

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting July 16, 2013

Chairman Hughes called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on July 16, 2013 at 6:33 PM.

Members Present: Chairman Hughes, Trustees LaPlaca and Elder

Members Absent: Trustee Angelo

Staff Present: Dave Cook, Village Manager; Darrell Langlois, Assistant Village Manager/Director of Finance; Gina Hassett, Director of Parks and Recreation; and Timothy Scott, Economic Development Director

Approval of Minutes – June 18, 2013

Trustee LaPlaca moved approval of the minutes. Trustee Elder seconded and the motion passed unanimously with corrections.

Approval of an Ordinance Authorizing Transfers of Appropriations within Departments and Agencies of the Village for the Fiscal Year May 1, 2012 to April 30, 2013

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Approval of an Ordinance Making a Supplemental Appropriation for the Fiscal Year Ending April 30, 2013

Trustee LaPlaca moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

Approval of a Purchase Order to the DuPage Mayors & Managers Conference in the amount of \$12,955.03 for the Village's Annual Dues

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Approval of an Ordinance entitled "Annual Appropriations Ordinance for the Fiscal Year May 1, 2013 to April 30, 2014"

Trustee LaPlaca moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

Approval of a Paddle Tennis License Agreement with Mary Doten for a Period of One Year

Chairman Hughes asked if the background was familiar to the Trustees. Ms. Hassett explained the Agreement and the status of the financial details. Ms. Hassett explained that the goal is to get to an 80/20 split, but this year will be 90/10. The Trustees believe that the Agreement is fair with Mary Doten.

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Approval of an Ordinance Amending the Permitted Liquor Service Hours of Class A3 License Holders

Mr. Scott mentioned that there was a new version given to the Commissioners at the meeting. Mr. Scott stated what the changes were.

Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously. Trustee LaPlaca suggested that the Village Code related to Liquor Licensing should be reviewed for consistency as it relates to both hours of service and the need to serve food with liquor.

Trustee LaPlaca stated that if they are serving wine by the glass, there should be food served. Mr. Cook read the current Ordinance and it states that B or C license do require food to be served. She asked if the language regarding serving with food can be added. The suggested language to be added is “only for consumption on the premises and only when food service is available for sale on the premises”. Staff will review the Village Code and make appropriate recommendations at a future ACA meeting.

Monthly Reports

Treasurers Report

Mr. Langlois presented his report. The auditors will be on-site for the next week to ten days. An update of the MIP will be available shortly. Seasonal demand for water is down by 37% so the revenue numbers will be down.

Park and Recreation Activity Report

Ms. Hassett presented her report. The July 4th parade and festival was a success and it was great to have Coach Quenneville participate with the Stanley Cup trophy. The final lacrosse field grading at KLM and the seeding will be done soon. The “Lunch on the Lawn” event will be held again this week. Summer programs will be wrapping up the first week of August. Two damaged pieces were removed from the skate park and she noted that there is still demand for the skate park.

Ms. Hassett reported that June was a bad weather month so pool memberships are down. The lodge is \$21,000 over last year and staff is working very hard on bookings. The 80” monitor is a big improvement for the business meetings.

The surplus revenue for the paddle courts is just over \$22,000 and HPTA will be doing some marketing of lifetime memberships to pay off the balance of the debt.

Economic Development Report

Mr. Scott presented his report. Campaigns have won awards. Some Code amendments are being worked on related to window signs. Mr. Scott noted that there is a new development

for Chestnut Street and he also commented on some other potential developments that are being worked on.

The report for the grant-funded downtown parking project is in draft form and will be presented soon. Mr. Scott gave an update for the Burlington wall. He is still waiting to hear from the vendor that won the bid but he has had flooding issues and the next bidder was 20% higher. The project will take 6 – 8 weeks and they hope to start in September.

Trustee LaPlaca asked about the design standards for the downtown. Mr. Scott reported that it is parallel with individual items like the sidewalks.

Adjournment

As there was no further business to come before the Committee, Trustee Elder motioned to adjourn. Trustee LaPlaca seconded and the motion passed unanimously. The meeting was adjourned at 7:15 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance