



CITY OF ELKO  
CITY MANAGER  
1751 COLLEGE AVENUE  
ELKO, NEVADA 89801  
(775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, June 23, 2020  
Elko Convention Center, Turquoise Room, 700 Moren Way, Elko, Nevada, at 4:00 P.M., P.D.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko  
Website, <http://www.elkocity.com>, the State of Nevada's Public Notice Website,  
<https://notice.nv.gov> in the following locations:

**ELKO CITY HALL**  
1751 College Avenue, Elko, Nevada 89801  
Date & Time Posted: Thursday, June 18, 2020 at 8:30 a.m.

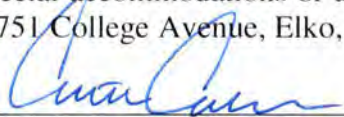
Posted by: Kim Wilkinson Administrative Assistant 

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at [kwilkinson@elkocitynv.gov](mailto:kwilkinson@elkocitynv.gov) to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, Nevada or on the City website at <http://www.elkocity.com>

*Dated this 18<sup>th</sup> day of June, 2020*

#### NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

  
Curtis Calder, City Manager  
Elko, Nevada

**CITY OF ELKO**  
**CITY COUNCIL AGENDA**  
**REGULAR MEETING**  
**4:00 P.M., P.D.T., TUESDAY, JUNE 23, 2020**  
**ELKO CONVENTION CENTER, TURQUOISE ROOM, 700 MOREN WAY, ELKO, NV**

**CALL TO ORDER**

*The Agenda for this meeting of the City of Elko City Council has been posted for this date and time in accordance with State of Nevada Emergency Directive 006.*

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**APPROVAL OF MINUTES:      June 9, 2020                  Regular Session**

**I.      PRESENTATIONS**

- A.      Reading of a proclamation in recognition of the Silver State Stampede PRCA Rodeo being held on July 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>, 2020, and matters related thereto. **INFORMATION ONLY – NON-ACTION ITEM**
  
- B.      Presentation by CADV Harbor House, Executive Director, Marianne McKown regarding 40 years of service to the Elko County Community, and matters related thereto. **INFORMATION ONLY – NON-ACTION ITEM**

**II.     PERSONNEL**

- A.      Employee Introductions:
  - 1.) Ms. Lori Stidham, Animal Shelter Worker
  - 2.) Mr. Brett Walsh, Water Department Laborer
  - 3.) Mr. Justin Bradeen, Water Department Laborer
  - 4.) Mr. William “Brad” Burham, Facilities Maintenance Technician
  
- B.      Review, consideration, and possible approval of the reorganization and realignment of City Sexton duties, including a reduction in compensation and benefits, effective, effective July 1, 2020, and matters related thereto. **FOR POSSIBLE ACTION**

The City Sexton is an Appointed Official position that was established in City Code for the primary purpose of keeping cemetery records pursuant to Nevada Revised Statutes.

Over the years, this position has been performed by various individuals, in different capacities. Currently, the position is held by Ms. Jan Petersen and duties are split between the City Sexton, Parks and Recreation Department, and the City Clerk's Department. Under this proposal, the City Sexton will shift "transactional" duties to City Staff, and overall work hours will be reduced.

The recently adopted FY 2020/2021 Fiscal Year budget includes various cost savings from different departments. The proposed reorganization and realignment of City Sexton duties is projected to save approximately \$17,000 annually. Resolution No. 13-20 formalizes the reduction in compensation and benefits. CC

### III. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of the Elko Regional Airport Liability Insurance Policy for FY 2020/2021, and matters related thereto. **FOR POSSIBLE ACTION**

LP Insurance Services, Inc. has competitively sought airport liability insurance for the upcoming fiscal year. Only one (1) quote was received from AIG Aerospace at \$10,834/year, representing an approximate 10% increase over the current year. JF

- D. Review, discussion, and possible approval for the Fire Department to begin the purchasing of a new Self Contained Breathing Apparatus Compressor in the amount of \$79,950.00, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire and Police Department's would like the approval to a Mako Self Contained Breathing Air System compressor. The new compressor will be purchased from Siddons Martin Emergency Group, at the price of \$79,950.00. The benefits to the compressor is that it replaces an approximately 15-year-old current compressor. In addition, it will provide a larger fill rate capacity reducing wear and tear compared to the current one. JS

- E. Review, discussion, and possible approval for the Fire Department to begin the purchasing of two (2) defibrillators in the amount of \$67,969.74, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire and Police Department's would like the approval to purchase two (2) defibrillators and accessories. The new defibrillators will be purchased from Zoll Medical Corporation, at the price of \$67,969.74. The benefits to the new

defibrillators is that it replaces unsupported current defibrillators by the FDA. In addition, it will enhance the interoperability between Elko Fire and Elko Ambulance as each agency will be using the same defibrillators and enhancing patient care. JS

#### IV. NEW BUSINESS

- A. Review, consideration, and possible action to consider a draft proposal for the development of a 20-Year Lease between the City of Elko and CC Communications whereby the City would lease the use of fiber in exchange for infrastructure and services to be provided by CC Communications to the City of Elko, and possible instruction to Staff to negotiate a lease in conformance with NRS 277.050(4)(b), and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko approved a non-exclusive franchise agreement with the CC Communications on February 11, 2020. The non-exclusive franchise agreement does not provide for the use of City-owned fiber. On April 28, 2020, the City of Elko accepted a petition by CC Communications requesting that the City of Elko provide one buffer tube of fiber in existing fiber paths to CC Communications in exchange for CC Communications providing the City of Elko one buffer tube of the same liner feet within the City. The City Council moved to provide one buffer tube of fiber in existing fiber paths to CC Communications in exchange for CC Communications providing the City of Elko a buffer of the same liner feet within the city equal to the current appraised value. Subsequent to the April meeting, CC Communications submitted a proposal it believes to be in conformance with NRS 277.050(4)(b). In its proposal, CC Communications seeks to enter into a 20-year lease for two (2) buffer tubes of City-owned fiber located between the Airport and the Idaho/14<sup>th</sup> Street intersection, together with the right to use certain associated equipment. In exchange, CC Communications proposes to give the City use of 3.2 miles of fiber and various other commitments. The City Council has the discretion to determine whether the proposed consideration for the lease is adequate. SAW

- B. Review, consideration, and possible approval of Technology Services Agreement with Oasis Online, and matters related thereto. **FOR POSSIBLE ACTION**

On June 9, 2020, Council approved the City of Elko IS Department Reorganization Plan. This reorganization plan included entering into a one-year contract with Oasis Online for Technology Services. This agreement will be entered into rather than continuing to recruit for an IS Manager for the City of Elko. JB

#### V. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible approval of Resolution No. 10-20, a resolution authorizing augmentation of the 2019/2020 Fiscal Year Budget of the Capital Equipment Reserve Fund, increasing appropriations to \$2,281,623 to account for \$324,840 in unanticipated revenues, pursuant to NRS 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

The Capital Equipment Reserve Fund had increased beginning Fund Balance of \$324,840 because the Fire Truck budgeted for the 2018/2019 Fiscal Year did not arrive until the 2019/2020 Fiscal Year. When the 2019/2020 Budget was prepared, it was anticipated the Fire Truck would arrive in late June 2019. In order to pay for the expenses associated with this additional Fund Balance it is necessary to augment the budget. JB

- B. Review, consideration, and possible approval of Resolution No. 11-20, a resolution providing for the transfer of appropriations between accounts within the City of Elko 2019/2020 Fiscal Budget pursuant to N.R.S. 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

This is the annual year-end housekeeping item to transfer funds between functions, and funds as required to fund all budgetary changes that occurred during the fiscal year. JB

- C. Review, consideration, and possible approval of Resolution No. 12-20, a resolution declaring support of local and regional law enforcement officers, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of Resolution No. 12-20 has been included in the agenda packet for review. CC

- D. Review, consideration, and possible approval of Resolution No. 13-20, a resolution adjusting the duties and compensation of the City Sexton, and matters related thereto. **FOR POSSIBLE ACTION**

A copy of Resolution No. 13-20 has been included in the agenda packet for review. CC

## **VI. 5:30 P.M. PUBLIC HEARINGS**

- A. Review, consideration, and possible action to adopt Resolution No. 09-20, a resolution and order vacating a portion of Juniper Street and 6<sup>th</sup> Street Right-of-Way, consisting of an area approximately 3,636 sq. ft. abutting APN 001-231-001, which is located within the City of Elko, Nevada, to the abutting property owner Brian and Dena Starkey, filed and processed as Vacation No. 1-20, and matters related thereto. **FOR POSSIBLE ACTION**

Council accepted the petition to vacate this Right of Way at its regular meeting of May 12, 2020, and directed Staff to continue with the vacation process by referring the matter to the Planning Commission. The Planning Commission considered the vacation at its regular meeting of June 2, 2020, and took action to forward a recommendation to Council to adopt a resolution, which conditionally approves Vacation No. 1-20 with findings in support of its recommendation. CL

- B. Review, consideration, and possible adoption of Ordinance No. 854, an emergency ordinance waiving their-quarter 2020 Liquor License Fees for business prohibited from reopening, due to the directives from the Governor, and matters related thereto. **FOR POSSIBLE ACTION**

On June 9, 2020, City Council directed Staff to prepare an emergency ordinance for a waiver of Liquor License Fees for quarter commencing July 1, 2020, for establishments unable to open during the Nevada Health Response Phase Two. KW

- C. Review, consideration, and possible adoption of Ordinance No. 855, an emergency ordinance reducing the amount and deferring payment of Brothel License Fees to assist brothels adversely affected by the Covid-19 Pandemic, and matters related thereto. **FOR POSSIBLE ACTION**

On June 9, 2020, City Council directed Staff to prepare an emergency ordinance that will reduce the Brothel Fee's due July 1, 2020, by half with a due date of September 30, 2020. KW

## **VII. REPORTS**

- A. Mayor and City Council
- B. City Manager – CARES Act Funding Distribution
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Financial Services Director
- N. Parks and Recreation Director
- O. Civil Engineer
- P. Building Official

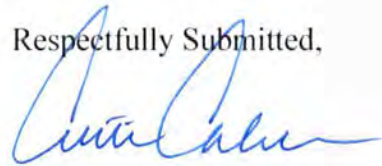
## **COMMENTS BY THE GENERAL PUBLIC**

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, an discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

**NOTE:** The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

**ADJOURNMENT**

Respectfully Submitted,



Curtis Calder  
City Manager