



CITY OF ELKO
 CITY MANAGER
 1751 COLLEGE AVENUE
 ELKO, NEVADA 89801
 (775) 777-7110/FAX (775) 777-7119

The Elko City Council will meet in regular session on Tuesday, July 23, 2019
 Elko City Hall, 1751 College Avenue, Elko, NV 89801, at 4:00 P.M., P.D.S.T.

Attached with this notice is the agenda for said meeting of the Council.

In accordance with NRS 241.020, the public notice and agenda was posted on the City of Elko
 Website, <http://www.elkocitynv.gov/>, the State of Nevada's Public Notice Website,
<https://notice.nv.gov/>, and in the following locations:

ELKO CITY HALL
 1751 College Avenue, Elko, NV 89801
 Date: Time Posted: Wednesday, July 18, 2019 at 8:30 a.m.

ELKO COUNTY COURTHOUSE
 571 Idaho Street, Elko, NV 89801
 Date/Time Posted: Wednesday, July 18, 2019 at 8:40 a.m.

ELKO POLICE DEPARTMENT
 1448 Silver, Elko NV 89801
 Date/Time Posted: Wednesday, July 18, 2019 at 8:50 a.m.
ELKO CITY HALL

ELKO COUNTY LIBRARY
 720 Court Street, Elko, NV 89801
 Date/Time Posted: Wednesday, July 18, 2019 at 9:00 a.m.

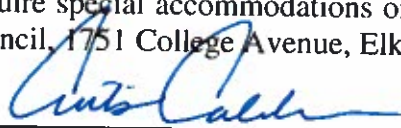
Posted by: <u>Kim Wilkinson</u>	Administrative Assistant	<i>Kim Wilkinson</i>
Name	Title	Signature

The public may contact Kim Wilkinson by phone at (775)777-7110 or email at kwilkinson@elkocitynv.gov to request supporting material for the meeting described herein. The agenda and supporting material is available at Elko City Hall, 1751 College Avenue, Elko, NV or on the City website at <http://www.elkocity.com>

Dated this 18th day of July, 2019

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko City Council, 1751 College Avenue, Elko, Nevada 89801, or by calling (775) 777-7110.



 Curtis Calder, City Manager
 Elko, Nevada

CITY OF ELKO
CITY COUNCIL AGENDA
REGULAR MEETING
4:00 P.M., P.D.S.T., TUESDAY, JULY 23, 2019
ELKO CITY HALL, 1751 COLLEGE AVENUE, ELKO, NEVADA

CALL TO ORDER

The Agenda for this meeting of the City of Elko City Council has been properly posted for this date and time in accordance with NRS requirements.

ROLL CALL

PLEDGE OF ALLEGIANCE

COMMENTS BY THE GENERAL PUBLIC

Pursuant to N.R.S. 241, this time is devoted to comments by the public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified as an item for possible action. **ACTION WILL NOT BE TAKEN**

APPROVAL OF MINUTES: July 9, 2019 Regular Session

I. PRESENTATIONS

- A. Reading of a proclamation by the Mayor recognizing Sunday, July 28th as “National Parents Day”, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

- B. Presentation of a retirement plaque to Officer Fred McKown, for his twenty two years of service to the City of Elko Police Department, and matters related thereto. **INFORMATION ONLY – NON ACTION ITEM**

II. CONSENT AGENDA

- A. Review, consideration, and possible action to reappoint Planning Commission members Jeff Dalling and Evi Buell to an additional Four-Year Term to expire July 2023, and matters related thereto. **FOR POSSIBLE ACTION**

Jeff Dalling and Evi Buell’s terms expire July 2019. Pursuant to City Code Section 3-4-1, Planning Commission members shall be eligible for reappointment, and the terms shall be four years or until his/her successor takes office. Mr. Dalling and Ms. Buell have indicated an interest to continue serving on the Planning Commission. CL

- B. Review, consideration, and possible approval of the City of Elko Fiscal Year 2018/2019 Indebtedness Report, Debt Management Policy, and Five-Year Capital Improvement Plan as required by NRS 350.013, and matters related thereto. **FOR POSSIBLE ACTION**

Pursuant to NRS 350.013, all entities must file the Indebtedness Report, an updated Debt Management Policy, and the Five-Year Capital Improvement Plan. The updated reports are included in the agenda packet for your review. CQ

- C. Review, consideration, and possible approval for the Elko Police Department to acquire a surplus vehicle from the military 1033 Program, and matters related thereto. **FOR POSSIBLE ACTION**

The Elko Police Department coordinates with the Office of Criminal Justice Assistance to acquire surplus equipment and vehicles through the 1033 Program. Acquiring equipment from this program requires no financial commitment from the City of Elko. This is an opportunity to acquire a used Humvee style all-terrain vehicle. BR

III. PERSONNEL

- A. Employee Introductions:

- 1). Payden Shafer, Landfill Equipment Operator, Public Works Department

- B. Review and possible approval of the Financial Services Director position description, and matters related thereto. **FOR POSSIBLE ACTION**

As the result of ongoing reorganization efforts, Staff is proposing the creation of a Financial Services Director position. If approved, the proposed position will oversee the Accounting/Finance and Information Systems Departments. The Human Resources Department will report directly to the City Manager.

