

**VILLAGE OF HINSDALE**  
**Administration and Community Affairs Committee**  
**Minutes of the Meeting April 1, 2013**

Chairman Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on April 1, 2013 at 7:33 PM.

**Members Present:** Chairman Doug Geoga, Trustees Chris Elder and Kim Angelo

**Members Absent:** Trustee Laura LaPlaca

**Staff Present:** Dave Cook, Village Manager, Gina Hassett, Director of Parks and Recreation, and Timothy Scott, Economic Development Director

**Approval of Minutes – March 4, 2013**

Trustee Elder moved approval of the minutes. Trustee Angelo seconded and the motion passed unanimously as amended.

**Citizen Comment on the Draft FY 2013-14 Budget**

Chairman Geoga reminded everyone that the budget year begins on May 1<sup>st</sup> and the public is being given an opportunity to comment on the proposed budget. There are also two more meetings before the fiscal year begins where the public will have an opportunity to comment on the proposed budget. There were no comments from the public.

**Monthly Reports**

**Treasurers Report**

Mr. Cook summarized the Treasurer Report. Sales Tax remains strong at \$282,426 for February and \$280,624 for March. Mr. Cook reported that February increased by 29.4% and March increased by 5.1%. The first eleven months have increased 6.1%, which is above budget.

Mr. Cook reported that Income tax receipts total \$159,533, which is 61% over budget. Mr. Cook reported that this is a 10.1% increase over last year. Budget is running very close to estimates and year end should be about net \$1,218,000 ahead of budget in the Corporate Fund.

**Park and Recreation Activity Report**

Ms. Hassett presented her report. Ms. Hassett commented on the Robbins Park concession stand request for an ice cream shop. Ms. Hassett stated that there would be some renovations that would be needed and the decision needs to be made regarding a rental amount. Ms. Hassett stated that under the proposal the shop would be open until 9:00 pm through the fall.

Chairman Geoga stated that the standard process needs to be followed and focus on the business plan. He also stated that we need to know what elements of the zoning code need

to be addressed, neighbor notifications, consideration of the impact on other businesses in the village and look at the economics. Chairman Geoga stated this is a little different than other agreements because there is a cost of goods sold component, not just gross revenue. Chairman Geoga stated that what is being discussed is a one year agreement with the first year rent of \$5000 with a utility split with the tenant.

Trustee Elder asked if the tenant is acceptable with a one year agreement if they are investing \$50,000 in the project. Ms. Hassett stated that they are okay with that arrangement. Trustee Angelo also asked how many months it would be open. Ms. Hassett stated that it would be open April through October. Ms. Hassett stated that the soonest construction could begin would be July. Ms. Hassett stated that awnings and signs would be part of what goes to the Plan Commission.

Mr. Cook stated that any resident within 250 feet will receive notice of the plan. Ms. Hassett stated that even though it is a permitted use, the neighbors could be notified before any board action.

Ms. Hassett stated that the lacrosse field grading needs silt fencing and that was not included in the bid. Public Services believe that installing the fencing can be handled internally. Ms. Hassett stated that there is a new Army Band that will be participating in the July 4<sup>th</sup> parade. Some beautification projects are being worked on by the Eagle Scouts.

Ms. Hassett stated that the Egg Hunt was held at Robbins Park this year and there was a huge crowd and the weather was perfect. The Golfview Hills Homeowners Association approached staff regarding a lower rate for the pool. Parks and Rec Commission suggested a rate of \$400 for a family with a maximum of 20 memberships.

Chairman Geoga commented that the Golfview Hills residents don't pay any taxes that support the pool and there is no reciprocal arrangement. Trustee Angelo believes that all non-residents should be offered the same rate and not just the Golfview Hills residents. Ms. Hassett explained the friendly rate that Clarendon Hills offers to surrounding communities.

Ms. Hassett explained the changes that have been made at KLM regarding sales calls that are being made. A log is being kept on all calls. Chairman Geoga stated that the 10 hours was suggested by Ms. Braun and was not a requirement of ACA. Ms. Hassett stated that the calls are for prospective new clients, not existing clients. Ms. Hassett explained the challenges that exist at the lodge especially network issues.

### **Economic Development Report**

Mr. Scott presented his report. EDC projects for the fiscal year are complete but sales promotion is still being worked on. The Burlington Park wall project will start soon and will take six to eight weeks to complete. Construction should not prohibit activities for Uniquely Thursday, which begins in June.

Mr. Scott explained about the maps that show demand. Trustee Elder asked for a breakdown of the cost of the lights. The poles are \$1600 a piece and the signs are about \$25,000 a piece.

**Approval of the FY 2013-14 Pay Scale**

Trustee Angelo moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

**Approval to Waive the Competitive Bid Process and Approve the License Agreement between C & W Concessions and the Village of Hinsdale**

Ms. Hassett explained the request and that there would be a 3% increase in the Agreement. Chairman Geoga stated the Commission's concern is that the concession prices would continue to increase. Chairman Geoga stated that staff should get the financials. Language will be added to the Agreement asking for that information.

Trustee Elder moved approval of the request. Trustee Angelo seconded and the motion passed unanimously.

**Approval of a License Agreement with Hinsdale Tennis Association for a Period of One Year**

Ms. Hassett explained the request. Trustee Angelo moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

**Approval of the Purchase of Audio and Visual Upgrades at KLM from AVI Systems in the Amount of \$16,469**

Ms. Hassett explained the request and the challenges at KLM. Ms. Hassett explained that the equipment will be portable. Trustee Angelo moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

**Adjournment**

As there was no further business to come before the Committee, Trustee Elder motioned to adjourn. Trustee Angelo seconded and the motion passed unanimously. The meeting was adjourned at 8:36 P.M.

Respectfully Submitted:

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Darrell Langlois  
Assistant Village Manager/Director of Finance