

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting August 2, 2010

Chairman Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on August 2, 2010 at 6:32 P.M.

Members Present: Chairman Doug Geoga, Trustee Bob Saigh, Trustee Cindy Williams & Trustee Bob Schultz

Members Absent: None

Staff Present: Dave Cook, Village Manager; Darrell Langlois, Assistant Village Manager; Gina Hassett, Director of Parks and Recreation, George Franco, Director of Public Services, and Amy Pisciotto, Information Technology Coordinator

Approval of Minutes – June 7, 2010

Chairman Geoga stated that the minutes from the June 7, 2010 ACA meeting were being presented for approval. Trustee Saigh recommended one small change and also questioned the procedure for referral of the Hinsdale Platform Tennis Association proposal to the Plan Commission. It was the consensus that this proposal would not come back to the ACA prior to referral, and Village Manager Cook also noted the nature of the request does not require Board action prior to a hearing by the Plan commission.

Trustee Schultz moved approval of the June 7, 2010 minutes. Trustee Williams seconded and the motion passed unanimously.

Monthly Reports

Treasurer's Report – June 2010

Mr. Langlois presented the Treasurer's Report for June. Mr. Langlois stated that the Village is in the second month of the new fiscal year or 16.66% through the fiscal year. Sales tax receipts continue to trend upward. Receipts were up \$9,225 or 5.3% for June and \$11,841 or 7.1% for July. This marks the seventh consecutive month of increase which is approximately 7.22%. Tear to date sales tax revenue has increased \$47,584 or 9.7% from the prior year and is above budget.

Mr. Langlois stated that income tax revenue has been down this year, and although July was up 4.6%, there had been double digit declines in the prior three months. Total income tax receipts for the first three months total \$404,694 as compared to \$462,179 for last fiscal year, a decrease of \$57,485 or approximately 12%. The state is five months behind on income tax payments. The state currently owes the Village \$634,577 in back income tax payments. Mr. Langlois stated that we are

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currently collecting property taxes right now, so the delayed income tax payments will not cause a cash flow problem at this time.

Mr. Langlois stated that the Food and Beverage tax receipts amounted to \$23,130 which is an increase of 13.6%. The Year-To-Date increase is 13.9%. This increase is above budget due to no increase being assumed in the 2010-11 Budget.

Mr. Langlois reported that June is first month for property tax distributions from DuPage County. Property tax collections were \$2.3 million or 41% of the \$5.57 million tax levy. Utility Tax revenues are trending upward, with year-to-date collections 13% above last year's receipts primarily due to increases in water rates and increased electric usage.

Mr. Langlois reported that Permit revenue totaled \$105,244, which is 15% lower than last year. Permit revenue for July is expected to exceed \$400,000 due to a significant payment from Hinsdale Hospital for its expansion project. In addition, the Village has received \$239,000 from the Federal government related to a drug seizure that happened more than a year ago. Those monies have to be used for new police department expenditures and can't be used a substitute for expenditures currently in the budget. Technology updates will be a likely use of at least part of the proceeds.

Mr. Langlois stated that expenses are running very close to budget. Public Safety expenditures are running ahead of the 16.67% straight line allocation due to pension expenses being recognized as property taxes are received, not based on payroll. This should balance out by the end of the year.

Trustee Schultz asked if the drug monies noted above could be utilized to fund police cars in the current year budget. Village Manager Cook stated that the cars are not eligible for those funds because it was already funded in the budget. It will benefit the Village in later years as items acquired with the drug seizure money will not have to be funded by the Village in the future. Village Manager Cook also noted that a firm has been hired to prepare a feasibility report for technology upgrades.

Trustee Geoga asked if overtime would be over budget due to the recent flooding. Mr. Langlois noted that it is still early in the budget year and that the winter season would have a greater impact on the eventual budget performance. Village Manager Cook noted that the Village provided 230 man hours during the recent flood, but at least 1/3 of the staff that assisted with the flood response were salaried staff. The Village could get up 75% of the funds back if there is a federal disaster declaration. Trustee Schultz suggested it may be possible to be reimbursed by flood insurance.

