tour	Prospective	Phone	
7/8/2013	Jennifer	Samara Grant		Wedding		Prospective	Email	Tour on 7/13
7/9/2013	Jennifer	Sherry Campbell		Wedding	Looking for a wedding June July 2014	Prospective	Phone	Came in for a tour, very interested
7/9/2013	Jennifer	Cynthia Hernandez		Wedding	Looking for July 12, 2014	Booked	Phone	Coming in for a tour 7/10
7/9/2013	Jennifer	Katie Pain		Wedding		Prospective	Phone	Came in for a tour 7/9
7/9/2013	Jennifer	Jen Bywalec		Wedding	Changing times for her wedding	Booked	Phone	
7/9/2013	Jennifer	Liz Fontana		Wedding		Prospective	Email	
7/10/2013	Jennifer	Rebecca Ertnier		Wedding		Booked	Phone	
7/14/2013	Jennifer	Courtney Somerfield		Wedding	April 2014 Wedding	Booked	Phone	
7/14/2013	Jennifer	Andrea Mackowiak		Wedding	June 2014 Wedding	Prospective	Email	Came in for a tour
7/16/2013	Jennifer	Gretchen Rahn		Wedding	Wedding October, 2014	Prospective	Email	Tour set up
7/16/2013	Jennifer	Clare Hiatt		Wedding	July/Aug 2014	Prospective	Email	Tour set up
7/17/2013	Jennifer	Claire Hiatt		Wedding	Wedding 2014	Prospective	Phone	Tour set up
7/17/2013	Nicole	Carrie Marinier		Wedding	Tour of lodge	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Samara Grant		Wedding	Follow up email to client on wedding date	Prospective	Email	emailed client to verify dates
7/19/2013	Nicole	Peter Molnar		Wedding	Follow up email to client re: interest in booking	Prospective	Email	checking on interest in lodge for event?
7/19/2013	Nicole	Sofia Siddiqui		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	George Sisson		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Erin Donahue		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Mary Rakoczy		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Stephanie Raue		Wedding	Followup from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	amy Burnett		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Kevin Millette		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Morgan Gorskey		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Jennifer Neal		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Anita Sanchez		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Kerri Keafer		Wedding	Followup from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Amanda Ball		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Aleksa Slapsys		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Alisa Clifford		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Fernanda Brasilero		Wedding	Follow up from tour re: interest in booking	Prospective	Email	waiting on phone call from client
7/19/2013	Nicole	Katie Payne		Wedding	Follow up from tour re: interest in booking	Booked	Email	waiting on phone call from client
7/21/2013	Nicole	Annie Zole		Wedding	Follow up from tour re: interest in booking	Prospective	other	waiting on call
7/23/2013	Jennifer	Peggy Kepler		Wedding	Set up tour for July 2014 Wedding	Booked	Phone	
7/23/2013	Jennifer	Catha Smith		Wedding	2014 Wedding	Prospective	Email	Tour set up
7/23/2013	Jennifer	Sarah Engle		Wedding	Follow up from tour re: interest in booking	Prospective	Phone	waiting on call
7/25/2013	Nicole	Lisa Fikjes		Wedding	Follow up from tour re: interest in booking	Booked	Email	following up on contract
7/25/2013	Jennifer	Robert Ramirez		Wedding		Prospective	Phone	
7/26/2013	Jennifer	Christina		Wedding	Wedding 7/19/14	Prospective	Phone	

Village of Hinsdale

KLM Lodge Sales/Client Call Log

Date	Staff	Contact	Company	Type of Business /Event	Actions	Current Status	Initial Inquiry Type	19%
7/26/2013	Jennifer	Cara McGuire		Wedding		Prospective	Email	
7/27/2013	Nicole	Heather Hertelendi		Wedding	follow up from tour re: interest in booking	Prospective	other	waiting on call
7/27/2013	Nicole	Charmaine Parziale		Wedding	follow up from tour re: interest in booking	Prospective	Email	waiting on call
7/28/2013	Jennifer	Tom Rafferty		Wedding	Set up tour for 2014 wedding	Prospective	Email	
7/28/2013	Jennifer	Joy Gurt		Wedding		Prospective	Email	
7/29/2013	Nicole	Nicole Porter		Wedding	follow up from tour re: interest in booking	Prospective	Email	Came in for a tour
7/29/2013	Nicole	Rachel Smith		Wedding	Set up tour	Prospective	other	waiting on call
7/30/2013	Jennifer	Denise Colangelo		Wedding	follow up from tour re: interest in booking	Prospective	Phone	Tour 8/2
7/30/2013	Jennifer	Lindsey Geest		Wedding		Booked	Phone	Wedding date booked for 6/28/14
7/31/2013	Jennifer	Pam Ford		Wedding		Booked	Phone	Meeting to go over details
7/31/2013	Jennifer	Anita Sanchez		Wedding		Prospective	other	Came in for a tour
7/31/2013	Jennifer	Mark	Mario's Events	Wedding	Working on Matthews Wedding	Booked	Phone	Came in for a tour, wrote and signed contract
7/31/2013	Jennifer	Adel Tracy		Wedding		Booked	Phone	Came in for client meeting
7/31/2013	Jennifer	Carol Willard		Wedding		Booked	Phone	Tour
7/31/2013	Jennifer	Teresa Doyle		Wedding		Prospective	Phone	Tour
7/31/2013	Nicole	Emily Burnett		Wedding		Prospective	Email	Tour set for 8/24/13 at 11:30am
7/31/2013	Jennifer	Carl Willard		Wedding	Set up tour for 8/24/13 11:30am	Booked	other	Tour & Booked Wedding
8/1/2013	Jennifer	Jen Bywalec		Wedding		Booked	Phone	Meeting to go over details
8/1/2013	Jennifer	Sam		Wedding	300-400ppl Wedding	Prospective	Phone	
8/2/2013	Nicole	Rachel Smith		Wedding	Tour for wedding-summer/2014	Booked	Phone	Wedding set for 8/2/14
8/2/2013	Nicole	Laura Spanel		Wedding	Set up tour for summer wedding/2014- 8/17	Prospective	Phone	tour set for 8/17/13 at 10am
8/2/2013	Nicole	Monica Poddana		Wedding	set up tour for summer wedding/2014	Prospective	Phone	tour set for 8/13 at 8pm
8/2/2013	Jennifer	Jean Rausch		Wedding		Prospective	Phone	
8/3/2013	Nicole	Andrea mackowiak		Wedding	Tour for wedding-summer/2014	Prospective	Phone	followup with client regarding date
8/4/2013	Nicole	Barbara Miner		Wedding	Tour for 10/12/13 wedding	Prospective	other	followup call with client regarding date
8/5/2013	Nicole	Amie Wielgosz		Wedding	Tour for wedding-summer/2014	Prospective	Phone	followup with client regarding tour
8/5/2013	Jennifer	Rachel		Wedding		Prospective	Phone	
8/6/2013	Nicole	Ann Wagman		Wedding	Spoke to client-set up tour	Prospective	Phone	
8/6/2013	Nicole	Kara Saternus		Wedding	Spoke to client -set up tour 8/10/13 at 3:30pm	Prospective	Email	
8/6/2013	Nicole	Jillian Rawl		Wedding	emailed client with information for large wedding	Prospective	Email	waiting on reply from client
8/6/2013	Jennifer	Teresa Doyle		Wedding		Prospective	Email	Came in for a tour
8/6/2013	Jennifer	Samantha Uster		Wedding		Prospective	Email	Tour
8/6/2013	Jennifer	Kim Coyle		Wedding		Prospective	Email	Tour
8/8/2013	Jennifer	Erica Vetter	Maries Catering	Wedding		Booked	Email	
8/14/2013	Jennifer	Samantha Brooks		Wedding	Jan 11, 2014 wedding	Booked	Phone	Came in for a tour
8/14/2013	Jennifer	Tyler Stollenberg		Wedding		Declined	Email	
8/14/2013	Jennifer	Jessica Benzin		Wedding		Prospective	Phone	Tour
8/27/2013	Jennifer	Adel Tracy		Wedding	Discussing details for upcoming wedding	Booked	Phone	
7/22/2013	Nicole	Mallory McClintock		Wedding	Set up tour	Prospective	Phone	tour

MEMORANDUM

To: Chairman Hughes and Members of the Administration & Community Affairs (ACA) Committee

From: Timothy J. Scott, AICP, CNU-A –Director of Econ. Develop. & Urban Design

Date: August 29, 2013

Re: Staff Report



The Economic Development Commission (EDC) last met on Tuesday, August 27th.