The Administrative Services Director position will remain unfilled. Due to the reduction in responsibility, Staff is proposing the Financial Services Director position be placed in Management Pay Grade 38. SS

IV. APPROPRIATIONS

- A. Review and possible approval of Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- B. Review and possible approval of Print n' Copy Warrants, and matters related thereto. **FOR POSSIBLE ACTION**
- C. Review and possible approval of Great Basin Engineering Contractors Warrants, and matters related thereto. **FOR POSSIBLE ACTION**

- D. Review and possible approval for the Fire Department to purchase one (1) Fire Marshal vehicle and accessories through Nevada State Purchasing for \$57,547.06, and matters related thereto. **FOR POSSIBLE ACTION**

City Council approved the vehicle purchase in the FY 2019/2020 Budget (Capital Equipment Fund). Fire Marshal Holmes is moving forward with ordering the vehicle and accessories. JH

- E. Review, discussion, and possible approval for the Fire Department to purchase a new Type III Fire Apparatus from Boise Mobile Equipment for the amount of \$331,069.00, and matters related thereto. **FOR POSSIBLE ACTION**

The City of Elko Fire Department would like the approval to purchase a new Type III Fire Engine. The new Fire Engine will replace the current Engine 54 which is 22 years old. The new Fire Engine will be built by Boise Mobile Equipment, at the price of \$331,069.00. The apparatus will feature seating for four firefighters, 500 gallons of water, 500 gallon per minute pump, pump and roll capabilities and increased compartment space. The Fire Department would like to order the apparatus and not require payment until delivery. This purchase will be done utilizing the HGAC purchasing program. JS

- F. Review, consideration, and possible issuance of final acceptance for the Municipal Swimming Pool Repair Project, and matters related thereto. **FOR POSSIBLE ACTION**

This project was awarded to MGM Construction Inc. at the February 26, 2019 Council Meeting in the amount of \$463,353.00. There were two approved change orders for the project. One resulting in a reduction of cost for the amount of \$1,221.00 and a second resulting in an increase of cost for the amount of \$2,535.00. The net total for change orders amounting to \$1,314.51 bringing the total for the project to \$464,666.51. The project has been completed on time and in conformance with the plans and specifications. JW

V. SUBDIVISIONS

- A. Review, consideration, and possible action to conditionally approve Final Map No. 8-19, filed by Copper Trails LLC, for the development of a subdivision entitled Copper Trails Phase 2, Unit 1 involving the proposed division of approximately 19.194 acres of property into 9 lots for residential development and 1 remainder lot within the R (Single Family and Multiple Family Residential) Zoning District, and matters related thereto. **FOR POSSIBLE ACTION**

The subject property is located at the intersection of Copper Street and Mitty Avenue (APN 001-610-114). The Planning Commission considered this item on July 2, 2019 and took action to forward a recommendation to conditionally approve Final Map 8-19. MR

- B. Review, consideration, and possible conditional acceptance of Public Improvements for the Autumn Colors Phase 5 Subdivision, and matters related thereto. **FOR POSSIBLE ACTION**

Council approved Final Map 2-18 on June 12, 2018. An Agreement to Install Public Improvements and a Performance Guarantee was entered into June 12, 2018.

The Developer has substantially completed the Public Improvements in accordance with the approved plans with the exception of a few outstanding items. The developer is asking for a conditional acceptance with the understanding that the remaining items will be completed by September of this year. The City is in receipt of the required Certification of the project by the Engineer of Record. Upon acceptance of the Public Improvements by the Council, the Developer is required to provide maintenance security in the amount of \$64,735.00 for a 12 month maintenance period. The maintenance security is on deposit with the City. MR

VI. NEW BUSINESS

- A. Review, consideration, and possible approval of a Performance/Maintenance Agreement for subdivision improvements associated with the Copper Trails Phase 2, Unit 1 subdivision, and matters related thereto. **FOR POSSIBLE ACTION**

Elko City Code 3-3-21 requires the subdivider to have executed and filed an agreement between the subdivider and the City for the required subdivision improvements, included stipulations on the timeframe for when those improvements are to be completed, and to post a performance guarantee in accordance with Elko City Code 3-3-22. As part of the conditions of approval for Final Map 8-19, the Planning Commission recommended that the agreement be approved by the City Council. The Planning Commission also recommended that the Developer shall enter into the agreement within 30 days of the City Council's approval of the Final Map. MR

VII. RESOLUTIONS AND ORDINANCES

- A. First reading of proposed Ordinance No. 842 amending Section 3-2-3 of the Elko City Code entitled "General Provisions" adding a reference to curb, gutter, and sidewalk requirements set forth in Title 8 (Public Ways and Property) and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission initiated this amendment to the City Zoning Ordinance at their meeting of May 7, 2019. At their meeting on July 2, 2019 the Planning Commission recommended that the City Council adopt Ordinance No. 842, which approves Zoning Ordinance Amendment No. 1-19 of the Elko City Code, specifically Section 3-2-3. CL

- B. First reading of proposed Ordinance 844 An Ordinance deleting Title 7 Chapter 6 entitled "Recreational Vehicles" and creating Title 7, Chapter 6 entitled "Off-Highway Vehicles" and establishing rules for operation of off-highway vehicles

within the municipal boundaries of the City of Elko, established routes for ingress and egress from the City of Elko to public and private lands where off-highway vehicle use is authorized, and establishing the penalties for violations **FOR POSSIBLE ACTION**

City Council initiated this ordinance on August 28, 2018, and directed Staff to form a workgroup consisting of City Staff and interested members of the public. The work group met several times. A public hearing was held on January 24, 2019 to garner further public input. KW

VIII. PETITIONS, APPEALS, AND COMMUNICATIONS

- A. Ratification of the Police Chief issuing a 30-day Temporary Retail Liquor License and issue a Regular Retail Liquor License, to Richard Estey, Paula Graziano, and Allyson Estey, DBA Bourbon Street Bar #178 (Nevada Restaurant Services, Inc.), located at 2751 Mountain City Hwy, Elko, NV 89801, and matters related thereto. **FOR POSSIBLE ACTION**

IX. 5:30 P.M. PUBLIC HEARINGS

- A. Review, consideration, and possible action to adopt Resolution No. 14-19, a resolution of the Elko City Council adopting a change in zoning district boundaries from PQP (Public, Quasi-Public) to R1 (Single Family Residential) zoning district, approximately 8.02 acres of property located generally north of the intersection of Celtic Way and El Armuth Drive, filed by Bailey & Associates, and processed as Rezone No. 2-19, and matters related thereto. **FOR POSSIBLE ACTION**

The Planning Commission considered the subject zone change request on July 2, 2019 and took action to forward a recommendation to City Council to adopt a resolution which approves Rezone No. 2-19. CL

- B. Review, consideration, and possible action to adopt Resolution No. 15-19, a resolution and order vacating a portion of the 3rd Street Right-of-Way adjacent to APN 001-224-009, consisting of an area approximately 900 square feet, filed and processed as Vacation No. 3-19 filed by David and Juliane Ernst, and matters related thereto. **FOR POSSIBLE ACTION**

Council accepted a petition for the subject vacation at its regular meeting of June 11, 2019, and directed Staff to continue with the vacation process by referring the matter to the Planning Commission. The Planning Commission considered the vacation at its regular meeting July 2, 2019, and took action to forward a recommendation to Council to adopt a resolution, which conditionally approves Vacation No. 3-19 with findings in support of its recommendation. CL

- C. Review, consideration, and possible action to conditionally approve Tentative Map No. 7-19, filed by Bailey and Associates LLC, for the development of a subdivision entitled Cambridge Estates involving the proposed division of approximately 8.02 acres of property into 35 residential lots for residential development within the R1

(Single Family Residential) Zoning District, and matters related thereto. **FOR POSSIBLE ACTION**

The subject property is located on the northeast corner of the intersection of Celtic Way and El Armuth Drive (APN 001-660-041). The Planning Commission considered this item on July 2, 2019 and took action to forward a recommendation to conditionally approve Tentative Map 7-19. MR

X. REPORTS

- A. Mayor and City Council
- B. City Manager – Nevada League of Cities Conference
- C. Assistant City Manager
- D. Utilities Director
- E. Public Works
- F. Airport Manager
- G. City Attorney
- H. Fire Chief
- I. Police Chief
- J. City Clerk
- K. City Planner
- L. Development Manager
- M. Parks and Recreation Director
- N. Civil Engineer
- O. Building Official

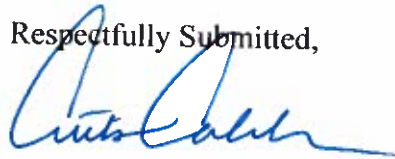
COMMENTS BY THE GENERAL PUBLIC

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NOTE: The Mayor, Mayor Pro Tempore, or other Presiding Officer of the City Council reserves the right to change the order of the agenda, and if the agenda has not been completed, to recess the meeting and continue on another specified date and time. Additionally, the City Council reserves the right to combine two or more agenda items, and/or remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.

ADJOURNMENT

Respectfully Submitted,



Curtis Calder
City Manager