Park and Recreation Activity Report

Ms Hassett stated that the pool membership fees are very close to prior year. Pool fees will be a little short on membership revenue, but daily fees could replace some of the shortfall. Ms. Hassett also gave a recap of the July 5th parade. She reported that the event met financial targets and was very well received. Summer programs will wrap up in August and the programs will be evaluated. The "Party in the Park" was held on Friday, July 30 at Veeck Park and 180 hot dogs were served.

Ms. Hassett reported that the fall brochure will be going to the printer next week and it will be delivered as an insert in the Hinsdalean and not mailed from the Post Office. Staff continues to work with Public Services about the skate park and noted about recurring graffiti. The park needs about \$10,000 in repairs. The skate park needs more maintenance than a regular playground and doesn't have the same life as regular park equipment.

Ms. Hassett stated that staff is still waiting for the contractor to finish the drainage issue by the paddle courts. Ms. Hassett stated that football and soccer will start in August. Ms. Hassett stated that surveys will be done for camps and pool memberships. Staff is working with the Brook family to install a concrete patio, but the patio will need a permit from MWRD before it can be installed.

Ms. Hassett reported that some upgrades have been done to the lighting prediction system. Public Services has been working on installing mulch in various playgrounds. Seven truckloads have been distributed. Veeck Park is still under construction and staff continues to work with the construction company getting it ready for fall.

Ms. Hassett reported to Trustee Schultz request regarding the sports surface at Burns and that it would cost approximately \$5800. Ms. Hassett reported that the pool has had the Star Guard review and the pool received a 3 star rating. Staff did very well and was diligent with the safety standards. Swim lesson revenues have increased and were well attended. Hinsdale Swim Club used the pool on July 9-11, and although we did receive rent for the event the pool gave up quite a bit of revenue for that weekend. Hinsdale Swim Club will contribute \$4000 for new lane lines.

Trustee Saigh asked if the skateboard park was usable. Ms. Hassett stated there are some safety concerns, but if the park was not available the kids would likely skate in other areas of town. It will continue to be a maintenance issue and some of the pieces are warped. Trustee Schultz stated that if it continues to be vandalized and has high maintenance costs, that the skate park needs to be revisited. Trustee Schultz commented that perhaps the location is wrong and wondered if the park was still needed.

Village Manager Cook stated that considerable resources have been put into the skate park and should be addressed to the Board. Trustee Saigh suggested bringing the issue before the Park and Recreation Commission to see if parts of it can be moved to another park or used for some other function. Trustee Schultz suggested that it has to be in a well lit area and perhaps it should have been by the Middle School. Ms. Hassett stated that the new idea for skate parks are skate stations rather than half pipes. Trustee Saigh suggested trying to salvage some of the Village's investment.

Information Technology Coordinator Report

Ms. Pisciotto gave the Technology report. In June there was a significant increase in website visitors, mostly those seeking July 5th Independence Day information. E-Hinsdale increases each month. Channel Six is currently running the parade three times per day through August 2.

Community Development Strategist Report

There was no report given as Mr. Scott was out of town and not at the meeting. Trustee Geoga asked about the letter to landlords noted in the written report. Village Manager Cook will send to all committee members.

Approval to Waive Rental Fees at KLM for the Hinsdale Garden Club

Trustee Geoga asked if there was discussion on the waiver of fees. Trustee Schultz moved approval to waive rental fees for the Hinsdale Garden Club. Trustee Williams seconded. The motion passed unanimously.

Approval of the 2010-11 Platform Tennis Fee Schedule

Trustee Geoga reported that the discussions for the new courts are being worked on and that he is working on a proposal to address the concerns of the residents of Burr Ridge. He will make a recommendation for HPTA in the near future. Trustee Geoga asked Ms. Hassett about the proposed fees. Ms. Hassett presented the proposal for a 7% increase and that the fee increase is not related to the new courts.

A larger increase would not be appropriate until the additional courts are built. There continues to be maintenance issues at the courts. Ms. Hassett stated that Parks and Recreation Commission and HPTA are aware of the fee recommendation.

Trustee Schultz cautioned that there isn't a lot of room in the fees for large increases and disagreed with Ms. Hassett that the fees have not been increased since 2004. Trustee Saigh stated that this a modest increase, this is a money making program, and asked if any surplus revenue is escrowed. Ms. Hassett stated that it is not and is used in the current Village budget. Trustee Schultz moved approval of the platform tennis fees and Trustee Saigh seconded the motion. The motion passed unanimously.

