

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 21, 2023**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, February 21, 2023 at 7:00 p.m. Roll call was taken.

Present: President Tom Cauley, Trustees Matthew Posthuma, Laurel Haarlow, Michelle Fisher and Neale Byrnes

Absent: Trustees Stifflear and Banke

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Acting Village Clerk / Assistant Village Manager Andrianna Peterson, Police Chief Brian King, Fire Chief John Giannelli, Director of Community Development Robb McGinnis, Finance Director Alison Brothen, Director of Public Services George Peluso, HR Director Tracy McLaughlin, Village Clerk Emily Tompkins

Present electronically: Parks and Recreation Superintendent Mike Hayes

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Regular meeting of January 31, 2023**

Trustee Posthuma moved to **approve the minutes of the regular meeting of January 31, 2023, as presented.** Trustee Haarlow seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

Motion carried.

VILLAGE PRESIDENT'S REPORT

President Cauley reported the Hinsdale Public Library would be hosting an event to discuss changes to Title 14 of the Zoning Code that offer incentives for historic preservation in Hinsdale. Community Development Director Robb McGinnis and Village Planner Bethany Salmon are scheduled to speak at the event.

President Cauley expressed the Board of Trustees' condolences regarding the recent passing of long-time resident Penny Bohnen. He detailed her many contributions to the community including her involvement in supporting local charities and civic pursuits.

President Cauley spoke of the train derailment in Ohio and stated the Hinsdale Fire Department has trained all members to respond to a hazardous materials event. The Fire Department routinely works with BNSF to prepare to respond and manage hazardous materials incidents.

President Cauley announced Assistant Village Manager / Director of Public Safety, Brad Bloom, would be retiring this week. He spoke of Mr. Bloom's 38 years of service with the Village and the legacy of professionalism, integrity and dedication to the Village he leaves behind. He read a Proclamation of Appreciation.

President Cauley introduced the item to approve a resolution authorizing the appointment of Emily Tompkins as Village Clerk and the appointment by the Village Clerk of Andrianna Peterson as Deputy Clerk. Trustee Haarlow moved to approve a **Resolution Authorizing the Appointment of Emily Tompkins as Village Clerk and the Appointment by the Village Clerk of Andrianna Peterson as Deputy Clerk**. Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

Motion carried

President Cauley introduced the item to appoint Thomas S. Bloom to serve on the Police Pension Board for a 2-year term through April 30, 2025. Trustee Haarlow moved to **approve the appointment of Thomas S. Bloom to the Police Pension Board, as recommended by the Village President**. Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

PUBLIC HEARING – APPROPRIATIONS

President Cauley opened the Public Hearing for the 2023 Appropriations Ordinance, which represents the legal spending authority for Calendar Year 2023 and is required by State statutes. Acting Village Clerk, Andrianna Peterson, called roll and established there was a quorum. The Public Hearing notice was published in The Hinsdalean on February 9, 2023, and has been available for public inspection. The proposed appropriation ordinance mirrors the Calendar Year 2023 Budget, which was adopted in December, with the exception of account 2200-7907 Motor Vehicles, whereby an additional \$49,000 has been appropriated but not included in the CY2023 Budget and 2023 Capital Improvement Plan. Supply chain issues in 2022 with the Ford Police Interceptors led to the delay and eventual cancellation of Hinsdale's order. Due to the timing of the

cancellation of the order, the police vehicle was not included in the CY2023 Budget or the CY2023 Capital Improvement Plan. There is a contingency line item in each department budget. The contingencies are set using historical percentages ranging from 5% in most departmental operating budgets to 10% in most of the capital programs. The contingency amounts are included to ensure the Village has legal spending authority in the case of unforeseen situations or emergencies such as severe weather or fire. The Library appropriations are set by the Library Board and are included per the State statute requirement. The proposed appropriations ordinance totaling \$58,575,159 represents the Village and Library legal spending authority for Calendar Year 2023.

President Cauley asked if there were any comments from the public. Hearing none, Trustee Byrnes moved **to close the Public Hearing regarding the 2023 Appropriations Ordinance**. Trustee Fisher seconded the motion. The motion passed and the Public Hearing was adjourned.

CITIZENS' PETITIONS

None.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Posthuma)

a) Move to Approve the Annual Appropriation Ordinance for the Year January 1, 2023 to December 31, 2023

Trustee Posthuma introduced the item. He explained this ordinance provides the legal spending authority for 2023, and is adopted in accordance with State statutes. The total amount of the proposed appropriations ordinance totals \$58,575,159. The Board agreed to move this item forward for a second reading at their next meeting.

b) To approve the attached list of blanket purchase orders for Calendar Year 2023 totaling \$974,580 and waiving the competitive bid requirements, where applicable

Trustee Posthuma introduced the item. He explained blanket purchase orders are only required as it is expected that the Village may spend in the aggregate in excess of \$20,000 to these particular vendors in the next fiscal year. The listing of vendors is similar to last year with the addition of six vendors that had a stand-alone purchase order request in 2022 as well as three new vendors. Chicago Parts and Sounds/PDS has been added as they will be providing and installing new equipment for the four new squads that will be delivered in 2023. Orbis Solutions has been added to the list to provide cloud-based back-up services for Village-wide servers that is not included in their contract. AT&T Mobility has been added as the vendor for cell phone charges to replace Sprint which has been Hinsdale's vendor for cell phones in the past.

The Board agreed to move this item forward for a second reading at their next meeting.

Environment & Public Services (Chair Byrnes)

c) Award a year 2 extension of Bid #1685 for Landscape Maintenance Services to Apex Landscaping in the amount not to exceed the budgeted amount of \$183,331.00

Trustee Byrnes introduced the item. He explained in March of 2022, Public Services staff solicited sealed bids for landscape maintenance services. The bids were opened on March 16, 2022. The Village received three (3) bids for landscape maintenance and Apex Landscaping was the low qualified bidder. The Village reserves the right to renew the contract for two (2) additional (1) year periods, subject to acceptable performance by the contractor. Unit prices are held consistent in the renewal period. The scope of work includes mowing and string trimming of Village ROW and parks. Additional landscape services are performed in Village parks, including mulch installation, playground weeding, sidewalk and parking lot weeding, shrub trimming, planting bed maintenance and spring and fall clean up. In addition to the 140 acres of green space, the Village manages 78 rain gardens in the Woodlands neighborhood. It is the responsibility of the Village to maintain these green spaces in a quality manner that is consistent with surrounding properties. The Village Parking Deck landscaping and maintenance was also added to the contract during this bid.

The Board agreed to move this item to the consent agenda at their next meeting.

d) Approve a proposal from HR Green for the development of a Source Water Protection Plan (SWPP)

Trustee Byrnes introduced the item. He stated the Illinois Environmental Protection Agency (IEPA) has mandated that communities utilizing wells for water supply, or for emergency back-up purposes, develop a Source Water Protection Plan (SWPP). The Village currently operates and maintains three active community water supply wells for emergency purposes only. These wells are tested monthly and are in compliance, which means the groundwater is not contaminated. As part of this mandate, the Village is required to create an Action Plan that can be used to educate the public and provide guidance on actions to protect the water system. Trustee Byrnes explained that in preparation for completing the plan, the Village approached HR Green because they have experience with reports of this type. Due to their experience and familiarity with the Village, HR Green provided a satisfactory proposal that will keep the Village in compliance with the SWPP mandate. The purpose of completing the SWPP is to identify areas that supply drinking water to the public, inventory potential sources of contamination, determine the susceptibility of the source water to contamination, and inform the public of the assessment results. There is a total of \$50,000 included in the CY23 budget for development of this plan. The total cost of the HR Green proposal is \$28,840.

The Board agreed to move this item to the consent agenda at their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Posthuma)

- a) Trustee Haarlow moved to **Approve payment of the accounts payable for the period of January 26, 2022 through February 15, 2023 in the revised aggregate amount of \$1,640,419.84 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

Motion carried.

The following items were approved by omnibus vote:

b) Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale

Environment & Public Services (Chair Byrnes)

c) Award a Year 3 Extension for the Elm Tree Treatment Contract #1676 to Kinnucan Tree Experts and Landscape Company in the bid comparison amount of \$11.42 per inch not to exceed the budgeted amount of \$137,930.76 in the Calendar Year 2023 Budget (*First Reading – January 31, 2023*)

Zoning and Public Safety (Chair Stifflear)

d) Approve payment to Thomas Dodge Chrysler, Highland, IN, for the purchase of five (5) new patrol fleet vehicles in the amount of \$197,601 (*First Reading – January 31, 2023*)

Trustee Byrnes moved to **approve the Consent Agenda, as presented.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

Motion carried

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Administration & Community Affairs (Chair Posthuma)

a) Designate the position of Village Manager as the Village of Hinsdale Fair Housing Compliance Officer

A motion was made by Trustee Posthuma to **Designate the position of Village Manager as the Village of Hinsdale Fair Housing Compliance Officer.** Trustee Haarlow seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

Motion carried

DISCUSSION ITEMS

a) Chamber of Commerce – Annual Events

Hinsdale Chamber of Commerce President Eva Field, Marketing Director Amanda Wagner and Chair Laura Liss were present to represent the Chamber of Commerce. Ms. Field presented a request to hold special events similar to last year, but with two changes. The first change would be to increase the ticket sales for the Wine Walk to 750 from 550. The other proposed change would be adding a vodka-based seltzer in place of the previously used malt-based seltzer. Assistant Village Manager / Director of Public Safety reported he had reached out to the Village Attorney regarding changing the Chamber's liquor license. More information would be provided when received. There were no concerns from the Village Board.

DEPARTMENT AND STAFF REPORTS

None.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn the meeting. Trustee Haarlow moved to adjourn the meeting. Trustee Posthuma seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear, Banke

Motion carried.

Meeting adjourned at 7:41 p.m.

ATTEST: _____
Emily Tompkins, Village Clerk