

**Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
June 7, 2010**

Chairman Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on June 7, 2010 at 7:32 P.M.

Members Present: Chairman Doug Geoga, Trustee Bob Saigh, and Trustee Cindy Williams, Trustee Bob Schultz

Members Absent: None

Staff Present: Darrell Langlois, Assistant Village Manager; Gina Hassett, Director of Parks and Recreation; Tim Scott, Community Development Strategist

It was the consensus of the Committee to deviate from the published agenda in order to accommodate various members of the public who were there to discuss two specific non-routine agenda items

Presentation by Design Perspectives regarding the Village's OSLAD Grant Application

Ms. Hassett gave an overview of this item in which it was noted that this is the second of two public meetings required as part of the Village's OSLAD Grant application. Trustee Geoga noted that the total project cost for the grant is \$300,000, of which the 50% local share will be funded using a grant of \$150,000 already secured from Lyons Township, and that the remainder of the project would be funded by the potential OSLAD Grant.

Todd Stanton from Design Perspectives gave an overview of their concept design for the project. Survey data from Village residents and feedback from public meetings was used to assist in coming up with the plan design. Items included in the design include a nature playground, rehab of the southern shelter, a multi-use walking path, five fitness stations, an eighteen hole disc golf course, site furniture, and grading and drainage improvements.

Trustee Geoga questioned as to whether this plan had the support of the Park and Recreation Commission. Jeff Curran, chairman of the Park and Recreation Commission, indicated that originally they looked at plans with a larger scope but they supported the plan being submitted. Mr. Stanton indicated that there would be very little impact to the existing trees on site with this proposed plan. Ms. Hassett also indicated the plan had the full support of Village staff.

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Trustee Schultz inquired as to the maximum amount the Village could apply for, which it was indicated that the maximum OSLAD project size was \$800,000 of which grant funds would be 50% or \$400,000. Trustee Schultz questioned whether the Village could include other funds, such as the Glorious Gardens donation or platform tennis revenues, to increase the size of the grant application. It was noted that there is a strict timing deadline and the grant application needs to be finalized by the end of June. Trustee Schultz also mentioned the need to approve the existing fields at the site, of which Ms. Hassett agreed that there are many improvements needed at KLM but the OSLAD application was designed to increase the chances of the grant award, and certain types of projects receive priority for OSLAD funding.

Trustee Saigh expressed concern about additional hardscape at KLM as a result of the paved walking path and also questioned the need for the nature playground. Mr. Stanton noted that the paving proposed would complete a pathway that is already 75% paved. Trustee Saigh noted again that paving takes away from the nature part of KLM. Ms. Hassett questioned whether we could substitute the path paving for improving the North Shelter. Jeff Curran noted that paving of pathways was a popular item in a prior improvement in Brook Park.

In order to move this item forward to the Village Board, Trustee Schultz suggested that staff poll the Board members as to whether or not the design should include the additional pathway paving.

Consideration of a request from Hinsdale Platform Tennis Association (HPTA) to build 2 additional courts

Trustee Geoga gave an overview of this item and noted that there are eventually a number of items that need to be addressed in the future regarding this issue but that the request tonight is for authorization for the HPTA to begin fundraising activities for the addition of two additional courts.

Bruce Baloochy, a resident of Burr Ridge who lives near the existing platform tennis courts, noted that he was representing a number of Burr Ridge residents and that they are opposed to additional courts due to water displacement issues as well as additional lights and noise from the proposed courts. Trustee Schultz noted that the new courts are elevated and built on pylons and in his opinion would not add to drainage problems. Trustee Schultz asked Mr. Baloochy that of the three designs being considered by HPTA, which one would he prefer? In his opinion the best for

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the neighbors would be the West Design. Trustee Geoga noted that HPTA would reach out to the Burr Ridge residents as this project progresses.

Kathleen Mulligan for HTPA spoke in favor of the proposal and the growing popularity of the sport. A number of other HTPA members also spoke in favor the proposal and that they would be flexible as possible in order to have the two additional courts.

In order to move this item along on a timely basis and to have a forum to hear public comments, Trustee Schultz recommended forwarding this item to the Plan Commission for their consideration, which was endorsed by Trustee Williams. After some discussion Trustee Schultz moved to recommend referring this item to the Plan Commission, seconded by Trustee Williams. Trustee Geoga noted that this is not referable in its present form, that there needs to be a formal plan prepared for the Plan Commission, and a drainage plan needs to be a big piece of the plan. Trustee Geoga suggested that the Village be the applicant as the proponent of this request.

After some additional discussion, moved by Trustee Schultz, seconded by Trustee Williams, that Village staff work with HPTA to develop a joint application, suitable for referral to the Plan Commission, regarding the construction of two additional platform tennis courts at KLM, such work to address relevant issues including court location, regulatory issues, drainage and operations, with such work to include consultation with the Village of Burr Ridge and potentially impacted neighbors. Resolved Further, to recommend to the Board of Trustees that HPTA be authorized to solicit donations and lifetime memberships (in the amount of \$1,500 for Residents and \$2,000 for Non-residents) to fund 100% of the cost of the additional two courts, subject to final approval by the Board of Trustees. Motion passed unanimously. It was also noted that this ultimate Plan Commission referral will go directly to the Village Board and not be discussed again by the ACA Committee in order to speed up the process.

Approval of Minutes – May 3, 2010

Chairman Geoga stated that the minutes from the May 3, 2010 ACA meeting were being presented for approval and asked the Committee if there were any questions or comments. Trustee Williams moved to approve the minutes, Trustee Schultz seconded. The motion passed unanimously.

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Monthly Reports

Treasurer's Report – April 2010

Mr. Langlois presented information from the April 2010 Treasurer's report and noted that sales tax revenue continues to improve and although end of year receipts were below the prior year, actual receipts were \$126,890 or 5.6% above budget. End of the year sales tax revenue is \$2,376,889 which is 8% below the prior year but 5.6% or \$126,889 over budget. Income tax receipts continue to show weakness but will be \$40,000 over budget. The State of Illinois continues to be four months behind and this Village is presently owed over \$495,000. Food and beverage tax revenue is tracking above the prior year amount and above budget due to increased compliance from the payers. Utility tax revenue continues to trend downward. Permit fees are below the budget projection, partially due to delayed timing of permit revenue from Hinsdale Hospital.

On the expense side, the major budget variances are due to the Village Board accelerating a number of capital projects forward to FY 2010. In the Water Fund, Mr. Langlois noted receipt of a letter from IDOT regarding a 2007 agreement whereby the Village agreed to fund water main improvements along Ogden Avenue in conjunction with a State resurfacing project. The amount the Village owes is approximately \$325,000. Trustee Geoga noted that it has taken the State three years now to issue a bill for this item, and this increases the amount of the deficit in the Water Fund. This item has not been budgeted for in the current or prior two budget years as the Village Engineer and Assistant Village Manager/Finance Director are new to the Village and were not aware of this obligation. This item will increase the amount of the deficit in the Water Fund, and presently staff is working with the auditors to determine which fiscal year this obligation will be reported.

Park and Recreation Activity Report

Ms. Hassett noted a number of flooding events in the parks and that alternatives are being pursued. The Burn Park basketball court improvements have been completed. Staff has been working with HPTA on the paddle court addition. There was Commission discussion regarding flooding and drainage issues and possible solutions related to the Zook house. The pool has opened recently with some reductions in weekend hours but there have been only limited complaints. Trustee Schultz questioned the parking of an ice cream truck near soccer fields causing a traffic hazard; Ms. Hassett noted she would inform the Police Department. Laurel Harlow, 112 North Lincoln, asked for further clarification as to the use of the Lyons

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Township grant for KLM and the relationship with the OSLAD grant application. Ms. Hassett indicated that the \$150,000 would mostly be used to fund the shelter improvements and if successful with OSLAD funding those funds would be used for the other park improvements.

Community Development Strategist Report

Mr. Scott noted that the EDC Committee is currently working on a budget for use of the \$120,000 in food and beverage tax revenue allocated to them, which is expected to be ready for ACA consideration at the next meeting. The EDC is working with the Chamber on the gift card program, approximately 40 retailers have participated. Mr. Scott is working on outreach efforts to prospective retailers and has met with Inland Real Estate regarding the Gateway Square property.

Approval of a Purchase Order to the Du Page Mayors & Managers Conference in the amount of \$16,588.79 for the Village's Annual dues and Proportionate Share of Debt Assessment

Trustee Williams moved Approval of a Purchase Order to the Du Page Mayors & Managers Conference in the amount of \$16,588.79 for the Village's Annual dues and Proportionate Share of Debt Assessment, seconded by Trustee Schultz. The motion passed unanimously.

