



## MEETING AGENDA

**MEETING OF THE  
PARKS AND RECREATION COMMISSION  
Tuesday, May 9, 2023  
6:00 p.m.  
MEMORIAL HALL – MEMORIAL BUILDING  
19 E. CHICAGO AVENUE  
(Tentative and Subject to Change)**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
  - a) Approval of Minutes- April 25, 2023
- 5. LIAISON REPORTS**
  - a) April SRA Report
- 6. MONTHLY REPORTS**
  - a) Staff Report
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
- 10. CORRESPONDENCE**
- 11. OTHER BUSINESS/DISCUSSION ITEMS**
  - a) Burns Playground
  - b) Next meeting July 11, 2023
- 12. ADJOURNMENT**

Items listed on the agenda will be discussed and considered by the Commission. The Commission welcomes public comment on the agenda items during discussion. Items recommended for Board of Trustee approval at this meeting may be referred to the Board for further consideration at their next meeting. The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Andrianna Peterson, ADA Coordinator, at 630-789-7005 to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Visit the Village's Web Site at [www.villageofhinsdale.org](http://www.villageofhinsdale.org)





Gateway SRA Board Meeting  
April 20, 2023  
RGA Report



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**April 2023**

**Fall 2022**

District	Registered Participants
Burr Ridge	5
Elmhurst	62
Hinsdale	19
Oak Brook	8
Pleasant Dale	3
Willowbrook	6
Westchester	3
York Center	0
Countryside	2
Non-resident	6
<b>Total</b>	<b>114</b>

**Winter/Spring 2023**

District	Registered Participants	Number of Programs
Burr Ridge	4	26
Elmhurst	63	207
Hinsdale	23	102
Oak Brook	8	49
Pleasant Dale	2	6
Willowbrook	4	11
Westchester	4	30
Countryside	1	2
York Center	0	0
Non-resident	7	36
<b>Total</b>	<b>116</b>	<b>469</b>

**Spring 2023 Program Line Up (Dates: March 27 – May 20)**

- 19 Weekly programs
- Gators Athletics – Bowling, Swim, Softball, Bocce, Soccer, Track and Field
- 5 Special Events

**Gateway Vehicles Update as of 4/19/2023**

Vehicle #	Type	Year	Mileage	Maintenance	Plans
283	Paratransit Bus Ford E450 15p + WC	2016	52,293	None	Lease Ends June 2024
298	15p Ford Transit	2019	10,423	None	None

**Vehicle Needs:**

(1) 15 passenger van & (1) 15 Passenger W/C assessible

I test drove 2 vehicles this past month. All board members received information in regards to the 2021 Ford Transit at Haggerty GMC in Villa Park. Vehicle is still available and I would like to encourage the board to consider purchasing this vehicle.

**Summer 2023 Recreation Guide**

Recreation guide has gone out and registration started on Monday, April 17. Camp registrations are steadily coming in. We still have availability in all our camps.

**Upcoming Events for April & May**

Grease at Drury Lane, Track and Field Special Olympic Qualifier, Guys and Ladies Nights Out, Spring Formal

**Program Highlights**

"Champions" Movie Review, Gators Green Basketball Team State Competition, Luck O Irish Dance, Gators Swim Team Qualifier, Chicago Wolves Game, and Spring Break Camp





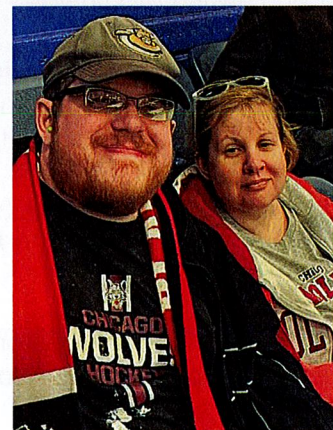
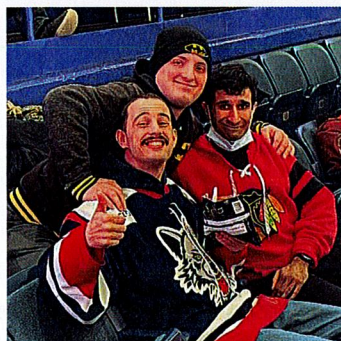
## Gators Green Basketball Brings Home GOLD



## Gators Swim Qualifier



## Chicago Wolves Game





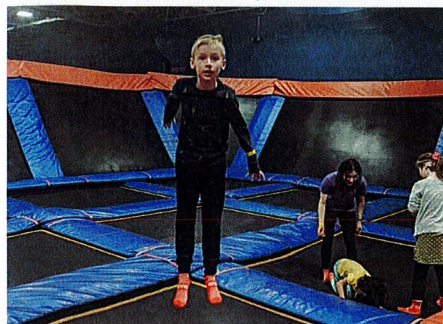
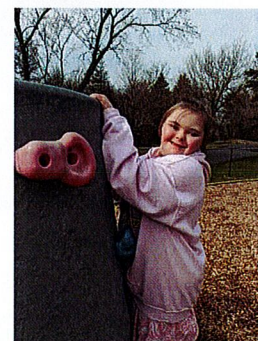
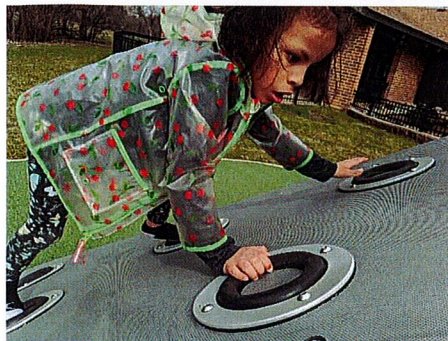




## Luck O Irish Dance

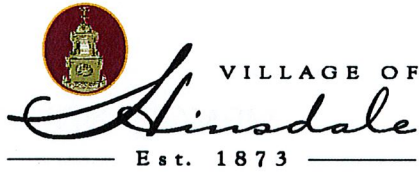


## Spring Break Camp









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## MEMORANDUM

**DATE:** May 9, 2023

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Parks & Recreation Superintendent; CPRP, CPO

**RE:** April Update

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Outlined below is a brief update on summer activities, park maintenance and summer hiring since our last meeting in March.

### Summer Activities

- The summer program brochure was posted online on March 13 and program registration has started
- Staff is offering 325 recreation programs this summer, including 30 new programs
  - Some of these new programs were introduced to increase our offerings for the senior community and include senior trips and fitness programs
- Early Bird pool membership sales began April 1 online and April 3 in person
- Special events
  - Lunch on the Lawn (3)
  - Movie in the Park (3)
  - Unplug and Play
  - Fourth of July Parade
    - We are currently accepting entries for the Fourth of July parade.
    - We are seeking volunteers to assist staff with parade staging

### Financial Update

- The 2023 adopted budget for Parks and Recreation was sent out to the Commission last week via email. The budget for Parks and Recreation budget starts on page 66. In the fall we will be presenting everyone with a preliminary Parks and Rec capital budget for 2024 for review and comment. Administrative staff is working on a format for a Village wide unified monthly financial report that will be shared with Trustees and Commission members. We anticipate to have a document in the weeks to come, but are currently working through some operational aspects in our new system.



## Social Media Insights

### Page overview

Create a post

Last 28 days

#### Discovery

Post reach	8,769
Post engagement	1,270
New Page Followers	27

#### Interactions

Reactions	190
Comments	15
Shares	22
Photo views	421
Link clicks	165

#### Other

Hide all posts	0
Unfollows	0



Wow, what an egg-citing weekend it was! 🥚🐣 Our egg hunt was a huge success, filled with laughter, fun, and o...

April 11 at 7:00 PM · 🌐

Post Impressions ⓘ

1,226

Post reach ⓘ

1,218

Post Engagement ⓘ

232

#### Interactions ⓘ



14



1



0



0



0



0



Reactions

15



Comments

0



Shares

1



Other Clicks

71



## MEMORANDUM

### **Park Updates**

- All park restrooms are open for the season
- Field rentals started April 1
- The light pole that was out at Veeck has been repaired
- New wind screen has been ordered for Burns Field Tennis Courts
- Fencing repairs to ball fields have started at Peirce Park
- Turf repairs are underway throughout all parks

### **Summer Pool Hiring Update**

- 57 Guards
- 16 Cashiers
- 5 Managers
- 4 Head guards

### **Pool Kick off Phase 3 Meeting**

- Administration staff has engaged Williams Architects to plan for future pool renovations and grant opportunities. A formal schedule of events will be created in the weeks to come, which will be shared.

*If you know of anyone looking to be a lifeguard we are still hiring. Please pass the word.*



## MEMORANDUM

John Finnell  
Monthly Highlights – February 2023

- **Contractual Maintenance**
  - **Spring clean-up is scheduled for April 2023**
  - **Tree Maintenance**
    - Contract was awarded for tree pruning in parks for 2023. Trees were pruned at Katherine Legge Memorial Park and Stough Park.
  - **Summer Weekend Parks Bathroom and Garbage Maintenance**
    - Contract renewed for weekend and holiday garbage disposal for Village Parks and the Central Business District. The contract includes weekend maintenance for park bathrooms.
- **General Park Maintenance**
  - **Bathroom Shelters (Six Sites – 12 Bathrooms, & 3 Picnic Shelters)**
    - KLM and Burns Field bathrooms were inspected, cleaned and stocked Monday-Friday.
- **Other**
  - Staff began clearing the brush lines at Brook, Brush Hill, Ehret and KLM Parks
  - Staff cut back woody ornamentals in Eleanor's Park and Washington Lot Plaza
  - Staff replaced the backboards, rims and nets on the basketball courts at Robbins Park



11a

**DATE:** May 9, 2023

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Superintendent of Parks & Recreation; CPRP, CPO

**RE:** Burns Field Playground Update

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### **Background**

During the April 25<sup>th</sup> Special Parks and Recreation Commission meeting, staff presented three concepts for the Burns Field playground. While the overall footprint of the concepts was pre-determined, based on the budget of \$180,000 small changes are possible based on resident feedback. Below is an outline of suggested items asked to be considered in the playground redesign by the public:

- Fresh Sand in the Sand Box
- More Swing Bays
- Sit and Spin Seat
- Spider Web Climbing Structure or Something Similar
- More Climbing and Interactive Sensory Equipment on the Tot Structure

At the conclusion of the Commission meeting it was determined that concept 2 was the more favorable design. See attachment Exhibit A. Staff was asked to attempt to make some minor alterations to the design based on resident feedback, while remaining in budget.

### **Discussion & Recommendation**

In order to add additional amenities to the 2-5-year-old playground and remain in budget, staff proposes to alter the 5-12-year-old playground slightly by removing a ground level landing platform. This alteration allows for enough space to incorporate an inclusive sensory climbing structure.

Additionally, staff was able to make proposed alterations to the 2-5-year-old playground area to include more sensory and climbing equipment. However, to remain in budget we could not increase the foot print of the design. Hinsdale recently just installed a larger tot specific playground at Robbins Park, which meets the needs of younger children. The slight proposed adjustments made to Burns Field 2-5-year-old playground will be a nice addition.

Finally, to remain in budget, staff could not install more swing bays, but proposed to remove the larger seated swings based on resident feedback. This will allow for a total of 2 bucket and 4 belt swings. Please see the attached Exhibit B which incorporates these proposed changes.

Staff intends to ask the Village Board of Trustees for approval on the revised playground concept at the May 16<sup>th</sup> Trustee meeting and as is asking the Commission to provide input on one of three color pallets below. Please note, playgrounds depicted below are not renderings of Burns Field.





### **Budget Impact**

The project remains in budget as previously discussed.

### **Attachements**

- Exhibit A
- Exhibit B



**DATE:** April 25, 2023

**TO:** Chairman Waverley and Members of the Parks & Recreation Commission

**FROM:** Michael Hayes, Superintendent of Parks & Recreation; CPRP, CPO

**RE:** Burns Field Playground Concept

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### **Background**

There are 11 playgrounds owned and operated by the Village of Hinsdale. The lifespan of a playground is generally 20 years and Burns Field playground is our oldest playground with 21 years of play. Village staff thoroughly inspects and maintains all Village playgrounds on a bi-annual basis. The cost of replacing playgrounds can vary greatly depending on size, style of equipment, landscaping, general construction materials, demolition, install and other site amenities.

For planning purposes, prioritization of replacement is determined by age of the playground, safety, and playground type/usage. Staff recently developed a replacement schedule in our Capital Improvement Plan (CIP) to be used as a template for future planning. The Burns Field playground is slated next to be replaced in 2023.

Pictures of current conditions can be seen below. Currently staff maintains equipment to the best of our abilities, but some parts cannot be found anymore and some features have been completely removed due to safety concerns.

The playground is also used heavily by Special Rec Association (SRA) as we provide them park space to host a summer camp and consideration of amenities should provide an inclusivity factor. As part of our agreement with our SRA we are asked to accommodate facilities for SRA programs.

### **Budget Impact**

The current 2023 Capital Improvement Plan (CIP) includes \$180,000 to replace the playground equipment at Burns Field.

The Village has several options to procure and install the new park equipment. Government agencies can utilize state awarded contracts to help save time and resources while still meeting purchasing requirements. Through the OMNIA Public Sector state purchasing agreement, the project equipment, demo and install of playground equipment in state bid at Burns Field is secure. The program, projects have already been competitively bid with guaranteed costs. Their proposal is turnkey and includes project management oversight. This same program was recently utilized successfully by School District 181 to install a playground at Monroe School. The Village is intending to use this program.

## **Discussion & Recommendation**

There are three concept playground designs for consideration. All three concepts can be adjusted slightly based on public response and will be adjusted based on changing material costs. The first two concepts are unique to the Village and Concept 3 is more of a traditional playground.

While all three concepts meet ADA requirements, Concept 2 outweighs Concept 1 in accessibility opportunities. This is important given use by Special Rec. Staff recommends Concept 2 due to its uniqueness to the Village and enhanced ADA ability to use.

As for the overall color design, there are two themes that can be considered – Spring Bloom and Nature’s Way. Concepts 1 and 3 below depict the Spring Bloom theme and Concept 2 below depicts the Nature’s Way theme. Nature’s Way is recommended by staff due to how it blends in with the surrounding elements at Burns Field.

Time is a priority as current lead times for equipment are around six months to complete the project while the weather allows. Resident impacts on the project will involve not having a playground in the park for approximately one month, depending on the vendor, equipment order timeline and weather.

The existing playground will need to be removed prior to the new installation so the site can be excavated and prepared with new concrete footings.

The next step is to seek feedback from the Parks and Recreation Commission and the public regarding the preferred amenities for playground Concept 2 and the Nature’s Way theme. As with other projects of this type, outreach to the public will be in the form of social media.

Feedback from the Commission and the public will be shared with the Village Board of Trustees prior to the formal consideration of the project.



*Current Playground*













## Concept 1

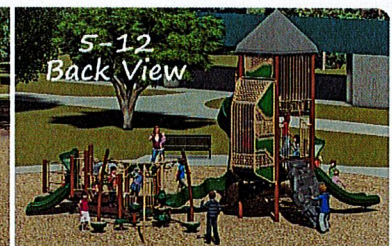
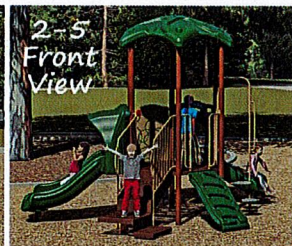
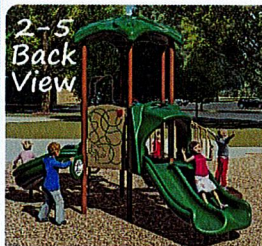


## Concept 2



### Burns Field Park Playground Design 162941-05

Design • Build • PLAY!



www.cunninghamrec.com

800.438.2780







### Concept 3

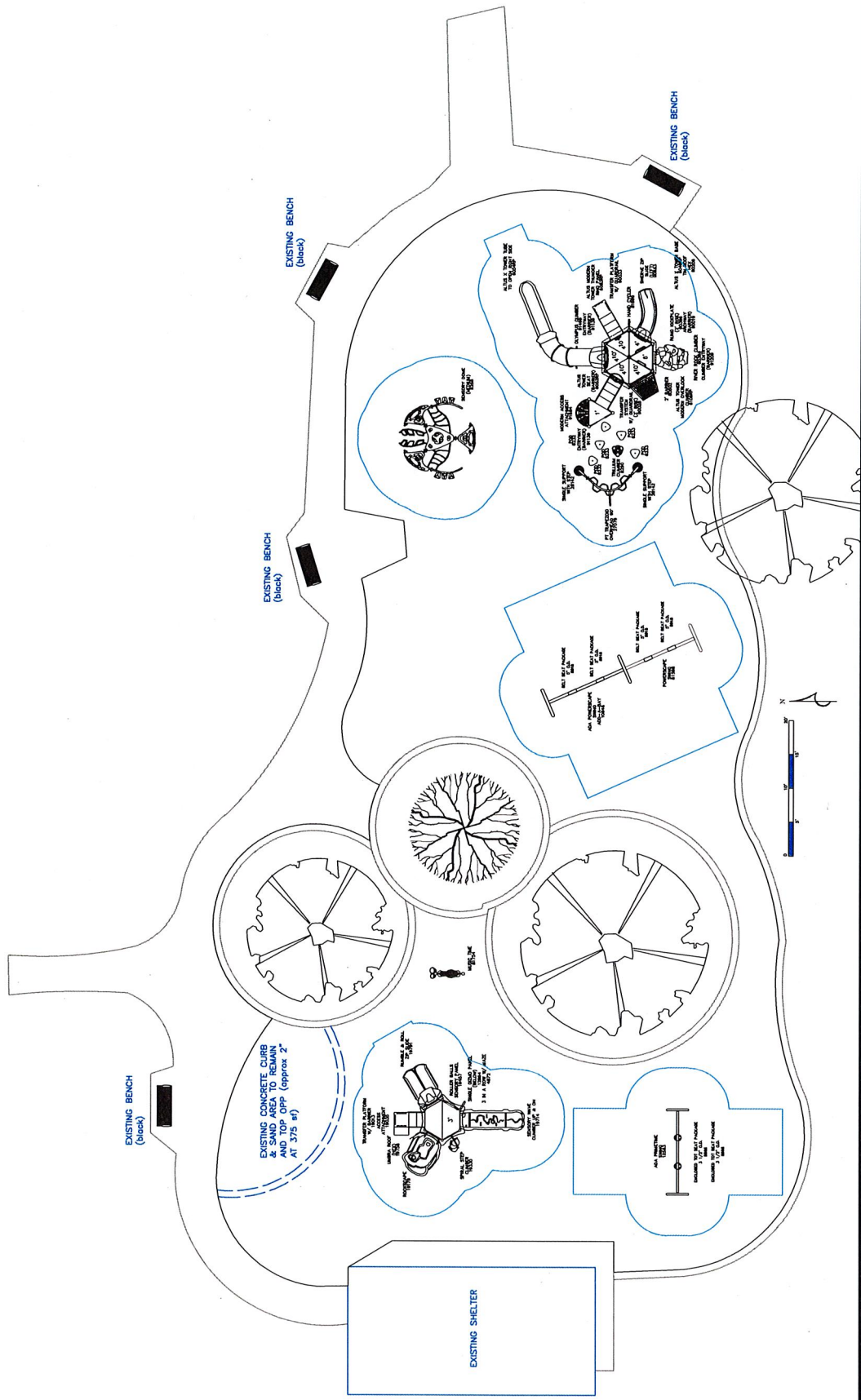


#### Attached

- Playground Blueprints







**GameTime**  
 A PLAYCORE Company  
 150 PlayCore Drive SE  
 Fort Payne, AL 35967  
 www.gametime.com



Village of Hinsdale  
 Burns Field Playground  
 Hinsdale, IL  
 Representative  
 Cunningham Recreation

This play equipment is recommended for children ages 2-5 & 5-12

Minimum Area Required:  
 Scale:  
 This drawing can be scaled only when in an 11" x 17" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-814

Drawn By:  
 CW/TCV  
 Date:  
 05/03/2023  
 Drawing Name:  
 162941-08 Burns

