

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: January 9, 2013**

Present: Genz, Hegge, Lubing, Mares, Taylor, Tharp.

Also Present: Gary Warren Niebuhr, Library Director

Kim Amidzich (arrived 5:10 p.m., departed 5:40 p.m.)

Trustee Tharp departed at 5:40 p.m.

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 5:00 p.m. in the Community Room of the Multipurpose Building.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Trustee Lubing moved, Trustee Hegge seconded approval of the December 12, 2012, minutes.

Ayes: Genz, Hegge, Lubing, Mares, Taylor, Tharp.

Noes: None.

**VOUCHERS**

Trustee Lubing moved, Trustee Hegge seconded approval of the vouchers for December, 2012, in the amount of \$6,332.20.

Trustee Lubing asked about the purchase of the carts and the Director reported that one was purchased with gift funds and the other with equipment replacement.

Ayes: Genz, Hegge, Lubing, Mares, Taylor, Tharp.

Noes: None.

**REVENUES**

A discussion was held on the 2012 totals as reported.

**CLERK TREASURER'S REPORT**

No report available.

**CITIZEN'S COMMENTS**

None.

**UNFINISHED BUSINESS**

The Director reviewed the current status of the CLC project including the estimated dates. The Director suggested that the Library Board should appoint its members to the CLC Advisory Committee to get the process initiated. The appointments will be on the February agenda.

The Director presented the suggested changes to the Library Board policies as discussed in November and presented in December. The Director recommended that the Exhibits, Posting and Solicitation Policy, Meeting Room Policy, Corporate Sponsorship and Naming Rights, and Programming Policy should be taken to the CLC Advisory Committee for revision reflecting the changes brought about by the CLC.

Trustee Lubing moved, Trustee Hegge seconded, a motion to add the phrase “and to be a vital component of the Community Learning Center” to the Mission Statement.

Ayes: Genz, Hegge, Lubing, Mares, Taylor, Tharp.  
Noes: None.

Trustee Lubing moved, Trustee Taylor seconded, a motion to add an Article VII to the Operating Policy as follows:

Article VII - Community Learning Center

Section 1. The Library Board will abide by the provisions of the Community Learning Center Operational Agreement made and entered into by the Village of Greendale, the Greendale School District, and the Board.

Section 2. The Board President will appoint two Board members, confirmed by the Library Board, to serve on the Combined Community Learning Center Advisory Committee.

Section 3. The Board and the Greendale School District may jointly purchase certain items if mutually agreed to by the parties. The parties shall mutually agree on how costs for existing and new technology are to be allocated or recovered.

Ayes: Genz, Hegge, Lubing, Mares, Taylor, Tharp.  
Noes: None.

Trustee Taylor moved, Trustee Lubing seconded, a motion to create a new charge of 50 cents for non-pickup of holds.

A discussion was held on this new charge. Trustee Genz spoke against the motion.

Ayes: Hegge, Lubing, Mares, Taylor, Tharp.  
Noes: Genz.

President Mares requested time to review the Continuing Education Policy and will bring suggested revisions to the February meeting.

## NEW BUSINESS

The Director requested Board input into their suggestions for a meeting location during the months of construction. A decision was made to meet in the Safety Center. The Director informed the Board that he will be on vacation in July and requested a change in the meeting date from the 10<sup>th</sup> to the 17<sup>th</sup>. The Board decided to meet on the 10<sup>th</sup> and to have Assistant Director Sandra Grams attend the meeting.

President Mares will be sending evaluation forms to the Board for the annual Library Director evaluation.

## CORRESPONDENCE

None.

#### PRESIDENT'S REPORT

Trustee Mares informed the Board that she was not reappointed to the MCFLS Board of Trustees.

#### DIRECTOR'S REPORT

The Director highlighted the \$1,000 grant received from the 2013 Walmart Facility Level Giving Community Grant.

#### GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

The pancake breakfast is scheduled for Sunday, January 27<sup>th</sup> from 8:00 a.m. to Noon.

#### CALENDAR

Nothing to report.

#### DISCUSSION

None.

#### ADJOURNMENT

The meeting adjourned at 6:40 p. m.

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

Feb. 13: Open; March 13: Annual Report; April 10: Open; May 8: Open; June 12: General Budget Review & Director Mid-Year Review & Elections; July 10: Open; Aug. 14: Third Budget Review; Sept. 11: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 9: Budget to Village Board; Nov. 13: Joint Meeting with Foundation Board officers; Dec. 11: Review of Library Plan; Jan. 8: Library Director Review & Review of Library Board Policies;