

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
April 12, 2022**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, April 12, 2022, at 7:00 p.m., roll call was taken.

Present: President Tom Cauley, Trustees Matthew Posthuma, Laurel Haarlow, Luke Stifflear, Michelle Fisher, Neale Byrnes and Scott Banke

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Brian King, Fire Chief John Giannelli, Deputy Fire Chief Jon Carlson, Director of Community Development Robb McGinnis, Director of Public Services George Peluso, Village Planner Bethany Salmon, Assistant to the Village Manager Trevor Bosack, Superintendent of Parks & Recreation Heather Bereckis, and Village Clerk Christine Bruton

Present electronically: Acting Finance Director Alison Brothen

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Regular meeting of March 1, 2022**

Trustee Posthuma moved to **approve the minutes of the regular meeting of March 1, 2022, as presented.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: Trustee Haarlow

ABSENT: None

Motion carried.

b) **Regular meeting of March 15, 2022**

Trustee Posthuma moved to **approve the minutes of the regular meeting of March 15, 2022, as amended.** Trustee Haarlow seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: Trustee Stifflear

ABSENT: None

Motion carried.

c) **Closed Session – March 15, 2022**

Trustee Banke moved to **approve the minutes of the closed session meeting of March 1, 2022, as presented.** Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Haarlow, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: Trustee Stifflear

ABSENT: None

Motion carried.

OATH OF OFFICE – FIRE DEPARTMENT

President Cauley introduced Firefighter/Paramedic James Lauber and Firefighter/Paramedic Robert Devan. He administered the Oath of Office to each.

He welcomed them to the Hinsdale Fire Department adding they are joining a great organization.

Request for Class C Personal Services liquor license

Item taken out of order.

Mr. Rino Burdi addressed the Board regarding his request for a Class C Personal Services liquor license to serve a glass of wine or champagne at his clothing store located at 24 West Hinsdale Avenue. This is becoming commonplace in these types of retail establishments, and his goal is to be in front of the business. President Cauley said this is no different than other Class C licenses that have been issued in town. The Board saw no problems and agreed to the request.

VILLAGE PRESIDENT’S REPORT

President Cauley reported that Ryan Companies has withdrawn their application for a senior living facility on the IBLP property. They have been advised that if they come back with another application they should first touch base with area residents.

The construction season is starting beginning with the pavement reconstruction on Garfield Street. The work will be done in phases, and will continue throughout the summer. A letter outlining the project was distributed to impacted residents. Questions should be directed to the Engineering Department, and updates will be provided on the Village’s website.

The Village will celebrate its 150th Anniversary in 2023. A committee is being formed to plan for events to commemorate the 150 years. Trustees Byrnes and Fisher are on the committee, and are reaching out to commissions and community organizations for additional committee members. Persons with interest should contact Assistant to the Village Manager Trevor Bosack for more information.

The Parks and Recreation Easter egg hunt is Saturday, April 16 at Robbins Park, and pool passes are now on sale.

PROCLAMATION – BUILDING SAFETY MONTH

President Cauley read the proclamation for Building Safety Month which is May 2022.

CITIZENS' PETITIONS

None.

FIRST READINGS – INTRODUCTION

Environment & Public Services (Chair Byrnes)

- a) **Approve an Ordinance Amending Title 7 (Public Ways and Properties), Chapter 1 (Streets and Sidewalks), Section 5.1 (Commercial Use of Sidewalk Space) of the Village Code of Hinsdale relative to the Use of Streets and Sidewalks for Outdoor Dining Purposes**

Trustee Byrnes introduced the item to amend the ordinance regarding outdoor dining. In response to COVID-19 the Village allowed outdoor dining in the right-of-way as a temporary use that expired December 31. There was expressed interest in continuing outdoor dining moving forward. Trustees and staff met with community stakeholders, including restaurant owners, Chamber of Commerce and other Central Business District business owners. As a result before the Board for review and approval is a text amendment, a new permit application and outdoor dining standards. Trustee Byrnes highlighted the parameters noting that outdoor dining will continue as a special use, and cannot interfere with pedestrian or vehicular traffic. The outdoor dining season will begin on April 1 and continue through the end of October.

The permit application has been reviewed by staff for final approval by the Village Board. Each designated dining area will be inspected by the Fire Department and Community Development. The goal was to provide a framework for businesses of uniformity and quality, but still allowing individuality. Fees have been determined. We are proposing prohibiting tents. Regarding lighting, the Village could purchase to provide uniformity. Stakeholders are very excited about this venture. Following a question about outdoor heaters, Mr. Bosack pointed out the specifications for what heating is allowed is included in the document.

President Cauley added the details could be modified, this is the first year. He thanked Trustees Byrnes and Fisher and Mr. Bosack for their hard work. Trustee Byrnes added special thanks to Mr. Bosack for bringing all the details together.

The Board agreed to move this forward for a second reading at their next meeting.

Village Manager Kathleen Gargano noted that permit applications would be disseminated prior to final approval to expedite the process.

- b) **Award Designer-Led Design Build contract to Burke LLC in the GMAX amount of \$476,288 for the reconstruction of the four separate roofing system at the Police and Fire Department Building**

Trustee Byrnes introduced the item for new roofing systems at the Police and Fire Department building. Bids were received from three qualified contractors. He described the type of roof to be installed, noting it is the same as at Public Services, and is performing well. The roof will have a 20-year warrantee. This bid comes in below budget.

The Board agreed to move this item to the consent agenda of their next meeting.

Zoning & Public Safety (Chair Stifflear)

c) Approve An Ordinance Amending Various Sections in Title 6 (Motor Vehicles and Traffic) of the Village Code of Hinsdale Relative to the Creation of a Central Business District Time Limit Parking Zone

Trustee Stifflear introduced the item to move from metered parking in the Central Business District (CBD) to 3-hour free zoned parking. It has been determined that the meters are not an effective deterrent to illegal parking. He noted that 30% of the CBD parking is used by workers and merchants. The Police Chief and Village Manager can designate 15-minute time zones, and change if necessary. Enforcement will take place six days a week between 7:00 a.m. and 6:00 p.m.

Police Chief Brian King said certain parking needs would be addressed by the 15 minute zones. The intent is not to be punitive.

Trustee Stifflear said tickets will increase to \$25.00. Currently, the deck is free for unlimited time. President Cauley pointed out there is no problem with deck parking, so why may make rules. Chief King said some commuter spaces in the deck are required by a grant, but those are rarely used.

The Board agreed to move this item to the consent agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Posthuma)

- a) Trustee Byrnes moved **Approval and payment of the accounts payable for the period of March 10, 2022 through April 6, 2022 in the aggregate amount of \$1,271,311.54 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

The following items were approved by omnibus vote:

Environment & Public Services (Chair Byrnes)

- b) **Award year three of the three year contract with Clark Environmental Mosquito Management, Inc. for annual mosquito abatement services in an amount not to exceed \$55,496**
- c) **Ratify the proposal from DeKalb Mechanical for the KLM Lodge Ductwork Replacement Project in an amount not to exceed \$60,000**
- d) **Approve 'An ordinance authorizing the vacation of a certain portion of an unimproved alley situated east of and adjoining 815 South Monroe Street in the Village of Hinsdale, DuPage and Cook Counties, Illinois' at a purchase price of \$13,500**

Trustee Byrnes moved to **approve the Consent Agenda, as presented.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Environment & Public Services (Chair Byrnes)

- a) **Waive the bid process and accept a proposal for safety rated planter boxes to be used in the Central Business District for outdoor dining from Bohlmann Quality Products in an amount not to exceed \$55,458.09**

Trustee Byrnes introduced the item for the purchase of planter boxes to replace the jersey barriers for use with outdoor dining. The planters will be black, planted with various grasses, and surround the perimeter of the dining areas. These planters are safety rated, approved by our insurance provider, and expected to last 25+ years. The cost is \$645.00 per planter, and paid for from the \$150,000 budget for outdoor dining. He added grant funds could be available to cover this cost.

Trustee Fisher explained black was chosen for the planters because it is sleek and complements the colors frequently found in town. Other colors and materials were considered, but black was the best choice. It mimics wrought iron, CBD light poles are black, and black will blend with the asphalt of the streets. Discussion followed regarding the weight of the planters causing possible damage to the roadway, but Director of Public Services George Peluso checked into this, and determined they will not harm the road.

Trustee Byrnes moved to **Waive the bid process and accept a proposal for safety rated planter boxes to be used in the Central Business District for outdoor dining from Bohlmann Quality Products in an amount not to exceed \$55,458.09.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

Trustee Banke suggested purchasing some extra planter boxes in the event of damage. It was noted this purchase would be within the Village Manager's authority to authorize.

- b) **Award Bid #1685 for Landscape Maintenance Services to Apex Landscaping in the amount not to exceed the full bid amount of \$201,807 (First Reading – March 1, 2022)**

Trustee Byrnes introduced the item and noted that at their meeting of March 1, the Board rejected the only bid received. The job was rebid, and staff recommends awarding the bid to Apex Landscaping. Services provided are mowing and trimming in the parks and CBD, etc. This bid is over budget, but not as much as the rejected bid. This is due to increased labor costs since the item was budgeted.

Trustee Byrnes moved to **Award Bid #1685 for Landscape Maintenance Services to Apex Landscaping in the amount not to exceed the full bid amount of \$201,807.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

- c) **Approve a proposal from Charles Equipment in the amount of \$25,200 for emergency repairs to Veeck Park CSO Facility back-up generator**

Trustee Byrnes introduced the item to provide a replacement generator and provide technicians to remove the defective generator and install the new one. This has been submitted to insurance, staff is awaiting a response.

Trustee Byrnes moved to **Approve a proposal from Charles Equipment in the amount of \$25,200 for emergency repairs to Veeck Park CSO Facility back-up generator.** Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

- d) **Approve Hinsdale Community Pool Change Order proposal from Schaeffges Brothers in the amount of \$58,614**

Trustee Byrnes introduced the item and explained the current racing lane is designated by tile, and this will replace the tile with new epoxy paint. This has been a maintenance headache, and must be started now to have it ready for the season. This will be paid for with OSLAD grant funds.

Trustee Byrnes moved to **Approve Hinsdale Community Pool Change Order proposal from Schaeffges Brothers in the amount of \$58,614.** Trustee Fisher seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

Zoning & Public Safety (Chair Stifflear)

- e) **Approve Ordinance Approving an Exterior Appearance and Site Plan Review for Changes to Existing Parking Lot Light Poles - 137 S. Garfield Avenue – the Union Church of Hinsdale** (*First Reading – March 1, 2022*)

Trustee Stifflear introduced the item. The Union Church has a parking lot with 10 existing light poles. They want to replace the existing bulbs with energy efficient LED light fixtures. There are no additional light poles requested, and there is no change to the height of the existing poles.

The Plan Commission held a public hearing, and much of the input from residents was incorporated in the application. The Plan Commission unanimously approved the request. At the first reading of the item Trustees requested that the photometric plans be changed to reflect 15' foot poles instead of the 12-13' foot poles previously represented. This changed the foot candles on the east side of the property, but are still well below code requirements. The applicant has agreed to change the lighting of a specific pole, if requested or warranted. The Board required landscaping improvements on the east property line. Three Australian pines would be removed and replaced with arborvitae acceptable to the neighbor and the Village arborist. These have been identified, the order has been placed, and should be planted within the next 30 days. The neighbor to the east has signed off on this plan. Further, the applicant has agreed to a 10:00 p.m. shut-off time, if events run past 10:00 p.m., the lights will be turned off 30 minutes after the last person leaves.

Mr. Matt Klein, attorney for the applicant, explained the mistake in the original application regarding the height of the light poles. The original measure of the pole did not include the 3' foot base. The pole is 12' feet, but the total with the base is 15' feet.

Ms. Nancy Cox said she appreciates the research Union Church staff did; she is very pleased with the plans, and feels it is a good agreement.

Trustee Haarlow asked whether the lights on the building are on a separate timer. Mr. Klein said no one knows how to turn on the building lights, and they are not planning to do anything about them at this time. Trustee Stifflear sees that as a separate matter, and staff will follow up. It was noted that if a tree dies, the church will replace it, as specified in the ordinance.

Trustee Stifflear moved to **Approve Ordinance Approving an Exterior Appearance and Site Plan Review for Changes to Existing Parking Lot Light Poles - 137 S. Garfield Avenue – the Union Church of Hinsdale**. Trustee Banke seconded the motion.

AYES: Trustees Posthuma, Haarlow, Stifflear, Fisher, Byrnes and Banke

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried

DISCUSSION ITEMS

- a) **Tollway update**
Assistant Village Manager/Director of Public Safety Brad Bloom said there is nothing to report at this time.
- b) **Request for Class C Personal Services liquor license**
Item previously addressed.

DEPARTMENT AND STAFF REPORTS

- a) **Community Development**
- b) **Engineering**
- c) **Parks & Recreation**

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Banke moved to **adjourn the specially scheduled meeting of the Hinsdale Village Board of Trustees of April 12, 2022.** Trustee Byrnes seconded the motion.

AYES: Trustees Posthuma, Stifflear Haarlow, Fisher, and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: Trustee Banke

Motion carried.

Meeting adjourned at 7:54 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk