

INVITATION TO BID

Sealed bids, subject to the conditions contained herein (*City of Elko Water System Modernization Project*) will be received by the Elko City Clerk at 1751 College Avenue, Elko, Nevada 89801 until (*June 12, 2024 at 2:00 pm PT*), and then opened and read aloud.

The Project will include the following:

- Advanced Metering System that includes all meters and infrastructure needed for over 9,000 service points
- Leak Detection that would detect leaks in the Elko water distribution system
- Water Quality Monitoring that would monitor the distribution system for contamination incidents and aid in optimizing system water quality

The goal is to begin system deployment in January 2025 and complete the entire system deployment by June 2028.

The term “Bid Documents” means the Invitation to Bid; Instructions to Bidders; Bidder Information Sheet; Experience and Qualifications Sheet; Certification Regarding Certain Boycotts of Israel; Recycled Products Questionnaire; Certification Regarding Domestic Preference for Procurement, Declaration of Compliance Regarding Small and Minority Businesses, Women’s Business Enterprises, and Labor Surplus Area Firms; Contract Specifications; Certification and Offer; Acknowledgment of Federal Regulatory Requirements; and Department of Labor Prevailing Wage Determination.

The term “Contract Documents” means the “Bid Documents,” together with the contract, performance bond (if applicable), and warranty (if applicable).

BIDDING AND CONTRACT DOCUMENTS

The complete set of Contract Documents can be downloaded from the Elko City Clerk's website at elkocity.com. All bidders **must** register with the Elko City Clerk via email or phone at cityclerk@elkocitynv.gov or (775)777-7126. **It is the bidder’s responsibility to review the website for amendments, addenda and changes to the Contract Documents before submitting the bid.**

All bids must be submitted in a sealed envelope and legibly marked City of Elko Water System Modernization Project. One copy of the bid proposal is required. City staff will thoroughly review all bids for conformance with the Bid Documents prior to making a written recommendation for award to the Elko City Council.

If the estimated annual amount required to perform the contract is more than \$50,000 but not more than \$100,000, the award will be made on the basis of price, taking into account the following minimum requirements of the bidder and methods for awarding the contract.

If the estimated annual amount required to perform the contract is more than \$100,000, the award will be made to the lowest responsive and responsible bidder. The lowest responsive and responsible bidder will be judged on the basis of:

- (a) Price;
- (b) Conformance to the Bid Documents (including Contract Specifications);
- (c) Qualifications of the bidder, including, without limitation:
 - (1) The possession of or limit on any required license of the bidder;
 - (2) The financial responsibility of the bidder;

- (3) The experience of the bidder; and
- (4) The ability of the bidder to perform the contract;
- (d) Adequacy of the equipment of the bidder;
- (e) Past performance;
- (f) Performance schedule or delivery date;
- (g) If the contract requires the delivery of goods, the total cost of ownership of the goods;
- (h) If the contract requires the delivery of goods, the purpose for which the goods to be supplied are required;
- (i) Conformance to applicable Federal and state requirements (including 2 CFR Part 200);
- (j) The best interests of the public; and
- (k) The following other criteria set forth by the City Council or its authorized representative:

Pre-Bid Conference: - All bidders are strongly encouraged to attend a Pre-Bid Conference at the following time and place:

May 10, 2024 at 10:00 AM local time (Pacific Time) at the Elko Water & Sewer Department, located at 1550 STP Road, Elko, NV 89801.

If bidders are unable to attend in person, they will be able to attend virtually, with the information below:

Join Zoom Meeting

<https://us06web.zoom.us/j/86891050554?pwd=ePvTw5h9zEyOU9DaIvYzrjH3mWRPbM.1>

Meeting ID: 868 9105 0554

Passcode: 638258

One tap mobile

+13017158592,,86891050554#,,,*638258# US

+13052241968,,86891050554#,,,*638258# US

Meeting ID: 868 9105 0554

Passcode: 638258

If a Pre-Bid Conference is held, all bidders are strongly encouraged to attend.

Contents of Bid: Bidders must submit fully completed Bid Documents and all required information with their bids. Bidders must bid on all items listed in each schedule or as otherwise stated in the Bid Documents.

Award: The City Council may formally award the contract to the successful bidder at the regularly scheduled City Council meeting currently scheduled for **August 13, 2024** after 4:00 PM local time (Pacific Time) 1751 College Avenue Elko, NV 89801 Elko City Hall The City Council may, in its sole discretion, reject all bids.

Dated this: 30th day of June, 2024.

Diann Byington
Elko City Clerk

Dale Johnson
Dale Johnson, City of Elko, Utilities Director

Publish: (*April 30, 2024*)