Approval of the Annual Gateway Special Recreation Association Membership

Ms Hassett explained the fee, which is funded by a special property tax. Trustee Geoga asked Mr. Langlois for his perspective in relation to the rest of the budget. Mr. Langlois explained that Gateway does not have audited financial statements. It is a tax supported organization, but they have not had an audit. Mr. Langlois stated that there are three programming "seasons" and that about 25 Hinsdale residents that use the services. The tax that is levied is exempt from the tax cap and has to be used to fund a cooperative special recreation organization. Due to this restriction, the Village can not use this tax to fund special recreation services administered here at the Village. The Gateway programs charge considerably less for user fees that similar programs here in Hinsdale, even though many of their programs also include transportation. Ms. Hassett will be the President in 2011-12 and noted they are in the process of hiring an auditor. Trustee Geoga asked about the City of Countryside's withdrawal and the impact on the Gateway budget. Ms. Hassett stated that the budget will be affected in a few years. Trustee Geoga asked how Countryside will meet their obligation to those with special needs. Ms. Hassett stated that they have not had anyone participate and since they don't levy the tax, they may simply pay the non- resident rates.

Trustee Schultz asked for an example of a program offered by Gateway. Ms. Hassett stated that they run all Special Olympics programs as well as day camps for special needs children. Trustee Schultz moved approval of the Gateway Association membership and Trustee Williams seconded the motion. The motion passed unanimously. Trustee Saigh asked if there was a way to increase the participation. Ms. Hassett stated that the strategy is to work with the school district to make residents more aware of this service.

Special Use of Robbins Park

Trustee Schultz moved approval of the Rotary Run at Robbins Park and Trustee Williams seconded. The motion passed unanimously.

Award of Bid #1474 to Mortenson Roofing Company, Inc.

George Franco explained where the roof work would be done and what the project entailed. Trustee Geoga asked Mr. Franco about the difference in the bid amounts. Mr. Franco explained that some of the companies bid on the whole roof being replaced instead of the repair being recommend. Only two of the companies scheduled a site visit and thee other companies estimated the cost from the ground without going on the roof. Mr. Franco stated that Mortenson Roofing has done satisfactory work at the Village before.

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Trustee Geoga asked how the project scope was developed. Mr. Franco noted that building maintenance staff identified the leaking areas of the roof. Trustee Schultz was concerned with the large range in prices for the repair. Trustee Saigh mentioned that he was impressed with Mortenson Roofing's strong record and other projects they have listed in their proposal. Trustee Williams moved for approval of the bid in the amount of \$96,000 to Mortenson Roofing Company, Trustee Saigh seconded. The motion passed unanimously.

Approval of the 2010 IPM Plan to Control Weeds Using the Pesticide "Tripower"

Trustee Schultz moved approval of the motion and Trustee Williams seconded. The motion passed unanimously.

Adjournment

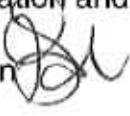
As there was no further business to come before the Committee, Trustee Schultz motioned to adjourn. Trustee Williams seconded. The motion passed unanimously and the meeting was adjourned at 7:18 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance

MEMORANDUM

To: Chairman Geoga & Members of the Administration and Community Affairs Committee

FROM: Gina Hassett, Director of Parks and Recreation 

DATE: September 7, 2010

SUBJECT: Aug Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of August 2010.

