



MEETING AGENDA

SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION

Tuesday, June 18, 2019

6:00 p.m.

Memorial Hall – Memorial Building

(Tentative and Subject to Change)

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
 - a) Approval of minutes—May 14, 2019
5. LIAISON REPORTS
 - a) Gateway Special Recreation Association Report
6. MONTHLY REPORTS
 - a) Recreation Staff Report – May 2019
 - b) Treasurer's Report- explanation of new form
7. OLD BUSINESS
8. NEW BUSINESS
 - a) HPTA Naming Request for the Platform Hut
 - b) KLM Lodge Brochure Preview
9. CORRESPONDENCE
10. OTHER BUSINESS/DISCUSSION ITEMS
 - a) Summer meeting schedule
 - b) Commissioner Park Walkthroughs
 - c) July 4th Volunteers/Parade Participation

11. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

4a

**VILLAGE OF HINSDALE
MINUTES OF THE MEETING
PARKS AND RECREATION COMMISSION
May 14, 2019**

 **DRAFT**

Chairman Waverley called the meeting of the Parks and Recreation Commission to order on Tuesday, May 14, 2019 at 7:01pm in Memorial Hall; Roll call was taken.

Members Present: Chairman Alice Waverley, Commissioners Chris Boruff, Darren Baker, Steve Keane, Gregory Moore

Absent: Commissioners Heather Hester and John George

Others Present: None

Staff Present: Brad Bloom, Assistant Village Manager
Heather Bereckis, Superintendent of Parks and Recreation
Sammy Hanzel, Recreation Supervisor
Maggie South, Administrative Assistant

PUBLIC COMMENT

APPROVAL OF MINUTES

A. Approval of minutes—April 9, 2019

Commissioner Keane motioned to approve the April 9, 2019 Parks and Recreation meeting minutes, as amended. Commissioner Baker seconded the motion. A voice vote was held and all were in favor.

B. Approval of minutes—April 22, 2019 (special meeting)

Commissioner Boruff motioned to approve the April 22, 2019 special meeting minutes. Second, Commissioner Keane seconded the motion. A voice vote was called and all were in favor.

LIAISON REPORTS

A. Gateway Special Recreation Association Report

Ms. Bereckis reported on the 2.5% increase in the budget and that Gateway decided to go ahead with purchasing new vehicles with the option to lease another.

MONTHLY REPORTS

A. Recreation Staff Report – April 2019

Ms. Bereckis provided up-to-date numbers on KLM. Staff has contracted with someone to design the website and the brochure for the Lodge. The new domain name will be klmlodge.com. Staff will now call the facility The Lodge at Katherine Legge Memorial Park, as most people call it The Lodge anyway. Ms. Bereckis noted that there is high turnover in the event host staff at KLM, leaving only one event host. Because it is a flexible position without guaranteed hours, it is a difficult position to staff. Ms. Bereckis noted that Summer brochures have been delivered and Summer programming and special events will begin soon. The Egg Hunt was a success, as was Park Clean Up Day. Ms. Hanzel said that five new trees were planted at KLM during the Park Clean Up Day event. All fields and bathrooms at parks are open, and fall field bookings have begun. Pool membership sales are ahead of where they were last year, mostly due to neighborly pass sales. Ms. Bereckis described the special events at the pool for the 2019 season. She also recapped the Parks Maintenance report, submitted by John Finnell. Ms. Bereckis noted that Mr. Finnell is currently down to one full-time staff member, when he usually has three.

B. Treasurer's Report- March 2019

Ms. Bereckis described the report. This report covered May 2018-March 2019. Next year, the report will encompass April-December 2019, in order to accommodate the Village's new calendar fiscal year. The Commission discussed possible ways to structure the report going forward. Field revenues are up, due to the warm fall weather. Picnic shelter rentals have gone down. Parks maintenance expenses are up due to vandalism. Programming remained roughly the same or has increased, particularly in Cultural Arts programming. Athletic programming revenues have continued to decline over the past few years. Early Childhood revenues have gone down since handing off the day camps to the Community House, but expenses have also gone down. Ms. Hanzel and Ms. Bereckis described which programs are popular to the Commission. The Commission offered suggestions to improve Athletics registrations. Ms. Bereckis noted that Platform Tennis revenues were up due to fee increases. Chairman Waverley informed the Commission that the HPTA Agreement was approved by the Board of Trustees. She also provided updates on the updating of the Hut and the membership registration system. Ms. Bereckis told the Commission that staff has been working closely with HPTA on the transition. Special Event revenue has gone up due to sponsorships and donations. The Special Event budget is increasing while money is being saved in other areas. KLM revenue is up as well. Pool revenue was up due to neighborly passes and programming revenue. Mr. Bloom described the attitudes of the Board of Trustees regarding Parks and Recreation revenues and expenses. The Commission discussed how to make the Department cost-neutral. Ms. Bereckis pointed out that the Department is closer to cost-neutral than it was in previous years. Mr. Bloom further pointed out that there are some capital maintenance expenses that have no revenue offset, i.e. repairing fountains or replacing playground equipment. The Commission discussed ways to better streamline the presentation of the Treasurer's Report to see where money is being lost or brought in.

OLD BUSINESS

Chairman Waverley updated the Commission on the status of the Naming Rights Policy and the HPTA Agreement. The Board of Trustees approved both, albeit with some small changes to the Naming Rights Policy.

Ms. Bereckis provided updates on the pickleball court resurfacing project, which is weather-dependent. Ms. Hanzel and Ms. Bereckis described the upcoming Tennis programming through Tom Lockheart.

NEW BUSINESS

CORRESPONDENCE

A. Email regarding Burns Field

Ms. Bereckis provided the Commission with an e-mail she received regarding Burns Park. The beds have been weeded and mulched. New landscaping and benches will go in at Burns by the end of June. All of the problems described in the e-mail are being dealt with as described in Ms. Bereckis's reply.

OTHER BUSINESS/DISCUSSION ITEMS

A. Summer meeting schedule

Ms. Bereckis provided the Commission with a copy of the Village's meeting schedule. There is not currently a June or August meeting scheduled. Should a meeting be necessary, a special meeting will be arranged. The July meeting is the fourth Tuesday in July. If the pool report came back, a June meeting would be June 18, which works for the Commission. The Commission decided to tentatively schedule a meeting for June 18. July and August remain tentative, pending the June meeting.

B. KLM Parking Lot Repaving Update

Repaving will happen the week of July 8, Monday-Friday. The plan is to keep sections of the parking lot accessible throughout the project, although some surfaces may be milled.

C. Commissioner Park Walkthroughs

Ms. Bereckis will assign each Commissioner two parks to walkthrough and review. They would need to inspect their parks and report back to the Commission anything that needs to be replaced or change (signage, garbage cans, etc.) There is a checklist. Ms. Bereckis would like them completed by the end of August so that they can be included in the September meeting.

D. July 4th Volunteers/Parade Participation

Ms. Bereckis issued a call for volunteers to help organize the parade. Ms. Hanzel invited the Commission and their families to walk in the parade. Brian Powell thinks he will be able to get some Town Team swimmers to walk in the parade.

ADJOURNMENT

Commissioner Boruff motioned to adjourn the meeting at 8:10pm. Commissioner Moore seconded the motion. A voice vote was called and all were in favor. The meeting of the Parks and Recreation Commission was adjourned at 8:10pm.

5a

Gateway Special Recreation Association

Board Meeting
Thursday, May 9, 2019
3:00 PM
Burr Ridge Community Center
15W400 Harvester Dr.
Burr Ridge IL., 60527

I. CALL TO ORDER

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

A. Approval of the April, 2019 Regular Meeting Minutes

B. Approval of the May, 2019 Treasurer's Report

VI. REPORTS

A. RGA Monthly Report

VII. OLD BUSINESS

A. Vehicle lease/purchase discussion

B. Review FY2019-2020 Budget

VIII. NEW BUSINESS

IX. OPEN FORUM

X. ADJOURNMENT

Items listed on the agenda will be discussed and considered by the Board. The Board welcomes public comment on the agenda items during discussion. Gateway Special Recreation is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact John Fenske, at 630-323-8215 or at jfenske@willowbrook.il.us promptly to allow the Board to make reasonable accommodations for those persons.

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTOR'S MEETING

April 11, 2019

- I. **Call to Order:** Chairman Fenske called the Gateway Special Recreation Association Board of Director's Meeting to order at 3:01pm on April 11, 2019 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board Members present: Jim Pacanowski, Burr Ridge; Sharon Peterson, Countryside; Cindy Szkolka, Elmhurst; Sammy Hanzel, Hinsdale; Karen Spandikow, Oak Brook; Matt Russian, Pleasant Dale; Dean Hoskin, Westchester; John Fenske, Willowbrook; Scott Nadeau, York Center

Absent: None

Ray Graham Staff: Ryan Massengill

Visitors: None

- II. **Open Forum:** Cindy Szkolka noted that she received a question regarding 4-year olds in programs and Superintendent Massengill stated that adjustments can be made based on individual needs of the participant. Ms. Szkolka also asked about contact with a family and an Occupational Therapist for preschool and Superintendent Massengill will reach out to her as well. Possible issues concerning funding may impact any future decisions.
- III. **Board Member Comments:** Jim Pacanowski mentioned that Burr Ridge opened a new play area which may be of interest for Gateway participants. A suggestion was also made and accepted to move next month's meeting to Burr Ridge's facility so the new play area can be explored by all.
- IV. **Communications:** None
- V. **Omnibus Agenda:** Treasurer Nadeau asked for the Treasurer's Report to be pulled from the Omnibus Agenda. Check # 1994 was replacing #1992 from last month to RGA for the service contract. RGA contacted Treasurer Nadeau on 4-10-19 as check #1992 was returned for non-sufficient funds. Funds had not been transferred from the money market account to the checking account to cover the initial check. A returned check fee was issued but the account generated additional interest of almost \$250, covering the fee and generating approximately \$215 in additional funds. RGA contracted Treasurer Nadeau on the morning of 4-11-19 since they tried to redeposit the initial #1992 check and it cleared since funds had been transferred. So check #1994 now needs to be voided as it's not needed.

A motion was made by Sharon Peterson, Countryside; to approve the March, 2019 Regular Meeting Minutes and seconded by Cindy Szkolka, Elmhurst.

On a voice vote, the motion passed unanimously.

Jim Pacanowski, Burr Ridge; made a motion to approve the April, 2019 Treasurer's Report with removing check #1994 as noted above with corrected statements to be dispersed at the May meeting and seconded by Sharon Peterson, Countryside.

On a voice vote, the motion passed unanimously.

VI. Reports:

RGA Monthly Report-Superintendent Massengill reviewed her report noting that programs started April 1 and numbers are on track. A large number of staff positions remain open. Numerous opportunities for staff recruitment have been explored. Basic vehicle updates and scholarship status was reviewed. The proposed FY2020 budget is still being assembled and will be ready for distribution prior to May meeting. Program guides have been delivered, albeit a little later than normal due to questions regarding where summer camp will be held. One location, Lincoln School in Elmhurst, has been secured. While not optimal, it will suffice. Emerson School, also in Elmhurst, is another possibility to house camp. Superintendent Massengill offered training to agencies if they need any assistance preparing for summer camp aides. The trip to St. Louis was a great success and plans for a trip to Minnesota are underway.

VII. Old Business:

A. Vehicle Lease/Purchase Discussion- The RGA Transportation Coordinator talked with Midwest Transit to see if the current leased vehicle (#283) had specific plans. There were no set plans for the vehicle and it would be available to lease again for a 3-year period at a cost of \$9176/year. The option for an extended warranty was inquired about without response yet. Superintendent Massengill added that this vehicle needed 2 new rear tires and a wheel alignment. Dean Hoskin asked a question about the need for new tires as well as the warranty on the powertrain of the vehicle. Discussion ensued and Treasurer Nadeau thought that the powertrain would be covered for 5 years and the "shell" of the vehicle would be covered for 3 years. This would mean a new lease on the existing vehicle would be covered for major issues for 2 of the 3 years and the "shell" would not be under warranty for bumper to bumper issues.

Consensus from the Board was that it was prudent to amend the decision made last month and to initiate a new lease on the existing 283 vehicle. Superintendent Massengill said this has been a great and reliable vehicle and hasn't had any issues other than the tires.

Jim Pacanowski, Burr Ridge; made a motion, seconded by Sharon Peterson, Countryside; to enter a 3-year lease for the existing vehicle for \$9176/year with return of bus at the end of lease.

On a voice vote, the motion passed unanimously.

Superintendent Massengill has been in contact with the dealership in Springfield to secure the new van that is to be purchased.

*** Treasure Nadeau requested to return to the check register from earlier in the meeting. There were 2 checks (JMS Auto, Village of Hinsdale) needing approval so they can get mailed/paid on time instead of holding until a corrected report is prepared.

Dean Hoskin, Westchester; made a motion, seconded by Jim Pacanowski, Burr Ridge; to accept the check register for and send payment via those 2 checks. (#1995, #1996).

On a voice vote, the motion passed unanimously.

VIII. New Business:

- A. Review of FY2019-20 Budget-Hinsdale Board requested a 3-year projection of numbers to encompass the new vehicle plans. Treasurer Nadeau said he would be able to provide those projections for the May meeting.

IX. Open Forum:

Chairmen Fenske inquired about continued plans for the Gateway birthday party. Superintendent Massengill said that invitations have been mailed and discussion continued about inviting former board members.

Matt Russian inquired about the discussion from February and Day Camp Transportation as an invoice still hasn't been received.

Sammy Hanzel noted that Heather Bereckis will be returning from her maternity leave next month.

- X. **Adjournment:** Sharon Peterson, Countryside; made a motion to adjourn the meeting, seconded by Scott Nadeau, York Center. Motion passed on a voice vote. Meeting adjourned at 3:41 pm.

**GATEWAY SRA
CHECK REGISTRY
Date: April 2019**

Check #	Issued to	Description	Amount	Total
1994	Ray Graham Ass. (VOID)	Service Contract	\$ 114,853.25	\$ 114,853.25
1995	JMS Auto	Wiper Blades	\$ 44.90	\$ 44.90
1996	Village of Hinsdale	Fuel Use	\$ 302.38	\$ 302.38
			\$	\$ -
Totals				\$ 115,200.53

*NOTE: Check 1994 is VOIDED and is no longer replacing Check 1992 which was deposited by Ray Graham

Bank Accounts Reconciled as of	
General Checking Account	117,017.02
Money Market Account	224,298.93
Totals	\$ 341,315.95
Check Registry	\$ 115,200.53
Outstanding check Total	\$ -
Balance after Check Registry	\$ 226,115.42

GATEWAY SRA
CHECK REGISTRY
Date: May 2019

Check #	Issued to	Description	Amount	Total
1997	Ray Graham	Camp Transportation	\$ 4,471.17	\$ 4,471.17
			\$	-
			\$	-
			\$	-
Totals			\$	4,471.17

Bank Accounts Reconciled as of		
General Checking Account		1,816.49
Money Market Account		242,526.46
Totals		
	\$	244,342.95
Check Registry	\$	4,471.17
Outstanding check Total	\$	-
Balance after Check Registry	\$	239,871.78

GATEWAY SRA 2018-2019
MONTHLY TREASURER'S STATEMENT

DATE **May**

REVENUES

<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>BUDGET</u>	<u>VARIANCE TO BUDGE</u>
110	Interest	\$ 526.75	\$ 4,374.23	\$ 625.00	\$ (3,749.23)
120	Member Contributions	\$ 17,700.78	\$ 534,845.00	\$ 534,845.00	\$ -
<u>130</u>	<u>Misc. Revenues</u>	<u>\$ -</u>	<u>\$ 1,250.00</u>	<u>\$ -</u>	<u>\$ (1,250.00)</u>
Total Revenues		\$ 18,227.53	\$ 540,469.23	\$ 535,470.00	\$ (4,999.23)

EXPENSES

<u>ACCT. #</u>	<u>DESCRIPTION</u>	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>BUDGET</u>	<u>VARIANCE TO BUDGE</u>
500	Audit Services	\$ -	\$ 3,850.00	\$ 3,850.00	\$ -
510	Day Camp Transportation	\$ 4,471.17	\$ 4,471.17	\$ 5,500.00	\$ 1,028.83
520	Financial Assistance	\$ -	\$ 2,301.50	\$ 4,000.00	\$ 1,698.50
530	Legal Fees	\$ -	\$ 444.00	\$ 1,500.00	\$ 1,056.00
540	Insurance	\$ -	\$ 1,610.00	\$ 2,500.00	\$ 890.00
550	Misc. Expenses	\$ -	\$ -	\$ 250.00	\$ 250.00
560	One on One Aids	\$ -	\$ 859.00	\$ 8,000.00	\$ 7,141.00
570	Program Supplies	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
580	Marketing / Web-IT	\$ -	\$ 675.23	\$ 1,200.00	\$ 524.77
590	Service Contract	\$ -	\$ 459,413.00	\$ 459,413	\$ -
600	Vehicle Fuel	\$ -	\$ 5,131.48	\$ 8,750.00	\$ 3,618.52
610	Vehicle Repairs	\$ -	\$ 6,327.26	\$ 10,000.00	\$ 3,672.74
<u>620</u>	<u>Transportation Fund</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,207.00</u>	<u>\$ 11,207.00</u>
Total Expense		\$ 4,471.17	\$ 485,082.64	\$ 517,170.00	\$ 32,087.36

% OF
BUDGET

700%

100%

0%

101%

% OF
BUDGET

100%

81%

58%

30%

64%

0%

11%

0%

56%

100%

59%

63%

0%

94%

Gateway 2019 - 2020, 2020 - 2021, 2021 - 2022 Projected Budgets

(based on 1% increase each year)

A	B	C	D	E	F	G
Account #	Revenue Description	FY 18 - 19 Budget	Year to Date Revenues	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C
110	Interest	\$ 625.00	\$ 3,189.51	\$ 4,200.00	\$ 625.00	100.0%
120	Member Contributions	\$ 534,845.00	\$ 517,144.22	\$ 534,845.00	\$ 540,193.45	101.0%
130	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%
Revenue Totals		\$ 535,470.00	\$ 520,333.73	\$ 539,045.00	\$ 540,818.45	101.0%

Account #	Expense Description	FY 18 - 19 Budget	Year to Date Expense	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C
500	Audit Services	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	\$ 3,900.00	101.3%
510	Day Camp Transportation	\$ 5,500.00	\$ -	\$ 5,000.00	\$ 5,500.00	100.0%
520	Financial Assistance	\$ 4,000.00	\$ 2,301.50	\$ 3,000.00	\$ 4,000.00	100.0%
530	Legal Fees	\$ 1,500.00	\$ 444.00	\$ 600.00	\$ 1,500.00	100.0%
540	Insurance	\$ 2,500.00	\$ 1,610.00	\$ 2,200.00	\$ 2,500.00	100.0%
550	Miscellaneous Expense	\$ 250.00	\$ -	\$ 500.00	\$ 250.00	100.0%
560	One on One Aids	\$ 8,000.00	\$ 859.00	\$ 3,000.00	\$ 8,000.00	100.0%
570	Program Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 1,000.00	100.0%
580	Web / IT	\$ 1,200.00	\$ 675.23	\$ 675.23	\$ 1,200.00	100.0%
590	Service Contract	\$ 459,413.00	\$ 459,413.00	\$ 459,413.00	\$ 472,920.00	102.9%
600	Vehicle Fuel	\$ 8,750.00	\$ 4,829.10	\$ 7,500.00	\$ 8,750.00	100.0%
610	Vehicle Repairs	\$ 10,000.00	\$ 6,282.36	\$ 8,000.00	\$ 10,000.00	100.0%
620	Transportation Fund	\$ 11,207.00	\$ -	\$ 11,207.00	\$ 41,000.00	365.8%
Expense Totals		\$ 517,170.00	\$ 480,264.19	\$ 505,445.23	\$ 560,520.00	108.4%
Balance		\$ 18,300.00	\$ 40,069.54	\$ 33,599.77	\$ (19,701.55)	
Fund		\$ 230,000.00			\$ 223,218.45	
Balance		(projected end of year)			(projected end of year)	

2019 - 2020 reflects the purchase of a new 15 passenger vehicle and 1 leased bus

H	I	J
% Comparison Column F - E	FY 20- 21 Budget	FY 21 - 22 Budget
14.9%	\$ 625.00	\$ 625.00
101.0%	\$ 545,595.38	\$ 551,051.33
0.0%	\$ -	\$ -
100.3%	\$ 546,220.38	\$ 551,676.33
% Comparison Column C - E	FY 19 - 20 Budget	FY 19 - 20 Budget
101.3%	\$ 3,900.00	\$ 3,900.00
110.0%	\$ 5,500.00	\$ 5,500.00
133.3%	\$ 4,000.00	\$ 4,000.00
0.0%	\$ 1,500.00	\$ 1,500.00
113.6%	\$ 2,500.00	\$ 2,500.00
50.0%	\$ 250.00	\$ 250.00
266.7%	\$ 8,000.00	\$ 8,000.00
0.0%	\$ 1,000.00	\$ 1,000.00
177.7%	\$ 1,200.00	\$ 1,200.00
102.9%	\$ 472,920.00	\$ 472,920.00
116.7%	\$ 8,750.00	\$ 8,750.00
125.0%	\$ 10,000.00	\$ 10,000.00
365.8%	\$ 54,000.00	\$ 24,000.00
110.9%	\$ 573,520.00	\$ 543,520.00
	\$ (27,299.62)	\$ 8,156.33
	\$ 208,838.83	\$ 229,915.16
	(projected end of year)	(projected end of year)
	2020 - 2021 reflects the purchase of another new 15 passenger vehicle and 2 leased busses	2021 - 2022 reflects 2 leased vehicles



Gateway SRA Board Meeting
May 9, 2019
RGA Report



Spring 2018/2019 Comparison as of 5/8/2019

2018

District	Registered Participants
Burr Ridge	7
Countryside	1
Elmhurst	62
Hinsdale	21
Oak Brook	4
Pleasant Dale	3
Willowbrook	4
Westchester	5
York	1
Non-resident	8
Total:	116

2019

District	Registered Participants
Burr Ridge	8
Countryside	1
Elmhurst	63
Hinsdale	18
Oak Brook	8
Pleasant Dale	4
Willowbrook	7
Westchester	4
York	0
Non-resident	6
Total:	119

Winter/Spring 2019 Program Line-up

- G.I.T Tech – cancelled
- 37 Weekly Programs
- 9 Special Olympic Programs
- 13 Special Events
- 1 Weekend Adventure

Full Programs as of 5/8/19

- Young Adults North – No WL
- Saturday Explorers N & S – No WL
- Northern Social Club – No WL
- Weekend Warriors South – No WL
- Recreation Sensation – No WL

Gateway Staff Update as of 5/8/19

Total Staff

- 4 Full Time, 1 Recreation Activity Leader, 9 Recreation Leaders, 9 Recreation Aides, 20 Camp Counselors

We currently have the following positions OPEN:

- 3 Recreation Leaders
- 4 Recreation Aide
- 1 Recreation Activity Leader
- 6 Summer Day Camp Counselor

Recruitment Efforts

There is a job posting on our Facebook page, College of DuPage, Moraine Valley Community College, Elmhurst College, University of St. Francis, Aurora University, ZipRecruiter, and Clear Company.

Gateway Vehicles Update as of 5/8/19

Vehicle #	Type	Year	Mileage	Maintenance	Plans
283	Paratransit Bus Ford E450 15p + WC	2016	29, 307	None	Lease Ends June 2019
192	Paratransit Bus Ford E450 15p + WC	2004	88, 049	None	Replace with New Lease in 2022
170	15p Van Ford E350	2002	56, 198	None	Replacing with new-FY21
171	15p Van Ford E350	2002	138, 251	Brake Line	Replacing with new-FY20

Scholarships Status as of 5/8/2019

- Burr Ridge = \$200
- Elmhurst = \$400
- Westchester = \$200
- Hinsdale = \$100
- Willowbrook = \$138 *new*

RGA Proposed Budget

Please see attached RGA proposed budget.

Gateway SRA Summer 2019 Program Guide

The summer 2019 program guide has been mailed out. Registration is available online, in-person, drop box at Hanson Center, mail to either Hanson Center or RGA Lisle Office.

Summer Day Camp Highlight

Summer Spectacular & Teen Tycoons – ESY Session (5 weeks) at Emerson (Elmhurst) & 2nd Session either Lincoln or possible alternative location in Elmhurst

Gator Group – Lincoln Elementary (Elmhurst)

Registration numbers:

Summer Spectacular (4-12) – 2

Teen Tycoons (13-17) – 6

Gator Group (18-22) – 6

Horsemanship will be offered again this year to all campers that wish to participate and is included in the fee. All field trips have been decided and booked. Family information packets are available upon registration. Family orientation night will take place on Thursday, June 6. This will be more informative to discuss logistics of camp this summer. Orientation and training schedules are being put together. A transportation bid has been sent to Rich Lee Vans' for field trips, horsemanship and pool days.

Upcoming Spring Special Events

Ladies Priming Night – May 23rd

Guys Night Out – May 23rd

Spring Fling – May 24th

90's Party!!

This past April we hosted Gateway SRA's first ever 90's party! The party was a blast! Thank you to the Oak Brook Park District for the Central Park West accommodations.



Gateway 2020 Proposed budget							
		FY20 Proposed	FY19 Budgeted	FY19 Annualized	2020 Comments		
REVENUES							
Gateway Contract		\$ 482,096	\$ 470,620	\$ 470,620	3% increase + \$9,200 printing + decrease in veh lease \$2031		
Participant Payment		\$ 147,440	\$ 149,807	\$ 157,880			
Gateway 1:1		\$ 1,732	\$ 6,170	\$ 1,732			
TOTAL REVENUES		\$ 631,267	\$ 626,597	\$ 630,231			
EXPENSE							
Salaries Staff		\$ 168,917	\$ 168,928				
Hourly Staff		\$ 170,465	\$ 170,462	\$ 304,032			
Wage Related		\$ 72,889	\$ 64,925	\$ 66,123	Added medical for Coordinator		
TOTAL STAFF EXPENSE		\$ 412,270	\$ 404,315	\$ 370,155			
Recreation *		\$ 93,538	\$ 94,091	\$ 96,237			
Vehicle Expense		\$ 15,969	\$ 18,000	\$ 19,802	Decrease in lease \$2031		
Travel		\$ 4,000	\$ 4,000	\$ 2,151			
Cell Phone		\$ 2,640	\$ 2,640	\$ 2,545			
Conference		\$ 3,260	\$ 1,200	\$ 1,992	IPRA conference/membership		
Occupancy		\$ 60,000	\$ 60,000	\$ 60,000			
Administration		\$ 83,000	\$ 83,000	\$ 83,000			
TOTAL EXPENSE		\$ 674,677	\$ 667,246	\$ 635,883			

NET REVENUE OVER (UNDER) EXPENSES \$ **(43,410)** \$ **(40,649)** \$ **(5,652)**

* Recreation, Rehab & Ed Supplies being purchased are used for the following day to day operations of Gateway seasonal programs such as, admission to ticketed special events, supplies/services needed for health & wellness programs, Special Olympic equipment and tournaments, visual and performing arts craft supplies, sensory objects for autism specific programs. Supplies/services for bowling and social clubs. Day to day functions, operations and supplies for 8 week summer day camp.

Gateway 2019 - 2020 Budget Examples
1 % Increase

A	B	C	D	E	F	G	H
Account #	Revenue Description	FY 18 - 19 Budget	Year to Date Revenues	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C	% Comparison Column F - E
110	Interest	\$ 625.00	\$ 3,189.51	\$ 4,200.00	\$ 625.00	100.0%	14.9%
120	Member Contributions	\$ 534,845.00	\$ 517,144.22	\$ 534,845.00	\$ 540,193.45	101.0%	101.0%
130	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Revenue Totals		\$ 535,470.00	\$ 520,333.73	\$ 539,045.00	\$ 540,818.45	101.0%	100.3%

A	B	C	D	E	F	G	H
Account #	Expense Description	FY 18 - 19 Budget	Year to Date Expense	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C	% Comparison Column C - E
500	Audit Services	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	\$ 3,900.00	101.3%	101.3%
510	Day Camp Transportation	\$ 5,500.00	\$ -	\$ 5,000.00	\$ 5,500.00	100.0%	110.0%
520	Financial Assistance	\$ 4,000.00	\$ 2,301.50	\$ 3,000.00	\$ 4,000.00	100.0%	133.3%
530	Legal Fees	\$ 1,500.00	\$ 444.00	\$ 600.00	\$ 1,500.00	100.0%	0.0%
540	Insurance	\$ 2,500.00	\$ 1,610.00	\$ 2,200.00	\$ 2,500.00	100.0%	113.6%
550	Miscellaneous Expense	\$ 250.00	\$ -	\$ 500.00	\$ 250.00	100.0%	50.0%
560	One on One Aids	\$ 8,000.00	\$ 859.00	\$ 3,000.00	\$ 8,000.00	100.0%	266.7%
570	Program Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 1,000.00	100.0%	0.0%
580	Web / IT	\$ 1,200.00	\$ 675.23	\$ 675.23	\$ 1,200.00	100.0%	177.7%
590	Service Contract	\$ 459,413.00	\$ 459,413.00	\$ 459,413.00	\$ 472,920.00	102.9%	102.9%
600	Vehicle Fuel	\$ 8,750.00	\$ 4,829.10	\$ 7,500.00	\$ 8,750.00	100.0%	116.7%
610	Vehicle Repairs	\$ 10,000.00	\$ 6,282.36	\$ 8,000.00	\$ 10,000.00	100.0%	125.0%
620	Transportation Fund	\$ 11,207.00	\$ -	\$ 11,207.00	\$ 41,000.00	365.8%	365.8%
Expense Totals		\$ 517,170.00	\$ 480,264.19	\$ 505,445.23	\$ 560,520.00	108.4%	110.9%
Balance		\$ 18,300.00	\$ 40,069.54	\$ 33,599.77	\$ (19,701.55)		

Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase	Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase
Burr Ridge	\$33,232.47	\$33,564.79	\$332.32	Pleasantdale	\$36,825.15	\$37,193.40	\$368.25
Countryside	\$17,958.97	\$18,138.56	\$179.59	Westchester	\$75,078.41	\$75,829.19	\$750.78
Elmhurst	\$200,840.78	\$202,849.19	\$2,008.41	Willowbrook	\$38,352.05	\$38,735.57	\$383.52
Hinsdale	\$75,518.52	\$76,273.71	\$755.19	York Center	\$21,637.03	\$21,853.40	\$216.37
Oakbrook	\$35,401.56	\$35,755.58	\$354.02				

Gateway 2017 - 2018 Budget Examples
1.5 % Increase

A	B	C	D	E	F	G	H
Account #	Revenue Description	FY 18 - 19 Budget	Year to Date Revenues	Projected End of Yr	FY 19- 20 Budget	% Comparison Column F - C	% Comparison Column F - E
110	Interest	\$ 625.00	\$ 3,189.51	\$ 4,200.00	\$ 625.00	100.0%	14.9%
120	Member Contributions	\$ 534,845.00	\$ 517,144.22	\$ 534,845.00	\$ 542,867.68	101.5%	101.5%
130	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Revenue Totals		\$ 535,470.00	\$ 520,333.73	\$ 539,045.00	\$ 543,492.68	101.5%	100.8%

Account #	Expense Description	FY 18 - 19 Budget	Year to Date Expense	Projected End of Yr	FY 19- 20 Budget	% Comparison Column F - C	% Comparison Column C - E
500	Audit Services	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	\$ 3,900.00	101.3%	101.3%
510	Day Camp Transportation	\$ 5,500.00	\$ -	\$ 5,000.00	\$ 5,500.00	100.0%	110.0%
520	Financial Assistance	\$ 4,000.00	\$ 2,301.50	\$ 3,000.00	\$ 4,000.00	100.0%	133.3%
530	Legal Fees	\$ 1,500.00	\$ 444.00	\$ 600.00	\$ 1,500.00	100.0%	0.0%
540	Insurance	\$ 2,500.00	\$ 1,610.00	\$ 2,200.00	\$ 2,500.00	100.0%	113.6%
550	Miscellaneous Expense	\$ 250.00	\$ -	\$ 500.00	\$ 250.00	100.0%	50.0%
560	One on One Aids	\$ 8,000.00	\$ 859.00	\$ 3,000.00	\$ 8,000.00	100.0%	266.7%
570	Program Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 1,000.00	100.0%	0.0%
580	Web / IT	\$ 1,200.00	\$ 675.23	\$ 675.23	\$ 1,200.00	100.0%	177.7%
590	Service Contract	\$ 459,413.00	\$ 459,413.00	\$ 459,413.00	\$ 472,920.00	102.9%	102.9%
600	Vehicle Fuel	\$ 8,750.00	\$ 4,829.10	\$ 7,500.00	\$ 8,750.00	100.0%	116.7%
610	Vehicle Repairs	\$ 10,000.00	\$ 6,282.36	\$ 8,000.00	\$ 10,000.00	100.0%	125.0%
620	Transportation Fund	\$ 11,207.00	\$ -	\$ 11,207.00	\$ 41,000.00	365.8%	365.8%
Expense Totals		\$ 517,170.00	\$ 480,264.19	\$ 505,445.23	\$ 560,520.00	108.4%	110.9%
Balance		\$ 18,300.00	\$ 40,069.54	\$ 33,599.77	\$ (17,027.33)		

Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase	Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase
Burr Ridge	\$33,232.47	\$33,730.96	\$498.49	Pleasantdale	\$36,825.15	\$37,377.53	\$552.38
Countryside	\$17,958.97	\$18,228.35	\$269.38	Westchester	\$75,078.41	\$76,204.59	\$1,126.18
Elmhurst	\$200,840.78	\$203,853.39	\$3,012.61	Willowbrook	\$38,352.05	\$38,927.33	\$575.28
Hinsdale	\$75,518.52	\$76,651.30	\$1,132.78	York Center	\$21,637.03	\$21,961.59	\$324.56
Oakbrook	\$35,401.56	\$35,932.58	\$531.02				

Gateway 2017 - 2018 Budget Examples

2 % Increase

A	B	C	D	E	F	G	H
Account #	Revenue Description	FY 18 - 19 Budget	Year to Date Revenues	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C	% Comparison Column F - E
110	Interest	\$ 625.00	\$ 3,189.51	\$ 4,200.00	\$ 625.00	100.0%	14.9%
120	Member Contributions	\$ 534,845.00	\$ 517,144.22	\$ 534,845.00	\$ 545,541.90	102.0%	102.0%
130	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Revenue Totals		\$ 535,470.00	\$ 520,333.73	\$ 539,045.00	\$ 546,166.90	102.0%	101.3%
Account #	Expense Description	FY 18 - 19 Budget	Year to Date Expense	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C	% Comparison Column C - E
500	Audit Services	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	\$ 3,900.00	101.3%	101.3%
510	Day Camp Transportation	\$ 5,500.00	\$ -	\$ 5,000.00	\$ 5,500.00	100.0%	110.0%
520	Financial Assistance	\$ 4,000.00	\$ 2,301.50	\$ 3,000.00	\$ 4,000.00	100.0%	133.3%
530	Legal Fees	\$ 1,500.00	\$ 444.00	\$ 600.00	\$ 1,500.00	100.0%	0.0%
540	Insurance	\$ 2,500.00	\$ 1,610.00	\$ 2,200.00	\$ 2,500.00	100.0%	113.6%
550	Miscellaneous Expense	\$ 250.00	\$ -	\$ 500.00	\$ 250.00	100.0%	50.0%
560	One on One Aids	\$ 8,000.00	\$ 859.00	\$ 3,000.00	\$ 8,000.00	100.0%	266.7%
570	Program Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 1,000.00	100.0%	0.0%
580	Web / IT	\$ 1,200.00	\$ 675.23	\$ 675.23	\$ 1,200.00	100.0%	177.7%
590	Service Contract	\$ 459,413.00	\$ 459,413.00	\$ 459,413.00	\$ 472,920.00	102.9%	102.9%
600	Vehicle Fuel	\$ 8,750.00	\$ 4,829.10	\$ 7,500.00	\$ 8,750.00	100.0%	116.7%
610	Vehicle Repairs	\$ 10,000.00	\$ 6,282.36	\$ 8,000.00	\$ 10,000.00	100.0%	125.0%
620	Transportation Fund	\$ 11,207.00	\$ -	\$ 11,207.00	\$ 41,000.00	365.8%	365.8%
Expense Totals		\$ 517,170.00	\$ 480,264.19	\$ 505,445.23	\$ 560,520.00	108.4%	110.9%
Balance		\$ 18,300.00	\$ 40,069.54	\$ 33,599.77	\$ (14,353.10)		

Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase	Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase
Burr Ridge	\$33,232.47	\$33,897.12	\$664.65	Pleasantdale	\$36,825.15	\$37,561.65	\$736.50
Countryside	\$17,958.97	\$18,318.15	\$359.18	Westchester	\$75,078.41	\$76,579.98	\$1,501.57
Elmhurst	\$200,840.78	\$204,857.60	\$4,016.82	Willowbrook	\$38,352.05	\$39,119.09	\$767.04
Hinsdale	\$75,518.52	\$77,028.89	\$1,510.37	York Center	\$21,637.03	\$22,069.77	\$432.74
Oakbrook	\$35,401.56	\$36,109.59	\$708.03				

Gateway 2017 - 2018 Budget Examples
2.5 % Increase

A	B	C	D	E	F	G	H
Account #	Revenue Description	FY 18 - 19 Budget	Year to Date Revenues	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C	% Comparison Column F - E
110	Interest	\$ 625.00	\$ 3,189.51	\$ 4,200.00	\$ 625.00	100.0%	14.9%
120	Member Contributions	\$ 534,845.00	\$ 517,144.22	\$ 534,845.00	\$ 548,216.13	102.5%	102.5%
130	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Revenue Totals		\$ 535,470.00	\$ 520,333.73	\$ 539,045.00	\$ 548,841.13	102.5%	101.8%

A	B	C	D	E	F	G	H
Account #	Expense Description	FY 18 - 19 Budget	Year to Date Expense	Projected End of Yr	FY 19 - 20 Budget	% Comparison Column F - C	% Comparison Column C - E
500	Audit Services	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	\$ 3,900.00	101.3%	101.3%
510	Day Camp Transportation	\$ 5,500.00	\$ -	\$ 5,000.00	\$ 5,500.00	100.0%	110.0%
520	Financial Assistance	\$ 4,000.00	\$ 2,301.50	\$ 3,000.00	\$ 4,000.00	100.0%	133.3%
530	Legal Fees	\$ 1,500.00	\$ 444.00	\$ 600.00	\$ 1,500.00	100.0%	0.0%
540	Insurance	\$ 2,500.00	\$ 1,610.00	\$ 2,200.00	\$ 2,500.00	100.0%	113.6%
550	Miscellaneous Expense	\$ 250.00	\$ -	\$ 500.00	\$ 250.00	100.0%	50.0%
560	One on One Aids	\$ 8,000.00	\$ 859.00	\$ 3,000.00	\$ 8,000.00	100.0%	266.7%
570	Program Supplies	\$ 1,000.00	\$ -	\$ 500.00	\$ 1,000.00	100.0%	0.0%
580	Web / IT	\$ 1,200.00	\$ 675.23	\$ 675.23	\$ 1,200.00	100.0%	177.7%
590	Service Contract	\$ 459,413.00	\$ 459,413.00	\$ 459,413.00	\$ 472,920.00	102.9%	102.9%
600	Vehicle Fuel	\$ 8,750.00	\$ 4,829.10	\$ 7,500.00	\$ 8,750.00	100.0%	116.7%
610	Vehicle Repairs	\$ 10,000.00	\$ 6,282.36	\$ 8,000.00	\$ 10,000.00	100.0%	125.0%
620	Transportation Fund	\$ 11,207.00	\$ -	\$ 11,207.00	\$ 41,000.00	365.8%	365.8%
Expense Totals		\$ 517,170.00	\$ 480,264.19	\$ 505,445.23	\$ 560,520.00	108.4%	110.9%
Balance		\$ 18,300.00	\$ 40,069.54	\$ 33,599.77	\$ (11,678.88)		

Member	Fiscal Yr 18 - 19	Increase	Member	Fiscal Yr 18 - 19	Fiscal Yr 19 - 20	Increase
Burr Ridge	\$33,232.47	\$830.81	Pleasantdale	\$36,825.15	\$37,745.78	\$920.63
Countryside	\$17,958.97	\$448.97	Westchester	\$75,078.41	\$76,955.37	\$1,876.96
Elmhurst	\$200,840.78	\$5,021.02	Willowbrook	\$38,352.05	\$39,310.85	\$958.80
Hinsdale	\$75,518.52	\$1,887.96	York Center	\$21,637.03	\$22,177.96	\$540.93
Oakbrook	\$35,401.56	\$885.04				

Agency	% Increase			
	<u>1%</u>	<u>1.50%</u>	<u>2%</u>	<u>2.50%</u>
Burr Ridge	\$332.32	\$ 498.49	\$ 664.65	\$ 830.81
Countryside	\$179.59	\$ 269.38	\$ 359.18	\$ 448.97
Elmhurst	\$2,008.41	\$ 3,012.61	\$ 4,016.82	\$ 5,021.02
Hinsdale	\$755.19	\$ 1,132.78	\$ 1,510.37	\$ 1,887.96
Oakbrook	\$354.02	\$ 531.02	\$ 708.03	\$ 885.04
Pleasantdale	\$368.25	\$ 552.38	\$ 736.50	\$ 920.63
Westchester	\$750.78	\$ 1,126.18	\$ 1,501.57	\$ 1,876.96
Willowbrook	\$383.52	\$ 575.28	\$ 767.04	\$ 958.80
<u>York Center</u>	<u>\$216.37</u>	<u>\$ 324.56</u>	<u>\$ 432.74</u>	<u>\$ 540.93</u>
Totals	\$ 5,348.45	\$ 8,022.67	\$ 10,696.90	\$ 13,371.12

\$

Hinsdale Parks & Recreation Department YTD Summary of Financial Results Inputs for Column Headers and Instructions

Beginning Date for Current Fiscal Period	1-May-18
Ending Date for Current Fiscal Period	31-Mar-19
Current Fiscal Year	FY19
Prior Fiscal Year	FY18
Number of Months in Fiscal Period	11
Pro Rata Plan Conversion Factor	91.67%

Instructions for Use:

- 1) The only cells requiring inputs on the yellow worksheet are in blue font
- 2) No inputs or formatting are needed on the purple worksheets - with the exception of any notes to be added in column M to explain significant variances
- 3) Input data only in columns B, C and L on green worksheets
- 4) No formatting is needed on green worksheets - with the exception of possible grouping/ungrouping of rows if necessary
- 5) At the beginning of the fiscal year, on the red worksheets copy column B (excluding the header rows) to column C and then input the Plan amounts for the new fiscal year in column B; no changes are necessary throughout the fiscal year
- 6) Print only the purple and green worksheets - in landscape orientation

Notes:

- 1) All Plan amounts on the purple and green worksheets are calculated pro rata on a straight-line basis to include the same number of months as actuals. As such, any seasonality of revenues and expenses is not accounted for in comparing Actuals to Plan.

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Hinsdale Parks & Recreation Department
YTD Summary of Financial Results
May 1, 2018 through March 31, 2019
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Detail	3421	General Interest Recreation Services	5
Detail	3422	Athletics Recreation Services	6
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Hinsdale Parks & Recreation Department
YTD Summary of Financial Results
May 1, 2018 through March 31, 2019

Dept #	Dept Name	FY19	FY18	FY19 F/(U) vs FY18		FY19	FY19	FY19 F/(U) vs Plan	
		Actual	Actual	\$	%	Actual	Plan	\$	%
Revenues:									
3101	Admin and Support	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%
3301	Parks Maintenance	\$ 62,400	\$ 55,486	\$ 6,914	12.5%	\$ 62,400	\$ 63,708	\$ (1,308)	-2.1%
3421	General Interest	18,634	17,869	765	4.3%	18,634	13,750	4,884	35.5%
3422	Athletics	84,537	93,531	(8,994)	-9.6%	84,537	105,417	(20,879)	-19.8%
3423	Cultural Arts	11,625	8,192	3,433	41.9%	11,625	8,250	3,375	40.9%
3424	Early Childhood	3,661	8,281	(4,620)	-55.8%	3,661	6,417	(2,756)	-42.9%
3425	Fitness	20,807	20,725	82	0.4%	20,807	22,917	(2,110)	-9.2%
3426	Platform Tennis	78,824	72,248	6,576	9.1%	78,824	62,333	16,491	26.5%
3427	Special Events	19,379	17,072	2,307	13.5%	19,379	14,667	4,712	32.1%
3428	General Rec Admin	-	-	-	0.0%	-	-	-	0.0%
3420	Recreation Services	237,467	237,919	(452)	-0.2%	237,467	233,750	3,717	1.6%
3724	KLM Lodge	164,715	147,669	17,046	11.5%	164,715	149,417	15,298	10.2%
3951	Swimming Pool	312,843	309,114	3,729	1.2%	312,843	299,750	13,093	4.4%
	Grand Total	\$ 777,425	\$ 750,187	\$ 27,238	3.6%	\$ 777,425	\$ 746,625	\$ 30,800	4.1%
Operating Expenses:									
3101	Admin and Support	\$ 217,980	\$ 208,611	\$ (9,369)	-4.5%	\$ 217,980	\$ 205,747	\$ (12,234)	-5.9%
3301	Parks Maintenance	476,096	470,782	(5,314)	-1.1%	476,096	580,075	103,979	17.9%
3421	General Interest	11,882	11,285	(596)	-5.3%	11,882	11,000	(882)	-8.0%
3422	Athletics	48,143	53,559	5,416	10.1%	48,143	62,989	14,846	23.6%
3423	Cultural Arts	7,802	4,173	(3,629)	-87.0%	7,802	5,133	(2,669)	-52.0%
3424	Early Childhood	1,073	3,405	2,332	68.5%	1,073	3,208	2,136	66.6%
3425	Fitness	12,032	15,441	3,409	22.1%	12,032	9,167	(2,865)	-31.3%
3426	Platform Tennis	37,872	37,066	(806)	-2.2%	37,872	38,344	473	1.2%
3427	Special Events	46,491	39,871	(6,621)	-16.6%	46,491	44,487	(2,005)	-4.5%
3428	General Rec Admin	205,292	196,147	(9,145)	-4.7%	205,292	204,553	(739)	-0.4%
3420	Recreation Services	370,586	360,947	(9,639)	-2.7%	370,586	378,881	8,295	2.2%
3724	KLM Lodge	140,274	132,047	(8,227)	-6.2%	140,274	147,436	7,162	4.9%
3951	Swimming Pool	282,459	264,074	(18,384)	-7.0%	282,459	287,652	5,193	1.8%
	Grand Total	\$ 1,487,395	\$ 1,436,462	\$ (50,933)	-3.5%	\$ 1,487,395	\$ 1,599,791	\$ 112,395	7.0%
Operating Income:									
3101	Admin and Support	\$ (217,980)	\$ (208,611)	\$ (9,369)	-4.5%	\$ (217,980)	\$ (205,747)	\$ (12,234)	-5.9%
3301	Parks Maintenance	(413,696)	(415,297)	1,601	0.4%	(413,696)	(516,367)	102,671	19.9%
3421	General Interest	6,753	6,584	168	2.6%	6,753	2,750	4,003	145.5%
3422	Athletics	36,394	39,973	(3,578)	-9.0%	36,394	42,428	(6,034)	-14.2%
3423	Cultural Arts	3,823	4,019	(196)	-4.9%	3,823	3,117	706	22.7%
3424	Early Childhood	2,588	4,876	(2,288)	-46.9%	2,588	3,208	(620)	-19.3%
3425	Fitness	8,775	5,284	3,491	66.1%	8,775	13,750	(4,975)	-36.2%
3426	Platform Tennis	40,953	35,182	5,771	16.4%	40,953	23,989	16,964	70.7%
3427	Special Events	(27,113)	(22,799)	(4,314)	-18.9%	(27,113)	(29,820)	2,707	9.1%
3428	General Rec Admin	(205,292)	(196,147)	(9,145)	-4.7%	(205,292)	(204,553)	(739)	-0.4%
3420	Recreation Services	(133,119)	(123,028)	(10,091)	-8.2%	(133,119)	(145,131)	12,012	8.3%
3724	KLM Lodge	24,441	15,622	8,819	56.5%	24,441	1,981	22,460	1133.8%
3951	Swimming Pool	30,384	45,039	(14,655)	-32.5%	30,384	12,098	18,286	151.1%
	Grand Total	\$ (709,970)	\$ (686,274)	\$ (23,696)	-3.5%	\$ (709,970)	\$ (853,166)	\$ 143,195	16.8%

Hinsdale Parks & Recreation Department
YTD Summary of Financial Results
May 1, 2018 through March 31, 2019

Dept #	Dept Name	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan	Notes
				\$ %			\$ %	
Operating Income:								
3101	Admin and Support	\$ (217,980)	\$ (208,611)	\$ (9,369) -4.5%	\$ (217,980)	\$ (205,747)	\$ (12,234) -5.9%	
3301	Parks Maintenance	(413,696)	(415,297)	1,601 0.4%	(413,696)	(516,367)	102,671 19.9%	
3421	General Interest	6,753	6,584	168 2.6%	6,753	2,750	4,003 145.5%	
3422	Athletics	36,394	39,973	(3,578) -9.0%	36,394	42,428	(6,034) -14.2%	
3423	Cultural Arts	3,823	4,019	(196) -4.9%	3,823	3,117	706 22.7%	
3424	Early Childhood	2,588	4,876	(2,288) -46.9%	2,588	3,208	(620) -19.3%	
3425	Fitness	8,775	5,284	3,491 66.1%	8,775	13,750	(4,975) -36.2%	
3426	Platform Tennis	40,953	35,182	5,771 16.4%	40,953	23,989	16,964 70.7%	
3427	Special Events	(27,113)	(22,799)	(4,314) -18.9%	(27,113)	(29,820)	2,707 9.1%	
3428	General Rec Admin	(205,292)	(196,147)	(9,145) -4.7%	(205,292)	(204,553)	(739) -0.4%	
3420	Recreation Services	(133,119)	(123,028)	(10,091) -8.2%	(133,119)	(145,131)	12,012 8.3%	
3724	KLM Lodge	24,441	15,622	8,819 56.5%	24,441	1,981	22,460 1133.8%	
3951	Swimming Pool	30,384	45,039	(14,655) -32.5%	30,384	12,098	18,286 151.1%	
	Grand Total	\$ (709,970)	\$ (686,274)	\$ (23,696) -3.5%	\$ (709,970)	\$ (853,166)	\$ 143,195 16.8%	
Capital Expenditures:								
3101	Admin and Support	\$ -	\$ -	\$ - 0.0%	\$ -	\$ -	\$ - 0.0%	
3301	Parks Maintenance	135,311	85,855	(49,456) -57.6%	135,311	262,167	126,856 48.4%	
3421	General Interest	-	-	- 0.0%	-	-	- 0.0%	
3422	Athletics	-	-	- 0.0%	-	-	- 0.0%	
3423	Cultural Arts	-	-	- 0.0%	-	-	- 0.0%	
3424	Early Childhood	-	-	- 0.0%	-	-	- 0.0%	
3425	Fitness	-	-	- 0.0%	-	-	- 0.0%	
3426	Platform Tennis	12,905	-	(12,905) 0.0%	12,905	23,375	10,471 44.8%	
3427	Special Events	-	-	- 0.0%	-	-	- 0.0%	
3428	General Rec Admin	-	-	- 0.0%	-	-	- 0.0%	
3420	Recreation Services	12,905	-	(12,905) 0.0%	12,905	23,375	10,471 44.8%	
3724	KLM Lodge	-	-	- 0.0%	-	32,083	32,083 100.0%	
3951	Swimming Pool	6,975	-	(6,975) 0.0%	6,975	47,667	40,692 85.4%	
	Grand Total	\$ 155,191	\$ 85,855	\$ (69,336) -80.8%	\$ 155,191	\$ 365,292	\$ 210,101 57.5%	
Revenue Offset:								
3101	Admin and Support	\$ (217,980)	\$ (208,611)	\$ (9,369) -4.5%	\$ (217,980)	\$ (205,747)	\$ (12,234) -5.9%	
3301	Parks Maintenance	(549,007)	(501,152)	(47,856) -9.5%	(549,007)	(778,533)	229,526 29.5%	
3421	General Interest	6,753	6,584	168 2.6%	6,753	2,750	4,003 145.5%	
3422	Athletics	36,394	39,973	(3,578) -9.0%	36,394	42,428	(6,034) -14.2%	
3423	Cultural Arts	3,823	4,019	(196) -4.9%	3,823	3,117	706 22.7%	
3424	Early Childhood	2,588	4,876	(2,288) -46.9%	2,588	3,208	(620) -19.3%	
3425	Fitness	8,775	5,284	3,491 66.1%	8,775	13,750	(4,975) -36.2%	
3426	Platform Tennis	28,048	35,182	(7,134) -20.3%	28,048	614	27,434 4466.9%	
3427	Special Events	(27,113)	(22,799)	(4,314) -18.9%	(27,113)	(29,820)	2,707 9.1%	
3428	General Rec Admin	(205,292)	(196,147)	(9,145) -4.7%	(205,292)	(204,553)	(739) -0.4%	
3420	Recreation Services	(146,024)	(123,028)	(22,995) -18.7%	(146,024)	(168,506)	22,483 13.3%	
3724	KLM Lodge	24,441	15,622	8,819 56.5%	24,441	(30,102)	54,543 181.2%	
3951	Swimming Pool	23,409	45,039	(21,630) -48.0%	23,409	(35,569)	58,978 165.8%	
	Grand Total	\$ (865,161)	\$ (772,129)	\$ (93,031) -12.0%	\$ (865,161)	\$ (1,218,457)	\$ 353,295 29.0%	

Hinsdale Parks & Recreation Department
 Department 3101 - Admin and Support
 May 1, 2018 through March 31, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19 F/(U) vs Plan		Notes
	Actual		Actual		\$	%	\$	%	
Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
Operating Expenses:									
Personnel Services	194,287		156,752		(37,535)	-23.9%	(23,507)	-13.8%	
Professional Services	-		-		-	0.0%	-	0.0%	
Contractual Services	-		1,012		1,012	100.0%	-	0.0%	
Other Services	6,053		5,036		(1,017)	-20.2%	(1,011)	-20.1%	
Materials & Supplies	2,190		1,439		(751)	-52.2%	(632)	-40.5%	
Repairs & Maintenance	-		-		-	0.0%	733	100.0%	
Other Expenses	3,979		4,606		627	13.6%	502	11.2%	
Risk Management	11,471		39,766		28,295	71.2%	11,682	50.5%	
Total Operating Expenses	217,980		208,611		(9,369)	-4.5%	(12,234)	-5.9%	
Operating Income	(217,980)		(208,611)		(9,369)	-4.5%	(12,234)	-5.9%	
Total Capital Expenditures	-		-		-	0.0%	-	0.0%	
Revenue Offset	\$(217,980)		\$(208,611)		\$ (9,369)	-4.5%	\$(12,234)	-5.9%	

Hinsdale Parks & Recreation Department
 Department 3301 - Parks Maintenance
 May 1, 2018 through March 31, 2019

	FY19		FY18	FY19 F/(U) vs FY18		FY19		FY19	FY19 F/(U) vs Plan		Notes
	Actual		Actual	\$	%	Actual	Plan		\$	%	
Revenues:											
Field Fees	\$ 51,990	\$	42,394	\$ 9,596	22.6%	\$ 51,990	\$ 50,417		\$ 1,573	3.1%	
Picnic Fees	10,410		13,092	(2,682)	-20.5%	10,410	13,292		(2,882)	-21.7%	
Other	-		-	-	0.0%	-	-		-	0.0%	
Total Revenues	62,400		55,486	6,914	12.5%	62,400	63,708		(1,308)	-2.1%	
Operating Expenses:											
Personnel Services	283,799		313,089	29,290	9.4%	283,799	356,442		72,643	20.4%	
Contractual Services	104,123		90,409	(13,714)	-15.2%	104,123	144,813		40,690	28.1%	
Other Services	2,164		1,879	(285)	-15.2%	2,164	1,719		(445)	-25.9%	
Materials & Supplies	28,587		31,548	2,960	9.4%	28,587	34,095		5,508	16.2%	
Repairs & Maintenance	56,487		32,655	(23,832)	-73.0%	56,487	40,938		(15,549)	-38.0%	
Other Expenses	935		1,201	266	22.1%	935	2,067		1,132	54.8%	
Total Operating Expenses	476,096		470,782	(5,314)	-1.1%	476,096	580,075		103,979	17.9%	
Operating Income	(413,696)		(415,297)	1,601	0.4%	(413,696)	(516,367)		102,671	19.9%	
Capital Expenditures:											
Motor Vehicles	-		-	-	0.0%	-	33,000		33,000	100.0%	
Lands/Grounds	135,311		55,661	(79,650)	-143.1%	135,311	229,167		93,856	41.0%	
Buildings	-		30,194	30,194	100.0%	-	-		-	0.0%	
Other	-		-	-	0.0%	-	-		-	0.0%	
Total Capital Expenditures	135,311		85,855	(49,456)	-57.6%	135,311	262,167		126,856	48.4%	
Revenue Offset	\$ (549,007)		\$ (501,152)	\$ (47,856)	-9.5%	\$ (549,007)	\$ (778,533)		\$ (229,526)	29.5%	

Hinsdale Parks & Recreation Department
 Department 3421 - General Interest Recreation Services
 May 1, 2018 through March 31, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan		Notes
	Actual		Actual		\$	%	Actual	Plan	\$	%	
Revenues	\$ 18,634	\$ 17,869			\$ 765	4.3%	\$ 18,634	\$ 13,750	\$ 4,884	35.5%	
Operating Expenses:											
Personnel Services	-	-	-	-	-	0.0%	-	-	-	0.0%	
Contractual Services	11,882	11,285	-	-	(596)	-5.3%	11,882	11,000	(882)	-8.0%	
Other Services	-	-	-	-	-	0.0%	-	-	-	0.0%	
Materials & Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%	
Repairs & Maintenance	-	-	-	-	-	0.0%	-	-	-	0.0%	
Other Expenses	-	-	-	-	-	0.0%	-	-	-	0.0%	
Total Operating Expenses	11,882	11,285			(596)	-5.3%	11,882	11,000	(882)	-8.0%	
Operating Income	6,753	6,584			168	2.6%	6,753	2,750	4,003	145.5%	
Capital Expenditures:											
Item 1	-	-	-	-	-	0.0%	-	-	-	0.0%	
Item 2	-	-	-	-	-	0.0%	-	-	-	0.0%	
Item 3	-	-	-	-	-	0.0%	-	-	-	0.0%	
Total Capital Expenditures	-	-			-	0.0%	-	-	-	0.0%	
Revenue Offset	\$ 6,753	\$ 6,584			\$ 168	2.6%	\$ 6,753	\$ 2,750	\$ 4,003	145.5%	

Hinsdale Parks & Recreation Department
 Department 3422 - Athletics Recreation Services
 May 1, 2018 through March 31, 2019

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18		FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan		Notes
	\$	\$	\$	%	\$	\$	\$	%	
Revenues	\$ 84,537	\$ 93,531	\$ (8,994)	-9.6%	\$ 84,537	\$ 105,417	\$ (20,879)	-19.8%	
Operating Expenses:									
Personnel Services	709	610	(99)	-16.3%	709	1,480	771	52.1%	
Contractual Services	45,136	50,853	5,717	11.2%	45,136	59,583	14,447	24.2%	
Other Services	-	-	-	0.0%	-	-	-	0.0%	
Materials & Supplies	2,297	2,096	(201)	-9.6%	2,297	1,925	(372)	-19.3%	
Other Expenses	-	-	-	0.0%	-	-	-	0.0%	
Total Operating Expenses	48,143	53,559	5,416	10.1%	48,143	62,989	14,846	23.6%	
Operating Income	36,394	39,973	(3,578)	-9.0%	36,394	42,428	(6,034)	-14.2%	
Total Capital Expenditures	-	-	-	0.0%	-	-	-	0.0%	
Revenue Offset	\$ 36,394	\$ 39,973	\$ (3,578)	-9.0%	\$ 36,394	\$ 42,428	\$ (6,034)	-14.2%	

Hinsdale Parks & Recreation Department
 Department 3423 - Cultural Arts Recreation Services
 May 1, 2018 through March 31, 2019

	FY19		FY18	FY19 F/(U) vs FY18		FY19 F/(U) vs Plan		Notes
	Actual		Actual	\$	%	\$	%	
Revenues	\$ 11,625	\$ 8,192		\$ 3,433	41.9%	\$ 3,375	40.9%	
Operating Expenses:								
Personnel Services	1,292	1,938		646	33.3%	2,375	64.8%	
Contractual Services	6,511	2,236		(4,275)	-191.2%	(5,044)	-343.9%	
Other Services	-	-	-	-	0.0%	-	0.0%	
Materials & Supplies	-	-	-	-	0.0%	-	0.0%	
Other Expenses	-	-	-	-	0.0%	-	0.0%	
Total Operating Expenses	7,802	4,173		(3,629)	-87.0%	(2,669)	-52.0%	
Operating Income	3,823	4,019		(196)	-4.9%	706	22.7%	
Total Capital Expenditures	-	-		-	0.0%	-	0.0%	
Revenue Offset	\$ 3,823	\$ 4,019		\$ (196)	-4.9%	\$ 706	22.7%	

Hinsdale Parks & Recreation Department
 Department 3424 - Early Childhood Recreation Services
 May 1, 2018 through March 31, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan		Notes
	Actual		Actual		\$	%	Actual		\$	%	
Revenues	\$ 3,661	\$ 8,281			\$ (4,620)	-55.8%	\$ 3,661	\$ 6,417	\$ (2,756)	-42.9%	
Operating Expenses:											
Personnel Services	-	-	-	-	-	0.0%	-	-	-	0.0%	
Contractual Services	1,073	3,405	-	-	2,332	68.5%	1,073	3,208	2,136	66.6%	
Other Services	-	-	-	-	-	0.0%	-	-	-	0.0%	
Materials & Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%	
Other Expenses	-	-	-	-	-	0.0%	-	-	-	0.0%	
Total Operating Expenses	1,073	3,405			2,332	68.5%	1,073	3,208	2,136	66.6%	
Operating Income	2,588	4,876			(2,288)	-46.9%	2,588	3,208	(620)	-19.3%	
Total Capital Expenditures	-	-			-	0.0%	-	-	-	0.0%	
Revenue Offset	2,588	4,876			(2,288)	-46.9%	2,588	3,208	(620)	-19.3%	

	FY19		FY18	FY19 F/(U) vs FY18		FY19		FY19	FY19 F/(U) vs Plan		Notes
	Actual		Actual	\$	%	Actual		Plan	\$	%	
Revenues	\$ 20,807	\$ 20,725		\$ 82	0.4%	\$ 20,807	\$ 22,917		\$ (2,110)	-9.2%	
Operating Expenses:											
Personnel Services	-	-	-	-	0.0%	-	-	-	-	0.0%	
Contractual Services	12,032	15,441	-	3,409	22.1%	12,032	9,167	-	(2,865)	-31.3%	
Other Services	-	-	-	-	0.0%	-	-	-	-	0.0%	
Materials & Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	
Other Expenses	-	-	-	-	0.0%	-	-	-	-	0.0%	
Total Operating Expenses	12,032	15,441		3,409	22.1%	12,032	9,167		(2,865)	-31.3%	
Operating Income	8,775	5,284		3,491	66.1%	8,775	13,750		(4,975)	-36.2%	
Total Capital Expenditures	-	-		-	0.0%	-	-		-	0.0%	
Revenue Offset	\$ 8,775	\$ 5,284		\$ 3,491	66.1%	\$ 8,775	\$ 13,750		\$ (4,975)	-36.2%	

	FY19 Actual	FY18 Actual	FY19 F/(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F/(U) vs Plan \$ %	Notes
Revenues:							
Memberships/Lessons	\$ 78,824	\$ 72,248	\$ 6,576 9.1%	\$ 78,824	\$ 62,333	\$ 16,491 26.5%	
Grant Funding	-	-	- 0.0%	-	-	- 0.0%	
Lifetime and Donations	-	-	- 0.0%	-	-	- 0.0%	
Total Revenues	78,824	72,248	6,576 9.1%	78,824	62,333	16,491 26.5%	
Operating Expenses:							
Personnel Services	-	-	- 0.0%	-	17,673	17,673 100.0%	
Contractual Services	15,815	15,783	(32) -0.2%	15,815	-	(15,815) 0.0%	
Other Services	7,295	6,392	(903) -14.1%	7,295	5,042	(2,254) -44.7%	
Materials & Supplies	620	338	(282) -83.4%	620	458	(162) -35.4%	
Repairs & Maintenance	14,091	14,553	462 3.2%	14,091	15,125	1,034 6.8%	
Other Expenses	50	-	(50) 0.0%	50	46	(4) -9.1%	
Total Operating Expenses	37,872	37,066	(806) -2.2%	37,872	38,344	473 1.2%	
Operating Income	40,953	35,182	5,771 16.4%	40,953	23,989	16,964 70.7%	
Capital Expenditures:							
Courts Project	-	-	- 0.0%	-	-	- 0.0%	
Resurfacing/Skirting	12,905	-	(12,905) 0.0%	12,905	23,375	10,471 44.8%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Capital Expenditures	12,905	-	(12,905) 0.0%	12,905	23,375	10,471 44.8%	
Revenue Offset	\$ 28,048	\$ 35,182	\$ (7,134) -20.3%	\$ 28,048	\$ 614	\$ 27,434 4466.9%	

Hinsdale Parks & Recreation Department
 Department 3427 - Special Events Recreation Services
 May 1, 2018 through March 31, 2019

	FY19		FY18		FY19 F/(U) vs FY18		FY19 F/(U) vs Plan		Notes
	Actual		Actual		\$	%	\$	%	
Revenues	\$ 19,379	\$ 17,072			\$ 2,307	13.5%	\$ 4,712	32.1%	
Operating Expenses:									
Personnel Services	2,854	3,190			336	10.5%	896	23.9%	
Contractual Services	35,679	28,254			(7,425)	-26.3%	(3,321)	-10.3%	
Other Services	2,619	3,640			1,021	28.0%	(98)	-3.9%	
Materials & Supplies	5,339	4,787			(551)	-11.5%	519	8.9%	
Repairs & Maintenance	-	-			-	0.0%	-	0.0%	
Total Operating Expenses	46,491	39,871			(6,621)	-16.6%	(2,005)	-4.5%	
Operating Income	(27,113)	(22,799)			(4,314)	-18.9%	2,707	9.1%	
Total Capital Expenditures	-	-			-	0.0%	-	0.0%	
Revenue Offset	\$ (27,113)	\$ (22,799)			\$ (4,314)	-18.9%	\$ 2,707	9.1%	

Hinsdale Parks & Recreation Department
 Department 3428 - General Expenses Recreation Services
 May 1, 2018 through March 31, 2019

	FY19		FY18	FY19 F/(U) vs FY18		FY19		FY19	FY19 F/(U) vs Plan		Notes
	Actual		Actual	\$	%	Actual		Plan	\$	%	
Revenues	\$ -	\$ -	-	\$ -	0.0%	\$ -	\$ -	-	\$ -	0.0%	
Operating Expenses:											
Personnel Services	58,031		49,121	(8,910)	-18.1%	58,031		58,713	681	1.2%	
Contractual Services	88,368		89,966	1,597	1.8%	88,368		84,242	(4,127)	-4.9%	
Other Services	49,274		47,761	(1,513)	-3.2%	49,274		49,399	125	0.3%	
Materials & Supplies	1,320		550	(770)	-139.9%	1,320		1,513	192	12.7%	
Repairs & Maintenance	2,068		3,010	943	31.3%	2,068		2,979	911	30.6%	
Other Expenses	6,230		5,738	(492)	-8.6%	6,230		7,708	1,478	19.2%	
Total Operating Expenses	205,292		196,147	(9,145)	-4.7%	205,292		204,553	(739)	-0.4%	
Operating Income	(205,292)		(196,147)	(9,145)	-4.7%	(205,292)		(204,553)	(739)	-0.4%	
Total Capital Expenditures	-		-	-	0.0%	-		-	-	0.0%	
Revenue Offset	(205,292)		(196,147)	(9,145)	-4.7%	(205,292)		(204,553)	(739)	-0.4%	

	FY19		FY18	FY19 F/(U) vs FY18		FY19		FY19 F/(U) vs Plan		Notes
	Actual		Actual	\$	%	Actual	Plan	\$	%	
Revenues:										
KLM Lodge Revenue	\$ 150,215	\$	135,169	\$ 15,046	11.1%	\$ 150,215	\$ 137,500	\$ 12,715	9.2%	
Caterers' Licenses	14,500		12,500	2,000	16.0%	14,500	11,917	2,583	21.7%	
Other	-		-	-	0.0%	-	-	-	0.0%	
Total Revenues	164,715		147,669	17,046	11.5%	164,715	149,417	15,298	10.2%	
Operating Expenses:										
Personnel Services	63,436		59,292	(4,144)	-7.0%	63,436	66,844	3,409	5.1%	
Contractual Services	20,864		18,513	(2,351)	-12.7%	20,864	21,375	511	2.4%	
Other Services	32,043		32,347	304	0.9%	32,043	37,125	5,082	13.7%	
Materials & Supplies	6,604		4,975	(1,629)	-32.7%	6,604	7,150	546	7.6%	
Repairs & Maintenance	16,726		16,325	(401)	-2.5%	16,726	14,346	(2,380)	-16.6%	
Other Expenses	601		594	(6)	-1.1%	601	596	(5)	-0.8%	
Total Operating Expenses	140,274		132,047	(8,227)	-6.2%	140,274	147,436	7,162	4.9%	
Operating Income	24,441		15,622	8,819	56.5%	24,441	1,981	22,460	1133.8%	
Capital Expenditures:										
Unspecified Projects	-		-	-	0.0%	-	32,083	32,083	100.0%	
Other	-		-	-	0.0%	-	-	-	0.0%	
Other	-		-	-	0.0%	-	-	-	0.0%	
Other	-		-	-	0.0%	-	-	-	0.0%	
Total Capital Expenditures	-		-	-	0.0%	-	32,083	32,083	100.0%	
Revenue Offset	\$ 24,441	\$	15,622	\$ 8,819	56.5%	\$ 24,441	\$ (30,102)	\$ 54,543	181.2%	

Hinsdale Parks & Recreation Department
 Department 3951 - Swimming Pool
 May 1, 2018 through March 31, 2019

	FY19 Actual	FY18 Actual	FY19 F(U) vs FY18 \$ %	FY19 Actual	FY19 Plan	FY19 F(U) vs Plan \$ %	Notes
Revenues:							
Pool Resident Pass	\$ 101,359	\$ 109,302	\$ (7,943) -7.3%	\$ 101,359	\$ 100,833	\$ 525 0.5%	
Non-Resident Pass	38,855	36,375	2,480 6.8%	38,855	33,917	4,938 14.6%	
Pool Daily Fee	63,503	51,861	11,642 22.4%	63,503	55,000	8,503 15.5%	
Pool Lockers	-	-	- 0.0%	-	-	- 0.0%	
Pool Concession	4,554	6,870	(2,316) -33.7%	4,554	6,417	(1,863) -29.0%	
Class Registration - Resident	21,928	18,434	3,493 18.9%	21,928	18,333	3,594 19.6%	
Class Registration Non-Resident	6,483	4,327	2,156 49.8%	6,483	4,583	1,900 41.5%	
Private Lessons	6,820	10,310	(3,490) -33.9%	6,820	11,917	(5,097) -42.8%	
Misc Revenue (Rentals)	29,686	30,225	(539) -1.8%	29,686	27,500	2,186 7.9%	
Town Team	20,345	22,100	(1,756) -7.9%	20,345	21,083	(739) -3.5%	
10-Visit Pass	19,312	19,310	2 0.0%	19,312	20,167	(855) -4.2%	
Total Revenues	312,843	309,114	3,729 1.2%	312,843	299,750	13,093 4.4%	
Operating Expenses:							
Personnel Services	157,591	157,538	(52) 0.0%	157,591	155,913	(1,677) -1.1%	
Contractual Services	17,445	16,623	(822) -4.9%	17,445	22,321	4,876 21.8%	
Other Services	31,100	39,814	8,714 21.9%	31,100	37,125	6,025 16.2%	
Materials & Supplies	39,863	33,415	(6,448) -19.3%	39,863	36,140	(3,724) -10.3%	
Repairs & Maintenance	30,342	11,967	(18,375) -153.5%	30,342	29,737	(605) -2.0%	
Other Expenses	6,118	4,716	(1,402) -29.7%	6,118	6,417	298 4.6%	
Risk Management	-	-	- 0.0%	-	-	- 0.0%	
Total Operating Expenses	282,459	264,074	(18,384) -7.0%	282,459	287,652	5,193 1.8%	
Operating Income	30,384	45,039	(14,655) -32.5%	30,384	12,098	18,286 151.1%	
Capital Expenditures:							
Unspecified Projects	6,975	-	(6,975) 0.0%	6,975	47,667	40,692 85.4%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Other	-	-	- 0.0%	-	-	- 0.0%	
Total Capital Expenditures	6,975	-	(6,975) 0.0%	6,975	47,667	40,692 85.4%	
Revenue Offset	\$ 23,409	\$ 45,039	\$(21,630) -48.0%	\$ 23,409	\$ (35,569)	\$ 58,978 165.8%	

Hinsdale Parks & Recreation Department
 Department 3101 - Admin and Support
 FY19 and FY18 Full Year Plan

	FY19	FY18	FY19 F/(U) vs FY18		Notes
	Plan	Plan	\$	%	
Revenues					
	\$ -	\$ -	\$ -	0.0%	
Operating Expenses:					
Personnel Services	186,305	172,143	(14,162)	-8.2%	
Professional Services	-	-	-	0.0%	
Contractual Services	-	-	-	0.0%	
Other Services	5,500	5,800	300	5.2%	
Materials & Supplies	1,700	2,400	700	29.2%	
Repairs & Maintenance	800	800	-	0.0%	
Other Expenses	4,889	4,609	(280)	-6.1%	
Risk Management	25,257	32,000	6,743	21.1%	
Total Operating Expenses	224,451	217,752	(6,699)	-3.1%	
Operating Income	(224,451)	(217,752)	(6,699)	-3.1%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	\$ (224,451)	\$ (217,752)	\$ (6,699)	-3.1%	

Hinsdale Parks & Recreation Department
 Department 3301 - Parks Maintenance
 FY19 and FY18 Full Year Plan

	FY19	FY18	FY19 F/(U) vs FY18		Notes
	Plan	Plan	\$	%	
Revenues:					
Field Fees	\$ 55,000	\$ 55,000	\$ -	0.0%	
Picnic Fees	14,500	14,500	-	0.0%	
Other	-	-	-	0.0%	
Total Revenues	69,500	69,500		0.0%	
Operating Expenses:					
Personnel Services	388,846	392,916	4,070	1.0%	
Contractual Services	157,978	147,250	(10,728)	-7.3%	
Other Services	1,875	1,675	(200)	-11.9%	
Materials & Supplies	37,195	41,405	4,210	10.2%	
Repairs & Maintenance	44,660	42,310	(2,350)	-5.6%	
Other Expenses	2,255	2,255	-	0.0%	
Total Operating Expenses	632,809	627,811	(4,998)	-0.8%	
Operating Income	(563,309)	(558,311)	(4,998)	-0.9%	
Capital Expenditures:					
Motor Vehicles	36,000	36,000	-	0.0%	
Lands/Grounds	250,000	211,405	(38,595)	-18.3%	
Buildings	-	75,000	75,000	100.0%	
Other	-	-	-	0.0%	
Total Capital Expenditures	286,000	322,405	36,405	11.3%	
Revenue Offset	\$ (849,309)	\$ (880,716)	\$ 31,407	3.6%	

Hinsdale Parks & Recreation Department

Department 3421 - General Interest Recreation Services

FY19 and FY18 Full Year Plan

	FY19 Plan	FY18 Plan	FY19 F/(U) vs FY18		Notes
			\$	%	
Revenues					
Operating Expenses:					
Personnel Services	-	-	-	0.0%	
Contractual Services	12,000	8,500	(3,500)	-41.2%	
Other Services	-	-	-	0.0%	
Materials & Supplies	-	-	-	0.0%	
Repairs & Maintenance	-	-	-	0.0%	
Other Expenses	-	-	-	0.0%	
Total Operating Expenses	12,000	8,500	(3,500)	-41.2%	
Operating Income	3,000	5,000	(2,000)	-40.0%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	3,000	5,000	(2,000)	-40.0%	

Hinsdale Parks & Recreation Department
 Department 3422 - Athletics Recreation Services
 FY19 and FY18 Full Year Plan

	FY19 Plan	FY18 Plan	FY19 F/(U) vs FY18		Notes
			\$	%	
Revenues	\$ 115,000	\$ 115,000	\$ -	0.0%	
Operating Expenses:					
Personnel Services	1,615	1,500	(115)	-7.7%	
Contractual Services	65,000	80,000	15,000	18.8%	
Other Services	-	-	-	0.0%	
Materials & Supplies	2,100	2,100	-	0.0%	
Other Expenses	-	-	-	0.0%	
Total Operating Expenses	68,715	83,600	14,885	17.8%	
Operating Income	46,285	31,400	14,885	47.4%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	\$ 46,285	\$ 31,400	\$ 14,885	47.4%	

Hinsdale Parks & Recreation Department
 Department 3423 - Cultural Arts Recreation Services
 FY19 and FY18 Full Year Plan

	FY19 Plan	FY18 Plan	FY19 F/(U) vs FY18		Notes
			\$	%	
Revenues	\$ 9,000	\$ 9,000	\$ -	0.0%	
Operating Expenses:					
Personnel Services	4,000	4,230	230	5.4%	
Contractual Services	1,600	1,500	(100)	-6.7%	
Other Services	-	-	-	0.0%	
Materials & Supplies	-	-	-	0.0%	
Other Expenses	-	-	-	0.0%	
Total Operating Expenses	5,600	5,730	130	2.3%	
Operating Income	3,400	3,270	130	4.0%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	\$ 3,400	\$ 3,270	\$ 130	4.0%	

Hinsdale Parks & Recreation Department
 Department 3424 - Early Childhood Recreation Services
 FY19 and FY18 Full Year Plan

	FY19	FY18	FY19 F/(U) vs FY18		Notes
	Plan	Plan	\$	%	
Revenues	\$ 7,000	\$ 26,500	\$(19,500)	-73.6%	
Operating Expenses:					
Personnel Services	-	5,383	5,383	100.0%	
Contractual Services	3,500	10,000	6,500	65.0%	
Other Services	-	-	-	0.0%	
Materials & Supplies	-	350	350	100.0%	
Other Expenses	-	-	-	0.0%	
Total Operating Expenses	3,500	15,733	12,233	77.8%	
Operating Income	3,500	10,767	(7,267)	-67.5%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	\$ 3,500	\$ 10,767	\$ (7,267)	-67.5%	

Hinsdale Parks & Recreation Department
 Department 3425 - Fitness Recreation Services
 FY19 and FY18 Full Year Plan

	FY19 Plan	FY18 Plan	FY19 F/(U) vs FY18		Notes
	\$	\$	\$	%	
Revenues					
Operating Expenses:					
Personnel Services	-	-	-	0.0%	
Contractual Services	10,000	14,000	4,000	28.6%	
Other Services	-	-	-	0.0%	
Materials & Supplies	-	-	-	0.0%	
Other Expenses	-	-	-	0.0%	
Total Operating Expenses	10,000	14,000	4,000	28.6%	
Operating Income	15,000	20,500	(5,500)	-26.8%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	\$ 15,000	\$ 20,500	\$ (5,500)	-26.8%	

Hinsdale Parks & Recreation Department

Department 3426 - Platform Tennis Recreation Services

FY19 and FY18 Full Year Plan

	FY19 Plan	FY18 Plan	FY19 F/(U) vs FY18		Notes
			\$	%	
Revenues:					
Memberships/Lessons	\$ 68,000	\$ 65,000	\$ 3,000	4.6%	
Grant Funding	-	-	-	0.0%	
Lifetime and Donations	-	-	-	0.0%	
Total Revenues	68,000	65,000	3,000	4.6%	
Operating Expenses:					
Personnel Services	19,280	-	(19,280)	0.0%	
Contractual Services	-	19,030	19,030	100.0%	
Other Services	5,500	5,500	-	0.0%	
Materials & Supplies	500	500	-	0.0%	
Repairs & Maintenance	16,500	15,000	(1,500)	-10.0%	
Other Expenses	50	50	-	0.0%	
Total Operating Expenses	41,830	40,080	(1,750)	-4.4%	
Operating Income	26,170	24,920	1,250	5.0%	
Capital Expenditures:					
Courts Project	-	-	-	0.0%	
Resurfacing/Skirting	25,500	-	(25,500)	0.0%	
Other	-	-	-	0.0%	
Other	-	-	-	0.0%	
Total Capital Expenditures	25,500	-	(25,500)	0.0%	
Revenue Offset	\$ 670	\$ 24,920	\$ (24,250)	-97.3%	

Hinsdale Parks & Recreation Department
 Department 3427 - Special Events Recreation Services
 FY19 and FY18 Full Year Plan

	FY19 Plan	FY18 Plan	FY19 F/(U) vs FY18		Notes
			\$	%	
Revenues	\$ 16,000	\$ 16,000	\$ -	0.0%	
Operating Expenses:					
Personnel Services	4,091	3,983	(108)	-2.7%	
Contractual Services	35,300	30,350	(4,950)	-16.3%	
Other Services	2,750	2,080	(670)	-32.2%	
Materials & Supplies	6,390	6,390	-	0.0%	
Repairs & Maintenance	-	-	-	0.0%	
Total Operating Expenses	48,531	42,803	(5,728)	-13.4%	
Operating Income	(32,531)	(26,803)	(5,728)	-21.4%	
Total Capital Expenditures	-	-	-	0.0%	
Revenue Offset	\$ (32,531)	\$ (26,803)	\$ (5,728)	-21.4%	

Hinsdale Parks & Recreation Department
 Department 3428 - General Expenses Recreation Services
 FY19 and FY18 Full Year Plan

	FY19	FY18	FY19 F/(U) vs FY18	Notes
	Plan	Plan	\$ %	
Revenues	\$ -	\$ -	\$ - 0.0%	
Operating Expenses:				
Personnel Services	64,050	54,473	(9,577) -17.6%	
Contractual Services	91,900	93,900	2,000 2.1%	
Other Services	53,890	55,800	1,910 3.4%	
Materials & Supplies	1,650	2,650	1,000 37.7%	
Repairs & Maintenance	3,250	2,000	(1,250) -62.5%	
Other Expenses	8,409	8,309	(100) -1.2%	
Total Operating Expenses	223,149	217,132	(6,017) -2.8%	
Operating Income	(223,149)	(217,132)	(6,017) -2.8%	
Total Capital Expenditures	-	-	- 0.0%	
Revenue Offset	\$ (223,149)	\$ (217,132)	\$ (6,017) -2.8%	

Hinsdale Parks & Recreation Department

Department 3724 - KLM Lodge

FY19 and FY18 Full Year Plan

	FY19	FY18	FY19 F/(U) vs FY18		Notes
	Plan	Plan	\$	%	
Revenues:					
KLM Lodge Revenue	\$ 150,000	\$ 160,000	\$ (10,000)	-6.3%	
Caterers' Licenses	13,000	11,000	2,000	18.2%	
Other	-	-	-	0.0%	
Total Revenues	163,000	171,000	(8,000)	-4.7%	
Operating Expenses:					
Personnel Services	72,921	76,933	4,012	5.2%	
Contractual Services	23,318	25,818	2,500	9.7%	
Other Services	40,500	39,500	(1,000)	-2.5%	
Materials & Supplies	7,800	8,400	600	7.1%	
Repairs & Maintenance	15,650	16,450	800	4.9%	
Other Expenses	650	550	(100)	-18.2%	
Total Operating Expenses	160,839	167,651	6,812	4.1%	
Operating Income	2,161	3,349	(1,188)	-35.5%	
Capital Expenditures:					
Unspecified Projects	35,000	30,000	(5,000)	-16.7%	
Other	-	-	-	0.0%	
Other	-	-	-	0.0%	
Other	-	-	-	0.0%	
Total Capital Expenditures	35,000	30,000	(5,000)	-16.7%	
Revenue Offset	\$ (32,839)	\$ (26,651)	\$ (6,188)	-23.2%	

Hinsdale Parks & Recreation Department
 Department 3951 - Swimming Pool
 FY19 and FY18 Full Year Plan

	FY19	FY18	FY19 F/(U) vs FY18		Notes
	Plan	Plan	\$	%	
Revenues:					
Pool Resident Pass	\$ 110,000	\$ 115,000	\$ (5,000)	-4.3%	
Non-Resident Pass	37,000	37,000	-	0.0%	
Pool Daily Fee	60,000	60,000	-	0.0%	
Pool Lockers	-	-	-	0.0%	
Pool Concession	7,000	8,400	(1,400)	-16.7%	
Class Registration - Resident	20,000	22,000	(2,000)	-9.1%	
Class Registration Non-Resident	5,000	7,400	(2,400)	-32.4%	
Private Lessons	13,000	13,000	-	0.0%	
Misc Revenue (Rentals)	30,000	30,000	-	0.0%	
Town Team	23,000	18,500	4,500	24.3%	
10-Visit Pass	22,000	24,000	(2,000)	-8.3%	
Total Revenues	327,000	335,300	(8,300)	-2.5%	
Operating Expenses:					
Personnel Services	170,087	166,858	(3,229)	-1.9%	
Contractual Services	24,350	32,350	8,000	24.7%	
Other Services	40,500	38,500	(2,000)	-5.2%	
Materials & Supplies	39,425	30,005	(9,420)	-31.4%	
Repairs & Maintenance	32,440	34,880	2,440	7.0%	
Other Expenses	7,000	7,000	-	0.0%	
Risk Management	-	-	-	0.0%	
Total Operating Expenses	313,802	309,593	(4,209)	-1.4%	
Operating Income	13,198	25,707	(12,509)	-48.7%	
Capital Expenditures:					
Unspecified Projects	52,000	15,000	(37,000)	-246.7%	
Other	-	-	-	0.0%	
Other	-	-	-	0.0%	
Other	-	-	-	0.0%	
Total Capital Expenditures	52,000	15,000	(37,000)	-246.7%	
Revenue Offset	\$ (38,802)	\$ 10,707	\$ (49,509)	-462.4%	

Parks Recreation Revenue/Expense Summary
May-July FY 2018-19

DEPT. 3101

	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
ADMIN. AND SUPPORT							
Expenses							
Personnel Services	186,305	194,287	104%	172,143	156,752	37,535	24%
Professional Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Contractual Services	-	-	#DIV/0!	0	1,012	-1,012	-100%
Other Services	5,500	6,053	110%	5,800	5,036	1,017	20%
Materials & Supplies	1,700	2,190	129%	2,400	1,439	751	52%
Repairs & Maintenance	800	-	0%	800	0	0	#DIV/0!
Other Expenses	4,889	3,979	81%	4,609	4,606	-627	-14%
Risk Management	25,257	11,471	45%	32,000	39,766	-28,295	-71%
Total-Operating Expenses	224,451	217,980	97%	217,752	208,611	9,369	4%

DEPT. 3301

	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
PARKS MAINTENANCE							
Revenues							
Field Fees	55,000	51,990	95%	55,000	42,394	9,596	23%
Picnic Fees	14,500	10,410	72%	14,500	13,092	-2,682	-20%
Total Revenues	69,500	62,400	90%	69,500	55,486	6,914	12%
Expenses							
Personnel Services	388,846	283,799	73%	392,916	313,089	-29,290	-9%
Contractual Services	157,978	104,123	66%	147,250	90,409	13,714	15%
Other Services	1,875	2,164	115%	1,675	1,879	285	15%
Materials & Supplies	37,195	28,587	77%	41,405	31,548	-2,960	-9%
Repairs & Maintenance	44,660	56,487	126%	42,310	32,655	23,832	73%
Other Expenses	2,255	935	41%	2,255	1,201	-266	-22%
Total-Operating Expenses	632,809	476,096	75%	627,811	470,782	5,314	1%
Capital Outlay			#DIV/0!				
Motor Vehicles	36,000	-	0%	36,000	0	0	#DIV/0!
Park/Playground	-	-	#DIV/0!	0	0	0	#DIV/0!
Lands/Grounds	250,000	135,311	54%	211,405	55,661	79,650	143%
Buildings	-	-	#DIV/0!	75,000	30,194	-30,194	-100%
Total Capital Outlay	286,000	135,311	47%	322,405	85,855	49,456	58%
Total Expenses	918,809	611,407	67%	950,216	556,637	54,770	10%

DEPT.3420

	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
RECREATION SERVICES							
Revenues							
Registration & Memberships	255,000	237,467	93%	279,500	237,919	-452	0%
Misc. Income	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Revenues	255,000	237,467		279,500	237,919	-452	0%
Total Expenses							
Personnel Services	93,036	62,887	68%	69,569	54,859	8,028	15%
Contractual Services	219,300	216,496	99%	257,280	217,222	-727	0%
Other Services	62,140	59,189	95%	63,380	57,793	1,396	2%
Materials & Supplies	10,640	9,577	90%	11,990	7,772	1,805	23%
Other Expenses	8,459	6,280	74%	8,359	5,738	542	9%
Repairs & maintenance	19,750	16,159	82%	17,000	17,563	-1,404	-8%
Capital Outlay	25,500	12,905	51%	0	0	12,905	#DIV/0!
Total Expenses	438,825	383,491	87%	427,578	360,947	22,543	6%

Parks Recreation Revenue/Expense Summary
May-July FY 2018-19

DEPT.34-BY DEPARTMENT

	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
RECREATION SERVICES							
3421 General Interest							
Revenues	15,000	18,634	124%	13,500	17,869	765	4%
Expenses							
Personnel Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Contractual Services	12,000	11,882	99%	8,500	11,285	596	5%
Other Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Materials & Supplies	-	-	#DIV/0!	0	0	0	#DIV/0!
Repairs & Maintenance	-	-	#DIV/0!	0	0	0	#DIV/0!
Other Expenses	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	12,000	11,882	99%	8,500	11,285	596	5%
3422 Athletics							
Revenues	115,000	84,537	74%	115,000	93,531	-8,994	-10%
Expenses							
Personnel Services	1,615	709	44%	1,500	610	99	16%
Contractual Services	65,000	45,136	69%	80,000	50,853	-5,717	-11%
Other Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Materials & Supplies	2,100	2,297	109%	2,100	2,096	201	10%
Other Expenses	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	68,715	48,143	70%	83,600	53,559	-5,416	-10%
3423 Cultural Arts							
Revenues	9,000	11,625	129%	9,000	8,192	3,433	42%
Expenses							
Personnel Services	4,000	1,292	32%	4,230	1,938	-646	-33%
Contractual Services	1,600	6,511	407%	1,500	2,236	4,275	191%
Other Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Materials & Supplies	-	-	#DIV/0!	0	0	0	#DIV/0!
Other Expenses	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	5,600	7,802	139%	5,730	4,173	3,629	87%
3424 Early Childhood							
Revenues	7,000	3,661	52%	26,500	8,281	-4,620	-56%
Expenses							
Personnel Services	-	-	#DIV/0!	5,383	0	0	#DIV/0!
Contractual Services	3,500	1,073	31%	10,000	3,405	-2,332	-68%
Other Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Materials & Supplies	-	-	#DIV/0!	350	0	0	#DIV/0!
Other Expenses	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	3,500	1,073	31%	15,733	3,405	-2,332	-68%

Parks Recreation Revenue/Expense Summary
May-July FY 2018-19

DEPT.3420-BY DEPARTMENT

	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
RECREATION SERVICES							
3425 Fitness							
Revenues	25,000	20,807	83%	34,500	20,725	82	0%
Expenses						0	
Personnel Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Contractual Services	10,000	12,032	120%	14,000	15,441	-3,409	-22%
Other Services	-	-	#DIV/0!	0	0	0	#DIV/0!
Materials & Supplies	-	-	#DIV/0!	0	0	0	#DIV/0!
Other Expenses	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	10,000	12,032	120%	14,000	15,441	-3,409	-22%
3426 Platform Tennis							
Revenues	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Memberships/Lessons	68,000	78,824	116%	65,000	72,248	6,576	9%
Grant funding	-	-	#DIV/0!	0	0	0	#DIV/0!
Lifetime and donations	-	-	#DIV/0!	0	0	0	#DIV/0!
	68,000	78,824	116%	65,000	72,248	6,576	9%
Expenses							
Personnel Services	19,280	-	0%	0	0	0	#DIV/0!
Contractual Services	-	15,815	#DIV/0!	19,030	15,783	32	0%
Other Services	5,500	7,295	133%	5,500	6,392	903	14%
Materials & Supplies	500	620	124%	500	338	282	83%
Repairs and Maintenance	16,500	14,091	85%	15,000	14,553	-462	-3%
Other Expenses	50	50	100%	50	0	50	#DIV/0!
Total Operating Expenses	41,830	37,872	91%	40,080	37,066	806	2%
Capital Outlay							
Courts project	-	-	#DIV/0!	0	0	0	#DIV/0!
Resurfacing/skirting	25,500	12,905	51%	0	0	12,905	#DIV/0!
Total Capital Outlay	25,500	12,905	51%	0	0	12,905	#DIV/0!
Total Expenses	67,330	50,776	75%	40,080	37,066	13,710	37%
3427 Special Events							
Revenues	16,000	19,379	121%	16,000	17,072	2,307	14%
Expenses							
Personnel Services	4,091	2,854	70%	3,983	3,190	-336	-11%
Contractual Services	35,300	35,679	101%	30,350	28,254	7,425	26%
Other Services	2,750	2,619	95%	2,080	3,640	-1,021	-28%
Materials & Supplies	6,390	5,339	84%	6,390	4,787	551	12%
Repairs & Maintenance	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	48,531	46,491	96%	42,803	39,871	6,621	17%
3428 General Rec Administration							
Expenses							
Personnel Services	64,050	58,031	91%	54,473	49,121	8,910	18%
Contractual Services	91,900	88,368	96%	93,900	89,966	-1,597	-2%
Other Services	53,890	49,274	91%	55,800	47,761	1,513	3%
Materials & Supplies	1,650	1,320	80%	2,650	550	770	140%
Repairs and Maintenance	3,250	2,068	64%	2,000	3,010	-943	-31%
Other Expenses	8,409	6,230	74%	8,309	5,738	492	9%
Total Expenses	223,149	205,292	92%	217,132	196,147	9,145	5%
Capital Outlay	-	-	#DIV/0!	0	0	0	#DIV/0!
Total Expenses	223,149	205,292	92%	217,132	196,147	9,145	5%

Parks Recreation Revenue/Expense Summary
May-July FY 2018-19

DEPT. 3724

KLM LODGE	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Revenues							
KLM Lodge Revenue	150,000	150,215	100%	160,000	135,169	15,046	11%
Caterer's Licenses	13,000	14,500	112%	11,000	12,500	2,000	16%
Total Revenues	163,000	164,715	101%	171,000	147,669	17,046	12%
Expenses							
Personnel Services	72,921	63,436	87%	76,933	59,292	4,144	7%
Contractual Services	23,318	20,864	89%	25,818	18,513	2,351	13%
Other Services	40,500	32,043	79%	39,500	32,347	-304	-1%
Materials & Supplies	7,800	6,604	85%	8,400	4,975	1,629	33%
Repairs & Maintenance	15,650	16,726	107%	16,450	16,325	401	2%
Other Expenses	650	601	92%	550	594	6	1%
Total-Operating Expenses	160,839	140,274	87%	167,651	132,047	8,227	6%
Capital Outlay	35,000	-	0%	30,000	0	0	#DIV/0!
Total Expenses	195,839	140,274	72%	197,651	132,047	8,227	6%

DEPT. 3951

SWIMMING POOL	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Revenues							
Pool Resident Pass	110,000	101,359	92%	115,000	109,302	-7,943	-7%
Non-Resident Pass	37,000	38,855	105%	37,000	36,375	2,480	7%
Pool Daily Fee	60,000	63,503	106%	60,000	51,861	11,642	22%
Pool Lockers	-	-	#DIV/0!	0	0	0	#DIV/0!
Pool Concession	7,000	4,554	65%	8,400	6,870	-2,316	-34%
Class-Registration -Resident	20,000	21,928	110%	22,000	18,434	3,493	19%
Class-Registration Non-Resident	5,000	6,483	130%	7,400	4,327	2,156	50%
Private Lessons	13,000	6,820	52%	13,000	10,310	-3,490	-34%
Misc. Revenue (Rentals)	30,000	29,686	99%	30,000	30,225	-539	-2%
Town Team	23,000	20,345	88%	18,500	22,100	-1,756	-8%
10-Visit Pass	22,000	19,312	88%	24,000	19,310	2	0%
Total Revenues	327,000	312,843	96%	335,300	309,114	3,729	1%
Expenses							
Personnel Services	170,087	157,591	93%	166,858	157,538	52	0%
Contractual Services	24,350	17,445	72%	32,350	16,623	822	5%
Other Services	40,500	31,100	77%	38,500	39,814	-8,714	-22%
Materials & Supplies	39,425	39,863	101%	30,005	33,415	6,448	19%
Repairs & Maintenance	32,440	30,342	94%	34,880	11,967	18,375	154%
Other Expenses	7,000	6,118	87%	7,000	4,716	1,402	30%
Risk Management	-	-	#DIV/0!	0	0	0	#DIV/0!
Total-Operating Expenses	313,802	282,459	90%	309,593	264,074	18,384	7%
Capital Outlay	52,000	6,975	13%	15,000	0	6,975	#DIV/0!
Total Expenses	365,802	289,434	79%	324,593	264,074	25,359	10%

	FY 18-19 Budget	FY 18-19 Actual	FY 18-19 % of Budget	FY 17-18 Budget	FY 17-18 Actual	VARIANCE OVER PRIOR YEAR	% of Change
Capital Expenses	398,500	155,191	39%	367,405	85,855	69,336	81%
Operating Expenses	1,745,226	1,487,395	85%	1,750,385	1,436,462	50,933	4%
Total Expenses	2,143,726	1,642,586	77%	2,117,790	1,522,317	120,269	8%
Total Revenues	814,500	777,425	95%	855,300	750,187	27,238	4%
Revenue Offset Difference	(1,329,226)	(865,161)	65%	(1,262,490)	-772,129	(93,031)	12%



602

MEMORANDUM

DATE: June 18th, 2019

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: May Staff Report

The following is a summary of activities completed by the Parks & Recreation Department during the month of May.

Katherine Legge Memorial Lodge

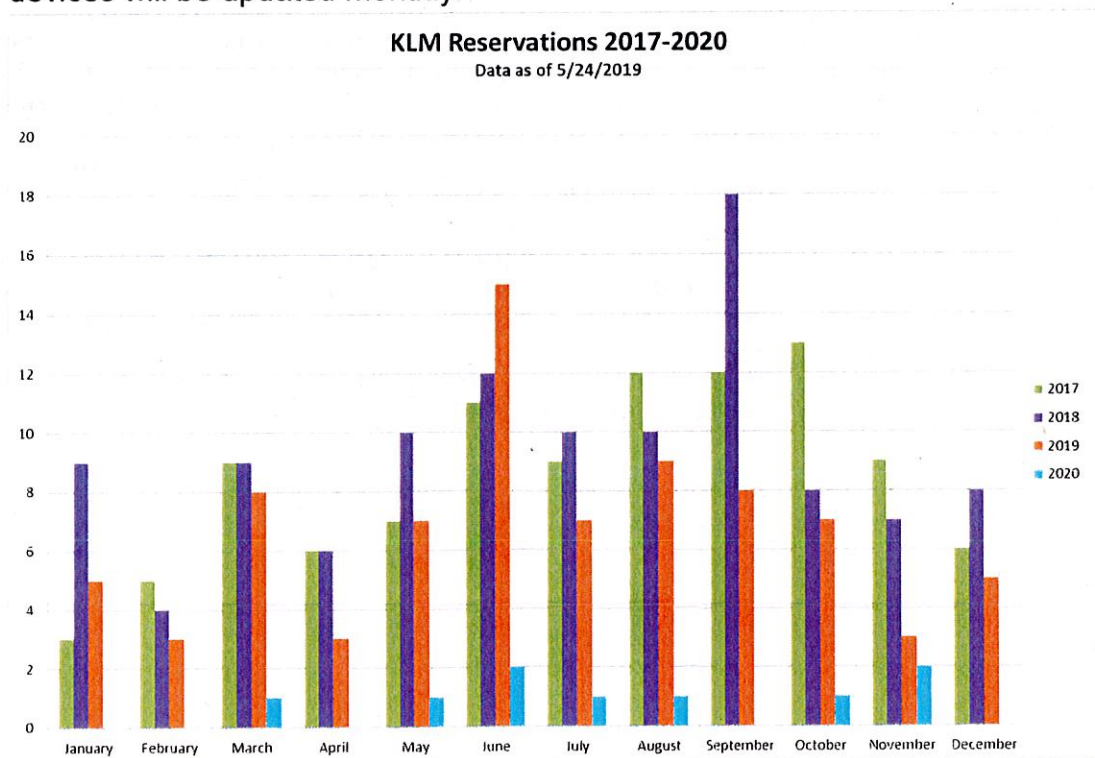
Preliminary gross rental and catering revenue for the fiscal year-to-date is \$167,588. Rental revenue for the twelfth month of the 2018/19 fiscal year is \$2,700. In April, there were four events held at the Lodge, which was two less than the previous year. Expenses for April are lower than the previous year; due to fewer events and timing of invoices.

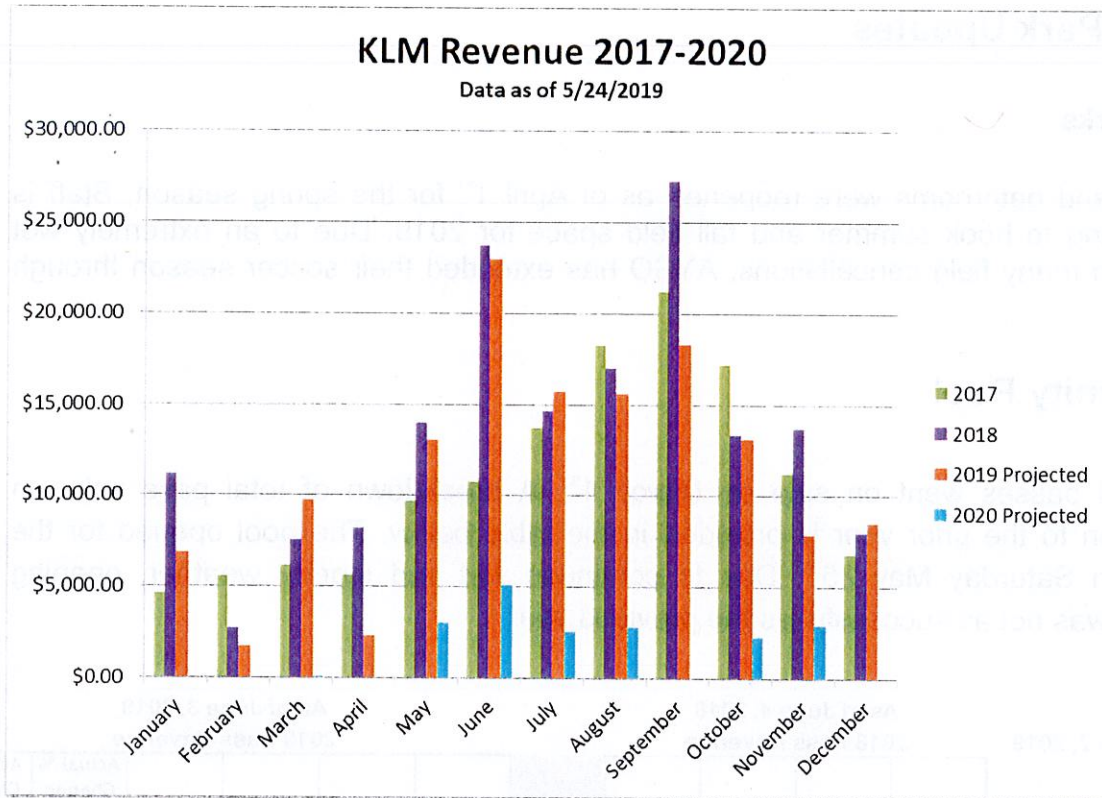
REVENUES	April		YTD		Change Over the Prior year	2018-19 Annual Budget	FY 18-19 % of budget	2017-18 Annual Budget	FY 17-18 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$7,482	\$2,700	\$143,101	\$153,088	\$9,987	\$150,000	102%	\$160,000	89%
Caterer's Licenses	\$0	\$0	\$11,500	\$14,500	\$3,000	\$13,000	112%	\$11,000	105%
Total Revenues	\$7,482	\$2,700	\$154,601	\$167,588	\$12,987	\$163,000	103%	\$171,000	90%
EXPENSES	April		YTD		Change Over the Prior year	2018-19 Annual Budget	FY 18-19 % of budget	2017-18 Annual Budget	FY 17-18 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$21,613	\$12,724	\$153,396	\$152,923	(\$473)	\$195,839	78%	\$197,651	78%
Net	(\$14,131)	(\$10,024)	\$1,205	\$14,665	\$13,460				

MEMORANDUM

KLM Gross Monthly Revenues								
Month	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY	2016/17 FY	2017/18 FY	2018/19 FY
May	\$ 8,561	\$ 8,801	\$ 16,796	\$ 13,745	\$ 16,000	\$ 12,200	\$ 9,725	\$ 13,675
June	\$ 11,156	\$ 10,745	\$ 26,818	\$ 17,450	\$ 22,770	\$ 22,845	\$ 12,495	\$ 23,045
July	\$ 13,559	\$ 9,786	\$ 18,650	\$ 12,909	\$ 27,475	\$ 12,550	\$ 15,000	\$ 16,874
August	\$ 17,759	\$ 18,880	\$ 19,579	\$ 25,350	\$ 24,775	\$ 11,500	\$ 18,555	\$ 15,205
September	\$ 14,823	\$ 14,498	\$ 12,137	\$ 24,510	\$ 15,250	\$ 12,645	\$ 15,410	\$ 27,860
October	\$ 16,347	\$ 15,589	\$ 14,825	\$ 23,985	\$ 25,580	\$ 21,045	\$ 15,180	\$ 12,770
November	\$ 8,256	\$ 11,612	\$ 8,580	\$ 14,724	\$ 14,825	\$ 6,700	\$ 12,500	\$ 13,450
December	\$ 8,853	\$ 10,265	\$ 13,366	\$ 17,290	\$ 17,200	\$ 13,457	\$ 8,125	\$ 9,125
January	\$ 1,302	\$ 4,489	\$ 250	\$ 8,450	\$ 2,850	\$ 4,624	\$ 18,089	\$ 6,855
February	\$ 2,301	\$ 6,981	\$ 7,575	\$ 3,120	\$ 2,400	\$ 4,550	\$ 2,495	\$ 1,725
March	\$ 2,506	\$ 7,669	\$ 4,245	\$ 6,725	\$ 8,945	\$ 5,944	\$ 8,045	\$ 9,804
April	\$ 2,384	\$ 4,365	\$ 3,600	\$ 12,695	\$ 9,125	\$ 4,300	\$ 7,482	\$ 2,700
total	\$ 107,807	\$ 123,680	\$ 146,421	\$ 180,953	\$ 187,195	\$ 132,360	\$ 143,101	\$ 153,088

The graph below shows the past three years of lodge revenue and the upcoming years' projections. Future projections are based on what is currently booked. Also included is a graph indicating the number of monthly reservations so far for 2019 and 2020. Typically events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event. These tracking devices will be updated monthly.





Staff is currently working with the approved marketing plan for the 2018/19 FY, including the addition of Search Engine Optimization (SEO) and progressive marketing through The Knot. A sub-committee was started and held its fourth meeting on March 21st. The committee is working on expanding the detailed marketing plan, specific to KLM; including rebranding marketing materials and upgrading the website. The next committee meeting will be held in June, where the new brochure and logo will be reviewed.

Upcoming Brochure & Activities

Brochure & Programming

The winter/spring programs wrapped up in May, with summer programming starting the second week of June. The 2019 Summer Brochure was delivered to residents and available online on March 18th. Resident registration opened March 25th and non-resident registration opened on April 8th.

Special Events

The next special events will be the first Movie in the Park on June 21st, the first Unplug and Play event on June 25th, July 4th Parade on July 4th, Lunch on the Lawn on July 10th, and the Cardboard Boat Regatta on July 21st.



MEMORANDUM

Field & Park Updates

Fields/Parks

All fields and bathrooms were reopened as of April 1st for the spring season. Staff is now working to book summer and fall field space for 2019. Due to an extremely wet spring with many field cancellations, AYSO has extended their soccer season through June 29th.

Community Pool

2019 pool passes went on sale on March 1st. A breakdown of total pass sales in comparison to the prior year is provided in the table below. The pool opened for the season on Saturday May 25th. Due to continued wet and stormy weather, opening weekend was not as successful as the previous year.

As of June 2, 2019					As of June 4, 2018 2018 Pass Revenue					As of June 3, 2019 2019 Pass Revenue				
	New Passes	Renew Passes	Total	Revenue		New Passes	Renew Passes	Total	Revenue	Actual % Change Over Prior Year	Actual \$ Change Over the prior year			
Resident														
Nanny + Nanny Super	26	30	56	\$3,630		30	29	59	\$3,410	-6%	-\$220			
Family Primary	61	194	255	\$75,325		73	157	230	\$66,845	-11%	-\$8,480			
Family Secondary	229	635	864			248	541	789						
Individual	5	10	15	\$1,855		6	6	12	\$1,855	0%	\$0			
Senior Pass	5	24	29	\$2,320		11	19	30	\$2,400	3%	\$80			
Family Super	78	19	97	\$4,850		78	19	97	\$4,850	0%	\$0			
Resident Total	404	912	1316	\$87,980		446	771	1217	\$79,360	-10%	-\$8,620			
Neighborhoodly														
Neighbor Family	34	43	77	\$28,507		59	49	108	\$39,830	40%	\$11,323			
Neighborhoodly Individual	1	0	1	\$240		2	1	3	\$760	217%	\$520			
Neighbor Add'l	107	155	262			199	171	370						
Neighborhoodly Total	142	198	340	\$28,747		260	221	481	\$40,590	41%	\$11,843			
Non-Resident														
Non Resident Family	2	0	2	\$1,055		0	1	1	\$515	-51%	-\$540			
Non Resident Family Secondary	9	0	9			0	4	4						
Non Resident Individual	0	2	2	\$545		0	0	0	\$0	-100%	-\$545			
Non Resident Senior	2	4	6	\$930		3	7	10	\$1,550	67%	\$620			
Non Resident Nanny	12	5	17	\$1,530		11	8	19	\$1,710	12%	\$180			
Non-resident Total	25	11	36	\$4,060		14	20	34	\$3,775	-7%	-\$285			
10-Visit	92		92	\$7,070		47		47	\$3,790	-46%	-\$3,280			
TOTAL			0	\$127,857					\$127,515	0%	-\$342			

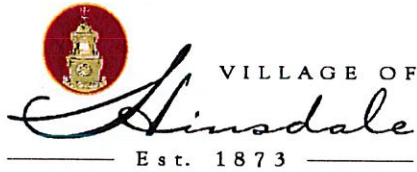
**Parks Maintenance
Monthly Report – May 2019**

Activity Measures:

May Totals			
Job Task	Hours	Accomplished	Units
Administration	0	0	Hour
Clean Bathroom	97	12	Each Bathroom
Refuse Removal	30	30	Hour
Fountain Maintenance	4	4	Hour
Litter Removal	14	14	Hour
Weed Removal	10	10	Hour
Brush Pick Up	0	0	Hour
Athletic Field Striping	102	35	Each Field
Infield Maintenance	6	4	Each Field
Athletic Goal/Net Maintenance	0	0	Each Goal
Turf Repair/Sod Installation	16.5	16.5	Hour
Aeration	0	0	Hour
Over seeding	0	0	Lbs. of Seed
Turf Evaluation/Soil Testing	0	0	Each
Hardwood Mulch Installation	0	0	Cubic Yard
Leaf Mulching	0	0	Hour
Mowing	0	0	Hour
Land Clearing	0	0	Hour
Planting Bed Preparation	59.5	46	Each Bed
Plant Installation/Removal	55	55	Hour
Flowering Bulb Installation/Removal	0	0	Hour
Tree and Shrub Maintenance	0	0	Each
Fertilization	0	0	Hour
Watering	5	5	Hour
Pest and Weed Control (chemical)	0	0	Hour
Irrigation Start Up (spring)	0	0	Each
Irrigation Repair	0	0	Each
Irrigation Winterization	0	0	Each
Playground Maintenance/Repair	0	0	Hour
Playground Inspection	0	0	Each
Playground Mulch Installation	0	0	Cubic Yards
Holiday Decorating	0	0	Hour
Platform Tennis Repairs	0	0	Each
Special Events	0	0	Hour
Building Maintenance	0	0	Hour
Equipment/Vehicle Maintenance	4	2	Each
Training/Education	15	15	Hour
Skate Park Maintenance	0	0	Hour
Ice Rink Maintenance	0	0	Hour
Miscellaneous	10	10	Hour

**Parks Maintenance
Monthly Highlights – May 2019**

- **Contractual Maintenance**
 - **Landscape Maintenance and Mowing**
 - Mowing and Maintenance is on-going.
 - **Rain Garden Maintenance**
 - Mowing and Maintenance is on-going
 - **Summer Weekend Parks Bathroom and Garbage Maintenance**
 - The Village's contractor began weekend and holiday garbage disposal for Village Parks and the Central Business District. The contract includes weekend maintenance for Park bathrooms.
- **General Park Maintenance**
 - **Bathroom Shelters (Six Sites – 12 Bathrooms, & 3 Picnic Shelters)**
 - Cleaned Monday – Friday
 - Remain open to accommodate activities
 - All bathrooms were cleaned and supplied
 - **Landscape Maintenance**
 - Landscape Areas in Parks and the CBD were inspected and cleaned.
 - **Tree Planting**
 - 15 trees were planted in KLM Park, a Zelkova that was donated as a tribute tree was planted on the Memorial Building Grounds. 12 trees donated by the Hinsdale Garden Study Club were planted at the Brush Hill Train Platform.
- **Athletics**
 - 31 athletic fields have been laid out and will be lined weekly through June
 - 26 soccer fields
 - 4 lacrosse fields
 - 1 field hockey field
 - 3 t-ball fields have been screened on a weekly basis.
 - The Veeck Park softball field has been screened in preparation for league play.
- **Central Business District**
 - **Planting Bed Maintenance**
 - Bed Preparation for the scheduled installation of 3,600 summer annuals was completed. Staff pulled the tulips and tilled and weeded the CBD beds and the MB bed. Staff began planting the week of May 27th and plans to complete planting in early June.
- **Other**
 - The fountain in Burlington Park had been restarted for the season but was losing water and become inoperable. Staff secured pricing and contracted to have the fountain basin lined with a coated membrane in order to minimize water loss. Repairs are scheduled to be completed by June 14th and the fountain should be up and running by June 17th.
 - Staff converted the sand play area to a grass play area at the pool. Several yards of sand were removed in order to install topsoil and sod. Staff plans to repurpose the sand to rejuvenate the sand volleyball courts at Burns Field and Dietz Park as well as the sand play areas in Village playgrounds.
 - Staff attended 'fall protection training'



8a

MEMORANDUM

DATE: June 18, 2019

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Naming Request: KLM Paddle Hut

Attached is a Naming Request for the Katherine Legge Memorial Park (KLM) Paddle Hut submitted on behalf of the Hinsdale Platform Tennis Association (HPTA). HPTA is requesting to name the hut in recognition of Bill O'Brien and his decades of volunteer leadership to the paddle program.

Naming requests for an individual have four specific requirements that must be met for consideration. HPTA indicates that these requirements have all been met, as described in the attached petition letter. The requirements are as follows:

- Must possess outstanding significance to the Village and should have positively impacted an aspect of Village operations for at least five (5) years.
- Contributed substantial services to the expansion and growth of the Village, been closely associated with a significant community event, or brought honor to the Village through meritorious achievement at the local, national, or international level.
- If the Request is for an individual, that person must have resided in the Village of Hinsdale for a minimum of five (5) years.
- If the individual is living, written consent must be given to allow the naming. If the individual is deceased, permission must be granted in writing by the closest relative. A waiting period of five (5) years is required in relation to post-mortem requests.

A copy of the Naming Right Policy is also attached for reference.

The Village Board of Trustees (VBoT) reviewed this as a discussion item at the June 11th board meeting. It was their recommendation that the Parks & Recreation Commission reviews the request and makes a recommendation to the VBoT.



MEMORANDUM

DATE: June 11, 2019

TO: President Cauley and the Village Board of Trustees

CC: Kathleen A. Gargano, Village Manager

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: Naming Request: KLM Paddle Hut

Attached is a Naming Request for the Katherine Legge Memorial Park (KLM) Paddle Hut submitted on behalf of the Hinsdale Platform Tennis Association (HPTA). HPTA is requesting to name the hut in recognition of Bill O'Brien and his decades of volunteer leadership to the paddle program.

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A copy of the Naming Right Policy is also attached for reference.

May 30, 2019

Alice Waverley
Hinsdale Parks and Recreation Commission

Dear Alice,

On behalf of HPTA, I submit this application to gain approval of naming rights for the KLM Paddle Hut in recognition of Bill O'Brien's decades of volunteer leadership.

In conjunction with HPTA's new lease agreement with the Village, and Bill O'Brien's significant contribution to the Village over the past 30 years, we are in compliance with the requirements stated in the 'Naming Rights Policy' approved by Village Trustees.

Below is a brief overview of our compliance with application policy:

- Bill O'Brien has been the primary individual influence behind the introduction to, and growth of platform tennis in Hinsdale over the past 30 years.
- Bill's leadership is the catalyst behind growth of platform tennis through Hinsdale Park District as well as at local private clubs that also service Hinsdale resident paddle players. (Hinsdale Golf Club, Salt Creek Club, Butterfield CC, Ruth Lake CC, Chicago Highlands CC, Edgewood Valley CC)
- Bill and Betsy O'Brien were residents of Hinsdale (827 S. Oak) for over 21 years (1985-2006) and raised their family in our community.
- Bill Obrien's written consent for this naming application is attached.
- HPTA is contributing \$360,000 to the renovation of the KLM Paddle Hut (90% of renovation cost) and additionally contributing thousands of volunteer hours annually to manage and maintain the platform tennis facilities and programs on behalf of Village.
- Three letters of recommendation are attached:
 1. HPTA
 2. Charlie Usher
 3. Craig Concklin
- If needed, HPTA has secured 200+ petition signatures from adult Hinsdale residents in support of this naming application. We can provide petitions signatures upon request.

Please let me know if have any questions or need additional information in relation to this naming request.

Best,



Marty Brennan
President
HPTA



ADMINISTRATIVE POLICY

Naming Rights Application

Person completing application Marty Brennan
On behalf of (person or organization) Hinsdale Platform Tennis Association (HPTA)
Address of person completing application 4516 Woodland, Western Springs, IL 60558
Home Phone # 312-925-1244 Cell 312-925-1244 Work 312-925-1244
Email mbrennanmail@yahoo.com
Name Request "Bill O'Brien Paddle Tennis Center"
Park land, facility, or amenity for naming request KLM Paddle Hst

- > Please attach documentation explaining why this name should be considered and how it meets the criteria set forth in this policy. Attach any other supporting documents such as newspaper articles, and at least three letters of recommendation from interested/impacted stakeholders.
- > If naming after an individual, please verify that the person or their immediate family has been contacted. Please attach written approval from the individual or person's immediate family.

Person Contacted Bill O'Brien Phone # 630-235-6113
Person's Address 116 Lake Ridge Club Ct., Burr Ridge, IL 60527
Relationship to Name Request _____
Date Contacted May 21, 2019 By Whom Marty Brennan

OFFICE USE

Date Received _____ Received By (Staff Initials) _____
Request Verified by Parks and Recreation Director or designee _____
Date Reviewed by Village Board _____ Referred to Parks & Recreation Commission? YES / NO
Schedule for Parks and Recreation Commission Review _____
Action _____
Public notice posted by staff? YES/NO Date _____
Public support documented? YES/NO Details _____
Schedule for Village Board Review _____
Action _____

If Approved

Final name _____
Location of park, facility, or amenity _____
Signage details _____
Dedication date _____

May, 2019

Village of Hinsdale Parks and Recreation Commission

Dear Park and Rec Commissioners,

On behalf of the Hinsdale Platform Tennis Association (HPTA), I am requesting the Hinsdale Park and Recreation Commission and Village Trustees approve our application to name the KLM Paddle Tennis Facility to honor the decades of volunteer leadership Bill O'Brien has donated to establish, organize and grow Hinsdale's Paddle Tennis Program and community.

Bill O'Brien and his wife Betsy raised their family in Hinsdale and resided on the 800 block of Oak Street for 21 years (1985-2006). Prior to moving his family to Hinsdale, Bill spent time on the east coast and was introduced to a game called platform tennis, which was a well established outdoor winter activity in northeastern U.S.. Bill learned to appreciate 'paddle' for it's physical challenge and, more importantly, for the camaraderie it fostered within an adult community looking to enjoy the outdoors in the hard northeast winters. When Bill returned to the Chicago area and settled his family in Hinsdale, he put his energy towards bringing platform tennis to this community to establish a fun adult activity that could bring people together to build friendships while playing a great game that many can enjoy.

Bill was introduced to Dennis and Connie Keller, Oak Brook residents (*Dennis grew up in Hinsdale*) who also had discovered the joy of paddle as a great winter activity. Bill shared his vision to bring paddle courts to Hinsdale with the Keller's - and they agreed it would be an important addition to the Village. Through Bill's efforts in working with Village officials and the Keller's generosity, in 1990 the paddle courts currently in Burns Field were procured through the generosity of the Keller's and donated to the Village. Bill now had a local venue to share his enthusiasm for the game he believed could improve the lives of active adults in Hinsdale and immediately began offering free lessons to residents who were intrigued by those odd looking courts in Burns Field.

Word spread quickly and Bill taught his initial students how to become competitive paddle players, organized the group and entered Hinsdale teams into the Chicago Platform Tennis League to compete with north shore private clubs...and this was the beginning of organized platform tennis in Hinsdale. Bill's free lessons to community residents continued - and as more Hinsdale men and women discovered the joy of paddle - the two courts in Burns Field could no longer support the growing paddle community. In 2004, Bill and others worked with the Village to build the KLM Paddle facility to support the growing Hinsdale Park District paddle program. Bill continues to provide free weekly paddle lessons at KLM to this day as well as helping support the growth of paddle in Hinsdale and surrounding communities.

Through Bill's passion and tireless efforts, what began as an idea in the late 80's and started with two Burns Field paddle courts in 1990 has grown into a vibrant community representing thousands of current/former Hinsdale residents who at one time have come to enjoy paddle over the past 29 years.

Below is an overview of the growth of paddle since Bill O'Brien introduced Hinsdale to this unique winter activity 29 years ago....

- 1990: Burns Field Courts donated – Bill O'Brien offers free lessons to Hinsdale residents
- 1991: Hinsdale enters competitive teams in the Chicago/North Shore league
- 1990's:
 - Two local paddle facilities (*public courts Burns Field / private courts Hinsdale Golf Club*)
 - Growth of resident participation and increased number of competitive league teams
 - Bill O'Brien establishes the HPTA (Hinsdale Platform Tennis Association) to support the growth of paddle in the Hinsdale area.
- 2004: KLM Paddle facility built (*4 courts & hut*)
- 2005-2010:
 - Rapid growth of participation in Hinsdale Park District Paddle Program – membership rose from 100 to 450 participants over 5 years.
- 2011: 2 new courts added to KLM Paddle facility (*total 6 KLM courts*)
- 2011- 2019:
 - Local paddle facilities grow by over 500%
 - 2011 = 2 facilities / 7 courts
 - 2019 = 8 facilities / 36 courts
 - New paddle facilities built at Salt Creek Club, Hinsdale Golf Club, Butterfield CC, Ruth Lake CC, Chicago Highlands CC, Edgewood Valley CC, LaGrange CC
 - Over 1,250 Hinsdale area residents participate in paddle leagues in the current 2018-19 season. Easily the largest adult recreational activity in our community.

The one constant over three decades of paddle tennis in Hinsdale is the presence and generosity of Bill O'Brien. For 29 years, Bill continues (*now at 75 years young!*) to offer free paddle lessons every week (*average attendance of 20-24 players every week*) from September through March to Hinsdale area residents - representing a very conservative estimate of 10,000 volunteer hours to the Hinsdale community!

The exponential growth of paddle facilities and participation in the greater Hinsdale area is directly linked to Bill's volunteer efforts. The representatives that lead HPTA all were introduced to paddle by Bill. Furthermore, the club representatives who currently lead paddle tennis at Salt Creek Club, Hinsdale Golf Club, Butterfield CC, Ruth Lake CC, Chicago Highlands CC and Edgewood Valley CC are all current Hinsdale residents who were introduced to paddle tennis by Bill O'Brien. Every representative of HPTA and all of the above referenced private clubs will attest that the current paddle community would not exist without the energy, passion and selfless volunteer effort of Bill O'Brien.

In addition to Bill's impact on Hinsdale area paddle, he also contributes an equal amount of his volunteerism to the Chicago and national paddle tennis community.

Chicago:

- Bill oversees the CPTC (Chicago Platform Tennis Charities) including the management of the men's winter league involving 42 clubs and over 10,000 Chicago area men participating in league competition weekly throughout the winter.
- He also runs the largest paddle tournament in the country – The Chicago Intermediate Series Tournament – raising over \$20,000 in annual funding for Chicago area charities.
- Bill is an ongoing expert resource to other clubs that are building paddle facilities and other municipalities establishing park district paddle programs.

National:

- Bill has been a sitting board member of the APTA (American Platform Tennis Association) since 2005.
- Over that time he has served as APTA Secretary (2008-11), Vice President, (2014-18) and Interim President (2015).
- APTA is the organization that governs and supports the growth of paddle tennis nationally, hosting the annual men's/woman's/mixed national championship tournaments, multiple regional tournaments, and promoting local tournaments.

Perhaps the most enduring impact Bill has made on our community is his dignity, friendship and generosity. Beyond teaching the fundamentals of paddle tennis, Bill's opening promise to every participant in his Sunday night lessons at KLM is this... "in addition to enjoying paddle, you will start and build friendships with wonderful neighbors who you otherwise would not meet". This captures the true essence of Bill O'Brien. He is a friend who brings others together and fosters the friendships across a community of over 1,250 'paddle neighbors'. Bill O'Brien is Hinsdale Paddle. The thousands of Hinsdale residents who have spent time with Bill on the courts at Burns Field and KLM have formed a community that would never have existed without him. It all started with Bill in 1990 and since 2004 it has all happened at the KLM Paddle Facility.

For these reasons, we respectfully ask the Hinsdale Village Trustees to consider the naming of the KLM Paddle Facility to "*The Bill O'Brien Paddle Tennis Center*" to honor the remarkable influence one individual has had on Hinsdale and its residents.

Best,



Marty Brennan

President

Hinsdale Platform Tennis Association

Charles M. Usher Jr.
324 Radcliffe Way
Hinsdale, IL 60521
idealco@aol.com
(630) 986-1756

May 24, 2019

Village of Hinsdale
Park & Recreation Commission

Re: Naming KLM Platform Tennis Facility
"Bill O'Brien Paddle Tennis Center"

Commissioners,

I'm a 50+ year Village of Hinsdale Resident and I also served for 7 years as a Park & Recreation Commissioner. I am writing to endorse the Hinsdale Platform Tennis Association's application to name the KLM paddle facility in honor of Bill O'Brien. The following are some of the reasons that Bill O'Brien should be honored with this recognition.

- Bill O'Brien has been the singular leader of the Hinsdale Platform Tennis community since 1990.
- Bill has served as president of the HPTA for decades
- Bill has run local platform tennis tournaments for decades
- Bill has provided free introductory platform tennis lessons every Sunday evening for 20+ years. Bill has introduced hundred of Hinsdale paddle players thru his program.
- Bill has influenced the growth of the sport by providing advice and mentorship to other area programs including the Salt Creek Club and the Hinsdale Golf Club

Bill gave me my first paddle lesson back in 1990 at the Burns Field courts. This was a life style improvement for our residents in providing an adult winter activity, the likes of which Hinsdale Park & Recreation never had before.

For all these reasons and more I urge you to support the naming of the KLM paddle facility the Bill O'Brien Paddle Tennis Center.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Charles M. Usher Jr.

Hinsdale Parks and Recreation Committee
Village of Hinsdale
19 E. Chicago Ave.
Hinsdale, IL 60521

Date: May 27th, 2019

Re: Paddle Tennis Hut @ KLM

Dear Committee Members,

It is with great enthusiasm that I write this letter in support for the naming request for the above building. Bill O'Brien has been an integral piece of building the sport in Hinsdale and across all of Illinois.

I first met Bill in 1991, when I moved back to Hinsdale. He welcomed me and countless other residence to try platform Tennis.

This fabulous game attracts all ages and Bill has been a tireless shepherd, volunteering countless hours promoting the game. Bill is a selfless person who has many fine qualities. He is a true gentleman, kind, honest, and sincere. For decades he has promoted the game in Hinsdale not only for Hinsdale PD, by also HGC and SCC.

I respectfully entreat you to allow the request to name the KLM Paddle hut in his honor to commemorate his dedication, generosity and passion for the sport of Platform Tennis.

Sincerely,

A handwritten signature in blue ink, appearing to read "Craig Concklin", followed by a vertical line and the initials "MJB".

Craig Concklin
800 Harding Rd.
Hinsdale, IL 60521

May 21, 2019

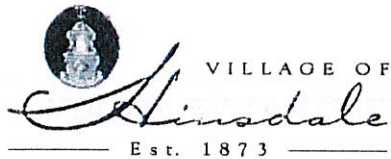
Hinsdale Park and Recreation Commission,

I have been contacted by Marty Brennan on behalf of the Hinsdale Paddle Tennis Association (HPTA) and informed of their intention to secure naming rights for the KLM Paddle Tennis Facility. I give the HPTA approval to apply for naming rights representing my involvement with the Hinsdale paddle tennis community for the past three decades.

Sincerely,

A handwritten signature in purple ink, appearing to read "Bill O'Brien", with a long horizontal flourish extending to the right.

Bill O'Brien



ADMINISTRATIVE POLICY

VILLAGE OF HINSDALE PARKS & RECREATION DEPARTMENT Naming Rights Policy

Purpose

The purpose of this policy is to establish and provide guidelines, standards, and procedures for the naming of new or existing unnamed Village of Hinsdale Parks and Recreation park land, facilities, and amenities.

Policy

It is the policy of the Village of Hinsdale not to rename existing parks, facilities, and amenities except in the case where continued use of a name is not in the best interest of the Village as determined by the Village Board of Trustees. It is also the policy of the Village of Hinsdale to not name individual playing fields or playing surfaces located within a Village park.

Naming requests should be significant or symbolic; commemorating places, people, or events that are of continued importance to the community and future generations. Naming shall not result in undue commercialization of the park land, facility, or amenity.

Naming of newly acquired park land, and existing or new facilities and amenities should only be approved or recommended after careful consideration and in conformance with the procedures and guidelines set forth in this policy. The Village of Hinsdale reserves the right to add special conditions or requirements to each request, including additional evidence of community support. Compliance with these guidelines will be considered as the basis for a recommendation by the Parks and Recreation Commission to the Village Board only.

The Village Board of Trustees reserves the right to name new park land, facilities, and amenities in a way that best serves the interest of the community, and ensures a worthy and enduring legacy for the Village's park system.

Definitions

- Park Land: includes all currently designated or newly acquired public parks, gardens, and any natural spaces located within or owned and maintained by the Village.
- Facilities: any building or structure owned, operated, or leased by the Village and used primarily for Parks and Recreation Department programming.
- Amenities: All amenities and features other than facilities located on Village owned or leased park land.

General Considerations

- A. All signs that indicate the name of park land, facilities, or amenities shall comply with the established Village of Hinsdale aesthetic standards and comply with the applicable Village Code and Zoning regulations separate from this policy. Upon approval of the request, all costs associated with the purchasing and installation of signage shall be the responsibility of the requestor.
- B. The duration of the naming rights will coincide with the lifespan of the park land, facility, or amenity.
- C. Naming requests shall not result in duplicate names of park land, facilities, or amenities.
- D. Existing named Village parks will not be subdivided for additional naming purposes.

Naming Rights Categories and Requirements

- Individuals or Groups:



ADMINISTRATIVE POLICY

- Must possess outstanding significance to the Village and should have positively impacted an aspect of Village operations for at least five (5) years.
- Contributed substantial services to the expansion and growth of the Village, been closely associated with a significant community event, or brought honor to the Village through meritorious achievement at the local, national, or international level.
- If the Request is for an individual, that person must have resided in the Village of Hinsdale for a minimum of five (5) years.
- If the individual is living, written consent must be given to allow the naming. If the individual is deceased, permission must be granted in writing by the closest relative. A waiting period of five (5) years is required in relation to post-mortem requests.
- Major Donations:
 - Contribution by the donor of at least 50% of capital construction, purchasing, or maintenance costs associated with developing/upgrading/expanding park land, facilities, or amenities.
 - Donation of a facility or park land was deeded to the Village by the donor.
- Historical Naming:
 - Community wishes to preserve and honor the history of a neighborhood, the Village, its founders, other historical figures, its heritage, local landmarks, prominent geographical location, as well as natural and geological features.
 - The historical significance of the event, people, and/or place must be demonstrated through research and written documentation.

Procedure for Naming Rights Requests

1. Donor is required to complete the Naming Rights Application and submit it to the Parks and Recreation Department Director or designee.
2. Applications will be reviewed by the Parks and Recreation Department Director or designee, and if they meet the criteria set forth in this policy, they will be forwarded to the Village Board of Trustees for review as a discussion item.
3. If approved for consideration by the Village Board, the Naming Rights Application will then be referred to the Parks and Recreation Commission for review. Prior to the Parks and Recreation Commission meeting, the Village will post public notices soliciting public input on the naming request. At this time the Parks and Recreation Commission may ask for additional evidence of public support, such as a petition, etc.
4. First review of the Naming Rights Application by the Parks and Recreation Commission will be as a discussion item and no vote will be taken until at least 30 days after the initial discussion to allow time to gauge public support and contact potentially impacted stakeholders.
5. Following the review, the Parks and Recreation Commission will vote to approve or deny the application and make a recommendation to the Village Board of Trustees. No member of the Commission shall participate in the vote of any matter in which that member has an interest as defined in the Hinsdale code of ethics ordinance.
6. Upon receipt of the recommendation by the Board of Trustees, the Naming Rights Application will be presented as first and second readings for final consideration and approval. The Village Board's decision is final.

This Policy is issued by and under the authority of the Village Manager, who pursuant to statute and ordinance has the authority and responsibility to do so. The decision of the Village President or his or her designee, concerning proclamations and the interpretation or enforcement of this Policy is final.

ISSUED this _____ day of _____, _____.

Kathleen A. Gargano, Village Manager



ADMINISTRATIVE POLICY

Naming Rights Application

Person completing application _____
On behalf of (person or organization) _____
Address of person completing application _____

Home Phone # _____ Cell _____ Work _____
Email _____

Name Request _____
Park land, facility, or amenity for naming request _____

- Please attach documentation explaining why this name should be considered and how it meets the criteria set forth in this policy. Attach any other supporting documents such as newspaper articles, and at least three letters of recommendation from interested/impacted stakeholders.
- If naming after an individual, please verify that the person or their immediate family has been contacted. Please attach written approval from the individual or person's immediate family.

Person Contacted _____ Phone # _____
Person's Address _____
Relationship to Name Request _____
Date Contacted _____ By Whom _____

OFFICE USE

Date Received _____ Received By (Staff Initials) _____
Request Verified by Parks and Recreation Director or designee _____
Date Reviewed by Village Board _____ Referred to Parks & Recreation Commission? YES / NO
Schedule for Parks and Recreation Commission Review _____
Action _____
Public notice posted by staff? YES/NO Date _____
Public support documented? YES/NO Details _____
Schedule for Village Board Review _____
Action _____

If Approved

Final name _____
Location of park, facility, or amenity _____
Signage details _____
Dedication date _____



8b

MEMORANDUM

DATE: June 18, 2019

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Heather Bereckis, Superintendent of Parks & Recreation

RE: KLM Brochure Preview

Attached is the current version of the new Katherine Legge Memorial Lodge (KLM) Brochure. Staff worked diligently with a designer and the subcommittee to build the design. In addition to the brochure, the designer created a logo, seen on the brochure; and is completing complementary business cards (also attached) and folders.



The Lodge
KATHERINE LEDGE MEMORIAL PARK



The Lodge
KATHERINE LEDGE MEMORIAL PARK
1980 • COUNTY OF FRANK • HENRIETTA, NEW YORK
607.891.0225 • INFO@THELODGE.COM
WWW.THELODGE.COM

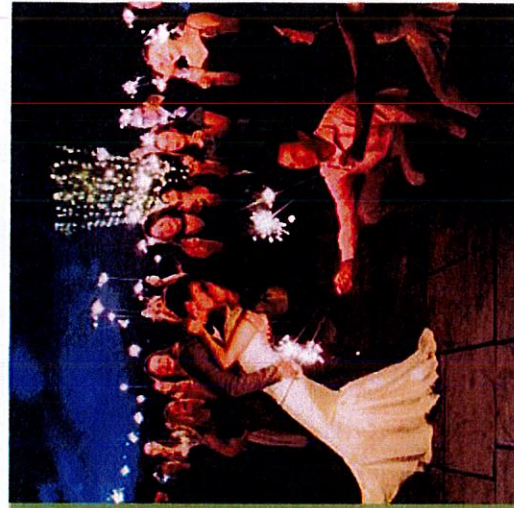
The Lodge

The Lodge at Katherine Legge Memorial Park is surrounded by 52 acres of beautifully appointed parkland and is a charming example of an era gone by. Built in 1927 and designed by one of the most prolific residential architects in the western suburbs, R. Harold Zook, the Lodge exudes grace and elegance. As versatile as it is charming, the Lodge welcomes a variety of special events and occasions—from weddings and social functions to corporate meetings and retreats. The first floor of the English-style lodge is alive with character, providing a spacious living room with a fireplace, a piano, dining room, kitchen, alcove, and access to the beautiful patios and surrounding grounds that may be used for outdoor event space.



Elegant Weddings

The Lodge is a perfect venue for wedding ceremonies and receptions. The first floor dining room seats up to 120 people, and this capacity expands to 230 when including the second floor space which boasts a large ballroom for dancing or seated ceremonies. The upper level showcases a handsome fireplace, beamed ceiling and a wall of windows overlooking the landscaped parkland. The wedding arbor, patios, and grounds immediately surrounding the building are reserved for weddings and receptions and provide a breathtaking setting. The Lodge has a solid relationship with a number of pre-approved special event vendors including caterers, musicians, DJs, and a full-service tent rental company to provide everything you may need for your special day.



Our History

Alexander Legge, former President of International Harvester, and his wife Katherine, the Lodge's namesake, originally developed the property as a weekend escape. Their original plan included the construction of a home on the site, however upon Katherine's death in 1924 Alexander established Katherine Legge Memorial Park & Lodge as a retreat devoted to rest, recreation, and the welfare of the women employed at International Harvester. The Lodge was graciously donated to the Village of Hinsdale in 1973 and has been an exceptional venue for countless weddings and special events ever since. The village has balanced maintaining the character of the Lodge while at the same time improving various sections of the property, including most recently a beautiful patio extension.



Beautiful Settings

Located just 30 miles from downtown Chicago, the historic Katherine Legge Memorial Lodge is surrounded by 52 beautiful acres of woodland. The Lodge lends itself to countless opportunities for the perfect wedding. Photos in every direction, you'll find mature trees, old brickwork, rolling hills, small creeks, the lake, and on. In addition, the landscaped wood arbor is the crowning point of the outdoor space which can accommodate your entire guest list for a standing ceremony or stage a site of a kind, bright, party room. The Lodge's charming ambience and unique setting is truly one of the hidden gems of the western suburbs and the perfect venue for any special occasion.





Hilary Poshek
Sales and Events Manager

The Lodge
KATHERINE LEGGE MEMORIAL PARK

The Lodge at Katherine Legge Memorial Park
A Village of Hinsdale Property
Ph: 630-789-7095 • Fx: 630-789-7093
info@klmlodge.com • www.klmlodge.com

