

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

DATE: September 11, 2013

Present: Cooley, Lubing, Mares, Tharp.
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:08 p.m. in the Courtroom of the Greendale Safety Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Lubing moved, Trustee Cooley seconded approval of the July 10, 2013, minutes.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

VOUCHERS

Trustee Cooley moved, Trustee Lubing seconded approval of the vouchers for August, 2013, in the amount of \$94,412.13.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

Trustee Cooley moved, Trustee Lubing seconded approval of the vouchers for September, 2013, in the amount of \$10,885.15.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

REVENUES

The revenues were noted.

CLERK TREASURER'S REPORT

The Clerk Treasurer's Report was noted.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

The grand opening of the Community Learning Center will be held on Saturday, September 21, at 11:00 a.m. A discussion was held on the press release issued for the event with a note that the Library Board was not listed as a participant in the CLCAC.

The Director informed the Board that the RFID project was completed. Staff is training on RFID for the public on a soft opening basis with the grand opening date as the target for full usage.

Trustee Lubing moved, Trustee Cooley seconded, a motion to approve the nomination of Marc Padron to the Community Learning Center Advisory Committee.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

At 5:27 p.m., Trustee Tharp left the meeting and the Board halted business until 5:37 p.m. when Trustee Tharp returned.

Trustee Lubing moved, Trustee Tharp seconded, approval of the Electronic Device Circulation and Liability Policy.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

The Director reviewed the Planned Use for Unrestricted Funds document as presented. The Director told the Board that the Greendale Public Library Foundation, Inc., has pledged \$10,000 towards the RFID project in 2013 and is considering additional support over the life of the loan from the Village. President Mares asked that this topic be an agenda item each month.

NEW BUSINESS

Trustee Lubing moved, Trustee Cooley seconded, a motion to allow the Library staff to immediately recycle its discards that are not optimal to sell.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

Trustee Lubing moved, Trustee Tharp seconded, a motion to raise the minimum fine threshold from \$1.00 to \$5.00.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

Trustee Cooley moved, Trustee Lubing seconded, a motion to sign the 2014-2015 Milwaukee County Federated Library System Member Agreement.

Ayes: Cooley, Lubing, Mares, Tharp.
Noes: None.

A discussion was held on a recognition for former Trustee Taylor regarding his twenty-five years of service on the Library Board.

A discussion was held on the limited services that will be available on January 20, 2014, due to a conversion to the Sierra operating software provided by MCFLS. Trustee Cooley moved, Trustee Lubing seconded, a motion to modify the Library's hours for January 20, 2014, to 8:00 a.m. until 4:30 p.m.

Ayes: Cooley, Lubing, Mares, Tharp.

Noes: None.

The Director reviewed the first draft of the 2014 budget to be presented to the Village Manager. The Board discussed the request to present an additional draft budget with a 5% reduction.

Trustee Lubing moved, Trustee Cooley seconded, a motion to present the first draft of the 2013 budget to the Village Manager with the understanding that the Board will review any request for actual reductions at the time they need to be made.

Ayes: Cooley, Lubing, Mares, Tharp.

Noes: None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

The Director noted that the circulation for the month of July was the 8th best month in the history of the Library.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

None.

CALENDAR

None.

DISCUSSION

None.

ADJOURNMENT

The meeting adjourned at 6:22 p.m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Oct. 9: Budget to Village Board; Nov. 13: Joint Meeting with Foundation Board officers; Dec. 11: Review of Library Plan; Jan. 8: Library Director Review & Review of Library Board Policies; Feb. 12: Open; March

12: Annual Report; April 9: Open; May 14: Open; June 11: General Budget Review & Director Mid-Year Review & Elections; July 9: Open; Aug. 13: Third Budget Review; Sept. 10: Third Quarter Review of the Library Director; Budget to Village Manager;