Advertising Campaign

The EDC has launched its latest advertising campaign, "Village Voices and Choices." The first ad, which featured a back-to-school theme, ran in *Hinsdale Living*. The next run of ads will be in *The Hinsdalean*; this cost-effective weekly paper with 100% market penetration has served as the primary vehicle for past advertising campaigns.

Liquor Code

I am working through potential changes to the code. These are intended to make the language consistent and accommodate today's restaurant and retail formats. These can be brought forward for discussion and consideration at the next ACA Committee meeting or the next Village Board meeting.

Zoning Code - Signage

At the recent EDC meeting, members considered and supported the development of dedicated standards for window signage. These will accompany the standards for temporary sidewalk advertising signs as potential, business-friendly changes to the sign code.

Burlington Park

The 200-Ampere service has been relocated away from the planned curvilinear wall. Since the separate service and meter boxes were consolidated into a single cabinet, the last remaining wood pole in the park can be taken down. I have requested this work of Public Services. The pole will need to be down in time to accommodate planned wall construction.

As noted previously, future phases for the even distribution of power in the park include, among other items, a 100-Ampere service line for the eastern third of the park and directional boring to the northeast and northwest corners to supply power to the planned civic event signs that employ illuminated cabinets. I will be preparing the bid packet for these signs, which will provide a more formal entry into the Village's historic central business district.

I have pursued an alternative vendor for the construction of the masonry wall in Burlington Park. This Hinsdale-based company supplied the second-lowest price in the original bid process. If approved, the firm would be able to deliver the signed contract and required bonds in a timely fashion and then begin staging the project, with completion slated for this construction season. Landscaping, which is integral to the appearance and function of the wall, would be bid separately and installed as a second phase in the spring.

Tenant Update

Downtown: A restaurant is planned for the space most recently occupied by Zak's Place. *Greater Grant Square:* Unleashed, a pet supply store, is close to receiving its permit. The proposal for a low-impact, small footprint office building surrounded by landscape on the shallow strip of vacant land on Chestnut west of the Village's parking received is setback variations. Its plan is being prepared for the exterior appearance and site plan review process. *Ogden Avenue:* Two office park buildings will receive improvements, including a glassy but contextual atrium for 12 Salt Creek. Other improvements are being considered for the future.

Urban Design

I am assembling information and securing estimates for the committee-selected streetscape alternative that would realign and restripe parking spaces on the 100 block of south Washington. With this approach individual meter pole-and-head assemblies would be relocated to the middle of parking spaces in order to provide a visual cue to motorists.

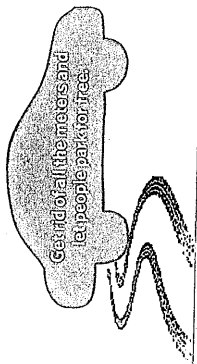
Chicago Metropolitan Agency for Planning - Parking Working Group

Some edits are being incorporated into the recently-distributed existing conditions report. For informational purposes, attached you will find an illustrative roadmap that explores some potential policy alternatives. This is meant to serve as a conversation starter for the next phase of the project.

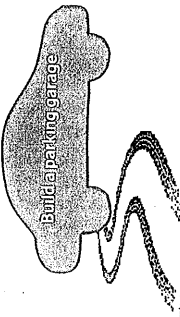
If you have any questions, comments, or suggestions, please do not hesitate to contact me at (630) 789-7005 or tscott@villageofhinsdale.org. Thank you.

cc: Village President Cauley and Board of Trustees

Parking Ideas



Eliminating the meters would cause **employees and commuters** to remain in the most convenient spaces for longer periods of time, forcing paying customers to drive in circles **crusing for a space** (or not find one at all). Increasing the supply of parking would increase the demand for parking and not necessarily solve the problem of parking availability in front of stores, salons, restaurants, and other businesses.



Each space in a parking garage costs approximately **\$30,000**. Construction of a garage would effectively cost the Village \$5 per space per day for 40 years. If revenue from taxes on downtown purchases is greater than \$5 for every space, this would be a good idea. Is every shopper spending \$250? Some are, but most are not. When drivers are willing to pay \$5 for daily parking, a garage would be a good idea. Until then, making better use of existing spaces is the fiscally conservative choice.



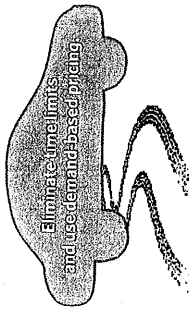
You pay for parking in Naperville whether you are aware of it or not. Every business in their Special Services Area has an **additional tax** on purchases that helps to **pay for their garages**. And for anyone who walks, bikes, or takes transit to the store, they have to **pay more** for their goods to **subsidize drivers**.

The garage in La Grange was funded with a federal transit grant, and was intended to be used for commuters. This has been controversial with residents who are not allowed to use it for commuting due to time limits. Maintenance costs for the garage are paid through taxes, again making goods more expensive for people who walk, bike, or take transit, while subsidizing the least sustainable mode of transport.

There should be **options** for parking. For people who want to park for free, there currently is free 2-hour parking in a 5-minute walk of the intersection of Washington & Hinsdale Ave. For longer-term parking, there is **free parking within a 10-minute walk**. The paid parking is for the convenient front-door parking spot. In a mall, it is not uncommon to walk more than 5 minutes to your car.



Coming soon!



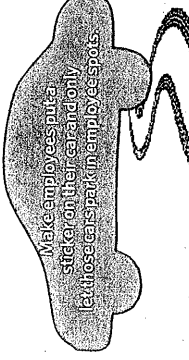
When prices are set to match demand levels, with the goal of **15% of spaces available per block** (1 of every 7), long-term parkers (employees and commuters) will park further from the core and make prime spaces **available for customers**. When customers are able to quickly find a convenient space, and park without fear of getting a ticket, they find the experience more enjoyable.



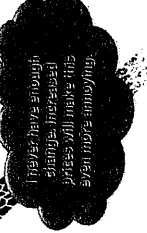
Demand-based pricing is a strategy to **manage demand** when supply is limited and costly to increase. The Village is willing to **return any additional revenue** back to the street where the money is collected in the form of streetscaping, pothole repairs, or other needed improvements.



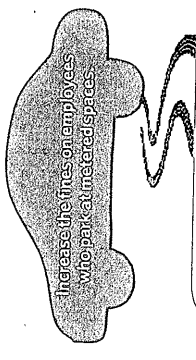
When the price is set to match demand levels, it keeps the spaces about 85% full. If people stop parking at the spaces, **prices would be lowered**. If spaces are 85% full, businesses aren't suffering. And when it's easy to find parking, customers will find it more **convenient**.



Sometimes **employees are shoppers**, and they shouldn't be punished when they come downtown outside of work hours. And if they can remove the sticker, then they'll probably do that during work hours, so that they can park closer. The cost of parking is the **only proven disincentive** to employees who regularly take up prime spots.



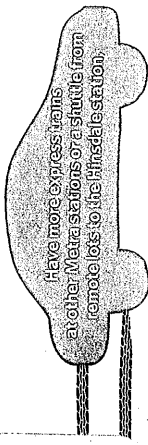
For the sake of **customer convenience**, increased prices should only be done with meters that accept **credit cards and cell phone payment**, as well as coins. These meters should remind customers when the meters are about to run out and allow them to add time **remotely**.



It can be hard for police officers to **distinguish between shoppers and employees**, and increased fines on shoppers would be very bad. Additionally, there are times when employees or business owners need to unload goods from their car and need to park closer. **Carrots work better than sticks**, and allowing employees to pay for this convenience, when necessary, is important.




Enforcing time limits is difficult and costly; they are currently in place and **not efficient**, and they **punish shoppers** who don't want to feel rushed for fear of getting a ticket.



A shuttle would be great for commuters who want to take advantage of Hinsdale's excellent Metra schedule, but can't find parking. But increasing the attractiveness of remote parking may just **entice drivers from other communities, adding to traffic congestion**. The Village has asked Metra if some express trains could stop at West Hinsdale instead of downtown, but this change would take Metra a long time to implement, and quicker solutions are needed.

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM Approval of a Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency		APPROVAL Darrell Langlois Assistant Village Manager/ Finance Director		
<p>For many years the Village has been a member of the Intergovernmental Risk Management Agency (IRMA) for most of its insurance coverage and risk management services (except for employee benefits, which is provided for by IPBC, another intergovernmental insurance pool). Each participating member is required to appoint a delegate and alternate delegate to participate in the governance of the pool (voting, committee participation, etc). Assistant Village Manager Darrell Langlois is currently named as the Village's delegate to IRMA, and Administration Manager Sandy Mikel is the alternate delegate.</p> <p>At her prior employer in Wilmette, incoming Village Manager Kathleen Gargano was the IRMA delegate and has long been a very active member of IRMA. At the present time she is the Chair of the Coverage, Claims, and Litigation Committee, and having her continue in this leadership position would be an obvious benefit to Hinsdale. In order for her to continue in her leadership role at IRMA, it would be appropriate that she be named as the delegate for the Village, and Administration Manager Sandy Mikel would remain as the alternate delegate.</p> <p>If the ACA Committee concurs with the proposed resolution, the following motion would be in order:</p> <p>MOTION: To Recommend to the Board of Trustees Approval of a Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

VILLAGE OF HINSDALE
RESOLUTION R-2013 __
RESOLUTION APPOINTING A DELEGATE AND ALTERNATE
DELEGATE TO THE INTERGOVERNMENTAL RISK MANAGEMENT
AGENCY

WHEREAS, the Village of Hinsdale adopted the Contract and By-Laws of the Intergovernmental Risk Management Agency by Ordinance and thereby became a member of said cooperative; and

WHEREAS, said contract provides that member units of local government shall by majority vote of its corporate authorities select one (1) person to represent that body on the Board of Directors of said Intergovernmental Agency;

NOW, THEREFORE, BE IT RESOLVED by the CORPORATE AUTHORITIES, of the Village of Hinsdale, DuPage and Cook Counties, Illinois that Kathleen Gargano, Village Manager is hereby appointed to represent the Village of Hinsdale on the Board of Directors of said Intergovernmental Risk Management Agency, commencing September 9, 2013.

BE IT FURTHER RESOLVED that Sandra Mikel, Administration Manager of the Village of Hinsdale is hereby selected as the alternate delegate to serve if Kathleen Gargano is unable to carry out her aforesaid duties as the representative of the Village of Hinsdale to the said Intergovernmental Agency.

PASSED this ____ day of ____, 2013

AYES:

NAYS:

ABSENT:

APPROVED this __ day of ____, 2013

Thomas Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

DATE: August 29, 2013

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM Approval of a Resolution Naming Harris Bank as a Designated Depository; Designation of Authorized Officers; and Authorized Activities		APPROVAL Darrell Langlois Assistant Village Manager/ Finance Director		
<p>Harris Bank is the main depository for the Village and the Village President, Village Manager, and Assistant Village Manager/Village Treasurer are authorized to conduct Village banking business. Due to the change in the Village Manager position, the attached resolution is required to be adopted in order to substitute Kathleen Gargano for prior Village Manager David Cook. All other parts of the resolution remain the same from prior resolutions.</p>				
<p>If the ACA Committee concurs with the proposed resolution, the following motion would be in order:</p>				
<p>MOTION: To Recommend to the Board of Trustees Approval of a Resolution Naming Harris Bank as a Designated Depository; Designation of Authorized Officers; and Authorized Activities.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

CERTIFIED RESOLUTIONS FOR LOCAL GOVERNMENT CUSTOMER

DATED AS OF 09/03/2013

I, Christine Bruton, Do HEREBY CERTIFY
to BMO Harris Bank N.A. ("*Harris*") that:

1. I am the duly elected or appointed and qualified clerk, secretary or other authorized official (the "*Certifying Official*") and keeper of the official books and records of Village of Hinsdale (the "*Customer*"), a Municipal Corporation duly organized and existing under the laws of the State of ILLINOIS (the "*State*"); and that the following is a true and correct copy of the resolutions duly adopted by all of the governing board or body of the Customer at a duly called and held regular or special meeting on the 03 day of September, 2013 (the "*Resolution Date*"), and recorded in the official books and records of the Customer (the "*Resolutions*"), in accordance with applicable State law:

I. HARRIS AS DEPOSITORY; DESIGNATION OF AUTHORIZED OFFICERS; AUTHORIZED ACTIVITIES

BE IT AND IT IS HEREBY RESOLVED by the governing board or body of Village of Hinsdale (the "*Customer*"), a Municipal Corporation duly organized and existing under the laws of the State of ILLINOIS (the "*State*"), that BMO Harris Bank N.A. ("*Harris*") is designated as an authorized depository of the Customer.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that each of the following officials or officers of the Customer is designated as an "*Authorized Officer*"; with each such Authorized Officer empowered to act individually on behalf of the Customer to exercise such powers and authorities as are set forth in these resolutions (the "*Resolutions*");

NAME	TITLE	SPECIMEN SIGNATURE
1. Thomas Cauley Jr.	Village President	
2. Kathleen A. Gargano	Village Manager	
3. Darrell Langlois	Assistant Village Manager	
4.		
5.		
6.		
7.		