Approval of the FY 2009-2010 Appropriation Transfer Ordinance

Mr. Langlois provided an overview of this item indicating this is an ordinance that is done annually to reallocate budgeted funds between line items in the budget for those line items that have exceeded the original budget. Mr. Langlois noted that every department is under budget in total, this action only impacts individual line items within departments. Trustee Geoga indicated he had had discussion with Mr. Langlois on a number of transfers and was satisfied with the explanation. Trustee Schultz moved approval, seconded by Trustee Williams. The motion passed unanimously.

Approval of a FY 2009-2010 Supplemental Appropriations Ordinance

Mr. Langlois indicated that this is required to cover a spending variance in the Motor Fuel Tax Fund and since there are not other programs in this Fund an increase in the annual appropriation is required. Trustee Geoga provided

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additional background on this item. Trustee Schultz moved approval, seconded by Trustee Williams. The motion passed unanimously.

Confirmation of the Tuesday July 6, 2010 meeting date.

The next scheduled Committee is for July 6, 2010. Direction was give to reschedule the next meeting to July 12 or before the Board meeting on July 13.

Adjournment

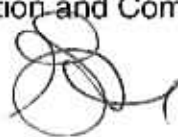
As there was no further business to come before the Committee, Trustee Saigh motioned to adjourn. Trustee Williams seconded. The motion passed unanimously and the meeting was adjourned at 9:40 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance

MEMORANDUM

To: Chairman Geoga & Members of the Administration and Community Affairs Committee

FROM: Gina Hassett, Director of Parks and Recreation 

DATE: August 2, 2010

SUBJECT: July Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of July 2010.

Recreation Services

- The Independence Celebration was held on Monday, July 5th. A number of Parks and Recreation Commissioners assisted with the event. The weather was excellent, warm and breezy. The parade had a modified route due to road construction. Even with the new route, the parade was a success. Staff will work to modify the lineup for next year. The post event at Burlington was a success. The craft fair had 107 vendors. The Hinsdale Rotary Turtle races were a success. The Chamber of Commerce and their members judged the parade entries. Next years event will be held on Monday, July 4th. We hope that the Garfield construction will be finished but if not the parade route would remain the same. The parade could not be held without all of our staff and the many volunteers. It was a great team effort! A financial recap is attached.
- Summer programs continue through early August. Staff is evaluating this year's enrollment numbers compared to last year. Registration enrollment numbers are lower then expected for athletic programs. The boy's lacrosse program has a new vendor and it has not seen a good response.
- Party in the Park is scheduled to be held on Friday, July 30 at Veeck. Staff will be serving dinner. Activities include a DJ, Moon jump and picnic games.
- Fall brochure is at the designer for layout. We will be distributing the brochure through the Hinsdalean for the fall. Banners and press releases will go out to inform residents to look for their brochure in the newspaper. Both HCA and the Community House distribute their brochure this way. It will be result in a reduction in postage cost.
- Staff continues to work with Public Services regarding the skate park. It has incurred more graffiti and damage. The condition of the ramps and boxes are poor. Portion of the park will be removed. Staff estimates it would be \$10,000 in skate-lite material to get the park back to good standards. That does not include staff to install the surface. The underneath parts are wearing and it is timely to install.
- The Village has completed the maintenance work to the storm drain at KLM near the Burr Ridge access point. Burr Ridge is waiting for their contractor to complete their work. The

maintenance to this area should alleviate any further flooding. Village staff will continue to monitor the area to maintain the area.

- Staff is working with athletic groups to schedule fall field time. The adult men's group is now under the AYSO umbrella. They will pay the \$10 player fee. Staff is working with Public Service staff to take a few fields off line. The lacrosse field at Robbins will get over seeded and one of the soccer fields near the ball diamonds will also be off line. AYSO will again use the Duncan Field space for soccer.
- Kurt Lindemann and the Intern are working to put together on-line surveys for the pool and summer programs.
- Town Team Swim club has had another good year. There were new coaches this year and they ran a strong program. Conference swim meets will be held at the end of the month. The annual end of season picnic was held July 22nd at the pool.
- The monies donated by the Brook Family for improvements at KLM will be used to install a patio east of the bathroom facility. The project will be delayed as we are required to get a permit from MWRD for storm water detention. Staff is looking to order the tables for the area so that they will be here for football even though the cement patio will not be in.
- A Thorguard representative was on site and we replaced the radio and antenna at the police department.
- Mulch has been put down in a number of parks. Seven semi loads were received and put down at Robbins, Peirce, Veeck, Stough and Brook. For a number of years mulch was not put down at the playgrounds. The recent loads should get us through the year.
- There have been complaints about the conditions of the tennis courts at Brook Park. There are cracks in the courts that are in need of repairs. It will be added to next year's capital plan.
- Repairs to the platform Tennis courts at KLM and Burns have been scheduled. Repairs will be made to the screens at a cost of \$4,000.
- Sod has been laid at Veeck. Ball field mix is needed for the infield. Four semis is the minimum needed to get the infield to the level of the sod. Village staff are working with Clark Dietz regarding the berms for the north end and the soccer field restoration.
- Staff looked into the cost associated with overlaying the Burns Field basketball court with a painted court surface. Cost estimates from previous quote were \$5,800.

Community Pool Report

On Sunday, July 25th the pool had their unannounced review from Starfish Aquatics. They are the new risk management company used to train and certify our lifeguards. The highest rating the guards and facility can receive is a 5-Star rating. The facility received a 3-Star rating and 4 lifeguards received a 5-star rating when tested. This is a great achievement being that this is our first year transitioning from Red Cross. The guards were anxiously awaiting the unannounced review. The managers and Kurt Lindemann should be commended for providing quality training and support for the lifeguards.

Listed are the findings from 2009 of Starguard reviews done in the United States.
120 facilities were reviewed.

53 - met standards (44%) – min safety measures required from facility and staff.

19 - 3-star awards (15%)

27 - 4-star awards (22%)

21- 5-star awards (17%)

Swim lessons are going well. A number of new special events have been offered during the day and on the weekends. This year 2 Health and Wellness days were held at the pool. Area businesses paid a fee to promote their health oriented businesses.

Hinsdale Swim Club held their meet July 9-11. The meet was a success. The pool did give up significant revenue for this weekend. Hinsdale Swim Club Board approved a donation of \$4,000 to purchase new lane lines for next year. The total cost of the lane lines will be \$8,000. The lane lines are need of replacement. Staff has repaired them and at this time they can no longer be repaired.

There have been a number of complaints about the use of the radio at the pool. We have discontinued radio use for this season. We will look for options to replace the outdated system next year.

Pool revenue numbers are down. Staff has heard that Salt Creek has had increased membership. Staff wonders if that has affected annual memberships.

PASS SUMMARY	2010 as of 7/26/2010				2009 as of 7/13/2009				2008 as of 7/26/2010			
	New	Renewal	Total Pass Holders	Revenue	New	Renewal	Total Pass Holders	Revenue	New	Renewal	Total Pass Holders	Revenue
Family Primary	135	432	567	145200	127	522	649	155980	120	581	701	154026
Family Secondary	483	1457	1940	0	483	1780	2263	0	432	1999	2431	0
Family Super 2	10	37	47	2180	11	46	57	2630	8	56	62	3030
Family Super 3	21	70	91	1435	30	100	130	2020	19	107	126	2125
Family Super Pass	11	35	46	12980	11	46	57	16455	6	55	61	16717
Individual Pass	15	31	46	6630	27	44	71	8430	35	62	97	10951
Sr. Super Pass	0	0	0	0	0	0	0	0	2	0	2	215
Individual Super Pass	2	4	6	690	4	4	8	1155	3	4	7	1120
NR Family Prime	8	12	20	9675	6	15	21	9700	23	11	34	14118
NR Family Second	30	37	67	0	20	44	64	0	77	32	109	0
NR Individual	7	2	9	1585	1	1	2	530	7	3	10	2250
NR Senior Pass	1	4	5	750	0	3	3	480	0	5	5	750
Senior Pass	7	18	25	1858	13	16	29	2485	7	18	25	1875
	730	2139	2869	182983	733	2621	3354	199845	737	2933	3670	207177

*numbers used are based of Rec Trac registration software

KLM REPORT

Dena continues to look into outlets to promote the lodge to potential clients.

