

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

DATE: April 9, 2014

Present: Cooley, Hegge, Lubing, Mares, Tharp.
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:02 p.m. in the Community Meeting Room of the Community Learning Center.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Lubing moved, Trustee Hegge seconded approval of the minutes for March 12, 2014.

Present: Cooley, Hegge, Lubing, Mares, Tharp.
Noes: None.

VOUCHERS

Trustee Hegge moved, Trustee Lubing seconded approval of the vouchers for March, 2014, in the amount of \$8,456.10.

Present: Cooley, Hegge, Lubing, Mares, Tharp.
Noes: None.

REVENUES

The revenues were noted.

CLERK TREASURER'S REPORT

The Clerk Treasurer's Report was noted.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

Trustee Tharp moved, Trustee Hegge seconded, a motion to accept the Greendale Community Learning Center logo as presented.

Present: Cooley, Hegge, Lubing, Mares, Tharp.
Noes: None.

The Director reported on the completion of the integration of the paperback collection into fiction, the potential arrival of the computer furniture next week, the open holds initiative and the work on the upcoming survey in the Park and Recreation bulletin. A discussion was held on finding a computerized solution to the restriction of minors regarding R-rated videos.

The Planned Use for Unrestricted Funds was reviewed. The Director informed the Board that all of the computers in the library need to be upgraded from Windows XP to Windows 7. This will require some machines to be replaced and the total expenditure will be in the \$7,000 range.

NEW BUSINESS

Trustee Cooley moved, Trustee Tharp seconded a motion to accept the Reference and Background Policy as presented.

Present: Cooley, Hegge, Lubing, Mares, Tharp.

Noes: None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

As presented. In addition, the Director reviewed a recent incident of theft in the library with the Board.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

The Foundation is looking for three board members and could use some suggested names from the Library Board. The Foundation will be encouraged to issue agendas and minutes for its meeting in order to encourage good attendance at the Board meetings.

CALENDAR

None.

DISCUSSION

Trustee Cooley moved, Trustee Lubing seconded a motion that the Library Board shall convene into closed session pursuant to Section 19.85(1)(C) of the Wisconsin Statutes for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". The Library Board will not return to open session.

ADJOURNMENT

The open portion of the meeting adjourned at 5:30 p.m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

May: Open; June: General Budget Review & Director Mid-Year Review & Elections; July: Open; Aug.: Third Budget Review; Sept.: Third Quarter Review of the Library Director; Budget to Village Manager; Oct.: Budget to Village Board; Nov.: Joint Meeting with Foundation Board officers; Dec.: Review of Library Plan; Jan.: Library Director Review & Review of Library Board Policies; Feb.: Open; March: Annual Report; April: Open;