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that any Authorized Officer is authorized and empowered, in the name and on behalf of the Customer, to delegate to one or more of his or her deputies or authorized representatives (each, a "*Deputy*") any or all of the powers and authorities granted to the Authorized Officers herein, including, but not limited to, signatory powers and authorities, as any such Authorized Officer deems necessary, desirable or appropriate (excluding, however, the authority to appoint additional or revoke the authority of any

Deputy), or revoke such authority, such determination to be conclusively presumed by any such Authorized Officer informing Harris (in writing or by electronic (Internet, fax or e-mail) instruction) of such designation, delegation or revocation.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that any Authorized Officer is authorized and empowered, in the name and on behalf of the Customer, in accordance with applicable State law and in furtherance of the purposes of the Customer's ordinances, resolutions, charter provisions (if applicable) and adopted policies regarding the management of its financial and banking affairs (the "Enabling Laws"):

- (a) to execute and deliver any and all signature cards, authorizations, set-up and other applications, forms, documentation, instructions, certificates and agreements, including without limitation any deposit account agreements, required or requested by Harris, or deemed necessary, appropriate or desirable by an Authorized Officer, in connection with the establishment, maintenance or administration of any checking, savings or other deposit accounts with Harris (the "Accounts") or in connection with any other banking services provided by Harris, to close any or all of the Accounts or to terminate such banking services and receive any proceeds therefrom, such determination to be conclusively evidenced by the execution and delivery of such signature card, authorization, set-up or other application, form, document, instruction, certificate or agreement by any such Authorized Officer;
- (b) to make, execute, draw, accept and endorse (manually, via facsimile signature, stamp or otherwise) any and all checks, notes, drafts, items, bills of exchange, acceptances, undertakings or other orders for the payment of money, including without limitation orders or directions in informal or letter form (collectively, "Orders"), against any money or funds or Accounts at any time standing to the credit of the Customer with Harris, and Harris is authorized to honor any and all such Orders so made, executed, drawn, accepted or endorsed, including those drawn to the individual order of any such person signing the same, or authorized by an Authorized Officer to be endorsed by, or purporting to be endorsed by, facsimile signature or stamp of such person without further inquiry or regard to the authority of said person or persons or the use of the Orders or the proceeds thereof;
- (c) to instruct Harris, in writing, electronically (including Internet, fax or e-mail) or otherwise, and take or cause to be taken all such other and further action, and to execute, acknowledge and deliver any and all certificates, agreements, documents and other instruments, that any such Authorized Officer deems necessary or desirable in relation to any Orders deposited into or drawn on an Account, including with respect to any stop payment instructions on such Orders, such determination to be conclusively evidenced by the taking of such action or the execution and delivery of such certificate, agreement, document or other instrument by any such Authorized Officer;
- (d) to issue written, telephonic or electronic (including Internet, fax or e-mail) instructions with respect to the transfer of funds of the Customer on deposit with Harris (or at any other depository) by wire, automated clearing house or other electronic means of transfer, without any written Order being issued with respect to such transfer; and to enter into such agreements with Harris, in the name and on behalf of the Customer, with respect to such transfers authorizing or providing for automatic or repetitive transfers, including without limitation agreements protecting Harris against the consequences of relying on instructions from persons purporting to

be authorized to act in the name and on behalf of the Customer, that any such Authorized Officer may deem necessary, appropriate or desirable, such determination to be conclusively evidenced by the issuance of such instruction or the execution of such agreement by any such Authorized Officer, and to receive and administer user procedures, numbers, codes, passwords and other identification data and procedures assigned to the Customer and its users for the foregoing services;

(e) to conduct Internet banking transactions using the services offered by Harris over the Internet as permitted by the terms and conditions set forth in any agreement by and between Harris and the Customer and to designate his or her Deputies as agents of the Customer, and authorize each of his or her Deputies to conduct such banking transactions using the Internet, on behalf of the Customer.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that any Authorized Officer is authorized, empowered and directed, in the name and on behalf of the Customer, to take or cause to be taken any and all actions necessary to ensure that all information relating to the Customer, the Authorized Officers and the Deputies delivered to or otherwise in Harris' possession, including without limitation, the Customer's address for purposes of the delivery of account statements, account titles, notices, correspondence and contact information, is at all times true, correct and complete.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that in furtherance of the purposes of the Enabling Laws, any employee, officer or agent of the Customer is authorized and empowered to execute or endorse for deposit, transfer or otherwise any Order or other negotiable instrument, which executions or endorsements may be made in writing, by facsimile signature or by stamp and with designation of the person so endorsing; and that in the absence of any such execution or endorsement Harris be and it hereby is authorized and empowered to make such execution or endorsement for deposit in the name and on behalf of the Customer.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that any Authorized Officer is authorized and empowered, in the name and on behalf of the Customer, to take any and all actions, and to execute, acknowledge and deliver any and all certificates, applications, agreements, documents, instructions and other instruments, that any such Authorized Officer deems necessary, appropriate or desirable in order to close any or all of the Accounts and receive any proceeds therefrom in furtherance of the purposes of the Enabling Laws, such determination to be conclusively evidenced by the taking of such action or the execution and delivery of such certificate, application, agreement, document, instruction or other instrument by any such Authorized Officer.

II. AUTHORITY TO OBTAIN ADDITIONAL BANKING SERVICES

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that any Authorized Officer is authorized and empowered, in the name and on behalf of the Customer to take any and all other actions, and to execute, acknowledge and deliver any agreements that any of the Authorized Officers deem necessary or desirable in order to obtain or procure any other additional banking services from Harris, including without limitation cash management services, including, but not limited to, wire transfer, ACH or other electronic funds transfer services, collection and deposit services, and/or any electronic banking services, that any Authorized Officer deems necessary, appropriate or

desirable, including terms in such agreements that would have the Customer indemnify (to the extent authorized by law and payable solely from funds, if any, that are then legally available to the Customer for such purpose) or limit Harris' liability, such determination to be conclusively evidenced by the execution, acknowledgement and delivery thereof by any such Authorized Officer; *provided, however*, that nothing in these Resolutions is intended or shall be construed to authorize any Authorized Officer to borrow money, obtain credit or otherwise incur any debt or liability of the Customer or mortgage, pledge or otherwise encumber any property of the Customer without, in each instance, further authorization from the governing board or body of the Customer.

III. GENERAL

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that the Clerk or Secretary of the Customer (or any of his or her designated assistants or representative) is authorized and directed to deliver to Harris a certified copy of these Resolutions, which certified copy shall without more constitute the undertaking and agreement of the Customer as herein provided, and to certify that the provisions thereof are in conformity with the Enabling Laws and that these Resolutions and the authority hereby conferred shall remain in full force and effect until the Customer notifies Harris to the contrary in writing, but if any of the authorities and undertakings herein contained shall be terminated by operation of law without such notice, it is hereby resolved and agreed for the purpose of inducing Harris to act hereunder that Harris shall be indemnified (to the extent authorized by law and payable solely from funds, if any, that are then legally available to the Customer for such purpose) and held harmless by the Customer for any loss suffered or liability incurred by it after such termination without notice.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that the Clerk or Secretary of the Customer (or any of his or her designated assistants or representative) is authorized, empowered and directed to certify to Harris as to the incumbency and the genuineness of the signature of each Authorized Officer and any Deputy granted signatory power and authority pursuant to the terms hereof; and that to the extent such certification is not provided to Harris in a timely manner, Harris is authorized in its discretion to either rely on any signature that Harris in good faith believes is the genuine signature of such Authorized Officer any such Deputy or refuse to honor any signature for such person until it receives such certification and Harris shall be indemnified (to the extent authorized by law and payable solely from funds, if any, that are then legally available to the Customer for such purpose) and held harmless by the Customer for any loss suffered or liability incurred by it for such reliance upon any such signature or for refusing to honor the signatures of any person not so certified to Harris.

BE IT AND IT IS FURTHER RESOLVED by the governing board or body of the Customer that Harris may conclusively presume that these Resolutions remain in effect and that all Authorized Officers and any Deputies designated pursuant thereto retain all powers and authorities granted upon them pursuant to these Resolutions, and in the case of any Deputy, such conclusive presumption shall be irrespective of whether the Authorized Officer that delegated the powers and authorities to such Deputy pursuant to these Resolutions is no longer an Authorized Officer, unless and until the Customer delivers to Harris written notice to the contrary, and Harris shall be indemnified (to the extent authorized by law and payable solely from funds, if any, that are then legally available to the Customer for such purpose) and held harmless by the Customer for any loss suffered or liability incurred (including for reasonable attorneys' fees and legal expenses) by it in reliance upon any signature of an Authorized Officer or Deputy, the genuineness of which has been certified to Harris pursuant to these Resolutions regardless

of by whom or by what means the purported signatures may have been affixed to any instrument, if such signatures reasonably resemble the specimen signature so certified.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that any Authorized Officer is authorized and empowered, in the name and on behalf of the Customer, to take or cause to be taken all such other and further action, and to execute, acknowledge and deliver any and all certificates, applications, agreements, documents, instructions and other instruments, that any such Authorized Officer deems necessary, appropriate or desirable in order to carry out these Resolutions and to consummate or carry-out any of the transactions or matters contemplated hereby, such determination to be conclusively evidenced by the taking of such action or the execution and delivery of such certificate, application, agreement, document, instruction or other instrument by any such Authorized Officer.

