



AUTOMATED PAYMENT PROGRAM

Water Billing - Direct Debit Authorization

The Village of Hinsdale provides an Automated Payment Program for Utility Bill customers. This free program utilizes electronic funds transfer to provide a timely, accurate, and convenient method to pay your utility bill. **Instructions:** To sign up for direct debit, complete this authorization agreement **and** include an unsigned/voided check from your account to assist in verifying bank data. Return this form and your voided check in person to the Hinsdale Village Hall at 19 East Chicago Avenue or by email to utilitybilling@villageofhinsdale.org *Due to the information being provided we ask that you please do not mail this form.*

By signing below, I authorize the Village of Hinsdale and the Financial Institution designated, to begin deductions for Automatic Payment Program payments. I understand the automated payment of the billing amount will be made within five days of the issuance of the bill. I further authorize the Village of Hinsdale to initiate debits to my account to correct any errors in connection with my account.

This authority shall remain in effect until the Village of Hinsdale has received written notification from me to terminate said agreement, or until the Village of Hinsdale has sent me written notification of termination of this agreement.

Customer Signature: _____ Date: _____

Please Print

Name (as it appears on Utility Bill) _____

Service Address _____ Hinsdale, IL 60521

Mailing Address (if different) _____

City _____ State _____ Zip Code _____

Telephone _____ Email _____

Customer Account Number (on Utility Bill) _____

Financial Institution _____

Account Number _____ Routing Number _____

Address of Financial Institution _____

City _____ State _____ Zip Code _____

Phone Number of Financial Institution _____

Please note: Direct debit of your account will begin with the next billing cycle. Should you change residences within the Village of Hinsdale, you must sign up for automated payments for your new address, as this authorization does not transfer. If you have any questions, please call the Finance Department, Water Billing at 630-789-7020.