Recreation Services

- The Fall brochure is available and registration is on-going. This was the first brochure that was distributed through the Hinsdalean. The cost for this distribution was \$270 versus the \$1,300 it cost to mail the brochures. This also saved staff time in sorting and delivery to the post office.
- Staff is working with athletic groups to schedule fall field time. The adult men's group is now under the AYSO umbrella. They will pay the \$10 player fee. Staff is working with Public Service staff to take a few fields off line. The lacrosse field at Robbins will get over seeded and one of the soccer fields near the ball diamonds will also be off line. AYSO will again use the Duncan Field space for soccer.
- Public Service crews have worked to restore the ball field at Veeck. Staff is working to make final repairs to the infield. Staff may offer an Adult Softball Tournament this fall for the teams who participated in the summer season. The teams are anxious to get back to the Veeck Field.
- Crews have worked to stripe the soccer, football and lacrosse fields. Crews are painting 5 lacrosse fields at KLM, 4 practice/flag football fields and 23 soccer fields on a weekly basis.
- The patio to be installed at Brook Park with the donated funds has been delayed. It was discovered that we need a permit from MWRD for the concrete pad. Tables have been ordered so that they will be here for football season.
- Falcon Footballs season has started at Brook Park. Residents living near the park were mailed the schedule so they would be aware of the increased traffic. These dates have also been communicated to the Police Department.
- Staff has been contacted by the Department of Natural Resources with additional questions regarding the Village' OSLAD Grant application. Staff provided the items needed. Should the application move forward, we will be invited to Springfield in mid-fall to present the grant application. Staff will continue to work to have the pavilion portion ready to move forward in the spring.

Platform Tennis

- Platform Tennis Memberships are steadily coming in. Registration for classes is also taking place.
- Repairs to the court screens are scheduled.
- Staff is receiving prices to paint the skirting around the courts.

Platform Memberships	2010 Fees	2010 New Members as of 9/1/10	2010 Re-newal as of 9/1/10	Total Members	2010 Revenue
Resident Individual	\$120	3	29	32	\$3,840
Resident Family	\$175	3	11	14	\$2,450
Resident Family Secondary	\$0			0	\$0
Non-Resident Individual	\$289	1	8	9	\$2,601
Non-Resident Family	\$345	0	4	4	\$1,380
Non-Resident Secondary	\$0	2	12	14	\$0
Lifetime	\$0	3	117	120	
Total		12	181	193	\$10,271

Platform Memberships	Fees	2009 Memberships	2009 Revenue	2008 Memberships	2008 Revenue	2007 Memberships	2007 Revenue
Resident Individual	\$112	97	\$10,895	71	\$7,840	82	\$7,560
Resident Family	\$164	53	\$9,184	70	\$8,010	67	\$8,774
Resident Family Secondary	\$0	186	\$0	159	\$0	176	\$0
Non-Resident Individual	\$270	53	\$13,820	32	\$8,640	37	\$8,370
Non-Resident Family	\$322	21	\$6,762	17	\$5,152	24	\$5,635
Non-Resident Secondary	\$0	65	\$0	46	\$0	57	\$0
Lifetime	\$0	176	\$0	159	\$0	165	\$0
Total		651	\$40,461	554	\$30,242	608	\$30,339

Community Pool Report

Additional pool hours were added to the pool schedule the week of August 16-20 and August 23-24. These hours were to accommodate pool users that were dissatisfied with the reduced Back-to-School hours. Memberships were not accepted and all visitors paid the daily rate of \$5. Below is a summary of staff costs and revenue for the additional operations.

Extended Pool Hours August 16-20,23,24

REVENUE	
Daily Admissions -7 days	\$4,040
EXPENSE	
Lifeguard & Cashiers Hours	300.25
Guard Rate	\$8.70
Sub Total	\$2,612.18
Benefits 7.65%	200
Total	\$2,812.01
Manager hours	52
Manager Rate	\$12.65
Sub Total	\$657.80
Benefits 7.65%	50
Total	\$708.12
Total Staff Expense	\$3,520.13
Total +/-	\$520

*Numbers are approximate; payroll for this pay period is pending.

- Staff continues to work to develop a survey to be sent to current pool members and residents. Questions will seek information related to pool programs, fees, hours of operation and quality of service.
- Staff is receiving quotes to have an audit of the pool facility. The lap pool wall has had problems in the past and this summer they were an issue again. The other issues needed to be researched are the condition of the pump house foundation. A facility audit would give us a gauge of potential cost associated with repairs to the facility.

Membership revenue has fallen short this year. Overall we are off by \$15,540. There is still outstanding revenue. A concession payment of \$3500 is due and there are payments due from summer camps in the amount of \$5500. The revenue short fall is estimated to be \$6,540. We have Labor Day weekend admissions which could close the gap some.

Staff was very cautious with expenditures. There are still outstanding invoices but expenses should be under budget also. Staff worked with area swim team and lap swimmers to maximize down pool times for rentals. Several evening rentals were also scheduled.

DEPT. 3951 SWIMMING POOL	FY 10-11 BUDGET	FY 10-11 TO DATE	FY 10-11 % of Budget	FY 09-10 BUDGET	FY 09-10 TO DATE	FY 09-10 % of Budget
Revenues						
Pool Resident Pass	185,000	168,291	91%	196,000	170,003	87%
Non-Resident Pass	18,000	10,500	58%	19,000	16,880	89%
Pool Daily Fee	52,000	54,893	106%	50,000	50,070	100%
Pool Lockers	300	0	0%	1,000	278	28%
Pool Concession	7,000	3,500	50%	6,000	3,500	58%
Pool Class-Reg -Resident	24,885	29,872	120%	47,000	49,949	106%
Pool Class-Reg Non-Resident	2,500	3,563	143%	2,400	1,797	75%
Private Lessons	10,735	9,929	92%	8,200	9,373	114%
Misc. Revenue	5,500	11,150	203%	4,000	12,349	309%
Town Team	25,200	23,882	95%	0	0	
Total Revenues	331,120	315,580	95%	333,600	314,200	94%
Expenses						
Personal Services	166,858	143,137	86%	145,710	181,347	124%
Contractual Services	26,625	10,823	41%	50,170	13,291	26%
Other Services	54,350	22,577	42%	54,650	42,356	78%
Materials & Supplies	37,375	27,418	73%	40,100	30,396	76%
Repairs & Maintenance	19,900	5,855	29%	25,350	11,637	46%
Other Expenses	10,100	6,947	69%	10,680	7,525	70%
Risk Management	0	0		0	0	
Total-Operating Expenses	315,208	216,759	69%	326,660	286,553	88%
Capital Outlay	90,000	9,700	11%	51,000	0	
Total Expenses	405,208	226,459	56%	377,660	286,553	76%

KLM REPORT

The cleaning contract will expire this fall. The cleaning and set-up will go out later this month for services at the lodge.

EXPENSE	July		Expense		2010-11 Annual Budget	FY 10-11 % of budget	2009-10 Annual Budget	FY 09-10 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
	\$11,333	\$5,440	\$30,797	\$30,426	\$147,982	21%	\$159,685	19%

Revenue	July		Actual Revenue		2010-11 Annual Budget	FY 10-11 % of budget	2009-10 Annual Budget	FY 09-10 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
	\$13,563	\$17,282	\$44,754	\$52,428	\$160,000	33%	\$150,000	30%
KLM Lodge Rental								
Caterer's Licenses	\$0	\$300	\$15,800	\$13,700	\$18,000	76%	\$17,400	91%


KLM Rental Slots	Slots Available	Slots Used	Percentage
Weekday am slots	6		0.00%
Weekend am slots	1		0.00%
Weekday evening slots	1		0.00%
Weekend PM Slots	8		0.00%

Friday evening counts as part of the weekend

RENTAL GROUPS	
Residents	3
Non-Resident	5
Community Service	
Resident NFP	3
Non-Resident NFP	5
Village Functions	
Cancellations	
16	

MEMORANDUM

To: Chairman Geoga and Members of the Administration & Community Affairs (ACA) Committee

From: Timothy J. Scott, AICP – Community Development Strategist 

Date: September 2, 2010

Re: Community Development Strategist Report

Economic Development

The Economic Development Commission (EDC) last met on Tuesday, August 24th.

Regional and Local Print Advertising

As noted in last month's report for the last meeting of the ACA Committee, the EDC has developed two new campaigns for the local and regional audiences. The "shopping locally makes common cents" campaign features a whimsical, presidentially-themed creative concept and is designed to reinforce the importance of shopping locally. The first ad ran in the September 2nd edition of *The Hinsdalean*.

Designed to market the Village as a destination, the "distinct possibility" campaign is designed to distinguish Hinsdale's shopping and dining offerings. *West Suburban Living* Magazine has been selected as the means to reach a targeted demographic from the nearby region. The ads have appeared in the publication's July/August issue and the soon-to-arrive September/October edition. Ads have included a small image of the chamber's gift card to increase recognition of the program.

Property/Business Owner Outreach

Approximately 60 letters were sent to owners of commercially-zoned property in the Village to inform them of the EDC's work and willingness to open a dialogue with them. A few calls have been received as a result of the letter, with a couple having expressed interest in the available property's database of the DistinctlyHinsdale.com website as a means to help market their leasable space.

Sign Policy

As a result of feedback received from business owners, the EDC discussed the idea of reviewing the Village's current standards for business signage and the process by which it is approved. Among other items, briefly discussed by members were ideas such as administrative approval of code-compliant signs, projecting signs for first floor businesses, a dedicated standard for window signs, temporary sidewalk advertising signs, and awning signage.

In addition, members were supportive of the idea of developing a sign "tool kit" as a means to make information contained in the Village's sign code more easily understood. The tool kit is expected to be visually-intensive and would be supplemented by clear and concise written descriptions about code standards and the process for approval.

The potential development of revised standards and/or a tool kit are efforts intended to allow the Village to be business-friendly without compromising the physical character of its business districts.

Catalogue of EDC Work

EDC members discussed and then embraced the idea of compiling the group's work into a presentable format. It would be visually-intensive and include concise project descriptions and perhaps a brief history. As several years of work are to be covered in this document, this project is expected to be time-consuming.

Holiday Lighting Plan

In the coming weeks, a scope will be developed for a lighting program that will cover street trees downtown, a small area of Burlington Park (such as the fountain), and the large spruce on the south lawn of the Memorial Building. It should be noted that this consolidated approach is the result of having swapped downtown sidewalk shoveling with Public Services for the lighting of street trees.

If you have any questions, comments, or suggestions, please do not hesitate to contact me at (630) 789-7005 or at tscott@villageofhinsdale.org.

Thank you.

cc: Village President Cauley and Board of Trustees
David C. Cook, Village Manager
Robb McGinnis, Building Commissioner/Comm. Dev. Director

DATE August 27, 2010

REQUEST FOR BOARD ACTION

AGENDA Administration and Community SECTION NUMBER Affairs Committee	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Falcon Football Special Use of Robbins Park	APPROVED Gina Hassett, Director of P & R

Falcon Football Special Use of Robbins Park for Saturday, September 11, 2010

Falcon Football is hosting their annual Falcon Fest event at the Community House. The food and bands will be housed inside the Community House. The presentation of teams and the inflatable's will be in the property adjacent to the Community House which will be in Robbins Park.

Falcon Football has secured Police officers for the event. They will obtain certificates of insurance listing the Village as additional insured from the inflatable company.

Should the ACA Committee agree to give Falcon Football permission, the following motion would be appropriate:

MOTION: To recommend to the Board of Trustees to approve the special use permit for Falcon Football at Robbins Park for Saturday, September 11, 2010.

STAFF APPROVALS


Parks & Recreation APPROVAL	 APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
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COMMITTEE ACTION:

BOARD ACTION:

DATE: September 2, 2010

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER ACA	ORIGINATING DEPARTMENT Administration
ITEM Ordinance Amending Number of Liquor Licenses	Darrell Langlois APPROVAL Asst. Village Manager 



The Village has received a Liquor License Application for a Class B – Full Service Restaurant for Nabu, a new restaurant to be located at 18 E. First Street. This would require an increase in the number of Class B licenses from 4 to 5.

The Village has also received a Liquor License Application from Burhops Seafood for a Class A2 – Gourmet Food License. They would like to offer a modest selection of wine to complement their customers fish purchases. This would require an increase in the number of A2 licenses from 1 to 2.

Due to the closing of Chateau Hinsdale Wines, formerly located at 5823 S. Madison Street, the number of A3/A4 Wine Boutique and Premium Higher Alcohol Content Spirit Licenses should be reduced from 3 to 2.

If the Board concurs with the request, the following motion would be appropriate:

MOTION: To recommend approval of an Ordinance Amending Subsection 3-3-5G of the Village Code of Hinsdale Related to the Number of Liquor Licenses.