BE IT AND IT IS FURTHER RESOLVED that the governing board or body of the Customer hereby approves and ratifies each and every action taken by its officials, officers and employees prior to the date hereof in furtherance of the purposes of these Resolutions.

BE IT AND IT IS HEREBY FURTHER RESOLVED by the governing board or body of the Customer that these Resolutions shall take effect immediately upon their approval and adoption.

2. The Resolutions have not been amended, altered, modified, rescinded or repealed and are in full force and effect as of the date hereof.

3. The Resolutions do not conflict with or contravene any applicable law including the Enabling Laws, or any agreement, law, regulation or order applicable to the Customer.

4. Each of the persons listed on the first page of the Resolutions has been designated by the governing board or body of the Customer in the Resolutions as an Authorized Officer and each such Authorized Officer has been duly elected or appointed to and currently holds the office(s) set forth opposite his or her name and each such Authorized Officer's specimen signature set forth in the Resolutions above is the genuine signature of such Authorized Officer.

5. On the Resolution Date the deliberations of the governing board or body of the Customer on the adoption of the Resolutions were conducted openly, that the vote on the adoption of the Resolutions was taken openly, that the meeting was called and held at a specified time and place convenient to the public and was otherwise called and held in accordance with applicable State law regarding the holding of open and public meetings and with all of the procedural rules of the Customer.

IN WITNESS WHEREOF, I have hereunto subscribed my name on behalf of the Customer as of the date first written above.



Signature

Name: Christine Bruton

Title: _____

DATE: August 29, 2013

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM Approval of an Ordinance Amending Title 2 (Boards and Commissions) Chapter 5 (Park and Recreation Commission) of the Village Code of Hinsdale Relative to Park and Recreation Commission Membership.		APPROVAL Darrell Langlois Assistant Village Manager/ Finance Director 		
<p>Over the last several years, the Village has had difficulty fully staffing a number of boards and commissions, especially those that have nine members. Adding to this problem, when vacancies occur the required five member quorum (of a nine member board) has proven to be problematic as it relates to having regular meetings. Earlier this year the Board reduced the membership of the Finance Commission from nine members to seven members to address this problem, and now that the quorum is reduced to four members we have been able to have more regular meetings.</p> <p>The current Village Code related to the Park and Recreation Commission calls for 10 members of which nine are residents of the Village and one is student member. We currently have seven residents of the Village on the Commission, and the student member position has been vacant for at least the last five years. In discussing the current vacancies and meeting problems with President Cauley and Chairman Hughes, it is recommended that the Park and Recreation Commission membership be reduced from ten members to seven members, which will now parallel the membership numbers of the Finance Commission.</p> <p>If the ACA Committee concurs with the proposed change, the following motion would be in order:</p> <p>MOTION: To Recommend to the Board of Trustees Approval of the Attached Ordinance Amending Title 2 (Boards and Commissions) Chapter 5 (Park and Recreation Commission) of the Village Code of Hinsdale Relative to Finance Commission Membership.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 2 (BOARDS AND COMMISSIONS), CHAPTER 5 (PARK AND RECREATION COMMISSION) OF THE VILLAGE CODE OF HINSDALE RELATIVE TO PARK AND RECREATION COMMISSION MEMBERSHIP

WHEREAS, the President and Board of Trustees of the Village of Hinsdale has previously established a Park and Recreation Commission to advise and assist the Village President and Board of Trustees relative to matters involving parks and recreations, including the acquisition and development of park and recreation facilities, and the development of park and recreation programs; and

WHEREAS, the President and Board of Trustees now find that decreasing the number of members of such Park and Recreation Commission from ten (10) to seven (7) and making other changes to the existing Village Code provisions regarding the Park and Recreation Commission, as set forth below, are in the best interests of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference.

SECTION 2: Title 2 (Boards and Commissions), Chapter 5 (Park and Recreation Commission), Section 2-5-2, is hereby amended to read in its entirety as follows:

"2-5-2: MEMBERS AND TERMS:

A. The park and recreation commission shall consist of ~~ten (10)~~seven (7) members who are residents of the village, and who shall serve without compensation. All such members shall be appointed by the president of the village with the advice and consent of the board of trustees. Members shall be selected on the basis of their interest in recreational activities for citizens of all ages. ~~One member shall be a student who shall be enrolled in the twelfth grade during the majority of his or her term.~~

B. Of the seven (7) members appointed prior to August 30, 2013, the ~~terms of two (2) members shall expire on April 30, 2014, the terms of three (3) members shall expire on April 30, 2015, and the terms of two (2) members shall expire on April 30, 2016~~April 30, 2001, the terms of three (3) members of the commission shall expire on April 30 of even numbered years, and the terms of the other members shall expire on April 30 of odd numbered years. Of the members appointed on and after May 1, 2001, the

~~initial terms of three (3) members shall be three (3) years and the initial terms of three (3) members shall be two (2) years. The student member appointed pursuant to subsection A of this section shall be appointed for his or her initial term prior to December 31, 2006, and said initial term shall expire on April 30, 2007. All succeeding student member terms thereafter shall be for one year. The terms of members appointed on or after April 30, 2013 shall be three (3) years and until that commissioner's replacement has been appointed.~~

C. To establish and maintain proper liaison, one member each, appointed by the respective boards of the village, School District 181, School District 86, and the community house shall also be represented on the commission in an ex officio status, but without vote. All such liaison members shall be residents of the village.

D. Any vacancy among the members of the commission shall be filled for the remainder of the unexpired term in the same manner as in the case of the original appointment.

E. One of the members of the commission shall be chairman thereof, and he shall serve without compensation in that capacity. The chairman shall be appointed by the president of the village with the advice and consent of the board of trustees. The term of the chairman shall be for the balance of such person's term as a member of the commission.

SECTION 3: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2013.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2013, and
attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

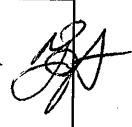
Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the _____ day of
_____, 2013.

Christine M. Bruton, Village Clerk



DATE: August 30, 2013

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM To Recommend Annulment of a Bid Award to Wilson Ware Group, Waiving of Competitive Bidding, and Approval of a Contract with King's Landscaping in an Amount Not to Exceed \$198,022.55 to Construct the Masonry Wall of Burlington Park		APPROVED Timothy Scott, AICP, CNU-A Director of Econ. Develop. & Urban Design 		
<p>Wilson Ware Group was awarded a contract in the amount of \$195,291.29 to construct and landscape the masonry wall that separates Burlington Park from the adjacent drive aisle and parking area. Although interest in the project remains, the firm has not followed through and returned a signed contract with the required bonds. As a result, it is recommended that the award of contract be annulled.</p> <p>To advance the project, it could be broken into two phases, with the first construction of the wall and the second landscaping (which is integral to its functional and appearance). Construction of the wall can be performed this season, with landscaping installed in the spring (with resources from next year's budget). Award of a contract to purchase and install the landscaping would be subject to a new bid process (in late winter/early spring).</p> <p>The firm that provided the second-lowest price submittal from the original bid process, Hinsdale-based King's Landscaping, is interested in pursuing an agreement with the Village to perform the first phase of the work this construction season. King's will honor their original price for the construction of the masonry wall. To cover the soil in the integrated planting beds that would not have plant material for approximately six months, a layer of mulch is needed (an estimate was included in their original bid).</p> <p>The total for King's Landscaping to perform the first phase of the project is \$198,022.55. For reference purposes, King's originally estimated the landscaping at \$38,921.95 (revised to reflect mulch that would be included in phase one). As noted above, the landscaping would be bid separately next year.</p> <p>Should the Committee concur with the recommendation to annul the bid award to Wilson Ware Group, waive competitive bidding, and then award a contract to King's Landscaping for the construction of the masonry wall in Burlington Park, the following motion would be appropriate:</p> <p>MOTION: To Recommend Annulment of a Bid Award to Wilson Ware Group, Waiving of Competitive Bidding, and Approval of a Contract with King's Landscaping in an Amount Not to Exceed \$198,022.55 to Construct the Masonry Wall of Burlington Park</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				


DATE: August 29, 2013

REQUEST FOR BOARD ACTION

AGENDA		ORIGINATING		
SECTION NUMBER ACA		DEPARTMENT Administration		
ITEM To Recommend Approval of the Closure of Village Place Adjacent to Hinsdale Bank & Trust on October 5 th from 8 a.m. until 3:30 p.m. for Hinsdale Bank & Trust's Annual Oktoberfest		APPROVED Timothy J. Scott, AICP, CNU-A Director of Econ. Development & Urban Design 		
<p>As a kick-off to their 20th anniversary celebration, Hinsdale Bank and Trust will hold its Annual Oktoberfest on Saturday, October 5th. As in past years, this traditional event will include a cook-out and feature music.</p> <p>To accommodate attendees, the bank is requesting that a portion of Village Place be closed from 8:00 a.m. until 3:30 p.m. The area to closed is adjacent to the bank. The remainder of this internal street will remain open (i.e., entrance off of Hinsdale Avenue to the point where it connects with the Garfield lot).</p> <p>Should the Committee concur with this recommendation, the following motion would be appropriate:</p> <p>MOTION: To Recommend Approval of the Closure of Village Place Adjacent to Hinsdale Bank & Trust on October 5th from 8 a.m. until 3:30 p.m. for Hinsdale Bank & Trust's Annual Oktoberfest</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

Memo

Date: August 29, 2013
To: Chairman Hughes and Members of the ACA Committee
From: Gina Hassett, Director of Parks & Recreation
RE: Veeck Park Walking Path

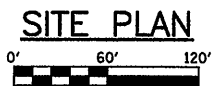
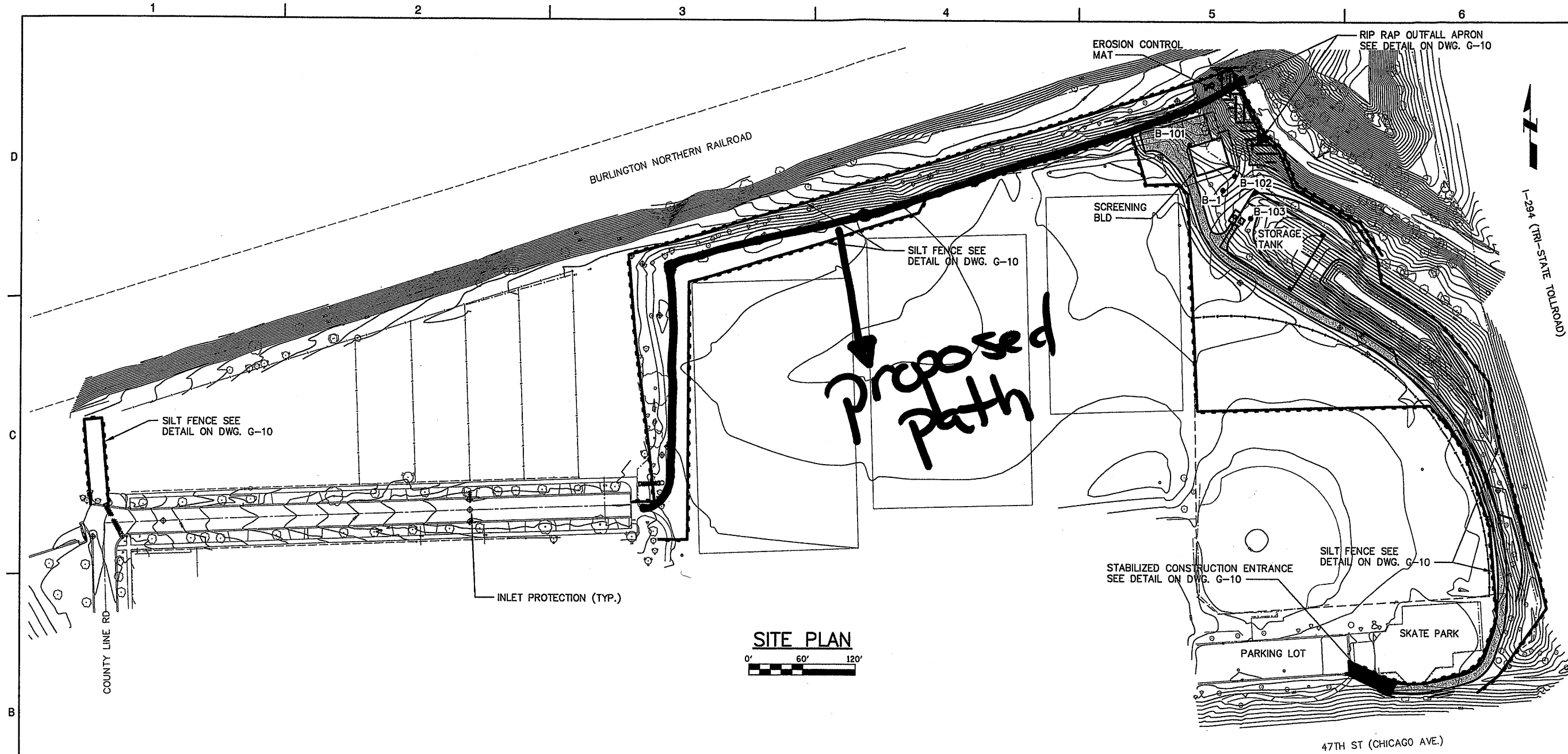


The 2013/14 budget includes \$35,000 for installation of a walking path at Veeck Park. Staff was informed that the installation of a path was suggested during the planning process of the Veeck CSO project. The proposed path is to begin at the west end of the Veeck Park, connecting Highland Ave at the west end with the access road by the CSO facility. In 2010, the funds were included in the budget for the path. The funds were diverted in to cover a portion of the dirt removal that was left after the installation of the CSO project.

Staff reviewed the approved CSO project plans and they do not include a walking path. Staff reviewed past minutes which include discussions of the access road locations, materials of the access road being changed from concrete to asphalt and the location of the access road. The final plans do not include the path.

Staff is suggesting that we not install the path. A portion of the spoils remained at the north end of Veeck Park. The foot print of the turf area was decreased by the spoils that were not accounted for and were left on site. Installing a foot path would further reduce the turf foot print and the ability to shift the fields. Since the completion of the Veeck Park CSO project, staff has not received communication from the community regarding the walking path. At this point staff feels the path can be removed from the current fiscal year's capital plan.





