

**CITY OF ELKO**  
**PARKS AND RECREATION ADVISORY BOARD**  
**REGULAR MEETING MINUTES**  
**6:30 P.M., P.S.T. THURSDAY, JULY 18, 2019**  
**CITY COUNCIL CHAMBERS / CITY HALL**  
**1751 COLLEGE AVE., ELKO, NEVADA**

**CALL TO ORDER**

The meeting of the Elko Parks and Recreation Advisory Board met for a regular meeting beginning at 6:30 p.m., on Thursday, July 18, 2019.

This meeting was called to order by Colby Curtis, Chairman.

**ROLL CALL**

**Present:** Colby Curtis, Chairman  
Lynette Davis  
Jim Connor  
Amber Fox  
Harmony Stall  
Fred Bietia  
Andrew Storla

**Excused:** Danny Story  
Michelle Smith

**APPROVAL OF MINUTES:**

*January 17, 2019*

**\*\* A motion was made by Amber Fox, seconded by Fred Beitia, to approve the minutes as presented.**

*The motion passed. ( 6-1 Harmony Stall abstained)*

**COMMENTS BY THE GENERAL PUBLIC**

*There were no public comments.*

**I. NEW BUSINESS**

- A.** Review, discussion, and consideration of a proposal from Koinonia Inc. to purchase a portion of city owned property located adjacent to APN 001-610-075, and matters related thereto. **FOR POSSIBLE ACTION**

Staff has received a request from Koinonia Construction Inc. to possibly purchase a narrow strip of city owned property adjacent to property they are purchasing on North 5<sup>th</sup> Street. The narrow strip of land would be considered part of the parcel referred to as Mountain View Park. The property lies above the soccer fields of Mountain View Park and is currently undeveloped. Koinonia Construction is proposing a town home development on the property they are purchasing and with this narrow strip of land, it would allow for more yard area for the townhomes. A recommendation to accept or deny the request will be forwarded to the City Council.

James Wiley, Park & Recreation Director introduced Cathy Laughlin the City Planner. Cathy showed the Board the area of concern on the GIS map, she explained the portion of land in question which includes four parcels of land that are proposed to be incorporated into one. She showed the proposed acquisition area. There was discussion regarding the addition of a retaining wall, and a possible shrub slope. Luke Fitzgerald explained that they are proposing the acquisition of this land to grant an extension on the roadway and individual driveways. The dimensions on this land are approximate at this time, a survey will be done if they are able to proceed.

Andrew Storla stated that he believed a retaining wall would defiantly be required. Lana Carter, the project Engineer, stated that once a survey is completed, they will work on a plan for a possible retention wall if necessary, it is hoped that with the proper grading of the land a large retaining wall won't be necessary, perhaps a small decorative retaining wall 4' or under would be added if necessary. Andrew also asked if the Park parking lot would be affected, would a trench be required? James Wiley replied that it shouldn't be an issue.

Harmony Stall asked where the money from this land sale would go? Would it go back into the Recreation Fund? or the General Fund? James Wiley said that he could request a recommendation to the Council that these funds go back to the Recreation funds or are applied to a future Park Project.

**\*\* A motion was made Harmony Stall, seconded by Jim Conner to approve the sale of the piece of land with a recommendation that the proceeds stay in the Recreation Department, or are applied to a specific Parks Project.**

*(The motion passed 7-0)*

**B. Review, discussion, and consideration regarding the expiration of the terms for (4) four current PRAB members and matters related thereto. FOR POSSIBLE ACTION**

PRAB By-Laws state that terms to serve on the Board will consist of a period of (4) four years and expire at the end of that time period on June 30. Current members are eligible for reinstatement after a formal advertisement period.

James Wiley explained that members: Lynette Davis, Amber Fox, Andrew Storla, and Danny Story are each termed out in their positions on the board. James requested that a letter be presented to him requesting each members desire for either an additional term or a resignation. The Board always encourages members to continue their terms consecutively. These letters are to be received

by August 5, 2019. This should allow enough time for an agenda item to be added to the City Council Meeting scheduled for August 13, 2019.

**\*\* A motion was made by Harmony Stall, seconded by Jim Conner to request that the four board members who have expired terms submit a letter of intent to James Wiley on or before August 5, 2019.**

*(The motion passed 7-0)*

## **II. REPORTS**

### **A. Staff Reports.**

#### **1. Report on the status of the Elko Sports Complex.**

*James Wiley reported that the Sports Complex construction is very active at the moment lots of changes are happening. Concession stand and restrooms are getting there. There is some concern with the concrete slabs, and corrective action in place for that issue. Irrigation is mostly set, heads and laterals are in the ground. The goal is to place grass seed in the outfield by mid- August. Fencing to finish at outfield, scoreboards need installation, a change order will be needed to have Granite install those properly. Sports field lighting is planned to go in at the end of August or early September when the water table should be at its lowest. There will be a ribbon cutting ceremony when we are finished, The Pennington Foundation will be there for that. Hopefully we will be playing ball on the new fields in the Spring of next year.*

*Colby asked about the seasonal water run off at the site, James said he was extremely pleased with how well the water was diverted into the swells and wetlands that we created.*

#### **2. Report from the Pool Manager.**

*James reported that the pool project wall replacement was expensive but the cost was covered with funding on hand. There was some excess sales-tax revenue that was available for us to use, this was a great tool to have. The project went very smoothly and only one change order was required. This project is ready for final acceptance from the City Council at the next meeting. Another issue we are currently facing is the indoor pool's plaster, we will try to accomplish this project in the late fall or early winter.*

*Harmony Stall asked if the bottom of the kiddie pool is supposed to be so rough? James stated that it is a bit rough but it is typical, he recommends that water shoes be worn to help protect feet.*

*James also reported that there is some trouble with the Geothermal, it is good that we have invested in the boilers.*

*Harmony asked if the pool closure caused the pool to miss their revenue marks for the season? James said that some revenue was missed but we were covered and now we are in a new budget year.*

3. Report from the Parks Superintendent.

*It has been an extremely busy for the Parks Department. Another mosquito application will be done this summer.*

*Harmony asked why this is the Parks responsibility? James explained that this is the way Elko does it, many other communities have mosquito abatement districts that are facilitated through health departments, and usually a fee is added to the property tax rolls to help pay for the service. Perhaps in the future this will be addressed at a higher level and a more effective plan could be initiated here in Elko. Once the Sports Complex is functioning we may initiate additional spraying in that area.*

4. Report from the Recreation Manager.

*The Recreation Department is doing well. We are working with an engineer regarding the Snow Bowl counterweight for the ski-lift to help keep the concrete stable and intact.*

*The secondary housing area had a landslide below the house, the Public Works Department will assist in fixing this area of concern.*

*We had a phenomenal year at the Snow-Bowl this year, Roche Bush is still helping with the facility and he has been a great asset. We are looking forward to another great year of snow. There is now about 11 miles of mountain biking course, it is free to ride on the course, the trails are marked, it was constructed by a trail building contractor. We hope to have the capability to occasionally open up the lift to offer riders a lift to the top. Colby Curtis asked if this would be something that we might consider as a revenue building component. James said we may do that in the future, staffing will be a challenge. There is a lot to work through and consider before we can charge for it.*

*Additionally the Elko Explorers are doing very well, we may try to add this program in Spring Creek, we are currently looking for a facility for this.*

*There is a softball tournament scheduled for this current weekend, will be a 24-hour tournament.*

*At the next meeting in October we can talk about planning the January meeting where we will be discussing the budget, currently the budget looks good in the Recreation Fund . Keep in mind a new Pool should be discussed as well as the 5<sup>th</sup> Street parking lot, Stitzel Park, Angel Park, and the Sports Complex will need some concrete work in the future. Consider the numerous potential projects.*

**B. Board Reports.**

*Harmony Stall reported that The Park Foundation has been approached by Brock Polish , he is excited about putting a splash pad here*

*in the City, Brock would like to raise private funds to finance a splash pad here in Elko. The Park Foundation may facilitate the financial proceeds for this idea. Brock is looking for a location in the Down Town area. James explained there will be many details to resolve prior to initiating this idea.*

**III. SCHEDULE THE NEXT PARKS AND RECREATION ADVISORY BOARD MEETING**

*Next meeting is scheduled for Thursday October 17, 2019 at 6:30 p.m.*

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**ADJOURNMENT**

Respectfully Submitted,



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James Wiley  
Parks and Recreation Director