EXPENSE

June		Expense		2010-11 Annual Budget	FY 09-10 % of budget	2009-10 Annual Budget	FY 08-09 % of budget
Prior Year	Current Year	Prior Year	Current Year				
\$10,672	\$12,181	\$19,464	\$24,986	\$147,982	17%	\$159,685	12%

Revenue	June		Actual Revenue		2010-11 Annual Budget	FY 09-10 % of budget	2009-10 Annual Budget	FY 08-09 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
KLM Lodge Rental	\$13,706	\$13,747	\$31,190	\$35,100	\$160,000	22%	\$150,000	21%
Caterer's Licenses	\$1,400	\$300	\$15,800	\$13,400	\$18,000	74%	\$17,400	91%

KLM Rental Slots	Slots Available	Slots Used	Percentage
Weekday am slots	21	7	33.33%
Weekend am slots	8	0	0.00%
Weekday evening slots	21	2	9.52%
Weekend PM Slots	12	7	58.33%

Friday evening counts as part of the weekend

RENTAL GROUPS	
Residents	4
Non-Resident	4
Community Service	2
Resident NFP	2
Non-Resident NFP	4
Village Functions	0
Cancellations	0
	16

Village of Hinsdale Parks Recreation
Independence Day Celebration and Parade

EXPENSE			2010	EXPENSE			2009	EXPENSES			2008
Payee	Description	Amount	Payee	Description	Amount	Payee	Description	Amount	Description	Amount	
Third Millennium	back slips	525.12	880'05 FAYROLL SUMMARY	OT for police & PS	\$1,500.00	Deborah Nee	4th July	\$500.00			
104th Ill. Vol Infantry	parade group	500.00	Melrose Chapter Model T Club	Car rental	350.00	080706 FAYROLL SUMMARY	4th July Overtime	\$1,271.25			
10th Illinois Volunteer Infantry	parade group	300.00	Pennable join	Penn joins and snacks	\$550.00	RECORDED A HIT INC	Celebration	\$1,500.00			
Stanford Battery Artillery Unit	parade group	500.00	Sign & Banner Express	banner for cars	\$315.00	STUPP DARRYN	Crown	\$50.00			
Blue Saints	parade group	1200.00	Wal-Mart - supplies	tape and pins	\$47.80	ELITE RENTAL SERVICE INC	Canecon Furniture	\$455.02			
Funny Little People	parade group	500.00	Polymed Pictures	video taping	\$600.00	COMMERCE & INDUSTRY	Insurance	\$1,896.00			
Hinsdale Central High Sch Band	parade group	900.00	PROVISO EAST 4 S BAND	Parade participant	\$1,200.00	COUNSEBELL	Model T	\$36.00			
Knicker Jacks Drumline	parade group	1100.00	Third Millennium	Video bill insert	\$999.56	104TH ILL VOLUNTEER	Perride	\$500.00			
Medinah Highlanders	parade group	600.00	RECORD A HIT INC	Infantries	\$2,275.00	10TH REG ILL VOL INFANTRY	Perride	\$300.00			
Medinah Motor Corps	parade group	975.00	ATTN: PARTY RENTAL	stage, tables and chairs	\$2,258.00	ANIMALS RENTALS INC	Perride	\$725.00			
Merry Marchers	parade group	600.00	Banerville USA	Event Decor & signs for pads	\$375.00	BALSTER TIM	Perride	\$375.00			
Neon Nuts	parade group	775.00	Personalized Awards	plaques for parade winners	\$1,301.74	BLITS SANTS	Perride	\$1,500.00			
Royal Street Rhythm Ambassadors	parade group	500.00	Blue saints Team Band	Parade participant	\$1,200.00	COLD BLOODED CREATIONS	Perride	\$353.00			
Ronto 66	parade group	1400.00	104TH ILL VOLUNTEER	Parade participant	\$500.00	EDGE NOTES LLC	Perride	\$1,400.00			
Topline German Shepherd Dog Club	parade group	0.00	10TH REG ILL VOL INFANTRY	Parade participant	\$250.00	HINDSLEY CENTRAL BAND	Perride	\$850.00			
Uncle Sam	parade group	375.00	ANIMALS RENTALS INC	Parade participant for festival	\$725.00	JIM BESTMAN UNITS	Perride	\$450.00			
Chicago Symphonic Wind Band Ensemble	parade group	1640.00	RAJSTAR MAGIC PRODUCTIONS	Parade participant	\$275.00	LEYDEN HIGH SCHOOL BAND	Perride	\$1,500.00			
Wal-Mart	parade supplies	103.44	HINDSLEY CENTRAL BANDS	Parade participant	\$850.00	MEDINAH HIGHLANDERS	Perride	\$600.00			
Wal-Mart	parade radios	39.87	JIM BESTMAN UNITS	Parade participant	\$405.00	MEDINAH MOTOR CORPS	Perride	\$975.00			
Wal-Mart	parade supplies	48.59	LEYDEN HIGH SCHOOL BAND	Parade participant	\$1,500.00	NEON NUTS INC	Perride	\$775.00			
Polymed Pictures	parade videotaping	800.00	MEDINAH HIGHLANDERS	Parade participant	\$600.00	OSCEOLA HIGH SCHOOL BAND	Perride	\$500.00			
"Cousins Party Rentals	table and chairs	320.23	MEDINAH MOTOR CORPS	Parade participant	\$600.00	PROVISO EAST 4 S BAND	Perride	\$900.00			
"Dark" Donuts	volunteer snacks	34.57	NEON NUTS INC	Parade participant	\$550.00	RECORD A HIT INC	Perride	\$1,566.25			
Sign and Banner Express	parade banners	\$25.00	WEST SUBURBAN CONCERT	Entertainment for festival	\$550.00	SIGN AND BANNER EXPRESS	Perride	\$160.00			
Online Stores Inc	500 flags- Alice's Angels	\$7.91	DEBBIE ADLER	Face Painter	\$900.00	SIGN AND BANNER EXPRESS	Perride	\$210.00			
Parades Plus	parade winners plaques	159.80	DON SADOFSKY - MERRY MARCHERS	Parade participant	\$900.00	WEST SUBURBAN CONCERT	Perride	\$550.00			
"Oriental" Trading	prizes	250.00	MANCYNELSON-RT 66	Parade participant	\$900.00	DEBBIE ADLER	Parade Face Painters	\$500.00			
"Glowing Around Entertainment	inflatables & face painter	2034.00		TOTAL EXPENSE	\$20,675.60	VILLAGE OF HINDSLEY-FINAN	Parade Supplies	\$80.85			
Patricia John	restaurants and snacks	600.00		REVENUE		MILLERS BETTING ZOO	Petting Zoo	\$800.00			
Overtime	pizza staff	765.66		Donations		CHICAGO COMMUNICATION LLC	Pecable Radio	\$304.00			
West Suburban Concert Band	entertainment at event	550.00		Concessions		HANDY ADVERTISING	Stadium Cups	\$53.26			
	TOTAL EXPENSE	\$19,149.38		Business Parade Participants		HANDY ADVERTISING	Stadium Cups	\$450.00			
				Craft Production		KOLLMAN JASON	Silk Walker	\$325.00			
						POLYMED PICTURES	Video Taping	\$300.00			
	Donations	4327.00		TOTAL REVENUE	\$12,011.00	THE HINDSLEY TEAM	Advertising	\$240.00			
	Concessions	437.00		NET (LOSS) PROFIT	(\$8,664.50)	THE HINDSLEY TEAM	Advertising	\$240.00			
	Business Parade Participants	3550.00				RADIO DISNEY	July Appearance	\$1,500.00			
	Craft Production	3696.00					TOTAL EXPENSE	\$26,016.64			
	TOTAL REVENUE	\$12,010.00					REVENUE				
							Donations				
							Concessions				
							Business Parade Participants				
							Craft Production				
							TOTAL REVENUE				
							NET (LOSS) PROFIT				

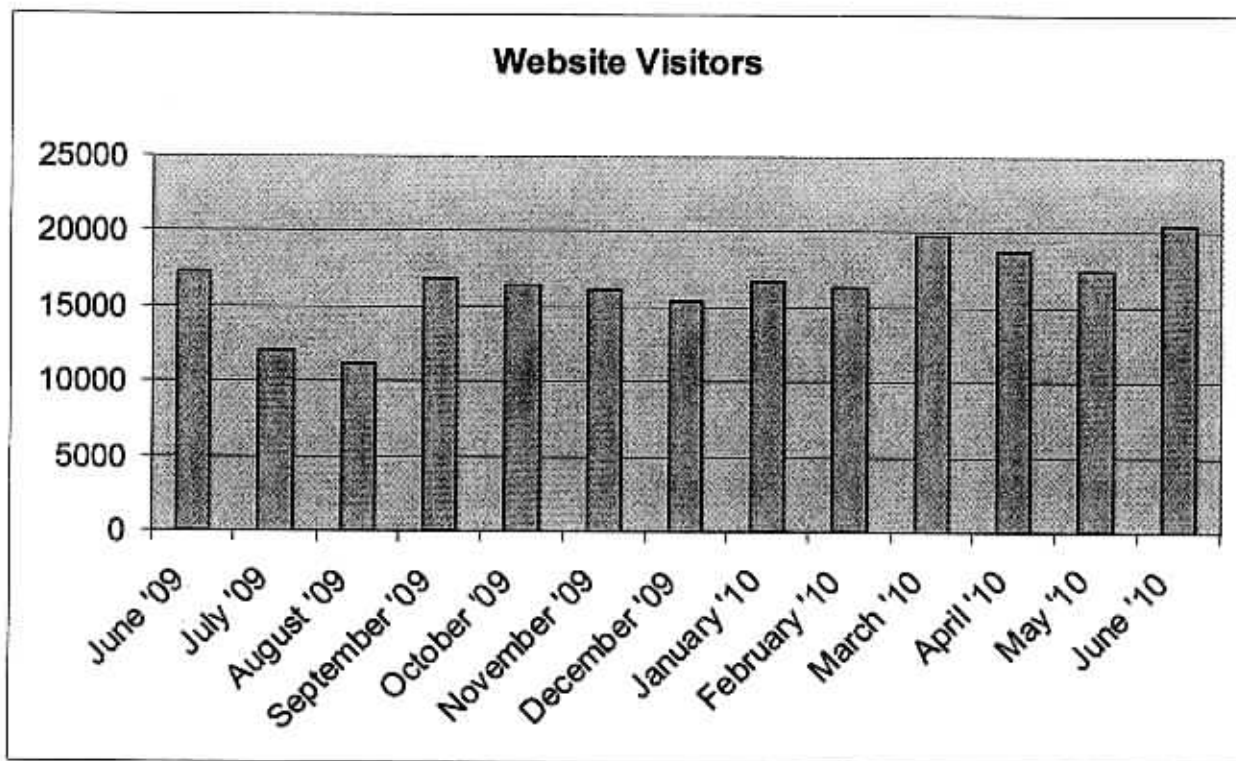
MEMORANDUM

Date: July 29, 2010
To: Chairman Geoga and ACA Committee Members
From: Amy M. Pisciotto, Information Technology Coordinator *amp*
RE: Communications Report for May/June 2010

Website

In May the Village of Hinsdale website had a total of 130,001 hits. Of those hits, 17,414 resulted in a visit to the website. These visitors viewed a total of 55,008 Village of Hinsdale website pages.

In June the Village of Hinsdale website had a total of 163,138 hits. Of those hits, 20,512 resulted in a visit to the website. These visitors viewed a total of 62,067 Village of Hinsdale website pages.

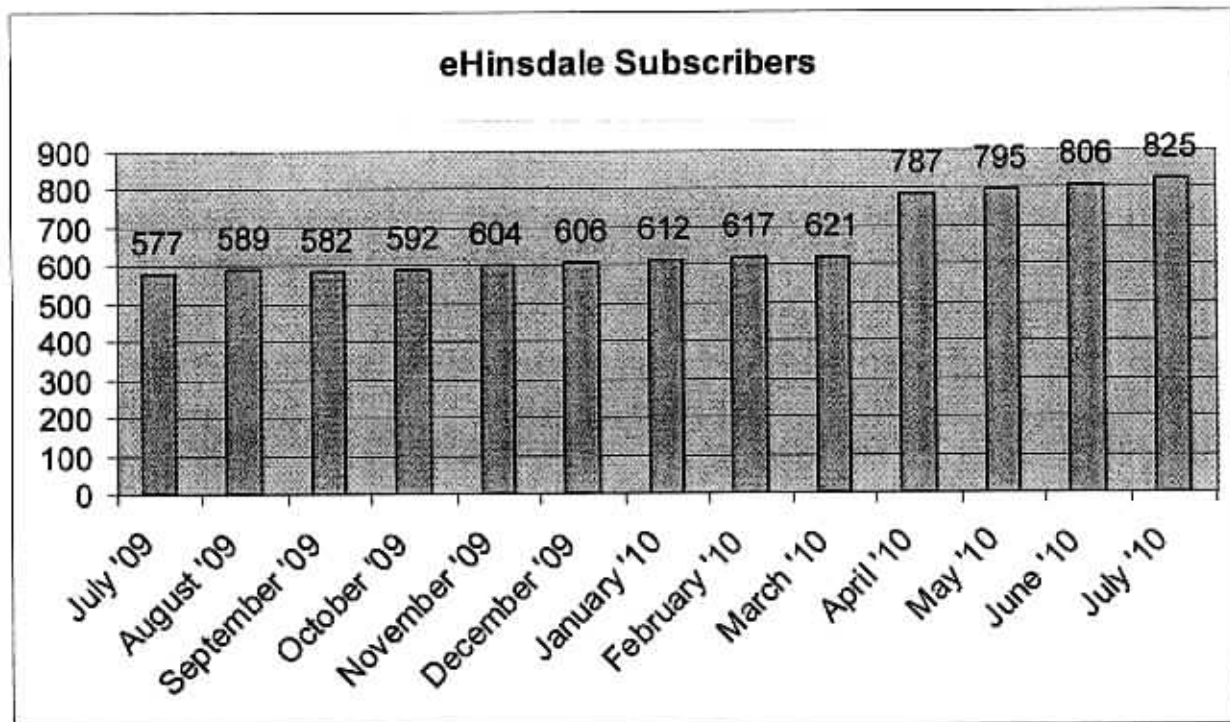


eHinsdale

There are currently 825 subscribers to the *eHinsdale* newsletter compared to 795 in May and 806 in June.

The May *eHinsdale* newsletters averaged a 39% open rate, which is approximately 310 subscribers per week that open the newsletter.

The June *eHinsdale* newsletters averaged a 37% open rate, which is approximately 298 subscribers per week that open the newsletter.



Comcast Channel 6/AT&T U-Verse Channel 99

Slideshow: attached is a summary of the slides and non-meeting videos currently running on Comcast Channel

cc: President Cauley and Board of Trustees
David C. Cook, Village Manager
Department Heads

Daily Slide Show for Comcast Channel 6/AT&T U-Verse 99
As of July 29, 2010

Subject	Number of Slides	Pull Date
Blood donation informational slide	1	no date determined
Community Alerts e-mail program	1	no date determined
Hinsdale Public Library: "Harriet's Birthday Bag" program	1	no date determined
Hinsdale Public Library: Homebound Patrons info	1	no date determined
Hinsdale Public Library: Elevator maintenance notice	1	Aug. 21, 2010
Immanuel Hall information	1	no date determined
Park and Recreation: Department News	1	no date determined
Park and Recreation: Katherine Legge Memorial Lodge Information	1	no date determined
Emerald Ash Borer	2	Sept. 25, 2010
Street Light Outage contact information	1	ongoing
Upcoming programs	1	ongoing
Veterans assistance commission	1	no date determined
Dogs in parks prohibited reminder	1	ongoing
Village of Hinsdale: Department Phone Numbers	1	ongoing
Village of Hinsdale: Hours of operation	1	ongoing
Total	16	

Title	Length
Independence Day Parade	1 hour, 4 minutes
Pedestrian Safety	3 minutes, 34 seconds
Coyotes in Suburbia	9 minutes, 24 seconds

MEMORANDUM

To: Chairman Geoga and Members of the Administration & Community Affairs (ACA) Committee

From: Timothy J. Scott, AICP – Community Development Strategist



Date: July 29, 2010

Re: Community Development Strategist Report

Economic Development

The Economic Development Commission (EDC) last met on Tuesday, June 22nd.

Initiatives for Fiscal Year 2010-11

As with last year, the EDC evaluated many options for the current fiscal year's work program. Reviewed and deliberated over two meetings, the group agreed to its list of initiatives. This budget was presented at the last meeting of the Village's Board of Trustees. Planned work includes continuations of previous efforts, such as advertising to both residents and potential visitors from the nearby region and further investment into the EDC's website, DistinctlyHinsdale.com.

New work for the group includes a coordinated holiday lighting plan for downtown, Burlington Park, and the Memorial Building. With no vendor currently under contract, the lighting plan will require that staff and the EDC develop a new, detailed scope of services to solicit estimates.

Regional and Local Print Advertising

The EDC has developed two new campaigns for local marketing and regional outreach. To stay on the minds of residents and reinforce the importance of shopping locally, the "shopping locally makes common cents" campaign will feature a whimsical, presidentially-themed creative concept and run frequently in *The Hinsdalean*.

To pique the interest of potential visitors of a targeted demographic from the nearby region, the "distinct possibility" campaign is designed to differentiate Hinsdale's shopping and dining offerings and market the Village as a destination. The vehicle for this campaign will be *West Suburban Living*

Magazine. Additionally, to assist in the Hinsdale Chamber of Commerce's effort to expand the gift card program, the EDC has agreed to incorporate, when possible, an image of the card in its ads.

Other Regional Advertising

As noted previously, an EDC member and staff have been investigating the potential for an outdoor advertising space in the Village, if and only if the location can naturally mitigate any potentially negative visual impact. This is clearly an out-of-the-box concept; but, the EDC considered it worth exploring if it could pay for itself, or even better, generate new revenue for the Village in these challenging times. To understand the potential of the idea before committing any more time to it, two outdoor companies have willingly begun researching the small, general area along I-294 that has been identified.