EROSION CONTROL NOTES

1. SOIL DISTURBANCE SHALL BE CONDUCTED IN SUCH A MANNER AS TO MINIMIZE EROSION. SOIL STABILIZATION MEASURES SHALL CONSIDER THE TIME OF YEAR, SITE CONDITIONS AND THE USE OF TEMPORARY OR PERMANENT MEASURES.
2. SOIL EROSION AND SEDIMENT CONTROL FEATURES SHALL BE CONSTRUCTED PRIOR TO THE COMMENCEMENT OF HYDROLOGIC DISTURBANCE OF UPLAND AREAS.
3. DISTURBED AREAS SHALL BE STABILIZED WITH TEMPORARY OR PERMANENT MEASURES WITHIN 14 CALENDAR DAYS OF THE END OF ACTIVE HYDROLOGIC DISTURBANCE, OR REDISTURBANCE.
4. AREAS OR EMBANKMENTS HAVING SLOPES GREATER THAN OR EQUAL TO 3H:1V, SHALL BE STABILIZED WITH SOD, MAT OR BLANKET IN COMBINATION WITH SEEDING.
5. EROSION CONTROL BLANKET SHALL BE REQUIRED ON ALL INTERIOR DETENTION BASIN SIDE SLOPES BETWEEN NORMAL WATER LEVEL AND HIGH WATER LEVEL.
6. ALL STORM SEWERS THAT ARE OR WILL BE FUNCTIONING DURING CONSTRUCTION SHALL BE PROTECTED, BY AN APPROPRIATE SEDIMENT CONTROL MEASURE.
7. ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE REMOVED WITHIN 30 DAYS AFTER FINAL SITE STABILIZATION IS ACHIEVED OR AFTER THE TEMPORARY MEASURES ARE NO LONGER NEEDED.
8. ALL TEMPORARY AND PERMANENT EROSION CONTROL MEASURES MUST BE MAINTAINED AND REPAIRED AS NEEDED. THE PROPERTY OWNER SHALL BE ULTIMATELY RESPONSIBLE FOR MAINTENANCE AND REPAIR.
9. A STABILIZED MAT OF AGGREGATE UNDERLAIN WITH FILTER CLOTH (OR OTHER APPROPRIATE MEASURE) SHALL BE LOCATED AT ANY POINT WHERE TRAFFIC WILL BE ENTERING OR LEAVING A CONSTRUCTION SITE TO OR FROM A PUBLIC RIGHT-OF-WAY, STREET, ALLEY OR PARKING AREA. ANY SEDIMENT OR SOIL REACHING AN IMPROVED PUBLIC RIGHT-OF-WAY, STREET, ALLEY OR PARKING AREA SHALL BE REMOVED BY SCRAPPING OR STREET CLEANING AS ACCUMULATIONS WARRANT AND TRANSPORTED TO A CONTROLLED SEDIMENT DISPOSAL AREA.
10. SOIL STOCKPILES SHALL NOT BE LOCATED IN A FLOOD PRONE AREA OR A DESIGNATED BUFFER PROTECTING WATERS OF THE UNITED STATES OR ISOLATED WATERS OF COOK COUNTY.
11. IF DEWATERING SERVICES ARE USED, ADJOINING PROPERTIES AND DISCHARGE LOCATIONS SHALL BE PROTECTED FROM EROSION. DISCHARGES SHALL BE ROUTED THROUGH AN EFFECTIVE SEDIMENT CONTROL MEASURE (SEDIMENT TRAP, SEDIMENT BASIN, OR OTHER APPROPRIATE MEASURE).
12. THE EROSION CONTROL MEASURES INDICATED ON THE PLANS ARE THE MINIMUM REQUIREMENTS. ADDITIONAL MEASURES MAY BE REQUIRED, AS DIRECTED BY THE ENGINEER OR GOVERNING AGENCY.
13. THE CONTRACTOR SHALL ADHERE TO THE PROCEDURES OUTLINED IN THE STORMWATER POLLUTION PROTECTION PLAN (SWPPP) PREPARED BY THE ENGINEER

Clark Dietz
 ENGINEERS
 DESIGN FIRM REGISTRATION
 No. 184-000450
 118 SOUTH CLINTON STREET
 SUITE 600
 CHICAGO, IL 60661
 PHONE : 312.648.9500
 FAX : 312.648.0204

SEPHEN S. DALTON
 62-055820
 REGISTERED
 PROFESSIONAL
 ENGINEER
 OF
 ILLINOIS
 EXPIRES NOV. 30, 2009
 SIGNATURE
 11/5/2008
 DATE

PROJECT TITLE
**VILLAGE OF HINSDALE, IL
 CSO DESIGN
 PROJECT**

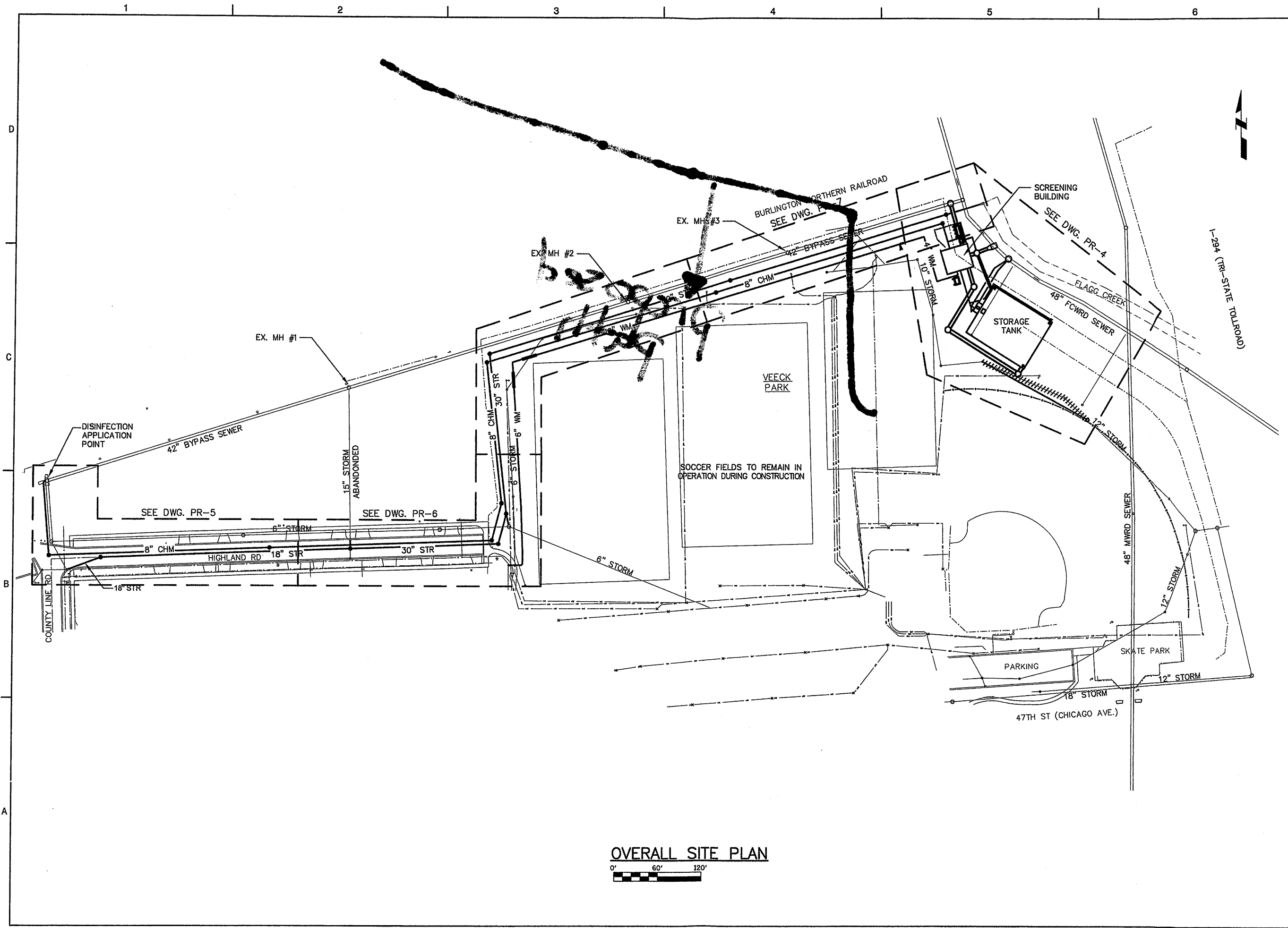
DESIGNED BY: SSD
 DRAWN BY: CTM
 CHECKED BY: ...
 DATE CHECKED: XX-XX
 NOTE: DIMENSIONAL DATA IS NOT TO BE OBTAINED BY SCALING ANY PORTION OF THIS DRAWING.

