

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 7, 2023**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, March 7, 2023 at 7:00 p.m. Roll call was taken.

Present: President Tom Cauley, Trustees Matthew Posthuma, Luke Stifflear, Michelle Fisher, Neale Byrnes, and Scott Banke

Absent: Trustee Haarlow

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager Andrianna Peterson, Police Chief Brian King, Fire Chief John Giannelli, Director of Community Development Robb McGinnis, Finance Director Alison Brothen, Director of Public Services George Peluso, Bethany Salmon, Village Planner, Village Engineer Matthew Lew, Superintendent of Parks and Forestry John Finnell

Present electronically: Parks and Recreation Superintendent Mike Hayes

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Regular meeting of February 21, 2023**

Trustee Byrnes asked that the minutes be amended under item 7d to state the Village wells are in compliance and that we approached HR Green because they have experience with reports of this type.

Trustee Posthuma moved to **approve the minutes of the regular meeting of February 21, 2023, as amended.** Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Fisher, and Byrnes

NAYS: None

ABSTAIN: Trustee Banke and Stifflear

ABSENT: Trustee Haarlow

Motion carried.

VILLAGE PRESIDENT'S REPORT

President Cauley reported the vehicle stickers and animal tags are now on sale and could be purchased online, in person or via mail. He stated early voting would begin March 20 and DuPage County residents may vote at the Village Hall Memorial Building.

CITIZENS' PETITIONS

None.

FIRST READINGS – INTRODUCTION

Zoning and Public Safety (Chair Stifflear)

a) Approve an Ordinance Approving Various Properties within the Historic Overlay Zoning District for Inclusion on the Historically Significant Structures Property List.

Trustee Stifflear introduced the item. He explained the Board approved certain sections of the Village Code last year which created a Historic Overlay District. The Historic Overlay District provides for incentives for homes recognized as historically significant structures. The Historic Preservation Commission reviewed forty-seven (47) properties for consideration on the Historically Significant Structures Property List within the Historic Overlay District at a public hearing on February 1, 2023. The Historic Preservation Commission recommended forty-six (46) of the forty-seven (47) properties for inclusion on the Historically Significant Structures Property List. The public hearing was continued to review additional information on the final property, 309 E. Chicago Avenue, and a recommendation on that property by the Commission will be forthcoming at a later date. Trustee Byrnes commented that 132 E. Fifth Street seemed to have been substantially renovated. Trustee Stifflear stated he would look into the Historic Preservation Commission's criteria for the property.

The Board agreed to move this item forward for a second reading at their next meeting.

b) Approve an Ordinance approving a Site Plan and Exterior Appearance Plan, and Approving and Accepting a Tentative and Final Plat of Subdivision to Subdivide the Property Commonly Known as 218 W. Ogden Avenue (KAL Development LLC).

Trustee Stifflear introduced the item. He explained the applicant requests approval of a Tentative and Final Plat of Subdivision in addition to an Exterior Appearance and Site Plan Review to subdivide four (4) existing non-conforming lots into two (2) code compliant lots located at 218 W. Ogden Avenue in the R-4 Single Family Residential District for the Karimi Estates subdivision. The property is currently vacant and was formerly improved with a building used by the Hinsdale Animal Hospital. Per the applicant, following the subdivision, the two (2) lots will be developed with single-family detached homes in the future. At this time, the applicant is only proposing to subdivide the existing lots and there are currently no plans to develop the new lots. Plans for new construction will be proposed in the future. Lot 1 and Lot 2 will remain vacant until a building permit is approved by the Village. Trustee Stifflear explained one lot would have ingress and egress off Grant Street and the second lot off of Vine Street. The Plan Commission recommended approval of the site plan and tentative and final plat of subdivision at their February 8, 2023 meeting.

The Board agreed to move this item forward for a second reading at their next meeting.

c) Waive the competitive bidding process in lieu of using the National Purchasing Partners (NPP), that the Village is a member of, to purchase a new ZOLL X series advanced Cardiac Monitor; and Approve the purchase of one (1) new ZOLL Cardiac Monitor from ZOLL Medical

Corporation located at 269 Mill Road, Chelmsford, MA, 01824 in an amount not to exceed \$42,000.

Trustee Stifflear introduced the item. He stated the Fire Department currently has three cardiac monitors in service, one on each Advanced Life Support (ALS) ambulance, and one on the ALS fire engine. The cardiac monitor in need of replacement is 10 years old, and this device does not contain advancements in technology and reliability as compared to a new unit. The Fire Department has had the opportunity to look at replacement devices and meet with different vendors to see the advancements in current technologies. The Department has typically purchased ZOLL monitors, and maintaining all three cardiac monitors the same allow the operation of these units in an emergency to be consistent in any of the three vehicles they are used in. It will also make the cardiac pads, batteries, and cables interchangeable.

The ZOLL Corporation is part of the National Purchasing Partners-Gov cooperative where purchasing bid agreements are publicly solicited and awarded through a Request for Proposal (RFP) issued by a Lead Public Agency. National Purchasing Partners serves as a nationwide channel to offer publicly awarded agreements to public entities. Through the program, the ZOLL monitor cost is \$41,317.46 minus the trade in value of our current monitor of \$3,500. The total cost of the replacement monitor is \$37,817.46.

The Board agreed to move this item to the consent agenda at their next meeting.

Environment & Public Services (Chair Byrnes)

- d) Approve an updated Municipal Agreement of Understanding for Construction and Maintenance (AOU) with the Illinois Department of Transportation (IDOT) to administer Motor Fuel Tax funding (MFT) and related documentation.**

Trustee Byrnes introduced the item. He explained IDOT and the Village executed an AOU in November 2016 that named a specific individual (Daniel Deeter), that needs to be modified with current staff (Matthew Lew). The AOU has given staff greater flexibility to utilize Motor Fuel Tax funding and to complete projects successfully.

The Board agreed to move this item to the consent agenda at their next meeting.

- e) Adopt a Village Complete Streets Policy (Policy) to strengthen upcoming federal funding grant applications for Village transportation projects**

Trustee Byrnes introduced the item. He explained the Village will adopt a Complete Streets Policy to strengthen upcoming federal funding grant applications for Village transportation projects. The policy states the Village of Hinsdale will continue to provide a safe, accessible, well connected and visually attractive surface transportation network that will accommodate the needs of all users and promote a more livable community for people of all ages and abilities. Trustee Byrnes stated everything the Village currently does complies with the policy and the policy will give the Village extra points and better access to funding opportunities.

CONSENT AGENDA

Administration & Community Affairs (Chair Posthuma)

- a) Trustee Stifflear moved to **Approve payment of the accounts payable for the period of February 16, 2023 through March 1, 2023 in the aggregate amount of \$569,932.41 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes, Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Trustee Posthuma asked item 7d on the Consent Agenda be discussed prior to voting.

The following items were approved by omnibus vote:

Environment & Public Services (Chair Byrnes)

- b) Award a year 2 extension of Bid #1685 for Landscape Maintenance Services to Apex Landscaping in the amount not to exceed the budgeted amount of \$183,331.00. (First Reading – February 21, 2023)
- c) Approve a proposal from HR Green for the development of a Source Water Protection Plan (SWPP). (First Reading – February 21, 2023)
- d) Waive competitive bidding procedure to approve a three-year contract with Clarke Environmental Mosquito Management, Inc. for annual mosquito abatement services in an amount not to exceed \$56,596.
- e) Approve the award of Tree Maintenance Bid #1694 to Homer Tree Care for tree maintenance services in the amount not to exceed \$72,000.

Trustee Byrnes moved to **approve items 7b, 7c and 7e the Consent Agenda, as presented.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes, Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried

Trustee Posthuma asked why the bid was waived for the annual mosquito abatement services. President Cauley explained Clarke Environmental Mosquito Management, Inc. was the only company in the area that provided the service.

Trustee Posthuma moved to **approve items 7d of the Consent Agenda, as presented.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes, Banke

NAYS: None
ABSTAIN: None
ABSENT: Trustee Haarlow

Motion carried

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Administration & Community Affairs (Chair Posthuma)

a) Move to Approve the Annual Appropriation Ordinance for the Year January 1, 2023 to December 31, 2023. (First Reading – February 21, 2023)

A motion was made by Trustee Posthuma to Approve the Annual Appropriations Ordinance for the Year January 1, 2023 to December 31, 2023, Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes, Banke
NAYS: None
ABSTAIN: None
ABSENT: Trustee Haarlow

Motion carried

b) Approve the attached list of blanket purchase orders for Calendar Year 2023 totaling \$974,580 and waive the competitive bid requirements, where applicable. (First Reading – February 21, 2023)

A motion was made by Trustee Posthuma to Approve the attached list of blanket purchase orders for Calendar Year 2023 totaling \$974,580 and waive the competitive bid requirements, where applicable, Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes, Banke
NAYS: None
ABSTAIN: None
ABSENT: Trustee Haarlow

Motion carried

DISCUSSION ITEMS

a) Integrated Pest Management Report

John Finnell, Superintendent of Parks and Forestry and Pest Management Coordinator provided his annual report on integrated pest management. He noted the IPM report explains the environmentally sensitive and economical management of turf maintenance, prairie maintenance, tree preservation, sustainable landscaping and mosquito abatement. The detailed report is available on the Village website.

DEPARTMENT AND STAFF REPORTS

None.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

a) Fire

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn the meeting. Trustee Banke moved to adjourn the meeting. Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes, and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Meeting adjourned at 7:36 p.m.

ATTEST: _____
Emily Tompkins, Village Clerk