Property/Business Owner Outreach

As noted at a prior meeting of the ACA, the EDC is interested in opening and improving the dialogue the Village has with its commercial property owners. A letter informing owners of the EDC's work-to-date and the Village assistance that is available to them was developed. The letter will be sent out in installments, the first of which will have happened by the time of the ACA meeting.

Business Sign Policy

Another new initiative will be the EDC's review of the Village's current sign code. The exercise, which has the support of the Village Present, is intended to determine if revisions may be made that could improve the ability of retailers, both prospective and established, to conduct business, while still providing the Village with the right tools to maintain its charming physical character. Potential ideas to consider include permitting projecting signs for first floor businesses and administrative approval of signs if they meet the criteria of the code. Review of the sign code may be one of other future efforts of the Village to become more business-friendly.

Finance Commission

We have been asked to attend the September meeting of the Finance Commission.

If you have any questions, comments, or suggestions, please do not hesitate to contact me at (630) 789-7005 or at tscott@villageofhinsdale.org.

Thank you.

cc: Village President Cauley and Board of Trustees
David C. Cook, Village Manager
Robb McGinnis, Building Commissioner/Comm. Dev. Director

DATE July 26, 2010

REQUEST FOR BOARD ACTION

AGENDA Administration and Community SECTION NUMBER Affairs Committee	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Hinsdale Garden Club KLM Lodge Use Request	APPROVED Gina Hassett Director of Parks & Recreation

HINSDALE GARDEN CLUB KLM LODGE USE REQUEST

The Hinsdale Garden Club has made their annual request to utilize the KLM Lodge for their Annual Christmas Workshop where they provide philanthropic service to needy organizations. In the past the rental fee has been waived.

The request has been approved in the past. The rental is scheduled on a weekday to use the first floor. The second floor remained available for other rentals. The total cost of the rental is \$250.

If this meets with the Committee's approval, the following motion would be in order.

MOTION: To recommend to the Board of Trustees the approval to waive fees of \$250 for the Hinsdale Garden Club to use the KLM Lodge on Monday, November 15 from 8:30 am-Noon to conduct their annual Christmas Workshop.

STAFF APPROVALS

Parks & Recreation APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
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COMMITTEE ACTION:

BOARD ACTION:

Gina Hassett

From: atrilla@comcast.net
Sent: Monday, July 19, 2010 9:50 AM
To: Gina Hassett
Subject: A request for fee waive KLM

Dear Park District of Hinsdale, I am writing to request that the Park District waive the rental fee for KLM for our Nov. 15th 2010 meeting, we are The Garden Club of Hinsdale, as in the past years we use this day at KLM to have a brief meeting and do a project for charitable purposes. The meeting takes place from about 10:00am till 12:30--
- If you could let me know your decision as soon as possible. Thank you Mary Kay Trilla (Social Chair) atrilla@comcast.net

7/20/2010

DATE July 26, 2010**REQUEST FOR BOARD ACTION**

AGENDA Administration and Community SECTION NUMBER Affairs Committee	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Annual Platform Tennis Fees	APPROVED Gina Hassett, Director of P & R

Platform Tennis Membership Fees

Platform memberships are sold annually which are good for one year. The fee permits members to reserve court time at the platform tennis courts at KLM and Burns courts HPTA requires all league members to purchase a membership. The fees have not increased since 2004 when memberships were introduced.

The courts have annual maintenance from replacing screens, resurfacing the courts and exterior maintenance. This year \$5,000 is budgeted in court repairs. There are additional repairs to be made and expected repairs for future years. The increased fees will cover the annual costs to maintain the courts while still being within reasonable market value. The fees have been increased by 7% to adjust for the budgetary purposes. The fee increase is not related to the request by HPTA to put in additional courts.

Annual memberships go on sale in September. The seasonal brochure would also need to reflect the membership fees. The Parks & Recreation Commissions has reviewed and agrees with the proposed rates.

Membership Fees	Proposed 2010-11 Hinsdale Fees	% Increase	Current Hinsdale Fees	Glen Ellyn PD (new '09)	Winnetka (WPTC)
# of Courts	6		6	2	6
Resident Individual	\$120	7%	\$112	\$95	\$425** Includes league & other fees
Resident Family	\$175	7%	\$164		
Non-Res. Individual	\$290	7%	\$270	\$170	\$525** Includes league & other fees
Non-Res. Family	\$345	7%	\$322		

MOTION: To recommend to the Board of Trustees approval of the rates for annual platform tennis memberships; Resident Individual at \$120, Resident Family at \$175, Non-Resident Individual at \$290, Non-Resident Family at \$345.

STAFF APPROVALS

Parks & Recreation APPROVAL	APPROVAL 	APPROVAL	APPROVAL	MANAGERS APPROVAL 
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COMMITTEE ACTION:**BOARD ACTION:**

Village of Hinsdale
Platform Tennis Membership Fee Summary

Membership	Fees	2008 Memberships	2008 Revenue	2009 Memberships	2009 Revenue	Proposed 2010 Fees	Potential 2010 Revenue	Increase
Resident Individual	\$112	71	\$7,840	97	\$10,695	\$120	11640	56%
Resident Family	\$164	70	\$8,610	53	\$9,184	\$175	9275	40%
Resident Family Secondary	\$0	159	\$0	186	\$0	\$0	0	
Non-Resident Individual	\$270	32	\$8,640	53	\$13,820	\$289	15317	11%
Non-Resident Family	\$322	17	\$5,152	21	\$6,762	\$345	7245	12%
Non-Resident Secondary	\$0	46	\$0	65	\$0	\$0	0	0
Lifetime	\$0	159	\$0	176	\$0	\$0	0	0
Total		554	\$30,242	651	\$40,461		\$43,477	

DATE July 26, 2010

REQUEST FOR BOARD ACTION

AGENDA Administration and Community SECTION NUMBER Affairs Committee	ORIGINATING DEPARTMENT Parks and Recreation
Gateway Special Recreation ITEM Association Annual Payment	APPROVED Gina Hassett, Director of P & R

GATEWAY SPECIAL RECREATION ANNUAL PAYMENT

Gateway Special Recreation Association (Gateway SRA) provides recreation programs for persons with physical and mental disabilities. The Association is cooperative among the municipalities of the Burr Ridge Park District, City of Countryside, Elmhurst Park District, Village of Hinsdale, Oak Brook Park District, Pleasant Dale Park District, Westchester Park District, Village of Willowbrook and the York Center Park District. Each member community contributes to the Association in order to fund the program. The cooperative venture was formed under an intergovernmental agreement in an effort to match persons with similar disabilities into programs and activities through the larger population base.

Gateway is generally unique among the Special Recreation Associations within the State of Illinois in terms of how the membership contributions are developed. The contributions are based on the budget and assessed to each community on a per capita ratio of the total population. This was thought to be more of an equitable formula rather than basing the contribution on Equalized Assessed Valuation as is done by most other SRAs. Hinsdale's contribution for 2010-11 is estimated at \$68,000. Persons who participate in the programs also usually pay a program fee for their enrollments.

Attached please find the invoice for the first installment of our annual dues for Gateway Special Recreation Association. Our annual contribution for our special needs participants is \$68,000/year.

MOTION: To recommend to the Board of Trustees approve the annual payment to Gateway Special Recreation Association in the amount of \$68,000.

STAFF APPROVALS

Parks & Recreation APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S  APPROVAL
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COMMITTEE ACTION:

BOARD ACTION:

c/o Westchester Park District
Attn: Gary Kasanders
10201 Bond Street
Westchester, IL 60154
Phone 708.865-8200

INVOICE

TO:
Gina Hassett
Hinsdale Parks and Recreation Department
19 E. Chicago Avenue
Hinsdale, IL 60521-3431
630.789.7090

DESCRIPTION	AMOUNT
MEMBERSHIP CONTRIBUTION 1st Installment	\$ 33,541.15
TOTAL	\$ 33,541.15



Make all checks payable to Gateway Special Recreation Association
If you have any questions concerning this invoice, contact Gary Kasanders, 708 865-8200, Gkasanders@comcast.net

DATE July 26, 2010

REQUEST FOR BOARD ACTION

AGENDA Administration and Community SECTION NUMBER Affairs Committee	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Rotary Clubs Special Use of Robbins Park	APPROVED Gina Hassett, Director of P & R

Hinsdale Rotary's Special Use of Robbins Park for October 17, 2010

Hinsdale Rotary has requested use of Robbins Park for their annual Rotary Run. The run is being held in conjunction with the Community House and based out for their facility.

Rotary is requesting to put a large tent and smaller tents in the Village's parking lot west of the Tennis Courts. The tents would go up on Friday, October 15th and come down on Monday, October 18th. The runners would be staged in the park near the ball fields and the run would start on 7th Street adjacent to the parking lot by the restrooms. Staff has already blocked off the park for this day. Sundays are traditionally slow for use of the fields at Robbins.