APPROVAL	APPROVAL	APPROVAL	APPROVAL 	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

**VILLAGE OF HINSDALE
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SUBSECTION 3-3-5G
OF THE VILLAGE CODE OF HINSDALE
RELATED TO THE NUMBER OF LIQUOR LICENSES**

WHEREAS, the Village of Hinsdale carefully licenses and regulates the sale and service of alcoholic liquor in the Village;

WHEREAS, among the alcoholic liquor regulations are limits on the number of available licenses in each license class, which limits are set forth in Subsection 3-3-5G of the Village Code of Hinsdale; and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale have determined that it is appropriate and in the best interests of the Village and its residents to amend Subsection 3-3-5G as provided in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Amendment of Subsection 3-3-5G. Subsection 3-3-5G, titled "Number Of Licenses," of the Village Code of Hinsdale shall be, and it is hereby, amended in its entirety so that said Subsection 3-3-5G shall hereafter be and read as follows:

3-3-5: LOCAL LIQUOR LICENSES:

* * *

G. Number Of Licenses:

<u>License Category</u>	<u>Number of Licenses</u>
Class A1 Supermarket	1
Class A2 Gourmet Food	4 2
Class A3 Wine Boutique	3 2
Class A4 Premium higher alcohol content spirits	3 2
Class A5 Drug Store	1
Class A6 Convenience store w/ gasoline sales	2
Class B Full Service Restaurant	4 5
Class C Limited Service Restaurant	4
Class D Not For Profit Annual	2

Class E Cooking Class Tasting
Class D Not For Profit Special Event
Class E Business Special Event
Class F New Year's Eve

1
(As determined from time
to time by Hinsdale Liquor
Control Commissioner)

Section 3. Effective Date. This Ordinance shall be in full force and effect on immediately following its passage and approval. The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

PASSED this 7th day of September, 2010.

AYES:

NAYS:

ABSENT:

APPROVED this 7th day of September, 2010.

Village President

ATTEST:

Deputy Village Clerk

A. Supermarket and Limited Retail Licenses:

- 1. Class A1 - Supermarket License:** A Class A1 Supermarket License shall authorize the retail sales of beer and wine only, in the original package, by a supermarket. Such license shall be subject to all of the following conditions:
 - a. **Hours Limited:** Sales of beer and wine are permitted only between the hours of 8:00 a.m. and 9:00 p.m. Monday through Saturday and 12:00 p.m. and 8:00 p.m. on Sunday.
 - b. **Off Premises Consumption Only:** Sales of beer and wine shall be for consumption off the licensed premises only.
 - c. **Limited Display:** No more than five percent of the total display and sale space of the licensed premises shall be allocated to the display and sale of beer and wine.
- 2. Class A2 - Gourmet Food Store License:** A Class A2 Gourmet Food Store License shall authorize the retail sale of, and the limited tasting of, bottled wines at a gourmet food store. Such license shall be subject to all of the following conditions:
 - a. **Not For Consumption On Premises:** All sales of wines shall be not for consumption on the premises where sold.
 - b. **No Other Alcoholic Liquors:** Such license shall authorize the sale only of bottled wines and of no other alcoholic liquors.
 - c. **Tasting Without Compensation Only:** Tasting of wines at the licensed premises shall be subject to the provisions of Subsection 3d of this Chapter. No charge, cost, fee, or other consideration of any kind shall be levied for any such tasting, except only for pre-registered events or classes when the store is closed to the general public.
 - d. **Gourmet Food and Gift Products:** Such license may be issued only to an establishment whose principal stock in trade is gourmet food products such as seafood, fine meats, specialty sauces, cheeses, gourmet chocolates, and similar products and specialty gift products such as fine food accessories, and not quick preparation foods or general supermarket foods or household products.
 - e. **Tobacco Prohibited:** No tobacco product of any kind shall be sold or displayed on the licensed premises.
 - f. **Store Size:** Such license may be issued only to an establishment that does not exceed 1,500 square feet in net sales area.
 - g. **Hours Limited:** Sales of alcoholic liquor are permitted only between the hours of 10:00 a.m. and 8:00 p.m. Monday through Saturday and 12:00 p.m. and 6:00 p.m. Sunday.
 - h. **Display Area:** The wine display area shall not exceed 10 percent of the total net sales area.
- 3. Class A3 - Wine Boutique License:** A Class A3 Wine Boutique License shall authorize the retail sale of, and the limited tasting of, bottled wines and premium beers at a small boutique that specializes principally in fine bottled wines. Such license shall be subject to all of the following conditions:
 - a. **Not For Consumption On Premises:** Except as provided in Section 3C., all sales of wine and premium beer shall be not for consumption on the premises where sold.
 - b. **No Other Alcoholic Liquors:** Such license shall authorize the sale only of bottled wines and premium beers and of no other alcoholic liquors.
 - c. **Wine and Beer Sales by Glass; Seating:** Such license shall authorize the sale of wine and premium beer by the glass, only for consumption on the premises. Seating for customers ordering wine or premium beer by the glass within the premises shall not exceed thirty (30) seats.
 - d. **Fine Wines and Related Products Only:** Such license may be issued only to an establishment whose principal stock in trade is fine wines and whose ancillary sales are limited to wine-related accessories, premium beers, small gourmet food products, and specialty gift products such as fine food accessories, and not quick preparation foods, or general supermarket foods, or household products.

- e. Tobacco Limited: No tobacco product of any kind except only premium cigars shall be sold or displayed on the licensed premises.
- f. Store Size: Such license may be issued only to a store that does not exceed 2,000 square feet in net sales area.
- g. Hours, Consumption Limited: Sales of wine and premium beer by the glass shall be authorized only during the hours specified in the license. All consumption of wine or premium beer shall be discontinued within thirty (30) minutes after the service of those beverages has ended.

4. Class A4 - Premium Higher Alcohol Content Spirits License: A Class A4 Premium Higher Alcohol Content Spirits License shall authorize current Class A3 Wine Boutique license holders only to sell premium higher alcohol content spirits, such as cognac, scotch and vodka. Such license shall be subject to all of the following conditions:

- a. Not for Consumption on Premises: All sales of premium higher alcohol content spirits shall be not for consumption on the premises where sold.
- b. Minimum Bottle Size: Sales shall be by the bottle only with a minimum volume of 750 milliliters and shall not be by the glass.
- c. Limited Net Sales Area: No more than twenty percent (20%) of the total net sales area of the licensed premises shall be dedicated to beer and higher alcohol content spirits.

B. Class B - Full-Service Restaurant License: A Class B Full-Service Restaurant License shall authorize the retail sale of alcoholic liquor at a full-service restaurant. To qualify for a Class B Full-Service Restaurant License, a restaurant must have seating available for not fewer than 30 persons. Such license shall be subject to all of the following conditions:

- 1. Hours Limited: Sales of alcoholic liquor are permitted only between the hours of eleven o'clock (11:00) a.m. and twelve o'clock (12:00) midnight Friday and Saturday and eleven (11:00) a.m. and ten thirty o'clock (10:30) p.m. Sunday through Thursday. All consumption of alcoholic liquor shall be discontinued within thirty (30) minutes after the service of those beverages has ended.
- 2. Consumption on Premises Only: Sales of alcoholic liquor shall be for consumption on the licensed premises only.
- 3. Service with Food:
 - a. Except as provided for sales by the glass in subsection B3d of this section, sales of alcoholic liquor shall be permitted only when food service is available at the licensed premises and such sale is made incidental to the service of a meal.
 - b. Sales of beer and wine shall be permitted when made in conjunction with the purchase of a meal regardless of whether patrons are attended by a waitstaff. Sales of alcoholic liquor other than beer and wine shall be permitted only when patrons are served while seated for a meal ordered from a menu and are attended by a full service waitstaff.
 - c. Notwithstanding the provisions of subsections B3a and B3b of this section, the licenses premises may include a patron waiting area in which alcoholic liquor may be served to persons waiting to be seated at a dining table. The ratio of seating for meals to seating in the waiting area must be equal to or greater than five to one (5:1)
 - d. Notwithstanding the provisions of subsections B3a and B3b of this section, such license shall authorize the sale of alcoholic liquor by the glass, only for consumption on the premises. Seating for customers ordering alcoholic liquor by the glass within the premises shall not exceed twenty percent (20%) of all customer seating within the premises and shall be pursuant to a seating plan approved by the liquor control commissioner or her or his designee.