

**VILLAGE OF GREENDALE  
COMMITTEE OF THE WHOLE  
Tuesday June 9, 2015- 6:00 PM  
Village Hall Board Room- 6500 Northway**

President Birmingham called the Village Board meeting to order at 6: 00 p.m. in the Board Room of Village Hall.

**ROLL CALL**

Present: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham  
Absent: None  
Also Present: Todd Michaels, Village Manager  
Sarah Jankowski, Assistant Village Manager  
Kristen Victory, Clerk-Treasurer  
Tim Saidler, Fire Chief  
Robert Malasuk, Police Chief  
Scott Satula, Building Inspector  
Robert McFaul, Director of Public Works  
Susan Shepeard, Public Health Officer

**MINUTES**

***Trustee Barbian moved, seconded by Trustee Sikorski that the reading of the minutes from the Committee of the Whole Meeting held on May 19, 2015 be suspended because all Board members received copies of the same prior to tonight's meeting and that the minutes be approved as presented.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham  
Nays: None  
Motion to Approve: Carried

**President Birmingham read:**

The Committee shall convene in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss strategy relevant to the property located at 6200 Loomis Road, Parcel No. 663-0468 and negotiations with the Village's Police and Firefighter Unions. The Committee WILL return to open session to act on matters discussed.

***Trustee Chadwick moved, seconded by Trustee Sikorski to move to a closed session.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham

Nays: NONE  
Motion to Approve: Carried

**The meeting adjourned to closed session at 6:02 p.m.**

**RETURN TO OPEN SESSION**

The Board reconvened into Open Session at 6:32 p.m.

**CITIZENS' COMMENTS**

None

**STANDING COMMITTEE REPORTS**

**A. Finance Committee**

- i. **Consider awarding the bids of the Hose Tower Renovation Project (FC15-08)**

*The Finance Committee recommends and Trustee Barbian so moved seconded by Trustee Ouellette to refer the award the bid of the Hose Tower Renovation Project (FC15-08) as presented to the Board of Trustees.*

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Birmingham  
Nays: NONE  
Abstain: Genz (due to a conflict of interest)  
Motion to Approve: Carried

- ii. **Discussion and necessary action pertaining to changing the authorized staffing for the Health Department (FC 15-10)**

Health Director, Sue Sheppard asked that the full time Health Clerical position be made part time, and the part time Nurse Supervisor position be made full time. She explained that the workload has changed over the years, moving away from clerical work as more is online and streamlined with computers. She is more in need of skilled nurses. The increase to the budget of \$7,300 would be necessary to make this change.

*Trustee Barbian moved to refer to the Board of Trustees the staffing changes as requested in FC 15-10 to change the full time clerk/typist position to part time and to increase the part time nursing supervisor position to full time, seconded by Trustee Ouellette.*

Trustee Sikorski commended Sue Sheppard for her innovative work at the Health Department. Trustee Genz likewise made positive comments to this change in the Health Department. President Birmingham commended Sue and the work she has done with the Health Department.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham

Nays: None

Motion to Approve: Carried

**iii. Consider approval of Applications for Beverage Operators and Liquor Licenses (FC 15-11)**

***Trustee Barbian moved to refer approval of the business licenses (for both new licenses and renewals) for the Various classes of Liquor Licenses (Class "A" and Class "B"); Various classes of Beer and Fermented Malt Beverages Licenses (Class A and Class B); including Temporary Class B Beer and Fermented Malt Beverages; Class C Wine License; Beverage Operator Licenses; Regular and Temporary; and Amusement Arcade Licenses as listed. The various licenses are for one (1) year, running from July 1, 2015 to June 30, 2016 or for specific event dates as stated on application to the Board of Trustees, seconded by Trustee Ouellette.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham

Nays: None

Motion to Approve: Carried

**iv. Finance Committee internal audit review of bills presented for payment.**

***Trustee Ouellette stated that she reviewed several bills she had pulled and they all met the standards required.***

**v. Approval of Accounts Payable checks for payment**

***Trustee Barbian moved to refer approval of the Account Payable check numbers 50237 to 50345 in the amount of \$184,925.41, ACH payments in the amount of \$208,188.18, P-CARD Purchases in the amount of \$103,067.86 for a total of \$496,181.45 to the Board of Trustees, seconded by Trustee Ouellette.***

Discussion: Trustee Genz had a question regarding baggage fees. Many voiced that airlines charge baggage fees and staff will check that the fees were not for extra baggage.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham

Nays: None

Motion to Approve: Carried

**vi. Status of Accounts**

**Clerk-Treasurer Victory stated that the accounts are in order and in line with the 2015 Budget expectations**

- B. Plan Commission- Nothing.
- C) Library Board- Nothing
- D) Public Works Committee - Nothing
- E) Board of Health- Nothing
- F) Public Health, Welfare & Safety - Nothing
- G) Park & Recreation - Nothing

**OLD BUSINESS**

<b>A)</b>	<b>BOT 15-18</b>	<b>2015 Annual Village Board and Committee Organizational Meeting- 2015 Board and Committee Appointments and Discuss Filling the Trustee Vacancy.</b>
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President Birmingham made a recommendation of Trustee Genz to the Plan Commission, Trustee Ouellette to the Board of Tax Review, keeping Trustee Barbian as the chair of the Finance Committee, keeping Trustee Sikorski as the chair of the Public Works Committee, keeping Trustee Sikorski on the Library Board, Trustee Ouellette to remain on Park and Rec, Zoning Board to maintain Henry Kosarzycki, Trustee Chadwick to remain on the Historical Commission, Trustee Genz to remain on the Board of Health, and Trustee Sikorski to remain on the Learning Center.

***Trustee Barbian moved to refer to the Board of Trustees, seconded by Trustee Ouellette to approve the appointments as presented by President Birmingham.***

President Birmingham stated that the Plan Commission, CDA, and Police and Fire Commission appointments will be made at the meeting on June 16, 2015. Trustee Chadwick recommended dropping Village Board representation from the Greendale Environmental Group as the group has not contacted the Board in many years. Manager Michaels will check into this further. President Birmingham made note that the Committee of the Whole is intended to allow the more involvement of public.

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham  
Nays: None  
Motion to Approve: Carried

**NEW BUSINESS**

<b>A)</b>	<b>BOT 15-24 (COW 15-05)</b>	Discussion and necessary action on a Special Community Event Permit- Greendale Lions Club, Family 4 <sup>th</sup> Fest
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***Trustee Barbian moved, seconded by Trustee Ouellette to refer approval of the Special Community Event Permit Application- Greendale Lions Club, Family 4<sup>th</sup> Fest.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham

Nays: None

Motion to Approve: Carried

<b>A)</b>	<b>BOT 15-25 And 15-26 (COW 15-06 and 07)</b>	Special Community Event Permit – Greendale Entertainment Association – “Saturday Night Fun on the Green” Saturday Night Gazebo Entertainment Series and Special Community Event Permit – Greendale Park & Recreation Department– Sunday “Village Nights on the Green” and the Greendale Open Market Entertainment
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***Trustee Barbian moved to refer to the Board of Trustees, seconded by Trustee Ouellette, the Special Community Event Permit Applications BOT 15-25 and BOT 15-26, Greendale Entertainment Association –“Saturday Night Fun on the Green” Saturday Night Gazebo Entertainment Series and Special Community Event Permit – Greendale Park & Recreation Department– Sunday “Village Nights on the Green” and the Greendale Open Market Entertainment***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham

Nays: None

Motion to Approve: Carried

**OFFICERS REPORTS**

**A) Village Manager’s Report: None**

**B) Village President’s Report: None**

**Citizens’ Comments**

**None**

**Adjournment**

***Motion by Trustee Sikorski, seconded by Trustee Chadwick to adjourn.***

Ayes: Barbian, Ouellette, Chadwick, Sikorski, Genz, Birmingham  
Nays: None  
Motion to adjourn: Carried

**The meeting adjourned at 7:00 p.m.**

Respectfully submitted,  
Kristen Victory  
Clerk-Treasurer