



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, August 27, 2019

Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko

Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website,

<https://notice.nv.gov>, and in the following locations:

ELKO CITY HALL

1751 College Avenue, Elko, NV 89801

Date: Time Posted: Thursday, August 22, 2019 at 8:30 a.m.

ELKO COUNTY COURTHOUSE

571 Idaho Street, Elko, NV 89801

Date/Time Posted: Thursday, August 22, 2019 at 8:40 a.m.

ELKO POLICE DEPARTMENT

1448 Silver, Elko NV 89801

Date/Time Posted: Thursday, August 22, 2019 at 8:50 a.m.

ELKO COUNTY LIBRARY

720 Court Street, Elko, NV 89801

Date/Time Posted: Thursday, August 22, 2019 at 9:00 a.m.

Posted by: Kim Wilkinson Administrative Assistant

Name

Title

Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated this 22nd day of August, 2019

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.

Curtis Calder, City Manager
 Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.S.T., TUESDAY, AUGUST 27, 2019
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: August 13, 2019 Regular Session

I. PRESENTATIONS

- A. Reading of a proclamation by the Mayor, honoring the 50th Anniversary of the establishment of the Ruby Mountain Resource Center, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**

II. CONSENT AGENDA

- A. Review, consideration, and possible approval of minor revisions to the current Electrician position description, and matters related thereto. **FOR POSSIBLE ACTION**

Minor revisions have been made to the Electrician position description, to more accurately reflect the requirements and qualification of the position. This includes requesting the addition of HVAC experience preferred, and removing Master Electrician License and commercial driver's license preference. SS

III. PERSONNEL

- A. Review, discussion, and evaluation of Appointed Official job performance for Fiscal Year 2019/2020, including the possible award of merit pay increases, and reappointment for the following eligible Appointed Officials: 1) Curtis Calder, City Manager; 2) Ben Reed, Police Chief; 3) Matt Griego, Fire Chief; 4) Kelly Wooldridge, City Clerk; and 5) Janet Petersen, City Sexton, and matters related thereto. **FOR POSSIBLE ACTION**

Current City policy requires performance reviews to be completed for each Appointed Official during the month of July each year. With the exception of the City Manager, Appointed Officials, who are considered employees, shall be evaluated by the Council on years that end in an odd number. Reviews for Appointed Officials shall be conducted by the City Manager on years that end in an even number. The City Manager will be evaluated by the Council in July of each year. Prior to any reappointment of an Appointed Official, a performance evaluation shall be completed. A copy of the job performance ratings are included in the agenda packet for review. SS

- B. Review, consideration, and possible approval of a revised Employment of Relatives Policy, and matters related thereto. **FOR POSSIBLE ACTION**

In 2015, the City Council approved numerous policies contained within the City of Elko Human Resource Policy Manual. As most of the policies were developed by POOL/PACT HR as a general template, some policies require minor modifications to reflect current (or past) City practices.

Aside from being complicated and difficult to understand, the 2015 Employment of Relatives Policy is far too restrictive and is hurting our recruitment efforts within larger City Departments. As such, Staff recommends maintaining NRS requirements for Public Officers while reverting to previously adopted employment policies for non-elected and/or non-appointed positions. A copy of the current and proposed policy has been included in the agenda packet for comparison and review. CC

IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Ruby Mountain Lock & Safe Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Great Basin Engineering Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- D. Review, consideration, and possible authorization for the City of Elko Street Department to joinder off the State of Idaho Department of Transportation bid for a 2020 Elgin Broom Bear Mechanical Sweeper in the amount of \$259,896.04, and matters related thereto. **FOR POSSIBLE ACTION**

Per NRS 332.195, the City is allowed to join or use contracts by other government agencies. The City Attorney has reviewed all the supplemental information and found it meets the requirements to joinder the bid of the State of Idaho Department of Transportation. Metroquip is offering a trade-in value of \$40,000.00 for our 2012 Elgin Crosswind J; a trade-in value of \$15,000.00 for our 2006 Elgin Crosswind;

and a trade-in value of \$6,000.00 for our 2001 Elgin Pelican. This would leave a balance of \$198,896.04 for the new sweeper. DS

V. NEW BUSINESS

- A. Review, consideration, and possible approval of a request from Nevada Health Centers for a \$75,000 pledge from the City of Elko for the renovation of the Elko Family Medical and Dental Center, and matters related thereto. **FOR POSSIBLE ACTION**

Nevada Health Centers received a pledge for \$3M in support of the Elko Family Medical and Dental Center renovation, contingent upon raising \$905,000 from the community. The City of Elko is being asked for \$75,000 over the course of three (3) years, or \$25,000 per year. If approved, the first installment would not be due for 12 months, allowing the City of Elko to program the expenditure in the FY 2020/2021 Budget. CC

- B. Status update on the Public Nuisance complaint regarding 403 Pine Street, and matters related thereto. **INFORMATION ITEM ONLY – NON ACTION ITEM**
CC

Due to a fire at 403 Pine Street, the structure has been inspected and red-tagged by the City Building Department. Since that time, the property owner has done little to mitigate the attractive nuisance, resulting in several complaints from neighbors and calls for service to the City of Elko Police Department. At this time, the City Staff has verified the public nuisance and has reported findings to the City Attorney's office for further action. CC

VI. RESOLUTIONS AND ORDINANCES

- A. Review, consideration, and possible approval of Resolution 17-19, a resolution providing for the transfer of appropriations between accounts within the City of Elko 2018/2019 Fiscal Budget pursuant to NRS 354.598005, and matters related thereto. **FOR POSSIBLE ACTION**

This is the annual year – end housekeeping item to transfer funds between functions and funds as required to fund all budgetary changes that occurred during the fiscal year. CQ

- B. First reading of proposed Ordinance 844, an Ordinance deleting Title 7 Chapter 6 entitled "Recreational Vehicles" and creating Title 7, Chapter 6 entitled "Off-Highway Vehicles" and establishing rules for operation of off-highway vehicles within the municipal boundaries of the City of Elko, established routes for ingress and egress from the City of Elko to public and private lands where off-highway vehicle use is authorized, and establishing the penalties for violations, and matters related thereto. **FOR POSSIBLE ACTION**

City Council initiated this ordinance on August 28, 2018, and directed Staff to form a workgroup consisting of City Staff and interested members of the public. The

work group met several times. A public hearing was held on January 24, 2019 to garner further public input. The ordinance was tabled on 7/23/2019. KW

VII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 30-day Temporary Retail Wine/Beer Liquor License and issue a Regular Retail Wine/Beer Liquor License, to Jonathan Dickerson, DBA Round Table Pizza, located at 2503 Mountain City Highway, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

VIII. 5:30 P.M. PUBLIC HEARINGS

- A. Review, consideration, and possible action to adopt Resolution No. 16-19, a resolution of the Elko City Council adopting a change in zoning district boundaries from R (Single-Family and Multi-Family Residential) to RO (Residential Office) zoning district, approximately .14 acres of property, referred to as APN 001-231-009, filed by Lambert Family Trust and processed as Rezone No. 3-19, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the subject zone change request on August 6, 2019 and took action to forward a recommendation to City Council to adopt a resolution which conditionally approves Rezone No. 3-19. CL

IX. REPORTS

- A. Mayor and City Council
- B. City Manager
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Parks and Recreation Director
- N. Civil Engineer
- O. Building Official

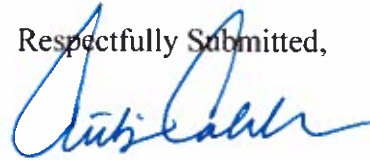
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager