



MEETING AGENDA

**MEETING OF THE
PARKS AND RECREATION COMMISSION
Tuesday, March 14, 2023
6:00 p.m.
MEMORIAL HALL – MEMORIAL BUILDING
19 E. CHICAGO AVENUE
(Tentative and Subject to Change)**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - a) Approval of Minutes- December 6, 2022
- 5. LIAISON REPORTS**
 - a) Gateway Special Recreation Association Report
- 6. MONTHLY REPORTS**
 - a) Recreation Staff Report
 - b) Pest Management Report
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - a) Bench Donation
- 9. CORRESPONDENCE**
- 10. OTHER BUSINESS/DISCUSSION ITEMS**
 - a) Park Picnic Table Style Discussion
 - b) Next Meeting – April 11, 2023
- 11. ADJOURNMENT**

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting. The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Andrianna Peterson, ADA Coordinator, at 630-789-7005 to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Visit the Village's Web Site at www.villageofhinsdale.org

4a.

**VILLAGE OF HINSDALE
PARKS AND RECREATION COMMISSION
MINUTES OF THE MEETING
Tuesday, December 6, 2022**

CALL TO ORDER

Chairman Waverley called the meeting to order at 6:00pm.

ROLL CALL

Present: Chairman Alice Waverley, Commissioners Darren Baker, Chris Boruff, John George, and Heather Hester
Absent: Commissioners Steve Keane and Greg Moore
Others Present: None
Staff Present: Andrianna Peterson, Assistant Village Manager
Michael Hayes, Superintendent of Parks and Recreation
Hilary Poshek, Recreation Supervisor
Stephanie Scaletta, Lodge Event Manager
Brain Powell, Aquatics Coordinator
Nora Rafferty, Assistant Aquatics Coordinator

Mr. Hayes introduced Ms. Peterson to the Commission. She will be taking on Mr. Bloom's role upon his retirement in 2023.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

A. Approval of Minutes- October 11, 2022

A motion was made to approve the minutes of the October meeting. Upon the call of the roll, the vote was:

Ayes: Commissioners Baker, Boruff, George, and Hester

Nays: None

Absent: Commissioners Keane and Moore

The motion carried.

LIAISON REPORTS

A. Gateway Special Recreation Association Report

Mr. Hayes presented the report to the Commission. Hinsdale brings in the second-most participants in the organization. Participants are very happy with the service. The Community House has been secured for Gateway's track program. Staff is currently reviewing the Gateway contract per the schedule.

MONTHLY REPORTS

A. Recreation Staff Report – November 2022

Mr. Hayes presented the report. The Lodge report was updated to include expenses as well as revenues. Staff are reviewing the current rental rates. Mr. Hayes introduced Ms. Scaletta to the Commission. Ms. Scaletta discussed her background and her role with the Village. The Lodge is doing very well this year. The Commission and staff discussed catering fees, particularly those associated with outside caterers. The Lodge carpet has undergone a deep carpet clean, the sidewalk has been repaired and made ADA accessible, and plaster repairs to the upstairs ceiling have been made. In 2023, electric work and painting will be done.

Off-leash hours have switched over to winter hours. Staff is working with the Police Department to enforce the change. The new signs have been posted. Staff are working

to educate park users on the time changes.

Fall Fest was successful. An estimated 2,000 residents were attended, and all 600 free pumpkins were taken home. Breakfast and Lunch with Santa were both sold out. Winter Wonderland was able to accommodate almost 600 people. All three events were well received and elevated from last year with new decorations, lighting, and events. Staff was able to utilize the Zook Studio for Winter Wonderland.

Field rentals have wrapped up for the 2022 season. Mr. Hayes is in the process of meeting with user groups to put user agreements in place. Staff are continuing to seek grants to help offset the costs of playgrounds. Burns Field Park is the next playground scheduled to be replaced and vendors are in the process of creating designs and quotes for its replacement. Community meetings will be held regarding the playground replacement once renderings are complete. The Commission discussed playground replacements.

Staff is once again offering the volunteer Snow Shoveling program. Bench donation requests are increasing due to new marketing materials. An inventory of benches have been completed, and staff are encouraging plaque donations over new bench donations. The Commission encouraged replacing older benches with new benches to bring everything up to standard. The Commission also discussed the fees associated with bench donations. The price of benches has increased due to inflation. Staff is offering picnic table donations to bring all tables up to standard and replace the deteriorating wooden benches.

Staff recently rolled out an updated registration website. The new site is mobile responsive and matches the Village's branding and colors.

The ice rink will hopefully be open sometime after the first of the year. The opening is weather-dependent.

The Commission discussed the WiFi at The Lodge.

OLD BUSINESS

None.

NEW BUSINESS

A. Bench Donations – Approve New Bench Donations and Plaque Verbiage

Mr. Hayes presented the Williams family bench donation request to the Commission. The Williams family bench donation will use an existing bench at Dietz Park. A motion was made to approve the request to approve the donation request at Dietz Park. Upon the call of the roll, the vote was:

Ayes: Commissioners Baker, Boruff, George, and Hester

Nays: None

Absent: Commissioners Keane and Moore

The motion carried.

Mr. Hayes presented the Calzavara bench request to install a new bench at KLM Park. The bench will be located near the Lodge. A motion was made to approve donation request at KLM Park. Upon the call of the roll, the vote was:

Ayes: Commissioners Baker, Boruff, George, and Hester

Nays: None

Absent: Commissioners Keane and Moore

The motion carried.

B. 2022 Aquatics Report

Mr. Hayes, Mr. Powell, Ms. Poshek, and Ms. Rafferty presented the Aquatics Report. Mr. Hayes clarified some points regarding the OSLAD Grant funds and the ways in which camp fees were broken out from daily fee income. Overall, the pool had a successful

year in 2022. The Commission noted the increase in concession sales this year. Capital expenditures and the OSLAD Grant were discussed. This year cosmetic improvements were conducted at the pool, such as removing trees and shrubs, replacing grass, and updates to lighting. Mr. Hayes is proposing conducting a study of the pool to see what amenities could be added. A community survey was sent out to see what amenities could possibly be added in 2024. In 2023, the remaining heater in the baby pool will be replaced along with umbrellas. The baby pool will also be repainted and some mechanical issues will be fixed. Regarding the climbing wall, IRMA and IDPH will not permit the wall in the dive well due to its construction.

Rental income from pool rentals decreased slightly. In expenses, salaries have increased in order to remain competitive and licensing costs went up due to additional staff. A new card printer was purchased this year, raising office costs. Due to the pandemic, signage costs have increased, as new signs are needed year-to-year. Inflation affected the cost of chemicals. Daily fees have increased as admission fees have increased slightly. Camp attendance has increased as well. Mr. Powell discussed camp attendance. Mr. Hayes discussed swim lesson and swim team revenues. Mr. Powell discussed group swim lessons and the Town Team during the 2022 season as well as the future of the Town Team program.

Mr. Hayes presented the results of the 2022 member survey. Staff is addressing patron concerns regarding the cleanliness of the locker rooms and other items. In 2023, staff will begin using an electronic system to document their daily operations. Mr. Hayes also presented the results of the pool amenities survey.

CORRESPONDENCE

None.

OTHER BUSINESS/DISCUSSION ITEMS

A. 2023 Tentative Meeting Schedule

Mr. Hayes presented the tentative meeting schedule for 2023.

B. Next Meeting – January 10, 2023

The next meeting will be held on January 10, 2023.

ADJOURNMENT

Commissioner Hester made a motion to adjourn the meeting. Commissioner Baker seconded the motion. A voice vote was called and all were in favor. The meeting was adjourned at 8:25pm.

ATTEST:

Maggie South, Administrative Assistant



Gateway SRA Board Meeting
March 9, 2023
RGA Report



5a.

March 2023

Fall 2022

District	Registered Participants
Burr Ridge	5
Elmhurst	62
Hinsdale	19
Oak Brook	8
Pleasant Dale	3
Willowbrook	6
Westchester	3
York Center	0
Countryside	2
Non-resident	6
Total	114

Winter/Spring 2023

District	Registered Participants	Number of Programs
Burr Ridge	4	26
Elmhurst	61	205
Hinsdale	23	102
Oak Brook	8	49
Pleasant Dale	2	6
Willowbrook	4	11
Westchester	4	30
Countryside	1	2
York Center	0	0
Non-resident	7	36
Total	114	467

Winter 2023 Program Line Up (Dates: January 17 – March 18)

- 19 Weekly programs
- Gators Athletics – Bowling, Swim, Basketball, Bocce
- 4 Special Events

Spring 2023 Program Line Up (Dates: March 27 – May 20)

- 19 Weekly programs
- Gators Athletics – Bowling, Swim, Softball, Bocce, Soccer, Track and Field
- 5 Special Events

Gateway Vehicles Update as of 3/8/2023

Vehicle #	Type	Year	Mileage	Maintenance	Plans
283	Paratransit Bus Ford E450 15p + WC	2016	51, 517	None	Lease Ends June 2024
298	15p Ford Transit	2019	9, 968	None	None

Vehicle Needs:

(1) 15 passenger van & (1) 15 Passenger W/C assessible

Summer Camp Highlights:

See Attached Summer Camp Guide – Mailers and email blasts went out on Wednesday. If your community typically posts our recreation guide feel free to post the camp guide as well.

Summer 2023 Recreation Guide

Facility requests have gone out for the summer. Recreation guide is set to go out on April 3

Upcoming Events for March

Special Olympic Illinois Basketball State Tournament in Bloomington; "Let's Go To The Movies" – *Champions*
Luck O' Irish Dance; Chicago Wolves Game; Spring Break Camp

Program Highlights

Gateway SRA - Gators Basketball 2023

The Gateway Gator basketball teams had an incredible season this year! We had four teams with an average of 11 players per team. We had several new players joining the Gateway basketball program, including Bri, Brian K., Parker, Matt F., Caleb and Alan.

The Gateway Gators Blue team had a great season! The Gators Blue team had several goals for the season. They worked on improving their basic basketball skills- including dribbling, shooting and rebounding. They also worked on improving their endurance. The Blue team faced several tough teams this season. Many SRA's are grouping basketball teams by location vs. by skill level. The result is that those teams have one or two players that are at a considerably higher skill level. The Blue team did the best they could against these teams. The Blue had a close game when they played WSSRA White at the Special Olympic regional qualifier. The Blue team only lost by 4 points that game. Our Gator players are looking forward to next season and continuing to work on their team goals!



The Gateway Gators White team were happy to be playing basketball again! The Gators White team had three main goals this season. We worked on offensive and defensive positioning (zone forward, guards and center positioning) quite a bit this season. We also focused on good decision making with regards to passing. Another goal we worked on was team communication. They made good improvements on all three goals! The Gators White team had an incredible second game at the Special Olympic qualifier. The Gators White team won against WDSRA 3 with a score of 36-34. It was a nail biter. Earlier in the season, the Gators White team had lost to WDSRA 3 by 14 points. The Gators White team is looking forward to next year.



The Gateway Gators Red team improved their basketball skills and level of play this season! The Gators Red team had two new players- Parker and Matt F. They both did very well adjusting to a new team. The Gators Red worked on two main offensive goals- offensive ball movement and following up your shot. They also focused on endurance. The Gators Red had a very close first game at the Special Olympic qualifier. They played WDSRA 1. The Gators Red only lost that game by 2 points. The Gators team won their second game and came away with the Bronze medal. By the end of the season, the Gators Red team had improved their offensive play and had increased their endurance. The Gators Red team had a great season!



The Gateway Gators Green team had a good season! They had two new players- Bri and Brian K. Both Bri and Brian did very well on learning about their new teammates and how the Green team plays. The Green team had both team goals and individual goals. Each season, the Green team's coach asks each player to write down their individual goal and then share it with the team. This helps the players to focus on what they want to accomplish during the season. As a team, they worked on shot selection and offensive plays this season. The Green team won both of their games at the Special Olympic qualifier! They received the gold medal and are advancing to the state basketball competition on March 11th. Congratulations to the Gators Green team!



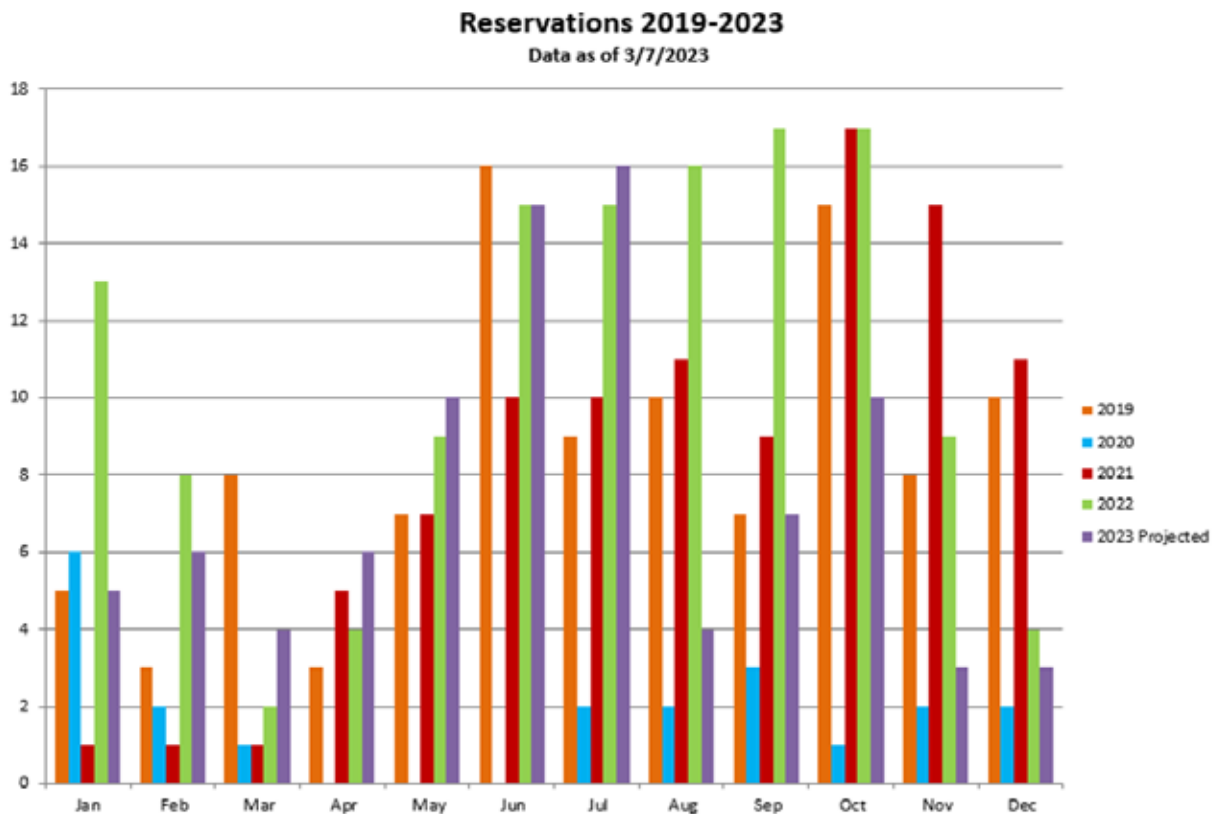
DATE: March 14, 2023
TO: Chairman Waverley and Members of the Parks & Recreation Commission
FROM: Michael Hayes, Parks & Recreation Superintendent; CPRP, CPO
RE: March Staff Report

Below is an update of key parks and recreation initiatives for January and February, 2023

KLM Update - Rentals

The graph below includes a graph indicating the number of monthly reservations. Typically, events are booked 6-18 months in advance of the rentals; however, if there are vacancies, staff will accept reservations within 5 days of an event.

While the COVID years are inconsistent with rentals, one aspect to note is the discrepancy from Jan/Feb 2022 and Jan/Feb 2023. In 2022 we had a large number of rentals these months, but less revenue than we did for 2023. This is due to the caterer, Niche and Co. renting kitchen space at KLM. This caused an increase of dates reserved but the Village received less revenue as we worked out a different rental rate than a typical event.





MEMORANDUM

KLM Lodge Update

During January and February KLM Lodge has seen a large uptick in inquiries and bookings for weddings and weekday events, including memorials and corporate meetings. Our 2023 calendar is consistently booking, with the weekends mid-April through October almost completely full.

We continue to push outreach towards increasing weekday bookings through print and digital advertising and have seen early success. During January, we hosted District 86 Hinsdale Central High School twice and received positive feedback and a request to book multiple weekday events in 2023. We also hosted a corporate seminar and luncheon for a repeat client with over 100 attendees over a 2-day period.

Corporate Seminar & Luncheon, 2-day Event – Friedman & Huey Assoc., LLC



KLM Lodge Staffing

To support continued increased rentals, staff is seeking out additional staffing help. We have a job position posted on our website and have been pushing the opportunity on social media. Since the beginning of the year staff have fielded over 100 inquiries for events, given 50+ Lodge tours to potential clients and booked 30 new events.



MEMORANDUM

KLM Building Maintenance

KLM Lodge is continuing to support the increase in event bookings by continued observation of facility maintenance. Some recent tasks include:

- Paint/repair work completed in the foyer, bride's room and restrooms
- Stove cleaning and fire suppression complete
- Gas valve cleaning and fireplace maintenance complete

KLM CY 2023 Update

KLM has \$11,000 allocated to begin fence repairs around the park perimeter. Staff is currently seeking proposals, which will focus on repairs along County Line road.

Additionally, we have \$37,000 allocated to renovate the first-floor flooring in the Lodge, excluding the bathrooms. Staff is currently working with a designer to identify appropriate materials and costs for the project. The project will be sent out to bid in the near future. Finally, a project that was not in the CIP, included repairing cracked walls and painting of the bathrooms, front entrance and bride room. This project has been completed.

Upcoming Brochure, Programs, & Events

2023 is the Village's Sesquicentennial (150th anniversary). A number of events are planned throughout the year and programs and events will tie into the 150th anniversary theme whenever possible.



Summer Brochure

The summer brochure will go live on March 13th. Registration will open for residents on March 20th and on March 27th for non-residents.

Past and Upcoming Monthly Event Highlights:

- **March**
 - **Corks and Forks:**



MEMORANDUM

Corks and Forks wine and food pairing event was held on March 3rd. The event had 55 guests. Food pairings were created, prepared, and served by the Lodge preferred caterer, "Maison Cuisine". Maison prepared 6 courses of tapas style dishes. Lorenzo Munos of Hinsdale Wine Academy, Level 3 Sommelier, chose an assortment of 9 wine pairings to compliment the food courses.

- **April**

- **Egg Hunt:**

- The Village once again is partnering with the Hinsdale Community House to run its annual Egg Hunt event on Saturday, April 8th in Robbins Park. Highlights of this event will include the egg hunt, prizes, an opportunity to visit with the Easter Bunny, and crafts.

- **Park Clean Up / Earth Day Celebration:**

- Patrons and community organizations can sign up to participate in Park Cleanup Day. Public services will supervise tree planting at KLM Park on April 20th. The event is held in the late afternoon.

- **May**

- **Memorial Day Procession:**

- The Memorial Day procession will kick off at 10:00 am on May 27th. The procession will end at Memorial Hall with a ceremony in honor of Memorial Day. The American Legion and Village of Hinsdale have partnered to coordinate the procession and ceremony.

Pool

The pool hours of operation will mirror 2022, with the exception of pre-season hours (June 3-9). While the facility will be open for lap swim in the morning, we will not open the facility until 4:00 pm. This is due to the fact that Hinsdale Central has pushed back their last day of school and a majority of our staff are from Hinsdale Central. Below is the 2023 pool operating hours and closures.



MEMORANDUM

PRE-SEASON HOURS

May 27-June 2

Open Swim

- Sat. & Sun.....9:30 – 11:30am
(May 27-28) (baby pool only)
- 11:30am – 7:00pm
(whole facility)
- Memorial Day.....11:30am – 5:00pm
(May 29) (whole facility)
- Tue.-Fri.....**CLOSED**
(May 30-June 2)

Lap Swim – 2 lanes guaranteed during these times.

- Sat. & Sun.....10:00 – 11:30am
(May 27-28)
- Tue.-Fri.....**CLOSED**
(May 30-June 2)

June 3-9

Open Swim

- Sat. & Sun.....9:30 – 11:30am
(June 3-4) (baby pool only)
- 11:30am – 7:00pm
(whole facility)
- Mon.-Fri.....4:00 – 7:00pm
(June 5-9) (whole facility)

Lap Swim – 2 lanes guaranteed during these times.

- Sat. & Sun.....10:00 – 11:30am
(June 3-4)
- Mon.-Fri.....5:45 – 9:15am
(June 5-9)

REGULAR HOURS

June 10-August 20

Open Swim

- Mon.-Fri.....11:30am – 7:00pm
(whole facility)
- Sat. & Sun.....9:30 – 11:30am
(baby pool only)
- July 4.....9:30 – 11:30am
(baby pool only)
- 11:30am – 5:00pm
(whole facility)

Lap Swim – 2 lanes guaranteed during these times.

- Mon.-Fri.....5:45 – 9:15am
- Sat. & Sun.....10:00 – 11:30am
- July 4.....10:00 – 11:30am

BACK TO SCHOOL HOURS

August 21-September 4

Open Swim

- Mon.-Fri.....**CLOSED**
(Aug. 21-Sept. 1)
- Sat. & Sun.....9:30 – 11:30am
(Aug. 26-Sept. 3) (baby pool only)
- 11:30am – 7:00pm
(whole facility)
- Labor Day.....9:30 – 11:30am
(Sept. 4) (baby pool only)
- 11:30am – 5:00pm
(whole facility)

Lap Swim – 2 lanes guaranteed during these times.

- Sat. & Sun.....10:00 – 11:30am
(Aug. 26-Sept. 3)
- Labor Day.....10:00 – 11:30am
(Sept. 4)

Times are subject to change, visit rainout line for more information

Pool Staffing

In an effort to recruit staff for the pool we recently have attended three in person school job fairs during lunch periods. Most of the schools won't let us in unfortunately, but Hinsdale Central we have attended twice and Nazareth once. We also have been pushing recruitment of staff via social media and most recently launched a film. Below is the link to the film:

<https://dkw8gemxc9npb.cloudfront.net/videos/a389ea08-e6ff-47d0-bcfe-5fe8df30a3cb/Pooljobs.mp4>

Overall, we are doing well with recruitment and have the following positions secured:

- Coordinators 2
- Managers 5
- Head Guards 4
- Guards 39
- Cashiers 13



MEMORANDUM

Athletic Permit Update

Field rental season is upon us and we have been working on coordinating field rental permits between Veeck, Brook, Pierce, KLM, Robbins, Burns Field, Melin, Stough and the Swimming Pool parks. Several sites such as Dietz and Monroe have been taken offline this spring to help turf recover from fall usage damage. We also have been working on field layouts and sizes to give areas of turf a rest in some of our bigger parks. Fields have begun to be painted and nets are scheduled to go up by the end of the month, weather pending. Organizations interested in field rentals should contact Michael Hayes at mhayes@villageofhinsdale.org

Ice Rink

The ice rink has been removed for the season and unfortunately was only able to be used a few times due to weather conditions.

Park 2023 CIP Update

Peirce:

The budget includes \$45,000 to repair fencing and dugout roofs at Peirce Park. Beginning mid to late March, we will begin repairs on 3 of the 5 outfield fences. We also have \$30,000 for bleacher replacements. Staff has recently bought 2 bleachers. Additionally, a project that was not in the CIP, includes replacing garbage receptacles in the park to meet out current streetscape standards. Peirce Park will be receiving 4 new garbage receptacles this month.

Burns Field:

The budget includes \$180,000 to replace Burns Field Playground. Staff has recently engaged the Village Board on use of capital funds for the project and we anticipate having more details for our April meeting.

Maintenance Highlights – January 2023

- Contractual Maintenance
 - Landscape Maintenance and Mowing
 - § Contract will begin April 1st, 2023
- General Park Maintenance
 - Bathroom Shelters (Six Sites – 12 Bathrooms, & 3 Picnic Shelters)
 - § KLM and Burns Field Bathrooms were inspected, cleaned and stocked Monday-Friday
- Other

MEMORANDUM

- Village crews removed the holiday decorations. Over 190 wreaths were removed in and around the business district, Burlington Park, the Memorial Building and KLM.
- Staff installed and maintained the ice rink at Burns Field
- Dormant pruning was completed at Eleanor's Park and Washington Plaza.
- Planting bed preparation was started for the pollinator garden at Eleanor's Park
- Landscape maintenance activities were completed at Dietz and Ehret Park

Eleanor's Park

Eleanor's Park is the latest recipient of a scout project. The project consisted of removing invasive plants and turning the overgrown garden into a pollinator garden. Below are some recent pictures of the project.



MEMORANDUM



MEMORANDUM





8a.

MEMORANDUM

DATE: March 14, 2023

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Michael Hayes, Superintendent of Parks & Recreation; CPRP, CPO

RE: Bench Donation Application – The Estate of Thomas Hardies

An application for a Bench Plaque Donation has been submitted to the Parks & Recreation Commission and Village Staff for consideration. The family has requested to have the plaque displayed on a bench in Katherine Legge Memorial Park (KLM). The bench will be located on north end of the walking path in the dog allowed area. This donation is made in memory of their family member. The attached documents include the bench location and application with plaque wording.

At this time staff is recommending the bench plaque installation on behalf of the Hardies family.

Attached

- Donation Application
- Location of Bench at KLM



VILLAGE OF HINSDALE
Park and Recreation
Donation Policy

Donation Application for Art Work, Monuments and Non-conforming donations																																																													
Application must include a summary to demonstrate how the proposed donation meets the application criteria established in the policy.																																																													
Name of Donor: <div style="text-align: center; font-family: cursive; font-size: 1.2em;">The Estate of Thomas Hardies</div>																																																													
Address of Donor: <div style="text-align: center; background-color: black; color: white; padding: 2px;">5229 Caroline Ave. Western Springs, IL, 60558</div>																																																													
Phone Number: (630) 258-4001 (Erin Hardies) Work: Home: Fax:																																																													
Email: <div style="text-align: center; font-family: cursive;">tessklyg@gmail.com / erinflan66@gmail.com</div>																																																													
Description of Donation (if available provide a photo): <div style="text-align: center; font-family: cursive;">Bench Plaque in KLM dog park</div>																																																													
Proposed Location of Donation: <div style="text-align: center; font-family: cursive;">Katherine Legge Memorial Park</div>																																																													
Requested Wording on Memorial Acknowledgement: <table border="1" style="width: 100%; text-align: center; border-collapse: collapse; font-family: monospace;"> <tr> <td>I</td><td>n</td><td>L</td><td>o</td><td>v</td><td>i</td><td>n</td><td>g</td><td>M</td><td>e</td><td>m</td><td>o</td><td>r</td><td>y</td><td>O</td><td>f</td><td></td><td></td><td></td><td></td> </tr> <tr> <td>T</td><td>o</td><td>m</td><td></td><td>H</td><td>a</td><td>r</td><td>d</td><td>i</td><td>e</td><td>s</td><td></td><td></td><td></td><td>O</td><td>+</td><td>i</td><td>s</td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td><td>9</td><td>6</td><td>4</td><td>-</td><td>2</td><td>0</td><td>2</td><td>2</td><td></td><td></td><td></td><td></td><td></td> </tr> </table>		I	n	L	o	v	i	n	g	M	e	m	o	r	y	O	f					T	o	m		H	a	r	d	i	e	s				O	+	i	s									1	9	6	4	-	2	0	2	2					
I	n	L	o	v	i	n	g	M	e	m	o	r	y	O	f																																														
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						1	9	6	4	-	2	0	2	2																																															
Value of Donation: \$ 1,000. ⁰⁰																																																													

I have read the Donation Policy

Requested by: Tess Klygis

Date: 01/06/2023

Reviewed by: _____

Date: _____

Donation Cost Calculations	
Element Type:	
Value of Donation	\$
Cost of Plaque	\$
Life Cycle Term	Years (x)
Annual Life Cycle Cost (determined by Village staff)	\$
Life Cycle Cost	\$
Total Cost of Donated Element	\$ (

Board of Trustees Approval: _____ Date: _____



10a.

DATE: March 7, 2023

TO: Chairman Waverley and Members of the Parks & Recreation Commission

FROM: Michael Hayes, Parks and Recreation Superintendent; CPRP, CPO

RE: Park Picnic Table Replacement and Potential Donation Program

Background

The Village's park system currently consists of 88 picnic tables in several styles and colors of tables ranging from wood, metal and plastic. Pictures outlining these table styles can be seen below. Most of the picnic tables are wood, and some are declining with splinters and decay. The annual Park Maintenance Budget Line Item 6300-7361 contemplates the replacement of approximately 3 tables per year at \$3,600. However, before staff begins the replacement process, we are recommending that the style selected is consistent, and potentially matching our current streetscape of black benches, streetlights and garbage cans.

In addition, the Village has received inquiries from residents about donating a picnic table, similar to how we allow for the donation of benches. The current policy allows for the donation of picnic tables but the Village has not typically marketed this information. Allowing for the donation of picnic tables will enable the Village to replace aging tables more quickly.

Discussion & Recommendation

The Village's current streetscape design is black benches, streetlights and refuse containers. The attached picture below is a black, commercial six-foot table with a smooth perforated steel surface and is a favorite in the Parks and Recreation industry. The Village currently uses these tables in Pierce Park and at the Pool, with good experience.

The table works well for dining and due to the stable frame design, this table is tip resistant. It's thick layer of UV stable, mold-resistant plastisol completely coats the entire product. This durable coating protects it from harsh environmental elements. In addition, the free-standing (portable) legs are coated. There is no exposed metal, so rust is not a concern. The plastisol coating also defers heat, making the bench preferable in hot locations. The product comes with a 20-year warranty. In retrospect, wood table last 10-15 years.

The table is recommended by Staff and Public Services due to its longevity, movability and diversity with matching Village assets. Additional features outlined below by Staff highlights usability and easy maintenance.

- Comfortably seats up to six adults
- Easier to move for mowing
- Easily clean with a power washer or hose
- The center umbrella hole is standard on the 6' picnic table allowing for flexibility of use in parks or patrons to bring their own umbrella
- Fade resistant
- Less maintenance and vandalism

Additionally, the black table concept outlined below allows us to receive competitive pricing as many vendors source the same table. The estimated cost of the coated steel table is \$1,1117 compared to the cost of the wood table which is approximately \$799.

Alternatively, we could continue to purchase wood replacement tables in areas that currently have wood tables, and phase in the replacements by changing out the tables in Burlington Park and then repurposing wood elsewhere. The tables in Burlington Park are need of replacement and they are also the most likely be donated.

At this time staff is seeking feedback regarding the picnic table replacement design and the availability to allow picnic tables to be available for donations and purchase in Burlington Park.

Current Table Concept



New Table Concept

