

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting December 3, 2012

Chairman Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on December 3, 2012 at 7:30 PM.

Members Present: Chairman Doug Geoga, Trustees Chris Elder, Kim Angelo and Laura LaPlaca

Staff Present: David Cook, Village Manager; Darrell Langlois, Assistant Village Manager, Amy Pisciotto, Information Technology Coordinator and Timothy Scott, Economic Development Director

Staff Absent: Gina Hassett, Director of Parks and Recreation

Approval of Minutes – November 5, 2012

Trustee Elder moved approval of the minutes. Trustee Angelo seconded and the motion passed unanimously with corrections requested by Chairman Geoga.

Monthly Reports

Mr. Langlois presented the October Treasurer's Report. Base Sales Tax receipts for the month of October increased by 3.5% and for November decreased by 14.5% or \$32,435. The November amount is the first monthly decline since December, 2010. Although monthly declines in sales tax revenue can be expected periodically, the 14.5% decline experienced in November is concerning because it is large, and it is also unusual in that the non-home rule sales tax actually increased by 1.3% in November. Although confidentiality rules do not allow us to receive individual tax payer remittance information, we sent a request to the State to review the November payment. They have indicated that a more significant payer of sales tax (and very little non home rule sales tax) had not filed their August return by the due date, and other one-time issues were also noted. They believe much of the decline is due to non-recurring items.

Mr. Langlois reported that total Sales Tax receipts (including local use taxes) for the first seven months of the fiscal year amount to \$1,667,902, an increase of 5.2%.

Income Tax revenue for the months October increased \$3,000 for October and increased \$18,500 for November. Total Income Tax receipts for the first seven months of FY 2012-13 total \$889,000. The State remains three months or \$334,000 behind the normal payment schedule.

Property tax collections through October amount to \$5,263,908, which is approximately 88% of the Village's \$6 million tax levy. Combined Gas, Electric, Telecommunications, and Water Utility Taxes for the year are \$1,130,409, which is 7.9% above the prior year.

Mr. Langlois reported that most operating expenditures for all Departments are still well within budgetary expectations. Total legal billings through October amount to \$91,092, which is tracking well below the prior year and is tracking below budget.

Mr. Langlois reported that for the first six months of the year total water and sewer billing revenue was tracking at \$5.1 million, which is \$1,592,000 over the prior year and \$814,000 over budget. After posting large increases in water purchased from DWC during May through August, water purchases have actually declined by 1.5% in September and 5.6% in October.

Mr. Langlois reported that as we are now through the first six months of the year, staff has updated the estimated end of year amounts for most major revenue accounts. On a net basis, the end of year results project to an end of year surplus in the General Corporate Fund of \$629,617 which is greater than the amount assumed in the FY 2012-13 Budget.

Mr. Langlois reported that the major causes of the favorable budget projections include:

- Personnel savings of over \$200,000 across all departments
- \$65,000 of expected savings for the Village of Hinsdale's IRMA contribution
- \$68,000 on capital projects due to current savings or expected deferrals
- An expected surplus of \$125,000 from the Village's participation in IPBC (the village health insurance pool)
- Recognition of the "advance sales tax payment" of \$112,000 that had been deferred but was recommended to be recognized as revenue by the Village's auditors.

Chairman Geoga commented on incorporating the reporting of the non-infrastructure capital reserve funds.

Park and Recreation Activity Report

Ms. Hassett was not present. Mr. Cook reported that the paddle courts are all fixed and working again. The project was done in six days. Mr. Cook reported that memberships are still coming in and staff continues to check memberships. Staff believes that they will be close to budget once all the money comes in.

Economic Development Report

Mr. Scott presented his report. The holiday programs began last weekend. He reported on the parking grant and it will be about a nine or ten month project. Mr. Scott reported that the concept plan for wall in Burlington Park will be going to bid at the beginning of the year. He reported that there was positive feedback from small business Saturday.

Information Technology Coordinator Report

Ms. Pisciotto presented her report. Website usage is trending on track and E-Hinsdale subscriptions have increased slightly. There was general discussion regarding content on the Village's website. Trustee LaPlaca commented regarding poor audio quality for the broadcast of the meeting regarding police consolidation with Clarendon Hills. Ms. Pisciotto is working with the broadcast technician regarding the transmission issue.

2012 Tax Levy Documents

A. Approval of an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, IL, commencing on May 1, 2012 and ending on April 30, 2013

B. Resolution abating the tax hereto levied for the year 2012 to pay the principal of and interest on \$4,000,000 General Obligation Bonds (State Shared Income Alternate Revenue Source), Series 2003 of the Village of Hinsdale, DuPage and Cook Counties, Illinois

C. Resolution abating the tax hereto levied for the year 2012 to pay the principal of and interest on \$3,045,000 General Obligation Bonds (Library Fund Tax Alternate Revenue Source), Series 2006 of the Village of Hinsdale, DuPage and Cook Counties, Illinois

D. Resolution abating the tax hereto levied for the year 2012 to pay the principal of and interest on \$3,500,000 General Obligation Bonds (Water and Sewerage Systems Alternate Revenue Source), Series 2008 of the Village of Hinsdale, DuPage and Cook Counties, Illinois

E. Resolution abating the tax hereto levied for the year 2012 to pay the principal of and interest on \$1,425,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2011 of the Village of Hinsdale, DuPage and Cook Counties, Illinois

F. Resolution abating the tax hereto levied for the year 2012 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A of the Village of Hinsdale, DuPage and Cook Counties, Illinois

G. Approval of an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning on May 1, 2012 and ending on April 30, 2013 in and for the Village of Hinsdale Special Service Area No. 9 – Localized Drainage Solution.

Chairman Geoga explained the requests. Mr. Langlois commented on the bond issues that are outstanding and many are alternate bonds necessitating the abatement of a number of tax levies.

Trustee Angelo read each request. Trustee Angelo moved approval of the resolutions as a whole. Trustee Elder seconded and the motion passed unanimously.

Approval of an Ordinance Amending Subsection 7-4b-2(A) of the Village Code of Hinsdale Regarding Water Rates

Mr. Langlois commented on the request. The water commission has stated that there will be a 21.6% increase in its water rate, and in order to pass this cost increase along to Hinsdale water customers an increase of 7.3% in Hinsdale's water rate is required. It is expected that there will be further significant water rate increases from the Du Page Commission for the next two years, due mostly to rate increases they are receiving from the City of Chicago.

Chairman Geoga asked if there is an effective way to communicate to the residents that the village is passing along the increase from the County. Mr. Langlois explained that there could be a message put on the bill.

Trustee LaPlaca moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

Approval of a Resolution for the Disposal of Surplus Equipment

Trustee LaPlaca moved approval of the request. Trustee Elder seconded and the motion passed unanimously.

Approval of the Construction of an Ice Rink at Melin Park by Hinsdale Residents

Trustee Elder moved approval of the request. Trustee Angelo seconded and the motion passed unanimously.

Approval of a Portable Soccer Goal & Education Policy

Mr. Cook explained the requirement and the new state law. Trustee Elder moved approval of the request. Trustee LaPlaca seconded and the motion passed unanimously.

Adjournment

As there was no further business to come before the Committee, Trustee Elder motioned to adjourn. Trustee Angelo seconded and the motion passed unanimously. The meeting was adjourned at 8:03 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance