

**CITY OF ELKO
PLANNING COMMISSION
REGULAR MEETING MINUTES
5:30 PM, TUESDAY, FEBRUARY 1, 2022
ELKO CITY HALL, COUNCIL CHAMBERS
1751 COLLEGE AVENUE, ELKO, NV 89801**

I. CALL TO ORDER

Jeff Dalling, Chairman of the City of Elko Planning Commission, called the meeting to order at 5:30 p.m.

II. ROLL CALL

Present:

**Jeff Dalling
Stefan Beck
Gratton Miller
Mercedes Mendive
John Lemich
Garret Kamps**

Absent:

Vacancy

City Staff Present:

**Scott Wilkinson, Assistant City Manager
Cathy Laughlin, City Planner
Michele Rambo, Development Manager
Bob Thibault, Civil Engineer
Jamie Winrod, Fire Marshal
Shelby Knopp, Administrative Assistant**

III. PLEDGE OF ALLEGIANCE

IV. COMMENTS BY THE GENERAL PUBLIC

There were no comments made at this time.

V. APPROVAL OF MINUTES

A. January 4, 2022 - Regular Meeting FOR POSSIBLE ACTION

*****Motion: Approve the January 4, 2022 meeting minutes.**

Moved by Gratton Miller, Seconded by John Lemich

** Motion passed unanimously. (5-0, Garret Kamps abstained)*

VI. NEW BUSINESS

A. MISCELLANEOUS ITEMS, PETITIONS, AND COMMUNICATIONS

1. Review, consideration, and possible action on the 2021 Annual Report of Planning Commission activities. **FOR POSSIBLE ACTION**

Pursuant to City Code Section 3-4-23, the Planning Commission is required to prepare and present an annual report of its activities to the City Council.

Cathy Laughlin, City Planner, went over the Annual Report that was included in the agenda packet.

*****Motion: Approve the 2021 Annual Report of Planning Commission Activities as presented, and forward a recommendation to City Council to approve the report.**

Moved by Mercedes Mendive, Seconded by Gratton Miller

** Motion passed unanimously. (6-0)*

VII. REPORTS

A. Summary of City Council Actions

Ms. Laughlin reported that at the January 11th City Council meeting they approved PM 2-21 for Lynn Forsberg. They filled the Planning Commission vacancy with Garret Kamps; he was the only applicant. They also approved the 2022 Work Program for Planning Commission. The 2nd Readings for Rezone 1-21 and 2-21 were both approved. At the 25th Meeting, the City Council denied CGS Waiver that was for a Commercial property off of 5th and Clarkson. They approved a Revocable Permit for the Maverick Chevron. Normally those are administratively approved, but the current resolution doesn't include backflows or infrastructure items. Ms. Laughlin took a new resolution to the City Council and added in the infrastructure items to be approved administratively. The City Council approved the modification to the resolution. RAC Meeting Last thursday. Reviewed Storefront Grants. Made Recommendations to RDA. RDA will meet on Feb 8th. Ms. Laughlin reported that at the next City Council meeting she would be taking them the resignation of Mr. Anderson for approval and authorization to advertise to fill his position. We will be putting it in the newspaper, on the City Facebook page, and the City website.

B. Summary of Redevelopment Agency Actions

Ms. Laughlin reported that there was a RAC Meeting last Thursday. They reviewed the outstanding Storefront Grants and made recommendations to the RDA. The RDA will meet on Feb 8th.

C. Professional articles, publications, etc.

1. Zoning Bulletin

a Zoning Bulletin - December 10, 2021

D. Miscellaneous Elko County

E. Training

1. Training

Ms. Laughlin went over the training that was included in the packet.


VIII. COMMENTS BY THE GENERAL PUBLIC


There were no public comments made at this time.

NOTE: The Chairman or Vice Chairman reserves the right to change the order of the agenda and if the agenda is not completed, to recess the meeting and continue on another specified date and time. Additionally, the Planning Commission reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

There being no further business, the meeting was adjourned


Jeff Dalling (Mar 2, 2022 17:23 CST)
Jeff Dalling, Chairman


Gratton Miller (Mar 25, 2022 11:48 PDT)
Gratton Miller, Secretary









Planning Commission - Minutes - 2-1-2022

Final Audit Report

2022-03-25

Created:	2022-03-02
By:	Shelby Knopp (sknopp@elkocitynv.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIWYaMzOmjRXa9aVMbcQiO0R_QnfBLU2c

"Planning Commission - Minutes - 2-1-2022" History

-  Document created by Shelby Knopp (sknopp@elkocitynv.gov)
2022-03-02 - 11:02:40 PM GMT
-  Document emailed to Jeff Dalling (jcdalling@hotmail.com) for signature
2022-03-02 - 11:02:57 PM GMT
-  Email viewed by Jeff Dalling (jcdalling@hotmail.com)
2022-03-02 - 11:22:39 PM GMT
-  Document e-signed by Jeff Dalling (jcdalling@hotmail.com)
Signature Date: 2022-03-02 - 11:23:35 PM GMT - Time Source: server
-  Document emailed to Gratton Miller (gratton_m@yahoo.com) for signature
2022-03-02 - 11:23:36 PM GMT
-  Email viewed by Gratton Miller (gratton_m@yahoo.com)
2022-03-25 - 6:48:41 PM GMT
-  Document e-signed by Gratton Miller (gratton_m@yahoo.com)
Signature Date: 2022-03-25 - 6:48:58 PM GMT - Time Source: server
-  Agreement completed.
2022-03-25 - 6:48:58 PM GMT