DATE REVISION

DRAWING TITLE
**SOIL EROSION CONTROL
 AND SOIL BORING
 LOCATION PLAN**

PROJECT No.
H0360071

DRAWING No.
G-8



OVERALL SITE PLAN

0' 60' 120'

DESIGN FIRM REGISTRATION
No. 184-000450

118 SOUTH CLINTON STREET
SUITE 600
CHICAGO, IL 60661
PHONE : 312.648.9900
FAX : 312.648.0204

SIGNATURE
11/5/2008
DATE

PROJECT TITLE

VILLAGE OF HINSDALE, IL
CSO DESIGN
PROJECT

DESIGNED BY: SSD
DRAWN BY: CTM
CHECKED BY: -
DATE CHECKED: XX-XX

NOTE: DIMENSIONAL DATA
IS NOT TO BE OBTAINED BY
SCALING ANY PORTION OF
THIS DRAWING.

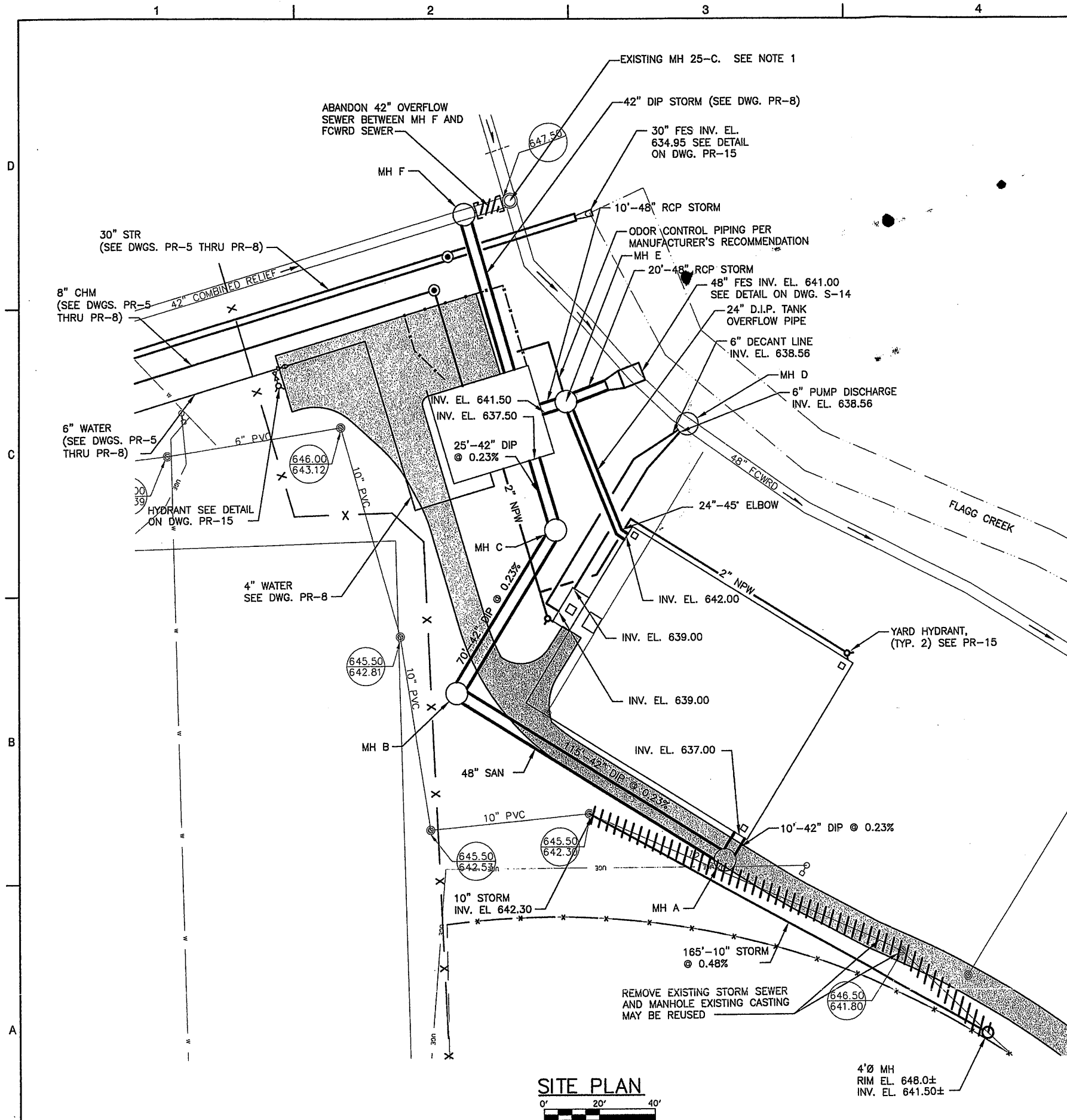
DATE	REVISION

DRAWING TITLE

OVERALL SITE
PIPING PLAN

PROJECT No.
H0360071

DRAWING No.
PR-3



MANHOLE	DIAMETER	GRATE TYPE	RIM EL.	INV. EL.
A	8'	R-1916-T	648.5±	637.02
B	8'	R-1916-T	647.0±	637.28
C	8'	R-1916-T	647.0±	637.44
D	8'	R-2525-F	641.6±	638.00
E	8'	R-2525-F	648.0±	640.63 (48") 642.00 (24")
F	8'	R-1916-T	654.5±	637.70

NOTES:
1. CONTRACTOR TO LOCATE AND OPEN MANHOLE 25-C PRIOR TO BEGINNING ANY CONSTRUCTION ACTIVITIES. CONTRACTOR TO ASSIST ENGINEER IN ASCERTAINING ALL INV. ELEVATIONS IN MANHOLE.

Clark Dietz

ENGINEERS

DESIGN FIRM REGISTRATION
No. 184-000450

118 SOUTH CLINTON STREET
SUITE 600
CHICAGO, IL 60661
PHONE : 312.648.9900
FAX : 312.648.0204

STEPHEN S. DALTON

62-053820

REGISTERED
PROFESSIONAL
ENGINEER
OF
ILLINOIS

EXPIRES NOV. 30, 2008

SIGNATURE

11/5/2008

DATE

PROJECT TITLE

VILLAGE OF HINSDALE, IL
CSO DESIGN
PROJECT

DESIGNED BY: SSD

DRAWN BY: GTM

CHECKED BY: ---

DATE CHECKED: XX-XX

NOTE: DIMENSIONAL DATA
IS NOT TO BE OBTAINED BY
SCALING ANY PORTION OF
THIS DRAWING.

DATE

REVISION

DRAWING TITLE

STORAGE TANK &
SCREENING BUILDING
SITE PIPING PLAN

PROJECT No.

H0360071

DRAWING No.

PR-4