Rotary is working with the Police Department regarding the race course and parking for the event.

Should the ACA Committee agree to give Rotary permission, the following motion would be appropriate:

MOTION: To recommend to the Board of Trustees approval to approve the special use permit for Robbins Park for Sunday, October 17th, 2010.


STAFF APPROVALS

Parks & Recreation APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
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COMMITTEE ACTION:

BOARD ACTION:

DATE July 30, 2010

AGENDA SECTION ACA		ORIGINATING DEPARTMENT Public Services		
Award of Bid #1474 for the Memorial Hall Roof Repair		APPROVED George Franco Director of Public Services		
<p>On July 30, 2010 the Village received four bids for Bid #1474 for the Memorial Hall Roof Repair including copper gutter and flashing replacement. The submitted bids ranged in price from \$96,000.00 thru \$227,797.00, with the lowest responsive bidder being Mortenson Roofing Company, Inc. in the amount of \$96,000.00. This price is \$4,000 under the budgeted amount of \$100,000.00. The Village has used Mortenson for past projects and has experienced satisfactory results.</p>				
<p>If the Committee concurs with staff's recommendation, the following motion would be appropriate:</p> <p>MOTION: To recommend to the Board of Trustees approval of Bid #1474 to Mortenson Roofing Company, Inc. in the amount of \$96,000.00 for the Memorial Hall Roof Repair.</p>				
STAFF APPROVALS				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				

VILLAGE OF HINSDALE

CONTRACT FOR

**MEMORIAL HALL ROOF REPAIR WITH
COPPER GUTTER AND FLASHING REPLACEMENT**

BID #1474

BIDDER'S PROPOSAL

Full Name of Bidder Mortenson Roofing Co., Inc. ("Bidder")

Principal Office Address 9505 Corsair Road, Frankfort, IL 60423

Local Office Address 9505 Corsair Road, Frankfort, IL 60423

Contact Person Ken Swart, Jr. Telephone 815-464-7300

TO: Village of Hinsdale ("Owner")
19 E. Chicago Avenue
Hinsdale, Illinois 60521

Attention: Village Clerk

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. NONE, which are securely stapled to the end of this Bidder's Proposal [if none, write "NONE"] ("Bid Package").

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. **Work Proposal**

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package ("Work Site") and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items

PROPOSAL

necessary for the Memorial Hall roof repair and copper gutter and flashing replacement (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that the Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. Contract Price Proposal

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Section 2.1 of the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("Price Proposal"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

SCHEDULE OF PRICES



A. LUMP SUM CONTRACT

For providing, performing, and completing all Work, the total Contract Price of:

<u>n/a</u> (in writing)	Dollars and	<u>n/a</u> (in writing)	Cents
<u>n/a</u> (in figures)	Dollars and	<u>n/a</u> (in figures)	Cents

PROPOSAL**☒ B. UNIT PRICE CONTRACT**

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

COMPLETE TABLE AS INDICATED**PROJECT NAME: MEMORIAL HALL ROOF REPAIR****BID NO: 1474****YEAR ONE**

ITEM NO.	DESCRIPTION	UNIT COST	EXTENDED TOTAL
1	Remove and replace four (4) main sections of copper gutter liners as specified.	\$ <u>12,500</u> /gutter	\$ 50,000.00
2	Install treated wood block on top of four (4) existing stone parapet caps as specified.	\$ <u>4,500</u> /parapet	\$ 18,000.00
3	Remove and set aside the slate roofing at the sides of eight (8) dormer windows and replace the copper flashing.	\$ <u>1,750</u> /dormer	\$ 14,000.00
4	Remove and set aside slates from along the (4) valleys and replace copper flashings.	\$ <u>1,750</u> /valley	\$ 7,000.00
5	Remove and replace any cracked, broken or deemed bad roof slate.	\$ <u>35</u> /sq ft x 110 sqs.ft.	\$ 3,850.00
6	Northwest corner slate repair below clock tower.	\$ <u>2,430</u>	\$ 2,430.00
7	Caulking of joints.	\$ <u>30</u> /ln ft	\$ 720.00
EXTENDED TOTAL=			\$ 96,000.00

TOTAL CONTRACT PRICE:

PROPOSAL

Ninety Six Thousand (in writing)	Dollars and	No (in writing)	Cents
\$ 96,000 (in figures)	Dollars and	∞ (in figures)	Cents



C. COMBINED LUMP SUM/UNIT PRICE CONTRACT

- (1) For providing, performing, and completing all Work related to ***[DESCRIBE LUMP SUM WORK]***, the total sum of:

n/a (in writing)	Dollars and	 (in writing)	Cents
n/a (in figures)	Dollars and	 (in figures)	Cents

- (2) For providing, performing, and completing all Work related to ***[DESCRIBE UNIT PRICE WORK]***, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

COMPLETE TABLE AS INDICATED

	<u>Unit Price Item</u>	<u>Unit</u>	<u>Approximate Number of Units</u>	<u>Price Per Unit</u>	<u>Extension</u>
1	n/a			\$ n/a	\$ n/a
2				\$ n/a	\$ n/a
3				\$ n/a	\$ n/a

TOTAL CONTRACT PRICE (the sum of (1) plus the extension of (2)):

n/a	Dollars and	n/a	Cents
-----	-------------	-----	-------

(in writing) <hr style="width: 100%;"/> n/a (in figures)	Dollars and	(in writing) <hr style="width: 100%;"/> n/a (in figures)	Cents
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D. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. The approximate quantities set forth in this Schedule of Prices for each Unit Price Item are Owner's estimate only, that Owner reserves the right to increase or decrease such quantities, and that payment for each Unit Price Item shall be made only on the actual number of acceptable units of such Unit Price Item installed complete in place, measured on the basis defined in the Contract;
2. Owner is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices,
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
4. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. Contract Time Proposal

If this Bidder's Proposal is accepted, Bidder will commence the Work not later than the "Commencement Date" set forth in Attachment A to the Contract and will perform the Work diligently and continuously and will complete the Work not later than the "Completion Date" set forth in Attachment A to the Contract.

4. Firm Proposal

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

5. Bidder Representations

A. No Collusion. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of Owner, Bidder hereby agrees to furnish upon request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. Owner's Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

6. Surety and Insurance

Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

7. Bid Security

Bidder herewith tenders a Cashier's Check, Certified Check, or Bid Bond as specified in Section 6 of the Invitation for Bidder's Proposals for the sum of

PROPOSAL

Bid Bond _____ dollars (\$ n/a), which is equal to at least ten percent of Bidder's Price Proposal ("Bid Security").

8. Owner's Remedies

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or ten percent of Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against Bidder.

9. Owner's Rights

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 13 of the General Instructions to Bidders.

10. Bidder's Obligations

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this 29th day of July, 2010, ~~200~~_____.

Attest/Witness:

Mortenson Roofing Co., Inc.

Bidder

By: Diana Slebocka

By: Michael Lukis

Title: Secretary

Title: Michael Lukis, President

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,

FOR SIGNATURE REQUIREMENTS

VILLAGE OF HINSDALE

CONTRACT FOR

MEMORIAL HALL ROOF REPAIR WITH
COPPER GUTTER AND FLASHING REPLACEMENT

BID #1474

BIDDER'S SWORN ACKNOWLEDGEMENT

Michael Lukis (Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. Corporation

Bidder is a corporation that is organized and existing under the laws of the State of IL, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Mortenson Roofing Co., Inc.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	<u>Michael Lukis</u>	<u>19430 Yorkshire Dr., Mokena, IL 60448</u>
Vice President	<u>n/a</u>	<u>n/a</u>
Secretary	<u>Diana Sleboda</u>	<u>9129 S. Willow Ln., Bridgeview, IL 60455</u>
Treasurer	<u>n/a</u>	<u>n/a</u>

2. Partnership

Bidder is a partnership that is organized, existing and registered under the laws of the State of n/a pursuant to that certain Partnership Agreement dated as of

ACKNOWLEDGEMENT

 n/a , that is qualified to do business in the State of Illinois, and that is operating under the legal name of n/a .

The general partners of the partnership are as follows:

NAME

ADDRESS

n/a

n/a

3. Individual

Bidder is an individual whose full name is n/a,
whose residence address is n/a and
whose business address is n/a. If operating under a trade
or assumed name, said trade or assumed name is as follows: n/a.

4. Joint Venture

Bidder is a joint venture that is organized and existing under the laws of the State of n/a pursuant to that certain Joint Venture Agreement dated as of n/a, that is qualified to do business in the State of Illinois, and that is operating under the legal name of n/a.

The signatories to the aforesaid Joint Venture Agreement are as follows:

NAME (and ENTITY TYPE)

ADDRESS

n/a ()

n/a

_____ ()

_____ ()

ACKNOWLEDGEMENT

[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P"; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

DATED this 29th day of July, 2010, ~~200~~ 2010.

Attest/Witness:

Mortenson Roofing Co., Inc. "C"

Bidder

By: Diana Seeboda

By: Michael Lukis

Title: Secretary

Title: Michael Lukis, President

Subscribed and Sworn to
before me this 29 day
of July, 2010

My Commission Expires: 3/27/11



[SEAL]

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS

VILLAGE OF HINSDALE

CONTRACT FOR

**MEMORIAL HALL ROOF REPAIR WITH
COPPER GUTTER AND FLASHING REPLACEMENT**

BID #1474

BIDDER'S SWORN WORK HISTORY STATEMENT

Michael Lukis ("Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

**JOINT VENTURES MUST SUBMIT SEPARATE
SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

1. **Nature of Business**

State the nature of Bidder's business: Roofing Contractor

2. **Composition of Work**

During the past three years, Bidder's work has consisted of:

<u> </u> % Federal	<u>50</u> % As Contractor	<u>90</u> % Bidder's Forces
<u>25</u> % Other Public	<u>50</u> % As Subcontractor	<u>5</u> % Subcontractors
<u>75</u> % Private		<u>5</u> % Materials

3. **Years in Business** 73 years

WORK HISTORY STATEMENT

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 73 years

4. Predecessor Organizations

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>NAME</u>	<u>ADDRESS</u>	<u>YEARS</u>
n/a	n/a	n/a

5. Business Licenses

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
<u>State of Illinois</u>	<u>Roofing</u>	<u>104-000152</u>	<u>6-30-2011</u>
<u>State of Florida</u>	<u>Contractor Roofing</u>	<u>CCC1326626</u>	<u>8-31-10 (in renewal process)</u>
Plus several Villages & Towns in the Chicagoland area			

6. Related Experience

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	** SEE ATTACHED LISTS FOR DETAILED INFORMATION **		
Owner Address			
Reference			
Telephone Number			
Type of Work			

WORK HISTORY STATEMENT

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor (If Bidder was) (Subcontractor)	** SEE ATTACHED LISTS FOR DETAILED INFORMATION **		
Amount of Contract			
Date Completed			

DATED this 29th day of July, 2010, ~~200~~.

Attest/Witness:

Mortenson Roofing Co., Inc.

Bidder

By: Diana Seebada

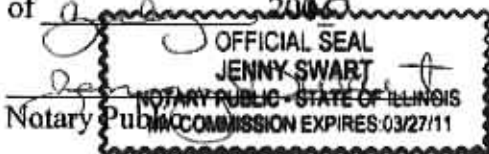
By: Michael Lukis

Title: Secretary

Title: Michael Lukis, President

Subscribed and Sworn to
before me this 29 day
of July, 2010.

My Commission Expires: 3/27/11



[SEAL]

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS

SLATE & TILE ROOF SPECIALISTS
ARCHITECTURAL SHEET METAL WORK

MORTENSON ROOFING Co., Inc.

9505 Corsair Road • Frankfort, IL 60423
Phone: (815) 464-7300 • Fax: (815) 464-7850
www.mortensonroofing.com

ILLINOIS LICENSE
#104-000152

COMMERCIAL ROOFING WARRANTY

To: Village of Hinsdale
Name (Owner)
19 E. Chicago Ave.
Address
Hinsdale, IL 60521

Term: Five (5) Year(s)

Type of Roof: Memorial Hall Slate Roof
W/Copper Gutter & Flashings

No. of Squares: n/a

For Contract/Proposal No.: Bid# 1474

Date of Expiration: n/a

Date of Completion: n/a

Mortenson Roofing Co., Inc. (hereinafter "Mortenson") hereby warrants, subject to the terms and conditions set forth herein, that for a period of FIVE year(s) from the date of completion, Mortenson will, free of charge to the Owner, make repairs to leaks in the roofing and flashing installed by Mortenson resulting from defects in workmanship applied by or through Mortenson. Mortenson shall, within the warranty period and during normal working hours, inspect and furnish the labor and materials to repair leaks covered under this Warranty at no cost to Owner.

MORTENSON ROOFING CO., INC.

By: COPY

Warranty is made under and subject to the terms and conditions on the back side.

Current Slate Roof Projects in Progress

Pleasantville High School

60 Romer Avenue

Pleasantville, New York

Owner: Pleasantville Union Free School Dist.

G/C: Rok-Built Construction, Inc.

Contact: Angelo Ferri 914-962-5337

Architect: KGD Architects 914-666-5900

Contract Amount: \$ 1,201,000.00

Approx. 80% Complete

Estimated Completion Date: August 2010

Morgan County Courthouse

300 W. State Street

Jacksonville, Illinois

Owner: Morgan County

G/C: Evans-Mason, Inc.

Contact: Brett Seward 217-522-3396

Architect: White & Borgognoni

Architects 618-529-3691

Contract Amount: \$ 453,430.00

Approx. 90% Complete

Estimated Completion Date: August 2010

RECENT SLATE ROOF PROJECTS

Hubbard Woods School

1110 Chatfield Road, Winnetka, IL

Repair/replace 21,000 sq.ft. slate roof areas, new copper roofs, gutters, downspouts and flashings.

Construction Manager: Green Associates, Inc., Colin Marshall 847-317-0852

Contract Amount: \$ 577,400.00

Completed: September 2008

Park District of Forest Park Addition & Remodeling of Administration Building

7501 Harrison Street, Forest Park, Illinois

Installation of new slate roofing, and flat roof system with tapered insulation, pavers and pedestals.

Project Manager: Henry Bros. Co., John Akers 847-530-2928 & Peter Egizio 708-430-5400

Contract Amount: \$ 187,077.00

Projected Completion: May 2008

Residence at 5533 South Woodlawn, Chicago, Illinois

Installation of new slate roofing, copper flashings and flat roof.

Contract Amount: \$ 114,980.00

Completed: November 2007

Residence at 324 Sheridan Road, Kenilworth, Illinois

Installation of new slate roofing and copper flashings.

Contract Amount: \$ 82,540.00

Completed: August 2007

Residence at 68 Locust Road, Winnetka, Illinois

Installation of new slate roofing, flat roofs, and copper flashings, eyebrows and gutters.

General Contractor: G.A. Johnson & Son, Rich Bartuce 847-869-5905

Contract Amount: \$ 465,811.00

Completed: April 2007

Residence at 402 Midwest Club Pkwy., Oak Brook, Illinois

Installation of new slate roofing, copper flashings and copper gutters.

Contract Amount: \$ 190,897.00

Completed: July 2006

Regency Bank, 808 West State Street, Geneva, Illinois

Installation of new slate roofing, copper gutters and flashings.

Contract Amount: \$ 212,738.00

Completed: April 2004

Residence at 6631 Lee Court, Burr Ridge, Illinois

Installation of new slate roofing, copper gutters and flashings.

Contract Amount: \$ 288,630.00

Completed: September 2003

Recent Tile Roof Projects – Page 1 of 2

Independence Park Bungalow

3900 N. Hamlin Ave.
Chicago, Illinois
Complete tile roof restoration, including new flashings
gutters, downspouts and flat roof.
Completed January 2010
Contract Amount: \$ 92,839.00
Owner: Chicago Park District
Contact: Phil Powell, Tyler Lane Construction
P# 773-588-4500

Paderta Residence

8542 Johnston Road
Burr Ridge, Illinois
Installation of approximately 5,900 sq.ft. of clay
tile roofing, copper flashings, copper gutters and
downspouts.
Completed April 2007
Contract Amount: \$ 165,760.00
Owner: Mr. John Paderta
Architect: William Murphy Architects 312-461-9442
Contact: Mr. John Paderta 312-648-9800
Krahl Construction

Dermatology Center – Main Street Village

16105 S. LaGrange Road
Orland Park, Illinois
Installation of approximately 8,000 sq.ft. of concrete
tile roofing on a batten system.
Completed May 2006
Contract Amount: \$ 80,000.00
Owner: Dermatology Center Associates
Architect: Jeffrey K. Griffin AIA 770-939-7950
Contact: Terry Molnar 312-201-7300 Pacific
Construction

Main Street Village Building “C”

16235 S. LaGrange Road
Orland Park, Illinois
Installation of approximately 6,100 sq.ft. of concrete
tile roofing on a batten system.

Diversey Storehouse

142 W. Diversey Pkwy.
Chicago, Illinois
Complete tile roof restoration, including new flashings,
gutters, downspouts and flat roofs.
Completed April 2010
Contract Amount: \$ 144,564.00
Owner: Chicago Park District
Contact: Rodrigo Martinez, Scale Construction
P# 312-491-9500

Mimi's Café – Main Street Village West

16154 S. LaGrange Road
Orland Park, Illinois
Installation of approximately 6,000 sq.ft. of concrete
tile roofing and related flashings.
Completed March 2007
Contract Amount: \$ 82,305.00
Owner: SWH Corporation
Architect: Lee Sakahara Architects 949-261-1100
Contact: Bill Loeffel 630-960-1000 – Crowther
Roofing & Sheet Metal, Inc.

Amcore Bank – Main Street Village

16057 S. LaGrange Road
Orland Park, Illinois
Installation of approximately 2,800 sq.ft. of concrete
tile roofing on a batten system.
Completed October 2006
Contract Amount: \$ 29,068.00
Owner: EROCMA, LLC
Architect: Larson & Darby Group
Contact: Bill Loeffel 630-960-1000 - Crowther
Roofing & Sheet Metal, Inc.

Oak Park & River Forest High School

201 North Scoville Ave.
Oak Park, Illinois
Installation of approximately 80,000 sq.ft. clay tile
roofing and copper flashings.

Recent Tile Roof Projects – Page 2 of 2

Completed January 2006
Contract Amount: \$ 70,000.00
Owner: Orland 5 LLC
Architect: H. Klover Architects 913-649-8181
Contact: Bill Loeffel 630-960-1000 – Crowther Roofing & Sheet Metal, Inc.

Main Street Village Building “A”

16235 S. LaGrange Road
Orland Park, Illinois
Installation of approximately 1,300 sq.ft. of concrete tile roofing on a batten system.
Completed: June 2005
Contract Amount: \$ 87,000.00
Owner: ALI Properties I, LLC
Architect: H. Klover Architects 913-649-8181
Contact: Bob 708-364-7912 or 440-716-4000- Fortney & Weygandt (G/C) and Bill Loeffel 630-960-1000 – Crowther Roofing & Sheet Metal, Inc.

University of Chicago Administration Building

5801 South Ellis
Chicago, Illinois
Installation of approximately 6,000 sq.ft. of clay tile and copper flashings.
Completed September 2003
Contract Amount: \$ 281,220.00
Owner: University of Chicago
Architect: Inspec
Contact: Barry O’Quinn 773-834-1548 (Owner), Stacy 414-397-9278 Inspec (Architect), Ward Contracting – Mark Ward 708-579-3434 (G/C)

Loyola University Information Commons

6525 North Sheridan Road
Chicago, Illinois
Installation of new Ludowici clay tile roofs and copper gutters.
Contract Amount: \$ 370,105.00
Completed: October 2007
Contact: Angelo Demeros, Pepper Construction 847-381-2760

Completed June 2005
Contract Amount: 1.4 Million
Owner: Oak Park & River Forest High School
Consultant: Jim Erickson, KGH 773-714-0033
Contacts: Jack Lanenga 708-434-3220 (Owner Rep.) Mark Duffy - Elens & Maichin Roofing 815-727-2689

Our Lady of Pompeii Shrine

1224 West Lexington
Chicago, Illinois
Installation of approximately 4,700 sq.ft. of clay tile roofing, copper flashings and copper gutters.
Completed: February 2005
Contract Amount: \$ 215,806.00
Owner: Our Lady of Pompeii Shrine
Contacts: Mary Beth Howard 312-421-3757 Mark Kuberski 312-666-4040 – Central Building & Restoration (G/C)

St. John Chrysostomos Greek Orthodox Monastery

4600 93rd Street
Pleasant Prairie, Wisconsin
Installation of approximately 70,000 sq.ft. of clay tile roofing and copper flashings.
Completed May 2003
Contract Amount: \$ 768,000.00
Owner: St. John Chrysostomos Greek Orthodox Monastery
Contact: Kami Farahmandpour 847-788-8880 – BTC

MiMi’s Café

2561 N. County Line Road
Algonquin, Illinois
Installation of new MonierLifetile concrete tile roofing, related flashings and gutters.
Contract Amount: \$ 92,774.00
Completed: November 2007
Contact: Bill Loeffel, Crowther Roofing & Sheet Metal 630-960-1000 Ext. 106



UNITED FIRE & CASUALTY COMPANY

118 Second Avenue SE, PO Box 73909
Cedar Rapids, Iowa 52407-3909 319-399-5700
(A Stock Company)

BID BOND

KNOW ALL BY THESE PRESENTS, that we
Mortenson Roofing Company, Inc.

as Principal, hereinafter called the Principal, and the UNITED FIRE & CASUALTY COMPANY, a corporation duly organized under the laws of the State of IOWA, as Surety, hereinafter called the Surety, are held and firmly bound unto Village of Hinsdale, 19 E. Chicago Avenue, Hinsdale, Illinois 60521

as Obligor, hereinafter called the Obligor, in the sum of Ten Percent of base bid and all alternates
Dollars (\$ 10%), for the payment of which sum well and truly to be made, the said principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Memorial Hall Roof Repair with Copper Gutter and Flashing Replacement. This bid bond and any final bonds provided by the surety would only include a 2 year warranty. Any additional warranty required in the contract documents will be the responsibility of the principal and not covered by the bonds provided by the surety.

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a contract with the Obligor in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or contract documents with good and sufficient surety for the faithful performance of such contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such contract and give such bond or bonds, if the Principal shall pay to the Obligor the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligor may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 30th day of July, 20 10

Mortenson Roofing Company, Inc.

By Michael Lukis (Seal)
(PRINCIPAL)

Michael Lukis, President
(TITLE)

Diana Alekova
(WITNESS)

UNITED FIRE & CASUALTY COMPANY
(SURETY)

By Kerry Palmer
(ATTORNEY-IN-FACT)



W. F. Beckman
(WITNESS)

UNITED FIRE & CASUALTY COMPANY
HOME OFFICE - CEDAR RAPIDS, IOWA
CERTIFIED COPY OF POWER OF ATTORNEY

(Original on file at Home Office of Company - See Certification)

KNOW ALL MEN BY THESE PRESENTS, That the UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa, and having its principal office in Cedar Rapids, State of Iowa, does make, constitute and appoint KERRY S. PARMENTER, OR ANTHONY F. CRISSIE, OR FRANK A. CRISSIE, OR COLLEEN LACINA, OR MICHELLE WIESER, ALL INDIVIDUALLY OF DES PLAINES IL

its true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature as follows: 1,000,000.00

and to bind UNITED FIRE & CASUALTY COMPANY thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of UNITED FIRE & CASUALTY COMPANY and all the acts of said Attorney, pursuant to the authority hereby given are hereby ratified and confirmed.

The Authority hereby granted shall expire 25th day of January, 2011 unless sooner revoked.

This power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by Board of Directors of the Company on April 18, 1973.

"Article V - Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Company may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Company in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed. Such attorneys-in fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Company by their signature and execution of any such instruments and to attach the seal of the Company thereto. The President or any Vice President, the Board of Directors or any other officer of the Company may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the UNITED FIRE & CASUALTY COMPANY has caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 25th day of January, 2009



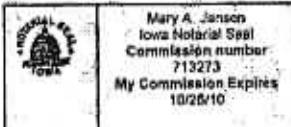
UNITED FIRE & CASUALTY COMPANY

By Dennis J. Richmann
Vice President

State of Iowa, County of Linn, ss:

On 25th day of January, 2009, before me personally came Dennis J. Richmann

to me known, who being by me duly sworn, did depose and say, that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of the UNITED FIRE & CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.



Mary A. Jansen

Notary Public

I, the undersigned officer of the UNITED FIRE & CASUALTY COMPANY, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the by-laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.



In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Company this 30th day of July 20 10.

David A. Jansen

Secretary

AGENDA SECTION	ACA	ORIGINATING DEPARTMENT	Public Services
ITEM	Chemical Pesticide Use 2010 Program	APPROVED	George Franco Director of Public Services

Below is a list of anticipated areas in the Village that are targeted for weed control. These areas have been evaluated for weed control in the summer of 2010 and it is the recommendation of the IPM coordinator to have these areas treated. It complies with the Village's IPM Policy. The areas listed will be reviewed again in early fall of 2010 to ensure the need for weed control, which in the event there has been improvement the weed control will be canceled. In accordance with the Village's IPM policy, the Board of Trustees must approve these locations. Staff would like to have these areas treated on September 7th, 2010 (weather depending). Notification of treatment must be published in a newspaper of general circulation no later than two weeks prior to the application. The specific weed controller is Tripower, which has previously been approved by the Board of Trustees.

Recommended locations to be treated with weed control:

1. Memorial Building
2. Burlington Park
3. Burns Field
4. Stough Park
5. Hinsdale Community Pool
6. Eleanors Park
7. Veeck Park

Public Services staff would like to recommend that the above locations be treated with the pesticide Tripower for weed control and if the Committee concurs, the following motion would be appropriate.

MOTION: To recommend to the Board of Trustees approval of the 2010 IPM Plan to control weeds using the pesticide Tripower, as needed, for the listed locations.

STAFF APPROVALS

STAFF APPROVALS				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 

COMMITTEE ACTION:

BOARD ACTION: